



Nick J. Mosby, *President*  
Baltimore City Council

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## **MEMORANDUM**

To: **Honorable Brandon M. Scott, Honorable Bill Henry,  
Mr. James Shea, Mr. Jason Mitchell**  
From: **Council President Nick J. Mosby**  
Date: **June 21, 2022**  
Re: **Board of Estimates Agenda Items for June 22, 2022, at 9:00 am**

The items on the Board of Estimates Agenda for June 22, 2022, are to be assigned as follows:

### **ROUTINE AGENDA ITEMS: (To be acted upon collectively)**

- P 1-2 Baltimore Development Corporation- Resolution, Funding and Repayment Agreement- Alertus Technologies
- P 3 Baltimore Development Corporation- Transfer of Funds
- P 4 Mayor's Office of Children and Family Success- Agreement- US Dept of Justice
- P 5 Department of General Services- Capital Fund Transfer
- P 6 Health Department- Agreement- Edward L Ansel Pro
- P 7 Health Department- Provider Agreement- Johns Hopkins University
- P 8-9 Health Department- Reimbursement- Senior Care Service Program Providers
- P 10 Health Department- Notification of Grant Award- MD Dept of Aging
- P 11 Health Department- First Amendment to Agreement- Associated Black Charities
- P 12-13 Department of Housing and Community Development- First Amendment to Non-Construction Consultant- Grounded Solutions Network
- P 14-15 Department of Housing and Community Development- Land Disposition Agreement- 2364 & 2366 McCulloh
- P 16 Department of Housing and Community Development- Land Disposition Agreement- 2559 Garrett Ave
- P 17 Mayor's Office of Neighborhood Safety and Engagement- Agreement- Social Solutions Global
- P 18 Mayor's Office of Neighborhood Safety and Engagement- First Amendment to Agreement- Associated Catholic Charities
- P 19 Mayor's Office of Neighborhood Safety and Engagement- Provider Agreement- Medstar
- P 20 Mayor's Office of Neighborhood Safety and Engagement- Provider Agreement- Community Mediation Program
- P 21 Baltimore City Fire Department- Grant Modification- MD Community Health Resources Commission
- P 22-23 Department of Planning- Modification No 1 Memorandum of Understanding- MD Dept of Natural Resources
- P 24-25 Parking Authority- Amendment to Agreement- Inet Inc
- P 26 Mayor's Office of Recovery Programs- Inter-Agency Agreement- Mayors Office of Performance Innovation
- P 27 Department of Audits- Expenditure of Funds- Goldberg Staffing Recruiting & Professional Development
- P 28 Department of Real Estate- Assignment of Tax Sale Certificate- 610 N. Pulaski St
- P 29 Department of Real Estate- Assignment of Tax Sale Certificate- 706 Debelius Ave
- P 30 Department of Real Estate- Assignment of Tax Sale Certificate- 2839 W. Cold Spring Ln

- P 31 Department of Real Estate- Renewal of Lease Agreement- 512 Seminary Ave
- P 32 Department of Real Estate- CORRECTION- 3307 Elmora Ave
- P 33 Department of Recreation and Parks- Task Assignment- GWWO Inc
- P 34 Department of Recreation and Parks- Transfer of Funds
- P 35 Department of Recreation and Parks- Extra Work Order No 002- DSM Properties
- P 36 Department of Transportation- Fiscal Year 2022 Operating Grant Agreement- MD Dept of Transportation
- P 37 Department of Transportation- Grant Agreement- Baltimore Metropolitan Council
- P 38-39 Department of Transportation- Amendment to No 4 to Agreement- Ty Lin International
- P 40 Department of Transportation- Amendment No 3 to Agreement- RKK
- P 41 Department of Transportation- Extra Work Order No 2- Highlander Contracting
- P 42 Department of Transportation- Transfer of Funds
- P 43-44 BOARDS AND COMMISSIONS
- P 48 Department of Public Works- Right-of-Way Agreement- Housing Authority of Baltimore City
- P 49-51 Department of Public Works- Agreement- Hazen and Sawyer
- P 52 Department of Public Works- Amendment No 2 to Agreement- AECOM Technical Services
- P 53-54 Department of Public Works- Task Assignment- Ganett Fleming Inc
- P 55 Department of Public Works- Transfer of Funds
- P 56-57 Department of Public Works- Agreement- JMT Inc
- P 58 Department of Public Works- Transfer of Funds
- P 59 Department of Public Works- Extra Work Order No 1- Civil Construction LLC
- P 60 Department of Public Works- Transfer of Funds
- P 61-62 Department of Public Works- Amendment No 1 to Agreement- Louis Berger US Inc
- P 63 Department of Public Works- Amendment No 7 to Agreement- PHRA
- P 64-66 Department of Public Works- Ratification Amendment No 1- RKK
- P 67-80 INFORMAL AWARDS
- P 81 Bureau of Procurement- Pay Outstanding Invoice
- P 82 Bureau of Procurement- Pay Outstanding Invoice
- P 83-84 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 85 Office of the Comptroller- Amendments to Procurement Regulations/Final
- P 86 PROPOSALS AND SPECIFICATIONS
- P 86 CLOSING

**NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)**

- P 45-47 Department of Public Works- Settlement, Consent Order & Reimbursement Agreement- Back River Wastewater Treatment Plant

# Baltimore City Board of Estimates

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## June 22, 2022 | Meeting Agenda

*Members: Mayor Brandon M. Scott, Council President Nick Mosby (Chair), Comptroller Bill Henry, City Solicitor James Shea, Director of Public Works Jason Mitchell*

### Notices

#### Participation

- For details on how to participate, please visit [Comptroller.BaltimoreCity.gov/BOE](https://Comptroller.BaltimoreCity.gov/BOE).

#### Schedule

Effective January 5, 2022, the Board will meet regularly twice per month on the 1st and 3rd Wednesday of each month. There are additional meetings regularly scheduled in both June and December to accommodate traditionally higher transaction volumes at the end of the fiscal and calendar year. Some adjustments will be made throughout the year to accommodate holidays, high transaction volumes and urgent matters as they may arise. Special meetings will be called on Wednesdays at 9:00 A.M. when necessary. Please see the [Comptroller.BaltimoreCity.gov/BOE](https://Comptroller.BaltimoreCity.gov/BOE) for a detailed schedule of meetings and associated submission deadlines.

#### Bid Openings

- The Board of Estimates televises bid openings at 12:00 P.M. on Board meeting days.
- For details on how to watch, please visit [Comptroller.BaltimoreCity.gov/BOE](https://Comptroller.BaltimoreCity.gov/BOE).
- Paper bids will be opened, tabulated and certified by the Clerk of the Board of Estimates.
- Bid tabulation sheets detailing bid proposals received will be publicly posted to the Comptroller's website by close of business on the date of bid opening.

#### Address the Board

##### **Protests (for vendors protesting a contract award)**

A person wishing to protest a proposed award must notify the Comptroller's Office and the proposed awardee.

Notice shall be in writing and delivered no later than (1) noon on the Monday immediately before the Board meeting at which the proposed award will be considered, or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Protest shall include:

- the name of the person protesting or, if a spokesperson, the entity or organization protesting;
- A narrative description of the issues and facts supporting the Protest; and

- A description as to how the protestant will be harmed by the proposed Board action.

### **Statements of Opposition (for members of the public)**

Pursuant to Code of Baltimore City Regulations 27.01.01.03.B(14), "Statement of Opposition" means a written statement by a member of the public (a) expressing opposition to an item presented on a Board of Estimates agenda for a vote; (b) by a City resident or taxpayer or a recognized spokesperson for a City resident or taxpayer; or (c) a person who is directly and specifically affected by a pending matter or decision of the Board, and (d) is distinct from a protest of a recommendation for award of a contract.

A person wishing to submit a Statement of Opposition to a proposed action of the Board at any Regular or Special meeting shall notify the Comptroller's Office in writing.

Notice of the Statement of Opposition shall be given (1) no later than noon on the Tuesday immediately before the Board meeting during which the item will be considered or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Statement of Opposition shall include:

- The name of the person submitting the Statement of Opposition or, if a spokesperson, the entity or organization submitting the Statement of Opposition;
- A narrative description of the issues and facts supporting the Statement of Opposition; and
- A description as to how the person, entity, or organization submitting the Statement of Opposition will be harmed by the proposed Board action.

To submit Protests and/or a Statement of Opposition:

- E-mail: [BOE.Clerk@baltimorecity.gov](mailto:BOE.Clerk@baltimorecity.gov), cc: [james.knighton@baltimorecity.gov](mailto:james.knighton@baltimorecity.gov)
- US Mail or hand delivery: Attn: Clerk, Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

## **BOARD OF ESTIMATES' AGENDA – JUNE 22, 2022**

**Baltimore Development Corporation – Resolution, Funding and Repayment Agreement – Alertus Technologies**

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve: a) City funding of a \$200,000.00 convertible loan to Alertus Technologies, LLC (Alertus) for its initiative to relocate its headquarters from Prince George's County to Baltimore City (the "Project"); (b) a rRsolution in support of the Maryland Economic Development Assistance Authority Fund (MEDAAF) loan from the Maryland Department of Commerce to Alertus; and (c) the execution by the Mayor or Director of Finance of a Funding and Repayment Agreement with Alertus, and the authority to execute any ancillary documents, letters, or certificates that do not change the substance of the terms of the documents. The period of the agreement is 10 years.

### **AMOUNT AND SOURCE OF FUNDS:**

\$200,000.00 - 9910-923100-9601-900000-709099

### **BACKGROUND/EXPLANATION:**

Founded in 2002, Alertus Technologies ("Alertus" or "the Company") has engineered advanced technologies that deliver unified mass notification and communications that enable users to keep their teams informed and connected during emergencies and other critical events. The Company's advanced technologies serve educational, industrial, commercial, healthcare, governmental, and military customers.

Alertus is bringing 110 existing jobs from Prince George's County to Baltimore City and expects to hire at least 110 new employees by June 30, 2024, which will result in 220 full-time positions headquartered in Baltimore City at 10 N. Charles Street ("Project Site").

#### *Proposed City Assistance:*

The Baltimore Development Corporation recommends that the City provide financial assistance in the form of a \$200,000.00 convertible loan to assist the Company with the building purchase at 10 N. Charles St.

In coordination with the Maryland State Department of Commerce's \$450,000 MEDAAF loan, the term of the loan will be 10 years fixed at 3% interest per annum. All principal and accrued interest will be deferred over the term of the Loan.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Baltimore Development Corporation – cont'd

If all of the Performance Criteria are met over the term, all outstanding deferred principal and accrued interest will be forgiven at the end of the Loan term. If any of the Performance Criteria are not met, the Loan would be repayable.

The Company must meet the following Performance Criteria over the term of the Loan: the Company will employ at least 25 full-time permanent employees at the Project Site at all times during the term of the Loan; Additionally, the Borrower will employ at least 175 full-time permanent employees at the Project Site by December 31, 2024 through the remaining term of the Loan.

Full-time permanent employment will be measured annually as of December 31<sup>st</sup> of each calendar year, with employment reports due to BDC by January 31<sup>st</sup> of the following year (31 days). The Company will also maintain its headquarters at the Project Site for the term of the Loan. If the Company does not achieve its Employment Requirement, the Company will pay a penalty of \$1,818.00 per job, plus the associated portion of accrued interest for each position less than 220 full-time permanent employees.

If the Company does not maintain its headquarters at 10 N. Charles Street for the term of the loan, all principal and accrued interest under the Loan would be repaid.

**MBE/WBE PARTICIPATION:** N/A – Building purchase

**COUNCIL DISTRICT:** 11

**EMPLOY BALTIMORE:** Yes

**LIVING WAGE:** Yes

**1% FOR PUBLIC ART:** Yes

**APPROVED FOR FUNDS BY FINANCE**

**MWBOO HAS REVIEWED:** N/A Building purchase

(The Resolution, Funding and Repayment Agreement have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Mayor’s Office of Children and Family Success – Agreement – US Dept of Justice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with the United States Department of Justice, titled the OJJDP FY 2021 Comprehensive Youth Violence Prevention and Reduction Program. The period of the agreement is October 1, 2021 through September 30, 2024.

**AMOUNT AND SOURCE OF FUNDS:**

\$997,351.00 - 1001-000000-1090-771800-607001

**BACKGROUND/EXPLANATION:**

This award is made as part of the OJJDP FY 2021 Comprehensive Youth Violence Prevention and Reduction Program. Awards under this program provide funding to communities to support intervention or suppression strategies to work with those youth who are most likely to be involved in violent activities in the immediate future. Evidence-based interventions developed for this target population include improved coordination of existing resources and activities that support multiple, complementary antiviolence strategies that are community-based. The overall goal of the program is to build the capacity of communities to prevent and reduce youth violence, including youth gang violence.

The Baltimore City Mayor’s Office of Neighborhood Safety and Engagement (MONSE) proposes to collaborate directly with two Baltimore-based organizations; We Our Us and Project Pneuma, to carry out community-based efforts to identify those hurt people most likely to engage in or become victims of violence and to provide them with hope and healing. Of particular interest are children and adolescents who have lost hope and who have few positive role models, supports, or access to resources and positive connections. This initiative, Reimaging Youth Violence: Prioritizing Prevention and Intervention, will serve children and youth between the ages of 10 and 17 years, who are at high risk of being involved in gang and gun violence in Baltimore City.

**MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of General Services – Capital Fund Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve this transfer which will provide funds to DGS for the electrical distribution system upgrades at Engine 33 and all associated in-house costs.

**AMOUNT OF MONEY AND SOURCE:**

**FROM ACCOUNT:**

\$ 275,000.00	9916-910070-9194
2 <sup>nd</sup> Parks & Public Facilities	Engine 55 Electrical Upgrades—
Loan	Reserve

**TO ACCOUNT:**

\$275,000.00	9916-904373-9197
	Engine 33 Electrical Upgrades—
	Active

**BACKGROUND/EXPLANATION:**

The current electrical system at the Engine 33 Fire Station is old, outdated and could pose a life/safety threat to the Fire Department members who occupy the building 24 hours a day, 7 days a week.

**MBE/WBE PARTICIPATION:**

N/A - This is a transfer of funds from a Capital Projects reserve account to an active account. This contract still has to go out for bid and this is when MBE/WBE percentages would be handled.

**COUNCIL DISTRICT AFFECTED:** District 12

**1% FOR ART:** Yes. \$ 275,000.00 Estimated Cost, \$ 2,750.00 Estimated for Art.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Health Department – Agreement – Edward L Ansel

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Consultant Agreement with Edward L. Ansel, Ph.D. The period of the agreement is July 1, 2022 through June 30, 2023.

**AMOUNT AND SOURCE OF FUNDS:**

\$20,000.00 - 6000-607623-3110-306700-603018

**BACKGROUND/EXPLANATION:**

The Consultant will perform on-site psychological evaluations of clients referred for nursing home placement and on-site psychological evaluations of clients in nursing homes. Mr. Ansel will also review psychological reports for patients in nursing homes and submit a written psychological report to the Department’s Adult Evaluation and Review Services Program (AERS), delineating treatment plan for each client/patient.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Health Department – Provider Agreement – Johns Hopkins University

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Provider Agreement with Johns Hopkins University. The period of the agreement is October 1, 2021 through June 30, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$40,904.00 - 5000-514122-3070-286400-603051

**BACKGROUND/EXPLANATION:**

Johns Hopkins University will improve reach and breadth of B'more for Healthy Babies' Prenatal/Postpartum Behavioral Health (PPBH) Network, particularly regarding efforts to support Baltimore City residents impacted by perinatal substance use disorders and/or fetal substance exposure. The PPBH Network brings together all invested in the intersections of mental health, substance use, reproductive/sexual health, and child and family health among Baltimore City residents.

The agreement is late due to administrative delays.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

Health Department – Reimbursement – Senior Care Service Program Providers

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize Reimbursement to the Senior Care Services Program providers. Upon receipt of monthly invoices, reimbursement payments will be made on an ongoing basis, provided funds are available. The period of reimbursement is July 1, 2021 through June 30, 2022.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$300,000.00 - 5000-535422-3254-767700-607001

#### **BACKGROUND/EXPLANATION:**

The Adult Day Care providers provide medical day care services to ill, frail or disabled elderly persons age 65 and older. The City will pay the provider a per diem rate of \$93.58 for care delivered in-person and a per diem rate of \$23.39 for services provided telephonically or remotely for approved recipients based on the number of days of service.

The Board is requested to authorize payment to providers by Expenditure Authorization (EA) to the below listed medical adult day care centers:

1. LuAnn Adult Daycare (formerly A. Providence)
2. Active Day
3. Adult Medical Daycare of Overlea
4. Alice Manor Adult Medical Daycare
5. Associated Catholic Charities Inc, / St. Ann's Adult Daycare
6. Easter Seal Society for Disabled Children & Adults
7. Extended Family Adult Daycare
8. Golden Pond Adult Daycare
9. Harbor Hospital Adult Daycare
10. Heritage Adult Daycare
11. Keswick Multi-care Center
12. Lifebridge Health Adult Daycare (Formerly Levindale)
13. Paradise Adult Medical Daycare
14. The League for People with Disabilities
15. Today's Care & Family

The City will pay all providers under the Adult Medical Day Care Program a collective amount not to exceed \$300,000.00 based upon the set rate and the approved number of

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

#### Health Department – cont'd

days. The approved number of recipients and days may fluctuate based upon recipient preference and City approval, and payments will only be made upon approved invoices for approved recipients. Regardless of the amount of funding available for the program, the provider will not receive payment in excess of the number of participants allowed by the provider's license and days approved by the City.

Each Adult Day Care provider will develop an appropriate care plan to each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

The agreement is late due to administrative delays.

#### **MBE/WBE PARTICIPATION:**

##### **MWBOO GRANTED A WAIVER ON MAY 28, 2022.**

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

##### **APPROVED FOR FUNDS BY FINANCE**

##### **AUDITS HAD REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Health Department – Notification of Grant Award – MD Dept of Aging

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the 2<sup>nd</sup> Notice of Grant Award from the Maryland Department of Aging (MDoA) for State Allocations for Senior Care Program. The grant period is July 1, 2021 through June 30, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$702,163.00 - 5000-535422-3254-767700-405001

**BACKGROUND/EXPLANATION:**

On April 20, 2022 the original NGA was approved for the amount of \$709,008.00 for the period of July 1, 2021 through June 30, 2022.

The Department is requesting approval of this second NGA in the amount of \$702,163.00 making the new total amount \$1,411,171.00 for the period of July 1, 2021 through June 30, 2022.

This award will provide funds to support public education about health insurance plan options to Baltimore City senior residents and their families.

By accepting this grant, the grantee agrees to abide by the terms of the following documents, including amendments thereto: its approved Area Plan; grant applications(s); grant agreements(s); Aging Program Directives; and all applicable federal and state laws, regulations, policies, and procedures.

The Notification of Grant Award is late due to administrative delays.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Notice of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Health Department – First Amendment to Agreement – Associated Black Charities

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify and authorize execution of a First Amendment with Associated Black Charities, Inc. (ABC), for Fiscal Agent - Ryan White Part-A (increase). The period of the agreement was March 1, 2021 through February 28, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$11,441,892.00 - 4000-427721-3023-273303-603051  
\$ 535,875.00 - 4000-427721-3023-273302-603051  
**\$11,977,767.00**

**BACKGROUND/EXPLANATION:**

On October 20, 2021, the Board approved the original agreement in the Amount of \$11,937,986.00 for the period of March 1, 2021 through February 28, 2022. Of this amount \$11,402,111.00 was allocated for the provision of direct services by contracted providers.

The Department is amending the agreement for an increased amount of funds to Associated Black Charities in the amount of \$39,781.00, due to the increase of services. This makes the total agreement amount \$11,977.767.00.

The Agreement is late because of administrative delays.

**MBE/WBE PARTICIPATION:**

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION**

(The First Amendment to Agreement had been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

#### Department of Housing and Community Development – First Amendment to Non-Construction Consultant - Grounded Solutions Network

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to the Non-Construction Consultant Agreement with Grounded Solutions Network. The amendment extends the period of the original agreement from May 25, 2022 through May 25, 2023.

#### **AMOUNT AND SOURCE OF FUNDS:**

N/A

#### **BACKGROUND/EXPLANATION:**

The Affordable Housing Trust Fund Commission has identified Community Land Trusts (CLT) as a spending priority. CLT are a highly specialized form of affordable housing and a new initiative for the Department.

The Department of Housing and Community Development (DHCD) issued a request for proposals for a Community Land Trust consultant on April 3, 2020 to provide professional services and technical assistance to the Department to develop, fund, monitor and support community land trusts. On October 14, 2020, DHCD made a commitment to Grounded Solutions Network in the amount of \$125,000.00 for Consulting Services for the Community Land Trust program under the Affordable Housing Trust Fund.

On November 25, 2020, the Board approved a consultant agreement with Grounded Solutions Network for the term of 12 months with an option to renew for six months in the amount of \$125,000.00. On November 25, 2021, DHCD elected to use the optional six-month extension to continue consultant services with Grounded Solutions Network. The six-month extension was approved by the Housing Commissioner and Grounded Solutions Network. The Department is now asking for ratification of the current contract; approval to exercise the automatic six-month extension; and, approval of an additional extension for 12 months. Under the terms of the contract, Grounded Solutions Network will continue to provide training and technical assistance to DHCD staff to understand community land trusts, assist with managing funding applications and agreements, and provide recommendations to assist the Department in developing an effective administrative structure.



## AGENDA

**BOARD OF ESTIMATES**

**6/22/2022**

DHCD - cont'd

The revised fee schedule of hourly rates has been submitted to show the increase in hourly cost and the revised estimated project budget has been updated.

**MBE/WBE PARTICIPATION:**

Waived

**EMPLOY BALTIMORE:** N/A- Professional services contract

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Housing and Community Development – Land Disposition Agreement – 2364 & 2366 McCulloh

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of 2364 McCulloh Street and 2366 McCulloh Street to Firm Foundation MD, LLC.

### **AMOUNT AND SOURCE OF FUNDS:**

The City will convey all its rights, title, and interest in all properties as described in Schedule A of the Land Disposition Agreement for a total sales price of \$9,000.00 which will be paid to the City of Baltimore at the time of settlement.

### **BACKGROUND/EXPLANATION:**

Firm Foundation MD, LLC proposes to purchase, rehabilitate, sell and rent the properties. The rehab will consist of both interior and exterior improvements. The purchase price and improvements to the site will be funded through private sources.

The City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in the agreement.

### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:**

In accordance with the City's Appraisal Policy, a Waiver Valuation was prepared and determined the value to be \$9,500.00 for each property. The properties will be sold for a total price of \$9,000.00.

The sale of the properties at a price below the Waiver Valuation price will serve a specific benefit to the immediate community, help to eliminate blight, and return the property to the City's tax rolls.

### **MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

DHCD – cont'd

**COUNCIL DISTRICT: 7**

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Housing and Community Development – Land Disposition Agreement – 2559 Garrett Avenue

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of 2559 Garrett Avenue to Chesapeake Construction, LLC.

### **AMOUNT AND SOURCE OF FUNDS:**

The City will convey all its rights, title, and interest in 2559 Garrett Avenue for a total sales price of \$20,000.00 which will be paid to the City of Baltimore at the time of settlement.

### **BACKGROUND/EXPLANATION:**

Chesapeake Construction, LLC proposes to purchase and rehab and sell 2559 Garrett Avenue to a homeowner. The rehab will consist of both interior and exterior improvements. The purchase price and improvements to the site will be funded through private sources.

The City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter and Article 13, Section 2-7(h)(2)(ii)(C) of the Baltimore City Code.

### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE:**

In accordance with the City's Appraisal Policy, a waiver valuation was prepared which determined the property value to be \$16,400.00. The property will be sold for \$20,000.00.

### **MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

### **AFFECTED COUNCIL DISTRICT: 14**

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Mayor's Office of Neighborhood Safety and Engagement – Agreement – Social Solutions Global

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement and Order Form and authorize payment of an Invoice with Social Solutions Global, Inc (SSG). The period of the agreement is effective upon execution of an Order Form referencing this agreement and will continue in full force and effect until the expiration of all such order forms, unless otherwise terminated earlier as provided in the agreement.

**AMOUNT AND SOURCE OF FUNDS:**

\$20,000.00 - 5000-522021-2255-702300-604002

\$40,000.00 - Baltimore Civic Account Number & Contribution #28800

\$ 4,670.00 - 1001-000000-2255-702300-604026

**\$64,670.00**

**BACKGROUND/EXPLANATION:**

This Agreement establishes the general terms and conditions to which the parties have agreed with respect to the provisions of the Services by SSG to client.

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** Citywide

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement and Order Form have been approved by the Law Department at to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Mayor’s Office of Neighborhood Safety and Engagement – First Amendment to Agreement – Associated Catholic Charities

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a First Amendment to Agreement with Associated Catholic Charities. The period of the agreement is July 1, 2021, through June 30, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$39,804.96 - 5000-511019-2255-702300-603051

**BACKGROUND/EXPLANATION:**

On September 22, 2021, the Board approved and authorized acceptance of a grant award from the Governor’s Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, Associated Catholic Charities was selected as a vendor to operate one of the Safe Streets sites. This Agreement is to award a one-year contract with Associated Catholic Charities to render violence reduction services in Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the “Cure Violence/Safe Streets Model,” which is a public health strategy aimed at reducing gun violence in Baltimore.

On March 16, 2022, the Board approved the original agreement with Associated Catholic Charities for the period July 1, 2021 through June 30, 2022. The initial award amount was \$500,000.00. This First Amendment to Agreement increases the funding by \$39,804.96, making the total award amount \$539,804.96.

The Agreement is late due to the administrative process.

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON FEBRUARY 8, 2022.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The First Amendment to Agreement has been approved by the Law Department a to form and legal sufficiency.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Mayor's Office of Neighborhood Safety and Engagement – Provider Agreement - Medstar

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Provider Agreement with Medstar. The period of the agreement is retroactive from July 1, 2021 through June 30, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$107,704.00 - 5000-511019-2255-702300-603051

**BACKGROUND/EXPLANATION:**

The purpose of this agreement is for the provider to plan and launch a comprehensive hospital-based violence intervention program that complements existing violence prevention efforts of the Safe Streets Program

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Mayor’s Office of Neighborhood Safety and Engagement – Provider Agreement – Community Mediation Program

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify and authorize execution of an Agreement with Community Mediation Program, Inc. d/b/a Baltimore Community Mediation Center. The period of the Agreement was January 1, 2022, through January 31, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$30,313.59 - 5000-511019-2255-702300-603051

**BACKGROUND/EXPLANATION:**

On September 22, 2021, the Board approved and authorized acceptance of a grant award from the Governor’s Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, Baltimore Community Mediation Center (BCMC) was selected as a vendor to operate one of the Safe Streets sites. This Agreement is to award a partial year contract with BCMC to render violence reduction services in the Woodbourne neighborhood of Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the “Cure Violence/Safe Streets Model,” which is a public health strategy aimed at reducing gun violence in Baltimore

The Agreement is late due to the administrative process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Baltimore City Fire Department - Grant Modification – MD Community Health Resources Commission

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the No Cost Grant Modification from the Maryland Community Health Resources Commission (CHRC). The modification extends the period of the grant by six months to October 31, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

N/A

**BACKGROUND/EXPLANATION:**

This no cost grant extension is with CHRC for the award previously approved by the Board on July 10, 2019 in the amount of \$600,000.00. The original performance period was from May 1, 2019 to April 30, 2021. On May 12, 2021 the Board approved a no cost grant extension with CHRC from April 30, 2021 to April 30, 2022.

The request is late due to administrative delays.

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** Citywide

**AUDITS NOTES THE NO COST TIME EXTENSION.**

(The No Cost Grant Modification has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Planning – Modification No. 1 to Memorandum of Understanding – MD Dept of Natural Resources

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Modification No. 1 to the Memorandum of Understanding (MOU) with the Maryland Department of Natural Resources (MD-DNR). The period of the original agreement was June 1, 2021 through June 30, 2022. The modification provides a 1-year no-cost extension of the MOU through June 30, 2023.

**AMOUNT AND SOURCE OF FUNDS:**

No additional funds are being provided.

**BACKGROUND/EXPLANATION:**

The Department requests approval of the modification to help continue funding the community outreach and engagement component of Baltimore’s Climate Action Plan Update (“the Plan”), which will be Baltimore’s roadmap to achieving the goals set forth by Mayor Scott to achieve carbon neutrality by 2045.

The original MOU was approved by the Board on June 16, 2021 and the State has approved a modification to revise the budget, scope of work, timeline, and performance period without any additional funding so the City has additional time to spend down the money over the next year. Many project delays occurred that were out of the control of the Department, including staffing shortages. The MD-DNR requested the MOU modification to receive full approval by the City of Baltimore before executing the document.

Original award to be extended:

\$100,000.00 - 5000-521621-1875-187400-405001 Federal Funds (Source: EPA via Maryland Department of Natural Resources)

\$70,000.00 - Non-Federal State Matching

\$30,000.00 - 1001-000000-1875-187400-603026 Non-Federal City Matching

**\$200,000.00** Total

The \$100,000.00 non-federal match requirement is being satisfied by \$30,000.00 of City funds and \$70,000.00 of State funds. The \$70,000.00 from the State is being retained by the State and the City is only expected to provide \$30,000.00 toward the match as stated in the submitted documentation.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Planning – cont'd

**MBE/WBE PARTICIPATION:** NA

**COUNCIL DISTRICT:** NA

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTES THE NO COST TIME EXTENSION.**

(The Modification No. 1 to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

Parking Authority – Amendment to Agreement – Inet Inc

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Amendment to Agreement with Inet, Inc. (Iparq). The Board is also requested to ratify the exercise of two one-year extensions to the agreement. The period of the agreement is May 10, 2022 to May 10, 2024

#### **AMOUNT AND SOURCE OF FUNDS:**

\$120,000.00 - 2076-000000-2321-253300-607001 (2-year total)

#### **BACKGROUND/EXPLANATION:**

This is an Amendment (the “Amendment”) to an Agreement for Software (the “Agreement”) between the Parking Authority and Inet, Inc. (hereinafter “Iparq”). The Agreement was originally approved by the Board of Estimates on March 7, 2012. The Agreement has provided a customized software system and database to the Parking Authority for management of permits for the City’s Residential Permit Parking (RPP) program.

When the Agreement was approved in 2012, it required system customization, implementation, and data migration from the system that Iparq was replacing. The original expense for system implementation was \$239,530.00, with annual service and license fees of \$54,000.00. The term of the agreement began once the system was fully functional, on May 10, 2015, and continued for five years through May 10, 2020. The Agreement provided two one-year extensions that were exercised by the Parking Authority, through May 10, 2022. The two one-year extensions were not presented to the Board for approval because the Parking Authority understood that additional approval was not required and was able to pay Iparq during the extended terms. To affirm the two extensions and satisfy concerned agencies, the Department is requesting the Board retroactively approve/recognize the two one-year extensions, along with this first Amendment.

This Amendment is coming late to the Board because of delays due to COVID-19, our RPP Manager’s recent resignation, and an improperly inserted date in PABC’s contract tracking system. This first Amendment to the Agreement will continue to provide a RPP permit management system for the Parking Authority, while new methods of RPP permitting are examined.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Parking Authority – cont'd

The Parking Authority respectfully requests approval of this Amendment to extend the term of the Agreement for two years and increase the monthly fee provided to lparq, from \$4,500.00 to \$5,000.00.

**MBE/WBE PARTICIPATION:** Waived

**COUNCIL DISTRICT:** City-wide

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Mayor's Office of Recovery Programs – Inter-Agency Agreement – Mayors Office of Performance Innovation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Inter-Agency Agreement with the Mayor's Office of Performance and Innovation. The period of the agreement is effective upon Board approval through December 31, 2026, unless terminated earlier in accordance with this Agreement.

**AMOUNT AND SOURCE OF FUNDS:**

\$1,140,000.00 - 4001-442215-1110-167004-601001

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Recovery Programs has awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$1,140,000.00 to support more robust agency performance measurement plans by hiring a three-person team, supported by a seasonal consultant, preparing Baltimore for strategic planning and supporting the effective management of resources as the city matures its post-COVID operations.

**MBE/WBE PARTICIPATION:**

N/A

**AUDITS HAS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

(The Inter-agency Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Audits – Expenditure of Funds – Goldberg Staffing Recruiting and Professional Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Expenditure of Funds to pay Goldberg (GOLD SRD) Staffing Recruiting and Professional Development for Audit training for continued professional education. The training will be held virtually on June 23, 24, 27, and 28, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$6,400.00 @ \$400.00 per person for Auditor 201 Training for 16 Auditors

\$1,620.00 @ \$180 per person for Auditor IT Auditing for 9 Auditors

**\$8,020.00** - 1001-000000-1310-157800-603020

**BACKGROUND/EXPLANATION:**

*Government Audit Standards* require that each auditor obtain 80 hours of continuing professional education every two years. The foregoing program is part of the Department of Audits' scheduled training for the Fiscal Year 2022. Goldberg (GOLD SRD) has provided the Department of Audits with a group discount (\$8,020.00 total) for the scheduled training (24 continuing professional education hours) for IT & Audit Senior/In-Charge Auditor Bootcamp.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Real Estate – Assignment of Tax Sale Certificate – 610 N Pulaski Street

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 610 N Pulaski Street (Block 0105, Lot 009) to Sharp Run Investments LLC.

**AMOUNT AND SOURCE OF FUNDS:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Tax and Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
610 N Pulaski Street	\$15,000.00	\$8,159.97	\$155,650.00	\$15,000.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for 610 N Pulaski Street on July 20, 2020. Sharp Run Investments LLC has offered to purchase the Tax Sale Certificate for 610 N Pulaski Street, file a petition to foreclose, acquire title to the property, and return the property to productive use.

The purchase price of \$15,000.00 for 610 N Pulaski Street covers the total amount of the assessed value for the property. Other charges contributing to the total lien amount include interest and penalties of \$57,574.12, miscellaneous billing of \$2,570.52, and environmental citations of \$6,580.00.

**MBE/WBE PARTICIPATION:**

N/A

**COUNCIL DISTRICT: 9**



**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Real Estate – Assignment of Tax Sale Certificate – 706 Debelius Avenue

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 706 Debelius Avenue (Block 6242D, Lot 017) to Debelius Corner, LLC.

**AMOUNT AND SOURCE OF FUNDS:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Tax and Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
706 Debelius Avenue	\$20,300.00	\$9,697.24	\$24,952.63	\$20,300.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for 706 Debelius Avenue on October 27, 2021. Debelius Corner, LLC has offered to purchase the Tax Sale Certificate for 706 Debelius Avenue, file a petition to foreclose, acquire title to the property, and return the property to productive use.

The purchase price of \$20,300.00 for 706 Debelius Avenue covers the total amount of the assessed value for the property. Other charges contributing to the total lien amount include interest and penalties of \$12,229.60, miscellaneous billing of \$2,694.67, environmental citations of \$465.00, and property registration of \$580.20.

**MBE/WBE PARTICIPATION:**

N/A

**COUNCIL DISTRICT: 2**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Real Estate – Assignment of Tax Sale Certificate – 2839 W Cold Spring Lane

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 2839 W. Cold Spring Lane (Block 3185, Lot 029).

**AMOUNT AND SOURCE OF FUNDS:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Tax and Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
2839 W. Cold Spring Ln	\$5,667.00	\$7,099.89	\$58,616.68	\$7,099.89

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for 2839 W. Cold Spring Lane on May 17, 2021. JMJ Residential Holdings, LLC has offered to purchase the Tax Sale Certificate for 2839 W. Cold Spring Lane, file a petition to foreclose, acquire title to the property, and return it to productive use.

The purchase price of \$7,099.89 for 2839 W. Cold Spring Lane covers the total amount of flat taxes and water for the property. Other charges contributing to the total lien amount include interest and penalties of \$26,675.42, miscellaneous citations of \$3,802.12, and environmental citations of \$1,680.00.

**MBE/WBE PARTICIPATION: N/A**

**COUNCIL DISTRICT: 6**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Real Estate – Renewal of Lease Agreement – 512 Seminary Avenue

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the 1<sup>st</sup> renewal option of a Lease Agreement with Carl T. Julio and Edward V. Julio, Lessee, for the rental of the property known as rear 512 Seminary Avenue, located in Baltimore County, consisting of approximately .515 acres. The period of the renewal is December 1, 2022 through November 30, 2027.

**AMOUNT AND SOURCE OF FUNDS:**

Annual Rent Year 1 – \$3,689.61  
Year 2 -- \$3,800.30  
Year 3 - \$3,914.30  
Year 4 - \$4,931.73  
Year 5 - \$5,079.68

**BACKGROUND/EXPLANATION:**

On January 24, 2018, the Board of Estimates approved the Lease Agreement for five years commencing December 1, 2017 and terminating November 30, 2022, with the right to renew for one 5-year term. The Tenant has exercised the 1<sup>st</sup> renewal option for five years, commencing December 1, 2022 and terminating November 30, 2027, with no further renewal options.

All other rentals, conditions and provisions of the Lease Agreement dated January 24, 2018 will remain in full force and effect.

**MBE/WBE PARTICIPATION:** N/A

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Real Estate – CORRECTION – 3307 Elmora Avenue

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Correction to the purchase of the 3307 Elmora Avenue Tax Sale Certificate (Block 4178F, Lot 004).

**AMOUNT AND SOURCE OF FUNDS:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Tax and Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
3307 Elmora Ave	\$11,000.00	\$12,721.11	\$28,746.66	\$12,721.11

**BACKGROUND/EXPLANATION:**

On June 1, 2022, the Board approved the sale of the tax certificate for 3307 Elmora Avenue for \$12,271.11. The Board is requested to approve the correct amount of \$12,721.11, which covers the total amount of flat taxes and water for the property. Other charges contributing to the total lien amount, which are unchanged, include interest and penalties of \$8,731.18, miscellaneous billing of \$3,379.14, and environmental citations of \$1,560.00.

**MBE/WBE PARTICIPATION: N/A**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Recreation and Parks – Task Assignment – GWWO Inc

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 15 under Project No. 1314, On-Call Architectural Design Services to GWWO, Inc. The period of the task is approximately 24 months.

**AMOUNT AND SOURCE OF FUNDS:**

\$442,321.98 – 9938-908131-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This task will include additional design services for Reedbird Park Improvements. The Consultant will provide design services in accordance with their proposal dated April 21, 2022.

**MBE/WBE PARTICIPATION:**

GWWO, Inc. will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 28%

**WBE:** 20%

The Consultant has achieved 19.43% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

The Consultant has achieved 24.59% of the WBE goal at this time.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Recreation and Parks – Transfer of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a Transfer of Funds in the amount of \$440,000.00.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

**FROM ACCOUNT:**

9938-907121-9475	\$ 440,000.00
Reedbird Park Improvements--Reserve	State (Local Park & Plgd)

**TO ACCOUNT:**

9938-908131-9474	\$ 440,000.00
Reedbird Park Improvements--Active	

**BACKGROUND AND EXPLANATION:**

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No.1314, Task #15 to GWWO, Inc. The period of the task is approximately 24 months.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Recreation and Parks – Extra Work Order No. 002 – DSM Properties

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Extra Work Order (EWO) No. 002 to DSM Properties, LLC under Contract No. 002 RP17802R Dypski Park Improvements. There was no previous time extension. EWO No. 002 extends the contract period to December 31, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$0.00 - 9938-904772-9474-900000-706064

**BACKGROUND/EXPLANATION:**

This Authorization Request is necessary to add a 173 non-compensable day time extension for the following reason. Subsequent to the award of this contract, the Electrician Sub-Contractor, Moore’s Systems Maintenance, which was contracted to perform Electrical Services closed their business on October 17, 2021. This caused the Leakin Park portion of the project to fall into delay and altered the schedule of construction to Dypski Park. Through the administrative process, DSM Properties, LLC received approval to replace Moore’s System Maintenance with MSP Superior Services, LLC. BCRP and the Construction Supervisor have reviewed the request and have found it acceptable. Notice to Proceed was effective July 12, 2021 with a completion date of July 11, 2022.

**MBE/WBE PARTICIPATION:**

DSM Properties, LLC will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** Goal 21%

**WBE:** Goal 8%

Current MBE attainment is 11.65% of the 21% goal and WBE is 11.35% of the 8% goal.

**THE EAR WAS APPROVED BY MWBOO ON JUNE 1, 2022.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## AGENDA

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Transportation – Fiscal Year 2022 Operating Grant Agreement – MD Dept of Transportation

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Fiscal year 2022 Operating Grant Agreement with the Maryland Department of Transportation (MDOT) Maryland Transit Administration (MTA). The period of the agreement is retroactive to January 1, 2020 through June 30, 2024.

### **AMOUNT AND SOURCE OF FUNDS:**

\$1,124,303.00 - 5000-580823-2303-248700-405001

### **BACKGROUND/EXPLANATION:**

The Department of Transportation is a recipient of an American Rescue Plan Act (ARPA) Grant from the Federal Transit Administration to fund operating expenses associated with the provisions of transportation services for the Charm City Circulator and the Harbor Connector. This Federal money was allocated as funding to support the transit industry during the COVID-19 public health emergency. This grant will be used to supplement FY23 Operating Expenses for the Charm City Circulator and the Harbor Connector.

The purpose of this grant is to provide for the undertaking of a public transportation service with financial assistance under MDOT MTA's Locally Operated Transit program. The assistance provided by this Grant consists of Federal grant funds. The agreement's start date of January 20, 2020 goes back to the start of the COVID pandemic as specified by the Federal Transit Administration to relieve the financial impact of COVID on public transit.

### **MBE/WBE/DBE PARTICIPATION:**

This Operating Grant Agreement is to establish the framework for roles and responsibilities for the subject project and any future procurement as a result of the outline funding above will be considered for minority participation.

### **APPROVED FOR FUNDS BY FINANCE**

### **AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

(The Fiscal year 2022 Operating Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Transportation – Grant Agreement – Baltimore Metropolitan Council

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with the Baltimore Metropolitan Council, Inc. (BMC). The period of the agreement is July 1, 2022 through June 30, 2023 unless otherwise modified or extended by a written agreement executed by all parties, or unless otherwise terminated pursuant to the provisions of the agreement.

**AMOUNT AND SOURCE OF FUNDS:**

\$48,000.00 - 6000-617023-2303-596000-406001- Others  
\$12,000.00 - 1001-000000-2301-249000-601001- In Kind Service  
**\$60,000.00**

**BACKGROUND/EXPLANATION:**

This grant will allow the City of Baltimore to complete population and development projections and transportation planning work to ensure that the Region’s transportation plans will meet federal air quality standards. The funding was provided by the Maryland Department of Transportation to the BMC. The Department of Transportation will complete work under this grant and will serve as the lead agency for the City of Baltimore.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

Department of Transportation – Amendment No. 4 to Agreement – TY Lin International

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify and authorize execution of Amendment No. 4 to the Agreement with T.Y Lin International for Project 1040 Reconstruction of the Annapolis Road Bridge over BW Parkway. The amendment extends the period of the agreement through June 17, 2023.

#### **AMOUNT AND SOURCE OF FUNDS:**

N/A

#### **BACKGROUND/EXPLANATION:**

On June 18, 2008, the Board approved the subject Agreement in the amount of \$999,821.38 with T.Y Lin International for three years to assist the Department's Engineering & Construction Division with performing engineering services for Project 1040, Reconstruction of the Annapolis Road Bridge over the Baltimore Washington Parkway (MD295) .

On July 29,2009, the City approved Change Order No.1 in the amount of \$342,540.53 to expand the design to include two adjacent bridges, Russell Street and Monroe Street Ramp Bridges into the original scope of the Project.

On July 13, 2011, the City approved Amendment No.1 for a three year time extension to permit completion and reconstruction of the Annapolis Road Bridge over the Baltimore Washington Parkway.

On September 21, 2011, the City approved Change Order No.2 in the amount of \$125,214.88 post award, for: 1) coordination meetings with City contractor or construction engineer; 2) request for information; 3) review of submittals; and 4) technical assistance during bridge construction.

On February 22, 2012, the Board approved Change Order No.3 in the amount of \$146,835.91 to provide for additional design engineering services in connection with the Reconstruction of Annapolis Road over BW Parkway.

On December 10, 2014 the Board approved Amendment No.2 for a three year time extension to permit the completion of the Reconstruction of the Annapolis Road Bridge over Baltimore Washington Parkway (MD295).

On October 21, 2015 the Board approved Change Order No.4 in the amount of \$4,223.20 to provide for the completion of the NOI application based on the Maryland Department Environment procedure, development of a vicinity map, and attending meetings to ensure the NOI application is approved.

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

#### Department of Transportation – cont'd

On April 26, 2017 the Board approved Amendment No. 3 for a three-year time extension to provide Post Award Services for the replacement of the Reconstruction of the Annapolis Road Bridge over Baltimore Washington Parkway (MD295).

On December 31, 2019 your Honorable Board approved Change Order No.5 in the amount of \$12,404.56 to provide for the subconsultant to perform related services to the Stormwater Management plans in accordance with the Department of Public Works' acceptance and approval.

The Department is now requesting authorization to provide for the Consultant to perform additional Post Award Services pertaining to ongoing Request For Information (RFI's) and redline revisions to Storm Water Management (SWM), E&SC, and FC design plans based on the new Storm Water Management unit data TR12311R. This Project 1040 will now have an expiration date of June 17, 2023. Due to an oversight during the COVID-19 pandemic and administrative errors, the Department is now requesting this Amendment to be approved in order to maintain the continuity rather than advertise for new services as it would take a significant amount of time to advertise for A&E services due to the urgency of this Amendment.

#### **DBE PARTICIPATION:**

The Consultant will comply with Title 49 Code of Federal Regulations Part 26 and the DBE goal established in the original agreement.

**DBE:** 23.00%

The Consultant exceeded the 23.00% DBE goal by achieving 29.00% DBE participation.

#### **AUDITS NOTES THE TIME EXTENTION.**

(The Amendment No. 4 has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

Department of Transportation – Amendment No. 3 to Agreement – RKK

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 3 to the Agreement for Project No. 1208, On Call Transportation Planning/Policy/ Feasibility with Rummel, Klepper & Kahl, LLP. The Amendment No. 3 will extend the period of the agreement through March 24, 2023.

#### **AMOUNT AND SOURCE OF FUNDS:**

N/A

#### **BACKGROUND/EXPLANATION:**

On March 25, 2015, the Board approved the subject Agreement in the amount of \$1,500,000.00 with Rummel, Klepper & Kahl, LLP, for a period of three years to assist the Department's Planning Division in managing various tasks. The scope of services includes, but is not limited to, strategies to maximize State and Federal funding of transportation projects and identifying and capturing funding opportunities including grant writing and grant administration. On March 14, 2018 the City approved Amendment No.1 to allow for a one year time extension and an increase to the upset limit by \$1,000,000.00 to continue design services for various projects with on ongoing tasks.

On April 17, 2019, the City approved Amendment No.2 to allow for a three year time extension and an increase to the upset limit by \$1,000,000.00 to continue critical bicycle infrastructure planning and design services for various projects. The Department is now requesting a one year time extension to continue ongoing task and design services for various projects.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article No.5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27.00%

**WBE:** 10.00%

On the date of preparation, the Consultant achieved 29% of the 27% MBE goal and 8% of the 10% WBE goal.

#### **AUDITS NOTES THE TIME EXTENSION.**

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Transportation – Extra Work Order No. 2 – Highlander Contracting

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Extra Work Order No. 2 with Highlander Contracting Co., LLC under TR20016 – Conduit System Reconstruction @ Various Locations Citywide (JOC).

**AMOUNT AND SOURCE OF FUNDS:**

\$4,589,775.00 – 9962-906121-9562-900000-702064

**BACKGROUND EXPLANATION:**

This Authorization is requested to facilitate the completion of service requests issued by BGE, primarily to clear duct obstructions and to support planned electrical outages throughout the City. The Board has approved one previous time extension for a total of 180 days, which included a completion date of September 27, 2022. The Department is requesting a compensable time extension for seven-hundred and twenty (720) days which will result in a new completion date of September 15, 2024.

**MBE/WBE PARTICIPATION:**

**MBE:** 10%

**WBE:** 4%

The Contractor has achieved 10.65% MBE and 7.78% WBE.

**THE EAR WAS APPROVED BY MWBOO ON APRIL 1, 2022.**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Transportation – Transfer of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Transfer of Funds for Change Order #2 on Project TR20016 “Conduit System Reconstruction at Various Locations Citywide (JOC)” with Highlander Contracting Company, LLC, in the amount of \$4,589,775.00.

**AMOUNT AND SOURCE OF FUNDS:**

**FROM ACCOUNT:**

9962-932007-9563	Construction Reserve - Conduit Construction	\$ 4,589,775.00 Other
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**TO ACCOUNT:**

9962-906121-9562-2	Conduit Reconstr. TR20016	\$ 4,589,775.00
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**BACKGROUND/EXPLANATION:**

This transfer will fund the costs of completion of service requests issued by BGE, and other costs associated with Change Order #2 on project TR20016 “Conduit System Reconstruction @ Various Locations Citywide (JOC)” with Highlander Contracting Company, LLC, in the amount of \$4,589,775.00.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Boulevard Contractors, Corp.	\$ 1,490,000.00
CAM Construction Co., Inc.	\$80,330,000.00
Chevy Chase Contractors, Inc.	\$ 8,000,000.00
J.E. Roberts Painting Co., Inc.	\$ 680,000.00
Railroad Constructors, Inc.	\$ 8,000,000.00
Strait Steel, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Accurate Infrastructure Data, Inc.	Engineer Property Line Survey
C.C. Johnson & Malhotra, P.C.	Architect Engineer Land Survey
Columbia Engineering, Inc.	Engineer
Development Facilitators, Inc.	Engineer Land Survey
Envirocollab, LLC	Landscape Architect
GHD Inc.	Architect Engineer
Gwin, Dobson & Foreman, Inc.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**BOARDS AND COMMISSIONS** – cont'd

Findling, Inc.	Engineer
Johnson, Mirmiran & Thompson, Inc.	Architect Landscape Architect Engineer Land Survey
Marine Solutions, Inc.	Engineer
Precision Measurements, Inc.	Land Survey
Tech International Corp.	Engineer
Sigma Associates, Inc.	Engineer



## AGENDA

### BOARD OF ESTIMATES

6/22/2022

#### Department of Public Works – Settlement Agreement, Consent Order and Reimbursement Agreement – Back River Wastewater Treatment Plant

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Settlement Agreement, Consent Order and Reimbursement Agreement with the State of Maryland, Department of the Environment (“Department” or “MDE”), with regard to the operation of the Back River Wastewater Treatment Plant.

#### **AMOUNT AND SOURCE OF FUNDS:**

The consent order will be funded by wastewater utility funds. The timing, scope, and magnitude of funds will be determined in accordance with the order.

The terms of the consent order and reimbursement agreement shall take effect upon Board approval and will remain in effect until:

1. It is superseded by further order;
2. Terminated by mutual agreement; or
3. The Back River WWTP has maintained compliance for three consecutive months with:
  - a. Monthly average concentration standards in the Back River Discharge Permit (4 mg/L of total nitrogen and 0.2 mg/L for total phosphorus) AND
  - b. All annual and seasonal loading limits in the Back River Discharge Permit calculated on a pro-rate basis.

#### **BACKGROUND/EXPLANATION:**

Baltimore City owns and operates two wastewater treatment plants that service roughly 1.6 million people in the Baltimore metropolitan area. The Back River WWTP is the largest plant and treats the wastewater for the eastern and central areas of Baltimore City and County. The treatment and discharge of wastewater is subject to a Discharge Permit required by federal and state laws. The permit is enforced by MDE.

On March 24, 2022, as a result of issues observed by MDE at the Back River WWTP over several months, the Secretary of MDE issued an order to Baltimore City pursuant to § 9-252(a) of the Environment Article, Maryland Code Annotated, to operate the Back River WWTP in compliance with all terms of the Back River Discharge Permit. On March 27,

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

#### Department of Public Works – cont'd

2022, the Secretary of MDE issued a directive pursuant to § 3-109 of the Natural Resources Article, Maryland Code Annotated to the Maryland Environmental Service (MES) to provide assistance at the Back River WWTP. On April 1, 2022, Baltimore City filed a petition for judicial review in the Circuit Court for Baltimore City to vacate or set aside the March 24th order and the March 27th directive, noting the order and directive were unreasonable.

In order to avoid protracted and potentially costly litigation regarding the March 24th order and the March 27th directive, and to address the updated activities and improvements necessary to bring the Back River WWTP back into full compliance:

1. MDE is issuing, and Baltimore City consents to, issuance of a consent order;
2. Baltimore City agrees to withdraw its petition and amended complaint;
3. MDE agrees to withdraw the March 24th order and the March 27th directive; and
4. Baltimore City consents to the issuance by MDE of a revised directive to MES pursuant to § 3-109 of the Natural Resources Article, Maryland Code Annotated, that clarifies that MES has not taken charge of and operated the Back River WWTP, but instead has and will perform activities and projects necessary to support Baltimore City in abating pollution at the Back River WWTP.

Under this order, Baltimore City consents to:

- Refrain from contesting the issuance of the revised directive;
- Permit MES to make repairs and/or improvements to the Back River WWTP and its operations;
- Cooperate fully with MES and provide MES' staff and personnel access to all areas of the Back River WWTP to implement abatement services;
- Avail itself of projects and services provided by MES that MES believes are necessary to abate pollution that may be occurring as a result of operations at the Back River WWTP;
- Cooperate with MES to implement activities and projects identified in an MDE-approved plan, which will be based on the Back River Wastewater Treatment Plant Assessment Report prepared by MES and the Third Party Engineering Evaluation of Back River WWTP, prepared by consultant Greeley and Hanson;
- Reimburse MES for costs associated with projects and activities MES and MDE believe are necessary to bring the Back River WWTP into compliance;
- Participate in weekly meetings with MES and MDE regarding ongoing progress;
- Provide MDE with a monthly report for each of the next six months on Baltimore City's progress towards bringing the Back River WWTP into full compliance; and
- Within 5 days of approval of these agreements by the Board of Estimates, voluntarily dismiss the petition and amended petition.

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

#### Department of Public Works – cont'd

Under the consent order, MES will be permitted to begin any project for which the total cost to procure and complete the necessary construction, installation, or repairs do not exceed \$2,250,000.00 and Baltimore City agrees to reimburse MES for these costs. If Baltimore City disagrees with the need for a particular project, there will be an appeal process to MDE. Once MDE makes a determination about the project, the City may appeal that determination to a court of competent jurisdiction, which will consider whether the decision by MDE was arbitrary or capricious.

#### **MBE/WBE PARTICIPATION:** N/A

(The Settlement Agreement, Consent Order and Reimbursement Agreement have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – Right-of-Way Agreement – Housing Authority of Baltimore City

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Right-of-Way Agreement with the Housing Authority of Baltimore City (HABC). The period of the agreement is effective upon Board approval and will remain in effect so long as the pervious area shall be located on the property and maintained by the Department of Public Works (DPW) its successors, and assigns, or unless the Property is sold or otherwise disposed of by the Housing Authority of Baltimore City, or unless this Agreement is terminated by an instrument executed by the parties hereto.

**AMOUNT AND SOURCE OF FUNDS:**

\$1.00 - 9958-910433-9525-90020-703032

**BACKGROUND/EXPLANATION:**

To comply with the US Clean Water Act MS4 NPDES Permit # 11-DP-3315 MD0068292, the DPW, Office of Engineering and Construction is required to install and maintain the pervious area which has been designed and is located as shown on the plats prepared by the Department of Transportation (DOT) for DPW, Office of Engineering and Construction dated September 20, 2022, a copy of which is submitted with the Right of Way Agreement.

The facilities are designated as DPW Environmental Restoration Project 15 ER4083 which is a part of the bundle of projects under ER 4130R. The DPW will remove an existing impervious area and convert it to a pervious area on the Property without prior written approval from HABC.

**MBE/WBE PARTICIPATION:**

N/A

**COUNCIL DISTRICT:** N/A

**APPROVED FOR FUNDS BY FINANCE**

(The Right-of-Way Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

Department of Public Works – Agreement – Hazen and Sawyer

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Hazen and Sawyer under BWW-07. The period of the agreement is effective upon Board approval for one year with an option to renew for one additional year, or until the upset limit is reached, whichever occurs first.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$4,622,315.36 - 2070-0000000-5501-396800-603026

#### **BACKGROUND/EXPLANATION:**

The Department of Public Works - Wastewater Facilities Division is experiencing a severe staffing shortage and this shortage is stressing the plant's ability to operate and maintain the treatment processes in compliance with the MDE NPDES permit requirements. The request is for consultant operator services to supplement the current staff until the division is able to get better staffed. In addition the consultant operators will assist with training of current and new staff, revisions of current SOPs and practices, and operating the plant in compliance with the aforementioned permit.

The scope of the Vendor's contract includes: to provide a Project Manager to manage the staffing and ensure the expectations for this project are being met; to request and review existing plant data for both plants; develop process models to better understand current conditions and potential process changes; meet with representatives of the City's Office of Engineering and Construction (OEC) and Plant Operations to walk through Patapsco WWTP and Back River WWTP to identify the major operational issues currently existing at the plants; and, document functioning and non-functioning equipment in the plan of action provided to the City. This plan will identify repairs required to return the wastewater treatment plants to permit compliance.

The Consultant will prepare and deliver necessary Standard Operating Procedures (SOPs) for the respective plant process and equipment and provide a WWTP operator, licensed in the State of Maryland, for each of the City's wastewater treatment plants (Patapsco WWTP and Back River WWTP). One full time operator will be provided at each plant for a period of one year.

In addition to one full time operator at each plant, the consultant will provide out of state operators for their respective area of expertise at half time for a period of one year, and

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – cont'd

provide additional staff, as necessary, that will report directly to the respective licensed operators provided by the Consultant. Under the direction of the respective licensed operator, the staff will operate equipment according to the SOPs prepared by the Consultant. Six technicians and four assistant engineers will be provided to each plant. Technicians and assistant engineers will be full time for a period of one year.

On September 9, 2021, an emergency involving severe staffing shortage and operational compliance issues was declared by the City giving rise to the need to obtain professional services to address the emergency. Pursuant to Article VI (e)(ii) of the Charter, this event was an emergency of such a nature that the public welfare would be adversely affected by awaiting the approval of the Board prior to obtaining the supplies, materials a, services or public work.

**MBE/WBE PARTICIPATION:**

In consideration for receiving funds from or through the City of Baltimore, the Consultant covenants and agrees to comply with Article 5, Subtitle 28 of the Baltimore City Code (2020 Edition) regarding participation by Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for Emergency Procurement: Staffing Agreements Wastewater Facilities. The Company covenants and agrees to use all reasonable good faith efforts to meet the following MBE and WBE participation goals for this project: MBE GOAL 15% WBE GOAL 5%

WBE: Phoenix Engineering	\$292,237.38	6.3%
MBE: Williams Environmental	\$712,149.00	15.4%

MBE Goal: 15.4% and \$712,149.00  
Current Attainment: N/A  
Compliant During Monitoring Period [Y/N]: N/A

WBE Goal: 6.3% and \$292,237.38  
Current Attainment: N/A  
Compliant During Monitoring Period Y/N: N/A

MBE Goal Achieved: [Y/N] if yes THEN total paid to date to MBE: N/A

WBE Goal Achieved: [Y/N] if yes THEN total paid to date to WBE: N/A

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – cont'd

Date of most recent MWBOO Compliance Review dated: 12/19/21.  
Compliance review is included in agreement.

**COUNCIL DISTRICT: 10**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

Department of Public Works – Amendment No. 2 to Agreement – AECOM Technical Services

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment 2 with AECOM Technical Services, Inc. under Project 1803, On-Call Project and Construction Management Assistance Services. This is the second amendment that will increase the duration time of the contract by three years for a total contract duration time of eight years. The current expiration date is October 2, 2023 and the new expiration date is October 2, 2026. This amendment is within the original scope of work and was requested by the Agency.

#### **AMOUNT AND SOURCE OF FUNDS:**

No funds are required at this time. To be determined with each individual task. This request increases the upset limit by \$1,500,000.00 from \$2,000,000.00 to \$3,500,000.00.

#### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is in need of an amendment to the original agreement with AECOM Technical Services, Inc. so that they may continue to assist the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information (RFI) reviews and responses, and construction contract administrative support

#### **MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

**MBE:** 29%

**WBE:** 10%.

Current attainment is MBE 22% and WBE 15.84%.

#### **AUDITS NOTED THE TIME EXTENSION AND INCREASE IN UPSET LIMITS AND WILL REVIEW TASK ASSIGNMENTS.**

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works (DPW) – Task Assignment – Ganett Fleming Inc

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Task No. 003 with Gannett Fleming, Inc. under Project 1311G, On-Call Civil/Structural Engineering, in accordance with their proposal dated December 10, 2021. The original contract will expire on March 21, 2024. The duration of this task is 12 months. This task was requested by the Agency.

**AMOUNT AND SOURCE OF FUNDS:**

\$127,390.45 - Baltimore City (50%)  
\$127,390.45 - Baltimore County (50%) 9956-904945-9551-900020-703032  
**\$254,780.90**

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting approval of Task No. 003 with Gannett Fleming, Inc. to provide engineering services for S.C. 986 to design improvements to the Deep Manhole and Primary Settling Tanks Drainage System at the Back River Wastewater Treatment Plant. The Consultant will perform an evaluation study of the Deep Manhole and PST Drainage System and prepare a Preliminary Engineering Report. Following acceptance of the PER, it will develop plans, specifications, related contract documents and Engineer's Estimate of Probable Construction Cost, and provide bid phase services.

The scope of work includes: review and assess existing site condition; perform a topographic survey; conduct Closed Circuit Television (CCTV) inspection and soil boring; prepare profiles of the existing deep manholes system; and attend periodic progress and review meetings and pre-bid meetings.

The scope of the original agreement includes: review of available information, project management, contract administration, investigation, design, developing and implementing public information and education program; and emergency services, preparation of reports and contract documents, including construction cost estimates, permit applications, right of ways, shop drawings review and consultation during construction.

**MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE

## AGENDA

**BOARD OF ESTIMATES**

**6/22/2022**

DPW – cont'd

and WBE goals assigned to the original agreement:

**MBE: 30%**

**WBE: 15%.**

Currently, this on call agreement is in compliance with the goals set by MWBOO. Current goals are MBE: 64.88% and WBE: 10.13%.

**THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 18, 2022.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Task Assignment has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – Transfer of Funds

**ACTION REQUESTED OF B/E:**

The Department of Public Works requests that the Board of Estimates approve the transfer of funds.

**AMOUNT AND SOURCE OF FUNDS:**

**FROM ACCOUNT:**

9956-918052-9549 BR Manhole/Drainage/Outfall	\$ 29,000.00 Revenue Bond
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9956-933001-9549 Constr Res-Wast Water	\$ 109,000.00 Revenue Bond
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9956-918052-9549 BR Manhole/Drainage/Outfall	<u>\$ 138,000.00</u> County Revenue
<b>Total</b>	<b>\$ 276,000.00</b>

**TO ACCOUNT:**

9956-904945-9551-3 Design	\$ 276,000.00
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**BACKGROUND/EXPLANATION:**

The transfer will cover design costs for Project 1311G - O/C Civil/Structural Engineering Services Task No. 003 for SC 986 Improvements to the Deep Manhole and Primary Settling Tanks Drainage System at Back River WWTP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works (DPW) – Agreement – JMT Inc

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an Agreement with Johnson, Mirmiran & Thompson, Inc. under Project 1312, SC 979 Dundalk Pumping Station Rehabilitation. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

### **AMOUNT AND SOURCE OF FUNDS:**

\$269,265.84 - Baltimore City (34.26%)

\$516,682.32 - Baltimore County (65.74%) 9956-904017-9551-900020-703032

**\$785,948.16**

### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting approval of an agreement with Johnson, Mirmiran & Thompson, Inc. to provide engineering services for Proj. 1312-Dundalk Pumping Station Rehabilitation. The Consultant was approved by the Office of Boards and Commission and the Architectural and Engineering Awards Commission to design this project.

The Consultant will perform an evaluation study of the pumping station. Following acceptance of the study recommendations, it will develop plans, specifications and related contract documents, as well as providing bidding phase services for the rehabilitation of the Dundalk Pumping Station. The scope of work includes: evaluate replacement of the existing influent screens and screenings removal system; evaluate replacement of the existing pumps to increase station capacity; evaluate improvements or replacement of the station heating ventilation air conditioning and plumbing systems; evaluate replacement of the existing roof system; evaluate capacity of the existing emergency generator; and, evaluate replacement of the existing 480V switchgear, motor control center and variable frequency drives and instrumentation and controls. The Consultant will also prepare design memorandums, design documents, and probable construction cost.

### **MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to this agreement are MBE: 30% and WBE: 15%.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

DPW – cont'd

This agreement contains the following participation:

<b>MBE:</b> Shah & Associates, Inc.	\$244,343.25	31.09%
Savin Engineers, P.C.	\$ 72,697.77	9.24%
Phoenix Engineering, Inc.	<u>\$ 31,190.05</u>	<u>3.97%</u>
TOTAL MBE:	\$348,231.07	44.31%
<b>WBE:</b> Carroll Engineering, Inc.	\$ 69,298.61	8.82%
The Robert B. Balter Co.	\$ 14,547.91	1.85%
SP Arch, Inc.	<u>\$ 34,382.51</u>	<u>4.37%</u>
TOTAL WBE:	\$118,229.03	15.04%

**LOCAL HIRING:**

The Local Hiring Law applies to this request because the cost of this agreement is over \$300,000.00

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – Transfer of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Transfer of Funds for Project 1312 (SC 979), Dundalk Pumping Station Rehabilitation.

**AMOUNT AND SOURCE OF FUNDS:**

**FROM ACCOUNT:**

9956-918017-9549	\$290,807.11	Wastewater
Dundalk Pumping Station Rehab		Rev. Bonds

9956-913090-9549	\$558,016.90	County Rev.
Dundalk Pumping Station Rehab		

<b>Total</b>	<b>\$848,824.01</b>	
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**To Account:**

9956-904017-9551-3	<b>\$848,824.01</b>
Design	

**BACKGROUND/EXPLANATION:**

The transfer will cover a design costs for Project 1312 (SC 979) Dundalk Pumping Station Rehabilitation.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – Extra Work Order No. 1 – Civil Construction LLC

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Extra Work Order No. 1 with Civil Construction, LLC under SDC 7778, Drainage Repairs and Improvements at Various Locations. This request is for the first time extension and will increase the duration time of the contract by five months for a total of 23 months. The new completion date is June 27, 2022. This extra work order is within the original scope of work and was requested by the Agency.

**AMOUNT AND SOURCE OF FUNDS:**

\$1,500,030.00 9956-905912-9520-900020-706063

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting a change order for additional funding in order to continue addressing storm drain emergencies including storm drain repairs and replacement, storm drain inlets, storm drain manholes, storm drain culverts, and other storm drain facilities at various locations of Baltimore City. The funding is needed because the replacement of Storm Drain Contract 7800 is taking longer to be executed during the COVID-19 pandemic. Under the current circumstances, it is unlikely SDC 7800 will be fully executed in time before the current funding of SDC 7778 is exhausted. The extension of work is at the original bid price under the contract. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

The purpose of this contract is urgent need storm drain repairs and replacement as necessary, including, but not limited to, replacement/installation of various size new storm drain pipes, storm drain inlets, storm drain manholes, storm drain culverts, and other storm drain facilities.

**MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 10% and WBE: 4%.

**THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 18, 2022.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – Transfer of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Transfer of Funds for SDC 7778 Drainage Repairs and Improvements at Various Locations.

**AMOUNT AND SOURCE OF FUNDS:**

**FROM ACCOUNT:**

9958-907063-9522	\$1,685,751.40	Baltimore City
SDC 7778 Urg Storm Drain		Revenue Bonds

**TO ACCOUNT:**

9958-905912-9520-6	\$1,685,751.40
Construction	

**BACKGROUND/EXPLANATION:**

The transfer will cover a deficit in the account for SDC 7778 Drainage Repairs and Improvements at Various Locations.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)



## AGENDA

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – Amendment No. 1 to Agreement – Louis Berger US Inc

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Louis Berger U.S., Inc. under Project 1280, Project Construction Management Assistance for Montebello Filtration Plant I Infrastructure Improvements. This is the first amendment that will increase the duration time of the contract by 12 months for a total contract duration time of 60 months. The current expiration date is January 8, 2023 and the new expiration date is January 8, 2024. This amendment is within the original scope of work and was requested by the Agency.

### **AMOUNT AND SOURCE OF FUNDS:**

\$301,276.51 Baltimore City (60.3254%)

\$198,142.49 Baltimore County (39.6746%) 9960-904593-9557-900020-709022

### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting a time extension and additional funds for Project 1280. The construction project will run for longer than originally scheduled due to the addition of new scope of work that includes a full scale pilot of a dual media filter at Montebello 1. This extension will cover the required time and man hours necessary for the completion of the project.

The scope of work is for the Consultant to provide Construction Management Assistance for the construction of W.C. 1328-Montebello Filtration Plant No. 1 Infrastructure Improvements. The Consultant is assisting the Office of Engineering & Construction with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's applications for payment, attendance at project meetings, preparation of record drawings, review of contract claims and supporting documents, quality assurance, project engineering, constructability reviews, and coordinating and tracking submittals and requests for information and responses.

### **MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 33% and WBE: 10%. Current goals are MBE:31.37% and WBE: 10.93%.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – cont'd

**THE EAR WAS APPROVED BY MWBOO ON JANUARY 13, 2022.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – Amendment No. 7 to Agreement - PHRA

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 7 to Agreement with PHRA, P.C., A Pennoni Company under W.C. 1229, Design Rehabilitation of Vernon Pumping Station. This is the 7th amendment that will increase the duration time of the contract by 12 months for a total contract duration time of 90 months. The current expiration date is February 20, 2022 and the new expiration date is February 20, 2023. This amendment is within the original scope of work and was requested by the Agency.

### **AMOUNT AND SOURCE OF FUNDS:**

\$0.00 9960-911141-9557-900020-702064

### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting additional time for the engineering design services provided by PHRA, P.C., A Pennoni Company for the rehabilitation of Vernon Pumping Station. Due to the limitations caused by Covid-19 pandemic and modifications requested from PHRA, P.C., A Pennoni Company in accordance with Erosion and Sediment Control (ESC) review, this extension is required to ensure the Consultant will perform the bids evaluation and provide recommendations on the awarding during the bidding process prior to the expiration of the contract.

The Consultant performed a comprehensive assessment of current conditions at the pumping station and identified major deficiencies. To correct these deficiencies, a comprehensive improvement program was developed which calls for major hydraulic, mechanical and electrical improvements to the pumping station for the provision of an emergency generator facility and for the architectural and structural rehabilitation of the station structure itself. Improvements to the discharge header and control valves will be made as well as replacing of discharge mains installed directly under the Jones Falls Expressway.

### **MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE 45.24% and WBE 10%.

**THE EAR WAS APPROVED BY MWBOO ON APRIL 1, 2022.**

### **AUDITS NOTED THE TIME EXTENSION.**

(The Amendment No. 7 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – Ratification Amendment No. 1 - RKK

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Ratification Amendment No. 1 to Agreement with Rummel, Klepper & Kahl, LLP under Project No. 1236R, On-Call Stormwater Study and Engineering Design Services. The amendment will increase the duration time of the contract by one-year for a total contract duration time of six years.

### **AMOUNT AND SOURCE OF FUNDS:**

No money is required at this time. Funds are encumbered when a task is issued

### **BACKGROUND/EXPLANATION:**

This Agreement expired on June 1, 2021. The agency wishes to ratify the agreement for a year for a new expiration date of May 31, 2022.

The Office of Engineering & Construction is in need of Amend. 1 to the original agreement with Rummel, Klepper & Kahl, LLP so that they may complete Environmental Design Services and Post Award services that will extend beyond the current expiration date of May 31, 2021. Rummel, Klepper & Kahl, LLP is working on multiple crucial design projects that will address critical Stream Restoration and Environmental projects. The scope of work includes: performing hydrology and hydraulic analysis of storm drain and open channel systems utilizing computer models including but not limited to XP-SWMM (Visual Hydro), HEC-RAS, HSPF, TR-20, and InfoWorks; and developing calibration and maintaining hydraulic models for storm drain and open channel system. The scope of work also includes: designing stormwater drainage systems and stormwater management practice; environmental site design; design of innovative in-line, off-line, in-stream and off-stream stormwater pollution control measures including but not limited to wetlands, wet ponds, place separators, and pump-and-treat systems and debris collector system; conducting hydrogeomorphological stream assessments, fluvial geomorphology, river and stream restoration using natural channel design approach and bioengineering techniques; designing innovative non-point source stormwater pollution control measures; structural design for various trash collection technologies in addition to structural assessment of existing infrastructure; designing urban best management practice; and environmental site design. Work also includes providing geotechnical services and conducting and evaluating all surface investigations, such as soil characterization and utility location; performing the video inspection of underground utility pipes; soil study; unsuitable material removal and disposal estimates. The work also

## AGENDA

### BOARD OF ESTIMATES

6/22/2022

#### Department of Public Works – cont'd

Includes responding to channel emergencies by rapidly assessing situations and recommending corrective measures. The Consultant will also provide structural engineering to evaluate and design concrete and stormwater infrastructure including but not limited to stone/brick arch structures, steel structures, and mechanical and electrical elements of stormwater quantity management facilities (pump stations). The Consultant will also prepare design reports and contract documents including plans and specifications and all permit applications, easements, and related items necessary for procurement of construction. Also, the Consultant will provide project management, post award services and contract administration services. The work also includes performing inspection, evaluation and assessment of structural conditions of stormwater infrastructure under confined space conditions and providing construction management services including, but not limited to, construction inspection, review and response to requests for information, review and tracking of shop drawings, submittals and change orders, review of substitutions and technical consultations. The work also includes understanding the National Pollution Discharge Elimination System permit for stormwater and designing forest stand delineation and forest conservation plan and invasive species control. The Consultant will also: conduct upland watershed assessment for trash load and make recommendations to reduce trash load from the watershed; provide cost/benefit analysis of potential alternative debris collection technologies and facility construction, operation and maintenance; use geographical information system and database management; and provide construction management services including, but not limited to, construction inspection, review and response to requests for information, review and tracking of shop drawings, submittals and change orders, and review of substitutions and technical consultations.

#### **MBE/WBE PARTICIPATION:**

The vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are MBE: 27% WBE: 10%.

MBE Goal: 27% and \$540,000.00  
Current Attainment: 7.29% and \$145,882.86  
Compliant During Monitoring Period [Y/N]: No

WBE Goal: 10.% and \$200,000.00  
Current Attainment: 0.00% and \$0.00  
Compliant During Monitoring Period [Y/N]: No

MBE Goal Achieved: [Y/N] if yes THEN total paid to date to MBE

WBE Goal Achieved: [Y/N] if yes THEN total paid to date to WBE

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Department of Public Works – cont'd

**COUNCIL DISTRICT: N/A**

**LOCAL HIRING: Applies**

**MWBOO HAS REVIEWED:**

**AUDITS NOTED THE TIME EXTENSION.**

(The Ratification Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**INFORMAL AWARDS**

\* \* \* \* \*

The Board is requested to approve  
the Renewals, Increases to Contracts,  
Sole Source, Selected Source and Extensions  
listed on the following pages:

68 - 80

The Board is also requested to approve and authorize  
execution of the Agreements as to form and legal  
sufficiency.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement

- 1. The Board is requested to approve a renewal of **Solicitation Number B50006066 – Tents and Bags** to VAE Industries Corp at 5402 Research Dr., Huntington Beach, CA 92649. Period covered is June 2, 2022 through June 3, 2023 with no renewal option remaining.

**AMOUNT AND SOURCE OF FUNDS:**

\$80,000.00 Account No.: 1001-000000-5013-194200-604009

**BACKGROUND/EXPLANATION:**

On June 10, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary Below. This is the final of two, one–year renewal options.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**Req. No.: P551601**

**Agency: Department of Transportation**

**CONTRACT VALUE SUMMARY:**

1. Award approved by the Board on June 10, 2020	\$ 49,000.00
2. 1 <sup>st</sup> Renewal approved by the BOE on August 25, 2021	\$ 30,000.00
3. 2 <sup>nd</sup> and final renewal pending Board approval	<u>\$ 80,000.00</u>
Total Contract Value	<b>\$ 159,000.00</b>

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award being below the \$50,000 threshold.



**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

- 2. The Board is requested to approve a renewal of **Contract Number 08000 - Gartner for IT Executives and Leaders** with Gartner, Inc., at 2187 Rolling Meadow Drive, Macungie, PA 18062. The renewal period is August 1, 2022 through July 31, 2023 with one-year renewals at the sole discretion of the City. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT AND SOURCE OF FUNDS:**

\$0.00 Account Nos.: Various

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On August 14, 2013, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. This renewal will provide continuation of access to Gartner's unique research database. Gartner's database access enhances the Baltimore City Office of Information Technology in areas including enterprise architecture, applications, network security, and risk management for key initiatives that will improve stability and further advance the City's network infrastructure.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P528566**

**Agency: BCIT, BPD**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on August 14, 2013	\$ 33,800.00
2. Agreement and 1st Renewal approved by the Board on July 30, 2014	\$ 119,000.00
3. 2nd Renewal approved by the Board on July 15, 2015	\$ 116,800.00
4. 3rd Renewal approved by the Board on July 27, 2016	\$ 120,800.00
5. 4th Renewal approved by the Board on May 17, 2017	\$ 124,700.00
6. Amendment and 5 <sup>th</sup> Renewal approved by the Board on June 13, 2018	\$ 420,000.00
7. Amendment II and 6 <sup>th</sup> Renewal approved by the Board on June 5, 2019	\$1,430,000.00
8. 7th Renewal approved by the Board on September 2, 2020	\$ 130,000.00
9. 8 <sup>th</sup> Renewal approved by the Board on July 28, 2021	\$ 440,000.00
10. 9 <sup>th</sup> Renewal pending Board approval	\$ 0.00
Total Contract Value	<b>\$2,935,100.00</b>

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement. The proprietary database library is only available from the vendor, and is not available from subcontractors.

**EMPLOY BALTIMORE:**

Not applicable.

**LIVING WAGE:**

Not applicable

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

3. The Board is requested to approve an award of **Contract Number 08000–For the Supply of Stackable Chairs** to MTS Seating located at 7100 Industrial Dr., Temperance, MI 48182. Period covered is July 1, 2022 through June 30, 2023. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT AND SOURCE OF FUNDS:**

\$1,682,134.38

Account No.: 1001-000000-5311-391500-606007

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Baltimore Convention Center (BCC) currently uses 8,000 chairs from this manufacturer that were obtained through a competitive bidding process in 2017. There are currently no vendor(s) that manufacture the exact chairs other than the mentioned vendor.

BCC will be required to purchase 15,000 new chairs and upholster existing ones using a new competitive procurement. Furthermore, a new competitive procurement will be quite costly as compared to procuring only 12,000 chairs from the original supplier to blend with existing seats at the Convention Center. BCC therefore seeks to procure these stackable chairs to match the exact design and styles of its existing stock.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R896989**

**Agency: Baltimore Convention Center**

**MBE/WBE PARTICIPATION:**

Not applicable.

AGENDA

BOARD OF ESTIMATES

6/22/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

**EMPLOY BALTIMORE:**

Not applicable.

**LIVING WAGE:**

Not applicable.

- 4. The Board is requested to approve an award of **Contract Number 08000 – Consumable Parts, Supplies, & Services** to Heyward, Inc. located at 10146 West Broad Street, Glen Allen, VA 23060. Period covered is September 16, 2021 through September 15, 2024, with two one-year renewal options. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT AND SOURCE OF FUNDS:**

\$900,000.00

Account No.: 2070-000000-5501-393001-604010

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The vendor is the sole authorized provider of products, genuine parts, consumables, service, training, and support for UGSI Chemical Feed Polyblend Equipment installed at Back River Waste Water Treatment Plant (BRWWTP). Any reinstalled parts and supplies to BRWWTP must be compatible with existing systems to function properly.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R886121**

**Agency: Dept. of Public Works**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**MBE/WBE PARTICIPATION:**

Not applicable.

**EMPLOY BALTIMORE:**

Not applicable.

**LIVING WAGE:**

Not applicable.

5. The Board is requested to approve an award of **Contract Number 08000 – DNA Reagents** to Promega Corporation at 2800 Woods Hollow Road, Madison, WI 53711. Period covered is June 22, 2022 through June 21, 2025. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT AND SOURCE OF FUNDS:**

\$588,201.00

Account No.: 1001-000000-2024-212600-604009

**BACKGROUND/EXPLANATION:**

The Forensic Science & Evidence Management Division must use scientifically accepted and valid methods for the analysis of DNA in forensics. These reagents are the only reagents validated for use in case work. The vendor is the sole manufacturer and distributor of the reagents with this formulation.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R884207**

**Agency: BPD**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as the commodities are only available from the manufacturer.

**LOCAL HIRING:**

Applicable.

**LIVING WAGE:**

Not applicable.

- 6. The Board is requested to approve an extension of **Contract Number 06000 – Claims Administration Systems, Updates and Support** with Riskconnet ClearSight, LLC (formerly known as Marsh ClearSight, LLC) at 1209 Orange Street, Wilmington, DE 19801. Period covered is December 1, 2022 through May 31, 2024.

**AMOUNT AND SOURCE OF FUNDS:**

\$275,000.00                      Account Nos: Various

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On December 11, 2013, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested to continue the use of the claim administration system currently utilized by the City while Risk Management and the Law Department put together a scope for a competitively bid contract.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. No.: P550090**

**Agency: Finance Department**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on December 11, 2013	\$ 511,650.00
2. 1 <sup>st</sup> Renewal approved by the Board on December 7, 2016	\$ 510,000.00
3. 2 <sup>nd</sup> and Final Renewal approved by the Board on November 27, 2019	\$ 547,866.00
4. Increase approved by the CPA on January 9, 2020	\$ 19,305.00
5. Extension pending Board approval	<u>\$ 275,000.00</u>
Total Contract Value	<b>\$1,863,821.00</b>

**MBE/WBE PARTICIPATION:**

On December 2, 2013, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**LOCAL HIRING:**

Not applicable.

**LIVING WAGE:**

Not applicable.

7. The Board is requested to approve an extension of **Contract Number B50004602 – Emergency Vehicle Lighting and Accessories** with East Coast Emergency Lighting Inc. at 1945 4<sup>th</sup> Street, North Brunswick, NJ 08902. Contract expired on March 31, 2022. The extension period covered is April 1, 2022 through December 31, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT AND SOURCE OF FUNDS:**

No additional funds requested.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

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On September 14, 2016, the Board approved the initial award with subsequent

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

actions as shown in the Contract Value Summary below. Bids received per Solicitation B50006506 are being rejected by a separate board action for the agency to review detailed specifications. The approval of the extension of expired contract is being requested to allow the agency to source items covered by the expired contract during the time when new contract with revised scope of work and specifications is awarded.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. No.: P537056**

**Agency: Dept. of General Services - Fleet**

**CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on September 14, 2016	\$3,000,000.00
2. 1 <sup>st</sup> Renewal approved by the Board on September 11, 2019	\$3,000,000.00
3. Final Renewal approved by the Board on August 5, 2020	\$ 0.00
4. Extension approved by the Board on August 25, 2021	\$ 0.00
5. 2 <sup>nd</sup> Extension pending approval by the Board	<u>\$ 0.00</u>
Total Contract Value	<b><u>\$6,000,000.00</u></b>

**MBE/WBE PARTICIPATION:**

On March 16, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**EMPLOY BALTIMORE:**

Not applicable.



**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**LIVING WAGE:**

Not applicable.

8. The Board is requested to approve an award of **Contract Number 06000 – IFAK Kits** to CPR Savers and First Aid Supply, LLC at 7904 E. Chaparral Road, Suites A110-242, Scottsdale, AZ 85250. Period covered is date of BOE approval through January 30, 2023.

**AMOUNT AND SOURCE OF FUNDS:**

\$45,075.45

Account No.: 1001-000000-8070-819600-604013

**BACKGROUND/EXPLANATION:**

On October 20, 2021, B50006373 opened with no quotes submitted for the solicitation. The Baltimore Police Dept. submitted a select source vendor quote to cover the urgent need. This vendor will provide CPR certifications for new trainees.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**Req. No.: R898189**

**Agency: Baltimore Police Dept.**

**MBE/WBE PARTICIPATION:**

N/A. This does not meet MBE/WBE threshold of \$50,000.00.

**LOCAL HIRING:**

N/A

**LIVING WAGE:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

9. The Board is requested to approve an award of **The Port of Portland Contract #128867 – Emergency and Specialty Vehicles, Equipment and Accessories and any Related Equipment, Supplies and Services** to Farber Specialty Vehicles, Inc., at 7052 Americana Parkway, Reynoldsburg, OH 43068. Period covered is June 22, 2022 through May 31, 2023 and can be renewed if renewed by the lead agency.

**AMOUNT AND SOURCE OF FUNDS:**

\$1,187,203.00

Account No.: Various

**BACKGROUND/EXPLANATION:**

Department of General Services – Fleet Management Division will be procuring from the competitively bid contract, two Medical Outreach Vehicles for the Health Department and the Mayor’s Office of Neighborhood Safety and Engagement and also one 2021 Ford F550 Diesel powered chassis and a twenty-two-foot body customized to the City’s desired specs (heavy-duty V10) as replacement of fully depreciated unit which is beyond its useful life and has a high maintenance cost.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. Nos.: R890011 & R899146 Agency: Dept. of General Services – Fleet**

**MBE/WBE PARTICIPATION:**

On June 22, 2021, it was determined that no goals would be set because of no opportunity to segment the contract.

**LOCAL HIRING:**

Applicable.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**LIVING WAGE:**

Not applicable.

- 10. The Board is requested to approve a renewal of **Contract Number B50005154 – Citywide Violation Towing Services** with the vendors listed below. Period covered is April 1, 2022 through March 31, 2023, with no renewal options remaining. This request meets the condition that there is no advantage in seeking competitive responses.

Item I: Central Business District Sector  
 McDel Enterprises, Inc.  
 8813 Philadelphia Road  
 Rosedale, MD 21237

Item II: East Sector  
 C&S Towing and Transport, LLC  
 164W. 41<sup>st</sup> Street  
 Baltimore, MD 21211

Item III: North Sector  
 Lilith, Inc. d/b/a Jim Elliot’s Towing  
 5600 York Road  
 Baltimore, MD 21237  
 Baltimore, MD 21230

Item IV & V: West Sector &  
 Heavy Equipment  
 The AutoBarn Inc.  
 2930 James Street

**BACKGROUND/EXPLANATION:**

On April 04, 2018, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the first renewal option.

**AMOUNT AND SOURCE OF FUNDS:**

\$0.00                      Account No.: Various

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**P.O. No.: P543315, P553316, P553317, P553318      Agency: DOT**

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on April 4, 2018	\$ 4,000,000.00
2. 1 <sup>st</sup> Approved by the. Board on June 16, 2021	\$ 0.00
3. 2 <sup>nd</sup> Renewal pending Board approval	\$ 0.00
Total Contract Summary	<b>\$ 4,000,000.00</b>

**MBE/WBE PARTICIPATION:**

On September 29, 2017, MWBOO set goals of 8% MBE and 2% WBE. The vendors listed above were all found compliant on March 28, 2022.

**LOCAL HIRING:**

Applicable.

**LIVING WAGE:**

Not applicable.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Bureau of Procurement – Pay Outstanding Invoice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the final payment of an outstanding invoice to **Net Hospitality Management** at 6700 Security Blvd Baltimore, MD 21207.

**AMOUNT AND SOURCE OF FUNDS:**

\$819,254.00                      Account No.: Various

**BACKGROUND/EXPLANATION:**

The requested action is a request to pay an outstanding invoice for the purchase of hotel facilities for disaster relief due to the COVID-19 pandemic. The agency had an approved contract on P551138, however was not able to submit the release request before the contract expired. As a result, the vendor is due payment on outstanding invoices.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

**PO. No. P551138**

**Agency: Mayor’s Office of Human Services**

**MBE/WBE PARTICIPATION:**

Not Applicable. Payment of outstanding invoice(s).

**EMPLOY BALTIMORE:**

Not applicable.

**LIVING WAGE:**

Not applicable.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

Bureau of Procurement – Pay Outstanding Invoice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of outstanding invoice(s) to **Range Maintenance Inc.** located at 213 Providence Hill Rd, Coatesville, PA 19320.

**AMOUNT AND SOURCE OF FUNDS:**

\$205,173.50

Account No.:1001-000000-8070-819600-604011

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay outstanding invoice(s) for services performed on various dates at firearms training facilities. The vendor performed these services outside a valid contract. BPD has implemented necessary administrative measures to prevent its future reoccurrence.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the payment of the invoice is recommended.

**Req. No.: R899206**

**Agency: Baltimore Police Department**

**MBE/WBE PARTICIPATION:**

Not Applicable. Payment of outstanding invoice(s).

**EMPLOY BALTIMORE:**

Not applicable.

**LIVING WAGE:**

Not applicable.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following page:  
84  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS**

Bureau of Procurement

- |    |                                 |                     |              |
|----|---------------------------------|---------------------|--------------|
| 1. | B50006628, Four Wheel Drive SUV | Pacifico Ford, Inc. | \$134,220.00 |
|----|---------------------------------|---------------------|--------------|

(Dept. of General Services – Fleet)

**MBE/WBE PARTICIPATION:**

On June 22, 2021, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

- |    |  |  |
|----|--|--|
| 2. | B50006506, Emergency Vehicle Lighting and Accessories<br><br>(Department of General Services – Fleet Management) | <b>REJECTION</b> – Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. Three bids received were opened on March 22, 2022. Upon further review of the solicitation’s specifications and received bids, it is recommended that the Board reject all bids which is in the best interest of the City. A separate Board memo has been concurrently submitted to request an extension to the current contract B50004602, in order to allow time for revising detailed specifications to initiate the competitive bidding process again to get new contract awarded. |
|----|--|--|



## AGENDA

### BOARD OF ESTIMATES

6/22/2022

Office of the Comptroller – Amendments to Procurement Regulations/Final

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the final version of Amendments to certain provisions of the City Procurement Regulations relating to the receiving and opening of bids. The changes to the Regulations are effective upon Board approval.

#### **AMOUNT AND SOURCE OF FUNDS:**

N/A

#### **BACKGROUND/EXPLANATION:**

On February 2, 2022, the Board approved a Resolution that temporarily modified certain provisions of the 2019 Procurement Regulations to allow submission of bids and proposals electronically, except as otherwise required by law or by the terms of any currently issued solicitation. It also required the Comptroller's Office to record bidders' names and bid prices electronically and post that information on the Comptroller's website. During the time the Resolution was in effect, the Comptroller's Office worked with the Law Department to develop amendments to the Procurement Regulations to codify permanently the changes made by the February Resolution and to change other obsolete provisions of the regulations related to receiving and opening bids.

On April 20, 2022 the Board approved the draft version of the amendments for which approval is now requested in final form. On April 25, 2022, the draft amendments were posted for public comment for 30 days as required under the Administrative Procedure Act. During the comment period, one comment was received which consisted of a series of questions regarding implementation of the amended regulations. The comment received was circulated for review to the Board members on June 3, 2022, with the recommendation that it did not warrant any change to the text of the amendments. Board approval is now requested for the amendments as presented on April 20, 2022 with no additional changes.

The amendments simplify and streamline the process for receiving and opening bids, and remove the requirement of "wet" signatures on bid documents by specifying that electronic signatures are valid and effective. They also make permanent the current practice of recording bid results electronically after they are announced live at Board meetings, and posting bid results on the Comptroller's website the same day bids are opened. They also allow the Board to make copies of bids available for inspection electronically, and clarify that any part of a bidder's submission not clearly designated as confidential is subject to disclosure under the Maryland Public Information Act.

**COUNCIL DISTRICT:** Citywide

**AGENDA**

**BOARD OF ESTIMATES**

**6/22/2022**

**PROPOSALS AND SPECIFICATIONS**

1. Department of Transportation - TR-22009, Material Testing and Compliances of Various Projects, Citywide  
**BIDS TO BE RECV'D: 7/20/2022**  
**BIDS TO BE OPENED:7/20/2022**
  
2. Department of Public Works - WC-1410R, Urgent Need Water Infrastructure Rehabilitation and Improvements Phase I- FY21  
**BIDS TO BE RECV'D: 7/20/2022**  
**BIDS TO BE OPENED:7/20/2022**
  
3. Department of Public Works - WC-1433, Urgent Need Water Infrastructure Rehabilitation and Improvements Phase I- FY21  
**BIDS TO BE RECV'D: 7/20/2022**  
**BIDS TO BE OPENED:7/20/2022**

**12:00 NOON**

**ANNOUNCEMENT OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**