

**INDEPENDENT AUDITOR'S REPORT**

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**THE WAR MEMORIAL COMMISSION**

**FOR THE FISCAL YEAR ENDED**

**JUNE 30, 2011**

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**City of Baltimore  
Department of Audits**

**AUDIT REPORT  
THE WAR MEMORIAL COMMISSION  
FISCAL YEAR ENDED JUNE 30, 2011**

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CITY OF BALTIMORE  
STEPHANIE RAWLINGS-BLAKE, Mayor



DEPARTMENT OF AUDITS  
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## INDEPENDENT AUDITOR'S REPORT

June 18, 2013

Honorable Joan M. Pratt, Comptroller  
and Other Members of the  
Board of Estimates  
City of Baltimore

We have audited Exhibit A, Computation of State's Fifty Percent Share of Net Expenditures for the Fiscal Year Ended June 30, 2011, and Schedule 1, Net Expenditures Chargeable to the War Memorial Commission Appropriation Accounts for the Fiscal Years Ended June 30, 2011 and June 30, 2010. These financial statements are the responsibility of the War Memorial Commission's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. We were not engaged to perform an audit of the War Memorial Commission's internal control over financial reporting. Our audit included consideration of internal control over financial reporting as a basis for designing procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the War Memorial Commission's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the net costs of operations for the War Memorial Commission for the fiscal years ended June 30, 2011 and June 30, 2010, in conformity with accounting principles generally accepted in the United States.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 18, 2013, on our consideration of the War Memorial Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to

describe the scope of our testing of internal control over financial reporting and compliance and the results of our testing, and not to provide an opinion on the control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

This report is intended solely for the information and use of the War Memorial Commission, the State of Maryland, and the City of Baltimore's management and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert L. McCarty, Jr.", written in a cursive style.

Robert L. McCarty, Jr., CPA  
City Auditor

EXHIBIT A

THE WAR MEMORIAL COMMISSION  
COMPUTATION OF STATE'S FIFTY PERCENT SHARE OF NET  
EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Net Expenditures Charged to the War Memorial Commission Appropriation Accounts for Fiscal Year 2011 (Schedule 1).....	<u>\$ 323,876</u>
Fifty Percent Thereof Billable to the State.....	\$ 161,938
Balance Due from State from Prior Fiscal Years.....	<u>25,909</u>
Total Due from State.....	187,847
Amount Received from State During Fiscal Year 2011.....	<u>182,765</u>
Net Balance Due from State at June 30, 2011.....	<u>\$ 5,082</u>

See notes to financial statements.

SCHEDULE 1

THE WAR MEMORIAL COMMISSION  
NET EXPENDITURES CHARGEABLE TO THE WAR MEMORIAL COMMISSION  
APPROPRIATION ACCOUNTS FOR THE FISCAL YEARS ENDED JUNE 30, 2011 AND 2010

EXPENDITURES:	<u>2011</u>	<u>2010</u>
Salaries.....	\$ 180,460	\$ 215,173
Other Personnel Costs.....	50,459	73,540
Contractual Services:		
Gas, Electric, Steam.....	\$ 71,875	\$ 81,241
Maintenance and Repairs of Real Property.....		1,128
Telephone.....	3,613	4,680
All Others.....	<u>11,959</u>	<u>14,074</u>
Total Contractual Services.....	87,447	101,123
Materials and Supplies.....	3,622	4,890
Equipment Replacement.....	<u>1,888</u>	<u>1,405</u>
Total Expenditures.....	<u>\$ 323,876</u>	<u>\$ 396,131</u>

See notes to financial statements.

**THE WAR MEMORIAL COMMISSION  
NOTES TO FINANCIAL STATEMENTS**

1. Significant Accounting Policies

The War Memorial Commission (Commission) has the authority to spend, at its discretion, such funds as may be appropriated by the General Assembly of Maryland and the Mayor and City Council of Baltimore City (City) for the maintenance and administration of the War Memorial Building. This authority is provided by the State Government Article, Sections 9-932 through 9-938 of the *Annotated Code of Maryland*, which establishes the Commission as a unit in the Department of Veterans Affairs of the State of Maryland. The City appropriates funds for operating expenses of the Commission, and all revenues received by the Commission are deposited with the City. The Department of Veterans Affairs of the State of Maryland is billed by the City for one-half of the amount charged to the War Memorial Commission appropriation accounts.

The Commission reports expenditures to the State of Maryland as they are recorded (net of any miscellaneous revenue) in the governmental funds of the City of Baltimore, except that encumbrances charged to the Commission's appropriation accounts are not included. This effectively puts the reporting on the modified accrual basis of accounting, in conformity with accounting principles generally accepted in the United States.

2. Subsequent Event

Effective July 1, 2012, the War Memorial Commission's position of Executive Director is no longer funded by the City, and the management of the War Memorial Building is provided by the City's Department of General Services. In accordance with Section 9-938 of the *Annotated Code of Maryland*, the Commission: (1) may provide for the management of the War Memorial Building; (2) shall adopt regulations that provide for the management of the War Memorial Building; and (3) may use, for the maintenance and administration of the War Memorial Building, any funds that the General Assembly of Maryland or the Mayor and City Council of Baltimore appropriate for those purposes.

AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*  
FOR  
THE WAR MEMORIAL COMMISSION  
FISCAL YEAR ENDED  
JUNE 30, 2011



CITY OF BALTIMORE

STEPHANIE RAWLINGS-BLAKE, Mayor



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**AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

June 18, 2013

Honorable Joan M. Pratt, Comptroller  
And Other Members of the  
Board of Estimates  
City of Baltimore

We have audited Exhibit A, Computation of State's Fifty Percent Share of Net Expenditures for the Fiscal Year Ended June 30, 2011, and Schedule 1, Net Expenditures Chargeable to the War Memorial Commission Appropriation Accounts for the Fiscal Years Ended June 30, 2011 and June 30, 2010 and have issued our report thereon dated June 18, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of the War Memorial Commission is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the War Memorial Commission's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the War Memorial Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the War Memorial Commission's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in

internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined previously.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the War Memorial Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the War Memorial Commission, the State of Maryland, and the City of Baltimore management and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



Robert L. McCarty, Jr., CPA  
City Auditor