

Baltimore City Board of Estimates

November 2, 2022 | Meeting Agenda

Members: Mayor Brandon M. Scott, Council President Nick Mosby (Chair), Comptroller Bill Henry, City Solicitor James Shea, Director of Public Works Jason Mitchell

Notices

Participation

- For details on how to participate, please visit Comptroller.BaltimoreCity.gov/BOE.

Schedule

Effective January 5, 2022, the Board will meet regularly twice per month on the 1st and 3rd Wednesday of each month. There are additional meetings regularly scheduled in both June and December to accommodate traditionally higher transaction volumes at the end of the fiscal and calendar year. Some adjustments will be made throughout the year to accommodate holidays, high transaction volumes and urgent matters as they may arise. Special meetings will be called on Wednesdays at 9:00 A.M. when necessary. Please see the Comptroller.BaltimoreCity.gov/BOE for a detailed schedule of meetings and associated submission deadlines.

Bid Openings

- The Board of Estimates televises bid openings at 12:00 P.M. on Board meeting days.
- For details on how to watch, please visit Comptroller.BaltimoreCity.gov/BOE.
- Paper bids will be opened, tabulated and certified by the Clerk of the Board of Estimates.
- Bid tabulation sheets detailing bid proposals received will be publicly posted to the Comptroller's website by close of business on the date of bid opening.

Address the Board

Protests (for vendors protesting a contract award)

A person wishing to protest a proposed award must notify the Comptroller's Office and the proposed awardee.

Notice shall be in writing and delivered no later than (1) noon on the Monday immediately before the Board meeting at which the proposed award will be considered, or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Protest shall include:

- the name of the person protesting or, if a spokesperson, the entity or organization protesting;
- A narrative description of the issues and facts supporting the Protest; and

- A description as to how the protestant will be harmed by the proposed Board action.

Statements of Opposition (for members of the public)

Pursuant to Code of Baltimore City Regulations 27.01.01.03.B(14), "Statement of Opposition" means a written statement by a member of the public (a) expressing opposition to an item presented on a Board of Estimates agenda for a vote; (b) by a City resident or taxpayer or a recognized spokesperson for a City resident or taxpayer; or (c) a person who is directly and specifically affected by a pending matter or decision of the Board, and (d) is distinct from a protest of a recommendation for award of a contract.

A person wishing to submit a Statement of Opposition to a proposed action of the Board at any Regular or Special meeting shall notify the Comptroller's Office in writing.

Notice of the Statement of Opposition shall be given (1) no later than noon on the Tuesday immediately before the Board meeting during which the item will be considered or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Statement of Opposition shall include:

- The name of the person submitting the Statement of Opposition or, if a spokesperson, the entity or organization submitting the Statement of Opposition;
- A narrative description of the issues and facts supporting the Statement of Opposition; and
- A description as to how the person, entity, or organization submitting the Statement of Opposition will be harmed by the proposed Board action.

To submit Protests and/or a Statement of Opposition:

- E-mail: BOE.Clerk@baltimorecity.gov, cc: james.knighton@baltimorecity.gov
- US Mail or hand delivery: Attn: Clerk, Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA – NOVEMBER 2, 2022

Department of Audits – Audit Reports

The Board is requested to **NOTE** receipt of the following Audit Reports:

1. Maryland 9-1-1 Emergency System of Baltimore City, Maryland Actual Receipts and Expenditures Report for the Fiscal Year Ended June 30, 2021.
2. Independent Auditor's Report on Applying Agreed-Upon Procedures for the Baltimore City Cable Television Franchise Agreement (January 2018 through January 2021.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Development Corporation – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Soul Harvest Church and Ministries, Inc. (the “Tenant”) for the premises containing 912 rentable office/flex square feet, at 2901 Druid Park Drive - Suite A110 (the “Premises”). The period of the Agreement is September 1, 2022 through August 31, 2023, with an option to renew for one year.

AMOUNT OF MONEY AND SOURCE:

\$13,680.00 - Annual Base Rent to the City for the first Term. Upon execution of the renewal option, the base rent will increase by an amount equal to four percent (4%) from prior year lease.

BACKGROUND/EXPLANATION:

Soul Harvest Church and Ministries, Inc. will use the premises for an administrative office/flex space and for no other purpose.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: 7

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Development Corporation – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a Lease Agreement between The Mayor and the City Council (the Landlord”), and iPad digital Art, LLC (the “Tenant”) for the premises containing 1,417 rentable square feet, at 2901 Druid Park Drive - Suite(s) A104 & B104 (the “Premises”). The period of the agreement is June 1, 2022 to May 31, 2025, with a renewal option for an additional one (1), three (3) year term.

AMOUNT OF MONEY AND SOURCE:

\$16,649.76 Annual Base Rent to the City for the first Term. Upon execution of the renewal option, the base rent will increase by an amount equal to four percent (4%) from prior year lease.

BACKGROUND/EXPLANATION:

iPad digital Art, LLC will use the premises for an administrative office/flex space and for no other purpose. The lease term is June 1, 2022 through May 31, 2025 with an additional one (1), three (3) year renewal option that may be exercised.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: 7

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Development Corporation – First Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Lease Agreement between The Mayor and City Council of Baltimore acting by and through its Department of Housing and Community Development (the Landlord) and the Department Of Finance/Bureau of Procurement (the “Tenant”) that extends the term of the Lease for an additional five years beginning October 1, 2022 through September 30, 2027.

AMOUNT OF MONEY AND SOURCE:

Total Base Rent

October 1,2022 – September 30,2023	\$199,486.32
October 1,2023 – September 30,2024	\$205,470.96
October 1,2024 – September 30,2025	\$211,635.12
October 1,2025 – September 30,2026	\$217,984.20
October 1,2026 – September 30,2027	\$224,523.72

BACKGROUND/EXPLANATION:

The Baltimore City Department of Finance Bureau of Procurement, current leases 10,430 square feet of space in the City-owned office building located at 7 E Redwood St.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 11

(The First Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Development Corporation – Fourth Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Fourth Amendment to Lease Agreement between The Mayor and City Council of Baltimore acting by and through the Department of Housing and Community Development (the Landlord) and the Baltimore Police Department, EEOD Division (Tenant). The Amendment extends the term of the Lease for an additional three years beginning November 1, 2022 through October 31, 2025.

AMOUNT OF MONEY AND SOURCE:

Total Base Rent

November 1, 2022 – October 31, 2023	\$84,426.36
November 1, 2023 – October 31, 2024	\$86,959.20
November 1, 2024 - October 31, 2025	\$89,568.00

BACKGROUND/EXPLANATION:

The Baltimore Police Department, EEOD Division currently leases 4,500 square feet on the 4th floor of a City-owned office building at 7 E Redwood Street. This amendment reduces the leased square footage to 4,285 square feet.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 11

(The Fourth Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Children and Family Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with LiteBrite. The period of the agreement is retroactive from July 1, 2022 through June 30, 2023, unless terminated sooner in accordance with the Agreement.

AMOUNT OF MONEY AND SOURCE:

\$161,600.00 - 1001-000000-1772-512700-603051

BACKGROUND/EXPLANATION:

LiteBrite offers professional development consulting services to Early Childhood professionals. LiteBrite will provide coaching, training and technical assistance to Baltimore City Head Start education staff members regarding a Classroom Assessment Scoring System (CLASS) in order to increase quality teacher-child interactions on behalf of the City.

LiteBrite will conduct observations of the City's Head Start providers; Dayspring, Union Baptist, and Downtown Baltimore Child Care, during scattered site visits throughout the 2022-2023 school year, in accordance with the scope and terms that are set forth in Exhibit A of the attached contract.

The contract was submitted late due to administrative delays.

MBE/WBE PARTICIPATION:

MBE/WBE participation is waived.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Employees' Retirement System – Investment Advisory Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Investment Advisory Agreement with Marquette Associates, Inc. ("Marquette") for Marquette to serve as the Investment Consultant for the Employees' and Elected Officials' (EOS) Retirement Systems and the City's Retiree Benefits Trust (OPEB).

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction. All funds and expenses will be expended from the Retirement Systems assets and Retiree Benefits Trust funds. Pursuant to the Agreement, Marquette will be paid \$ 325,000 annually to be the Investment Advisor for the ERS, EOS and OPEB portfolios, which approximate \$2 billion, \$27 million, and \$ 24 million, respectively in assets.

BACKGROUND/EXPLANATION:

Facing the expiration of its previous consultant's contract, the Board underwent a nationwide search for an Investment Advisor. The Board narrowed the RFP responses to three finalists. The Board conducted interviews with the finalists and ultimately selected Marquette to be the new ERS investment consultant. Marquette will be retained for a five-year term, with two option years at the sole discretion of the Board. Marquette is a recognized leader in asset allocation and investment advisory services.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office has waived MBE/WBE utilization requirements for this selected source, profession service contract. Please see the attached Agency Pre-Solicitation MBE/WBE Waiver Request, signed by the MWBOO.

MWBOO GRANTED A WAIVER ON OCTOBER 13, 2022.

(The Investment Advisory Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of General Services – On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Agreement with Autumn Contracting, Inc. under Project No. 1374-2201 On-Call Roof Replacement and Related Work at Various Locations. The period of the Agreement is four years with an option to extend for one 2-year term, which may be exercised within DGS's sole discretion.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 – Upset limit

Funds will be identified as Tasks are processed.

BACKGROUND/EXPLANATION:

Various City owned buildings are in continuous need of roof replacements and related work. The work under this agreement will typically include, but may not be limited to, projects which are relatively straightforward and/or lower-cost, as well as projects performed in response to urgent situations or under time exigencies which in either case should not be postponed until customary formal bid selection process can be executed to accommodate this type of work. The services will be provided on an as-needed basis. As needs are identified, the contractors will be asked to attend a site visit and subsequently develop a proposal to provide roof replacement and related work necessary to make the facility's roof watertight. Proposals for individual projects will be evaluated for means and methods, availability, and price and an award will be made accordingly.

This Indefinite Quantity Contract "IQC" will remain in effect for 4 years from the date of approval by the Board of Estimates; however, projects that are started within the initial four-year period may continue beyond the four year time frame until completion. Funds will be identified as needs arise. This City's IQC contract will follow current laws, policies, resolutions and ordinances of the City, including Employ Baltimore, Youthworks, and B ATP.

The specific attached contract is for Contractor No. 1, Autumn Contracting, Inc., This Contractor is Pre-Qualified with Baltimore City, has committed to meet the MBE goals which will be set up on task by task basis using City certified minority firms, will adhere to City Minimum Hourly Wage Rates, adhere to the City of Baltimore Specifications, 2006, and will provide the necessary insurance and bonding for all assigned work.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of General Services – cont'd

MBE/WBE PARTICIPATION:

The MBE goals and the WBE goals will be established by MWBOO on a Task by Task basis and upon issuance of actual Task Assignments by the City.

COUNCIL DISTRICT: N/A

EMPLOY BALTIMORE: Applicable per task

LIVING WAGE: Applicable per task.

LOCAL HIRING: Applicable per task

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of General Services – On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the On-Call Agreement with Cole Roofing Company, Inc., under Project No. 1374-2202, GS22809 for On-Call Roofing Replacement and related work at Various Locations. The period of the Agreement is effective upon Board approval for four years, with an plus an option to extend for one two-year term, which may be exercised within DGS's sole discretion.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$2,000,000.00 – upset limit

N/A, Funds will be identified as Tasks are processed.

BACKGROUND/EXPLANATION:

Various City owned buildings are in continuous need of roof replacements and related work. The work under this agreement will typically include, but may not be limited to, projects which are relatively straightforward and/or lower-cost, as well as projects performed in response to urgent situations or under time exigencies which in either case should not be postponed until customary formal bid selection process can be executed to accommodate this type of work. The services will be provided on an as-needed basis. As needs are identified, the contractors will be asked to attend a site visit and subsequently develop a proposal to provide roof replacement and related work necessary to make the facility's roof watertight. Proposals for individual projects will be evaluated for means and methods, availability, and price and an award will be made accordingly.

This Indefinite Quantity Contract "IQC" will remain in effect for 4 years from the date of approval by the Board of Estimates; however, projects that are started within the initial four-year period may continue beyond the four year time frame until completion. Funds will be identified as needs arise. This City's IQC contract will follow current laws, policies, resolutions and ordinances of the City, including Employ Baltimore, Youthworks, and B ATP.

The specific attached contract is for Contractor No. 2, Cole Roofing Co., Inc., This Contractor is Pre-Qualified with Baltimore City, has committed to meet the MBE goals which will be set up on task by task basis using City certified minority firms, will adhere to City Minimum Hourly Wage Rates, adhere to the City of Baltimore Specifications, 2006, and will provide the necessary insurance and bonding for all assigned work.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of General Services – cont'd

MBE/WBE PARTICIPATION:

The MBE goals and the WBE goals will be established by MWBOO on a Task by Task basis and upon issuance of actual Task Assignments by the City.

COUNCIL DISTRICT: N/A

EMPLOY BALTIMORE: Applicable per task

LIVING WAGE: Applicable per task

LOCAL HIRING: Applicable per task

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of General Services – On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Roofing Replacement and related work at Various Locations Agreement with Ruff Roofing and Sheet Metal, Inc. the period of the agreement is effective upon Board approval for four years with an option to extend for one 2-year term, which may be exercised within DGS's sole discretion.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 – upset limit

N/A, Funds will be identified as Tasks are processed.

BACKGROUND/EXPLANATION:

Various City owned buildings are in continuous need of roof replacements and related work. The work under this agreement will typically include, but may not be limited to, projects which are relatively straightforward and/or lower-cost, as well as projects performed in response to urgent situations or under time exigencies which in either case should not be postponed until customary formal bid selection process can be executed to accommodate this type of work. The services will be provided on an as-needed basis. As needs are identified, the contractors will be asked to attend a site visit and subsequently develop a proposal to provide roof replacement and related work necessary to make the facility's roof watertight. Proposals for individual projects will be evaluated for means and methods, availability, and price and an award will be made accordingly.

This Indefinite Quantity Contract "IQC" will remain in effect for 4 years from the date of approval by the Board of Estimates; however, projects that are started within the initial four-year period may continue beyond the four year time frame until completion. Funds will be identified as needs arise. This City's IQC contract will follow current laws, policies, resolutions and ordinances of the City, including Employ Baltimore, Youthworks, and BATP.

The specific attached contract is for Contractor No. 3, Ruff Roofing and Sheet Metal, Inc., This Contractor is Pre-Qualified with Baltimore City, has committed to meet the MBE goals which will be set up on task by task basis using City certified minority firms, will adhere to City Minimum Hourly Wage Rates, adhere to the City of Baltimore Specifications, 2006, and will provide the necessary insurance and bonding for all assigned work.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of General Services – cont'd

MBE/WBE PARTICIPATION:

The MBE goals and the WBE goals will be established by MWBOO on a Task by Task basis and upon issuance of actual Task Assignments by the City.

COUNCIL DISTRICT: N/A

EMPLOY BALTIMORE: Applicable per task

LIVING WAGE: Applicable per task.

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of General Services – Extra work Order No. 4

ACTION REQUESTED OF B/E:

The Board is requested to approve Extra Work Order No. 4 to Johnson Control, Inc. JCI to provide all materials, labor, and equipment to 1) install three additional Fire Alarm System duct smoke detectors in the garage of the Police HQ building, 2) provide all necessary wiring and conduit to the new detectors, 3) pull required SLC from the closest available location, 4) and install remote test switches for the smoke detectors on the 4th floor (RFI #20) (PCO #03).

AMOUNT OF MONEY AND SOURCE:

\$32,707.00 1st Parks and Public Facilities Loan, 2nd Parks and Public Facilities Loan
9916-PRJ000302-CAP009197-63015-SC630405-AGC2600-CIP0197

BACKGROUND/EXPLANATION:

This work is required to accommodate unforeseen conditions in which the existing ductwork between the air handling units and the duct chases have insufficient space available to install the specified duct smoke duct detectors at the locations originally indicated on the Contract Drawings.

MBE/WBE PARTICIPATION:

Johnson Control, Inc., JCI will comply with Article 5 Section 28 of the Baltimore City Code. The current MBE attainment is 17.69% of the 18.00% goal and WBE is 5.90% of the 6.00% goal.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Real Estate – Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement of Sale for the sale of City-owned property located at Block 1031, Lot 055 (“Property”) to 1900 Light Street, LLC (“Purchaser”).

AMOUNT OF MONEY AND SOURCE:

The purchase price is \$38,000.00

BACKGROUND/EXPLANATION:

The City acquired Block 1031, Lot 055 through tax sale. The Property is a vacant, unimproved lot, consisting of approximately 3,388 square feet. Upon acquisition, the Purchaser will convert the existing lot into an off-street paved parking lot, per Baltimore City zoning code, to support a neighboring historic redevelopment project located at 1900 Light Street. The dimensions of the lot are 77 ft. x 44 ft., and can accommodate approximately 11 parking spaces per the Baltimore City zoning code.

The Property is being sold for appraised value of \$38,000.00. Under the terms of the Agreement of Sale, the City will convey its rights, title and interests in the Property to 1900 Light Street, LLC. The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 11

(The Agreement of Sale has been approved by Law Department as to Form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 1521 E. North Avenue (Block 1101, Lot 032).

AMOUNT OF MONEY AND SOURCE:

Property Address	Assessed Value	Flat and Water	Tax Total Liens	Recommended Purchase Price
1521 E. North Avenue	\$3,000.00	\$1,481.45	\$41,353.19	\$3,000.00

BACKGROUND/EXPLANATION:

The City acquired the tax sale certificate for 1521 E. North Avenue on May 17, 2021. S & D Property Partners, LLC has offered to purchase the tax sale certificate for 1521 E. North Avenue for \$3,000.00, file a petition to foreclose, acquire title to the property, and return it to productive use. The purchase price of \$3,000.00 covers the assessed value for the property. Other charges contributing to the total lien amount include \$15,103.59 interest and penalties, \$12,148.03 miscellaneous billing, \$1,500.00 environmental citation and \$2,663.00 property registration.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 12

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the properties known as 930 Harlem Avenue (Block 0104, Lot 038) to Parity Baltimore Incorporated.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Tax and Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
930 Harlem Avenue	\$8,000.00	\$1,506.66	\$30,962.30	\$8,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificates on October 27, 2021, for 930 Harlem Avenue (Block 0104, Lot 038).

Parity Baltimore Incorporated has offered to purchase the Tax Sale Certificates for 930 Harlem Avenue \$8,000.00, file petition to foreclose, acquire title to the property, and return it to a productive use. The purchase price of \$8,000.00 covers the assessed value for the property. Other charges include \$11,522.05 for interest and penalties, \$5,801.92 for miscellaneous billing, \$1,500.00 for environmental citations and \$135.85 for alley/footway.

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT: 9

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 1025 Harlem Avenue, (Block 0115, Lot 013) and 525 N. Gilmor Street (0123, Lot 037).

AMOUNT OF MONEY AND SOURCE:

PROPERTY ADDRESS	ASSESSED VALUE	FLAT TAXES & WATER	TOTAL LIENS	RECOMMENDED PURCHASE PRICE
1025 Harlem Ave.	\$9,000.00	\$2,242.30	\$59,700.53	\$9,000.00
525 N Gilmor St.	\$12,000.00	\$5,476.15	\$127,344.17	\$12,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on October 27, 2021 for 1025 Harlem Avenue (Block 0115, Lot 013).

Parity Baltimore Incorporated, has offered to purchase the Tax Sale Certificate for 1025 Harlem Avenue for \$9,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$9,000.00 will cover the outstanding flat taxes and water for the property at the time of the tax sale auction. Other charges include liens of \$3,905.07 for miscellaneous citations, \$3,300.00 for an environmental citation, and \$3,050.00 for property registration.

The City acquired the Tax Sale Certificate on October 27, 2021 for 525 N. Gilmor Street (Block 0123, Lot 037).

Parity Baltimore Incorporated, has offered to purchase the Tax Sale Certificate for 525 N. Gilmor Street for \$12,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$12,000.00 will cover the outstanding flat taxes and water for the property at the time of the tax sale auction. Other charges include liens of \$3,559.94 for miscellaneous citations, \$12,870.00 for an environmental citation, and \$2,981.71 for property registration.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 9th

AGENDA

BOARD OF ESTIMAES

11/2/2022

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 1314 Greenmount Avenue (Block 1128, Lot 024.)

AMOUNT OF MONEY AND SOURCE:

PROPERTY ADDRESS	ASSESSED VALUE	FLAT TAXES & WATER	TOTAL LIENS	RECOMMENDED PURCHASE PRICE
1314 Greenmount Ave	\$5,000.00	\$9,060.85	\$52,340.53	\$9,060.85

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on May 17, 2021 for 1314Greenmount Avenue, Block 1128, Lot 024), in the amount of \$52,340.53.

Dahlak Partners, LLC., has offered to purchase the Tax Sale Certificate for 1314 Greenmount Avenue for \$9,060.85, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$9,060.85 will cover the outstanding flat taxes and water for the property at the time of the tax sale auction. Other charges include liens of \$2,561.87 for miscellaneous citations, \$1,900.00 for an environmental citation, and \$799.80 for property registration.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 12th

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Real Estate – 1st Amendment & 2nd Renewal of a License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the first amendment and second renewal of a License Agreement with German American Marketing, Inc. for the right to enter upon and use a portion of the premises located in the Inner Harbor area of Baltimore City known as West Shore Park. The renewal extends the term of the agreement from November 11, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

License fee - \$12,500.00

Security deposit - \$15,000.00

BACKGROUND/EXPLANATION:

The Licensee has chosen the City of Baltimore to serve as the site for its German-style Christmas Village, which shall be known as the “Christmas Village in Baltimore” (the “Event”), and desires to use a portion of the Property to hold the Event. Setup and preparation for the Event shall commence November 11, 2022. Breakdown and clean-up shall be performed by Licensee commencing December 26, 2022 and concluding no later than December 31, 2022. The dates of operation for the Event will be November 20 – 21 and November 25 – December 24, 2022. The hours of operation shall be 11:00am to 8:00pm.

On October 23, 2019, the Board approved the initial term of the License Agreement, which began on November 11, 2019 and terminated on December 31, 2019, with the option to renew for five additional terms. Due to the unforeseen circumstances that were presented by the global pandemic, the License Agreement was not renewed for the 2020 event season. The Board approved the first renewal option on April 7, 2021, with four renewal options remaining. The Licensee is thus currently exercising its second renewal option. The period of the second renewal option will begin on November 11, 2022 and terminate December 31, 2022 (“Term”), with three renewals remaining.

The License Agreement is being amended to reflect an increase in the security deposit from \$10,000.00 to \$15,000.00. All other terms and conditions of the original License Agreement will remain in force and full effect.

The Space Utilization Committee approved this First Amendment and Second Renewal to the License Agreement on October 14, 2022.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Real Estate – cont'd

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 11

(The First Amendment & Second Renewal of a License Agreement has been approved by Law Department as to Form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Real Estate – 3rd Renewal of a Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the third renewal of the Lease Agreement with Cunning Communications Inc., for the rental of a portion of a 400 ft. multi-unit broadcast tower together with a portion of a building, fence and other improvements located at 3900 Hooper Avenue. The period of the 3rd lease renewal is October 1, 2022 through September 30, 2025.

AMOUNT OF MONEY AND SOURCE:

The annual and monthly rent during the three-year renewal term shall be:

	Monthly	Annual
October 1, 2022 – September 30, 2023	\$15,960.61	\$191,527.32
October 1, 2023 – September 30, 2024	\$16,599.04	\$199,188.48
October 1, 2024 – September 30, 2025	\$17,263.00	\$207,156.00

Funds are available in Account Number 2042-000000-1474-165700-603013

BACKGROUND/EXPLANATION:

On May 28, 2014, the Board of Estimates approved the Lease Agreement for an initial term of three years beginning on October 1, 2013, and terminating on September 30, 2016, with an option to renew for three additional, automatic, three-year terms. The first and second three-year renewals were approved by the Board of Estimates on September 13, 2016 and September 18, 2019, respectively. The Mayor and City Council is exercising its third renewal option commencing October 1, 2022 and terminating September 30, 2025. The demised premises will continue to be used for the operation and maintenance of antennas and equipment storage in conjunction with the 800-Megahertz system for the Mayor’s Office of Information Technology and the Baltimore Police and Fire Departments. All other terms and conditions of the Lease Agreement, approved by the Board of Estimates on May 28, 2014 remain in full force and effect.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 7

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor’s Office of Employment Development – Grant Award

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to approve acceptance of a Grant Award from the Maryland State Department of Juvenile services to support the Mayor’s Office of Employment Development (MOED) in operating the Pre-Adjudication Coordinating and Training (PACT) Evening Reporting Center. The period of the Grant Award is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$435,708.00 - Fund: 5000 State Grants Fund
Cost Center: CCA000552 Workforce Services Youth Opportunity

BACKGROUND/EXPLANATION:

This grant supports the PACT Evening Reporting Center, which serves Baltimore City residents between the ages of 14 and 18 who would otherwise be detained while awaiting trial. Referrals are directed from the Maryland Department of Juvenile Services. Participating youth engage in personal goal setting, reading and literacy activities, exercise and fitness, career exploration, and life skills development.

The PACT Evening Reporting Center is located within the Westside Youth Opportunity (YO) Center, providing a full range of services for PACT participants. The program has been recognized as a best practice by federal leaders and the MacArthur Foundation, and it serves as an example for jurisdictions outside of Baltimore.

The Agreement is late due to additional time necessary to reach a comprehensive understanding on program issues.

MBE/WBE PARTICIPATION: N/A

Affected Council District: Citywide

Employ Baltimore: N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the addition of 1042 Brentwood Avenue to the Schedule A for the Johnston Square Land Disposition Agreement Previously Approved on December 16, 2015. The period of the agreement is effective through December 31, 2028.

AMOUNT OF MONEY AND SOURCE:

The City shall convey all of its right, title, and interest in certain properties in the Johnston Square neighborhood to Rebuild Johnston Square Partners, LLC. Each vacant building will be sold for \$6,000.00 and each vacant lot will be sold for \$2,000.00, which will be paid to the City of Baltimore at the time of settlement under the terms of the Johnston Square Land Disposition Agreement approved by the Board on October 19, 2019, which includes a seller take- back mortgage component. Settlements will occur incrementally in five phases over a ten-year period.

BACKGROUND/EXPLANATION:

On October 10, 2019 the Board approved a multi-phased Land Disposition Agreement to Rebuild Johnston Square Partners, LLC, which included a seller take-back mortgage component with a forgivable element for end-use owner occupants. The total aggregate amount of the seller take-back mortgage could potentially be \$1,446,000.00 over the anticipated ten-year length of this agreement. Section 1:05 of that Agreement allowed for properties to be added or removed from the Schedule A with a Board letter, thus eliminating the need for a full Amendment.

Rebuild Johnston Square Partners, LLC was formed to revitalize and rebuild the Johnston Square community. The Developer will renovate and redevelop the vacant buildings and lots for both residential and commercial uses including home ownership. The purchase price and improvements to the sites will be funded through public and private funds. The City will acquire privately owned property in this transaction subject to funding availability.

The authority to sell these properties is within Article 13, § 2-7(f) and (h) and Article 28, § 8 of the Baltimore City Code; and the Johnston Square Urban Renewal Plan.

AGENDA

BOARD OF ESTIMATES

11/2/2022

DHCD – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE:

The properties listed in the LDA are comprised of residential vacant buildings and were priced pursuant to the appraisal policy of Baltimore City via the representative waiver valuation process at \$8,300.00 per three-story vacant building and \$8,000.00 per two-story vacant building. The properties will be sold to the developer for \$6,000.00 per two- and three-story vacant building.

This provides a comprehensive approach to prevent or eliminate blight by coordinating the revitalization of the Johnston Square community through a combination of rehabilitation and/or redevelopment for the benefit of low- and moderate-income individuals and families.

The properties are being sold to Rebuild Johnston Square Partners, LLC for a reduced negotiated price because of the following reasons:

1. The renovations will be to the specific benefit to the immediate community.
2. This transaction will eliminate blight from the blocks, and thus eliminate blight from the neighborhood.
3. These sales and renovations will return currently vacant buildings and lots to the tax rolls.
4. The properties are being sold for a negotiated price due to their condition, which will require extensive remediation.

MBE/WBE PARTICIPATION:

The Developer agrees to comply with all MBE/WBE requirements.

AFFECTED COUNCIL DISTRICT: 12

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Property Acquisition – Donation

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the leasehold interest in 822 N. Belnord Avenue (Block 1611, Lot 058) as a gift from Dominion Rentals 5, LLC.

AMOUNT OF MONEY AND SOURCE:

Dominion Rentals 5, LLC, owner of the property at 822 N. Belnord Avenue agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD’s Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore’s neighborhoods.

Dominion Rentals 5, LLC has offered to donate to the City, title to the property at 822 N. Belnord Avenue. With this Honorable Board’s approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through September 15, 2022, other than water bills (which must be part of the transaction) are as follows:

Real Property Taxes	
22/23	\$47.20
21/22	\$69.29
20/21	\$68.36
19/20	\$476.75
18/19	\$527.68
17/18	\$548.70
16/17	\$574.42
15/16	\$682.19
14/15	\$687.22

AGENDA

BOARD OF ESTIMATES

11/2/2022

DHCD – cont'd

13/14	\$743.62
Misc Bills	
#7059504	\$291.97
#7101215	\$236.80
#7357916	\$292.20
#7502602	\$271.61
#7630585	\$233.97
#7638752	\$558.79
#7638992	\$221.99
#8009359	\$297.77
#80906083	\$324.76
#8230138	\$271.67
#8354151	\$36,853.13
#8371031	\$278.48
#8530339	\$231.07
#8564064	\$256.61
#8595944	\$231.60
#8624751	\$219.47
#8633752	\$323.87
#8668865	\$318.07
#8807075	\$300.67
#8949273	\$344.43
#9041435	\$262.97
#9102096	\$285.91
#9332263	\$204.30
#9415548	\$204.13
Environmental citation #53601852	\$1,500.00
Total Liens Owed:	\$49,241.67

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: District 13

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Property Acquisition – Donation

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the leasehold interest in 1037 Brantley Avenue (Block - 0115 Lot - 063) as a gift from Dominion Properties, LLC

AMOUNT OF MONEY AND SOURCE:

Dominion Properties, LLC owner of the property located at 1037 Brantley Avenue agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended

BACKGROUND/EXPLANATION:

DHCD’s Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore’s neighborhoods. Dominion Properties, LLC has offered to donate to the City, title to the property, a vacant building located at 1037 Brantley Avenue in the Harlem Park Community. With this Honorable Board’s approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through October 13, 2022, other than water bills, follows.

Real Property Tax	2022-2023	\$188.80
Real Property Tax	2021-2022	\$212.70
Real Property Tax	2020-2021	\$205.31
Real Property Tax	2019-2020	\$198.85
Real Property Tax	2018-2019	\$192.30
Real Property Tax	2017-2018	\$152.22
Real Property Tax	2016-2017	\$168.78
Real Property Tax	2015-2016	\$236.71
Real Property Tax	2014-2015	\$201.90

AGENDA

BOARD OF ESTIMATES

11/2/2022

DHCD – cont'd

Real Property Tax	2013-2014	\$218.46
Real Property Tax	2012-2013	\$248.09
Real Property Tax	2011-2012	\$253.49
Real Property Tax	2010-2011	\$321.88
Real Property Tax	2009-2010	\$286.85
Miscellaneous Bill	6013940	\$310.77
Miscellaneous Bill	6022511	\$42,013.42
Miscellaneous Bill	6149892	\$220.73
Miscellaneous Bill	6259386	\$233.32
Miscellaneous Bill	6424774	\$281.42
Miscellaneous Bill	6719918	\$244.85
Miscellaneous Bill	6778237	\$237.51
Miscellaneous Bill	7020878	\$244.00
Miscellaneous Bill	7295702	\$299.67
Miscellaneous Bill	7579651	\$254.67
Total Taxes Owed:		\$47,426.70

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 9

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Property Acquisition – Donation

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of 1042 Brentwood Avenue in the Johnston Square Project as a gift from East Chase Partners, LLC.

AMOUNT OF MONEY AND SOURCE:

Any title work and/or settlement costs will be paid out of account 9910-9588-910715-900000-704044, Johnston Square Housing.

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through November 7, 2022 (date lien sheet expires), other than water bills (which must be part of the transaction) is as follows:

1042 Brentwood Avenue		
Real Property Tax	2022 – 2023	\$320.76
Real Property Tax	2021 - 2022	\$235.01
Special Credit		\$33.24
Violation #0216754 T:H		
Total		\$589.01

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 12

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Property Acquisition – Donation

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the Leasehold interest in 1309 N. Washington Street (Block - 1517 Lot – 076) as a gift from Virginia J. Jones & Robert W. Jones

AMOUNT OF MONEY AND SOURCE:

Virginia J. Jones & Robert W. Jones, owners of the property located at 1309 N. Washington Street (Block - 1517 Lot – 076) agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD’s Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore’s neighborhoods.

Virginia J. Jones & Robert W. Jones have offered to donate to the City, title to the property, a vacant building located at 1309 N. Washington Street (Block - 1517 Lot – 076) in the Oliver Community. With this Honorable Board’s approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through October 9, 2022, other than water bills, follows.

Real Property Taxes	2022-2023	\$141.60
Miscellaneous	#9535014	\$232.71.
Water		\$ 13.10
Registration		
Total Taxes Owed:		\$387.41

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 13

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Property Acquisition – Donation

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the leasehold interest in 1331 N. Luzerne Avenue (Block - 1522 - Lot - 016) as a gift from SPATH & RASHID, LLC/ Mahomedraza Rashid, Authorized Member.

AMOUNT OF MONEY AND SOURCE:

SPATH & RASHID, LLC, owner of the property located at 1331 N. Luzerne Avenue agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD’s Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore’s neighborhoods.

SPATH & RASHID, LLC, has offered to donate to the City, title to the property, a vacant lot at 1331 N. Luzerne Avenue in the Berea Community. With this Honorable Board’s approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through October 22, 2022, other than water bills, follows.

Tax sale cert: #378141		\$21,389.80
Real Property Taxes	2015/2016 – 2022/2023	\$ 2,414.88
Miscellaneous Bills		\$ 2,699.25
Environmental		\$ 3,000.00
Water		\$ 0.00
Registration		\$ 0.00
Total Taxes Owed:		\$29,503.93

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 13th

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Property Acquisition

ACTION REQUESTED OF B/E:

The Board is request to approve the acquisition by condemnation of the Fee Simple Interest in 1309-1313 Edmondson Avenue. The owners are listed as Byung M. Park and AE Kyung Park.

AMOUNT OF MONEY AND SOURCE:

\$37,500.00	9904- Mayoralty Capital Project Fund PRJ001841 – BGN Harlem Park CAP009127- CAP Mayoralty Related SC690901- Spend Category
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BACKGROUND/EXPLANATION:

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

MBE/WBE PARTICIPATION:

n/a for an acquisition of property

AFFECTED COUNCIL DISTRICT: 9

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of 539 Sanford Place to Raymond Nelson.

AMOUNT OF MONEY AND SOURCE:

The City shall convey all its rights, title, and interest in all properties as described in Schedule A of the Land Disposition Agreement for a total sales price of \$13,500 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

BACKGROUND/EXPLANATION:

Raymond Nelson proposes to purchase and rehab and rent the property(ies) described in Schedule A. The rehab will consist of both interior and exterior improvements.

City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:

N/A - In accordance with the City’s Appraisal Policy, a Waiver Valuation was prepared and determined the property value and sale price are the same, as described in Schedule A.

The property will serve a specific benefit to the immediate community; help to eliminate blight and return the property to the City’s tax rolls.

MBE/WBE PARTICIPATION:

The Developer will receive no City funds or subsidies for the purchase or rehabilitation of this property. MBE/WBE participation is not applicable.

AFFECTED COUNCIL DISTRICT: 7

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of 1109 N. Patterson Park Avenue to WT Investment Holdings LLC.

AMOUNT OF MONEY AND SOURCE:

The City shall convey all its rights, title, and interest in all properties as described in Schedule A of the Land Disposition Agreement for a total sales price of \$7,500.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

BACKGROUND/EXPLANATION:

WT Investment Holdings LLC proposes to purchase and rehab and sell property described in Schedule A to a homeowner. The rehab will consist of both interior and exterior improvements.

City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:

In accordance with the City's Appraisal Policy, a waiver valuation was prepared and determined the property value to be \$11,500.00. The property will sell for \$7,500.00 which is below the determined value to serve a specific benefit to the immediate community, help to eliminate blight, and return the property to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

AFFECTED COUNCIL DISTRICT: 13

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of 2206 Greenmount Avenue to Nakasha Ramsey.

AMOUNT OF MONEY AND SOURCE:

\$6,000.00 –Purchase Prince

BACKGROUND/EXPLANATION:

The Board is requested to approve the Land Disposition Agreement for the sale of 2206 Greenmount Avenue to Nakasha Ramsey. The property is adjacent to her parents’ home and is causing damage to their home. Nakasha Ramsey would like to renovate the property and reside in it as her and her daughter’s primary residence. In addition to stopping future damage, Ms. Ramsey would like to add value to the neighborhood that she has known her entire life.

The improvements to the site will be financed through private sources.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, authorize the City to sell the property.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE:

In accordance with the City’s appraisal policy, a waiver valuation determined the property value of the vacant property to be \$8,000.00. The property will be sold for \$6,000.00, which is less than the waiver value. The vacant property requires extensive and immediate remediation. The sale and renovation will be a specific benefit to the community, eliminate blight and return a vacant property to the tax rolls.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 12

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Land Disposition Agreement for the sale of 2211 Roslyn Avenue to Brookshine Realty LLC.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 will be paid by Brookshine Realty LLC.

BACKGROUND/EXPLANATION:

The Board is requested to approve the Land Disposition Agreement for the sale of 2211 Roslyn Avenue to Brookshine Realty LLC. The purchaser will rehabilitate the vacant house for sale as a single-family home. The purchase price and improvements to the site will be financed through private sources.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development and Article 13, Section 2-7(h)(2)(ii)(C) of the Baltimore City Code, authorize the City to sell this property.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE:

In accordance with the City’s appraisal policy, this property was appraised at \$36,200.00 and will be sold for \$40,000.00.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 7

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of Garage Lots in the rear of 3015-3019 Chelsea Terrace known as Block 2755; Lots 040, 040A & 040B to WBC Community Development Corporation

AMOUNT OF MONEY AND SOURCE:

\$4,200.00 will be paid by WBC Community Development Corporation

BACKGROUND/EXPLANATION:

WBC Community Development Corporation will purchase the Garage Lots in the rear of 3015-3019 Chelsea Terrace known as Block 2755; Lots 040, 040A & 040B from the City of Baltimore and along with adjacent properties that it owns and those it is in the process of acquiring will develop into a 66-Unit Family Apartment Complex to be known as Wayland Village II. (Wayland Village II will comprise the addresses currently known as 3805, 3807 & 3809 Bonner Road; 3815-3821 Chelsea Terrace; Garage Lots in the rear of 3015-3021 Chelsea Terrace which are known as Block 2755, Lots 40, 40A, 40B, 40C, 40D, 40E; and the 20’ Alley rear of 3807-3809 Bonner Road and 3015-3021 Chelsea Terrace. See the attached color-coded Block Plat. Upon acquisition of all the lots not currently owned by the developer, the developer will petition for the closing of the 20’ alley. 3013 Chelsea Terrace will be acquired by the developer at a later time as part of the expansion for a community project.

Wayland Village II will have a mixture of LMI & Market Rate Rents. The purchase price and improvements to the site will be financed through The Baltimore Regional Neighborhood Initiative (“BRNI”).

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code and Article 13, Section 2-7(h)(2)(ii)(C), authorize the City to sell the properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE:

In accordance with the City’s appraisal policy, unimproved real property with an assessed value of \$2,500.00 or less does not require an appraisal. Lots 040 and 040A are assessed at \$1,400.00 each and will be sold for the same amount. Lot 040B is assessed

AGENDA

BOARD OF ESTIMATES

11/2/2022

DHCD – cont'd

at \$1,967.00 and will be sold for \$1,400.00. The sale of the properties will eliminate blight and return the lots to the tax rolls.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: 6

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Side Yard Land Disposition

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of 1744 N. Bond St to Marco V Estrada.

AMOUNT OF MONEY AND SOURCE:

The lot will be sold for the price of \$500.00 of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services.

The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 1744 N Bond St to the adjacent property owner. As a condition of conveyance, has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A of the Side Yard Land Disposition Agreement.

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

AFFECTED COUNCIL DISTRICT: 12

(The Side Yard Land Disposition has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Lien Release

ACTION REQUESTED OF B/E:

The Board is requested to approve the Release of liens on property located at 2431 E Madison Street in the Milton-Montford community.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

The Annotated Code of Maryland, Tax Property §14-806 gives this Board the authority to release liens against real property under certain circumstances including, but not limited to, when the liens (Exhibit A) exceed the value of the property. In accordance with the code, the Department requests for release of liens associated with 2431 E Madison Street.

2431 E Madison, LLC, the purchaser, shall pay the City the amount of \$12,000.00, (the assessed value), which is greater than the sum of the bass taxes and water (\$8,388.49). The amount paid shall be applied to satisfy the water bill, real estate taxes and flat tax first, then any other liens that have accrued prior to the date of this lien release. After settlement, the property will be rehabbed as a single-family home

The approval to release the liens in excess of the \$12,000.00 paid to the City will make redevelopment financially feasible, prevent tax abandonment and ultimately return the property to productive use and the City’s tax rolls.

Any additional property tax assessments, water charges, and liens that accrue from the date of this approval shall be released prior to settlement. Failure to record the deed and pay the purchase price listed in the Agreement of Sale in the amount of \$12,000.00 within 120 days from the date of approval by the Board of Estimates will void this release.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: N/A

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Housing and Community Development – Lien Release

ACTION REQUESTED OF B/E:

The Board is requested to approve the Release of liens on property located at 2613 N Hilton Street in the Hanlon-Longwood community.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

The Annotated Code of Maryland, Tax Property §14-806 gives this Board the authority to release liens against real property under certain circumstances including, but not limited to, when the liens (Exhibit A) exceed the value of the property. In accordance with the code, the Department requests for release of liens associated with 2613 N Hilton Street.

2631 N Hilton, LLC, the purchaser, shall pay the City the amount of \$17,500.00, (the appraised value), which is greater than the sum of the bass taxes and water (\$11,414.66). The amount paid shall be applied to satisfy the water bill, real estate taxes and flat tax first, then any other liens that have accrued prior to the date of this lien release. After settlement, the property will be rehabbed as a single-family home.

The approval to release the liens in excess of the \$17,500.00 paid to the City will make redevelopment financially feasible, prevent tax abandonment and ultimately return the property to productive use and the City’s tax rolls.

Any additional property tax assessments, water charges, and liens that accrue from the date of this approval shall be released prior to settlement. Failure to record the deed and pay the purchase price listed in the Agreement of Sale in the amount of \$17,500.00 within 120 days from the date of approval by the Board of Estimates will void this release.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: N/A

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Homeless Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the T.I.M.E Organization, Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$607,272.00 - 1001-CCA000600-SC630351
General Funds Grant

BACKGROUND/EXPLANATION:

The City has allocated certain General Funds to the Mayor's Office of Homeless Services to assist Providers in the coordination of emergency services to the homeless population of Baltimore City. The Provider, The T.I.M.E. Organization, Inc., will operate an emergency homeless shelter with 145 beds for women experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Non-Congregate Emergency Shelter for Women Program.

The Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

AFFECTED COUNCIL DISTRICT: Baltimore City

EMPLOY BALTIMORE: Employ Baltimore compliance is not applicable as this contract is funded by a Federal pass-through grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Homeless Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the T.I.M.E. Organization Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$ 874,082.00 – 5000-GRT000997-CCA000594-SC630351
Homelessness Solutions Program

BACKGROUND/EXPLANATION:

The City has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP) Program. As a Provider, The T.I.M.E. Organization, Inc. will provide meals at the emergency homeless shelter for 145 women experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Non-Congregate Emergency Shelter for Women.

The Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

AFFECTED COUNCIL DISTRICT: Baltimore City

EMPLOY BALTIMORE: Employ Baltimore compliance is not applicable as this contract is funded by a Federal pass-through grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Homeless Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the T.I.M.E. Organization Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$342,212.00 – 5000-GRT000997-CCA000594-SC630351
Homelessness Solutions Program HSP

BACKGROUND/EXPLANATION:

The City has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP) Program. As a Provider, The T.I.M.E. Organization, Inc. will provide meals at the emergency homeless shelter for 117 men experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Non-Congregate Emergency Shelter Men's Overflow.

The Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

AFFECTED COUNCIL DISTRICT: Baltimore City

EMPLOY BALTIMORE: Employ Baltimore compliance is not applicable as this contract is funded by a Federal pass-through grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Homeless Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with St. Vincent de Paul Baltimore Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$141,680.00 – 5000-GRT000202-CCA000598-SC630351
Department of Social Services (DSS)

BACKGROUND/EXPLANATION:

The City has received a Department of Social Services grant to undertake the DSS Homeless Shelter Grant Program. As a Provider, St. Vincent de Paul of Baltimore, Inc. will operate an emergency homeless shelter with 150 beds for families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Sarah's Hope Project.

The Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

AFFECTED COUNCIL DISTRICT: Baltimore City

EMPLOY BALTIMORE: Employ Baltimore compliance is not applicable as this contract is funded by a Federal pass-through grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Homeless Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with People Encouraging People, Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND FUNDING SOURCE:

\$452,413.00 - 1001-CCA000590-SC630351
General Funds Grant

BACKGROUND/EXPLANATION:

The City has allocated certain General Funds to the Mayor's Office of Homeless Services and desires to utilize said funds to assist Providers in the provision of emergency services to the homeless population of Baltimore City. The Provider, People Encouraging People, Incorporated, will use funds to provide homeless outreach services to 50 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Expanded Homeless Outreach program.

The Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

AFFECTED COUNCIL DISTRICT: Baltimore City

EMPLOY BALTIMORE: Employ Baltimore compliance is not applicable as this contract is funded by a Federal pass-through grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Homeless Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Manna House, Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$103,796.00 – 1001-CCA000614-SC630351
General Funds Grant

BACKGROUND/EXPLANATION:

The City has allocated certain General Funds to the Mayor's Office of Homeless Services and desires to utilize said funds to assist Providers in the provision of emergency services to the homeless population of Baltimore City. The Provider, Manna House, Incorporated, will use funds to operate a homeless shelter day center and provide supportive services to 50 individuals experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Day Resources Center/Meal Program.

The Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

AFFECTED COUNCIL DISTRICT: Baltimore City

EMPLOY BALTIMORE: Employ Baltimore compliance is not applicable as this contract is funded by a Federal pass-through grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Homeless Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Associated Catholic Charities, Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$ 4,385,766.00 – 1001-CC000616-SC630351
General Funds Grant

BACKGROUND/EXPLANATION:

The City has a need for a Provider to operate an emergency homeless overflow shelter for individuals and/or families experiencing homelessness. The Provider, Associated Catholic Charities, Inc., will operate an emergency homeless overflow shelter for 170 individuals experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Weinberg Housing Resource Center Program.

The Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

AFFECTED COUNCIL DISTRICT: Baltimore City

EMPLOY BALTIMORE: Employ Baltimore compliance is not applicable as this contract is funded by a Federal pass-through grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor’s Office of Homeless Services – Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with Mary Rode. The period of the Agreement is August 22, 2022 through August 22, 2023.

AMOUNT OF MONEY AND SOURCE:

\$161,000.00 – 4001-GRT001052-CCA001361-SC630318
American Rescue Plan Act (ARPA)

BACKGROUND/EXPLANATION:

The Mayor’s Office of Homeless Services (MOHS) has developed a Strategic Investment Plan to prioritize the use of key resources provided through the American Rescue Plan Act (ARPA), to support efforts to prevent and end homelessness in Baltimore. This is the largest investment of funding that will ensure there is a long-term impact in the following areas: Protecting Health and Safety of People Experiencing Homelessness During the Continued COVID-19 Pandemic; Improving Supply and Access to Housing People Can Afford to Exit Homelessness; Reducing Unsheltered Homelessness; and Strengthening Crisis Response and Sheltering Activities and Capacity. MOHS is seeking to hire Mary Rode to serve as an ARPA Consultant Manager to coordinate all efforts to sustain and support the Leadership Committee on Homelessness and Housing and provide technical assistance as needed.

The Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

AFFECTED COUNCIL DISTRICT: Baltimore City

EMPLOY BALTIMORE: Employ Baltimore compliance is not applicable as this contract is funded by a Federal pass-through grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Office of the Labor Commissioner – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Memorandum of Understanding with the Baltimore City Sheriff's Department, FOP Lodge No. 22 (Lodge 22) for Fiscal Years 2023-2025.

AMOUNT OF MONEY AND SOURCE:

Wage increases for employees covered by the MOU are included in the budget for the Baltimore City Sheriff's Department.

BACKGROUND/EXPLANATION:

Md. Code, Cts. & Jud. Proc. § 2-316(i)(3)(iii), provided full time law enforcement officers and court security officers the right to organize and bargain collectively concerning the following matters: compensation, excluding wages. The parties met and negotiated a new MOU. The results of the negotiations have been reduced to writing in the form of the submitted MOU.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: N/A

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

53 - 88

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology

1. **Reclassify the following filled 36 positions**

FROM:

Classification: Agency IT Specialist IV
Job Code: 33154
Grade: 931 (\$80,743 - \$129,075)
Position #: 19990

TO:

Classification: Agency IT Portfolio Manager
Job Code: 35137
Grade: 942 (\$99,052 - \$163,305)
Position #: 19990

FROM:

Classification: IT Manager
Job Code: 10186
Grade: 942 (\$99,052 - \$163,305)
Position #: 53596

TO:

Classification: Agency IT Portfolio Manager
Job Code: 35137
Grade: 942 (\$99,052 - \$163,305)
Position #: 53596

FROM:

Classification: Agency IT Manager III
Job Code: 33157
Grade: 960 (\$105,079 - \$173,314)
Position #: 52237

TO:

Classification: Agency IT Portfolio Manager
Job Code: 35137
Grade: 942 (\$99,052 - \$163,305)
Position #: 52237

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology – cont'd

FROM:

Classification: Agency IT Specialist II
Job Code: 33148
Grade: 927 (\$70,509 - \$112,814)
Position #: 52243

TO:

Classification: Application Support Specialist
Job Code: 35101
Grade: 927 (\$70,509 - \$112,814)
Position #: 52243

FROM:

Classification: Administrative Analyst II
Job Code: 31312
Grade: 923 (\$66,300 - \$106,331)
Position #: 51952

TO:

Classification: Application Support Specialist
Job Code: 35101
Grade: 927 (\$70,509 - \$112,814)
Position #: 51952

FROM:

Classification: Agency IT Specialist II
Job Code: 33148
Grade: 927 (\$70,509 - \$112,814)
Position #: 19728

TO:

Classification: Data Analyst
Job Code: 35115
Grade: 927 (\$70,509 - \$112,814)
Position #: 19728

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology – cont'd

FROM:

Classification: Agency IT Specialist II
Job Code: 33148
Grade: 927 (\$70,509 - \$112,814)
Position #: 48942

TO:

Classification: Data Engineer
Job Code: 35116
Grade: 929 (\$74,943 - \$119,750)
Position #: 48942

FROM:

Classification: IT Specialist II BCIT
Job Code: 33109
Grade: 927 (\$70,509 - \$112,814)
Position #: 52913

TO:

Classification: Database Administrator
Job Code: 35126
Grade: 927 (\$70,509 - \$112,814)
Position #: 52913

FROM:

Classification: Agency IT Supervisor/Project Manager
Job Code: 33150
Grade: 936 (\$88,248 - \$141,131)
Position #: 19749

TO:

Classification: End User Support Manager
Job Code: 35142
Grade: 942 (\$99,052 - \$163,305)
Position #: 19749

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology – cont'd

FROM:

Classification: IT Specialist II BCIT
Job Code: 33109
Grade: 927 (\$70,509 - \$112,814)
Position #: 12340

TO:

Classification: Developer Programmer
Job Code: 35102
Grade: 927 (\$70,509 - \$112,814)
Position #: 12340

FROM:

Classification: Analyst/Programmer II
Job Code: 33144
Grade: 092 (\$54,421 - \$66,266)
Position #: 19689

TO:

Classification: DevOps Engineer
Job Code: 35103
Grade: 929 (\$74,943 - \$119,750)
Position #: 19689

FROM:

Classification: IT Specialist III BCIT
Job Code: 33110
Grade: 929 (\$74,943 - \$119,750)
Position #'s: 50717 & 50718

TO:

Classification: End User Computing Engineer
Job Code: 35140
Grade: 929 (\$74,943 - \$119,750)
Position #'s: 50717 & 50718

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology – cont'd

FROM:

Classification: Agency IT Specialist II
Job Code: 33148
Grade: 927 (\$70,509 - \$112,814)
Position #: 15457

TO:

Classification: End User Computing Engineer
Job Code: 35140
Grade: 929 (\$74,943 - \$119,750)
Position #: 15457

FROM:

Classification: IT Project Manager BCIT
Job Code: 33114
Grade: 939 (\$93,367 - \$153,867)
Position #: 52911

TO:

Classification: End User Engineering Manager
Job Code: 35161
Grade: 942 (\$99,052 - \$163,305)
Position #: 52911

FROM:

Classification: PC Support Tech II
Job Code: 33128
Grade: 087 (\$44,263 - \$53,504)
Position #: 49767

TO:

Classification: End User Support Specialist I
Job Code: 35138
Grade: 923 (\$66,300 - \$106,331)
Position #: 49767

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology – cont'd

FROM:

Classification: IT Specialist I BCIT
Job Code: 33107
Grade: 923 (\$66,300 - \$106,331)
Position #: 54130

TO:

Classification: End User Support Specialist I
Job Code: 35138
Grade: 923 (\$66,300 - \$106,331)
Position #: 54130

FROM:

Classification: PC Support Tech I
Job Code: 33127
Grade: 082 (\$38,240 - \$45,232)
Position #: 20057

TO:

Classification: End User Support Specialist II
Job Code: 35139
Grade: 927 (\$70,509 - \$112,814)
Position #: 20057

FROM:

Classification: Agency IT Specialist II
Job Code: 33148
Grade: 927 (\$38,240 - \$45,232)
Position #: 52894

TO:

Classification: End User Support Specialist II
Job Code: 35139
Grade: 927 (\$70,509 - \$112,814)
Position #: 52894

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology – cont'd

FROM:

Classification: Agency IT Specialist II
Job Code: 33148
Grade: 927 (\$70,509 - \$112,814)
Position #: 50666

TO:

Classification: End User Support Specialist II
Job Code: 35139
Grade: 927 (\$70,509 - \$112,814)
Position #: 50666

FROM:

Classification: Systems Analyst
Job Code: 33151
Grade: 927 (\$70,509 - \$112,814)
Position #: 49766

TO:

Classification: End User Support Specialist II
Job Code: 35139
Grade: 927 (\$70,509 - \$112,814)
Position #: 49766

FROM:

Classification: IT Specialist II BCIT
Job Code: 33109
Grade: 927 (\$70,509 - \$112,814)
Position #'s: 47719, 50704, 50706, 50708 and 50720

TO:

Classification: End User Support Specialist II
Job Code: 35139
Grade: 927 (\$70,509 - \$112,814)
Position #'s: 47719, 50704, 50706, 50708, and 50720

FROM:

Classification: Agency IT Specialist III
Job Code: 33149
Grade: 929 (\$74,943 - \$119,750)
Position #: 48672

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology – cont'd

TO:

Classification: End User Support Specialist II
Job Code: 35139
Grade: 927 (\$70,509 - \$112,814)
Position #: 48672

FROM:

Classification: Agency IT Specialist II
Job Code: 33148
Grade: 927 ((\$70,509 - \$112,814)
Position #: 47727

TO:

Classification: End User Support Specialist II
Job Code: 35139
Grade: 927 (\$70,509 - \$112,814)
Position #: 47727

FROM:

Classification: IT Specialist III BCIT
Job Code: 33110
Grade: 929 (\$74,943 - \$119,750)
Position #: 12331

TO:

Classification: End User Support Specialist, Lead
Job Code: 35141
Grade: 929 (\$74,943 - \$119,750)
Position #: 12331

FROM:

Classification: IT Specialist III BCIT
Job Code: 33110
Grade: 929 (\$74,943 - \$119,750)
Position #: 46936

TO:

Classification: Service Desk, Lead
Job Code: 35154
Grade: 929 (\$74,943 - \$119,750)
Position #: 46936

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology – cont'd

FROM:

Classification: IT Specialist II BCIT
Job Code: 33109
Grade: 927 (\$70,509 - \$112,814)
Position #: 51143

TO:

Classification: Network Administrator
Job Code: 35143
Grade: 927 (\$70,509 - \$112,814)
Position #: 51143

FROM:

Classification: Operations Manager I
Job Code: 00090
Grade: 939 (\$93,367 - \$153,867)
Position #: 49860

TO:

Classification: Product Manager
Job Code: 35152
Grade: 942 (\$99,052 - \$163,305)
Position #: 49860

FROM:

Classification: IT Project Manager
Job Code: 10187
Grade: 939 (\$93,367 - \$153,867)
Position #: 49827

TO:

Classification: Project Manager
Job Code: 35147
Grade: 939 (\$93,367 - \$153,867)
Position #: 49827

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology – cont'd

FROM:

Classification: IT Project Manager
Job Code: 10187
Grade: 939 (\$93,367 - \$153,867)
Position #: 12326

TO:

Classification: Project Manager
Job Code: 35147
Grade: 939 (\$93,367 - \$153,867)
Position #: 12326

FROM:

Classification: IT Project Manager
Job Code: 10187
Grade: 939 (\$93,367 - \$153,867)
Position #: 34808

TO:

Classification: Project Manager
Job Code: 35147
Grade: 939 (\$93,367 - \$153,867)
Position #: 34808

FROM:

Classification: IT Project Manager
Job Code: 10187
Grade: 939 (\$93,367 - \$153,867)
Position #: 49936

TO:

Classification: Project Manager
Job Code: 35147
Grade: 939 (\$93,367 - \$153,867)
Position #: 49936

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Baltimore City Information and Technology – cont'd

Cost: \$317,924.05 Cost Center: CCA000656
Enterprise Applications Support
Cost Center: CCA000666
Enterprise IT Customer Support Service

These classes are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Convention Center

2. Reclassify the vacant position

FROM:

Classification: Operations Aide
Job Code: 07385
Grade: 423 (\$32,255 - \$34,009)
Position #: 16189

TO:

Classification: Storekeeper
Job Code: 00130
Grade: 077 (\$33,988 - \$38,958)
Position #: 16189

Cost: \$2,166.25 Fund: 1001
Cost Center ID: CCA000434
Building Services

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Circuit Court for Baltimore City

3. Reclassify the following vacant position:

FROM:

Classification: Purchasing Assistant
Job Code: 00856
Grade: 081 (\$37,568 - \$44,508)
Position #: 10360

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Circuit Court for Baltimore City – cont'd

TO:

Classification: Office Support Specialist II
Job Code: 00703
Grade: 077 (\$33,988 - \$38,958)
Position #: 10360

There is no cost associated with this action. Cost Center ID: CCA000032.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

4. Reclassify the following vacant position:

FROM:

Classification: Executive Assistant
Job Code: 10083
Grade: 904 (\$52,312 - \$83,699)
Position #: 46840

TO:

Classification: HR Assistant II
Job Code: 08005
Grade: 085 (\$42,962 - \$51,767)
Position #: 46840

There is no cost associated with this action. Cost Center ID: CCA000032

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of General Services

5. Reclassify the following vacant position:

FROM:

Classification: HR Generalist I
Job Code: 33676
Grade: 088 (\$46,074 - \$55,823)
Position #: 20083

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Department of General Services – cont'd

TO:

Classification: HR Generalist II
Job Code: 33677
Grade: 923 (\$65,000 - \$104,246)
Position #: 20083

Cost: \$60,894 Fund: 1001 Cost Center: CCA000140
General Services Human Resources

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
6. DONA BOWLEY	\$12.50	\$13,000.00

Fund:1001; Cost Center: CCA000232

The Baltimore City Health Department has requested approval of an employment contract **renewal** for Dona Bowley, for one-year beginning Board of Estimates approval retroactive to October 1, 2022 through September 30, 2023, at a rate of \$12.50 per hour, for 1,040 hours, not to exceed \$13,000.00. This is a 6.38% increase due to a minimum wage increase on January 1, 2022. Dona Bowley will work as a **Contract Services Specialist II**. This position is responsible for setting-up and breaking down the kitchen and dining areas at senior centers; serving food; assisting seniors that are unable to serve themselves; ensuring that kitchen equipment is kept clean and sanitary; assisting with ensuring food products are stored properly and stocking the kitchen for the next day.

	<u>Hourly Rate</u>	<u>Amount</u>
7. FRANK FREEMAN	\$12.50	\$13,000.00

Fund: 1001; Cost Center: CCA000232

The Baltimore City Health Department has requested approval of an employment contract renewal for Frank Freeman, for one-year beginning Board of Estimates approval retroactive to October 1, 2022 through September 30, 2023, at a rate of \$12.50 per hour, for 1,040 hours, not to exceed \$13,000.00. this is a 6.38%

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Health Department – cont'd

Hourly Rate

Amount

increase in the hourly rate due to a January 1, 2022 minimum wage increase. Frank Freeman will continue to work as a **Contract Services Specialist II**. This position is responsible for setting-up and breaking down the kitchen and dining areas at senior centers; serving food; assisting seniors that are unable to serve themselves; ensuring that kitchen equipment is kept clean and sanitary; assisting with ensuring food products are stored properly and stocking the kitchen for the next day.

8. **RAVEN WILLOUGHBY** **\$20.00** **\$2,500.00**

Fund:4000; Cost Center: CCA000172

The Baltimore City Health Department has requested approval of an employment contract renewal for Raven Willoughby, for one year beginning the date of Board of Estimates approval through June 20, 2023, at a rate of \$20.00 per hour, for 125 hours, not to exceed \$2,500.00. Raven Willoughby will work as a **Contract Services Specialist II**. The position will be responsible for coordinating and serving as a parent liaison for the parents and families of children in the Baltimore Infants and Toddlers Program.

9. Adjust the salary of the following salary ranges

FROM:

Classification: Community Health Nurse II
Job Code: 10225
Grade: 036
Hiring: \$68,078
Full Performance: \$74,422
Experienced: \$76,235
Senior: \$78,187

TO:

Classification: Community Health Nurse II
Job Code: 10225
Grade: 036
Hiring: \$79,730
Full Performance: \$87,152
Experienced: \$89,327
Senior: \$91,561

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Health Department – cont'd

FROM:

Classification: Nurse Practitioner
Job Code: 10226
Grade: 037
Hiring: \$77,938
Full Performance: \$84,964
Experienced: \$87,006
Senior: \$89,170

TO:

Classification: Nurse Practitioner
Job Code: 10226
Grade: 037
Hiring: \$93,119
Full Performance: \$101,406
Experienced: \$103,945
Senior: \$106,541

Cost: \$116,781.00 Fund: 6000 Cost Center ID: CCA000181
School Health

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Public Works

10. Reclassify the following filled position:

FROM:

Classification: City Planner II
Job Code: 74137
Grade: 927(\$70,509 - \$112,814)
Position #: 49134

TO:

Classification: City Planner Supervisor
Job Code: 74139
Grade: 931 (\$80,743-\$129,075)
Position #: 49134

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Department of Public Works – cont'd

There are no costs associated with this action. Cost Center ID: CCA000864
Watershed Liaison

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

11. Reclassify the following filled position

FROM:

Classification: Program Coordinator
Job Code: 31192
Grade: 923 (\$66,300 - \$106,331)
Position #: 22603

TO:

Classification: Operations Officer II
Job Code: 31110
Grade: 927 (\$70,509 - \$112,814)
Position #: 22603

Cost: \$10,473.00 Fund: 2072 Cost Center ID: CCA000891
Public Works Fiscal Admin

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

12. Reclassify the following filled position

FROM:

Classification: Customer Care Analyst Supv II
Job Code: 34267
Grade: 090 (\$52,540 - \$63,856)
Position #: 23942

TO:

Classification: Operations Officer III
Job Code: 31111
Grade: 929 (\$74,943 - \$119,750)
Position #: Same

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Department of Public Works – cont'd

Cost: \$105,670.00 FUND: 2071 Cost Center ID: CCA000843
Water and Wastewater Utility Billing

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

13. Reclassify the following filled position

FROM:

Classification: Engineer Supervisor
Job Code: 72115
Grade: 936 (\$88,246 - \$141,131)
Position #: 23791

TO:

Classification: Operations Manager II
Job Code: 00091
Grade: 942 (\$99,052 - \$163,305)
Position #: 23791

Cost: \$27,869 CC000816 Waste and Wastewater Administration

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

14. Create the following position:

Classification: Assistant Counsel
Job Code: 10074
Grade: 929 (\$74,943 - \$119,750)
Position #: TBA

Cost: \$106,009.00 Fund: 2070 Cost Center: CC000899
Public Works Legislative Affairs

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Enoch Pratt Free Library

15. Reclassify the following filled position:

FROM:

Classification: Office Supervisor
Job Code: 00712
Grade: 084 (\$41,654- \$49,714)
Position #: 15738

TO:

Classification: Operations Assistant II
Job Code: 00080
Grade: 903 (\$49,356 - \$78,924)
Position #: Same

Cost: \$7,702.00 Fund: 1001 Cost Center ID: CCA000065
Library Neighborhood Library Services

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

16. Create the following two new classifications:

Classification: Social Program Administrator I
Job Code: 00685
Grade: 088 (\$48,402 - \$58,643)

Classification: Social Program Administrator II
Job Code: 00686
Grade: 927 (\$70,509 - \$112,814)

17. Reclassify the following filled position:

FROM:

Classification: Social Services Coordinator Supervisor
Job Code: 01984
Grade: 923 (\$66,300 - \$106,331)
Position #: 15865

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Enoch Pratt Free Library

TO:

Classification: Social Program Administrator II
Job Code: 00686
Grade: 927 (\$70,509 - \$112,814)
Position #: Same

Cost: \$6,657.00 Fund: 1001 Cost Center ID: CCA000065
Library Neighborhood Library Services

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Finance

	<u>Hourly Rate</u>	<u>Amount</u>
18. JEFFREY SILVER	\$45.00	\$54,000.00

Fund:1001; Cost Center: CCA000082

The Department of Finance has requested approval of an employment contract renewal for Jeffrey G. Silver, for one year beginning the date of Board of Estimates approval or November 14, 2022, whichever one comes later at a rate of \$45.00 per hour, for 1,200 hours, not to exceed \$54,000.00. Jeffrey G. Silver will continue to work as a **Contract Services Specialist II**. This position is responsible for reviewing the collection of taxes and fees due to the City; reviewing the financial records of businesses to resolve issues and providing analysis; providing information for the issuance of invoices and correspondence; helping to develop new strategies to ensure compliance with the City's financial policies, programs, rules and regulations; assisting in the creation of an inventory of the Department of Finance's (DOF) Rules and Regulations to be redrafted in the Baltimore City Administrative Procedure Act format, and working in collaboration with other city agencies in furtherance of the DOF mission.

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Mayor's Office of Employment Development

19. Reclassify the following filled position:

FROM:

Classification: Human Services
Job Code: 01223
Grade: 918 (\$38,959 - \$67,881)
Position #: 16389

TO:

Classification: Operations Specialist I
Job Code: 00083
Grade: 906 (\$56,521 - \$90,297)
Position #: 16389

Costs: \$11,521.00 Fund: 4000 Cost Center ID: CCA001206
Work Forces Career Center

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

20. Reclassify the following filled position:

FROM:

Classification: Facilities/Office Services I
Job Code: 01221
Grade: 911 (\$27,993 - \$48,828)
Position #: 16399

TO:

Classification: Custodial Worker
Job Code: 07388
Grade: 420 (\$31,015 - \$32,334)
Position #: 16399

Costs: \$2,413.00 Fund: 4000 Cost Center ID: CCA001188
Workforce Public Assistance

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Mayor’s Office of Employment Development – cont’d

21. Reclassify the following filled position:

FROM:

Classification: Human Services
Job Code: 01223
Grade: 918 (\$38,959 - \$67,881)
Position #: 50771

TO:

Classification: Human Service Worker I – Non-Civil
Job Code: 00120
Grade: 556 (\$45,931 - \$52,873)
Position #: Same

Costs: \$4,751.00 Fund: 2026 Cost Center ID: CCA000536
Casino Support Employment Connection

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor’s Office of Homeless Services

22. Reclassify the following filled position:

FROM:

Classification: Operations Officer V
Job Code: 00089
Grade: 936 (\$88,248 - \$141,131)
Position #: 51623

TO:

Classification: Operations Manager I
Job Code: 00090
Grade: 939 (\$93,367 - \$153,867)
Position #: Same

There are no costs associated with this action.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Mayor's Office of Neighborhood Safety and Engagement

	<u>Hourly Rate</u>	<u>Amount</u>
23. ANN TINDALL	\$30.00	\$10,500.00

Fund: 4000; Cost Center: CCA000515

The Mayor's Office of Neighborhood Safety and Engagement has requested approval of an employment contract renewal for Ann Tindall, for one year beginning the date of Board of Estimates approval at a rate of \$30.00 per hour, for a maximum of 350 hours, not to exceed \$10,500.00. This is the same hourly rate as in the previous contract period. Ann Tindall will continue to work as a **Contract Services Specialist II**. The position is responsible for overseeing the coordination of operations including the supervision of the Visitation Center and Exchange Monitors; ensuring the completion of the safety assessment at the Visitation Center before services are rendered each day; knowing the daily schedule of families served and pertinent information regarding visitation and exchange circumstances for that day; preparing the monitors for the daily visitations and exchanges by providing them with all information regarding the specific services that day; facilitating the arrival and departures of all clients, and ensuring proper coverage at entrances, waiting areas, and visitation areas; communicating clearly and consistently with on-site police, monitors, and volunteers; providing guidance to staff to assist them in properly and effectively providing services; making decisions regarding any concerns about or changes in the provision of services as they arise; keeping accurate and complete records of any safety concerns or potential problems arising during a visitation session; acting as the Custodian of Records while at the Visitation Center; facilitating supervision of monitors outside of service hours; preparing spaces for use by Center, and then restoring spaces for use by others; attending preliminary trainings once hired, as well as some continued trainings as they arise; maintaining any records or documents pertaining to work covered under this Agreement.

24. DARNELL PENN	\$20.00	\$,7,500.00
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Fund: 4000; Cost Center: CCA000515

The Mayor's Office of Neighborhood Safety and Engagement has requested approval of an employment contract renewal for Darnell Penn, for one year beginning the date of Board of Estimates approval through September 30, 2023, at a rate of \$20.00 per hour, for a maximum of 375 hours, not to exceed \$7,500.00.

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Mayor’s Office of Neighborhood Safety and Engagement – cont’d

Hourly Rate

Amount

This is the same hourly rate as in the previous contract period. Darnell Penn will continue to work as a **Contract Services Specialist II**. This position is responsible for observing visitation sessions between visiting parents and children for several families simultaneously; intervening as necessary during visits or exchanges to address any concerns that arise with parents and/or children; keeping accurate and complete records of any safety concerns or potential problems that come up during a visitation session; meeting with parents and/or children before and after visits to check in with them and referring them to needed services or programs; maintaining clear and consistent communication with the on-site supervisor, on-site police, other monitors, and volunteers whether by phone, email or in person; coordinating the safety of visits by being available to accompany individuals wherever needed in and around the building; maintaining client files; maintaining personal timesheets and invoices; discussing case progress and concerns with supervisors as well as attending occasional meetings about case status and other center operational issues; complying with all Visitation Center policies and procedures, including confidentiality, safety, mandate reporting procedures, administrative and operational duties.

25. **ERIN CUNNINGHAM** **\$30.00** **\$ 6,000.00**

Fund: 4000; Cost Center: CCA000515

The Mayor’s Office of Neighborhood Safety and Engagement has requested approval of an employment contract renewal for Erin Cunningham, for one year beginning the date of Board of Estimates approval through September 30, 2023, at a rate of \$30.00 per hour, for a maximum of 200 hours, not to exceed \$6,000.00. This is the same hourly rate as in the previous contract period. Erin Cunningham will continue to work as a **Contract Services Specialist II**. The position is responsible for overseeing the coordination of operations including the supervision of the Visitation Center and Exchange Monitors; ensuring the completion of the safety assessment at the Visitation Center before services are rendered each day; knowing the daily schedule of families served and pertinent information regarding visitation and exchange circumstances for that day; preparing the monitors for the daily visitations and exchanges by providing them with all information regarding the specific services that day; facilitating the arrival and departures of all clients, and ensuring proper coverage at entrances, waiting areas, and visitation areas;

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Mayor’s Office of Neighborhood Safety and Engagement – cont’d

Hourly Rate

Amount

communicating clearly and consistently with on-site police, monitors, and volunteers; providing guidance to staff to assist them in properly and effectively providing services; making decisions regarding any concerns about or changes in the provision of services as they arise; keeping accurate and complete records of any safety concerns or potential problems arising during a visitation session; acting as the Custodian of Records while at the Visitation Center; facilitating supervision of monitors outside of service hours; preparing spaces for use by Center, and then restoring spaces for use by others; attending preliminary trainings once hired, as well as some continued trainings as they arise; and maintaining any records or documents pertaining to work covered under this Agreement in her possession and solely retaining and storing them.

26. **PATRICIA BARGER** **\$20.00** **\$6,000.00**

Fund: 4000; Cost Center: CCA000515

The Mayor’s Office of Neighborhood Safety and Engagement has requested approval of an employment contract renewal for Patricia Barger, for one-year beginning the date of Board of Estimates approval through September 30, 2023, at a rate of \$20.00 per hour, for a maximum of 300 hours, not to exceed 6,000.00. This is the same hourly rate as in the previous contract period. Patricia Barger will continue work as a **Contract Services Specialist II**. This position is responsible for observing visitation sessions between visiting parents and children for several families simultaneously; intervening as necessary during visits or exchanges to address any concerns that arise with parents and/or children; keeping accurate and complete records of any safety concerns or potential problems that come up during a visitation session; meeting with parents and/or children before and after visits to check in with them and refer them to needed services or programs; maintaining clear and consistent communication with the on-site supervisor, on-site police, other monitors, and volunteers whether by phone, email or in person; coordinating the safety of visits by being available to accompany individuals wherever needed in and around the building; maintaining client files; maintaining personal timesheets and invoices; discussing case progress and concerns with supervisors as well as attending occasional meetings about case status and other center operational issues; complying with all Visitation Center policies and procedures, including confidentiality, safety, mandates reporting procedures, and administrative and operational duties.

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Mayor's Office of Neighborhood Safety and Engagement – cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
27. VALERIE FOSTER	\$20.00	\$7,500.00

Fund 4000; Cost Center: CCA000515

The Mayor's Office of Neighborhood Safety and Engagement has requested approval of an employment contract for Valerie Foster, for one-year beginning the date of Board of Estimates approval at a rate of \$20.00 per hour, for a maximum of 300 hours, ending September 30, 2023, not to exceed 7,500.00. Valerie Foster will work as a **Contract Services Specialist II**. This position is responsible for observing visitation sessions between visiting parents and children for several families simultaneously; intervening as necessary during visits or exchanges to address any concerns that arise with parents and/or children; keeping accurate and complete records of any safety concerns or potential problems that come up during a visitation session; meeting with parents and/or children before and after visits to check in with them and refers them to needed services or programs; maintaining clear and consistent communication with the on-site supervisor, on-site police, other monitors, and volunteers whether by phone, email or in person; coordinating the safety of visits by being available to accompany individuals wherever needed in and around the building; maintaining client files; maintaining personal timesheets and invoices; discussing case progress and concerns with supervisors as well as attending occasional meetings about case status and other center operational issues; complying with all Visitation Center policies and procedures, including confidentiality, safety, mandates reporting procedures, administrative and operational duties.

28. WANDA ASHLEY	\$20.00	\$7,500.00
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Fund: 4000; Cost Center: CCA000515

The Mayor's Office of Neighborhood Safety and Engagement has requested approval of an employment contract renewal for Wanda Ashley, for one year beginning the date of Board of Estimates approval through September 30, 2023, at a rate of \$20.00 per hour, for a maximum of 375 hours, not to exceed \$7,500.00. This is the same hourly rate as in the previous contract period. Wanda Ashley will

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Mayor’s Office of Neighborhood Safety and Engagement – cont’d

continue to work as a **Contract Services Specialist II**. This position is responsible for observing visitation sessions between visiting parents and children for several families simultaneously; intervening as necessary during visits or exchanges to address any concerns that arise with parents and/or children; keeping accurate and complete records of any safety concerns or potential problems that come up during a visitation session; meeting with parents and/or children before and after visits to check in with them and referring them to needed services or programs; maintaining clear and consistent communication with the on-site supervisor , on-site police, other monitors, and volunteers whether by phone, email or in person; coordinating the safety of visits by being available to accompany individuals wherever needed in and around the building; maintaining client files; maintaining personal timesheets and invoices; discussing case progress and concerns with supervisors as well as attending occasional meetings about case status and other center operational issues; complying with all Visitation Center policies and procedures, including confidentiality, safety, mandates reporting procedures, and administrative and operational duties as needed.

	<u>Hourly Rate</u>	<u>Amount</u>
29. WANDA CARTER	\$30.00	\$10,500.00

Fund: 4000; Cost Center: CCA000515

The Mayor’s Office of Neighborhood Safety and Engagement has requested approval of an employment contract renewal for Wanda Carter, beginning the date of Board of Estimates approval through September 30, 2023, at a rate of \$30.00 per hour, for a maximum of 350 hours, not to exceed \$10,500.00. This is the same hourly rate as in the previous contract period. Wanda Carter will continue to work as a **Contract Services Specialist II**. The position will be responsible for overseeing the coordination of operations including the supervision of the Visitation Center and Exchange Monitors; ensuring the completion of the safety assessment at the Visitation Center before services are rendered each day; knowing the daily schedule of families served and pertinent information regarding visitation and exchange circumstances for that day; preparing the monitors for the daily visitations and exchanges by providing them with all information regarding the specific services that day; facilitating the arrival and departures of all clients, and

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Mayor’s Office of Neighborhood Safety and Engagement – cont’d

ensuring proper coverage at entrances, waiting areas, and visitation areas; communicating clearly and consistently with on-site police, monitors, and volunteers; providing guidance to staff to assist them in properly and effectively providing services; and making decisions regarding any concerns about or changes in the provision of services as they arise.

	<u>Hourly Rate</u>	<u>Amount</u>
30. TARSHEA SMITH	\$20.00	\$7,500.00

Fund: 4000; Cost Center: CCA000515

The Mayor’s Office of Neighborhood Safety and Engagement has requested approval of an employment contract renewal for Tarshea Smith, for one-year beginning the date of Board of Estimates approval through September 30, 2023 at a rate of \$20.00 per hour, for a maximum of 375 hours, not to exceed \$7,500.00. Tarshea Smith will work as a **Contract Services Specialist II**. This position is responsible for observing visitation sessions between visiting parents and children for several families simultaneously; intervening as necessary during visits or exchanges to address any concerns that arise with parents and/or children; keeping accurate and complete records of any safety concerns or potential problems that come up during a visitation session; meeting with parents and/or children before and after visits to check in with them and refer them to needed services or programs; maintaining clear and consistent communication with the on-site supervisor , on-site police, other monitors, and volunteers whether by phone, email or in person; coordinating the safety of visits by being available to accompany individuals wherever needed in and around the building; maintaining client files; maintaining personal timesheets and invoices; discussing case progress and concerns with supervisors as well as attending occasional meetings about case status and other center operational issues; complying with all Visitation Center policies and procedures, including confidentiality, safety, mandated reporting procedures, and administrative and operational duties.

Office of the Mayor

31. **Reclassify the following vacant position:**

FROM:

Classification: Operations Officer IV
Job Code: 31112
Grade: 931 (\$80,743 - \$129,075)
Position #: 51623

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Office of the Mayor – cont'd

TO:

Classification: Operations Manager I
Job Code: 00090
Grade: 939 (\$93,367 - \$153,867)
Position #: Same

Cost: \$21,728.00 Fund: 1001 Cost Center: CCA000394
(Mayoralty Administration)

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

32. Create the following two positions:

Classification: Grant Services Specialist IV
Job Code: 10236
Grade: 944 (\$81,983 - \$140,936)
Position #'s: TBA

Create the following two positions

Classification: Grant Services Specialist V
Job Code: 10237
Grade: 945 (\$110,677 - \$190,265)
Position #'s: TBA

Cost: There are no associated costs.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Planning

33. Reclassify the following vacant position:

FROM:

Classification: Fiscal Officer
Job Code: 34424
Grade: 923 (\$66,300 - \$106,331)
Position #: 48030

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Department of Planning – cont’d

TO:

Classification: Fiscal Administrator
Job Code: 01908
Grade: 931 (\$80,743 - \$129,075)
Position #: Same

Cost: \$23,605.00 FUND: 1001 Cost Center ID: CCA000714
Planning Administration

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
34. ERIC OSWALD	\$20.19	\$42,000.00

Fund:1001; Cost Center: CCA000788

The Baltimore City Police Department has requested approval of an employment contract renewal for Eric Oswald, retiree, for one year beginning the date of Board of Estimates approval or December 12, 2022, whichever one comes later, through December 11, 2023, at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. This is the same hourly rate as in the previous contract period. On January 3, 1996, the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Eric Oswald will continue to work as a **Contract Services Specialist I** for the Evidence Control Unit. This position is responsible for the entry and accurate retention of all property retained by the Police Department and several surrounding agencies; receiving property/evidence submitted from police officers and lab personnel; ensuring accuracy/completeness of paperwork and all information entered into the evidence tracking system; releasing property to personnel for further examination/evidence for court; updating tracking system for chain of custody and document locations; releasing property to the public and updating in the tracking system and lifting and handling evidence submitted to Evidence Control Unit.

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Police Department – cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
35. GRIFFIN MORAN	\$20.19	\$42,000.00

Fund: 5000; Cost Center: CCA000764

The Baltimore City Police Department has requested approval of a new employment contract for Griffin Moran, for one year beginning the date of Board of Estimates approval. Griffin Moran will work as a **Contract Services Specialist II** for the Forensics Services Division. This position is responsible for the entry of gun information into federal databases for the purposes of tracing inventory of that firearms evidence; documentation of these items and other gun and drug violence evidence; processing investigative notices from the Maryland State Police (MSP), Labs/Convicted Offender Labs participating in the National DNA Index System (NDIS); DNA case tracking data entry; serving as a liaison for the Criminal Investigative Division and Laboratory Section; providing lecturers for Police Officer Trainee classes on the crime lab and the Combined DNA Index System (CODIS); and processing all Maryland Public Information Act (MPIA) requests for the Laboratory Section.

36. DENISE GORE	\$20.19	\$42,000.00
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Fund: 1001; Cost Center: CCA000764

The Baltimore City Police Department has requested approval of a new employment contract for Denise Gore, retiree, for one year beginning the date of Board of Estimates approval, at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. On January 3, 1996, the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Denise Gore will work as a **Contract Services Specialist I**, assigned to the Human Resources Section as an Applicant Investigator/Archive Manager. This position is responsible for conducting local, state and national record and warrant checks; Investigating references; conducting neighborhood canvasses; interviewing applicants; gathering all vital documents and summarizing into pre-employment files also including work history summaries; managing archives by maintaining electronic records via data entry; and filing and office duties as needed.

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Police Department – cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
37. THADIUS MCMILLAN	\$20.19	\$42,000.00

Fund: 1001; Cost Center: CCA000731

The Baltimore City Police Department has requested approval of a new employment contract for Thadius McMillian, retiree, for one-year beginning the date of Board of Estimates approval, at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. The purpose of this agreement is for the services of Thadius McMillian to serve as a Contract Services Specialist I. The duties of Mr. McMillian will include, but may not be limited to: assisting with and coordinating total wellbeing programming to reduce health risk and medical costs and encourage healthy lifestyles; working with vendors and other HR associates to administer lasting health and wellness programming into the Baltimore Police Department; keeping abreast of current national wellness and wellbeing initiatives and activities, to assist the Health and Wellness supervisory staff with maintaining a network of resources and contacts to use as appropriate; assisting in monitoring Peer Support Members performance to ensure they meet team standard of training, performance, and behavior; and monitoring team members to insure they are not emotionally overwhelmed by the scope of peer support duties.

38. DENISE MCCORMICK	\$20.19	\$42,000.00
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Fund: 1001; Cost Center: CCA000731

The Baltimore City Police Department has requested approval of a new employment contract for Donna McCormick, for one year beginning the date of Board of Estimates approval, at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. The purpose of this agreement is for the services of Donna McCormick to serve as a Contract Services Specialist II. The duties of Donna McCormick will include, but may not be limited to: assisting with and coordinating total wellbeing programming to reduce health risk, medical costs and encourage healthy lifestyles; working with vendors and other HR associates to administer lasting health and wellness programming into the Baltimore Police Department; keeping abreast of current national wellness and wellbeing initiatives and activities,

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Police Department – cont'd

Hourly Rate

Amount

To assist the Health and Wellness supervisory staff with maintaining a network of resources and contacts to use as appropriate; assisting in monitoring Peer Support Members performance to ensure they meet team standard of training, performance, and behavior; and monitoring team members to insure they are not emotionally overwhelmed by the scope of peer support duties.

39. **BARBARA DARGON** **\$20.19** **\$42,000.00**

Fund: 1001; Cost Center: CCA000776

The Baltimore City Police Department (BCPD) has requested approval of a new employment contract for Barbara Dargon, retiree, for one year beginning the date of Board of Estimates approval, at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. The purpose of this agreement is for the services of Barbara Dargon to serve as a Contract Services Specialist II. The duties of Barbara Dargon will include, but may not be limited to, general support functions related to the business and operations of the Department. The retiree’s work schedule will be administered and monitored by Command Staff. The retiree is responsible for the quality and quantity of services performed under this contract. The retiree, in providing services hereunder, will abide by all Federal, State and local statutes, ordinances, rules and regulations, applicable codes of ethics, as well as BCPD policies now in force or hereinafter enacted.

40. Create the following position:

Classification: Operations Officer III
Job Code: 31111
Grade: 929 (\$74,943 - \$119,750)
Position #: TBA

Costs: \$126,097.00 FUND: 1001 Cost Center ID: CCA000729
Asset Management

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Police Department – cont'd

41. Create the following position:

Classification: Operations Officer III
Job Code: 31111
Grade: 929 (\$74,943 - \$119,750)
Position #: TBA

Costs: \$146,459.89 FUND: 1001 Cost Center ID: CCA001226

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

42. Reclassify the following vacant position:

FROM:

Classification: Accounting Assistant II
Job Code: 34132
Grade: 078 (\$34,753 - \$40,077)
Position #: 18559

TO:

Classification: Fiscal Technician
Job Code: 34421
Grade: 088 (\$48,402 - \$58,643)
Position #: 18559

Costs: \$12,611.60 FUND: 1001 Cost Center ID: CCA000717
Fiscal Services

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

43. Create the following position:

Classification: Research Analyst Supervisor
Job Code: 34514
Grade: 931 (\$80,743 - \$129,075)
Position #: TBA

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Police Department – cont'd

Costs: \$122,893.00 FUND: 1001 Cost Center ID: CCA001158
Watch Center

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

44. Classify the following 35 positions:

FROM:

Classification: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000)
Position #'s: 54288, 54289, 54290, 54291, 54292, 54293,
54294, 54295, 54296, 54297, 54298, 54299,
54300, 54301, 54302, 54303, 54304, 54305,
54306, 54307, 54308, 54309, 54310, 54311,
54312, 54313, 54314, 54315, 54316, 54317,
54318, 54319, 54320, 54321, 54322

TO:

Classification: Investigative Specialist I
Job Code: 71161
Grade: 903 (\$49,356 - \$78,924)
Position #'s: Same

There are no costs associated with this project.

Department of Recreation and Parks

45. Upgrade the following four positions:

Classification: Recreation Leader I
Job Code: 83111
From Grade: 075 (\$32,711 - \$37,182)
To Grade: 080 (\$36,474 - \$42,709)

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Department of Recreation and Parks – cont'd

Classification: Recreation Leader II
Job Code: 83112
From Grade: 079 (\$35,462 - \$41,401)
To Grade: 084 (\$41,654 - \$49,714)

Classification: Recreation Center Director I
Job Code: 83211
From Grade: 082 (\$38,814 - \$45,911)
To Grade: 086 (\$44,685 - \$53,899)

Classification: Recreation Center Director II
Job Code: 83212
From Grade: 084 (\$41,654 - \$49,714)
To Grade: 088 (\$48,402 - \$58,643)

Cost: \$746,546 FUND: 1001 Cost Center ID: CCA000973
Recreation District Administration

These positions should be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Sherriff's Department

	<u>Hourly Rate</u>	<u>Amount</u>
46. ERIN SMYTH	\$150.00	\$24,000.00

On June 1, 2022, the Office of the Sheriff was granted approval of an employment contract for Erin Smyth, for three months beginning the date of Board of Estimates approval, at a rate of \$150.00 per hour, for 160 hours, not to exceed \$24,000.00. The agency also requested a waiver to the hourly rate, per AM 212-1, Part II. However, on October 11, 2022, the Office of the Sheriff requested an amendment to the original agreement which will retro the contract to September 1, 2022. This amendment will remove the contract term length of three months. Instead, it will increase the maximum number of hours of the contract from 160 hours to **320 hours**. The amount authorized for this contract will also increase from \$24,000 to

AGENDA

BOARD OF ESTIMATES

11/2/2022

PERSONNEL

Sherriff's Department – cont'd

\$48,000. The rate of pay will remain the same. Erin Smyth will continue to work as a **Contract Services Specialist II**, serving as the Procurement Consultant. The position is responsible for developing, planning, implementing, and overseeing the administration and coordination of an office wide procurement process improvement project, identifying profitable supplies, and negotiating with external vendors to secure advantageous terms.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor’s Office of Crime Prevention, Youth and Victim Services for the Baltimore Police Department’s State Aid for Police Protection, Award #SAPP-2023-0041. The period of the Grant Award is from July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

Grant Worktag: GRT001134 FY23 State Aid for Police Protection (SAPP)
Grant Funds: \$17,589,775.00
Cost Center: CCA000719 Grants Section (BPD)
Fund: 5000 State Grants Fund
Revenue Category: RC0603

BACKGROUND/EXPLANATION:

The Governor’s Office of Crime Prevention, Youth and Victim Services awarded the Baltimore Police Department with grant funds in the amount of \$17,589,775.00. The State Aid for Police Protection Fund is an annual formula grant to be used exclusively to provide adequate police protection in the subdivisions and qualifying municipalities of Maryland. Through this program, BPD will utilize program funds to support recruitment, training, operational and technology enhancements.

The Grant Award is late due to late award notification.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the U.S. Department of Justice, Office of Justice Programs (OJP) for the “FY22 Byrne Discretionary Grants Program, Award# 15PBJA-22-GG-00039-BRND. The period of the Grant Award is March 15, 2022, through March 31, 2024.

AMOUNT OF MONEY AND SOURCE:

Grant Worktag: GRT001131 FY22 Neighborhood Policing Plan

Grant Funds: \$650,000.00

Cost Center: CCA000719

Fund: 4000 Federal Grants Fund

Revenue Category: RC0602

BACKGROUND/EXPLANATION:

On July 26, 2022, the Baltimore Police Department was awarded FY22 Byrne Discretionary Grants Program funds to support the Neighborhood Policing Program (NPP), which addresses quality of life challenges in community spaces that lead to crime and disorder. The strategy involves targeting resources and activities to those places where crime is most concentrated. The problem analysis will follow the P.O.P. (Problem Oriented Policing) model which is a preventative approach that seeks to understand the underlying conditions of why crime and disorder repeats in certain geographies. The NPP is being piloted in two geographies - Fayette Street Outreach and Brooklyn/Curtis Bay. The goal is to learn from the experiences in the pilot neighborhoods to improve impact and efficiencies in the NPP process. The funding will support the completion of the pilot in 2022 and the expansion to additional neighborhoods in 2023. All acceptance and signatures are electronic only and dated/stamped within Justgrants, the federal grants management system.

The Grant Award is late due to late award notification.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the acceptance of the Baltimore Police City Police Department-Warrant Apprehension Funding Program Award from the Governor’s Office of Crime Prevention, Youth and Victim Services for the FY23 Baltimore Police Warrant Apprehension Program, Award # BPWA-2023-0001. The period of the grant Award is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

Grant Worktag: GRT001012 FY23 Baltimore Police Warrant Apprehension Program
Grant Funds: \$3,250,000.00
Cost Center: CCA000719
Funds: 5000 State Grants Fund
Revenue Category: RC0603

BACKGROUND/EXPLANATION:

The Baltimore Police FY23 Warrant Apprehension Program helps reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders. The program strategy focuses on maximizing all available information and intelligence in order to identify and pursue the most violent offenders within Baltimore City in an effort to reduce violent crime. Specifically, program funds will be used to support overtime for warrant surges and sweeps, and initiatives with allied law enforcement partners to remove violent offenders from the communities.

Additionally, the funds will used for warrant data cleanup, necessary to provide added safety measures and protection to arrest teams.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor’s Office of Crime Control and Prevention for the Baltimore Police Department’s Baltimore Community Intelligence Centers (BCIC) Program, Award #VIPE-2023-0002. The period of the Grant Award is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

Grant Worktag: GRT001147 FY 23 Baltimore Community Intelligence Centers BCIC
Grant Funds: \$100,000
Revenue Category: RC0603 State Grants
Cost Center: CCA000771 Analytical Intelligence (BPD)
Fund: 5000 State Grants Fund

BACKGROUND/EXPLANATION:

The Governor’s Office of Crime Prevention, Youth, and Victim Services awarded the Baltimore Police Department with grant funds in the amount of \$100,000 to continue the Baltimore Community Intelligence Centers in the Eastern and Western Districts. The BCIC grant funds will be used to continue to fund two Crime Analysts that will aid in gun violence reduction. The crime analysts will help identify emerging patterns and trends, inform the allocation of limited enforcement resources, and help plan crime prevention strategies and evaluating police efforts.

The Grant Award is late due to the late award of the grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor’s Office of Crime Prevention, Youth, and Victim Services for the Baltimore Police Department’s Sex Offender Compliance and Enforcement in Maryland Program, Award #SOCM-2023-0003. The period of the Grant Award is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

Grant Worktag: GRT000982 FY23 Sex Offender Compliance and Management
Grant Funds: \$154,899.00
Cost Center: CCA000766 Target Violent Criminals (BPD)
Fund: 5000 State Grants Fund
Revenue Code: RC0603

BACKGROUND/EXPLANATION:

The Governor’s Office of Crime Prevention, Youth, and Victim Services awarded the Baltimore Police Department with grant funds in the amount of \$154,899. The Baltimore Police Department’s Sex Offender Compliance and Enforcement Program assists in developing and implementing strategies specifically intended to provide assistance complying with the laws surrounding the Sex Offender Registry. The program tracks the compliance of local sex offenders who are required to maintain registry with the Maryland Sex Offender Registry. Grant funding supports personnel.

The Grant Award is late due to administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Planning – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with The Central Baltimore Partnership, Inc. The period of the Grant Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 1001-000000-1877-187400-603026

BACKGROUND/EXPLANATION:

The purpose of this Agreement is to create a nurturing climate for the arts in the City of Baltimore and to ensure that the arts are an effective revitalization tool for communities designated as Arts and Entertainment Districts by the Maryland State Arts Council, a unit of the Maryland Department of Commerce.

The Grant Agreement is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT: Twelve

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Planning – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement Southeast Community Development Corporation. The period of the Grant Agreement is from July 1, 2022 through June 30, 2023.

AMOUNT AND SOURCE OF FUNDS:

\$50,000.00 - 1001-000000-1877-187400-603026

BACKGROUND/EXPLANATION:

The purpose of this Agreement is to create a nurturing climate for the arts in the City of Baltimore and to ensure that the arts are an effective revitalization tool for communities designated as Arts and Entertainment Districts by the Maryland State Arts Council, a unit of the Maryland Department of Commerce.

The Grant Agreement is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT: First, Second

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Finance - FY22 Year End Appropriation Adjustment Order
Supplemental – Department of Public Works

ACTION REQUESTED OF B/E:

The Board is requested to approve an Appropriation Adjustment Order (AAO), increasing appropriation to the Administrative Service in the Department of Public Works in the amount of \$2,725,000 million.

AMOUNT OF MONEY AND SOURCE:

Service	Budget Account Number	Amount of Increase
Administration - DPW	1001-000000-5131-385800-601001	\$2,725,000

This request is supported by a surplus of General Fund revenue, specifically in Transfer Taxes, collections of which exceeded what was anticipated in the budget by more than \$51.5 million.

Revenue Offset	Budget Account Number
Transfer Taxes	1001-000000-1500-103000-400250

BACKGROUND/EXPLANATION:

The City must close each fiscal year with sufficient appropriation to cover total expenditures. The Board of Estimates and the City Council approve the annual budget by Service. Since Service is the level of legal control, it is at this level that appropriation must be equal to or exceed total expenditures. This AAO seeks to increase appropriation to the budget for the Department of Public Works.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/2/2022

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an Agreement with the University of Maryland-Medical Center. LLC -Laboratories of Pathology Testing. The period of the Agreement is March 1, 2021 through February 28, 2022.

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 -4000-427721-3023-273303-603051

BACKGROUND/EXPLANATION:

The University of Maryland, LLC. will provide Laboratory Health Services, to include laboratory testing to primary care providers to support the management and treatment of patients with HIV and AIDS.

The Agreement is late because the Maryland Department of Health’s Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON MAY 28, 2022

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Health Department – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Maryland Department of Health (MDH), Medicaid Managed Care Administration and “Local Health Department (LHD)”. The period of the MOU is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

The Local Health Department will be awarded F564N funds in the form of a supplement to the Administrative Care Coordination (ACC) Grant supported by 50% State and 50% matching Federal in accordance with the LHD funding award on the Unified Funding Document (UFD).

BACKGROUND/EXPLANATION:

The MOU is entered into between the MDH, Office of Health Services, the BCHD, the Local Health Department for the purpose of defining the responsibilities of the Supplemental Administrative Care Coordination (ACC) Grant (F564N).

The Supplemental ACC Grant (F564N) means funding originating in the LHD Funding System (LHDFS) made by the DHMH to the BCHD, which is reflected on the Unified Funding Document (UFD) and is subject to all administrative and fiscal policy originating in the LHDFS and all conditions of the award.

The BCHD will maintain sufficient records of all costs charged to the grant award and comply with all terms and conditions set forth in the Conditions of Award, and assure that any cost claimed under this MOU does not duplicate cost claimed through other federal funding. The BCHD will be awarded the ACC grant funds in the form of a supplement to the ACC grant supported by 50% State and 50% matching Federal funds in accordance with the LHD funding award on the UFD at the beginning of the fiscal year.

The MOU is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWS AND HAS NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with MedStar Harbor Hospital, Inc. The period of the agreement is January 1, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$99,000.00 - 4000-499022-3023-718000-603051

BACKGROUND/EXPLANATION:

MedStar Harbor Hospital, Inc. will provide HIV counseling, rapid testing and linkage to care for newly diagnosed and People Living with HIV, and refer newly diagnosed people to Baltimore City Health for partner services.

The Agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON SEPTEMBER 22, 2022

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWS AND HAS NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Johns Hopkins University, School of Medicine. The period of the agreement is January 1, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$ 216,000.00 - 4000-499021-3023-718000-603051

BACKGROUND/EXPLANATION:

The JHU, School of Medicine, Department of Emergency Medicine will provide HIV counseling, linkage to care for newly diagnosed and People Living with HIV/AIDS (PLWHA), and referrals for Partner Services (PS). The organization will comply with all HIV testing, reporting, and documentation requirements including timely submission of data as required by the Health Department, the Maryland Department of Health (MDH), and the Centers for Disease Control (CDC).

The Agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON SEPTEMBER 14, 2022

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWS AND HAS NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with PACT: Helping Children with Special Needs, Inc. The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$2,830.00 - 4000-427122-3080-292300-603051

BACKGROUND/EXPLANATION:

The PACT: Helping Children with Special Needs, World of Care (WOC) specialized childcare center will provide therapy and evaluation services. PACT's WOC will coordinate services with Baltimore Infants and Toddlers Program staff in compliance with the local early intervention systems and the Individualized Family Service Plan (IFSP).

The Agreement is late because of administration delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWS AND HAS NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with University of Maryland, Baltimore, Institute of Human Virology, JACQUES Initiative. The period of the Agreement is January 1, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$255,198.00 - 4000-499022-3023-718000-603051

BACKGROUND/EXPLANATION:

University of Maryland, Baltimore’s Institute of Human Virology, JACQUES Initiative will engage persons at high risk for HIV prevention services and provide counseling, support and wraparound services to this population.

The Agreement is late because of administrative delays.

MBE/WBE PARTICIPTION:

MWBOO GRANTED A WAIVER ON SEPTEMBER 27, 2022

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWS AND HAS NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Health Department – Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA) for State Allocations for the Senior Care Program. The period of the agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$1,748,090.00 - 5000-535423-3254-767700-405001

BACKGROUND/EXPLANATION:

The approval of this NGA will allow BCHD to accept and utilize funds received from MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

By acceptance of this grant, grantee agrees to abide by the terms of the following documents, including amendment thereto: the grant application, and/or grant agreement, Senior Care Plan, Aging Programs Directives, and all applicable Federal and State laws, regulations, policies.

The NGA is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Notification of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Health Department – Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Notice of Grant Award (NGA) from the Maryland Department of Aging (MDoA) for the FY23 Senior Health Insurance Program (SHIP). The grant period is April 1, 2022 through March 31, 2023.

AMOUNT AND SOURCE OF FUNDS:

\$56,935.00 - 4000-433423-3255-761600-404001

BACKGROUND/EXPLANATION:

This award will provide funds to support public education about health insurance plan options to Baltimore City senior residents and their families.

By accepting this grant, the grantee agrees to abide by the terms of the following documents, including amendments thereto: its approved Area Plan; grant applications(s); grant agreements(s); Aging Program Directives; and all applicable federal and state laws, regulations, policies, and procedures.

The NGA is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE.

(The Notification of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Health Department – First Amendment of the Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an amendment with University of Maryland, Baltimore. The period of the Agreement is retroactive from July 1, 2021 - June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$ 144.73 - 6000-622122-3080-292300-603051
\$11,986.13 - 1001-000000-3080-288700-603051
\$ 363.11 - 4000-427122-3080-292301-603051
\$ 1,268.03 - 4000-427122-3080-292300-603051
\$13,762.00

BACKGROUND/EXPLANATION:

On February 1, 2022, the Board approved the original agreement in the amount of \$207,011.00 for the period of July 1, 2021 through June 30, 2022.

The Department is increasing the agreement by \$13,762.00 for additional services. This makes the total agreement amount \$220,773.00

The Agreement is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment of the Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

BOARDS AND COMMISSIONS

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

1. Prequalification of Architects and Engineers

Hazen And Sawyer, P.C.	Architect Engineer
Kim Engineering Inc. (MBE)	Engineer
Nova Consulting, Inc.	Engineer
Ramboll Americas Engineering Solutions, Inc.	Engineer
Sheladia Associates, Inc.	Architect Engineer

2. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Concrete Protection & Restoration, Inc.	\$8,000,000.00
Henry Norris, LLC	\$1,500,000.00
Tech Contracting Company, Inc.	\$8,000,000.00

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Public Works – Right-of-Way Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement with the State Department of Labor. The period of the agreement is effective upon Board approval through December 16, 2022. If both parties agree the Right of Entry Agreement may be extended for an additional 30 days.

AMOUNT OF MONEY AND SOURCE:

The State of Maryland is granting this right of entry at no cost to the City.

BACKGROUND/EXPLANATION:

The Department of Public Works is desiring to extend a sanitary main. The proposed extension will be in an existing easement; the easement is located on State of Maryland Department of Labor property, located at 2800 West Patapsco Avenue. This Right of Entry Agreement will allow the work to proceed.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

EMPLOY BALTIMORE: N/A

(The Right of Entry Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Public Works – Amendment No. 1 to Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to the Memorandum of Understanding with Clear Creeks Consulting, LLC. The amendment extends the period of the Memorandum of Understanding through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 6, 2022, the Board of Estimates approved a Memorandum of Understanding (MOU) between the Mayor and City Council of Baltimore and Clear Creeks Consulting, LLC to conduct course three in a three-course training series to introduce staff to Post Construction Monitoring and Maintenance.

Due to delays in contract approval and issues gathering course materials the course will not be able to be completed before the original agreement expires. This will allow Clear Creeks Consulting, LLC. time to complete the training required by the original contract.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: N/A

AUDITS NOTES THE NO COST TIME EXTENSION.

(The Amendment No. 1 to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF BOARD OF ESTIMATES

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for a lawsuit on behalf of a City Schools student named Jordin Duenas Arias (“Jordin”) following a leg injury that occurred at William Paca Elementary School (“Paca”) on February 18, 2020.

AMOUNT OF MONEY AND SOURCE OF FUNDS

The total amount of the proposed settlement is \$167,500.00. Funds are available in account number SC630370 CCA000378 2044.

BACKGROUND/EXPLANATION

On January 31, 2020, Jordin, then a second-grade student, underwent surgery for curettage and cementation of a cyst in his left proximal femur. His mother thereafter provided a doctor’s note to the Paca main office staff indicating that Jordin should be held from gym class and any activities such as running, jumping, or significant climbing until cleared. On February 18, 2020, Jordin fell while on the Paca playground. Plaintiffs allege he had been allowed to play without restrictions, contrary to his doctor’s note. As a result of his fall on the Paca playground, Jordin was diagnosed with a pathologic fracture of the left proximal femur, the same location where he had undergone surgery on January 31, 2020. He underwent an open reduction and internal fixation of the left proximal femur to repair the bone fracture.

In order to avoid the expense, time, and uncertainties of trial, the City and City Schools have agreed to make payment of \$167,500.00 to Ana Arias to be held in trust for Jordin Duenas Arias. In exchange, Plaintiffs have agreed to a full release of all claims against the Mayor and City Council of Baltimore and the Baltimore City Board of School Commissioners, including any claims for attorney’s fees.

Based on a review by City Schools and the Settlement Committee of the Law Department, a recommendation is made to the Board of Estimates to approve the settlement of this case to avoid a more adverse judgment at trial.

APPROVED FOR FUND BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF BOARD OF ESTIMATES

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a lawsuit against the City filed by Rachel Bloom and Steven Bloom, arising from an August 11, 2020, motor vehicle accident on the Harborplace Promenade in which Ms. Bloom was struck in the back and run over by a Department of Public Works (DPW) pickup truck which was backing up.

AMOUNT OF MONEY AND SOURCE:

The total amount of the proposed settlement is \$350,000.00. The source of the funds is budget account 2044-000000-1450-703800-603070.

BACKGROUND/EXPLANATION:

Plaintiff, Rachel Bloom, alleges that on August 11, 2022, at 8:30 a.m., she was walking from Harbor East, along the Promenade to the Maryland Science Center. As she neared the Light Street pavilion, she was struck from behind by a DPW Solid Waste pickup truck whose driver was backing up and unable to fully see behind him. Plaintiff was nearly crushed. Plaintiff suffered serious bodily injuries, including fracture of the right shoulder, punctured lung, displaced fractures of eight ribs in her back, displaced fractures of six ribs on her side, severe bruising, lacerations and contusions. Her husband, Steven Bloom, also sued the City for his loss of consortium as a result of the accident. The City's maximum liability in this case is \$400,000.00.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

APPROVED FOR FUND BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Recreation and Parks – Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Construction consultant Agreement with Interface Studio LLC. The period of the Agreement is effective upon Board approval for 18 months, unless terminated sooner in accordance with this Agreement.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 - 9938 CAP009474 \$C630326 PJH6300 PRJ002137 906151
\$ 9,795.00 - 9938 CAP009474 \$C630326 PJH6300 PRJ001911 924101
\$300,000.00

BACKGROUND/EXPLANATION:

The City has a need for a consultant to create a 10-year Recreation and Parks Comprehensive Plan that will incorporate four key components: a Capital Investment Strategy; Operations Plan; Funding Plan (for Capital and Operations); and a Strategy for Agency Revenue Generation and Cost Recovery. These components will inform and support one another as part of an overall comprehensive vision and plan for Recreation and Parks programs and facilities.

The Comprehensive Plan document will define the overall goals, vision and distinct role of the Department of Recreation and Parks within the broader context of Baltimore City over the next 10 years. It will clearly identify what the Department wants to accomplish within this time frame and how it will go about doing so.

MBE/WBE PARTICIPATION:

MBE GOAL 10% and WBE GOAL 10%

Current MBE commitment is 10.03% of the 10% goal and WBE is 7.77% of the 10% goal. Interface Studio LLC requested a waiver of the remaining WBE goal, and the Minority and Women's Business Opportunity Office (MWBOO) has determined that Interface Studio LLC made a good faith effort in trying to achieve the WBE goal.

MWBOO FOUND THE VENDOR IN COMPLIANCE ON JULY 13, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Recreation and Parks – Transfer of Funds

The Board is requested to approve a transfer of funds in the amount of \$300,000.00.

AMOUNT OF MONEY AND SOURCE:

FROM ACCOUNT:

9938-CAP009475 (Reserve) City Bonds	\$300,000.00
PRJ002137 906151 Comprehensive Plan	

TO ACCOUNT:

9938-CAP009474 (Active)	\$300,000.00
PRJ002137 906151 Comprehensive Plan Active	

BACKGROUND/EXPLANATION:

This transfer will provide funds to cover the costs associated with the Contract for the Comprehensive Plan with Interface Studios. The period of the project is approximately 3 years.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Infrastructure Development - Resolution

ACTION REQUESTED OF B/E:

The Board is requested to approve a Resolution Relating to the Membership of the Design-Build Executive Committee ("Resolution"). The Resolution will take effect upon adoption by the Board.

AMOUNT OF MONEY AND SOURCE:

NA

BACKGROUND/EXPLANATION:

In order to maximize the use of Federal and State funds for infrastructure investments, some of which must meet short timeframes, the City of Baltimore ("City") needs to consider alternative methods of delivering critical projects. Design-build is one type of project delivery method that can be quite effective for construction projects. Under this method, services for designing and constructing a project are contracted by a single entity. This method can lead to both time and cost savings, but requires considerable upfront work to be successful.

While the Board adopted a resolution on November 2, 2011 specifying how City agencies may utilize the design-build method, the City has rarely used it. Nearly all of the City's capital construction contracts follow a traditional design, the bid-then-build approach. While this has long been effective in delivering quality projects, it is not necessarily a quick or flexible process. Indeed, because of delays in developing or reviewing bids for construction, sometimes designs for projects have to be reviewed and updated due to changing conditions before a construction contract is even developed. This leads to considerable delays.

The resolution adopted in 2011 also established a set of procedures entitled Design-Build Project Delivery Procedures ("Procedures"). The Procedures created the Design-Build Executive Committee ("Committee"), which is comprised of the Directors of the Departments of Transportation, Public Works and General Services, the Chief of the Minority and Women's Business Opportunity Office, and the City Solicitor.

To ensure the design-build method is effective and available for use by all agencies delivering construction projects and to ensure it is considered in a thoughtful and strategic manner, a resolution amending the Committee is proposed. The amendments include the following:

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Infrastructure Development – cont'd

- Include the Directors of the Mayor's Office of Infrastructure Development ("MOID") and the Department of Recreation and Parks ("BCRP") on the Committee;
- Specify that the Director of MOID is the Chair of the Committee;
- Allow Committee members to designate someone to act on their behalf;
- Specify that the Director of MOID, the City Solicitor, the Chief of the Minority and Women's Business Opportunity Office, and the Director of the agency for which the proposal was developed are the only members of the Committee who vote;
- Retain the requirement that a decision to authorize a design-build procurement must be unanimously approved by the four voting members; and
- Include a reference indicating when the document was updated.

These amendments would allow for the City take advantage of this powerful project delivery tool in a strategic and comprehensive manner. The addition of MOID on the Committee as well as specifying that the Director of MOID Chairs the committee will help ensure consistency among agencies in how they utilize and approach the design-build procurement method. BCRP is being added as they are now managing and delivering capital construction projects directly. Other agencies had been procuring and contracting for those services on behalf of BCRP. Allowing designees to act on behalf of Committee members is consistent with other Committees within the City, including the Board. By specifying that the operational agency seeking to procure the contract is the only agency that will vote on the issue keeps the decision-making relevant and focused. Ensuring that the four voting members must be unanimous in their decision to approve a request for a design-build procurement ensures that the project is truly sound and reasonable for such a project delivery method. Finally, to maintain version control, a reference to the date updated will be added to the Procedures.

MBE/WBE PARTICIPATION:

NA

AFFECTED COUNCIL DISTRICT: N/A

(The Resolution has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with ReBUILD Metro, Inc. for Protecting Home Ownership in Baltimore City's Low-Income Neighborhoods to Ensure Housing Equity. This Agreement shall commence on the date this Agreement is approved by the Board through December 31, 2024 unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001118

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$2,000,000.00

BACKGROUND/EXPLANATION:

On October 4, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$2,000,000.00 to the ReBUILD Metro, Inc. to support affordable housing development in Johnston Square, including funding the development of abandoned and dilapidated properties within two blocks of 1100 Greenmount Avenue in Baltimore City.

The purpose of the agreement is to provide funding for the following: 1) \$1,250,000.00 for the hard costs to acquisition, remediation, and stabilization of 25 abandoned and dilapidated properties; 2) \$375,000.00 to convert 40 vacant lots on the 1100 block of Greenmount Avenue into over 100 units of affordable rental housing; and 3) \$375,000.00 for professional fees related to the conversion of vacant lots into affordable rental housing.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with The B&O Railroad Museum, Inc. for Creating Safe and Culturally Significant Greenspace for the Museum and the Southwest Community. This period of the agreement effective upon Board approval through June 30, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001113

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$185,000.00

BACKGROUND/EXPLANATION:

On August 25, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$185,000.00 to the B&O Railroad Museum, Inc. to add green space to the B&O Railroad Museum's backyard, creating a valuable space for community members, guests, and Baltimore City school groups and enabling outdoor gatherings and space for social distancing to support COVID-19 mitigation.

The purpose of the agreement is to provide funding for the following: 1) \$15,000.00 for a site and soil study; 2) \$12,000.00 for site design services; 3) \$35,000.00 for site demolition and stabilization, including waste removal; 4) \$112,528.00 for construction costs including excavation, planting, and landscaping; and 5) \$10,472.00 for administrative expenses.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Downtown Partnership of Baltimore, Inc. for the Downtown Baltimore Revitalization Initiative. This period of the agreement effective upon Board approval through December 31, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001106

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$1,600,000.00

BACKGROUND/EXPLANATION:

On June 30, 2022, The Mayor's Office of Recovery Programs has awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$1,600,000.00 to the Downtown Partnership of Baltimore, Inc. to revitalize Downtown Baltimore's historic retail core, which was significantly impacted by the COVID-19 pandemic due to lower foot traffic to downtown commercial entities such as restaurants, hotels, office spaces, and businesses.

The purpose of the agreement is to provide funding for the following: 1) \$850,000.00 for subgrants to small businesses for recovery and growth; 2) \$120,285.00 for small business development instructor and coaches (MBE), to support retail grantees' buildout and growth plans; 3) \$65,000.00 for architectural design services for small retail business grantees to design façade and interior improvements; 4) \$464,149.00 for staffing to provide program implementation including a Retail Manager and Financial Analyst; 5) \$10,000.00 for consulting services to provide federal grant technical assistance; and 6) \$90,566.00 for administrative expenses.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Southwest Partnership Inc. for Resurrecting the Poppleton Rec. This period of the agreement effective upon Board approval through December 31, 2023, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001114

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$500,000.00

BACKGROUND/EXPLANATION:

On August 25, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$500,000.00 to the Southwest Partnership Inc. to help renovate the Poppleton Recreation Center, enabling it to reopen as a safe space for recreation in the Poppleton neighborhood. Once renovated, the Center will provide programming for children and youth and offer space for senior programming in Baltimore City.

The purpose of the agreement is to provide funding for the following: 1) \$500,000.00 in capital hard costs for the renovation and restoration of the Poppleton Recreation Center.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Aequo Foundation, Inc. for Aequo COVID Housing Initiative (ACHI). This period of the agreement effective upon Board approval through June 30, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001116

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$2,000,000.00

BACKGROUND/EXPLANATION:

On August 25, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$2,000,000.00 to the Aequo Foundation, Inc. to support the redevelopment of vacant properties into affordable housing, leading to increased public safety, and remediate homes through the removal of lead and other health hazards.

The purpose of the agreement is to provide funding for the following: 1) \$240,000.00 for the acquisition of vacant properties; 2) \$1,560,606.00 for capital hard costs to redevelop the properties into affordable housing; 3) \$84,682.00 for capital soft costs including permits and engineering costs; and 4) \$114,712.00 for administrative expenses.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with International Rescue Committee, Inc. for Working Together on the American Rescue Plan: Linking Immigrants & Jobs in Baltimore's COVID Economy. This period of the agreement is effective upon Board approval through June 30, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001125

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$325,000.00

BACKGROUND/EXPLANATION:

On August 25, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$325,000.00 to the International Rescue Committee, Inc. to support workforce development programs focused on COVID-impacted low-income and Limited English Proficient (LEP) humanitarian immigrants who reside in Baltimore City.

The purpose of the agreement is to provide funding for the following: 1) \$288,863.00 for staffing for program implementation including a Program Manager, three Employment Specialists, and contracted interpretation services; and 2) \$36,137.00 for administrative expenses.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with and Pro Bono Resource Center of Maryland, Inc. for Protecting Home Ownership in Baltimore City's Low-Income Neighborhoods to Ensure Housing Equity. This period of the agreement effective upon Board approval through December 31, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001119

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$700,000.00

BACKGROUND/EXPLANATION:

On August 25, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$700,000.00 to the Pro Bono Resource Center of Maryland, Inc. to provide counseling services, including housing counseling, and host mortgage prevention clinics designed to empower individuals and families to maintain and preserve homeownership in Baltimore City.

The purpose of the agreement is to provide funding for the following: 1) \$655,831.00 for staffing for program implementation, including two Staff Attorneys, two Project Coordinators, part-time Paralegal, Community Outreach and Education Coordinator, and the CFO (prorated); 2) \$4,546.00 for staff training; and 3) \$39,623.00 for administrative expenses.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Green & Healthy Homes Initiative, Inc. for Healthy Homes for Equitable Baltimore Communities. This period of the agreement effective upon Board approval through June 30, 2025, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001123

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$2,500,000.00

BACKGROUND/EXPLANATION:

On August 25, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$2,500,000.00 to the Green & Healthy Homes Initiative, Inc. to provide home repairs for low income Baltimore households to remediate lead hazards, asthma triggers, safety hazards, and energy loss.

The purpose of the agreement is to provide funding for the following: 1) \$1,142,622.00 for lead remediation and repairs; 2) \$56,351.00 for temporary relocation assistance; 3) \$884,360.00 for staffing costs including a Housing Rehabilitation Director, Energy Auditor, Environmental Health Education, Housing Intervention Coordinator, Intervention Crew Chief, and Intervention Crew Member; and 4) \$416,667.00 for indirect costs.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Banner Neighborhoods Community Corporation for Expanding Youth Employment and Sports (E.Y.E.S.) Toward the Future. This period of the agreement effective upon Board approval through June 30, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001120

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$950,000.00

BACKGROUND/EXPLANATION:

On August 25, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$950,000.00 to the Banner Neighborhoods Community Corporation to provide academic tutoring, mentoring, program facilitators, sports coaches, and other support staff dedicated to providing services to youth, including students experiencing psychological or behavioral difficulties, and renovations for their Preston Street classroom space in Baltimore City.

The purpose of the agreement is to provide funding for the following: 1) \$130,000.00 for contracted services including Academic Tutors, Mentors, Program Facilitators, and Sports Coaches; 2) \$193,100.00 for youth stipends; 3) \$65,140.00 for participant activity costs; 4) \$136,673.00 for capital renovation costs; 5) \$74,500.00 for equipment and supplies costs; 6) \$276,416.00 for staffing including a Workforce Program Manager, Sports Program Manager, and Director of Youth Programs; 7) \$20,398.00 for program space rental; and 8) \$53,773.00 for indirect costs.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Live Baltimore Home Center, Inc. The period of this Agreement is November 2, 2022 through June 30 2025, unless terminated earlier in accordance with this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Account Number: 9901
Cost Center: TBD
Award ID: GRT0011329
Amount: \$3,067,885.00

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs has awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 on November 2, 2022 in the amount of \$3,067,885.00 to Live Baltimore Home Center, Inc. to provide additional funding to Baltimore City residents who have been impacted by COVID for down payment assistance. The program will stabilize Baltimore City's population retention, support fragile neighborhood housing markets, improve affordable housing stock, increase homeownership rates, reduce racial wealth gap, as well as preventing renter displacement.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with No Boundaries Coalition, Inc. for Community Recovery Through Youth Income, Education & Workforce Development. This period of the agreement is effective upon Board approval through June 30, 2025, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001122

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$750,000

BACKGROUND/EXPLANATION:

On August 25, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$750,000.00 to the No Boundaries Coalition, Inc. to provide youth income and workforce development opportunities that will improve civic engagement, increase employability, and strengthen personal and professional goals all while supplementing household income by providing an hourly wage/stipend to participants in Baltimore City.

The purpose of the agreement is to provide funding for the following: 1) \$221,394.00 for participant costs including youth stipends, workforce certification fees, and meals; 2) \$59,831.00 for equipment including internet hot spots, laptops, and smart boards; 3) \$6,000 for food assistance; 4) \$420,322.00 for staffing costs including a Director of Youth Programming, Deputy Director, Workforce Development Instructor, Program Coordinator, and Market Manager; and 5) \$42,453.00 for indirect costs.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs– Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with South Baltimore Community Land Trust Inc. for Rise, Reclaim, Rebuild: Building Community Resilience and Equity through Homeownership and Advocacy. This period of the agreement is effective upon Board approval through December 31, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

Cost Center: CC001329

Grant Worktag: GRT001115

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

Amount: \$450,000.00

BACKGROUND/EXPLANATION:

On August 25, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$450,000.00 to the South Baltimore Community Land Trust Inc. to acquire and rehabilitate vacant homes into affordable housing for homebuyers in the Curtis Bay, Cherry Hill, and Brooklyn neighborhoods in Baltimore City

The purpose of the agreement is to provide funding for the following: 1) \$210,000.00 for the acquisition and rehabilitation of properties; 2) \$214,528.00 for staffing including a Housing Stewardship Coordinator, Executive Director, Sustainable Communities Director, and Administrative Assistant; and 3) \$25,472.00 in indirect costs.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they have received written approval from the Chief Recovery Officer. Such unapproved

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Recovery Programs – cont'd

expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

INFORMAL AWARDS

* * * * *

The Board is requested to approve
the Renewals, Increases to Contracts,
Sole Source, Selected Source and Extensions

listed on the following pages:

140 - 152

The Board is also requested to approve and authorize
execution of the Agreements as to form and legal
sufficiency.

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement

1. The Board is requested to approve a renewal of **Contract Number 06000 aka SCON-001958 – Fuel for Marine Boats** with Oasis Marina, LLC., located at 125 West Street, Annapolis, MD 21401. Period covered is November 30, 2022 through November 29, 2023, with no renewal options remaining.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$10,000.00 Account No.: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On January 4, 2022, the City Purchasing Agent approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the sole renewal option.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

P.O. No.: P556797 Agency: Dept. of General Services - Fleet

CONTRACT VALUE SUMMARY:

1.	Initial Award approved by the CPA on January 4, 2022	\$ 14,500.00
2.	Increase approved by the Board on May 24, 2022	\$ 35,000.00
3.	1 st Renewal pending Board approval	<u>\$ 10,000.00</u>
	Total Contract Value	\$ 59,500.00

MBE/WBE PARTICIPATION:

Not applicable. On September 30, 2022, MWBOO determined the contract could not be segmented.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

- 2. The Board is requested to approve a renewal of **Contract Number 08000 – Hands Free Sanitary Disposal Service** with Citron Hygiene US Corp., located at 13 Linnell Circle - Billerica, MA 01821. Period covered is December 23, 2022 through December 24, 2023, with no renewal options remaining.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$100,000.00 Account No.: 2029-000000-1982-709500-603016

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 11, 2019, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The agency is requesting to continue service with the vendor to provide Feminine Hygiene Service and Hands-Free Sanitary Disposal Units for the women’s restrooms at various City agencies. The Board is requested to approve the final renewal option.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Contract No.: SCON-001631 Agency: Dept. of General Services

CONTRACT VALUE SUMMARY:

1.	Initial Award approved by the Board on December 11, 2019	\$ 47,771.83
2.	Increase approved by the Board on July 14, 2021	\$ 58,163.40
3.	1 st Renewal approved by the Board on October 15, 2021	\$ 0.00
4.	Final Renewal option pending Board approval	<u>\$100,000.00</u>
	Total Contract Value	\$205,935.23

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

- 3. The Board is requested to approve a renewal of **Solicitation Number B50005894 – Provide Inspection, Service and Repair for Fire Extinguishers** to Fire Safety Company, 5415 Park Heights Avenue, Baltimore, Maryland 21215. Period covered is date of BOE approval through November 30, 2023 with one, one-year renewal option remaining.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$0.00

Account No.: Various

BACKGROUND/EXPLANATION:

On November 27, 2019, the Board approved an initial award as shown in the Contract Value Summary below. A renewal is being requested to continue services forward, with one-one-year renewal option remaining.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

P. O. No.: P549915

Agency: City-Wide

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on November 27, 2019	\$258,585.75
2. 1 st Increase approved by CPA on November 4, 2021	\$ 5,017.33
3. 2 st Increase approved by CPA on April 5, 2022	\$ 44,982.67
4. Increase approved by the BOE on April 6, 2022	\$224,000.00
4. 1 st Renewal pending Board approval	<u>\$ 0.00</u>
Total contract value	\$532,585.75

MBE/WBE PARTICIPATION:

On August 14, 2019, it was determined that no goals would be set because of no opportunity to segment the contract. The awarded vendor is a City-certified MBE.

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

LOCAL HIRING:

N/A

LIVING WAGE:

N/A

- 4. The Board is requested to approve an increase of **Contract Number 2015-42 Furniture (Office, School, Library, etc.) and Equipment** with the vendors listed below. Period covered is date of Board approval through December 31, 2023 with three, one-year renewal options remaining.

American Office Equipment Co. (P548849)
 309 N. Calvert Street
 Baltimore, MD 21202

Douron, Inc. (P535372)
 10 Painter's Mill Road
 Owings Mills, MD 21117

MDM Office Systems, Inc. d/b/a
 Standard Office Supply (P535414)
 6411 Ivy Lane, Suite 700
 Greenbelt, MD 20770

Rudolph's Office and
 Computer Supply, Inc.
 (P535410)
 5020 Campbell Blvd.
 Baltimore, MD 21236

American Design (P535365)
 606 Baltimore Avenue
 Towson, MD 21204

AMOUNT OF MONEY AND SOURCE FUNDS:

\$2,000,000.00 Account No.: Various

BACKGROUND/EXPLANATION:

On April 27, 2016, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. Glover Furniture and Design Group, Inc is no longer in business. Therefore, no renewal will be made to this firm's contract. The requested action is to request an increase in order to meet the invaluable services from various Agencies. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

P.O. Nos.: See Above Agency: Various

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on April 27, 2016	\$4,000,000.00
2. 1 st Renewal approved by the Board on October 17, 2018	\$2,500,000.00
3. Increase and add vendor approved by the BOE on 8/28/19	\$ 400,000.00
4. 2 nd Renewal approved by the Board January 15, 2020	\$ 2,000,000.00
5. 3 rd Renewal approved by the Board on January 5, 2022	\$1,430,905.00
6. 4 th Renewal approved by the Board on March 2, 2022	\$ 0.00
7 5 th Increase approved by the Board on April 4, 2022	\$ 2,000,000.00
8.6 th Increase pending approval by the Board	<u>\$2,000,000.00</u>
Total Contract Value	\$14,330,905.00

MBE/WBE PARTICIPATION:

N/A. On July 28, 2019, MWBOO found the goals established for the contract are voluntary, as there is no binding language in the Howard County contract with establishing MBE/WBE goals. Therefore, MWBOO cannot determine compliance.

LOCAL HIRING:

Applicable

LIVING WAGE:

Applicable

- 5. The Board is requested to approve an increase of **Sourcewell Cooperative Contract Number #121416 – Public Safety and Emergency Management Related Equipment, Supplies and Services** to W.W. Grainger, Inc. at 100 Grainger Parkway, Lake Forest, IL 60045. The contract expires February 1, 2023.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$150,000.00

Account No.: Various

BACKGROUND/EXPLANATION:

On January 30, 2019, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve an increase of this Cooperative Contract for continuity of services for City Departments.

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

P.O. No.: P547304

**Agency: Finance – Risk Management,
Occupational Safety**

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on January 30, 2019	\$ 250,000.00
2. Agreement execution approved by the Board on May 15, 2019	\$ 0.00
3. 1st Renewal approved by the Board on February 3, 2021	\$ 125,000.00
4. 2 nd Renewal approves by the Board on February 16, 2022	\$ 125,000.00
5. Increase pending Board approval	<u>\$ 150,000.00</u>
Total Contract Value	\$ 650,000.00

MBE/WBE PARTICIPATION:

On January 17, 2019, it was determined that no goals would be set because of no opportunity to segment the contract.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

- 6. The Board is requested to approve an award of **Contract Number 06000 – Currency Counters** to Cummins Allison, located at 3-F Nashua Court, Baltimore, MD 21221. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$45,521.72 Cost Center: CCA000082 – 1001 General Fund

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to award a select source to provide replacement of cash counting machines in the Bureau of Revenue Collections. Current machines are

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

unable to segregate denominations properly. As this is time sensitive, two quotes were submitted and Cummins Allison was the lowest responsive and responsible bidder. Award is being recommended to Cummins Allison. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: RQ-001274 Agency: Bureau of Revenue Collections

MBE/WBE PARTICIPATION:

Not Applicable. The initial award was below MBE/WBE subcontracting threshold.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

- 7. The Board is requested to approve an award of **Contract Number 06000 – Raybestos Brakes** to ROK Brother Limited Liability Company located at 8217 Cloverland Drive, Millersville, MD 21108. Contract period is November 2, 2022 through November 1, 2025 with two, one-year renewal options at the sole discretion of the City. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$300,000.00

Account No.: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

Supplier to provide Raybestos brake components for vehicles in the City's fleet. This supplier is the only authorized dealer in the State of Maryland.

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: RQ-000982

Agency: Dept. of General Services - Fleet

MBE/WBE PARTICIPATION:

Not applicable. On October 5, 2022, MWBOO determined that no goals would be set, as they are unable to segment the commodities contract.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Applicable.

- 8. The Board is requested to approve an award of **Contract Number 08000 – Heavy Duty Stainless Fastener** with LNA Solutions., at 100 Bourne Street, Westfield, NY 14787. Period covered is date of Board approval through December 12, 2023. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$87,625.00

Account No.: CCA000848

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

LNA Solutions is the sole source vendor of Non-Ferrous, Heavy Duty, High Torque Grating Clamps. This product must be compatible with currently installed equipment at the water treatment plants.

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: RQ-001562

Agency: DPW – Back River WWTP

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

- 9. The Board is requested to approve an extension of **Contract Number B50004091 – Computer Desktops, Laptops, and Tablets** with the vendors listed below. The extension period is from October 28, 2022 through April 30, 2023.

Applied Technology Services
 405 Williams Court, Ste 113
 Baltimore, MD 21220

Brekford Corporation
 7020 Dorsey Rd. Bldg.
 C Hanover, MD 21076

The Lucille Maud Corp
 513 N. Olden Avenue
 Trenton, NJ 08638

Business Services
 560 Bay Isles Road, Ste 8102
 Longboat Key, FL 34228

Daly Computers, Inc.
 2251 Gateway Center
 Dr. Clarksburg, MD
 20871

USC/Canterbury Corp
 194 Lently Farm Lane
 Centerville, MD 21617

Digicon Corporation
 7361 Calhoun PI, Ste 430
 Rockville, MD 20855

En-Net Services, LLC
 712 N. East Street
 Frederick, MD 21701

AMOUNT OF MONEY AND SOURCE FUNDS:

\$2,500,000.00

Account No.: Various

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

BACKGROUND/EXPLANATION:

On October 28, 2015, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The requested extension will ensure the necessary provision of computer desktops, laptops, tablets, for various end user agencies while new requirements are finalized and then a new bid solicitation is advertised in Workday.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

P.O. Nos.: SCON-001381 (P534889), SCON-001382 (P534892), Agency: BCIT SCON-001379 (P534422), P534420 (SCON-001378), SCON-001377 (P534419), SCON-001375 (P534408), SCON-001372 (P534031), SCON-001371 (P534030)

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on October 28, 2015	\$ 20,000,000.00
2. 1 st Renewal approved by the Board on January 16, 2019	\$ 0.00
3. 2 nd Renewal approved by the Board on October 23, 2019	\$ 0.00
4. 3 rd Renewal approved by the Board on October 28, 2020	\$ 0.00
5. Increase approved by the Board on April 21, 2021	\$ 5,000,000.00
6. Extension approved by the Board on November 3, 2021	\$ 5,000,000.00
7. Extension pending Board approval	\$ 2,500,000.00
Total Contract Value	\$ 32,500,000.00

MBE/WBE PARTICIPATION:

On June 3, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not Applicable.

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

- 10. The Board is requested to approve an extension of **Contract Number B50004654 – Locksmith Services for Various City Agencies** to the vendors listed below. Contract expired on September 20, 2022. Period covered is date of Board approval through April 30, 2023.

1st Call

Easter's Lock and Access Systems, Inc.
 1713 E. Joppa Road
 Baltimore, MD 21211

2nd Call

Baltimore Lock and Hardware, Inc.
 950 Falls Road
 Baltimore, MD 21234

AMOUNT OF MONEY AND SOURCE FUNDS:

\$200,000.00

Account No.: Various

BACKGROUND/EXPLANATION:

On September 14, 2016, the Board approved an initial award as shown in the Contract Value Summary below. An extension is being requested to continue moving services forward while a new solicitation is released and awarded.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. Nos.: P536960 & P536961

**Agencies: Dept. of General Services,
Recreation & Parks, etc.**

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on September 14, 2016	\$ 349,000.00
2. Increase approved by the CPA on May 31, 2018	\$ 50,000.00
3. Increase approved by the Board on June 20, 2018	\$ 250,000.00
3. Increase approved by the Board on July 31, 2019	\$ 400,000.00
4. 1 st Renewal approved by the Board on September 18, 2019	\$ 0.00
5. 2 nd Renewal approved by the Board on August 5, 2020	\$ 0.00
6. 3 rd and final renewal approved by the Board on September 22, 2021	\$ 75,000.00
7. Extension pending BOE approval	<u>\$ 200,000.00</u>
Total contract value	\$ 1,324,000.00

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

The MBE/WBE goals on this contract were waived by MWBOO in 2016.

LOCAL HIRING

Applicable.

LIVING WAGE:

Not applicable.

11. The Board is requested to approve ratification of **Contract Number 50004352 – Armed Guard Security Guards** with Metropolitan Protective Services, Inc., at 5001 Forbes Boulevard, Suite C, Lanham, MD 20706. Ratification period covered is May 15, 2022 through August 31, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$1,766,565.00

Account No.: Various

BACKGROUND/EXPLANATION:

On March 2, 2016, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. A new contract B50006304, was awarded by the Board on August 3, 2022. The new contractor began service on September 1, 2022. Metropolitan Protective Services provided service during the transition period; whereby the extension was not timely requested by the assigned buyer. The Board is requested to ratify the transition period and allow for the payment of outstanding invoices for services rendered.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

11/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement

P.O. No.: P534694

Agency: DGS, Health Department, DPW, etc.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on March 2, 2016	\$	150,000.00
2. Increase approved by the Board on November 23, 2016	\$	60,000.00
3. Increase approved by the CPA on December 13, 2016	\$	25,000.00
4. 1 st Renewal approved by the Board on March 1, 2017	\$	250,000.00
5. Increase approved by the Board on October 25, 2017	\$	250,000.00
6. 2 nd Renewal approved by the Board on February 28, 2018	\$	1,000,000.00
7. 3 rd Renewal approved by the Board on April 3, 2019	\$	1,000,000.00
8. Increase approved by the Board on December 18, 2019	\$	1,000,000.00
9. 4 th Increase approved by the Board on March 18, 2020	\$	1,500,000.00
10. Increase approved by the CPA on March 18, 2020	\$	25,000.00
11. Extension approved by the Board on February 24, 2021	\$	170,000.00
12. Extension approved by the Board on April 14, 2021	\$	4,500,000.00
13. Ratification pending Board approval	\$	<u>1,766,565.00</u>
Total contract value	\$	11,696,565.00

MBE/WBE PARTICIPATION:

On October 26, 2015, MWBOO determined that no goal would be set because of no opportunity to segment the contract.

EMPLOY BALTIMORE:

Applicable.

LIVING WAGE:

Applicable.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Neighborhood Safety & Engagement – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Youth Advocate Programs. The period of the Agreement is July 1, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00
GRT: 001015 FY23 Baltimore City Safe Street
Cost Center: CCA000521
Fund: 5000
Spend Category: SC630351

BACKGROUND/EXPLANATION:

Youth Advocate Programs was selected as a vendor to operate one of the Safe Streets sites. This agreement is to award a six month contract with Youth Advocate Programs to render violence reduction services in Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore

This contract is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor’s Office of Neighborhood Safety & Engagement – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Maryland Philanthropy Network. The period of this agreement is January 1, 2022 through December 31, 2024.

AMOUNT OF MONEY AND SOURCE:

\$900,000.00
4001-442207-1110-384920-607001
Cost Center: CCA001379 ARPA Youth and Trauma
Grant Worktag: GRT000759 OED ARPA Violence Prevention GR442207
Fund: 4001
Spend Category: SC630351

BACKGROUND/EXPLANATION:

The purpose of this agreement is for the provider to implement Trauma Informed Training through various programming in City Agencies. In addition, the provider will offer trauma support to youth across the City of Baltimore.

This is late due to the administrative process.

MBE/WBE PARTICIPATION:

MBE/WBE has been waived

AFFECTED COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor’s Office of Neighborhood Safety & Engagement – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement We Our Us and Grace City Church. The period term of this Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00
CCA001359 ARPA Group Violence Reduction Cost Center
GRT000759 OED ARPA Violence Prevention
GR442207 Grant Worktag
630361 Spend Category
4001 Fund

BACKGROUND/EXPLANATION:

We Our Us connects, protects and conveys messages in Baltimore in order to guide vulnerable populations connected to violence, especially boys and men of color to appropriate resources, mobilize them to embrace prominent roles in their communities and to address and help reconcile conflicts and spread the word about the movement and opportunities through consistent and collective strategic actions.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Neighborhood Safety & Engagement – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Baltimore City Board of School Commissioners. The period of the agreement is June 2, 2022 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$163,927.20

Cost Center: CCA001379 ARPA Youth and Trauma

Grant Worktag: GRT000759 OED ARPA Violence Prevention GR442207

Fund: 4001

Spend Category: SC630351

BACKGROUND/EXPLANATION:

The purpose of this agreement is for the provider to offer programming that will increase the number of trained Baltimore City Public School System staff in Mental Health First Aid. The training will include social workers, psychologists, and counselors.

This is late due to the administrative process.

MBE/WBE PARTICIPATION: Waived

AFFECTED COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Neighborhood Safety & Engagement – Inter-Agency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Inter-Agency Agreement with the State of Maryland Department of Juvenile Services. The period of the Inter-Agency Agreement is June 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$200,375.00
Worktag: GRT001016
Cost Center: CCA001333
Fund: 5000
Revenue Category: RC0603 State Grants

BACKGROUND/EXPLANATION:

The purpose of this Agreement is to set forth the terms and conditions under which the State of Maryland will provide an Inter-Agency Grant Agreement to the City of Baltimore. This is a thirteen (13) month Inter-Agency Grant agreement and there are no assurances that any grant funds will be available to the City of Baltimore under this program in the future.

This is late due to the administrative process.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Inter- Agency Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor's Office of Employment Development – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award from the Maryland State Department of Labor to the Mayor's Office of Employment Development (MOED) for occupational training, apprenticeships, and supportive services for residents impacted by the coronavirus pandemic. The period of this agreement is July 1, 2022 – June 30, 2026

AMOUNT OF MONEY AND SOURCE:

Dollar amount: \$6,616,995.00

Fund: 4000 Federal Grants Fund

Cost Center: CCA001206 Workforce Services Career Center Operations

Grant ID and Name: GRT001028 Round II Workforce Supplemental ARPA

BACKGROUND/EXPLANATION:

The Federal American Rescue Plan Act (ARPA) provides funding for this grant, and the Maryland Department of Labor is administering the award. MOED received an initial round of \$6.8 million in ARPA funding from the state, which was approved by the Board of Estimates on August 11, 2021. Once the Round I award is fully obligated, MOED will use this Round II award to expand its successful initiatives, including wage subsidies for small, minority-owned businesses, and rideshare subsidies to help residents travel to occupational training or employment.

The Agreement was delayed in its presentation to the Honorable Board due to additional time necessary to reach a comprehensive understanding between the parties.

MBE/WBE Participation:

N/A

Affected Council District: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

Police Department – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve a Travel Request for Lt. Col. John Herzog who attended the International Association of Chiefs of Police (IACP) Annual Conference on October 14-19, 2022 in Dallas, TX.

AMOUNT OF MONEY AND SOURCE:

\$3,961.20 - CCA000740-1001-SC630301

BACKGROUND/EXPLANATION:

This is the largest and most Impactful law enforcement event of the year; more than 16,000 public safety professionals come to learn new techniques, advance their knowledge and careers and equip their department for ongoing success.

Airfare (\$807.96), registration (\$445.00), membership dues (\$190.00) and hotel plus Taxes (\$2,044.24) were paid by the Personal Credit Card of John Herzog. Harrison. The per diem estimate is \$ 414.00.

The total expenses for this travel will be as here:

1. Airfare	\$ 807.96
2. Registration	\$ 445.00
3. Membership Dues	\$ 190.00
4. Hotel	\$1,759.50
5. Hotel Taxes	\$ 284.74
6. Per Diem	\$ 414.00
7. Ground Transportation	<u>\$ 60.00</u>
	\$3,961.20

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Real Estate – Amended and Restated Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Amended and Restated Land Disposition Agreement with Choo Smith Youth Empowerment (CSYE) for 4701 Greenspring Avenue. (Block 4760 Lot 001).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 20, 2021, the Board of Estimates approved a Land Disposition Agreement (Original LDA) between the City and CSYE for a 14.283-acre portion of 4701 Greenspring Avenue.

Charles “Choo” Smith is the President and Chief Executive Officer of CSYE, headquartered in Owings Mills Maryland. Founded in 2007 by Mr. Smith, CSYE is committed to providing services and programs that focus on the personal development of youth.

The Original LDA anticipated and allowed CSYE, subject to City approval, to bring on a development partners to assist with the phases of development. CSYE has identified The NRP Group (NRP) headquartered in Ohio, as a proposed developer of a significant portion of the residential portions of the project. With 24,000 affordable and mixed income apartments, NRP Group is one of the largest multifamily builders in the country.

CSYE asked the City to consider and the City has agreed, subject to Board of Estimates approval, to amend the Original LDA in an Amended and Restated LDA to accommodate its present plans for construction of the Project and the inclusion of NRP as participants in the Project.

- **NRP.** Subject to NRP showing financial capacity to complete the project, NRP is the expected development partner. CSYE and NRP must enter into a legally binding development agreement, approved by the city, before settlement. Subject to certain conditions, the Real Estate Department can approve an alternative development partner. Before settlement, NRP must provide a comfort letter and reasonable evidence to the City that it has the financial strength and capacity to pay the purchase price.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Real Estate – cont'd

- **Evidence of Financing.** CSYE must furnish evidence reasonably satisfactory to the Department that the Developer has the equity capital and/or commitments for mortgage financing or other financing adequate for the payment of the purchase price for the Property, which may include funding secured by the Property but in an amount not to exceed 80% of the appraised value of the Property.
- **Conceptual Plan.** The conceptual plan has been updated and made more specific, including: 1) a 30,000 square foot youth empowerment center; 2) a 240+ unit market rate apartment building; 3) a 54+ affordable apartment building; 3) about 5,000 square feet of community serving retail.
- **Funding Sources.** As amended, CSYE has access to a variety of funding sources including. First, after all settlement conditions are met, a loan secured by the land that will be used for pre-development and site development (hard and soft costs); and, 2) land sales proceeds from NRP which must be used for the youth empowerment center.
- **Fields.** As required in the Original LDA, the athletic field bordering on Tamarind Road located on the south side of the Property must be subdivided prior to settlement.
- **Schedule.** As amended, CSYE must satisfy the condition of settlement within 18 months of this agreement. The schedule to complete the construction of the housing and community center, described above, remains at estimated to be five years after settlement.
- **Master Plan.** As amended, the Master Plan must start within two months of settlement and be completed within nine months, and include the community in the process.

MBE/WBE PARTICIPATION: Required

AFFECTED COUNCIL DISTRICT: 6

(The Amended and Restated Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

163 – 167

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

11/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- 1. B50006751, Allison Transmission Johnson & \$200,000.00
 OEM Parts, Diagnostics, Maintenance, Towers, Inc
 Service, and Warranty Repairs

(Dept. General Services – Fleet)

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. The sole bid received was opened on August 3, 2022 and was found to be fair and reasonable. Award is recommended to be made to the responsive, responsible bidder.

Req. No.: R897496

Agency: Dept. of General Services - Fleet

MBE/WBE PARTICIPATION:

On June 1, 2022 it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 1, 2022.

EMPLOY BALTIMORE:

Applicable.

LIVING WAGE:

Applicable.

- 2. B50006565, Hand and Power Baltimore Auto Supply
 Tools and Related Hardware Company
 Items
 Bellmore Home Center
 Inc. T/A Suburban Ace
 Hardware

AGENDA

BOARD OF ESTIMATES

11/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

Applied Industrial Technologies

(Dept. of Public Works)

REJECTION: Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. The three bids received were opened on September 21, 2022. Based on Bureau of Procurement's further review of Solicitation No. B50006565 - Hand and Power Tools and Related Hardware Items, the Bureau of Procurement has decided to reject all bids and rebid after clarifying the method of award and bid price sheet. Authority is requested to reject all bids.

Req. No.: R880723

Agency: Dept. of Public Works

Department of General Services

- | | | | |
|----|---|--------------------|----------------|
| 3. | GS16830R, Councilman
Harry S. Cummings Building
HVAC Systemic Renovations | J. F. Fischer, Inc | \$9,913,000.00 |
|----|---|--------------------|----------------|

BACKGROUND/EXPLANATION:

On Wednesday, February 16, 2022, your Honorable Board opened one (1) bid for the subject project. The lowest responsive bidder is J. F. Fischer, Inc.

MBE/WBE PARTICIPATION:

The Chief of MWBOO recommends J. F. Fischer, Inc. as being in full compliance with Article 5 Section 28 of the Baltimore City Code. As part of their bid, Nichols Contracting, Inc. has committed to utilize the following:

MBE: Horton Mechanical Contractors, Inc.	\$ 2,875,000.00	29%
WBE: Colt Insulation, Inc.	\$ 447,000.00	4.5%
Absolute Supply & Services, LLC	<u>\$149,000.00</u>	<u>1.5%</u>
Total WBE:	\$ 596,000.00	6.0%

AGENDA

BOARD OF ESTIMATES

11/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

LOCAL HIRING:

Applicable.

Department of Recreation & Parks

- 4. RP20814R, Mary E. Rodman E. Pikounis Construction \$1,184,000.00
 Recreation Center Renovation Co.

BACKGROUND/EXPLANATION:

On August 24, 2022, your Honorable Board opened one (1) bid for the subject project. A Tabulation is attached. The Department finds the bid acceptable and recommends the award of this contract to E. Pikounis Construction Co., Inc.

MBE/WBE PARTICIPATION:

E. Pikounis Construction Co., Inc. has complied with Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) goal set. As part of its bid, E. Pikounis Construction Co., Inc. has committed to utilize the following:

MBE: Calmi Electric Company, Inc.	\$162,000.00	13.68%
Horton Mechanical Contractors, Inc.	<u>\$116,000.00</u>	<u>9.80%</u>
TOTAL MBE PARTICIPATION:	\$278,000.00	23.48%

WBE: Shumba Floors and Construction Services LLC	\$62,250.00	5.26%
Acorn Supply and Distributing Inc.	<u>\$20,750.00</u>	<u>1.75%</u>
TOTAL WBE PARTICIPATION:	\$83,000.00	7.01%

TOTAL PARTICIPATION: MBE: \$278,000.00 – 23.48%

WBE: \$ 83,000.00 - 7.01%

LOCAL HIRING:

Applicable.

AGENDA

BOARD OF ESTIMATES

11/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks – cont'd

5. TRANSFER OF FUNDS

FROM ACCOUNT:

9938-CAP009475-PJH6300-RC0603 State (Program Open Space)	\$ 358,000.00
PRJ000502 904119 Park Building Renovation	

9938-CAP009475-PJH6300-RC0605 G.O. Bonds	<u>\$ 900,000.00</u>
PRJ002142 907147 Parkview Recreation Center Reserve	\$1,258,000.00

TO ACCOUNT:

9938-CAP009474-PJH6300-SC630404	\$1,258,000.00
PRJ002495 911119 474-119 Park Building Renovations – Mary E. Rodman	

BACKGROUND/EXPLANATION:

This transfer will provide funds to cover the costs associated with the award of contract no. RP20814R Mary E. Rodman Recreation Center to E. Pikounis Construction Co., Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Bureau of Procurement

6.	B50006199, Remove, Furnish, and Install Carpet and Various Types of Floor Coverings	JB Contracting, Inc.	\$2,100,000.00
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(DGS-Facilities)

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. Three bids received were opened on August 3, 2022. The apparent low bidder was found non-compliant by MWBOO on September 16, 2022. The award is recommended to be made to the lowest responsive, responsible bidder.

AGENDA

BOARD OF ESTIMATES

11/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On May 3, 2022, MWBOO set goals at 27% MBE and 10% WBE. Jostes Carpet, Inc was found non-compliant on August 30, 2022. J.D. Carpets, Inc. was found non-compliant on September 16, 2022.

- 7. B50006654, Online Vehicle Auctioneer Services Copart of Connecticut, Inc Revenue Generating

(DOT, DGS)

MBE/WBE PARTICIPATION:

On May 12, 2022, MWBOO set goals at 10% MBE and 10% WBE. Copart of Connecticut, Inc. was found compliant on September 7, 2022.

MBE: C & S Towing and Transport 10% WBE: McDel Enterprises 10%

LOCAL HIRING:

Applicable.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Office of the Mayor – Governmental/Charitable Solicitation

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Marva Williams to solicit businesses, organizations and donors for donations of goods and services and financial support to help fund the planning and event costs for the Mayor's Toys for Tots Collection/City Hall Tree Lighting. The period of the campaign will be effective upon Board approval through December 30, 2022.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Mayor's Toys for Tots Collection/City Hall Tree Lighting will be held in December 2022. Specific collection dates to be determined. For more than 70 years, Toys for Tots run by the U.S. Marine Corps Reserve has provided happiness and hope to disadvantaged children during each holiday season with toys, books and other gifts. During the City Hall Tree Lighting, guests will bring their toy donations while enjoying holiday festivities, music and light refreshments and the U.S. Marines will attend to pick up the toy donations. Funds will support expenses including marketing, toys, food and entertainment.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Office of the Mayor – Governmental/Charitable Solicitation

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Marva Williams to solicit businesses, organizations and donors for donations of goods and services and financial support to help fund the planning and event costs for Mayor Scott's Happy Thanksgiving Dinner Distribution. The period of the campaign will be effective upon Board approval through November 26, 2022.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Mayor Scott's Happy Thanksgiving Dinner Distribution will provide nutritious fruits, vegetables and turkeys for families living in Baltimore City who are facing challenges this year. The recipients will be families referred by counselors in Baltimore City Public Schools and the Community Action Centers. The distribution will occur on Saturday, November 19, 2022. Funds will support the purchasing of food and reusable grocery bags.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Mayor’s Office – Travel Request

ACTION REQUESTED OF B/E:

The Board of is requested to approve a Travel Request for Justin Elszasz who participated in CityLab2022. The event was held in Amsterdam, Netherlands, October 9-12, 2022.

AMOUNT OF MONEY AND SOURCE:

Funds are available as follows: \$0.00
Cost Center: CCA000414
Spend Category: SC630301
Funding Source: General Funds

BACKGROUND/EXPLANATION:

Justin Elszasz attended the CityLab2022 Conference in Amsterdam, NL and spoke on a panel regarding cities’ use of data. The audience included Mayors from all over the world and leaders in civic innovation. Baltimore City will benefit from shared ideas and strategies on data and civic innovation from world leaders on these topics.

Airfare, hotel and meal expenses for Justin Elszasz were paid by the Aspen Institute. The item is submitted pursuant to AM 239-1-2, Board of Estimates Approval for Employee Third Party Funded Travel.

Listed below are the items covered:

Airfare	\$2,500.00
Hotel	\$1,400.00
Meals	<u>\$ 300.00</u>
Total 3 rd Party Funding	\$4,200.00

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Permit Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION

APPLICANT

PRIVILEGE SIZE

916 S. Robinson Street

901 Ellwood, LLC

Canopy 42.5 sq. ft.
Planter 42.17 sq. ft.
Steps

AMOUNT OF MONEY AND SOURCE:

\$242.30 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Permit Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION

APPLICANT

PRIVILEGE SIZE

1920 Eutaw Place

Income One, LLC

Egress Window 10'x 3'

AMOUNT OF MONEY AND SOURCE:

\$126.00 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Permit Application. application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION

APPLICANT

PRIVILEGE SIZE

3101 ½ Hudson Street

901 Ellwood, LLC

Canopy 62 sq. ft.
Planter 28.74 sq. ft.
Steps

AMOUNT OF MONEY AND SOURCE:

\$222.59 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Permit Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION

APPLICANT

PRIVILEGE SIZE

3101 Hudson Street

901 Ellwood, LLC

Canopy 62 sq. ft.
Planter 28.74 sq. ft.
Steps

AMOUNT OF MONEY AND SOURCE:

\$222.59 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Permit Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION

APPLICANT

PRIVILEGE SIZE

3103 ½ Hudson Street

901 Ellwood, LLC

Canopy 43.26 sq. ft.
Planter 16.51 sq. ft.
Steps

AMOUNT OF MONEY AND SOURCE:

\$150.40 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Permit Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION

APPLICANT

PRIVILEGE SIZE

3103 Hudson Street

901 Ellwood, LLC

Canopy 43.26 sq. ft.
Planter 16.51 sq. ft.
Steps

AMOUNT OF MONEY AND SOURCE:

\$150.40 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Permit Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION

APPLICANT

PRIVILEGE SIZE

3105 1/2 Hudson Street

901 Ellwood, LLC

Canopy 43.26 sq. ft.
Planter 15.61 sq. ft.
Steps

AMOUNT OF MONEY AND SOURCE:

\$150.40 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Permit Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION

APPLICANT

PRIVILEGE SIZE

3105 Hudson Street

901 Ellwood, LLC

Canopy 43.26 sq. ft.
Planter 15.61 sq. ft.
Steps

AMOUNT OF MONEY AND SOURCE:

\$150.40 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Permit Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE SIZE</u>
3107 ½ Hudson Street	901 Ellwood Avenue, LLC	Canopy 43.26 sq. ft. Planter 18.24 sq. ft. Steps

AMOUNT OF MONEY AND SOURCE:

\$159.60 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Permit Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION

APPLICANT

PRIVILEGE SIZE

3107 Hudson Street

901 Ellwood, LLC

Canopy 43.26 sq. ft.
Planter 15.61 sq. ft.
Steps

AMOUNT OF MONEY AND SOURCE:

\$150.40 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Developer’s Agreement No. 1796

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer’s Agreement No. 1796 with 4718 Eastern Ave., LLC.

AMOUNT OF MONEY AND SOURCE:

A performance bond in the amount of \$22,561.00 has been issued to 4718 Eastern Ave, LLC, who assumes 100% of the financial responsibility.

BACKGROUND/EXPLANATION:

The 4718 Eastern Ave, LLC desires to upgrade the water service for the renovation of a restaurant; located 4718 Eastern Avenue, Baltimore, Maryland 21224. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

MBE/WBE PARTICIPATION:

N/A. Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 1

(The Developer’s Agreement No. 1796 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Developer’s Agreement No.1740

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer’s Agreement No.1740 with The First Mount Carmel Christian Community Church, Inc. The period of the Agreement is effective upon Board approval and end upon final acceptance by the City.

AMOUNT OF MONEY AND SOURCE:

A Letter of Credit, in the amount of \$19,020.00, has been issued to The First Mount Carmel Christian Community Church, Inc., who assumes 100% of the financial responsibility.

BACKGROUND/EXPLANATION:

The Mount Carmel Christian Community Church, Inc. would like to new water service including meter to its property located at 2904/06 West North Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 7th

(The Developer’s Agreement No. 1740 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Developer’s Agreement No. 1769A

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer’s Agreement No. 1769A with Comprehensive Housing Assistance, Inc. The period of the Agreement is effective upon Board approval and end upon final acceptance by the City.

AMOUNT OF MONEY AND SOURCE:

A Letter of Credit, in the amount of \$130,192.92, has been issued to Comprehensive Housing Assistance, Inc., who assumes 100% of the financial responsibility.

BACKGROUND/EXPLANATION:

Comprehensive Housing Assistance Inc. Inc. would like to make roadway and water improvements including meter to its property located at 4755 Park Heights Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT:

(The Developer’s Agreement No. 1769A has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Developer’s Agreement No. 1797

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer’s Agreement No. 1797 with Harbor Point Open Space Corp. The period of the Agreement is effective upon Board approval and end upon final acceptance by the City.

AMOUNT OF MONEY AND SOURCE:

A performance bond in the amount of \$814,653.00 has been issued to Harbor Point Open Space Corp., who assumes 100% of the financial responsibility.

BACKGROUND/EXPLANATION:

Harbor Point Open Space Corp., would like to construct various utilities to its property(s) located at 1000 Wills Street, Baltimore, Md. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

(The Developer’s Agreement No. 1797 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding between the Department of Transportation and 4710 Park Heights Senior Limited Partnership in connection with maintenance of storm water management facilities in the right-of-way for 4800 Park Heights Avenue.

This MOU shall commence immediately upon approval by the Baltimore City Board of Estimates and remain in effect for a period of twenty-five (25) years, renewable at the request of either the Owner or the City for an additional twenty-five (25) years unless terminated earlier in accordance with this MOU.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of this MOU is to establish a framework for the Owner to maintain SWM facilities in the right-of-way for the 4800 Park Heights Avenue Development at 4800 Park Heights Avenue all at the Owner’s sole cost and subsequently for the Owner to perform ongoing maintenance of all aspects of the Project during the term of the MOU.

MBE/WBE PARTICIPATION:

Not applicable: The Owner is paying for all costs.

AFFECTED COUNCIL DISTRICT: 6th

AUDITS REVIEWED AND HAD NO OBJECTION

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement by and between the Mayor and City Council of Baltimore acting through its Department of Transportation and Alta Federal Hill II OZ Holdings, LLC.

AMOUNT OF MONEY AND SOURCE:

\$50,716.71 Revenue
Account No. 9950-903085-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work at 1900 S. Hanover Street, constructing a mixed-use residential (270 units, 287,943 square feet)/ retail (816 square feet) building with a total of 421,789 square feet. The Developer agrees to make a one-time contribution in the amount of \$50,716.71 to fund the City’s multimodal transportation improvements in the Development vicinity to the extent practicable. This agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

MBE/WBE PARTICIPATION:

Not Applicable: The Developer is paying for all costs.

AFFECTED COUNCIL DISTRICT

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – On Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call agreement with Brudis & Associates, Inc., for Project 1340 On Call Construction Project Management Services for Roadways, Bridges and Associated Projects. The agreement will commence upon Board of Estimates approval and remain in effect for 3 years, with an option of two extensions of up to one year each.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

To be determined with each individual on call task. The upset fee is \$2,000,000.00 no funds are required at this time.

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Brudis & Associates, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to assisting the Department of Transportation engineering services in connection with replacement or rehabilitation of bridge structures, geotechnical design services/soil borings, right of way appraisals/documentation, obtaining permits, roadway design, pavement design, ADA pedestrian facilities, storm drainage, street lighting, electric duct bank, traffic control, erosion and sediment control, surveys, landscaping, planning, environmental site assessments, writing specifications, developing cost estimates, preparing advertisement contract documents, shop drawing reviews, construction phase services and review, coordination with utility/railroad owners and other outside agencies, and other related civil and structural engineering task. The scope of services may also include providing on-site project management and/or inspectors, support staff, GIS and IT support and other miscellaneous task for various Capital Improvement Projects.

MBE/WBE PARTICIPATION:

Brudis & Associates, Inc will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27.00% MBE and 14.00% WBE goals established for this agreement.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation -cont'd

MBE:

Alvi Associates, Inc.	\$180,00000	9.00%
AB Consultants, Inc.	\$180,000.00	9.00%
CST Engineering, Inc.	\$180,000.00	9.00%
Total MBE:	\$540,000.00	27.00%

WBE:

Chesapeake Environmental Management, Inc.	\$140,000.00	7.00%
Rossi Transportation group, Inc.	\$140,000.00	7.00%
TOTAL WBE:	\$280,000.00	14.00%

EMPLOY BALTIMORE/LOCAL HIRING:

Applicable

LIVING WAGE:

Not Applicable.

(The On Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Public Transportation Agency Safety Plan for Charm City Circulator

ACTION REQUESTED OF B/E:

The Board is requested to approve the Public Transportation Agency Safety Plan (PTASP) for Charm City Circulator with the Department of Transportation (BCDOT), Maryland Transit Administration (MTA) and Federal Transit Administration (FTA). The required safety committee and updated (PTASP) must be approved by December 1, 2022

AMOUNT OF MONEY AND SOURCE OF FUNDS:

N/A

BACKGROUND/EXPLANATION:

On Wednesday, November 25, 2020, the Board approved a CCC Safety Management Plan (PTASP) for the development and implementation of a Safety Plan for the operation of the Charm City Circulator (CCC) with Errand Plus Inc. t/a RMA Worldwide Chauffeured Transportation.

In November 2021, Bipartisan Infrastructure Law sets new requirements for transit agencies that receive FTA formula grant funds that serves a Large Urbanized Area (UZA) with 200,000 or more in population. An amendment was included to the Federal Transit Administration’s (FTA) safety program at 49 U.S.C. 5329(d) (Section 5329(d)) by adding to the public transportation agency safety plan (PTASP) requirements. These changes include the requirement that certain transit agencies are required to establish a Safety Committee. These new requirements also specify transit agencies must have an Agency Safety Plan (ASP) in place. The CCC are required to meet these new requirements as a recipient of FTA funding.

The BCDOT Transit Services Administrator worked with the current CCC operator to establish the required safety committee to meet this FTA requirement and update the transit agency Safety Plan.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT:

Citywide

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Partial Release of Retainage for TR18014

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage in the amount of \$405,824.50.00 to Highlander Contracting Company, LLC.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$405,824.50.00 - 9962-909075-9562-000000-200001

BACKGROUND/EXPLANATION:

Release of Retainage from Highlander Contracting Company, LLC Contract No. TR18014 \$407,824.50.00. All work on Contract No. TR18014 is substantially completed and all punch list items complete. The Contractor requested a Partial Release in the amount of \$405,824.50. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. TR118014 Conduit System Reconstruction @ Various Locations Citywide JOC was held on October 19, 2020.

MBE/WBE PARTICIPATION:

Highlander Contracting Company, LLC has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

MBE – 13% - achievement 11.05%

WBE - 3% - achievement 2.65%

LOCAL HIRING:

Applicable.

(The Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a transfer of fund on project TR18301 “Intersection Safety Improvements” in the amount of \$50,000.00.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

<u>From Account:</u>	Construction Reserve -	
9950-911077-RES009513- PRJ001450	Traffic Signal Reconstruction	\$40,000.00 FED
9950-911077-RES009513- PRJ001450	Traffic Signal Reconstruction	<u>\$10,000.00</u> GF(HUR) \$ 50,000.00
<u>To Account:</u>		
9950-915055-CAP009512- PRJ001673	Geometric Safety and Signs TR18301	\$50,000.00

BACKGROUND/EXPLANATION:

This transfer will cover the costs of advertisement, printing and other related costs for project TR18301 “Intersection Safety Improvements” in the amount of \$50,000.00.

APPROVED FOR FUNDS BY FINANCE

(In Accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Increase to Project 1246 ATVES

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to approve and authorize execution of an Increase to the Contract Value for Project 1246 Automated Traffic Violation Enforcement System (ATVES) with American Traffic Solutions, Inc. d.b.a. Verra Mobility. The period of the Agreement is May 17, 2022 through May 17, 2024.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$7,560,000.00 - 1001-000000-6971-659100-603051 GF (HUR)
WD Fund 1001, Cost Center CCA001118, Spend Category SC630351

BACKGROUND/EXPLANATION:

On May 17, 2017, your Honorable Board approved an award to American Traffic Solutions, Inc. in the amount of \$5,400,000.00 for fixed and portable school and work zone speed camera. The contract was awarded with a term of 5 years resulting in an expiration date of May 17, 2022. This contract also contains two renewal options of 2 years each.

On September 1, 2021, your Honorable Board approved a 2 year renewal option resulting in an expiration date of May 17, 2024. There remains one renewal option for an additional 2 years.

The original contract provided that the Department anticipated starting the contract with 20 speed cameras (10 fixed and 10 portable). Importantly, the Department recognized that if the speed camera program was a success the number of cameras would be increased over time. Accordingly, the contract expressly provides that, "At any time, the City may increase or decrease the number of complete camera systems installed for the ATVES program."

The cost of the camera system is based on an agreed flat price for each installed camera system as per law, (see Maryland Transportation Code Ann §21-809 (i)(2) Use of Contractors; Restrictions on Fee). The contractor does not receive any portion of the fines levied or collected by the City. The per camera price is set forth on May 17, 2017 which is attached to this Memorandum for the Board's convenience. The prices on the attached price schedules remain in effect now.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – cont'd

On Wednesday, March 11, 2020, your Honorable Board approved a Memorandum for the Increase to the Contract Value to American Traffic Solutions, Inc. in the amount of \$7,602,000.00 to continue ongoing services and to cover costs.

On Wednesday, January 27, 2021, your Honorable Board approved a Memorandum for the Increase to the Contract Value to American Traffic Solutions, Inc. in the amount of \$6,160,000.00 to continue ongoing services and to cover costs.

On Wednesday, September 1, 2021, your Honorable Board approved a Memorandum for the Increase to the Contract Value to American Traffic Solutions, Inc. in the amount of \$7,248,000.00 to continue ongoing services and to cover costs.

On Wednesday, November 24, 2021, your Honorable Board approved Amendment No. 1 to the Automated Traffic Violation Enforcement System Agreement in the amount of \$6,660,000.00 to add two (2) speed camera systems to the speed cameras currently deployed and maintained by Contractor, to locate said speed cameras on I-83 and thereafter operated and maintain them in full compliance with all the requirement of Md. Code Ann., Transp. § 21-809 b et seq.

The previously approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

The Department now desires to continue ongoing services and increase the contract value by \$7,560,000.00 to cover the cost through August 31, 2023.

The total amount now anticipated covers the installation and deployment of three new cameras through August 31, 2023.

Based on an analysis of collected crash data, pre-installation speed camera testing and community requests, the Department has increased the number of installed camera systems from the original 20 to current total of 150. The installation period of the 150 speed cameras took place between May 2017 and anticipated to end August 31, 2023. Based on the pricing structure and the number of deployed systems, the DOT has calculated that to continue operation of the speed camera system, it requires an increase in the approved funding in the amount of \$7,560,000.00 over the original Board approval amount of \$5,400,000.00 and the previous Board approvals of \$7,602,000.00, 6,160,000.00, \$7,248,000.00, and \$6,660,000.00.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – cont'd

Additionally, the Department anticipates, based on past demand and need, that the number of deployed cameras will increase over the remaining term of the 2017 agreement. The DOT cannot accurately predict how many additional cameras may be needed and respectfully notes that it will be necessary for the Department to return to the Board of Estimates later to request additional funding for the remainder of the contract term.

The submission is late because of the administrative process.

MBE/WBE PARTICIPATION:

The established minority goals for this contract are 4% MBE and 1% WBE. Based on the MWBOO Compliance review the contractor has achieved 5.07% MBE goal and 1.025% WBE goal respectively.

AFFECTED COUNCIL DISTRICT:

Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Increase to Project 1246 ATVES

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to approve and authorize execution of an Increase to the Contract Value for Project 1246 Automated Traffic Violation Enforcement System (ATVES) with Conduent State & Local Solutions, Inc. The period of the Agreement is May 17, 2022 through May 17, 2024.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$7,548,240.00 - 1001-000000-6971-659100-603051 GF (HUR)
WD Fund 1001, Cost Center CCA001118, Spend Category SC630351

BACKGROUND/EXPLANATION:

On May 17, 2017, your Honorable Board approved an award to Conduent State & Local Solutions, Inc. in the amount of \$4,167,614.55, for fixed and portable red light and commercial vehicle enforcement cameras. The contract was awarded with a term of 5 years resulting in an expiration date of May 17, 2022. This contract also contains two renewal options of 2 years each.

On September 1, 2021, your Honorable Board approved a 2 year renewal option resulting in an expiration date of May 17, 2024. There remains one renewal option for an additional 2 years.

The original contract provided that the Department anticipated starting the contract with 20 red light cameras (10 fixed and 10 portable) and 6 commercial vehicle enforcement cameras. Importantly, the Department recognized that if the camera programs were a success the number of cameras would be increased over time. Accordingly, the contract expressly provides that, "At any time, the City may increase or decrease the number of complete camera systems installed for the ATVES program."

The cost of the camera system is based on an agreed flat price for each installed camera system as per law, (see Maryland Transportation Code Ann §21-809 (i)(2) Use of Contractors; Restrictions on Fee). The contractor does not receive any portion of the fines levied or collected by the City. The per camera price is set forth on May 17, 2017 which is attached to this Memorandum for the Board's convenience. The prices on the attached price schedules remain in effect now.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – cont'd

On Wednesday, March 11, 2020, your Honorable Board approved a Memorandum for the Increase to the Contract Value to Conduent State & Local Solutions, Inc. in the amount of \$7,711,015.00 to continue ongoing services and to cover costs. The previous approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

On Wednesday, January 27, 2021, your Honorable Board approved a Memorandum for the Increase to the Contract Value to Conduent State & Local Solutions, Inc. in the amount of \$5,377,185.00 to continue ongoing services and to cover costs. The previous approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

On Wednesday, September 1, 2021, your Honorable Board approved a Memorandum for the Increase to the Contract Value to Conduent State & Local Solutions, Inc. in the amount of \$6,469,920.00 to continue ongoing services and to cover costs. The previous approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

The Department now desires to continue ongoing services and increase the contract value by \$7,548,240.00 to cover the cost through August 31, 2023.

The total amount now requested covers the installation and deployment of twenty-one new cameras through August 31, 2023.

Based on an analysis of collected crash data, pre-installation red light camera testing and community requests, the Department has increased the number of installed red light camera systems from the original 20 to a current total of 150. The installation period of the 150 red light cameras took place between August 2017 and anticipated to end August 31, 2023. Based on the pricing structure and the number of deployed systems, The DOT has calculated that to continue operation of the red-light camera system, it requires an increase in the approved funding in the amount of \$7,548,240.00 over the original Board approval amount of \$4,167,614.55 and the previous Board approvals of \$7,711,015.00, \$5,377,185.00, and \$6,469,920.00.

Additionally, the Department anticipates, based on past demand and need, that the number of deployed cameras will increase over the remaining term of the 2017 agreement. The DOT cannot accurately predict how many additional cameras may be needed and respectfully notes that it will be necessary for the Department to return to the Board of Estimates later to request additional funding for the remainder of the contract term.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – cont'd

This submission is late because of the administrative process.

MBE/WBE PARTICIPATION:

The established minority goals for this contract are 4% MBE and 1% WBE. Based on the MWBOO Compliance review the contractor has achieved 9.57% MBE goal and 3.12% WBE goal respectively.

AFFECTED COUNCIL DISTRICT:

Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – On Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On Call Agreement with Gannett Fleming/Greenman Pedersen (JV) for Project 1325 On Call Construction Management Services for Federal Aid Roadways, Bridges and Associated Projects. The agreement will commence upon Board of Estimates approval and remain in effect for 5 years.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

To be determined with each individual on call task. The upset fee is \$3,000,000.00 no funds are required at this time.

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Gannett Fleming/Greenman Pedersen, Inc. (JV) The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The services to be provided include, but are not limited to, assisting the Transportation Engineering & Construction Division in managing various Capital Improvement and other Transportation Infrastructure related Projects. Responsibilities will include are but not limited to constructability review of construction contract documents, tracking and assisting in answering contractor’s request for information (RFI’s), critical path method (CPM) construction scheduling, change orders & claims analysis and inspection.

DBE PARTICIPATION:

Gannett Fleming/Greenman Pedersen, Inc. (JV) will comply with 49 CFR Part 26 Disadvantaged Business Enterprise and the 30% DBE goal established for this agreement.

DBE:

DM Enterprises of Baltimore, LLC	\$300,000.00	10.00%
NMP Engineering Consultants, Inc.	\$300,000.00	10.00%
Albrecht Engineering, Inc.	<u>\$300,000.00</u>	<u>10.00%</u>
TOTAL DBE	\$900,000.00	30.00%

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – cont'd

AFFECTED COUNCIL DISTRICT: Citywide

EMPLOY BALTIMORE: Applicable

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Task Assignment to STV/PB Construction Managers as Task No. 45 under On Call Construction Project Management Services, Project 1217 (BD37016). The duration for this project is approximately 12 months.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$64,191.45 - 9950-912036-9508-900010-705032 FED/MVR/GF(HUR)

BACKGROUND/EXPLANATION:

This authorization is to provide Construction Management Services for the Broening Highway Bridge Project.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE 27.00%

WBE 10.00%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved 26% of the MBE goal and achieved 17% of the WBE goal.

This contract is subject to the Local Hiring Law 12-0159.

MWBOO APPROVED THE EAR ON OCTOBER 15, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Task Assignment to STV/PB Construction Managers as Task No. 50 under On Call Construction Project Management Services, Project 1217 (BD37016). The duration for this project is approximately 12 months.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$73,030.35 - 9950-912036-9508-900010-705032 FED/MVR/GF(HUR)

BACKGROUND/EXPLANATION:

This authorization is to provide Construction Management Services for the Broening Highway Bridge Project.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE 27.00%

WBE 10.00%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved 26% of the MBE goal and achieved 17% of the WBE goal.

This contract is subject to the Local Hiring Law 12-0159.

MWBOO APPROVED THE EAR ON OCTOBER 15, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FINDS THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorized execution of a Transfer of Funds for Tasks #45 and #50 on project #1217 (B/D No. 37016) “On Call Consultant Services” with STV/PB Construction Managers, in the amount of \$64,191.45 and \$73,030.35 respectively.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

<u>From Account:</u>	Construction Reserve -	
9950-945005-RES009509- PRJ002045	Broening Hwy @Colgate Creek	\$ 60,000.00 Fed
9950-945005-RES009509- PRJ002045	Broening Hwy @Colgate Creek	<u>\$ 160,000.00</u> GF (HUR)
		\$ 220,000.00

<u>To Account:</u>		
9950-912036-CAP009508- PRJ001509	Broening Hwy O’Colgate Br Rep	\$ 220,000.00

BACKGROUND/EXPLANATION:

This transfer will fund the costs and deficit associated with tasks #45 and #50 on project #1217 (B/D No. 37016) “On Call Consultant Services” with STV/PB Construction Managers, in the amount of \$64,191.45 and \$73,030.35 respectively.

(In Accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – Amendment No 4 to On Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a one year time extension for Project 1217 On Call Construction Project Management Services with Whitman, Requardt & Associates, LLP.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

N/A

BACKGROUND/EXPLANATION:

On April 1, 2015, your Honorable Board approved the subject Agreement for three years in the amount of \$2,000,000.00 with Whitman, Requardt & Associates, LLP, which provided for engineering design services in connection with projects included in the Capital Improvement Plan and other transportation infrastructure related projects. On December 6, 2017 the Honorable Board approved Amendment No.1 for a one year time extension and an increase to the upset limit by \$1,000,000.00 to fully complete extra work and efficiently staff these projects to meet Federal Highway Administration, State Highway Administration and Baltimore City standards and guidelines. On December 12, 2018 the Honorable Board approved Amendment No.2 for a one year time extension and an increase to the upset limit by \$1,000,000.00 to complete extra work and continue staffing ongoing capital projects to meet Federal Highway Administration, State Highway Administration and Baltimore City standards and guidelines. On November 13, 2019 the Honorable Board approved Amendment No.3 for a two year time extension and an increase to the upset limit by \$2,000,000.00 to continue staffing for ongoing capital projects to meet federal Highway Administration, State Highway Administration and Baltimore City standards and guidelines. The Department is now requesting a one year one year time extension to complete extra work and to continue ongoing construction support and other various tasks. This approval will result with an upset a revised expiration of March 31, 2023.

MBE/WBE PARTICIPATION:

Whitman, Requardt & Associates, LLP will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Transportation – cont'd

MBE: 27.00%

WBE: 10.00%

The Consultant has exceeded the required 27.00% MBE goal by achieving 37.00% of the MBE goal and exceeded the required 10.00% WBE by achieving 14.00% of the WBE.

AUDITS NOTED THE TIME EXTENSION

(Amendment No. 4 to On Call Agreement has been approve by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/2/2022

Fire and Police Retirement System – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve a Travel Request for Joshua Fannon to attend the NCPERS 2022 Public Safety Conference and the NCPERS Accredited Fiduciary Program (NAF) Modules 3 and 4 in Nashville, Tennessee from October 21–26, 2022.

AMOUNT OF MONEY AND SOURCE:

\$3,734.95 - 6000-604123-1540-171400-603001

Subsistence	\$1,565.00
Hotel Tax	\$ 210.00
Air Fare	\$ 294.95
Registration	\$ 750.00 Annual Conference
Registration	\$ 855.00 NAF Modules 3 and 4
Ground	\$ <u>60.00</u>
	\$3,734.95

BACKGROUND/EXPLANATION:

The Public Safety Conference offers a program dedicated to public safety plans and workers, who face danger during every shift and are exposed to more high-stress situations than the average civilian. The Public Safety Conference covers topics ranging from investment management and plan design to the demands of leadership in crisis and emergency management.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Fire and Police Retirement System – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve a Travel Request for McKinley Smith to attend the NCPERS 2022 Public Safety Conference and the NCPERS Accredited Fiduciary Program (NAF) Modules 3 and 4 in Nashville, Tennessee from October 23-26, 2022.

AMOUNT OF MONEY AND SOURCE:

\$2,071.54 - 6000-604123-1540-171400-603001

Subsistence	\$ 939.00	
Hotel Tax	\$ 181.56	
Air Fare	\$ 140.98	(one way – Trustee Smith will pay for his travel home)
Registration	\$ 750.00	Annual Conference
Ground	\$ 60.00	
	\$2,071.54	

BACKGROUND/EXPLANATION:

The Public Safety Conference offers a program dedicated to public safety plans and workers, who face danger during every shift and are exposed to more high-stress situations than the average civilian. The Public Safety Conference covers topics ranging from investment management and plan design to the demands of leadership in crisis and emergency management.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Fire and Police Retirement System – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve a Travel Request for Robert Haukdal to attend the NCPERS 2022 Public Safety Conference and the NCPERS Accredited Fiduciary Program (NAF) Modules 3 and 4 in Nashville, Tennessee from October 23–26, 2022.

AMOUNT OF MONEY AND SOURCE:

\$2,381.51 - 6000-604123-1540-171400-603001

Subsistence	\$ 939.00
Hotel Tax	\$ 181.56
Air Fare	\$ 450.95
Registration	\$ 750.00 Annual Conference
Ground	<u>\$ 60.00</u>
	\$2,381.51

BACKGROUND/EXPLANATION:

The Public Safety Conference offers a program dedicated to public safety plans and workers, who face danger during every shift and are exposed to more high-stress situations than the average civilian. The Public Safety Conference covers topics ranging from investment management and plan design to the demands of leadership in crisis and emergency management.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Fire and Police Retirement System – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve a Travel Request for Thomas Nosek to attend the NCPERS 2022 Public Safety Conference and the NCPERS Accredited Fiduciary Program (NAF) Modules 3 and 4 in Nashville, Tennessee from October 23–26, 2022.

AMOUNT OF MONEY AND SOURCE:

\$2,234.52 - 6000-604123-1540-171400-603001

Subsistence	\$ 939.00 (paid for by Mr. Nosek)
Hotel Tax	\$ 181.56 (paid for by Mr. Nosek)
Air Fare	\$ 303.96 (paid for by Mr. Nosek)
Registration	\$ 750.00 Annual Conference (paid for by F&P)
Ground	<u>\$ 60.00</u> (paid for by Mr. Nosek)
	\$2,234.52

BACKGROUND/EXPLANATION:

The Public Safety Conference offers a program dedicated to public safety plans and workers, who face danger during every shift and are exposed to more high-stress situations than the average civilian. The Public Safety Conference covers topics ranging from investment management and plan design to the demands of leadership in crisis and emergency management.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Recreation and Parks – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to authorize approve the Travel Request for Quinton Matthews, Dale Smith, Greg Norris, and Phillip Blackwell of Baltimore City Recreation and Parks to attend the Athletic Business Conference/National Alliance of Youth Sports Conference (NAYS) on November 16 – 19, 2022 in Orlando, FL.

AMOUNT OF MONEY AND SOURCE:

Quinton Matthews

Registration	\$ 299.00
Hotel	\$ 387.00
Hotel Tax	\$ 48.38
Car Rental	\$ 850.04
Per Diem	\$ 241.50
Airfare	<u>\$ 389.97</u>
Total	\$2,215.89

Dale Smith

Registration	\$ 270.00
Hotel	\$ 387.00
Hotel Tax	\$ 48.38
Per Diem	\$ 241.50
Airfare	<u>\$ 389.97</u>
Total	\$1,306.85

Phillip Blackwell

Registration	\$ 200.00
Hotel	\$ 387.00
Hotel Tax	\$ 48.38
Per Diem	<u>\$ 241.50</u>
Total	\$1,266.85

Gregg Norris

Registration	\$ 200.00
Hotel	\$ 387.00
Hotel Tax	\$ 48.38
Per Diem	<u>\$ 241.50</u>
Total	\$1,266.85

AGENDA

BOARD OF ESTIMATES

11/2/2022

Department of Recreation and Parks – cont'd

The subsistence rate for this location is \$241.00 per day. The total amount is \$6,056.40; \$939.00 will be deducted from the Department's NAYS account for registration fees which include education materials and certification exams. The \$1,741.52 for room and board will come from the General Funds. The BAN is: 6000-000000-4803-371500-603020

BACKGROUND/EXPLANATION:

This comprehensive conference is designed for sports-related occupations and will provide City employees with valuable tools for implementing programming throughout the city. While attending the conference Quinton Matthews, Dale Smith, Greg Norris and Phillip Blackwell will be completing national training for Youth Sports Administrators and earning Continuing Education Units (CEUs). At present, these individuals are responsible for youth and adults sports programming for the entire City of Baltimore. It is advantageous for front-line staff to acquire new techniques and skills due to the recent pandemic.

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Police Department (BPD) – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve a Travel Request for Officer James Carlisle to attend the Airframe Maintenance Course for Replacement Fleet of H125 Helicopters on October 16-28, 2022 in Grand Prairie TX.

AMOUNT OF MONEY AND SOURCE:

\$4,319.35 - 1001-CCA001228-DC630301.

The subsistence rate for this location is \$231.00 per day.

Subsistence for 12 Days@ \$231.00 = \$2,772.00; Hotel Taxes = \$342.03. Rental Car \$766.35, is requested for traveling from airport to hotel and back and going to training place from hotel. The Airfare, \$438.97, is paid by BPD Travel Card issued to Howard Hall. The Hotel is booked and paid by BPD Travel Card issued to Howard Hall.

BACKGROUND/EXPLANATION:

BPD will have a new fleet of H125 Helicopters and BPD Aviation Officers will be trained for this. The Training Course on Airframe Maintenance is scheduled at Grand Prairie, TX October 16-28,2022.

Travel costs are as follows:

1. Airfare	\$ 438.97
2. Subsistence and Lodging	\$2,772.00
3. Hotel Taxes	\$ 342.03
4. Ground Transportation	<u>\$ 766.35</u>
	\$4,319.35

AGENDA

BOARD OF ESTIMATES

11/2/2022

Baltimore Police Department (BPD) – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve a Travel Request for BPD Chief Financial Officer Shallah Graham to attend the Major Cities Chiefs Association (MCCA) 2022 Police Financial Management Conference on October 24-27, 2022 in Arlington, TX.

AMOUNT OF MONEY AND SOURCE:

\$1,842.63 - 1001-000000-2041-195700-6030001

BACKGROUND/EXPLANATION:

The subsistence rate for Arlington, TX is \$231.00 per day.

This Conference is recognized as great training and networking opportunity for financial personnel. The agenda for the conference covers relevant and applicable topics that each department faces on a daily basis including procurement, technology and labor.

Registration Charges (\$625.00) are paid by BPD P-Card issued to Tribhuvan Thacker. The hotel charges (\$566.68) will be paid by BPD Travel Card issued to Howard Hall. The Airfare (\$374.96) is paid by BPD Travel Card issued to Howard Hall.

The total expenses for this travel are as follows:

1. Registration Fees	\$ 625.00
2. Subsistence	\$ 693.00
3. Hotel Taxes	\$ 89.67
4. Ground Transportation	\$ 60.00
5. Airfare	<u>\$ 374.96</u>
	<u>\$1,842.63</u>

AGENDA

BOARD OF ESTIMATES

11/2/2022

Police Department – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve a Travel Request for Lt. Col. Monique Brown who attended the International Association of Chiefs of Police (IACP) Annual Conference, October 14-19, 2022, Dallas, TX.

AMOUNT OF MONEY AND SOURCE:

\$3,531.20 - CCA000752-1001-SC630301

BACKGROUND/EXPLANATION:

This is the largest and most Impactful law enforcement event of the year; more than 16,000 public safety professionals come to learn new techniques, advance their knowledge and careers and equip their departments for ongoing success.

Airfare (\$512.96), registration (\$500.00), and hotel plus taxes (\$2,044.24) were paid by the Personal Credit Card of Monique Brown. The per diem estimate is \$414.00.

The total expenses for this travel were as follows:

1. Airfare	\$ 512.96
2. Registration	\$ 500.00
3. Hotel	\$1,759.50
4. Hotel Taxes	\$ 284.74
5. Per Diem	\$ 414.00
6. Ground Transportation	\$ 60.00
	<u>\$3,531.20</u>

AGENDA

BOARD OF ESTIMATES

11/2/2022

PROPOSALS AND SPECIFICATIONS

1. Department of Recreation and Parks – RP 21830, Parkview Recreation Center
BIDS TO BE RECV'D: 12/14/2022
BIDS TO BE OPENED: 12/14/2022

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED