

## MINUTES

REGULAR MEETING

Bernard C. "Jack" Young, President  
Stephanie Rawlings-Blake, Mayor  
Joan M. Pratt, Comptroller and Secretary  
George A. Nilson, City Solicitor  
Alfred H. Foxx, Director of Public Works  
David E. Ralph, Deputy City Solicitor  
Ben Meli, Deputy Director of Public Works - **ABSENT**  
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I will direct the Board members attention to the memorandum from my office dated April 09, 2012, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move the approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. Those opposed NAY.  
The routine agenda has been adopted."

\* \* \* \* \*

**MINUTES**

Mayor's Office - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay Class Act Catering, Inc. The services were provided on April 5, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$3,000.00 - 1001-000000-1250-152800-604014

**BACKGROUND/EXPLANATION:**

The Class Act Catering, Inc. provided a Continental Breakfast for 200 people at the 11th Annual City of Baltimore Procurement and Outreach Fair.

The Mayor's Office of Minority and Women-Owned Business Development hosts this annual event. This event is the City of Baltimore's most comprehensive procurement and outreach fair for business owners. During this fair, business owners have an opportunity to network with City, State, and Federal quasi-public government agencies and corporate companies to increase procurement opportunities with the City.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Class Act Catering, Inc. The Mayor

**ABSTAINED.**

**MINUTES****BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

|                                       |                  |
|---------------------------------------|------------------|
| Bosley Construction, Inc.             | \$ 1,500,000.00  |
| G.C. Zarnas & Co., Inc. (MD)          | \$ 8,000,000.00  |
| J.A.K. Construction Co., Inc.         | \$ 8,000,000.00  |
| Live Green Landscape Associates, LLC. | \$ 1,500,000.00  |
| Moretrench American Corporation       | \$472,509,000.00 |
| Norair Engineering Corp.              | \$ 36,720,000.00 |
| Oak Grove Restoration Company         | \$ 4,482,000.00  |
| Partition Plus, Inc.                  | \$ 1,500,000.00  |
| Schemm Electric Co., Inc.             | \$ 8,000,000.00  |
| Shaney Construction Company, Inc.     | \$ 30,168,000.00 |
| Towson Mechanical, Inc.               | \$ 34,992,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

|   |                         |
|---|-------------------------|
| Alpha Construction and Engineering<br>and Corporation | Engineer                |
| A Squared Plus Eng. Support Group, LLC.               | Engineer                |
| C.C. Johnson & Malhotra, P.C.                         | Engineer<br>Land Survey |
| Delon Hampton & Associates, Chartered                 | Architect<br>Engineer   |

## MINUTES

BOARDS AND COMMISSIONS

|                         |                                    |
|-------------------------|------------------------------------|
| P.E.L.A. Design, Inc.   | Landscape<br>Architect             |
| Shah & Associates, Inc. | Engineer                           |
| Site Resources, Inc.    | Landscape<br>Architect<br>Engineer |
| Urban Engineers, Inc.   | Engineer<br>Survey                 |

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

**MINUTES**Police Department - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay Neil Nelson & Associates. The training sessions will occur in April, May, and June 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$13,462.80 - 6000-611212-2013-197500-603020

**BACKGROUND/EXPLANATION:**

This expenditure of funds will cover the cost associated with three training sessions, subsistence for the trainer and airfare. Each training session will be two days in length and will have 40 to 50 participants. Mr. Nelson is a retired Police Commander, and conducts consultations to Federal, State and local police departments. Mr. Nelson will travel to Baltimore to perform the training at the Department's facilities. The subsistence rate for Baltimore is \$216.00 per day. However, Mr. Nelson is requesting \$165.00 per day, a savings of \$51.00 per day to the City.

This year the Department has developed a two-week in-service training curriculum specifically designed for the Criminal Investigation Division. A portion of each session will consist of video and taped interview and interrogation techniques presented by Neil Nelson & Associates. The training course is entitled "Strategies for the Recorded Interview."

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

MINUTES

Police Department - cont'd

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Neil Nelson & Associates.

MINUTES

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,  
the Board approved the  
Extra Work Orders and Transfer of Funds  
listed on the following pages:

1330 - 1331

All of the EWOs were reviewed and approved  
by the Department of Audits, CORC,  
and MWBOO, unless otherwise indicated.  
The Transfer of Funds was approved  
SUBJECT to receipt of a favorable report  
from the Planning Commission,  
the Director of finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

The President **ABSTAINED** on item nos. 8 and 9.

**MINUTES****EXTRA WORK ORDERS**

| <u>Contract</u>   | <u>Prev. Apprvd.</u> |                       | <u>Time</u> | <u>%</u>      |
|---|----------------------|-----------------------|-------------|---------------|
| <u>Awd. Amt.</u>  | <u>Extra Work</u>    | <u>Contractor</u>     | <u>Ext.</u> | <u>Compl.</u> |
| <u>Department of Transportation</u>   |                      |                       |             |               |
| 1. EWO #014, (\$123,143.18) - TR 03311, Argonne Drive<br><u>Streetscape: Hillen Road to McCallum Street</u>   |                      |                       |             |               |
| \$ 2,263,515.03   | \$ 460,939.15        | Machado Construc-     | -           | -             |
|   |                      | tion Co., Inc.        |             |               |
| This expenditure authorization is necessary for payment of overrun items, deduction of amounts not paid due to under runs or not used items, and to balance out the subject contract. |                      |                       |             |               |
| 2. EWO #008, \$91,026.76 - PB 09828R, Renovations to the Benton Building, Floors 5 & 7 and 6400 Pulaski Highway   |                      |                       |             |               |
| \$ 1,706,000.00   | \$ 578,452.18        | J A Argetakis         | -           | -             |
|   |                      | Contracting Co., Inc. |             |               |
| The work under this change order has been completed.  |                      |                       |             |               |
| 3. EWO #009, \$141,400.12 - PB 09828R, Renovations to the Benton Building, Floors 5 & 7 and 6400 Pulaski Highway  |                      |                       |             |               |
| \$ 1,706,000.00   | \$ 669,478.94        | J. A. Argetakis       | -           | -             |
|   |                      | Contracting Co., Inc. |             |               |
| The work under this change order has been completed.  |                      |                       |             |               |
| 4. EWO #010, \$178,853.76 - PB 09828R, Renovations to the Benton Building, Floors 5 & 7 and 6400 Pulaski Highway  |                      |                       |             |               |
| \$ 1,706,000.00   | \$ 810,879.06        | J. A. Argetakis       | -           | -             |
|   |                      | Contracting Co., Inc. |             |               |
| The work under this change order has been completed.  |                      |                       |             |               |
| 5. EWO #011, \$202,916.86 - PB 09828R, Renovations to the Benton Building, Floors 5 & 7 and 6400 Pulaski Highway  |                      |                       |             |               |
| \$ 1,706,000.00   | \$ 989,732.82        | J. A. Argetakis       | -           | -             |
|   |                      | Contracting Co., Inc. |             |               |
| The work under this change order has been completed.  |                      |                       |             |               |



**MINUTES****EXTRA WORK ORDERS**

| <u>Contract</u>  | <u>Prev. Apprvd.</u> | <u>Time</u>       | <u>%</u>           |
|------------------|----------------------|-------------------|--------------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u>    | <u>Contractor</u> | <u>Ext. Compl.</u> |

Department of Transportation

|   |                |                       |     |
|---|----------------|-----------------------|-----|
| 6. EWO #012, \$205,658.16 - PB 09828R, Renovations to the<br>Benton Building, Floors 5 & 7 and 6400 Pulaski Highway |                |                       |     |
| \$ 1,706,000.00   | \$1,192,649.68 | J. A. Argetakis       | - - |
|   |                | Contracting Co., Inc. |     |

The work under this change order has been completed.

7. **TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------|-----------------------|---------------------|
| \$500,000.00  | 9950-911032-9528      | 9950-902874-9508-2  |
| MVR           | Constr. Reserve       | Contingency-DOT     |
|               | Claremont/Freedom     | Facilities          |
|               | Village               |                     |

This transfer will fund the cost associated with change orders 8, 11, and 12 under PB 09828R, Renovations to the Benton Building Floors 5 & 7 and 6400 Pulaski Highway awarded to J. A. Argetakis Contracting Co., Inc.

Bureau of Water and Wastewater

|   |                 |                    |        |
|---|-----------------|--------------------|--------|
| 8. EWO #041, \$27,616.53 - WC 1198, Urgent Need Work<br>Infrastructure Rehabilitation, Various Locations    |                 |                    |        |
| \$10,473,325.00   | \$13,109,807.11 | Spiniello          | 0 91   |
|   |                 | Companies          |        |
| 9. EWO #014, \$43,469.41 - SC 878, Repair & Replacement of<br>Existing Sanitary Sewers at Various Locations |                 |                    |        |
| \$ 2,893,528.30   | \$ 205,631.17   | R.E. Harrington    | 0 74.0 |
|   |                 | Plumbing & Heating |        |

**MINUTES**Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| <u>LOCATION</u>            | <u>APPLICANT</u>       | <u>PRIVILEGE/SIZE</u>   |
|----------------------------|------------------------|---|
| 1. 2321 E. Monument Street | Sylvia Phyll           | Retain cornice sign 12' x 3', four spot reflectors                            |
| Annual Charge: \$140.70    |                        |   |
| 2. 2317 E. Monument Street | M.M.K.J., Inc.         | Retain one cornice sign 11'6" x 2½'   |
| Annual Charge: \$70.30     |                        |   |
| 3. 1209 N. Charles St.     | Charles Street JV, LLC | One single face electric sign 8'x 1'8", one double face electric sign 3' x 3' |
| Annual Charge: \$281.20    |                        |   |

There being no objections, the Board UPON MOTION duly made and seconded, approved the minor privilege permits.

**MINUTES**

Department of General Services - Developer's Agreement No. 1233

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of developer's agreement no. 1233 with Hollis Seunarine, M.D., developer.

**AMOUNT OF MONEY AND SOURCE:**

\$17,240.00

**BACKGROUND/EXPLANATION:**

Mr. Seunarine is renovating his building at 5010 York Road for use as a medical clinic. The building needs upgraded fire-suppression and domestic water services. This developer's agreement will allow the developer to do his own installation, in accordance with Baltimore City standards.

An Irrevocable Letter of Credit in the amount of \$17,240.00 has been issued to Hollis Seunarine, MD, PA which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of developer's agreement no. 1233 with Hollis Seunarine, M.D., developer.

**MINUTES**

Department of General Services (DGS) - Energy Efficiency and Conservation Block Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the energy efficiency and conservation block grant agreement with Patterson Park Public Charter School, Inc. The period of the agreement is effective upon Board approval through August 31, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$24,600.00 - 9916-913900-9197

**BACKGROUND/EXPLANATION:**

The Patterson Park Public Charter School, Inc. is a community non-profit organization. Under the terms of the grant agreement, the organization will implement upgrades that will significantly improve energy efficiency upgrades to its facility located at 27 N. Lakewood Avenue and 2726 E. Baltimore Street. The DGS and the Department of Planning, Office of Sustainability have worked in collaboration to solicit and review "Energy Saver Grant" applications from Baltimore non-profits for use of these funds. The organization's application was approved by the review committee for proposed energy efficiency upgrades. The total project cost is \$27,100.00. The Patterson Park Public Charter School, Inc. is leveraging 9% (\$2,500.00) of the project cost.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**(FILE NO. 55403)**

**MINUTES**

Department of General Services - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the energy efficiency and conservation block grant agreement with Patterson Park Public Charter School, Inc.

MINUTES

TRANSFERS OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved the

transfers of funds

listed on the following pages:

1337 - 1338

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFER OF FUNDS

| <u>AMOUNT</u>                               | <u>FROM ACCOUNT/S</u>        | <u>TO ACCOUNT/S</u>          |
|---|------------------------------|------------------------------|
| <u>Department of General Services (DGS)</u> |                              |                              |
| 1. \$ 96,921.48                             | 9916-902830-9197             |                              |
| General Fund                                | 68 <sup>th</sup> Street Dump |                              |
| Revenue                                     | Site Environmental           |                              |
| 22,532.77                                   | 9916-901830-9194             |                              |
| General Fund                                | 68 <sup>th</sup> Street Dump |                              |
| Revenue                                     | Site Environmental           |                              |
| <b>\$ 119,454.25</b>                        | -----                        | 9916-906831-9197             |
|   |                              | General Fund                 |
|   |                              | Revenue                      |
|   |                              | 68 <sup>th</sup> Street Dump |
|   |                              | Site Environmental           |
|   |                              | # 2                          |

This transfer will support Task No. 002 for KCI Technologies under Project 1133K, to provide engineering and environmental science services to the Energy Division of the DGS and the Law Department. This transfer will move the balance from the closed active account and the reserve account to the newly established account. The funds will be used for work to be performed by KCI Technologies for the DGS and the Law Department as required by the USEPA, payment to the 68<sup>th</sup> St. Coalition to fund various professional services and other in-house costs.

|                          |                  |                           |
|--------------------------|------------------|---------------------------|
| 2. <b>\$1,091,500.00</b> | 9916-904845-9194 |                           |
| 5 <sup>th</sup> Public   | Capital Constr.  |                           |
| Building Loan            | & Maintenance    |                           |
| \$ 750,000.00            | -----            | 9916-910801-9197          |
|                          |                  | Vandalized HVACs in       |
|                          |                  | 11 Facilities             |
| 179,500.00               | -----            | 9916-911802-9197          |
|                          |                  | AWB 8 <sup>th</sup> Floor |
|                          |                  | Renovation                |
| 120,000.00               | -----            | 9916-806804-9197          |
|                          |                  | Chick Webb In-door        |
|                          |                  | Pool                      |

MINUTES

TRANSFER OF FUNDS

| <u>AMOUNT</u>         | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------|-----------------------|---------------------|
| DGS - cont'd          |                       |                     |
| 42,000.00             | -----                 | Center Plaza Water- |
| <b>\$1,091,500.00</b> |                       | proofing Project    |

This transfer will cover the cost of various capital projects to include replacement of the HVAC systems, renovations to the 8<sup>th</sup> Floor of the Abel Wolman Building, Chick Webb Recreation Center Pool Upgrades, and waterproofing of the Center Plaza garage. This transfer also covers any contingency and in-house costs associated with these projects.

Department of Planning

|                           |                  |                  |
|---------------------------|------------------|------------------|
| 3. \$ 75,000.00           | 9904-907212-9129 | 9904-908212-9127 |
| 23 <sup>rd</sup> Economic | Pier 1 & Inner   | Pier 1 & Inner   |
| Development               | Harbor Promenade | Harbor Promenade |
| Loan                      | Reserve          |                  |

This transfer will provide funds to Historic Ships in Baltimore to cover the cost of rebuilding the Historic Ships ticket booth on Pier 3 at the Inner Harbor.

|                  |                   |                   |
|------------------|-------------------|-------------------|
| 4. \$ 974,406.69 | 9904-908403-9127  | 9904-934010-9127  |
| General Fund     | 800 MHz Sonet     | Fire Academy Burn |
|                  | Ring Improvements | Building          |

This transfer will provide funds to cover the costs of renovations to the Fire Academy Burn Training building and for the construction of an outdoor rehab station at 6720 Pulaski Highway. This will allow for live fire training to resume at the academy and provide a covered rehab station where trainees can rest and rehydrate after fire training exercises.



**MINUTES**

Department of Planning - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with S.A.T. Inc. The period of the agreement is effective upon Board approval through December 31, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$85,500.00 - 9905-915010-9188-900000-706047

**BACKGROUND/EXPLANATION:**

S.A.T. Inc. will restore Edward Henry Berge's two-concrete sculptures located at McCulloh Homes. The sculptures, which are on brick bases, feature:

- 1) Girl with a Book, representing "Education" and;
- 2) Boy with a Harmonica, representing "Recreation."

These monuments are of great importance to the community and are prominently located on McCulloh Street. Exposure to the elements has resulted in their deterioration.

S.A.T. Inc. specializes in conservation and restoration of outdoor sculptures and has provided this service for Baltimore's monuments since 1980. As a highly skilled professional conservator, S.A.T. Inc. will restore by recasting, and then reinstall the Berge Sculptures.

Since 1980, the Commission for Historical & Architectural Preservation has administered Baltimore City's program to restore and conserve its publicly-owned outdoor monuments. This is the nation's first comprehensive program for the preservation, conservation, and restoration of its outdoor monuments.

## MINUTES

Department of Planning - cont'd

**MWBOO GRANTED A WAIVER**

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with S.A.T. Inc. The President **ABSTAINED**.

**MINUTES**

Department of Planning - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a right-of-entry agreement with the Housing Authority of Baltimore City (HABC). The period of the agreement is April 01, 2012 through December 31, 2012.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

Through the Department of Planning, the Commission for Historical and Architectural Preservation (CHAP) will be entering into an agreement with S.A.T., Inc., in which the vendor, S.A.T., Inc., will restore two Edward Henry Berge sculptures. These sculptures are located at McCulloh Homes, 501 Dolphin Street, which is owned by the HABC. The right-of-entry agreement grants CHAP and S.A.T., Inc. access to the property to perform the restoration services to preserve art of cultural value to the City and its citizens.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the right-of-entry agreement with the Housing Authority of Baltimore City.

**MINUTES**

Department of Planning - Memorandum of Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a memorandum of agreement with the Maryland Emergency Management Agency. The period of the memorandum of agreement is effective upon Board approval through September 13, 2013.

**AMOUNT OF MONEY AND SOURCE:**

|                     |  |
|---------------------|--|
| \$ 77,812.50        | - 5000-518412-1871-187400-600000                     |
|                     | Federal cost share to be applied to budget account   |
| <u>25,937.50</u>    | - Department of Planning's cost share that is offset |
| <b>\$103,750.00</b> | by staff participation                               |

**BACKGROUND/EXPLANATION:**

The Disaster Mitigation Act of 2000 requires the City to update its All Hazard Mitigation Plan every five years as a condition of receiving disaster assistance. This Plan identifies mitigation measures that must be implemented during the immediate recovery from natural disasters. This grant will aid the City in meeting this federal requirement by allowing for the creation of a framework to reduce the numerous hours spent on updating the City's plan. The goals are to measure the impact of each hazard; design efficient and inclusive mitigation projects; and provide better integration of local emergency management, public works, public safety, public health, and the public and private sectors into the hazard identification and mitigation process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of agreement with the Maryland Emergency Management Agency.

## MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2011 through June 30, 2012, unless otherwise indicated.

- |    |   |                    |
|----|---|--------------------|
| 1. | <b>THE JOHNS HOPKINS UNIVERSITY<br/>(JHU)</b> | <b>\$34,070.00</b> |
| 2. | <b>THE JOHNS HOPKINS UNIVERSITY<br/>(JHU)</b> | <b>\$25,273.00</b> |

Account: 4000-425612-3023-274407-603051

The JHU will provide Non-Medical Case Management Services for the Ryan White Part B and Part D Programs. The services will include comprehensive health services to HIV infected women during pregnancy to minimize the risk of mother to child transmission of HIV to the infant with antiretroviral therapy while maintaining optimal health outcomes for the mother during and after pregnancy.

- |    |   |                    |
|----|---|--------------------|
| 3. | <b>THE JOHNS HOPKINS UNIVERSITY<br/>(JHU)</b> | <b>\$24,695.00</b> |
|----|---|--------------------|

Account: 4000-424512-3023-274422-603051

The JHU will provide Oral Health Services for the Ryan White Part B Program. Services will include but not be limited to dental examinations, maintenance cleaning, and dental x-rays. In addition, written treatment plans to maintain oral health and function, individualized oral hygiene instruction, non-surgical periodontal services, and endodontics not requiring general anesthesia will also be provided.

## MINUTES

Health Dept. - cont'd

4. **SISTERS TOGETHER AND REACHING, INC.** **\$29,764.00**  
**(STAR)**

Account: 4000-424512-3023-274415-603051

The organization will provide Psychosocial Support - Supporting Attitudes for the Ryan White Part B Program. Services will be provided to a minimum of 40 HIV/AIDS infected women in the Baltimore Eligible Metropolitan Area. Psychosocial support services will be rendered through a closed group intervention following the Support Positive Attitudes curriculum.

The agreements are late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages all Ryan White Part B and Part D services. Providers are selected through the Request for Proposal process. The Department prepares the agreements after receipt of an approved budget and scope of services and processes payments following approval.

5. **HEALTH CARE FOR THE HOMELESS, INC.** **\$101,432.00**  
**(HCH)**

Account: 4000-422312-3030-513550-603051

The organization will identify HIV positive homeless individuals and engage them in comprehensive primary care and provide HIV prevention education to those individuals who test HIV negative.

The agreement is late because the request to prepare the agreement with the HCH was misplaced. The Department apologizes for the lateness.

**MWBOO GRANTED A WAIVER.**

## MINUTES

Health Dept. - cont'd

6. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$ 90,000.00**

Account: 4000-422012-3030-513240-603051

The organization will provide a minimum of 3,000 rapid HIV tests in the Sinai Hospital Emergency Department. The program director and coordinator will attend at least one collaborative grant meeting with the project monitors, attend the required training and participate in annual competencies and proficiency testing program as required by the grantor.

The agreement is late because the grant was received late in the grant year.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various aforementioned agreements. The President **ABSTAINED** on item nos. 1, 2, and 3.

**MINUTES**

Health Department - Ratification of an Amendment to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify an amendment to agreement with The Johns Hopkins University, Bloomberg School of Public Health (JHU). The Board is also requested to authorize payment to the JHU for additional services provided. The amendment extended the period of the agreement through March 16, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$1,537.00 - 1001-000000-3041-274020-603051

**BACKGROUND/EXPLANATION:**

On August 24, 2011, the Board approved the original agreement, in the amount of \$22,208.00, for the period August 1, 2011 through January 31, 2012.

On January 12, 2012, the Program Manager requested an amendment to extend the agreement through March 16, 2012 for an additional \$1,537.00.

The amendment was prepared and mailed to the provider on January 31, 2012 for its signature. The signed amendment was returned to the Department on February 16, 2012.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**



MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board ratified the amendment to agreement with The Johns Hopkins University, Bloomberg School of Public Health. The Board also authorized payment to the JHU for additional services provided. The President **ABSTAINED**.

**MINUTES**

Health Department - Ratification of Payments

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify payments for outstanding invoices to the Senior Care Adult Day Care and Personal Companion Senior Care Programs for the period November 1, 2011 through December 31, 2011.

**AMOUNT OF MONEY AND SOURCE:**

| <u>Amount</u>      | <u>Adult Day Care Services</u>  |
|--------------------|---|
| \$ 995.12          | - Active Day, Inc./Dundalk - 11/1/2011 - 12/31/2011                   |
| 2,985.36           | - Easter Seals - 11/1/2011 - 12/31/2011                               |
| 4,620.20           | - Extended Family - 11/1/2011 - 12/31/2011                            |
| 5,615.32           | - Keswick Day Care - 11/1/2011 - 12/31/2011                           |
| 995.12             | - Levindale/Pikesville - 11/1/2011 - 12/31/2011                       |
| 12,510.08          | - Levindale/Baltimore/Belvedere -<br>11/1/2011 - 12/31/2011           |
| 2,487.80           | - Providence Day Care Ctr., Inc.- 11/1/2011 -<br>12/31/2011           |
| 995.12             | - Raven's Medical Adult Day Care - 11/1/2011 -<br>12/31/2011          |
| 2,416.72           | - St. Ann's Day Care (Catholic Charities) - 11/1/2011<br>- 12/31/2011 |
| 3,980.48           | - Today's Care - 11/1/2011 - 12/31/2011                               |
| <u>1,097.80</u>    | - Personal Companion - Security Unlimited -<br>11/1/2011 - 12/31/2011 |
| <b>\$38,699.12</b> | <b>- 5000-535412-3044-273300-607001</b>                               |

**BACKGROUND/EXPLANATION:**

This ratification of payments will allow the Baltimore City Health Department Office of Aging and the Commission on Aging and Retirement Education to pay the Adult Day Care providers for services rendered to Senior Care Program clients during the period November 1, 2011 through December 31, 2011.

The Adult Day Care program provides supervised care for the elderly in a community setting and focuses on a variety of services such as, nursing, nutrition, and transportation.

**MINUTES**Health Department - cont'd

Personal Companion - Security Unlimited provides an emergency response system. The emergency response system is a direct-connect to 911 first responders. The system is installed in the home of a client who may live alone, or have chronic health conditions. The emergency response enables clients to maintain an independent lifestyle. Senior clients receive these service 24-hours a day, 365 days a year.

This request is late because of the transition between the Commission on Aging & Retirement (CARE) and the Health Department. It was anticipated that various programs from CARE were to be transferred to Baltimore City Health Care Access. It was not possible to transfer the subject programs as the Maryland Department of Aging will not allow the bifurcation of services managed by the Area Agencies on Aging.

The Department apologizes for the lateness of these invoices.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board ratified the payments for outstanding invoices to the Senior Care Adult Day Care and Personal Companion Senior Care Programs for the period November 1, 2011 through December 31, 2011.

**MINUTES**

Mayor's Office of Human Service (MOHS) - Refund

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a refund to the Henry and Jeanette Weinberg Foundation, Inc., (Foundation).

**AMOUNT OF MONEY AND SOURCE:**

\$200,000.00 - 6000-685212-3571-591400-406001

**BACKGROUND/EXPLANATION:**

On November 21, 2011, the MOHS received check no. 509780 from the Foundation in the amount of \$200,000.00. On January 6, 2012, the MOHS deposited the check into budget account 6000-685212-3571-591400-406001.

On March 26, 2012, the Foundation notified the MOHS that the check was by error, made payable to the City of Baltimore and the full amount should be refunded.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the refund to the Henry and Jeanette Weinberg Foundation, Inc.

## MINUTES

Department of Housing and - Grant Agreements  
Community Development (DHCD)

The Board is requested to approve and authorize execution of the various grant agreements.

1. **JUBILEE BALTIMORE, INC.** **\$ 39,330.00**

Account: 2089-208912-5930-436480-603051

Jubilee Baltimore, Inc. will receive funding under the new Choice Neighborhoods Initiative. Under the terms of this agreement, the funds will be used to subsidize the organization's operating expenses. The organization will create a strategic plan for Central West Baltimore that will include plans for better housing for residents, improved education access and outcomes, adequate neighborhood retail, and reduced crime and vacancy in the overall area. The period of the agreement is January 1, 2012 through December 31, 2012.

2. **COMPREHENSIVE HOUSING ASSISTANCE, INC.** **\$ 46,741.00**  
**(CHAI)**

Account: 2089-208912-5930-437191-603051 \$ 28,230.49  
2089-208912-5930-437191-603051 \$ 18,510.51

Under the terms of this agreement, the CHAI will assist low and moderate-income households in purchasing a home for owner-occupancy by providing home buying education and counseling services. The organization will also provide default and delinquency counseling to assist low and moderate-income homeowners with foreclosure prevention and in obtaining mortgage modifications. The period of the agreement is July 1, 2011 through June 30, 2012.

On June 22, 2011, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2011 Annual Action Plan for the following formula programs:

**MINUTES**

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Housing Opportunity for People with AIDS (HOPWA)
4. Emergency Shelter Grant Program (ESG)

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2011 and beyond. Consequently, the agreements were delayed due to final negotiations and processing.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various aforementioned grant agreements.

**MINUTES**

Department of Housing and - Grant Agreement  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of an EmPOWER Clean Energy Communities Program grant agreement with the Maryland Energy Administration (MEA). The period of the grant agreement is effective upon Board approval through July 31, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$85,000.00 - not to exceed

**BACKGROUND/EXPLANATION:**

The MEA EmPOWER Clean Energy Communities Program grant will provide funding for energy efficient, ENERGY STAR qualified, heating system upgrades in low-income homes in the City. The grant will ensure that the City's Weatherization Assistance Program may allocate additional funding for up to 18 energy efficient heating replacements in homes already receiving weatherization services through other funding sources. Grant administrative costs are limited to a maximum of 10% of the total amount of the grant; \$8,500.00.

The MEA's overall mission is to reduce energy demand and increase energy efficiency and the use of renewable energy resources. The purpose of the "EmPOWER Clean Energy Communities Program" is to provide funding to assist local governments and communities whose energy benefits exceed their costs, and to promote affordable, reliable, and clean energy. The DHCD's mission is to guarantee that all citizens of the City have access to acceptable and affordable housing opportunities in safe, livable, and decent neighborhoods. The City Weatherization Assistance Program is an agency within the DHCD that enables low-income families to permanently reduce their energy bills by making their homes more energy efficient.

**MINUTES**

DHCD - cont'd

This grant will allow the City's Weatherization Assistance Program to replace old inefficient, inoperable, and/or dangerous heating systems with energy efficient heating replacements. The replacement heating systems will be ENERGY STAR qualified source-to-source replacements. All of the households receiving heating system replacements will receive additional energy conservation measures from the Weatherization Assistance Program.

**MBE/WBE PARTICIPATION**

Minority and Women's Business Enterprise requirements are applicable to heating system replacements that will be conducted by contractors at the DHCD Weatherization Assistance Program.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

**(FILE NO. 57087)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the EmPOWER Clean Energy Communities Program grant agreement with the Maryland Energy Administration.



**MINUTES**

Mayor's Office of Employment - Grant Award Modification  
Development (MOED)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of a grant award modification from the Maryland Department of Labor Licensing and Regulation.

**AMOUNT OF MONEY AND SOURCE:**

\$237,120.00 - 4000-807512-6312  
115,403.00 - 4000-806712-6312  
**\$352,523.00**

**BACKGROUND/EXPLANATION:**

On November 23, 2011, the Board approved acceptance of the original grant award in the amount of \$3,232,905.00 for Fiscal Year 2012.

The purpose of this grant award modification is to increase the grant funding by \$352,523.00 for a total of \$3,585,428.00. The funding source is Federal Workforce Investment Act Grant funds.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved acceptance of the grant award modification from the Maryland Department of Labor Licensing and Regulation.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u>                                  | <u>Property</u>     | <u>Interest</u> | <u>Amount</u> |
|--|---------------------|-----------------|---------------|
| <u>Department of Law - Payment of Settlement</u> |                     |                 |               |
| 1. Carroll L. Marcus<br>(Previous Owner)         | 1743 E. Preston St. | L/H             | \$22,350.00   |

On July 14, 2010, the Board approved the acquisition by condemnation of the leasehold interest in 1743 E. Preston Street for the amount of \$27,650.00. However, the previous owner valued the property at \$83,000.00. The parties agreed to settle the action for the amount of \$50,000.00. Therefore, the Board is requested to approve an additional \$22,350.00 in settlement of this case.

Funds are available in State Funds account no. 9910-906416-9588-900000-704040.

UPON MOTION duly made and seconded, the Board approved the payment of settlement.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- |   |             |         |
|---|-------------|---------|
| 1. R.S. TECHNICAL SERVICES, INC.  | \$25,000.00 | Renewal |
| Solicitation No. 08000 - Video Pipeline Inspection Systems -<br>Department of Public Works - Req. No. P517666 |             |         |

On July 7, 2011, the Board approved the initial award in the amount of \$10,000.00. The award contained two 1-year renewal options. On February 29, 2012, the Board approved an increase in the amount of \$5,000.00. This renewal in the amount of \$25,000.00 is for the period July 29, 2012 through July 28, 2013, with one 1-year renewal remaining.

- |   |             |         |
|---|-------------|---------|
| 2. LAWMEN'S & SHOOTERS'<br>SUPPLY, INC.   | \$34,976.76 | Low Bid |
| Solicitation No. B50002345 - Remington 40-XS Rifles - Police<br>Department - Req. No. R598900 |             |         |

- |  |             |          |
|--|-------------|----------|
| 3. NATIONAL CAPITAL INDUSTRIES   | \$12,500.00 | Increase |
| Solicitation No. B50002247 - QuadGuard and Barriers -<br>Department of Transportation - Req. No. R590875 |             |          |

On January 2, 2012, the Board approved the initial award in the amount of \$24,800.00. Due to an increase in usage, an increase in the amount of \$12,500.00 is necessary. This increase will make the award amount \$37,300.00.

- |   |             |                 |
|---|-------------|-----------------|
| 4. MARYLAND PAVING &<br>SEALANT, INC.   | \$39,834.00 | Selected Source |
| Solicitation No. 06000 - Clement Street Paving - Department of<br>Transportation - Req. No. R594468 |             |                 |

The vendor is currently working for BGE adjacent to the proposed site. Therefore, it was determined that the cost of mobilization, material, etc. will exceed the cost of reimbursing the BGE contractor.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

|                |             |         |
|----------------|-------------|---------|
| 5. GTSI, CORP. | \$12,616.00 | Renewal |
|----------------|-------------|---------|

Solicitation No. 06000 - Antivirus License - Department of Recreation and Parks - Req. No. P516786

On April 28, 2010, the Board approved the initial award in the amount of \$12,616.00. The award contained two 1-year renewal options. This renewal in the amount of \$12,616.00 is for the period of April 28, 2012 through April 27, 2013.

|               |             |          |
|---------------|-------------|----------|
| 6. SEFAC INC. | \$29,400.00 | Increase |
|---------------|-------------|----------|

Solicitation No. 08000 - SEFAC Portable Lifts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P519457

On February 15, 2012, the Board approved the initial award in the amount of \$117,600.00. This increase in the amount of \$29,400.00 is for one set of SEFAC mobile lifts with jack stands. This increase will make the total award amount \$147,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

|   |         |         |
|---|---------|---------|
| 7. ROLLING DOORS OF<br>MARYLAND, INC.<br>ALL ABOUT DOORS, INC.<br>THE OVERHEAD DOOR<br>COMPANY OF BALTIMORE, INC. | \$ 0.00 | Renewal |
|---|---------|---------|

Solicitation No. B50001811 - Repair and Installations Services for Various Overhead Mechanical Door Systems - Agencies - Various - P.O. Nos. P517070, P517071 and P517072

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

On May 11, 2011, the Board approved the initial award in the amount of \$600,000.00. The award contained four 1-year renewal options. This renewal is for the period June 3, 2012 through June 2, 2013, with three 1-year renewal options remaining.

## 8. GEIGER PUMP AND EQUIPMENT

| <u>COMPANY</u>   | <u>\$80,000.00</u> | <u>Increase</u> |
|--|--------------------|-----------------|
| Solicitation No. 08000 - ITT Goulds & ITT Allis Chalmers Pumps Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P518267 |                    |                 |

On September 14, 2011, the Board approved the initial award in the amount of \$1,000,000.00. On October 12, 2011, the Board corrected this amount to \$80,000.00. An increase is necessary due to increased usages. This increase in the amount of \$80,000.00 will make the award amount \$160,000.00.

## 9. MCAFEE ELECTION SERVICES,

| <u>INC.</u>  | <u>\$535,358.80</u> | <u>Renewal</u> |
|--|---------------------|----------------|
| Solicitation No. 06000 - Election Services - Board of Elections - P.O. No. P517456 |                     |                |

On May 26, 2010, the Board approved the initial award in the amount of \$962,100.00. The award contained two 1-year renewal options. On April 20, 2011, the Board approved the first renewal in the amount of \$1,334,680.00. This renewal in the amount of \$535,358.80 is for the period May 1, 2012 through April 30, 2013, with no renewal options remaining.

**MWBOO GRANTED A WAIVER.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- |   |              |         |
|---|--------------|---------|
| 10. NIGHTMARE GRAPHICS  | \$120,000.00 | Renewal |
| Solicitation No. B50000972 - T-Shirts and Other Active Wear - Agencies - Various - P.O. No. P514789 |              |         |

On June 17, 2009, the Board approved the initial award in the amount of \$119,573.00 to Replay Sports. On September 15, 2010, the Board rescinded the award to Replay Sports and re-awarded the solicitation to Nightmare Graphics. Subsequent actions have been approved. This renewal in the amount of \$120,000.00 is for the period June 17, 2012 through June 16, 2013, with no renewal options remaining.

**MWBOO GRANTED A WAIVER.**

- |   |             |                                  |
|---|-------------|----------------------------------|
| 11. DOUBLE ENVELOPE   | \$86,000.00 | Assignment Agreement and Renewal |
| Solicitation No. B50000770 - Water Bill Envelopes - Department of Public Works - P.O. No. P508003 |             |                                  |

The Board is requested to approve and authorize execution of the consent to the assignment agreement between Oles Envelope Corporation and Double Envelope. The period covered by the assignment is April 29, 2012 through April 28, 2013, with one 1-year renewal option remaining.

On May 6, 2009, the Board approved the initial award to Oles Envelope Corporation. The award contained two 1-year renewal options. On June 15, 2011, the Board approved a ratification and term purchase order in the amount of \$86,000.00.

Double Envelope has acquired the rights, title, obligations, conditions, assets, and interest of the contract with Oles Envelope Corporation and is requesting assignment of Contract B50000770.

**MWBOO GRANTED A WAIVER.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- |  |              |         |
|--|--------------|---------|
| 12. HIGHER GROUND TRANS-<br>PORTATION SERVICES, INC.   | \$ 31,622.00 | Renewal |
| Solicitation No. B50001777 - Provide Van Transportation -<br>Baltimore City Health Department - P.O. No. P517153 |              |         |

On April 13, 2011, the Board approved the initial award in the amount of \$31,622.00. The first renewal in the amount of \$31,622.00 is for the period April 13, 2012 through April 12, 2013 with two one-year renewal options remaining.

**MWBOO GRANTED A WAIVER.**

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions, and approved and authorized execution of the agreement. The President **ABSTAINED** on item nos. 6, and 8.

**MINUTES**Bureau of Water and Wastewater - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize an agreement with Rummel, Klepper & Kahl, LLP (RK&K) for Project 1144.1, Cathodic Protection Services. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$748,414.63 - 9960-905658-9557-900020-703032

**BACKGROUND/EXPLANATION:**

RK&K will provide review of new and replacement water system designs for implementation of proper corrosion control measures, perform field investigations as required to determine the corrosiveness of individual project site soils and to evaluate stray current interference effects. The consultant will also prepare corrosion control designs, evaluate the City's water main distribution system to identify areas of concern with respect to corrosion from soil and/or stray current, design corrosion monitoring and corrosion control systems for specific structures/facilities, as needed. The consultant will also analyze soil samples and evaluate main leakage samples.

**MBE/WBE PARTICIPATION:**

|                                       |       |
|---------------------------------------|-------|
| <b>MBE:</b> EBA Engineering, Inc.     | 0-14% |
| E2CR, Inc.                            | 0-13% |
| <b>WBE:</b> Phoenix Engineering, Inc. | 9%    |

**MWBOO FOUND THE VENDOR IN COMPLIANCE.**



**MINUTES**

BW&WW - cont'd

**TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------|-----------------------|---------------------|
| \$ 850,000.00 | 9960-907101-9558      | 9960-905658-9557-   |
| Water Revenue | Constr. Res.          | 900020-3            |
| Bonds         | Small Water Mains     | Engineering         |

This transfer will cover the cost of the award for Project 1144.1 Cathodic Protection Services (BD 12644).

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Rummel, Klepper & Kahl, LLP for Project 1144.1, Cathodic Protection Services. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. The President **ABSTAINED**.

**MINUTES**

Bureau of Water and Wastewater - Task Assignment 003

**ACTION REQUESTED OF B/E:**

The Board is requested to approve task no. 003, to Rummel, Klepper & Kahl, LLP under Project 1143, On-Call SC 867, WC 1198, and SC 871R, On Site Inspection Services.

**AMOUNT OF MONEY AND SOURCE:**

\$ 37,278.08 - 9956-911411-9551-900020-705032  
37,278.08 - 9960-903682-9557-900020-705032  
37,278.09 - 9956-907612-9551-900020-705032  
**\$111,834.25**

**BACKGROUND/EXPLANATION:**

The consultant will provide field inspection services on utility contracts SC 867, WC 1198, and SC 871R, On Site Inspection Services.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved task no. 003, to Rummel, Klepper & Kahl, LLP under Project 1143, On-Call SC 867, WC 1198, and SC 871R, On Site Inspection Services. The President **ABSTAINED**.

**MINUTES**

Bureau of Water and Wastewater - 2011 Sewer Surcharge Adjustment

**ACTION REQUESTED OF B/E:**

The Board is requested to concur with an adjustment of the 2011 sewer surcharge assessed to the American Sugar Refining Company. The Board is also requested to rescind any interest and/or penalties that have accrued since the original surcharge bill (invoice no. 6294557) was issued in February 2011.

**AMOUNT OF MONEY AND SOURCE:**

\$ 230,591.66 - adjusted sewer charge  
- 100,655.09 - amount previously paid  
**\$ 129,936.57** - Balance due the City

**BACKGROUND/EXPLANATION:**

Article 25, of the Baltimore City Code (2000 ed., as amended), grants the City the authority to assess industries a sewer surcharge for industrial waste. Industries are billed in advance each January covering the period January 1 through December 31 of each billing year. American Sugar Refining Company was originally assessed \$355,220.96 for Calendar Year 2011. However, in a letter dated March 11, 2011, the company requested that the surcharge be reconsidered as they believed the assessment was based on inaccurate Biochemical Oxygen Demand concentrations.

The Bureau agreed that reconsideration was warranted and recalculated the surcharge after omitting analytical data that was outside of the standard deviation. This resulted in a revised assessment of \$230,591.66 and represents a reduction of \$124,629.30. As American Sugar Refining Company paid \$100,655.09 of the original assessment, the company still owes \$129,936.57.

**MINUTES**Bureau of Water and Wastewater - cont'd

UPON MOTION duly made and seconded, the Board concurred with an adjustment of the 2011 sewer surcharge assessed to the American Sugar Refining Company. The Board also rescinded any interest and/or penalties that accrued since the original surcharge bill (invoice no. 6294557) was issued in February 2011. The President **ABSTAINED**.

**MINUTES**

Bureau of Water and Wastewater - BGE Extension/Relocation  
Contract No. 2076528

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a BGE extension/relocation for contract no. 2076528.

**AMOUNT OF MONEY AND SOURCE:**

\$6,235.00 - 9956-905752-9551-900020-703032

**BACKGROUND/EXPLANATION:**

The contract no. 2076528 is for the installation of a 75 KVA transformer and removal of the existing 75 KVA transformer for the Project No. 1077C and Sanitary Contract No. 888, McComas Street Pumping Station and Force Main Upgrade.

The scope of work for this task entails the installation of 920 feet of 10-inch force main, new plumbing and piping, and instrumentation and controls.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved the BGE extension/relocation for contract no. 2076528. The President **ABSTAINED**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

On the recommendations of the City agencies  
hereinafter named, the Board

UPON MOTION duly made and seconded,  
awarded the formally advertised contracts  
listed on the following page:

1369

to the low bidders meeting the specifications,  
or rejected bids on those as indicated  
for the reasons stated.

The President **ABSTAINED** on item nos. 2, and 3.

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- |   |                              |              |
|---|------------------------------|--------------|
| 1. B50002332, Dog Food<br>& Supplies for the<br>Police Department | Town & Country<br>Pet Supply | \$ 54,056.38 |
|---|------------------------------|--------------|

**MWBOO GRANTED A WAIVER.**

- |   |   |                        |
|---|---|------------------------|
| 2. B50002280, Supply of<br>Water Meter & Components |   | <b>\$36,176,223.70</b> |
|   | L/B Water Service,<br>Inc. (Groups 1 & 3)           | \$24,940,147.75        |
|   | Neptune Technology<br>Group, Inc.<br>(Groups 2 & 4) | \$ 2,243,418.95        |
|   | Mueller Systems,<br>LLC. (Group 5)                  | \$ 8,992,657.00        |

**MWBOO GRANTED A WAIVER.**

Bureau of Water and Wastewater

- |  |   |
|--|---|
| 3. WC 1225, West Forest<br>Park Avenue/Mohawk<br>Avenue and Keswick Road<br>Water Main Replacement | <b>REJECTION</b> - On Wednesday,<br>January 25, 2012, the Board<br>opened eight bids. Bids<br>ranged from a low of<br>\$1,704,850.00 to a high of<br>\$3,434,100.00. The Department<br>of Public Works, Bureau of<br>Water and Wastewater<br>determined that rejection of<br>all bids is in the best<br>interest of the City. Per-<br>mission to re-advertise will<br>be requested at a later date. |
|--|---|

**A PROTEST WAS RECEIVED FROM MONUMENTAL PAVING AND EXCAVATING, INC.**

**HJM** HARRIS JONES & MALONE, LLC

2423 MARYLAND AVENUE  
SUITE 100  
BALTIMORE, MARYLAND 21218

LISA HARRIS JONES  
DIRECT DIAL: (410) 366-1500  
FAX NUMBER: (410) 366-1501  
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Honorable Members of Baltimore City Board of Estimates  
100 Holliday, Suite 204  
Baltimore, Maryland 21202

Stephanie Rawlings-Blake, Mayor  
Joan Pratt, Comptroller  
Bernard "Jack" Young, President City Council  
George Nilson, City Solicitor  
Alfred Foxx, Director, Public Works

C/o Harriett Taylor, Secretary/Deputy Comptroller

(Hand-Delivery)

Re: Water Contract No 1225 W Forest Pk/Mohawk Ave and Keswick Rd Water Main

Dear Board Members:

Please be advised that this office represents Monumental Paving & Excavating, Inc. ("Monumental"), the lowest responsible and responsive bidder for the above referenced solicitation (the "Contract"). We understand that the Department of Public Works ("DPW") may be giving consideration to a recommendation for award of the Contract to Metra Industries, the bidder that submitted a lower but, non-responsive, bid. We hereby protest award of the Contract to any bidder other than Monumental.

We maintain that the bid submitted by Metra Industries was non-responsive because it neither demonstrates compliance with the M/WBE participation requirements of the Contract nor requests a waiver from such requirements. Metra's bid was non-compliant because in the case of KMT Contractors, one of Metra's MBE subcontractors, and A2Z Environmental Group, LLC, Metra's proposed WBE subcontractor, Metra submitted M/WBE participation statements that contained work that is not required under the Contract. Metra claimed that KMT would perform non-existent demolition work and that A2Z Environmental Group would be performing some sort of non-existent environmental services.



# HARRISJONES & MALONE, LLC

Baltimore City Board of Estimates

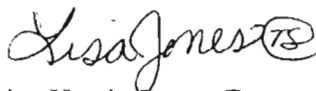
March 13, 2012

Page 2 of 2

The Contract is for the removal and replacement of a water line. The removal of a water line is not considered demolition either by industry standards or under applicable City licensing laws and regulations. Similarly, there is no indication in the bid documents of the need for any of the environmental services for which A2Z is certified. The work is not to be performed on a Brownfield or in any other environmentally sensitive or hazardous area. Because there is no way of knowing, from within the bid documents, how much of the money to be paid to KMT or A2Z is for work actually required to be performed and for which they are certified, Metra's compliance with the required MBE and WBE participation goals cannot be determined. Consistent with applicable law and long standing Board policy, Metra may not be permitted to clarify its bid after the fact. Without the participation claimed in the KMT and A2Z Form B's, Metra's bid falls well short of the required level of M/WBE participation.

For the foregoing reasons, we respectfully submit that award of the Contract should be made to Monumental, the lowest responsible and responsive bidder.

Very truly yours,



Lisa Harris Jones, Esq.



Robert F. Dashiell, Esq.

**MINUTES**Department of Real Estate - Contract of Sale, SCOPE Project

The Board is requested to approve and authorize execution of the contract of sale for the following properties:

| <u>Purchaser</u>                             | <u>Properties</u>          | <u>Sale Price</u> |
|--|----------------------------|-------------------|
| TRF Development<br>Partners - Oliver,<br>LLC | 1107 N. Caroline<br>Street | \$ 5,000.00       |
|  | 1111 N. Caroline<br>Street | \$ 5,000.00       |

The purchaser agrees to complete the renovation of the properties and obtain a Certificate of Occupancy no later than 18 months from the date of settlement.

On May 28, 2003, the Board approved an agreement with the Baltimore Economy and Efficiency Foundation, Inc. and the Greater Baltimore Board of Realtors, Inc. to allow the sale of City-owned properties under the SCOPE Project, which is an acronym for Selling City Owned Properties Efficiently.

Under this project, real estate brokers are responsible for marketing the properties and providing the City with sale contracts. Upon closing, they will be paid 8% of the sale proceeds, with a \$2,500.00 minimum fee.

**(FILE NO. 56663)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the contract of sale for the 1107 N. Caroline Street and 1111 N. Caroline Street properties.

**MINUTES**

Department of Real Estate - Third Renewal of Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the third renewal to lease agreement with Potts and Callahan, Inc., lessee. The renewal is for a portion of the property known as a rectangular parcel of land 100' x 220', abutting property owned by the lessee, said parcel being a portion of Lot 8, Block 3642D situated about 100' NE of the 2700 Block of Falls Road. The period of the renewal is May 1, 2012 through April 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$6,966.85

**BACKGROUND/EXPLANATION:**

On April 22, 2009, the Board approved the initial agreement for the period of May 1, 2009 through April 30, 2010. The agreement contained three 1-year renewal options. This is the third and final renewal option. All other terms and conditions of the original agreement will remain in full force and effect.

**(FILE NO. 52928)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the third renewal to lease agreement with Potts and Callahan, Inc.

**MINUTES**

Department of Communication Services - Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a consultant agreement with HPA Consulting Group, Inc., consultant. The period of the agreement is effective upon Board approval for six months.

**AMOUNT OF MONEY AND SOURCE:**

Contingent Fees - based upon amount of refunds and credits received by the City

**BACKGROUND/EXPLANATION:**

The Department of Communications Services is retaining professional services from the consultant to provide expense reduction services for local, long distance, and wireless services provided to the City by various carriers.

The consultant will audit existing telecommunication invoices to determine if they are correct and accurate. If errors are found, the consultant will contact the appropriate carrier and get credits issued and assist in correcting on-going billing. The consultant will determine if the pricing is in accordance with existing contracts or tariffs, as well as if new services added and disconnections are applied correctly. In addition, the consultant will verify if other charges and credits are calculated correctly, confirm that all lines being billed are active lines and the appropriate codes are being utilized for invoicing the City.

**MWBOO GRANTED A WAIVER.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the consultant agreement with HPA Consulting Group, Inc.

**MINUTES**

Department of Recreation and Parks - Mount Vernon Place  
Restoration and Services  
Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a restoration and services agreement with the Mount Vernon Place Conservancy, Inc. (MVPC). The period of the agreement is effective upon Board approval for five years, with continuous five-year renewals at the mutual acceptance of the City and the MVPC.

**AMOUNT OF MONEY AND SOURCE:**

\$35,000.00 - 9950-915201-9527

**BACKGROUND/EXPLANATION:**

The MVPC, a non-profit corporation, was formed in October 2008 to collaborate with public and private stakeholders to raise funds to restore the Washington Monument and the four surrounding park squares. In addition, the MVPC is responsible for the continued maintenance and programming for the park area, known as Mt. Vernon Place. The capital costs of the restoration are estimated to be approximately \$12,000,000.00. The City funding will terminate at the end of Fiscal Year 2016, whether or not the term is extended. The City will provide funding of \$35,000.00 beginning in FY 12 for each Fiscal Year thereafter including FY 16, subject to annual appropriation by the Board of Estimates.

**APPROVED FOR FUNDS BY FINANCE**

**CORRESPONDENCE WAS RECEIVED FROM THE MIDTOWN COMMUNITY BENEFITS DISTRICT AND THE WALLACE H. CAMPBELL & COMPANY, INC. REPRESENTING THE WASHINGTON PARK COMPANY.**

**A LETTER OF PROTEST WAS RECEIVED FROM JOAN SPENCE AND THOMAS M SPENCE.**

6 West Mount Vernon Place  
Baltimore, Maryland 21201  
April 9, 2012

Clerk, Board of Estimates  
City Hall, Room 204  
100 N. Holliday Street  
Baltimore, Maryland 21202

Re: Agreement between the City of Baltimore and the Mount Vernon Place Conservancy  
(MVPC)

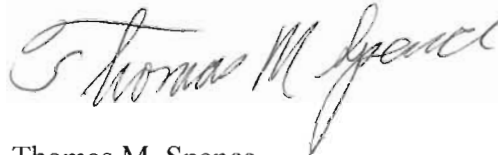
We wish to raise the following issues: funding, transparency, reference to the "Restoration Plan."  
Please see enclosed. \_\_\_\_\_

Thank you very much for considering our request to amend the agreement to reflect our concerns.

Sincerely,



Joan Spence



Thomas M. Spence

Joan and Thomas Spence, 6 West Mount Vernon Place, #501, Baltimore, MD 21201

Request to amend the Agreement between the City and the Mount Vernon Place Conservancy (MVPC) to address the issues of funding, transparency, and reference to "Restoration Plan".

We live on Mount Vernon Place and care deeply about its future. We commend the MVPC for its efforts to raise funds to restore the monument, balustrades, fountains, lighting etc-the hard scape-, but we and 2200 others object to the proposed removal and replacement of all the trees.

Comments on the Baltimore City - MVPC agreement

In these times of financial stress it is understandable that the City of Baltimore would enter into a public/private partnership with the Mount Vernon Parks Conservancy (MVPC).

We know there are people who object strongly to the idea of private management of a public park, but we believe that some kind of partnership as envisioned in this document is, at this time, the only practical solution to adequate maintenance of the Mount Vernon Parks.

However, there are some points in the agreement as proposed which we take exception to.

1. MVPC is not held to a funding level.
  - a. There is neither a fixed sum nor a percentage of the annual maintenance budget which the MVPC must raise.
  - b. The agreement commits the City to hard numbers e.g., \$35000 per year for several years as well as maintaining its current level of service.
2. Issues of Public Transparency are not fully addressed in the document
  - a. Despite the commitment to a "transparent public process," the agreement gives the public no adequate way to appeal (or even find out) plans for the parks, other than at a public forum once a year where a representative of the Parks Department (NOT of the MVPC) will meet to discuss the use and operation of Mount Vernon Place, but is this retrospectively or prospectively? Quarterly, a report shall also be made by a representative of the MVPC on its activities to the Mount Vernon Belvedere Association. (Its president serves on the MVPC board.)
  - b. We had hoped the meetings of the MVPC would be open to the public with time allotted to comments and questions by the public.
3. The Agreement is tied to a particular "Restoration Plan."
  - a. The Agreement specifically refers to the "Restoration Plan" prepared by Olin Partnership Ltd. (as amended from time to time, to the extent approved by the City.) We maintain that as yet CHAP has neither definitively accepted nor rejected this "Restoration Plan." After CHAP held hearings from September 2010 to February 2011 at which more than 2200 signatures on petitions to save the trees were presented, CHAP voted on resolutions which in the case of the East and West Parks specifically noted that the plan was not approved as far as the wholesale removal of the trees is concerned and that there should be "flexibility"

in terms of accepting the plan as submitted as far as the North and South Parks are concerned. The issue of the perimeter sidewalks has also not been resolved. 2.7 of the agreement gives the impression that Restoration Plan has been approved subject only to "providing an alternative to tree replacement in the East-West Parks." Thus, while the Agreement states that "The restoration and revitalization master plan for Mount Vernon Place is not a construction document; rather it establishes principles....", it seems to provide additional legitimacy to this plan. Just remove these references.

- b. Exhibit 1 attached to the agreement goes into great detail specifying the responsibilities of the City, MVPC, and the Midtown Development District (which apparently is not a party to the agreement). This has a footnote under "Long Term" responsibilities. The footnote says "*These projected services responsibilities are based on the assumptions of the area being restored as contemplated in the Restoration Plan and become effective upon realization of the Restoration Plan...*"
- c. MVPC wants to implement the Restoration Plan. If the plan is turned down will MVPC continue being the steward of the park or will they leave?

Joe Spence  
St Thomas Spence





April 3, 2012

Baltimore City Board of Estimates  
The Honorable Bernard C. Young, President  
The Honorable Stephanie Rawlings-Blake, Mayor  
The Honorable Joan M. Pratt, Secretary  
George Nilson, Esq., City Solicitor  
Colonel Alfred H. Foxx, Jr., Director  
100 Holliday Street, Room 204  
Baltimore, Maryland 21210

Ladies and Gentlemen:

On behalf of the Midtown Community Benefits District, I write to express our support for the **Mount Vernon Place Restoration and Services Agreement**. We strongly encourage Baltimore City to enter into the Agreement with the **Mount Vernon Conservancy** for the following reasons:

1. **Reducing Costs to the City.** The Conservancy's access to private funds, and related contributions for the restoration and maintenance of Mount Vernon Place, will serve to reduce the outlays required from the City for Mount Vernon.
2. **Increasing City's Population.** By restoring a much-needed amenity in the center of the City, the restoration and ongoing care of Mount Vernon Place will support the administration's current plan of bringing 10,000 new residents to the City. Mount Vernon Place will improve in its ability to serve as an important focal point for enjoyment by City residents.
3. **Restoring City's Crown Jewel.** The Conservancy's plan will restore the City's crown jewel of art, architecture and culture. Mount Vernon Place will return to its roles of being both green space for the active use of its diverse residents and an important setting for historic monuments and sculptures.
4. **Enhancing the Baltimore Name.** Mount Vernon Place will rival the best and most historic parks and squares in the great cities of America and Europe. It will be able to realize its potential as a showcase of great architecture, monuments, sculptures and landscaping which visitors from near and far will admire.

Thank you in advance for your embrace of the Conservancy and this Agreement for the benefits that they will bring to us all in Baltimore City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jason Curtis', is written over a light blue rectangular background.

Jason Curtis, Chairman  
Board of Directors

1221 N. Calvert St.

Baltimore, MD

21202

tel 410-528-1512

fax 410-468-0129

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MURRAY BERGER, CMCA®, AMS®  
MELANIE SNYDER, ARM®

April 4, 2012

Baltimore City Board of Estimates  
Honorable Bernard C. Young, President  
Honorable Stephanie Rawlings-Blake, Mayor  
Honorable Joan M. Pratt, Secretary  
George Nilson, Esq., City Solicitor  
Colonel Alfred H. Foxx, Jr., Director  
100 Holliday Street, Room 204  
Baltimore, Maryland 21210

Ladies and Gentlemen:

On behalf of The Washington Park Company, I write to express our support for the Mount Vernon Place Restoration and Services Agreement. As residents who live directly on the parks, we strongly encourage Baltimore City to enter into the Agreement with the Mount Vernon Conservancy for the following reasons:

1. **Reducing Costs to the City.** The Conservancy's access to private funds, and related contributions for the restoration and maintenance of Mount Vernon Place, will serve to reduce the outlays required from the City for Mount Vernon.

2. **Increasing City's Population.** By restoring a much-needed amenity in the center of the City, the restoration and ongoing care of Mount Vernon Place will support the administration's current plan of bringing 10,000 new residents to the City. Mount Vernon Place will improve in its ability to serve as an important focal point for enjoyment by City residents.

3. **Restoring City's Crown Jewel.** The Conservancy's plan will restore the City's crown jewel of art, architecture and culture. Mount Vernon Place will return to its roles of being both green space for the active use of its diverse residents and an important setting for historic monuments and sculptures.

4. **Enhancing the Baltimore Name.** Mount Vernon Place will rival the best and most historic parks and squares in the great cities of America and Europe. It will be able to realize its potential as a

showcase of great architecture, monuments, sculptures and landscaping which visitors from near and far will admire.

Thank you in advance for your embrace of the Conservancy and this Agreement for the benefits that they will bring to us all in Baltimore City.

Sincerely,  
Wallace H. Campbell & Co., Inc.  
Managing Agent for The Washington Park Company

A handwritten signature in cursive script, appearing to read "Tanis Gartmond".

Tanis Gartmond, AMS®, PCAM®

Management Supervisor

TG:ta

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## MINUTES

Department of Recreation and Parks - cont'd

President: "The first item on the non-routine agenda can be found on Page 44, Mount Vernon Place Restoration and Service Agreement. Will the parties please come forward? Good morning. Where's the protestant? Are they here?"

Mayor: "Spence."

President: "Um."

Mayor: "No, but call their names so they know --."

Deputy Comptroller: "Is either Joan Spence or Mr. Thomas Spence present?"

President: "I'll entertain a Motion."

City Solicitor: "In the absence of the protestants I MOVE approval of the item as submitted by the Department of Recreation and Parks."

President: "All those in favor."

Comptroller: "Second."

Director of Public Works: "Aye."

President: "Second, it has been properly moved and second. All those in favor say AYE. Those opposed NAY. The Motion carries. Thank you."

Mayor: "I like to thank the people. I would --I know that a lot of time and energy was put into having this presentation made. I want to thank all of particularly the community members

## MINUTES

who have come out in support of this moving forward. You know when I think about growing up and my love for the Mount Vernon Community, I know that this is a step in the right direction. So, I want to thank you all for your hard work. I know that this is just the beginning. So, this is -- I hope to see you in and around Mount Vernon and enjoying what we are to do with that area. Thank you. Name for the record."

Mr. Andy Frank "Johns Hopkins University and a member of Conservancy Board. Madam Mayor, I first want to thank you very much for having the faith in us to work together to restore this national treasure, and I want to thank your staff who worked tremendously with us. Colin Tarbert, Steve Shattuck, Kaliope Parthemos. From the beginning they were tough but they were fair and they understood the value of this partnership and I know that stems from your leadership, and members of the Board, thank you very much for your support and we invite you up to Mount Vernon hopefully within the next year to break ground on the

MINUTES

restoration of Mount Vernon -- of Washington Monument so that we can complete it by 2014. So, thank you very much."

President: "Thank you."

City Solicitor: "Thank you."

Mayor: "Thanks."

\* \* \* \* \*

**MINUTES**

Fire and Police Employees' - Actuarial Services and  
Retirement System (F&P) Consulting Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an actuarial services and consulting agreement with Cheiron, Inc. The period of the actuarial services and consulting agreement is effective upon Board approval through December 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - 6000-604112-1540-171400-603018  
(not to exceed)

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

The Board of Trustees of the Fire and Police Employees' Retirement System conducted a comprehensive actuarial search. Cheiron, Inc. demonstrated its expertise in providing competent actuarial consulting services for many public pension plans. Consequently, the F&P Board selected, and desires to retain Cheiron, Inc. to serve as the F&P's actuary during the five year term of this agreement. Cheiron, Inc. will advise the F&P Board on matters regarding the administration of the actuarial funds of the F&P, including calculating the annual valuation of the F&P's assets and liabilities and projecting the City's annual contribution as well as conducting a triennial experience study of the F&P's actuarial assumptions. Total compensation under this 5-year contract may not exceed \$455,800.00 in fixed fees plus hourly rates for other services and changes, in total not to exceed \$1,000,000.00.

## MINUTES

Fire and Police Employees' Retirement System - cont'd

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the actuarial services and consulting agreement with Cheiron, Inc. The Comptroller **ABSTAINED**.



**MINUTES**

Department of Housing and - Head Start Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Head Start agreement with St. Vincent de Paul of Baltimore, Inc., delegate agency for the St. Vincent de Paul Head Start program. The period of the agreement is October 1, 2011 through September 30, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$164,869.00 - 5000-586812-6051-516500-603051

**BACKGROUND/EXPLANATION:**

Under the terms of this Head Start agreement, the organization will use the funds to serve 221 children in a five-week summer program from June to July 2012, five days per week. The staff will focus on school readiness, enhancing the learning environment while strengthening student skills, and partnering with the Science, Engineering, Math, and Aerospace Academy, through Morgan State University. The staff will also collaborate with the Montessori School.

The agreement is late because of delays in the administrative review process.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Head Start agreement with St. Vincent de Paul of Baltimore, Inc. The President **ABSTAINED.**

**MINUTES**

Office of the Mayor - Amendment to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to agreement with the Family League of Baltimore City, Inc.

**AMOUNT OF MONEY AND SOURCE:**

\$306,148.00 - Community Schools  
140,000.00 - Out-of-School Time/After School  
**\$446,148.00** - 1001-000000-4460-692000-607001

**BACKGROUND/EXPLANATION:**

The current agreement for Community Schools and Out-of-School Time/After School programming is being amended to include \$446,148.00 of recovered funding from the FY 2011 award. These funds will provide funding to two additional organizations for out-of-school programming and provide additional funding to the existing network of Community School programs. On November 23, 2011, the Board approved the original agreement with the Family League of Baltimore City, Inc. in the amount of \$4,812,635.00. This amendment in the amount of \$446,148.00 will increase the total contract amount to \$5,258,783.00.

The accountability structures with the after school programs provide a mechanism to recover funding when attendance benchmarks are not met. In FY 2011, the balance of recovered funding was \$446,148.00. This amendment will enable these recovered funds to be reinvested in the initiative in FY 2012.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## MINUTES

Office of the Mayor - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to agreement with the Family League of Baltimore City, Inc. The Mayor **ABSTAINED**.

## MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

**BIDS, PROPOSALS AND CONTRACT AWARDS**

Prior to the reading of the bids scheduled to be received and opened today, the Clerk to the Board announced that **NO ADDENDA WERE RECEIVED** extending the dates for receipt and opening of bids. There were no objections.

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective department for tabulation and report:

Department of Transportation - TR 12301, Resurfacing  
Highways at Various  
Locations Citywide Northeast

Civil Construction, LLC  
P. Flanigan & Sons, Inc.  
M. Luis Construction Co., Inc.\*

Department of Transportation - TR 12304, Resurfacing  
Highways Various Locations  
Southeast

P. Flanigan & Sons, Inc.  
M. Luis Construction Co., Inc.\*

## MINUTES

Department of Transportation - SC 870, Scum/Grease System  
Improvements at the Back  
River Wastewater Treatment  
Plant

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MEB General Contractors, Inc.\*\*  
American Contracting & Environmental Services, Inc.  
Ulliman Schutte Construction, LLC  
Shaney Construction Company, Inc.  
The Whiting-Turner Contracting Co.

Bureau of Purchases - B50002037, Annual Inspection  
and Code Deficiency Repair  
of Cranes and Hoists

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Crane America Services, Inc  
Crane 1 Services  
Overhead Crane

Bureau of Purchases - B50002313, Police Exam  
Consultant Services

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Fire & Police Selection, Inc.  
Ergometrics & Applied Personnel Research, Inc.  
IO Solutions, Inc.  
CPS Human Resource Consulting

Bureau of Purchases - B50002346, Uniforms for the  
Department Of Transportation

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Howard Uniform Company

MINUTES

Bureau of Purchases

- B50002358, Vehicle Glass  
Repair & Installation  
Services

Professional Auto Glass  
Royal Glass Company  
Millennium 2, Inc.  
Smith Auto Glass & Upholstery

\* UPON FURTHER MOTION, the Board found the bids of M. Luis Construction Co., Inc. **NON-RESPONSIVE** since the bids were not accompanied by bid deposit checks or an annual bid bond, as required by the provisions of the City Charter and as set forth in the specifications.

\*\* UPON FURTHER MOTION duly made and seconded, the Board declared the bid of MEB General Contractors, Inc. **NON-RESPONSIVE** due to the company's failure to submit the complete original contract book as required by the contract specifications.

\* \* \* \* \*

There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next scheduled meeting on Wednesday, April 18, 2012.

JOAN M. PRATT  
Secretary