



Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry,
Mr. James Shea, Mr. Jason Mitchell**
From: **Council President Nick J. Mosby**
Date: **September 20, 2021**
Re: **Board of Estimates Agenda Items for September 22, 2021 at 9:00am**

The items on the Board of Estimates Agenda for September 22, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

- P 1-2 BOARDS AND COMMISSIONS
- P 3 Department of Housing and Community Development (DHCD) – Grant Agreement
- P 4 Department of Housing and Community Development (DHCD) – Grant Agreement
- P 5-6 TRANSFERS OF FUNDS
- P 7 Police Department – Grant Award
- P 8 Police Department - Agreement
- P 9 Mayor's Office of Employment Development – Individual Training Account Agreement
- P 10 Mayor's Office of Employment Development – Individual Training Account Agreement
- P 11 Mayor's Office of Employment Development – Professional Services Agreement
- P 12 Mayor's Office of Employment Development (MOED) – Provider Agreement
- P 13-14 Mayor's Office of Homeless Services – Grant Agreements
- P 15 Mayor's Office of Children and Family Success – Grant Agreement
- P 16-17 Department of Transportation – Grant Agreement
- P 18 Department of Transportation – Minor Privilege Permit Applications
- P 19 Department of Transportation – Traffic Mitigation Agreement
- P 20 Department of Transportation – Memorandum of Understanding
- P 21 Office of the State's Attorney for Baltimore City (OSA) – Grant Adjustment Notice No. 2
- P 22 Office of the State's Attorney for Baltimore City (OSA) – Grant Award
- P 23 Office of the State's Attorney for Baltimore City (OSA) – Grant Award
- P 24 Office of the State's Attorney for Baltimore City (OSA) – Ratification of Agreement
- P 25 Office of the State's Attorney for Baltimore City (OSA) – Grant Award
- P 26-39 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 40 Mayor's Office of Performance and Innovation – CORRECTION
- P 41 Baltimore City Office of Information and Technology (BCIT) – Ratification of First Amendment to Agreement
- P 42-43 Mayor's Office of Neighborhood Safety and Engagement (MONSE) – Grant Award
- P 44-45 Mayor's Office of Neighborhood Safety Engagement (MONSE) – Ratification of Grant Adjustment Notices and (GAN) Nos. 10-15
- P 46-47 Department of Human Resources – Non-Retiree Employment Agreement
- P 48-49 Department of Planning – First Amendment to Non-Construction Consultant Agreement
- P 50 Department of Law – Settlement Agreement and Release
- P 51-52 Department of Law – Fourth Amendment to Agreement
- P 53 Baltimore City Fire Department (BCFD) – Reimbursement
- P 54 Baltimore City Fire Department (BCFD) – Reimbursement
- P 55 Department of Finance – First Amendment to Grant Agreement
- P 56 Department of Finance – Modification to COVID-19 Emergency Grant Agreement

- P 57 Department of Finance/Bureau of Risk Management – First Amendment to the Professional Services Agreement
- P 58-62 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 63-64 Health Department – Agreements
- P 65-66 Health Department – Expenditure of Funds
- P 67 Health Department – Notice of Award
- P 68 Health Department – Notification of Grant Award
- P 69 Health Department – Ratification of Agreement
- P 70-72 Parking Authority of Baltimore City (PABC) – Second Amendment to Lease Agreement
- P 73 Department of Public Works/Office of Engineering and Construction - Partial Release of Retainage
- P 74 Department of Public Works/Office of Engineering and Construction - Amendment No. 1 to On-Call Agreement
- P 75 Department of Public Works/Office of Engineering and Construction - Amendment No. 2 to Agreement
- P 76-77 Department of Public Works/Office of Engineering and Construction – Task Assignment
- P 78 Department of Public Works – Ratification
- P 79 Department of Public Works/ Bureau of Water and Wastewater – Memorandum of Land Restrictions for Dam or Reservoir
- P 80-81 Department of Public Works/Office of Engineering and Construction (DPW) – Amendment No. Six to Agreement
- P 82-83 Department of Public Works/Office of Engineering and Construction (DPW) – Amendment No. 1 to Agreement
- P 84-85 Department of Public Works/Office of Engineering and Construction (DPW) – Amendment No. 6 to Agreement
- P 86-87 Department of Real Estate – Interdepartmental Lease Agreements
- P 88 Space Utilization Committee – Interdepartmental Lease Agreements
- P 89 Department of Real Estate – Lease Agreement
- P 90 Department of Real Estate – Assignment of Tax Sale Certificate
- P 91 Department of Real Estate – Assignment of Tax Sale Certificate
- P 92 Department of Real Estate – Renewal of Lease Agreement
- P 93 Space Utilization Committee – Lease Renewal
- P 94-95 Department of Public Works – Post Award Services Agreement
- P 96 PROPOSALS AND SPECIFICATIONS
- P 96 Closing

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

- P 61 #9 Bureau of Procurement
B50006162, Services to Remove
Excess Logs, Wood Debris, and Wood Chips at Camp Small
(Department of Recreation and Parks)

A Protest has been received from Northwest Recycling, LLC.

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c), must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's website and the Secretary to the Board's website.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR SEPTEMBER 22, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 478 0446.) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

3. EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE IS WEEKLY ON TUESDAY AT 11:00 A.M.

BOARD OF ESTIMATES' AGENDA – SEPTEMBER 22, 2021

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

| | |
|------------------------------------|------------------|
| Comer Construction, Inc. | \$ 8,000,000.00 |
| Independence Excavating, Inc. | \$863,420,000.00 |
| P & H Fencing, LLC | \$ 740,000.00 |
| Potts & Callahan, Inc. | \$188,210,000.00 |
| Site Services, LLC | \$ 1,500,000.00 |
| Soil and Land Use Technology, Inc. | \$ 1,500,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|---|--|
| A Squared Plus Engineering Support Group, LLC | Engineer |
| BVF Engineering, Inc. | Engineer |
| Comprehensive Structural Solutions, LLC | Engineer |
| Corrpro Companies, Inc. | Engineer |
| CV, Inc. | Landscape Architect Engineer Land Survey |

AGENDA

BOARD OF ESTIMATES

9/22/2021

BOARDS AND COMMISSIONS – cont'd

| | |
|--|--|
| ECO Integration, Inc. | Engineer |
| Froehling & Robertson, Incorporated | Engineer |
| iDesign Engineering, Inc. | Engineer |
| Infrastructure Technologies, LLC | Engineer |
| Patton, Harris, Rust & Associates, A Professional Corporation | Landscape Architect Engineer Land Survey |
| Pure Technologies U.S. Inc. | Engineer |
| Wood Environment & Infrastructure Solutions, Inc. | Engineer |

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Housing and – Grant Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with BRIDGES Community Development Corporation. The period of the agreement is effective upon Board approval for 24 months.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 - 9910-903241-9588-900000-706032

BACKGROUND/EXPLANATION:

The DHCD’s community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. The DHCD created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative to leverage assets and support community-led efforts that are essential to a neighborhood’s viability.

On January 31, 2019, DHCD released the CCG Capital Grant Guidelines and Application. On August 28, 2019 the Mayor awarded 25 organizations.

Through the CCG Capital program, BRIDGES Community Development Corporation was awarded \$300,000.00 to be used solely for the acquisition of 3101 West Belvedere Avenue and the development of 3025, 3029, 3065, and 3067 Spaulding Avenue, with the intention of constructing a mixed income housing project offering families affordable rental housing and townhomes for home ownership.

The Grantee may submit a written request to DHCD asking for: a one-year extension to the term of this Agreement; and/or a budget reallocation not to exceed 20% of the Grant Funds.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON MAY 26, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Housing and – Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Historic East Baltimore Community Action Coalition, Inc. The period of the agreement is effective upon Board approval for 24 months.

AMOUNT OF MONEY AND SOURCE:

\$65,000.00 - 9910-903241-9588-900000-706032

BACKGROUND/EXPLANATION:

The DHCD’s community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative to leverage assets and support community-led efforts that are essential to a neighborhood’s viability.

On January 31, 2019, DHCD released the CCG Capital Grant Guidelines and Application. On August 28, 2019 the Mayor awarded 25 organizations.

Through the CCG Capital program, the Historic East Baltimore Community Action Coalition, Inc. was awarded \$65,000.00 to pay for repairs and renovation costs to the exterior of homes in the Madison East End Community Development Initiative.

The Grantee may submit a written request to DHCD asking for: a one-year extension to the term of this Agreement; and/or a budget reallocation not to exceed 20% of the Grant Funds.

MBE/WBE PARTICIPATION:

The Grantee has signed a Commitment to Comply. The MBE goals for the project are:

MBE: 27%

WBE: 10%.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

6

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

9/22/2021

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|--|---|---|
| <u>Baltimore Development Corporation</u> | | | |
| 1. | \$109,278.62 1 st Community & Economic De- velopment Bond | 9910-918053-9600 Construction Reserve Inner Harbor Infrastructure | 9910-9222053-9601 Inner Harbor Infrastructure |

This transfer of funds will update the State of Good Repair engineering study in the Inner Harbor to evaluate the critical infrastructure repair needs, and the ongoing preventative maintenance necessary to keep the public areas in the Harbor from deteriorating to the point of requiring major capital investment.

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BOARD OF ESTIMATES

9/22/2021

Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the U.S. Department of Justice. The period of the award is October 1, 2019 through September 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$814,156.00 - 4000-455621-2023-733200-600000

BACKGROUND/EXPLANATION:

The City of Baltimore will utilize JAG 16 Award #2020-DJ-BX-0872 funding to continue supporting crime reduction and prevention strategies. Additionally, grant funding will enable the Baltimore Police Department to aim to reduce violent crime while continuing the commitment to community-based crime prevention programs. The partners included in this award are: The Mayor’s Office of Criminal Justice, The Baltimore Police Department, The Office of the State’s Attorney, The Circuit Court for Baltimore City, and The Department of Housing.

The grant award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with LeadAbility LLC. The period of the agreement is effective upon Board approval through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$16,050.00 - 1001-000000-8070-819600-603026

BACKGROUND/EXPLANATION:

LeadAbility LLC provides training, by people with disabilities, to organizations about to how to work with individuals with disabilities. They will train the Academy classes for 5-6 classes per year using in person instruction, and audio-visual and/or written materials, and provide an evaluation at the end of the training period.

APPROVED FOR FUNDS BY FINANCE

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Mayor’s Office of Employment Development – Individual Training Account Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Individual Training Account Agreement with All State Career, Inc. The period of the agreement is July 1, 2021 through June 30 2022, unless terminated earlier in accordance with this agreement.

AMOUNT OF MONEY AND SOURCE:

\$58,000.00 - 4000-807521-6312-467205-603051
4000-806721-6312-467205-603051
2026-000000-6311-734100-603051

BACKGROUND/EXPLANATION:

All State Career Inc. will provide training in areas specified on the Department of Labor, Licensing and Regulation list of approved Training Providers.

The training will consist of the program(s) described in the Workforce Innovation and Opportunity Act (WIOA) training programs outline and will include any participant attendance policies, academic benchmarks and the means of measuring achievements, completion standards and the total hours of each course in a certificate program. The maximum length of time a participant can remain in training is one year.

The money will be drawn from three different accounts (FY21 WIOA Adult and FY21 WIOA Dislocated Worker, and Casino Impact Area Funds). The accounts and the amounts cannot be determined until the participants are registered.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Individual Training Account Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Mayor’s Office of Employment Development – Individual Training Account Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Individual Training Account Agreement with the Baltimore City Community College. The period of the agreement is July 1, 2021 through June 30, 2022, unless terminated earlier in accordance with this agreement.

AMOUNT OF MONEY AND SOURCE:

\$55,410.00 - 4000-807521-6312-467205-603051
4000-806721-6312-467205-603051
2026-000000-6311-734100-603051

BACKGROUND/EXPLANATION:

Baltimore City Community College will provide training in those areas specified on the Maryland Higher Education Commission list of approved Training Providers (accessed through the Maryland Department of Labor, Licensing and Regulation).

The training will consist of the program(s) described in the Workforce Innovation and Opportunity Act (WIOA) training programs outline and will include any participant attendance policies, academic benchmarks and the means of measuring achievements, completion standards and the total hours of each course in a certificate program. The maximum length of time a participant can remain in training is one year.

The money will be drawn from three different accounts (FY21 WIOA Adult, FY21 WIOA Dislocated Worker and Casino Support Funds). The accounts and the amounts drawn from those accounts cannot be determined until the participants are registered.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Individual Training Account Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Mayor's Office of Employment Development – Professional Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Professional Services Agreement with the Baltimore City Board of School Commissioners, Baltimore City Public Schools. The period of the agreement is June 28, 2021 through July 1, 2022.

AMOUNT OF MONEY AND SOURCE:

\$172,800.00 – 5000-510922-6397-817503-405001

BACKGROUND/EXPLANATION:

The purpose of this Agreement is to support the YouthWorks summer jobs program run by the Mayor's Office of Employment Development. For the 2021 program, worksites operated virtual, in-person, or hybrid programs. More than 6,000 youth completed the application process and were offered a job. This Grant funds 96 youth, at a cost of \$1,800.00 per youth, participating in virtual programming. The cost includes youth wages of \$11.75 per hour for 20 hours per week for six weeks, and administrative costs.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

The MOED is the recipient of funds, therefore MBE/WBE requirements do not apply.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Professional Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Mayor's Office of Employment Development (MOED) – Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement the National Center on Institutions and Alternatives, Inc. The period of the agreement is retroactive from October 1, 2020 through September 30, 2021, with an option to renew for one additional 1-year at the sole discretion of the City.

AMOUNT OF MONEY AND SOURCE:

\$90,000.00 - 4000-806421-6313-817705-603051

BACKGROUND/EXPLANATION:

On October 7, 2020, the MOED received approval from the Board to accept the PY20 Workforce Innovation and Opportunity Act (WIOA) Grant Award from the Maryland State Department of Labor, Licensing and Regulation in the amount of \$4,199,869.00 that will support this Agreement.

The purpose of this Agreement is to secure the services of the Provider to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 15 Baltimore City out-of-school youth ages 18 to 24 years old. National Center on Institutions and Alternatives, Inc. will increase employment and education prospects for participants through skills training, leadership development, and the provision of life and workplace readiness skills.

The Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A. This is a Professional Services Contract

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Mayor's Office of Homeless Services – Grant Agreements

The Board is requested to approve and authorize execution of the various Grant Agreements.

- 1. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** **\$2,261,500.00**

Account: 5000-529122-3573-591400-405001

The Mayor's Office of Homeless Services has been awarded funds under the Homeless Solutions Program operated by the Maryland Department of Housing and Community Development. Through this program, sub-recipients will provide and operate housing assistance and or supportive services to homeless individuals and families experiencing homelessness in the City of Baltimore. The period of the agreement is July 1, 2021 through September 30, 2022.

The grant agreement is late because of a delay in the announcement of the grant award.

MBE/WBE PARTICIPATION:

N/A

- 2. **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT** **\$1,905,804.00**

Account: 4000-407122-3572-327200-404001

The Mayor's Office of Homeless Services has been awarded funds under the Emergency Solutions Grant (ESG) program operated by the U.S. Department of Housing and Urban Development. Through ESG, homeless individuals and families are provided with housing assistance and/or related supportive services to prevent clients from becoming homeless and move towards independent living. The period of the agreement is July 8, 2021 through July 8, 2023.

The grant agreement is late because of a delay at the administrative level.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

9/22/2021

MOHS – cont'd

3. **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT** **\$8,305,670.00**

Account: 4000-490822-3573-591400-404001

On March 23, 2021, the U.S. Department of Housing and Urban Development (HUD) awarded and signed an agreement with the Mayor's Office of Human Services for the Housing Opportunity with Persons with AIDS Grant (HOPWA). Through HOPWA, low income persons living with HIV/AIDS and their families are provided with housing assistance and related supportive services to prevent clients from becoming homeless. The period of the agreement is July 27, 2021 through July 27, 2024.

The agreement is late because of a delay at delay at the administrative level.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Mayor's Office of Children and Family Success – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Agreement with the Maryland State Department of Education. The period of the grant agreement is July 1, 2021 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$242,645.00 - 5000-586822-1772-180300-405001

BACKGROUND/EXPLANATION:

The City has received a Head Start (HS) State Supplemental Continuation Grant from the Maryland State Department of Education to undertake the Head Start Program. The City will administer a Head Start Program that promotes school readiness of children under 5 from low-income families through education, health, social, and other services. The grant will provide support to subrecipients and administration for the program.

The grant agreement is late because of a delay in receiving the award notification from the State.

MBE/WBE PARTICIPATION:

MBE/WBE goals are not applicable this item as it is a grant award.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Transportation – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Department of Transportation (MDOT) in connection with the Maryland Kim Lamphier Bikeways Network Program. The period of the agreement is effective upon Board approval and will terminate when all payments of the Grant have been made or on December 31, 2022, whichever is sooner. At its discretion, the Department may elect to extend the term of the Grant by up to six months, upon written notice by the MDOT.

AMOUNT OF MONEY AND SOURCE:

\$ 83,000.00 - 9950-905182-9527-000000-490358 – State
22,000.00 - 9950-905182-9527-000000-490358 - Local Matching Fund
\$105,000.00

BACKGROUND/ EXPLANATION:

The Maryland Bikeways Program was established and approved by the General Assembly to provide state transportation funding to support and expedite projects that improve bicycle transportation in the State. The MDOT has granted \$83,000.00 to the Department for Automated Bike Counters in Baltimore City, a Minor Retrofit project that will fund up to 15 automated bicycle counters on core sections of bike network. The Department of Transportation has committed a matching fund contribution of \$22,000.00.

The Project will allow for data collection via automated bike counters that will help the Department assess bicycle demand in different parts of the City and to evaluate individual infrastructure projects, demonstrate infrastructure value, observe ridership and improve project planning.

The project's scope of work will include, but is not limited to: providing opportunities for community input on counter locations; submitting the draft and final counter locations to the MDOT Kim Lamphier Bikeways Program for review and coordination; purchasing and installing automated bicycle counters; and providing bicycle traffic count data on a quarterly basis to the Maryland Department of Transportation for five years following the installation of the automated counters. Data will be submitted on the 10th day of January, April, July and October through 2026.

The scope also includes preparation of quarterly status reports and a final report, as requested by the Department and monitoring and supervising the compliance with all

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Transportation – cont'd

provisions in this Agreement.

All work on the project that is reimbursable under this Grant must be completed and all invoices/requests for reimbursement must be submitted by the Grantee before the grant termination date. Any invoices/requests for reimbursement submitted after the grant termination date will be identified as a disallowed cost and not processed for payment by MDOT. The Grantee's obligation to provide traffic count data as described in the agreement will survive the termination of this Agreement.

The grant agreement is late because of the administrative process.

MBE/WBE/DBE PARTICIPATION:

As this Grant Agreement is to establish the framework for roles and responsibilities for the subject project, the future procurement as a result of the outlined funding above will be considered for minority participation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| | <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|----|--|--------------------------------|--|
| 1. | 817 Aliceanna St. k/a 801 Aliceanna St. | Help II, LLC | Two bracket signs 4 sq. ft. each, One single face electric sign 10.28' |
| | Flat charge: \$528.10 | | |
| 2. | 2001 W. Cold Spring Lane | Cold Spring Partners DE LLC | One single face electric sign 2.25 sq. ft |
| | Flat charge: \$210.90 | | |

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Transportation – Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a Traffic Mitigation Agreement with MRP Industrial NE, LLC at 1201 S. Caton Avenue. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/ EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for City Logistics at 1201 S. Caton Avenue, constructing an industrial warehouse with 342,160 square feet. The Developer agrees to install upgrades to the intersection of South Caton Avenue and Benson Avenue and install: a pedestrian signal on the south leg of the intersection; continental crosswalks on three legs of the intersection with stop bars; truck restriction signs to direct trucks to use designated roadways for delivery; a sign on northbound South Caton Avenue alerting vehicles that the curb lane ends; and a concrete pad between the sidewalk and curb at the bus stop immediately north of the intersection, for which the Developer assumes 100% of the cost. The Developer agrees to enter into a Developer's Agreement(s) for construction of the mitigation.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with New Auchentoroly Terrace Association (Owner). The period of the MOU is effective upon Board approval for two years, with an option to renew for two years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Organization has submitted plans and a valid petition for the installation of right of way art in the City owned right of way at 2800 Druid Hill Avenue and Fulton Avenue.

The MOU establishes the framework for the Organization to install right of way art (the “Placemaking Elements”) at specified locations, all at its sole cost and subsequently for the Organization to perform ongoing maintenance of all aspects of the Project during the term of the Agreement. The Placemaking Elements will be owned solely by the City and nothing in the MOU will confer upon the Organization any right, title or interest in the Placemaking Elements other than as expressly provided in the MOU.

MBE/WBE/DBE PARTICIPATION:

This is not a competitive procurement item. The Owner is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Office of the State’s Attorney – Grant Adjustment Notice No. 2
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of Grant Adjustment Notice (GAN) No. 2 from the State of Maryland – Governor’s Office of Crime Control and Prevention (GOCCP). The GAN No. 2 reallocates grant line item budget amounts.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 5000-519521-1156-117900-601001

BACKGROUND/EXPLANATION:

On February 24, 2021, the Board approved acceptance of the award from GOCCP for the grant entitled Coronavirus Emergency Assistance in the amount of \$138,125.00, for the period of period of October 1, 2020 through December 31, 2021.

On May 5, 2021, GAN No. 1 decreased the Personnel line item by \$3,000.00 from \$138,125.00 to \$135,125.00, and increased the Teletherapy Platform line item by \$3,000.00 from \$0.00 to \$3,000.00.

On August 17, 2021, GAN No. 2 decreased the Personnel line item by \$52,100.00 from \$135,125.00 to \$83,025.00 and increased the Other line items as follows: Cellphones for Therapists from \$0.00 to \$3,000.00; Client Assistance Funds from \$0.00 to \$30,000.00; Parking Vouchers from \$0.00 to \$5,000.00; Postage from \$0.00 to \$1,500.00; Program supplies from \$0.00 to \$12,300.00; and Subject Matter Textbooks from \$0.00 to \$300.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Adjustment Notice No. 2 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Office of the State's Attorney – Grant Award
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from the State of Maryland – Governor's Office of Crime Control and Prevention (GOCCP) entitled Targeting Repeat Offenders. The period of the grant award is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$214,240.00 - 5000-513822-1150-118000-601001

BACKGROUND/EXPLANATION:

GOCCP has awarded this grant to the Office of the State's Attorney for Baltimore City to investigate and prosecute violent offenders by supporting the U.S. Attorney Office, in coordination with ATF, DEA, FBI, and HSI to bring multi-defendant indictments against some of the city's most dangerous violent repeat offenders and criminal organizations. Grant funds will support salary.

The Grant Award is late because it was received from the grantor after the grant start date.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Office of the State’s Attorney – Grant Award
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from the State of Maryland – Governor’s Office of Crime Control and Prevention (GOCCP) entitled Gun Violence Reduction Initiative. The period of the grant award is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - 5000-504822-1150-118000-601001

BACKGROUND/EXPLANATION:

GOCCP has awarded funds to State’s Attorney’s Office to support the Gun Violence Reduction Initiative program. Funding will support the salary of one cross-designated Assistant State’s Attorney to the U.S. Attorney’s Office assigned to handle the prosecution of gun cases as a part of the citywide effort to reduce gun violence.

The Grant Award is late because it was received from the grantor after the grant start date.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Office of the State's Attorney – Ratification of Agreement
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an agreement with the Mid-Atlantic Innocence Project (MAIP) to operate the Baltimore City Wrongful Conviction Review Program. The term of the agreement is October 1, 2019 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$82,500.00 - 4000-439320-1150-118100-601001

BACKGROUND/EXPLANATION:

On October 21, 2020 the Board approved the award to OSA from The United States Department of Justice (DOJ). OSA and MAIP will work together to operate the Baltimore City Wrongful Conviction Review Program in an effort to increase the identification and investigation of wrongful conviction claims in Baltimore City and provide quality representation to those who may have been wrongfully convicted, through increased collaboration and communication between the attorneys litigating the case and the prosecutors considering their requests.

This request is late due to administrative delays in obtaining the necessary signatures.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Office of the State’s Attorney – Grant Award
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from the State of Maryland – Governor’s Office of Crime Control and Prevention (GOCCP) entitled FY21 Victim/Witness Relocation Assistance Continuation. The period of the grant award is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$360,000.00 - 5000-513522-1156-117900-405001

BACKGROUND/EXPLANATION:

GOCCP has awarded this grant to the Office of the State’s Attorney for Baltimore City which will help reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders in Baltimore City. The program will improve services for victims and witnesses of crime by meeting the need for increased protection and relocation assistance.

The Grant Award is late because it was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement

- | | | | |
|----|---|---------------------|----------------|
| 1. | <u>KORN FERRY (US)</u> | <u>\$ 31,080.00</u> | <u>Renewal</u> |
| | Contract No. B50005730 – Actuarial Valuation Services for Post-Employment Benefits – Department of Finance – P.O. No. P548573 | | |

On July 31, 2019, the Board approved the initial award in the amount of \$31,080.00. The award contained four 1-year renewal options. On June 10, 2020, the Board approved the first renewal in the amount of \$21,080.00. This second renewal in the amount of \$31,080.00 is for the period June 30, 2021 through June 29, 2022, with two 1-year renewal options remaining. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

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|----|---|---------------------|----------------|
| 2. | <u>CUMMINS, INC.</u> | <u>\$250,000.00</u> | <u>Renewal</u> |
| | Contract No. 08000 – OEM Parts and Service for Orion Bus Batteries – Department of General Services, Fleet Management – Req. No.: P549245 | | |

On September 25, 2019, the Board approved the initial award in the amount of \$800,000.00. The award contained three 1-year renewal options. This first renewal in the amount of \$250,000.00 is for the period October 16, 2021 through October 15, 2022, with two 1-year renewal options remaining. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
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Bureau of Procurement – cont'd

3. **1st Call**

EASTER'S LOCK AND
ACCESS SYSTEMS, INC.

2ND Call

BALTIMORE LOCK AND
HARDWARE, INC.

| | |
|--------------|---------|
| \$ 75,000.00 | Renewal |
|--------------|---------|

Contract No. B50004654 – Locksmith Services for Various City Agencies – Department of General Services, Recreation and Parks, etc. – P.O. Nos.: P536960 and P536961

On September 14, 2016, the Board approved the initial award in the amount of \$349,000.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$75,000.00 is for the period October 1, 2021 through September 30, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 25, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 23, 2016.

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| 4. | <u>GUARDRAILS, ETC.</u> | \$ 25,000.00 | Renewal |
| | Solicitation No. B50006062 – Guardrails – Department of Transportation – Req. No.: P551602 | | |

On June 10, 2020, the Board approved the initial award in the amount of \$32,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$25,000.00 is for the period June 3, 2021 through June 2, 2022, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable.

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| 5. ORASURE TECHNOLOGIES, <u>INC.</u> | <u>\$ 0.00</u> | <u>Renewal</u> |
| Contract No. 08000 – OraQuick Advance HIV Test Kits – Baltimore City Health Department – P.O. No.: P538032 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On December 21, 2016, the Board approved the initial award in the amount of \$700,000.00. The award contained two renewal options. On December 18, 2019, the Board approved the first renewal in the amount of \$300,000.00. This final renewal in the amount of \$0.00 will allow the BCHD to continually purchase the proprietary oral swab (oral fluid HIV test) to test patients when drawing blood is not feasible. The period of the renewal is February 16, 2021 through February 15, 2022. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement as these commodities are only available from the distributor and are available from subcontractors.

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
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Bureau of Procurement – cont'd

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| 6. | <u>MISSION MEDIA, LLC</u> | <u>\$ 11,513.00</u> | <u>Ratification and Renewal</u> |
| | Contract No. 06000 – Charm TV Website Hosting Service Level Agreement – Mayor’s Office of Cable and Communications – P.O. No.: P539936 | | |

On June 7, 2017, the Board approved the initial award in the amount of \$33,600.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This third renewal in the amount of \$11,513.00 will provide support of the website hosting platform. The period of the ratification is June 9, 2021 through September 14, 2021. The period of the renewal is September 15, 2021 through June 8, 2022, with two 1-year renewal options remaining. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

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| 7. | <u>GREB SERVICE, INC.</u> | <u>\$ 65,000.00</u> | <u>Increase</u> |
| | Contract No. B50006203 – Fabrication and Welding Services – Department of General Services – Fleet – P.O. No.: P554204 | | |

On April 14, 2021, the Board approved the initial award in the amount of \$45,000.00. This increase in the amount of \$65, 000.00 is necessary as Fleet had to use services covered by this contract for unexpected repairs of various types to pass required certification which caused an increased usage of the contract. This increase will provide for the continuation of uninterrupted services during the remaining contract period. This increase will make the award amount \$110,000.00. The contract expires on April 13, 2022. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Procurement – cont'd

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| 8. <u>CELLEBRITE, INC.</u> | <u>\$ 36,000.00</u> | <u>Increase</u> |
|----------------------------|---------------------|-----------------|
- Contract NO. 08000 – Cellebrite Ultimate (Software and Hardware Upgrade) – Baltimore Police Department – P.O. No.: P553041

This meets the condition that there is no advantage in seeking competitive responses.

On March 31, 2021, the Board approved the initial award in the amount of \$202,058.00. This increase in the amount of \$36,000.00 is necessary to pay for training classes provided by Cellebrite on how to use their software and hardware. This increase will make the award amount \$238,058.00. The contract expires on March 30, 2022. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement as these commodities are only available from the manufacturer and are not available from subcontractors.

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|------------------------------------|---------------------|-----------------|
| 9. <u>SOURCE TECHNOLOGIES, LLC</u> | <u>\$280,000.00</u> | <u>Increase</u> |
|------------------------------------|---------------------|-----------------|
- Contract No. 08000 – Provide a Comprehensive Odor Control Service Package – Department of Public Works – Waste Water Facilities – P.O. No.: P547915

On May 15, 2019, the Board approved the initial award in the amount of \$600,000.00. On December 2, 2020, the Board approved an increase in the amount of \$180,000.00. This second increase in the amount of \$280,000.00 is necessary as the agency required higher usage rate during the startup of the plant’s New Headworks facility. There was uptick in use of the required chemical than what was forecasted. The increase in chemical usage adequately addressed and minimized the hydrogen sulfides odors at the Back River Wastewater Treatment Plant. This increase will make the award amount \$1,060,000.00. The contract expires on May

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
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Bureau of Procurement – cont'd

31, 2022, with no renewal options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement.

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|-----|--|---------------------|-----------------|
| 10. | <u>VISIONATIONS, LLC</u> | <u>\$ 97,600.00</u> | <u>Increase</u> |
| | Contract No. 08000 – Crimepad Software – Baltimore Police Department – P.O. No.: P551095 | | |

On April 22, 2020, the Board approved the initial award in the amount of \$73,340.00. On September 16, 2020, the Board approved the first increase in the amount of \$48,800.00. This second increase in the amount of \$97,600.00 is necessary to pay for annual licensing of CrimePad software covering the remainder of the contract term and will make the award amount \$219,740.00. The contract expires on March 16, 2023. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement, as these commodities are only available from the manufacturer and are not available from subcontractors.

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|-----|--|---------------------|------------------------|
| 11. | <u>JESCO, INC.</u> | <u>\$184,183.00</u> | <u>Selected Source</u> |
| | Contract No. 06000 – John Deere Excavator – Department of Recreation and Parks – Req. No.: R880846 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
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Bureau of Procurement – cont'd

The Vendor is the manufacturer’s locally authorized source of these products which are compatible with current equipment used at Camp Small. This purchase is for used excavator approved for funding under the Innovation Fund. This is a one-time purchase of equipment. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

On June 22, 2021, MWBOO issued a waiver as the contract is unavailable to be segmented.

MWBOO GRANTED A WAIVER ON JUNE 22, 2021.

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|---|------------------------------------|--------------|--------------------------|
| 12. | CITYWIDE YOUTH DEVELOPMENT INC. | \$ 50,000.00 | Sole Source Extension |
| Contract No. 08000 – EMAGE Industrial Apparel Manufacturing Program – Recreation and Parks, Department of Public Works, Office of the Mayor, etc. – P.O. No.: P543330 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On April 4, 2018, the Board approved the initial award in the amount of \$50,000.00. On June 27, 2018, the Board approved an increase in the amount of \$50,000.00. An extension is necessary to continue work to increase minority involvement in apparel and manufacturing through workforce development and industrial training. The period of the extension is March 30, 2021 through March 29, 2022. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
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Bureau of Procurement – cont'd

bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement.

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| 13. | THERMO ELECTRON NORTH AMERICA LLC | \$ 48,294.00 | Sole Source |
| Contract No. 08000 – Preventative Maintenance Plan for Thermo Scientific Products – Department of Public Works – Office of Compliance and Laboratories – Req. No.: R883300 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Vendor is the sole source instrument manufacturer and service provider for the Thermo Scientific ISQ and Gallery system proprietary parts, training, technical support, field service support and software. The period of the award is October 4, 2021 through October 3, 2024. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Procurement – cont'd

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|---|----------------|----------------------|
| 14. ATLANTIC EMERGENCY SOLUTIONS, INC. | \$3,549,216.00 | Cooperative Contract |
| Houston-Galveston Area Council Contract No. AM10-20-Ambulances, EMS and Other Special Vehicles – Department of General Services – Fleet – Req. No.: R878502 | | |

The contract provides government pricing on ambulances, EMS and other special vehicles. Twelve road Rescue Medic Units will be purchased from this competitively bid contract. The contract expires on September 30, 2022, and will be renewed by the City if renewed by the Lead Procurement Agency.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the Vendor to make every good faith effort to utilize Minority and Women Business Enterprises as subcontractors and suppliers, whenever possible if subcontractors are used.

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|---|---------------|--------------|
| 15. QUARLES PETROLEUM INCORPORATED | \$ 252,992.85 | Ratification |
| Hanover County, Virginia Contract No. 10-032306-2078KM – Fuel Management Service – Department of Transportation – Req. No.: R882791 | | |

This ratification is necessary to make payment for services performed outside of Contract 10-032306-2078KM – Fuel Management Services. The Lead Procurement Agency contract expired on March 16, 2021. The Vendor continues to provide fuel management services to the City of Baltimore Charm City Circulator fleet buses. It is expected that these services will be performed until September 30, 2021. By which time, a new agreement will be established by the City.

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
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Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable.

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|--|---|---------------------|------------------|
| 16. | OPPORTUNITYSPACE, INC. <u>d/b/a TOLEMI</u> | <u>\$423,000.00</u> | <u>Agreement</u> |
| Contract No. 08000 – Tolemi Software – Department of Housing and Community Development – Req. No.: R875779 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Board is requested to approve and authorize execution of an Agreement with Tolemi. The period of the agreement is September 16, 2021 through September 15, 2024.

The Supplier is the owner of the copyright for this intellectual property software and it is only available from the owner. Tolemi software products BuildingBlocks, Slate, and publiCity along with associated services, is being procured to meet certain objectives. They will replace a previous home-built system with modern web-based software, improve property related workflow capabilities within the Department of Housing and Community Development ("DHCD") and the Baltimore City Comptroller's Office, define a systematic, holistic, and data-driven approach to the acquisition and disposition of properties by the DHCD, and leverage technology as a means to alleviate resource constraints. All equipment and services are unique to the owner/supplier. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

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| 17. | <u>ALFA LAVAL, INC.</u> | <u>\$ 0.00</u> | <u>Agreement</u> |
| | Contract No. 06000 – Backriver, Ashbrook Replacement Parts – Department of Public Works – Req. No.: N/A | | |

The Board is requested to approve and authorize execution of an Agreement with Alfa Laval, Inc. The contract expires on June 22, 2024.

On June 23, 2021, the Board awarded Contract No. 06000 – Backriver, Ashbrook Replacement Parts for the Department of Public Works in the amount of \$250,000.00.

MBE/WBE PARTICIPATION:

N/A

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

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|-----|--|--------------------|---|
| 18. | <u>PERISCOPE HOLDINGS, INC.</u> | <u>\$25,000.00</u> | <u>First Amendment and Extension to Agreement</u> |
| | Contract No. 06000 – BuySpeed Software License – Department of Finance – Bureau of Procurement – P.O. No.: P537001 | | |

AGENDA

BOARD OF ESTIMATES

9/22/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement – cont'd

The Board is requested to approve and authorize execution of the Fifth Amendment to Agreement with Environmental Systems Research Institute, Inc. The period of the agreement is September 1, 2021 through January 31, 2022.

On January 25, 2017, the Board approved an initial award in the amount of \$5,000,000.00. Four extensions have been approved. This fifth extension will provide the additional time required to negotiate a new Master Purchase Agreement (MPA) with the Vendor and continued provision of licenses for the City's existing ESRI ArcGIS mapping system for the City's utilities and network infrastructure. The Vendor is the sole provider of proprietary ESRI GIS software licenses, maintenance, and technical support. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirements for a sole source procurement.

(The Fifth Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

20. NATIONAL AIRWALL

| | | |
|---|----------------------------|-------------------------|
| <u>SYSTEMS</u> | <u>\$185,000.00</u> | <u>Extension</u> |
| <u>Contract No. B50004505 – Periodic Maintenance of Operable Walls – MOCON – Convention Complex – P.O. No.: P536357</u> | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On June 27, 2016, the Board approved the initial award in the amount of \$161,165.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. This extension is necessary to provide for the continually of services while the Bureau of Procurement in collaboration with the using agency prepares a new solicitation and advertisement of services. The period of the extension is July 27, 2021 through January 1, 2022.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Mayor's Office of Performance and Innovation – **CORRECTION**

ACTION REQUESTED OF B/E:

The Board is requested to approve a correction to Account Number.

AMOUNT OF MONEY AND SOURCE:

\$3,500.00 - 1001-000000-1250-779300-603026

BACKGROUND/EXPLANATION:

On August 11, 2021, the Board approved a Transfer of Funds in the amount of \$3,500.00 using Account No. 7000-703121-1250-799100.

The Board is requested to approve the Transfer of Funds from the grant account of the Mayor's Office of Performance & Innovation to a new account with the Baltimore Civic Fund for Community Engagement, Research and Design.

The Mayor's Office of Performance & Innovation (OPI) conducts extensive research with the residents of Baltimore and Subject Matter Experts (SMEs) including user experience and qualitative research. OPI also coordinates and facilitates co-design workshops and meetings with residents and SMEs using participatory design methods. These resident touchpoints help to uncover service performance challenges and design more equitable and effective solutions. OPI will use the account with the Baltimore Civic Fund to compensate residents and SMEs for their time and participation in research and co-design activities. This will have the added benefit of increasing participation in these activities among underserved populations and gain more useful information for service improvements. OPI will also use this account to pay stipends to fellows who assist with this work.

Chief Administrative Officer Christopher Shorter will be the authorized signatory for the account.

MBE/WBE PARTICIPATION:

These are private grant funds being provided to the City. As such, MBE/WBE participation is not applicable.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

9/22/2021

Baltimore City Office of Information and Technology (BCIT) – Ratification of First Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the First Amendment to Agreement (Amendment) with Baker Tilly Virchow Krause, LLP (Consultant). The Amendment extends the period of the Agreement from January 1, 2021 through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 –1001-000000-1472-808000-603026

BACKGROUND/ EXPLANATION:

On June 17, 2020, the Board approved the Agreement with Baker Tilly Virchow Krause, LLP, in the amount of \$125,000.00, for the period June 17, 2020 through December 31, 2020.

The Amendment approves the Consultant’s continued performance under the original Agreement, extends the period of the Agreement through December 31, 2021, updates the scope of services, and adds funding in the amount of \$50,000.00, making the total award \$175,000.00. The Agreement engaged the Consultant to use Oracle extracts from ADP, LLC, load eTIME data and EV4 data into an Oracle database, and develop extracts to load to Workday.

The First Amendment to Agreement is late because of the administrative process.

MBE/WBE PARTICIPATION

MWBOO APPROVED A WAIVER ON JUNE 1, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Mayor's Office of Neighborhood Safety and Engagement (MONSE) – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Prevention Youth & Victim Services (GOCPYVS). The period of the Grant Award is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$72,543.00 - 5000-514422-2255-772500-405001

BACKGROUND/EXPLANATION:

On July 12, 2021, the GOCPYVS informed the MONSE of a grant award in the amount of \$72,543.00 for the period July 1, 2021 through June 30, 2022, for the Project Exile Media Program.

The program will support the media expansion and public awareness of Project Exile (PE), a component of Project Safe Neighborhoods, a program sponsored by the United States Attorney's Office that targets violent repeat offenders and criminal organizations involved in firearms and drug trafficking in Baltimore City. Defendants prosecuted in the federal system generally receive longer prison sentences without the possibility of parole or suspended sentences at a prison facility outside of Maryland. The PE involves a strong partnership between local, state, and federal law enforcement agencies and promotes community involvement. Strategies that inform the community of the PE program objectives (reducing violent gun crime) and its resulting successes can help facilitate community support and cooperation. Funding provided for outreach, in the form of general advertising (billboards and bulletins in Baltimore City, and other forms of media, e.g. radio, television, internet, etc.) supports the education and awareness objectives of the program.

The campaign "I Care Baltimore" offers a website for citizens' awareness involving community activities in efforts for crime reduction and making safer neighborhoods

This Grant Award is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

9/22/2021

MONSE – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Mayor's Office of Neighborhood Safety – Ratification of Grant Adjustment Notices
and Engagement (MONSE) _____ (GAN) Nos. 10-15 _____

ACTION REQUESTED OF B/E:

The Board is requested to ratify Grant Authorization Notices (GAN) Nos. 10 - 15 for a grant award agreement with the Governor's Office of Crime Control and Prevention (GOCCP). The period of the original Agreement is October 1, 2018 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On December 12, 2018, the Board approved acceptance of the Grant Award from the GOCCP in the amount of \$2,554,421.00 with the matching amount of \$1,342,412.00 for the period October 1, 2018 – June 30, 2019.

GAN Nos. 1 - 9 were approved by the Board on September 30, 2020. Within this approval, GAN No. 2 extended the period of the award through December 31, 2019; and GAN No. 3 de-obligated \$414,186.00, bringing the award amount to \$2,140,235.00. GAN No. 5 re-obligated \$413,642.10, bringing the award amount to \$2,553,877.10. GAN No. 9 was a No Cost Extension (NCE) through June 30, 2021.

GAN Nos. 10 - 14 were never sent to the Board for approval due to administrative changes within the MONSE. GAN No. 10 requested a NCE through June 30, 2021. GAN No. 11 requested the name change from the Mayor's Office of Criminal Justice to the Mayor's Office of Neighborhood Safety and Engagement (MONSE) along with a NCE through June 30, 2021, though an error listed the funding period as through June 30, 2022 in the funding period section.

GAN No. 12 incorporated the Trauma Bus budget in the amount of \$103,000.00, making the total award \$2,656,877.10 and reflected adjustments in spending. GAN No. 13 changed the Fiscal Officer. GAN No. 14 reallocated the budget, removed positions that were never hired and instead budgeted for a full-time operations manager position.

AGENDA

BOARD OF ESTIMATES

9/22/2021

MONSE – cont'd

On June 28, 2021, GAN No. 15 granted the MONSE a NCE for the Baltimore City Safe Streets Program. This NCE extended the period of the original Grant Award through June 30, 2022.

This request is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement and the terms and conditions of the Grant Adjustment Notices have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Human Resources – Non-Retiree Employment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Retiree Employment Agreement (Agreement) with Ms. Wendy Lee. The period of the Agreement is effective September 22, 2021 for one year.

AMOUNT OF MONEY AND SOURCE:

\$ 4,768.40 - 4000-401418-2254-785400-601009
92,513.20 - 1001-000000-2255-772300-601009
\$97,281.60

BACKGROUND/EXPLANATION:

On October 11, 2017, the Board approved acceptance of the Office of Violence Against Women (OVW) Justice for Families (JFF) three-year grant award from the U. S. Department of Justice in the amount of \$549,956.00. The period of the grant award was October 1, 2017 through September 30, 2020. On May 22, 2020 the period of the award was extended through December 31, 2020. Subsequently, on September 3, 2020, the OVW awarded the MONSE a continuation of the award in the amount of \$560,000.00 and extended the period of the grant award through September 30, 2023.

This Grant Award funds the Visitation Center, which creates a safe haven for families of domestic violence for child access services and connection to resources to improve the response to domestic violence.

Ms. Lee will work as Contract Services Specialist II and oversee the operation of the Visitation Center, prepare documents, spaces, and staff for shifts, communicate consistently with on-site security, monitors and volunteers, and check in with clients over the phone in preparation for visitations/exchanges during shifts to ensure safe service provision. Ms. Lee will also supervise part-time staff during shifts and outside hours, including making decisions during shifts based on safety and client needs, perform client intakes, create client service agreements, create and maintain files and records of client contacts and any safety concerns that come up during a visitation or exchanges. In addition, she will coordinate with staff security throughout the week and during shifts, hire and compose staff contracts, create and conduct training; track staff invoices, create staff and client schedules, track and implement budgeting plans, facilitate quarterly meetings, and consult with partners regarding policies.

AGENDA

BOARD OF ESTIMATES

9/22/2021

MONSE – cont'd

The Agreement includes a rate of \$46.77 per hour, for a maximum of 2,080 hours, not to exceed \$97,281.60. This is a 2% increase in the hourly rate from the previous contract period due to the Ms. Lee receiving a Cost of Living Adjustment.

APPROVED FOR FUNDS BY FINANCE

THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

(The Non-Retiree Employment Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Planning – First Amendment to Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment (the “Amendment”) to the Non-Construction Consultant Agreement (the “Agreement”) with South Baltimore Gateway Partnership (SBGP) and James Corner Field Operations, LLC (the “Consultant”) for Professional Services related to the Middle Branch Master Plan.

AMOUNT OF MONEY AND SOURCE:

\$232,500.00 – 2026-000000-1873-732500-603018 - FY20 Casino Local Impact Grant
645,204.00 – South Baltimore Gateway Partnership
\$877,704.00

BACKGROUND/EXPLANATION:

Under an Agreement approved by the Board on June 9, 2021, the Department in collaboration with the SBGP engaged James Corner Field Operations (JCFO) as the Consultant to lead an updated “Middle Branch Master Plan,” continuing work on Phase 2 of the Middle Branch Waterfront Vision & Implementation Plan,

The City and SBGP identified funding for all Tasks (Tasks 2, 3 and 4) and related expenses outlined in the Scope of Work and Budget contained in the Agreement, which was executed in Fiscal Year 2021. Given that some funds for this work have been appropriated in the current fiscal year (FY 2022), the City and SBGP authorized only work on Task 2 in the Agreement, for a total cost not to exceed \$851,451.00. The sources of funding for Task 2 were: \$311,425.00 in City-controlled Casino Local Impact Grant (LIG) funds appropriated for this purpose in FY20 and FY21, and \$540,026.00 in community-directed LIG funds managed by SBGP.

The amount of new City-controlled LIG funding (\$232,500.00) allocated for Task 3 work is added to the prior allocation by the City of \$311,245.00 for Task 2, resulting in a total allocation of \$543,925.00 in City-controlled LIG funds. The amount of new SBGP funding (\$645,204.00) for Task 3 work is also added to the prior allocation by SBGP of \$540,206.00 for Task 2, resulting in a total allocation of \$1,185,230.00 in LIG funds managed by SBGP. Thus, the combined total of new City-controlled LIG funding and SBGP-managed LIG funding (\$877,704.00) is added to \$851,451.00 in prior allocations of funds, resulting in a total of \$1,729,155.00 in all funding authorized for services related to Tasks 2 and 3.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Planning – cont'd

As FY2022 funds are now available and the Consultant team led by JCFO is on schedule and on track for completing Task 2, the City and SBGP seek to authorize the Consultant team to perform Task 3 of the Agreement, and to provide funding as contemplated therein in the amounts above, by way of this Amendment.

This amendment makes no changes to the Term of the Agreement, nor does it substantively affect the Scope of Services or make any changes to the amounts of funding previously agreed to with respect to Task 2 or Task 3 as outlined in the Agreement.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 15.9% FOR MBE AND 10% FOR WBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to the Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a lawsuit brought by Thomas Casella against former Baltimore Police Commissioner Darryl DeSousa. The lawsuit alleges defamation stemming from Mr. DeSousa’s decision not to hire Plaintiff as a Deputy Commissioner.

AMOUNT OF MONEY AND SOURCE:

\$70,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

Plaintiff is a retired Baltimore Police Department (BPD) member who in 2018 Mr. DeSousa selected to be the Deputy Commissioner of Operations or Administration. Subsequent to the announcement of Mr. Casella’s appointment, a BPD memorandum concerning Mr. Cassella’s disciplinary history during his prior tenure with the BPD was leaked by an unknown source and covered widely in the press. The memorandum contained negative information concerning Mr. Cassella, which was false. Mr. DeSousa addressed this situation in multiple public comments, and ultimately withdrew Mr. Cassella’s appointment to the Deputy Commissioner post.

Plaintiff’s lawsuit alleges that his professional reputation as a law enforcement officer was harmed by the dissemination of false information concerning his disciplinary history, and seeks damages.

The Settlement Committee of the Law Department has reviewed the legal and factual issues relevant to the case and recommends that the Board approve the settlement.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Law – Fourth Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Fourth Amendment to Agreement with Sedgwick Claims Management Services, Inc.

AMOUNT OF MONEY AND SOURCE:

\$1,708,484.00 - 2046-000000-1764-803300-603026

BACKGROUND EXPLANATION:

The Department of Finance, Bureau of Purchases in 2013 issued a Request for Proposals for Workers' Compensation Claims Administration, Solicitation Number: B50003192, and its addendums. The City entered into Contract Number B50003192 – Workers' Compensation Claims Administration, approved by the Board of Estimates on March 26, 2014 ("the Agreement"), wherein the contractor agreed to furnish all labor, materials and equipment and perform all work required on items awarded on the Agreement, in accordance with each and every condition, covenant, stipulation and term contained in the specifications and bid or proposal thereof. As of April 25, 2018, the City had exercised all the renewal options under the Agreement, extending its duration to March 31, 2020.

On January 15, 2020 the Board approved a First Amendment, which acknowledged among other items that the Department of Law instead of the Department of Finance was the responsible party for the workers' compensation claims administration functions of the City under the Agreement. On March 18, 2020 the Board approved a Second Amendment, which extended the duration of the Agreement through November 30, 2020 at no additional budgeted cost to the City. On November 18, 2020 the Board approved a Third Amendment. The Third Amendment was needed as the COVID-19 emergency delayed the Law Department's ability to develop a new request for proposals for workers' compensation claims administration. A new Request for Proposals was issued July 26, 2021 and a new contract will begin on January 1, 2022.

Through this Fourth Amendment, the Law Department desires approval of additional funding as there is not enough money in the Master Blanket Purchase Order to pay invoices dated June 2021 through December 2021.

Due to delays caused by the COVID-19 emergency, the transfer of this Agreement from the Department of Finance to the Law Department, loss of staff in the Law Department, Risk Management, and Procurement, and other considerations, the Law Department needs these funds approved so that Sedgwick can be paid through the end of the current contract.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Law – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, §11(c)(i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

ON FEBRUARY 7, 2012, MWBOO SET GOALS OF 17% MBE AND 10% WBE.

| | <u>Commitment</u> | <u>Performed</u> | |
|---|-------------------|------------------------|--------------|
| MBE: Claims Assist, LLC | 1% | \$ 206,390.00 | 1.8% |
| SPRC, LLC | 13% | 2,747,267.00 | 23.7% |
| Sutherland Data Products, Ltd. | 1% | 101,523.00 | 0.9% |
| Tyson Investigative Services, Inc. | 2% | 130,701.00 | 1.1% |
| | 17% | \$ 3,185,881.00 | 27.5% |
| WBE: All Pro Placement Service, Inc. | 2% | \$ 799,863.00 | 6.9% |
| Comprehensive Investigations, Inc. | 2% | 387,619.00 | 3.3% |
| Expert Medical Opinions | 3% | 417,780.00 | 3.6% |
| Mary Kraft & Associates, Inc. | 2% | 568,659.00 | 4.9% |
| Restore Rehabilitation, LLC | 1% | 295,817.00 | 2.6% |
| | 10% | \$ 2,469,738.00 | 21.3% |

MWBOO FOUND VENDOR IN COMPLIANCE ON MARCH 12, 2018.

APPROVED FOR FUNDS BY FINANCE

(The Fourth Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Baltimore City Fire Department (BCFD) – Reimbursement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to cover the cost of August F. Marcellino's Operator of Uninspected Passenger Vessel (OUVP) Marine License.

AMOUNT OF MONEY AND SOURCE:

\$877.55 - 1001-000000-2121-226300-603001

BACKGROUND/EXPLANATION:

August F Marcellino was assigned to the Fire Boat in February 2020 as an Emergency Boat Operator and was required to obtain an OUVP License from the US Coast Guard. Reimbursement is not approved by the BCFD until after the classes are completed. Mr. Marcellino completed the training on May 6, 2020.

This request was received at the end of March 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Baltimore City Fire Department (BCFD) – Reimbursement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to cover the cost of Eugene VonBerger's Operator of Uninspected Passenger Vessel (OUVP) License and Master 100 Ton Pilot License upgrade.

AMOUNT OF MONEY AND SOURCE:

\$1,860.25 - 1001-000000-2121-226300-603001

BACKGROUND/EXPLANATION:

Eugene VonBerger was assigned to the Fire Boat in October 2019 as an Emergency Boat Operator and was required to obtain an OUVP License from the US Coast Guard. In addition, he completed the Master 100 Ton Pilot upgrade. Reimbursement is not approved by the BCFD until after the classes are completed.

This request was received at the end of March 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Finance – First Amendment to Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the First Amendment to the Grant Agreement with the Baltimore Development Corporation. The period of the original agreement is August 2, 2021 through December 15, 2021.

AMOUNT AND SOURCE OF FUNDS:

\$474,478.00 - 5000-520921-5851-417400-607001

BACKGROUND/EXPLANATION:

The Maryland Department of Commerce initially awarded grant funds in the amount of \$47,447.85 to the City of Baltimore, which were approved by the Board on April 7, 2021.

On June 16, 2021, the Board approved the initial Grant Agreement with the Baltimore Development Corporation (BDC). On August 2, 2021 the Department modified the original grant agreement to increase the total award to \$521,925.85 and to extend the term to December 15, 2021 (the “Modification”).

The Modification to the original grant agreement is being submitted to the Board concurrently of this Amendment. As a result of the Modification, the Department requests approval to amend the Grant Agreement with BDC to reflect the additional funding and reporting extension.

The Amendment is late due to delays in the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Finance – Modification to COVID-19 Emergency Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Modification to COVID-19 Emergency Grant Agreement with the Baltimore Development Corporation. The period of the Modification is retroactive from August 2, 2021 through December 15, 2021, the date the Maryland Department of Commerce approved the Modification.

AMOUNT OF MONEY AND SOURCE:

\$474,478.00 - 5000-520921-5851-417400-405001

BACKGROUND/EXPLANATION:

The Maryland Department of Commerce initially awarded grant funds in the amount of \$47,447.85 to the City of Baltimore, which was approved by the Board on April 7, 2021. On June 16, 2021, the Board approved the initial Grant Agreement with the Baltimore Development Corporation (BDC).

The Maryland Department of Commerce is now awarding additional grant funds in the amount of \$474,478.00 and is extending the deadline to extend the funds through December 15, 2021. The purpose of the Modification is to provide additional grants to businesses to set up online sales frameworks and offer employees telework opportunities. Grantees are eligible to use the funds for expenses incurred to establish or expand online sales and/or telework after March 2020. The Modification brings the total award amount to \$521,925.85.

The Modification is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Modification to COVID-19 Emergency Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Finance/Bureau – First Amendment to the Professional
of Risk Management _____ Services Agreement _____

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the Professional Services Agreement with Willis Towers Watson Southeast, Inc. The period of coverage is August 15, 2021 through August 14, 2024.

AMOUNT OF MONEY AND SOURCE:

\$1,719,900.00 – 2043-000000-1531-169900-603014

BACKGROUND/EXPLANATION:

The Insurance Broker of Record provides marketing and placement of the City of Baltimore’s Insurance policies with various Property and Casualty insurance companies as well as Risk Management Consulting services. The rate for Claims Consulting Services has been increased from \$210.00 per hour to \$250.00 per hour.

| Services | Hourly Rate |
|---|-------------|
| Brokerage Placement Consulting (Consultant) | \$250.00 |
| Loss Control (Consultant) | \$225.00 |
| Claims Services (Consultant) | \$250.00 |
| Administrative Services | \$100.00 |
| Other Services, including but not limited to: | |
| Actuarial | \$350.00 |
| ERM Consulting | \$500.00 |
| Custom Build Analytical Services | \$250.00 |
| Miscellaneous /All Other | \$175.00 |

The agreement is late because the signed contract was not received in time for previous two Board meetings.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of these services.

APPROVED FOR FUNDS BY FINANCE

(The First Amendment to the Professional Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:
59 - 62
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

9/22/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- | | | | |
|----|--|----------------------------|---------------|
| 1. | B50006107, Fire Department Blauer Uniform Jackets | F&F and A Jacobs & Sons | \$ 548,795.50 |
|----|--|----------------------------|---------------|

(Baltimore City Fire
Department)

On February 8, 2021, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

- | | | | |
|----|---|---------|--------------|
| 2. | B50006149, Direct Delivery of Snack Food Items to Shake and Bake Fun Center | FoodPRO | \$ 40,000.00 |
|----|---|---------|--------------|

(Department of Recreation
and Parks)

- | | | | |
|----|--------------------------|-------------------------------|--------------|
| 3. | B50006232, Ethyl Alcohol | Agathos Laboratories, Inc. | \$ 73,798.00 |
|----|--------------------------|-------------------------------|--------------|

(Baltimore City Police
Department)

On May 13, 2021, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

- | | | | |
|----|---|---|-----------------|
| 4. | B50006275, OEM Parts, Service and Warranty for Kenworth Medium and Heavy Duty Trucks | Aviant-Chesapeake Trucks, LLC/All Road Trucks, LLC | \$ 3,000,000.00 |
|----|---|---|-----------------|

(Department of General
Services-Fleet Management)

On June 25, 2021, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

AGENDA

BOARD OF ESTIMATES

9/22/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- 5. B50006284, O.E.M. Parts, Diagnostics, Maint., Service & Warranty Repairs for International Medium & Heavy Trucks

Beltway International

\$3,562,500.00

(Department of General Services-Fleet Management)

On July 6, 2021, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

- 6. B50006139, Armed Security Guards

REJECTION: Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The seven bids received were opened on March 3, 2021. Upon further review of the solicitation specifications, a revision in the scope of services is needed. It is recommended that the Board reject all bids, in the best interest of the City. The specifications will be revised and the requirements will be re-advertised at a later date.

(Citywide)

- 7. B50006209, Unclean Brass Water Meters Disposal

REJECTION: Vendors were solicited by posting on CitiBuy. The two bids received were not opened at the August 25, 2021 Board of Estimates Public Bid Opening. The Bureau of Procurement did not properly advertise in

AGENDA

BOARD OF ESTIMATES

9/22/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

regional newspapers prior to the bid opening date due to an internal process systematic trigger fail. It is the intent of the Bureau of Procurement to re-bid the solicitation to assure that compliance with the advertising requirements are met. The solicitation will be re-advertised with a new bid number expeditiously by the Bureau of Procurement.

(Bureau of Procurement)

- 8. B50006212, Services Relating to the Removal and Disposal of Animal Carcasses

REJECTION: Vendors were solicited by posting on CitiBuy and in local newspapers. The two bids received were opened on May 19, 2021. Upon further review of the solicitation and specifications, it is recommended that the Board reject all bids in the best interest of the City. The Bureau of Procurement intends to resolicit the subject advertisement for Services Relating to the Removal and Disposal of Animals Carcasses.

(Health Department)

- 9. B50006162, Services to Remove Excess Logs, Wood Debris, and Wood Chips at Camp Small

REJECTION: Vendors were solicited by posting on CitiBuy and in local newspapers. The four bids received were opened on April 21, 2021 and May 5, 2021. Upon further review of the solicitation and specifications, it is recommended that the Board reject all bids in the best interest of the City.

(Department of Recreation and Parks)

A PROTEST WAS RECEIVED FROM NORTHWEST RECYCLING, LLC. FOR ITEM NO. 9, B50006162.

AGENDA

BOARD OF ESTIMATES

9/22/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

| | | | |
|-----|---|----------------------|----------------|
| 10. | GS 16810R, Mitchell Courthouse Roof Replacement | SGK Contracting Inc. | \$1,799,999.00 |
|-----|---|----------------------|----------------|

MWBOO SET GOALS OF 11% FOR MBE AND 5% FOR WBE.

| | | | |
|-------------|--|--------------|--------|
| MBE: | GML, LLC dba J.D. Belfield Enterprises, LLC | \$197,999.89 | 11.00% |
|-------------|--|--------------|--------|

| | | | |
|-------------|---|--------------|-------|
| WBE: | Roane's Rigging and Transfer Company, Inc. | \$ 89,999.95 | 5.00% |
|-------------|---|--------------|-------|

MWBOO FOUND VENDOR IN COMPLIANCE ON DECEMBER 11, 2020.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. THE JOHNS HOPKINS UNIVERSITY \$211,200.00

Account: 5000-516920-3150-736900-603026

The Health Department received a grant from Maryland Community Health Resources Commission to provide Healthcare on the Spot: Mobile Hepatitis C Services for People Who Use Drugs.

The Johns Hopkins University (JHU) under this agreement will provide the services of clinicians, other skilled medical staff, case management, and community health workers. Services will be performed by On the spot mobile vans, which are owned by JHU, at various locations in Baltimore City. Services to be performed include the provision of medical care to patients attending the mobile clinics operated by the Health Department, and other duties as required. The period of the agreement is March 1, 2021 through February 28, 2023.

The agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON AUGUST 5, 2021.

2. MEDSTAR HARBOR HOSPITAL, INC. \$ 99,000.00

Account: 4000-499021-3023-718000-603051

MedStar Harbor Hospital, Inc. will utilize the funds to provide HIV counseling, rapid testing and linkage to care for newly diagnosed individuals living with HIV, and refer newly diagnosed individuals to Baltimore City Health for partner services. The period of the agreement is January 1, 2021 through December 31, 2021.

The agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON JULY 6, 2021.

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a

AGENDA

BOARD OF ESTIMATES

9/22/2021

Health Department – cont'd

liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

3. RONA MARTIYAN \$ 35,618.40

Account: 4000-432922-3255-761200-603018

Rona Martiyan, a Registered Dietitian, will provide consultation services, nutrition monitoring, training, and related administrative services for BCHD. These services will be provided to over 4,000 seniors in 60+ congregate nutrition sites in Baltimore City and other BCHD services. Her duties will include follow-up and referral services associated with nutritional screenings of clients, and analyzing and evaluating nutritional educational materials. The period of the agreement is October 1, 2021 through September 30, 2022.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Health Department – Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Resiliency in Communities After Stress and Trauma (ReCAST) Program grant recipients. The period of payments to grant recipients is effective upon Board approval through September 29, 2021.

The Board is further requested to approve the form of the Grant Agreement to be used for the grants and to authorize execution of the Grant Agreement, by the Commissioner of Health or her designee, subject to approval for form and legal sufficiency by the Law Department.

AMOUNT OF MONEY AND SOURCE:

\$99,005.20 - 4000-483521-3080-294600-603051

BACKGROUND/EXPLANATION:

On August 12, 2020, the Board approved the Notice of Award in the amount of \$1,000,000.00 for the period September 30, 2020 through September 29, 2021, for the Resilience in Communities After Stress and Trauma (ReCAST) program.

The goal of ReCAST Program is to reduce the impact of trauma and build resilience in Central West Baltimore communities adversely impacted by the April 2015 unrest. The Program empowers organizations from West Baltimore to implement high-quality, trauma-informed services to promote connectedness and resilience in youth.

On December 7, 2020, the Department advertised a Request for Proposal (RFP) for community organizations to create and build sustainable, trauma informed, behavioral health solutions for young people in Central West Baltimore. Grant recipients will organize and provide activities for youth (e.g., mentoring, tutoring, out of school time programming).

On January 4, 2021, grants were awarded to selected grantees. And because of the COVID-19 emergency, the awards to the grantees were delayed.

The Department will pay the grant recipients 50% of grant amount upon Board approval and final payments within 30 days of submission of approved invoices for services provided.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Health Department – cont'd

The Board is requested to approve grant awards and payments by Expenditure Authorization to the following ReCAST grantees:

| <u>Amount</u> | <u>Grantee</u> |
|---------------------------|--|
| \$20,000.00 | Lil Laughs Corporation, Fiscal Sponsor for Class Clowns |
| \$19,005.20 | Dads United Organization, LLC |
| \$10,000.00 | Fusion Partnerships, Inc., Fiscal Sponsor for B-360 |
| \$10,000.00 | Fusion Partnerships, Inc., Fiscal Sponsor for Seeds of Promise |
| \$15,000.00 | Muslim Social Services Agency, Inc. |
| <u>\$25,000.00</u> | Fusion Partnerships, Inc., Fiscal Sponsor for MOM Cares |
| <u>\$99,005.20</u> | |

LATE EXPLANATION:

The expenditure of funds is late because budget revisions delayed processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Health Department – Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Award (NoA) from the Department of Health and Human Services (HHS), Office of the Secretary, Office of the Assistant Secretary for Health (OASH) for the project titled, “Baltimore Versus COVID-19”. The period of the award is July 1, 2021 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$4,000,000.00 - 4000-447022-3150-811500-404001

BACKGROUND/EXPLANATION:

The purpose of the grant is to provide funds from the Coronavirus Response and Relief Supplemental Appropriations Act 2021 to support Baltimore City Health Department’s COVID-19 program services.

The Notice of Award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Health Department – Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notification of Award (NoA) from Maryland Department of Aging (MDoA) for the project titled “Supplemental Nutrition Funding (HDC5)” in Baltimore City. The period of the award is December 27, 2020 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$242,777.00 - 4000-455521-3255-761600-404001
242,777.00 - 4000-455521-3255-761200-404001
\$485,554.00

BACKGROUND/EXPLANATION:

The purpose of this supplemental nutrition funding is to support preventing, preparing for and responding to Coronavirus Disease 2019 (COVID-19). The Baltimore City Health Department’s Division of Aging and Care Services will use funds to continue to support Emergency Food Response services such as home delivered meals and congregate meals.

The Notice of Award is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notification of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Health Department – Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify an Agreement with Kennedy Krieger Institute, Inc. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$51,582.00 - 4000-427121-3080-292300-603051

BACKGROUND/EXPLANATION:

Kennedy Krieger Institute Center for Autism and Related Disorders will provide screening and assessment, staff case collaboration on identified children and families as well as training on social, emotional, and mental health topics, and community linkages for families to mental health services.

This agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

MWBOO GRANTED A WAIVER ON JULY 7, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Parking Authority of Baltimore City (PABC) – Second Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Lease Agreement with the Roman Catholic Archbishop of Baltimore and Associated Catholic Charities, Inc. for the premises known as 15 West Franklin Street. The amendment extends the term of the Lease Agreement from October 1, 2021 through September 30, 2026 with an option to extend for one additional five-year term.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 - 2075-000000-2321-407400-603013 (Annual base rent)

\$353,060.00 - 2075-000000-2321-407400-603013 (Annual estimated percentage rent)

\$500,000.00 - 9965-961002-9580 (Maximum amount of capital repairs)

BACKGROUND/EXPLANATION:

Roughly 30 years ago, the City agreed to build a garage on a parcel of land at 15 West Franklin Street which is owned by the Archdiocese. There was at the time, and still is, a need for off-street parking at that location to meet parking demands from:

- The Basilica
- Archdiocese of Baltimore offices
- The Central Pratt Library
- Businesses and organizations along the Charles Street and Franklin Street corridors.

The City leased the land from the Archdiocese for a period of 30 years (matching the debt service schedule for the parking revenue bonds that were sold to finance the garage's development) and constructed the garage. At the end of the Lease, the Archdiocese will own the garage. On December 5, 1990 the Board approved a First Amendment to Agreement of Lease, to govern certain obligations with respect to the property.

Basic terms of the Lease Agreement are as follows:

- Thirty-year term ending September 30, 2021
- Full ownership of the garage reverts to the Archdiocese on October 1, 2021
- City pays base rent of \$60,000.00 annually (in monthly installments of \$5,00.00)
- City pays all garage expenses, including parking tax, property tax, and any special assessments.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Parking Authority of Baltimore City (PABC) – cont'd

Garage financials have been net-net positive (revenues have been greater than operating expenses, rent, and debt service) for the past 20 years. Garage financials were negatively affected by the pandemic, but to a lesser degree than most other PABC managed facilities.

The Proposed Lease Amendment

The Archdiocese and PABC negotiated the following terms over a period of several months:

- A five-year initial extension term, with an option for a mutually agreed upon additional five-year extension term
- Base rent of \$60,000.00 annually
- Percentage rent of 60% of annual Net Operating Income (gross revenues minus all expenses) over \$200,000.00
- Up to \$500,000.00 in capital repairs and replacements paid for by the City with the City's contribution capped at \$500,000.00 over the initial five-year term.
- The City would commit to up to an additional \$500,000.00 in capital repairs and replacements if the Archdiocese and City exercise the additional option to renew the lease.
- All other terms of the Lease Agreement would remain unchanged

The PABC estimated revenues and expenses are based on most current (pandemic-affected) and forecast revenues and expenses.

With this Second Amendment:

- The City would be protected against a loss with up to about a 22% drop in revenue over the initial 5-year term, and up to about a 30% drop in revenue over the 10-year term.
- The City would average roughly \$85,000.00 annual net profit after capital expenses over the initial 5-year term.
- The City would average roughly \$120,000.00 annual net profit after capital expenses over the full 10-year term.
- The garage would realize capital improvements that will be necessary and appropriate within the next 10 years to properly and safely operate the garage. Those improvements include:
 - New parking access and revenue control equipment/system
 - Concrete and structural repairs (nothing critical at this time, but must be addressed within the next 5-10 years)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Parking Authority of Baltimore City (PABC) – cont'd

- Replacement of expansion joints
- Refurbishment and/or replacement of elevators
- Lighting upgrade.

The Parking Authority Board of Directors approved the terms of the Second Amendment on May 11, 2021. This Second Amendment is beneficial because it offers a means of funding needed garage improvements, and it is important to the City and the surrounding businesses and organizations that this garage operate effectively and safely for the foreseeable future. It offers the City a fair profit to continue to operate/lease the garage and mitigates the City's financial downside risk.

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

(The Second Amendment to Lease Agreement has been approved by the Law Department for form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works/Office - Partial Release of Retainage of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage with Kiewit Infrastructure, Co. for SC892R, Structural Rehabilitation of Chlorine Contact Chambers at Patapsco Wastewater Treatment Plant.

AMOUNT OF MONEY AND SOURCE:

\$194,895.00 - 9956-907542-9951-900020-200001

BACKGROUND/ EXPLANATION:

As of November 4, 2019, Kiewit Infrastructure, Co has completed 100% of all work for SC892R. The Contractor has requested a Release of Retainage for \$194,895.00. Currently, the City is holding \$389,790.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of Retainage to \$194,895.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works/Office – Amendment No. 1 to On-Call Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Whitman Requardt & Associates, LLP under Project 1805, On-Call Project and Construction Management Assistance Services. This amendment will increase the duration of the contract by 12 months for a total contract duration time of five years. The current expiration date is September 25, 2022 and the new expiration date is September 25, 2023.

AMOUNT OF MONEY AND SOURCE:

No Funds are needed at this time. The request is to increase the upset limit by \$1,500,000.00.

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting an increase of \$1,500,000.00 to facilitate work needed due to delay in advertisement of new On-Call contracts. The current upset limit is \$5,000,000.00 and the proposed upset limit is \$6,500,000.00.

Whitman Requardt & Associates, LLP will assist the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are MBE: 29% WBE: 10%. The current goals are:

MBE: 29%

WBE: 15%

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 1 to On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works/Office – Amendment No. 2 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment 2 to Agreement with KCI Technologies, Inc. under Project 1254K, On-Call Environmental Services. This 2nd Amendment will increase the duration time of the contract by 12 months for a total contract duration time of five years. The current expiration date is December 12, 2021 and the new expiration date is December 12, 2022.

AMOUNT OF MONEY AND SOURCE:

To be determined with each individual task. No funds are required at this time.

BACKGROUND/ EXPLANATION:

KCI Technologies, Inc. will provide design related services for the repair, maintenance and new construction of facilities managed by the Office of Engineering & Construction. This amendment is within the original scope of work.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are MBE: 27% WBE: 10%. Current attainment is MBE: 28.34% and WBE: 12.56%.

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works/Office – Task Assignment of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task 011 to EBA Engineering, Inc. under Project 1255, On-Call Materials Testing and Inspection. The original contract will expire on January 9, 2024. The period of the task is three years.

AMOUNT OF MONEY AND SOURCE:

\$610,338.43 – 9956-908940-9551-900020-705032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need additional work for S.C. 978-Design of Small Diameter Sewer Replacements. The recommended improvements include approximately 2,400 Linear Feet of additional of sanitary sewer replacement by open cut, sewer house connection repairs, and manholes repairs. Other services include coordination of geotechnical investigation and hydraulic analysis performed by others. The work requested is within the original scope of the agreement.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement:

MBE: 27%

WBE:10%.

Currently, this On-Call Agreement is not in compliance because tasks are not yet complete. Consultant has assigned 30% MBE and 10% WBE. Current status: MBE: 30% and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON MAY 13, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT</u> | <u>TO ACCOUNT</u> |
|----------------------|----------------------------|--------------------------|
| \$659,165.50 | 9956-911047-9549 | 9956-908940-9551 |
| Wastewater Revenue | SC 978 Main Replace | Inspection |
| Bond | Roland Park | |

The transfer will cover costs of Project 1255 – SC 978 On-Call Materials Testing and Inspection Task 011.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works – Ratification

ACTION REQUESTED OF B/E:

The Board is requested to ratify a Modification to a Grant Agreement with the USDA Forest Service. The Modification was the first amendment and extended the period of the Agreement through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-407518-518139-0700-603026

BACKGROUND/EXPLANATION:

On July 13, 2017, the Board approved the original Agreement with the USDA Forest Service. The Department received a \$100,000.00 grant from the USDA Forest Service to conduct a test of concept for GROW Centers, places that link existing community greening networks to much needed sources of free low-cost materials and technical expertise for vacant lot revitalization and stormwater management installation.

The grant supported the hosting of “pop-up” events that included free or low-cost materials like mulch, salvaged bricks, and trees, as well as workshops and technical information. Due to COVID-19, the work of the project was delayed and the funder agreed to an extension of this grant through June 30, 2022.

The Modification to Grant Agreement is late because of an oversight in administrative processing.

MBE /WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Modification to a Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works/
Bureau of Water and Wastewater

– Memorandum of Land Restrictions
for Dam or Reservoir

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Land Restrictions for Dam or Reservoir with the Maryland Department of Environment (MDE) in order to obtain a permit to repair or alter a dam associated with Water Contract No. 1229- Design of Vernon Pumping Station Improvements project.

AMOUNT OF MONEY AND SOURCE:

No funds are required for this request.

BACKGROUND/EXPLANATION:

The project includes a complete overhaul of the pumping station, construction of a new transmission main tunnel under I-83 and the construction on a new building where the standby generator will be housed. The Department is in the process of finalizing bid documents and securing permits and plans to advertise at a future date.

(The Memorandum of Land Restrictions for Dam or Reservoir has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works/Office – Amendment No. Six to Agreement
of Engineering and Construction (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 6 to Agreement (Amendment) with Johnson, Mirmiran & Thompson, Inc. under Project No. 1200, Development and Staffing of Project Control Office for the Department of Public Works. The Amendment will extend the period of the Agreement through November 17, 2022.

AMOUNT OF MONEY AND SOURCE:

\$ 125,000.00 - 2070-000000-5601-398500-603018 (IT Operating Funds)
125,000.00 - 2071-000000-5601-400100-603018 (IT Operating Funds)
1,352,864.26 - 9956-903954-9551-900020-706063 (Wastewater Revenue)
\$1,602,864.26

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting an increase of \$1,602,864.26 for Johnson, Mirmiran & Thompson, Inc. to continue to provide development and staffing services for the Project Control Office. The current expiration date is November 17, 2021. This Amendment is within the original scope of work and was requested by the Department.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 10%

WBE: 3%.

AGENDA

BOARD OF ESTIMATES

9/22/2021

DPW – cont'd

The current goal attainment is MBE: 9.2% and WBE: 5.32%. The Consultant is on track in meeting the contractual goals.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 4, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 6 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------|------------------------------|----------------------------|
| \$1,352,864.26 | 9956-933001-9549 | 9956-903954-9551-3 |
| Wastewater | Constr. Res. – Waste | Design |
| Revenue Bonds | Water Div. | |

The transfer will cover expenses for Project No. 1200, Amendment No. 6 for Development and Staffing of the Project Controls Office.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works/Office – Amendment No. 1 to Agreement
of Engineering and Construction (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment) with Rivus Consulting LLC under Project No. 1277, Project Management Services for the City's MS4 (Storm Water Permit) Program. The Amendment will extend the period of the Agreement through April 24, 2023.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting Rivus Consulting, LLC to provide Program Management Services for the City's MS4 Permit Program. The City needs these program management services to provide a broader, more integrated approach to the City's stormwater infrastructure management and to meet or exceed the City's annual goals for its MS4 Permit.

The program will address various planning, design, construction, scheduling and associated maintenance activities required to meet these goals and to improve surface water quality in Baltimore City. The Consultant is currently working with and has added additional WBE's to help in meeting their goals. The current expiration date is April 24, 2022. This Amendment is within the original scope of work and was requested by the Department.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 29%

WBE: 10%

The percentages based on the earned amounts are MBE: 36% and WBE: 0%.

AGENDA

BOARD OF ESTIMATES

9/22/2021

DPW – cont'd

The Consultant was just approved for a reallocation of funds to include Peer Consulting as the WBE which will address the WBE percentage.

THE EAR WAS APPROVED BY MWBOO ON JULY 27, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works/Office – Amendment No. 6 to Agreement
of Engineering and Construction (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 6 to Agreement (Amendment) for Post Award Engineering Services with PHRA, P.C., A Pennoni Company under W.C. No. 1229, Rehabilitation of the Vernon Pumping Station. The Amendment will extend the period of the Agreement through February 20, 2022.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting additional time for the engineering design services provided by PHRA, P.C., A Pennoni Company for the rehabilitation of Vernon Pumping Station. Due to the limitation caused by COVID-19 pandemic, and modifications requested from Pennoni in accordance with W.C. 1362 Supervisory Control & Data Acquisition/CDC, this extension is required to ensure the Consultant will perform the bids evaluation and provide recommendations on the awarding during the bidding process prior to expiration of the contract. The current expiration date is August 19, 2021. This Amendment is within the original scope of work and was requested by the Department.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 45.24%

WBE: 10%.

The Current goals are:

MBE: 42.63%

WBE: 9.07%.

AGENDA

BOARD OF ESTIMATES

9/22/2021

DPW – cont'd

THE EAR WAS APPROVED BY MWBOO ON AUGUST 4, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 6 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Real Estate – Interdepartmental Lease Agreements

The Board is requested to approve and authorize execution of the various Inter-Departmental Lease Agreements between the Department of General Services, Landlord, and the Baltimore City Police Department, Tenant, for the below-listed locations. The period of the lease renewal is July 1, 2021 through June 30, 2022, with five 1-year renewal options.

| | <u>Location</u> | <u>Annual Rent</u> |
|----|---|--------------------|
| 1. | 1034 N. Mount Street Western District (approximately 22,481 sq. ft.) | \$ 225,860.17 |
| 2. | 2201 W. Cold Spring Lane Northern District (approximately 28,473 sq. ft.) | \$ 296,796.02 |
| 3. | 424 Fonthill Avenue Southwestern District (approximately 22,314 sq. ft.) | \$ 203,850.55 |
| 4. | 5721 Reisterstown Road Northwestern District (approximately 22,575 sq. ft.) | \$ 214,691.86 |
| 5. | 10 Cherry Hill Road Southern District (approximately 21,193 sq. ft.) | \$ 207,398.46 |
| 6. | 1620 Edison Highway Eastern District (approximately 26,402 sq. ft.) | \$ 266,680.55 |
| 7. | 5710 Eastern Avenue Southwestern District (approximately 24,527 sq. ft.) | \$ 260,311.44 |
| 8. | 1900 Argonne Drive Northeastern District (approximately 27,810 sq. ft.) | \$ 261,687.11 |

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Real Estate – cont'd

Account: 1001-000000-2041-776600-603096.

BACKGROUND/EXPLANATION:

The Landlord will collect annual rent payments due on July 1st each year by journal entry. Annual rent for the renewal term will be determined based on projected operating costs and expenses for the upcoming renewal term. Rental payment will commence July 1, 2021 and will increase or decrease on July 1st of each succeeding year based on the determined rental rate.

The Leased Premises will be used for Administrative Offices by the Baltimore City Police Department.

The Landlord will be responsible for maintaining the interior and exterior of the building: foundations, roof, walls, gutters, downspouts, HVAC systems, sewer, plumbing and electrical repairs, interior and exterior lighting, janitorial services, trash removal, pest control twice a month, floor cleaning, and utilities including oil, gas, electric and water. Landlord will keep sidewalks adjacent to the Premises reasonably clear of ice, snow and debris.

The Tenant accepts the Premises in its current existing condition. The Tenant maintains all equipment necessary for tenant operations including kitchen appliances, telephone and computer services. Tenant will place debris in trash receptacle, keep common break room free of debris, and keep entrances, passageways and areas adjoining or appurtenant to the building in a clean and orderly condition free of Tenant's equipment and furniture .

The agreements are late because of the internal approval process at participating agencies.

The Space Utilization Committee approved the Interdepartmental Lease Agreements at its meeting on May 21, 2021.

(The Lease Agreements have been approved by the Law Department has approved for form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Space Utilization Committee – Interdepartmental Lease Agreements

The Board is requested to approve the various Inter-Departmental Lease Agreements with the Department of General Services, Landlord, for the property located at 417 East Fayette Street. The period of the lease agreements is July 1, 2021 through June 30, 2026.

| | <u>Location</u> | <u>Tenant</u> | <u>Annual Rent</u> |
|----|--|------------------------|--------------------|
| 1. | 417 E. Fayette Street 4 th Floor (approximately 1,559 sq. ft.) Account: 1001-000000-1411-160400-603096 | Department of Finance | \$ 19,254.38 |
| 2. | 417 E. Fayette Street 8 th Floor (approximately 17,558 sq. ft.) Account: 1001-000000-1877-187400-603096 | Department of Planning | \$216,849.55 |
| 3. | 417 E. Fayette Street 6 th Floor (approximately 18,556 sq. ft.) Accounts: 1001-000000-3024-268600-603013 4000-426213-3110-306800-603013 | Health Department | \$229,175.32 |

The Leased Premises will be used for Administrative Offices.

The agreements are late because of the internal approval process at participating agencies.

(The Lease Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Real Estate – Lease Agreement

ACTION REQUESTED OF B/ E:

The Board is requested to approve and authorize execution of a Lease Agreement with Kresson, LLC (Landlord) and the Mayor and City Council of Baltimore (Tenant) for the rental of the property known as 115 S. Kresson Street, consisting of two buildings totaling approximately 8,500 square feet on a two-acre lot. The period of the agreement is November 1, 2021 through October 31, 2026, with one 5-year renewal option.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Installments</u> |
|-----------------------|-----------------------------|
| Year 1 - \$204,000.00 | \$17,000.00 |
| Year 2 - \$210,120.00 | \$17,510.00 |
| Year 3 - \$216,423.60 | \$18,035.30 |
| Year 4 - \$222,916.32 | \$18,576.36 |
| Year 5 - \$229,603.80 | \$19,133.65 |

Account - 1001-000000-5153-387800-603096

BACKGROUND/EXPLANATION:

The Leased Premises will be used as a storage facility for fleet vehicles, equipment and offices for the Department of Public Works.

The Landlord will be responsible for the improvements to the space. The Tenant will be responsible for all the maintenance, including janitorial, grass cutting and snow removal, taxes, insurance and utilities of the premises. The Tenant will provide all equipment, if applicable, necessary for the operation of the Tenant’s programs, including but not limited to telephone and computer services to the Leased premises.

The Space Utilization Committee approved the Lease Agreement on October 10, 2021.

(The Lease Agreement has been approved by the City Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Real Estate – Assignment of Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property located at 1226 W. Lanvale Street, (Block 0090, Lot 038).

AMOUNT OF MONEY AND SOURCE:

| <u>Property Address</u> | <u>Assessed Value</u> | <u>Flat Taxes and Water</u> | <u>Total Liens</u> | <u>Recommended Purchase Price</u> |
|-------------------------|-----------------------|-----------------------------|--------------------|-----------------------------------|
| 1226 W. Lanvale Street | \$7,000.00 | \$3,561.15 | \$122,742.96 | \$7,000.00 |

BACKGROUND/EXPLANTION:

The City acquired the Tax Sale Certificate on October 28, 2020 for 1226 W. Lanvale Street (Block 0090, Lot 038) in the total amount of \$122,742.96.

Parity Baltimore Incorporated has offered to purchase the Tax Sale Certificate for 1226 W. Lanvale Street for \$7,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$7,000.00 covers the assessed value for the property. Other charges include \$50,877.82 for interest and penalties, \$11,465.22 for miscellaneous billing, \$1,980.00 for environmental citations and \$5,103.30 for property registration.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Real Estate – Assignment of Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property located at 511 N. Carrollton Avenue, (Block 0127, Lot 019).

AMOUNT OF MONEY AND SOURCE:

| <u>Property Address</u> | <u>Assessed Value</u> | <u>Flat Taxes and Water</u> | <u>Total Liens</u> | <u>Recommended Purchase Price</u> |
|--------------------------|-----------------------|-----------------------------|--------------------|-----------------------------------|
| 511 N. Carrollton Avenue | \$4,000.00 | \$7,693.51 | \$55,108.20 | \$7,693.51 |

BACKGROUND/EXPLANTION:

The City acquired the Tax Sale Certificate on October 28, 2020 for 511 N. Carrollton Avenue, (Block 0127, Lot 019) in the total amount of \$55,108.20.

Parity Baltimore Incorporated has offered to purchase the Tax Sale Certificate for 511 N. Carrollton Avenue for \$7,693.51, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$7,693.51 covers the assessed value for the property. Other charges include \$32,285.35 for interest and penalties, \$7,353.53 for miscellaneous billing, and \$3,313.80 for property registration.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Real Estate – Renewal of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal option of a Lease Agreement between the Mayor's Office of Children and Family Success, Landlord, and Dayspring Programs, Inc., Tenant, for the rental of a portion of the property located at 621 N. Eden Street, also known as 1400 Orleans Street, consisting of approximately 6,350 square feet. The period of the renewal is October 1, 2021 and terminating September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

The annual rent will be \$1.00 if demanded.

BACKGROUND/EXPLANATION:

on November 8, 2017, the Board approved the Lease Agreement with Dayspring Programs, Inc. The term of the lease was for two years commencing October 1, 2017 and terminating September 30, 2019 with a renewal option of three 1-year periods.

The first renewal, commencing October 1, 2019 and terminating September 30, 2020, and the second renewal, commencing October 1, 2020 and terminating September 30, 2021, were approved by the Board on October 16, 2019 and February 24, 2021 respectively.

The Leased Premises will continue to be used for the operation of Head Start services.

All other terms and conditions of the Lease Agreement dated November 8, 2017 will remain in full force and effect.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Space Utilization Committee – Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the Lease Renewal with the City of Baltimore Small Business Resource Center, Tenant, for a portion of the property located at 3000 Druid Park Drive, being on the first floor, consisting of 5,400 square feet. The period of the renewal is October 1, 2022 through September 30, 2024.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Installments</u> |
|--------------------|-----------------------------|
| Year 1 \$70,808.71 | \$5,900.73 |
| Year 2 \$72,932.97 | \$6,077.75 |
| Year 3 \$75,120.96 | \$6,260.08 |

Account - 1001-000000-1250-775601-603013

BACKGROUND/EXPLANATION:

On October 1, 2018, the Board approved a Lease Agreement by and between the Mayor and City Council of Baltimore (Landlord) and the City of Baltimore Small Business Resource Center (Tenant) for the rental of 5,400 square feet of office space at 3000 Druid Park Drive, First Floor. The Lease expires on September 30, 2021.

All other terms and conditions of the Lease remain the same.

AGENDA

BOARD OF ESTIMATES

9/22/2021

Department of Public Works – Post Award Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Post Award Services (PAS) Agreement (Agreement) with Whitman, Requardt & Associates, LLP under SC 954, Primary Settling Tanks Nos. 3 and 4 Rehabilitation at the Back River Wastewater Treatment Plant. The period of the Agreement is effective upon Board approval for four years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$ 723,384.03 - Baltimore City
723,384.03 - Baltimore County
\$1,446,768.06 – 9956-909569-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting approval of the Agreement with Whitman, Requardt & Associates, LLP to provide post award engineering services during the construction of S.C. 954-Primary Settling Tanks Nos. 3 and 4, Rehabilitation at the Back River Wastewater Treatment Plant.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 30% FOR MBE AND 15% FOR WBE.

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to this agreement.

| | | |
|---|---------------------|--------------|
| MBE: C.C. Johnson & Malhotra, PC | \$383,057.24 | 26% |
| Phoenix Engineering, Inc. | <u>53,783.02</u> | <u>3.7%</u> |
| Total | \$436,840.26 | 29.7% |

AGENDA

BOARD OF ESTIMATES

9/22/2021

DPW – cont'd

| | | |
|--|---------------------|--------------|
| WBE: A Squared Plus Engineering | \$175,085.84 | 12.10% |
| Support Group, LLC | | |
| Carroll Engineering, Inc.* | <u>55,857.10</u> | <u>3.8%</u> |
| Total | \$230,942.94 | 15.8% |

*Carroll Engineering is not in good standing with the Department of Assessments and Taxation. The Bidder will be allowed to substitute if Carroll Engineering is not in good standing at the time of the award.

MWBOO FOUND VENDOR IN COMPLIANCE.

THE EAR WAS APPROVED BY MWBOO ON JULY 27, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Post Award Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/22/2021

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works - WC 1411, Urgent Need Water Infrastructure Rehabilitation and Improvements Phase II-FY 21
BIDS TO BE RECV'D: 10/27/2021
BIDS TO BE OPENED: 10/27/2021

2. Department of Public Works - SC 1020, CCTV Inspection of Sanitary Sewers in Baltimore City – Zone B
BIDS TO BE RECV'D: 10/27/2021
BIDS TO BE OPENED: 10/27 2021

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED