

NOTICE:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - MARCH 25, 2020

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Arthur Engineering Services, LLC \$1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

AB Consultants, Inc. Landscape
Architect
Land Survey
Engineer

Albrecht Engineering, Inc. Engineer

SZ PM Consultants, Inc. Engineer

AGENDA

BOARD OF ESTIMATES

3/25/2020

Space Utilization Committee - Sub-Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Sub-Lease Agreement with Dayspring Programs, Inc., Tenant, and Maryland Family Network, Sub-Tenant, for the rental of a portion of the property known as 2803 N. Dukeland Street. The period of the Sub-Lease Agreement is January 1, 2020 through June 30, 2021 with three 1- year renewal options.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$12,000.00	\$1,000.00

BACKGROUND/EXPLANATION:

The Sub-Leased premises will be used for Early Head Start Programs.

The Landlord will be responsible for maintaining fire insurance on the Sub-Leased Premises. The premises consist of approximately 5,280 square feet along with the non-exclusive right to use the bathrooms, playground and parking.

The Sub-Tenant will be responsible for insurance and maintenance of the portion of the Sub-Lease Premises used exclusively by the Sub-Tenant. The Sub-Tenant will be responsible for 50% of the maintenance of the non-exclusive portion of the Sub-Leased Premises used in common with the Tenant.

The agreement is late because of the administrative delays.

The Space Utilization Committee approved this Sub-Lease Agreement on February 25, 2020.

(The Sub-Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the City-owned Fayette Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at the Fayette Street Garage in line with its surrounding facilities, the PABC staff developed the submitted rate adjustment recommendation. This rate adjustment was unanimously approved by the PABC Board of Directors.

Fayette Street Garage Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly Market Rate	\$55.00	\$60.00	April 2019
Reserved Monthly	\$80.00	\$90.00	April 2019

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/25/2020

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the Guilford Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at the Guilford Garage in line with its surrounding facilities, the PABC staff developed the submitted rate adjustment recommendation. This rate adjustment was unanimously approved by the PABC Board of Directors.

Guilford Garage Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly Market Rate	\$70.00	\$75.00	May 2019

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

6 - 8

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

3/25/2020

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development (DHCD)</u>		
1. \$130,000.00	9910-902985-9587	
Other Fund	Housing Development	
Reserve	(Reserve)	

<u>\$130,000.00</u>		9910-903195-9588
		Poe Homes Expansion

This transfer will provide appropriation for the issuance of funds related to the acquisition of 811 W. Saratoga Street which is being acquired by MCC on behalf of the HABC. Funds will be received from the HABC prior to DHCD disbursing to the Circuit Courts.

2. \$140,000.00	9910-910715-9588	
Community & Economic Development	Johnston Square Housing	

<u>\$140,000.00</u>		9910-904154-9588
		Ambrose Kennedy Park

This purpose of this transfer is to support the acquisition, relocation, demolition, and development related activities for Ambrose Kennedy Park.

3. \$115,000.00	9910-923019-9587	
3 rd Community & Economic Development Bonds	Baltimore Homeownership Incentive 3 rd Community & Economic Development Bonds (Reserve)	

AGENDA

BOARD OF ESTIMATES

3/25/2020

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development - cont'd</u>		
\$ 1,600.00	9910-923019-9587	
2 nd Community	Baltimore Homeowner-	
& Economic	ship Incentive	
Development	2 nd Community &	
Bonds	Economic Development	
	Bonds	
	(Reserve)	
\$60,000.00	9910-903292-9588	
3 rd Community	Baltimore City Employee	
& Economic	Program 3 rd Community &	
Development	Economic Development	
Bonds	Bonds	

<u>\$176,600.00</u>		9910-905290-9588
		Live Near Your
		Work

This transfer will provide funding for the Live Near Your Work Program.

4.	\$30,000.00	9910-995001-9587	
	Other Fund	Unallocated	
	Revenue	Reserve HCD	

	<u>\$30,000.00</u>		9910-905194-9588
			Home Preservation
			Program 20

This transfer will provide appropriations to the Home Preservation Program, so that the revenue collected can be redeployed for loans and grants.

AGENDA

BOARD OF ESTIMATES

3/25/2020

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works</u>		
5. \$97,000.00	9960-917028-9558	
County Grant	Ashburton Pump & Power Upgrade	
	9960-908024-9558	
\$656,000.00	Ashburton WFP Lift Pump/Power	
County Grant		

<u>\$753,000.00</u>		9960-902297-9557-3 Design

This transfer will cover county costs for WC 1377 Ashburton WFP Low Lift Pump Controls and Power Upgrade.

Baltimore Development Corporation

6. \$545,000.00	9910-909060-9600	
2 nd Community & Economic Bond Fund	Construction Reserve (Business Park Upgrades)	

<u>\$545,000.00</u>		9910-903361-9601 Business Park Upgrades

This transfer will provide funding for the Department of Transportation (DOT) to complete work that will upgrade the Holabird Industrial Park infrastructure. These improvements will allow for the safe transit of motor vehicles throughout the Park.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL MATTERS

*** * * * ***

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

10 - 34

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

PERSONNEL

Circuit Court for Baltimore City

1. Create the following Non-Civil Service Position:

Classification: Fiscal Officer

Job Code: 00742

Grade: 923 (\$62,171.00 - \$99,709.00)

Position No.: To be assigned by BBMR

Cost: \$138,403.00 - 1001-000000-1100-109500-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of the City Council

2. Reclassify the following filled Position:

Position Nos.: 32833

From: Council Technician

Job Code: 10209

Grade: 093 (\$54,044.00 - \$65,897.00)

To: Secretary, City Council

Job Code: 10010

Grade: 086 (\$40,487.00 - \$48,836.00)

Cost: \$18,181.00 - 1001-000000-1000-107100-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Employees' & Elected Officials Retirement System

3. a. Abolish the following vacant position:

Classification: Chief Investment Officer
Job Code: 10286
Grade: 990 (\$125,090.00 - \$206,350.00)
Position No.: 52263

- b. Create the following position:

Classification: Operations Officer II
Job Code: 00086
Grade: 927 (\$66,118.00 - \$105,788.00)
Position No.: To be assigned by BBMR

Cost: \$89,696.00 - 6000-604020-1520-168600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Employees' & Elected Officials Retirement System

4. Create the following position:

Classification: Agency IT Specialist I
Job Code: 33147
Grade: 923 (\$62,171.00 - \$99,709.00)
Position No.: To be assigned by BBMR

Cost: \$78,834.00 - 6000-604020-1520-168600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Finance Department

5. Create the following position:

Classification: Office Support Specialist III

Job Code: 33213

Grade: 078 (\$31,488.00 - \$36,312.00)

Position No.: To be assigned by BBMR

Cost: \$55,080.00 - 1001-000000-1480-166400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

6. Create the following position:

Classification: Accounting Assistant III

Job Code: 34133

Grade: 084 (\$37,741.00 - \$45,044.00)

Position No.: To be assigned by BBMR

Cost: \$64,566.00 - 1001-000000-1480-166400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

7. Create the following position:

Classification: Accounting Assistant III

Job Code: 34133

Grade: 084 (\$37,741.00 - \$45,044.00)

Position No.: To be assigned by BBMR

Cost: \$64,566.00 - 1001-000000-1480-166400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Department of Finance - cont'd

	<u>Rate of Pay</u>	<u>Amount</u>
8. CLEMENT H. RULEY, JR.	\$44.47	\$25,713.52

Account: 1001-000000-1423-160800-601009

Mr. Ruley, retiree, will work as a Contract Services Specialist I. He will be responsible for preparing financial statements for principal agencies to support the Finance Department's efforts for Biennial Audit compliance; preparing notes schedules or other required supplementary information required to support the financial statements requests and assisting with the financial development of Workday for the City of Baltimore. The period of the agreement is effective upon Board approval for one year.

THE DEPARTMENT OF FINANCE IS REQUESTING A WAIVER OF THE HOURLY RATE PORTION OF THE AM 212-1, PART I.

Fire Department

9. Reclassify the following filled position:

Classification: Fire Lt. Inv. & Prevention Services
 Job Code: 41221
 Grade: 340 (\$57,742.00 - \$70,455.00)
 Position No.: 12861

There is no cost associated with this action.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Health Department

10. Create the following position:

Classification: Program Compliance Officer II
Job Code: 31502
Grade: 927 (\$66,118.00 - \$105,788.00)
Position No.: To be assigned by BBMR

Cost: \$94,903.69 - 4000-433520-3024-268400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

11. Reclassify the following vacant position:

Position No.: 50623

From: Program Coordinator
Job Code: 31192
Grade: 923 (\$62,171.00 - \$99,709.00)

To: Health Project Director
Job Code: 10174
Grade: 931 (\$75,715.00 - \$121,037.00)

Cost: \$17,089.82 - 4000-4033200-3001-599000-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

12. Create the following one position:

Classification: Agency IT Specialist III
Job Code: 33149
Grade: 929 (\$70,276.00 - \$112,293.00)
Position: To be assigned by BBMR

Cost: \$100,150.30 - 5000-569720-3023-273300-601001

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Health Department - cont'd

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

13. Reclassify the following filled position:

Position No. 14580

From: Public Health Investigator
Job Code: 42571
Grade: 430 (\$36,043.00 - \$40,059.00)
Position No: 14580

To: Community Health Educator II
Job Code: 61252
Grade: 085 (\$38,926.00 - \$46,904.00)

Cost: \$4,962.66 - 4000-499620-3031-579200-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

14. Create the following vacant position:

Position No: 14760

From: Public Health Investigator
Job Code: 42571
Grade: 430 (\$36,043.00 - \$40,059.00)

To: Community Health Educator I
Job Code: 61251
Grade: 082 (\$35,168.00 - \$41,598.00)

(Cost savings: \$222.07) - 5000-508220-3031-579200-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Health Department - cont'd

15. Create the following one position:

Classification: Office Support Specialist II
Job Code: 33212
Grade: 075 (\$29,638.00 - \$33,689.00)
Position No.: To be assigned by BBMR

Cost: \$48,873.23 - 5000-533120-3254-767300-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

16. Create the following two positions:

Classification: Research Analyst I
Job Code: 34511
Grade: 088 (\$43,855.00 - \$53,134.00)
Position Nos.: To be assigned by BBMR

Cost: \$155,677.08 - 40000-427720-3023-273307-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

17. Create the following position:

Classification: Research Analyst II
Job Code: 34512
Grade: 927 (\$66,118.00 - \$105,788.00)
Position: To be assigned by BBMR

Cost: \$111,581.05 - 40000-427720-3023-273307-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Mayor's Office of Homeless Services

18. Reclassify the following vacant position:

Position No.: 50326

From: Operations Officer V
Job Code: 00089
Grade: 936 (\$82,753.00 - \$132,342.00)

To: Program Coordinator
Job Code: 31192
Grade: 923 (\$62,171.00 - \$99,709.00)

Cost: \$25,205.00 - 40000-407020-3574-75990-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

Office of Equity and Civil Rights

19. Reclassify the following filled position:

Position No.: 10097

From: Community Relations Representative
Job Code: 84224
Grade: 923 (\$62,171.00 - \$99,709.00)

To: Operations Officer III
Job Code: 31111
Grade: 929 (\$70,276.00 - \$112,293.00)

Cost: \$10,415.00 - 1001-000000-1561-171500-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Office of Equity and Civil Rights - cont'd

20. Reclassify the following two positions:

Position No.: 46295 (filled) and 51618(vacant)

From: Civilian Review Board Investigator
Job Code: 10132
Grade: 923 (\$62,171.00 - \$99,709.00)

To: Program Compliance Officer II
Job Code: 31502
Grade: 927 (\$66,118.00 - \$105,788.00)

Cost: \$17,981.00 - 1001-000000-1562-171500-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

21. Reclassify the following three filled position:

Position Nos.: 33299, 10103, and 46860

From: Community Relations Representative
Job Code: 84221
Grade: 904 (\$49,054.00 - \$78,487.00)

To: Program Compliance Officer II
Job Code: 31502
Grade: 927 (\$66,118.00 - \$105,788.00)

Cost: \$50,564.00 - 1001-000000-1561-171500-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Office of Equity and Civil Rights - cont'd

22. Create the following position:

Classification: Program Compliance Officer II
Job Code: 31502
Grade: 927 (\$66,118.00 - \$105,788.00)
Position No.: To be assigned by BBMR

Cost: \$96,434.00 - 1001-000000-6560-424800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

Department of Planning

23. Reclassify the following vacant position:

Position No.: 52939

From: Data Fellow
Job Code: 00141
Grade: 99F (\$60,000.00 - \$65,000.00)

To: Operations Officer I
Job Code: 00085
Grade: 923 (\$60,655.00 - \$97,277.00)

Cost: \$23,567.00 - 1001-000000-1873-187400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Police Department

24. Reclassify the following two positions:

Position No.: 19552 (vacant) and 19554 (filled)

From: Crime Lab Photographer
Job Code: 71121
Grade: 088 (\$43,855.00 - \$53,134.00)

To: Crime Laboratory Tech II
Job Code: 71131
Grade: 091 (\$49,651.00 - \$60,411.00)

Cost: \$14,150.00 - 1001-000000-2024-212600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

Board of Liquor License Commissioners (BLLC)

	<u>Rate of Pay</u>	<u>Amount</u>
25. MATTHEW ACHHAMMER	\$39.06	\$65,000.00

Account: 1001-000000-2501-259500-601009

Mr. Achhammer will work as a Contract Services Specialist II. He will be responsible for attending community, business association, and governmental meetings throughout the entire City of Baltimore; disseminates information from and about the agency to the various stakeholders, takes questions and answers questions on agency policies, projects and programs; prepare documents for dissemination and all follow-up correspondence for community, business association and governmental meetings attended; generates reports and tracks attendance at community, business association and governmental meetings for reporting purposes; reports and documents allegations and inquiries regarding licensed

PERSONNEL

Board of Liquor License Commissioners - cont'd

establishments raised at meetings and distributes to the proper personnel within the Liquor Board; consults with the Executive Administration, advises community, business associations, and governmental groups regarding specific problems and complaints associated with licensed establishments, and serves as the official agency representative on various boards, committees, or at intergovernmental agency meetings participating in community interactions such as inspector ride-alongs and community walks including Violence Reduction Initiative walks, furthering direct interaction and communication with community stakeholders and leaders; creating and publishing a monthly Community Connection newsletter to keep community members, BLLC stakeholders, and the public informed of BLLC outreach.

Mr. Achhammer's additional duties includes serving as Deputy Public Information Officer for the agency and is responsible under assignment and guidance of the Deputy Executive Secretary, for addressing inquiries from the media and drafting press releases and coordinates meetings between community /businesses associations, City and State agencies, and licenses for the purposes of resolving disputes and creating an action plan to identify and address licensee operations for the purposes of resolving disputes and creating an action plan to identify and address licensee operations that cause nuisance problems within the communities of Baltimore City. The period of the agreement is effective upon Board approval for one year.

Department of Housing and Community Development

26. Classify the following position:

Position No.: 53021

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Department of Housing and Community Development - cont'd

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

To: Operations Officer III
Job Code: 00087
Grade: 929 (\$70,276.00 - \$112,293.00)

Cost: \$115,761.09 - 1001-000000-5822-409100-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

Mayor's Office of Criminal Justice

27. **GREGORY SILEO** \$50.00 **\$28,000.00**

Account: 5000-511019-2255-702300-603051

Mr. Sileo will work as a Contract Services Specialist II. He will be responsible for analyzing programmatic and operations processes at the program and Community-Based Organization (CBO) levels to ensure efficiency and maximize impact; support the development of a Standardized Operations Manual for all Safe Streets and Hospital Responder sites; identifying and meeting with strategic partners to enhance human services offered to safe streets participants and drive outcomes; identifying staff development opportunities that will directly impact programmatic outcomes; evaluating the CBO monitoring process to identify opportunities to increase oversight and accountability; supporting the facilitation of the Safe Streets Community Advisory Board and the implementation of recommendations from the body; supporting

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Baltimore City Police Department - cont'd

	<u>Rate of Pay</u>	<u>Amount</u>
<p>conducting final processing; scheduling applicant testing appointments; conducting applicants fingerprinting; gathering all vital documents for the hire date of the applicants; reviewing case folders to determine validity of required documents for local, state and national records; informing applicants of all position requirements for which they applied; conducting applicant interviews; working collaboratively with outside agencies to apply for employment certification and conducting all aspects of the hiring process including finalization of legal documents, reviewing of the benefits package and assisting out-of-state applicants with information regarding relocation to Maryland and acquiring housing. The period of the agreement is March 27, 2020 through March 26, 2021.</p>		

30. MICHAEL F. BAPTIST	\$20.19	\$42,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Baptist, retiree, will continue to work as a Contract Services Specialist I assigned to the Human Resources Section. This position is responsible for conducting pre-employment investigations of sworn and civilian applicants; conducting local, state, national record and warrant checks; investigating references and performing neighborhood canvasses; interviewing applicants and gathering all vital information; summarizing investigation into a pre-employment file; processing background investigations for promotional candidates including records checks; gathering recommendations and summarizing the previous work history of the candidates. The period of the agreement is April 6, 2020 through April 5, 2021.

31. STEPHEN D. DERKOSH	\$33.65	\$70,000.00 (not to exceed)
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Account: 1001-000000-2041-196000-601009

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Baltimore City Police Department - cont'd

	<u>Rate of Pay</u>	<u>Amount</u>
Mr. Derkosh, retiree, will work as a Contract Services Specialist I assigned to the Grants Unit. This position is responsible for managing and supervising the support and development of grants with a focus on contracts, government audits, consultation operations, planning and analysis; managing grant projects and activities from State, Federal, foundation and corporate entities; writing or supervising the writing of all proposals, budgets, reports and other ancillary materials; seeking grant funding; managing existing grants by tracking, developing internal reporting systems, writing reports, maintaining historical records and collaborating with staff to ensure each project or program is meeting proposal conditions and expectations; providing stewardship for existing donors; overseeing monthly meetings to vet projects and programs as well as set priorities for funding and partnering with leadership to implement compliance measures. The period of the agreement is April 28, 2020 through April 27, 2021.		
32. CYNTHIA L. MCCREA	\$20.19	\$42,000.00

Account: 1001-000000-2042-198100-601009

Ms. McCrea, retiree, will continue to work as Contract Services Specialist I assigned to the Administrative Duties Division – Medical Section. She is responsible for maintaining the communications call-in system; assisting in medical file room maintenance; conducting drug urinalysis notifications and tracking; performing data entry for employee incident forms; creating new medical folders for members; organizing and communicating with Interdynamics, York Risk, Fire & Police Pension System and private attorneys. The period of the agreement is May 14, 2020 through May 13, 2021.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Baltimore City Police Department - cont'd

	<u>Rate of Pay</u>	<u>Amount</u>
33. SHARON M. MARKOV	\$20.19	\$42,000.00

Account: 1001-000000-2042-198100-601009

Ms. Markov will continue to work as a Contract Services Specialist I assigned to the Records Management Section - Validations Unit. This position is responsible for reviewing original National Crime Information Center (NCIC) entries, reports and supporting documents; contacting victims, complainants, or courts for follow-up information; accessing Local, State and Federal databases for additional information; updating records on local databases and NCIC to reflect relevant changes; preparing police supplemental reports and assisting Crime Lab for NCIC hit confirmations on recovered guns. The period of the agreement is May 22, 2020 through May 21, 2021.

34. WALTER G. HEUER	\$20.19	\$42,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Heuer, retiree, will continue to work as a Contract Services Specialist I for the Uniform Crime Reporting Section. This position is responsible for maintaining the integrity of BPD's Uniform Crime Reports (UCR) databases; conducting daily audits of the Records Management System (RMS); verifying information from incident reports matches from the Records Management System input; completing Uniform Crime Reports and Maryland State Police (MSP) reporting forms on a monthly basis; ensuring staff review enters the appropriate Uniform Crime Report codes on a quarterly basis; maintaining juvenile and adult arrests, monthly clearances, offenses and completed Uniform Crime Reports and Maryland State Police reports and serving as custodian of historical crime offense and clearance data. The period of the agreement is May 22, 2020 through May 21, 2021.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Baltimore City Police Department - cont'd

	<u>Rate of Pay</u>	<u>Amount</u>
35. THERMAN REED	\$20.19	\$42,000.00

Account: 1001-000000-2024-198100-601009

Mr. Reed, retiree, will work as a Contract Services Specialist I assigned to the Internal Audit Section. This position is responsible for performing internal audits to ensure the department is compliant with all mandates set forth in the decree; navigating complex processes of staff's job performance; communicating audit findings effectively to monitor and federal judges overseeing the decree, and assisting the Internal Audit Section with sound decision making drawn from a unique law enforcement perspective. The period of the agreement is April 28, 2020 through April 27, 2021.

36. KIMBERLY A. PARKS	\$20.19	\$42,000.00
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Account: 1001-000000-2042-198100-601009

Ms. Parks, retiree, will work as a Contract Services Specialist I for the Internal Affairs Section. She is responsible for handling initial intake of complaints to Internal Affairs from both the Police Department members and citizens regarding matters of police misconduct; conducting preliminary investigations of complaints received from elected officials and the Police Commissioner's Office; reviewing new case entries from Policy Compliance Section, assigning a case number for tracking and forwarding for investigation; interviewing and obtaining written statements from complaints, civilian witnesses and sworn officers; gathering evidence related to cases; drafting correspondence to complaints, witnesses and attorneys and writing complete and comprehensive investigative reports summarizing the investigations. The period of the agreement is May 14, 2020 through May 13, 2021.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Baltimore City Police Department - cont'd

	<u>Rate of Pay</u>	<u>Amount</u>
37. ROBERT L. HARTLOVE	\$20.19	\$42,000.00

Account: 1001-000000-2041-796100-601009

Mr. Hartlove, retiree, will work as a Contract Services Specialist I assigned to the Human Resources Section. This position is responsible for conducting pre-employment investigations of sworn and civilian applicants; conducting local, state, national record and warrant checks; investigating references and performing neighborhood canvasses; interviewing applicants and gathering all vital information; summarizing investigation into a pre-employment file; processing background investigations for promotional candidates including records checks; gathering recommendations and summarizing the previous work history of the candidates. The period of the agreement is June 10, 2020 through June 9, 2021.

38. DAVID DEVINCENTZ	\$24.04	\$50,000.00
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Account: 1001-000000-2003-195700-601009

Mr. DeVincenz, retiree, will work as a Contract Services Specialist I assigned to the Education and Training Section. This position is responsible for rescheduling members for annual handgun qualification and specialized training such as Taser, Shotgun Rifle and less-lethal weaponry; tracking and recording each member's training records for reporting to the Maryland Police and Corrections Training Commissions. The period of the agreement is effective upon Board approval for one year.

39. Create the following position:

Classification: Grant Services Specialist III
 Job Code: 10217
 Grade: 941 (\$56,946.00 - \$97,897.00)
 Position No.: To be assigned by BBMR

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Baltimore City Police Department - cont'd

Cost: \$84,747.00 - 4000-437620-2013-804700-600000

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

40. Create the following position:

Classification: Grant Services Specialist III
Job Code: 10217
Grade: 941 (\$56,946.00 - \$97,897.00)
Position No.: To be assigned by BBMR

Cost: \$84,747.00 - 4000-426819-2255-793402-600000

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

41. Create the following position:

Classification: Grant Services Specialist III
Job Code: 10217
Grade: 941 (\$56,946.00 - \$97,897.00)
Position No.: To be assigned by BBMR

Cost: \$84,747.00 - 5000-510620-2023-744600-600000

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

42. Create the following position:

Classification: Grant Services Specialist III
Job Code: 10217
Grade: 941 (\$56,946.00 - \$97,897.00)
Position No.: To be assigned by BBMR

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Baltimore City Police Department - cont'd

Cost: \$84,747.00 - 4000-437620-2013-804700-600000

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

43. Create the following position:

Classification: Grant Services Specialist III
Job Code: 10217
Grade: 941 (\$56,946.00 - \$97,897.00)
Position No.: To be assigned by BBMR

Cost: \$84,747.00 - 4000-426819-2255-793402-600000

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Enoch Pratt Free Library

44. Reclassify the following filled position:

Position No.: 15789

From: Office Supervisor
Job Code: 00712
Grade: 084 (\$37,741.00 - \$45,044.00)

To: Librarian Resource Supervisor
Job Code: 00684
Grade: 091 (\$49,651.00 - \$60,411.00)

Cost: \$5,700.00 - 5000-575420-4501-594800-601001

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Department of Recreation and Parks

45. Reclassify the following filled position:

Position No.: 47213

From: Recreation Programmer
Job Code: 83121
Grade: 090 (\$47,604.00 - \$57,857.00)

To: Operations Specialist I
Job Code: 31107
Grade: 906 (\$53,001.00 - \$84,673.00)

Cost: \$7,393.00 - 1001-000000-4781-363600-601063

46. Reclassify the following vacant position:

Position No.: 33630

From: Graphic Artist II
Job Code: 73112
Grade: 085 (\$38,926.00 - \$46,904.00)

To: Operations Specialist I
Job Code: 31107
Grade: 906 (\$53,001.00 - \$84,673.00)

Cost: \$14,940.00 - 1001-000000-4711-362100-601009
- 1001-000000-4711-362100-601001

47. Create the following position:

Classification: Program Assistant II
Job Code: 81323
Grade: 084 (\$37,741.00 - \$45,044.00)
Position No.: To be assigned by BBMR

Cost: \$59,602.00 - 6000-680820-4782-717200-601001

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Department of Recreation and Parks - cont'd

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

	<u>Hourly Rate</u>	<u>Amount</u>
48. MARGARET W. GOLDSBOROUGH	\$32.00	\$ 8,320.00
49. MIRIAM R. STIDHAM	\$32.00	\$ 9,600.00
50. ALEXANDRA L. HAYDEN	\$32.00	\$ 8,320.00

Account: 6000-680520-4792-369900-601009

Mses. Goldsborough, Stidham, and Hayden will each continue to work as a Contract Services Specialist II. They will each work as an Ice Skating Instructor/Coach at the Mt. Pleasant Ice Arena. Mses. Goldsborough, Stidham, and Hayden will provide figure skating instructions for the Learn-to-Skate Program, summer camp, and in the preparation for the U.S. Figure Skating National Proficiency testing. Mr. Stidham will work 300 hours and Mses. Goldsborough and Hayden will work 260 hours. The period of the agreement is effective upon Board approval for one year.

51. WANDA B. JOHNSON	\$15.30	\$18,360.00
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Account: 6000-680520-4792-369800-601063

Ms. Johnson, retiree, will work as a Contract Services Specialist I. She will function as a Recreation Leader II at the William J. Myers Soccer Pavilion Center. Ms. Johnson will plan, organize, and participate in the evaluation of recreational activities on a seasonal basis, implement events to engage the community, meet with community groups to answer inquiries, discuss interests, and gain support for activities. She will also counsel center participants, complete and maintain attendance records, and participate

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Department of Recreation and Parks - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
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with Center Director in the assignment, review, and evaluation of programs at the center and surrounding area. In addition, Ms. Johnson will participate in the planning of district and City-wide events, order supplies and equipment, and apply first-aid techniques, as needed. The period of the agreement is effective upon Board approval for one year.

Office of the State's Attorney for Baltimore City

52.	KELVIN SEWELL	\$34.19	\$65,189.00
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Account: 1001-000000-1150-118000-601009

Mr. Sewell, retiree, will continue to work as a Contract Services Specialist I. He will investigate felony, homicide, and violent crime cases, locate and interview witnesses, act as a liaison with law enforcement agencies, and research the whereabouts of and locate parties relevant to prosecution of cases. Mr. Sewell will provide location information to attorneys and forward this information to the Warrant Apprehension Task Force so that arrests can be made, communicate with witnesses and victims to provide case status and trial date information, and prepare subpoenas. He will also ascertain and verify respondents' legal identity through fingerprint identification and verify such documents as birth certificates, marriage licenses and divorce decrees. In addition, Mr. Sewell will testify as to findings before the Grand Jury in the presentation of cases for indictment and in Circuit Court trials and document investigative activities and findings.

This is the same hourly rate as in the previous contract. The period of the agreement is March 29, 2020 through March 28, 2021.

AGENDA

BOARD OF ESTIMATES

3/25/2020

PERSONNEL

Office of the State's Attorney for Baltimore City - cont'd

In March, 1999, the Board approved a waiver of the Administrative Manual Policy 212-1, to hire retired Police Officers as Investigators for the Office of the State's Attorney with no restrictions on the number of hours worked and rate of pay.

53. Create the following position:

Classification: Victim Witness Coordinator
Job Code: 01967
Grade: 090 (\$47,604.00 - \$57,857.00)
Position No.: To be assigned by BBMR

Cost: \$65,694.00 - 4000-482420-1156-117900-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

	<u>Hourly Rate</u>	<u>Amount</u>
54. DOUGLAS B. LUDWIG	\$38.24	\$45,888.00

Account: 1001-000000-1150-118000-601009

Mr. Ludwig, retiree, will continue to work as a Contract Services Specialist I. He will review charging documents for all on-view arrests made by police officers, make decisions to release or charge offenders based on principles of law, and produce and provide bail recommendations to Court Commissioners for all cases involving violent felonies and firearm charges. In addition, Mr. Ludwig will screen all offenders for eligibility for Early Resolution Court, Quality Case Review dockets and Repeat Violent Offender status, and follow-up with notifications of arrests to the Division of Parole and Probation, the Department of Juvenile Services, trial units of the State's Attorney Office, and other law enforcement partners. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is April 9, 2020 through April 8, 2021.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Health Department - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify an agreement with Total Health Care, Inc. The period of the agreement was July 1, 2019 through December 31, 2019.

AMOUNT OF MONEY AND SOURCE:

\$109,156.00 - 4000-499019-3023-513200-603051

BACKGROUND/EXPLANATION:

Total Health Care, Inc. screened and referred all patients who were identified as HIV-negative and at an increased risk for exposure or partners of HIV positive persons to Pre-Exposure Prophylaxis (PrEP). Total Health Care also participated in the Department's supported provider training on PrEP screening, referral and prescription, conducted free HIV testing, and monitored adherence for all patients to which Prep was prescribed. Ratification of this agreement will allow the Department to reimburse Total Health Care, Inc. for services provided during the agreement period.

The agreement is late because the contract request information was misplaced.

MBE/WBE PARTICIPATION

MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2019 through June 30, 2020, unless otherwise indicated.

1. **FAMILY LEAGUE OF BALTIMORE CITY, LLC** **\$665,000.00**

Account: 7000-726320-3080-513200-603051

B'More for Healthy Babies (BHB) Initiative is a 10-year-plus city wide strategy that brings together public agencies, health care institutions, community-based organizations and academic partners to ensure that all of Baltimore's babies are born with healthy weight, full-term and ready to thrive in healthy families.

The organization will provide continued oversight of work for the BHB and overall BHB initiative. The BHB's communication partners will perform marketing and communication activities with priority content areas of safe sleep, smoking cessation and home waiting.

The agreement is late because of a delay in the completion of the required documents.

2. **AIDS ACTION BALTIMORE, INC.** **\$ 3,300.00**

Account: 6000-633019-3024-268400-406001

Aids Action Baltimore, Inc. will use the Mason F. Lord Room at the Waxter Senior Center on the last Wednesday evenings of every month from 6:00 p.m. to 8:00 p.m. for programmatic meetings with the exception of May 8th and July 10th, as the Waxter Senior Center's Arts and Crafts Room will be used on those following dates. The period of the agreement is April 1, 2019 through March 31, 2020.

The agreement is late because of administrative delays.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Health Department - cont'd

3. HOPE SPRINGS, INC. \$64,935.00

Accounts: 4000-484820-3023-718000-603051

Hope Springs, Inc. has been managing a contract to implement the Open Table Project for two years. Open Table Project is an anti-poverty program that has been working in at least 40 cities in the United States with various types of peoples such as the homeless, people aging out of foster care, survivors of human trafficking, LGBTQ youth and adults and in Baltimore, persons with or at high-risk of HIV.

The Open Table Model surrounds a client and/or family with 6-8 members of a faith-based community. The client meets weekly with the Open Table Team and they work together to develop a plan for the client to have the life they envision and to be more self-sufficient and self-sustaining. Team members work with the client to implement the plan. The approach has been highly successful and is highly efficient because it leverages thousands of very competent volunteer hours. Specifically, Hope Springs will hire a recruiter to increase outreach to more congregations to recruit more Tables. The period of this agreement is September 30, 2019 through June 30, 2020.

The agreement is late because of delay in the administrative process.

MWBOO GRANTED A WAIVER ON FEBRUARY 12, 2020.

**4. THE JOHNS HOPKINS UNIVERSITY \$46,000.00
(JHU)**

Account: 4000-480620-3080-291900-603051

The Johns Hopkins University, Bloomberg School of Public Health Center for Communication Programs (CCP) would like to provide services for the U-Choose Evidence Based Teen Pregnancy Prevention Program. CCP has over 60 projects that

AGENDA

BOARD OF ESTIMATES

3/25/2020

Health Department - cont'd

reach people in over 30 countries the purpose of this contract is to 1) develop a communication and dissemination strategy for youth, stakeholders, and communities 2) create materials and talking points that describe the benefits and values of the evidence-based programs, and 3) develop recruitment and referral materials and new information pieces as needed.

The agreement is late due to delays in the administrative review process.

5. **THE JOHNS HOPKINS UNIVERSITY** **\$259,000.00**
(JHU)

Account: 5000-569720-3023-273402-603051

Johns Hopkins University's John G. Bartlett Clinic will provide Health Education Risk Reduction (HERR) services for clients living with HIV. HERR will include information about medical and psychosocial support services and counseling clients to improve their health status. Topics may include Treatment Adherence, Health Literacy Training, and Health Care Coverage Navigation.

MWBOO GRANTED A WAIVER ON FEBRUARY 28, 2020.

6. **THE JOHNS HOPKINS UNIVERSITY** **\$200,000.00**
(JHU)

Account: 5000-569720-3023-273400-603051

Johns Hopkins University's Division of Infectious Medicine will collaborate with other medical practices to increase HIV and Hepatitis C Virus (HCV) testing and linkage to care. JHU's Division of Infectious Medicine Will also implement a comprehensive HCV provider training course, and ongoing clinical support for primary care clinicians, HIV providers, and substance use providers.

MWBOO GRANTED A WAIVER ON FEBRUARY 12, 2020.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Health Department - cont'd

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with BJR Associates, Inc. the Tenant, for 364 rental square feet of floor area (Premises) at 2901 Druid Park Drive. The period of the Lease Agreement is April 1, 2020 through March 31, 2022 with an additional one year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Year</u>	<u>Annual Base Rent</u>	<u>Monthly Installments</u>
1	\$6,552.00	\$546.00
2	\$6,814.08	\$567.84

Upon execution of the renewal option, the base rent will increase by an amount equal to four percent (4%) from the prior lease year.

BACKGROUND/EXPLANATION:

BJR Associates, Inc. will use the premises for an administrative office and for no other purpose.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Circuit Court for Baltimore City - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Family Recovery Program, Inc. The period of the agreement is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$98,351.00 - 5000-540320-1100-804200-405001

BACKGROUND/EXPLANATION:

The Circuit Court for Baltimore City received a grant award from the Administrative Office of the Courts approved by the Board on January 22, 2020, to pay for personnel and other related cost.

The Circuit Court will enter into an agreement with Family Recovery Program, Inc. (FRP) for the sum of \$98,351.00, for salary and benefits of four staff positions:

1. FRP Court Coordinator at \$60,000.00,
2. FRP Reengagement Peer Recovery Advocate at \$20,000.00,
3. FRP Parent Mentor I at \$9,175.00, and
4. FRP Parent Mentor II at \$9,176.00

The parties agree that these staff positions shall be managed and supervised by the Family Recovery Program, Inc.

The agreement is late because of delays in finalizing the contract between the Family Recovery Program, Inc. and the Circuit Court for Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Baltimore Police Department - Professional Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Professional Services Agreement with Persistent Surveillance Systems, LLC, an Ohio limited liability company (Contractor). The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Contractor will undertake the Aerial Investigation Research (AIR) pilot program in an effort to assist the Baltimore Police Department in the investigation of certain crimes. The funding for this Professional Services Agreement does not come from any City public sources, but rather will be paid for by Arnold Ventures, a philanthropic organization.

The purpose of this agreement is for BPD to test and rigorously evaluate the Aerial Investigation Research (AIR) pilot program which will be used to assist BPD investigate and reduce violent crime in Baltimore City. The program is at no cost to the City, and is being donated through the term of the agreement by Arnold Ventures, a philanthropic organization. During the term, the Contractor will fly aircraft over Baltimore City to collect imagery data. The resolution is limited and therefore individuals and vehicles are unidentifiable but are shown as a single dot and/or movement that can be tracked from a crime scene. This program will be used for investigative "look-back" after an incident has already occurred and can only be used after receiving a case number or incident number. Included in the agreement are additional safeguards and oversight:

1. Limited Scope and Duration: Flight operations will be active for up to six months in order to collect sufficient data to evaluate and determine the efficacy of the technology. The program will be focused on the following crimes: murder, non-fatal shootings, armed robberies and car-jacking's.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Baltimore Police Department - cont'd

2. Civilian Review and Audits: Independent research partners will evaluate the effectiveness of the program. Potential partners will include: Morgan State University, New York University, University of Baltimore, and the RAND Corporation. Independent civilian verification and validation auditors will be engaged to review system use logs to ensure the program is only being used for its intended public safety purpose.

3. Data Protection: That data that is obtained can only be used for the purposes related to criminal investigations and will not be authorized for any other purpose. Unanalyzed imagery data will be stored for 45 days after which point it will be deleted during the pilot period. However, with respect to specific imagery analyzed to investigate incidents of crimes, the evidence will be compiled into packets and become a permanent part of the case file. As with all evidence, the imagery data and investigative findings will be provided to the prosecution and be made available to defense counsel through the discovery process.

APPROVED FOR FUNDS BY FINANCE

(The Professional Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

1. INTERPERSONAL

FREQUENCY, LLC	\$434,900.00	Renewal
Contract No. B50003075 - City of Baltimore Web Site Redesign and Hosting Baltimore Police Department, Baltimore City Information and Technology - P.O. No.: P526271		

On January 15, 2014, the Board approved the initial award in the amount of \$286,367.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This third renewal in the amount of \$434,900.00 will allow for the continuation of hosting services, improvements to the content and design, Drupal support and migrations to Drupal 8, which includes enhanced security for the Baltimore City Police Department website. The City of Baltimore website is currently hosted under this contract, but will transition to a new hosting and support vendor upon award of B50005562. This renewal will allow for a three month transition period until a new award is fully implemented. The Baltimore City Police Department website is not included under the new award. The above amount is the City's estimated requirement. The period of the renewal is June 16, 2020 through June 15, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 9, 2013, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 9, 2013.

2. COMPRISE TECHNOLOGIES,

INC.	\$ 60,262.00	Renewal
Contract No. 08000 - Smart Access Manager Software and Hardware License and Technical Support - Enoch Pratt Library - Req. No.: R847454		

AGENDA

BOARD OF ESTIMATES

3/25/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

On June 1, 2016, the Board approved the initial award in the amount of \$50,890.00. The award contained four renewal options. Three renewal options have been exercised. The Vendor is the sole provider and developer of their proprietary software, maintenance and support including hardware devices that integrates with existing software currently used by the Enoch Pratt Libraries. This final renewal in the amount of \$60,262.00 is for the period June 1, 2020 through May 31, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification of a sole source procurement.

3. DBT TRANSPORTATION

SERVICES, LLC	\$ 23,285.00	Renewal
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Contract No. 08000 - Weather Station Service - Department of Transportation - P.O. No.: P547625

On October 6, 2017, the City Purchasing Agent approved the initial award in the amount of \$21,495.00. The award contained four 1-year renewal options. Subsequent actions have been approved. The Vendor provides field service maintenance on various weather sensors around the City. These services are needed to help the weather stations functioning properly. This third renewal in the amount of \$23,285.00 is for the period June 1, 2020 through May 31, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. These commodities are only available from the Vendor and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

3/25/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

4. FLAGPOLES, INC.,	\$ 0.00	Renewal
<u>dba P & K TUBULAR</u> Solicitation No. B50004930 - Aluminum Street Light Poles and Accessories - Department of Transportation - P.O. No.: P539694		

On May 31, 2017, the Board approved the initial award in the amount of \$2,131,800.00. The award contained two 1-year renewal options. The contract expires on May 30, 2020. This first renewal in the amount of \$0.00 is for the period May 31, 2020 through May 30, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 16, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MARCH 16, 2017.

5. WEAR PARTS & EQUIPMENT	\$20,000.00	Renewal
<u>CO.</u> Contract No. B50005448 - Milling Machine Teeth - Department of Transportation- P.O. No.: P544200		

On May 29, 2018, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$20,000.00 will allow for the continuation of procurement of materials needed for the Milling Machine. The period of the renewal is June 1, 2020 through May 31, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

3/25/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. The requested award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

6. **GROUP 1 AND 3**

L/B WATER SERVICE, INC.

GROUP 2

NEPTUNE TECHNOLOGY
GROUP, INC.

GROUP 5

MUELLER SYSTEMS, LLC

	\$ 0.00	Renewal
--	---------	---------

Contract No. B50004918 - Supply of Water Meters - Department of Public Works - Req. Nos.: P539814, P539815 and P539816

On June 14, 2017, the Board approved the initial award in the amount of \$10,000,000.00 to several Vendors for Meter Groups 1, 2, 3 and 5, but did not award Meter Group 4 Turbo Water Meters as it required further review. It was determined that 12" turbo water meters were to be removed from consideration of Group 4, as they are not required by the City and are not available to Vendors. The award contained three 1-year renewal options. On January 17, 2018, the Board approved the award of Group 4 meters in the amount of \$1,500,000.00. This first renewal in the amount of \$0.00 is for the period June 1, 2020 through May 31, 2021, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 9, 2017, it was determined that no subcontracting goals would be set because of no opportunity to segment the contract. This contract is for the supply of water meters only, and no services are to be provided.

AGENDA

BOARD OF ESTIMATES

3/25/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

MWBOO GRANTED A WAIVER ON MARCH 9, 2017.

- | | | |
|---|---------|---------|
| 7. MOHAWK CRYO, LLC | \$ 0.00 | Renewal |
| Contract No. B50004560 - Technical Services for Liquid Oxygen Plants at Patapsco Wastewater Treatment Plant - Department of Public Works - Bureau of Water and Wastewater - P.O. No.: P535853 | | |

On June 1, 2016, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two renewal options. Subsequent actions have been approved. This contract is for the Department of Public Works, Waste and Wastewater to utilize technical services at the Patapsco Wastewater Treatment Plant. It is critical that the Plants have adequate technical coverage to keep both Liquid Oxygen Plants running and supplying oxygen to the reactor deck for NPDES Permit. This final renewal is for the period June 1, 2020 through May 31, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 18, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MARCH 18, 2016.

- | | | |
|---|--------------|------------------|
| 8. THE MCCORMICK PAINT | | Cooperative |
| WORKS COMPANY | \$ 65,000.00 | Contract/Renewal |
| Contract No. 001B6400532 - Paint and Paint Products - Department of General Services and others - P.O. No.: P536503 | | |

On August 10, 2016, the Board approved the initial award in the amount of \$300,000.00. The award contained two renewal options. This final renewal in the amount of \$65,000.00 with the State of Maryland is necessary to continue to procure paint and paint products. This final renewal is for the period June 1, 2020 through May 31, 2021.

AGENDA

BOARD OF ESTIMATES

3/25/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable.

- | | | |
|---|--------------|----------|
| 9. NOAH GARRISON d/b/a
THE GARRISON LANDSCAPE
DIVISION | \$ 60,000.00 | Increase |
| Contract No. B50004495 - Landscape Maintenance Services -
Department of General Services - P.O. No.: P537224 | | |

On November 2, 2016, the Board approved the initial award in the amount of \$40,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. Due to the agency acquiring additional locations (facilities, schools) and outstanding invoices, an increase in the amount of \$60,000.00 is necessary to continue services until the renewal time frame. This increase will make the award amount \$220,000.00. The contract expires on November 2, 2020 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|--------------|-------|
| 10. EVERGREEN SOLUTIONS, LLC | \$ 48,000.00 | Award |
| Solicitation No. B50005893 - Job Classification and
Compensation Study - Department of Human Resources - Req. No.:
R767330 | | |

Vendors were solicited by posting on CitiBuy and eMaryland Marketplace. The sole proposal was received and opened on November 13, 2019. It was technically evaluated, and the price was found to be fair and reasonable. Award is recommended to

AGENDA

BOARD OF ESTIMATES

3/25/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

the responsive, responsible proposer. The period of the award is March 25, 2020 through March 24, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The award was below the MWBOO threshold.

11. MCAFEE ELECTION

SERVICES, INC.	\$1,219,124.00	Extension
Contract No. 06000 - Election Services - Board of Elections - P.O. No.: P531956		

On February 5, 2014, the Board approved the initial award in the amount of \$1,079,530.00. The award contained two renewal options. Subsequent actions have been approved and two renewal options have been exercised. An extension is necessary to conduct Primary Presidential, Mayoral, Special Congressional District 7 General and the Presidential, Mayoral and General Elections of 2020. This contract also includes the maintenance and storage administration of the voting machines within the scope and mandates of the State of Maryland Board of Elections. The period of the extension is May 1, 2020 through April 30, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 13, 2013, and on January 24, 2018, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON DECEMBER 13, 2013.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Mayor's Office of Emergency Management - 2018 Grant Award Adjustment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a 2018 Grant Award Adjustment Notice from the Maryland Emergency Management Agency of the FY 18 Urban Area Security Initiative Grant Award #EMW-2018-SS-00023-UASI to reduce funding from \$663,081.00 to \$523,081.00.

AMOUNT OF MONEY AND SOURCE:

Project	Account Code	From Amount	To Amount	Delta
Critical Infrastructure Protection	4000-482019-2023-212600-600000	\$101,000.00	\$101,000.00	\$0.00
HazMat Response	4000-482019-2023-212601-600000	\$ 35,714.00	\$ 35,714.00	\$0.00
Mobile Command Vehicle	4000-482019-2023-212602-600000	\$ 16,500.00	\$ 16,500.00	\$0.00
Emergency Notification Systems	4000-482019-2023-212603-600000	\$ 86,500.00	\$ 86,500.00	\$0.00
Regional Planning	4000-482019-2023-212604-600000	\$210,000.00	\$210,000.00	\$0.00
UAWG & Regional Support	4000-482019-2023-212605-600000	\$213,367.00	\$ 73,367.00	(\$140,000.00)
		\$663,081.00	\$523,081.00	(\$140,000.00)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Mayor's Office of Emergency Management - cont'd

BACKGROUND/EXPLANATION:

On February 27, 2019, the Board approved and authorized execution of the FY 18 Urban Area Security Initiative grant for \$663,081.00. The FY 18 Urban Area Security Initiative is intended to facilitate and strengthen the nation and Maryland against risk associated with potential terrorist attacks while concentrating on developing integrated systems for prevention, protection, response, and recovery.

The 2018 Grant Award Adjustment Notice is late because of late receipt of award documents.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the 2018 Grant Award Adjustment Notice have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Housing and - Appropriations Transfer
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the Transfer of Appropriations to the Baltimore Civic Fund on behalf of the Environmental Control Board's Care-A-Lot Program.

AMOUNT OF MONEY AND SOURCE

\$33,000.00

From: 9910-908132-9588 - Baltimore Civic Fund

To: 224-00 - Care-A-Lot

BACKGROUND/EXPLANATION:

These funds are to be given towards grants to Baltimore neighborhoods and youth participants working to maintain identified vacant lots within their community.

The funds will be dispersed to participating community organizations and youth participants based on invoiced maintenance visits and work completed.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Housing and - Contract of Sale
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Contract of Sale with the Housing Authority of Baltimore City (HABC) to purchase 1316 Mosher Street, 1326 Mosher Street, and 1117 Riggs Avenue

The Board is also requested to approve the acquisition of this property SUBJECT to municipal liens in the amount of \$982.33 and all other municipal liens, interest and penalties, other than water bills, that may accrue.

AMOUNT OF MONEY AND SOURCE:

\$17,200.00 - 1316 Mosher Street
9910-905640-9588-900000-704040 (HABC Transfers)

21,000.00 - 1326 Mosher Street
9910-905640-9588-900000-704040 (HABC Transfers)

4,000.00 - 1117 Riggs Avenue
9910-905640-9588-900000-704040 (HABC Transfers)

\$42,200.00

BACKGROUND/EXPLANATION:

This Contract of Sale enables the City of Baltimore to acquire the interests in 1316 Mosher Street, 1326 Mosher Street, and 1117 Riggs Avenue for resale through the planning and development efforts of the Department of Housing and Community Development.

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to these properties. And these properties will be redeveloped.

AGENDA

BOARD OF ESTIMATES

3/25/2020

DHCD - cont'd

The Board of Commissioners of the HABC and the U.S. Department of Housing and Urban Development have approved the disposition in accordance with 24 CFR, Part 970.

Also requested is approval to acquire this property SUBJECT to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens other than water bills, accrued through March 21, 2020, follows. The HABC is exempt from Real Estate Taxes therefore, no taxes are included in these figures. Water bills will be paid and are not listed.

<u>Property</u>	<u>Bill No.</u>	<u>Bill Date</u>	<u>Balance</u>
1316 Mosher Street	5531652	12/3/2008	\$127.51
	5863899	11/23/2009	121.15
	6198766	11/22/2010	114.75
	6475008	11/28/2011	108.43
	6805261	11/26/2012	102.07
	7157449	11/25/2013	95.71
	7825623	11/23/2015	82.99
	8142275	11/21/2016	76.63
	8676843	11/19/2018	63.91
	8918294	11/25/2019	52.80
1326 Mosher Street	8116196	5/29/1997	36.38
1117 Riggs Avenue			0.00
			<u>\$982.33</u>

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1502 Popland Street by gift from Jerry L. Lambert, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD Development Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property at 1502 Popland Street. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through March 30, 2020, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

3/25/2020

DHCD - cont'd

1502 Popland Street

Real Property Taxes	2019-2020	\$	312.64
Real Property Taxes	2018-2019		349.95
Real Property Taxes	2017-2018		388.36
Real Property Taxes	2016-2017		444.79
Real Property Taxes	2015-2016		489.82
Real Property Taxes	2014-2015		4,016.40
Tax Sale	2015-2017		6,864.42
Miscellaneous	7471386		371.69
Miscellaneous	7481112		371.69
Miscellaneous	7633647		283.85
Miscellaneous	7661580		246.40
Miscellaneous	7662273		190.11
Miscellaneous	7762537		236.80
Miscellaneous	7896061		305.84
Miscellaneous	8138273		251.77
Miscellaneous	8192692		252.06
Miscellaneous	8209728		157.91
Miscellaneous	8232134		116.08
Miscellaneous	8355075		137.75
Miscellaneous	8473449		271.80
Miscellaneous	8571655		355.52
Miscellaneous	8649899		198.40
Miscellaneous	8712671		148.66
Miscellaneous	8752636		117.29
Miscellaneous	8767089		186.40
Miscellaneous	8780017		184.00
Miscellaneous	8892473		318.74
Property Registration	700532		<u>1,127.20</u>
			\$18,696.34

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 303 S. Monroe Street, (Block 0275, Lot 068), by gift from Samer Qreitem, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD Development Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Samer Qreitem has offered to donate to the City, title to the property located at 303 S. Monroe Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through March 29, 2020, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

3/25/2020

DHCD - cont'd

303 S. Monroe Street

Real Property Tax	2019-2020	\$156.79
Real Property Tax	2018-2019	\$167.68
Real Property Tax	2017-2018	\$184.99
Real Property Tax	2016-2017	\$264.08
Tax Sale	2016-2017	\$2,775.46
Miscellaneous	7955768	\$221.03
Miscellaneous	8187395	\$126.09
Miscellaneous	8190852	\$214.18
Miscellaneous	8342941	\$170.40
Miscellaneous	8599375	\$203.20
Miscellaneous	8647208	\$223.20
Miscellaneous	8743031	\$359.96
Miscellaneous	8849069	\$164.63
Miscellaneous	8910218	\$128.86
Environmental Citation	54069489	\$1,515.00
Property Registration	822288	\$998.40
Total Taxes Owed:		\$7,873.95

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1637 Gorsuch Avenue, (Block 4120, Lot 015), by gift from Author Solomon, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD Development Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Author Solomon has offered to donate to the City, title to the property located at 1637 Gorsuch Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through March 1, 2020, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

3/25/2020

DHCD - cont'd

1637 Gorsuch Avenue

Tax Sale	2017-2019	\$15,473.31
Real Property Tax	2019-2020	\$432.52
Real Property Tax	2018-2019	\$407.90
Real Property Tax	2017-2018	\$620.44
Real Property Tax	2016-2017	\$569.09
Miscellaneous	8942757	\$188.20
Environmental	54237441	\$150.00
Environmental	54237458	\$150.00
Environmental	84388160	\$150.00
Environmental	54490131	\$150.00
Environmental	54505367	\$150.00
Environmental Citation	54505375	\$150.00
Environmental Citation	55352389	\$165.00
Property Registration	037683	\$269.20
Total Taxes Owed:		\$19,025.66

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1404 Darley Avenue, (Block 4164, Lot 003), by gift from MaxWealth Investment, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD Development Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

MaxWealth Investment, LLC has offered to donate to the City, title to the property located at 1404 Darley Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through March 12, 2020, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

3/25/2020

DHCD - cont'd

1404 Darley Avenue

Total Real Property Taxes	\$354.00
Total Miscellaneous Bill	\$242.57
Environmental Citation	\$100.00
Total Open Municipal Liens:	\$696.57

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Housing and - Memorandum of Understanding
Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Baltimore City Department of Recreation and Parks. The period of the Memorandum of Understanding is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$427,900.00 - 2089-208920-5930-434430-603051
Community Development Block Grant-45

BACKGROUND/EXPLANATION:

Pursuant to guidance from the Department of Housing and Urban Development, a Memorandum of Understanding must be executed for the utilization of Community Development Block Grant funds to support other city agencies. The Department of Recreation and Parks is authorized to provide leisure activities through management of recreation centers and the municipal parks system. The Department of Recreation and Parks will provide recreational, educational, cultural, after-school youth sports program and summer camp programs for 2,407 unduplicated, low-and-moderate income youth at five recreation centers located in low-and-moderate income areas of the city. The Department of Recreation and Parks will provide services in accordance with Community Development Block Grant Entitlement Grant Regulations.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Housing and - cont'd
Community Development

FOR FY 2020, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00.

MWBOO GRANTED A WAIVER ON JANUARY 16, 2020.

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The Department began negotiating and processing the CDBG agreements effective July 1, 2019 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
68 - 70
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

3/25/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- | | | | |
|----|----------------------------------|-----------------------------------|--------------|
| 1. | B50005933, Boats
with Trailer | Inventech Marine
Solution, LLC | \$392,181.81 |
|----|----------------------------------|-----------------------------------|--------------|

(Department of General Services, Fleet Management)

MBE/WBE PARTICIPATION:

On February 1, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

Department of Transportation

- | | | | |
|----|---|----------------------------------|----------------|
| 2. | TR20004 Inspire
Schools Sidewalk
Reconstruction | J. Villa
Construction
Inc. | \$1,121,900.00 |
|----|---|----------------------------------|----------------|

MBE:	J. Villa Construction, Inc.*	\$ 560,950.00	50.00%
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WBE:	Rowen Concrete, Inc.	\$ 146,000.00	13.01%
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*Indicates Self-Performance.

MWBOO FOUND VENDOR IN COMPLIANCE.

MBE:	Jones Enterprise II, LLC*	\$ 341,362.03	37.8%
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WBE:	Community Concrete Material Supply, LLC	See Note Below	
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AGENDA

BOARD OF ESTIMATES

3/25/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

*Indicates Self-Performance.

Bidder did not achieve the WBE goal. Bidder listed Community Concrete Material Supply, LLC for WBE participation, however Community Concrete Material Supply, LLC is not certified with Baltimore City.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Department of Public Works

3.	WC 1373 -Water Infrastructure Replacement and Rehabilitation At Various Locations	R.E. Harrington Plumbing & Heating Co., Inc.	\$3,298,900.00
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MBE:	Economic Inter- national Construction Co., Inc.	\$164,945.00	5.00%
	The Donne Group, LLC.	\$ 32,989.00	1.00%
	R.E. Harrington Plumbing & Heating Co., Inc.	<u>\$1,154,615.00</u>	<u>35.00%</u>
	Total:	\$1,352,549.00	41.00%

WBE:	R&R Contracting Utilities, Inc.	\$ 164,945.00	5.00%
	TFE Resources, Ltd.	<u>\$ 95,978.00</u>	<u>2.00%</u>
	Total:	\$ 260,923.00	7.00

MWBOO FOUND VENDOR IN COMPLIANCE.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works - cont'd

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,662,812.00 (Revenue Bond)	9960-906133-9558 Constr. Res. Meter Replace- ment	
\$3,662,812.00	-----	9960-905592-9557-6 (Construction)

This transfer will cover cost for WC 1373, Water Infrastructure Replacement Rehabilitation at Various Locations.

AGENDA

BOARD OF ESTIMATES

3/25/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
Dept. of Housing and Community Development (DHCD) - Options			
1. M-A Funding, Inc.	2101 E. Eager Street	Sub G/R \$120.00	\$ 480.00
2. Harry A. Baumohl, Trustee for the Harry A. Baumohl, P.A. Profit Sharing Plan	970 N. Collington Avenue	G/R \$ 36.00	\$ 240.00

Funds are available in account no. 9910-908428-9588-900000-704040, EBDI.

3. Jeb Stuart Fries	331 Stinson Street	G/R \$160.00	\$ 1,333.33
4. M&E Investments, LLC	2526 E. Biddle Street	G/R \$ 78.00	\$ 715.00

Funds are available in account no. 9910-905640-9588-900000-704040, Whole Block Demo.

5. Nancy Medin	4678 Park Heights Avenue	G/R \$ 96.00	\$ 880.00
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Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.

6. Amy Nochumowitz, Substitute Trustee under the Paul Wye Nochumowitz Deed of Trust for Ethan Shale Nochumowitz	1005 N. Carrollton Avenue	G/R \$ 60.00	\$ 550.00
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AGENDA

BOARD OF ESTIMATES

3/25/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
DHCD - Options - cont'd			
7. Sandel Investments LLC	1008 N. Arlington Avenue	G/R \$95.00	\$ 871.00

Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.

8. Deborah R. Mondell, Rona Barrash, and Marvin Demb	513 and 515 Baker Street	G/R \$45.00	\$ 600.00
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9. Amy Nochumowitz, Substitute Trustee Under the Deed of Trust for Jayne Hope Nochumowitz	516 and 528 Gold Street	G/R \$84.00	\$ 1,540.00
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Funds are available in account no. 9904-918051-9127-900000-704040, Druid Square/Cab Calloway Square Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

Department of Housing and Community Development - Condemnations

10. Frank Cooper and Eleanor Cooper	1212 Harlem Avenue	L/H	\$ 2,723.00
11. William Ronald Brown	1302 W. Lanvale Street	F/S	\$ 2,790.00

AGENDA

BOARD OF ESTIMATES

3/25/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
12. Merlene Maud Smith	1303 W. Lanvale Street	L/H	\$ 2,344.00
13. John H. Parker	1305 W. Lanvale Street	L/H	\$ 2,651.00
14. Annette Rhone	1307 W. Lanvale Street	L/H	\$ 2,584.00
15. James J. Johnson	1208 Harlem Avenue	L/H	\$ 2,791.00
16. Franklin Street Rowhouses, LLC	1208 W. Franklin Street	F/S	\$ 3,168.00
17. Bruce Davis	1206 W. Franklin Street	F/S	\$ 3,162.00
18. Pinkney Jones and Clara Jones	1304 W. Lanvale Street	L/H	\$ 2,050.00
19. Lawrence Davis	1308 W. Lanvale Street	L/H	\$ 2,104.00
20. Peter Lee and Grace S. Lee	1309 W. Lanvale Street	L/H	\$ 2,158.00

Funds are available in account no. 9904-921053-9127-900000-704040, BGN Harlem Park, Harlem Park Inner Block Park Greening.

21. Albrite GR Services, LLC	143 S. Calverton Road	Sub. G/R	\$ 637.00
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Funds are available in account no. 9904-912058-9127-900000-704040, Rachael Wilson Memorial Park.

AGENDA

BOARD OF ESTIMATES

3/25/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
22. God's Time Ministry, Inc. Kingdom of God	1010 N. Carrollton Avenue	F/S	\$ 2,600.00
23. Maryland 25, LLC	1006 N. Collington Avenue	F/S	\$ 2,950.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
24. Martin McDaniel and Arthur McDaniel	502 Gold Street	L/H	\$ 3,160.00
25. Patricia C. Owens	504 Gold Street	L/H	\$ 2,900.00
26. Elabor Nurudeen	506 Gold Street	L/H	\$ 3,327.00
27. Lenora A. Bruce, Personal Represen- tative of the Estate of Margaret S. Watts deceased	508 Gold Street	L/H	\$ 6,327.00
28. Josephine Solomon	513 Gold Street	L/H	\$ 3,100.00
29. Sherese LLC	2203 Etting Street	L/H	\$ 3,360.00
30. The Urban Health Institute of Washington, Inc.	2201 Etting Street	L/H	\$ 3,360.00

AGENDA

BOARD OF ESTIMATES

3/25/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
31.The Urban Health Institute of Washington, Inc.	2205 Etting Street	L/H	\$ 3,360.00
32.The Urban Health Institute of Washington, Inc.	2207 Etting Street	F/S	\$ 3,600.00
33.The Urban Health Institute of Washington, Inc.	2218 Etting Street	L/H	\$ 3,400.00
34.The Urban Health Institute of Washington, Inc.	2223 Etting Street	L/H	\$ 3,360.00

Funds are available in account no. 9904-918051-9127-900000-704040, BGN Druid Square Park, Druid Square/Cab Calloway Square.

35.D-A-S-H Investment Group, Inc.	1006 N. Carrollton Avenue	F/S	\$ 2,600.00
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Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park.

36.Estate of Rose Perlman	4676 Park Heights Avenue	G/R \$70.00	\$ 467.00
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Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment, Ground Rent Acquisition Project.

AGENDA

BOARD OF ESTIMATES

3/25/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
DHCD - <u>Condemnations</u> - cont'd			
37.N.B.S., Inc.	4406 Daytona Avenue	G/R \$96.00	\$ 800.00

Funds are available in account no. 9910-904177-9588-900000-704040, Acquisition and Relocation, Acquisition and Relocation Project.

38.DJ Communities, LLC	1008 N. Arlington Avenue	L/H	\$2,250.00
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Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park, Smithson Street Park Project.

DHCD - Condemnations or Redemptions

39.Crossbrook, LLC	1030 N. Milton Avenue	G/R \$60.00	\$ 550.00
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Funds are available in account no. 9910-905640-9588-900000-704040, Whole Demo Block, FY17 Core funded.

40.John McKinley Sarkin	964 N. Collington Avenue	G/R \$30.00	\$ 200.00
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Funds are available in account no. 9910-908428-9588-900000-704040, EBDI, EBDI Project.

41.Wendy Blum	936 N. Collington Avenue	G/R \$96.00	\$ 640.00
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Funds are available in account no. 9910-908428-9588-900000-704040, EBDI, EBDI Project.

AGENDA

BOARD OF ESTIMATES

3/25/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions - cont'd</u>			
42.Charles J. Stefan and Helen M. Stefan	2109 E. Eager Street	G/R \$39.00	\$ 260.00

Funds are available in account no. 9910-908428-9588-900000-704040.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

Department of Law - Payments of Settlements

43.Marcellus R. Cephas	1020 N. Carrollton Avenue	L/H	\$ 477.30
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Funds will be drawn from account no. 9901-905640-9588-900000-704040, in the FY17 CORE Demo Project Area.

On May 24, 2019, the Board approved the acquisition of the Leasehold interest by condemnation, in the property located at 1020 N. Carrollton Avenue for \$4,773.00, based upon the highest of two independent appraisals. The Defendant contested the City's value and provided an appraisal report valuing the property at \$5,250.30 a 10% administrative increase. Thus, the Board is requested to approve an additional \$477.30 (\$5,250.00 less the previous approval amount of \$4,773.00).

44.Cesare Miguel Vaughn	1724 W. Lafayette Avenue	F/S	\$24,680.00
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Funds will be drawn from account no. 9910-906126-9588-900000-704040, located in the FY17 CORE Demo Project Area.

AGENDA

BOARD OF ESTIMATES

3/25/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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Department of Law - Payments of Settlements

On August 29, 2018, the Board approved the acquisition of the Fee Simple interest by condemnation, in the property located at 1724 W. Lafayette Avenue. An amended condemnation action was filed on November 5, 2019. The Board previously approved \$55,320.00 to acquire the Fee Simple interest in the subject property based upon the highest of two independent appraisals. The Defendant contested the City's value and provided an appraisal report valuing the property at \$270,000.00. The parties attended a Pre-Trial Conference and were unable to reach a settlement agreement and were able to settle on a fair market value of \$80,000.00 two days prior to trial. Thus, the Board is requested to approve an additional \$24,680.00 (\$80,000.00 less the previous approval amount of \$55,320.00).

45. Mackombo C. Omoile	1129 W. Mulberry Street	F/S	\$ 4,200.00
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Funds will be drawn from account no. 9910-908044-9588-900000-704040, located in the Poppleton RFQ Phase 4 Site Project Area.

On October 5, 2018, the Board approved the acquisition of the Fee Simple interest by condemnation, in the property located at 1129 W. Mulberry Street for \$2,800.00, based upon the highest of two independent appraisals. The City subsequently obtained an updated appraisal report that valued the property at \$4,300.00. The Defendant contested the City's value and provided an appraisal report valuing the property at \$10,000.00. The parties attended a Pre-Trial Conference and settled on a fair market value of \$7,000.00. Thus, the Board is requested to approve an additional \$4,200.00 (\$7,000.00 less the previous approval amount of \$2,800.00).

46. Greg O. Brown	3129 Virginia Avenue	L/H	\$5,540.00
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Funds will be drawn from account no. 9910-903183-9588-900000-704040, located in the Park Heights Major Redevelopment Project Area.

AGENDA

BOARD OF ESTIMATES

3/25/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payments of Settlements</u>			

On October 21, 2019, the Board approved the acquisition of the Leasehold interest by condemnation, in the property located at 3129 Virginia Avenue for \$5,550.00, based upon the highest of two independent appraisals. The City's appraisal reports were updated and a new fair market value of \$7,050.00 was determined. The Defendant contested the City's value and provided an appraisal report valuing the property at \$15,000.00. The parties were able to reach a settlement agreement prior to a scheduled Mediation and were able to settle on a fair market value of \$11,000.00. Thus, the Board is requested to approve an additional \$5,450.00 (\$11,000.00 less the previous approval amount of \$5,550.00).

47. Helmsley Properties, LLC	3123 Virginia Avenue		\$16,300.00
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Funds will be drawn from account no. 9910-903183-9588-900000-704040, located in the Park Heights Major Redevelopment Project Area.

On September 27, 2019, the Board approved the acquisition of the Fee Simple interest by condemnation, in the property located at 3123 Virginia Avenue for \$20,000.00, based upon the highest of two independent appraisals. The City had its appraisal reports updated to reflect a new fair market value of \$33,000.00. The Defendant contested the City's value and provided an appraisal report valuing the property at \$42,000.00. The parties were able to reach a settlement agreement a few days before a scheduled Mediation and settled on a fair market value of \$36,300.00. Thus, the Board is requested to approve an additional \$16,300.00 (\$36,300.00 less the previous approval amount of \$20,000.00).

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Law - Recommendation for Debarment of a Vendor

ACTION REQUESTED OF B/E:

The Board is recommended to institute proceedings pursuant to Baltimore City Code ART. 5, §§ 40-8(3),(4) to debar Holabird Enterprises of Maryland, Inc. d/b/a Holabird Fleet Service; Trans-Tech Transmission Center, its President Lawrence Ward and officer Daniel Foy, from entering into contracts with the City for not less than five years by: issuing notices of proposed debarment pursuant to Baltimore City Code Article 5, §40-17(b)(1), (2) and suspending the Vendor pursuant to Baltimore City Code Art. 5, §40-18 pending the Board's final decision.

AMOUNT OF MONEY AND SOURCE:

No funds are requested or required.

BACKGROUND EXPLANATION:

On March 12, 2014, the Board of Estimates ("Board") awarded the Vendor City Contract No. B50003291 ("Contract"), which was extended until February 3, 2020. The City paid the Vendor more than \$10,000,000.00 in 700 invoices submitted pursuant to the Contract.

An investigation by the Office of Inspector General ("OIG") and the Law Department reveals grounds to debar the Vendor and its principals, Lawrence F. Ward and Daniel Foy, under Baltimore City Code from entering into new contracts with the City. The Vendor presented invoices to the City for payment under the Contract that: falsely represented that the Vendor performed services that it did not perform; falsely inflated the cost of providing services to the City; falsely inflated the actual cost of goods (parts and equipment) provided to the City; falsely inflated the amount of time incurred to perform services for the City and falsely sought payment for goods not provided to the City. In addition, the Vendor submitted invoices for goods outside the scope of the Contract, at a falsely inflated cost, that are unusable by the City.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Law - cont'd

On March 5, 2020, Acting City Purchasing Agent Brown suspended continued performance under the following City contracts: B50004770, B50004990, B50005058, B50005285, B50005322, B50005406, B50005755 and B50005812.

The Law Department recommends that the Board institute debarment proceedings against the Vendor and its principals pursuant to BALTIMORE CITY CODE ART. 5, § 40-13(1), with their suspension pending the Board's decision under ART. 5, § 40-13(2). Suspension of the Vendor suspends performance of the Vendor's current City contracts, which are: B50005285, B50005755 and B50005812. Suspension of the Vendor's principal Ward suspends performance of City contracts B50004770, B50004990 and B50005058 with Holabird Development Corp. d/b/a Port City Equipment Co. as well as contracts B50005322 and B50005406 with Holabird Tire Co., Inc. d/b/a Holabird Tire & Auto Service.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No.010 with Johnson, Mirmiran & Thompson, Inc., under project 1802, Project and Construction Management Assistance Services. The period of the Task Assignment is approximately one year.

AMOUNT OF MONEY AND SOURCE:

\$226,682.81 - 9956-903580-9551-900020-705032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting Johnson, Mirmiran & Thompson, Inc. to provide inspection services on SC 968-Urgent Need Improvements to Baltimore City Sanitary Sewer in various Locations-Part B. The scope of services under this task includes sewer cleaning, closed-circuit television inspection (CCTV), cured-in-place pipe (CIPP) lining on sanitary sewers in South East area of Baltimore City.

The scope of the original agreement includes: Assisting Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goals of 29% and WBE goals of 10%.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

The Consultant has assigned 26% MBE and 15% WBE on the first 9 tasks, and they have not yet finished the billing. Current status: MBE 0% and WBE: 27.26%.

THE EAR WAS APPROVED BY MWBOO FEBRUARY 21, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,283,509.80	9956-903569-9549	9956-903580-9551
(Wastewater Revenue Bond)	(Sanitary Sewer Replace/Rehab)	(Inspection)

This transfer will cover costs for Proj.1802-(SC 968) Project and Construction Management Assistance and Services Task No. 010.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Transportation/DOT - Task Assignment
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 15 to STV, Inc., Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The period of the Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$547,227.81 - 9950-910071-9508-900010-703032

BACKGROUND/EXPLANATION:

The Consultant will provide for preliminary engineering services for TR19307 Patapsco Avenue Rehabilitation from Magnolia to Potee Street. The scope of the services include, but is not limited to roadway rehabilitation, new upgrades of existing sidewalks, curb and gutter repair, pedestrian ramp upgrades traffic barrier upgrades, storm water drainage, storm water management, signing, signalization, pedestrian lighting, roadway markings and landscape.

DBE PARTICIPATION:

The Consultant will comply with title 49 of the Federal Regulations parts 26 (49CFR26) and the DBE established in the original agreement.

DBE: 25%

The Consultant has achieved 11.38% of the DBE goal at this time. However, they have the capacity to meeting the remaining required DBE goal.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Transportation/DOT - cont'd
Engineering and Construction

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$481,560.47 FED	9950-909071-9509 Construc. Res. Patapsco Ave. - Magnolia/Bridge	
120,390.12 GF (HUR)	9950-909071-9509 Patapsco Ave. - Magnolia/Bridge	
<u>\$601,950.59</u>	-----	9950-910071-9508 Patapsco Ave. Rehab Magnolia - Potee

This transfer will fund the costs associated with Task No. 15 on Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing & Reconstruction with STV, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Transportation/DOT - Task Assignment
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No.17 to STV, Inc., under Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The period of the Task Assignment is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$274,240.05 - 9950-902398-9508-900010-703032

BACKGROUND/EXPLANATION:

The Consultant will provide for preliminary engineering services for TR11317 Martin Luther King, Jr. Blvd. at Howard Street Intersection Improvement Project. The scope of service includes, but is not limited to roadway rehabilitation, new upgrades of existing sidewalks, curb and gutter repair, pedestrian ramp upgrades, traffic barrier upgrades, storm water drainage, storm water management, signing, signalization, pedestrian lighting, roadway markings and landscape.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of the Federal Regulations, Part 26 (49CFR26) and the DBE goal established in the original agreement.

DBE: 25%

The Consultant has exceeded the DBE goal of 25%, they achieved a 30% DBEf.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Transportation/Dot - cont'd
Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$252,300.85 FED	9950-902395-9509 Construction Reserve-MLK Blvd Intersection Improvement	
\$ 63,075.21 GF (HUR)	9950-902398-9509 Widening of MLK Blvd @ Linden	
<u>\$315,376.06</u>	-----	9950-902398-9508 Widening of MLK Blvd @ Linden

This transfer will fund the preliminary engineering services costs associated with Task No. 17 Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing & Reconstruction with STV, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Transportation/DOT - Task Assignment
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 6 to Gannett Fleming, Inc. under Project No. 1135, On-Call Design Services for Federal Aid Bridges within Baltimore City. The period of the Task Assignment is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$99,757.61 - 9950-902326-9508-900020-703032

BACKGROUND/EXPLANATION:

The Consultant will provide for additional scope and budget to design and detail two temporary work areas protected by temporary sandbag diversions in connection with the Wilkens Ave. Bridge Replacement Project. The scope of services include, but is not limited to temporary stream crossing, project management and bid phase services.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of the Federal Regulations, Part 26 (49CFR26) and the DBE goal established in the original agreement.

The Consultant has achieved the DBE goal of 25%.

DBE: 25%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Transportation/DOT - cont'd
Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$109,733.37	9950-909326-9509	
State Const. Rev	Construction	
Future FY'20	Reserve-Wilkens	
series	Ave. BR @ Gwynns	
	Falls	
<u>\$109,733.37</u>	-----	9950-902326-9508-2
		Contingencies Wilkens
		Ave. Bridge Over
		Gwynns Falls

This transfer will fund the costs associated with Task No. 6 on Project No. 1135, On-Call Design Services for Federal Aids Bridges within the City of Baltimore with Gannett Fleming, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 22 to Sabra & Associates, Inc. under Project No.1209, On-Call Transportation Planning/Policy/Feasibility Studies. The period of the Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$215,386.79 - 9950-904070-9508-900020-703032

BACKGROUND/EXPLANATION:

The Consultant will provide Technical Support for the multi-modal intersection improvement study in the vicinity of Falls Road and Northern Parkway. The study will include above intersections and up to six signalized intersections within a two-mile radius of Falls Road and Northern Parkway to include 24 hour and vehicle classification counts at those intersections.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the WBE goals established in the original agreement.

The Consultant has achieved 23.44% MBE goal and 27.46% WBE goal at this time. However, they have the capacity to meet the remaining MBE goal.

MBE: 27.00%

WBE: 10.00%

THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 6, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$252,122.31 GF (HUR)	9950-907642-9509 Construction Reserve-Citywide Transportation Plan	
\$252,122.31	-----	9950-904070-9508 Falls Road. - N. Parkway- County Line

This transfer will fund the costs associated with Task No. 22 on Project No. 1209, On-Call Transportation/Planning/Policy/Feasibility Studies with Sabra & Associates, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Transportation/DOT - Task Assignment
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 6 to WSP USA (f/k/a Parson Brinckerhoff, Inc.) Project No. 1225 On-call Design Consultant Services Resurfacing and Reconstruction. The period of the Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$91,238.80 - 9950-911040-9527-900020-703032

BACKGROUND/EXPLANATION:

The Consultant provides for Streetscape Improvements Design Services for the Sharp-Leadenhall neighborhood in South Baltimore which includes sidewalks, reconstruction and maintenance of traffic, lighting, landscape, drainage and erosion sediment control design services and utility tests.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 29 of the Baltimore City Code and the WBE goals established in the original agreement.

The Consultant has achieved 11.09% of the MBE goal and 3.14% of the WBE goal at this time. However, they have the capacity to meet the remaining MBE and WBE goals.

MBE: 27.00%

WBE: 10.00%

AGENDA

BOARD OF ESTIMATES

3/25/2020

Department of Transportation/DOT - cont'd
Engineering and Construction

THE EAR WAS APPROVED BY MWBOO FEBRUARY 6, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$100,000.00 GF (HUR)	9950-904040-9528 Construction Res. Sharp Leadenhall DOT	
<u>\$100,000.00</u>	-----	9950-911040-9527-2 Contingencies Sharp Leadenhall DOT

This transfer will fund the costs associated with Task No. 6, Project No. 1225, On-Call Design Consultant Services for Resurfacing & Reconstruction with WSP USA (formerly Parsons Brinckerhoff, Inc.)

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/25/2020

Bureau of the Budget and Management - Grant Award
Research

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Maryland Governor's Office of Crime Control and Prevention (GOOCP), award #PRAR-2020-0022, to improve the recruitment and retention of the Sheriff's Court Security Officers. There period of this award is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE

\$37,600.00 - 5000-514620-1182-138800-401001

BACKGROUND/EXPLANATION:

The GOOCP's Police Recruitment and Retention award will improve the recruitment and retention of the Sheriff's Court Security Officers. The grant will fund twenty - \$500.00 recruitment bonuses to current Sheriff Court Security Officers for the referral of successful applicants The grant will also fund forty-six \$600.00 uniform allowances as an employment benefit for current officers to improve retention.

The Grant Award is late because of the administrative process.

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS , AS SCHEDULED