

MINUTES

REGULAR MEETING

Honorable Brandon M. Scott, President
Honorable Bernard C. "Jack" Young, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
Matthew W. Garbark, Acting Director of Public Works
Dana P. Moore, Acting City Solicitor

President: "Good morning. The November 25, 2020 meeting of the Board of Estimates is now called to order. In the interest of promoting and maintaining health and safety as our nation continues to deal with the COVID-19 pandemic, ah -- the Board of Estimates continues to be streamed live virtually. Ah -- Thank you, ah -- Madam Comptroller. I would direct the Board members' attention uh -- to the memorandum from my office dated November 23, 2020 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Comptroller. I will entertain a motion to approve all the items contained on the routine agenda."

Acting City Solicitor, Ms. Dana Moore: "Good morning everyone. Mr. President, I move approval of all of the items on the routine agenda."

Comptroller: "I second."

President: "All those in favor say Aye. All oppose say Nay. Uh -- the motion carries. The routine agenda items have been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Masonry Resurfacing and Construction Company, Inc.	\$ 8,000,000.00
McLean Contracting Company	\$154,920,000.00
Quality Walls & Windows, LLC	\$ 1,500,000.00
Unique Ironworks & Development, LLC	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

ARM Group Enterprises LLC A/K/A ARM Group LLC	Engineer
E.B.V. Engineering, Inc. dba Insight Engineering, Inc.	Engineer

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Prequalification of Architects and Engineers - cont'd

Harley Ellis Devereaux Corporation	Engineer
Hazen and Sawyer, P.C.	Architect Engineer
Intreegue Design, Inc.	Landscape Architect
KLT Group, LLC	Engineer
Rummel, Klepper & Kahl, LLP	Landscape Architect Engineer Land Survey
Specialized Engineering, t/a DIW Group, Inc.	Engineer
Studio 50 Design, LLC	Architect

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the listed firms.

MINUTES

Department of Real Estate - Abatement of Dockage Fees

ACTION REQUESTED OF B/E:

The Board is requested to approve an Abatement of Dockage Fees due to the COVID-19 virus with Urban Pirates, LLC. Licensee. The period of the deferment is for their season from April 1, 2020 through October 31, 2020.

AMOUNT OF MONEY AND SOURCE:

The dockage will be deferred as follows:

<u>Date</u>	<u>Monthly Dockage</u>	<u>Abatement</u>	<u>Total Due</u>
April 1, 2020	\$ 2,443.34	\$ 2,443.34	\$ 0.00
May 1, 2020	2,443.34	2,443.34	0.00
June 1, 2020	2,443.34	2,443.34	0.00
July 1, 2020	2,443.34	1,509.40	933.94
August 1, 2020	2,443.34	575.46	1,867.88
Sept. 1, 2020	2,443.34	708.88	1,734.46
Oct. 1, 2020	2,443.34	575.46	1,867.88
	\$17,103.38	\$10,699.22	\$ 6,404.16

BACKGROUND/EXPLANATION:

On July 22, 2015, the Board approved a Wharfage Agreement for Urban Pirates to utilize 60 linear feet on the west side of S. Ann Street Pier for docking privileges. The Agreement commenced on April 1, 2015 and terminated March 31, 2018, with the option to renew for two additional 3-year periods. The fees are for the purpose of docking privileges at the West side of S. Ann Street Pier in Fells Point.

Urban Pirates, LLC, exercised their 1st renewal option, commencing April 1, 2020 and terminating March 31, 2021. During their season commencing April 1, 2020, Urban Pirates was not able to open for business full time during COVID-19. As a result, they have asked for an abatement of dockage fees. They have only been operating

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Department of Real Estate - cont'd

Friday, Saturday, and Sunday from the end of July 2020 to the end of October 2020.

During the off-season, November 2020 until March 2021, should Urban Pirates, LLC utilize the west side of Ann Street Pier, they would pay a per diem of \$133.42 per day. The total amounts due for July-October 2020 are based on the per diem rate, with July being 7 days, August being 14 days, September being 13 days, and October being 14 days.

With the abatement, Urban Pirates will owe the City of Baltimore \$6,404.16. All other rentals, conditions, and provisions of the Wharfage Agreement dated July 22, 2015, shall remain in full force and effect.

UPON MOTION duly made and seconded, the Board approved the Abatement of Dockage Fees due to the COVID-19 virus with Urban Pirates, LLC. Licensee.

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OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. William L. Hermann, PR of the Estate of Mary Magdalene Hermann	3302 Dupont Avenue	G/R \$84.00	\$ 700.00
2. Edward Meekins (deceased), Debra A Moy and Karen E. Benckini f/k/a Karen E. Meekins	3108 Woodland Avenue	G/R \$90.00	\$ 825.00

Funds are available in account 9910-903183-9588-900000-704040,
Park Heights Major Redevelopment.

3. Johnnie McNeil, Personal Repre- sentative of the Estate of Edith C. McNeil (deceased)	2234 Etting Street	G/R \$36.00	\$ 240.00
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Funds are available in account 9904-918051-9127-900000-704040,
BGN Druid Square Park, Druid Square/Cab Calloway Square.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

Dept. of Housing and Community Development - Condemnations

4. RMN Ground Rents, LLC	3031 Woodland Avenue	G/R \$84.00	\$ 560.00
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Funds are available in account 9910-903183-9588-900000-704040,
Park Heights Major Redevelopment.

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OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u> - cont'd			
5. Maria Smetana and William R. Noeth, (both deceased)	3019 Woodland Avenue	G/R \$75.00	\$ 500.00

Funds are available in account 9910-903183-9588-900000-704040,
Park Heights Major Redevelopment.

6. Tempest LLC	1647 E. North Avenue	F/S	\$17,000.00
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Funds are available in account 9910-904403-9588-900000-704040,
Great Blacks in Wax.

DHCD - Redemption or Extinguishment

7. North Carolina Mutual Life Insurance	4402 Saint Georges Avenue	G/R \$36.00	\$ 70.00 \$ 240.00
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Funds are available in account 9910-904177-9588-900000-704044,
Citywide Acquisition, Inspire Acquisition Project.

The Board is requested to approve acquisition of the ground rent interests by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing Options, Condemnations, and Quick-Takes and Redemption or Extinguishment.

MINUTESEmployees' Retirement System - Subscription Agreement**ACTION REQUESTED OF B/E:**

The Board is requested, by the Retiree Benefits Trust (OPEB) through the Board of Trustees of the Employees' Retirement System (ERS), to approve a Subscription Agreement for its investment in GENNX360 Capital Partners III, LP Fund.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

All funds and expenses will be expended from the ERS. GENNX360 Capital Partners III, LP will be managing an initial investment of \$4,000,000.00 of the OPEB funds in GENNX360 Capital Partners III, LP, a private equity negotiating fund specializing in special situations and deep value equity. There will be an average of \$80,000.00 annual fee (2%) to manage approximately \$4,000,000.00 in ERS funds during the investment period and 1.5% of net capital thereafter.

BACKGROUND/EXPLANATION:

The ERS Board of Trustees conducted a search for an alternative investment manager and, as a result of that search, selected GENNX360, a private equity manager specializing in special situations projects and deep value equity, to accept an initial investment of \$4,000,000.00 to be placed with GENNX360 Capital Partners III, LP. The search and selection process was conducted with the assistance and advice of ERS' alternative investment Advisor, Meketa Investment Group, Inc.

MWBOO GRANTED A WAIVER ON NOVEMBER 13, 2020.

MINUTES

Employees' Retirement System - cont'd

UPON MOTION duly made and seconded, the Board as requested by the Retiree Benefits Trust through the Board of Trustees of the Employees' Retirement System, approved a Subscription Agreement for its investment in GENNX360 Capital Partners III, LP Fund. The Comptroller **ABSTAINED**.

MINUTESEmployees' Retirement System - Subscription Agreement**ACTION REQUESTED OF B/E:**

The Board is requested, by the Board of Trustees of the Employees' Retirement System (ERS), to approve a Subscription Agreement for its investment in GENNX360 Capital Partners III, LP Fund.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

All funds and expenses will be expended from the Employees' Retirement System. GENNX360 Capital Partners III, LP will be managing an initial investment of \$30,000,000.00 of Employees' Retirement System funds in GENNX360 Capital Partners III, LP, a private equity negotiating fund specializing in special situations and deep value equity. There will be an average of \$600,000.00 annual fee (2%) to manage approximately \$30,000,000.00 in ERS funds during the investment period and 1.5% of net capital thereafter.

BACKGROUND/EXPLANATION:

The ERS Board of Trustees conducted a search for an alternative investment manager and, as a result of that search, selected GENNX360, a private equity manager specializing in special situations projects and deep value equity, to accept an initial investment of \$30,000,000.00 to be placed with GENNX360 Capital Partners III, LP. The search and selection process was conducted with the assistance and advice of ERS' alternative investment Advisor, Meketa Investment Group, Inc.

MWBOO GRANTED A WAIVER ON NOVEMBER 13, 2020.

MINUTESEmployees' Retirement System - cont'd

UPON MOTION duly made and seconded, the Board as requested by the Trustees of the Employees' Retirement System, approved a Subscription Agreement for its investment in GENNX360 Capital Partners III, LP Fund. The Comptroller **ABSTAINED**.

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Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested, by the Board of Trustees of the Fire and Police Employees Retirement System (F&P), to approve a Subscription Agreement for its investment in Greenspring Diversity I, L.P.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

The F&P will pay Greenspring Associates, LLC, a private equity manager, an average \$125,000.00 annual fee (1.00%) to manage its initial investment of approximately \$12,500,000.00. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a private equity manager and, as a result of that search, selected Greenspring Associates, LLC to accept an initial investment of \$12,500,000.00 to be placed with Greenspring Diversity I, L.P. The investment fund will invest solely in funds in which at least one third of the named key investment individuals will be diverse individuals. The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.

MINUTES

Fire and Police Employees' - cont'd
Retirement System (F&P)

UPON MOTION duly made and seconded, the Board as requested by the Board of Trustees of the Fire and Police Employees Retirement System, approved a Subscription Agreement for its investment in Greenspring Diversity I, L.P. The Comptroller **ABSTAINED**.

MINUTES

TRANSFERS OF FUNDS

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UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

4658 - 4659

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing & Community Development</u>		
1. \$1,500,000.00 3 rd Community & Economic Development	9910-919017-9587 CW Acquisition Demo Relocation	9910-914135-9588 Poppelton CW Ph 2-4 Acq-Demo

The transfer will provide funds for the acquisition and relocation in the Poppleton neighborhood.

2. \$350,000.00 3 rd Community & Economic Development	9910-919017-9587 CW Acquisition Demo Relocation	9910-904177-9588 Acquisition and Relocation
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This appropriations transfer will be used to fund acquisition and relocation throughout Baltimore City.

3. \$300,000.00 Other Funds	9938-913001-9475 Unallocated- Reserve	9938-906123-9474 Robert C. Marshall Field - Active
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The transfer will provide funds to cover the costs associated with the Athletic Field construction at Robert C. Marshall Park in accordance with the Consent Decree requirements of the Baltimore City Department of Housing and Community Development.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing & Community Development - cont'd</u>		
4. \$10, 000.00	9938-905135-9475	9938-911135-9474
State - Program	Garrett Park -	Garrett Park -
Open Space	Reserve	Active

The transfer will provide funds to cover the costs associated with advertising the Garrett Park Court and Stormwater improvements RP20810 project for construction.

MINUTES

PERSONNEL MATTERS

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UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

4661 - 4669

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

MINUTES**PERSONNEL**Baltimore City Office of Information Technology

	<u>Hourly Rate</u>	<u>Amount</u>
1. WESLEY B. HENSON, JR.	\$37.80	\$105,840.00

Account: 1001-000000-1474-719900-601009

Mr. Henson will continue to work as a Contract Services Specialist II. He is responsible for providing Tier-I-level technical support for City users that includes troubleshooting and diagnosing hardware, software and network issues, providing account maintenance and creating, modifying and deleting accounts. He will also provide step-by-step resolution to customers to resolve technical issues, troubleshoot and diagnose network problems, web browsers and basic network connectivity, escalate unresolved queries to the next level of support, update customer data and produce activity reports. Mr. Henson will follow-up with customers to ensure complete and efficient problem resolution, provide on-demand support for end-user issues including VIP users, e.g. Comptroller, Mayor, etc. The agreement is effective upon Board approval for one year.

Environmental Control Board

2. KURT E. NACHTMAN	\$90.00	\$ 76,950.00
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Account: 1001-000000-1170-138600-601009

Mr. Nachtman will continue to work as a Contract Services Specialist II (Hearing Officer). He will provide a tax sale review process for lien-able citations that are eligible for the tax sale, as determined by the property owner's Final Bill and Legal Notice. As a Hearing Officer, Mr. Nachtman has full authority pursuant to the Baltimore City Code, Article 1, §40, et. seq. to render decisions and orders as well as impose civil penalties as provided by law to ensure a thorough and meaningful review process. The period of the agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**Baltimore City Fire Department3. Retitle and Upgrade the following class:

Classification: Fire Supply Coordinator

Job Code: 41294

Grade: 337 (\$44,287.00 - \$67,760.00)

To: Fire Supply Officer, ALS

Job Code: 41294

Grade: 373 (\$59,417.00 - \$72,174.00)

Cost: \$6,502.00 - 1001-000000-2142-229600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

4. Retitle and Upgrade the following class:

Classification: Emergency Medical Supply Coordinator, ALS

Job Code: 41286

Grade: 367 (\$47,750.00 - \$72,426.00)

To: Emergency Medical Supply Officer, ALS

Job Code: 41286

Grade: 373 (\$59,417.00 - \$72,174.00)

Cost: (\$370.00) - 1001-000000-2142-229600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

MINUTES

PERSONNEL

Fire and Police Employee Retirement Systems

5. Reclassify the following vacant position:

From: Retirement Benefits Analyst I
Job Code: 33631
Grade: 089 (\$47,971.00 - \$58,241.00)
Position No.: 50496

To: HR Generalist II
Job Code: 33677
Grade: 923 (\$63,725.00 - \$102,202.00)

Cost: \$42,344.00 - 6000-604120-1540-171400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of General Services

	<u>Hourly Rate</u>	<u>Amount</u>
6. BRIAN MORGAN	\$20.81	\$39,539.00

Account: 1001-000000-7340-721700-601009

Mr. Morgan will continue to work as a Contract Services Specialist II. His duties will include but are not limited to preparing financial statements including budget account creations, edits entries, edits timesheets, journal entries, and fund balances. He will also be responsible for reviewing bookkeeping and accounting procedures and recommending modifications, researching journal entries received from City agencies to be tracked, sorted and filed, creating, managing and maintaining Excel database to perform lookups of budget account numbers, assisting with any issues that arise from incorrect budget account numbers, liaising with contractors and vendors to ensure invoices match the rate of pay and work with internal Department of General Services staff to ensure vendors are paid correctly and on time. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval for one year.

MINUTES

PERSONNEL

Health Department

7. Create the following position:

Classification: Program Coordinator
Job Code: 31192
Grade: 923 (\$63,725.00 - \$102,202.00)
Position No.: To be assigned by BBMR

Cost: \$105,598.58 - 4000-403320-3001-599000-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

	<u>Hourly Rate</u>	<u>Amount</u>
8. BREEANNA MCMORROW	\$27.50	\$44,000.00

Account: 1001-000000-3160-795900-601009

Ms. McMorrow will work as a Contract Services Specialist II. She will be responsible for recruiting youth to participate in sexual health curriculum sessions, coordinating the implementation of the curriculum with community-based facilitators, schools and community-based youth programs and coordinating youth development activities and events, preparing and gathering data forms and information as assigned, and servicing as a back-up for curriculum implementation. The period of the agreement is effective upon Board approval through June 30, 2021.

9. Mayor's Office of Children and Family Success

Reclassify the following three vacant positions:

From: Energy Program Technician I
Job Code: 75332
Grade: 552 (\$33,905.00 - \$36,327.00)
Position Nos.: 52491, 52674 and 52676

MINUTES**PERSONNEL**Mayor's Office of Children and Family Success - cont'd

To: Energy Program Technician II
Job Code: 75333
Grade: 553 (\$35,804.00 - \$39,442.00)

Cost: \$6,132.00 - 5000-585919-1191-719000-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Planning10. Reclassify the following vacant position:

From: City Planner II
Job Code: 74137
Grade: 927 (\$67,771.00 - \$108,433.00)
Position No.: 16576

To: Design Planner II
Job Code: 74147
Grade: 927 (\$67,771.00 - \$108,433.00)

Cost: There are no costs associated with this action.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Enoch Pratt Free Library11. Reclassify the following filled position:

From: Management Support Technician
Job Code: 00724
Grade: 903 (\$47,439.00 - \$75,859.00)
Position No.: 15795

MINUTES**PERSONNEL**Enoch Pratt Free Library - cont'd

To: Operations Officer I
 Job Code: 00085
 Grade: 923 (\$63,725.00 - \$102,202.00)

Cost: \$7,200.00 - 5000-575421-4501-338600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Public Works12. Abolish the following positions:

- a. Classification: Electrical Maintenance Technician III
 Job Code: 54353
 Grade: 435 (\$42,791.00 - \$48,865.00)
 Position No.: 23252
- b. Classification: Utility Installer Repair II
 Job Code: 53512
 Grade: 485 (\$33,861.00 - \$35,134.00)
 Position No.: 22238

Reclassify the following vacant position:

- c. From: Electrical Maintenance Technician III
 Job Code: 54353
 Grade: 435 (\$42,791.00 - \$48,865.00)
 Position No.: 23253

To: Operations Officer IV
 Job Code: 31112
 Grade: 931 (\$77,608.00 - \$124,063.00)

Cost Savings: (\$23,229.00) - 2070-000000-5501-398600-601001

MINUTES**PERSONNEL**

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
13. ASHLEY STEWART	\$25.50	\$51,033.15

Account: 5000-577721-4781-363900-601009

Ms. Stewart will continue to work as a Contract Services Specialist II. She will be responsible for the improvement of the Department's playground safety program, managing the Playground Maintenance Program which includes performing regular safety audits and repairs of playground equipment, scheduling and tracking playground repairs and related costs, maintaining records of City playground inventory and providing workforce training in playground equipment repairs. She will also be responsible for providing maintenance program evaluation and budget development, planning long range programming and maintenance goals, creating, authorizing and monitoring contract and vendor's procurement and recommending changes to policies and procedures. This is a 5% increase in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval or December 19, 2020, whichever comes later for one year.

14. NICHOLAS OSTER	\$26.23	\$50,000.98
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Account: 1001-000000-4783-796600-601009

Mr. Oster will work as a Contract Services Specialist II. His duties will include but are not limited to leading the contracted workforce development crews in the production of wood products which include educating the workforce crew on operations and equipment for the productions of Camp Small

MINUTES**PERSONNEL**

products. Other duties include operating heavy equipment for the sorting of incoming materials into their assigned areas and maintaining order and cleanliness, daily sorting of mulch, compost, brush and logs, keeping materials free of trash and foreign debris, researching, tracking and reporting data which includes conducting studies and preparing reports. The period of the agreement is effective upon Board approval for one year.

State's Attorney Office15. Reclassify the following filled position:

From: Paralegal II SAO
Job Code: 01978
Grade: 090 (\$50,013.00 - \$60,785.00)
Position No.: 46105

To: HR Generalist II
Job Code: 07395
Grade: 923 (\$63,725.00 - \$102,202.00)

Cost: \$6,291.00 - 1001-000000-1150-117900-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

16. Reclassify the following filled position:

From: Community Coordinator
Job Code: 01973
Grade: 090 (\$50,013.00 - \$60,785.00)
Position No.: 52066

To: Community Liaison
Job Code: 01968
Grade: 923 (\$63,725.00 - \$102,202.00)

Cost: \$5,980.00 - 4000-405921-1150-118300-601001

MINUTES**PERSONNEL**

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Circuit Courts for Baltimore City17. Change Grade for the following Non-Civil Service Class:

Classification: Master

Job Code: 00834

From Grade: 251 (\$95,720.00 - \$147,944.00)

To Grade: 942 (\$95,206.00 - \$156,964.00)

There are no costs associated with this action.

The Department of Human Resources received a request for the Circuit Courts of Baltimore City to adjust the salary for two positions that are currently in the class of Master, Job Code 00834, Grade 251, that has been authorized by the State Judicial Board of the State of Maryland. As the class of Master is currently in a step grade, the Department of Human Resources was unable to complete this request. Therefore, the grade for the class of Master is being changed to a broadband grade, which will allow for the adjustment of salaries of the two employees per the authorization of the State Judicial Board. This action is effective retroactive to July 1, 2020.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

MINUTES

Baltimore Development Corporation - Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Easement Agreement between the Department of Housing and Community Development, One West Baltimore Street Associates LLC, and Urban Growth Property Limited Partnership for a portion of property located at 12 South Charles Street (Block 601, Lot 18).

AMOUNT OF MONEY AND SOURCE:

\$145,000.00 - One West Baltimore Street Associates LLC will provide in-kind improvements to the public right of way adjacent to the Easement Area with a value equal to the appraised value.

BACKGROUND/EXPLANATION:

On May 20, 1964 the City previously granted an easement through Lot 21 as described in a Land Disposition Agreement to Charles Center Parking, Inc., a predecessor to Urban Growth Property Limited Partnership. The easement as described in the Land Disposition Agreement through Lot 21 was for the benefit of Lot 18A to provide a means of ingress for vehicles and pedestrians to enter a garage owned by Urban Growth Property Limited from the Public Right of Way. The original Easement Agreement must be terminated in order for One West Baltimore Street Associates LLC to develop Lot 21 into a mixed-use project.

This Easement Agreement terminates the Original Easement and replaces it with a new Easement through a portion of Lot 18, for the purpose of providing vehicular ingress and egress to both One West Baltimore Street Associates LLC and Urban Growth Property Limited Partnership. Additionally, a Utilities Easement for the benefit of Urban Growth Property Limited Partnership is granted.

Under this Agreement, One West Baltimore Street Associates LLC is required to construct, maintain, repair and replace all improve-

MINUTES

Baltimore Development Corporation - cont'd

ments in the Easement Area, which include the construction of a New Entrance to the garage owned by Urban Growth Property Limited Partnership. Any sale of Lot 21 by One West Baltimore Street Associates LLC prior to the construction of the New Entrance will be subject to profit sharing with the City in an amount not to exceed \$600,000.00.

The Department of Housing and Community Development is authorized to enter into this agreement through the Urban Renewal Plan-Central Business District, Ordinance No. 01-170, approved May 25, 2001.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Easement Agreement between the Department of Housing and Community Development, One West Baltimore Street Associates LLC, and Urban Growth Property Limited Partnership for a portion of property located at 12 South Charles Street (Block 601, Lot 18).

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Baltimore Development Corporation (BDC) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Paniagua's Enterprises Development Company LLC, Developer, for the sale of the City-owned property known as 3200 E. Biddle Street.

AMOUNT OF MONEY AND SOURCE:

\$335,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

Paniagua's Enterprises Development Company LLC will purchase the property for \$335,000.00 with \$10,000.00 to be paid in cash at settlement and the balance in the form of a Purchase Money Mortgage, the balance of which will be reduced based on the actual costs of environmental remediation.

The Mayor and City Council (City) own the property at 3200 E. Biddle Street (Block 6150A, Lot 004) in the Orangeville Industrial Area and the 13th City Council District (the property). The property is vacant and generates no revenue. The Sales Ordinance to dispose of the property (Council Bill No. 20-0537) was signed by the Mayor on November 2, 2020.

The BDC acquired 3200 E. Biddle Street, formerly Ainsworth Paint Factory, and entered into the Voluntary Cleanup Program with the Maryland Department of the Environment (MDE). Buildings on the property were demolished by the BDC, while underground storage tanks and pipes remain for remediation by a Developer. The property is fenced, secured, and has been vacant since the demolition.

Neither the City nor the BDC intended to develop the site for City use. A Request for Proposals was issued on February 24, 2020 by the BDC on behalf of the City for the redevelopment of the property. The BDC received one proposal from the Developers, a

MINUTES

BDC - cont'd

Baltimore City-based, minority-owned business, for business expansion. The Developer will complete environmental remediation as required by the MDE, grade and cap the site, and occupy the property for the storage of equipment, vehicles, and office trailers.

MBE/WBE PARTICIPATION:

The Developer has signed a Commitment to Comply with Article 5, Subtitle 28 of the Minority and Women's Business Enterprise Program of the City of Baltimore.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Land Disposition Agreement with Paniagua's Enterprises Development Company LLC, Developer, for the sale of the City-owned property known as 3200 E. Biddle Street.

MINUTES

Baltimore Development Corporation (BDC) - Funding and Repayment Agreement and a Local Government Resolution

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of:

- A Funding and Repayment Agreement for a convertible loan to Galen Robotics, Inc. (Galen) for its initiative to expand its research and development facility in Baltimore City; and
- A Local Government Resolution in support of the Maryland Economic Development Assistance Authority Fund (MEDAAF) loan application to the Maryland Department of Commerce submitted by Galen, which is required by the State.

The Board is also requested to authorize the execution by the Mayor or Director of Finance to execute any ancillary documents, letters, or certificates that do not change the substance of the terms of the documents.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - 9910-923100-9601-900000-709099

BACKGROUND/EXPLANATION:

Founded in 2016, Galen Robotics ("Galen" or "the Company") relocated from the San Francisco Bay Area to Baltimore City in 2019. Galen's robotic surgical arm eliminates the risk associated with hand tremor in micro-surgical procedures of the inner ear, nose, and throat. Once in Baltimore, this privately held startup expanded quickly from the Fast Forward incubator to the LaunchPort incubator in City Garage to its current location at 1100 Wicomico Street ("1100 Wicomico" or "the Project Site"), located in an Opportunity Zone in Washington Village/Pigtown.

MINUTES

BDC - cont'd

Galen Robotics will lease 35,000 square feet of space for R&D at their current location, 1100 Wicomico St. Total project costs are estimated at \$2,739,490.00 for furniture, fixtures, equipment, and leasehold improvements (the "Project Costs"). The Company currently has 24 existing full-time permanent positions and will create another 150 new full-time permanent positions for a total of 174 at the Project Site by December 31, 2025.

Proposed City Assistance:

The Department recommends that the City provide financial assistance in the form of a \$100,000.00 convertible loan for this project, to be used to reimburse the Company for the acquisition, construction, or installation of machinery, equipment, furnishings, fixtures, leasehold improvements, site improvements, or infrastructure improvements.

In coordination with the Department of Commerce's \$600,000.00 MEDAAF loan, the term of the loan will be 10 years fixed at 3% interest. The Funding will be disbursed for up to 70% of directly incurred Eligible Project Costs.

The Company is subject to the following conditions: If the Company does not employ at least 174 full-time employees at the Project Site by December 31, 2025, retain at least that level of full-time permanent employment through the remaining term of the Funding, the Company will repay a pro-rata portion of the principal (\$4,000.00) plus the accrued interest for each position less than 174 full-time permanent employees. If the Company does not spend a minimum of \$2,000,000.00 at the Project Site by December 31, 2021, or maintain its operations in Baltimore City, or stay in compliance with the terms of the Funding Agreement, all principal and interest will be repayable. Full-time permanent employment will be measured annually as of December 31st of each year, with employment reports due to BDC by February 28th for the prior calendar year.

MINUTES

BDC - cont'd

If all of the Performance Criteria are met over the term, all outstanding deferred principal and accrued interest will be forgiven at the end of the Loan term. The Loan will close and be fully funded by December 31, 2021, which date may be extended by the Department.

MBE/WBE PARTICIPATION:

The Company has agreed to comply with MBE/WBE.

APPROVED FOR FUNDS BY FINANCE

(The Funding and Repayment Agreement and the Local Government Resolution have been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
1. \$ 100,000.00	9910-901860-9600	9910-923100-9601
1 st Community and Economic Bond fund	Construction Reserve- Industrial & Commercial Financing	Industrial & Commercial Financing

This transfer will provide funds for a loan to Galen Robotics, Inc. to expand its existing operations at its current location at 1100 Wicomico Street in Baltimore City, with the possibility of building out an additional 15,000 square feet. Galen will also hire 150 new full time positions by the end of 2025, for a total of 174 employees.

MINUTES

BDC - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of: a Funding and Repayment Agreement for a convertible loan to Galen Robotics, Inc., for its initiative to expand its research and development facility in Baltimore City; and a Local Government Resolution in support of the Maryland Economic Development Assistance Authority Fund loan application to the Maryland Department of Commerce submitted by Galen, which is required by the State. The Board further authorized the execution by the Mayor or Director of Finance to execute any ancillary documents, letters, or certificates that do not change the substance of the terms of the documents. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of General Services - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approved the assignment of Task No. 013 to Henry Adams, LLC. under Project No. 1220, Convention Center East Building Assessment. The period of the Task Assignment is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$218,630.46 - 1001-000000-5311-391600-603026

BACKGROUND/EXPLANATION:

Henry Adams, LLC., will provide an overall building assessment at the Convention Center East building.

MBE/WBE PARTICIPATION:

MBE: Adams Design Group, Inc.	\$22,657.85	10.36%
MBE: KES Engineering, Inc.	\$17,900.61	8.19%
MBE: DMS Cost Consulting	\$26,409.94	12.08%
Total	\$66,968.40	30.63%

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 8, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 013 to Henry Adams, LLC. under Project No. 1220, Convention Center East Building Assessment.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the Fee Simple Interest in the property located at 1812 Rayner Avenue (Block 0096, Lot 094) by gift from Zenovia Thompson, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property at 1812 Rayner Avenue. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through October 22, 2020, other than water bills, are as follows:

MINUTES

DHCD - cont'd

1812 Rayner Avenue

Tax Sale	2016-2017	\$ 547.52
Real Property Tax	2020-2021	144.37
Real Property Tax	2019-2020	159.53
Real Property Tax	2016-2017	702.63
Miscellaneous Bill	9006313	241.86
Environmental Fine	54656582	750.00
Property Registration	417467	612.00
Total Taxes Owed		\$3,157.91

UPON MOTION duly made and seconded, the Board approved the acquisition of the Fee Simple Interest in the property located at 1812 Rayner Avenue (Block 0096, Lot 094) by gift from Zenovia Thompson, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the Fee Simple Interest in the property located at 1630 E. Chase Street (Block 1164B, Lot 005) by gift from The Berger Group, LLC Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Berger Group, LLC agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Berger Group, LLC have offered to donate to the City, title to the property at 1630 E. Chase Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through November 21, 2020, other than water bills, are as follows:

MINUTES

DHCD - cont'd

1630 E. Chase Street

Tax Property Tax	2020-2021	\$ 281.85
Total Taxes Owed		\$ 281.85

UPON MOTION duly made and seconded, the Board approved the acquisition of the Fee Simple Interest in the property located at 1630 E. Chase Street (Block 1164B, Lot 005) by gift from The Berger Group, LLC, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Contract of Sale
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Contract of Sale to purchase the fee simple interests in 1506 W. Lanvale Street, 1510 W. Lanvale Street, and 1318 Homewood Avenue from the Housing Authority of Baltimore City (HABC).

AMOUNT OF MONEY AND SOURCE:

Funds are available in the following amounts from the following account for the listed projects:

	Address	Amount	Account Number	Account Name	Project Name
1.	1506 W. Lanvale Street	\$19,000.00	9910-904177-9588-900000-704040	Acquisition and Relocation	HABC Transfers
2.	1510 W. Lanvale Street	\$19,000.00	9910-904177-9588-900000-704040	Acquisition and Relocation	HABC Transfers
3.	1318 Home-Wood Avenue	\$30,000.00	9910-910715-9588-900000-704040	Johnston Square Housing	HABC Transfers

Total \$68,000.00

MINUTES

Department of Housing and - cont'd
Community Development

BACKGROUND/EXPLANATION:

This Contract of Sale will enable the City of Baltimore to acquire the interests in the above-listed vacant properties, for redevelopment.

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code and SUBJECT to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment.

The Commissioner of Housing has made the required determination with regard to these properties, and these properties will be redeveloped. The Board of Commissioners of the HABC and the U.S. Department of Housing and Urban Development have approved the disposition in accordance with 24 CFR, Part 970.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Contract of Sale to purchase the fee simple interests in 1506 W. Lanvale Street, 1510 W. Lanvale Street, and 1318 Homewood Avenue from the Housing Authority of Baltimore City.

MINUTES

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement with Robert A. Cira and Samantha Cira, Purchasers, for the sale of the City-owned property located 300 E. 21st Street.

AMOUNT OF MONEY AND SOURCE:

\$500.00 - Purchase Price

BACKGROUND/EXPLANATION:

The Purchasers will use private funds to pay for the acquisition and maintenance of the property. Of the purchase price, \$400.00 will be held in escrow to be applied at settlement to closing costs.

The Department's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 300 E. 21st Street to the Purchasers. As a condition of conveyance, the Purchasers have agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code.

MINUTES

Department of Housing and - cont'd
Community Development

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:

The property is being sold for \$500.00, as the Purchasers hold title on the adjacent property as owner-occupied. The rationale for the conveyance is the sale will serve a specific benefit to the community, the sale will eliminate blight, and the sale will return of the property to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, Minority and Women's Business Enterprise participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Side Yard Land Disposition Agreement with Robert A. Cira and Samantha Cira, Purchasers, for the sale of the City-owned property located 300 E. 21st Street.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Ernst Valery Investments Corp., for the sale of the City-owned properties located at 4842 and 4848 Pimlico Road.

AMOUNT OF MONEY AND SOURCE:

4842 Pimlico Road	\$3,000.00
4848 Pimlico Road	<u>3,000.00</u>
TOTAL	\$6,000.00

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest 4842 and 4848 Pimlico Road to Ernst Valery Investments Corp. for the price of \$6,000.00, which will be paid to the City at the time of settlement.

The developer will be using private funds for this project.

The project will involve the rehabilitation of the vacant buildings as single family homes to be sold at market rate.

The provisions of Article 13, §2-7 (h) (2) (ii) (c) of the Baltimore City Code authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, disposition of property with an estimated value of \$20,000.00 or less does not require an appraisal. Each of the two vacant houses will be sold for \$3,000.00, which is less than the waiver valuation price of \$7,000.00. The sale and rehabilitation of the property will be a specific benefit to the community, eliminate blight, create jobs, and return properties to the tax rolls.

MINUTES

Department of Housing and - cont'd
Community Development

MBE/WBE PARTICIPATION:

The property is being purchased by the Developer for rehabilitation for a price that is less than \$50,000.00. The Developer will receive no city funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Ernst Valery Investments Corp., for the sale of the City-owned properties located at 4842 and 4848 Pimlico Road.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Mazi Capital, Inc., for the sale of the City-owned property located at 1224 N. Eden Street (Block 116/Lot 030).

AMOUNT OF MONEY AND SOURCE:

\$2,500.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 1224 N. Eden Street to Mazi Capital, Inc. for the price of \$2,500.00, which will be paid to the City at the time of settlement.

The developer will be using private funds for this project.

The project will involve the rehabilitation of the vacant building as a market rate rental.

The provisions of Article 13, §2-7 (h) (2) (ii) (c) of the Baltimore City Code authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, the waiver valuation process determined the value of these properties to be \$4,200.00.

The property is being sold below the value for the following reasons: the sale will serve a specific benefit to the immediate community, eliminate blight and return the property to the tax rolls.

MINUTES

Department of Housing and - cont'd
Community Development

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Mazi Capital, Inc., for the sale of the City-owned property located at 1224 N. Eden Street (Block 116/Lot 030).

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Impact Lives Housing, LLC, for the sale of the City-owned properties located at 529,531, and 533 E. 23rd Street (Block 4039 Lot 022,023,024).

AMOUNT OF MONEY AND SOURCE:

\$9,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 529,531, and 533 E. 23rd Street to Impact Lives Housing, LLC for the price of \$9,000.00, which will be paid to the City at the time of settlement.

The developer will be using private funds for this project.

The project will involve the complete renovation and resale to homeowners to use as primary residences.

The provisions of Article 13, §2-7 (h) (2) (ii) (c) of the Baltimore City Code authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, the properties are valued via the Waiver Valuation Process as follows:

MINUTES

Department of Housing and - cont'd
Community Development

Property Address	Waiver Valuation Value	Purchase Price
529 E. 23 rd Street	\$4,000.00	\$3,000.00
531 E. 23 rd Street	\$4,000.00	\$3,000.00
533 E. 23 rd Street	\$4,000.00	\$3,000.00

MBE/WBE PARTICIPATION:

The property is being sold below the price determined by the waiver value for the following reasons: the sale will serve a specific benefit to the immediate community, eliminate blight and return the property to the tax rolls.

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Impact Lives Housing, LLC, for the sale of the City-owned properties located at 529, 531, and 533 E. 23rd Street (Block 4039 Lot 022, 023, 024).

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with CR of Maryland 1, LLC, for the sale of the City-owned property located at 4610 Pall Mall Road.

AMOUNT OF MONEY AND SOURCE:

\$9,700.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 4610 Pall Mall Road to CR of Maryland 1, LLC for the price of \$9,700.00, which will be paid to the City at the time of settlement.

The developer will be using private funds for this project.

The project will involve the rehabilitation of the vacant building as a single family home to be sold at market rate.

The provisions of Article 13, §2-7 (h) (2) (ii) (c) of the Baltimore City Code authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

N/A

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than of \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with CR of Maryland 1, LLC, for the sale of the City-owned property located at 4610 Pall Mall Road.

MINUTES

Department of Housing and - Consultant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Grounded Solutions Network to support the Department's efforts to create policies and procedures as well as a programmatic framework and administrative infrastructure to support community land trusts. The period of the agreement is 12 months effective upon Board approval with one optional six-month extension.

AMOUNT OF MONEY AND SOURCE:

\$125,000.00 - 2055-000000-5823-159401-603026
Affordable Housing Trust Fund

BACKGROUND/EXPLANATION:

The Affordable Housing Trust Fund Commission has identified community land trusts (CLT) as a spending priority. The CLT's are a highly specialized form of affordable housing and a new initiative for the Department.

The Department of Housing and Community Development (DHCD) issued a Request for Proposals for a Community Land Trust in April 2020 to provide professional services and technical assistance to the Department to develop, fund, monitor and support community land trusts. Grounded Solutions Network is a nationally recognized organization that works with nonprofits and government agencies to provide long-term solutions to housing affordability.

Under the terms of the contract, Grounded Solutions Network will provide training and technical assistance to DHCD staff to understand community land trusts, assist with managing funding applications and agreements, and provide recommendations to assist the Department in developing an effective administrative structure.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Consultant Agreement with Grounded Solutions Network to support the Department's efforts to create policies and procedures as well as a programmatic framework and administrative infrastructure to support community land trusts.

MINUTES

Department of Law - Recommendations for KPMG Appeal

ACTION REQUESTED OF B/E:

The Board is recommended to take the following action with regard to KPMG, LLC's (KPMG) appeal of the City Purchasing Agent's denial of KPMG's request for a \$418,000.00 equitable adjustment under Contract No. B50001847 - Audit Financial Statements for the City of Baltimore: Deny KPMG's appeal request on the basis that it was not timely filed.

AMOUNT OF MONEY AND SOURCE:

No funds are requested or required.

BACKGROUND/XPLANATION:

On April 27, 2011, the Board awarded Contract No. B50001847 to KPMG to perform a Comprehensive Annual Financial Report (CAFR) Audit as administered by the Department of Finance, in conjunction with the Department of Audits, for the period FY 2011 through FY 2015. The period of the Contract was five years with a not-to-exceed price of \$779,745.00. Throughout the period of the Contract, the Board approved the following increases:

\$124,800.00 - 1st increase approved by the Board on December 21, 2011
\$145,600.00 - 2nd increase approved by the Board on June 6, 2012
\$176,000.00 - 3rd increase approved by the Board on October 17, 2012
\$184,000.00 - 4th increase approved by the Board on June 5, 2013
\$255,000.00 - 5th increase approved by the Board on November 27, 2013
\$ 65,000.00 - 6th increase approved by the Board on September 24, 2014
\$320,000.00 - 7th increase approved by the Board on March 25, 2015
\$304,260.00 - 8th increase approved by the Board on October 19, 2016

On October 19, 2016, the Board also extended the period of the Contract through October 31, 2017 to allow for completion of all work.

By letter dated May 16, 2017, KPMG initially requested that the Director of Finance allow a modification for an increase of \$418,000.00 to account for increased costs incurred due to "additional scope requested by the City" and for "significant City

MINUTESDepartment of Law - cont'd

delays in providing KPMG with required audit documents." By letter dated May 19, 2019, KPMG again requested that the Director of Finance allow the modification. On April 16, 2020, the Director of Finance, through the Law Department, denied KPMG's request for modification. By letter dated April 27, 2020, KPMG (through counsel) appealed the Director of Finance's denial to the Board.

Contract No. B50001847, Section CG40.B provides, in part:

"The City Purchasing Agent shall act as the Referee if any dispute arises between the Offeror and the City regarding this Contract. The determination of the City Purchasing Agent may be appealed to the Board of Estimates in writing. The Offeror may appeal any adverse determination of the City Purchasing Agent in writing within ten (10) days of the determination, or it is forever waived."

KPMG first requested a modification of \$418,000.00 on May 16, 2017. Contract No. B50001847 ended on October 31, 2017. KPMG's appeal of the Director of Finance's denial of this request (on April 16, 2020) was not made until April 27, 2020. The expiration of Contract No. B50001847 without any action by the Director of Finance on KPMG's request was, in effect, a denial of the request.

Therefore, for KPMG's appeal request to the Board to be timely, it should have been made within ten (10) days of Contract No. B50001847's expiration, on or before November 10, 2017.

It is recommended that the Board reject KPMG's appeal request as untimely.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Department of Law - cont'd

UPON MOTION duly made and seconded, the Board took the foregoing action with regard to KPMG, LLC's, appeal of the City Purchasing Agent's denial of KPMG's request for a \$418,000.00 equitable adjustment under Contract No. B50001847 - Audit Financial Statements for the City of Baltimore: Deny KPMG's appeal request on the basis that it was not timely filed.

MINUTES

Department of Transportation - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No.20 to KCI Technologies, Inc. under project No. 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects. The period of the task is approximately 8 months.

AMOUNT OF MONEY AND SOURCE:

\$141,934.60 - 1001-000000-1911-777600-603026

BACKGROUND/EXPLANATION:

This task provides for on-site staff support for plan reviews for Construction permits, permit application reviews and permit coordination with City and Utility agencies.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and 10% WBE goals assigned to the original agreement.

The Consultant has achieved 3% of the WBE goal and 23% of the MBE goals at this time while still having enough capacity to meet the remaining goals.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 5, 2020

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved assignment of Task No.20 to KCI Technologies, Inc. under Project No. 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects.

MINUTES

Department of Transportation - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No.9 to Wallace Montgomery & Associates, L.L.P. under Project No. 1257, On-Call Conduit Infrastructure Design Services. The period of the task is approximately 6 months.

AMOUNT OF MONEY AND SOURCE:

\$564,866.14 - 9962-906072-9562-900000-705032

BACKGROUND/EXPLANATION:

This task provides for Inspector support services for overall project coordination and sub consultant management. The responsibilities will include, but are not limited to; attend construction kickoff meetings, consult with technical staff, contractors and other City agencies to expedite the completion of contracted construction for conduit infrastructure within multiple construction contracts, supervise the field inspection of projects including assigning and reviewing the work, training, evaluating work performance, and providing technical guidance, perform daily inspections, (inspectors will be provided by consultant and our sub consultant), review and evaluate construction schedules and recommend adjustments to problems arising during construction, analyze potential delays and claims, recommending appropriate action schedule and conduct pre-construction and progress meetings, utilize the computer and business software packages to prepare correspondence relating to projects and manage project workflow and maintain project and vehicle use records.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and 10% WBE goals assigned to the original agreement.

MINUTES

Department of Transportation - cont'd

The Consultant has achieved 0.00% of the WBE goal and 7.00% of the MBE goals at this time while still having enough capacity to meet the remaining goals.

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 9, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved assignment of Task No.9 to Wallace Montgomery & Associates, L.L.P. under Project No. 1257, On-Call Conduit Infrastructure Design Services.

MINUTES

Department of Transportation/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 53 to Johnson, Mirmiran & Thompson, Inc., under Project No. 1217, On-Call Construction Project Management Services. The period of the Task Assignment is approximately nine months.

AMOUNT OF MONEY AND SOURCE:

\$150,000.00 - 2024-000000-5480-395700-603026

BACKGROUND/EXPLANATION:

The Consultant will provide services for the Conduit Division with Public Works Project Management Services.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

The Consultant has achieved a MBE goal of 23% at this time. However, there remains enough capacity to meet the remaining goal. The consultant has achieved a WBE goal of 9% and there remains enough capacity to meet the goal.

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 24, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED AND FINDS THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 53 to Johnson, Mirmiran & Thompson, Inc., under Project No. 1217, On-Call Construction Project Management Services.

MINUTES

Department of Transportation/ - Task Assignment
Office of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 38 to Rummel, Klepper & Kahl, LLP, under Project No. 1217, On-Call Construction Project Management Services. The period of the Task Assignment is approximately 15 months.

AMOUNT OF MONEY AND SOURCE:

\$ 92,111.59 - 9950-905023-9508-900010-705032 FED
 46,055.79 - 9962-926020-9562-900000-705032 OTHERS
 46,055.79 - 9960-904597-9557-900000-705032 REV.BOND
\$184,223.17 - Total

BACKGROUND/EXPLANATION:

This authorization provides for the continued services of a Senior Construction Inspector for the Baltimore City Department of Transportation to assist with various inspection services as required Contract No. TR12317.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 29%

WBE: 10%

The Consultant has not met the MBE goal of 27%, they achieved a goal of 17% and there remains enough capacity to meet the goal. The Consultant achieved a WBE goal of 10%.

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 23, 2020.

MINUTES

Department of Transportation - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved assignment of Task No. 38 to Rummel, Klepper & Kahl, LLP, under Project No. 1217, On-Call Construction Project Management Services.

MINUTES

Department of Transportation - Charm City Circulator
Safety Management Plan

ACTION REQUESTED OF B/E:

The Board is requested to approve a Charm City Circulator Safety Management Plan with the Maryland Transit Administration and Federal Transit Administration (FTA).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 19, 2018, the FTA published the Public Transportation Agency Safety Plan (PTASP) Final Rule, which requires certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety. FTA published a Notice of Enforcement Discretion on April 22, 2020 effectively extending the PTASP compliance deadline from July 20, 2020 to December 31, 2020.

As the Charm City Circulator is a recipient of FTA's Urbanized Area Formula Grants the development and implementation of a safety plan is required. This plan was developed in conjunction with the current Charm City Circulator operator Errands Plus Inc. t/a RMA Worldwide Chauffeured Transportation.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved Charm City Circulator Safety Management Plan with the Maryland Transit Administration and Federal Transit Administration.

MINUTES

Mayor's Office of Homeless Services (MOHS) - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements.

1. **THE T.I.M.E. ORGANIZATION, INC.** **\$641,000.00**

Account: 4000-407121-3572-766301-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. As a sub-recipient, The T.I.M.E. Organization, Inc. will utilize the funds to provide an emergency homeless shelter with 170 beds for women experiencing homelessness in the City of Baltimore. The services will be offered through their Pinderhughes Shelter Program. The period of the agreement is October 1, 2020 through June 30, 2022. The agreement is late because of the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

2. **MARIAN HOUSE, INCORPORATED** **\$ 53,206.50**

Account: 4000-407019-3573-758300-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. As a sub-recipient, Marian House, Incorporated will provide rental assistance to four individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer services under their Marian House S+C Expansion Program. The period of the agreement is December 1, 2020 through November 30, 2021.

MWBOO GRANTED A WAIVER ON SEPTEMBER 26, 2020.

MINUTES

MOHS - cont'd

3. **PEOPLE ENCOURAGING PEOPLE, INC.** **\$589,295.00**

Account: 4000-407019-03573-758800-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. As a Provider, People Encouraging People, Inc. will provide rental assistance and supportive services to 44 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer services under their Samaritan Project. The period of the agreement is October 1, 2020 through September 30, 2021. The agreement is late because of the administrative level.

MWBOO GRANTED A WAIVER ON OCTOBER 20, 2020.

4. **HISTORIC EAST BALTIMORE COMMUNITY ACTION COALITION, INC.** **\$106,967.00**

Account: 4000-438320-3572-811800-603051

The City has received a U.S. Department of Housing and Urban Development special Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Emergency Solutions Grant Program. As a sub-recipient, Historic East Baltimore Community Action Coalition, Inc. will provide emergency shelter and supportive services to 10 youth, ages 18 to 24 experiencing homelessness in the City of Baltimore. The provider will offer services under their Youth Opportunity Emergency Shelter Program. The period of the agreement is March 13, 2020 through January 31, 2022. The agreement is late because of the administrative level.

5. **HOUSE OF RUTH MARYLAND, INC.** **\$151,117.00**

Account: 4000-438320-3572-755700-603051

The City has received a U.S. Department of Housing and Urban Development Coronavirus Aid, Relief, and Economic Security

MINUTESMOHS - cont'd

Act (CARES Act) grant to undertake the Emergency Solutions Grant Program. As a Provider, House of Ruth Maryland, Inc. will operate an emergency shelter and supportive services to 200 victims made homeless from domestic violence in the City of Baltimore. The Provider will use funds to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19). The Provider will offer services under their Emergency Shelter & Motel Program. The period of the agreement is March 13, 2020 through January 31, 2022. The agreement is late because of the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

6. ASSOCIATED CATHOLIC CHARITIES, INC. \$753,783.00

Account: 4000-407019-3573-757700-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. As a provider, Associated Catholic Charities, Inc., will provide rental assistance and supportive services to 24 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer services under their REACH Combined Project. The period of the agreement is January 1, 2021 through December 31, 2021.

MWBOO GRANTED A WAIVER ON OCTOBER 20, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above-listed Provider Agreements. The City Solicitor **ABSTAINED** on item no. 2.

MINUTES

Mayor's Office of Homeless Services - Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Associated Catholic Charities, Inc. The period of the agreement is October 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$3,074,449.75 - 1001-000000-3572-779200-603051

BACKGROUND/EXPLANATION:

The City has allocated certain General Funds to the Mayor's Office of Homeless Services to assist providers in the coordination of emergency services to the homeless population of Baltimore City. The Provider, Associated Catholic Charities, Inc. will operate an emergency homeless shelter with 275 beds for individuals experiencing homelessness in the City of Baltimore. The Provider will offer services through their Weinberg Housing Resource Center.

The Provider Agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON OCTOBER 12, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded the Board approved and authorized execution of a Provider Agreement with Associated Catholic Charities, Inc.

MINUTES

Department of Recreation & Parks - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 001 to Cannon Washington, Inc. (DBA Cannon Design) under Project No. 1314, On-Call Architectural Design Services. The period of the task is approximately 24 months.

AMOUNT OF MONEY AND SOURCE:

\$507,221.65 - 9938-908116-9474-900000-703032

BACKGROUND/EXPLANATION:

The task will include Design Services for the Walter P. Carter Pool.

MBE/WBE PARTICIPATION:

Cannon Washington, Inc. (DBA Cannon Design) will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 28% MBE and 20% WBE goals assigned to the original agreement.

The Consultant has achieved 20.08% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

The Consultant has achieved 32.15% of the WBE goal at this time.

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 26, 2020.

AUDITS HAS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Recreation & Parks - cont'd

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1.	\$128,000.00	9938-907116-9475	
	General Funds	Walter P. Carter Pool (Reserve)	
	384,000.00	" "	
	State (Program <u>Open Space</u>)		
	\$512,000.00	-----	9938-908116-9474 Walter P. Carter Pool (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 001 to Cannon Washington, Inc. (DBA Cannon Design).

UPON MOTION duly made and seconded, the Board approved an assignment of Task No. 001 to Cannon Washington, Inc. (DBA Cannon Design) under Project No. 1314, On-Call Architectural Design Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Recreation & Parks - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 003 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1315, On-Call Civil Engineering Design Consultant. The period of the task is approximately nine months.

AMOUNT OF MONEY AND SOURCE:

\$97,135.10 - 9938-912039-9474-900000-703032

BACKGROUND/EXPLANATION:

The task will include Gwynns Falls Maintenance Yard Construction Inspection Services.

MBE/WBE PARTICIPATION:

Johnson, Mirmiran & Thompson, Inc. will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 28% MBE and 14% WBE goals assigned to the original agreement.

The Consultant has achieved 11.11% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

The Consultant has achieved 48.07% of the WBE goal at this time.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 4, 2020.

AUDITS HAS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Recreation & Parks - cont'd

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2.	\$100,000.00	9938-911039-9475	9938-912039-9474
	3 rd Parks &	Maintenance	Park Maintenance
	Public	Facility Gwynns	Facility - Gwynns
	Facilities	(Reserve)	Falls (Active)

This transfer will provide funds to cover the costs associated with engineering services under On-Call Contract No. 1315, Task No. 003 to Johnson, Mirmiran & Thompson, Inc.

UPON MOTION duly made and seconded, the Board approved assignment of Task No. 003 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1315, On-Call Civil Engineering Design Consultant. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Planning - Sixth Amendment to Grant Agreement

ACTION REQUESTD OF B/E:

The Board is requested to approve and authorize execution of Sixth Amendment to Grant Agreement (Amendment No. 6) with Healthy Neighborhoods, Inc. (HNI). The period of the amendment is through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$235,000.00 - 2025-000000-1873-783200-603050

BACKGROUND/EXPLANATION:

On July 16, 2014, the Board approved an agreement with the HNI in the amount of \$1,654,000.00 to serve as the financial and programmatic manager for community based projects funded with FY13, FY14, and FY15 slots revenue in the greater Pimlico area known as the One Mile Radius.

On August 10, 2016, the Board approved the First Amendment with the HNI to allocate additional local impact aid funds totaling \$117,525.00 for community based projects funded with FY16 slots revenue in the greater Pimlico area known as the One Mile Radius. HNI also had a carryover of \$11,250.00 from FY15 funds that were reallocated in FY16, for a total of \$128,775.00.

On April 26, 2017, the Board approved the Second Amendment with the HNI to allocate additional local impact aid funds totaling \$999,175.00 with FY17 slots revenue. In FY17, \$60,000.00 was allocated for gap financing/development incentives/technical assistance within the Liberty Wabash area. These funds were reallocated in the FY19 spending plan to another project within the Liberty Wabash area: Ambassador/community development, changing the FY17 total to \$939,175.00. The Second Amendment also extended the period of the agreement through December 31, 2018.

On November 1, 2017, the Board approved the Third Amendment with the HNI to allocate additional local impact aid funds totaling \$1,066,602.00 with FY18 slots revenue. The Third Amendment extended the period of the agreement through December 31, 2019.

MINUTESDepartment of Planning - cont'd

On July 18, 2018, the Board approved the Fourth Amendment with HNI to allocate additional local impact aid funds totaling \$1,420,000.00 with FY 19 slots revenue.

On September 18, 2019, the Board approved the Fifth Amendment to allocate additional aid funds totaling \$1,510,000.00 with FY 20 slots revenue. The Fifth Amendment extended the agreement until December 31, 2020.

The funds were awarded by the Maryland General Assembly to the City for a 20 year-period beginning in fiscal year 2012 through fiscal year 2032 to support primarily capital community and economic development projects in the Pimlico community.

Under the terms of the Grant Agreement, HNI is responsible for meeting with grantees that have been awarded slots revenue to provide the following services including:

- Technical Assistance
- Compliance and Monitoring
- Compliance with City Laws
- Recognition of City Support

The Sixth Amendment adds local impact aid funds totaling \$235,000.00, which includes unspent funds reallocated from two FY 13/14 projects and one FY 17 project totaling \$135,000.00. This amendment adds funds for Fiscal Year 2021 to the Fiscal Services Agreement, Amends the Project Budget due to Spending Plan changes, and extends the termination date of the agreement through December 31, 2021.

The agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Planning - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of Sixth Amendment to Grant Agreement with Healthy Neighborhoods, Inc.

MINUTES

Office of State's Attorney - Agreement
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Community Mediation Program, Inc. (CMP). The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$43,000.00 - 1001-000000-1151-117900-603026

BACKGROUND/EXPLANATION:

The mission of the Community Mediation Program, Inc. is to reduce interpersonal conflict, community violence, and animosity by increasing the use of non-violent conflict resolution strategies and by making mediation more accessible in Baltimore City.

The Baltimore City State's Attorney Office has been in partnership with the Community Mediation Program, Inc., for over ten years.

The agreement is late because the signed agreement was recently received from CMP.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Agreement with the Community Mediation Program, Inc.

MINUTES

Office of State's Attorney - Agreement
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Baltimore Child Abuse Center. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 1001-000000-1151-117900-603026

BACKGROUND/EXPLANATION:

The mission of the Baltimore Child Abuse Center is to provide all reported victims of child sexual abuse in Baltimore, and their non-offending caretakers, with comprehensive interviews, medical treatment, referrals, and crisis counseling services, with a goal of preventing future sexual child abuse. These funds will support the operational expenses of the forensic interviewer as outlined in the scope of work.

The agreement is late because the signed agreement was recently received from BCAC.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Agreement with the Baltimore Child Abuse Center.

MINUTES

Department of Public Works (DPW) - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with AECOM Technical Services, Inc. under Project 1266A, On-Call Wastewater Engineering Services. The current expiration date is July 25, 2021. The Amendment No. 1 to Agreement will extend the period of the Agreement through July 25, 2022.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - To be determined with each individual task.

BACKGROUND/EXPLANATION:

On July 25, 2018, the Board approved the original agreement with AECOM Technical Services, Inc. for On-Call Wastewater Engineering Design Services for a period of three years, with an upset limit of \$1,000,000.00.

The Office of Engineering & Construction (OEC) of the DPW requests the extension of Project 1266A for one year to continue providing Urgent On-Call Wastewater Engineering Services to address wastewater emergencies.

The Amendment No. 1 to Agreement will continue to provide the services as stated under the original terms related to the evaluation, assessment, and design for rehabilitation, repairs, maintenance, and new construction for the continued improvement of the City's sanitary sewer system. The Amendment No. 1 to Agreement is within the original scope of work and was requested by the Agency.

MBE/WBE PARTICIPATION:

AECOM Technical Services, Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and 10% WBE goals assigned to the original agreement.

MINUTES

Department of Public Works - cont'd

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 1 to Agreement with AECOM Technical Services, Inc. under Project 1266A, On-Call Wastewater Engineering Services.

MINUTES

Department of Public Works (DPW) - Consulting Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consulting Agreement with Clear Creeks Consulting, LLC for two training courses for Geomorphic Stream Assessments and Stream Restoration Design and Construction. The period of the agreement is November 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$33,000.00 - 2072-000000-5181-613200-603026

BACKGROUND/EXPLANATION:

As a condition of the City's Phase I, MS4 Permit, the City is required to complete geomorphologic stream assessments annually to track progress toward improving local water quality and restoring the Chesapeake Bay. The City has relied on consultants to complete this task in the past. This training will allow the City to do the work in the house once the training is completed. The courses include lecture, field, and lab instruction for a total of 12 staff from the Office of Compliance and Research and the Office of Engineering and Construction.

The training course will be held at the City Back River Wastewater Treatment Plant, located at 8201 Eastern Boulevard. For each of the two training courses will involve five (5) eight (8) hour days conducted over a two-week period. The cost of the course is a total of \$33,000.00; the first course has a fee of \$15,000.00, and the two-course has a fee of \$18,000.00.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Public Works - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Consulting Agreement with Clear Creeks Consulting, LLC for two training courses for Geomorphic Stream Assessments and Stream Restoration Design and Construction.

MINUTES

Department of Public Works (DPW) - Expenditures of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditures of funds for the annual membership for the National Association of Clean Water Agencies (NACWA). The period of the membership is effective from October 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$28,662.50	-	2070-000000-5541-399300-603022
16,051.00	-	2071-000000-5541-398600-603022
2,866.25	-	2072-000000-5181-613400-603022
9,745.25	-	1001-000000-1901-190300-603022
\$57,325.00	-	Total

BACKGROUND/EXPLANATION:

NACWA provides a viable option for public agencies as Clean Water Act regulations, and enforcement continues to expand, making a case for a new approach that lets municipalities act as the drivers for prioritizing compliance with existing and new Clean Water Act regulations.

The Board's approval is requested to pay \$57,325.00 for the annual membership for 18 of the Department's Executives for the period of October 1, 2020 through September 30, 2021.

The expenditures of funds request is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Public Works - cont'd

UPON MOTION duly made and seconded, the Board approved the expenditures of funds for the annual membership for the National Association of Clean Water Agencies.

MINUTES

Mayor's Office of Children - Agreement
and Family Success (MOCFS)

ACTION REQUESTED OF B/E:

The Board is requested to approve an Agreement with Baltimore City Public Schools (BCPS) and Baltimore City Community College (BCCC) for the Mayor's Scholars Program (MSP). The period of the agreement is July 1, 2019 through June 30, 2024.

AMOUNT OF MONEY AND SOURCE:

\$2,145,808.00 - 1001-000000-4460-745300-607001

BACKGROUND/EXPLANATION:

The Mayor's Scholars Program (MSP) was created in 2018 to reduce violence, increase access to higher education, and improve job opportunities and the livelihoods of the City's youth. The City intends to fund all tuition and fees for eligible participants that are not covered by Federal, State and private funds. This contract supports three cohorts of college students (2019, 2020, and 2021). Baltimore City Public Schools (BCPS) and Baltimore City Community College (BCCC) will collaborate with the City to identify qualifying City students enroll, develop, and administrate the Program. Under this agreement, BCCC is awarded up to \$2,145,808.00 - the annual allocation is subject to appropriation.

The agreement is late because of the developing program policy, contract negotiations, at the delays administrative level.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved an Agreement with Baltimore City Public Schools and Baltimore City Community College for the Mayor's Scholars Program.

MINUTES

Mayor's Office of Children - Grant Award Agreement
and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Maryland Emergency Food Program Grant Award from the Maryland Department of Human Services. The period of the award agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 5000-518021-1191-594700-404001

BACKGROUND/EXPLANATION:

The purpose of the Maryland Emergency Food Program (MEFP) is to provide funding to assist emergency food providers or emergency feeding organizations in purchasing groceries and meals, at no cost, to households and individuals in need and to encourage self-sufficiency. The Baltimore City Community Action Partnership is awarded a \$10,000.00 MEFP grant for Maryland State Fiscal 2021. This grant is retroactive beginning July 1, 2020.

The grant award agreement is late because of delays in receiving the notice from the grantor.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Maryland Emergency Food Program Grant Award from the Maryland Department of Human Services.

MINUTES

Health Department - Ratification of Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify the expenditure of funds, to pay Resilience in Communities After Stress and Trauma (ReCAST) Program grant recipients, Hug Don't Shoot, Inc. and Lil' Laughs, Corporation, Fiscal Sponsor for Class Clowns. The period of payments to grant recipients is September 10, 2020 through December 31, 2020. The Board is further requested to approve the form of the Grant Agreement to be used for the grants and to authorize execution of the Grant Agreement, by the Commissioner of Health or their designee.

AMOUNT OF MONEY AND SOURCE:

\$15,066.65 - Hug Don't Shoot, Inc.
10,000.00 - Lil' Laughs, Corporation, Fiscal Sponsor for Class
Clowns
\$25,066.65 - 4000-483520-3080-294600-603051

BACKGROUND/EXPLANATION:

On October 16, 2019 the Board approved the Notice of Award in the amount of \$1,000,000.00 for the period of September 30, 2019 through September 29, 2020, for the Resilience in Communities After Stress and Trauma (ReCAST) program.

The goal of ReCAST is to reduce the impact of trauma and build resilience in the Central West Baltimore communities adversely impacted by the April 2015 unrest. The Program empowers organizations from West Baltimore to implement high-quality, trauma-informed services to promote connectedness and resilience in youth.

MINUTESHealth Department - cont'd

On January 2, 2020, the Department advertised a Request for Proposal for community organizations to create and build sustainable, trauma informed, behavioral health solutions for young people in Central West Baltimore. Grant recipients will organize and provide activities for youth (e.g, mentoring, tutoring, out of school time programming).

On March 17, 2020, grants were awarded to selected grantees. Due to the COVID-19 emergency, the awards to the grantees was delayed. The Department will pay the grant recipients 50% of the grant amount upon Board approval and final payments within 30 days of submission of approved invoices for services provided.

The Department seeks approval and authorization of grant awards and payments by Expenditure Authorization to the following ReCAST grantees:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified the expenditure of funds, to pay Resilience in Communities After Stress and Trauma(ReCAST) Program grant recipients, Hug Don't Shoot, Inc. and Lil' Laughs, Corporation, Fiscal Sponsor for Class Clowns. The Board also approved the form of the Grant Agreement to be used for the grants and to authorize execution of the Grant Agreement, by the Commissioner of Health or their designee.

MINUTES

Health Department - Update to the FY21 Unified Funding Document

ACTION REQUESTED OF B/E:

The Board is requested to approve the Update to the FY21 Unified Funding Document for the month ending August 31, 2020. The period of the Fiscal Year 2021 Unified Funding Document is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the State of Maryland Department of Health and Mental Hygiene. The actions are as follows:

Grant Description	Type of Action	Base Award	Amount of Action	Total Award
Administrative Care Coordination	Reduction	\$2,143,766.00	\$(138,266.00)	\$2,005,500.00
General Transportation Overdose Data to Action-Prevention	Correction	\$7,311,346.00	\$(83,468.00)	\$7,227,878.00
Health Care Services	Correction	\$677,463.66	\$(181,634.00)	\$495,829.66
	New		\$200,000.00	\$200,000.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

MINUTES

Health Department - cont'd

This update is late because of administrative delays

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved the Update to the FY21 Unified Funding Document for the month ending August 31, 2020.

MINUTESHealth Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **STOLLENWERKS, LLC** **\$ 22,000.00**

Account: 5000-505421-3070-286400-603051

Stollenwerks, LLC will provide strategic advice including research and design of the strategic planning process for the Opioid Intervention Team and make recommendations for the Department's related Strategic Planning. The period of the agreement is October 1, 2020 through November 30, 2020.

The agreement is late because of administrative delays.

2. **JOHNS HOPKINS UNIVERISTY** **\$1,927,823.00**
(JHU)

Account: 5000-569721-3023-273305-603051

Johns Hopkins University, School of Medicine will provide services in accordance with Ryan White B-Early Intervention Services. JHU will engage HIV-negative clients in HIV prevention services, conduct peer navigation to assist HIV-negative clients with accessing HIV prevention services, including PrEP, nPEP, and screening and referral to supportive services. JHU will also conduct outreach services and conduct targeted HIV testing and counseling. In addition, JHU will provide health education risk reduction services for clients living with HIV. JHU will maintain a van and staff a mobile clinic to reach clients in external clinical settings. The period of the agreement is July 1, 2020 through June 30, 2021.

MINUTESHealth Department - cont'd

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

MWBOO GRANTED A WAIVER ON OCTOBER 12, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above-listed agreements. The Mayor **ABSTAINED** on item no. 2. The President **ABSTAINED** on item no. 2.

MINUTES

Health Department - Second Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Second Revised Notice of Award (NoA) for the project titled "HIV Emergency Relief Project Grants" from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA). The period of the award is March 1, 2020 through February 28, 2021.

AMOUNT OF MONEY AND SOURCE:

\$82,280.00 - 4000-498720-3023-273300-404001

BACKGROUND/EXPLANATION:

On March 11, 2020, the Board approved the initial NoA in the amount of \$3,346,978.00 for the period of March 1, 2020, through February 28, 2021.

On August 5, 2020, the Board approved the first revised NoA in the amount of \$13,037,99.00. This made the total award amount \$16,384,977.00.

The Department received the second revised Notice of Award on October 9, 2020, which approved carryover of an unobligated balance in the amount of \$82,280.00 from the budget period of March 1, 2019 through February 29, 2020, into the current budget period for Minority AIDS Initiative (MAI). This makes the total award amount \$16,467,257.00.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

Health Department - cont'd

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Second Revised Notice of Award for the project titled "HIV Emergency Relief Project Grants" from the U.S. Department of Health and Human Services, Health Resources and Services Administration.

MINUTES

Health Department - Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Award (NoA) and the revised NoA from the Department of Health and Human Services (HHS), Substance Abuse and Mental Health Services Administration, Centers for Substance Abuse Prevention for the Project titled "Overdose Survivors Expansion Program." The period of the award agreement is September 30, 2020 through September 29, 2021.

AMOUNT OF MONEY AND SOURCE:

\$495,108.00 - 4000-430221-3070-286400-404001

BACKGROUND/EXPLANATION:

The purpose of the "Overdose Survivors Expansion Program" grant is to provide funding to ensure that an adequate supply of naloxone remains available for Baltimore City Fire Department (BCFD) first responders and the outreach team to meet the growing number of opioid-related overdoses across the City.

The Notice of Award is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Notice of Award and the revised NoA from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Centers for Substance Abuse Prevention for the Project titled, "Overdose Survivors Expansion Program."

MINUTES**CITY COUNCIL BILLS**

20-0586 - An Ordinance concerning Sale of Property - Lake Clifton Gate House for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as the former Lake Clifton Gate House, located at 2803 Saint Lo Drive (Block 4199, Lot 008) and no longer needed for public use; and providing for a special effective date.

ALL REPORTS WERE FAVORABLE.

20-0576 - An Ordinance concerning Sale of Property - Former Beds of a 13-Foot Alley and a 20-Foot Alley for the purpose of authorizing the Mayor and City Council of Baltimore to sell at either public or private sale, all its interest in certain parcels of land known as the former bed of a 13-foot alley, extending from East Biddle Street Northerly 80 feet, to a 20-foot alley, and the former bed of a 20-foot alley, extending from North Washington Street Easterly 241.5 feet, more or less, laid out in the rear of the properties known as nos. 2000 through 2030 East Biddle Street and no longer needed for public use; and providing for a special effective date.

ALL REPORTS WERE FAVORABLE.

20-0579 - An Ordinance concerning Sale of Property - Former Bed of a 10-Foot Alley for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in a certain parcel of land known as the former bed of a 10-foot alley bounded by Etting Street, a variable width alley, West Lafayette Avenue, and West Lanvale Street and no longer needed for public use; and providing for a special effective date.

ALL REPORTS WERE FAVORABLE.

MINUTES

CITY COUNCIL BILLS - cont'd

19-0458 - An Ordinance concerning Franchise - Light Pole Base Within the Right-of-Way Quad Avenue at Interstate 95 for the purpose of granting a franchise to the State of Maryland, for the use of the Maryland Transportation Authority, to construct and maintain a private light pole base within the right-of-way of Quad Avenue, subject to certain terms, conditions, and reservations; and providing for a special effective date.

THE DEPARTMENT OF TRANSPORTATION RECOMMENDED A FRANCHISE FEE OF \$0.00.

THE DEPARTMENT OF PLANNING HAS NO OBJECTION AND DEFERS TO THE DEPARTMENT OF TRANSPORTATION.

THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT HAS NO OBJECTION.

THE FIRE DEPARTMENT HAS NO OBJECTION.

ALL OTHER REPORTS WERE FAVORABLE.

20-0573 - An Ordinance concerning Franchise - Electric Charging Stations for the purpose of granting a franchise to the Baltimore Gas and Electric Company to install, operate, and maintain electric vehicle charging stations on City right-of-way and Park Properties, subject to certain terms, conditions, and reservations; and providing for a special effective date.

THE DEPARTMENT OF TRANSPORTATION RECOMMENDED A FRANCHISE FEE OF \$0.00.

THE FIRE DEPARTMENT HAS NO OBJECTION.

ALL OTHER REPORTS WERE FAVORABLE.

MINUTES

CITY COUNCIL BILLS - cont'd

19-0439 - An Ordinance concerning Franchise - Installation of 3 Private Water Pipes in the Bed of the 1000 Block of McCulloh Street for the purpose of granting a franchise to the Housing Authority of Baltimore City to construct, use, and maintain 3 private underground pipelines in the bed of the 1000 block of McCulloh Street, between West Hoffman Street and West Preston Street, subject to certain terms, conditions, reservations; and providing for a special effective date.

THE DEPARTMENT OF TRANSPORTATION RECOMMENDED A FRANCHISE FEE OF \$0.00.

THE FIRE DEPARTMENT HAS NO OBJECTION.

THE DEPARTMENT OF PUBLIC OF WORKS HAS NO OBJECTION.

ALL OTHER REPORTS WERE FAVORABLE.

20-0585 - An Ordinance concerning Sale of Property - Lake Clifton Senior High School #40 for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as the former Lake Clifton Senior High School #40, located at 2801 Saint Lo Drive (Block 4199, Lot 009) and no longer needed for public use; and providing for a special effective date.

THE DEPARTMENT OF PLANNING IN REVIEWING THE PARK PROPERTY AND THE PROPOSED SALE OF THE FORMER SCHOOL PROPERTY THAT IS ROUGHLY OVAL SHAPE AND SITS WITHIN THE PARK, NOTES THAT THERE WERE DISCUSSIONS OF SQUARING OFF THE PORTION OF PROPERTY TO BE SOLD. THIS WOULD ADD TO THE SALE THE PORTION IN THE RED TRIANGLES WHICH ARE A PORTION OF BLOCK 4199, LOT 001. THE DEPARTMENT OF PLANNING SUPPORTS AUTHORIZING THE SALE OF THOSE AS WELL.

MINUTES

CITY COUNCIL BILLS - cont'd

THE DEPARTMENT OF REAL ESTATE SUPPORTS THE PASSAGE OF CITY COUNCIL BILL 20-0585. IN ADDITION, THE DEPARTMENT OF PLANNING RECOMMENDED THAT PORTIONS OF BLOCK 4199, LOT 001 MARKED AS RED TRIANGLES SHOULD BE INCLUDED IN THE SALE. THE DEPARTMENT OF REAL ESTATE RECOMMENDS AN AMENDMENT TO THIS BILL 20-0585 TO INCLUDE THE RED TRIANGLES WHICH ARE A PORTION OF BLOCK 4199, LOT 001.

ALL OTHER REPORTS WERE FAVORABLE.

20-0602 - An Ordinance concerning the Sale of Property - 4701 Greenspring Avenue aka Former Dr. Roland Patterson School #082 for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property located at 4701 Greenspring Avenue aka former Dr. Roland Patterson School #82 (Block 4760, Lot 001) and no longer needed for public use; and providing for a special effective date.

THE DEPARTMENT OF PLANNING RECOMMENDS APPROVAL OF CITY COUNCIL BILL 20-0602, WITH TWO CAVEATS:

1. THE ATHLETIC FIELD ALONG TAMARIND ROAD, IN THE NORTHEAST CORNER OF THE PROPERTY BE SUBDIVIDED FROM THIS PROPERTY AND RETAINED BY THE CITY UNDER THE JURISDICTION OF RECREATION AND PARKS.
2. ALL FINANCING FOR RE-USE OF THE BUILDING IS IN PLACE AND ANY OUTSTANDING DEBTS ARE PAID TO CITY.

THE DEPARTMENT OF TRANSPORTATION HAS NO OBJECTION.

MINUTES

CITY COUNCIL BILLS - cont'd

THE PARKING AUTHORITY OF BALTIMORE CITY DOES NOT OPPOSE.

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH DOES NOT OPPOSE.

ALL OTHER REPORTS WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved City Council Bill Nos. 20-0586, 20-0576, 20-0579, 19-0458, 20-0573, 19-0439, 20-0585, 20-0602 and directed that the bills be returned to the City Council with the recommendation that the bills also be approved and passed by that Honorable Body. The Mayor **ABSTAINED**. The President **ABSTAINED**. The Comptroller **ABSTAINED** on 20-0579.

MINUTESMayor's Office of Criminal Justice - Grant Agreements

The Board is requested to approve and authorize acceptance of various Grant Agreements.

The Mayor's Office of Criminal Justice (MOCJ) and the State's Attorney's Office wish to collaborate with Northeastern University to initiate the Group Violence Reduction Strategy (GVRS) during a three-year period to help the City reduce homicides and non-fatal shootings while improving life outcomes and reducing recidivism rates for participants and building police-community trust.

Funding to support the GVRS is subject to the availability of funds. The City projected \$1,873,713.00, to fully implement the three-year project in which the City has currently raised \$671,485.00 to support year 1.

1. **ABELL FOUNDATION** **\$200,000.00**

Account: 7000-715721-2255-772500-407001

In support of the Group Violence Reduction Strategy, also known as Focused Deterrence, the Abell Foundation has awarded MOCJ a grant in the amount of \$200,000.00, of which the first payment of \$100,000.00, will be made upon receipt of a signed copy of the grant acceptance letter. The final payment of \$100,000.00, is anticipated to be made on or around May 1, 2021, upon receipt of a satisfactory interim report. The period of the agreement is September 15, 2020 through September 14, 2021.

MINUTES

Mayor's Office of Criminal Justice - cont'd

2. **BALTIMORE COMMUNITY FOUNDATION** **\$100,000.00**

Account: 7000-715821-2255-772500-407001

In support of the Group Violence Reduction Strategy, also known as Focused Deterrence, the Baltimore Community Foundation has awarded MOCJ a grant in the amount of \$100,000.00, over a two-year period, once approved by the Board and upon notification by the City to the Baltimore Community Foundation that the City has raised 50% of the annual cost of the two-year grant award. The period of the agreement is September 15, 2020 through September 14, 2022.

3. **THE JOHNS HOPKINS UNIVERSITY** **\$325,000.00**

Account: 7000-715921-2255-772500-407001

In support of the Group Violence Reduction Strategy, also known as Focused Deterrence, the Johns Hopkins University has awarded MOCJ a grant in the amount of \$325,000.00, to contribute towards the cost of the first year of Baltimore City's multi-year Focused Deterrence Program. The period of the award is September 15, 2020 through September 14, 2021.

The grant agreements are late because of the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of various Grant Agreements. The Mayor **ABSTAINED** on item no. 3. The President **ABSTAINED** on item no 3.

MINUTES

Mayor's Office of Criminal Justice - Group Violence Reduction
Strategy Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Group Violence Reduction Strategy Agreement between the State's Attorney Office for Baltimore City (SAO), The Baltimore Police Department (BPD), and Northeastern University. The period of the agreement is effective upon Board approval and will expire on the third anniversary of the effective date.

AMOUNT OF MONEY AND SOURCE:

\$	325,000.00	-	7000-715921-2255-772500-603051
	200,000.00	-	7000-715721-2255-772500-603051
	100,000.00	-	7000-715821-2255-772500-603051
	96,485.00	-	1001-000000-2255-772500-603051
	<u>1,152,228.00</u>	-	Year 2 and Year 3 Pending
	\$1,873,713.00	-	Total

BACKGROUND/EXPLANATION:

MOCJ, BPD, and SAO wish to collaborate with Northeastern University to initiate the Group Violence Reduction Strategy (GVRS) during a three-year project period to help the City reduce homicides and non-fatal shootings while improving life outcomes and reducing recidivism rates for participants and building police-community trust. Funding to support GVRS is subject to the availability of funds. The City projects \$1,873,713.00 to fully implement the three-year project: in which the City has currently raised \$671,485.00 to fully fund year one and anticipates raising \$676,957.00 in Year 2 and \$525,271.00 in Year 3. In the event that additional funds are not raised, in excess of \$671,485.00, as identified in the Agreement, the project will terminate in

MINUTES

Mayor's Office of Criminal Justice - cont'd

accordance with the terms of Article 8 of the Agreement. The purpose of this Agreement is to provide comprehensive technical assistance to the City, SAO, and BPD in the planning, implementation, evaluation, and institutionalization of GVRs. The University will provide direct technical assistance, training, technology, research services, and subject matter expertise to assist the City, including BPD, SAO, and MOCJ, in developing, implementing, and evaluating this strategy.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Group Violence Reduction Strategy Agreement between the State's Attorney Office for Baltimore City, The Baltimore Police Department, and Northeastern University.

MINUTES

Department of Audits - Audit Report

The Board is requested to **NOTE** receipt of the following Audit Report:

1. Department of Transportation Biennial Financial Audit Report Fiscal Years Ended June 30, 2019 and 2018.

President: "Uh -- the first item on the non-routine agenda can be found on page 92 Department of Audits, Audit Report for the Department of Transportation. We will hear from uh -- the City Auditor followed by the Department. Mr. Auditor the floor is yours."

Baltimore City Auditor, Josh Pasch: "Good morning Mr. President, Mr. Mayor, Madam Comptroller and the members of the Board of Estimates. My name is Josh Pasch. I am the City Auditor. I am here today to present the Biennial Financial Audit for the Department of Transportation. I'd like to start by thanking the Department of Transportation personnel and the audit team on their work on this audit. The objective of this audit was to express opinions on the Agency's cash basis financial statements. The scope of our audit is Fiscal Years 2019 and 2018. We have issued an unmodified audit opinion for all financial statements except for the Capital Projects Fund, which was given a qualified opinion. The unmodified

MINUTES

opinion, in our opinion except for Capital Projects, the financial statements present fairly, the revenues collected expenses paid and the balances reported for governmental activities of the Agency for the years mentioned, according to the cash basis accountant. For the qualified opinion, we noted that the base of our opinion is that Management overspent capital projects, did not close out capital projects timely, and over - budgeted capital project awards received. Accordingly, the agency has significant negative cash balances in its Capital Project Funds for 2019 and 2018. During our audit, we also reviewed internal controls and we found two control deficiencies. The first one was regarding payroll controls and we noted that the agency needs to improve its compliance with certain City policies and procedures. For example, we found missing supervisor approval on attendance sheets. We found missing attendance sheets and we found missing leave approvals, which made it difficult to validate and to confirm the payroll records. When we looked into it, we found that the missing documentation was due to the following reasons: One, lack of supervisory review; one was attendance records were destroyed in a flooding incident in 2018,

MINUTES

and we also noted two instances where there was no time and attendance records prepared for Youth Works employees hired for snow removal. Our second finding is the basis of our modified qualified opinion and that is the Capital Project Fund carries significant negative cash balances for 2019 and 2018. We noted that the negative cash balances indicate that the City General Fund has to cover those negative balances. However, the agency on the financial statement shows these negative balances and it implies, it shows the impression that the City is owed money from outside sources. When we looked into it, we were not able to determine how much was owed from outside services and how much would have to be reimbursed or covered by the General Funds. When we -- we discussed with the agency for reasons, for these negative cash balances and we concluded based on discussions with the agency, that the agency overspent on certain -- certain capital projects. We also noted that the agency did not close out capital projects timely, and in federally funded projects to send the final bill, you have to close out the project. So, the final bills were not always sent, and then we also noted that the agency over budgeted the actual award received which, when they were doing the

MINUTES

project they spent up to the budget which exceeded the revenues that were finally approved and this was due to the budgets being made a year or two ahead of time before the projects were um -- the project awards were completed. We also followed up on two prior period findings and the management action plans for both were found to be implemented. That concludes my presentation."

President: "I thank you. Um -- Mr. Auditor. Any questions from Board members for the Auditor? Seeing none, um -- Director Sharkey the floor is now yours. You're on mute Mr. Director."

Mr. Sharkey Director, Department of Transportation: "Ah -- there we go. Ah -- thank you everybody. I want to thank uh -- the Board uh -- all the elected officials as well as uh -- the City Auditor. Uh -- so thank you, for um -- the ability to present today. Uh -- I think that uh -- you know this was a good audit and opened up a couple of things here. Now first off, I want to just mention that in terms of the local Capital Projects, uh - there's a problem with the revenues received from the sidewalks and alleys for many, many years. Uh -- we addressed it last year, but that's going to be a problem. Uh -- you know so it's almost a 30-year problem

MINUTES

that I have addressed simply by budgeting the appropriate amount of money. Uh - there. So, it's not fixing the old problem but moving forward the local Capital Projects uh -- system will work. Uh --also we are in agreement especially on the piece about being behind on project closeout. So, project closeout we have now moved into our internal D-O-T fiscal stat sessions and we're going to be hiring some contractual help to uh -- help complete some of us -- us backlog of I think 2017 and 2018 closeouts, so that we can get that revenue money in faster. Uh -- and that's primarily what -- what I have to say."

President: "Thank you. Ah -- any questions from the Board members? Madam Comptroller? No. Thank you ah -- thank you Mr. Director. Ah -- the audit report has been **NOTED.**"

* * * * *

The Board **NOTED** receipt of the Department of Transportation Biennial Financial Audit Report Fiscal Years Ended June 30, 2019 and 2018.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|---|---------|---------|
| 1. FERGUSON ENTERPRISES,
INC. d/b/a FERGUSON
WATERWORKS | \$ 0.00 | Renewal |
| Contract No. B50004679 - Cast Gray Iron Manhole, Valve, and Meter Covers, Frames and Grates - Departments of Public Works, Transportation, etc. - P.O. No.: P537584 | | |

On November 9, 2016, the Board approved the initial award in the amount of \$1,000,000.00. The award contained three renewal options. Two renewals have been exercised. This final renewal in the amount of \$0.00 is for the period January 1, 2021 through December 31, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 6, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JULY 6, 2016.

- | | | |
|--|---------|---------|
| 2. CHEMRITE, INC. | \$ 0.00 | Renewal |
| Contract No. B50005544 - Phosphoric Acid 75% - Department of Public Works - Wastewater Facilities Division - P.O. No.: P546226 | | |

On December 12, 2018, the Board approved the initial award in the amount of \$500,000.00. The award contained two renewal options. On November 13, 2019, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period January 1, 2021 through December 31, 2021.

MBE/WBE PARTICIPATION:

It was determined that no goals would be set because of no opportunity to segment the contract.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MWBOO GRANTED A WAIVER ON AUGUST 8, 2018.

3. CORPORATE MAINTENANCE

<u>GROUP, LLC</u>	<u>\$1,500,000.00</u>	<u>Renewal</u>
Contract No. B50005773 - Pavement Marking Services for Baltimore City - Department of Transportation - P.O. No.: P549840		

On December 11, 2019, the Board approved the initial award in the amount of \$421,500.00. The award contained three 1-year renewal options. On August 5, 2020, the Board approved an increase in the amount of \$2,000,000.00. This first renewal in the amount of \$1,500,000.00 is necessary to continue pavement marking service throughout the City. The period of the first renewal is December 12, 2020 through December 11, 2021, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO set goals of 2% MBE and 11% WBE. On July 29, 2020, Corporate Maintenance Group, LLC was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Priceless Industries, Inc.	11%	\$48,437.42	32.32%
WBE: Couser Supply, Inc.	2%	\$12,073.34	8.05%

MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 29, 2020.

4. SANTOS CONSTRUCTION

<u>COMPANY, INC.</u>	<u>\$ 150,000.00</u>	<u>Renewal</u>
Contract No. B50004491 - Concrete Sidewalk and other Structural Repairs at Various Locations - Recreation and Parks - P.O. No.: P535391		

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

from the gross amount, it resulted in the final net amount to be used for payment to subcontractors. This contract condition does present minimal opportunity for MBE/WBE goals to be achieved since the net amount is less in value. Therefore, MWBOO will need to adjust the goals since allowable expenditures cause decrease in net amount. This will maximize achievement and help limit infraction of both prime and subcontractors.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON OCTOBER 2, 2020.

6. AIRBORNE CONTAMINATION

IDENTIFICATION ASSOCIATION
LTD
ENVIRONMENTAL CLEANING
SERVICES, CO. a/k/a
INTERIOR MAINTENANCE
CO., INC.

\$	0.00	Ratification and
	0.00	Renewal
	<u>0.00</u>	

Contract No. B50005083 - HVAC Air Duct Cleaning - Department of General Services - P.O. No.: P541455 and P541456

On January 10, 2018, the Board approved the initial award in the amount of \$4,000,000.00. The award contained three 1-year renewal options. This renewal is necessary to continue the cleaning of City HVAC Air Ducts in building across the City as needed. The period of the ratification is October 26, 2019 through October 25, 2020. The period of the renewal is October 26, 2020 through October 25, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On June 12, 2017, MWBOO set goals of 27% MBE and 2% WBE. On August 3, 2020, MWBOO found both Airborne Contamination Identification Association, Ltd., and Interior Maintenance Company to be in non-compliance with approved plans and agreements with impacted MBE/WBE(s).

Airborne Contamination Identification Association

	<u>Commitment</u>	<u>Performed</u>	
MBE: Reliable-Cain Heating Cooling LLC	27%	\$15,840.00	10.58%
WBE: My Cleaning Services	2%	\$ 4,122.90	2.75%

MWBOO FOUND VENDOR IN NON-COMPLIANCE WITH AN APPROVED PLAN AND AGREEMENT WITH IMPACTED MBE/WBE(S) ON AUGUST 3, 2020.Interior Maintenance Co., Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: First Potomac Environmental A & R Trenching	13%	\$8,362.50	5.78%*
	14%	0.00	0.00%**
	27%	\$8,362.50	5.78
WBE: Yugen LLC	2%	\$5,437.50	3.67%

*The Vendor exceeded the WBE goal, but did not meet the MBE goal. A conciliation meeting was held and the signed plan to meet the goal was submitted.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

** A&R Trenching has no record of being in operation. The owner of Interior Maintenance Company made several attempts to contact Vendor to confirm issuance of work, but there has been no response. In addition, MWBOO attempted to contact the last known phone number for A&R Trenching but all published numbers are no longer in service. A search was conducted in SDAT and it was discovered the business is forfeited and no longer in good standing in the State of Maryland. MWBOO is allowing substitution of a new MBE to replace A&R Trenching and upon this change the goals will continue to be attained.

7. TT FASTER, LLC t/a FASTER ASSET SOLUTIONS	\$ 338,802.78	Non-competitive/ Procurement/ Sole Source
Contract No. 08000 - FASTER Software - Department of General Services - Fleet Management - Req. No.: R836961		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor is the manufacturer's sole authorized source of these products which must be compatible with currently installed equipment at Fleet Management. The period of the award is June 1, 2020 through May 31, 2022, with three 1-year renewal options. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

8. WORLDWIDE SUBSIDIARY, INC.	\$ 612,492.42	Non-competitive/ Procurement/ Selected Source
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Contract No. 06000 - Imaginit Software - Department of General Services - Building Maintenance - Req. No.: R862577

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor is the manufacturer's sole authorized source of these products which must be compatible with currently installed equipment at building maintenance division. The period of the award is November 1, 2020 through October 31, 2025. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Commodity not available from subcontractors.

9. CORINTEGRATOR, LLC.	\$ 65,348.00	Non-competitive/ Procurement/ Selected Source
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Contract No. 08000 - AncoraDocs OCR Cloud for Workday - Finance - BAPS - Req. No.: R864225

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The provision of the AncoraDocs software allows the City to validate, scan and preview documents for accuracy and validity prior to upload into the payables system. The Vendor is the sole authorized source of this software, which is currently used in conjunction with CityDynamics GP to process invoices into the payables system. This CityDynamics GP will be replaced by Workday, but the software to process (scan/preview/validate) invoices electronically will still be required. This procurement is required to place the software in the cloud platform with Workday, providing the time and materials needed

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

to configure the connection between Workday and the software (Ancora). The period of the award is November 25, 2020 through November 24, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

10. INTERCON TRUCK
OF BALTIMORE, INC.
MJR EQUIPMENT INC.

	\$2,500,000.00	Cooperative Agreement
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State of Maryland Contract #001I821099/BPM017576 - O.E.M. Snow Management Equipment Parts - Department of General Services - Fleet - Req. No.: R856926

The Board is requested to approve and authorize execution of a Cooperative Agreement with MJR Equipment Inc. The period of the agreement is December 2, 2020 through February 28, 2023, with two 1-year renewal options.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

The Department of General Services Fleet Management will be sourcing OEM Snow Equipment Parts from the recommended Vendors for the snow removal season utilizing competitively bid and awarded contracts by the Department of General Services of the State of Maryland. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to City Code Article 5, Subtitle 28, the Contract requires the Vendor to make a good faith effort to utilize Minority and Women's Business Enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

11. VERITIV OPERATING COMPANY
 f/k/a UNISOURCE INC.
 B.W. WILSON PAPER COMPANY INC.
 TSRC, INC. d/b/a FRANK
 PARSONS BUSINESS PRODUCTS, INC.
 CENTRALNATIONAL-GOTTESMAN,
 INC. d/b/a LINDENMEYR MUNROE \$0.00 Extension
 Solicitation No. 06000 - Provide Various Cuts, Types, and
 Weights of Paper - Dept. of Finance/Digital Document Division
 - P.O. P529255

This request meets the condition that there is no advantage in seeking competitive responses.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On November 5, 2014, the Board approved the initial award in the amount of \$200,000.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. An extension is necessary to continue moving services forward while a new solicitation and MWBOO documents are being reviewed, prepared and awarded for a new contract. The contract expired on November 4, 2020. The period of the award is November 5, 2020 through May 31, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On September 4, 2014, it was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON SEPTEMBER 4, 2014.

12. SUBURBAN ACE HARDWARE t/a
 SUBURBAN ACE COMMERCIAL & INDUSTRIAL SUPPLY \$0.00 Assignment Agreement
 Contract No. B50004414 - Hand and Power Tools and Related Hardware Items - Department of General Services - P.O. No.: P534611

On February 24, 2016, the Board approved the award of Contract No. B50004414 to Suburban Sales and Rental Center, Inc.

Suburban Ace Hardware t/a Suburban Ace Commercial & Industrial Supply has acquired the rights, title, and interest in Suburban Sales Rental Center, Inc. and is requesting assignment of Contract No. B50004414 to Suburban Ace Hardware t/a Suburban Ace Commercial & Industrial Supply.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

N/A

13. K & K ADAMS, INC.
 P & J CONTRACTING
 CO., INC.

\$0.00

Extension

Contract No. B50004150 - Baltimore City Building Demolition -
 Department of Housing and Community Development - P.O. Nos.:
 P533596 & P533597

On November 4, 2015, the Board approved the initial award in the amount of \$12,000,000.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. An extension is necessary to continue services while a new solicitation is advertised and awarded. The period of the extension is November 15, 2020 through September 14, 2021. The above amount is the City's estimated requirement.

K & K Adams, Inc.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE ON JUNE 12, 2015.

	<u>Commitment</u>	<u>Performed</u>
MBE: K & K Adams, Inc.*	35.9%	\$6,628,913.00 (100%)
JJ Adams Fuel Oil Co.	5%	47,825.00 (0.97%)
Spence Trucking, Inc.	8%	104,577.00 (2.13%)

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Procurement - cont'd</u>		
	<u>Commitment</u>	<u>Performed</u>
Solomon's Termite & Pest Control	1%	21,685.00 (0.44%)
K & K Environmental	<u>1.8%</u>	<u>16,187.00</u> (0.32%)
Total	51.7%	\$6,816,187.00 (123.03%)
WBE: Ball & Breckenridge Trucking, Inc.	4%	\$ 86,493.00 (1.76%)
Fallsway Construction Co. LLC	1.26%	29,794.00 (0.60%)
Rowen Concrete	3%	0.00
Gray Transport Inc.	<u>3%</u>	<u>75,381.00</u> (1.53%)
Total	11.26%	\$ 191,668.00 (3.89%)

*Indicates self-performance. The Prime Contractor demonstrated good faith effort. The Vendor did not receive many planned demolition jobs for the review period. Therefore, most of the services rendered were for emergency demolition, which required 2-hour response time for excavation. This requirement associated with the scope of work did result in limited utilization from the WBEs given the capacity needed to address the emergency. The Prime Contractor will improve assessment to utilize WBEs during the extension period.

MWBOO FOUND VENDOR IN COMPLIANCE ON NOVEMBER 10, 2020 BY WAY OF GOOD FAITH EFFORT.

P & J Contracting Company, Inc.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE ON JUNE 12, 2015.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Procurement - cont'd</u>		
	<u>Commitment</u>	<u>Performed</u>
MBE: P & J Contracting, Co., Inc.*	40.3%	\$ 431,362.19 (99.95%)
WBE: Hopkins Fuel Oil Company	7.55%	34,561.86 (8.00%)
Fallsway Construction Co. LLC	1.26%	0.00
The Donne Group LLC	<u>1.26%</u>	<u>6,100.00</u> (1.41%)
Total	10.07%	\$ 40,661.86 (9.41%)

*Indicates self-performance.

MWBOO FOUND VENDOR IN COMPLIANCE ON NOVEMBER 10, 2020 BY WAY OF GOOD FAITH EFFORT.

UPON MOTION duly made and seconded, the Board approved the foregoing Informal Awards, Renewals, Increases to Contracts, and Extensions. The Board also approved and authorized execution of the Cooperative Agreement with MJR Equipment, Inc. and the Assignment Agreement with Suburban Ace Hardware t/a Suburban Ace Commercial & Industrial Supply.

MINUTESOffice of the Mayor - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with the Family League of Baltimore City, Inc. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$ 1,080,256.00	- 1001-000000-3850-630500-607001	Pre & Postnatal Home Visiting
6,768,549.00	- 1001-000000-4460-692000-607001	Out of School Time
346,000.00	- 1001-000000-4460-715800-607004	Directed Funding
<u>2,567,402.00</u>	- 1001-000000-4460-798400-607001	Expanded Youth Programming
\$10,762,207.00	- TOTAL	

The funds authorized by this agreement are for FY 2021.

BACKGROUND/EXPLANATION:

Funding for FY 2021 will be contingent upon the appropriation of funds by the City Council in accordance with the Baltimore City Charter and Code.

The Family League is the City of Baltimore's Local Management Board. It is a quasi-government non-profit organization that works with a range of partners to develop and implement initiatives that improve the well-being of Baltimore's children, youth, and families. The Family League's work touches the lives of tens of thousands of Baltimore families each year.

The grant funds will support the administration of Community and School Engagement partnerships consisting of Out of School Time (OST) and community schools programs operated by community-based organization. OST programs support academic skills development of youth and provide enrichment activities in areas such as athletics

MINUTES

Office of the Mayor - cont'd

and the arts. Community schools facilitate a network of partnerships between the school and other community resources that promote student achievement and family and community well-being. Programs are expected to have a positive impact on school attendance and reduce incidences of negative behavior for participants. In FY 2021, funds will support 44 community schools and 41 OST programs. Funds will also support the provision of training and technical assistance to ensure that services are delivered with high quality and with consistency as well as summer programming. In addition, the Family League will provide direct support to the University of Maryland Extension-Baltimore City and AARP's Experience Corps programs.

The grant funds will also support prenatal and postnatal home visiting programs for pregnant women and women with young children at various locations in Baltimore City. It will further support the implementation of a prenatal health literacy program designed to educate women about pregnancy, build health literacy skills, increase self-efficacy, and provide social support. The Family League's sub-grantees are affiliated with the B'More for Healthy Babies Initiative (BHB) of the Baltimore City Health Department and will implement the Healthy Families America program, an evidence-based home visiting model.

The intended outcomes of these prenatal and postnatal programs under this agreement are (1) a reduction in poor birth outcomes of low-birth weight and premature birth and (2) a reduction in the number of infant deaths due to unsafe sleep practices.

The grant funds will be made available to the Family League as follows: the first installment will be in the amount of \$5,381,103.50 and will be paid to the Family League after the agreement has been approved by the Board and upon submission of an invoice; and \$2,690,551.75 will be paid quarterly for the next two quarters of the period of the agreement after invoices are submitted.

The term of this agreement is one year, which will encompass FY 2021. This term will allow the Family League to better align its

MINUTES

Office of the Mayor - cont'd

RFP process and programming with the City's budget cycle. The funding for this term is only for FY 2021. Funding for FY 2021 is contingent upon appropriations and approval of the budget and scope of services by the Board.

This Agreement is late because grant award letters are sent to recipients only after approval of the budget. Processing of the letters and subsequent programming of the fund occurs after July 1, so the item was unable to be approved prior to July 1, 2020.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Agreement with the Family League of Baltimore City, Inc.

MINUTES

Mayor's Office of Children - First Amendment to Agreement
and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the First Amendment to the Agreement with the Family League of Baltimore City, Inc.

AMOUNT AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 9, 2019, the Board approved the original agreement with the Family League of Baltimore City, Inc. to support the administration of out of school time programs, full service community school programs, pre and post-natal home visits conducted in partnership with sub-grantees. The original period was July 1, 2018 through June 30, 2020 for the amount of \$9,476,511.00 annually. The City wishes to ratify and amend the agreement to extend the term of the agreement until June 30, 2021.

The ratification and amendment to agreement is late because of a delay at the administrative level.

MBE/WBE PARTICIPATION:

N/A

AUDITS NOTED THE NO COST TIME EXTENSION.

UPON MOTION duly made and seconded, the Board ratified and authorized execution of the First Amendment to the Agreement with the Family League of Baltimore City, Inc.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

4775 - 4780

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated. Items Nos. B50006094 and B50006095

have been **DEFERRED** until December 16, 2020.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Procurement

1. B50006094, Group No. \$ 915,660.04
 1: SUVs, Medium and Heavy-Duty Vehicles
 (Dept. of General Services - Fleet Division)
- Hertrich Fleet Services, Inc.
Specifications A:
 \$ 85,974.00
Specifications F:
 \$ 38,872.00
- Beltway International, LLC
Specifications D:
 \$399,994.00
- Altec Industrial, Inc.
Specifications B:
 \$130,776.00
Specifications E:
 \$213,929.00
- Pacifico Ford, Inc.
Specifications G:
 \$ 46,115.04

On May 2020, it was determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON MAY 20, 2020.

A PROTEST WAS RECEIVED FROM TEREX UTILITIES, INC.



Terex Utilities, Inc.
3140 15th SE, Watertown, SD, 57201
Phone: 605-882-4000 Fax: 605-882-1842

November 9, 2020

City of Baltimore
Board of Estimates
Room 204, City Hall
Baltimore, MD 21202

Attn: Joan Pratt

Re: Letter of Protest - Response to letter dated Oct 15, 2020: Bid # B50006094

I am in receipt of your (attached) letter dated October 15, 2020.

I am currently protesting the City of Baltimore's / Comptroller's decision to not accept Terex's bid submission associated with Bid # B50006094.

Terex's price of \$122,479, associated with the above-mentioned bid number, was clearly stated several times in the bid package submitted to the City of Baltimore. The bid by Terex was lower than the other bidder's (Altec's) price, and also, the lead time for delivery of the unit by Terex is 210-270 days vs. Altec's lead time of 360-390 days (an extreme difference).

I believe it to be a standard in the quoting process of units associated with Bid # B50006094, for dealers / manufacturers, to submit bid proposals with expiration dates. It is a standard in our quoting process, as it, most likely, is a standard in the quoting process of other bidders. Furthermore, through contacting Terex, we would have confirmed the price submitted of \$122,479, was and is, still valid.

I reviewed the bids associated with Bid #B50006094 (Regular Cab and Chassis with 37 Foot Aerial Lift – Specifications – B) at Baltimore City Hall, Room 204, last Wednesday, November 4, 2020. There appeared to be only 2 bidders (Terex and Altec) for this bid opportunity. Furthermore, Altec also submitted an expiration date of October 28, 2020, with their bid submission.

Through conversations with Garland Anderson, I also understand that, currently, no decision, nor award, has been issued nor granted, regarding Bid # B50006094.

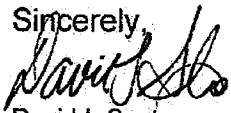
That being said, I assume that Altec's bid associated with Bid # B50006094, was also not accepted for the same reason Terex's bid was not accepted (expiration of quote).

Terex and Altec were the only two bidders for the above-mentioned opportunity (Bid #B50006094 (Regular Cab and Chassis with 37 Foot Aerial Lift – Specifications – B).

Please confirm how City of Baltimore will be moving forward with the bidders for the above-mentioned opportunity. Will the opportunity go back out for re-bidding? Will City of Baltimore contact the respective bidders, and confirm validation of pricing associated with Bid # B50006094.

Please advise.

Sincerely,



David L Sexton

Territory Sales Manager – NJ, NY, PA, DE, MD, WV, VA

Terex Utilities

M +1 605 880 9933

E david.sexton@terex.com

CITY OF BALTIMORE

BOARD OF ESTIMATES

Room 204, City Hall
Baltimore, Maryland 21202
410-396-4755



BRANDON SCOTT
PRESIDENT, CITY COUNCIL

BERNARD C. "JACK" YOUNG
MAYOR

JOAN M. PRATT
COMPTROLLER

MATTHEW W. GARBARK
ACTING DIRECTOR OF PUBLIC WORKS

DANA P. MOORE
ACTING CITY SOLICITOR

October 15, 2020

Mr. David Sexton, Territory Sales Manager
Terex Utilities
3140 15th Avenue SE
Watertown, South Dakota 57201

Re: B50006094, SUV's, Medium, and Heavy Duty Vehicles

Dear Mr. Sexton:

Please be advised that your bid opened on September 02, 2020 on the above-mentioned contract was considered **NON-RESPONSIVE** due to your company's failure to comply with the bidding instructions set forth in the solicitation and submitting a clear fixed price.

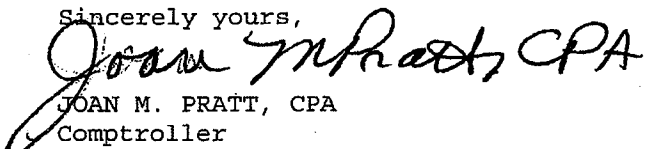
The Statement of Work in SW1. SCOPE OF WORK, Section A. informs the bidder that, "The purpose of this solicitation is to procure the lowest price for the City of Baltimore..." In addition, the Statement of Work in SW6. PRICING, Section C. informs the bidder that, "All original unit prices for this Contract shall remain firm and fixed for the full contract term, including renewals thereto, unless an escalation or adjustment clause is included herein. Refer to paragraph entitled "Price Escalation." Furthermore, the Statement of Work in SW6. PRICING, Section L informs the bidder that, "All bid submissions, including bid prices, shall remain fixed and good for a period of not less than 90 days following the bid opening."

Your firm submitted a document with your bid titled "Client Proposal". This document provides in a footer that "Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability, or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information." Your firm also submitted a document titled "Customer Order Acknowledgment" which provides, "Prices are subject to change until shipment."

Since it is unclear what price your firm bid in response to the solicitation, the City will not accept your submission..

Please make arrangements to pick-up your bid materials, which will be available in City Hall, Room 204, until January 20, 2021. Materials not picked up by this time will be discarded. For complete information on all procedures to follow when submitting a contract for the Bureau of Procurement, please contact them at 410 396-5712.

Sincerely yours,


JOAN M. PRATT, CPA
Comptroller

and
Secretary to the Board

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Procurement - cont'd

2. B50006095, Group No.		\$1,865,521.96
2: SUVs, Medium and Heavy-Duty Vehicles	<u>Hertrich Fleet Services, Inc.</u>	
	Specifications A:	
	\$ 48,460.00	
	Specifications E:	
	\$ 51,836.00	
	Specifications F1 & F2:	
	\$ 224,754.00	
	Specifications G:	
	\$ 174,705.04	
	<u>Beltway Interna- tional, LLC</u>	
	Specifications D:	
	\$1,186,661.00	
	<u>Altec Industrial, Inc.</u>	
	Specifications C:	
	\$ 126,445.00	
	<u>Pacifico Ford, Inc.</u>	
	Specifications B:	
	\$ 52,660.96	

On May 2020, it was determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON MAY 20, 2020.



Terex Utilities, Inc.
3140 15th SE, Watertown, SD, 57201
Phone: 605-882-4000 Fax: 605-882-1842

November 20, 2020

City of Baltimore
Board of Estimates
Room 204, City Hall
Baltimore, MD 21202

Attn: Joan Pratt

Re: Letter of Protest - Response to letter dated November 18, 2020: Bid # B50006095

I am in receipt of your (attached) letter dated November 18, 2020.

I am currently protesting the City of Baltimore's / Comptroller's decision to not accept Terex's bid submission associated with Bid # B50006095.

The bid of \$122,896, by Terex, was lower than the other bidder's (Altec's) price, and also, the lead time for delivery of the unit by Terex is 210-270 days vs. Altec's lead time of 360-390 days (an extreme difference).

I believe it to be a standard in the quoting process of units associated with Bid # B50006095, for dealers / manufacturers, to submit bid proposals with expiration dates. It is a standard in our quoting process, as it, most likely, is a standard in the quoting process of other bidders. Furthermore, through contacting Terex, we would have confirmed the price submitted of \$122,896, was and is, still valid.

I reviewed the bids associated with Bid #B50006095 at Baltimore City Hall, Room 204, on November 4, 2020. There appeared to be only 2 bidders (Terex and Altec) for this bid opportunity. Furthermore, Altec also submitted an expiration date of October 28, 2020, with their bid submission. Furthermore, through conversations with Garland Anderson, I also understand that, currently, no decision, nor award, has been issued nor granted as of November 9, 2020, regarding Bid # B50006095.

That being said, I assume that Altec's bid associated with Bid # B50006095, was also not accepted for the same reason Terex's bid was not accepted (expiration of quote). Terex and Altec were the only two bidders for the above-mentioned opportunity Bid #B50006095

Please confirm how City of Baltimore will be moving forward with the bidders for the above-mentioned opportunity. Will the opportunity go back out for re-bidding? Will City of Baltimore contact the respective bidders, and confirm validation of pricing associated with Bid # B50006095.

Please advise.

Sincerely,

A handwritten signature in black ink, appearing to read "David L. Sexton".
David L. Sexton

Territory Sales Manager - NJ, NY, PA, DE, MD, WV, VA

CITY OF BALTIMORE

BERNARD C. "JACK" YOUNG, Mayor



DEPARTMENT OF FINANCE

BUREAU OF PROCUREMENT
7 East Redwood Street, 10th Floor
Baltimore Maryland 21202

November 18, 2020

Mr. David Sexton, Territory Sales Manager
3140 15th Ave SE
Watertown, SD 57201

SENT VIA EMAIL: David.Sexton@Terex.com

Re: Solicitation No. B50006095 – Group #2: SUVs, Medium and Heavy-Duty Vehicles (Regular Cab and Chassis with 37-Foot Aerial Lift – Specifications – C)

Dear Mr. Sexton:

The City of Baltimore (“the City”) would like to thank you for responding to the above-referenced Invitation for Bid (“IFB”). The City has completed the evaluation process for your firm’s response for the above-referenced solicitation.

After careful review of the information submitted by all bidders, the City concluded that Terex Utilities, Inc. did not meet all the requirements as outlined in the IFB Solicitation. This evaluation is determined by the following:

Pursuant to “General Terms and Conditions” the proposed deviations (redlines), and the non-fixed bid price submitted that’s subject to change prior to shipping does not meet the City’s requirements. For this reason, the City deemed the bid submitted by Terex Utilities, Inc. as non-responsive. Unsuccessful bidders may obtain a debriefing from the City, only after an award has been made. All requests for debriefing shall be sent to the Procurement Specialist for the referenced solicitation.

Thank you for your interest in doing business with the City of Baltimore, Bureau of Procurement. If you have any questions or concerns, please do not hesitate to contact Garland Anderson, Procurement Specialist II, (410) 396-2793 or at garland.anderson@baltimorecity.gov.

Sincerely,

Keasha L. Brown
Keasha L. Brown., CPPO
Acting City Purchasing Agent

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MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Procurement - cont'd

- | | | |
|---|--|---------------|
| 3. B50006065, Leasing
of 4 x 4 Sport
Utility Vehicles | All Car Leasing,
Inc. d/b/a Nextcar | \$ 637,200.00 |
|---|--|---------------|

MBE/WBE PARTICIPATION:

On August 25, 2020, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 25, 2020.

Department of Transportation

4. TR 19007, Curb Repair
Citywide

REJECTION - On March 18, 2020, four bids were opened for TR 19007, Curb Repair Citywide. Bids ranged from a low of \$575,520.00 to a high of \$990,300.00. Following bid analysis, it was determined that the first and second low bids were not compliant with MWBE goals and therefore, the bids were deemed non-responsive. The third bid is beyond the contract budget amount and the Department therefore, requests approval to reject all bids and will re-advertise in the near future.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of General Services

- | | | |
|--|------------------------------|----------------|
| 5. GS 20807 - Police
Annex Elevator
Upgrade and
Modernization | Nichols Contracting,
Inc. | \$1,124,000.00 |
|--|------------------------------|----------------|

MBE/WBE PARTICIPATION:

The Chief of MWBOO recommends Nichols Contracting, Inc. as being in full compliance with Article 5 Section 28 of the Baltimore Code. As part of their bid, Nichols Contracting, Inc. has committed to utilize the following:

MBE: Absolute Supply & Services, LLC. \$192,000.00 17.08%

WBE: Dulaney Contracting, LLC. \$ 68,000.00 6.05%

MWBOO FOUND VENDOR IN COMPLIANCE ON OCTOBER 29, 2020.

Department of Recreation & Parks

- | | | |
|---|--|----------------|
| 6. RP 17820, Gwynns
Falls Division
Maintenance Yard
Renovation and
Addition | E. Pikounis
Construction
Co., Inc. | \$1,424,000.00 |
|---|--|----------------|

MBE/WBE PARTICIPATION:

E. Pikounis Construction CO., Inc. has complied with Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) goal set. As part of its bid, E. Pikounis Construction Co., Inc. has committed to utilize the following:

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RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks - cont'd

MBE: BMC Services LLC	\$300,000.00	21.07%
WBE: Acorn Supply & Distributing, Inc.	\$ 24,500.00	1.72%
The American Asphalt Paving Company LLC	39,685.00	2.79%
Insulation Solutions, Inc.	38,500.00	2.70%
Total	\$102,685.00	7.21%

MWBOO FOUND VENDOR IN COMPLIANCE ON OCTOBER 27, 2020.

7. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 906,000.00	9938-911039-9475	
State	Maintenance	
(Program Open	Facility	
Space)	Gwynns	
	(Reserve)	
225,000.00	"	"
3 rd Parks &		
Public		
Facilities		
250,000.00	"	"
2 nd Parks &		
Public		
Facilities		

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
52,000.00	" "	
27 th Series		
Rec. & Parks		
<hr/>		
\$1,433,000.00	-----	9938-912039-9474 Park Maintenance Facility - Gwynns Falls (Active)

This transfer will provide funds to cover the costs associated with the award of Contract No. RP 17820, Gwynns Falls Division Maintenance Yard Renovation and Addition to E. Pikounis Construction Co., Inc.

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ACKNOWLEDGEMENT

President: "Um - uh Madam Comptroller do you have any remarks that you would like to make today?"

Comptroller: "No I do not. Thank you."

President: "All right. Uh -- Mr. Mayor seeing none from you. I do have some today. I want to start off by saying again, unfortunately continuing to have to say this. We know that COVID cases in our city continue to spike. Uh -- the recent most recent data has uh -- our cases up 332 percent over the last month in deaths up over a hundred percent in that same time period. We should not, uh -- with those numbers alone, still have people who are talking about having a normal Thanksgiving and talking about holiday gatherings or parties. We cannot be that selfish or irresponsible. In particular, I -- I want to highlight again, that younger people between the ages of 20 to 39 of my age group are driving our numbers and we as the younger people especially have a higher level of responsibility to be more responsible on how we are living our lives because we're not dying. Those people even though they

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represent the highest actual numbers uh -- only 11 deaths have come in Baltimore City from those age groups combined right? We're not dying, but the folks that are in our parents and grandparents age groups are and that's what we have to think about when folks are making the decision whether they want to go to a Hookah lounge or they want to go out of town and go to a party and come back, where they want to have a -- a hotel party or go over to their friend's house with 15, 20 other people who they don't live with or are not around each and every day because they have to be. Think about that, uh -- when you -- we're talking about folks telling people to have a different kind of holiday, having it virtually, having it smaller with your immediate, immediate folks is better than not having those people at all in Christmas or next year during the holiday or your birthday. That's how serious this is and people cannot continue to be that careless where we are -- are not following and taking this thing seriously. Next year will be here. Uh -- the vaccines are coming, but we have to right now continue to practice physical distancing, make sure that people are wearing their masks, make sure you're washing your hands, and being more responsible with the way that we live our personal

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lives. It's very important that we don't and trying to get ahead and not see the spike uh - continue to go and I want that to be clear and be very clear about that. We cannot have folks killing folks really literally with COVID because we're not being responsible. I also want to uh -- uh -- highlight something very important and how we're going to deal with the pandemic of gun violence in Baltimore. This morning the Board, we just approved a grant agreement between MOCJ, BPD, the State's Attorney's Office, Northeastern University to initiate a group violence reduction strategy over the next three years. Ah -- this is a model that I believe in and one that I want everyone to understand. We know unfortunately we hit uh -- the 300 murder mark again uh -- this year. We know that 270 of these uh -- homicides were committed with guns. Uh -- reducing gun violence will require us to focus our resources and offer a real alternative to a life of crime and doing that all while fundamentally reimagining our approach to public safety as a whole is something that is very important. Our City has tried implementing elements of a group violence reduction

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in the past. Uh -- we have and we will continue to focus on the most violent offenders and groups and -- and guns and do that in a more intense and focused way, but we have never as a City invested what I believe is one of the most essential parts of a group violence reduction strategy, and that's creating opportunities for people to change their life and go in a different path. When someone raises their hand and says I want out of this life, we need to be able to respond as a City. That means engaging our grassroots organizations and service providers that are doing the work on the ground and truly building the foundation of public safety in our neighborhoods and doing it in a holistic way that allows people to go from uh -- uh -- being on the opposite side to being people who are committing themselves to changing their life and being a better part of their community. When violence in Baltimore results from ah -- ah -- generational trauma all the things that we know, lack of opportunity, decisions that have been made by people, generations of under investment, every factor that we know ah -- contributes to violent crime, we know that we have to focus our efforts and that we'll never be able to just simply

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arrest or prosecute our way out of this problem. And that's what a group violence reduction strategy does. It allows us to continue uh -- to focus in on the people who are committing the violence, but also do what we have failed to do so many times and that's bring the resources uh -- to folks to change their life. A group violence reduction strategy is a deliberate strategy to build the health and resiliency of our communities while keeping everyone safe, alive, and free. We will only uh -- sustain reductions in violent crime if our approach is comprehensively grounded and we take immediate action today while simultaneously addressing the root causes of violence. It has to be both. It's not an option for it to be one or the other. I look forward to continuing to discuss this approach across our City and focus on the ensuring the success of this group violence reduction strategy as Mayor. Thank you."

Comptroller: "Hi Mr. Mayor, hi Mr. President, yeah I just wanted to um -- wish everyone a Happy Thanksgiving and as you said please -- please be safe. So Happy Thanksgiving everyone."

President: "Thank you and you too."

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President: Everyone and to everyone listening and to the members of the Board have a great and happy Thanksgiving. And as there is no more business before the Board, we will recess until bid opening at 12 noon. We will reconvene December 03, [sic] 2020. Thank you."

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Comptroller: "Okay. Good afternoon, the Board of Estimates is now in session for the receiving and opening of bids. As part of the overall effort to limit transmission of the COVID-19 virus, the Board of Estimates is conducting bid openings virtually. Members of the public can call in to listen to bid openings live by calling 443-984-1696 and entering access code 0817325. The Board of Estimates meetings are broadcast live on charm TV channel 25 on Comcast cable in Baltimore City. Meetings are also streamed on the internet at www.charmtvbaltimore.com/watch-live. The Board of Estimates will continue to conduct bid openings virtually while the state of emergency declared by the Mayor of Baltimore and the Governor of Maryland remains in effect. I have one addendum to note: Bureau of Procurement B50005740, Baltimore City building demolition is CANCELLED. The solicitation will be revised and reissued at a later date. Thank you and I'd just like to say, everyone have a safe and Happy Thanksgiving and this meeting is adjourned until Wednesday, December the 2nd. Thank you. Happy Thanksgiving."

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MINUTES

Prior to the reading of bids received today and the opening of bids scheduled for today, the Secretary announced that the following agency had issued addendum cancelling the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Procurement

- B50005740, Baltimore City
Building Demolition
BIDS TO BE RECV'D: CANCELLED
BIDS TO BE OPENED: CANCELLED

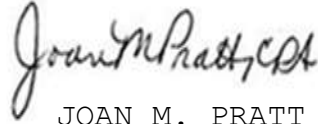
* * * * *

Thereafter, the Secretary announced that **NO BIDS WERE SCHEDULED TO BE OPENED AND RECEIVED.** There were no objections.

MINUTES

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting. December 02, 2020.



JOAN M. PRATT
Secretary