

**MINUTES****REGULAR MEETING**

Bernard C. "Jack" Young, President  
Stephanie Rawlings-Blake, Mayor  
Joan M. Pratt, Comptroller and Secretary  
George A. Nilson, City Solicitor  
Alfred H. Foxx, Director of Public Works  
David E. Ralph, Deputy City Solicitor  
Ben Meli, Deputy Director of Public Works  
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I would direct the Board members attention to the memorandum from my office dated November 11, 2013 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

Deputy City Solicitor: "Move the approval of all of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY."

The Motion carries. The routine agenda items have been adopted."

\* \* \* \* \*

**MINUTES****BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

A&M Electric, LLC	\$ 1,467,000.00
Adams-Robinson Enterprises, Inc.	\$ 68,049,000.00
Chevy Chase Contractors, Inc.	\$ 8,000,000.00
E.H. Glover, Inc.	\$ 7,668,000.00
J.F. Fischer, Inc.	\$ 75,159,000.00
Manuel Luis Construction Co., Inc.	\$ 60,624,000.00
Midlantic Marking, Inc.	\$ 15,291,000.00
Modern Construction Services, Inc.	\$ 1,500,000.00
Phillips Way, Inc.	\$ 8,000,000.00
Pleasants Construction, Inc.	\$113,229,000.00
Power and Combustion, Inc.	\$ 8,523,000.00
Reglas Painting Company, Inc.	\$ 1,500,000.00
Seaboard Foundations, Inc.	\$ 94,275,000.00
Structural Restoration Services, Inc.	\$ 8,000,000.00
Tomar Trucking, Inc.	\$ 414,000.00
Window Consultants, Inc.	\$ 6,858,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Hascon, LLC, Inc.	Engineer
Hope Furrer Associates, Inc.	Engineer
Mobius Technologies, Inc.	Landscape Architect
Snider Blanchard & Associates, Inc.	Land Survey
Watek Engineering Corporation	Engineer

**MINUTES****BOARDS AND COMMISSIONS** - cont'd

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors and Architects and Engineers for the aforementioned firms.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Condemnation</u>			
1. Middle East Community Development Corporation	1101 Rutland Ave.	F/S	\$ 4,750.00

Funds are available in State Funds, account no. 9910-906416-9588-900000-704040, East Baltimore Development Initiative Project Phase II.

UPON MOTION duly made and seconded, the Board approved the condemnations.

**MINUTES**

Department of Real Estate - Agreement of Sale

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement of sale with Baltimore Traction Partners, LLC, purchaser, for the property known as Block 3461, Lot 044, consisting of approximately 2,100 square feet.

**AMOUNT OF MONEY AND SOURCE:**

\$3,000.00 - purchase price

**BACKGROUND/EXPLANATION:**

The authority to sell this property, as approved by City Council Ordinance No. 477, was approved on December 6, 1973. The purchaser intends to use the property for off-street parking for its newly renovated 25 unit apartment building at 2401 Brookfield Avenue. The Reservoir Hill Improvement Council is supportive of this sale. The intent of this transaction is to ensure that this vacant lot gets removed from the City's inventory and returned to the tax rolls.

UPON MOTION duly made and seconded, the Board approved the agreement of sale with Baltimore Traction Partners, LLC, purchaser, for the property known as Block 3461, Lot 044 consisting of approximately 2,100 square feet.

**MINUTES**Parking Authority of Baltimore City (PABC) - Parking Facility  
Rate Increases**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the parking facility rate increase at the Water Street Garage that is managed by the Parking Authority of Baltimore City.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Water Street Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. To bring the rates charged at the Water Street Garage in line with its surrounding facilities, the PABC staff developed the rate change recommendations. The last rate change was in June 2012. These proposed rate changes were approved by the PABC Board of Directors.

<b>Location</b>	<b>Proposed Transient Rate Changes</b>		<b>Proposed Monthly Rate Changes</b>	
<b>Water Street Garage</b>		Current	Proposed	
		Current	Proposed	
	Up to 2 hours	\$ 8.00	<b>\$ 9.00</b>	Regular Rate \$140.00 <b>\$145.00</b>
Up to 3 hours	\$10.00	<b>\$11.00</b>		

## MINUTES

PABC - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the parking facility rate increase at Water Street Garage that is managed by the Parking Authority of Baltimore City.

**MINUTES**

Mayor's Office - Office of - Agreements  
Human Services

The Board is requested to approve and authorize execution of the grant agreements.

**1. MARIAN HOUSE, INC. \$ 68,268.50**

Account: 4000-496213-3573-591419-603051

The organization will provide case management and support services to 12 homeless individuals who are clients of the sponsor's rental assistance program. The period of the agreement is September 1, 2013 through August 31, 2014.

The agreement is late because of the delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

**2. PROJECT PLASE, INC. \$ 72,944.50**

Account: 4000-496213-3573-267826-603051

The organization will provide single-room occupancy unit housing and supportive services to ten chronically homeless individuals (clients) who are HIV+ or AIDS defined, and additionally have mental health issues, chemical dependencies, and other health issues. The period of the agreement is October 1, 2013 through September 30, 2014.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the foregoing grant agreements.

**MINUTES**Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	3402 Eastern Avenue	Fastax Properties of Baltimore, LLC	Single face electric sign 13' 4" x 3' 11"
	Annual charge: \$146.16		
2.	4606 Eastern Avenue	TMR City, LLC	Retain awning w/ signage 15' x 2', two fluorescent tubes
	Annual charge: \$211.08		
3.	6304 Eastern Avenue	Paul Gessner	Outdoor display of merchandise
	Annual charge: \$337.50		
4.	521 Saint Paul Street	521 St. Paul Street, LLC	Nine gooseneck lights
	Annual charge: \$316.80		
5.	2435 E. Monument Street	Yi Bong Park	Retain awning w/ signage 23'8" x 2'6", flat sign 8'x 2', six fluorescent tubes
	Annual charge: \$535.06		

## MINUTES

Dept. of General Services - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6.	3915 Liberty Heights Avenue	Liberty Grace Development, LLC	One set of steps
	Annual charge: \$ 70.30		
7.	1130 Light Street	1130 Light Street	Retain awning w/ signage 33'4" x 3'
	Annual charge: \$210.08		

Since no protests were received, there are no objections to approval.

UPON MOTION duly made and seconded, the Board approved the aforementioned Minor Privilege Permit Applications.

**MINUTES**

Department of General Services - Developer's Agreement No. 1331

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of developer's agreement no. 1331 with Bolton Hill Nursery, Inc., developer.

**AMOUNT OF MONEY AND SOURCE:**

\$ 19,000.00

**BACKGROUND/EXPLANATION:**

The developer would like to install new water service to their new Nursery located at 214 West Lanvale Street. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$19,000.00 has been issued to Bolton Hill Nursery, Inc. which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of developer's agreement no. 1331 with Bolton Hill Nursery, Inc., developer.

**MINUTES**

Department of Transportation - Relocation Contract

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a relocation contract with Baltimore Gas & Electric Co. (BGE).

**AMOUNT OF MONEY AND SOURCE:**

\$536,182.00 - 9950-902412-9506-900010-707072

**BACKGROUND/EXPLANATION:**

On Wednesday, January 14, 2013, the Board approved Contract No. TR 20350: Frederick Avenue Bridge over Gwynns Falls & CSXT (BGE Project No. WMS 2070133 & WMS No. 2186663). The purpose of this contract is to allow BGE to relocate distribution units which consists of BGE temporary relocation, permanent relocation and the replacement of three manholes. These units will be relocated to provide clearance for highway improvements in connection with the referenced contract. BGE estimates the total cost of the project to be \$1,072,364.00 of which Baltimore City is responsible for 50% of the total actual cost of the job, which is estimated to be \$536,182.00.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the relocation contract with Baltimore Gas & Electric Co.

MINUTES

EXTRA WORK ORDERS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

4621

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.



**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the land disposition agreement with Mr. Alex Zalami, developer for the sale of the City-owned properties located at 1611 and 1615 W. Baltimore Street in the Franklin Square Neighborhood.

**AMOUNT OF MONEY AND SOURCE:**

\$10,000.00 - 1611 W. Baltimore Street  
10,000.00 - 1615 W. Baltimore Street  
\$20,000.00 - Purchase price

**BACKGROUND/EXPLANATION:**

The project will consist of the rehabilitation of 1611 and 1615 W. Baltimore Street. Once rehabilitated, each property will be rented out as residential and commercial units. The upper levels of both buildings will be used for apartments (residential) while the lower levels will be used for commercial office purposes. Mr. Zalami plans to invest approximately \$105,000.00 into each project.

The sale of these properties, once developed, could generate a considerable amount of revenue in real estate property taxes to the City of Baltimore. Once transferred and redeveloped the properties will be active on the tax rolls of Baltimore City, thereby preventing tax abandonment.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties were priced pursuant to the Appraisal Policy of Baltimore City using the Waiver Valuation Process. Each property was valued at \$15,137.00 and is being sold for \$10,000.00 per property.

## MINUTES

DHCD - cont'd

Each property will be sold to Mr. Zalami for \$10,000.00, which is below the price determined by the Waiver Valuation process because of the following factors:

- (1) the sale and rehabilitation of this property will help to promote a specific benefit to the immediate community,
- (2) the sale and rehabilitation will continue the elimination of blight, and
- (3) the sale and rehabilitation will promote economic development through the placement of the subject properties on the City's tax rolls.

**MBE/WBE PARTICIPATION:**

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

**A PROTEST WAS RECEIVED FROM FRANKLIN SQUARE COMMUNITY ASSOCIATION.**

UPON MOTION and seconded, the Board **DEFERRED** the Land Disposition Agreement with Mr. Alex Zalami for the sale of City-owned properties located at 1611 and 1615 W. Baltimore Street in the Franklin Square Neighborhood until November 20, 2013.

## MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **BALTIMORE SUBSTANCE ABUSE SYSTEMS, INC. (BSAS)** **\$1,137,804.00**

Account: 1001-000000-3070-286400-603051

BSAS will administer public funding for substance abuse services for uninsured and underinsured Baltimore City residents. The organization leads the City's response to substance abuse by developing/implementing a Drug and Alcohol Jurisdictional Plan that identifies priorities and effective strategies for preventing, treating, and supporting long-term recovery from addiction. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is late because BSAS needed to revise the budget.

**MWBOO GRANTED A WAIVER.**

2. **ASSOCIATED CATHOLIC CHARITIES, INC. d/b/a ST. ANN'S ADULT DAY CARE SERVICES** **\$ 24,235.30**

Account: 4000-433314-3254-316200-603051

The organization will provide adult medical day care services to ill, frail, or disabled elderly persons who are eligible to receive Office of Health Services grant funding from the City. The City will pay the organization at the rate of \$39.73 per day for three recipients not to exceed 610 days per year for all combined.

Associated Catholic Charities, Inc., d/b/a St. Ann's Adult Day Care Services will develop an appropriate care plan for

## MINUTES

Health Department - cont'd

each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is late because the Department was waiting for grant information and signatures from Associated Catholic Charities, Inc., d/b/a St. Ann's Adult Day Care Services.

3. **HEALTHCARE ACCESS MARYLAND (HCAM) \$298,493.00**

Account: 6000-619114-3080-294600-406001

This contract with the HCAM is for the Maryland Health Exchange Connector Program.

The Health Benefit Exchange Act of 2012 established programs to serve both individuals seeking coverage through the Individual Exchange and small businesses seeking coverage through the Small Business Health Options Program Exchange in the State of Maryland.

The Department will function as a connector entity to provide education and outreach to individuals who do not have insurance and assist with the application submission for initial eligibility determination and redeterminations. The Department will also facilitate and provide ongoing support with respect to the selection of Managed Care Organizations application submission, enrollment and disenrollment for the Maryland Medicaid and Maryland Children's Health Program. The period of the contract is July 1, 2013 through June 30, 2014.

**MINUTES**Health Department - cont'd

The contract is late because of delays in the Department's administrative review process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The Mayor

**ABSTAINED** on item no. 1.

**MINUTES**Health Department - Ratification**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the remaining one month period of the award agreement with the National Fetal and Infant Mortality Review (NFIMR) Program from September 1, 2013 through September 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

No additional funding is associated with this action.

**BACKGROUND/EXPLANATION:**

On January 30, 2013, the Board approved the award agreement with the NFIMR Program in the amount of \$7,500.00 for the period of October 1, 2012 through August 31, 2013.

However, the NFIMR notified the Department that the period of the award agreement was incorrect. Therefore, the Department is requesting the Board to ratify the remaining one month period of the award agreement to correct the period of the agreement to October 1, 2012 through September 30, 2013.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved the ratification of the remaining one month period of the award agreement with the National Fetal and Infant Mortality Review Program from September 1, 2013 through September 30, 2013.

**MINUTES**Health Department - Reimbursement for Senior Care Services**ACTION REQUESTED OF B/E:**

The Board is requested to approve reimbursement to the Senior Care Service Program to pay the following medical adult day care centers for senior care services:

- AAA Management, LLC - t/a Raven's Medical Adult Day Care Center
- Active Day, Inc.
- Associated Catholic Charities, Inc./St. Ann's Adult Day Care
- Easter Seal Society for Disabled Children & Adults, Inc.
- Extended Family Adult Day Care, Inc.
- Heritage Adult Day Care, Inc.
- Keswick Multi-Care Center, Inc.
- Levindale Hebrew Geriatric Center and Hospital, Inc./Levindale Adult Day Care (Belvedere)
- Levindale Hebrew Geriatric Center and Hospital, Inc./Levindale Adult Day Care (Pikesville)
- A Providence Medical Adult Day Care, Inc.
- Today's Care & Family, Inc.

The period of the reimbursement is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$330,227.04 - 5000-535414-3044-273300-607001

**BACKGROUND/EXPLANATION:**

The above listed adult day care centers provide medical day care services to ill, frail or disabled elderly persons aged 65 and older who are eligible to receive Maryland Department of Aging grant funding from the City. The City will pay the provider the set rate of \$73.58 per day for approved recipients based on the number of approved days of service.

**MINUTES**Health Department - cont'd

The City will pay the provider and all other providers under the Adult Medical Day Care Program a collective amount not to exceed \$330,227.04 based upon the set rate and the approved number of days. The approved number of recipients and days may fluctuate based upon recipient preference and City approval, and payments will only be made upon approved invoices for approved recipients. Regardless of the amount of funding available for the program, the provider will not receive payment in excess of the number of participants allowed by the provider's license and days approved by the City.

Each Adult Day Care provider will develop an appropriate care plan for each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

This request is late because of delays in finalizing the budget.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved reimbursement to the Senior Care Service Program to pay the aforementioned medical adult day care centers for senior care services.

**MINUTES**Baltimore Development Corporation - Parking Lot Lease**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Parking Lot Lease with the Baltimore Ravens Limited Partnership. The period of the lease is August 01, 2013 through May 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The City is the owner of the parcel at 701 W. Ostend Street in the Carroll Camden Industrial Area of Baltimore City known also as Lot O. Lot O is a 4 +/- acre lot at the intersection of Ostend and Ridgely Streets. In the past, Lot O has been used for stadium parking and the staging of special events.

In May 2013, the Baltimore Development Corporation, on behalf of the City, issued a Request for Proposals, seeking written proposals from qualified respondents for the operation and use of Lot O for the purpose of providing a venue to host activities that support and enhance the events held at the M&T Bank Stadium. Through that process, the Baltimore Ravens Limited Partnership was selected as one of two operators who would be granted rights to utilize Lot O. These events would include activities such as automobile parking, tailgating, catering, broadcasting, vending, and other similar uses.

The Baltimore Development Corporation is proposing to lease a portion of 701 West Ostend Street, consisting of the entire parking facility minus 44 spaces on the Ostend and Ridgely Streets corner of the lot and 44 spaces outside the fence, to the Baltimore Ravens Limited Partnership for \$120,000.00 for Ravens home scheduled football games and for other special events taking place from August 01, 2013 to May 31, 2014.

## MINUTES

Baltimore Development Corporation - cont'd

The lease payment will be made in three installments. The first installment of \$40,000.00 will be paid on November 10, 2013. The second installment of \$40,000.00 will be paid January 10, 2014, and the final installment of \$40,000.00 will be paid on May 15, 2014. The Baltimore Ravens Limited Partnership will be responsible for keeping, maintaining, repairing and making replacements to the leased premises for any damages during the leased times to ensure that the premises are in good condition and repair. Additionally, the Baltimore Ravens Limited Partnership will be responsible for counting tickets, removing trash and snow, procuring restroom facilities, and finding and employing staff to park vehicles during the term of the lease.

The Baltimore Ravens Limited Partnership will pay all taxes and assessments levied upon or assessed against the leased premises. The Baltimore Ravens Limited Partnership will pay all City parking taxes in accordance with the utilization of the leased premises.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Parking Lot Lease with the Baltimore Ravens Limited Partnership.

**MINUTES**Baltimore Development Corporation - Parking Lot Lease**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Parking Lot Lease with the CBS Radio Stations, Inc. (CBS Radio). The period of the lease is August 01, 2013 through May 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The City is the owner of the parcel at 701 West Ostend Street in the Carroll Camden Industrial Area of Baltimore City known also as Lot O. Lot O is a 4 +/- acre lot at the intersection of Ostend and Ridgely Streets. In the past, Lot O has been used for stadium parking and the staging of special events.

In May 2013, the Baltimore Development Corporation, on behalf of the City, issued a Request for Proposals, seeking written proposals from qualified respondents for the operation and use of Lot O for the purpose of providing a venue to host activities that support and enhance the events held at the M&T Bank Stadium. Through that process, CBS Radio was selected as one of two operators who would be granted rights to utilize Lot O. These events would include activities such as automobile parking, tailgating, catering, broadcasting, vending, and other similar uses.

The Baltimore Development Corporation is proposing to lease a portion of 701 West Ostend Street, consisting of 44 spaces on the Ostend Street and Ridgely Street corners of the parking facility and 44 spaces outside of the fence, to CBS Radio for \$10,000.00 for Ravens home scheduled football games and for other special events taking place from August 01, 2013 to May 31, 2014. The lease payment will be made in one installment of \$10,000.00 to be paid on November 10, 2013. CBS Radio will be responsible for, keeping, maintaining, repairing, and making replacements to the leased premises for any damages during the leased times to ensure that the premises are in good condition and repair.

**MINUTES**Baltimore Development Corporation - cont'd

Additionally, CBS Radio will be responsible for counting tickets, removing trash and snow, procuring restroom facilities, and finding and employing staff to park vehicles during the term of the lease.

CBS Radio will pay all taxes and assessments levied upon or assessed against the leased premises. CBS Radio will pay all City parking taxes in accordance with the utilization of the leased premises.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Parking Lot Lease with the CBS Radio Stations, Inc.

**MINUTES**

Baltimore Development - Local Government Resolution Corporation (BDC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a resolution in support of the Maryland Economic Development Assistance Authority and Fund (MEDAAF) grant to the Maryland Economic Development Corporation (MEDCO) from the Maryland Department of Business and Economic Development (DBED).

**AMOUNT OF MONEY AND SOURCE:**

\$65,000.00 - DBED

**BACKGROUND/EXPLANATION:**

The BDC requests support of a grant from DBED for a feasibility study of an events facility/attraction at Rash Field Park. As part of DBED's MEDAAF grant program requirements, the DBED requires the City to provide a resolution supporting the project. The grant, in an amount not to exceed \$65,000.00, will be funded by DBED directly to MEDCO for the project. There is no request for the City to fund the project.

The Waterfront Partnership of Baltimore, Inc. (WPBI) and the Greater Baltimore Committee will be issuing a finalized Baltimore City Inner Harbor Master Plan, which will make recommendations for improvements to Rash Field Park and the Inner Harbor in general. The Plan will include the addition of a multipurpose events facility/attraction to Rash Field Park, but will not provide specific recommendations as to the economic, technical, or financial aspects of such an events facility/attraction.

The WPBI desires to obtain a feasibility study for an events facility/attraction at Rash Field Park that will consider the economic, technical, marketing, financial, and management components for such a new facility/attraction set in the larger context of the Inner Harbor area's economy.

**MINUTES**Baltimore Development Corporation - cont'd

MEDCO has experience and expertise in applying for, procuring, and managing economic feasibility studies and is empowered by statute to receive funding assistance directly from the DBED for such studies.

The WPBI has requested MEDCO to assist in the procurement of a feasibility study for Rash Field Park, as well as requesting MEDCO to apply for the funding of the feasibility study from the DBED's MEDAAF program and manage the study process.

The MEDAAF grant will be used to pay consulting and professional fees for the study.

UPON MOTION duly made and seconded, the Board approved and adopted the resolution in support of the Maryland Economic Development Assistance Authority and Fund grant to the Maryland Economic Development Corporation from the Maryland Department of Business and Economic Development.

**MINUTES**

Fire Department - Memorandum of Agreement

**ACTION REQUESTED BY B/E:**

The Board is requested to approve and authorize execution of a memorandum of agreement (MOA) with the State of Maryland Emergency Management Agency (MEMA). The period of the MOA is October 1, 2013 through September 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$12,263.00 - 4000-459914-2121-604900-404001  
3,065.75 - 1001-000000-2121-226400-603020 - Required Match  
**\$15,328.75**

**BACKGROUND/EXPLANATION:**

This grant will cover expenditures of hazardous materials planning, community outreach planning and/or training.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of agreement with the State of Maryland Emergency Management Agency.

**MINUTES**

Fire Department - Training Grant Agreement

**ACTION REQUESTED BY B/E:**

The Board is requested to approve and authorize execution of a training grant agreement with the Maryland Institute for Emergency Medical Services Systems. The period of the training grant agreement is effective upon Board approval for two years.

**AMOUNT OF MONEY AND SOURCE:**

\$2,700.00 - 5000-558414-2151-230500-405001

**BACKGROUND/EXPLANATION:**

The purpose of this grant is to provide emergency medical dispatch recertification training for members of the Baltimore City Fire Department. This grant is administered through the Maryland Institute for Emergency Medical Services System. There are no future obligations of the Fire Department or the City as a result of the receipt of this grant.

This grant agreement is late because the award letter was not received until October 22, 2013.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the training grant agreement with the Maryland Institute for Emergency Medical Services Systems.

MINUTES

TRANSFERS OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

4639 - 4642

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on Page 4640 item no. 2.

## MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Enoch Pratt Free Library</u>		
1. \$ 67,150.28	9936-908200-9458	9936-915050-9457
General Fund	Facilities Moderni-	Govans Library
Revenue	zation	
50,310.43	" "	" "
State Fund		
Revenue		
8,765.28	9936-912001-9458	" "
General Fund	Constr. Reserve	
Revenue		
29,660.11	" "	" "
M & CC		
Revenue		
1,729.85	" "	" "
Federal		
Revenue		
<u>\$157,615.95</u>		

The Govans Neighborhood Library built in 1921 is in need of roof replacement in order to provide a safe environment for the public and staff and to protect the investment in collections, furnishings, and equipment. Approval of this request will allow for the awarding of funding supporting change orders for additional work needed after the contract for roof replacement had been awarded. The facilities modernization account was created to support renovations in neighborhood libraries and is a holding account until projects are initiated. Funding is also available in the unallocated account (912001).

**MINUTES****TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayorality-Related/Department of Planning</u>		
2. \$ 100,000.00	9938-904050-9485	9938-913052-9483
8 <sup>th</sup> Baltimore Zoo Loan	MD Zoo Renovations - Reserve Unallocated	MD Zoo Improve - ments - Active

This transfer will provide funds to the Maryland Zoo in Baltimore, for costs towards building a new exhibit for African Penguins in the central part of the zoo in Druid Hill Park. The new exhibits will be located between African Journey and Polar Bears Watch and will feature underwater viewing and state of the art life support systems that will enhance the educational experience for visitors and provide improved energy efficiency. This exhibit has exceeded its useful life and needs replacing to meet the Association of Zoo and Aquarium's standards.

Department of Planning

3. \$ 20,000.00	9905-908011-9186	9905-915014-9188
22 <sup>nd</sup> Econ. Dev. Loan	Zoning Code Rewrite - Reserve	Zoning Code Rewrite - Active

This transfer will provide funds to support a legal consultant to assist with the review of the proposed Zoning Code. This will help complete the four year process to develop a new code.

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
4. \$ 165,000.00	9938-935010-9475	9938-936010-9474
Rec. & Parks	Park Lighting &	Park Lighting
26 <sup>th</sup> Series	Signage - Reserve	& Signage - Active

This transfer will provide funds to cover the costs associated with the furnishing and installing of park signs in Cylburn Arboretum.

5. \$ 75,000.00	9938-905776-9475	
State	Recreation Facility	
	Expansion FY12 -	
	Reserve	
25,000.00	" "	
Rec. & Parks		
26 <sup>th</sup> Series		
<u>\$ 100,000.00</u>	-----	9938-906776-9474
		Recreation
		Facility Expansion
		FY 12 - Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task No. 14 to GWWO.

6. \$ 67,500.00	9938-905776-9475	
State	Recreation Facility	
	Expansion FY 12 -	
	Reserve	
22,500.00	" "	
Rec. & Parks		
26 <sup>th</sup> Series		
<u>\$ 90,000.00</u>	-----	9938-906776-9474
		Recreation Facility
		Expansion FY 12 -
		Active

## MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
This transfer will provide funds to cover the costs associated with relocation of the gas service for the CC Jackson Community Center.		
7. \$ 15,000.00	9938-925004-9475	9938-928004-9474
State	Stony Run Trail	Stony Run Trail -
	- Reserve	Active
This transfer will provide funds to cover the land acquisition costs for Stony Run Trail Project.		

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- |  |                    |                  |
|--|--------------------|------------------|
| 1. <u>QIAGEN, INC.</u>   | <u>\$25,588.80</u> | <u>Agreement</u> |
| Solicitation No. 08000 - Service and Maintenance for QIAGEN Instruments - Police Department - Req. No. R640481 |                    |                  |

The Board is requested to approve and authorize execution of an agreement with Qiagen, Inc. The period of the agreement is November 13, 2013 through June 30, 2014, with two 1-year renewal options.

Qiagen, Inc. is the only organization certified to repair, calibrate, maintain, and move Qiagen manufactured instrumentation. Use of another vendor for service on the instrumentation would void any Qiagen warranties or support agreements.

- |  |                    |                |
|--|--------------------|----------------|
| 2. <u>QIAGEN, INC.</u>   | <u>\$16,461.00</u> | <u>Renewal</u> |
| Contract No. 08000 - EZ1 Robot Service Contract - Police Department - P.O. No. P514336 |                    |                |

On August 11, 2010, the Board approved the initial award in the amount of \$16,461.00. The award contained one 3-year renewal option. This sole renewal in the amount of \$16,461.00 is for the period November 26, 2013 through November 25, 2016.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |  |                     |                 |
|--|---------------------|-----------------|
| 3. <u>WALTERS RELOCATION, INC.</u>   | <u>\$300,000.00</u> | <u>Increase</u> |
| Contract No. B50002236 - Office Moving Services - Health Department, Department of Public Works, Department of General Services - P.O. No. P520756 |                     |                 |

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On February 8, 2012, the Board approved the initial award in the amount of \$154,462.50. The award contained two 1-year renewal options. On April 30, 2013, the City Purchasing Agent approved an increase in the amount of \$49,000.00. This increase in the amount of \$300,000.00 is necessary to meet the requirements for office moving for various City agencies. This increase in the amount of \$300,000.00 will make the award amount \$503,462.50.

**MWBOO SET GOALS OF 10% MBE AND 0% WBE.**

<b>MBE:</b> J & J Moving & Hauling, Inc.	\$11,529.00	10.12%
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**WBE:** N/A

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- |                              |                     |                 |
|------------------------------|---------------------|-----------------|
| 4. <u>SYNAGRO-HYPEX, LLC</u> | <u>\$ 16,818.00</u> | <u>Increase</u> |
|------------------------------|---------------------|-----------------|
- Contract No. 07000 - Service Flottweg Rotating Assembly -  
Department of Public Works, Bureau of Water and Wastewater -  
P.O. No. P521921

On November 7, 2012, the Board approved the initial award in the amount of \$34,907.00. This increase in the amount of \$16,818.00 is necessary to fix additional repairs required when the unit was opened for rebuild. This solicitation was originally advertised on CitiBuy as B50002674 but no bids were received. This increase in the amount of \$16,818.00 will make the award amount \$51,725.00.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

## 5. ASSOCIATED BUILDING

MAINTENANCE CO., INC.	\$884,649.00	Renewal
Contract No. B50001546 - Provide Janitorial Services for Area A - Department of General Services - P.O. No. P515606		

On November 24, 2010, the Board approved the initial award in the amount of \$461,556.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$884,649.00 is for the period December 3, 2013 through December 2, 2015.

**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

<b>MBE:</b> CJ Maintenance, Inc.	\$85,730.92	23.44%
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<b>WBE:</b> My Cleaning Service, Inc.	\$27,226.30	7.44%
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**MWBOO FOUND VENDOR IN COMPLIANCE.**

## 6. ASSOCIATED BUILDING

MAINTENANCE CO., INC.	\$783,771.00	Renewal
Contract No. B50001548 - Provide Janitorial Services for Area C - Department of General Services - P.O. No. P515613		

On November 24, 2010, the Board approved the initial award in the amount of \$408,924.00. The award contained two 1-year renewal options. Subsequent actions have been approved. On January 7, 2013, the City Purchasing Agent approved an increase in the amount of \$27,510.00. This final renewal in the amount of \$783,771.00 is for the period December 3, 2013 through December 2, 2015.

**MWBOO SET GOALS OF 17% MBE AND 0% WBE.**

<b>MBE:</b> CJ Maintenance, Inc.	\$49,356.91	16.64%
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<b>WBE:</b> My Cleaning Service, Inc.	\$22,226.20	8.17%
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**MWBOO FOUND VENDOR IN COMPLIANCE.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |                           |              |         |
|---------------------------|--------------|---------|
| 7. PETE'S CYCLE CO., INC. | \$ 30,000.00 | Renewal |
|---------------------------|--------------|---------|
- Contract No. 06000 - O.E.M. Parts and Service for Dirt Bikes and ATV's - Department of General Services and Police Department - P.O. No. P511898

On January 20, 2010, the Board approved the initial award in the amount of \$30,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. On October 3, 2012, the City Purchasing Agent approved an increase in the amount of \$10,000.00. This final renewal in the amount of \$30,000.00 is for the period January 21, 2014 through January 20, 2015.

**MWBOO GRANTED A WAIVER.**

- |                             |         |         |
|-----------------------------|---------|---------|
| 8. TIPCO TECHNOLOGIES, INC. | \$ 0.00 | Renewal |
|-----------------------------|---------|---------|
- Contract No. B50001270 - Hydraulic Hoses and Fittings - Department of General Services - P.O. No. P511897

On January 27, 2010, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two 1-year renewal options. On November 14, 2012, the Board approved a renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period February 1, 2014 through January 31, 2015.

**MWBOO GRANTED A WAIVER.**

- |                           |              |           |
|---------------------------|--------------|-----------|
| 9. SECURITY EQUIPMENT CO. | \$ 50,000.00 | Extension |
|---------------------------|--------------|-----------|
- Contract No. B50000725 - New Holland OEM Parts and Service - Department of General Services, Fleet Management - P.O. No. P505767

On December 10, 2008, the Board approved the initial award in the amount of \$120,000.00. The award contained two 1-year renewal options. The second renewal was approved on November 14, 2012.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

This extension in the amount of \$50,000.00 is necessary to allow time to complete the solicitation process for a new contract. The period of the extension is December 10, 2013 through April 30, 2014.

**MWBOO GRANTED A WAIVER.**

- |  |              |         |
|--|--------------|---------|
| 10. AMAZING SECURITY AND INVESTIGATIONS, LLC   | \$532,125.00 | Renewal |
| Contract No. B50001173 - Armed Security Guards, Uniformed and Non-uniformed - Health Department, Recreation and Parks - P.O. No. P511351 |              |         |

On November 25, 2009, the Board approved the initial award in the amount of \$155,000.00. The award contained two 2-year renewal options. Subsequent actions have been approved which include: on June 22, 2011, the City Purchasing Agent approved an increase in the amount of \$5,535.52, on July 7, 2011, the City Purchasing Agent approved an increase in the amount of \$25,053.00, and the first renewal was approved on December 7, 2011. On September 26, 2013, the City Purchasing Agent approved an increase in the amount of \$19,000.00. This final renewal in the amount of \$532,125.00 is for the period January 1, 2014 through December 31, 2015.

**MWBOO SET GOALS OF MBE 0% AND WBE 0%.**

- |  |         |           |
|--|---------|-----------|
| 11. LIFESTAR RESPONSE OF MARYLAND, INC.  | \$ 0.00 | Extension |
| Contract No. 06000 - Emergency Medical Technician - Health Department - P.O. No. P515287 |         |           |

On November 5, 2008, the Board approved the initial award in the amount of \$95,000.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The award contained four 1-year renewal options. On June 4, 2010, the City Purchasing Agent approved an increase in the amount of \$95,000.00. The 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> renewals were approved on November 3, 2010, November 9, 2011 and October 31, 2012, respectively. This extension in the amount of \$0.00 is for 90 days to allow time to advertise for bids and award a new contract. This extension is for the period of November 10, 2013 through February 9, 2014.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

12. KENNEDY PERSONNEL

SERVICES, INC.	\$184,500.00	Renewal
Contract No. B50001259 - Provide Nutrition Aide and Lactation Consulting Services - Health Department - P.O. No. P511631		

On December 23, 2009, the Board approved the initial award in the amount of \$184,500.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$184,500.00 is for the period January 1, 2014 through December 31, 2014.

**MWBOO SET GOALS OF 15% MBE AND 10% WBE.**

MBE: Swift Staffing	\$50,058.47	13%
WBE: All-Pro Placement Service, Inc.	\$ 3,889.00	1%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- |  |              |             |
|--|--------------|-------------|
| 13. ENVIROTECH PUMP SYSTEMS,<br>INC. d/b/a WEIR SPECIALTY<br>PUMPS   | \$100,000.00 | Sole Source |
| Solicitation No. 08000 - Wemco Pump Parts - Department of<br>Public Works, Water and Wastewater - Req. No. R645892 |              |             |

An intent to waive competition was advertised as B50003229 with no responses received. The vendor is the sole distributor of the manufacturer's OEM pumps and parts. The period of the award is November 15, 2013 through November 14, 2014 with three 1-year renewal options.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |   |  |                             |
|---|--|-----------------------------|
| 14. MID ATLANTIC FOUNTAIN<br>DESIGN AND MFG. CO | \$ 0.00<br>300,000.00<br><u>\$300,000.00</u> | Ratification<br>and Renewal |
|---|--|-----------------------------|

Contract No. B50001980 - Routine and Preventive Maintenance of City-Owned Fountains - Department of Transportation - P.O. No. P518457

On October 12, 2011, the Board approved the initial award in the amount of \$189,142.00. The award contained three 1-year renewal options. On August 9, 2012, the City Purchasing Agent approved an increase in the amount of \$40,000.00. On April 17, 2013, the Board approved an increase in the amount of \$210,000.00. For this renewal there was a delay in the vendor providing the necessary information to MWBOO to make a compliance decision. This ratification in the amount of \$0.00 is for the period October 12, 2013 through November 12, 2013. This renewal in the amount of \$300,000.00 is for the period November 13, 2013 through October 11, 2014, with two 1-year renewal options remaining.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases**MWBOO SET GOALS OF 22% MBE AND 7% WBE.**

<b>MBE:</b> C.L. McCoy Framing Company	\$45,537.89	12.17%
Plexus Installations, Inc.	<u>4,703.25</u>	<u>1.26%</u>
	<b>\$50,241.14</b>	<b>13.43%</b>
<b>WBE:</b> The Fitch Dustdown Co., Inc.	\$ 2,172.19	1%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

15. KIDSMART SOFTWARE	\$ 3,214.86	Ratification
COMPANY	<u>24,647.04</u>	and Renewal
	<b>\$27,861.90</b>	

Contract No. 08000 - Kidsmart Software License, Support and Hosting Service - Mayor's Office of Employment Development - Req. No. R644404

On November 9, 2011, the Board approved the initial award in the amount of \$28,993.25. The award contained four 1-year renewal options. On October 3, 2012, the Board approved a renewal in the amount of \$39,500.00. A ratification in the amount of \$3,214.86 is required due to unanticipated delays concerning the vendor's SDAT status. This renewal in the amount of \$24,647.04 is for the period October 1, 2013 through September 30, 2014, with two 1-year renewal options remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Department of General Services

16. TRIONFO BUILDERS, INC.	\$38,600.00	Low Bid
IC 559 - Oldtown Fire Station Kitchen Renovation Project - Department of General Services		

The scope of work includes various trades of construction, painting, plumbing, the installation of new kitchen cabinets/countertops and other miscellaneous carpentry, etc.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions. The Board further approved and authorized execution of the agreement with Qiagen, Inc. (item no. 1).

**MINUTES**

Bureau of Water and Wastewater - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of task no. 008, to EBA Engineering, Inc. under Project 1174, Materials Testing and Inspection Services. The original agreement expires on February 05, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$103,899.75 - 9960-903709-9557-900020-705032

**BACKGROUND/EXPLANATION:**

Construction Management is requesting EBA Engineering, Inc. to provide on-call material testing and inspection services for WC 1164, Towson Finished Reservoir Cover. The duration for this task is 6 months.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved the assignment of task no. 008, to EBA Engineering, Inc. under Project 1174, Materials Testing and Inspection Services.

**MINUTES**Bureau of Water and Wastewater - Task Assignment**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of task no. 012, to Rummel, Klepper & Kahl, LLP, under Project 1301, On-Call Project and Construction Management Assistance. The original agreement expires on April 24, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$ 314,678.24	- 9956-907646-9551-900020-705032	SC 898
314,678.24	- 9956-903645-9551-900020-705032	SC 899
314,678.24	- 9956-905644-9551-900020-705032	SC 900
314,678.24	- 9956-907643-9551-900020-705032	SC 897R
<u>\$1,258,712.96</u>		

**BACKGROUND/EXPLANATION:**

Construction Management is requesting Rummel, Klepper & Kahl, LLP to provide various construction management assistance services including scheduling and reporting services. The duration of this task is 12 months.

This work will be performed on but is not limited to projects SC 898, Improvements to Sanitary Sewers in Stony Run Area in the Jones Falls Sewershed; SC 899, Improvements to Sanitary Sewers in Western Run Area in the Jones Falls Sewershed; SC 900, Improvements to Sanitary Sewers in Upper Jones Falls and Maryland Avenue Areas in the Jones Falls Sewershed; and SC 917, On-Call Television Inspection, Cleaning and Lining Sanitary Sewers using Cured-In-place pipe.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**MINUTES**

BW&WW - cont'd

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved the assignment of task no. 012, to Rummel, Klepper & Kahl, LLP, under Project 1301, On-Call Project and Construction Management Assistance.

**MINUTES**

Bureau of Water & Wastewater - Amendment No. 1 to  
Project No. 1116R

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 1 to Project No. 1116R, Wastewater Engineering Services for the Improvement of Jones Falls Sewershed Collection System with Rummel, Klepper & Kahl, LLP. The agreement expires August 24, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$198,303.15 - 9956-907646-9551-900020-702064

**BACKGROUND/EXPLANATION:**

Amendment no. 1 to Project No. 1116R will authorize Rummel, Klepper & Kahl, LLP to provide additional engineering services to complete post award services. The post award services includes but are not limited to, monitoring, reviewing, and supporting coordination and management of the expanded services for SC 898, attending site meetings, and technical consultations.

Rummel, Klepper & Kahl, LLP will also provide additional review of submittals and Requests for Information, additional review of pre-construction CCTV videos, evaluation of proposed change orders, review of post-rehab documentation submittals, final inspection of site restoration work, and review of post-rehab CCTV inspection of cured-in-place pipe (CIPP) lined sewers and laterals.

**MBE/WBE PARTICIPATION:**

The consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

**MINUTES**

BW&WW - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to Project No. 1116R, Wastewater Engineering Services for the Improvement of Jones Falls Sewershed Collection System with Rummel, Klepper & Kahl, LLP.

**MINUTES**

Office of the President - Governmental/Charitable  
Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a governmental/charitable solicitation application for submission to the Board of Ethics of Baltimore City for Ms. Zoe Michal to solicit donations from friends, family members, and associates to benefit the 501(c)(3) non-profit organization, Baltimore Animal Rescue and Care Shelter, Inc. (BARCS) and the Mayor's Anti-Animal Abuse Commission. The period of the campaign will be effective upon Board approval through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Ms. Michal will solicit donations from friends, family members, associates, and various businesses to support BARCS's efforts to care for animals placed with it for protection and nurturing including, but not limited to the following expenditures: food and nutrition, spay/neuter programs, medication and vaccinations, and medical procedures, etc. The Mayor's Anti-Animal Abuse Commission's goal is to eliminate animal abuse and neglect and make Baltimore a city where residents and animals are treated with dignity and respect. Since the Executive Director of BARCS serves on the Commission, some of the fundraising efforts are likely to intersect.

BARCS is a nonprofit shelter that accepts and cares for all animals in need and promotes responsible pet ownership for a more humane community in Baltimore City. Fundraising efforts will be made solely for the purpose of raising funds and soliciting donations to help care for abandoned, abused, and unwanted animals who rely upon BARCS to shelter, nurture and

**MINUTES**Office of the President - cont'd

love them. The services provided for by BARCS are so great that there are roughly 300 animals living at BARCS daily. Approximately 200 additional animals are in foster care that is facilitated by BARCS. The organization receives an average of 33 new animals every day and the total intake each year is over 11,000 animals. In 2010, BARCS received 4,812 dogs, 6,064 cats, and 738 other types of animals.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board endorsed the governmental/charitable solicitation application for submission to the Board of Ethics of Baltimore City for Ms. Zoe Michal to solicit donations from friends, family members, and associates to benefit the 501 (c)(3) non-profit organization, Baltimore Animal Rescue and Care Shelter, Inc. and the Mayor's Anti-Animal Abuse Commission. The President **ABSTAINED.**

**MINUTES**

Office of the President - Governmental/Charitable  
Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a governmental/charitable solicitation application for submission to the Board of Ethics of Baltimore City for Mr. Damion Cooper to solicit donations from friends, family members, and colleagues to benefit the Maryland/Southern Delaware Chapter of the Muscular Dystrophy Association (MDA). The period of the campaign will be effective upon Board approval through March 6, 2014.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Mr. Cooper will participate in an event entitled, "Baltimore Lock-up 2014" to be held on March 6, 2014. Each participant in this fundraising event is being asked to raise \$3,500.00.

The MDA combats neuromuscular diseases through programs of worldwide research, comprehensive medical and support services, and far-reaching professional and public health education. With national headquarters in Tucson, AZ the MDA has more than 200 offices across the country, sponsors some 200 hospital-affiliated clinics, and supports more than 330 research projects around the world.

The MDA supports more research on neuromuscular diseases than any other private-sector organization in the world. The MDA scientists are in the forefront of gene therapy research and have uncovered the genetic defects responsible for several forms of muscular dystrophy, Charcot-Marie-Tooth disease, a form of amyotrophic lateral sclerosis (ALS, or Lou Gehrig's disease), childhood spinal muscular atrophy, and several other neuromuscular conditions.

The MDA's comprehensive services program includes diagnostic and follow-up medical consultations, flu shots, support groups, MDA

**MINUTES**Office of the President - cont'd

summer camps for youngsters, a medical equipment program, assistance with equipment repairs and resource referral.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board endorsed the governmental/charitable solicitation application for submission to the Board of Ethics of Baltimore City for Mr. Damion Cooper to solicit donations from friends, family members, and associates to benefit the Maryland/Southern Delaware Chapter of the Muscular Dystrophy Association. The President **ABSTAINED**.

**MINUTES**

Mayor's Office of Employment - Agreement  
Development (MOED)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the agreement with People's Homesteading Group, Inc. (PHG). The period of the agreement is November 4, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$35,000.00 - 4000-807514-6312-723705-603051  
4000-806714-6312-723705-603051  
1001-000000-6331-723715-603051

**BACKGROUND/EXPLANATION:**

The PHG will provide a customized training plan for each participant, prior to the start of the training.

The PHG will provide Deconstruction Worker training for ten eligible participants enrolled in an on-the-job employer based customized training program. The training will include learning basic steps to deconstruct a building and salvage materials. Participants will develop job search skills that will enable them to obtain employment in the deconstruction, construction and business industry. The training will also include learning safety requirements, deconstruction tool usage, health hazard recognition and prevention, and management of salvaged materials. The funds will be drawn from three accounts. The account and amount cannot be determined until the participants are registered.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with People's Homesteading Group, Inc.

**MINUTES**

Mayor's Office of Employment - Governmental Charitable  
Development (MOED)                      Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a governmental/charitable solicitation application for submission to the Board of Ethics of Baltimore City for the Mayor's Office of Employment Development's 2014 YouthWorks Program. The period of the campaign is effective upon Board approval through September 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

There is no general fund associated with this request.

**BACKGROUND/EXPLANATION:**

The Board of Ethics of Baltimore City is in receipt of the application pending Board of Estimates' approval. The Mayor's Office of Employment Development will be soliciting donations for its 2014 YouthWorks program.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit or an official governmental program for activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

**APPROVED FOR FUNDS BY FINANCE**

**MINUTES**

MOED - cont'd

UPON MOTION duly made and seconded, the Board endorsed the governmental/charitable solicitation application for submission to the Board of Ethics of Baltimore City for the Mayor's Office of Employment Development's 2014 Youthworks Program.

**MINUTES**

Mayor's office of Employment Development - Customized Training Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a customized training agreement with BEMO CORP. The period of the agreement is November 4, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$24,644.40 - 4000-807514-6312-703905-603051  
4000-806714-6312-703905-603051  
1001-000000-6331-703915-603051

**BACKGROUND/EXPLANATION:**

Under the terms of this customized training agreement, BEMO CORP. will provide Energy Efficiency Worker training for six eligible participants enrolled in an on-the-job employer-based customized training program.

BEMO CORP. will provide a customized training plan for each participant prior to the start of training. Energy Efficiency Worker training will include conducting energy audits for customers to help them assess their energy footprint. In addition, the training will include installing basic energy conservation measures, such as installing retrofitting lamps, ballasts, low flow showerheads, and sink aerators, as well as other simple energy saving measures. The funds will be drawn from three accounts. The accounts and amounts cannot be determined until the participants are registered.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the customized training agreement with BEMO Group.

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTION

\* \* \* \* \*

On the recommendations of the City agency  
hereinafter named, the Board,  
UPON MOTION duly made and seconded,  
awarded the formally advertised contracts  
listed on the following pages:

4666 - 4669

to the low bidders meeting the specifications,  
and rejected the bid as indicated  
for the reasons stated.

The Transfers of Funds were approved  
SUBJECT to receipt of favorable reports  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

The President voted **NO** on Page 4667-4668 items 3 & 4.

The Comptroller **ABSTAINED** on Page 4666-4667 items 1 & 2.

The Board **DEFERRED** items no. 1 and 2 until November 20, 2013.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1. TR 14006, Resurfacing P. Flanigan & Sons \$1,959,886.65  
 Highways at Various Inc.  
 Locations, Sector II

**MBE:** Priority Construction Corp. \$316,200.00 16.13%  
 L&J Construction Services, Inc. 2,000.00 0.10%  
 AJO Concrete Construction, Inc. 113,097.00 5.77%  
**\$431,297.00 22.00%**

**MBE:** River Transport, Inc. \$156,900.00 8.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 157,880.98	9950-903550-9509	
State Constr.	Construction Reserve	
	Neighborhood Street	
	Reconstruction	
1,900,000.00	9950-904214-9514	
State Constr.	Local Resurfacing-NW	
201,988.67	9950-904214-9514	
GF (HUR)	Local Resurfacing-NW	
<b>\$2,259,869.65</b>		
\$1,959,886.65	-----	9950-905866-9514-6
		Structure & Improvements
201,988.67	-----	9950-905866-9514-5
		Inspection
97,994.33	-----	9950-905866-9514-2
<b>\$2,259,869.65</b>		Contingencies
		Resurfacing Highways at
		Various-NW II

This transfer will fund the costs associated with the award of project TR 14006, Resurfacing Highways at Various Locations-NW II.

**PROTESTS WERE RECEIVED FROM MANUEL LUIS CONSTRUCTION, INC. AND THE MARYLAND MINORITY CONTRACTORS ASSOCIATION. CORRESPONDENCE WAS RECEIVED FROM MS. ALIMAY T. KENDRICK.**

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works/Dept. of Recreation & Parks

3. RP 12811R, Joseph Lee P. Flanigan & Sons \$ 768,000.00  
 Site Improvements Inc.

**MBE:** Priority Construction Corp. \$99,840.00 13.00%

**MBE:** River Transport, Inc. \$23,040.00 3.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 95,000.00 State	9938-901749-9475 Community Parks & Playgrounds FY08 Reserve	
135,000.00 State	9938-908808-9475 Community Parks & Playgrounds FY11 Reserve	
45,000.00 Rec. & Parks 25 <sup>th</sup> Series	9938-904811-9474 Park Master Plan Implementation Active	
480,000.00 Rec. & Parks 26 <sup>th</sup> Series	9938-933003-9475 Joseph Lee Renovation	
<u>\$755,000.00</u>	Reserve	

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 95,000.00	-----	9938-904749-9474 Community Parks & Play- grounds FY08 Active
180,000.00	-----	9938-907808-9474 Community Park & Playgrounds FY11 Active
<u>480,000.00</u>	-----	9938-937003-9474
<b>\$755,000.00</b>		Joseph Lee Renovation Active

This transfer will provide funds to cover costs associated with the award of Joseph Lee Site Improvements, Contract RP 12811 to P. Flanigan & Sons, Inc.

Bureau of Water & Wastewater

5. SC 906, Improvements to Sanitary Sewers in the West Baltimore Region of the High Level Sewershed	SAK Construction, LLC	\$18,277,270.00
<b>DBE:</b> Daco Construction Corp.		\$5,660,500.00 30.97%
TFE Resources		\$ 475,910.00 2.60%
Royale Construction, Inc.		\$2,306,150.00 12.62%
Advantage Manhole & Concrete Services, Inc.		\$ 187,525.00 1.03%

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$24,125,997.00	9956-904620-9549	
Wastewater	Construction Reserve	
Revenue Bonds	Sewer System Rehab- High Level	
\$ 1,827,727.00	-----	9956-905620-9551-2
		Extra Work
1,827,727.00	-----	9956-905620-9551-3
		Design
1,096,636.50	-----	9956-905620-9551-5
		Inspection
18,277,270.00	-----	9956-905620-9551-6
		Construction
1,096,636.50	-----	9956-905620-9551-9
<b>\$24,125,997.00</b>		Administrative

The funds are needed to award SC 906, Improvements to Sanitary Sewers in the West Baltimore Region of the High Level Sewershed.

Bureau of Purchases

7. B50002986, Response Services for Oil Spill & Hazardous Waste Cleanup

Kalyani Environmental, Solutions, LLC

\$243,100.00

(Dept. of General Services)

**MWBOO SET MBE AND WBE GOALS AT 0%.**

8. B50002662, Thermal Imaging Cameras

Draeger Safety, Inc.

\$225,000.00

(Fire Department)

**MWBOO GRANTED A WAIVER.**

**MINUTES**

Department of General Services - Correction to EAR

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a correction to the EAR, which was approved on November 06, 2013 for Task No. GS 13810.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On November 6, 2013, the Board awarded Task No. GS 13819, 4601 E. Monument Street Building Renovation, under Indefinite Quantity Contract GS 13810 to CAM Construction Co. of MD, Inc. The name on the EAR was incorrect. The correct name is CAM Construction Co., Inc., and approval of this correction is requested.

There is no other change to the approved task. The Department apologizes for this clerical error.

UPON MOTION duly made and seconded, the Board approved a correction to the EAR which was approved on November 6, 2013 for Task No. GS 13810.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Jerry Rodriguez Rodney Hill Garnell Green	Las Vegas Metropolitan Police Department Collaborative Site Visit Las Vegas, NV Dec. 1 - 5, 2013	Asset Forfeiture	\$3,425.40

**TRAVEL APPROVAL AND REIMBURSEMENT**Board of Liquor License Commissioners**APPROVAL**

2. Stephan W. Fogleman	The Maryland Alcohol Licensing Association Spring Meeting Ocean City, MD May 10 - 12, 2013 (Reg. Fee \$75.00)	Gen. Fund	\$ 437.82
------------------------	--	--------------	-----------

The subsistence rate for this location is \$159.00 per day. The hotel cost is \$89.00 per night, not including hotel taxes of \$9.35 per day.

The original expense statement was initially sent to Disbursements for reimbursement but was returned because it had not been approved by the Board of Estimates.

**MINUTES****TRAVEL REIMBURSEMENT****Board of Liquor License Commissioners - cont'd**

The Department is requesting reimbursement for transportation, hotel, and registration. The Department requests disbursement in the amount of \$437.82 to Mr. Fogleman, as follows:

Transportation	\$166.12
Hotel	196.70
Registration:	<u>75.00</u>
	<b>\$437.82</b>

The Board, UPON MOTION duly made and seconded, approved the travel requests and the travel approval and reimbursement. The Mayor **ABSTAINED** on item no. 2

MINUTES

PERSONNEL MATTERS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following page:

4674

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

## MINUTES

PERSONNEL

	<u>Hourly rate</u>	<u>Amount</u>
1. <b>WILLIAM F. MERRITT</b>	\$50.00	<b>\$65,000.00</b>

Account: 2051-000000-1982-718200-601009

Mr. Merritt will work as a Contract Services Specialist II, Program Manager. His duties will include, but will not be limited to managing team projects and program budgets and resource allocations to improve energy efficiency on new projects and existing facilities, implementing quality assurance measures, monitoring progress, resolving problems, and implementing solutions. He will also evaluate projects and assess results, develop plans, schedules, budgets, and obtain the resources to implement the projects to achieve the program goals, lead the planning and implementation of the programs and develop program scope and goals. The period of the agreement is effective upon Board approval through June 30, 2014.

**MINUTES**

Department of Housing and - Correction to Board Memo  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the correction to the Board memo for the Land Disposition Agreement (LDA) with ARIJM Pro, LLC, developer, for the sale of the properties located at 1800 and 1822 McCulloh Street.

**AMOUNT OF MONEY AND SOURCE:**

Corrected Amount

\$ 6,000.00 - 1800 McCulloh Street  
6,000.00 - 1822 McCulloh Street  
**\$12,000.00** - Purchase Price

**BACKGROUND/EXPLANATION:**

On September 18, 2013, the Board approved the LDA with ARIJM Pro, LLC for the sale of the properties located at 1800 and 1822 McCulloh Street. While the LDA correctly stated the purchase price for each property as \$6,000.00, the Board memo stated the purchase price as \$3,000.00 for each property.

Therefore, the Board is requested to approve the correction to the Board memo to reflect the actual cost of \$6,000.00 each for 1800 and 1822 McCulloh Street, for a total purchase price of \$12,000.00.

UPON MOTION duly made and seconded, the Board approved the correction to the Board memo for the Land Disposition Agreement with ARIJM Pro, LLC, developer for the sale of the properties located at 1800 and 1822 McCulloh Street.

MINUTES

PROPOSALS AND SPECIFICATIONS

- 1. Department of Transportation - TR 13311R, Traffic Signal Construction and Rewiring Citywide (JOC)  
**BIDS TO BE RECV'D: 12/18/2013**  
**BIDS TO BE OPENED: 12/18/2013**
  
- 2. Department of General Services - GS 13801, Repair Retaining Walls  
**BIDS TO BE RECV'D: 01/08/2014**  
**BIDS TO BE OPENED: 01/08/2014**

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

President: "If there is no further business, the Board is in recess until twelve o'clock noon for the receiving and opening of bids."

\* \* \* \* \*

## MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

**BIDS, PROPOSALS AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agency had issued an Addendum extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Department of Transportation - TR 12314, Roland Avenue and Northern Parkway Improvements and Traffic Calming  
**BIDS TO BE RECV'D: 11/13/2013**  
**BIDS TO BE OPENED: 12/18/2013**

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 05309, Reisterstown Road Streetscape: Northern Parkway to the City Line  
**BIDS TO BE RECV'D: 11/13/2013**  
**BIDS TO BE OPENED: 11/13/2013**

P. Flanigan & Sons, Inc.  
 Concrete General, Inc.  
 Civil Construction, LLC  
 Daisy Concrete, Inc. of MD

## MINUTES

Bureau of Purchases - B50003171, Planning Consultant  
for Horseshoe Casino  
**BIDS TO BE RECV'D: 11/13/2013**  
**BIDS TO BE OPENED: 11/13/2013**

**NO BIDS RECEIVED.**

Bureau of Purchases - B50003213, Tandem Axle Tractors  
**BIDS TO BE RECV'D: 11/13/2013**  
**BIDS TO BE OPENED: 11/13/2013**

Harbor Truck Sales & Services  
t/a Baltimore Freightliner  
Western Star Trucks of Delmarva,  
LLC  
Beltway International, LLC

Bureau of Purchases - B50003220, Transfer Trailers:  
Open and Closed Top  
**BIDS TO BE RECV'D: 11/13/2013**  
**BIDS TO BE OPENED: 11/13/2013**

Warren Equipment, Inc.  
Spector Manufacturing, Inc.  
THC Enterprises, Inc. t/a  
Mid-Atlantic Waste Systems

MINUTES

\* \* \* \* \*

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, November 20, 2013.

JOAN M. PRATT  
Secretary