

MINUTES**REGULAR MEETING**

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

Clerk's Announcement: "Good morning, since the City offices were closed on Monday, the deadline for receipt of protests was extended until 8:45 a.m. this morning. I would like to find out if there is anyone present who has not previously submitted a protest but would like to do so for today's meeting. Thank you, no response."

President: "I would direct the Board members attention to the memorandum from my office dated October 14, 2013, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move the approval of all of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY."

The Motion carries. The routine agenda items have been adopted.

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Allied Contractors, Inc.	\$ 28,719,000.00
Baltimore Contractors, Inc.	\$ 8,000,000.00
CAC Industries, Inc.	\$287,082,000.00
CPP Construction Company, Inc.	\$ 15,723,000.00
Case Foundation Company	\$169,308,000.00
Chesapeake Electrical Systems, Inc.	\$ 8,000,000.00
F.H. Paschen, S.N. Nielson & Associates, LLC	\$512,991,000.00
Fireline Corporation	\$ 8,000,000.00
Henry H. Lewis Contractors, LLC d/b/a Lewis Contractors	\$100,000,000.00
Horton Mechanical Contractors, Inc.	\$ 8,000,000.00
J.A. Argetakis Contracting Co., Inc.	\$ 7,200,000.00
Lighting Maintenance, Inc.	\$ 8,000,000.00
Metropolitan Communications Group, Inc.	\$ 8,000,000.00
Mobile Dredging & Pumping Co.	\$ 27,144,000.00
Reviera Enterprises, Inc. T/A REI/DRAYCO	\$ 8,000,000.00
Rustler Construction, Inc.	\$ 8,000,000.00
TFE Resources, Ltd.	\$ 1,500,000.00

MINUTES**BOARDS AND COMMISSIONS** - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Chesapeake Environmental Management, Inc.	Landscape Architect Engineer
Findling, Inc.	Engineer
Froehling & Robertson, Inc.	Engineer
O'Connell & Lawrence, Inc.	Engineer Land Survey
Progressive Engineering Consultants, Inc.	Engineer

There being no objection, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers. The Comptroller **ABSTAINED** on Horton Mechanical Contractors only.

MINUTES

Baltimore Development Corporation (BDC) - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a license agreement by and through the Department of Recreation and Parks and the German American Marketing, Inc. (licensee) for the operation of a German-style Christmas Village in West Shore Park at the Inner Harbor. The period of the agreement is November 14, 2013 through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

N/A - No City funds will be expended.

Tenant will pay the City of Baltimore approximately \$20,000.00 in fees annually for the City services that will be utilized for the event.

BACKGROUND/EXPLANATION:

In the fall of 2011, the manager of the German Christmas Village proposed to bring the event to the Inner Harbor for the 2012 Holiday season. The presentation was well received by the Inner Harbor Task Force members, including City agencies and major stakeholders, such as the Department of Recreation and Parks, the Waterfront Partnership of Baltimore, Visit Baltimore, Baltimore Office of Promotions & Arts, and Harborplace. The manager requested that the Christmas Village be delayed one year so they could secure an anchor tenant for the Christmas Village which BDC concurred with the licensee.

Combined with the Santa House and other holiday activities, the German Christmas Village will be a welcomed activity at the Inner Harbor during the holiday season. The Christmas Village will be operational from the day after Thanksgiving until Christmas Eve for the term.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the license agreement by and through the

MINUTES

Baltimore Development Corporation - cont'd

Department of Recreation and Parks and the German American Marketing, Inc. for the operation of a German-style Christmas Village in West Shore Park at the Inner Harbor.

MINUTES

TRANSFERS OF FUNDS

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UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

4172

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services (DGS)</u>		
1. \$ 50,000.00	9916-908060-9194	9916-903154-9197
6 th Public Building	Engine 46 Renov.	Engine 46 Renov.
Loan	- Reserve	- Active

This transfer will provide funds to the DGS to replace the roof and renovate the kitchen at Engine 46 and all associated in-house costs. This project will be in two parts - design and construction. Once the designs are completed, a second transfer request will be submitted to cover the cost of the construction.

2. \$320,000.00	9916-911055-9194	9916-908155-9197
General Fund	Fire Academy	Fire Academy Master
	Master Plan	Plan - Active
	- Reserve	

This transfer will provide funds to the DGS to develop a complete Site Master Plan for the Fire Training Academy, which will identify needed capital improvements and all associated in-house costs.

MINUTES

Law Department - Settlement

The Board is requested to approve the settlement of the following claims:

1. Kia Bacote et al. v. Nagovich, et al. \$75,000.00

Funds are available in account no. 1001-000000-2041-195500-603070.

(The settlement agreement and release has been approved by the Law Department as to form and legal sufficiency.)

2. Betsy Cunningham et al. v. Kimberly Flowers et al. \$98,000.00

Funds are available in account no. 2044-000000-1450-703800-603021.

The settlements have been reviewed and approved by the Settlement Committee of the Law Department.

UPON MOTION duly made and seconded, the Board approved the settlement of the above-listed claims.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Cav Commercial, LLC	925 N. Madeira St.	G/R \$84.00	\$ 770.00

Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project. This project is part of the Middle East Renewal Plan.

2. Sambor Invest- ments, LLC	1738 E. Preston St.	G/R \$66.00	\$ 605.00
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Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project. This project is part of the Broadway East Renewal Plan.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the option agreements.

MINUTESDepartment of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	1001 S. POTOMAC, LLC	1307	\$20,542.00

1001 S. Potomac, LLC would like to install new utilities to their proposed new residences located in the vicinity of 1000-1006 Decker Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

An Irrevocable Letter of Credit in the amount of \$20,542.00 has been issued to 1001 S. Potomac, LLC, which assumes 100% of the financial responsibility.

2.	INDUSTRIAL HOLDINGS, LLC	1317	\$18,802.00
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Industrial Holdings, LLC would like to install new water service to its proposed construction located at 33 West North Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$18,802.00 has been issued to Industrial Holdings, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects; therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the developer's agreement.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 743 S. Montford Ave.	BMW, LLC	Two flat signs 17' x 2' each
Annual Charge: \$ 95.20		
2. 231 N. Holliday St.	Son of Quitiplas, LLC	One single face electric sign 38'6" x 44", four awnings one @ 17' x 3', two @ 8' x 3', one @ 5' x 3', one marquee 16' x 2'6"
Annual Charge: \$1,369.04		
3. 3515 Eastern Ave.	Giannoula Efthimiou	Handicap Ramp 5'5" x 3'6"
Annual Charge: \$ 70.30		
4. 501 N. Charles St.	Annie E. Casey Foundation	Four planters 4' x 2.2' each
Annual Charge: \$ 246.40		

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Health Department - Revised Notice of Award and Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the revised notice of award (NoA) and agreement from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Center for Substance Abuse Treatment (SAMHSA) for Baltimore City Adult District Court Drug Court Expansion and Expansion. The NoA extends the period through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On February 27, 2013, the Board approved the original NoA in the amount of \$325,000.00 for the period of September 30, 2012 through September 29, 2013. On April 10, 2013, the Board approved the revised notification of award and agreement for carryover of the unobligated balance in the amount of \$165,524.00 from 02 year, September 30, 2011 through September 29, 2012 to 03 year, September 30, 2012 through September 29, 2013.

This revised NoA will allow the Department to amend the current agreement with Baltimore Substance Abuse Systems, Inc. for these services.

All other terms and conditions of the original agreement remain unchanged.

The request is being presented at this time because the revised NoA was received on September 6, 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

MINUTESHealth Department - cont'd

UPON MOTION duly made and seconded, the Board approved acceptance of the revised notice of award and agreement from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Center for Substance Abuse Treatment for Baltimore City Adult District Court Drug Court Expansion and Expansion.

MINUTESHealth Department - Notification of Grant Award**ACTION REQUESTED OF B/E:**

The Board is requested to approve notification of a grant award (NGA) from Maryland Department of Aging (MDoA). The NGA is for the period July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$ 600,090.00	-	5000-533614-3024-268400-404001	Senior Nutrition
1,380,431.00	-	5000-535414-3044-273300-404001	Senior Care
285,631.00	-	5000-533114-3044-273300-404001	Public Guardianship
200,957.00	-	5000-534014-3044-273300-404001	Subsidized Assistive Housing
193,920.00	-	5000-534114-3044-273300-404001	Senior Information & Assistance
96,324.00	-	5000-535514-3044-273300-404001	Vulnerable Elderly Program Initiative
<u>\$ 141,305.00</u>	-	5000-533514-3044-273300-404001	State Ombudsman
\$2,898,658.00			

BACKGROUND/EXPLANATION:

The Baltimore City Health Department will utilize the funds for funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

MINUTES

Health Dept. - cont'd

The NGA is being presented at this time because it was just received from MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved the notification of a grant award from Maryland Department of Aging.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2013 through June 30, 2014, unless otherwise indicated.

AGREEMENTS

1. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC.** **\$ 58,419.00**

Account: 4000-428214-3080-294306-603051

The organization will coordinate their services with the Baltimore Infants and Toddlers Program to provide an Autism Classroom to the children served by their program.

The agreement is late because it was just returned from the provider.

MWBOO GRANTED A WAIVER.

2. **THE UNION MEMORIAL HOSPITAL, INC.** **\$181,022.00**

Account: 4000-497314-3041-688202-603051

The organization will provide up to 150 colorectal cancer screening services to clients referred by the City of Baltimore Health Department.

The agreement is late because the State of Maryland required revisions to be made to the document.

MWBOO GRANTED A WAIVER.

MINUTES

Health Dept. - cont'd

3. **HEALTHY TEEN NETWORK, INC.** **\$ 65,000.00**

Accounts: 4000-422714-3030-279200-603051 \$ 20,000.00
 4000-494414-3030-279200-603051 \$ 45,000.00

The organization will assist with the development and implementation of a health education curriculum for child welfare workers and foster care providers to educate significant adults working with out-of-home youth on pregnancy prevention. In addition, the organization will assist with the development and implementation of a clinical training program for the Baltimore City Health Department Title X clinics.

The agreement is late because it was requested late in the fiscal year and it was recently returned to the Department.

4. **NAVEED RAOOF** **\$ 10,500.00**

Account: 5000-587813-3044-295900-603026

Naveed Raof will work as a consultant for the Guided Care Program. His duties will include but not be limited to the development of a comprehensive plan of care. He will also identify available resources to address needs identified by the patient, caregiver and the Guided Care Nurse, and assist patients and caregivers with the completion of applications for benefits and services. The consultant will also provide pro-active management and follow-up (home visits and by telephone) according to the care plan and discuss the plan of care with patient and/or caregiver to promote shared decision-making. The period of the agreement is October 1, 2013 through December 30, 2013.

The agreement is late because revisions delayed processing.

MINUTES

Health Dept. - cont'd

5. **UNITED PRESBYTERIAN MINISTRIES OF MARYLAND, INC.** \$ 0.00

The organization will serve as a volunteer station for the Retired and Senior Volunteer Program (RSVP). The RSVP has been funded since 1982 by the federal government. The Baltimore City Health Department was awarded a grant from the Corporation of National and Community Services to pay administrative staff to arrange volunteer work for persons 55 years of age and over. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is late because it was requested late in the fiscal year and it was just recently returned to the Department.

6. **HEALTHCARE ACCESS MARYLAND, INC. (HCAM)** \$ 109,492.00

Account: 4000-498814-3080-284000-603051

The HCAM will provide data entry support and ensure that all related referrals outreached by other HCAM programs are entered into the *Insight* database. This database is used by the Baltimore City Health Department's Maternal and Child Health and Maternal and Infant Nursing programs.

The agreement is late because the Department was waiting for signatures.

MWBOO GRANTED A WAIVER.

MINUTES

Health Dept. - cont'd

7. **HEALTHCARE ACCESS MARYLAND, INC.** **\$2,423,924.00**
(HCAM)

Account: 4000-421114-3080-294600-603051

On September 25, 2013, the Board approved a three-month advance in the amount of \$447,565.00, making the total contract amount \$2,871,489.00.

The HCAM will assist Baltimore City residents in accessing comprehensive health care services. The HCAM works closely with Managed Care Organizations to assist Medicaid/Medicare eligible clients obtain proper and adequate health care services through their insurance and serve as a local resource for information to eligible residents in Baltimore City.

MWBOO GRANTED A WAIVER.

8. **HEALTHCARE ACCESS MARYLAND, INC.** **\$1,443,630.00**
(HCAM)

Account: 4000-421014-3080-294600-603051

On September 25, 2013, the Board approved a three-month advance in the amount of \$284,429.00, making the total contract amount \$1,728,059.00.

The Maryland Children's Health Program gives full benefits for children up to age 19 and pregnant women of any age who meet the income guidelines.

MINUTES

Health Dept. - cont'd

HCAM's Eligibility Determination program provides information and outreach to enrollees regarding HealthChoice, Federally Qualified Health Centers and other resources linked to the Maryland Department of Social Services. The agreement is late because budget revisions delayed its processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT FOR ITEM NO. 5) AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements.

MINUTES

Health Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Maryland Department of Public Safety and Correctional Services, Community Supervision Support (DPSCS/CSS). The period of the MOU is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00 - 5000-531114-3070-518500-405001

BACKGROUND/EXPLANATION:

This MOU will establish the terms and conditions of the award from the Maryland DPSCS/CSS for the purpose of funding the Baltimore Substance Abuse Systems, Inc. (BSAS) to provide alcohol/drug abuse treatment services.

The Department as the fiscal administrator, will contract with BSAS to administer substance abuse treatment services to certain offenders in the criminal justice system.

This MOU is late because revisions delayed its processing. It was prepared by the Maryland DPSCS/CSS.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the Maryland Department of Public Safety and Correctional Services, Community Supervision Support. The Mayor **ABSTAINED**.

MINUTES

Health Department - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution an amendment to agreement with Training Resources Network, Inc. (TRN). The amendment to agreement will extend the period of the agreement through February 28, 2014.

AMOUNT OF MONEY AND SOURCE:

No additional funds are required.

BACKGROUND/EXPLANATION:

On March 13, 2013, the Board approved the Notice of Award for HIV Emergency Relief Project Grants for FY 2013 for Part A Formula and the Minority AIDS Initiative for the budget period March 1, 2013 through February 28, 2014.

On June 19, 2013, the Board approved the agreement with the TRN for a six month period from March 1, 2013 through August 31, 2013 in the amount of \$80,000.00. This amendment will allow the TRN to continue to provide services through February 28, 2014.

The request is late because revisions delayed its processing and the Department was waiting for signatures.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to agreement with Training Resources Network, Inc.

MINUTES

Health Department - Updated Unified Funding Document
for FY 2013

ACTION REQUESTED OF B/E:

The Board is requested to accept the updated FY 2013 Unified Funding Document for grants for the period ending August 31, 2013.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the State of Maryland Department of Health and Mental Hygiene. The amount of each grant is as follows:

<u>GRANT DESCRIPTION</u>	<u>TYPE OF ACTION</u>	<u>AMOUNT OF ACTION</u>	<u>TOTAL AWARD</u>
Core Public Health Services	Supplement	\$282,455.00	\$8,245,776.00
Medical Homes Project	Reduction	(\$ 270.00)	\$ 28,356.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARDS.**

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board accepted the updated FY 2013 Unified Funding Document for grants for the period ending August 31, 2013.

MINUTES

Mayor's Office of Employment - Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Housing Authority of Baltimore City (HABC). The period of the agreement is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$224,999.00 - 4000-806414-6313-688505-603051

BACKGROUND/EXPLANATION:

The HABC will recruit and enroll at least 45 Workforce Investment Act eligible out-of-school Baltimore City youth and young adults, aged 18 to 21. The HABC will prepare and/or transition them to employment and/or post - secondary training in the Healthcare Industry or Microsoft Office Suite. The HABC will assist with unsubsidized employment.

The agreement is late because the MOED was waiting to receive required information from the provider.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Housing Authority of Baltimore City.

MINUTES

Mayor's Office of Employment - Grant Awards
Development (MOED)

The Board is requested to approve and authorize acceptance of the grant awards. The period of the grant award is July 1, 2013 through June 30, 2014, unless otherwise indicated.

1. **MARYLAND DEPARTMENT OF LABOR, LICENSING AND REGULATION** **\$1,130,000.00**

Account: 5000-506314-6397-483200-405001

The award will be utilized for the Youth Works Program Year for 2013. The costs are associated with providing eligible youth with summer jobs at various approved work sites.

2. **MARYLAND DEPARTMENT OF LABOR, LICENSING AND REGULATION** **\$ 207,426.00**

Account: 4000-805614-6312-456000-404001

The award will fund three Early Intervention Facilitator positions. The positions are responsible for delivering an established Early Intervention curriculum to unemployment insurance claimants and other job seekers. The Early Intervention Facilitators will provide guidance to job-seekers in career development, resume preparation, and retention skills.

The grant awards are late because MOED received notification of the awards late from the grantors.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the grant awards.

MINUTES

Department of Transportation - Ratification & Approval of Payment

ACTION REQUESTED OF B/E:

The Board is requested to ratify services provided and approve a payment to the Living Classrooms Foundation. The services were provided October 1, 2012 through November 16, 2012.

AMOUNT OF MONEY AND SOURCE:

\$20,879.34 - 1001-000000-5016-382300-603026

BACKGROUND/EXPLANATION:

The Department of Transportation is seeking to pay the Living Classrooms Foundation for mowing and flower bed maintenance. The Purchase Order No. 515268 was in place for this job, but expired on November 02, 2012. The company acted in good faith and has provided the needed services.

The Department of Transportation received the invoice after the purchase order was closed out. Consequently, there is not a purchase order in place for the Department of Transportation to make payment for the work that has been done.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

PROTEST AND CORRESPONDENCE WAS RECEIVED FROM MS. KIM A. TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board ratified services provided and approved the payment to the Living Classrooms Foundation. The Mayor **ABSTAINED**. The President **ABSTAINED**.

Kim A. Trueheart

October 16, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of poor fiscal administration and management by the Mayor of Baltimore City and the various Departments and Agencies under our mayor's leadership and direction.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Pages 23, Department of Transportation – Ratification & Approval of Payment, if approved:
 - i. The agreement appears excessive;
 - ii. The previous agreement expired on November 2, 2012, yet this request is asking permission to pay for services provided October 1, 2012 through November 16, 2012;
 - iii. The period of performance for this request should be limited to the period November 3, 2012 through November 16, 2012;
 - iv. Please provide access for inspection the document(s) which clarifies the period of performance for this request and the scope of work.
3. How the protestant will be harmed by the proposed Board of Estimates' action: While the work to be performed is welcomed in the underserved communities of my home town, it appears that Living Classrooms Foundation has been extended unusual latitude in delivering its services to the City of Baltimore. This latitude and waiving of normal contractual protocols is concerning and leads me to believe that my tax dollars are NOT being spent in the most beneficial manner. As a citizen I am significantly impacted by our underserved youth, who because they observe the lack of concern for and investment in their well being, make everyday life choices which often result in grave harm to others, as evidenced by my own family tragedies.
4. The remedy I seek and respectfully request is that this agreement NOT be approved for the services NOT covered by the expired agreement and instruct the contractor that similar acts in the future may result in their suspension from Baltimore City contract work.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on October 16, 2013.

5519 Belleville Ave
Baltimore, MD 21207

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely, Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

Department of Transportation – Ratification & Approval of Payment

ACTION REQUESTED OF B/E:

The Board is requested to ratify services provided and approve a payment to the Living Classrooms Foundation. The services were provided October 1, 2012 through November 16, 2012.

AMOUNT OF MONEY AND SOURCE:

\$20,879.34 – 1001-000000-5016-382300-603026

BACKGROUND/EXPLANATION:

The Department of Transportation is seeking to pay the Living Classrooms Foundation for mowing and flower bed maintenance. The Purchase Order No. 515268 was in place for this job, but expired on November 02, 2012. The company acted in good faith and has provided the needed services.

The Department of Transportation received the invoice after the purchase order was closed out. Consequently, there is not a purchase order in place for the Department of Transportation to make payment for the work that has been done.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

5519 Belleville Ave
Baltimore, MD 21207

MINUTESBureau of Water & Wastewater - Release of Retainages

The Board is requested to approve and authorize execution of the release of retainage agreements for the following contractors for the various contracts:

<u>Contractor</u>	<u>Contract No.</u>	<u>Retainage Amount</u>
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RELEASE OF RETAINAGE AGREEMENTS

- | | | |
|---|------|--------------|
| 1. Monumental Paving & Excavating, Inc. | 7761 | \$158,843.73 |
|---|------|--------------|

Account: 9958-906101-9520-000000-200001

All work on Contract No. 7761, Drainage Repairs and Improvements, Various Locations, was completed on February 29, 2012, and the contractor has requested a total release of retainage in the amount of \$158,843.73. The City holds funds in the amount of \$158,843.73.

- | | | |
|--------------------------------|---------|--------------|
| 2. Casper Colosimo & Son, Inc. | WC 1218 | \$ 37,400.00 |
|--------------------------------|---------|--------------|

Account: 9960-904645-9557-000000-200001

Casper Colosimo & Son, Inc. was granted final acceptance of Water Contract 1218, Hanover Street Bridge Over Patapsco River 30" Steel Water Main Replacement on May 08, 2013. The contractor, Casper Colosimo & Son, Inc. has requested a release of retainage in the amount of \$37,400.00 for Water Contract 1218.

- | | | |
|--------------------------------|---------|--------------|
| 3. Casper Colosimo & Son, Inc. | WC 1180 | \$100,130.99 |
|--------------------------------|---------|--------------|

Account: 9960-904688-9557-000000-200001

All work on Water Contract 1180, Falls Road Water Main Replacement, is 100% complete and the contractor, Casper Colosimo & Son, Inc. has requested an early reduction partial

MINUTESBureau of Water & Wastewater - cont'd

release of retainage in the amount of \$100,130.99. The City holds funds in the amount of \$101,130.99. The remaining \$1,000.00 is sufficient to protect the interests of the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the release of retainage agreements for the aforementioned contractors.

MINUTES

Bureau of Water and - Agreement
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Corrpro Companies, Inc., for Project 1144.2, Cathodic Protection Services. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - 9960-905658-9557-900020-703032

BACKGROUND/EXPLANATION:

Corrpro Companies, Inc., will provide review of new and replacement designs for implementation of proper corrosion control measures, perform field investigations, as required to determine the corrosiveness of individual project site soils and to evaluate stray current interference effects, prepare corrosion control designs, evaluate the City's water main distribution system to identify areas of concern with respect to corrosion from soil and/or stray current, design corrosion monitoring and corrosion control systems for specific structures/facilities, as needed.

MBE/WBE PARTICIPATION:

MBE: EBA Engineering, Inc. 27.00%

WBE: Phoenix Engineering, 9.00%
Inc.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTESBW&WW - cont'd**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$850,000.00	9960-903130-9558	9960-905658-9557
Water Revenue	Constr. Reserve	900020-3
Bonds	Cathodic Protection	Engineering

The funds are required to cover the cost of the award for Project 1144.2, Cathodic Protection Services.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Corrpro Companies, Inc., for Project 1144.2, Cathodic Protection Services. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement (LDA) with the Horizontal Housing Company, developer, for the sale of the City-owned properties located at 1522 and 1524 Baldwin Street.

AMOUNT OF MONEY AND SOURCE:

\$ 6,000.00 - 1522 Baldwin Street
6,000.00 - 1524 Baldwin Street
\$12,000.00 - Purchase Price

The City will convey all of its rights, title, and interest in 1522 and 1524 Baldwin Street for the price of \$12,000.00 which will be paid at the time of settlement.

BACKGROUND/EXPLANATION:

The Developer will purchase the vacant lots known as 1522 and 1524 Baldwin Street from the City for use as a community garden. The purchase price and improvements to the site will be financed through private sources. The LDA restricts the use of the property to community managed open space and gives the City a right of first refusal and the City will be entitled to a share of any profits if the purchaser should transfer the properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's appraisal policy, unimproved real property with an assessed value of \$2,500.00 or less does not require an appraisal. These vacant lots are assessed at \$1,100.00 each. The City will sell the properties for the price of \$6,000.00 each, which is higher than the assessed value.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with the Horizontal Housing Company, developer, for the sale of the City-owned properties located at 1522 and 1524 Baldwin Street.

MINUTES

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a side yard land disposition agreement (LDA) with The Pentecostal Faith Church, developer, for the sale of the City-owned property located at 1200 Eutaw Place.

AMOUNT OF MONEY AND SOURCE:

\$1,826.00 - Purchase Price

The City will hold \$400.00 in escrow for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services.

BACKGROUND/EXPLANATION:

The developer will use private funding to pay for the acquisition and maintenance of the property.

The DHCD's Land Resources Division, on behalf of the City, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhood.

The City has agreed to convey the property known as 1200 Eutaw Place to the adjacent property owner. As a condition of conveyance, The Pentecostal Faith Church has agreed to the terms of the LDA, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition); Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

The aforementioned property was journalized and approved for sale on December 22, 2010.

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the side yard land disposition agreement with The Pentecostal Faith Church, developer, for the sale of the City-owned property located at 1200 Eutaw Place.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with East Baltimore Historic I, LLC, developer, for the sale of the properties located at 1115 and 1117 N. Caroline Street.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00 - 1115 N. Caroline Street
2,500.00 - 1117 N. Caroline Street
\$5,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

East Baltimore Historic I, LLC will rehabilitate the vacant properties located at 1115 and 1117 N. Caroline Street for sale as single family homes. The properties are within the Gay Street Community. The purchase price and improvements to the sites will be funded through private and state funding.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The waiver valuation determined the price for the properties to be the following:

- 1117 N. Caroline Street - \$ 6,484.00
- 1115 N. Caroline Street - \$14,300.00

The properties are being sold to East Baltimore Historic I, LLC for less than the waiver valuation price because of the following reasons:

1. the renovations will be a specific benefit to the immediate community,

MINUTES

DHCD - cont'd

2. this transaction will eliminate blight from the block, thus eliminating blight from the neighborhood,
3. this sale and rehabilitation will return vacant buildings to the tax rolls of Baltimore City, and
4. the properties are being sold for less than the value determined by the waiver valuation process because of their condition, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The developer has agreed to comply with the Minority and Women's Business Enterprise Program of Baltimore City.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with East Baltimore Historic I, LLC, developer, for the sale of the properties located at 1115 and 1117 N. Caroline Street.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Samko, LLC, developer, for the sale of the properties located at 1220, 1340, and 1342 Druid Hill Avenue, 1929 McCulloh Street, 420 E. Lafayette Avenue, 422 E. Lafayette Avenue, and 2409 Lakeview Avenue.

AMOUNT OF MONEY AND SOURCE:

\$ 4,000.00 - 1220 Druid Hill Avenue
 4,000.00 - 1340 Druid Hill Avenue
 8,000.00 - 1342 Druid Hill Avenue
 3,000.00 - 1929 McCulloh Street
 15,000.00 - 2409 Lakeview Avenue
 1,000.00 - 420 E. Lafayette Avenue
10,000.00 - 422 E. Lafayette Avenue
\$45,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

Samko, LLC will purchase the five vacant row houses known as 1220, 1340, and 1342 Druid Hill Avenue, 1929 McCulloh Street, and 422 E. Lafayette Avenue for rehabilitation as single family rentals, and 2409 Lakeview Avenue for rehabilitation and re-sale as a single family home. 420 E. Lafayette Avenue will be purchased for construction as a single family rental. The properties are located within the Upton, Reservoir Hill, Madison Park, and Greenmount West Communities. The purchase price and improvements will be financed through private funding.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties are being sold to Samko, LLC for \$45,000.00 total. The waiver valuation process determined the total value of the vacant buildings and lot to be \$64,000.00. The properties are being sold to Samko, LLC for less than the waiver valuation price because of the following reasons:

1. the renovations will be a specific benefit to the immediate community,

MINUTES

DHCD - cont'd

2. this transaction will eliminate blight from the block, thus eliminating blight from the neighborhood,
3. this sale and rehabilitation will return vacant properties to the tax rolls of Baltimore City, and
4. the properties are being sold for less than the value determined by the waiver valuation process because of their condition, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purpose or rehabilitation. Therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Samko, LLC,

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement (LDA) with Mr. Juan Caceda-Huaman, developer, for the sale of the City-owned properties located at 3703 Edmondson Avenue and 2530 N. Ellamont Street.

AMOUNT OF MONEY AND SOURCE:

\$ 4,000.00 - 3703 Edmondson Avenue
4,000.00 - 2530 N. Ellamont Street
\$ 8,000.00 - Purchase Price

The City will convey all of its rights, title, and interest in 3703 Edmondson Avenue and 2530 N. Ellamont Street for the price of \$4,000.00 each, which will be paid at the time of settlement.

BACKGROUND/EXPLANATION:

The purchase price and improvements to the site will be financed through private funding.

The project will consist of the City-owned vacant buildings to be rehabilitated and maintained as single family rental properties, rented at market rate. The property located at 3703 Edmondson Avenue is within the Allendale Neighborhood and 2530 N. Ellamont Street is within the Hanlon-Longwood Neighborhood.

The properties were journalized and approved on December 2, 2010 and November 9, 2009, respectively.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PRICE:

The properties at 3703 Edmondson Avenue and 2530 N. Ellamont Street are being sold for \$4,000.00 each, for a total of \$8,000.00. The waiver valuation process determined the price for the properties to be \$7,500.00 each, for a total of \$15,000.00.

MINUTES

DHCD - cont'd

The properties are being sold to Mr. Caceda-Huaman for less because of the following reasons:

1. the renovation will be to the specific benefit to the immediate community,
2. this transaction will eliminate blight from the block, and eliminate blight from the neighborhood,
3. this sale and rehabilitation will return a vacant building to the tax rolls, and
4. the property is being sold less than the waiver-determined value because of its condition, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The developer will purchase the properties for less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Mr. Juan Caceda-Huaman.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement (LDA) with Mr. Reynaldo S. Josol and Ms. Maria B. Josol, developer, for the sale of the City-owned property located at 2931 Walbrook Avenue.

AMOUNT OF MONEY AND SOURCE:

\$3,300.00 - Purchase Price

BACKGROUND/EXPLANATION:

The developer will acquire and renovate the property with private funds.

The project will consist of the vacant building being totally rehabilitated and returned to residential use as a single-family dwelling. When completed, the property will be rented to a tenant at market rate.

The property was journalized and approved for sale on April 8, 2011.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was priced at \$7,500.00, pursuant to the Appraisal Policy of Baltimore City. It is assessed by SDAT at \$3,000.00. It will be sold for \$3,300.00.

The subject property is being sold below the price determined in accordance with the Appraisal Policy of Baltimore City for the following reasons:

1. specific benefit to the immediate community for revitalization through residential occupancy,
2. elimination of blight and neighbor stabilization, and
3. economic development, returning the property to productive use and to the active tax rolls of the City.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Mr. Reynaldo S. Josol and Ms. Maria B. Josol.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a local government resolution in support of the Housing Authority of Baltimore City (HABC) application to the Maryland Department of Housing and Community Development (MD-DHCD) Community Legacy Program (CLP).

AMOUNT OF MONEY AND SOURCE:

\$320,000.00 - MD-DHCD, CLP

BACKGROUND/EXPLANATION:

The HABC, as part of its mission to ensure that all citizens of Baltimore have access to adequate and affordable housing opportunities in safe, livable and decent neighborhoods, proposes to renovate two vacant, residential, HABC-owned properties located at 1803 and 1815 Barclay Street in the Greenmount West neighborhood.

If awarded, the grant will provide gap funding to complete the rehabilitation project in order to provide residential rental units to low-income residents on the public housing waiting list. The renovation of these properties complements the City's Vacants to Value initiative to facilitate investment in areas of strength and will complement recent and ongoing revitalization projects in the community including the Baltimore Design School, the City Arts artist housing project, and the adjacent Barclay Street Park project. The renovation of these two corner properties will support future efforts to rehabilitate the entire block.

As part of the application process, the Housing Authority of Baltimore City Board of Commissioners approved a resolution of support on October 1, 2013.

MINUTES

Department of Housing and - First Amendment to
Community Development Agreement of Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first amendment to agreement of lease with the Magna Baltimore Technical Training Center, L.L.C., tenant, for a portion of the property known as 4910 Park Heights Avenue.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On December 17, 2003, the Board approved the original lease agreement for the property known as 4910 Park Heights Avenue. The lease required the tenant to renovate the property and operate a job training program at the property. The tenant completed the renovations and has operated the property in accordance with the lease and has timely paid all sums due under the lease. The lease terminates on June 30, 2014 and the tenant was given the option to terminate the lease earlier upon appropriate notice. The tenant delivered such notice to terminate the lease effective December 31, 2013.

This first amendment to agreement of lease amends the lease as follows:

- (a) the lease will terminate on December 31, 2013,
- (b) the tenant will have the right to install a commemorative plaque at the property relating to its renovation of the property and operation of its job training program,
- (c) the tenant will donate the equipment presently located on the property and used in its job training program to the City,
- (d) establishes a protocol for a closeout environmental survey of the property and the City accepting same and deleting the three year environmental indemnification as contained in the lease, and

MINUTES

DHCD - cont'd

- (e) establishes a method to prorate expenses and taxes to the new termination date.

All other terms and conditions of the original lease remain unchanged.

This first amendment to agreement of lease was approved by the Space Committee on October 2, 2013.

MBE/WBE PARTICIPATION:

The tenant's obligations to comply with the City's MBE/WBE requirements is not affected by the first amendment to agreement of lease.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the local government resolution in support of the Housing Authority of Baltimore City application to the Maryland Department of Housing and Community Development Community Legacy Program.

MINUTES

Office of the Labor Commissioner - FY 2014 Salary Scales

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the Salary Scales for FY 2014 for the City Union of Baltimore (CUB), and AFSCME Locals 44, 558, and 2202.

AMOUNT OF MONEY AND SOURCE:

The FY 2014 Budget provides for a 2% across the Board wage increase for City employees.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance (MERO), the Office of the Labor Commissioner (OLC) has started negotiations with CUB and AFSCME Locals 44, 558, and 2202. The wage increase will be provided to City employees on the following notation of the submitted salary scales by the Board.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the Salary Scales for FY 2014 for the City Union of Baltimore and AFSCME Locals 44, 558, and 2202.

MINUTES

Office of the Labor Commissioner - Memorandum of Understanding
FY 2014 - 2015 Managerial
And Professional Society of
Baltimore, Inc.

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the memorandum of understanding (MOU) with the Managerial and Professional Society of Baltimore, Inc. (MAPS).

AMOUNT OF MONEY AND SOURCE:

The budget provides for a 2% across the Board wage increase each year.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance (MERO), the meet and confer process has been concluded with MAPS for Fiscal Year 2014 - 2015. The results of this process have been reduced to writing in the form of the MOU.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the memorandum of understanding with the Managerial and Professional Society of Baltimore, Inc.

MINUTES

Office of the Labor Commissioner - Memoranda of Understanding
FY 2014 - 2016 for the
Baltimore Fire Fighters and
Baltimore Fire Officers
Unions

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the FY 2014 - 2016 memoranda of understanding (MOU) between the City of Baltimore and the following unions:

- 1) Baltimore Fire Fighters, Local 734, IAFF, ALC-CIO, CLC and
- 2) Baltimore Fire Officers, Local 964, IAFF, ALC-CIO, CLC.

AMOUNT OF MONEY AND SOURCE:

Wage increases are budgeted

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance (MERO), negotiations were conducted with the Baltimore Fire Fighters, Local 734 and the Baltimore Fire Officers, Local 964 (Unions) for Fiscal Years 2014 - 2016. The negotiations resulted in a demand for arbitration and three days of hearings. Prior to completion of the arbitration process, the parties reached an agreement which was ratified by the membership. The results of the ratified agreements have been reduced to writing in the form of the MOU.

PROTEST AND CORRESPONDENCE WAS RECEIVED FROM MS. KIM A. TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

Kim A. Trueheart

October 16, 2013

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City and the various Departments and Agencies under her leadership and direction.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Pages 44, Office of the Labor Commissioner – Memoranda of Understanding FY 2014 – 2016 for the Baltimore Fire Fighters and Baltimore Fire Officers Unions, if approved:
 - i. Please provide for inspection the following:
 1. Memoranda of Understanding FY 2014 – 2016 for the Baltimore Fire Fighters and Baltimore Fire Officers Unions;
 - ii. This item fails to request approval by the BOE of this MOU;
 - iii. The terms reported by the media appear to be unreasonable and outrageous considering the municipal budget is reportedly in crisis.
3. How the protestant will be harmed by the proposed Board of Estimates' action: The MOU must reflect the austere budget constraints all other segments of our municipal government appear to be burdened with operating within. Media reports depict an outrageously generous agreement which unfairly rewards these employees with pay increases that exceed the current inflation rate by more than 13%, while other municipal employees are only receiving a 2% increase. As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden will be exacerbated by the continued wasteful spending by the Baltimore City municipal entities within this administration.
4. The remedy I seek and respectfully request is that this action shall not be NOTED as received on the routine agenda and that the Labor Commission present the terms and conditions as an informational briefing for the public prior to a vote on this matter.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on October 16, 2013.

5519 Belleville Ave
Baltimore, MD 21207

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Office of the Labor Commissioner - cont'd

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the FY 2014 - 2016 memoranda of understanding between the City of Baltimore and the Baltimore Fire Fighters, Local 734, IAFF, ALC-CIO, CLC and the Baltimore Fire Officers, Local 964, IAFF, ALC-CIO, CLC Unions.

MINUTES

Police Department - Grant Awards**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the following grant awards:

1. **GOVERNOR'S OFFICE OF CRIME CONTROL** **\$203,580.00**
AND PREVENTION (GOCCP)/CRIME ANALYSIS
ENHANCEMENT

Account: 5000-596214-2021-212600-600000

Baltimore's Crime Analysis Enhancement Initiative provides support to the Baltimore Police Department to foster and support the exchange of crime data among law enforcement partners and agencies within Maryland and surrounding states. The grant funds will provide salaries for three crime analysts to work within the Baltimore Police Department's Crime Analysis Unit to conduct the initiative. The period of the grant award is October 1, 2013 through September 30, 2014.

2. **GOVERNOR'S OFFICE OF CRIME CONTROL** **\$ 45,000.00**
AND PREVENTION (GOCCP)/BALTIMORE'S FAMILY
CRIMES VICTIM ADVOCATE

Account: 5000-598614-2013-688000-601009

The Baltimore Family Crimes Victim Advocate program is designed to provide crisis counseling, safety planning and resource identification to adult victims of domestic violence. The Victim Advocate will also accompany victims to court and offer support throughout the court proceedings. The period of the grant award is July 01, 2013 through June 30, 2014.

MINUTES

Police Dept. - cont'd

The grant award is late because of a delay at the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the aforementioned grant awards.

MINUTESPolice Department - Grant Adjustment Notice**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the grant adjustment notice (GAN) from the United States Department of Justice. The GAN will extend the grant end date to March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-468311-2252-694201-600000

BACKGROUND/EXPLANATION:

On October 20, 2010, the Board approved a grant award for the 2010 JAG VI grant program in the amount of \$1,171,168.00. The grant supports the City of Baltimore's public safety strategy to reduce violent crime and strengthen public trust through targeted enforcement, community engagement and strengthening partnerships among criminal justice agencies.

The GAN no-cost extension will allow additional time to exhaust all grant funding.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE NO-COST TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved acceptance of the grant adjustment notice from the United States Department of Justice.

MINUTES

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Turnaround, Inc. The period of the agreement is October 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$34,500.00 - 5000-598114-2252-688000-607001

BACKGROUND/EXPLANATION:

On August 21, 2013, the Board approved an award from the Governor's Office of Crime Control and Prevention for the SART Vertical Advocacy Grant.

The award will fund a Victim's Advocate who will provide crisis response, support and advocacy to victims of sexual assault. The Victim Advocate will be employed by Turnaround, Inc. and will collaborate with the Baltimore Police Department's Sex Offense Unit to improve case investigation protocols.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Turnaround, Inc.

MINUTES

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the grant adjustment notice from the Maryland Emergency Management Agency (MEMA).

AMOUNT OF MONEY AND SOURCE:

\$3,388.00 - 4000-471112-2023-212600-60000

BACKGROUND/EXPLANATION:

On February 1, 2012, the Board approved a grant award agreement with MEMA for the FY 2011 Port Security Grant Program (PSGP) in the amount of \$28,200.00. On August 15, 2012, the Board approved a grant adjustment notice for an increase in the amount of \$59,234.35, making the new grant total \$87,434.35.

This grant adjustment notice in the amount of \$3,388.00 will make the new total \$90,822.35. Activities implemented under the PSGP must support terrorism preparedness by building or enhancing capabilities that relate to the prevention of, protection from or response to terrorism.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE GRANT ADJUSTMENT.

UPON MOTION duly made and seconded, the Board approved acceptance of the grant adjustment notice from the Maryland Emergency Management Agency.

MINUTES

Police Department - Grant Award Letter of Intent

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award letter of intent from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the award is October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$67,600.00 - 4000-474114-2252-688000-600000

BACKGROUND/EXPLANATION:

On September 13, 2013, the GOCCP released a letter of intent to the Department for the "SART Coordination" grant program. This award will fund the salary of the SART Coordinator who will work in conjunction with the Sexual Assault Response Team and aid in the effort to reduce and assist sexual assault victims in Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of a grant award letter of intent from the Governor's Office of Crime Control and Prevention.

MINUTES

Bureau of the Budget and - Supplementary General Fund
Management Research Operating Appropriation

ACTION REQUESTED OF B/E:

The Board is requested to approve a supplementary General Fund operating appropriation to the MR: Mayor's Office of Human Services - Service 356, Administration to provide funding for additional operating expenses.

AMOUNT**SOURCE:**

\$600,000.00

Pimlico Area Local Impact Aid -
 VLT Revenue

BACKGROUND/EXPLANATION:

Subtitle 9-1A-27 of Chapter 4 of 2007 Senate Bill 3 provides that 75% of the local impact grants received by the City will be distributed in a manner that is consistent with the Park Heights Master Plan. Of this 75%, ten percent has been allocated for human services. These funds will be utilized for programs focusing on outcomes related to Youth Development, Mental Health, and HIV.

APPROVED FOR FUNDS BY FINANCE**PROTEST AND CORRESPONDENCE WAS RECEIVED FROM MS. KIM A. TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved the supplementary General Fund operating appropriation to the MR: Mayor's Office of Human Services - Service 356, Administration to provide funding for additional operating expenses. The President

ABSTAINED.

Kim A. Trueheart

October 16, 2013

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration by the Department of Housing and Community Development (DHCD).

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self.
2. What the issues are:
 - a. Page 50, Bureau of the Budget and Management Research (BBMR) – Supplementary General Fund Operating Appropriation, if approved:
 - i. It is NOT clear how this increase will be used as the “request” and “background” statements are conflicting.
 1. The Action Requested states “for additional operating expenses”, while the Background/Explanation states “for programs focusing on outcomes related to Youth Development, Mental Health, and HIV”;
 2. Please provide access to the documents which discern whether these funds will be used to pay for labor, programming/services or a combination.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden will be exacerbated by the continued wasteful spending by the Baltimore City municipal entities within this administration.
4. Remedy I desire: The remedy I seek and respectfully request is that this action be delayed until BBMR provides greater public transparency into the financial management matters related to the Pimlico Area Local Impact Aid – VLT Revenue. This item should be removed from the routine agenda and an informational briefing should be added to the non-routine agenda providing details of the Fiscal Year 2013-2014 Video Lottery Terminal Revenue Multi-Year Spending Plan, Pimlico Area Local Impact Aid approved by the Mayor on July 25, 2013.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on October 16, 2013.

5519 Belleville Ave
Baltimore, MD 21207

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Bureau of the Budget and - Supplementary General Fund
Management Research Operating Appropriation

ACTION REQUESTED OF B/E:

The Board is requested to approve a supplementary General Fund operating appropriation to the MR: Mayor's Office of Human Services - Service 356, Administration.

AMOUNT**SOURCE:**

\$218,623.00

State Race Track Grant

BACKGROUND/EXPLANATION:

House Bill 102 of the 2013 Maryland General Assembly provides \$273,729.00 in proportional distribution to Baltimore City. Of this, 80% (\$218,623.00) is designated for Human Services in the Park Heights area. The funds will be used for programming around youth development, evaluation of the funded programming, and technical assistance for the providers.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved a supplementary General Fund operating appropriation to the MR: Mayor's Office of Human Services - Service 356, Administration. The President **ABSTAINED**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agency
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

4225 - 4226

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Water & Wastewater

1. WC 1265, Sidewalk Restoration	Manuel Luis Construction Co., Inc.	\$563,000.00
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MBE: National Construction, Inc. d/b/a National Concrete	\$80,000.00	14.20%
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WBE: S&L Trucking, LLC	\$17,550.00	3.11%
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MWBOO FOUND VENDOR IN COMPLIANCE

2. SWC 13310, Cell 6 Leachate Conveyance System Improvements at the Quarantine Road Landfill	<u>REJECTION:</u> On September 18, 2013, the Board opened one bid for SWC 13310. The low bid was significantly higher than what was budgeted for the project, and was in non-compliance for the MBE/WBE requirement. Subsequently, the Bureau of Water & Wastewater concluded that it is in the best interest of the City to reject the bid. Permission to re-advertise will be requested at a later date.
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Department of Transportation

3. TR 13311, Traffic Signal Construction and Rewiring Citywide JOC	<u>REJECTION:</u> On September 25, 2013, the Board opened one bid for TR 13311. The sole bid of \$4,368,741.00 is 45.17% over the engineer's estimates of \$3,009,416.50. Due to the bidder exceeding the engineer's estimate beyond the department's budget capacity, the Department of Transportation believes that it is in the best interest of the City to reject the bid and request the Board's permission to re-advertise this project.
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MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

4. B50002883, Fire Tools, Equipment, & Repair Parts		\$150,000.00
	Group 1 Witmer Public Safety Group, Inc. d/b/a Mason-Dixon Fire Equipment	\$ 75,000.00
	Groups 2-11 Municipal Emergency Services, Inc.	\$ 75,000.00

MWBOO GRANTED A WAIVER.

5. B50003164, Trees for Fall 2013 and Spring 2014, Tree Baltimore		\$511,400.50
	Clear Ridge Nursery, Inc.	\$ 22,317.50
	Shemin Nurseries, Inc.	\$489,083.00

MWBOO GRANTED A WAIVER.

6. B50003020, Pavement Restoration for Patterson Park	REJECTION: On July 03, 2013, the Board opened the sole bid for B50003020. The sole bidder's prices greatly exceeded the agencies anticipated budget for this project.
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MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>			
1. Adama Jalloh	Nurse Family Partnership, (NFP) - Unit 2 Training Denver, Co. Oct. 21 - 25, 2013	DHMH Home Visiting Grant	\$1,413.40
The airfare in the amount of \$410.80 was prepaid on a City procurement card issued to Ms. Jacquelyn Duvall-Harvey. The amount to be disbursed to Ms. Jalloh is \$1,002.60.			
2. Lori Toscano	Cure Violence Brazil Assessment Sao Paulo, Brazil October 20 - 30, 2013		\$ 0.00
All costs covered by Cure Violence. This request is for permission only. Pursuant to AM 240-3 that Board of Estimates approval is required if "...the trip will require travel outside the continental US regardless of source of funds, cost of the trip, or length of absence..."			
3. Laura Fox	American Public Health Association Boston, MA Nov. 03 - 06, 2013 (Reg. Fee \$670.00)	Walmart Grant	\$1,803.75

The allowed subsistence is \$229.00 per day. The hotel rate is \$223.20 per night. The Department is requesting an additional \$34.00 per day, for a total of \$102.00, for meals.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
4. Rodney E. Hill	Discipline and Internal Investigations Las Vegas, NV Dec. 15 - 18, 2013 (Reg. Fee \$895.00)	Asset Forfeiture Funds	\$1,790.80

UPON MOTION duly made and seconded, the Board approved the travel requests.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|--|-------------|---------|
| 1. SECURITY EQUIPMENT CO. | \$42,799.00 | Low Bid |
| Solicitation No. B50003155 - Toro 74928 Z6000 Series Mowers and Toro Walk-Behind Mower - Department of General Services - Req. No. R640285 | | |
| 2. WORKPLACE ESSENTIALS, INC. | \$10,000.00 | Renewal |
| Contract No. B50002176 - Hand Free Sanitary Disposal Service - Department of General Services - P.O. No. P518554 | | |

On October 27, 2011, the City Purchasing Agent approved the initial award in the amount of \$9,991.00. The award contained two 1-year renewal options. On September 26, 2012, the City Purchasing Agent approved the first renewal in the amount of \$10,000.00. This final renewal in the amount of \$10,000.00 is for the period November 8, 2013 through November 7, 2014.

- | | | |
|---|-------------|---------|
| 3. INDUSTRIAL POWER TRANSMISSION, LLC | \$20,000.00 | Renewal |
| Contract No. 07000 - Provide Power Transmission Parts - Department of Public Works - P.O. No. P522038 | | |

On November 26, 2012, the City Purchasing Agent approved the initial award in the amount of \$12,912.78. The award contained one 1-year renewal option. On March 15, 2013, the City Purchasing Agent approved an increase in the amount of \$7,000.00. This final renewal in the amount of \$20,000.00 is for the period November 20, 2013 through November 19, 2014.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 4. FASTENAL COMPANY | \$ 0.00 | Renewal |
|---------------------|---------|---------|
- Contract No. B50002162 - Railroad Spikes - Department of Public Works - P.O. No. P518755

On November 16, 2011, the Board approved the initial award in the amount of \$40,000.00. The award contained two 1-year renewal options. On August 29, 2012, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period November 18, 2013 through November 17, 2014.

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| 5. ADP, INC. | | Rescind Award |
|--------------|--|---------------|
- Solicitation No. B50002898 - Flexible Spending Account (FSA) Administration - Department of Human Resources - Req. No. R628307

ADP was awarded the contract in the amount of \$38,060.00 on September 18, 2013. ADP requested an amendment to the agreement terms after award, which Law determined to be materially modifying the terms of the solicitation.

- | | | |
|--------------------------------------|--------------|---------------|
| 6. PARENTEBEARD, LLC DBA
VANTAGEN | \$ 43,000.00 | Highest Score |
|--------------------------------------|--------------|---------------|
- Solicitation No. B50002898 - Flexible Spending Account (FSA) Administration - Department of Human Resources - Req. No. R628307

The period of the award is October 16, 2013 through December 31, 2015, with two 1-year renewal options remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

7. GREER INDUSTRIES, INC.
 d/b/a GREER LIME COMPANY \$300,000.00 Renewal
 Contract No. B50001654 - Quick Lime for Water Filtration
 Plants - Department of Public Works, Bureau of Water and
 Wastewater - P.O. No. P515526

On November 17, 2010, the Board approved the initial award in the amount of \$647,250.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$300,000.00 is for the period January 1, 2014 through December 31, 2014.

MWBO GRANTED A WAIVER.

8. ASSOCIATED BLACK
 CHARITIES, INC. \$9,376,853.00 Increase
 Contract No. B50002790 - Provide Fiscal Agent Services for the
 Ryan White Part A Operations - Health Department - P.O. No.
 P524565

On August 14, 2013, the Board approved the initial award in the amount of \$280,355.00. The award contained three 1-year renewal options. This increase in the amount of \$9,376,853.00 is necessary for the Associated Black Charities to award to the sub grantees for the Ryan White Program. This increase makes the total contract amount \$9,657,208.00.

MWBO SET GOALS OF 10% MBE AND 5% WBE.

Bidder requested a waiver.

MWBO FOUND VENDOR IN COMPLIANCE.

PROTEST AND CORRESPONDENCE WAS RECEIVED FROM MS. KIM A. TRUEHEART FOR ITEM NO. 8.

Kim A. Trueheart

October 16, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of poor fiscal administration and management by the Mayor of Baltimore City and the various Departments and Agencies under our mayor's leadership and direction.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 58, Item #8, Bureau of Purchases - ASSOCIATED BLACK CHARITIES, INC. Contract No. B50002790 - Health Department – Contract Increase, if approved:
 - i. MWBOO SET GOALS OF 10% MBE AND 5% WBE and noted that “Bidder requested a waiver.” Without providing any details of the disposition of the requested waiver.
 1. Please provide access to the document(s) that provide details of the disposition of the requested waive.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I am significantly impacted by poor fiscal administration and management within my home town government. It is important for the public to feel comfortable that our scarce tax dollars are NOT being haphazardly expended and thus potentially producing little or NO public benefit. Waiving participation goals is in direct violation of the LAW!!!!!!!
4. The remedy I seek and respectfully request is that this contract NOT be approved without imposing minority and women-owned business participation goals.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on October 16, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

- | | | |
|--|--------------|---------|
| 9. OSBURN ASSOCIATES, INC. | \$ 20,000.00 | Renewal |
| Contract No. B50002672 - U Channel Posts - Department of Transportation - P.O. No. P521890 | | |

On November 7, 2012, the Board approved the initial award in the amount of \$40,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$20,000.00 is for the period November 7, 2013 through November 6, 2014, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|-------------|
| 10. GEIGER PUMP AND EQUIPMENT COMPANY | \$100,000.00 | Sole Source |
| Solicitation No 08000 - ITT Gould and ITT-Allis Chalmers Pumps Parts - Department of Public Works, Water and Wastewater - Req. No. R643807 | | |

An intent to waive competition was advertised (B50003179) and no responses received. Geiger Pump and Equipment Company is the manufacturer of ITT Gould and ITT A-C (Allis Chalmers) Pump Parts and their sole supplier.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

11. GEIGER PUMP AND EQUIPMENT

COMPANY	\$200,000.00	Increase
Contract No. 08000 - Moyno Pump Parts and Complete Units - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P516518		

On March 2, 2011, the Board approved the initial award in the amount of \$1,000,000.00. Due to an increase in the agency's requirements an increase in the amount of \$200,000.00 is necessary. This increase in the amount of \$200,000.00 will make the total contract amount \$1,200,000.00. The contract expires on April 14, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of equipment and/or service is recommended.

12. YELLOW HOLDING COMPANY, INC. d/b/a YELLOW TRANSPORTATION	\$ 13,800.00 <u>21,200.00</u> \$35,000.00	Ratification Renewal
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Contract No. 06000 - Transportation Services for Infants and Toddlers Program - Health Department - P.O. No. P520411

On May 9, 2012, the City Purchasing Agent approved the initial award in the amount of \$15,000.00. The award contained three 1-year renewal options. There was a delay with the agency providing necessary information for the Board letter process. The number of clients utilizing this service to attend initial evaluations has increased recently due to increased evaluation site locations. This ratification in the amount of \$13,800.00 is for the period May 15, 2013 through October 15, 2013. The renewal in the amount of \$21,200.00 is for the period October 16, 2013 through May 15, 2014, with two 1-year renewal options remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of equipment and/or service is recommended.

13. G & K SERVICES, CO.	\$ 00.00	Ratification
	<u>280,000.00</u>	Renewal
	<u>\$280,000.00</u>	

Solicitation No. B50001863 - Uniform and Locker Rental with Laundry Service - Agencies: Various - P.O. No.: P517893

On July 13, 2011, the Board approved the initial award. Subsequent actions were approved. Due to an administrative error this contract expired on August 31, 2013, with two 2-year renewal options remaining. However, the vendor continued to supply services to meet the City's needs. It is requested to ratify the period of coverage from September 1, 2013 through October 15, 2013 to prevent a lapse in the contract. No funds are needed to ratify contract. The Board is also requested to approve the first of two, 2-year renewal options. The renewal is for the period October 16, 2013 through August 31, 2015, with one 2-year renewal option remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
14. CREATIVE SOFTWARE SOLUTIONS, LLC	\$ 62,832.00	Ratification Fee
	81,879.00	Direct Subsidy
	152,591.00	Renewal Fee
	201,968.00	Direct Subsidy
	\$499,270.00	Agreement

Solicitation No. 06000 - Manage Taxi Card Program - Health Department - P.O. No.: P520628

On May 13, 2009, the Board approved the initial award. Subsequent actions were approved. The contractor provides management and administrative services, and a pass through for direct subsidies, for the Taxi Card Program. The program provides 24-hour, general purpose curb-to-curb taxi service for senior citizens. The Taxi Card Program is funded through the Statewide Special Assistance Program. The contract included four, 1-year renewal options, three of which were exercised by the City.

The agency initially considered issuing a solicitation rather than exercising the final one-year renewal, but determined that negotiation of the terms for the final year of the contract will be more advantageous to the City, as previously no other vendor has submitted a bid.

Therefore, the contract expired on June 30, 2013 while negotiations were proceeding, but the vendor continued to provide services for the seniors.

The Board is requested to ratify services provided July 01, 2013 through October 15, 2013.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The Board is also requested to approve and authorize a renewal of the agreement on amended terms. The period of the renewal and amended agreement is October 16, 2013 through June 30, 2014 with two one-year renewal options. The above amount for direct subsidy is the City's estimated requirement based upon the City's receipt of grant funds. However, the vendor will supply the City's entire requirement, be it more or less. The vendor's fee is a set amount of all services required under the agreement.

MWBOO SET GOALS OF 3% MBE and 1% WBE.

MBE: Sue Ann's Office Supply	.85%	\$ 874.00
J & P Childs Transportation*	2.15%	\$ 0.00

WBE: Curry Printing & Copy Center	1.00%	\$23,473.00
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* Per contracting agency, transportation services were eliminated due to budget constraints.

MWBOO FOUND VENDOR IN COMPLIANCE.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

15. <u>HMO</u>		
a. UNITED HEALTHCARE	\$21,700,000.00	
INSURANCE COMPANY		
b. AETNA HEALTH AND LIFE	4,700,000.00	
INSURANCE COMPANY		
c. KAISER PERMANENTE	<u>10,800,000.00</u>	
FOUNDATION INSURANCE		
COMPANY	\$37,200,000.00	

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

POS

d. UNITED HEALTHCARE INSURANCE COMPANY	\$25,700,000.00
e. AETNA HEALTH AND LIFE INSURANCE COMPANY	<u>2,100,000.00</u>
	\$27,800,000.00

Extension/Increase of
Requirements Contract

Contract No. B50000452 - Health Maintenance Organization (HMO) and Point of Service (POS) Medical Plans for City Employees/Retirees and Dependents - Department of Human Services - Req. No. N/A

On August 6, 2008, the Board approved the initial award to United HealthCare Insurance Company and Kaiser Permanente Foundation Insurance Company and on December 10, 2008, the Board approved an additional award to Aetna Health and Life Insurance Company. The contract includes three renewals. Subsequent actions have been approved. The final renewal was approved on October 3, 2012. The requested extension will allow the City time to incorporate recommendations resulting from the Mayor's Ten Year Financial Plan in conjunction with other benefit contracts and recommendations. The requested extension and increase covers the period January 1, 2014 through December 31, 2014 and makes the total contract amount \$414,817,803.00.

MWBOO SET GOALS OF 14% FOR MBE AND 5% FOR WBE.

The MWBOO goals were applied separately on the HMO and POS Administrative Retention Fees.

a. HMO - Aetna Health and Life Insurance Company

MBE: Time Printers, Inc.	\$ 2,905.72	9%
CASI, Inc.	0.00	0%
JUL Enterprise	<u>0.00</u>	<u>0%</u>
Total	\$ 2,905.72	9%

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

WBE: Well Workplace d/b/a Well Advantage	\$21,299.20	67%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Correspondence was received from CASI, Inc. and Jul Enterprises about MBE/WBE compliance of AETNA Health and Life Insurance Company.

b. HMO - Kaiser Permanente Foundation Insurance Company

MBE: Walker Benefit Services, Inc.	\$83,613.00	8.12%
WBE: Optimal Health Quest Management Services	\$ 3,099.00	0.03%
Dana Insurance Services	0.00	0.00%
Total	\$ 3,099.00	0.03%

MWBOO FOUND VENDOR IN COMPLIANCE.c. HMO - United Healthcare Insurance Company

MBE: Time Printers, Inc.	\$ 27,672.00	3.23%
Burs and Garrett	1,365.00	0.16%
Camera Ready	92,141.00	10.78%
Total	\$121,178.00	14.17%
WBE: Mary Kraft & Assoc., Inc.	\$ 36,388.00	4.25%
Well Workplace d/b/a Well Advantage	21,763.00	2.55%
Total	\$ 58,151.00	6.80%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchasesd. POS - United Healthcare Insurance Company

MBE:	Time Printers, Inc.	\$ 38,392.00	3.64%
	Burs and Garrett	845.00	0.08%
	Camera Ready	<u>101,673.00</u>	<u>10.39%</u>
	Total	\$140,910.00	14.11%
WBE:	Mary Kraft & Assoc., Inc.	\$ 63,540.00	6.02%
	Well Workplace, LLC d/b/a Well Advantage	<u>6,950.00</u>	<u>0.66%</u>
	Total	\$ 70,490.00	6.68%

MWBOO FOUND VENDOR IN COMPLIANCE.e. POS - Aetna Health and Life Insurance Company

MBE:	Time Printers, Inc.	\$ 1,564.62	4%
	CASI, Inc.	0.00	0%
	JUL Enterprise	<u>0.00</u>	<u>0%</u>
	Total	\$ 1,564.62	4%
WBE:	Well Workplace, LLC d/b/a Well Advantage	\$11,468.80	28%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

CORRESPONDENCE WAS RECEIVED FROM CASI, INC. AND JUL ENTERPRISE.

Based upon the correspondence received from CASI, Inc. and JUL Enterprises, the Board has requested Mr. Thomas Corey of the Minority and Women's Business Opportunity Office (MWBOO) to investigate the allegations of non-compliance with MWBOO and to determine the efforts that would be necessary for Aetna to come into compliance and report back on the investigation and what actions would be taken and report back to the within 30-days to the Board of Estimates.



1425 Eutaw Place, Suite 1
Baltimore, MD 21217
(410) 400.3950
(410) 400.3952 fax
www.churchaffinityservices.com
www.casifoundation.org

Harriette Taylor
Deputy Controller
100 N. Holiday Street,
Room 204
Baltimore, MD 21202

RE: B5000452

Dear Ms. Taylor:

My name is Myron Howie, CEO of CASI, Inc., a registered City of Baltimore MBE for the past seven years. My wife is the principal of Jul Enterprise. We write to share our frustration with Aetna Life and Casualty's non-responsiveness with regard to the City's MBE process.

Aetna agreed to use the following MBEs: CASI, Inc., Time Printers and Jul Enterprise in 2008 for the City Contract B5000452. Aetna has received several renewals over the last five years with the same MBE/WBE team included.

However, Aetna has been awarded City contracts but has not contacted the above MBEs to enter into an Agreement to perform the agreed upon scope of work. Their failure to do so has meant lost revenue to CASI, Inc. in the amount of \$11,993 and lost revenue to Jul Enterprise in the amount of \$12,680 over the last five years.

We are asking the Board of Estimates to look it into this matter so that it can be properly resolved.

Sincerely,

A handwritten signature in cursive script that reads "Myron D. Howie".

Myron D. Howie
Chairman & CEO
CASI, Inc.

A handwritten signature in cursive script that reads "Jules Dunham Howie".

Jules Dunham Howie
Principal
Jul Enterprise

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|--|--------------|---------|
| 16. LOUIS J. GRASMICK
LUMBER CO., INC. | \$200,000.00 | Renewal |
| Contract No. B50002160 - Supply and Deliver Lumber to Various City Agencies - Agencies: Various - PO No. P518747 | | |

On November 16, 2011, the Board approved the initial award for the amount of \$827,480.00. However, the letter failed to include note that the contract term included a two-year renewal option. Therefore, the Board is requested to approve a correction to the period of coverage and to approve the final renewal option. The period of the renewal is December 01, 2013 through November 30, 2015 with no renewal options remaining.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|-------------------------------|
| 17. EASTBANC TECHNOLOGIES,
LLC | \$ 55,800.00 | Ratification
and Amendment |
| Contract No. 06000 - Microsoft SharePoint Developer's Agreement - Mayor's Office of Information Technology - Req. Nos. Various | | |

The Board is requested to ratify the agreement and approve and authorize execution of the amendment to agreement with EastBanc Technologies, LLC.

The period of the ratification is July 8, 2013 through October 15, 2013. The period of the amendment is October 16, 2013 through May 7, 2013, with four additional one-year renewal options. On May 8, 2013, the Board approved the initial award with EastBanc Technologies, LLC.

This amendment to agreement will provide for the continuation of Microsoft SharePoint development needed for implementation of the Ethics Forms Web Application, which will be used to submit financial disclosures.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, extensions, and ratification and approval of agreement. The Comptroller **ABSTAINED** on item no. 8, item no. 15-a and item no. 15-e.

MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 5** favorable reports on Transfers of Funds approved by the Board of Estimates at its meeting on September 25, 2013.

UPON MOTION duly made and seconded, the Board NOTED the favorable reports from the Planning Commission on Transfers of Funds previously approved by the Board.

MINUTES

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement of Sale with Mt. Olive Holy Evangelistic Church of Baltimore Maryland.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00

BACKGROUND/EXPLANATION:

The purchaser, Mt. Olive Holy Evangelistic Church of Baltimore Maryland is located at 3816 Edmondson Avenue and intends to use the subject property as a parking lot for its members. The Property is being sold for its appraised value of \$2,500.00.

The authority to sell this property was approved under City Council Ordinance No. 99-575, which was approved on December 6, 1999. The property is a vacant lot which is a descriptive property known as Block 2489, Lot 60.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement of Sale with Mt. Olive Holy Evangelistic Church of Baltimore Maryland.

MINUTESSpace Utilization Committee - Renewal of Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve the renewal option of the lease agreement with Howard County and Harford County governments, tenants, for the rental of a portion of the property known as 88 State Circle (basement), consisting of 423.6 square feet of space.

AMOUNT OF MONEY AND SOURCE:

\$9,546.06 - Annual Rent

BACKGROUND/EXPLANATION:

On March 7, 2012, the Board approved the lease agreement for one year commencing December 1, 2011 and terminating November 30, 2012, with the option to renew for another two 1-year terms.

The Harford County and Howard County government will exercise their 2nd renewal option, commencing December 1, 2013 and terminating November 30, 2014. The annual rent will be \$9,546.06. All other terms and conditions of the agreement will remain unchanged.

UPON MOTION duly made and seconded, the Board approved the renewal option of the lease agreement with Howard County and Harford County governments, for the rental of a portion of the property known as 88 State Circle.

MINUTES

Parking Authority of Baltimore City (PABC) - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay AndieMac Waterproofing & Restoration at the Arena Garage.

AMOUNT OF MONEY AND SOURCE:

\$25,586.66 - 2075-000000-5800-408500-603016

BACKGROUND/EXPLANATION:

The Arena Garage, located at 99 South Howard Street, is currently experiencing water leakage from the second floor of the parking structure into the 1st Mariner Arena loading dock directly below. This leakage has caused damage to 1st Mariner Arena equipment and has been a constant disruption to 1st Mariner Arena operations. After visual inspection of the damage and the source of the leakage, the PABC contacted Hoffmann Architects to investigate the water infiltration conditions and to provide recommendations for advisable corrective actions.

Hoffmann Architects' investigation and inspection concluded that one of the expansion joints on the second level of the parking garage was indeed the cause of the leakage and should be replaced immediately to prevent health and safety issues to employees and patrons.

The PABC obtained three proposals for performing the replacement of the expansion joint and found that AndieMac Waterproofing & Restoration's proposal was the lowest bid and as such represents the best value to the Parking Authority and the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

MINUTES

Parking Authority of Baltimore City - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized an expenditure of funds to pay AndieMac Waterproofing & Restoration at the Arena Garage.

MINUTES

Parking Authority of Baltimore City (PABC) - Parking Facilities
Rate Increases

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Parking Facility Rate Increase at the Arena Garage that is managed by the Parking Authority of Baltimore City.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Arena Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. To bring the rates charged at the Arena Garage in line with its surrounding facilities, the PABC staff developed the rate change recommendations. These rate changes were approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes		Proposed Monthly Rate Changes	
Arena Garage		Current	Proposed	
				Current
				Proposed
	Up to 1 hour	\$6.00	\$7.00	Regular Rate \$155.00
	Up to 2 hours	\$8.00	\$9.00	\$160.00
	Up to 3 hours	\$12.00	\$13.00	

MINUTES

Parking Authority of Baltimore City - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Parking Facility Rate Increase at the Arena Garage that is managed by the Parking Authority of Baltimore City.

MINUTES

Bureau of Water and Wastewater (BW&WW) - Post Award
Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of award services agreement with Whitman, Requardt & Associates, LLP, under S.C. No. 877, Enhanced Nutrient Removal Process at the Back River Wastewater Treatment Plant. The period of the agreement is effective upon Board approval for five years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$13,211,341.58 - MDE
463,754.28 - Baltimore City
463,754.29 - Baltimore County
\$14,138,850.15 - 9956-904564-9551-900010-703032

BACKGROUND/EXPLANATION:

Under the terms of this agreement, the consultant will provide Post Award Engineering Services during construction of S.C. 877. The engineering services will include review of shop drawings, response to request for information, review of PCO's, and preparation of operational and maintenance manuals. The consultant will also provide assistance in training the plant operation personnel in the operation and maintenance of equipment and systems furnished under the contract, process control system consultation, integration and coordination, participate in system start up, and develop record drawings. In addition, the consultant will provide personnel for on-site observation and technical support during construction, conduct conditional and final acceptance inspection, and prepare punch list items.

The consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering and Awards Commission to design this project.

MINUTES

BW&WW - cont'd

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.

MBE: A.S. Architects, Inc.	\$ 196,285.80	1.38%
C.C. Johnson and Malhotra, PC	312,656.29	2.21%
Daniel Consultants, Inc.	160,622.08	1.14%
EBA Engineering, Inc.	468,981.91	3.32%
Shah & Associates, Inc.	1,504,706.80	10.64%
Transviron, Inc.	325,636.48	2.30%
Peer Consultants, PC	210,771.40	1.49%
Tucker, Young, Jackson, Tull, Inc.	308,907.77	2.18%
SP Arch, Inc.	100,263.13	0.71%
DM Enterprises of Baltimore, LLC	51,842.50	0.37%
Mercado Consultants, Inc.	220,029.69	1.56%
 WBE: Hope Furrer Associates, Inc.	\$1,209,306.04	8.55%
Phoenix Engineering, Inc.	197,152.88	1.40%
The Robert B. Balter Co.	22,583.00	0.16%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the award services agreement with Whitman, Requardt & Associates, LLP, under S.C. No. 877, Enhanced Nutrient Removal Process at the Back River Wastewater Treatment Plant.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

4252 - 4254

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Finance</u>		
1. CHARLES STEVENSON	\$27.70	\$10,157.59 not to exceed

Account: 1001-000000-1421-160800-601009

Mr. Stevenson will work as a Fiscal Technician. His duties will include, but are not limited to providing training, analysis, reconciliation and processing support for multiple payroll and tax accounts for the Central Payroll Division. The period of the agreement is effective upon Board approval through December 31, 2013.

The Department of Finance is requesting a waiver of the salary cap, as stipulated in AM 212-1, Part I for retiree.

Fire Department2. Reclassify the following 22 positions:

From: 41296 - Fire Pump Operator Suppression
Grade: 335 (\$34,776.00 - \$56,148.00)
Job Numbers: 2121-12951, 2121-13007
and 2112-12592

To: 41273 - Fire Pump Operator, ALS Suppression
Grade: 355 (\$36,266.00 - \$57,674.00)

From: 41213 - Fire Captain Suppression
Grade: 341 (\$57,490.00 - \$70,911.00)
Job Numbers: 2121-12664, 2121-12674 and
2112-12588

To: 41279 - Fire Captain, ALS Suppression
Grade: 378 (\$58,978.00 - \$72,437.00)

MINUTES

PERSONNELFire Department - cont'd

From: 41214 - Battalion Fire Chief Suppression
Grade: 344 (\$64,446.00 - \$81,767.00)
Job Numbers: 2121-12618 and 2121-12621

To: 41282 - Battalion Fire Chief, ALS Suppression
Grade: 381 (\$66,935.00 - \$83,293.00)

From: 41212 Fire Lieutenant Suppression
Grade: 338 (\$51,289.00 - \$62,582.00)
Job Numbers: 2121-12698, 2121-12753,
2121-12794, 2121-13882

To: 41278 Fire Lieutenant, ALS Suppression
Grade: 374 (\$52,777.00 - \$64,109.00)

From: 41297 Fire Emergency Vehicle Driver Suppression
Grade: 324 (\$34,532.00 - \$55,809.00)
Job Number: 2121-13052

To: 41277 Fire Emergency Vehicle Driver,
ALS Suppression
Grade: 354 (\$36,022.00 - \$57,334.00)

From: 41224 Fire Prevention Inspector I
Grade: 337 (\$38,947.00 - \$59,590.00)
Job Numbers: 2132-13916, 2132-13918,
2132-13920, 2132-13924, 2132-13925,
2132-32950, 2132-35186, 2132-47927,
2132-47930

To: 41225 Fire Prevention Inspector I, ALS
Grade: 365 (\$40,436.00 - \$61,080.00)

There are no costs associated with these actions, as the employees are currently receiving the ALS funds.

MINUTES**PERSONNEL**Fire Department - cont'd

These actions are needed in order to assist the Fire Department in implementing the new Memoranda of Understanding between the City and the Fire Unions, which provide for a new schedule and salary increases for the Suppression personnel in the Fire Department. The above listed employees are currently receiving compensation for maintaining the Advanced Life Support (ALS) certification. This action is just to move them in the proper classification. This request is a supplement to the other personnel actions on behalf of the Fire Department that were approved by the Board on September 25, 2013. Therefore, the Department of Human Resources respectfully requests the Board's approval of the above-listed actions.

MINUTES

Department of Planning - Appropriation Transfer/Ordinance

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of Video Lottery Terminal Capital Budget Appropriation from the Department of Housing and Community Services (Program 587) to Department of Recreation and Parks (Program 475), Department of Transportation (Program 528), Baltimore Development Corporation (Program 600), and Department of General Services (Program 194).

AMOUNT OF MONEY AND SOURCE:

\$1,078,000.00 – Video Lottery Terminal Revenue

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$1,078,000.00	9910-905962-9587 Northwest Neighborhood Improvements	
\$ 453,000.00	-----	9938-918032-9475 Program 475 (Dept. of Rec. & Parks) Northwest Park Improvements
380,000.00	-----	9950-916050-9528 Program 528 (Dept. of Transportation) Northwest Trans. Improvements
130,000.00	-----	9910-921100-9600 Program 600 (Baltimore Dev. Corporation) Northwest Comml. Improvements
<u>115,000.00</u>	-----	9916-920020-9194 Program 194 (Dept. of General Services) Northwest Facility Improvements
<u>\$1,078,000.00</u>		

MINUTES

Department of Planning - cont'd

BACKGROUND/EXPLANATION:

On July 25, 2013, Mayor Stephanie Rawlings Blake approved the Fiscal Year 2013-2014 Video Lottery Terminal Revenue Multi-Year Spending Plan, Pimlico Area Local Impact Aid. This plan allocates video lottery terminal revenue to be spent by City agencies on specific projects identified by the community. All the funds for these projects were initially included in the Baltimore Housing Fiscal Year 2014 capital budget because the nature and scope of the neighborhood projects to be implemented were not yet fully defined. This transfer will provide capital budget appropriations to the Department of Recreation and Parks, the Department of Transportation, the Baltimore Development Corporation, and the Department of General Services for the Enoch Pratt Library so the designated fund amounts will be part of each agency's capital budget.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Planning - cont'd

Pimlico Local Impact Aid FY 13/FY 14 1 Mile Radius Transfers to City Agencies	Responsible Agency	FY 13/FY 14 Estimated Funding
Planters with flowers and park benches along the Cross Country creek park area (NWCPF)	Dept. of Recreation & Parks	\$13,000.00
Northwest Park Improvements (NWCPF)	Dept. of Recreation & Parks	\$275,000.00
Finish Luckman Park consistent with the 2005 SNAP plan and fund a Community Wide Kick-Off event to open the park. (NWCPF)	Dept. of Recreation & Parks	\$25,000.00
Pimlico Safety Academy - Master agreement, master plan and improvements, programming (NWCPF)	Dept. of Recreation & Parks	\$115,000.00
Seat wall and Jones Falls Trail Head Improvements - Springarden @ Tamarind (Coldspring)	Dept. of Recreation & Parks	\$25,000.00
Recreation and Parks Total		\$453,000.00
Traffic and transportation study of the entire SNAP area to evaluate needs and available resources (NWCPF)	DOT	\$85,000.00
Public Realm Detailed Landscape Plan (Wabash area)	DOT	\$40,000.00
Fencing along Springarden Drive and Greenspring and Yellowwood (Coldspring)	DOT	\$15,000.00
Rail along both sides of Springarden between Yellowwood and Tamarind (Coldspring)	DOT	\$60,000.00
Decorative crosswalks\traffic calming (Springarden at Tamarind) (Coldspring)	DOT	\$60,000.00
Improvement and development of the underpass connecting the old mill and the Mt. Washington light rail station (NWCPF)	Department of Transportation, Police	\$100,000.00
Coldspring sign - Greenspring Avenue (Coldspring)	DOT	\$20,000.00
Department of Transportation Total		\$380,000.00
Identify and implement parking solution for the Reisterstown Road Library branch. (NWCPF)	Enoch Pratt	\$115,000.00
Department of General Services (Enoch Pratt)		\$115,000.00
Beautification 12 Planters for Coldspring and Dolfield Avenue 4 Banners for Dolfield Avenue Area 1 Community Identification Sign (Wabash Area)	BDC	\$30,000.00
Façade Improvements for commercial properties - Dolfield Avenue and Coldspring Lane (Wabash Area)	BDC	\$100,000.00
Baltimore Development Corporation		\$130,000.00

MINUTES

Department of Planning - cont'd

UPON MOTION duly made and seconded, the Board approved the transfer of Video Lottery Terminal Capital Budget Appropriation from the Department of Housing and Community Services (Program 587) to Department of Recreation and Parks (Program 475), Department of Transportation (Program 528), Baltimore Development Corporation (Program 600), and Department of General Services (Program 194). The President **ABSTAINED**.

President: "If there is no further business, the Board is in recess until twelve o'clock noon for the receiving and opening of bids."

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of the bids scheduled to be received and opened today, the Clerk announced that NO ADDENDA had issued addenda extending the dates for receipt and opening of bids. There were no objections.

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Bureau of Water & Wastewater - SC 908, Improvements to
Sanitary Sewers in the Herring
Run Sewershed

SAK Construction, LLC
AM-Liner East, Inc.
Spiniello Infrastructure Worldwide
Inland Waters Pollution Control
Anchor Construction Corp.

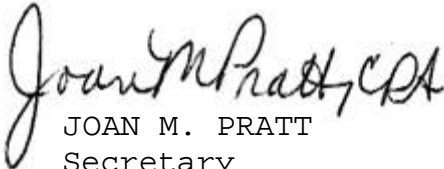
Bureau of Purchases - B50003177, Equipment and
Installation to up-fit
Environmental Police Vehicles

Brekford Corporation

MINUTES

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There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next scheduled meeting on Wednesday, October 23, 2013.


JOAN M. PRATT
Secretary