

MINUTES**REGULAR MEETING**

Honorable Brandon M. Scott, President
Honorable Bernard C. "Jack" Young, Mayor
Honorable Joan M. Pratt, Comptroller, and Secretary
Matthew W. Garbark, Acting Director of Public Works
Dana P. Moore, Acting City Solicitor

President: "Good morning. The October 21, 2020 meeting of the Board of Estimates is now called to order. In the interest of promoting and maintaining health and safety as we continue to deal with COVID-19, the Board of Estimates continues to meet and be streamed live virtually. I will direct the Board Members attention to the Memorandum from my office dated October 19, 2020, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

City Solicitor: "Uh, Good morning, everyone. Good Morning, Mr. President. I move approval of all of the matters on the routine agenda."

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Acting Director of Public Works: "I second."

President: "All of those in favor say Aye. All oppose, say Nay.

The motion carries. The routine agenda has been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

D.W. Kozera, Inc.	Engineer
Hanover Land Services, Inc.	Engineer Land Survey
Kim Engineering Inc.	Landscape Architect Engineer Land Survey

2. Prequalification of Architects and Engineers

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Consolidated Construction Services, Inc.	\$ 8,000,000.00
Eastern Highway Specialists, Inc.	\$17,490,000.00
IMEC Group, LLC	\$ 1,500,000.00

MINUTES**BOARDS AND COMMISSIONS** - cont'd

L.E. Blue & Associates, Inc.	\$ 1,500,000.00
MSP Superior Services Inc.	\$ 1,500,000.00
Parkinson Construction Company, Inc.	\$ 8,000,000.00
Quinn Construction, Inc.	\$ 8,000,000.00

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the listed firms. The Comptroller **ABSTAINED** regarding L.E. Blue & Associates.

MINUTES

Baltimore City Office of - Non-Construction
Information and Technology Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Non-Construction Consultant Agreement with Gartner, Inc. The period of the agreement is effective upon Board approval until 14 weeks thereafter.

AMOUNT OF MONEY AND SOURCE:

\$271,966.00 - 1001-000000-1471-165700-603026

BACKGROUND/EXPLANATION:

Under the contract agreement, Vendor Gartner, Inc. will provide IT Cost Optimization Services for BCIT that will focus on centralizing staff and processes and eliminating redundancy. Gartner will review cost optimization opportunities in two IT Spend Categories.

MWBOO GRANTED A WAIVER ON OCTOBER 8, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Non-Construction Consultant Agreement with Gartner, Inc.

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TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

4073-4074

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services (DGS)</u>		
1. \$678,521.80	9916-905934-9194	9916-905734-9197
5 th Public	Baltimore Convention	Convention Center
Building	Center Eastside	Water Intrusion -
Loan	Renovations &	Active
	Electric - Reserve	

This transfer will provide funds to the DGS for the upgrades to prevent future water penetration into the Baltimore Convention Center and all associated in-house costs. This will also include replacement of the aging and failing perimeter and raised planter boxes, and excavation and removal of the existing soil. In addition, planters and an irrigation system will be required as these will also be replaced.

Department of Housing and Community Development (DHCD)

2. \$500,000.00	9910-924026-9587	9910-901864-9588
1 st Affordable	New Affordable	Perkins Somerset
Housing Loan	Housing Fund	Oldtown Infra- structure

This transfer of funds will provide additional support for the Perkins siteworks, including the forest conservation master plan, tree inventory, the Urban Design and Architecture Advisory Panel master plan, and the Public Works Developer's Agreement.

MINUTES**TRANSFERS OF FUNDS**

Department of Housing and Community Development (DHCD) - cont'd

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
3.	\$200,000.00	9981-923053-9587	9981-933020-9593
	Community	Baltimore Shines	Baltimore Shines
	Development	Solar Program	Low Income
	Block		Solar Program
	Grant 46		

This transfer will provide funding for the Baltimore Shines Low Income Solar Program. This program will provide loans, leases, and grants for solar installations and roofing for low-income residents.

Department of Public Works

4.	\$250,000.00	9956-933001-9549	9956-903554-9551-6
	Wastewater	(Constr. Res. -	(Construction)
	Revenue Bonds	Waste Water Div.)	

The transfer will cover ongoing legal expenses for SC 961, Emergency Construction Services ENR at the Patapsco Wastewater Treatment Plant.

MINUTES

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 4 to GWWO, Inc., under project No. 1314, On-Call Architectural Design Services. The period of the Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$184,972.24 - 9938-908779-9474-900000-703032

BACKGROUND/EXPLANATION:

The task will include Construction Administration Services for the Druid Hill Park Aquatic Center RP17807.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 28%

WBE: 20%

The Consultant has achieved 21.29% of the WBE and 20.83% of MBE goals at this time.

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 28, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

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Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$200,000.00	9938-903778-9475	9938-908779-9474
3 rd Parks & Public	(Reserve)	(Active)
Facilities	Druid Hill Pool	Druid Hill Pool
	and Bathhouse	and Bathhouse
	Renovation	Renovation

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 4 to GWWO, Inc.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 4 to GWWO, Inc., under Project No. 1314, On-Call Architectural Design Services. The transfer of funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Department of Real Estate/ - Lease Agreement
Department of Transportation

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with Canton Railroad Company, Tenant, for the rental of the property known as 4610 Holabird Avenue, containing 0.098 acres. The period of the Lease Agreement is August 1, 2020 through July 31, 2030, with an option to renew for two additional ten-year periods.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$2,232.00	\$186.00

BACKGROUND/EXPLANATION:

The premises will be used as a maintenance yard for the Canton Railroad Company. The Tenant accepts "as is" condition. They will be responsible for snow and ice removal; necessary licenses, all costs, and expenses all sewer, water, telephone, gas, steam, electric special paving assessments, utility charges, installation, hook-up, and disconnection costs. The Tenant is responsible for maintenance, costs, repairs, and/or modifications to the utility system. The Tenant will not allow any part of illegal, unlawful, or improper activity. The Tenant will restore the premises in its original condition; will not keep gasoline or flammable ignitable explosive substances, and will not perform repairs of vehicles or equipment only to start vehicles on the leased premises. The Tenant is responsible for security and liability insurance.

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Department of Real Estate/ - cont'd
Department of Transportation

The Space Utilization Committee approved the Lease Agreement on August 11, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with Canton Railroad Company, Tenant, for the rental of the property known as 4610 Holabird Avenue, containing 0.098 acres.

MINUTES

Department of Audits - Audit Report

The Board is requested to **NOTE** receipt of the following Audit Report:

1. Department of Planning Biennial Financial Audit Fiscal Years Ended June 30, 2019 and 2018.

President: "The first item on the non-routine agenda can be found on page 10, Department of Audits, Audit report. We will hear from the City Auditor now. Mr. Auditor, the floor is yours."

City Auditor, Josh Pasch: "Good morning, Mr. President, Mr. Mayor, Madam Comptroller, and the members of the Board of Estimates. My name is Josh Pasch, and I am here to present the Biennial Financial Audit on the Department of Planning for Fiscal years ended June 30, 2019 and 2018. We have audited the accompanying cash basis financial statements of the governmental activities of the Department of Planning. In our opinion, the financial statements present fairly, in all material respects, the revenues collected and expenses paid for governmental activities of this agency. In planning and performing our audit of the financial statements, we

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considered the Departments -- the Department of Planning's internal control over financial reporting, but not for the purpose of expressing opinion on the effectiveness of the Agency's internal control. We have 3 findings to report. There were no prior findings to follow-up on. Before I move into the findings, I want to highlight Financial statement footnote five and six. In previous audits, we had noted that the grant opening balances were not correct across the City. The DOP is describing the corrective action taken to adjust and correct those balances in footnote five and six. We have three findings. The first Finding is a control deficiency - supporting documentation were missing for the selected payroll activities. The Agency was not able to provide documentation for selected FY 2019 and 2018 payroll activities for testing. We noted the areas of these deficiencies were -- there were -- there were missing sign-in and sign-outs on the daily sign-in sheet for 2019, eight percent of our sample had that exception and -- and for 2018, 69 percent of the sample had that exception. We noted they were missing timesheets. There was eight percent in

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2019, and we did not have that exception in 2018. We noted that they were missing leave slip requests. We noted 21 percent of our sample had that exception in 2019 and 15 percent in 2018, and then we noted compensate -- compensatory time earned without prior approval, we had a 100 percent of our sample had exceptions and prior approval for comp-time in both 2019 and 2018. For Finding Two, we had a control deficiency internal controls over the review and approval of grant expenditures require strengthening. During our testing, we noted that 18,000 expenditures associated with an \$800,000.00 grant funding for the Baltimore Community Foundation to administer the Baltimore Energy Challenge Program did not have supporting evidence to support the \$18,000.00. When we looked into this with the Department, the cause of this issue was due to the individual who was managing that grant transferred to the Department of Housing and Community Development and continued to oversee the program from that. We also -- the DOP was under the expectation that the Department of Housing and Community Development would continue to maintain the documentation. However,

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it was the responsibility of the Department of Planning to do that. And we were unable to find those documentations for expenditures. Finding Three: a control deficiency Inventory Controls over parking coupons issued to members of the various commissions and review panels are lacking. We noted that documentation was not available to support the inventory allocation and distribution of 337 daily parking coupons totaling \$6,734.00 and 521 daily park coupons totaling \$10,424.00, which were purchased in 2018 and 2019, respectively. Daily parking coupons are purchased and distributed to commission and panel members who attend scheduled meetings. As a result, we were not able to determine if the parking coupons were properly allocated, and if they were properly distributed, and they are properly secured. That is the last of my findings, and I will entertain any questions."

President: "Uh -- thank you. Seeing no questions right now, we will turn it over to uh -- Director Ryer to speak on behalf of the Planning Department."

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Mr. Chris Ryer, Director of Department of Planning: "Mr. President, I don't -- I don't have a lot to say. We accept all the findings um -- maybe with a little bit of an explanation, particularly around the um -- first recommendation around comp-time. Our challenge in the Department is that employees work too much, not enough, and it does seem um -- not productive to ask them to get comp-time in advance when they may be going to a community meeting, where their services are needed. They spend more time there than they thought they were going to spend. So we do it we do accept the um -- the findings um -- albeit-- with some uh - minor explanations like that."

President: "Thank you. Uh -- any questions from any of the Board members? All right, uh -- the audit report is noted. Uh -- any comment from any of the Board members. Madam Comptroller. Mr. Mayor."

Comptroller: "No, I have no comments."

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The Board **NOTED** receipt of the aforementioned Audit Report.

MINUTESMayor's Office of Homeless Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

1. **THE BALTIMORE STATION, INC.** **\$198,000.00**

Account: 5000-529121-3572-766700-603051

The City received a Maryland Department of Housing and Community Development grant to undertake the Homelessness Solutions Program. As a sub-recipient The Baltimore Station, Inc. will utilize the funds to provide transitional housing to 180 individuals and/or families experiencing homelessness in the City of Baltimore. The Baltimore Station, Inc. will provide services under their Transitional Housing Program.

MWBOO GRANTED A WAIVER ON OCTOBER 7, 2020.

2. **QUADEL CONSULTING AND TRAINING, LLC** **\$227,150.00**

Account: 4000-407021-3573-591400-603051

The City has received a U.S. Department of Housing and Urban Development Grant to undertake the Continuum of Care Grant Program (CoC). As a sub-recipient, Quadel Consulting and Training, LLC will utilize the funds to provide Housing Quality Standards inspection services to rental assistance recipients of the CoC Program.

MWBOO ASSIGNED 4.12% MBE AND 2.78% WBE GOALS.

MWBOO set a goal for the underspent funding. Under the guidance of MOHS, Quadel Consulting and Training, Inc. will segment a portion of the inspection services to a certified

MINUTES

MOHS - cont'd

MBE and WBE. The funding source used for this service is variant revenue from underspent funding with a limited timeframe for roundup spending that does not allow for a competitive bid process.

MWBOO DENIED A WAIVER ON OCTOBER 5, 2020.

3. **QUADEL CONSULTING AND TRAINING, LLC** **\$ 141,800.00**

Account: 4000-490820-3573-763200-603051

The City has received a U.S. Department of Housing and Urban Development Grant to undertake the Housing Opportunity with Persons with AIDS (HOPWA) Grant Program. As a sub-recipient, Quadel Consulting and Training, LLC will utilize the funds to perform Housing Quality Standard inspection services to rental assistance recipients of the HOPWA Program.

MWBOO ASSIGNED 4.12% MBE AND 2.78% WBE GOALS.

MWBOO set a goal for the underspent funding. Under the guidance of MOHS, Quadel Consulting and Training, LLC. will segment a portion of the inspection services to a certified MBE and WBE. The funding source used for this service is variant revenue from underspent funding with a limited timeframe for roundup spending that does not allow for a competitive bid process.

MWBOO DENIED A WAIVER ON OCTOBER 5, 2020.

MINUTES

MOHS - cont'd

4. **ANNE ARUNDEL COUNTY, MARYLAND** \$ **563,955.00**

Account: 4000-490821-3573-763203-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Housing Opportunity with Persons with AIDS grant program. As a sub-recipient, Anne Arundel County, Maryland, will utilize the funds to provide rental assistance and case management services to 29 low-income HIV positive individuals in Anne Arundel County. Services will be provided through Arundel Community Development Services, Inc., a private non-profit 501(c)(3), nonstock corporation, incorporated, registered and in good standing in the State of Maryland. The period of the agreement is July 1, 2020 through June 30, 2023.

MWBOO GRANTED A WAIVER ON OCTOBER 7, 2020.

5. **THE MARYLAND CENTER FOR VETERANS EDUCATION AND TRAINING, INC.** \$ **178,488.00**

Account: 1001-000000-3572-772800-603051

The City has allocated certain General Funds to the Mayor's Office of Homeless Services. The funds will be utilized to assist Providers in the provision of emergency services to the homeless population of Baltimore City. The Maryland Center for Veterans Education and Training, Inc. will operate an emergency overnight winter shelter for 60 clients experiencing homelessness in the City of Baltimore. Services will be provided through their Winter Shelter Program. The period of the agreement is October 15, 2020 through March 31, 2021.

MWBOO GRANTED A WAIVER ON OCTOBER 7, 2020.

MINUTES

MOHS - cont'd

6. **MARIAN HOUSE, INCORPORATED** \$ 68,268.50

Account: 4000-407019-3573-758300-603051

The City has received a U.S. Department of Housing and Urban Development Grant to undertake the Continuum of Care Grant (CoC) Program. As a sub-recipient, Marian House, Incorporated, will provide supportive services to 19 individuals and/or families experiencing homelessness in the City of Baltimore. Services will be provided under their Marian House PH Program. The period of the agreement is September 1, 2020 through August 31, 2021.

MWBOO GRANTED A WAIVER ON JULY 20, 2020.

AUDITS REVIEWED AND HAD NO OBJECTION.

7. **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT** \$3,211,253.00

Account: 4000-439721-3573-591400-404001

The City has been awarded funds under the Youth Homeless

Demonstration Program (YHDP) administered by the U.S. Department of Housing and Urban Development. Through YHDP, providers will operate outreach, housing, and supportive services to youth clients, ages 18 through 24 who are at risk and/or experiencing homelessness in the City of Baltimore. The period of the agreement is October 1, 2020 through September 30, 2022.

The agreements are late because of administrative delays.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

MINUTES

MOHS - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various agreements. The Acting City Solicitor **ABSTAINED** on Item No. 6 ONLY.

MINUTES

Department of Housing and - Ratification of Community Development
Community Development Block Grant Agreement (CDBG)

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Community Development Block Grant Agreement with Civic Works, Inc. The period of the CDBG Agreement was October 1, 2019 through September 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$143,800.00 - 2089-208920-5930-425003-603051
11,500.00 - 2089-208920-5930-425081-603051
\$155,300.00 Total

BACKGROUND/EXPLANATION:

The purpose of this Agreement is to subsidize the operating costs of Civic Works' Community lot program. Corps members will receive landscaping training while converting vacant lots in low-and moderate-income areas into viable parks and gardens.

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 annual Action plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the Resolution and submission of the Annual Action Plan to the Department of Housing and Urban Development, the DHCD's

MINUTES

Department of Housing and Community Development - cont'd

Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2019, and beyond. Consequently, this CDBG Agreement was delayed due to final negotiations and processing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified the Community Development Block Grant Agreement with Civic Works, Inc.

MINUTES

Mayor's Office of Criminal Justice - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the Office of Violence Against Women. The period of the Grant Award is December 31, 2020 through September 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$ 549,956.00 - 4000-401418-2254-785400-404001 Initial Award
560,000.00 - 4000-401418-2254-785400-404001 Supplement
\$1,109,956.00

BACKGROUND/EXPLANATION:

On October 11, 2017, the Board approved and authorized acceptance of a grant award, in the amount of \$549,956.00 from the U.S. Department of Justice, through the Office of Violence Against Women (OVW), for the "Baltimore City's Visitation Center Continuation and Civil Legal Services Expansion Project," Award #3017-FJ-AX-0017. The period of performance for the award was from October 1, 2017, to September 30, 2020.

On August 5, 2020, the Board approved a no-cost extension, extending the project period from October 1, 2017 - September 30, 2020 to October 1, 2017 to December 31, 2020, based upon the OMB Memorandum M-20-17, "Administrative Relief for Recipients and Applicants of Federal Financial Assistance Directly Impacted by the Novel Coronavirus (COVID-19)" due to loss of operation.

On September 3, 2020, OVW awarded MOCJ with a supplement in the amount of \$560,000.00 and extending the grant project period end date to September 30, 2023.

MINUTES

MOCJ - cont'd

The "Baltimore City's Visitation Center Continuation and Civil Legal Services Expansion Project" is intended to improve the response of all aspects of the civil and criminal justice systems to families with a history of domestic violence, dating violence, sexual assault, stalking, or cases involving allegations of child sex abuse.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from the Office of Violence Against Women.

MINUTES

Mayor's Office of Criminal Justice (MOCJ) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Cure Violence Global, Inc. The period of the Agreement is August 21, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$19,980.00 - 4000-483617-2255-702300-603051

BACKGROUND/EXPLANATION:

On October 12, 2016, the Board approved acceptance of a grant award of \$500,000.00 from the Department of Justice Office of Juvenile Justice and Delinquency Prevention (OJJDP Award 2016-MU-MU-K031) to the Baltimore City Health Department (BHCD) to implement the Safe Streets Hospital-Based Violence Prevention Program. The period of the performance for the award was from October 1, 2016 to September 30, 2018. The Board approved on April 17, 2019, an extension, modifying the end date to September 30, 2019. In addition, the Board approved on September 16, 2020, an extension, modifying the end date to September 30, 2021. The BCHD and MOCJ entered into an agreement to administer the program, at which MOCJ wishes to use the funds for the implementation of the Safe Streets Hospital Responder Program to reduce readmission of patients with a violence-related injury, especially gun and knife-related injuries. MOCJ wishes to engage Cure Violence Global as a consultant to provide training and monitoring services for the Hospital Responder Program.

The agreement is late because of the administrative process and contract negotiations.

MINUTES

MOCJ - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Agreement with Cure Violence Global, Inc.

MINUTES

Department of General Services - Partial Release of Retainage

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Partial Release of Retainage Agreement with Johnson Controls, Inc., and Fidelity and Deposit Company of Maryland for Contract No. DGS-06-EPC-IDC-5.0-Phase II, Ashburton Energy Performance Agreement. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$299,155.51 - 5000-505618-1981-194700-603051

BACKGROUND/EXPLANATION:

As of July 1, 2020, Johnson Controls, Inc. was considered to be more than 90% complete for the Ashburton Energy Performance Agreement approved by the Board on February 14, 2018. Currently, the City is holding \$598,155.51 in retainage for the referenced project, and wishes to reduce the amount of the retainage to \$299,000.00, and has determined that its interests are fully protected by this reduction. The amount of retainage to be released is \$299,155.51.

MBE/WBE PARTICIPATION:

Johnson Controls, Inc. has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of General Services - cont'd

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Partial Release of Retainage Agreement with Johnson Controls, Inc., and Fidelity and Deposit Company of Maryland for Contract No. DGS-06-EPC-IDC-5.0-Phase II, Ashburton Energy Performance Agreement.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Ground Rents, LLC	3125 Woodland Avenue	G/R \$69.00	\$632.00
2. Fred L. Forman, Geoffrey L. Forma and Harvey P. Forman	3111 Woodland Avenue	G/R \$90.00	\$825.00
3. Turf, LLC	3109 Woodland Avenue	G/R \$60.00	\$550.00

Funds are available in account 9910-903183-9588-900000-704040, Park Heights Major Redevelopment, Park Heights Major Redevelopment.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing Options, Condemnations, and Quick-takes.

MINUTES

Baltimore Police Department (BPD) - Grant Award

The Board is requested to approve and authorize acceptance of the Grant Awards from the Governor's Office of Crime Control and Prevention (GOCCP) for the listed programs. The period of the Grant Awards is July 1, 2020 through June 30, 2021.

1. **GUN VIOLENCE REDUCTION PROGRAM** **\$ 96,902.00**
(NO. GVRG-2021-0018)

Account: 5000-504221-2013-804700-600000

The GOCCP awarded the BPD grant funds for the Gun Violence Reduction Grant (GVRG) Program. The GVRG Program assists in developing and implementing strategies specifically intended to reduce gun-related crimes in the State of Maryland. The program registers and tracks convicted gun offenders and traces every gun recovered. This program will benefit the citizens of Baltimore City through a reduction in violent crime and illegal gun activity. This award funds positions for a Data Entry Operator and a Gun Trace Analyst within the Crime Laboratory Firearms Unit of the Baltimore Police Department.

2. **POLICE RECRUITMENT AND RETENTION** **\$336,500.00**
PROGRAM (NO. PRAR-2021-0004)

Account: 5000-514021-2041-796100-607004

The GOCCP awarded the BPD grant funds for the Police Recruitment and Retention Program. This program will ensure that there are adequate staffing levels of law enforcement officers to provide and improve emergency police services to the citizens of Baltimore City. Through this program, the BPD will utilize innovative methods to recruit and retain qualified sworn police officers. Program funds will provide for a targeted recruitment campaign and software for human services to support innovative methods to retain police officers.

MINUTES

BPD - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARDS.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Awards from the Governor's Office of Crime Control and Prevention.

MINUTES

Baltimore Police Department (BPD) - Ratification and Renewal
of Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and renew the Consultant Agreement with Computer and Network Consultants, Inc. The period of the Consultant Agreement is effective upon Board approval for two years.

AMOUNT OF MONEY AND SOURCE:

\$88,400.00 - 1001-000000-8070-819800-603026

BACKGROUND/EXPLANATION:

On August 8, 2018, the Board approved the initial agreement in the amount of \$176,800.00 for a period of two years. The contract expired on August 8, 2020. Having at that time a one-year option renewal period. This ratification and renewal of the agreement will make the total agreement amount not to exceed \$265,200.00.

The Consultant will continue to provide expert consulting services as a Computer Software Engineer and assist the BPD in the development and maintenance of BPD's Lotus Notes system and its applications.

The request is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Baltimore Police Department (BPD) - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified and renewed the Consultant Agreement with Computer and Network Consultants, Inc.

MINUTES

Mayor's Office of Children - Non-Construction Consultant Agreement and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with Sage Wellness Group, LLC. The period of the agreement was July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$81,902.00 - 4000-486421-1772-512700-603051

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Health and Human Services grant to undertake the Head Start Program. As a sub-recipient, Sage Wellness Group, LLC will provide consultation and training to all Baltimore City Head Start staff in order to better recognize child and family behaviors associated with exposure to traumatic experiences and to increase the staff's ability to respond in a culturally sensitive and trauma-informed way.

The agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Mayor's Office of Children - cont'd
and Family Success

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Non-Construction Consultant Agreement with Sage Wellness Group, LLC.

MINUTES

EXTRA WORK ORDER

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Order

listed on the following page:

4105

The EWO was reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDER

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office of Engineering & Construction

- | | | | | |
|----|--|--------|-------------------------|-------------|
| 1. | EWO #003, \$0.00 - WC 1120, Guilford Water Pumping Station Rehabilitation Design | | | |
| | \$18,942,500.00 | \$0.00 | Allan Myers
MD, Inc. | 256
Days |
| | | | | 95 |

The Office of Engineering & Construction is requesting a time extension of 256 calendar days for full pump testing and commissioning of the sodium hypochlorite system at the Guilford Water Pumping Station. Testing at the Pumping Station is contingent upon completion of Phase III of the adjacent contract, W.C. 1173R-Guilford Reservoir Improvements. The Certificate of Completion form will not be completed until a scheduled time after final payment, and final completion has been given to the Agency.

The scope of the construction project includes installation of a temporary sodium hypochlorite feed facility, replacement of four existing pumps and ancillary equipment, construction of new electrical and hypochlorite building, installation of a second Baltimore Gas & Electric feeder, installation of a new substation and Motor Control Center, a new bridge-building crane, a new Heating, Ventilation & Air Conditioning (HVAC) system, refurbishment of the existing Pump Station, installation of new yard piping, site landscaping, permeable driveway pavement and rain gardens.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 16% MBE and 4.49% WBE goals assigned to the original agreement.

THE EAR WAS APPROVED BY MWBOO ON JUNE 11, 2020.

MINUTES

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Hazen & Sawyer, PC, under Project No. 1804, On-Call Project, and Construction Management Assistance Services. Amendment No. 1 extends the period of the agreement through October 23, 2023.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - Upset limit

To be determined with each individual project.

BACKGROUND/EXPLANATION:

On October 24, 2018, the Board approved the original agreement, which expires on October 24, 2022. Amendment No. 1 will increase the upset limit by \$500,000.00 and extend the period of the agreement by 12 months, through October 23, 2023, for a total period of five years. This Amendment No. 1 is within the original scope of work and requested by the Agency.

The Office of Engineering and Construction is requesting an increase of \$500,000.00 to facilitate work needed because of delays in the advertisement of a new On-Call Agreement because of COVID.

The scope of the original agreement includes assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 29% MBE and 10% WBE goals established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENT.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 1 to Agreement with Hazen & Sawyer, PC, under Project No. 1804, On-Call Project and Construction Management Assistance Services.

MINUTES

Department of Public Works/Office of - Task Assignment
Engineering and Construction (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 003 with EBA Engineering, Inc. under Project No. 1267E, On-Call Water Design and Engineering Services. The period of the Task Assignment is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$199,999.97 - 9960-904971-9557-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting approval of this task for EBA Engineering, Inc. to provide On-Call Water Design Services for various water main appurtenances projects. It may also include planning, design for rehabilitation and construction phase services related to evaluation, assessment inspections as well as repairs, maintenance and new construction for the improvements of City water systems.

The scope of the original agreement includes, but is not limited to, responding to water main emergencies, providing engineering services and field supports during construction, preparing design, contract specifications, and cost estimates for urgent need replacement and rehabilitation, providing geotechnical investigation, survey, utility location and test pitting.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 27.0% and WBE 10.0%.

MINUTES

Department of Public Works/Office of - cont'd
Engineering and Construction (DPW)

THE EAR WAS APPROVED BY MWBOO ON JUNE 23, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 003 with EBA Engineering, Inc. under Project No. 1267E, On-Call Water Design and Engineering Services.

MINUTES

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested by the Board of the F&P to approve and authorize execution of a Subscription Agreement for its investment in Dalfen Last Mile Industrial Fund IV, LP.

AMOUNT OF MONEY AND SOURCE:

\$15,000,000.00 - approximate investment

No General Fund monies are involved in this transaction.

F&P will pay DI Investment Management LP an average \$172,500.00 annual fee (1.15%) to manage its initial investment.

BACKGROUND/EXPLANATION:

The F&P Board of Trustee conducted a search for a real estate manager and, as a result of that search, selected DI Investment Management LP to accept an initial investment of \$15,000,000.00 to be placed with Dalfen Last Mile Industrial Fund IV, LP. The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON OCTOBER 7, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Subscription Agreement for its investment in Dalfen Last Mile Industrial Fund IV, LP. The Comptroller **ABSTAINED**.

MINUTES

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested by the Board of the F&P to approve and authorize execution of a Subscription Agreement for its investment in IPI Partners II-A, L.P.

AMOUNT OF MONEY AND SOURCE:

\$15,000,000.00 - Approximate investment

No General Funds monies are involved in this transaction.

F&P will pay IPI Partners, LLC, a data center real estate manager, an average \$202,500.00 annual fee (1.35%) to manage its initial investment.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a real estate manager and, as a result of that search, selected IPI Partners, LLC, to accept an initial investment of \$15,000,000.00 to be placed with IPI Partners, II-A, L.P. The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON OCTOBER 7, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Subscription Agreement for its investment in IPI Partners II-A, L.P. The Comptroller **ABSTAINED**.

MINUTES

Department of Planning (DoP) - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with Greater Grace World Outreach, Inc. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$29,966.00 - 9905-902045-9188-900000-704047

BACKGROUND/EXPLANATION:

The funds from this program are drawn from the City's Critical Area Management Program (CAMP) offset fee fund, which developers pay into when they disturb land close to the waterfront and cannot meet mitigation requirements on site. Grantees are chosen via an open application process, with the goal of improving water quality by reducing stormwater pollution, conserving and protecting wildlife habitat, and improving quality of life for the citizens of Baltimore. All grant allocations are pre-approved by the State's Critical Area Commission.

Under this agreement, the Greater Grace World Outreach will perform 0.37 acres of impervious surface removal. The Greater Grace World Outreach campus is a 13.6-acre property that is 84% impervious cover, dumping approximately 13 million gallons of storm water runoff per year into Biddison Run, the stream located directly behind its property. The organization believes that their campus is a high-value restoration opportunity. To that end, they have secured two design grants to develop a comprehensive green infrastructure master plan with the goal of reducing storm water runoff to the maximum extent practicable. Having completed Phase 1 designs, they are now requesting implementation funding for the installation of two Bioretention systems, totaling 3,513 square

MINUTES

DoP - cont'd

feet of the treatment area, and the removal of 0.37 acres of impervious surface. Combined, these improvements will treat 1.66 acres of impervious surface and educate over 1,500 parishioners and students about the importance of restoring and protecting our waterways. The applicant commits to provide upon project completion a set of as-builts, easement plats, and declaration of covenants for the project area (area where CAMP grant funds will be utilized).

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with Greater Grace World Outreach, Inc.

MINUTES

Department of Planning (DoP) - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with Living Classrooms Foundation, Inc. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$25,846.89 - 9905-902045-9188-900000-704047

BACKGROUND/EXPLANATION:

The funds from this program are drawn from the City's Critical Area Management Program offset fee fund, which developers pay into when they disturb land close to the waterfront and cannot meet mitigation requirements on site. Grantees are chosen via an open application process, with the goal of improving water quality by reducing stormwater pollution, conserving and protecting wildlife habitat, and improving quality of life for the citizens of Baltimore. All grant allocations are pre-approved by the State's Critical Area Commission.

Under this agreement, Living Classrooms Foundation will implement The School Leadership in Urban Runoff Reduction Project (SLURRP) to provide a project-based learning experience created specifically for Baltimore City students and the largely impervious environment in which they live. This Meaningful Watershed Educational Experience (MWEE) is centered on the question, "What is stormwater runoff pollution, and how can we help prevent it?" Through a series of five in-school outreach programs and a field trip to the Masonville Cove Environmental Education Campus, SLURRP helps students gain an understanding of the watershed by focusing on the local and relevant issue of stormwater runoff pollution in Baltimore City. Students are

MINUTES

Department of Planning - cont'd

empowered to use this knowledge to actually implement various strategies that will reduce runoff pollution. In addition, SLURRP students and their families are encouraged to attend free community education programs offered at Masonville Cove in the evenings and on weekends that provide exciting new experiences in nature, expose participants to environmental careers, and connect participants to their local waterway. The project will also construct a rain garden on-site during this grant cycle.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with Living Classrooms Foundation, Inc. The Mayor **ABSTAINED**.

MINUTES

Department of Planning (DoP) - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with The Sixth Branch, Inc. (T6B). The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$27,149.75 - 9905-902045-9188-900000-704047

BACKGROUND/EXPLANATION:

The funds from this program are drawn from the City's Critical Area Management Program (CAMP) offset fee fund, which developers pay into when they disturb land close to the waterfront and cannot meet mitigation requirements on site. Grantees are chosen via an open application process, with the goal of improving water quality by reducing stormwater pollution, conserving and protecting wildlife habitat, and improving quality of life for the citizens of Baltimore. All grant allocations are pre-approved by the State's Critical Area Commission.

Under this agreement, The T6B's Broadway East Greening Initiative will focus on implementing concept designs developed in the Broadway East Greenprint for vacant lots in the Broadway East neighborhood. The Greenprint is a comprehensive green design for Broadway East, vetted and approved by community members, which creates ready-to-implement typologies for vacant lot improvements and streetscapes that can be completed by neighborhood-level groups, like the T6B and its partners. The T6B has committed to building out these designs and is working to secure the funding necessary to accomplish the New Broadway East Community Associations' goals, focusing first on a corridor of green spaces along N. Montford Avenue and for which concept plans are already

MINUTES

Department of Planning - cont'd

complete. CAMP funds will support personnel and materials costs for the T6B's work with respect to improvements in City-owned right-of-way spaces, including removal of concrete, planting trees, landscaping, and maintenance.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with The Sixth Branch, Inc.

MINUTES

Department of Planning - Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Non-Construction Consultant Agreement with Fullick Conservation, LLC, for Historic Public Art Evaluation. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 - 9905-925017-9188-900000-703032

BACKGROUND/EXPLANATION:

The purpose of this agreement is for the Fullick Conservation, LLC to assess the physical conditions of the City's public art and create a Conservation Assessment Report, which includes a spreadsheet with assessment data; prioritized list of public art for a full assessment; remediation and cost estimate for conducting full conservation assessment of prioritized public art.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON JUNE 15, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Planning - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Non-Construction Consultant Agreement with Fullick Conservation, LLC, for Historic Public Art Evaluation.

MINUTES

Office of the State's Attorney - Grant Award
for Baltimore City

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the United States Department of Justice (DOJ) entitled, "Wrongful Conviction Review Program". The period of the grant award is October 1, 2019 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$275,000.00 - 4000-439320-1150-118100-601001

BACKGROUND/EXPLANATION:

The Baltimore City Wrongful Conviction Review Program is an effort to increase the identification and investigation of wrongful conviction claims in Baltimore City and provide quality representation to those who may have been wrongfully convicted through increased collaboration and communication between the attorneys litigating the case and the prosecutors considering their request.

The Grant Award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Office of the State's Attorney - Grant Award
for Baltimore City

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from the United States Department of Justice entitled, "Wrongful Conviction Review Program."

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

4123-4124

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The Transfer of Funds was approved
SUBJECT to receipt of a favorable report
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation and Parks

1. RP280801, Racheal Wilson Memorial Park Playground
- DSM Properties, LLC \$218,557.00

(Various Locations)

MBE:	Priority Construction Corporation	\$11,631.00	5.32%
	Powell's Trucking Co., Inc.	\$18,000.00	8.24%
	Total	\$29,631.00	13.56%
WBE:	DSM Properties, LLC*	\$ 5,500.00	2.52%
	S&L Trucking, LLC	5,508.00	2.52%
	Total	\$11,008.00	5.04%

*Indicates Self-Performance.

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 21, 2020.

TRANSFER OF FUNDS

Department of Recreation and Parks

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2. \$150,000.00	9938-904136-9475	9938-908136-9474
State (Program Open Space)	(Program Open Space)	Racheal Wilson Memorial Park (Active)
	Racheal Wilson Memorial Park (Reserve)	

This transfer will provide funds to cover the costs associated with the award of Contract No. RP 20801, Racheal Wilson Memorial Park Playground to DSM Properties LLC.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of Recreation and ParksBureau of Procurement

3. B50005958, Windows and Trusses Cleaning Services L&G Exclusive Cleaning Services, Inc. \$298,194.00

(Baltimore Convention Center)

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The three bids received were opened on March 28, 2020. Award is recommended to be made to the lowest responsive, responsible bidder.

MBE/WBE PARTICIPATION:

On January 29, 2020, MWBOO set goals of 12% MBE and 12% WBE.

MBE: P. Riggings & Riggins Services, LLC 12%

WBE: My Cleaning Services, Inc. 12%

MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 17, 2020.

MINUTES

Department of Transportation/DOT - Task Assignment
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 20 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1225, On-Call Consultant Services for Resurfacing and Reconstruction Projects. The period of the Task Assignment is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$340,248.44 - 9910-913120-9601-900000-703032

BACKGROUND/EXPLANATION:

The Consultant will provide the Department of Transportation with services to develop 30% design plans, specifications, and corresponding cost estimates for Warner Street improvements from Worcester Street to Ostend Street and along Stockholm Street from Warner Street to Sharp Street.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

The Consultant has achieved a MBE goal of 14% and there remains enough capacity to meet the goal. The Consultant has achieved a WBE goal of 4%, and there remains enough capacity to meet the goal.

MINUTES

Department of Transportation/DOT - cont'd
Engineering and Construction

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 24, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 20 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1225, On-Call Consultant Services for Resurfacing and Reconstruction Projects.

MINUTES

Department of Transportation /DOT - Task Assignment
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approved the assignment of Task No. 19 to Century Engineering, Inc. under Project No. 1191, On-Call Construction Project Management Services. The period of the Task Assignment is approximately 275 days.

AMOUNT OF MONEY AND SOURCE:

\$62,759.73 - 9960-904648-9557-900000-703032

BACKGROUND/EXPLANATION:

This authorization provides for Bid and Phase V services for TR20019 Loch Raven Ford Crossings. The services include, but are not limited to site visits, reviewing of Request for Information, various filing for reauthorizations, compliance certificate permit, preparation of redline revisions as requested by the City, review of shop drawings, review of contractor produced bar chart CPM, attending the pre-bid meeting, pre-construction and monthly progress meetings, prepare agendas, change order review, review and bid justification.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of the Federal Regulations parts 26 (49CFR26) and the DBE goal established in the original agreement.

MINUTES

Department of Transportation /DOT - cont'd
Engineering and Construction

DBE: 25%

The Consultant has achieved a DBE goal of 3% and there remains enough capacity to meet the remaining goal.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
Department of Public Works/Office <u>Engineering and Construction</u>		
\$30,000.00 (Revenue Bond)	9960-906068-9558 (Watershed Rd & Culvert Maint.)	
20,000.00 (County Revenue)	" "	
<u>\$50,000.00</u>	-----	9960-904648-9557-3 (Design)

This transfer will cover two change orders for Project No. 1191 On-Call Construction Project Management Services Task No. 19.

MINUTES

Department of Transportation /DOT - cont'd
Engineering and Construction

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 19 to Century Engineering, Inc. under Project No. 1191, On-Call Construction Project Management Services. The transfer of funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Department of General Services - Assignment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Assignment Agreement with Constellation Newenergy Inc.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 15, 2014, the Board approved the initial award P526837, Agreement for Energy Performance Contract - Phase II, to Pepco Energy Services. Constellation Newenergy Inc. has acquired all rights, title, obligations, conditions, and interests in Pepco Energy Services and is requesting approval of the assignment of this contract.

MBE/WBE PARTICIPATION:

Not applicable. Assignment of contracts.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Assignment Agreement with Constellation Newenergy Inc.

MINUTES

Health Department - FY 2021 Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Notification of Grant Award (NGA) for the Maryland Department of Aging (MDoA). The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$173,647.00	-	5000-533121-3254-767300-405001
161,860.00	-	5000-534121-3044-767900-405001
84,197.00	-	5000-535521-3254-767300-405001
145,760.00	-	5000-533521-3044-761500-405001
387,515.00	-	5000-533621-3255-761600-405001
\$952,979.00		

BACKGROUND/EXPLANATION:

The Board approval of this NGA will allow the Department to accept and utilize funds received from MDoA for State-funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

By acceptance of this grant, the Department agrees to abide by the terms of the grant application and all applicable Federal and State laws, regulations, policies, and procedures.

The award is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Notification of Grant Award for the Maryland Department of Aging.

MINUTESBaltimore City Health Department - Ratification of Agreements

The Board is requested to ratify the listed Agreements. The period of the Agreements was July 1, 2019 through June 30, 2020, unless otherwise indicated.

- | | | |
|----|--|---------------------|
| 1. | BEHAVIORAL HEALTH SYSTEM BALTIMORE,
INC. (BHSB) | \$ 21,472.00 |
|----|--|---------------------|

Account: 1001-000000-3023-274004-603051

The BHSB provided the services of a Peer Support Specialist to work with individuals who utilized services on the Baltimore City Health Department's Needle Exchange Mobile Van.

The Peer Support Specialist worked up to 10-15 hours a week, providing education on the benefits of Substance Use Disorder treatment and general support. In addition, the Peer Support Specialist assisted identified consumers in the linkage to Medication-Assisted Treatment services, which included retrieving proper documentation for an intake appointment, transporting consumers to intake appointments, and addressing any other barriers to engagement in treatment.

The agreement is late because of a delay in the administrative review process.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Baltimore City Health Department - cont'd

2. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$ 148,350.00**

Account: 4000-484820-3023-718000-603051

The University of Maryland, Baltimore's STAR TRACK Adolescent Health Program provided HIV care and Supportive services to youth of color at risk of HIV infection. The organization conducted peer navigation to assist HIV Positive and HIV negative clients with assessing HIV prevention and care services, including pre-exposure prophylaxes, post-exposure, anti-viral therapy, and screening and referral to supportive services. The period of the Agreement was September 30, 2019 through June 30, 2020.

The agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON APRIL 22, 2020.

AUDITS REVIEWED AND HAD NO OBJECTION.

3. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS (BCPSS)** **\$3,951,991.00**

Account: 6000-624920-3100-295900-406001

The BCPSS, with the assistance of the Baltimore City Health Department continued to provide School Health Suite Services to students.

The agreement is late because of administrative delays.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

Baltimore City Health Department - cont'd

UPON MOTION duly made and seconded, the Board ratified the foregoing Agreements.

MINUTES

Health Department - Consultant Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement renewal with Ms. Rona Martiyan, a Registered Dietitian. The period of the Consultant Agreement is October 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$35,618.40 - 4000-432921-3255-761200-603018 (\$49.47 per hr. x
maximum of 720 hrs.)

BACKGROUND/EXPLANATION:

This request will allow the Department to enter into an agreement with Ms. Martiyan to provide consultation services, nutrition monitoring, training, and related administrative services for the Health Department. These services will be provided to over 4,000 seniors in 60+ congregate nutrition sites in Baltimore City and other Health Department services. Her duties will include follow-up and referral services associated with nutritional screenings of clients and analyzing and evaluating nutritional educational materials.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Consultant Agreement renewal with Ms. Rona Martiyan.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

1. WASTE EQUIPMENT

SALES AND SERVICE,
LLC

\$ 0.00

Renewal

Contract No. B50004801 - OEM Parts and Service for Stellar Truck Bodies - Department of General Services, Fleet Management - P.O. No.: P538039

On December 21, 2016, the Board approved the initial award in the amount of \$262,500.00. The award contained two renewal options. On November 20, 2019, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period January 1, 2021 through December 31, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 11, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON OCTOBER 11, 2016.

2. ONSOLVE INTERMEDIATE

HOLDING COMPANY

\$ 0.00

Renewal

Contract No. B50004718 - Citywide Mass Notification System - Department of Public Works, Wastewater Facilities - P.O. No.: P537751

On November 30, 2016, the Board approved the initial award in the amount of \$447,500.00. The award contained two renewal

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period November 30, 2020 through November 29, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 1, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 1, 2016.

3. SERVICE PHOTO

SUPPLY, INC.	\$ 35,000.00	Increase
Contract No. B50005255 - Nikon Camera Equipment and Accessories - Baltimore Police Department - P.O. No.: P542533		

On February 7, 2018, the Board approved the initial award in the amount of \$141,968.70. On July 2, 2020, the City Purchasing Agent approved an increase in the amount of \$2,500.00. This second increase in the amount of \$35,000.00 is necessary to purchase camera kits for new hires and will make the award amount \$179,468.70. The contract expires on February 18, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 2, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

purchase of commodities from a Nikon dealer is required to provide Nikon cameras and warranty.

MWBOO GRANTED A WAIVER ON NOVEMBER 2, 2017.

4. RELIABLE-CAIN HEATING
AND COOLING
JCM CONTROL SYSTEMS INC.
J.F. FISCHER, INC.
DENVER-ELEK, INC.
BMC SERVICES, LLC

\$1,500,000.00

Increase

Contract No. B50005617 - Maintenance and Repair Services for H.V.A.C.R. Systems - Department of General Services and others - P.O. Nos.: P547577, P547578, P547579, P547580 and P547581

On April 17, 2019, the Board approved the initial award in the amount of \$6,000,000.00. The award contained two 1-year renewal options. This increase in the amount of \$1,500,000.00 is necessary to pay for services provided and for the estimated new work to be provided by one of the awardees J.F. Fischer, Inc. This increase will make the award amount \$7,500,000.00. The contract expires on April 16, 2022 with two 1-year renewal options remaining.

MBE/WBE PARTICIPATION:

The four Vendors other than J.F. Fischer have been found in non-compliance due to failure of use, but MWBOO has addressed the issue with the Vendors and the relevant agency.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONSVENDOR AMOUNT OF AWARD AWARD BASISBureau of Procurement - cont'dReliable-Cain Heating and Cooling

	<u>Commitment</u>	<u>Performed</u>	
MBE: RCS Plumbing	38%	\$1,671.18	16.45%
WBE: Absolute Service and Supply	5%	\$2,456.28	24.18%

Reliable-Cain Heating and Cooling only received a tiny portion of this contract. The majority of the work went to only one of the five primes awarded. Over \$1,400,000.00 went to J.F. Fischer, Inc. There will be no conciliation process because the disproportionate distribution of work from the agency contributed to the lack of business to JCM Control Systems, thus resulting in limited utilization of the MBE/WBE. Post Compliance Recommendations were sent to the agency advising about the requirement per Article 5, Subtitle 28, which defines the agency role and responsibility related to goal achievement.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON SEPTEMBER 18, 2020.JCM Control Systems, Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: TRA Preventative Maintenance	9.5%	\$ 0	0%

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONSVENDOR AMOUNT OF AWARD AWARD BASISBureau of Procurement - cont'd

WBE: Absolute Supply and Service, LLC	5%	\$4,852.53	48.30%
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JCM Control Systems, Inc. received a tiny portion of this contract. The majority of the work went to only one of the five primes awarded. Over \$1,400,000.00 went to J.F. Fischer, Inc. There will be no conciliation process because the disproportionate distribution of work from the agency contributed to the lack of business to JCM Control Systems Inc., thus resulting in limited utilization of the MBE/WBE. Post Compliance Recommendations were sent to the agency advising about the requirement per Article 5, Subtitle 28, which defines the agency role and responsibility related to goal achievement.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON SEPTEMBER 18, 2020.J.F. FISCHER, INC.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Horton Mechanical Contractors, Inc.	38% (\$540,202.78)	\$695,431.99	48%
WBE: Colt Insulation, Inc.	5% (\$71,079.31)	\$ 20,560.00	1.45%

Prime Contractor exceeded the MBE goals and was issued a recommendation plan from MWBOO to increase WBE utilization.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MWBOO will continue to review the performance of this contract in six months to determine if WBE goals are increasing per the recommendation provided.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON SEPTEMBER 16, 2020.

DENVER-ELEK

	<u>Commitment</u>	<u>Performed</u>	
MBE: Spears Mechanical	38%	\$0.00	0%
	(\$6,521.87)		
WBE: Monumental Supply Company	0%	\$0.00	0%

Due to the unequal work distribution by the agency, Denver-Elek was unable to fulfill their contractual obligations to both the Spears Mechanical (MBE) and Monumental Supply Company (WBE) named on this contract. The non-compliant status results from the limited distribution of work from the user agency. There will be no conciliation process because the disproportionate distribution of work from the agency contributed to the lack of business to Denver-Elek thus resulting in limited utilization of the MBE/WBE. Post Compliance Recommendations were sent to the agency advising about the requirement per Article 5, Subtitle 28, which defines the agency role and responsibility related to goal achievement.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON SEPTEMBER 21, 2020.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

Commitment Performed

BMC Services, LLC

MBE: RCS Plumbing	6%	\$ 0.00	0%
TRA	7%	\$ 0.00	0%
BMC	19%	\$101,421.10	100%
WBE: Miss Electric	5%	\$ 0.00	0%

BMC had the second highest amount of work distributed among all the primes on this contract with little over \$100,000.00. Over \$1,400,000.00 went to J.F. Fischer, Inc. The non-compliant status results from limited distribution of work from the user agency. There will be no conciliation process because the disproportionate distribution of work from the agency contributed to the lack of business to JCM Control Systems Inc., thus resulting in limited utilization of the MBE/WBE. Post Compliance Recommendations were sent to the agency advising about the requirement per Article 5, Subtitle 28, which defines the agency role and responsibility related to goal achievement.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON SEPTEMBER 18, 2020.

5. CONVERGEONE, INC. \$178,285.11 Third Amendment to Agreement
 Contract No. B50003985 - Telecommunication Improvement and Procurement Project - Municipal Telephone Exchange - P.O. No.: P535071

The Board is requested to approve and authorize execution of the Third Amendment to Agreement with ConvergeOne, Inc. The contract expires on March 29, 2021, with one 2-year renewal option remaining at the sole discretion of the City.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

On March 30, 2016, the Board approved the initial award in the amount of \$5,063,326.43. This Third Amendment to Agreement will allow the Vendor to continue to provide Software Assurance coverage, Enterprise Support and Single Point of Contact assurance, which ensures the ability to obtain the necessary updates and releases to maintain the functional integrity of the Mitel software for the City's VOIP phone system besides coinciding expiry of all added scope by different amendments with the contract term.

MBE/WBE PARTICIPATION:

On March 3, 2015, MWBOO set goals of 6% MBE and 2% WBE and found ConvergeOne Systems Integration, Inc. in compliance on September 11, 2020.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Advanced Telecom Services, Inc.	6%	\$78,395.00	3.41%
WBE: McEnroe Voice & Data Corp.	2%	\$25,604.00	1.11%

MWBOO FOUND VENDOR IN COMPLIANCE (GOOD FAITH EFFORT) ON SEPTEMBER 11, 2020.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

6. ACME AUTO LEASING, LLC	\$ 35,000.00	Extension
Contract No. B50001886 - Vehicle Leasing - Baltimore Police Department - P.O. No.: P519341		

On January 18, 2012, the Board approved the initial award in the amount of \$372,018.00. The award contained two renewal options. Subsequent actions have been approved, and two renewals have been exercised. An extension is necessary to continue vehicle leasing services for various City agencies while a new Solicitation B50005715 is awarded. The period of the extension is June 30, 2020 through December 31, 2020.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On March 25, 2011, it was determined that no goals would be set because of no opportunity to segment the contract. This contract requires that vehicles are serviced under current fleet maintenance/repair contracts.

MWBOO GRANTED A WAIVER ON MARCH 25, 2011.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

7. ACI PAYMENTS, INC. f/k/a OFFICIAL PAYMENTS CORPORATION	\$ 220,000.00	Second Amendment to Master License and Service Agreement
Contract No. 06000 - Payment Gateway Services - Department of Finance - P.O. No.: P528600		

The Board is requested to approve and authorize execution of the Second Amendment to Master License and Service Agreement with ACI Payments, Inc. formerly known as Official Payments Corporation. The period of agreement is October 1, 2020 through September 30, 2022, with two 2-year renewal options.

On August 27, 2014, the Board approved the initial award in the amount of \$1,152,000.00. The award contained two 2-year renewal options. On December 19, 2018, the Board approved the first renewal in the amount of \$0.00. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 13, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 13, 2014.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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UPON MOTION duly made and seconded, the Board approved the foregoing informal awards and increases and Extensions to Contracts. Item No. 6 was **DEFERRED** to October 28, 2020.

MINUTES**CITY COUNCIL BILLS**

19-0364 - An Ordinance concerning Sale of Property - Former Bed of a Variable Width Alley Located Between 2 10-Foot Alleys Bounded by Boone Street, East 22nd Street, Greenmount Avenue, and East 23rd Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in a certain parcel of land known as the former bed of a variable width alley located between 2 10-foot alleys bounded by Boone Street, East 22nd Street, Greenmount Avenue, and East 23rd Street and no longer needed for public use; and providing for a special effective date.

ALL REPORTS WERE FAVORABLE.

19-0440 - An Ordinance concerning Acquisition of Property - Temporary Construction Easements and Permanent Easements for the purpose of authorizing the Mayor and City Council of Baltimore to acquire, by purchase or condemnation, the fee simple or other interests as the Director of Transportation may deem necessary in portions of a descriptive property on the south side of Waterview Avenue, rear of 2200-2208 Round Road known as Ward 25, Section 05, Block 7610, Lot 19, as shown on Plat RW 20-36410, dated November 8, 2016, in the Office of the Director of Transportation, and needed for the Seamon Avenue Storm Drain Project; and providing for a special effective date.

THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT DEFERS TO THE DEPARTMENT OF TRANSPORTATION ON THE PASSAGE OF CITY COUNCIL BILL 19-0440.

ALL OTHER REPORTS WERE FAVORABLE.

MINUTES

CITY COUNCIL BILLS - cont'd

UPON MOTION duly made and seconded, the Board approved bills 19-0364 and 19-0440 and directed that the bills be returned to the City Council with the recommendation that they also be approved and passed by that Honorable Body. The Mayor **ABSTAINED**. The President **ABSTAINED**. The Acting Solicitor **ABSTAINED**.

MINUTES

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 3 to Rummel, Klepper & Kahl, LLP under project No. 1315, On-Call Civil Engineering Design Services. The period of the Task Assignment is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$131,672.96 - 9938-908049-9474-900000-703032

BACKGROUND/EXPLANATION:

The task will include construction management services for Cahill Fitness & Wellness Center.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 28% MBE and 14% WBE goals established in the original agreement.

The Consultant has achieved 16.55% of the MBE goal at this time. However, they have enough capacity to meet the remaining goal.

The Consultant has achieved 19.31% of the WBE goal at this time.

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 2, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$150,000.00	9938-907049-9475	9938-908049-9474
3 rd Parks & Public Facilities	Cahill Community Center (Reserve)	Cahill Community Center (Active)

This transfer will provide funds to cover the costs associated with construction management services under On-Call Contract No. 1315, Task No. 3, to Rummel, Klepper & Kahl, LLP.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 3 to Rummel, Klepper & Kahl, LLP under project No. 1315, On-Call Civil Engineering Design Services. The transfer of funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

President: "Thank you. All right as there is no more business before the Board we will recess until bid opening at 12 noon. We will reconvene October 28, 2020. Thank you."

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MINUTES

Comptroller: "Good afternoon, the Board of Estimates is now in session for the receiving and opening of bids. As part of the overall effort to limit transmission of the COVID-19 virus, the Board of Estimates is conducting bid openings virtually. Members of the public can call in to listen to bid openings live by calling 443-984-1696 and entering access code 0817325. The Board of Estimates meetings are broadcast live on CHARM-TV, Channel 25 on Comcast cable in Baltimore City. Meetings are also streamed on the Internet at www.charmtvbaltimore.com/watch-live. The Board of Estimates will continue to conduct bid openings virtually while the state of emergency declared by the Mayor of Baltimore and the Governor of Maryland remains in effect."

MINUTES

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Secretary announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were objections.

Bureau of Procurement

- B50005740, Baltimore City
Building Demolition
BIDS TO BE RECV'D: 11/04/2020
BIDS TO BE OPENED: 11/04/2020

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR16305, Precast Deck Panel Repairs of Bridge No. BC 5210 on Hanover St. Over the Middle Branch of the Patapsco River

Concrete General, Inc.
Kiewit Infrastructure Co.
Marine Technologies, Inc.
Eastern Highway Specialists, Inc.
Allied Contractors, Inc.

Bureau of Procurement - B50005927, Scrap Metal Disposal Contract

NO BIDS RECIEVED

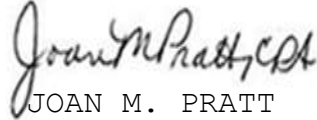
Bureau of Procurement - B50006121, Bituminous Paving Materials (Hot & Cold Patch)

P. Flanigan & Sons, Inc.
M. Luis Products, LLC

MINUTES

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, October 28, 2020.



JOAN M. PRATT
Secretary