

**MINUTES****REGULAR MEETING**

Honorable Brandon M. Scott, President  
Honorable Bernard C. "Jack" Young, Mayor  
Honorable Joan M. Pratt, Comptroller and Secretary  
Rudolph S. Chow, Director of Public Works  
Andre M. Davis, City Solicitor  
Dana P. Moore, Deputy City Solicitor  
Matthew W. Garbark, Deputy of Public Works  
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning. The July 31, 2019 meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiencies of these hearings, persons who are disruptive to the hearing will be asked to leave the hearing room. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing. I will direct the Board Members attention to the Memorandum from my office dated July 29, 2019, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the non-routine [*sic*] agenda."

## MINUTES

City Solicitor: "I move approval Mr. President."

Comptroller: "I Second."

President: "All those in favor say Aye. All those opposed say Nay. The motion carries. The routine agenda items have been adopted. I know that she is not here ah -- but we are not hearing Ms. Trueheart's protests<sup>1</sup>, because we think that there is a better way to do it. And we're going to direct -- to direct the Recreation and Parks Department to meet with her so we can understand what her, and the other private operators of Rec centers needs are. So we can come up with a plan on how we can best assist them."

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<sup>1</sup> **CLERK'S NOTE**: Please see pages 3557-3560 for the items protested by Ms. Kim Trueheart.

**MINUTES****BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

AM-Liner East, Inc.	\$126,320,000.00
J. Fletcher Creamer & Son, Inc.	\$255,040,000.00
Jhrazza American Development Regional Center, LLC	\$ 750,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Rivus Consulting, LLC	Landscape Architect Engineer
Sabra & Associates, Inc.	Engineer
Somat Engineering, Inc.	Engineer

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors and Architects and Engineers for the above-listed firms.

**MINUTES**

Department of Real Estate - Renewal of Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of a Lease Agreement with Baltimore Public Works Museum, Inc., Tenant, for the rental of the property known as 751 Eastern Avenue, consisting of approximately 5,000 square feet. The period of the renewal is September 1, 2019 through August 31, 2024.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00 - annual rent

**BACKGROUND/EXPLANATION:**

The leased premises will continue to be used for the operation and management of a Public Works Museum now known as the Public Works Experience.

UPON MOTION duly made and seconded, the Board approved and authorized the renewal of a Lease Agreement with Baltimore Public Works Museum, Inc., Tenant, for the rental of the property known as 751 Eastern Avenue, consisting of approximately 5,000 square feet.

**MINUTES**

Department of Real Estate - Inter-departmental Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Interdepartmental Lease Agreement between the Department of Public Works, Landlord, and the Department of General Services, Tenant, for the rental of a portion of the property known as 210 Guilford Avenue, consisting of approximately 26,966 square feet. The period of the agreement is December 1, 2018 through November 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$360,805.08	\$30,067.09

Account - 2029-000000-1982-709500-600005

**BACKGROUND/EXPLANATION:**

The Department of General Services would like to enter into a one year Inter-departmental Lease commencing December 1, 2018 and terminating November 30, 2019. The annual rent will be \$360,805.08. The Landlord will be responsible for the maintenance of the interior and exterior of the building including the foundations, roof, walls, gutters, downspouts, air conditioning, ventilating and heating system, clean the floors, provide janitorial services, trash removal, pest control, and keep the sidewalks adjacent to the premises and the entrances thereto clear of ice, snow and debris. The Landlord will be responsible for all interior and exterior lighting of the leased premises, except for damage caused by the sole negligence of the Tenant, Tenant's employees, guests, agents, invitees, and contractors. The Landlord will also furnish and pay for all utilities that are supplied to or used at the Lease Premises, including oil, gas, electric and water. The Tenant will accept the Lease premises in its current existing condition. Tenant

**MINUTES**

Department of Real Estate - cont'd

will provide all equipment if applicable, necessary for the operation of the Tenant's programs, including but not limited to telephone and computer services to the Leased premises. Tenant will be responsible for placing debris from the Leased premises into trash receptacles. Tenant will keep the entrance, passage-ways, and area adjoining or appurtenant to their Leased premises in a clear and orderly condition, free of rubbish and obstruction. The Space Utilization Committee approved this Inter-departmental Lease Agreement on October 18, 2018.

The Lease renewal is late because of the continued Lease negotiations between DGS and DPW after the lease was approved by the Space Utilization Committee.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Interdepartmental Lease Agreement between the Department of Public Works, Landlord, and the Department of General Services, Tenant, for the rental of a portion of the property known as 210 Guilford Avenue, consisting of approximately 26,966 square feet.

**MINUTES**

Space Utilization Committee - Transfer of Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for the property known as 424 S. Pulaski Street, (Block 697, Lot 001), from the inventory of the Baltimore City Public Schools (BCPS) to the inventory of the Department of General Services.

**BACKGROUND/EXPLANATION:**

The BCPS no longer has an educational use for the site of the former Samuel F. B. Morse Elementary School. The BCPS previously surplused the property to the City and wishes to transfer the building jurisdiction to the Department of General Services as the Responsible Agency and the Department of Real Estate as the Reporting Agency.

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for the property known as 424 S. Pulaski Street (Block 697, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services. The Comptroller **ABSTAINED**.

**MINUTES**

Space Utilization Committee - Transfer of Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for the property known as 801 Braddish Avenue, (Block 2373, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

**BACKGROUND/EXPLANATION:**

The BCPS no longer has an educational use for the site of the former Lafayette Elementary School. The BCPS previously surplused the property to the City and wishes to transfer the building jurisdiction to the Department of General Services as the Responsible Agency and the Department of Real Estate as the Reporting Agency.

The Space Utilization Committee approved this transfer of jurisdiction on May 21, 2019.

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for the property known as 801 Braddish Avenue, (Block 2373, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.



**MINUTES**

Space Utilization Committee - Transfer of Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for the property known as 5001 Arbutus Avenue, (aka 5001 Reisterstown Road, (Block 4596, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

**BACKGROUND/EXPLANATION:**

The BCPS no longer has an educational use for the site of the former Langston Hughes Elementary School. BCPS previously surplused the property to the City and wishes to transfer the building jurisdiction to the Department of General Services as the Responsible Agency and the Department of Real Estate as the Reporting Agency.

The Space Utilization Committee approved this transfer of jurisdiction on May 21, 2019.

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for the property known as 5001 Arbutus Avenue, aka 5001 Reisterstown Road, (Block 4596, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

**MINUTES**

Space Utilization Committee - Transfer of Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for the property known as 4300 Sidehill Avenue, (Block 7981, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

**BACKGROUND/EXPLANATION:**

The BCPS no longer has an educational use for the site of the former Rognel Heights Elementary School. The BCPS previously surplused the property to the City and wishes to transfer the building jurisdiction to the Department of General Services as the Responsible Agency and the Department of Real Estate as the Reporting Agency.

The Space Utilization Committee approved this transfer of jurisdiction on May 21, 2019.

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for the property known as 4300 Sidehill Avenue, (Block 7981, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

**MINUTES**

Space Utilization Committee - Transfer of Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for the property known as 2235 N. Fulton Avenue, (Block 3409, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

**BACKGROUND/EXPLANATION:**

The BCPS no longer has an educational use for the site of the former Westside Elementary School. The BCPS previously surplused the property to the City and wishes to transfer the building jurisdiction to the Department of General Services as the Responsible Agency and the Department of Real Estate as the Reporting Agency.

The Space Utilization Committee approved this transfer of jurisdiction on May 21, 2019.

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for the property known as 2235 N. Fulton Avenue, (Block 3409, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Sonia S. Goldberg (Deceased) and Stanley S. Goldberg Custodian, LLC	2307 McCulloh Street	G/R \$65.00	\$ 595.84
Funds are available in account no. 9910-907079-9588-900000-704040, Tax Sale Ground Rents Project.			
2. Eutaw Place, LLC	4720 Delaware Avenue	G/R \$120.00	\$1,100.00

Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Acquisition/Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amounts.

Department of Housing and Community Development - Condemnation

3. George K. Klein and Frieda B. Klein, his wife	2770 Fenwick Avenue	G/R \$90.00	\$ 600.00
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Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick CHM Project.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing options, condemnations, and quick-takes.

**MINUTES**

Mayor's Office of Immigrant Affairs (MIMA) - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland State Department of Human Services, Office of Refugee Asylees (DHS/MORA). The period of the agreement is October 1, 2019 through September 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$359,444.00 - 5000-535920-1250-775700-603026

**BACKGROUND/EXPLANATION:**

In May 2019, the Mayor's Office of Immigrant Affairs responded to the RFP process for the Vocational Training and Employment Services program issued by the DHS/MORA. As a result, the Baltimore City was selected as the contractor and MIMA as the administrator. The employment and English Language training services required by the grant will be provided by the International Rescue Committee in Baltimore as a subcontractor.

The employment program is designed to enable employable refugees in the Baltimore Metropolitan Region to achieve economic self-sufficiency as soon as possible through job development and placement, removal of employment barriers, participation in vocational training, case management, and follow-up after job placement.

**MINUTES**

Mayor's Office of Immigrant Affairs (MIMA) - cont'd

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON JULY 15, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Grant Agreement with the Maryland State Department of Human Services, Office of Refugee Asylees.

**MINUTES**

Baltimore Police Department - Intergovernmental Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Intergovernmental Agreement with the Department of Housing and Community Development (DHCD). The period of the agreement is July 1, 2019 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$160,000.00 - 4000-426820-2255-793400-603026

**BACKGROUND/EXPLANATION:**

On December 12, 2018, the Board approved acceptance of a grant award for the JAG 14 grant, Award #2018-DJ-BX-1020. A portion of the funds were allocated to the Department of Housing and Community Development, Code Enforcement Division. The funds will be utilized to provide funding for attorneys, paralegals, and paralegal assistants in the DHCD's Code Enforcement Division who will aim to reduce crime through crime prevention programs and strategic legal interventions to abate nuisances.

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Intergovernmental Agreement with the Department of Housing and Community Development.

**MINUTES**Mayor's Office of Homeless Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various agreements and to authorize acceptance of the grant awards. The period of the agreements and grant awards is July 1, 2019 through June 30, 2020, unless otherwise indicated.

AGREEMENTS

1. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$473,671.16**

Account: 4000-407017-3571-759400-603051

St. Vincent de Paul of Baltimore, Inc. will provide permanent housing and support services to 28 homeless households as part of their permanent supportive housing program. Clients served in this program are chronically homeless and have one or more disabilities. The period of the agreement is January 1, 2019 through December 31, 2019.

The agreement is late because of a delay at the administrative level.

2. **MARIAN HOUSE, INCORPORATED** **\$ 637,099.50**

Account: 4000-407018-3572-755900-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. As a sub-recipient, Marian House, Incorporated will provide rental assistance to 30 individuals and families in Baltimore City experiencing homelessness. The goal of the project is to increase housing stability and enhance self-sufficiency so clients do not return to a homelessness status. The period of the agreement is August 1, 2019 through July 31, 2020.

**MWBOO GRANTED A WAIVER.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**



## MINUTES

Mayor's Office of Homeless Services - cont'd

GRANT AWARDS

3. **MARYLAND STATE DEPARTMENT OF HUMAN SERVICES** **\$1,570,640.00**

Account: 5000-502820-3572-764500-405001

The MOHS has been awarded funds from the Department of Social Services (DSS), Maryland Department of Human Services. Through funding from the DSS, sub-recipients will provide and operate emergency shelters for homeless individuals and families within the City of Baltimore. The City will receive an annual allocation of \$314,128.00 for five years, totaling \$1,570,640.00. This agreement reserves the option for an additional one year period for the same annual rate of \$314,128.00, totaling \$1,884,768.00. The period of the agreement is July 1, 2019 through June 30, 2024.

4. **MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** **\$2,261,500.00**

Account: 5000-529120-3571-327200-405001

The MOHS has been awarded funds under the Homeless Solutions Program operated by the Maryland Department of Housing and Community Development. Through this program, sub-recipients will provide and operate housing assistance and or supportive services to homeless individuals and families experiencing homelessness in the City of Baltimore.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

**MINUTES**

Mayor's Office of Homeless Services - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various agreements and authorized acceptance of the grant awards.

MINUTES

EXTRA WORK ORDER

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Order

listed on the following pages:

3494 - 3495

The EWO was reviewed and approved  
by the Department of Audits, CORC,  
and MWBOO, unless otherwise indicated.

**MINUTES****EXTRA WORK ORDER**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office of Engineering & Construction

1. EWO #001, \$177,317.00 - WC 1293, Water Infrastructure  
Rehabilitation Various Locations  

\$6,617,470.00	-	J. Fletcher Creamer & Son, Inc.	6 Months	-
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The Office of Engineering & Construction is making this request because of unforeseen field conditions not anticipated in the plans and specifications for the above referenced project. The following items are expected to exceed the original contract quantities. The original plans indicated that the base course on the project was asphalt. As a result, the project estimated for a significant amount of base course asphalt. However, during construction, the Vendor found that the field conditions varied from the contract drawings. A significant amount of concrete sub-base was discovered during excavation which was not accounted for in the original estimate. Item 506-Plain Cement Concrete Pavement, Using Modified Mix No. 6 155 CY @ \$725.00 = \$112,375.00 Item 509-Milling and Resurfacing 1354 SY @ \$48.00 = \$64,992.00.

This change order covers the placement of concrete sub-base and surface asphalt paving that is specified in the contract documents. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given to the Department.

**MINUTES****EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office of Engineering & Construction

The scope of the construction project includes cleaning and cement lining of small diameter water mains, abandonment and/or removal of existing water mains and installation of various size new ductile iron pipe, valves, fittings, and appurtenances, replacement/installation of fire hydrants, renewal and replacement of existing water services, replacement of small (residential) meter settings and meter vaults, temporary by-pass piping, sidewalk restoration, curb and gutter, and roadway paving as required.

**MBE/WBE PARTICIPATION:**

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 9.37% MBE and the 2.11% WBE goals assigned to the original agreement.

**THE EAR WAS APPROVED BY MWBOO ON JULY 18, 2019.**

**MINUTES****CITY COUNCIL BILLS:**

19-0319 - An Ordinance concerning Sale of Property - former bed of West Fairmount Avenue, a 10-foot alley, a portion of Martin Luther King Jr. Boulevard, and a portion of a 3-foot alley for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former bed of West Fairmount Avenue, a 10-foot alley, a portion of Martin Luther King Jr. Boulevard, and a portion of a 3-foot alley bounded by North Fremont Avenue, West Fayette Street, Martin Luther King Jr. Boulevard, and West Baltimore Street and no longer needed for public use; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE.**

19-0414 - An Ordinance concerning High-Performance Newly Constructed Dwellings - Property Tax Credit for the purpose of establishing a property tax credit for high-performance newly constructed dwellings; imposing certain limitations, conditions, and qualifications for credit eligibility; providing for the amount, duration, and administration of the credit, defining certain terms, providing for a special effective date; and generally relating to a property tax credit for high-performance newly constructed dwellings.

**THE DEPARTMENT OF PLANNING HAS NO OBJECTION AND DEFERS TO THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT.**

**ALL OTHER REPORTS RECEIVED WERE FAVORABLE.**

**MINUTES****CITY COUNCIL BILLS:** - cont'd

UPON MOTION duly made and seconded, the Board approved bills 19-0319 and 19-0414 and directed that the bills be returned to the City Council with the recommendation that they also be approved and passed by that Honorable Body. The President **ABSTAINED**. The Mayor **ABSTAINED**.

MINUTES

TRANSFERS OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3499 - 3501

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.



MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>		
1. <b>\$1,000,000.00</b> Other Funds	9916-905001-9194 Constr. Res. - Unallotted	9916-910404-9197 4 South Frederick Street Elevators - Active

The transfer will provide funds to the Department for the replacement of two elevators at 4 South Frederick Street and all associated in-house costs. The replacement will include modifications to the elevator machine room, sprinklers, and fire alarm systems

2. \$205,000.00 1 <sup>st</sup> Parks & Public Facilities Loan	9916-903179-9194 Visitor's Center HVAC Upgrade (Reserve)	
50,000.00 5 <sup>th</sup> Public <u>Building Loan</u>	9916-904845-9194 Capital Constr. & Maintenance - (Reserve)	
<b>\$205,000.00</b> 1 <sup>st</sup> Parks & Public Facilities Loan	-----	9916-904379-9197 Visitor's Center Roof Replacement (Active)
<b>\$ 50,000.00</b> 5 <sup>th</sup> Public Building Loan	-----	" "

This transfer will provide funds to the Department for the entry door replacement at the Visitor's Center and all associated in-house costs. The replacement will include full replacement of doors and hardware and will require floor, ceiling and adjacent windows sidelight modification within each vestibule.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services - cont'd</u>		
3. \$ 535,000.00	9916-935005-9194	
General Funds	City Hall Exterior	Stone Walls (Reserve)
3,000,000.00	" "	
3 <sup>rd</sup> Parks & Public Facilities Loan		
<b><u>\$3,535,000.00</u></b>	-----	9916-907105-9197 City Hall Exterior Stone Walls (Active)

This transfer will provide funds to the Department for the renovations of the stonework at City Hall, which includes portions of both the dome and exterior walls and all associated in-house costs. The exterior stone at City Hall is deteriorating at a rapid rate and immediate restoration is required.

4. \$ 66,300.00	9998-910985-9587	9998-916333-9593
Comm. Dev. Block Grant 43	Housing Development (Reserve)	Baltimore Office Promotion Arts

This transfer will provide Community Development Block Grant funds for the Baltimore Community Arts Program.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>		
5. \$2,387,304.80	9942-914001-9488	
State Funds	Unallocated	
2,047,063.41	"    "	
Other Fund		
Revenue		
75,000.00	9942-915024-9488	
2 <sup>nd</sup> Comm. & Eco.	BMA Fire Safety -	
<u>Dev.</u>	Reserve	
<b>\$4,509,368.21</b>	-----	9942-915024-9488
		BMA Fire Safety

This transfer will make funds available for expenses related to increasing the Museum's sprinkler coverage, including coverage for the Thalheimer and May Galleries, the Jacob's Wing, the Cone Wing, the remainder of the Pope Building, and Gertrude's Restaurant.

Baltimore City Office of Information and Technology

6. <b>\$6,000,000.00</b>	9903-905084-9117	9903-907084-9116
General Funds	Enterprise	Enterprise
	Resource Planning	Resource Planning
	Reserve	

This transfer of funds will replace the legacy software systems in Human Resources, Payroll, Benefits, Administration, and Finance. It will also add new systems for grants, projects, expenses, budgeting, learning management systems, recruitment, and talent management systems and will improve accountability, transparency, auditability, and many manual processes.

**MINUTES**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1433 W. Baltimore Street, (Block 0214, Lot 017), by gift from the Mason Memorial Church of God in Christ, Incorporated, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Mason Memorial Church of God in Christ, Incorporated, has offered to donate to the City, title to the property located at 1433 W. Baltimore Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all

## MINUTES

DHCD - cont'd

municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued from July 1, 2018 through June 14, 2019, other than water bills, are as follows:

1433 W. Baltimore Street

Real Property Tax	2018-2019	655.31
Property Registration		<u>259.20</u>
<b>Total Open Municipal Liens</b>		<b>\$914.51</b>

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 1433 W. Baltimore Street, (Block 0214, Lot 017), by gift from the Mason Memorial Church of God in Christ, Incorporated, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Department of Housing and - Community Development Block  
Community Development Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Community Development Block Grant Agreement with People Encouraging People, Inc. The period of the agreement is September 1, 2018 through August 31, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$68,230.00 - 2089-208919-5930-532361-603051

**BACKGROUND/EXPLANATION:**

People Encouraging People, Inc. will utilize the funds to subsidize the staff costs associated with acquiring, rehabilitating, and developing properties to create rental housing opportunities for low- and moderate-income non-elderly disabled and homeless persons.

**MBE/WBE PARTICIPATION:**

**FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00 AS FOLLOWS:**

**MBE: \$0.00**

**WBE: \$0.00**

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

On August 8, 2018, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community

**MINUTES**

DHCD - cont'd

Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The Department began negotiating and processing the CDBG agreements effective July 1, 2018 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Community Development Block Grant Agreement with People Encouraging People, Inc.

**MINUTES**

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement with ELJ, LLC, Developer for the sale of the City-owned properties located at 2201, 2203 Pennsylvania Avenue, 2215 Pennsylvania Avenue and 568, 570, 572, 574 Gold Street.

**AMOUNT OF MONEY AND SOURCE:**

\$ 1,000.00	-	2201 Pennsylvania Avenue
1,000.00	-	2203 Pennsylvania Avenue
1,500.00	-	2215 Pennsylvania Avenue
500.00	-	568 Gold Street
500.00	-	570 Gold Street
500.00	-	572 Gold Street
500.00	-	574 Gold Street
<u>\$ 5,500.00</u>	-	Purchase price

**BACKGROUND /EXPLANATION:**

The Developer intends to build a customer parking lot on 2201 and 2203 Pennsylvania Avenue and 568, 570, 572, 574 Gold Street and new construction at 2215 Pennsylvania Avenue to be used as an expansion of the hardware store and utilize the upper levels as incubator space. The developer will be using both public (State of Maryland Project Core) and private funds.

The City may dispose of the properties/lots by virtue of Article II, Section 15 of the Baltimore City Charter (2010 Edition) and Article 28, Subtitle 8 of the Baltimore City Code (2010 Edition) Hereinafter, the City Code)



**MINUTES**

DHCD - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties/lots will be sold pursuant to the Appraisal Policy of Baltimore City. The properties at 2201 - 2203 Pennsylvania Avenue and 568 - 574 Gold Street were appraised for \$48,800.00. The property located at 2215 Pennsylvania Avenue was priced at \$11,600.00 using the Waiver Valuation process. All properties will be sold in aggregate for \$5,500.00.

As a requirement of the Project Core Funding, the properties will be sold for \$5,500.00. The difference represents a portion of the City's contribution to the project. In addition, the sale below the price determined by the Waiver Valuation process will result in the following benefits:

- the sale and rehabilitation will help promote a specific benefit to the immediate community,
- the sale and rehabilitation will help eliminate blight from the neighborhood, and
- the sale and rehabilitation will promote economic development through the placement of the properties on the City's tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

**MINUTES**

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Land Disposition Agreement with ELJ, LLC, Developer for the sale of the City-owned properties located at 2201, 2203 Pennsylvania Avenue, 2215 Pennsylvania Avenue and 568, 570, 572, 574 Gold Street.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Carpio & Sons Enterprise, LLC, Developer, for the sale of the City-owned properties located at 1526, 1530, 1534, 1613 W. Lexington Street and 944 and 946 W. Franklin Street.

**AMOUNT OF MONEY AND SOURCE:**

\$ 5,000.00 - 1526 W. Lexington Street  
 5,000.00 - 1530 W. Lexington Street  
 5,000.00 - 1534 W. Lexington Street  
 5,000.00 - 1613 W. Lexington Street  
 4,000.00 - 944 W. Franklin Street  
 5,000.00 - 946 W. Franklin Street  
**\$29,000.00**

**BACKGROUND/EXPLANATION:**

The project will involve the complete rehabilitation to provide single family affordable homes. The properties are in the Franklin Square and Harlem Park Neighborhood.

The authority to sell the properties located at 1526, 1530, 1534, 1613 W. Lexington Street and 944 and 946 W. Franklin Street is within Article 13, §2-7 (h)(2)(ii)(c) of the Baltimore City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

Pursuant to the Appraisal Policy of Baltimore City using the Waiver Valuation Process, the Department determined the price for 1526, 1530, 1534, 1613 W. Lexington Street and 944 and 946 W. Franklin Street to be \$8,000.00 each. The properties located at for 1526, 1530, 1534, 1613 W. Lexington Street, 934 W. Franklin Street

## MINUTES

Department of Housing and - cont'd  
Community Development

will be sold for \$5,000.00 each and 944 W. Franklin Street will be sold for \$4,000.00.

Sale of all vacant properties are at a price below the Waiver Valuation Price because of the following factors that are present:

- the sale will be a specific benefit to the immediate area,
- the sale will eliminate blight, and
- the sale will return the properties to the tax rolls and provide economic development.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Carpio & Sons Enterprise, LLC, Developer, for the sale of the City-owned properties located at 1526, 1530, 1534, 1613 W. Lexington Street and 944 and 946 W. Franklin Street.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement to sell 544 E. 22<sup>nd</sup> Street, (Block 4039 Lot 011), in the East Baltimore Midway Community, to Daniel R. Dunson and Cathy O. Dunson, Developers.

**AMOUNT OF MONEY AND SOURCE:**

\$4,000.00 - Sale price

**BACKGROUND/EXPLANATION:**

The property located at 544 E. 22<sup>nd</sup> Street is an end of group three story vacant partially boarded structure in need of work. The Developers will rehab the subject property as their primary residence.

The City is authorized to dispose of the property by Article 28 Subtitle 8, of the Baltimore City Code. It was journalized and approved for sale on October 27, 2014.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW PRICE DETERMINED BY WAIVER VALUATION PROCESS:**

Pursuant to the City appraisal policy, the Waiver Valuation Process was used to determine the price of the property at \$10,000.00. The property will be sold to the Developer for \$4,000.00.

The subject property is being sold below the price determined in accordance with the Appraisal Policy of Baltimore City for the following reasons:

**MINUTES**

DHCD - cont'd

- stabilization of the immediate area,
- the elimination of blight,
- economic development and,
- the generation of real estate and other taxes.

**MBE/WBE PARTICIPATION:**

The Developers will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for its purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement to sell 544 E. 22<sup>nd</sup> Street, (Block 4039 Lot 011), in the East Baltimore Midway Community, to Daniel R. Dunson and Cathy O. Dunson, Developers.

**MINUTES**

Department of Housing and                    - Land Disposition Agreement  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Stavrou Associates, Inc., Developer, for the sale of the City-owned properties located at 1803, 1809, 1811, 1813, 1819, 1823, 1825 Eagle Street and 537, 602, and 616 S. Monroe Street in the Carrollton Ridge Neighborhood.

**AMOUNT OF MONEY AND SOURCE:**

\$ 2,500.00	- 1803 Eagle Street
2,500.00	- 1809 Eagle Street
2,500.00	- 1811 Eagle Street
2,500.00	- 1813 Eagle Street
2,500.00	- 1819 Eagle Street
2,500.00	- 1825 Eagle Street
1,500.00	- 1823 Eagle Street
1,500.00	- 537 S. Monroe Street
1,500.00	- 602 S. Monroe Street
1,500.00	- 616 S. Monroe Street
<b>\$21,000.00</b>	- Purchase price

**BACKGROUND /EXPLANATION:**

The project will consist of the rehabilitation of nine vacant buildings and the construction of one new home at 1823 Eagle Street. Once rehabilitated and constructed, the properties will be sold to homeowners. The project will be privately financed. The developer plans to invest approximately \$1,864,000.00 into this project.

The aforementioned properties were journalized and approved for sale on March 30, 2016.

**MINUTES**

DHCD - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER PROCESS:**

Each property was priced pursuant to the Appraisal Policy of Baltimore City using the Waiver Valuation Process for \$3,500.00 each. The six properties located at 1803, 1809, 1811, 1813, 1819, and 1825 Eagle Street will be sold for \$2,500.00 each. The one property located at 1823 Eagle Street and the three properties located at 537, 602, and 616 S. Monroe Street will be sold for \$1,500.00 each. The properties will be sold to Stavrou Associates, Inc. below the Waiver Valuation price because of the following reasons:

- the sale will help promote a specific benefit to the immediate community,
- the sale and rehabilitation will help eliminate blight from the neighborhood, and
- the sale and rehabilitation will promote economic development through the placement of the subject properties on the City's tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.



**MINUTES**

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Stavrou Associates, Inc., Developer, for the sale of the City-owned properties located at 1803, 1809, 1811, 1813, 1819, 1823, 1825 Eagle Street and 537, 602, and 616 S. Monroe Street in the Carrollton Ridge Neighborhood.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned lot located at 4013 Penhurst Avenue in the West Arlington Community to LTB Development LLC. Developer.

**AMOUNT OF MONEY AND SOURCE:**

\$4,500.00 - Sale price

**BACKGROUND/EXPLANATION:**

The Developer will purchase the vacant lot located at 4013 Penhurst Avenue for the purpose of new construction for sale to a homeowner. The purchase and improvements to the site will be financed through private sources.

The property was journalized and approved for sale on November 15, 2010.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:**

Pursuant to the City appraisal policy, the Waiver Valuation Process was used to determine the price of the property at 4013 Penhurst Avenue at \$8,800.00.

The subject property is being sold below the price determined in accordance with the Appraisal Policy of Baltimore City for the following reasons:

**MINUTES**

DHCD - cont'd

- will serve a specific benefit to the immediate community,
- the elimination of blight, and
- return the property to the tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for its purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement for the sale of the City-owned lot located at 4013 Penhurst Avenue in the West Arlington Community to LTB Development LLC. Developer.

**MINUTES**

Department of Housing and - First Amendment to Grant Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Grant Agreement with Park Heights Renaissance, Inc. (PHR). The amendment will extend the period of the agreement through October 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PHR is a nonprofit organization established in 2007 to implement the Park Heights Master Plan. The PHR provides a variety of community services in addition to undertaking development initiatives that reflect the Master Plan's recommendations.

The City has provided funds to support PHR's operations since it was established.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to Grant Agreement with Park Heights Renaissance, Inc.

**MINUTES**

Department of Housing and - Grant Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Grant Agreement with Healthy Neighborhoods, Inc. (HNI). The Grant Agreement is effective upon Board approval for 24 months.

**AMOUNT OF MONEY AND SOURCE:**

\$1,100,000.00 - 9910-903230-9588

**BACKGROUND/EXPLANATION:**

The HNI was established in 2004 to help the City's strong but undervalued neighborhoods increase home values, market their communities to create demand for homeownership and build neighborhood confidence. The HNI currently works in more than 40 citywide middle-market neighborhoods, making them more desirable places to live and has generated more than \$100 Million of private and public capital.

In partnership with resident leadership, neighborhood organizations, and small developers, the HNI maintains and improves neighborhoods by increasing property values, creating demand for homeownership, and building neighborhood confidence. The HNI's goal is to support real estate markets that generate sustainable equity for homeowners, create a strong social fabric for all residents, provide a growing tax base for Baltimore, and attract new homeowners as part of the Mayor's Grow Baltimore initiative.

**MINUTES**

Department of Housing and - cont'd  
Community Development

Since its inception, the HNI has provided \$63 million of below-market loans, grants for capital improvements of public spaces, funds for marketing, support for high performing schools that are community assets, and operating support for its neighborhood partners. The HNI has invested over One Hundred Forty-Six Million Dollars (\$146,000,000.00) in its target neighborhoods, rehabbed and sold over 200 vacant buildings and funded over 270 neighborhood block improvement projects since it was founded. Over ten (10) banks, foundations, and financial institutions have contributed to a loan pool of approximately \$70 million that has been used for acquisition/rehab, refinance/rehab, or home improvement loans.

To ensure the HNI's ongoing success, the Department is providing \$1,100,000.00 to support the efforts of neighborhood-based profit organizations that implement the Healthy Neighborhoods program in more than 40 neighborhoods. City funds enable the HNI to provide grants to neighborhood groups which work with the residents and community associations to create marketing campaigns, identify block projects, and undertake planning efforts. Funds are also used to provide architectural services to homeowners who make home improvements using a HNI loan product and to support the staff who manages the HNI's loan Program.

**HEALTHY NEIGHBORHOODS, INC. SIGNED A COMMITMENT TO COMPLY WITH GOALS OF 27% MBE AND 10% WBE.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

MINUTES

Department of Housing and - cont'd  
Community Development

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 319,982.73 General Funds	9910-902935-9587 Healthy Neighborhoods (Reserve)	
80,017.27 28 <sup>th</sup> Comm. Dev. Bonds	" "	
350,000.00 30 <sup>th</sup> Comm. Dev. Bonds	" "	
350,000.00 2 <sup>nd</sup> Comm. & Eco. Dev. Bonds	" "	
<b><u>\$1,100,000.00</u></b>	-----	9910-903230-9588 Healthy Neighborhoods GN 1819

This transfer will provide funding to support Healthy Neighborhoods operating and program costs.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with Healthy Neighborhood, Inc.

**MINUTES**

Department of Housing and - cont'd  
Community Development

The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.



**MINUTES**Health Department - Agreement, Ratification of Agreements  
and of Amendment to Agreement

The Board is requested to approve and authorize execution of an agreement and ratifications of agreements and an Amendment to Agreement.

AGREEMENT

1. **JOHNS HOPKINS UNIVERSITY** **\$ 516,826.00**  
**SCHOOL OF MEDICINE**

Account: 4000-427719-3023-599610-603051

The organization will provide Ryan White Part A outpatient ambulatory health services at the Department's HIV STD clinic locations. The period of the agreement is March 1, 2019 through February 29, 2020.

The agreement is late because of administrative delays.

**MWBOO GRANTED A WAIVER.**

RATIFICATION OF AGREEMENTS

2. **THE PRIDE CENTER OF MARYLAND** **\$ 20,640.00**

Account: 5000-569719-3023-273305-603051

The PRIDE Center of Maryland is the only umbrella organization serving the sexual and gender minority (SGM) community for over 40 years. Accordingly, the PRIDE Center of Maryland has also been an important resource for the men who have sex with men (MSM) community in Baltimore and Central Maryland for more than two decades. Among this community, reaching MSM of color is an integral focus of the PRIDE Center of Maryland. In addition, the Center has strong ties to the transgender community and does effective work in advocating for this other

## MINUTES

Health Department - cont'd

high risk group. The PRIDE Center will provide sponsorship of PRIDE 2019 activities to include the logo in Baltimore PRIDE print ads, and provided logo and website link on the baltimorepride.org website, acknowledgements of the Health Department's sponsorship in press releases and in email blasts, and five premier vendor booth spaces. The period of the agreement is January 1, 2019 through June 30, 2019.

The agreement is late because of the budget revisions and administrative delays.

3. **JOHNS HOPKINS UNIVERSITY SCHOOL OF MEDICINE** **\$ 555,337.00**

Account: 1001-000000-3030-271500-603051

Johns Hopkins University School of Medicine provided the services of clinicians and other skilled medical staff for the clinics operated by the Baltimore City Health Department: Druid Disease Control Center, Eastern Health Clinic, Healthy Teen and Young Adult Clinic, and the Immunization Program, Medical care included obtaining a medical history, performing appropriate physical examinations, assessing patient's problems, and resolution of identified problems by appropriate medical management. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because administrative delays.

**MWBOO GRANTED A WAIVER ON JULY 3, 2019**

**MINUTES**

Health Department - cont'd

RATIFICATION OF AMENDMENT TO AGREEMENT

4. <b>ASSOCIATED BLACK CHARITIES, INC.</b>	<b>\$1,453,726.00</b>
Account: 4000-498718-3023-606101-603051	\$ 80,762.00
4000-498718-3023-606102-603051	\$1,372,964.00

The Board is requested to ratify an Amendment to the Agreement with Associated Black Charities Inc. (ABC), Fiscal Agent for Ryan White (RW) Part A, Minority AIDS Initiative (MAI).

The period of the agreement was March 1, 2018 through February 28, 2019 in the amount of \$1,441,735.00

The Department is increasing the agreement by \$11,991.00 to correct the administration cost for Associated Black Charities, Inc. (ABC). This will make the total agreement amount \$1,453,726.00.

Approval of this Ratification of the Amendment to the Agreement will allow Associated Black Charities, Inc. (ABC), to provide additional services.

The amendment is late because of the administrative delays.

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board is requested to approve and authorize execution of the foregoing agreements and the ratification of agreements and amendment to agreement. The Mayor **ABSTAINED** on item nos. 1 and 3. The Comptroller **ABSTAINED** on item no. 4.

**MINUTES**Health Department - Notice of Award

The Board is requested to approve and authorize acceptance of a Notice of Award (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention (CDC). The period of the agreement is May 1, 2019 through April 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - 4000-404020-3023-718000-404001

**BACKGROUND/EXPLANATION:**

The NoA will provide funding to develop effective and sustainable interventions to improve health and reduce the incidence of syphilis among Men who have sex with Men (MSM) in Baltimore.

The NoA is late because of delays in the administrative review process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of a Notice of Award from the Department of Health and Human Services, Centers for Disease Control and Prevention.

**MINUTES**

Baltimore City Health Department - Revised Notice of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the revised Notice of Award (NoA) for the project titled "Integrated HIV Surveillance and Previous Programs." The period of the award is January 1, 2019 through December 31, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$1,500,000.00 - 4000-499019-3023-513200-404001

**BACKGROUND/EXPLANATION:**

On March 13, 2019 the Board approved the initial NoA in the amount of \$4,237,790.00 for the period of January 1, 2018 through December 31, 2022.

This revised NoA provides supplemental funding in the amount of \$1,500,000.00 making the total award amount \$5,737,790.00 for the budget period January 1, 2019 through December 31, 2019.

All the other terms and conditions issued with the initial NoA remain in effect throughout the budget period unless otherwise changed in writing, by the Grants Management Officer.

**MBE/WBE PARTICIPATION:**

N/A

The revised NoA was received on June 27, 2019 and is presented at this time because of delays in the administrative review process.

**MINUTES**

Baltimore City Health Department - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved acceptance of the revised Notice of Award for the project titled Integrated HIV Surveillance and Previous Programs.

**MINUTES**

Baltimore Development Corporation - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement between the Mayor and City Council, Landlord, and Generation Family Services, Inc., Tenant, for Suite A100 containing 912 rental square feet, at 2901 Druid Park Drive (the "Premises"). The period of the lease agreement is June 1, 2019 through May 31, 2020 with an additional 1-year renewal option that may be exercised by the Tenant.

**AMOUNT OF MONEY AND SOURCE:**

\$13,809.84 - Base rent for the year

The base rent will increase by an amount equal to four percent (4%) from the prior lease year.

**BACKGROUND/EXPLANATION:**

Generations Family Services, Inc. will use the premises for an administrative office and for no other purpose.

**MBE/WBE PARTICIPATION:**

N/A

**MINUTES**

Baltimore Development Corporation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement between the Mayor and City Council, Landlord, and Generation Family Services, Inc., Tenant, for Suite A100 containing 912 rental square feet, at 2901 Druid Park Drive.



**MINUTES**

Baltimore Development Corporation (BDC) - Resolution

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a) City funding of a \$150,000.00 convertible loan to Tamarancho, Inc. (TI) for its initiative to establish its operations in Baltimore City (the "Project") and b) the Resolution in support of the Maryland Economic Development Assistance Authority Fund (MEDAAF) loan application to the Maryland Department of Commerce submitted by TI, which is required by the State.

The Board is further requested to authorize the Mayor or the Director of Finance to execute any and all ancillary documents, letters, or certificates that do not change the substance of the terms of the documents, subject to review for form and legal sufficiency by the Law Department.

**AMOUNT OF MONEY AND SOURCE:**

\$150,000.00 - 9910-923100-9601-900000-709099

**BACKGROUND/EXPLANATION:**

TI is a privately held firm that will be providing technical support services to software users of its parent company, Stripe, Inc. (Stripe). The parent company Stripe builds software and payment infrastructure that helps businesses transact online. Stripe operates in 32 countries and employs more than 1,700 people. Stripe's headquarters are located in San Francisco, California. TI has been seeking a location for its inaugural office to build teams and processes that support operational workflows for Stripe users (i.e., businesses that use Stripe software). Functions at the site may range from technical operational support to risk underwriting.

**MINUTES**

Baltimore Development Corporation - cont'd

It is anticipated that TI will bring 200 technical support positions in-house by December 2022, with the possibility for additional positions in the subsequent years as the affiliate continues to scale. TI will lease 44,000 square feet of new space at 1215 East Fort Avenue, in Locust Point (aka: McHenry Row) (the "Project Site").

**Proposed City Assistance:**

BDC is recommending the City provide financial assistance in the form of a \$150,000.00 convertible loan for the purchase of equipment. TI expects to have at least 200 full-time employees at the Project Site by December 31, 2022 and retain at least that number of employees throughout the term of the loan. No later than January 31<sup>st</sup> of each calendar year through 2030, TI will remit an employment report to BDC setting forth the number of full-time employees who worked at the Project Site during the prior calendar year.

If the Annual Full Time Employee Count for any of the years 2022, 2023, 2024, 2025, 2026, 2027, 2028 and 2029 is less than 200, then no later than 90 days after the end of that year, the Company will pay to the City the sum of (A) \$750.00 times the difference between 200 and the Annual Full Time Employee Count of that year and (B) interest at 3% per annum on the then outstanding amount of the entire \$150,000.00 Funding.

If the Annual Full Time Employee Count for any of the years 2022, 2023, 2024, 2025, 2026, 2027, 2028 and 2029 is equal to or greater than 200, then for that year, the amount of \$18,750.00 of the principal amount of the funding plus accrued and unpaid interest shall be forgiven.

**MINUTES**

Baltimore Development Corporation - cont'd

Not later than March 31, 2030, the Company will pay to the City the then remaining outstanding principal balance of the loan plus accrued and unpaid interest at 3% per annum.

**APPROVED FOR FUNDS BY FINANCE**

**THE DIRECTOR OF FINANCE RECOMMENDS APPROVAL.**

## MINUTES

## RESOLUTION

WHEREAS, TAMARANCHO, INC. (the "Company"), (the "Borrower") has submitted an application to receive a conditional loan from the DEPARTMENT OF COMMERCE of the State of Maryland (the "Department") from the MARYLAND ECONOMIC DEVELOPMENT ASSISTANCE AUTHORITY and FUND ("MEDAAF") in an amount up to \$600,000.00 (the "Commerce Loan"), to use such funds for the purpose of the establishment of a new technical support center at 1215 East Fort Avenue, Baltimore, MD 21230 in Baltimore City (the "Project").

WHEREAS, the Commerce Loan shall be used in accordance with Maryland law relating to MEDAAF, namely, Economic Development Article, Sections 5-301 through 5-349, Annotated Code of Maryland, for the purposes set forth in the application described above; and

WHEREAS, The Mayor and City Council of Baltimore will make a conditional loan to the Borrower in the amount of \$150,000.00 (the "City Loan") for the Project.

WHEREAS, the City has determined that it is in the best interests of the citizens of Baltimore City, Maryland that the City: (i) Endorse the (Department's Loan) Commerce Loan to the Borrower for the Project, and (ii) Make the City Loan to the Borrower for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE THAT:

1. The Mayor and City Council of Baltimore endorse the Commerce Loan to the Borrower.
2. The Mayor and City Council of Baltimore make the City Loan to the Borrower.
3. This Resolution shall be effective upon its adoption in accordance with applicable law.

Mayor and City Council of Baltimore

By: 

Name: Henry J. Raymond  
Title: Director of Finance

Approved as to form and legal sufficiency this 17th day of July, 2019.

  
John P. Machen  
Special Chief Solicitor

Adopted this \_\_\_ day of \_\_\_\_\_, 2019  
Board of Estimates

**MINUTES**

Baltimore Development Corporation - cont'd

UPON MOTION duly made and seconded, the Board approved a City funding of a \$150,000.00 convertible loan to Tamarancho, Inc., for its initiative to establish its operations in Baltimore City (the "Project") and b) the Resolution in support of the Maryland Economic Development Assistance Authority Fund loan application to the Maryland Department of Commerce submitted by TI, which is required by the State. The Board further authorized the Mayor or the Director of Finance to execute any and all ancillary documents, letters, or certificates that do not change the substance of the terms of the documents, subject to review for form and legal sufficiency by the Law Department.

**MINUTES**

Baltimore Development - Governmental/Charitable  
Corporation (BDC) Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the BDC employees: Mr. Colin Tarbert, Ms. Kimberly Clark, Mr. Jeffrey Pillas, Ms. Nancy Jordan-Howard, Ms. Larysa Salamacha, Mr. William Beckford, Ms. Susan Yum, Mr. Daniel Taylor, Ms. Kristin Dawson, and Ms. Stephanie Hsu to solicit sponsorships and donations for the purpose of supplementing and enhancing the City's economic development initiatives. The period of the campaign is effective upon Board approval through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Donations will be solicited from local, state, and federal government agencies, Baltimore area businesses, and civic leaders, and private foundations.

The BDC would like to solicit sponsorships and donations for the purpose of supplementing and enhancing the City's economic development activities and initiatives. Uses of funds will include funding for service providers to provide hands-on business assistance to entrepreneurs in a variety of tracks; sponsorship dollars for tours of City projects, trade shows, special events, seminars, educational workshops, marketing material, and research.

## MINUTES

BDC - cont'd

A potential donor list will be comprised of individuals and corporate entities that have demonstrated a history of providing financial and in-kind contributions to the small business community and Baltimore's economic revitalization. Criteria for targeting a corporate entity for solicitation will include: commitment to overall community, value to overall community, interest in entrepreneurship, and a history of providing financial and in-kind contributions to growing the business community and Baltimore's economic revitalization.

Most of the corporate entities or private foundations may or may not be controlled donors. However, those potential donors, who are controlled donors with respect to the BDC, the City Council, or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as all other potential donors. Solicitations will be made in the context of a scheduled formal meeting, with presentation materials, detailed budgets, and follow-up as required. The BDC will not provide exclusive access to the BDC clients to any sponsors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MINUTES**

BDC - cont'd

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the BDC employees: Mr. Colin Tarbert, Ms. Kimberly Clark, Mr. Jeffrey Pillas, Ms. Nancy Jordan-Howard, Ms. Larysa Salamacha, Mr. William Beckford, Ms. Susan Yum, Mr. Daniel Taylor, Ms. Kristin Dawson, and Ms. Stephanie Hsu to solicit sponsorships and donations for the purpose of supplementing and enhancing the City's economic development initiatives.



**MINUTES**

Office of the State's Attorney - Expenditure of Funds  
for Baltimore City (SAO)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay the Client Protection Fund (CPF) of the Bar of Maryland. The expenditure covers fees for the period of September 2019 - August 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$23,400.00 - 1001-000000-1151-117900-603026

**BACKGROUND/EXPLANATION:**

The SAO pays assessments for the prosecutors in an amount not to exceed \$28,000.00 annually.

The CPF of the Bar of Maryland was created in 1965 for the purpose of maintaining the integrity and protecting the good name of the legal profession.

The CPF is supported financially by practicing attorneys and reimburses claimants for losses caused by theft of funds by members of the Maryland Bar, acting either as attorneys or as fiduciaries.

Payment of the CPF assessment is required to practice law in Maryland. The Baltimore City State's Attorney Office will cover the mandatory CPF fee for all prosecutors.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MINUTES**

Office of the State's Attorney - cont'd  
for Baltimore City (SAO)

UPON MOTION duly made and seconded, the Board approved an expenditure of funds to pay the Client Protection Fund of the Bar of Maryland.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

On the recommendations of the City agencies  
hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

3542 - 3544

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Procurement

- |    |  |                         |              |
|----|--|-------------------------|--------------|
| 1. | B50005781, Tractor<br>with Front End<br>Loader | Finch Services,<br>Inc. | \$173,678.68 |
|----|--|-------------------------|--------------|

(Department of General Services,  
Fleet Management)

MBE/WBE PARTICIPATION:

On February 1, 2019 MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

- |    |   |                                 |              |
|----|---|---------------------------------|--------------|
| 2. | B50005249, Diversity<br>and Labor Compliance<br>System(s) | Ask Reply, Inc.<br>d/b/a B2Gnow | \$400,000.00 |
|----|---|---------------------------------|--------------|

(MOED, MWBOO, Office of Civil  
Rights and Wage Enforcement)

MBE/WBE PARTICIPATION:

On December 2, 2017, MWBOO set goals at 4% MBE and 2% WBE.

**MBE:** Keller Professional Services, Inc.      \$13,970.00      5%

**WBE:** Staff Quest, Inc.      \$13,970.00      5%

**MWBOO FOUND VENDOR IN COMPLIANCE ON MAY 3, 2019.**

**MINUTES****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Procurement - cont'd

3. B50005760, Steel Products **REJECTION:** The Board is requested to reject the one bid received. Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. One bid was received and opened on June 26, 2019. Upon further review of the solicitation, specifications, and questions submitted by the vendor it is recommended that the Board reject the sole bid received, as being in the best interest of the City. A separate Board memo has been concurrently submitted to request an extension to the current contract B50005760 in order to allow time for this process.

Department of Public Works/Office  
of Engineering and Construction

4. SC 926R, Electrical Distribution System Reliability Improvements, Physical Security Upgrades @ PWWTP **REJECTION:** The Board is requested to reject all bids received. Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. Three bids were received and opened on April 24, 2019. The design consultant, Sidhu Associates, Inc., has analyzed the bids and determined that bid item 824, which covers miscellaneous work not covered elsewhere is significantly higher than the

**MINUTES****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office - cont'd  
of Engineering and Construction

engineer's estimate. This caused the bid price to go up significantly higher than the estimate. The documents will be revised to provide more clarity and reduce the bid prices. Therefore, it is recommended that the Board reject the bids received and re-advertise the bid at a late time, being in the best interest of the City.

**MINUTES**

Department of Transportation - Developer's Agreement No. 1437

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1437 with Madison Street Partners, LLC developer.

**AMOUNT OF MONEY AND SOURCE:**

\$23,334.00

**BACKGROUND/EXPLANATION:**

Madison Street Partners, LLC would like to install new water to their proposed new building located in the vicinity of 18-20 West Madison Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

An Irrevocable Letter of Credit in the amount of \$23,334.00 has been issued to Madison Street Partners, LLC which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1437 with Madison Street Partners, LLC developer.

**MINUTES**

Department of Transportation - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the Department of Transportation, South Baltimore Gateway Community Impact District Management Authority D/B/A South Baltimore Gateway Partnership (SBGP) and CBAC Borrower LLC (CBAC).

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

Baltimore's Horseshoe Casino is located along Warner Street. In recent years, the development team behind the Casino (CBAC Borrower, LLC) has invested in properties along Warner Street, including the Top Golf site at the corner of Warner and Stockholm Streets. The development team intends to develop the Warner and Stockholm corridors as an Entertainment District, with multiple regional attractions located along an active and attractive corridor. This corridor would provide for safe and attractive pedestrian movement between venues. It would also allow for an extension of the Gwynns Falls Trail between the Casino and the Inner Harbor.

South Baltimore Gateway Partnership (SBGP) and Rails to Trails Coalition (RTC) have agreed to support the development of a concept streetscaping plan for Warner and Stockholm Streets. With the approval of DOT and the developers, SBGP will hire RTC as project manager and fund them to contract with a design team. RTC will manage the design team, coordinating with DOT staff and the development firm to provide a Streetscape Concept Plan that meets the needs of all parties. The Parties anticipate that the design process will commence on or around the date of Board approval and will continue for approximately 60-90 days.



**MINUTES**

Department of Transportation - cont'd

**MBE/WBE/DBE PARTICIPATION:**

Not a competitive procurement item. The Organization is paying for all costs.

UPON MOTION duly made and seconded, the Board approved a Memorandum of Understanding with the Department of Transportation, South Baltimore Gateway Community Impact District Management Authority D/B/A South Baltimore Gateway Partnership and CBAC Borrower LLC. The Mayor **ABSTAINED**.

**MINUTES**

Department of Transportation - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the Department of Transportation and The Lakeland Community Association Partnership, Incorporated. The MOU will commence immediately upon approval by the Board of and remain in effect for a period of five-years, renewable for an additional five-year term unless terminated earlier in accordance with this Agreement.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Organization submitted applications for two community signs to be owned by the City and maintained by the Organization, located in the right-of-way for The Lakeland Community Association Partnership, Incorporated at Patapsco Avenue at Neiman Avenue and Mallview Avenue, as shown in the submitted Exhibit A.

The submitted MOU establishes the framework for the organization to maintain the community sign, all at its sole cost and subsequently for the Organization to perform ongoing maintenance of all aspects of the Project during the term of the Agreement.

**MBE/WBE/DBE PARTICIPATION:**

Not a competitive procurement item. The Organization is paying for all costs.

**MINUTES**

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved a Memorandum of Understanding with the Department of Transportation and The Lakeland Community Association Partnership, Incorporated.

**MINUTES**

Department of Transportation - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Memorandum of Understanding (MOU) with Pigtown Main Street, Inc. This MOU will commence immediately upon approval by the Baltimore City Board of Estimates and remain in effect for a period of ten years, renewable at the request of Pigtown Main Street, Inc. or the City for an additional ten years unless terminated earlier in accordance with this Agreement.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The submitted MOU establishes the framework for the Organization to install 16 way finding signs located in the Pigtown Neighborhood, as shown on the submitted Exhibit A, all at its sole cost and subsequently for the Organization to perform ongoing maintenance of all aspects of the Project during the term of the Agreement.

**MBE/WBE/DBE PARTICIPATION:**

Not a competitive procurement item. The Organization is paying for all costs.

UPON MOTION duly made and seconded, the Board approved the Memorandum of Understanding with Pigtown Main Street, Inc.

**MINUTES**

Department of Transportation - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Grant Agreement with Baltimore Metropolitan Council (BMC). The Grant Agreement is effective upon Board approval through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$141,440.00 - 6000-617020-2303-596000-406001 - others  
\$ 35,360.00 - 1001-000000-2301-249000-601000 - in-kind services

**BACKGROUND/EXPLANATION:**

This grant will allow the City to complete population and development projections and transportation planning work to ensure that the region's transportation plans will meet federal air quality standards. The funding was provided by the Maryland Department of Transportation to the BMC. The Department will complete work under this grant and will serve as the lead agency for the City.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved the Grant Agreement with Baltimore Metropolitan Council.

**MINUTES**

Mayor's Office of Children - Consultant Agreements  
and Family Success

The Board is requested to approve and authorize execution of the Consultant Agreements. The period of the Consultant Agreements is July 1, 2019 through June 30, 2020.

- |    |                          |                     |
|----|--------------------------|---------------------|
| 1. | <b>PATIENCE DAVIS</b>    | <b>\$ 60,000.00</b> |
| 2. | <b>SONDEANIA JOHNSON</b> | <b>\$ 60,000.00</b> |

Account: 1001-000000-1772-512700-603051

Mses. Davis and Johnson will each consult for the Baltimore City Head Start Program. They will perform classroom observations, provide technical assistance, make evaluations and develop performance assessments, and develop training modules according to Head Start Program needs.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consultant Agreements.

## MINUTES

Parking Authority of Baltimore - Fifth Amendment to Parking  
Baltimore City (PABC) Facility Operations and  
Management Agreement

The Board is requested to approve and authorize execution of the Fifth Amendment to Parking Facility Operations and Management Agreement (Fifth Amendment) with Impark/Danas LLC (Impark). The Fifth Amendment extends the period of the Parking Facility Operations and Management Agreement through October 31, 2020 and removes the Arena Garage from the original Agreement during the period of the extension.

Operator**PENN STATION GARAGE**

<u>Fifth</u>	<u>Original + 4</u>	<u>Account Numbers</u>
<u>Amendment</u>	<u>Amendments</u>	
\$636,973.00	\$2,435,759.00	2075-000000-2321-407600-603016
		Maintenance and Repair
4,500.00	18,000.00	2075-000000-2321-407600-603026
		Mgmt. and Incentive
<u>96,600.00</u>	<u>386,280.00</u>	2075-000000-2321-407600-603038
		Security
<b>\$ 738,073.00</b>	<b>\$2,840,039.00</b>	

The original agreement was for the period August 1, 2013 through July 31, 2014 with a one year renewal option that was properly exercised, and has been amended four times previously to extend the term for one year each time; with approval from the Board for the First Amendment on November 4, 2015, the Second Amendment on July 27, 2016, the Third Amendment on July 26, 2017 and the Fourth Amendment on August 8, 2018.

## MINUTES

PABC - cont'd

The Fourth Amendment removed the Marriott and Redwood Garages from the original agreement so they could be leased to MEDCO. The Fifth Amendment recognizes the removal of the Arena Garage during the extended term.

Under the terms of the original agreement, compensation to Impark was based on a monthly base management fee with reimbursement for approved operating expenses at the parking facilities. The Fifth Amendment requires additional funding to pay for anticipated operating expenses and to compensate Impark during the extended term upon the original compensation structure.

The PABC requests approval of the Fifth Amendment to extend the term for the Penn Station garage through October 31, 2020 to allow the PABC to procure an operator for a group of facilities that will include Penn Station.

Impark has provided adequate management services.

**MBE/WBE PARTICIPATION:**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Coleman Security Services	27%	\$63,612.00	45.9%
<b>WBE:</b> AJ Stationers		\$ 3,792.00	
Jan Ferguson		32,340.00	
Commercial Maintenance Solution		15,013.00	
RLB		<u>2,343.00</u>	
<b>Total</b>	<b>10%</b>	<b>\$53,488.00</b>	<b>38.5%</b>



**MINUTES**

PABC - cont'd

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Fifth Amendment to Parking Facility Operations and Management Agreement with Impark/Danas LLC.

**MINUTES**

Bureau of the Budget and - Fiscal 2019 Baltimore City  
Management Research Department of Recreation and  
Parks Appropriation Adjustment  
Order No. 1 Capital Reserve Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Appropriation Adjustment Order No. 1 to authorize an internal transfer of General Funds (Fund 1001) from Service 648, Community Recreation Centers; to the Baltimore City Department of Recreation and Parks (BCRP) Capital Construction Reserve, Parks within the BCRP.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - From: 1001-000000-4803-776800-609004  
Service 648: Community Recreation Centers

To: 9938-919015-9475-000000-490351  
BCRP Recreation Center Expansion/  
Construction Capital Reserve

This is a transfer of funds internal to the BCRP.

**BACKGROUND/EXPLANATION:**

Funds were appropriated in the Fiscal 2019 Ordinance of Estimates for future BCRP capital projects. An annual transfer of funds is needed to move the appropriated funds to a capital reserve account. Funds in the reserve account will be used for future projects that build up incrementally for recreation center expansion in the future.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

## MINUTES

Bureau of the Budget and - cont'd  
Management Research

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order No. 1 to authorize an internal transfer of General Funds from Service 648, Community Recreation Centers; to the Baltimore City Department of Recreation and Parks Capital Construction Reserve, Parks within the Baltimore City Department of Recreation and Parks.

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.<sup>2</sup>**

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<sup>2</sup> **CLERK'S NOTE:** Please refer to page 3476 for Board's determination on protest of Ms. Kim Trueheart.

Kim A. Trueheart

July 30, 2019

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City and the various Departments and Agencies under the mayor's leadership and direction.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self as Director of the Liberty Village Project of Baltimore City.
2. What the issues are:
  - a. Page 64 & 65. Bureau of the Budget Management and Research – Fiscal 2020 Baltimore City Department of Recreation and Parks Appropriation Adjustments Order No. 1 and Order No. 2, if approved:
    - i. Fails to state that these capital funds will also be available for City-owned recreational facilities that are operated by non-government and outside entities;
3. How the protestant will be harmed by the proposed Board of Estimates' action: The expenditures approved by this board if strategically organized, could lead the City in transforming recreational opportunities across Baltimore City. Specifically, by providing well maintained city-owned recreational facilities operations at these facilities can be enhanced to offer high quality programming and services to residents. Without these facilities our neighborhoods suffer from a lack of programs and services.
4. The remedy I seek and respectfully request is that this action be delayed until:
  - a. The scope of these appropriation be definition to state that BCRP facilities explicitly includes city-owned facilities whether under the direct operational direction of BCRP or other entities;
  - b. The Mayor and City Council immediately enact legislation to codify this explicit inclusion in future appropriations for recreational facilities.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on July 31, 2019.

If you have any questions regarding this request, please telephone me at (443) 255-9413.

Sincerely, Kim Trueheart, Citizen & Resident

5519 Belleville Ave  
Baltimore, MD 21207

**MINUTES**

Bureau of the Budget and - Fiscal 2020 Baltimore City  
Management Research Department of Recreation and  
Parks Appropriation Adjustment  
Order No. 2 Capital Reserve Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Appropriation Adjustment Order No. 2 to authorize an internal transfer of General Funds (Fund 1001) from Service 648, Community Recreation Centers to the Baltimore City Department of Recreation and Parks (BCRP) Capital Construction Reserve, Parks within the BCRP.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - From: 1001-000000-4803-776800-609004  
Service 648: Community Recreation Centers

To: 9938-919015-9475-000000-490351  
BCRP Recreation Center Expansion/  
Construction Capital Reserve

This is a transfer of funds internal to the BCRP.

**BACKGROUND/EXPLANATION:**

Funds were appropriated in the Fiscal 2020 Ordinance of Estimates for future BCRP capital projects. An annual transfer of funds is needed to move the appropriated funds to a capital reserve account. Funds in the reserve account will be used for future projects that build up incrementally for recreation center expansion in the future.

**MBE/WBE PARTICIPATION:**

N/A

**MINUTES**

Bureau of the Budget and - cont'd  
Management Research

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved Appropriation Adjustment Order No. 2 to authorize an internal transfer of General Funds from Service 648, Community Recreation Centers to the Baltimore City Department of Recreation and Parks Capital Construction Reserve, Parks within the Baltimore City Department of Recreation and Parks.

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.** <sup>3</sup>

---

<sup>3</sup> **CLERK'S NOTE:** Please refer to page 3476 for Board's determination on protest of Ms. Kim Trueheart.

Kim A. Trueheart

July 30, 2019

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City and the various Departments and Agencies under the mayor's leadership and direction.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self as Director of the Liberty Village Project of Baltimore City.
2. What the issues are:
  - a. Page 64 & 65. Bureau of the Budget Management and Research – Fiscal 2020 Baltimore City Department of Recreation and Parks Appropriation Adjustments Order No. 1 and Order No. 2, if approved:
    - i. Fails to state that these capital funds will also be available for City-owned recreational facilities that are operated by non-government and outside entities;
3. How the protestant will be harmed by the proposed Board of Estimates' action: The expenditures approved by this board if strategically organized, could lead the City in transforming recreational opportunities across Baltimore City. Specifically, by providing well maintained city-owned recreational facilities operations at these facilities can be enhanced to offer high quality programming and services to residents. Without these facilities our neighborhoods suffer from a lack of programs and services.
4. The remedy I seek and respectfully request is that this action be delayed until:
  - a. The scope of these appropriation be definition to state that BCRP facilities explicitly includes city-owned facilities whether under the direct operational direction of BCRP or other entities;
  - b. The Mayor and City Council immediately enact legislation to codify this explicit inclusion in future appropriations for recreational facilities.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on July 31, 2019.

If you have any questions regarding this request, please telephone me at (443) 255-9413.

Sincerely, Kim Trueheart, Citizen & Resident

5519 Belleville Ave  
Baltimore, MD 21207

**MINUTES**

Bureau of the Budget and Management Research - FY 2020 Department of Public Works Municipal Can Appropriation Adjustment Order No. 3 Capital Reserve Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Appropriation Adjustment Order No. 3 to authorize an internal transfer of General Funds (Fund 1001) from Service 663, Waste Removal and Recycling to the Solid Waste Municipal Can Reserve within the Baltimore City Department of Public Works (DPW).

**AMOUNT OF MONEY AND SOURCE:**

\$200,000.00 - From: 1001-000000-5154-777000-609003  
Service 663: Waste Removal and Recycling

To: 9948-951010-9516-000000-490351  
DPW Municipal Can Reserve

This is a transfer of funds internal to the DPW.

**BACKGROUND/EXPLANATION:**

In Fiscal Year 2020, funds were appropriated in the Fiscal 2020 Ordinance of Estimates for future municipal can replacement needs and this transfer isolates this money, preserving it for future municipal can replacement needs. This is an annual contribution to a capital reserve that reserves funds for trash can replacement as cans reach the end of their useful life.

**MBE/WBE PARTICIPATION:**

N/A



**MINUTES**

Bureau of the Budget and - cont'd  
Management Research

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order No. 3 and authorized an internal transfer of General Funds from Service 663, Waste Removal and Recycling to the Solid Waste Municipal Can Reserve within the Baltimore City Department of Public Works.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

- |  |         |              |
|--|---------|--------------|
| 1. L/B WATER   |         | Sole Source/ |
| SERVICE, INC.  | \$ 0.00 | Renewal      |
| Contract No. 08000 - Various Repair Parts - Sensus Meters - Department of Public Works - Water and Wastewater - Revenue Measuring and Billing - P.O. No. P532200 |         |              |

On July 22, 2015, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. On October 24, 2018, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period August 1, 2019 through July 31, 2020. The above amount is the City's estimated requirement.

This non-competitive procurement meets the condition that no advantage would result in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

The water meter manufactured by Sensus is one of the standardized meters used by the Department of Public Works. Sensus meters are patented items and L/B Water Service, Inc. is the sole authorized supplier parts for this Baltimore area.

**MBE/WBE PARTICIPATION:**

Not applicable. This is a sole source contract.

- |  |                |         |
|--|----------------|---------|
| 2. P. FLANIGAN &   |                |         |
| SONS, INCORPORATED   | \$2,500,000.00 | Renewal |
| Contract No. B50004177 - 08000 Paving Materials - Hot and Cold Patch - Departments of Transportation and Public Works - P.O. No. P532590 |                |         |

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On August 29, 2015, the Board approved the initial award in the amount of \$6,756,750.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$2,500,000.00 is for the period August 26, 2019 through August 25, 2020. The above amount is the City's estimated requirement.

On March 3, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MARCH 3, 2015.**

- |  |                     |                |
|--|---------------------|----------------|
| 3. <u>COMMODITIES USA, INC.</u>  | <u>\$ 30,000.00</u> | <u>Renewal</u> |
| <u>Contract No. B50004685 - Calcium Chloride Pellets - Department of General Services - P.O. No. P536726</u> |                     |                |

On August 31, 2016, the Board approved the initial award in the amount of \$31,080.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$30,000.00 is for the period September 8, 2019 through September 7, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSION

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

4. SB & COMPANY, LLC	\$ 25,000.00	Renewal
Contract No. B50004686 - Auditing Services for Baltimore Convention Center - Baltimore Convention Center - P.O. No. P536472		

MBE/WBE PARTICIPATION:

On August 11, 2016, the Board approved the initial award in the amount of \$17,500.00. The award contained three renewal options. Two renewal options have been exercised. This final renewal in the amount of \$25,000.00 is for the period August 12, 2019 through August 11, 2020. The above amount is the City's estimated requirement.

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

5. DHILLON ENGINEERING, INC.	\$1,000,000.00	Renewal
Contract No. B50004532 - Unidirectional Flushing and Leak Detection Services - Department of Public Works - Water and Waste Water - P.O. No. P536241		

On July 13, 2016, the Board approved the initial award in the amount of \$1,132,000.00. The award contained three 1-year renewal options. On June 6, 2018, the Board approved the first renewal in the amount of \$1,000,000.00. This second renewal in the amount of \$1,000,000.00 will provide for the continuation of unidirectional flushing of water mains 16 inches or less in diameter and leak detection to ensure quality water in various residential areas. This second renewal is for the period July 13, 2019 through July 12, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On February 9, 2016, MWBOO set goals of 2% MBE and 0% WBE. On July 2, 2019, Dhillon Engineering, Inc. was found in compliance.

<u>Commitment</u>	<u>Performed</u>
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<b>MBE:</b> Min Engineering, Inc.	2%	\$37,765.88	2.82%
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**WBE:** N/A

**MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 2, 2019.**

- |                       |    |      |                         |
|-----------------------|----|------|-------------------------|
| 6. ENERGYCAP,<br>INC. | \$ | 0.00 | Sole Source/<br>Renewal |
|-----------------------|----|------|-------------------------|
- Contract No. 08000 - EnergyCap Maintenance Support and Bill CAPture Services - Department of Public Works - Energy - P.O. No. P533179

On October 16, 2015, the City Purchasing Agent approved the initial award in the amount of \$8,365.00. The award contained four renewal options. Subsequent actions have been approved, making the total contract value \$209,858.00. This final renewal in the amount of \$0.00 is for the software licenses, maintenance support, and the Bill CAPture services. This renewal is for the period August 1, 2019 through July 31, 2020. The above amount is the City's estimated requirement.

This non-competitive procurement meets the condition that no advantage would result in seeking competitive responses.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This is a sole source contract.

7. UNIVAR USA, INC.  
BRENNTAG NORTHEAST, INC.

\$250,000.00	Renewal
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Contract No. B50004593 - Sodium Hydroxide (Caustic Soda)  
Solution - Department of Public Works - Water and Wastewater  
- P.O. Nos. P536252 and P536253

On July 13, 2016, the Board approved the initial award in the amount of \$700,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This third renewal in the amount of \$250,000.00 is for the period July 15, 2019 through July 14, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 4, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MAY 4, 2016.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

## 8. DSI, INC.

AMERICAN CONTRACTING  
AND ENVIRONMENTAL  
SERVICES, INC.  
EESCO PUMP AND VALVE,  
INC.

\$ 300,000.00

Renewal

Contract No. B50004075 - Pump Repair and Maintenance Services  
- Department of Public Works, Bureau of Water and Wastewater  
- P.O. Nos. P532056, P532054 and P532055

On July 22, 2015, the Board approved the initial award in the amount of \$600,000.00. The award contained two renewal options. On October 31, 2018, the Board approved the first renewal and ratification in the amount of \$100,000.00. This final renewal in the amount of \$300,000.00 is for the period August 1, 2019 through July 31, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 20, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

9. CITIZEN PHARMACY SERVICE BOUND TREE MEDICAL, LLC	\$ 50,000.00	Renewal
Contract No. B50005493 - Provide Various Pharmaceutical Supplies - Fire Department - P.O. Nos. P545477 and P545478		

On October 5, 2018, the City Purchasing Agent approved the initial award in the amount of \$24,980.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This first renewal in the amount of \$50,000.00 is for the period September 20, 2019 through September 19, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

10. WASHINGTON HOSPITAL CENTER CORPORATION	\$500,000.00	Selected Source/ Renewal
Contract No. 06000 - Non-Emergent Medical Air Transportation Services - Health Department - P.O. P544709		

On August 8, 2018, the Board approved the initial award in the amount of \$250,000.00. Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states



## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

"All Air Ambulance transport cost for Maryland Medicaid Recipients will be paid by the Baltimore City Health Department," through the Transportation Grants Program. Service providers may submit invoices as late as two years after services have been rendered prior to the review and verification process, which takes approximately one year.

This non-competitive procurement meets the condition that no advantage would result in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

The State of Maryland must license all air ambulance service companies. The company named above is licensed by the State of Maryland. DHMH protocol further states "This unit (Baltimore City Health Department) will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is July 11, 2019 through July 10, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On July 12, 2018, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON JULY 16, 2018.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

11. PHI AIR MEDICAL L.L.C.	\$2,000,000.00	Selective Source/ Renewal
Contract No. 06000 - Non-Emergent Medical Air Transportation - Health Department - P.O. No. P535701		

On June 1, 2016, the Board approved the initial award in the amount of \$400,000.00. The award contained three renewal options. Two renewals have been exercised.

Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department," through the Transportation Grants Program.

This non-competitive procurement meets the condition that no advantage would result in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

The State of Maryland must license all air ambulance services companies. The company named above is licensed by the State of Maryland. The DHMH protocol further states, "This unit (Baltimore City Health Department) will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is June 1, 2019 through May 31, 2020, with three 1-year renewal options. The above amount is the City's estimated requirement.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On June 6, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON JUNE 6, 2017.**

12. GARDEN STATE HIGHWAY		Ratification
PRODUCTS, INC.	\$ 0.00	and Renewal
Solicitation No. B50005049 - Aluminum Sheets - Department of Transportation - P.O. No. P541919		

On August 9, 2017, the Board approved the initial award in the amount of \$59,878.00. The award contained four 1-year renewal options. The period of the ratification, 1<sup>st</sup> renewal is August 9, 2018 through August 8, 2019. The period of the second renewal is August 9, 2019 through August 8, 2020 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 31, 2017, MWBOO approved a waiver due to no opportunity to segment these commodities for subcontracting goals.

**MWBOO GRANTED A WAIVER ON MAY 31, 2017.**

13. C. HOFFBERGER		Ratification
COMPANY	\$ 0.00	and Renewal
Contract No. B50004053 - Diesel Fuel for Generators - Departments of General Services, Fire, and Public Works - P.O. No. P533048		

On September 23, 2015, the Board approved the initial award in the amount of \$300,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 will provide for the continued fuel purchases for emergency

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

generators for various City agencies during the contract period. The period of the ratification is November 1, 2018 through July 30, 2019. The period of the renewal is July 31, 2019 through October 31, 2019, with one 1-year renewal option remaining.

**MBE/WBE PARTICIPATION:**

On May 26, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

14. **FIRST CALL**

EASTER'S LOCK AND  
ACCESS SYSTEMS, INC.

**SECOND CALL**

BALTIMORE LOCK AND  
HARDWARE, INC.

\$400,000.00

Increase

Contract No. B50004654 - Locksmith Services for Various City Agencies - Departments of General Services, Recreation and Parks, etc. P.O. Nos. P536960 and P536961

On September 16, 2016, the Board approved the initial award in the amount of \$349,000.00. The award contained three 1-year renewal options. On June 28, 2018, the Board approved an increase in the amount of \$250,000.00. Due to the large volume of various agencies relocating and unexpected repairs an increase in the amount of \$400,000.00 is necessary.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

This increase will make the award amount \$999,000.00. The contract expires on September 19, 2019, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 25, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MAY 23, 2016.**

- |   |              |             |
|---|--------------|-------------|
| 15. SIEMENS MOBILITY,<br>INC.   | \$185,760.00 | Sole Source |
| Contract No. 08000 - Maintenance Support for TMC i2 Advanced Traffic Management System (ATMS) - Department of Transportation - Req. No. R818746 |              |             |

This non-competitive procurement meets the condition that no advantage would result in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

Siemens Mobility is the proprietary vendor of this hardware and is the only authorized provider of maintenance for the TMC i2 ATMS. The original system was procured in 2004 and the Bureau of Procurement will work with the Department of Transportation's Consultant to issue a solicitation for a new

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

advanced traffic management system. The period of the award is July 24, 2019 through July 23, 2020. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these services are only available from the provider and are not available from subcontractors.

16. ATLANTIC EMERGENCY SOLUTIONS	\$ 858,447.00	Cooperative Contract
Houston-Galveston Area Council Contract No. FS12-17-Pierce Enforcer, 4-Door, Full Tilt, Aluminum Cab, Single Axle Mid Mounted Pumper (Squad Engine) - Department of General Services, Fleet Management - Req. No. R820302		

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

One Pierce Squad Engine Unit will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

Committee and Houston-Galveston Area Council. This squad engine unit will replace an older squad engine unit in the City's fleet, as part of Fleet Management's planned replacement program. The contract expires on November 30, 2019.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On February 1, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

17. ATLANTIC EMERGENCY	\$1,332,656.00	Cooperative
SOLUTIONS		Contract
Houston-Galveston Area Council Contract No. FS12-17-Pierce Enforcer, 4-Door, Full Tilt, Aluminum Cab, Single Axle Mid Mounted Pumper (Pumper Engines) - Department of General Services, Fleet Management - Req. No. R823916		

**MINUTES****INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

Two Pumper Engine Units will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee and Houston-Galveston Area Council. These pumper engine units will replace older pumper engine units in the City's fleet, as part of Fleet Management's planned replacement program. The contract expires on November 30, 2019.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On February 1, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

18. ATLANTIC EMERGENCY SOLUTIONS	\$2,825,662.00	Cooperative Contract
Houston-Galveston Area Council Contract No. FS12-17-Pierce Enforcer, 4-Door, Full Tilt, Aluminum Cab, Single Axle 107' Tractor Drawn Mid Mounted Telescoping Ladder (Pierce Tiller) - Department of General Services, Fleet Management - Req. No. R819782		



**MINUTES****INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE  
PROCUREMENT**

Two Pierce Tillers will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee and Houston-Galveston Area Council. These tillers will replace older tillers in the City's fleet, as part of Fleet Management's planned replacement program. The contract expires on November 30, 2019.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On February 1, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty parts.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

19. JM TRUCKING LLC	\$ 600,000.00	Extension
Contract No. B50003519 - Hauling of Asphalt - Department of Transportation - P.O. No. P528069		

On July 16, 2014, the Board approved the initial award in the amount of \$64,500.00. The award contained two renewal options. Subsequent actions have been approved and both renewal options have been exercised. The contract expires on July 31, 2019.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

An extension is necessary to continue services while a new solicitation is drafted and awarded. The period of the extension is August 1, 2019 through March 31, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 12, 2014, MWBOO set goals of 20% MBE and 7% WBE. On July 3, 2019, JM Trucking LLC was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Unlimited Trucking, LLC	20%	\$96,446.00	37.4%
<b>WBE:</b> Julian Trucking, LLC	7%	\$98,627.00	38.2%

**MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 3, 2019.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

20. AIRBUS HELICOPTERS,  
INC. FORMERLY KNOWN  
AS AMERICAN EUROCOPTER  
CORPORATION

\$	0.00	Extension
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Contract No. 08000 - Helicopter Parts and Maintenance -  
Baltimore Police Department - P.O. No. P520254

On May 23, 2012, the Board approved the initial award in the amount of \$950,000.00. The award contained five renewal options. Subsequent actions have been approved and five renewals have been exercised. The contract expires on July 31, 2019.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

An extension is necessary to continue providing parts and maintenance to the police helicopter fleet while a new sole source contract is negotiated. The period of the extension is August 1, 2019 through December 31, 2019. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. This meets the certification as a sole source procurement. These proprietary commodities and specialized services are only available from the vendor, and are not available from subcontractors.

21. HOLABIRD ENTERPRISES  
OF MARYLAND, INC.  
GREB SERVICE, INC.

\$1,000,000.00

Extension

Contract No. B50003291 - Hydraulic and Welding Repair Service  
- Department of General Services - Fleet Management - P.O.  
Nos. P526534 and P526535

On March 12, 2014, the Board approved the initial award in the amount of \$4,000,000.00. The award contained two renewal options. Subsequent actions have been approved and two renewal options have been exercised. The contract expires on August 1, 2019.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

An extension is necessary to continue receiving Hydraulic and Welding Repair Service during the solicitation process for B50005692. The period of the extension is August 2, 2019 through February 3, 2020. The above amount is the City's estimated requirement.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

MWBOO set goals of 3% MBE and 0% WBE. On February 26, 2019, MWBOO found Greb Service, Inc. in compliance. On February 22, 2019, MWBOO found Holabird Enterprises of Maryland, Inc. in compliance.

Holabird Enterprises of Maryland, Inc.

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> Coleman Security Services, LLC	\$20,278.25	6.81%
Maryland Scrap Hauling	3,832.68	1.28%
Chaudhry Towing Co., Inc.	10,650.00	3.57%
TOTAL: 3%	<u>\$34,760.93</u>	<u>11.68%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 22, 2019.**

Greb Service, Inc.

<b>MBE:</b> D & T Contractor, LLC			
TOTAL: 3%	\$	0.00	0%

**MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 26, 2019.**

22. EXCEL STAFFING AND PERSONNEL SERVICES, INC. \$1,300,000.00 Ratification and Extension  
 Contract No. B50002453 - Provide Temporary Nursing Services - Baltimore City Health Department - P.O. No. P522287

On December 5, 2012, the Board approved the initial award in the amount of \$1,500,000.00. The award contained one renewal option. Subsequent actions have been approved. An extension is

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

necessary to continue services while a new solicitation is advertised and awarded. The contract expired on May 31, 2019. The period of the extension is April 1, 2019 through May 29, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On June 6, 2012, MWBOO set goals of 15% MBE and 8% WBE. On July 29, 2019, Excel Staffing and Personnel Services, Inc. was found in compliance. Vendor is a certified MBE.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Dependable Nursing Services	15%	\$301,245.50	17.6%
<b>WBE:</b> Trustworthy Staffing Solutions, Inc.	8%	\$223,992.29	13.1%

**MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 29, 2019.**

23. ATLANTIC EMERGENCY SOLUTIONS	\$1,107,940.00	Cooperative Contract
Houston-Galveston Area Council Contract Number AM10-18 - Ultramedic I, 168" X 96", PT, RAM 4500 (4X2) w/Air Ride (Road Rescue Medic Units) - Department of General Services, Fleet Management - Req. Nos. R819790 & R819997		

The amount of \$829,243.00 for three road rescue medic units will be financed through the city's Master Lease program administered by the Bureau of Treasury Management. Amoss Grant funds in the amount of \$139,348.50 will be used to pay for half of the purchase (\$278,697.00), for one road rescue medic, with the remainder being paid using a general fund match.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

Four road rescue medic units will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee (BRCPC) and Houston-Galveston Area Council. These medic units will replace older medic units in the City's fleet, as part of Fleet Management's planned replacement program.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On April 12, 2018, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

24. KORN FERRY (US)	\$ 31,080.00	Low Bid
Contract No. B50005730 - Actuarial Valuation Services for Post-Employment Benefits - Department of Finance - P.O. No. R819632		

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. The initial award is below the MBE/WBE subcontracting threshold of \$50,000.00.

25. SILBO, INC.	\$ 38,900.00	Sole Bid
Contract No. B50005842 - Referee Services - Department of Recreation and Parks - Req. No. R812838		

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. The initial award is below the MBE/WBE subcontracting threshold of \$50,000.00.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases, and extensions to contracts.



**MINUTES**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 023 to Greenman-Pedersen, Inc., under Project No. 1167, On-Call Engineering Services. The period of this task is approximately six months.

**AMOUNT OF MONEY AND SOURCE:**

\$99,961.77 - 9938-907740-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This task will include post award design services for the Jones Falls Trail Phase V.

**MBE/WBE PARTICIPATION:**

Including this task, the Contractor has achieved 23.81% MBE and 14.33% WBE.

	<u>Commitment</u>	<u>Performed</u>
--	-------------------	------------------

<b>MBE:</b> Navarro & Wright Consulting Engineers, Inc. EBA Engineering, Inc. Findling, Inc.		
<b>Total</b>	<b>27%</b>	\$291,288.36 (23.81%)
<b>WBE:</b> Mahan Rykiel Associates, Inc.	10%	\$100,616.84 (10.06%)

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**THE EAR WAS APPROVED BY MWBOO ON JULY 15, 2019.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
\$ 4,620.80	9938-901788-9474	
Rec. & Parks	Jones Falls Trail	
25 <sup>th</sup> Series	Enhancement	
	(Active)	
95,000.00	9938-918020-9475	
General Fund	Patterson Park	
<u>HUR Eligible</u>	Roadway Improve-	
	ments (Reserve)	
<b>\$ 99,620.80</b>	-----	9938-907740-9474
		Jones Falls Greenway
		Phase V
		(Active)

This transfer will provide funds to cover the costs associated with the design services under On-Call Contract No. 1167, Task No. 023 to Greenman-Pedersen, Inc.

**MINUTES**

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 023 to Greenman-Pedersen, Inc., under Project No. 1167, On-Call Engineering Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 031 to Rummel, Klepper & Kahl, LLP under Project No. 1232, On-Call Design Services. The period of this task is approximately six months.

**AMOUNT OF MONEY AND SOURCE:**

\$22,560.69 - 9938-908078-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This task will include engineering services for the Federal Hill Slope.

**MBE/WBE PARTICIPATION:**

Including this task, the Contractor has achieved 28.41% MBE and 8.57% WBE.

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> Sidhu Associates, Inc. Navarro & Wright Consulting Engineers, Inc. Spartan Engineering, LLC		
<b>Total</b>	<b>25%</b>	\$373,984.60 (28.41%)
<b>WBE:</b> Carroll Engineering, Inc. Axiom Engineering Design, LLC		
<b>Total</b>	<b>10%</b>	\$112,797.67 ( 8.57%)

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**THE EAR WAS APPROVED BY MWBOO ON JULY 15, 2019.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
\$200,000.00	9938-907078-9475	
2 <sup>nd</sup> Parks & Public Facilities	Federal Hill Slope Stabilization (Reserve)	
150,000.00	" "	
State (Program <u>Open Space</u> )		
<b>\$350,000.00</b>	-----	9938-908078-9474 Federal Hill Slope Stabilization (Active)

This transfer will provide funds to cover the costs associated with the emergency repair of the east slope of Federal Hill including the costs associated with design services under On-Call Contract No. 1232, Task No. 31 to Rummel, Klepper & Kahl, LLP.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 031 to Rummel, Klepper & Kahl, LLP under Project No. 1232, On-Call Design Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Mayor's Office of Criminal Justice - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Bon Secours of Maryland Foundation, Inc. The period of the agreement is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - 5000-511020-2255-702300-603051

**BACKGROUND/EXPLANATION:**

In 2018, the General Assembly passed House Bill 113 - The Tyrone Ray Safe Streets Act - to provide Baltimore City with State funding to support the Safe Streets program implementation. Through the Governor's Office of Crime Control and Prevention, MOCJ will receive \$3.6 million to fund six additional Safe Street sites.

Bon Secours of Maryland Foundation, Inc. will utilize the funds to provide Safe Streets program services at the Franklin Square site. The organization will focus on what has been shown to be most effective in reducing shootings and homicides in Baltimore, mediations. The site will utilize a team of Violence Interrupters to sustain previous efforts to eradicate violence by focusing on the following approach: identifying and detecting potential shooting events, identifying and detecting individuals and groups at highest risk of involvement of shootings or killing, interrupting potential violence by mediating conflicts and preventing retaliation, changing behaviors and norms of those at highest risk of involvement of shooting or killing using data to inform daily efforts and make necessary changes to interruption strategies.

**MINUTES**

Mayor's Office of Criminal Justice - cont'd

**MWBOO GRANTED A WAIVER ON JUNE 19, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of an agreement with Bon Secours of Maryland Foundation, Inc.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Natalie Preston Lisa Robinson Issac Carrington Jason Bennett	Noble's 43 <sup>rd</sup> Annual Training Conference & Exhibit Aug. 8 - 15, 2019 New Orleans, LA (Reg. Fee \$0.00)		\$ 0.00
2. Melvin Santiago Alicia White	Noble's 43 <sup>rd</sup> Annual Training Conference & Exhibit Aug. 8 - 15, 2019 New Orleans, LA (Reg. Fee \$0.00)		\$ 0.00
The Vanguard Justice Society Incorporated will pay the cost of the registration, airfare, ground transportation, hotel accommodations and meals during the conference. City funds will not be expended.			
3. Michael Harrison	Noble's 43 <sup>rd</sup> Annual Training Conference & Exhibit Aug. 9 - 13, 2019 New Orleans, LA (Reg. Fee \$0.00)	Asset Forfeiture Fund	\$1,268.64

The subsistence rate for this location is \$189.00 per night. The hotel cost of the hotel is \$159.00 per night, plus total hotel taxes of \$96.68, and hotel resort fee of \$3.00 per night. The Department is requesting additional subsistence of \$10.00 per day for meals and incidentals.



**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department - cont'd</u>			
<p>The airfare cost of \$303.96 and hotel cost of \$744.68 were prepaid on a City-issued procurement card assigned to Mr. Michael Harrison. Therefore, Mr. Harrison will be disbursed \$220.00.</p>			
<p>Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.</p>			
<u>Baltimore City Council</u>			
4. Jennifer Coates Matthew L. Peters	Maryland Association of Counties Annual Summer Conference 2019 Winds of Change Aug. 14 - 17, 2019 Ocean City, MD (Reg. Fee \$325.00 each)	General Funds	\$3,166.62

The subsistence rate for this location is \$311.00 per night. The cost of the hotel is \$299.00 per night for August 14 - 15, 2019 and \$320.00 for August 16, 2019, plus hotel taxes of \$41.32 per night and the room safe fee of \$1.49 per night for each attendee.

**MINUTES****TRAVEL REQUESTS**Baltimore City Council - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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The hotel, hotel taxes, and registration fee in the amount of \$325.00 for each attendee were prepaid on a City-issued credit card assigned to Mr. Larry E. Greene. The Department is requesting additional subsistence in the amount of \$9.00 for August 16, 2019 for the hotel, \$28.00 per day for August 14 - 15, 2019 and \$40.00 for August 16, 2019 for meals and incidentals for each attendee. Therefore, Ms. Coates will be disbursed \$294.52. Mr. Peters will be disbursed \$294.52.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**RETROACTIVE TRAVEL APPROVAL**Health Department

5. Olunfunke Pickering	Cribs for Kids 6 <sup>th</sup> National Conference Pittsburgh, PA April 23 - 26, 2019 (Reg. Fee \$.00)	Carefirst Grant Funds	\$1,377.94
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**MINUTES****RETROACTIVE TRAVEL APPROVAL**Health Department - cont'd

On April 23 - 26, 2019, Mr. Pickering traveled to Pittsburgh, PA to attend the Cribs for Kids 6<sup>th</sup> National Conference. The allowed subsistence rate for this location is \$181.00 per day. The hotel rate was \$169.00 per night. The taxes were \$23.66 per night.

The total hotel cost of \$577.98, airfare cost of \$253.96, and registration cost of \$450.00 were prepaid using a City-issued credit card assigned to Mr. Malcolm Green-Haynes.

The Department requests additional subsistence of \$36.00 to cover the cost of local transportation. Therefore, the reimbursement to Mr. Pickering is \$96.00.

This request is late because of the administrative review process. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:

**TRAVEL REIMBURSEMENT**

\$36.00	-	Transportation
<u>60.00</u>	-	Parking
<b>\$96.00</b>		

**MINUTES****TRAVEL REQUEST**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
6. Sybil Cooper	Unit 2: Nurse Family Partnership Practice Denver, CO Aug. 5 - 9, 2019 (Reg. Fee \$4,668.00) (Publication/ Materials \$593.00)	B'More for Healthy Babies - CareFirst	\$6,939.13

The subsistence rate for this location is \$257.00 per night. The hotel cost of the hotel is \$159.00 per night, plus total hotel taxes of \$100.16.

The airfare cost of \$489.96 and hotel cost of \$736.17 were prepaid on a City-issued procurement card assigned to Mr. Malcolm Green-Haynes. The registration fee of \$4,668.00 and publication and materials cost of \$593.00 will be paid by Fiscal Year 2019 Nurse Family Partnership contract C038777. Therefore, Ms. Cooper will disbursed \$452.00. The Mayor **ABSTAINED** on item no. 4.

The Board, UPON MOTION duly made and seconded, approved the travel request. The Mayor **ABSTAINED** on item no. 4. The President **ABSTAINED** on item no. 4.

## MINUTES

Department of Audits - Special Audit Report

The Board is requested to **NOTE** receipt of the Special Audit Report for:

1. Associated Black Charities, Inc. January 31, 2018 through April 30, 2019.

UPON MOTION duly made and seconded, the Board Deferred the Special Audit Report for one week.

## MINUTES

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works/Office of Engineering and Construction - WC 1403, Urgent Need Water Infrastructure Rehabilitation and Improvements - Phase II FY20  
**BIDS TO BE RECV'D: 08/28/2019**  
**BIDS TO BE OPENED: 08/28/2019**
  
2. Department of Public Works/Office of Asset Management - SC 997, On-Call Assessment and Repairs of Sanitary Sewer Mains and Laterals Citywide  
**BIDS TO BE RECV'D: 08/28/2019**  
**BIDS TO BE OPENED: 08/28/2019**

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and the opening of bids on the date indicated.

MINUTES

President: "As there is no more business before the Board, we will recess until bid opening at 12:00 noon. Thank you."

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**MINUTES**

Comptroller: "The Board is now in session for the receiving and opening of bids."

**BIDS, PROPOSALS, AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Comptroller announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Bureau of Procurement - B50005831, Skid Steer Loader  
w/Rubber Tracks and Parts  
**BIDS TO BE RECV'D: 08/21/2019**  
**BIDS TO BE OPENED: 08/21/2019**

Bureau of Procurement - B50005801, Tandem Wheel Dump  
**BIDS TO BE RECV'D: 08/21/2019**  
**BIDS TO BE OPENED: 08/21/2019**



**MINUTES**

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Bureau of Procurement - B50005802, One Ton 4x4 Pickup with Open Body

Sheehy Ford of Springfield  
Pacifico Ford, Inc./Fleet Group\*

\*UPON FURTHER MOTION duly made and seconded, the Board declared the bid of Pacifico Ford, Inc./Fleet Group **NON-RESPONSIVE** due to the companies' failure to proffer a bid guarantee as mandated by the solicitation instructions.

Bureau of Procurement - B50005828, OEM Parts and Service for Doosan Heavy Equipment

**NO BIDS RECEIVED**

Bureau of Procurement - B50005829, OEM Parts and Service for General Motors Heavy Duty Trucks

Fleetpride, Inc.

Bureau of Procurement - B50005833, 211-Foot Boat with Trailer

**NO BIDS RECEIVED**

Bureau of Procurement - B50005838, Automotive Radiators and Heaters

Cummins Cooling d/b/a Cummins Radiator  
ABC Radiator

**MINUTES**City Council

- Baltimore City Council York Road  
Corridor Business Improvement  
District - Establishment

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Comptroller: "We are going to um -- start with item 6 the City Council the Ballots for the York corridor Business Improvement District establishment."

<u>Owner Name:</u>	<u>Address:</u>	<u>Support:</u>	<u>In Support:</u>
Joseph Y. Lee and Jane K. Lee	4501 York Rd.	X	
FMJ Limited Partnership	5919 York Rd.	X	
5921 LLC	5921 York Rd.	X	
Denrich Medical, LLC	5820 York Rd.	X	
York Stores LLC	5845 York Rd.	X	
4601 York Road LLC	4601 York Rd.	X	
Roark Assets LLC	4231 York Rd.	X	
York Bellona LLC	5815 York Rd.	X	
5704 Bellona LLC	5704 Bellona Ave.	X	
Mohammad Izadi	5721 York Rd.	X	
Mohammad Izadi	5723 York Rd.	X	
Soon Seo and Stephen Seo	5303-05 York Rd.	X	
Guilford Automotive Limited Partnership	4407 York Rd.	X	
BA Holdings LLC	4602, 4606, 4608, 4610, 4612, 4648, 4654, 4656, 4668 York Rd.		X
Ronald and Sum Chang	5219 York Rd.		X
LCL Global - York Road LLC	5841 York Rd.		X
Belvedere Holdings, LLC	510 E. Belvedere Ave.		X
York Road Health Care, LLC	5234 York Rd.		X
5010 York Road Real Estate, LLC	5010 York Rd.		X
Norino Properties, LLC	4705-4707 York Rd.		X
Richard and Barbara Swanson	5205 York Rd.		X
Danny Chin and WF	4627 York Rd.		X

## MINUTES

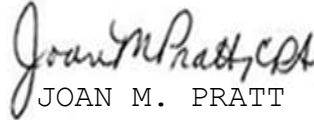
<u>Owner Name:</u>	<u>Address:</u>	<u>Support:</u>	<u>In Support:</u>
Winston Homes, LLC	416-426 Winston Ave.		X
Yung Sop Cha	5710 Bellona Ave.		X
Mark Owens	4901 York Rd.		X
Cheng Qiu	4703 York Rd.		X
Maverick 5201 York, LLC	5201 York Rd.		X
Peter Chasney	5808 York Rd.		X
Homeland Retail Center LLC	5400 York Rd.		X
York Apartments L.L.C.	499 Beaumont Ave.		X
York Apartments L.L.C.	5909 York Rd.		X
Chanco Group LLC	5916 York Rd.		X
Hutchins Avenue, LLC	433 Hutchins Ave.		X
PJ Enterprises LLC	438 E. Belvedere		X
410 E. Woodbourne Avenue LLC (Larra Penza)	401 Woodbourne Ave.		X
Boondharm & Duangpranee Wongananda	5615-5621 York Rd.		X
Hersh LLC	501 Oakland Ave.		X
LCL Global - York Road LLC	5827 York Rd.		X
LCL Global - York Road LLC	5839 York Rd.		X
Belvedere Holdings, LLC	5911 York Rd.		X
The Calvert Group LLC	5900 York Rd.		X
Kathleen Lyon*	5904 York Rd.		
Tom Song LLC*	Property Address Not Listed on Ballot		
Darrin Davis DDS LLC Govans Dental Center*	4805 York Rd.		
Ki Bong Song*	Property Address Not Listed on Ballot		
Cecelia Wodh-tee*	4335-4339 York Rd.		
Anonymous*	Property Address Not Listed on Ballot		
Anonymous*	Property Address Not Listed on Ballot		
Anonymous*	Property Address Not Listed on Ballot		

\*Irregular Ballot: Property owner's name and/or address as provided was not listed on ballot

MINUTES

\* \* \* \* \*

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday August 7, 2019.



Handwritten signature of Joan M. Pratt, CPA in cursive script.

JOAN M. PRATT  
Secretary