Pursuant to Article VI, Section 1(c) of the revised City Charter effective July 1, 1996, the Honorable Director of Public Works, Mr. Alfred H. Foxx, in his absence during the meeting, designated Mr. Ben Meli, Deputy Director of Public Works, to represent him and exercise his power at this Board meeting.

President: “I would direct the Board members attention to the memorandum from my office dated August 27, 2012 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy
Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda.”

City Solicitor: “Move the approval of all of the items on the routine agenda.”

President: “All those in favor say AYE. Oh, I’m sorry.”

Comptroller: “Second.”

President: “All those in favor say AYE. All opposed NAY. The Motion carries. The routine agenda items have been adopted.”
1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Bay City Construction, Inc.                $ 999,000.00
Commercial Camera & Security, Inc.         $  90,000.00
Cynergy Electric Company, Inc.             $ 8,000,000.00
E. Pikounis Construction Co. Inc.          $25,281,000.00
HP Electronics, Inc.                       $ 8,000,000.00
James W. Ancel, Inc.                       $39,834,000.00
K & K Adams, Inc.                          $ 8,000,000.00
Livingston Fire Protection, Inc.           $ 7,344,000.00
R & R Contracting Utilities, Inc.          $ 1,500,000.00
Warwick Supply & Equipment Company, Inc.   $ 1,854,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Columbia Engineering, Inc. Engineer
Dewberry Engineers, Inc. Architect
                                Landscape Architect
                                Engineer
                                Land Survey
There being no objection, the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors and Architects and Engineers for the listed firms.
## OPTIONS/CONDEMNATION/QUICK-TAKES:

<table>
<thead>
<tr>
<th>Owner(s)</th>
<th>Property</th>
<th>Interest</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept. of Housing and Community Development (DHCD) - Condemnations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Jenny M. Coffield</td>
<td>4668 Park Heights Ave.</td>
<td>L/H</td>
<td>$9,400.00</td>
</tr>
<tr>
<td>2. Isaac Zaba, deceased</td>
<td>4668 Park Heights Ave.</td>
<td>G/R</td>
<td>$600.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$90.00</td>
<td></td>
</tr>
<tr>
<td>Funds are available in City Bond Funds, account no. 9910-903187-9588-900000-704040, Park Heights Demo-Woodland/Virginia Avenue Corridor.</td>
<td>(FILE NO. 57083)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Lamont Fullard</td>
<td>904 N. Bradford St.</td>
<td>L/H</td>
<td>$12,100.00</td>
</tr>
<tr>
<td>4. Daniel J. Tracy &amp; Karin Tracy</td>
<td>908 N. Bradford St.</td>
<td>F/S</td>
<td>$9,500.00</td>
</tr>
<tr>
<td>5. Jennell Michele</td>
<td>912 N. Bradford St.</td>
<td>L/H</td>
<td>$7,800.00</td>
</tr>
<tr>
<td>St. John &amp; Purnell Duane Robinson</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funds are available in City Bond Funds, account no. 9910-904488-9588-900000-704040, Milton/Montford Neighborhood.</td>
<td>DHCD - Option</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Mary Agnes Blumenberg &amp; Joyce Elaine Wells</td>
<td>424 E. 21st St.</td>
<td>G/R</td>
<td>$508.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$61.00</td>
</tr>
<tr>
<td>Funds are available in account no. 9910-904713-9588-900000-704040, Barclay Project.</td>
<td>(FILE NO. 57066)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
OPTIONS/CONDEMNATION/QUICK-TAKES:

<table>
<thead>
<tr>
<th>Owner(s)</th>
<th>Property</th>
<th>Interest</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>DHCD</td>
<td>Rescission and Approval of Option</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Paul Kopel</td>
<td>402 Worsley St.</td>
<td>G/R</td>
<td>$275.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$30.00</td>
</tr>
</tbody>
</table>

On July 25, 2012, the Board approved acquisition of the $30.00 ground rent interest in 402 Worsley Street by condemnation, for the amount of $250.00. Since the Board’s approval, the owner has accepted a voluntary settlement. Therefore, the Board is requested to rescind its prior approval, and approve an option to purchase the ground rent interest in 402 Worsley St.

Funds are available in account no. 9910-904713-9588-900000-704040, Barclay Project.

(FILE NO. 57066)

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board’s approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.
### OPTIONS/CONDEMNATION/QUICK-TAKES:

<table>
<thead>
<tr>
<th>Owner(s)</th>
<th>Property</th>
<th>Interest</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Law</td>
<td>Payment of Settlement</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Interstate Mortgage  3417 Woodland Ave.  G/R  $200.00  $120.00

On December 14, 2011, the Board approved acquisition of the $120.00 ground rent interest in 3417 Woodland Avenue by condemnation for the amount of $1,000.00. The owner of the property valued the property interest at $1,500.00. The parties agreed to settle the action for $1,200.00. Therefore, the Board is requested to approve an additional $200.00 to settle this action.

Funds are available in account no. 9910-903187-9588-900000-704040.

(FILE NO. 57083)

UPON MOTION duly made and seconded, the Board approved the option, condemnations, and the payment of settlement.
Baltimore Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to purchase United States postage from Pitney-Bowes for a postage stamp machine.

AMOUNT OF MONEY AND SOURCE:

$70,000.00 - 1001-000000-2044-219600-603009

BACKGROUND/EXPLANATION:

Pitney-Bowes is the sole source of postage for the Police Department’s official mailings to courts, private sector citizens, and other local and state agencies. Without these funds, the Police Department’s U.S. mail operations will cease.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 57040)

UPON MOTION duly made and seconded, the Board approved and authorized the expenditure of funds to purchase United States postage from Pitney-Bowes for a postage stamp machine.
Police Department – Professional Services Contracts

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the following professional services agreements. The period of the agreement is effective upon Board approval for one year, unless otherwise noted.

1. **FRANK C. MEYER**
   - $36,000.00
   - Account: 6000-611213-2013-197500-603026

   Mr. Meyer will provide training development and the administration of legal training programs at the Baltimore Police Department Education and Training Section with a primary teaching focus on in-service and recruit training. The training curriculum will be coordinated with the Director of Education and Training and the Office of the State’s Attorney for Baltimore City. The training will focus on criminal procedure, criminal law and Constitutional Law (Fourth and Fifth Amendment). The training commitment may include periodic projects at the discretion of the Director of Education and Training. It is anticipated that the training commitment will be 16 hours per week over a 45 week schedule. The contractor will be responsible for providing all instructors and subject matter experts to provide training modules.

2. **ADRIANA MEDINA**
   - $6,000.00
   - Account: 6000-611213-2013-197500-603026

   Ms. Medina will provide training development and the administration of cultural diversity training programs at the Baltimore Police Department Education and Training Section with a primary teaching focus on recruit training. The training curriculum will be coordinated with the
Director of Education and Training. It is anticipated that the training commitment will be ten hours per session/recruit class. The Department plans to hold six Academy Classes during the period of the contract. The contractor will be responsible for providing all subject matter experts to provide the specific training modules.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing professional services agreements.
Police Department – Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the United States Department of Justice, Office of Justice Programs, National Institute of Justice. The period of the grant award agreement is October 1, 2012 through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

$511,749.00 – 4000-471913-2024-212600-600000

BACKGROUND/EXPLANATION:

This grant award is for the 2012 DNA Backlog Reduction Program. The goal of the project is to reduce the backlog of DNA evidence pending analysis. Through this effort, the Department will extend the contracts of casework technicians, serologists, evidence technicians, DNA technicians, acquire needed equipment, and provide for overtime and outsourcing funds. These improvements are necessary to prevent future DNA backlogs and to assist the criminal justice system in reaching its full potential in DNA technology.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement with the United States Department of Justice, Office of Justice Programs, National Institute of Justice.
Police Department – Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the Governor’s Office of Crime Control and Prevention. The period of the grant award agreement is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

$33,057.00 – 5000-598913-2013-688000-601009

BACKGROUND/EXPLANATION:

This grant is for the Family Crimes Victim Advocates Program. The program will present a swift and comprehensive service to victims of domestic violence. To work alongside detectives assigned to the Family Crimes Unit, a full-time Victim Advocate will be hired and will be responsible for providing crisis counseling, safety planning and resource identification to victims. The Victim Advocate will also continue to provide support services to victims throughout the course of the investigation and prosecution of the case.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement with the Governor’s Office of Crime Control and Prevention.
Police Department - Recruitment Incentive Program

ACTION REQUESTED OF B/E:

The Board is requested to approve funding for the Recruitment Incentive Program.

AMOUNT OF MONEY AND SOURCE:

$25,000.00 – 1001-000000-2000-196600-603050

BACKGROUND/EXPLANATION:

The Recruitment Incentive Program was initiated in 1999 as another way to locate and hire persons for the position of Police Officer. Since its inception, the Program has enabled the Department to hire officers while monetarily rewarding current employees for their efforts. It truly has been a win-win situation for the Department.

On February 15, 2006, the Board approved an increased referral amount that for the first time was available to all City employees. Under this provision the referral amount was increased to a flat $500.00 for each person hired as a police officer. The original funding request was for $25,000.00 for 50 referrals. At this time, the funding for referrals has been exhausted. Since the program has had a very positive effect on recruitment efforts, it is requested that the Board approve another $25,000.00 to enable the program to continue in its present form.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the funding for the Recruitment Incentive Program.
Baltimore Development - Residential Relocation Expenses
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve the residential relocation claim for Mr. Wendell Allen to move from 406 Park Avenue to 1100 Bolton Street.

AMOUNT OF MONEY AND SOURCE:

$12,096.00 - 9910-905826-9603 Westside Relocation Account

BACKGROUND/EXPLANATION:

In accordance with the Market Center Urban Renewal Plan, a May 06, 2009, Notice of Relocation Eligibility Assistance was sent to Mr. Allen following the 2008 City acquisition of the 406 Park Avenue property where Mr. Allen resided.

The City acquired 406 Park Avenue as part of the Market Center Urban Renewal. The BDC relocation consultant, Diversified Property Services, and Mr. Allen found a suitable replacement residence.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(FILE NO. 57368)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the residential relocation claim for Mr. Wendell Allen to move from 406 Park Avenue to 1100 Bolton Street.
CITY COUNCIL BILL:

12-0087 – An Ordinance concerning Tide Point Special Obligation Bonds – for the purpose of providing for the issuance of special obligation bonds or notes in an amount not exceeding $35,000,000.00 for the purpose of financing public and other infrastructure improvements; providing for the method and sources of payment for these special obligation bonds or notes; authorizing the Board of Finance to specify, prescribe, determine, provide for and approve the details, forms, documents or procedures in connection with the special obligation bonds or notes and any other matters necessary or desirable in connection with the authorization, issuance, sale and payment of these special obligation bonds or notes; providing for a special effective date; and generally relating to the issuance and payment of special obligation bonds or notes.

ALL REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved Bill No. 12-0087 and directed that the Bill be returned to the City Council with the recommendation that it also be approved by that Honorable Body. The President ABSTAINED.
ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with Coppin State University (CSU). The period of the agreement is effective upon Board approval for two years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The CSU desires to establish the equivalent of 1.47 acres of Forest Conservation to satisfy its Forest Conservation mitigation requirement for the Science and Technology Center to be constructed. The CSU will enter upon the Druid Hill Park Bowl to plant the equivalent of 147 trees by December 2012 to satisfy this requirement. The approximate value of the mitigation planting is $96,054.00.

APPROVED FOR FUNDS

(FILE NO. 56674)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the right-of-entry agreement with Coppin State University. The Deputy Director of Public Works ABSTAINED on behalf of the Director of Public Works.
Mayor’s Office of Employment Development - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Baltimore Mental Health Systems, Inc. The period of the agreement is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

$70,000.00 - 1001-000000-6331-478005-603051

BACKGROUND/EXPLANATION:

The organization will provide an array of mental health services on site at the Youth Opportunity Centers. Services will include but not be limited to mental health assessment, screening for at least 70 youth referred by the Youth Opportunity System and ongoing mental health services both individual and group sessions for at least 50 youth.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Baltimore Mental Health Systems, Inc.
Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>APPLICANT</th>
<th>PRIVILEGE/SIZE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 1823 Pennsylvania Ave</td>
<td>Bobby Adams</td>
<td>Outdoor display of merchandise</td>
</tr>
<tr>
<td></td>
<td></td>
<td>8’ x 4’</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Annual Charge: $337.50</td>
</tr>
<tr>
<td>2. 855 N. Wolfe Street</td>
<td>855 N. Wolfe Street, LLC</td>
<td>Two bracket signs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6.25’ each</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Annual Charge: $105.40</td>
</tr>
<tr>
<td>3. 1615 Thames Street</td>
<td>Brown’s Wharf, LLC</td>
<td>One bracket sign</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2’ x 3’</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Annual Charge: $52.70</td>
</tr>
<tr>
<td>4. 1552 Ridgely Street</td>
<td>LHB Benson, LLC</td>
<td>One canopy 20’ x 4’</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Annual Charge: $168.00</td>
</tr>
<tr>
<td>5. 1001 Eastern Avenue</td>
<td>Exeter Company, LLC</td>
<td>Single face electric sign</td>
</tr>
<tr>
<td></td>
<td></td>
<td>11’ x 3’</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Annual Charge: $140.60</td>
</tr>
</tbody>
</table>
LOCATION | APPLICANT | PRIVILEGE/SIZE
--- | --- | ---
6. 1303 Greenmount Ave. | LJ Johnston Square, LLC | Service connection seven 4” ducts @ 112 linear feet Annual Charge: $2,744.00
7. 1121 Light Street | Reamer Holdings, LLC | Dumpster 6’ x 4’
1123 Light Street | Reamer Holdings, LLC | Dumpster 6’ x 4’ Annual Charge: $672.00
8. 710 S. Central Ave. | Harbor East Office, k/a 1000 Lancaster LLC | Outdoor seating 886 sq. ft. Annual Charge: $11,621.50

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the minor privilege permit applications.
Health Department - Employee Expense Reports

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the various expense reports for following employees.

1. **JENNIFER PANKEY** $67.15  
   Account: 1001-000000-3080-288700-603002  
   September 2011 - Mileage

2. **TANNYKA COLEMAN** $11.66  
   Account: 4000-422812-3080-294286-603002  
   August 2011 - Mileage

These expense reports are late because the Supervisor was working on more pressing assignments and failed to reassign the expense report approvals to another Supervisor.

3. **DEBORAH MARTIN** $58.29  
   Account: 1001-000000-3080-288700-603002 $48.29  
   July 2011

   Account: 1001-000000-3080-288700-603003 $10.00  
   July 2011

   Ms. Martin submitted her expense statement in August 2011. However, it was not processed until now.

The Department apologies for the lateness.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work
Health Department – cont’d

days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expense reports for the foregoing employees.
Health Department – Ratification of Outstanding Invoices

ACTION REQUESTED OF B/E:

The Board is requested to ratify outstanding invoices and approve and authorize payment to Jay’s Restaurant Group, Inc.

AMOUNT OF MONEY AND SOURCE:

$359.98 – Invoice date - 9/14/2011  
136.62 – Invoice date - 10/21/2011  
$496.60 – 4000-436112-3255-316200-604014

BACKGROUND/EXPLANATION:

On June 16, 2011, the Board approved Purchase Order No. P517347 for Jay’s Restaurant Group, Inc. for lunches, for the period of May 1, 2011 through October 31, 2011 in the amount of $984.52.

Due to a program oversight and staff changes, a Change Order to increase the Purchase Order was requested too late to pay the outstanding invoices.

Therefore, the Department is requesting the Board to ratify the invoices and authorize payment to Jay’s Restaurant Group, Inc.

The Department apologizes for the lateness of these invoices.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified the outstanding invoices and approved and authorized payment to Jay’s Restaurant Group, Inc.
Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The agreement is for the period July 1, 2012 through June 30, 2013, unless otherwise indicated.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP)

1. **THE UNITED STATES OF AMERICA**
   NATIONAL LABOR RELATIONS BOARD
   $0.00

2. **HISTORIC EAST BALTIMORE COMMUNITY ACTION COALITION, INC.**
   $0.00

The SCSEP provides part-time work experience and training opportunities for low-income residents of Baltimore City, aged 55 years and older with no upper age limit. The program participants are placed in social, health, welfare, educational, legal and other similar services.

The SCSEP Program seeks new host agencies throughout the fiscal year to facilitate placement of its participants in non-profit/governmental agencies to provide services which would otherwise not be available due to a lack of funds.

The agreements are late because they were recently completed.

SENIOR COMPANION PROGRAM (SCP)

3. **FUTURE CARE CHARLES VILLAGE, LLC.**
   $0.00

A grant from the Corporation for National and Community Service funds the SCP. The grant pays 100% of the cost for the Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the Senior Companions are on duty, the grant provides for their life
Health Department – cont’d

insurance, transportation and other benefits.

The agreement is late because it was recently returned to the Department.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.
Health Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a grant award from The Henry and Ruth Blaustein Rosenberg Foundation, Inc. The period of the grant is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

$15,000.00 - 6000-626613-3080-292301-406001

BACKGROUND/EXPLANATION:

Under the terms of the grant, the funds will be used for the Teen Pregnancy Prevention Initiative. The funds will support activities to reduce teen births by making age appropriate and evidence-based health education, clinical services and purposeful community engagement, accessible to young people to help them grow as civic leaders.

The grant award is late because it was recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved acceptance of the grant award from The Henry and Ruth Blaustein Rosenberg Foundation, Inc.
Health Department - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with The Aaron Straus & Lillie Straus Foundation, Inc. The period of the grant agreement is August 1, 2012 through August 31, 2012.

AMOUNT OF MONEY AND SOURCE:

$25,000.00 - 6000-626613-3080-292302-406001

BACKGROUND/EXPLANATION:

Under the terms of the grant agreement, the funds will be used for the Teen Pregnancy Prevention Initiative. The funds will support activities to reduce teen pregnancies by making age appropriate and evidence-based health education, clinical services and purposeful community engagement, accessible to young people to help them grow as civic leaders.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with The Aaron Straus & Lillie Straus Foundation, Inc.
UPON MOTION duly made and seconded, the Board approved the Personnel matters listed on the following pages: 3473 - 3485

All of the Personnel matters have been approved by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved by the Law Department as to form and legal sufficiency.

The Deputy Director of Public Works ABSTAINED on Item No. 17 on behalf of the Director of Public Works.
<table>
<thead>
<tr>
<th>Health Department</th>
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</thead>
<tbody>
<tr>
<td><strong>Hourly Rate</strong></td>
<td><strong>Amount</strong></td>
</tr>
<tr>
<td>1. <strong>KYLE M. WHITT</strong></td>
<td>$17.50</td>
</tr>
<tr>
<td>Account: 1001-000000-2401-258300-601009</td>
<td></td>
</tr>
</tbody>
</table>

Mr. Whitt, retiree, will work as an Administrative Coordinator for the Bureau of Animal Control. He will be responsible for entering records into the Customer Service Request system and assisting citizens with their animal complaints and concerns. Mr. Whitt will also record and distribute all incoming and outgoing mail, input and print all Animal Facility Permits, and inform citizens on different matters concerning animal abuse and animal cruelty within their community.

In addition, he will assist with scheduling and coordinating Animal Hearing Board hearings, maintain all Animal Hearing Board decisions, notify all owners and other interested parties of these decisions, and assist the Director of Animal Control in daily operations. The period of the agreement is effective upon Board approval through December 31, 2012.

<table>
<thead>
<tr>
<th>2. <strong>ANNIE RICKS</strong></th>
<th>$8.16</th>
<th>$8,062.08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account: 4000-432913-3024-295900-601009</td>
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</table>

Ms. Ricks will work as a Food Service Manager for the Zeta Senior Center. She will be responsible for maintaining paperwork, meal counts, collecting funds, ordering supplies and preparing daily reports through the Touch Screen System as well as supervising food service aides. The period of the agreement is October 1, 2012 through September 30, 2013.
PERSONNEL

Health Department

<table>
<thead>
<tr>
<th></th>
<th>Hourly Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. **JOY I. FREEDMAN**  
$25.00  
$2,000.00  

Account: 1001-000000-2401-258300-601009

Ms. Freedman will work as an Animal Hearing Panel Member for the Bureau of Animal Control. She will attend administrative hearing sessions; conduct hearings, and insure procedural due process in accordance with City procedures and guidelines. She will assure that all documents and items presented at the hearing are made part of the hearing record; receive relevant evidence concerning the issues related by aggrieved parties and the Department; and produce clear, definitive, written recommendations setting forth her findings of facts and conclusion of law. She will be responsible for the mailing and delivery of a copy of the written final decision and/or order within 30 days of the determination of the hearing. The period of the agreement is effective upon Board approval through June 30, 2013.

4. **KATHY DEAVER**  
$7.40  
$7,311.20  

Account: 4000-432913-3024-295900-601009

Ms. Deaver will work as a Kitchen Aide for the Zeta Senior Center. She will be responsible for setting-up and breaking down the kitchen and dining area for breakfast and lunch; checking food for appropriate temperature and making sure food products are properly stored, and stocking the kitchen for the next day. The period of the agreement is October 1, 2012 through September 30, 2013.
5. **DARLENE KESS**  
   Hourly Rate: $9.00  
   Amount: $8,892.00  
   Account: 4000-433513-3024-295900-601009  

Ms. Kess will work as an Office Assistant for the Zeta Center. She will provide office support to the Center Manager and act as liaison between the public and Center Director. She will use basic office equipment such as the telephone, computer, copy and fax machine. She will register participants for membership and classes, maintain membership information, maintain filing system, and collect fees for membership. She will send out brochures and information to the public, including center members. She will enter membership and class information in the UPT System and greet visitors and members. The period of the agreement is October 1, 2012 through September 30, 2013.

6. **ROOSEVELT FENNOY**  
   Hourly Rate: $14.00  
   Amount: $15,400.00  
   Account: 5000-520133-3030-702900-601009  

Mr. Fennoy will work as a Building Repairer for the Healthy Teens and Young Adults Program. His duties will include, but are not limited to repairing, maintaining and providing a variety of custodial services. The period of the agreement is September 3, 2012 through June 30, 2013.
PERSONNEL

Health Department

<table>
<thead>
<tr>
<th>Hourly Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$25.00</td>
<td>$ 7,500.00</td>
</tr>
</tbody>
</table>

7. RONALD S. SAVAGE

Mr. Savage, retiree, will work as a Chairperson for the Animal Hearing Panel. He will provide for the resolution of disputes arising from the enforcement of Title 10 of the Baltimore City Health Code and administer the activities of the Panel. The period of the agreement is effective upon Board approval through June 30, 2013.

8. ROBERT L. ANDERSON

Mr. Anderson, retiree, will work as an Animal Hearing Panel Member for the Bureau of Animal Control. He will be responsible for providing notices of hearings in writing to the aggrieved party and interested party and the Office at least five day before the hearing. He will attend meetings as scheduled by the Chairperson of the panel and conduct hearings to assure procedural due process in accordance with Panel Hearing Procedure Regulations. He will obtain all relevant evidence pertaining to the issues in question and limit the evidence to that which has bearings on the issue involved at the hearings. The period of the agreement is effective upon Board approval through June 30, 2013.
<table>
<thead>
<tr>
<th>Health Department</th>
<th>Hourly Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>9. OTTOLE McJilton</td>
<td>$15.00</td>
<td>$18,720.00</td>
</tr>
</tbody>
</table>

Account: 4000-433513-3024-268400-601009

Ms. McJilton will work as a Program Assistant II at the Hatton Senior Center. Her duties will include assisting in the day-to-day operations of programs in the absence of the Program Director; assisting with gathering of statistical data relative to program operation, collecting, compiling, examining, and reporting data regarding program activities and participants. She will also be responsible for preparing reports in relation to State required reporting; assisting with information and assistance to seniors by telephone or direct person-to-person contact, as well as assisting with the planning and implementation of educational and health, recreational, social and other programs. The agreement is for the period October 1, 2012 through September 30, 2013.

10. Reclassify the following vacant position:

Job No. 3080-49451

From: 61113 - Health Program Administrator III
Grade: 116 ($53,900.00 - $76,000.00)

To: 61224 - Director, Health Program Planning & Evaluation
Grade: 118 ($58,800.00 - $83,800.00)

Costs: $6,113.00 - 4000-499012-3030-513200-601001
PERSONNEL

Health Department

11. Upgrade the following classification:

   From: 61193 – Director, Adolescent and Reproductive Health
          Grade: 118 ($58,800.00 - $83,800.00)

   To: 61193 – Director, Adolescent and Reproductive Health
          Grade: 119 ($61,900.00 - $87,500.00)

   Costs: $4,241.00 – 4000-422713-3030-279200-601001

12.  
13. Create the following position:

   Job Code: 61291 – Epidemiologist
          Grade: 113 ($46,700.00 - $65,500.00)
          Job No. to be assigned by BBMR

   Costs: $69,894.00 – 1001-000000-3150-307700-601001

Department of Law

14. MELODIE HAHN HENGERER $30.00 $55,000.00

   Account: 2036-000000-1752-175200-601009

   Ms. Hengerer will work as a Special Assistant Solicitor in the Department/Litigation Practice Group. She will be responsible for assisting the Litigation Group in defending City departments, agencies, and representing the City. The period of the agreement is September 4, 2012 through September 3, 2013.
15. **Reclassify the following vacant position:**

   **Job No. 8620-15554**

   From: 10198 – Assistant Solicitor  
   Grade: 937 ($44,200.00 - $ 84,600.00)

   To: 10199 - Chief Solicitor  
   Grade: 958 ($77,200.00 - $121,400.00)

   Costs: $4,428.00 – 2036-000000-8620-175200-601001

16. **Reclassify the following position:**

   **Job No. 4501-15835**

   From:  
   Job Code: 00656  
   Class: Librarian I  
   Grade: 087

   To:  
   Job Code: 00657  
   Class: Librarian II  
   Grade: 090

   Cost: ($5,745.00) – 1001-000000-4501-349900-601001

17. **Reclassify the following ten vacant positions:**

   **From:** 41210 - Firefighter/Paramedic  
   Grade 312 ($35,148.00 - $56,094.00)  
PERSONNEL

Fire Department - cont’d

TO:  41209 - EMT Firefighter
    Grade: 311 ($34,146.00 - $54,567.00)

Cost: ($20,160.00) - 1001-000000-2121-226400-601061

Department of Recreation and Parks

18. a. Change class titles and upgrade the following two classifications:

   1. Job Code: 53693

      From: Class: Tree Service Technician
      Grade: 082 ($31,225.00 - $36,934.00)

      To: Class: Forestry Technician
      Grade: 084 ($33,510.00 - $39,994.00)

   2. Job Code: 71411

      From: Class: Assistant City Arborist
      Grade: 088 ($38,939.00 - $47,176.00)

      To: Class: Urban Forester
      Grade: 090 ($42,267.00 - $51,371.00)

b. Create the following four positions:

   Positions

   1 Class: Forestry Technician
      Grade: 084 ($33,510.00 - $39,994.00)

   3 Class: Urban Forester
      Grade: 090 ($42,267.00 - $51,371.00)
PERSONNEL

Department of Recreation and Parks – cont’d

c. Reclassify the following three filled positions:

Job Numbers: 4783-24606, 4783-24629, and 4783-48294

From: Job Code: 53693
   Class: Tree Service Technician
   Grade: 082 ($31,225.00 - $36,934.00)

   To: Job Code: 71411
      Class: Urban Forester
      Grade: 090 ($42,267.00 - $51,371.00)

Cost: $301,329.00 – 1001-000000-5051-385300-601001

Department of Public Works/Bureau of Solid Waste

19. a. Reclassify nine filled and vacant positions:

Job Numbers: 5152-35928, 5152-34733, 5152-36139, 5152-36093, 5152-34744, 5161-36353, 5152-36168, and 5152-36082

From: Job Code: 33371
   Class: Radio Dispatcher I
   Grade: 078 ($27,958.00 - $32,241.00)

   To: Job Code: 33112
      Class: Data Entry Operator II
      Grade: 078 ($27,958.00 - $32,241.00)
PERSONNEL

DPW/Bur. of Solid Waste – cont’d

b. Job Number: 5152-34658

   From:  Job Code: 33371
          Class: Radio Dispatcher I
          Grade: 078 ($27,958.00 - $32,241.00)

   To:  Job Code: 33115
          Class: Data Entry Supervisor I
          Grade: 084 ($33,510.00 - $39,994.00)

Cost:  $53,765.00 – 1001-000000-5152-386500-601001

Mayor’s Office of Human Services/Homeless Services Division (MOHS)

20. a. Change class titles and upgrade the following two non-Civil Service classifications:

1. Job Code: 00417

   From:  Class: Homeless Housing Developer I
          Grade: 087 ($37,407.00 - $45,218.00)

   To:  Class: Program Compliance Officer II
          Grade: 110 ($40,000.00 - $48,900.00)

2. Job Code: 00418

   From:  Class: Homeless Housing Developer II
          Grade: 089 ($40,540.00 - $49,222.00)

   To:  Class: Program Compliance Supervisor
          Grade: 114 ($48,600.00 - $59,100.00)
PERSONNEL

MOHS/Homeless Services Division

b. Reclassify the following five filled positions and create one position:

1. Job No. 3573-48880
   From: Job Code: 00416
            Class: Program Compliance Officer I
            Grade: 087 ($37,407.00 - $45,218.00)
   To:    Job Code: 00417
            Class: Program Compliance Officer II
            Grade: 110 ($40,000.00 - $48,900.00)

2. Job No. 3573-47343
   From: Job Code: 00420
            Class: EDP Communications Coordinator
            Grade: 089 ($40,540.00 - $49,222.00)
   To:    Job Code: 00417
            Class: Program Compliance Officer II
            Grade: 110 ($40,000.00 - $48,900.00)

3. Job No. 3573-36522
   From: Job Code: 00015
            Class: ADM Assistance
            Grade: 940 ($48,900.00 - $67,000.00)
   To:    Job Code: 00417
            Class: Program Compliance Officer II
            Grade: 110 ($40,000.00 - $48,900.00)
PERSONNEL

4. Job No. 3573-14255

From:  Job Code: 00419
       Class: Homeless Program Coordinator
       Grade: 088 ($38,939.00 - $47,176.00)

To:    Job Code: 00417
       Class: Program Compliance Officer II
       Grade 110: ($40,000.00 - $48,900.00)

5. Job No. 3573-34826

From:  Job Code: 00180
       Class: Administrative Assistant
       Grade: 941 ($49,400.00 - $84,800.00)

To:    Job Code: 00418
       Class: Program Compliance Supervisor
       Grade: 114 ($48,600.00 - $59,100.00)

6. Create the following one position:

   Job Code: 00417
   Class: Program Compliance Officer II
   Grade 110: ($40,000.00 - $48,900.00)

Cost:  $ 74,987.12 – 4000-496313-3573-267800-601001
       85,846.85 – 6000-685213-3571-591400-601001
       $160,833.97
PERSONNEL

Department of Human Resources

20. a. Upgrade and change title of the following current classification:

From:  36621 – Personnel Policy Analyst
       Grade 111 ($41,700.00 - $52,200.00)

To:  33621 – Human Resources Policy Analyst
       Grade 116 ($53,900.00 - $65,600.00)

b. Reclassify one vacant position:

   Job Number: 1603-4629

   From:  33621 – Personnel Policy Analyst

   To:  33621 – Human Resources Policy Analyst

   Cost: $15,934.00 - 1001-000000-1603-172500-601001
State’s Attorney’s Office – Grant Agreements

The Board is requested to approve and authorize acceptance of the following grant award agreements.

1. **GOVERNOR’S OFFICE OF CRIME**  
   **CONTROL AND PREVENTION (GOCCP)**  
   $17,500.00

   Account: 5000-501313-1156-117900-600000

   The GOCCP awarded the grant renewal for the Latino Victim Advocate. The funds will be used for the partial salary of a victim advocate dedicated to service Spanish speaking victims and cooperating witness in the District Court. The grant is for the period July 1, 2012 through June 30, 2013.

2. **GOVERNOR’S OFFICE OF CRIME**  
   **CONTROL AND PREVENTION (GOCCP)**  
   $98,280.00

   Account: 5000-504813-1150-118000-600000

   The GOCCP awarded the grant renewal for Project EXILE. The funds will be used to provide support for the salary of one cross-designated Assistant State’s Attorney to the U.S. Attorney’s Office assigned to handle the prosecution of gun cases as a part of the City-wide effort to reduce gun violence. The grant is for the period July 1, 2012 through June 30, 2013.

   The Department recently received the award from the grantor.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved acceptance of the foregoing grant award agreements.
ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a consultant agreement with Shawn M. Flower, Ph.D. d/b/a Choice Research Associates. The amendment extends the period of the agreement through December 31, 2012.

AMOUNT OF MONEY AND SOURCE:

No funds are requested.

1001-000000-3571-327200-603026

BACKGROUND/EXPLANATION:

On March 14, 2012, the Board approved the agreement in the amount of $10,000.00, for a six-month period.

Under the agreement, the consultant will assist in creating and implementing the development of strategies and policies to reduce offender recidivism, including identifying programs and strategies to prepare offenders for release from incarceration, collaboration between City agencies, and partnerships with the Department of Public Safety and Correctional services, and community and faith-based organizations to provide post release services.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the consultant agreement with Shawn M. Flower, Ph.D. d/b/a Choice Research Associates.
Mayor’s Office of Human Services (MOHS) – Grant Agreements

The Board is requested to approve and authorize execution of the various grant agreements:

HOMELESS SERVICES PROGRAM

1. MARIAN HOUSE, INC. $30,396.00
   Account: 4000-496211-3573-367819-603051
   The organization will provide permanent housing and comprehensive supportive services to 19 homeless women in its Serenity Place permanent housing program. The period of the agreement is December 1, 2011 through November 30, 2012.

2. MARIAN HOUSE, INC. $201,023.00
   Account: 4000-496212-3572-591419-603051
   The organization will provide transitional housing and comprehensive supportive services to 43 single homeless women and four families. The period of the agreement is February 1, 2012 through January 31, 2013. **MWBOO GRANTED A WAIVER.**

3. PROJECT PLASE, INC. $230,284.00
   Account: 4000-496211-3573-591435-603051
   The organization will provide permanent housing for homeless persons and/or families with disabilities that include physical, mental or emotional impairment and HIV/AIDS. The period of the agreement is July 1, 2012 through June 30, 2013. **MWBOO GRANTED A WAIVER.**

The agreements are late because of the delays at the administrative level.
4. **THE SALVATION ARMY, BALTIMORE**  

   Account:  4000-496211-3572-591430-603051

   The organization will operate a 19-bed transitional housing program, to serve 76 families, at its Booth House facility located at 1114 N. Calvert Street in Baltimore City. The facility is designed to provide a safe, caring environment where homeless women with children may learn the life skills needed to become self-sufficient, productive members of society. The services to be provided will include but not be limited to screening and assessment of clients for appropriateness and to determine the level and type of services needed. The period of the agreement is October 1, 2011 through September 30, 2012.

   This agreement is late because more time was required than anticipated for the Department and organization in reaching an acceptable agreement on the terms and conditions.

   **MWBOO GRANTED A WAIVER.**

5. **DAYSpring Programs, Inc./**  

   **DAYSpring Head Start Program**  

   Account:  4000-486313-6051-515600-603051

   The organization will provide Head Start services to 511 children and their families. A two month advance of $606,433.00 was approved by the Board on June 27, 2012. The total contract amount is $3,666,416.00. The period of the agreement is July 1, 2012 through June 30, 2013.

   **MWBOO SET GOALS OF 27% MBE AND 10% WBE.**
MOHS - cont’d

**MBE:** Charm City Caterers, Inc. $200,000.00 5.45%

**WBE:** Sue-Ann’s Office Supply, Inc. $4,000.00 0.11%

The provider requested and was granted a waiver of the balance of the MBE/WBE goals. Of the total amount of $3,666,416.00, $3,087,868.00 are for items that are proprietary and non-segmentable. The goals were set on the non-exempt amount of $578,548.00.

6. ST. VERONICA ROMAN CATHOLIC CONGREGATION, INC./ST. VERONICA HEAD START PROGRAM

Account: 4000-486313-6051-515900-603051

The organization will provide Head Start services to 289 children and their families. A two-month advance of $341,006.00 was approved by the Board on June 27, 2012. The total contract amount is $2,060,437.00.

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

**MBE:** Rufus Ingram, P.A. $15,600.00 0.76%

DSQ Solutions, LLC $22,800.00 1.10%

**WBE:** None

The provider requested and was granted a waiver of the balance of the MBE/WBE goals. Of the total amount of $2,060,437.00, $1,818,142.00 are for items that are proprietary and non-segmentable. The goals were set on the non-exempt amount of $242,295.00.

The agreements (item nos. 5 and 6) are late because the MOHS received the notice of grant awards from the Department of Health and Human Services Administration for Children and Families on July 10, 2012.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**
MOHS - cont’d

7. U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) $9,038,879.00

Account:  4000-490913-3571-333700-404001

On July 27, 2012, the City received notification from HUD that the FFY 2012 Housing Opportunities for Persons with Aids Grant was awarded for the period July 1, 2012 through June 30, 2015. The funds are to be used for housing and supportive services for persons living with HIV/AIDS in the Baltimore Metropolitan Area. The City is the grantee for the City and the six surrounding counties. The City contracts with the governments of the surrounding counties to distribute their funding and issues a competitive grant application for City service providers.

8. UNITED WAY OF CENTRAL MARYLAND (UWCM) $ 56,000.00

Account:  6000-612812-1191-594700-406001

On July 25, 2012, the UWCM notified the MOHS-Baltimore Community Action Partnership that it was awarded a FY2012 Access to Healthy Food Initiative grant. The FY2012 award amount is $56,000.00. The Community Action Partnership will implement Project Fresh Beginning. This innovative program provides nutritional education and food resources to help low-income families sustain a healthy lifestyle and household budget. The period of the grant is July 1, 2012 through December 31, 2012.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President ABSTAINED on Item Nos. 5 and 6.
Department of Housing and Local Government Resolutions
Community Development

The Board is requested to approve and authorize execution of the following local government resolutions.

The below listed organizations are applying to the State of Maryland’s Community Legacy Program (CLP). A local government resolution of support is required by the State for all applications to the program for funding.

1. COMMUNITY LAW CENTER, INC. $30,000.00

The Community Law Center, Inc., located at 3355 Keswick Road, proposes the Neighborhood Revitalization Project. The project will focus on the Community Legal Services Program which provides legal representation to community associations in Baltimore City. The Community Law Center, Inc. represents the interests of community leaders to protest liquor license renewals and license transfers for bars and package goods stores that refuse to be good neighbors, engages legal strategies to combat vacant properties and stop drug dealers from using houses for the distribution of narcotics, and provides other legal assistance to help neighborhood associations realize their revitalization goals.

The mission of the Community Law Center, Inc. is to provide legal services to communities and nonprofit organizations throughout Maryland and to promote stronger nonprofits and more vibrant neighborhoods. Founded in 1986 by a group of lawyers and community organizers who saw the need for residents in Baltimore City to band together and with the assistance of volunteer attorneys, advocate effectively for the neighborhoods. The Community Law Center, Inc. also develops self-help publications, workshops and training programs for the pro bono attorneys, clients and community leaders. As a result, the organizations are properly structured, well organized, in compliance with Federal and State laws and regulations and properly represented in all matters requiring an attorney.
2. B & O RAILROAD MUSEUM, INC.  $50,000.00
   (CLP)

   The B & O Railroad Museum, Inc., located at 901 W. Pratt Street proposes restoring the B & O J.C. Davis #600 - The last of eight locomotives damaged by the B & O Railroad Museum’s Roundhouse roof collapse. This engine is the last of eight historically significant locomotives in need of restoration resulting from damages caused by the 2003 President’s Day blizzard and the resulting collapse of the B & O’s Roundhouse roof. The funds will allow the museum’s experienced restoration staff to focus on and complete the project in a one-year time period.

   Built in 1875, the B & O J.C. Davis #600 is one of only two locomotives surviving from the 1876 Centennial Exposition in Philadelphia. Its size and power, and stylistic beauty are considered high-water marks for the post-Civil War period of American Railroading. The wooden cab and wooden running boards have been almost completely destroyed, the metal of the engine and tender have been dented and punctured, asbestos beneath the boiler’s jacketing have been significantly disturbed and the surface is either peeling paint or rust because of the engine’s exposure to the elements of the collapse. The intent of the project is to restore the engine to as close to its 1875 appearance as possible.
DHCD – cont’d

The mission of the B & O Railroad Museum, Inc. is to preserve the physical legacy and the experience of American railroading and to interpret and present its history to the widest possible audience. The museum emphasizes the history of the Baltimore & Ohio Railroad, Western Maryland Railway, CSX Corporation and other Maryland Railroads and those entities with which they are connected or closely interact with to develop programs which help broaden and deepen public appreciation of the past, present and future significance of the railroad industry in the development of American life.

UPON MOTION duly made and seconded, the Board approved and adopted the foregoing local government resolutions.
Department of Housing and Community Development (DHCD) - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Mr. Joseph Kershner for February 2012.

AMOUNT OF MONEY AND SOURCE:

$33.77 - Mileage
8.00 - Parking
$41.77 - 1001-000000-5824-408999-603002

BACKGROUND/EXPLANATION:

Mr. Kershner is the managing attorney for the Land Resources Division of the DHCD and is in part responsible for representing the City in legal forums, including but not limited to the General Assembly and various legal proceeding.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expense statement for Mr. Joseph Kershner for February 2012.
Department of Housing and – HOME Loan
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a HOME Investment Partnership Program (HOME) loan to Renaissance Gardens, Inc. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

**AMOUNT OF MONEY AND SOURCE:**

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<th>SOURCES</th>
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<tbody>
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<td>Borrower Equity</td>
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<tr>
<td><strong>$8,976,640.00</strong></td>
<td><strong>$8,976,640.00</strong></td>
</tr>
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Account: 9910-902-194-9610

**BACKGROUND/EXPLANATION:**

The loan funds will be used to support a portion of the hard construction costs of a four story building that will provide 60 elderly rental units to be located at 4311 Pimlico Road.

Comprehensive Housing Assistance, Inc. (CHAI) is the neighborhood and housing agency of the Associated Jewish Community Federation of Baltimore. CHAI currently provides services in the three basic areas: elderly housing
planning and development, residential housing services, and neighborhood organization and development. CHAI is committed to and provides a range of services that promote fair housing and improved opportunities for low-income groups, minorities, the disabled and the elderly.

The Park Heights Renaissance, Inc. (PHR) has joined CHAI as a co-developer for this project. Incorporated in November 2007, the PHR is a non-profit organization representing residents, businesses, religious institutions, schools, and other stakeholders committed to shaping a better future for the Park Heights community. Created by the Pimlico Community Development Authority, the PHR is the non-profit community development corporation for implementing the Park Heights Master Plan.

CHAI and the PHR submitted a proposal for the new construction of a 65,000 square foot, four story structure which will contain 60 one-bedroom units affordable to persons with incomes at or below 50% of the area median income, common laundry rooms to be used by all residents, multi-purpose room with seating for 100, administrative offices, a common living room to be located near the entry for social interaction and 33 parking spaces. The property has been consolidated from two parcels (4309-4311 Pimlico Road and 4410 Pall Mall Road, upon which was located the former Pall Mall Apartments, a 1970’s garden apartment complex that recently had a substantial, on-going crime issue) and is now known as 4311 Pimlico Road. The site is governed by a HUD Deed of Foreclosure and owned by the Mayor and City Council of Baltimore. The previous structures have been demolished, and the Land Disposition Agreement and two amendments have been approved. Units will include a bathroom that can be adapted to meet accessibility requirements, a kitchen, living room, bedroom and closets.
DHCD – cont’d

The project will be designed to enable older adults to live independently for a far longer period than they will be able to in a conventional apartment building or in their own home. Nonetheless, the building will have the feel of an independent building and be designed to be a welcome, friendly environment to people of all ages that will visit the building and participate in a variety of senior and intergenerational activities.

An appraisal is not required since the HUD capital advance and the City funds are both grants to the project.

Participating Parties:

A. Developer

The owner of the project will be an entity whose member consists of representatives of CHAI and PHR, the co-developer of record.

B. General Contractor/Architect

Southway/McCoy Joint Venture will be the general contractor and will post a 100% payment and performance bond. Architectural services will be provided by Grimm+Parker.

C. Participating Lenders

U.S. Department of Housing and Urban Development (HUD)

HUD will provide construction financing in the amount of $7,976,640.00 through its Section 202 Supportive Housing Program for the elderly. The HUD Capital Advance will be at zero percent interest per annum on sums advanced and secured by a first lien on the project. The construction
phase will not exceed 24 months. The permanent loan period will be 40 years, commencing at the end of the construction period. Payments of principal and interest will not be required provided that the project remains affordable to low-income elderly individuals. At the conclusion of the 40 year term, the Capital Advance will be forgiven.

In addition to the capital grant for construction costs, the U.S. Department of Housing and Urban Development will provide Section 202 funding that will include a Project Rental Assistance Contract to provide an operating subsidy for the entire project.

HOME Loan

During the construction loan period, interest will be at the rate of zero percent per annum on sums advanced. During the permanent loan period, the interest rate charged will be at the rate of zero percent per annum. The construction phase will be for a period not to exceed 24 months from the date of closing. The permanent loan period will be 40 years commencing at the end of the construction loan period. The Borrower will execute a Deed of Trust and Security Agreement securing the HOME loan, which will constitute a valid second lien on the project. The City’s loan will be long-term, non-recourse debt.

The entire principal and any interest will be due and payable in the event of a refinancing, sale, transfer, conveyance or any encumbrance of the project or portions thereof without the prior written consent of the Department. Should an event of default occur under the loan documents, interest will accrue from the default at
DHCD - cont’d

the prime rate of interest declared by the Wall Street Journal from time to time, plus four percent.

**MBE/WBE PARTICIPATION:**

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women’s Business Opportunity is fully applicable and no request for waiver or exception has been made.

**THE DIRECTOR OF FINANCE RECOMMENDED APPROVAL.**

**TRANSFER OF FUNDS**

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>FROM ACCOUNT/S</th>
<th>TO ACCOUNT/S</th>
</tr>
</thead>
<tbody>
<tr>
<td>$550,000.00</td>
<td>9910-915011-9609</td>
<td>9910-902194-9610</td>
</tr>
<tr>
<td>Federal HOME</td>
<td>Home FY 2011</td>
<td>Renaissance Gardens</td>
</tr>
<tr>
<td>FY 2011</td>
<td>Reserve</td>
<td>Senior Apartments</td>
</tr>
</tbody>
</table>

This transfer will provide Federal HOME funds to Renaissance Gardens, Inc. for the construction of a four-story building that will provide sixty rental units for the elderly.

(FILE NO. 57234)

UPON MOTION duly made and seconded, the Board approved the HOME Investment Partnership Program loan to Renaissance Gardens, Inc. The Board further authorized the Commissioner of the Department of Housing and Community Development to execute
DHCD - cont’d

any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.
Department of Housing and Community Development

AMENDMENT TO LAND DISPOSITION AGREEMENT

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to land deposition agreement (LDA) with Penn Square II Limited Partnership, developer.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On August 13, 2011, the Board approved a LDA with the developer for certain parcels located at 2614 – 2626 Pennsylvania Ave. The developer will construct thereon a sixty unit workforce rental housing complex.

This amendment to the LDA amends the conditions precedent to settlement and the settlement schedule. The DHCD recommends approval of the amendment to the LDA because of the tremendous benefits of this project to the community which includes the creation of sixty units of workforce housing, elimination of long-term blighting conditions, stabilization of the community, construction job opportunities and a substantial increase in property values.

(FILE NO. 56505)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to land deposition agreement (LDA) with Penn Square II Limited Partnership, developer.
ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement (LDA) for the sale of nine properties known as 2805, 2807, 2809, 2817, 2821, 2823, 2833, 2837 and 2839 Remington Avenue to Remington Row LLC, Developer. The Board is further requested to approve the Purchase Money Mortgage (PMM).

AMOUNT OF MONEY AND SOURCE:

$40,500.00 - Purchase Money Mortgage

BACKGROUND/EXPLANATION:

Based on a fair market appraisal report, the vacant properties in the 2800 block of Remington Avenue are valued at $4,500.00 each. The houses on this block consist of 3-story dwellings approximately 900 square feet in size that has been vacant for quite a while. The Developer estimates the cost to rehab each structure to be $125,000.00, and the resale price will be approximately $125,000.00 to $144,000.00. The City will enter into a PMM with the Developer, in the amount of $40,500.00 for the 9 structures. Once a property is rehabbed by Remington Row LLC, and sold to an occupying homeowner, the Developer will receive a credit of $4,500.00, which will result in a zero balance it will owe the City for each successful sale. However, should the Developer rent any of the properties due to its inability to sell, it is then required to pay the City $4,500.00 (the appraised purchase price), per rented structure. Funding for this project will be provided by The Reinvestment Fund (TRF).
DHCD - cont’d

The project was awarded to Seawall Development Company LLC, in response to a Request for Proposal offered by the DHCD on December 22, 2011. The block consists of 20 houses, 10 are occupied, 1 is owned by the Developer and 9 are vacant and owned by the City. Remington Row LLC, plans to conduct a complete renovation of the 10 three-story properties in the 2800 block of Remington Avenue and convert them into affordable owner-occupied dwellings under the business entity of Remington Row LLC.

MBE/WBE PARTICIPATION:

N/A

(FILE NO. 57369)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement for the sale of nine properties known as 2805, 2807, 2809, 2817, 2821, 2823, 2833, 2837 and 2839 Remington Avenue to Remington Row LLC, Developer. The Board further approved the Purchase Money Mortgage.
Department of Housing and Community Development (DHCD) - Intergovernmental Agreement for Land Disposition

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an intergovernmental agreement for land disposition for the UFAS/Bailey Project with the Housing Authority of Baltimore City (HABC), for ten vacant lots located at 4403 Colborne Road, 6411 Dillon Street, 3908 Dorchester Road, 3405 Duvall Avenue, 4005 Fernhill Avenue, 4105 Garrison Boulevard, 5908 & 5910 Highgate Drive, 4617 Parkwood Avenue, and descriptive address (Block 4484 Lot 008).

AMOUNT OF MONEY AND SOURCE:

$10.00 – Purchase Price
($1.00 per property)

BACKGROUND/EXPLANATION:

The total fair market value of the properties was determined, pursuant to the appraisal policy using the waiver valuation process in lieu of appraisals to be $55,961.66. The fair market value was determined to be $.63 per square foot.

On December 20, 2004, the HABC entered into the Bailey Consent Decree with the United States District Court for the District of Maryland (the Court) to redress alleged violations of Section 504, Title II of the American Disabilities Act (ADA), and the Fair Housing Act and their implementing regulations, 24 CFR Part 8 and 40, 28 CFR Part 35 and 24 CFR Part 100.

The Bailey Consent Decree stipulates that the HABC will make available for occupancy 755 public housing units accessible for persons with mobility impairments in accordance with the Uniform Federal Accessibility Standards (UFAS). The units are to be designed as long term affordable and will remain affordable for a minimum of 40 years. The unit mix will consist of 289 one-bedroom units, 194 two-bedroom units, 153 three-bedroom units,
DHCD - cont’d

40 four-bedroom units, six five-bedroom units, six six-bedroom units, and 67 one-bedroom convertible units that are UFAS compliant. A one-bedroom convertible unit can be converted to provide separate, private sleeping accommodations for the person with a disability who resides there and a personal care attendant.

To date the HABC has completed 609 of the 755 units with 146 units remaining to be completed. Of the 146 units remaining approximately 30 are under construction, 20 are under contract with a developer to be constructed and another 26 are planned to be produced through future public housing rehabilitation and development. It is the HABC's intent to hire contractors to construct the remaining 70 units on land currently in its possession or acquired from the City. The HABC will ultimately own and operate the residential public housing units. Once the units are constructed they will be offered to current public housing residents needing the features of the unit or to eligible families who need the features of the unit and who are on the HABC's public housing waiting list.

All of the units will comply with all applicable Federal regulations including, but not limited to UFAS/Section 504 Federal procurement requirements. In addition to the Federal laws and regulations, all of the units will satisfy the compliance requirements of the State of Maryland laws and regulations and the City Building Codes. The HABC proposes to develop the Bailey UFAS Scattered Site Public Housing Project (the Project) using the conventional method of public housing development. The HABC proposes to utilize its Moving to Work Reserves (MTW) up to the Total Development Costs (TDC) limit for the 70 units. The HABC will develop the Project as the owner entity, the HABC will procure the services of a residential construction contractor in accordance with 24 CFR Part 85. In addition, the HABC's Office of Engineering and Capital Improvements will manage the construction of at least five units.
**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties will be conveyed to the HABC for below the valuation waiver price to allow for the construction of UFAS units. The properties were valued as follows:

<table>
<thead>
<tr>
<th>Property</th>
<th>Valuation Waiver Proposed Price</th>
<th>Purchase Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>4403 Colborne Road</td>
<td>$9,053.10</td>
<td>$1.00</td>
</tr>
<tr>
<td>6411 Dillon Street</td>
<td>$7,717.50</td>
<td>$1.00</td>
</tr>
<tr>
<td>3908 Dorchester Road</td>
<td>$5,292.00</td>
<td>$1.00</td>
</tr>
<tr>
<td>3405 Duvall Avenue</td>
<td>$4,488.75</td>
<td>$1.00</td>
</tr>
<tr>
<td>4005 Fernhill Avenue</td>
<td>$9,450.00</td>
<td>$1.00</td>
</tr>
<tr>
<td>4105 Garrison Boulevard</td>
<td>$4,725.00</td>
<td>$1.00</td>
</tr>
<tr>
<td>5908 Highgate Drive</td>
<td>$3,310.97</td>
<td>$1.00</td>
</tr>
<tr>
<td>5910 Highgate Drive</td>
<td>$3,271.84</td>
<td>$1.00</td>
</tr>
<tr>
<td>4617 Parkwood Avenue</td>
<td>$3,937.50</td>
<td>$1.00</td>
</tr>
<tr>
<td>Descriptive Address</td>
<td>$7,708.68</td>
<td>$1.00</td>
</tr>
<tr>
<td>(Block 4484 Lot 008)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This sale will provide the following benefits:

- this development will eliminate neighborhood blight caused by City-owned vacant lots,
- the new construction will be to the specific benefit of the immediate communities, and
- will allow the HABC to fulfill part of its UFAS requirement.
DHCD - cont’d

MBE/WBE PARTICIPATION:

The purchaser has agreed to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals.

(FILE NO. 57309)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the intergovernmental agreement for land disposition for the UFAS/Bailey Project with the Housing Authority of Baltimore City (HABC), for ten vacant lots located at 4403 Colborne Road, 6411 Dillon Street, 3908 Dorchester Road, 3405 Duvall Avenue, 4005 Fernhill Avenue, 4105 Garrison Boulevard, 5908 & 5910 Highgate Drive, 4617 Parkwood Avenue, and descriptive address (Block 4484 Lot 008). The President ABSTAINED.
Department of Housing and Community Development (DHCD)

The Board is requested to approve and authorize execution of the various agreements.

1. **JOHNSTON SQUARE COMMUNITY DEVELOPMENT CORPORATION, INC.**
   
   (JOHNSTON SQUARE)

   Accounts: 2089-208913-5930-432926-603051 $ 10,100.00
   2089-208913-5930-432981-603051 $ 11,570.00
   2089-208913-5930-432923-603051 $  6,130.00

   Johnston Square is the authorized Project Area Committee for the Johnston Square Urban Renewal Area. The organization is responsible for facilitating citizen participation in the planning and implementation of Community Development Block Grant activities in the Johnston Square Community. These activities include committee meetings, referrals for public services and community clean-ups. Under the terms of this agreement, the funds will be used to subsidize the organization’s operating costs. The period of the agreement is August 1, 2012 through July 31, 2013.

2. **PUBLIC JUSTICE CENTER, INC.**
   
   Account: 2089-208913-5930-433329-603051

   Under the terms of this agreement, the funds will support the Tenant Advocacy Project (TAP). The TAP pairs indigent tenants facing eviction and/or living in substandard housing with well-trained volunteer advocates and pro bono supervising attorneys who will counsel and represent them during summary eviction and rent escrow proceedings. The
DHCD – cont’d

TAP also provides community education and outreach, initiates and participates in coalition building for low-income communities and advocates for important legal reform in landlord/tenant law. The period of the agreement is July 1, 2012 through June 30, 2013.

On May 2, 2012, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2012 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2012 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Correspondence was received from Ms. Kim Trueheart regarding item no. 2. As her interests are not specific and not differing from other members of the general public, the Board will not hear her questions. Her correspondence has been sent to the Department of Housing and Community Development, which will respond directly to her.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.
August 28, 2012

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration by the Department of Housing and Community Development (DHCD).

The following details are provided to initiate this action as required by the Board of Estimates:

1. **Whom you represent:** Self.
2. **What the issues are:**  
   a. Pages 58 #2, Department of Housing and Community Development (DHCD) – Agreement if approved:  
      1. Please provide access to this agreement for inspection.  
      2. Please provide access to Tenant Advocacy Project (TAP) plan for inspection.  
      3. Will these services be provided/available to tenants residing in DHCD/HABC owned, operated, managed and/or under contract properties?  
      4. Provide details of the outreach initiatives that are planned to promote these services.  
      5. How many tenants are anticipated to be served under this agreement?  
      6. Are additional funds available to supplement this initial allocation, if the demand by tenants for these services exceeds the initial allocation?  
      7. Are similar agreements, with different or the same provider(s), for these services currently in effect?  
         a. If yes, please identify the providers.  
      8. Since 2005, the authority has paid lawyers more than $4 million to fight lead paint poisoning claims.  
         a. Does the agency anticipate it will also expend funds to fight against any claims resulting from this agreement?  
         b. Has the agency included an anticipated cost for these claims in its current budget?  
            i. If yes, what is the budgeted amount?  
            ii. What is the source of funds?

5519 Belleville Ave  
Baltimore, MD 21207
1. If municipal, identify the budget item source.

3. How the protestant will be harmed by the proposed Board of Estimates’ action: As a citizen I have witnessed questionable management and stewardship of municipal funds by this Mayoral administration and DCHD/HABC specifically. I seek the dissolution of DHCD and HABC in their current form and the establishment of a new single entity under the direct auspicious of the municipal government of Baltimore City, thus allowing for appropriate levels of oversight and scrutiny by the citizens of Baltimore City and our duly elected representatives.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on August 29, 2012.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207
ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to grant agreement with the United States Department of Housing and Urban Development (HUD). The period of the grant amendment is effective upon Board approval through June 15, 2015.

AMOUNT OF MONEY AND SOURCE:

$2,900,000.00 – 4000-486513-5825-608400-601001

BACKGROUND/EXPLANATION:

The risks for children becoming poisoned due to flaking, peeling, and chipping lead paint in Baltimore City homes remain significant. The Centers for Disease Control (CDC) recently issued a ruling that effectively said that there is no safe level for lead in the blood of children.

For years the City of Baltimore has been a national leader in lead abatement, but in mid-January 2011, federal support for lead abatement managed by the Baltimore City Health Department (Health Department) was terminated. The program was transferred to the DHCD on April 1, 2011. The program was reformed and reinvigorated with State and local funds. The DHCD created strong working relationships with the Health Department and the Coalition to End Childhood Lead Poisoning who are funded-partners in the new grant which expands outreach to families with children at risk.

The program manages the risk assessments, lead abatement by contractors, and quality control. This amendment to the grant agreement provides funding to remove lead paint hazards in 210 households where young children are at risk of lead poisoning. All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

MBE/WBE participation is required for contractors employed by the City to perform work in the Lead Hazard Control Demonstration Program. Current contractors have signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The amendment to grant agreement has been approved by the Law Department as to form and legal sufficiency.)
ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Rummel, Klepper & Kahl, LLP, for S.C. 845R, PAS Nitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at the Patapsco Wastewater Treatment Plant. The period of the agreement is effective upon Board approval for four years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

$5,399,632.69 - State Fund
581,832.08 - City Revenue Bonds
1,237,295.51 - Baltimore County
$7,218,760.28 - 9956-905527-9551-900010-703032

BACKGROUND/EXPLANATION:

The consultant will provide Post Award Engineering Services during construction of S.C. 845R. The engineering services will include: review of shop drawings, respond to requests for information, prepare operational and maintenance manuals, provide training to the plant operations personnel on the wastewater treatment systems provided in this project, provide instrumentation and control loop check out for plant-wide process control system, participate in system start up and develop record drawings. The consultant will also provide personnel for on-site observation, pile driving monitoring, and advise on the condition of potentially chrome containing soils and ground water. In addition, the consultant will conduct conditional and final acceptance inspection and prepare punch list items.
The consultant was approved by the Architectural and Engineering Awards Commission.

**MBE/WBE PARTICIPATION:**

**MBE:**
- Sidhu Associates, Inc.  $ 844,783.87  11.70%
- TLB Associates, Inc.  193,500.00  2.68%
- AS Architects, Inc.  513,881.22  7.11%
- EBA Engineering, Inc.  175,338.31  2.43%
- Glyndon Engineering & Technology Co.  55,871.21  0.77%
- Findling, Inc.  194,167.41  2.69%

**Total MBE:**  $1,977,542.02  27.38%

**WBE:**
- Constellation Design Group, Inc.  $ 230,829.57  3.20%
- Mahan Rykiel Associates, Inc.  69,087.27  0.96%
- CL Warfield and Ross Technical Services, Inc.  85,805.34  1.19%
- Inc.  275,259.59  3.81%

**Total WBE:**  $ 660,981.77  9.15%

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Rummel, Klepper & Kahl, LLP, for S.C. 845R, PAS Nitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at the Patapsco Wastewater Treatment Plant. The President **ABSTAINED.**
ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a settlement and release agreement with V&S Contractors, Inc., for Contract No. 779.

AMOUNT OF MONEY AND SOURCE:

$173,846.07 - 9956-905515-9551-900020

BACKGROUND/EXPLANATION:

On March 26, 2003, the Board of Estimates awarded Sanitary Contract No. 779 to V&S Contractors, Inc. On April 21, 2003, a Notice-to-Proceed was issued by the City to V&S Contractors to provide work under this contract. V&S Contractors, Inc. alleges services were rendered under this contract and are demanding payment. The City acknowledges receipt of work and agrees to final payment. This agreement has been negotiated by the Law Department to settle and resolve any and all claims between the City and V&S Contractors, Inc.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the settlement and release agreement with V&S Contractors, Inc., for Contract No. 779. The President ABSTAINED.
Department of Public Works – Amendment No. 2 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 2 to agreement with E-Bid Systems, Inc. for the Public Bidding Process Automation System (e-Bid Construction).

**AMOUNT OF MONEY AND SOURCE:**

- $21,000.00 – Board of Estimates Security and MBE Requirements
- $8,700.00 – Additional on-site training of COB staff
- $25,000.00 – Provide Closed Captioning of Online Video Tutorial and Compliance with MOIT and ADA Standards (Catalpha Advertising - WBE $10,000.00)
- $32,000.00 – Planning and Design of Contract Administration Module
- ($413,520.00) – Reduction in Software License & Maintenance, and Hosting Expenses
- ($326,820.00) – 1001-000000-1901-1909000-603026

**BACKGROUND/EXPLANATION:**

The original RFP and agreement did not include all of the elements which are required to meet the City requirements for computer security, City and Federal standards for access by the disabled to the e-Bid Construction System, revision of the system to increase its accuracy in meeting MWBOO requirements, development of an engineering estimate front-end for the system, additional training for City staff, and development work for the final phase of system implementation; a Contract Administration Module that was part of the original contract.

Contract administration software, a minor component of the original project scope, is being removed so that the City can
pursue a separate procurement of such software to provide a more comprehensive solution that will provide the City with more functionality than originally desired and obtained as part of the original agreement. The net change in cost will be applied to this procurement.

Delays in implementation of the Project have reduced the cost of some project elements over the term of the contract for hosting services and software maintenance.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 2 to agreement with E-Bid Systems, Inc. for the Public Bidding Process Automation System (e-Bid Construction).
Bureau of Water and - Amendment to Agreement
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to agreement with the Rummel, Klepper & Kahl, LLP, for Project 1143R, On-Call Construction Project Management, Scheduling, Inspection, and Engineering Services.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 29, 2011, the Board approved the original agreement in the amount of $750,000.00 per year for a period of four years, for a total upset limit of $3,000,000.00. The original agreement will expire on June 28, 2015.

Due to the increase in construction projects scheduled to begin in the near future, the Bureau is in need of additional consultant assistance per year that was not anticipated at the time of the advertisement/award.

The Bureau desires to make Section G, Engineering Fees of the original agreement have similar language to that of the other consultant agreement awarded under Project 1143 to EA Engineering, Science, and Technology, Inc. which does not limit the consultant to $750,000.00 per year. This will allow the Consultant to provide services in an amount greater than $750,000.00 per year, but not modify the total upset limit of $3,000,000.00 during the term of the agreement. In addition, this amendment will correct some typographical errors. Tasks will be written as the need is identified and funds allocated accordingly at that time.

AUDITS REVIEWED AND HAD NO OBJECTION.
UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to agreement with the Rummel, Klepper & Kahl, LLP, for Project 1143R, On-Call Construction Project Management, Scheduling, Inspection, and Engineering Services. The President ABSTAINED.
Department of Transportation – Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with the Housing Authority of Baltimore City. The period of the right-of-entry agreement is May 11, 2012 through May 10, 2016.

AMOUNT OF MONEY AND SOURCE:

$50,000.00 – 9950-902256-9508-900020-706065

BACKGROUND/EXPLANATION:

On March 21, 2012, the Board approved the award of TR 08310, Rehabilitation of Central Avenue and Storm Drain from Eastern Avenue to Madison Street, to Monumental Paving & Excavating, Inc.

The Housing Authority of Baltimore City agreed to allow Monumental Paving & Excavating, Inc. to utilize 500 N. Central Avenue to store staging and construction materials and equipment associated with the project.

This request is late because of the development of the terms of the agreement.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the right-of-entry agreement with the Housing Authority of Baltimore City. The President ABSTAINED.
Department of Transportation - Mitigation Agreements

The Board is requested to approve and authorize execution of the traffic mitigation agreements with the developers. The agreement is effective upon Board approval and termination will be deemed in writing by the Department of Transportation.

<table>
<thead>
<tr>
<th>Developer</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. BARCLAY SQUARE LIMITED PARTNERSHIP</td>
<td>$6,265.00</td>
</tr>
<tr>
<td>Account: 9950-907074-9512-000000-490375</td>
<td></td>
</tr>
</tbody>
</table>

The Developer proposes to perform the scope of work for redevelopment of Barclay Neighborhood II located at 400 E. 20th Street constructing 69 residential units. The developer agrees to make a one-time contribution of $6,265.00 to fund the City’s multimodal transportation improvements in the project’s vicinity.

(FILE NO. 57066)

2. MOUNT SAINT JOSEPH’S COLLEGE, INC.          | $5,000.00|
| Account: 9950-907074-9512-000000-490375       |          |

The Developer proposes to perform the scope of work for Mount Saint Joseph High School located at 4403 Frederick Avenue renovating a 23,000 square foot gymnasium and expanding it to a 45,000 square foot gymnasium. The developer agrees to make a one-time contribution of $5,000.00 to fund the City’s multimodal transportation improvements along Frederick Avenue.

Baltimore City Ordinance 06-345, approved November 11, 2006, determined that a Traffic Impact Study was required for the developments.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the traffic mitigation agreements with the above developers.
Department of Transportation – Selected Source Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a selected source award to John W. Brawner Contracting Co. to make repairs to the Russell Street Bridge between Bush Street and Hamburg Street under terms equal to those on contract no. TR-08053, Repairs for Russell Street Bridge Over Ostend Street.

**AMOUNT OF MONEY AND SOURCE:**

$211,610.73 – 9950-907753-9506-900020-702064  (State Rev. Bonds)

**BACKGROUND/EXPLANATION:**

On January 14, 2009, the Board awarded contract TR-08053 to the John W. Brawner Contracting Co. The contract TR-08053 was to be completed in 150 calendar days and included a one-year maintenance period. One year after the contract was completed, the Department of Transportation performed the required bridge inspection and discovered that additional repairs were needed to accommodate the joint openings at the north and south abutments of the Russell Street Bridge. These repairs were unrelated to the work performed by John W. Brawner Contracting Co. but are critical to preserve the structural integrity of the bridge. It is important to complete these repairs prior to the winter months when corrosion is most likely to occur due to deicing and freeze/thaw conditions.

As John W. Brawner Contracting Co. recently completed work on the structure, the Department believes that John W. Brawner Contracting Co. is in the best position to perform the work. To ensure that future repairs of this sort are conducted within a more appropriate contract, the Department of Transportation has advertised for Job Order Contract TR-12018 and expects to issue a Notice to Proceed on this contract in mid-October.
Department of Transportation – cont’d

However, due to the long lead time to order materials for the Russell Street Bridge repairs, the Department believes that permitting John W. Brawner Contracting Co. to proceed is the best solution for the City. John W. Brawner Contracting Co. has agreed to perform the work in accordance with the prices established in TR-08053.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the selected source award to John W. Brawner Contracting Co. to make repairs to the Russell Street Bridge between Bush Street and Hamburg Street under terms equal to those on contract no. TR-08053, Repairs for Russell Street Bridge Over Ostend Street.
Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Whitman, Requardt & Associates, LLP, for Project No. 1055, Rehabilitate Roadways Around East Baltimore Life Science Park, Phase IC. The amendment no. 1 to the agreement extends the period of the agreement through August 18, 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On August 19, 2009, the Board approved Project 1055, Rehabilitate Roadways Around East Baltimore Life Science Park Phase IC with Whitman, Requardt & Associates, LLP in the amount of $584,894.41, with a three-year term expiring August 19, 2012, for engineering design services.

This two-year time extension is needed to provide post award services and to complete East Baltimore Development Incorporated (EBDI) related work which has been delayed by EBDI. Project 1055 will now have an expiration date of August 18, 2014.

The consultant will continue to comply with Title 49 Code of Federal Regulations Parts 26 and the DBE goal established in the original agreement.
DOT - cont’d

DBE: 25.00%

DBE:
- Sabra, Wang & Assoc. $108,968.73 18.63%
- Prime Engineering & Architecture, Inc. $ 35,902.58 6.14%
- Datta Consultants, Inc. $ 40,663.51 6.96%

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 1 to agreement with Whitman, Requardt & Associates, LLP, for Project No. 1055, Rehabilitate Roadways Around East Baltimore Life Science Park, Phase IC.
Department of Transportation - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Sabra Wang & Associates, Inc. for Project No. 979, Signal Timing Optimization. The amendment no. 1 to agreement extends the period of the agreement through August 12, 2013.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On August 12, 2009, the Board approved Project 979, Signal Timing Optimization for the City of Baltimore Central Business District and Principal Gateway Arterials in the amount of $1,383,341.30. Under this agreement, Sabra Wang & Associates, Inc. will provide traffic engineering services. The one-year time extension is needed to complete additional work.

**AUDITS NOTED THE TIME EXTENSION.**

The consultant will continue to comply with Title 49 Code of Federal Regulations Parts (26) and the DBE goal established in the original agreement.

Sabra, Wang & Associates, Inc. $816,714.34 59.04%
Daniel Consultants, Inc. $94,520.73 6.84%
Norine Walker & Associates $33,777.50 2.45%
T3 Design Associates, Inc. $96,172.83 6.96%
Williams Associates $93,229.59 6.74%

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 1 to agreement with Sabra Wang & Associates, Inc. for Project No. 979, Signal Timing Optimization.
UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3526 - 3628

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED**

On Item Nos. 1 and 2.

The Deputy Director of Public Works

**ABSTAINED** on Item Nos. 3, 4, and 5 on

behalf of the Director of Public Works.
## Transfer of Funds

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>FROM ACCOUNT/S</th>
<th>TO ACCOUNT/S</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mayorality-Related/Department of Planning</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. $100,000.00</td>
<td>9904-907787-9129</td>
<td>9904-908787-9127</td>
</tr>
<tr>
<td>23rd EDL</td>
<td>Port Discovery</td>
<td>Port Discovery</td>
</tr>
<tr>
<td></td>
<td>Children’s Museum</td>
<td>Children’s Museum</td>
</tr>
<tr>
<td></td>
<td>- Reserve</td>
<td>- Active</td>
</tr>
</tbody>
</table>

This transfer will provide funds to cover various capital costs at Port Discovery Children’s Museum. These upgrades include upgraded flooring, including playground flooring for enhanced safety, electrical upgrades and other capital improvements.

| 2. $200,000.00 | 9904-902782-9129       | 9904-903782-9127     |
| 23rd EDL      | Everyman Theatre       | Everyman Theatre     |
|              | Renovations - Reserve  | Renovations - Active |

This transfer will provide funds for the renovations to the Town Theatre at 315 W. Fayette Street as the new permanent home of Everyman’s Theatre, providing an additional 18,000 sq. ft. over its current outgrown leased space. The renovations to the Town Theatre will increase the production capacity of the theatre.

| **Department of Recreation and Parks** |                         |                      |
| 3. $10,000.00 | 9938-908808-9475       | 9938-907808-9474     |
| State        | Community Park         | Community Park       |
|              | and Playgrounds        | and Playgrounds      |
|              | FY11 - Reserve         | FY11 - Active        |

This transfer will provide funds to cover the costs associated with the renovation of Federal Hill Park and to reconcile the account’s deficit.
# Transfer of Funds

## Dept. of Rec. and Parks - cont’d

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>FROM ACCOUNT/S</th>
<th>TO ACCOUNT/S</th>
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<tbody>
<tr>
<td><strong>4. $10,000.00</strong></td>
<td>9938-902740-9475</td>
<td>9938-907740-9474</td>
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<td>Jones Falls Green-</td>
<td>Jones Falls Green-</td>
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<td>way Phase V -</td>
<td>way Phase V -</td>
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<td></td>
<td>Reserve</td>
<td>Active</td>
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</table>

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task #10 to Greenman-Pedersen, Inc.

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<tr>
<th>AMOUNT</th>
<th>FROM ACCOUNT/S</th>
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</thead>
<tbody>
<tr>
<td><strong>5. $20,000.00</strong></td>
<td>9938-903777-9475</td>
<td>9938-901746-9474</td>
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<td></td>
<td>Rec. &amp; Parks</td>
<td>Park Rehabilitation</td>
</tr>
<tr>
<td></td>
<td>26th Series</td>
<td>Park &amp; Playgrounds</td>
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<tr>
<td></td>
<td>Program FY12 -</td>
<td>Renovation FY08</td>
</tr>
<tr>
<td></td>
<td>Reserve</td>
<td>- Active</td>
</tr>
</tbody>
</table>

This transfer will provide funds to cover the costs associated with Change Order No. 1 for Union Square Park renovation, Contract RP 10812 and to reconcile the account’s deficit.

## Department of Housing and Community Development (DHCD)

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>FROM ACCOUNT/S</th>
<th>TO ACCOUNT/S</th>
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</thead>
<tbody>
<tr>
<td><strong>6. $392,474.00</strong></td>
<td>9993-920984-9587</td>
<td>9993-941010-9593</td>
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<tr>
<td></td>
<td>38th CDBG</td>
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<td>Direct Homeownership</td>
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<td>Incentives -</td>
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<td></td>
<td></td>
<td>Reserve</td>
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</table>

This transfer will provide community development block grant funds for the Department’s Homeownership Incentive Program for fiscal year 2013.

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>FROM ACCOUNT/S</th>
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<tbody>
<tr>
<td><strong>7. $161,000.00</strong></td>
<td>9910-904984-9587</td>
<td>&quot;</td>
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<tr>
<td></td>
<td>30th CDB FY 2012</td>
<td>Homeownership</td>
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<tr>
<td></td>
<td></td>
<td>Incentive Program</td>
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<tr>
<td>540,000.00</td>
<td>&quot;</td>
<td>&quot;</td>
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<tr>
<td><strong>30th CDB FY 2013</strong></td>
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<tr>
<td><strong>$701,000.00</strong></td>
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<td>AMOUNT</td>
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<tr>
<td>$406,000.00</td>
<td>---------------</td>
<td>9910-906011-9588 Employees Home-buying Assistance</td>
</tr>
<tr>
<td>134,000.00</td>
<td>---------------</td>
<td>9910-910017-9588 Buy Into Baltimore Program</td>
</tr>
<tr>
<td>161,000.00</td>
<td>---------------</td>
<td>9910-911029-9588 Live Near Your Work Program</td>
</tr>
<tr>
<td>$701,000.00</td>
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</table>

This transfer will provide funds for the Department’s Homeownership Incentive’s Program for fiscal year 2013.
INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>AMOUNT OF AWARD</th>
<th>AWARD BASIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bureau of Purchases</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. FLUID SOLUTIONS, INC.</td>
<td>$32,850.00</td>
<td>Only Bid</td>
</tr>
<tr>
<td>Solicitation No. 07000 –</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacement Sleeves for EVR</td>
<td></td>
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<tr>
<td>Pinch Valve – Department of</td>
<td></td>
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<tr>
<td>Public Works – Req. No. R606005</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. FALCON EXPRESS TRANSPORTATION</td>
<td>$16,000.00</td>
<td>Renewal</td>
</tr>
<tr>
<td>Solicitation No. B50002039 –</td>
<td></td>
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<tr>
<td>Courier Services – Health</td>
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<tr>
<td>Department – Req. No. P518013</td>
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<tr>
<td>On August 31, 2011, the City</td>
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<tr>
<td>Purchasing Agent approved the</td>
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<td>initial award in the amount of</td>
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<td>$16,000.00. The award</td>
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<td>contained three 1-year renewal</td>
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<td>options. This renewal in the</td>
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<td>amount of $16,000.00 is for</td>
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<tr>
<td>the period October 1, 2012</td>
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<td>through September 30, 2013,</td>
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<td>with two one-year renewals</td>
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<tr>
<td>remaining.</td>
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<tr>
<td>3. AGILENT TECHNOLOGIES</td>
<td>$15,112.09</td>
<td>Renewal</td>
</tr>
<tr>
<td>Solicitation No. 08000 –</td>
<td></td>
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<tr>
<td>Instrument Maintenance Items</td>
<td></td>
<td></td>
</tr>
<tr>
<td>– Police Department – Req. No.</td>
<td></td>
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<tr>
<td>R555101</td>
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<td>On September 22, 2010, the</td>
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<tr>
<td>Board approved the initial</td>
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<tr>
<td>award in the amount of $15,112.09. The award contained five 1-year renewal options. This renewal in the amount of $15,112.09 is for the period September 1, 2012 through August 31, 2013, with three one-year renewals options remaining.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. FISHER SCIENTIFIC</td>
<td>$16,000.00</td>
<td>Renewal</td>
</tr>
<tr>
<td>Solicitation No. B50002081 –</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drug Lab Daily Use Consumables</td>
<td></td>
<td></td>
</tr>
<tr>
<td>– Police Department – Req. No.</td>
<td></td>
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<td>R580791</td>
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<td>On September 12, 2011, the</td>
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<tr>
<td>Board approved the initial</td>
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<tr>
<td>award in the amount of $16,000.00. The award contained three 1-year renewal options. This renewal in the amount of $16,000.00 is for the period September 9, 2012, through September 8, 2013, with two one-year renewals remaining.</td>
<td></td>
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</tbody>
</table>
INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>AMOUNT OF AWARD</th>
<th>AWARD BASIS</th>
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</thead>
<tbody>
<tr>
<td>Bureau of Purchases</td>
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</tbody>
</table>

5. SIRCHIE FINGER PRINT LABORATORIES, INC. $16,000.00 Renewal

On September 12, 2011, the Board approved the initial award in the amount of $16,000.00. The award contained four 1-year renewal options. On August 10, 2012, the Board approved the first renewal in the amount of $16,000.00. This renewal in the amount of $16,000.00 is for the period September 29, 2012 through September 28, 2013, with three 1-year renewal options remaining.

6. MES/MARYLAND $24,500.00 Renewal

On September 12, 2011, the Board approved the initial award in the amount of $24,500.00. The award contained three 1-year renewal options. This renewal in the amount of $24,500.00 is for the period August 31, 2012 through August 30, 2013, with two one-year renewals remaining.

7. F.L. ANDERSON COMPANY $35,367.00 Low Bid

The period of the award is August 29, 2012 through August 28, 2013.
**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>AMOUNT OF AWARD</th>
<th>AWARD BASIS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bureau of Purchases</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. L/B WATER SERVICE, INC.</td>
<td>$25,422.60</td>
<td>Low Bid</td>
</tr>
<tr>
<td>9. HIBON, INC. DBA INGERSOLL-RAND COMPANY</td>
<td>$32,600.00</td>
<td>Only Bid</td>
</tr>
<tr>
<td>10. PITNEY BOWES, INC.</td>
<td>$36,304.00</td>
<td>Selected Source</td>
</tr>
<tr>
<td>Lease payments for rented postage equipment are in place in multiple sections of the Police Department.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11. SIGMA-ALDRICH CORP.</td>
<td>$31,512.31</td>
<td>Only Bid</td>
</tr>
<tr>
<td>12. FASTENAL COMPANY</td>
<td>$0.00</td>
<td>Renewal</td>
</tr>
</tbody>
</table>

On November 16, 2011, the Board approved the initial award in the amount of $40,000.00. The award contained two 1-year renewal options. This renewal is for the period November 18, 2012 through November 17, 2013, with one 1-year renewal option remaining.
INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>AMOUNT OF AWARD</th>
<th>AWARD BASIS</th>
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</thead>
<tbody>
<tr>
<td>Bureau of Purchases</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13. HD SUPPLY</td>
<td>$ 0.00</td>
<td>Renewal</td>
</tr>
</tbody>
</table>

On November 17, 2011, the City Purchasing Agent approved the initial award in the amount of $25,000.00. The award contained two 1-year renewal options. This renewal is for the period November 17, 2012 through November 16, 2013, with one 1-year renewal option remaining.

14. VANGUARD UTILITY SERVICE, INC. $500,000.00 Renewal

On September 15, 2010, the Board approved the initial award in the amount of $382,789.35. The award contained four 1-year renewal options. On September 14, 2011, the Board approved the first renewal in the amount of $400,000.00. This renewal in the amount of $500,000.00 is for the period October 16, 2012 through October 15, 2013, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

15. ALWAYS RECYCLING, LLC Revenue Renewal

On September 22, 2010, the Board approved the initial award. The award contained two 2-year renewal options. This renewal is for the period September 30, 2012 through September 29, 2014, with one 2-year renewal option remaining.

MWBOO GRANTED A WAIVER.
### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

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<tr>
<th>VENDOR</th>
<th>AMOUNT OF AWARD</th>
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<td>Bureau of Purchases</td>
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</table>

#### 16. L/B WATER SERVICE, INC. $400,000.00 Renewal


On October 22, 2008, the Board approved the initial award in the amount of $150,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount $400,000.00 is for the period October 22, 2012 through October 21, 2014.

**MWBOO GRANTED A WAIVER.**

#### 17. MOSAIC CROP NUTRITION, LLC $ 0.00 Renewal


On November 3, 2010, the Board approved the initial award in the amount of $1,278,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal is for the period November 15, 2012 through November 14, 2013, with one 1-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**
**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

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<tr>
<th>VENDOR</th>
<th>AMOUNT OF AWARD</th>
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<td>Bureau of Purchases</td>
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18. **R & S NORTHEAST** $30,000.00 Renewal
Solicitation No. 06000 – Contraceptives – Health Department – P.O. No. P517885

On August 10, 2011, the Board approved the initial award in the amount of $30,000.00. The award contained three 1-year renewal options. This renewal in the amount of $30,000.00 is for the period September 1, 2012 through August 31, 2013, with two 1-year renewal options remaining.

**MWBOO GRANTED A WAIVER.**

19. **MARTEL LABORATORIES**
**JDS, INC.** $150,000.0 Renewal
Solicitation No. B50000839 – Department of Public Works, Bureau of Water and Wastewater – P.O. No. P505605

On November 26, 2008, the Board approved the initial award in the amount of $529,932.55. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of $150,000.00 is for the period December 2, 2012 through December 1, 2013.

**MWBOO GRANTED A WAIVER.**

20. **WERT BOOKBINDING, INC.** $75,000.00 Renewal

On October 15, 2008, the Board approved the initial award in the amount of $75,000.00. The award contained two 1-year renewal options. On October 13, 2010, the Board approved the first renewal in the amount of $75,000.00. This final renewal in the amount of $75,000.00 is for the period November 1, 2012 through October 31, 2014.

**MWBOO GRANTED A WAIVER.**
INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR | AMOUNT OF AWARD | AWARD BASIS

Bureau of Purchases

21. JESCO, INC. | $2,500,000.00 | Sole Source/Agreement
Solicitation No. 08000 – Repair Service and Warranty Repairs – Department of General Services, Fleet Management Division – Req. No. R606457

The Board is requested to approve and authorize execution of an agreement with JESCO, Inc. The period of the agreement is October 1, 2012 through September 30, 2015, with two 1-year renewal options.

The vendor is the manufacturer’s sole authorized dealer for John Deere in the State of Maryland.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(FILE NO. 57370)

22. THE TRI-M GROUP, LLC | $500,000.00 | Increase

On May 14, 2008, the Board approved the initial award in the amount of $200,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase is necessary due to an increase in usage. This increase in the amount of $500,000.00 will make the award amount $2,300,000.00.
INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

This is a requirements contract, therefore dollar amounts will vary.

MBE: AM & Son Electric, LLC 8%

WBE: Ideal Electric Supply, Inc. 3%

MWBOO FOUND VENDOR IN COMPLIANCE.

23. MOTOROLA SOLUTIONS, INC. $1,516,800.00 Master Services Agreement
Solicitation No. 06000 – 311 Call Center System Hosting – Mayor’s Office of Information Technology – Req. Nos. Various

The Board is requested to approve and authorize execution of a master services agreement with Motorola Solutions, Inc. The period of the master services is September 29, 2012 through September 28, 2013.

On September 28, 2008, the board approved the initial award to Motorola Solutions, Inc. in the amount of $5,364,000.00. Subsequent actions were approved. The extension of the existing contract is needed to maintain the continuity of services until a new contract is put in place.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(FILE NO. 55919)
INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>AMOUNT OF AWARD</th>
<th>AWARD BASIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bureau of Purchases</td>
<td></td>
<td></td>
</tr>
<tr>
<td>24. DEPENDABLE RELIABLE</td>
<td>$10,000.00</td>
<td>Extension</td>
</tr>
<tr>
<td>SERVICE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PB HEALTH HOME CARE</td>
<td>$20,000.00</td>
<td>Extension</td>
</tr>
<tr>
<td>AGENCY, INC.</td>
<td>$30,000.00</td>
<td></td>
</tr>
</tbody>
</table>


On November 26, 2008, the Board approved the initial awards to the above vendors in the amount of $505,000.00. Subsequent actions were approved. A new solicitation for this requirement, B50002394, has been issued with bids due on September 12, 2012. An extension of this contract is needed to maintain the continuity of services until a new contract is put in place. This extension will make the total contract value $1,461,015.26. The period of the extension is October 1, 2012 through October 31, 2012.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.
INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>AMOUNT OF AWARD</th>
<th>AWARD BASIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>25. P-B HEALTH HOME CARE AGENCY (P510682)</td>
<td>$ 12,600.00</td>
<td></td>
</tr>
<tr>
<td>S.T.A.R ASSOCIATES, INC. (P510685)</td>
<td>9,600.00</td>
<td></td>
</tr>
<tr>
<td>TRUSTWORTHY STAFFING SOLUTIONS (P5106580)</td>
<td>13,050.00</td>
<td>$ 35,250.00</td>
</tr>
<tr>
<td>Ratification</td>
<td>$ 11,750.00</td>
<td></td>
</tr>
<tr>
<td>Term Order</td>
<td>23,500.00</td>
<td>$ 35,250.00</td>
</tr>
<tr>
<td>Solicitation No. 06000 – Provide Personal Care/Chore Services – Health Department – Req. Nos. Various</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

On July 23, 2008, the Board approved the initial award to the above vendors in the amount of $105,000.00. Subsequent actions were approved.

Due to an administrative error, Contract No. B5000387 for Personal Care/Chore Services expired on July 30, 2012, with no renewal options. However, the vendors continued to supply services to meet the City’s needs. It is requested that the expenditures from August 1, 2012 through August 29, 2012 be ratified, and that a Term Purchase Order be approved under the same terms and conditions as B50000387. A new solicitation for this requirement, B50002394, has been issued with bids due on September 12, 2012. An extension of this contract is needed to maintain the continuity of services until a new contract is awarded. The ratification and term order will make the total contract value $691,490.00. The period of the ratification is August 1, 2012 through August 29, 2012. The period of the term order is August 30, 2012 through October 31, 2012.
INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>AMOUNT OF AWARD</th>
<th>AWARD BASIS</th>
</tr>
</thead>
</table>

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, and extensions. The Board further approved and authorized execution of the agreement with Jesco, Inc. and the master services agreement with Motorola Solutions, Inc. The President ABSTAINED on Item Nos. 16, 17, 19, and 23. The Comptroller ABSTAINED on Item No. 25.
Health Department – Employee Expense Statements

ACTION REQUESTED OF B/E:

The Board is requested to approve the various expense Statements for Uniform expenses for the following employees.

1. GLORIA JULIUS-ASKEW $200.00

   April 2011 $131.99
   May 2011   $101.92

   The total uniform expenditure was $233.91 however; the Local Union agreement lists a maximum Uniform reimbursement of $200.00 per year.

2. ALICE KEY $184.26

   July 2010 $ 47.98
   February 2011 $ 37.61
   March 2011   $  9.99
   April 2011   $ 20.98
   May 2011   $ 56.73

3. DEBORAH MARTIN $200.00

   December 2010 $ 34.97
   February 2011 $ 11.99
   April 2011   $ 69.26
   May 2011   $ 91.95

   The total uniform expenditure was $208.17 however; the Local Union agreement lists a maximum uniform reimbursement of $200.00 per year.

Account: 1001-000000-3080-288700-604003

These employees submitted their uniform expense statement in as instructed. The employees were incorrectly following an old uniform policy that instructed staff to accumulate
Health Department – cont’d

receipts through the year and submit them at one time. The staff did not know that AM-240-11 was applicable to uniforms. The Department is now aware of the policy.

4. SUSAN BORINSKY  
   Account: 1001-000000-3100-295900-604003  
   January 2012 $ 79.93

Ms. Borinsky submitted her expense statement within the required time period, but it was misplaced during the Department’s internal review process.

5. SHERIAN KELLY  
   Account: 4000-425511-3041-268500-604003  
   February 2011 $ 56.14  
   March 2011 $175.32  
   $200.00

The total uniform expenditure was $218.35 however; the Local Union agreement lists a maximum uniform amount of $200.00 per year.

Ms. Kelly’s expense statement was lost during the routing process.

6. NANCY WOODHEAD  
   Account: 1001-000000-3100-295900-604003  
   December 2010 $ 74.99  
   January 2011 $ 86.18  
   $161.17

Ms. Woodhead submitted her expense statement two months after purchasing uniforms because she did not understand that she was responsible for submitting the original receipts to her supervisor within 30 days of purchase.
Health Department – cont’d

7. **ANN PURCELL** $199.75

   Account: 1001-000000-3100-295900-604003
   Jan. 2011 $ 89.90
   Feb. 2011 $109.85

   Ms. Purcell submitted her request for reimbursement two months after purchasing uniforms because she did not understand that she was responsible for submitted the original receipts to her supervisor within thirty days of purchase.

8. **MARY REGINA GROCHMAL** $186.80

   Account: 1001-000000-3100-295900-604003
   Mar. 2011 $186.80

   Ms. Grochmal expense statement was submitted because it was misplaced.

After receipt of the statements from the employees, the submission of these statements could not be finalized until other questions were researched about compliance with the uniform policy. The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expense Statements for Uniform expenses for the foregoing employees.
ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with James Williams, lessee, for the rental of a portion of the property located at 1427 Light Street, Studio #203, known as School 33 Art Center. The period of the lease agreement is August 01, 2012 through July 31, 2013.

AMOUNT OF MONEY AND SOURCE:

<table>
<thead>
<tr>
<th>Annual Rent</th>
<th>Monthly Installments</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 3,900.00</td>
<td>$ 325.00</td>
</tr>
</tbody>
</table>

BACKGROUND/EXPLANATION:

The lease has an option to automatically renew for one additional year. The lease may be terminated by the City during the original term and terminated during the renewal by giving a 60-day notice to the lessee. Mr. Williams will be responsible for heat, electricity, water, content insurance, all janitorial services, trash receptacles, and security. The lease agreement is late because of the delay of getting the lessee’s signature.

The Space Utilization Committee approved this lease at its meeting on August 20, 2012.

(FILE NO. 56338)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with James Williams, lessee, for the rental of a portion of the property located at 1427 Light Street, Studio #203, known as School 33 Art Center.
## TRAVEL REQUESTS

<table>
<thead>
<tr>
<th>Name</th>
<th>To Attend</th>
<th>Fund Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Department</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Lori Toscano</td>
<td>Ceasefire National Partner Meeting</td>
<td>OJJP, FY2011</td>
<td>$1,227.37</td>
</tr>
<tr>
<td></td>
<td>Chicago, IL</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sept. 17 - 20, 2012</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Reg. Fee $0.00)</td>
<td></td>
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<tr>
<td></td>
<td>The Department has prepaid the airfare in the amount of $310.60 on a City issued credit card assigned to Jacquelyn Duval-Harvey. The disbursement to Ms. Toscano will be in the amount of $916.77.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Catharine</td>
<td>National Family Planning &amp; Reproductive Health Meeting (NFPRHA)</td>
<td>Family Planning, Special Needs Account</td>
<td>$840.56</td>
</tr>
<tr>
<td>Watson</td>
<td>Omaha, NE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Daphne Hicks</td>
<td>Sept. 9 - 12, 2012</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cynthia Mobley</td>
<td>(Reg. Fee $0.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>The Department has prepaid the airfare in the amount of $271.70 on a City issued credit card assigned to Jacquelyn Duval-Harvey. The disbursement to Ms. Watson will be in the amount of $568.86. Ms. Hicks and Ms. Mobley will receive a scholarship from NFPRAH covering all costs. Permission leave is requested for these employees.</td>
<td></td>
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<tr>
<td>Department of Planning</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Lynnette</td>
<td>Inner City Economic Conference</td>
<td></td>
<td>$2,582.45</td>
</tr>
<tr>
<td>Boswell-</td>
<td>Boston, MA</td>
<td></td>
<td></td>
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<tr>
<td>Washington</td>
<td>Sept. 18 - 21, 2012</td>
<td></td>
<td></td>
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<tr>
<td>Jill Lemke</td>
<td>(Reg. Fee $395.00 ea.)</td>
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</tbody>
</table>
## TRAVEL REQUESTS

<table>
<thead>
<tr>
<th>Name</th>
<th>To Attend</th>
<th>Fund Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire and Police Employees’ Retirement Systems</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Thomas</td>
<td>2012 Client Spec-</td>
<td>Taneyhill Conference</td>
<td>$2,159.28</td>
</tr>
<tr>
<td>Peter Keith</td>
<td>Summit Strategies</td>
<td>Peter Keith Group</td>
<td>Fire &amp; Police</td>
</tr>
<tr>
<td>Paul DeSimone</td>
<td>St. Louis, MO</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sept 19 – 20, 2012</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Reg. Fee $157.00 ea.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## TRAVEL REIMBURSEMENT/APPROVAL

### Bureau of Water and Wastewater

#### APPROVAL

<table>
<thead>
<tr>
<th>Name</th>
<th>To Attend</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. Bharat Patel</td>
<td>2012 City Works Conference</td>
<td>$1,578.70</td>
</tr>
<tr>
<td></td>
<td>Park City, Utah</td>
<td></td>
</tr>
<tr>
<td></td>
<td>June 24 – 29, 2012</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Reg. Fee $0.00)</td>
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</tr>
</tbody>
</table>

#### REIMBURSEMENT

The subsistence rate for this location is $165.00. The Bureau is requesting reimbursement in the following amounts:

- Airfare: $561.60
- Transportation: $60.00
- Hotel, Meals and Incidental Exp.: $825.00
- Occupancy Taxes: $132.10

**$1,578.70**
TRAVEL REIMBURSEMENT/APPROVAL

<table>
<thead>
<tr>
<th>Name</th>
<th>To Attend</th>
<th>Fund Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Department</td>
<td>REIMBURSMENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Tonya Johnson</td>
<td>Healthy Teen Network Annual Prep Conference Pittsburgh, PA (Oct. 11 - 14, 2011)</td>
<td>State Prep Grant</td>
<td>$ 207.58</td>
</tr>
</tbody>
</table>

On October 5, 2011, the Board approved a travel request for Ms. Catherine Watson and Ms. Tonya Johnson to attend the Healthy Teen Network Annual Conference in Pittsburgh, PA on October 11 -14, 2011. The Board approved a disbursement of $588.00 to Ms. Johnson for subsistence. Ms. Watson and Ms. Johnson were going to carpool. However, Ms. Watson, the driver was unable to attend. Therefore, Ms. Johnson had to drive her vehicle and incurred additional expenses. The funds advanced to Ms. Watson were returned to the Baltimore City Health Department.

Ms. Johnson’s reimbursement for additional expenses are as follows:

$271.74  (489.6 miles x .555)  
(64.16)  (remaining subsistence)  
\[
\frac{\$207.58}{\text{reimbursement amount}}  
\]

The Board, UPON MOTION duly made and seconded, approved the travel requests and reimbursements. The President ABSTAINED on Item No. 5. The Comptroller ABSTAINED on Item No. 4.
RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * * *

On the recommendations of the City agencies hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contract listed on the following page:

3548

to the low bidder meeting the specifications,

or rejected bids on those as indicated for the reasons stated.
Bureau of Purchases

1. B50002393, Various J. Gilbert, Inc. d/b/a $41,472.42 Trophies and Awards Lamb Awards & Engraving

MWBOO GRANTED A WAIVER.
Department of Finance - Revisions to Municipal Post Office, AM-503-1

ACTION REQUESTED OF B/E:

The Board is requested to approve the revisions to Municipal Post Office, AM-503-1, dated October 8, 1987.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The major revisions to Municipal Post Office, AM-503-1, are the addition of personal mail policy and the revision of procedures for obtaining postage supplies. The revised policy on Municipal Post Office states that the Municipal Post Office does not deliver personal mail and magazines to employees. In addition, agencies will obtain postage supplies through CityDynamics, upon approval. The revisions to AM-503-1 are to reflect current practices by the Municipal Post Office.

AM-503-1 also standardizes address placement for better mailing results and to minimize cost in mail processing.

The revisions to AM-503-1 was recommended and reviewed by the Office of the Comptroller and the Bureau of Budget and Management Research, Department of Finance.

UPON MOTION duly made and seconded, the Board approved the revisions to Municipal Post Office, AM-503-1, dated October 8, 1987.
**Department of Finance** - Revisions to Administrative Manual for Pagers and Cellular Phones, AM-509-02, and related forms AM-509-2-2 and AM-509-2-3

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a revision to the Administrative Manual, Pagers and Cellular Phones, AM-509-02, dated January 6, 1999. The Board is further requested to approve the new Pagers and Cellular Phones Request Form, AM-509-2-2, and the new Justification Form for Pagers and Cellular Phones, AM-509-2-3, to the Administrative Manual.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The policy on Pagers and Cellular Phones, AM-509-2, provides guidance for the City department heads and supervisors, and establishes responsibility for the acquisition, management and cost control of pagers and cellular telephone equipment and services. The major revision to AM-509-2 is the removal of responsibilities related to the Page and Mobile Telephone Board since they are no longer applicable.

AM-509-2 clearly states that the initial request for pager or cellular equipment and services must be authorized by the agency head, in accordance with the Pager and Cellular Equipment/Services Policy and a Request Form and a Justification Form must be submitted to the Municipal Telephone Exchange.

AM-509-2-2 and AM-509-2-3 make available the Request Form and the Justification Form to employees who need to request new pager or cellular equipment.
The revision of AM-509-02 and the addition of AM-509-2-2 and AM-509-2-3 to the Administrative Manual was recommended and reviewed by the Office of the Comptroller and the Department of Finance.

UPON MOTION duly made and seconded, the Board approved the revision to the Administrative Manual, Pagers and Cellular Phones, AM-509-02, dated January 6, 1999. The Board further approved the new Pagers and Cellular Phones Request Form, AM-509-2-2, and the new Justification Form for Pagers and Cellular Phones, AM-509-2-3, to the Administrative Manual.
PERSONNEL

Baltimore City Circuit Court

<table>
<thead>
<tr>
<th>Hourly Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$42.23</td>
<td>$58,125.00</td>
</tr>
</tbody>
</table>

1. BEVERLY WISE

Account: 1001-000000-1100-109700-601009

Ms. Wise will work as an Administrative Director of the Medical Services Division. Her duties will include, but will not be limited to long-term planning both clinically and fiscally, establishment of policy and protocol for staff and student staff, preparation of grants and memoranda of understanding for programs exceeding $1,000,000.00, and assisting in the annual preparation of the Bench Budget. In addition, Ms. Wise will provide liaison and direct contact between the Division and the Judges, Masters, and Court administrative staff, and ensure that all matters referred by the Courts to the Medical Services Division are managed in a timely and efficient manner. The period of the agreement is effective upon Board of Estimates approval for ten months.

Mayor’s Office of Information Technology

2. DANIEL W. ATZMON

Account: 1001-000000-1471-165700-601009

Mr. Atzmon will work as a Special IT Policy Analyst. His duties will include, but will not be limited to conducting research and analysis of IT issues that may impede development and deployment of IT strategic plan activities and researching IT issues and emerging technology for consideration of possible inclusion or revision of plans, policies and standards. Mr. Atzmon will prepare draft plans, policies, and standards, meet and discuss IT requirements with subject matter experts, stakeholders, and
PERSONNEL – cont’d

program staff, and assist in documenting and designing metrics for new policies, processes, plans, and standards. He will draft responses to surveys; prepare recommendations for enhancements to existing policies, standard processes and systems. His additional duties will include working in the Project Management Office where he will assist in providing oversight to all the projects that comes in from all City agencies and providing social media where he provides service in the transparency to the community for the Mayor’s Office in regards to IT. The period of the agreement is effective upon Board of Estimates approval for one year.

Department of Recreation and Parks

3. ANDRE R. ROBINSON  $55.00  $114,400.00

Account: 2042-000000-1474-165700-603018

Mr. Robinson will work as a Project Manager. He will be responsible for overseeing the Inter Connect Broadband Network implementation on the southern fiber ring of 800 MHz and the connectivity of all 42 Public Safety and three government offices, and overseeing the overbuilding of the northern fiber ring of 800 MHz. The agreement is effective upon Board approval for one year.
PERSONNEL

Mayor’s Office of Information Technology

4. GEORGE CANNOLLES  
   $ 8.50  
   $10,200.00

   Account:  5000-578711-4711-361870-601009

Mr. Cannoles, a retiree, will serve as an Curator in the Horticulture Division. He will serve as curator of the orchid exhibit at the Howard P. Rawlings Conservatory and gardening work in and around the grounds of the Conservatory. The period of the agreement is effective upon Board approval for one year.

UPON MOTION duly made and seconded, the Board approved the foregoing Personnel matters. All of the Personnel matters have been approved by the EXPENDITURE CONTROL COMMITTEE. The expenditure Control Committee reviewed and approved the personnel matters. The President ABSTAINED on Item Nos. 2 and 4. The Deputy Director of Public Works ABSTAINED on Item No. 3 on behalf of the Director of Public Works.
1. **Bureau of Water & Wastewater** - SC 887, Upgrade of the SCADA System for the Pumping and Metering Stations  
   **BIDS TO BE RECV’D:** 09/26/2012  
   **BIDS TO BE OPENED:** 09/26/2012

2. **Bureau of Water & Wastewater** - SWC 7760R, Leakin Park Stream Restoration at Fairmount Storm Drain  
   **BIDS TO BE RECV’D:** 09/26/2012  
   **BIDS TO BE OPENED:** 09/26/2012

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the date indicated. The President **ABSTAINED** on Item Nos. 1 and 2.
President: “Madam Mayor.”

Mayor: “Thank you very much. Good morning to you all. It is an honor for me to introduce you to our choice, my choice for Baltimore City Police Commissioner, Anthony Batts. If you could stand please sir?

(Applause)

This announcement comes after an extensive and very vigorous national search process with exceptionally talented local as well as national applicants. Dr. Anthony Batts will begin as Commissioner of the City of Baltimore effective September 27, 2012. He comes to Baltimore with decades of law enforcement experience and leadership training, including his time as Police Chief in Oakland as well as Long Beach, California. Chief Batts has -- has what it takes to lead the Baltimore City Police Department forward and continuing to build on the progress that we’ve made, that the men and women of the Baltimore City Police Department have made in partnership with our community, and for the next month
Anthony Barksdale will remain Acting Commissioner for the Police Department. He has my full confidence and support and I’m certainly grateful for the work that he’s done -um- during the interim. Making Baltimore City a safer City will continue to be the focus of my administration as we work to reach our goal of increasing Baltimore by 10,000 families over the next -ah- decade, and I will not be satisfied until Baltimore is one of the safest big cities in America and I’m glad to have our new Commissioner on board to help me in that effort. So welcome.”

President: “Thank you. As there is no more business before the Board, the meeting will recess until bid opening at twelve noon. Thank you.”

* * * * * * *
Clerk: “The Board is now in session for the receiving and opening of bids.”

**BIDS, PROPOSALS AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Bureau of Water and Wastewater - SC 898, Improvements to Sanitary Sewers in Stony Run Area in the Jones Falls Sewer Shed

*BIDS TO BE RECV’D: 09/12/2012*
*BIDS TO BE OPENED: 09/12/2012*

Bureau of Water and Wastewater - SC 899, Improvements to Sanitary Sewers in Western Run Area in the Jones Falls Sewer Shed

*BIDS TO BE RECV’D: 09/12/2012*
*BIDS TO BE OPENED: 09/12/2012*
Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 13001, Reconstruction of Footways Citywide

P. Flannigan & Sons, Inc.
Machado Construction Co., Inc.
M. Luis Construction Co., Inc.
Civil Construction, LLC

Bureau of Water and Wastewater - WC 1225R, W. Forest Park Avenue/Mohawk Avenue and Keswick Road - Water Main Replacements

Monumental Paving and Excavating, Inc.
Spiniello
Metra Industries
Civil Construction, LLC
UPON FURTHER MOTION, the Board found the bid of JLN Construction Services, LLC NON-RESPONSIVE because of the company’s failure to include the unit prices for certain items of work and the total bid price as required by the solicitation instructions.

Bureau of Purchases - B50002246, Automatic Traffic Violation System (Technical Opening

Breckford Corp
Xerox State & Local Solutions
Redflex Traffic Systems, Inc.

Bureau of Purchases - B50002517, Advanced Metering Infrastructure and Automated Meter Reading System

Aclara Technologies, LLC
Sensus
Mueller Systems, LLC
Neptune Technology Group, Inc.
Itron, Inc.
Bureau of Purchases - B50002466, Trash Removal Services for Baltimore Convention Center

BFI Waste Services d/b/a Allied Waste Services of Baltimore Lawrence Street Industry, LLC Waste Management

Bureau of Purchases - B50002534, Supply & Deliver Trees for Fall 2012 - Tree Baltimore

Shemin Nurseries John Deere Landscapes

Bureau of Purchases - B50002548, Ten Wheel Dump Truck

Beltway International

Bureau of Purchases - B50002461, Turnout Gear

Witmer Public Safety Group, Inc. F.L. Anderson Company Lion Apparel, Inc.

Bureau of Purchases - B50002368, Furnish & Delivering Incontinent Supplies

District Healthcare Lifeline Medical Services, Inc.
Bureau of Purchases

NO BIDS WERE RECEIVED.

Bureau of Purchases

Apple Ford L/M Inc.
Hertrich Fleet Services

- B50002487, Installation of Motorized Shades

- B50002570, Ford Transit Connect XLT Vans
There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, September 12, 2012.

JOAN M. PRATT
Secretary