

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Catherine E. Pugh, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
Rudolph S. Chow, Director of Public Works
David E. Ralph, Interim City Solicitor - **ABSENT**
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning. The August 09, 2017 meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearing will be asked to leave the hearing room immediately. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room -- room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge -- charge of trespassing. I will direct the Board members attention to the memorandum from my office dated August 07, 2017, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

MINUTES

Interim City Solicitor: "I Move the Board to approve all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed, NAY. The Motion carries. The routine agenda has been adopted."

* * * * *

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Adrian L. Merton, Inc.	\$224,790,000.00
Brooks Contracting, Inc.	\$ 1,500,000.00
Congressional Contracting, Inc.	\$ 8,000,000.00
Gradeline Construction Co., Inc.	\$ 1,500,000.00
Henry H. Lewis Contractors, LLC d/b/a Lewis Contractors	\$100,000,000.00
Work Capacity Rating Underwritten by Blanket Guarantee of \$100,000,000.00 from the Parent Corporation, Stewart & Tate, Inc.	
Long Fence Company, Inc.	\$142,670,000.00
Sparks Quality Fence Co.	\$800,000.00
Specialty Underwater Services, LLC	\$ 1,500,000.00
The Fishel Company	\$603,460,000.00
Thomas Construction Group, LLC	\$ 1,500,000.00
Titan Industrial Services, Inc.	\$130,200,000.00
W.G. Tomko, Inc.	\$173,830,000.00

MINUTES**BOARDS AND COMMISSIONS** - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

As-Saber Engineering and Environmental Consulting Firm	Engineer
CV, Inc.	Engineer Land Survey Landscape Architect
Infrastructure Technologies, LLC	Engineer
PEER Consultants, P.C.	Engineer
Toole Design Group, LLC	Landscape Architect Engineer
Urban Engineers, Inc.	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Harvey Forbes against Detective Jemell Rayam for alleged false arrest, false imprisonment, and other state constitutional torts.

AMOUNT OF MONEY AND SOURCE:

\$70,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

On March 12, 2015, Harvey Forbes (Plaintiff) encountered detectives during a traffic stop around 39th Street & Old York Road. Plaintiff insists that the searches of his vehicle, home, and place of business were improper because police were looking for a different person. Detective Jemell Rayam (Defendant) asserts that proper warrants were obtained based on probable cause, but concedes that he had the suspect's name wrong. Plaintiff also contends that officers forcefully removed him from his vehicle and performed a cavity search of him.

As a result of the incident, Plaintiff filed suit seeking compensatory and punitive damages and attorneys' fees. Because of conflicting factual issues, constitutional concerns, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$70,000.00 in return for a dismissal of the litigation against Baltimore City Police Department and specific officers.

MINUTES

Law Department - cont'd

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case as set forth herein.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release for the action brought by Harvey Forbes against Detective Jemell Rayam for alleged false arrest, false imprisonment, and other state constitutional torts.

MINUTES

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Roger Cockrell (Plaintiff) against Officer Daniel P. Meehan (Defendant) for alleged battery, false arrest, and state constitutional torts.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

On February 17, 2015, the Plaintiff and police were involved in a foot chase that resulted in a physical altercation with physical injuries. There are conflicting accounts regarding the incident. According to the officers, the Plaintiff did not respond to their commands and was exhibiting characteristics of an armed person. However, a weapon was not recovered. The Plaintiff attributes the injuries received to the officer striking the Plaintiff with the police vehicle and the excessive force used to detain Plaintiff. The Plaintiff was also detained for a few hours at a police station.

As a result of the incident, Plaintiff filed suit seeking \$1,000,000.00 in compensatory damages and \$1,000,000.00 in punitive damages. Because of conflicting factual issues and constitutional concerns, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$50,000.00 in return for a dismissal of the litigation.

MINUTES

Law Department - cont'd

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve settlement of this case as set forth herein.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release for the action brought by Roger Cockrell against Officer Daniel P. Meehan for alleged battery, false arrest, and state constitutional torts.

MINUTES

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Shaun Mouzon (Plaintiff) against Defendant Officers Charles Mewshaw, Fabien Laronde, Kevin Saliba, Chris Szakolczai, and Captain Torran Burrus for alleged violation of Articles 24 and 26 of the Maryland Declaration of Rights, false arrest, false imprisonment, conversion, intentional infliction of emotional distress, violation under 42 U.S.C. §1983, violation of the 4th and 14th Amendments, malicious prosecution, and battery.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00 - 1001-000000-2041-716700-603070.

BACKGROUND/EXPLANATION:

On January 28, 2013, around 6:00 pm, Captain Burrus, Officers Laronde and Mewshaw observed from their unmarked police vehicle Plaintiff with what they perceived to be a bulge in his pants in a high drug trafficking area. They believed the bulge to be a firearm. After observing the perceived firearm, the officers followed Plaintiff as he drove around the area proceeding through stop signs and committing multiple other traffic violations. The officers then attempted to initiate a traffic stop of Plaintiff with their lights and siren. Plaintiff, however, did not pull over and did not stop his vehicle until the intersection of Edmondson Avenue and Denison Street where the traffic was impassible because of a red light which caused multiple cars to be stopped at the intersection in front of the Plaintiff.

MINUTES

Law Department - cont'd

Plaintiff contends that he did not stop until that intersection because he did not notice the officers behind him. Officers Saliba and Szakolczai responded to the call for backup. Officers Saliba and Szakolczai arrived at the intersection after being informed that Plaintiff had been observed with a gun. The five officers then exited their respective vehicles and approached the vehicle driven by the Plaintiff which was stuck in traffic at the intersection. Officers Mewshaw and Saliba were standing towards the front right side of Plaintiff's vehicle with the other Officers along or near the driver's side of the vehicle. The Officers were yelling at Plaintiff to exit his vehicle which Plaintiff claims he could not hear because he was listening to music. When the traffic light turned from red to green, Plaintiff's car began moving forward. Simultaneously, Officer Burrus observed Plaintiff reach towards the bulge in his pants where his gun was believed to have been kept. At that moment, Plaintiff's car began to accelerate and Officers Mewshaw and Saliba fired shots from their service weapons towards the Plaintiff. Officer Szakolczai also fired shots towards Plaintiff because he believed Officers Mewshaw and Saliba, were in harm's way. Officers Burrus and Laronde did not fire their weapons.

After the shots were fired, Plaintiff drove away through traffic and crashed his vehicle a few minutes later in a residential area four tenths of a mile away on the 700 block of N. Longwood Street. A large crowd quickly formed around Plaintiff's vehicle, but dispersed upon the arrival of the officers. The officers arrived at the scene after having lost sight of Plaintiff's vehicle after he drove off. The officers could see Plaintiff was injured and immediately called for a medical team to arrive at the scene of the crash. No gun was recovered on Plaintiff or in his vehicle. Plaintiff was then taken by the medical team to the hospital for treatment. Plaintiff's vehicle was towed to the Baltimore City Crime Lab Bay to be processed for potential evidence.

MINUTESLaw Department - cont'd

After transport to University of Maryland Shock Trauma Unit, suffering multiple gunshot wounds to the chest, right arm, and left leg, Plaintiff was arrested and detained. Plaintiff remained in the hospital recovering from his gunshot wounds for approximately five months. Plaintiff claims that he suffered permanent injuries and scaring as a result of the incident. Plaintiff's medical bills relating to this incident exceed \$400,000.00.

As a result of the incident, the Plaintiff filed suit in Federal court seeking compensatory and punitive damages in an amount of \$5,000,000.00. Because of conflicting legal and factual issues, given the uncertainties and unpredictability of jury verdicts, Plaintiff's injuries and treatment, and in consideration of the fact that no gun was recovered, the parties propose to settle the matter for a total sum of \$400,000.00 in return for a dismissal of the litigation.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case as set forth herein.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release for the action brought by Shaun Mouzon against Officers Charles Mewshaw, Fabien Laronde, Kevin Saliba, Chris Szakolczai, and Captain Torran Burrus for alleged violation of Articles 24 and 26

MINUTES

Department of Law - cont'd

of the Maryland Declaration of Rights, false arrest, false imprisonment, conversion, intentional infliction of emotional distress, violation under 42 U.S.C. §1983, violation of the 4th and 14th Amendments, malicious prosecution, and battery.

MINUTES

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Plaintiff Tawanda Jones, as Personal Representative of the Estate of Tyrone A. West, for wrongful death, and a survival action for assault and battery and violations of federal law against Defendant Officers Nicholas David Chapman, Jorge Omar Bernardez-Ruiz, Matthew Rea Cioffi, Alex Ryan Hashagen, Eric Maurice Hinton, Danielle Angela Lewis, Derrick Dewayne Beasley, Latreese Nicole Lee, and Morgan State Police Officer David Lewis.

AMOUNT OF MONEY AND SOURCE:

\$600,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

On July 18, 2013, at approximately 7:00 p.m., Defendant Officers Chapman and Bernardez-Ruiz observed a green Mercedes-Benz operated by Mr. Tyrone West, backing into an intersection at Kitmore Road, and turning onto Kitmore Road. Mr. West came to an abrupt stop in the intersection, then subsequently backed up in order to turn onto Kitmore Road. Prior to backing and turning on Kitmore Road, Mr. West had stopped his car in the intersection for more than one minute.

After being forced to go around Mr. West's vehicle during his backing, Officers Bernardez-Ruiz and Chapman made a u-turn and activated the emergency lights on their unmarked vehicle to effectuate a traffic stop. Officers Chapman and Bernardez-Ruiz followed Mr. West's vehicle and observed Mr. West and his passenger looking back and dipping their heads and arms down below the view of the officers. The passenger in the vehicle stated that these

MINUTES

Law Department - cont'd

actions were due to the two of them eating, or her doing things with her phone and keys. The officers suspected Mr. West and his passenger were attempting to conceal a weapon or contraband.

Mr. West eventually stopped next to a curb after turning onto Kelway Road. Officers Chapman and Bernardez-Ruiz stopped behind Mr. West's vehicle, exited and approached on foot. Mr. West and his passenger were asked to exit the vehicle and sit on the curb. The passenger consented to being searched, and Officer Chapman radioed for the assistance of a female officer to conduct that search. Officer Bernardez-Ruiz asked Mr. West to extend and cross his legs, and observed a bulge in Mr. West's sock. As Officer Bernardez-Ruiz reached down, Mr. West stated, "you got a measly four bags," and pushed Officer Bernardez-Ruiz. Officer Bernardez-Ruiz then got on top of Mr. West to prevent him from standing up, and Officer Chapman grabbed Mr. West's legs, but was unable to hold on because Mr. West was kicking. Even with Officer Bernardez-Ruiz on Mr. West's back, and Officer Chapman attempting to control Mr. West's legs, Mr. West was able to stand up and continued to ignore orders to stop resisting. Mr. West reached out and struck Officer Chapman in the chest. Officer Chapman then radioed for immediate assistance.

The physical confrontation continued. The female passenger confirms that Mr. West was continually fighting the police, throwing punches, making a windmill motion with his arms, and fighting for approximately ten minutes. In the course of the confrontation, Officer Chapman struck Mr. West's cheek with a closed fist, to which Mr. West responded "okay you got me." At this point, Officer Chapman again ordered Mr. West to put his hands behind his back, then leaned Mr. West on the hood of the patrol car, and was able to grab Mr. West's hands. As Officer Chapman attempted to handcuff Mr. West, Mr. West tensed up and pushed off the car and caused them all to fall to the ground. Officer Chapman then attempted to subdue Mr. West with OC spray, but in doing so,

MINUTES

Law Department - cont'd

sprayed himself, Mr. West and Officer Bernardez-Ruiz. After being sprayed, Mr. West was again able to push himself up with Officer Bernardez-Ruiz on his back and break free. Mr. West then ran across Kitmore Road toward an alley.

As Officers Chapman and Bernardez-Ruiz followed, Mr. West turned around towards them, assumed a boxing stance, and threw punches. The officers responded with strikes and kicks. During the struggle, Mr. West fell to the ground, got back up and ran across Kitmore Road where he attempted to hide behind a parked truck. Officers Chapman and Bernardez-Ruiz attempted to reengage Mr. West, at which point Mr. West charged Officer Chapman, poking him in the eye. At some point during the incident, the bulge in Mr. West's sock was revealed to be a clear plastic bag containing 13 green zip-lock baggies with white rock substance identified as cocaine.

Back-up officers began arriving in response to the multiple radio calls. A Morgan State University (MSU) police vehicle was first to arrive with MSU Officer David Lewis and BPD Officer Derrick Beasley. Officer Beasley exited and immediately ran to where the officers were engaging Mr. West. At the same time, a BPD marked police vehicle arrived with trainee Danielle Lewis, Officer Latreese Lee and Officer Matthew Cioffi. A third BPD patrol marked vehicle arrived and Officers Eric Hinton and Alex Hashagen exited and joined the other officers attempting to detain Mr. West. When Officer Beasley attempted to grab Mr. West, he resisted and punched Officer Beasley; to which Officer Beasley punched back. Amidst the skirmish, the officers were able to get Mr. West to the ground. Approximately six to seven officers had surrounded Mr. West. The passenger and other witnesses describe the officers as punching and kicking Mr. West.

After Mr. West fell to the ground, officers instructed him to put his hands behind his back, but he continued to resist. Officers attempted to grasp Mr. West's legs and struck him with their batons, but this had no effect. At some point, Officer Hinton was

MINUTES

Law Department - cont'd

able to place Mr. West's other hand into the handcuff. MSU Officer Lewis placed his knee on Mr. West's back to hold him in place. At some point during the confrontation Mr. West collapsed on the ground unconscious. Officer Hnatyshyn performed CPR and continued chest compressions until medics arrived. Sgt. Harris arrived while Officer Hnatyshyn was performing CPR and Sgt. Harris called for a medic. In addition to the above, while the Officers were rendering aid to Mr. West, a defibrillator was retrieved from the Morgan State University police vehicle. Defendant Officer David Lewis then used the defibrillator on Mr. West several times along with the CPR conducted by Officer Hnatyshyn until the medics arrived. Unfortunately, Mr. West did not recover. The Medical Examiner found that Mr. West's death was caused by the combination of a cardiac arrhythmia due to cardiac conduction system abnormally complicated by dehydration and heat during the prolonged police confrontation.

As a result of the incident, Tawanda Jones, as Personal Representative of the Estate of Tyrone A. West, filed suit seeking \$10,000,000.00 in compensatory damages, \$25,000,000.00 in punitive damages, and attorneys' fees on the survival action claims, and Plaintiffs Nashay West, Tyrone West, Jr. and T.W., by Mary Agers as Guardian and next friend, sought \$5,000,000.00 in compensatory damages and \$10,000,000.00 in punitive damages on the Wrongful Death claim.

The Defendants moved for summary judgment on the allegations against them. The federal judge granted Defendants' motion as to the legality of the traffic stop, determining that the Officers had probable cause to detain and arrest Mr. West, and that the Officers did not fail to render medical aid promptly. However, the judge denied Defendants' claims related to positional asphyxia, the search of the passenger compartment of Mr. West's vehicle, and the use of excessive force, finding those to be factual matters to be decided by a jury. Because of conflicting factual issues and given the uncertainties and unpredictability of jury verdicts, the

MINUTES

Law Department - cont'd

parties propose to settle the matter with the municipal defendants for a total sum of \$600,000.00 in return for a dismissal of the litigation against them.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case as set forth herein.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release for the action brought by Tawanda Jones, as Personal Representative of the Estate of Tyrone A. West, for wrongful death, and a survival action for assault and battery and violations of federal law against Officers Nicholas David Chapman, Jorge Omar Bernardez-Ruiz, Matthew Rea Cioffi, Alex Ryan Hashagen, Eric Maurice Hinton, Danielle Angela Lewis, Derrick Dewayne Beasley, Latreese Nicole Lee, and Morgan State Police Officer David Lewis.

MINUTES

Department of Real Estate - Second Interdepartmental Lease Renewals

The Board is requested to approve the Second Renewal of Interdepartmental Lease Agreements between the Department of General Services, Landlord and the Baltimore Police Department, Tenant for the below-listed locations. The period of the lease renewal is July 1, 2017 through June 30, 2018, unless otherwise indicated.

<u>Location</u>	<u>Monthly Rent</u>	<u>Annual Rent</u>
1. 3201 Boston St. 1 st and 2 nd Floors Marine Unit	\$ 1,490.99	\$ 17,891.82

Account: 1001-000000-2617-197500-603096

On November 18, 2015, the Board approved the original lease agreement. On June 29, 2016, the Board approved the first renewal for the period July 1, 2016 through June 30, 2017. The rental space is approximately 7,342 sq. ft.

2. 601 E. Fayette St. Headquarters Building	\$281,919.77	\$ 3,383,037.31
--	--------------	-----------------

Account: 1001-000000-2041-716600-603096

On November 18, 2015, the Board approved the original lease agreement. On June 29, 2016, the Board approved the first renewal for the period July 1, 2016 through June 30, 2017. The rental space is approximately 319,857 sq. ft.

3. 601 E. Fayette St. Headquarters Annex Building	\$ 59,924.34	\$ 719,092.06
---	--------------	---------------

Account: 1001-000000-2041-716600-603096

MINUTES

Department of Real Estate - cont'd

<u>Location</u>	<u>Monthly Rent</u>	<u>Annual Rent</u>
-----------------	---------------------	--------------------

On November 18, 2015, the Board approved the original lease agreement. On June 29, 2016, the Board approved the first renewal for the period July 1, 2016 through June 30, 2017. The rental space is approximately 95,298 sq. ft.

- | | | |
|--|--------------|---------------|
| 4. 411 Holliday St.
Police Department
Mounted Police | \$ 22,424.97 | \$ 269,099.67 |
|--|--------------|---------------|

Account: 1001-000000-2041-716600-603096

On November 18, 2015, the Board approved the original lease agreement. On June 29, 2016, the Board approved the first renewal for the period July 1, 2016 through June 30, 2017. The rental space is approximately 10,467 sq. ft.

- | | | |
|---------------------------------|-------------|--------------|
| 5. 3101 Swann Drive
K-9 Unit | \$ 1,160.57 | \$ 13,926.83 |
|---------------------------------|-------------|--------------|

Account: 1001-000000-2041-716600-603096

On November 18, 2015, the Board approved the original lease agreement. On June 29, 2016, the Board approved the first renewal for the period July 1, 2016 through June 30, 2017. The rental space is approximately 2,866 sq. ft.

The Baltimore Police Department will continue to use the leased premises for administrative offices.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved the Second Renewal of Inter-departmental Lease Agreements between the Department of General Services, Landlord and the Baltimore Police Department, Tenant for the foregoing listed locations.

MINUTES

Department of Real Estate - Interdepartmental Lease Renewals

ACTION REQUESTED OF B/E:

The Board is requested to approve the Interdepartmental Lease Renewals between the Department of General Services, Landlord and the Mayor's Office of Information Technology (MOIT), Tenant for property known as 401 E. Fayette Street, being on the Lower Level 2 (Computer Training), 2nd, 3rd, and 4th floors, containing 28,353 square feet. The period of the lease renewal is for the period July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$229,161.81	\$19,096.82

Account: 1001-000000-1471-165700-603096

BACKGROUND/EXPLANATION:

On October 3, 2012, the Board approved the original lease agreement, with five 1-year renewal options. On June 19, 2013, the Board exercised the first renewal option. On September 3, 2014, the Board exercised the second renewal option, On August 12, 2015, the Board exercised the third renewal option. On June 22, 2016, the Boards exercised the fourth renewal option. This is the fifth renewal. The Landlord's responsibilities will include maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities. The Tenant responsibilities will include the cost of improvements, providing equipment for tenant operations, telephone and computer services, and providing security to the leased premises. All other terms and conditions of the lease remains unchanged and in full effect.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved the Interdepartmental Lease Renewals between the Department of General Services, Landlord and the Mayor's Office of Information Technology (MOIT), Tenant for property known as 401 E. Fayette Street, being on the Lower Level 2 (Computer Training), 2nd , 3rd, and 4th floors, containing 28,353 square feet.

MINUTES

Department of Housing and - Weatherization Assistance
Community Development Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Weatherization Assistance Grant Agreement from the Maryland Department of Housing and Community Development. The agreement is effective upon Board approval through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$616,353.00 - 5000-594118-5971-439500-603051

BACKGROUND/EXPLANATION:

The Maryland Department of Housing and Community Development is providing the City with funds to operate a local weatherization program. This program will reduce electricity and natural gas consumption, and help low-income families lower their utility bills. The sources of this funding is the Federal Department of Energy through the Maryland Department of Housing and Community Development.

MBE/WBE PARTICIPATION:

MBE/WBE compliance is not applicable to the acceptance of this grant but it should be noted that contractors conducting weatherization services are required to meet MBE/WBE standards.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Department of Housing and - cont'd
Community Development

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Weatherization Assistance Grant Agreement from the Maryland Department of Housing and Community Development.

MINUTES

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 18 to Greenman-Pedersen, Inc. under Project 1167, On-Call Engineering Services. The period of the task assignment is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$99,998.31 - 9938-908081-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include post-award design services for Jones Falls Trail Phase V.

MBE/WBE PARTICIPATION:

MBE: 25.30%

WBE: 5.32%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Recreation and Parks - cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$100,000.00	9938-907081-9475	9938-908081-9474
1 st Parks & Public Facilities	Park Trail Network (Reserve)	Park Trail Network (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task No. 18 to Greenman-Pedersen, Inc.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 18 to Greenman-Pedersen, Inc. under Project 1167, On-Call Engineering Services. The Transfer of Funds was approved, **SUBJECT** to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Recreation and Parks - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Parks and People Foundation, (PPF) Inc. The period of the grant agreement is January 1, 2017 through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$18,000.00 - 5000-577717-4781-363900-607001

BACKGROUND/EXPLANATION:

The Urban Resources Initiative Internship Program is a collaborative program between the Department of Recreation and Parks and Parks and People Foundation, Inc. The Department's financial contribution pays for program coordinator fees, supplies, administrative assistance, and overhead costs, while the PPF undertakes the responsibility of developing and managing the internship program.

The program targets area universities and recruits college students at both the undergraduate and graduate levels whose studies relate to natural resource management, business administration and various other recreation and park management related academic studies.

The Grant Agreement is late because of various shortfalls in communication and the administrative process.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with the Parks and People Foundation, Inc. The Mayor **ABSTAINED**.

MINUTES

Department of Transportation - Ratify Services and
Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify services provided and approve an Expenditure of Funds to pay to Waterfront Partnership of Baltimore, Inc. The services were rendered on June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$9,000.00 - 1001-000000-5014-382700-603026

BACKGROUND/EXPLANATION:

The Department's irrigation system located within the Inner Harbor Promenade was damaged and unable to water plants.

The Department utilized the services of the Waterfront Partnership to provide watering of the landscaping areas within the Inner Harbor Promenade.

This request is late because of external and internal miscommunication.

MBE/WBE/DBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified services provided and approved the Expenditure of Funds to pay the Waterfront Partnership of Baltimore, Inc.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3133 - 3137

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>		
1. \$2,650,000.00	9916-908413-9194	9916-916313-9197
1 st Parks & Public Facilities Loan	Mitchell Courthouse Elevators (Reserve)	Mitchell Courthouse Elevators (Active)
\$1,325,000.00	9916-908413-9194	9916-916313-9197
2 nd Parks & Public Facilities Loan	Mitchell Courthouse Elevators (Reserve)	Mitchell Courthouse Elevators (Active)

This transfer will provide funds to the Department to upgrade the elevators at Mitchell Courthouse and all associated in-house costs. The upgrades will include the freight elevator, prisoner elevator, and law library dumbwaiter in addition to providing a new passenger elevator in the existing shaft. The elevators at Mitchell Courthouse are outdated, unreliable, and are in continuous need of repair. They have outlived their useful life and need to be replaced.

2. \$2,965,000.00	9916-906048-9194	9916-911311-9197
1 st Parks & Public Facilities Loan	Courthouse East Roof Replacement (Reserve)	Courthouse East Roof Replacement (Active)
\$ 500,000.00	9916-906048-9194	9916-911311-9197
2 nd Parks & Public Facilities Loan	Courthouse East Roof Replacement (Reserve)	Courthouse East Roof Replacement (Active)

This transfer will provide funds to the Department for the replacement of the slate roof at Courthouse East and all in-house costs. The roof at Courthouse East is original to the

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
---------------	-----------------------	---------------------

Department of General Services - cont'd

building, dilapidated, leaking, and in need of full replacement. Courthouse East has chronic roof leaks which affect the normal operation and functions of the Court. A new roof needs to be constructed in order to alleviate these conditions.

Baltimore Development Corporation

3. \$134,620.00	9910-917052-9600	9910-906108-9601
1 st Parks and Public Facilities	Construction Reserve (Inner Harbor - Rash Field)	Inner Harbor - Rash Field

This transfer will provide additional funds per the addendum related to design work for improvements at Rash Field in the Inner Harbor. The design process includes: community engagement, conceptual design, schematic design, and design construction. Initial funding was approved by the Board on December 16, 2015.

4. \$ 60,000.00	9910-906993-9600	9910-909460-9601
24 th Economic Development Fund	Construction Reserve (Inner Harbor Area)	Inner Harbor

This transfer will provide funds to Waterfront Partnership for eligible staff-related capital expenditures associated with Inner Harbor economic development projects around the Inner Harbor including, but not limited to lighting, promenade, and electrical work for FY 2018.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation - cont'd</u>		
5. \$ 1,910.00 20 th EDF	9910-994001-9600 Construction Reserve Unallocated (Reserve)	9910-906835-9603 Westside Project (Initiative)
173,902.24 23 rd EDF	9910-913990-9600 Construction Reserve Commercial Revitalization	9910-921101-9601 Commercial Revitalization
7,240.44 24 th EDF	9910-908018-9600 Construction Reserve Seton, Cross Rds. Park Circle	9910-903361-9601 Business Park Upgrades
3,345.56 24 th EDF	9910-908040-9600 Construction Reserve; Business Park Main/Upgrades	9910-903361-9601 Business Park Upgrades
46,979.76 <u>24th EDF</u>	9910-925013-9600 Construction Reserve Façade Improvements	9910-921101-9601 Commercial Revitalization
\$233,378.00		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending June 30, 2017.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation - cont'd</u>		
6. \$150,000.00 1 st Comm. EDF	9910-909060-9600 Construction Reserve Business Park Upgrades	9910-923100-9601 Industrial & Coml. Financing
250,000.00 24 th EDF	9910-906995-9600 Construction Reserve Ind. & Coml. Financing	9910-923100-9601 Industrial & Coml. Financing
100,000.00 <u>24th EDF</u>	9910-994001-9600 Construction Reserve Unallocated Reserve	9910-923100-9601 Industrial & Coml. Financing
\$500,000.00		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible staff-related capital expenditures associated with City-wide economic development projects for FY 2018.

Police Department

7. \$4,400,000.00 General Fund PAYGO	9918-948010-9205 Police Technology Upgrades	9918-929012-9206 Department of Justice Consent Decree Improvement
---	---	--

MINUTES

TRANSFERS OF FUNDS

AMOUNT

FROM ACCOUNT/S

TO ACCOUNT/S

Police Department - cont'd

This transfer will provide funds to cover the costs for the Department of Justice Consent Decree for the Police Department. This amount will support Consent Decree mandated assessments, studies, and technology upgrades.

MINUTES

Mayor's Office of Employment - Customized Training Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Second Chance, Inc. The period of the agreement is June 12, 2017 through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$59,919.25 - 2026-000000-6311-734100-603051
1001-000000-6396-484805-603051
4000-806717-6312-465905-603051
4000-807517-6312-465905-603051

BACKGROUND/EXPLANATION:

Second Chance, Inc. will provide Deconstruction Worker training for 15 eligible Baltimore City residents enrolled in an on-the-job, employer based, customized training program. Upon successful completion of the training program, participants are expected to become full-time employees with health benefits in the occupation for which they are trained.

The accounts and amounts drawn down from these accounts cannot be determined until participants are registered.

The agreement is late because of the additional time necessary to reach a comprehensive understanding that was agreeable by both parties.

MBE/WBE PARTICIPATION:

N/A - This is a Professional Services Agreement.

MINUTES

MOED - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Second Chance, Inc.

MINUTES

Mayor's Office of Employment - Intergovernmental Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution an Intergovernmental Agreement with the Maryland State Department of Human Resources, Baltimore City Department of Social Services (DHR/BCDSS). The period of the Intergovernmental Agreement is June 26, 2017 through August 11, 2017.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - 4000-809617-6397-456000-404001

BACKGROUND/EXPLANATION:

The purpose of this agreement is to provide funding for the 2017 YouthWorks Summer Jobs Program. This program will provide summer employment and training opportunities to eligible Baltimore City residents between the ages of 14 and 21. These opportunities will include work experiences with private sector, nonprofit, and City and State government employees throughout Baltimore.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

Not applicable, MOED is the award recipient and MBE does not apply.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

MOED - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution the Inter-governmental Agreement with the Maryland State Department of Human Resources, Baltimore City Department of Social Services.

MINUTES

Police Department - Grant Adjustment Notification

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notification (GAN) from the Motor Vehicle Administration (MVA), Maryland Department of Transportation Highway Safety Office (MHSO).

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - 4000-479816-2032-619300-600000

BACKGROUND/EXPLANATION:

On November 23, 2016, the Board approved the Grant Award from the MHSO for the "Baltimore Traffic Safety Project," in the amount of \$70,000.00, for the period October 1, 2016, through September 30, 2017. This GAN will increase the funding by \$5,000.00, and make the total award \$75,000.00.

The grant provides funding to the Baltimore City Police Department to conduct traffic enforcement initiatives which will aid in decreasing DUI related offenses and crashes. The Department will also utilize funding to educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Police Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Adjustment Notification from the Motor Vehicle Administration, Maryland Department of Transportation Highway Safety Office.

MINUTES

Baltimore Police - Grant Award

The Board is requested to approve and authorize acceptance of the following grant awards from the Governor's Office of Crime Control and Prevention. The period of the grant award is July 1, 2017 through June 30, 2018.

1. **DOMESTIC VIOLENCE UNIT PILOT (DVUP) \$ 67,641.00**

Account: 5000-588018-2021-667600-600000

The DVUP grant program is designed to increase the efficiency and effectiveness of ex parte/protective order data entry service and to reduce the high occurrence of domestic violence in Baltimore City. The funds will be utilized to fund the services of a contractual administrative assistant who will provide data entry and coordination of the overall operation of the program, while Police Officers work on an overtime basis to increase the number of orders served.

2. **GUN VIOLENCE REDUCTION GRANT (GVRG) \$ 65,000.00**

Account: 5000-504218-2013-792300-600000

The GVRG assists in developing and implementing strategies specifically intended to reduce gun related crimes in the State of Maryland. The goal is to reduce firearm related crimes by supporting the Multi-Jurisdictional Gun Trace Task Force and Baltimore's Gun Offender Registry. The funds will be utilized to fund positions for a Data Entry Operator and a Gun Trace Analyst within the Crime Laboratory Firearms Unit of the Department and overtime expenses.

MINUTES

Baltimore Police Department - cont'd

3. **HEROIN COORDINATOR** **\$ 68,700.00**

Account: 5000-504318-2013-197800-600000

The Heroin Coordinator project provides support to facilitate the entering of heroin opioid incident and case data into the HIDTA Case Explorer System. The Coordinator will also perform data extractions from cellular phones related to heroin and opioid incidents and cases in conjunction with the Washington/Baltimore HIDTA office. The funds will be used to provide salary support, equipment, and training.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the grant awards from the Governor's Office of Crime Control and Prevention.

MINUTES

Baltimore Police Department (BPD) - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Computer & Network Consultants, Inc. The period of the Consultant Agreement is effective upon Board approval for one year with an option to renew for an additional one year upon written notice to the Consultant not less than 30 days prior to the end of the term.

AMOUNT OF MONEY AND SOURCE:

\$88,400.00 - 1001-000000-2041-220100-603026

BACKGROUND/EXPLANATION:

The Consultant provides expert consulting services as a computer engineer and is needed to continue to assist the BPD in the maintenance of the BPD's IBM Lotus Notes System and its applications, which are used for many critical reporting functions.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consultant Agreement with Computer & Network Consultants, Inc.

MINUTES

Fire Department - Employee Expense Statements

ACTION REQUESTED OF B/E:

The Board is requested to approve Employee Expense Statements to reimburse Mr. Brian Bovaird and Mr. Stephen Gibson for expenses incurred during the months of February and March 2017.

AMOUNT OF MONEY AND SOURCE:

\$139.50	-	Brian Bovaird (meals ticket during the training Conf.)				
<u>139.50</u>	-	Stephen Gibson	"	"	"	"
\$279.00	-	4000-481216-2023-212606-604014				

BACKGROUND/EXPLANATION:

The Employee Expense Statements were late due to the administrative process.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 work days after the calendar day of the month in which the expenses were incurred require the Board's approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved Employee Expense Statements to reimburse Mr. Brian Bovaird and Mr. Stephen Gibson for expenses incurred during the months of February and March 2017.

MINUTES

Mayor's Office of Human Services - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Mr. Terry Hickey and Mayor Catherine E. Pugh to solicit businesses, organizations, and donors for donations of goods and services and financial support to "The Journey Home." The period of the campaign is effective upon Board approval through October 21, 2017.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

"The Journey Home" project is a community initiative to support individuals experiencing homelessness in the Baltimore City community. This initiative connects public and private sector stakeholders, non-profits, faith-based organizations and concerned community members to create solutions to prevent and end homelessness. The Mayor's role in this event is to help solicit donations for the annual "The Journey Home" fundraising gala.

The annual fundraising gala will be held on October 21, 2017.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity.

MINUTES

MOHS - cont'd

Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board endorsed the Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Mr. Terry Hickey and Mayor Catherine E. Pugh to solicit businesses, organizations, and donors for donations of goods and services and financial support to "The Journey Home."

MINUTESMayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the following Agreements:

1. **CARSON RESEARCH CONSULTING, INC.** **\$ 21,470.00**

Account: 4000-407017-3574-754700-603051

The Consultant will create three project dashboards for use by the Homeless Management Information System team at the Mayor's Office of Human Services to assist with reporting and data management regarding homeless service providers across the City of Baltimore. The period of the Agreement is May 1, 2017 through September 30, 2017.

The delay in submitting the agreement for approval is due to a delay in budget negotiations.

MBE/WBE PARTICIPATION:

N/A

2. **UNION BAPTIST CHURCH-SCHOOL, INC.** **\$1,211,148.00**

Account: 4000-486318-1772-516000-603051

On June 7, 2017, the Board approved a two-month advance in the amount of \$242,230.00 for Union Baptist Church-School Head Start program.

This request is for the remaining \$1,211,148.00 of the award. The total awarded amount to Union Baptist including the advance is \$1,453,378.00. Union Baptist Church-School, Inc. will use funds to operate its Head Start program for 175 eligible children in Baltimore City. The services will be provided for 6 hours a day, five days a week for 170 days. The period of the Agreement is July 1, 2017 through June 30, 2018.

MINUTESMOHS - cont'd

The delay in submitting this request is because of an administrative delay.

MBE/WBE PARTICIPATION:**MWBOO SET GOALS ON \$150,101.00****MBE:** \$40,527.27**WBE:** \$15,010.10**3. BEHAVIORAL HEALTH SYSTEMS OF BALTIMORE \$ 104,640.00**

Account: 4000-486318-1772-452200-603051

The organization will use funds to provide mental health services in conjunction with the City's Head Start programs. The recipients of the services are the children and families participating in the Head Start programs. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.**4. DAYSPRING PROGRAMS, INC. \$4,021,969.00**

Account: 4000-486318-1772-515600-603051

On June 7, 2017, the Board approved an advance in the amount of \$804,394.00 for Dayspring Programs, Inc.'s Head Start program.

This request is for the remaining amount of \$4,021,969.00 making the total award \$4,826,363.00. The organization will use the funds to operate their Head Start program for 584 eligible children in the City.

MINUTES

MOHS - cont'd

The organization will provide services for 6 hours a day, five days a week for 170 days. The period of the agreement is June 1, 2017 through June 30, 2018.

The agreement is late because of an administrative delay.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS ON \$173,953.00

MBE: \$46,967.31

WBE: \$17,395.30

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements.

MINUTES

Parking Authority of - Ratify the Third Amendments to Parking
Baltimore City (PABC) Operations and Management Agreements

The Board is requested to ratify the Third Amendments to the Parking Facilities Operations and Management Agreements (Third Amendment) with the Facility Operator of the below-listed parking garages. The Third Amendment is for the period of July 1, 2017 through August 31, 2017, unless otherwise indicated.

<u>Facility Operator</u>	<u>Facility</u>	
1. a. IMPARK/DANAS LLC	<u>Marina Garage</u>	
Third <u>Amendment</u>	Original Agreement + 2 Amendments	<u>Account Number</u>
\$ 43,168.00	\$ 816,834.00	2076-000000-2321-253800-603016 Maintenance & Repair
600.00	10,800.00	2076-000000-2321-253800-603026 Management & Incentive
<u>5,000.00</u>	<u>90,000.00</u>	2076-000000-2321-253800-603038 Security
\$ 48,768.00	\$ 917,634.00	
b. IMPARK/DANAS LLC	<u>West Street Garage</u>	
\$ 46,535.00	\$ 863,415.00	2076-000000-2321-254000-603016 Maintenance & Repair

MINUTES

PABC - cont'd

600.00	10,800.00	2076-000000-2321-254000-603026 Management & Incentive
<u>11,200.00</u>	<u>201,804.00</u>	2076-000000-2321-254000-603038 Security
\$ 58,335.00	\$1,076,019.00	

The Third Amendment makes the total amount of the agreement \$2,100,756.00.

On June 26, 2013, the Board approved the original agreement for the Marina and West Street Garages for the period July 1, 2013 through June 30, 2014, with the option to extend the term, which was exercised for the period July 1, 2014 through June 30, 2015. On October 28, 2015, the Board approved the first amendment for the period July 1, 2015 through June 30, 2016. On July 13, 2016, the Board approved the second amendment for the period July 1, 2016 through June 30, 2017.

MBE/WBE PARTICIPATION:

	<u>Commitment</u>	<u>Marina and West Street Garages</u>	
		<u>Performed</u>	
MBE:			
Xecutive Security		\$63,000.00	51.7%
Admiral Elevator Co.		<u>3,864.00</u>	<u>3.2%</u>
	17%	\$66,864.00	54.9%

MINUTES

PABC - cont'd

WBE:

A J Stationers, Inc.		\$ 3,789.00	3.1%
CMS, LLC		6,552.00	5.4%
Sign-A-Rama		978.00	0.8%
	9%	\$11,319.00	9.3%

MWBOO FOUND VENDOR IN COMPLIANCE.**2. PMS PARKING INC.**

Caroline Street Garage

<u>Third Amendment</u>	<u>Original Agreement + 2 Amendments</u>	<u>Account Number</u>
\$ 36,022.00	\$ 670,498.00	2075-000000-2321-408200-603016 Maintenance & Repair
10,812.00	194,616.00	2075-000000-2321-408200-603026 Management & Incentive
<u>3,000.00</u>	<u>24,000.00</u>	2075-000000-2321-408200-603038 Security
\$ 49,834.00	\$ 889,114.00	

The Third Amendment makes the total amount of the agreement \$938,948.00.

On November 12, 2014, the Board approved the original agreement for the period July 1, 2014 through June 30, 2015. On November 4, 2015, the Board approved the first amendment for the period July 1, 2015 through June 30, 2016. On July 13, 2016, the Board approved the second amendment for the period July 1, 2016 through June 30, 2017.

MINUTES

PABC - cont'd

MBE/WBE PARTICIPATION:

	<u>Commitment</u>	<u>Performed</u>	
MBE			
Admiral Elevator Co.		\$ 2,467.00	8.8%
Watkins Security Agency, Inc.		1,629.00	5.8%
T.E. Jeff, Inc.		475.00	1.7%
	17%	<u>\$4,571.00</u>	16.3%
WBE			
Sue-Ann's Office Supply		\$ 1,325.00	4.7%
Copy Cat Printing		1,010.00	3.6%
Fireline Corp.		409.00	1.4%
CMS, LLC		535.00	1.9%
	9%	<u>\$ 3,279.00</u>	11.6%

MWBOO FOUND VENDOR IN COMPLIANCE.

3. **PMS PARKING INC. and LAZ PARKING MID-ATLANTIC LLC** St. Paul Place Garage

<u>Third Amendment</u>	<u>Original Agreement + 2 Amendments</u>	<u>Account Number</u>
\$ 44,331.00	\$ 779,064.00	2075-000000-2321-408100-603016 Maintenance & Repair
14,036.00	252,630.00	2075-000000-2321-408100-603026 Management & Incentive
<u>5,000.00</u>	<u>22,000.00</u>	2075-000000-2321-408100-603038 Security
\$ 63,367.00	\$1,053,694.00	

MINUTESPABC - cont'd

The Third Amendment makes the total amount of the agreement \$1,117,061.00.

On November 12, 2014, the Board approved the original agreement for the period July 1, 2014 through June 30, 2015. On November 4, 2015, the Board approved the first amendment for the period July 1, 2015 through June 30, 2016. On July 13, 2016, the Board approved the second amendment for the period July 1, 2016 through June 30, 2017.

MBE/WBE PARTICIPATION:

	<u>Commitment</u>	<u>Performed</u>
MBE		
Admiral Elevator Co.	\$14,623.00	35.2%
Watkins Security Agency, Inc.	3,366.00	8.1%
T.E. Jeff, Inc.	525.00	1.3%
REFF, LLC	1,500.00	3.6%
	17%	48.2%
	\$20,014.00	

MINUTES

PABC - cont'd

WBE

Sue-Ann's Office Supply	\$ 1,517.00	3.6%
CMS, LLC	1,490.00	3.6%
9%	<u>\$ 3,007.00</u>	<u>7.2%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

4. **LANDMARK PARKING INC.** Fleet and Eden Garage

<u>Third Amendment</u>	<u>Original Agreement + 2 Amendments</u>	<u>Account Number</u>
\$ 42,862.00	\$ 807,925.00	2075-000000-2321-408300-603016 Maintenance & Repair
12,000.00	216,000.00	2075-000000-2321-408300-603026 Management & Incentive
<u> </u>	<u>18,000.00</u>	2075-000000-2321-408300-603038 Security
\$ 54,862.00	\$1,041,925.00	

The Third Amendment makes the total amount of the agreement \$1,096,787.00.

On November 12, 2014, the Board approved the original agreement for the period July 1, 2014 through June 30, 2015. On November 4, 2015, the Board approved the first amendment for the period July 1, 2015 through June 30, 2016. On July 13, 2016, the Board approved the second amendment for the period July 1, 2016 through June 30, 2017.

MINUTES

PABC - cont'd

MBE/WBE PARTICIPATION:

	<u>Commitment</u>		<u>Performed</u>
MBE			
Evergreen Landscaping		\$ 500.00	2.3%
Coleman Security Services, LLC		<u>3,381.00</u>	<u>15.2%</u>
	17%	\$ 3,881.00	17.5%
WBE			
Sue-Ann's Office Supply Sign Solutions, Inc.		\$ 4,729.00	21.3%
		<u>953.00</u>	<u>4.3%</u>
	9%	\$ 5,682.00	25.6%

MWBOO FOUND VENDOR IN COMPLIANCE.

5. **PMS PARKING INC.** Little Italy Garage

<u>Third Amendment</u>	<u>Original Agreement + 2 Amendments</u>	<u>Account Number</u>
\$ 39,818.00	\$ 708,001.00	2075-000000-2321-407900-603016 Maintenance & Repair
8,744.00	157,392.00	2075-000000-2321-407900-603026 Management & Incentive
<u>1,000.00</u>	<u>18,000.00</u>	2075-000000-2321-407900-603038 Security
\$ 49,562.00	\$883,393.00	

The Third Amendment makes the total amount of the agreement \$932,955.00.

MINUTESPABC - cont'd

On November 12, 2014, the Board approved the original agreement for the period July 1, 2014 through June 30, 2015. On October 28, 2015, the Board approved the first amendment for the period July 1, 2015 through June 30, 2016. On July 13, 2016, the Board approved the second amendment for the period July 1, 2016 through June 30, 2017.

MBE/WBE PARTICIPATION:

	<u>Commitment</u>	<u>Performed</u>	
MBE			
Admiral Elevator Co.		\$ 3,410.00	8.6%
Watkins Security Agency, Inc.		2,414.00	6.1%
T.E. Jeff, Inc.		775.00	1.9%
	17%	\$ 6,599.00	16.6%
WBE			
Sue-Ann's Office Supply		\$ 1,157.00	2.9%
Copy Cat Printing		413.00	1.0%
Fireline Corp.		769.00	1.9%
CMS, LLC		645.00	1.6%
	9%	\$ 2,984.00	7.5%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

PABC - cont'd

6. **REPUBLICAN PARKING SYSTEMS, LLC.** Market Center Garage

<u>Third Amendment</u>	<u>Original Agreement + 2 Amendments</u>	<u>Account Number</u>
\$ 51,146.00	\$ 822,270.00	2075-000000-2321-407100-603016 Maintenance & Repair
10,000.00	80,000.00	2075-000000-2321-407100-603026 Management & Incentive
<u>16,000.00</u>	<u>288,000.00</u>	2075-000000-2321-407100-603038 Security
\$ 77,146.00	\$ 1,290,270.00	

The Third Amendment makes the total amount of the agreement \$1,367,416.00.

On November 12, 2014, the Board approved the original agreement for the period July 1, 2014 through June 30, 2015. On October 28, 2015, the Board approved the first amendment for the period July 1, 2015 through June 30, 2016. On July 13, 2016, the Board approved the second amendment for the period July 1, 2016 through June 30, 2017.

MBE/WBE PARTICIPATION:

	<u>Commitment</u>	<u>Performed</u>
MBE: Coleman Security Services	\$ 87,159.00	34.3%
A/C Power, Inc.	3,279.00	1.87%
Kevin's Trash Removal	450.00	.25%
27%	<u>\$ 90,888.00</u>	<u>52%</u>

MINUTES

PABC - cont'd

WBE: AJ Stationers	\$ 11,494.00	1.2%
CMS, LLC	14,602.00	8.34%
9%	\$ 16,715.00	9.6%

MWBOO FOUND VENDOR IN COMPLIANCE.

7. **PMS PARKING INC. and LAZ** Franklin Street Garage
PARKING MID-ATLANTIC LLC

<u>Third Amendment</u>	<u>Original Agreement + 2 Amendments</u>	<u>Account Number</u>
\$ 37,307.00	\$ 620,188.00	2075-000000-2321-407400-603016 Maintenance & Repair
6,000.00	108,000.00	2075-000000-2321-407400-603026 Management & Incentive
5,000.00	22,000.00	2075-000000-2321-407400-603038 Security
\$ 48,307.00	\$ 750,188.00	

The Third Amendment makes the total amount of the agreement \$846,802.00.

On November 12, 2014, the Board approved the original agreement for the period July 1, 2014 through June 30, 2015. On October 21, 2015, the Board approved the first amendment for the period July 1, 2015 through June 30, 2016. On July 13, 2016, the Board approved the second amendment for the period July 1, 2016 through June 30, 2017.

MINUTES

PABC - cont'd

MBE/WBE PARTICIPATION:

	<u>Commitment</u>	<u>Performed</u>	
MBE			
Admiral Elevator Co.		\$ 5,052.00	25%
Watkins Security Agency, Inc.		<u>3,622.00</u>	<u>18%</u>
	17%	\$ 8,674.00	43%
 WBE			
Sue-Ann's Office Supply		\$ 749.87	3.7%
Copy Cat Printing		37.00	.2%
Fireline Corp.		360.00	1.8%
CMS, LLC		<u>642.00</u>	<u>3.2%</u>
	9%	\$ 1,788.87	8.9%

MWBOO FOUND VENDOR IN COMPLIANCE.

Under the terms of the Original Agreements, compensation to the Operation Management was based on a monthly base management fee, and the calculation for the incentive fee, with reimbursement for approved operating expenses at the parking facilities. This Third Amendment to the Parking Facility Operations and Management Agreement requires additional funding to pay for anticipated operating expenses and to compensate the Management Companies during the extended term upon the original compensation structure.

The ratification to the Third Amendments is necessary in order to allow the Bureau of Purchases to complete the solicitation for management services for above-listed facilities. The new

MINUTES

PABC - cont'd

solicitation was advertised in March 2017 with proposals due on May 3, 2017. The proposals have been reviewed and scored and new management agreements will be forthcoming to the Board for award.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified the Third Amendments to the Parking Facilities Operations and Management Agreements with the Facility Operator of the foregoing listed parking garages.

MINUTES

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient rate at the City-owned Lexington Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rates charged at the Lexington Street Garage in line with its surrounding facilities, the PABC staff developed the submitted rate adjustment recommendation. This rate adjustment was unanimously approved by the PABC Board of Directors.

MINUTES

PABC - cont'd

Lexington Street Garage Transient Rate Adjustments				
Rate to be adjusted	Current Rate	Proposed Rate	Date of Last Rate Adjustment	Potential Annual Increase in Revenue
Up to one hour rate	\$ 6.00	\$ 7.00	May 2011	\$28,368.00
Up to two hour rate	\$ 9.00	\$10.00	May 2011	
Up to three hour rate	\$10.00	\$12.00	May 2011	
4-12 hour rate	\$16.00	\$17.00	May 2011	
13-24 hour rate	\$16.00	\$18.00	May 2011	

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the adjustment to the transient rate at the City-owned Lexington Street Garage that is managed by the PABC.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the following agreements. The period of the agreement is July 1, 2017 through June 30, 2018, unless otherwise indicated.

1. **HEALTHCARE ACCESS MARYLAND, INC.** **\$1,537,416.00**
(HCAM)

Account: 4000-421118-3080-294600-603051

The HCAM will continue to assist City residents in accessing comprehensive health care services. The HCAM works closely with Managed Care Organizations to assist Medicaid/Medicaid eligible clients obtain proper and adequate health care services through their insurance and serve as a local resource for information to eligible residents in the City.

MWBOO GRANTED A WAIVER.

2. **HEALTHCARE ACCESS MARYLAND, INC.** **\$ 888,864.00**
(HCAM)

Account: 4000-421318-3080-595500-603051

The HCAM will follow-up on requests sent by the Managed Care Administration to assist pregnant and postpartum women with accessing Medicaid Services. The HCAM will educate providers about the Medicaid managed care system as it relates to pregnant and postpartum women and children under age two. The organization will use innovative approaches to reach and engage the highest risk and highest cost clients.

MWBOO GRANTED A WAIVER.

The agreements are late because budget reviews for FY 2018 delayed processing.

MINUTES

Health Department - cont'd

3. **THE JOHNS HOPKINS UNIVERSITY** **\$ 196,478.00**
BLOOMBERG SCHOOL OF PUBLIC HEALTH (JHU)

Account: 1001-000000-3001-776200-603051

The JHU Bloomberg School of Public Health will provide the services of a Chief Epidemiologist who will serve as lead for the development of data and analysis for public health at the Baltimore City Health Department. The JHU Bloomberg School of Public Health will also provide the services of an epidemiologist who will work under the direction of the Chief Epidemiologist to conduct routine epidemiologic functions comprising surveillance, data collection, data analysis using basic epidemiologic methods, and assistance with epidemiologic investigations.

The agreement is late because completion of budget information delayed timely processing.

MWBOO GRANTED A WAIVER.

4. **THE JOHNS HOPKINS UNIVERSITY** **\$180,336.00**

Account: 4000-422117-3030-271400-603051

The Johns Hopkins University School of Medicine will provide medical expertise and clinical services to TB clinic patients including examinations, recommendations for therapy, education, and outreach, and monitoring of adverse reactions in patients seen in the clinic, and provision of direction and consultation regarding clinic policies and protocols, especially with regards to TB and HIV co-infection. The period of the agreement is January 1, 2017 through December 31, 2017.

The agreement is late because of a delay in receiving the required documentation.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

5. **BALTIMORE HEALTHY START, INC.** **\$ 40,000.00**

Account: 4000-499618-3080-294213-603051

Baltimore Healthy Start, Inc. will utilize the funds to hire the services of a Certified Registered Nurse Practitioner (CRNP) to conduct home and center-based reproductive health services. The CRNP will also provide on-going counseling and education regarding at-risk behaviors, gynecological health, and family planning.

The agreement is late because budget reviews and approvals delayed the processing.

6. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$ 8,500.00**

Account: 4000-433517-3024-761416-603051

St. Ambrose Housing Aid Center, Inc. will assist elderly adults with housing needs through the Home-sharing Program. The program is designed to be an alternative to the institutionalization of frail and elderly residents of Baltimore City. The program will identify and match elderly residents with senior homeowners living alone in single family dwellings in Baltimore City.

St. Ambrose Housing Aid Center, Inc. will also promote program services, screen and interview applicants, complete home assessments, recruit appropriate housemates to refer to the applicants, and provide counseling as appropriate. Home-sharing will provide socialization for the participants and will allow the individuals to age in place. The period of the agreement is October 1, 2016 through September 30, 2017.

The agreement is late because the Health Department was waiting on grant approval, finalization of budget pages and signatures from the provider.

MINUTES

Health Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
7. JAMES MORLICK	\$58.00	\$ 15,312.00

Account: 1001-000000-3252-273300-603018

Mr. Morlick, Consultant will assist the Department's CARE services management and staff in the aspects of the Agency Information Manager (AIM) web-based client services database and the collection of data and report preparation of the federal year-end National Aging Program Information System report.

Mr. Morlick will also assist with migrating existing CARE Services data to AIM database and provide support and training in transitioning data, meet with CARE Services Management staff to determine and implement changes or new requirements, and migrate senior centers and subcontracted service providers to the AIM system. The period of the agreement is July 1, 2017 through December 31, 2017.

The agreement is late because the Department was waiting on finalization of the agreement.

	<u>Rate</u>	<u>Amount</u>
8. MICHAEL R. BAUM, PH.D	\$200.00/evaluation \$ 50.00/review	\$ 20,000.00

Account: 4000-425518-3110-306700-603018

Mr. Baum, will serve as a Consultant. He will perform on-site evaluations of clients referred for nursing home placements and on-site evaluations of clients in nursing homes. Mr. Baum will review psychological reports for patients in nursing homes, submit a written psychological report to the Department's Adult Evaluation and Review Services program, and delineate a treatment plan for each patient.

The agreement is late because the Department was waiting for signatures.

MINUTES

Health Department - cont'd

9. **STRONG CITY BALTIMORE, INC.** **\$ 49,920.00**

Account: 1001-000000-3001-568000-603051

Strong City Baltimore, Inc. will provide the services of a Special Assistant to the Commissioner of Health, through Baltimore Corps, a fellowship for professionals. The Special Assistant will report directly to the Commissioner of Health and provide support for various critical, agency-wide functions that are central to the Health Department's overarching mission.

Services will include but are not limited to ensuring that the Commissioner is prepared for all meetings/speaking engagements by drafting memos, preparation materials, talking points, and speeches for the Commissioner. This includes coordinating with the Commissioner's Executive Assistant, Public Information Officer, Legislative Affairs Director, Chief/Deputy Chief of Staff, and other agency staff as necessary and assigned. The period of the agreement is August 14, 2017 through August 14, 2018.

The agreement is late because budget information delayed processing.

10. **MARYLAND INSTITUTE COLLEGE OF ART** **\$175,000.00**
(MICA)

Account: 4000-484717-3023-718000-603051

The MICA's Center for Social Design will work directly with the Baltimore City Health Department to continue past successful collaborative work intended to foster creative, innovative and breakthrough social design solutions to help the Health Department better understand the perspectives of people living with HIV/AIDS in Baltimore. MICA will develop

MINUTES

Health Department - cont'd

marketing efforts to address and ameliorate those issues and concerns. This work will focus on stigma related to HIV/AIDS and trust related to the healthcare environment in Baltimore City and will seek to engage often overlooked audiences for example, transgender persons, youth, women, older adults etc. The period of the agreement is September 30, 2016 through September 29, 2017.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Employee Expense Statement to reimburse Ms. Cathy Costa for expenses incurred during the month of September 2016.

AMOUNT OF MONEY AND SOURCE:

\$ 880.00	- hotel
136.40	- taxes
72.00	- transportation
400.00	- registration
\$1,488.40	- 6000-626316-3080-513200-603020

BACKGROUND/EXPLANATION:

The Department requests reimbursement for expenses incurred by Ms. Costa who attended training in September 2016. Although the Board approved the travel on August 31, 2016 subsistence was not obtained before the trip. Ms. Costa submitted her employee expense statement and appropriate back-up documentation, but it was inadvertently misplaced due to oversight.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 work days after the calendar day of the month in which the expenses were incurred require the Board's approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the Employee Expense Statement to reimburse Ms. Cathy Costa for expenses incurred during the month of September 2016.

MINUTES

Health Department - No-Cost Time Extension

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the second No-Cost Time Extension with Robert Wood Johnson Foundation. The No-Cost Time Extension will extend the period through November 15, 2017.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 13, 2016 the Board approved the original agreement in the amount of \$200,000.00 for the period of January 15, 2016 through January 14, 2017.

On November 23, 2016 the Board approved the first extension to the agreement through July 14, 2017.

This extension will allow the Department time to complete its deliverables and reports.

The No-Cost Time Extension is late due to administrative oversight.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the second No-Cost Time Extension with Robert Wood Johnson Foundation.

MINUTES

Health Department - Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Award (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention. The period of the NoA is September 30, 2016 through September 29, 2017.

AMOUNT OF MONEY AND SOURCE:

\$235,000.00 - 4000-422617-3030-271500-404001

BACKGROUND/EXPLANATION:

The NoA will provide funding to ensure that Sexually Transmitted Disease data collections in the Baltimore region meet nationally defined goals. The project's director represents the Department on national network conference calls, during Centers for Disease Control and Prevention visits, and at collaborators meetings throughout the year.

The NoA is late because the emailed document was overlooked. The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Notice of Award from the Department of Health and Human Services, Centers for Disease Control and Prevention.

MINUTES

Health Department - Ratification of Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to ratify Notice of Grant Award (NGA) from the Maryland Department of Aging. The period of the NGA was October 1, 2015 through September 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$796.00 - 6000-633517-3255-771700-406001

BACKGROUND/EXPLANATION:

On February 10, 2016 the Board approved the original NGA in the amount of \$53,666.00. On March 15, 2017 the Board approved the first revision in the amount of \$204,077.00. On April 26, 2017 the Board approved the third revision in the amount of \$72,688.00.

This fourth revision made the total award \$331,227.00. The NGA allowed the Department to provide funding for senior nutrition programs at designated meal sites or home delivered meals.

This NGA is based on the FY 2015 NSIP funding and reflects the Department's award on actual FY 2015 meal counts and the final FY 2015 award notification.

The NGA is late due to the Department waiting for the finalization of the previous NGA's.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board ratified the Notice of Grant Award from the Maryland Department of Aging.

MINUTES

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Employee Expense Statement to reimburse Mr. Alan Mclain for expenses incurred during the month of July 2016.

AMOUNT OF MONEY AND SOURCE:

\$55.73 - 6000-618516-3001-268400-603002

BACKGROUND/EXPLANATION:

Mr. Mclain submitted his employee expense statement and appropriate back up documents on time, but they were inadvertently misplaced due to oversight.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 work days after the calendar day of the month in which the expenses were incurred require the Board's approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the Employee Expense Statement to reimburse Mr. Alan Mclain for expenses incurred during the month of July 2016.

MINUTES

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Employee Expense Statement to reimburse Mr. Mike Fred for expenses incurred during the month of August 2016.

AMOUNT OF MONEY AND SOURCE:

\$394.76 - 1001-000000-3100-295900-603020 - Hotel
78.16 - 1001-000000-3100-295900-603020 - Taxes
\$472.92

BACKGROUND/EXPLANATION:

The Department request reimbursement for expenses incurred by Mr. Fred who attended training in August 2016. Although the Board approved the travel on August 17, 2016 subsistence was not obtained before the trip. A processing delay occurred because the request was initially submitted at the end of July when the staff inadvertently misplaced the documentation due to oversight.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 work days after the calendar day of the month in which the expenses were incurred require the Board's approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the Employee Expense Statement to reimburse Mr. Mike Fred for expenses incurred during the month of August 2016.

MINUTES

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of gift cards from Rite Aid for the STD/HIV Prevention Program.

AMOUNT OF MONEY AND SOURCE:

\$4,000.00 - 4000-427717-3023-599604-604051

(800 Rite Aid gift cards @ \$5.00 each)

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS. In addition, the incentive cards will enhance the staff's ability to attract those encountered to receive counseling and testing on the van. T-shirts are purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives.

The Department has adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal review of programs' activity vis-à-vis the internal policy which are to be shared with the Department of Audits.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the purchase of gift cards from Rite Aid for the STD/HIV Prevention Program.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 22 to Rummel, Klepper & Kahl, LLP under Project No. 1402, On-Call Project and Construction Management Assistance Service Inspection Services. The period of this task is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$801,805.93 - 9956-903554-9551-900020-705032

BACKGROUND/EXPLANATION:

Rummel, Klepper & Kahl, LLP will continue to provide on-site inspection services on SC 961, Emergency Pre-Construction Services (Phase I). The services to be provided include assisting the City Construction Management Division with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, construction contract administration, and MBE/WBE and wage regulation compliance reporting. The projects to be supported are the Patapsco Enhanced Nutrient Removal Projects, including SC 961, approved by the Board on May 31, 2017.

MBE/WBE PARTICIPATION:

Rummel, Klepper & Kahl, LLP will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals in the original agreement.

MBE: 27%

WBE: 10%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 22 to Rummel, Klepper & Kahl, LLP under Project No. 1402, On-Call Project and Construction Management Assistance Service Inspection Services.

MINUTES

Department of Public Works/Office - Amendment No. 1 to Post
of Engineering and Construction Award Services Agreement
for SC 901R

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Post Award Services Agreement for Sanitary Contract 901R, Residuals Transfer Station at Patapsco Wastewater Treatment Plant with Transviron, Inc. The amendment will extend the period of the agreement through July 18, 2018.

AMOUNT OF MONEY AND SOURCE:

\$ 86,688.01 - 9956-904544-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting additional funds for engineering services and post awards inspection/quality control for SC 901R. During the installation of micropiles, which are being installed to support the foundation and building for the Residuals Transfer Station, the contractor encountered soil conditions that resulted in significant grout loss after pressure injection of the grout. The Office of Engineering and Construction estimates the contractor will need an additional eight weeks to complete the work for the pile installation, to perform quality control on-site, and resolve any new issues in the field as they occur during pile installation.

MBE/WBE PARTICIPATION:

Transviron, Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals in the original agreement.

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE: 6.41%

WBE: 1%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 1 to Post Award Services Agreement for Sanitary Contract 901R, Residuals Transfer Station at Patapsco Wastewater Treatment Plant with Transviron, Inc.

MINUTES

Department of Public Works/Office - Amendment No. 3 to Post
of Engineering and Construction Award Services Agreement
for SC 852R

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Post Award Services Agreement for Sanitary Contract 852R, Denitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at the Patapsco Wastewater Treatment Plant with Rummel, Klepper & Kahl, LLP. The amendment will extend the period of the agreement through May 31, 2018.

AMOUNT OF MONEY AND SOURCE:

\$801,606.28 - 9956-901533-900010-702064

BACKGROUND/EXPLANATION:

This amendment is needed to continue the designer's Post Award Services for SC 852R, due to the extended duration time on the construction project. Additional time is needed to cover the post award services to assist the City to finish the project.

The Post Award Services for the Enhanced Nutrient Removal (ENR) projects at Patapsco will support the construction of the Denitrification Filters, include responding to and addressing an abnormally high number of re-submittals, assisting the City in documenting and evaluating proposed change orders, operations and maintenance services, startup and performance testing, training services, maintenance information and management systems, and operations assistance services.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

Rummel, Klepper & Kahl, LLP will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals in the original agreement

MBE: 27%

WBE: 10%

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 3 to Post Award Services Agreement for Sanitary Contract 852R, Denitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at the Patapsco Wastewater Treatment Plant with Rummel, Klepper & Kahl, LLP.

MINUTES

Department of Public Works - Ratification of Services

ACTION REQUESTED OF B/E:

The Board is requested to ratify services provided and authorize an Expenditure of Funds to pay the Community College of Baltimore County (CCBC). The services were rendered September 27, 2016 to November 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$10,440.00	-	2070-000000-5501-396404-603020
<u>10,440.00</u>	-	<u>2070-000000-5501-396904-603020</u>
\$20,880.00		

BACKGROUND/EXPLANATION:

On August 26, 2015, the Board approved the first and second year of a four year agreement between the City and CCBC to provide 144 hours of classroom instruction for each year of the four years to apprentices enrolled in the Instrumentation Technician Apprenticeship Program.

However, due to administrative oversight, Board approval was not requested for the third year training session before proceeding with the training for the period September 27, 2016 to November 30, 2016. Therefore, the Department is requesting approval of the services provided and payment to vendor in the amount of \$20,880.00.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board ratified services provided and authorized the Expenditure of Funds to pay the Community College of Baltimore County.

MINUTES

Department of Public Works - Ratification of Services

ACTION REQUESTED OF B/E:

The Board is requested to approve to ratify services provided authorize an expenditure of funds to pay Ross Technical Services, Inc. The services were rendered on December 12, 2016 to April 3, 2017.

AMOUNT OF MONEY AND SOURCE:

\$12,834.00	-	2070-000000-5501-396404-603020
12,833.00	-	2070-000000-5501-396804-603020
12,833.00	-	2070-000000-5501-396904-603020
<u>\$38,500.00</u>		

BACKGROUND/EXPLANATION:

On December 1, 2015, the Board approved the second year of a three year agreement between the City and Ross Technical Services Inc. to provide instructional training for wastewater treatment operator apprentices.

The Baltimore City Joint Apprenticeship Program requires apprentices assigned to the wastewater treatment plants of Baltimore City be provided with 144 hours of classroom instruction for each year of the three years they are employed to successfully complete the Wastewater Treatment Technician Apprenticeship Program.

Ross Technical Services, Inc. has an extensive background in wastewater training and provided a custom curriculum that enables the apprentices to be exposed to the technical requirements of the program as they relate to the actual work environment of a water and wastewater treatment plant.

MINUTESDepartment of Public Works - cont'd

Due to administrative oversight, Board approval was not requested for the third year training session before proceeding with the training for the period December 12, 2016 to April 3, 2017. Two sessions totaling \$19,250.00 each were held; therefore, the Department is requesting approval of the services provided and payment to vendor in the amount of \$38,500.00.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board ratified services provided and authorized the expenditure of funds to pay Ross Technical Services, Inc.

MINUTES

Department of Public Works - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Energy Administration. The period of the grant agreement is July 1, 2017 through May 1, 2018.

AMOUNT OF MONEY AND SOURCE:

\$382,393.00 - 5000-583217-1981-194600-600000

\$ 38,239.00 - Administrative costs not to exceed.

BACKGROUND/EXPLANATION:

The purpose of this grant is to provide funding to design, purchase, develop, and implement cost effective measures directly contributing to energy savings and/or facilitate energy conservation behavioral practices in Maryland.

The Department of Public Works has identified the following buildings in Baltimore City serving low-to-moderate income residents as eligible candidates for energy efficiency upgrades:

1. Mayor's Office of Employment Development Youth Service Building;
2. Westside Youth Center;
3. Regional Skills Training Center;
4. Druid Heights Health Center
5. Baltimore City Department of Health Headquarters
6. Clifton Branch Library
7. Edgewood/Lyndhurst Recreation Center
8. Fallstaff Elementary/Middle School
9. Samuel Coleridge-Taylor Elementary School and
10. Maree G. Farring Elementary/Middle School.

MINUTES

Dept. of Public Works - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with the Maryland Energy Administration.

MINUTES

Bureau of the Budget and - Carryover of Unexpended Fiscal 2017
Management Research Appropriations to Fiscal 2018

ACTION REQUESTED OF B/E:

The Board is requested to approve the final recommendations for Carryovers for the General Fund and Other Funds, based upon availability of funds.

AMOUNT OF MONEY AND SOURCE:

**General Fund Carry-Forward Requests
 Fiscal 2017 Unencumbered Appropriation
 to Fiscal 2018**

General Fund Carry-Forward Requests Fiscal 2017 Unencumbered Appropriation to Fiscal 2018				
Agency	Account Number	Purpose	Category	Amount
Circuit Court	1001-000000-1100-109500-605001	Office Furniture and Equipment	A	\$ 142,007
	1001-000000-1100-109400-603026	Other Professional Services	A	\$ 25,000
	Total			\$ 167,007
City Council	1001-000000-1000-104800-605001	Office Furniture and Equipment	A	\$ 30,000
	1001-000000-1000-104800-605003	Computer Upgrades	A	\$ 17,819
	Total			\$ 47,819
Civil Rights	1001-000000-6560-424800-605008	Case Tracking Software	A	\$ 50,000
	Total			\$ 50,000
Convention Center	1001-000000-5311-391600-603016	Building Services	A	\$ 100,000
	1001-000000-5311-391200-603008	Advertising	A	\$ 25,000
	Total			\$ 125,000
General Services	1001-000000-1982-192500-609036	MECU Building Upgrades	A	\$ 500,000
	1001-000000-1982-192500-609036	Other Building Repairs	A	\$ 318,000
	Total			\$ 818,000
Enoch Pratt	1001-000000-4501-592700-605040	Books & periodicals	A	\$ 200,000
	Total			\$ 200,000

MINUTES

Bureau of the Budget and - cont'd
Management Research

Agency	Account Number	Purpose	Category	Amount
Finance	1001-000000-7100-691400-603026	Tax Credit System	A	\$ 278,714
	Total			\$ 278,714
Health	1001-000000-3070-286400-603051	Payments to subgrantees	A	\$ 205,435
	1001-000000-3030-271 200-603050	Technology Integration Work	A	\$ 200,000
	1001-000000-3150-790400-603051	Zika	A	\$ 315,505
	Total			\$ 720,940
Law	1001-000000-1752-175200-606003	Technology Enhancement Project	A	\$ 570,000
	Total			\$ 570,000
Miscellaneous General Expenses		MAPS Pay for Performance	A	\$ 1,000,000
	Total			\$ 1,000,000
MOHS	1001-000000-3572-772800-603051	Payment to Subcontractor	A	\$ 48,684
	Total			\$ 48,684
Planning	1001-000000-1875-773300-603050	Greening Initiatives	A	\$ 43,340
	Total			\$ 43,340
Public Works	1001-000000-1875-773300-603050	Solid Waste Enterprise Consultant	A	\$750,000.00
	Total			\$750,000.00
	Grand Total			\$4,819,504

MINUTES

Bureau of the Budget and - cont'd
Management Research

**2017 FISCAL YEAR
 CONTINGENT FUND
 RECOMMENDED TRANSFERS**

Fiscal 2017 Appropriation \$1,000,000.00

Recommended Transfers:

Courts: Orphans' Court	\$105,919.00	
Sheriff	\$420,906.00	
Final Balance June 30, 2017		\$ 473,175.00

BACKGROUND/EXPLANATION:

Unexpended capital project funds and special funds have been carried forward for their original purpose, as is customary. All General Fund appropriations that have been determined to be encumbered have been carried forward, and all General Fund appropriations not recommended for carryover have been reverted to fund balance.

To the extent possible and pursuant to the Board's approval, appropriations have been transferred within agency budgets to counteract such deficits in specific budget programs. Also, submitted is a recommendation for the use of Fiscal Year 2017 Contingent Funds in the amount of \$526,825.00.

UPON MOTION duly made and duly, the Board approved the final recommendations for Carryovers for the General Fund and Other Funds, based upon availability of funds.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

3196 - 3197

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

The protest received from Earl Beck Gases and Technologies

on item no. 3 was **WITHDRAWN**.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office
of Engineering and Construction

1.	SC 966, Cleaning Signs for Carroll Park	Mobile Dredging & Video Pipe, Inc.	\$2,743,638.50
	MBE: Savin Engineers, P.C.	\$800,000.00	29.15%
	WBE: TFE Resources, LTD	\$418,000.00	15.23%

MWBOO FOUND VENDOR IN COMPLIANCE

Bureau of Purchases

2.	B50005049, Aluminum Sheets	Garden State Highway Products, Inc.	\$ 59,878.00
----	-------------------------------	--	--------------

MWBOO GRANTED A WAIVER.

There is no opportunity to segment these commodities for subcontracting goals.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Purchases

3. B50005060, Supply and Delivery of Medical Grade Oxygen Airgas USA, LLC \$ 130,935.00

A PROTEST WAS RECEIVED FROM EARLBECK GASES AND TECHNOLOGIES.

MWBOO GRANTED A WAIVER.

There is no opportunity to segment these commodities for subcontracting goals.

EARLBECK

GASES AND TECHNOLOGIES

8204 PULASKI HIGHWAY BALTIMORE, MARYLAND 21237

Phone (410) 687-8400 (800) 296-WELD Fax (410) 687-1394

August 2, 2017

Board of Estimates of Baltimore City
204 City Hall
100 N. Holliday Street
Baltimore, MD 21202

To Whom It May Concern

Please accept this letter as a formal protest of the award of Solicitation B50005060, Supply and Delivery of Medical Grade Oxygen.

Baltimore City Department of Finance, Bureau of Purchases issued a Request for Proposal for Supply and delivery of Medical Grade Oxygen. I, acting on behalf of Earlbeck Gases and Technologies delivered a sealed bid for this proposal on July 11, 2017 to the Board of Estimates/Office of the City Comptroller, room 204, City Hall.

At the Bid Opening on July 12, 2017 the proposals for the above solicitation was announced with Airgas offering a bid of \$130,934.00 and Earlbeck offering a bid of \$99,600.00.

On August 3, 2017, I received an email from Deborah Adams stating that the award was issued to Airgas USA, LLC. I immediately sent an email to Ms. Adams asking for an explanation on why the award was issued to Airgas. On August 4, 2017 I received an email from Darlene Macer, Procurement Specialist, stating that she was not allowed to discuss this solicitation, but was offered a Debriefing Meeting on August 9. I then scheduled the meeting with her. I have since been informed that the Debriefing Meeting is to be held after the award is to be recommended to be given to Airgas.

Our concern, and reason for the protest is the Airgas offered a bid that was 31 percent higher the Earlbeck. The product (Medical Oxygen) is in no way different in any form, including purity levels from any of our competitors. Earlbeck is approved and licensed by the state of Maryland to produce, sell and deliver medical oxygen. We believe our offering provides to the City of Baltimore the quality product they requested at a substantially lower cost than Airgas.

Earlbeck Gases & Technologies is an independently owned, Baltimore based, small business. After fighting for years the large, international conglomerates such as Airgas and finally winning a bid (at least we believed we had won) and then being told we would not be awarded this contract was not only a financial disappointment, but more importantly, a blow to the moral of our employees.

We respectfully ask that, if all things are proven equal between bidders, that the award be given to Earlbeck Gases & Technologies and if all things are not equal, an explanation as to what, be forwarded to us.

Sincerely,


Joe Vincent CWI/CWE
Sales Manager

MINUTESDepartment of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 6100 Belair Road	Ice House Realty Associates, Inc.	Single face electric sign 89 sq. ft.
\$1,415.10 - Flat Charge		
2. 1702 Light Street	1702 Light St. Place, LLC	Two balconies 2 nd fl. 2'x4' ea., two balconies 3 rd fl. 2'x7' ea.
\$ 562.40 - Annual Charge		
3. 11 N. Eutaw St. k/a 3 N. Eutaw St.	FTP CenterPoint, LP	Single face electric sign 23.49 sq. ft.
\$ 493.29 - Annual Charge		

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|---------------------|----------------|
| 1. <u>ACTIVU CORPORATION</u> | <u>\$ 25,984.18</u> | <u>Renewal</u> |
| Contract No. 08000 - Maintenance Plan for LCD TV and DLP Projection Monitors - Department of Transportation - P.O. No. P536512 | | |

On August 4, 2015, the City Purchasing Agent approved the initial award in the amount of \$24,356.93. The award contained four 1-year renewal options. On August 31, 2016, the Board approved the first renewal in the amount of \$25,984.18. This second renewal in the amount of \$25,984.18 is for the period August 4, 2017 through August 3, 2018, with two 1-year renewal options remaining.

MBE/WBE PARTICIPATION:

This meets the requirement for certification as a sole source procurement. The initial award was below the threshold for MWBOO goals.

- | | | |
|--|---------------------|----------------|
| 2. <u>PITNEY-BOWES, INC.</u> | <u>\$ 39,840.00</u> | <u>Renewal</u> |
| Contract No. 07000 - Mailing System for State's Attorney's Office - State's Attorney's Office - P.O. No. P536955 | | |

On September 14, 2016, the Board approved the initial award in the amount of \$39,840.00. The award contained four 1-year renewal options. This first renewal in the amount of \$39,840.00 is for the period August 1, 2017 through July 31, 2018, with three 1-year renewal options remaining.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|---------------------|----------------|
| 3. <u>THEMIS SOLUTIONS, INC.</u> | <u>\$ 43,272.00</u> | <u>Renewal</u> |
| Contract No. 06000 - CLIO Subscription Licenses - Law Department - P.O. No. P536456 | | |

On June 17, 2015, the Board approved the initial award in the amount of \$43,272.00. The award contained four 1-year renewal options. On August 24, 2016, the Board approved the first renewal in the amount of \$43,272.00. This renewal will provide the continuation of the CLIO case management system to meet the Law Department's operational needs for management, retention, and organization of its litigation files. This second renewal is for the period June 17, 2017 through June 16, 2018, with two 1-year renewal options remaining.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|---------------------|----------------|
| 4. <u>MARTIN SUPPLY COMPANY, INC.</u> | <u>\$ 33,000.00</u> | <u>Renewal</u> |
| Contract No. B50003642 - Sign, Screen and Digital Printing Supplies - Department of Public Works, Office of the Director - P.O. No. P528329 | | |

On August 13, 2014, the Board approved the initial award in the amount of \$33,000.00. The award contained three renewal options. Two renewal options have been exercised. This final renewal in the amount of \$33,000.00 is for the period August 14, 2017 through August 13, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award of this commodity contract was below the MBE/WBE subcontracting threshold of \$50,000.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|--------------|---------|
| 5. TYRRELL TECH, INC. | \$ 15,000.00 | Renewal |
| Contract No. B50004163 - Materials used for Signs, Banners, Posters, etc. - Department of Public Works - Office of the Director - P.O. No. P532001 | | |

On July 15, 2015, the City Purchasing Agent approved the initial award in the amount of \$13,000.00. The award contained three 1-year renewal options. On June 15, 2016, the City Purchasing Agent approved the first renewal in the amount of \$15,000.00. This second renewal in the amount of \$15,000.00 is for the period July 15, 2017 through July 14, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The contract value is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|--------------|---------|
| 6. COOPER WILLIAMS, VMD, P.C. | \$ 18,000.00 | Renewal |
| Contract No. 06000 - Mounted Unit - Equine Veterinary Services - Baltimore Police Department - P.O. No. P536592 | | |

On August 22, 2016, the City Purchasing Agent approved the initial award in the amount of \$18,000.00. The award contained five 1-year renewal options. This first renewal in the amount of \$18,000.00 is for the period September 1, 2017 through August 31, 2018, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|--------------|---------|
| 7. K.L. LEMON & SON
HAY & STRAW, LLC | \$ 30,000.00 | Renewal |
| Contract No. B50004714 - Timothy Hay Bales - Baltimore Police Department - P.O. No. P536929 | | |

On September 14, 2016, the Board approved the initial award in the amount of \$30,000.00. The award contained four 1-year renewal options. This first renewal in the amount of \$30,000.00 is for the period September 13, 2017 through September 12, 2018, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award of this commodity was below MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|---------|---------|
| 8. LAW ENFORCEMENT SYSTEMS,
INC. | \$ 0.00 | Renewal |
| Contract No. B50003696 - Driver Motor Vehicle Information - Finance - P.O. No. P528925 | | |

On September 24, 2014, the Board approved the initial award of \$150,000.00. The award contained three 2-year renewal options. This first renewal in the amount of \$0.00 is for the period October 1, 2017 through September 30, 2019, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 1, 2014, it was determined that no goals would be set because of no opportunity to segment the contract. The services consist solely of MVA/DMV motor vehicle information research.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|---------|---------|
| 9. HARBOR TRUCK SALES AND SERVICE, INC. t/a BALTIMORE FREIGHTLINER | \$ 0.00 | Renewal |
| Contract No. B50003554 - OEM Parts and Service for Cummins Engines - Department of General Services - Fleet Management - P.O. No. P528193 | | |

On July 30, 2014, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options. Two increases have been approved. This first renewal in the amount of \$0.00 is for the period August 1, 2017 through July 31, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 8, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract. Repairs must be completed by a Cummins authorized service center.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 10. J.G.B. ENTERPRISES, INC. | \$100,000.00 | Renewal |
| Contract No. B50003531 - Various Hoses and Accessories - Department of Public Works - P.O. No. P527911 | | |

On June 25, 2014, the Board approved the initial award in the amount of \$248,656.71. The award contained three 1-year renewal options. This first renewal in the amount of \$100,000.00 is for the period July 17, 2017 through July 16, 2018, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MBE/WBE PARTICIPATION:

Not applicable. On May 1, 2014, MWBOO approved a waiver of subcontracting goals on this commodity contract, as no services are provided.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 11. VICTOR STANLEY, INC. | \$100,000.00 | Renewal |
| Contract No. B50003548 - 24-Gallon Litter Receptacles & 24-Gallon Plastic Liners - Department of Public Works, Bureau of Solid Waste - P.O. No. P528088 | | |

On June 16, 2014, the Board approved the initial award in the amount of \$159,150.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This second renewal in the amount of \$100,000.00 is for the period July 16, 2017 through July 15, 2018 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 16, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract. The contract is for the purchase of the following commodities: 24-Gallon Litter Receptacles and 24-Gallon Plastic Liners. No services are being provided under this contract.

- | | | |
|--|--------------|---------|
| 12. GRAPHIC COMPUTER SOLUTIONS,
INC. t/a JUDICIAL DIALOG
SYSTEMS | \$ 12,500.00 | Renewal |
| Contract No. 08000 - Judicial Dialog v-Paper Software Maintenance and Support - State's Attorney's Office - P.O. No. P533057 | | |

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Purchases

On March 17, 2015, the City Purchasing Agent approved the initial award in the amount of \$12,500.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This third renewal in the amount of \$12,500.00 is for the period October 1, 2017 through September 30, 2018, with one 1-year renewal option remaining.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement.

- | | | |
|---|---------------------|-----------------|
| 13. <u>MORPHOTRUST USA, LLC</u> | <u>\$ 13,690.00</u> | <u>Increase</u> |
| Contract No. 08000 - MorphoTrust TouchPrint Live Scan System - Baltimore Police Department - P.O. No. P536342 | | |

On July 29, 2016, the City Purchasing Agent approved the initial award in the amount of \$23,170.00. The award contained four 1-year renewal options. On February 15, 2017, the Board approved an increase in the amount of \$13,604.00. The Baltimore City Police Department has previously purchased the TouchPrint Live Scan Electronic Fingerprint Records Transmission System. This increase in the amount of \$13,690.00 is necessary to purchase an additional system. The vendor is the sole proprietor of the Live Scan System and is the only vendor that can offer the software, hardware, and support. The contract expires on February 14, 2018 with four 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. These commodities are only available from the vendor, and are not available from subcontractors. Additionally, the initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|----------------|----------------------|
| 14. ATLANTIC EMERGENCY SOLUTIONS, INC. | \$1,859,882.00 | Cooperative Contract |
| Houston-Galveston Area Council Contract Number FS12-15-Pierce Aerial Tiller Truck and Enforcer Pumper Truck - Department of General Services - Fleet - Req. Nos. R764289 and R764290 | | |

One Aerial Tiller Truck and one Enforcer Pumper Truck will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee and Houston-Galveston Area Council. These trucks will replace older equipment in the City's fleet, as part of Fleet Management's planned replacement program. The contract expires on November 30, 2017.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On May 15, 2017, it was determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from an authorized dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|---------|-----------|
| 15. BAY STATE POOL
SUPPLIES, INC. | \$ 0.00 | Extension |
| Contract No. B50003633 - Swimming Pool Supplies and Tools -
The Department of Recreation and Parks - P.O. No. P528166 | | |

On July 29, 2014, the City Purchasing Agent approved the initial award in the amount of \$4,695.76. The award contained two renewal options. Both renewals and subsequent actions have been approved. An extension is necessary to continue procuring swimming pool supplies for the Department of Recreation and Parks during the current pool season while a new solicitation is advertised. The extension is for the period July 28, 2017 through December 31, 2017. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the \$50,000.00 subcontracting threshold. There are no certified MBE/WBE vendors who provide pool supplies and tools.

- | | | |
|--|-----------------|---------------------------------|
| 16. TRANSDEV SERVICES, INC.
f/k/a VEOLIA TRANSPORTATION
SERVICES, INC. | \$18,000,000.00 | First Amendment
to Agreement |
| Contract No. BP 06059 - Provide Medical Transportation Medicaid
Clients - Health Department - Field Health - P.O. No. P515691 | | |

The Board is requested to approve and authorize execution of the First Amendment to Agreement with Transdev Services, Inc. f/k/a Veolia Transportation Services, Inc. The First Amendment to Agreement is July 1, 2017 through June 30, 2018.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

On November 23, 2005, the Board approved the initial award in the amount of \$30,469,755.00. The award contained one renewal option. Subsequent actions have been approved. On January 11, 2017, the Board approved a ratification and an extension with the expectation that a new contract would be bid and awarded prior to the extension expiration date of June 30, 2017. However, changes to program service requirements provided in the specifications from the Health Department caused a delay in issuing the solicitation, which has since been advertised. This extension should allow for sufficient time to solicit, evaluate, and award a new contract, as well as any transition time that may be operationally necessary. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO set goals of 17% MBE and 9% WBE. Transdev Services, Inc. was found in non-compliance on December 17, 2015 with MBE performance of 28.1% and WBE performance of 2%. Vendor was given the opportunity to submit replacement WBE subcontractors for the two subcontractors that are no longer certified. No additional compliance review was done as the contract expired.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Branch Transportation (DGVC)	1.00%	\$ 71,324.98	0.6%
T Green Transportation	4.00%	297,993.18	2.5%
J&P Childs*	-	210,476.30	1.8%
L&D Delivery**	1.00%	0.00	
Millennium Auto Parts**	1.00%	0.00	

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>		<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>			
	<u>Commitment</u>	<u>Performed</u>	
HWC Ambulance, LLC	12.00%	1,438,305.53	12.3%
Grace Transportation*	-	952,149.35	8.1%
Share Ride Transportation, Inc.*	-	253,530.26	2.1%
Gordon Gingles Transportation Svcs., Inc.	1.00%	77,522.91	0.7%
Total MBE	20.00%	\$3,301,302.51	28.1%

WBE: Med-Care Transportation*	-	\$ 237,722.96	2.0%
MR Hopkins Transportation**	8%	0.00	
Washington Uniforms, Inc.**	1%	0.00	
Total WBE	9%	\$ 237,722.96	2.0%

*Companies added for MBE and/or WBE participation.

** Companies who withdrew from participation, were no longer in business or whose services were not required.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON 12/17/15.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|---------------------|------------------------|
| 17. <u>DLT SOLUTIONS, LLC</u> | <u>\$ 30,141.89</u> | <u>Selected Source</u> |
| Contract No. 06000 - Archibus Licenses and Support - Department of General Services - P.O. No. P536303 | | |

This award is for Archibus Web Central Asset Management subscription licenses, via GSA Schedule contract #GS-35F-267DA, which expires April 10, 2021. These licenses provide the operational business processes for maintenance, leasing, space management, and projection management for the Department of General Services.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00. There are no certified distributors of Archibus software.

- | | | |
|---|---------------------|--------------------|
| 18. <u>BENTLEY SYSTEMS, INCORPORATED</u> | <u>\$ 34,980.12</u> | <u>Sole Source</u> |
| Contract No. 08000 - Microstation Enterprise Licenses - Department of Transportation - Req. No. R766695 | | |

The vendor is the sole provider of this proprietary software license, updates and technical support currently used by the Design and Engineering section of Department of Transportation.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. This meets the requirement for certification as a sole source procurement as this proprietary software is only available from the vendor, and is not available from subcontractors.

19. FLOTTWEG SEPARATION
 TECHNOLOGY, INC. \$150,000.00 Sole Source
 Contract No. 08000 - Flottweg Machine Replacement Parts -
 Department of Public Works - Req. No. R754210 and R762505

The vendor is the manufacturer's sole authorized source of these parts which must be compatible with currently installed machines.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

20. COLOSSUS, INCORPORATED,
d/b/a INTERACT PUBLIC

SAFETY SYSTEMS	\$181,165.71	Renewal
Contract No. 08000 - Pocket Cop Maintenance Contract - Baltimore Police Department - P.O. No. P537278		

On October 19, 2016, the initial award was approved by the Board in the amount of \$181,165.71. The first renewal is requested for the amount of \$181,165.71. Colossus, Incorporated d/b/a, InterAct Public Safety Systems is the sole source provider of the PocketCop and the related MobileCop licenses. The Baltimore Police Department is currently using these software applications.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. This meets the requirement for certification as a sole source procurement. These licenses and the maintenance services are only available from the vendor, and are not available from subcontractors.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|--------------|---------|
| 21. BAYSHORE FORD TRUCK
SALES, INC. | \$ 41,129.00 | Low Bid |
| Solicitation No. B50005046, $\frac{3}{4}$ -Ton Super Cab Pickup Truck -
Department of General Services - Req. No. R758820 | | |

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. The requested award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|--------------|---------|
| 22. UNITED RENTALS
(NORTH AMERICA), INC. | \$ 26,140.32 | Low Bid |
| Solicitation No. B50005030, Water Trench Boxes - Department of
Public Works - Req. No. R763969 | | |

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. The requested award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|----------------|-------------|
| 23. TIBURON, INC. A TRITECH
SOFTWARE SYSTEMS COMPANY | \$2,577,540.86 | Sole Source |
| Contract No. 08000, Computer Aided Dispatch (CAD) Master
Support Agreement - MOIT, BCFD, BPD - Req. No. TBD | | |

The Board is requested to approve and authorize execution of an agreement with Tiburon, Inc. The period of the agreement is effective upon Board approval through September 30, 2021, with one-year renewal options at the sole discretion of the City.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

Under the terms of the agreement, Tiburon, Inc. will provide Computer Aided Dispatch (CAD) software licensing, maintenance, and technical support services to ensure the functional integrity of the City's CAD system. Tiburon, Inc. is the exclusive provider of the required CAD applications software and technical support required.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. This meets the requirement for certification as a sole source procurement as the CAD system applications and technical support are only available from the vendor, and are not available from subcontractors.

UPON MOTION duly made and seconded, the Board approved the Informal Awards, Renewals, Increases to Contracts and Extensions.

UPON FURHTER MOTION duly made and seconded, the

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

Board approved and authorized execution of the First Amendment to the Agreement with Transdev Services, Inc. f/k/a Veolia Transportation Services, Inc. (item no. 16). The Comptroller **ABSTAINED** on item no. 16.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following pages:

3217 - 3218

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation (DOT)

- | | | | |
|--|---|-----------------------------|------|
| 1. <u>EWO #001, \$ 29,582.37 - TR 16022, Urgent Needs Citywide</u> | | | |
| \$ 1,249,590.50 | - | P. Flanigan
& Sons, Inc. | - 29 |

This request is from the Department of Recreation & Parks to add additional quantities, new items, and funds to complete an added location at W. Cold Spring Lane and Stoney Run.

- | | | | |
|--|--------------|--|-------|
| 2. <u>EWO #002, \$ 79,686.65 - TR 15008RR, Urgent Need Contract Citywide</u> | | | |
| \$ 1,644,010.00 | \$ 75,000.00 | Manuel Luis
Construction
Co., Inc. | 60 97 |

This request is on behalf of the Department of Planning Division for additional quantities on new items to complete crosswalks and other traffic calming measures along Spring Garden Drive.

- | | | | |
|---|---|----------------------------|------|
| 3. <u>EWO #001, \$ 15,820.00 - TR 14308, Cherry Hill Light Rail Station Area Enhancements</u> | | | |
| \$ 1,435,452.69 | - | Civil Construction,
LLC | - 45 |

This request is for additional quantities of existing bid items. After the award, DOT's TEC Division identified severe concrete deterioration in an existing bus stopping pad along Cherry Hill Road within the project's limits.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of General Services

4. EWO #003, \$ 38,530.00 - GS 16807, The Peale Center Roof
Replacement and Masonry Restoration
 \$ 545,122.00 \$ 36,854.74 Ruff Roofers, 0 30
 Inc.

The Peale Center recently identified additional funds allowing it to proceed with the alternatives included in the original bid but not previously awarded as part of the contract. This change order allows Alternate No. A. "Supply and Installation of Snow Guards," at the bid amount of \$38,530.00.

5. EWO #004, \$ 63,136.00 - GS 16807, The Peale Center Roof
Replacement and Masonry Restoration
 \$ 545,122.00 \$ 75,384.74 Ruff Roofers, 0 30
 Inc.

The Peale Center recently identified additional funds allowing it to proceed with the alternatives included in the original bid but not previously awarded as part of the contract. This change order allows Alternate No. C. "Stone Masonry Restoration at the bid amount of \$63,136.00."

MINUTES

Department of Transportation - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement with La Grande Vision Foundation, Incorporated, Licensee. The period of the License Agreement is January 1, 2017 through December 31, 2019, with an additional one year renewal.

AMOUNT OF MONEY AND SOURCE:

\$100.00- annual license fee

BACKGROUND/EXPLANATION:

The License Agreement is to benefit 408-414 East Eager Street. The License is for placement of a 7' X 7' concrete pad within the street right-of-way of Warden Street, at the intersection of East Eager Street. The Licensee has paid the first year fee.

The Licensee is a foundation designed to bring public art to underserved areas of the City. In or around 1985 an artist designed and installed the existing base, but at that time certain elements which may have been socially sensitive were omitted. In 2009, the Licensee was contracted to create and install a new base. The new base contains many of the elements which were omitted in the original design. The original base has been in storage and the Licensee desires to repurpose the old base at their place of business.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the License Agreement with La Grande Vision Foundation, Incorporated.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 08 to Whitman, Requardt & Associates, LLP under Project 1113, On-Call Consultant Services for Federal Aid. The period of the task assignment is two years.

AMOUNT OF MONEY AND SOURCE:

\$129,867.66 - 9950-905627-9527-900010-705032

BACKGROUND/EXPLANATION:

This task will provide for construction related services in connection with Park Circle Intersection Improvements (TR 11307). Services include, but are not limited to attending meetings, preparing agenda during pre-award phase, reviewing shop drawings from contractors, and responding to requests for information.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations part 26 and the DBE goal established on the original agreement.

DBE: 23.00%

MINUTES

Department of Transportation - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
\$114,283.54 FED	9950-902627-9528 Construction Reserve - Park Circle Improvements	
28,570.89 <u>MVR</u>	9950-902627-9528 Construction Reserve - Park Circle Improvements	
\$142,854.43	-----	9950-905627-9527-5 Inspection DOT Park Circle Improvements

This transfer will fund the costs associated with Task No. 08 on Project 113 On-Call Consultant Services assigned to Whitman Requardt & Associates, LLP.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 08 to Whitman, Requardt & Associates, LLP under Project 1113, On-Call Consultant Services for Federal Aid.

MINUTES

Department of Transportation - cont'd

The Transfer of Funds was approved, **SUBJECT** to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Public Works - Modification of Wastewater
Collection System Consent Decree

ACTION REQUESTED OF B/E:

The Board is requested to approve a modification to the 2002 Consent Decree in United States of America, State of Maryland, and Blue Water Baltimore v. Mayor and City Council of Baltimore, Maryland, United States District Court for the District of Maryland, Civil Action No. JFM-02-1524.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 30, 2002, the City entered into a Consent Decree (2002 Consent Decree) with the United States Environmental Protection Agency (EPA), the United States Department of Justice (DOJ), and the State of Maryland Department of the Environment (MDE). The 2002 Consent Decree required the City to pay civil penalties and to implement a series of remedial measures to reduce sanitary sewer overflows. The 2002 Consent Decree was one of the first of its kind, and expired on January 1, 2016. To date, the City has invested approximately \$977 million to comply with the Consent Decree. The City has been in ongoing discussions with EPA, MDE, and the DOJ to renegotiate the terms and deadlines of the 2002 Consent Decree culminating in a proposed Modified Consent that was lodged with the United States District Court on June 1, 2016. An extended 60-day public comment period followed the lodging of the Modified Consent Decree. Blue Water Baltimore moved to intervene shortly after lodging, which Motion was granted by the U.S. District Court. Comments were received from citizens, advocates,

MINUTES

Department of Public Works - cont'd

non-governmental organizations, industry groups, and political leaders. The parties have evaluated the public comments carefully over the past year, and the Modified Consent Decree proposed to the Board of Estimates is the culmination of those discussions.

The Modified Consent Decree provides a new and enforceable roadmap to complete the infrastructure improvements already underway, while incorporating significant additional measures to protect the health and safety of Baltimore's citizens and the environment. The modification includes: (1) a phased approach to address remaining, mandated capital improvements with appropriate milestone dates; (2) a clearly defined level of protection to safeguard our citizens and the environment; (3) an enforceable proactive maintenance program on an aggressive schedule to ensure the long-term viability of the collection system; (4) a unique and enforceable program to locate and remediate diffuse sources of water pollution; (5) key measures to investigate, address, and remediate sewer backups; and (6) enhanced transparency and educational requirements to engage our citizens and ensure public feedback on key deliverables.

The remaining capital work to enhance the collection system will be implemented in two (2) phases:

- Phase I: Upgrade the Back River Wastewater Treatment Plant; repair, replace, and clean the remaining portions of the collection system that have not already been improved; and
- Phase II: Increase hydraulic capacity to ensure the collection system meets current and anticipated demand.

Modeling suggests that Phase I will reduce the baseline sewer overflow volume by approximately 83%. The work on Phase I is already well underway and will be completed by January 1, 2021.

MINUTES

Department of Public Works - cont'd

The current projected cost to complete Phase I is \$681.4 million. Phase II will be completed by December 31, 2030. The current projected cost to complete Phase II is \$566.7 million. The current projected cost for asset management, program management, lateral inspection repairs, preventative maintenance, targeted cleaning, on-call repairs, and flow monitoring is \$359 million. Collectively, these improvements will eliminate an estimated 99.87% of the baseline sewer overflow volume.

At the conclusion of the Modified Consent Decree, the entire collection system will achieve a minimum five-year level of protection and 10-year level of protection in sensitive areas. In sum, the system should only experience an overflow event once every five years, and sensitive areas should only experience an overflow event once every ten years based on peak flow recurrence. Sensitive areas make up large portions of the City, and are defined as "Designated Outstanding National Resource Waters, National Marine Sanctuaries, waters with threatened or endangered species and their habitat, waters where primary contact recreation is common, public drinking water intakes or their designated protection areas, shellfish beds, and areas within 100 feet from a public recreation area, a school, a day care center, a hospital or a similar establishment with potentially sensitive populations."

In order to keep our collection system functioning at the level our citizens and the environment require into the future, the Department of Public Works (DPW) will implement continuous proactive maintenance programs throughout the City. The Modified Consent Decree requires that all sewer mains larger than eight inches be inspected and, if necessary, cleaned at least once every seven years. For problem areas in the system, DPW will develop a targeted cleaning and inspection program to address those parts of the system at the frequency needed to keep the pipes flowing properly. Inspecting large pipes at least once every seven years

MINUTES

Department of Public Works - cont'd

will detect problems before more costly repairs are needed. Maintaining the pipes in a clean condition will prevent debris accumulation and preserve hydraulic capacity so the collection system operates at maximum efficiency to prevent sewage overflows and backups. Root control, grease control, and illegal connection enforcement will continue throughout the system.

In a section that is completely new to the Modified Consent Decree and unique in wet weather consent decrees, the City will submit an enforceable plan that includes a framework to investigate and remediate sanitary discharges of unknown origin (SDUOs). SDUOs show up as pollution in our streams and harbor, the source of which is not readily apparent. The sources of SDUOs may include cracks in public or private sewer pipes, improper cross-connections, illegal private connections, or communal areas with insufficient sanitary controls. Over the last few years, the DPW has already been working on SDUO detection, improved our response to these issues, and worked hard to remediate them as promptly as possible. Under the Modified Consent Decree, EPA and MDE will have a clearly defined oversight and enforcement role in this process.

In response to comments received during the public comment period, the Modified Consent Decree has incorporated significant additional measures to investigate and address sewage backups into buildings from the collection system. These measures include an analysis of historical backups, incorporation of backup responses into the City's enforceable emergency response plan, increased reporting on backups and claims received, and enhanced public education and outreach. In addition, the City will submit a plan to prioritize inspection and repair of public sewer lateral pipes, and initiate a program to address verified cleanup, disinfection and homeowner and tenant costs resulting from capacity-related backups. In order to facilitate public participation, key deliverables required under the Modified Consent Decree – including the Emergency Response Plan, the Operations and Maintenance (O&M) Plan, the SDUO Plan, and the Phase II Sewershed Plans – will be posted online for 30 days of public comment at

MINUTESDepartment of Public Works - cont'd

least 45 days before submittal to the EPA and the MDE. Finally, the City will conduct an annual public information forum on the Modified Consent Decree and publish Quarterly Reports, annual O&M reports, and test results from long-standing water quality monitoring programs online.

The Modified Consent Decree schedule is sufficiently aggressive to realize these crucial improvements as soon as possible while remaining mindful of future sewer rates and affordability for our citizens. The ongoing inspection, cleaning, repair, outreach, and enforcement measures will continue to reduce pollution and sewer backups while ensuring that our wastewater collection system is maintained properly into the future. The completion of the Modified Consent Decree will result in historic improvements to protect public health and the environment throughout Baltimore City.

Upon approval by the Board of Estimates, the Department of Justice will file a motion to enter the Modified Consent Decree with the U.S. District Court.

MBE/WBE PARTICIPATION:

The DPW anticipates that significant amounts of work under the Modified Consent Decree will involve MBE/WBE firms and local residents, ensuring that City expenditures benefit the local economy as well as its physical infrastructure. If a construction project involves State funds, MDE's Disadvantaged Business Enterprise (DBE) program is applied, which permits the inclusion of subcontractors that are certified with the City's Minority Women's Business Opportunity Office as this will aid in flourishing the local economy. The DPW also engages with local residents through internships and mentorship programs, and offers training for local firms to improve competitiveness.

A PROTEST WAS RECEIVED FROM DERRICK LENNON.

A PROTEST WAS RECEIVED FROM HELENA S. HICKS REPRESENTING THE NORTHWEST COMMUNITY COUNCIL.

Derrick Lennon
3928 Rosecrest Avenue, Baltimore, MD 21215
dnsserves@gmail.com

August 8, 2017

Board of Estimates
City of Baltimore
Room 210
City Hall
Baltimore, MD 21201

Dear Board of Estimates,

As a tax paying citizen, I have experienced raw sewage backing into a toilet and tub in my basement bathroom on more than one occasion, which eventually led to me replacing my sewer line. I am requesting that the City of Baltimore not be allowed to extend Phase I of the Consent Decree until the year 2030 particularly while millions of gallons of sewage continue to pour into the Jones Falls on daily basis. I think that an additional 2-3 years past the current date of 2021 is more than sufficient. I understand that this project is a major undertaking for the City but it needs to move forward to ensure property owners do not continue to bear the burden of this problem and the City gets yet another break.

To date, residents have not had an opportunity to review the revised Consent Decree that the City is proposing nor is the City required to produce an annual report until October 2017. This uncertainty does not sit well with myself and other residents of Northwest Baltimore that have been impacted.

In Northwest Baltimore, many of our streets are lined with massive trees that have roots that are pushing past curbs, uprooting sidewalks, and I am sure they have found their way to our sanitary lines which is a major concern since cut backs in the forestry department has more than likely attributed to a lack of root control which is part of the existing consent decree.

Lastly, I would like to see the City expand their Sensitive areas to include shopping centers, strip malls, business parks, federal buildings, nursing homes, dialysis centers, assisted living facilities, treatment centers and other medical facilities. Northwest Baltimore is home to many of these facilities and should be considered a "high priority area."

Sincerely,

A handwritten signature in cursive script that reads "Derrick Lennon". The signature is written in black ink and is positioned below the word "Sincerely,".

Derrick Lennon

To: Baltimore City Board of Estimates

8/7/17

From: Northwest Community Council

Re: Department of Public Works Consent Decree Civil Action JFM-02-1524, Phase II Modification

As citizens and homeowners of the Northwest Council, we are opposed to modifying the proposed deadline of 2030. Our neighborhoods are in the sensitive area and our experiences has shown us that the time limit for completion of Phase II of 2030 is unreasonable. The overflow continues and the expense of clean-up is a huge burden on the property owner. The latest date should be 2023 to increase hydraulic capacity to ensure the collection system meets current and anticipated demands.

We learned from The Brew that compensation is going to be awarded. How much and is it immediate.?

We ask for a halt on building until after the decree has been signed.

Helena S. Hays

MINUTES

Department of Public Works - cont'd

President: "The first item on the non-routine agenda can be found on Pages 103 to 107, Department of Public Works, Modification of Wastewater Collection System Consent Decree. Will the parties come forward?"

Mr. DeSantis: "Good morning Council President, Madam Mayor, Madam Comptroller, Director Chow. My name is Paul DeSantis, I am the Chief of Legal and Regulatory Affairs for the Department of Public Works. As background, ah -- the City entered into a Consent Decree with the Environmental Protection Agency, the Department of Justice, and the Maryland Department of the Environment in 2002, to address ah -- sanitary sewer overflows from the City's collection system. That Consent Decree basically required three things. We had to study our sewage system which is broken up into sewage sheds, ah sewer sheds. We had to design projects to ah -- fix the sanitary sewer overflows and then we had to construct those projects. In conducting the sewer shed studies, we discovered a large back-up of sewage within the system. Our engineers refer to this as a hydraulic restriction. Now that sort of changed our

MINUTES

view of how we were going to be addressing the sanitary sewer overflows and as a result in the mid-2015, we started negotiating with the ah -- our State and Federal regulators to modify the Consent Decree. What we settled on was a two Phase approach which addresses two separate problems. First, the quicker we're trying to accomplish this work the more expensive it becomes. We're basically are creating a huge demand and that increases the cost and that could result in ah -- rate increases for City residents and that's simply not sustainable. To balance the need for upgrades to our sewage system with the affordability ah -- to our citizens we frontloaded the projects that are going to create the greatest environmental and health benefits for our citizens into Phase One. Now that work will be conducted by January 1st of 2021. It eliminates 83% of the volume of sewage overflows. It includes the Headworks Project at Back River Wastewater Treatment Plant, which should address the hydraulic restriction. Phase Two work will ah -- increase capacity within the sanitary sewer system and we are achieving a hybrid of a five year level of protection citywide and ten year level of protection for designated sensitive areas. That

MINUTES

work will eventually eliminate 99.8% of the baseline sanitary sewer overflow volume. Second, the Consent Decree doesn't in a exist vacuum; we have other infrastructure that needs to be maintained and upgraded. What we are seeking to do is to extend the time period for the Phase Two project that last 17% benefits out to 2030, which will allow us to rebalance our spending so we can work on our wastewater treatment plant upgrades, our drinking water infrastructure and our storm sewer systems. Ah -- the agreement that was struck allows the City to essentially extend those benefits and recalibrate the way it's doing its spending. So the modified Consent Decree was lodged with the U.S. District Court on June 1st of 2016. It provides for a 60 day comment period, 30 days is required, we doubled that amount due to the complexities of this Consent Decree. There were also, two public hearings in which the public could raise their concerns. Following these public participation opportunities, the State regulators and the City reviewed comments in depth and we negotiated additional changes to address the concerns that were voiced, and these negotiations

MINUTES

occurred over the past year. The changes address three primary issues. One is the basement back-up to sewer back-ups. Water quality monitoring and public participation and transparency. I anticipate that any issues that will be raised today, have been previously considered and addressed during these negotiations. Nonetheless if anything is raised, we will continue to forward those on to the federal and state regulators. That all being said, your honors, ah -- we negotiated this modified Consent Decree for months with our partners. Ah -- we provided ample public participation opportunities then took another year trying to address the issues that were raised. It's a comprehensive document that has been painstakingly negotiated. The modified Consent Decree represents a really vigorously crafted and responsible framework for remediating our sewer system and all but eliminating the sanitary sewer overflows. It should be approved today so that we can bring an end to these negotiations and start doing the work that is required. Thank you."

MINUTES

President: "Thank you. Um -- as long we are going to address the sewage back-up in the homes, I'm good. As long as that's going to be addressed and we're going to take care of those who have sewage back-ups as they back-up into people's homes. Thank you."

Mayor: "Can I ask a question?"

President: "That Mayor has a question."

Mayor: "Yeah. So in the public comments, how many people actually attended the public comments? Do you have any idea?"

Mr. DeSantis: "Submitted public comments?"

Mayor: "Yes."

Mr. DeSantis: "We received ample comments, I'm not sure about the actual numbers of the comments received, but --."

Ms. Dawn Letterman, Law Department: "19."

Mayor: "19."

Mr. DeSantis: "And those will be from environmental groups and individuals."

Mayor: "Okay. Thank you."

MINUTES

President: "Alright thank you. Alright, those that are protesting can come forward, if you like. I will give each one of you two minutes. You have to state your name and um --."

Ms. Helena Hicks: "Good morning. How are you?"

Mayor: "Good morning."

President: "Good morning."

Ms. Hicks: "Thank you for giving me the opportunity to come before you and to respond to the ah -- business of trying to clean-up the sewage in our City. I'm here as representative of Northwest Council which is real -- which is comprised of all the neighborhood associations from on -- in Northwest Baltimore, below Liberty Heights, just below Liberty Heights all the way out to the city line and I am at the city line, and it's my neighborhood who has received the brunt of the all the overflow, sewage overflow Grove Park, and has spearheaded all of the activity relating to trying to control that. Our neighborhoods are in a sensitive area, because that area was not always in the City. So you had to "make do" quote unquote, with the pipes and whatnot that were there when

MINUTES

you acquired the land, but the pipes are old. We got a date back to ah 1917. So they are ancient, they are of a different material, a different size and, of course the capacity is much more limited. Then we have had the added burden of building on the Powder Mill stream through all kinds of methods, I won't go into. But we even have building in the cemetery that's at the end of the stream, which has increased the problem, because it increases the sewage overflow and it's such a delicate balance, it doesn't take many more people to get that balance out of whack and overflow to begin again. So we've had the Social Security Administration Building, 2,700 people. We've had ah -- two senior buildings there and we had renovations: Northwest Plaza and the Reisterstown Road Plaza is making some renovations, and we have had some responses from our neighbors that other buildings are planned. Our first objection is that you put a moratorium on the building until at least after 2023, to give the city time to get started on this project, because if you put ah -- let the building continue at the rate it's going, you won't need to do anything by 2030, we will

MINUTES

have floated away. So, we really need you uh -- to consider saying, 'no we can't take anymore applications for buildings until ah -- we get a chance of, at least five years -- we' get a chance to get a hold of this.' We are asking really that the 2030 deadline be moved to 2023 and at five years to look at where you started and where you've come, to introduce some kind of quarterly reporting system so that the process can and progress can be monitored and adjustments be made accordingly. I think the longer you give people, the more ah -- problems arise, because people will not take they will take their time to do the changes. They will not be rapidly moving if they have a lot of time to do it in. And, we would like also a release of information regarding the progress on a regular basis, so that we can have a chance as citizens to react to it or have some input into it so that we don't get caught with something being decided and we come in our position. We would like to be a partner with as in opposition to. And we ask that you do a separate funding stream. It's very hard to keep up with how monies are being spent, ah -- we get a sewer tax. My neighbors say all the time, 'well where does my money go?

MINUTES

You know are they going to tax us again, are they going to improve it and we're going to be stuck with another tax for something that they should have been doing all along?' Well if you got a plan and it's a finite plan and you have a presentation to the affect -- especially to the affected parties and a chance for input then you reduce that kind of a questioning, and opposition testimony at hearings like this."

President: "Ms. Hicks --."

Ms. Hicks: "Thank you."

President: "Thank you."

Mayor: "Thank you."

Mr. Derrick Lennon: "Okay. Good morning, Madam Mayor, President Jack Young and Madam Comptroller. I too am an impacted resident and part of the Northwest Council as well also have been have received have had um -- actually more than one experience as sanitary sewage backing up into my basement along with a number of other neighbors and other community residents as well. We did attend the hearings about the Consent Decree, so we did lodge information about that. I just want to read, read something real

MINUTES

quick. Um -- Dear Board of Estimates, as a tax paying citizen, I have experienced raw sewage backing into a toilet and tub in my basement on more than one occasion, which eventually led to me having to replace my sewer line. I am requesting that the City of Baltimore not be allowed to extend Phase II of the Consent Decree until 2030 particularly while millions of gallons of sewage continue to pour into the Jones Falls and other streams on a daily basis. I think that the additional two or three years past the current date is more than sufficient. I understand that this project is a major undertaking for the City but it needs to move forward to ensure that property owners do not continue to bear the burden of the problem and the City gets yet another break. To date, residents have not had an opportunity to review the revised Consent Decree that the City is proposing nor has the City -- ah -- Dr. Hicks talked about um reporting -- the report is not due until October of this year. So that's when it's -- so we haven't even had a chance to review any of the things that's been done. So the report is not due until October of 2017. So it's a little you know we're in place where it's a lot of uncertainty and other

MINUTES

residents of Northwest are experiencing, particularly the impact the one are experiencing the same thing. In addition, in Northwest Baltimore many of our streets are lined massive trees and roots that are pushing past curbs, up-rooting sidewalks and I'm sure they've found their way to our sewer lines as in my neighborhood and since cut backs in forestry, in the Forestry Department has taken place, they more than likely attributed to the lack of root control which is a part of the Consent Decree. Lastly, I would also like to see the City expand the sensitive areas to include shopping centers, strip malls, business parks, federal buildings, nursing homes, dialysis centers, assisted living facilities, treatment centers and other medical facilities and as a result of -- because a lot of things reside in Northwest Baltimore, I'd like to see Northwest Baltimore be granted high priority, a high priority area as a part of this Consent Decree. Thank you."

President: "Thank you. Madam Mayor."

Mayor: "Um -- first let me just say, thank you to both of you for being here and to the doctor, the community, thank you so much and let me just say that we hear you very clearly. You know this is a

MINUTES

federal mandate and we don't control the dates of the federal mandate, nor do we control the action. But what we can control is what happens in neighborhoods and communities. So, let me first make the suggestion that you get with your Council person to make sure that your voices are being heard and as it relates to the monitoring process, ah -- when you look at what we're doing accountability that is something that we can do as a City. Um - also, I'd love for you to have more conversations with the Department of Public Works in terms of how we're dealing with the trees and all of those things that are in your neighborhoods and communities. I just want to say thank you for being here."

President: "Okay, I'll entertain a Motion."

Comptroller: "I make a Motion that the Board approve the Modification of the Wastewater Collection System Consent Decree."

Director of Public Works: "Second."

President: "All those in favor say AYE. All opposed NAY, this item is approved. Any comments that were made um -- by Mr. Lennon and by Ms. -- Dr. Hicks will be forwarded on to the Judge who um -- is overseeing this Consent Decree and like the Mayor said, um

MINUTES

-- any moratoriums on any buildings in the Districts have to be made by the council people who represent that district. So make sure you talk to them and um -- I'm quite sure they'll converse -- ate with you and see what they can do to put a moratorium in place on building. There being be no more business before this Board, this Board will recess until twelve noon. Thank you."

* * * * *

MINUTES

Department of Transportation - Grant Agreement - Southeast
Baltimore Port Industry Freight
Corridor Plan

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with the Maryland Department of Transportation. The period of the Grant Agreement is effective upon Board approval and will terminate when all payments of the Grant have been made, as defined in the Grant Agreement.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - 9950-912036-9508-000000-490358

BACKGROUND/EXPLANATION:

This agreement establishes the funding responsibilities and obligations regarding project "Southeast Baltimore Port Industry Freight Corridor Plan." The project will include making improvements to the freight route between the Interstate Highway System and MPA's Seagirt and Dundalk Marine Terminals, which will promote economic and community development in a maritime industrial setting, which provides benefits to both the City and Maryland Port Administration.

The scope of the project comprises three components that will complete strategic investment along the Broening Highway corridor: 1) Colgate Creek Bridge Replacement, 2) Roadway Improvements Connecting Freight Directly to 1-95, and 3) Complete Streets Improvements. This will result in the City's efforts to advance freight movement and efficiency while rerouting trucks out of neighborhoods.

DBE PARTICIPATION:

The selected firm will comply with Title 49 of the Federal Regulations parts 26(49 CFR 26) and the DBE goal established.

MINUTES

Department of Transportation - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with the Maryland Department of Transportation.

MINUTES

Department of Transportation - Grant Agreement - Southeast
Baltimore Port Industry Freight
Corridor Plan - FHWA FY 2015
TIGER Grant No. 16

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with the U.S. Department of Transportation Federal Highway Administration. This Grant Agreement is effective upon Board approval and through October 20, 2020.

AMOUNT OF MONEY AND SOURCE:

\$10,000,000.00 - 9950-912036-9508-000000-490360

BACKGROUND/EXPLANATION:

This agreement establishes the funding responsibilities and obligations regarding FHWA FY 2015 TIGER Grant No. 16. This award is to advance capital investments in surface transportation infrastructure that will have a significant impact on the nation, a metropolitan area, or region. In the Grant Agreement the Department certified it is able to comply with the 20% match.

The project will replace the structurally deficient Colgate Creek Bridge. The project will also complete the Broening Highway freight corridor by resurfacing and making geometric modifications to streets to accommodate an alternative truck route to 1-95 via Holabird Avenue. It also includes constructing complete streets, and providing signage and way-finding for truck drivers, at Broening Highway north of Holabird Avenue to separate industrial and residential areas.

MINUTES

Department of Transportation - cont'd

DBE PARTICIPATION:

The selected firm will comply with Title 49 of the Federal Regulations parts 26(49CFR26) and the DBE goal established.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with the U.S. Department of Transportation Federal Highway Administration.

MINUTES

Bureau of the Budget and - Acceptance of a grant award and
Management Research Appropriation Adjustment Order #6

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize Appropriation Adjustment Order (AAO) No. 6 to transfer unallocated federal funds within the Baltimore City Health Department from Service 715 (Administration - Health) to Service 303: (Clinical Services).

AMOUNT OF MONEY AND SOURCE:

\$1,227,150.00 - From: 5000-500018 and 4000-400018
Administration - Health

To: 5000-504418
Clinical Services Fund

BACKGROUND/EXPLANATION:

On July 26, 2017, the Board approved the FY 2018 Unified Funding Document in the amount of \$46,293,701.00, which included the STD Clinical Services Grant in the amount of \$1,227,150.00.

The purpose of this grant award is to support STI/HIV Partner Services, HIV care engagement, and support subcontracts to the Johns Hopkins and STI/HIV Prevention Training Center. Initially, funding was appropriated within an unallocated account in the Fiscal 2018 Ordinance of Estimates. With this appropriation adjustment order, funding will be moved from the unallocated grant source in accordance with the actual grant award.

APPROVED FOR FUNDS BY FINANCE

MINUTES

BBMR - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized Appropriation Adjustment Order No. 6 to transfer unallocated federal funds within the Baltimore City Health Department from Service 715 (Administration - Health) to Service 303: (Clinical Services).

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office</u>			
1. Kimberly Morton	Bloomberg Harvard Leadership Initiative - Senior Staff Philadelphia, PA Aug. 20 - 24, 2017 (Reg. Fee \$0.00)	Non-City Fund and General Fund	\$ 60.00
Bloomberg Harvard Leadership Initiative will cover the full costs of train fare, hotel, tuition, and meals. Ground transportation costs of \$60.00 will be disbursed to Ms. Morton.			
2. Peter Hammen	Bloomberg Harvard Leadership Initiative - Senior Staff Philadelphia, PA Aug. 20 - 24, 2017 (Reg. Fee \$0.00)	Non-City Fund and General Fund	\$ 60.00
Bloomberg Harvard Leadership Initiative will cover the full costs of train fare, hotel, tuition, and meals. Ground transportation costs of \$60.00 will be disbursed to Mr. Hammen.			
3. Shonte Eldridge	Mayor's Innovation Project Burlington, VT Aug. 16 - 18, 2017 (Reg. Fee \$300.00)	General Funds	\$1,499.38

The subsistence rate for this location is \$189.00 per night. The cost of the hotel is \$199.00 per night, plus taxes of \$22.89 per night.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office - cont'd</u>			

The department is requesting additional subsistence of \$10.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals. The airfare cost of \$615.60, registration fee of \$300.00, hotel tax of \$22.89 and registration fee of \$300.00 were prepaid on a City-issued credit card assigned to Ms. Renee Newton. Therefore, the disbursement to Ms. Eldridge is \$140.00.

Baltimore City Council

4. Larry Greene	MACo Summer Conference 2017 Ocean City, MD Aug. 16 - 19, 2017 (Reg. Fee \$285.00)	General Funds	\$1,505.09
-----------------	---	------------------	------------

The subsistence rate for this location is \$276.00 per night. The cost of the hotel is \$287.00 per night, plus taxes of \$30.14 per night and a safe fee of \$1.50 per day.

The City Council is requesting additional subsistence of \$11.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals. The registration fee of \$285.00, the first night of the hotel costs of \$287.00 including taxes of \$30.14 and a safe fee of \$1.50 were prepaid using a City-issued credit card assigned to Mr. Greene. The entire hotel cost will be paid on the City-issued credit card assigned to Mr. Greene. Therefore, the disbursement to Mr. Greene is \$120.00.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Council - cont'd</u>			
5. Jennifer Coates	MACo Summer Conference 2017 Ocean City, MD Aug. 16 - 19, 2017 (Reg. Fee \$285.00)	General Funds	\$1,505.09

The subsistence rate for this location is \$276.00 per night. The cost of the hotel is \$287.00 per night, plus taxes of \$30.14 per night and a safe fee of \$1.50 per day.

The City Council is requesting additional subsistence of \$11.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals. The registration fee of \$285.00, the first night of the hotel costs of \$287.00 including taxes of \$30.14 and a safe fee of \$1.50 were prepaid using a City-issued credit card assigned to Mr. Larry Greene. The entire hotel cost will be paid on the City-issued credit card assigned to Mr. Greene. Therefore, the disbursement to Ms. Coates is \$120.00.

6. Leon Pinkett III	MACo Summer Conference 2017 Ocean City, MD Aug. 16 - 19, 2017 (Reg. Fee \$335.00)	Elected Official Expense Account	\$1,367.79
---------------------	---	---	------------

The subsistence rate for this location is \$276.00 per night. The cost of the hotel is \$189.00 per night, plus taxes of \$19.85 per night.

The registration fee of \$335.00 and the first night of hotel costs of \$189.00 including taxes of \$19.85 were prepaid using a City-issued credit card assigned to Mr. Hosea Chew. Therefore, the disbursement to Mr. Pinkett is \$823.94.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Council - cont'd</u>			
7. Shelley Zimmerman	MACo Summer Conference 2017 Ocean City, MD Aug. 16 - 18, 2017 (Reg. Fee \$285.00)	General Funds	\$1,002.28

The subsistence rate for this location is \$276.00 per night. The cost of the hotel is \$287.00 per night, plus taxes of \$30.14 per night and a safe fee of \$1.50.

The City Council is requesting additional subsistence of \$11.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals. The registration fee of \$285.00, was prepaid on Mr. Schleifer's personal credit card. The first night of the hotel costs of \$287.00 including taxes of \$30.14 and a safe fee of \$1.50 were prepaid using a City-issued credit card assigned to Mr. Hosea Chew. Therefore, the disbursement to Ms. Zimmerman is \$689.14.

8. Yitzchock Schleifer	MACo Summer Conference 2017 Ocean City, MD Aug. 16 - 18, 2017 (Reg. Fee \$285.00)	General Funds	\$1,006.28
------------------------	---	------------------	------------

The subsistence rate for this location is \$276.00 per night. The cost of the hotel is \$287.00 per night, plus taxes of \$30.14 per night and a safe fee of \$1.50.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Council - cont'd</u>			

The City Council is requesting additional subsistence of \$11.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals. The registration fee of \$285.00, was prepaid on Mr. Schleifer's personal credit card. The first night of the hotel costs of \$287.00 including taxes of \$30.14 and a safe fee of \$1.50 were prepaid using a City-issued credit card assigned to Mr. Hosea Chew. Therefore, the disbursement to Yitzchock Schleifer is \$974.14.

Baltimore City Fire Department

9. Scott Brillman	APCO Conference Denver, CO Aug. 12 - 16, 2017 (Reg. Fee \$110.00)	State Homeland Security Grant Program	\$2,011.56
-------------------	--	---	------------

The subsistence rate for this location is \$247.00 per night. The cost of the hotel is \$279.00 per night, plus hotel taxes of \$41.15 per night.

The Department is requesting additional subsistence of \$32.00 per day to cover the cost of the hotel, plus \$41.15 for hotel taxes and \$40.00 per day for meals and incidentals.

Department of Finance/Bureau of Risk Management

10. Donna Briscoe	2017 Worker's Compensation Educational Conference Ocean City, MD Sept. 17 - 20, 2017 (Reg. Fee \$225.00)	Internal Service Fund	\$1,079.88
-------------------	---	-----------------------------	------------

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Finance/Bureau of Risk Management</u>			

The subsistence rate for this location is \$156.00 per night. The cost of the hotel is \$179.55 per night, plus hotel taxes of \$8.08 per night.

The Department is requesting additional subsistence of \$23.55 per day to cover the cost of the hotel, plus \$8.08 per day for hotel taxes and \$40.00 per day for meals and incidentals. The registration fee in the amount of \$225.00 was prepaid by EA000209665. Therefore, the disbursement to Ms. Briscoe is \$854.88.

Department of General Services

11. Troy Parrish	GFOA - Budget Analyst Training Academy Chicago, IL Sept. 11 - 16, 2017 (Reg. Fee \$950.00)	General Funds	\$2,799.40
------------------	---	------------------	------------

The registration fee of \$950.00 and transportation costs of \$199.96 for Mr. Parrish was prepaid using a City-issued procurement card assigned to Berke Attila. Therefore, the disbursement to Ms. Parrish is \$1,674.44.

Department of Public Works

12. Rudolph Chow	WEFTEC 2017 Chicago, IL Oct. 1 - 3, 2017 (Reg. Fee \$0.00)	General Funds	\$1,043.68
------------------	---	------------------	------------

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>			
13. Olivia Farrow	MACO Summer Conference Private Educational Ocean City, MD Aug. 16 - 19, 2017 (Reg. Fee \$400.00)	CareFirst Grant	\$1,756.10

The subsistence rate for this location is \$276.00 per night. The cost of the hotel is \$312.33 per night, plus taxes of \$36.33 per night.

The Department is requesting additional subsistence of \$36.33 per night to cover the cost of the hotel, plus \$32.80 for hotel taxes and \$40.00 per day for meals and incidentals.

The registration fee of \$400.00 was prepaid on a City-issued procurement card assigned to Ryan Hemminger. Therefore, Ms. Farrow will be disbursed \$1,356.10.

Department of Transportation

14. Colby McFarland	2017 TAM Conference and EXPO Ocean City, MD Sept. 26 - 29, 2017 (Reg. Fee \$815.00)	Private Grants	\$1,558.19
---------------------	---	-------------------	------------

The registration fee of \$815.00 was prepaid on a City-issued procurement card assigned to Dhirendra Sinha. Therefore, Mr. McFarland will be disbursed \$743.19.

MINUTES**RETROACTIVE TRAVEL APPROVAL & REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the City Council President</u>			

RETROACTIVE TRAVEL APPROVAL

15. Kenneth Parker	National Association of Counties (NACo) Columbus, OH July 20 - 25, 2017 (Reg. Fee \$560.00)	General Funds	\$ 1,009.42
--------------------	---	------------------	-------------

On July 20 - 25, 2017, Mr. Parker attended the NACo Annual Conference in Columbus, Ohio. Mr. Parker's travel request was delayed due to issues with his registration as a first-time attendee. This delay prevented him to request Board approval before the deadline. The Board is requested to approve this travel request retroactively for the amount of \$1,009.42.

TRAVEL REIMBURSEMENT

(\$ 258.97)	- Airfare	
190.45	- Meals & Incidentals	
(560.00)	- Registration Fee	
\$ 190.45	Total Travel Costs	

The airfare and registration fee were purchased using a City issued credit card assigned to Mr. Hosea T. Chew. Therefore, Board is also requested to approve a disbursement to Mr. Parker for the amount of \$190.45.

MINUTES**RETROACTIVE TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
16. Stacey Tuck	Circle of Security International, Early Intervention Program for Parents, And Children, 4-day Parenting DVD Training Program Apr. 26 - 28, 2017 (Reg. Fee \$765.00)	Admin.	\$1,517.91

The airfare cost, in the amount of \$331.97, was paid on City-issued credit card assigned to Mr. Ryan Hemminger. The registration fee was paid by EA 000206113. Therefore, the disbursement to Ms. Tuck is \$420.94.

TRAVEL REIMBURSEMENT

\$ 82.77	- ground transportation to and from hotel
40.00	- long term parking
158.00	- Hotel cost @ \$79.00 x 2 nights
9.48	- County Occupancy Tax @ \$4.74 x 2 nights
11.46	- State Occupancy Tax @ \$5.73 x 2 nights
<u>119.23</u>	- Meals
\$420.94	

TRAVEL REQUEST

17. Heang Kim Tan	Maryland Association of Counties (MACo) Summer Conference Aug. 16 - 19, 2017 (Reg. Fee \$400.00)	Adult Evaluation & Review Services	\$ 1,672.44
-------------------	--	------------------------------------	-------------

The registration was purchased City-issued credit card assigned to Mr. Ryan Hemminger. Therefore, the disbursement amount will be \$1,272.44.

MINUTES**TRAVEL REQUESTS**

UPON MOTION duly made and seconded, the Board, UPON MOTION duly made and seconded, approved the travel requests and retroactive travel and travel reimbursements requests. The Mayor **ABSTAINED** on item nos. 1, 2, and 3. The President **ABSTAINED** on item nos. 4, 5, 6, 7, 8, and 15. The Director of Public Works **ABSTAINED** on item no. 12.

MINUTES

PROPOSAL AND SPECIFICATIONS

- | | |
|--|--|
| 1. Department of Public Works/
Office of Engineering and
<u>Construction</u> | - WC 1340, Carrollton Ridge
Neighborhood and Vicinity
Water Main Rehabilitation
BIDS TO BE RECV'D: 08/30/2017
<u>BIDS TO BE OPENED: 08/30/2017</u> |
|--|--|

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

* * * * *

President: "There being no more business before this Board, the Board will recess until 12 noon, thank you."

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agency had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Department of Public Works - SC 973, On-Call Assessment and Repairs of Sanitary Sewer Mains and Laterals - Zone A
BIDS TO BE RECV'D: 08/23/2017
BIDS TO BE OPENED: 08/23/2017

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Dept. General Services - GS 15830, Central District Police
Station Exterior Waterproofing

Bensky Construction Co., LLC
Tito Contractors, Inc.

Bureau of Purchases - B50005026, Fuel Truck

Harbor Truck Sales Inc. dba
Baltimore Freightliner
Beltway International

Bureau of Purchases - B50005034, Fuel Tanker Truck

Harbor Truck Sales Inc. dba
Baltimore Freightliner
Beltway International

Bureau of Purchases - B50005035, Cutaway Vans with Dry
Freight Bodies

Bayshore Ford
Century Ford

MINUTES

Bureau of Purchases - B50005061, Load Packers

Baltimore Truck Center, Inc.
Maryland Industrial Trucks

Bureau of Purchases - B50005062, SLEC Model 18 Type
Heavy Duty Mobile Vehicle Lifts

SLEC, Inc.
Stertil-Koni USA, Inc.

Bureau of Purchases - B50005066, Inner Harbor Water
Safety Improvement

NO BIDS RECEIVED.

Bureau of Purchases - B50005068, John Deere Equipment
Authorized Service Centers for
OEM Parts and Repairs

Finch Services, Inc.
TEK Equipment Repair

Bureau of Purchases - B50005069, Raybestos Brand Brakes
for Cars and Light Trucks

Parts Authority Southern, LLC
ROK Brothers, Inc.

MINUTES

Bureau of Purchases - B50005072, Air Sealing and
Insulation for City Buildings

Zerodraft Maryland
USA Energy Co., Inc.

Bureau of Purchases - B50005076, Supply Head Start
Pre-K Educational Items

Lakeshore Learning Materials
Educate & Celebrate, Inc.
Excelligence Learning Corp.
(Discount School Supply)
S&S Worldwide
Becker's School Supplies
School Specialty Inc.
United Supply Corporation

Bureau of Purchases - B50004898, Non-Medical
Transportation for Medicaid
Clients

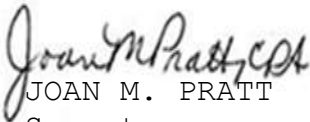
AM Van Inc.
Lefleur Transportation
Transdev Services Inc.*
Hart to Hart Transportation

*After review by the Law Department, the bid of Transdev was forwarded to the Bureau of Purchases for evaluation.

MINUTES

* * * * *

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, August 16, 2017.



JOAN M. PRATT
Secretary