

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudolph S. Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good Morning, the August 12, 2015, meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room immediately. Madam Deputy Comptroller, are there any corrections, additions or deferrals on the agenda?"

City Solicitor: "Madam Deputy Comptroller --"

Deputy Comptroller: "Yes, I'm sorry?"

City Solicitor: "On one additional item, the Rudolph's contract, of the matter is being deferred a week, needs to be extended one week."

Deputy Comptroller: "Ok, that's fine. Can you have -- place a Motion for the Board so we have a record that --. "

President: "Is that a motion?"

City Solicitor: "Make that a separate Motion on a non-routine item or can I do it as a part of the routine agenda?"

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Deputy Comptroller: "You can do it as a part of the routine, routine sir."

City Solicitor: "Okay, so I would Move as a part of the routine agenda, we agree to extend the Rudolph's contract as the incumbent provided by one week until next Wednesday."

Comptroller: "Second."

President: "All those in favor say AYE. All those opposed, NAY. The Motion carries. I will direct the Board members attention to the memorandum from my office dated August 10, 2011, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "I MOVE the approval of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All those opposed, NAY. The routine agenda has been adopted."

* * * * *

MINUTES

Office of the President - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Consultant Agreement with the Professional Development and Training Center, Inc. d/b/a The Citizenship Law Related Education Program for the Baltimore City Council Page Program for Baltimore City Youth. The period of the agreement is effective upon Board approval through August 31, 2016.

AMOUNT OF MONEY AND SOURCE:

\$12,143.75 - 1001-000000-1000-104800-603026

BACKGROUND/EXPLANATION:

The Professional Development and Training Center, Inc. will recruit, train, and provide stipends for selected candidates and ongoing support for the City Council Page Program. High school students go through a screening process where they are interviewed and selected based on their interest in Baltimore City Government and the legislative process. The Professional Development and Training Center, Inc. will manage the recruiting and training of the students, the training of participating City Council staff, and other necessary program elements. The Office of the City Council President will promote and support the program while inviting two high school students to participate in the Page Program and one high school student to participate in the summer internship program. The intern will go through the Law Links program, which shares the same staff and curriculum as the Page Program. The students will be linked with a single advisor, who will act as the student's primary supervisor and mentor. Program participants will be given the opportunity to learn about City government and interact with significant public officials. Baltimore City youth will have a chance to strengthen their self-confidence, develop leadership skills, and learn from positive role models.

MINUTES

Office of the President - cont'd

Programs like the City Council Page Program are essential in taking kids off the streets and getting them involved in productive activities which will enable them to flourish academically, socially, and emotionally.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consultant Agreement with the Professional Development and Training Center, Inc. d/b/a The Citizenship Law Related Education Program for the Baltimore City Council Page Program for Baltimore City Youth. The President **ABSTAINED.**

MINUTES

Baltimore Development Corporation - Amendment to PILOT Agreement
- State Center

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to the PILOT Agreement for State Center Parcel G and Parcel I-2 (Phase 1).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On February 4, 2015, the Board approved a Payment In Lieu of Taxes (PILOT) Agreement with State Center, LLC, Developer for the development of State Center Parcel G and Parcel I-2. This amendment makes the following changes to that original Agreement:

- the Commencement Date shall change from 24 months following Board approval, to 38 months following Board Approval and
- the definition of Completion Date shall change to remove the construction sequencing of Phase 1, but leaves the required eight-year completion date intact.

These changes are necessary to ensure the project schedule, timing, and benchmarks in the PILOT Agreement and the Developer's Agreements with the State of Maryland ("State") are aligned, and eliminates the scenario where conforming to the requirements set forth in one agreement puts the Developer out of compliance with the other, and vice versa.

MINUTES

BDC - cont'd

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code (2000 Edition) regarding participation by Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) in its development of this project.

THE DIRECTOR OF FINANCE RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to the PILOT Agreement for State Center Parcel G and Parcel I-2 (Phase 1). The Comptroller

ABSTAINED.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

2696

All of the EWOs have been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES**EXTRA WORK ORDERS**

| <u>Contract</u> | <u>Prev. Apprvd.</u> | <u>Contractor</u> | <u>Time</u> | <u>%</u> |
|------------------|----------------------|-------------------|-------------|---------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | | <u>Ext.</u> | <u>Compl.</u> |

Department of Transportation

- | | | | | |
|---|---|------------------------------------|------------|---|
| 1. EWO #001, \$39,525.00 - TR 13305, Resurfacing Highways @ Various Locations - Northwest - Section II | | | | |
| \$ 3,167,791.00 | - | Machado Construction Company | 90 days | - |

A 90-day time extension is necessary to complete the traffic signalization work. The contract expired on July 28, 2015. The new completion date is October 26, 2015.

- | | | | | |
|---|---------------|-----------------------------------|---|---|
| 2. EWO #002, \$54,240.00 - TR 12017RR, Material Testing 2013 Various Projects Citywide | | | | |
| \$ 84,975.00 | \$ 100,000.00 | Froehling & Robertson, Inc. | - | - |
-
- | | | | | |
|--|----------------|--|---|---|
| 3. EWO #016, \$56,493.46 - TR 08046, Rehabilitation of Broening Highway from Holabird Ave. to Colgate Creek | | | | |
| \$14,700,000.00 | \$1,192,693.45 | American Infra- structure-MD, Inc. | - | - |

MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At the meeting on July 23, 2015, the Planning Commission reviewed and approved Transfers of Funds. The same transfers of funds were approved by the Board of Estimates, subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 18** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on July 15, 2015 and July 22, 2015.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of 18 favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on July 15, 2015 and July 22, 2015.

MINUTES

Fire Department - Subaward Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the FY 2014 Emergency Medical Services Subaward Agreement. The period of the Subaward Agreement is effective upon Board approval through December 15, 2015.

AMOUNT OF MONEY AND SOURCE:

\$28,000.00 - 4000-479116-3191-308700-404001

BACKGROUND/EXPLANATION:

The funds will be used to establish a project for the Ambulance Strike Team Formation and Support within the Baltimore City Fire Department. There are no future obligations of the Fire Department or the City as a result of the receipt of this grant.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the FY 2014 Emergency Medical Services Subaward Agreement.

MINUTES

Fire Department - Assistance to Firefighters Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the grant and execution of the FEMA Assistance to Firefighters Grant Agreement Number EMW-2014-FO-05833. The period of the Grant Agreement is effective upon Board approval through July 2, 2016.

AMOUNT OF MONEY AND SOURCE:

\$ 2,267,802.00 - 4000-479216-2142-229600-404001
226,780.00 - 1001-000000-2142-229600-605007 (City Match)
\$ 2,494,582.00

BACKGROUND/EXPLANATION:

This grant will allow for the purchase of vehicle extrication equipment, thermal imaging cameras, fire hoses, portable radios, and firefighter personal protection equipment.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the grant and execution of the FEMA Assistance to Firefighters Grant Agreement Number EMW-2014-FO-05833.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

2701 - 2704

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on item no. 3.

MINUTES

TRANSFER OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------------|---------------------|-----------------------|---------------------|
| <u>Department of Planning</u> | | | |
| 1. | \$200,000.00 | 9904-905795-9129 | 9904-908795-9127 |
| | Gen. Fund | Capital Project | EBDI - Active |
| | | Priorities - Reserve | |

This transfer will provide funds to the EBDI for costs associated with capital projects, site improvements, real estate development, and project management activities for the East Baltimore Development Initiatives.

| | | | |
|----|---------------------------|-------------------------------|-------------------------------|
| 2. | \$ 50,000.00 | 9904-924009-9129 | 9904-926009-9127 |
| | 1 st Comm. and | Center Stage 50 th | Center Stage 50 th |
| | Economic Dev. | Anniversary Reno- | Anniversary Reno- |
| | Loan | vations - Reserve | vations - Active |

This transfer will provide funds to Center Stage at 700 North Calvert Street for (the 50th Anniversary) renovations. Improvements will include an enhanced building exterior, expanded functional public spaces, a new education suite, a new theater space and infrastructure upgrades to replace antiquated systems that have reached the end of their useful lives. Mechanical systems will be replaced with greener and more energy efficient models. This project will better position the theater to serve the community.

| | | | |
|----|---------------------------|----------------------|-------------------|
| 3. | \$400,000.00 | 9904-926011-9129 | 9904-929011-9127 |
| | 10 th National | National Aquarium | National Aquarium |
| | Aquarium Loan | Chesapeake Bay | Chesapeake Bay |
| | | Exhibition - Reserve | Exhibition |

This transfer will provide funds to the National Aquarium for improvements to the Waterfront Park on Pier 3, interactive exhibits along both Piers 3 and 4, and floating and perched wetlands will serve to both soften the Harbor's edge and educate citizens on the thriving marine life just beneath the surface of the water. Funding will also be used for infrastructure projects inside the Aquarium's main building.

MINUTES

TRANSFER OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|--------------------|-----------------------|---------------------|
| <u>Department of Recreation and Parks</u> | | | |
| 4. | \$28,000.00 | 9938-925004-9475 | 9938-928004-9474 |
| | State (Program | Reserve - Stony | Active - Stony |
| | Open Space) | Run Trail | Run Trail |

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task #27 to Rummel, Klepper & Kahl, LLP.

| | | | |
|----|-------------------------|----------------------|------------------|
| 5. | \$10,000.00 | | |
| | Park Maintenance | | |
| | Facility | | |
| | 5,000.00 | 9938-911039-9475 | |
| | Rec. & Parks | Reserve - Park | |
| | 27 th Series | Maintenance Facility | |
| | \$ 5,000.00 | 9938-911039-9475 | |
| | State (Program | Reserve - Park | |
| | Open Space) | Maintenance Facility | |
| | \$10,000.00 | ----- | 9938-912039-9474 |
| | | | Active - Park |
| | | | Maintenance |
| | | | Facility |

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task #26 to Rummel, Klepper & Kahl, LLP.

MINUTES

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|-----------------------|---------------------|
| <u>Department of Housing and Community Development</u> | | |
| 6. \$1,000,000.00 | 9996-923986-9587 | |
| Comm. Dev. | Housing Repair | |
| Block Grant 41 | Assistance | |
| \$ 600,000.00 | ----- | 9996-947003-9593 |
| | | Deferred Loan |
| | | Program |
| <u>400,000.00</u> | ----- | 9996-920089-9593 |
| \$1,000,000.00 | | Emergency Roof |
| | | Repair Program |

This transfer will provide funding for the Housing Repair Assistance's Deferred Loan and Emergency Roof Repair program for Fiscal Year 2016.

| | | |
|--------------------------|---------------------|-------------------|
| 7. \$1,219,763.00 | 9996-925019-9587 | 9996-930011-9593 |
| Comm. Dev. | Homeownership | Direct Homeowner- |
| Block Grant 41 | Incentive Program - | ship |
| | Reserve | |

This transfer will provide Community Development Block Grant funds for Baltimore Housing's Homeownership Incentive Program for fiscal year 2016.

Enoch Pratt Free Library (EPFL)

| | | |
|------------------------------|----------------------|------------------|
| 8. \$500,000.00 | 9936-917037-9458 | 9936-919037-9457 |
| 6 th Public Bldg. | Hampden Library | Hampden Library |
| Loan | Renovation - Reserve | Renovation |

The Hampden Library which opened for service in July 1990 is in need of renovation to maximize use of the 5,451 sq. ft. facility, one of the smallest in the library system.

MINUTES**TRANSFERS OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------|-----------------------|---------------------|
|---------------|-----------------------|---------------------|

The current basement of the building is not accessible to the public, thus all public services are limited to the first floor. The EPFL hope to add an accessible public meeting room in the basement along with a restroom. The remainder of the basement will be modified for staff use which will increase space availability on the first floor for materials and services. This project will protect the Library's investment in collections, furnishings, and equipment. Approval of this request will allow for the awarding of a contract to begin the planning for this project which will improve services in the Hampden community.

Department of Transportation

| | | | |
|----|---------------------|-------------------|------------------|
| 9. | \$600,000.00 | 9950-914021-9509 | 9950-905023-9508 |
| | Other | Construction | Central Avenue |
| | | Reserve - Central | Phase II |
| | | Avenue Phase II | |

This transfer will cover the costs related to the Project TR12317 Central Avenue - Phase II.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Zodiac Real Estate Development Group, LLC, Developer, for the sale of the City-owned vacant properties located at 1417 and 1419 N. Broadway, in the Broadway East Community.

AMOUNT OF MONEY AND SOURCE:

\$12,500.00 - 1417 N. Broadway
12,500.00 - 1419 N. Broadway
\$25,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will consist of building two townhouses on the lots. When completed, the homes will be rented or sold, depending on market conditions. The project will be privately financed.

The properties were journalized and approved for sale on July 6, 1988 and June 27, 2006, respectively.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS

Not applicable.

The two lots were priced at \$10,000.00 each, pursuant to the Waiver Valuation Process of the Appraisal Policy of Baltimore City and will be sold for \$12,500.00 each. The properties are being sold above the price determined in accordance with the Appraisal Policy of Baltimore City.

Pursuant to the provisions under the Baltimore City Code, Article 28 § 8-3, all terms and conditions of the agreement were approved.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase these properties for a price that is less than \$50,000.00 and will receive no funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Zodiac Real Estate Development Group, LLC, Developer, for the sale of the City-owned vacant properties located at 1417 and 1419 N. Broadway, in the Broadway East Community.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Reddington Development, LLC., Developer, for the sale of the City-owned property located at 2319 Ashland Avenue, in the Milton Montford neighborhood.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will involve the rehabilitation of the vacant building which the Purchaser plans to rehabilitate the property for resale. The Purchase price will be paid to the City at the time of settlement. The project will be privately financed.

The property was approved through Sales Ordinance § 04-1397, signed by the Mayor on August 6, 2004.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS

In accordance with the Waiver Valuation Process of the Appraisal Policy of Baltimore City, the Department as determined the property located at 2319 Ashland Avenue to be valued at \$6,000.00. The property is being sold for \$5,000.00. The sale of this vacant property at a price below the Waiver Valuation Price will be a specific benefit to the immediate community, eliminate blight, create jobs during reconstruction, and the property will be returned to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Reddington Development, LLC. Developer, for the sale of the City-owned property located at 2319 Ashland Avenue, in the Milton Montford neighborhood.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Castle Street Limited Partnership, Developer, for the sale of the City-owned properties located at 1901, 1903, 1905, 1907, 1909, 1911, 1913, 1915, 1917, 1919, 1921, 1923, 1925, 1927 N. Castle Street and 1900, 1902, 1904, 1906, 1908, 1910, 1912, 1914, 1916, 1918, 1920, 1922, 1924 N. Chester Street and 2025 E. 20th Street (the Property).

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interests in 1901, 1903, 1905, 1907, 1909, 1911, 1913, 1915, 1917, 1919, 1921, 1923, 1925, 1927 N. Castle Street and 1900, 1902, 1904, 1906, 1908, 1910, 1912, 1914, 1916, 1918, 1920, 1922, 1924 N. Chester Street and 2025 E. 20th Street to Castle Street Limited Partnership for the price of \$300,000.00. The appraised value of these properties is \$238,000.00.

The provisions of Ordinance No. 477, approved December 6, 1973; Article 28, Subtitle 8 of the Baltimore City Code (the Code); Article II, Section 15 of the Charter of Baltimore City (2010 Edition); Article 13, Section 2-7(h) (2) (ii) (C) of the Code; and Ordinance No. 02-445, approved on October 31, 2002, authorize the City to sell the Property.

The Castle Street Limited Partnership will purchase the Property from the City of Baltimore, which will be developed into a 34-unit veteran's housing apartment complex of new construction, non-elevator, stacked unit housing in the 1900 block of N. Castle and N. Chester Streets in east Baltimore.

MINUTES

DHCD - cont'd

The anticipated unit mix for this project will be 28 one-bedroom units and six two-bedroom units. The project will also include a multi-purpose community area, a fitness center, an on-site management office, consultation rooms, and laundry facilities.

The project is directly east of the Columbus School project, which was developed under the same ownership and management team as the Project. This project will continue to solidify the revitalization of the neighborhood. Once transferred and redeveloped, the property will be active on the tax rolls of Baltimore City, thereby resolving tax abandonment.

The Property will be sold at or above the appraised market value.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Castle Street Limited Partnership, Developer, for the sale of the City-owned properties located at 1901, 1903, 1905, 1907, 1909, 1911, 1913, 1915, 1917, 1919, 1921, 1923, 1925, 1927 N. Castle Street and 1900, 1902, 1904, 1906, 1908, 1910, 1912, 1914, 1916, 1918, 1920, 1922, 1924 N. Chester Street and 2025 E. 20th Street.

MINUTES

Department of Housing and - Memorandum of Understanding
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) between the Maryland Department of Housing and Community Development (MDDHCD) and the Mayor and City Council of Baltimore to collaboratively conduct the Grand Slam Program, a discounted mortgage interest rate program (part of the Maryland Mortgage Program - MMP).

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - 9910-907109-9588

BACKGROUND/EXPLANATION:

The Grand Slam Program is a collaborative initiative co-sponsored by the State of Maryland and the City to aid eligible home buyers in the purchase of homes in Baltimore City. The Grand Slam Program is part of the Maryland Mortgage Program (MMP) and features a discount mortgage interest rate of 0.25% below the standard MMP rate. Additional features and benefits of the Grand Slam Program include:

- \$7,500.00 in down payment assistance grants (\$5,000.00 from the State and \$2,500.00 from the City).
- The MDDHCD commits \$2,000,000.00 (the DHCD Grant Funds) to fund Program Grants.
- The City commits \$1,000,000.00 (the City Grant Funds) to fund Program Grants.
- Maryland Home Credit Program - easier access and waiver of the State fee:

This program provides annual federal income tax credits for up to 25% of mortgage interest payments.

MINUTES

DHCD - cont'd

- Ability to layer incentives from the Baltimore Homeownership Incentive:

Program (B-Hip) - Baltimore City Employee Homeownership Program, "Live Baltimore event incentives, Live Near Your Work," "Vacants to Value" Booster program and the Community Development Block Grant Program.

- The Grand Slam Program will be available from August 17, 2015 to December 31, 2015 or until down payment assistance funds are exhausted.

The Grand Slam Program will be jointly promoted by the Baltimore City Department of Housing and Community Development and the Maryland Department of Housing and Community Development in partnership with housing counseling agencies, lenders, and the Greater Baltimore Board of Realtors. It builds upon the progress of the Baltimore Homeownership Incentive Program and gives it an added boost through the remainder of 2015. The program will also contribute to the City's goal for growing Baltimore by 10,000 households in ten years.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding between the Maryland Department of Housing and Community Development and the Mayor and City Council of Baltimore to collaboratively conduct the Grand Slam Program, a discounted mortgage interest rate program (part of the Maryland Mortgage Program - MMP). The Mayor **ABSTAINED**.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

| | |
|---|------------------|
| Centennial Contractors Enterprises, Inc. | \$122,967,000.00 |
| Corinthian Contractors, Inc. | \$ 8,000,000.00 |
| Cuddy & Associates, LLC | \$ 4,464,000.00 |
| D&B Construction, Inc. | \$ 5,805,000.00 |
| Delaine Contractors, Inc. | \$ 1,500,000.00 |
| F.H. Paschen, S.N. Nielsen & Associates, LLC | \$499,437,000.00 |
| Fulton Communications, A Vertical Company | \$ 1,500,000.00 |
| Highlander Contracting Company, LLC | \$ 8,000,000.00 |
| Mark-Lang, Inc. | \$ 1,500,000.00 |
| Oscar Renda Contracting, Inc. | \$368,307,000.00 |
| Paige Industrial Services, Inc. | \$ 7,821,000.00 |
| Skanska USA Civil Southeast, Inc. | \$333,540,000.00 |
| SOJAM LLC d/b/a Martin J. Braun Company | \$ 8,000,000.00 |
| Trionfo Builders, Inc. | \$ 8,000,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|--|-----------------------|
| Infrastructure Technologies, LLC | Engineer |
| McKissack & McKissack | Architect Engineer |
| Schnabel Engineering Consultants, Inc. | Engineer |

MINUTES**BOARDS AND COMMISSIONS**

| | |
|--|------------------------|
| Spears/Votta & Associates, Inc. | Engineer |
| Traut Landscaping Studio, LLC | Landscape Architect |
| Universal Technical Resource Services, Inc. | Engineer |

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the listed firms.

MINUTES

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the settlement brought by Mr. David Yim against Officer Fred Murray, III for alleged assault, battery, and intentional infliction of emotional distress, violations of provisions of the Maryland Declaration of Rights, and violations of rights under the United States Constitution.

AMOUNT OF MONEY AND SOURCE:

\$150,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

On April 10, 2012, Officer Murray received a call from dispatch for a person with a knife walking in the 2800 block of Riggs Avenue. Officer Murray responded in his marked police vehicle. When Officer Murray encountered the Plaintiff, he saw that he had a large 7-9" butcher's knife. Officer Murray attempted to provide verbal commands to the Plaintiff. The Plaintiff started to advance slowly toward Officer Murray's patrol vehicle. Officer Murray then shot at the Plaintiff from the inside of his patrol vehicle (through the windshield) and struck the Plaintiff in the abdomen. The Plaintiff continued walking down the street and went on to a porch of a nearby residence. After several commands to drop the knife, the Plaintiff complied and was arrested. The responding officers located another knife in the Plaintiff's waist band. A medic unit was called, and the Plaintiff was transported to Shock Trauma for treatment. The Plaintiff suffers from mental illness. As a result of the incident, the Plaintiff filed suit seeking in excess of \$75,000.00 in compensatory damages and in excess of \$75,000.00 in punitive damages for each claim (total of at least \$600,000.00 in damages). Because of the factual issues involved and objective injuries suffered by Plaintiff, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$150,000.00 in return for a dismissal of the litigation.

MINUTES

Dept. of Law - cont'd

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board approve the settlement of this case as set forth herein.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release brought by Mr. David Yim against Officer Fred Murray, III for alleged assault, battery, and intentional infliction of emotional distress, violations of provisions of the Maryland Declaration of Rights, and violations of rights under the United States Constitution.

MINUTES

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the settlement brought by Plaintiff Kevin Gray against Officers Jai Etwaroo, Ronnie Waters, Benjamin Frieman, and Sgt. Mark Rutkowski alleging battery, false arrest, false imprisonment, malicious prosecution, and violations of provisions of the Maryland Declaration of Rights.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

On Friday, November 13, 2012, the Plaintiff Kevin Gray was driving his car southbound on the 4500 block of Harford Road when he was pulled over by Defendant Officers Etwaroo, Waters and another officer for having a covered license plate. When Officer Waters came to the Plaintiff's window and asked for his license and registration the Plaintiff Gray could not locate it. Officer Etwaroo recognized the Plaintiff from a previous incident involving suspected CDS. Officer Waters ordered Plaintiff out of the car to which the Plaintiff complied and then consented to a search of the car. Nothing was recovered from the search. Defendant Etwaroo escorted the Plaintiff to the side of the road, near a shed, and then conducted an invasive search of Plaintiffs body. After nothing was recovered, the Plaintiff was released.

As a result of the incident, the Plaintiff filed suit seeking damages in excess of \$75,000.00 in compensatory damages and in excess of \$75,000.00 in punitive damages for each claim (total of at least \$1,400,000.00 in damages).

MINUTES

Department of Law - cont'd

Because of conflicting factual issues and legal concerns, including probable cause for searches, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$60,000.00 in return for a dismissal of the litigation.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation is made to the Board to approve the settlement of this case as set forth above avoid the uncertainty and expense of further litigation and potential appeals.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release brought by Plaintiff Kevin Gray against Officers Jai Etwaroo, Ronnie Waters, Benjamin Frieman and Sgt. Mark Rutkowski alleging battery, false arrest, false imprisonment, malicious prosecution and violations of provisions of the Maryland Declaration of Rights.

MINUTES

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the negligence action brought by Sandra Tudor against Baltimore County and the City of Baltimore for damages arising from a trip and fall over a sunken and dangerous City water meter vault located on a Baltimore County sidewalk.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - Baltimore City
10,000.00 - Baltimore County
\$50,000.00 - 2071-000000-5460-394404-603070

BACKGROUND/EXPLANATION:

On or about February 11, 2014, the Plaintiff, Ms. Tudor crossed North Point Road in Baltimore County, stepped onto the sidewalk and fell into or over a sunken Baltimore City water meter and was seriously injured. As a result, the Plaintiff filed a complaint against Baltimore City and Baltimore County. The Plaintiff's injuries were objective, significant, and permanent. In order to avoid the uncertainties of a jury verdict in this case, the City proposes to settle this matter, and requests the total sum of \$40,000.00, in return for a complete dismissal of the litigation against it.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation is made to the Board to approve the settlement of this case as set forth above to avoid the uncertainty and expense of further litigation and potential appeals.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Law - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release brought by Sandra Tudor against Baltimore County and the City of Baltimore for damages arising from a trip and fall over a sunken and dangerous City water meter vault located on a Baltimore County sidewalk.

MINUTES

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the settlement of this action brought by Plaintiff Duncan Smith against Officers Jose Boscana and James Brooks alleging battery, false arrest, false imprisonment, malicious prosecution, and violations of provisions of the Maryland Declaration of Rights.

AMOUNT OF MONEY AND SOURCE:

\$70,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

On Friday, October 10, 2011, the Plaintiff went to the Taste Lounge at approximately midnight. At closing time, Officer Brooks was dispersing the crowd when he noticed two men (one of which was the Plaintiff) who were being loud and obstinate in their refusal to leave. While Officers Boscana and Brooks were instructing the Plaintiff to leave, a third officer arrested the other male. When Officer Boscana attempted to go over to provide assistance, the Plaintiff approached him to ask why the other individual was being arrested. When Officer Boscana instructed the Plaintiff to step back, Officer Boscana contends that the Plaintiff struck him in the arm and that Officer Brooks struck the Plaintiff with his baton to prevent him from striking Officer Boscana again. The Plaintiff, however, claims that he was struck in the head by Officer Brooks' baton repeatedly for no reason. The Plaintiff was arrested and transported to Harbor Hospital.

As a result of the incident, the Plaintiff filed suit seeking damages in excess of \$75,000.00 in compensatory damages and in excess of \$75,000.00 in punitive damages for each claim (total of at least \$900,000.00 in damages).

MINUTES

Department of Law - cont'd

Because of conflicting factual issues and objective injuries suffered by the Plaintiff, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$70,000.00 in return for a dismissal of the litigation.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board approve the settlement of this case as set forth herein.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release of this action brought by Plaintiff Duncan Smith against Officers Jose Boscana and James Brooks alleging battery, false arrest, false imprisonment, malicious prosecution, and violations of provisions of the Maryland Declaration of Rights.

MINUTES

Mayor's Office on Criminal - Acceptance of Grant Awards
Justice (MOCJ)

The Board is requested to approve and authorize acceptance of Grant Awards from the Governor's Office of Crime Control and Prevention (GOCCP) for the below indicated programs. The period of the Grant Award is July 1, 2015 through June 30, 2016.

PROGRAMAMOUNT**1. JUVENILE DIVERSION PROGRAM****\$ 70,460.00**

Account: 4000-479316-2252-690500-600000

The funds will be used to provide salary support to the program. The program targets juveniles arrested for misdemeanor offenses with no significant delinquency or criminal history and juveniles who receive citations for less than ten grams of marijuana. The program provides diversion options such as Teen Court, community conferencing, mentoring, substance abuse treatment, and mental health treatment as an alternative to the formal juvenile justice system.

2. SEX OFFENSE UNIT ADVOCACY PROJECT**\$ 16,890.00**

Account: 5000-597216-2252-688000-600000

The funds will be used to fund the salaries of Victim Advocates. The Advocates accompany detectives to conduct outreach to victims of current sexual assault cases and cold case notification(s) in Baltimore City.

The Grant Awards are late because they were recently received from the Grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

MINUTES

MOCJ - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Awards from the Governor's Office of Crime Control and Prevention for the indicated programs.

MINUTESOffice of the State's Attorney (OSA) - Grant Award Renewals

The Board is requested to approve and authorize execution of the Grant Award Renewals from the Governor's Office of Crime Control and Prevention (GOCCP) for the various services. The period of the Agreement is July 1, 2015 through June 30, 2016.

1. **GUN VIOLENCE REDUCTION INITIATIVE** **\$ 104,000.00**

Account: 5000-504816-1150-118000-601001

The GOCCP has awarded funds to support the Gun Violence Reduction Initiative program. The funding will support the salary of one cross-designated Assistant State's Attorney to the U.S. Attorney's Office assigned to handle the prosecution of gun cases as a part of the citywide effort to reduce gun violence.

2. **INTER-AGENCY WAR ROOM COORDINATION** **\$ 604,452.00**

Account: 5000-504916-1152-137200-601001

This project funded through the GOCCP provides a focused response to violent offenders in the City through a comprehensive program of electronic information-sharing that identifies the most violent offenders in Baltimore City upon arrest. Currently the program determines and tracks probation and parole status, apprehension and service of search warrants, judicial prioritization, and criminal case flow management. The grant funds provide for personnel.

3. **COMPREHENSIVE VIOLENCE PROSECUTION** **\$2,459,195.00**

Account: 5000-501516-1150-118000-601001

The GOCCP has awarded these funds to support the prosecutions of non-fatal shootings, recidivist gun offenders, gun trafficking cases, and homicide cases in the Circuit Court. The grant funds will cover the salary and benefits of 17 full-time employees and rent for the OSA office space.

MINUTES

OSA - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Award Renewals from the Governor's Office of Crime Control and Prevention for the various services.

MINUTESDepartment of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|---------------------------|---|---|
| 1. 1226 S. Clinton Street | 4-G Partnership | Outdoor seating 24'x4' |
| Annual Charge: | \$561.50 | |
| 2. 11½ W. Chase Street | The Baltimore Chapter of The American Institute of Architects | One bicycle rack 6'x4" |
| Application Fee: | \$ 25.00 | |
| 3. 520 Park Avenue | 520 Park Avenue Business Trust | One set of steps 12'x5' on Centre Street, three sets of steps on Park Avenue 3'6"x8'4" each, one handicap ramp |
| Application Fee: | \$ 50.00 | |
| 4. 817 S. Broadway | 817-819 Broadway, LLC | One flat sign 6'x9", two gooseneck lights |
| Annual Charge: | \$ 88.00 | |

Since no protests were received, there are no objections to approval.

There being no objections the Board, UPON MOTION duly made and seconded, approved the aforementioned Minor Privilege Permits.

MINUTES

Department of Transportation - Developer's Agreement No. 1380

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Developer's Agreement No. 1380 with Miller's Square, LLC.

AMOUNT OF MONEY AND SOURCE:

\$20,320.00

BACKGROUND/EXPLANATION:

The Developer would like to install new water improvements to its proposed construction located in the vicinity of 2700 Remington Avenue. This Developer's Agreement will allow the Developer to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$20,320.00 has been issued to Miller's Square, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Developer's Agreement No. 1380 with Miller's Square, LLC.

MINUTES

Department of Transportation - Developer's Agreement No. 1415

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Developer's Agreement No. 1415 with 4701 O'Donnell Street, LLC.

AMOUNT OF MONEY AND SOURCE:

\$85,000.00

BACKGROUND/EXPLANATION:

The Developer would like to install new sidewalk, curb, and gutter improvements to its proposed construction located in the vicinity of 4701 O'Donnell Street. This Developer's Agreement will allow the Developer to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$85,000.00 has been issued to 4701 O'Donnell Street, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Developer's Agreement No. 1415 with 4701 O'Donnell Street, LLC.

MINUTES

Department of Transportation - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement with the State of Maryland Department of General Services.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Baltimore City Department of Public Works is proposing to make repairs and improvements to its sanitary sewer system in conjunction with Sanitary Sewer Project SC-903. This Right-of-Entry Agreement will allow the City's contractor to enter onto a portion of State property located at 700 East Patapsco Avenue to make repairs.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Right-of-Entry Agreement with the State of Maryland Department of General Services.

MINUTES

Bureau of Solid Waste - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the ratification of the Memorandum of Agreement with the Maryland Department of Juvenile Services (DJS). The period of the Agreement is effective upon Board approval through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$256,100.00 - 1001-000000-5152-386500-603026

BACKGROUND/EXPLANATION:

On February 26, 2014, the Board approved a Memorandum of Understanding (MOU) between The Department of Public Works and the Maryland Department of Juvenile Services. The purpose of the program was to provide youth under DJS supervision with workforce development and training opportunities. On June 4, 2014, the Board approved the first two one-year renewal options extending the program to June 30, 2015. Through inadvertence, the parties were unable to exercise the final one year extension option before June 30, 2015, when the MOU expired. The agency and DJS would like to reinstate the program as it was found to be mutually beneficial and provide a valuable service to youth in the DJS system. The terms of the new proposed agreement are the same in regards to the type of work the youth workers will provide. The sole changes are in the name of the program, changed from Trash Busters to the Green Cadets program, and an increase in hourly wages to comply with minimum wage requirements.

The City Charter at Article VI, §11(e)(i) allows an exception to formal advertisement when "no advantage will result in seeking, or it is not practicable to obtain, competitive bids."

MINUTESBureau of Solid Waste - cont'd

Accordingly, the Bureau of Solid Waste intends to enter into a Memorandum of Agreement whereby DJS will administer the Green Cadets Job Program and will provide debris removal services utilizing unskilled labor performed by juveniles that are participants in the Program. The Bureau of Solid Waste believes the Program is providing a community service, is beneficial to the community at large and that the costs associated with the program are reasonable.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

UPON MOTION duly made and seconded, the Board approved and authorized execution of the ratification of the Memorandum of Agreement with the Maryland Department of Juvenile Services.

MINUTES

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of gift cards as incentives for the Dating Matters Program.

AMOUNT OF MONEY AND SOURCE:

\$4,375.00 - 175 Walgreens gift cards @ \$25.00 ea.
2,500.00 - 100 Downtown Locker Room gift cards @ \$25.00 ea.
600.00 - 30 Subway gift cards @ \$20.00 ea.
\$7,475.00 - 4000-428515-3160-271400-604025

BACKGROUND/EXPLANATION:

The Walgreens, Downtown Locker Room, and Subway gift cards will be used as incentives for participants in the Dating Matters Program. Incentive cards will be distributed based on completion of program requirements, reward for progress in school and need.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal reviews of programs' activity vis'-a-vis' the internal policy, which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits approval.

MINUTES

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the purchase of gift cards as incentives for the Dating Matters Program.

MINUTES

Health Department - Ratification of the Updated Unified Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Updated Unified Grant Award from the State of Maryland, Department of Health and Mental Hygiene for the period ending May 31, 2015.

AMOUNT OF MONEY AND SOURCE:

| <u>Grant Description</u> | <u>Type of Action</u> | <u>Amount of Action</u> | <u>Total Award</u> |
|---|-----------------------|-------------------------|--------------------|
| Children with Special Health Care Needs | Reduction | (\$474.00) | \$ 28,356.00 |
| WIC | Reduction | (122,550.00) | 2,008,060.00 |
| RW B Health Support Services | Reduction | (140,400.00) | 3,021,053.00 |
| Partnership for Care | Reduction | (54,031.00) | 20,969.00 |
| Cancer Prev. Educ., Scrn, Diag-Non Clinical | Supplement | 38,018.00 | 269,247.00 |
| Cancer Prev. Educ., Scrn, Diag-Clinical | Reduction | <u>(206,582.00)</u> | 753,815.00 |
| | Total | (\$486,019.00) | |

MINUTES

Health Department - cont'd

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

The Updated Unified Funding Document is late due to oversight. The Department apologizes for the lateness.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board ratified the Updated Unified Grant Award from the State of Maryland, Department of Health and Mental Hygiene for the period ending May 31, 2015.

MINUTES

Health Department - Ratification of the Updated Unified Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the updated unified grant award from the State of Maryland, Department of Health and Mental Hygiene for the period ending April 30, 2015.

AMOUNT OF MONEY AND SOURCE:

| <u>Grant Description</u> | <u>Type of Action</u> | <u>Amount of Action</u> | <u>Total Award</u> |
|--|-----------------------|-------------------------|--------------------|
| Core Public Health Services | Reduction | (\$915,945.00) | \$8,215,776.00 |
| Maryland Million Hearts | Reduction | (9,748.00) | 96,148.00 |
| State and Local Public Health Public Actions | Reduction | (27,741.00) | 158,819.00 |
| Improved Pregnancy Outcome | New | 40,143.00 | 40,143.00 |
| Adult Day Care | Correction | 136,753.00 | 136,753.00 |
| No Wrong Door | Supplement | 125,400.00 | 125,400.00 |
| Tobacco Use Prev. Community Based | Reduction | <u>(10,245.00)</u> | 89,755.00 |
| | Total | (\$661,383.00) | |

MINUTES

Health Department - cont'd

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding Awards being issued. The most current Unified Funding Document will be the official award of record.

The updated Unified Funding Document is late due to oversight. The Department apologizes for the lateness.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved acceptance of the Updated Unified Grant Award from the State of Maryland, Department of Health and Mental Hygiene for the period ending April 30, 2015.

MINUTES

Health Department - Ratification of Amended Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Amended Agreement with Independent Marylanders Achieving Growth through Empowerment, Inc. (IMAGE), for the Maryland Access Point Program. The period of the Amendment to an Agreement was July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$2,067.00 - 5000-563015-3044-295900-603051

BACKGROUND/EXPLANATION:

The Original Agreement was approved by the Board on October 29, 2014, in the amount of \$17,993.00. The Department is requesting approval of an additional amount of \$2,067.00 for additional services, making the new total amount \$20,060.00. The Department receives funding from the Maryland Department of Aging (MDoA) for the development of an Aging and Disability Resource Center (ADRC) through the Area Agencies on Aging (AAA), Maryland Access Point (MAP) program.

The funding for this program was not received in time to get finalization of budget and approval from the Law Department before the end of the contract period.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified the Amended Agreement with Independent Marylanders Achieving Growth Through Empowerment, Inc. (IMAGE), for the Maryland Access Point Program.

MINUTES

Health Department - Ratification of Amendment to an Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Amendment to an Agreement with Progressus Therapy, LLC.

AMOUNT OF MONEY AND SOURCE:

\$15,525.00 - 4000-428215-3080-294301-603051

BACKGROUND/EXPLANATION:

The original Agreement was approved by the Board on September 17, 2014, in the amount of \$244,155.00 and for the period July 1, 2014 through June 30, 2015. Due to the need for additional therapy services for the Baltimore Infants & Toddlers Program, the Department increased the agreement by \$15,525.00. This made the total amount \$259,680.00.

The request is late because additional services were needed during the period of June 1-30, 2015.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified the Amendment to the Agreement with Progressus Therapy, LLC.

MINUTES

Health Department - Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the FY'16 Notification of Grant Award and Agreement for the Senior Companion Program from the Corporation for National and Community Service (CNCS). The period of the Agreement is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$296,031.00 - 4000-423516-3110-306500-404001

BACKGROUND/EXPLANATION:

The purpose of this Notice of Grant Award and Agreement is to provide funding to assist The Baltimore City Health Department (BCHD) in carrying out a national service program as authorized by the Domestic Volunteer Service Act of 1973, as amended (42 U.S.C., Chapter 22).

The Department's Senior Companion Program contracts with various City agencies to employ low-income persons of sixty years of age and over. The Senior Companion Program assists the elderly and other homebound persons in Baltimore City with everyday tasks and brings together volunteers age sixty and over with adults in their community who have difficulty with the simple tasks of day-to-day living.

The grant agreement is late because it was just received on June 25, 2015.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the FY'16 Notification of Grant Award and Agreement for the Senior Companion Program from the Corporation for National and Community Service.

MINUTES

Health Department - Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from CareFirst BlueCross BlueShield. The period of the Notice of Grant Award is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$44,400.00 - 4000-421316-3080-595507-404001

BACKGROUND/EXPLANATION:

The purpose of this Notice of Grant Award is to support the Baltimore City's Central Triage System.

The Grant Award is late because it was just received on June 5, 2015.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from CareFirst BlueCross BlueShield.

MINUTES

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the reimbursement to Pamela Klecan for expenses incurred during the month of March 2015.

AMOUNT OF MONEY AND SOURCE:

\$15.00 - 533115-3044-273300-603003 (Parking)
75.90 - 533115-3044-273300-603002 (Mileage)
\$90.90

BACKGROUND/EXPLANATION:

The expense statement for Ms. Klecan's trips during the month of March 2015 included mileage, and parking. The expense statement was submitted in a timely manner but due to an oversight the expense statement was misplaced.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 work days after the calendar day of the month in which the expenses were incurred require the Board's approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the reimbursement to Pamela Klecan for expenses incurred during the month of March 2015.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the Agreements. The period of the agreement is July 1, 2015 through June 30, 2016, unless stated otherwise.

1. **TODAY'S CARE & FAMILY, INC.** **\$ 47,676.00**

Account: 4000-433316-3254-316200-603051

Today's Care and Family, Inc. will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive Office of Health Services (OHS) grant funding from the City. The City will pay the Provider the set rate of \$39.73 per day of service provided to an individual recipient, not to exceed 1,200 days of service provided to recipients per year, for all combined. This rate includes transportation services for the recipient. The program will develop an appropriate care plan to each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

The Agreement is late because the Department was awaiting grant information and signatures from the provider.

2. **STERLING HOSPITALITY, LLC.** **\$ 7,800.00**

Account: 5000-534016-3044-273302-603051

The Department will disburse State Subsidized Assisted Housing Funds to low-income residents at Sterling Hospitality, LLC, located at 7015 Park Heights Avenue. This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program, and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living.

MINUTES

Health Department - cont'd

The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

| | <u>Rate</u> | <u>Total</u> |
|--|----------------------------|---------------------|
| 3. ASSOCIATED CATHOLIC CHARITIES, INC. | \$39.73 per/day x 630 days | \$ 25,029.90 |
| Account: 4000-433316-3254-316200-603051 | | |
| 4. AAA MANAGEMENT, LLC. RAVEN'S MEDICAL ADULT DAY CARE CENTER | \$39.73 per/day x 624 days | \$ 24,791.52 |
| Account: 4000-433316-3254-316200-603051 | | |
| 5. THE LEAGUE FOR PEOPLE WITH DISABILITIES, INC. | \$39.73 per/day x 700 days | \$ 27,811.00 |
| Account: 4000-433316-3254-316200-603051 | | |

Associated Catholic Charities, Inc. AAA Management, LLC, and The League for People with Disabilities, Inc., will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive Office of Health Services (OHS) grant funding from the City. The City will pay the Provider the set rate of \$39.73 per day of service provided to an individual recipient, not to exceed the days of service provided to recipients per year, for all combined. This rate includes transportation services for the recipients. The programs will develop an appropriate care plan for each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the

MINUTES

Health Department - cont'd

Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

The Agreements are late because the Department was awaiting grant information and signatures from the provider.

6. **INDEPENDENT MARYLANDERS ACHIEVING GROWTH THROUGH EMPOWERMENT, INC. (IMAGE)** **\$ 13,000.00**

Account: 5000-533816-3044-273300-404001

The Department receives funding from the Maryland Department of Aging (MDoA) for the development of an Aging and Disability Resource Center (ADRC) through the Area Agencies on Aging (AAA) Money Follows the Person (MFP) program. The Department engages IMAGE to perform services in the area of MFP Options Counseling for nursing home residents that want to explore the option to return to the community. The Provider will provide Options Counseling and Medicaid application assistance to all referred individuals between the ages of 18-49 who are referred to the MFP/AAA by the DHMH or its designees. For individuals aged 50-64, the options counseling will be provided through a collaboration between AAA and the Provider.

The Agreement is late because the Department was waiting on finalization of budget and signatures from the provider.

7. **HEALTHCARE ACCESS MARYLAND, INC. (HCAM)** **\$1,729,501.00**

Account: 4000-421016-3080-294600-603051

The Maryland Children's Health Program (MCHP) Eligibility Determination Program assists consumers who apply for Medicaid services.

MINUTES

Health Department - cont'd

The majority of Medicaid recipients are walk-in consumers, but HCAM also processes mail and fax applications. Persons applying for Medicaid are also provided general information regarding Health Choice, the managed care program for pregnant women, children, and families. The Eligibility Determination Program also provides information on Federal Qualified Health Centers, and other resources that are linked to the Maryland Department of Social Services, WIC, and other government and local support organizations.

The Agreement is late because of delays in the Department's administrative review process.

8. **ALMOST HOME II ASSISTED LIVING, INC.** **\$ 15,600.00**

Account: 5000-534016-3044-273302-603051

The Department will disburse State Subsidized Assisted Housing Funds to low income residents at Almost Home II Assisted Living, Inc., at 4813 Gwynn Oak Avenue. This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program, and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

9. **BALTIMORE ANIMAL RESCUE AND CARE SHELTER, INC. (BARCS)** **\$1,262,910.00**

Account: 1001-000000-2401-271300-603051

On July 16, 2014, the Board approved the initial Operating Agreement with BARCS for the amount of \$1,182,265.00, for the period of July 1, 2014 through June 30, 2015. The operating agreement included the option to extend the term of the agreement for four additional one-year periods under the same terms.

MINUTESHealth Department - cont'd

On April 15, 2015, the Board approved an amendment to the Operating Agreement for an amount of \$57,000.00, making the agreement total amount \$1,239,265.00. The Department would like to extend the agreement for one year, July 1, 2015 through June 30, 2016.

The Agreement is late because the Department was waiting on the budget.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|---|--------------------|-----------------|---------------|
| <u>Dept. of Housing and Community Development (DHCD) - Options</u> | | | |
| 1. Lamont Kindall Cosby | 1573 Abbotston St. | L/H | \$17,200.00 |
| Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project. | | | |
| 2. The House of Prayer Restora- tion | 3210 Woodland Ave. | F/S | \$ 2,400.00 |
| Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project. | | | |
| 3. Ground Rents, LLC | 3721 Hillsdale Rd. | G/R \$120.00 | \$ 1,100.00 |
| Funds are available in account 9910-907079-9588-900000-704040, General Acquisitions. | | | |

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnation

| | | | |
|--|--------------------|-----|-------------|
| 4. Darrick Laury | 1927 N. Castle St. | L/H | \$10,750.00 |
| Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project. | | | |

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|-----------------|-----------------|-----------------|---------------|
|-----------------|-----------------|-----------------|---------------|

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the applicable law.

Law Department - Settlement

| | | | |
|--|---------------------|-----|------------|
| 5. Victor Posner Foundation, Inc. (previous owner) | 1711 Brentwood Ave. | L/H | \$2,060.00 |
|--|---------------------|-----|------------|

On April 11, 1994, the City filed a quick-take condemnation suit for the acquisition of the leasehold interest in the property located at 1711 Brentwood Avenue. The fair market value of \$780.00 was deposited into the Court Registry. However, the acquisition was never completed and the service could not be obtained against the owner. The condemnation case was formally dismissed. The funds were sent to the State of Maryland Abandoned Property Division. (Note: these funds will be recovered for the City). Funding for the project was not pursued. The project was reformulated, and a motion to reopen the condemnation case was filed in May 2013. When the City filed a motion to reopen the case, the Circuit Court for Baltimore City denied the City's motion.

The City tried to work with the owner to resolve the matter. The owner demanded \$25,000.00. The City filed a regular condemnation case on July 15, 2014 to acquire the leasehold interest in the property. On June 18, 2014, the Board approved the property for the fair market value of \$1,440.00, based upon an independent appraisal. The owner did not respond to the regular condemnation suit. On August 3, 2014, the City filed a quick-take condemnation case and deposited into Court the fair market value of the property. The owner did not contest the taking. The Circuit Court for Baltimore City issued an Order of Possession as of September 5, 2015. The City requested an updated valuation to the date of taking. The updated valuation was \$1,880.00.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|---|---------------------|-----------------|---------------|
| <u>Law Department - Settlement - cont'd</u> | | | |
| <p>The owner continued to demand \$25,000.00, arguing that the corporation had not had use of the property since the original condemnation. On the eve of the trial, the parties settled the condemnation case for \$3,500.00 (i.e., the value of the property interest plus interest over time). Therefore, the Board is requested to approve an additional \$2,060.00 (i.e., the total settlement of \$3,500.00 minus the prior approval of \$1,440.00).</p> <p>Funds are available in account 9910-906416-9588-900000-704040, State Funds.</p> | | | |
| 6. Vadim Zeltsman (previous owner) Wells Fargo Bank N.A. | 1356 N. Calhoun St. | L/H | \$6,033.00 |

On September 16, 2014, the City filed a condemnation for the acquisition of the leasehold interest in the property located at 1356 N. Calhoun St. On August 13, 2014, the Board approved the leasehold interest for the fair market value of \$28,967.00, based upon an independent appraisal report. The previous property owner, Vadim Zeltsman, was defaulted through the condemnation case. The Wells Fargo Bank, N.A. obtained an appraisal report that valued the property at \$45,000.00. The parties negotiated and agreed to settle the case for \$35,000.00. Therefore, the Board is requested to approve an additional \$6,033.00.

Funds are available in account 9910-910634-9588-900000-704040.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|---|---------------------------|-----------------|---------------|
| <u>Law Department - Settlement - cont'd</u> | | | |
| 7. Eloise Covington (previous owner) | 4832 Park Heights Ave. | F/S | \$3,260.00 |

On August 25, 2014, the City filed a condemnation for the acquisition of the fee simple interest in the property located at 4832 Park Heights Avenue. On September 3, 2014, the Board approved the fee simple interest for the fair market value of \$32,600.00, based upon an independent appraisal report. The owner produced a report valuing the property at \$45,000.00. The parties negotiated and agreed to settle the case for \$35,860.00 (i.e., an additional 10% above the previously approved valuation). Therefore, the Board is requested to approve an additional \$3,260.00.

Funds are available in account 9910-903183-9588-900000-704040.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing options, condemnation, and settlements.

MINUTES

Department of Transportation - Conduit Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Conduit Lease Agreement with Maryland Institute College of Art (MICA), Lessee. The period of the Agreement is June 1, 2015 through June 1, 2016.

AMOUNT OF MONEY AND SOURCE:

\$2,223.15 - 2024-000000-5480-259401-401980

BACKGROUND/EXPLANATION:

The Maryland Institute College of Art is requesting to lease conduit space in the City's conduit system. Their linear footage installation is 2,272 linear ft., which will be billed at \$1,111.58 semi-annually.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Conduit Lease Agreement with Maryland Institute College of Art, Lessee.

MINUTES

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with KCI Technologies, Inc., for SC 870, Scum/Grease System Improvements at the Back River Wastewater Treatment Plant. The Amendment No. 1 will extend the period of the agreement through August 20, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The original Agreement will expire on November 22, 2015. This Amendment No. 1 will allow the Consultant to continue providing post award engineering services up to completion of the project. During this time extension, the Consultant will provide services to prepare the engineer's operation and maintenance manual, start up and performance testing, conditional acceptance inspection, final acceptance inspection, record drawings, update the City maintenance information management system, and assistance with performance verification and certification. There is no increase to the fee for the project. The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Award Commission.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE/WBE Programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 1 to Agreement with KCI Technologies, Inc.

MINUTES

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Rummel, Klepper & Kahl, LLP (RK&K), for SC 845R-Nitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at the Patapsco Wastewater Treatment Plant. The Amendment No. 1 will extend the period of the agreement through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$ 31,330.94 - Baltimore City (8.06%)
66,626.83 - Baltimore County (17.14%)
290,763.53 - Maryland Department of Environment (MDE) (74.80%)
\$388,721.30 - 9956-905527-9551-900010-702064

BACKGROUND/EXPLANATION:

The original Agreement expires on August 29, 2015. The purpose of this Amendment No. 1 is to request a time extension and increase the original agreement by \$388,721.30 for the additional Engineering Services of AECOM, who is the sub-consultant to the RK&K, under SC 845R. AECOM was the structural design engineer and responsible for the review and approval of the concrete reinforcing steel submittals for the Biological Aerated Filters (BAF). Due to the contractor's difficulty in preparing approvable submittals, AECOM exceeded their budgeted hours allocated in the original agreement. The time extension and fee increase will allow AECOM to continue providing services on reinforcing steel submittals/re-submittals review, respond to the Request for Information (RFI), change orders review, conditional acceptance, final acceptance and record drawings preparation up to the completion of the project.

MBE/WBE PARTICIPATION:

There is no MBE/WBE participation in the Amendment No. 1, however, the Consultant, RK&K will still meet and comply with the goals assigned on the original agreement as stated on their April 28, 2015 proposal.

MINUTES

DPW/Office of Engineering & Construction - cont'd

The Consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 1 to Agreement with Rummel, Klepper & Kahl, LLP, for SC 845R-Nitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at the Patapsco Wastewater Treatment Plant.

MINUTES

Department of Public Works/Office - Amendment No. 2 to Agreement
Of Eng. & Constr. (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with Rummel, Klepper & Kahl, LLP (RK&K), under Project No. 1116R, Design of Improvements to the Jones Falls Sewershed Collection System. Amendment No. 2 extends the period of the Agreement through August 24, 2017, or until all of the funds are expended, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$144,779.82 - Wastewater Revenue Bonds
5,422.30 - County Grants
\$150,202.12 - 9956-907646-9551-900020-706063

BACKGROUND/EXPLANATION:

On August 25, 2010, the Board approved the original Agreement with the RK&K to provide engineering services for the Improvements to the Jones Falls Sewershed Collection System. The original Agreement will expire August 24, 2015.

Amendment No. 1 to the Agreement was approved on November 1, 2013 to allow the consultant to provide additional engineering services to complete the post award phase. The construction duration has been extended. Therefore, Amendment No. 2 will allow the consultant to continue to provide post award engineering services which will include, but will not be limited to attending additional progress meetings, site visits, responding to request for information, review of submittals, technical consultations, review of proposed change orders, and review of post-rehabilitation videos.

Amendment No. 2 will extend the period of the Agreement through August 24, 2017 to allow the consultant to attend the final acceptance walk-through, which occurs one year after construction is completed (warranty period).

MINUTES

DPW - cont'd

The RK&K was originally approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise programs, in accordance with the Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 2 to Agreement with Rummel, Klepper & Kahl, LLP, under Project No. 1116R, Design of Improvements to the Jones Falls Sewershed Collection System.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 011 to Hazen & Sawyer PC, under Project 1406 (WC 1308R & WC 1309R) On-Call Project and Construction Management Assistance Services Engineering Support.

AMOUNT OF MONEY AND SOURCE:

\$ 92,046.00 - 9960-910607-9557-900020-706063 (WC 1308R)

92,046.00 - 9960-913612-9557-900020-706063 (WC 1309R)

\$184,092.00

BACKGROUND/EXPLANATION:

The Consultant will provide engineering support services to the Department of Public Works IT on WC 1308R-AMI/R Urgent Need Metering Infrastructure Repair & Replacement, Various Locations, (up to 2" Water Service), and WC 1309R-AMI/R Urgent Need Metering Infrastructure Repairs and Replacement, Various Locations (3" and Larger Water Services) in the Bureau of Water and Wastewater, Department of Public Works.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 011 to Hazen & Sawyer PC, under Project 1406 (WC 1308R & WC 1309R) On-Call Project and Construction Management Assistance Services Engineering Support.

MINUTESEmployee Expense Statements**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Employee Expense Statements for reimbursement of the State Operator's Certification.

DEPARTMENT OF PUBLIC WORKS

- | | | |
|----|---|-----------------|
| 1. | MARILYN RICHARDSON | \$100.00 |
| | Account: 2070-000000-5501-396801-603020 | |
| 2. | JOSEPH BORMAN | \$100.00 |
| | Account: 2070-000000-5501-397210-603020 | |
| 3. | STEVEN HAYWARD | \$100.00 |
| | Account: 2070-000000-5501-397210-603020 | |
| 4. | WALTER LEPUS | \$100.00 |
| | Account: 2070-000000-5501-397210-603020 | |
| 5. | KEVIN SHEARIN | \$100.00 |
| | Account: 2070-000000-5501-397210-603020 | |

The State was in transition with a new Governor which caused a delay in getting State Documents updated with current signatures. The delay hindered the above employees from submitting their request for reimbursement in a timely manner.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Employee Expense Statements - cont'd

UPON MOTION duly made and seconded, the Board approved the Employee Expense Statements for reimbursement of the State Operator's Certification.

MINUTES

Circuit Court for Baltimore City - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay for the conference registration of one City employee who is a member of the Baltimore City Adult Drug Treatment Court. The training took place on May 1, 2015, however, the registration was paid for on January 29, 2015.

AMOUNT OF MONEY AND SOURCE:

\$65.00 - 5000-540315-1100-109400-603002

BACKGROUND/EXPLANATION:

Penny George, LCSW-C, is the social worker for the Baltimore City Adult Drug Court Treatment Court. Ms. George registered and paid for the conference, A Framework for Thinking Ethically, on January 29, 2015, with her personal credit card. The one-day conference was held on May 1, 2015. Ms. George waited to submit for reimbursement for the registration until after she attended the conference, so she would have proof of attendance. Ms. George submitted her expenses on May 4, 2015, and on May 26, 2015, she received a memo from Baltimore Accounts Payable stating that the deadline to submit for reimbursement of the registration was exceeded since the registration was paid in January 29, 2015.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Circuit Court for Baltimore City - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the expenditure of funds to pay for the conference registration of one City employee who is a member of the Baltimore City Adult Drug Treatment Court.

MINUTES

Mayor's Office of - Agreements and Grant Agreements
Human Services

The Board is requested to approve and authorize execution of the Agreements and Grant Agreements. The period of the Agreements is July 1, 2015 through June 30, 2016, unless otherwise indicated.

AGREEMENTS

1. **STEPHANIE NELSON-DENNIS** **\$60,000.00**

Account: 1001-000000-1772-512700-603051

Ms. Nelson-Dennis will conduct classroom observations, mentor and coach Head Start teaching staff, and provide other technical assistance and training for the Head Start programs of the City.

MWBOO GRANTED A WAIVER.

2. **ST. AMBROSE HOUSING AID CENTER** **\$61,204.00**

Account: 4000-496315-3573-591247-603051

St. Ambrose Housing Aid Center will provide permanent housing and supportive services to four households. The period of the Agreement is August 1, 2015 through July 31, 2016.

MWBOO GRANTED A WAIVER.

3. **TAWANDA ROLLINS** **\$60,000.00**

Account: 1001-000000-1772-512700-603051

Ms. Rollins will conduct classroom observations, mentor and coach Head Start teaching staff and provide other technical assistance and training for the Head Start programs of the City.

MWBOO GRANTED A WAIVER.

MINUTESMayor's Office of Human Services - cont'd

4. **MARIAN HOUSE, INC.** **\$561,554.00**

Account: 4000-496315-3573-591219-603051

Marian House, Inc. will provide permanent housing and supportive services to 30 families or individuals. The period of the Agreement is August 1, 2015 through July 31, 2016.

MWBOO GRANTED A WAIVER.

GRANT AGREEMENTS

5. **HEALTHCARE ACCESS MARYLAND, INC.** **\$301,743.00**

Account: 4000-480014-3571-333610-603051

HealthCare Access Maryland, Inc. will use the funds to conduct street outreach for the homeless, provide homelessness prevention and rapid re-housing assistance. The organization will serve 100 individuals or families.

The Grant Agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

6. **HEALTHCARE ACCESS MARYLAND, INC.** **\$124,300.00**

Account: 4000-480015-3571-333610-603051

HealthCare Access Maryland, Inc. will use the funds to provide outreach for the homeless. The organization will serve 100 homeless persons living on the streets.

MWBOO GRANTED A WAIVER.

MINUTES

Mayor's Office of Human Services - cont'd

7. **BON SECOURS OF MARYLAND FOUNDATION** **\$288,030.00**

Account: 5000-523115-3571-333709-603051

Bon Secours of Maryland Foundation will use the funds to assist family units at risk of being evicted from their permanent housing with services including but not limited to: counseling, training, and cash assistance. The organizations will serve 200 women annually.

MWBOO GRANTED A WAIVER.

8. **LOVING ARMS, INC.** **\$ 64,427.00**

Account: 4000-480016-3572-333691-603051

Loving Arms, Inc. will use the funds to offset the cost of operating an emergency shelter. The organization will serve 80 homeless male and/or female youth clients who are homeless or at risk of becoming homeless.

The Agreement is late because of a delay in negotiating the budget.

MWBOO GRANTED A WAIVER.

9. **PAUL'S PLACE, INC.** **\$ 28,970.00**

Account: 5000-523116-3571-333746-603051

Paul's Place, Inc. will use the funds to assist family units at risk of being evicted from their permanent housing cash assistance. The organization will serve approximately 40 clients over the course of the year with direct grants to prevent homelessness.

MINUTES

Mayor's Office of Human Services - cont'd

10. **THE WOMEN'S HOUSING COALITION, INC.** **\$ 42,956.50**

Account: 4000-496215-3573-591435-603051

The Women's Housing Coalition, Inc. will provide permanent housing and supportive services to 22 individuals. The period of the Grant Agreement is August 1, 2015 through July 31, 2016.

11. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$121,333.00**

Account: 4000-496215-3573-591447-603051

St. Vincent De Paul of Baltimore, Inc. will provide permanent housing and supportive services to 19 individuals. The period of the Grant Agreement is August 1, 2015 through June 31, 2016.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements and Grant Agreements.

MINUTES

Space Utilization Committee - Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the Transfer of the Jurisdiction of the property known as WS Scott Street 94' N. Carroll Street (Block 851, Lot 10) from the inventory of the Department of Housing and Community Development to the inventory of the Parking Authority of Baltimore City (PABC).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Transfer of Jurisdiction to the PABC will enable the parcel to be monitored and maintained as off-street parking, which is its current function.

The Space Utilization Committee approved this Transfer of Jurisdiction on July 28, 2015.

UPON MOTION duly made and seconded, the Board approved the Transfer of the Jurisdiction of the property known as WS Scott Street 94' N. Carroll Street (Block 851, Lot 10) from the inventory of the Department of Housing and Community Development to the inventory of the Parking Authority of Baltimore City (PABC).

MINUTES

Department of Real Estate - Option Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Option Agreement with the Greater Baltimore Medical Center, Inc. (GBMC) owner, for the purchase of the property located at 1200 E. Fayette St.

AMOUNT OF MONEY AND SOURCE:

\$3,500,000.00 - 9916-911932-9197-900000-709041

BACKGROUND/EXPLANATION:

The site is an unoccupied medical center which has been on the market for several years. The GBMC received funds from the Weinberg Foundation to aid in the construction of the medical center. The Weinberg Foundation placed a restriction on the property indicating that it must be used as a medical center to provide primary health care services to City residents whose incomes are less than 50% of the Area Median Income. The City plans to relocate the Eastern Health Center from 620 N. Caroline Street to 1200 E. Fayette Street.

The property was appraised for \$3,320,000.00. The value was reviewed by the Department of Real Estate's appraiser and it was determined that the appraisal was prepared with sufficient facts to support the value. After negotiations, the Department agreed to the purchase price for the property in its "as is" condition for \$3,500,000.00.

As a condition of the sale, the City has made a deposit of \$24,999.00 and will be required to make an additional deposit of \$75,001.00 within 3 days of Board of Estimates approval. The \$100,000.00 will be credited to the purchase price at settlement.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Option Agreement with the Greater Baltimore Medical Center, Inc. owner, for the purchase of the property located at 1200 E. Fayette St. The President voted **NO**.

MINUTES

Department of Real Estate - Interdepartmental Lease
Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the renewal of the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Human Services, Tenant, for the rental of approximately 7,793 square feet of space located at 3939 Reisterstown Road - Suite 105. The period of the renewal is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Installments</u> |
|--------------------|-----------------------------|
| \$43,407.01 | \$3,617.25 |

Account: 1001-000000-1191-594700-603096

BACKGROUND/EXPLANATION:

The Tenant will be using the leased premise as office space for the operation of the Community Action Center. On August 20, 2014, the Board approved the original Lease Agreement.

The Landlord's responsibilities will include maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities.

The Tenant's responsibilities will include the cost of improvements, providing equipment for Tenant operations, telephone and computer services, and providing security to the leased premises.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the renewal of the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Human Services, Tenant, for the rental of approximately 7,793 square feet of space located at 3939 Reisterstown Road - Suite 105.

MINUTES

Department of Real Estate - Interdepartmental Lease
Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the renewal of the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Human Services, Tenant, for the rental of approximately 3,033 square feet of space located at 5225 York Road, 1st Floor. The period of the renewal is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Installments</u> |
|--------------------|-----------------------------|
| \$18,319.32 | \$1,526.61 |

Account: 1001-000000-1191-594700-603096

BACKGROUND/EXPLANATION:

The Tenant will be using the leased premise as office space for the operation of the Community Action Center. On August 20, 2014, the Board approved the original Lease Agreement.

The Landlord's responsibilities will include maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities.

The Tenant's responsibilities will include the cost of improvements, providing equipment for Tenant operations, telephone and computer services, and providing security to the leased premises.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Human Services, Tenant, for the rental of approximately 3,033 square feet of space located at 5225 York Road, 1st Floor.

MINUTES

Department of Communication Services - UMove License Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the UMove License with Siemens Industry, Inc. The period of the renewal is July 01, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$ 9,548.16 - 2032-000000-1360-159115-605001

BACKGROUND/EXPLANATION:

On July 28, 2010, the Board approved the UMove Master and Standard Maintenance Agreement with Siemens Industry, Inc. The agreement contained automatic annual renewals for the license fees. UMove identifies mail that has been processed on a sorter that contains a change of address filing with the United States Postal Service. UMove attempts to identify and correct any address that has not been updated with the change of address filing. This aids in mail being delivered to the correct address.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the renewal of the UMove License with Siemens Industry, Inc.

MINUTES

Department of Real Estate - Interdepartmental Lease Agreement Renewals

The Board is requested to approve and authorize the renewal of the below indicated Interdepartmental Lease Agreement Renewals with the Department of General Services, Landlord. The period of the renewal is July 1, 2015 through June 30, 2016.

| | <u>Monthly Rent</u> | <u>Annual Rent</u> |
|---|-------------------------|------------------------|
| 1. THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT | \$2,752.04 | \$33,024.53 |

The Tenant will rent from the Landlord approximately 5,929 square feet of space located at 3939 Reisterstown Road, Suite 206. The Tenant will be using the leased premises as office space for the operation of the Code Enforcement Office.

| | | |
|---|------------|--------------------|
| 2. THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT | \$1,925.25 | \$23,103.00 |
|---|------------|--------------------|

The Tenant will rent from the Landlord approximately 3,825 square feet of space located at 5225 York Road, Lower Level. The Tenant will be using the leased premises as office space for the operation of the Code Enforcement Office.

Account: 1001-000000-5832-412800-603096

The original Interdepartmental Lease Agreements were approved on October 31, 2012 through July 1, 2013, with five renewal periods.

The Landlord will be responsible for maintaining the interior common areas and exterior of the buildings, janitorial and pest control services, and paying all utilities.

MINUTES

Department of Real Estate - cont'd

The Tenant will be responsible for improvements, equipment for operations, telephone and computer services, and security of the leased premises.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the renewal of the foregoing indicated Inter-departmental Lease Agreement Renewals with the Department of General Services, Landlord.

MINUTES

Department of Real Estate - Interdepartmental Lease
Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the renewal of the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Department of Transportation, Tenant for the rental of approximately 11,430 sq. ft. of space located at 414 N. Calvert Street. The period of the renewal is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Installments</u> |
|--------------------|-----------------------------|
| \$193,493.90 | \$16,124.49 |

Account: 1001-000000-2301-248700-603096

BACKGROUND/EXPLANATION:

The Tenant will be using the leased premises as office space for the operation of the Department of Transportation's Traffic and Management Center. The original agreement was approved on October 10, 2012. The actual commence date of that lease was July 1, 2012, and the actual termination date of the lease was June 30, 2013. The lease was approved with five renewal periods. The Landlord's responsibilities include maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities. The Tenant responsibilities include the cost of improvements, providing equipment for Tenant operation, telephone and computer services, and providing security to the leased premises.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the renewal of the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Department of Transportation, Tenant for the rental of approximately 11,430 sq. ft. of space located at 414 N. Calvert Street.

MINUTES

Department of Real Estate - Interdepartmental Lease
Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Department of Transportation, Tenant for the rental of approximately 16,470 sq. ft. located at 510 Fallsway. The period of the Agreement is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Installments</u> |
|--------------------|-----------------------------|
| \$101,929.54 | \$8,494.13 |

Account: 1001-000000-2301-248700-603096

BACKGROUND/EXPLANATION:

The Tenant will be using the leased premises as office space for the operation of the Department of Transportation's Survey and Records Office. The original lease was approved on October 10, 2012. The actual commence date of that lease was July 1, 2012, and the actual determination date of that lease was July 30, 2013. The lease was approved with 5 renewal periods.

The Landlord responsibilities include maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities. The tenant responsibilities include cost of improvements, providing equipment for tenant operation, the telephone and computer services, and providing security to the leased premises.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Department of Transportation, Tenant for the rental of approximately 16,470 sq. ft. located at 510 Fallsway.

MINUTES

Department of Real Estate - Interdepartmental Lease
Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize renewal of the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Information Technology (MOIT), Tenant, for the rental of the property known as 401 E. Fayette Street, being on Lower Level 2 (Computer Training), 2nd, 3rd and 4th floors, containing 28,353 square feet. The period of the renewal is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Installments</u> |
|--------------------|-----------------------------|
| \$219,240.81 | \$18,270.07 |

Account: 1001-000000-1471-165700-603096

BACKGROUND/EXPLANATION:

The Board of Estimates approved an Interdepartmental Lease Agreement between the Department of General Services, Landlord and the Mayor's Office of Information and Technology, Tenant, on October 3, 2012. The Agreement was for one-year, commencing July 1, 2012 and terminating June 30, 2013, with five one-year renewal periods. The Landlord's responsibilities will include maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities. The Tenant responsibilities will include the cost of improvements, providing equipment for Tenant operations, telephone and computer services, and providing security to the leased premises.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Information Technology, Tenant, for the rental of the property known as 401 E. Fayette Street, being on Lower Level 2 (Computer Training), 2nd, 3rd and 4th floors, containing 28,353 square feet.

MINUTES

Department of Real Estate - Interdepartmental Lease
Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the renewal the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Department of Finance, Bureau of Accounting and Payroll Services (BAPS), Tenant, for the rental of the property known as 401 E. Fayette Street, being on the 5th and 8th floors, containing 16,854 sq. ft. The period of the renewal is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Installments</u> |
|--------------------|-----------------------------|
| \$130,324.29 | \$10,860.36 |

Account: 1001-000000-1422-160800-603096 - 53%
1001-000000-1423-160800-603096 - 47%

BACKGROUND/EXPLANATION:

The Board of Estimates approved an Interdepartmental Lease Agreement between the Department of General Services, Landlord and the Department of Finance (BAPS), Tenant, on November 7, 2012. The Agreement was for one-year, commencing July 1, 2012 and terminating June 30, 2013, with five one-year renewal periods. The Landlord's responsibilities will include maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities. The Tenant responsibilities will include the cost of improvements, providing equipment for Tenant operations, telephone and computer services, and providing security to the leased premises.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the renewal the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Department of Finance, Bureau of Accounting and Payroll Services (BAPS), Tenant, for the rental of the property known as 401 E. Fayette Street, being on the 5th and 8th floors, containing 16,854 sq. ft.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTION

* * * * *

On the recommendations of the City agency
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

2787 - 2791

to the low bidders meeting the specifications,
and rejected the bid as indicated
for the reasons stated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

The Comptroller **ABSTAINED** on Item no. 8,
L&J Waste Recycling, LLC only.

Item no. 9 was **DEFERRED** for one week.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Public Works/Office of Eng. & Construction

1. W.C. 1336, Sidewalk Restoration Manuel Luis Construction Co., Inc. \$ 536,000.00

MWBOO SET GOALS OF 14% MBE AND 3% WBE.

| | | |
|---|---------------------|--------------|
| MBE: Manuel Luis Construction Co., Inc.* | \$ 37,500.00 | 7.0% |
| English Concrete Contractors, Inc. | 38,000.00 | 7.1% |
| Total | \$ 75,500.00 | 14.1% |
| WBE: Ball & Breckenridge, Inc. | \$ 7,500.00 | 1.4% |
| Rowen Concrete, Inc. | 9,000.00 | 1.7% |
| Total | \$ 16,500.00 | 3.1% |

*Indicates Self-Performing

MWBOO FOUND VENDOR IN COMPLIANCE.

2. S.C. 902, Improvements to Sanitary Sewers in the Dundalk Sewershed Spiniello Companies - \$16,693,300.00

THE VENDOR COMPLIED WITH THE DBE GOALS.

| | | |
|-------------------------------------|-----------------------|---------------|
| DBE/MBE: S&J Service, Inc. | \$2,840,000.00 | 17.01% |
| Savin Engineers, PC | 121,620.00 | 0.73% |
| Total DBE/MBE | \$2,961,620.00 | 17.74% |
| DBE/WBE: TFE Resources, Ltd. | \$ 896,746.00 | 5.37% |
| R&R Contrac. Utilities, Inc. | 1,774,182.00 | 10.63% |
| Total DBE/WBE | \$2,670,928.00 | 16.00% |

A PROTEST WAS RECEIVED FROM KIM TRUEHEART FOR SC 902.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Eng. & Construc. - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|------------------------|-----------------------|---------------------|
| 3. \$ 9,768,400.00 | 9956-904614-9549 | |
| County Appro. | Constr. Res. | |
| | Sewer System Rehab- | |
| | Dundalk | |
| 11,665,411.59 | 9956-933001-9549 | |
| Wastewater Rev. | Constr. Res. | |
| Bonds | Unallocated- | |
| | Wastewater | |
| 601,344.41 | " " | |
| <u>County Appro.</u> | | |
| \$22,035,156.00 | | |
| | | |
| \$ 1,669,330.00 | ----- | 9956-909602-9551-2 |
| | | Extra Work |
| 1,669,330.00 | ----- | 9956-909602-9551-3 |
| | | Design |
| 1,001,598.00 | ----- | 9956-909602-9551-5 |
| | | Inspection |
| 16,693,300.00 | ----- | 9956-909602-9551-6 |
| | | Construction |
| <u>1,001,598.00</u> | ----- | 9956-909602-9551-9 |
| | | Administration |
| \$22,035,156.00 | | |

The funds are needed to cover the cost of SC 902, Improvements to Sanitary Sewers in the Dundalk Sewershed.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of Public Works/Department of Recreation and Parks

4. RP 13826R, Wegworth Park Improvements DSM Properties, LLC \$1,066,463.00

MWBOO SET GOALS OF 11% MBE AND 3% WBE.

MBE: Priority Construction Corporation \$158,920.00 14.90%

WBE: S&L Trucking, LLC \$ 31,994.00 3.00%

MWBOO FOUND VENDOR IN COMPLIANCE.Department of General Services

5. GS 14800, 3rd and 4th Floor Courtrooms at Mitchell Courthouse JLN Construction Services, LLC \$1,535,000.00

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MBE: JLN Construction Services, LLC* \$207,225.00 13.5%

Bey Refrigeration & Heating Co. See Note Below** 0%

WBE: Franqui Enterprises, LLC \$153,500.00 10%

*Indicates Self-Performing

** Bey Refrigeration & Heating Co. is not certified for plumbing.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The Department recommends award SUBJECT to the contractor coming into compliance with the MBE/WBE Program within 10 days of the award.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- | | | | |
|----|--|----------------------------|---------------|
| 6. | B50004162, Ammunition for Police & Sheriff's Departments | Atlantic Tactical, Inc. | \$ 350,000.00 |
|----|--|----------------------------|---------------|

(Police & Sheriff)

MWBOO GRANTED A WAIVER.

- | | | | |
|----|---|---|---------------|
| 7. | B50004138, Valve Maintenance Trailer System | Maryland Industrial Trucks, Incorporated | \$ 219,705.00 |
|----|---|---|---------------|

(Dept. of General Services)

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--|--|----------------------|
| 8. | B50003885, Snow Removal Services VII | 2 Scotts Lawn Services, LLC | \$ 50,000.00 |
| | | Steven R. Schulte d/b/a S.R. Schulte Contracting | 50,000.00 |
| | | Harford Tree Experts & Landscaping, Inc. | 50,000.00 |
| | | L&J Waste Recycling, LLC | 100,000.00 |
| | | | <u>\$ 250,000.00</u> |

(Department of Transportation)

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

9. B50004074, J.I.T. Rudolph's Office & \$9,000,000.00
Office Supplies Computer Supply,
Inc.

(City-wide)

MWBOO SET GOALS AT 5% MBE AND 0% WBE.

MBE: Sue Ann's Office Supply, Inc. 5%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM WHITEFORD, TAYLOR AND PRESTON, L.L.P. ON BEHALF OF MY OFFICE PRODUCTS.

A RESPONSE TO THE PROTEST FROM WHITEFORD, TAYLOR AND PRESTON, L.L.P. ON BEHALF OF MY OFFICE PRODUCTS WAS RECEIVED FROM RUDOLPH'S OFFICE & COMPUTER SUPPLY, INC.

10. B50003917, Unidirectional
Flushing of Various Water
Distribution Systems

(DPW)

REJECTION - Vendors were solicited by posting on CitiBuy, e-Maryland marketplace and in local newspapers. The sole bid received was opened on April 22, 2015. The price is not considered to be fair and reasonable. A new solicitation will be advertised at a later date.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | |
|--|-------------|---------|
| 5. RICHTER DRAFTING & OFFICE SUPPLY CO., INC. | \$16,000.00 | Renewal |
|--|-------------|---------|
- Contract No. B50003086 - Xerox Bond Paper - Department of General Services/Engineering Energy Section & Permits - Req. Nos. R638387 and P524321

On July 31, 2013, the City Purchasing Agent approved the initial award in the amount of \$15,599.50. The award contained two 1-year renewal options. On July 2, 2014, the Board approved a renewal in the amount of \$16,000.00. This final renewal is for the period July 31, 2015 to July 30, 2016.

- | | | |
|--------------------------|-------------|-------------|
| 6. PHYSIO-CONTROLS, INC. | \$42,617.46 | Sole Source |
|--------------------------|-------------|-------------|
- Contract No. 08000 - LifePak 15 Monitors & Defibrillators - Baltimore City Fire Department - Req. No. R698342

The agency submitted a request for LifePak 15 Monitors & Defibrillators. LifePak Monitors & Defibrillators are currently the standardized system used throughout the Fire Department and are used for Emergency Response Services. This equipment is available only from Physio-Control, Inc. This is a one-time purchase.

- | | | |
|------------------------------------|--------------|-------------|
| 7. THE JOHNS HOPKINS UNIVERSITY | \$ 50,000.00 | Sole Source |
|------------------------------------|--------------|-------------|
- Contract No. 08000 - After Action Review - Mayor's Office of Emergency Management - Req. No. R702504

The City has partnered with The Johns Hopkins University's Critical Event Preparedness and Response Office, which is uniquely qualified to conduct a comprehensive After Action Report for the period of civil unrest experienced in April 2015.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | | |
|----|---|---------------------|-----------------------|
| 8. | <u>AZTECA SYSTEMS, INC.</u> | <u>\$245,000.00</u> | Sole Source Agreement |
| | Contract No. 08000 - Cityworks Master License and Maintenance Agreement - Department of Public Works, Water and Wastewater - IT Division - Req. No. R698524 | | |

The Board is requested to approve and authorize execution of an Agreement with Azteca Systems, Inc. The period of the Agreement is effective upon Board approval for one year with five 1-year renewal options.

The Contractor is the original software developer and sole provider of license and software maintenance for Cityworks Asset Management Software which is the primary application that the Department of Public Works uses for work order management of repairs and maintenance throughout the City. Previously, the software licensing was acquired indirectly through a hosting agreement with Motorola Solutions, Inc. Since the City is moving towards a self-hosted implementation, it was determined that the licensing and maintenance should be obtained from Azteca Systems, Inc. directly, which is a standard practice used by other local municipalities.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | |
|---|--------------|----------|
| 11. HARBOR TRUCK SALES AND SERVICE INC. t/a BALTIMORE FREIGHTLINER | \$150,000.00 | Increase |
| Contract No. B50003554 - O.E.M. Parts and Service for Cummins Engines - Department of General Services, Fleet Management - P.O. No. P528193 | | |

On July 30, 2014, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options. Due to increased usage an increase in the amount of \$150,000.00 is necessary. This increase in the amount of \$150,000.00 will make the award amount \$300,000.00. The contract expires on July 31, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|----------|
| 12. AGILENT TECHNOLOGIES, INC. | \$ 38,931.21 | Increase |
| Contract No. B50003850 - Gas Chromatography & Gas Chromatography/Mass Spectrometry Instruments for the Forensic Chemistry Laboratory - Department of Public Works - P.O. Nos. P530245 and P531883 | | |

On February 25, 2015, the Board approved the initial award in the amount of \$429,328.50. The initial purchase was for the Baltimore Police Department Crime Lab. This increase in the amount of \$38,931.21 is necessary to purchase one Gas Chromatography/Mass Spectrometry Instrument for the Department of Public Works Wastewater Facility Laboratory. This increase in the amount of \$38,931.21 will make the award amount \$519,459.15. The contract expires on February 29, 2016, with optional maintenance service renewals available on an annual basis.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | |
|---|---------------|----------|
| 13. D-S PIPE & STEEL SUPPLY, LLC | \$ 160,000.00 | Increase |
| Contract No. B50003281 - Steel Products - Departments of General Services, Transportation, Public Works and Recreation and Parks - P.O. No. P526468 | | |

On February 12, 2014, the Board approved the initial award amount of \$250,000.00. The award contained two 1-year renewal options. On August 7, 2014, the City Purchasing Agent approved an increase in the amount of \$10,000.00. Due to an increase in usage an increase in the amount of \$160,000.00 is necessary. This increase in the amount of \$160,000.00 will make the award amount \$420,000.00. The contract expires on April 30, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|----------|
| 14. FISHER SCIENTIFIC COMPANY, LLC | \$100,000.00 | Increase |
| Contract No. B50001629 - Laboratory Gases, Chemicals and Related Supplies - Department of Public Works - P.O. No. P515045 | | |

On October 27, 2010, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$100,000.00 will allow for continued purchases through the end of the current term. This increase in the amount of \$100,000.00 will make the award amount \$1,000,000.00. The contract expires on October 26, 2015. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

15. NORTH EAST TECHNICAL
SALES, INC. \$ 80,000.00 Increase
- Contract No. B50002727 - Instrumentation Parts and Equipment - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P522417
- On January 30, 2013, the Board approved the initial award in the amount of \$180,000.00. The award contained one 2-year renewal option. This increase in the amount of \$80,000.00 will provide additional funds for the parts required through the end of the contract term. This increase will make the award amount \$260,000.00. The contract expires on January 31, 2016, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

16. EVERGREEN LANDSCAPE &
DESIGN CORPORATION \$400,000.00 Increase
- Contract No. B50001705 - Mowing and Debris Removal for Vacant Lots and Abandoned Property - Department of Public Works, Bureau of Solid Waste - P.O. No. P517585
- On June 8, 2011, the Board approved the initial award in the amount of \$779,600.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$400,000.00 is necessary to increase the level of services through the remainder of the contract. This increase will make the award amount \$2,479,600.00. The contract expires on June 7, 2016, with no renewal options remaining. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

On August 31, 2011, the City Purchasing Agent approved the initial award in the amount of \$10,368.45. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal is for the annual license and registration fees for online access to e-Deca 2-Devereux Early Childhood Assessment Resources, which provides completed scoring, stores results in a database and generates numeric and graphic summaries of the results required for the Head Start Program. This final renewal in the amount of \$9,542.45 is for the period September 1, 2015 through August 31, 2016.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

22. MAGELLAN ADVISORS,

| | | |
|---|--------------|---------|
| LLC | \$ 50,000.00 | Renewal |
| Contract No. B50002934 - Consultant Services - Broadband Public Infrastructure Strategic Planning - Mayor's Office of Information Technology - P.O. No. P524604 | | |

On August 14, 2013, the Board approved the initial award in the amount of \$157,000.00. The award contained two 1-year renewal options. On July 14, 2014, the Board approved the first renewal in the amount of \$100,000.00. This final renewal in the amount of \$50,000.00 is for the period August 1, 2015 through July 31, 2016. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

| | <u>Commitment</u> | <u>Performed</u> |
|---|-------------------|------------------|
| MBE: Bithgroup Technologies, Inc. | 17% | \$4,738.05 3.8% |
| WBE: Catalpha Advertising & Design, Inc. | 9% | 0 |

Per contracting agency, the MBE and WBE firms have not yet been significantly utilized because their portion of the work has not yet started but will be assigned during the 3rd and 4th quarter. Vendor has committed to achieving the goals.

MWBOO FOUND VENDOR IN COMPLIANCE.

23. NCS PEARSON, INC. \$ 31,968.00 Renewal
 Contract No. 08000 - On-Line Licenses - Mayor's Office of Human Services - Head Start - Req. No. R704895

On January 11, 2012, the Board approved the initial award in the amount of \$38,073.00. The award contained four 1-year renewal options. Subsequent actions have been approved. The software is used for on-line management and reporting of assessment data that tracks each child's development and produces reports that are required by Head Start performance standards. This final renewal in the amount of \$31,968.00 is for the period September 1, 2015 through August 31, 2016, with no renewal options remaining. The above amount is the City's estimated requirement.

24. CHESAPEAKE FIRE AND RESCUE EQUIPMENT, INC. \$ 0.00 Ratification and Renewal
 Contract No. 08000 - Maintenance and Repair of Holmatro Tools - Fire Department - P.O. No. P517542

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

The ratification is necessary to pay for parking spaces for July 2015. This is the annual renewal required to provide the Mayor's Office of Human Services - Head Start central office five parking spaces. This final renewal in the amount of \$6,270.00 is for the period July 1, 2015 through June 30, 2016.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

27. ITEMS 7 - 11

| | | |
|---|--------------|--|
| AMERICAN TRAFFIC SAFETY MATERIALS, INC. | \$ 20,000.00 | |
|---|--------------|--|

ITEMS 1 - 6, 12

| | | |
|-------------------------|---------------------|--------------|
| OSBURN ASSOCIATES, INC. | 80,000.00 | Ratification |
| | <u>\$100,000.00</u> | and Renewal |

Contract No. B50001914 - Reflective Sign Sheeting - Department of Transportation - P.O. Nos. P517819 and P517820 on July 13, 2011, the Board approved the initial award in the amount of \$84,104.00. The award contained three 1-year renewal options. The ratification is necessary as the contract expired without exercising the last renewal option. The ratification is for the period July 13, 2015 through August 11, 2015. This final renewal is for the period August 12, 2015 through August 12, 2016. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|--|--|----------------------------|
| <u>Bureau of Purchases</u> | | |
| 28. HEALTHNET AEROMEDICAL SERVICES, INC. | \$ 30,502.00 25,000.00 \$ 55,502.00 | Ratification Term Order |

Contract No. 06000 - Non-Emergent Air Transportation Services - Health Department, Field Health Services - Req. Nos. R699516 and R699517

Non-Emergent Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department," through the Transportation Grants Program.

The Transportation Grants Program operated without a Program Director for several months, during which time procurement procedures were not followed and the vendor was not paid. The City allowed the previous contract to expire without a replacement, due to information from the State of Maryland that the State would be responsible for payment for these services. After the State informed the Health Department that it would not be responsible for payment, the Health Department was unable to submit necessary information to allow for timely payment. Although the vendor had not been paid, they continued to provide services to the City. Authority is requested to ratify the services to make payments to the selected vendor for outstanding invoices, and to allow for future payments until a new contract can be established.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

29. APPLIED TECHNOLOGY SERVICES,
INC.

HCGI HARTFORD, INC.

USC/CANTERBURY CORP.

SHI INTERNATIONAL CORP.

DALY COMPUTERS, INC.

CARAHSOFT TECHNOLOGY CORP.

DATA NETWORKS, INC.

PC MALL GOV, INC.

DIGIGON CORPORATION

ePLUS TECHNOLOGY, INC.

En-NET SERVICES, L.L.C.

\$2,000,000.00

Extension

Contract No. B50001422 - Computer Hardware, Software and Related Items - Mayor's Office of Information Technology, etc. - Req. No. Various

On August 11, 2010, the Board approved the initial award in the amount of \$5,000,000.00. The award contained two 1-year renewal options. The second renewal was approved on July 23, 2014. This extension will provide the required continuity of computer hardware and software for the City while new contracts with expanded requirements are competitively bid and awarded.

This extension in the amount of \$2,000,000.00 will make the award amount \$34,500,000.00. The period of the extension is August 12, 2015 through January 31, 2016. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contracts and extensions. The Board further approved and authorized execution of the Sole Source Agreement with Azteca Systems, Inc. (item no. 8). The Board also approved and authorized execution of the License Agreement with Thomson Reuters (Tax & Accounting) Inc. (item no. 30). The President **ABSTAINED** on item no. 7. The Comptroller **ABSTAINED** on item no. 11 only.

MINUTES

Bureau of the Budget and - Carryover of Unexpended Fiscal 2015
Management Research Appropriations to Fiscal 2016

ACTION REQUESTED OF B/E:

The Board is requested to approve the final recommendations for Carryovers for the General Fund and Casino Local Impact Fund, based upon availability of funds.

AMOUNT OF MONEY AND SOURCE:

**General Fund Carry-Forward Requests
 Fiscal 2015 Unencumbered Appropriation to Fiscal 2016**

| Agency | Account Number | Purpose | Amount |
|--------------------------|--------------------------------|-------------------------------------|---------------------|
| Board of Elections | 1001-000000-1801-184500-603050 | Voting Machines | \$145,195.00 |
| | Total | | \$145,195.00 |
| Convention Center | 1001-000000-5311-391600-603016 | Concrete Repairs | \$100,000.00 |
| | 1001-000000-5311-391600-603016 | Outdoor Improvements | \$300,000.00 |
| | 1001-000000-5311-391600-603016 | Portable Wall Installation | \$100,000.00 |
| | 1001-000000-5311-391600-603016 | West Side Terrace Paver Replacement | \$150,000.00 |
| | 1001-000000-5311-391600-603026 | Exhibit Hall E Repair | \$40,000.00 |
| | 1001-000000-5311-391600-604009 | Exterior Building Improvement | \$86,000.00 |
| | 1001-000000-5311-391300-603035 | Website Upgrade | \$40,000.00 |
| | Total | | \$816,000.00 |
| Enoch Pratt Free Library | 1001-000000-4501-339600-605003 | Computer Replacement | \$200,000.00 |
| | Total | | \$200,000.00 |
| Finance | 1001-000000-7100-691400-603026 | Tax Credit Systems | \$290,085.00 |
| | Total | | \$290,085.00 |
| Fire | 1001-000000-2121-226500-603035 | Fire Boat Pumps | \$125,000.00 |
| | 1001-000000-2121-226400-606006 | Collapse Equipment | \$70,000.00 |
| | 1001-000000-3191-308700-601029 | ALS Certification | \$648,000.00 |
| | Total | | \$843,000.00 |

MINUTES

BBMR - cont'd

| Agency | Account Number | Purpose | Amount |
|------------------|--------------------------------|--|-----------------------|
| General Services | 1001-000000-1981-718100-603098 | MECU Upgrades | \$2,400,000.00 |
| | 1001-000000-1982-192500-609036 | Project Management Training | \$20,000.00 |
| | 1001-000000-1982-192500-603096 | Abel Wolman Security Upgrades | \$111,000.00 |
| | Total | | \$2,531,000.00 |
| Housing | 1001-000000-5822-409100-603051 | Homeownership-Edmondson Village | \$25,911.00 |
| | 1001-000000-5822-728400-603051 | Wells Fargo Settlement-St. Ambrose | \$97,457.00 |
| | 1001-000000-5832-179300-603016 | Code Enforcement Office Renovations | \$107,000.00 |
| | 1001-000000-2602-261000-603051 | Permit Re-engineering Project | \$500,000.00 |
| | 1001-000000-2602-261000-603050 | Digital Plans Conversion | \$100,000.00 |
| | Total | | \$830,368.00 |
| Planning | 1001-000000-1875-187400-603026 | Waste-to-Wealth Report | \$40,000.00 |
| | Total | | \$40,000.00 |
| Public Works | 1001-000000-1901-190700-606003 | Solid Waste Enterprise Fund Consultant | \$750,000.00 |
| | Total | | \$750,000.00 |
| | Grand Total | | \$6,445,648.00 |

**Local Impact Aid/Casino Fund Carry-Forward Requests
Fiscal 2015 Unencumbered Appropriation to Fiscal 2016**

| Agency | Account Number | Purpose | Amount |
|---------------------------------------|--------------------------------|---------------------------------------|---------------------|
| M-R: Office of Employment Develop. | 2026-000000-6311-734100-603051 | Job Opportunities Task Force Contract | \$89,747.00 |
| | 2026-000000-1474-732200-603018 | Fiber Study | \$45,500.00 |
| Planning | 2026-000000-1873-732700-603026 | Community Enhancement Projects | \$352,446.00 |
| Transportation | 2026-000000-2303-733800-603026 | Complete Streets Study | \$298,112.00 |
| | Total | | \$785,805.00 |

MINUTES

BBMR - cont'd

BACKGROUND/EXPLANATION:

Unexpended capital project funds and special funds have been carried forward for their original purpose, as is customary. All General Fund appropriations that have been determined to be encumbered have been carried forward, and all General Fund appropriations not recommended for carryover have been reverted to fund balance.

To the extent possible and pursuant to Board's approval, appropriations have been transferred within agency budgets to counteract such deficits in specific budget programs. There was no use of the Contingent Fund in Fiscal 2015.

UPON MOTION duly made and seconded, the Board approved the final recommendations for Carryovers for the General Fund and Casino Local Impact Fund, based upon availability of funds.

MINUTES

Bureau of the Budget and - Appropriation Adjustment Order
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve an Appropriation Adjustment Order (AAO) to transfer Federal Funds within the Baltimore City Health Department, from Service 715 (Health Administration) to Service 720 (HIV Treatment Services for the Uninsured).

AMOUNT OF MONEY AND SOURCE:

\$20,969.00 - From: Health Department, Service 715
4000-400016-3001-568000-404001
Unallocated Federal Funds

To: Health Department, Service 720
4000-480515-3023-271700-404001
Partnership for Care - HIV Grant

The source of funds is the grant award from the Maryland Department of Health and Mental Hygiene, which was approved by the Board on July 29, 2015.

BACKGROUND/EXPLANATION:

The transfer is necessary to provide funding for HIV prevention and care services within communities most impacted by HIV. Initially, Federal funding was appropriated within an unallocated Federal fund account in the Fiscal 2016 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

BBMR - cont'd

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order (AAO) to transfer Federal Funds within the Baltimore City Health Department, from Service 715 (Health Administration) to Service 720 (HIV Treatment Services for the Uninsured).

MINUTES

Bureau of the Budget and - Appropriation Adjustment Order
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve an Appropriation Adjustment Order (AAO) - General Fund transfer within the Mayor's Office of Human Services from Service 446 (Educational Grants) to Service 356 (Administration-Human Services).

AMOUNT OF MONEY AND SOURCE:

\$211,864.00 - From: Educational Grants
1001-000000-4460-715800-607004

To: Administration-Human Services
1001-000000-3571-780400-401002

BACKGROUND/EXPLANATION:

The transfer is necessary in order to fund a youth mentorship program overseen by the Mayor's Office. The appropriation that will be debited within Educational Grants was approved as part of the Fiscal 2016 Ordinance of Estimates. The \$211,864.00 amount reflects funds originally appropriated to Family League of Baltimore City for a competitive grants process. The competitive grants process will no longer occur and the funds are not needed to maintain current services. With this Appropriation Adjustment Order, funding will be moved from Educational Grants to Administration-Human Services.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

BBMR - cont'd

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order - General Fund transfer within the Mayor's Office of Human Services from Service 446 (Educational Grants) to Service 356 (Administration-Human Services).

MINUTES

Bureau of the Budget and - Appropriation Adjustment Order
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve an Appropriation Adjustment Order (AAO) - Federal Fund transfer within the Health Department from Service 715 (Health Administration) to Service 717 (Environmental Health).

AMOUNT OF MONEY AND SOURCE:

\$1,600.68 - From: Health Administration
4000-400016-3001-568000-404001

To: Environmental Health
4000-486816-3021-268600-404001

The source of funds is the grant award from the Association of Food and Drug Officials, which was approved by the Board on January 14, 2015.

BACKGROUND/EXPLANATION:

This transfer is necessary in order to fund the attendance of two Environmental Health Supervisors at the "Managing Retail Food Safety Training" in Richmond, VA. While originally scheduled for May 2015, this will now take place in August 2015. The appropriation that will be debited within Health Administration was approved as part of the Fiscal 2016 Ordinance of Estimates. With this Appropriation Adjustment Order, funding will be moved from Health Administration to Environmental Health.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

BBMR - cont'd

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order - Federal Fund transfer within the Health Department from Service 715 (Health Administration) to Service 717 (Environmental Health).

MINUTES

Bureau of the Budget and - Appropriation Adjustment Order
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve an Appropriation Adjustment Order (AAO) - Federal Fund transfer within the Baltimore City Health Department from Service 715 (Health Administration) to Service 303 (Clinical Services).

AMOUNT OF MONEY AND SOURCE:

\$1,749,000.00 - From: Unallocated Federal Fund
4000-400016-3001-568000-404001

To: Department of Health and Human Services
4000-480016-3030-294500-404001

This amount is based upon receipt of a grant award from the Department of Health and Human Services, Office of Adolescent Health Teen Pregnancy Prevention Program, which was approved by the Board on July 29, 2015.

BACKGROUND/EXPLANATION:

This transfer is necessary in order to provide a funding for evidence-based Teen Pregnancy Prevention services in Baltimore City. Initially, federal funding was appropriated within an unallocated federal fund account in the Fiscal 2016 Ordinance of Estimates. With this Appropriation Adjustment Order, funding will be moved from the unallocated grant source in accordance in accordance with the actual grant award.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

BBMR - cont'd

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order - Federal Fund transfer within the Baltimore City Health Department from Service 715 (Health Administration) to Service 303 (Clinical Services).

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

2821 - 2824

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The President voted on item **NO.** 8.

MINUTES**PERSONNEL**Office of Civil Rights and Wage Enforcement1. Reclassify the following position:

From: Administrative Coordinator
Job Code: 3110
Grade: 087 (\$39,701.00 - \$47,990.00)
Position No: 6560-24995

To: Community Outreach Worker
Job Code: 81351
Grade: 422 (\$28,533 - \$29,941.00)

Costs: (\$48,917.00) - 1001-000000-6560-424800-601001

2. Reclassify the following position:

From: New Position
Job Code: 90000
Grade: 999 (\$1.00 - \$99,999.00)
Position No: 1561-50761

To: Community Relations Representative
Job Code: 84221
Grade: 089 (\$43,026.00 - \$52,239.00)

Costs: \$0.00

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

MINUTES**PERSONNEL**

| | <u>Hourly Rate</u> | <u>Amount</u> |
|------------------------------------|--------------------|--------------------|
| <u>Environmental Control Board</u> | | |
| 3. JEREMY ELDRIDGE | \$90.00 | \$76,950.00 |
| 4. KURT NACHTMAN | \$90.00 | \$76,950.00 |
| 5. BELINDA MATLOCK | \$90.00 | \$76,950.00 |
| 6. JAMES HOFFMAN | \$90.00 | \$76,950.00 |

Account:1001-000000-1170-138600-601009

Mr. Eldridge, Mr. Nachtman, Ms. Matlock, and Mr. Hoffman will each work as a Contract Services Specialist II (Hearing Officer). The hourly rate is \$90.00 for a maximum of 855 hours, not to exceed \$76,950.00. Their duties will include, but are not limited to conducting hearings to make preliminary determinations as to whether citations issued by City Enforcement Officers comply with the Code, the ECB rules, and relevant court decisions. The Hearing Officers will also record all hearings, complete a Disposition Sheet, and submit written findings to the Executive Director of the ECB at the end of each day for each hearing that was conducted. The ECB requested a salary increase on April 29, 2015, in order to be competitive with the salary paid to other City and State Hearing Officers. The Department of Human Resources recommends granting this employment contract. The period of the Agreements is effective August 10, 2015 for one year.

Office of the State's Attorney7. Correction to Job Code

On July 15, 2015, the Board approved the creation of six positions for the Office of the State's Attorney for:

MINUTES**PERSONNEL**

Classification: Community Coordinator
 Grade: 090(\$44,858.00 - \$54,520.00)
 (6 Positions)
 Position No.: to be assigned by BMR

The Job Code was submitted as 81442. The correct Job Code is 01873. The Board is requested to approve this correction.

Baltimore Police Department (BPD)

8. **TAIWAN J. SMITH** \$62.95 **\$120,000.00**

Account: 1001-000000-2041-196500-601009

Mr. Smith will serve as the Director of the Public Information Office. His duties will include, but are not limited to the following:

- Administer the BPD Public Information Office. Serve as the media relations/strategic communications point person for the BPD.
- Respond to major incidents of interest to the general public, collect pertinent information about the event, and brief the media on the circumstances.
- Work closely with unit commanders and the Police Commissioner as a direct source of information for the media.
- Monitor media coverage and respond to media inquiries. Provide information to media outlets by generating news releases, holding press conferences, and act as the BPD spokesperson and media liaison to disseminate agency related information.

MINUTES**PERSONNEL**

BPD - cont'd

- Develop and implement a plan designed to create an awareness of the BPD events, functions, and programs.
- Ensure communication strategies are consistent and reflect the Police Commission's vision.

MINUTES**TRAVEL REQUESTS**

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|---|--|------------------------|---------------|
| <u>Baltimore Police Department</u> | | | |
| 1. William J. Manager Adam C. Kirhagis | 27 th Annual Crimes Against Children Conference Dallas, TX Aug 9 - 14, 2015 (Reg. Fee \$490.00 ea.) | SORU Grant | \$3,846.00 |
| <u>DPW/Bureau of Water and Wastewater</u> | | | |
| 2. Prakash Mistry Art Shapiro* | Tri - Association Conference Ocean City, MD Sept. 1 - 4, 2015 (Reg. Fee \$330.00) (Reg. Fee \$280.00)* | Water Utilities | \$1,546.00 |
| <p>The registration was pre-paid on a City-issued procurement card assigned to Lyque O'Connor. The disbursement to Mr. Mistry is \$468.00. The disbursement to Mr. Shapiro is \$468.00.</p> | | | |
| 3. Michael Gallagher | Water Environment Federation's Annual Technical Exhibition & Conference 2015 Chicago, IL Sept. 26 - 30, 2015 (Reg. Fee \$575.00) | Waste Water Fund | \$2,062.36 |

The subsistence rate for this area is \$265.00 per day. The Hotel rate is \$249.00 per night, plus a 16.4% per night hotel tax. The Bureau of Water & Wastewater is requesting additional subsistence in the amount of \$24.00 per day to cover the cost of food and incidental expenses. The additional subsistence totaling \$96.00 has been added to the total.

MINUTES**TRAVEL REQUESTS**

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|---|------------------|--------------------|---------------|
| <u>DPW, Bureau of Water & Wastewater - cont'd</u> | | | |

The airfare for the amount of \$108.01 and the registration fee for the amount of \$575.00 were paid using a City issued credit card assigned to Ms. Lyque O'Connor. Therefore, the disbursement amount to Mr. Gallagher will be \$1,379.36.

Department of Public Works

| | | | |
|-----------------------------|--|------------------|------------|
| 4. Pedro Aponte Ben Meli | 2015 Water Finance Conference Cleveland, OH Aug. 31 - Sept. 03, 2015 (Reg. Fee \$720.00) ea. | General Funds | \$3,359.22 |
|-----------------------------|--|------------------|------------|

The subsistence rate for this area is \$175.00 per day. The Hotel rate is \$179.00 per night, plus a 16.5% per night hotel tax. The Department of Public Works is requesting additional subsistence in the amount of \$3.00 per day to cover the hotel balance and an additional \$40.00 per day for the cost of food and incidental expenses. The additional subsistence totaling \$132.00 has been added to the total.

The airfare for the amount of \$154.00 and registration fees for the amount of \$720.00 each were paid using a City issued credit card assigned to Ms. Tianna Haines. Therefore, the disbursement amount to Mr. Aponte and Mr. Meli will be \$805.61.

Health Department

| | | | |
|---|--|---|------------|
| 5. Hilda Ndirangu Carolyn Nganga- Good Charles Chaulk* | 2015 American Public Health Association Conf. Chicago, IL Oct. 31 - Nov. 4, 2015 Oct. 31 - Nov. 3, 2015* (Reg. Fee \$695.00) (Reg. Fee \$495.00)* | Compre- hensive HIV Pre- vention Programs for Health Depts. | \$5,717.07 |
|---|--|---|------------|

MINUTES**TRAVEL REQUESTS**

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|---|---|--------------------------------|---------------|
| <u>Health Department - cont'd</u> | | | |
| The registration and transportation for all attendees were pre-paid on a City-issued credit card assigned to Whitney Tantleff. The disbursement to Ms. Ndirangu is \$1,270.12. The disbursement to Ms. Nganga-Good is \$1,270.24. The disbursement to Mr. Chaulk is \$967.68. | | | |
| <u>Fire & Police Employees' Retirement System</u> | | | |
| 6. Victor Gearhart | Refresher Workshop & Advanced Investments Management & Conference 2015 Philadelphia, PA Sept. 27 - Oct. 2, 2015 (Reg. Fee \$5,090.00) | Special Funds Fire & Police | \$6,555.12 |

Health Department

| | | | |
|------------------|---|----------|-----------|
| 7. Monica Herman | National Tuberculosis Controllers Association Annual (NTCA) Conference Atlanta, GA Jun. 8 - 11, 2015 | TB Grant | \$ 804.27 |
|------------------|---|----------|-----------|

Ms. Herman (non-City employee), is a JHU Physician Assistant/Nurse Practitioner who traveled to Atlanta, Georgia on June 8 - 11, 2015 to attend the 2015 NTCA Annual Conference. The Department has an agreement with the Johns Hopkins University School of Medicine (JHU) for the delivery of communicable disease services to patients attending clinics operated by the Department. Under the agreement, the JHU's clinical staff is required to participate in in-service training. Ms. Herman personally incurred the costs for the airport parking, hotel and hotel taxes, meals, and conference publications.

MINUTES**TRAVEL REQUESTS**

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|-----------------------------------|------------------|--------------------|---------------|
| <u>Health Department - cont'd</u> | | | |

The subsistence rate for this location was \$191.00 per day. The hotel rate was \$135.00 per night. The occupancy taxes were \$21.60 per night. The airfare in the amount of \$203.00 was prepaid on a City-issued Credit Card assigned to Ms. Whitney Tantleff. Therefore, Ms. Herman will be reimbursed \$601.27.

ACTUAL TRAVEL EXPENDITURES/REIMBURSEMENT

| | |
|-----------------|--|
| (\$203.00) | - Airfare (Prepaid on City issued credit card) |
| 32.00 | - Airport Parking |
| 405.00 | - Hotel (\$135.00 x 3 days) |
| 64.80 | - Occupancy Tax (\$21.60 x 3 days) |
| 59.47 | - Meals |
| 40.00 | - Publications & Materials |
| <u>\$601.27</u> | - Amount to be reimbursed to Ms. Herman |

The travel approval request is late because the employee who usually attends the annual TB conference resigned.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**Mayor's Office

| | | | |
|---|---|-----------------|------------|
| 8. Stephanie Rawlings-Blake Stacey Jefferson Andrew Smullian Nicholas Blendy | Maryland Assn. of of Counties (MACO) Annual Summer Conf. Ocean City, MD Aug. 12 - 15, 2015 (Reg. Fee \$285.00) ea. | General Fund | \$5,882.55 |
|---|---|-----------------|------------|

The subsistence rate for this location is \$264.00 per day. The hotel cost for Ms. Rawlings-Blake is \$399.00 per night for nights one and two plus hotel taxes of \$83.79 per night and \$429.00 for night three plus hotel tax of \$45.05.

MINUTES

TRAVEL REQUESTSMayor's Office - cont'd

The Mayor's Office is requesting additional subsistence of \$135.00 per night for nights one and two and \$165.00 for night three to cover the hotel balance and \$40.00 per day for meals and incidentals. The hotel and registration fees were prepaid on a City-issued procurement card assigned to Ms. Kathe Hammond. Ms. Rawlings-Blake transportation will be provided by the Execution Protection Unit. The amount to be disbursed to Ms. Rawlings-Blake is \$120.00.

The hotel cost for Ms. Jefferson is \$359.00 for nights one and two, plus hotel taxes in the amount of \$75.39 per night and for night three the hotel cost is \$389.00, plus hotel tax of \$40.85. The Mayor's Office is requesting additional subsistence of \$315.00 for hotel costs and \$40.00 per day for meals and incidentals. The hotel and registration fees were prepaid on a City-issued procurement card assigned to Ms. Kathe Hammond. The amount to be disbursed to Ms. Jefferson is \$273.41.

Messrs. Smullian and Blendy will share a hotel room. The cost of the hotel is \$359.00 per night for nights one and two, plus hotel taxes in the amount of \$75.39 per night for night one and two and for night three the hotel cost is \$389.00, plus tax in the amount of \$40.85. The Mayor's Office is requesting additional subsistence of \$315.00 for the hotel costs and \$40.00 per day for meals and incidentals for each. The hotel and registration fees were prepaid on a City-issued procurement card assigned to Ms. Kathe Hammond. The amount to be disbursed to Messrs. Smullian and Blendy is \$273.41 each.

UPON MOTION duly made and seconded, the Board approved the Travel Requests, and travel reimbursement. The Mayor **ABSTAINED** on item no. 8. The Comptroller **ABSTAINED** on item no. 6.

MINUTES**PROPOSALS AND SPECIFICATIONS**

1. Department of General Services - GS 14826R, Waxter Center
Interior Renovations
BIDS TO BE RECV'D: 09/16/2015
BIDS TO BE OPENED: 09/16/2015

2. Department of Transportation - TR 15018R, Conduit System New
Construction at Various
Locations Citywide (JOC)
BIDS TO BE RECV'D: 09/09/2015
BIDS TO BE OPENED: 09/09/2015

3. Department of Transportation - TR 15008RR, Urgent Need
Contract Citywide
BIDS TO BE RECV'D: 09/09/2015
BIDS TO BE OPENED: 09/09/2015

4. Department of Transportation - TR 15021, Street Cleaning
Parking Restriction Signing
Program, Region I
BIDS TO BE RECV'D: 09/09/2015
BIDS TO BE OPENED: 09/09/2015

5. Department of Public Works/
Department of Recreation and
Parks - RP 15819 Leakin Park
Challenge Course
BIDS TO BE RECV'D: 09/23/2015
BIDS TO BE OPENED: 09/23/2015

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the date indicated.

MINUTES

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

MINUTES

President: There being no more business before the Board, this meeting will be in recess until bid opening at 12 noon. Thank you.

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Department of Transportation - TR 15016, Salt Facility and Site Improvements

BIDS TO BE RECV'D: 9/09/2015

BIDS TO BE OPENED: 9/09/2015

Department of Rec. & Parks - RP 15816, Cylburn Arboretum Formal Garden Improvements

BIDS TO BE RECV'D: 8/19/2015

BIDS TO BE OPENED: 8/19/2015

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 13306R, Resurfacing Highways at Various Locations, Southwest, Sector III

Manuel Luis Construction Co., Inc.
P. Flanigan & Sons, Inc.

MINUTES

Department of Public Works - SC 939R, Maiden's Choice Pressure Sewer Condition Assessment & Uplands Sewer Replacement

Spiniello
Metra Industries

Bureau of Purchases - B50004206, Storm Drain Video Camera and Accessories

Atlantic Machinery, Inc.
Virginia Public Works Equipment Co.
Maryland Industrial Trucks

Bureau of Purchases - B50004177, Bituminous Paving Materials (Hot & Cold Patch)

Seaboard Asphalt
P. Flanigan & Sons, Inc.

Bureau of Purchases - B50004161, Various Trophies and Awards

Allogram

Bureau of Purchases - B50004153, Water Work Repair Parts

Joseph G. Pollard Co., Inc.
HD Supply Waterworks, Ltd
Ferguson Waterworks

Bureau of Purchases - B50004126, Structural Maintenance and Dredging of Inner Harbor

McLean Contracting Company

MINUTES

Bureau of Purchases

- B50004053, Diesel Fuel for
Generators

JJ Adams Fuel Oil Co., LLC
C. Hoffberger Co.

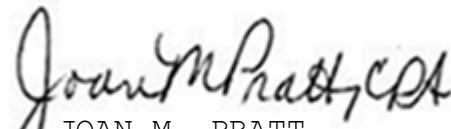
Bureau of Purchases

- B50004022, Moving, maintenance &
landscaping services

HF Huber and Son LLC
The Brickman Group
Evergreen Landscape & Design Corp.
Tote-It, Inc.
Lorenz, Inc.
TCH Enterprise, LLC
Manuel Landscaping, Inc.

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, August 19, 2015.


JOAN M. PRATT
Secretary