

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Catherine E. Pugh, Mayor - **ABSENT**
Honorable Joan M. Pratt, Comptroller and Secretary
Rudolph S. Chow, Director of Public Works
Andre M. Davis, City Solicitor
Dana P. Moore, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk
Peter Hammen, Chief of Operations

Pursuant to Article VI, Section 1(c) of the revised City Charter effective July 1, 1996, the Honorable Mayor, Catherine E. Pugh, in her absence during the meeting, designated Mr. Peter Hammen, Chief of Operations for the Mayor's Office, to represent the Mayor and exercise her power at this Board meeting.

President: "Good morning. The June 13, 2018, meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiencies of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room immediately. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting -- of the meeting. Failure

MINUTES

to comply may result in a charge of trespassing. I will direct the Board Members attention to the Memorandum from my office dated June 11, 2018 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

Deputy City Solicitor: "Mr. President, I move approval of the routine agenda."

Comptroller: "Second."

President: "All those in favor say Aye. All opposed Nay. The Motion carries. The routine agenda has been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Barnes Paving & Trucking, Inc.	\$1,500,000.00
Calmi Electrical Company, Inc.	\$1,500,000.00
JVM Sports Management, LLC	\$1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Brightfields, Inc.	Engineer
Schrader Group Architecture, LLC	Engineer Architecture
SCS Engineers	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the listed firms.

MINUTES

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with Govans Ecumenical Development Corporation, Tenant, for the rental of 17,492 sq. ft. of land, upon which a 7,935 sq. ft. building and parking lot are located. The period of the Lease Agreement is October 1, 2017 through September 30, 2018, with the option to renew for an additional two one-year period.

AMOUNT OF MONEY AND SOURCE:

The annual rent is \$1.00, if demanded.

BACKGROUND/EXPLANATION:

The leased premises will be used as a senior center.

The City will repair and maintain in good order and condition, ordinary wear and tear excepted including the roof, outside walls and exterior windows, structural portions of the premises, paving on the premises, removal of snow and ice, routine lawn maintenance and janitorial services. The City will also be responsible for electrical, plumbing, mechanical, HVAC system servicing, staying in compliance with the ADA, fire protection and having fire insurance. The Tenant will be responsible for utilities, sanitary facilities, security, pest control, and trash removal. The Tenant will also be responsible for telephone and computer services, inspection of fire extinguishers, liability insurance, removal of trash and debris for the parking lot and the sidewalk immediately adjacent to the leased premises, licenses and permits necessary to operate the senior center.

The Space Utilization Committee approved this Lease Agreement on May 29, 2018.

UPON MOTION duly made and seconded, the Board approved the Lease Agreement with Govans Ecumenical Development Corporation.

MINUTES

Department of Real Estate - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Baltimore Green Space: A Land Trust for Community-Managed Open Space, Inc., for the sale of a property located at NS 10 FT Alley 1st N of Lennox Street 100 FT N of Lennox Street (Block 3442, Lot 051).

AMOUNT OF MONEY AND SOURCE:

The property will be sold for One Dollar (\$1.00)

BACKGROUND/EXPLANATION:

The authority to sell this property is contained within Baltimore City Code Article 28 §8-3 which provides the City Comptroller authority to sell properties acquired by tax sale at either private or public sale. Pursuant to the provisions of Article 28 §8-3, the property was duly published in the City Council Journal and was approved by the Council on April 23, 2018.

The property, known as the Secret Garden, is located at NS 10 FT Alley 1st N of Lennox St 100 FT N of Lennox St (Block 3442, Lot 051) will continue to be used as a community garden.

UPON MOTION duly made and seconded, the Board approved the Land Disposition Agreement with Baltimore Green Space: A Land Trust for Community-Managed Open Space, Inc., for the sale of the property located at NS 10 FT Alley 1st N of Lennox Street 100 FT N of Lennox Street (Block 3442, Lot 051).

MINUTES

Department of Real Estate - Deed

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Deed to 26 S. Calvert Street, LLC to convey two parcels of land known as the former beds of Water Street from Grant Street to Calvert Street and Hollingsworth Street from Water Street to E. Lombard Street and no longer needed for public use.

AMOUNT OF MONEY AND SOURCE:

\$58,000.00

BACKGROUND/EXPLANATION:

On May 20, 2015, the City entered into a closing agreement with 26 Calvert Street, LLC; they would like to acquire two parcels of land known as the former beds of Water Street and Hollingsworth Street. 26 Calvert Street, LLC purchased the surrounding properties from the City of Baltimore and needed the two street beds for its redevelopment of this site. It is planning a mixed-use residential project with 1,267 market-rate apartments and 7,000 square feet of first floor retail space. It will use the former street beds to connect the Calvert Street and Grant Street properties through elevated pedestrian bridges and will landscape the street beds for the residents of the project. This sale was authorized by means of Sales Ordinance No. 17-101 approved on December 21, 2017. The street closing process is intricate and involves public notice and other procedures before the deed can be prepared for submission to the Board for approval. This deed was recently submitted by the Department of Transportation to the Law Department for approval.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Deed to 26 S. Calvert Street, LLC.

MINUTESDepartment of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1901 Sapp Street	Gianpiero Garrett	One set of steps 12'9" x 3'
\$35.20 - Flat Charge		
2. 5123 Park Heights Avenue	Chang Choe	Flat sign 12" x 6", (3)Goosenecks
\$ 77.80 - Flat Charge		
3. 5115 Park Heights Avenue	Young Ja Choe	Awning 22' x 4, (3) Goosenecks
\$597.40 - Flat Charge		
4. 737 Carroll Street	737 Carroll, LLC 78 sq. Ft.	Outdoor seating
\$337.50 - Annual Charge		
5. 788 Washington Boulevard	Marc J. Smith	Bracket sign 24" x 36"
\$158.60 - Flat Charge		

Since no protests were received, there are no objections to approval.

There being no objections, the Board, Upon Motion duly made and seconded, approved the foregoing Minor Privilege Permits Applications.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following pages:

2378 - 2382

The EWO was reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation/DOT Engineering
and Construction Division (DOT TEC)

1. EWO #024, (\$6,601.78) - TR 08046, Rehabilitation of Broening Highway from Holabird Avenue to Colgate Creek

<u>\$14,700,000.00</u>	<u>\$ 1,299,814.80</u>	American Infra-	-	99%
		structure MD, Inc.		

This authorization provides for payment of overrun items, deduction of amounts not needed due to underrun or not used items, and to balance out the contract.

DBE PARTICIPATION:

The Contractor met 15.74% of the established 16% DBE goal.

2. EWO #002, (\$106,188.85) - TR 13302, 33rd and Loch Raven Boulevard Geometric Safety Improvement Project

<u>\$1,127,910.25</u>	<u>(\$27,831.50)</u>	P. Flanigan &	-	100%
		Sons, Inc.		

This authorization provides for payment of overrun items, deduction of amounts not needed due to underrun or not used items, and to balance out the contract.

DBE PARTICIPATION:

The Contractor met 26.82% DBE. The established goal was 18% DBE.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>
3. EWO #002, \$0.00	- TR 17011,	Resurfacing Highways at Various Locations Northeast Sector I		
\$1,993,522.41	\$0.00	Manuel Luis Construction Company, Inc.	180	94.52%

This authorization request is made by the DOT's Engineering and Construction Division for a 180 non-compensatory daytime extension in order to complete this contract. Extra time is needed to complete ongoing work being done on the contract that requires asphalt placement, pavement markings, 7-inch and 9-inch concrete placement, and sidewalk and ADA ramp repairs. Due to the inclement weather (precipitation) at the start of the construction season, additional time will be needed to complete this contract. The work requested under this change order is in alignment with the advertised scope for this contract. The advertised scope for this contract includes work involving improvements to the existing road-way and is not limited to only the items and locations expressed in the contract specifications. The Notice to Proceed was effective March 15, 2017, with a completion date of November 10, 2017. There was a previous time extension of 180 days, which extended the contract to May 9, 2018. The additional 180 days will result in a new completion date of November 4, 2018. An Engineer's Certificate of Completion has not been issued.

MBE/WBE PARTICIPATION:

The Contractor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 19% MBE goals and the 7% WBE goals established in the original agreement.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>
4. EWO #002, \$0.00 - TR 17012, Resurfacing Highways at Various Locations Northwest Sector II				
\$1,829,535.71	\$0.00	Manuel Luis Construction Company, Inc.	180	94.15%

This authorization request is made by the DOT's Engineering and Construction Division is for a 180 non-compensatory daytime extension in order to complete this contract. Extra time is needed to complete ongoing work being done on the contract that requires asphalt placement, pavement markings, 7-inch and 9-inch concrete placement, and sidewalk and ADA ramp repairs. Due to the inclement weather (precipitation), at the start of the construction season, additional time will be needed to complete this contract. The work requested under this change order is in alignment with the advertised scope for this contract. The advertised scope for this contract includes work involving improvements to the existing road-way and is not limited to only the items and locations expressed in the contract specifications. The Notice to Proceed was effective March 15, 2017, with a completion date of November 10, 2017. There was a previous time extension of 180 days, which extended the contract to May 9, 2018. The additional 180 days will result in a new completion date of November 4, 2018. An Engineer's Certificate of Completion has not been issued.

MBE/WBE PARTICIPATION:

The Contractor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 19% MBE goals and the 7% WBE goals established in the original agreement.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>
5. EWO #003, \$0.00 - TR 17013, Resurfacing Highways at Various Locations Southwest Sector III				
\$0.00	\$18,331.00	Manuel Luis Construction Company, Inc.	180	90%

This authorization request is made by the DOT's Engineering and Construction Division is for a 180 non-compensatory daytime extension in order to complete this contract. Extra time is needed to complete ongoing work being done on the contract that requires asphalt placement, pavement markings, 7-inch and 9-inch concrete placement, and sidewalk and ADA ramp repairs. Due to the inclement weather (precipitation), at the start of the construction season, additional time will be needed to complete this contract. The work requested under this change order is in alignment with the advertised scope for this contract. The advertised scope for this contract includes work involving improvements to the existing roadway and is not limited to only the items and locations expressed in the contract specifications. The Notice to Proceed was effective March 15, 2017, with a completion date of November 10, 2017. There was a previous time extension of 180 days, which extended the contract to May 9, 2018. The additional 180 days will result in a new completion date of November 4, 2018. An Engineer's Certificate of Completion has not been issued.

MBE/WBE PARTICIPATION:

The Contractor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 20% MBE goals and the 8% WBE goals established in the original agreement.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>
6. EWO #002, \$0.00 - TR 17014,		Resurfacing Highways at Various		
Locations Southeast Sector IV				
\$1,938,425.00	\$0.00	Machado	180	95%
		Construction Co.		

This authorization request is made by the DOT's Engineering and Construction Division is for 180 non-compensatory daytime extension in order to complete this contract. Extra time is needed to complete ongoing work being done on the contract that requires asphalt placement, pavement markings, 7-inch and 9-inch concrete placement, and sidewalk and ADA ramp repairs. Due to the inclement weather (precipitation), at the start of the construction season, additional time will be needed to complete this contract. The work requested under this change order is in alignment with the advertised scope for this contract. The advertised scope for this contract includes work involving improvements to the existing roadway and is not limited to only the items and locations expressed in the contract specifications. The Notice to Proceed was effective March 15, 2017, with a completion date of November 10, 2017. There was a previous time extension of 180 days, which extended the contract to May 9, 2018. The additional 180 days will result in a new completion date of November 4, 2018. An Engineer's Certificate of Completion has not been issued.

MBE/WBE PARTICIPATION:

The Contractor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 20% MBE goals and the 9% WBE goals established in the original agreement.

MINUTES

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 012 to Rummel, Klepper & Kahl, LLP under Project 1232, On-Call Design Services. The period of the task assignment is approximately 30 months.

AMOUNT OF MONEY AND SOURCE:

\$105,954.33 - 9938-907097-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include the engineering design services for Fred B. Leidig Field and Fieldhouse.

MBE/WBE PARTICIPATION:

The Consultant has achieved the following percentages:

MBE: 38.17%

WBE: 3.59%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$50,000.00	9938-906097-9475	9938-907097-9474
State	Fred B. Leidig Rec	Fred B. Leidig Rec
(Program Open Space)	Center (Reserve)	Center (Active)

MINUTES

Department of Recreation and Parks - cont'd

This transfer will provide funds to cover the costs associated with design services under Project 1232, On-Call Design Services.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 012 to Rummel, Klepper & Kahl, LLP under Project 1232, On-Call Design Services. The Transfer of Funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 013 to Rummel, Klepper & Kahl, LLP under Project 1232, On-Call Design Services. The period of the task assignment is approximately 15 months.

AMOUNT OF MONEY AND SOURCE:

\$68,445.87 - 9938-908784-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include the geotechnical engineering services for Middle Branch Recreation Center at Cherry Hill.

MBE/WBE PARTICIPATION:

The Consultant has achieved the following percentages:

MBE: 41.06%

WBE: 3.26%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$70,000.00	9938-906784-9475	9938-908784-9474
Rec. & Park 25 th Series	Cherry Hill Recreation Center (Reserve)	Cherry Hill Recreation Center (Active)

This transfer will provide funds to cover the costs associated with design services under Project 1232, On-Call Design Services.

MINUTES

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 013 to Rummel, Klepper & Kahl, LLP under Project 1232, on - Call Design Services. The Transfer of Funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 014 to Rummel, Klepper & Kahl, LLP under Project 1232, On-Call Design Services. The period of the task assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$30,353.78 - 9938-908779-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include the geophysical engineering services for the Federal Hill Slope.

MBE/WBE PARTICIPATION:

The Consultant has achieved the following percentages:

MBE: 39.43%

WBE: 3.13%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$32,000.00	9938-907078-9475	9938-908078-9474
Casino Local	Federal Hill Slope	Federal Hill Slope
Impact Aid	Stabilization	Stabilization
	(Reserve)	(Active)

MINUTES

Department of Recreation and Parks - cont'd

This transfer will provide funds to cover the costs associated with design services under Project 1232, On-Call Design Services.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 014 to Rummel, Klepper & Kahl, LLP under Project 1232, on - Call Design Services. The Transfer of Funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interests in the property located at 1730 Poplar Grove Street by gift from Gregory E. Watson and Dildra E. Watson Owners, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owners have offered to donate to the City, title to the property located at 1730 Poplar Grove Street. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owners will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through April 17, 2018, other than water bills, are as follows:

MINUTES

DHCD - cont'd

1730 Poplar Grove Street

Real Property Tax	2017-2018	\$ 26.82
Real Property Tax	2016-2017	Included in Tax Sale
Real Property Tax	2015-2016	Included in Tax Sale
Real Property Tax	2014-2015	Included in Tax Sale
Real Property Tax	2013-2014	Included in Tax Sale
Real Property Tax	2012-2013	Included in Tax Sale
Miscellaneous	#6345565	8.14
Miscellaneous	#6667679	Included in Tax Sale
Miscellaneous	#6745244	Included in Tax Sale
Miscellaneous	#6989172	Included in Tax Sale
Miscellaneous	#7003700	Included in Tax Sale
Miscellaneous	#7031438	Included in Tax Sale
Miscellaneous	#7049422	Included in Tax Sale
Miscellaneous	#7080765	Included in Tax Sale
Miscellaneous	#7364532	Included in Tax Sale
Miscellaneous	#7407224	Included in Tax Sale
Miscellaneous	#0843852	Included in Tax Sale
Miscellaneous	#7641434	Included in Tax Sale
Miscellaneous	#7659675	Included in Tax Sale
Miscellaneous	#7679830	Included in Tax Sale
Miscellaneous	#7708142	Included in Tax Sale
Miscellaneous	#7772049	Included in Tax Sale
Miscellaneous	#8026197	265.17
Miscellaneous	#8277519	186.40
Miscellaneous	#8480030	<u>167.20</u>

Total Taxes Owed: \$653.73

UPON MOTION duly made and seconded, the Board approved the acquisition of the leasehold interests in the property located at 1730 Poplar Grove Street by gift from Gregory E. Watson and Dildra E. Watson Owners, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interests in below-listed the properties by gift from Habitat for Humanity of the Chesapeake, Inc., Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

	<u>Address</u>	<u>Block Lot</u>	<u>Interest</u>
1.	1503-1505 Baker St.	0023 014	Fee Simple
2.	Rear NS. School St. Rear 1527 N. Gilmor St.	0023 028A	Fee Simple
3.	Rear NS. School St Rear 1529 N. Gilmor St.	0023 029A	Fee Simple
4.	Rear NS. School St Rear 1531 N. Gilmor St.	0023 030A	Fee Simple
5.	Rear NS. School St Rear 1533 N. Gilmor St.	0023 031A	Fee Simple
6.	NWS. School St. 70 W. Leslie St	0023 055	Fee Simple
7.	WS. 10 Alley 1 st W. of Leslie St. 141-1 N School St.	0023 058	Fee Simple

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay all title fees, settlement costs, and open water bills. No City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Habitat for Humanity of the Chesapeake, Inc. has offered to donate to the City, title to the above listed properties located in the Sandtown-Winchester neighborhood. The City will receive clear and marketable title to the property, subject to municipal liens, other than water bills. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

MINUTES

DHCD - cont'd

DHCD seeks approval to acquire the properties SUBJECT to municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording of the deed. Habitat for Humanity of the Chesapeake, Inc. will pay open water bills. A list of all open municipal liens, accrued through April 17, 2018 follow:

1503-1505 Baker St.

<u>Bill</u>	<u>Date</u>	<u>Amount</u>
Real Property Tax	2017-2018	38.16
Real Property Tax	2016-2017	32.34
Real Property Tax	2015-2016	<u>113.58</u>
Total Liens Owed:		\$184.08

Rear NS. School St. Rear 1527 N. Gilmor St.

<u>Bill</u>	<u>Date</u>	<u>Amount</u>
Real Property Tax	2017-2018	13.41
Real Property Tax	2016-2017	16.17
Real Property Tax	2015-2016	<u>18.93</u>
Total Liens Owed:		\$48.51

Rear NS. School St. Rear 1529 N. Gilmor St.

<u>Bill</u>	<u>Date</u>	<u>Amount</u>
Real Property Tax	2017-2018	13.41
Real Property Tax	2016-2017	16.17
Real Property Tax	2015-2016	<u>18.93</u>
Total Liens Owed:		\$48.51

Rear NS. School St. Rear 1531 N. Gilmor St.

<u>Bill</u>	<u>Date</u>	<u>Amount</u>
Real Property Tax	2017-2018	13.41
Real Property Tax	2016-2017	16.17
Real Property Tax	2015-2016	<u>18.93</u>
Total Liens Owed:		\$48.51

MINUTES

DHCD - cont'd

Rear NS. School St. Rear 1533 N. Gilmor St.

<u>Bill</u>	<u>Date</u>	<u>Amount</u>
Real Property Tax	2017-2018	13.41
Real Property Tax	2016-2017	16.17
Real Property Tax	2015-2016	18.93
Total Liens Owed:		\$48.51

NWS. School St. 70 W Leslie St.

<u>Bill</u>	<u>Date</u>	<u>Amount</u>
Real Property Tax	2017-2018	26.82
Real Property Tax	2016-2017	32.34
Real Property Tax	2015-2016	37.86
Property Registration	003303	63.00
Total Liens Owed:		\$160.02

WS. 10 Alley 1st W. Of Leslie St. 141-1 N School St.

<u>Bill</u>	<u>Date</u>	<u>Amount</u>
Real Property Tax	2017-2018	53.64
Real Property Tax	2016-2017	64.68
Real Property Tax	2015-2016	75.72
Total Liens Owed:		\$194.04

Upon Motion duly made and seconded, the Board approved the acquisition of the leasehold interests in the foregoing properties by gift from Habitat for Humanity of the Chesapeake, Inc., Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 721 Appleton Street by gift from Red Run Properties, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these property to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 721 Appleton Street. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through May 9, 2018, other than water bills, are as follows:

MINUTES

DHCD - cont'd721 Appleton Street

Tax Sale	315744	\$6,286.29
Real Property Tax	2017-2018	80.46
Real Property Tax	2016-2017	Included in Tax Sale
Real Property Tax	2015-2016	Included in Tax Sale
Real Property Tax	2014-2015	Included in Tax Sale
Real Property Tax	2013-2014	Included in Tax Sale
Miscellaneous	8481830	241.51
Environmental	53745493	Included in Tax Sale
Environmental	54612882	<u>Included in Tax Sale</u>
Total Taxes Owed:		<u>\$6,366.75</u>

UPON MOTION duly made and seconded the Board approved the acquisition of the leasehold interest in the property located at 721 Appleton Street by gift from Red Run Properties, LLC Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interests in the property located at 1723 N. Regester Street by gift from Redora Maddox, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 1723 N. Regester Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the properties by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through April 8, 2018, other than water bills, are as follows:

MINUTES

DHCD - cont'd1723 N. Regester Street

Tax Sale	313084	\$11,205.93	
Real Property Tax	2017-2018	491.81	
Real Property Tax	2016-2017	Included in Tax Sale	
Real Property Tax	2015-2016	Included in Tax Sale	
Real Property Tax	2014-2015	Included in Tax Sale	
Real Property Tax	2013-2014	Included in Tax Sale	
Miscellaneous	2012-2013	Included in Tax Sale	
Miscellaneous	6668792	Included in Tax Sale	
Miscellaneous	6901219	Included in Tax Sale	
Miscellaneous	7079882	Included in Tax Sale	
Miscellaneous	7297856	Included in Tax Sale	
Miscellaneous	7390016	Included in Tax Sale	
Miscellaneous	7499049	Included in Tax Sale	
Miscellaneous	7782386	Included in Tax Sale	
Miscellaneous	7957103	Included in Tax Sale	
Miscellaneous	7978885	Included in Tax Sale	
Miscellaneous	8049314	414.76	
Miscellaneous	8074809	346.93	
Miscellaneous	8076010	163.96	
Miscellaneous	8097776	259.71	
Miscellaneous	8260028	228.17	
Miscellaneous	8373904	220.32	
Environmental	54562475	Included in Tax Sale	
Registration	809878	<u>1,708.20</u>	
Total Taxes Owed:		\$15,039.79	

Upon Motion duly made and seconded the Board approved the acquisition of the leasehold interests in the property located at 1723 N. Regester Street by gift from Redora Maddox, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve acquisition of the Fee Simple interest in 2238 Frederick Avenue (Block 2150 Lot 006) as a gift from the Estate of Anderson Buie, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Estate of Anderson Buie, owner of the property at 2238 Frederick Avenue agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Estate of Anderson Buie has offered to donate to the City, title to the property of 2238 Frederick Avenue with the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through May 01, 2018, other than water bills, are as follows:

MINUTES

DHCD - cont'd

2238 Frederick Avenue

Real Property Taxes	2017-2018	<u>\$ 0.00</u>
Total Taxes Owed:		\$ 0.00

UPON MOTION duly made and seconded, the Board approved the acquisition of the Fee Simple interest in 2238 Frederick Avenue (Block 2150 Lot 006) as a gift from the Estate of Anderson Buie, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve acquisition of the Fee Simple interest in 1700 N. Bradford Street (Block 1463, Lot 075) as a gift from 722 Duncan LLC SUBJECT to municipal liens, interest and penalties other than water bills.

AMOUNT OF MONEY AND SOURCE:

722 Duncan LLC, Owner, of the property at 1700 N. Bradford Street agreed to pay for any title work and all associated settlement cost, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property at 1700 N. Bradford Street. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through May 01, 2018, other than water bills, are as follows:

MINUTES

DHCD - cont'd

1700 N. Bradford Street

Real Property Taxes	2017-2018	\$ 0.00
Miscellaneous Bill	#8534539	223.61
Environmental Fine	#55156640	<u>500.00</u>
Total Taxes Owed:		\$723.61

UPON MOTION duly made and seconded the Board approved the acquisition of the Fee Simple interest in 1700 N. Bradford Street (Block 1463, Lot 075) as a gift from 722 Duncan LLC, SUBJECT to municipal liens, interest and penalties other than water bills.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property located in the Franklin Square Community at 1823 W. Mulberry Street to Ms. Naomi Obutu, Developer.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 purchase price

BACKGROUND/EXPLANATION:

The project will be funded through private sources.

The project shall consist of the rehabilitation of one vacant property once rehabilitated, the property shall be rental.

The authority to sell the property is within Ordinance No. 831, the Franklin Square Urban Renewal Plan originally approved by the Mayor and City council of Baltimore on July 19, 1978, amended May 14, 2015.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was priced pursuant to the appraisal policy of Baltimore City using the Waiver Valuation process for \$2,000.00 and will be sold for \$1,000.00. The property will be sold below the waiver valuation value because of the following reasons:

MINUTES

DHCD - cont'd

- the sale will help promote a specific benefit to the immediate community.
- the sale and rehabilitation will help eliminate of blight from the neighborhood, and
- the sale and rehabilitation will promote economic development and place the subject properties on the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement for the sale of the City-owned property located in the Franklin Square Community at 1823 W. Mulberry Street to Ms. Naomi Obutu, Developer.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property located in the Oliver neighborhood at 1606 E. Lanvale Street to Adopt A Block, Inc., Developer.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 purchase price

BACKGROUND/EXPLANATION:

The Developer will be using a combination of public and private funding. The project will involve the rehabilitation of the vacant building as a single family home, which the Developer will donate to a Military veteran to use as his/her private residence. The property is in the Oliver neighborhood.

The authority to sell the property is given under Baltimore City Code, Article 13, §2-7 (h) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the Appraisal Policy the Waiver Valuation Process determined the property located at 1606 E. Lanvale Street to be valued at \$8,500.00. The property is being sold for

MINUTES

DHCD - cont'd

\$1,000.00. Sale of the vacant property at a price below the waiver valuation price will be a specific benefit to the immediate community, eliminate blight, facilitate home ownership of a Military Veteran create jobs during reconstruction and the property will be returned to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase these property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved the Land Disposition Agreement for the sale of the City-owned property located in the Oliver neighborhood, at 1606 E. Lanvale Street to Adopt A Block, Inc., Developer.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Booth Street Investments, LLC, Developer, for the sale of the City-owned properties located at 3, 5, and 7 S. Carlton Street.

AMOUNT OF MONEY AND SOURCE:

\$1,500.00 - 3 S. Carlton Street
1,500.00 - 5 S. Carlton Street
1,500.00 - 7 S. Carlton Street
\$4,500.00

BACKGROUND/EXPLANATION:

The Developer will purchase the three vacant lots from the City of Baltimore for redevelopment. The purchase price and improvements to the site will be financed through private sources. The provisions of Article 13, §2-7(h)(2)(ii)(C) of the Baltimore City Code authorize the City to sell these properties.

The City will convey all of its rights, title, and interest in 3, 5, and 7 S. Carlton Street to Booth Street Investments, LLC for the price of \$4,500.00, which will be paid to the City at the time of settlement. The Developer has paid a good faith deposit of \$450.00.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

N/A

MINUTES

DHCD - cont'd

The City will sell the three vacant lots for the price of \$1,500.00 each, which is greater than the waiver valuation price. The waiver price for 3 S. Carlton Street is \$600.00, the waiver valuation price for 5 S. Carlton Street is \$690.00 and the waiver valuation price for 7 S. Carlton Street is \$700.00.

UPON MOTION duly made and seconded, the Board approved the Land Disposition Agreement with Booth Street Investments, LLC, Developer, for the sale of the City-owned properties located at 3, 5, and 7 S. Carlton Street.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Baltimore Green Space: A Land Trust for Community-Managed Open Space, Inc., Developer, for the sale of the City-owned properties located at 3509, 3511, 3513 Ash Street (Block 3518C, Lots 047, 048, 049).

AMOUNT OF MONEY AND SOURCE:

\$1.00 - 3509 Ash Street
 1.00 - 3511 Ash Street
 1.00 - 3513 Ash Street
\$3.00

BACKGROUND/EXPLANATION:

The Department's Land Resources Division, on behalf of the City strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. In an effort to further the Mayor's Cleaner Greener initiative, as well as the new Sustainability Plan, which calls on the City to "develop and support a land trust to help communities retain control of appropriate open space upon their commitment to maintain the space," the Department is seeking approval for the transfer of the City-owned lots within the community managed open space known as the Ash Street Community Garden located at 3509, 3511, 3513 Ash Street. The Ash Street community garden has been used by the Hampden community for the past ten years as a community garden.

The transfer of the above-mentioned lots into a land trust represents a cost-effective way to provide neighborhoods with amenities such as community gardens and other beautification and recreational spaces. Through their own labor and investments, as well as outside funding, residents increase property values while creating social and environmental benefits.

MINUTES

Department of Housing and - cont'd
Community Development

By Article 13 §2-7 of the Baltimore City Charter, which authorizes the City to dispose of the Property, the terms and conditions of this Land Disposition Agreement have been approved.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The assessed value of each lot is \$1,600.00. Sale of the properties to a land trust, whose sole purpose is to ensure the preservation of the community managed open space, below the assessed value is reflective of the City's understanding that community managed open spaces serve a specific benefit to the immediate community by elimination of blight and by providing the neighborhood with amenities such as community gardens and other beautification and recreational spaces.

UPON MOTION duly made and seconded, the Board approved the Land Disposition Agreement with Baltimore Green Space: A Land Trust for Community-Managed Open Space, Inc., Developer, for the sale of the City-owned properties located at 3509, 3511, 3513 Ash Street (Block 3518C, Lots 047, 048, 049).

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interests in the properties located at 915 and 919 Edmondson Avenue (Block 0129, Lots 045 and 043) by gift from Lenwood Clemons, Jr. and Dionne Clemons, Owners, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners have agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owners have offered to donate to the City, title to the properties located at 915 and 919 Edmondson Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owners will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through May 1, 2018 other than water bills, are as follows:

MINUTES

DHCD - cont'd915 Edmondson Avenue

Tax sale cert #308104	05/16/16	\$19,395.57
Tax sale cert #275045	05/20/13	Inc. in TS
Tax sale cert #238656	05/17/10	2,136.69
Tax sale cert #205917	05/14/07	526.77
Real Property Taxes	2017-2018	982.32
Real Property Taxes	2016-2017	1,181.40
Real Property Taxes	2015-2016	Inc. in TS
Real Property Taxes	2014-2015	Inc. in TS
Real Property Taxes	2013-2014	Inc. in TS
Real Property Taxes	2012-2013	Inc. in TS
Real Property Taxes	2011-2012	Inc. in TS
Real Property Taxes	2009-2010	Inc. in TS
Miscellaneous Bill	#6152458	Inc. in TS
Miscellaneous Bill	#6794004	Inc. in TS
Miscellaneous Bill	#6891741	Inc. in TS
Miscellaneous Bill	#7314065	Inc. in TS
Miscellaneous Bill	#7355050	Inc. in TS
Miscellaneous Bill	#7372550	Inc. in TS
Miscellaneous Bill	#7586621	Inc. in TS
Miscellaneous Bill	#7619687	Inc. in TS
Miscellaneous Bill	#7789340	Inc. in TS
Miscellaneous Bill	#7795875	Inc. in TS
Miscellaneous Bill	#7986805	Inc. in TS
Environmental Fine	#53642682	1,500.00
Property Registration	#434837	2,374.40
Total Taxes Owed:		\$28,097.15

MINUTES

DHCD - cont'd919 Edmondson Avenue

Tax sale cert #308105	05/16/16	\$25,071.42
Tax sale cert #275046	05/20/13	Inc. in TS
Tax sale cert #238657	05/17/10	1,798.31
Tax sale cert #205919	05/14/07	639.31
Real Property Taxes	2017-2018	982.32
Real Property Taxes	2016-2017	1,181.40
Real Property Taxes	2015-2016	Inc. in TS
Real Property Taxes	2014-2015	Inc. in TS
Real Property Taxes	2013-2014	Inc. in TS
Real Property Taxes	2012-2013	Inc. in TS
Real Property Taxes	2011-2012	Inc. in TS
Real Property Taxes	2010-2011	Inc. in TS
Real Property Taxes	2009-2010	Inc. in TS
Miscellaneous Bill	#6581805	Inc. in TS
Miscellaneous Bill	#6794150	Inc. in TS
Miscellaneous Bill	#6925077	Inc. in TS
Miscellaneous Bill	#7304272	Inc. in TS
Miscellaneous Bill	#7455199	Inc. in TS
Miscellaneous Bill	#7585029	Inc. in TS
Miscellaneous Bill	#7789126	Inc. in TS
Miscellaneous Bill	#7935497	Inc. in TS
Environmental Fine	#53642690	1,500.00
Alley/Footway	9950-504-425-20-135	Inc. in TS
Property Registration	#202224	2,077.40
Total Taxes Owed:		\$33,250.16

UPON MOTION duly made and seconded, the acquisition of the fee simple interests in the properties located at 915 and 919 Edmondson Avenue (Block 0129, Lots 045 and 043) by gift from Lenwood Clemons, Jr. and Dionne Clemons, Owners, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2825 Boarman Avenue (Block 2908, Lot 002) by gift from MIDATLANTIC IRA, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 2825 Boarman Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through May 1, 2018 other than water bills, are as follows:

MINUTES

DHCD - cont'd

Tax sale cert #316534	05/15/2017	\$8,517.10
Tax sale cert #283604	05/19/2014	1,160.81
Real Property Taxes	2017-2018	409.28
Real Property Taxes	2016-2017	Inc. in TS
Real Property Taxes	2015-2016	Inc. in TS
Real Property Taxes	2014-2015	Inc. in TS
Miscellaneous Bill	#7669948	Inc. in TS
Miscellaneous Bill	#7710114	Inc. in TS
Miscellaneous Bill	#7782832	Inc. in TS
Miscellaneous Bill	#7965965	Inc. in TS
Miscellaneous Bill	#7971658	Inc. in TS
Miscellaneous Bill	#8486219	206.87
Property Registration	#077839	156.60
Total Taxes Owed:		\$10,450.66

UPON MOTION duly made and seconded, approved the acquisition of the leasehold interest in the property located at 2825 Boarman Avenue (Block 2908, Lot 002) by gift from MIDATLANTIC IRA, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2212 Presstman Street (Block 2322, Lot 028) by gift from Dominion Rental Holdings, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner has agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 2212 Presstman Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through April 24, 2018 other than water bills, are as follows:

MINUTES

DHCD - cont'd

Tax Sale Cert# 323755	05/15/2017	\$1,475.15
Real Property Tax	2017/2018	80.46
Real Property Tax	2016/2017	INCL IN 2017 TAX SALE
Miscellaneous	8118952	INCL IN 2017 TAX SALE
Miscellaneous	8281974	186.40
Miscellaneous	8319535	134.90
Miscellaneous	8338725	179.20
Environmental Fine	54616107	1,500.00
Environmental Fine	54754221	1,500.00
Registration	046071	327.60
Total Taxes Owed		<u>\$5,383.71</u>

UPON MOTION duly made and seconded, the Board approved the acquisition of the leasehold interest in the property located at 2212 Presstman Street (Block 2322, Lot 028) by gift from Dominion Rental Holdings, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interests in the properties located at 2628 McElderry Street (Block 1642, Lot 015) by gift from Dominion Financial Services, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner has agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the properties located at 2628 McElderry Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through April 24, 2018, other than water bills, are as follows:

MINUTES

DHCD - cont'd

Tax Sale Cert# 299708	05/18/2015	\$6,795.93		
Real Property Tax	2017/2018	64.98		
Real Property Tax	2016/2017	64.68		
Real Property Tax	2015/2016	75.72		
Real Property Tax	2011/2012		INCL IN 2015	TAX SALE
Miscellaneous	6439673		INCL IN 2015	TAX SALE
Miscellaneous	6451561		INCL IN 2015	TAX SALE
Miscellaneous	6457279		INCL IN 2015	TAX SALE
Miscellaneous	6770549	286.17		
Miscellaneous	6986350	168.46		
Miscellaneous	7068554	254.27		
Miscellaneous	7282742	272.63		
Miscellaneous	7933138	13,898.36		
Environmental Fine	53414447	1,500.00		
Registration	004230	639.00		
Total Taxes Owed		\$24,020.20		

UPON MOTION duly made and seconded, the Board is requested to approve the acquisition of the fee simple interests in the properties located at 2628 McElderry Street (Block 1642, Lot 015) by gift from Dominion Financial Services, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Turf, LLC Street	1611 E. Federal	G/R \$72.00	\$ 660.00
2. F & H Houses, LLC	1709 E. 28 th Street	F/S	\$52,800.00
3. Ulysses Jones, Jr.	1208 Mosher Street	L/H	\$20,567.00

Funds are available in City Funds, account no. 9910-906126-9588-900000-704040, FY 17 Core Demo Project.

4. Rebecca Hill	816 N. Bradford Street	F/S	\$10,000.00
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Funds are available in account no. 9910-906126-9588-900000-704040, FY 17 Whole-Block Demolition Project

5. JBI Investment Team, LLC	1711 E. 28 th Street	F/S	\$47,300.00
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Funds are available in City Funds, account no. 9910-906126-9588-900000-704040, Fenwick Hugo/28th Street Project

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

Dept. of Housing and Community Development (DHCD) - Condemnation

6. Ronald Odell Childs, Jr.	2514 E. Biddle St.	L/H	\$22,400.00
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Funds are available in City Funds, account no. 9910-906126-9588-900000-704040, FY 17 CORE Demo Project.

Upon Motion duly made and seconded, the Board approved and authorized the foregoing Options and the Condemnations.

MINUTES

Department of Housing and - cont'd
Community Development

3. **REBUILDING TOGETHER BALTIMORE, INC.** **\$ 66,500.00**

Account: 2089-208918-5930-431155-603051

The purpose of this CDBG Agreement is to provide CDBG funding for Rebuilding Day (September 2018) to repair homes owner-occupied by low and moderate-income households that reside within a targeted neighborhood (Greater Govans). The funds will also be used for a Handyman Program to provide urgent and critical repairs to homes owner-occupied by low and moderate-income households that reside outside of the targeted neighborhood within the Greater Govans area. Priority will be given to homeowners that are elderly, disabled, and families with children. The period of the CDBG Agreement is October 1, 2017 through September 30, 2018.

FOR FY 2018, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$139,000.00 AS FOLLOWS:

MBE: \$37,530.00

WBE: \$13,900.00

4. **NEIGHBORHOOD HOUSING SERVICES OF** **\$375,000.00**
BALTIMORE, INC. (NHS)

Accounts: 2089-208918-5930-433562-603051	\$165,000.00
2089-208918-5930-433581-603051	\$ 52,300.00
2089-208918-5930-433583-603051	\$ 32,700.00
2089-208918-5930-433591-603051	\$125,000.00

Under the terms of this CDBG Agreement, the funds will be used to subsidize the NHS's operating expenses. The NHS will provide public information, housing counseling and rehabilitation services, including owner-occupancy, rehabilitation loan

MINUTES

Department of Housing and - cont'd
Community Development

underwriting, and the development of rehabilitation specifications. The NHS will service each loan. All activities will be monitored by City staff. The period of the CDBG Agreement is September 1, 2017 through August 31, 2018.

FOR FY 2018, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$49,000.00 AS FOLLOWS:

MBE: \$13,200.00

WBE: \$ 4,900.00

5. **COMMUNITY HOUSING ASSOCIATES, INC.** **\$ 68,230.00**

Account: 2089-208918-5930-532361-603051

Under the terms of this CDBG Agreement, the funds will be used to subsidize the staff costs associated with acquiring, rehabilitating, and developing properties to create rental housing opportunities for low and moderate-income, non-elderly, disabled and homeless persons. The period of the CDBG Agreement is September 1, 2017 through August 31, 2018.

MWBOO GRANTED A WAIVER.

On June 28, 2017, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

MINUTES

Department of Housing and - cont'd
Community Development

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2017 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Community Development Block Grant Agreements. The President **ABSTAINED** on item nos. 1 and 2.

MINUTES

Department of Transportation - Phase I Energy
Performance Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Phase I Energy Performance Agreement (Agreement) with Energy Systems Group, LLC in connection with LED Conversion. The Agreement is effective upon Board approval and will continue until acceptance or rejection of Energy Systems Group, LLC Phase II Proposal by the City.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This Agreement will allow Energy Systems Group, LLC to provide "Phase I" engineering and energy services for the purpose of proposing a recommended comprehensive energy efficiency program.

The work will be done for the Baltimore Bright Street Light Conversion Project, including the East Side of Baltimore from Charles Street east.

At the conclusion of Phase I, and after the City's determination that Energy Systems Group, LLC has complied with the requirements of Agreement, the City and Energy Systems Group, LLC may enter into a Phase II agreement to construct and implement the Phase I recommendations in order to achieve comprehensive energy efficiency and a guaranteed savings program.

Pursuant to the State of Maryland RFP page 50, Section 3.2.37.1.1 through 3.2.37.1.3, defines the scope of payment for Phase I.

3.2.37.1.1 Should the recommendations contained in the Phase I fail to meet the State's objectives for the project (as outlined in Scope of Work within the RFP), or is deemed unreasonable, unworkable, or cost excessive by the State, the State will have no obligation to pay the Contractor the fee associated with the Phase I.

MINUTES

Department of Transportation - cont'd

- 3.2.37.1.2 Should the recommendations, including capital cost, yearly maintenance cost, and guaranteed savings, meet or exceed the State's objectives (as outlined in the Scope of Work within this RFP) as determined by the State, and the State elects to proceed with Phase II of the project, the cost of the study will be included in the Contractor's ECM capital cost, within the financial Phase II Proposal, and financed by the State, either through the Contractor or privately. In either case, the payment to the Contractor shall be the same as noted above.
- 3.2.37.1.3 Should the recommendations contained in Phase I meet or exceed the State's objectives and all contract requirements as determined by the State and the State, for any reason, does not proceed with Phase II, then the ESCO will be paid the previously agreed upon cost of the Phase I based on the Phase I proposal.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 8%

WBE: 3%

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Phase I Energy Performance Agreement with Energy Systems Group, LLC in connection with LED Conversion.

MINUTES

Department of Transportation - Phase I Energy
Performance Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Phase I Energy Performance Agreement with Johnson Controls, Inc. (JCI) in connection with LED Conversion. The period of the Phase I Energy Performance Agreement is effective upon Board approval until acceptance or rejection of JCI's Phase II Proposal (proposal to be submitted by JCI at the end of this Phase I Agreement for possible Phase II work) by the City. The Phase II Proposal shall be completed by JCI no later than eight months following the approval of this Phase I Agreement by the Board.

AMOUNT OF MONEY AND SOURCE:

None at this time.

BACKGROUND/ EXPLANATION:

If the Contractor's report and proposal for Phase II, which will include installation of Energy Conservation Measures (ECMS), is acceptable to the City, the cost of this study, \$214,550.00 will be rolled into the Phase II cost and a Phase II Agreement will be presented to the Board for approval.

The project costs will be financed by the City and paid for by energy savings guaranteed by the Contractor. If the Phase I report and Phase II proposal do not meet the expected guaranteed energy savings and the report is not accepted by the Department of Transportation, the City will not be obligated to pay the cost of this study.

The City and Johnson Controls, Inc. (JCI) wish to enter into an agreement for Energy Performance Contracting in which the JCI will provide "Phase I" for the purpose of proposing a recommended comprehensive energy efficiency program.

MINUTES

Department of Transportation - cont'd

The work will be done for the Baltimore Bright Street Light Conversion Project, including West Side of Baltimore from Charles Street west.

At the conclusion of Phase I, and after the City's determination that JCI has complied with requirements of Phase I of the agreement, the City and JCI may enter into a Phase II agreement to construct and implement the Phase I recommendations in order to achieve comprehensive energy efficiency and a guaranteed savings program.

Pursuant to the State of Maryland RFP Page 50, Section 3.2.37.1, defines the scope of payment for Phase I:

- 3.2.37.1.1 - Should the recommendations contained in the Phase I Agreement fail to meet the State's objectives for the project (as outlined in Scope of Work within the RFP), or is deemed unreasonable, unworkable, or cost excessive by the State, the State will have no obligation to pay the Contractor the fee associated with the Phase I.
- 3.2.37.1.2 - Should the recommendations, including capital cost, yearly maintenance cost, and guaranteed savings, meet or exceed the State's objectives (as outlined in the Scope of Work within this RFP) as determined by the State, and the State elects to proceed with Phase II of the project, the cost of the study shall be included in the Contractor's ECM capital cost, within the financial Phase II Proposal, and financed by the State, either through the Contractor or privately. In either case, the payment to the Contractor shall be the same as noted above.
- 3.2.37.1.3 - Should the recommendations contained in Phase I meet or exceed the State's objectives and all contract requirements as determined by the State and the State, for any reason, does not proceed with Phase II, then the ESCO shall be paid the previously agreed upon cost of the Phase I based on the Phase I proposal.

MINUTES

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goals of 8% and the WBE goals of 3% established in the original agreement.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Phase I Energy Performance Agreement with Johnson Controls, Inc. in connection with LED Conversion.

MINUTES

Department of Transportation - Correction to Expenditure
Authorization Request

ACTION REQUESTED OF B/E:

The Board is requested to approve the Correction to the Expenditure Authorization Request (EAR) with Rummel, Klepper & Kahl, LLP under Project 1208, On-Call Transportation Planning/Policy/Feasibility Studies, Task No. 3.

AMOUNT OF MONEY AND SOURCE:

\$ 99,027.39	(\$136.80)	credit	-	9950-904056-9562-900000-703032
100,000.00	(138.15)	credit	-	9950-902315-9506-900020-703032
<u>100,000.00</u>	<u>(138.15)</u>	credit	-	9950-905023-9508-900020-703032
\$299,027.39	(\$413.10)	credit		

BACKGROUND/EXPLANATION:

On April 25, 2018, the Board approved the EAR with Rummel, Klepper & Kahl, LLP in the amount of \$299,027.39. It was discovered that an error was made and the correct amount of the EAR is \$298,614.29.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 23.00%

WBE: 10.00%

UPON MOTION duly made and seconded, the Board approved the Correction to the Expenditure Authorization request with Rummel, Klepper & Kahl, LLP under Project 1208, On-Call Transportation Planning/Policy/Feasibility Studies, Task No. 3.

MINUTES

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Rummel, Klepper & Kahl, LLP under Project 1209, On-Call Traffic Engineering Services. The period of the Amendment No. 1 to Agreement. This Amendment No. 1 to Agreement will extend the period of the Agreement through August 25, 2019.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - increase in upset limit

BACKGROUND/EXPLANATION:

On August 26, 2015, the Board approved an agreement with Rummel, Klepper & Kahl, LLP in the amount of \$1,500,000.00 for a period of three years to assist the Department in managing various planning and engineering services. The scope of services includes, but is not limited to: traffic impact studies for economic development projects including recommendations for traffic mitigation under adverse conditions; designing traffic control devices including signals, vehicle detection equipment, signs, pavement markings, and traffic calming installations; technical reports, cost estimates and contract documents.

This Amendment No. 1 to Agreement will allow for a one-year time extension and an increase to the upset limit by \$1,000,000.00, to continue design services for various projects.

This Amendment No. 1 to Agreement will make the total upset limit of \$2,500,000.00 and will extend the period of the Agreement through August 25, 2019.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the

MINUTES

Department of Transportation - cont'd

Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved the Amendment No. 1 with Rummel, Klepper & Kahl, LLP under Project 1209, On-Call Traffic Engineering Services.

MINUTES

Department of Transportation - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with STV, Incorporated under Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects. The Amendment No. 2 to Agreement will extend the period of the Agreement through June 16, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 17, 2015, the Board approved the original Agreement in the amount \$1,000,000.00 with STV, Incorporated, for a period of two years to assist the Department's Engineering & Construction Division in providing various on-call engineering services for the proposed improvements to the City's system of Streets and Highways.

On July 19, 2017 the Board approved Amendment No. 1 to allow for a one-year time extension to complete numerous ongoing services ranging from roadway design, storm water management, expedited review, construction phase review, survey and other support services needed for ongoing tasks.

This Amendment No. 2 to Agreement will extend the period through June 16, 2019 and will allow for continued design services of in-design projects assigned under various projects.

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 2 to Agreement with STV, Incorporation.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 018 to A. Morton Thomas and Associates, Inc. under Project 1217, On-Call Construction Project Management Services. The period of the Task Assignment is 12 months.

AMOUNT OF MONEY AND SOURCE:

\$164,025.95 - 9950-902315-9506-900010-705032

BACKGROUND/EXPLANATION:

This task will provide for total replacement of various structures including demolition of existing structure, support excavation, substructure/superstructure concrete, beam erection, maintenance of stream flow, maintenance of traffic, erosion and sediment controls. This task also includes five of the Department of Public Works Inspector II's and two of the Department of Public Works Inspectors.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27.00%

WBE: 10.00%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the Task No. 018 to A. Morton Thomas and Associates, Inc. under Project 1217, On-Call Construction Project Management Services.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 21 to Johnson, Mirmiran & Thompson, Inc., under Project No. 1217, On-Call Construction Project Management Services. The period of the services under Task No. 21 is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$113,726.47 - 9950-903759-9514-900020-705032

BACKGROUND/EXPLANATION:

This authorization provides for extended services of a Construction Project Manager CPS I to supervise various Resurfacing Highway contracts such as TR 17013 - Resurfacing Highways SW, TR 17014 - Resurfacing Highways SE, TR 17017 - Resurfacing Highways SW, and TR 17018 - Resurfacing Highways SE.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE goals and the 10% WBE goals established in the original agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the ask No. 21 Assignment to Johnson, Mirmiran & Thompson, Inc. under Project No. 1217, On-Call Construction Project Management Services.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 23 to Johnson, Mirmiran & Thompson, Inc., under Project No. 1217, On-Call Construction Project Management Services. The period of the services under Task No. 23 is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$97,397.08 - 9950-911700-9506-900010-705032

BACKGROUND/EXPLANATION:

This authorization provides for construction phase services for TR 08320 - Rehabilitation of Bridge No. BC-4208 Edison Highway over Amtrak. The scope of services will include, but is not limited to attending meetings, oversight of Amtrak coordination, construction schedule review, site visits, responding to RFIs, reviewing shop drawings, and providing as-built drawings.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE goals and the 10% WBE goals established in the original agreement.

Although the Consultant has not met the MBE goal of 27%, they achieved a goal of 19% and there remains enough capacity to meet the goal. They achieved a WBE goal of 8%.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 97,106.38	9950-910700-9507	
FED	Constr. Reserve	
	Edison Highway	
	Over Amtrak Bridge	
10,030.41	" "	
MVR		
\$107,136.79	-----	9950-911700-9506-5
		Inspection Edison Highway
		over Amtrak Bridge

This transfer will fund the costs associated with Task No. 23 under Project No. 1217, On-Call Construction Project Management Services with Johnson, Mirmiran & Thompson, Inc.

UPON MOTION duly made and seconded, the Board approved the Assignment of Task No. 23 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1217, On-Call Construction Project Management Services. The Transfer of Funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Department of Transportation - Partial Release of Retainage

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Cuddy & Associates, LLC for a Partial Release of Retainage.

AMOUNT OF MONEY AND SOURCE:

\$70,074.95 - 9962-908068-9562-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. TR 15017 is substantially completed and all punch list items completed. The Contractor requested a Partial Release of Retainage in the amount of \$70,074.94. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a "Conditional Inspection" for Contract No. TR 15017 Conduit Manhole Reconstruction City Wide at Various Locations was held on January 5, 2018.

MBE/WBE PARTICIPATION:

Cuddy & Associates, LLC has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Cuddy & Associates, LLC for a Partial Release of Retainage.

MINUTES

Department of Transportation - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Baltimore Metropolitan Council (BMC). The period of the Agreement is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$327,840.00 - 6000-617019-2391-596700-406001 - Others
81,960.00 - 1001-000000-2301-249000-60000 - In Kind Services
\$409,800.00 - Total Estimated Costs

BACKGROUND/EXPLANATION:

This Grant will allow the City to complete population and development projections and transportation planning work to ensure that the Region's transportation plans will meet federal air quality standards. This funding was provided by the Maryland Department of Transportation to the BMC. The Department of Transportation will complete work under this grant and will serve as the lead agency for the City. The Department of Transportation will provide in-kind services to match this grant.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with the Baltimore Metropolitan Council.

MINUTES

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve a Memorandum of Understanding (MOU) with 101 N. Charles Hospitality, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

A performance bond in the amount of \$106,380.00 has been issued to 101 N. Charles Hospitality, LLC which assumes 100% of the financial responsibility.

BACKGROUND/EXPLANATION:

101 N. Charles Hospitality LLC would like to install a vehicular drop off lane to its proposed extended stay Hotel located at 101 N. Charles Street in order to provide ADA access to its Fayette Street entrance. The MOU will allow them to do the installation of a drop off lane on a portion of the existing sidewalk in accordance with Baltimore City standards.

MBE/WBE PARTICIPATION:

Not a competitive procurement. The Developer is paying for all costs.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with 101 N. Charles Hospitality, LLC, Developer.

MINUTES

Department of Public Works - Employee Expense Reimbursement

ACTION REQUESTED OF B/E:

The Board is requested to approve reimbursement for Ms. Alison Grevey and Jamey Lynn Payton, for their Operator's Certification 5A. Training took place on December 26, 2017.

AMOUNT OF MONEY AND SOURCE:

Alison Grevey \$50.00 - 2070-000000-5501-630001-603020
Jamey Lynn Payton \$50.00 - 2070-000000-5501-630001-603020

BACKGROUND/EXPLANATION:

Ms. Grevey's and Ms. Payton's Expense Statements are being submitted to the Board of Estimates for approval, because they have exceeded the 40-work day period allowed for reimbursement submittals to Accounts Payable per AM-240-11.

Ms. Grevey and Ms. Payton are entitled to reimbursement for their Operator's License. Their paperwork was not submitted to the agency in a timely manner. However, because they received the license in February, almost two months after the date of the certifications it exceeded the 40-work day period for submission of the expense report to the Bureau of Accounting and Payroll Services.

Ms. Grevey and Ms. Payton have now been made aware of the time period for submitting reimbursements and other eligible activities.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the reimbursement for Ms. Alison Grevey and Jamey Lynn Payton for their Operator's Certification 5A.

MINUTES

Department of Public Works - Employee Expense Reimbursement

ACTION REQUESTED OF B/E:

The Board is requested to approve reimbursement of Ms. Jennifer Forney expenses incurred for the month of December 2017 for the Water Distribution System Operator License.

AMOUNT OF MONEY AND SOURCE:

\$50.00 - 2071-000000-5521-632440-603020

BACKGROUND/EXPLANATION:

Ms. Forney's Expense Statement is being submitted to the Board of Estimates for approval because it exceeded the 40-work day period allowed for reimbursement submittals to the Bureau of Accounting and Payroll Services per AM-240-11.

Ms. Forney entitled to reimbursement for her Water Distribution Systems Operator D License. Her paper work was not submitted to this office in a timely manner; as she was waiting to receive her Water Distribution Systems Operator (D) License from the State of MD. The receipt of her license was after the 40-work day period for submission of the expense report to the Bureau of Accounting and Payroll Services. Ms. Forney is aware of the proper procedures for submitting reimbursements.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the reimbursement of Ms. Jennifer Forney's expenses incurred for the month of December 2017 for the Water Distribution System Operator License.

MINUTES

Department of Public Works - Perpetual and Temporary
Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Perpetual and Temporary Easement Agreement (Agreement) with Edward Francis Schaefer.

AMOUNT OF MONEY AND SOURCE:

\$5,363.00 - 9956-905653-9551-900020-704040

BACKGROUND/EXPLANATION:

The City would like to acquire a perpetual and temporary easement on a portion of a property owned by Edward Francis Schafer, located at 1023 Cedarcroft Rd. The Agreement will allow the Department to install and maintain a public sanitary sewer main and perform stream restoration as part of the Department's Sanitary Sewer Contract SC 910.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Perpetual and Temporary Easement Agreement with Edward Francis Schaefer.

MINUTES

Department of Public Works - Supporting Bonds No. 9280000
for Phase II Ashburton
Energy Performance Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of supporting Bonds No. 9280000 (Performance Bond, Payment Bond and Riders) in reference to the agreement with Johnson Controls, Inc. (JCI) under the Phase II Ashburton Energy Performance Agreement.

AMOUNT OF MONEY AND SOURCE:

Master Lease Program

BACKGROUND/EXPLANATION:

On February 14, 2018, the Board approved the Agreement for Energy Performance Contracting - Phase II with JCI for the period of 15 years commencing after installation.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, subtitle 29 of Baltimore City Code and the MBE/WBE goals established for the original agreement: MBE 27% and WBE 5%

UPON MOTION duly made and seconded, the Board approved and authorized execution of supporting Bonds No. 9280000 in reference to the agreement with Johnson Controls, Inc. under the Phase II Ashburton Energy Performance Agreement.

MINUTES

Department of Public Works/Office - Agreement for Project 1265
of Engineering and Construction Project and Construction
 Management Assistance for WC
 1211 - Ashburton Reservoir
Zone 2 Tanks

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement for Project 1265 Project and Construction Management Assistance for WC 1211 - Ashburton Reservoir Zone 2 Tanks (Agreement) with O'Brien & Gere Engineers, Inc. The Agreement is effective upon Board approval for six years or until the upset limit is reached.

AMOUNT OF MONEY AND SOURCE:

\$3,198,800.00 (58.1568%) - Baltimore City
2,301,200.00 (41.8433%) - Baltimore County
\$5,500,000.00 - 9960-904743-9557-900020-705032

BACKGROUND/EXPLANATION:

This Agreement will allow O'Brien & Gere Engineers, Inc. to provide Project and Construction Management Assistance for WC 1211 - Ashburton Reservoir Zone 2 Tanks.

The Quality Assurance Services to be provided are generally in accordance with the US Army Core of Engineers Construction Quality Management (CQM) program and include assisting the Office of Engineering & Construction with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

payment, attendance at progress meetings, preparation of record drawings, review of contract claims and support documents, estimating, scheduling, quality control, project engineering, constructability reviews, coordinating and tracking submittal, and Request for Information (RFI) reviews and responses. It is not anticipated that design services will be performed under this agreement.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

MBE: Baker Engineering Services, Inc.	\$ 220,000.00	4%
Bryant Associates, Inc.	825,000.00	15%
DM Enterprises of Baltimore, Inc.	440,000.00	8%
	<u>\$1,485,000.00</u>	<u>27%</u>

WBE: Albrecht Engineering, Inc.	\$ 220,000.00	4%
The Robert B. Balter Company	220,000.00	4%
Sahara Communications, Inc.	110,000.00	2%
	<u>\$ 550,000.00</u>	<u>10%</u>

MWBOO FOUND CONSULTANT IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement for Project 1265 Project and Construction Management Assistance for WC 1211 - Ashburton Reservoir Zone 2 Tanks with O'Brien & Gere Engineers, Inc.

MINUTES

Department of Public Works - Renewal of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Renewal of an Agreement with the Downtown Partnership of Baltimore, Inc. The period of the renewal is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$364,140.00 - 1001-000000-5152-386200-603026

BACKGROUND/EXPLANATION:

On June 29, 2016, The Department of Public Works, Bureau of Solid Waste entered into an agreement with Downtown Partnership of Baltimore, Inc. for cleaning services in the Downtown Management District. The Bureau of Solid Waste desires to renew the agreement with the Downtown Partnership of Baltimore, Inc., to continue providing cleaning services in the Downtown Management District for an additional one-year period.

MBE/WBE PARTICIPATION:

MWBOO granted a waiver for the original agreement on May 31, 2016.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Renewal of the Agreement with the Downtown Partnership of Baltimore, Inc.

MINUTES

Department of Public Works (DPW) - Amendment to Agreement with Healthy Neighborhoods, Inc.

ACTION REQUESTED OF B/E:

The Board is requested to approve an Amendment to the Agreement with Healthy Neighborhoods, Inc. (Amendment to Agreement) for the Community Energy Savers Program. The Amendment to Agreement will extend the period of the Agreement to September 17, 2019.

AMOUNT OF MONEY AND SOURCE:

\$2,250,000.00 - 5000-594017-1981-718402-603051

BACKGROUND/EXPLANATION:

The DPW Office of Sustainable Energy (OSE) received a grant from the Maryland Public Service Commission (PSC) named the Customer Investment Funds ("CIF") in 2014 to support energy efficiency measures by nonprofits and small businesses, primarily through low-interest loans and small grants. The Board approved a contract for the implementation of the loan program with Healthy Neighborhoods, Inc. on September 17, 2014. The agreement had a three year term with an optional annual extension and contained a "not to exceed" funding cap of \$5,000,000.00. The period of performance was extended to September 17, 2018 by agreement between HNI and the Department signed on July 25, 2017.

The PSC, in Order 87991 issued January 20, 2017, granted the OSE an additional \$2,250,000.00 for the nonprofit loan program and extended the period of the grant to June 30, 2018. Subsequently, the PSC extended the program period through June 30, 2019 in Order 88554 issued on February 2, 2018. This Amendment to Agreement increases the "not to exceed" amount to \$7,250,000.00, conditioned upon the availability of funds.

MINUTES

Department of Public Works (DPW) - cont'd

MBE/WBE PARTICIPATION:

The Minority and Women's Business Office reviews loan applications before approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the Amendment to the Agreement with Healthy Neighborhoods, Inc. for the Community Energy Savers Program.

MINUTES

Department of Public Works - Amendment to Community Energy Savers Program Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to the Community Energy Savers Program Grant Agreement (Amendment to Agreement) with The Reinvestment Fund (TRF) for the Community Energy Savers Program. The Amendment to Agreement will extend the period of the Agreement through September 17, 2019.

AMOUNT OF MONEY AND SOURCE:

\$2,250,000.00 - 5000-594017-1981-718402-603051

BACKGROUND/EXPLANATION:

In 2014, the DPW's Office of Sustainable Energy (OSE) received a grant from the Maryland Public Service Commission titled the Customer Investment Funds to support energy efficiency measures by nonprofits and small businesses, primarily through low-interest loans and small grants. On September 3, 2014, the Board approved the contract for the implementation of the loan program with the TRF. The period of the agreement was three years, with an optional annual extension and contained a "not to exceed" funding cap of \$5,000,000.00. The period of agreement was extended to September 17, 2018 by agreement between TRF and the Department signed on July 25, 2017. The PSC, in Order 87991 issued January 20, 2017, granted the OSE an additional \$2,250,000.00 for the nonprofit loan program and extended the period of the grant through June 30, 2018. Subsequently, the PSC extended the program period through June 30, 2019, in Order 88554 issued on February 2, 2018.

MINUTES

DPW - cont'd

Under the terms of this Amendment to the Agreement, the OSE proposes to raise the "not to exceed" funding cap of \$7,250,000.00 conditioned upon the availability of funds.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office reviews each loan application before loan approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to the Community Energy Savers Program Grant Agreement with The Reinvestment Fund for the Community Energy Savers Program.

MINUTES

Department of Public Works/Office - Amendment No. 2 for Project
of Engineering and Construction 1405, On-Call Project and
Construction Management
Assistance

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 for Project 1405, On-Call Project and Construction Management Assistance (Amendment No. 2) with Louis Berger Water Services, Inc. The Amendment will extend the period of the Agreement through June 11, 2019.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - upset limit

BACKGROUND/EXPLANATION:

The Department is requesting an increase of \$500,000.00 to facilitate work needed to provide continuity of services currently being provided under this on-call agreement.

This task is an important component in supporting the effort of SC 877. The Department is in need of continued assistance from Louis Berger Water Services, Inc. to provide on-site inspection services on SC 877 for the Department of Public Works, Office of Engineering & Construction with additional inspection and project management support.

The services to be provided may include, but are not limited to assisting the City Construction Management Division (CMD) with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

contract claims and supports, estimating, scheduling, project engineering, constructability reviews, construction contract administration, and MBE /WBE and wage regulation compliance reporting.

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 2 for Project 1405, On-Call Project and Construction Management Assistance with Louis Berger Water Services, Inc.

MINUTES

Department of Public Works (DPW) - Amendment No. 2 to Agreement
for Post Award Engineering
Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 2 to Agreement (Amendment No. 2) for Post Award Engineering Services with Patton Harris Rust & Associates, P.C. (PHRA), A Pennoni Company, under WC 1199, Amendment No. 2, Design of Ashburton Pumping Station Improvements. This Amendment No. 2 will extend the period of the Agreement through July 22, 2019.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 9960-906918-9557-900020-702064

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting additional time for the engineering design services provided by the PHRA for the relocation of the Emergency Generator Building. The reason for this request is to ensure that the bidding process can be completed before the project reaches the expiration date.

The scope of the original agreement includes: design phase services for the Ashburton Pumping Station Improvements recommended in the May 2011 final report and study of Ashburton Pumping Station Improvements. The improvement program calls for correction of major deficiencies identified at the existing Ashburton Pumping Station complex.

In general, the program calls for major hydraulic, mechanical, and electrical improvements to the pumping station, for the provision of an emergency generator facility, and for the architectural and structural rehabilitation of the station structure itself.

MINUTES

DPW - cont'd

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goal of 38.52% and the WBE goal of 10.48% assigned to the original agreement.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 2 to Agreement for Post Award Engineering Services with Patton Harris Rust & Associates, P.C., A Pennoni Company, under WC 1199, Amendment No. 2, Design of Ashburton Pumping Station Improvements.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

2456-2458

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Park</u>		
1. \$13,000.00 General Fund	9938-914074-9475 Park Roadway Improvements (Reserve)	9938-901719-9474 Druid Hill Park Neighborhood Access (Active)

This transfer will provide funds to cover the costs associated with construction administration services for Druid Hill Park Neighborhood Access and to reconcile the account deficit.

2. \$50,000.00 Other Funds	9938-913001-9475 (Unallocated Reserve)	9938-919014-9474 FY15 Baltimore Playground Program
--------------------------------------	--	--

This transfer will provide funds to cover the costs associated with construction of Remington Park Playgrounds.

3. \$20,000.00 Rec. & Parks 25 th Series	9938-907779-9475 Druid Hill Pool and Bathhouse Renovation (Reserve)	9938-908779-9474 Druid Hill Pool and Bathhouse Renovation (Active)
--	---	--

This transfer will provide funds to cover the costs associated with design services for Druid Hill Pool and Bathhouse.

4. \$10,000.00 General Fund	9938-916034-9475 Herring Run Trail Enhancements (Reserve)	9938-918034-9474 Herring Run Trail Enhancements (Active)
---------------------------------------	--	---

This transfer will provide funds to cover the costs associated with design services for Herring Run Park.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
5. \$2,000,000.00	9910-924026-9587	9910-905226-9587
1 st Affordable	New Affordable	Affordable Housing
Housing Loan Bond	Housing Fund	Trust Fund
5.00	9910-902985-9587	" "
Other Revenue	Housing	
Fund	Development	
<u>\$2,000,005.00</u>		

This transfer will provide appropriations to the "Affordable Housing Trust Fund" as a part of the continuing, non-lapsing fund to be used to promote fair housing in neighborhoods throughout Baltimore. This will also further develop and preserve affordable housing renters and homeowners, and increase affordable housing opportunities for low-income working families and other persons of low income.

6. \$ 13,000.00	9910-903275-9588	9910-902291-9588
27 th Comm. Dev.	3908 W. Belvedere	LNYW - Mayoral/HCD
	Demo	Special
28,000.00	9910-907904-9588	9910-902291-9588
General Fund	Sojourner Douglas	LNYW - Mayoral/HCD
Revenue	College	Special
9,000.00	9910-942002-9588	9910-902291-9588
25 th Comm. Dev.	Choice Neighbor-	LNYW - Mayoral/HCD
	hoods	Special
\$ 50,000.00		

This transfer will move appropriations to support grants through the "Live Near Your Work" program.

7. \$250,000.00	9904-905795-9129	9904-906043-9127
General Funds	Capital Project	Live Near Your
	Priorities	Work

This transfer will move appropriations to support grants through the "Live Near Your Work" Program.

MINUTES

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning - cont'd</u>			
8.	\$ 50,000.00	9904-902783-9129	
	1 st Cultural	Lyric Opera House	
	Institution Loan	- Expansion	
	50,000.00	" "	
	1 st Comm. & Eco.		
	Dev. Loan		
	125,000.00	9904-911041-9129	
	2 nd Comm. & Eco.	Modell Lyric Heating/	
	<u>Dev. Loan</u>	Chilling	
	\$225,000.00	-----	9904-903971-9127
			Lyric Opera House
			- Building

The Modell Lyric Chiller Replacement and Expansion project will replace two failing chillers with a new system to improve comfort and maximize efficiency. This transfer will make funds awarded to the Lyric available for this project.

9.	\$100,000.00	9905-924004-9186	9905-922004-9188
	Other Fund	Critical Area	Critical Area
	Revenue	Buffer Offset	Buffer Offset
		Program (Reserve)	Program (Active)
10.	\$ 26,000.00	9905-928005-9186	9905-926005-9188
	Other Fund	Critical Area	Critical Area
	Revenue	Stormwater Offset	Stormwater Offset
		Program	Program
		(Reserve)	(Active)

This transfer will move appropriations to support and improve water quality, restore habitat and provide environmental education through restoration projects. It will also support administration of the critical area program.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. THE JOHNS HOPKINS UNIVERSITY **\$208,230.00**

Account: 4000-424518-3023-273311-603051

The Johns Hopkins University will provide Outpatient Ambulatory Health Services, as well as diagnostic and therapeutic services provided directly by a licensed health care provider with experience in treatment of patients with HIV disease. The period of the agreement is July 1, 2017 through June 30, 2018.

This agreement is late because the Prevention and Health Promotion Administration (PHPA) programmatically manages HIV/AIDS State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The BCHD thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers.

MWBOO GRANTED A WAIVER.

2. JOHNS HOPKINS BLOOMBERG SCHOOL **\$174,000.00**
OF PUBLIC HEALTH

Account: 4000-480618-3080-27900-603051

The Johns Hopkins University, Center for Adolescent Health (JHU CAH) is a Center for Disease Control Prevention Research Centers Program. The JHU CAH has worked in partnership with community agencies in Baltimore to understand and reduce adolescent risk behaviors such as tobacco and alcohol use, violence and early sexual activity. The purpose of JHU CAH's work on the U Choose project is to design and conduct an evaluation guided by the principles of implementation science.

The JHU CAH will identify key successes, challenges and lesson learned and complete an implementation study report. The period of the agreement is July 1, 2017 through June 30, 2018.

MINUTES

Health Department - cont'd

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

3. JOHNS HOPKINS BLOOMBERG SCHOOL OF PUBLIC HEALTH **\$ 34,954.00**

Accounts: 6000-622516-3080-293601-603051 \$19,930.00
 6000-622517-3080-293601-603051 \$15,024.00

The Department recently launched the Youth Health and Wellness (YHW) Strategy, a comprehensive road map to improving health outcomes for youth across the city. This strategy was developed in partnership with youth leaders and has made a commitment to continuing this leadership throughout its implementation.

The Johns Hopkins Bloomberg School of Public Health will develop a logic model and data collection plan to inform YHW strategy and facilitate youth leadership development activities and training of youth leaders. The period of the agreement is February 1, 2017 through July 31, 2018.

The agreement is late because the Department was waiting for the grantor to approve a budget modification and extension of the grant award.

4. BEHAVIORAL HEALTH SYSTEM BALTIMORE (BHSB) **\$140,078.00**

Account: 6000-606718-3001-568000-406001

Under the terms of this Sub-Vendor Contract, the BHSB will utilize the funds to provide the services of a Director of Opioid Overdose Prevention and Treatment, and an Overdose Fatality Review (OFR) Coordinator for Substance Use Disorder services.

The Director of Opioid Overdose Prevention and Treatment will be responsible for implementing the Baltimore City Opioid Overdose Prevention and Response Plan and coordinating the development of opioid treatment expansion efforts.

MINUTES

Health Department - cont'd

The Director will collaborate with the Department, the BHSB, and a diverse group of partners to develop innovative approaches to prevention, treatment and recovery.

The OFR Coordinator will be responsible for managing the state-mandated OFR and supporting Baltimore City's overdose response efforts. The OFR Coordinator convenes and coordinates the Baltimore City Overdose Fatality Review Team, a diverse group of stakeholders who meet regularly to review cases of overdose deaths, with the goal of better understanding why people overdose in Baltimore City and how future overdose deaths can be prevented. The period of the Sub-Vendor Contract is July 1, 2017 through June 30, 2018.

This Sub-Vendor Contract is late because budget revisions delayed processing.

5. PROJECT PLASE, INC.**\$ 15,606.00**

Account: 5000-569718-3023-273341-603051

Under the terms of this agreement, Project PLASE, Inc. will provide non-emergency medical transportation services that enable an eligible client to access or be retained in core medical or support services. Medical transportation may be provided through: the use of a company vehicle to provide transportation services, contracts with providers of transportation services, and the purchase and distribution of MTA tokens or monthly bus passes to clients, as needed.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board.

These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

MINUTES

Health Department - cont'd

6. HEALTH CARE FOR THE HOMELESS, INC. (HCH) \$ 73,760.00

Account: 4000-499018-3023-513200-603051

The HCH will implement an evidence-based patient centered HIV prevention and surveillance program targeting youth and African American women who are experiencing homelessness. The organization will provide HIV counseling, linkage to care for newly diagnosed and People living with HIV, and referrals for Partner Services (PS).

7. UNIVERSITY OF MARYLAND, BALTIMORE \$ 10,352.00

Account: 4000-480318-3150-307700-603051

The University of Maryland, Baltimore will use the proposed funds to integrate hepatitis C virus (HCV) care and treatment education into medical student clinical rotations as well as the resident training program. Additionally, the funds will be used to support coordination of HCV screening, care and treatment in the clinic. These activities are crucial to increase access to HCV care in one of Maryland's highest burden jurisdictions-Baltimore City.

8. CHASE BREXTON HEALTH SERVICES, INC. \$ 72,690.00

Account: 4000-499018-3023-513200-603051

Chase Brexton Health Services will provide HIV testing, counseling, linkage to care for newly diagnosed and people living with HIV, and referrals for partner services.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President

ABSTAINED on items nos. 1, 2, and 3.

MINUTES

Baltimore City Fire Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the FY 2019 Maryland Department of Natural Resources Waterway Improvement Matching Fund Grant. The period of the Grant Award is July 1, 2018 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00	-	5000-558519-2121-226500-606004	(State Funds)
<u>20,000.00</u>	-	1001-000000-2121-226500-606004	(Matching General Funds)
\$40,000.00			

BACKGROUND/EXPLANATION:

This grant will provide for the purchase of an inflatable fire/water rescue vessel and motor that will provide for the safety of the boating public.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the FY 2019 Maryland Department of Natural Resources Waterway Improvement Matching Fund Grant.

MINUTES

Parking Authority of - Amendment to the Card
Baltimore City (PABC) Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to the Card Services Agreement (Amendment) with Global Payments Direct Inc. (Global). The Amendment will extend the original agreement through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

<u>Facility</u>	<u>Account Number</u>	<u>Amount</u>
Arena	2075-000000-5800-407200-603016	\$ 80,684.00
Baltimore	2075-000000-5800-407700-603016	55,905.00
Caroline	2075-000000-5800-408200-603016	27,929.00
Fleet & Eden	2075-000000-5800-408300-603016	46,824.00
Franklin	2075-000000-5800-407400-603016	31,052.00
Fayette	2075-000000-5800-408750-603016	4,620.00
Lexington	2075-000000-5800-407600-603016	30,141.00
Little Italy	2075-000000-5800-407900-603016	34,092.00
Marina	2076-000000-2320-253800-603016	26,919.00
Market Center	2075-000000-5800-407100-603016	13,879.00
Marriott	2075-000000-5800-407000-603016	72,278.00
Penn Station	2075-000000-5800-407600-603016	129,180.00
Redwood	2076-000000-2320-253900-603016	45,071.00
St. Paul	2075-000000-5800-408100-603016	52,037.00
Water	2075-000000-5800-407300-603016	48,994.00
West	2076-000000-2320-254000-603016	46,044.00
PABC Admin	2076-000000-2320-253300-607001	55,147.00
Meter Account	2075-000000-5800-408700-607001	<u>2,066,843.00</u>
	Total	\$2,867,639.00

MINUTES

PABC - cont'd

BACKGROUND/EXPLANATION:

On July 14, 2010, the Board approved the original card services agreement with Global in the amount of \$217,400.00 for the period of June 14, 2010 through June 30, 2017.

On June 21, 2017, the Board approved a one-year extension through June 30, 2018.

This Agreement provides credit card processing services for all of the PABC's revenue collecting functions. The PABC accepts credit card payments at parking garages, at parking meters, at the PABC walk-in office, and at the Residential Permit Parking website (PABC Programs). Accepting credit card payments has facilitated many of the revenue controls implemented by the PABC, while providing convenience to customers of the PABC/City's various programs.

In 2003, the PABC began installing parking access and revenue control equipment in City-owned off-street parking facilities (completed in 2006) to: provide better cash management; allow for credit card acceptance; and to make overall operations more efficient. In 2003, the PABC began accepting credit card payments online and at the PABC office for Residential Parking Permits. Beginning in 2004, the PABC began upgrading the City's on-street parking meters to, among other things, allow for credit card acceptance. Much of the success of the PABC's revenue collection duties can be attributed to credit card acceptance.

The number and value of credit card transactions has more than doubled over the past several years and will continue to grow as additional meters and programs are added to the PABC's services. The increased volume of transactions has correspondingly increased credit card fees substantially. The PABC currently averages 338,370 transactions per month, generating approximately \$1,833,511.00 in credit card sales per month for all the PABC Programs, with associated credit card processing fees averaging \$238,970.00 per month.

The PABC processed these transactions using multiple credit card processors at multiple points of sale with varying associated fees, prior to this Agreement with Global. The PABC has realized substantial savings in consolidating credit card processing with Global.

MINUTES

PABC - cont'd

This Card Services Agreement will continue to:

- provide debit and credit card processing services, along with other related merchant services to multiple PABC Programs with varying requirements,
- secure economies of scale to improve pricing,
- ensure timely and reliable authorization of credit/debit transactions,
- provide reporting products that meet the requirements of individual PABC Programs and PABC,
- consolidate processing, and
- establish a single point of contact for coordination of all activities, including adding new PABC Programs, problem resolution (settlement, billing, reporting, etc.), adapting to and incorporating new technologies, etc.

The PABC has realized hundreds of thousands in savings annually as a result of consolidation of merchant services under this Agreement. The PABC is developing a Request for Proposals (RFP) that will attempt to further reduce merchant service fees in the future. The result of that RFP will be coming to the Board of Estimates in the next year.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to the Card Services Agreement with Global Payments Direct Inc.

MINUTES

Office of the State's Attorney - Grant Award
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Grant Award from the State of Maryland – Governor's Office of Crime Control Prevention (GOCCP). The period of the Grant Award is of July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00 - 5000-505319-1156-117900-600000

BACKGROUND/EXPLANATION:

The GOCCP has awarded this grant to the OSA's Victim/Witness project which assists in developing and implementing strategies specifically intended to provide assistance to victims of crime in the State of Maryland. The program provides transportation assistance and computer access to victims and witnesses of crime in Baltimore City. Grant funds provide for travel assistance and computer equipment.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved acceptance of the Grant Award from the State of Maryland – Governor's Office of Crime Control Prevention.

MINUTES

Department of Legislative Reference - Amendment to Inter-
governmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Intergovernmental Agreement between the Maryland State Archives and the Baltimore City Archives (the 2013 Agreement). The Amendment will extend the period of the 2013 Intergovernmental Agreement for an additional five years through June 30, 2023, with all other terms and conditions of that 2013 Agreement remaining in full force and effect.

AMOUNT OF MONEY AND SOURCE:

\$90,000.00 - 1001-000000-1070-109200-603016
(per year)

BACKGROUND/EXPLANATION:

The City Archives currently occupies office and storage space at 601 E. 27th Street (a/k/a 2635 Matthews Street). In 2009, the Board approved an Agreement that granted State Archives permission to store certain of its City-related records in a small area not needed by City Archives, in return the State Archives would provide technological services to City Archives.

In 2010, the Board approved a subsequent Intergovernmental Agreement between the parties, by which the State Archives would provide hands-on management, oversight, and staffing services to City Archives, in return for a payment of \$90,000.00 per year, the cost equivalent of the salary and benefits previously incurred for one, then newly vacant City Archives position.

In 2013, the Board approved the current 2013 Agreement, which essentially consolidated the two previous Agreements effective July 1, 2013 through June 30, 2018.

MINUTES

Department of Legislative Reference - cont'd

The Amendment to the 2013 Agreement will extend the period of the 2013 Agreement for an additional five years, through June 30, 2023. Aside from that extension, all other provisions of the 2013 Agreement, including the costs to the City and the respective obligations and rights of the parties, remain unchanged.

On May 8, 2018, the Space Utilization Committee approved the Amendment to Intergovernmental Agreement as it relates to the State storage of records with the City Archives.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to Intergovernmental Agreement between the Maryland State Archives and the Baltimore City Archives.

MINUTES

Baltimore Development Corporation - First Amendment to Land
Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a First Amendment to Land Disposition Agreement with Park Avenue Partners, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 4, 2017, the City entered a Land Disposition Agreement with Park Avenue Partners, LLC, the Developer, for the sale and development of seven City-owned parcels at 409 Tyson Street and 400, 406, 408, 410, 412, and 414 Park Avenue.

An Amendment to the current Land Disposition Agreement will revise the terms of the First and Second Settlements in order to allow the project to move forward in a manner more beneficial to the City and the Developer by expediting the development timeline of the project. The changes included in this amendment are: 1) the inclusion of 406-414 Park Avenue in the First Settlement, 2) an increase in the purchase price due at First Settlement, 3) an adjustment in several dates in the Land Disposition Agreement to account for the new effective date, and 40 alterations to the costs that are considered for demolition financing forgiveness.

MBE/WBE PARTICIPATION:

The Developer agreed to comply with MBE/WBE requirements as described in Exhibit D-1 of the Land Disposition Agreement.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to Land Disposition Agreement with Park Avenue Partners, LLC.

MINUTES

Bureau of the Budget and - Grant Award and Appropriation
Management Research (BBMR) Adjustment Order No. 69

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to approve and authorize acceptance of a Grant Award from the Maryland Department of Aging. The period of the Grant Award is July 1, 2017 to June 30, 2018.

The Board is further requested to approve the Appropriation Adjustment Order No. 69 to transfer Federal funds within the Health Department from Service 720: HIV Services for the Uninsured to Service 723: Advocacy for Seniors.

AMOUNT OF MONEY AND SOURCE:

\$122,695.00 - FROM: 4000-484718-3023-718000-603051
Service 720: HIV Services

TO: 5000-535418-3044-768000-603051
Service 723: Advocacy for Seniors

BACKGROUND/EXPLANATION:

This grant award will provide services to support Baltimore City seniors.

The FY 18 Budget appropriated \$1,280,966.00 for this grant award. With this second Notification of Grant Award in the amount of \$122,695.00, the Health Department will receive cumulatively \$1,403,661.00. This is \$122,695.00 in excess of the appropriation, thus requiring Appropriation Adjustment Order No. 69.

MINUTES

BBMR - cont'd

This request is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from the Maryland Department of Aging. The Board further approved the Appropriation Adjustment Order No. 69 to transfer Federal funds within the Health Department from Service 720: HIV Services for the Uninsured to Service 723: Advocacy for Seniors.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

2474-2475

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

The Transfer of Funds was approved

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation/DOT Engineering & Construction

- | | | |
|---|-------------------------|--------------|
| 1. TR 13310, Geometric Safety Improvements Phase II | Civil Construction, LLC | \$579,817.00 |
|---|-------------------------|--------------|

DBE PARTICIPATION:

Civil Construction, LLC has complied with the Disadvantage Business Enterprise goal. As part of its bid, Civil Construction, LLC has committed to utilize the following.

DBE: Hammerhead Trucking, LLC	\$15,014.67	2.59%
Luna Concrete, Inc.	44,986.01	7.76%
Rowen Concrete, Inc.	<u>32,985.90</u>	<u>5.69%</u>
	\$92,986.58	16.04%

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$556,624.32	9950-924080-9513 Constr. Res. Traffic Safety Improvements Citywide	
139,156.08	" "	
HUR		
\$695,780.40		
\$579,817.00	-----	9950-912042-9512-6 Structural & - Improvements
86,972.55	-----	9950-912042-9512-5 Inspection

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Transportation/DOT Engineering & Construction - cont'd

TRANSFER OF FUNDS - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
28,990.85	-----	9950-912042-9512-2
\$695,780.40		Contingencies
		Geometric Safety
		Improvements II

This transfer will fund the costs associated with the award of Project No. TR 13310, Geometric Safety Improvements Phase II with Civil Construction, LLC.

Bureau of Procurement

- 3. B50005281, OEM and Aftermarket Parts and Service for Marine and Maritime Equipment **REJECTION** - Vendors were solicited on CitiBuy, eMaryland Marketplace, and local newspapers. The two bids received were opened on May 16, 2018. Upon further review of the solicitation, it is recommended that the Board reject all bids, in the best interest of the City. The specifications will be reviewed, revised, and rebid.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|--|---------------------|------------------------|
| 1. <u>BALTIMORE TRUCK CENTER, INC.</u> | <u>\$300,000.00</u> | <u>Selected Source</u> |
| Contract Number 06000 - O.E.M. Parts and Service for Hino Trucks - Dept. of General Services, Fleet Management - Req. No.: R793541 | | |

On April 26, 2018, an Intent to Waive Competition was advertised under B50005441 with no response received. Baltimore Truck Center, Inc. is an authorized Hino Light or Medium Duty truck service within 25 miles of the City of Baltimore. The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On April 12, 2018, it was determined that no goals would be set because of no opportunity to segment the contract. This contract is for Original Equipment Manufacturer (OEM) parts for maintenance and repair of Hino Trucks within the City's fleet.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------------------|--------------------|
| 2. <u>Selex ES Inc.</u> | <u>\$189,675.00</u> | <u>Sole Source</u> |
| Contract Number 08000 - License Plate Readers - Baltimore Police Department - Req. No.: Multiple | | |

The vendor is the manufacturer's sole authorized source of these products, which must be compatible with currently installed equipment for license plate readers.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

3. MOBILE DREDGING & VIDEO

PIPE, INC.	\$ 90,000.00	Sole Source
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Contract Number B50002730 - Industrial Cleaning Services - Dept. of Transportation, Department of Public Works & etc. - P.O. No.: P522651

On January 23, 2013, the Board approved the initial award with subsequent actions having been approved. An extension is being requested to allow more time to review the specifications and prepare a new solicitation.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement. However, the vendor will supply the City's entire requirement, be it more or less.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE/WBE PARTICIPATION:

MWBOO set goals of 10% MBE and 0% WBE.

	<u>Committed</u>	<u>Performed</u>
MBE: JJ Adams Fuel Oil Co., LLC	10%	\$11,378.59 (10.3%)

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE.

4. PATRIOT POOL SERVICE L.L.C. Renewal of Require-
ments Contract
\$150,000.00
 B50003895 - Provide Public Swimming Pool Maintenance, Repair and New Replacement Parts - Dept. of Recreation and Parks - P.O. No.: P530733

On April 18, 2015, the Board approved an initial award with subsequent actions approved. This is the third and final renewal option.

The above amount is the City's estimated requirement. However, the vendor will supply the City's entire requirement, be it more or less.

MBE/WBE PARTICIPATION:

On January 21, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|---|-------------|---------|
| 5. CORRELLI INCORPORATED | \$29,890.00 | Low Bid |
| Solicitation Number B50005422 - Airman Portable Generator - Dept. of General Services, Fleet Management - Req. No.: R793470 | | |

Vendors were solicited by posting on CitiBuy. The sole bid received was opened on May 11, 2018 and is considered fair and reasonable. The amount requested is for the purchase of one generator.

MBE/WBE PARTICIPATION:

Not Applicable. The requested award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|-------------|---------|
| 6. VERMEER MID-ATLANTIC, LLC | \$49,998.00 | Low Bid |
| Solicitation Number B50005439 - Stump Grinder - Dept. of General Services, Fleet Management - Req. No.: R760591 | | |

Vendors were solicited by posting on CitiBuy. Three bids were received and opened on May 18, 2018. The apparent low bidder, Tyles in Style LLC, offered an alternative product which did not meet the City's requirements. One stump grinder will be purchased.

MBE/WBE PARTICIPATION:

Not Applicable. The requested award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|--------------|---|
| 7. GARTNER, INC. | | Amendment and
Renewal of
Requirements |
| | \$420,000.00 | Contract |
| Contract No. 08000 - Gartner for IT Executives and Leaders - Baltimore City Office of Information and Technology and the Baltimore City Police Department - P.O. No. P528566 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

On August 14, 2013, the Board approved the initial award in the amount of \$33,800.00. The Agreement and first renewal were approved on July 30, 2014 in the amount of \$119,000.00. Renewal nos. 2, 3, and 4 have been approved by the Board. This Amendment and Fifth Renewal in the amount of \$420,000.00 will implement an IT Assessment and Strategic Plan to meet the Consent Decree requirements and exercise the fifth renewal option for the continuation of access to Gartner's unique research database.

Gartner's database access enhances the Baltimore City Office of Information Technology in areas including enterprise architecture, applications, network security, and risk management for key initiatives that will improve stability and further advance the City's network infrastructure.

This Amendment and Fifth Renewal is for the period August 1, 2018 through July 31, 2019, making the total contract value \$935,100.00. The City has one-year renewal options at its sole discretion.

MBE/WBE PARTICIPATION:

This meets the requirement certification as a sole source procurement. The proprietary database library is only available from the vendor and is not available from subcontractors.

UPON MOTION duly made and seconded, the Board approved the Informal Awards and Renewals to Contracts. The Board further approved and authorized execution of the Amendment and Renewal of Requirements Contract with Gartner, Inc. (item no. 7).

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
1. Gary Tuggle	Observance of the Detroit and Chicago Police Departments Detroit, MI and Chicago, IL June 20 - 22, 2018 (Reg. Fee \$0.00)	Asset Forfeiture Fund	\$1,331.96

The airfare costs of \$580.11 and the hotel costs of 581.85 were prepaid using a City-issued procurement card assigned to Tribhuvan Thackers. The Department is requesting additional subsistence of \$40.00 per day for meals and incidentals. Therefore, the disbursement to Mr. Tuggle is \$170.00.

Health Department

2. Margaret Schnitzer	NEHA 2-018 AEC and HUD Healthy Homes Conference Anaheim, CA June 25 - 28, 2018 (Reg. Fee \$770.00)	Lead Fees	\$2,370.15
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The subsistence rate for this location is \$237.00 per night. The cost of the hotel is \$152.00 for June 25, 2018, \$169.00 for June 26, 2018, and \$254.00 for June 27, 2018, plus hotel taxes of \$32.73 per night. The airfare, hotel, hotel taxes, and the registration fee, in the amount of \$770.00, were prepaid using a City-issued credit card assigned to Mr. Steven Radosevich. Therefore, the disbursement to Ms. Schnitzer is \$196.00.

MINUTES**TRAVEL REQUESTS**Health Department - cont'd

3.	Camilla Burke	NEHA 2018 AEC and HUD Healthy Homes Conference Anaheim, CA June 24 - 28, 2018 (Reg. Fee \$770.00)	Lead Fees	\$3,065.48
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The registration costs of \$770.00, airfare costs of \$1,171.96 and the hotel costs of 791.52 were prepaid using a City-issued procurement card assigned to Steven Radosevich. Therefore, the disbursement to Ms. Burke is \$332.00.

RETROACTIVE TRAVEL APPROVALS/TRAVEL REIMBURSEMENTSOffice of the State's Attorney for Baltimore City

4.	Kathleen Copsey	Prosecuting Sexual Assault & Related Crimes Long Beach, CA Aug. 13 - 18, 2017 (Reg. Fee \$835.00)	State Grant	\$2,394.55
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Ms. Copsey travelled to the Prosecuting Sexual Assault Conference in August 13 - 18, 2017.

The subsistence rate for this location was \$222.00 per day. The hotel rate was \$120.00 per night, and the hotel taxes were \$18.46 per night.

The registration was prepaid by Expenditure Authorization No. 000210957. The hotel and air fare were prepaid by a City-issued procurement card assigned to Ms. Robin Haskins. Ms. Copsey personally incurred the costs of meals and incidentals and ground transportation. Therefore, Ms. Copsey is requesting reimbursement in the amount of \$266.85.

MINUTES**RETROACTIVE TRAVEL APPROVALS/TRAVEL REIMBURSEMENTS**Office of the State's Attorney for Baltimore City**TRAVEL REIMBURSEMENT**

\$248.24 - Meals and Incidentals
18.61 - Ground Transportation
\$266.85

This request is late because receipt of the grant award, Board of Estimates award acceptance and time to schedule the trip prevented submission for Board approval prior to the trip. The agency apologizes for the delay.

5. Katherine Smeltzer Prosecuting Sexual State \$2,431.73
 Assault & Related Grant
 Crimes
 Long Beach, CA
 Aug. 13 - 18, 2017
 (Reg. Fee \$835.00)

Ms. Smeltzer travelled to the Prosecuting Sexual Assault Conference in August 13 - 18, 2017.

The subsistence rate for this location was \$222.00 per day. The hotel rate was \$120.00 per night, and the hotel taxes were \$18.46 per night.

The registration was prepaid by Expenditure Authorization No. 000210960. The hotel and air fare were prepaid by a City issued procurement card assigned to Ms. Robin Haskins. Ms. Smeltzer personally incurred the costs of meals and incidentals. Therefore, Ms. Smeltzer is requesting reimbursement in the amount of \$304.03.

TRAVEL REIMBURSEMENT

\$304.03 - Meals and Incidentals

MINUTES**RETROACTIVE TRAVEL APPROVALS/REIMBURSEMENTS**

Office of the State's Attorney for Baltimore City - cont'd

This request is late because receipt of the grant award, Board of Estimates award acceptance and time to schedule the trip prevented submission for Board approval prior to the trip. The agency apologizes for the delay.

6.	Mark Jaskulski	Prosecuting Sexual Assault and Related Crimes Course Long Beach, CA Aug. 11 - 19, 2017 (Reg. Fee \$835.00)	\$3,074.34
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On Aug. 14 - 18, 2017, Mr. Jaskulski traveled to Long Beach, CA to attend the Prosecuting Sexual Assault and Related Crimes Course. The allowed subsistence rate for this location is \$222.00 per day. The hotel rate was \$120.00 per night. The occupancy taxes were \$18.46 per night. The registration fee of \$835.00 was prepaid using EA000210956. The hotel costs of \$692.30 were prepaid using a City-issued procurement card assigned to Ms. Robin Haskins. Therefore, the reimbursement to Mr. Jaskulski is \$1,547.04.

RETROACTIVE TRAVEL APPROVAL

This request is late because of the administrative process. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:

TRAVEL REIMBURSEMENT

\$1,230.61	- Transportation
19.65	- Parking/Uber
296.78	- Registration
\$1,547.04	

UPON MOTION duly made and seconded, the Board approved the foregoing Travel Requests, the Retroactive Travel approvals and the Travel Reimbursements.

MINUTES**PROPOSAL AND SPECIFICATIONS**Department of Transportation

- TR 13301R, Installation of I-83 Median Gate North of Cold spring Lane and Bridge Joint Repairs.

BIDS TO BE RECV'D: 8/08/2018

BIDS TO BE OPENED: 8/08/2018

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above Proposal and Specifications to be advertised for receipt and opening of bids on the date indicated.

President: "There being no more business before this Board, we will recess until bid opening at 12 noon. Thank you."

* * * * *

MINUTES

Clerk: "Good afternoon. The Board of Estimates is now in session for the opening and receiving of bids. We have three addenda for today."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued Addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

- | | |
|--|---|
| <u>Department of Public Works/Office of Engineering and Construction</u> | - SC 921, Improvements to the Gwynns Falls Sewershed Collection System - Area B
BIDS TO BE RECV'D: 06/27/2018
<u>BIDS TO BE OPENED: 06/27/2018</u> |
| <u>Department of Public Works/Office of Engineering and Construction</u> | - SC 977, Improvements to the Gwynns Falls Sewershed Collection System - Area C
BIDS TO BE RECV'D: 06/20/2018
<u>BIDS TO BE OPENED: 06/20/2018</u> |
| <u>Department of Transportation</u> | - TR 17020R, Utility Locating Test Holes & Borings for Engineering Projects Citywide
BIDS TO BE RECV'D: 06/20/2018
<u>BIDS TO BE OPENED: 06/20/2018</u> |

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 18012, Curb Repair Contract
Citywide

Santos Construction Company, Inc.
J. Villa Construction, Inc.
Manuel Luis Construction Co., Inc.
ECM Corporation*
Priority Construction Corporation
Anchor Construction Corp.

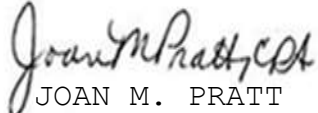
Bureau of Procurement - B50005176, Parts, Service and
Maintenance for In-Ground and
Above-Ground Lifts

NO BIDS WERE RECEIVED

*UPON FURTHER MOTION duly made and seconded, the Board declared the bid of ECM Corporation IRREGULAR due to the company's failure to submit an original complete contract and duplicate book as required by the contract specifications.

* * * * *

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, June 20, 2018.


JOAN M. PRATT
Secretary