



## Board of Estimates

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Board of Estimates Agenda Items for Wednesday, September 18, 2024

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**SB-24-13531 - Notice of Letting for S.C. 994 Clarifiers and Gravity Sludge Thickeners Rehabilitation**

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SC 994

**BACKGROUND/EXPLANATION:**

Department of Public Works to approve a Notice of Letting for SC 994 - Clarifiers and Gravity Sludge Thickeners Rehabilitation

Pre Bid Meeting Date: October 3, 2024

Advertise Date: September 20, 2024

Bids Due Date: November 6, 2024

Bids Open Date: November 6, 2024

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	22.00%	MBE Goal Amount	\$ 0.00
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MBE Total Paid	\$ .00	Vendor: N/A	
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WBE Goal %	16.00%	WBE Goal Amount	\$ 0.00
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WBE Total Paid	\$ .00	Vendor: N/A	
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13456 - Lease Agreement - Baltimore Green Justice Workers Cooperative****ACTION REQUESTED:**

The Board is requested to approve a City Lease Agreement with Baltimore Green Justice Workers Cooperative (Tenant) for a portion of the property located at Park Circle Business Park 2901 Druid Park Drive- Suite A105. Period of agreement is: 9/1/2024 to 8/31/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 59,559.00

Project Fund	Amount
	\$ 59,559.00

**BACKGROUND/EXPLANATION:**

Baltimore Green Justice Workers Cooperative will lease Suite A105 "As Is" containing 1,272 square feet of rentable office floor area at the Business Center @ Park Circle located at 2901 Druid Park Drive. The space will be used as office space. The lease will be for three years with a renewable option for an additional three years. If exercised, rent in each renewable year will be increased by 4% of the previous years base rent.

a. Base Rent for the first one-year period in the Lease term shall be the sum of \$19,080.00, payable in equal monthly installments of \$1,590.00 each.

b. Base Rent for the second one-year period in the Lease term shall be the sum of \$19,843.20, payable in equal monthly installments of \$1,653.60 each.

c. Base Rent for the third one-year period in the Lease term shall be the sum of \$ 20,636.93, payable in equal monthly installments of \$1,719.74 each.

The base rent includes utilities, real estate taxes, and operating expenses. The rent will increase annually by an amount equal to 4% of the base rent of the previous 12 month period beginning with the anniversary date of the lease and similarly the base rent will increase by 4% of the second years base rent on the anniversary date of the third year of the lease.

The Lease has been approved for Form and Legal Sufficiency by Ronald Sheff, Special Council to the City of Baltimore.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2901 Druid Park Dr Suite A105	3257	004	Park Circle Business Center



**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13544 - Emergency Procurement for TopBloc, LLC - 08/31/2022-08/31/2024**

**ACTION REQUESTED:**

The Board is requested to note an Emergency Procurement with TopBloc, LLC. Period of agreement is: 8/31/2022 to 8/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 840,000.00

Project Fund	Amount
1001-CCA000096-SC630326	\$ 840,000.00

**BACKGROUND/EXPLANATION:**

The Bureau of Accounting and Payroll Services (BAPS) is requesting for the Board to note a prior emergency with TopBloc, LLC (TopBloc). TopBloc provides critical payroll review services to the City, including but not limited to reviewing all submitted payroll and identifying and resolving payroll errors and abnormalities. This initial agreement with TopBloc was an emergency agreement covering 08/31/2022-08/31/2024 at a monthly rate of \$35,000.

**Additional history/background regarding the need and timeline:**

Due to payroll staff turnover and subsequent staffing shortages in 2022, DOF identified the need to bring on contractual support to ensure that the City's weekly payroll could continue to be processed. After reviewing proposals from several vendors, DOF selected TopBloc due to their extensive WorkDay experience and comprehensive approach to payroll review. (And, at present, it is more cost-effective for the City to use TopBloc than to hire additional City staff.) On 08/12/2022, former DOF Director Raymond authorized proceeding with an emergency contract with TopBloc to assist with the critical operational needs mentioned above. The resulting agreement was signed 08/31/2022. Top Bloc has provided services since that time. Non-emergency path forward: DOF is currently seeking the Board's approval via SB-24-13497 to enter into a 3-year agreement with TopBloc. We are also working on enhancing DOF's internal contract management tracking to avoid future lapses in contractual coverage.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13380 - City Council Bill 24-0519 - Port Covington Community Benefits District and Management Authority - Renewal Through June 30, 2028****ACTION REQUESTED:**

The Board is requested to approve City Council Bill 23-0519 - Port Covington Community Benefits District Management Authority - Renewal Through June 30, 2028. Period of agreement is: Based on Board Approval with a duration of 4 Years  
9/18/2024 / to 9/17/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

City Council Bill 24-0519 was introduced on April 15, 2024. It was recommended as favorable by the Ways and Means committee on July 23, 2024.

Bill 24-0519 proposes:

Port Covington Community Benefits District and Management Authority - Renewal Through June 30, 2028

For the purpose of reviewing, renewing and continuing the Port Covington Community Benefits District and the Port Covington Community Benefits Management Authority; providing for a special effective date; and generally relating to the activities and authority of the Port Covington Community Benefits District and the Port Covington Community Benefits Management Authority.

By the authority of City Charter Article II, § 69, the Mayor and City Council, through the enactment of Ordinance 20-358 on August 18, 2020 (the "Ordinance"), codified in City Code Article 14, Subtitle 10, established the Port Covington Community Benefits District (the "District") and the Port Covington Community Benefits Management Authority (the "Authority"), subject to certain terms and conditions.

Article II, § 63(g) {"Periodic review - general"} of the Charter requires that the Mayor and City Council renew the effectiveness and desirability of continuing the existence of the District and the Authority every 4 years from the enactment of the Ordinance. More specifically, Article 14, § 10-16 {"4-year reviews"} of the Code requires that the Mayor and City Council hold 1 or more public hearings every 4 years to evaluate the activities and undertakings of the District and the Authority and to determine whether the District and Authority should continue for another 4 years.

For the purposes of determining whether to again renew and continue the District and the Authority, the City Council has held a hearing, as required by Article 14, § 10-16.

The Mayor and City Council have undertaken the requisite quadrennial review for a proposed 4-year renewal period. Based on their review of the activities and undertakings of the District and Authority, the Mayor and City Council find that the renewal and continuation of the District and the Authority are in the best interest of the citizens of Baltimore.

Section 1. Be it resolved by the Mayor and City Council of Baltimore, That, beginning at its second meeting in April 2024, the Mayor and City Council shall review and determine the desirability of continuing the Port Covington Community Benefits District and the Port Covington Community Benefits Management Authority .

Section 2. Be it resolved by the Mayor and City Council of Baltimore, That, if the Mayor and City Council find that it is desirable for the District and Authority to continue, the District and the Authority shall be renewed and continued for an additional 4 years, backdating from May 18, 2024, through June 30, 2028.

Section 3. And be it further resolved, That this Resolution of the Mayor and City Council takes effect on the date it is enacted.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13474 - Employee Travel Request - Kristerfer Burnett**

**ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Kristerfer Burnett who attended the Local Progress PolicyLink Equity Summit in Atlanta Georgia on August 27-28, 2024. Period of agreement is: 8/27/2024 to 8/28/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Councilman Burnett was invited to Local Progress PolicyLink Equity Summit in Atlanta Georgia on August 27-28, 2024. This conference attendees included of some of the Nation's leading local elected officials & policy makers to discuss equity, new trends,

The conference host, Local Progress, covered the total cost of this travel.

Hotel; \$190.87

Flight: \$280.35

Total: \$471.22

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 8th District

**ENDORSEMENTS:**

**SB-24-13501 - Employee Travel Request - Antonio Glover**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Antonio Glover who attended MACo’s 2024 Summer Conference on August 14-17, 2024, in Ocean City, MD. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,442.25

Project Fund	Amount	Start Date	End Date
1001-CCA000019-SC630301	\$ 1,442.25	8/14/2024	8/17/2024

Retroactive travel request for the Honorable Antonio Glover who attended the Maryland Association of Counties’ (MACo) 2024 Summer Conference.

**BACKGROUND/EXPLANATION:**

Antonio Glover traveled to Ocean City, MD for MACo’s 2024 Summer Conference on August 14-17, 2024. The purpose of this conference was to collaborate with fellow governmental agents, to discuss trends and developments within our jurisdictions. Sharing and networking while sharing best practices and legislative ideas with like minded representatives. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA’s Per Diem rates for FY 2024.

This request is late due to the administrative process. The hotel (\$992.25) and registration (\$450) were paid using Hosea T. Chew’s city-issued travel card.

**Trip related costs:**

\$945.00	\$315/night x 3	Lodging
\$47.25	\$15.75	5% Hotel Tax
450.00		Registration Fee
<b>\$1,442.25</b>	<b>Total</b>	

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13503 - Employee Travel Request - Nick Mosby**

**ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Nick Mosby who attended the Maryland Association of Counties’ (MACo) 2024 Summer Conference, August 14-17, 2024, in Ocean City, MD. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,306.40

Project Fund	Amount	Start Date	End Date
1001-CCA000005-SC630301	\$ 1,306.40	8/14/2024	8/16/2024

**BACKGROUND/EXPLANATION:**

President Mosby traveled to Ocean City, MD for MACo’s 2024 Summer Conference on August 14-17, 2024. The purpose of this conference was to collaborate with fellow governmental agents, to discuss trends and developments within our jurisdictions. Sharing and networking while sharing best practices and legislative ideas with like minded representatives. This request is late due to the administrative process. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA’s Per Diem rates for FY 2024.

The hotel and registration were paid using Hosea T. Chew’s city-issued travel card.

Trip related costs:

- \$650.00 \$325/night x 2 Lodging
- \$218.00 \$109 x 2 Additional to cover hotel
- \$43.40 \$21.70 5% Hotel Tax
- 395.00 Registration Fee
- Total \$1,306.40

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13498 - Employee Travel Request - Phylicia Porter****ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Phylicia Porter who attended MACo's Summer Conference on August 14-17, 2024, in Ocean City, MD. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,366.97

Project Fund	Amount	Start Date	End Date
1001-CCA000016-SC630301	\$ 2,366.97	8/14/2024	8/17/2024

Retroactive travel request for the Honorable Phylicia Porter to attend MACo's 2024 Summer Conference.

**BACKGROUND/EXPLANATION:**

Phylicia Porter traveled to Ocean City, MD for MACo's Summer Conference on August 14-17, 2024. The purpose of her travel: Attended sessions to focus on strengthening policy strategies for the City of Baltimore while monitoring emerging policy trends across the State of Maryland. This request is late due to the administrative process. The GSA's FY'24 lodging rate for this location was \$325/day and \$69/day for M&IE.

Due to the cost of the hotel (\$529 & \$599/night) and the lodging per diem rate (\$325/night), we are requesting an additional \$752 for hotel. The hotel and registration were paid using Hosea T. Chew's city-issued travel card.

Trip related cost:

Registration:	= \$ 450.00
GSA Lodging \$325/day x 3	= \$ 975.00
Add'l for Hotel \$204 + 274/day x 2	= \$ 752.00
Hotel Tax	= \$ 189.97
Total:	\$2,366.97

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13444 - Memorandum of Understanding - Circuit Court for Baltimore City and The Family Recovery Program, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding with The Family Recovery Program, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 98,500.00

Project Fund	Amount
5000-GRT002186-CCA000041	\$ 98,500.00

**BACKGROUND/EXPLANATION:**

The Family Recovery Program, Inc. provides staffing and management to support the Baltimore City Family Recovery Court. Established in 2005 to reduce substance use as a key cause of children removed from their homes, Baltimore City implemented a Family Recovery Court program that connects parents to intensive treatment for substance use disorder (SUD) and provides case management and incentives.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13367 - Employee Expense Reimbursement - Late - Eboni Brooks****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Eboni Brooks who travelled to Annapolis, MD for MDEC training from June 2023 through October 2023. Period of agreement is: 6/13/2023 to 10/17/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 314.40

Project Fund	Amount	Start Date	End Date
1001-CCA000032-SC630301	\$ 314.40	6/13/2023	10/17/2023

**BACKGROUND/EXPLANATION:**

The Board is requested to approve employee expenses for travel to Annapolis Maryland to attend MDEC trainings from June 13, 2023 - through October 17, 2023. Employee Eboni Brooks used her personal vehicle to attend the training courses.

June 13, 2023 mileage roundtrip from 111 N. Calvert Street to 187 Harry S. Truman Parkway 60 miles @ 0.655 = 39.30

June 26, 2023 mileage roundtrip from 111 N. Calvert Street to 187 Harry S. Truman Parkway 60 miles @ 0.655 = 39.30

June 28, 2023 mileage roundtrip from 111 N. Calvert Street to 187 Harry S. Truman Parkway 60 miles @ 0.655 = 39.30

July 17, 2023 mileage roundtrip from 111 N. Calvert Street to 187 Harry S. Truman Parkway 60 miles @ 0.655 = 39.30

August 10, 2023 mileage roundtrip from 111 N. Calvert Street to 187 Harry S. Truman Parkway 60 miles @ 0.655 = 39.30

September 5, 2023 mileage roundtrip from 111 N. Calvert Street to 187 Harry S. Truman Parkway 60 miles @ 0.655 = 39.30

October 16, 2023 mileage roundtrip from 111 N. Calvert Street to 187 Harry S. Truman Parkway 60 miles @ 0.655 = 39.30

October 17, 2023 mileage roundtrip from 111 N. Calvert Street to 187 Harry S. Truman Parkway 60 miles @ 0.655 = 39.30

Total Mileage reimbursement requested = \$314.40

This delay is due to error messages when employee tried submitting the expenses.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13462 - Employee Expense Reimbursement - Erin Troxell****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Erin Troxell who attended the UMSSW conference - online training on 6/27/2024. Period of agreement is: 6/27/2024 to 6/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 70.00

Project Fund	Amount	Start Date	End Date
4000-GRT001787-CCA000036- SC630320	\$ 70.00	6/27/2024	6/27/2024

**BACKGROUND/EXPLANATION:**

This is an employee expense reimbursement for Erin Troxell in the amount of \$70.00, for a UMSSW Conference: Jewish End of Life Practices. This was an online training on 6/27/2024; Spend Authorization approved SA-001737. Erin Troxell paid using her personal credit card and is requesting reimbursement as she has completed the course.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13492 - Employee Travel Request - Gustavo Nieto****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request and Travel Reimbursement for Gustavo Nieto who attended the National Institute of Government Procurement (NIGP) Forum 2024 in Charlotte, NC on August 25-28, 2024. Period of agreement is: 8/24/2024 to 8/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,046.56

Project Fund	Amount
1001-CCA000091-SC630301	\$ 3,046.56

**BACKGROUND/EXPLANATION:**

This request is for approval of a retroactive travel request and request for reimbursement for Gustavo Nieto who attended the National Institute of Government Procurement (NIGP) Forum 2024. The event was held in Charlotte, NC on August 25-28, 2024. Mr. Nieto's travel dates were August 24-29, 2024.

Gustavo Nieto attended the NIGP Forum 2024 on August 24-29, 2024. The NIGP Forum brought together professionals at all levels and career stages to learn from and support one another. The educational component of the conference covered the latest hot topics, best practices, resources, and skills needed to help improve job performance and provided professional development for public procurement professionals. Mr. Nieto arrived at the conference the day before it started due to the agenda times, conference location and available flights. The GSA's FY'24 lodging rate for this location is \$129/night and \$69/night for M&IE. Due to the cost of the hotel, \$229/night, and the per diem lodging rate of \$129/night, we are requesting an additional \$100/night (\$500) to cover the hotel. We are also requesting \$60 for hotel transportation to/from airport. The hotel and flight were prepaid with the Travel card assigned to the Bureau of Procurement. The registration was prepaid with the Procurement card assigned to Tiangay Waines. This request is late due to delays in the administrative process.

## Trip Related Costs:

\$645.00	GSA Lodging (\$129/night)
\$500.00	Add'l to cover hotel (\$100/night)
\$345.00	Per Diem Estimate (\$69/night)
\$174.61	Hotel Tax
\$60.00	Ground Transportation
\$396.95	Airfare
<u>\$925.00</u>	Registration
\$3,046.56	Total

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13314 - Employee Expense Reimbursement - Late - Michelle Smith - Parking garage 11/29/2023**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Michelle Smith for Parking. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 26.00

Project Fund	Amount
1001-CCA000114-SC630301	\$ 26.00

**BACKGROUND/EXPLANATION:**

BCFD requests approval to process the expense report for Michelle Smith's travel expenses for the Office of Emergency Management.

Michelle Smith attended opioid lawsuit meetings with Emergency Director Joey Henderson on November 29, 2023, and December 1, 2023. She has been reimbursed for the December 1<sup>st</sup> parking expense but not the November one.

This request is late because it was sent to the wrong person to process, and internal business processes changed how expense reports are entered.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-12757 - Travel Request - 9 Employees - BCFD Attendance APCO Conference 2024****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for 9 Employees who attended the APCO Conference 2024, in Orlando, FL on 8/3/2024 - 8/8/2024. Period of agreement is: 8/3/2024 to 8/8/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 24,160.01

Project Fund	Amount
1001-CCA000129-SC630301	\$ 24,160.01

**BACKGROUND/EXPLANATION:**

These nine people will attend the 2024 Association of Public Safety Communications Officials International conference in Orlando, FL. The group went to learn about the latest technology and trends in public safety telecommunications, communicate best practices with industry leaders and fellow participants, and observe and learn their roles and job duties from crucial conference staff members since this conference is being hosted in Baltimore City in 2025.

Tenea Reddick - Total \$2,708.33

REGISTRATION \$475.00

AIRFARE \$617.71

HOTEL \$995.00

HOTEL TAX \$215.62

SUBSISTENCE \$345.00

PARKING \$60.00

Wayne Harris - Total \$2,656.46

REGISTRATION \$475.00

AIRFARE \$617.71

HOTEL \$1,030.00

HOTEL TAX \$128.75

SUBSISTENCE \$345.00

PARKING \$60.00

Anika Johnson - Total \$2,656.46

REGISTRATION \$475.00

AIRFARE \$617.71

HOTEL \$1,030.00

HOTEL TAX \$128.75

SUBSISTENCE \$345.00

PARKING \$60.00

Lakisha St Hill - Total \$2,656.46

REGISTRATION \$475.00

AIRFARE \$617.71

HOTEL \$1,030.00

HOTEL TAX \$128.75

SUBSISTENCE \$345.00

PARKING \$60.00

Troy Boyd - Total \$2,656.46

REGISTRATION \$475.00

AIRFARE \$617.71

HOTEL \$1,030.00

HOTEL TAX \$128.75

SUBSISTENCE \$345.00

PARKING \$60.00

Nettie Harris - Total \$2,656.46

REGISTRATION \$475.00

AIRFARE \$617.71

HOTEL \$1,030.00

HOTEL TAX \$128.75

SUBSISTENCE \$345.00

PARKING \$60.00

Wanda Davis - Total \$2,656.46

REGISTRATION \$475.00

AIRFARE \$617.71

HOTEL \$1,030.00

HOTEL TAX \$128.75

SUBSISTENCE \$345.00

PARKING \$60.00

Thea King - Total \$2,856.46

REGISTRATION \$675.00

AIRFARE \$617.71

HOTEL \$1,030.00

HOTEL TAX \$128.75

SUBSISTENCE \$345.00

PARKING \$60.00

Kimberly Jenkins - Total \$2,656.46

REGISTRATION \$475.00

AIRFARE \$617.71

HOTEL \$1,030.00

HOTEL TAX \$128.75

SUBSISTENCE \$345.00

PARKING \$60.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13293 - Amendment 1 - Consulting Agreement - Tele911, Inc. Agreement**

**ACTION REQUESTED:**

The Board is requested to approve a Amendment No. 1 to Agreement with Tele911, Inc. Period of agreement is: 6/8/2024 to 6/8/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 150,000.00

Contract Amendment    \$ 0.00     Amendment Number:  
Amount:

Project Fund	Amount
1001-CCA000116-SC630326	\$ 150,000.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve Amendment No. 1 to a Consultant Agreement with Tele911 Inc.

The City has a need for a consultant (Tele911, Inc.) to obtain real time telemedicine evaluation of low acuity patients and/or those high risk patients who refuse ambulance transport to an Emergency Department (ED). The Consultant (Tele911, Inc) is an experienced real time telemedicine specialist and regularly provides such services to assist various municipal emergency medical services in the care of low acuity patients and/or those who refuse transport to an Emergency Department (ED).

The BOE approved the Consultant to begin rendering telemedicine services to the City on June 7, 2023. The term of that Agreement expired on June 7, 2024.

The City wished to continue to engage the services of the Consultant. The BOE approved the "Agreement" on June 26, 2024 with the term of Original Agreement to commence on June 8, 2024, and will terminate on June 8, 2025 (the "Term"), with an option to renew this Agreement on the same terms and conditions for three (3) additional one (1) year terms, to be exercised at the sole discretion of the City, with mutual written agreement of the parties, unless terminated earlier pursuant to this Agreement. (known as the "Original Agreement" in Amendment No. 1).

The Original Agreement shall be amended as follows:

1. DELETE Section 5. "COMPENSATION" of the Original Agreement in its entirety and REPLACE with the following new Section 5, 5.1 "COMPENSATION";

**5. COMPENSATION:**

5.1. The Consultant shall provide the services agreed to in this Agreement as identified in Exhibit A at no cost to the City as the Consultant will bill the patient or the patient's health insurance directly for their services rendered, with the exception of Medicaid patients for whom the Consultant shall submit invoices monthly to the City for work performed under this Agreement. Consultant is responsible for submitting invoices for Medicaid patient services to

BCFD on the first of every month for all consultations provided to patients under the Maryland Medicaid program. BCFD will compensate the Consultant at a fixed rate of \$150.00 per consultation for all Medicaid patients, in a total amount for the term of this Agreement not to exceed one hundred fifty thousand dollars (\$150,000.00). Payment shall be due within 60 days of receipt of invoice. Each invoice shall show the total number of Medicaid patients invoiced for along with the patients' last name, date/time of the service, and the services performed up until the time of invoice submission. The Consultant agrees to prosecute the work continuously and diligently and that compensation or extension of time resulting from delays, not the fault of the Consultant, shall be determined by the City.

B. This Amendment No. 1 shall be effective upon the date of its approval by the Board (the "Effective Date").

C. All other terms and conditions of the Original Agreement, including all attachments thereto, except to the extent amended herein, remain in full force and effect.

D. The Recitals are incorporated herein.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13282 - Grant Award - Maryland Department of Aging (MDoA) FY25- Long Term Care and Dementia Care Navigation Program (LTCCDN)**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Notice of Grant Award from the Maryland Department of Aging (MDoA) FY25- Long Term Care and Dementia Care Navigation Program (LTCCDN) - Award#1. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 90,236.00

Project Fund	Amount
5000-GRT002420-CCA000224-RC0602	\$ 90,236.00

**BACKGROUND/EXPLANATION:**

The Long Term Care and Dementia Care Navigation program is a new grant program authorized by State legislation, and administered by the Maryland Department of Aging. It provides support for dementia related information and assistance, dementia preventive programs, caregiver support, and staff training.

This is a new grant program, initiated by the Maryland Department of Aging. The Department did not issue the Notification of Grant Award until the beginning of July. Since this is a new grant program, the Health Department had to request a new Workday tag, which delayed processing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13154 - Grant Award - NOA - HHS High-Impact HIV Prevention and Surveillance Program for Health Departments.**

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Award from the Department of Health and Human Services Centers for Disease Control and Prevention (CDC). Period of agreement is: 8/1/2024 to 5/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,110,635.00

Project Fund	Amount
4000-GRT002386-CCA000206	\$ 5,110,635.00
Spend Category: RC0602	

**BACKGROUND/EXPLANATION:**

Approval of this Notice of Award will provide (NoA) funding to implement a comprehensive HIV prevention and surveillance program to prevent new HIV infections and improve the health of people with HIV.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-12131 - Revised NOA - Health Equity Diabetes Ratification****ACTION REQUESTED:**

The Board is requested to approve a Notice of Award from Department of Health and Human Services, Centers for Disease Control and Prevention (CDC). Period of agreement is: 6/30/2023 to 6/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$ 1,000,000.00	Award Date:	11/1/2023
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Contract Amendment Amount:	\$ 0.00	Amendment Number:	
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Project Fund	Amount
4000-GRT001864-CCA000191-RC0602	\$ 0.00

**BACKGROUND/EXPLANATION:**

The Board is requested to ratify and authorize acceptance of amendment No. 2 and 3 of the Notice of Award from the Department of Health and Human Services for the project titled "Baltimore City: Health Equity Diabetes."

On November 1, 2023, the Board approved the original and the first revised Notice of Award (NOA) from the Department of Health and Human Services for the project titled "Baltimore City: Health Equity Diabetes." in the amount of \$1,000,000.00 for a period of June 30, 2023, through June 29,2024.

On January 4, 2024, the department received the second revision of the Notice of Award from the Department of Health and Human Services in the amount of \$0.00 for the period of June 30, 2023, through June 29,2024. The purpose of this amended Notice of Award is to acknowledge receipt of all required elements for the Baltimore Corps Contract.

On February 20, 2024, the department received the third revision of the Notice of Award from the Department of Health and Human Services in the amount of \$0.00 for the period of June 30, 2023, through June 29,2024. The purpose of this amendment is to approve the Authorizing Official Representative change to Kelleigh Eastman.

This Notice of Award is late because a delay was encountered in receiving the Notice of Award from the grantor. The NOA arrived after the grant period had already begun.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A



MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12611 - Amendment 1 - Extension - \$0.00 - Provider Agreement - Johns Hopkins University, School of Nursing - Ratification of Late Agreement****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Provider Agreement with Johns Hopkins University. Period of agreement is: 9/18/2024 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 10,000.00 Award Date: 11/1/2023

Contract Amendment \$ 0.00 Amendment Number: CO#3265

Amount:

Project #: CO#3265

**BACKGROUND/EXPLANATION:**

On November 1, 2023, the Board approved the original agreement with Johns Hopkins University for the period of August 1, 2023, through May 31, 2024, in the amount of \$10,000.00. On May 17, 2024, the Baltimore City Health Department provided a Letter of Intent (LOI) to Johns Hopkins University to extend the contracted period from August 1st, 2023, through July 31st, 2024.

The initial NoA for this grant was for 10 months (Aug 1, 2023- May 31, 2024). The contracts were processed and approved within 10 months. CDC added additional 2 months to the grant making the end date July 31, 2024. The 2 months No Cost extension Notice of Award (NoA) for this grant was received late from our funder CDC. The program did not receive the NoA until May 17th, 2024. The sub-recipients were informed and the New Letter of Intent (LOI) for No Cost Extensions were sent to them. The LOIs were sent to internal chain for further review and approval. These steps caused further delay in processing of the agreement.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-10828 - Provider Agreement - Kennedy Krieger Institute, Inc - Ratification of Late Agreement**

**ACTION REQUESTED:**

The Board is requested to approve and ratify a Provider Agreement with Kennedy Krieger Institute, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,582.00

Project #: 003230

Project Fund	Amount
4000-GRT001763-CCA000172-SC630351	\$ 42,026.00
4000-GRT001774-CCA000172-SC630351	\$ 9,556.00

**BACKGROUND/EXPLANATION:**

Kennedy Krieger Institute Center for Autism and Related Disorders will provide screening and assessment, staff case collaboration on identified children and families as well as training on social emotional and mental health topics, and community linkages for families to mental health services for Center for Autism and Related Disorders - Baltimore Infants & Toddlers Program.

The agreement is late due to encountered budgetary error was identified, requiring the vendor to revise and resubmit the agreement, causing a delay also encountered a delay in receiving the Notice of Grant Award (NGA) from the grantor. The NGA arrived after the grant period had already begun.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12273 - Amendment 1 - Provider Agreement - Johns Hopkins University Virtual and Online Integrated Sexual Health Services (VOISES) - Ratification of Late Agreement**

**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Provider Agreement with Johns Hopkins University. Period of agreement is: 8/1/2023 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	5/3/2023
	225,000.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	1
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Project #: 003269

Project Fund	Amount
4000-GRT001695-CCA000206-SC630351	\$ 0.00

**BACKGROUND/EXPLANATION:**

On April 3, 2024, the Board approved the original agreement with Johns Hopkins University for the period of August 1, 2023, through May 31, 2024, in the amount of \$225,000.00.

On May 17, 2024, the Baltimore City Health Department provided a Letter of Intent (LOI) to Johns Hopkins University to extend the contracted period for an additional two months. Johns Hopkins University was unable to complete its deliverables, and the Department is requesting a no-cost extension for the period of August 1, 2023, through July 31, 2024. Approval of the amendment to this agreement will allow Johns Hopkins University to complete its program deliverables. All other terms and conditions will remain the same.

The initial NoA for this grant was for 10 months (Aug 1, 2023- May 31, 2024). The contracts were processed and approved within 10 months. CDC added additional 2 months to the grant making the end date July 31, 2024. The 2 months No Cost extension Notice of Award (NoA) for this grant was received late from our funder CDC. The program did not receive the NoA until May 17th, 2024. The sub-recipients were informed and the New Letter Of Intent ( LOI) for No Cost Extensions were sent to them. The LOIs were sent to internal chain for further review and approval. These steps caused further delay in processing of this agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-12969 - Amendment 1 - Provider Agreement - Johns Hopkins University School of Medicine Division of Infectious Disease - IWTK Project - RATIFICATION OF LATE AGREEMENT**

**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Provider Agreement with Johns Hopkins University School of Medicine. Period of agreement is: 8/1/2023 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 199,295.00

Contract Award Amount:	\$ 275,536.00	Award Date:	4/3/2024
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Contract Amendment Amount:	\$ 199,295.00	Amendment Number:	CO#3430
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Project #: CO#3430

Project Fund	Amount
4000-GRT002378-CCA000206-SC630351	\$ 199,295.00

**BACKGROUND/EXPLANATION:**

The Board is requested to ratify and approve an amendment. On April 3,2024, the Board approved the original agreement for Johns Hopkins University School of Medicine for the period of August 1, 2023, through May 31,2024 in the amount of \$ 275,536.00. On May 17, 2024, the Baltimore City Health Department provided a Letter of Intent (LOI) to Johns Hopkins University School of Medicine requesting an amendment for the period of August 1, 2023, through July 31, 2024, in the amount of \$199,295.00 for a final award amount of \$474,831.00 All other terms and conditions will remain the same. Approval of this amendment will allow Johns Hopkins University to complete its program deliverables.

The initial NoA for this grant was for 10 months ( Aug 1, 2023- May 31, 2024). The contracts were processed and approved within 10 months. CDC added additional 2 months to the grant making the end date July 31, 2024. The 2 months No Cost extension Notice of Award (NoA) for this grant was received late from our funder CDC. The program did not receive the NoA until May 17th, 2024. The sub-recipients were informed and the New Letter Of Intent ( LOI) for No Cost Extensions were sent to them. The LOIs were sent to internal chain for further review and approval. These steps caused further delay in processing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12069 - Ratification- Baltimore Medical Systems, Inc.**

**ACTION REQUESTED:**

The Board is requested to approve a ratification to a Provider Agreement Ratify with Baltimore Medical Systems, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 676,685.00

Project #: CO#004008

Project Fund	Amount
1001-CCA000181-SC630351	\$ 676,685.00

**BACKGROUND/EXPLANATION:**

The Baltimore Medical Systems, Inc. will work with the department to provide school health services which consist of School Health Suite Coverage (SHSC) and School-Based Health Centers (SBHC). The Baltimore Medical Systems, Inc. will provide services at Furley Elementary, Tench Tilghman Elementary/ Middle, Harford Heights Elementary, Collington Square Elementary/ Middle, Vanguard Collegiate Middle, Patterson High, Forest Park High, Mergenthaler Vocational Technical High, and Paul Lawrence Dunbar High.

A budgetary error was identified on March 14, 2024, requiring the vendors team to revise the budget document. Baltimore Medical Systems, Inc. sent budget corrections, that needed updating, three times to ensure accuracy. The budget corrections were made on April 25, 2024, but the old budget template was in transitioning to a new format. The budget was entered on the new budget template on May 2, 2024. The contract was resubmitted to the contract unit on May 7, 2024

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-12967 - First Amendment to Provider Agreement - Johns Hopkins University  
John G. Bartlett Specialty Practice**

**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Provider Agreement with The Johns Hopkins University. Period of agreement is: 5/31/2024 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	12/6/2023
	150,000.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	CO#3345
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Project #: CO#3345

**BACKGROUND/EXPLANATION:**

On December 6, 2023, the Board approved the original agreement with Johns Hopkins University for the period of August 1, 2023, through May 31, 2024, in the amount of \$150,000.00.

Johns Hopkins University was unable to complete its deliverables and the Department is requesting ratification of a no-cost extension for the period of August 1, 2024, through July 31, 2024.

On May 17, 2024 the Baltimore City Health Department provided a Letter of Intent (LOI) to Johns Hopkins University to extend the contracted period through July 31, 2024.

This Amendment to Agreement will allow Johns Hopkins University to complete its program deliverables and extend the date through July 31, 2024.

All other terms and conditions will remain the same.

The amendment is late due to the Department encountering a delay in receiving the NOA from the grantor which delayed in finalizing and negotiating the agreement term with the sub recipient.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-11119 - Provider Agreement - Johns Hopkins Bloomberg School of Public Health - Ratification of Late Agreement****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Johns Hopkins Bloomberg School of Public Health. Period of agreement is: 9/30/2023 to 9/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 116,244.00

Project #: 3845

Project Fund	Amount
4000-GRT001212-CCA000191-SC630351	\$ 116,244.00

**BACKGROUND/EXPLANATION:**

Johns Hopkins Bloomberg School of Public Health will lend its expertise and authority in public health policy to assess the feasibility of the maternal and child health policy through qualitative data collection. In addition, JHU's Centre of Communications Program (CCP) will develop materials for the Policy Learning Collaborative (PLC) to support facilitators and enhance the visual elements of module slides.

This agreement is late because the Grant Manager left the department in 2022 and a new hire came on board in April 2023 with a backlog of work.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12110 - Amendment 1 - Extension - Provider Agreement - \$0.00 - AIDS Action Baltimore, Inc - Ratification of Late Agreement****ACTION REQUESTED:**

The Board is requested to approve and ratify a First Amendment to Provider Agreement with AIDS Action Baltimore, Inc. Period of agreement is: 8/1/2023 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	1/24/2024
	100,000.00		

Contract Extension Amount:	\$ 0.00	Extension Number:	
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Contract Amendment Amount:	\$ 0.00	Amendment Number:	1
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Amount:

Project #: CO#3258

**BACKGROUND/EXPLANATION:**

On January 24, 2024, the Board approved the original agreement with AIDS Action Baltimore, Inc. for the period of August 1, 2023, through May 31, 2024, in the amount of \$100,000.00.

On May 17, 2024 the Baltimore City Health Department provided a Letter of Intent (LOI) to AIDS Action Baltimore, Inc. to extend the contracted period. AIDS Action Baltimore, Inc. was unable to complete its deliverables and the department is requesting a no-cost extension for the period of August 1, 2023, through July 31, 2024. Approval of the amendment to agreement will allow AIDS Action Baltimore, Inc. to complete its program deliverables. All other terms and conditions will remain the same.

The amendment is late due to the department encountering a delay in receiving the NOA from the grantor which delayed in finalizing and negotiating the agreement term with the sub recipient.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-11391 - Provider Agreement - University of Maryland Baltimore STAR TRACK - Ratification of Late Agreement****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with the University of Maryland, Baltimore. Period of agreement is: 1/1/2024 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 66,915.00

Project #: CO#3897

Project Fund	Amount
4000-GRT001397-CCA000206-SC630351	\$ 66,915.00

**BACKGROUND/EXPLANATION:**

The purpose of this Agreement is for University of Maryland to continue the provision of HIV and STI testing counseling, and care linkage to the prioritized population in Baltimore City. The STAR TRACK Adolescent Health Program's mission is to provide expert comprehensive health services and leadership in adolescent health throughout the State of Maryland by providing health services and leadership in adolescent health throughout the State of Maryland. This service is interdisciplinary, individualized and confidential healthcare to youth and young adults living with or at risk of acquiring HIV/AIDS (the "Project").

The late NoA from CDC, 2 months extension of the grant, new budget template, providers internal approval, expired certificates of insurance and certificates of good standing are the main reasons for delay in contract processing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-11394 - Provider Agreement - Total Health Care, Inc. - Ratification of Late Agreement**

**ACTION REQUESTED:**

The Board is requested to approve a ratification to Provider Agreement with Total Health Care, Inc. Period of agreement is: 1/1/2024 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,326.00

Project #: CO#3906

Project Fund	Amount
4000-GRT001397-CCA000206-SC630351	\$ 51,326.00

**BACKGROUND/EXPLANATION:**

The purpose of this agreement is for Total Health Care, Inc. to increase HIV testing for targeted areas and populations including providing HIV test kits and controls for the Ending HIV Epidemic Supplemental project. Increase HIV testing of targeted areas and populations. Total Health Care will target high prevalence zip codes of 21217 and 21223. The populations of focus will be African American women between the ages of 15-44, Latinos/Hispanics, Youth between the ages of 13-29 and Partners of HIV positive persons.

The late NoA from CDC, 2 months extension of the grant, new budget template, providers internal approval, expired certificates of insurance and certificates of good standing are the main reasons for delay in contract processing.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12476 - Provider Agreement - University of Maryland School of Medicine -  
Ratification of Late Agreement****ACTION REQUESTED:**

The Board is requested to approve ratification of a Provider Agreement with the University of Maryland School of Medicine. Period of agreement is: 1/1/2024 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 130,869.00

Project #: CO#3876

Project Fund	Amount
4000-GRT001397-CCA000206- SC630351	\$ 130,869.00

**BACKGROUND/EXPLANATION:**

The University of Maryland, Baltimore Institute of Human Virology, JACQUES initiative will provide services in accordance with HIV prevention and care services. The purpose of this agreement is for the Provider to assist with Conducting Point of Care (POC) HIV testing at community sites and hospital emergency departments; Receive newly diagnosed or out of care client referrals from clinical and community sites; Provide linkage to care for HIV medical services; and will identify high-risk HIV negatives Post-Exposure Prophylaxis (PEP) or Pre-Exposure Prophylaxis (PrEP) and provide linkage to prevention care/services.

This agreement is late because the program did not receive the Notice of Award from our funder, the CDC, until December 20, 2023. The Funder extended the PS-1802 grant for 5 additional months ( ending the grant May 31, 2024). In February 2024, the sub-recipients submitted a budget/ contract documents for 5 months, hoping to amend and extend their FY23 contracts for 5 additional months. Then in late April, 2024, the program received another notification from CDC extending the grant for 7 months ( ending in July 31, 2024) not 5 months. Our Fiscal Department advised the program to process a new contract for 7 months because the amendment process didn't go through and the sub-recipients' FY23 contracts were already expired on December 31st, 2023. We were advised to to process new 7 months contracts and the amended contracts were pulled back. The program had to reach out to sub-recipients requesting them to submit budgets/ contract documents for 7 months. Some providers had to go through their internal chain for further approval and that caused delayed in processing of these contracts.

Furthermore, some of these providers submitted their budgets using an older BCHD budget template with few errors on the budget. Subsequently, they were asked to transfer it to the new budget template and fix all the errors. So these documents were submitted to Fiscal for processing on 5/1/2024. To sum up, the late NoA from CDC, 2 months extension of the grant, new budget template, providers internal approval, expired certificates of insurance and certificates of good standing are the main reasons for delay in contract processing.

Board of Estimates Agenda	Health			9/18/2024
<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>	
N/A	N/A	N/A	N/A	

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-12677 - Ratification - First Amendment to Agreement The Johns Hopkins University****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Provider Agreement with The Johns Hopkins University. Period of agreement is: 8/1/2023 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	4/3/2024
	175,696.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:
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Project #: CO#3746

**BACKGROUND/EXPLANATION:**

On April 3, 2024, the Board approved the original agreement with Johns Hopkins University for the period of August 1, 2023, through May 31, 2024, in the amount of \$175,696.00.

On July 17, 2024, Baltimore City Health Department provided a Letter of Intent (LOI) to Johns Hopkins University to extend the contracted period. The Johns Hopkins University was unable to complete its deliverables, and the Department is requesting a no-cost extension for the period of August 1, 2023, through July 31, 2024. This Amendment to Agreement is necessary to ratify the period of the Agreement to allow The Johns Hopkins University to complete its program deliverables. All other terms and conditions will remain the same.

The initial NoA for this grant was for 10 months ( Aug 1, 2023- May 31, 2024). The contracts were processed and approved within 10 months. CDC added additional 2 months to the grant making the end date July 31, 2024. The 2 months No Cost extension Notice of Award (NoA) for this grant was received late from our funder CDC. The program did not receive the NoA until May 17th, 2024. The sub-recipients were informed and the New Letter Of Intent ( LOI) for No Cost Extensions were sent to them. The LOIs were sent to internal chain for further review and approval by leadership and fiscal. The approved packet was sent to the contracts unit on May 30, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12948 - Provider Agreement - Johns Hopkins University****ACTION REQUESTED:**

The Board is requested to approve and ratify a Provider Agreement with Johns Hopkins University. Period of agreement is: 1/1/2024 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 277,027.00

Project #: 4144

Project Fund	Amount
4000-GRT001397-CCA000206-SC630351	\$ 277,027.00

**BACKGROUND/EXPLANATION:**

John Hopkins University will provide services for contract funds with The Center for Child & Community Health (CCHR) to implement a detailing program to educate providers and encourage them to screen and treat patients for bacterial STDs. The Center for Child & Community Health (CCHR) will work with BCHD staff to determine the materials to be included in the detailing kit and determine the types, providers and locations of the providers to be visited. ("Project").

This agreement is late due to there being a delay in receiving communication from our funder about significant changes to project period and the final amount of approved funding. Once communication was received, the contract components had to be completely restructured and approved, and all the documents finalized and signed.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-11667 - Amendment 1 - Provider Agreement - Apex Systems, LLC -  
RATIFICATION OF LATE AGREEMENT****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Provider Agreement with Apex Systems, LLC . Period of agreement is: 9/18/2024 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	2/7/2024
	65,000.00		

Contract Extension Amount:	\$ 0.00	Extension Number:	
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Contract Amendment	\$ 0.00	Amendment Number:	1
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Amount:

Project #: CO#003261

**BACKGROUND/EXPLANATION:**

The Board's approval of this no-cost extension will allow Apex Systems, LLC. to complete its program deliverables. All other terms and conditions will remain the same.

On February 07, 2024, the Board approved the original agreement with Apex Systems, LLC. for the period of September 1, 2023, through May 30, 2024, in the amount of \$65,000.00.

On April 11, 2024, the Baltimore City Health Department requested a no-cost extension for the period of September 1, 2023, through December 31, 2024.

This agreement is delayed due to discrepancy with the term of the agreement that was identified.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-12613 - Amendment 1 to Agreement - Civic Works Inc.****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Subrecipient Grant Agreement with Civic Works inc. Period of agreement is: 9/18/2024 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	10/18/2023
	40,040.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	1
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Project #: CO#3222

**BACKGROUND/EXPLANATION:**

On October 18, 2023, the Board approved the grant agreement with Civic Works INC. for the period of April 1, 2023, through March 1, 2024, in the amount of \$40,040.00.

On June 7, 2024, the Baltimore City Health Department provided a Letter of Intent (LOI) to Civic Works INC. to extend the contracted period. Civic Works INC. was unable to complete its deliverables and the department is requesting a no-cost extension for the period of April 1, 2023, through December 31, 2024. Approval of the amendment to agreement will allow Civic Works INC. to complete its program deliverables. All other terms and conditions will remain the same.

The amendment is late due to the department encountering a delay in receiving the NOA from the grantor which delayed in finalizing and negotiating the agreement term with the sub recipient.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-13400 - Employee Expense Reimbursement - Adrian Williams****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Adrian Williams.  
Period of agreement is: 4/16/2024 to 4/21/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51.56

Project Fund	Amount
1001-CCA000181-SC640421	\$ 51.56
April 2024- Uniform Reimbursement	

**BACKGROUND/EXPLANATION:**

Adrian Williams is a new School Health employee and was not aware of the uniform reimbursement process. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Adrian Williams.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13156 - Employee Travel Reimbursement- Theresa Williams****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Theresa Williams who attended the 2024 National Association of School Nurses Conference in Chicago, Illinois on June 27 through July 1, 2024. Period of agreement is: 6/27/2024 to 7/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 155.58

Project Fund	Amount
1001-CCA000181-SC630301	\$ 155.58

**BACKGROUND/EXPLANATION:**

Theresa Williams attended the 2024 National Association of School Nurses Conference in Chicago, Illinois on June 27 through July 1, 2024. Ms. Williams' travel was presented to and approved by the Board on the 6/26/2024 meeting. Ms. Williams submitted her receipts for meal reimbursement in a timely manner but, due to an oversight on the Agency Time Representative's part, Ms. Williams' spend authorization was not submitted for approval in Workday until it was time to create the expense report for the travel reimbursement. The spend authorization is now approved in Workday.

The expense report for this travel is now outside of the guidelines set forth by AM-240-11.

\$155.58 is the total cost to be reimbursed to Ms. Williams' for her meals and local transportation.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13470 - Employee Travel Request - Claire Forrestal (SA-001903)****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Claire Forrestal. to attend the 2024 APHA (American Public Health Association) Annual Meeting and Expo on October 26 through October 30, 2024 in Minneapolis, Minnesota. Period of agreement is: 10/26/2024 to 10/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,882.95

Project Fund	Amount
4000-GRT001027-CCA001143-SC630301	\$ 1,882.95

**BACKGROUND/EXPLANATION:**

Claire Forrestal is requesting to attend the 2024 APHA (American Public Health Association) Annual Meeting and Expo on October 26 through October 30, 2024 in Minneapolis, Minnesota. Participation in this conference will allow Claire to learn from other public health professionals throughout the U.S. that addresses COVID-19 as well as gain national recognition on the work being performed by BCHD by presenting two abstracts that she co-authored. One abstract shares BCHD's funding approach for mini-grants awarded to community organizations working to address COVID-19 health disparities. The second abstract analyzes pre-term birthrates and social-environmental conditions in Baltimore City neighborhoods.

As this travel is over \$800 and includes weekend dates, the Department is requesting the BOE to ratify this travel request.

\$1,882.95 is the total cost of the travel as outlined below.

\$ 196.95 - Airfare (Paid using City-issued travel card assigned to Liban Jama)

\$ 592.00 - Hotel (Paid using City-issued travel card assigned to Liban Jama)

\$ 88.95 - Hotel Tax

\$ 485.00 - Registration (Paid using City-issued p-card assigned to Liban Jama)

\$ 368.00 - Meals and Incidentals Per Diem (4 nights @ \$92)

\$ 152.05 - Airport Transportation Estimate

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13369 - Employee Travel Request - Rachel Fender**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Rachel Fender to attend the 2024 National Conference on Guardianship in Long Beach, California on October 18 through October 22, 2024. Period of agreement is: 10/18/2024 to 10/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,607.64

Project Fund	Amount
4000-GRT001630-CCA000210-SC630301	\$ 3,607.64

**BACKGROUND/EXPLANATION:**

Rachel Fender is requesting to attend the 2024 National Conference on Guardianship in Long Beach, California on October 18 through October 22, 2024. Participation in this conference will provide Ms. Fender with invaluable information and resources for our Public Guardianship program such as, the rights of individuals, state and federal Guardianship policies, supported decision making tool kits, dual diagnosis training, and much more.

As this travel includes a weekend date and is well over \$800, the Department is requesting the Board to ratify this travel request.

\$3,607.64 is the total cost of this travel as listed below:

\$ 443.96 - Airfare (Paid using travel card assigned to Liban Jama)

\$1,643.00 - Lodging (Paid on travel card assigned to Liban Jama)

\$ 264.68 - Hotel tax and Fees

\$ 900.00 - Registration (Paid using direct supplier invoice, SINV-00187124)

\$ 60.00 - Airport Parking Allowed Cost

\$ 296.00 - M&IE Per Diem (4 days @ \$74)

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13428 - Employee Travel Request - Alice Kennedy****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Alice Kennedy who attended the U.S. China Climate Engagement on 9/2/24-9/7/24, Beijing, China. Period of agreement is: 9/2/2024 to 9/7/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,179.84

Project Fund	Amount	Start Date	End Date
1001-CCA000312-SC630301	\$ 6,179.84	9/2/2024	9/7/2024

Flight - \$2,584.40, Hotel - \$1,610.44, Per diem- \$1925.00, Travel Expenses- \$60.00.

**BACKGROUND/EXPLANATION:**

Alice Kennedy is a current member of Maryland Delegation who's attending U.S.-China climate engagement hosted by University of Maryland Center for Global Sustainability. This engagement includes an important element on subnational action and collaboration, which was highlighted in the joint Sunnyland's Statement and a recent high-level event. It aims to encourage more direct engagement in cities/provinces and businesses between the two countries to share lessons and build capacity for successful implementation.

The Center for Global Sustainability at UMD has been working closely with Maryland Department of Environment to provide analysis and working group support to help MD. achieve the ambitious 2031 and 2045 climate goals -- including the recent Maryland's Climate Pathway report that informed the State's climate plan. This travel will be reimbursed by UMD Center for Global Sustainability. The Spend Authorization for this travel request is #SA-001891

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13453 - Amendment 1 - Consultant Agreement - Guidehouse INC.****ACTION REQUESTED:**

The Board is requested to approve Amendment 1 to a Consulting/Professional Services Agreement with Guidehouse Inc. Period of agreement is: 1/8/2024 to 4/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 481,000.00

Contract Award Amount:	\$	Award Date:	1/24/2024
	634,810.00		

Contract Increase Amount:	\$	Increase Number:
	481,000.00	

Contract Amendment Amount:	\$ 0.00	Amendment Number:
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Project Fund	Amount	Start Date	End Date
1001-CCA001173-SC630326	\$ 481,000.00	1/8/2024	4/30/2025

**BACKGROUND/EXPLANATION:**

Baltimore City DHCD is seeking a consultant to work with the City to create its first comprehensive housing plan (Framework 2.0). This comprehensive housing plan will build on the City's existing Framework for Community Development ("Framework 1.0"), released in 2019. Framework 1.0 outlines a theory of development for all neighborhoods across Baltimore, which fall into one of three categories: Impact Investment Areas, Middle Markets, and Asset Building. DHCD is awarding funds to Guidehouse, Inc. in the amount of \$634,810 for the creation of this Framework 2.0. Funds will be used to complete the following tasks: a robust anti-displacement strategy with policy and program recommendations, and the following analyses for Impact Investment Areas, Middle Markets, and Asset Building neighborhoods: housing & market analysis, community development barriers analysis, goal setting, financial modeling, data analysis, and recommendations.

Company and Client wish to amend the Agreement to reflect certain changes to the obligations under the Agreement relating to the scope of work and budget originally approved by BOE 1/24/24 (SB-23-14297).

In consideration of the foregoing premises and the agreements set forth below, and intending to be legally bound, the parties hereby agree as follows: 1) Interpretation. Capitalized terms used in this Amendment but not defined herein shall have the respective meanings set forth in the Agreement. 2) Amendments.

The following amendments are being requested:

First Amendment; Verbiage will be amend ended from section titled Task 8: Stakeholder Engagement (RFP Section4.8).

Second amendment; Will be section 2.10 the Project Schedule.

Third amendment; The total Not to Exceed amount is hereby modified from \$634,810.00 by \$481,000.00 for a new total Not to Exceed amount of \$1,115,810.00 in section titled Task 8:

Stakeholder Engagement Pricing and Payment Schedule.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13240 - Condemnation/Redemption - Ground Rent Interest - 2878 Harford Road (3937 001)**

**ACTION REQUESTED:**

The Board is requested to approve a condemnation of the ground rent interest in 2878 Harford Road (3937 001) from owner Reba Evans. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,399.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 1,399.00
\$600.00 Purchase Price \$270.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2878 Harford Road Baltimore MD	3937	001	

**COUNCIL DISTRICT:** 14th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-12642 - Condemnation - Ground Rent Interest - 3409 Virginia Ave**

**ACTION REQUESTED:**

The Board is requested to approve condemnation of ground rent interest in 3409 Virginia Avenue from owner Harvey L. Small ET UX and Nora E. Small. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,399.00

Project Fund	Amount
9910-PRJ002624-CAP009588	\$ 1,399.00
\$600.00 Purchase Price \$270.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated by way of a title report and a waiver valuation

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3409 Virginia Ave Baltimore MD	4624	032	

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-12653 - Condemnation - Fee Simple - 1316 Division St. Block 0414 Lot 035****ACTION REQUESTED:**

The Board is requested to approve a condemnation of the fee simple interest in 1316 Division St. Block 0414 Lot 035 from owner Harbor Portfolio VI LP. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 26,800.00

Project Fund	Amount
4001-GRT000880-CCA001356	\$ 26,800.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the purchase by condemnation of the Fee Simple interest in 1316 DIVISION ST. for the purchase price of \$26,800. The owner is HARBOR PORTFOLIO VI LP. It is necessary that the City deposit with the Circuit Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value is substantiated in appraisal reports made by independent appraisers. The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1316 DIVISION ST Baltimore MD	0414	035	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13179 - Condemnation - Leasehold Interest - 2227 Druid Hill Ave (Block 0304 Lot 031)**

**ACTION REQUESTED:**

The Board is requested to approve condemnation of the leasehold interest in 2227 Druid Hill Ave (Block 0304 Lot 031) from owner DRHIA, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 44,600.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 44,600.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the purchase by condemnation of the Fee Simple interest in 2227 DRUID HILL AVE. for the purchase price of \$44,600.00. The owner is DRHIA, LLC. It is necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value is substantiated in appraisal reports made by independent appraisers. The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2227 Druid Hill Ave Baltimore MD	0304	031	

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-12806 - Condemnation/ Redemption - Ground Rent Interest - 3729 Towanda Ave.**

**ACTION REQUESTED:**

The Board is requested to approve a condemnation of the ground rent interest in 3729 Towanda Avenue from owner Grace Johnson. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 998.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 998.00
\$70.00 Application Fee \$640.00 Fair Market Value \$288.00 3 Years Back Rent	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve application to the Maryland Department of Assessments and Taxation to redeem or extinguish the \$96.00 ground rent interest in 3729 TOWANDA AVE owned by Grace Johnson for the total amount of \$998.00. The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

In the alternative, SDAT Redemption cannot be achieved, DHCD requests approval to purchase the property interest by condemnation for the fair market value substantiated in appraisal reports made by independent appraisers contracted by the City.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3729 Towanda Ave Baltimore MD	3176	043	

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-12350 - Condemnation - Leasehold Interest - 2835 The Alameda, Block 3950 Lot 011**

**ACTION REQUESTED:**

The Board is requested to approve condemnation of the leasehold interest in 2835 The Alameda, Block 3950 Lot 011 from owners Sheila A. May & James E. May. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 52,400.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 52,400.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the purchase by condemnation of the Leasehold interest in 2835 THE ALAMEDA. for the purchase price of \$52,400. The owner is Sheila A. May & James E. May. It is necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value is substantiated in appraisal reports made by independent appraisers. The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2835 The Alameda Baltimore MD	3950	011	

**COUNCIL DISTRICT:** 14th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

**SB-24-11837 - Condemnation/Redemption - Ground Rent Interest - 1032 Brentwood Avenue (Block 1179B Lot 028)**

**ACTION REQUESTED:**

The Board is requested to approve condemnation of ground rent interest in 1032 Brentwood Avenue (Block 1179B Lot 028) from owner Henry Vogt. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 544.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 544.00
\$70.00 Application Fee \$147.00 Back Rent \$327.00 FMV	

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

In the alternative, SDAT Redemption cannot be achieved, DHCD requests approval to purchase the property interest by condemnation for the fair market value substantiated in appraisal reports made by independent appraisers contracted by the City.

The \$49.00 annual ground rent was created by a redeemable lease dated April 10, 1984.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1032 Brentwood Ave Baltimore MD	1179B	028	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-11327 - Condemnation/Redemption - Ground Rent Interest - 3309 Woodland Avenue**

**ACTION REQUESTED:**

The Board is requested to approve condemnation of the ground rent interest in 3309 Woodland Avenue from owner Fred & Eileen Cohn. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 900.00

Project Fund	Amount
9910-PRJ002624-CAP009588	\$ 900.00
\$70.00 \$270.00 \$600.00	

**BACKGROUND/EXPLANATION:**

On September 25, 2019 your Honorable Board approved the purchase by Condemnation the ground rent interest in 3309 Woodland Avenue. We believe an less expensive acquisition can be achieved through SDAT redemption. Therefore, we are asking to rescind that approval, and are seeking to approve the new method of acquisition.

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$90.00 annual ground rent was created by a redeemable lease dated March 9, 1979.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3309 Woodland Avenue Baltimore MD	4620	091	

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-12398 - Condemnation - Fee Simple - 546 McMechen Street****ACTION REQUESTED:**

The Board is requested to approve condemnation of the fee simple interest in 546 McMechen Street from owner Mursier Real Estate LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 22,500.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 22,500.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the purchase by condemnation of the Fee Simple interest in 546 MCMECHEN ST. for the purchase price of 22,500.00. The owner is Mursier Real Estate LLC. It is necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value is substantiated in appraisal reports made by independent appraisers. The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
546 MCMECHEN ST Baltimore MD	0347	051	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-12759 - Condemnation - Fee Simple Interest - 3703 W. Belvedere Ave.**

AGC3100 - Housing and Community Development

**ACTION REQUESTED:**

The Board is requested to approve condemnation of the fee simple interest in 3703 W. Belvedere Avenue from owner Luis Portillo. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 30,000.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 30,000.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the purchase by condemnation of the Fee Simple Interest in 3703 W. Belvedere Ave. for the purchase price of \$30,000.00. The owner is Luis Portillo. It is necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value is substantiated in appraisal reports made by independent appraisers. The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3703 W. Belvedere Ave. Baltimore MD	4575	019	

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13019 - Donation of Property - 522 N Brice St (Block 0118 Lot 103)**

**ACTION REQUESTED:**

The Board is requested to approve a Donation of Property known as 522 N Brice St (Block 0118 Lot 103) from owner Mark Bertalli. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Mark Bertalli has offered to donate to the City, title to the property, located at 522 N BRICE ST in the community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately \$1,675.78. Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

<b>Address</b>	<b>Block</b>	<b>Lot</b>	<b>Description</b>
522 N BRICE ST Balimore MD	0118	103	

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**



**SB-24-13026 - Donation of Property - 1053 W Fairmount Ave (Block 0200 Lot 136, 1055 W Fairmount Ave (Block 0200 Lot 135), 1057 W F Fairmount Ave (Block 0200 Lot 134)**

**ACTION REQUESTED:**

The Board is requested to approve a Donation of Properties known as 1053 W Fairmount Ave (Block 0200 Lot 136, 1055 W Fairmount Ave (Block 0200 Lot 135), 1057 W F Fairmount Ave (Block 0200 Lot 134) from owner James LeFaivre. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD’s Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore’s neighborhoods.

JAMES LeFAIVRE has offered to donate to the City, title to the property, located at 1053 W FAIRMOUNT AVE, 1055 W FAIRMOUNT AVE, 1057 W FAIRMOUNT AVE in the community. With this Honorable Board’s approval, the City will receive clear and marketable title to the property, subject only to City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately 122,903.27 (consolidated receipts: \$39,916.07+ previous tax sale \$82,987.20). Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1057 W Fairmount Ave Baltimore MD	0200	135	
1055 W Fairmount Ave Baltimore MD	0200	134	
1053 W Fairmount Ave Baltimore MD	0200	136	

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

**SB-24-13233 - Donation of 2420 Biddle St (1537 006)**

**ACTION REQUESTED:**

The Board is requested to approve a Donation of Property known as 2420 Biddle St (1537 006) from Ronald Davis. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Ronald Davis has offered to donate to the City, title to the property, located at 2420 E Biddle Street in the Broadway East community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately \$0 (consolidated receipts: \$0+ previous tax sale \$0. Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2420 E. Biddle St Baltimore MD	1537	006	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

**SB-24-12764 - Donation of Property - 1614 Clifton Ave 3402 041**

**ACTION REQUESTED:**

The Board is requested to approve a Donation of Property known as 1614 Clifton Ave (3402 041) from owner Carolyn Waker. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Carolyn Waker has offered to donate to the City, title to the property, located at 1614 CLIFTON AVE in the Penn North community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately \$21,780.08 (consolidated receipts: \$21,780.08 + previous tax sale \$2,211.29). Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

<b>Address</b>	<b>Block</b>	<b>Lot</b>	<b>Description</b>
1614 Clifton Ave Baltimore MD	3402	041	

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

**SB-24-12802 - Donation of Property - SS Dorchester Rd SWC Tazwell Rd (Block 8476 Lot 001)**

**ACTION REQUESTED:**

The Board is requested to approve a Donation of Property known as SS Dorchester Rd SWC Tazwell Rd (Block 8476 Lot 001) from the Estate of Louis Anthony Jones Sr. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD’s Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore’s neighborhoods.

Estate of Louis Anthony Jones Sr. has offered to donate to the City, title to the property, located at SS DORCHESTER RD SWC TAZWELL RD, Descriptive Address Block 8476 Lot 001, in the West Forest Park community. With this Honorable Board’s approval, the City will receive clear and marketable title to the property, subject only to City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately \$57.00 (consolidated receipts: \$57.00 + previous tax sale \$0.00). Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
SS Dorchester Rd SWC Tazwell Rd	8476	001	

**COUNCIL DISTRICT:** 8th District

**ENDORSEMENTS:**

**SB-24-13242 - Donation of Property - 108 Willard St (2174A 043)**

**ACTION REQUESTED:**

The Board is requested to approve a Donation of Property known as 108 Willard St (2174A 043) from owner Susan Kangelidis. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Susan Kangelidis has offered to donate to the City, title to the property, located at 108 WILLARD ST in the Shipley Hill community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately \$72,476.17. Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

<b>Address</b>	<b>Block</b>	<b>Lot</b>	<b>Description</b>
108 Willard St Baltimore MD	2174A	043	

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

**SB-24-13239 - Donation of Property - 516 N Paca St. (0546 031)****ACTION REQUESTED:**

The Board is requested to approve a Donation of Property known as 516 N Paca St. (0546 031) from owner Christine Johnson. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Christine Johnson has offered to donate to the City, title to the property, located at 516 N PACA ST in the

Seton Hill community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately \$0 . Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
516 N Paca St Baltimore MD	0546	031	

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

**SB-24-13009 - Option to Purchase - Ground Rent Interest - 922 N Chester St (Block 1587 Lot 071)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the ground rent interest in 922 N Chester St (Block 1587 Lot 071) from owner Ashland, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 937.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 937.00
\$300.00 Purchase Price \$108.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$300.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$240.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.



<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
922 N Chester St Baltimore MD	1587	071	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13018 - Option to Purchase - Ground Rent Interest - 1836 E. 28th Street (Block 3952 Lot 043)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase ground rent interest in 1836 E. 28th Street (Block 3952 Lot 043) from owner Uptown Homes, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,719.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 2,719.00
\$1650.00 Purchase Price \$540.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$1650.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$1200.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**EMPLOY**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**  
**BALTIMORE:**  
 N/A                                      N/A                                      N/A                                      N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1836 E. 28th Street Baltimore MD	3952	043	

**COUNCIL DISTRICT:**    14th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13027 - Option to Purchase - Ground Rent Interest - 564 Presstman St.  
(Block0313 Lot 066)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the ground rent interest in 564 Presstman St. (Block0313 Lot 066) from owner M & E Investments, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,551.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 1,551.00
\$770.00 Purchase Price \$252.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$770.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$ . The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.



**SB-24-12502 - Option to Purchase - Ground Rent Interest - 1934 E. 28th Street - Block 3952, Lot 064****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the ground rent interest in 1934 E. 28th Street (Block 3952, Lot 064) from owner Carla P. Tevelow. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,989.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 1,989.00
\$1,100.00 Purchase Price \$ 360.00 Back Rent \$ 529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owner and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$1,100.00 for the property interest has been obtained from the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1934 E. 28th Street Baltimore MD	3952	064	

**COUNCIL DISTRICT:** 14th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-12761 - Option to Purchase - Ground Rent Interest - 917 N Castle St (1587 140)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the ground rent interest in 917 N Castle St (1587 140) from owner Lee & Selma, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 894.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 894.00
\$275.00 Purchase Price \$90.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$275.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$200.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.



<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
917 N Castle St Baltimore MD	1587	140	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12803 - Option to Purchase - Ground Rent Interest - 940 N Chester St (1587 062)****ACTION REQUESTED:**

The Board is requested to approve a Option to Purchase Jesse S. Weinberg Realty, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 967.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 967.00
\$330.00 Purchase Price \$108.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$330.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$240.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**EMPLOY**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**  
**BALTIMORE:**

N/A                              N/A                              N/A                              N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
940 N Chester St Baltimore MD	1587	062	

**COUNCIL DISTRICT:**    13th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13231 - Option to Purchase - Ground Rent Interest - 3721 Towanda Ave (Block 3176 Lot 039)****ACTION REQUESTED:**

The Board is requested to approve a Option to Purchase Marc Gary Medin and Nancy Medin Proper, Personal Representatives of the Estate of Delores Medin Knitz. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,624.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 1,624.00
\$825.00 Purchase Price \$270.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$825.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$600.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple family dwelling or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of,

the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3721 Towanda Ave Baltimore MD	3176	039	

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12762 - Option to Purchase - Ground Rent Interest - 902 N Castle St (1587 104)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the ground rent interest in 902 N Castle St (1587 104) from owner Jesse S. Weinberg Realty, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,478.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 1,478.00
\$715.00 Purchase Price	\$234.00 Back Rent
\$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$715.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$520.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
902 N Castle St Baltimore MD	1587	104	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13232 - Option to Purchase - Ground Rent Interest - 2032 Ashland Avenue (1587 087)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the ground rent interest in 2032 Ashland Avenue (1587 087) from owner Turf, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,040.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 1,040.00
\$385.00 Purchase Price \$126.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$385.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$280.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.



<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2032 Ashland Avenue Baltimore MD	1587	087	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13020 - Option to Purchase - Leasehold Interest - 1676 Darley Avenue (Block 4164A, Lot 081)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the leasehold interest in 1676 Darley Avenue (Block 4164A, Lot 081) from Ladonna B. Ashby. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 22,500.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 22,500.00

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owner and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment. This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$22,500.00 for the property interest has been obtained from the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by Condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by Condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**EMPLOY**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**  
**BALTIMORE:**  
N/A                              N/A                              N/A                              N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1676 Darley Ave Baltimore MD	4164A	081	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12805 - Option to Purchase - Fee Simple Interest - 1703 Cliftview Avenue.****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the fee simple interest in 1703 Cliftview Avenue from owner Craig O. Rose. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 41,800.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 41,800.00

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owner and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment. This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$41,800.00 for the property interest has been obtained from the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by Condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by Condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1703 Cliftview Avenue Baltimore MD	4164B	041	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13010 - Option to Purchase - Ground Rent Interest - 923 N Washington St (Block 1587 Lot 007)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the ground rent interest in 923 N Washington St (Block 1587 Lot 007) from owner Sandel Investments, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,040.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 1,040.00
\$385.00 Purchase Price \$126.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$385.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$280.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**EMPLOY BALTIMORE:**  
N/A

**LIVING WAGE:**  
N/A

**LOCAL HIRING:**  
N/A

**PREVAILING WAGE:**  
N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
923 N Washington St Baltimore MD	1587	007	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13011 - Option to Purchase - Ground Rent Interest - 910 N Chester St (Block 1587 Lot 077)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the ground rent interest in 910 N Chester St (Block 1587 Lot 077) from owner Fords Sixty Three LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 967.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 967.00
\$330.00 Purchase Price \$108.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$330.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$240.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.





**SB-24-12804 - Option to Purchase - Ground Rent Interest - 800 N. Castle Street (Block 1604, Lot 052)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase in ground rent interest in 800 N. Castle Street (Block 1604, Lot 052) from owner Marc Gary Medin. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,259.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 1,259.00
\$550.00 Purchase Price \$180.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$550.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$500.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.



**SB-24-12645 - Option to Purchase - Ground Rent Interest - 556 Presstman St****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the ground rent interest in 556 Presstman St from owner LK Ground Rents, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,551.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 1,551.00
\$770.00 Purchase Price	\$252.00 Back Rent
\$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$770.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$560.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
556 Presstman St Baltimore MD	0313	070	

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13012 - Option to Purchase - Ground Rent Interest - 577 Presstman St (Block 0320 Lot 013)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase ground rent interest in 577 Presstman Street (Block 0320 Lot 013) from owners Stanley S Fine and Robert B Fine. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,399.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 1,399.00
\$600.00 Purchase Price \$270.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$600.00 for the property interest has been obtained from the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
577 Presstman St Baltimore MD	0320	013	

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12344 - Option to Purchase - Ground Rent Interest - 3100 Virginia Ave (Block 4623, Lot 001)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase or Condemn the ground rent interest in 3100 Virginia Ave (4623, 001) from the Estate of David Pottash. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,470.33

Project Fund	Amount
9910-PRJ002624-CAP009588	\$ 1,470.33
\$653.33 Purchase Price \$288.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$653.33 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$640.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.



<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3100 Virginia Ave Baltimore MD	4623	001	

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13021 - Option to Purchase/Condemn - Ground Rent Interest - 829 Whitelock Street; Block 3459 Lot 034**

**ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase or condemn the ground rent interest in 829 Whitelock Street; Block 3459 Lot 034 from owner Marwood, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,989.00

Project Fund	Amount
9910-PRJ001000-CAP009588	\$ 1,989.00
\$1,100.00 Purchase Price \$360.00 3 Years Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Option to purchase the \$120.00 ground rent interest in 829 Whitelock Street between the owner, Marwood, LLC, and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. This Department has negotiated with the owner of said interest, and the attached Option has been signed by the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the Option, DHCD requests approval to purchase the property interest by condemnation for an amount equal to or lesser than the Option amount.

The fair market value was determined by a waiver valuation made in accordance with the City of Baltimore’s Appraisal Policy approved on November 3, 2010.

The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, and/or the provisions of the Druid Heights Urban Renewal Plan established by City Ordinance No. 376 and approved June 28, 1977, as amended, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
829 Whitelock St	3459	034	

Baltimore MD				
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**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12807 - Condemnation/Redemption - Ground Rent Interest - 3711 Towanda Ave.**

**ACTION REQUESTED:**

The Board is requested to approve a SDAT Redemption/Condemnation of ground rent interest in 3711 Towanda Avenue from owner Bessie J. Richman. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 998.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 998.00
\$70.00 Application Fee \$640.00 Fair Market Value \$288.00 3 Years Back Rent	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve application to the Maryland Department of Assessments and Taxation to redeem or extinguish the \$96.00 ground rent interest in 3711 TOWANDA AVE owned by Bessie J. Richman for the total amount of \$998.00. The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

In the alternative, SDAT Redemption cannot be achieved, DHCD requests approval to purchase the property interest by condemnation for the fair market value substantiated in appraisal reports made by independent appraisers contracted by the City.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3711 Towanda Ave Baltimore MD	3176	034	

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13390 - Employee Travel Request - Sara Gross****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Sara Gross to attend the International Municipal Lawyers Associations' (IMLA) Annual Conference on September 25 – 27, 2024, in Orlando, Florida. Period of agreement is: 9/25/2024 to 9/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,701.71

Project Fund	Amount
	\$ 1,701.71

Third Party Funded

**BACKGROUND/EXPLANATION:**

The Law Dept. requests permission for Chief Solicitor Sara Gross of the Law Dept.'s Affirmative Litigation practice group to attend third-party funded travel to the International Municipal Lawyers Association's (IMLA) Annual Conference September 25 – 27, 2024, in Orlando, Florida. Sara has been invited to speak at the event that features five days of focused programming on the latest in local government law, expert-led sessions, practical workshops, and up-to-date legal insights. This event also offers excellent networking opportunities with legal professionals from across the US and Canada, providing a chance to share experiences and build valuable connections.

The per diem rate for this location is \$140/day for hotel, \$69/day for Meals and Incidentals, and \$51.75 for the first and last days of travel per GSA's Per Diem rate for FY2024. Due to the cost of the Hotel, \$309/night, we are asking for an additional \$169/night. **The costs** are pursuant to AM 240-3 Board of Estimates Approval for Employee Travel.

Trip related cost:

Registration Fee: \$475

Flight: \$289.96

M&I: \$69/day x 2 = \$138

Hotel: \$140/night x 2 = \$280.00

Additional Cost for Hotel: \$169/night x 2 = \$338

Hotel Tax & Fees: \$77.25

First/Last Day of Travel: \$51.75 x 2 = \$103.50

Total: \$1,701.71

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13451 - Settlement Agreement and Release - Beth Ann Wilson Van Cleve v. MCCB****ACTION REQUESTED:**

The Board is requested to approve a Agreement & Release with Beth Ann Wilson Van Cleve.  
Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,000.00

Project Fund	Amount
2044-CCA000366-SC630370	\$ 51,000.00

**BACKGROUND/EXPLANATION:**

Plaintiff alleges that the metal bolt was left in the sidewalk after the removal of a trash can. Plaintiff braced her fall with her right arm and dislocated her elbow and suffered soft tissue injury requiring surgery. This was followed by physical therapy over approximately two months. Plaintiff provided documentation of her medical expenses as well as her lost income until her return to work which comprise most of the amount of the settlement. Fortunately, she has since made a full recovery.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve this settlement. A proposed settlement agreement and release previously executed by Plaintiff and signed for legal sufficiency by the Law Department is attached for the BOE's review and approval.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
SMBA&D has reviewed and approved.

**SB-24-13447 - Governmental/Charitable Gift Solicitation Waiver for SMBA&D Business Resource and Development Program**

**ACTION REQUESTED:**

The Board is requested to approve a Governmental Charitable Solicitation Application. Period of agreement is: 10/1/2024 to 10/1/0027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Small and Minority Business Advocacy & Development (SMBA&D) is seeking approval of an application to allow Charitable Solicitations to a fund that will support the growth and development of small and minority businesses. The purpose of this submission is to request permission to solicit contributions to create a fund that would support the growth and development of small and minority businesses.

Donations will be solicited from a broad range of businesses and the solicitation documents will contain a disclaimer to make it clear that contributors will not receive special access or favored treatment. Donations and fiscal controls will be managed by the Baltimore Civic Fund.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-24-13569 - Capital Grants Project Agreement - Dickey Hill Elementary/Middle School Auditorium Renovation**

**ACTION REQUESTED:**

The Board is requested to approve a Capital Projects Grant Agreement between the State of Maryland, Board of Public Works and Board of Directors of the Heart of American Foundation Corporation A/K/A Heart of American Foundation (Grantee). Period of agreement is: 6/1/2024 to 6/1/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 171,500.00

Contract Award Amount: \$ 171,500.00 Award Date: 6/1/2024

Project Fund	Amount
	\$ 171,500.00

City is beneficiary, no funds pass through.

**BACKGROUND/EXPLANATION:**

The General Assembly has authorized this Grant titled Dickey Hill EMS - Auditorium.

The State has entered an agreement with the Grantee, whereas the Mayor's Office serves as the Beneficiary, to match funds to renovate and improve the auditorium facility at Dickey Hill Elementary/Middle School. As Beneficiary, no funds are being requested from City funds.

Submission of this agreement was delayed in process by the Baltimore City Public School System as they are leading efforts to obtain appropriate of signatures of approval and execution of the contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
5025 Dickey Hill Road Baltimore MD 21207			

**COUNCIL DISTRICT:** 8th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13607 - Employee Travel Request for Alexis Blackmon****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Alexis Blackmon who will travel to Charlotte, NC on September 29 – October 2, 2024, to attend the GLMA’s 42nd Annual Conference 2024 on LGBTQ+ Health. Period of agreement is: 9/29/2024 to 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,565.48

Project Fund	Amount	Start Date	End Date
1001-CCA001313-SC630301	\$ 2,565.48	9/29/2024	10/2/2024

**BACKGROUND/EXPLANATION:**

Alexis Blackmon is traveling to Charlotte, NC on September 29 – October 2, 2024, to attend the GLMA’s 42nd Annual Conference 2024 on LGBTQ+ Health. The conference will allow Ms. Blackmon to learn best practices and action for creating health equity in the LGBTQ Community of Baltimore City. And the opportunity for networking to assess the LGBTQ Community’s needs and gain a perspective for implementing standards and protocol. Ms. Blackmon is traveling a day early to attend early morning sessions on the 1st day of the conference. The GSA’s Per Diem rates for FY2024 for this location is \$129/ night for lodging and \$69/ day for meals and incidentals. And the GSA’s Per Diem rates for FY2025 for this location is \$131/night for lodging and \$80/ day for meals and incidentals. The hotel rate is \$261.50, and the department is requesting an additional \$526 to cover the hotel rate. The hotel was paid using Desimoune McCoy’s city-issued travel card.

## Trip related cost:

Registration		\$ 675.00
Airfare		\$326.96
Hotel Lodging 1st & 2nd Night	\$129 /day x 2	\$ 258.00
Additional to cover Hotel Rate 1st & 2nd Night	\$90 / day x 2	\$ 180.00
Hotel Lodging 3rd & 4th Night	\$131/ day x 2	\$ 262.00
Additional to cover Hotel Rate 3rd Night	\$188 / day x 1	\$ 188.00
Additional to cover Hotel Rate 4th Night	\$158 / day x 1	\$ 158.00
Hotel Room Tax 1st & 2nd Night	\$33.40 / day x 2	\$ 66.80
Hotel Room Tax 3rd & 4th Night	\$46.36 / day x 2	\$ 92.72
Meals/Incidentals 1st & 2nd day	\$69 / day x 2	\$ 138.00
Meals/Incidentals 3rd & 4th day	\$80 / day x 2	\$ 160.00
Ground Transportation		\$ 60.00

Total: \$ 2,565.48

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-24-13624 - Employee Travel Request for Jade McDonnell****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Jade McDonnell who will travel to Miami, FL on October 13 – 16, 2024 to attend the Adobe Max 2024 Conference. Period of agreement is: 10/13/2024 to 10/16/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,474.38

Project Fund	Amount	Start Date	End Date
1001-CCA000414-SC630301	\$ 3,474.38	10/13/2024	10/16/2024

**BACKGROUND/EXPLANATION:**

Jade McDonnell is traveling to Miami, FL on October 13 – 16, 2024 to attend the Adobe Max 2024 Conference. The conference is design for people in the creative media arts or production industry to explore new Adobe products and maximize the use of these products to enhance workflow and media project management. Ms. McDonnell produces and works on various citywide video projects, campaigns and digital projects to include social media content, city website and design projects. Attending this conference will allow her to dive deeper into the Adobe projects she uses in her day-to-day work. Ms. McDonnell is traveling a day earlier due to the early start the first day of the conference. The GSA's Per Diem rate for FY2025 for this location is \$145 for lodging and \$92 / day for meals and incidentals. The rate is \$309, and the department is requesting an additional \$164 / day x 3 to cover the hotel rate. The hotel was paid using Desimoune McCoy's city-issued travel card.

Trip related cost:

Registration		\$ 1,295.00
Airfare		\$642.96
Hotel Lodging	\$145 / day x 3	\$435.00
Additional to cover Room Rate	\$164 / day x 3	\$492.00
Meals & Incidentals	\$ 92 / day x 3	\$276.00
Hotel Room Tax & Resort Fees	\$ 91.14 / day x 3	\$ 273.42
Ground Transportation		\$ 60.00
	Total	\$ 3,474.38

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-24-13608 - Employee Travel Request for Tiffany Andrea Burnette****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Tiffany Andrea Burnette who will travel to Charlotte, NC on September 29 – October 2, 2024, to attend the GLMA's 42nd Annual Conference 2024 on LGBTQ+ Health. Period of agreement is: 9/29/2024 to 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,526.47

Project Fund	Amount	Start Date	End Date
1001-CCA001313-SC630301	\$ 2,526.47	9/29/2024	10/2/2024

**BACKGROUND/EXPLANATION:**

Tiffany Andrea Burnette is traveling to Charlotte, NC on September 29 – October 2, 2024, to attend the GLMA's 42<sup>nd</sup> Annual Conference 2024 on LGBTQ+ Health. The conference will allow Ms. Burnette to learn best practices and action for creating health equity in the LGBTQ Community of Baltimore City. And the opportunity for networking to assess the LGBTQ Community's needs and gain a perspective for implementing standards and protocol. Ms. Burnette is traveling a day early to attend early morning sessions on the 1<sup>st</sup> day of the conference. [The GSA's Per Diem rates for FY2024 for this location is \\$129/ night for lodging and \\$69/ day for meals and incidentals. And the GSA's Per Diem rates for FY2025](#) for this location is \$131/night for lodging and \$80/ day for meals and incidentals. The hotel rate is \$261.50, and the department is requesting an additional \$526 to cover the hotel rate. The hotel was paid using Desimoune McCoy's city-issued travel card.

Trip related cost:

Registration		\$ 675.00
Airfare		\$287.95
Hotel Lodging 1 <sup>st</sup> & 2 <sup>nd</sup> Night	\$129 /day x 2	\$ 258.00
Additional to cover Hotel Rate 1 <sup>st</sup> & 2 <sup>nd</sup> Night	\$90 / day x 2	\$ 180.00
Hotel Lodging 3 <sup>rd</sup> & 4 <sup>th</sup> Night	\$131/ day x 2	\$ 262.00
Additional to cover Hotel Rate 3 <sup>rd</sup> Night	\$188 / day x 1	\$ 188.00
Additional to cover Hotel Rate 4 <sup>th</sup> Night	\$158 / day x 1	\$ 158.00
Hotel Room Tax 1 <sup>st</sup> & 2 <sup>nd</sup> Night	\$33.40 / day x 2	\$ 66.80
Hotel Room Tax 3 <sup>rd</sup> & 4 <sup>th</sup> Night	\$46.36 / day x 2	\$ 92.72
Meals/Incidentals 1 <sup>st</sup> & 2 <sup>nd</sup> day	\$69 / day x 2	\$ 138.00
Meals/Incidentals 3 <sup>rd</sup> & 4 <sup>th</sup> day	\$80 / day x 2	\$ 160.00
Ground Transportation		\$ 60.00
Total:	\$ 2,526.47	

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

Board of Estimates Agenda		Mayor		9/18/2024
N/A	N/A	N/A	N/A	

**ENDORSEMENTS:**

**SB-24-13641 - Employee Travel Request for Faith Leach****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Faith Leach will travel to Pittsburgh Allegheny County, PA to the 2024 ICMA Annual Conference on September 23–25, 2024. Period of agreement is: 9/23/2024 to 9/25/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,813.97

Project Fund	Amount	Start Date	End Date
1001-CCA001276-SC630301	\$ 1,813.97	9/23/2024	9/25/2024

**BACKGROUND/EXPLANATION:**

Faith Leach will be traveling to Pittsburgh Allegheny County, PA to the 2024 ICMA Annual Conference on September 23–25, 2024. The conference provides the opportunity to learn from other municipal governments and administrators' initiatives to see what can be incorporated into Baltimore City. Ms. Leach will be participating in a session titled "Leadership During Crisis– Baltimore's Emergency Response to the Key Bridge Collapse". The per diem rate for this location is \$136 /night for hotel and \$64 /day for Meals and Incidentals per GSA's Per Diem rate for FY2024. Due to the cost of the Hotel on the 1<sup>st</sup> night \$289 and \$404 on the 2<sup>nd</sup> night the department is requesting an additional \$421 to cover the hotel and \$60 for Ground Transportation. The hotel and airfare were paid using Desimoune McCoy's city issued travel card.

## Trip related cost:

Registration		\$ 420.00
Airfare		\$ 415.95
Hotel Lodging	\$136 / day x 2	\$272.00
Additional cost to cover hotel room rate 1 <sup>st</sup> Night	\$153/ day x 1	\$153.00
Additional cost to cover hotel room rate 2 <sup>nd</sup> Night	\$268 / day x1	\$268.00
Hotel Taxes/Fees		\$ 97.02
Meals and Incidentals	\$64 / day x 2	\$128.00
Ground Transportation		\$ 60.00
Total:	\$1,813.97	

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**



**SB-24-13014 - Amendment to Agreement - The Housing Authority of Baltimore City****ACTION REQUESTED:**

The Board is requested to approve the First Amendment to Agreement with the Housing Authority of Baltimore City. Period of agreement is: 6/30/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 16,980,202.00 Award Date: 12/7/2022

Contract Amendment Amount: \$ 0.00 Amendment Number:

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Recovery Programs is requesting approval for a no-cost extension for the Perkins Somerset Oldtown Transformation Plan that includes investments in the construction of new parks, a community recreation center, and a new elementary/middle school.

The original award funding came from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$16,980,202.00 on November 16, 2022, and was approved by the Board of Estimates on December 7, 2022.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13305 - First Amendment - Associated Catholic Charities, Inc. ARPA****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Subrecipient Grant Agreement with the Associated Catholic Charities Inc. Period of agreement is: 2/2/2022 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 188,416.45

Contract Award Amount:	\$	Award Date:	3/2/2022
	334,787.89		

Contract Amendment Amount:	\$	Amendment Number:	1
	188,416.45		

Project Fund	Amount
4001-GRT000760-CCA001378-SC630351	\$ 188,416.45

**BACKGROUND/EXPLANATION:**

The City and Subgrantee entered into a Subgrant Agreement approved by the Board on March 2, 2022, wherein the City awarded ARPA Funding to Associated Catholic Charities, Inc., a subaward in the amount of \$334,787.89 to provide occupational skills training in Baltimore City with a termination date of January 31, 2024. On January 23, 2024, MORP previously extended the termination date to January 31, 2025, pursuant to Section I of the Agreement.

The parties wish to further amend the terms of the agreement to (i) extend the term to June 30, 2025. (ii) update the modification parameters to reflect the parties needs; (iii) increase ARPA funding by \$188,416.45. (iv) modify the scope of the program and approved budget to reflect the increased funding.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13297 - Employee Expense Report: Late Submission (Antoine Gregory, ER-011168)****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Antoine Gregory for mileage. Period of agreement is: 6/3/2024 to 6/21/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 60.30

Project Fund	Amount
5000-GRT002281-CCA001211-SC630302	\$ 60.30

**BACKGROUND/EXPLANATION:**

Per Policy AM-240-11 for local expenses "The expense report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without the written approval of the Board of Estimates."

Antoine Gregory is a newly hired caseworker for the District Court Reentry Program at the District Court. He only recently discovered that he could expense his local business mileage. MOED's Travel and Expense Team trained him and his colleagues on expense report policies and procedures. During the training session, we emphasized the need to submit expense reports on time.

The local travel expenses were incurred in the month of June 2024 and total \$60.30 (ER-011168).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13486 - Employee Travel Request - Mackenzie Garvin**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Mackenzie Garvin to attend the 2024 WDC Fall Board Meeting & Peer Best Practice Forum in Las Vegas, Nevada on 9/11/24 to 9/15/2024. Period of agreement is: 9/11/2024 to 9/15/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,603.71

Project Fund	Amount
6000-SPC008060-CCA000542-SC630301	\$ 3,603.71

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Employment Development (MOED) employee, MacKenzie Garvin, would like to attend the 2024 WDC Fall Board Meeting & Peer Best Practice Forum in Las Vegas, Nevada. Mackenzie will participate in the conference, and she also serves on the U.S. Conference of Mayors' Board.

The conference will take place from 9/11/24 to 9/15/2024.

- Lodging \$1,222.24
- Flight \$1076.47
- Registration Fee: \$900.00
- MI&E @ \$69\*5 days: \$345.00
- Estimated Tax, Rideshare & Parking: \$60.00

Total Cost: \$3,603.71

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13287 - Renewal CoC FY23 Agreement - Govans Ecumenical Development Corporation****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Govans Ecumenical Development Corporation. Period of agreement is: 6/1/2024 to 5/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 99,278.50

Project Fund	Amount
4000-GRT002331-CCA000618-SC630351	\$ 99,278.50

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, Govans Ecumenical Development Corporation MD0038L3B012316 will provide supportive services to fifty-nine (59) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Harford and Micah House Program.

The delay in submission is due to a delay in receiving the grant award from HUD.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13039 - Renewal CoC FY23 Agreement - At Jacob's Well, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with At Jacob's Well, Inc.  
Period of agreement is: 4/1/2024 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 275,672.00

Project Fund	Amount
4000-GRT002323-CCA000618- SC630351	\$ 275,672.00

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, At Jacob's Well, Inc.- MD0024L3B012316 will provide rental assistance to Seventeen (17) individuals and families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their BHSB SRA Multi Grant S+C Program.

The delay in submission is due to a delay in the receipt of the grant award from HUD.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12915 - Renewal CoC FY25 Contract Agreement between the City and Dayspring Program Inc.- MD0033****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Dayspring Program Inc. Period of agreement is: 4/1/2024 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 501,946.00

Project Fund	Amount
4000-GRT002328-CCA000618-SC630351	\$ 501,946.00

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, Dayspring Programs Inc.- Grant #MD0033L3B012316 will provide rental assistance to twenty-one (21) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Tenant Based S+C Program.

The delay in submission is due to a delay in receiving the grant award from HUD.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13100 - Renewal CoC FY23 Agreement - Community Housing Associates Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Community Housing Associates Inc. Period of agreement is: 4/1/2024 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,658,100.00

Project Fund	Amount
4000-GRT002326-CCA000618- SC630351	\$ 1,658,100.00

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, Community Housing Associates Inc. will provide rental assistance to one hundred twenty (120) individuals and families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their BHSB SRA Multi Grant S+C Program.

The delay in submission is due to a delay in the receipt of the grant award from HUD.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-13416 - CFY25 ESG Renewal Agreement - The T.I.M.E Organization, Inc.**

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with The T.I.M.E Organization, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 100,000.00

Project Fund	Amount
4000-CCA000594-SC630351	\$ 100,000.00
GRT002448	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. The Provider, The T.I.M.E. Organization, Inc., will operate an emergency homeless shelter with one hundred thirty (117) beds for men experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Men’s Overflow Program.

The delay in submission is due to a delay in receiving HUD ESG Award.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
 Law has reviewed and approved for form and legal sufficiency  
 SMBA&D has reviewed and approved.  
 Audits has reviewed and has no objection to BOE approval

**SB-24-13362 - ARPA Subgrant Agreement - Family and Children's Services of Central Maryland, Inc. D/B/A Springboard Community Services**

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Family and Children's Services of Central Maryland, Inc. D/B/A Springboard Community Services. Period of agreement is: 4/17/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000,000.00

Contract Amendment \$ 0.00 Amendment Number:  
Amount:

Project Fund	Amount
4001-GRT001320-CCA001356- SC630351	\$ 1,000,000.00

**BACKGROUND/EXPLANATION:**

On April 17, 2024, the Board approved a MOU with Family and Children's Services of Central Maryland, Inc. T/A Springboard Community Services in the amount of \$1,000,000.00 for Springboard Community Services to use towards the cost of Acquisition and development of 14 short-term dormitory units/25 beds for homeless youth, single males, females and families. This funding amount would be split in half \$500K FY24 and \$500K FY25.

The delay in submission is due to a delay in agencies having to revise MOU, switching it over to an actual sub-agreement in order to remit payment.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13415 - CFY25 General Funds Renewal Agreement - T.I.M.E Organization, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with the T.I.M.E Organization, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,596,008.00

Project Fund	Amount
1001-CCA000599-SC630351	\$ 2,596,008.00

**BACKGROUND/EXPLANATION:**

This Agreement retroactively started on July 1, 2024.

The City has allocated certain General Funds to the Mayor's Office of Homeless Services to assist Providers in the coordination of emergency services to the homeless population of Baltimore City. The Provider, The T.I.M.E. Organization, Inc., will operate an emergency homeless shelter with one hundred and seventeen (117) beds for men experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Men's Overflow Program.

The delay in submission is due to a delay in CFA FY25 grant disbursement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13313 - CFA FY25 ESG Agreement - The T.I.M.E. Organization, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with The T.I.M.E. Organization, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 255,645.00

Project Fund	Amount
4000-CCA000594-SC630351 GRT002447	\$ 255,645.00

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a sub-recipient, The Provider, The T.I.M.E. Organization, Inc., will operate an emergency homeless shelter with one hundred forty-five (145) beds for women experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Women Emergency Shelter Program.

The delay in submission is due to a delay in receiving the HUD Award.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13286 - Agreement - Associated Catholic Charities, Inc.**

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Associated Catholic Charities, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,840,471.00

Project Fund	Amount
1001-CCA000616-SC630351	\$ 3,840,471.00

**BACKGROUND/EXPLANATION:**

This agreement retroactively starts on July 1, 2024

The City has a need for a Provider to operate an emergency homeless overflow shelter for individuals and/or families experiencing homelessness. The Provider, Associated Catholic Charities, Inc., will operate an emergency homeless overflow shelter for one hundred eighty (180) individuals experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Weinberg Housing Resource Center Program.

The delay in submission is due to a delay in receiving the HUD Award.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13288 - FY25 General Funds Agreement between the Mayor's Office of Homeless Services and Manna House, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Manna House, Inc.  
Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 111,184.32

Project Fund	Amount
1001-CCA000614-SC630351	\$ 111,184.32

**BACKGROUND/EXPLANATION:**

The agreement retroactively starts on July 1, 2024

The City has allocated certain General Funds to the Mayor's Office of Homeless Services and desires to utilize said funds to assist Providers in the provision of emergency services to the homeless population of Baltimore City. The Provider, Manna House, Incorporated, will use funds to operate a homeless shelter day center and provide supportive services to Three Hundred Forty (340) individuals and families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Day Resources Center/Meal Program.

The delay in submission is due to a delay in receiving the grant award from HUD.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13450 - Employee Expense Report - Olajide Arodoye****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for parking for Oladije Arodoye. Period of agreement is: 4/2/2024 to 4/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 25.00

Project Fund	Amount
1001-CCA001427	\$ 25.00
ER-011371	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Expense Report for reimbursement of travel-related expenses incurred by Olajide Arodoye, End User Support Specialist II on April 2, 2024, for the off-site duty of setup for the National Forum for Black Public Administration (NFBPA) Conference. The employee's travel did not require advance approval by the Board, as it did not meet the monetary threshold for such approval. Expense Report ER-011371 is being submitted in Workday past the report deadline due to a misunderstanding of the business process for submitting expense reports in the Workday Financial System. Board approval is now required for reimbursement per the Administrative Manual.

Olajide Arodoye incurred local parking expenses by purchasing parking at the Lanier Garage located near the off-site work location of the Marriott Waterfront Hotel located at 700 Alicianna Street.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13457 - Employee Expense Report - Bob Taylor**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Bob Taylor. Period of agreement is: 6/2/2024 to 6/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 160.00

Project Fund	Amount
1001-CCA000667	\$ 160.00
ER-011379	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Expense Report for reimbursement of in-state parking expenses incurred June 2, 2024 - June 5, 2024, by Bob Taylor, Chief Information Security Officer, during his attendance at the Gartner Security and Risk Conference at the Gaylord National Resort & Convention Center, located at 201 Waterfront, National Harbor, MD 20745. The employee's travel did not require advance approval by the Board, as it did not meet the monetary threshold for such approval. Expense Report ER-011379 is being submitted in Workday past the report deadline due to a misunderstanding of the business process for submitting expense reports in the Workday Financial System. Board approval is now required for reimbursement per the Administrative Manual.

Mr. Taylor incurred parking expenses by purchasing parking at the Gaylord Parking Lot located at 201 Waterfront, Oxon Hill, MD 20745

Item

- Lot Parking 6/2/24 \$39.00
- Lot Parking 6/3/24 \$39.00
- Lot Parking 6/4/24 \$39.00
- Lot Parking 6/5/24 \$43.00
- Total: \$160.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13443 - Employee Travel Reimbursement - Saleem Qureshi****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Saleem Qureshi.

Period of agreement is: 4/1/2024 to 4/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 27.55

Project Fund	Amount
1001-CCA001427	\$ 27.55
ER-011366	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Expense Report for reimbursement of travel-related expenses incurred by Saleem Qureshi, End User Support Specialist II on April 1, 2024, for the off-site duty of setup for the National Forum for Black Public Administration (NFBPA) Conference. Mr. Qureshi's travel did not require advance approval by the Board, as it did not meet the monetary threshold for such approval. Expense Report ER-011366 is being submitted in Workday past the report deadline due to a misunderstanding of the business process for submitting expense reports in the Workday Financial System. Board approval is now required for reimbursement per the Administrative Manual.

Mr. Qureshi incurred local mileage and parking expenses by commuting round trip from his primary work location to Marriott Waterfront Hotel located at 700 Alicianna Street, and by purchasing hotel parking at the 720 Aliceanna Garage.

## Travel-Related Expenses:

Item

Hotel Garage Parking \$25.00

Local Mileage \$0.67x3.8 \$2.55

Total: \$27.55

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13459 - First Amendment - Lease Agreement - University System of Maryland, Maryland Research and Education Network (MDREN)****ACTION REQUESTED:**

The Board is requested to approve the First Amendment to Dark Fiber Sharing and Lease Agreement with The University System of Maryland, Maryland Research and Education Network (MDREN). Period of agreement is: 9/18/2024 to 1/27/2036

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	1/27/2016
	472,697.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	1
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**BACKGROUND/EXPLANATION:**

On January 27, 2016, the Board of Estimates approved the original Dark Fiber Sharing and Lease Agreement with MDREN in the amount of \$472,697.00, to provide a framework for the City to lease Dark Fiber to MDREN and for MDREN to provide funding for the City to install new Fiber Optic Cable into its Network and connect new Fiber Optic Cable to facilities owned by MDREN, its members, or USM institutions. The term of the agreement started the date of Board Approval and terminates on the same date in the year 2036 (20-year period) which 1/27/2036.

The Board is requested to approve the First Amendment to add two (2) fibers to the Original Agreement to support Morgan State University. No additional funding is being requested.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13205 - Maryland Department of Juvenile Services - Side Step Diversion Program - Award**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award Letter from the Maryland Department Juvenile Services. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,375.00

Project Fund	Amount	Start Date	End Date
5000-CCA001333-RC0603 GRT002211	\$ 200,375.00	7/1/2024	6/30/2025

**BACKGROUND/EXPLANATION:**

This Interagency Agreement (“Agreement”), made by and between Baltimore City Mayor’s Office of Neighborhood Safety and Engagement (“Governmental Entity”) and the Maryland Department Juvenile Services (“Juvenile Services” or “State”), collectively the “Parties”, shall commence 07/01/2024 and shall terminate 06/30/2025. The Governmental Agency shall provide Sidestep Diversion Program services. Whereas Juvenile Services desires that the Governmental Entity deliver certain human services to third party clients of Juvenile Services.

This was late due to the award being granted after the award term period.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13208 - FY25 Baltimore City Safe Streets - Governor's Office of Crime Control and Prevention - Grant Acceptance****ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the Governor's Office of Crime Control and Prevention. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,600,000.00

Project Fund	Amount	Start Date	End Date
5000-CCA000521-RC0603 GRT002209	\$ 3,600,000.00	7/1/2024	6/30/2025

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Neighborhood Safety and Engagement's Safe Streets Baltimore (SSB) programs seek to mediate conflicts peacefully and change community norms to stop shooting and homicides in Baltimore City. SSB operates ten sites using a three-pronged approach: (1) detect and interrupt violent incidents, (2) identify and treat individuals at the highest risk of becoming a victim or perpetrator of gun violence, and (3) mobilize community to co-produce public safety. Grant funds will support a portion of the operating costs (staffing/program materials/equipment) for each of the ten Safe Streets sites.

This submission is late due to the award being granted after the award term period.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13334 - Interagency Agreement -Baltimore City Police Department**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve an Interagency Agreement between MONSE and the Baltimore City Police Department. Period of agreement is: 10/1/2023 to 9/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 304,174.00

Project Fund	Amount	Start Date	End Date
4000-GRT001907-CCA000528	\$ 304,174.00	10/1/2023	9/30/2025

**BACKGROUND/EXPLANATION:**

This agreement is retroactive to commence on October 1, 2023.

To further the goals of the Office of Justice Programs, MONSE (DEPARTMENT 1) in partnership with Baltimore City Police Department (DEPARTMENT 2), will work collaboratively in partnership to aid in the expansion of the City's Group Violence Reduction Strategy (GVRS) (the "Program"), by DEPARTMENT 1 continuing to oversee and coordinate the continued expansion of the Program from its pilot phase in the Western District to the Southwestern District, Central District and beyond.

This Agreement represents a cooperative effort to utilize funds from a grant to DEPARTMENT 1 for the purposes of aiding in the expansion of the Program and is in keeping with the Mayor's promise to deliver Citywide implementation of GVRS by 2024 and allow for the phased approach to help ensure that programs are responding to the unique dynamics of each community and that City and community capacity is sufficiently developed to respond to identified needs.

DEPARTMENT 1 shall provide to DEPARTMENT 2 funding as described in this Agreement and its Exhibits to facilitate the payment of Three Hundred Four Thousand One Hundred Seventy-Four Dollars (\$304,174.00) for acquiring much needed supplies and equipment to aid in the coordination and expansion of the City's Group Violence Reduction Strategy Program.

This submission is late due to identifying the list of supplies and equipment needed for the GVRS program.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13347 - Employee Travel Request for Stefanie Mavronis****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Stefanie Mavronis to attend the National Organization of Attorneys General on September 17th and returning on September 18th, 2024, in Wilmington, Delaware. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 513.47

Project Fund	Amount
1001-CCA000518-SC630301	\$ 513.47

**BACKGROUND/EXPLANATION:**

The Board of Estimates is requested to approve and authorize Stefanie Mavronis, Director, Mayor's Office of Neighborhood Safety and Engagement, for third-party funded travel. Director Mavronis will be traveling to Wilmington, Delaware on September 17th and returning on September 18th, 2024. Director Mavronis hotel room and mileage will be paid by conference organizers, National Organization of Attorneys General. This item is submitted to the Board of Estimates pursuant to Administrative Manual Policy 239-2-1, Board of Estimates Approval of Third Party Funded Travel

The estimate cost for this trip that is covered by third party funding is approximately \$513.47. It will be covered by the conference organizers, National Organization of Attorney

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-24-13135 - Employee Travel Request for Isabel Cumming****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Isabel Cumming to attend The Association of Inspectors General 2024 Annual Training Conference 11/13-11/15 2024, in New Orleans, LA. Period of agreement is: 11/13/0024 to 11/15/0024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 800.00

Project Fund	Amount	Start Date	End Date
1001-CCA000675-SC630320	\$ 800.00	11/13/2024	11/15/2024

**BACKGROUND/EXPLANATION:**

On August 14, 2024, Inspector General Cumming will travel to New Orleans, LA., to the Association of Inspectors General's (AIG) Annual Training Conference class. Her presence is required as an AIG Executive Board Member representing Baltimore City. The AIG covers her airfare and hotel expenses. The AIG utilized a travel agency to book travel for board members and could only confirm the trip for Inspector General Cumming. City reimbursement will only be requested for registration, but a per diem reimbursement may be submitted for \$177.00. In accordance with Administrative Manual AM-240-3, if a third party pays for travel and exceeds \$100.00, disclosure and approval are required by the BOE.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13436 - Employee Travel Request - Amy Gilder-Busatti****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Amy Gilder-Busatti to attend the 2024 USDN annual meeting in Minneapolis, MN. She will be travelling from October 20, 2024 to October 23, 2024. Period of agreement is: 10/20/2024 to 10/23/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,338.96

Project Fund	Amount
1001-CCA000711-SC630301	\$ 1,338.96

**BACKGROUND/EXPLANATION:**

Ms. Gilder-Busatti will be attending the 2024 USDN annual meeting in Minneapolis, MN. She will be travelling from October 20, 2024 to October 23, 2024. Cost of lodging is included in the registration.

Baltimore is a member of the Urban Sustainability Directors Network (USDN). Amy Gilder-Busatti, Sustainability Manager with the Office of Sustainability will attend the USDN Annual Meeting to participate in peer learning sessions and attend expert panels on best practices, funding opportunities, tools, and other topics related to urban sustainability and climate action, gaining knowledge that will benefit the Office of Sustainability in implementation of the City's Sustainability and Climate Action Plans.

Registration - \$450.00

Flight - \$572.96

Per Diem - \$316.00

**Total - \$1338.96**

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13379 - Extension - Grant Award - Community Oriented Policing Services (COPS) Office**

**ACTION REQUESTED:**

The Board is requested to approve an Extension to Grant Award from the Community Oriented Policing Services (COPS) Office. Period of agreement is: 10/1/2023 to 9/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

**BACKGROUND/EXPLANATION:**

The Baltimore Police Department (BPD) received a federal grant award, 15JCOPS-23-GG-01995-PPSE from the Community Oriented Policing Services (COPS) Office in the amount of \$126,440 through the FY23 Microgrant funding, which was approved by the BOE on 12/06/2023. BPD received a no-cost 12-month extension on 8/19/2024 from the COPS Office changing the award period end date to 9/30/2025. The old award period end date was 9/30/2024. Through this award, the BPD will build on existing recruitment efforts by using evidence-based practices to attract qualified candidates with a specific focus on increasing the number of women who apply and ultimately take on leadership roles in the department. The program will be completed in partnership with the National Association of Women Law Enforcement Executives (NAWLEE), which is a cofounding agency and steering committee member for the 30x30 Initiative. Working with the BPD, and leveraging input gathered from the community stakeholders, the program will provide a robust strategy to increase recruitment and hiring results at BPD that compliments existing efforts and provides an even more robust approach to promoting women leadership.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
Audits has reviewed and noted the no cost time extension

**SB-24-13410 - Grant Award - Governor's Office of Crime Prevention and Policy****ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the Governor's Office of Crime Prevention and Policy. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,250,000.00

Project Fund	Amount	Start Date	End Date
5000-GRT002168-CCA000765-RC0603	\$ 3,250,000.00	7/1/2024	6/30/2025

The Baltimore Police Warrant Apprehension Program helps reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders. Specifically, program funds will be used to support overtime for warrant surges and sweeps. Additionally, the funds will be used for the acquisition of equipment necessary to provide added safety measures and protection to arrest teams.

**BACKGROUND/EXPLANATION:**

The Baltimore Police Warrant Apprehension Program helps reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders. The program strategy focuses on maximizing all available information and intelligence in order to identify and pursue the most violent offenders within Baltimore City in an effort to reduce violent crime. Specifically, program funds will be used to support overtime for warrant surges and sweeps, and initiatives with allied law enforcement partners to remove violent offenders from the communities. Additionally, the funds will be used for the acquisition of equipment necessary to provide added safety measures and protection to arrest teams.

This request is late because BPD was notified late of the award by the funder.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13405 - Grant Award - Governor's Office of Crime Prevention and Policy.****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance Governor's Office of Crime Prevention and Policy. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,180,113.00

Project Fund	Amount	Start Date	End Date
5000-GRT001953-CCA000737-RC0603	\$ 9,180,113.00	7/1/2024	6/30/2025

The Baltimore Police Department's Block Grant Program funds will assist the BPD to continue its pursuit to strengthen communities and eliminate violent crime. The program will deploy police officers to walk foot patrol throughout communities to bolster public trust; work together with community advocates, resolve neighborhood problems, and improve public safety in Baltimore City. Additionally, funds will be used for essential IT needs to support the ongoing crime-fighting strategy.

**BACKGROUND/EXPLANATION:**

The Baltimore Police Department's Block Grant Program funds will assist the BPD to continue its pursuit to strengthen communities and eliminate violent crime. The program will deploy police officers to walk foot patrol throughout communities to bolster public trust; work together with community advocates, resolve neighborhood problems, and improve public safety in Baltimore City. Additionally, funds will be used for essential IT needs to support the ongoing crime-fighting strategy.

This request is late because the award was issued late by the funder.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13513 - Intergovernmental Agreement - Office of the State's Attorney for Baltimore City and the Baltimore Police Department.****ACTION REQUESTED:**

The Board is requested to approve an Intergovernmental Agreement with the Office of the State's Attorney for Baltimore City. Period of agreement is: 7/1/2024 to 9/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount	Start Date	End Date
4000-GRT001467-CCA001007-SC630326	\$ 50,000.00	7/1/2024	9/30/2025

**BACKGROUND/EXPLANATION:**

On March 15, 2023, the Board of Estimates approved a Justice Assistance Grant award# 15PBJA-22-GG-02099-JAGX. This request is for an Intergovernmental Agreement between the Baltimore Police Department and the Office of the State's Attorney for Baltimore City, which is budgeted under the grant award. The term of July 1, 2024, to September 30, 2025, for Smartphone Service.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13512 - Interagency Agreement - Baltimore Police Department and the Office of the State's Attorney of Baltimore City.**

**ACTION REQUESTED:**

The Board is requested to approve an Interagency Agreement with the Office of the State's Attorney of Baltimore City. Period of agreement is: 9/30/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount	Start Date	End Date
4000-GRT001129-CCA001007-SC630326	\$ 50,000.00	7/1/2023	9/30/2024

**BACKGROUND/EXPLANATION:**

On December 7, 2022 the Board of Estimates approved a Justice Assistance Grant award# 15PBJA-21-GG-01551-JAGX. This request is for an Intergovernmental Agreement between the Baltimore Police Department and the Office of the State's Attorney for Baltimore City, which is budgeted under the grant award. The agreement is for Smartphone Service.

This request is late because of the change in administration at the State's Attorney and review and understanding of all interagency grant related expenses with the Baltimore Police Department.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13270 - Employee Travel Request - Shawntad Randall**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Shawntad Randall who travelled to Chicago, IL from 8/17 - 8/23/2024. Period of agreement is: 8/17/2024 to 8/23/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 474.00

Project Fund	Amount
1001-CCA000725-SC630301	\$ 474.00

**BACKGROUND/EXPLANATION:**

Detective Shawntad Randall is requesting out-of-state travel to Chicago, IL from 8/17 - 8/23/2024. Detective Randall will be providing executive protection for Mayor Brandon Scott. The per diem rate is \$79/day.

The Executive Protection Unit (EPU) will be accompanying Mayor Brandon Scott to Chicago, IL for his attendance to the Democratic National Convention. EPU members will be driving departmental vehicles. Due to the required travel time, EPU members will be traveling two-days prior to the convention on 8/17/2024. Detective Randall will be sharing a room with Sergeant Fonseca-Tate, so there is no need for any other expenses.

Estimated Costs	
Per diem (\$79/day, 6 days)	\$474.00
<b>Total</b>	<b>\$474.00</b>

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13427 - Employee Travel Request - Bryan Ford**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Bryan Ford to attend the Metropolitan Police Department (MPD) Leadership School in Washington, DC from 9/29 - 10/11/2024. Period of agreement is: 9/29/2024 to 10/11/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,679.55

Project Fund	Amount
1001-CCA000752-SC630301	\$ 4,679.55

**BACKGROUND/EXPLANATION:**

Bryan Ford is requesting out-of-state travel to Washington, DC from 9/29 - 10/11/2024. The purpose of this travel is to attend the Metropolitan Police Department (MPD) Leadership School. The per diem rate is \$79/day.

The Metropolitan Police Department Leadership Academy is a total of two sessions. This travel is for the first session from 9/29 - 10/11/2024. Mid-level managers: lieutenants, captains, or supervisors of supervisors that supervise front line managers, and are not in an appointed rank will benefit from this training. Lieutenant Ford will learn from renown speakers, chiefs, and leading experts and hear from a compilation of diverse experiences and perspectives. Lieutenant Ford will also participate in experiential learning with hands-on, interactive discussions using case studies and field experiences to supplement classroom topics, relationship building skills, and will learn from a broad international network of peers and benefit from ongoing alumni engagement.

<b>Estimated Costs</b>	
Train Fare	\$40.00
Taxi	\$60.00
Per diem (\$79/day, 12 days)	\$948.00
Room rate (\$261/night, 12 nights)	\$3,132.00
Room taxes and fees	\$499.55
<b>Total</b>	<b>\$4,679.55</b>

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A



**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13036 - Employee Travel Request - Preston White**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Preston White to attend the National Black Prosecutors Association Annual Conference in Boston, MA from 8/3 - 8/7/2024. Period of agreement is: 8/3/2024 to 8/7/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,688.25

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,688.25

**BACKGROUND/EXPLANATION:**

Detective Preston White is requesting out-of-state travel approval to Boston, MA from 8/3 - 8/7/2024 to security escort State's Attorney Ivan Bates. State's Attorney Bates will be attending the National Black Prosecutors Association Annual Conference. The per diem rate is \$79/day.

State's Attorney Ivan Bates will be traveling to Boston, MA to attend the National Black Prosecutors Association Annual Conference. Detective White will accompany State's Attorney Bates on this trip to provide security while he executes the duties of his office. It is a necessary security measure for Detective White to travel one-day ahead of the State's Attorney's anticipated arrival.

Given the nature of this out-of-state travel, it necessitates the need to secure transportation for the State's Attorney via a rental vehicle comparable to his currently assigned vehicle.

Estimated Costs	
Airfare	\$315.96
Car rental	\$1,056.29
Per diem	\$316.00
<b>Total</b>	<b>\$1,688.25</b>

**EMPLOY BALTIMORE:**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**

N/A    N/A    N/A    N/A

**COUNCIL DISTRICT:**      Citywide

**ENDORSEMENTS:**

**SB-24-13396 - Professional Service Agreement - EPIC Productions of Phoenix, LLC.**

**ACTION REQUESTED:**

The Board is requested to approve a Professional Services Agreement EPIC Productions of Phoenix, LLC. Period of agreement is: Based on Board Approval with a duration of 24 Months 9/18/2024 / to 9/17/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 550,000.00

Project Fund	Amount
1001-CCA000782-SC630326	\$ 550,000.00

**BACKGROUND/EXPLANATION:**

The purpose of this Agreement is for EPIC to provide the Baltimore Police Department with professional services for a recruitment marketing campaign which will target potential applicants interested in law enforcement or professional jobs with the BPD. The goals of this campaign are to increase the number of officers available for patrol to reduce violent crime in Baltimore City, fill vacant patrol officer jobs to help reduce mandatory overtime, staff burnout, and attrition, promote law enforcement as a viable career option for young people in Baltimore and create awareness about the salaried cadet positions that are available for 18 - 21 year olds, and fill professional staff jobs within the agency. \$550,000 in general funds will support the efforts.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12901 - Unauthorized Procurement - JusticeTrax.**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement to JusticeTrax. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 89,416.15

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: RQ-015075

Project Fund

Amount

1001-CCA000787-SC660608

\$ 89,416.15

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for services received without a valid contract. The Forensic Sciences and Evidence Services Division is responsible for documenting laboratory activities, reporting results for forensic testing, and disseminating reports to detectives and attorneys promptly for these services the agency use the LIMS Management System controlled by JusticeTrax, the vendor is the Sole Source provider of this software, and this service must be continuous. could not be stopped.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, payment of the invoice is recommended.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12455 - Unauthorized Procurement - CourtSmart Digital Systems, Inc.**

AGC1311 - Courts - Circuit Court

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement CourtSmart Digital Systems, Inc. Period of agreement is: 8/2/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 128,377.88

Project #: RQ-009457                      Solicitation #: No.  
BALC080223

Project Fund	Amount
1001-CCA000043-SC630380	\$ 128,377.88

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay outstanding invoices for hardware and software maintenance cost of the Digital Recording System. Moving forward, the end user agency will have a new multi-year maintenance contract to cover this recurring cost.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13126 - Unauthorized Procurement - Online Software Subscription**

AGC6900 - State's Attorney

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement with Thomson Reuters - West.  
Period of agreement is: 6/19/2024 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,031.86

Project #: RQ-029309

Project Fund	Amount
1001-CCA000064-SC630316	\$ 3,031.86

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay invoice numbers 850447023 and 850624681 for a grand total of \$3,031.86. The period of service is June 19, 2024 through July 31, 2024. Services began without a valid contract rendering it an unauthorized procurement. Thomas Reuters provides the most comprehensive collection of primary law, leading editorial analysis software. It is a primary online legal research solution efficiently powering the SAO's case law research by legal staff, paralegals, law clerks and our States Attorneys to answer legal questions quickly and confidently with more relevant results from trusted sources. The vendor allowed access to the database on a trial basis, and the agency began use without securing a valid purchase order. Board approval is requested to provide a payment path for the outstanding invoices.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

**SB-24-13128 - Award - Cooperative- Moving Services for the Baltimore Police Department's Various Moving Projects**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Agreement with Walters Relocations Inc.  
Period of agreement is: 9/18/2024 to 11/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 140,000.00

Project #: RQ-024392

Project Fund	Amount
1001-CCA000729-SC630326	\$ 140,000.00

**BACKGROUND/EXPLANATION:**

Walters Relocations will provide moving services for the Baltimore Police Department's various projects. There are two-one year renewal options remaining for this contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

#BPM032183/001IT821347

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&amp;D has reviewed and approved.

**SB-24-13497 - Award - TopBloc, LLC**

AGC2300-BAPS - Bureau of Account and Payrolls Services

**ACTION REQUESTED:**

The Board is requested to approve a Master Services Agreement with Top Bloc LLC. Period of agreement is: 9/4/2024 to 8/31/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,134,000.00

Project Fund	Amount
1001-CCA000096-SC630326	\$ 1,134,000.00

**BACKGROUND/EXPLANATION:**

The Bureau of Accounting and Payroll Services (BAPS) is seeking approval of a professional services contract with Top Bloc. Top Bloc provides critical payroll review services to the city, including but not limited to reviewing all submitted payroll and identifying and resolving payroll errors and abnormalities. The initial contract with Top Bloc was an emergency agreement. The city evaluated the need for continued payroll consulting services and has reduced contractual supports with increased hiring and training. However, even with planned staffing Top Bloc payroll provides staffing augmentation with critical Workday payroll processing experience. The Department is requesting a three-year term (09/04/2024-08/31/2027) at \$31,500/month – or \$1,134,000 total over three years. Entering a three-year agreement will save the City \$42,000 per year (\$126,000 over the course of three years) compared to our current spend. The preceding contract expired on 08/30/2024. This request is retroactive to 09/4/2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.



**SB-24-13368 - Award - Cooperative Contract - #012821-GDI - Auction Services w/ Related Services**

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Contract Cooperative Contract Liquidity Services Operations LLC d/b/a GovDeals. Period of agreement is: Based on Board Approval with a duration of 6 Months  
9/18/2024 / to 3/17/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.01

Project #: RQ-028932

Project Fund	Amount
6000-SPC006060-CCA000092-SC630326	\$ 0.01

**BACKGROUND/EXPLANATION:**

The Board is requested to approve a cooperative contract. The city is piggybacking off of a Sourcewell contract. The city will deliver "out of commission" equipment to the supplier for auction services. The supplier is to auction the equipment on the city's behalf.

The Contractor will include a 12.5% markup on total cost of items, the City will receive the 100% of sales of original price, the Contractor will keep 12.5% mark up costs as their fee. The contract is to start upon the Board approval until March 19, 2025.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13539 - Award - Cooperative Contract - Autura Software**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Purchase Agreement with Vertosoft, LLC.  
Period of agreement is: 9/18/2024 to 4/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 388,888.89

Project #: N/A

Solicitation #: RQ-028180

Project Fund	Amount
1001-CCA000777-SC660608	\$ 388,888.89

**BACKGROUND/EXPLANATION:**

To provide an option to better organize and electronically document the dispatch of tow contractors to various traffic scenes in the City of Baltimore. The City shall have the right and option, upon written notice to the Contractor, to renew the term of the license agreement for Autura's Product AR-04.5 (Dispatch Enterprise) for two additional one-year terms, at the license fee set forth on the attached Quote Q-06913. Each renewal of the license term is subject to funding and approval of the Baltimore City Board of Estimates.

This Agreement has the option to renew for one (1) two (2) year renewal periods.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13674 - CORRECTION | SB-24-13125 | Award - RFQ-000557 - Electrical Supplies**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a correction to SB-24-13125 (Award - RFQ-000557 - Electrical Supplies). Period of agreement is: 8/21/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

On 8/21/2024, the Board approved SB-24-13125 Award - RFQ-000557 - Electrical Supplies. The Board is requested to strike the action requested statement, and instead replace it with a new statement that includes the supplier *Production Distribution Companies, Inc.*

The statement should read: "The Board is requested to approve award RFQ-000557 - Electrical Supplies to Production Distribution Companies, Inc."

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13376 - Award - Cooperative Contract - Contained Breathing Apparatus**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a cooperative contract with Draeger Inc. Period of agreement is: 4/18/2024 to 3/29/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,240,828.65

Project #: RQ-028502

Project Fund	Amount
1001-CCA000123-SC650507	\$ 240,000.00
4001-GRT002377-CCA001365- SC650507	\$ 4,490,828.65
1001-CCA000111-SC650507	\$ 510,000.00

**BACKGROUND/EXPLANATION:**

The department only has Draeger equipment and supplies and is trained to do minor repairs and calibrations on Draeger equipment. It isn't fiduciary or practical to switch to another SCBA manufacturer. Draeger, also, is on the NFPA panel to determine industry standards. The age of some SCBA equipment requires that it be updated immediately, making a lengthy request for quote process is prohibitive and possible harmful for firefighters. A renewal option is at the City's discretion and the lead agency.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&amp;D has reviewed and approved.

**SB-24-12910 - Increase - SCON-003409 - Interior Painting of Facilities**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve an increase to the service contract with P2 Maintenance Services LLC. Period of agreement is: 10/4/2023 to 10/4/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-003409 Solicitation #: RFQ-000192

Project Fund	Amount
2029	\$ 1,000,000.00

**BACKGROUND/EXPLANATION:**

The Department of General Services requested a contractor to provide painting services at various locations to include performing preparations for painting and applying new paint to all field-painted exposed surfaces within the indicated work areas. On October 18, 2023, the Board approved the initial award, as shown in the Contract Summary below. An increase is requested to continue moving services forward, citywide, through the remainder of the contract term.

This contract is set up as a blanket contract that will be utilized by multiple City agencies. At this time, it is not known which specific agencies and amounts will pull from the contract. The amount for the citywide contract is presented as one amount funded by the General Fund.

Agencies will use existing budget to fund any expenditures off the contract.

The requested action is for an increase of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on October 18, 2023	\$ 189,675.00
2. Increase pending Board approval	<u>\$1,000,000.00</u>
Total Contract Value	\$1,189,675.00

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
Applicable	Applicable	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	27.80%	MBE Attainment Amount	\$ 48,492.60
MBE Total Paid	\$ .00	Vendor: MCNA LLC	

The MBE, MCNA, LLC. Has a goal of 27%/ \$47,095.62 and has performed 27.8%/ \$48,492.60.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
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WBE Total Paid	\$ .00	Vendor: Nadal Company LLC	
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The WBE, Nadal Company, has a goal of 10% and performed \$0.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13420 - Award- RFQ-000572- Off The Lot Vehicles**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to award contracts to Hertrich Fleet Service, Inc. & Pacifico Ford, Inc.  
 Period of agreement is: Based on Board Approval with a duration of 3 Years  
 9/18/2024 / to 9/17/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 25,000,000.00

Solicitation #: RFQ-000572

Project Fund	Amount
2230-CCA000135-SC660604	\$ 25,000,000.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday, e-Maryland Marketplace and local publications. Three bids were received and opened on June 5, 2024. The award is recommended to be made to the lowest responsive, responsible bidder(s), Hertrich Fleet Service, Inc. and Pacifico Ford, Inc. This contract will allow vehicle purchasing for the City's fleet.

This is a 3 year contract starting upon Board approval. with two, one-year renewal options at the sole discretion of the City of Baltimore.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.

**SB-24-13404 - Increase - SCON-002879 - Service, Maintenance and Warranty Repairs for Ford Vehicles**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to increase the contract with Al Packer Ford White Marsh. Period of agreement is: 3/1/2023 to 2/28/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,000,000.00

Contract Award Amount:	\$	Award Date:	3/1/2023
	2,500,000.00		

Contract Increase Amount:	\$ 0.00	Increase Number:	
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Project #: SCON-002879	Solicitation #: RFQ-000121
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Project Fund	Amount
2030-CCA000133-SC630335	\$ 3,000,000.00

**BACKGROUND/EXPLANATION:**

On March 1, 2023 the Board approved the award of this contract for Service, Maintenance and Warranty Repairs for Ford Vehicles. This request is for an increase to continue to provide maintenance and repair services for the City's Ford Fleet Vehicles.

**Contract Summary:**

Award approved by the Board on March 1, 2023 \$2,500,000.00

Increase pending Board approval \$3,000,000.00

Total contract value: \$5,500,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / SMBA&amp;D granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.



**SB-24-13364 - Award-RFQ-000527: Supply and Delivery of Trash Receptacles and Liner Rounds**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to award a contract to JGW Machine Ltd dba Paris Site Furnishing and Outdoor Fitness. Period of agreement is: 9/18/2024 to 8/17/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 405,540.00

Project Fund	Amount
1001-CCA000921-SC660601	\$ 81,108.00
1001-CCA000923-SC660601	\$ 162,216.00
1001-CCA000922-SC660601	\$ 40,554.00
1001-CCA000924-SC660601	\$ 40,554.00
1001-CCA000920-SC660601	\$ 81,108.00

**BACKGROUND/EXPLANATION:**

The purpose of the solicitation is to procure the lowest, responsive, and responsible bidder to supply and deliver trash receptacles and liner rounds for Baltimore City Recreation and Parks (BCRP). All bid submissions were expected to be compliant with the predetermined specifications and evaluation requirements.

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. Five (5) bids were received and opened on March 30, 2024. The bids were evaluated in accordance with predetermined evaluation criteria. Bisonte Industrial USA LLC and I-2-1 Solutions bids were determined to be non-responsive for failing to submit bid affidavits and other City forms with their submissions.

The contract award is being recommended to the lowest, responsive and responsible bidder to provide the City's requirements. The total cost of the contract is being apportioned at the ratio of 40/20/20/10/10 due to BCRP's estimations of trash receptacles needs at various park facilities. The term of the contract is expected to begin at the date of BOE approval and up to 3 years, with 2 one-year renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
Applicable	Applicable	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13393 - Correction - Award - RFQ-000551 – Mowing of Grass & Landscaping Services (Enoch Pratt Free Library)**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Correction P2 Cleaning Services, LLC. Period of agreement is: 6/26/2024 to 6/25/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 94,955.00

Contract Award Amount: \$ 94,955.00 Award Date: 6/26/2024

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: SCON-004171 Solicitation #: RFQ-000551

Project Fund	Amount
-CCA000064-SC630316	\$ 94,955.00

**BACKGROUND/EXPLANATION:**

Enoch Pratt Free Library 's requirement to get a full-service Contractor for Mowing of Grass & Landscaping Services at various library locations was approved by the Board on June 26, 2024 . The awardee name needs to be corrected from P2 Maintenance Services to P2 Cleaning Services, LLC. All terms and conditions and SMBA&D goals remain the same.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

SMBA&D has reviewed and approved.

**SB-24-13067 - Increase - Select Source SCON-004180 - Unarmed Uniform Security Guard Services**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to increase the contract with Abacus Corporation. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,000,000.00

Contract Increase Amount: \$ 0.00 Increase Number:  
 Contract Amendment \$ 0.00 Amendment Number:  
 Amount:

Project #: 001434 Solicitation #: 024719

Project Fund	Amount
2029-CCA000144-SC630326	\$ 3,000,000.00

**BACKGROUND/EXPLANATION:**

SCON-004180 was approved as a select source to cover one year of services, allowing BOP time to prepare and advertise a new bid for the next fiscal year. Due to more than expected use of services, there is a need to increase. This increase will allow the city to cover security needs while the new bid solicitation is being processed. Period covered is July 1, 2024, to June 30, 2025, with no renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Contract Summary Amount

Board approval June 26, 2024 \$7,000,000.00

Increase pending board approval Sept 4, 2024 \$3,000,000.00

Total contract amount \$10,000,000.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13259 - Increase - SCON-002219 – Outside Printing Services**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to increase the contract for outside printing services with Ridge Printing. Period of agreement is: 8/3/2022 to 8/2/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 617,538.40

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: N/A Solicitation #: SCON-002219

Project Fund	Amount
1001-CCA000191-SC630326	\$ 500,000.00
2031-CCA000093-SC630326	\$ 117,538.40

**BACKGROUND/EXPLANATION:**

On August 3, 2022, the Board approved the initial award as shown on the contract summary below. The change order increase is needed so that Health can replace the funds on SCON-002219 that were spent in error as this supplier contract was set up for the Print Shop. The amount of the increase is \$117,538.40 for the monies that were already spent. Health also would like to add \$500,000.00 for anticipated spending going forward. Please add these additional funds as a separate line on the SCON for Health's use. This contract has two, one-year renewal options remaining.

The total needed is \$617,538.40.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the BOE on August 3, 2022, \$ 1,500,000.00
  2. 1ST increase was approved by the Board on July 10, 2024, \$ 4,000,000.00
  3. 2nd increase pending Board approval, \$ 617,538.40
- Total Contract Value \$ 6,117,538.40

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.

**SB-24-13399 - Amendment- SCON-001910-Consumable Parts and Supplies**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve an amendment to the agreement with Seal Analytical, Inc.  
Period of agreement is: 11/21/2021 to 11/20/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 125,000.00

Contract Extension Amount:	\$ 0.00	Extension Number:
Contract Increase Amount:	\$ 0.00	Increase Number:
Contract Amendment Amount:	\$ 0.00	Amendment Number:

Project Fund	Amount
2070-CCA000852-SC640409	\$ 125,000.00

**BACKGROUND/EXPLANATION:**

On November 3, 2021, the Board approved a sole-sourced award for the contractor to provide manufactured authorized Seal Analytical Systems consumable parts and supplies to the Department of Public Works (DPW). The contractor also provides training and support services for these parts when needed.

On May 10, 2023, DPW sought an amendment from the Board to increase the contract amount due to compliance requirements at various waste treatment facilities. DPW currently seeks to increase the contract amount and to continue using the contractor for these consumable parts and supplies beyond November 20, 2024. The new term of the contract will be up to November 20, 2027, with two (2) one-year renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on November 3, 2021 \$ 62,000.00
  2. Increase approved by the Board on May 10, 2023 \$35,000.00
  3. Extension and Increase pending Board approval \$ 125,000.00
- Total Contract value \$222,206.55

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13384 - CORRECTION - Amount from SB-24-12451 - Increase by \$ 1,469,140.00**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Correction Division St. Outdoor Contracting, the Davey Tree Expert Company, and Forest Valley Tree & Turf, LLC. Period of agreement is: 8/7/2024 to 8/6/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,469,140.00

Contract Increase Amount: \$ 0.00 Increase Number:

Solicitation #: RFQ-000512

Project Fund	Amount
1001-CCA000993-SC640409	\$ 1,469,140.00

**BACKGROUND/EXPLANATION:**

CORRECTION- to the amount from SB-24-12451, Increase by \$ 1,469,140.00

On August 7, 2024, the Board approved an initial award for Solicitation RFP-000512 - Young Tree Care Services to Division St. Outdoor Contracting, the Davey Tree Expert Company, and Forest Valley Tree & Turf, LLC. The original calculated total amount was for one year; however, it should have been calculated for a three-year period as stated in the solicitation document. The Board is requested to approve an increase to the contract amount to cover initial term of the contract.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on August 7, 2024, \$ 734,570.00
2. Increase and correction pending Board approval \$ 1,469,140.0

Total Contract Value: \$2,203,710.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.



**SB-24-13407 - Renewal - Cooperative PS20065 – Fire Fighter Personal Protective Equipment (PPE)**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to renew the contract with Lion TotalCare, Inc. Period of agreement is: 4/13/2024 to 4/13/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 750,000.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
1001-CCA000125-SC630380	\$ 750,000.00

**BACKGROUND/EXPLANATION:**

The League of Oregon Cities awarded contracts to several vendors through a competitive procurement process for Fire Fighter Personal Protective Equipment (PPE) supplies and cleaning services. Lion TotalCare, Inc. was one of such vendors. On May 4, 2022, the Board approved an initial award as shown in the Contract Value Summary below. The Baltimore City Fire Department (BCFD) seeks to continue contractual arrangements with Lion TotalCare, Inc. due to their performance and offered rates. Lion TotalCare, Inc. is expected to supply BCFD equipment requirements and perform ancillary PPE cleaning services.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**CONTRACT VALUE SUMMARY**

1. Initial Award approved by the Board on May 4, 2022 \$ 1,500,000.00
  2. 1st Renewal approved by BOE on June 21, 2023 \$ 750,000.00
  3. 2nd Renewal pending BOE approval \$ 750,000.00
- Total Contract Value \$3,000,000.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13182 - Award- RFQ-000501: Gun Range Cleaning & Lead Removal Services**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Award SanDow Construction. Period of agreement is: 9/4/2024 to 9/3/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,103,310.00

Project Fund	Amount
1001-CCA001220-SC630326	\$ 1,103,310.00

**BACKGROUND/EXPLANATION:**

The purpose of the solicitation is to procure the lowest, responsive, and responsible bidder to perform maintenance and gun range cleaning services. The services requirements focus on the complete removal and disposal of lead dust, lead dust waste residue, and unburnt gun powder and wadding from gun ranges, floors, shooting booths, and collection traps. All bid submissions were expected to be compliant with the predetermined specifications and evaluation requirements. Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers.

The three bids received were opened on March 20, 2024. The bids were evaluated in accordance with predetermined evaluation criteria. The contract award is being recommended to the lowest, responsive, and responsible bidder to provide the City's requirements. The term of the contract is at the date of BOE approval and up until three (3) years, with two (2) one year renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Prime made a good faith effort to find WBE participation, therefore WBE goal will be waived.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	Applicable	Applicable	N/A

**MBE PARTICIPATION:**

MBE Goal %	6.50%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: LG Construction Inc.	
SanDow Construction Inc. dba Abatement Inc. MBE: LG Construction, Inc. 6.5% WBE None 0%			

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13122 - Increase - SCON-001632 - O.E.M. Parts and Service for JCB and LeeBoy Equipment**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to Increase the funding for the contract with Valley Supply & Equipment Co. Period of agreement is: 12/7/2023 to 12/7/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Contract Award Amount:	\$	Award Date:	12/11/2019
	500,000.00		

Contract Increase Amount:	\$	Increase Number:
	50,000.00	

Project #: SCON-001632      Solicitation #: B50005919

Project Fund	Amount
2030-CCA000133-SC630335	\$ 50,000.00

**BACKGROUND/EXPLANATION:**

On December 11, 2019 the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve an increase to continue services. This contract provides repair services and parts for JCB and LeeBoy construction and paving equipment.

**CONTRACT VALUE SUMMARY:**

- 1.Award approved by the Board on December 11, 2019 \$500,000.00
  - 2.1st Renewal approved by the Board on November 24, 2021 \$0.00
  - 3.Increase approved by the Board on June 1, 2022 \$150,000.00
  - 4.2nd Renewal approved by the Board on December 7, 2022 \$50,000.00
  - 5.3rd and Final Renewal approved November 1, 2023. \$300,000.00
  - 6 Increase pending Board approval. \$50,000.00
- Total contract value = \$1,050,000.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	Applicable

MBE / WBE Participation not required / SMBA&amp;D granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13091 - Award - RFQ-000558 - Pavement Marking Services for Baltimore City**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to award a contract to Corporate Maintenance Group LLC. Period of agreement is: 9/4/2024 to 9/3/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,798,800.00

Solicitation #: RFQ-000558

Project Fund	Amount
1001-CCA001124-SC640409	\$ 2,798,800.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The sole proposal received was opened on July 24, 2024. It is recommended that the award be made to the sole responsive, responsible bidder. This contract is for a Blanket order to purchase Pavement Marking Services as needed by the Baltimore City DOT. This will be a 2-year contract with three, 1-year renewal options

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	Applicable	Applicable	Applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.

**SB-24-13517 - Second Amendment - SCON-001844 - CitiWatch CCTV Maintenance and Repair Services**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to amend the agreement with Skyline Technology Solutions, LLC. Period of agreement is: 6/30/2021 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$ 6,250,000.00	Award Date:	6/30/2021
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Contract Extension Amount:	\$ 0.00	Extension Number:	2
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Contract Amendment Amount:	\$ 0.00	Amendment Number:	2
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**BACKGROUND/EXPLANATION:**

On 6/30/2021, the Board of Estimates approved the original select source Agreement with Skyline Technology Solutions, LLC. in the amount of \$6,250,000.00 for the contractor to provide maintenance and repair services to the City's CitiWatch platform. Subsequent actions are as shown in the Contract Value Summary below. The original term of the Agreement is from the date of Board approval, through five (5) years thereafter, with an option to renew for five (5) additional one (1) year terms, to be exercised at the sole discretion of the City. The contract terminates on September 30, 2024

The Board is requested to approve the Second Amendment the Agreement for the purposes of extending the original termination date through March 31, 2025, and revising the funding source information. No additional funding is needed at this time. The remaining ARPA funds will be spent prior to December 31, 2024. Additional time is needed as we wait for the new solicitation to be awarded. RFQ-000638 CitiWatch was posted on 8/23/2024.

**Contract Value Summary:**

1. Original Agreement approved by the Board on 6/30/2021: \$6,250,000.00
2. First Amendment approved by the Board on 10/4/2023: \$6,785,000.00
3. Second Amendment pending Board approval: \$00.00

Total Contract Value: \$13,035,000.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 1,687,500.00
MBE Total Paid	\$ 1,213,294.00	Vendor: Levo Solutions LLC	

Sub Payment entries in progress by Prime.

WBE Goal % 10.00% WBE Goal Amount \$ 625,000.00

WBE Total Paid \$ 661,607.00 Vendor: SCD Information Technology, LLC

Sub Payment entries in progress by Prime.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency



**SB-24-13642 - Award - RFQ-000549 - Manage, Operate and Maintain  
Telecommunications Systems for the Baltimore Convention Center**

AGC4361 - M-R Convention Complex

**ACTION REQUESTED:**

The Board is requested to award a Revenue Agreement to Hospitality Network LLC. Period of agreement is: 10/27/2024 to 10/27/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
1001-CCA000432-RC0166	\$ 0.00

**BACKGROUND/EXPLANATION:**

This is a tiered commission-based revenue-generating contract awarded to Hospitality Network LLC. The annual revenue will vary based on the amount of business and their needs during the contract year.

Suppliers were solicited by advertising in Workday, eMaryland Marketplace Advantage (eMMA), and the local newspapers. Three proposals were received on May 15, 2024. All three proposals received were found responsive and subsequently reviewed by the evaluation committee for technical scoring. The three proposals scored by the evaluation committee achieved the minimum technical score for further evaluation and subsequent price opening on June 05, 2024. The award is recommended to be made to the responsive offeror receiving the highest total combined score. The period covered is five years upon Board approval, with two, five-year renewal options. The period of performance shall commence approximately two-months after the Board of Estimates approval and subsequently 59-months thereafter, which will be the period of performance for when the Agreement terminates, unless renewed and/or extended. The period of performance would begin within six months but no sooner than three months after the award date.

The Agreement has the option to renew with two 5-year renewal options at the sole discretion of the City.

This will be a revenue-generating contract to Manage, Operate and Maintain Telecommunications Systems for The Baltimore Convention Center in the following scope of work areas:

1. Manage the BCC's voice and data network, equipment, and services.
2. Be the exclusive provider of telecommunications service at the BCC.
3. Market telecommunications services. Account for and manage the generation of revenue. Proactively sell and provide customer service support to prospective and current clients.

- 4. Manage, Maintain, Procure, and finance all assets required to provide telecommunications services and ensure that equipment is kept up to date to ensure technology is state of the art.
- 5. Contract and interface with carriers to provide required voice and data network access.
- 6. Provide and manage the necessary staffing and expertise, as further described in the Detail Specifications section of this solicitation, which includes 24/7 support.
- 7. Provide and manage new or emerging technologies or services mutually agreed upon  
Provide BCC staff with guidance on industry best practices and trends related to telecommunications, and emerging technologies.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13647 - Renewal and Increase - Selected Source - Gartner for IT Executives and Leaders**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a renewal to the Technology License/Service/Software Agreement with Gartner, Inc. Period of agreement is: 8/1/2024 to 7/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 683,661.67 Contract#SCON-001349

Contract Award Amount: \$ 33,800.00 Award Date: 8/14/2013

Contract Increase Amount: \$ 683,661.67 Increase Number: 11

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund Amount

1001-CCA000139-SC630318 \$ 240,100.00

DGS Fiscal Services

1001-CCA000653-SC630318 \$ 283,053.33

BCIT

1001-CCA000140-SC630318 \$ 160,508.34

DGS Human Resources

**BACKGROUND/EXPLANATION:**

On August 14, 2013, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. This renewal will provide subscription access to Gartner's unique IT research library. Gartner's subscription access includes best practices to improve network stability and further advance the City's network infrastructure, including, enterprise architecture, applications, network security, etc.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on August 14, 2013: \$33,800.00
2. Agreement and 1st Renewal approved by the Board on July 30, 2014: \$119,000.00
3. 2nd Renewal approved by the Board on July 15, 2015: \$116,800.00
4. 3rd Renewal approved by the Board on July 27, 2016: \$120,800.00
5. 4th Renewal approved by the Board on May 17, 2017: \$124,700.00
6. Amendment 1 and 5th Renewal approved by the Board on June 13, 2018: \$420,000.00
7. Amendment II and 6th Renewal approved by the Board on June 5, 2019: \$1,430,000.00
8. 7th Renewal approved by the Board on September 2, 2020: \$130,000.00
9. 8th Renewal approved by the Board on July 28, 2021: \$440,000.00
10. 9th Renewal approved by the Board on June 22, 2022: \$0.00

- 11. 10th Renewal approved September 6, 2023: \$0.00
- 12. Correction approved November 15, 2023: \$200,000.00
- 13. 11th Renewal pending Board approval: \$683,661.67

Total contract value: \$3,818,761.67

This request is late because additional approval of additional funding was required.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13551 - Award Sole Source Services Agreement to Vitalyst, LLC.**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Services Agreement with Vitalyst, LLC. Period of agreement is: 9/18/2024 to 9/17/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 80,000.00

Project Fund	Amount
1001-CCA000655-SC630320	\$ 80,000.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve a Sole Source Services Agreement in the of amount of \$80,000, with Vitalyst, LLC. for the supplier to provide Learn Now Application Subscription, Program Management, Training and Support Services. The Agreement has the option to renew at the sole discretion of the City.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13480 - Prequalification of Architects and Engineers**

**ACTION REQUESTED:**

The Board is requested to approve the Prequalification of Architects and Engineers. Period of agreement is: 9/18/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Resolution Relating to Architectural and Engineering Services Amended by your Honorable Board on June 29, 1994, the Office of Boards & Commissions requests the Board of Estimates approval for the prequalification of the firms listed below. The Office of Boards & Commissions has delineated certified Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for informational purposes only.

D. W. Kozera, Inc. (WBE)  
1408 Bare Hills Road, Suite 200  
Baltimore, MD 21209

**ENGINEERING**

Dhillon Engineering, Inc. (MBE)  
10902 Reisterstown Road, Suite 204  
Owings Mills, MD 21117

**ARCHITECTURE  
ENGINEERING**

Forella Group, LLC (MBE)  
5180 Parkstone Drive, Suite 250  
Chantilly, VA 20151-3812

**ARCHITECTURE**

Froehling & Robertson, Incorporated  
3015 Dumbarton Road  
Richmond, VA 23228

**ENGINEERING**

James Posey Associates, Inc.

11155 Red Run Boulevard, Suite 310  
Baltimore, MD 21117

**ENGINEERING**

KPFF, Inc.  
2000 M Street NW #750F  
Washington, DC 20036

**ENGINEERING**

Leuterio Thomas, LLC (M/WBE)  
6710 Oxon Hill Road, Suite 300  
Oxon Hill, MD 20745

**ARCHITECTURE  
ENGINEERING**

Michael Baker International, Inc.  
500 Grant Street, Suite 5400  
Pittsburgh, PA 15219

**ARCHITECTURE  
LANDSCAPE ARCHITECTURE  
ENGINEERING**

Schnabel Engineering, LLC  
300 Red Brook Boulevard, Suite 109  
Owings Mills, MD 21117

**ENGINEERING**

The Robert B. Balter Company (WBE)  
18 Music Fair Road  
Owings Mills, MD 21117

**ENGINEERING**

Valvetek Utility Services Inc.  
20 Lafayette Place

Kenilworth, NJ 07033

**ENGINEERING**

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			



**SB-24-13487 - Prequalification of Contractors**

**ACTION REQUESTED:**

The Board is requested to approve the Prequalification of Contractors. Period of agreement is: 9/18/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Rules for Prequalification of Contractors as amended by your Honorable Board on November 21, 2016, the following contractors are recommended for prequalification:

A and A Plumbing Inc. (MBE) (WBE) \$1,500,000.00  
2567 Paso Fino Dr.  
Finksburg, MD 21048

Arthur Engineering Services, LLC (MBE) \$110,000.00  
300 W 23rd Street, Suite B  
Baltimore, MD 21211

D&V Sheetmetal LLC (MBE) \$1,500,000.00  
3945 Greenmount Avenue  
Baltimore, MD 21218

Denali Water Solutions LLC \$1,159,500,000.00  
220 S. Commerce Ave., 1st Floor  
Russellville, AR 72801

Ecological Restoration & Management, Inc. \$8,000,000.00  
10600 York Road Suite #200  
Cockeysville, MD 21030

G&W Trucking Corporation (MBE) \$520,000.00  
228 E. 25th St. Suite 120  
Baltimore, MD 21218

Janus Contractors Inc. (MBE) \$8,000,000.00  
6401 Golden Triangle Dr. Ste 200  
Greenbelt, MD 20770

Paddock Swimming Pool Company \$8,000,000.00

15120 C. Southlawn Lane  
Rockville, MD 20850

Pay Dirt, LLC \$8,000,000.00  
621 Central Ave East, Building 1 Suite A  
Edgewater, MD 21037

THG Companies, LLC. \$8,000,000.00  
2031 Clipper Park Road, Suite 107 2-A  
Baltimore, MD 21211

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12483 - Extra Work Order 2 - W.C. 1241R - Water Main Replacement - Aisquith Street and Old York Road Vicinity**

**ACTION REQUESTED:**

The Board is requested to approve Extra Work No. 2 with Monumental Paving & Excavating, Inc. for W.C. 1241R - Water Main Replacement - Aisquith Street and Old York Road Vicinity. Period of agreement is: 6/21/2022 to 10/29/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 85,100.28

Contract Increase Amount: \$ 0.00 Increase Number:

Contract Extra WO \$ 0.00 Extra WO Number:

Amount:

Project #: WC 1241R

Project Fund	Amount
-PRJ002245-CAP009557-SC630405	\$ 85,100.28

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction would like to make request due to the approval of the Board of Estimates Resolution relating to cost escalation due to adverse economic conditions. The scope of the Construction Project: Abandonment and/or removal of existing water mains and installation of various size new ductile iron pipe, valves, fittings, and appurtenances, replacement/installation of fire hydrants, renew and replacement of existing water services, replacement of small (residential) meter settings and meter vaults, temporary by-pass piping, sidewalk restoration, curb & gutter, and roadway paving as required.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	22.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	16.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

SMBA&D has reviewed and approved.

CORC has approved this EAR

**SB-24-12074 - Change Order No. 001 - SC 926RR Electrical Distribution System Reliability Improvements, Physical Security Upgrades and On-site Power Generation at Patapsco Wastewater Treatment Plant.**

**ACTION REQUESTED:**

The Board is requested to approve a Time Extension with The Whiting-Turner Contracting Company, under Project S.C. 926R Electrical Distribution System Reliability Improvements Physical Security Upgrades and On-Site Power Generation at Patapsco Wastewater Treatment Plant. Period of agreement is: 7/31/2024 to 2/26/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 615,750.00

Contract Extension Amount: \$ 0.00 Extension Number:

Contract Extra WO \$ 0.00 Extra WO Number:

Amount:

Project #: SC 926RR

Project Fund	Amount
9956-PRJ001046-CAP009551-SC630405	\$ 615,750.00

**BACKGROUND/EXPLANATION:**

This is 1st time extension and will increase the duration time of the contract by seven (7) months for a total contract duration time of 210 days. The current construction completion date is July 31, 2024, and the new construction completion date is February 26, 2025. This extra work order is within the original scope of work and was requested by the contractor.

Following the completion of the delay analysis, the project was delayed by a total of 210 calendar days (CD) due to the Specialty Electrical Equipment procurement delay. This 210-calendar day delay is due to incomplete design documents, ongoing design work performed by the Owner, extended submittal review time, unanswered RFIs, and repeated review cycles on issued submittals. The City is offering Whiting-Turner (WT) a 210-continuous calendar daytime extension with the agreed upon daily overhead rate. Of the 210-calendar days extension 150-days are compensable and 60-days are non-compensable. Any compensation is to be paid to the Contractor on a monthly basis. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the agency.

This EAR was approved by MWBOO on 6/5/2024.

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

N/A

N/A

N/A

N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	6.05%	MBE Goal Amount	\$ 0.00
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MBE Total Paid	\$ .00	Vendor: N/A	
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WBE Goal %	2.03%	WBE Goal Amount	\$ 0.00
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WBE Total Paid	\$ .00	Vendor: N/A	
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

CORC has approved this EAR

**SB-24-11589 - Task Assignment 2 - Proj. 1350.4-O/C Project and Construction Management Assistance****ACTION REQUESTED:**

The Board is requested to approve Task No. 2 with Hazen & Sawyer, PC. for Project 1350.4-O/C Project and Construction Management Assistance. Period of agreement is: Based on Board Approval with a duration of 12 Months  
9/18/2024 / to 9/17/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 321,784.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project Fund	Amount
2071-CCA000841-SC630326	\$ 160,892.00
2071-PRJ000192-CCA000840-SC630326	\$ 160,892.00

**BACKGROUND/EXPLANATION:**

The Honorable Board is requested to approve Task 006 with Hazen & Sawyer, PC under Proj. 1350.4 in accordance with their proposal dated December 18, 2023. The duration of this task is 24 months. This task was requested by the agency. Office of Engineering & Construction is requesting Hazen & Sawyer, PC to provide inspection services and support services. The original contract will expire on March 20, 2026. The duration of this task is twelve (12) months.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-24-13195 - Construction Award SDC 7803 - Drainage Repair and Improvements at Various Locations**

**ACTION REQUESTED:**

The Board is requested to approve an Award to Civil Construction, LLC., for S.D.C. 7803 Drainage Repair and Improvements at Various Locations. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,989,800.00

Project #: SDC 7803

Project Fund	Amount
9958-CAP009520-SC630404	\$ 7,989,800.00

**BACKGROUND/EXPLANATION:**

On Wednesday, July 10, 2024, your Honorable Board opened three (3) bids for the subject contract. Bids ranged from a low of \$7,989,800.00 to a high of \$9,973,300.00. Civil Construction, LLC bid is 17.63% above the Engineer's Estimate of \$6,792,251.12 due to competitive bidding market.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	2.39%	MBE Goal Amount	\$ 191,000.00
MBE Total Paid	\$ .00	Vendor: Machado Construction Co. Inc	

MBE Goal %	4.62%	MBE Goal Amount	\$ 369,000.00
MBE Total Paid	\$ .00	Vendor: Pipeline Investigation Inc	

WBE Goal %	1.50%	WBE Goal Amount	\$ 120,000.00
WBE Total Paid	\$ .00	Vendor: A&H Industries, LLC	

WBE Goal %	0.50%	WBE Goal Amount	\$ 39,900.00
WBE Total Paid	\$ .00	Vendor: Acorn Supply and Distributing, Inc.	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

**SB-24-13528 - Award - SC 1005 Herring Run Sewershed Inflow and Infiltration Reduction - Area B**

**ACTION REQUESTED:**

The Board is requested to approve an Award to Spiniello Companies for Project SC 1005 Herring Run Sewershed Inflow and Infiltration Reduction - Area B. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 31,863,300.00

Project #: SC 1005

Project Fund	Amount
9956-CAP009551-SC630404	\$ 31,863,300.00

BAN # missing from Project: PRJ002810

**BACKGROUND/EXPLANATION:**

On Wednesday, June 5, 2024, the Board opened two (2) bids for the subject contract. Bids ranged from a low of \$31,863,300.00 to a high of \$40,421,710.00. The bid is 13.7% above the Engineer's estimate of \$28,030,981.91 due to competitive bidding climate.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

**DBE PARTICIPATION:**

DBE Goal %	0.00%	DBE Goal Amount	\$ 2,307,500.00
DBE Total Paid	\$ .00	Vendor: Arthur Engineering Services, Inc.	
DBE Goal %	0.00%	DBE Goal Amount	\$ 3,244,500.00
DBE Total Paid	\$ .00	Vendor: Machado Construction Co. Inc	
DBE Goal %	0.00%	DBE Goal Amount	\$ 2,632,752.00
DBE Total Paid	\$ .00	Vendor: R & R Contracting Utilities, Inc.	
DBE Goal %	0.00%	DBE Goal Amount	\$ 134,088.00
DBE Total Paid	\$ .00	Vendor: Empire Landscape, LLC	
DBE Goal %	0.00%	DBE Goal Amount	\$ 2,331,288.00
DBE Total Paid	\$ .00	Vendor: Shekinah Group, LLC	
DBE Goal %	0.00%	DBE Goal Amount	\$ 1,373,926.00

DBE Total Paid	\$ .00	Vendor: Atlantic Construction Co., LLC
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DBE Goal %	0.00%	DBE Goal Amount	\$ 84,000.00
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DBE Total Paid	\$ .00	Vendor: Kim Engineering, Inc.
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds, pending submitted transfer.

SMBA&D has reviewed and approved.

**SB-24-13494 - Intergovernmental Memorandum of Understanding (MOU) and Consent for Access to Property between DPW and the State of Maryland Department of Natural Resources****ACTION REQUESTED:**

The Board is requested to approve an Intergovernmental Memorandum of Understanding (MOU) and Consent for Access to Property between the Department of Public Works and the State of Maryland Department of Natural Resources. Period of agreement is: 9/1/2024 to 8/31/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

This MOU represents an opportunity for the City to receive valuable services both to make productive use of damaged trees on its reservoir property as well as prevent a potential public welfare emergency.

The trees that surround Liberty Reservoir are a critical natural resource for protecting and preserving the City's invaluable water supply. On June 5, 2024, a tornado touched down on Liberty Reservoir property and damaged a large, forested area. The City's Watershed Manager contacted Maryland Forest Service to see if they could provide any advice on cleaning up the storm damage. DNR staff mapped out the area that was impacted by the tornado. The area they mapped out is approximately 38 acres. DNR noted that they would have the ability to assist the City with a salvage harvest and reforestation of the area with native species of trees. DNR is offering this service free of charge. The benefits of the salvage harvest would be to reduce the current fuel load and the reforestation is necessary to continue to protect the reservoir from pollution and erosion. As it stands now this area is a high hazard area for a forest fire with residential properties located in the immediate vicinity whose structures could be impacted due to the damaged trees remaining in place. Time is of the essence here as the wood will become unusable if too much time passes, and the City would then have to find other avenues for the removal and reforestation of the area.

This Intergovernmental Memorandum of Understanding and Consent for Access to Property (this "Agreement") between the State of Maryland, Department of Natural Resources ("DNR") and Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland, ("City") acting by and through the Department of Public Works ("DPW"), will allow the Department of Natural Resources to provide the following services:

- a. Carry out a salvage harvest and associated thinning in the damaged stands of Liberty Reservoir Watershed.
- b. Assess and address elevated wildfire risk in a wildfire/urban interface.

c. Restore diverse native forest cover in the stands damaged by the tornado, including invasive species control, site preparation, tree planting, and maintenance as needed to support successful tree regeneration.

There is no cost to DPW.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13437 - Transfer of Funds - SC 1005 Phase II Herring Run Sewershed Inflow & Infiltration Reduction Area B**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SC 1005

Project Fund	Amount
9956-PRJ001078-RES009549-RC0604	-\$ 6,954,630.00
9956-CAP009551	\$ 6,954,630.00

Project: - Please add BAN # PRJ002810

**BACKGROUND/EXPLANATION:**

The transfer will cover the cost associated with the Award of Project SC 1005 (BD23505) "Phase II Herring Run Sewershed Inflow & Infiltration Reduction - Area B" with Spiniello Companies in the amount of \$31,863,000.00.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-12945 - Transfer of Funds - SC 1024 Truck Scale House Replacement at Back River Wastewater Treatment Plant**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9956-PRJ000743-RES009549-RC0604	-\$ 1,000,000.00
9956-PRJ000743-RES009549-RC0607	-\$ 1,000,000.00
9956-PRJ002209-CAP009551	\$ 2,000,000.00

**BACKGROUND/EXPLANATION:**

The transfer of funds will cover the cost associated with Project SC 1024 (BD 24564) "Truck Scale House Replacement at Back River Wastewater Treatment Plant" with C.C. Johnson & Malhotra, P.C.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.





**SB-24-13392 - Agreement of Sale - 3000 Highman Avenue (Block 7703D, Lot 9A)**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve an Agreement of Sale for the property located at 3000 Highman Avenue (Block 7703D, Lot 9A) to Elaine Delp. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1.00

Project Fund	Amount
	\$ 1.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Agreement of Sale by and between the Mayor and City Council of Baltimore (Seller), and Elaine Delp, (Purchaser) for the sale of property known as 3000 Highman Avenue (Block 7703D, Lot 9A).

The Purchaser, upon acquiring title to the property, the Purchaser will use the Property as an extended yard, garden, and to have access the rear of her property at 1301 Inverness Avenue, which is adjacent to the Property.

The Sale of this property was approved Mayor and City Council of Baltimore by City Council Ordinance No. 24-334 approved April 24, 2024, authorized to sell authorized the sale of the Property by the City Comptroller, the duly authorized person, on behalf of the City.

The Law Department approved as to form and legal sufficiency on July 10, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3000 Highman Avenue Baltimore MD 21230	7703D	9A	

**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

**SB-24-13408 - Transfer of Jurisdiction – 861 Park Avenue and NS W. Eager Street NEC Park Avenue (Block 504, Lots 1 and 31)**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Transfer of Agency Jurisdiction for the properties located at 861 Park Avenue and NS W. Eager Street NEC Park Avenue (Block 504, Lots 1 and 31) from the Commission on Aging to the Department of General Services. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1.00

Project Fund	Amount
	\$ 1.00

**BACKGROUND/EXPLANATION:**

The Department of Department of General Services requests your Honorable Board’s approval to transfer the property known 861 Park Avenue and NS W. Eager Street NEC Park Avenue (Block 504, Lots 1 and 31) from the inventory of the Commission on Aging (39) to the inventory of Department of General Services (03).

This facility was included in the establishment of the DGS Internal Service Fund program in 2013. DGS has been providing services under an Occupancy Agreement since that time to the tenant agency. Funds are included in the agencies annual budget and are transferred to DGS for these services. This facility is also included in DGS CIP annual funding review.

The Real Estate Committee approves this transfer at its meeting on August 22, 2024.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
Baltimore MD 21201	504	031	NS W. Eager St NEC Park Avenue
861 Park Avenue Baltimore MD 21201	504	001	

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

**SB-24-13422 - Transfer of Jurisdiction - 1629 E. Pratt Street (Block 1419, Lot 75)**

AGC3100 - Housing and Community Development

**ACTION REQUESTED:**

The Board is requested to approve a Transfer of Agency Jurisdiction for (Block 1419, Lot 75) from the Department of Real Estate to the Department of Housing & Community Development. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1.00

Project Fund	Amount
	\$ 1.00

**BACKGROUND/EXPLANATION:**

The Department of Department of Real Estate/Tax Sales requests your Honorable Board’s approval to transfer the property known as known as 1629 E. Pratt Street, (Block 1419, Lot 75) from the inventory of the Department of Real Estate/Tax Sales (30) to the inventory of the Department of Housing and Community Development (34).

As part of the Choice Neighborhoods grant application, the City and Housing Authority of Baltimore City (“HABC”) were required to provide additional commitments that would leverage the requested \$30 million. The City agreed to convey 67 properties located within the Perkins Somerset Oldtown (“PSO”) Transformation boundaries to the Housing Authority for \$1 per property whose future development would support the PSO goals.

The Board of Estimates approved a Memorandum of Understanding (“MOU”) between DHCD and HABC in June 2018 making the properties available, confirming the purchase price and establishing the process by which HABC would request the property and approved an amended and restated agreement in January 2019.

In conformance with the terms of the MOU, HABC has made a written request to convey 1625 through 1639 E. Pratt Street and 203, 205, 207, & 213 S. Bethel Street. As part of making these properties available, 1629 E. Pratt Street is assigned to Tax Sales and needs to be assigned to DHCD to complete the transfer.

The Real Estate Committee approved this transfer at its meeting held on August 22, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1629 E. Pratt Street Baltimore MD 21231	1419	75	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

**SB-24-13201 - Standstill Agreement - Baltimore City Liberty Reservoir Watershed****ACTION REQUESTED:**

The Board is requested to approve an Extension to a Standstill Agreement with the United States of America, U.S. Army Corps of Engineers. Period of agreement is: 7/1/2024 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,994.90

Contract Extension Amount: \$ 0.00 Extension Number:

Project Fund	Amount
-RC0397	\$ 9,994.90

**BACKGROUND/EXPLANATION:**

On April 16, 2003, the Board approved the original Communications Agreement with The U.S. Army Corp of Engineers Communication Lease Agreement for an initial term of one year with an automatic annual renewal not to extend beyond October 31, 2022.

On December 21, 2022 the Board approved a renewal option for the period November 1, 2022 through January 31, 2023.

On May 10, 2023 the Board approved a renewal option for the period February 1, 2023 through October 31, 2023.

On June 30, 2024 the Board approved a renewal option for the period November 1, 2023 through June 30, 2024.

The U.S. Army Corp of Engineers is still utilizing the cell tower located at Ridge Road, Carroll County, Maryland. The Government will continue to pay monthly rent of \$3,331.66.

This fourth extension is for the period July 1, 2024 through September 30, 2024.

This submission is late due to delay of obtaining signatures and the extensive review of the document.

**EMPLOY**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**  
**BALTIMORE:**  
 N/A                              N/A                              N/A                              N/A

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
7301 Rdge Road Marriottsville MD 21104	N/A	N./A	2.064 Acres

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-12697 - Third Amendment to Lease Agreement - 5427 Belair Road**

**ACTION REQUESTED:**

The Board is requested to approve the Third Amendment to Lease Agreement with Dayspring Programs, Inc. (Tenant) for property located at 5427 Belair Road (Block, 6000, Lot 22). Period of agreement is: 7/1/2024 to 6/30/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1.00

Contract Renewal Amount:	\$ 0.00	Renewal Number:
Contract Amendment	\$ 0.00	Amendment Number:

Amount:

Project Fund	Amount
	\$ 1.00

**BACKGROUND/EXPLANATION:**

On September 23, 2015 the Board of Estimates approved a 2-year Lease Agreement, commencing July 1, 2015, and terminating June 30, 2017. On June 28, 2017 the Board of Estimates approved the First Amendment extending the original term by two years to June 30, 2019 and added three (3) one (1) year renewal options.

The first renewal commencing July 1, 2019 and terminating June 30, 2020, the second renewal, commencing July 1, 2020 and terminating June 30, 2021 and the third renewal commencing July 1, 2021 and terminating June 20, 2022 were approved by the Board of Estimates on May 29, 2019, June 10, 2020 and May 12, 2021 respectively.

On October 19, 2022 the Board of Estimates approved the Second Amendment for the term commencing July 1, 2022 and terminating June 30, 2023 and added one additional one year renewal option commencing July 1, 2023 and terminating June 30, 2024.

This Third Amendment to the Lease Agreement continues the term beginning July 1, 2024 and terminating June 30, 2025 and adds one (1) five (5) year renewal.

The Leased Premises shall continue to be used for Dayspring Head Start programs.

This submission is late due to obtaining signatures and extensive review of the document.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A



**IMPACTED ADDRESS:**

Address	Block	Lot	Description
5427 Belair Road Baltimore MD 21206	6000	022	

**COUNCIL DISTRICT:** 2nd District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13423 - Extra Work Order 9 - RP20814R Mary E. Rodman Recreation Center  
Renovation****ACTION REQUESTED:**

The Board is requested to approve Extra Work Order No. 9 with E. Pikounis Construction Co., Inc. Period of agreement is: 1/9/2023 to 12/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 145,216.07

Contract Award Amount:	\$	Award Date:	11/2/2022
	1,184,000.00		

Contract Extra WO	\$ 145,216.07	Extra WO Number:	09
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Amount:

Project #: RP20814R

Project Fund	Amount
9938-PRJ001553-CAP009474- SC630405	\$ 145,216.07

**BACKGROUND/EXPLANATION:**

This Authorization Request is necessary for the costs associated with the modifications of the five items included herewith. Subsequent to the award of this contract, BCRP and the Architect learned that the following five (5) items need modification:

- (1) Supply and install all labor, equipment, and materials to Pressure wash, clean and waterproof the entire exterior block walls of the building. Waterproofing materials shall be the specified sealant;
- (2) Per ASI #5, and the openings SE-3 and SE-4, contractor is to remove the existing masonry surrounding the entrance openings, then supply and install the necessary labor, materials, and equipment to rebuild the openings for code compliance and structural soundness;
- (3) Supply and install masonry inserts to receive the structural steel at the vestibule in the main, (NE), entrance of the building;
- (4) Supply and install all labor, materials, and equipment necessary to repair, rebuild and correct the masonry openings at doors #107-5, #101 and # 101-2, to include the exterior corner of the NW kitchen wall, (refrigerator location), as per ASI #62; and
- (5) Supply and furnish all labor, materials, and equipment necessary to repair, rebuild and correct the structural masonry at, rear, and around the doors #108 and #110 per the RFIs #59 and #64.

These modification requirements were reviewed by BCRP Capital, the Architect, and Consultants and found to be acceptable in pricing and in scope for this work.

This project is 66% complete.

This EAR was approved by SMBA&D on August 21, 2024

**EMPLOY BALTIMORE:**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**

N/A    N/A    N/A    N/A

**WBE PARTICIPATION:**

WBE Goal %    7.25%                      WBE Goal Amount    \$ 59,400.00

WBE Attainment %    23.26%                      WBE Attainment    \$ 398,702.18

Amount

WBE Total Paid    \$ 398,702.18                      Vendor: DSM Properties, LLC

**COUNCIL DISTRICT:**    8th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

CORC has approved this EAR

**SB-24-13419 - Donation Agreement - Artwork - Farring Baybrook Park - Greater Baybrook Alliance (Donor) and Andrew Dahl (Artist)****ACTION REQUESTED:**

The Board is requested to approve a Donation Agreement between the Greater Baybrook Alliance, Inc. and Andrew Dahl. Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

This donation agreement documents resources provided by the Greater Baybrook Alliance, Inc (Donor) and Andrew Dahl (Artist) which will be applied to an installation of sculptural artwork at a well-used and adored community greenspace in South Baltimore, that is Farring Baybrook Park, at 1200 Church Street, Baltimore, Maryland 21225. The artwork will be located at the Duane Avenue and 6th Street Triangle entrance and will beautify the park and provide a welcoming experience to park visitors. The sculptural artwork will consist of five (5) Leaf sculptures of various colors. Work will include Public Art Design, Construction and Installation at the Duane Avenue and 6th Street Triangle Location.

**Scope of Work**

- The artwork proposed will be fabricated off site and concrete slabs dug and poured two weeks prior to delivery.
- A small skid loader or Dingo will access the property via the existing curb cut at 6th St. and Duane Ave. and will be used to dig the concrete slabs to the depth proposed by the structural engineer.
- Per the construction drawings, pieces will be mounted to the concrete slab using the proposed support system/ armature and welded in place.
- Pieces will be carried across the site and installed using the Dingo.
- There will be minor impacts to the existing park when the concrete slabs are installed - grass will be removed in those locations. No other impacts to existing trees, or structures.

Donor anticipates the total cost of the Project to be approximately \$66,100.00, and Donor agrees to donate the entire cost of the Project, whether it be more or less than the estimated total stated above, including performance of the Project as provided herein.

The term of this Agreement shall begin upon the date this Agreement is approved by the Board of Estimates of Baltimore City (the "Effective Date") and shall end upon Final Acceptance of the Project by the City, unless earlier terminated pursuant to the terms hereof. Final Acceptance is defined as the acceptance of the Project by the City after Donor and the City have verified that the Donor and Artist have fulfilled their contract obligations.

Board of Estimates Agenda	Recreation & Parks			9/18/2024
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<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12567 - Project Funds Submission - Baltimore Civic Fund - AFRAM 2025**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,500,000.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project Fund	Amount
1001-CCA000491-SC670701	\$ 1,500,000.00

**BACKGROUND/EXPLANATION:**

The AFRAM Festival is a celebration of African American life, music and culture. This family-oriented event is filled with entertainers, children’s activities, arts, history, education, financial literacy, employment & job training, health & wellness and more. The Baltimore AFRAM Festival is presented by Mayor Brandon M. Scott and the City of Baltimore with the support of the advisory board and steering committee. BCRP is the hosting agency for this annual event. The request is to transfer funds from the Miscellaneous General Account CCA000392 to and issued out of the Baltimore Civic Fund AFRAM Account 17100.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
SMBA&D has reviewed and approved.  
Audits has reviewed and has no objection to BOE approval

**SB-24-13212 - Employee Travel Request- Karen Jordan****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Karen Jordan to attend the 2024 National Recreation and Parks Association (NRPA) Annual Conference in Atlanta, Georgia from October 8 - October 10, 2024. Period of agreement is: 10/7/2024 to 10/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Karen Jordan will attend the 2024 National Recreation and Parks Association (NRPA) Annual Conference. The Annual Conference will take place in Atlanta, Georgia from October 8 - October 10, 2024. The daily lodging rate is \$173.00 per night and the per diem is \$64.00 for Atlanta, GA.

The Annual NRPA Conference is the premier destination for the recreation and parks community, providing networking opportunities to colleagues and industry experts. Annual Conference attendees are granted access to the latest products and services within the interactive Exhibit Hall, along with Conference Educational Sessions with discussion topics to better serve the community.

The cost to attend the NRPA Annual Conference in Atlanta, GA includes a subsistence of \$791.96, additional subsistence of \$297.00, hotel tax of \$170.00, additional cost for meals of \$64 a day (totaling \$576.00.00), bringing the total cost to \$2,087.98. The lodging fee was paid using the City Travel Card assigned to Recreation and Parks.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13509 - Employee Travel Request - William Andersen**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for William Andersen to attend the 2024 American Society of Landscape Architects (ASLA) Conference located in Washington, DC on October 6, 2024, to October 9, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,160.07

Project Fund	Amount
5000-GRT001798-CCA000905- SC630301	\$ 2,160.07

**BACKGROUND/EXPLANATION:**

William Andersen will attend the 2024 American Society of Landscape Architects (ASLA) Conference located in Washington, DC from October 6, 2024, to October 9, 2024. The allowable subsistence for Washington, DC is \$261 per/nt. and the allowable per diem is \$79 per day.

The ASLA Conference on Landscape Architecture is the largest annual gathering of landscape architecture and allied professionals—all coming together to learn, connect, share knowledge, gain inspiration, and bring value to their practice. The conference offers sessions, professional development, networking opportunities, and a world-class EXPO featuring over 275 vendors showcasing cutting-edge products and services

Travel cost for William Andersen:

- Hotel/Subsistence - \$781.00 (\$261 x 3 = \$781.00)
- Subsistence - \$114.00 (hotel cost \$299 p/nt - \$38 x 3 = \$114.00)
- Taxes/Fees - \$143.07
- Add. Meals / Incidentals - \$237.0
- Ground Transportation - \$60.00
- Registration Fee - \$825.00
- Total - \$2,160.07

Spend Authorization - SA-001920

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			



Finance (BBMR) has reviewed and approved for funds.

**SB-24-13506 - Employee Travel Request - Sharon Taylor**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Sharon Taylor to attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, on October 7, 2024, to October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,101.17

Project Fund	Amount
1001-CCA000921-SC630301	\$ 2,101.17

**BACKGROUND/EXPLANATION:**

Sharon Taylor will attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, rom October 7, 2024, to October 10, 2024. The allowable subsistence for Atlanta, GA is \$173.00 per/nt. and the allowable per diem is \$74 per day.

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

Travel Cost for Sharon Tylor

- Subsistence- \$519.00 ( Allowable Subsistence \$173 p/nt)
- Add, Subsistence - \$216.00 (Hotel Cost \$245 p/nt x 3 = \$216.00)
- Taxes/Fees - \$139.21
- Add. for meals/incidentals - \$222.00
- Airfare - \$249.96
- Ground Transportation - \$60.00
- Registration - \$695.00
- Total - \$2,101.17

Spend Authorization - SA-001911

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13388 - Employee Travel Request - Manuel Gonzalez****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Manuel Gonzalez to attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, from October 7 - 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,242.94

Project Fund	Amount
1001-CCA000909-SC630301	\$ 2,242.94

**BACKGROUND/EXPLANATION:**

Manuel Gonzalez will attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, from October 7 - 10, 2024. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more. The cost to attend the 2024 NRPA Conference in Atlanta, Georgia (GA) includes a subsistence of \$519.00, and an additional subsistence of \$168.00, hotel taxes of \$165.99, additional cost for meals \$74 a day for three days totaling \$222.00, airfare of \$318.95, ground transportation \$60.00 and registration fee \$790.00 bringing the total cost to \$2,243.94. The flight, hotel and registration fees were paid using the Agency Travel Credit Card assigned to Recreation and Parks.

Travel cost for Manuel Gonzalez:

Subsistence - \$519.00

Add. Subsistence - \$168.00 - \$56.00x3=\$168.00 (Hotel cost is \$229 per night)

Hotel Taxes - \$165.99

Meals/Incidentals - \$222.00 - (\$74.00x3=\$222.00)

Airfare - \$318.95

Ground Transportation - \$60.00

Registration - \$790.00

TOTAL - \$2,243.94

Spend Authorization - SA-001876

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13345 - Travel Request - Lavente Harvill****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Lavente Harvill to attend the 2024 NRPA Annual Conference in Atlanta, GA from October 7 – October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,124.18

Project Fund	Amount
1001-CCA000950-SC630301	\$ 2,124.18

**BACKGROUND/EXPLANATION:**

Harvill Lavante, Recreation Center will be attending the 2024 NRPA Annual Conference. The Conference will take place in Atlanta, GA from October 7 – October 10, 2024. The daily lodging rate is \$173.00 per night and the per diem is 74.00 for Atlanta, GA. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more. The cost to attend the NRPA conference in Atlanta, GA, includes a subsistence of \$ 519.00, an additional subsistence of \$228.00, tax of \$141.24, additional cost for meals of \$74.00 a day (totaling \$222.00), registration fees of \$695.00, flights for 258.94, and Ground Transportation of \$60.00 bringing the total cost to \$2,124.18. The lodging and the flights were paid using the City Travel Card assigned to Recreation and Parks. Registration Fee of \$695.00 was paid using the city card assigned to Karen Jordan.

**Harvill Lavante Travel Cost:**

Subsistence/Hotel	\$ 519.00 - \$173.00 x 3 = \$519.00
Hotel Cost	\$ 747.00 - \$249.00 x 3 = \$747.00
Add. Subsistence	\$ 228.00 - \$76.00 x 3 = \$228.00
Taxes	\$ 141.24
Meals/Incidentals	\$ 222.00 - \$74 x 3 = \$222.00
Registration	\$ 695.00
Flights	\$ 258.94
Ground Transp.	\$ 60.00
<b>Total</b>	<b>\$ 2,124.18</b>

Spend Authorization - SA-001855

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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<b>COUNCIL DISTRICT:</b>	Citywide
<b>ENDORSEMENTS:</b>	

**SB-24-13500 - Employee Travel Request - Antonio Cole**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Antonio Cole to attend the 2024 National Recreation and Park Association (NRPA) Annual Conference in Atlanta, GA, from October 7, 2024, to October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,101.17

Project Fund	Amount
1001-CCA000921-SC630301	\$ 2,101.17

**BACKGROUND/EXPLANATION:**

Antonio Cole will attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, from October 7, 2024, to October 10, 2024. The allowable subsistence for Atlanta, GA. Is \$173 per/nt. and the allowable per diem is \$74 per day. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not e limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

Travel Cost for Antonio Cole

- Subsistence - \$519.00 ( Allowable Subsistence \$173 p/nt)
- Add Subsistence - \$216.00 (Hotel Cost \$245 p/nt x 3 = \$216.00)
- Hotel Taxes / Fees - \$139.21
- Add/Meals and Incidentals - \$222.00
- Airfare - \$249.96
- Ground Transportation - \$60.00
- Registration - \$695.00
- Total - \$2,101.17

Spend Authorization - SP001906

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		



**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13502 - Employee Travel Request - Larry Washington - SA-001909**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Larry Washington to attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA from October 7, 2024, to October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,101.17

Project Fund	Amount
1001-CCA000922-SC630301	\$ 2,101.17

**BACKGROUND/EXPLANATION:**

Larry Washington will attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA from October 7, 2024, to October 10, 2024. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more

Travel Cost for Larry Washington:

Subsistence -	\$519.00 (Allowable Subsistence \$173 p/nt)
Add Subsistence -	\$216.00 (Hotel Cost \$245 p/nt x 3 = \$216.00)
Hotel Taxes / Fees -	\$139.21
Meals and Incidentals -	\$222.00
Airfare -	\$249.96
Ground Transportation -	\$60.00
Registration -	\$695.00
Total -	\$2,101.17

Spend Authorization - SA-001909

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13505 - Employee Travel Request - Andre Jones**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Andre Jones to attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, on October 7, 2024 to October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,101.17

Project Fund	Amount
1001-CCA000923-SC630301	\$ 2,101.17

**BACKGROUND/EXPLANATION:**

Andre Jones will attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, rom October 7, 2024 to October 10, 2024. The allowable subsistence for Atlanta, GA is \$173.00 per/nt. and the allowable per diem is \$74 per day.

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

Travel Cost for Andre Jones:

Subsistence -	\$519.00 ( Allowable Subsistence \$173 p/nt)
Add. Subsistence -	\$216.00 (Hotel Cost \$245 p/nt x 3 = \$216.00)
Hotel Taxes/Fees	\$139.21
Addt'l for meals/incidentals	\$222.00
Airfare	\$249.96
Ground Transportation	\$60.00
Registration	\$695.00
Total	\$2,101.17

Spend Authorization - SA-001915

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13397 - Employee Travel Request - Louis Anthony Savage**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Louis Anthony Savage to attend the 2024 NRPA Conference in Atlanta, Georgia on 10/7/2024 - 10/10/2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,812.66

Project Fund	Amount
1001-CCA000911-SC630301	\$ 1,812.66

**BACKGROUND/EXPLANATION:**

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 live streamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2024 NRPA Conference in Atlanta, Georgia (GA) includes a subsistence of \$519, Taxes \$102.71, additional cost for meals \$74 a day (totaling \$222), airfare \$259.97, ground transportation \$60.00 per person, Louis Anthony Savage registration fee \$649.00 bringing the total cost to \$1,812.68 per 1 person. The flight, hotel, and registration fees were paid using the Agency Travel Credit Card assigned to Recreation and Parks.

Amount of Money Per Person and Source of Funds:

(Tony) Savage -

Hotel/Subsistence -	\$519.00 (\$173 x 3 dys. =\$519)
Taxes -	\$102.71
Additional for meals -	\$222.00 (\$74 per nt. x 3 dys. =\$222)
Airfare -	\$259.97
Ground Transportation -	\$60.00
Registration -	\$649.00
TOTAL -	\$1,812.66

**EMPLOY**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**  
**BALTIMORE:**

Board of Estimates Agenda	Recreation & Parks			9/18/2024
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13107 - Employee Travel Request for Jahfarie Butler****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Jahfarie Butler to attend the 2024 NRPA Annual Conference in Atlanta, GA from October 7 – October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,124.18

Project Fund	Amount
1001-CCA000927-SC630301	\$ 2,124.18

**BACKGROUND/EXPLANATION:**

Jahfarie Butler will be attending the 2024 NRPA Annual Conference in Atlanta, GA from October 7 – October 10, 2024. The daily lodging rate is \$173.00 per night and the per diem is 74.00 for Atlanta, GA.. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more

The cost to attend the NRPA conference in Atlanta, GA, includes a subsistence of \$ 519.00, an additional subsistence of \$228.00, tax of \$141.24, additional cost for meals of \$74.00 a day (totaling \$222.00), registration fees of \$695.00, flights of \$258.94, and ground Transportation \$60.00 bringing the total cost to \$2,1264.18. The lodging and the flights were paid using the City Travel Card assigned to Recreation and Parks. Registration Fee of \$695.00 was paid using the city card assigned to Karen Jordan.

## Travel Cost for Jahfarie Butler

Subsistence/Hotel	\$ 519.00 - \$173.00 x 3 = \$519.00
Hotel Cost	\$ 747.00 - \$249.00 x 3 = \$747.00
Add. Subsistence	\$ 228.00 - \$76.00 x 3 = \$228.00
Taxes	\$ 141.24
Meals/Incidentals	\$ 222.00 - \$74 x 3 = \$222.00
Registration	\$ 695.00
Flights	\$ 258.94



Ground Transport.	\$ 60.00
.	
Total	\$2,124.18

Spend Authorization - SA-001823

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-13508 - Employee Travel Request - Adam Boarman**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Adam Boarman to 2024 American Society of Landscape Architects (ASLA) Conference located in Washington, DC, from October 6, 2024 to October 9, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,939.44

Project Fund	Amount
-CCA000905-SC630301	\$ 2,939.44

**BACKGROUND/EXPLANATION:**

Adam Boarman will attend the 2024 American Society of Landscape Architects (ASLA) Conference located in Washing, DC, from October 6, 2024 to October 9, 2024. The allowable subsistence for Washington, DC is \$261 per/nt. and the allowable per diem is \$79 per day. The ASLA Conference on Landscape Architecture is the largest annual gathering of landscape architecture and allied professionals—all coming together to learn, connect, share knowledge, gain inspiration, and bring value to their practice. The conference offers sessions, professional development, networking opportunities, and a world-class EXPO featuring over 275 vendors showcasing cutting-edge products and services.

Travel Cost Adam Boarman

Subsistence - \$781.00 (\$261 x 3 = \$781.00)

Add. Subsistence - \$360.00 (hotel cost \$381 p/nt - \$120 x 3 = \$360.00)

Taxes/Fees - \$161.44

Add. Meals /Incidentals - \$237.00

Transportation - \$60.00

Registration - \$825.00

Membership Fee - \$515.00

Total - \$2,939.44

Spend Authorization - SA

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13504 - Employee Travel request - Mark Cason**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Mark Cason attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, from October 7, 2024, to October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,101.17

Project Fund	Amount
1001-CCA000905-SC630301	\$ 2,101.17

**BACKGROUND/EXPLANATION:**

Mark Cason will attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, from October 7, 2024, to October 10, 2024.

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more

Travel Cost for Mark Cason:

Subsistence/Hotel	\$ 519.00 - \$173.00 x 3 = \$519.00
Add. Subsistence	\$ 228.00 - \$76.00 x 3 = \$228.00
Taxes	\$ 139.21
Meals/Incidentals	\$ 222.00 - \$74 x 3 = \$222.00
Registration	\$ 695.00
Flights	\$ 249.96
Ground Transp -	\$ 60.00
Total	\$ 2,101.17

Spend Authorization - SA-001910

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13333 - Travel Request - Latia Hicks****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Latia Hicks to attend the 2024 NRPA Annual Conference in Atlanta, GA from October 7 – October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,124.18

Project Fund	Amount
1001-CCA000962-SC630301	\$ 2,124.18

**BACKGROUND/EXPLANATION:**

Latia Hicks will be attending the 2024 NRPA Annual Conference in Atlanta, GA from October 7 – October 10, 2024. The daily lodging rate is \$173.00 per night and the per diem is 74.00 for Atlanta, GA..

The cost to attend the NRPA conference in Atlanta, GA, includes a subsistence of \$ 519.00, an additional subsistence of \$228.00, tax of \$141.24, additional cost for meals of \$74.00 a day (totaling \$222.00), registration fees of \$695.00, flights for 258.94, and ground transportation \$60.00, bringing the total cost to \$2,124.18. The lodging and the flights were paid using the City Travel Card assigned to Recreation and Parks. Registration Fee of \$695.00 was paid using the city card assigned to Karen Jordan. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

## Travel Cost for Latia Hicks

Subsistence/Hotel	\$ 519.00 - \$173.00 x 3 = \$519.00
Hotel Cost	\$ 747.00 - \$249.00 x 3 = \$747.00
Add. Subsistence	\$ 228.00 - \$76.00 x 3 = \$228.00
Taxes	\$ 141.24
Meals/Incidentals	\$ 222.00 - \$74 x 3 = \$222.00
Registration	\$ 695.00
Flights	\$ 258.94
Ground Transp.	\$ 60.00

Board of Estimates Agenda	Recreation & Parks	9/18/2024
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**Total** \$ 2,124.18

This is Spend Authorization - SA-001846

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-13350 - Employee Travel request - Joshua Toney****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Joshua Toney to attend the 2024 NRPA Annual Conference in Atlanta, GA from October 7 – October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,124.18

Project Fund	Amount
1001-CCA000967-SC630301	\$ 2,124.18

**BACKGROUND/EXPLANATION:**

Joshua Toney will attend the 2024 NRPA Annual Conference. The Conference will take place in Atlanta, GA from October 7 – October 10, 2024. The daily lodging rate is \$173.00 per night and the per diem is 74.00 for Atlanta, GA. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the NRPA conference in Atlanta, GA, includes a subsistence of \$ 519.00, an additional subsistence of \$228.00, tax of \$141.24, additional cost for meals of \$74.00 a day (totaling \$222.00), registration fees of \$695.00, flights for 258.94, and ground transportation \$60.00, bringing the total cost to \$2,124.18. The lodging and the flights were paid using the City Travel Card assigned to Recreation and Parks. Registration Fee of \$695.00 was paid using the city card assigned to Karen Jordan.

**Joshua Toney Travel Cost:**

Subsistence/Hotel	\$ 519.00 - \$173.00 x 3 = \$519.00
Hotel Cost	\$ 747.00 - \$249.00 x 3 = \$747.00
Add. Subsistence	\$ 228.00 - \$76.00 x 3 = \$228.00
Taxes	\$ 141.24
Meals/Incidentals	\$ 222.00 - \$74 x 3 = \$222.00
Registration	\$ 695.00
Flights	\$ 258.94
Ground Transp.	\$ 60.00

Total \$2,124.18

Spend Authorization - SA-001869

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13507 - Employee Travel Request - Edward Wheeling**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Edward Wheeling to attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, from October 7, 2024 to October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,732.96

Project Fund	Amount
1001-CCA000917-SC630301	\$ 1,732.96

**BACKGROUND/EXPLANATION:**

Edward Wheeling will attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, from October 7, 2024 to October 10, 2024. The allowable subsistence for Atlanta, GA is \$173.00 per/nt. and the allowable per diem is \$74 per day.

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

Travel Cost for Edward Wheeling

- Subsistence - \$519.00
- Taxes/Fees - \$102.71
- Add. for meals/Incidentals - \$222.00
- Airfare - \$251.96
- Ground Transportation - \$60.00
- Registration - \$695.00
- Total - 1,850.67

Spend Authorization - SA-001913

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13163 - Travel Request - Ajeenah Green**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Ajeenah Green to attend the PSHRA Annual Conference in Washington, DC, from September 4 - 6, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,222.26

Project Fund	Amount
1001-CCA000908-SC630301	\$ 2,222.26

**BACKGROUND/EXPLANATION:**

Ajeenah Green will attend the PSHRA Annual Conference in Washington, DC, from September 4 - 6, 2024. The daily lodging rate is \$261.00 per night and the per diem is 79.00 for Washington, DC.

PSHRA Annual Conference is the opportunity for HR professionals to connect with other HR professionals from across the public sector to share insights, learn about emerging trends and gain new perspectives on how to meet the challenges facing public sector HR today The information obtained will be used to enhance the HR services provided to BCRP staff and the general public as a whole. The information obtained will be used to enhance the HR services provided to BCRP staff and the general public as a whole

Travel Cost for Ajeenah Green

Subsistence	\$522.00
Taxes	\$ 83.26
Add for meals/incidentals	\$158.00
Registration	\$1,399.00
Ground Transportation	\$60.00.

Total \$2222.26

Spend Authorization - SA-001830

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13499 - Employee Travel Request - Karen Jordan - SA-001915**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Karen Jordan to attend the 2024 NRPA Annual Conference. The Conference will take place in Atlanta, GA from October 7 – October 9, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,590.43

Project Fund	Amount
1001-CCA000927-SC630301	\$ 1,590.43

**BACKGROUND/EXPLANATION:**

Karen Jordan will attend the 2024 NRPA Annual Conference. The Conference will take place in Atlanta, GA from October 7 – October 9, 2024. The daily lodging rate is \$173.00 per night and the per diem is 74.00 for Atlanta, GA.. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

Karen Jordan Travel Cost:

Subsistence	\$ 346.00
Taxes	\$ 68.47
Add for meals/incidentals	\$ 148.00.
Registration	\$ 695.00
Flights	\$ 272.96
Ground Transportation	\$ 60.00
TOTAL:	1,590.43

Spend Authorization - SA-001915

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13510 - Employee Travel Request - Larissa Torres**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Larissa Torres to attend the 2024 American Society of Landscape Architects (ASLA) Conference located in Washington, DC, from October 6, 2024, to October 9, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,940.25

Project Fund	Amount
5000-GRT001798-CCA000905- SC630301	\$ 2,940.25

**BACKGROUND/EXPLANATION:**

Larissa Torres will attend the 2024 American Society of Landscape Architects (ASLA) Conference located in Washington, DC, from October 6, 2024, to October 9, 2024. The allowable subsistence for Washington, DC is \$261 per/nt. and the allowable per diem is \$79 per day..

The ASLA Conference on Landscape Architecture is the largest annual gathering of landscape architecture and allied professionals—all coming together to learn, connect, share knowledge, gain inspiration, and bring value to their practice. The conference offers sessions, professional development, networking opportunities, and a world-class EXPO featuring over 275 vendors showcasing cutting-edge products and services

Travel Cost for Larissa Torres

Subsistence - \$781.00 (\$261 x 4 = \$1044.00)

Add. Subsistence - \$.45600 (hotel cost \$375 p/nt - \$114 x 4 = \$456.00)

Taxes/Fees - \$239.25

Add, Meals/Incidentals - \$316..0

Ground Transportation - \$60.00

Registration - \$825.00

Total - \$2940.25

Spend Authorization - SA-001922

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13398 - Employee Travel Request - Nicole Green to NRPA 2024.**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Nicole Green to attend the 2024 NRPA Conference in Atlanta, Georgia (GA) from October 8th through the 10th. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,858.66

Project Fund	Amount
1001-CCA000904-SC630301	\$ 1,858.66

**BACKGROUND/EXPLANATION:**

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost for Nicole Green, Deputy Director of Administration for BCRP to attend the 2024 NRPA Conference in Atlanta, Georgia (GA) includes a subsistence of \$519, Taxes \$102.69, additional cost for meals \$74 a day (totaling \$222), airfare \$259.97, ground transportation \$60.00 per person, Nicole Green registration fee of \$695.00 bringing the total cost to \$1,858.66 per 1 person. The flight, hotel, and registration fees were paid using the Agency Travel Credit Card assigned to Recreation and Parks.

**Amount of Money Per Person and Source of Funds:**

Nicole Green -	
Hotel/Subsistence	\$519.00
Taxes \$102.69	
Add'l for meals	\$222.00
Airfare \$259.97	
Ground Transportation	\$ 60.00
Registration <u>\$695.00</u>	
•	\$1,858.66

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A



**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13413 - Travel Request - Jennifer Morgan****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Jennifer Morgan to attend the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, from October 7 - 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,684.66

Project Fund	Amount
1001-CCA000904-SC630301	\$ 1,684.66
Travel Cost for Jennifer Morgan: Subsistence - \$519.00 - (\$173x3=\$519.00) Taxes \$102.69 Meals/Incidentals \$222.00 - (\$74.00x3=\$222.00) Airfare \$259.97 Ground Transportation \$60.00 Registration \$521.00 Total \$1,684.66	

**BACKGROUND/EXPLANATION:**

Jennifer Morgan will be attending the 2024 National Recreation and Park Association (NRPA) Annual Conference located in Atlanta, GA, from October 7 - 10, 2024. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2024 NRPA Conference in Atlanta, Georgia (GA) includes a subsistence of \$519, additional cost for meals \$74 a day (totaling \$296), airfare \$259.97, ground transportation \$60.00 per person, Jenny Morgan will be serving as a volunteer speaker for this year's conference and Her reduced registration fee of 521.00 bringing the total cost to \$1,684.66 per 1 person. The flight, hotel, and registration fee were paid using the Agency Travel Credit Card assigned to Recreation and Parks.

Travel Cost for Jennifer Morgan:

Hotel/Subsistence - \$519.00 - (\$173x3=\$519.00)

Taxes - \$102.69

Meals/Incidentals - \$222.00 - (\$74.00x3=\$222.00)

Airfare - \$259.97

Ground Transportation - \$60.00

Registration - \$521.00

TOTAL - \$1,684.66

**EMPLOY BALTIMORE:**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**

N/A    N/A    N/A    N/A

**COUNCIL DISTRICT:**                      Citywide  
**ENDORSEMENTS:**

**SB-24-13519 - Employee Travel Request - Martha Sam - SA-001923**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Martha Sam to attend 2024 American Society of Landscape Architects (ASLA) Conference located in Washington, DC, from October 6, 2024, on October 9, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,126.00

Project Fund	Amount
5000-GRT001798-CCA000905- SC630301	\$ 1,126.00

**BACKGROUND/EXPLANATION:**

Martha Sam will attend 2024 American Society of Landscape Architects (ASLA) Conference located in Washington, DC, from October 6, 2024, on October 9, 2024. The allowable per diem for Washington, DC is \$79 per day.

The ASLA Conference on Landscape Architecture is the largest annual gathering of landscape architecture and allied professionals—all coming together to learn, connect, share knowledge, gain inspiration, and bring value to their practice. The conference offers sessions, professional development, networking opportunities, and a world-class EXPO featuring over 275 vendors showcasing cutting-edge products and services

Travel Cost for Martha Sam:

Meals/ Incidentals	\$316.00
Ground Transportation	\$60.00
Registration -	\$825.00
Total -	\$1,126.00

Spend Authorization - SA-001923

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13432 - Transfer of Funds - Skatepark Improvements**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9938-PRJ002148-CAP009474- SC630404	\$ 350,000.00
9938-PRJ001024-RES009475- RC0605	-\$ 350,000.00
RC7693 1st Public Infrastructure	

**BACKGROUND/EXPLANATION:**

This transfer will provide funds to cover the costs associated with installation of the Easterwood Park Playground.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13455 - Bid Rejection - TR23006 - Concrete Slab Repair**

**ACTION REQUESTED:**

The Board is requested to approve a Rejection of All Bids for TR23006 - Concrete Slab Repair. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

On Wednesday, April 5, 2023, three (3) bids were opened for TR23006, Concrete Slab Repairs Citywide. Bids ranged from a low of \$1,433,474.00 to a high of \$1,887,632.500. The Department of Transportation conducted the required procurement reviews which resulted in the third bidder being the lowest, responsive, responsible bidder. The Department of Transportation concluded that the bid exceeded the Engineer's Estimate beyond the department's budget capacity.

The Department of Transportation believes that it is in the best interest of the City to reject all bids and requests your Honorable Board's permission to re-advertise this project.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12993 - Unauthorized Procurement - Modular Office Trailer**

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement with Willscot Williams Scotsman, Inc. Period of agreement is: 6/8/2022 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 154,803.55

Project #: RQ-014639

Project Fund	Amount
1001-CCA001097-SC630313	\$ 154,803.55

**BACKGROUND/EXPLANATION:**

The Department of Transportation’s Towing Administration building was deemed uninhabitable by the Office of Risk Management, resulting in the immediate relocation of staff in April 2021. To meet this directive, the department contacted Willscot to provide a trailer to relocate staff and continue providing public facing services for citizens retrieving vehicles. The vendor has continued to provide a trailer while the Department’s facility remains under renovation which is anticipated to be completed by July 2024. This request is to pay the vendor for outstanding invoices in the amount of \$103,203.55 and an additional \$51,600.00 for continued services until the renovations are completed.

On July 12, 2023, DOT processed requisition RQ-014639 in the amount of \$442,009.72 for two (2) trailers but this has not been approved. Therefore, DOT has required continued use of the trailer for continuity of operations.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12994 - Unauthorized Procurement - Payment of Outstanding Invoices - Roca, Inc.****ACTION REQUESTED:**

The Board is requested to approve payment of outstanding invoices for an Unauthorized Procurement with Roca, Inc. Period of agreement is: 2/1/2022 to 5/17/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,529.00

Project #: PO- #P546684:7

Project Fund	Amount
1001-CCA001097-SC630326	\$ 9,529.00

**BACKGROUND/EXPLANATION:**

The Department of Transportation is seeking to pay Roca for outstanding payments for services related to clean up at the tow yard under Purchase Order (PO) #P546684:7. The Roca staff performed trash removal from inside and outside of the tow yard, removal of tags from auction vehicles, landscaping work, office cleaning, assisting in moving and staging dirt bikes, scooters & motorcycles and assisting with snow removal.

Therefore, the Board is requested to approve the expenditure of funds to pay Roca for the past due invoices.

1. P546684:7 May 2022 \$1,262.56
2. P546684:7 February 2022 \$8,267.34

This submission is late due to an oversight of processing payments.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 2nd District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval



**SB-24-12992 - Unauthorized Purchase Modular Office Trailer - United Rentals dba  
Reliable Onsite Services****ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement with United Rentals dba Reliable Onsite Services. Period of agreement is: 3/4/2023 to 3/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 135,575.00

Project Fund	Amount
1001-CCA001106-SC630326	\$ 135,575.00

**BACKGROUND/EXPLANATION:**

The Labor Commissioner and the Bureau of Risk Management required immediate displacement of the Department's maintenance staff located at 2601 Falls Road due to the inadequate building structure and OSHA violations. The Department relocated the staff to 560 W. North Avenue, which required minimal renovations, including the addition of a second restroom to in order to meet OSHA regulation 1910.141(c)(1)(i) which in part states "Except as otherwise indicated in this paragraph (c)(1)(i), toilet facilities, in toilet rooms separate for each sex, shall be provided in all places of employment.... " .

Consequently, procurement procedures were not followed because of the abrupt directive to relocate staff and processing delays. The Department sought a contractual mechanism to procure restroom trailers and identified a United Rental Purchase Order (PO) # P550018. DOT contacted United Rental about the urgent trailer need but the requisition was not submitted prior to PO expiration on 10/16/2022. United Rental had already furnished the trailer to support DOTs urgency. On March 20, 2024, your Honorable Board approved a prior request for payment in the amount of \$9,650.00.

Now, this request is to pay the vendor for further invoices in the amount of \$79,475.00 and an additional \$56,100.00 for continued services until a contract takes effect. The Department has been working with the Bureau of Procurement to secure a contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 7th District, 12th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13241 - Minor Privilege Permit - CP5 10 Light Street, LLC****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit to CP5 10 Light Street, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 158.60

Project Fund	Amount
1001-RC0099	\$ 158.60

**BACKGROUND/EXPLANATION:**

The application complies with Article 8 Section 9 of the Baltimore City Charter and sequent regulations issued by the Board of Estimates (BOE) on January 21, 2015, and amended November 9, 2016, and current regulations.

After a thorough review, the Department of Transportation confirms that CP5 10 Light Street, LLC has submitted a completed application. Following a review by the Department of Transportation (DOT) it is recommended to approve the application to install a Blade Sign 3' x 3' and carries a flat fee of \$158.60.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
10 Light Street Baltimore MD 21202-1435	0648	1435	

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.