



Board of Estimates

Council President Nick Mosby
Mayor Brandon M. Scott
Comptroller Bill Henry
Acting City Solicitor Ebony Thompson
Acting Director of DPW Richard Luna

Office of the Comptroller
100 Holliday Street Room 204
Baltimore, Maryland 21202
410-396-4755
BOE.Clerk@baltimorecity.gov

Board of Estimates Agenda Items for Wednesday, December 13, 2023

TABLE OF CONTENTS

P 2	SB-23-13632 - Baltimore Development Corporation - Real Property - Leasing - City Lease to Tenant
P 3	SB-23-13733 - Baltimore Development Corporation - Real Property - Leasing - City Lease to Tenant
P 4	SB-23-12853 - Baltimore Development Corporation - Real Property - Leasing - City Lease to Tenant
P 5	SB-23-14476 - City Council - Administrative / Other - CC Bill - Sale of Property
P 6	SB-23-13194 - City Council - Grant Expenditure - Grant Agreement
P 7-9	SB-23-14442 - Comptroller - Administrative / Other - Board of Estimates Schedule
P 10-11	SB-23-14198 - Courts - Circuit Court - Grant Expenditure - Provider Agreement
P 12-13	SB-23-14481 - Employees' Retirement Systems - Audit - Independent Audit
P 14	SB-23-14482 - Employees' Retirement Systems - Audit - Independent Audit
P 15	SB-23-13819 - Finance - Expenditure of Funds - Moving Expenses
P 16	SB-23-14282 - Finance - Risk Management - Insurance Policy
P 17-18	SB-23-14175 - Finance - Risk Management - Insurance Policy
P 19	SB-23-14221 - Fire - Grant Award - Award/Acceptance
P 20	SB-23-14283 - Health - Grant Award - Award/Acceptance
P 21-22	SB-23-14203 - Health - Grant Award - Unified Funding Document
P 23	SB-23-13015 - Health - Grant Expenditure - Provider Agreement
P 24	SB-23-14259 - Health - Grant Expenditure - Provider Agreement
P 25	SB-23-14255 - Health - Grant Expenditure - Provider Agreement
P 26	SB-23-13372 - Health - Grant Expenditure - Provider Agreement
P 27	SB-23-14167 - Health - Grant Expenditure - Provider Agreement
P 28	SB-23-13880 - Health - Grant Expenditure - Provider Agreement
P 29	SB-23-13784 - Health - Grant Expenditure - Provider Agreement
P 30	SB-23-14027 - Health - Grant Expenditure - Provider Agreement

P 31	SB-23-13604 - Health - Grant Expenditure - Provider Agreement
P 32	SB-23-14012 - Health - Grant Expenditure - Provider Agreement
P 33-34	SB-23-14288 - Housing and Community Development - Administrative / Other - Payment in Lieu of Taxes (PILOT)
P 35	SB-23-14373 - Housing and Community Development - Administrative / Other - Payment in Lieu of Taxes (PILOT)
P 36	SB-23-12589 - Housing and Community Development - Grant Expenditure - CDBG Grant Subrecipient Agreement
P 37	SB-23-13270 - Housing and Community Development - Grant Expenditure - Subrecipient Grant Agreement
P 38	SB-23-13156 - Housing and Community Development - Real Property - Acquisition - Donation of Property
P 39	SB-23-13946 - Housing and Community Development - Real Property - Disposition - Land Disposition Agreement - Side Yard
P 40	SB-23-14209 - Housing and Community Development - Real Property - Disposition - Land Disposition Agreement (LDA)
P 41	SB-23-14291 - Housing and Community Development - Real Property - Disposition - Land Disposition Agreement (LDA)
P 42	SB-23-13949 - Housing and Community Development - Real Property - Disposition - Land Disposition Agreement (LDA)
P 43-44	SB-23-14229 - Housing and Community Development - Real Property - Disposition - Land Disposition Agreement (LDA)
P 45	SB-23-13209 - Housing and Community Development - Real Property - Lien Abatement - Lien Release/Abatement
P 46	SB-23-14371 - Human Resources - Administrative / Other - Administrative Manual Revisions
P 47	SB-23-14388 - Human Resources - Administrative / Other - Administrative Manual Revisions
P 48	SB-23-14386 - Human Resources - Administrative / Other - Administrative Manual Revisions
P 49	SB-23-13912 - Human Resources - Personnel - Employment Contract - Retiree
P 50	SB-23-13909 - Human Resources - Personnel - Employment Contract - Retiree
P 51	SB-23-13913 - Human Resources - Personnel - Employment Contract - Retiree
P 52	SB-23-13917 - Human Resources - Personnel - Employment Contract - Retiree
P 53	SB-23-13916 - Human Resources - Personnel - Employment Contract - Retiree
P 54	SB-23-13915 - Human Resources - Personnel - Employment Contract - Retiree
P 55	SB-23-13914 - Human Resources - Personnel - Employment Contract - Retiree
P 56-57	SB-23-13892 - Human Resources - Personnel - Position Creation
P 58-59	SB-23-13897 - Human Resources - Personnel - Position Creation
P 60-61	SB-23-13865 - Human Resources - Personnel - Position Creation
P 62-63	SB-23-13864 - Human Resources - Personnel - Position Creation
P 64-65	SB-23-13890 - Human Resources - Personnel - Position Creation
P 66	SB-23-13926 - Human Resources - Personnel - Position Creation

P 67-68	SB-23-13893 - Human Resources - Personnel - Position Creation
P 69	SB-23-13896 - Human Resources - Personnel - Position Creation
P 70-71	SB-23-13889 - Human Resources - Personnel - Position Creation
P 72-73	SB-23-14350 - Human Resources - Personnel - Position Reclassification - Filled
P 74-77	SB-23-14351 - Human Resources - Personnel - Position Reclassification - Filled
P 78-79	SB-23-13878 - Human Resources - Personnel - Position Reclassification - Vacant
P 80	SB-23-13504 - Human Resources - Personnel - Position Reclassification - Vacant
P 81-82	SB-23-13868 - Human Resources - Personnel - Position Reclassification - Vacant
P 83-84	SB-23-13925 - Human Resources - Personnel - Position Reclassification - Vacant
P 85	SB-23-14444 - M-R American Rescue Plan Act - Grant Expenditure - Subrecipient Grant Agreement
P 86	SB-23-14301 - M-R Office of Employment Development - Grant Expenditure - Grant Agreement
P 87-88	SB-23-14272 - M-R Office of Employment Development - Grant Expenditure - Subrecipient Grant Agreement
P 89-90	SB-23-14418 - M-R Office of Homeless Services - Grant Award - Award/Acceptance
P 91-92	SB-23-14237 - M-R Office of Information and Technology - Procurement via DOF - Technology License/Service/Software Agreement
P 93-94	SB-23-13900 - M-R Office of Information and Technology - Professional Services/Operating - Consulting/Professional Services Agreement
P 95	SB-23-14439 - M-R Office of Neighborhood Safety and Engagement - Grant Expenditure - Grant Agreement
P 96-97	SB-23-13645 - M-R Office of Neighborhood Safety and Engagement - Personnel - Employee Travel Reimbursement
P 98	SB-23-14473 - Parking Authority of Baltimore City - Administrative / Other - Rate Adjustment
P 99	SB-23-14454 - Police - Grant Award - Award/Acceptance
P 100	SB-23-14528 - Police - Personnel - Employee Travel Request
P 101-103	SB-23-14456 - Procurement - Procurement via DOF - Consulting/Professional Services Agreement
P 104	SB-23-14453 - Procurement - Procurement via DOF - Cooperative Contract
P 105-106	SB-23-14449 - Procurement - Procurement via DOF - Goods & Services Contract
P 107	SB-23-14463 - Procurement - Procurement via DOF - Goods & Services Contract
P 108	SB-23-14135 - Procurement - Procurement via DOF - Goods & Services Contract

P 109	SB-23-14493 - Procurement - Procurement via DOF - Goods & Services Contract
P 110-111	SB-23-14491 - Procurement - Procurement via DOF - Goods & Services Contract
P 112-113	SB-23-14427 - Procurement - Procurement via DOF - Goods & Services Contract
P 114	SB-23-14523 - Procurement - Procurement via DOF - Goods & Services Contract
P 115	SB-23-14516 - Procurement - Procurement via DOF - Goods & Services Contract
P 116	SB-23-14470 - Procurement - Procurement via DOF - Goods & Services Contract
P 117	SB-23-14474 - Procurement - Procurement via DOF - Goods & Services Contract
P 117	SB-23-14529 - Procurement - Procurement via DOF - Goods & Services Contract
P 118-119	SB-23-14339 - Procurement - Procurement via DOF - Infrastructure Maintenance/Service
P 120	SB-23-14510 - Procurement - Procurement via DOF - One Time Purchase
P 121	SB-23-14518 - Procurement - Procurement via DOF - Unauthorized Procurement
P 122-123	SB-23-14447 - Public Works - Boards & Commissions - Prequalification of Architects/Engineers
P 124-125	SB-23-14448 - Public Works - Boards & Commissions - Prequalification of Contractors
P 126-127	SB-23-13302 - Public Works - Construction/Capital - On Call Service Contract
P 128-129	SB-23-13610 - Public Works - Construction/Capital - Project Construction Management Contract
P 130	SB-23-14372 - Public Works - Procurement via DOF - Unauthorized Procurement
P 131	SB-23-14244 - Public Works - Professional Services/Operating - Consulting/Professional Services Agreement
P 132	SB-23-14420 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 133-134	SB-23-14382 - Recreation and Parks - Construction/Capital - Construction Contract
P 135-136	SB-23-14416 - Recreation and Parks - Construction/Capital - Project Construction Management Contract
P 137-138	SB-23-14219 - Recreation and Parks - Intergovernmental Agreement - Grant Distribution/Transfer
P 139-140	SB-23-11174 - Transportation - Construction/Capital - Construction Contract
P 141	SB-23-14455 - Transportation - Professional Services/Operating - Memorandum of Understanding (MOU)

SB-23-13632 - Lease Agreement with Sarah's House Mental Health Services at the Park Circle Business Center located at 2901 Druid Park Drive.

AGC1400-BDC - Baltimore Development Corporation

ACTION REQUESTED:

The Board is requested to approve a Lease Agreement with Sarah's House Mental Health Services, LLC (Tenant). for a portion of the property located at 2901 Druid Park Drive, Baltimore, MD. Period of agreement is: 10/1/2023 to 9/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 40,495.08

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
	\$ 40,495.08

BACKGROUND/EXPLANATION:

The Tenant will lease Suites A201, A22, A3 and A1 (as is) containing approximately 2,877 square feet of rentable floor are for administrative office/flex space and no other purpose.

The base rent for Suites A201, A22, A3 and A1 for the first year will be \$40,495.08 annually, payable in equal monthly installments of \$3,374.59. The base rental for the second one-year period will be \$42,114.08, payable in equal monthly installments of \$3,509.57.

The term lease is October 1st 2023, through September 30th, 2024, with an additional one (1) year renewal options that may be exercised with a 4% increase.

Approved for Form & Legal Sufficiency by Ronald Sheff, Special Counsel to City of Baltimore

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 7th District**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SB-23-13733 - Lease Agreement - Strategic Wellness Advocates, LLC. - Park Circle Business Center 2901 Druid Park Drive.

AGC1400-BDC - Baltimore Development Corporation

ACTION REQUESTED:

The Board is requested to approve a Lease Agreement with Strategic Wellness Advocates, LLC. (Tenant) for a portion of the property located at Park Circle Business Center 2901 Druid Park Drive. Period of agreement is: 4/1/2023 to 3/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 9,945.00

Project Fund

Amount
\$ 9,945.00

BACKGROUND/EXPLANATION:

Strategic Wellness, LLC. will lease 2,877 square feet of space at a monthly rate of \$828.75 and \$9,945 annually for Suite 303 A, B and C.663 rentable office floor area "as is" to use for an administrative office/flex space and no other purpose. The base rent for the first year period will be \$9,945.00 payable in monthly installments of \$875.75.

The term lease is April 1st 2023, through March 31st, 2024, with an additional one (1) year renewal options that may be exercised with a 4% increase.

Approved for Form & Legal Sufficiency by Ronald Sheff, Special Counsel to City of Baltimore.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 7th District**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SB-23-12853 - Lease Agreement - 1st Stop Tag and Title/ Finger Printing Service LLC - Park Circle Business Center 2901 Druid Park Drive.

AGC1400-BDC - Baltimore Development Corporation

ACTION REQUESTED:

The Board is requested to approve an Office Lease Agreement to 1st Stop Tag and Title/Finger Printing Service LLC. (Tenant) for a portion of the property located at 2901 Druid Park Drive, Baltimore, MD. Period of agreement is: 8/1/2023 to 7/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 5,745.96

Project Fund	Amount
	\$ 5,745.96

BACKGROUND/EXPLANATION:

1st Stop Tag and Title/Finger Printing Service LLC will rent Suite B105 "as is" containing approximately 338 Square feet of rentable office floor area for an administrative office/flex space and no other purpose.

The base rent for the first one year period will be \$5,745.96, payable in equal monthly installments of \$478.83. The base rent for the second one year period will be \$5,975.76 annually, payable in equal monthly installments of \$497.98.

The term lease is August 1st, 2023, through July 31st, 2025, with an additional two (2) year renewal options that may be exercised with a 4% increase.

Approved for Form & Legal Sufficiency by Ronald Sheff, Special Counsel to City of Baltimore.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
----------------------	--------------	---------------	------------------

N/A	N/A	N/A	N/A
-----	-----	-----	-----

COUNCIL DISTRICT: 7th District**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14476 - Sales Ordinance - Authorization to Sell 32 Properties - Market Center
Renewal Plan Area****ACTION REQUESTED:**

The Board is requested to approve City Council Bill 23-0440 for Sale of Property in the Market Center Renewal Plan Area. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

City Council bill 23-0440 was introduced by Councilman Costello on October 16, 2023. It was recommended as favorable with amendments by the Ways and Means Committee on November 28, 2023.

Bill 23-0440 proposes:

Authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain properties that are located within that area formerly known as the Market Center Renewal Plan Area, originally established by Ordinance 77-579, as last amended by Ordinance 18-214,,and are no longer needed for public use; and providing for a special effective date.

**EMPLOY
BALTIMORE:**

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

PREVAILING WAGE:

N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-13194 - Grant Agreement - Knights of Columbus Council #4606**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement Knights of Columbus Council #4606.

Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,000.00

Contract Award Amount:	\$	Award Date:	7/1/2023
	50,000.00		

Project Fund	Amount
1001-CCA000481-SC670701	\$ 50,000.00

BACKGROUND/EXPLANATION:

This grant agreement is by and between the Mayor and City Council of Baltimore and the Knights of Columbus Council. Through the City's FY24 budget process, the City awarded \$50,000 of City general funds to support roof repairs, at the direction of Councilperson Eric Costello.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 1st District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-14442 - Board of Estimates - 2024 Meeting Schedule**ACTION REQUESTED:**

The Board is requested to note and adopt the proposed 2024 Board of Estimates Meeting Schedule. Period of agreement is: 1/1/2024 to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

AGENCY SUBMISSION DEADLINE	BOE MEETING DATE	HOLIDAYS
Tuesday, December 19, 2023* (to accommodate winter holiday)	Wednesday, January 10, 2024	Monday, January 1, 2024 (NYD)
Tuesday, January 9, 2024	Wednesday, January 24, 2024	Monday, January 15, 2024 (MLK)
Tuesday, January 23, 2024	Wednesday, February 7, 2024	
Tuesday, February 6, 2024	Wednesday, February 21, 2024	Monday, February 19, 2024 (Presidents' Day)
Tuesday, February 20, 2024	Wednesday, March 6, 2024	
Tuesday, March 5, 2024	Wednesday, March 20, 2024	
Tuesday, March 19, 2024	Wednesday, April 3, 2024	Board receives Ordinance of Estimates; Friday, March 29, 2024 (Good Friday), Sunday, March 31st (Easter)
Tuesday, April 2, 2024	Wednesday, April 17, 2024	Passover (April 22-30, 2023)
NA	Wednesday, April 24, 2024	Board Hearing on Budget & Taxpayers' Night
Tuesday, April 16, 2024	Wednesday, May 1, 2024	Board votes on preliminary ordinance of estimates
Tuesday, April 30, 2024	Wednesday, May 15, 2024	
Tuesday, May 21, 2024	Wednesday, June 5, 2024	Monday, May 27, 2024 (Memorial Day)
Tuesday, June 11, 2024* (to accommodate Juneteenth	Wednesday, June 26, 2024	Wednesday, June 19, 2024 (Juneteenth)

Board of Estimates Agenda	Comptroller		12/6/2023
Holiday)			
Tuesday, June 25, 2024	Wednesday, July 10, 2024	Thursday, July 4, 2024 (Independence Day)	
Tuesday, July 9, 2024	Wednesday, July 24, 2024		
Tuesday, July 23, 2024	Wednesday, August 7, 2024		
Tuesday, August 6, 2024	Wednesday, August 21, 2024	MACO - August 14-17, 2024	
Tuesday, August 20, 2024	Wednesday, September 4, 2024		
Tuesday, September 3, 2024	Wednesday, September 18, 2024		
Tuesday, September 17, 2024	Wednesday, October 2, 2024	Monday, September 2, 2024 (Labor Day)	
Tuesday, October 1, 2024	Wednesday, October 16, 2024	Monday, October 14, 2024 (Indigenous Peoples' Day)	
Tuesday, October 15, 2024	Wednesday, October 30, 2024		
Tuesday, October 22, 2024	Wednesday, November 6, 2024		
Monday, November 4, 2024* (to accommodate the general election)	Wednesday, November 20, 2024	Tuesday, November 5, 2024 Monday, November 11, 2024 (Veterans Day)	
Tuesday, November 19, 2024	Wednesday, December 4, 2024	Thursday, November 28, 2024 (Thanksgiving Day)	
Tuesday, November 26, 2024	Wednesday, December 11, 2024		
Tuesday, December 3, 2024	Wednesday, December 18, 2024		
Tuesday, December 17, 2024* (to accommodate winter holiday)	Wednesday, January 8, 2025		

SB-23-14198 - Grant Expenditure - Provider Agreement - Behavioral Health Systems - Competency/FY24-MH327-20B-CCB**ACTION REQUESTED:**

The Board is requested to approve an Agreement with Behavioral Health Systems Baltimore/BHSB.
Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 357,935.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount	Start Date	End Date
5000-GRT001788-CCA000037	\$ 357,935.00	7/1/2023	6/30/2024

BACKGROUND/EXPLANATION:

The Competency and Responsibility Evaluation Contract provides for all court-ordered competency and criminal responsibility evaluations that occur as a result of actions before the Circuit and District Courts in Baltimore City. These evaluations are conducted by the Medical Services Division of the Circuit Court. A principal function of this program is to divert those who would normally be hospitalized in either Clifton T. Perkins Hospital Center or other regional hospital facilities within the state. As a result, many of those defendants who would be hospitalized from 30-60 or more days are diverted into either community resources or to resources within the local detention centers. The Presentence Psychiatric Evaluation portion of the contract provides for evaluations after verdicts that provide proper use of outpatient facilities.

This program is funded at 100% by the Maryland Department of Health. No City General Funds are required.

Competency Contract Budget History Since FY20

FY20 - \$263,018

FY21 - \$263,018

FY22 - \$272,224

FY23 - \$281,071

FY24 - \$357,935

This request is late due to delays in receiving FY24 salary information and budget/contract approval from the grantor.

EMPLOY BALTIMORE:

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

PREVAILING WAGE:

N/A

COUNCIL DISTRICT:

Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14481 - Audit - ACFR - UHY LLP Annual Comprehensive Financial Reports**ACTION REQUESTED:**

The Board is requested to Note an Independent Audit with UHY LLP Certified Public Accountants. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

This Honorable Board is requested by UHY LLP, independent auditor of the Elected Official's Retirement System and Employees' Retirement System of the City of Baltimore ("the Systems") to note receipt of

our Independent Auditors' Report, Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters, Governance Communication Letter, and the 2023

Elected Official's Retirement System and Employees' Retirement System of the City of Baltimore's Annual Comprehensive Financial Reports (ACFR). These reports were based on audits of the Systems'

fiscal year 2023 financial statements performed in accordance with Government Auditing Standards.

On March 18, 2022, your Honorable Board retained UHY LLP to conduct an independent audit of the Systems' fiscal year 2023 financial statements. We issued an Independent Auditors' Report dated November 21, 2023 that included an unmodified "clean" opinion that the financial statements are presented fairly, in all material respects, in conformity with U.S. Generally Accepted Accounting Principles (GAAP). We issued an unmodified "clean" opinion that the schedules of administrative expenses, investment expenses and payments to consultants are fairly stated, in all material respects, in relation to the financial statements as a whole. Additionally, we performed limited procedures, and rendered no opinion on the management's discussion and analysis, required supplemental schedules and the introductory, investment, actuarial and statistical sections of the comprehensive annual financial report. We also issued a Report on Internal Control over Financial Reporting and on Compliance and Other Matters which is required during an audit of financial statements performed in accordance with Government Auditing Standards. The results of our tests disclosed no material weaknesses and no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

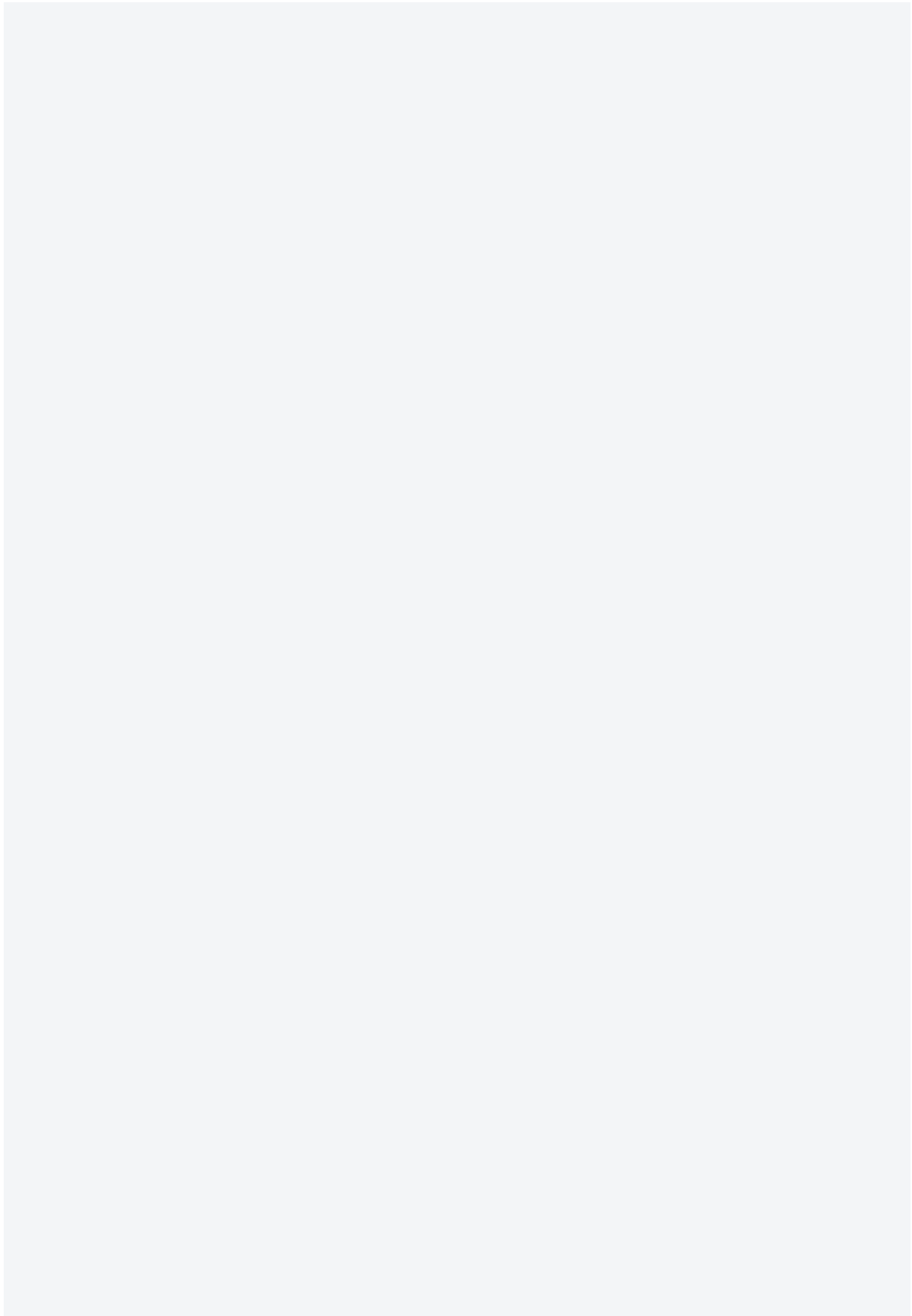
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
------------------------------	---------------------	----------------------	-------------------------

N/A	N/A	N/A	N/A
-----	-----	-----	-----

COUNCIL DISTRICT:	Citywide
--------------------------	----------

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



SB-23-14482 - EOS-UHY LLP-Annual Comprehensive Financial Reports (ACFR)**ACTION REQUESTED:**

The Board is requested to Note an Independent Audit from the UHY LLP Certified Public Accountants. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

This Honorable Board is requested by UHY LLP, independent auditor of the Elected Official's Retirement System and Employees' Retirement System of the City of Baltimore ("the Systems") to note receipt of

our Independent Auditors' Report, Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters, Governance Communication Letter, and the 2023 Elected Official's Retirement System and Employees' Retirement System of the City of Baltimore's Annual Comprehensive Financial Reports (ACFR). These reports were based on audits of the Systems'

fiscal year 2023 financial statements performed in accordance with Government Auditing Standards.

On March 18, 2022, your Honorable Board retained UHY LLP to conduct an independent audit of the Systems' fiscal year 2023 financial statements. We issued an Independent Auditors' Report dated November 21, 2023 that included an unmodified "clean" opinion that the financial statements are presented fairly, in all material respects, in conformity with U.S. Generally Accepted Accounting Principles (GAAP). We issued an unmodified "clean" opinion that the schedules of administrative expenses, investment expenses and payments to consultants are fairly stated, in all material respects, in relation to the financial statements as a whole.

Additionally, we performed limited procedures, and rendered no opinion on the management's discussion and analysis, required supplemental schedules and the introductory, investment, actuarial and statistical sections of the comprehensive annual financial report. We also issued a Report on Internal Control over Financial Reporting and on Compliance and Other Matters which is required during an audit of financial statements performed in accordance with Government Auditing Standards. The results of our tests disclosed no material weaknesses and no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-13819 - Moving Expenses Reimbursement for Adam Manne**ACTION REQUESTED:**

The Board is requested to approve a reimbursement for Moving Expenses for Adam Manne.

Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 7,704.96

Project Fund	Amount
1001-CCA0000091-SC630326	\$ 7,704.96
Fund 1001, SRV0699, and CCA0000091, SC630326	

BACKGROUND/EXPLANATION:

The Board is requested to approve the reimbursement of moving expenses for Adam Manne, Chief Procurement Officer and his family. Adam Manne relocated from Virginia to Maryland to take a position in the Department of Finance as the City's Chief Procurement Officer. The employee, per the AM policy, secured two estimates of moving costs and has submitted documentation for the final expenses.

Able Moving and Storage \$7,940.19

JK Moving Services \$7,704.96

AM-Policy 200-3 allows agencies to reimburse an employee to cover the cost of expenses of moving themselves and family to a new position with the City.

This request is late because Chief Manne's hiring process was expedited so that he could join the City sooner.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Audits has reviewed and has no objection to BOE approval

SB-23-14282 - Renewal - FY 24 Flood Insurance Policies - Various**ACTION REQUESTED:**

The Board is requested to approve a Insurance Policy Renewal with Wright National Flood Insurance Company. Period of agreement is: 1/23/2024 to 1/23/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 33,170.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
2043-CCA000100-SC630314	\$ 33,170.00

January 23, 2024 - January 23, 2025 Flood Renewal Insurance

BACKGROUND/EXPLANATION:

These policies will be insured through Wright National Flood Insurance Company, effective January 23, 2024 – January 23, 2025.

FEMA mandates the purchase of flood insurance for properties located in SFHA (Special Flood Hazard Areas). The locations listed below represent MCC properties located in these areas that require flood insurance.

<u>Address</u>	<u>Renewal Premium</u>
2001 Falls Road	\$8,424.00
1415 Key Highway	\$9,921.00
510 E. Lexington Street	\$8,959.00
561 Light Street	\$2,633.00
501 E. Pratt Street	\$3,233.00
TOTAL:	\$33,170.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to insurance policy

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

SB-23-14175 - Renewal - FY 24 Flood Insurance Policies - Various**ACTION REQUESTED:**

The Board is requested to approve an Insurance Policy Renewal with Wright National Flood Insurance Company. Period of agreement is: 12/25/2023 to 12/25/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,345.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
2043-CCA000100-SC630314	\$ 60,345.00
December 25, 2023 - December 25, 2024 Flood Renewal	

BACKGROUND/EXPLANATION:

These policies will be insured through Wright National Flood Insurance Company, effective December 25, 2023 – December 25, 2024.

FEMA mandates the purchase of flood insurance for properties located in SFHA (Special Flood Hazard Areas). The locations listed below represent MCC properties located in these areas that require flood insurance.

Address	Renewal Premium
301 S. Beechfield Avenue (Beechfield Elem Middle Modular A)	\$3,861.00
301 S. Beechfield Avenue (Beechfield Elem Middle Modular B)	\$6,956.00
2601 Falls Road	\$10,949.00
410 Fallsway	\$6,383.00
501 E. Fayette Street	\$12,442.00
410 N. Front Street	\$3,527.00
200 Holliday Street	\$10,327.00
551 Light Street	\$2,375.00
561 Light Street	\$3,525.00
TOTAL:	\$60,345.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to insurance policy

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14221 - Grant Award - Baltimore City Fire FY22 Fire Prevention & Safety (FPS)**ACTION REQUESTED:**

The Board is requested to approve a acceptance of an Award from the Federal Emergency Management Agency (FEMA) . Period of agreement is: 8/21/2023 to 8/20/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 888,526.08

Contract Award Amount: \$ 846,215.31 Award Date: 8/21/2023

Project Fund	Amount	Start Date	End Date
1001-CCA000121-SC610165	\$ 42,310.77	8/21/2023	8/20/2025

This is a 5% In-Kind Match of \$42,310.77.

4000-CCA000121-SC610165	\$ 846,215.31	8/21/2023	8/20/2025
-------------------------	---------------	-----------	-----------

The GRT# for this award is GRT/S001894 (Supplemental). This grant will also have a 5% In-Kind Match (\$42310.77).

BACKGROUND/EXPLANATION:

The Board of Estimates is requested to approve and authorize acceptance of a Federal Emergency Management Agency (FEMA) grant award for the FY22 Fire Prevention & Safety Grant in the amount of \$846,215.31 The performance period for this award is from August 21, 2023, through August 20, 2025.

The Fire Prevention & Safety Grant requires a 5% match with local in-kind general funds for \$42,310.77 for a grand total of \$888,526.08 in grant funding.

This item is late due to late receipt of documents.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-14283 - Grant Award - NOA - FY24 Medicare Improvements for Patients & Providers Act (MIPPA)**ACTION REQUESTED:**

The Board is requested to approve an Award/Acceptance of Medicare Improvements for Patients & Providers Act grant. Period of agreement is: 9/1/2023 to 8/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 31,390.00

Project Fund	Amount
4000-CCA000221-RC0602	\$ 31,390.00
GRT001625- DOES NOT DISPLAY DATA	

BACKGROUND/EXPLANATION:

This grant will allow BCHD to expand outreach, education and counseling services to Medicare beneficiaries. As a result of outreach services, beneficiaries will obtain help to apply for benefits related to Medicare.

By accepting this grant, the Department agrees to abide by the terms of the following documents,

including amendments thereto, approved grant application(s) and budget(s), grant agreement(s), Aging Program Directives, and applicable Federal and State laws, regulations, policies and procedures.

LATE EXPLANATION: This agreement is late due to late submission from program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

SB-23-14203 - Grant Award - Update to the Fiscal Year 2023 Unified Funding Document (UFD) - Period Ending April 30, 2023**ACTION REQUESTED:**

The Board is requested to approve a Unified Funding Document Updated Fiscal Information for grants from the Maryland Department of Health. Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 66,956,062.00

Project Fund	Amount
5000	\$ 66,956,062.00

BACKGROUND/EXPLANATION:

The period of the **Fiscal Year 2023 UFD** is **July 1, 2022** through **June 30, 2023**.

Funding is provided by the Maryland Department of Health. The actions are as follows:

<u>Grant Description:</u>	Type of Action	Base Award	Amount of Action	Total Award
Strengthening Local Health Department Infrastructure	MOD1	\$252,620.00	0.00	\$252,620.00
PUBLIC HEALTH EMERGENCY PREPAREDNESS	MOD1	\$403,891.00	0.00	\$403,891.00
CITIES READINESS INITIATIVE	MOD1	\$110,577.00	0.00	\$110,577.00
PERSONAL RESPONSIBILITY EDUCATION PROGRAM	MOD1	\$247,001.00	0.00	\$247,001.00
CDC CRISIS COOPERATIVE AGREEMENT	CORR1	\$875,241.00	\$566,937.00	\$1,442,178.00

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

This update of the UFD is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
--------------------------	---------------------	----------------------	-------------------------

N/A	N/A	N/A	N/A
-----	-----	-----	-----

MBE PARTICIPATION:

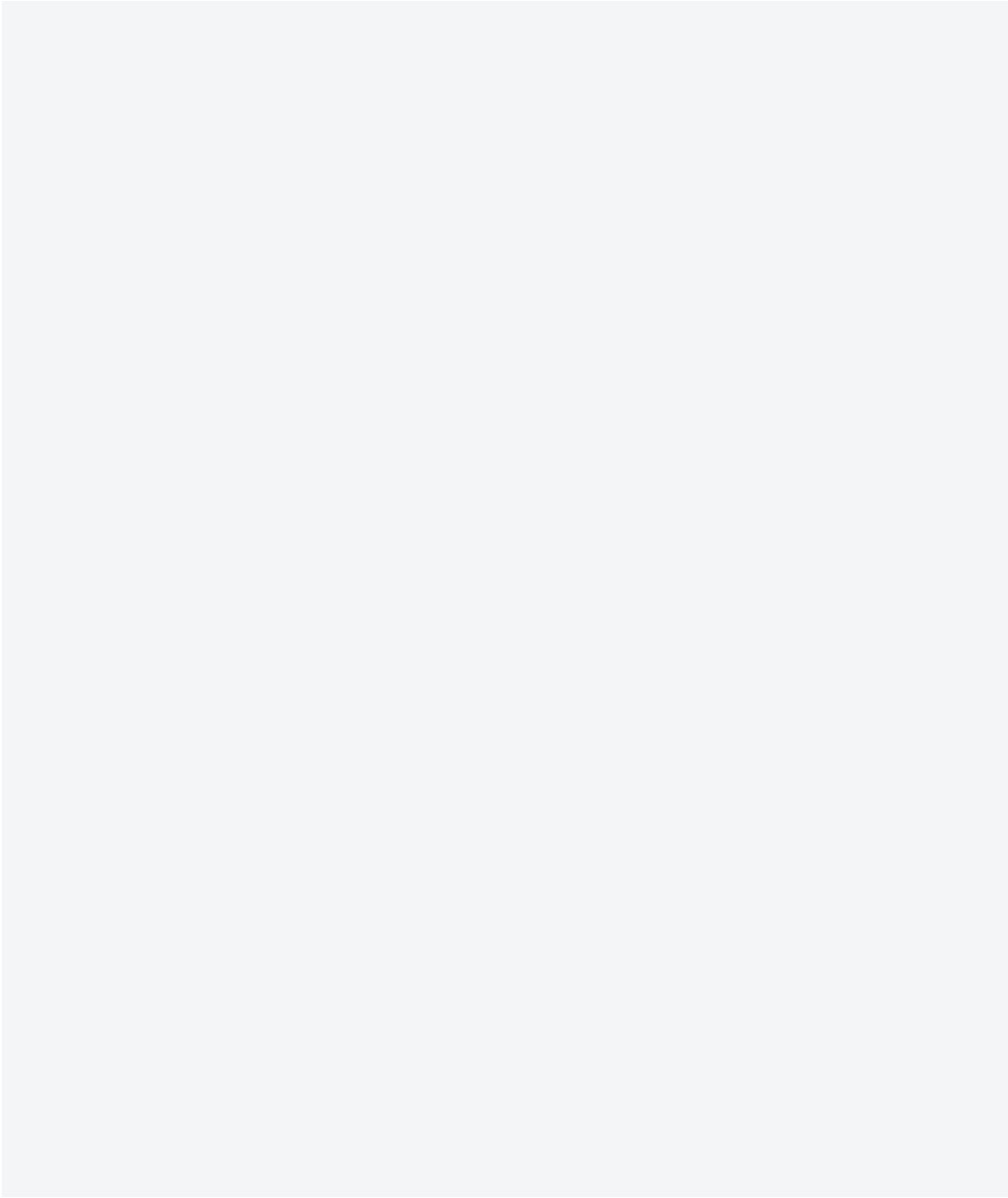
MBE Goal %	10.00%	MBE Goal Amount	\$ 10,000,000.00
MBE Attainment %	4.00%	MBE Attainment Amount	\$ 4,000.00
MBE Total Paid	\$ 120,000,000.00	Vendor: Ball & Breckenridge Trucking	

Board of Estimates Agenda	Health		12/13/2023
MBE Start Date r3qer3refqergfqerg	11/15/2023	MBE End Date	11/14/2024

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved
Audits has reviewed and has no objection to BOE approval



SB-23-13015 - Grant Expenditure - Health Care for the Homeless, Inc. - Behavioral Health Services for Clients Experiencing Homelessness**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Health Care for the Homeless, Inc. Period of agreement is: 7/1/2021 to 6/30/2022

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 522,238.00

Project #: 003163

Project Fund	Amount
5000-GRT001183-CCA000162-SC630351	\$ 522,238.00

BACKGROUND/EXPLANATION:

Health Care for the Homeless (HCH) will provide behavioral health and supportive services for clients diagnosed with behavioral health conditions. This project will ensure that clients have access to safe, effective, and efficient behavioral health care, ensuring the highest quality-based interventions. HCH will provide additional supportive services, including case management, to promote housing stability and address additional social determinants of health that impact overall mental health well-being. Peer support services will also be provided to build trust and connection to the health center. Finally, HCH will provide psychiatric occupational therapy to improve overall functioning and improve mental health symptoms.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14259 - Grant Expenditure - Agreement – OK Family Care, INC.**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with OK Family Care, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,000.00

Project #: 003379

Project Fund

Amount

5000-CCA000228-SC670701

\$ 10,000.00

GRT001720-DOES NOT DISPLAY DATA

BACKGROUND/EXPLANATION:

Your Honorable Board's approval of this request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at OK Family Care, INC.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

LATE EXPLANATION: This agreement is late due to late submission from program.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-14255 - Grant Expenditure - Agreement – Almost Home II Assisted Living, Inc**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Almost Home II Assisted Living, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 35,000.00

Project #: 003352

Project Fund

Amount

5000-CCA000228-SC670701

\$ 35,000.00

GRT001720-DOES NOT DISPLAY DATA

BACKGROUND/EXPLANATION:

Your Honorable Board's approval of this request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Almost Home II Assisted Living, Inc.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

LATE EXPLANATION: This agreement is late due to late submission from program.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-13372 - Grant Expenditure - The Johns Hopkins Hospital**ACTION REQUESTED:**

The Board is requested to approve an Agreement with The Johns Hopkins Hospital. Period of agreement is: 5/1/2023 to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,025,000.00

Project #: BCHD929

Project Fund

Amount

4001-GRT000755-CCA001374-SC630326

\$ 2,025,000.00

Federal - ARPA Assistance Listing Number: 21.027 Federal - FEMA Assistance Listing
Number: 97.036

BACKGROUND/EXPLANATION:

Johns Hopkins Hospital (JHS) will support the Baltimore City Health Department's (BCHD) city-wide COVID-19 vaccination strategy by providing and administering COVID-19 specific: vaccines to Baltimore City residents; providing vaccine education and outreach to vulnerable populations; and organizing vaccination messaging and training for internal and local community health providers.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14167 - Grant Expenditure - Agreement - Fusion Partnerships, Inc. for Baltimore Doula Project**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Fusion Partnerships, Inc. for the Baltimore Doula Project. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 11,780.00

Project #: 003394

Project Fund	Amount
4000-CCA000168-SC630351	\$ 11,780.00

GRT001866 NO DATA TO DISPLAY

BACKGROUND/EXPLANATION:

Baltimore Doula Project (BDP) will provide (a) birth and postpartum doula services to Baltimore City-based clients with substance use disorder (SUD) and (b) perinatal support, including lactation services and infant CPR/First Aid training, to women incarcerated in Maryland and people in their support system. BDP will also participate in BHB's PPBH Network and collaborate with the Baltimore City Health Department Bureau of Maternal & Child Health (MCH) and various community-based organizations to potentially offer additional programming and support to stakeholders. This work fits into MCH's work to reduce maternal mortality and improve perinatal behavioral wellness, as part of the overarching BHB initiative.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-13880 - Grant Expenditure - Politics with Purpose LLC**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement POLITICS WITH PURPOSE, LLC .

Period of agreement is: 11/1/2023 to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 772,032.00

Project #: 003363

Project Fund

Amount

4001-GRT000755-CCA001353-SC630351

\$ 772,032.00

BACKGROUND/EXPLANATION:

The Baltimore City Health Department (BCHD) is offering COVID-19 and flu vaccines in annual fall/winter campaigns to residents who suffered disproportionately in the COVID-19 pandemic and who need to be prioritized locally and attended to in a strategic and supportive manner. We refer to these residents as VALUE Communities (Vaccine Acceptance & Access Lives in Unity, Education & Engagement, or VALUE). The communities include older adults, pregnant and lactating persons, people living with disabilities and underlying conditions, Latinx and immigrant community members, individuals experiencing homelessness, and pediatric populations. BCHD has mapped out which geographic communities have been the hardest hit during the pandemic (which generally maps to where residents experience other health disparities) and we will be planning our clinics in underserved locations and prioritizing our VALUE Communities.

This agreement is late due to administrative delays.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13784 - Grant Expenditure - Agreement - Renaye James Healthcare Advisors, LLC**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Renaye James Healthcare Advisors, LLC. Period of agreement is: 6/30/2023 to 6/29/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 250,000.00

Project #: CO#3417

Project Fund	Amount
4000-CCA000191-SC630351	\$ 250,000.00
Grant/Special Fund ID: GRT001864	

BACKGROUND/EXPLANATION:

Renaye James will lead the efforts to develop a Community Health Worker diabetes education curriculum and scale to Community Health Workers' associations and cohorts in the Local Health Improvement Coalition and Baltimore City.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14027 - Grant Expenditure - Agreement - Aluta Strategies, LLC**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Aluta Strategies, LLC. Period of agreement is: 10/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 136,364.00

Project #: CO# 003471

Project Fund	Amount
5000-CCA000181-SC630351	\$ 136,364.00

Grant ID: GRT001858 This code does not appear in the dropdown list

BACKGROUND/EXPLANATION:

Aluta Strategies, LLC will support BCHD's effort to recruit school nurses in Baltimore City by providing services in the areas of digital advertising planning and management, and creative production.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13604 - Grant Expenditure - Agreement - JOHNS HOPKINS UNIVERSITY-
Harriet Lane UChoose Award****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with The Johns Hopkins University - Harriet Lane Clinic. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 90,000.00

Project #: 003282

Project Fund	Amount
4000-CCA000167-SC630351	\$ 90,000.00

GRT001706 NO DATA TO DISPLAY

BACKGROUND/EXPLANATION:

The John Hopkins University, School of Medicine Harriet Lane Teen Clinic (HL Clinic) serves as a medical home to infants, children and adolescents. The clinic is Title X site under the Baltimore City Health Department. The purpose of HL Clinic's work on the Choose project is to implement the designated evidence-based program (EBP) within its setting.

This agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14012 - Grant Expenditure - Agreement - PACT: Helping Children with Special Needs, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with PACT: Helping Children with Special Needs, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 96,485.00

Project #: 003301

Project Fund	Amount
1001-CCA000172-SC630351	\$ 19,335.00
4000-CCA000172-SC630351	\$ 77,150.00

GRT001774 NO DATA TO DISPLAY

BACKGROUND/EXPLANATION:

PACT will provide Autism Classroom services to children in a comprehensive inclusive childcare setting. Children with Spectrum Autism Disorder will spend two hours of their day, three times a week in an intensive, therapeutic classroom that utilizes a mixed method teaching approach incorporating Picture Exchange Communication System, Discrete Trial Training, Pivotal Response Training, and verbal behavior. The class will be co-taught by a speech pathologist as well as an experienced occupational therapist and classroom aide.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14288 - Payment in Lieu of Taxes (PILOT) Request PERKINS III – 1516
Claremont Street**

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve Payment in Lieu of Taxes (PILOT) for PERKINS III – 1516 Claremont Street. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

DHCD and HABC are recommending that the City approve a PILOT for Perkins 3. The Developer has agreed to pay the City, in lieu of the ordinary Baltimore City and State of Maryland ordinary real estate taxes upon the date the owner acquires the property, which dates the owners shall document by a letter sent to the City (the “Commencement Date”) through June 30, 2024; and for the fiscal year beginning July 1, 2024 and for each year thereafter, until the obligations of the City to accept negotiated payments provided in the PILOT Agreement shall cease, an annual amount determined as follows: a) for the subsidized replacement public housing units, 10% of the tenant-paid portion of the rent excluding the public subsidy and owner-paid utilities, and (b) for all other affordable units, 10% of the rent excluding owner-paid utilities, for an approximate total of \$98,861 per year based on the rent schedule beginning on the Commencement Date and continuing until the obligations of the City to accept negotiated payments. The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this transaction after legal review and sign off by the Department of Law.

The board is requested to approve DHCD’s support of the planned new construction of Perkins 3 (“the Project”) by McCormack Baron Salazar and Perkins Homes Phase III, LLC (“the Developer”). The development site at 1516 Claremont Street (“the Development Site”) is located on the site of the former Perkins Homes public housing project and represents the sixth phase in the PSO Transformation Plan.

The Development Site is owned by the Housing Authority of Baltimore City, and therefore, does not currently generate property taxes. The Developer is seeking a PILOT to: 1. Control reassessment risk post-construction; 2. Provide predictability to tax payments over the project’s lifetime; and 3. Reduce costs to improve the project’s operating budget to allow for enough debt and equity to perform the required scope of work.

Perkins 3 includes 152 units, of which 119 are affordable to residents at or below 60% AMI and would benefit from the proposed PILOT. The budget indicates \$266,469 per unit in hard construction spending and a total hard construction budget of \$40,503,232 excluding contingency. Perkins 3 is using multiple governmental sources to support the development of

replacement public housing units as part of a mixed-income development. The governmental financing will secure a 40-year affordability commitment which meets DHCD's test for project necessity. The PILOT plays a critical role in leveraging not only the private debt but also the CDA debt by lowering operating expenses.

Without the PILOT, the Developer estimates that the project will have a deficit of \$3,414,656 in capital sources due to reduced first mortgage debt. The PILOT represents a savings of a potential \$238,147 per year compared to the projected property tax bill in the most recent appraisal, although it is unlikely that the State would assess the property such that the PILOT achieves that full value. The balance of the funds for the project are coming from private debt, 4% LIHTC equity, additional sources from both the State and the City. The Board of Estimates previously approved PILOTs for all the prior phases of PSO.

MBE/WBE Participation: 27% MBE, 10% WBE.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 1st District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

**SB-23-14373 - Payment in Lieu of Taxes (PILOT) Request IRVINGTON WOODS
APARTMENTS – 4100 POTTER STREET**

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve Payment in Lieu of Taxes (PILOT) for IRVINGTON WOODS APARTMENTS – 4100 POTTER STREET. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Approval of a PILOT Agreement for The Residences at Irvington Woods Apartments (the “Project”) at 4100 Potter Street, owned by The Residences at Irvington Woods LP whose general partner is owned wholly by Volunteers of America of Chesapeake and Carolinas (VOA), a non-profit corporation. The proposed PILOT payment is \$6,277 per year.

The Property is an existing 71 unit, 4-story garden style apartment complex in the Irvington neighborhood of Baltimore City. The Project was originally developed in 1966 under the HUD 236 Program and was last renovated in 2006. This is a supportive housing project which provides the following services: case management, counseling and referrals to community providers (i.e., health, mental health, substance abuse), resident medication and advocacy, life skills training, job training, and access to community psychiatric rehabilitation services. The building consists of 59 two-bedroom apartments and 12 one-bedroom apartments, to house a total of 100 residents. The units are restricted to households earning 50% AMI, or less; 57 of the units also benefit from projected-based Section 8 subsidy where tenants pay 30% of their income towards rent. According to the 7/10/2023 rent roll, 55 units were occupied (77%). All units currently benefit from Housing Assistance Payments Contract (“HAP”), the HAP will be updated at closing extending the term for 20 years from 2025 to 2045.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12589 - Grant Expenditure - CDBG - Agreement - CASA, Inc. - CV1/CARES Act**ACTION REQUESTED:**

The Board is requested to approve a Ratification to a CDBG Grant Subrecipient Agreement with CASA, Inc. Period of agreement is: 7/1/2021 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 400,000.00

Project Fund	Amount
2089-GRT001156-CCA001146-SC670701	\$ 400,000.00

BACKGROUND/EXPLANATION:

The purpose of this agreement is to provide CDBG funding to provide case management services to low-income tenants that reside in Baltimore City in order to prevent unnecessary or unjust evictions that cause homelessness and neighborhood destabilization and improve housing conditions that do not meet housing and health codes. Subgrantee will receive referrals for case management from and will refer low and moderate-income tenants to the Mayor's Office of Children and Family Success' (MOCFS) Eviction Prevention Program for rental support to avoid an eviction. Funds will support the provision of Housing Case Management to prevent eviction of eligible low- and moderate-income tenants impacted by COVID-19.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13270 - Grant Expenditure - ARPA - Amended Agreement - Uplands Visionaries LLC and Uplands Site A Infrastructure.**ACTION REQUESTED:**

The Board is requested to approve the Amended and Restated Subrecipient Grant Agreement with Uplands Visionaries LLC and Uplands Site A Infrastructure LLC. Period of agreement is:

Based on Board Approval

3/1/2023 / to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00 Contract#SCON-003218

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: 002756

BACKGROUND/EXPLANATION:

On March 1, 2023, the Board of Estimates approved the American Rescue Plan Act Subgrant Agreement by and between the Mayor and City Council of Baltimore and Uplands Visionaries LLC and Uplands Site A Infrastructure. The City, Uplands Visionaries LLC and Uplands Site A Infrastructure hereby retroactively agree to amend and restate that Subgrant Agreement through this Amended and Restated Agreement to clarify that this grant is to be designated in the Revenue Loss Category. No changes have been made to the terms of the Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 8th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-13156 - Donation - 3513 W. Belvedere Ave. Block 4578, Lot 007**ACTION REQUESTED:**

The Board is requested to approve the Donation of Property located at 3513 W. Belvedere Avenue. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Michele S. Daniels has offered to donate to the City, title to the property, located at 3513 W. Belvedere Ave. in the Central Park Heights community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately \$131,294.54 (consolidated receipts: \$5497.70 + previous tax sale \$125,796.84). Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-13946 - Side Yard Land Disposition Agreement - Block 4128 Lot 003**ACTION REQUESTED:**

The Board is requested to approve a Side Yard Land Disposition Agreement to Owen Fields.

Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 500.00

Project Fund

Amount
\$ 500.00

The lot will be sold for the price of 500.00 of which Four Hundred Dollars and 00 cents (\$400.00) shall be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. The City has agreed to convey the property known as Block 4128 Lot 003 to adjacent property owner. As a condition of conveyance, has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter.

The lot will be sold for the price of \$500.00 of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied for closing costs including transfer taxes, recordation fees, taxes and associated title services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: 14th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-14209 - Land Disposition Agreement - 1209, 1211, 1213 N. Central Ave AND 1418 & 1420 E. Oliver Street**ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) with S&D Property Partners LLC. Period of agreement is: Based on Board Approval with a duration of 12 Months 12/13/2023 / to 12/12/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 5,000.00

Project Fund

Amount
\$ 5,000.00

The City shall convey all of its rights, title and interest 1209, 1211, 1213 N. CENTRAL AVE & 1418 & 1420 E. OLIVER STREET, 5 vacant lots to S&D PROPERTY PARTNERS LLC, for the total sum of \$5,000.00. The developer will be using private funds for the project.

BACKGROUND/EXPLANATION:

The project will involve the new construction on the vacant lots located at 1209, 1211, 1213 N. CENTRAL AVE & 1418 & 1420 E. OLIVER STREET in the OLIVER COMMUNITY. The new buildings will be constructed as single-family homes, to be sold @ market rate homeowners. The Baltimore Oliver Community Association, Chairperson, Pam Moore was contacted on August 26, 2023 and confirmed the Community is in support of this sale. The authority to sell the property, is given under Baltimore City Code, Article 13, § 2-7(h) of the Baltimore City Code. In accordance with the Appraisal policy of Baltimore City, a Waiver Valuation was not applicable as the lots were assessed under \$2,500 each. The vacant lots at 1209, 1211, 1213 N. CENTRAL AVE & 1418 & 1420 E. OLIVER STREET were all assessed @ \$1,000.00 each and will be sold at that price. The total price is Five Thousand Dollars (\$5,000.00).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION: N/A

This is not applicable as the properties were assessed at \$1,000.00 each, which is below the threshold of \$2,500 to trigger a Waiver Valuation.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: 9th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-14291 - Land Disposition Agreement - 4901 Queensberry Ave**ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) with Polaris West Development, LLC., for the property located at 4901 Queensbury Avenue. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 7,500.00

Project Fund

Amount
\$ 7,500.00

\$7,500.00 will be paid to the City of Baltimore at the settlement. The developer will be using private funds for this project.

BACKGROUND/EXPLANATION:

The project will involve the complete renovation of the subject vacant building to provide single-family residential home for sale. The authority to sell the properties located at 4901 Queensberry Ave comes from Article 13, § 2-7 (h) (2) (ii) (C) of the Baltimore City Code. The local community presentation occurred on September 6, 2023. Yolanda Jiggetts and Desiree Eades of Park Heights Renaissance, Inc. informed.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION

VALUE: In accordance with the appraisal policy of Baltimore City, DHCD has determined the vacant building located at 4901 Queensberry Ave to be priced at Fifteen Thousand Dollars (\$15,000.00) through the waiver valuation process. The property at 4901 Queensberry Ave is being sold for Seven Thousand Five Hundred Dollars (\$7,500.00).

Sale of the vacant building at a price below the waiver valuation value will be a specific benefit to the immediate community, eliminate blight, return property to tax rolls and provide economic development.

**EMPLOY
BALTIMORE:**

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

PREVAILING WAGE:

N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-13949 - Land Disposition Agreement - Etting Street (1914 - 1928)**ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) with Black Women Build-Baltimore, Inc. for the property located at 1914-1928 Etting Street. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,500.00

Project Fund	Amount
	\$ 4,500.00

The City shall convey all its rights, title, and interest in all properties as described in Schedule A of the Land Disposition Agreement for a total sales price of \$4,500.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and interest.

BACKGROUND/EXPLANATION:

Black Women Build – Baltimore, Inc. proposes to purchase the 9 vacant lots for new construction of a Community Resource Center and garden. The City is authorized to dispose of the Properties by virtue of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 13, Section 2-7(jj)(2)(ii) of the Baltimore City Code.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-14229 - Land Disposition Agreement - 3925 Park Heights Avenue & 3109 Sumter Avenue**ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) City Link Partners, LLC. for the property located at 3925 Park Heights Avenue. Period of agreement is: Based on Board Approval with a duration of 1 Years
12/13/2023 / to 12/12/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 14,000.00

Project Fund	Amount
	\$ 14,000.00

The City shall convey all its rights, title, and interest in the property as described in Schedule A of the Land Disposition Agreement for a total sales price of \$14,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

BACKGROUND/EXPLANATION:

City Link Partners, LLC, proposes to purchase and maintain the property described in Schedule A to use as single-family residences for sale at market price. The Central Park Heights and Greenspring community associations did not respond to a request for approval of the project. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE AT A PRICE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's appraisal policy, a waiver valuation was prepared which determined the value of 3925 Park Heights Avenue to be \$8,300.00 and the value of 3109 Sumter Avenue to be \$7,300.00, for a total of \$15,600.00. These properties will be sold for \$7,000.00 each and a total of \$14,000.00, which is \$1,600.00 less than the waiver value, because the poor condition requires extensive and immediate remediation. The sale and renovation will be a specific benefit to the community, eliminate blight, and return a vacant building to the tax rolls.

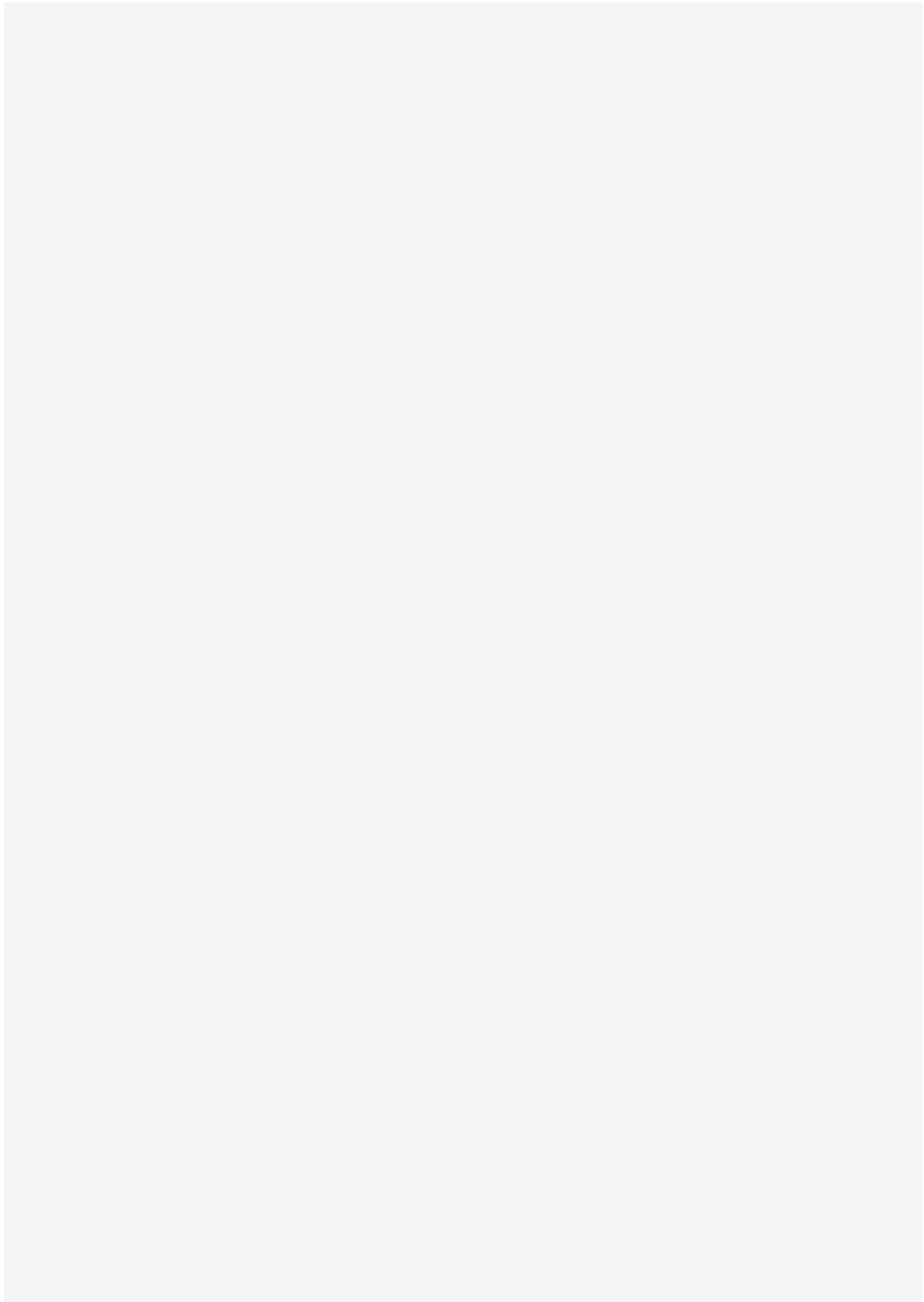
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



SB-23-13209 - Lien Release - 729 N Fremont Avenue**ACTION REQUESTED:**

The Board is requested to approve a Lien Release/Abatement located at 729 N. Fremont Avenue, Baltimore, MD in the Upton Community. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Annotated Code of Maryland, Tax Property §14-806 gives this Board the authority to release liens against real property under certain circumstances including, but not limited to, when the liens (Exhibit A) exceed the value of the property. In accordance with the code, the Department requests for release of liens associated with 729 N. Fremont Avenue. KDD Development, LLC, the purchaser, shall pay the City the amount of \$8,667.00, (the assessed value), which is greater than the sum of the bass taxes and water (\$3,601.53). The amount paid shall be applied to satisfy the water bill, real estate taxes and flat tax first, then any other liens that have accrued prior to the date of this lien release. After settlement, the property will be rehabbed as a single-family home. The approval to release the liens in excess of the \$8,667.00 paid to the City will make redevelopment financially feasible, prevent tax abandonment and ultimately return the property to productive use and the City's tax rolls.

Any additional property tax assessments, water charges, and liens that accrue from the date of this approval shall be released prior to settlement. Failure to record the deed and pay the purchase price listed in the Agreement of Sale in the amount of \$8,667.00 within 120 days from the date of approval by the Board of Estimates will void this release.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-14371 - Modification of AM-205-20, Managerial and Professional Society Salary Policy**ACTION REQUESTED:**

The Board is requested to approve an Administrative Manual Revisions to the AM-205-20, Managerial and Professional Society Salary Policy. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

AM 205-20; Current Version dated July 1, 2014. The changes submitted to the Board of Estimates are required to have a uniform city-wide Performance Management Program, which is called the City of Baltimore Performance Management Program. The proposed modifications will provide a uniform performance review process for all city employees.

Therefore, the Department of Human Resources respectfully request Your Honorable Board's approval of the attached modified and proposed AM policies. These personnel actions will become effective upon your approval.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-14388 - Modification of AM 200-13, Telework Policy, Modification of AM 200-13-1, Telework Agreement, New AM 200-13-2, Expanded Telework Agreement**ACTION REQUESTED:**

The Board is requested to approve an Administrative Manual Revisions to Policies that have been reviewed and modified to provide clarity, general updates, and to better reflect industry best practice in human capital administration.. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

A. AM 200-13; Current Version dated December 13, 2017. The changes submitted to the Board of Estimates are required to implement rule changes requiring employees to report to the office from a telework location no later than 2 hours from receiving the directive to report to their official city work location. Changes also eliminate requirements for photographs of alternative work locations and replaces language with self-attestation.

B. AM 200-13-1; Current Version dated December 13, 2017. The changes submitted to the Board of Estimates are required to implement improvements to the current telework agreement form.

C. AM 200-13-2; NEW. The Expanded Telework Agreement is an additional telework agreement where Agency Heads may request expanded telework schedules (more than two days a week) for bureaus, departments or offices to accommodate building space limitations, recruitment and retention needs.

Therefore, the Department of Human Resources respectfully request Your Honorable Board's approval of the attached modified and proposed AM policies. These personnel actions will become effective upon your approval.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-14386 - Modification of AM-228-1, Performance Management Policy for Managerial and Professional Society Covered Employees**ACTION REQUESTED:**

The Board is requested to approve an Administrative Manual Revisions to AM-228-1, Performance Management Policy for Managerial and Professional Society Covered Employees. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

AM 228-1; Current Version dated May 24, 2019. The changes submitted to the Board of Estimates are required to have a uniform city-wide Performance Management Program, which is called the City of Baltimore Performance Management Program. The proposed modifications will provide a uniform performance review process for all city employees.

Therefore, the Department of Human Resources respectfully request Your Honorable Board's approval of the attached modified and proposed AM policies. These personnel actions will become effective upon your approval.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-13912 - Police 445-24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:
Based on Board Approval with a duration of 1 Years
11/15/2023 / to 11/14/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA001429	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of a new employment contract for Shari Taylor-Dorsey, retiree, for one-year beginning upon approval from the Board of Estimates, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Shari Taylor-Dorsey will work as a Contract Services Specialist I. This position is responsible for entering petitions into the Lotus Notes database; performing criminal checks along with FBI and warrant checks; evaluating cases for expungement eligibility; locating and redacting information in arrest documents; and sending CJIS expungement letters.

The Department of Human Resources recommends granting this employment contract.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13909 - Police 444-24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA001429	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of a new employment contract for Anibal Fernandez, retiree, for one-year beginning upon approval from the Board of Estimates, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Anibal Fernandez will work as a Contract Services Specialist I. This position is responsible for entering petitions into the Lotus Notes database; performing criminal checks along with FBI and warrant checks; evaluating cases for expungement eligibility; locating and redacting information in arrest documents; and sending CJIS expungement letters.

The Department of Human Resources recommends granting this employment contract.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13913 - Police 446-24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:
Based on Board Approval with a duration of 1 Years
11/15/2023 / to 11/14/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA001429	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of a new employment contract for Kim Brown, retiree, for one-year beginning upon approval from the Board of Estimates, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Kim Brown will work as a Contract Services Specialist I. This position is responsible for entering petitions into the Lotus Notes database; performing criminal checks along with FBI and warrant checks; evaluating cases for expungement eligibility; locating and redacting information in arrest documents; and sending CJIS expungement letters.

The Department of Human Resources recommends granting this employment contract.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13917 - Police 531-24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:
10/10/2023 to 10/9/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000788	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of an employment contract renewal for Timothy Gardner, retiree, for one-year beginning October 10, 2023, through October 9, 2024, upon approval of the Board of Estimates, at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. This is the same hourly rate as the previous contract.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Timothy Gardner will work as a Contract Services Specialist I. This position is responsible for explaining the requirements of the Registry to the registrants; Obtaining a statement signed by the registrant acknowledging receipt of the requirements; Photographs the registrant a minimum of every six months; obtaining and entering into the Maryland State Police Crime Laboratory, a DNA sample at the registrant's initial registration if it's not already on file; as well as fingerprinting offenders who do not already have a Maryland State Identification number.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13916 - Police 530-24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:
Based on Board Approval with a duration of 1 Years
11/15/2023 / to 11/14/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000788	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of a new employment contract for Carolyn Salley, retiree, for one-year beginning upon approval from the Board of Estimates, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Carolyn Salley will work as a Contract Services Specialist I. This position is responsible for the entry and retention of all property retained by the police department and several surrounding agencies; receiving property/evidence submitted from police officers and lab personnel; entering information into the evidence tracking system; releasing property to personnel for examination/evidence for court; updating tracking system for chain of custody and document locations; releasing property and updating in the tracking system.

The Department of Human Resources recommends granting this employment contract.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13915 - Employment Contract - Retiree - Essex Weaver - Police 529-24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with Retiree, Essex Weaver. Period of agreement is: 11/23/2023 to 11/22/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000716	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of an employment contract renewal for Essex Weaver, retiree, for one year beginning the date of Board of Estimates approval or November 23, 2023, through November 22, 2024, whichever one comes later, at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$51,146.89. This is the same hourly rate as in the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy AM 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Mr. Weaver will continue to work as a Contract Services Specialist I. This position is responsible for handling all the non-Controlled Dangerous Substances (CDS), money and gun property; inventorying new property; storing and documenting the location of the property; purging old property and filling in at the receiving counter when needed.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13914 - Police 447- 24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:
Based on Board Approval with a duration of 1 Years
11/15/2023 / to 11/14/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA001429	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of a new employment contract for Kathy Conrad, retiree, for one-year beginning upon approval from the Board of Estimates, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Kathy Conrad will work as a Contract Services Specialist I. This position is responsible for entering petitions into the Lotus Notes database; performing criminal checks along with FBI and warrant checks; evaluating cases for expungement eligibility; locating and redacting information in arrest documents; and sending CJIS expungement letters.

The Department of Human Resources recommends granting this employment contract.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13892 - HCD 412-24

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 143,736.00

Project Fund	Amount
2089-CCA000259	\$ 143,736.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Operations Officer IV

Job Code: 31112

Grade: 931 (\$80,743 - \$129,075)

Position #: TBA

BACKGROUND/EXPLANATION:

The Department of Human Resources have reviewed a request from the Department of Housing and Community Development to create the above position. This position will function specifically for internal Consolidated Planning grant administration. The primary focus will be keeping track of how/how quickly Community Development Block Grant (CDBG) funds are spent, providing oversight of submitting expenses to Housing and Urban Development (HUD) for reimbursement ("vouchering"), ensuring awards are closed out and reprogrammable funding made available in a timely manner, setting up awards in HUD's system of record. The position will also be responsible for various types of financial reporting to HUD as part of Grants Administration.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

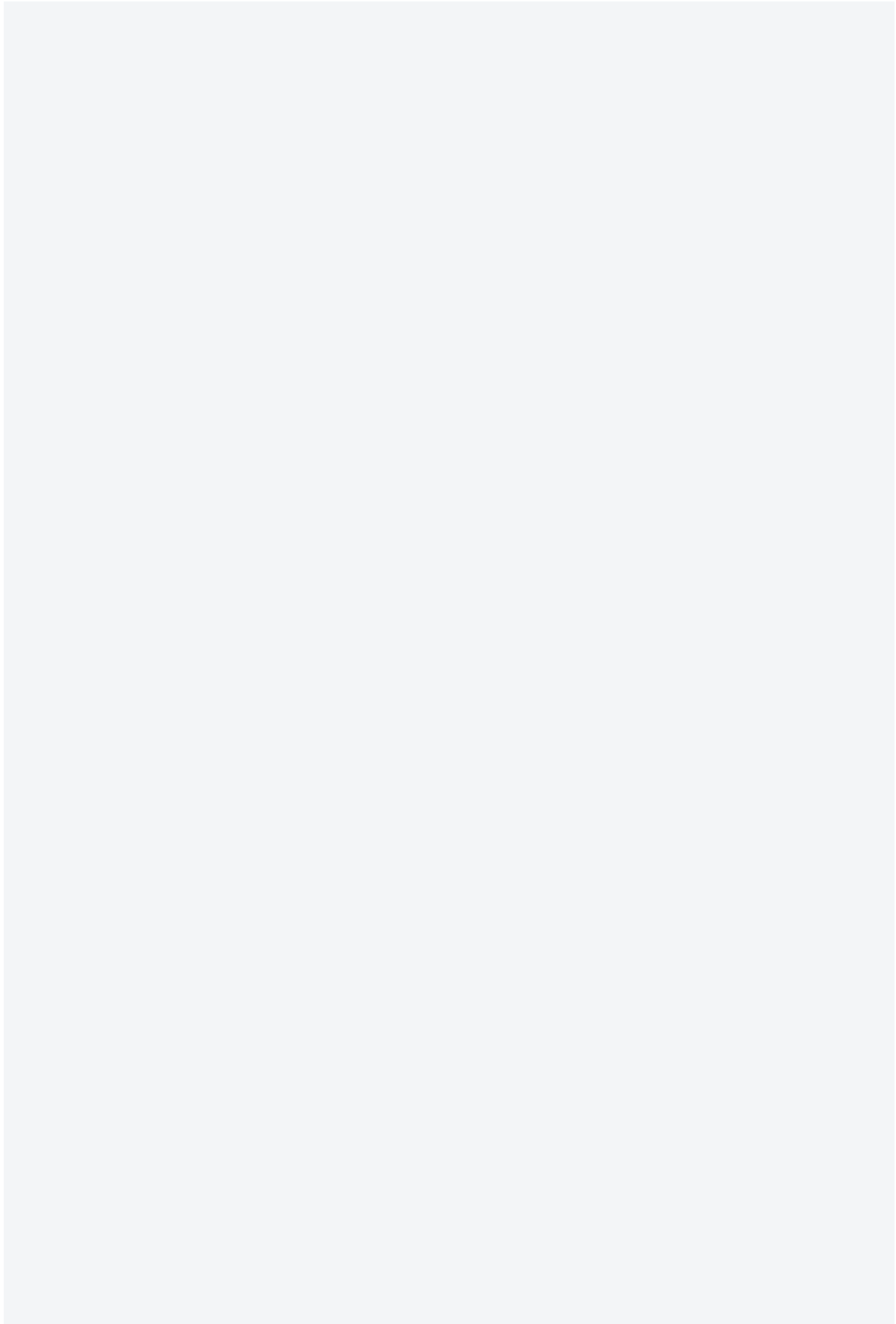
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-13897 - HCD 536-24

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 166,576.00

Project Fund	Amount
2089-CCA000259	\$ 166,576.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Operations Manager I

Job Code: 00090

Grade: 939 (\$93,367 - \$153,867)

Position #: TBA

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Housing and Community Development to create the above position. This position will function as the Assistant Commissioner of the Community Development Block Grant Compliance (CDBG) section in the Consolidated Planning Division. This position will manage compliance and contractual administration for the CDBG grant program, direct and coordinate the monitoring and documenting of all municipal Community Development Block Grant funds to assure compliance with federal regulations and program guidelines, develop and implement policies, procedures, processes that align with Housing and Urban Development and City of Baltimore regulations, and coordinates with the CDBG Assistant Commissioner of Operations and Planning on technological enhancements to increase effectiveness and efficiency and incorporate best practices from other HUD entitlement communities.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

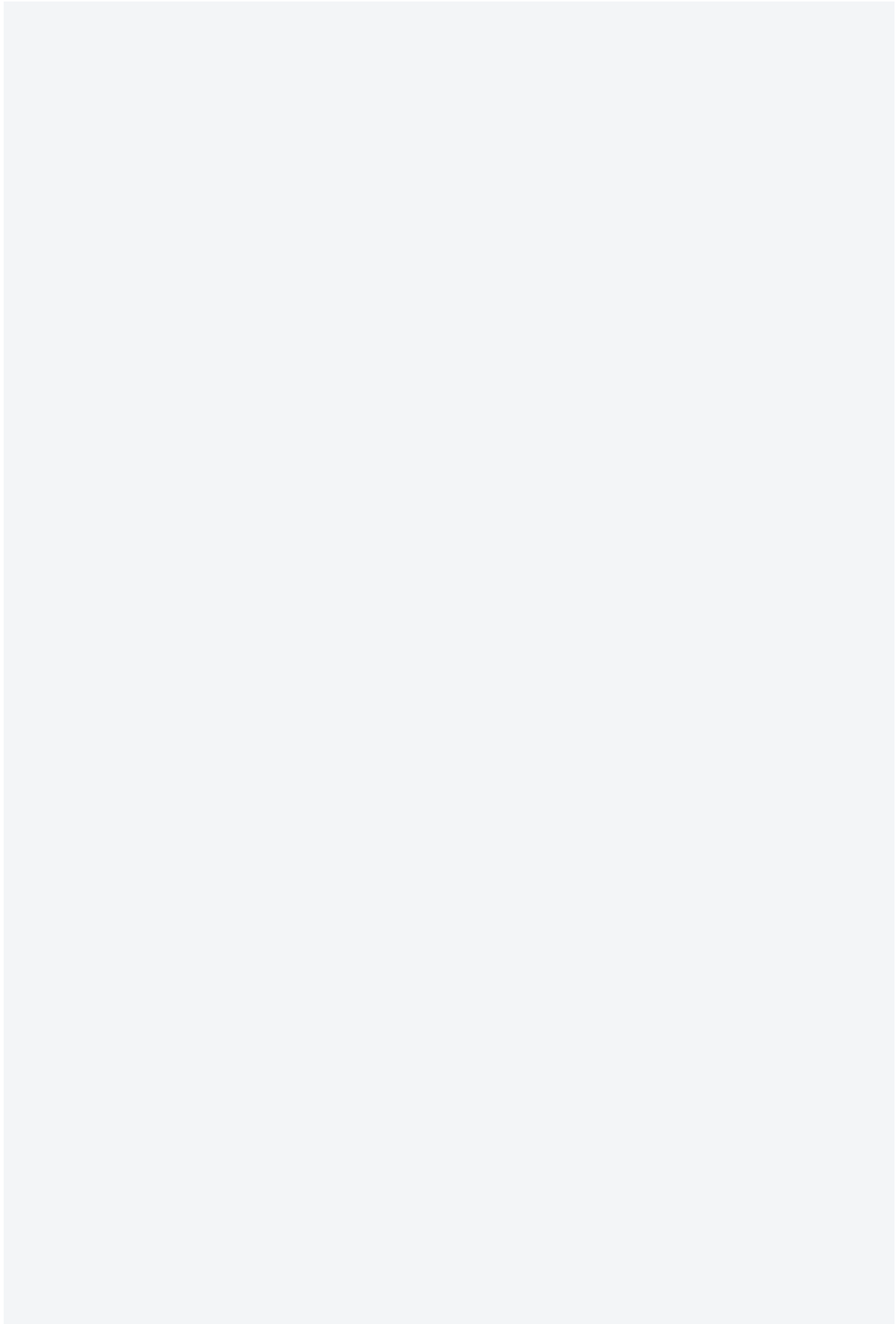
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-13865 - BCIT 516-24

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 86,315.50

Project Fund	Amount
1001-CCA000663	\$ 86,315.50

BACKGROUND/EXPLANATION:

Create the following position:

Classification: HR Generalist II

Job Code: 33677

Grade: 923 (\$66,300 - \$106,331)

Position #: TBD

BACKGROUND/EXPLANATION:

The Department of Human Resources (DHR) has reviewed a request from The Baltimore City Office of Information Technology (BCIT), to create the above-mentioned position. The Mayor's Office has transferred the Office of Broadband and Digital Equity (BDE) under the ownership of BCIT and the transfer has resulted in additional responsibilities for the agency, in facilitating the Mayor's Five Pillar Goals. The requested position will function as a Talent Acquisition Specialist and the duties and responsibilities encompass; full cycle recruiting; collaborating with department managers to better understand their recruitment needs; requesting examinations and eligibility lists from DHR, providing information on request to DHR and other stakeholders; analyzing trends and making recommendations to improve retention efforts, identifying recruitment difficulty factors, participating in exit interviews and advising agency employees, supervisors and managers on human resources matters, including agency Standard Operating Procedures, City HR policies, procedures and guidelines.

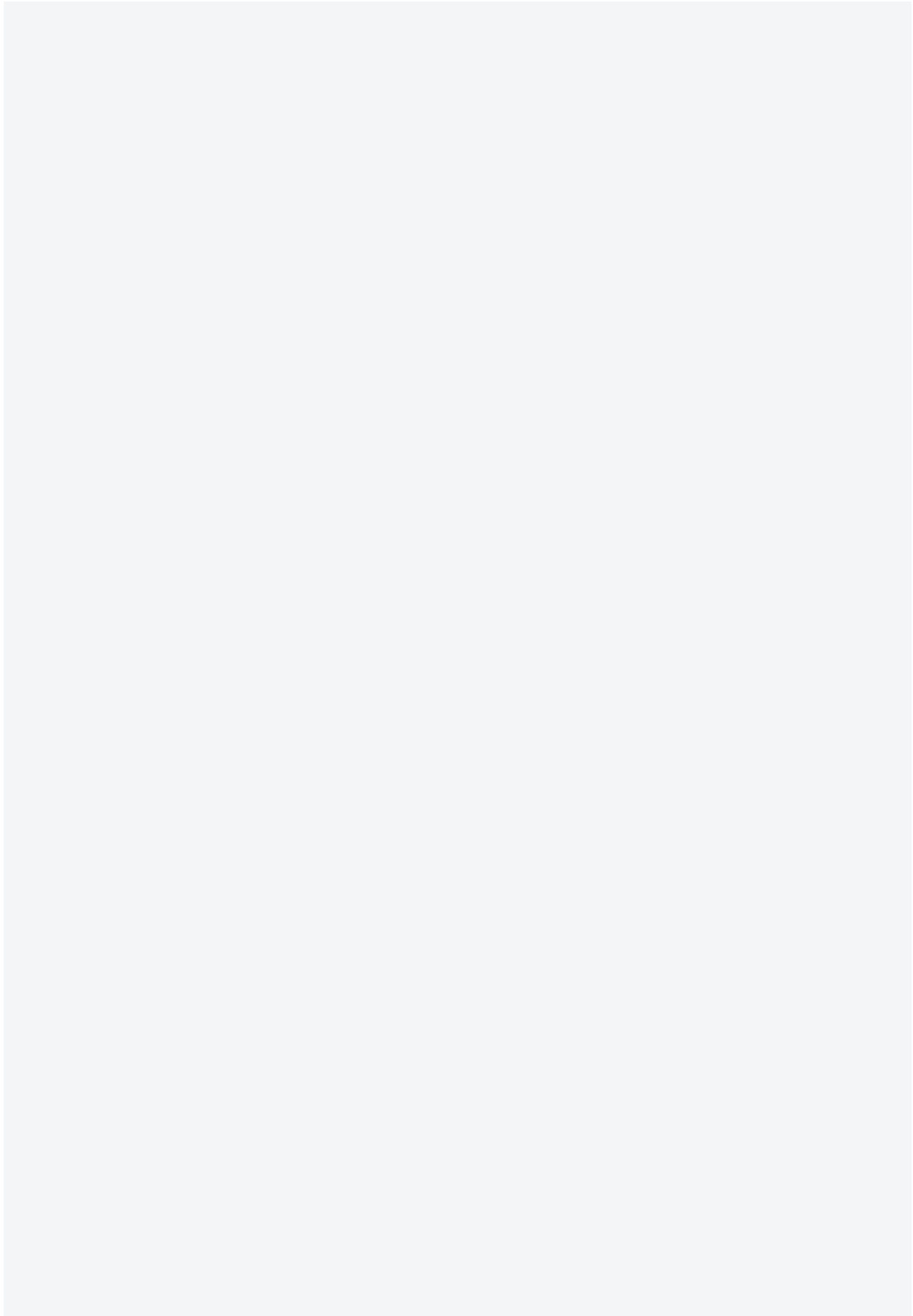
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-13864 - BCIT 515-24

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 123,617.00

Project Fund	Amount
1001-CCA000663	\$ 123,617.00

BACKGROUND/EXPLANATION:

Create the following position.

Classification: IT Project Manager

Job Code: 10187

Grade: 939 (\$93,367- \$153,867)

Position #: TBD

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from The Baltimore City Office of Information Technology (BCIT), to create the above-mentioned position. The agency is implementing the PC Refreshed Program to upgrade and standardized City-owned computer devices and the requested position will function as the Refresh Program Manager. The position will be responsible for managing the PC Refresh Program and related projects; creating a process to enable seamless and easy replacement of computers and cost-efficient methods; managing project budgets and resources and ensuring that all City owned computers have up-to-date computing technology and an environment that allows technology-enabled work.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

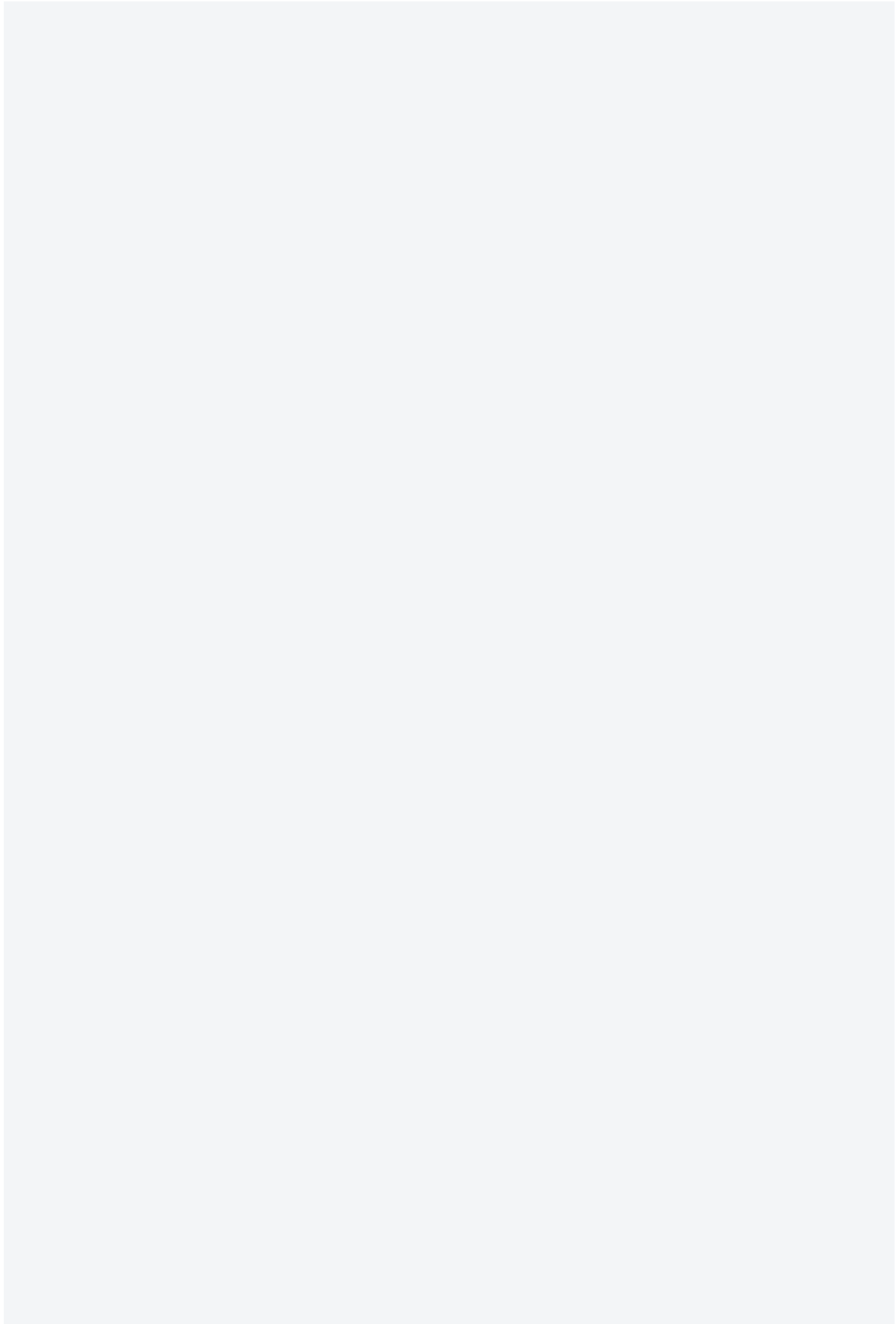
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-13890 - HCD 410-24

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 166,576.00

Project Fund	Amount
2089-CCA000259	\$ 166,576.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Operations Manager I

Job Code: 00090

Grade: 939 (\$93,367 - \$153,867)

Position #: TBA

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Housing and Community Development to create the above position. This position will function as the Assistant Commissioner of Operations and Planning for the Consolidated Planning Division. The division is responsible for all funding that Baltimore receives from the U.S. Department of Housing and Urban Development (HUD). This position will direct, administer, and plan the activities of the Consolidated Planning Division, by providing management, oversight and leadership to staff, developing and implementing new policies and procedures that align with HUD and City of Baltimore regulations. This position will also prepare technical and narrative research reports, as well as position papers (incidence of foreclosure filings by neighborhood, poverty rates by census tract, and analysis of impact of changes in tax rates) in response to requests from City officials, DHCD leadership, foundations, non-profit and academic institutions. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

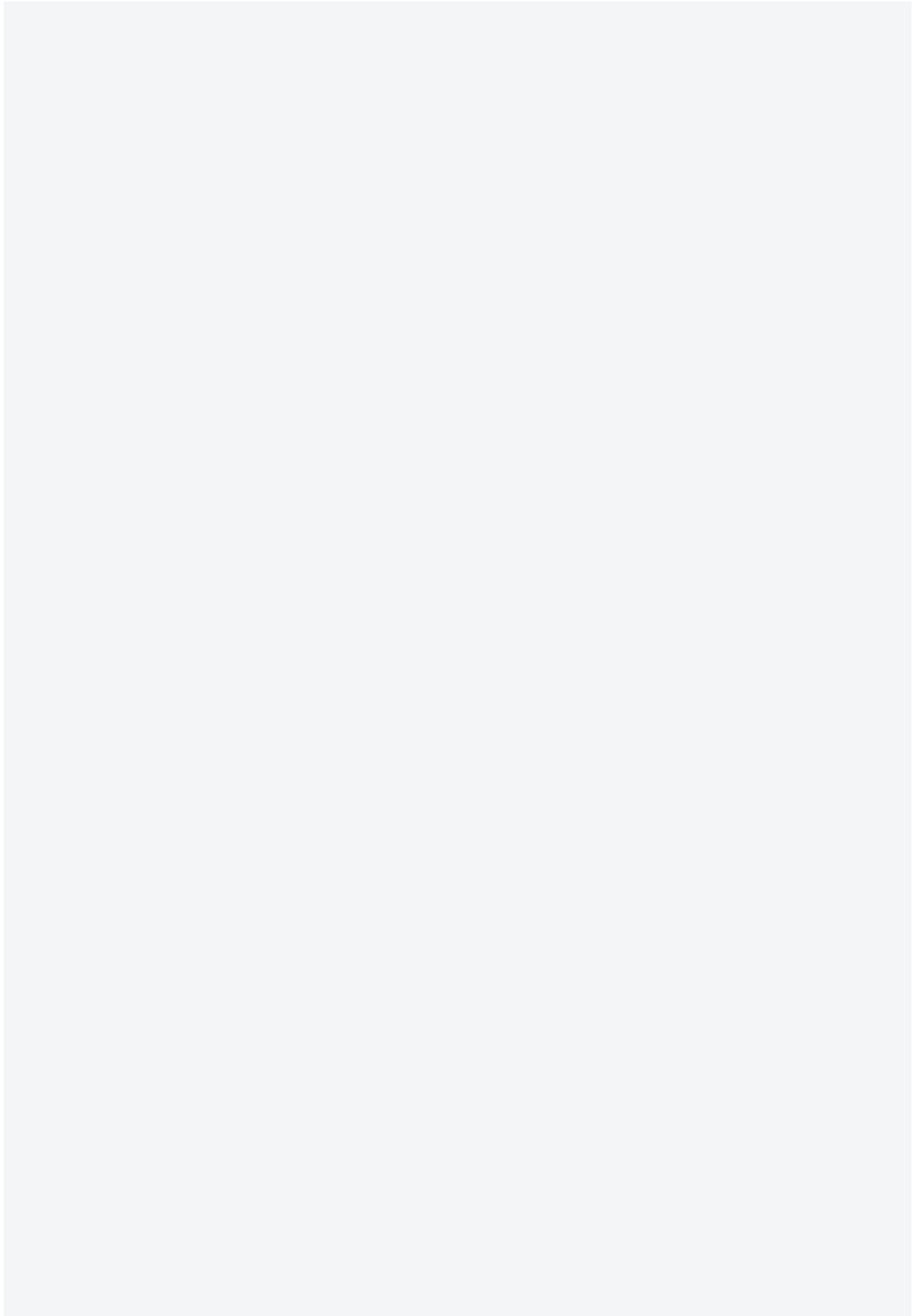
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-13926 - DPW 581-24 through 583-24

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 209,268.00

Project Fund	Amount
2071-CCA000845	\$ 209,268.00

BACKGROUND/EXPLANATION:

Create the following three (3) positions:

Classification: Accountant I

Job Code: 34141

Grade: 088 (\$48,886 - \$59,229)

Position #'s: TBA

The Department of Human Resources has reviewed a request from the Department of Public Works to create the above positions. The positions will be responsible for reviewing, reconciling, and auditing accounts, special funds, and records, posting encumbrances, expenditures, revenues and disbursements to general and subsidiary ledgers and journals, allocating costs to a variety of activities according to established procedures. The positions will also be responsible for monitoring accounts for payment history and adjustments, determining accounting adjustments, posts adjusted entries to accounting records, developing accounting systems for third party contractors, preparing detailed financial reports, and conferring with program managers and government officials on complex financial matters.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved

SB-23-13893 - HCD 413-24

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 143,736.00

Project Fund	Amount
2089-CCA000259	\$ 143,736.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Operations Officer IV

Job Code: 31112

Grade: 931 (\$80,743 - \$129,075)

Position #: TBA

BACKGROUND/EXPLANATION:

The Department of Human Resources have reviewed a request from the Department of Housing and Community Development to create the above position. This position will function as the Director of Planning and will be responsible for the yearly development of the Annual Action Plan a document submitted yearly to the Department of Housing and Urban Development (HUD) for the four (4) grants the city receives, the development of the Consolidated Annual Performance Evaluation Report (CAPER) a compilation of data showing what was completed under a given Annual Action Plan for an award year. This position will also be responsible for planning out and overseeing the annual application process for the Community Development Block Grant (CDBG) funds, the development of the 5-year Consolidated Plan for the city's four (4) formula grants and the development of internal policies and procedures to ensure we are meeting all federally mandated requirements.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

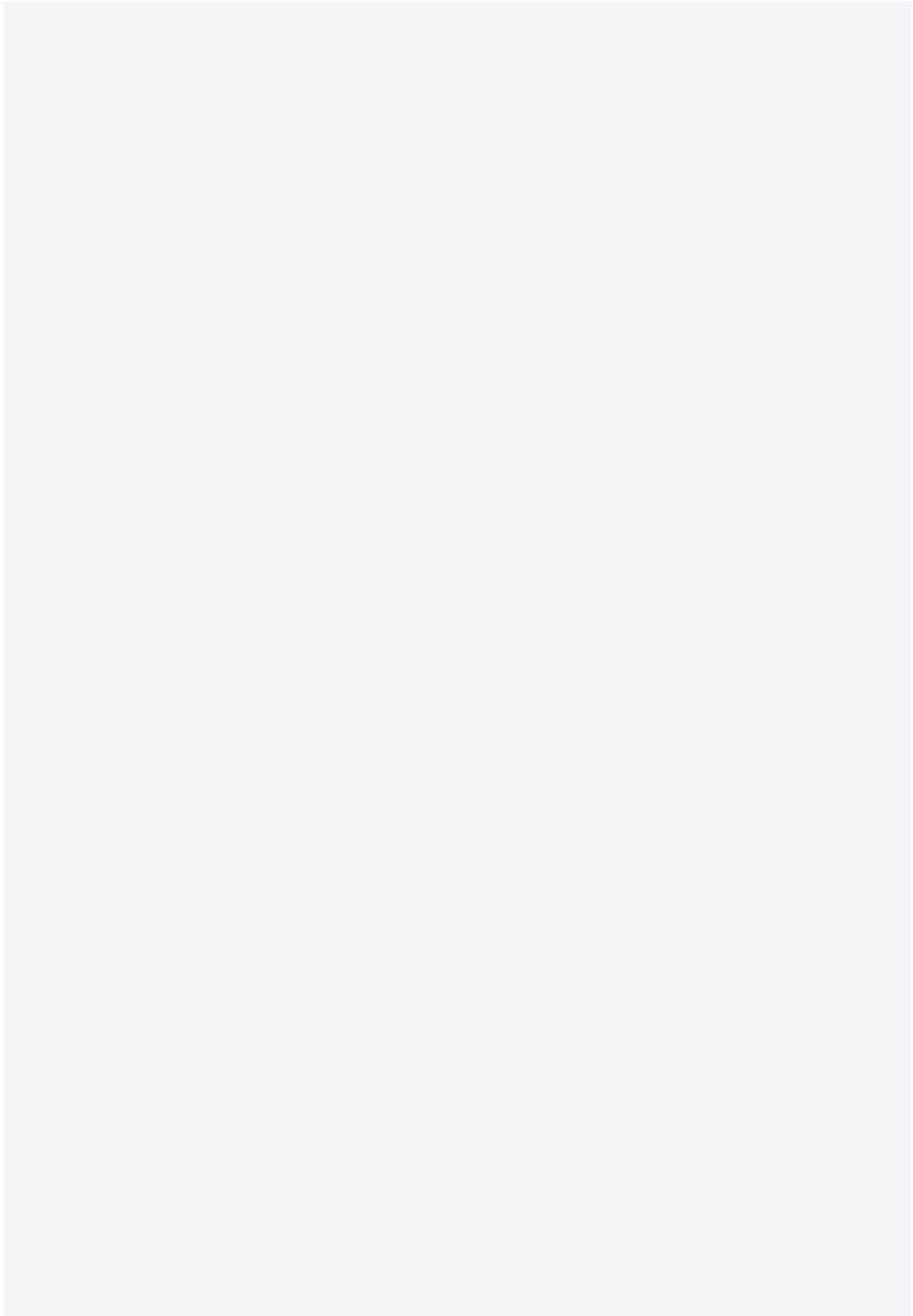
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-13896 - HCD 414-24

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 98,683.50

Project Fund	Amount
2089-CCA000259	\$ 98,683.50

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Executive Assistant

Job Code: 10083

Grade: 904 (\$52,312 - \$83,699)

Position #: TBA

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Housing and Community Development to create the above position. This position will function as the administrative support for the Deputy Commissioner of the Consolidated Planning Division. This position will be assisting the Deputy Commissioner in formulating and implementing administrative policies, practices, procedures, and long-term goals for the division.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13889 - HLTH 434 - 436-24

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 144,507.00

Project Fund	Amount
5000-GRT000225-CCA000157	\$ 144,507.00

BACKGROUND/EXPLANATION:

Create the following three (3) positions:

Classification: Medical Office Assistant

Job Code: 61391

Grade: 078 (\$35,101 - \$40,478)

Position #'s: TBD

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Health Department to create the above positions. The position will be responsible for assisting with registration tasks of patient triage and scheduling of clinic patients for in-person and telemedicine visits; referring patients to primary care, family planning, HIV pre-exposure prophylaxis care, and other community services; assisting with patient communications regarding test result delivery, appointment / follow up reminders, questions about mediations, medication prior authorizations; conducting patient follow up communications as directed by provider team and per clinic procedures; conducting sexual health clinic patient visit intake procedures such as carrying out express STI test order protocols, facilitating patient self-collection of specimens including urine, vaginal, anal, and pharyngeal swabs for gonorrhea and chlamydia nucleic acid testing (plus other testing for other infections as they becomes available); conducting medication and supply inventory, monitoring perishable refrigerator supplies, and providing reports to managers.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions

are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

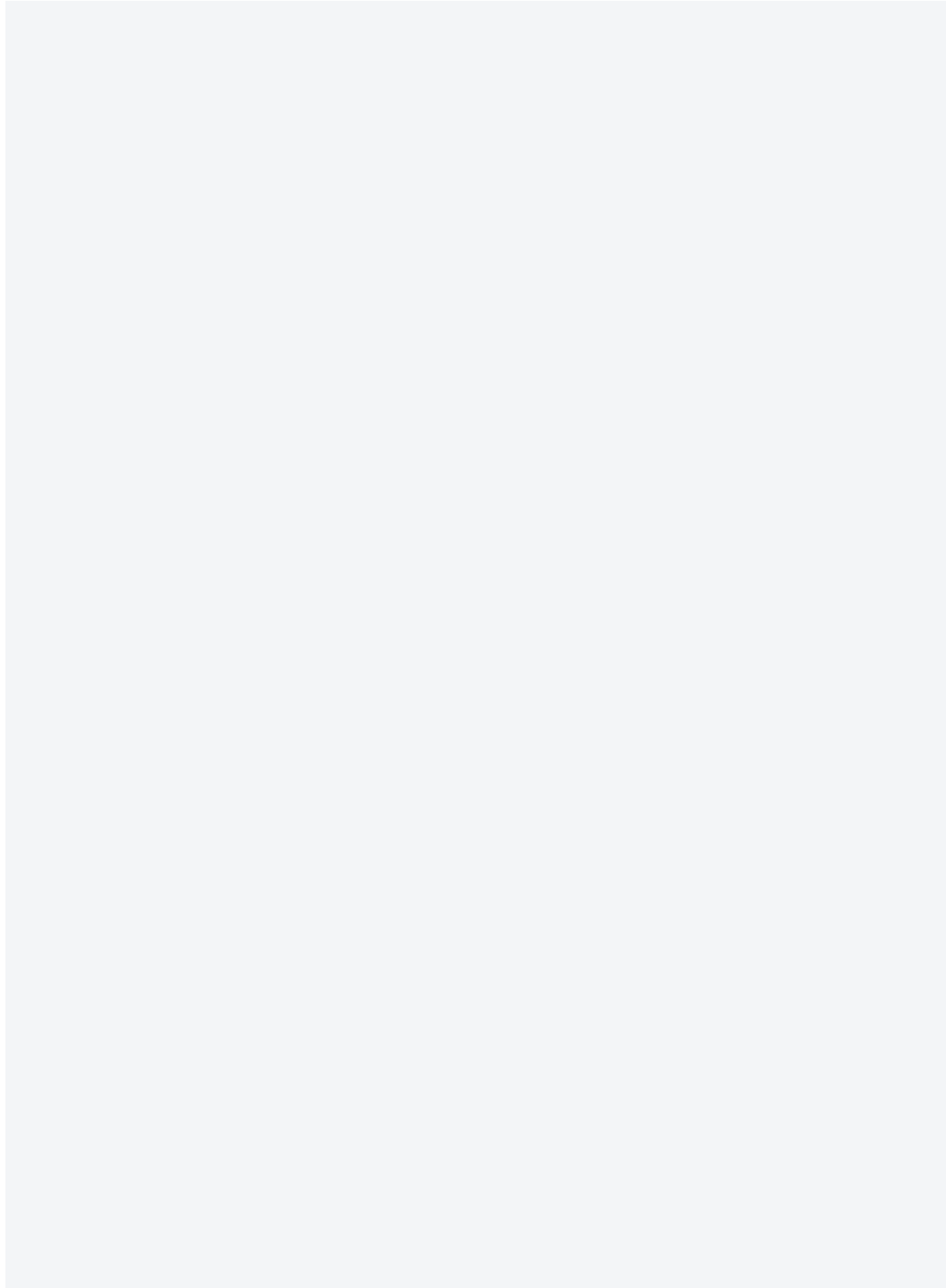
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-14350 - SMB&D 603 through 609-24

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 833,539.00

Project Fund	Amount
1001-CCA001433	\$ 833,539.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Operations Manager II

Job Code: 31115

Grade: 942

Position #: TBA

Create the following two (2) positions:

Classification: Claims Investigator

Job Code: 32211

Grade: 923 (\$68,289 - \$109,521)

Position #'s: TBA

Create the following position:

Classification: Operations Specialist I

Job Code: 31107

Grade: 906 (\$58,217 - \$93,006)

Position: TBA

Create the following position:

Classification: Public Relations Officer

Job Code: 33413

Grade: 923 (\$68,289 - \$109,521)

Position #: TBA

Create the following position:

Classification: Training Officer

Job Code: 33672

Grade: 927 (\$72,624 - \$116,198)

Position #: TBA

Create the following position:

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$77,191 - \$123,343)

Position #: TBA

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Mayor's Office of Small and Minority Business Advocacy and Development (SMBA&D) to reclassify the above positions. SMBA&D was created in FY24 to support small and minority owned businesses through various programming intended to remediate the past discrimination and prevent ongoing discrimination in the City's contracting process. The additional positions will allow the agency to expand services, per the recommendation of the Disparity Study (in surrounding counties) and provide additional oversight.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. The positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-14351 - SMB&D 610-24

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 254,167.00

Project Fund	Amount
1001-CCA001433	\$ 254,167.00

BACKGROUND/EXPLANATION:

Reclassify the following seven (7) filled positions:

FROM:

Classification: Operations Manager I

Job Code: 00090

Grade: 939 (\$96,168 - \$158,483)

Position #: 15471

TO:

Classification: Executive Director III

Job Code: 00097

Grade: 992 (\$154,736 - \$255,353)

Position #: Same

FROM:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$77,191 - 123,343)

Position #: 15569

TO:

Classification: Operations Director I

Job Code: 00093

Grade: 967 (\$116,666 - \$192,336)

Position #: Same

FROM:

Classification: Operations Assistant I

Job Code: 00078

Grade: 902 (\$47,907 - \$76,606)

Position #: 16013

TO:

Classification: Program Coordinator

Job Code: 10240

Grade: 923 (\$68,289 - \$109,521)

Position #: Same

FROM:

Classification: Executive Assistant

Job Code: 10083

Grade: 904 (\$53,881 - \$86,210)

Position #: 15980

TO:

Classification: Operations Specialist II

Job Code: 00084

Grade: 907 (\$63,488 - \$101,674)

Position #: Same

FROM:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$68,289 - \$109,521)

Position #: 15975

TO:

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$72,624 - \$116,198)

Position #: Same

FROM:

Classification: Executive Assistant

Job Code: 10083

Grade: 904 (\$53,881 - \$86,210)

Position #: 15987

TO:

Classification: Program Coordinator

Job Code: 10240

Grade: 923 (\$68,289 - \$109,521)

Position #: Same

FROM:

Classification: Office Supervisor

Job Code: 33215

Grade: 085 (\$43,392 - \$52,285)

Position #: 22059

TO:

Classification: Operations Assistant I

Job Code: 00078

Grade: 902 (\$47,907 - \$76,606)

Position #: Same

Reclassify the following two (2) vacant positions:

FROM:

Classification: Program Compliance Officer I

Job Code: 31501

Grade: 087

Position #: 47685

TO:

Classification: Operations Assistant I

Job Code: 31104

Grade: 902

Position #: Same

FROM:

Classification: Program Compliance Officer I

Job Code: 00416

Grade: 087

Position #: 76750

TO:

Classification: Program Compliance Officer II

Job Code: 00417

Grade: 927

Position #: Same

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Mayor's Office of Small and Minority Business Advocacy and Development (SMBA&D) to reclassify the above positions. SMBA&D was created in FY24 to support small, and minority owned businesses through various programming intended to remediate the past discrimination and prevent ongoing discrimination in the City's contracting process. The positions listed above will serve as Agency Director, Deputy Director, Small Business Resource Coordinator, Grant Management Specialist, Marketing Development Manager, Operations Assistant, and Program Compliance Officer.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. The positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

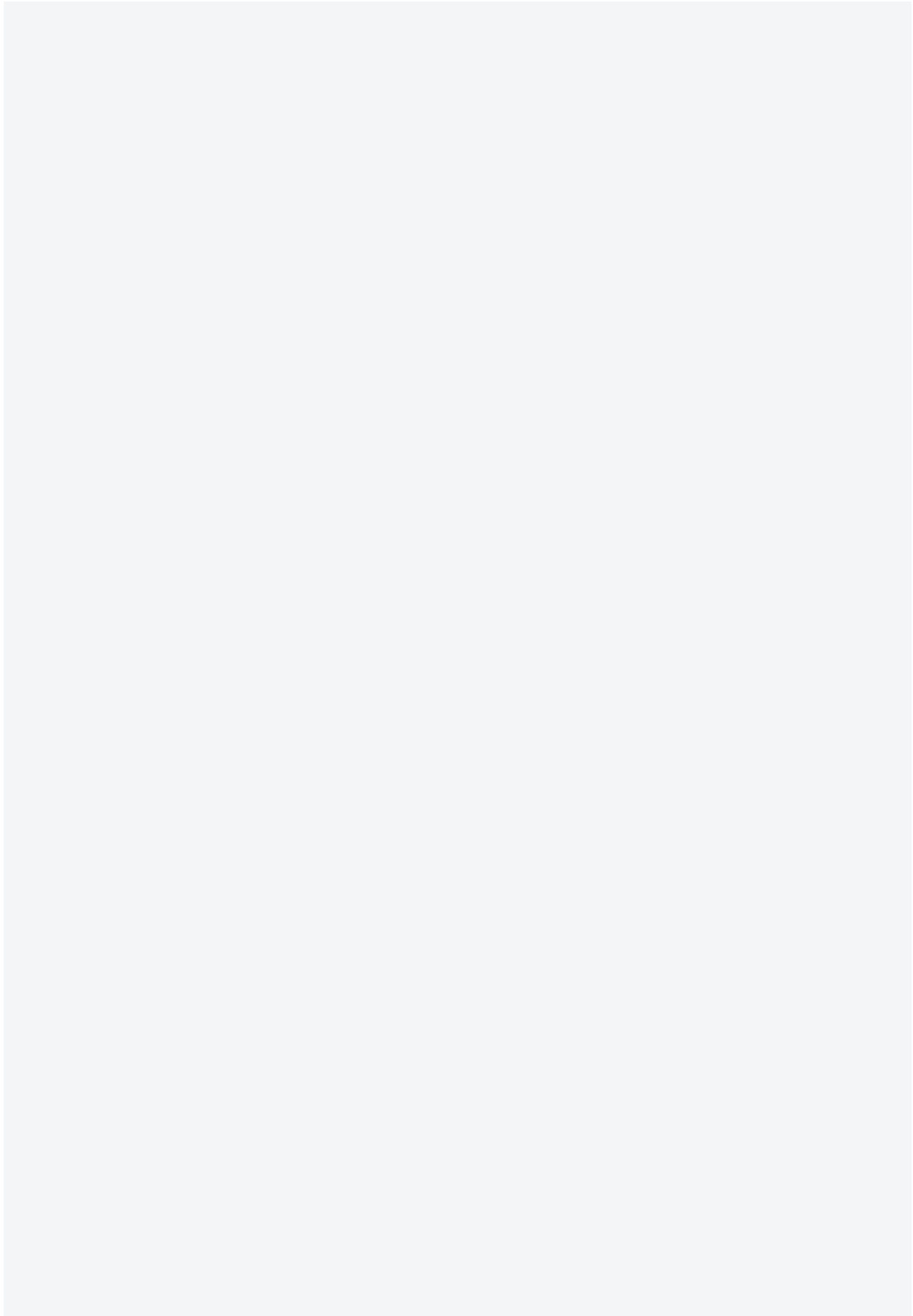
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-13878 - Finance 597-24

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,423.40

Project Fund	Amount
1001-CCA000098-SC610167	\$ 10,423.40

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Operations Manager II

Job Code: 00091

Grade: 942 (\$99,052 - \$163,305)

Position #: 12372

TO:

Classification: Operations Manager III

Job Code: 00092

Grade: 960 (\$105,079 - \$173,314)

Position #: same as above

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Finance to reclassify the above vacant position. This position will function as the Deputy Director for the Bureau of Accounting and Payroll Services (BAPS). This position will serve as primary lead in overseeing the areas of Financial reporting, Revenue Accounting, Financial control and Audits citywide, as well as takes a lead role in the implementation and operationalization of the Workiva software, a new Annual Consolidated Financial Reporting software that will eliminate the need for manual data pulling and analysis and developing and maintain effective working relationships with stakeholders, focusing on enhancing agency guidance and support and leading citywide process improvements.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

**EMPLOY
BALTIMORE:**

LIVING WAGE:

LOCAL HIRING:

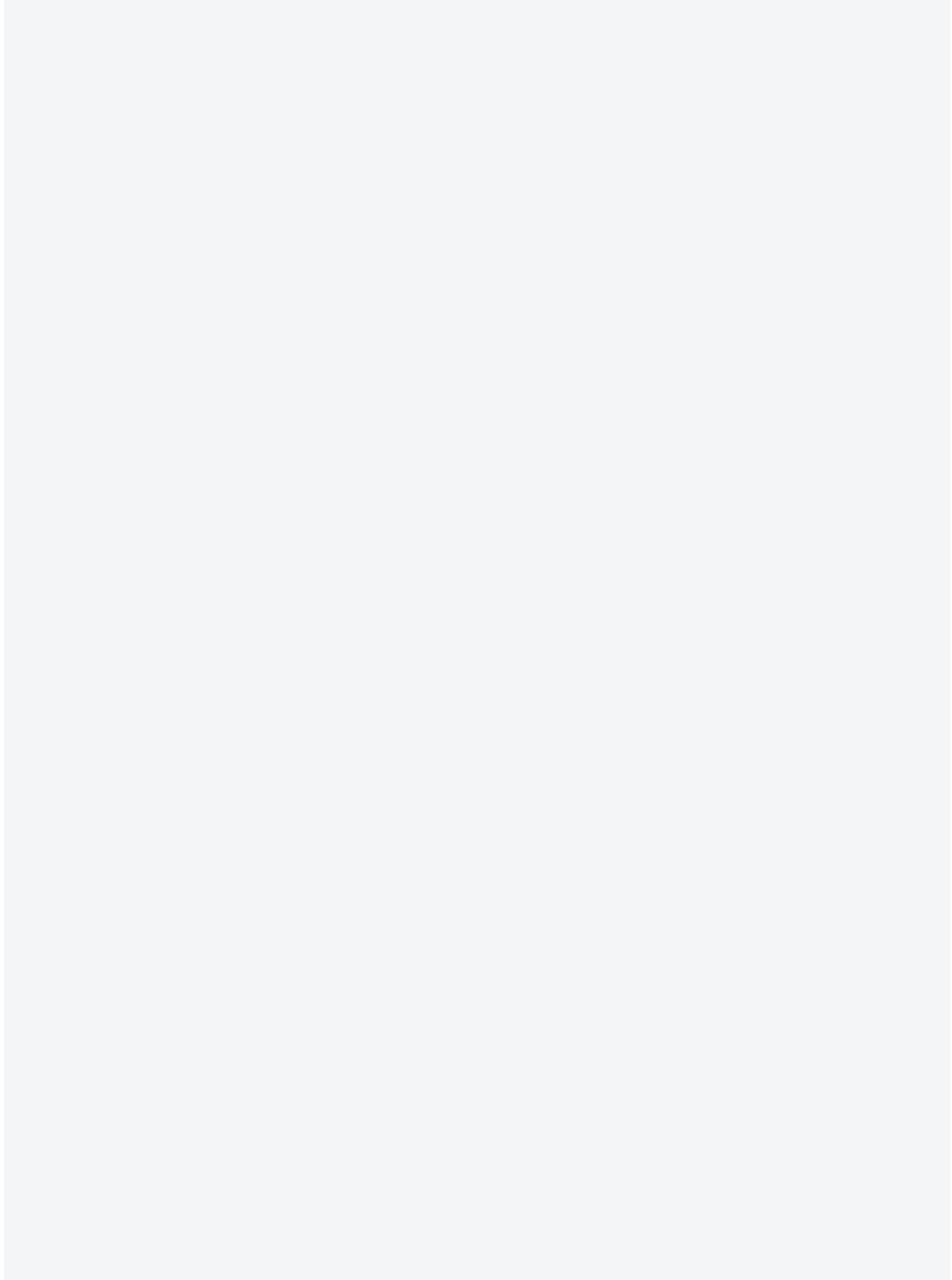
PREVAILING WAGE:

Board of Estimates Agenda	Human Resources			12/13/2023
N/A	N/A	N/A	N/A	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-13504 - OECR 220-24

AGC5500 - Office of Equity and Civil Rights

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 23,231.00

Project Fund	Amount
1001	\$ 23,231.00

Cost Center ID: CCA001446- Administration

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Program Compliance Officer I

Job Code: 00416

Grade: 087 (\$46,964 - \$56,769)

Position #: 46229

TO:

Classification: Training Officer

Job Code: 00626

Grade: 927 (\$70,509 - \$112,814)

Position #: Same

BACKGROUND/EXPLANATION:

The Department of Human Resources has received a request from the Office of Equity and Civil Rights to reclassify the above vacant position. This position is being reclassified as the agency needs a position that will be able to complete in-depth research, writing training manuals, developing and designing training courses and programs and delivering training sessions.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-23-13868 - BCIT 519-24

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 12,906.50

Project Fund	Amount
1001-CCA000664	\$ 12,906.50

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Operations Specialist I

Job Code: 31107

Grade: 906 (\$56,521 - \$90,297)

Position #: 49321

TO:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$66,300 - \$106,331)

Position #: same as above

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Office of Baltimore City Information Technology to reclass the above vacant position. The position will be responsible for coordinating the administrative and operational activities for the department. This will include conducting customer service engagement surveys, conducting studies of programs, evaluating performance and recommending changes to improve efficiency, managing special projects, assisting with the implementation of the 311 Chatbot system initiative, and building relationships with key stakeholders as needed.

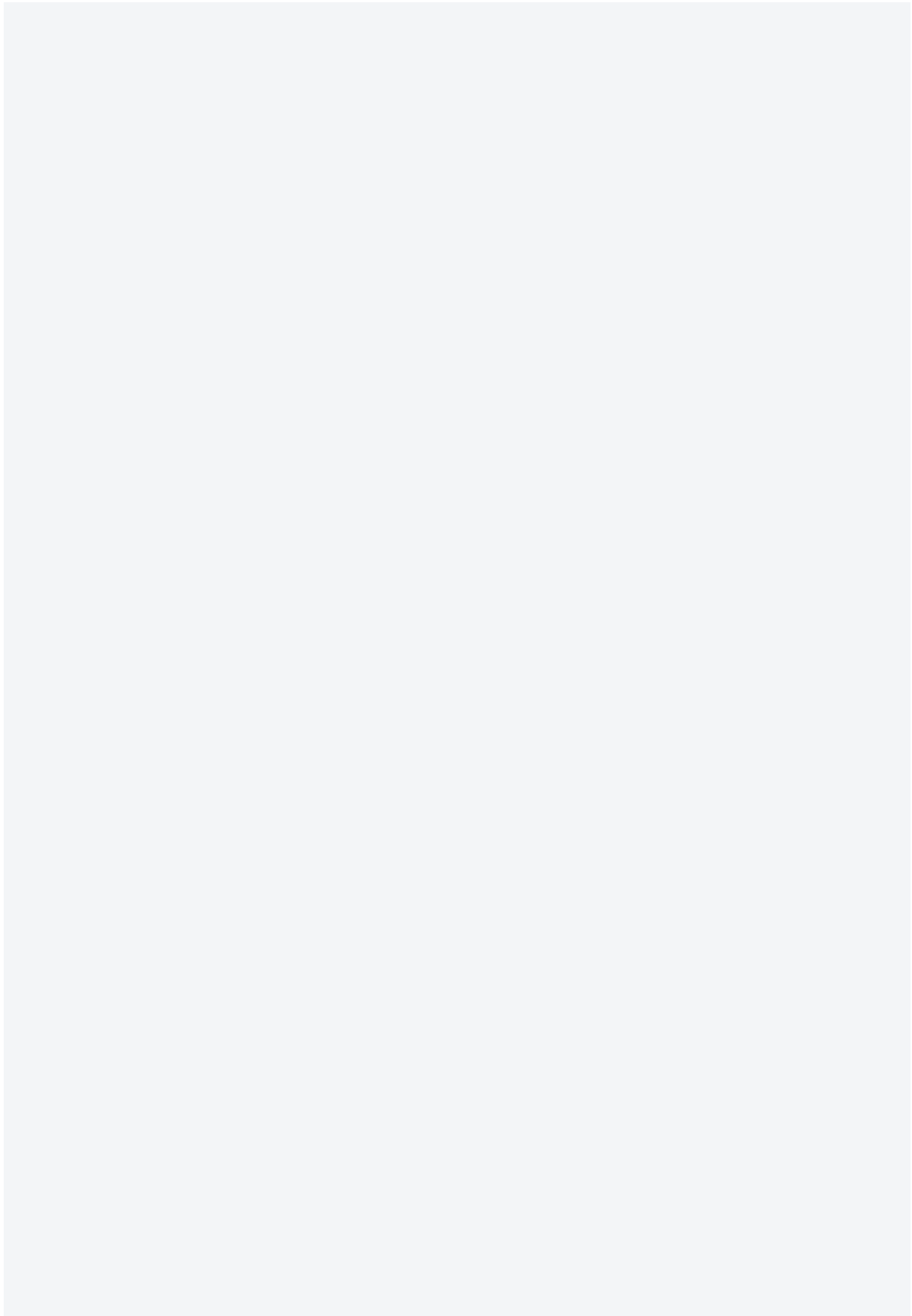
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-13925 - DPW 301-24

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 18,267.00

Project Fund	Amount
2070-CCA000843	\$ 18,267.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Customer Care Analyst II

Job Code: 34264

Grade: 082 (\$36,839 - \$43,336)

Position #: 49980

TO:

Classification: Customer Care Analyst III

Job Code: 34265

Grade: 084 (\$42,071 - \$50,211)

Position #: Same as above

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Public Works to reclassify the above vacant position. This position will be responsible for making recommendations for complex adjustments, cancellations, and corrections to customer accounts, evaluating complex customer requests received by telephone, mail, email, or in person for an adjustment to City provided services, preparing and calculating adjustments and refunds to customer accounts and approving the removal or adjustment of charges, penalties, and the issuance of credits or refunds within the Division policy guidelines.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

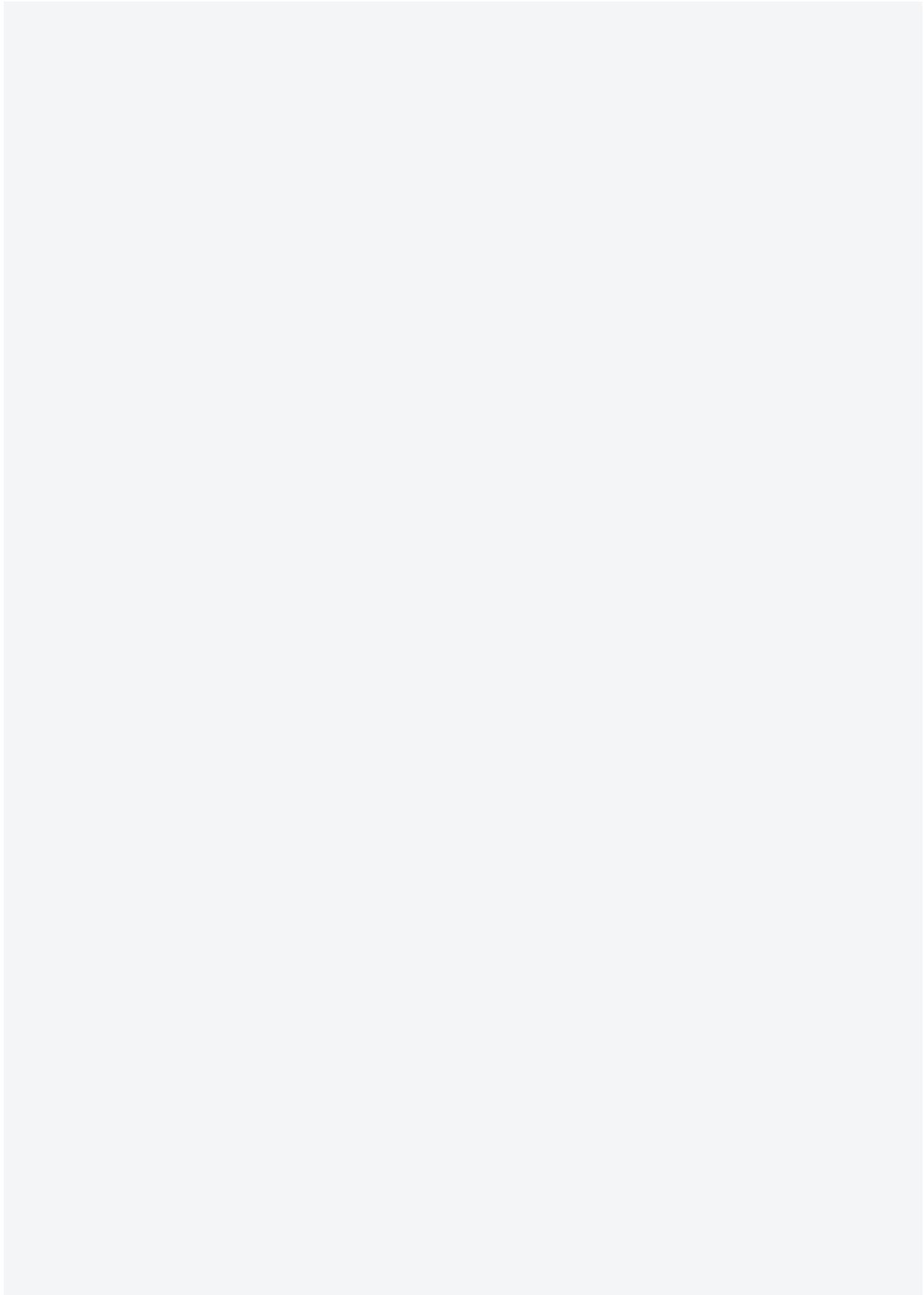
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14444 - Grant agreement between the Mayor and City Council of Baltimore and Baltimore Public Markets Corporation**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement Baltimore Public Markets Corporation. Period of agreement is: Based on Board Approval
12/20/2023 / to 12/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,000,000.00

Contract Award Amount: \$ 3,000,000.00 Award Date: 11/9/2023

Project Fund	Amount
4001-CCA001329	\$ 3,000,000.00
GRT001951	

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs has awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$3,000,000 to support merchants, restore staffing levels, and rebuild revenue levels impacted by the pandemic. Funding will also provide technical assistance and rent abatement support for merchants and the installation of a new loading dock at Avenue Market to facilitate deliveries.

This Agreement shall commence on the date this Agreement is approved by the Board (the "Effective Date") and shall terminate on June 30, 2025, unless terminated earlier pursuant to the terms of this Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14301 - Grant Expenditure - Agreement - Historic East Baltimore Community Action Coalition, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Historic East Baltimore Community Action Coalition, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 625,000.00

Project Fund	Amount
1001-CCA001213-SC630351	\$ 625,000.00

BACKGROUND/EXPLANATION:

This Agreement authorizes Historic East Baltimore Community Action, Inc. to provide comprehensive integrated services through the Eastside YO! Center for at least four Hundred Twenty-five (425) out of school Baltimore city youth, age eighteen (18) - twenty- four (24), living in Baltimore City. Services include but not limited to basic literacy, Pre- GED, GED prep, job readiness preparation, career skills training, employment connection, case management, recreational and cultural activities.

Upon approval by the Board of Estimates (the "Board"), this Agreement shall retroactively commence as of July 1, 2023 (the "Effective Date") and terminate on August 31, 2024, with a service period of July 1, 2023 through June 30, 2024 unless terminated earlier in accordance with this Agreement (the "Term"), with an option to renew this Agreement for one (1) additional term of one (1) year on the same terms and conditions, to be exercised at the sole discretion of the City.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14272 - Grant Expenditure - ARPA Amendment Train-Up (Vehicles for Change, Inc.)**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Amendment for Vehicles For Change, Inc. Period of agreement is: 2/2/2022 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 540,000.00

Contract Award Amount:	\$	Award Date:	2/2/2022
	540,000.00		

Contract Amendment	\$ 0.00	Amendment Number:
Amount:		

Project Fund	Amount
4000-GRT001028-CCA001206-SC670701	\$ 270,000.00
4001-GRT000760-CCA001378-SC630351	\$ 270,000.00

BACKGROUND/EXPLANATION:

On August 11, 2021, MOED received approval from the Board of Estimates to accept the State of Maryland's \$6,825,000.00 American Rescue Plan Act (ARPA) grant award which will fund this subgrant agreement.

The purpose of this subgrant agreement is to secure the services of the subgrantee to provide occupational skills training to Baltimore City residents negatively impacted by the COVID-19 pandemic. Vehicles for Change, Inc. will enroll 45 participants annually, ensure that at least 75% of them will complete training, and place at least 80% of the participants into family-sustaining careers, paying a minimum of \$15.00 per hour. All participants completing the training will obtain at least one industry-recognized credential.

The period of performance for this agreement shall retroactively commence on February 2, 2022, and shall terminate on the amended date of June 30, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to professional services contract

COUNCIL DISTRICT: Citywide

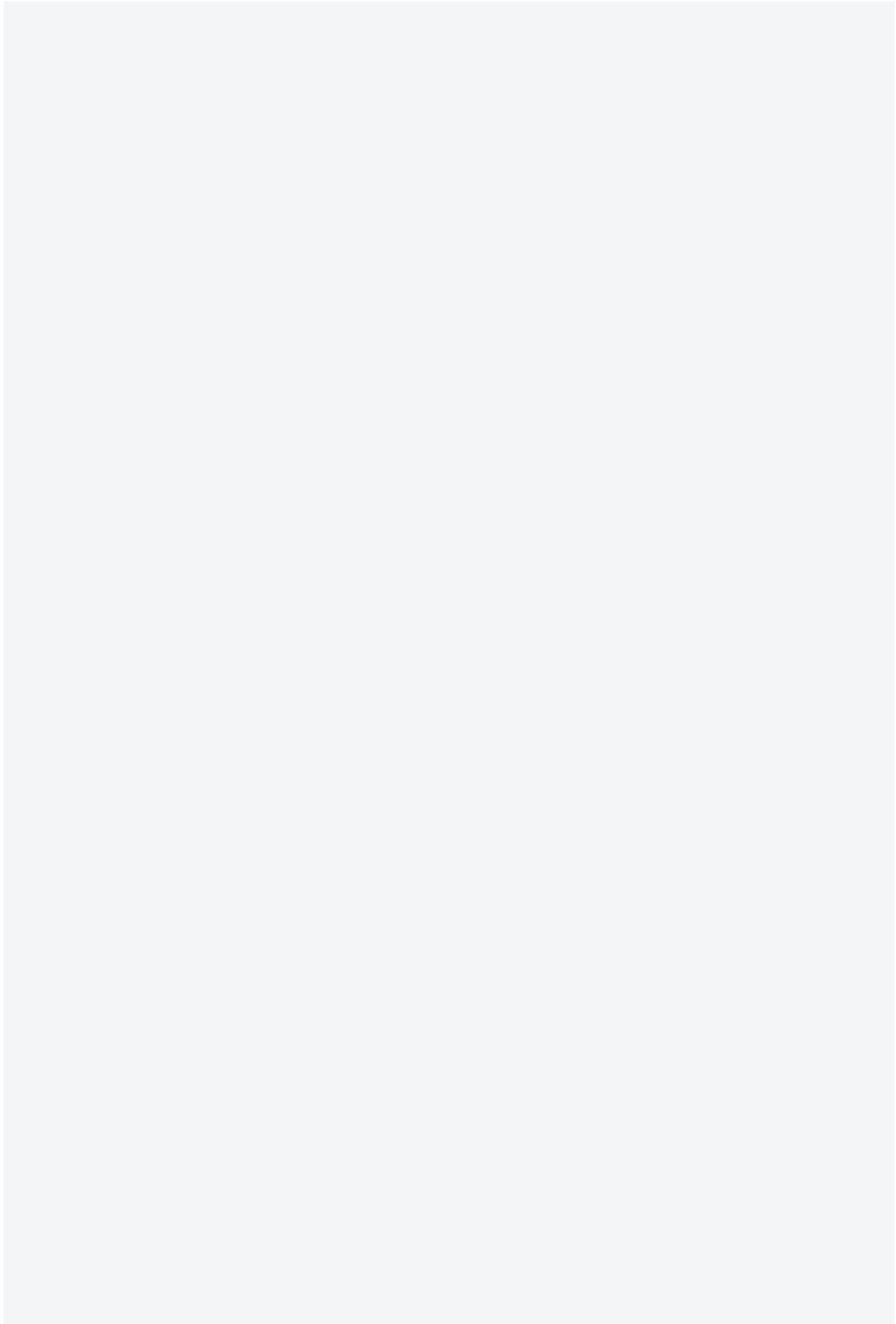
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14418 - Renewal of Grant Award Agreement between the City and the U.S. Department of Housing and Urban Development (HUD) FY 2022 Continuum of Care (CoC) Grant Program.

ACTION REQUESTED:

The Board is requested to approve acceptance of a Grant Award from the U.S. Department of Housing and Urban Development (HUD). Period of agreement is: 10/1/2023 to 9/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 488,688.00

Project Fund	Amount
4000-CCA000618-RC0602	\$ 488,688.00
GRT001562	

BACKGROUND/EXPLANATION:

The Mayor's Office of Homeless Services (MOHS), on behalf of the Mayor and City Council of Baltimore has received notice of renewal funding for the Continuum of Care program from the U.S. Department of Housing and Urban Development (HUD), announced March 27, 2023. The Continuum of Care program provides rental assistance and supportive services to individuals and families experiencing homelessness in Baltimore City.

MOHS is one of three direct grantees for Continuum of Care funding for the MD-501 group. The notice of award details all awards to the jurisdiction; including the awards that go directly to [CoC SHP Adult Case Management FY22, CoC SHP GYFLC FY22, CoC YIP Youth SHP FY22] and the awards that go directly to Behavioral Health System Baltimore [HOPE Safe Haven, PEP Mobile Outreach and Treatment Project]. The grant renewal also includes a grant award notice for the Youth Homelessness Demonstration pilot programs, which were previously accepted and executed by the Board of Estimates and are not considered to be new awards for purposes of this funding acceptance.

Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Homeless Service activities, which include rental assistance and supportive services. The grant awards have different start dates, the earliest start date being February 1, 2023, and the latest start date being January 1, 2024. Each grant has a period of performance lasting 12 months beginning from its start date.

The grant renewal details are as listed below:

Daysprings Supportive Housing Program 2022	MD0504L3B012200 \$488,688.00 10/1/2023 9/30/2024
--	--

The delay in submission is due to a delay in receiving the funding award notice from HUD.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
------------------------------	---------------------	----------------------	-------------------------

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-14237 - Contract Amendment - No. 9 - B50004091 - Computer Desktops, Laptops, and Tablets

AGC2300-PROC - Procurement

ACTION REQUESTED:

The Board is requested to approve a Technology License/Service/Software Agreement Amended (No. 9) with Technology Services, Inc.; En-Net Services, LLC.; Daly Computers, Inc.; Digicon Corporation; USC Canterbury Corp. Period of agreement is: 10/28/2015 to 4/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 34,500,000.00

Contract Award Amount:	\$	Award Date:	10/28/2015
	20,000,000.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	9
----------------------------	---------	-------------------	---

Solicitation #: B50004091

Project Fund	Amount	Start Date	End Date
-GRT001497-CCA001367	\$ 7,282,660.00	7/1/2023	4/30/2024

Amended account information. No additional funds are being encumbered with this amendment.

2037-CCA000672-SC650503	\$ 27,217,340.00	10/28/2015	4/30/2024
-------------------------	------------------	------------	-----------

Amended account information. No additional funds are being encumbered with this amendment.

BACKGROUND/EXPLANATION:

On October 28, 2015, the Board approved the initial \$20,000,000 award for the period 10/28/2015 - 10/27/2018, with three (3) one-year renewal options for the provision of computer desktops, laptops and tablets for various end user City agencies. Subsequent actions are as shown in the Contract Value Summary below. The contract terminates on April 30, 2024.

The American Rescue Plan Act of 2021 (ARPA), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative impacts. The City wishes to retroactively make ARPA requirements apply to the contract.

The Board is requested to approve the Ninth Amendment to Original Agreements with the suppliers below awarded Contract Number B50004091 - Computer Desktops, Laptops, and Tablets, for the purpose of adding ARPA Funding under the Revenue Loss category as a funding source and adding ARPA compliant language into the terms and conditions to ensure the awardees comply with ARPA requirements.

SUPPLIERS

1. Applied Technology Services, Inc. 11615 Crossroads Cir, Ste J Baltimore, MD 21220
2. En-Net Services, LLC. Ed Floyd 712 N. East Street Frederick, MD 21701
3. Daly Computers, Inc. 5300 Spectrum Drive Frederick, MD 21703
4. Digicon Corporation 7361 Calhoun Place Suite 430 Rockville, MD 20855

5. USC Canterbury Corp. 1638 Trawler Lane Annapolis, MD 21409

CONTRACT VALUE SUMMARY

1. Initial award approved by the Board on October 28, 2015: \$20,000,000.00
2. 1st Renewal approved by the Board on January 16, 2019: \$0
3. 2nd Renewal approved by the Board on October 23, 2019: \$0
4. 3rd Renewal approved by the Board on October 28, 2020: \$0
5. Increase approved by the Board on April 21, 2021: \$5,000,000.00
6. Increase and Extension approved by the Board on November 3, 2021: \$5,000,000.00
7. Increase and Extension approved by the Board on May 3, 2023: \$500,000.00
8. Increase and Extension approved by the Board on October 18, 2023: \$4,000,000.00
9. Ninth Amendment pending Board approval: \$0

Total Contract Value: \$34,500,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13900 - First Amendment to the Non-Construction Consultant Agreement with Johnson, Mirmiran & Thompson, Inc. for Unifier Deployment**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Amendment Johnson, Mirmiran & Thompson, Inc.. Period of agreement is: 2/16/2022 to 2/15/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,431,360.30 Contract#P556892:0

Contract Award Amount:	\$	Award Date:	2/16/2022
	822,709.20		

Contract Amendment	\$	Amendment Number:	1
Amount:	1,431,360.30		

Project Fund	Amount
1001-CCA000656-SC630318	\$ 22,020.93
BCIT 10 Licenses	
2070-CCA000816-SC650508	\$ 814,774.32
DPW 370 Licenses	
9950-PRJ000309-CAP009506-SC630318	\$ 440,418.55
DOT 200 Licenses	
1001-CCA000153-SC650508	\$ 154,146.50
DGS 70 Licenses	

BACKGROUND/EXPLANATION:

On February 16, 2022, the Board of Estimates approved the Non-Construction Consultant Agreement with Johnson, Mirmiran & Thompson, Inc. (Original Agreement) for the consultant to collaborate with City agencies to provide consulting services and advise on planning, implementation, execution, and deployment of Unifier. The amount of the original agreement is for an amount not to exceed \$822,709.20. The term of the original agreement commenced the date of approval by the Board of Estimates (2/16/2022) and terminates two (2) years thereafter (2/15/2024). The City acquired Unifier to provide capital project planning and delivery support for its agencies, including DPW, DOT, and DGS.

BCIT is requesting for the Board of Estimate to approve the First Amendment to Original Agreement for the purpose of adding additional funding in an amount not to exceed \$1,431,360.30 for additional implementation services, sustaining support, and direct expenses. Upon approval of the First Amendment, the total amount under the Original Agreement is amended to an amount not to exceed \$2,254,069.50.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

Board of Estimates Agenda	Information & Technology		12/13/2023
------------------------------	--------------------------	--	------------

MBE Goal %	7.00%	MBE Goal Amount	\$ 57,589.65
------------	-------	-----------------	--------------

MBE Total Paid	\$.00	Vendor: MT Project Controls	
----------------	--------	-----------------------------	--

Johnson, Mirmiran, and Thompson, Inc. intends to utilize minority vendors to provide sustaining support and end-user training to support the implementation. The project has been delayed over 12 months from its target completion date of 01/15/2023. The delays in the project execution impacted and delayed the delivery of services by minority partners.

WBE Goal %	3.00%	WBE Goal Amount	\$ 24,681.27
------------	-------	-----------------	--------------

WBE Total Paid	\$.00	Vendor: Phoenix Engineering, Inc.	
----------------	--------	-----------------------------------	--

Johnson, Mirmiran, and Thompson, Inc. intends to utilize minority vendors to provide sustaining support and end-user training to support the implementation. The project has been delayed over 12 months from its target completion date of 01/15/2023. The delays in the project execution impacted and delayed the delivery of services by minority partners.

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14439 - Grant Expenditure - Agreement - Sinai Hospital of Baltimore, Inc.- FY24
HVIP Contract \$415500**

AGC4392 - M-R American Rescue Plan Act

ACTION REQUESTED:

The Board is requested to approve a Grant Agreement with Sinai Hospital of Baltimore, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 415,500.00

Project Fund	Amount	Start Date	End Date
4001-GRT000759-CCA001359-SC670701	\$ 415,500.00	7/1/2023	6/30/2024

This contract is retroactive due to the complexity in the contracting process and the complexity of the work being performed under the contract.

BACKGROUND/EXPLANATION:

.Hospital-based violence intervention programs (HVIPs) are multidisciplinary programs that identify patients at risk of repeat violent injury and link them with hospital- and community-based resources aimed at addressing underlying risk factors for violence. HVIPs alter risk trajectories by operating at multiple levels of the social ecology. As such, Sinai Hospital of Baltimore, Inc., will utilize Community Violence Intervention Hospital Responders (hereinafter known as "Responders") to reduce re-admission of patients with a violence-related injury, especially gun-related injuries, and to assist patients with access to wrap around services.

This contract is retroactive due to the complexity in the contracting process and the complexity of the work being performed under the contract

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13645 - Travel Request - Thomas Stack and Stefanie Mavronis - MD Human Trafficking Investigators Seminar**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Thomas Stack and Stephanie Mavronis. Period of agreement is: 10/16/2023 to 10/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 336.80

Project Fund	Amount
1001-CCA000516-SC630320	\$ 336.80

The estimate cost for this trip for Thomas Stack that is covered by third party funding is \$432.90. As a partner at this seminar a partial amount of the expenses will be covered by Mission 14. The estimate cost for this trip for Stephanie Mavronis that is covered by third party funding is \$144.30. The expenses will be covered by Mission 14. The remaining cost (approximately \$336.80) will be covered by General Funds. Travel be from October 16 to 19, 2023.

BACKGROUND/EXPLANATION:

The Board of Estimates is requested to approve and authorize [Thomas Stack, Anti-Human Trafficking and Sexual Assault Response Manager, Mayor's Office of Neighborhood Safety and Engagement](#) and Stephanie Mavronis, Interim Executive Director for the Mayor's Office of Neighborhood Safety and Engagement third-party funded travel to Ocean City MD to co-host the Maryland Human Trafficking Professionals Seminar (MHTPS). Thomas Stack's and Stephanie Mavronis' hotel rooms will be paid for by Mission 14, one of the other seminar organizers. This memo details the costs provided by Mission 14. This item is submitted to the Board of Estimates pursuant to Administrative Manual Policy 239-2-1, Board of Estimates Approval of Third Party Funded Travel. General funds will be requested for transportation to and from the Seminar.

Thomas Stack, Anti-Human Trafficking and Sexual Assault Response Manager, Mayor's Office of Neighborhood Safety and Engagement and has co-sponsored this seminar for the past five years. The MHTIS is also sponsored by the United States Attorneys Office, Mission 14, Maryland Human Trafficking Task Force, and MAGLOCLIN. Stephanie Mavronis is currently the Interim Executive Director for the Mayor's Office of Neighborhood Safety and Engagement.

Thomas Stack is a Subject Matter Expert in the field of anti-human trafficking work and is the Co-Chair of the Baltimore City Human Trafficking Collaborative. As part of his duties, Mr. Stack is the co-chair of the Maryland Human Trafficking Task Force, Training Committee. MONSE with other partners host an annual training seminar for human trafficking professionals. This seminar is the premier human trafficking training seminar in the Mid-Atlantic Region and the Nation. The MHTPS is attended by over 225 anti-human professionals from all over the United States. Having the City of Baltimore and MONSE co-sponsor this important seminar solidifies our

standing as a leader in the State of Maryland and the Nation on anti-trafficking efforts. Stephanie Mavronis has been invited to provide opening remarks to the Seminar.

Travel Expenses covered by Mission 14 for Thomas Stack:

- Three nights stay at the Seminar hotel: \$144.30 per night
- Total cost: \$432.90

Travel Expenses covered by Mission 14 for Stephanie Mavronis

- One night stay at the Seminar hotel: \$144.30 per night
- Total cost : \$144.30

Travel Expenses covered by General Funds:

- Milage to and from Ocean City, MD \$336.80

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14473 - Rate Adjustment - City Owned Parking Facility - 3700 Fleet Lot

ACTION REQUESTED:

The Board is requested to approve an Rate Adjustment Increase for the 700 Fleet Lot. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at the 3700 Fleet Lot in line with its surrounding facilities, the PABC staff developed this rate adjustment recommendation. The rate adjustment was unanimously approved by the PABC Board of Directors.

Thus, the PABC requests approval from The Board of Estimates of this rate adjustment at the 3700 Fleet Lot as described below.

3700 Fleet Lot Monthly Rate Adjustment

Rate to be Adjusted Current Rate Proposed Rate Date of Last Adjustment

Monthly Market \$65.00 \$70.00 May 2019

The new rates will become effective upon Board approval.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-14454 - Grant Award - MD Governor's Office of Crime Prevention, Youth, and Victim Service - Victims Assistance VOG-2024-0078**ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award/Acceptance from the Governor's Office of Crime Prevention, Youth, and Victim Services. Period of agreement is: 10/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 426,010.00

Project Fund	Amount	Start Date	End Date
5000-CCA000719-RC0603	\$ 426,010.00	10/1/2023	6/30/2024
Worktag: GRT001950 FY24 Victims of Crime Act (VOCA) - State			

BACKGROUND/EXPLANATION:

The Baltimore Police Department's VOCA State Continuation Program assists in developing and implementing strategies and services specifically intended to provide assistance to victims of sexual assault, domestic violence, and human trafficking throughout Baltimore City. This program provides victim advocates, who provide direct support to victims, and administrative positions that support the function of various victim units within the Baltimore Police Department. The goal of the program is to increase services provided to victims to address trauma and encourage healing. Program funds provide salary, equipment, and training.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-14528 - Request for Director Olufunso Onamade to attend the 2024 WFRA Police Recruitment and Retention Summit in Las Vegas, NV 2/19 - 2/23/24

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Request for Olufunso Onamade to attend The WFRA's 13th Police Recruitment and Retention Summit to be held at the Horseshoe Las Vegas Hotel on 2/19-2/22/24. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,564.09

Project Fund	Amount
1001-CCA000782-SC630301	\$ 2,564.09

BACKGROUND/EXPLANATION:

This training will assist Director Olufunso Onamade with gaining new recruitment tactics, benchmark best practices in retention, and leave prepared to successfully tackle the competitive market. The event (The WFRA's 13th Police Recruitment and Retention Summit),will be held at the Horseshoe Las Vegas Hotel on 2/19-2/22/24. He will need airfare, lodging, per diem @ \$69.00 per day and taxi fees.

Airfare	\$588.96
Room Charges	\$440.61
Room Taxes	\$53.52
Registration	\$1145.00
Per Diem Estimate \$69.00@ 4 days	\$276.00
Taxi	\$60.00
TOTALS:	\$2564.09

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-14456 - Solicitation Number B50006614 – Citywide Police Requested Towing Services

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Award C&S Towing and Transport. Period of agreement is: 12/13/2023 to 12/12/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 500,000.00

Project #: Req. No.: R895235

Project Fund	Amount
1001-CCA001096-SC630366	\$ 500,000.00

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy and in local newspapers. The twelve (12) bids received were opened on October 19, 2022. The Baltimore Police Department (BPD) and Department of Transport staffs conducted site inspections of the bidders' facilities and three (3) bidders, per the Towing Regulations, met the requirements to be considered responsible.

Of the three (3) responsible bidders then, only C&S Towing and Transport and The Auto Barn Inc. were determined to be compliant by the Mayor's Office of Small and Minority Business Advocacy and Development (MSMBAD). However, the Law Department informed the Bureau of Procurement (BOP) that Auto Barn has been determined a non-responsible bidder through August 25, 2026. This decision was made upon an investigation by the Office of Inspector General (OIG) into the conduct of Auto Barn on a current City towing contract.

Against this backdrop, an award is therefore being recommended to the sole responsive and responsible bidder. The award period is from December 13, 2023, through December 12, 2026, with two, one-year renewal options. The Bureau of Procurement (BOP) intends to resolicit for these services to increase the number of participating and compliant vendors in the not-too-distant future.

The above amount is the City's estimated requirement; however, the vendors shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE PARTICIPATION:

Board of Estimates Agenda	Procurement		12/13/2023
MBE Goal %	14.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: JJ Adams Fuel Oil Co., LLC	
MBE Goal %	13.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: Good Luck Towing	
MBE Goal %	13.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: Universal Towing	
MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: JJ Adams Fuel Oil Co., LLC	
MBE Goal %	13.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: Universal Towing	
MBE Goal %	10.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: Chaudhry Towing Co, Inc	
MBE Goal %	5.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: Couser Supply, Inc	
MBE Goal %	7.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: C&S Towing	
MBE Goal %	4.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: JJ Adams Fuel Oil Co., LLC	
MBE Goal %	13.50%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: MCDEL ENTERPRISES, INC	
MBE Goal %	8.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: Coleman Security Services, LLC	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: April Toner, LLC	
WBE Goal %	5.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: The Lichter Group LLC	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: MCDEL ENTERPRISES, INC	

Board of Estimates Agenda	Procurement		12/13/2023
WBE Goal %	5.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: CC Press, Net LLC	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: CC Press, Net LLC	
WBE Goal %	13.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: Tote It Inc	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: CC Press, Net LLC	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-14453 - Eagle County Health Service District d/b/a Eagle County Paramedic Services, Contract Number# RFB 2021-02 Medical Supplies, Equipment & Pharmaceuticals

AGC2500 - Fire

ACTION REQUESTED:

The Board is requested to approve a Cooperative Contract Award Medline Industries, LP. Period of agreement is: 12/6/2023 to 5/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 500,000.00

Project #: Req. No.: RQ-
008924

Project Fund	Amount
1001-CCA000111-SC640413	\$ 500,000.00

BACKGROUND/EXPLANATION:

Eagle County Health Service District d/b/a Eagle County Paramedic Services solicited proposals for Medical Supplies, Equipment & Pharmaceuticals on March 21, 2021. Medline Industries, LP, was one of the vendors contracted because of their discounted rates offered. The Baltimore City Fire Department seeks to utilize similar rates and contractual terms from vendor.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-14449 - The Port of Portland Contract #128867 – Emergency and Specialty Vehicles, Equipment and Accessories and any Related Equipment, Supplies and Services

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Extension Farber Specialty Vehicles, Inc. Period of agreement is: 12/1/2023 to 11/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 750,000.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: SCON-002726

Project Fund	Amount
2030-CCA000135-SC660604	\$ 750,000.00

BACKGROUND/EXPLANATION:

On June 22, 2022, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested in conjunction with the lead agency, Port of Portland, extending the contract. This contract is to procure emergency and specialty vehicle, equipment, accessories, related services, and supplies.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

Initial award approved by the Board on June 22, 2022 \$1,187,203.00

1st Extension approved by the Board on July 12, 2023 \$ 0.00

2nd Extension pending approval by the Board \$ 750,000.00

Total Contract Value \$1,937,203.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

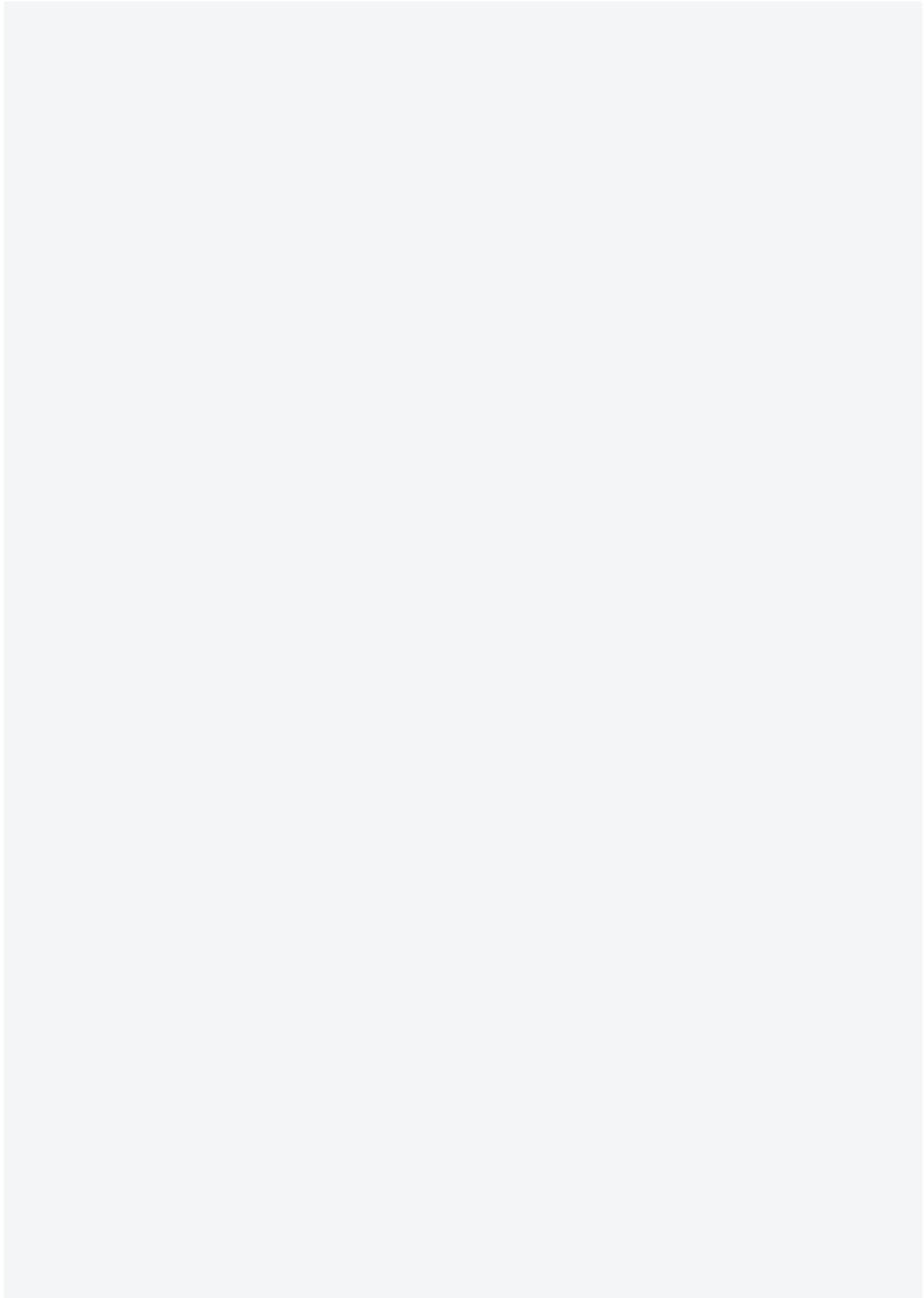
MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-14463 - Solicitation Number RFQ-000248: Safe Syringe Disposal Kiosks

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award American Security Cabinets LLC. Period of agreement is: 12/13/2023 to 12/12/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 52,320.00

Project #: Req. No.: RQ-
008597

Project Fund	Amount
4000-CCA000166-SC630350	\$ 52,320.00

BACKGROUND/EXPLANATION:

The purpose of the solicitation was to procure the lowest, responsive, and responsible bidder to supply, deliver, and install safe syringe and disposal kiosks at various City locations. All contractor's bid submissions were expected to be compliant with the pre-determined specification requirements.

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The one bid received was opened on November 01, 2023. The bid was evaluated in accordance with pre-determined evaluation criteria. The contract award is being recommended to the lowest, responsive, and responsible bidder to provide the City's requirements.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-14135 - Contract Number 06000 – Sample Containers for Collection of NPDES Sampling

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Renewal Kols Containers .
Period of agreement is: 11/9/2023 to 11/8/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001730 Solicitation #: 06000

Project Fund	Amount
2070-CCA000849-SC640427	\$ 0.00

BACKGROUND/EXPLANATION:

On November 4, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The DPW needs to continue to procure sample containers required for all three wastewater treatment plants for pollution control as mandated by State and Federal regulations, per the awarded contract. This is the first of three, one-year renewal options available on this contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1.Award approved by the Board November 4, 2020	\$ 40,333.60
2.Approved by the Board on May 19, 2021	\$ 139,666.40
3.1st Renewal pending Board approval	<u>\$ 0.00</u>
Total Contract Value	\$ 180,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-14493 - Contract Number B50006549 Laundering of Lab Coats

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Renewal Chesapeake Uniform.
Period of agreement is: 5/1/2023 to 4/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 8,174.40

Project #: SCON-002041

Project Fund	Amount
2071-CCA000832-SC630324	\$ 8,174.40

BACKGROUND/EXPLANATION:

DPW Laboratories has a continued need for the supplier to provide lab coat cleaning services for Ashburton and Montebello laboratories. On April 27, 2022, the CPA approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the first of two, one-year renewal options available on this contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

Initial Award approved by the CPA on April 27, 2022	\$24,523.20
Ratification & 1 st Renewal pending Board approval	\$ <u>8,174.40</u>
Total Contract Value	\$32,697.60

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-14491 - Contract Number 06000 - Investigative Search Licensing

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Increase LexisNexis Risk Solutions. Period of agreement is: 4/6/2016 to 12/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 30,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-001385

Project Fund	Amount
1001-CCA000323-SC630323	\$ 30,000.00

BACKGROUND/EXPLANATION:

State Attorney's Office uses LexisNexis is an investigative tool The awardee provides background assistance, fraud investigation, locating wanted individuals, case law, appeals, locate property owners, and many other services and information. DHCD's Permits and Litigation Team need to use the awarded contract for their requirements and BOE is requested to approve the increase of the award.

On April 6, 2016, the City Purchasing Agent approved the initial award with subsequent actions as shown below in the Contract Value Summary.

The requested action is for an increase of a select source bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Initial award approved by the Board on April 6, 2016	\$ 33,000.00
Amendment approved by the Board on October 26, 2016	\$ 0.00
Increase approved by the Board on November 2, 2016	\$ 45,792.00
Increase approved by the Board on March 22, 2017	\$ 108,360.00
1st Renewal approved by the Board December 20, 2017	\$ 100,000.00
Increase approved by the Board on October 17, 2018	\$ 100,000.00
Increase approved by the Board on May 8, 2019	\$ 100,000.00
2nd Renewal approved by the Board on December 18, 2019	\$ 110,000.00
Increase approved by the Board on August 26, 2020	\$ 110,000.00
Increase approved by the Board on February 24, 2021	\$ 200,000.00
1st Extension approved by the Board on May 18, 2022	\$ 200,000.00
2nd Extension and ratification approved by the Board on August 2, 2023	\$ 36,000.00
Increase pending Board approval	<u>\$ 30,000.00</u>

Board of Estimates Agenda	Procurement	12/13/2023
------------------------------	-------------	------------

Total contract value	\$1,173,152.00
----------------------	----------------

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
------------------------------	---------------------	----------------------	-------------------------

N/A	N/A	N/A	N/A
-----	-----	-----	-----

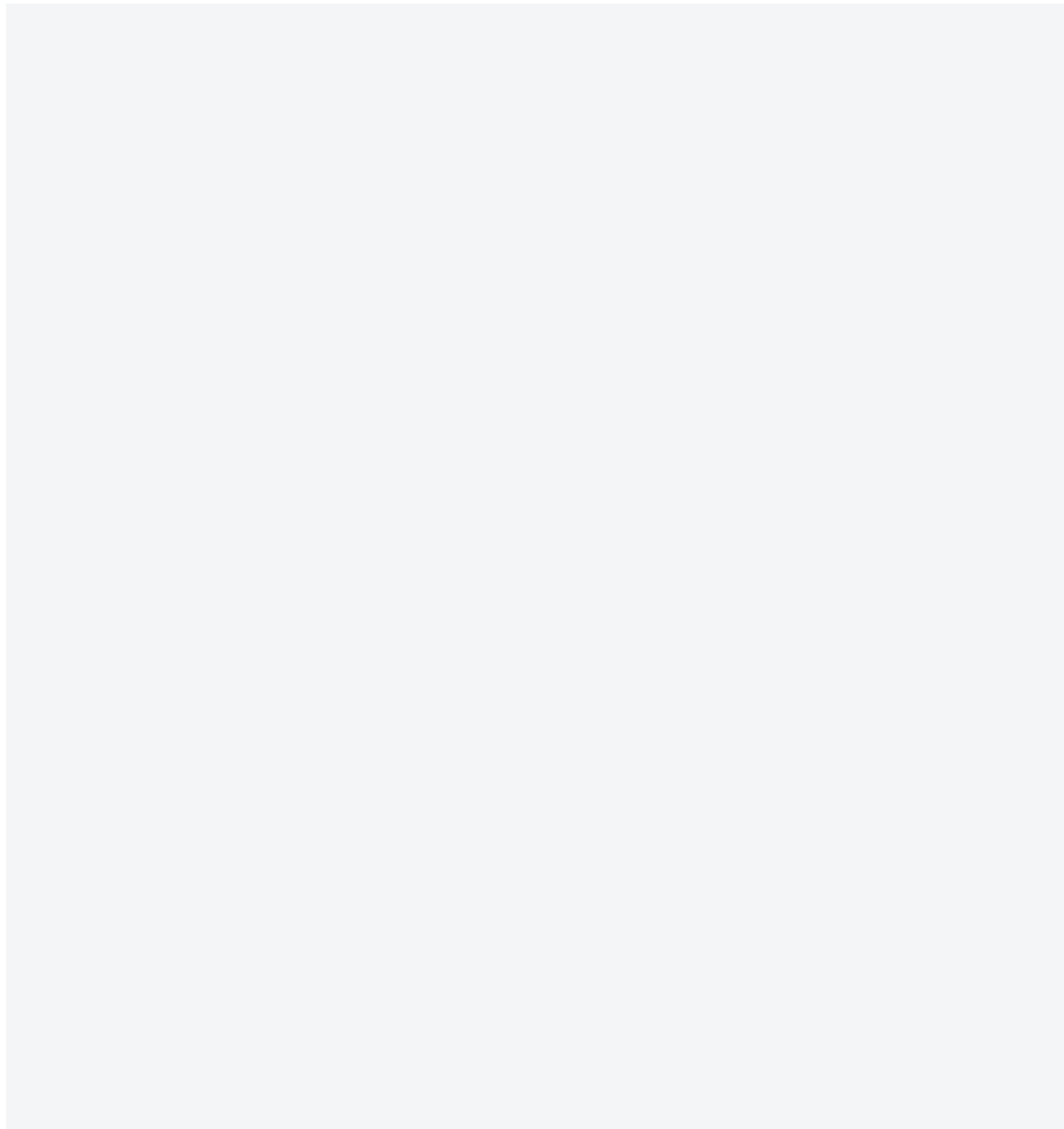
MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency



SB-23-14427 - Contract Number 08000 /SCON001669 SurveyMonkey Software

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Renewal Momentive Inc.
Period of agreement is: 12/31/2022 to 12/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,690.66

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001669

Project Fund	Amount
1001-CCA001222-SC660608	\$ 20,690.66

BACKGROUND/EXPLANATION:

The Forensic Science & Evidence Services Division of BCPD uses SurveyMonkey application to solicit feedback from customers and employees and to analyze the data as required for ISO 17025 and ISO 17020, both of which this laboratory is accredited to.

On March 25, 2020, the CPA approved an initial award with subsequent actions as shown in the Contract Value Summary below. Due to administrative difficulties, processing approval of third, one-year renewal option was missed, and the approval of ratification will cure it. The approval of renewal is requested for the fourth and final, one year renewal available on the contract.

Period covered for the ratification is December 31, 2022, through December 30, 2023, and for the fourth and final renewal is from December 31, 2023, through December 30, 2024, with no renewal option remaining.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

CONTRACT VALUE SUMMARY:

Initial Award approved by the CPA on March 25, 2020	\$	6,000.30
1 st Increase approved by the CPA on September 9, 2020,	\$	7,000.00
1 st Renewal approved by the CPA on November 13, 2020,	\$	6,000.30

Board of Estimates Agenda	Procurement	12/13/2023
------------------------------	-------------	------------

2 nd Renewal was approved on November 17, 2021	\$ 39,000.90
3 rd renewal and ratification pending Board approval	<u>\$ 13,200.16</u>
Total Contract Value	\$ 72,201.66

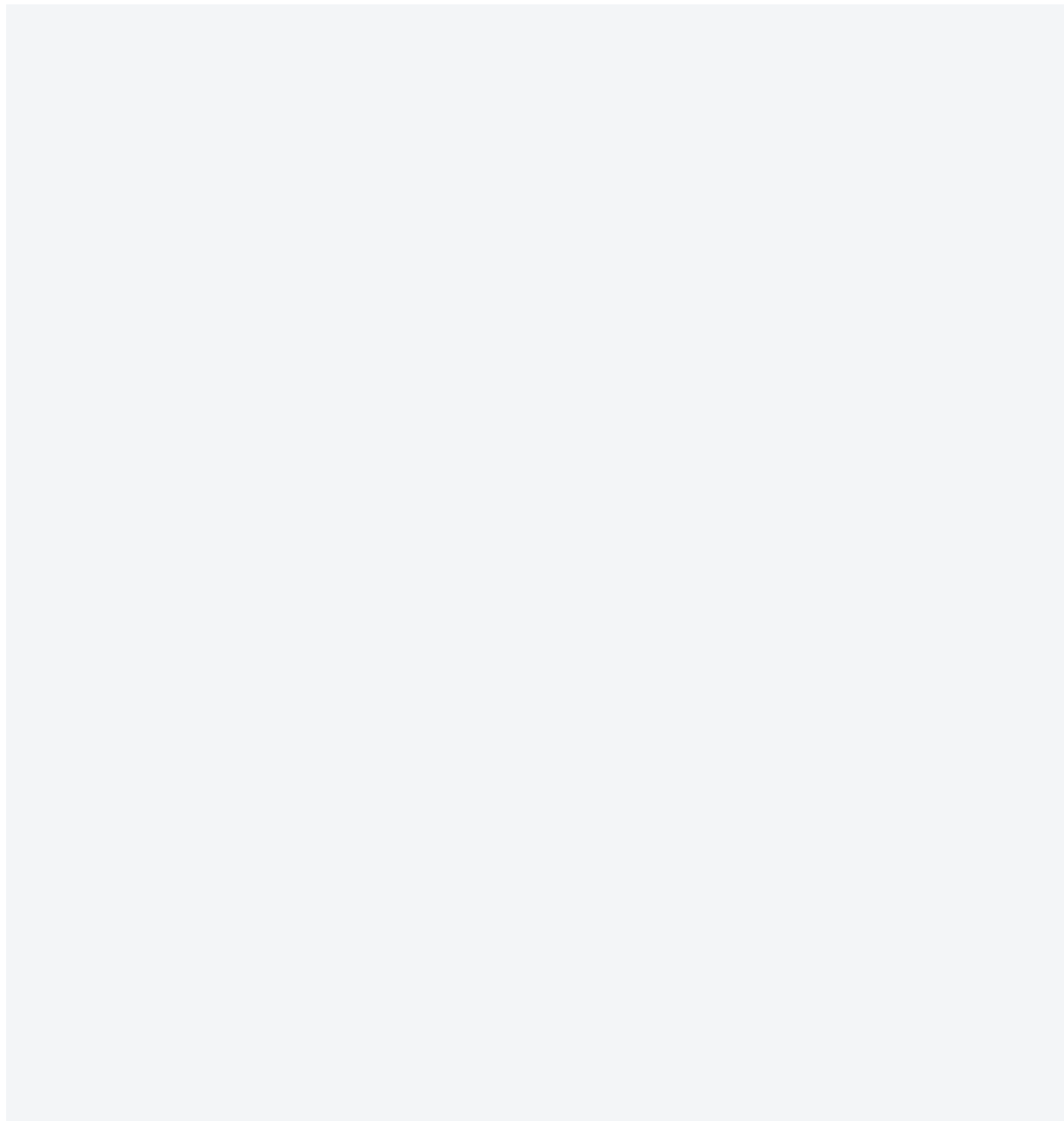
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14523 - Contract Number 06000-Election Services

AGC1900 - Board of Elections

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award - Selected Source McAfee Election Services, Inc. . Period of agreement is: 5/1/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 157,050.00

Project #: Req. No.: RQ-
017530

Project Fund	Amount
1001-CCA000001-SC630329	\$ 157,050.00

BACKGROUND/EXPLANATION:

Vendor to provide services needed by the City for the implementation of the new Electronic Poll Books, and the State Board of Elections planned Mock Election in the fall of 2023. McAfee Election Services has been the firm of record for the City's election services. The purpose of this contract is to prepare the elections warehouse for the completion of redistricting and implementation of the e-poll books and other election day machinery for the Mock Gubernatorial Election.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-14516 - Contract Number 08000 -Vertical Portable Wheelchair Lifts

AGC4361 - M-R Convention Complex

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award - Selected Source AGM Container Controls, Inc. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 43,985.25

Project #: Req. No.: RQ-
019474

Project Fund	Amount
1001-CCA000434-SC660607	\$ 43,985.25

BACKGROUND/EXPLANATION:

Convention Center has a need for a portable wheelchair lift for event staging, which is both legally and ADA required for business operations. Recommending award to AGM Container Controls.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14470 - Solicitation Number RFQ-000388: Supply & Delivery of Mechanical Joint (MJ) and Gate Valves

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award Water Technology Resources. Period of agreement is: 12/13/2023 to 12/12/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,475,400.00

Project #: Req. No.: RQ-
011523

Project Fund	Amount
2071-CCA000819-SC170004	\$ 4,475,400.00

BACKGROUND/EXPLANATION:

The purpose of the solicitation was to procure the lowest, responsive, and responsible bidder to supply and deliver various sizes of Mechanical Joint (MJ) Gate Valves for the Department of Public Works (DPW).

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The three (3) bids received were opened on September 20, 2023. The bids were evaluated in accordance with pre-determined evaluation criteria. The contract award is being recommended to the lowest, responsive, and responsible bidder to provide the City's requirements. The award period is from December 13, 2023, through December 12, 2026, with two (2) one-year renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-14474 - Contract Number B50005744 aka SCON-001994 – OEM Parts & Service for Toro Equipment

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Increase Gaithersburg Farmers Supply, Inc. Period of agreement is: 7/1/2023 to 4/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-001994

Project Fund	Amount
2030-CCA000133-SC630335	\$ 50,000.00

BACKGROUND/EXPLANATION:

On July 26, 2019, the Board approved an initial award and subsequent actions as shown below in the Contract Value Summary. This increase is to provide original manufacturer's equipment parts and services for Toro equipment through the remaining duration of the contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

Initial award approved by the Board on July 26, 2019	\$600,000.00
Assignment approved by the Board on February 9, 2022	\$ 0.00
Extension approved by the Board on July 20, 2022	\$ 0.00
Extension approved by the Board on March 1, 2023	\$ 0.00
Extension approved by the Board on September 6, 2023	\$ 0.00
Increase pending Board approval	<u>\$ 50,000.00</u>
Total contract value	\$ 650,000.00

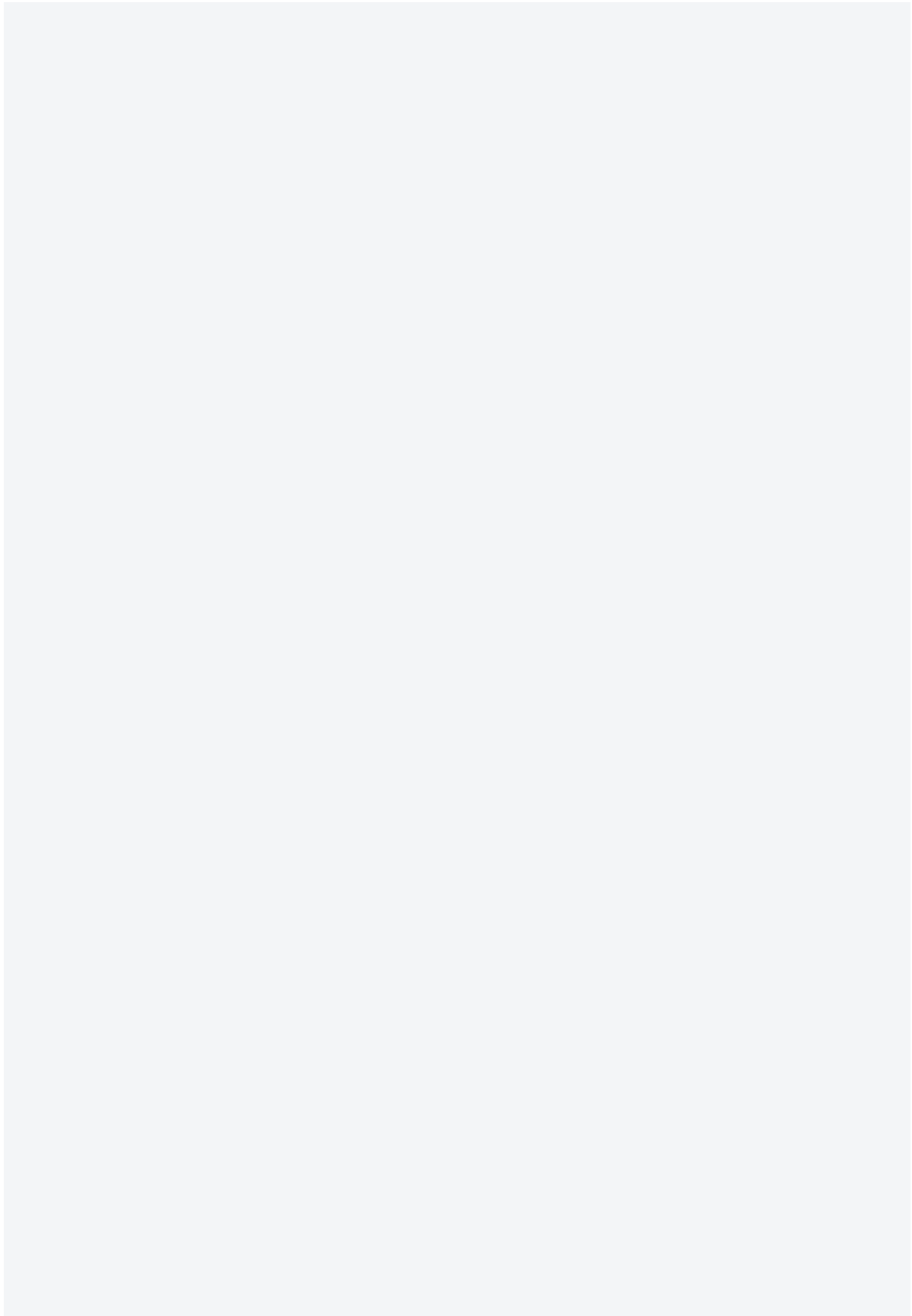
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14529 - RFQ-000451 – Lumicyano 100g Complete Kit - Maintenance Supplies

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award Motion Industries, Inc.
Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 40,217.40

Project #: RFQ-000451

Project Fund	Amount
1001-CCA000787-SC640409	\$ 40,217.40

BACKGROUND/EXPLANATION:

BCPD has a requirement to source Lumicyano 100g Complete Kit for fingerprinting. The requirement was processed as an Informal Bid on Workday, and it was opened on November 21, 2023. Two bids were received, and award is recommended to the lowest, responsible, and responsive bid.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14339 - Extension - B50005156 – Polymeric Flocculant for Centrifuge
Dewatering for the Back-River Wastewater Treatment Plant**

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Infrastructure Maintenance/Service Extension Polydyne Inc. Period of agreement is: 12/15/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,276,800.00

Contract Award Amount: \$ 1,000,000.00 Award Date: 12/13/2017

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: P.O. No.: SCON-
001140

Project Fund	Amount
2070-CCA000849-SC640427	\$ 1,276,800.00

BACKGROUND/EXPLANATION:

On June 7, 2017, the Board approved the initial award with subsequent actions as shown below in the Contract Value Summary below. An extension is being requested for continuity of services while a new solicitation (RFQ-000358) is released and awarded. The purpose of this contract is to provide polymeric flocculant for dewatering slurries by centrifugation at the Back River Wastewater Treatment Plant.

The requested action is an extension of a competitively bid requirements contract. A tentative start date for a new contract will be July 1, 2024. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

Initial award approved by the Board on December 13, 2017	\$1,000,000.00
1 st Renewal approved by the Board on November 20, 2019	\$1,000,000.00
Increase approved by the Board on December 23, 2020	\$1,258,560.00
Increase approved by the Board on June 9, 2021	\$ 666,900.00
Extension pending Board approval	<u>\$1,276,800.00</u>
Total Contract Value	\$ 5,202,260.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-14510 - Solicitation Number RFQ-000463 – Relocation Services for Liquor Board

AGC4100 - Liquor License Board

ACTION REQUESTED:

The Board is requested to approve a One Time Purchase Award Brandford LLC. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 28,020.00

Project #: Req. No.: RQ-
018182

Project Fund	Amount
1001-CCA000381-SC630326	\$ 28,020.00

BACKGROUND/EXPLANATION:

The Liquor Board requires relocation services from 1 N. Charles Street, Suite 1500 to 200 St. Paul Place, Suite 2300. Vendors were solicited, informally, by posting on Workday. The sole bid received was opened on November 14, 2023. Award is recommended to be made to the sole bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-14518 - Unauthorized Procurement - United Rentals

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Unauthorized Procurement United Rentals. Period of agreement is: 11/25/2022 to 5/12/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 299,269.84

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: PO-002470 / Req.

No.: RQ-015394

Project Fund

Amount

2070-CCA000854-SC630380

\$ 299,269.84

BACKGROUND/EXPLANATION:

United Rentals initially had a rental lease arrangement with the Department of Public Works (DPW). This arrangement expired. The need for urgent correction of mud well piping to clarifier piping—vital to Patapsco WWTP bypass system occurred, and the vendor's equipment was used. The reason for this action stemmed from the need to keep the plant in compliance with National Pollutant Discharge Elimination System (NPDES), Maryland Department of the Environment (MDE), and Environmental Protection Agency (EPA). All outstanding invoices dates are between November 25, 2022, to May 12, 2023.

A future occurrence of this situation will be prevented by ensuring that DPW will request a timely extension of existing contract.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-14447 - Prequalification of Consultants**ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Architects/Engineers. Period of agreement is: 12/13/2023 to 12/13/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

In accordance with the Resolution Relating to Architectural and Engineering Services Amended by your Honorable Board on June 29, 1994, the Office of Boards & Commissions requests the Board of Estimates approval for the prequalification of the firms listed below. The Office of Boards & Commissions has delineated certified Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for informational purposes only.

Alvi Associates, Inc. (MBE)
110 West Road, Suite 250
Towson, MD 21204

ENGINEERING

Bryant Associates, Inc. (MBE)
400 East Pratt Street, 8th Floor
Baltimore, MD 21202

ENGINEERING**LAND SURVEYING****PROPERTY LAND SURVEYING**

Johnson Consulting Engineers, Inc. (MBE)
130 W. 25th Street
Baltimore, MD 21218

ENGINEERING

Koffel Associates, Inc.
8815 Centre Park Drive, Suite 200
Columbia, MD 21045

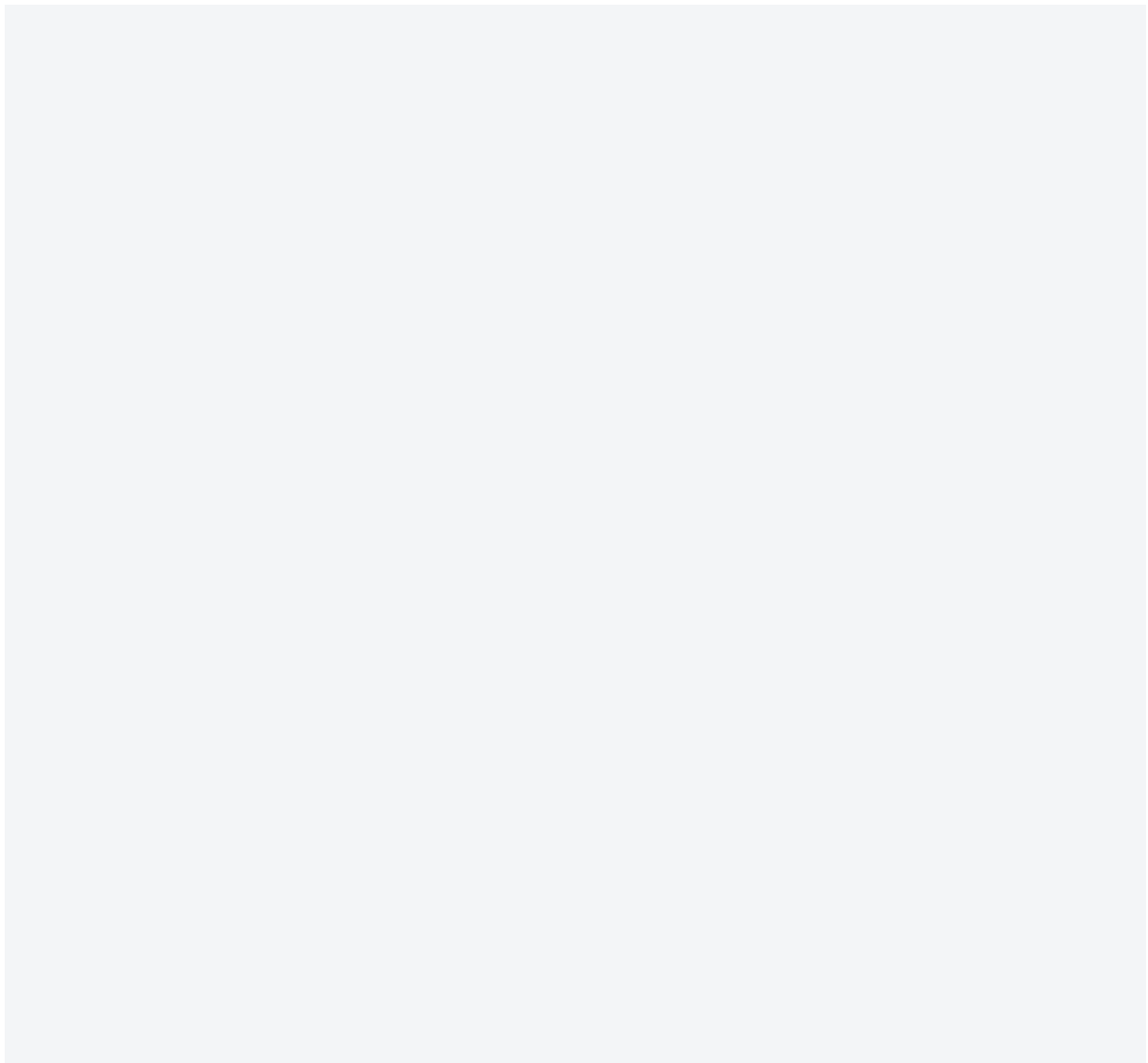
ENGINEERING

McCormick Taylor, Inc.
1501 S. Clinton Street, Suite 1150
Baltimore, MD 21224

**LANDSCAPE ARCHITECTURE
ENGINEERING**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:



SB-23-14448 - Prequalification of Contractors**ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Contractors . Period of agreement is:
12/13/2023 to 12/13/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

In accordance with the Rules for Prequalification of Contractors as amended by your Honorable Board on November 21, 2016, the following contractors are recommended for prequalification:

Cavalla Construction \$1,500,000.00

10 South Street, Suite 501

Baltimore, MD 21202

Dixon Enterprises, LLC \$1,370,000.00

10999 Red Run Boulevard, Suite 205

Owings Mills, MD 21117

Highland Turf Inc. t/a HTI Contractors \$8,000,000.00

4539 Sykesville Road

Finksburg, MD 21048

Ironshore Contracting, LLC \$8,000,000.00

1000 Haverhill Road

Baltimore, MD 21229

J.A. Argetakis Contracting Co., Inc. \$8,000,000.00

216 German Hill Road

Baltimore, MD 21222

Swain Enterprises LLC \$1,500,000.00

145 West Ostend Street, Suite 600

Baltimore, MD 21230

Alphabetical Listing

Cavalla Construction \$1,500,000.00

Dixon Enterprises, LLC \$1,370,000.00

Board of Estimates Agenda	Public Works	12/13/2023
Highland Turf Inc. t/a HTI Contractors		\$8,000,000.00
Ironshore Contracting, LLC (MBE)		\$8,000,000.00
J.A. Argetakis Contracting Co., Inc.		\$8,000,000.00
Swain Enterprises LLC	\$1,500,000.00	

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-13302 - Project 1354R- Staffing of Project Controls Office of DPW**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract with DM Enterprises of Baltimore, LLC under Project No. 1354R Staffing of Project Controls Office of DPW. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,000,000.00

Project #: 1354R

Project Fund	Amount
	\$ 3,000,000.00

No funds are needed at this time. To be determined with each individual project. Funds will be encumbered per each task issued.

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of Proj. 1354R Staffing for the Project Controls Office. These services will address various needs in planning and scheduling, document management, workflows and processes, reporting and tracking, and schedule delay analysis related to DPW projects, which are primarily design and construction projects for Office of Engineering & Construction. The scope of services will include, but not limited to, providing on- site, full time support staff to, Creating, updating, cost loading, and resource loading project planning schedules, providing customized reports, and preparing look ahead schedules. Reviewing and analyzing contractor's schedules and performing delay analysis, populating document control system, such as Oracle Unifier or similar, with all current and future Department of Public Works projects. Supporting Project Management Team by reporting, analyzing, and documenting metrics.

The period of the agreement is effective upon Board approval for two (2) years or until the upset limit is reached, whichever occurs first. The City has the sole option to renew this agreement for one two (2) year periods.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

N/A	N/A	N/A	N/A
-----	-----	-----	-----

MBE / WBE PARTICIPATION:

MBE Goal %	10.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Bryant Associates, Inc.	

MBE Goal %	22.50%	MBE Goal Amount	\$ 675,000.00
MBE Total Paid	\$.00	Vendor: DM Enterprises of Baltimore, LLC	

WBE Goal %	15.00%	WBE Goal Amount	\$ 450,000.00
WBE Total Paid	\$.00	Vendor: McKissack & McKissack of Washington	

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and notes this on call agreement and will review task assignments

SB-23-13610 - Project 1345G (WC 1391)- O/C Project and Construction Management Assistance Task 9**ACTION REQUESTED:**

The Board is requested to approve a Project Construction Management Contract Task Assignment No. 09 with Gannett Fleming, Inc./Development Facilitators Inc., JV. for Project No. 1345G (WC 1391) On Call Project and Construction Management Assistance. Period of agreement is: Based on Board Approval with a duration of 19 Months
12/13/2023 / to 7/12/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 119,322.94

Project #: Proj 1345g- WC
1391

Project Fund	Amount
9960-PRJ000465-CAP009557-SC630318	\$ 119,322.94

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting Gannett Fleming, Inc./Development Fac., Inc. JV to provide inspection for the replacement of the existing water main, water house connections and all tasks associated with completing Proj. 1391-Lower Fells Point Water Main Replacement under Task 9. The duration of this task is nineteen (19) months.

The services includes but not limited to assisting the Office of Engineering & Construction with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supporting documents, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information (RFI) reviews and responses, and construction contract administrative support. Depending on the nature of other work and City staff requirements, personnel representing the selected firm shall be available on an as needed basis.

The construction project consists of in-house design of approximately 9,283 LF of water main to be replaced in the Lower Fells Point Neighborhood.

This EAR was approved by MWBOO on 7/22/202.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-23-14372 - Unauthorized Purchase- Badger Daylight Vegetation and Algae Removal**ACTION REQUESTED:**

The Board is requested to approve payment of an Unauthorized Procurement with Badger Daylight Corp. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 95,626.66

Project Fund	Amount
2070-CCA000848-SC630326	\$ 95,626.66

BACKGROUND/EXPLANATION:

There was overflow of sludge from the DAF and PSTD7 tanks, which created an emergency situation. City Hydro-Vacuum trucks were not available and other vendors who could possibly handle the overflow were not available for immediate service. Badger Daylighting was already onsite so they were able to handle the overflow and remove the vegetation and algae from the DAF & PSTD7 tanks that created the overflow that was creating an issue of public safety and health.

The payment of unauthorized services is for the period February 1, 2023 through March 31, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-14244 - Sludge Heat Drying Payments Incease**ACTION REQUESTED:**

The Board is requested to approve an increase to the Consulting/Professional Services Agreement with Synagro Technologies P502276 (SCON-001107). Period of agreement is: 7/1/2008 to 3/3/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 22,000,000.00 Contract#SCON-001107

Contract Award Amount:	\$	Award Date:	7/1/2008
	9,471,420.08		

Contract Increase Amount:	\$	Increase Number:
	22,000,000.00	

Project Fund	Amount
2070-CCA000849-SC630353	\$ 22,000,000.00
Increase for processing of sludge	

BACKGROUND/EXPLANATION:

The Department of Public Works requests the Board's approval for a Change Order to increase funds the two existing master blanket purchase orders which provide Sludge Heat Drying services to the Back River and Patapsco Wastewater Treatment Plants. This increase is needed to cover the remaining FY 2024 cost of this service for one year.

The Agreement between the City and Synagro Technologies which sets the fees and contract specifications were originally approved by the Board of Estimates on November 15, 2000. The contract was amended and renewed for an additional ten-year period. The amendment to the contract was approved by the Board on March 4, 2015. Since this is an internal agreement between DPW and Synagro, the master blanket will be used to provide for the funding of the agreement and an instrument for expediting payments.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14420 - TOF for Project 1249- On Call Bridge Design Services Task 7 (Warren Road Bridge)**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds for Project 1249 On Call Bridge Design Services Task No. 7. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: TR 15505- Project
1249

Project Fund	Amount
9960-PRJ000191-RES009558	-\$ 600,000.00
9960-PRJ000191-RES009558-AGC6100-CIP0557	\$ 600,000.00 (Revenue Bond)
9960-PRJ000191-RES009558	-\$ 400,000.00
9960-PRJ000191-RES009558-AGC6100-CIP0557	\$ 400,000.00 (County Revenue)
9960-PRJ001687-CAP009557	\$ 1,000,000.00
9960-PRJ001687-CAP009557-AGC6100-CIP0557	

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction requests Your Honorable to approve a Transfer of Funds for Project 1249 On Call Bridge Design Services Task No. 7 (BD 38751). The transfer will cover design-related costs for the Warren Road Bridge over Gunpowder Falls. This project is led by DOT.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

SB-23-14382 - Final Release of Retainage - RP15802R Latrobe Park Field House**ACTION REQUESTED:**

The Board is requested to approve a Full Release of Retainage with DSM Properties, LLC.

Period of agreement is: 2/5/2018 to 11/5/2018

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 45,302.28

Contract Award Amount:	\$	Award Date:	9/27/2017
	906,051.00		

Project #: RP15802R

Project Fund	Amount
9938-PRJ001664-CAP009474	\$ 45,302.28
9938-CAP009474-PRJ001664 915038	

BACKGROUND/EXPLANATION:

As of February 9, 2022, DSM Properties, LLC has completed 100% of all work for RP15802R – Latrobe Park Field House. The City now agreed to a Final Release of Retainage in the amount of \$45,302.28 to the Contractor. Currently, the City is holding \$45,302.28 in retainage for the referenced project, and wishes to release the total amount and has determined that its interests are fully protected by the release.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:			
MBE Goal %	4.30%	MBE Goal Amount	\$ 39,000.00
MBE Attainment %	3.80%	MBE Attainment	\$ 35,208.00
		Amount	
MBE Total Paid	\$ 35,208.00	Vendor: Spears Mechanical Contractors, Inc.	
MBE Goal %	22.70%	MBE Goal Amount	\$ 205,756.00
MBE Attainment %	19.80%	MBE Attainment	\$ 180,671.41
		Amount	
MBE Total Paid	\$ 180,671.41	Vendor: Priority Construction Corporation	
WBE Goal %	15.60%	WBE Goal Amount	\$ 141,600.00
WBE Attainment %	15.30%	WBE Attainment	\$ 132,727.24
		Amount	

WBE Total Paid

\$ 132,727.24

Vendor: Cherry Hill Fabrication Incorporated

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-14416 - Partial Release of Retainage - RP20810 Garrett Park Court & Stormwater Improvements**ACTION REQUESTED:**

The Board is requested to approve a Partial Release of Retainage with P. Flanigan and Sons, Inc. for Garrett Park Court and Stormwater Improvements. Period of agreement is: 8/9/2021 to 7/1/2022

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 15,964.98

Contract Award Amount: \$ 353,286.00 Award Date: 4/7/2021

Contract Extra WO \$ 0.00 Extra WO Number:
Amount:

Project #: RP20810

Project Fund	Amount
9938-PRJ002162-CAP009474-SC240230	\$ 15,964.98
9938-PRJ002162-CAP009474-20001-SC240230	

BACKGROUND/EXPLANATION:

Release of Retainage from P. Flanigan and Sons, Inc. Contract No. RP20810 – \$17,964.98. All work on Contract No. RP20810 is substantially completed and all punch list items complete. The Contractor requested a Partial Release in the amount of \$15,964.98. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. RP20810 – Garrett Park Court and Stormwater Improvements was held on August 3, 2022.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	3.80%	MBE Goal Amount	\$ 13,500.00
MBE Attainment %	2.50%	MBE Attainment Amount	\$ 8,732.50
MBE Total Paid	\$ 8,732.50	Vendor: Powell s Trucking Company, Inc.	
MBE Goal %	1.30%	MBE Goal Amount	\$ 4,450.00
MBE Attainment %	0.60%	MBE Attainment Amount	\$ 2,087.65

Board of Estimates Agenda	Recreation & Parks		12/13/2023
MBE Total Paid	\$ 2,087.65	Vendor: Kim Engineering, Inc.	
MBE Goal %	6.60%	MBE Goal Amount	\$ 23,164.22
MBE Attainment %	6.00%	MBE Attainment Amount	\$ 21,338.41
MBE Total Paid	\$ 21,338.41	Vendor: Priority Construction Corporation	
WBE Goal %	2.30%	WBE Goal Amount	\$ 8,240.00
WBE Attainment %	2.30%	WBE Attainment Amount	\$ 8,240.00
WBE Total Paid	\$ 8,240.00	Vendor: iCivil Inc.	
WBE Goal %	6.50%	WBE Goal Amount	\$ 22,913.00
WBE Attainment %	5.60%	WBE Attainment Amount	\$ 19,734.35
WBE Total Paid	\$ 19,734.35	Vendor: Empire Landscape, LLC	
WBE Goal %	3.50%	WBE Goal Amount	\$ 12,375.00
WBE Attainment %	2.40%	WBE Attainment Amount	\$ 8,578.00
WBE Total Paid	\$ 8,578.00	Vendor: River Transport, Inc.	

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-14219 - MOU - Family League of Baltimore City, Inc. and Baltimore Civic Funds Inc and BCRP**ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding between The Family League of Baltimore City, Inc. and the Civic Fund, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 600,000.00

Project Fund

Amount
\$ 600,000.00

BACKGROUND/EXPLANATION:

This collaborative agreement is to support Baltimore City Recreation and Parks programming, which will provide engaging programming to Baltimore City youth. Family League agrees to contribute six hundred thousand dollars (\$600,000.00) of the State Grant (the "Funds") to BCF.

The Family League received funds from the State of Maryland's Governor's Office of Crime Prevention, Youth, and Victim Services for the period of July 1, 2023 to June 30, 2024, and subsequently Family League has allocated six Hundred Thousand Dollars (\$600,000.00) of that State Grant towards funding community based out-of-school time programming to be used to fund this "Expanded Youth Program." The City has selected BCF to serve as the City's fiscal sponsor to fund the activities and contracts related to the Expanded Youth Program in accordance with this Agreement, as well as the Policies and Procedures Governing Solicitation, Receipt, and Use of Funds by Baltimore City Government. The grant award will be used to fund program delivery service contracts (ex. health and wellness, mentoring, cultural and creative arts, media arts, personal development), as well as professional development training for staff, program supplies, and administrative costs. Vendors will be chosen using information collected from a year-long solicitation process including a public call for proposals and comprehensive program proposal process. Each vendor contract will be unique in terms of the scope of service to offer a wide variety of programming to satisfy the contract and positively impact the youth of our City. All programs are for youth and will be offered equitably at multiple sites throughout the City, per the terms of this contract.

Upon approval of this MOU will retroactively commence as of July 1, 2023 (the "Effective Date").

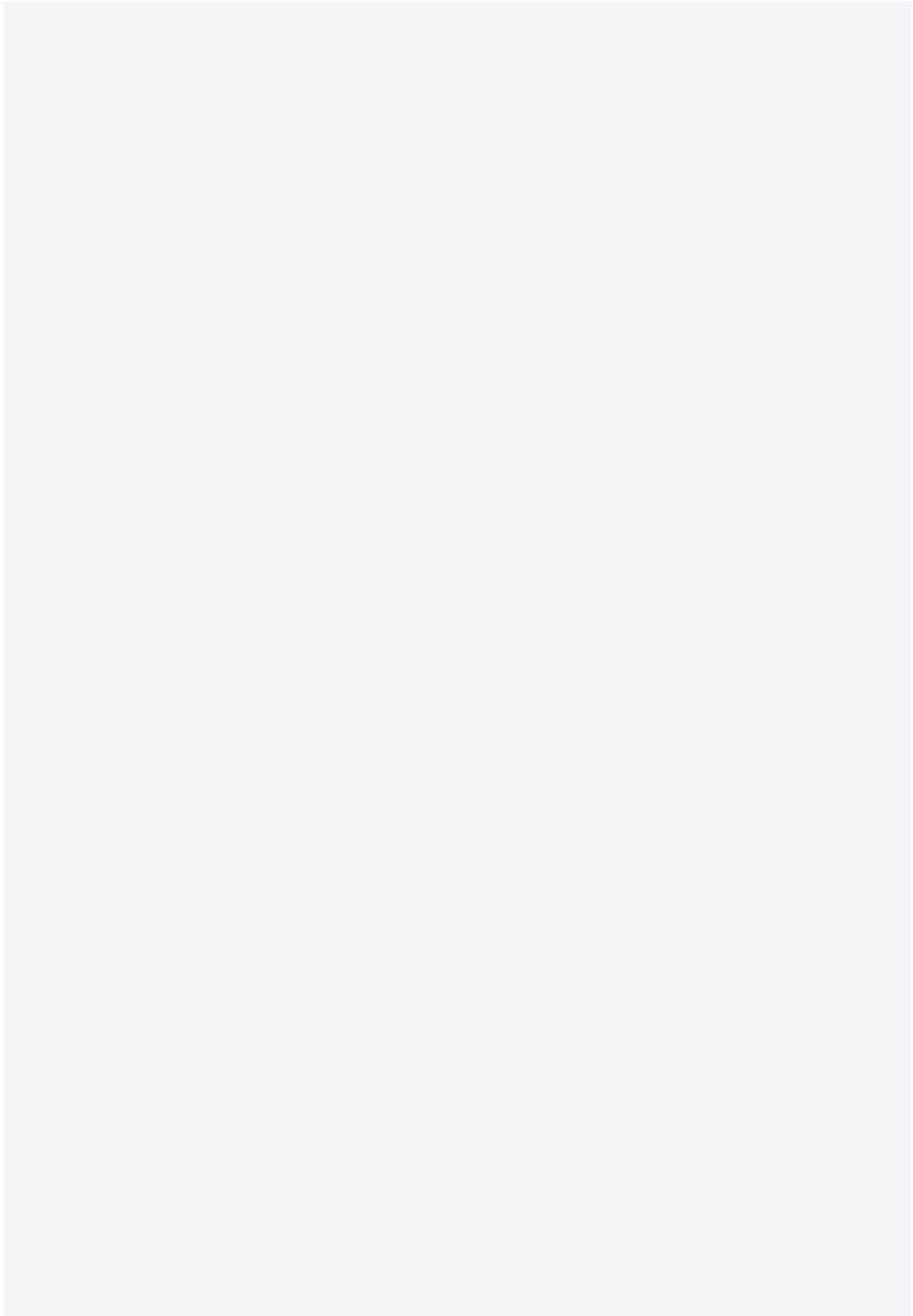
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-11174 - Change Order 3 - TR11303 - Resurfacing Highways @ Various Locations
Sector IV FAP. No. STP-000A (741) E; SHA No. BC 315-105-815**

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to approve a Construction Contract Extra Work Order No. 3 for M. Luis Construction Co., Inc. under FAP No. STP-000A (741) E. SHA No. BC315-105-815, TR 11303 Resurfacing Highways @ Various Locations Sector IV. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: -\$ 37,332.93

Contract Extra WO \$ 0.00 Extra WO Number: 3

Amount:

Project Fund	Amount
	-\$ 37,332.93

BACKGROUND/EXPLANATION:

As a result of completing the project closeout audit. This Final EWO represents a net credit in the amount of (\$37,332.93). This Final EWO reconciles bid items. Reconciliation includes overrun and underrun adjustment for items not use or used during the project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

DBE PARTICIPATION:

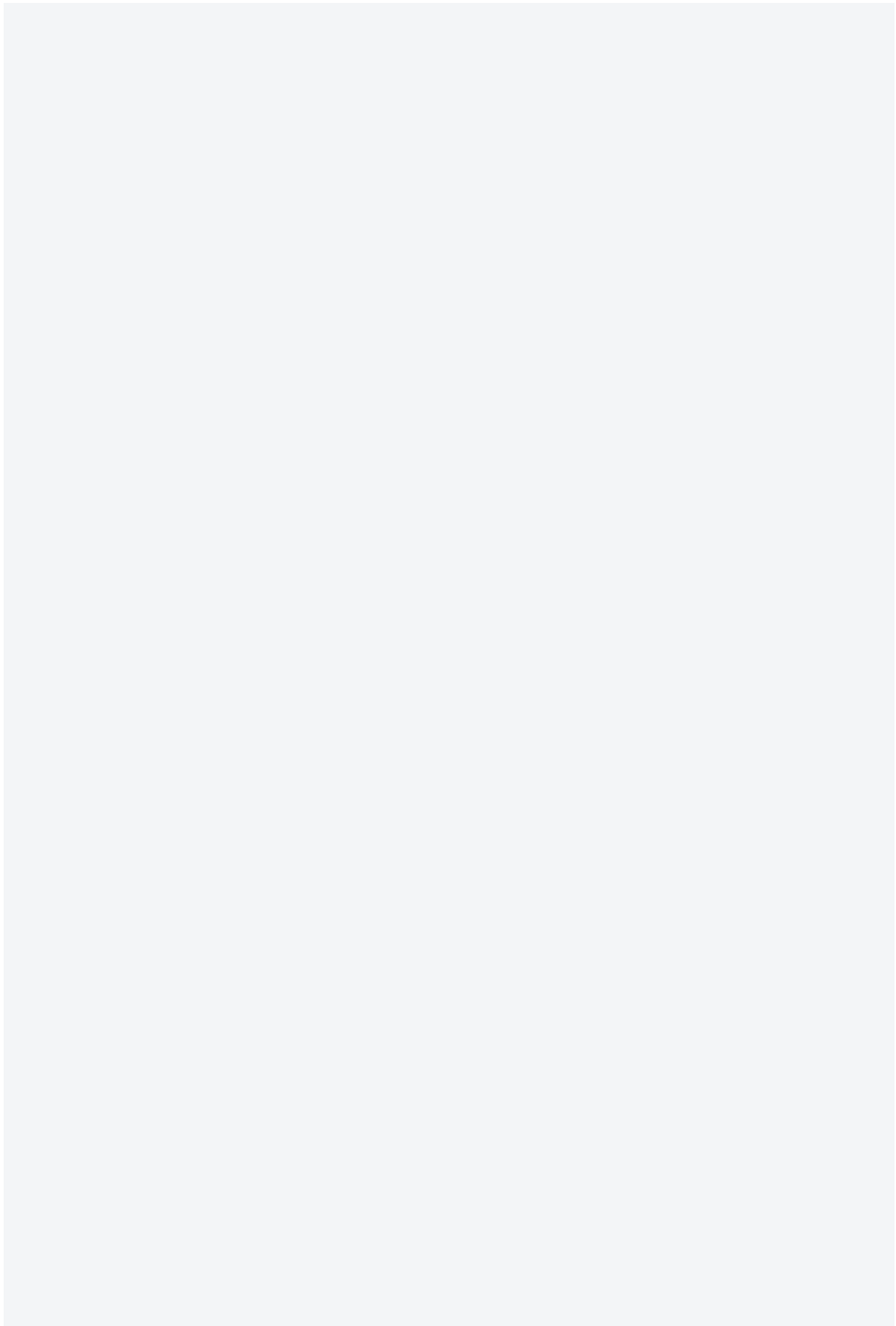
DBE Goal %	7.60%	DBE Goal Amount	\$ 186,800.00
DBE Attainment %	9.00%	DBE Attainment	\$ 214,503.05
		Amount	
DBE Total Paid	\$.00	Vendor: Fallsway Construction	
DBE Goal %	6.40%	DBE Goal Amount	\$ 155,800.00
DBE Attainment %	4.00%	DBE Attainment	\$ 105,687.26
		Amount	
DBE Total Paid	\$.00	Vendor: Rowen Concrete	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

CORC has approved this EAR



SB-23-14455 - Three (3) Year Salt Utilization Agreement with State Highway Administration**ACTION REQUESTED:**

The Board is requested to approve an a Three Year Salt Utilization Agreement with the State Highway Administration of the Maryland Department of Transportation. Period of agreement is: 9/1/2023 to 8/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,000.00

Project Fund	Amount	Start Date	End Date
1001-SC640447	\$ 4,000.00	9/1/2023	8/31/2026
Fund 1001, CCA001093 & SC640447			

BACKGROUND/EXPLANATION:

The City has requested Salt from SHA stockpiles during a Snow Event in accordance with the terms and conditions of this Agreement. The City will reimburse SHA for the cost of the Salt plus other related expenses. The cost of the Salt is \$4,000.00 per year. This Agreement will benefit both parties and will promote the safety, health and general welfare of the citizens of the State.

This item is late due to an administrative process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

Bids will be opened at 12pm in the Board of Estimates Chamber. Results will be posted afterwards: <https://comptroller.baltimorecity.gov/boe/bids>