

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudolph S. Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning, the February 4, 2015 meeting of the Board of Estimates meeting is now called to order. I would direct the Board members attention to the memorandum from my office dated February 2, 2015, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

Deputy City Solicitor: "Move the approval of all of the items on the routine agenda."

Director of Public Works: "Second"

President: "All those in favor say AYE. All opposed NAY. The Motion carries. The routine agenda has been adopted."

* * * * *

MINUTES**BOARD AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Adrian L. Merton, Inc.	\$152,163,000.00
Dustin Construction, Inc.	\$ 71,766,000.00
E2CR, Inc.	\$ 1,500,000.00
Long Fence Company, Inc.	\$114,696,000.00
Monumental Paving & Excavating, Inc.	\$ 54,153,000.00
Musson Bros., Inc.	\$ 49,662,000.00
North Star Painting Company, Inc.	\$ 53,532,000.00
Prism Contractors & Engineers, Inc.	\$ 1,500,000.00
United Storm Water, Inc.	\$ 8,000,000.00

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR LONG FENCE COMPANY, INC.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

E2CR, Inc.	Engineer
Gannett Fleming, Inc.	Architect Engineer Landscape Architect

MINUTES**BOARD AND COMMISSIONS** - cont'd

Rummel, Klepper & Kahl, LLP

Landscape
Architect
Engineer
Land Survey

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms except Long Fence Company, Inc. The Board **DEFERRED** item no. 1, Long Fence Company, Inc. for one week.

Kim A. Trueheart

February 3, 2015

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and a complete failure to provide transparent communications about priorities and outcomes.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 1, Item #1, BOARDS AND COMMISSIONS - Prequalification of Contractors Long Fence Company, Inc. \$114,696,000.00, if approved:
 - i. This action demonstrates the clear need for cogent, value-based decision criteria for retaining or disqualifying vendors who fail to satisfactorily conform with the WMBOO administrative policy, procedures and/or Baltimore City LAW;
 - ii. MWBOO imposed an undisclosed penalty/sanction against Long Fence, Inc. last year for its failure over the past 10 years to comply with WMBOO administrative policy, procedures and/or the LAW;
 - iii. The sanctions and penalties for noncompliance should continue and this vendor should NOT be awarded any city contracts for the same period of time it failed to comply with the WMBOO administrative policy, procedures and/or Baltimore City LAW, or 10 years;
3. How the protestant will be harmed by the proposed Board of Estimates' action: This action presents an opportunity for the City to provide a fair and equitable competitive opportunity for small and minority business benefit from municipal expenditures; however those responsible continue to fail to make the appropriate decisions to achieve that end. The continued mismanagement of major projects by City agencies is disgracefully wasteful and lacking innovative outcomes that generate equity for small and minority businesses.
4. The remedy I seek and respectfully request is that Long Fence, Inc. be removed from this Prequalification list. The WMBOO should be directed to disclose to the public (post on its web site) the sanctions and/or penalties which it imposes for companies that are found in non-compliance with WMBOO administrative policy, procedures and/or the LAW.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on February 4, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely, Kim Trueheart, Citizen & Resident

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

BOARDS AND COMMISSIONS 1. Prequalification of Contractors In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended: Adrian L. Merton, Inc. \$152,163,000.00 Dustin Construction, Inc. \$ 71,766,000.00 E2CR, Inc. \$ 1,500,000.00 Long Fence Company, Inc. \$114,696,000.00 Monumental Paving & Excavating, Inc. \$ 54,153,000.00 Musson Bros., Inc. \$ 49,662,000.00 North Star Painting Company, Inc. \$ 53,532,000.00 Prism Contractors & Engineers, Inc. \$ 1,500,000.00 United Storm Water, Inc. \$ 8,000,000.00

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Lee and Joyce, Inc.	4733 Park Heights Ave.	G/R \$120.00	\$ 1,100.00
	4737 Park Heights Ave.	\$120.00	\$ 1,100.00
2. Craig Thomas and Catherine Thomas	4715 Park Heights Ave.	L/H	\$12,320.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
3. Ella Williams, Personal Representa- tive of the Estate of Mary Jenkins	1410 N. Gay St.	L/H	\$17,458.00
4. Ethel Hunt	2739 Fenwick Ave.	L/H	\$24,350.00
5. Robert I. Benny, LLC.	2117 Herbert St.	L/H	\$13,500.00

Funds are available in account 9910-910634-9588-900000-704040,
Whole Block Demo Project.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Rescission and Approval of Option</u>			
6. Helena Hinda Blum a/k/a Helena Hinda Blum Blitstein and Cecilia Sally Blum a/k/a Cecilia Sally Blum Pelc, Personal Representatives of the Estate of Abram Blum	3522 Woodland Ave.	G/R \$96.00	\$ 800.00

On August 13, 2014, the Board approved the purchase of the \$96.00 ground rent interest in 3522 Woodland Avenue from Abram Blum and Elaine Blum. As a result of an error made in the Abstract Report, the owners of the ground rent interest were listed incorrectly. Please rescind the original request and grant approval to purchase the \$96.00 ground rent interest in 3522 Woodland Avenue from the owners Helena Hinda Blum a/k/a Helena Hinda Blum Blitstein and Cecilia Sally Blum a/k/a Cecilia Sally Blum Pelc, Personal Representatives of the Estate of Abram Blum.

Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
7. Dominion Properties, LLC	4717 Park Heights Ave.	L/H	\$36,200.00
8. Compound Yield Play, LLC	4843 Park Heights Ave.	L/H	\$ 1,910.00
9. Economy Management, Inc.	4845 Park Heights Ave.	L/H	\$ 5,400.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
10. Thomas D. Noeth	1910 Herbert St.	G/R \$36.00	\$ 300.00
Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.			
11. Wilfred H. Bhola & Marina R. Bhola	506 Laurens St.	F/S	\$20,000.00
12. KDG Properties, LLC	1938 Perlman Place	F/S	\$25,000.00

Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payment of Settlement</u>			
13. Robert Tillman (deceased) and Hazel Tillman (prior owners)	4314 Pimlico Rd.	L/H	\$ 100.00

On July 13, 2014, the Board approved the acquisition of the leasehold interest in 4314 Pimlico Road (aka Block 3307B, Lot 034), by condemnation. The Board previously approved a fair market value of \$600.00, based upon an independent appraisal report, to acquire the subject property interest. The owner thought that the property interest was more valuable and demanded \$1,000.00. After negotiations, the parties agreed to settle the condemnation suit for \$700.00. Therefore, the Board is requested to approve the additional \$100.00.

Funds are available in account 9910-903180-9588-900000-704040.

UPON MOTION duly made and seconded, the Board approved the foregoing options, condemnations, and the payment of settlement.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	3358 Greenmount Avenue	Kong Koo Lee	One single face electric sign 10' x 3'
	Annual Charge: \$140.60		
2.	920 N. Charles St.	918-922 North Charles Street Acquisition, LLC	Outdoor seating 24.5' x 4'
	Annual Charge: \$589.50		
3.	400 E. Pratt St.	PDL Pratt Associates, LLC	Outdoor seating 31.58' x 9'
	Annual Charge: \$3,196.58		
4.	400 E. Pratt St.	PDL Pratt Associates, LLC	Outdoor seating 31' 6" x 9'
	Annual Charge: \$3,199.10		

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Department of Housing and - Community Development Block
Community Development Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Community Development Block Grant (CDBG) Agreement with The Young Women's Christian Association of the Greater Baltimore Area, Inc. (YWCA). The period of this CDBG Agreement is October 1, 2014 through September 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$70,610.00 - 2089-208915-5930-532023-603051

BACKGROUND/EXPLANATION:

The YWCA will maintain and operate a transitional housing facility located at 1711 McCulloh Street. The YWCA will provide a comprehensive set of support services to homeless families that reside in the facility to assist them in gaining economic stability and permanent housing. The support services will include employment and family counseling, job placement assistance, before and after care and educational classes.

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2014 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2014 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

FOR FY 2015, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$45,239.00, AS FOLLOWS:

MBE: \$12,214.53

WBE: \$4,523.90

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Community Development Block Grant Agreement with The Young Women's Christian Association of the Greater Baltimore Area, Inc.

MINUTES

Department of Recreation - Second Amendment to Agreement
and Parks

ACTION REQUESTED OF B/E:

The Board is requested to approve the Second Amendment to an On-Call Architectural Design Services Agreement with GWWO, Inc., for Project No. 1164.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - increase in the upset limit

BACKGROUND/EXPLANATION:

On September 28, 2011, the Board approved the initial agreement in the amount of \$1,500,000.00 for three years. On March 5, 2014, the Board approved the first amendment to the agreement to increase the upset limit by \$1,000,000.00.

The Department is in need of additional services from GWWO, Inc. in order to complete several on-going capital projects. Under this Second Amendment to the Agreement with GWWO, Inc., the Department requests an increase in the upset limit in the amount of \$1,000,000.00. The increase will make the total upset limit amount \$3,500,000.00.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

AUDITS NOTED THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved the Second Amendment to the On-Call Architectural Design Services Agreement with GWWO, Inc., for Project No. 1164.

MINUTES

Mayor's Office of Employment - Inter-Governmental Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Governmental Agreement with the Maryland State Department of Human Resources/Baltimore City Department of Social Services (DHR/BCDSS). The period of this Inter-Governmental Agreement is October 1, 2014 through September 30, 2015 with a one year renewal option.

AMOUNT OF MONEY AND SOURCE:

\$284,429.00 - 5000-508815-6392-483200-405001

BACKGROUND/EXPLANATION:

The purpose of this Inter-Governmental Agreement is to compensate the MOED for providing an array of employment and training related services to DHR/BCDSS Food Stamp customers. Eligible customers will be engaged and provided with services that include career development, training, and ongoing support, culminating in employment and job retention services.

The Inter-Governmental Agreement is late because additional time was necessary to reach an understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Inter-Governmental Agreement with the Maryland State Department of Human Resources/Baltimore City Department of Social Services.

MINUTES

Mayor's Office of Employment - Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Christopher Seals & Associates, Inc. The period of the Agreement is November 1, 2014 through February 28, 2015.

AMOUNT OF MONEY AND SOURCE:

\$34,944.00 - 2026-000000-6311-734100-603051

BACKGROUND/EXPLANATION:

This Agreement authorizes Christopher Seals & Associates, Inc. to provide a Workforce Environmental Scan and Needs Assessment of the Baltimore City Casino Area to identify two key factors: 1) the existing skill sets and educational attainment of employment-aged residents, and 2) the prevailing employment and skills needs of employers in the area. The results of the Workforce Environmental Scan and Needs Assessment will allow MOED to identify critical skills gaps between likely job-seekers and employers to cultivate relevant training opportunities to bridge the gaps while shaping workforce programs.

The funds for this agreement will be drawn from the Local Impact Funds generated by the Horseshoe Casino.

The Agreement is late because additional time was needed to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Christopher Seals & Associates, Inc.

MINUTES

Department of Real Estate - Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the 1st renewal option of a lease agreement with Bottling Group, LLC, Tenant, for the rental of property known as 1652 Union Avenue (Block 3752, Lot 27A), consisting of 1.056 acres. The period of the lease renewal is September 1, 2015 through August 31, 2020.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installment</u>
\$18,150.00	\$1,512.50

BACKGROUND/EXPLANATION:

On September 1, 2010, the Board approved the original lease agreement, for five years with three 5-year renewal options.

All other rentals, conditions, and provisions of the lease agreement will remain in full force and effect.

UPON MOTION duly made and seconded, the Board approved the 1st renewal option of the lease agreement with Bottling Group, LLC, Tenant, for the rental of property known as 1652 Union Avenue (Block 3752, Lot 7A), consisting of 1.056 acres.

MINUTES

Department of Public Works - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Waterfront Partnership of Baltimore, Inc. The period of the Agreement is effective upon Board approval for five years.

AMOUNT OF MONEY AND SOURCE:

\$158,751.60 - 2072-000000-5181-390602-603026
158,751.60 - 1001-000000-5152-387900-603026
\$317,503.20

BACKGROUND/EXPLANATION:

The Department of Public Works is responsible for removing trash from the Inner Harbor. In May 2014, the Waterfront Partnership of Baltimore, Inc. installed a water wheel in the Jones Falls. This water wheel operates on hydrologic and solar power and pulls trash from the Jones Falls before it can enter the Inner Harbor. The water wheel deposits the trash in an attached dumpster which is periodically emptied and the trash is taken to BRESCO for final disposal. The water wheel is very visible and has attracted extensive, positive media attention.

The Department of Public Works views the water wheel as an important tool in educating Baltimore City citizens and visitors about how litter dropped on City streets makes its way to the City's waters. Trash collected by the water wheel would otherwise need to be collected by the Department's skimmer boat operation. This agreement represents an excellent collaboration between government and a nonprofit that represents business interests that support environmental initiatives. Under the terms of the agreement, upon approval by the Board the Waterfront Partnership of Baltimore, Inc. will submit an invoice to the DPW covering hauling, disposal, and tipping fees from May 8, 2014, the date the water wheel began operation through the approval of this agreement.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Public Works - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with the Waterfront Partnership of Baltimore, Inc. The Comptroller **ABSTAINED**. The Director of Public Works **ABSTAINED**.

MINUTES

Circuit Court for Baltimore - Cooperative Reimbursement
City (CCBC) Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Cooperative Reimbursement Agreement with Department of Human Resources' Child Support Enforcement Administration. The period of the Cooperative Reimbursement Agreement is October 1, 2014 through September 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$206,271.00 - 4000-401513-1100-116800-404001

BACKGROUND/EXPLANATION:

The Domestic Relations Cooperative Reimbursement Agreement will continue to provide funds for operational costs and salary/OPC expenditures for the Domestic Relations Masters Program on a 34% to 66% basis. Prior to Fiscal Year 1998, Baltimore City provided all funding for child support and custody enforcement, as required under spousal support obligations under this program.

The program costs total \$331,508.00 of which \$218,795.00 represents Federal participation at 66% and \$112,713.00 represents the local share at 34%.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Cooperative Reimbursement Agreement with Department of Human Resources' Child Support Enforcement Administration.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|-------------|---------|
| 1. BELAIR ROAD SUPPLY
COMPANY, INCORPORATED | \$40,000.00 | Low Bid |
|--|-------------|---------|
- Solicitation No. B50003896 - Blanket for Inlet Heads -
Department of Public Works - Req. No. R684527

The period of the award is February 4, 2015 through February 3, 2016, with two 1-year renewal options.

- | | | |
|---|-------------|---------|
| 2. 1 ST . CHOICE STAFFING, LLC | \$28,966.40 | Low Bid |
|---|-------------|---------|
- Solicitation No. 07000 - Community Health Education - CPEST -
Health Department - Req. No. R683751

The period of the award is February 10, 2015 through July 31, 2015.

- | | | |
|--------------------------------------|---------|---------|
| 3. GENERAL TRAFFIC EQUIPMENT
CORP | \$ 0.00 | Renewal |
|--------------------------------------|---------|---------|
- Contract No. B50002231 - Pedestrian Traffic Signal Assemblies
- Department of Transportation - P.O. No. P519753

On February 8, 2012, the Board approved the initial award in the amount of \$94,750.00. The award contained three 1-year renewal options. Two renewals have been exercised. This final renewal in the amount of \$0.00 is for the period February 23, 2015 through February 22, 2016. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONSVENDOR AMOUNT OF AWARD AWARD BASISBureau of Purchases

4. MOTOROLA SOLUTIONS, Fourth Amendment
 INC. \$ 0.00 and Renewal
 Contract No. 08000 - Furnish and Deliver Add-on Subscriber
 Radios, Mobile Data Subscribers, Parts, Accessories and
 Services - Agencies - Various - Req. Nos. Various

The Board is requested to approve and authorize execution of the Fourth Amendment to Agreement with Motorola Solutions, Inc.

On January 23, 2008, the Board approved the initial award in the amount of \$500,000.00. Subsequent actions have been approved. This Fourth Amendment and renewal updates the list of equipment provided under this contract. The period of the renewal is February 2, 2015 through February 1, 2016, with no renewals remaining. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

5. INDUSTRIAL/ORGANIZATIONAL
 SOLUTIONS, INC. D/B/A IO
 SOLUTIONS \$ 200,000.00 Increase
 Contract No. B50002313 - Police Exam Consultant Services -
 Department of Human Resources - P.O. No. P520454

On June 6, 2012, the Board approved the initial award in the amount of \$64,310.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONSVENDOR AMOUNT OF AWARD AWARD BASISBureau of Purchases

The award contained two 2-year renewal options. On July 23, 2014, the Board approved the first renewal in the amount of \$100,395.00. This increase in the amount of \$200,000.00 is necessary to add position exams for the Fire Department in order to allow for continuity and consistency of methodology. This increase will make the award amount \$364,705.00. The contract expires October 31, 2016, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions. The Board further approved and authorized execution of the Fourth Amendment to the Agreement with Motorola Solutions, Inc. (item no. 4).

MINUTES

Fire Department - Retroactive payment

ACTION REQUESTED OF B/E:

The Board is requested to approve retroactive pay to Mr. Clarence Watford. The retroactive pay is for the payroll periods ending October 7, 2014 through January 13, 2015.

AMOUNT OF MONEY AND SOURCE:

\$20,245.32 - 1001-000000-2130-228200-601061

BACKGROUND/EXPLANATION:

Mr. Watford is entitled to back pay in accordance with the Local 734 Memorandum of Understanding, Article 12 (G).

APPROVED FOR FUNDS BY FINANCE.

UPON MOTION duly made and seconded, the Board approved the retroactive pay to Mr. Clarence Watford.

MINUTESHealth Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the Agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

1. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 56,566.00**

Account: 4000-424515-3023-599617-603051

The JHU will provide peer support and advocacy to the increasing number of HIV positive youth, adolescents and young adults, by providing advice and assistance with obtaining needed community, social support, financial insurance, and other identified resources.

2. **SINAI HOSPITAL OF BALTIMORE** **\$158,941.00**

Account: 5000-569715-3023-274411-603051

Sinai Hospital of Baltimore, Inc. will provide services to HIV positive men and women at Sinai Hospital and in the surrounding communities who are eligible for this service. Sinai will also provide wrap around services to both HIV infected and affected women, children, youth, and infants. Medical case management is provided to 100 eligible clients who lack insurance or who have private insurance, Maryland Health Insurance Plan (MHIP), or Medicare, as well as provided on an interim basis to those clients who are applying for Medical Assistance but whose coverage has not yet been activated.

3. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$152,223.00**

Account: 4000-424515-3023-599607-603051

Family Health Centers of Baltimore, Inc. will provide case management services to all patients diagnosed with HIV/AIDS. The program will employ two full-time Case Managers that will provide case management services and an Outreach Worker to assist with obtaining patients and promoting services that are offered.

MINUTES

Health Department - cont'd

The targeted population will be individuals who are HIV/AIDS positive, eligible for Ryan White Part B services and who are at least 18 years of age (both male and female).

MWBOO GRANTED A WAIVER.**4. SINAI HOSPITAL OF BALTIMORE, INC. (SINAI) \$26,245.00**

The HIV Support Services Part D Program at Sinai provides wraparound services to both HIV infected and affected women, children, youth and infants. The program is part of the Community Initiatives Department at Sinai and is a Part D funded program. Sinai will provide Psychosocial Support services to 50 patients annually, including affected family members.

MBE/WBE PARTICIPATION:

N/A

The Agreements are late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B and D services. The providers are asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the forgoing Agreements. The President

ABSTAINED on item no. 1.

MINUTES

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of gift cards for the Dating Matters Program.

AMOUNT OF MONEY AND SOURCE:

\$ 750.00 - 75 Subway Restaurants, Inc. gift cards @ \$10.00 ea.
2,500.00 - 100 Wal-Mart gifts cards @ \$25.00 ea.
\$3,250.00 - 4000-428515-3160-271400-604051

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to youth in the Office of Youth Violence Prevention/Dating Matters Program as a way of rewarding them for achievements such as, progress in school, etc. The cards will also be given to the youths to help with their living situations such as purchase of personal care products, clothing, etc., as needed. The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards as submitted. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits. This policy has been reviewed by both the City Solicitor's Office and the Department of Audits. Consistent with the original Board approval, all requests for payment for the above incentive cards will be subject to the Department of Audits.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the purchase of gift cards for the Dating Matters Program.

MINUTES

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging State allocations for FY 15. The period of the grant is September 30, 2014 through September 29, 2015.

AMOUNT OF MONEY AND SOURCE:

\$3,974.00 - 4000-436415-3255-316200-404001

BACKGROUND/EXPLANATION:

The NGA for FY15 reflects the award for the Senior Medicare Patrol (SMP) - Health Care Fraud Program Expansion (HCFPE) grant based upon the Health Department's approved budget.

The approval of the NGA will allow the Department to provide funding for the SMP-HCFPE Program.

The NGA is late because it was recently received from the grantor.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved acceptance of the Notification of Grant Award from the Maryland Department of Aging State allocations for FY 15.

MINUTES

Health Department - Request for Proposal

ACTION REQUESTED OF B/E:

The Board is requested to approve a Request for Proposal (RFP), for the Evaluation of Home Visiting Program for Multiparous Mothers (Phase II).

AMOUNT OF MONEY AND SOURCE:

\$118,224.00 - 6000-651115-3080-708000-406001

BACKGROUND/EXPLANATION:

The Office of Maternal and Infant Care (M & I) is the City's sole source of providing evidence-based home visiting to low-income, high-risk pregnant women and their families through licensed nurses and social workers.

Home visiting provides critical pregnancy and early childhood services under the successful B'More for Healthy Babies Initiative through a City-wide home visiting strategy. The M & I program is an integral part of this system that provides evidence-based services to at-risk families in Baltimore City.

The goal of the project is to conduct the second phase of a process evaluation of the M & I's home visiting program for multiparous mothers who are at increased risk for medical complications that are likely to result in poor birth outcomes.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Request for Proposal, for the Evaluation of Home Visiting Program for Multiparous Mothers (Phase II).

MINUTES

Department of Finance - Performance Bond

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Performance Bond from Liberty Mutual Insurance Company, for Contract No. B50003294, Water Billing Customer Information System (CIS) Selection and Implementation.

AMOUNT OF MONEY AND SOURCE:

\$2,514,809.00 - Performance Bond

BACKGROUND/EXPLANATION:

On October 29, 2014, the Board awarded Contract No. B50003294 to Itineris NA, Incorporated (Itineris) located in Marietta, Georgia, for the implementation of the water utility customer billing system. In accordance with the solicitation section GC23, Itineris is required to provide annually a performance bond in a form acceptable to the City.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Performance Bond from Liberty Mutual Insurance Company, for Contract No. B50003294, Water Billing Customer Information System Selection, and Implementation.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

346 - 347

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
1. \$192,224.00 24 th EDF	9910-914022-9600 Construction Res. Westside Historic Prop. Stabilization	9910-903355-9601 Westside Historic Properties Rehab.
<p>This transfer will provide funds for the stabilization of the building located at 109-111 N. Howard Street. The Department of General Services will oversee the following improvements of the properties: replacement of roof sheathing, replacement of all subfloors, masonry repairs over windows, repointing of brick on facades, new roof membrane to make property watertight, and boarding up of all broken windows.</p>		
2. \$ 125.00 22 nd EDF	9910-903354-9600 Constr. Reserve W. Balto. Ind. & Coml.	9910-907104-9601 W/ Balto. Ind. & Coml.
1,563.00 22 nd EDF	9910-904115-9600 Constr. Reserve Westside Initiative	9910-906835-9603 Westside Project Initiative
4,120.00 23 rd EDF	9910-908992-9600 Constr. Reserve E. Balto. Ind. & Coml.	9910-906105-9601 E. Balto. Ind. & Coml.
4,850.16 23 rd EDF	9910-908992-9600 Constr. Reserve E. Balto. Ind. & Coml.	9910-908102-9601 S. Balto. Ind. & Coml.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BDC - cont'd</u>		
454.84	9910-920994-9600	9910-908102-9601
23 rd EDF	Constr. Reserve	S. Balto. Ind. &
	Citywide Ind. Dev.	Coml.
2,266.00	9910-917016-9600	9910-907104-9601
24 th EDF	Constr. Reserve	W. Balto. Ind. &
	Holabird Ind. Park	Coml.
<u>\$13,379.00</u>		

This transfer will provide funds to reimburse the Baltimore Development Corporation for eligible capital expenses for the month ending December 31, 2014.

MINUTES

Baltimore Police Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Award with the Office of Community Oriented Policing Services (COPS) for the "Cops Hiring Program (CHP) Grant," Award #2013-UL-WX-0028. The period of this Grant Award is September 1, 2013 through August 31, 2016.

AMOUNT OF MONEY AND SOURCE:

\$1,250,000.00 - 4000-476915-2041-198500-600000

BACKGROUND/EXPLANATION:

The "CHP Hiring Program" grant funding will be utilized to increase community policing capacity and violent crime prevention efforts in high crime areas in Baltimore City through hiring of 10 additional police officers.

The Grant Award is late because of late acceptance of the award.

MBE/WBE REQUIREMENT:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Award with the Office of Community Oriented Policing Services for the "Cops Hiring Program Grant," Award #2013-UL-WX-0028.

MINUTES

Baltimore Police Department - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Agreement with Maryland Emergency Management Agency (MEMA) for the FY14 Urban Area Security Initiative (UASI), Award #EMW-2014-SS-00007-S01. The period of the Memorandum of Agreement is September 1, 2014 through May 31, 2016.

AMOUNT OF MONEY AND SOURCE:

\$ 124,000.00	-	4000-477015-2023-212600-600000	
		(Law Enforcement Protection & Prevention)	
306,233.00	-	4000-477015-2023-212601-600000	
		(Urban Area Work Group Support)	
345,000.00	-	4000-477015-2023-212602-600000	(CCTV)
35,716.00	-	4000-477015-2023-212603-600000	(Hazmat)
400,000.00	-	4000-477015-2023-212604-600000	
		(Urban Search and Rescue)	
24,000.00	-	4000-477015-2023-212605-600000	
		(Incident Management Team IMT)	
100,000.00	-	4000-477015-2023-212606-600000	
		(Education & Training)	
16,500.00	-	4000-477015-2023-212607-600000	
		(Mobile Communications & Command Vehicle)	
12,000.00	-	4000-477015-2023-212608-600000	
		(Incident Management System)	
210,000.00	-	4000-477015-2023-212609-600000	
		(Emergency Planners)	
0.00	-	4000-477015-2023-212610-600000	
		(Emergency Patient Tracking System)	
12,000.00	-	4000-477015-2023-212611-600000	
		(Regional Alternate Care Site)	
10,000.00	-	4000-477015-2023-212612-600000	
		(Mass Care Shelter Supplies)	
3,000.00	-	4000-477015-2023-212613-600000	
		(Functional Needs)	
32,000.00	-	4000-477015-2023-212614-600000	
		(CMHSEA High School)	
11,000.00	-	4000-477015-2023-212615-600000	
		(Base Camp Supplies for Deploy 1 st Resp.)	
\$1,641,449.00			

MINUTES

Baltimore Police Department - cont'd

BACKGROUND/EXPLANATION:

The FY14 Urban Area Security Initiative is intended to facilitate and strengthen the nation and Maryland against risks associated with potential terrorist attacks while concentrating on developing integrated systems for prevention, protection, response, and recovery.

The Memorandum of Agreement is late because of a delay in the receipt of award documents.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Agreement with Maryland Emergency Management Agency for the FY14 Urban Area Security Initiative, Award #EMW-2014-SS-00007-S01. The President voted **NO**.

MINUTES

Department of Law - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Employee Expense Statement for reimbursement to Mr. Fred Smalkin for payment to the Client Protection Fund of the Bar of Maryland.

AMOUNT OF MONEY AND SOURCE:

\$130.00 - 2036-000000-1752-175200-603026

BACKGROUND/EXPLANATION:

In order to maintain admission to the Bar of Maryland, all attorneys must pay a mandatory Client Protection Fund fee, due no later than August 31 of each year. The fee goes into a fund used to reimburse claimants for theft by members of the Maryland Bar.

Mr. Smalkin prepaid his Client Protection Fund fee for the 2014-2015 fiscal year on April 17, 2014. His initial application for reimbursement inadvertently was not processed due to complications arising from his prepayment, combined with the sudden illness of an employee who assists with accounting and disbursements.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 workdays after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the Employee Expense Statement for reimbursement to Mr. Fred Smalkin for payment to the Client Protection Fund of the Bar of Maryland.

MINUTES

Baltimore Development - Payment In Lieu of Taxes Agreement Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Payment In Lieu of Taxes (PILOT) Agreement with State Center, LLC, for State Center Parcel G and Parcel I-2 (Phase 1). The PILOT commencement date which is effective upon the date a State Agency begins to pay rent on space within the PILOT project term of the PILOT Agreement is through 20 years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The State of Maryland (State) owns and occupies property known as the State Center roughly bounded by Martin Luther King Jr. Boulevard, Madison Avenue, Dolphin Street, and North Howard Street. The State has entered into a master development agreement and related phase ground leases with State Center, LLC (the developer), for the redevelopment of this state-owned property into a mixed-use, transit oriented development, that upon final completion, is expected to include approximately 2.1 million square feet of office space, 1,500 residential dwelling units with a commitment to affordable housing, 265,000 square feet of retail space, 345,000 square feet of public space, and 5,500 parking spaces. This project represents a substantial investment in the City of Baltimore that will provide a transit-connected anchor for the entire region.

As State-owned and occupied land, the City of Baltimore currently receives zero dollars in real property tax revenue.

The first phase (Phase 1) of the project is on Parcel G (Block 459, Lot 3) and Parcel I-2 (Block 478, Lot 2), and will include approximately 515,000 square feet of office space to be leased by the State of Maryland (including 390,000 square feet to be leased by the Department of Health and Mental Hygiene, 100,000

MINUTES

BDC - cont'd

by the Maryland Transit Administration, and 25,000 by the Maryland Department of Planning), 15,000 square feet of private office space, 200,000 square feet of other commercial space, 20 residential mixed-income rental units, a parking garage, and 15,000 square feet of retail. The cost of the first phase is approximately \$215,000,000.00.

The 20-year PILOT applies to the incremental City real property taxes assessed for the state-leased portions of Phase I only. The rest of the project, including the remainder of Phase I will pay full City taxes. Under the PILOT, the state-leased offices will pay \$2.50 per square foot, and Phase I alone is expected to generate approximately \$1.7 million in annual tax revenue for the City. The PILOT allows the City to participate in profit-sharing if the project were to achieve a return above a specified rate.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code (2000 Edition) regarding Minority and Women's Enterprise Business in its development of this project.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Payment In Lieu of Taxes Agreement with State Center, LLC, for State Center Parcel G and Parcel I-2 (Phase 1). The Comptroller **ABSTAINED**.

MINUTES

Baltimore Development - Land Disposition Agreement
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with U.K. Construction Management LLC, Developer, for the sale of the City-owned properties located at 101 W. Lexington Street, 103 W. Lexington Street, and 124 Liberty Street.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

On February 19, 2014, the BDC released a Request for Proposals for six scattered sites located in Ward 4, Section 10, in the Market Center Neighborhood, 11th Council District. The developer submitted a proposal for the properties and entered into an exclusive negotiating privilege agreement with the BDC on October 28, 2014.

The Developer's proposed residential conversion project will be an adaptive re-use of the existing structures and will be designed to include ground floor retail. The project is expected to include between 5-9 market-rate residential units, and 500 - 2,600 square feet of retail space.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

MINUTES

BDC - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with U.K. Construction Management LLC, Developer, for the sale of the City-owned properties located at 101 W. Lexington Street, 103 W. Lexington Street, and 124 Liberty Street.

MINUTES

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve payment to P. Flanigan & Sons, Inc.

AMOUNT OF MONEY AND SOURCE:

(\$23.73) - 9950-902846-9514-900020-702064, GF (MVR)

BACKGROUND/EXPLANATION:

On Wednesday, June 6, 2012, the Board awarded Contract No. TR 12301, SHA No. BC315-113-815, FAP No. STP -000A(895) E, Resurfacing Highways at Various Locations NE, Sector 1 in the amount of \$3,352,325.13, which included a construction completion date of December 2, 2013.

During construction, it was determined there were various items needed to complete two assigned locations that were not included in the original advertised contract specification. The Department is now requesting to pay the contractor for work performed on Walther Avenue from Moravia Road to Eastern Parkway and Northern Parkway at Hillen Road that included paving, signage, and electrical work. The cost of the needed items will be offset by underutilized items remaining in the contract.

This request is submitted late because it was necessary to obtain review and approval of the re-design of the above locations, which resulted in the need for new bid items and additional time to complete the work.

MINUTES

Dept. of Transportation - cont'd

DBE PARTICIPATION:

The Contractor made Good Faith Efforts towards achieving the 30% DBE goal.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved payment to P. Flanigan & Sons, Inc.

MINUTES

Department of Transportation - Conduit Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Conduit Lease Agreement with the Maryland Port Administration. The period of the Conduit Lease Agreement is January 1, 2015 through December 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$4,085.00 - 2024-000000-5480-259401-401980

BACKGROUND/EXPLANATION:

The Maryland Port Administration is requesting to lease conduit space in the City's Conduit System. Their linear footage installation is 4,300 linear feet, which will be billed at \$4,085.00 per year.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Conduit Lease Agreement with the Maryland Port Administration.

MINUTES

Department of Transportation - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application to be submitted to the Board of Ethics of Baltimore City on behalf of the Department of Transportation to solicit donations for the Department's "Born to Ride" program, a program that will hold its funds in an account with the Baltimore City Foundation, a 501 (c) (3) non-profit organization. The period of the campaign will be effective upon Board approval through March 27, 2015.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Department is launching its inaugural Born to Ride Program. A program designed to teach children the fundamentals of bicycle safety. In addition, Born to Ride will also secure future resident retention by granting the gift of bicycle ownership to individuals that may not otherwise have access to bicycles. As the Department works to improve bicycle safety, infrastructure, and accessibility, it has become apparent that a grassroots effort is what is needed to move this initiative forward.

In 2014, the Department launched its Safe Routes to School Program, a platform that uses a Federal grant to create secure travel routes for students who walk and bicycle to school. Born to Ride would serve as a complement to the Safe Routes to School program, providing students from these schools an opportunity to participate in the program.

To qualify for the Baltimore City Foundation's account, the Department must first obtain an endorsement from the Board of Estimates. The City intends to enlist the help of the Baltimore

MINUTES

Department of Transportation - cont'd

City Foundation, the City's 501(c) (3), to secure donations from local and national businesses that support the Born to Ride cause. As a City agency, the Department is prohibited from using its' funds to purchase items outright for charitable donations.

The Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

UPON MOTION duly made and seconded, the Board endorsed the Governmental/Charitable Solicitation Application to be submitted to the Board of Ethics of Baltimore City on behalf of the Department of Transportation to solicit donations for the Department's "Born to Ride" program.

MINUTES

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with East North Avenue Community Development Corporation, B.U.I.L.D., Inc., and The New South Clifton Park Community Association. The period of the MOU is effective upon Board approval for ten years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 25, 2014, the Board approved the transfer of Laurence G. Paquin School from the inventory of Baltimore City Board of School Commissioners to the inventory of Department of Transportation because the Department has a significant need for new office space to house its Maintenance Administration, because it needs to relocate its Towing Division to the 520 Fallsway facility.

This MOU outlines the partnership with the community to make sure the Department causes the least amount of disruption and inconvenience to its neighbors and provides positive benefits to the community to improve the quality of life in the surrounding neighborhoods. The Department will use the school to house the offices of its Maintenance Administration including approximately sixty employees and 30 vehicles.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with East North Avenue Community Development Corporation, B.U.I.L.D., Inc., and The New South Clifton Park Community Association.

MINUTES

Department of Human Resources - Housing Reimbursement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize reimbursement of six months of transitional housing for Ms. Leana Wen effective January 15, 2015 through July 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$10,800.00 - 1001-000000-3001-599000-603003

BACKGROUND/EXPLANATION:

Ms. Wen was selected for the executive position as Health Commissioner, after a national search. The letter of intent included payment of her transitional housing costs. She will be provided six months of transitional housing because her recruitment was outside of the Baltimore area.

Three estimates for transitional housing were received from communities in the area. The Department of Human Resources has reviewed the estimates provided and agrees that the term should be for six months at \$1,800.00 per month beginning January 15, 2015. The total request for reimbursement is \$10,800.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the reimbursement of six months of transitional housing for Ms. Leana Wen.

MINUTES

Mayor's Office of Human Services - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Agreement with St. Ambrose Housing Aid Center. The period of the agreement was February 1, 2014 through January 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$40,803.50 - 4000-496214-3573-591424-603051

BACKGROUND/EXPLANATION:

The organization provided housing assistance and support services to four individual adults.

The Agreement is late because of delays in budget negotiations and obtaining signatures from St. Ambrose Housing Aid Center.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board ratified the Agreement with St. Ambrose Housing Aid Center.

Kim A. Trueheart

February 3, 2015

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City and the various Departments and Agencies.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 41, Mayor's Office of Human Services (MOHS) – Ratification of Agreement, St. Ambrose Housing Aid Center, if approved:
 - i. This agreement appears to provide an excessive amount of funding for “housing assistance and support services to four individual adults”;
 - ii. \$40,803.00 could more appropriately be spent to house four individual adults’
 - iii. This agreement states: “The organization provided housing assistance and support services to four individual adults” which implies that these services have already been delivered and may not comply with established procurement policy;
 - iv. This action appears to violate existing laws, policy and procedures.
3. How the protestant will be harmed by the proposed Board of Estimates' action: MOHS continues to demonstrate an inability to administer the City's Homeless Services Program towards ending homelessness in Baltimore City. Based on the BAD outcomes that continue to be produced by this office this action should NOT be approved. The critical need being filled by this funding demands the utmost scrutiny by this board. Proper administration of these funds allocated to organizations that successfully meet the critical service need to achieve the Housing First” objective to end homelessness is necessary and strict internal management controls must be in place within the MOHS. MOHS has NOT demonstrated proper stewardship of scarce funds and has continued its flawed financial management practices that circumvent more fiscally sound procedures.
4. The remedy I seek and respectfully request is: This action be placed on the “Non-Routine” agenda and that the MOHS is requested to make an oral presentation, for public awareness, of its funding allocation formula for providing funds to homeless providers who deliver “housing assistance and support services”.

5519 Belleville Ave
Baltimore, MD 21207

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on February 4, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Office of the President - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application to the Baltimore City Ethics Board. Mr. James B. Kraft wishes to continue to solicit donations from local individuals and businesses to fund the Southeast Schools Fund. The period of the solicitation is effective upon Board approval through December 31, 2015.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved.

BACKGROUND/EXPLANATION:

Donations will be solicited from local individuals and businesses. A potential donor list will be comprised of businesses and individuals that have a history of participating in activities related to the content matter or specific programs, or who live or do business in the communities served by participating schools.

Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as all other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MINUTESOffice of the President - cont'd

There is an acute need to provide Baltimore City students with supplementary programs that will allow them to explore issues and activities beyond the classroom. However, the scarcity of resources available often means that supplementary programs are overlooked. These funds would be used to establish a variety of activities that could otherwise not be implemented, such as the Southeast Schools Baseball League, recycling competitions, and essays contests. These programs would promote competition and collaboration among schools and the involvement of community members in school-based activities.

The Southeast Schools Fund has been established with the Baltimore City Foundation in order to maintain these funds. Expenditures will be reviewed at meetings including representatives of participating schools and other involved community members.

UPON MOTION duly made and seconded, the Board endorsed the Governmental/Charitable Solicitation Application to the Baltimore City Ethics Board for Mr. James B. Kraft to continue to solicit donations to fund the southeast schools fund. The President **ABSTAINED**.

MINUTESDepartment of Human Resources - Personnel Matter

The Board is requested to approve the following Personnel matter:

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. ROBERT ROSELLE	\$15.00	\$12,849.75
	(plus mileage reimbursement at a rate of 57.5 cents per mile not to exceed\$756.00)	

Accounts: 5000-535715-3024-268400-601009 - Contract	\$12,093.75
6000-636714-3044-295900-603026 - Mileage	\$ 756.00

Mr. Roselle will work as a Contract Services Specialist II (Long Term Care Advocate). His duties will include, but are not limited to traveling to nursing homes and assisted living facilities, identifying, investigating, and resolving complaints on behalf of residents in long term care facilities. He will also be responsible for monitoring facilities as it relates to quality of care and resident rights, participating in resident and family council meetings, and promoting awareness of long term care issues and the long term care Ombudsman Program. The period of the Agreement is effective upon Board approval through June 30, 2015.

THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the foregoing Personnel matter.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Dept. of Public Works/Office of Strategy and Performance</u>			
1. Amanda Bates Maxine Bickerstaff	2015 Summit on Government Performance and Innovation Louisville, KY Feb. 10 - 12, 2015 (Reg. Fee \$0.00)	General Funds	\$1,992.23

Ms. Bates will travel by a rental vehicle which is comparable in cost to the cost of airfare. The subsistence rate for this location is \$182.00 per night. The hotel cost for the first night is \$229.95 and the second night \$259.95 plus hotel tax in the amount of \$78.57. The Department is requesting additional subsistence of \$124.95 for the hotel and \$120.00 for meals and incidentals.

Ms. Bickerstaff's hotel cost for the first night is \$259.00 and the second night \$299.00 plus hotel taxes of \$44.84 per night. The Department is requesting additional subsistence of \$194.00 to cover the hotel cost and \$40.00 per day for meals and incidentals. The airfare for Ms. Bickerstaff was paid by City Procurement Card assigned to Ms. Lyque O'Connor. Ms. Bickerstaff will be disbursed \$787.68.

Department of Public Works

2. Alan Robinson	The Utility Management Conference Austin, TX Feb. 17 - 20, 2015 (Reg. Fee \$795.00)	General Funds	\$1,951.95
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The airfare of \$406.20 and registration fee of \$795.00 were paid by City Procurement Card assigned to Ms. Lyque O'Connor. Mr. Robinson will be disbursed \$750.75.

MINUTES**TRAVEL REQUEST**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Fire and Police Employees' Retirement System</u>			
3. Heather Pensyl	NAPPA 2015 Winter Seminar Tempe, AZ Feb. 10 - 13, 2015 (Reg. Fee \$475.00)	Special Funds Fire & Police	\$1,506.50

The subsistence rate for this location is \$212.00 per night. The cost of the hotel is \$199.00 per night plus taxes of \$28.00 per night for February 10 - 11, 2015 and \$199.00 per night plus taxes of \$28.40 per night for February 12, 2015 (attendee must stay in a different hotel for one night as the original hotel is not available for the third night).

The Department is requesting additional subsistence of \$27.00 per day for meals and incidentals. The cost of the airfare is \$170.10. The registration fee in the amount of \$475.00 was pre-paid. Therefore, Ms. Pensyl will be disbursed \$1,031.50.

The Board, UPON MOTION duly made and seconded, approved the travel request. The Comptroller **ABSTAINED** on item no. 3.

MINUTES**PROPOSALS AND SPECIFICATIONS**

1. Department of Public Works/ - SC 942, On-Call Assessment
Office of Engineering and and Repair of Small Diameter
Construction Sanitary Sewer Mains and
Laterals
BIDS TO BE RECV'D: 03/25/2015
BIDS TO BE OPENED: 03/25/2015

2. Department of Public Works/ - SC 943, On-Call Cured In
Office of Engineering and Place Sanitary Sewer Lining
Construction **BIDS TO BE RECV'D: 03/25/2015**
BIDS TO BE OPENED: 03/25/2015

3. Department of Public Works/ - SC 944, Rehabilitation and
Office of Engineering and Improvements to Sanitary
Construction Sewers at Various Locations
in Baltimore City
BIDS TO BE RECV'D: 03/25/2015
BIDS TO BE OPENED: 03/25/2015

4. Department of Public Works/ - WC 1311R, AMI/R Urgent
Office of Engineering and Need Pavement and Sidewalk
Construction Restoration, Various
Locations
BIDS TO BE RECV'D: 03/04/2015
BIDS TO BE OPENED: 03/04/2015

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the date indicated.

MINUTES

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

February 3, 2015

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Pages 1 - 47, City Council President and members of the Board of Estimates, BOE Agenda dated February 4, 2015, if acted upon:
 - i. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
 - ii. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
 - iii. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
 - iv. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
 - v. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.
 - vi. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.
4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on February 3, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

MINUTES

ACKNOWLEDGEMENT

President: "I would like to welcome Councilwoman Clarke, who is here with a group of students from The Community School, along with their Principal, Tom Culo -- Culotta. Would you all please stand? Uh -- Madam Mayor."

Mayor: "Uh -- thank you very much for uh -- being here, ah -- Councilwoman Clarke. The Community School uh, -- was uh -- in 1982, right? Mr. Culotta, established a community school in a former bakery building and now you are raising young minds and not bread. Um -- that's a not-for-profit GED program for -- for teens in Remington. I had the pleasure of visiting, uh -- was it last year? Was it last year and 33 years later The Community School has touched the lives of hundreds of young men and women in the community. This type of innovative program brings communities together and I could not be more proud of uh -- the work that you do. I want to thank Mr. Culotta for your service in helping to grow our City and a big thank you to the students who are here with us today. Ah -- I don't know if this actually counts as a full visit since there was nothing contentious on the schedule. Ah -- Councilwoman. . . Well then you'll be fine, you'll be fine --"

City Solicitor: "And come back next week. We'll have, we'll have some kind of controversy next week."

MINUTES

Mayor: "And I uh -- again want to thank you all uh for coming. I hope you had a chance to read over the agenda before you came to the..."

Councilwoman Clarke: "No --."

Mayor: "I can provide copies. It's very uh, --"

Councilwoman Clarke: "I see extras there --"

Mayor: "yes -- and reviews it thoroughly. Thank you very much, Councilwoman. I also want to recognize, if you don't mind, Mr. President, uh -- Councilman Eric Costello, uh, who is here, thank you very much, uh -- BDC President, uh -- Bill Cole is here, uh -- appreciate your work on State Center. As well as I thought I saw Rev. Hathaway here. Good to see you, Union Baptist Church, Reverend Al Hathaway. Thank you for being here, as well."

Comptroller: "I'd just like to say um, Welcome to City Hall. I hope your school year has been exciting and my advice to you is study, study, study to attain excellent grades."

President: "There being no more business before this Board the meeting will recess until bid opening at 12 noon. Thank you."

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MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases - B50003930, Affordable Care Act
Management and IRS Reporting
Systems
BIDS TO BE RECV'D: 02/11/15
BIDS TO BE OPENED: 02/11/15

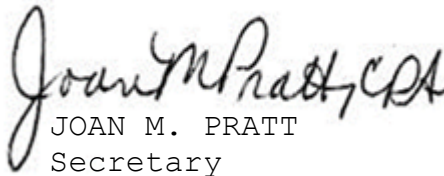
MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bid to the respective department for tabulation and report:

Bureau of Purchases - B50003869, Cable Reel Utility Truck

Harbor Truck Sales & Svc, Inc.
d/b/a Baltimore Freightliner
Beltway International, LLC

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, February 11, 2015.


JOAN M. PRATT
Secretary