

1980

BOARD OF ESTIMATES

JUNE 4, 2014

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudy Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I would direct the Board members attention to the memorandum from my office dated June 2, 2014, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move the approval of all of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries. The routine agenda items have been adopted. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearing may be asked to leave the hearing room immediately. Thank you."

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Aves Construction Corporation	\$ 396,000.00
BMC Services, LLC	\$ 1,500,000.00
Clyde McHenry, Inc.	\$ 8,000,000.00
Commercial Cabling & Sound, Inc.	\$ 1,500,000.00
Continental Enterprises, Inc. of WI	\$ 1,080,000.00
D&T Welding Contractor, LLC	\$ 1,500,000.00
East Coast Concrete Specialties, Inc.	\$ 8,000,000.00
Interlock Steelworkers, Inc.	\$ 8,000,000.00
James W. Ancel, Inc.	\$ 60,921,000.00
Kiewit Infrastructure South Co.	\$440,253,000.00
MGE, Inc.	\$ 27,000.00

MINUTES

BOARDS AND COMMISSIONS - cont'd

Mark-Lang, Inc.	\$ 8,000,000.00
PCL Civil Constructors, Inc.	\$781,956,000.00
Sungate Unlimited, Inc.	\$ 297,000.00
Zone Striping, Inc.	\$ 45,081,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ATI, Inc.	Architect Engineer
Accurate Infrastructure Data, Inc.	Engineer Property Line Survey
Accumark, Inc.	Engineer Land Survey
ADTEK Engineers, Inc.	Engineer
Brudis & Associates, Inc.	Engineer
Delon Hampton & Associates, Chartered	Engineer
J.A. Rice, Inc.	Land Survey
Kann Partners	Architect

MINUTES

BOARDS AND COMMISSIONS - cont'd

Marks, Thomas Architects, Inc.	Architect
Martinez & Johnson Architecture, P.C.	Architect
Perkins Eastman	Architect
ReStl Designers, Inc.	Engineer
T3 Design Corporation	Engineer
Ziger/Snead LLP Architects	Architect

There being no objection, the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors and Architects and Engineers for the listed firms. The Comptroller **ABSTAINED** on D&T Welding Contractor, LLC, under item no. 1, the Prequalification of Contractors.

1984

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OPTIONS/CONDEMNATION/QUICK-TAKES :

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Just Fine LLC, formerly known as Just Fine Properties, Inc.	1622 N. Bethel St.	G/R \$120.00	\$ 1,000.00

2. Nancy Williams 1436 Holbrook St. L/H \$43,400.00

Funds are available in Account 9910-905507-9588-900000-704040,
AG Demolition Project.

3. Amy S. Nochumowitz
Substitute
Trustee under
Paul Wye
Nochumowitz
Deed of Trust
for Jayne Hope
Nochumowitz 3311 Woodland Ave. G/R \$ 850.00
\$90.00

4. Lee & Joyce, Inc. 3415 Woodland Ave. G/R \$ 1,100.00
\$120.00

Funds are available in account 9910-903180-9588-900000-704040,
Park Heights Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
5. Christina Speight	2602 Rosewood Ave.	L/H	\$26,400.00
6. GQM Inc., a/k/a GOM Inc.	2604 Rosewood Ave.	L/H	\$ 4,520.00
7. Caratal Realty, Inc.	2604 Rosewood Ave.	G/R \$72.00	\$ 480.00
8. Annastasia S. Saroop & Somnauth Lila, Husband & Wife	2606 Rosewood Ave.	L/H	\$ 4,440.00
9. Ryan-Leigh Realty, Inc.	2608 Rosewood Ave.	L/H	\$ 4,440.00
10. Federal Nat'l. Mortgage Assn.	3415 Woodland Ave.	L/H	\$ 4,200.00
11. Paul M. Queen & Natasha Queen, Husband & Wife	3518 Woodland Ave.	L/H	\$14,400.00

Funds are available in Account 9910-903180-9588-900000-704040,
Park Heights Project.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES :

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
12. Unknown	729 E. Preston St.	G/R \$56.00	\$ 373.00

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property Project.

Funds are available in Account 9990-907714-9593-900001-704040, Johnston Square Project.

UPON MOTION duly made and seconded, the Board approved the options, condemnations, and quick-takes.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

1988 - 1990

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$4,300,000.00	9910-904979-9587	
State Revenue	East Baltimore Redevelopment Reserve	
700,000.00	9910-995001-9587	
<u>State Revenue</u>	Unallocated Res. HCD - Reserve	
\$5,000,000.00	-----	9910-906409-9588
		East Baltimore Bio-Tech - State Revenue

This transfer will move appropriations for current FY 2014 in accordance with the Ordinance of Estimates. Funds will be used for infrastructure, acquisition, and demolition in the East Baltimore Redevelopment area.

Department of Transportation

2. \$ 795,055.85	9950-902436-9507	9950-909084-9512
Other	Constr. Res.- Locust Point Access Road	Design and Study Traffic Mitigation South Baltimore Zone A

This transfer will put the appropriation in the account related to the project "Traffic Mitigation South Baltimore - Zone A", as per the agreement between the Mayor and City Council of Baltimore, acting through its Department of Transportation and the Developer, CBAC Borrower, LLC.

1989

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TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation - cont'd</u>		
3. \$ 122,106.00	9950-902436-9507	9950-917089-9512
Other	Constr. Res.	Design and Study
	Locust Point	Traffic Mitigation
	Access Road	Southeast Zone D

This transfer will put the appropriation in the account related to the project "Traffic Mitigation Southeast - Zone D", as per the agreement between the Mayor and City Council of Baltimore, acting through its Department of Transportation and the Developer, Duke Baltimore, LLC.

4. \$ 300,000.00	9950-907312-9528	
GF (HUR)	Constr. Res.	
	Inner Harbor	
	Infrastructure	
100,000.00	" "	
<u>MVR</u>		
\$ 400,000.00	-----	9950-906312-9527-6
		Structure &
		Improvements
		Inner Harbor
		Infrastructure/UT

This transfer will cover the deficit and fund the cost for the expense related to pier repairs at Pratt Street to Broadway and the replacement of benches in the harbor area for the Star Spangled Sailabration.

5. \$ 15,000.00	9950-904214-9514	9950-906857-9514
GF	Local Resurfacing	Federal Resurfacing
	Northwest	NW Sector II

MINUTES

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation - cont'd</u>			
	This transfer will cover the cost of prints and preliminary expenses and other related costs necessary to advertise the construction Project TR 13305, "Federal Resurfacing Highways NW Sector II."		
6.	\$ 100,000.00	9950-917001-9507 Highways Federal	9950-903260-9506 26 th Street
	MVR Emergency Repair		

This transfer will cover the cost of overtime and other miscellaneous charges related to the "26th Street Emergency Repair."

1991

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Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 468 Roundview Road (Block 7615, Lot 024) from Mr. Jeffrey Wilson, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Wilson has offered to donate title to his property located at 468 Roundview Road. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 468 Roundview Road are itemized as follows:

MINUTES

DHCD - cont'd

Cumulative Real Property Taxes 2013-2014

Total Tax	\$ 11,690.88
Interest/Penalties	5,086.86
Other	115.32
Tax Sale Interest	0.00
Miscellaneous Bills	2,096.81
Metered Water (Tax Sale)	0.00
Environmental Citation	0.00
Alley Paving Bill	0.00
Rental Registration	<u>0.00</u>
Total Liens	\$ 18,989.87

UPON MOTION duly made and seconded, the Board approved the leasehold interest of the property located at 468 Roundview Road (Block 7615, Lot 024) from Mr. Jeffrey Wilson, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

1993

BOARD OF ESTIMATES

06/04/2014

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 805 N. Caroline Street, (Block 1227, Lot 060) from Mr. Ronald Willis, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Willis has offered to donate title to his property located at 805 N. Caroline Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 805 N. Caroline Street are itemized as follows:

MINUTES

DHCD - cont'd

Cumulative Real Property Taxes 2013-2014

Total Tax	\$	0.00
Interest/Penalties		0.00
Other		0.00
Tax Sale Interest		0.00
Miscellaneous Bills		0.00
Metered Water (Tax Sale)		0.00
Environmental Citation		0.00
Alley Paving Bill		0.00
Rental Registration		0.00
Total Liens	\$	0.00

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 805 N. Caroline Street, (Block 1227, Lot 060) from Mr. Ronald Willis, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills. The Comptroller **ABSTAINED.**

1995

BOARD OF ESTIMATES

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MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the fee simple interest of the property located at 1749 N. Castle Street, (Block 1459, Lot 039) from Mr. Robert Matthews, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Matthews has offered to donate title to his property located at 1749 N. Castle Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1749 N. Castle Street are itemized as follows:

MINUTES

DHCD - cont'd

Cumulative Real Property Taxes 2013-2014

Total Tax	\$ 2,270.84
Interest/Penalties	857.63
Other	316.88
Tax Sale Interest	23,502.12
Miscellaneous Bills	19,149.53
Metered Water (Tax Sale)	0.00
Environmental Citation	0.00
Alley Paving Bill	0.00
Rental Registration	<u>213.34</u>
Total Liens	\$ 46,310.34

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the fee simple interest of the property located at 1749 N. Castle Street, (Block 1459, Lot 039) from Mr. Robert Matthews, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

1997

BOARD OF ESTIMATES

06/04/2014

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 2526 E. Hoffman Street, (Block 1505, Lot 014) from Ms. Debbie Lewis, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Lewis has offered to donate title to her property located at 2526 E. Hoffman Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 2526 E. Hoffman Street are itemized as follows:

MINUTES

DHCD - cont'd

Cumulative Real Property Taxes 2013-2014

Total Tax	\$ 332.76
Interest/Penalties	32.50
Other	10.00
Tax Sale Interest	0.00
Miscellaneous Bills	0.00
Metered Water (Tax Sale)	0.00
Environmental Citation	0.00
Alley Paving Bill	0.00
Rental Registration	<u>244.80</u>
Total Liens	\$ 620.06

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 2526 E. Hoffman Street, (Block 1505, Lot 014) from Ms. Debbie Lewis, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

1999

BOARD OF ESTIMATES

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MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 2318 Mosher Street, (Block 2352, Lot 031) from Mr. Herbert R. Frisby, III, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Frisby has offered to donate title to his property located at 2318 Mosher Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 2318 Mosher Street are itemized as follows:

MINUTES

DHCD - cont'd

Cumulative Real Property Taxes 2013-2014

Total Tax	\$ 1,626.04
Interest/Penalties	137.74
Other	11.38
Tax Sale Interest	0.00
Miscellaneous Bills	0.00
Metered Water (Tax Sale)	0.00
Environmental Citation	0.00
Alley Paving Bill	0.00
Rental Registration	<u>0.00</u>
Total Liens	\$ 1,775.16

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 2318 Mosher Street, (Block 2352, Lot 031) from Mr. Herbert R. Frisby, III, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 2115 Llewelyn Avenue, (Block 1501, Lot 024) from Episcopal Community Services of Maryland, Inc., owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Episcopal Community Services of Maryland, Inc., has offered to donate title to its property located at 2115 Llewelyn Avenue. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 2115 Llewelyn Avenue are itemized as follows:

MINUTES

DHCD - cont'd

Cumulative Real Property Taxes 2013-2014

Total Tax	\$ 23.60
Interest/Penalties	0.00
Other	0.00
Tax Sale Interest	0.00
Miscellaneous Bills	934.83
Metered Water (Tax Sale)	0.00
Environmental Citation	0.00
Alley Paving Bill	0.00
Rental Registration	<u>0.00</u>
Total Liens	\$ 958.43

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 2115 Llewelyn Avenue, (Block 1501, Lot 024) from Episcopal Community Services of Maryland, Inc., owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

2004 - 2009

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

MINUTES

PERSONNEL

1. Department of Transportation

a. Create the following new classifications:

- 1. Transportation Enforcement Officer I, Code 41626, Grade 081 (\$30,827 - \$36,522)
- 2. Transportation Enforcement Officer II, Code 41627, Grade 083 (\$32,961 - \$39,200)
- 3. Transportation Enforcement Supervisor I, Code 41628, Grade 087 (\$38,155 - \$46,122)
- 4. Transportation Enforcement Supervisor II, Code 41629, Grade 090 (\$43,112 - \$52,398)

b. Reclassify the following Positions:

Position Numbers: (58 Filled) 33584; 33586; 34161; 37216; 37219; 37220; 37222; 37223; 37224; 37225; 37227; 37228; 37229; 37231; 37232; 37234; 49337; 49338; 49339; 49340; 49345; 49346; 49347; 49348; 20711; 20671; 20706; 20675; 20702; 20695; 20710; 20707; 20678; 20679; 20690; 20670; 20685; 20694; 20698; 20680; 20708; 20693; 20686; 20709; 20687; 20669; 20684; 20697; 20700; 20704; 20692; 20705; 20673; 20672; 20699; 20691; 20696; 20676

FROM:	TO:
Classification: Parking Control Agent I	Transportation Enforcement Officer I
Job Code: 41611	41626
Grade: 076 (\$27,333 - \$31,116)	081 (\$30,827 - \$36,522)

Position Numbers: (16 Filled) 46014; 46015; 20714; 20721; 20725; 20720; 20716; 20718; 20719; 20722; 20723; 20715; 20717; 20724; 50151; 50192

Classification: Parking Control Agent II	Transportation Enforcement Officer I
Job Code: 41612	41626
Grade: 078 (\$28,517 - \$32,886)	081 (\$30,827 - \$36,522)

Position Numbers: (22 Filled) 21044; 21045; 21046; 21047; 21048; 21049; 21050; 21053; 21054; 21055; 21059; 21063; 33617; 33618; 33619; 34173; 44265; 44837; 44838; 44842; 44845; 44850

2005

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PERSONNEL

Dept. of Transportation - cont'd

Classification: Special Traffic Enforcement Officer	Transportation Enforcement Officer I
Job Code: 41613	41626
Grade: 081 (\$30,827 - \$36,522)	081 (\$30,827 - \$36,522)

Position Numbers: (13 Vacant) 20668, 20682, 20683; 20688; 20689; 20701; 20703; 37221; 37233; 37235; 49342; 37226; 37230

Classification: Parking Control Agent I	Transportation Enforcement Officer II
Job Code: 41611	41627
Grade: 076 (\$27,333 - \$31,116)	083 (\$32,961 - \$39,200)

Position Numbers: (7 Vacant) 21051; 21052; 21065; 44836; 44843; 44848; 44264

Classification: Special Traffic Enforcement Officer	Transportation Enforcement Officer II
Job Code: 41613	41627
Grade: 081 (\$30,827 - \$36,522)	083 (\$32,961 - \$39,200)

Position Numbers: (8 Filled/1 Vacant) 20662, 20663; 20664; 20665; 20666; 33587; 34160; 49343; 49344

Classification: Parking Control Supervisor I	Transportation Enforcement Supervisor I
Job Code: 41615	41628
Grade: 084 (\$34,180 - \$40,794)	087 (\$38,155 - \$46,122)

Position Numbers: (2 Filled) 33583; 50150

Classification: Parking Control Supervisor II	Transportation Enforcement Supervisor II
Job Code: 41619	41629
Grade: 087 (\$38,155 - \$46,122)	090 (\$43,112 - \$52,398)

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PERSONNELDept. of Transportation - cont'dPosition Numbers: (3 Filled) 21042; 49447; 49448

Classification: Special Traffic	Transportation Enforcement
Enforcement Supv. I	Supervisor I
Job Code: 41618	41628
Grade: 084 (\$34,180 - \$40,794)	087 (\$38,155 - \$46,122)

Position Number: (1 Filled) 49446

Classification: Special Traffic	Transportation Enforcement
Enforcement Supv. II	Supervisor II
Job Code: 41619	41629
Grade: 087 (\$38,155 - \$46,122)	090 (\$43,112 - \$52,398)

\$573,737.00 - 2076-000000-2351-256300-601001

72,152.00 - 2076-000000-2351-256400-601001

32,112.00 - 1001-000000-2391-384500-601001**\$678,001.00**

The Department of Human Resources has completed a classification study of the Department of Transportation's request to consolidate and merge the work of the Parking Control Agent and Special Traffic Enforcement Officer classifications into one new classification series of Transportation Enforcement Officer. This new classification series will expand the number of ticketing agents as well as relieve Police from directing traffic, resulting in greater revenues for the City through the increased issuance of citations and fines and the reduction in Police salary costs. This project impacts a total of 131 traffic enforcement and parking control agent positions.

MINUTES

PERSONNEL

Department of Recreation and Parks - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
2. ERIC BARLIPP	\$25.00	\$ 50,000.00

Account: 5000-577714-4781-363900-601009

This is a 67% increase in the hourly rate from the previous contract period.

Mr. Barlipp will continue to serve as a Contract Services Specialist II (Dog, Park Administrative Coordinator, and Utilities Coordinator). He will be responsible for negotiating terms and conditions of Memoranda of Understanding between the City and support groups for dog parks; identifying perspective sites; and facilitating construction designs for dog parks.

In addition, Mr. Barlipp will also be responsible for coordinating day-to-day expanded custodial maintenance of dog parks, striving to increase compliance of dog park rules by dog owners, researching and implementing new registration programs and motivational practices in order to provide more use accountability and to yield funds to support increased departmental maintenance, performing audit of Department's electric and gas accounts in order to calculate actual usage, to ensure that the Department is compensated for overpayment of utility bills, identifying locations where energy meters no longer exist or properties on which the Department is paying but does not own the land; facilitating installation of Smart Meters at Department's properties and reviewing the Department's water and natural gas accounts. The period of the agreement is May 28, 2014 through May 27, 2015.

MINUTES

PERSONNEL

Dept. of Recreation and Parks - cont'd

3. **MARCIA FROOMER** \$25.00 \$ 50,000.00

Account: 5000-577714-4781-363900-601009

This is a 25% increase in the hourly rate from the previous contract.

Ms. Froomer will continue to work as a Contract Services Specialist II (Workforce Development Coordinator). Her duties will include, but are not limited to coordinating staff placement of Youth Works personnel, Civic Justice Corps, Tuerk Housing residents, and community residents that work as Park Stewards. Ms. Froomer will be conducting periodic training for personnel that perform park maintenance, assessing, training, and evaluating these groups to ensure that they are performing and completing tasks as required, conducting skills assessments of participants and scheduling of outside training, if necessary.

In addition to these duties, Ms. Froomer will also be responsible for Youthworks writing proposals on behalf of the Department to the Department of Planning in order to secure funding for Youthworks team leaders in preparation for the summer Youthworks program, working to continually expand Youthworks program; Americorps - writing proposals on behalf of the Department to secure and supervise Americorps teams to work in the Department's Parks. She will also supervise team(s) brought on to rehabilitate and repair Park facilities; Montgomery County Conservation Job Corps - writing proposals on behalf of the Department to secure and supervise participants who perform planting trees and shrubs, repairing fencing and rebuilding benches, coordinating Job Corps visits and the preparation of

MINUTES

PERSONNEL

Dept. of Recreation and Parks - cont'd

projects and working in tandem with the Montgomery County Crew Chief, and taking the lead on projects that are horticultural in nature; Staff Training - working with Baltimore Orioles Head Groundskeeper and Grounds keeping staff to arrange for training regarding proper mound building on baseball fields on an as-needed basis, maintaining self-created Park Maintenance Technician job manual for full-time staff and seeking and obtaining additional personnel to assist permanent park staff with park maintenance. The period of the agreement is May 28, 2014 through May 27, 2015.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Gulf Investment, LLC, developer, for the sale of City-owned properties located at 1417, 1429, 1443, 1445 E. Eager Street, 926, 928 N. Caroline Street, 1412, 1428, and 1436 N. Broadway.

AMOUNT OF MONEY AND SOURCE:

\$ 3,500.00	- 1417 E. Eager Street
3,500.00	- 1429 E. Eager Street
500.00	- 1443 E. Eager Street
500.00	- 1445 E. Eager Street
500.00	- 926 N. Caroline Street
500.00	- 928 N. Caroline Street
10,000.00	- 1412 N. Broadway
5,000.00	- 1428 N. Broadway
5,000.00	- 1436 N. Broadway
\$29,000.00	Total Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interests in the properties located at 1417, 1429, 1443, 1445 E. Eager Street, 926, 928 N. Caroline Street, 1412, 1428, and 1436 N. Broadway to Gulf Investment, LLC for the price of \$29,000.00, which will be paid to the City of Baltimore at the time of settlement. The purchaser has paid a good faith deposit in the amount of \$2,900.00.

The developer wishes to purchase the vacant lots located at 1443, 1445 E. Eager Street, 926 and 928 N. Caroline Street to construct new row homes. The new single family homes will be sold at market price.

The developer wishes to purchase the vacant buildings located at 1412, 1428, and 1436 N. Broadway, 1417, and 1429 E. Eager Street for the purpose of rehabilitating the properties back to functional single family homes.

MINUTES

DHCD - cont'd

The rehabilitated properties will be sold at market price. The purchase price and improvements to the site will be financed through private sources.

Baltimore City is authorized to dispose of the Property by virtue of Article 13, § 2-7 (f) of the Baltimore City Code); and through the Gay Street I Urban Renewal Plan, approved by the City by Ordinance No. 1183, dated December 2, 1967 and Ordinance No. 1067, the Oliver Neighborhood Urban Renewal Plan, originally approved by the Mayor and City Council of Baltimore on May 17, 1971.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties were valued pursuant to the Appraisal Policy of Baltimore City via the Waiver Valuation Process as follows:

<u>Purchase Price</u>	<u>Waiver Valuation Price</u>	<u>Property Address</u>
\$10,000.00	\$ 8,540.00	1412 N. Broadway
5,000.00	\$ 8,540.00	1428 N. Broadway
5,000.00	\$ 8,540.00	1436 N. Broadway
3,500.00	\$11,146.00	1417 E. Eager Street
3,500.00	\$11,146.00	1429 E. Eager Street
500.00	\$ 740.48	1443 E. Eager Street
500.00	\$ 740.48	1445 E. Eager Street
500.00	\$ 728.91	926 N. Caroline Street
500.00	\$ 694.20	928 N. Caroline Street

The properties are being sold to Gulf Investment, LLC for below the waiver valuation value because of the following reasons:

- the renovations will be to the specific benefit to the immediate community,
- this transaction will eliminate blight from the block, and thus will eliminate blight from the neighborhood,

2012

BOARD OF ESTIMATES

06/04/2014

MINUTES

DHCD - cont'd

- this sale and rehabilitation will return vacant buildings to the tax rolls, and
- the properties are being sold for less than the price determined by the waiver valuation process because of their conditions, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, this item was

WITHDRAWN.

2013

BOARD OF ESTIMATES

06/04/2014

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement (LDA) with Muriel Hawkes, for the sale of 2515 Francis Street.

AMOUNT OF MONEY AND SOURCE:

\$4,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires, and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 2515 Francis Street to Muriel Hawkes. As a condition of conveyance, Muriel Hawkes has agreed to the terms and conditions of the LDA.

The City may dispose of the Property by virtue of the following legal authorities: Article 13m §2-7 (h) (2) (ii) (C) of the Baltimore City Code, (2011 Edition).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE:

The property was sold for \$4,000.00 via auction. Pursuant to the appraisal policy under "Exceptions to Requiring an Appraisal," no appraisal is required for the sale of properties under an approved Board of Estimates Policy which allows for an alternative method in determining value such as a Broker Price

MINUTES

DHCD - cont'd

Opinion will not require an appraisal. Sale of City-owned property via auction was approved on November 3, 2010.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Muriel Hawkes, for the sale of 2515 Francis Street.

2015

BOARD OF ESTIMATES

06/04/2014

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Valaparabil K. Sivan, Developer, for the sale of the City-owned properties located at 1813 Barclay Street, 1615, 1635, and 1702 N. Broadway.

AMOUNT OF MONEY AND SOURCE:

\$ 1,500.00 - 1813 Barclay Street
6,000.00 - 1615 N. Broadway
6,000.00 - 1635 N. Broadway
6,000.00 - 1702 N. Broadway
\$19,500.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest of the properties. The Purchaser has paid a good faith deposit in the amount of \$1,950.00.

The Developer wishes to purchase the properties located at 1813 Barclay Street, 1615, 1635, and 1702 N. Broadway in order to rehabilitate the vacant buildings back to functional single family homes and sell them at market value. Mr. Sivan has extensive experience in rehabbing properties in Baltimore City. Specifically, Mr. Sivan has rehabbed multiple properties on Castle Street. The purchase price and improvements will be financed through private sources.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

The vacant building located at 1813 Barclay Street is being sold for \$1,500.00. The waiver valuation process determined the total value of the property to be \$2,916.00.

2016

BOARD OF ESTIMATES

06/04/2014

MINUTES

DHCD - cont'd

The vacant buildings located at 1615, 1635, and 1702 N. Broadway are being sold for \$18,000.00 (\$6,000.00 each). The waiver valuation process determined the total value of the properties to be \$6,933.00 each, for a total of \$20,799.00. The properties are being sold to Mr. Sivan for a price below the amount determined by the waiver valuation process because of the following reasons:

- the renovations will be to the specific benefit to the immediate community,
- this transaction will eliminate blight from the block, and thus eliminate blight from the neighborhood,
- this sale and rehabilitation will return vacant buildings to the tax rolls, and
- the properties are being sold less than the waiver-determined value because of their conditions, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Valaparabil K. Sivan, Developer, for the sale of the City-owned properties located at 1813 Barclay Street, 1615, 1635, and 1702 N. Broadway.

2017

BOARD OF ESTIMATES

06/04/2014

MINUTES

Department of Housing and - Amendment #1 to Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment #1 to Agreement with The Edmondson Village Collaborative, Inc. (EVC). The amendment extends the end of the term of the agreement from May 8, 2014 to December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 8, 2014, the Board approved the grant agreement with the City and the EVC that provided \$50,000.00 to offset the executive director's salary. The then executive director has accepted another position and is no longer with the EVC. The Board of the EVC intends to hire a new director and has asked that the term of the Agreement be extended to ensure that funds are available to cover salary. All other terms and conditions of the Agreement will remain in effect.

The EVC was established to implement a Healthy Neighborhoods Program in the community. Healthy Neighborhoods is a program that works to build real estate value in stable communities through a combination of loan programs, marketing, and community organizing.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment #1 to Agreement with The Edmondson Village Collaborative, Inc.

2018

BOARD OF ESTIMATES

06/04/2014

MINUTES

CITY COUNCIL BILL:

14-0359 - An Ordinance concerning Tax Credits - Citywide High-Performance Market-Rate Rental Housing for the purpose of providing a Citywide property tax credit for certain newly constructed or converted high-performance market-rate rental housing projects; imposing certain limitations, conditions, and qualifications; providing for the administration of the credit; defining certain terms; setting a date for termination of the program; and generally relating to property tax credits.

ALL REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved Bill No. 14-0359 and directed that the bill be returned to the City Council with the recommendation that it also be approved by that Honorable Body. The President **ABSTAINED.**

MINUTES

Law Department - Settlement Agreement and Release

The Board is requested to approve the settlement agreement and release for the following claim:

1. Scott Bockstie v. M&CCB et al. \$30,000.00

Funds are available in account no. 2044-000000-1450-703800-603070.

The settlement agreement and release has been reviewed and approved by the Settlement Committee of the Law Department.

UPON MOTION duly made and seconded, the Board approved the Settlement Agreement and Release as requested by the Law Department. The President voted **NO**.

MINUTES

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3413 Belair Road	Ho Chang Chung	Retain awning w/signage 40' x 2', ten fluorescent tubes
Annual charge: \$590.40		
2. 3417 Belair Road	IREH, Inc.	Retain awning w/signage 20' x 2', single face electric sign 14' x 2'
Annual charge: \$259.80		
3. 3421 Belair Road	Ho Chang Chung	Retain cornice sign 16' x 2'
Annual charge: \$ 70.30		
4. 1946 Penrose Street	Qi Ju Chen	Awning w/signage 6'10" x 3', four tubes
Annual charge: \$246.30		

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the minor privileges.

MINUTES

Parking Authority of Baltimore City - Parking Facility
Rate Increase

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the parking facility rate increase at the Baltimore Street Garage.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Baltimore Street Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last monthly rate increase was April 2013. To bring the rates charged at the Baltimore Street Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes		Proposed Monthly Rate Changes	
Baltimore Street Garage	Regular Transient Rates		Current	Proposed
	<u>Current</u>	<u>Proposed</u>		
	Up to 2 Hrs. \$ 10.00	\$11.00	No proposed rate changes	
	Up to 3 Hrs. \$ 13.00	\$14.00		

MINUTES

Parking Authority of Baltimore City - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the parking facility rate increase at the Baltimore Street Garage.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|-------------|---------|
| 1. DIVERSIFIED INSPECTIONS/
INDEPENDENT TESTING
LABORATORIES, INC. | \$15,000.00 | Renewal |
| Solicitation No. B50003045 - Annual Testing and Inspection of
Ground Ladders - Fire Department - Req. No. P524235 | | |

On July 2, 2013 the City Purchasing Agent approved the initial award in the amount of \$15,000.00. The award contained one 1-year renewal option. This renewal in the amount of \$15,000.00 is for the period July 17, 2014 through July 16, 2015 with no renewal options remaining.

- | | | |
|---|-------------|---------------------------|
| 2. RAND WORLDWIDE SUBSIDIARY,
INC. d/b/a IMAGINIT
TECHNOLOGIES | \$29,400.00 | Sole Source/
Agreement |
| Solicitation No. 08000 - Archibus Database Technical Support
and Maintenance Agreement - Department of General Services -
Req. No. R645747. | | |

The Board is requested to approve and authorize execution of an Agreement with Rand Worldwide Subsidiary Inc., d/b/a Imaginit Technologies. The period of the Agreement is effective upon Board approval for one year, with five 1-year renewal options.

The vendor has customized the software application for the agency and is the sole provider of the annual maintenance and support required.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

3. QUALTRAX, INC.	\$38,500.00	Sole Source/ Agreement
Solicitation No. 08000 - Qualtrax Base System Agreement - Baltimore City Police Department - Req. No. PR651428		

The Board is requested to approve and authorize execution of an Agreement with Qualtrax, Inc. The period of the Agreement is effective upon Board approval for one year with two 1-year renewal options.

Qualtrax software is exclusively produced, supported, and distributed by Qualtrax, Inc. and is only available for purchase directly from Qualtrax, Inc.

4. W.P. TAX & ACCOUNTING GROUP, INC.	\$30,500.00	Renewal
Contract No. B50002457 - Audit Services for FY 2012 and FY 2013 - Baltimore City Convention Center - P.O. No. P520907		

on July 18, 2012, the Board approved the initial award in the amount of \$30,500.00. The award contained one 2-year renewal option. This sole renewal in the amount of \$30,500.00 is for the period July 18, 2014 through July 17, 2016, with no renewal options remaining.

MBE/WBE PARTICIPATION:

The initial purchase was below the MWBOO threshold.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

5. EAST COAST EMERGENCY

LIGHTING INC.	\$750,000.00	Renewal
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Contract No. B50001903 - Assorted Light Bars and Light Sets -
Department of General Services, Fleet Management - P.O. No.
P523572

On May 25, 2011 the Board approved the initial award in the amount of \$750,000.00. The award contained two 1-year renewal options. Subsequent increases have been approved. This first renewal in the amount of \$750,000.00 is for the period July 1, 2014 through June 30, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

6. FIRST CALL

ALL CAR LEASING, INC.
d/b/a NEXTCAR ALL
VEHICLE RENTALS

SECOND CALL

ENTERPRISE RAC COMPANY
OF BALTIMORE, LLC

	\$4,500,000.00	Renewal
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Contract No. B50001508 - Provide Various Rental Vehicles for
the City of Baltimore - Police Department - Req. Nos. Various

On July 14, 2010, the Board approved the initial award in the amount of \$2,000,000.00. The award contained two 2-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$4,500,000.00 is for the period August 1, 2014 through July 31, 2016. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
7. GRANICUS,	\$ 1,680.00	Increase to Maint.
INC.	35,000.00	Increase to Upgrade
	<u>\$27,416.04</u>	Maint. for Renewal
	<u>\$64,096.04</u>	

Contract No. 08000 - Legistar Matrix Disaster Recovery System, Support and Maintenance - Office of the City Council President - Req. No. R661644

On October 29, 2013, the City Purchasing Agent approved the initial award in the amount of \$15,656.04. The award contained one 1-year renewal option.

Since 1999, the Office of the City Council President has utilized Legistar as its legislation workflow application. The City Purchasing Agent approved the current term on October 29, 2013. The requested action will allow for an upgrade to Legistar 5.0, to improve functionality and allow for hosting of the application, for a one-time fee of \$35,000.00, with enhanced maintenance for the renewal term. The current terms ends on October 31, 2014. The period of the renewal is November 1, 2014 through October 31, 2015.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

8. VISLINK, INC.	\$ 63,634.95	Sole Source/ Agreement
Solicitation No. 08000 - Helicopter Downlink Receivers - Police Department - Req. No. R659890		

The Board is requested to approve and authorize execution of an Agreement with Vislink, Inc. The period of the agreement is effective upon Board approval for one year.

Vislink, Inc. is the sole manufacturer and the only provider of the required Helicopter Downlink Receivers. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions. The Board further approved and authorized execution of the agreements with Rand Worldwide Subsidiary, Inc. d/b/a Imaginit Technologies (item no. 2.), Qualtrax, Inc. (item no. 3), and Vislink, Inc. (item no 8). The Mayor **ABSTAINED** on item no. 4. The President **ABSTAINED** on item no. 7.

MINUTESMayor's Office of Human - Agreements
Services (MOHS)

The Board is requested to approve and authorize execution of the following Agreements:

1. **HEALTH CARE FOR THE HOMELESS, INC. (HCH)** **\$201,211.91**

Account: 1001-000000-3573-327200-603051

The HCH will use funds to manage and provide services to formerly homeless individuals housed in the housing first model to ensure stability. The case managers will develop individualized service plans, facilitate access to public benefits, and effectively link clients with health-related services and educational/employment opportunities. The period of Agreement is July 1, 2013 through June 30, 2014.

2. **HEALTH CARE FOR THE HOMELESS, INC. (HCH)** **\$138,965.50**

Account: 4000-496213-3573-591459-603051

The HCH will use funds to serve 47 chronically homeless individuals in scattered site housing throughout Baltimore City. The HCH will provide supportive services, such as primary and preventative medical care, mental health services, case management, vocational assessments, and services, support groups, and State certified outpatient addiction program. The period of the Agreement is October 1, 2013 through September 30, 2014.

The agreements are late because the negotiation of contract terms was longer than anticipated.

MMWOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

2029

BOARD OF ESTIMATES

06/04/2014

MINUTES

MOHS - cont'd

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ITEM NOS. 1 AND 2.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

A PROTEST WAS RECEIVED FROM BELVEDERE ASSISTED LIVING & BELVEDERE HOMES, INC. AND REAL CARE PROVIDERS NETWORK FOR ITEM NOS. 1 AND 2.

The Belvedere Assisted Living and Belvedere Homes, Inc. were requested to supplement its protest and send it to the Mayor's Office of Human Services (MOHS) and to the Board members. The MOHS will respond to the protestant.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTION

* * * * *

On the recommendations of the City agency
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contract
listed on the following page:

2031

to the low bidders meeting the specifications,
and rejected the bid as indicated
for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- | | | |
|--|-----------------------------|--------------|
| 1. B50003458, T-Shirts,
Caps & Other Active
Wear | Nightmare Graphics,
Inc. | \$115,580.00 |
|--|-----------------------------|--------------|

(Dept. of Recreation & Parks)

MWBOO GRANTED A WAIVER.

MINUTES

Department of Recreation and Parks - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the National Recreation and Park Association (NRPA).

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 6000-680513-4792-369500-406001

BACKGROUND/EXPLANATION:

Upon approval of the MOU, the NRPA will award the Department \$10,000.00. The Department will utilize the funds for the construction, refurbishment, or improvement of community gardens through the Grow Your Parks Program. The funds will contribute to the Department's Horticultural Division's City Farms Garden Program by allowing for the purchase of gardening tools and equipment, as well as the purchase and installation of a chain link fence around the Rock Rose Park Garden. The fence will surround the garden and provide a safety net to deter deer and other animals.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the National Recreation and Park Association.

MINUTES

Department of Recreation and Parks - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Baltimore Gas and Electric Company, Inc. (Grantee) and Ligon and Ligon, Inc. (Contractor). The period of the Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Grantee is planning an upgrade to the gas line system in the vicinity of the Department's property located at 3401 West North Avenue, Baltimore, Maryland. This agreement will allow the Grantee and Contractor to enter upon the property to excavate and install one gas regulator station and install plastic main to connect to the regulator station.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Baltimore Gas and Electric Company, Inc. and Ligon and Ligon, Inc.

MINUTES

Bureau of Solid Waste - Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve exercising the renewal option of the Memorandum of Understanding (MOU) with the Maryland Department of Juvenile Services (DJS). The period of the Renewal is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$150,800.00 - 1001-000000-5152-386500-603026

BACKGROUND/EXPLANATION:

The Department of Public Works, Bureau of Solid Waste desires to renew the agreement with the DJS for the Trash Busters Job Program (the Program) to provide youth under the DJS' supervision with workforce development and training opportunities for an additional one year period, July 1, 2014 through June 30, 2015, under the same terms and conditions as the agreement approved by the Board on February 26, 2014.

APPROVED FOR FUNDS BY FINANCE**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved exercising the renewal option of the Memorandum of Understanding with the Maryland Department of Juvenile Services.

MINUTES

Bureau of Water and Wastewater - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for Project 1406, On-Call Project and Construction Management Assistance Services with Hazen & Sawyer, PC. The agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

\$4,000,000.00 - (Not-to Exceed)

BACKGROUND/EXPLANATION:

The Construction Management Division is in need of assistance from Hazen & Sawyer, PC to provide construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, and review of contractor's application for payment. In addition, services will include attendance at progress meetings, preparation of record drawings and review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, and construction contract administrative support.

On-Call contracts are necessary to provide services related to Consent Decree projects and other infrastructure related projects and will allow great latitude in staffing and funding availability to ensure that the requirements and deadlines for those projects are met.

MINUTES

BW&WW - cont'd

MBE/WBE PARTICIPATION:

The Contractor will comply with MBE of 27% and 10% WBE as established in the contract.

MBE: Baker Engineering Services, Inc.	0-27%
Phoenix Engineering, Inc.	0-27%
Savin Engineers, P.C.	0-27%
Tech International Corp.	<u>0-27%</u>
(in aggregate)	27%

WBE: Ross Technical Services, Inc.	10%
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MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement for Project 1406, On-Call Project and Construction Management Assistance Services with Hazen & Sawyer, PC.

MINUTES

Bureau of Water and Wastewater - Extension/Relocation Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Extension/Relocation Contract with the BG&E.

AMOUNT OF MONEY AND SOURCE:

\$ 4,325.00 - BGE WMS Number 2303052 (pole bracing)
 2,941.00 - BGE WMS Number 2303056 (pole bracing)
 2,941.00 - BGE WMS Number 2303336 (pole bracing)
 39,066.00 - BGE WMS Number 2329010 (9 pole bracings)
15,949.00 - BGE WMS Number 2303853 (pole bracing)

\$65,222.00 - 9956-907643-9551-900020-706063

BACKGROUND/EXPLANATION:

This Extension/Relocation Contract with the BG&E is for bracing and/or relocating wood poles that conflict with the repair of sewer lines associated with SC 897R, Improvements to Sanitary Sewers in the Greenmount, Hampden, and Bolton Hill Areas in the Jones Falls Sewershed.

In order for Insituform Technologies, LLC (contractor) to complete contractual repairs on the existing sewer lines under SC 897R, the existing BGE wood poles have to be braced or relocated at each location. The BGE will brace or relocate the poles prior to the contractor excavating to the existing sewer lines.

The 13 locations where the existing poles conflict with the excavation are 3213 Avon Avenue, 3928 Frisby Street, the alley between 38th and 39th Street, 2602/2614 Aisquith Street, 1702 Homestead Street, the alley in the 600 block of Reservoir Street, the alley in the 2400 block of Lakeview Avenue, 2408

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BOARD OF ESTIMATES

06/04/2014

MINUTES

BW&WW - cont'd

Lakeview Avenue between 2420/2422 Lakeview Avenue, 2432 Lakeview Avenue, 2431 Callow Avenue, and 522 Chestnut Hill Avenue.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Extension/Relocation Contract with the BG&E.

MINUTES

Bureau of Water & Wastewater - Partial Release of
Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for a partial release of retainage to Spiniello Companies for Water Contract No. 1217, Urgent Need Work Infrastructure Rehabilitation, Various Locations.

AMOUNT OF MONEY AND SOURCE:

\$247,950.59 - 9960-918701-9557-000000-200001

BACKGROUND/EXPLANATION:

All work on Water Contract No. 1217 was completed on March 28, 2013. The contractor, Spiniello Companies has requested a partial release of retainage in the amount of \$247,950.59. The City holds \$354,215.13 in retainage. The remaining \$106,264.54 is sufficient to protect the interests of the City.

MWBOO APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement for a partial release of retainage to Spiniello Companies for Water Contract No. 1217, Urgent Need Work Infrastructure Rehabilitation, Various Locations.

MINUTES

Mayor's Office of Information - Payment of Back Salary and Leave Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment of back salary and leave for Ms. Samantha Luckhardt. The back pay represents the amount of salary that Ms. Luckhardt would have earned for the period of January 31, 2014 through April 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$15,874.49 - 1001-000000-1472-165800-601001

BACKGROUND/EXPLANATION:

A hearing was conducted by the Civil Service Commission in the matter of the termination of Ms. Luckhardt. An investigative hearing was held on March 18, 2014 and continued to May 1, 2014. However, prior to the conclusion of the hearing, MOIT decided to withdraw its termination of Ms. Luckhardt.

As a result, MOIT is requesting reimbursement of Ms. Luckhardt's salary and leave for the period January 31, 2014 through April 30, 2014. Ms. Luckhardt was placed back on payroll as of May 1, 2014. She is due \$15,874.49 in back salary, 3.75 vacation days, 3 sick days, and .75 personal leave days.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized payment of back salary and leave for Ms. Samantha Luckhardt.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Greektown, LLC, developer. The agreement is effective upon Board approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

\$34,109.19 - 9950-917089-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on November 22, 2011, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the scope of work for the Greektown Redevelopment Phase 2 at Ward 26, Section 03, Block 6570 to construct 177 townhome units. The Developer will pay a one-time contribution in the amount of \$34,109.19 to fund the City's multimodal transportation improvements in the project's vicinity.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with Greek town, LLC, developer.

MINUTES

Department of Transportation - Amendment to Agreements

The Board is requested to approve and authorize execution of Amendments to the Agreements for Project No. 1161, On-Call Construction Management Services with the On-Call Consultants. The Board is also requested to approve an increase in the upset limit.

The Amendments and the increases in the upset limit will allow the consultants to fully complete assigned tasks. The On-Call Consultants assist the Department's Engineering & Construction Division in managing various Capital Improvements Projects.

<u>On-Call Consultants</u>	<u>Amount</u>
1. WHITMAN, REQUARDT & ASSOCIATES, LLP	\$500,000.00
<p>On November 9, 2011, the Board approved the original agreement, in the amount of \$2,000,000.00, for three years. This Amendment No. 1 will extend the agreement through November 8, 2015 and increase the upset limit by \$500,000.00 making the upset limit amount \$2,500,000.00.</p>	
2. STV, INC./PB AMERICAS, INC. A JOINT VENTURE	\$500,000.00
<p>On November 23, 2011, the Board approved the original agreement, in the amount of \$2,000,000.00, for three years. This Amendment No. 1 will extend the agreement through November 22, 2015 and increase the upset limit by \$500,000.00 making the upset limit amount \$2,500,000.00.</p>	
3. A. MORTON THOMAS AND ASSOCIATES, INC.	\$500,000.00
<p>On October 12, 2011, the Board approved the original agreement, in the amount of \$2,000,000.00, for three years. This Amendment No. 1 will extend the agreement through October 11, 2015 and increase the upset limit by \$500,000.00 making the upset limit amount \$2,500,000.00.</p>	

MINUTES

Department of Transportation - cont'd

<u>On-Call Consultants</u>	<u>Amount</u>
4. RUMMEL, KLEPPER & KAHL, LLP	\$250,000.00

On October 12, 2011, the Board approved the original agreement, in the amount of \$2,000,000.00, for three years. On March 26, 2014, the Board approved Amendment No. 1 to Agreement to increase the agreement by \$250,000.00. This Amendment No. 2 will extend the agreement through October 11, 2015 and increase the upset limit by \$250,000.00 making the upset limit amount \$2,500,000.00.

MBE/WBE PARTICIPATION:

The On-Call Consultants will comply with Article 5, Subtitle 28 of Baltimore City Code and the MBE and WBE goals established in the original agreements.

AUDITS NOTED THE TIME EXTENSIONS AND INCREASES IN THE UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Amendments to the Agreements for Project No. 1161, On-Call Construction Management Services with the On-Call Consultants.

MINUTES

Department of Public Works - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the University of Baltimore/Baltimore Neighborhood Indicators Alliance - Jacob Frances Institute. The period of the MOU is effective upon Board approval through April 8, 2015.

AMOUNT OF MONEY AND SOURCE:

\$26,790.00 - 2072-000000-5181-390700-603026

BACKGROUND/EXPLANATION:

This MOU will allow the University of Baltimore/Baltimore Neighborhood Indicators Alliance - Jacob Frances Institute to coordinate the input of Small Watershed Action Plans into an online, interactive resource that allows various stakeholders to view, analyze, and generate maps and reports based on information pertaining to capital projects aimed at improving water quality. Tasks involved in this MOU will include data acquisition, geo-referencing, website development and enhancement, and website programming.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the University of Baltimore/Baltimore Neighborhood Indicators Alliance - Jacob Frances Institute.

MINUTES

Department of Finance - Lexington Market Arcade Options & Renewal of Lexington Market Arcade Building Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Director of Finance or his designee to exercise either or both of the options to (i) purchase the Lexington Market Arcade Building (Building), located at 130 North Eutaw Street (Land) pursuant to the terms contained in a certain Ground and Building Lease dated November 01, 1984 and as amended in December 01, 1992 by and between the City and Arcade Limited Partnership (Arcade), (collectively the "Lease") and (ii) to exercise the City's right of renewal of the Lease for an additional term of 5 years.

AMOUNT OF MONEY AND SOURCE:

2073-000000-1424-160800-603013 - Loan & Guarantee Fund

Amount to be determined by appraisal

BACKGROUND/EXPLANATION:

On November 28, 1984, the Board approved a ground lease of the Land, effective November 01, 1984, for a term of 60 years to Arcade. Pursuant to an Installment Purchase Agreement, the City sold the Building to Arcade, and pursuant to the Lease, the City leased the Building and the Land back from Arcade. The aim of this series of transactions was to provide a financing mechanism for the construction of the Lexington Market Arcade.

As of December 01, 1992, in order to take advantage of lower interest rates, the Board approved a restructuring of the above transactions by replacing the Installment Sales Agreement with a conveyance of the Lexington Market Arcade Building to the Arcade pursuant to a Deed and Bill of Sale and approved certain changes to the Lease relating primarily to the amount of rent and dates on which the purchase option may be exercised.

MINUTES

Department of Finance - cont'd

The Lease has an initial term of 30 years terminating on October 31, 2014, with the City having the right to extend the term for an additional three five-year renewal periods. The Lease provides an appraisal protocol by which the fair rental value rent for the renewal periods is to be determined.

Furthermore, the Lease also provides that the City has an option to purchase the Building back from Arcade on certain specified dates as more particularly therein set forth. The Lease provides an appraisal protocol by which the fair market value purchase price for the City's acquisition of the Building is determined. According to the Lease, the new rental rate and the purchase price are determined independently by the appraisers. The determination of the appraisers is final.

To retain possession of the Building, the City must irrevocably exercise its option to renew the Lease or purchase the Building. The Department of Finance requests that in order to preserve the City's rights to the Building, the Director of Finance be authorized to exercise the purchase option and/or lease renewal options in consultation with the Law Department. Once the purchase price for the acquisition of the Building and/or the renewal rent are determined, the Board will be advised of such amounts.

UPON MOTION duly made and seconded, the Board approved and authorized the Director of Finance or his designee to exercise either or both of the options to (i) purchase the Lexington Market Arcade Building (Building), located at 130 North Eutaw Street (Land) pursuant to the terms contained in a certain Ground and Building Lease dated November 01, 1984 and as amended

MINUTES

Department of Finance - cont'd

in December 01, 1992 by and between the City and Arcade Limited Partnership (Arcade), (collectively the "Lease") and (ii) to exercise the City's right of renewal of the Lease for an additional term of 5 years.

MINUTES

Department of Finance - Targeted Homeowners Tax Credit Rate

ACTION REQUESTED OF B/E:

The Board is requested pursuant to Article 28 § 10-16 of the Baltimore City Code, to set the rate for the Targeted Homeowners Tax Credit at \$0.1800 per \$100.00 of improved assessed value.

AMOUNT OF MONEY AND SOURCE:

The Targeted Homeowners Tax Credit will result in a reduction of an estimated \$20.2M from the City's property tax collection.

BACKGROUND/EXPLANATION:

The Targeted Homeowners Tax Credit is limited to offsets to City tax liability, excluding Special Benefit Districts. The Targeted Homeowners Tax Credit is available to all owner-occupied homes in Baltimore City that qualify for the Homestead Exemptions under State Tax-Property Article § 9-105. The credit is calculated by multiplying the Targeted Homeowners Tax Credit rate by the eligible property's improved assessment. The credit when taken singularly or with other credits shall be limited to the City tax liability and shall not cause a refund to any taxpayer.

UPON MOTION duly made and seconded, the Board, pursuant to Article 28 § 10-16 of the Baltimore City Code, set the rate for the Targeted Homeowners Tax Credit at \$0.1800 per \$100.00 of improved assessed value.

MINUTES

Department of Transportation (DOT) - Memorandum of Understanding
for the Baltimore Downtown
Bicycle Network

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Maryland Department of Transportation acting for and on behalf of the State of Maryland by and through the State Highway Administration (SHA) for the Baltimore Downtown Bicycle Network. The period of the MOU is effective upon the date of the Concurrence In Award letter sent from the SHA to the DOT for five years.

AMOUNT OF MONEY AND SOURCE:

\$1,220,000.00 - 9950-922026-9508-000000-490360

BACKGROUND/EXPLANATION:

The purpose of this MOU is to define the responsibilities and obligations of the DOT and the SHA to provide funding for alternatives to the transportation system, in connection with the Baltimore Downtown Bicycle Network. The funding associated with this MOU will be used for the construction of approximately ten miles of bicycle facilities in Baltimore City consisting of:

- a two-way bicycle lane that is positioned between the curb and a striped buffer median with a row of parked vehicles separating it from motorized traffic ("cycletrack") on Maryland Avenue, Cathedral Street, Liberty Street and Park Avenue, and
- bike lanes on Preston Street, Biddle Street, Madison Street, Monument Street, Centre Street and Dolphin Street.

The project will connect Charles Village, State Center, East Baltimore and the Inner Harbor.

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MINUTES

Department of Transportation - cont'd

The project activities include, but are not limited to preliminary site preparation, maintenance of traffic, signs, pavement markings, landscaping, construction activities, construction management, inspections, and materials testing.

MBE /WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board **DEFERRED** this item until June 11, 2014.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
1. Kumasi Vines	2014 International Public Works Congress & Expo. Toronto, ON, Canada Aug. 17 - 20, 2014 (Reg. Fee \$785.35)	Waste Water Utility	\$1,836.45

Pursuant to AM 240-5, for travel outside the continental United States, each City representative must include a proposed amount for a daily subsistence allowance on the travel request which the representative believes to be both reasonable and economical. The Board of Estimates will determine the final monetary amount of the daily subsistence allowance and stipulate the rate in its approval.

The representative has proposed a daily rate of \$240.68 for this travel request.

The registration fee was paid using a City-issued procurement card assigned to Mr. L. Garrett. Therefore, the disbursement amount to Mr. Vines will be \$1,051.10.

Mayor's Office of Human Services

2. Whitney Swander Sarah Knighton	14 th Annual New York State Supportive Housing Conf. New York, NY June 4 - 6, 2014	U.S. Dept. Housing & Urban Dev.	\$1,460.00
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Ms. Swander's transportation cost is being paid for by the Supportive Housing Network of New York. Therefore, Ms. Swander will receive a disbursement of \$624.00.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office</u>			
3. Nicholas Blendy	Maryland Municipal League Convention Ocean City, MD June 8 - 11, 2014 (Reg. Fee \$510.00)	General Funds	\$1,437.84

The hotel cost in the amount of \$493.95 will be prepaid by City-issued credit card assigned to Ms. Kathe Hammond. The registration in the amount of \$510.00 was paid by EA 000139029. The amount to be disbursed to attendee is \$433.89.

Police Department

4. Samuel Hood, III Ian A. Dombroski Darryl D. DeSousa	Horseshoe Casino Public Safety Group New Orleans, LA June 12 - 14, 2014	Asset For- feiture Funds	\$2,775.00
5. Jeffrey Dickinson Carl Knight Gerard Smith, Jr. James Oliver Harry Lancellotti	Water Operations Officer Development Denville, NJ June 5 - 7, 2014 (Reg. Fee \$365.00 ea.)	General Funds	\$3,804.25

The subsistence rate for this location is \$189.00 per night plus hotel taxes of \$17.85. The registration fee for each attendee in the amount of \$365.00 was pre-paid on a City-issued credit card assigned to Mr. John Kisser. Therefore, the amount to be disbursed to each attendee is \$395.95.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Transportation</u>			
6. Veronica McBeth	Innovative in Mobility Public Policy Summit 2014 Washington, DC June 8 - 11, 2014 (Reg. Reg. \$495.00)	General Fund	\$1,604.93

The registration fee was prepaid on a City-issued credit card assigned to Dhirenda Sinha. The amount to be disbursed to the attendee is \$1,109.93.

TRAVEL APPROVAL AND REIMBURSEMENTDepartment of Public Works (DPW)

7. James A. Price	Water Utility Funds	\$ 216.96
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On October 19, 2013 through October 22, 2013, Mr. Price traveled to Syracuse, New York to attend the Community Summit on Green Infrastructure.

This training occurred the week following the Federal government shutdown due to budgetary reasons and was not confirmed until the Thursday before the training. Mr. Price was given short notice by the Director of the DPW to attend the Summit. Therefore, it was not sufficient time to get Board approval prior to this travel.

REIMBURSEMENT

Hotel - \$216.96 (\$241.00 - \$25.00 in Library Lounge)

MINUTES

TRAVEL APPROVAL AND REIMBURSEMENT

DPW - cont'd

UPON MOTION duly made and seconded, the Board approved the foregoing travel requests and the travel approval and reimbursement. The Mayor **ABSTAINED** on item no. 3.

MINUTES

Bureau of the Budget and Management Research (BBMR) - Downtown Management District
Fiscal 2015 Budget and Property Surcharge Tax Rate

ACTION REQUESTED OF B/E:

The Board is requested to approve the Downtown Management District (DMD) Fiscal 2015 Budget and Property Tax Surcharge Rate.

AMOUNT OF MONEY AND SOURCE:

\$6,730,949.00 - Estimated Revenue

The proposed FY 2015 property tax surcharge rate is \$0.2139 per \$100.00 of assessed property value. The surcharge rate is the same as it was for FY 2014. For public utilities, the Fiscal 2015 surcharge rate remains unchanged at \$.5347 cents per \$100.00 of assessed value.

BACKGROUND/EXPLANATION:

The DMD submitted its request for FY 2015 to the Bureau of the Budget and Management Research.

The total Fiscal 2015 estimates revenue has increased 1.429% or \$94,830.00 to \$6,730,949.00 compared to Fiscal 2014 revenue of \$6,636,119.00. Property tax surcharge estimated revenue for Fiscal 2015 has increased \$62,785.00 or 1.046% to \$6,062,892.00, compared to \$6,000,107.00 for Fiscal 2014.

Per the DMD's June 2013 audit report, the DMD held \$982,960.00 in the Management Restricted Operating Reserve fund, which is equal to two months of expenses. The reserve fund represents a total value of \$14.60% of the DMD's annual budget. The BBMR encourages the DMD to work towards building a reserve fund at a minimum of at least 25% of its annual budget (or approximately three months its annual budget).

MINUTES

BBMR - cont'd

The DMD's fiscal management has been sound and it has been a positive force in the Downtown area since it began operations. The Finance Department recommends that the Board approve the budget plan and surcharge tax rate.

<u>Revenue</u>		<u>Expenses</u>	
Property Tax Surcharge	\$6,062,892.00	Hospitality	\$1,984,018.00
DPW Grant	340,000.00	Public Space	1,969,690.00
		Maintenance	
Tax Exempt Properties	80,000.00	Beautification	702,725.00
State Agency Contrib.	50,000.00	Marketing	556,169.00
Federal GSA Contract	46,564.00	Administration	887,136.00
Interest	4,000.00	Special Projects	631,210.00
Center Plaza		Total	\$6,730,949.00*
Marketing	30,000.00		*rounded
Late Payment Fees	40,000.00		
Parks Activation	37,250.00		
Wilkes Lane	39,243.00		
Private Grants	-		
Supplemental Services			
General	1,000.00		
Total	\$6,730,949.00		

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH REVIEWED AND RECOMMENDED APPROVAL OF THE BUDGET AND THE PROPERTY TAX SURCHARGE RATE.

UPON MOTION duly made and seconded, the Board approved the Downtown Management District Fiscal 2015 Budget and Property Tax Surcharge Rate.

MINUTES

Bureau of the Budget and
Management Research (BBMR)

- FY 2015 Budget and Property Tax
Surcharge Rate - Midtown
Community Benefits District

ACTION REQUESTED OF B/E:

The Board is requested to approve the FY 2015 budget and property tax surcharge rate for the Midtown Community Benefits District (Midtown).

AMOUNT OF MONEY AND SOURCE:

\$1,261,010.00 - Estimated Revenue

The proposed FY 2015 property tax surcharge rate is \$0.132 per \$100.00 of assessed property value. The surcharge rate is exactly the same as it was for FY 2014.

BACKGROUND/EXPLANATION:

The Midtown submitted its request for FY 2015 to the Bureau of the Budget and Management Research.

FY 2015 estimated revenues are up 2.48% or \$30,466.00 to \$1,261,010.00 compared to \$1,230,544.00 in Fiscal 2014. The budget includes a \$126,101.00 allowance of non-collected surtax and therefore, a net income of \$1,134,909.00. As of April 30, 2014, the total cash reserves for the District were \$443,275.00 which represents a total value of four months of its annual budget.

In calendar year 2015, District offices will relocate from office space currently provided in-kind by the University of Baltimore to a property located at 815 N. Howard Street. The University of Baltimore will provide a cash contribution of \$20,000.00 per year to underwrite the expense.

MINUTES

BMMR - cont'd

The management team for Midtown has been a positive force in the Midtown area since it began its operations. It is recommended that the Board approve their budget plan and surcharge tax rate.

<u>Estimated Income</u>		<u>Estimated Expenses</u>	
Property Tax Surcharge	\$1,261,010.00	Clean	\$ 630,799.00
Allowance for non-	(126,101.00)	Green	162,232.00
Collected surtax		Safety	250,498.00
Net Income:	\$1,134,909.00	Admin.	166,777.00
Contributions	65,000.00	Total	\$1,210,306.00
Interest Earned	500.00		
Service fees	10,000.00		
Total	\$1,210,409.00		

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH REVIEWED AND RECOMMENDED APPROVAL OF THE BUDGET AND THE PROPERTY TAX SURCHARGE RATE.

UPON MOTION duly made and seconded, the Board approved the FY 2015 budget and property tax surcharge rate for the Midtown Community Benefits District.

MINUTES

Bureau of the Budget and - FY 2015 Budget and Property Tax
Management Research (BBMR) Surcharge Rate - Waterfront
Management District

ACTION REQUESTED OF B/E:

The Board is requested to approve the FY 2015 Budget and Property Tax Surcharge Rate for the Waterfront Management District (District).

AMOUNT OF MONEY AND SOURCE:

\$1,647,379.48 - Estimated Revenue from Surcharge

The proposed FY 2015 property tax surcharge rate is \$0.17 per \$100.00 of assessable value. This is the same surcharge rate as in FY 2014.

BACKGROUND/EXPLANATION:

The District has submitted its plan for FY 2015 to the Bureau of Budget and Management Research. Surcharge fee revenues have increased slightly from \$1,642,096.28 in FY 2014 to \$1,647,379.48 in FY 2015, which represents an increase of 0.322% or \$5,283.00.

Revenue from the surcharge represents 66.3% of the total budget. The District also receives \$425,000.00 in funding from the City of Baltimore through the Baltimore Development Corporation. Currently, the Waterfront Management District has \$600,000.00 in reserve funding, which represents a total value of three months of its annual budget.

The District's fiscal management has been sound and it has been a positive force in the Waterfront area since its inception.

It is recommended that the Board approve their budget plan and surcharge tax rate.

MINUTES

BBMR - cont'dBudget FY 2015 - UnrestrictedRevenue and Support

Private Taxable Owners	\$1,647,379.48
Baltimore City Contract	425,000.00
Tax Exempt Property Owners	66,000.00
Corporate Partners	111,500.00
Event Sponsorships	40,000.00
Contributions - Others	0.00
Contract Services	99,273.00
Other Income	5,815.00
Event Income	<u>88,192.00</u>
Total Revenue and Support	\$2,483,159.48

Expenses

Hospitality & Safety	\$ 803,962.18
Maintenance	513,932.00
Landscaping	406,017.30
Marketing	146,322.00
Events	148,142.00
Harbor 2.0	10,000.00
Health Harbor	116,912.00
Fells Point	76,539.00
Waterwheel	40,000.00
Administration	213,633.00
Fundraising	<u>7,700.00</u>
Total Expenses	\$2,483,159.48

Changes in Net Assets	\$ 0.00
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MINUTES

BBMR - cont'd

Budget FY 2015 - Restricted

Revenue and Support

Corporate Partners	\$	0.00
Contributions - Other		0.00
Grants		280,000.00
Contract Services		0.00
Other Income		0.00
Total Revenue and Support	\$	280,000.00

Expenses

Healthy Harbor	\$	311,600.00
Total Expenses	\$	311,600.00

Change in Net Assets (\$ 31,600.00)

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH REVIEWED AND RECOMMENDED APPROVAL OF THE BUDGET AND THE PROPERTY TAX SURCHARGE RATES.

UPON MOTION duly made and seconded, the Board approved the FY 2015 Budget and Property Tax Surcharge Rate for the Waterfront Management District. The Comptroller **ABSTAINED.**

MINUTES**PROPOSALS AND SPECIFICATIONS**

- Department of Public Works/
1. Bureau of Water & Wastewater - SC 920, Improvements to the Gwynns Falls Sewershed Collection System - Area A
BIDS TO BE RECV'D: 07/02/2014
BIDS TO BE OPENED: 07/02/2014
2. Department of Transportation - TR 10325, Druid Hill Park Neighborhood Access
BIDS TO BE RECV'D: 07/30/2014
BIDS TO BE OPENED: 07/30/2014

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the date indicated.

MINUTES

President: "The Board is in recess until twelve o'clock noon for the receiving and opening of bids."

* * * * *

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Bureau of Purchases - B50003319, Installation of Sports Floor Surfaces
BIDS TO BE RECV'D: 06/11/2014
BIDS TO BE RECV'D: 06/11/2014

Bureau of Water and Wastewater - WC 1262, East Baltimore Midway Neighborhood & Vicinity Water Main Replacements
BIDS TO BE RECV'D: 06/11/2014
BIDS TO BE RECV'D: 06/11/2014

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Bureau of Water and Wastewater - WC 1245, Westfield Neighborhood Water Main Replacements

Civil Construction LLC
Metra Industries
Anchor Construction Corp.

Department of Recreation & Parks - RP 12813, CC Jackson Recreation Center

Plano-Courdon
JLN Construction Services, LLC

Department of Transportation - TR 11320R, Greyhound Intermodal Terminal, 2110 Haines - Federal Transit Administration

Commercial Interiors
W.M. Schlosser Company, Inc.

Bureau of Purchases - B50003502, Purchases and Install Carpet

Total Contracting, Inc.
Townhouse Carpet & Interiors

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Bureau of Purchases

- B50003503, Provide Inspections, Service and Repairs for Fire Extinguishers

Fire Safety Co.
Multicorp Fire Protection
Services
Harris Fire Protection
Complete Protection, LLC
Fireline Corporation

Bureau of Purchases

- B50003531, Various Hoses and Accessories

Lewis-Goetz & Company
TIPCO Technologies, Inc.
Motion Industries
J G B Enterprises, Inc.
Ditch Witch of Maryland, Inc.
HD Supply Waterworks LTD

2066

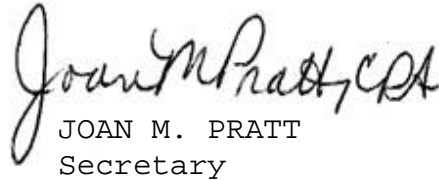
BOARD OF ESTIMATES

06/04/2014

MINUTES

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, June 11, 2014.


JOAN M. PRATT
Secretary