

MINUTES

REGULAR MEETING

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
David E. Scott, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

MINUTES

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement of sale with the State of Maryland, University System of Maryland on behalf of Coppin State University for the property known as Block 2313, Lot 002.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 (Fair Market Value)

BACKGROUND/EXPLANATION:

The authority to sell this property was approved by City Council Ordinance No. 477, on December 6, 1973. The site will become part of the expanded ball field for the University.

(FILE NO. 57120)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement of sale with the State of Maryland, University System of Maryland on behalf of Coppin State University for the property known as Block 2313, Lot 002.

MINUTESCircuit Court - Consultant Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a consultant agreement with Mr. Andre Cherry. The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 - 4000-401510-1100-116802-603026

BACKGROUND/EXPLANATION:

Mr. Cherry will audit and reconcile Federal, State and Private grant accounts for the Circuit Court. The salary of the Mr. Cherry is fully funded by the Cooperative Reimbursement Grant. The grant accountant manages the Circuit's Court's grants on a daily basis to ensure fiscal accuracy, proper reporting, and proposals. Under the direction of the Administrative Judge and Deputy Court Administrator, this position is the first point of contact on all grant related matters.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the consultant agreement with Mr. Andre Cherry.

MINUTES

Department of General Services (DGS) - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

| | <u>DEVELOPER</u> | <u>NO.</u> | <u>AMOUNT</u> |
|----|------------------------|-------------|---------------------|
| 1. | M.C. DEAN, INC. | 1189 | \$ 12,840.00 |

M.C. Dean, Inc. will install various utilities to their proposed project located in the vicinity of 184 - 188 West Ostend Street. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$12,840.00 has been issued to M.C. Dean, Inc. which assumes 100% of the financial responsibility.

| | | | |
|----|------------------------------------|---------------|---------------------|
| 2. | OLF SENIOR HOUSING II, INC. | 1140-B | \$ 24,750.00 |
|----|------------------------------------|---------------|---------------------|

OLF Senior Housing II, Inc. will install new water service to its proposed construction located in the vicinity of 200 Kane Street. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A letter of credit in the amount of \$24,750.00 has been issued to OLF Senior Housing II, Inc. which assumes 100% of the financial responsibility.

| | | | |
|----|---------------------------|-------------|---------------------|
| 3. | ASPEN LEAF, L.L.C. | 1182 | \$ 15,560.00 |
|----|---------------------------|-------------|---------------------|

The Aspen Leaf, L.L.C. the owner/developer of 2205 North Charles Street is renovating that property. As part of the project, Aspen Leaf, L.L.C. proposes to abandon the existing water service and replace it with a two-inch domestic service and a six-inch fire suppression service. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

MINUTES

DGS - cont'd

| | <u>DEVELOPER</u> | <u>NO.</u> | <u>AMOUNT</u> |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------|
| | An irrevocable letter of credit in the amount of \$15,560.00 has been issued to Aspen Leaf, L.L.C which assumes 100% of the financial responsibility. | | |
| 4. | CORPORATION OF THE ROMAN CATHOLIC CLERGYMEN | 1190 | \$ 70,200.00 |

The Corporation of the Roman Catholic Clergymen would like to install new water service, storm drain, and sewer to its proposed construction located in the vicinity of 5704 Roland Avenue. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A letter of credit in the amount of \$70,200.00 has been issued to the Corporation of the Roman Catholic Clergymen, which assumes 100% of the financial responsibility.

| | | | |
|----|-------------------------------------|-------------|---------------------|
| 5. | KOL TORAH OF BALTIMORE, INC. | 1179 | \$ 16,440.00 |
|----|-------------------------------------|-------------|---------------------|

The organization would like to install a new water service at its proposed construction located in the vicinity of 2929 Fallstaff Road. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$16,440.00 has been issued to Kol Torah of Baltimore, Inc., which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for these projects, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing developers' agreements.

MINUTES

Department of General Services - Standard Highway Option

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a standard highway option with the Baltimore Museum of Industry.

AMOUNT OF MONEY AND SOURCE:

\$10,080.00 - 9950-902365-9508-900020-704040 (Fair Market Value)

BACKGROUND/EXPLANATION:

The Department of Transportation is proposing to perform street improvements along Key Highway known as the Key Highway Beautification Project (TR-05045). In the design of this project, it was determined a small portion of the property known as 1425 - 1435 Key Highway would need to be acquired in fee simple to complete the project.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the standard highway option with the Baltimore Museum of Industry.

MINUTES

Department of General Services - Temporary Construction
Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a temporary construction easement agreement with the RVB, Inc. for the property located at 1915 Edison Highway, Block 4179H, Lot 71. The temporary construction easement agreement is effective upon Board approval for six months.

AMOUNT OF MONEY AND SOURCE:

\$12,500.00 - 9950-901363-9508-900020-704040 (Fair Market Value)

BACKGROUND/EXPLANATION:

The City would like to acquire a temporary construction easement for the property located at 1915 Edison Highway, Block 4179H, Lot 71. This agreement will allow the Department of Transportation construction access to perform certain work in conjunction with Contract No. TR 03333, Rehabilitation of the Sinclair Lane Bridge over CSXT Project.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the temporary construction easement agreement with the RVB, Inc. for the property located at 1915 Edison Highway, Block 4179H, Lot 71.

MINUTES

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|---------------------------|---------------------------------------------------------|--------------------------------------------------------------------|
| 1. 1113 S. Charles Street | Muhly's G.E.M. Bakery, Inc. | Three non-illuminated signs 12 ½' x 4', 6' x 1 ½', and 10' x 1' |
| Annual Charge: \$105.20 | | |
| 2. 507 S. Exeter Street | Skylar Development, LLC | Outdoor seating 45' x 2' |
| Annual Charge: \$477.50 | | |
| 3. 1218 N. Charles Street | Queen Anne Belvedere Revitalization Limited Partnership | Outdoor seating 10' x 4' |
| Annual Charge: \$337.50 | | |
| 4. 1228 Light Street | 1214 - 1218 Light Street Realty, LLC | Retain flat sign 8' x 2' |
| Annual Charge: \$35.20 | | |

MINUTES

Department of General Services - cont'd

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|---------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5. 2900 Huntingdon Avenue | Davinder Singh | Retain one cornice sign 8' x 12', two flat signs 9' x 2' and 11' x 12', two single face electric signs 1 ½' x 1 ½', two spot reflectors, and four fluorescent tubes |
| Annual Charge: \$723.50 | | |
| 6. 1230 Light Street | Light Street Savings and Building Association of Baltimore City | Retain awning with signage 14' x 3 ½', one flat sign 2 ½' x 2' |
| Annual Charge: \$190.90 | | |
| 7. 507 S. Exeter Street | Skylar Development, LLC | One double face electric sign 6' x 1' |
| Annual Charge: \$70.30 | | |

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTESEnoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Clarence Smith.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

| <u>NAMES</u> | <u>DAYS</u> |
|-------------------------|-------------|
| Bobby Jones | 5 |
| Arnelle Dawson | 2 |
| Rocksann McCray | 2 |
| Carolyn Lee | 5 |
| Evelyn Barnhart Wallace | 3 |
| Faith Blair Edmonds | 3 |
| Jeffrie Thomas | 5 |
| Mary Triandafilou | 3 |
| Danette Prince | <u>2</u> |
| Total | 30 |

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Clarence Smith.

MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 27** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on May 5, 12, 19, and 26, 2010.

The Board **NOTED** receipt of the **27** favorable reports.

MINUTES

Office of the State's Attorney - Grant Award and Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance and execution of a grant award and agreement with the State of Maryland, Governor's Office of Crime Control and Prevention (GOCCP). The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$35,000.00 - 5000-502611-1150-523500

BACKGROUND/EXPLANATION:

The GOCCP awarded a grant to the State's Attorney Office, Victim, Witness, and Community Services Division to fund a Victim Advocate fluent in Spanish. The individual will be utilized to translate for non-English speaking "Latinos" who are either a victim of crime or a cooperating witness in District or Circuit Court.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance and execution of the grant award and agreement with the State of Maryland, Governor's Office of Crime Control and Prevention.

MINUTES

Elected Officials' Retirement - Subscription and Limited
System (EORS) Partnerships Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a subscription agreement, and approve a limited partnership agreement with Mondrian International Small Cap Equity Fund.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - No General funds are involved.

All funds will be expended from the EORS assets. Approximately \$1,500,000.00 of EORS assets will be invested in limited partnership interests of the fund, with a management fee to the fund's general partnership in the approximate amount of \$12,750.00 per year.

Pursuant to the subscription agreement and the limited partnership agreement, the Mondrian Investment Group (U.S) serves as a general partner of the fund and its U.K. affiliate, Mondrian Investment Partners Limited, serves as the fund's investment manager.

BACKGROUND/EXPLANATION:

The EOS Board conducted a nationwide search for a small capitalization international equities investment manager/fund for a \$1,500,000.00 mandate. The Board narrowed the eligible firms to four finalists and conducted interviews. With the recommendation of the EORS investment consultant, the Mondrian International Small Cap Equity Fund, L.P. was selected as the investment vehicle for the EORS Small-cap international equities investments.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the subscription agreement, and approved a limited partnership agreement with Mondrian International Small Cap Equity Fund. The Comptroller **ABSTAINED**.

MINUTES

Employees' Retirement System (ERS) - Investment Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an investment management agreement with GW Capital, Inc.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - No General funds are involved.

All funds will be expended from the Retiree Benefits Trust (OPEB). Pursuant to the agreement, the GW Capital, Inc. will serve as an investment manager for the OPEB Trust and be responsible for investing approximately \$8,000,000.00 of OPEB Trust assets in domestic equities, with a management fee of approximately \$60,000.00 per year.

BACKGROUND/EXPLANATION:

The ERS Board, as the OPEB Trust investment fiduciary, conducted a nationwide search for a domestic equities investment manager for an \$8,000,000.00 mandate. The Board narrowed the eligible firms to five finalists, and conducted interviews. With the recommendation of the OPEB investment consultant, GW Capital, Inc. was selected to be an OPEB investment manager.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the investment management agreement with GW Capital, Inc. The Comptroller **ABSTAINED**.

MINUTESEmployees' Retirement System (ERS) - Investment Management Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an investment management agreement with Brown Capital, Inc.

AMOUNT OF MONEY AND SOURCE:

\$44,000.00 - No General funds are involved.

All funds will be expended from the Retiree Benefits Trust (OPEB). Pursuant to the agreement, the Brown Capital, Inc. will serve as an investment manager for the OPEB Trust and be responsible for investing approximately \$8,000,000.00 of OPEB Trust assets in domestic equities, with a management fee of approximately \$44,000.00 per year.

BACKGROUND/EXPLANATION:

The ERS Board, as the OPEB Trust investment fiduciary, conducted a nationwide search for a domestic equities investment manager for an \$8,000,000.00 mandate. The Board narrowed the eligible firms to five finalists, and conducted interviews. With the recommendation of the OPEB investment consultant, Brown Capital, Inc. was selected to be an OPEB investment manager.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the investment management agreement with Brown Capital, Inc. The Comptroller **ABSTAINED**.

MINUTES

Employees' Retirement - Subscription and Limited
System (ERS) Partnerships Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a subscription agreement, and approve a limited partnership agreement with Mondrian International Small Cap Equity Fund, L.P.

AMOUNT OF MONEY AND SOURCE:

\$8,000,000.00 - No General funds are involved.

All funds will be expended from the OPEB Trust. Approximately \$8,000,000.00 of OPEB assets will be invested in limited partnership interests of the fund, with a management fee to the fund's general partnership in the approximate amount of \$68,000.00 per year.

Pursuant to the subscription agreement and the limited partnership agreement, the Mondrian Investment Group (U.S) serves as a general partner of the fund and its U.K. affiliate, Mondrian Investment Partners Limited, serves as the fund's investment manager.

BACKGROUND/EXPLANATION:

The ERS Board as the OPEB Board conducted a nationwide search for a small capitalization international equities investment manager/fund for an \$8,000,000.00 mandate. The Board narrowed the eligible firms to four finalists and conducted interviews. With the recommendation of the OPEB investment consultant, the Mondrian International Small Cap Equity Fund, L.P. was selected as the investment vehicle for the OPEB Small-cap international equities investments.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the subscription agreement, and approved a limited partnership agreement with Mondrian International Small Cap Equity Fund, L.P. The Comptroller **ABSTAINED**.

MINUTES

Department of Finance - PILOT Payment FY 2011

ACTION REQUESTED OF B/E:

The Board is requested to approve the revised schedule of Payment in Lieu of Taxes (PILOT) payments for FY 2011.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Whenever there is a change in the rental schedule of an apartment house built under Section 202, the National Housing, or any subsequent section which accomplishes the same purpose of Section 202, the owners of such property will furnish the revised schedules of rents to the Department. The Department uses the revised rental schedules to calculate the new PILOT payment.

The actual amount of change of PILOT payments for the fiscal year 2010-2011 will be as follows:

| | Increase (Decrease) | <u>New Pilot</u> |
|-----------------------|------------------------|------------------|
| Advent Senior Housing | \$ 912.00 | \$ 29,592.00 |
| Belleveu Manchester | \$ 950.40 | \$ 26,439.60 |
| Bond Street | \$5,517.20 | \$ 62,552.10 |
| Boone Manor | \$7,478.00 | \$ 23,018.60 |
| Bradford Street | (\$ 346.80) | \$ 16,442.10 |
| N. M. Carroll Manor | \$4,096.80 | \$120,808.80 |
| Christ Church | \$8,164.08 | \$139,127.04 |
| Concord Apartments | \$7,698.54 | \$111,763.02 |
| Epiphany | (\$ 566.16) | \$ 22,036.80 |
| Good Samaritan | \$3,952.80 | \$130,994.40 |
| Greater New Hope | \$4,752.00 | \$122,856.00 |
| Greenwillow Manor | \$5,779.60 | \$ 98,121.10 |
| Memorial Apartments | \$ 929.52 | \$ 98,385.84 |

MINUTES

Department of Finance - cont'd

| | Increase (Decrease) | <u>New Pilot</u> |
|---------------------------------|------------------------|------------------|
| Micah House | (\$ 287.88) | \$ 19,654.80 |
| Monumental | \$7,300.60 | \$ 49,486.90 |
| Naomi Project Ltd. Part. | \$2,731.08 | \$ 20,168.00 |
| O'Donnell Square | (\$ 196.56) | \$ 9,528.00 |
| Orchard Gardens | \$16,346.10 | \$145,874.00 |
| Southern School | \$ 1,773.40 | \$ 57,304.80 |
| St. James Terrace | \$ 3,184.56 | \$ 79,860.24 |
| St. Mary's (East & West) | \$ 5,164.56 | \$130,644.00 |
| Target | \$ 7,385.90 | \$ 65,474.00 |
| (New)Waters Tower | \$ 7,064.40 | \$227,522.40 |
| Weinberg Woods | \$ 6,739.20 | \$ 56,764.80 |
| Westminster House Apartments | \$ 4,624.32 | \$117,686.64 |
| Woodbourne Woods, Inc. | \$16,273.20 | \$ 73,357.20 |
| Woodland | \$ 3,886.50 | \$ 96,873.90 |

(FILE NO. 57156)

UPON MOTION duly made and seconded, the Board approved the revised schedule of Payment in Lieu of Taxes payments for FY 2011. The Comptroller **ABSTAINED**.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,
the Board approved the
Extra Work Orders and Transfers of Funds
listed on the following pages:

1786 - 1787

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,
and MWBOO, unless otherwise indicated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES

EXTRA WORK ORDERS

| | | | | |
|------------------|-------------------|-------------------|-------------|---------------|
| Contract | Prev. Apprvd. | | Time | % |
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext.</u> | <u>Compl.</u> |

Bureau of Water & Wastewater

| | | | | |
|---|------------------------------------------------------------------------------------------------------------|----------------|-----------------|------|
| 1 | EWO #059, \$101,107.50 - S.C. 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations | | | |
| | \$2,834,852.00 | \$1,535,453.19 | R & F Construc- | 0 99 |
| | | | tion, Ltd. | |

Department of Transportation

| | | | | |
|----|----------------------------------------------------------------------------------------------|----------------|-----------------|-----|
| 2. | EWO #009, \$68,160.00 - TR 08033, Conduit System Repairs at Various Locations Citywide (JOC) | | | |
| | \$2,237,275.00 | \$2,302,091.64 | Allied Contrac- | - - |
| | | | tors, Inc. | |
| 3. | EWO # 001, \$326,829.83 - Project 1008, Reisterstown Road Streetscape | | | |
| | \$655,108.68 | - | STV, Inc. | - - |

4. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------|-----------------------|---------------------|
| \$326,829.83 | 9950-903454-9509 | 9950-902454-9508-3 |
| State Constr. | Constr. Res. | Design & Studies |
| Loan | Reisterstown Rd. | Reisterstown Rd. |
| | | Streetscape |

This transfer will provide funds to cover costs associated with extra work order No. 1 under project 1008 to STV, Inc. The work includes extra planning survey, storm drain design, erosion, and sediment control and storm water management relating to the Reisterstown Road Streetscape.

MINUTES

EXTRA WORK ORDERS

| | | | | |
|------------------|-------------------|-------------------|-------------|---------------|
| Contract | Prev. Apprvd. | | Time | % |
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext.</u> | <u>Compl.</u> |

Department of Transportation

5. EWO #002, \$429,995.08 - Project 1055, Rehabilitate Roadways
 Around East Life Science Park 1c

| | | | | |
|--------------|-------------|-----------------------------------|---|---|
| \$584,894.71 | \$59,938.25 | Whitman, Requardt & Associates | - | - |
|--------------|-------------|-----------------------------------|---|---|

6. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------|-----------------------|---------------------|
| \$ 56,223.17 | 9950-90335-9528 | |
| MVR | Constr. Res. - | |
| | EBDI Life Sciences | |
| 38,375.75 | 9950-903293-9528 | |
| MVR | Constr. Res. - | |
| | EBDI Life Sciences | |
| 285,292.65 | 9950-903335-9528 | |
| Federal | Constr. Res. | |
| | EBDI Life Sciences | |
| 93,103.01 | 9950-902921-9509 | |
| <u>Federal</u> | Constr. Res. | |
| | Interstate Access | |
| \$472,994.58 | ----- | 9950-902335-9527-3 |
| | | Design & Studies |
| | | EBDI Life Sciences |
| | | Park, Phase II |

This transfer will provide funds to cover the costs associated with task no. 2 under Project 1055 to Whitman, Requardt & Associates.

7. EWO #003, \$189,504.33 - Project 1055, Rehabilitate Roadways
 Around East Life Science Park 1c

| | | | | |
|--------------|--------------|-----------------------------------|---|---|
| \$584,894.71 | \$489,922.33 | Whitman, Requardt & Associates | - | - |
|--------------|--------------|-----------------------------------|---|---|

MINUTES

Department of General Services - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 007 to John Brawner under Project No. 07306, Renovation to Clarence Mitchell Courthouse.

AMOUNT OF MONEY AND SOURCE:

\$529,893.00 - 1001-000000-1290-156500-609098

BACKGROUND/EXPLANATION:

Under task Project 07306, task no. 007, the consultant will perform renovations to the Clarence M. Mitchell, Jr. (West) Courthouse to provide a new circuit courthouse, in accordance with the Indefinite Quality contract date March 3, 2010.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the assignment of Task No. 007 to John Brawner under Project No. 07306, Renovation to Clarence Mitchell Courthouse.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

1790 - 1797

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|------------------------------------------------|--------------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------------|
| <u>Baltimore Development Corporation (BDC)</u> | | | |
| 1. | \$ 9,373.07 M&CC | 9911-903859-9600 Constr. Reserve BDC Econ. Dev. | 9910-905852-9601 Econ. Development Incentive |
| | 100.00 M&CC | 9910-902483-9600 Constr. Reserve S. Balto. Ind. & Coml. Dev. | 9910-903483-9601 S. Balto. Ind. & Coml. Development |
| | 585.00 M&CC | 9910-903354-9600 Constr. Reserve W. Balto. Ind. & Coml. Dev. | 9910-904354-9601 W. Balto. Ind. & Coml. Development |
| | 1,554.18 M&CC | 9910-904115-9600 Constr. Reserve West Side Init. | 9910-905825-9603 West Side Downtown |
| | 1,276.16 M&CC | 9910-904982-9600 Constr. Reserve Coml. Revit. Program | 9910-902879-9601 Coml. Revitalization |
| | 6.99 M&CC | 9910-905575-9600 Constr. Reserve E. Balto. Ind. & Coml. Dev. | 9910-906575-9601 E. Balto. Ind. & Ind. & Coml. Development |
| | 530.00 19 th EDF | 9910-904573-9600 Constr. Reserve Fayette/Lombard Streets Corridor | 9910-904354-9601 W. Balto. Ind. & Coml. Development |

MINUTES

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--------------------------------------------------------|------------------------------------------------------------------------------|-----------------------------------------------------------|
| <u>BDC</u> - cont'd | | |
| 5,350.22 20 th EDF | 9910-902873-9600 Constr. Reserve Brownsfield In- centive Fund | 9910-904354-9601 W. Balto. Ind. & Coml. Development |
| 3,200.00 20 th EDF | 9910-905575-9600 Constr. Reserve E. Balto. Ind. & Coml. Dev. | 9910-906575-9601 E. Balto. Ind. & Coml. Development |
| 1,150.00 21 st EDF | 9910-902483-9600 Constr. Reserve S. Balto. Ind. & Coml. Development | 9910-902879-9601 Coml. Revitalization |
| 21,097.68 21 st EDF | 9910-902873-9600 Constr. Reserve Brownsfield Incentive Fund | 9910-904354-9601 W. Balto. Ind. & Coml. Development |
| 470.00 22 nd EDF | 9910-904115-9600 Constr. Reserve West Side Downtown | 9910-905825-9603 West Side Downtown |
| 6,293.95 22 nd EDF <u>\$50,987.25</u> | 9910-904982-9600 Constr. Reserve Coml. Revit. Program | 9910-906575-9601 E. Balto. Ind. & Coml. Development |

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending December 31, 2009.

MINUTES

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------|----------------------|-----------------------|-----------------------|
| <u>BDC</u> - cont'd | | | |
| 2. | \$80,000.00 | 9910-902873-9600 | 9910-903873-9601 |
| | 21 st EDF | Constr. Reserve | Brownsfield Incentive |
| | | Brownsfield | Fund |

This transfer will provide funds to match the U.S. Environment Protection Agency grant funds to begin a Brownfields clean-up at the Potee Garrett site in Brooklyn (101 W. Garrett Street). The funds will be used to help limit access to the site and begin the clean-up of a former landfill Site.

| | | | |
|----|--------------------|------------------|------------------|
| 3. | \$47,818.00 | 9910-904115-9600 | 9910-905825-9603 |
| | M&CC | Reserve | Active |
| | | West Side | West Side |
| | | Initiative | Downtown |

This transfer will provide funds to cover the cost of the roof replacement of a City-owned property located at 121 N. Greene Street which is part of the Westside redevelopment project in accordance with the Market Center Urban Renewal Plan.

| | | | |
|----|----------------------|------------------|------------------|
| 4. | \$87,445.74 | 9910-902873-9600 | 9910-904354-9601 |
| | 21 st EDF | Constr. Reserve | W. Balto. Ind. & |
| | | Brownsfield | Coml. Dev. |
| | | Incentive Fund | |

This transfer of funds will provide funds to cover the expenses related to services performed and planned to be performed by KCI Technologies in connection with the evaluation and investigation of environmental contamination at the Gateway South project site.

MINUTES

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------|--------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------|
| <u>BDC</u> - cont'd | | | |
| 5. | \$44,037.73 21 st EDF | 9910-902873-9600 Constr. Reserve Brownsfield Incentive Fund | 9910-904354-9601 W. Balto. Ind. & Coml. Dev. |

This transfer of funds will provide funds to cover the expenses related to services performed and planned to be performed by KCI Technologies in connection with the evaluation and investigation of environmental contamination at the Gateway South project site.

| | | | |
|----|--------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------|
| 6. | \$69,691.00 21 st EDF | 9910-902483-9600 Constr. Reserve S. Balto. Ind. & Coml. Dev. | 9910-903483-9601 S. Balto. Ind. & Coml. Dev. |
|----|--------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------|

This transfer of funds will provide funds to cover the expenses related to the installation of fencing along the Key Highway East gateway which is part of a beautification project along Key Highway.

| | | | |
|----|--------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------|
| 7. | \$65,610.00 21 st EDF | 9910-902873-9600 Constr. Reserve Brownsfield Incentive Fund | 9910-906575-9601 E. Balto. Ind. & Coml. Dev. |
|----|--------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------|

This transfer of funds will provide funds to cover the expenses related to services performed by the Berg Corporation for environmental remediation of the City Center project.

MINUTES**TRANSFERS OF FUNDS**

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------------------|--------------------|----------------------------------------------------|------------------------------------------------------------------------------------------------|
| <u>Department of Transportation</u> | | | |
| 8. | \$32,917.74 | 9950-903323-9528 Constr. Reserve Key Highway | 9950-902323-9527-3 Design & Studies Key Highway/Light Street Intersection Improvement |

This transfer will clear the account deficit and fund the costs associated with Project 1074, Task No. 15 to KCI Technologies, Inc. for Erosion & Sediment Control and Storm Management Review assignment.

| | | | |
|----|--------------------|---------------------------------------------------------------------|-------------------------------------------------------------|
| 9. | \$34,271.31 | 9950-905630-9528 Constr. Reserve Midtown Intersection Imp. | 9950-904630-9527-2 Contingencies Midtown Intersection |
|----|--------------------|---------------------------------------------------------------------|-------------------------------------------------------------|

This transfer will provide funds to clear the account's deficit and to cover costs associated with Change Order No. 1 on the Contract No. TR 07023 to M. Luis Construction Co., Inc.

Department of Recreation and Parks (Rec. & Parks)

| | | | |
|-----|--------------------|----------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| 10. | \$37,000.00 | 9938-907779-9475 Reserve Druid Hill Park Pool & Bathhouse Renovation | 9938-908779-9474 Active Druid Hill Park Pool & Bathhouse Renovation |
|-----|--------------------|----------------------------------------------------------------------------------|---------------------------------------------------------------------------------|

This transfer will provide funds to cover the costs associated with design services under On-call Contract No. 1064, Task No. 26 to Greenman-Pedersen, Inc.

MINUTES

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------|---------------------|
| <u>Rec. & Parks</u> - cont'd | | | |
| 11. | \$25,000.00 | 9938-906768-9475 | 9938-905768-9474 |
| | State | Reserve | Active |
| | | Waterway | Waterway |
| | | Improvements | Improvements |
| | | FY09 | FY09 |
| <p>This transfer will provide funds to cover the costs associated with Change Order No. 1 for Fort Armistead Breakwater Replacement, Contract RP-09817.</p> | | | |
| 12. | \$18,000.00 | 9938-902670-9475 | |
| | State | Reserve | |
| | | Three Sister Ponds | |
| | | Renovation | |
| | 6,000.00 | 9938-902670-9475 | |
| | <u>Rec. & Parks</u> | Reserve | |
| | <u>25th Series</u> | Three Sister Ponds | |
| | | Renovation | |
| | \$24,000.00 | ----- | 9938-901670-9474 |
| | | | Active |
| | | | Three Sister Ponds |
| | | | Renovation |

This transfer will provide funds to cover additional design costs associated with Change Order No. 1 for Three Sister Ponds Renovation project in Druid Hill Park.

MINUTES

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------------------|--------------------|-----------------------|---------------------|
| <u>Rec. & Parks - cont'd</u> | | | |
| 13. | \$70,000.00 | 9938-902742-9475 | |
| | Gen. Fund | Reserve | |
| | | Park and Recreation | |
| | | Facility Renovation | |
| | | FY08 | |
| | 5,482.70 | 9938-903033-9476 | |
| | <u>Gen. Fund</u> | Active | |
| | | Recreation Centers | |
| | | Roofs & HVAC | |
| | \$75,482.70 | ----- | 9938-901721-9474 |
| | | | Active |
| | | | Recreation Centers |
| | | | Renovation FY07 |

This transfer will provide funds to cover the costs associated with Change Order Nos. 1, 2, 3, 4, 5, & 6 for James Gross and Madison Square Recreation Center HVAC Upgrades, Contract BP-07813 and to reconcile the accounts' deficit.

Department of Housing and Community Development (DHCD)

| | | | |
|-----|----------------------|------------------|-------------------|
| 14. | \$230,000.00 | 9910-905932-9587 | 9910-901780-9588 |
| | 29 th CDB | Reserve | Poppleton Phase I |
| | FY 2010 | Poppleton | |
| | | Acquisition | |

This transfer will provide funds to continue the acquisition, relocation, and demolition activities in the Poppleton area as part of the site assembly for future new construction for fiscal year 2010.

MINUTES

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------|----------------------|-----------------------|---------------------|
| <u>DHCD</u> - cont'd | | | |
| 15. | \$50,000.00 | 9910-903945-9587 | 9910-907720-9588 |
| | 29 th CDB | Reserve | Harlem Park |
| | FY 2010 | Harlem Park | |
| | | Acquisition | |

This transfer will provide funds to hire a consultant to develop a market based strategy for the acquisition and disposition of properties as well as the demolition of recommend areas in the Harlem Park Community.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the following agreements. The period of the agreement is July 1, 2009 through June 30, 2010, unless otherwise indicated.

1. **CASA DE MARYLAND, INC.** **\$ 7,500.00**

Account: 4000-424210-3030-273110-603051

The organization will provide services to prevent new HIV infections among high-risk Hispanic/Latino adults with low levels of formal education and at high-risk for HIV infection.

2. **THE JOHNS HOPKINS UNIVERSITY, SCHOOL OF MEDICINE** **\$110,304.00**

Account: 1001-000000-3030-271500-603051

The Johns Hopkins University, School of Medicine will provide a physician to serve as a medical officer in the Baltimore City Health Department, Clinical Services. The medical officer will provide a variety of public health, educational management, epidemiologic, research and clinical expertise and assistance in the area of sexually transmitted diseases.

MWBOO GRANTED A WAIVER.

The agreements are late because of the delay in receiving an acceptable budget and scope of services.

3. **THE JOHNS HOPKINS UNIVERSITY** **\$247,651.00**

Account: 4000-422510-3030-272513-603051

The University will provide Sexually Transmitted Disease Surveillance Services. The services will be provided by a surveillance manager and epidemiologist who will complete all the reports required for internal management, external funding agencies, as well as responding to custom queries. The period of the agreement is January 01, 2010 through December 31, 2010. The agreement is late because funds were awarded late in the grant year.

MWBOO GRANTED A WAIVER.

MINUTES

Health Dept. - cont'd

4. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 23,500.00**

Account: 4000-422510-3030-273016-603051

The organization will provide a multi-faceted Syphilis/STD prevention and health education program to people experiencing homelessness in Baltimore City. The project will offer individual and group prevention and health education interventions conducted by RNs and outreach workers at its Fallsway clinic and in outreach settings. All types and locations of intervention will include education about risk reduction/prevention behaviors, signs, and symptoms of syphilis, syphilis testing, and treatment. The period of the agreement is January 1, 2010 through December 31, 2010.

The agreement is late because funds were awarded late in the grant year.

5. **THE JOHNS HOPKINS UNIVERSITY** **\$167,181.00**
(JHU)

Account: 1001-000000-3030-271300-603051

Under this agreement, the JHU will provide orientation, training and supervision in laboratory techniques required of personnel who are authorized to perform on-site laboratory testing, establish and maintain liaison with the Maryland Laboratories Administration, maintain an inventory of supplies and equipment and initiate new orders and ensure replacement on a periodic and timely basis.

The agreement is late because budget negotiations delayed processing.

MWBOO GRANTED A WAIVER.

MINUTES

Health Dept. - cont'd

6. **BALTIMORE MEDICAL SYSTEM, INC.** **\$ 83,700.00**

Account: 5000-519910-3040-589800-603051

The organization will assist the Department to reduce death related to cardiovascular disease among African American and Latino residents of Baltimore City. It will screen and educate 75 African American and 25 Latino patients in reducing disease, disability, and death related to risk factors associated with cardiovascular disease. The period of the agreement is January 1, 2010 through June 30, 2010.

MWBOO GRANTED A WAIVER.

7. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 71,058.00**

Account: 4000-422210-3040-278120-603051

The JHU will provide on-site Johns Hopkins University personnel to facilitate HIV surveillance activities with the Johns Hopkins Medical Institution (JHMI). Activities include, but are not limited to, retrieving data from the medical records at the JHMI sites, participate in special surveillance projects either demonstration or clinical research which focus on enhanced surveillance of HIV infected persons and retrieval and submission of electronic data which support surveillance and reporting activities. The period of the agreement is July 1, 2009 through June 30, 2010.

MWBOO GRANTED A WAIVER.

The agreements are late because funds were awarded late in the grant year.

MINUTES

Health Dept. - cont'd

8. **THE JOHNS HOPKINS UNIVERSITY** **\$568,532.00**
(JHU)

| | |
|------------------------------------------|--------------|
| Accounts: 1001-000000-3030-271500-603051 | \$297,768.00 |
| 1001-000000-3030-271500-603051 | \$270,764.00 |

The JHU will provide medical care to patients attending clinics operated by the Department's Assistant Commissioner for Clinical Services and/or his/her representative. Medical care will include obtaining a medical history, performing appropriate physical examinations, assessing patient's problems and resolution of identified problems by appropriate medical management.

MWBOO GRANTED A WAIVER.

9. **THE JOHNS HOPKINS UNIVERSITY** **\$ 48,394.00**
(JHU)

Account: 4000-424510-3040-276925-603051

The JHU will provide services in the area of Women's Initiative for the Ryan White Part B Program. All HIV infected women enrolled in the Center for Addiction for Pregnancy will be counseled and offered antiretroviral therapy as part of the overall perinatal care plan. Current Public Health Service Perinatal Guidelines recommend antiretroviral therapy regardless of CD 4 count or viral load.

MWBOO GRANTED A WAIVER.

MINUTES

Health Dept. - cont'd

10. **THE JOHNS HOPKINS UNIVERSITY** **\$ 82,733.00**
(JHU)

Account: 4000-424510-3040-278130-603051

The JHU will provide comprehensive HIV primary care to train and educate providers in HIV care, conduct research to advance the treatment and prevention of HIV infection and develop services that are integrated, comprehensive and area adaptive to the needs of clients.

MWBOO GRANTED A WAIVER.

11. **TOTAL HEALTH CARE, INC.** **\$ 38,526.00**

Account: 4000-424510-3040-276935-603051

Total Health Care, Inc. will provide psycho/social support to a total of 105 HIV positive residents of the City of Baltimore. The organization will also provide a full psychosocial assessment and treatment plan within 48 hours of initial referral of the client for psychosocial services, conduct monthly counseling sessions utilizing the client's treatment plan as a guide, and track and monitor patient's progress.

MWBOO GRANTED A WAIVER.

12. **THE JOHNS HOPKINS UNIVERSITY** **\$227,639.00**
(JHU)

Account: 4000-427610-3040-276901-603051

The JHU Pediatric & Adolescent HIV/AIDS program will provide comprehensive, culturally sensitive, state-of-the-art, youth centered HIV medical care and support services including, HIV primary care, teen mother-baby care, outreach, risk reduction, education and prevention counseling for positive youth.

MWBOO GRANTED A WAIVER.

MINUTES

Health Dept. - cont'd

The agreements are late because the State AIDS Administration programmatically manages Ryan White Part B services. The Department is responsible for processing contracts after receipt of an approved budget and scope of services and making payments to the provider after the State selects the provider through the Request for Proposal process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President **ABSTAINED** on Item Nos. 2, 3, 5, 7-10, and 12.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

SENIOR COMPANION PROGRAM

| | | | |
|----|-------------------------------------------------------------------------------|----|------|
| 1. | ASSOCIATED CATHOLIC CHARITIES, INC./ST. ANN ADULT DAY CARE | \$ | 0.00 |
| 2. | FUTURE CARE HEALTH & MANAGEMENT OF CHARLES VILLAGE, INC. | \$ | 0.00 |
| 3. | CHARLES STREET HEALTH CARE, LLC | \$ | 0.00 |
| 4. | KESWICK MULTI-CARE CENTER, INC. | \$ | 0.00 |
| 5. | RAVENWOOD HEALTHCARE, INC./ RAVENWOOD NURSING & REHABILI- TATION CENTER | \$ | 0.00 |
| 6. | SANDTOWN-WINCHESTER NURSING HOME, LLC | \$ | 0.00 |
| 7. | FUTURE CARE HEATH AND MANAGEMENT OF IRVINGTON, INC. | \$ | 0.00 |

The above-listed organizations will serve as Volunteer Stations for the Senior Companion Program. Through a grant from the Corporation for National and Community Services, the Department sponsors the Senior Companion Program. The grant pays for 100% of the cost of Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the senior companions are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the agreement is July 1, 2010 through June 30, 2011.

RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP)

| | | | |
|----|------------------------------------------------------------------------------------------------------|----|------|
| 8. | MARYLAND BAPTIST AGED HOME OF THE UNITED BAPTIST MISSIONARY CON- VENTION AND AUXILIARIES, INC. | \$ | 0.00 |
|----|------------------------------------------------------------------------------------------------------|----|------|

MINUTES

Health Department - cont'd

- | | | | |
|----|---------------------------------------------------------|----|------|
| 9. | GREATER MONDAWMIN COORDINATING COUNCIL, INC. | \$ | 0.00 |
|----|---------------------------------------------------------|----|------|

The above-listed organizations will serve as volunteer stations for the RSVP. The RSVP has been funded since 1982 by the federal government. The Baltimore City Health Department was awarded a grant from the Corporation of National and Community Services to pay administrative staff to arrange volunteer work for persons 55 years of age and over. The period of the agreement is April 1, 2010 through March 31, 2012.

The agreement is late because it was just returned.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP)

- | | | | |
|-----|---------------------------------------------------------------------------------------------------------------------------|----|------|
| 10. | HOUSING AUTHORITY OF BALTIMORE CITY (HABC)/ BALTIMORE HOUSING APPLICATION OFFICE (HABC/HOUSING OPERATIONS) | \$ | 0.00 |
|-----|---------------------------------------------------------------------------------------------------------------------------|----|------|

The period of the agreement is March 1, 2010 through June 30, 2011.

The agreement is late because of delays in the signatory process.

- | | | | |
|-----|-------------------------------------------------------------------------------------------------------|----|------|
| 11. | ASSOCIATED CATHOLIC CHARITIES, INC./ ST. ELIZABETH REHABILITATION & NURSING CENTER | \$ | 0.00 |
|-----|-------------------------------------------------------------------------------------------------------|----|------|

The period of the agreement is July 1, 2010 through June 30, 2011.

The above-listed organizations will serve as host agencies for the SCSEP. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds.

MINUTES

Health Department - cont'd

AGREEMENTS

12. **THE JOHNS HOPKINS UNIVERSITY** **\$580,309.00**
(JHU)

Account: 4000-420710-3030-272400-603051

The JHU will provide services in the area of Tuberculosis targeted outreach & epidemiology services to identify factors associated with the development of Tuberculosis (TB) through the following eight research studies: 1) the immunogenetic/immunologic study will identify factors which may be associated with the development of TB; 2) a three-year prospective cross-sectional study that analyzes molecular multi-drug resistant TB in the nation; 3) TB prevention in the foreign-born population; 4) acceptance/adherence to treatment for latent TB infection; 5) blood tests for latent TB infection in healthcare workers; 6) delayed diagnosis of TB in the African American Community; 7) genotyping database; and 8) the cost effectiveness of TB nucleic acid amplification tests. The period of the agreement is July 1, 2009 through June 30, 2010.

The agreement is late because the request was received late in the grant year.

MWBOO GRANTED A WAIVER.

13. **LIGHT HEALTH AND WELLNESS COMPREHENSIVE** **\$ 58,743.00**
SERVICES, INC.

Account: 4000-427610-3040-276902-603051

The organization will identify and link at least 20-HIV-infected youth in Baltimore City and Princes George's County to HIV care and supportive services through expansion of outreach services. The period of the agreement is July 1, 2009 through June 2010.

MINUTESHealth Department - cont'd

The agreement is late because the State AIDS Administration programmatically manages all Ryan White Part D services. Providers are selected through the Request for Proposal process. The Department prepares the agreements after receipt of an approved budget and scope of services and processes payments following approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NOS. 1-11) AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President **ABSTAINED** on Item Nos. 10 and 12.

MINUTES

Health Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Maryland Department of Health and Mental Hygiene (DHMH), Office of Health Services (Medicaid). The period of the MOU is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department will be awarded a Healthy Start grant supported by 50% State and 50% matching Federal funds in accordance with the Health Department funding award on the Unified Funding document in the beginning of each fiscal year.

The purpose of this MOU is to define the responsibilities of the Healthy Start grant between the DHMH/Medicaid and the Department, known as the Local Health Department.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the Maryland Department of Health and Mental Hygiene, Office of Health Services.

MINUTES

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Rocky Mountain Holdings LLC, NE.

AMOUNT OF MONEY AND SOURCE:

\$3,980.00 - 5000-524010-3060-286000-603026

BACKGROUND/EXPLANATION:

On December 9, 2009, a Medicaid recipient required emergency air transport from Washington County Hospital to Johns Hopkins Hospital to receive urgent, critical medical care.

As an agent of the Medical Assistance Transportation Program, the Department receives a grant to screen, pre-approve, and provide "safety net" transportation. The Department reviews for medical necessity and retroactively approves requests for payment for air transportation provided to Medicaid recipients, who are Maryland residents. Air transportation providers are approved as Medicaid-participating providers by the Department of Health and Mental Hygiene (DHMH).

The DHMH has granted retroactive approval to Rocky Mountain Holdings LLC, NE to function as an air medical provider in the State of Maryland. By State and Federal regulations, the provider has up to one year from the effective date of Medical Assistance participant coverage to submit or resubmit billings.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Rocky Mountain Holdings LLC, NE.

The President **ABSTAINED**.

MINUTES

Health Department - Amendment No. 1 for Part C of the American Recovery and Reinvestment Act (ARRA) 2009 Notice of Grant Award (NGA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 for Part C of the ARRA 2009 notice of grant award from the Maryland State Department of Education. The period of amendment no. 1 to the NGA is July 1, 2009 through September 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$1,272,374.00 - 5000-587410-5750-672200-405001

BACKGROUND/EXPLANATION:

This amendment no. 1 provides additional funds allocated under Part C of the ARRA of 2009, which provides funding for the 2009 ARRA application. The grant funds allow the Department to implement the Extended Individualized Family Service Plan option for children with disabilities, age three to kindergarten and their families, throughout the State of Maryland.

The amendment no. 1 is late because notification of the award was recently received.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 for Part C of the ARRA 2009 notice of grant award from the Maryland State Department of Education.

MINUTES

Health Department - Cancer Screening Support
Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a cancer screening support services agreement with The Johns Hopkins University (JHU). The period of the agreement is July 1, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$87,994.00 - 6000-623510-3040-535900-603026

BACKGROUND/EXPLANATION:

The JHU was awarded a contract from the Department of Health and Mental Hygiene entitled Baltimore City Public Health Grant no. CH 657 CRF, through the Maryland Cancer Education, Prevention, Screening, Diagnosis, and Treatment Program to partner with local physicians, physician groups, or similar medical service providers to offer clinical services for the uninsured of Baltimore City.

The Health Department as the sub-contractor will provide staff to coordinate and plan programmatic implementation of the CRF Local Public Health Grant, submit progress reports, submit quarterly invoices, and provide a final invoice/progress report.

The agreement is late because it was recently received from the JHU.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of cancer screening support services agreement with The Johns Hopkins University. The President

ABSTAINED.

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

| | |
|---------------------------------------------------|------------------|
| Alpha Painting & Construction Co. Inc. | \$ 66,420,000.00 |
| American Asphalt Paving Co., LLC | \$ 8,000,000.00 |
| American Tennis Courts, Inc. | \$ 1,500,000.00 |
| Ark Systems, Inc. | \$ 8,000,000.00 |
| Arthur Construction Co., Inc. | \$ 8,000,000.00 |
| Banner Glass, Inc. | \$ 6,687,000.00 |
| Brown-Tisdale, Inc. | \$ 477,000.00 |
| CDS Homes, LLC | \$ 1,500,000.00 |
| Caretti, Inc. | \$ 45,387,000.00 |
| Carousel Industries of North America, Inc. | \$129,096,000.00 |
| Case Foundation Company | \$220,896,000.00 |
| Centennial Contractors Enterprises, Inc. | \$235,098,000.00 |
| Cianbro Corporation | \$687,324,000.00 |
| Delanie Contractors, Inc. | \$ 1,377,000.00 |
| Driscoll Construction Co., Inc. | \$167,697,000.00 |
| Durex Coverings, Inc. | \$ 8,000,000.00 |
| Economic International Construction Company, Inc. | \$ 2,133,000.00 |
| First Finish, Inc. | \$ 8,000,000.00 |
| Freeland Hoist & Crane, Inc. | \$ 1,500,000.00 |
| Garden State Precast, Inc. | \$ 8,000,000.00 |
| Highland Turf, Inc. | \$ 8,000,000.00 |
| K.C. Company, Inc. | \$ 37,512,000.00 |
| Kayco Environmental Corporation | \$ 594,000.00 |
| M. Luis Construction Co., Inc. | \$ 76,797,000.00 |
| Park Lane Construction & Development Corp. | \$ 8,000,000.00 |
| Paul J. Rach Jr. | \$ 1,500,000.00 |
| Santos Construction Company, Inc. | \$ 3,447,000.00 |
| Universal Painting Corp. | \$ 9,396,000.00 |
| V&S Contractors, Inc. | \$ 68,724,000.00 |

MINUTES

BOARDS AND COMMISSIONS2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|-------------------------------------------------|---------------------------------|
| Carroll Engineering, Inc. | Landscape Architect Engineer |
| Cambridge Systematics, Inc. | Engineer |
| Crabtree, Rohrbaugh & Associates, Architects | Architect |
| Duane, Cahill, Mullineaux, P.A. | Architect |
| EBL Engineers, LLC | Engineer |
| Faisant Associates, Inc. | Engineer |
| HAKS Engineers, Inc. | Architect Engineer |
| | Land Survey |
| Holbert Apple Associates, Inc. | Engineer |
| Hord/Coplan/Macht | Architect |
| | Landscape Architect |
| Integrated Management Services | Engineer |
| LandStudies, Inc. | Engineer |
| | Land Survey |
| | Property Line Survey Survey |
| Mehta Consultants, Inc. | Engineer |
| Mimar Architects, Inc. | Architect |
| Rubeling & Associates, Inc. | Engineer |
| Schnabel Engineer, Inc. | Engineer |
| United Consultants, Inc. | Engineer |
| Ziger/Snead, LLP Architects | Architect |

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms. The Comptroller **ABSTAINED.**

MINUTES

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------|---------------|
| <u>Health Department</u> | | | |
| 1. Maria Martins- Evora Nicketta Johnson NiiAmah Stephens | 2010 National TB Conference Atlanta, GA June 20 - 24,2010 (Reg. 400.00 ea.) | Federal Funds | \$4,645.80 |

The Department has paid for the airfare for the attendees in the amount of \$712.20, on the City issued Procurement Card assigned to Sherry Ketemepi, which is included in the total. A registration fee of \$400.00 for each attendee was paid under EA000037091, which is also included in the total.

| | | | |
|-----------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------|
| 2. Daphne Hicks | 2010 National Conference on Volunteering & Svc. New York, NY June 27 - 30, 2010 (Reg. 375.00) | Corp. for National Community Svc. | \$1,955.62 |
|-----------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------|

The Department has paid a registration fee of \$375.00 for the attendee under EA000036225 which is included in the total.

| | | | |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------|
| 3. Wilma Bowser Beverly Reynolds | 2010 National Conference on Volunteering & Svc. New York, NY June 27 - 30, 2010 (Reg. 375.00 ea.) | Corp. for National Community Svc. | \$3,953.24 |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------|

The Department has paid a registration fee of \$375.00 for each of the attendees under EA000035909 and EA000035910 which is included in the total.

MINUTES**TRAVEL REQUESTS**

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|---------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------|
| <u>Board of Elections</u> | | | |
| 4. Armstead B. C. Jones, Sr. Terri Marciszewski Abigail Goldman Edna Johnson | Professional Education Program Annapolis, MD June 24 - 30, 2010 (Reg. 1,516.00 ea.) | Gen. Funds | \$10,532.00 |
| <u>Office of the Mayor</u> | | | |
| 5. *Mayor Stephanie Rawlings-Blake Kimberly Manns Andrew Smullian | 78 th Annual Meeting of United States Conference of Mayors Oklahoma City, OK June 10 - 14, 2010 (Reg. \$700.00)* | Gen. Funds | \$4,225.91 |

The subsistence rate for this location is \$150.00 per day, the Hotel rate is \$169.00 per night. An additional \$76.00 is requested to cover the cost of Mr. Smullian's accommodations, since the hotel rate is higher than the subsistence rate. Additionally \$40.00 per day is being requested for Mr. Smullian's meals and incidental expenses. The Office has paid a registration fee of \$700.00, airfare and hotel accommodations for each attendee on a City issued Credit card assigned to Kathe Hammond, which is included in the total. To reduce costs the Mayor and Ms. Manns will share accommodations.

UPON MOTION duly made and seconded, the Board approved the travel requests. The Mayor **ABSTAINED** on Item No. 5.

MINUTES

Police Department - Employment Agreement

The Board is requested to approve and authorize execution of an employment agreement. The period of the agreement is effective upon Board approval for one year.

| <u>Name</u> | <u>Hourly Rate</u> | <u>Amount</u> |
|---------------------------|--------------------|--------------------|
| 1. MELODY I. GERST | \$14.42 | \$30,000.00 |

Account: 1001-000000-2010-197600-601009

On January 3, 1996, the Board approved a waiver of Administrative Manual Policy AM 212-1, which allowed the Baltimore Police Department to hire retired police officers as contract employees.

The retiree will perform a variety of tasks, previously performed by full-duty police officers, which are supportive in nature. This will allow the Department to continue to assign active police officers to crime fighting duties.

The retiree will receive no benefits other than workmen's compensation and F.I.C.A.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the employment agreement with Melody I. Gerst.

MINUTES

Commission on Aging and Retirement Education (CARE) - Agreement

The Board is requested to approve and authorize execution of the following agreements:

- 1. **FAMILY AND CHILDREN'S SERVICES** **\$187,459.00**
OF CENTRAL MARYLAND (HENRY WATSON
CHILDREN'S AID SOCIETY)

Account: 5000-535411-3250-319801-603051

The organization will provide case management services to a maximum of 200 clients residing in Baltimore City. They will coordinate and monitor all services rendered to the clients including care planning, linkage and follow-up services to ensure that needed services are provided. The organization will also advocate for the clients, provide support and assistance to caregivers, and exercise cost containment services. The period of the agreement is July 1, 2010 through June 30, 2011.

- 2. **JAMES MORLICK** \$57.00/hr. **\$ 32,275.00**

Accounts: 1001-000000-3250-316300-603018 \$ 31,008.00

1001-000000-3250-316300-603002 \$ 1,267.00
(mileage,
parking,
and tolls)

Mr. Morlick, a consulting Database Administrator, will assist CARE in the establishment of necessary electronic communication links, and in the revision, update, enhancement, and conversion of existing databases such as the Advanced Information Manager (AIM). He will provide installation and maintenance support for the Universal Participant Tracking Card Touch Screen Application and develop an interface between the Touch Screen Web Based application with AIM Client Services database. Other duties will include the utilization of FilePro GI to assist CARE in modifying and creating the Senior Citizens Emergency

MINUTES

CARE - cont'd

Response Network, senior center membership, class scheduling databases, and CARE mailing lists. The period of the agreement is July 1, 2010 through June 30, 2011.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Commission on Aging and Retirement Education (CARE) - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the notification of grant award (NGA) from the Maryland Department of Aging (MDoA). The period of the grant is April 1, 2010 through March 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - 4000-436910-5750-686700-600000
20,000.00 - 4000-436911-5750-686700-600000
\$40,000.00

BACKGROUND/EXPLANATION:

The NGA from the MDoA is for the American Recovery and Reinvestment Act for the Chronic Disease Self-Management Program.

The grant funds will allow CARE to implement and manage the new Living Well Diabetes Program. The funds will be used to provide additional Living Well workshops and programs to assist the needs of a growing older adult population with diabetes within the Baltimore City community. The scope of services for the Living Well Diabetes Program will include low-income, low English speaking, faith-based organizations, and disabled populations. In order to implement the new Living Well Diabetes Program, all Master Trainers and many Living Well Leaders will be crossed trained for the program.

MINUTES

CARE - cont'd

The NGA is late because it was recently received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved acceptance of the notification of grant award (NGA) from the Maryland Department of Aging.

MINUTES

Mayor's Office of Employment Development - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Volunteer Central, Inc. d/b/a Business Volunteers Unlimited Maryland. The period of the agreement is May 19, 2010 through August 18, 2010.

AMOUNT OF MONEY AND SOURCE:

\$283.97 - 4000-805310-6310-682705-603051

BACKGROUND/EXPLANATION:

Volunteer Central, Inc. d/b/a Business Volunteers Unlimited Maryland will provide 54 hours of training for one incumbent employee through an initiative known as Maryland Business Works.

The incumbent employee will receive training in BPA 211 and Getting an Individual Donor Program Started Course.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Volunteer Central, Inc. d/b/a Business Volunteers Unlimited Maryland.

MINUTES

Mayor's Office of Employment - Amendment #1 to Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment #1 to the agreement with Baltimore City Community College (BCCC).

AMOUNT OF MONEY AND SOURCE:

\$234,000.00 - 4000-806710-6310-467253-603051
 4000-807510-6310-467253-603051
 4000-896709-6310-467253-603051
 4000-897509-6310-467253-603051
 5000-585510-5750-467253-603051
 5000-585410-5750-467253-603051
 6000-605410-6390-467253-603051

The accounts and the amounts drawn from these accounts cannot be determined until the participants register.

BACKGROUND/EXPLANATION:

On July 15, 2009, the Board approved the original agreement with BCCC to provide training on areas specified on the Maryland Higher Education Commission list. The term of the original agreement is July 1, 2009 through June 30, 2010.

This amendment #1 will increase the number of eligible participants from 25 to 103 and increase the compensation by \$234,000.00, making the total award \$309,000.00. This amendment #1 will also extend the agreement through June 30, 2011.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment #1 to the agreement with Baltimore City Community College.

MINUTES

Department of Recreation - Agreement
and Parks

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Herring Run Watershed Association (HRWA). The period of the agreement is June 15, 2010 through December 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - 9938-904806-9474-900000-709099

BACKGROUND/EXPLANATION:

The HRWA is a non-profit organization that is committed to improving the environmental quality of the Herring Run Watershed. The Department will provide funding from the Department of Planning's Critical Area Management Program, to support administrative, training and operating costs for a summer "green" jobs program for YouthWorks participants. The City's watersheds and parks will benefit from this initiative.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Recreation and Parks - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------|-----------------------|---------------------|
| \$25,000.00 | 9938-902457-9475 | 9938-904806-9474 |
| Other | Reserve | Active |
| | Critical Area | Herring Run |
| | Mitigation | Watershed |

This transfer of funds will cover the costs associated with the agreement between the Department and the HRWA.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreement with the Herring Run Watershed Association. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Recreation - Memorandum of Understanding and
and Parks Intra-Agency Intergovernmental
Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding and intra-agency intergovernmental agreement with the Maryland Department of Health and Mental Hygiene (DHMH). The period of the agreement is June 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$8,640.00 - 2096-796623-7960-861500-603026

BACKGROUND/EXPLANATION:

The Department has been awarded a grant from the DHMH for the "Arthritis Intervention Mini Grant Project: Implementation of EnhanceFitness Program". The funding from this grant will be utilized to hire instructors who have been trained to implement the intervention program at four of the City's senior centers.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding and intra-agency intergovernmental agreement with the Maryland Department of Health and Mental Hygiene.

MINUTES

Department of Transportation - Parking Meter Rate Adjustment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the adjustment of parking meter rates in Downtown, Harbor East, Fells Point, Federal Hill, and Mount Vernon neighborhoods. The new meter rates would go into effect as soon as they could be implemented.

AMOUNT OF MONEY AND SOURCE:

| <u>City Area</u> | <u>New Parking Rate per Hour</u> |
|------------------|----------------------------------|
| Downtown | \$2.00 |
| Harbor East | \$2.00 |
| Fells Point | \$2.00 |
| Federal Hill | \$2.00 |
| Mount Vernon | \$2.00 |

Revenue - 2075-000000-2320-502400-402530

BACKGROUND/EXPLANATION:

Pursuant to Article 31, §7-8 of the Baltimore City Code, subject to the approval of the Board, the Director of the Department of Transportation may set the rates for any parking meters.

The Department and the Parking Authority believe that parking meter rate changes are needed and warranted in certain neighborhoods at this time.

Parking meters are parking control devices designed to help create turnover in on-street parking spaces so that short-term parkers, such as business patrons and visitors to the City, can more easily and quickly find a place to park. In order to be effective, parking meters must have hourly parking rates that help accomplish turnover of parking spaces. The parking meter rates must be high enough, in relation to off-street parking rates, to drive longer-term parkers (i.e. commuters and others who park all day or nearly all day) to off-street parking garages and lots.

MINUTES

Department of Transportation - cont'd

Over the past several decades, parking meter rates have not kept pace with off-street parking rates in many areas of the City, so it is often less expensive to park all day on-street (and "feed" the parking meter) than to park in a nearby parking garage or lot. As a result, on-street parking spaces do not turn over frequently, and the negative effects of this situation are many:

- Business patrons and visitors to attractions in the City are not able to find on-street parking for short-term visits. This creates the perception that "parking is a problem" in the City, and may deter people from driving into the City to patronize businesses, restaurants, theaters, and other attractions and, as a result, hurts those businesses and attractions.
- As drivers circle City blocks looking for on-street parking spaces that are increasingly unavailable due to low turnover, City traffic becomes increasingly congested. This increased traffic congestion has the additional negative effect of producing more air-polluting auto emissions.
- When on-street parking spaces are less available, many more instances of double-parking result. Double-parking exacerbates traffic congestion, creates unsafe conditions for motorists, pedestrians, and bicyclists, and delays the responses of emergency vehicles.

Many other cities in the United States have adjusted their parking meter hourly rates in their most congested areas over the past several years in order to address issues of low on-street parking space turnover. Those cities include the following:

- Philadelphia - between \$2.00 per hour and \$3.00 per hour
- Washington, DC - \$2.00 per hour
- Pittsburgh - \$2.00 per hour
- New York City - \$2.50 per hour
- Chicago - between \$2.50 per hour and \$4.25 per hour
- Los Angeles - \$4.00 per hour
- San Francisco - between \$2.00 per hour to \$3.50 per hour

MINUTES

Department of Transportation - cont'd

The request to adjust the rates is based on the recommendation of the Parking Authority of Baltimore City.

The Board of Directors of the Parking Authority has reviewed the parking meter rate recommendations, and recommends approval.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the adjustment of parking meter rates in Downtown, Harbor East, Fells Point, Federal Hill, and Mount Vernon neighborhoods.

MINUTES

Department of Transportation - Funding Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a funding agreement with the Maryland Port Administration (MPA).

AMOUNT OF MONEY AND SOURCE:

\$185,394.38 - 9950-904076-9512

BACKGROUND/EXPLANATION:

The purpose of this funding agreement is a result of a request for the installation of a new traffic signal at 2001 Broening Highway to accommodate its new access control center.

The MPA will provide the necessary equipment, supplies, and materials required by accepted engineering and construction practices to ensure that the installation of the traffic signal is up to City standards. The MPA has agreed to fund the cost of this project.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 52610)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the funding agreement with the Maryland Port Administration.

MINUTES

Department of Human Resources - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Ralph Andersen and Associates (Ralph Andersen).

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 1001-000000-1600-172500-603026

BACKGROUND/EXPLANATION:

On May 19, 2010, the Board approved an award to Ralph Andersen to provide executive search consulting services. This request is for a search for a Chief Information Officer and a Deputy Director of Finance. Ralph Andersen will assist in identifying and recruiting the best candidates for defined positions within the City of Baltimore.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Ralph Andersen and Associates (Ralph Andersen).

MINUTES

Bureau of Water and Waste Water - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Maryland Department of Natural Resources (DNR). The period of the MOU is March 15, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - Provided by DNR

BACKGROUND/EXPLANATION:

Under this MOU, the City will receive up to \$10,000.00 worth of materials, supplies, or services to support wildfire risk reduction activities on the City's reservoir forestlands. The Maryland Department of Natural Resources Forest Service (MDNRFS) will provide technical and financial assistance to mitigate potential hazards from wildfire on the forested lands of the City's reservoirs. Services to support the wildfire hazard mitigation work is expected to include the following:

1. Services or supplies for reducing fuel loading or volatility and improving emergency response to wildfire, and
2. Materials for improving access for emergency response such as stone surfacing to allow fire truck access, culverts or small bridges at failed stream crossings or other items that permit passage of needed equipment. Financial outlays will be completed prior to June 30, 2011, to abide by the terms of the grant-funding source.

MINUTESBureau of Water and Waste Water - cont'd

The work will be done at no cost to the City. Under the MOU, the Watershed Natural Resource Section will provide MDNRFS and their contractors access to forest areas, provide pre-approval for project types, and location of wildfire hazard reduction work and personnel to visit work sites on days with active work.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the Maryland Department of Natural Resources.

MINUTES

Bureau of Water and Wastewater - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Hazen and Sawyer, PC/Patton Harris Rust & Associates/Hatch Mott MacDonald, LLC, a Tri Venture. The amendment no. 1 will extend the agreement through May 10, 2011.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On May 9, 2007, the Board approved the original agreement with Hazen and Sawyer, PC /Patton Harris Rust & Associates /Hatch Mott MacDonald, LLC, a Tri Venture to provide Engineering Services for Project 1029, Low Level Collection System Evaluation, and Sewershed Plan, whereby the consultant would provide engineering services for a period of 36 months through May 9, 2010. In order to continue providing these services, the Bureau is requesting a no-cost time extension for the existing agreement.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

AUDITS NOTED THIS NO-COST TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 1 to agreement with Hazen and Sawyer, PC/Patton Harris Rust & Associates/Hatch Mott MacDonald, LLC, a Tri Venture.

MINUTES

Bureau of Water and Wastewater - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Black and Veatch Corp. The amendment no. 1 will extend the agreement through May 1, 2011, or the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 1, 2006, the Board approved the original agreement with Black and Veatch Corp. to provide engineering services for Project 1001, Evaluation of the Herring Run Collection System and the Development of a Sewershed Plan to comply with paragraph 9 of the Consent Decree for a period of 42 months through May 1, 2010. In order to continue providing these services, the Bureau is requesting a no-cost time extension for the existing agreement.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

AUDITS NOTED THIS NO-COST TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 1 to agreement with Black and Veatch Corp.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

| | | |
|-----------------------------------------------------------------------------------------------------------|-------------|---------|
| 1. CHRISTOPHER B. MILLER CO. | \$ 6,400.00 | Low Bid |
| Solicitation No. 07000 - Expansion Joint Cover Plates - Baltimore Convention Center - Req. No. R546737 | | |

| | | |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------|
| 2. I GIVE QUALITY NOT QUANTITY FCS | \$10,800.00 | Low Bid |
| Solicitation No. B50001475 - Janitorial Services for the Zeta Center - Commission on Aging and Retirement Education - Req. No. R547800 | | |

The period of the award is July 1, 2010 through June 30, 2011, with three one-year renewal options.

| | | |
|--------------------------------------------------------------------------------------------------|-------------|-----------------|
| 3. RECREATION RESOURCE, INC. | \$ 5,823.00 | Selected Source |
| Solicitation No. 06000 - Playground Equipment - Department of Public Works - Req. No. R543887 | | |

The vendor is the sole distributor for the required playground replacement parts in Maryland.

| | | |
|------------------------------------------------------------------------------------------------------|-------------|-------------|
| 4. LAERDAL MEDICAL CORP. | \$ 5,812.80 | Sole Source |
| Solicitation No. 08000 - Laerdal Training Manikins and Parts - Fire Department - Req. No. R549211 | | |

The vendor is the manufacturer and sole source of the manikins, replacement parts, and equipment used by the Fire Department for training.

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|-----------------------------------------------------------------------------------------------------------------|-------------|---------|
| 5. THE BLOOD PHLEBOTOMY RESOURCES | \$15,000.00 | Low Bid |
| Solicitation No. 06000 - On-Site Phlebotomy Training - Department of Recreation and Parks - Req. No. R540336 | | |

The period of the award is June 9, 2010 through June 8, 2011, with two one-year renewal options.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

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|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------|---------|
| 6. | SPARKLE & SHINE JANITORIAL SERVICES | \$10,596.00 | Renewal |
| Solicitation No. B50001109 - Janitorial Services - Department of Housing and Community Development - Req. No. R547275 | | | |

On June 29, 2009, the Board approved the initial award in the amount of \$10,596.00. The award contained renewal options at the sole discretion of the City. This renewal in the amount of \$10,596.00 is for the period August 1, 2010 through July 30, 2011, with two one-year renewals remaining.

- | | | | |
|-----------------------------------------------------------------------------------------|-----------------------|-------------|---------|
| 7. | F.L. ANDERSON COMPANY | \$20,000.00 | Low Bid |
| Solicitation No. 07000 - Tool and Equipment Repair - Fire Department - Req. No. R549237 | | | |

The period of the award is June 9, 2010 through June 8, 2011.

- | | | | |
|---------------------------------------------------------------------------------|----------------------------|-------------|-------------|
| 8. | COBHAM TRACKING & LOCATING | \$ 6,090.00 | Sole Source |
| Solicitation No. 08000 - Tracking System - Police Department - Req. No. R549118 | | | |

The vendor is the manufacturer and sole source of the required tracking software and equipment.

- | | | | |
|---------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------|---------|
| 9. | HAGEMEYER NORTH AMERICA | \$ 9,102.40 | Low Bid |
| Solicitation No. B50001497 - Network/Programmable Logic Controllers Parts - Department of Public Works - Req. No. R539846 | | | |

- | | | | |
|-----------------------------------------------------------------------------------------------|------------------------------------|-------------|----------|
| 10. | ATLANTIC PRESSURE WASHERS, INC. | \$ 6,231.54 | Only Bid |
| Solicitation No. B50001490 - Graffiti Removal - Department of Public Works - Req. No. R547390 | | | |

The price is considered fair and reasonable.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

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|-----|--------------|-------------|---------|
| 11. | MES/MARYLAND | \$24,000.00 | Low Bid |
|-----|--------------|-------------|---------|
- Solicitation No. 07000 - Fire Tools - Fire Department - Req. No. R546746

The period of the award is June 9, 2010 through June 8, 2011.

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|-----|---------------|-------------|-----------------|
| 12. | STANLEY FOODS | \$16,000.00 | Selected Source |
|-----|---------------|-------------|-----------------|
- Solicitation No. 06000 - Meats, Poultry, and Dairy Products - Department of Housing and Community Development (DHCD) - Req. No. Various

The DHCD is unable to determine the annual quantity or specific meats and poultry that will be ordered to provide the daily nutritional meals for the childcare centers. Due to time constraints, the DHCD has requested to continue using the existing vendor thus eliminating any interruption in service, which could possibly jeopardize the DHCD's childcare license. The vendor has met the program requirements by providing professional services and quality foods. The period of the award is July 1, 2010 through June 30, 2011.

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|-----|------------------------|-------------|-------------|
| 13. | LASER TECHNOLOGY, INC. | \$ 6,155.11 | Sole Source |
|-----|------------------------|-------------|-------------|
- Solicitation No. 08000 - Laser Guns and Magnifying Scope - Department of Transportation - Req. No. R549524

The vendor is the manufacturer and provider of these proprietary items.

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|-----|-----------------|-------------|-------------|
| 14. | PARAGARD DIRECT | \$20,307.39 | Sole Source |
|-----|-----------------|-------------|-------------|
- Solicitation No. 08000 - IUC Paragard - Health Department - Req. No. R546755

The vendor is the sole source of this product.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

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|-----|----------------------------------------------------------------------------------|--------------------|--------------------|
| 15. | <u>BIO-LAB LABORATORIES</u> | <u>\$12,937.28</u> | <u>Sole Source</u> |
| | Solicitation No. 08000 - HIV Test Kits - Health Department - Req. No. R549531 | | |

The vendor is the sole distributor for these test kits.

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|-----|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|
| 16. | <u>SABER CORPORATION</u> | <u>\$18,720.00</u> | <u>Sole Source</u> |
| | Solicitation No. 08000 - AIM Software Client Maintenance Licenses - Commission on Aging and Retirement Education - Req. No. R544643 | | |

The vendor is the creator and sole distributor of this proprietary software. The period of the award is June 9, 2010 through June 8, 2011.

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|-----|----------------------------------------------------------------------------------------------------------------|--------------------|----------------|
| 17. | <u>HICKORY INTERNATIONAL, INC.</u> | <u>\$10,153.04</u> | <u>Low Bid</u> |
| | Solicitation No. 07000 - Ground Maintenance Equipment Parts - Department of Public Works - Req. No. R548370 | | |

- | | | | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------|
| 18. | <u>US FOODSERVICE</u> | <u>\$39,950.00</u> | <u>Selected Source</u> |
| | Solicitation No. 06000 - Variety of Food Products - Department of Housing and Community Development (DHCD) - Req. No. Various | | |

The DHCD acquired two additional childcare centers. They are unable to determine the annual quantity or specific food products that will be ordered to provide the centers with daily nutritional meals. Due to time constraints, the DHCD has requested to continue utilizing the existing vendor to eliminate any interruptions in service, which could possibly jeopardize the DHCD's childcare license. The vendor has met the program requirements by providing professional services and quality foods. The period of the award is July 1, 2010 through June 30, 2011.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 19. | <u>HARRIS CORPORATION</u> | <u>\$30,000.00</u> | <u>Sole Source</u> |
| | Solicitation No. 08000 - Cell Phone Tracking System Warranty Extension - Police Department - Req. Nos. R547226 | | |

The vendor is the sole source provider of this proprietary system required by the Police Department to maintain compliance with federal, state and local laws. The period of the award is June 9, 2010 through June 8, 2011.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 20. | <u>ORACLE, USA</u> | <u>\$62,483.83</u> | <u>Sole Source</u> |
| | Solicitation No. 08000 - Oracle Database Enterprise Software Licenses - Mayor's Office of Information Technology - Req. No. R547288 | | |

Oracle USA is the original developer and sole provider of Oracle Database Enterprise Edition software licenses. Authority is requested to issue a Purchase Order in the amount of \$62,483.83. The period of the award is June 9, 2010 through June 8, 2011.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 21. GEIGER PUMP & EQUIPMENT | \$40,687.00 | Sole Source |
| Solicitation No. 08000 - A-C Pump and Goulds Pumps - Department of Public Works, Bureau of Water and Wastewater - Req. No. R546337 | | |

The vendor is the sole source of A-C Pump and Goulds Pumps already in use at the Department of Public Works.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 22. PERKIN ELMER HEALTH SCIENCE, INC. | \$33,893.57 | Sole Source/ Agreement |
| Solicitation No. 08000 - Preventive Maintenance and Parts - Department of Public Works, Bureau of Water and Wastewater - Req. No. R538151 | | |

The Board is requested to approve and authorize execution of an agreement with Perkin Elmer Health Science, Inc. The period of the agreement is June 9, 2010 through June 8, 2013.

The vendor is the sole authorized provider of the parts and maintenance services required.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 23. PHILADELPHIA MIXING SOLUTIONS, LTD | \$160,000.00 | Sole Source/ Agreement |
| Solicitation No. 08000 - Philadelphia Mixer Replacement Parts and Maintenance Services- Department of Public Works - Req. Nos. Various | | |

The Board is requested to approve and authorize execution of an agreement with Philadelphia Mixing Solutions, Ltd. The period of the agreement is effective upon Board approval for three years, with one additional two-year renewal option.

The vendor will provide Philadelphia Mixer Replacement Parts and Maintenance Services on an as-needed basis. The vendor is the sole provider of the needed parts and services.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 24. USC CANTERBURY CORPORATION | \$ \$75,484.00 | Selected Source/ Agreement |
| Solicitation No. 06000 - Computer Equipment - Department of Transportation - Req. No. R541704 | | |

This requirement was recently solicited and both bids received were rejected by the Board on May 12, 2010, as they were found to be non-responsive. Due to the urgent need for this equipment, this award is based on a quote obtained by the agency, which is below the rejected bid prices. This is a one-time purchase.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

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| 25. MOTION INDUSTRIES | \$60,000.00 | Renewal |
| Solicitation No. B50000417, Industrial Bearings & Related Seals - Department of Public Works, Bureau of Water and Wastewater - Req. No. R547643 | | |

On July 30, 2008, the Board approved the initial award in the amount of \$60,000.00. The award contained one 2-year renewal option at the sole discretion of the City. This renewal in the amount of \$60,000.00 is for the period August 1, 2010 through July 31, 2012. No other renewal options remain.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 26. MEDSTAR/MID-ATLANTIC TRANSPORTATION | \$200,000.00 | Renewal |
| Solicitation No. 06000 - Non-Emergent Air Transportation Services - Health Department - Req. Nos. To be determined. | | |

On June 25, 2008, the Board approved the initial award in the amount of \$405,000.00. The award contained three 1-year renewal options at the sole discretion of the City. On June 24, 2009, the Board approved the first renewal in the amount of \$405,000.00. This renewal in the amount of \$200,000.00 is for the period July 1, 2010 through June 30, 2011.

MWBOO GRANTED A WAIVER.

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| 27. CRITICAL CARE MEDFLIGHT, INC. | \$ 50,000.00 | Renewal |
| Solicitation No. 06000 - Medical Fixed Wing Air Transportation - Health Department - Req. Nos. To be determined. | | |

On June 25, 2008, the Board approved the initial award in the amount of \$50,000.00. The award contained three 1-year renewal options at the sole discretion of the City. On June 24, 2009, the Board approved the first renewal in the amount of \$50,000.00. This renewal in the amount of \$50,000.00 is for the period July 1, 2010 through June 30, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
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Bureau of Purchases

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| 28. | STANDARD EQUIPMENT | | Renewal/ |
| | COMPANY | \$300,000.00 | Agreement |
| | Solicitation No. 08000 - OEM Parts and Services for John Deere Equipment - Department of General Services, Fleet Management Division - PO No. P509063 | | |

The Board is requested to approve and authorize execution of a renewal agreement with Standard Equipment Company. The period of the agreement is July 16, 2010 through July 15, 2011, with one 1-year renewal option will remaining.

On July 11, 2007, the Board approved the initial agreement in the amount of \$600,000.00. An increase in the amount of \$300,000.00 was approved on July 1, 2009. Authority is requested to exercise the first of two one-year renewal options in the amount of \$300,000.00, making the total contract award \$1,200,000.00. The period of this award is July 16, 2010 through July 15, 2011.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 29. MARYLAND INDUSTRIAL TRUCKS, INC. | \$700,000.00 | Increase |
|--------------------------------------|--------------|----------|
- Solicitation No. 08000 - OEM Parts and Services for Elgin Sweepers and Vactor Sewer Vacs - Department of General Services, Fleet Management Division - PO No. P504159

On October 1, 2008, the Board approved the initial award in the amount of \$1,400,000.00. An increase in the amount of \$700,000.00 in needed due to higher than anticipated demand for parts and service under this contract, making the total contract award \$2,100,000.00. This contract expires November 29, 2011, with two one-year renewal options.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 30. THE AMERICAN TRUCK AND EQUIPMENT COMPANY, INC. | \$ 15,000.00 | Extension |
|----------------------------------------------------|--------------|-----------|
- Solicitation No. 06000 - OEM Parts and Services for FUSO Mitsubishi - Department of General Services, Fleet Management Division - PO No. P512706

On July 18, 2007, the Board approved the initial award in the amount of \$60,000.00. An increase in the amount of \$100,000.00 was approved on August 20, 2008. The contract has two one-year renewal options remaining. However, due to changes in the marketplace, a solicitation is being written to allow for competition. Therefore, authority is requested to extend the contract for three months to allow time to put this requirement out for bid. The period of this extension is July 1, 2010 through September 30, 2010. The extension is in lieu of a one-year renewal option.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

31. QUALITY AUTOMOTIVE
WAREHOUSE
SERVICE PARTS COMPANY
D/B/A PAPA AUTO PARTS \$ 0.00 Extension
Solicitation No. BP 03128 - After Market Parts for Cars and
Light Trucks - Department of General Services, Fleet
Management Division - PO Nos. P505608, 506212

On June 11, 2003, the Board approved the initial award to Quality Automotive Warehouse in the amount of \$6,200,000.00 and Papa Auto Parts in the amount of \$1,450,000.00. Subsequent actions have been approved. A new contract was put out for bid. The bids were received on May 12, 2010. Therefore, authority is requested to extend the current contract for two additional months to allow time for review and award of the new contract. The period of this extension is June 11, 2010 through August 10, 2010.

MWBOO GRANTED A WAIVER.

32. COWLES FORD, INC. \$ 30,942.00 Award Amount Change
Solicitation No. B50001354 - One-Ton Utility Body Pickup
Truck - Department of General Services - Req. No. R538059

On February 14, 2010, the Board approved an award in the amount of \$88,806.00. Due to a change in the requirements, fewer trucks are needed for the Department of General Services. Therefore, authority is requested to change the award amount to \$30,942.00.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 33. MILTON S. HERSEY MEDICAL CENTER | \$ 50,000.00 | Renewal |
|----------------------------------------|--------------|---------|
- Solicitation No. 06000 - Multi-Level Medical Air Transportation Services - Health Department - Req. No. - To be Determined

On June 25, 2008, the Board approved an initial award in the amount of \$50,000.00. On June 24, 2009, the Board approved a renewal in the amount of \$50,000.00, making the total contract award \$100,000.00. Authority is requested to exercise the second of three one-year renewal options, in the amount of \$50,000.00 making the total contract award \$150,000.00. The period of the renewal is July 1, 2010 through June 30, 2011, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

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| 34. ONCO DIAGNOSTIC SERVICES, INC. | \$ 34,776.00 | Increase |
|---------------------------------------|--------------|----------|
- BP 06165 - Cytology Testing Services - Baltimore City Health Department - P.O. No. P510464

On August 30, 2006, the Board approved the initial award for the amount of \$49,700.00. Subsequent actions were approved. An increase for the amount of \$34,776.00 is requested to cover the cost of additional tests. The period of the increase is October 01, 2009 through September 30, 2010.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 35. PIKESVILLE LUMBER COMPANY | \$250,000.00 | Increase |
| B50000373 - Lumber - Various Agencies - Req. Nos. Various | | |

On September 03, 2008, the Board approved the initial award for the amount of \$500,000.00. An increase for the amount of \$250,000.00 is requested to meet the City's requirements for the remainder of the initial term. The contract expires September 02, 2011 and has two one-year renewal options.

MWBOO GRANTED A WAIVER.

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| 36. LAMB AWARDS & ENGRAVING | \$ 25,000.00 | Renewal |
| Solicitation NO. B50001100 - Trophies and Recognition Awards - Various Agencies - P.O. No. P508972 | | |

On July 1, 2009, the Board approved the initial award in the amount of \$75,000.00. This renewal in the amount of \$25,000.00 will make the total award \$100,000.00. The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less. This is the first of three one-year renewals. The period of the renewal is July 1, 2010 through June 30, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 37. FALCON EXPRESS | | |
| TRANSPORTATION | \$ 16,000.00 | Renewal |
| Solicitation No. BP-07133 - Courier Services - Health Department - Req. No. R548595 | | |

On June 13, 2007, the board approved the initial award in the amount of \$40,000.00. The Board approved subsequent actions on June 25, 2008 and June 24, 2009. This is the third and final renewal in the amount of \$16,000.00 for a total award of \$136,000.00. The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less. The period of the renewal is July 1, 2010 through June 30, 2011.

MWBOO GRANTED A WAIVER.

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| 38. PHI AIR MEDICAL | | |
| TRANSPORTATION | \$400,000.00 | Increase |
| Solicitation No. 06000 - Multi-level Medical Air Transportation Services - Health Department - Req. No. to be determined | | |

On June 25, 2008, the Board approved the initial award with three one-year renewals. Authority is requested to exercise the second of three one-year renewals. More funds are required than in the past years due to an increase in demand for these services. The renewal is for the period July 1, 2010 through June 30, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 39. HORTON MECHANICAL CONTRACTORS, INC. | \$ 50,000.00 | Extension |
| Solicitation No. BP 07161 - Miscellaneous Electrical Work - Agencies Various - Req. Nos. Various | | |

On June 20, 2007, the Board approved the initial award in the amount of \$1,253,825.00. The contract has a renewal option for one additional one-year period. However, MWBOO found the vendor non-compliant on April 20, 2010. Accordingly, in lieu of a renewal, the Board is requested to extend the contract for an additional three months to allow time to solicit a new contractor. The MWBOO concurs. The period of the extension is July 2, 2010 through October 1, 2010.

MWBOO SET GOALS AT 17% FOR MBE AND 8% FOR WBE.

| | |
|------------------------------------------------------|-----|
| MBE: Mace Electric, Inc. & A/C Power, Inc. | 17% |
| WBE: Dexter Company | 8% |

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, extensions. The Board further approved and authorized execution of the agreements with Perkin Elmer Health Science, Inc., Philadelphia Mixing Solutions, Ltd., USC Canterbury Corporation, and Standard Equipment Company. The Mayor **ABSTAINED** on Item No. 1. The President **ABSTAINED** on Item No. 20. The Comptroller **ABSTAINED** on Item No. 39.

MINUTES

Department of Housing and - First Amendment to Lease Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first amendment to a lease agreement with Associated Catholic Charities, Inc. d/b/a Villa Maria Continuum for the property located at 1511 Ashburton Street. The first amendment to the lease agreement will extend the period of the lease agreement through August 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$1,591.00 per month

BACKGROUND/EXPLANATION:

On April 22, 2009, the Board approved the original lease agreement, in the amount of \$1,500.00 per month, with the option to renew the lease for one 1-year term effective July 1, 2009 through June 30, 2010. This first amendment to lease agreement will extend the period of the lease for two months through August 31, 2010.

The Space Utilization Committee approved the first amendment to lease agreement on May 4, 2010.

(FILE NO. 57026)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the first amendment to a lease agreement with Associated Catholic Charities, Inc. d/b/a Villa Maria Continuum for the property located at 1511 Ashburton Street.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Mrs. Betty Bland-Thomas, developer, for the sale of the City-owned property located at 116 West Cross Street.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Sale price

BACKGROUND/EXPLANATION:

Property owners are given the opportunity to purchase City-owned vacant lots that are adjacent to their property. Mrs. Bland-Thomas, a Baltimore City resident, qualifies to purchase 116 West Cross Street. She owns and lives in the adjoining property located at 118 West Cross Street. The purchase price of 116 West Cross Street is equivalent to the assessed value of the property.

MBE/WBE PARTICIPATION:

The property is not subject to Article 5, Subtitle 28 of the Baltimore City Code because it will be sold at market value.

(FILE NO. 57146)

UPON MOTION duly made and seconded, the Board approved and authorized execution of land disposition agreement with Mrs. Betty Bland-Thomas, developer, for the sale of the City-owned property located at 116 West Cross Street.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|-------------------------------------------------------------|-------------------|-----------------|---------------|
| <u>Dept. of Housing and Community Development - Options</u> | | | |
| 1. Ruthie M. Waller | 1105 Rutland Ave. | L/H | \$55,987.00 |
| 2. R-One Development, LLC | 2010 Ashland Ave. | L/H | \$16,720.00 |

Funds are available in State Funds, Account No. 9910-906416-9588-900000-704040 EBDI Project, Phase II.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

(FILE NO. 56017)

UPON MOTION duly made and seconded, the Board approved the above listed options.

MINUTES

Department of Housing and - Agreement
Community Development

The Board is requested to approve and authorize execution of the following agreement:

1. **MERCY MEDICAL CENTER** **\$327,109.00**

Account: 4000-496211-3570-591465-603051

The organization will hire staff and provide outreach and other supportive services to individuals and families residing in shelters, transitional and permanent housing and assist them in obtaining and/or maintaining permanent housing. Other services include, but are not limited to outreach counseling, housing counseling, resident advocacy, homeownership counseling, and cash assistance. The period of the agreement is February 1, 2010 through January 31, 2011.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above agreement.

MINUTES

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Moulden Group, Inc. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$24,000.00 - 9910-906732-9588-900000-709032

BACKGROUND/EXPLANATION:

The Moulden Group, Inc. will provide technical support to the former residents of the Uplands Apartments.

An informal Request for Proposals was issued on March 1, 2010. A panel reviewed and scored the proposals as well as conducted interviews and recommended, the Moulden Group, Inc. as the most qualified consultant.

Under the terms of the Uplands Settlement Agreement, the City must contract with a third-party consultant to provide technical assistance to former resident representatives. The selected consultant will help the former residents gain a comprehensive understanding of the development process, and assist them in working with the development team to make their participation in the development process informed, meaningful, and effective.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 55993)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Moulden Group, Inc.

MINUTES

Department of Housing and - Head Start Agreement

Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Head Start agreement with St. Veronica Roman Catholic Church delegate agency for the St. Veronica Head Start Program. The period of the agreement is October 1, 2009 through September 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$40,498.00 - 5000-586810-6050-449900-603051

BACKGROUND/EXPLANATION:

Under the terms of this agreement, in the amount of \$40,498.00, the organization will provide a four-week summer program to 18 children from June 1, 2010 through July 2, 2010. The funds will allow the program to hire a part-time Mental Health Consultant, Special Education Consultant, and Education staff to oversee the educational program component. The program will provide field trips and make additional purchases of classroom material to enrich the learning experience.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Head Start agreement with St. Veronica Roman Catholic Church delegate agency for the St. Veronica Head Start Program.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

1859

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The Mayor **ABSTAINED** on Item No. 1.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Transportation

| | | | |
|----|----------------------------------------------------------------------|-----------------------------------|-------------------------|
| 1. | TR 10020, Falls Rd. to Roland Ave. Slab Repair (Northern Pkwy) | M. Luis Construction Co., Inc. | \$438,673.87 |
| | MBE: Fallsway Construction Company, LLC | \$20,000.00 | 4.56% |
| | AJO Concrete Construc- tion, Inc. | 50,000.00 <u>\$70,000.00</u> | 11.40% <u>15.96%</u> |
| | WBE: Haines Industries, Inc. | \$ 9,000.00 | 2.05% |
| | Rowen Concrete, Inc. | 7,500.00 <u>\$16,500.00</u> | 1.71% <u>3.76%</u> |

Bureau of Purchases

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| 2. | B50001424, Auditing Services for the Convention Center | Clifton Gunderson, LLP | \$ 40,000.00 |
| | MWBOO SET GOALS OF 0% MBE AND 0% WBE. | | |
| 3. | B50001433, Plastic Meter Boxes | HD Supply Waterworks, Ltd. | \$ 42,089.00 |
| | MWBOO GRANTED A WAIVER. | | |
| 4. | B50001458, Provide Bus/Van Transporta- tion for Camp Variety Summer Program | REJECTION - Two bids were received and opened on May 5, 2010. It is recommended that the bids be rejected as in the best interest of the City because the low bidder was non- responsive and the second bidder's price exceeded the agency's budget. This requirement will be scaled-down and re-bid. | |
| 5. | B50001465, Concrete Mixer Truck | Beltway International, LLC | \$212,177.00 |
| | MWBOO GRANTED A WAIVER. | | |

MINUTES

Bureau of Purchases - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with M. C. Dean, Inc., for B50001020, Manage, Operate and Maintain, Telecommunications, Systems for the Baltimore Convention Center. The period of the agreement is May December 1, 2009 through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

N/A - Revenue Contract

BACKGROUND/EXPLANATION:

The Board approved the award of the contract on September 16, 2009. This agreement will finalize the award.

MBE/WBE PARTICIPATION:

ON APRIL 14, 2009, IT WAS DETERMINED THAT NO MBE/WBE GOALS WOULD BE SET, HOWEVER, THE VENDOR HAS AGREED TO PROVIDE THE FOLLOWING MBE/WBE PARTICIPATION:

| | | |
|-------------|-----------------------------|--------------|
| MBE: | Crawford Technical Services | \$ 20,000.00 |
| | CommDEX Consulting | \$ 75,000.00 |
| WBE: | Maryland Toll Call | \$ 60,000.00 |
| | Broadway Electric | \$200,000.00 |

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with M. C. Dean, Inc., for B50001020, Manage, Operate and Maintain, Telecommunications, Systems for the Baltimore Convention Center. The Mayor **ABSTAINED.**

MINUTES

Bureau of the Budget and Management Research - Supplementary Motor Vehicle Fund Operating and General Fund Operating Appropriations, and Motor Vehicle Fund Appropriation Transfers

The Board is requested to approve the supplementary motor vehicle fund operating and general fund operating appropriations and a motor vehicle fund appropriation transfer.

SUPPLEMENTARY MOTOR VEHICLE FUND OPERATING APPROPRIATION

| <u>Amount</u> | <u>Program and/or Account</u> |
|---------------------|--------------------------------------------|
| 1. \$ 24,200,000.00 | 501, Department of Transportation |
| Source of Funds: | \$ 2,100,000.00 - Fiscal 2009 Fund Balance |
| | \$22,100,000.00 - General Fund |

This supplementary appropriation will provide additional funding for the Department of Transportation due to extraordinary costs related to the City's recent record snowfall.

SUPPLEMENTARY GENERAL FUND OPERATING APPROPRIATIONS

| | |
|---------------------|--------------------------|
| 2. \$ 60,000,000.00 | 122, Mayoralty Related |
| Source of Funds: | Fiscal 2009 Fund Balance |

This supplementary appropriation will provide additional funding for this Mayoralty Related program due to the extraordinary costs of the City's recent snowfall as well as State-aid reduction in the Motor Vehicle Fund. The funds will provide General Fund support to the Motor Vehicle Fund to resolve its operating deficit.

MINUTES

BBMR - cont'd

MOTOR VEHICLE FUND APPROPRIATION TRANSFERS

| <u>Amount</u> | <u>Program and/or Account</u> |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| 3. \$2,000,000.00 | From: 513, Department of Public Works, Solid Waste Special Services To: 501, Department of Transportation, Highway Maintenance |
| 500,000.00 | From: 505, Recreation and Parks, Park & Street Trees To: 501, Department of Transportation, Highway Maintenance |
| <u>\$2,500,000.00</u> | - Total Appropriation Transfer |

These appropriation transfers are necessary to provide additional operating expenses for the Department of Transportation to support the extraordinary cost of the City's recent historical snowfall.

UPON MOTION duly made and seconded, the Board approved the supplementary motor vehicle fund operating and general fund operating appropriations and a motor vehicle fund appropriation transfer. The President **ABSTAINED**.

MINUTES

Mayor's Office of Public Safety & Operation - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Bnos Yisroel of Baltimore, Inc. The period of the agreement is July 1, 2010 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Bnos Yisroel of Baltimore, Inc. operates the Bnos Yisroel School for Girls (Bnos Yisroel School) at 5713 Park Heights Avenue. The Bnos Yisroel School is adjacent to the City's Public Safety Training Facility at 3500 West Northern Parkway (the former Pimlico Middle School). Bnos Yisroel of Baltimore, Inc. would like to expand the grade levels offered at the Bnos Yisroel School and requires additional parking space for teachers and staff. The City will allow the Bnos Yisroel School to use the surface parking lot, which consists of 30 parking spaces, since the Public Safety Training Facility has adequate parking and does not use the parking lot for parking.

(FILE NO. 57207)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Bnos Yisroel of Baltimore, Inc.

MINUTES

CITY COUNCIL BILL

10-0484 - An Ordinance concerning Downtown Management District - Adjustment to Supplemental Tax for the purpose of changing the procedures for setting the surcharge rate for the Downtown Management District; changing the procedures for borrowing capital funds by the District; increasing the authorized amount of outstanding long term debt that the District may issue; conforming related provisions; and generally relating to the Downtown Management District (DMD).

THE LAW DEPARTMENT NOTES THAT BILL 10-0484, WOULD ALLOW THE DOWNTOWN MANAGEMENT AUTHORITY BOARD TO CREATE LONG-TERM DEBT THAT (DEFINED AS DEBT THAT WOULD SURVIVE BEYOND THE NEXT RENEWAL PERIOD OF THE DMD) WITH APPROVAL OF A MAJORITY OF THE BOARD, WITHOUT NEEDING APPROVAL OF THE BOARD OF ESTIMATES. IT WOULD ALSO ALLOW THAT LONG-TERM DEBT TO BE IN THE AMOUNT UP TO \$20,000,000.00. CURRENTLY, THE BOARD CAN ONLY AUTHORIZE UP TO \$2,000,000.00 IN LONG-TERM DEBT IF APPROVED BY THE BOARD OF ESTIMATES. ADDITIONALLY, THIS BILL PROVIDES THAT THE SUPPLEMENTAL TAX COULD BE LEVIED AFTER THE TERMINATION OF THE DMD IF NEEDED TO FULFILL ANY REMAINING DEBT SERVICE OBLIGATIONS. THE LAW DEPARTMENT RECOMMENDS THAT THE CITY COUNCIL CONSIDER REMOVING THE PROPOSED CHANGES TO LONG-TERM DEBT. THE LAW DEPARTMENT RECOMMENDS APPROVAL SUBJECT TO THE AMENDMENTS DISCUSSED ABOVE.

THE DEPARTMENT OF PLANNING CONCURS WITH THE RECOMMENDATION OF ITS DEPARTMENTAL STAFF AND RECOMMENDS THAT BILL NO. 10-04843 BE AMENDED AND PASSED BY THE CITY COUNCIL.

UPON MOTION duly made and seconded, the Board approved Bill No. 10-0484 and Directed that the bill be returned to the City Council with the recommendation that it be also approved and passed by that Honorable Body. The President **ABSTAINED**.

MINUTES

Parking Authority for - Amendment to Parking Agreement
Baltimore City (PABC) and Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to the parking agreement and lease with CBS Radio, Inc. (CBS Radio).

AMOUNT OF MONEY AND SOURCE:

| <u>Previous Rental</u> <u>Amount</u> | <u>New Rental</u> <u>Amount</u> |
|-----------------------------------------|------------------------------------|
| \$25,000.00 | \$40,000.00 |

BACKGROUND/EXPLANATION:

On July 12, 2006, the Board approved the original parking agreement and lease with CBS Radio in the amount of \$25,000.00, for the period August 1, 2006 through July 31, 2011. The agreement allowed CBS Radio to operate parking Lot O during the Ravens Home game days and other events held at the stadium complex. CBS Radio has played a large role in promoting Lot O as a game-day destination and realized the benefit of that promotion.

CBS Radio proposed an increase in their annual rent for the use of Lot O in anticipation of their upcoming request for a two-year extension that was provided in the original agreement. The original agreement contained a two-year extension to be approved within 90 days of August 1, 2011.

The City will receive an additional \$15,000.00 per year through this amendment making the total annual rent \$40,000.00 for the remaining lease and extended lease term.

MINUTES

PABC - cont'd

This amendment to the parking agreement and lease will increase the rent and allow the extension to be made and approved 10-months earlier than allowed in the original agreement. The Parking Authority has been satisfied with the operation of Lot O under CBS Radio and believes that this amendment will be beneficial to the City and the Parking Authority. All other terms and conditions remain unchanged.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 55987A)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to the parking agreement and lease with CBS Radio, Inc.

PROPOSALS AND SPECIFICATIONS

THERE WERE NO PROPOSALS AND SPECIFICATIONS.

MINUTES

Department of Audits - Follow-Up Review

The Board is requested to **NOTE** receipt of the Follow-up Review of the Performance Audit Report of the Mayor's Office for Children, Youth, and Families (Baltimore Rising, Inc.), Mentoring of Children of Incarcerated Parents Grant Program number 90CV0215 for the period July 30, 2004 through December 31, 2007.

(FILE NO. 56449)

President: "We are going out of order for the Audit Report and we are going to call up -- and it is on Page 4 -- it is a Follow-up Audit Report on the Mentoring Children of Incarcerated Parents Grant Program. Will the parties please come forward?"

Mr. Bob McCarty, City Auditor: "Good Morning, Mr. President and members of the Board. The Department of Audits conducted a Follow-up Review of our audit of the U.S. Department of Human Services, Mentoring Children of Incarcerated Parents Program, with the Mayor's Office of Children, Youth, and Families or the MOCYF for period July 30, 2004 through December 31, 2007. In August 2007, MOCYF began operating as Baltimore Rising, Inc. or BRI. However, MOCYF was the entity used on a submitted

MINUTES

Department of Audits - Follow-Up Review - cont'd

financial report during our audit period. The purpose of our follow-up was to determine whether BRI has adequately addressed the six audit findings and related recommendations from our audit. The Follow-up Review, which was requested by the Board of Estimates on May 6, 2009, reports on the measures taken by BRI to address these findings and recommendations. Our Follow-up Review found that BRI has improved its financial controls by contracting with a CPA firm to review its financial system and controls; adopting a newer accounting system; and hiring a part-time Accountant and a full-time Financial Director. BRI is now requesting reimbursements of its Federal grant expenditures on a timely basis. BRI has implemented policies to obtain written agreements for all of its consultants. Expenditures appear to be both properly supported and allowable under the grant agreement and written policies and procedures have been developed for grant management and proper approvals. There were, however, two of our six findings that have not been fully resolved. One was partially unresolved and the U.S. Department

MINUTES

Department of Audits - Follow-Up Review - cont'd

of Health and Human Services has not officially responded to the \$900,000.00 in questioned costs reported in our Audit. This item will remain unresolved until HHS addresses this finding in writing. BRI believes that the City will not be required to return the \$900,000.00 to HHS. Although BRI has created appropriate forms to document the in-kind contributions required by the grant agreement, the program has not yet implemented the use of these forms. BRI has stated that it will continue working towards the best way to document its in-kind contributions. BRI's response to our two unresolved items is included in our Follow-up Report."

Ms. Lorrie Davis, Executive Director, Baltimore Rising, Inc.

"Good Morning, Madam Mayor, Madam Comptroller, City Council President, and other members of the Board of Estimates. In response to the Auditor's Follow-up Report of the audit of the Mentoring Children of Incarcerated Parents Program, administered by the Mayor's Office of Children, Youth, and Families, the audit began in the spring of 2007 and was completed in April

MINUTES

Department of Audits - Follow-Up Review - cont'd

2009 covering the grant period of July 30, 2004 through December 31, 2007. Funding for this program was indeed from the U.S. Department of Health and Human Services. This performance audit was as a result of a request from the previous Mayor's administration to the Inspector General in 2007 to examine the discrepancies found in the process of preparing for the reapplication of funding of the Mentoring Children of Incarcerated Parents Program herein known as the MCIP Program. The previous Mayor's Deputy Mayor of Community and Human Development, took the lead on the audit in making sure that programmatic and fiscal activities were in accordance to the Federal guidelines of the grant. Approximately 18 months after the audit inception date, which was in October 2008, the findings were then released to Baltimore Rising. The release of the Audit Department's findings in October 2008 resulted in a newly -- a new appointment of the Executive Director, myself. I have conducted a core assessment of the organization's weaknesses and strengths. It was in November 2008 when I secured the services of Abrahms, Foster,

MINUTES

Department of Audits - Follow-Up Review - cont'd

Williams, a local accounting firm, for consultation and to conduct a financial audit. The firm agreed to review the financial history as an in-kind contribution to our agency and recommended that we hire a part-time Accounting Consultant. I have employed, with the help of the Baltimore City Department of Human Resources and the Finance Department, I have employed Mr. Wendell Miller. We put together a search committee to make the best hire. Mr. Wendell Miller brings on board with him an extensive background and experience in the areas of budget, finance, and grant management. Also, it was in December, 2009 when I hired Mr. Steven Novick, new Manager of the Mentoring Children of Incarcerated Parents Program to provide program oversight. As a result of these two gentlemen being a part of my administration, we have put together very sound policies and procedures that are in accordance with federally-funded program and their guidelines. We have, as it relates to the \$900,000.00 and getting some type of documentation from Health and Human Services -- Just on this morning I finally did receive a

MINUTES

Department of Audits - Follow-Up Review - cont'd

response from Ms. Weeden, Daphne Weeden, from the Administration of Children and Youth, who apologized and did say a letter is forthcoming. A copy of that e-mail went to the Chief of Staff, for whom I report directly to. As it relates to in-kind matching contributions and expenditures, we have sound policies and procedures in place that govern how we are to document in-kind contributions. I am more than pleased to provide all of you with a copy of our policy and procedure. We did not have that on hand at the time we were -- actually it was a work in progress at the time when you all came to conduct the on-site follow-up review. But, you did see templates and forms and we were able to articulate clearly how we were going to move forward with documenting in-kind matching contributions. So, I am pleased to report that we have done a lot of great work to fix some of what went wrong during the period of 2004 through 2007."

President: "Any questions?"

Comptroller: "On the e-mail that you received, does it state whether or not all or any of the questioned costs of the \$900,000.00 will have to be repaid?"

MINUTES

Department of Audits - Follow-Up Review - cont'd

Ms. Davis: "No Ma'am, it does not. She did not give me the letter yet. But, I can truly say that we have been working diligently well with Health and Human Services staff ever since this whole audit opened up to me in 2008. I maintained weekly contacts with them. They did say to me on numerous occasions 'we are not coming after \$900,000.00, that is not an issue for us, you all have satisfactorily met all of the obligations as related to this grant."

President: "Any other questions? The Follow-up Audit Report has been NOTED."

Solicitor: "You will provide us with a copy of whatever letter you get from the Federal authorities and a copy of the in-kind contribution program you now have in place?"

Ms. Davis: "Policy? Absolutely, Mr. City Solicitor. Yes. Thank you all."

President: "Now before we move to the next item, I would like to recognize our Councilwoman who has joined us, Councilwoman Middleton."

MINUTES

Department of Public Works/ - Public Hearing on Proposed Water
Department of Finance and Sewer Rate Increases and
Miscellaneous Fee Increase

ACTION REQUESTED OF B/E:

The Board is requested to approve the proposed water and sewer rate increases and the proposed miscellaneous fee increases.

BACKGROUND/EXPLANATION:

Pursuant to Ordinance 941, which implements the City Charter Amendment, approved by the voters in 1978, the water and wastewater utilities must be maintained as self-sustaining operations. Under this Ordinance, it is the duty of the Director of Finance and the Director of Public Works to recommend to the Board of Estimates rates and charges to make each utility financially self-sustaining. It is recommended that water rates be increased approximately 9% and sewer rates be increased approximately 9% for consumers in Baltimore City. Eligible senior citizen consumers age 65 and older in Baltimore City who apply and whose annual household income does not exceed \$25,000.00 will receive a 30% discount on water and sewer rates. Also, a water rate increase of approximately 9% is recommended for consumers in Howard, Anne Arundel, and Carroll Counties.

MINUTES

DPW/Finance - cont'd

Increased cost of water and sewer service will be passed on to Baltimore County through the City-County Agreements. Baltimore County establishes its own rates with City concurrence.

Current rates and proposed rate schedules follow:

Baltimore City Water

| <u>Quarterly Use Block</u> | <u>Current Rate</u> | <u>Proposed Rate</u> |
|----------------------------|---------------------|----------------------|
| First 50 Units | \$2.469 per Unit | \$2.691 per Unit |
| Next 450 Units | 1.518 per Unit | 1.655 per Unit |
| Over 500 Units | 1.043 per Unit | 1.137 per Unit |

Baltimore City Sewer

| | <u>Current Rate</u> | <u>Proposed Rate</u> |
|-----------|---------------------|----------------------|
| All Units | \$3.319 per Unit | \$3.618 per Unit |

Howard County Water

| <u>Wholesale Service</u> | <u>Current Rate</u> | <u>Proposed Rate</u> |
|--------------------------|---------------------|----------------------|
| | \$1.064 per Unit | \$1.160 per Unit |

Anne Arundel County Water

| <u>Quarterly Use Block</u> | <u>Current Rate</u> | <u>Proposed Rate</u> |
|----------------------------|---------------------|----------------------|
| First 50 Units | \$2.600 per Unit | \$2.834 per Unit |
| Next 450 Units | 1.518 per Unit | 1.655 per Unit |
| Over 500 Units | 1.043 per Unit | 1.137 per Unit |

MINUTES

DPW/Finance - cont'd

Carroll County Water

| <u>Raw Water</u> | <u>Current Rate</u> | <u>Proposed Rate</u> |
|------------------|---------------------|----------------------|
| | \$.375 per Unit | \$.409 per Unit |

If adopted, the proposed rates will be effective June 10, 2010. Any consumption up to and including June 9, 2010, will be billed at the current rates.

For the typical City household (family of four, 39 units of water per quarter) the current and proposed quarterly bill would be as follows:

| | <u>Current Rate</u> | <u>Proposed Rate</u> | <u>Difference</u> |
|--------------|-----------------------|-----------------------|-------------------|
| | <u>Quarterly Bill</u> | <u>Quarterly Bill</u> | |
| Water | \$ 96.29 | \$ 104.95 | \$ 8.66 |
| Sewer | <u>129.44</u> | <u>141.10</u> | <u>11.66</u> |
| Total | \$ 225.73 | \$ 246.05 | \$ 20.32 |

The last rate increase was effective June 4, 2009.

A new chart of minimum quarterly charges will be prepared.

MINUTES

DPW/Finance - cont'd

It is also recommended that miscellaneous water fees be increased as follows:

Miscellaneous Fees

| | <u>Current</u> | <u>Proposed</u> |
|------------------------------------------------------------------------------------------|----------------|-----------------|
| Abandonment of Water Supply Service | | |
| $\frac{3}{4}$ " Water Service | \$255.00 | \$280.00 |
| 1" Water Service | \$255.00 | \$280.00 |
| 1 $\frac{1}{2}$ " Water Service | \$435.00 | \$475.00 |
| 2" Water Service | \$435.00 | \$475.00 |
| Reduce $\frac{3}{4}$ " meter to $\frac{5}{8}$ " meter | \$120.00 | \$130.00 |
| Reduce 1" meter to $\frac{3}{4}$ " meter | \$160.00 | \$175.00 |
| Reduce 1" meter to $\frac{5}{8}$ " meter | \$160.00 | \$175.00 |
| Reduce 2" meter to 1 $\frac{1}{2}$ " meter | \$760.00 | \$830.00 |
| Testing of City-owned meter (at Owner's request) $\frac{5}{8}$ ", $\frac{3}{4}$ ", 1" | \$ 70.00 | \$ 75.00 |
| Private Fire Protection Fee | \$100/Yr. | \$110/Yr. |
| | <u>Current</u> | <u>Proposed</u> |
| Turn-off/Turn-on Charges | | |
| $\frac{5}{8}$ " - 1" meters | \$ 65.00 | \$ 70.00 |
| 1 $\frac{1}{2}$ " - Up | \$100.00 | \$110.00 |
| Official Vacancy Fee | \$190.00 | \$205.00 |
| Fire Flow Test | \$505.00 | \$550.00 |
| Fire Hydrant Permit | \$120.00 | \$130.00 |

If adopted, the miscellaneous water fees will be effective June 10, 2010.

(FILE NO. 56467)

UPON MOTION duly made and seconded, the Board approved the proposed water and sewer rate increases and the proposed miscellaneous fee increases.

MINUTES

Department of Audits - Audit Report

The Board is requested to **NOTE** receipt of the following Audit Report:

Review of Water and Wastewater Utility Funds Proposed Rate Increases Effective June 2010.

President: "The next item on the non-routine agenda is located on Page 3, Item No. 1, Audit Report, Review of Water and Wastewater Utility Funds Proposed Rate Increases Effective June 2010. Will Bob McCarty, City Auditor, and Kisha Powell, Head of the Bureau of Water and Wastewater, please come forward?"

Mr. Bob McCarty, City Auditor: "Good morning again."

President: "Good morning."

Mr. Bob McCarty: "We have reviewed the methodologies and procedures used to determine the proposed 9% Wastewater Utility Fund rate increases as submitted by the Department of Public Works and the Director of Finance for the Board's approval. The purpose of our review was to determine whether the methodologies and procedures used to determine the proposed rate increases were reasonable and whether the applicable computations were accurate. In order to determine the need for the proposed rate

MINUTES

Department of Audits - Audit Report - cont'd

increases, utilities personnel prepared a comprehensive financial model that projects revenues, expenditures, cash balances, and reserves for Fiscal Years 2011 through 2016. Based on our review of the methodologies and procedures used to calculate the proposed rate increases and our review of the Department of Public Work's projection of revenues, expenditures, cash balances, and reserves, the proposed 9% Water Utility Fund and 9% Wastewater Utility Fund Rate Increases appear reasonable. However, since the comprehensive financial model indicates that the annual rate increases of 9% are expected to continue from Fiscal Year 2012 through 2016, we encouraged the Department of Public Works to continue to look for costs-saving measures that would reduce future rate increases."

Ms. Kisha Powell, Head, Bureau Water and Wastewater, Department of Public Works: "Good morning Mr. President, Madam Mayor, Madam Comptroller, and members of the Board, my name is Kisha Powell and I am the Bureau Head of Water and Wastewater, Department of Public Works. Thank you for allowing me the opportunity to present testimony on behalf of the Bureau and Department for the

MINUTES

Department of Audits - Audit Report - cont'd

proposed rate increase requests. Since 2002, the cost of complying with the Federally-mandated Wastewater Consent Decree, estimated at more than \$1,000,000,000.00, has more than doubled our finance debt since 2003. Today, we not only have a mandate to upgrade our sewer system, but we are also under Consent Decree to cover or provide post-treatment for our finished water reservoirs. We must also convert both Wastewater Treatment Plants to enhance nutrient removal facilities to improve the water quality of the Chesapeake Bay. Given the downward trends in Federal and State assistance, the burden of funding operation, maintenance, and capital investment rests squarely on the shoulders of our water and sewer rate payers. While we have seized every opportunity to utilize grants, including stimulus funds, there is just not enough to go around. This is evidenced by the fact that we received just \$12,000,000 in stimulus funding for two projects from a package of 27 projects valued at \$700,000,000.00. In fact, the State of Maryland only received \$122,500,000.00 for Water and Wastewater Infrastructure Improvements under the American Recovery and

MINUTES

Department of Audits - Audit Report - cont'd

Reinvestment Act of 2009. It was not enough for the City of Baltimore, let alone the entire State. So, we believe it is time to change the conversation. We have a looming crisis underfoot. The City's water infrastructure, critical to basic sanitation, health, public safety, and economic growth is failing at an alarming rate. We not only have to choose how to spend our money, we have to choose to spend money. The unfunded mandates will continue and instead of the exception, EPA has made more enforcement a goal for the coming years. But, now we are faced with funding water infrastructure investment to improve our failing water pipes because they can no longer wait. This is a national issue and we must take the charge and continue our requests for more dollars from our State and Federal delegations. But, we must realize that while we are not alone in this, we are virtually on our own. Here are a few sobering facts, EPA identified a countrywide funding gap of \$534,000,000,000.00 over the next 20 years. The City estimates its funding gap to be \$4,000,000,000.00 over six years. EPA

MINUTES

Department of Audits - Audit Report - cont'd

guidance states that the average life of a distribution system is between 60 and 95 years. Over 95% of the City's water mains have been in service for 65 years. Many are approaching 100 years of service. EPA recommends a water infrastructure replacement rate of 3% per year. In Fiscal Year 2009, we replaced less than 1%. In Fiscal Year 2010, much less. In mid-2009, the EPA estimated there are 240,000 water main breaks per year in the United States. Over the past five years, the City has responded to 5,762 water main breaks. In December of this past year, the daily count reached as many as 50. According to the US Geological Survey, 1,700,000,000,000 (1.7tril) gallons of water is lost annually through water distribution systems at a cost of \$2,600,000,000.00 (2.6bil). The City loses 20% of its finished water in leaks and breaks each day. According to a report from the U.S. Conference of Mayors, it is estimated that \$1,400,000,000,000.00 will be spent nationally for Water and Wastewater infrastructure projects over the next 20 years. Over 90% will be paid locally. If we continue to defer maintenance and capital investment -- if we do not start funding a replacement program, we will continue to see an increase in poor

MINUTES

Department of Audits - Audit Report - cont'd

water system performance as well as major water emergencies, which results in costly damage, threats to public safety, and lengthy service disruptions, like Madison Street, Lombard Street, Halethorpe, Monument 1 and Monument 2, Saratoga, I-695, Argonne Drive near the Fort McHenry Tunnel, Dundalk, and Owings Mills, which left thousands without water for days. Just this weekend, Baltimore National Pike, which threatened to take out the largest water storage tank we have in our system. In short, we need to do more than current funding levels will allow -- more than addressing State and Federal mandates. In addition to our \$2,100,000,000.00 Capital Improvement Program, we have identified an additional \$1,800,000,000.00 in needed water infrastructure investment. This is our gap -- replacing pipes, upgrading our treatment plants, pumping stations, and storage facilities. We have to invest in the real costs to protect our water system and keep our drinking water supply safe from potential threats. We need to invest more in preventive and routine maintenance programs, daily operations, and permit compliance, as well as our staff, who are striving to provide

MINUTES

Department of Audits - Audit Report - cont'd

efficient and effective service. We must meet the expectation to provide high quality water at the turn of a tap. But, this expectation comes with a price that we know many do not understand. But, we understand that for many it presents a burden and we are responsive to this. Even given the gravity of our issues, we have tried to balance the impact on our citizens by maintaining a rate-setting philosophy -- a predictable and affordable -- while allowing us to collect revenues sufficient to meet our operating expenses and the needs of our Capital Program. We are spending down our Rate Stabilization Fund to offset the actual need for higher rates. However, this practice is not sustainable. For hardships in paying water and sewer bills, we continue to provide financial assistance. Under the Water and Sewer Low-Income Senior Citizens Discount Program, eligible Senior Citizens aged 65 and older in Baltimore City who apply and whose annual household income does not exceed \$25,000.00, will receive a 30% discount on water and sewer rates. Under the Low-Income Assistance Grant Program, a consumer meeting the requirements may receive an annual grant of

MINUTES

Department of Audits - Audit Report - cont'd

\$125.00, which mirrors the minimum amount required to enter into a payment arrangement. This program was also extended to eligible tenants and was made available to eligible customers at the point of delinquency rather than waiting to the point of water turn-off. The amount of assistance given has increased. From Fiscal Year 2007 under the low-income Water Grants Program, we gave 29 grants valued at \$2,870.00. For Fiscal Year 2010 already we have given 1,819 grants valued \$227,625.00. Under the Senior Citizen Discount Program, in the first year, we gave 1,951 discounts at a value \$140,590.00. This year we have given 2,564 discounts at a value of \$233,059.00. The Bureau is also doing its part to reduce costs by seeking new levels of efficiency and reorganizing to maximize our resources. We are also seeking additional energy efficiency strategies and other opportunities to produce our own power to run parts of our facilities such as the Back River Co-Generation Facility. We are evaluating new billing systems and the potential for monthly billing to make water and sewer bills easier to budget. To reduce water loss, we have started systemic leak detection and

MINUTES

Department of Audits - Audit Report - cont'd

comprehensive assessment in Zone 1 of the water system completing 26% of the mains in this area. As a result, we have repaired 25% of the leaks detected, but we need a minimum of \$65,000,000.00 a year to ramp-up replacement efforts in order to address structural issues in mains that have surpassed their service life. We have renewed our Large Meter Maintenance Program and in the past 2 years have tested 80% of the large meters, as well as performing meter overhauls. To continue to address these challenges, it is recommended that water rates be increased approximately 9% and sewer rates be increased approximately 9% for consumers in Baltimore City. The rate increase is based on a 5.11% increase in debt service to fund capital and will provide \$16,200,000.00 in additional revenue. For a family of 4 with an average consumption of 320 gallons a day, the rate increase will amount to roughly \$20.00 more per quarter -- For less than 1 penny for an 8 ounce glass of water, less than cable, gas and electric, and most cell phone bills. We are investing millions now to save us billions later. On the news and in newspapers, folks in Baltimore have said they

MINUTES

Department of Audits - Audit Report - cont'd

don't mind the rate increase as long as it is being put to use. People have told me in passing that they support us, some have said the rates need to be higher and others have noted how many people we could have put to work, if only we had gotten the stimulus funds. Some of our counterparts in the region have proposed double-digit rate increases to start funding their gaps. I think that the conversation has been changed. We are requesting Your Honorable Board to approve the proposed rate increases. Thank you for the opportunity to testify today."

President: "Thank you. We need to back up. We were on the Audit and you went right into the hearing."

Ms. Powell: "Oh, I am sorry."

(Laughter)

Solicitor: "Do you have any comments on the Report?"

Ms. Powell: "Last year I left before it was given, so this is an improvement."

(Laughter)

President: "Well, the Audit Report has been NOTED as received. Is there anyone from the public who would like to testify about

MINUTES

Department of Audits - Audit Report - cont'd

the rate increase?

Mayor: "I have a statement if there are no other questions."

President: "If there are no other questions, the Mayor would like to make a statement. Madam Comptroller?"

Comptroller: "The report that you gave last year talked about the large users -- Hopkins, Goucher -- that some of their meters had not been checked for over 20 to 30 years. What has been -- Have they been serviced? What is the additional income that has been received prior to them not being checked for 20 to 30 years?"

Mr. John Brewer, Chief, Revenue Measurement and Billing: "We are waiting on a report from MOIT. We asked them about three weeks ago to assist us. We are trying to determine the difference in consumption so that we can see if the revenue was increased from the overhaul of the meters."

Comptroller: "You don't know for sure if it has been?"

Mr. Brewer: "No, not at this time."

Ms. Powell: "I think it is important to note that the report did say that all but 1% of our large meters were functioning

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properly. So, I don't think we will see a tremendous difference. But, we are looking at what that equates to since we renewed the program. We have started investing more money in that."

President: "Okay. Are you finished?"

Comptroller: "Yes."

President: "I noticed that -- I get a lot of calls in my office from business owners who complain that they have not received a water bill in years and all of a sudden -- three years -- I think I mentioned it to Director Scott. Is that still happening? Is it wide-spread of companies that are not being really being billed and now and now they are being billed? How many are out there and are we collecting the money?"

Mr. Brewer: "We have run reports and we checked the system and from our records all accounts are being billed. That should not have been widespread. We have approximately 11,000 commercial accounts that get billed and we bill those every quarter. Now, if we had some specifics, I could go back and report back on specific addresses."

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President: "I think -- Did I give you that information, Mr. Scott?"

Director of Public Works: "You mentioned it to me."

President: "It's more than one. But -- Madam Mayor?"

Mayor: "Thank you very much. I'd like to thank you Ms. Powell and your team for the work you are doing to prepare us for not just the increased regulations by EPA, but also preparing us to deal with our aging infrastructure. Aging water and sewer infrastructure is a significant issue impacting, as you mentioned in your presentation, not just Baltimore, but major cities throughout our country, particularly in the Northeast on the East Coast. I have joined the Mayor's Water Council of the U.S. Conference of Mayors and I look forward to working with my colleagues in other cities to identify new solutions including, as you mentioned, seeking additional resources from the Federal government with assistance for our infrastructure rebuild. So again, thank you for your leadership. I look forward to working with you in my new role in the Water Council. Thank you."

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Ms. Powell: "You will do well as you have first-hand knowledge and thank you for your support."

Solicitor: "I'd like to thank you for all the efforts you have described and touched on today. Although everyone may not agree with this -- of the modesty of your proposed rate increase request -- I assume from your presentation that we should expect this challenge to get bigger, not smaller next year and beyond."

Ms. Powell: "That is correct and we have taken it upon ourselves to do everything we can to improve our operations. We have made service delivery our focus so that even though we are asking folks to pay more, we are hoping that they can see a return on their investment."

President: "Well, like I said in the presentation that you all made to me several weeks ago that I think we could do more by going after more Federal funding. I don't believe that a 9% increase on sewer and a 9% increase on water is appropriate at this time since we are taxing our citizens with the telecommunications tax, the container tax, the piggyback tax, and all the other fees that we have to deal with as we move this

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budget through. So, my position still stands. I don't think this type of rate increase is necessary."

Comptroller: "Also, I would just like to add that although the 9% is relative, based on the information we received last year, we were told that the increases would probably continue through 2015 and beyond. At a rate of 9% for eight years, because of the rule of 72, the rate would increase, would double and for a family of four their water costs could be more than their property taxes. So, that is a concern for me for the citizens."

Ms. Powell: "Unfortunately, because we have not been able to invest in the infrastructure replacement that we have needed to because we have been dealing with unfunded mandates, we are at a point now where we can no longer wait to address our water system. If we don't do it in a planned way, each year, at 3% a year, then our water main is failing as we have seen in major water main breaks. You only see the major ones on the news. We are dealing with -- 50 a day is not normal. So, if we don't do it in a planned way, then we are doing it in an emergency situation, where we are having to spend 20 to 30% more to

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replace a small section of main, when we could have planned and replaced a larger area."

Director of Public Works: "Maybe we have two clarifications here if you may Ms. Powell. You did a wonderful job with the testimony on the Audit Report. We do thank you and we thank the President for not asking you to go through that again on this item. But, we would like to have a clarification please. We hear a lot of questions from the community on whether or not our regional partners pay more or less than Baltimore City residents. Could you just touch on that please and the other issue that the Council President brought up with regards to taxes -- maybe clarification that this is a self-funded utility and all the money that is paid in water and sewer goes into water and sewer and no other funding -- other funding is limited -- Federal funds are limited?"

Ms. Powell: "That is correct. If we -- the utilities have to be self-sustaining. So, we either have to charge rates to pay for our services or we have to count on grant funding or low-interest loans that we get through the State. But, those funds

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are not coming. When you look at the historic numbers -- the amount of Federal assistance that municipal authorities and water utilities are getting from the Federal government and the State, is not enough. It's declining. It's been on the decline since the 70s. That's a trend that is going to continue. When the EPA themselves say they that have a \$534,000,000,000.00 funding gap over the next 20 years, I don't think that we can expect that we can expect that we'll get a significant amount of funding to deal with this issue. We have to take the bull by the horns and deal with it ourselves. Unfortunately, that's the way all utilities are established. It's not specific to water and sewer. Gas and electric, cable, cell phones, whatever you use, you're paying a fee for it. We are lower and we are an essential service. I think that that there is a misnomer that the City pays more for water. But, that's not the case. We are often compared to the County. I think that the difference that people see is the billing methodology. We bill County residents for water. The County bills for sewer. We don't maintain the sewer system in the County. We do in the City. So, we bill for

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water and sewer in the City and to County residents, we bill for water. At the end of the year, whatever has not been paid to us for water -- we recover sewer for treatment from the County at the end of the year in a settlement."

Director of Public Works: "Thank you."

President: "Okay, thank you. I do understand the difference Mr. Director, but I still feel that a 9% increase on top of what we discussed that's coming down the pike for more money for improvements to the water system right now is inappropriate in these hard economic times. I do think that because we have the leadership from Maryland that sits on the Appropriations Committee -- our Congressional people -- we should be looking at more Federal funding to offset such a large increase."

Ms. Powell: "Yes."

President: "Is there a MOTION?"

Solicitor: "Make sure there is nobody here to testify or bring evidence."

President: "I asked. No one is here to testify? Is there a MOTION?"

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Solicitor: "I would MOVE the approval of the rates --."

President: "Oh, I'm sorry. I did not hear you. Do you want to testify? Okay, come on up."

Comptroller: "State your name."

Mr. Glen Middleton, President of AFSME, Local 44: "I would just like for it to be on the record, that's all. I am here today not just as a City resident, but I am here also as President of AFSME, Local 44, over 4,000 employees here in the City that pay those taxes. We do have some concerns too. Our members have expressed concerns about this rate increase -- as we support those bottle taxes -- those other rate increases. At sometimes, it is difficult for these workers in the City because they live pay check to paycheck. I want to thank you Mr. President and the Honor Mayor and the Comptroller. Thank you."

President: "Thank you. Is there a MOTION?"

Solicitor: "I would MOVE the approval of the rates recommended based on the information presented, including the positive comments of the Auditor in the Auditor's Report."

Director of Public Works: "Second."

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President: "All those in favor say AYE. All those opposed, Nay. Nay, I oppose. MOTION carries."

Ms. Powell: "Thank you."

President: "Thank you. As there is no more business before the Board, this meeting will recess until the bid opening at 12:00 Noon. Thank you."

CLERK: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Department of Transportation - TR04303, Resurfacing Harford Road from North Avenue to Chesterfield Avenue

BIDS TO BE RECV'D: 06/16/2010

BIDS TO BE OPENED: 06/16/2010

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- Bureau of Water and Wastewater - WC 1168, Deer Creek Pumping Station Improvement
BIDS TO BE RECV'D: 06/30/2010
BIDS TO BE OPENED: 06/30/2010
- Bureau of Purchases - B50001384, Provide State-of-the-Art Comprehensive Managed Telecommunications Services
BIDS TO BE RECV'D: 06/23/2010
BIDS TO BE OPENED: 06/23/2010
- Bureau of Purchases - B50001491, Providing/Performing/Delivering/Maintaining/Baltimore City Street Light Fixtures
BIDS TO BE RECV'D: 06/23/2010
BIDS TO BE OPENED: 06/23/2010
- Bureau of Purchases - B50001508, Provide Various Rental Vehicles for the City Of Baltimore
BIDS TO BE RECV'D: 06/16/2010
BIDS TO BE OPENED: 06/16/2010

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 08028, Banger Street Reconstruction from Hollins Ferry Road to Dead End

M. Luis Construction Co., Inc.
Potts & Callahan, Inc.
Concrete General
Machado Construction
R&F Construction, Ltd.
LAI Construction Services, Inc.

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Monumental Paving & Excavating, Inc.
P. Flanaigan & Sons, Inc.
Civil Construction, LLC
Anchor Construction Corp.
Mirabile Construction Co., Inc.

Department of Transportation - TR 08056, Park Heights and South-East Baltimore Bike Routes

Santos Construction Co., Inc.
Monumental Paving & Excavating, Inc.
Priceless Industries, Inc.


Bureau of Purchases - B50001499, Respirators, Replacement Parts and Fit Test Services

Bound Tree Medical, LLC
(Sarnova, Inc.)
Safeware, Inc.

Bureau of Purchases - B50001500, Materials Used for Signs, Banners, Posters, etc.

Tyrrell Tech

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, June 16, 2010.


JOAN M. PRATT
Secretary