

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor - **ABSENT**
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudolph S. Chow, Director of Public Works - **ABSENT**
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk
Henry Raymond, Director of Finance

Pursuant to Article VI, Section 1(c) of the revised City Charter effective July 1, 1996, the Honorable Mayor, Stephanie Rawlings-Blake, in her absence during the meeting, designated Mr. Henry Raymond, Director of Finance, to represent the Mayor and exercise her power at this Board meeting.

President: "Good Morning, the May 11, 2016, meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing.

MINUTES

I will direct the Board members attention to the memorandum from my office dated May 9, 2016, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller.

I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "MOVE approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those opposed say NAY. The Motion carries, the routine agenda has been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

ArmondCassil Railroad Construction, Inc.	\$ 23,139,000.00
Brayman Construction Corporation	\$345,258,000.00
Chilmar Corporation	\$ 8,000,000.00
Flo-Tron Contracting, Inc.	\$ 8,000,000.00
Manolis Painting, Inc.	\$ 17,208,000.00
PIM Corporation	\$ 1,500,000.00
SAK Construction, LLC	\$283,194,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

BLV Engineering Associates, Inc.	Engineer
BrightFields, Inc.	Engineer
Mercado Consultants, Inc.	Engineer Property Line Survey
Morabito Consultants, Inc.	Engineer
Skarda and Associates, Inc.	Engineer

MINUTES

BOARDS AND COMMISSIONS

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and the Prequalification of Architects and Engineers for the listed firms.

MINUTES

Space Utilization Committee - License Agreement for Small Cell Attachments to City Poles

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement for Small Cell Attachments to City Poles (License Agreement) with Mobilitie, LLC, Licensee for use of fourteen poles located at 1105 S. Charles Street, 570 Light Street, 2400 Boston Street, 2826 O'Donnell Street, 3285 Hudson Street, 235 S. Bond Street, 1418 E. Lombard Street, 2008 E. Lombard Street, 2815 Eastern Avenue, 2648 Eastern Avenue, 1619 Orleans Street, 2860 E. Fayette Street, 2642 E. Monument Street, and 2901 E. Monument Street. The License Agreement is effective upon Board approval for 10 years with an automatic renewal for three 5-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Year</u>	<u>Annual Amount</u>
2016	70,000.00
2017	72,800.00
2018	75,712.00
2019	78,740.48
2020	81,890.10
2021	85,165.70
2022	88,572.33
2023	92,115.22
2024	95,799.83
2025	99,631.83

BACKGROUND/EXPLANATION:

On April 8, 2016, the Board approved a Franchise Agreement with the Licensee. This License Agreement will govern its use of certain City poles for a small cell system, a form of cellular communication. The Licensee will be solely responsible for the cost of any remedial work to make the poles suitable for their use.

MINUTESSpace Utilization Committee - cont'd

The Licensee will be responsible for liability insurance, utilities, maintenance, and repairs to their equipment and compliance with all FCC rules and regulations.

The Space Utilization Committee approved this License Agreement on May 3, 2016.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the License Agreement for Small Cell Attachments to City Poles with Mobilitie, LLC for use of fourteen poles located at 1105 S. Charles Street, 570 Light Street, 2400 Boston Street, 2826 O'Donnell Street, 3285 Hudson Street, 235 S. Bond Street, 1418 E. Lombard Street, 2008 E. Lombard Street, 2815 Eastern Avenue, 2648 Eastern Avenue, 1619 Orleans Street, 2860 E. Fayette Street, 2642 E. Monument Street, and 2901 E. Monument Street.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the Parking Authority of Baltimore City, Tenant, for the rental of space in 200 W. Lombard Street. The period of the Lease Agreement is effective upon Board approval for one year with 5 one-year renewal options.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installation</u>
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\$98,436.00	\$8,203.00
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Account: 2076-000000-2321-253300-603013

BACKGROUND/EXPLANATION:

The Tenant currently occupies office space located at 200 W. Lombard Street, Suites A & B for their administrative offices. The Tenant was previously on a month-to-month lease due to the possibility of the property being needed for the Redline. As a result of the property not being needed for the Redline, the Tenant will enter into a lease agreement for one year.

The Landlord's responsibilities include maintaining the central heating and air conditioning systems of the building, correcting of any structural defects and will maintain the outside exterior of the building including foundation, roof, walls, gutters, downspouts, all water, and electrical and plumbing supply lines.

The Tenant will pay all utilities, except water and sewer charges, provide janitorial services, window treatment, and installation of any security system.

MINUTESSpace Utilization Committee - cont'd

The Space Utilization Committee approved this Lease Agreement on May 3, 2016.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with the Parking Authority of Baltimore City, Tenant, for the rental of space in 200 W. Lombard Street.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Eutaw Place LLC	2210 Druid Hill Ave.	G/R \$100.00	\$ 833.00
Funds are available in account 9910-905788-900000-704040, Druid Hill Project.			
2. Amanda McDivitt	1838 E. Chase St.	G/R \$40.00	\$ 333.00
3. Laurence Martick	914 N. Patterson Park Ave.	G/R \$60.00	\$ 550.00

Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

4. Rhonda T. Evans	106 S. Catherine Ave.	L/H	\$20,200.00
Funds are available in account 9910-908636-9588-900000-704040, FY'16 Whole Block Demolition Project.			
5. Charles H. Franklin	1818 Division St.	F/S	\$ 7,700.00

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>				
6.	Charles H. Franklin	1820 Division St.	F/S	\$ 7,400.00
7.	Charles H. Franklin	1822 Division St.	F/S	\$ 7,400.00
8.	Kenneth B. Mumaw	501 Gold St.	L/H	\$ 8,220.00
9.	Cesare M. Caughan	555 Laurens St.	L/H	\$ 6,567.00
10.	Sylvester Smothers	565 Laurens St.	F/S	\$10,600.00
11.	Jamel K. Williams	569 Laurens St.	F/S	\$ 1,900.00
Funds are available in account 9910-908044-9588-900000-704040.				
12.	Issac Potts	2205 Druid Hill Ave.	G/R \$72.00	\$ 480.00
Funds are available in account 9910-905788-9588-900000-704040, Druid Hill Project.				
13.	Sankofa Property Management Corporation	3733 Towanda Ave.	F/S	\$ 4,550.00
14.	Juliet Cho	3327 Woodland Ave.	L/H	\$ 4,200.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.				

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			

The fair market values were substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of the subject properties interest in conformity with the applicable law.

UPON MOTION duly made and seconded, the Board approved the options, condemnations, and quick-takes.

MINUTES

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of litigation action brought by JoAnn McClinton, Plaintiff, against the City and Officer Sean Hebbe in connection with an automobile accident.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 2036-000000-1752-175200-603070

BACKGROUND/EXPLANATION:

On or about August 23, 2014, Officer Sean Hebbe was traveling on Erdman Avenue in response for a "Signal 13" emergency call (shots fired). During his response, Officer Hebbe was traveling in excess of the speed limit and crossed the yellow line to overtake traffic. As Officer Hebbe approached the intersection of Erdman Avenue and Parklawn Avenue, his vehicle came into contact with the vehicle driven by the Plaintiff. As a result of the automobile accident, both cars were totaled and Ms. McClinton suffered serious injuries to her body.

In order to resolve this litigation economically and to avoid the expense, time, and uncertainties of further protracted litigation, the parties have agreed to offer the Plaintiff payment of \$30,000.00, for complete settlement of the case, including attorney's fees. In return, the Plaintiff has agreed to dismiss all claims connected to this incident.

The Settlement Committee of the Law Department recommends settlement of this matter to the Board of Estimates.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Law - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release of litigation action brought by JoAnn McClinton, Plaintiff, against the City and Officer Sean Hebbe in connection with an automobile accident.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following pages:

1670 - 1671

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

- | | | | | |
|----|---|--------|-------------------|-----------|
| 1. | EWO #002, \$0.00 - TR 12319, Citywide ADA and Sidewalk Improvements | | | |
| | \$ 866,000.00 | \$0.00 | M. Luis Construc- | 270 7.42% |
| | | | tion Co., Inc. | |

This authorization is requested on behalf of the contractor and the Department which provides for a 270 day non-compensable time extension. The Board previously approved a time extension of 365 days, which included a completion date of April 22, 2016. This time extension will result in a new completion date of January 16, 2017. The additional time is needed due to added ADA ramp locations in the Mass Transit Administration area and for the State Highway Administration's approval of the design of the ADA ramps.

The work under this change order has not been completed. An Engineer's Certificate of Completion of Work has not been issued.

- | | | | | |
|----|---|--------------|--------------|-------|
| 2. | EWO #003, \$245,370.48 - TR 13311R, Traffic Signal Construction and Rewiring Citywide (JOC) | | | |
| | \$3,470,737.50 | \$308,047.01 | Midasco, LLC | - 66% |

This authorization is requested on behalf of the Department and provides for an increase/decrease in existing bid items as well as the creation of new bid items. The work covered under this change order pays for existing overruns, LED conversion, and a change to the specifications for the Stealth Battery Backup system. The work under this change order has not been completed. An Engineer's Certificate of Completion of Work has not been issued on this contract.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/Office of Engineering & construction

3. EWO #001, \$0.00 - TR 15020 - Concrete Cement Slab Repairs Citywide			
\$399,463.00	-	Machado Con- struction Co.	60 50%

This authorization is requested on behalf of the Contractor and provides for a 60-day non-compensable time extension. The additional time is needed due to weather delay from December 1, 2015 through March 15, 2016, which prevented the contractor from working. The Notice-to-Proceed was effective December 21, 2015 with a 120-calendar day completion date of April 19, 2016. The additional 60 days will result in a new completion date of June 16, 2016. The work under this extra work order has not been completed. An Engineer's Certificate of Completion has not been issued on this contract.

MINUTES

Department of Planning - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with the State of Maryland Department of Natural Resources, Critical Area Commission for the Chesapeake and Atlantic Coastal Bays. The period of the agreement is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$11,000.00 - 5000-507417-1875-517600-600000

BACKGROUND/EXPLANATION:

This grant will extend the State's support for the City's Critical Area Management program. The State has provided support for this project since 1988 and there is no local match required. The funds will be used to help offset the operating costs incurred by the Department in ensuring the City's compliance with the State Chesapeake Bay Critical Area Regulations.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with the State of Maryland Department of Natural Resources, Critical Area Commission for the Chesapeake and Atlantic Coastal Bays.

MINUTES

Department of Planning - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with The Baltimore Community Foundation, Inc. The period of the Grant Agreement is effective upon Board approval for 14 months.

AMOUNT OF MONEY AND SOURCE:

\$150,000.00 - 1001-000000-1875-187400-607001

BACKGROUND/EXPLANATION:

Under this agreement, The Baltimore Community Foundation, Inc. will support the City's Clean Corps program, by acting as fiscal agent, and working with Baltimore Green Works, and the Clean Corps Coordinator. Together they will award funding, execute grants, provide financial support through leveraging funds, and accountability to the implementation of the Clean Corps program. Funding for this grant is being provided through the Department of Public Works general funds.

Clean Corps is a peer-to-peer community based social marketing program that motivates residents and youth to address litter and trash issues within their communities. Clean Corps organizing efforts are taking place in 21 communities across the City and are working with non-profit community associations, places of worship, community development corporations, and schools and recreation centers to recruit and train Clean Corps Captains. Neighborhood Clean Corps Captains will help organize activities and will conduct additional peer-to-peer community outreach geared to change behavior and reduce litter.

MINUTESDepartment of Planning - cont'd

The Clean Corps program consists of training events, community engagement events, community clean-up events, and will provide \$1,000.00 grants to the 21 target neighborhoods. These grants will assist neighborhoods in furthering their outreach and engagement efforts.

The Baltimore Community Foundation, Inc. is a non-profit organization that has a sound track record of assisting community groups as they develop trash and litter programs, and has been a City partner in administering the Baltimore Energy Challenge. The Baltimore Community Foundation, Inc. is uniquely positioned to do this work because of their project management and grant making expertise that focuses on awarding small neighborhood greening grants.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with The Baltimore Community Foundation, Inc.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

1676 - 1677

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$1,100,000.00	9950-917011-9509	
FED	Constr. Res. -	
	Bike Share	
300,000.00	9950-917011-9509	
<u>GF (HUR)</u>	Constr. Res.-	
	Bike Share	
\$1,400,000.00	-----	9950-931011-9508
		Bike Share
		Infrastructure

This transfer will cover the procurement of bikes and other related expenses on project "Bike Share Infrastructure" with Bewegen Technologies, Inc.

Department of Recreation and Parks

2. \$ 75,000.00	9938-920026-9475	
Rec. & Parks	(Reserve)	
27 th Series		
125,000.00	9938-920026-9475	
State (Program	(Reserve)	
<u>Open Space)</u>	CC Jackson Pool and	
	Park Improvements	
\$ 200,000.00	-----	9938-921026-9474
		(Active) CC Jackson
		Pool and Park
		Improvements

This transfer will provide funds to cover the costs associated with authorized change orders for CC Jackson Recreation Center, RP 12813.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks - cont'd</u>		
3. 375,000.00 General Fund	9938-916022-9475 (Reserve) Comm. Center Master Plan	9938-917022-9474 (Active) Comm. Center Master Plan

This transfer will provide funds to cover the costs associated with authorized change orders for the Rita Church Gym Addition, RP 11864 and for the settlement agreement with JLN Construction Services, LLC. for Edgewood Recreation Center Gym Expansion, RP 08835R.

4. \$ 28,000.00 Rec. & Parks 25 th Series	9938-906784-9475 (Reserve) Cherry Hill Recreation Center	9938-908784-9474 (Active) Cherry Hill Recreation Center
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This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1234, Task #2 to GWWO, Inc.

MINUTESDepartment of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	2424 Pennsylvania Avenue	Kwan Young Lee	One Cornice Sign 60 sq. ft.
	Annual Charge: \$ 105.00		
2.	3400 Chestnut Avenue	3400 Chestnut Avenue, LLC	Outdoor Seating 20' x 3'6"
	Annual Charge: \$ 337.50		

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Minor Privilege Permits.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with H&S Properties, Inc. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$4,723.22 - 9950-912087-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the development. The Developer proposes to perform the Scope of Work for H&S Bakery West Building Expansion located at 600 S. Bond Street and 1500 Fleet Street constructing a 23,395 sq. ft. new building addition. The Developer agrees to make a one-time contribution in the amount of \$4,723.22 to fund the City's multimodal transportation improvements in the project's vicinity.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with H&S Properties, Inc.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Herena USA, L.L.C. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$4,773.21 - 9950-912087-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the development. The Developer proposes to perform the Scope of Work for Herena CT. Townhouse Development at 1622 E. Lombard Street constructing a new townhouse development consisting of a total of 23 townhouses (50,926 sq ft.). The Developer agrees to make a one-time contribution in the amount of \$4,773.21 to fund the City's multimodal transportation improvements in the project's vicinity.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with Herena USA, L.L.C.

MINUTES

Department of Transportation - Developer's Agreement No. 1431

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1431 with 3006 Hamilton Avenue, LLC.

AMOUNT OF MONEY AND SOURCE:

\$18,966.00

BACKGROUND/EXPLANATION:

The Developer would like to install new water service to its proposed construction building located at 3006 Hamilton Avenue. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$18,966.00 has been issued to 3006 Hamilton Avenue, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1431 with 3006 Hamilton Avenue, LLC.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 27 to Whitman, Requardt & Associates, LLP under Project No. 1134, On-Call Traffic Engineering Studies.

AMOUNT OF MONEY AND SOURCE:

\$139,392.80 - 2026-000000-2303-733800-603026

BACKGROUND/EXPLANATION:

This authorization provides for the development of a Complete Streets Plan final report for the Casino Area.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 27 to Whitman, Requardt & Associates, LLP under Project No. 1134, On-Call Traffic Engineering Studies.

MINUTES

Parking Authority of - Expenditure of Funds
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to pay Structural Restoration Services, Inc. (SRS) for concrete and expansion joint repairs at the Arena Garage. The period of performance is effective upon Board approval for 12 weeks.

AMOUNT OF MONEY AND SOURCE:

\$27,786.00 - 2075-000000-5800-408500-603016

BACKGROUND/EXPLANATION:

The Arena Garage, located at 99 S. Howard Street, needs immediate repairs to its reinforced concrete beam on the Level 3 North incoming ramp. Sections of concrete delaminated from this load-bearing 60 ft. beam this past winter, exposing the post tensioned cables. A review by the PABC's on-call structural engineer, Whitney, Bailey Cox & Magnani (WBC&M) along with the Department of General Services, determined that two expansion joints on Levels 4 and 5 north ramps deteriorated above the damaged beam and allowed water and salts to flow down the face of the beam, saturating the concrete, corroding the reinforcing steel, and causing cracks and spalls in the beam. Temporary shoring of the beam was completed on January 19, 2016. However, permanent repairs must now be undertaken.

The SRS will repair the beam's damaged concrete and reinforcing steel bars, and replace 102 linear feet of deteriorated expansion joints on Levels 4 and 5. The repair will be done using the specifications and methods prepared by the WBC&M and the SRS. Previous expansion joints in the garage have been repaired utilizing the "Thermafex" expansion joint system manufactured by EMSEAL. This repair method has been very effective in stopping water leaks.

MINUTES

PABC - cont'd

The twelve-week period of performance includes three-weeks for the contractor to order and to receive the expansion joints from the manufacturer, and three-weeks for on-site mobilization, concrete restoration and the expansion joint installation work. The additional weeks for the period of performance are requested for any unanticipated backlogs or shipping delays at the manufacturer or weather delays (i.e., rain) that would affect completing the job.

The PABC has used the SRS since 2014 for urgent structural repairs at its garages after a competitive bid process. The company has handled urgent repairs, to the PABC's satisfaction, at three garages: the Arena, Market Center, and Marriott Garage. The PABC believes that the SRS proposal represents the best value to the PABC and the City in completing this necessary structural repair.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the Expenditure of Funds to pay Structural Restoration Services, Inc. for concrete and expansion joint repairs at the Arena Garage.

MINUTES

Mayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. **ST. VINCENT DEPAUL OF BALTIMORE, INC.** **\$105,586.00**

Account: 4000-407016-3571-757101-603051

St. Vincent DePaul of Baltimore, Inc. will provide housing assistance and support services to 20 individuals. The period of the Agreement is December 1, 2015 through November 30, 2016.

The Agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

2. **PROJECT PLASE, INC.** **\$344,896.00**

Account: 5000-502816-3572-764600-603051

Under the terms of this agreement, Project PLASE, Inc. will use the funds to cover the cost of ten transitional housing beds for 730 nights for clients of the Baltimore City Department of Social Services Transitional Housing Program. The period of the Agreement is July 1, 2014 through June 30, 2016.

The Agreement is late because there was a transition in staffing and this item was overlooked.

MWBOO GRANTED A WAIVER.

MINUTES

MOHS - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 001 to Whitman, Requardt & Associates, LLP, under Project No. 1505, (WC 1120R), On-Call Project and Construction Management Assistance Services. The duration of Task No. 001 is approximately 24-months.

AMOUNT OF MONEY AND SOURCE:

\$1,042,017.67 - 9960-901917-9557-900020-705032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of assistance from Whitman, Requardt & Associates, LLP to provide construction management and on-site inspection services on WC 1120R, Guilford Pumping Station Rehabilitation for the Bureau of Water and Wastewater, Department of Public Works. The original contract will expire on February 23, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 001 to Whitman, Requardt & Associates, LLP, under Project No. 1505, (WC 1120R), On-Call Project and Construction Management Assistance Services. The President voted
NO.

MINUTES

Department of General Services - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with St. Vincent DePaul of Baltimore, Inc. (Grantee). The period of the Grant Agreement is effective upon Board approval through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$825,000.00 - 9916-916016-9197-900000-709099

BACKGROUND/EXPLANATION:

The properties located at 1110, 1112, and 1114 N. Mount Street are operated by the St. Vincent DePaul of Baltimore, Inc. as a shelter for Baltimore City's homeless families, a location for community-based child care and as an occasional meeting location for the surrounding community. The property is in need of exterior site improvements, including landscaping, stormwater management, fencing, parking, and playground space.

The grant funds will be used to defray costs of constructing the necessary site improvements, which will allow the property to continue to operate as a homeless shelter and provide other community services.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with St. Vincent DePaul of Baltimore, Inc.

MINUTES

Department of General Services - Claims Resolution Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Claims Resolution Agreement with JLN Construction Services, LLC (JLN).

AMOUNT OF MONEY AND SOURCE:

\$ 96,930.06 - 9938-917022-9474-900000-709099
69,000.00 - 9916-903304-9197-900000-200001
\$165,930.06

BACKGROUND/EXPLANATION:

During the course of JLN's work on the following Citywide Projects: RP 07836, Chick Webb Recreation Center HVAC Upgrade Phase II; RP 08835R, Edgewood Recreation Center Expansion; and PB 06818, HVAC System Renovations 2nd, 3rd, and 4th floors Benton Building, several issues arose for which the JLN asserted entitlement to payment for Change Orders and/or other claims.

The City and JLN now wish to resolve all outstanding disputes among and between them regarding the JLN's claims on each of the projects. Therefore, the City agrees to immediately process a total payment of \$165,930.06 to JLN in full and final settlement of all funds held by the City and any and all claims asserted by the City or the JLN on the Edgewood Recreation Center Project, Chick Webb Recreation Center Project or the Benton Building HVAC Project.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Claims Resolution Agreement with JLN Construction Services, LLC.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Communication Services</u>			
1. Charmaine Callahan Perin Tinsley Glen Armstrong	Bureau of Publications - Mailing Services Site Visit Harrisburg, PA May 15 - 17, 2016	Internal Service Fund	\$1,337.63
<u>Police Department</u>			
2. Kevin Davis	Major Cities Chiefs Association, FBI National Executive Institute Associates and Police Executive Research Forum 2016 Joint Meeting New York, NY May. 24 - 27, 2016 (Registration Fee \$0.00)	Asset Forfeiture Funds	\$1,332.03

The subsistence rate for this location is \$344.00 per night. The cost of the hotel is \$349.00 per night, plus hotel taxes in the amount of \$55.01 per night.

The Department is requesting additional subsistence of \$5.00 per day to cover the costs of the hotel and \$40.00 per day for meals and incidentals.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
3. Dean Palmere	Major Cities Chiefs Association, FBI National Executive Institute Associates and Police Executive Research Forum 2016 Joint Meeting New York, NY May 25 - 27, 2016 (Reg. Fee \$0.00)	Asset Forfeiture Funds	\$888.02

The subsistence rate for this location is \$344.00 per night. The cost of the hotel is \$349.00 per night, plus taxes of \$55.01 per night. The Department is requesting additional subsistence of \$5.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals.

Office of the President

4. Lester Davis	4 th International Conference on Participatory Budgeting in North America Boston, MA May 20 - 27, 2016 (Reg. Fee \$475.00)	General Funds	\$1,367.35
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The airfare in the amount of \$188.97 and the registration fee in the amount of \$475.00 were prepaid on a City-issued procurement card assigned to Hosea Chew. The disbursement to Mr. Davis will be \$703.38.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>City Council</u>			
5. Helen Holton	National Assn. of Counties' (NACo) Western Interstate Region's Conf. Jackson Hole, Teton County, WY May 25 - 27, 2016 (Reg. Fee \$455.00)	Elected Official's Expense Account	\$2,312.66

The subsistence rate for this location is \$193.00 per night. The cost of the hotel is \$249.00 per night, plus hotel taxes of \$44.82 per night. The Department is requesting additional subsistence in the amount of \$56.00 per night to cover the cost of the hotel and \$40.00 per day for meals and incidentals.

UPON MOTION duly made and seconded, the Board approved the foregoing travel requests. The President **ABSTAINED** on item nos. 4 and 5. The Comptroller **ABSTAINED** on item no. 1.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 3625 Hayward Avenue, (Block 4544c, Lot 013a) by gift from Wells Fargo Bank, N.A., Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Wells Fargo Bank, N.A., Owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Wells Fargo Bank, N.A. has offered to donate to the City, title to the property located at 3625 Hayward Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 5, 2016, other than water bills, is as follows:

MINUTES

DHCD - cont'd

Real Property Tax	2015-2016	\$0.00
Miscellaneous Bills		<u>0.00</u>
	Total Owed:	\$0.00

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 3625 Hayward Avenue, (Block 4544c, Lot 013a) by gift from Wells Fargo Bank, N.A., Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Homefree USA, Inc., Developer, for sale of the City-owned properties located at 1019, 1035, 1041, 1043, 1016, 1018, 1032, 1034, and 1036 W. Fayette Street.

AMOUNT OF MONEY AND SOURCE:

\$ 2,000.00	- 1019 W. Fayette Street
2,000.00	- 1035 W. Fayette Street
2,500.00	- 1041 W. Fayette Street
2,500.00	- 1043 W. Fayette Street
1,000.00	- 1016 W. Fayette Street
1,000.00	- 1018 W. Fayette Street
2,500.00	- 1032 W. Fayette Street
2,500.00	- 1034 W. Fayette Street
2,500.00	- 1036 W. Fayette Street
\$18,500.00	- Purchase Price

BACKGROUND/EXPLANATION:

The Developer will purchase the vacant buildings located at 1019, 1035, 1041, 1043, 1032, 1034, and 1036 W. Fayette Street for the purpose of rehabbing properties back to functional single-family homes. The rehabilitated properties will be offered for sale at market rate. The vacant lots located at 1018 and 1016 W. Fayette Street will be redeveloped into functional single-family homes for sale at market rate. The purchase and improvements to the sites will be financed through a line of credit with Enterprise Community Loan Fund.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The Waiver Valuation Price is \$777.00 each for 1016 and 1018 W. Fayette Street and the purchase price is \$1,000.00 for each property. A rationale is not required because the sale price is greater than the Waiver Valuation Price.

MINUTES

DHCD - cont'd

The properties listed below were valued pursuant to the Appraisal Policy of Baltimore City:

<u>Property Address</u>	<u>Waiver Valuation Price</u>	<u>Purchase Price</u>
1019 W. Fayette St.	\$4,000.00	\$2,000.00
1035 W. Fayette St.	\$4,000.00	\$2,000.00
1041 W. Fayette St.	\$4,500.00	\$2,500.00
1043 W. Fayette St.	\$4,500.00	\$2,500.00
1032 W. Fayette St.	\$4,500.00	\$2,500.00
1034 W. Fayette St.	\$4,500.00	\$2,500.00
1036 W. Fayette St.	\$4,500.00	\$2,500.00

The properties are being sold to Homefree USA, Inc. for below the price determined by the Waiver Valuation Process for the following reasons:

- the renovations will be to the specific benefit to the immediate community,
- will eliminate blight from the block and eliminate blight from the neighborhood,
- the sale and rehabilitation/redevelopment will return vacant buildings to the tax rolls, and
- the conditions of the properties, require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Homefree USA, Inc., Developer, for sale of the City-owned properties located at 1019, 1035, 1041, 1043, 1016, 1018, 1032, 1034, and 1036 W. Fayette Street.

MINUTES

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with Healthy Neighborhoods, Inc. (HNI). The Grant Agreement is effective upon Board approval for 18 months.

AMOUNT OF MONEY AND SOURCE:

\$519,000.00 - 9910-9588-906015

BACKGROUND/EXPLANATION:

The HNI was established in 2004 to help the City's strong but undervalued neighborhoods increase home values, market their communities to create demand for homeownership and build neighborhood confidence. The HNI currently works in more than 40 Citywide middle-market neighborhoods, making them more desirable places to live and has generated more than \$100,000,000.00 of private and public capital.

In partnership with resident leadership, neighborhood organizations, and small developers, the HNI maintains and improves neighborhoods by increasing property values, creating demand for homeownership and building neighborhood confidence. The HNI's goal is to support real estate markets that generate sustainable equity for homeowners, create a strong social fabric for all residents, provide a growing tax base for Baltimore, and attract new homeowners as part of the Mayor's Grow Baltimore initiative.

Since its inception, the HNI has provided \$63,000,000.00 of below-market loans, grants for capital improvements of public spaces, funds for marketing, support for high performing schools that are community assets, and operating support for its neighborhood partners.

MINUTES

DHCD - cont'd

The HNI has played a critical role in reducing vacant properties first, through its award of \$26,000,000.00 in Neighborhood Stabilization Program 2 funds from the Department of Housing and Urban Development, and more recently as the recipient of \$750,000.00 from funds provided through a Collaboration Agreement between the City and Wells Fargo Bank, NA.

To ensure the HNI's ongoing success, the Department is providing \$519,000.00 to support the efforts of neighborhood-based profit organizations that implement the Healthy Neighborhoods program in more than 40 neighborhoods. Funds will also be used to provide architectural services to homeowners who utilize the HNI loan products to help plan improvements, to support staff costs for personnel who process HNI loans and to support development on Callow Avenue in Reservoir Hill.

MBE/WBE PARTICIPATION:

The Grantee has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

APPROVED FOR FUNDS BY FINANCE SUBJECT TO TRANSFER.

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
\$400,000.00	9910-902935-9587	9910-906015-9588
General Fund	Healthy Neighbor-	HNI Operating -
Revenue	hoods, Inc.	General Fund
	(Reserve)	Revenue
69,000.00	9910-902935-9587	9910-907036-9588
31 st Comm.	Healthy Neighbor-	HNI Capital -
Dev. Bonds	hoods, Inc.	Comm. Dev. Bonds
<u>\$469,000.00</u>	(Reserve)	

This transfer will provide operating and programmatic support for the Healthy Neighborhoods program.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with Healthy Neighborhoods, Inc. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Employee Expense Statement for Mr. Anthony Branford for the month of November 2015.

AMOUNT OF MONEY AND SOURCE:

\$22.50 - Parking fee

Account: 1001-000000-3021-268600-603033

BACKGROUND/EXPLANATION:

In June 2008, the Health Department moved to 1001 E. Fayette Street, a location with an adjacent garage owned by the Baltimore City Parking Authority. At the former Health Department location, City vehicles were often vandalized which directly impacts the program's budget. The Department was able to negotiate a monthly parking fee of \$45.00 for staff assigned to City vehicles during the day. Staff with an assigned City vehicle pay the monthly cost of \$45.00 to the Parking Authority, share the space with their City vehicle, and receive a monthly reimbursement of \$22.50. This arrangement not only saves the program money and is a convenience to employees, but is a more efficient use of employee time. Mr. Branford submitted his expense statement for reimbursement, but it was lost during the review process.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved the Employee Expense Statement for Mr. Anthony Branford for the month of November 2015.

MINUTES

Baltimore City Health Department - Agreements

The Board is requested to approve and authorize execution of the Agreements. The period of the agreement is July 1, 2015 through June 30, 2016, unless otherwise indicated.

1. **COPPIN STATE UNIVERSITY, HELENE** \$ 0.00
FULD SCHOOL OF NURSING

The Department contracts with various universities to provide field experience in public health care related to Community Health Nursing services. The opportunity provides real clinical rotations in the Department's clinics located in the City. The Coppin State University, Helene Fuld School of Nursing agrees to assign appropriate, fully qualified students in the Registered Nurse, and Family Nurse Practitioner Programs. The University will provide a course description prior to rotation and all students are required to sign confidentiality forms. The period of the agreement is March 1, 2016 through August 31, 2021.

The agreement is late because the Department was awaiting signatures.

2. **CHASE BREXTON HEALTH CARE, INC.** \$101,250.00

Account: 5000-569716-3023-274435-603051

The organization will provide quality dental health care to HIV-positive residents of Baltimore City, with a focus on preventive care as well as patients that need dental appliances.

MINUTES

Health Department - cont'd

3. **CHASE BREXTON HEALTH CARE, INC.** **\$150,042.00**

Account: 5000-569716-3023-274404-603051

Chase Brexton's Case Management and Outreach Department will continue to provide ongoing medical case management services to HIV-positive individuals seeking medical care at the Baltimore City practice site.

The agreements are late because the Prevention and Health Promotion Administration programmatically manages HIV/AIDS State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

4. **THE JOHNS HOPKINS UNIVERSITY** **\$145,500.00**

Account: 4000-499016-3023-513201-603051

The Johns Hopkins University will complete 4,850 HIV tests, ensure the provision of confirmatory HIV testing, provide post-test prevention counseling for all patients newly diagnosed with HIV infection, link all patients to medical care, offer prevention services for patients newly diagnosed with HIV infection and comply with all HIV testing, reporting, and documentation requirements as required by the Centers for Disease Control and Prevention, the Maryland Infection Disease and Environmental Health Administration and Baltimore City Health Department. The period of the agreement is January 1, 2016 through December 31, 2016.

The agreement is late because the Department was awaiting signatures.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT FOR ITEM NO. 1) AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

1707 - 1708

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- | | | |
|---|-------------------|--------------|
| 1. B50004417, Clinical Examination Supplies | Cole Medical Inc. | \$280,000.00 |
|---|-------------------|--------------|

SZY Holdings, LLC d/b/a
Ever Ready First Aid

(Health Department)

MWBOO GRANTED A WAIVER.

A PROTEST WAS RECEIVED FROM 1ST NEEDS MEDICAL. 1ST NEEDS MEDICAL WITHDREW ITS PROTEST.

- | | | |
|--|--|--------------|
| 2. B50004495, Landscape Maintenance Services | Evergreen Landscape & Design Corporation | \$ 40,000.00 |
|--|--|--------------|

(Dept. of General Services)

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

MBE: Evergreen Landscape & Design Corporation*	\$12,800.00	32%
Preferred Cleaning	10,800.00	27%
Janitorial Services, Inc.	<u>\$23,600.00</u>	<u>59%</u>

WBE: ACB Cleaning Services	\$ 3,600.00	9%
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*Indicates Self-Performing

MWBOO FOUND VENDOR IN COMPLIANCE.

Date: 5/9/2016

To: Board of Estimates c/o

Clerk to the Board of Estimates

Room 204, City Hall

100 N. Holiday St

Baltimore, Maryland 21202

Subject: Formal protest for Bid Number B50004417.

Let this letter be made for public record that 1st Needs Medical is protesting the award of Bid Number B50004417 – Clinical Examination Supplies. Mr. Vernon White and Darius Jefferson will be in attendance at the 5/11/2016 Board of Estimates meeting to represent 1st Needs Medical of Glenn Dale, Maryland for this bid protest. At that time Mr. Vernon White would like to have time allotted to the agenda to brief the board during that scheduled meeting with the 2 facts below.

Protest Reason: An award was made to only 2 offering respondents and up to 3 low bidders could be considered for reward. The lowest solicitation bid responses were not made available on the citybuy.com website for public review to review the lowest submissions for at least ten (10) items.

- 1) Public review of the “low bidder on at least ten (10) items” list has not been made available for review. For previous solicitations all bidder responses for low price submitted was made available via the CityBuy website.
- 2) Up to 3 lowest bidders can be awarded and there were only 2. “In order to be considered as one of the three awarded, vendors must be low bidder on at least ten (10) items.

Regards,


Vernon White

Managing Partner

1st Needs Medical

1.844.417.8633

7003 Glenn Dale, Rd

Glenn Dale, Maryland 20769

Tim,

Yes It is confirmed that the 1st Needs Medical protest can be removed from the agenda for 5/11/2016.

Regards,

Vernon White

On May 10, 2016, at 2:32 PM, Krus, Timothy <Timothy.Krus@baltimorecity.gov> wrote:

Dear Mr. White,

This email is to confirm your decision, after our telephone conversation this afternoon, to withdraw your protest of our award of B50004417 – Clinical Examination Supplies.

As we discussed, bid tabulations for awards valued at \$50,000 or more are not available on CitiBuy until after award has been made by the Board of Estimates. As page 2 of the solicitation notes, sealed bids are received on the opening date in the Office of the City Comptroller in Room 204 City Hall and are publicly opened by the Board of Estimates on the date and at the times indicated (in this case April 6). Once opened, these bids become public documents and may be reviewed by anyone who appears in the Comptroller's Office to do so. As we also discussed, because your firm was the low bidder on only 3 items, it is not eligible for award. As you correctly noted in your letter, vendors must be low bidder on at least ten items to be eligible for award.

Our buyer, Stuart Feldman, would be happy to schedule a de-briefing with you once the award has been made.

Thanks for bidding for the City's business,
Tim Krus

CITY OF BALTIMORE

STEPHANIE RAWLINGS-BLAKE, Mayor



DEPARTMENT OF FINANCE

BUREAU OF PURCHASES
231 E. Baltimore Street, Suite 300
Baltimore, Maryland 21202

Thursday, March 10, 2016

To: Prospective Bidders:

Solicitation Title: Clinical Examination Supplies
Solicitation Number: B50004417
Opening Date: April 6, 2016
Addendum Number: 1

An addendum is provided to indicate a change in the method of award and new Bid Submission Pages:

I. Page 4, SW3. Method of Award currently states:

- A. The City intends to make one Award to the lowest responsive and responsible bidder based on the **Total Bid Price**, which is equal to the sum of all of the individual items. Therefore, Bidders must bid on all of the line items.
- (1) The total bid price shall equal the sum of the individual items.
 - (2) In the event of a discrepancy between a unit price(s), and/or the total price, the unit price shall prevail, and the total prices will be adjusted accordingly.
- B. The City of Baltimore requires all Vendors to have an approved authorized procurement document (i.e.: Purchase Order, Term Contract, Blanket Purchase Order, Purchase Agreement & etc.) in possession prior to providing and delivering any goods or services. Entering into contracts and agreements "verbally" is prohibited. Any vendor who delivers goods and/or performs services to the City without an approved authorized procurement instrument does so entirely at its own risk, and faces the possibility of not being paid.
- C. Following award, the awardee shall execute other contract closing documents such as an 'Agreement', and provide a current valid, 'Certificate of Insurance', etc., as may be required, and in accordance with Section GC2.C.

The new method of award shall be:

- *A. The City intends to make multiple awards to the lowest responsive and responsible Bidders (no more than three) based on the item prices. Therefore, Bidders are not required to bid on all of the line items, but are encouraged to do so. In order to be considered as one of the three awarded, vendors must be low bidder on at least ten (10) items.
- B. The City of Baltimore requires all Vendors to have an approved authorized procurement document (i.e.: Purchase Order, Term Contract, Blanket Purchase Order, Purchase Agreement & etc.) in possession prior to providing and delivering any goods or services. Entering into contracts and agreements "verbally" is prohibited. Any vendor who delivers goods and/or performs services to the City without an approved authorized procurement instrument does so



MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Purchases

- | | | |
|--|---------------------------|--------------|
| 3. B50004483, Remove and
Replace Concrete
Pavement at Baltimore
Convention Center | C & N Associates,
LLC* | \$113,581.00 |
|--|---------------------------|--------------|

(Baltimore Convention Center)

*The award is recommended subject to C & N Associates, LLC coming into compliance with MWBOO requirements within ten days of the award.

MWBOO SET GOALS OF 27% MBE AND 7% WBE.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

MINUTES

Baltimore Development Corporation - Governmental/Charitable
Solicitations Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitations Application for submission to the Baltimore City Ethics Board to permit the employees of the Emerging Technology Centers (ETC) to solicit funds for the ETC programs. The period of the campaign will be effective upon Board approval through April 30, 2017.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction. Sponsorship will be solicited from Baltimore-area businesses and private foundations.

BACKGROUND/EXPLANATION:

The ETC would like to create a Public Private Partnership for the purpose of supplementing the ongoing City subsidy to the ETC, Baltimore's technology business incubator. The funds will be used to support growth and community development within the technology business sector by hosting small-scale events, such as lunchtime working or learning sessions, breakfast round tables, technology hackathons, working group type meet-ups and various collaborative exchanges among emerging and entrepreneurial companies to promote synergies. The sponsorship contributions go towards the refreshments and promotional efforts to enhance and grow this important community of small business entrepreneurs and foster their collaborations.

Generally the solicitations will be made by the ETC senior staff members and they will be made to certain key industry or category leading service providers and/or major corporations. The solicitations are expressly for one and only one event and for the sole purpose of advancing knowledge for private sector companies that are associated with the ETC.

MINUTES

BDC - cont'd

Businesses dealing in financial services, banking, law, accounting, construction, medical devices, and others, as appropriate, will be solicited for sponsorship funding. The criteria for targeting a corporate entity for solicitation will include commitment to the overall community, value to the overall community, perceived interest in the growing technology community in Baltimore, and interest in entrepreneurship. These firms may or may not be controlled donors and can include the larger firms in the City. The solicitations will be made in the context of a scheduled formal meeting, with presentation materials, detailed budgets, and follow-up, as required. The ETC will not provide exclusive access of the ETC clients to any sponsors.

Baltimore City Code Article 8, §6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity that has been pre-approved by the Ethics Board. Ethic Regulation 96.36B sets out the standards for approval, which include the requirement that the program, function or activity to be benefitted and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

It is a stated goal of the ETC to recruit more WBE/MBE companies and this goal will be emphasized regarding the sponsorship funding effort. Currently, the ETC's portfolio of over 106 companies is made up of 36% MBE/WBE companies. Please note this statistic varies based on individual companies and their business status and the ETC's variable company graduation rate which averages 26 months.

MINUTES

BDC - cont'd

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitations Application for submission to the Baltimore City Ethics Board to permit the employees of the Emerging Technology Centers (ETC) to solicit funds for the ETC programs.

MINUTES

Police Department - Intergovernmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Intergovernmental Agreement with the Department of Housing and Community Development. The period of the Intergovernmental Agreement is July 1, 2015 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$160,000.00 - 4000-475715-2252-694204-607001

BACKGROUND/EXPLANATION:

On November 12, 2014, the Board approved and authorized a grant award for the "Jag X" grant. A portion of the funds were allocated to the Department of Housing and Community Development, Code Enforcement Division. This agreement will provide funding for attorneys, paralegals, and paralegal assistants in DHCD's Code Enforcement Division who will aim to reduce crime through crime prevention programs and strategic legal interventions to abate nuisances.

The Intergovernmental Agreement is late because of the administrative process.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Intergovernmental Agreement with the Department of Housing and Community Development.

MINUTESBaltimore Police Department - Consultant Agreements

The Board is requested to approve and authorize execution of the Consultant Agreements. The period of the Consultant Agreement is effective upon Board approval for two years.

1. **EARL W. MAISEL** **\$60,000.00**

Account: 1001-000000-2003-195500-603026

2. **BRIAN J. HORTON** **\$60,000.00**

Account: 1001-000000-2003-195500-603026

The Maryland Police and Correctional Training Commissions require that every applicant for the position of Police Officer receive a polygraph examination before completing the hiring process.

Messrs. Maisel and Horton are expert Polygraph Examiners. The Department will utilize their services to conduct the required pre-employment polygraphs.

The combined forecast of the current economy and the Department's attrition rate compared to the need to hire Police Officer Trainees impacts the Department's critical plan to create a qualified pool of candidates and the need for the expert services of polygraph examiners.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Consultant Agreements.

MINUTESFire Department - Equipment Exchange Proposal**ACTION REQUESTED OF B/E:**

The Board is requested to approve an equipment exchange proposal with Draeger Inc. The period of the value of the equipment exchange is effective upon Board approval through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

No funds are required for this equipment exchange.

BACKGROUND/EXPLANATION:

This equipment exchange proposal will transfer ownership of a Mobile Live Fire Trailer (MLFT) to Draeger Inc. valued at \$70,000.00. Draeger Inc. will provide a new Self-Contained Breathing Apparatus Confidence Maze (Maze) to the Fire Department's Fire Academy.

The MLFT is a training prop that simulates live fire conditions for fire fighters in a safe setting. Since the reconstruction of the Burn Building, the use and applicability of the trailer has diminished. The trailer was purchased in 2005 through the Assistance to Firefighters Grant Program (AFG) under FEMA Grant No. EMW-2005-FG-17198. The Fire Department has received approval from the Department of Homeland Security, Grants Directorate to exchange the MLFT for Maze equipment. The Maze will consist of the following parts:

- four modules WIDE x 7 modules LONG x 2 modules HIGH,
- provided loose for installation by end-user (includes manual and hardware for installation),
- maze modules of 1,000 mm high, 800 mm wide and 800 mm long,
- includes:
 - six pass-through devices for moving up or down a story,

MINUTESFire Department - cont'd

- four each diagonal obstacle,
- four each horizontal obstacle,
- four each vertical obstacle,
- four each manhole obstacle,
- one each crawling pipe (60" long),
- one each sliding door,
- one each casement door,
- one each collapsible floor prop,
- one each entanglement prop, and
- one each 2 x 4 joist prop (24" centers).

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, this item was
WITHDRAWN.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|-------------|----------|
| 1. MULTI-PARTS &
SERVICES, INC. | \$24,000.00 | Increase |
| Contract No. B50003862 - Aftermarket Parts and Service for Detroit Engines - Department of General Services/Fleet Management - P.O. No. P529372 | | |

On November 13, 2014, the City Purchasing Agent approved the initial award in the amount of \$23,800.00. This increase in the amount of \$24,000.00 is necessary because of extensive repairs on two trash boat engines. This increase will make the total contract amount \$47,800.00. The contract expires on November 25, 2017 with two one-year renewal options.

- | | | |
|---|---------|---------|
| 2. 3M COMPANY | \$ 0.00 | Renewal |
| Contract No. B50004071 - Traffic Marking Tape - Department of Transportation - P.O. No. P531474 | | |

On May 27, 2015, the Board approved the initial award in the amount of \$44,055.00. The Board is requested to approve a renewal at no cost, which is the first of three 1-year renewal options. The period of the renewal is May 27, 2016 through May 26, 2017 with two 1-year renewal options remaining.

- | | | |
|---|-------------|---------|
| 3. ALBAN TRACTOR CO.
INC. | \$12,000.00 | Renewal |
| Contract No. B50003451 - Milling Machine Teeth - Department of Transportation/Maintenance Administration - P.O. No. P527172 | | |

On May 7, 2014, the Board approved an initial award in the amount of \$37,689.00. On May 6, 2015, the Board approved the first renewal at no cost. The Board is requested to approve the second renewal in the amount of \$12,000.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

This renewal will make the total contract amount \$49,689.00. The period of the renewal is May 17, 2016 through May 16, 2017, with two 1-year renewal options remaining.

- | | | |
|---|--------------|---------|
| 4. PERMA-PATCH, INC. | \$100,000.00 | Renewal |
| Contract No. B50002837 - Furnish and Deliver Black Fill Mix - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P523598 | | |

On May 8, 2013, the Board approved the initial award in the amount of \$200,000.00. The award contained three 1-year renewal options. Subsequent actions were approved. This first renewal in the amount of \$100,000.00 is for the period April 24, 2016 through April 23, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------|---------|
| 5. VULCAN, INC. | \$ 0.00 | Renewal |
| Contract No. B50002385 - Aluminum Sheets - Department of Transportation - P.O. No. P520379 | | |

On June 6, 2012, the Board approved the initial award in the amount of \$57,505.00. The award contained four 1-year renewal options. Subsequent actions and three renewal options have been approved. This final renewal in the amount of \$0.00 is for the period June 6, 2016 through June 5, 2017. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

Due to an administrative oversight, the contract was not renewed prior to expiration. This ratification in the amount of \$20,791.67 is for the period July 1, 2015 through May 10, 2016. The period of the renewal is May 11, 2016 through June 30, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|--------------|----------|
| 9. PITNEY-BOWES, INC. | \$ 59,985.00 | Increase |
| Contract No. ADSP011-00000411-7-Mailing Equipment, Supplies and Maintenance - Department of Public Works - Water and Wastewater, Revenue Measurement and Billing - P.O. P533214 | | |

On July 16, 2014, the Board approved the initial award in the amount of \$171,789.00. The award contained two 1-year renewal options. On November 4, 2015, the Board approved the first renewal in the amount of \$62,948.00. This final renewal in the amount of \$59,985.00 will make the award amount \$294,722.00. The contract expires on August 31, 2016. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

12. FEDERAL PRISON

INDUSTRIES, INC. d/b/a UNICOR	\$300,000.00	Selected Source/ Agreement
Contract No. 06000 - Electronic Material Collections & Recycling Services - Department of Public Works, Bureau of Solid Waste - Req. R729550		

The Board is requested to approve and authorize execution of an Agreement with Federal Prison Industries, Inc. d/b/a UNICOR, a corporation of the Federal Government. The period of the Agreement is May 11, 2016 through May 10, 2017, with one 3-year renewal option.

Electronic Material Collections & Recycling Services has been placed out for bid on two occasions without award. Federal Prison Industries, Inc. has agreed to provide disposal and recycling services to the Bureau of Solid Waste. The selected public entity submitted a quote that was determined to be fair and reasonable.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO DETERMINED THAT NO GOALS WOULD BE SET BECAUSE OF NO OPPORTUNITY TO SEGMENT THE CONTRACT.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

This increase will make the award amount \$195,970.00. The contract expires on July 14, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO DETERMINED THAT NO GOALS WOULD BE SET BECAUSE OF NO OPPORTUNITY TO SEGMENT THE CONTRACT.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions. In addition, the Board approved and authorized execution of the Agreement with Federal Prison Industries, Inc. d/b/a Unicor (Item no. 12).

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

1725 - 1726

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$160,000.00 FED	9950-902941-9509 Constr. Res. Lafayette Ave. Bridge	
40,000.00 <u>GF (HUR)</u>	9950-902941-9509 Constr. Res. Lafayette Ave. Bridge	
\$200,000.00	-----	9950-901941-9508-3 Design - Lafayette Ave. Bridge

This transfer will provide funds to cover the deficit and other expenses related to the project "Lafayette Ave. Bridge."

2. \$ 66,159.26 FED	9950-904313-9528 Constr. Res. Midtown Streetscape/ Traffic Mitigation	
3,840.74 <u>MVR</u>	9950-904313-9528 Constr. Res. Midtown Streetscape/ Traffic Mitigation	
\$ 70,000.00	-----	9950-910313-9527-3 Design - Midtown Streetscape/Traffic Mitigation

This transfer will provide funds to cover the deficit and will meet the costs related to the project "Midtown Streetscape/Traffic Mitigation."

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation - cont'd</u>		
3. \$15,000.00	9962-941002-9563	9962-915071-9562
Other	Construction	Conduit System
	Reserve - Conduit	Reconstruction
	Replacement	
	Program	

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 16019 "Conduit System Reconstruction."

4. \$15,000.00	9962-941002-9563	9962-908070-9562
Other	Construction	Conduit System
	Reserve - Conduit	Reconstruction
	Replacement	
	Program	

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 16018 "Conduit System Reconstruction."

MINUTES

PERSONNEL MATTER

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matter

listed on the following page:

1728

The Personnel matter has been approved

by the EXPENDITURE CONTROL COMMITTEE.

The contract has been approved

by the Law Department

as to form and legal sufficiency.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>		
1. MARCIA FROOMER	\$26.23	\$50,000.00

Account: 5000-577716-4781-363900-601009

Ms. Froomer will continue to work as a Contract Service Specialist II (Training Officer/Workforce Development Coordinator). Her duties will include, but are not limited assisting with the organization and training of its traditional and non-traditional workforce. She will also be responsible for writing proposals and coordinating placement, work assignments and educational activities for various youth employment programs, including Youthworks, Conservation Job Corps, Tuerk House, Americorps, and Montgomery County Conservation Job Corps. She will conduct skill needs assessments and periodic training for full-time and part-time staff, park stewards, and contractual workers. This is a 4% increase in the hourly rate from the previous contract period. The period of the Agreement is effective upon Board approval for one year.

MINUTES

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the City-owned Baltimore Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that the rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at the Baltimore Street Garage in line with its surrounding facilities, the PABC staff developed the submitted monthly rate adjustment recommendation. The rate adjustment was unanimously approved by the PABC Board of Directors.

MINUTES

PABC - cont'd

Location	Proposed Transient Rate Changes	Proposed Monthly Rate Changes			
Baltimore Street Garage	Regular Transient Rates	Regular Monthly Rates			
	No proposed changes		Current Rate	Proposed Rate	Last Rate Change
		Regular rate	\$190.00	\$195.00	February 2015

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the adjustment to the monthly rate at the City-owned Baltimore Street Garage that is managed by the Parking Authority of Baltimore City.

MINUTES**PROPOSALS AND SPECIFICATIONS**

1. Dept. of Public Works/Office of Engineering & Construction - ER 4036, Urgent Need Stream Repair 1
BIDS TO BE RECV'D: 06/29/2016
BIDS TO BE OPENED: 06/29/2016

2. Department of Transportation - TR 16010, Structural Repairs on Bridges Citywide JOC 1
BIDS TO BE RECV'D: 06/22/2016
BIDS TO BE OPENED: 06/22/2016

3. Department of Transportation - TR 16019, Conduit System Reconstruction at Various Locations Citywide (JOC)
BIDS TO BE RECV'D: 06/08/2016
BIDS TO BE OPENED: 06/08/2016

4. Department of Transportation - TR 16018, Conduit System Reconstruction at Various Locations Citywide (JOC)
BIDS TO BE RECV'D: 06/08/2016
BIDS TO BE OPENED: 06/08/2016

5. Department of General Services - GS 15806, Restrooms & Roof Replacement Baltimore Police Department Southeast District 5710 Eastern Avenue
BIDS TO BE RECV'D: 06/08/2016
BIDS TO BE OPENED: 06/08/2016

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

MINUTES

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

Kim A. Trueheart

May 10, 2016

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:

Pages 1 - 64, City Council President and members of the Board of Estimates, BOE Agenda dated May 11, 2016, if acted upon:

- a. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
- b. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
- c. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
- d. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
- e. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.

Email: kimtrueheart@gmail.com

5519 Belleville Ave
Baltimore, MD 21207

- f. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.

3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on May 11, 2016.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

1733

BOARD OF ESTIMATES

05/11/2016

MINUTES

President: "There being no more business before the Board, the meeting will recess until bid opening at 12 noon. Thank you."

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agency issued an Addendum extending the date for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases -B50004532, Unidirectional
Flushing and Leak Detection
Services
BIDS TO BE RECV'D: 05/18/2016
BIDS TO BE OPENED: 05/18/2016

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Transportation -TR 14306, Highlandtown Transit
Stop Improvements, Eastern Avenue
from Highland Avenue to South
East Street

C & N Associates, LLC
Machado Construction Co., Inc.
P. Flanigan & Sons, Inc.
Civil Construction, LLC

MINUTES

Bureau of Purchases-B50004566, Methanol for
Wastewater Treatment Plan

Colonial Chemical Solutions, Inc.
George S. Coyne Chemical Co., Inc.*
Mitsubishi International Corporation
Univar USA, Inc.

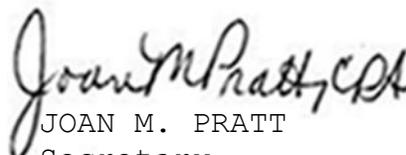
Bureau of Purchases-B50004568, Provide Various
Rental Vehicles

Enterprise RAC of Baltimore, LLC
Acme Auto Leasing, LLC
All Car Rental and Leasing d/b/a Next Car

*UPON FURTHER MOTION, the Board found the bid of George S. Coyne Chemical Co., Inc. **NON-RESPONSIVE** due to the company's failure to submit a clear price as set forth in the bidding instructions.

* * * * *

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, May 18, 2016.



JOAN M. PRATT
Secretary