

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Catherine E. Pugh, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
Rudolph S. Chow, Director of Public Works
David E. Ralph, Interim City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning. The May 10, 2017, meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiencies of these hearings, persons who are disruptive to the hearing will be asked to leave the hearing room immediately. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing. Before I recognize, Madam Deputy Comptroller, I want to recognize Councilman Brandon Scott that's here and Councilwoman Shannon Sneed. Where she at? Okay. I will direct the Board members attention to the memorandum from my office dated May 8, 2017, identifying matters to be considered as routine agenda items

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together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

Interim City Solicitor: "I move the approval of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed, NAY. The Motion carries. The routine agenda has been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

American Contracting and Environmental Services, Inc.	\$ 32,718,000.00
Armond Cassil Railroad Construction, Inc.	\$ 13,860,000.00
Berkel & Company Contractors, Inc.	\$846,860,000.00
BlueStar Technologies, Inc.	\$ 1,500,000.00
Boyer, Inc.	\$ 37,020,000.00
Demolition Man Contracting, LLC	\$ 225,000.00
DSI, Inc.	\$ 1,500,000.00
HGS, LLC d/b/a Angler Environmental	\$ 39,250,000.00
Midwest Mole, Inc.	\$ 67,023,000.00
Pessoa Construction Company, Incorporated	\$ 8,000,000.00
Proscape Landscape Supply, LLC	\$ 2,997,000.00
Rustler Construction, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Frederick Ward Associates, Inc.	Architect
	Landscape
	Architect
	Land Survey
	Engineer

MINUTES**BOARDS AND COMMISSIONS**

iDesign Engineering, Inc.	Engineer
Precision Measurements, Inc.	Land Survey
Rohrer Studio, LLC	Architect
Somat Engineering, Inc.	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Department of Real Estate - License Renewal Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve renewal of the License Agreement with New Cingular Wireless PCS, LLC, a Delaware Limited Liability Company for the rental of a portion of the garage space located at 221 North Paca Street. The period of the renewal is April 19, 2017 through April 18, 2022.

AMOUNT OF MONEY AND SOURCE:Annual Rent

\$3,345.79 - April 19, 2017 to April 18, 2018
3,479.62 - April 19, 2018 to April 18, 2019
3,618.80 - April 19, 2019 to April 18, 2020
3,763.55 - April 19, 2020 to April 18, 2021
3,914.09 - April 12, 2021 to April 18, 2022

BACKGROUND/EXPLANATION:

The licensed premises are used for cellular telephone communication. The original license agreement was approved by the Board on April 18, 2012. The Board of Municipal and Zoning Appeals approved the licensed premise use on November 9, 2011. The City will be responsible for the maintenance of the garage building. The Licensee will be responsible for liability insurance, utilities, and maintenance of the licensed area, as well as repairs to their equipment and compliance with all FCC and FAA rules and regulations.

UPON MOTION duly made and seconded, the Board approved renewal of the License Agreement with New Cingular Wireless PCS, LLC a Delaware Limited Liability Company for the rental of a portion of the garage space located at 221 North Paca Street.

MINUTESSpace Utilization Committee - Lease Agreement Renewal**ACTION REQUESTED OF B/E:**

The Board is requested to approve the renewal of the lease with Kolper Properties, Inc., Tenant, for the rental of the properties known as 3409, 3411 Ash Street and ES Ash Street NEC Clipper Road (Block 3525B), Lots 2/3, 4 and 5 being approximately 12,917 square feet of space. The period of the renewal is December 1, 2017 through November 30, 2020.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly Rent</u>
Year 1	\$1,622.91	\$135.24
Year 2	\$1,671.59	\$139.29
Year 3	\$1,721.73	\$143.47

BACKGROUND/EXPLANATION:

On December 19, 2012, the Board approved the original lease agreement for the period of December 1, 2012 through November 30, 2013, with the option to renew for one year.

On September 17, 2015, the Board approved an amendment to the lease agreement for the period of December 1, 2014 through November 30, 2017, with the option to renew for one three-year term. The Tenant is exercising the renewal option.

All other rentals, conditions, and provisions of the original lease agreement and the amendment to lease agreement will remain in full force and effect.

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Space Utilization Committee - cont'd

UPON MOTION duly made and seconded, the Board approved the renewal of the lease with Kolper Properties, Inc. Tenant, for the rental of the properties known as 3409, 3411 Ash Street and ES Ash Street NEC Clipper Road (Block 3525B), Lots 2/3, 4 and 5 being approximately 12,917 square feet of space.

MINUTESDepartment of Audits - Audit Reports and Related Audit Digests

The Board is requested to **NOTE** receipt of the following Audit Reports and Related Audit Digests:

1. City of Baltimore Loan and Guarantee Program Financial Statements June 30, 2015.
2. City of Baltimore Stormwater Utility Fund Financial Statements June 30, 2015 and 2014.
3. City of Baltimore Parking Facilities Fund Financial Statements June 30, 2015.

The Board **NOTED** receipt of the Audit Reports and Related Audit Digests.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

1643

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$113,263.03	9950-903300-9504	9950-904461-9504
State Constr. Rev	Construction Reserve -Tree Roots/Footways	Reconstruction of Footways Citywide

This transfer is to match the appropriation for funds received from the Maryland Department of Transportation State Construction Loan on project TR 15001 Reconstruction of Footways Citywide in the amount of \$113,263.03.

2. \$104,249.78	9950-903300-9504	9950-906462-9504
State Constr. Rev	Construction Reserve -Tree Roots/Footways	Reconstruction of Footways Citywide

This transfer is to match the appropriation for funds received from the Maryland Department of Transportation State Construction Loan on project TR 15002 Reconstruction of Footways Citywide in the amount of \$104,249.78.

Department of Recreation and Parks

3. \$15,000.00	9938-917027-9475	9938-919027-9474
	(Reserve)	(Active)
	State (Program Open Space)	Clifton/Wegworth Parks Courts
	Clifton/Wegworth Parks Courts	

This transfer will provide funds to cover the advertising costs associated with RP 14810, Clifton Park Tennis Court Improvements. The project involves the upgrade of existing courts and access.

MINUTES

Department of Housing and - Lease Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with The Village Learning Place, Incorporated, Lessee, for the property located at 2521 Saint Paul Street. The period of the Lease Agreement is effective upon Board approval through April 20, 2037.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Annual Rent

BACKGROUND/EXPLANATION:

The Lessee is an independent non-profit library that houses educational programs. Its mission is to promote literacy, cultural awareness, and lifelong learning through access for all ages to information, resources, and educational programs.

The Lessee's responsibilities will include the following: ordinary maintenance, major and minor repair of the leased premises, pay for all utilities, janitorial services, telephone services, real property taxes, and minor privilege charges, if any. The City will have no responsibilities.

The Space Utilization Committee approved this Lease Agreement on March 24, 2015.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with The Village Learning Place, Incorporated, Lessee, for the property located at 2521 Saint Paul Street.

MINUTES

Department of Housing and - Intergovernmental Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Intergovernmental Agreement with the Housing Authority of Baltimore City (HABC), for the property located at 3202 Southern Avenue. The period of the Intergovernmental Agreement is effective upon Board approval for six years with four renewal options of six years.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Annual Rent

BACKGROUND/EXPLANATION:

HABC's construction division, HABCo, which is HABC's "in house" general contractor has been grown specifically for rehabilitation of HABC projects. HABCo has provided services for other governmental clients including the Department of Housing and Community Development and the Department of Public Works.

The HABCo warehouse facility at 1812 Greenmount Avenue was recently sold for redevelopment, therefore a new space was needed to house the construction program. The facility at 3202 Southern Avenue was determined to be a suitable replacement.

The HABC will be responsible for all maintenance and utility costs associated with occupying the property.

The Space Utilization Committee approved this Intergovernmental Agreement on March 14, 2017.

MINUTES

Department of Housing and - cont'd
Community Development

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Intergovernmental Agreement with the Housing Authority of Baltimore City for the property located at 3202 Southern Avenue.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with El-Ray Properties LLC, Developer, for the sale of the City-owned property located at 1013 Whitelock Street.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00

BACKGROUND/EXPLANATION:

The Developer will purchase the vacant building known as 1013 Whitelock Street from the City for rehabilitation and resale. The purchase price and improvements to the site will be financed through private sources.

Ordinance No. 33, the Reservoir Hill Urban Renewal Plan, originally approved on April 10, 1972, authorizes the City to sell the property.

The property was valued at \$45,000.00 by an approved appraisal dated November 18, 2016. The City will sell the property for the price of \$50,000.00, which is higher than the appraised value. Therefore, a rationale for sale below the appraised value is not applicable.

MBE/WBE PARTICIPATION:

The Developer will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

MINUTES

Department of Housing and - cont'd
Community Development

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with El-Ray Properties LLC, Developer, for the sale of the City-owned property located at 1013 Whitelock Street.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Walter Cook, Developer, for the sale of the City-owned property located at 609 N. Calhoun Street.

AMOUNT OF MONEY AND SOURCE:

\$7,500.00

BACKGROUND/EXPLANATION:

The property will be rehabilitated and will then be occupied by the Developer as his primary residence.

Pursuant to the Appraisal Policy of Baltimore City, the Waiver Valuation Process was used, and the property was valued at \$5,333.00. The property will be sold above the Waiver Valuation price for \$7,500.00. Therefore, a rationale for sale below the price determined by the waiver valuation process is not applicable.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Walter Cook, Developer, for the sale of the City-owned property located at 609 N. Calhoun Street.

MINUTES

Department of Housing and - Amendment to Land Disposition
Community Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Land Disposition Agreement with The Community Builders, Inc., Developer.

AMOUNT OF MONEY AND SOURCE:

The purchase price for the properties which are being added to the existing LDA are as follows:

512 Laurens Street	\$ 1.00
514 Laurens Street	1.00
516 Laurens Street	1.00
518 Laurens Street	1.00
522 Laurens Street	1.00
524 Laurens Street	1.00
503 Robert Street	1.00
505 Robert Street	1.00
507 Robert Street	1.00
509 Robert Street	1.00
511 Robert Street	1.00
513 Robert Street	1.00
515 Robert Street	1.00
517 Robert Street	1.00
521 Robert Street	1.00
523 Robert Street	1.00
525 Robert Street	1.00
527 Robert Street	1.00
529 Robert Street	1.00
531 Robert Street	1.00

MINUTES

Department of Housing and - cont'd
Community Development

537 Robert Street	1.00
541 Robert Street	1.00
502 Robert Street	1.00
504 Robert Street	1.00
506 Robert Street	1.00
508 Robert Street	1.00
510 Robert Street	1.00
512 Robert Street	1.00
514 Robert Street	1.00
516 Robert Street	1.00
522 Robert Street	1.00
528 Robert Street	1.00
530 Robert Street	1.00
532 Robert Street	1.00
534 Robert Street	1.00
536 Robert Street	1.00
Total Purchase Price	\$36.00

BACKGROUND/EXPLANATION:

On August 19, 2015, the Board approved the original LDA with the Developer for certain parcels described therein.

This amendment will change the settlement schedule and will revise the properties being sold. The amendment will also remove certain properties and add the properties listed herein to the properties already in the project.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver

MINUTES

Department of Housing and - cont'd
Community Development

Valuation price for 512 Laurens Street is \$16,335.00 The Waiver Valuation price for 514, 516, 522 and 524 Laurens Street is \$3,120.00 each. The Waiver Valuation price for 512 and 514 Roberts Street is \$1,310.00. The Waiver Valuation price for 537, 522, and 528 Robert Street is \$4,235.00 each. The properties located at 518 Laurens Street, 503, 505, 507, 509, 511, 513, 515, 517, 521, 523, 525, 527, 529, 531, 541, 502, 504, 506, 508, 510, 516, 530, 532, 534 and 536 Robert Street are vacant lots assessed at \$1,000.00 each and these properties were not appraised per the Appraisal Policy of Baltimore City.

The properties are being sold to The Community Builders, Inc. below the price determined by the Waiver Valuation Process because of the following reasons:

- the sale and the redevelopment will continue the elimination of blight,
- the sale and redevelopment will promote economic development through placement of the subject properties on the City's tax roll, and
- the sale and development will help to promote a specific benefit to the immediate community.

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than the appraised value; therefore, MBE/WBE is not applicable.

MINUTES

Department of Housing and - cont'd
Community Development

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to Land Disposition Agreement with the Community Builders, Inc., Developer.

MINUTES

Department of Housing and - Community Development
Community Development Block Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Community Development Block Grant (CDBG) Agreement with Rebuilding Together Baltimore, Inc. The period of the CDBG Agreement is October 1, 2016 through September 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$66,500.00 - 2089-208917-5930-431155-603051

BACKGROUND/EXPLANATION:

This CDBG agreement will provide funding for the organization to repair homes owner-occupied by low- and moderate-income households that reside within a targeted neighborhood (Wilson Park Northern). Funding will also be used for a "Handyman Program" to provide urgent and critical repairs to homes owner-occupied by low-and moderate-income households that reside outside of the targeted neighborhood within the Greater Govans area. Priority will be given to homeowners that are elderly, disabled, and families with children.

FOR FY 2017, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$167,800.00.

MBE: \$45,306.00

WBE: \$16,780.00

On May 4, 2016, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2016 Annual Action Plan for the following formula programs:

MINUTES

Department of Housing and - cont'd
Community Development

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2016 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Community Development Block Grant Agreement with Rebuilding Together Baltimore, Inc.

MINUTES

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Devin Jones, the Plaintiff, against Detective Ramon Lugo for destruction of personal property, imprisonment for 764 consecutive days, emotional distress, false arrest, and imprisonment, arising out of an incident in which the Plaintiff was arrested by Detective Lugo.

AMOUNT OF MONEY AND SOURCE:

\$57,500.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

This case does not involve an "incident" in the usual sense, but rather an investigation of the Plaintiff for suspected narcotics and weapons activity over several months in the spring of 2012. Detective Lugo applied for and was granted a search and seizure warrant on May 4, 2012. Baltimore Police Department officers including Detective Lugo executed the warrant and arrested the Plaintiff on May 9, 2012. Narcotics and weapons charges were eventually brought by the United States Attorney, but those charges were dismissed by the United States Attorney's Office following a suppression hearing on March 10, 2014. The Plaintiff was incarcerated for the nearly two years in between his arrest and the dismissal. At the suppression hearing perceived inconsistencies were brought out between Detective Lugo's oral testimony and the facts stated in his affidavit. Because of these inconsistencies, the Plaintiff claimed that Detective Lugo must have been lying during his investigation and in the affidavit, so the arrest was not supported by probable cause. Detective Lugo denies any wrongdoing and there is evidence that he ran the license report on the date he identified in his affidavit, but across a different database than the one identified by the Plaintiff's public defender.

MINUTESLaw Department - cont'd

The Plaintiff seeks recovery for the searching of his home and vehicle, destruction of personal property, imprisonment for 764 consecutive days, emotional distress, and unspecified damages. Because of conflicting factual issues and considerable time in custody by the Plaintiff, the parties propose to settle the matter for a total sum of \$57,500.00 in return for a dismissal of the litigation.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case as set forth herein.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release for the action brought by Devin Jones, the Plaintiff, against Detective Ramon Lugo for destruction of personal property, imprisonment for 764 consecutive days, emotional distress, false arrest and imprisonment, arising out of an incident in which the Plaintiff was arrested by Detective Lugo.

MINUTES

Mayor's Office of Human Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Howard County Housing Commission, Maryland. The period of the Agreement is July 1, 2016 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$242,456.00 - 4000-490817-3573-763205-603051

BACKGROUND/EXPLANATION:

Howard County will use funds to provide rental assistance to low-income individuals or to families who have a family member with AIDS.

The City is the Grantee for the Baltimore Eligible Metropolitan Statistical Area (EMSA), which includes Howard County. The City desires to utilize a portion of the grant funds from the U.S. Department of Housing and Urban Development to assist Howard County in providing intensive case management services and short-term rental assistance to eligible HIV/AIDS clients in the EMSA.

The Agreement is late because of a delay in receiving the budget from Howard County.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Howard County Housing Commission, Maryland.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Option</u>			
1. Lugenia Smith	415 E. Biddle St.	L/H	\$54,500.00
Funds are available in account no. 9910-910715-9588-900000-704040, Johnston Square Ball Fields Project.			
In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amounts.			
<u>DHCD - Condemnations</u>			
2. Stevan Vanderhorst and Gayle Vanderhorst	2708 Fenwick Ave.	L/H	\$ 14,400.00
Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick CHM Project.			
3. Kenneth C. Peters	1512 Traction St.	F/S	\$ 3,500.00
4. Charles L. Breakfield	1514 Traction St.	F/S	\$ 4,500.00
5. Doris Brown	1516 Traction St.	L/H	\$ 3,840.00
6. Amelia Morris	1518 Traction St.	L/H	\$ 3,560.00

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OPTIONS/CONDEMNATION/QUICK-TAKES - cont'dDHCD - Condemnations

Funds are available in account no. 9910-908636-9588-900000-704040, Traction North Project.

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnation or Extinguishment</u>				
7.	Phyllis Gimbel (½), Herman D. Gimbel (¼), and Helen C. Gimbel (¼)	632 W. Lanvale St.	G/R \$64.00	\$ 426.67

Funds are available in City Bond Funds in account no. 9910-905142-9588-900000-704040, Upton Ball Field Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

DHCD - Condemnation or Redemption

8.	PII, Inc.	1947 Perlman Place	G/R \$90.00	\$ 750.00
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Funds are available in account no. 9910-905507-9588-900000-704040.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payment of Settlement</u>			
9. Wanda Price (Prior Owner)	4410 Daytona Avenue	L/H	\$18,750.00

Funds will be drawn from account no. 9910-908636-9588-900000-704040.

On August 16, 2016 (last amended February 24, 2017), the Board approved the acquisition, by condemnation, of the leasehold interest in the real property located at 4410 Daytona Avenue for the amount of \$21,250.00 based upon the higher of two independent appraisals. The City's Department of Real Estate reviewed and approved an updated appraisal report, obtained by the City, with an increased valuation in the amount of \$35,250.00. The property owner and the mortgage lender filed an Answer contesting the City's right to take at the fair market value. The City scheduled a formal mediation session to settle the case. The property owner offered a valuation in the amount of \$60,000.00 based upon recent and past appraisal reports. The parties agreed to settle the action for \$40,000.00. Therefore, the Board is requested to approve an additional \$18,750.00 (i.e., the settlement of \$40,000.00 minus the prior approval of \$21,250.00), in settlement of this case.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing Option, Condemnations, Condemnation or Extinguishment, Condemnation or Redemption, and the Payment of Settlement.

MINUTES

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 6 to Murphy & Dittenhafer, Inc., under Project No. 1234, On-Call Architectural Design Services. The period of Task No. 6 is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$83,189.27 - 9938-912079-9474-900000-703032

BACKGROUND/EXPLANATION:

Under Task No. 6, Murphy & Dittenhafer, Inc. will provide design services for the Bocek Park Field House Renovation.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$90,000.00	9938-911079-9475 1 st Parks & Public Facilities - Reserve	9938-912079-9474 Bocek Park Athletic Center - Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1234, Task No. 6 to Murphy & Dittenhafer, Inc.

MINUTES

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 6 to Murphy & Dittenhafer, Inc., under Project No. 1234, On-Call Architectural Design Services. The Transfer of Funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorable thereon, as required by the Provisions of the City Charter.

MINUTESDepartment of Transportation - Minor Privilege Permit
Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1119 Light St.	Pelta Management, LLC	Single face electric sign 18.95' x 5'
Flat Charge: \$1,506.53		
2. 1650 Belt St.	Rita Turner	One planter 39' x 2.5'
Annual Charge: \$341.25		
3. 1017 N. Charles St.	1017 N. Charles, LLC	Double face electric sign 4' x 4'
Flat Charge: \$421.80		

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Minor Privilege Permits.

MINUTES

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Cheswolde Neighborhood Association, Inc. in connection with maintenance of landscaping and hardscaping in the right-of-way located on Rusk Avenue adjacent to 2507 Taney Road: Ward 25, Section 22, Block 4396, Lot 014B. The period of the MOU is effective upon Board approval for five years and renewable for an additional period of five years unless terminated earlier in accordance with this Agreement.

AMOUNT OF MONEY AND SOURCE:

No funds are required.

BACKGROUND/EXPLANATION:

The MOU establishes the framework for the owner to maintain landscaping and hardscaping for Cheswolde Neighborhood Association, Inc. at Rusk Avenue.

Subsequently the owner will perform ongoing maintenance of all aspects of the Project during the term of the MOU, and all such work and maintenance will be at the cost of the owner.

MBE/WBE PARTICIPATION

N/A

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with Cheswolde Neighborhood Association, Inc. in connection with maintenance of landscaping and hardscaping in the right-of-way located on Rusk Avenue adjacent to 2507 Taney Road: Ward 25, Section 22, Block 4396, Lot 014B.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 7 to Whitman, Requardt & Associates, LLP under Project 1208, On-Call Transportation Planning/Policy/Feasibility Studies. The period of the Task Assignment is approximately 6 months.

AMOUNT OF MONEY AND SOURCE:

\$65,844.40 - 9950-906086-9508-900020-703032

BACKGROUND/EXPLANATION:

This task will provide for environmental assessment services for Pennington Avenue and Curtis Avenue, two-way conversion feasibility study. This task will assess the viability of advancement of options developed in 2015 for Pennington Avenue and Curtis Avenue, two-way study in the context of risk of mitigation costs.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 23%

WBE: 10%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$72,428.84	9950-914086-9509	9950-906086-9508-3
GF (HUR)	Constr. Res. Curtis Ave. Phase I & II	Design Enviro- Assess-Penn & Curtis

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 7 to Whitman, Requardt & Associates, LLP under Project 1208, On-Call Transportation Planning/Policy/Feasibility Studies. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to Agreement with KCI Technologies, Inc., Consultant, for Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects. The Amendment No. 1 to Agreement extends the period of the agreement through April 28, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 29, 2015, the Board approved the original agreement in the amount of \$1,000,000.00 for the period of two years.

KCI Technologies, Inc. assisted the Department's Engineering & Construction Division in providing various on-call engineering services for the proposed improvements to the City's system of streets and highways. The Department now needs a one-year time extension to April 28, 2018 to complete numerous ongoing services ranging from roadway design, Storm Water Management, Expedited Review, construction phase review, survey and other support services assigned.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 1 to Agreement with KCI Technologies, Inc., Consultant, for Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects.

MINUTES

Department of Transportation - First Amendment to the Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the Agreement with Johnson Mirmiran & Thompson, Inc. for Project No. 1225 On Call Design Consultant Services for Resurfacing and Reconstruction Projects. The First Amendment to the Agreement extends the period of the agreement through April 28, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 29, 2015, the Board approved the original agreement for a two-year period with an upset amount of \$1,000,000.00 to assist the Transportation, Engineering & Construction Division in providing various on-call engineering services for the proposed improvements to the City's system of Streets and Highways. The Department is now requesting a one-year time extension to complete numerous ongoing services ranging from roadway design, Storm Water Management, Expedited Review, Construction Phase Review, survey and other support services assigned tasks under Amendment No. 1.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with the MBE goal of 27% and the WBE goal of 10% approved as part of the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW THE TASK ASSIGNMENT.

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to the Agreement with Johnson, Mirmiran & Thompson, Inc. for Project No. 1225 On Call Design Consultant Services for Resurfacing and Reconstruction Projects.

MINUTESDepartment of Transportation (DOT) - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	NORTH AVENUE GATEWAY II LIMITED PARTNERSHIP	1478	\$ 37,440.00

North Avenue Gateway II Limited Partnership would like to install new utilities to their proposed new building located in the vicinity of 3044 West North Avenue, Baltimore, Maryland 21216. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$37,440.00 has been issued to North Avenue Gateway Limited Partnership which assumes 100% of the financial responsibility.

2.	RG2, LLC	1497	\$ 84,795.00
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RG2, LLC would like to install new utilities to their proposed new building located in the vicinity of 4201 York Road, Baltimore, Maryland 21218. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$84,795.00 has been issued to RG2, LLC which assumes 100% of the financial responsibility.

MINUTES

DOT - cont'd

3. **BIG GEE LLC** **1499** **\$ 19,004.00**

Big Gee LLC would like to upgrade existing water service in the vicinity of their renovation to 20 S. Hilton Street, Baltimore, Maryland 21229. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$19,004.00 has been issued to Big Gee, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Developers' Agreements.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|--------------|---------|
| 1. FERNO-WASHINGTON
INC. | \$ 12,000.00 | Renewal |
| Contract No. B50002917 - Excavation Chairs and Equipment -
Department of Recreation and Parks - P.O. No. P530733 | | |

On May 3, 2013, the City Purchasing Agent approved the initial award in the amount of \$18,040.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$12,000.00 is for the period May 6, 2017 through May 5, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|---------|---------|
| 2. THE INDUSCO GROUP,
INC. d/b/a INDUSCO
WIRE, ROPE AND SUPPLIES | \$ 0.00 | Renewal |
| Contract No. 06000 - Wire, rope, and supplies - Department of
Transportation - P.O. No. P524356 | | |

On July 17, 2013, the Board approved the initial award in the amount of \$31,877.50. The award contained two 1-year renewal options. On July 17, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period August 1, 2017 through July 31, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

3. SITEONE LANDSCAPE SUPPLY,
 LLC
 CLEAR RIDGE NURSERY,
 INC.

\$378,000.00

Renewal

Contract No. B50004506 - Provide and Deliver Various Trees for Tree Baltimore Initiative - Department of Recreation and Parks - P.O. Nos. P535464 and P535465

On May 4, 2016, the Board approved the initial award in the amount of \$378,000.00. The award contained four 1-year renewal options. This first renewal in the amount of \$378,000.00 is for the period May 4, 2017 through May 3, 2018, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On January 28, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|-----------------------------------|--------------|---|
| 4. BALTIMORE CONVENTION
CENTER | \$ 21,062.30 | First Amendment to
Agreement/Renewal |
|-----------------------------------|--------------|---|
- Contract No. 08000 - Annual Maintenance ConCentRICs Software - Baltimore Convention Center - P.O. No. P530727

The Board is requested to approve and authorize execution of the First Amendment to Agreement with Resource Information and Control Corporation.

On May 4, 2015, the City Purchasing Agent approved the initial award in the amount of \$9,103.56. The award contained four 1-year renewal options. On April 25, 2016, the City Purchasing Agent approved the first renewal in the

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

amount of \$9,558.14. This amendment will allow for an upgrade to the existing ConCentRICs software, which includes moving the software to a hosted solution. This second renewal in the amount of \$21,062.30 is for the period May 1, 2017 through April 30, 2018 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

5. ASPEN BUILDING PRODUCTS

INC.	\$250,000.00	Increase
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Contract No. B50004207 - Repair and Installation Services for Building Glass - Department of General Services - P.O. No. 532945

On September 23, 2015, the Board approved the initial award in the amount of \$370,036.00. The award contained two 1-year renewal options. This increase in the amount of \$250,000.00 is necessary because the Department of General Services has experienced an increase in building glass requirements. This increase will make the award amount \$620,036.00. The contract expires on September 22, 2018 with two 1-year options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO set goals of 3% MBE and 1% WBE.

MBE: Tito Contractors, Inc.	3%	\$18,054.00	7%
WBE: Innovative Building Solutions, Inc.	1%	\$ 2,253.40	1%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

6. <u>RUNNERS, INC.</u>	<u>\$ 0.00</u>	<u>Extension</u>
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Contract No. B50002714 - Courier Services - Health Department
- P.O. Nos. P522551 and P522555

On January 30, 2013, the Board approved the initial award in the amount of \$43,200.00. The award contained three renewal options. Subsequent actions have been approved and all renewal options have been exercised. The current contract expired on February 10, 2016 and an extension was approved by the Board to allow the agency more time to provide updated specifications for a new solicitation. B50004831 was advertised and two bids were opened on March 29, 2017. Upon further review of the solicitation, specifications and questions submitted by the vendor community, an extension to the current contract B50002714 is being requested in order to revise specifications to increase competition. A separate board memo has been concurrently submitted to reject the two bids received. The period of the extension is June 1, 2017 through September 30, 2017. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

7. <u>HALLATON, INC.</u>	<u>\$ 34,104.00</u>	<u>Low Bid</u>
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Solicitation No. B50004935 - Installation Non-Woven Geotextile - Quarantine Landfill - Department of Public Works - Bureau of Solid Waste - Req. No. R752301

Vendors were solicited by posting on CitiBuy. On March 24, 2017, two bids were received and opened. Award is recommended to the lowest responsive and responsible bidder. The geotextile will be used for Stormwater Management Projects

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

and will be installed on the side slopes of Cell 6 (2.4 acres) at the Quarantine Road Landfill. The period of the award is May 10, 2017 through May 9, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards and increases and Extensions to Contracts. The Board further approved and authorized execution of the First Amendment to Agreement with the Baltimore Convention Center (item no. 4).

MINUTES

Department of Human Resources - Personnel Matter
Mayor's Office

The Board is requested to approve the Personnel matter below:

	<u>Hourly Rate</u>	<u>Amount</u>
1. JEANNE DAVIS	\$24.98	\$29,986.76

Ms. Davis, retiree, will continue to work as a Contract Services Specialist I (Museum Curator/Special Curator) for the Mayor's Office. She will approve and oversee any structural changes to the building, maintain a document on the history of City Hall, and work on special projects pertaining to City Hall and its history. This is a 4% increase in the hourly rate from the previous contract. The period of the agreement is effective upon Board approval for one year.

The agreement is in compliance with the AM 212-1, Part I.

THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

UPON MOTION duly made and seconded, the Board approved the Personnel Matter.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

as listed on the following pages:

1682 - 1684

All of the EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO # 001, \$54,145.25 - TR 16021, Concrete Cement Slab Re-
pairs Citywide II

\$209,000.00 -	J. Villa Con- struction Co., Inc.	75	87%
		CCD	

This authorization is a request by the Department of Recreation and Parks for additional work to be performed by J. Villa Construction Company, Inc. The Department of Transportation received a request from the Department of Recreation and Parks for creating or enlarging Tree Pits in the Casino impact area which is called "Casino Pits Fall 16", at Federal Hill and Carroll Camden neighborhoods as Streetscape Improvement. The work includes enlarging (concrete removal/expansion) for 89 Tree Pits, locations for Carrol Camden and Casino area, also, brick removal/expansion Tree Pits for 150 locations at Federal Hill area. All locations are within sidewalk area. All Tree Pit locations will be provided by the Department of Recreation and Parks. This work will require an extension of 75 consecutive calendar days.

The original Notice to Proceed was effective 11/07/16 with a completion date of 11/06/17. The request will extend the contract to January 20, 2018.

An Engineer's Certificate of Completion has not been issued.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

2. EWO # 001, \$189,125.75 - TR 17001, Reconstruction of Foot-ways Citywide

\$914,000.00 -	J. Villa Construction, Co, Inc.	75 days	13%
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This authorization is for an increase in bid items and a 75 day compensable time extension requested on behalf of the Department of Planning. The original completion date is January 8, 2018 and the additional time will result in a new completion date of March 24, 2018.

The additional work is for improvements of the sidewalk, driveways and tree pits of the school route around Frederick Elementary School. This route is part of the Innovation in Science Pursuit for Inspired Research (INSPIRE) program. The students do not receive bus service within the one mile radius of the school and these improvements will provide a safe path for them to walk to school. The Department of Planning has requested the work be completed by mid-August, before the start of the 2017-2018 school year.

An Engineer's Certificate of Completion has not been issued.

MINUTES

EXTRA WORK ORDERS

Department of Transportation - cont'd

- 3. EWO # 001, \$174,008.75 - TR 17002, Reconstruction of Foot-ways Citywide

\$925,525.00 -	Santos Construc-	75	-
	tion Co., Inc.	days	

This authorization is for an increase in bid items and a 75-day time compensable time extension requested on behalf of the Department of Planning. The completion date is February 26, 2018 and the additional time will result in a new completion date of May 12, 2018. The additional work is for improvements of the sidewalk, driveways and tree pits of the school route around Fort Washington Elementary School. This route is part of the Innovation in Science Pursuit for Inspired Research (INSPIRE) program. The school kids do not get bus service within the one mile radius of the school and the improvements will provide a safe pathway to walk to school. The Department is Planning has requested the work to be completed by mid-August, before the start of the 2017-2018 school year.

An Engineer's Certificate of Completion has not been issued.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

1686 - 1687

to the low bidder meeting specifications,
or reject the bid on those as indicated
for the reasons stated.

The Comptroller **ABSTAINED** on item no. 2.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- | | | | |
|----|---------------------------------------|--|--------------|
| 1. | B50004901, Banquet
Stacking Chairs | Michigan Tube
Swagers & Fabri-
cators, Inc. d/b/a
MTS Seating | \$861,168.00 |
|----|---------------------------------------|--|--------------|

(Baltimore Convention Center)

MWBOO SET GOALS OF 3% FOR MBE AND 1% FOR WBE.

The chairs will be drop-shipped from the manufacturer in Michigan and no additional services will be rendered.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--------------------------------------|--|--------------|
| 2. | B50004917, Boiler
Repair Services | East Coast Welding
and Construction
Co., Inc.

Power and Combustion
Company | \$500,000.00 |
|----|--------------------------------------|--|--------------|

(Department of General
Services, Department of
Public Works, and others)

MWBOO SET GOALS OF 9% FOR MBE AND 2% FOR WBE.

East Coast Welding and Construction Co., Inc.

MBE:	Mac Inspection and Welding Agency, LLC	9%
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WBE:	Colt Insulation, Inc.	2%
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MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of PurchasesPower and Combustion, Inc.

MBE: Horton Mechanical Contractors, Inc.	\$25,700.00	9.02%
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WBE: Colt Insulation, Inc.	\$ 5,700.00	2.00%
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MWBOO FOUND VENDOR IN COMPLIANCE.

3. B50004831, Courier
Services

REJECTION - Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The two bids received were opened on March 29, 2017. Upon further review of the solicitation, specifications, and questions submitted by the vendor community, it is recommended that the Board reject all bids, in the best interest of the City. The specifications will be reviewed and revised in order to increase the competition. A separate Board memo has been concurrently submitted to request an extension to the current contract, B50002714, in order to allow time for this process.

(Health Department)

MINUTES

Department of Public Works - Perpetual and Temporary Construction Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Perpetual and Temporary Construction Easement Agreement with Kristina Meredith Golden and Thomas John Weir Ventre.

AMOUNT OF MONEY AND SOURCE:

\$12,676.00 Account - 9956-905653-9551-900020-704040

BACKGROUND/EXPLANATION:

The City would like to acquire a perpetual and temporary construction easement on a portion of a property owned by Kristina Meredith Golden and Thomas John Weir Ventre located at 1024 East Lake Avenue, Ward 27, Section 57, Block 5137, Lots 159 & 160. The agreement will allow the City's contractor construction access to relocate and install a new sanitary sewer main within the new easement area and perform stream restoration improvements all in conjunction with the Department of Public Works Sanitary Project No. (SC) 910.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Perpetual and Temporary Construction Easement Agreement with Kristina Meredith Golden and Thomas John Weir Ventre.

MINUTES

Department of Public Works/Office - On-Call Consultant Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Consultant Agreement with EBA Engineering, Inc. under Project 1255, Materials Testing and Inspection Services. The period of the agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,800,000.00 - amount to be determined with each individual task. No funds are required at this time.

BACKGROUND/EXPLANATION:

This project is to provide on-call material testing and inspection services for upcoming and ongoing construction projects until their expected completion. The services to be provided include, but are not limited to assisting the Department of Public Works, Office of Engineering and Construction in the testing and inspection of construction materials to ensure compliance with applicable codes and standards. Depending on the nature of other work and City staff requirements, personnel representing the selected firm will be available on an as-needed basis.

The scope of the original agreement includes material testing and inspection services for proposed improvements in the City's water and wastewater system. The services will include but are not limited to: engineering and construction inspection services, construction observation, concrete testing and inspection, material testing and inspection services, asphalt testing and inspection, coatings testing and inspection, structural steel fabrication and inspection, pipe fabrication and inspection, backfill material/soils testing, Geotechnical engineering, preparation of test reports, maintenance of project records and documentation, and other related engineering services on an on-call basis as tasks are identified.

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the M/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

MBE: Samms Engineering, LLC	\$162,100.80	9%
DM Enterprises, Inc.	162,033.02	9%
Cenken Group, LLC	<u>162,002.24</u>	<u>9%</u>
	\$486,136.06	27%
 WBE: Robert B. Balter Co.	 \$180,039.58	 10%

AUDITS NOTED THE ON-CALL CONSULTANT AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved the and authorize execution of the On-Call Consultant Agreement with EBA Engineering, Inc. under Project 1255, Materials Testing and Inspection Services.

MINUTES

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of gift cards from Rite Aid for the STD/HIV Prevention Program.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 1001-000000-3023-271800-604051
(2,000 Rite Aid gift cards @ \$5.00 each)

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS. In addition, the incentive cards will enhance the staff's ability to attract those encountered to receive counseling and testing on the van. T-shirts are purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives.

The Department has adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal review of programs' activity vis-à-vis the internal policy (which are to be shared with the Department of Audits).

MINUTES

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the purchase of gift cards from Rite Aid for the STD/HIV Prevention Program.

MINUTES

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Notification of Grant Award from the Maryland Department of Aging (MDoA). The period of the NGA is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$298,589.00 - 5000-534017-3044-273300-405001

BACKGROUND/EXPLANATION:

The NGA will allow the Department to accept and utilize funds received from the MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

By acceptance of this grant, the Department agrees to abide by the terms of the grant application and all applicable Federal and State laws, regulations, policies and procedures.

This request is late because the original NGA was misplaced and the Department just received another copy from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved the acceptance of the Notification of Grant Award from the Maryland Department of Aging.

MINUTES

Health Department - Revised Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Revised Notice of Grant Award (NoA) from the Maryland Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral Hepatitis, Sexual Transmitted Diseases and Tuberculosis Prevention. The period of the NoA is January 1, 2017 through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$72,134.00 - 4000-422117-3030-271400-404001

BACKGROUND/EXPLANATION:

On February 1, 2017, the Board approved the initial NoA in the amount of \$45,085.00 for the period January 1, 2017 through December 31, 2017. The revised NoA provides additional funding in the amount of \$72,134.00. This will make the total award amount \$117,219.00.

Approval of the revised NoA will allow the Department's Tuberculosis (TB) Prevention Program to use funds in support of the City's TB control efforts and conduct contact investigations.

The NoA is being presented at this time because it was received on April 7, 2017, then forwarded for administrative review and signatures.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved acceptance of the Revised Notice of Grant Award from the Maryland Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral Hepatitis, Sexual Transmitted Diseases and Tuberculosis Prevention.

MINUTES

Health Department - Revised Notice of Grant Award and
Cooperative Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Revised Notice of Grant Award (NGA) and approve and authorize execution of the Cooperative Agreement from the Department of Health and Human Services, Centers for Disease Control and Prevention.

AMOUNT OF MONEY AND SOURCE:

\$397,356.00 - 4000-422517-3030-271500-404001

BACKGROUND/EXPLANATION:

On February 8, 2017, the Board approved the original NGA and Cooperative Agreement in the amount of \$292,296.00 for the period of January 1, 2017 through December 31, 2017.

This revision is for partial funding in the amount of \$397,356.00 making the total award amount \$689,652.00.

The Revised Notice of Grant Award and Cooperative Agreement is late because the Department recently received it on March 10, 2017.

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved acceptance of the Revised Notice of Grant Award and approved and authorized execution of the Cooperative Agreement from the Department of Health and Human Services, Centers for Disease Control and Prevention.

MINUTES

Health Department - Agreements and Amendments to Agreements

The Board is requested to approve and authorize execution of the various Agreements and Amendments to Agreements.

1. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 98,000.00**

Account: 4000-499016-3023-513200-603051

Health Care for the Homeless, Inc. will complete at least 1,500 HIV tests, to include testing, counseling, linkage to care, and referrals for partner services and prevention services, including Pre-Exposure Prophylaxis (PrEP). The period of the agreement is January 1, 2017 through December 31, 2017.

The agreement is late because of a delay in the budget reviews and approval process.

MWBOO GRANTED A WAIVER.

2. **HEALTH CARE FOR THE HOMELESS, INC. (HCH)** **\$ 73,268.00**

Account: 4000-499016-3023-513200-603051

Choosing Life: Empowerment! Action! Results! (CLEAR) is an evidenced-based, health promotion intervention for males and females ages 16 and older living with HIV. The HCH will assess clients for CLEAR readiness. The HCH will also refer participants to health and human services as indicated and actively assist clients in accessing referrals to Pre-Exposure Prophylaxis (PrEP) and non-occupational Post-Exposure Prophylaxis (nPEP) services, counseling testing, and referral services, and housing, employment, and behavioral services. The period of the agreement is January 1, 2017 through December 31, 2017.

The agreement is late because of a delay in receiving required documentation.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

3. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$275,898.00**

Account: 4000-484717-3023-718000-603051

The JACQUES Initiative under the University of Maryland School of Medicine, Division of Infectious Diseases and Institute of Human Virology provides comprehensive care for HIV-positive men and women in the Baltimore Community. Pre-Exposure Prophylaxis (PrEP) is an anti-HIV medication that keeps HIV-negative people from becoming infected. The JACQUES Initiative will provide PrEP services to persons whom they identify and who meet the criteria and accept referrals from other organizations, such as Special Teens At-Risk, Together Reaching Access, Care and Knowledge Program, the Gay, Lesbian, Bisexual, Transgender Community Center of Baltimore and Central Maryland, and the Baltimore City Health Department. The period of the agreement is September 30, 2016 through September 29, 2017.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

4. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$163,201.00**

Account: 4000-484817-3023-718000-603051

Special Teens At-Risk, Together Reaching Access, Care and Knowledge Program has a long history of providing HIV care and supportive services to youth of color with and at-risk of HIV infection. They have implemented many initiatives aimed to assist Men who have Sex with Men (MSM) and Transgender youth. Specifically for this project, they will: collaborate on the development and implementation of a Pre-Exposure Prophylaxis social marketing campaign; provide outreach and peer navigation in the MSM and

MINUTESHealth Department - cont'd

Transgender communities of color to encourage HIV-negative persons in these communities to access care, and HIV-positive persons to access and remain in compliant HIV care. The period of the agreement is September 30, 2016 through September 29, 2017.

The agreement is late because of a delay in the Department's administrative review process.

MWBOO GRANTED A WAIVER.

5. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC.** **\$ 46,124.00**

Account: 4000-427117-3080-294300-603051

PACT will provide a Service Coordinator to assist children from ages birth to three who are suspected of having developmental delay(s) and their families in accessing a full range of early intervention services and/or creating linkages with community agencies and institutions. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because the Grant Award from Maryland State Department of Education was approved late in the fiscal year.

AMENDMENTS TO AGREEMENTS

6. **HEALTHCARE ACCESS MARYLAND, INC.** **\$ 15,463.00**

Account: 1001-000000-3023-274001-603051

On June 15, 2016, the Board approved the original Agreement in the amount of \$10,216.00 for the period of July 1, 2016 through June 30, 2017.

MINUTES

Health Department - cont'd

HealthCare Access Maryland, Inc. will provide the services of a Special Assistant to assist the Needle Exchange Program with administrative projects.

The amendment will increase the agreement amount by \$15,463.00 for additional services, making the total amount \$25,679.00.

7. **THE JOHNS HOPKINS UNIVERSITY BLOOMBERG SCHOOL OF PUBLIC HEALTH (JHU) \$23,663.00**

Account: 1001-000000-3030-776200-603051

On June 8, 2016, the Board approved the original Agreement in the amount of \$77,671.00, for the period of July 1, 2016 through June 30, 2017.

The JHU will provide the additional services of an Epidemiologist to work under the supervision of the Chief Epidemiologist. This individual will perform investigative and analytical epidemiologic activities related to the surveillance, detection, and prevention of diseases and injuries. The specific topic areas include hepatitis C surveillance, aging, chronic diseases, morbidity, and mortality surveillance, and other areas, as needed.

This Amendment to Agreement increases the contract award by \$23,663.00, making the total contract award \$101,334.00. All other terms and conditions of the original Agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements and Amendments to Agreements.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works/Office of Fiscal Management</u>			
1. Troy Brogden	111 th Government Finance Officers Association Annual Conference Denver, CO May 20 - 24, 2017 (Reg. Fee \$425.00)	General Funds	\$2,597.66

The subsistence rate for this location is \$247.00 per day. The hotel cost is \$269.01 per night plus hotel taxes of \$39.68 per day. The Department is requesting additional subsistence in the amount of \$22.01 per day to cover hotel costs and \$40.00 per day for food and incidentals.

The airfare in the amount of \$717.90 and registration fee in the amount of \$425.00 were prepaid by a City-issued procurement card assigned to Ms. Tiana Haines. Therefore, the amount to be disbursed to Mr. Brogden is \$1,454.76.

Police Department

2. Caroline Sturgis	111 th Government Finance Officers Association Annual Conference Denver, CO May 20 - 24, 2017 (Reg. Fee \$100.00)	Asset Forfeit- ure Funds	\$2,048.02
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MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Police Department - cont'd

The subsistence rate for this location is \$247.00 per day. The hotel cost is \$209.00 per night plus hotel taxes of \$30.83 per day. The Department is requesting additional subsistence in the amount of \$2.00 per day for meals and incidentals. The airfare in the amount of \$488.87 was prepaid on Ms. Sturgis' personal credit card. The registration fee in the amount of \$100.00 was prepaid by a City-issued procurement card assigned to Tibhuvan Thacker. Therefore, the amount to be disbursed to Ms. Sturgis is \$1,948.02.

Department of Transportation

3. Yolanda Cason*	2017 IPI	Parking	\$4,794.25
Larry Stokes	International Parking Conference & Expo New Orleans, LA May 19 - 24, 2017* May 20 - 24, 2017 (Reg. Fee \$899.00)* (Reg. Fee \$699.00)	Fund	

The subsistence rate for this location is \$192.00 per night. The cost of the hotel is \$209.00 per night plus taxes of \$33.92 per night. The Department is requesting additional subsistence of \$17.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals for Mr. Stokes.

The registration costs of \$899.00 for Ms. Cason and \$699.00 for Mr. Stokes were prepaid using a City-issued procurement card assigned to Dharendra Sinha. Therefore, the amount to be disbursed to Ms. Cason is \$1,574.70 and Mr. Stokes is \$1,621.55.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
4. Catherine Watson	Healthy Teen Network Board of Directors Meeting Denver, CO June 9 - 11, 2017	Family Planning Special Needs Account	\$1,117.00

Pursuant to AM 240-3 Policy, Board of Estimates approval is required if the City's representative absence involves weekend travel.

Board of Elections

5. Aureilia Jones	Maryland Assn. of Elected Officials Annual Conference Ocean City, MD June 6 - 9, 2017 (Reg. Fee \$225.00)	General Funds	\$1,003.89
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The registration fee in the amount of \$225.00 was prepaid by EA #0002055987. The amount to be disbursed Ms. Jones is \$778.89.

6. Anne McNeille	Maryland Assn. of Elected Officials Annual Conference Ocean City, MD June 6 - 7, 2017 (Reg. Fee \$140.00)	General Funds	\$ 493.79
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The registration fee in the amount of \$140.00 was prepaid by EA #000205994. The amount to be disbursed to Ms. McNeille is \$353.79.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Board of Elections - cont'd</u>			
7. Kelly Norton	Maryland Assn. of	General	\$4,015.56
David Larson	Elected Officials	Funds	
Jerod Fauntleroy	Annual Conference		
Sam McAfee	Ocean City, MD		
	June 6 - 9, 2017		
	(Reg. Fee \$225.00 ea.)		

The registration fee in the amount of \$225.00 for each representative was prepaid under the various EA #s, as follows:

Mr. Norton EA #000205974, Mr. Larson EA #000205977, Mr. Fauntleroy EA #000205976, and Mr. McAfee EA #000205975. Therefore, the amount to be disbursed to each representative is \$778.89.

8. Frankie Powell	Maryland Assn. of	General	\$4,015.56
Lawrence Cager, Sr.	Elected Officials	Funds	
Deitra Redmond	Annual Conference		
Terri Marciszewski	Ocean City, MD		
	June 6 - 9, 2017		
	(Reg. Fee \$225.00 ea.)		

The registration fee in the amount of \$225.00 for each representative was prepaid under the EA #s, as follows:

Mr. Powell EA 000205986, Mr. Cager EA #000205985, Ms. Redmond EA#000205984, and Ms. Marciszewski EA #000205983. The amount to be disbursed to each representative is \$778.89.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Board of Elections - cont'd</u>			
9. Armstead Jones Abigail Goldman Catherine Brown Rochelle Lucas	Maryland Assn. of Elected Officials Annual Conference Ocean City, MD June 6 - 9, 2017 (Reg. Fee \$225.00 ea.)	General Funds	\$4,015.56

The registration fee in the amount of \$225.00 for each representative was prepaid under EA #s, as follows:

Mr. Jones EA #000205993, Ms. Goldman EA #000205990, Ms. Brown EA #000205989, and Ms. Lucas EA #000205988. The amount to be disbursed to each representative is \$778.89.

10. Eleanor Wang Mildred Easterling Lisa Stanley Sidney Shelton	Maryland Assn. of Elected Officials Annual Conference Ocean City, MD June 6 - 9, 2017 (Reg. Fee \$225.00 ea.)	General Funds	\$4,015.56
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The registration fee in the amount of \$225.00 for each representative was prepaid under the various EA #s, as follows: Ms. Wang EA #000205981, Ms. Easterling EA #0002059880, Ms. Stanley EA #000205979, and Ms. Shelton EA #000205978. Therefore, the amount to be disbursed to each representative is \$778.89.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Human Resources</u>			
11. Mary Talley	SHRM Annual Conference & Exposition Information New Orleans, LA June 18 - 21, 2017 (Reg. Fee \$995.00)	General Funds	\$2,760.05
<p>The subsistence rate for this location is \$192.00 per night. The cost of the hotel is \$279.00 per night plus taxes of \$41.15 per night and occupancy tax of \$2.00 per night.</p> <p>The Department is requesting additional subsistence of \$87.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals.</p> <p>The registration fee of \$995.00, transportation cost of \$678.60 and hotel cost of \$966.45 were prepaid using a City-issued procurement card assigned to Latonya Bryant. Therefore, the amount to be disbursed to Ms. Talley is \$120.00.</p>			
12. Jacia Smith Ava-Lisa Macon	SHRM Annual Conference & Exposition Information New Orleans, LA June 18 - 21, 2017 (Reg. Fee \$995.00)	General Funds	\$5,054.82

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Department of Human Resources - cont'd

The subsistence rate for this location is \$192.00 per night. The cost of the hotel is \$279.00 per night plus taxes of \$41.15 per night and occupancy tax of \$2.00 per night.

The Department is requesting additional subsistence of \$87.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals for Mses. Smith and Macon.

The registration fee of \$995.00, transportation costs of \$465.96 and hotel costs of \$966.45 for Ms. Smith was prepaid using a City-issued procurement card assigned to Latonya Bryant. Therefore, the amount to be disbursed to Ms. Smith is \$120.00.

The registration fee of \$995.00, transportation cost of \$425.96 and hotel cost of \$966.45 for Ms. Macon was prepaid using a City-issued procurement card assigned to Latonya Bryant. Therefore, the amount to be disbursed to Ms. Macon is \$120.00.

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENTMayor's Office

13. Catherine E. Pugh	Nobel Women Leader- ship Summit Tampa, FL Mar. 10 - 12, 2017	General Funds	\$ 55.17
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Ms. Pugh traveled to Tampa, FL as a guest speaker for the Nobel Women Leadership Summit on March 10 - 12, 2017. She personally incurred the cost for meals and incidentals. Airfare in the amount of \$509.88 was paid using Ms. Pugh's personal rapid reward points through Southwest Airlines. Ms. Pugh is not requesting reimbursement for the cost of airfare.

MINUTES**RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office - cont'd</u>			
<u>TRAVEL REIMBURSEMENT - MS. PUGH</u>			
\$55.17 - Meals and Incidentals (\$30.63 + \$24.54)			
14. Afra Vance-White	Nobel Women Leader- ship Summit Tampa, FL Mar. 10 - 12, 2017	General Funds	\$ 468.16

Ms. Vance-White traveled to Tampa, FL as the Assistant to Ms. Catherine E. Pugh who was the guest speaker for the Nobel Women Leadership Summit on March 10 - 12, 2017. The subsistence rate for this location is \$201.00 per night. Ms. Vance-White personally incurred the costs of the hotel, State sales taxes, and the occupancy taxes. Airfare in the amount of \$509.88 was paid using Ms. Pugh's personal rapid reward points through Southwest Airlines. Ms. Pugh is not requesting reimbursement for the cost of airfare.

TRAVEL REIMBURSEMENT - MS. VANCE-WHITE

\$418.00 - Hotel (@ \$209.00 x 2)
 29.26 - State Sales Tax (@ \$14.63 x 2)
 20.90 - Occupancy Tax (@ \$10.46 x 2)
\$468.16 - Total Reimbursement

The Board, UPON MOTION duly made and seconded, approved the foregoing Travel Requests and the Travel Reimbursements. The Mayor **ABSTAINED** item nos. 13 and 14.

MINUTES

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release of the Wrongful Death and Survival Action brought by Dache White and Bryant Parker against the Mayor and City Council of the City of Baltimore, and its employee Health Aide, Marquita Thomas.

AMOUNT OF MONEY AND SOURCE:

\$150,000.00 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION

On September 24, 2015, the Plaintiffs' nine-year old son sustained a head injury at Gwynns Falls Elementary School (GFES) at some unknown time during his lunch period. Between 12:15 and 1:05, the Plaintiffs' son and a friend left the cafeteria, without obtaining permission from the lunch monitors, and went to a bathroom located near the back stage door of the auditorium. At some point thereafter, the Plaintiffs' son fell, sustaining a fractured bone in his head, which tore a large vein causing a subdural hematoma. He underwent emergency surgery at the Johns Hopkins Hospital, but survived only four days thereafter.

As a result of the incident, the Plaintiffs filed suit in the Baltimore City Circuit Court, seeking significant compensatory damages. Because of conflicting factual issues, the fatal injuries, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$150,000.00 in return for a dismissal of the litigation against the City and Ms. Thomas.

MINUTES

Department of Law - cont'd

Based on a review by the Law Department Settlement Committee of the legal and factual issues specific to this particular claim, the Settlement Committee recommends that the Board of Estimates approve the settlement as set forth above.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Settlement Agreement and Release of the Wrongful Death and Survival Action brought by Dache White and Bryant Parker against the Mayor and City Council of the City of Baltimore, and its employee Health Aide, Marquita Thomas.

MINUTES

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

Kim A. Trueheart

May 9, 2017

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:

Pages 1 - 64, City Council President and members of the Board of Estimates, BOE Agenda dated May 10, 2017, if acted upon:

- a. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
- b. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
- c. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
- d. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;

Email: kimtrueheart@gmail.com

*5519 Belleville Ave
Baltimore, MD 21207*

- e. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.
- f. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.

3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on May 10, 2017.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart,
Voter, Citizen & Resident

*5519 Belleville Ave
Baltimore, MD 21207*

MINUTES

ANNOUNCEMENT

President: "Madam Mayor -- you want to end -- police officers?"

Mayor: "Yes."

President: "Madam Mayor."

Mayor: "I need the information."

President: "Um --- bear with us for one minute please."

Mayor: "I don't have the information."

President: "Thank you."

Mayor: "Thank you, Mr. President. Uh -- we're gonna salute um -- our police officers. I'd invite you to join us and the Comptroller uh -- for an incident that occurred where they performed above and beyond the call of duty. So, we'll do that around 10:00, if you all are available."

President: "I have a ribbon cutting."

Mayor: "We're try to do it a little bit earlier."

President: "Okay. There being no more business before this Board, we will recess until bid opening at 12 noon."

* * * * *

MINUTES

Clerk: "Good afternoon. The Board of Estimates is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that **NO ADDENDA WERE RECEIVED** extending the dates for receipt and opening of bids.

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Public Works - WC 1352, AMI/R Urgent Need
Metering Infrastructure Repair &
Replacement, Various Locations
(3" & Larger Water Service)

R.E. Harrington
Spiniello
J. Fletcher Creamer & Son, Inc.
Metra Industries

MINUTES


Bureau of Purchases

- B50004887, Creating & Expanding
Tree Pitts

2nd Nature Design & Landscape
Sparks Quality Fence

* * * * *

There being no objections, the Board, UPON MOTION duly made and seconded, is adjourned until its next regularly scheduled meeting on Wednesday, May 17, 2017.



JOAN M. PRATT
Secretary