

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I would direct the Board members attention to the memorandum from my office dated April 29, 2013, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

Solicitor: "Move approval of all of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries. The routine agenda has been adopted."

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

A&A Construction and Utilities, Inc.	\$ 1,500,000.00
The Berg Corporation	\$ 8,000,000.00
C & N Associates, LLC	\$ 3,411,000.00
Deca Inc.	\$ 8,000,000.00
Electric Masters Service, Inc.	\$ 2,034,000.00
Enterprise Electric Co.	\$137,682,000.00
Malstrom Electric Inc.	\$ 1,500,000.00
NCM Demolition and Remediation, LP	\$232,407,000.00
PIM Corporation	\$ 8,000,000.00
Reuter & Hanney, Inc.	\$ 8,000,000.00
Roussos Painting Co., Inc.	\$ 6,624,000.00
Shaney Construction Co., Inc.	\$ 1,500,000.00
Shrader Electric Co., Inc.	\$ 6,273,000.00
Talley Interior Exterior Painting	\$ 342,000.00
Temp Air Co.	\$ 7,920,000.00

MINUTES**BOARDS AND COMMISSIONS** - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Byrant Associates	Engineer Land Survey
Delon Hampton & Associates, Chartered	Engineer
Faisant Associates, Inc.	Engineer
Gale Associates, Inc.	Architect Engineer
Mercado Consultants, Inc.	Engineer Land Survey
Oasis Design Group, Inc.	Landscape Architect
Specialized Engineering	Engineer
Stormwater Consulting, Inc.	Land Architect Engineer

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTESMayor's Office of Human Services - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **ANNE ARUNDEL COUNTY** **\$499,760.00**

Account: 4000-490913-3573-333679-603051

Anne Arundel County will provide comprehensive diagnostic and treatment services, education and intensive case management services to approximately 74 HIV/AIDS clients, as well as short term rent, security deposits, food vouchers and funds for transportation, and nutritional supplements. The period of the agreement is July 1, 2012 through June 30, 2015.

The agreement is late because of a delay at the administrative level and a delay in obtaining the required signatures from Anne Arundel County.

MWBOO GRANTED A WAIVER.

2. **WOMEN'S HOUSING COALITION, INC.** **\$124,232.00**
(WHC)

Account: 4000-496313-3573-591235-603051

The WHC will provide rental assistance, utility allowance, and other supportive services to 12 families in scattered site apartments throughout Baltimore. The WHC will also provide comprehensive case management, drug testing, child care, and transportation assistance. In addition, training in financial literacy, well-being and nutrition, job readiness, and computer skills will be provided. The period of the agreement is March 16, 2013 through March 15, 2014.

MINUTES

MOHS - cont'd

The agreement is late because of a delay in funding from the U.S. Department of Housing and Urban Development.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the foregoing agreements.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

1578

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$ 30,000.00	9938-908808-9475	9938-907808-9474
State	Reserve - Community	Active - Community
	Park & Playgrounds	Park & Playgrounds
	FY'11	FY'11

This transfer will provide funds to cover the costs associated with the installation of park benches and litter receptacles at Federal Hill Park.

Department of Planning

2. \$ 90,000.00	9904-905795-9129	9904-907795-9127
General Funds	Capital Project	Capital Project
	Priorities	Priorities
	Reserve	Active

This transfer will provide funds to cover the costs associated with the position of Westside Coordinator. This position will be responsible for developing a plan for the implementation of significant capital investment and real estate development projects and coordinating various short and long-term revitalization efforts.

MINUTES**PROPOSAL AND SPECIFICATIONS**

1. Bureau of Water & Wastewater - SWC 7762, Rehabilitation and Replacement of Highlandtown Stormwater Pump Station
BIDS TO BE RECV'D: 05/29/2013
BIDS TO BE OPENED: 05/29/2013

2. Bureau of Water & Wastewater - SC 915, Improvements to Primary Settling Tank No. 11 at Back River Wastewater Treatment Plant
BIDS TO BE RECV'D: 05/29/2013
BIDS TO BE OPENED: 05/29/2013

There being no objections, the Board, UPON MOTION duly made and seconded, approved the foregoing Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

MINUTESDepartment of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 17** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on April 10, and April 17, 2013.

UPON MOTION duly made and seconded, the Board **NOTED** the 17 favorable reports from the Planning Commission on Transfers of Funds previously approved by the Board.

MINUTES

Department of Housing and - Second Amendment to a Grant
Community Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a second amendment to a grant agreement with The Family League of Baltimore City, Inc. (FLBC). The second amendment will extend the agreement through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This is an amendatory agreement to a grant agreement approved by the Board on April 4, 2012, providing \$100,000.00 to the FLBC. The funds were provided to support the following three schools in the Park Heights community that participate in the Community Schools program: Pimlico Elementary/Middle School, Edgecombe Middle/Elementary School, and Northwestern High School. The remaining \$40,000.00 was allocated to support professional development and capacity building at a maximum of seven after-school programs in the Park Heights community. The FLBC has contracted with the Park Heights Renaissance, Inc. to implement this program.

The first amendment was approved by the Board on December 19, 2012 which extended the term of the agreement through April 30, 2013 and approved the reallocation of \$43,500.00 to fund the following line items:

\$ 3,500.00 - After School Coordinator at Edgecombe Circle
\$12,000.00 - The After School Institute
\$28,000.00 - Consultant Services

MINUTES

DHCD - cont'd

The additional time requested under the second agreement is necessary as the program is currently operating and is scheduled to end in June.

AUDITS NOTED THE TIME EXTENSION.

A PROTEST HAS BEEN RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the second amendment to a grant agreement with The Family League of Baltimore City, Inc.

Kim A. Trueheart

April 30, 2013

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration by the Department of Housing and Community Development (DHCD).

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self.
2. What the issues are:
 - a. Page 9, Department of Housing and Community - Second Amendment to a Grant Agreement, if approved:
 - i. Contradicts the explicit statement contained in the original agreement which stated: "The period of the agreement is effective upon Board approval through December 31, 2012, **and cannot be extended.**"
 1. Please explain this statement.
 - ii. Contradicts the original agreement: "The Board is requested to approve and authorize execution of amendment no. 1 to grant agreement with The Family League of Baltimore City, Inc. (FLBC). The amendment extends the agreement through April 30, 2013."
 - iii. Contradicts the original agreement: "The Board is requested to approve and authorize execution of a second amendment to a grant agreement with The Family League of Baltimore City, Inc. (FLBC). The second amendment will extend the agreement through June 30, 2013."
 - iv. Please provide access to the following for inspection, as outlined in the April 4, 2012 agenda: "The grantee is required to submit quarterly reports detailing expenditures and documenting how specific goals and objectives of the program are being met.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed questionable management and stewardship of municipal funds by this Mayoral administration and DCHD/HABC specifically. I seek the dissolution of DHCD and HABC in their current form and the establishment of a new single entity under the direct auspicious of the municipal government of Baltimore City, thus allowing for appropriate levels of oversight and scrutiny by the citizens of Baltimore City and our duly elected representatives.

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on May 1, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Employees' Retirement System (ERS) - Election Administration
Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an election administration services agreement with the American Arbitration Association (AAA). The period of the agreement is effective upon Board approval and will terminate after the Board's second payment to the AAA.

AMOUNT OF MONEY AND SOURCE:

\$2.75 per ballot packet (not to exceed \$24,750.00)
fees and expenses will be expended from the ERS assets

BACKGROUND/EXPLANATION:

The AAA will administer elections to fill the unexpired term of an active member representative on the Board of Trustees who recently passed away and to elect an active member representative for a full four-year term beginning January 01, 2013. Eligible employees will be able to cast ballots by mail and telephone. The AAA is one of the oldest and most prestigious election services firms. Additionally, the AAA has successfully administered elections for ERS in the past, and will continue to provide wholly impartial, unbiased, and independent professional election services.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the election administration services agreement with the American Arbitration Association. The Comptroller **ABSTAINED**.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with 505 Park Avenue Partners, LLC. The period of the agreement is effective upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$601.34 Revenue - 9950-906082-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 06-345, approved on November 11, 2006, requires a traffic impact study before permits may be approved for projects, as determined by the Director of the Department of Transportation. As a result, for this project a traffic mitigation fee and specific strategies to mitigate and improve multimodal transportation access to the development was required.

The developer, 505 Park Avenue Partners, LLC proposes to perform the scope of work for 505 Park Avenue to construct 11 residential dwelling units. The developer agrees to make a one-time contribution in the amount of \$601.34 to fund the City's multimodal transportation improvements in the project's vicinity.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the traffic mitigation agreement with 505 Park Avenue Partners, LLC.

MINUTES

Department of Recreation and Parks - Right of Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with the Friends of Wyman Park Dell (FWPD). The period of the right of entry agreement is effective upon Board approval for two days, unless terminated sooner.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The FWPD has received funding for the creation and installation of a sign to be placed in Wyman Park Dell. All expenses, including maintenance associated with this project will be the responsibility of FWPD. The sign has been approved by the Sign Committee.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the right-of-entry agreement with the Friends of Wyman Park Dell.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Delores Gaylord	2328 E. Eager St.	L/H	\$17,000.00
2. Freddie L. McLeod (deceased) and Dorothy A. Richeson, power of Attorney for Suvana McLeod	2414 E. Eager St.	F/S	\$ 7,500.00

Funds are available in account 9910-908044-9588-900000-704040, Milton-Montford Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

Dept. of Housing and Community Development - Condemnations

3. Sandel Investments	809 N. Chester St.	G/R	\$ 480.00 \$72.00
4. Ground Rents, LLC	903 N. Chester St.	G/R	\$ 287.50 \$34.50
5. Worthington Ridge Realty Partnership	910 N. Chester St.	G/R	\$ 240.00 \$36.00

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
6. Paul Wye Nochumowitz and Amy Sue Nochumowitz	920 N. Chester St.	G/R \$72.00	\$ 600.00
7. Tridack, LLC	938 N. Chester St.	G/R \$36.00	\$ 300.00
8. Reuben Fishkind and Mandy Fishkind Trustees for Jeremy Scott Fishkind	939 N. Chester St.	G/R \$66.00	\$ 440.00
9. William S. Braverman and Ethel Braverman	952 N. Chester St.	G/R \$36.00	\$ 300.00
10. Eutaw Place, LLC	941 N. Castle St	G/R \$27.00	\$ 225.00
11. Paul Wye Nochumowitz and Amy Sue Nochumowitz	2228 E. Madison St.	G/R \$38.50	\$ 264.00
12. Paul Wye Nochumowitz and Amy Sue Nochumowitz	915 N. Duncan St.	G/R \$36.00	\$ 240.00

Funds are available in account 9910-906416-9588-900000-704040,
EBDI Phase II Project.

13. James H. Lynch and Dorothy Lynch (both deceased)	2406 E. Eager St.	F/S	\$23,000.00
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Funds are available in account 9910-908044-9588-900000-
704040, Milton-Montford Project.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Rescission of Condemnation and Correction of Condemnation</u>			
14. First Tabernacle Baptist Church of Baltimore, Maryland	1302 N. Gay St.	F/S	\$ 3,900.00

On March 20, 2013, the Board approved condemnation of the fee simple interest in the property located 1302 N. Gay Street in the amount of \$2,850.00. The correct offer amount and fair market value is \$3,900.00. Therefore, the Board is requested to rescind the original condemnation approval of \$2,850.00 and authorize the correct condemnation in the amount of \$3,900.00.

Funds are available in account 9910-906416-9588-900000-704040, EBDI Project, Phase II.

Department of Law - Payment of Settlement

15. 400 Business Trust f/k/a KGB #14 Corporation (previous owner)	709 Mura St.	L/H	\$ 5,100.00
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On February 22, 2012, the Board approved the acquisition of the leasehold interest, by condemnation, in 709 Mura Street for the amount of \$3,900.00. The Board's approval was based upon appraisal reports obtained from independent appraisers. However, the previous owner valued the property at \$18,000.00. The parties agreed to settle the action for \$9,000.00. Therefore, the Board is requested to approve an additional \$5,100.00 in settlement of this case. The owner of the property interest was KGB #14 Corporation, which has changed its name to 400 Business Trust. An amendment to the condemnation petition to reflect the name change was filed with the Circuit Court for Baltimore City.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - cont'd</u>			

Funds are available in account no. 9990-907714-9593-900001-704040, Johnston Square Project.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing options, condemnations, rescission, and payment of law settlement.

MINUTESHealth Department - Agreements and Ratification of an Agreement

The Board is requested to approve and authorize execution of the various agreements and to ratify an agreement.

AGREEMENTS

1. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$ 80,000.00**

Account: 4000-499013-3023-513201-603051

Under this agreement, Sinai Hospital of Baltimore, Inc. (Hospital) will expand HIV tests in the Emergency Department. The Hospital will provide a minimum of 2,667 rapid HIV tests. The Hospital will also ensure the provision of confirmatory HIV testing for a minimum of 85% of all patients with reactive rapid HIV tests and give particular attention to providing HIV test results to all patients with HIV-positive test results. The Hospital program staff will refer patients to Hospital HIV community outreach workers to ensure the highest rate of follow-up contacts with those patients who tested reactive with the rapid HIV tests in the Emergency Department. The period of the agreement is January 1, 2013 through December 31, 2013.

The agreement is late because of a delay in receipt of the required documentation.

MWBOO GRANTED A WAIVER.

2. **AIDS ACTION BALTIMORE, INC.** **\$ 75,000.00**

Account: 4000-499013-3023-513200-603051

AIDS Action Baltimore, Inc. will prevent new HIV infections among transgender persons and their partners in Baltimore City, by using the Positive Wellness and Renewal (POWER) curriculum. This curriculum provides the structure for the delivery of individual Level Intervention services delivered in this project. POWER combines traditional case management and client-centered prevention counseling to provide highly individualized and intensive support for behavioral change. The period of the agreement is January 1, 2013 through December 31, 2013.

MINUTES

Health Dept. - cont'd

The agreement is late because the grant was awarded at the end of the December 2012 and there was a delay in receiving an acceptable scope of services from the provider.

MWBOO GRANTED A WAIVER.

3. **THE JOHNS HOPKINS UNIVERSITY** **\$ 34,742.00**

Account: 4000-422213-3023-273300-603051

The Johns Hopkins University will support a data-entry person to assist in updating back-logged data entries on HIV cases for the HIV surveillance program. The data-entry person will receive, review and process incoming HIV related case reports. The data will be entered into the HIV/AIDS electronic database, updated, and the Baltimore City paper files will be integrated with the Maryland paper files. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because the award was awarded at the end of September 2012 and there was a delay in receiving an acceptable budget and scope of services.

4. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS/BALTIMORE CITY PUBLIC SCHOOL SYSTEM (BCPSS)** **\$ 94,000.00**

Account: 4000-427113-3080-294300-603051

The BCPSS will provide services to children in the Baltimore Infants and Toddlers Program who are determined eligible for preschool special education and related services. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is being presented at this time because it was just signed and returned from the provider.

MWBOO GRANTED A WAIVER

MINUTES

Health Department - cont'd

5. **BALTIMORE SUBSTANCE ABUSE SYSTEMS, INC. (BSAS)** **\$ 179,578.00**

Account: 4000-497913-3070-287500-603051

The Health Department requests an agreement with BSAS for the Bureau of Justice Assistance (BJA), Drug Court Expansion and Enhancement Services. The BJA will expand the Baltimore City Adult District Court's Drug Treatment Court Program. The program will further assist non-violent offenders with successful rehabilitation from the use of drugs and alcohol, and focus on meaningful behavioral and lifestyle changes to facilitate positive integration of participants into the community. The period of the agreement is October 1, 2012 through September 30, 2013.

The agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

6. **HEALTH CARE FOR THE HOMELESS, INC.** **\$140,400.00**

Account: 4000-424513-3023-599638-603051

The Health Care for the Homeless, Inc. will provide outpatient ambulatory health services for the Ryan White Part B Program. The organization will provide comprehensive primary care to 60 HIV+ persons experiencing homelessness providing at least 150 encounters. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B services. The IDEHA selects the providers through a competitive Request for Proposal process. The providers are asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a

MINUTESHealth Department - cont'd

contract and submitting it to the Board. These budgets are often revised because of inadequate information from the providers. This review process is required to comply with the grant requirements. The period of the agreement is July 1, 2012 through June 30, 2013.

MWBOO GRANTED A WAIVER.

RATIFICATION OF AGREEMENT

7. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$142,192.00**

Account: 4000-499012-3030-513200-603051

The Board is requested to ratify the agreement with JHU and approve payment for the services provided. The JHU provided services in the area of HIV prevention. The period of the agreement was July 1, 2012 through December 31, 2012.

The agreement is late because 2012 was the first year of direct funding from the Centers for Disease Control (CDC) to the City. These vendors had historically been funded by the State of Maryland. Lack of clear guidance on how to handle the transition from the State to City funding delayed the initiation of contracts and compliance with new documentation requirements from the City further lengthened delays.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the foregoing agreements and the ratification to agreement. The President **ABSTAINED** on item nos. 3, 5, and 7. The Mayor **ABSTAINED** on item no. 5.

MINUTES

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Citizens Pharmacy Services, Inc.

AMOUNT OF MONEY AND SOURCE:

\$940.94 - 1001-000000-3023-274000-604037

BACKGROUND/EXPLANATION:

The Expenditure Authorization EA 000106751 for Citizens Pharmacy Services, Inc. was created and approved on November 13, 2012 to purchase the following medications, ordered annually by the Needle Exchange Program (NEP): 70 SMZ/TMP-Bactrim #14, 42 Doxycycline 100 MG 42, Clindamycin 300 MG.

When the invoice was submitted to the Bureau of Accounting and Payroll Services (BAPS) it was returned because the Department did not use the Master Blanket Purchase Order already in place for medications.

These medications were ordered by EA because the Bactrim was not available in the quantity needed, Doxycycline was listed, and the Clindamycin was not listed on any of the Master Blanket POs. The Department is requesting approval to pay the outstanding invoice. In the future, the Department will complete a Change Order to add necessary medications to existing Purchase Orders.

The item is late because of miscommunication between the Department and the Bureau of Purchases.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Citizens Pharmacy Services, Inc.

MINUTESDept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 520 Park Avenue	520 Park Avenue Business Trust	Five canopies @ 20'1" x 4', one canopy @ 13'2" x 5', one canopy @ 19'8½" x 4'
Annual Charge: \$1,524.65		
2. 2245 Eastern Avenue	Richard CK Lam.	Handicap ramp 24' x 4'
Annual Charge: \$ 70.30		
3. 1625 N. Calvert	Housing Authority of Baltimore City	Wheel chair lift 19.5 sq. ft.
Annual Charge: \$ 70.30		
4. 3245 Belair Road	Mary Joyce Bruno	Service connection 2 1½" conduit @ 93 linear feet
Annual Charge: \$ 651.00		

MINUTES

Dept. of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5. 5317 Belair Road	Braganza Holdings, LLC	Service connection (2) 1½" conduit @ 111 linear feet
Annual Charge: \$ 777.00		
6. 3626 Falls Road	Bisan, LLC	One double face electric sign 12.33' sq. ft., two flat signs @ 18.75 sq. ft. each
Annual Charge: \$ 140.70		
7. 848 N. Eutaw Street	Ramax Realty, Co., Inc.	Two awnings w/ signage 24.25' x 4', eight fluorescent tubes
Annual Charge: \$ 689.00		
8. 2313 E. Monument Street	M.M.K.J., Inc.	Retain awning w/ signage 14' x 3'
Annual Charge: \$ 158.60		

There were no objections, since no protests were received.

There being no objections, the Board UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Department of General Services - Developer's Agreement No. 1285

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1285 with Fells Point Station, LLC.

AMOUNT OF MONEY AND SOURCE:

\$147,334.00

BACKGROUND/EXPLANATION:

Fells Point Station, LLC would like to install new water service to its proposed construction located in the vicinity of 1621 Bank Street. This developer's agreement will allow Fells Point Station, LLC to do its own installation, in accordance with Baltimore City standards.

A performance bond in the amount of \$147,334.00 been issued to Fells Point Station, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project; therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the developer's agreement with Fells Point Station, LLC.

MINUTES

Department of General Services - Deed of Easement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Deed of Easement with Mt. Vernon Mill, LLC.

AMOUNT OF MONEY AND SOURCE:

This Deed of Easement is being granted at no cost to the Mt. Vernon Mill, LLC.

BACKGROUND/EXPLANATION:

Mt. Vernon Mill, LLC is in the process of renovating their site to construct new residences. In the course of designing their project, it was identified that the current footbridge which was to be renovated encroached into the Jones Falls Stream and a new footbridge, which the developer was directed to build to provide secondary access, would also be located in the Jones Falls Stream.

Accordingly, pursuant to Ordinance No. 12-72 the City granted the easement rights for the two footbridges. Under the terms of the easement agreement, Mt. Vernon Mill, LLC will repair and maintain the existing bridge and construct and maintain the new bridge at its sole cost and expense.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the deed of easement with Mt. Vernon Mill, LLC.

MINUTES

Department of General Services - Perpetual Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a perpetual easement agreement with 7-Eleven, Inc., formerly The Southland Corporation.

AMOUNT OF MONEY AND SOURCE:

\$1,650.00 - 9950-902454-9508-900020-704040

BACKGROUND/EXPLANATION:

The Department of Transportation is proposing to install signal equipment on a portion of the property owned by 7-Eleven, Inc., located at 6401 Reisterstown Road. This perpetual easement agreement will allow the City's contractor to install and maintain signal equipment in conjunction with the Department of Transportation Project No. TR-05309, Reisterstown Road Streetscape.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the perpetual easement agreement with 7-Eleven, Inc., formerly The Southland Corporation.

MINUTES

Department of General Services - Facility Encroachment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a facility encroachment agreement with CSX Transportation, Inc. The period of the agreement is effective upon Board approval for five years.

AMOUNT OF MONEY AND SOURCE:

\$6,850.00 - 9950-902416-9506-900020-704040

BACKGROUND/EXPLANATION:

The Department of Transportation proposes to reconstruct Hawkins Point Road from Chemical Road to the United States Coast Guard Yard. During the design of this project, the Department of Transportation determined that the City's contractor would need to install a new 12" water service below the CSX Transportation Bridge.

The one-time fee in the amount of \$6,850.00 includes the application fee of \$1,950.00, a Railroad Protective Liability Insurance fee of \$750.00, an encroachment fee of \$4,000.00, and project scheduling fee of \$150.00.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the facility encroachment agreement with CSX Transportation, Inc.

MINUTES

Department of General Services - Facility Encroachment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a facility encroachment agreement with CSX Transportation, Inc. The period of the agreement is effective upon Board approval for five years.

AMOUNT OF MONEY AND SOURCE:

\$15,850.00 - 9950-902416-9506-900020-704040

BACKGROUND/EXPLANATION:

The Department of Transportation proposes to reconstruct Hawkins Point Road from Chemical Road to the United States Coast Guard Yard. During the design of this project, the Department of Transportation determined that the City's contractor would need to install a new 48" water service below the CSX Transportation Bridge.

The one-time fee in the amount of \$15,850.00 includes the application fee of \$6,700.00, a Railroad Protective Liability Insurance fee of \$3,000.00, an encroachment fee of \$6,000.00, and project scheduling fee of \$150.00.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the facility encroachment agreement with CSX Transportation, Inc.

MINUTESPolice Department - Grant Adjustment Notice**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant adjustment notice from the Maryland Emergency Management Agency (MEMA). The GAN extends the grant through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$0.00 Account: 4000-458011-2015-683900-600000

BACKGROUND/EXPLANATION:

On April 20, 2011, the Board approved a grant for the State Homeland Security Program (SHSP) and awarded the Department funding in the amount of \$1,895,282.00. The GAN is a no-cost extension from MEMA for the FY2010 SHSP award #2010-SS-TO-0025, funded through a grant from the U.S. Department of Homeland Security.

The SHSP is a core assistance program that provides funds to build capabilities at the State and local levels. Activities implemented under SHSP must support terrorism preparedness enhancing capabilities that relate to the prevention of, protection from, or response to terrorism. The GAN extension allows for training and purchasing through June 30, 2013.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the grant adjustment notice from the Maryland Emergency Management Agency.

MINUTES

Space Utilization Committee - Second Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a second amendment to lease agreement with Mondawmin Business Trust, Landlord, for the rental of a portion of the building known as Mondawmin Retail Center, located in the shopping center generally known as Mondawmin Mall, 1200 Mondawmin Mall Concourse, being on the lower level, consisting of approximately 2,270 square feet. The second amendment extends the lease agreement from May 1, 2013 to April 30, 2016, with no renewal option.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly</u>
(05/01/13 - 04/30/14)	\$39,060.80	\$3,255.07
(05/01/14 - 04/30/15)	\$39,842.02	\$3,320.17
(05/01/15 - 04/30/16)	\$40,638.86	\$3,386.57

Account: 4000-423213-3080-294100-603013

BACKGROUND/EXPLANATION:

The leased premises will be used for municipal purposes for the Department of Health's Women, Infants and Children Program (WIC). This second amendment to lease agreement will extend the lease term for three years, commencing May 01, 2013 and terminating April 30, 2016, with no renewal option. All other rentals, provisions, conditions, and terms of the original lease agreement dated July 13, 2005 and amended March 31, 2010 will remain in full force and effect.

MINUTESSpace Utilization Committee - cont'd

The Space Utilization Committee approved this second amendment to lease agreement at its meeting of April 23, 2013.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the second amendment to lease agreement with Mondawmin Business Trust, Landlord, for the rental of a portion of the building known as Mondawmin Retail Center, located in the shopping center generally known as Mondawmin Mall, 1200 Mondawmin Mall Concourse, being on the lower level, consisting of approximately 2,270 square feet.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

1606 - 1614

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The President **ABSTAINED** on item no. 3.

The Mayor **ABSTAINED** on item no. 3.

The Comptroller **ABSTAINED** on item nos. 3 and 4.

Item No. 5 was WITHDRAWN.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- | | | |
|---|--------------|--------------|
| 1. B50002679, Laboratory
Information Management
System (LIMS) | Promium, LLC | \$511,684.00 |
|---|--------------|--------------|

(DPW, Bureau of Water Wastewater)

MWBOO SET MBE AND WBE GOALS AT 0%.

- | | | |
|---|-----------------------------|--------------|
| 2. B50002784, Furnish and
Deliver Top Soils, Common
Borrow, Diamond Mix,
Recycled Stones, Etc. | C.D. Thomas Trucking
Co. | \$327,200.00 |
|---|-----------------------------|--------------|

(DPW, Bureau of Water Wastewater)

MBE: L&J Construction Service, Inc.	10.00%	\$ 32,720.00
WBE: Barbies Recycling & Hauling, Inc.	5.00%	\$ 16,360.00

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|--|---------------------------------|--------------|
| 3. B50002806, Land Resources
General Contractor | Living Classrooms
Foundation | \$200,000.00 |
|--|---------------------------------|--------------|

(Dept. of Housing & Community Development)

MBE: HTW Renovations Construction Co, Inc.	8%	
C&R Environmental Associates, Inc.	15%	
Personal Electric, LLC	8%	
	<u>31%</u>	

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

WBE: S&S Levey Construction & Investment, LLC 8%

MWBOO FOUND VENDOR IN COMPLIANCE.

4. B50002845, Medium and High Voltage Electrical Systems BlueStar Technologies, Inc. \$940,000.00

(Agencies: Various)

MWBOO SET MBE GOALS AT 8% AND WBE GOALS AT 3%.

MBE: A/C Power, Inc. ¹

WBE: The Allocated Formula Group, Inc. ²

¹ A/C Power, Inc. is not certified with Baltimore City to provide work/service "Project Labor and Materials Acquisitioning."

² The Allocated Formula Group, Inc. is not certified with Baltimore City to provide work/service "Project Management and Contract Administration."

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The recommended bidder was found to be non-complaint and has agreed to work with MWBOO to come into compliance within ten days of award.

A PROTEST WAS RECEIVED FROM ENERGETEST, LLC.

President: "The first item on the non-routine agenda can be found on page 34, item 4, Medium and High Voltage Electrical Systems. Will the parties please come forward? Will the parties please come forward? Thank you."

Tim Krus: "Tim Krus, City Purchasing Agent, ah -- this is the

MINUTES

award of Medium and High Voltage Electrical Systems to BlueStar Technologies for \$940,000.00."

President: "Okay. You have to state your name and talk into the mic."

Paul Lang: "I'm sorry, my name is Paul Lang and I am representing Energy Test and one of the things that we noticed when -- we -- ah went through the bid qualifications was a Prequalification requirement and it does not appear that BlueStar according to the website is prequalified for electrical work. And again according to the documents it says that "the prequalification certificate insures the City that a firm is qualified in their profession to do contracted work". Another issue is where it states "Prime Contractors must be prequalified prior to purchasing Bid Documents and submitting a Bid. In either one of those situations it does not appear as though they are prequalified for electrical work."

Tim Krus: "We checked the firms qualification um -- for electrical work ah -- we checked their references, we checked their experience um -- and checked prequalification as late as yesterday when we were looking at the protest again and we satisfied ourselves that the awardee is more than qualified to perform this work. As a matter of fact they have done work for NASA, the Coast Guard, Goddard Space Flight Center, um

MINUTES

facilities which um have power distribution requirements that exceed those of the City facilities that will be working on."

Comptroller: "So, what was he reviewing, what was he reviewing that made him think they weren't prequalified?"

Tim Krus: "I'm not sure, I'm not sure because these particular elements weren't in the protests that were filed."

Paul Lang: "This is what we were looking for--"

Solicitor: "Can you also direct us to where this particular issue of prequalification was raised in your written protest."

Paul Lang: "I don't know that it was raised in the protest; we had very little time to put that together so we went through it very quickly. But, what we do have which was submitted by Energy Test is a certification of prequalification for um -- F16000, which is electrical. And when we went on the City's website just to check and see who was prequalified there are a number of electrical people that are prequalified. We did not see BlueStar as part of that list. And since this was very specific electrical work we went back into the documents and satisfied ourselves that it stated both on the fact sheet for prequalification of contractors, along with in the bidding documents, excuse me, in the bidding documents it states under Bidder Qualifications, Section A. Prequalification ah All Contractors bidding on this contract whose total bid or contract

MINUTES

amount will exceed \$25,000.00 must be prequalified at the time of Bid opening by the Office of Boards and Commissions."

President: "Tim."

Comptroller: "How does that affect--"

Tim Krus: "They were prequalified, we looked at Boards and Commissions, as late as yesterday."

President: "Okay, and in closing--"

Comptroller: "As of the date that he said? You said as of yesterday."

Solicitor: "Did they submit --."

Tim Krus: "I can't--"

Solicitor: "As of Bid openings?"

Tim Krus: "I can't look historically-- at that point in time, but they appear to have been prequalified for a while and that would be consistent with the experience requirements that we evaluated."

Paul Lang: "Are they prequalified for electrical work?"

Comptroller: "Are they?"

Tim Krus: "As I've said, I can't speak to this specific element of the protest because it wasn't part of the protest."

President: "Okay, --."

Tim Krus: "The elements of this protest brought forward ah--"

Paul Lang: "If they have a prequalify certificate of

MINUTES

prequalification as this one is, I don't'-- then that issue is off the table. But, I don't know that this was submitted and according to the website they are not prequalified for this specific discipline."

Comptroller: "Were they prequalified at Bid opening? That's the question?"

Tim Krus: "I believe that they were."

Paul Lang: "In this discipline?"

Tim Krus: "That's - That's"

Comptroller: "In this discipline?"

Tim Krus: "That's part of what gets checked in their responsiveness."

Comptroller: "So they were prequalified."

Tim Krus: "Prequalified by Boards and Commissions."

President: "Tim."

Comptroller: "For electrical?"

Tim Krus: "And still showed themselves prequalified as of yesterday."

Comptroller: "For electrical?"

Tim Krus: "I have I -- did not look at it myself; somebody else was looking at the screen while we called it up."

Comptroller: "Shouldn't you be sure."

Solicitor: "Because this wasn't an issue."

MINUTES

Tim Krus: "It absolutely was not an issue."

Tim Krus: "This is a completely different protest than the protest that was filed by the protester. The protester has yet to mention one element of the protest that they filed."

Paul Lang: "Whether or not it was part of that protest it was part of the bid requirements."

Mayor: "If you expect an answer you should have brought it up in the protest. If you expect an answer and to give more-- to give a more definitive answer than what Mr. Krus is able to give. That is the type of thing you would give us advance notice of in the protest."

Solicitor: "Your protest went into other specifics referring to the website, five years, and all those other-- a number of other issues."

Paul Lang: "That's correct."

Solicitor: "But not the issue that you are now presenting today here for the very first time."

Paul Lang: "Because at the time we did not have, okay, we really did not have the time to do a thorough investigation but this came up during the investigation and it goes to the heart of what we were saying in our protest."

Mayor: "Well, unless you have any information different, I think we have heard the answer several times from Mr. Krus."

MINUTES

Paul Lang: "I don't know that anybody has given us the answer as to whether or not they are. This was required a submission of the bid--."

Mayor: "The way that it seems is you are grabbing at straws. You put in a protest; you've never, you haven't mentioned it one time, now you bring up something that you haven't given us any advance notice on and you don't have any different answer than what was provided by Mr. Krus. Neither does anyone sitting here."

Solicitor: "Which to-- and my answer was to the best of my knowledge the people in my office checked prequalification and they are appropriately prequalified."

President: "I move for a--"

Paul Lang: "I'm sorry I can only go by the documents that I have seen."

Solicitor: "I move that we deny the --."

Mayor: "We can only go by what you have provided us."

Solicitor: "I move that we deny the bid protest and ah-- and ah -- approve the recommendation of the Bureau of Purchases."

President: "All those in favor, Oh is there a second?"

Director of Public Works: "Second"

President: "All those in favor say "AYE." All opposed "NAY."

MINUTES

Comptroller: "I **ABSTAIN** because I am not sure that-- I am not convinced that they were prequalified at bid opening."

President: "Ah -- Okay, The Motion carries."

* * * * *

Bureau of Purchases

5. B50002870, Provide Bus/ Van Transportation for Children with Disabilities to Camp Variety	Just 4U Transit, LLC	\$ 60,900.00
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WITHDRAWN

(Dept. of Recreation & Parks)

MWBOO GRANTED A WAIVER.

A PROTEST WAS RECEIVED FROM AMERICAN LIMOUSINES.

MINUTES

Mayor's Office of - Inter-Governmental Agreement/
Employment Development Maryland State Department of Human
 Resources (Food Stamps)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an inter-governmental grant agreement with the Maryland State Department of Human Resources, Baltimore City Department of Social Services (DHR/BCDSS). The period of the agreement is October 1, 2012 through September 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$662,136.00 - 5000-508813-6392-456000-405001

BACKGROUND/EXPLANATION:

The purpose of the inter-governmental agreement is to compensate the MOED for providing an array of employment and training related services to the DHR/BCDSS Food Stamps customers. Eligible participants will be engaged and provided with services which include career development, training and ongoing personal support, culminating in employment and job retention services.

The funding level payable to MOED under this inter-governmental grant agreement will not exceed \$662,136.00 of federal funds.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the inter-governmental agreement.

MINUTES

Mayor's Office of Employment - Employee Expense Statement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Sonia Bullock-Sneed for the month of September 2012 for mileage.

AMOUNT OF MONEY AND SOURCE:

\$57.72 - 4000-806413-6313-466505-603002

BACKGROUND/EXPLANATION:

During MOED's reconciliation of expense report payments, the expense report statement was misplaced and is now beyond the deadline for payment of the employee expenses.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expense statement for Ms. Sonia Bullock-Sneed for the month of September 2012 for mileage.

MINUTES

Bureau of Water and Wastewater (BW&WW) - 2013 Sewer Surcharge Adjustment

ACTION REQUESTED OF B/E:

The Board is requested to concur with an adjustment of the 2013 sewer surcharge assessed to GEO Specialty Chemicals.

AMOUNT OF MONEY AND SOURCE:

\$20,136.16 - 2070-000000-5500-506500-402190

BACKGROUND/EXPLANATION:

Article 25 of the Baltimore City Code (2000 ed., as amended), grants the City the authority to assess industries a sewer surcharge for industrial waste. Industries are billed in advance each January covering the period of January 1 through December 31 of each billing year. GEO Specialty Chemicals was originally assessed \$31,261.12 for Calendar Year 2013. However, in a letter dated March 7, 2013, the company requested that the surcharge be reconsidered as they believed that the analytical data for suspended solids was not representative of the bulk of its discharges.

The BW&WW agreed that reconsideration was warranted and recalculated the surcharge using five years of suspended solids analytical data and omitting the result from September 26, 2012 that was outside the standard deviation. This resulted in a revised assessment of \$11,124.96 and represents a reduction of \$20,136.16. As GEO Specialty Chemicals has paid the original assessment, a refund would be necessary.

Therefore, the BW&WW requests that the Board concur with decision to assess GEO Specialty Chemicals \$11,124.96 for Calendar Year 2013 and refund the company \$20,136.16.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board concurred with the adjustment of the 2013 sewer surcharge assessed to GEO Specialty Chemicals.

MINUTES

Bureau of Water and Wastewater - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 3 to agreement with Hazen and Sawyer/AECOM, A Joint Venture, under WC 1211, Ashburton Reservoir UV Disinfection Study.

AMOUNT OF MONEY AND SOURCE:

\$192,402.98 - Baltimore City Water Revenue Bonds
125,112.02 - Baltimore County
\$317,515.00 - 9960-904743-9557-900020-702064

BACKGROUND/EXPLANATION:

On December 15, 2010, the Board approved the agreement with Hazen and Sawyer/AECOM, A Joint Venture for a period of 18-months. On June 6, 2012 and January 9, 2013, the Board approved amendment nos. 1 and no. 2 to the agreement for a period of six months each, respectively.

During the study phase, the BW&WW made a decision to change the approach from Ultra Violet (UV) treatment to storage tanks to comply with the Long Term 2 Enhanced Surface Water Treatment Rule (LT2 Rule) for the Ashburton Reservoir. Therefore, to complete the study additional engineering services will be needed.

Under the terms of amendment no. 3, the Consultant will coordinate with the Department of Recreation & Parks and the Planning Department since underground storage tanks will be located in the parks; two in Hanlon Park and three in Druid Hill Park. In addition, the Consultant will prepare cost estimates/planning, review reports and record documents, site visit/investigations, and additional geotechnical investigations. The Consultant will also define baseline storage approach, preliminary hydraulic analysis, alternatives analysis, sodium hypochlorite facility conceptual designs, alternative reutilization concept identification, and preliminary evalua-

MINUTES

BW&WW - cont'd

ations (Ashburton Reservoir/Hanlon Park and Druid Hill Site), regulatory planning, desktop archaeological study/evaluations, concept schedule and construction sequencing, and completion reports. All other terms and conditions of the original agreement remain unchanged.

The Consultant was originally approved by the Office of Boards and Commissions and AEAC.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water and Wastewater</u>		
1. \$197,017.50	9960-904715-9558	
County Appro.	Constr. Res.	
	Ashburton Finished	
	Water Reservoir	
302,982.50	" "	
Water Revenue		
Bonds		
<u>\$500,000.00</u>		

MINUTES

BW&WW - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$317,515.00	-----	9960-904743-9557- 900020-3 Engineering
<u>182,485.00</u>	-----	9960-904743-9557- 900020-9 Administration
<u>\$500,000.00</u>		

The funds are required to cover the cost of Change Order No. 3 for the Study of WC 1211, Ashburton Reservoir UV Disinfection.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the amendment no. 3 to agreement. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTESDepartment of Human Resources - Personnel Matters

The Board is requested to approve the listed Personnel matters below:

Mayor's Office of Information Technology

	<u>Hourly Rate</u>	<u>Amount</u>
1. EMMANUEL ABBEY	\$25.00	\$52,000.00

Mr. Abbey, will work as a Jr. Data Analyst in the Mayor's Office of Information Technology. Mr. Abbey's duties will include but not be limited to working with Application Support group/developers to troubleshoot and diagnose production issues. He will track and resolve database related incidents, requests and resolve incidents in the Enterprise. In addition, Mr. Abbey will initiate and perform changes on production system and proactively escalate any issues that cannot be resolved within the established timeframes. Mr. Abbey will maintain database security, integrity, and availability, database capacity planning, implementation and support as well as the SQL Server installation, replication, high availability and disaster recovery options. The period of the agreement is effective upon Board approval for one-year.

2. IAN POTTS	\$25.00	\$52,000.00
---------------------	---------	--------------------

Mr. Potts will work as a Graphic Web Designer. His duties will include, but are not limited to leverage understanding of user experience principles, graphic design standards, trends, and techniques for web and mobile platforms to re-design, enhance, and create graphic art for website, advertisement for promotional, presentational, and other use. In addition, he will be responsible for data visualization and representation; creating graphic design, site navigation, and content layout prototypes for web-

MINUTES

MOIT - cont'd

based applications and sites, and standardize design for applications and sites. This agreement is needed to support the high visibility projects for the City Council and Baltimorecity.gov web site and payment web applications, including one which must go live by June 15th. The period of the agreement is effective upon Board approval for one-year.

Account: 1001-000000-1472-165800-601009

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the foregoing agreements.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|-------------|---------|
| 1. NATIONAL CAPITAL INDUSTRIES,
INC. | \$20,000.00 | Renewal |
| Solicitation No. B50002436 - Copolymer/Tac Coat - Department
of Transportation - Req. No. Various. | | |

On May 7, 2012, the City Purchasing Agent approved the initial award in the amount of \$18,925.00. The award contained two 1-year renewal options. This renewal in the amount of \$20,000.00 is for the period June 1, 2013 through May 31, 2014, with one 1-year renewal option remaining.

- | | | |
|---|-------------|---------|
| 2. GENERAL TRAFFIC
EQUIPMENT CORP. | \$ 8,000.00 | Renewal |
| Solicitation No. B50001941 - Pedestrian Signals Push Buttons -
Department of Transportation - Req. No. Various | | |

On June 1, 2011, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained two 1-year renewal options. On June 6, 2012, the Board approved the first renewal in the amount of 20,000.00. This final renewal in the amount of \$8,000.00 is for the period June 3, 2013 through June 2, 2014.

- | | | |
|---|-------------|-----------------|
| 3. DAVISLOGIC, INC. T/A
ALL HANDS CONSULTING | \$39,941.13 | Selected Source |
| Solicitation No. 06000 - Threat and Hazard Identification and
Risk Assessment (THIRA) - Fire Department - Req. No. R630365 | | |

All Hands Consulting is the current contract (RFP11-1) holder for the City of Phoenix, AZ and is uniquely experienced to provide similar contractual services to the Mayor's Office of Emergency Management in order to meet upcoming FEMA requirements within the required timeline.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

4. VERIZON BUSINESS

SERVICES	\$ 0.00	Renewal
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Solicitation No. 08000 - Replacement of Equipment for 911 Center and Lease and Maintenance of Enhanced 911 Customer Premise Equipment - Police Department - P.O. No. P513704

On June 16, 2010, the Board approved the initial award in the amount of \$2,089,600.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal is for the period June 16, 2013 through June 15, 2014, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

5. AIR LIQUIDE INDUSTRIAL

U.S. LP	\$60,000.00	Renewal
---------	-------------	---------

Solicitation No. B50002343 - Liquid Oxygen - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P520756

On June 27, 2012, the Board approved the initial award in the amount of \$40,035.00. The award contained four 1-year renewal options. This renewal in the amount of \$60,000.00 is for the period July 15, 2013 through July 14, 2014, with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|--|-------------|----------|
| 6. ALERE NORTH AMERICA
INC. | \$60,000.00 | Increase |
| Solicitation No. 08000 - Clearview HIV Test Kits - Health
Department - P.O. No. P522539 | | |

On January 23, 2013, the Board approved the initial award in the amount of \$175,565.00. The award contained three 1-year renewal options. The federal grant funds were not available at the time of the previous award. This increase in the amount of \$60,000.00 will make the award amount \$235,565.00 and is for the period January 16, 2013 through January 15, 2014, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|-------------|----------|
| 7. ORASURE TECHNOLOGIES,
INC. | \$90,000.00 | Increase |
| Solicitation No. 08000 - HIV Test Kits - Health Department -
P.O. No. P522548 | | |

On January 23, 2013, the City Purchasing Agent approved the initial award in the amount of \$24,450.00. The award contained three 1-year renewal options. The federal grant funds were not available at the time of the previous award. This increase in the amount of \$90,000.00 will make the award amount \$114,450.00 and is for the period February 6, 2013 through February 5, 2014, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|-------------|---------|
| 8. PITNEY BOWES, INC. | \$46,612.00 | Renewal |
| Solicitation No. 06000 - Pitney Bowes Sorter Maintenance -
Comptroller's Office, Municipal Mailroom - Req. No. R628999 | | |

On May 13, 2009, the Board approved the initial award in the amount of \$29,188.02. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$46,612.00 is for the period May 01, 2013 through April 30, 2014.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 9. PITNEY BOWES, INC. | \$ 14,708.00 | Renewal |
| Solicitation No. 06000 - Pitney Bowes Inserter Maintenance -
Comptroller's Office, Municipal Mailroom - Req. No. R604699 | | |

On May 13, 2009, the Board approved the initial award in the amount of \$13,263.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$14,708.00 is for the period May 1, 2013 through April 30, 2014.

MWBOO GRANTED A WAIVER.

- | | | |
|---|---------|---------|
| 10. ENVIRONMENTAL QUALITY
RESOURCES, LLC | \$ 0.00 | Renewal |
| Solicitation No. B50001898 - Debris Cleanup in Middle Branch,
Canton and Fells Point - Agencies - Various - P.O. No. P517182 | | |

On May 25, 2011, the Board approved the initial award in the amount of \$144,450.00. The award contained four 1-year renewal options. On April 4, 2012, the Board approved the first renewal. This renewal is for the period June 13, 2013 through June 12, 2014, with two 1-year renewal options remaining.

On January 25, 2011, MWBOO determined that no goals would be set because of insufficient certified MBE/WBE contractors.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|--|--------------|---------|
| 11. PHILADELPHIA MIXING SOLUTIONS, LTD. | \$300,000.00 | Renewal |
| Solicitation No. 08000 - Philadelphia Mixer Replacement Parts and Maintenance Services - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P513741 | | |

On June 9, 2010, the Board approved the initial award in the amount of \$160,000.00. The award contained one 2-year renewal option. This renewal in the amount of \$300,000.00 is for the period June 9, 2013 through June 8, 2015.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

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|---|--------------|---------|
| 12. AMERICAN EUROCOPTER CORPORATION | \$950,000.00 | Renewal |
| Solicitation No 08000 - Helicopter Parts and Maintenance - Police Department - P.O. No. P520254 | | |

On May 23, 2012, the Board approved the initial award in the amount of \$950,000.00. The award contained five 1-year renewal options. This renewal in the amount of \$950,000.00 is for the period May 23, 2013 through May 22, 2014, with four 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|--------------|-------------|
| 13. MICROCEPTION, INC. | \$ 69,176.00 | Sole Source |
| Solicitation No. 06000 - Homicide Unit Interview Room Upgrade
- Police Department - Req. No. R629263 | | |

Microception, Inc. offers a unique package offering the Baltimore Police Department the specific features and options needed to upgrade and improve the available technology in the Homicide Unit's interview rooms. Pricing is considered both fair and reasonable. The Bureau of Purchases posted an intent to waive competition in CitiBuy and no responses were received.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 14. EVERGREEN LANDSCAPE &
DESIGN CORP. | \$200,000.00 | Renewal |
| Solicitation No. B50001705 - Mowing & Debris Removal for
Vacant Lots and Abandoned Property - Department of Public
Works - P.O. No. P517585 | | |

On June 8, 2011, the Board approved the initial award in the amount of \$779,600.00. The award contained four 1-year renewal options. On May 9, 2012, the Board approved the first renewal in the amount of \$200,000.00. This renewal in the amount of \$200,000.00 is for the period June 8, 2013 through June 7, 2014, with two 1-year renewal options remaining.

This is a requirements contract, therefore dollar amounts will vary.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

MBE: Grass Roots Landscaping Co. 27%

WBE: Rags 2 Riches Cleaning Services 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

15. TYLER TECHNOLOGIES, INC.	\$ 57,700.00 39,700.00 <u>\$ 97,400.00</u>	Ratification Increase/ Amendment
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Contract Number NJPA013006 - Personal Property Billing System
- Finance Department - P.O. No. P519895

The Board is requested to approve and authorize execution of an amendment to agreement with Tyler Technologies, Inc. On March 14, 2012, the Board approved the initial award in the amount of \$1,345,550.00. The period of the agreement is April 1, 2012 through March 31, 2015, with one 3-year renewal option.

Additional required modifications that were not in the initial award were implemented during the initial phase that requires ratification. The Bureau of Treasury Management also requests approval of an additional planned modification and a not-to-exceed amount of \$10,000.00 for potential modifications to complete full implementation of the project.

The total project will be funded using the City's Master Lease provided through the City's Office of Treasury Management.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

16. ROLLING DOORS OF
MARYLAND, INC.
ALL ABOUT DOORS, INC.
THE OVERHEAD DOOR COMPANY
OF BALTIMORE, INC. \$ 0.00 Renewal
- Solicitation No. B50001811 - Repair and Installations Services for Various Overhead Mechanical Door Systems - Department of General Services - P.O. Nos. P517070, P517071 and P517072

On May 11, 2011, the Board approved the initial award in the amount of \$600,000.00. The award contained four 1-year renewal options. On April 11, 2012, the Board approved the first renewal. This renewal is for the period June 03, 2013 through June 02, 2014 with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

17. SECTION 1
NATIONAL SAFETY SUPPLY,
INC. \$ 20,000.00
- SECTIONS 2 & 3
FISHER SCIENTIFIC 550,000.00
- SECTION 4
HAGEMeyer NORTH AMERICA 110,000.00
- \$680,000.00 Renewal
- Solicitation No. B50001439 PPE Ensembles & Tactical Face Mask Breathing Systems - Police and Sheriff's Departments - P.O. Nos. P513531, P513532 and P513533

On May 26, 2010, the Board approved the initial award in the amount of \$680,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$680,000.00 is for the period May 26, 2013 through May 25, 2014 with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

18. MCLEAN CONTRACTING COMPANY	\$500,000.00	Renewal
Solicitation No. B50001438 - Requirements for Structural Maintenance and Dredging of Inner Harbor - Department of Transportation - P.O. No. P513113		

On May 12, 2010, the Board approved the initial award in the amount of \$400,000.00. On July 13, 2011, the Board approved an increase in the amount of \$600,000.00. The vendor was found to have not met the MBE/WBE goals of the solicitation, but was the only bidder and at the time was found to have a good faith effort to achieve participation goals. The period of the renewal is May 12, 2013 through May 11, 2014, with one 1-year renewal option remaining.

MWBOO SET GOALS MBE GOALS OF 25% AND WBE GOALS OF 10%.

MBE: G.E. Frisco Company, Inc.	7.25%
Manjoe Insurance Agency, Inc.	<u>1.72%</u>
	8.97%

WBE: A2Z Environmental Group, LLC	2.24%
Hopkins Fuel Oil Company	<u>2.24%</u>
	4.48%

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON APRIL 12, 2013.

A letter informing the vendor that it is in breach of a material term of the contract has been sent. Because of the uniqueness of the services performed on this contract, the vendor will be required to come into compliance during the 120 day probation period or shall be subject to termination.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

19. BMC Services, LLC	\$1,000,000.00	Increase
HAWKEYE CONSTRUCTION, LLC	500,000.00	Increase
COLDSRING CO., INC.	500,000.00	Increase
	<u>\$2,000,000.00</u>	

Solicitation No. B50002237 - Weatherization Assistance Program
- HVAC - Department of Housing and Community Development -
P.O. No. P519838, P519839, and P519840

On March 28, 2012, the Board approved the initial award in the amount of \$1,300,000.00. This increase in the amount of \$2,000,000.00 will make the total awards \$3,300,000.00.

MWBOO SET GOALS OF 27% MBE AND 4% WBE.BMC Services, LLC**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

On March 28, 2013, a letter was sent to the vendor to submit a report on utilization of MBE and WBE contractors for the quarter started on April 1, 2013.

Hawkeye Construction, LLC**MWBOO FOUND VENDOR IN COMPLIANCE.**Coldspring Co., Inc.**MWBOO FOUND VENDOR IN COMPLIANCE.**

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards and increases and Extensions to Contracts and agreements. The Mayor **ABSTAINED** on item no. 19.

MINUTES

Bureau of Water and - On-Call Project and Construction
Wastewater (BW&WW) Management Assistance Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the listed on-call task assignments. The period of the agreement is effective upon Board approval for three years. The Board is also requested to grant a waiver of the upset limit for the on-call contracts.

MWBOO SET GOALS OF 27% AND WBE 10% FOR THESE CONTRACTS.

<u>CONSULTANT</u>	<u>PROJECT</u>	<u>UPSET LIMIT</u>
1. RUMMEL, KLEPPER & KAHL, LLC	1301 On-Call Project & Constr. Mgmt. Ass't	\$9,000,000.00
MBE: EBA Engineering, Inc.		0-5%
E2CR, Inc.		0-5%
Bryant Associates, Inc.		0-6%
Baker Engineering Services, Inc.		0-4%
Sidhu Associates, Inc.		0-5%
Glyndon Engineering & Technology Company		0-5%
(In the aggregate)		<u>30%</u>
WBE: Ross Technical Services, Inc.		0-5%
Constellation Design Group, Inc.		0-5%
(In the aggregate)		<u>10%</u>
MBWOO FOUND VENDOR IN COMPLIANCE.		
2. LOUIS BERGER WATER SERVICES, INC.	1302 On-Call Project & Constr. Mgmt. Ass't	\$9,000,000.00
MBE: Kumi Construction Management Corporation		0-27%
Environ-Civil Engineering, Ltd.		0-27%
Sidhu Associates, Inc.		0-27%
Tech International Corp.		0-27%
Samms Engineering, LLC		0-27%
		<u>27%</u>
WBE: Ross Technical Services, Inc.		0-10%
PEER Consultants, PC		0-10%
		<u>10%</u>
MBWOO FOUND VENDOR IN COMPLIANCE.		

MINUTES

BW&WW - cont'd

<u>CONSULTANT</u>	<u>PROJECT</u>	<u>UPSET LIMIT</u>
3. ARCADIS US, INC. (PARENT CO. OF MAL- COLM PIRNIE/ARCADIS)	1303 On-Call Project & Constr. Mgmt. Ass't	\$9,000,000.00
MBE: Mercado Consultants, Inc.		1-3%
Tucker, Young, Jackson, Tull, Inc.		9-15%
PEER Consultants, PC		9-15%
		<u>27%</u>
WBE: Phoenix Engineering, Inc.		1-4%
Russell Corrosion Consultants, Inc.		0-2%
The Robert B. Balter Company		1-3%
Chesapeake Environmental Management, Inc.		1-5%
		<u>10%</u>

MBWO FOUND VENDOR IN COMPLIANCE.

The BW&WW Construction Management Division is in need of assistance from the consultants to provide construction monitoring and inspection of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, and review of contract claims and supports. In addition, the consultants will provide assistance with estimating, scheduling, project engineering, constructability reviews, and construction contract administrative support.

The BW&WW also requests a waiver of the upset limit for on-call agreements. The on-call contracts consultant agreements are necessary to provide services related to Consent Decree projects and other infrastructure-related projects. The on-call consultant agreements and requested upset limit are necessary to allow sufficient latitude in staffing and funding to ensure that the City meets the requirements and deadlines for the projects.

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW THE TASK ASSIGNMENTS. AUDITS DEFERS TO THE BOARD ON THE UPSET LIMIT WAIVER.

MINUTES

BW&WW - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the listed on-call task assignments. The Board is also granted a waiver of the upset limit for the on-call contracts. The President **VOTED NO on items no. 1 through 3.** The Comptroller **VOTED NO** on items no. 1 through 3.

MINUTES

Department of Finance/Office - Renewal of FY 13 Flood
of Risk Management Insurance

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of flood insurance for the Baltimore City Police Headquarters and Annex Buildings. This policy is written through the National Flood Services and renews on April 22, 2013.

AMOUNT OF MONEY AND SOURCE:

\$33,500.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

On September 13, 2003, storm surge and heavy rain from Hurricane Isabel flooded the basement of the Baltimore City Police Headquarters Building to a depth of 22 inches. A claim was made with the Federal Emergency Management Agency (FEMA). The Public Assistance reimbursement has been approved. Since the facility is located in a 100-year floodplain, distribution of FEMA Public Assistance is contingent on securing and maintaining of coverage for flood.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the renewal of flood insurance for the Baltimore City Police Headquarters and Annex Buildings.

MINUTES

Mayor's Office of - Acceptance of Grant Funds
Employment Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant funds from CBAC Gaming, LLC (CBAC).

AMOUNT OF MONEY AND SOURCE:

\$80,000.00 - 6000-603613-6311-483200-406001

BACKGROUND/EXPLANATION:

The CBAC funds will pay MOED an amount not to exceed \$80,000.00 to cover the costs of employing the Community Recruitment Coordinator (CRC) for 12 months. The grant fund will support the hiring and management of a CRC in accordance with the responsibilities outlined in the original Memorandum of Understanding (MOU) approved by the Board on December 19, 2012.

The MOU outlined the collaborative efforts that each party would take to ensure the promotion and hiring of Baltimore City residents for the Casino project. MOED will assist with the training, preparation and marketing of Baltimore City residents which will enable them to gain access to Casino employment opportunities.

This request to accept grant funding is late because of time required for the parties to reach a comprehensive understanding of the terms outlined in the MOU in reference to the local hiring order, Employ Baltimore.

MBE/WBE PARTICIPATION:

The developer has signed a commitment to comply with the Minority and Women's Business Enterprise Program as part of its execution of the ground lease.

MINUTES

MOED - cont'd

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION .**

UPON MOTION duly made and seconded, the Board approved and authorized of the acceptance of grant funds from CBAC Gaming, LLC.

President: "Madam Mayor"

Mayor: "Thank you very much Mr. President. I want to take a few minutes to speak about the importance of the relationship between the City of Baltimore and CBAC Gaming. We are very excited about the new world class Horseshoe casino that will be opening here in 2014 and today having approved an agreement that reflects a strong public/private partnership to create this casino in Baltimore. It demonstrates a commitment to ensure that local residents are aware and have access to the tremendous employment opportunities the Casino will create. The agreement builds on the MOU approved in December which requires CBAC to implement a comprehensive local hiring and recruitment plan and we thank Chad Barnhill of CBAC for understanding the mutual benefit of building and staffing the Horseshoe Casino in Baltimore with Baltimore citizens. Today, the Board of Estimates approved the creation of a professional recruitment position to work with the community and this recruiter will identify

MINUTES

qualified workers to apply for the expected 1,700 casino jobs. These positions include jobs to construct the facility as well as a wide variety of jobs required to operate such a diverse venue. I believe that Baltimore's residents have the skills and the abilities to perform well in these positions and if given the opportunity will make Baltimore's Horseshoe Casino one of the City's biggest attractions. CBAC is funding the recruitment position which will provide services through the Mayor's Office of Employment Development. I want to thank uh -- Karen Sitnick for being here and as a complement of Employ Baltimore ready to work for your initiative to improve local hiring. I want to thank you again and give a plug for "Youth Works" if you haven't already signed up to get your Youth Works employees for the summer there is still time. I was at an event yesterday and a gentleman was telling me about a young person that he interviewed from-- and I don't know why he didn't choose Western but the person slipped in from Poly and he almost had tears in his eyes when he was talking about how impressed he was with this young woman, a Junior and he was so impressed by her that he cancelled the rest of the interviews and he said he just wishes that we would give some attention to some of our incredibly bright, talented and ambitious students. It seems like so many times the young people that get the attention are

MINUTES

the ones that are going the wrong way and we uh-- ignore or give very little attention to all of our outstanding students. So, I was very pleased, he was, he's ready to give testimony for Youth Works and I will put him in contact with you Karen and-- uh-- so if you haven't had a chance to yet, either give so we can hire more young people or particularly if you have a private-- ah private job opportunity non-public entity, please be in contact with the Mayor's Office of Employment Development so we can place these very qualified and very eager young people in positions. Again, I want to go to just, go back to the CBAC and just thank them for being fantastic partners, keeping their word and making sure that we have a facility that not only generates the revenue that one in the City but also does so and helps us to grow the City, as well. Thank you."

MINUTES**TRAVEL REQUESTS**Office of the Labor Commissioner

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. Jennifer Matthews	AAA Higginbotham Fellows Program New York, NY May 5 - 10, 2013 (Reg. Fee \$0.00)	General Fund	\$2,604.54

The subsistence rate for this location is \$366.00 per day. The hotel rate is \$369.00 per night for the first night and \$379.00 for the remaining four nights, not including occupancy taxes in the amount of \$59.11 per night. The Office is requesting additional subsistence of \$55.00 for the hotel and \$40.00 per day to cover meals and incidental expenses. The additional subsistence request includes \$40.00 for May 10, 2013 because the final day of the conference ends after 5 pm and the attendee will be taking the 6:35 p.m. train to return to Baltimore.

The Office prepaid the hotel cost in the amount of \$2,180.54 and the train fare in the amount of \$124.00 on the City issued credit card assigned to Ms. Deborah Moore-Carter. The disbursement to Ms. Matthews will be as follows:

Ground Transportation	\$ 60.00
Meals & Incidentals	<u>240.00</u>
	\$300.00

Health Department

2. Jana Goins	2013 Maternal & IPO Child Epidemiology Training Nashville, TN May 28 - June 1, 2013 (Reg. Fee \$0.00)	\$ 220.00
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The Department is requesting subsistence for meals and incidental expenses, as well as parking. The sponsoring agency will be covering airfare, hotel, and registration.

MINUTES**TRAVEL REQUESTS**Health Department - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
3. William E. MacDonald Jason R. Feser	iBase Designer Course Herndon, VA May 5 - 10, 2013 (Reg. Fee \$1,750.00 ea.)	Homeland Security FY'10	\$6,450.00
4. Jeronimo Rodriguez	Police Executive Research Forum Annual Meeting Milwaukee, WI May 01-03, 2013 (Reg. Fee \$425.00)	Asset Forfeiture Funds	\$1,168.80

The hotel costs are \$169.00 per night. The subsistence rate for this request is \$150.00 per day. The Department is requesting an additional \$22.00 to meet the hotel costs above the allowed subsistence, and \$40.00 per day for meals. The additional funds have been included in the total.

Department of Public Works

5. Vincent J. DeSantis	107 th Annual GFOA Conference San Francisco, CA June 1-6, 2013 (Reg. Fee \$475.00)	Water Utility Funds	\$2,895.87
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The subsistence rate for this location is \$226.00 per night for a total of \$1,130.00. The hotel rate is \$242.00 per night for a total of \$1,210.00. The occupancy tax is \$37.51 per night for a total of \$187.55. The Department is requesting an additional subsistence of \$16.00 per day to cover the cost of the hotel for a total of \$80.00 and an additional \$40.00 per day to cover the cost of food for a total of \$200.00. The additional funds have been included in the total.

MINUTES

TRAVEL REQUESTS - cont'd

The Board, UPON MOTION duly made and seconded, approved the travel requests.

* * * * *

President: "Thank you. There being no more business before the Board, the meeting will recess until bid opening at twelve noon, thank you."

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MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

<u>Bureau of Purchases</u>	- B50002920, Rollout Containers with RFID <u>CANCELLED</u>
<u>Dept. of General Services</u>	- GS 13804, Waxter Senior Center - Exercise & Rest Rooms Renovations <u>BIDS TO BE RECV'D: 05/15/2013</u> <u>BIDS TO BE OPENED: 05/15/2013</u>
<u>Bureau of Water & Wastewater</u>	- SC 877, Enhanced Nutrient Removal Process at the Back River Wastewater Treatment Plant <u>BIDS TO BE RECV'D: 05/22/2013</u> <u>BIDS TO BE OPENED: 05/22/2013</u>

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 13002, Reconstruction of Footways Citywide

Santos Construction Co., Inc.
M. Luis Construction Co.
Machado Construction Co., Inc.

Department of Transportation - TR 13006, Resurfacing Highways at Various Locations Citywide Emergency JOC-IV

M. Luis Construction Co.
P. Flanigan

Bureau of Water & Wastewater - WC 1240, Meter Setting Install Water Main Rep at Various Locations West Baltimore

Anchor Construction Corp.
Spiniello
R.E. Harrington Plumbing & Heating, Inc.
Civil Construction, LLC
Metra Industries
J. Fletcher Creamer & Son, Inc.

MINUTES

Bureau of Water & Wastewater - WC 1255, Meter Setting
Install Water Main Rep at
Various Locations East
Baltimore & Locust Point

J. Fletcher Creamer & Son, Inc.
Civil Construction, LLC
Anchor Construction Corp
Spiniello
R.E. Harrington Plumbing & Heating, Inc.
Metra Industries

Bureau of Water & Wastewater - WC 1256, Meter Setting
Install Water Main Rep &
Various Locations Patterson
Vicinity

Anchor Construction Corp.
Spiniello
R.E. Harrington Plumbing & Heating, Inc.
Metra Industries
J. Fletcher Creamer & Son, Inc.

Bureau of Purchases - B50002889, Clearing
Right-of-Ways of grass,
weeds, or debris

Evergreen Landscape & Design Corp.

Bureau of Purchases - B50002917 Evacuation Chairs
and Equipment

Ferno-Washington, Inc.
Products Unlimited, Inc.
Stryker Sales Corporation

MINUTES

Bureau of Purchases

- B50002831, Enterprise
Technology Staffing Support
(Technical Opening)

* EMECO Consulting and Technology, Inc.

Digicon Corporation

** MOSAIC Technologies Group, Inc.

Investment Management Enterprise

A.P Ventures, LLC

Compass Solutions, LLC

ICS Nett, Inc.

TeleCommunication Systems, Inc.

UPON FURTHER MOTION duly made and seconded, the Board declared the bid of EMECO Consulting and Technology, Inc. **IRREGULAR since the bid was not accompanied by bid guarantee in the form mandated by the contract specifications and the City Charter.

UPON FURTHER MOTION duly made and seconded, the Board declared the bid of Mosaic Technologies Group **NON-RESPONSIVE since the bid was not accompanied by bid guarantee in the form mandated by the contract specifications and the City Charter.

Bureau of Purchases

- B50002897, Heavy Trucks -
Various Cab & Chassis and
Body Styles

*** Harbor Truck Sales and Services Inc. d/b/a

Baltimore Freightliner

Waste Equipment Sales & Service

Peterbilt of Baltimore, LLC t/a The Peterbilt Store-Baltimore

Beltway International, LLC

Cowles Ford, Inc.

Mid Atlantic Waste System

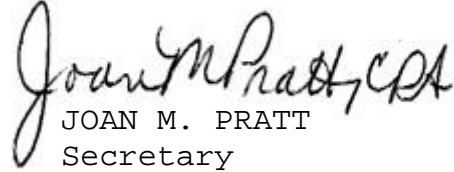
THC Enterprises, Inc. t/a Mid Atlantic Waste Systems, Inc.

***UPON FURTHER MOTION duly made and seconded, the Board declared the bid of Harbor Truck Sales and Services Inc. d/b/a Baltimore Freightliner **NON-RESPONSIVE** since the bid was not accompanied by bid guarantee in the form mandated by the contract specifications and the City Charter.

MINUTES

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, May 8, 2013.


JOAN M. PRATT
Secretary