

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd

1.

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• BOARD OF ESTIMATES' RECESS
• NOVEMBER 28, 2018
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The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on November 28, 2018.

The Board of Estimates will not receive or open bids on November 28, 2018. The Board of Estimates will reconvene on December 5, 2018.

2. DEADLINE FOR DECEMBER 5, 2018 AGENDA SUBMISSION

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• THE DEADLINE FOR THE DECEMBER 5, 2018 BOARD OF
• ESTIMATES' AGENDA IS NOVEMBER 21, 2018, NO LATER
• THAN 1:00 P.M.
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.....

BOARD OF ESTIMATES' AGENDA - NOVEMBER 21, 2018

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

A & M Concrete Corp. \$8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Hanover Land Services, Inc.	Land Survey Engineer
Hill International, Inc.	Engineer
STV, Incorporated	Land Survey Landscape Architect Architect Engineer
SZ PM Consultants, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

11/21/2018

Space Utilization Committee - Second Amendment to the
Communications License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Second Amendment to the Communications License Agreement (Second Amendment) with New Cingular Wireless PCS, LLC.

AMOUNT OF MONEY AND SOURCE:

\$44,947.00 - Annual Rent commencing January 1, 2018

BACKGROUND/EXPLANATION:

On January 20, 2010, the Board approved the original license agreement with New Cingular Wireless PCS, LLC, for five years with an option to renew for an additional five-year term.

On October 1, 2015 the Board approved the First Amendment to the License Agreement. The Licensee was permitted to add up to three remote radio heads along the mounting hardware and coaxial cables (collectively, the "Remote Radio Head Equipment").

This Second Amendment will allow for the removal and replacement of existing equipment including installation of additional remote radio heads, associated cables and other communications instruments.

The rent will increase 4% annually.

All other provisions of the original license agreement will remain the same.

The Space Utilization Committee approved the Second Amendment to the Communications License Agreement on October 16, 2018.

(The Second Amendment to the Communications License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with First Mile Stable Charitable Foundation, LLC, Landlord, and the Mayor and City Council, Tenant, for the rental of a portion of the property known as 425 S. Calhoun Street, being approximately 2.7 acres and approximately 13,376 square feet of building to be constructed thereon. The period of the Lease Agreement is 15 years, effective upon the Lease Commencement Date, which is the date the Landlord receives a certificate of occupancy and delivers possession of the Leased Premises.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$96,000.00	\$8,000.00

Account: 1001-000000-2016-199200-603013

BACKGROUND/EXPLANATION:

The rent will be increased by 1.5% per year during the initial term and any renewal thereafter, if exercised.

The property will be used by the Baltimore City Police Department for the Department's Mounted Police Unit. The Tenant has the right to renew for three five-year terms. The Landlord will design and build 12 horse stalls for the Mounted Police including a police substation, classroom, museum space and an outdoor paddock. The Landlord is permitted access to the leased premises on a mutually agreeable schedule for tours by visitors and school children.

The Landlord will provide all systems in working condition (heating, air conditioning, ventilation, electrical and plumbing) and complete construction of improvements to plans and specifications not later than 12 months after the date of issuance of building permits.

AGENDA

BOARD OF ESTIMATES

11/21/2018

Space Utilization Committee - cont'd

The Landlord is responsible for repairs to the structural systems. The Tenant is responsible for taxes and all utilities, if any. The Tenant is responsible for maintaining the building and will repair and replace any improvements, equipment, and fixtures, including all electrical, plumbing, interior & exterior, heating, ventilating and air conditioner (HVAC) equipment and systems. All repairs, maintenance and/or replacements made by the Tenant that are not routine will be subject to Landlord's prior written approval. The Tenant will maintain, repair and replace, as necessary, the parking areas, and all other improvements located on the leased premise. The Tenant will also clean, landscape, repair, and maintain all other portions of the leased premises and will keep the roads, parking areas, sidewalks and/or pathways reasonably free of manure, snow, ice and other obstructions. The Tenant will clean the building, including 12 horse stables for trash and manure removal. The Tenant is responsible for all operating expenses including maintenance and liability insurance.

The Space Utilization Committee approved this Lease Agreement at its meeting on October 30, 2018.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following page:

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In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/21/2018

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>			
1.	\$100,000.00	9938-909102-9475	9938-910102-9474
	2 nd Parks & Public	FY 18 Park	FY 18 Park
	Facilities	Rehabilitation	Rehabilitation
		Program (Reserve)	Program (Active)

This transfer will provide funds to cover the costs associated with the construction of McKim Park.

Department of Public Works

2.	\$ 43,000.00	9960-909100-9558	
	(Water Utility	(Water Infrastructure	
	Funds)	Rehab)	
	7,000.00	9960-909100-9558	
	<u>(County Revenue)</u>	(Water Infrastructure	
		Rehab)	
	\$50,000.00	-----	9960-902988-9557-3
			(Design & Study)

This transfer will cover the costs of WC 1388, Urgent Need Infrastructure Rehabilitation and Improvements, Phase III, FY 19 advertisement.

AGENDA

BOARD OF ESTIMATES

11/21/2018

Health Department - Agreements and Ratification of First
Amendment to Agreement

The Board is requested to approve and authorize execution of the various agreements and ratification of First Amendment to Agreement. The period of the agreement is July 1, 2018 through June 30, 2019, unless otherwise indicated.

AGREEMENTS

1. **THE JOHNS HOPKINS UNIVERSITY** **\$ 5,177.00**

Account: 5000-569719-3023-273341-603051

Johns Hopkins University will provide medical transportation services that enable an eligible client to access or be retained in core medical or support services. Medical transportation may be provided through the use of company vehicle to provide transportation services, contracts with providers of transportation services, and purchase and distribution of Maryland Transit Administration tokens or monthly bus passes to clients as needed.

2. **THE JOHNS HOPKINS UNIVERSITY** **\$115,377.00**

Account: 5000-569719-3023-273343-603051

Johns Hopkins University will provide psychosocial support services to assist eligible people living with HIV to address behavioral and physical health concerns.

MWBOO GRANTED A WAIVER.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

AGENDA

BOARD OF ESTIMATES

11/21/2018

Health Department - cont'd

3. THE JOHNS HOPKINS UNIVERSITY \$58,533.00

Account: 5000-569719-3023-273339-603051

Johns Hopkins University will provide Health Education/Risk Reduction Services (HERR) for clients living with HIV, and how to reduce the risk of HIV transmission. HERR will include sharing information about medical and psychosocial support services and counseling clients to improve their health status.

This agreement is being presented at this time because the Maryland Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The BCHD thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

MWBOO GRANTED A WAIVER.

4. THE JOHNS HOPKINS UNIVERSITY \$132,100.00

Account: 4000-484819-3023-718000-603051

Johns Hopkins University's Harriet Lane Clinic will hire peer navigators to assist Men Who Have Sex with Men of Color at Risk for and Living with HIV Infection with accessing prevention and care services, including Pre-Exposure Prophylaxis (PrEP), Non-Occupational Post-Exposure Prophylaxis (NPEP), Antiretroviral Therapy (ART), and screening and referral to support services. The period of the agreement is September 30, 2018 through September 29, 2019.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

11/21/2018

Health Department - cont'd

5. **CHASE BREXTON HEALTH SERVICES, INC.** **\$54,117.00**
(CHASE BREXTON)

Account: 5000-569719-3023-273319-603051

Chase Brexton will provide services to reduce the impact of addictions as a barrier to patients establishing and maintaining a positive engagement in their health care.

Chase Brexton will also provide service evaluations, crisis interventions, individual and group counseling that focuses on addressing the unmet needs of African-American men having sex with men with the co-occurring problems of substance abuse, HIV/AIDS, and mental health issues.

The agreement is late because of a delay in the administrative review process.

MWBOO GRANTED A WAIVER.

6. **CHASE BREXTON HEALTH CARE, INC.** **\$95,698.00**
(CHASE BREXTON)

Account: 4000-424519-3023-273317-603051

Chase Brexton will conduct Minority AIDS Initiative (MAI) targeted outreach to racial and ethnic minority communities. The goal of MAI outreach is to identify persons who are HIV positive and out of care and increase minority participation in the AIDS Drug Assistance Program and other medication assistance programs.

The agreement is late because of a delay in the administrative review process.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

11/21/2018

Health Department - cont'd

7. **CHASE BREXTON HEALTH SERVICES, INC. \$210,243.00**
(CHASE BREXTON)

Account: 5000-569719-3023-273397-603051

Chase Brexton will conduct Early Intervention Services including the provision of targeted HIV testing and linkage to care services both onsite and off-site within communities and populations at-risk of HIV infection.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

8. **PACT: HELPING CHILDREN WITH \$ 58,419.00**
SPECIAL NEEDS, INC. (PACT)

Account: 4000-427119-3080-294300-603051

PACT will coordinate their services with the Baltimore Infants and Toddlers Program and Autism Classroom for the children served by their program.

This agreement is late because of administration delays.

MWBOO GRANTED A WAIVER.

9. **PROJECT PLASE, INC. \$ 20,000.00**

Account: 5000-569719-3023-273356-603051

Project PLASE, Inc. will provide food items and/or gift cards that may be used to purchase food. They will also provide food services to homeless clients who are Ryan White eligible. This may include direct provision of hot meals to homebound and medically fragile HIV clients.

AGENDA

BOARD OF ESTIMATES

11/21/2018

Health Department - cont'd

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

AUDITS REVIEWED AND HAD NO OBJECTION.

- 10. **MARYLAND DEPARTMENT OF TRANSPORTATION** **\$379,335.00**
(MDOT)

Account: 5000-532719-3255-767200-405001

MDoT and the Maryland Transit Administration will provide assistance to the Department to provide taxi rides for elderly persons and/or persons with disabilities in Baltimore City.

The grant agreement is presented at this time because it was just received from MDoT.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

RATIFICATION OF FIRST AMENDMENT TO AGREEMENT

- 11. **BALTIMORE CITY BOARD OF SCHOOL** **\$ 0.00**
COMMISSIONERS

The Baltimore City Public School System (BCPSS) received a Promoting Student Resilience (PSR) grant from the U.S. Department of Education to provide trauma responsive supports to schools and local communities. The BCPSS contracted with the Department to implement the PSR project.

AGENDA

BOARD OF ESTIMATES

11/21/2018

Health Department - cont'd

On February 7, 2018, the Board approved the agreement in the amount of \$700,435.00 for the period of October 1, 2016 through September 30, 2018. The BCPSS was granted a No-Cost Time Extension for the grant through September 30, 2019.

This ratification of the First Amendment to Agreement will extend the budget period through September 30, 2019. This will allow time for the Department to complete all of its deliverables.

AUDITS NOTED THE NO-COST TIME EXTENSION.

APPROVED FOR FUNDS BY FINANCE

(The Agreements and the First Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Health Department - Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Revised Notice of Award (NOA) from the Department of Health and Human Services, Centers for Disease Control and Prevention. The Revised NOA will extend the period of the NOA through September 29, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 11, 2017, the Board approved the original Notice of Award (NOA) in the amount of \$1,842,496.00 for the period of September 30, 2017 through September 29, 2018.

Because of delays in implementing program activities, the Department requested a no-cost extension.

The revised NOA will allow the Department time to complete all program activities.

The NOA is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The terms and conditions of the Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Mayor's Office of Human Services - Provider Agreements

The Board is requested to approve and authorize execution of the Provider Agreements. The period of the agreement is July 1, 2018 through June 30, 2019, unless otherwise indicated.

1. **PROJECT PLASE, INC.** **\$1,211,787.00**

Account: 4000-407017-3571-756802-603051

Project PLASE, Inc. will utilize the funds to provide rental assistance and supportive services to 60 formerly homeless individuals and families with a veteran family member as part of their Veterans Housing project. Supportive services will include case management, access to healthcare, financial planning, employment assistance and help accessing Veterans' and other entitlement benefits. The period of the agreement is October 1, 2018 through September 30, 2019.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

2. **PEOPLE ENCOURAGING PEOPLE, INC.** **\$ 408,921.00**

Account: 1001-000000-5940-781900-603051

People Encouraging People, Inc. will utilize the funds to cover four full-time outreach workers, one Landlord-Tenant Specialist, one Coordinated Access Specialist and one SSI Outreach Access Recovery (SOAR) Benefits Specialist to provide outreach services and case management to homeless individuals and families. Outreach workers will utilize the funds to engage homeless clients to connect them to community resources and improve client outcomes.

The agreement is late because of a delay in budget and contract negotiations.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

11/21/2018

MOHS - cont'd

3. **MARIAN HOUSE, INC.** **\$100,000.00**

Account: 5000-529119-3572-766800-603051

Marian House, Inc. will utilize the funds to provide shelter and support services to approximately 70 women and 30 children in their Marian House Transitional Housing and Services Program.

MWBOO GRANTED A WAIVER.

4. **COMMUNITY HOUSING ASSOCIATES, INC.** **\$ 26,440.00**

Account: 5000-529119-3573-765550-603051

Community Housing Associates, Inc. serves approximately 250 clients per year. The funds will be utilized to offset the cost of a Resident Advocate who will link low-income residents of permanent housing in the city of Baltimore to services and help to overcome obstacles to remain in their housing.

The agreements are late because of the delay in receiving the state grant award notice.

5. **HEALTHCARE ACCESS MARYLAND, INC.** **\$300,000.00**

Account: 4000-407119-5940-760400-603051

HealthCare Access Maryland, Inc. will utilize the funds to provide homelessness prevention and rapid re-housing assistance to 35 homeless individuals or families. The period of the agreement is July 1, 2018 through June 30, 2020.

The agreement is late because of the delay in the receipt of the federal grant award notice.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

11/21/2018

MOHS - cont'd

6. BALTIMORE COUNTY, MARYLAND \$1,551,316.00

Account: 4000-490819-3573-763202-603051

Baltimore City is the grantee for the Baltimore Eligible Metropolitan Statistical Area (BEMSA) for the Housing Opportunities for People with AIDS (HOPWA) program funded by the U.S. Department of Housing and Urban Development. The BEMSA includes Baltimore City, Baltimore, Anne Arundel, Carroll, Harford, Howard, and Queen Anne's counties. Baltimore County will utilize the funds to provide housing assistance and supportive services to approximately 80 low-income individuals and families who have a family member with AIDS.

The agreement is late because of a delay in receiving the signatures from Baltimore County.

MWBOO GRANTED A WAIVER.

7. BRIDGE HAVEN, INC. \$50,975.33

Account: 1001-000000-3572-772800-603051

Bridge Haven, Inc. will use funds to provide emergency overnight sheltering for 30 homeless men, 60 homeless women and 15 homeless families on nights declared Winter Emergency night by MOHS when the outdoor temperature falls below 32 degrees Fahrenheit. Bridge Haven, Inc. will manage the emergency overflow shelter at the City-owned Pinderhughes facility.

The agreement is late because budget negotiations delayed processing.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

11/21/2018

MOHS - cont'd

8. **THE UNITED WAY OF CENTRAL MARYLAND, INC.** **\$511,500.00**

Account: 1001-000000-3573-779200-603051

The United Way of Central Maryland, Inc. will use funds to administer and monitor the Shelter Diversion Program. The Shelter Diversion Program will contract with local nonprofit service providers to provide services that connect families and individuals at risk of homelessness with resources to prevent households from having to enter emergency shelter programs.

The agreement is late because of a delay in contract negotiations with the provider.

MWBOO GRANTED A WAIVER.

9. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 34,424.00**

Account: 5000-529119-3572-778500-603051

St. Vincent De Paul of Baltimore, Inc. will use the funds to offset the cost of Resident Advocates who link low-income residents of permanent housing in the City to services and help them remain in their housing. St. Vincent De Paul of Baltimore, Inc. serves up to 60 clients at a time.

The agreement is late because of a delay in receiving the state grant award notice.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Fire Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with the University of Maryland Medical Center, LLC (UMMC) for the Minor Definitive Care Now (MDCN) Program, a program component of the overall West Baltimore Mobile Integrated Health (WB-MIH) Pilot Program. The period of this MOU is effective October 8, 2018 for two years (the Initial Term) with the option to renew, upon written agreement of the parties, for additional terms of one year each, subject to the termination provisions set forth in the MOU.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 18, 2018, the Board approved the Grant Award Letter and Agreement from the UMMC in amount of for the WB-MIH Pilot Program. This MOU further details the roles and responsibilities of the Department and the UMMC for the MDCN Program component of the overall WB-MIH initiative.

Under the MDCN Pilot Program, the Department and the UMMC will collaborate to identify patients with minor illnesses or injuries through calls placed to the 911 system. The partnership will increase services to the public by sending a Paramedic and either a M.D./Nurse Practitioner (N.P.) or Physician's Assistant (P.A.) to respond to and manage these minor medical complaints in the pre-hospital setting (upon patient consent) and thereby decrease unnecessary transports to, and long wait times in, Emergency Departments.

AGENDA

BOARD OF ESTIMATES

11/21/2018

Fire Department - cont'd

Under this initiative, patients elect to refuse 911 transport to the Emergency Department and consent to be enrolled in the MDCN program to receive treatment in the home by an M.D., N.P., or P.A. The goal of the MDCN Pilot Program is to ensure that patients receive appropriate care for management of their health conditions in the home setting and to avoid overuse of the 911 EMS System and/or Emergency Departments, thereby improving the availability and reliability of critical emergency resources.

This MOU is late because the MDCN protocol was recently approved by the Maryland Institute for Emergency Medical Service Systems.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of Transportation - Release of Retainage

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for the Partial Release of Retainage to Civil Construction, LLC.

AMOUNT OF MONEY AND SOURCE:

\$131,953.43 - 9950-904393-9527-000000-200001

BACKGROUND/EXPLANATION:

All work on No. TR13015 is substantially completed and all punch list items are complete. Subsequently, Civil Construction, LLC has requested a Partial Release of Retainage in the amount of \$131,953.43. Currently, the City is holding \$156,953.43 in retainage for the referenced project. The remaining amount of \$25,000.00 is sufficient to protect the interests of the City. Pursuant to Section 1004-81 of Specifications, a "Conditional Inspection" for Contract No. TR13015 Fells Point Broadway Square Renovations was held on May 3, 2018.

MBE/WBE PARTICIPATION:

Civil Construction, LLC has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of Transportation (DOT) - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	MCB 1301 EDISON, LLC	1450	\$106,157.00

MCB 1301 Edison, LLC is in the process of renovating an existing building at 1425 Edison Highway and would like to install new water service in the upgrade of their building. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$106,157.00 has been issued to MCB 1301 Edison, LLC which assumes 100% of the financial responsibility.

2.	THE JOHNS HOPKINS UNIVERSITY	1581	\$587,813.00
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The Johns Hopkins University would like to upgrade the existing utility services in new building construction at 525 North Wolfe Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$587,813.00 has been issued to The Johns Hopkins University which assumes 100% of the financial responsibility.

3.	VCD, INC.	1599	\$ 16,200.00
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VCD, Inc. would like to upgrade the existing water services for the building located at 4600 Edmondson Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

AGENDA

BOARD OF ESTIMATES

11/21/2018

DOT - cont'd

A Letter of Credit in the amount of \$16,200.00 has been issued to VCD, Inc. which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	2403 E. Monument Street	Erica L. Solomon	Non-Illuminated cornice sign 12' x 2'
	\$ 105.60 - Flat Charge		
2.	115 W. Randall Street	Elizabeth Smela	Closed areaway 4'4" x 4'
	\$ 72.75 - Annual Charge		
3.	5604 York Road	Accelerator, LLC	Patio 16' x 4'
	\$1,350.40 - Annual Charge		
4.	1419 Andre Street	Kristina H. Vitro	Closed areaway 39' x 60"
	\$ 819.00 - Annual Charge		
5.	6136 Reisterstown Road	Danny Ely	A-Frame sign 2' x 3'
	\$ 52.80 - Flat Charge		
6.	6201 Reisterstown Road	Javad Darbandi	A-Frame sign 2' x 3'
	\$ 52.80 - Flat Charge		

AGENDA

BOARD OF ESTIMATES

11/21/2018

DOT - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
7.	115 Market Street	AREP Candler, LLC	Outdoor seating 1682 sf. on Market Place 738 sf. on Pratt Street

\$31,826.05 - Annual Charge

Since no protests were received, there are no objections to the approvals.

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of General Services - Emergency Procurement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Emergency Procurement Agreement with Simpson of Maryland, Inc. (Contractor). The period of the Emergency Procurement Agreement is effective upon Board approval through the work completion date of March 22, 2019 as determined by the City Engineer, and upon payment of the total amount of the contract to the Contractor.

AMOUNT OF MONEY AND SOURCE:

\$626,725.00 - 2029-000000-1982-784047-609036

BACKGROUND/EXPLANATION:

Under the terms of this Emergency Procurement Agreement, Simpson of Maryland, Inc. will construct and complete the work of the roof replacement of the Cummings Building located at 401 E. Fayette Street.

At the Cummings Building, there was discovered a significant water infiltration into the interior of the building, which was caused by a severely leaking exterior roof, giving rise to the need to obtain supplies, materials, equipment, services, or public works to address the emergency.

Pursuant to Article VI, § 11 (e) (ii) of the Charter, this event was an emergency of such a nature that the public welfare would be adversely affected by awaiting the approval of the Board of Estimates prior to obtaining the supplies, materials, services, or public work.

The Department of Finance, upon application by the Director of the Department of General Services on September 27, 2018, approved the emergency procurement. The Department of General Services, proceeded to obtain the supplies, materials, equipment, services, or public works required without the formal advertisement required under of Article VI, § 11(c) of the Charter.

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of General Services - cont'd

The emergency is of such a nature that the Department of General Services has been coordinating roof repair and replacement work continuously since the date the emergency occurred.

MWBOO GRANTED A WAIVER.

PURSUANT TO ARTICLE VI, §11 (e) (ii) OF THE BALTIMORE CITY CHARTER, IT IS HEREBY CERTIFIED NO ADVANTAGE WILL RESULT IN SEEKING NOR IS IT PRACTICABLE TO OBTAIN COMPETITIVE BIDS.

THE DIRECTOR OF FINANCE RECOMMENDED APPROVAL

(The Emergency Procurement Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Mayor's Office of Employment - Provider Agreement
Development (MOED)

ACTION REQUESTED OF B/E"

The Board is requested to approved and authorize execution of a Provider Agreement with Civic Works, Inc. The period of the agreement is October 1, 2018 through September 30, 2019 with an option to renew the agreement for one additional year term, to be exercised at the sole discretion of the City.

AMOUNT OF MONEY AND SOURCE:

\$120,000.00 - 4000-806418-6313-474805-603051
 - 4000-806419-6313-474805-603051

BACKGROUND/EXPLANATION:

The purpose of this agreement is to secure the services of the Contractor to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 20 Baltimore city out-of-school youth ages 16 to 24 years old. Civic Works' YouthBuild program will increase employment and education prospects for participants through skills training, leadership development, and the provision of life and workplace readiness skills.

The funding level for this agreement will not exceed \$120,000.00 of FY18 and FY19 WIOA Federal funds.

The agreement is late because additional time was needed to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of Housing and - Community Development Block Grant
Community Development Agreements

The Board is requested to approve and authorize execution of the various Community Development Block Grant (CDBG) Agreements.

- 1. **LEARNING IS FOR TOMORROW, INC. (LIFT) \$ 63,370.00**

Account: 2089-208919-5930-435134-603051

Under this CDBG Agreement, LIFT will conduct a literacy program offering personalized, participatory and comprehensive literacy and support services to low and moderate-income illiterate adults. The program curriculum includes pre-GED/GED preparation, literacy, math, computer labs, life skills classes and tutoring. The funds will be utilized to subsidize operating costs. The period of the agreement is July 1, 2018 through June 30, 2019.

MWBOO GRANTED A WAIVER.

- 2. **BELAIR-EDISON NEIGHBORHOODS, INC. \$110,000.00**

Accounts: 2089-208919-5930-436872-603051	\$ 28,000.00
2089-208919-5930-436883-603051	\$ 6,000.00
2089-208919-5930-436881-603051	\$ 12,000.00
2089-208919-5930-436891-603051	\$ 64,000.00

The CDBG Agreement will provide funds to subsidize the organization's operating expenses for one year. The organization will continue to provide homeownership counseling services to low- and moderate-income persons. Belair-Edison Neighborhood, Inc. will also work to facilitate economic development in the Belair-Edison Commercial Business District. The period of the agreement is July 1, 2018 through June 30, 2019.

AGENDA

BOARD OF ESTIMATES

11/21/2018

DHCD - cont'd

MBE/WBE PARTICIPATION:

FOR FY 2019, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$29,000.00, AS FOLLOWS:

MBE: \$7,830.00

WBE: \$2,900.00

On August 8, 2018, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the plan effective July 1, 2018 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to ratify execution of a Grant Agreement with Live Baltimore Home Center, Inc. (LBHC). The period of the agreement is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$571,715.00 - 1001-000000-8151-700300-603051

BACKGROUND/EXPLANATION:

The organization will utilize the funds approved on a yearly basis to implement programs that market Baltimore City by promoting the benefits of Baltimore City living to current and potential city residents. The LBHC has satisfactorily carried out marketing efforts under previous agreements and desires to continue its marketing and promotional efforts.

LBHC will accelerate Baltimore's growth by promoting the City as a great place to live and accentuating its thriving neighborhoods. The LBHC will continue to support the Mayor's residential development by engaging in a highly successful model of reaching prospective and existing city residents through website, e-news, phone, email, one-on-one engagement and event-based outreach tactics. The LBHC will continue with enhanced and targeted outreach in conjunction with the Department's and the Mayor's office along with a resident retention outreach campaign. The FY 2019 City of Baltimore Agency Detail for Service 815: Live Baltimore outlines the City of Baltimore budget commitment to support Live Baltimore.

The Grant Agreement is late because of the administrative process, and obtaining approvals from involved parties.

AGENDA

BOARD OF ESTIMATES

11/21/2018

DHCD - cont'd

MBE/WBE PARTICIPATION:

FOR FY 2018, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$116,000.00 AS FOLLOWS:

MBE: \$31,320.00

WBE: \$11,600.00

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of Public Works - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 004 to Johnson, Mirmiran & Thompson, Inc., Consultant, under Project 1238J, On-Call Mechanical Engineering Services. The period of the Task Assignment is 9 months.

AMOUNT OF MONEY AND SOURCE:

\$78,965.33 - 9956-915933-9551-900020-703032

BACKGROUND/EXPLANATION:

The Department requests the study of all six secondary reactor (oxygen reactor) tanks at Patapsco Wastewater Treatment Plant.

Under this task the Consultant will evaluate the conditions of the tanks by inspection, coring and testing of the concrete structures of the tanks, and oxygen reactor processing systems. The Consultant will then produce a study report of conditions of the tanks structure, which will be used for rehabilitation design of the tanks.

MBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 27%

WBE: 10%

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of Public Works - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$57,992.14 (County Revenue)	9956-929019-9549 (Patapsco Secondary Reactor)	
27,290.42	" "	
<u>(Revenue Bond)</u>		
\$85,282.56	-----	9956-915933-9551-3 (Design & Study)

This transfer will cover the cost of Project 1238J, On-Call Mechanical Engineering Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of Public Works/ - Partial Release of Retainage
Office of Eng. & Constr. Agreements

	<u>Contractor</u>	<u>Contract No.</u>	<u>Amount</u>
1.	AMERICAN CONTRACTING & ENVIRONMENTAL SERVICES INC. (ACES)	SC901R	\$ 73,000.00

As of November 21, 2017 ACES has completed 100% of all work for SC901R Patapsco Residuals Transfer Building. The Contractor has requested a Partial Release of Retainage for \$73,000.00. Currently, the City is holding \$146,000.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$73,000.00. The remaining amount of \$73,000.00 is sufficient to protect the interest of the City.

2.	SPINIELLO COMPANIES	WC1359	\$ 216,765.50
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As of February 28, 2018, Spiniello Companies, completed 100% of all work for Water Contract No. 1359. The Contractor has requested a partial release of retainage for \$216,765.50. Currently, the City is holding \$309,665.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$92,899.50. The remaining amount of \$92,899.50 is sufficient to protect the interest of the City.

MWBOO APPROVED THE RELEASES OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of Public Works/ - Full Release of Retainage
Office of Eng. & Constr. Agreements

The Board is requested to approve and authorize execution of the Full Release of Retainage agreements with the following contractors for the various contracts:

	<u>Contractor</u>	<u>Contract No.</u>	<u>Amount</u>
1.	R.E.HARRINGTON PLUMBING AND HEATING CO., INC.	WC1330	\$186,808.75

Account: 9960-905748-9557-000000-200001

As of January 16, 2017, R.E. Harrington Plumbing and Heating Co., Inc. has completed 100% of all work for Water Contract No. 1330 - Water Appurtenance Installations. The Contractor has requested a full release of retainage for \$186,808.75. Currently the City is holding \$186,808.75 in retainage for the reference project and the contractor is requesting to reduce the amount of retainage to \$0.00.

2.	J. FLETCHER CREAMER & SON, INC.	WC1254R	\$219,426.00
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Account: 9960-912133-9557-000000-200001

As of May 2, 2016, J. Fletcher Creamer & Son, Inc. completed 100% of all work for WC1254R Water Infrastructure Rehabilitation at Various Locations. The Contractor has requested a release of retainage in the amount of \$219,426.00. Currently, the City is holding \$219,426.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$0.00. The remaining amount of \$0.00 is sufficient to protect the interest of the City.

MWBOO APPROVED THE RELEASES OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Full Release of Retainage Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|--|---------|---------|
| 1. LOCATION AGE,
LLC | \$ 0.00 | Renewal |
| Contract No. 08000 - CoBLaM Support Agreement - Department of Housing and Community Development - P.O. No. P541679 | | |

On November 15, 2017, the Board approved the initial award in the amount of \$149,938.00. The award contained one renewal option. City of Baltimore Land Asset Manager (CoBLaM) Software provides on-going support, including enhancements and technical support, as required for the existing application required for automation of specific functions, including property acquisition, stabilization, management and disposition. This first renewal in the amount of \$0.00 will allow the CoBLaM System Support to be transitioned from the vendor to the City. This final renewal is for the period November 15, 2018 through November 14, 2019, with one 1-year renewal option at the sole discretion of the City. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This is a sole source contract.

- | | | |
|---|---------|---------|
| 2. EXCEL STAFFING AND
PERSONNEL SERVICES, INC. | \$ 0.00 | Renewal |
| Contract No. B50004202 - Providing Temporary Medical Personnel Services - Citywide - P.O. No. P534294 | | |

On January 20, 2016, the Board approved the initial award in the amount of \$3,000,000.00. The award contained two 2-year renewal options. This first renewal in the amount of \$0.00 is for the period February 1, 2019 through January 31, 2021, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

11/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

MBE/WBE PARTICIPATION:

On July 22, 2015, MWBOO set goals of 10% MBE and 5% WBE. On October 26, 2018, MWBOO found Excel Staffing and Personnel Services, Inc. in compliance.

Commitment Performed

MBE: Trustworthy Staffing Solutions, Inc.	10%	\$ 70,531.04	9.41%
WBE: Excel Staffing and Personnel Services, Inc.*	5%	\$339,495.31	45.29%

*Indicates self-performance, where 50% of the total performance was counted toward the WBE goal.

MWBOO FOUND VENDOR IN COMPLIANCE.

3. PREMIER STAFFING

SOURCE, INC. \$4,000,000.00 Renewal
Contract No. B50004094 - Providing Temporary Administrative Personnel Services - Citywide - P.O. No. P534205

On November 18, 2015, the Board approved the initial award in the amount of \$4,000,000.00. The award contained two 2-year renewal options. On January 24, 2018, the Board approved an increase in the amount of \$4,000,000.00. This first renewal in the amount of \$4,000,000.00 is for the period December 9, 2018 through December 8, 2020, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 22, 2015, MWBOO set goals of 10% MBE and 5% WBE. On November 1, 2018, MWBOO found Premier Staffing Source, Inc. in compliance.

AGENDA

BOARD OF ESTIMATES

11/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

Commitment Performed

MBE: Absolute Staffing & Consulting Solutions, LLC	10%	\$ 8,414.95	0.14%
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WBE: ZDAAS, LLC	5%	\$ 6,901.08	0.11%
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MWBOO FOUND VENDOR IN COMPLIANCE.

4. CHESAPEAKE SYSTEMS, INC. Ratification and Renewal
\$ 45,315.00
 Contract No. 08000 - Media Asset Management System Maintenance and Support - Mayor's Office of Cable and Communications - P.O. No. P532674

On September 29, 2015, the Board approved the initial award in the amount of \$20,800.00. The award contained five 1-year renewal options. Subsequent actions have been approved and one renewal has been exercised. This second renewal in the amount of \$45,315.00 will provide the annual maintenance for the Media Asset Management System. The period of the ratification is July 1, 2018 through November 20, 2018. The period of the renewal is November 21, 2018 through June 30, 2019, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

11/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the subcontracting threshold.

- | | | | |
|---|------------------|--------------|-----------------------------|
| 5. | MOBILEPD
INC. | \$ 30,000.00 | Ratification
and Renewal |
| <hr/> | | | |
| Contract No. 08000 - MobilePD Smartphone App Customization and Web Hosting - Baltimore Police Department - P.O. No. P535425 | | | |

On May 4, 2016, the Board approved the initial award in the amount of \$30,000.00. The award contained three 1-year renewal options. MobilePD is for web hosting and smartphone app customization which will provide the public with the Baltimore City Police Department alerts. This is the only app which interfaces with the Metro Crime Stoppers of Maryland. The period of the ratification is May 5, 2018 through November 22, 2018. The period of the renewal is November 23, 2018 through May 4, 2019, with two 1-year renewal options remaining.

MBE/WBE PARTICIPATION:

Not applicable. This is a sole source contract.

- | | | | |
|---|-----------------------|--|-------------------------|
| 6. | J.D. CARPETS,
INC. | \$1,500,000.00
<u>1,000,000.00</u>
\$2,500,000.00 | Increase
and Renewal |
| <hr/> | | | |
| Contract No. B50004338 - Furnish and Install Carpet - Department of General Services - P.O. No. P534049 | | | |

On December 16, 2015, the Board approved the initial award in the amount of \$400,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. Due to additional needs and high usage which resulted in the significant backlog of accumulated requirements an increase in

AGENDA

BOARD OF ESTIMATES

11/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

the amount of \$1,500,000.00 is necessary. This increase in the amount of \$1,500,000.00 and renewal in the amount of \$1,000,000.00 will make the award amount \$4,300,000.00. The period of the renewal is December 16, 2018 through December 15, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 29, 2018, MWBOO set goals of 8% MBE and 3% WBE. On October 30, 2018, J.D. Carpets, Inc. was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE:	0%	\$ 0.00	
WBE: A2Z Environmental Group, LLC	2.25%	\$24,491.59	2.78%
Acorn Supply & Distributing, Inc.	0.75%	11,671.33	1.32%
	<u>3.00%</u>	<u>\$36,162.92</u>	<u>4.1%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

- 7. CINTAS CORPORATION \$175,000.00 Increase
Harford County Public Schools, Solicitation #12-JLH-011C
Facilities Solution - Departments of Public Works (DPW) and
Transportation (DOT) - P.O. No. 544781

On February 28, 2018, the Board approved the initial award in the amount of \$220,000.00. This is a US Communities Contract, competitively bid as a cooperative contract with Harford County Public Schools as the lead agency for Facilities Solutions,

AGENDA

BOARD OF ESTIMATES

11/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

which includes uniform rental and cleaning services with lockers. On April 1, 2012, Harford County Public Schools approved the award to CINTAS Corporation. This increase in the amount of \$175,000.00 is necessary to allow sufficient funding for both DPW and DOT to utilize the contract. This increase will make the award amount \$395,000.00 and is for the period February 10, 2018 through March 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 15, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

- | | | |
|---|--------------|-------------|
| 8. SEAL ANALYTICAL, INC. | \$120,000.00 | Sole Source |
| Contract No. 08000 - Consumable Parts and Supplies - Department of Public Works - Back River Lab - Req. No. R809356 | | |

The Vendor is the manufacturer's sole authorized provider of these products, genuine parts, consumables, service, training and support for the SEAL Analytical Systems. Parts and supplies must be compatible with the installed equipment at both Back River and Patapsco Laboratories. The period of the award is November 21, 2018 through November 20, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

11/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- | | | |
|--|--------------|-------|
| 9. A & A GLOVE & SAFETY CO. | \$ 45,910.07 | Award |
| Solicitation No. B50005564 - Packing Supplies, Containers, Equipment and Supply Transport Items - Baltimore Police Department - Req. No. R802137 | | |

Vendors were solicited by posting on CitiBuy. On October 22, 2018, the two bids received were opened. Award is recommended to the sole responsive and responsible bidder. The period of the award is November 21, 2018 through November 20, 2021 with no options for renewals. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|--------------|-------|
| 10. LIFE TECHNOLOGIES | \$ 27,199.98 | Award |
| CORPORATION
Solicitation No. B50005579 - Preventative Maintenance for DNA Equipment - Baltimore Police Department - Req. No. R800819 | | |

Vendors were solicited by posting on CitiBuy. On October 30, 2018, the sole bid received was opened and was found to be fair and reasonable. Award is recommended to be made to the sole responsive and responsible bidder. The period of the award is November 21, 2018 through November 20, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

11/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE/WBE PARTICIPATION:

Not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00.

11. CONNECTIVITY SYSTEMS		Master License
<u>INCORPORATED</u>	<u>\$41,532.00</u>	<u>Agreement</u>
Contract No. 06000 - CSI Master License Agreement - Baltimore City Office of Information Technology - Req. No. R798667		

The Board is requested to approve and authorize execution of the Master License Agreement with Connectivity Systems Incorporated. The period of the agreement is effective upon Board approval for 36 months.

This agreement will provide the required proprietary mainframe security software that is solely compatible with the City's current mainframe Operating System for embedded revenue applications such as Real Property Tax, Parking Citations, Water Bills, etc.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00.

(The Master License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/21/2018

Department of Finance - Update to AM Policy 240-5-1
Subsistence Rates

ACTION REQUESTED OF B/E:

The Board is requested to approve the Administrative Manual Policy 240-5-1, Subsistence Rates for High Geographic Areas, update for FFY 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Each year, the Federal General Services Administration updates its subsistence rates for travel at the beginning of the new Federal Fiscal year on October 1. As a result of these changes, AM Policy 240-5-1 needs to be updated each year to reflect the current rates.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

11/21/2018

TRAVEL REQUEST

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>			
1. Katherine Brower	Maryland Recreation and Parks Association GP Red Think Tank Conference 2018 Dec. 5 - 12, 2018 Irvine, CA (Reg. Fee \$199.00)	General Funds	\$1,102.60

The subsistence rate for this location is \$237.00 per night. The hotel cost is \$217.55 per night, plus hotel taxes of \$22.30 per night. The Department is requesting additional subsistence in the amount of \$20.00 per day for meals and incidentals.

Ms. Brower personally incurred the cost of the airfare in the amount of \$285.00, hotel cost of \$479.70, and registration fee of \$199.00. Therefore, Ms. Brower will be disbursed \$1,102.60.

The Conference ends on 12/7/2018. Ms. Brower is staying in California at her own expense until 12/12/2018.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED