



Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
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MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry,
Mr. James Shea, Mr. Jason Mitchell**
From: **Council President Nick J. Mosby**
Date: **November 1, 2021**
Re: **Board of Estimates Agenda Items for November 3, 2021 at 9:00am**

The items on the Board of Estimates Agenda for November 3, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

- P 1-2 BOARDS AND COMMISSIONS
- P 3 Mayor's Office of Neighborhood Safety and Engagement – Provider Agreement
- P 4 Mayor's Office of Immigrant Affairs – Grant Agreement
- P 5-8 Mayor's Office of Homeless Services – Provider Agreements
- P 9 Office of the State's Attorney for Baltimore City (OSA) – Agreement
- P 10 Office of the State's Attorney for Baltimore City (OSA) – Agreement
- P 11 Office of the State's Attorney for Baltimore City (OSA) – Grant Award
- P 13 Department of Law – Settlement Agreement and Release
- P 14 Department of Real Estate – First Renewal Option of Lease Agreement
- P 15 Mayor's Office of Employment Development (MOED) – Grant Agreement
- P 16-19 OPTIONS/CONDEMNATIONS/QUICK-TAKES
- P 20 Department of Housing and Community Development (DHCD) - Land Disposition Agreement
- P 21 Department of Housing and Community Development (DHCD) - Land Disposition Agreement
- P 22-23 Department of Housing and Community Development (DHCD) - Land Disposition Agreement
- P 24-25 Department of Housing and Community Development (DHCD) - Land Disposition Agreement
- P 26 Department of Housing and Community Development - Ratification of Community Development Block Grant – 46 Agreement
- P 27-30 TRANSFER OF FUNDS
- P 31 Mayor's Office of Children and Family Success (MOCFS) — Intergovernmental Agreement
- P 32-33 Department of Recreation and Parks – Task Assignment
- P 34 Department of Transportation – Task Assignment
- P 35 Department of Transportation – Task Assignment
- P 36 Department of Transportation – Task Assignment
- P 37 Department of Transportation (DOT) – Developers' Agreements
- P 38 Department of Public Works – Task Assignment
- P 39 Department of Public Works (DPW) – Expenditure of Funds
- P 40 Department of Public Works – Memorandum of Understanding
- P 41-44 Health Department – Agreements
- P 45-46 Baltimore City Health Department – Memorandum of Agreement
- P 47 Baltimore City Health Department – Ratification of Amendment to Agreement
- P 48 Baltimore City Health Department – Ratification of Grant Agreement

- P 49-53 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 54 Bureau of Procurement – Open Price Proposals
- P 55 RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT
- P 56 Bureau of Procurement – Property Disposal Program
- P 57-68 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 70 Office of the Mayor – First Amendment to Non-Construction Consultant Agreement
- P 71 PROPOSALS AND SPECIFICATIONS
- P 71 Closing

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

- P 12 Department of Law – Settlement Agreement and Release

- P 41 Department of Audits – Audit Report
 - 1. The Baltimore City Fire Department Biennial Performance Audit for Fiscal Years Ended June 30, 2020 and 2019.

- P 50-51 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
 - 3. B50006251, Street Tree Planting with 2-Year Maintenance & Warranty – Fall 2021 & Spring of 2022

| | |
|--------------|----------------|
| Lorenz, Inc. | \$1,597,400.00 |
|--------------|----------------|

- P 69 Office of the City Council – City Council Bill

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c), must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's website and the Secretary to the Board's website.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. **SPECIAL NOTICE FOR NOVEMBER 3, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 478 0446.) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. **12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

3. **EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE IS WEEKLY ON TUESDAY AT 11:00 A.M.**

BOARD OF ESTIMATES' RECESS

4. **THE BOARD OF ESTIMATES IS SCHEDULED TO BE IN RECESS AT 9:00 A.M. AND 12:00 NOON ON NOVEMBER 10, 2021. THE BOARD OF ESTIMATES WILL NOT RECEIVE OR OPEN BIDS ON NOVEMBER 10, 2021. THE BOARD OF ESTIMATES WILL RECONVENE ON NOVEMBER 17, 2021.**
5. **THE DEADLINE FOR THE NOVEMBER 17, 2021 BOARD OF ESTIMATES AGENDA IS TUESDAY, NOVEMBER 2, 2021, AT 11:00 A.M.**

BOARD OF ESTIMATES' AGENDA – NOVEMBER 3, 2021

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

| | |
|---|------------------|
| B & B Partnership Initiative LLC | \$ 1,500,000.00 |
| Bosley Construction, Inc. | \$ 1,500,000.00 |
| Dulaney Contracting, L.L.C. | \$ 200,000.00 |
| Empire Landscape, LLC | \$ 8,000,000.00 |
| J.F. Fischer, Inc. | \$132,720,000.00 |
| Keller Brothers, Inc. | \$ 8,000,000.00 |
| Manuel Luis Construction Co., Inc. | \$ 5,770,000.00 |
| MCN Build Inc. | \$149,620,000.00 |
| Solara Flooring Group, Inc. | \$ 1,500,000.00 |
| Superior Painting & Contracting Co., Inc. | \$ 8,000,000.00 |
| Swain Enterprises LLC | \$ 330,000.00 |
| Traffic Lines, Inc. | \$ 70,340,000.00 |

AGENDA

BOARD OF ESTIMATES

11/3/2021

BOARDS AND COMMISSIONS – cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|--|---|
| ARM Group Enterprises LLC A/K/A ARM Group LLC | Engineer |
| Design Collective, Inc. | Architect Landscape Architect |
| Samaha Associates, P.C. | Architect |
| Specialized Engineering t/a DIW Group, Inc. | Engineer |
| STV Incorporated | Architect Landscape Architect Engineer |
| Weston & Sampson Engineers, Inc. | Engineer Land Survey Property Line Survey |

AGENDA

BOARD OF ESTIMATES

11/3/2021

Mayor's Office of Neighborhood – Provider Agreement
Safety and Engagement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Metro Crime Stoppers, Baltimore. The period of the agreement is effective upon Board approval and will expire upon the first anniversary of the effective date.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - 1001-000000-2252-511000-607001

BACKGROUND/EXPLANATION:

This agreement establishes the cooperative relationship between the City and Metro Crime Stoppers to establish an illegal Gun Tip and Homicide Hotline Program, where rewards will be paid to persons that provide tips that lead to the recovery of an illegal firearm, and/or the arrest of an individual for felony firearms charge(s).

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Mayor's Office of Immigrant Affairs – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland State Department of Human Services. The period of the agreement is October 1, 2021 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$359,444.00 - 5000-535922-1250-775700-603026

BACKGROUND/EXPLANATION:

In May 2021, the Mayor's Office of Immigrant Affairs (MIMA) responded to the Request for Proposal process for the Vocational Training and Employment Services Program issued by the Maryland State Department of Human Services, Office of Refugee and Asylees (DHS/MORA). As a result, Mayor and City Council of Baltimore were selected as the contractor and MIMA as the Administrator. The employment and English Language training services required by the grant will be provided by the International Rescue Committee in Baltimore as a subcontractor.

The employment program is designed to enable employable Refugees in the Baltimore Metropolitan Region to achieve economic self-sufficiency as soon as possible through job development and placement, removal of employment barriers, participation in Vocational Training, case management, and follow-up after job placement

MBE/WBE PARTICIPATION:

Not applicable

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Mayor's Office of Homeless Services – Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements. The period of the agreement is July 1, 2021 through June 30, 2023, unless otherwise indicated

- 1. **DOWNTOWN PARTNERSHIP OF BALTIMORE, INC. \$197,306.00**

Account: 5000-529122-5940-788800-603051

The City has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP). Downtown Partnership of Baltimore, Inc. will provide homeless street outreach services to 200 individuals and families experiencing homelessness in the City of Baltimore. The Provider will offer services under their Outreach Services Project. The period of the agreement is July 1, 2021 through June 30, 2022.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

- 2. **DOWNTOWN PARTNERSHIP OF BALTIMORE, INC. \$ 52,694.00**

Account: 4000-407122-5940-788800-603051

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a Provider, Downtown Partnership of Baltimore, Inc. will provide homeless street outreach services to 200 individuals and families experiencing homelessness in the City of Baltimore. The Provider will offer services under their Outreach Services Project.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

- 3. **QUADEL CONSULTING AND TRAINING, LLC \$ 71,320.00**

Account: 4000-407022-3573-591400-603051

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a sub-recipient Quadel Consulting and Training, LLC will provide housing quality inspection services to rental assistance recipients of the CoC program. The period of the agreement is July 1, 2021 through December 31, 2021.

AGENDA

BOARD OF ESTIMATES

11/3/2021

MOHS – cont'd

MBE/WBE PARTICIPATION:

MBE 4.12% and WBE 2.78% goals have been assigned to this contract.

4. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION** **\$109,223.00**

Account: 5000-529122-3572-76460-603051

The City has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP). As a sub-recipient, Govans Ecumenical Development Corporation will provide supportive services to 59 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer services under their Harford and Micah House Program. The period of the agreement is July 1, 2021 through June 30, 2022.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

5. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 75,000.00**

Account: 4000-407022-3572-766300-603051

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a Provider, Associated Catholic Charities, Inc. will operate an emergency homeless shelter with 275 beds for individuals experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Weinberg Housing Resource Center.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

6. **HEALTHCARE FOR THE HOMELESS, INC.** **\$195,000.00**

Account: 4000-407122-5940-760200-603051

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a sub-recipient, Health Care for the Homeless, Inc. will provide supportive services to 120 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer services under their Convalescent Care Program.

AGENDA

BOARD OF ESTIMATES

11/3/2021

MOHS – cont'd

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

7. **T.I.M.E. ORGANIZATION, INC.** **\$585,443.00**

Account: 1001-000000-3572-781900-603051

The City has allocated certain General Funds to the Mayor's Office of Homeless Services to assist Providers in the coordination of emergency services to the homeless population of Baltimore City. The Provider, The T.I.M.E. Organization, Inc., will operate an emergency homeless shelter with 130 beds for women experiencing homelessness in the City of Baltimore. The Provider will offer services through their Pinderhughes Shelter Program. The period of the agreement is July 1, 2021 through June 30, 2022.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

8. **T.I.M.E. ORGANIZATION, INC.** **\$717,557.00**

Account: 5000-521822-3572-327200-603051

The City has received a Maryland Department of Housing and Community Development grant under the Emergency Housing Program (the Program). The Program provides funds for emergency housing and related administrative costs for services for the homeless population within the State of Maryland. As a sub-recipient, the Provider The T.I.M.E Organization, Inc will provide emergency shelter services to those experiencing homelessness in the City of Baltimore. The period of the agreement is July 1, 2021 through June 30, 2022.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

9. **T.I.M.E. ORGANIZATION, INC.** **\$ 91,645.93**

Account: 4000-407122-5940-781900-603051

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a Provider, The T.I.M.E. Organization, Inc. will operate an emergency homeless shelter with 170 beds for women experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Pinderhughes Shelter Program.

AGENDA

BOARD OF ESTIMATES

11/3/2021

MOHS – cont'd

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

The Provider Agreements are late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Office of the State's Attorney – Agreement
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Center for Hope (CFH). The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 1001-000000-1150-117900-603026

BACKGROUND/EXPLANATION:

The mission of the CFH is to provide all reported victims of child sexual abuse in Baltimore and their non-offending caretakers with comprehensive interviews, medical treatment, referrals, and crisis counseling services, with a goal of preventing future sexual child abuse. These funds will support the operational expenses of a forensic interviewer as outlined in the scope of work.

The agreement is late because the signed agreement was recently received from CFH.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Office of the State's Attorney – Agreement
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Community Mediation Program, Inc. (CMP). The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$43,000.00 - 1001-000000-1151-117900-603026

BACKGROUND/EXPLANATION:

The mission of the CMP is to reduce interpersonal conflict, community violence and animosity by increasing the use of non-violent conflict resolution strategies and by making mediation more accessible in Baltimore City.

The Baltimore City State's Attorney's Office has been in partnership with the Community Mediation Program, Inc. for over ten years.

The agreement is late because the signed agreement was recently received from CMP.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Office of the State’s Attorney – Grant Award
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the State of Maryland – Governor’s Office of Crime Control and Prevention (GOCCP) entitled AIM to B’More. The period of the award period is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$84,750.00 - 5000-506422-1150-804800-601001

BACKGROUND/EXPLANATION:

The GOCCP has awarded this grant to the OSA’s AIM to B’More program which is a crime intervention program serving felony drug offenders in Baltimore City. The program equips first-time, non-violent felony drug offenders with jobs while simultaneously removing the burden of a criminal record and reduces their chances of reengaging in criminal behavior. Grant funds support salary, participant supply needs, and conference travel fees.

The grant award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a lawsuit against Baltimore Police Department Officer Melo arising out of a shooting involving Melo and Plaintiff.

AMOUNT OF MONEY AND SOURCE:

\$230,000.00 – 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

Plaintiff, Richard Gibbs, alleges that on November 22, 2016, his vehicle was stopped by Officer Melo for allegedly speeding. During the course of the stop, Officer Melo called for backup. Officer Melo ordered Plaintiff out of the vehicle. As he exited the vehicle, Plaintiff reached down into the area under his front seat to get an object. As Plaintiff was reaching down under his seat, another Officer on the scene saw that Plaintiff reached down and came up with a gun in his hand. This Officer yelled “gun”, and Officer Melo then discharged his weapon, striking Plaintiff in the upper arm. Officer Melo did not see a gun in Plaintiff’s hand before he discharged his weapon.

Plaintiff sued Officer Melo, and other Officers present at the scene, for pain and suffering caused by his injuries.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a lawsuit filed by Malika Peterson, arising out of a fall onto a water meter cover on a City sidewalk that occurred at 840 N. Eutaw Street on or about February 10, 2018.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 – 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

Plaintiff, Malika Peterson, claims that on the afternoon of February 10, 2018, she stepped on a water meter cover that appeared to be secured but was in fact loose, causing her to fall.

Plaintiff suffered serious bodily injuries, including a left tibial plateau fracture of the knee. Plaintiff's medical bills presently total approximately \$62,000.00. Plaintiff will require future surgery for her injuries, which are undisputedly permanent.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this claim, a recommendation to the Board is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Real Estate – First Renewal Option of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the First Renewal Option of the Lease Agreement with The Community Group, Inc., Tenant, for the rental of a portion of the property known as 1400 E. Federal Street, Space 114, being on the 1st floor and containing 126 square feet. The renewal option extends the period of the lease agreement from December 2, 2021 through December 1, 2022.

AMOUNT OF MONEY AND SOURCE:

\$948.69 – Annual Rent

BACKGROUND/EXPLANATION:

On December 2, 2020, the Board approved the Lease Agreement for one year, commencing upon the Board approval date and terminating one year thereafter with the right to renew for two one-year periods. The Community Group, Inc., has exercised its first renewal option.

All other rentals, conditions and provisions of the Lease Agreement dated December 2, 2020, shall remain in full force and effect.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Mayor’s Office of Employment Development (MOED) – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Cities for Financial Empowerment Fund, Inc to support summer YouthWorks programming. The period of the agreement is effective upon Board approval through April 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$16,000.00 – 7000-723421-6397-482005-407001
14,000.00 – 1001-000000-6331-818005-604051
\$30,000.00

BACKGROUND/EXPLANATION:

The purpose of this grant is to provide paid employment opportunities and financial empowerment programming to YouthWorks participants during the Summer of 2021. The Cities for Financial Empowerment Fund, Inc., is a non-profit entity that works to improve the financial stability of low-and moderate-income households by embedding financial empowerment strategies into local government programs. Grant funds may be used to pay program participants who are either: employed by nonprofit entities or governmental institutions, or employers that are for-profit companies with minimal financial resources; or are paid to complete online or in-person workforce training opportunities.

The grant will not exceed \$16,000.00. In addition, there is a cash matching requirement of \$14,000.00.

The grant agreement is late because of additional time needed to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

Department of Housing and Community Development (DHCD) – Options

1. The Board is requested to approve the option to purchase the \$60.00 ground rent interest in 1017 N. Carey Street. The owners are Gary W. Waicker and Diane L. Waicker.

| Amount | Account Number | Purpose | Account Name | Project |
|----------------|--------------------------------|-------------------|---------------------|------------------------------|
| \$550.00 | 9904-919052-9127-900000-704040 | Purchase Price | BGN Smithson Park | Smithson Street Park Project |
| Up to \$180.00 | 9904-919052-9127-900000-704040 | 3 Years Back Rent | | |
| \$529.00 | 9904-919052-9127-900000-704040 | Settlement Fee | | |

In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

2. The Board is requested to approve the option to purchase the \$32.00 ground rent interest in 923 N. Madeira Street. The owner is The Estate of Sidney Cowen.

| Amount | Account Number | Account Name | Project Name |
|---------------|--------------------------------|---------------------|---------------------|
| \$312.00 | 9910-904414-9588-900000-704040 | EBDI | EBDI |

In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

AGENDA

BOARD OF ESTIMATES

11/3/2021

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

DHCD – Condemnations or Redemptions

3. The Board is requested to purchase the \$114.00 ground rent interest in 1203 W. Lanvale Street by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation (SDAT) to redeem or extinguish the ground rent interest for this property, as provided in the Real Property Article § 8-110 of the Annotated Code of Maryland. The owner is Edna Jontiff, deceased.

| Purpose | Amount | Account Number | Account Name | Project Name |
|-----------------|---------------|--------------------------------|---------------------|------------------------------|
| Application Fee | \$70.00 | 9904-9127-921053-900000-704040 | BGN Harlem Park | Harlem Park Inner Block Park |
| Back Rent | \$342.00 | 9904-9127-921053-900000-704040 | BGN Harlem Park | Harlem Park Inner Block Park |
| FMV | \$760.00 | 9904-9127-921053-900000-704040 | BGN Harlem Park | Harlem Park Inner Block Park |

The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$114.00 annual ground rent was created by a redeemable lease dated May 18, 1949.

AGENDA

BOARD OF ESTIMATES

11/3/2021

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

DHCD – Condemnations or Redemptions – cont'd

- 4. The Board is requested to purchase the \$65.00 ground rent interest in 1210 Mosher Street by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation (SDAT) to redeem or extinguish the ground rent interest for this property, as provided in the Real Property Article § 8-110 of the Annotated Code of Maryland. The owner is Edith V. Young.

| Purpose | Amount | Account Number | Account Name | Project Name |
|-----------------|---------------|--------------------------------|---------------------|----------------------|
| Application Fee | \$70.00 | 9904-919052-9127-900000-704044 | BGN Smithson Park | Smithson Street Park |
| Back Rent | \$195.00 | 9904-919052-9127-900000-704044 | BGN Smithson Park | Smithson Street Park |
| FMV | \$433.33 | 9904-919052-9127-900000-704040 | BGN Smithson Park | Smithson Street Park |

The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$65.00 annual ground rent was created by a redeemable lease dated October 23, 1918.

AGENDA

BOARD OF ESTIMATES

11/3/2021

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

DHCD – Condemnations or Redemptions – cont'd

- 5. The Board is requested to purchase the \$65.00 ground rent interest in 1220 Mosher Street by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation (SDAT) to redeem or extinguish the ground rent interest for this property, as provided in the Real Property Article § 8-110 of the Annotated Code of Maryland. The owners are Hortense R. Kerr, Thomas H. Kerr, and Judith Kerr.

| Purpose | Amount | Account Number | Account Name | Project Name |
|-----------------|---------------|--------------------------------|---------------------|----------------------|
| Application Fee | \$70.00 | 9904-919052-9127-900000-704040 | BGN Smithson Park | Smithson Street Park |
| Back Rent | \$195.00 | 9904-919052-9127-900000-704044 | BGN Smithson Park | Smithson Street Park |
| FMV | \$433.33 | 9904-919052-9127-900000-704044 | BGN Smithson Park | Smithson Street Park |

On December 23, 2020 the Board approved the purchase by Condemnation of the ground rent interest in 1220 Mosher Street. The DHCD believes a less expensive acquisition can be achieved through SDAT redemption. Therefore, the DHCD the Boars to rescind that approval, and approve the new method of acquisition.

The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$65.00 annual ground rent was created by a redeemable lease dated October 23, 1886.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned vacant building located at 402 Wilson Street to Merlynn Acquisitions, Inc., Developer.

AMOUNT OF MONEY AND SOURCE:

\$16,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title and interest in 402 Wilson Street to Merlynn Acquisitions, Inc. for the total price of \$16,000.00. The Developer will be using private funds for the project.

The Developer proposes to purchase the vacant building at 402 Wilson Street for complete rehabilitation as single-family home, to be sold at market rate.

The authority to sell the property is given under Baltimore City Code, Article 13, § 2-7(h).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

Not applicable. Pursuant to the Appraisal Policy of Baltimore City, a Waiver Valuation determined the value of 402 Wilson Street to be \$14,500.00 and it will be sold for \$16,000.00. The property is being sold above the Waiver Valuation price.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned vacant building located at 1739 McCulloh Street to Mr. Justin Morrisette-McAlmon, Developer.

AMOUNT OF MONEY AND SOURCE:

\$18,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title and interest in 1739 McCulloh Street to Mr. Justin Morrisette-McAlmon for the total price of \$18,000.00. The Developer will be using private funds for the project.

The Developer proposes to purchase the vacant building at 1739 McCulloh Street for complete rehabilitation as single-family home, to be rented at market rate.

The authority to sell the property is given under Baltimore City Code, Article 13, § 2-7(h).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

Not applicable. Pursuant to the Appraisal Policy of Baltimore City, a Waiver Valuation determined the value of 1739 McCulloh Street to be \$16,400.00 and it will be sold for \$18,000.00. The property is being sold above the Waiver Valuation price.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property located at 3622 Lucille Avenue (Block 4608, Lot 029) to Mr. Steve Schneider, Developer.

AMOUNT OF MONEY AND SOURCE:

\$2,900.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title and interest in 3622 Lucille Avenue to Mr. Steve Schneider for the total price of \$2,900.00, which will be paid to the City of Baltimore at the time of settlement.

The Developer wishes to purchase the vacant building located at 3622 Lucille Avenue to renovate for use as a personal residence. The purchase and improvements to the site will be financed through private sources.

The authority to sell the property located at 3622 Lucille Avenue comes from the provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 13, Section 2-7(mm) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the Appraisal Policy of Baltimore City, a Waiver Valuation determined 3622 Lucille Avenue to be valued at \$5,800.00. The vacant building will be sold for \$2,900.00. The property is being sold below the Waiver Valuation price for the following reasons:

- the sale will serve a specific benefit to the immediate community,
- the sale will eliminate blight, and
- the sale will return the property to the tax rolls.

AGENDA

BOARD OF ESTIMATES

11/3/2021

DHCD – cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned vacant building located at 3806 Park Heights Avenue to Firm Foundation MD LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$14,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title and interest in 3806 Park Heights Avenue to Firm Foundation MD LLC for the total price of \$14,000.00. The Developer will be using private funds for the project.

The Developer proposes to purchase 3806 Park Heights Avenue for complete rehabilitation as a single-family home, to be rented at market rate.

The authority to sell the property is given under Baltimore City Code, Article 13, § 2-7(h).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the Appraisal Policy of Baltimore City, a Waiver Valuation determined 3806 Park Heights Avenue to be valued at \$16,500.00 and it will be sold for \$14,000.00. The property is being sold below the Waiver Valuation price for the following reasons:

- the sale will serve a specific benefit to the immediate community,
- the sale will eliminate blight, and
- the sale will return the property to the tax rolls.

AGENDA

BOARD OF ESTIMATES

11/3/2021

DHCD – cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Housing and Community Development - Ratification of Community Development Block Grant – 46 Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the Community Development Block Grant – 46 Agreement (Agreement) with the Greater Baltimore Community Housing Resource Board, Inc. The period of the Agreement was October 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 – 2089-208921-5930-818284-607001

BACKGROUND/EXPLANATION:

The Greater Baltimore Community Housing Resource Board, Inc. provided the services of a Consultant to administer fair housing education and advocacy regarding the City’s Fair Housing Ordinance and all other Fair Housing laws designed to further the fair housing objective of the Fair Housing Act (42 U.S.C. 3601-20). The Consultant made all persons, without regard to race, color, religion, sex, national origin, familial status or handicap, aware of the range of housing opportunities available to them.

The Agreement is late because of administrative delays.

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant – 46 Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

* * * * *

The Board is requested to approve
the Transfer of Funds

listed on the following pages:

28 - 30

In accordance with Charter provisions
a report has been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/3/2021

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|--|---|--|
| <u>Baltimore City Office of Information Technology</u> | | | |
| 1. | \$375,000.00 General Fund Revenue | 9903-914057-9917 Replace End of Support Phase 2 – Reserve | 9903-960005-9116 Replace End of Support Phase 2 - Active |

This transfer will replace network equipment no longer covered under maintenance support. The project will replace equipment identified as “end- of-support” by the hardware Vendors, meaning the Vendor will no longer provide maintenance, including software patching.

Department of Transportation

| | | | |
|----|--|---|--|
| 2. | \$ 500,000.00 1 st Public Infrastructure | 9950-906153-9509 Impact Investment Area Traffic | 9950-907153-9508 Impact Investment Area Traffic Improvements |
|----|--|---|--|

This transfer will fund the costs associated with improving the traffic calming for the project entitled “Impact Investment Area Traffic Improvement”.

| | | | |
|----|--|--|---|
| 3. | \$ 50,000.00 State Constr. Rev. – FY’20 | 9950-905754-9507 Annual Urgent Needs Bridge Repair | 9950-905778-9506 Structural Repair on Bridge TR 20017 |
|----|--|--|---|

This transfer will fund the costs of advertisement, printing and other related costs for Project No. TR 20017, “Structural Repair on Bridge”.

Baltimore Development Corporation (BDC)

| | | | |
|----|---|---|--|
| 4. | \$100,000.00 1 st Community and Economic Development Fund | 9910-918033-9600 Constr. Res. (Liberty Heights Corridor) | 9910-996001-9601 Liberty Heights Corridor |
|----|---|---|--|

AGENDA

BOARD OF ESTIMATES

11/3/2021

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------------|---|--|--|
| <u>BDC</u> – cont'd | | | |
| | <p>This transfer will provide funds for the proposed infrastructure improvements along the 2900 blocks of Garrison Boulevard for pedestrian lighting in the Liberty/Garrison commercial corridor. The work will be performed by the Department of Transportation as part of an economic development strategy through the Liberty Heights LINC/S effort.</p> | | |
| 5. | \$1,500,000.00 | 9910-915092-9600 Constr. Res. (Baltimore City Animal Care Facility) | 9910-914092-9601 City Animal Care Facility |
| | <p>This transfer will allow for the remaining reimbursement to the Horseshoe Casino that is associated with the construction of a new City Animal Care Facility in the Cherry Hill community.</p> | | |
| 6. | \$ 600,000.00 | 9910-910098-9600 Constr. Res. Warner St. Entmt. Distr. | 9910-913120-9601 Warner St. Entmt. Distr. |
| | 300,000.00 | 9910-994001-9600 | 9910-913120-9601 |
| | <u>24th EBF</u> | Constr. Res. | Warner St. Entmt. Distr. |
| | \$ 900,000.00 | Unallocated Reserve | |
| | <p>This transfer of funds is associated with the proposed streetscape design along the Warner Street Entertainment Corridor. Additional funds will take the project from 30% to 100% design scope.</p> | | |

AGENDA

BOARD OF ESTIMATES

11/3/2021

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|-----------------------|-----------------------|---------------------|
| <u>Department of Public Works/Office of Engineering and Construction</u> | | | |
| 7. | \$ 25,000.00 | 9960-907158-9558 | |
| | Water Revenue | Dam Rehabilitation | |
| | Bonds | | |
| | 25,000.00 | " " | |
| | <u>County Revenue</u> | | |
| | \$ 50,000.00 | ----- | 9960-915980-9557-6 |
| | | | Construction |

The transfer will cover a near deficit for WC 1380, Concrete Dams Rehabilitation. The project will advertise for construction soon.

| | | | |
|----|-----------------------|------------------|--------------------|
| 8. | \$ 90,000.00 | 9960-906068-9558 | |
| | Revenue | Watershed Rd. & | |
| | Bond | Culvert Maint. | |
| | 60,000.00 | " " | |
| | <u>County Revenue</u> | | |
| | \$ 150,000.00 | ----- | 9960-908768-9557-5 |
| | | | Inspection |

The transfer will cover two Change Orders for Project No. 1217, On-Call Construction Project Management Services, Task No. 36.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Mayor’s Office of Children and Family — Intergovernmental Agreement
Success (MOCFS)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Intergovernmental Agreement with the Maryland State Department of Human Services. The period of the Agreement is July 1, 2021 through June 30, 2024.

AMOUNT OF MONEY AND SOURCE:

\$11,058,696.00 – 5000-585922-1191-719000-601001

BACKGROUND/EXPLANATION:

The City has received a grant from the Maryland Department of Human Services (DHS), Family Investment Administration (FIA), Office of Home Energy Programs (OHEP) to undertake the Maryland Energy Assistance Program (MEAP), the Electric Universal Service Programs (EUSP), and the Utility Service Protection Plan (USPP). These programs help shelters and low-income households pay their utility and fuel bills, minimize energy-related crises, and make heating/cooling costs more affordable through a comprehensive energy package with links to the community and the customer. DHS reserves the right to extend the term of the Agreement, without additional cost to the State beyond the total amount provided the extension is for a reasonable, limited, and defined time, and provided that the scope of work under the extension is the same as the original Agreement.

The MOCFS will aid in accordance with the scope of work, with energy bills for gas, electric, oil, propane, kerosene, wood and coal and/or weatherization services with emphasis on heating/cooling assistance to prevent utility service termination. The MOCFS will administrate, provide outreach, facilitate the application/referral process, and administer funds for the program(s).

The submission is late because of a delay in receiving the interagency agreement from the State.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Recreation and Parks – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task 002 with Gant Brunnett Architects, Inc., under Project No. 1316, On-Call Historical Architectural Design Services. The duration of this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$261,229.84 – 9938-923050-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include design services for the Gwynns Falls Park Campground.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 26%

WBE: 19%

The Consultant has achieved 41.17% of the MBE goals and 27.44% of the goals at this time.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 31, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Recreation and Parks – cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|---|---|
| \$275,000.00 27 th Series Rec. & Parks | 9938-919050-9475 Youth Group Camp- ground Gwynns Reserve | 9938-923050-9474 Youth Campground Falls Active |

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1316, Task No. 002 to Gant Brunnett Architects, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task 008 with STV Incorporated, under Project No. 1257, On-Call Conduit Infrastructure Design Services. The duration of this task is approximately 6 months.

AMOUNT OF MONEY AND SOURCE:

\$201,807.00 – 9962-909075-9562-900000-705032

BACKGROUND/EXPLANATION:

This authorization provides support for the continuation of material testing support and Construction Manager Inspectors' support services in the form of Public Works Inspectors for ongoing Conduit Division construction contracts.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 27.00%

WBE: 10.00%

The preparation of this task included an evaluation of the Consultant's contract minority participation status. On the date of preparation, the Consultant achieved 14% of the required 27.00% MBE goal and met 12.00% of the 10.00% WBE goal

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 5, 2021

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task 011 with Wallace, Montgomery & Associates, LLP, under Project No. 1257, On-Call Conduit Infrastructure Design Services. The duration of this task is approximately 11 months.

AMOUNT OF MONEY AND SOURCE:

| | | |
|---------------------|---|--------------------------------|
| \$315,000.00 | – | 9962-909075-9562-900000-705032 |
| 115,000.00 | – | 9962-915071-9562-900000-705032 |
| <u>19,901.44</u> | – | 9962-909081-9562-900000-705032 |
| \$449,901.44 | – | Other |

BACKGROUND/EXPLANATION:

This authorization provides continuous structural engineering analysis and assessments to support the Distributed Antenna System and Small Cell Installation Program.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 27.00%

WBE: 10.00%

The preparation of this task included an evaluation of the Consultant's contract minority participation status. On the date of preparation, the Consultant had achieved 31% of the 27.00% required MBE goal and achieved 6.00% of the 10.00% WBE goal. The Consultant has \$789,933.93 to meet the remaining capacity.

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 15, 2021

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task 057 with Johnson, Mirmiran & Thompson, Inc., under Project No. 1217, On-Call Construction Project Management Services. The duration of this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$103,444.10 – 9962-903080-9562-900000-705032
103,444.11 – 9962-906121-9562-900000-705032
\$206,888.21

BACKGROUND/EXPLANATION:

This authorization provides the Conduit Division with Public Works Inspector III (PWI-III) field services for the observation and monitoring of the JOC, TR 19017 and TR 20016 Capital Maintenance and Repair program.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 27.00%

WBE: 10.00%

The preparation of this task included an evaluation of the Consultant's contract minority participation status. On the date of preparation, the Consultant achieved 24% of the 27.00% MBE goal and achieved 11% of the 10.00% WBE goal

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 1, 2021

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Transportation (DOT) – Developers’ Agreements

The Board is requested to approve and authorize execution of the various Developers’ Agreements.

| | <u>DEVELOPER</u> | <u>NO.</u> | <u>AMOUNT</u> |
|----|---|-------------|---------------------|
| 1. | 520 SOMERSET, LLC AND SOMERSET AISQUITH, LLC | 1727 | \$ 24,249.00 |

520 Somerset, LLC and Somerset Aisquith, LLC would like to install new water services and sanitary sewer to its proposed new building located at 520 Somerset Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$24,249.00 has been issued to 520 Somerset, LLC and Somerset Aisquith, LLC, which assumes 100% of the financial responsibility.

| | | | |
|----|---------------------------------|-------------|---------------------|
| 2. | B & B BALTIMORE, LLC | 1675 | \$ 35,360.00 |
|----|---------------------------------|-------------|---------------------|

B & B Baltimore, LLC would like to install water services for a proposed residential construction located at 301 and 305 North Howard Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

An Irrevocable Letter of Credit in the amount of \$35,360.00 has been issued to B & B Baltimore, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers’ Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Public Works – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 11 with A Morton Thomas and Associates, Inc, under Project No. 1236A, Storm Water Study and Engineering Design Services. The period of the task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$3,195.78 –9958-906417-9525-9000020-703032
3,195.78 –9958-910428-9525-9000020-703032
3,195.77 –9958-911429-9525-9000020-703032
\$9,587.33

BACKGROUND/EXPLANATION:

This authorization provides for a scope for Consultant support in managing multiple DPW initiatives. The Office of Engineering and Construction is requesting a credit in the amount of \$9,587.31 on Task 004 as it has expired. The funds will be used to write a new task for ER 4127 bundle which includes specific sites within Baltimore City for the potential to implement Best management Practices to meet or exceed total 13.8 acres of impervious area treatment goal and prepare biddable documents for each of the following projects: ER 4056, ER 4058 and 4060 environmental site design projects.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27.00%
WBE: 10.00%

The Consultant has achieved 31.00% of the MBE goals and 11.00% of the goals at this time.

THE EAR WAS APPROVED BY MWBOO ON APRIL 2, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Public Works (DPW) – Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of the City of Baltimore’s membership dues in the Association of Metropolitan Water Agencies (AMWA). The period covered by the dues is January 1, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$16,930.00 - 2071-000000-5531-398600-603022

BACKGROUND/EXPLANATION:

The AMWA is an organization of the largest publicly owned drinking water systems in the United States. The association represents the interests of these water systems by working with Congress and federal agencies to ensure federal laws and regulations protect public health and are cost-effective. In the realm of utility management, AMWA provides programs, publications, and services to help water supplies be more effective, efficient, and successful.

AMWA dues are based on population served. As the Baltimore City Water Utility serves a population of approximately 1,800,000 people, the dues are \$16,930.00. The only named member and contact person for this membership is Director Jason W, Mitchell. The membership does cover the entire agency, Department of Public Works.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Public Works – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding with the Chesapeake Bay Trust. The period of the memorandum of understanding is effective upon Board approval for 36 months.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 2072-000000-5181-389700-603026

BACKGROUND/EXPLANATION:

FY22 will be the seventh year the Department of Public Works has partnered with Chesapeake Bay Trust to provide funding to community-based education, outreach, and restoration projects that improve water quality, create greener neighborhoods and help the City meet its Municipal Separate Storm Sewer System (MS4) Permit.

The Department of Public Works will provide \$200,000.00 towards the Outreach and Restoration grant program for Baltimore City specific projects that address awareness and behavior change to reduce stormwater runoff as well as stormwater retrofit projects. Chesapeake Bay Trust will match the City's funds with no less than \$100,000.00 of its own money for a total program amount of no less than \$300,000.00 The Department of Public Works funding source is the Watershed Protection and Restoration Fund, also known as the stormwater utility.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Department of Audits – Audit Report

The Board is requested to **NOTE** receipt of the following Audit Report:

1. The Baltimore City Fire Department Biennial Performance Audit for Fiscal Years Ended June 30, 2020 and 2019.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is October 1, 2021 through September 30, 2022, unless otherwise indicated.

1. **CAUSE ENGAGEMENT ASSOCIATES, LLC** **\$ 25,000.00**

Account: 4000-483521-3080-294600-603020

Cause Engagement Associates, LLC will provide technical assistance to the ReCAST community grantee participants to help them improve their own skill-set and create a model for sustainability beyond the ReCAST/B-CITY Year 5 funding period. The period of the agreement is September 30, 2020 through September 29, 2021.

MBE/WBE PARTICIPATION

N/A

2. **THE JOHNS HOPKINS UNIVERSITY** **\$215,722.00**

Account: 4000-427721-3023-273322-603051

The organization will provide a range of client-centered Medical Case Management activities focused on improving health outcomes in support of the HIV care continuum. Services will be provided at the Department’s STC clinic locations. The period of the agreement is March 1, 2021 through February 28, 2022.

MWBOO GRANTED A WAIVER ON AUGUST 5, 2021.

3. **BMORE EMPOWERED, INC. FISCAL SPONSOR** **\$ 30,978.10**
FOR S.O.N.S. OF PHOENIX CORPORATION

Account: 4000-483521-3080-294600-603051

The goal of the ReCAST Program is to reduce the impact of trauma and build resilience in Central West Baltimore communities adversely impacted by the April 2015 unrest. The program empowers organizations from West Baltimore to implement high-quality, trauma-informed services to promote connectedness and resilience in youth.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Health Department – cont'd

On August 12, 2020, the Board approved the Notice of Award in the amount of \$1,000,000.00 for the period September 30, 2020 through September 29, 2021, for the Resilience in Communities After Stress and Trauma (ReCAST) program.

On December 7, 2020, the Department advertised a Request for Proposal for community organizations to create and build sustainable, trauma informed, behavioral health solutions for young people in Central West Baltimore. Grant recipients will organize and provide activities for youth (e.g., mentoring, tutoring, out of school time programming). And on January 4, 2021, grants were awarded to selected grantees. Because of the COVID-19 emergency, the awards to the grantees was delayed.

S.O.N.S. of Phoenix is a leadership program that develops youth into leaders through improving self-esteem, improved school performance, and community service. S.O.N.S. of Phoenix will focus on improving academic performance, civic engagement, and job readiness. The period of the agreement is September 30, 2020 through September 29, 2021.

MBE/WBE PARTICIATION

N/A

- | | | |
|----|---|---|
| 4. | WOODBOURNE WOODS, INC. | \$12,480.00 |
| | Account: 4000-432922-3255-761200-604014 | (\$4.00 per meal x 15 meals x 208 days) |

The organization will provide nutritional meal services to elderly residents at N.M. Carroll Manor, Inc serving a total of 30 residents per day. All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

11/3/2021

Health Department – cont'd

5. G.S. HOUSING, INC.

\$33,580.00

Account: 4000-432922-3255-761200-604014

(\$4.00 per meal x
23 meals per day x
365 days)

The organization will provide nutritional meal services to elderly residents at the Belvedere Green Apartments serving a total of 23 residents per day. All meals will be reviewed by a licensed dietician or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party.

MBE/WBE PARTICIPATION:

N/A

6. ASSOCIATED CATHOLIC CHARITIES, INC.

\$31,405.00

Account: 4000-432922-3255-761200-604014

(\$4.78 per meal x
18 meals per day
x 365 days)

The organization will provide nutritional meal services to elderly residents at DePaul House and St. Joachim House serving a total of 18 residents per day. All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party.

MBE/WBE PARTICIPATION:

N/A

The agreements are late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Baltimore City Health Department – Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Agreement (MOA) with the Maryland Department of Health (MDH), Minority Health and Health Disparities. The period of the memorandum of agreement is March 1, 2021 through February 28, 2022.

AMOUNT OF MONEY AND SOURCE:

No additional funding is associated with this action.

BACKGROUND/EXPLANATION:

The funds will support the grant titled “ELC CHW Outreach Project”. The MOA funding for the ELC CHW Outreach Project was made payable via the Unified Funding Award (UFD). The UFD was approved by the Board on August 11, 2021.

The purpose of the MOA is to define the duties of both parties (MDH and BCHD) for the Expansion Epidemiology and Laboratory Capacity (ELC) Community Health Worker (CHW) Outreach Project.

The BCHD will hire a CHW to perform required services under this grant. The CHW will work as part of a team to hold outreach and educational events to vulnerable communities to promote vaccination against COVID-19, assist residents in pre-registering for mobile COVID-19 vaccination events, coordinate appointment times and reminders for vaccination events, provide basic education about COVID-19, support planning and promoting mobile COVID-19 vaccine events at community locations, support the communication and planning of vaccination events with community site representatives and perform non-clinical roles in support of COVID-19 mobile vaccine events.

In addition to the payment of funds, MDH agrees to track/monitor and evaluate project performance, provide technical assistance as required and draft and disseminate a final report.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Baltimore City Health Department – cont'd

The MOA is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

(The Memorandum of Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Baltimore City Health Department – Ratification of Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an Amendment to Agreement with Johns Hopkins University. The period of the agreement was March 1, 2020 through February 28, 2021.

AMOUNT OF MONEY AND SOURCE:

(\$46,698.00) – 4000-427720-3023-273310-603051

BACKGROUND/EXPLANATION:

On September 2 ,2020, the Board approved the original agreement in the amount of \$507,326.00 for the period March 1, 2020 through February 28, 2021.

The Department is reducing the agreement by \$46,698.00 for reduction of services. This will make the total agreement amount \$460,628.00.

MBE/WBE PARTICIPATION:

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

The amendment to agreement is late because budget revisions delayed processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

Baltimore City Health Department – Ratification of Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of a Grant Agreement with the Black Mental Health Alliance for Education and Consultation, Inc. The period of the agreement was September 30, 2020 through September 29, 2021.

AMOUNT OF MONEY AND SOURCE:

\$35,000.00 – 4000-483521-3080-294600-603051

BACKGROUND/EXPLANATION:

The goal of the ReCAST Program is to reduce the impact of trauma and build resilience in Central West Baltimore communities adversely impacted by the April 2015 unrest. The program empowers organizations from West Baltimore to implement high-quality, trauma-informed services to promote connectedness and resilience in youth.

On August 12, 2020, the Board approved the Notice of Award in the amount of \$1,000,000.00 for the period September 30, 2020 through September 29, 2021, for the Resilience in Communities After Stress and Trauma (ReCAST) program.

On December 7, 2020, the Department advertised a Request for Proposal (RFP) for community organizations to create and build sustainable, trauma informed, behavioral health solutions for young people in Central West Baltimore. Grant recipients will organize and provide activities for youth (e.g., mentoring, tutoring, out of school time programming). And on January 4, 2021, grants were awarded to selected grantees. However, because of the COVID-19 emergency, the awards to the grantees were delayed.

Black Mental Health Alliance (BMHA) provides meaningful, engaging and empowering monthly programming educating Black people on their ability to heal both individually and as a community. BMHA built a foundation to promote self-healing, resilience, and community healing through community-based, participatory approaches. BMHA established a healing-centered engagement initiative referred to as Community Healing Rap Sessions twice a month using the S.E.L.F. Psychoeducational Group Curriculum.

The grant agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

50 - 53

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

11/3/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- | | | | |
|----|---|-----------------------------|---------------|
| 1. | B50006235, Restoration Grade Nursery Stock | SiteOne Landscape Supply | \$ 235,529.00 |
|----|---|-----------------------------|---------------|

(Dept. of Recreation &
Parks – Forestry Division)

On June 7, 2021, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 7, 2021.

- | | | | |
|----|---|-----------------------------|--------------|
| 2. | B50006248, Street Tree Nursery Stock | SiteOne Landscape Supply | \$ 74,195.00 |
|----|---|-----------------------------|--------------|

(Dept. of Recreation &
Parks – Forestry Division)

On June 2, 2021, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 2, 2021.

- | | | | |
|----|--|--------------|----------------|
| 3. | B50006251, Street Tree Planting with 2-Year Main- tenance & Warranty – Fall 2021 & Spring of 2022 | Lorenz, Inc. | \$1,597,400.00 |
|----|--|--------------|----------------|

(Dept. of Recreation &
Parks – Forestry Division)

MWBOO SET GOALS OF 10% MBE AND 9% WBE.

| | | |
|-----------------------------------|--------------|-----|
| MBE: 4 Evergreen Lawn Care | \$160,000.00 | 10% |
|-----------------------------------|--------------|-----|

| | | |
|-----------------------------|--------------|----|
| WBE: Fouts Lawn Care | \$150,000.00 | 9% |
|-----------------------------|--------------|----|

AGENDA

BOARD OF ESTIMATES

11/3/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 29, 2021.

A PROTEST AND TWO SUPPLEMENTAL PROTESTS WERE RECEIVED FROM BALTIMORE TREE TRUST.

- | | | | |
|----|--|------------------------|---------------|
| 4. | B50006240, Heavy Equipment Rentals & Operator Services | Potts & Callahan, Inc. | \$ 342,000.00 |
| | (Dept. of Public Works) | | |

MWBOO SET GOALS OF 11% MBE AND 6% WBE.

| | | |
|-------------------------------------|--------|-----|
| MBE: Razin Dog Roll Off, LLC | \$0.00 | 11% |
| WBE: DSM Contracting | \$0.00 | 6% |

MWBOO FOUND VENDOR IN COMPLIANCE ON OCTOBER 1, 2021.

Department of Transportation (DOT)

- | | | | |
|----|------------------------------|-----------------------------|---------------|
| 5. | TR 21008, ADA Ramps Citywide | J. Villa Construction, Inc. | \$ 470,000.00 |
|----|------------------------------|-----------------------------|---------------|

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

| | | |
|--|--------------|--------|
| MBE: J. Villa Construction Inc. * | \$232,650.00 | 49.50% |
| WBE: Rowen Concrete, Inc. | \$ 47,000.00 | 10.00% |

*Indicates Self Performance.

MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 23, 2021.

AGENDA

BOARD OF ESTIMATES

11/3/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DOT – cont'd

6. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|--|---|
| \$ 399,540.00 State Constr. Rev. FY'21 | 9950-902465-9509 Construction Reserve Curb Repair Citywide | |
| 36,751.35 3 rd Parks & Public Facilities | " " | |
| 104,208.65 <u>GF (HUR)</u> \$ 540,500.00 | " " | |
| \$ 470,000.00 | ----- | 9950-903587-9508-6 Structure & Improvements |
| 47,000.00 | ----- | 9950-903587-9508-5 Inspection |
| <u>23,500.00</u> \$ 540,500.00 | ----- | 9950-903587-9508-2 Contingencies ADA Ramps Citywide TR 21008 |

This transfer will fund the costs associated with the award of Project No. TR 21008, ADA Ramps Citywide, with J. Villa Construction, Inc.

- | | | |
|---|-------------------|----------------|
| 7. B50006214, Repairs and Maintenance: Central Chilled Water Systems | Denver-Elek, Inc. | \$1,500,000.00 |
| (Dept. of General Services) | | |

AGENDA

BOARD OF ESTIMATES

11/3/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

On May 14, 2021, MWBOO set goals of 24% MBBE and 8% WBE. On September 8, 2021, MWBOO found Denver-Elek, Inc. to be in compliant.

| | | |
|---|--------|-----|
| MBE: Spears Mechanical Contractors, Inc. | \$0.00 | 24% |
|---|--------|-----|

| | | |
|-----------------------------------|--------|----|
| WBE: Insulation Solutions, | \$0.00 | 8% |
|-----------------------------------|--------|----|

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 8, 2021.

Department of Recreation and Parks

- 8. RP 21809, Riverside Park Athletic Field Improvements

REJECTION: On September 29, 2021, the Board opened six bids for RP 21809, Riverside Park Athletic Field Improvements. Bids ranged from a low of \$2,895,000.00 to a high of \$3,922,000.00. The bids greatly exceeded the Department's budget. It is recommended that the Department of Recreation and Parks reject the bids and that this project be re-advertised in the near future.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Bureau of Procurement – Open Price Proposals

ACTION REQUESTED OF B/E:

The Board is requested to accept the technical proposals submitted in response to Solicitation Number B50006283 – Workers' Compensation Claims Administration Services – Law Department – Req. No.: R877278 from the proposers listed below and open envelope "B" containing their price submittals.

Sedgwick Claims Management Services, Inc., 8125 Sedgwick Way, Memphis, TN 38125
Chesapeake Risk Solutions, 8722 Loch Raven Boulevard, Towson, MD 21286
Gallagher Bassett Service, Inc., 2850 Golf Road, Rolling Meadows, IL 60008
RCM&D Self-Insured Services Company, Inc., 555 Fairmount Avenue, Baltimore, MD 21286
Johns Eastern Company, Inc., PO Box 110259, Lakewood Ranch, FL 34211

AMOUNT OF MONEY AND SOURCE:

N/A (No award recommended at this time.)

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers, and nine proposals were received on September 15, 2021. The nine proposals received were found responsive and subsequently reviewed by the evaluation committee for technical scoring. Out of the nine responsive proposals scored by the evaluation committee, five met the City's minimum technical score requirements for price opening.

MBE/WBE PARTICIPATION:

N/A (No award recommended at this time.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|-------------------------------|--|-----------------------------------|---------------|
| <u>Baltimore City Council</u> | | | |
| 1. Sharon Middleton | NACO's 2021 Annual Conference Prince Georges County, MD Jul. 9 – 13, 2021 (Reg. Fee \$515.00) | Elected Officials Expense Account | \$1,707.88 |

The registration fee was prepaid on a City-issued credit card assigned to Mr. Hosea T. Chew.

Ms. Middleton personally incurred the total costs of the hotel and mileage. Therefore, she requests reimbursement in the amount of \$1,036.88.

This request is late because of the administrative process.

| | | | |
|-------------------|--|-----------------------------------|------------|
| 2. Antonio Glover | MACO's 2021 Summer Conference Ocean City, MD Aug. 18 – 21, 2021 (Reg. Fee \$475.00) | Elected Officials Expense Account | \$1,509.25 |
|-------------------|--|-----------------------------------|------------|

The registration fee and hotel were prepaid on a City-issued credit card assigned to Mr. Hosea T. Chew.

Mr. Glover is not requesting reimbursement for meals and incidentals. He drove his City-leased vehicle that does not qualify for mileage reimbursement.

This request is late because of the administrative process.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Bureau of Procurement – Property Disposal Program

ACTION REQUESTED OF B/E:

The Board is requested to approve a donation of excess property to a non-profit organization.

AMOUNT OF MONEY AND SOURCE:

None

BACKGROUND/EXPLANATION:

Baltimore City Convention Center has six chalkboards, three metal bars for hangers, and 253 tables with carts that it has deemed as excess in accordance with the City's Property Disposal Program policy (AM-306-1). These interior items are in fair condition and the Baltimore Convention Center would like to donate them to Second Chance, Inc., a non-profit organization located in Baltimore City. Second Chance, Inc. is in good standing with the State Department of Assessments and Taxation and Secretary of State.

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Bureau of Procurement

- | | | |
|--|----------------|---------|
| 1. CALMI ELECTRICAL COMPANY, INC. | \$3,500,000.00 | Renewal |
| Contract No. B50004135 – Miscellaneous Electrical Work – Departments of General Services, Public Works, Transportation, etc. – P.O. No.: P532540 | | |

On August 19, 2015, the Board approved the initial award in the amount of \$2,331,300.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$3,500,000.00 is necessary for continuation of electrical system sustainability repairs and projects for various City owned buildings and/or facilities and will make the award amount \$12,881,300.00. The period of the award is August 18, 2021 through August 17, 2022. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

On June 5, 2015, MWBOO set goals of 27% MBE and 9% WBE. On October 15, 2021, Calmi Electrical Company, Inc. was found to be compliant on overall MBE and WBE goals and Non-Compliant during this review period.

| | <u>Commitment</u> | <u>Performed</u> | |
|--|-------------------|-----------------------|--------------|
| MBE: Calmi Electrical Company Inc.* | 50% | \$1,651,823.64 | 91% |
| A/C Power, Inc. | <u>25%</u> | <u>94,937.99</u> | <u>5%</u> |
| | 75% | \$1,746,761.63 | 96.7% |
| WBE: Plexus Installations, Inc. | 9% | \$ 59,153.49 | 3% |

*Indicates self-performance, per Article 5, Subsection 28-31: A certified MBE or WBE that has been awarded a contract as a prime contractor may count up to 50% of the dollar value of the work it intends to perform with its own forces towards the applicable MBE or WBE goal.

Per previous review on October 30, 2020: Calmi Electrical Co. is the sole awardee on this contract as of May 27, 2020.

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Bureau of Procurement – cont'd

The prime achieved the MBE goal on the previous compliance review completed on October 30, 2020; Calmi Electrical Co. self-performed and A/C Power performed 12.31%. The specific commitment for A/C power of 25% was not achieved on the previous compliance review. On a compliance review completed on August 24, 2018, A/C power performed 7.6 %; the total is 24.9% over the past three compliance reviews. The prime achieved the WBE goal of 9% on the previous compliance review.

During the current compliance review period the prime did not achieve WBE participation but achieved MBE participation, although the prime did not meet the specific commitment percentage for A/C Power.

On August 15, 2019, WBE Shantech was replaced with Plexus Installations Inc. Plexus Installations Inc stated that the Calmi Electrical Company owes them \$82,834.87 for work performed during this compliance review period. This amount was confirmed by Calmi and they are waiting for payment from the City so they can pay Plexus.

- | | | | |
|--|---------------------------|------------------------------|------------------------|
| 2. | <u>GALLS, INC.</u> | <u>\$2,150,000.00</u> | <u>Increase</u> |
| Contract No. B50006043 – Police Body Armor – Baltimore Police Department and Sheriff Department – P.O. No.: P554167 | | | |

On April 21, 2021, the Board approved the initial award in the amount of \$371,550.00. The Police and Sheriff Departments are requesting an increase to cover the costs of body armor (ballistic vests) replacements until the end of the contract term. This request is also to add the Sheriff Department to the contract through expiration in 2024. This increase will make the award amount \$2,521,550.00. The contract expires March 25, 2024. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 16, 2020, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON DECEMBER 16, 2020.

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Bureau of Procurement – cont'd

- | | | |
|---|----------------------|-----------------|
| 3. <u>ATC CORP</u> | <u>\$ 623,944.25</u> | <u>Increase</u> |
| Region 14 Contract ESC Contract #08-18 Atlantic Surfacing and Asphalt Maintenance – Department of Recreation and Parks – Req. No. Various | | |

On February 5, 2020, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two 1-year renewal options. This increase will allow for the resurfacing of five additional sites that funding has been allocated for.

The requested action is for an increase of a competitively bid by Region 14 Education Service Center, cooperative contract; agreement #08-18 Atlantic Surfacing & Asphalt Maintenance with ATC Corp. This increase will make the award amount \$1,623,944.25. The period of the award is September 1, 2021 through August 31, 2022, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the vendor to make every good faith effort to utilize minority and women's business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

- | | | |
|--|----------------------|-----------------|
| 4. <u>SYNAGRO CENTRAL, LLC.</u> | <u>\$ 200,000.00</u> | <u>Increase</u> |
| Contract No. B50006011 – Wastewater Clarifier Cleaning Services for the Back-River Wastewater – Department of Public Works – P.O. No.: P553658 | | |

On February 3, 2021, the Board approved the initial award in the amount of \$1,173,100.00. This increase to the contract is necessary to accommodate waste drain processing, removal and delivery of additional waste from the Back River

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Bureau of Procurement – cont'd

Facility Clarifiers on an expedited schedule. This is to address Maryland Department of Environment concerns. This increase in the amount of \$200,000.00 will make the award amount \$1,373,100.00. The contract expires on January 25, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On September 27, 2020, MWBOO determined no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON SEPTEMBER 27, 2020.

- | | | | |
|----|--|---------------------|------------------|
| 5. | <u>SEAL ANALYTICAL, INC.</u> | <u>\$ 62,206.55</u> | <u>Agreement</u> |
| | Contact No. 08000 – Consumable Parts and Supplies – Department of Public Works – Req. No.: R884282 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Board is requested to approve and authorize execution of an Agreement with Seal Analytical, Inc. The period of the agreement is November 21, 2021 through November 20, 2024, with no renewal options.

The Vendor is the exclusive manufacturer and sole authorized provider of the products, genuine parts, consumables, service, training, and support for SEAL Analytical Systems installed at Back River and Patapsco laboratories. Any reinstall parts and supplies to the laboratories must be compatible with existing systems to function properly. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement – cont'd

procurement of the equipment and/or service.

MBE/WBE PARTICIPATION:

Not applicable.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | | |
|--|--------------------|---------|---------------------------------|
| 6. | WAGeworks, INC. | \$ 0.00 | First Amendment to Agreement |
| Contract No. 06000 – COBRA Benefit Services – Department of Human Resources – P.O. No.: P552392 | | | |

The Board is requested to approve and authorize execution of the First Amendment to Agreement with WageWorks, Inc. The period of the agreement is July 1, 2021 through June 30, 2022, with a one-year renewal option.

On September 2, 2020, the Board approved the initial award in the amount of \$65,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. On June 9, 2021, the Board approved a renewal and increase in the amount of \$76,000.00. Wageworks, Inc. has requested that an amendment be signed by the City of Baltimore to memorialize actions approved on June 9, 2021, for their records.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | | |
|---|----------------------------|---------------|--------------------------|
| 7. | QUARLES PETROLEUM, INC. | \$ 280,000.00 | Cooperative Agreement |
| Hanover County, Virginia, Contract No. 21-04-2943-Fuel Management & Data Collection Service Program – Department of Transportation – Req. No.: R882938 | | | |

The Board is requested to approve and authorize execution of a Cooperative Agreement with Quarles Petroleum, Inc. The period of the agreement is October 1, 2021 through March 31, 2022k with nine 1-year renewal options.

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Bureau of Procurement – cont'd

Hanover County, Virginia, solicited proposals for its Fuel Management and Data Collection Services Program on January 28, 2021.

Quarles Petroleum, Inc. was contracted because of its rates and contractual terms. The Department of Transportation through Fleet Management decided to use this contract to meet fueling requirements as Quarles Petroleum also offers similar rates and contract terms. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This is a Fuel Management and Data Collection Services Program that is being procured from an authorized vendor under Hanover County, Virginia.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | | |
|--|--|----------------------|-----------|
| 8. | A.J. BOGGS & COMPANY, CORPORATION a/k/a A.J. BOGGS & COMPANY | <u>\$ 260,290.16</u> | Agreement |
| Contract No. 06000 – Maintenance and Hosting of the Maryland CAREWare System for Ryan White Part A Program – Health Department – Req. No.: R872887 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Board is requested to approve and authorize execution of an Agreement with A.J. Boggs & Company, Corporation. The period of the agreement is May 16, 2021 through May 15, 2024.

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
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Bureau of Procurement – cont'd

The Vendor is the manufacturer's authorized source of these services which are compatible with the City's Health Department requirements. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service.

MBE/WBE PARTICIPATION:

On October 21, 2021, MWBOO approved a waiver. This is Federally funded contract.

MWBOO GRANTED A WAIVER ON OCTOBER 21, 2021.

- | | | | |
|---|--------------|----------------|---|
| 9. | ADP, INC. | \$4,800,000.00 | Sixth Amendment to Master Services Agreement |
| Contract No. 08000 – Human Resource Information, Automatic Processing, E-Time, and Enterprise Payroll Systems Licensing – Department of Finance – Human Resources – P.O. Nos.: P529369 and 529808 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Board is requested to approve and authorize execution of the Sixth Amendment to Master Services Agreement with ADP, Inc. The period of the ratification is July 1, 2021 through November 2, 2021. The period of the extension is November 3, 2021 through December 31, with two 1-year renewal options at the sole discretion of the City.

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Bureau of Procurement – cont'd

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On July 25, 2007, the Board approved the initial award in the amount of \$1,600,000.00. Subsequent actions have been approved. The Vendor is the sole provider of licensing, maintenance, and support of proprietary software for the Human Resource Information System (HRIS) and Enterprise Payroll System (E-Time) utilized by the Department of Finance, the Bureau of Accounting and Payroll Services, and the Department of Human Resources. The 6th Amendment includes a \$4,800,000.00 increase which will make the total award amount \$66,334,169.38.

The 1st Amendment instituted the module Time and Labor Management Services, amending several other sections to accurately reflect the needs and services provided. The 2nd Amendment extended the contract term with an additional two, one-year renewal options. The 3rd Amendment instituted the module ADP Wage Payments and ALINE Pay Electronic Services, disbursing payment in support of the City's Youth Works Program. The 4th Amendment instituted a module Employment Verification Services, providing the City employment and income information of its current and former employees to commercial, private, and public entities. The 5th Amendment terminated the following services as of December 31, 2020: (a) Payroll Services (Annex B); (b) Tax Filing Services (Annex C); (c) Enterprise Services (Annex F); (d) Benefits Administration Services (Annex K); (e) Time and Labor Management Services (Annex O); and (f) Wage Payments Services -ALINE Cards (Annex 00).

The 6th Amendment will provide: (a) Continuing Services (defined in the 6th Amendment), which will retroactively commence as of July 1, 2021 and terminate on December 31, 2021 with two, one-year renewals to be exercised at the sole discretion of the City; (b) The Historical Data Access Services (defined in the 6th Amendment) which will retroactively commence on January 1, 2021 and terminate on December 31, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service.

MBE/WBE PARTICIPATION:

Not applicable. Contract meets the certification as a sole source procurement.

(The Sixth Amendment to Master Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

10. THE GOOD SHEPHERD
SEPTIC SERVICES, INC.

| | | |
|-----------------------------|---------------------|------------------|
| <u>d/b/a BOBBY'S POTTYS</u> | <u>\$100,000.00</u> | <u>Extension</u> |
|-----------------------------|---------------------|------------------|

Contract B50005225 – Rental & Service of Portable Chemical Restrooms – Department of Recreation and Parks – P.O. No.: P544439

On June 27, 2018, the Board approved the initial award in the amount of \$400,000.00. This extension is necessary to allow the Department of Recreation and Parks to continue the purchase of needed services while a new solicitation is being prepared. The period of the extension is July 1, 2021 through February 28, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 27, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON DECEMBER 27, 2017.

11. **ITEMS #2 & #6**
TILLEY CHEMICAL CO., INC.

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement – cont'd

ITEMS #1, #3 & #4
PETROCHOICE LLC

ITEMS # 5 & #7
THE BALTIMORE AUTO
SUPPLY COMPANY

| | |
|---------|-----------|
| \$ 0.00 | Extension |
|---------|-----------|

Contract No. B50005352 – Various Oils and Lubricants – Department of General Services – Fleet Management – P.O. Nos.: P544037, P544038 and P544039

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On May 30, 2021, the Board approved the initial award in the amount of \$1,652,481.45. On April 21, 2021, the Board approved the first extension in the amount of \$0.00. This extension in the amount of \$0.00 is necessary to allow the agency time to prepare updated scope of work and specifications and solicit bids to recommend award of new contract. The period of the extension is November 1, 2021 through March 31, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 8, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This contract is for the purchase of the following commodities: various oils and lubricants. No services are being provided under this contract.

MWBOO GRANTED A WAIVER ON MARCH 8, 2018.

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement – cont'd

12. **APPLIED TECHNOLOGY SERVICES**

BUSINESS SERVICES
DIGICON CORPORATION
BREKFORD CORPORATION
DALY COMPUTERS, INC.
EN-NET SERVICES, LLC
THE LUCILLE MAUD CORP.
USC/CANTERBURY CORP.
STAR COMPUTER SUPPLY, LLC

| | | |
|--|-----------------------|-------------------------------|
| | \$5,000,000.00 | Increase and Extension |
|--|-----------------------|-------------------------------|

Contract No. B50004091 – Computer Desktops, Laptops, and Tablets – Baltimore City Office of Information and Technology - P.O. Nos.: P534889, P534893, P534892, P534422, P534420, P534419, P534408, P534031 and P534030

On October 28, 2015, the Board approved the initial award in the amount of \$20,000,000.00. The award contained three renewal options. Subsequent actions have been approved and all renewals have been exercised. Due to the global component shortages substantially driving up computer costs, the current market is not advantageous for the City to advertise bids to establish new contracts for personal computer hardware. The requested extension will ensure the necessary provision of computer desktops, laptops, and tablets, for various end user agencies. This increase in the amount of \$5,000,000.00 will make the award amount \$30,000,000.00. The period of the extension is October 28, 2021 through October 27, 2022.

MBE/WBE PARTICIPATION:

On June 5, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 3, 2015.

- | | | |
|--|---------------------|---------------------------------|
| 13. SHOTSPOTTER, INC. | \$759,500.00 | Ratification and Renewal |
| Contract No. 08000 – Shotspotter Annual Subscription Services – Mayor’s Office of Criminal Justice – Req. No.: R879222 | | |

AGENDA

BOARD OF ESTIMATES

11/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement – cont'd

On April 4, 2018, the Board approved the initial award in the amount of \$860,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. The renewal and ratification will make the award amount \$3,129,000.00. The renewal of annual subscription services will provide continuation of proprietary and specialized gunshot detection technology and maintenance. The period of the ratification is July 12, 2021 through October 26, 2021. The period of the renewal is October 27, 2021 through July 11, 2022, with optional one-year renewals upon Board approval. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On April 4, 2018, no goals were set by MWBOO as this meets the requirements for a sole source procurement; however, the vendor has identified an opportunity for segmentation and has voluntarily entered into an agreement for electrical services. The 8% MBE participation goal on this contract was purely aspirational due to the sole source nature of the contract. ShotSpotter, Inc. was found compliant on September 23, 2019.

| | | | |
|--|----|--------------|-------|
| MBE: Calmi Electrical Company, Inc. | 8% | \$261,811.40 | 30.4% |
|--|----|--------------|-------|

WBE: N/A

Participation goals on this contract were purely aspirational due to the sole source nature of the contract.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Office of the City Council – City Council Bill

21-0083 – An Ordinance concerning Franchise – Gas Regulator Station Utility at Lower Gwynns Falls Park for the purpose of granting a franchise to Baltimore Gas and Electric Company to construct, use, and maintain a gas regulator station utility, subject to certain terms, conditions, and reservations; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

11/3/2021

Office of the Mayor – First Amendment to Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to approve and authorize execution of the First Amendment to the previously executed Non-Construction Consultant Agreement with Ernst & Young LLP to correct an error in the funding detail language for this contract.

AMOUNT OF MONEY AND SOURCE:

No change to funding

BACKGROUND/EXPLANATION:

On August 11, 2021, the Board approved the initial agreement in the amount of \$660,000.00, for the period August 2021 through February 2022. The language pertaining to the funding source in Exhibit C of the contract was erroneously submitted to the Board due to a clerical error. This amendment amends the agreement to correct the error. The following changes are reflected in the amendment:

- The “source of funding” field was changed from federal to local.
- The “name of awarding agency” field was changed from “U.S. Department of Treasury (through the Mayor’s Office)” to “The Mayor’s Office”.
- The “award title” field was changed from “American Rescue Plan Act – Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund” to “MGE Special Studies”.

There were no changes to the account number, award amount, term of award, or any other material characteristics of the contract.

MBE/WBE PARTICIPATION:

N/A

(The First Amendment to Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/3/2021

PROPOSALS AND SPECIFICATIONS:

1. Department of Public Works - WC 1274, Carrollton Avenue and Vicinity Water Main Replacements
BIDS TO BE RECV'D: 11/24/2021
BIDS TO BE OPENED: 11/24/2021

2. Department of Public Works - WC 1275, Ellamont Street and Springlake Way and Vicinity Water Main Replacements
BIDS TO BE RECV'D: 12/8/2021
BIDS TO BE OPENED: 12/8/2021

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED