

## **NOTICE:**

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**BOARD OF ESTIMATES' AGENDA - OCTOBER 18, 2017**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Allec, LLC	\$ 1,500,000.00
Bosley Construction, Inc.	\$ 1,500,000.00
Moretrench American Corporation	\$719,350,000.00
Piping & Corrosion Specialties, Inc.	\$ 8,000,000.00
R & R Contracting Utilities, Inc.	\$ 1,500,000.00
Rommel Construction, LLC	\$ 1,500,000.00
Solara Flooring Group, Inc.	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Constellation Design Group, Inc.	Engineer
Mott MacDonald, LLC	Engineer
Proffitt & Associates Architects, P.C.	Architect
Schnabel Engineering, LLC	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Space Utilization Committee - 1<sup>st</sup> Amendment to Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the 1<sup>st</sup> Amendment to Lease Agreement (1<sup>st</sup> Amendment) with 2655 Matthews, LLC, Lessor, for the rental of a portion of the property known as 601 E. 27th Street, consisting of approximately 24,100 square feet. The First Amendment will renew and extend the Lease Agreement through February 28, 2028.

**AMOUNT OF MONEY AND SOURCE:**

<u>Year</u>	<u>Annual Rent</u>	<u>Monthly</u>
1	\$151,788.36	\$12,649.03
2	\$156,342.00	\$13,028.50
3	\$161,032.32	\$13,419.36
4	\$165,863.28	\$13,821.94
5	\$170,839.20	\$14,236.60
 <u>Extension:</u>		
1	\$174,255.98	\$14,521.33
2	\$177,741.10	\$14,811.76
3	\$181,295.92	\$15,107.99
4	\$184,921.84	\$15,410.15
5	\$188,620.28	\$15,718.36

Account: 1001-000000-2041-716600-603096

**BACKGROUND/EXPLANATION:**

On February 3, 2013 the Board approved the original agreement with 2655 Matthews, LLC, Lessor. The original term of the agreement is for five years commencing February 13, 2013 and terminating February 28, 2018, with the an option to renew for an additional five year term. The 1<sup>st</sup> Amendment to Lease Agreement will extend the term of the lease through February 28, 2028.

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Space Utilization Committee - cont'd

The Leased Premises will be used by the Baltimore City Police Department, Evidence Control Unit to use as storage and office space.

The Landlord will install lighting in the area of the Leased Premises and has provided approximately 400 units of shelving installed during the original term at no cost to City.

The Lessor will also make repairs to existing fixtures, repair and/or replace the heating units in the warehouse and will install air conditioning in the Leased Premises so that the Leased Premises are climate controlled. The climate control is necessary for preserving DNA and other evidence. The Lessor agrees to permit the Baltimore City Department of General Services to perform quarterly maintenance for the HVAC units installed in the Leased Premises.

All other rentals, conditions, and provisions of the Lease Agreement dated February 6, 2013 will remain in full force and effect.

The Space Utilization Committee approved this 1st Amendment to Lease Agreement on September 26, 2017.

**APPROVED FOR FUNDS BY FINANCE**

(The 1<sup>st</sup> Amendment to the Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Department of Housing and - Community Development  
Community Development      Block Grant - 43 Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Community Development Block Grant - 43 (CDBG) Agreement with the Community Law Center, Inc. (CLC). The period of the CDBG Agreement is July 1, 2017 through June 30, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$81,300.00 - 2089-208918-5930-423629-603051

**BACKGROUND/EXPLANATION:**

Under the terms of this CDBG Agreement, the CLC will provide free legal services, workshops, and brief legal advice clinics to community-based organizations that serve low- and moderate-income areas of Baltimore City. Legal services and workshops will be provided to address such issues as drug nuisances, illegal dumping, and the elimination of vacant properties causing blight.

On June 28, 2017 the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2017 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

DHCD - cont'd

Upon approval of the resolution and submission of the Annual Action Plan to HUD on July 14<sup>th</sup>, 2017, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2017 and beyond. Consequently, this Agreement was delayed due to final negotiations and processing.

**MBE/WBE PARTICIPATION:**

**FOR FY 2018, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$22,345.00, AS FOLLOWS:**

**MBE: \$6,033.15**

**WBE: \$2,234.50**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant - 43 Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Department of Transportation (DOT) - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1. <b>THE JOHNS HOPKINS UNIVERSITY</b>	<b>1519</b>	<b>\$63,418.00</b>

The Johns Hopkins University would like to upgrade an existing water service in the vicinity of their renovation to 3339 North Charles Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

An Irrevocable Letter of Credit in the amount of \$63,418.00 has been issued to The Johns Hopkins University, which assumes 100% of the financial responsibility.

2. <b>UNIVERSITY WEST, LIMITED PARTNERSHIP</b>	<b>1520</b>	<b>\$27,600.00</b>
--	-------------	--------------------

University West, Limited Partnership would like to install new utilities to their proposed new building located in the vicinity of 106 West University Parkway. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$27,600.00 has been issued to University West, LP, which assumes 100% of the financial responsibility.

3. <b>INDEPENDENCE ENTERPRISES III, LLC</b>	<b>1536</b>	<b>\$17,500.00</b>
---	-------------	--------------------

Independence Enterprises III, LLC, would like to install new water service to its proposed new building located at 4101

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

DOT - cont'd

Old York Road, Unit 3. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$17,500.00 has been issued to Independence Enterprises III, LLC which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	39 E. Cross Street	TMC Development, LLC	A-Frame sign 3'x 2'
	\$ 58.20 - Flat Charge		
2.	1016 N. Charles Street	Ten Fourteen-Ten Eighteen	A-Frame sign 3'x 2'
	\$ 58.20 - Flat Charge		
3.	3206 Eastern Avenue	Eastern Discount Liquors, Inc.	One single face electric sign 12'x 3' sq. ft., one double face non-illuminated sign 21.96 sq. ft.
	\$536.60 - Flat Charge		
4.	418 S. Clinton Street	418 South Clinton, LLC	Outdoor seating 10'x 4'
	\$337.50 - Annual Charge		

Since no protests were received, there are no objections to approval.

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

10 - 11

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>		
1. <b>\$1,800,000.00</b>	9916-910932-9194	9916-911932-9197
1 <sup>st</sup> Parks & Public	Eastern Health	Eastern Health
Facilities Loan	Clinic Relocation	Clinic Relocation
	- (Reserve)	- (Active)

This transfer will provide funds to the Department for the Eastern Health Clinic interior renovations and all associated in-house costs. The renovations will include electrical upgrades, a new fire alarm system, data network, built-in reception desk, furniture, and new LED lighting. The previous Eastern Health Center is outdated, inaccessible, and no longer adequately serves the public's needs. The building at 1200 E. Fayette Street will be renovated in order to serve as the clinic for the east side.

Baltimore Development Corporation

2. \$ 1,200.00	9910-914022-9600	9910-906835-9603
1 <sup>st</sup> Comm. EDF	Constr. Res. WS	Westside Project
	Historic Prop	Initiative
	Stab.	
32,495.57	9910-913990-9600	9910-921101-9601
23 <sup>rd</sup> EDF	Constr. Res.	Comm. Revitalization
	Comm. Revital-	
	ization	
32,947.79	9910-902873-9600	9910-911103-9601
24 <sup>th</sup> EDF	Constr. Res.	Brownfield
	Brownfield	Incentive Fund
	Incentive Fund	

AGENDA

BOARD OF ESTIMATES

10/18/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation - cont'd</u>		
7,630.00 <u>24<sup>th</sup> EDF</u>	9910-908040-9600 Constr. Res. Business Park Main/Upgrades	9910-903361-9601 Business Park Upgrades
<b>\$74,273.36</b>		
<p>This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending August 31, 2017.</p>		
3. \$ 8,099.70 22 <sup>nd</sup> EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml.	9910-907104-9601 W. Balto. Ind. & Coml.
7,500.00 23 <sup>rd</sup> EDF	9910-913990-9600 Constr. Res. Comm. Revital- ization	9910-921101-9601 Comm. Revitalization
12,601.98 24 <sup>th</sup> EDF	9910-902873-9600 Constr. Res. Brownfield Incentive Fund	9910-906105-9601 E. Balto. Ind. & Coml.
1,189.00 <u>24<sup>th</sup> EDF</u>	9910-908040-9600 Constr. Res. Business Park Main/Upgrades	9910-903361-9601 Business Park Upgrades
<b>\$29,390.68</b>		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending July 31, 2017.

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Parking Authority of - Parking Facility Rate Adjustments  
Baltimore City (PABC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an adjustment to the transient rates and the monthly rate at the City-owned Arena Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rates and monthly rate charged at the Arena Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

PABC - cont'd

Arena Garage Transient and Monthly Rate Adjustments			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
1 hour rate	\$ 8.00	\$ 9.00	March 2015
2 hour rate	\$ 11.00	\$ 12.00	March 2015
Monthly rate	\$165.00	\$170.00	August 2015

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Parking Authority of - Parking Facility Rate Adjustments  
Baltimore City (PABC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an adjustment to the transient rates at the City-owned Baltimore Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rates charged at the Baltimore Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

PABC - cont'd

Baltimore Street Garage Transient Rate Adjustments			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
4-12 hour rate	\$18.00	\$20.00	February 2016
13-24 hour rate	\$19.00	\$21.00	February 2016

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**



**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Mayor's Office of Human Services - Provider Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2017 through June 30, 2018, unless otherwise indicated.

1. **THE BALTIMORE STATION, INC.** **\$ 54,000.00**

Account: 5000-529118-3572-766000-603051

The Baltimore Station, Inc. will use the funds to provide shelter and support services to the homeless men of the City of Baltimore in its Baker Street Station program, located at 1611 Baker Street in Baltimore City. The Baltimore Station, Inc. will serve 92 men over a year.

The agreement is late because of a delay in receiving the State grant award notice.

2. **THE BALTIMORE STATION, INC.** **\$144,000.00**

Account: 5000-529118-3572-766700-603051

The Baltimore Station, Inc. will use the funds to provide shelter and support services to homeless men of the City of Baltimore in its Baker Street Station program and its South Baltimore Station program, located at 140 W. West Street in Baltimore City. The Baltimore Station, Inc. will serve 180 men over a one year period.

The agreement is late because of a delay in receiving the State grant award notice.

**MWBOO GRANTED A WAIVER.**

3. **PRAENDEX MIDLANTIC, LLC** **\$ 27,700.00**

Account: 4000-486318-1772-452200-603051

Praendex Midlantic, LLC will provide professional develop-

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Mayor's Office of Human Services - cont'd

ment opportunities for staff, in accordance with the requirements set forth in Head Start Performance Standards 1302.92 (b)(1) Training and Professional Development; including workshops, unlimited use of the PI Predictive Index Behavioral Assessment, Job Assessment, PI Software and support from the PI Consultant. Praendex Midlantic, LLC will also provide all necessary reports based on all services provided. The period of the agreement is October 1, 2017 through June 30, 2018.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Health Department - Agreements

The Board is requested to approve and authorize execution of the following Agreements.

1. **PLANNED PARENTHOOD OF MARYLAND, INC.** **\$150,000.00**

Account: 4000-480618-3080-279200-603051

The organization will provide services for the U-Choose Evidence-Based Teen Pregnancy Prevention Program. The organization will serve as the lead for the implementation of the Seventeen Days curriculum within the project's clinic settings and implement the Seventeen Days curriculum within its Baltimore City Clinic. The period of the agreement is July 1, 2017 through June 30, 2018.

This agreement is late because of delays in the administrative review process.

**MWBOO GRANTED A WAIVER.**

2. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC.** **\$ 46,124.00**

Account: 4000-427118-3080-294300-603051

The organization will provide Service Coordination services for the Baltimore Infants and Toddlers Program. The services will include assisting children from birth to three years of age who are suspected of having developmental delay(s) and their families in accessing a full range of early intervention services and/or creating linkages with community agencies and institutions. The period of the agreement is July 1, 2017 through June 30, 2018.

The Agreement is late because the Grant Award from the Maryland State Department of Education was approved late in the fiscal year.

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Health Department - cont'd

3. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC.** **\$ 58,419.00**

Account: 4000-427118-3080-294300-603051

The organization will coordinate services with the Baltimore Infants and Toddlers Program for Autism Classroom services for children served by its program. The period of the agreement is July 1, 2017 through June 30, 2018.

The Agreement is late because the grant award was received late in the fiscal year and was further delayed because of budget revisions.

**MWBOO GRANTED A WAIVER.**

4. **LIVING CLASSROOMS FOUNDATION, INC.** **\$350,000.00**

Account: 1001-000000-3160-520900-603051

The organization will provide for Safe Streets East program services. The services will focus on methods to stop or, if that is not possible, reduce the shootings and killings occurring in and around Baltimore City Post(s) 221. The site will focus on what has shown to be most effective in reducing shootings and homicides in Baltimore mediations. The site will utilize a team of Violence Interrupters to sustain previous efforts to eradicate violence. The period of the agreement is July 1, 2017 through June 30, 2018.

This Agreement is late because of delays in the administrative review process.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Health Department - cont'd

5. **NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS** **\$40,000.00**

Account: 6000-602017-3080-288900-404001

The organization awarded the Baltimore City Health Department (BCHD) a Sub-award Agreement for services to enhance the programmatic activities of the grant titled "Health Is Power Campaign Toolkit Implementation and Evaluation" (Health Is Power). Health Is Power is designed to promote sexual health among young heterosexual African American men, ages 18-30, using a positive, empowering, and community-focused approach. It was developed based on formative, concept, and message-testing research with members of the target audience. The objective of Health Is Power is to promote positive sexual health behaviors through a multi-phased campaign with messaging around 1) increased condom use; 2) healthy relationships; 3) STD prevention; and 4) open partner communication. The period of the Sub-award Agreement is July 1, 2017 through June 30, 2018.

The Sub-award Agreement is late because of delays in the the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTIONS.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Health Department - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Community Health Resources Commission (MCHRC). The period of the Grant Agreement is May 1, 2017 through April 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$150,000.00 - 6000-618517-3001-268400-405001

**BACKGROUND/EXPLANATION:**

The Grant entitled "Supplemental Nutrition Assistance Program (SNAP) 7 Healthy Stores" will support the Baltimarket Food Access Program.

The SNAP 7 Healthy Stores will expand the successes of the Baltimarket Healthy Stores Program, quadrupling the program's reach while helping corner stores maintain SNAP authorization and providing job opportunities to Baltimore City youth.

This grant award will fund services that support corner stores in Baltimore City in selling healthier food through training, advertising, promotion by local youth trained and hired as nutrition educations and infrastructure.

The Grant Agreement is late because the award was recently received from the grantor.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Health Department - Revised Notice of Award and Cooperative Agreement

---

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Revised Notice of Award (NOA) and Cooperative Agreement from the Department of Health and Human Services, Centers for Disease Control and Prevention.

**AMOUNT OF MONEY AND SOURCE:**

\$436,647.00 - 4000-484817-3023-718000-404001

**BACKGROUND/EXPLANATION:**

On December 14, 2016 the Board approved the original NOA and Cooperative Agreement in the amount of \$2,163,665.00 for the period of September 30, 2016 through September 29, 2017, for the Project Title: Health Department Demonstration Projects for Comprehensive Prevention Care, Behavioral Health, and Social Services for Men Who have Sex with Men of Color at-Risk for and Living with HIV Infection.

This revised NOA will allow a carryover of unobligated funds in the amount of \$436,647.00 from year 1 (September 30, 2015 through September 29, 2016) to be used in year 2 (September 30, 2016 through September 29, 2017).

The carryover funds will be used to support program personnel costs and contractual services. The terms and conditions remain in effect unless otherwise changed, in writing, by the Grant Management Officer.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Revised Notice of Award and Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Health Department - Notice of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Notice of Grant Award (NGA) from the Maryland State Department of Education (MDSE). The period of the NGA is July 1, 2017 through June 30, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$505,021.00 - 5000-525718-3100-295900-405001

**BACKGROUND/EXPLANATION:**

This NGA will allow the Department to provide medical, mental health, dental and other services to children and adolescents on-site in schools, with parental consent.

The NGA is late because it was recently received from the MDSE.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Notification of Grant Award have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Health Department - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Grant Award from the Maryland Department of Aging (MDoA). The period of the Grant Award is April 1, 2018 through December 31, 2023.

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - 9926-914333-9312

**BACKGROUND/EXPLANATION:**

This Grant Award will allow the Department to utilize funds from the MDoA for the Senior Center Capital Improvement program for the Harford Road Senior Center (Center). The funds will be used for renovations to the Center which will include improved accessibility to the building, a new roof, upgrades to electrical systems, flooring and windows. The interior and exterior upgrades will provide a modernized senior center that will allow the nearly 9,000 older adults living in the area to participate in expanded fitness, nutritional, and educational programs.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/18/2017

Health Department - cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1. \$500,000.00	9926-905333-9313	9926-914333-9312
3 <sup>rd</sup> Public Building	Druid Health	Harford Road
Loan	Center Temperature	Senior Center
	Control	

The Department received a State grant for upgrades to the Harford Senior Center. These City funds will serve as a match for the grant. The funds are coming from a project that was completed using other funds, and are therefore no longer needed for that purpose.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Health Department - Employee Expense Statement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Employee Expense Statement to reimburse Ms. Leslie McNeil for expenses incurred during the month of July 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$23.77 - 5000-530317-3041-605800-603002 - mileage  
47.35 - 5000-530317-3041-605800-603026 - office supplies  
**\$71.12**

**BACKGROUND/EXPLANATION:**

Ms. McNeil submitted her employee expense statement and appropriate back up documents on time, but they were inadvertently misplaced due to oversight.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 work days after the calendar day of the month in which the expenses were incurred require the Board's approval.

The Department apologizes for the lateness.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Health Department - Employee Expense Statement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Employee Expense Statement to reimburse Ms. Joann Hunter for expenses incurred during the month of September 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$93.31 - 4000-422516-3030-271500-603002

**BACKGROUND/EXPLANATION:**

Ms. Hunter submitted her employee expense statement and appropriate back up documents on time, but they were inadvertently misplaced due to oversight.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 work days after the calendar day of the month in which the expenses were incurred require the Board's approval.

The Department apologizes for the lateness.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Department of Public Works - Correction to Account  
Number for Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the correction to the account number of the Grant Award from the USDA, Forest Service Northeastern Area, State & Private Forestry (USDA).

**AMOUNT OF MONEY AND SOURCE:**

No funds are needed for this request.

**BACKGROUND/EXPLANATION:**

On July 19, 2017, the Board approved acceptance of the Grant Award from the USDA, Forest Service Northeastern Area, State & Private Forestry in the amount of \$100,000.00 from the USDA and matching funds in the amount of \$103,000.00 from the Department.

The incorrect federal detailed account number of 404918 was submitted for approval. The correct federal detailed fund account number for the USDA grant is 407518 in the amount of \$100,000.00.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Department of Public Works/ - Expenditure of Funds  
Bureau of Water and Wastewater

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay Coyne Chemical for past due invoices.

**AMOUNT OF MONEY AND SOURCE:**

\$13,071.35 - Invoice No. 262806 (4/26/2017)  
11,907.17 - Invoice No. 263158 (5/1/2017)  
**\$24,978.52** - 2070-000000-5501-630010-604027

**BACKGROUND/EXPLANATION:**

Coyne Chemical had a Master Blanket Purchase Order No. P518110, which expired on September 30, 2016, to provide hydrogen peroxide 50% to the wastewater treatment plants. A new Master Blanket Purchase Order for this commodity, No. P537510, was issued by the Bureau of Purchases to Brenntag Northeast, Inc., effective November 15, 2016.

In the spring of 2017, one of the engineers from the Back River Wastewater Treatment Plant called the employee who handles its procurement to inform the employee it had an urgent need for a delivery of hydrogen peroxide 50%. The employee erroneously advised the engineer that there was still an open release Purchase Order with Coyne Chemical, No. P518110-5, with sufficient quantity remaining and placed an order. A few days later, the plant needed an additional supply of the product, so the engineer called Coyne Chemical for a delivery.

As it turned out, the quantity remaining on the release Purchase Order with Coyne Chemical was insufficient to cover the deliveries. Since there was a new Master Blanket Purchase Order with Brenntag

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Department of Public Works/ - cont'd  
Bureau of Water and Wastewater

Northeast, Inc., a new release should have been created off of the new Master Blanket Purchase Order for those two deliveries. Because Coyne Chemical supplied the hydrogen peroxide 50% to the plant, the Department needs to pay Coyne Chemical for the two deliveries.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Police Department - Project Agreements

The Board is requested to approve and authorize execution of the various Project Agreements with the Maryland Highway Safety Office. The period of the Project Agreements is October 1, 2017 through September 30, 2018.

<u>PROJECT NAME</u>	<u>PROJECT NO.</u>	<u>AMOUNT</u>
1. <b>DUI ENFORCEMENT INITIATIVE</b>	LE-BALTIMORE CITY PD-2018-025	<b>\$25,000.00</b>
2. <b>SAFE CITY DRIVING</b>	LE-BALTIMORE CITY PD-2018-028	<b>\$35,000.00</b>
3. <b>SEATBELT INITIATIVE</b>	LE-BALTIMORE CITY PD-2018-031	<b>\$15,000.00</b>
4. <b>DISTRACTED DRIVER CITY DRIVING</b>	LE-BALTIMORE CITY PD-2018-292	<b>\$10,000.00</b>

Account: 4000-404918-2042-198100-600000

**BACKGROUND/EXPLANATION:**

The Department has received the above grant awards from the Maryland Highway Safety Office. The funding will allow the Department to conduct traffic enforcement initiatives which will aid in decreasing DUI-related offenses and crashes. The Department will also utilize the funding to educate the public about the danger points associated with violating traffic laws through literature distribution at checkpoints.

**MBE/WBE PARTICIPATION:**

N/A



**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Police Department - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT  
CONFIRMED THE GRANT AWARDS.**

(The Project Agreements have been approved by the Law Department  
as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

Fire Department - Training Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Training Grant Agreement with the Maryland Institute for Emergency Medical Services Systems (MIEMSS). The period of the Training Grant Agreement is effective upon Board approval through June 15, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$4,835.00 - 5000-506918-2151-230500-405001

**BACKGROUND/EXPLANATION:**

The purpose of this FY 2018 grant is to provide emergency medical dispatch recertification training for members of the Baltimore City Fire Department.

There are no future obligations of the Department or the City as a result of the receipt of this grant.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Training Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
35 - 36  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

10/18/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

1. B50004870, Mobile      Severn Integrated      \$ 110,000.00  
Presentation      Systems, Inc.  
System

(State's Attorney's  
Office)

**MWBOO GRANTED A WAIVER.**

2. B50005068, John      \$5,000,000.00  
Deere Equipment  
Authorized Service      TEK Equipment Repair,  
Centers for OEM      LLC  
Parts and Repairs      Finch Services, Inc.

(Dept. of General  
Services - Fleet  
Management)

On May 31, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract. All work is done in-house by certified John Deere Shops. However, TEK is a certified MBE vendor, and is certified for John Deere equipment in all categories except agriculture and heavy construction equipment.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Bureau of Purchases

- |    |   |                    |              |
|----|---|--------------------|--------------|
| 3. | B50005069, Raybestos<br>Brand Brakes for<br>Police, Medium Duty<br>Trucks and Specialty<br>Vehicles | ROK Brothers, Inc. | \$300,000.00 |
|----|---|--------------------|--------------|

(Dept. of General  
Services - Fleet  
Management)

On May 31, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |   |              |         |
|---|--------------|---------|
| 1. VALLEY SUPPLY & EQUIPMENT COMPANY, INC.  | \$150,000.00 | Renewal |
| Contract No. B50003745 - O.E.M. Parts and Service for JCB & LeeBoy Equipment - Department of General Services - Fleet Management - P.O. No. P529439 |              |         |

On November 12, 2014, the Board approved the initial award in the amount of \$275,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$150,000.00 is for the period December 1, 2017 through November 30, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 19, 2014, it was determined that no goals would be set because of no opportunity to segment the contract. There are currently no MBEs or WBEs certified to provide these parts or service.

**MWBOO GRANTED A WAIVER.**

- |  |         |         |
|--|---------|---------|
| 2. MANUFACTURERS & TRADERS TRUST COMPANY d/b/a M&T BANK                                      | \$ 0.00 | Renewal |
| Contract No. B50003351 - General Banking Services - Department of Finance - P.O. No. P528510 |         |         |

On August 27, 2014, the Board approved the initial award in the amount of \$414,414.17. The award contained two 1-year renewal options. On June 3, 2015, the Board approved an amendment in the amount of \$0.00. This first renewal in the

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

amount of \$0.00 is for the period October 1, 2017 through September 30, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On December 19, 2013, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

- |  |         |         |
|--|---------|---------|
| 3. ALTEC INDUSTRIES, INC.  | \$ 0.00 | Renewal |
| Contract No. 08000 - O.E.M. Parts and Service for Altec Bucket Trucks - Department of General Services - Fleet Management - P.O. No. P526180 |         |         |

On January 5, 2014, the Board approved the initial award in the amount of \$300,000.00. The award contained two 1-year renewal options. On November 2, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period December 1, 2017 through November 30, 2018. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This is a sole source contract.

- |  |              |         |
|--|--------------|---------|
| 4. GRAPHIC COMPUTER SOLUTIONS, INC. d/b/a JUDICIAL DIALOG SYSTEMS  | \$ 22,000.00 | Renewal |
| Contract No. 08000 - Software Maintenance and Support for Judicial Dialog - State's Attorney's Office - P.O. No. P535128 |              |         |

On February 2, 2015, the City Purchasing Agent approved the initial award in the amount of \$22,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This third renewal in the amount of \$22,000.00 is for the January 1, 2018 through December 31, 2018, with two 1-year renewal options remaining.

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MBE/WBE PARTICIPATION:

Not applicable. This initial sole source award was below MBE/WBE threshold of \$50,000.00. The software and support is only available from the vendor.

5. AUSTON CONTRACTING,  
 INC. Revenue Generating Renewal  
 Contract No. B50002856 - Scrap Metal Pick up and Removal -  
 Department of Public Works - P.O. No. P523766

On July 17, 2013, the Board approved the initial award in the amount of \$0.00. The award contained two 1-year renewal options. On March 30, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period July 1, 2017 through June 30, 2018.

**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**

MBE/WBE PARTICIPATION:

On April 25, 2013, it was determined that no goals would be set because of no opportunity to segment the contract. The only service provided under this contract is the removal of roll-off containers filled with scrap metal.

6. WESTERN MICROSYSTEMS, INC.  
 d/b/a DESERTMICRO \$ 50,000.00 Renewal  
 Contract No. B50003687 - ScaleHouse Software - Department of  
 Public Works, Bureau of Solid Waste - Req. No. P529202



AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

On October 22, 2014, the Board approved the initial award in the amount of \$112,719.27. The award contained two 1-year renewal options. This first renewal in the amount of \$50,000.00 is for the period October 23, 2017 through October 22, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On August 1, 2014, it was determined that no goals could be set due to no opportunity to segment.

**MWBOO GRANTED A WAIVER.**

7. FIRST CALL

NORRIS CHESAPEAKE  
TRUCK SALES, LLC

SECOND CALL (1<sup>ST</sup> CALL FOR WARRANTY)

HARBOR TRUCK SALES AND  
SERVICE, INC. t/a  
BALTIMORE FREIGHTLINER

\$1,500,000.00	Renewal
----------------	---------

Contract No. B50003751 - O.E.M. Parts and Service for Freightliner Trucks - Department of General Services - Fleet Management - P.O. Nos. P529415 and P529416

On November 12, 2014, the Board approved the initial award in the amount of \$1,500,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$1,500,000.00 is for the period December 1, 2017 through November 30, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

**MBE/WBE PARTICIPATION:**

On August 19, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract. There are currently no MBEs or WBEs certified to provide these parts or service.

**MWBOO GRANTED A WAIVER.**

- 8. FIRST CALL - CARS  
SECOND CALL - TRUCKS AND HVY. EQUIP.  
DONALD B. RICE TIRE CO., INC.

SECOND CALL - CARS  
FIRST CALL - TRUCKS AND HVY. EQUIP.  
EDGEWATER TIRE CENTER, INC.  
d/b/a ADMIRAL TIRE

\$800,000.00	Renewal
--------------	---------

Contract No. B50003065 - Vehicle Tires: Cars, Trucks and Heavy Equipment - Department of General Services - Fleet Management - P.O. Nos. P525024 and P525025

On September 18, 2013, the Board approved the initial award in the amount of \$1,198,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$800,000.00 is for the period October 1, 2017 through September 30, 2018.

**MBE/WBE PARTICIPATION:**

On July 23, 2013, MWBOO determined that no goals would be set because of no opportunity to segment the contract. There are currently no MBEs or WBEs certified to sell tires.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

9. GRAPHIC COMPUTER SOLUTIONS, INC. d/b/a JUDICIAL DIALOG SYSTEMS	\$ 0.00	Ratification and Renewal
---	---------	-----------------------------

Contract No. 08000 - MDEC District Court Data Integration and Maryland Traffic Module, Merging of Court Databases and Annual Maintenance and Support - State's Attorney's Office - P.O. No. P535128

On July 27, 2016, the Board approved the initial award in the amount of \$57,560.00 for the deployment of the District Courts Data Integration and the Maryland Traffic Module to work with the District Court's Database currently in use by the State's Attorney's Office. The award contained five 1-year renewal options. Due to a miscommunication regarding the completion of the project, the contract was not renewed. The period of the ratification is July 27, 2017 through October 17, 2017. This first renewal in the amount of \$0.00 is for the period October 18, 2017 through July 26, 2018, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This vendor is the sole source for the integration services.

10. LAAKE ENTERPRISES, INC. t/a FESCO EMERGENCY SALES	\$150,000.00	Increase
---	--------------	----------

Solicitation No. 06000 - O.E.M. Parts and Services for Horton Medics - Department of General Services - Fleet Management - P.O. No. P525152

On September 25, 2013, the Board approved the initial award in the amount of \$400,000.00. The award contained two renewal

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

options. Subsequent actions have been approved. This increase in the amount of \$150,000.00 is necessary because the agency underestimated the anticipated utilization for the current term. More than \$100,000.00 was available at the time of renewal, but payment for extensive repairs to two medic units was required immediately thereafter, completely depleting the funds available for repairs in the final year of the contract. This increase in the amount of \$150,000.00 will make the award amount \$800,000.00. The contract expires September 2, 2018. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On July 8, 2013, it was determined that no goals would be set because of no opportunity to segment the contract. Laake Enterprises, Inc. is the only authorized dealer in the State of Maryland to provide warranty, repairs and parts distribution.

**MWBOO GRANTED A WAIVER.**

- 11. GEN-PROBE SALES & SERVICE, INC. d/b/a HOLOGIC

\$312,000.00	Increase
--------------	----------

Contract No. 08000 - Chlamydia Trachomatis Test Kits - Health Department - P.O. No. P534366

On February 3, 2016, the Board approved the initial award in the amount of \$294,000.00. On September 26, 2017, the City Purchasing Agent approved an increase in the amount of \$20,000.00. This increase in the amount of \$312,000.00 is necessary to purchase additional Chlamydia Trachomatis Test

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

Kits. This increase will make the award amount \$626,000.00. The contract expires on February 28, 2019. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

N/A

- 12. CORRELLI INCORPORATED
- FLEETPRIDE, INC.
- WASTE EQUIPMENT SALES AND SERVICE, LLC
- THC ENTERPRISES, INC. t/a
- MID-ATLANTIC WASTE SYSTEMS

\$800,000.00	Increase
--------------	----------

Contract No. B50002613 - Aftermarket Parts and Service for Heavy Trucks and Equipment - Department of General Services - Fleet Management - P.O. Nos. P522357, P522358, P522359 and P522360

On December 5, 2012, the Board approved the initial award in the amount of \$2,500,000.00. The award contained two renewal options. Subsequent actions have been approved. This increase in the amount of \$800,000.00 is necessary to maintain and repair the City's fleet of heavy trucks and equipment including those being prepared for the snow season. This increase will make the award amount \$9,200,000.00. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

**MBE/WBE PARTICIPATION:**

On September 18, 2012, it was determined that on goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

13. PHYSIO-CONTROL, INC.	\$280,000.00	Increase
Contract No. 08000 - LifePak 15 Monitor/Defibrillator Maintenance - Fire Department - P.O. No. P529044		

On September 24, 2014, the Board approved the initial award in the amount of \$231,873.60. The award contained one renewal option. Subsequent actions have been approved. This increase in the amount of \$280,000.00 is necessary for the purchase or upgrade of equipment that occurs when grant funds become available for an increase in the current fleet of defibrillators in the medic units and other facilities. In the last six months, the Fire Department spent \$95,518.21 on additional supplies and accessories for defibrillators. This increase will cover any additional costs and will make the award amount \$1,411,873.60. The contract expires on September 30, 2018. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement.

14. BAKER TILLY VIRCHOW		
KROUSE, LLP d/b/a BAKER		
TILLEY VANTAGEN	\$ 60,000.00	Extension
Contract No. B50002898 - Flexible Spending Account Administration - Department of Human Resources - P.O. No. P532801		

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

On October 16, 2013, the Board approved the initial award in the amount of \$43,000.00. The award contained two renewal options. Subsequent actions have been approved and both renewals have been exercised. An extension is necessary to continue providing services for City employees while a new solicitation is prepared and will be awarded before the next calendar year, 2019. The medical and prescription drug contracts were let and recently awarded for the upcoming calendar year 2018. The period of the extension is January 1, 2018 through December 31, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below the MBE/WBE threshold of \$50,000.00.

- 15. BEACON HEALTH OPTIONS,  
INC. f/k/a VALUE OPTIONS,  
INC.

\$3,700,000.00	Extension
----------------	-----------

Contract NO. BP-07196 - Behavioral Health Plan Services - Department of Human Resources - P.O. No. N/A

On September 12, 2007, the Board approved the initial award in the amount of \$1,591,541.00. The award contained two renewal options. Subsequent actions have been approved and both renewals have been exercised. This extension in the amount of \$3,700,000.00 is necessary to continue to provide services for City employees while solicitation is prepared and will be awarded before the next calendar year 2019. The medical and

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

prescription drug contracts were advertised and recently awarded for the upcoming calendar year 2018. The period of the extension is January 1, 2018 through December 31, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 18, 2007, MWBOO set goals of 17% MBE and 9% WBE. Beacon Health Options, Inc. was found in non-compliance on September 20, 2017. The vendor will be required to come into compliance within ten days.

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> Walker Benefit Services, LLC		\$ 3,493.00 1.6%
Specialty Marketing & Printing Services		5,700.00 2.6%
	17%	<u>\$ 9,193.00 4.3%</u>
<b>WBE:</b> Jelly Bean Printing	9%	\$ 2,496.00 1.2%

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

- 16. SEGAL ADVISORS, INC. d/b/a Third Amendment  
SEGAL MACRO ADVISORS \$ 71,250.00 to Agreement  
 Contract No. B50000455 - Provide 457(b) and 401(a) Deferred Compensation Consultant Services - Employees Retirement System - Req. No. R777346

The Board is requested to approve and authorize execution of a Third Amendment to Agreement with Segal Advisors, Inc. d/b/a Segal Macro Advisors. The period of the Third Amendment to Agreement is January 1, 2018 through September 30, 2018.



AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

On July 16, 2008, the Board approved the initial award in the amount of \$328,000.00. The award contained three renewal options. Subsequent actions have been approved and all renewals have been exercised.

After an RFP by the Employees Retirement System, the Board of Trustees of the Retirement Savings Plan awarded a new contract for the Deferred Compensation Plan Administrator to Nationwide Retirement Solutions, Inc. to be effective January 1, 2018. This third extension will now allow time for a RFP for a new contract for the deferred compensation consultant services to issued and awarded.

**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**

**MBE/WBE PARTICIPATION:**

On March 6, 2008, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

(The Third Amendment to Agreement has been reviewed by the Law Department as to form and legal sufficiency.)

- |   |              |           |
|---|--------------|-----------|
| 17. <u>DUII HOLDINGS, LLC</u>   | \$559,985.27 | Agreement |
| <u>Contract No. 08000 - Annual System Support for LIMS (Starfruit) - Police Department - P.O. No. R772511</u> |              |           |

The Board is requested to approve and authorize execution of an Agreement with DUII Holdings, Inc. The period of the Agreement is August 18, 2017 through August 17, 2018.

The Baltimore City Police Department has engaged DUII Holdings, LLC to provide proprietary software licenses and services to allow for Laboratory Information Management System (LIMS) for

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

the Baltimore Police Crime Lab. The LIMS is currently being used by the Forensic Science and Evidence Management Division. The vendor is the only company that can perform maintenance and integration of the software.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as proprietary software and related support services are only available from the vendor, and are not available from subcontractors.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

- |                             |              |                         |
|-----------------------------|--------------|-------------------------|
| 18. PHYSIO-CONTROL,<br>INC. | \$300,000.00 | Cooperative<br>Contract |
|-----------------------------|--------------|-------------------------|
- State of Maryland Contract No. 001B8400047 - Defibrillators (AED) and Accessories - Fire Department - EMS - P.O. No. to be determined

Defibrillators and accessories, such as batteries, cases, and cables will be purchased from a contract competitively bid by the State of Maryland. The defibrillators will replace older or damaged equipment in the City's inventory, or when grant funding is available for an increase in the inventory. The period of the State of Maryland Contract is October 18, 2017 through July 1, 2020, with two, 1-year renewal options.

AGENDA

BOARD OF ESTIMATES

10/18/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On October 5, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from the manufacturer.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

10/18/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
1. Kevin F. Davis	MCCA 2017 Conference Oct. 19 - 21, 2017 Philadelphia, PA	Asset Forfeiture Fund	\$2,091.95
	IACP 2017 Conference Oct. 21 - 24, 2017 Philadelphia, PA (Reg. Fee. \$350.00 - IACP)		

The subsistence rate for this location is \$247.00 per day. The hotel cost is \$267.00 per night, plus hotel taxes in the amount of \$41.39 per night. Mr. Davis will attend the Major Cities Chiefs Association (MCCA) Conference from October 19 - 21, 2017 and the International Association of Chiefs of Police (IACP) Conference from October 21 - 24, 2017. Both conferences will be held in Philadelphia, PA.

The Department is requesting additional subsistence in the amount of \$20.00 per day for the hotel and \$40.00 per day for food and incidentals. The registration fee for the IACP Conference in the amount of \$350.00 was prepaid on a City-issued credit card assigned to Mr. Kevin Davis. The disbursement to Mr. Davis will be \$1,741.95.

2. Jason Johnson	MCCA 2017 Conference Oct. 19 - 21, 2017 Philadelphia, PA	Asset Forfeiture Fund	\$1,893.60
	IACP 2017 Conference Oct. 21 - 24, 2017 Philadelphia, PA (Reg. Fee. \$400.00 - MCCA)		

AGENDA

BOARD OF ESTIMATES

10/18/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>			

The subsistence rate for this location is \$247.00 per day. The hotel cost is \$224.00 per night, plus hotel taxes in the amount of \$34.72 per night. Mr. Johnson will attend the Major Cities Chiefs Association (MCCA) Conference from October 19 - 21, 2017 and the International Association of Chiefs of Police (IACP) Conference from October 21 - 24, 2017. Both conferences will be held in Philadelphia, PA.

The Department is requesting additional subsistence in the amount of \$17.00 per day for food and incidentals. The registration fee for the MCCA Conference in the amount of \$400.00 was prepaid on a City-issued credit card assigned to Mr. Tribhuvan Thacker. The disbursement to Mr. Johnson will be \$1,493.60.

3. Taiwan J. Smith	MCCA 2017 Conference Oct. 19 - 21, 2017 Philadelphia, PA	Asset Forfeiture Fund	\$1,843.60
	IACP 2017 Conference Oct. 21 - 24, 2017 Philadelphia, PA (Reg. Fee. \$350.00 - IACP)		

The subsistence rate for this location is \$247.00 per day. The hotel cost is \$224.00 per night, plus hotel taxes in the amount of \$34.72 per night. Mr. Smith will attend the Major Cities Chiefs Association (MCCA) Conference from October 19 - 21, 2017 and the International Association of Chiefs of Police (IACP) Conference from October 21 - 24, 2017. Both conferences will be held in Philadelphia, PA.

The Department is requesting additional subsistence in the amount of \$17.00 per day for food and incidentals. The disbursement to Mr. Smith will be \$1,843.60.

AGENDA

BOARD OF ESTIMATES

10/18/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>			
4. Ganesha Martin	MCCA 2017 Conference Oct. 19 - 21, 2017 Philadelphia, PA	Asset Forfeiture Fund	\$1,843.60
	IACP 2017 Conference Oct. 21 - 24, 2017 Philadelphia, PA (Reg. Fee. \$350.00 - MCCA)		

The subsistence rate for this location is \$247.00 per day. The hotel cost is \$224.00 per night, plus hotel taxes in the amount of \$34.72 per night. Ms. Martin will attend the Major Cities Chiefs Association (MCCA) Conference from October 19 - 21, 2017 and the International Association of Chiefs of Police (IACP) Conference from October 21 - 24, 2017. Both conferences will be held in Philadelphia, PA.

The Department is requesting additional subsistence in the amount of \$17.00 per day for food and incidentals. The registration fee for the MCCA Conference in the amount of \$350.00 was prepaid on a City-issued credit card assigned to Mr. Tribhuvan Thacker. Ms. Martin will be disbursed \$1,493.60.

5. Dean Palmere	Major Cities Chiefs Association (MCCA) 2017 Fall Meeting Philadelphia, PA Oct. 19 - 21, 2017 (Reg. Fee \$400.00)	Asset Forfeiture Fund	\$997.44
-----------------	--	-----------------------------	----------

**AGENDA**

**BOARD OF ESTIMATES**

**10/18/2017**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
-------------	------------------	--------------------	---------------

Baltimore Police Department

The subsistence rate for this location is \$247.00 per night. The cost of the hotel is \$224.00 per night plus taxes of \$23.15 per night. The Department is requesting additional subsistence of \$17.00 per day for meals and incidentals. The registration fee of \$400.00 was prepaid using Tribhuvan Thacker's City-issued procurement card. Therefore, the disbursement to Mr. Palmere is \$997.44.

6. Donald P. Bauer III	International Association of Chiefs of Police Philadelphia, PA Oct. 21 - 24, 2017 (Reg. Fee \$525.00)	Asset Forfeiture Fund	\$1,421.16
------------------------	---	-----------------------	------------

The subsistence rate for this location is \$247.00 per night. The cost of the hotel is \$224.00 per night plus taxes of \$34.72 per night. The Department is requesting additional subsistence of \$17.00 per day for meals and incidentals. The registration fee of \$525.00 was prepaid using Tribhuvan Thacker's City-issued procurement card. Therefore, the disbursement to Mr. Bauer is \$896.16.

Employees' Retirement System

7. Deborah F. Moore-Carter	63 <sup>rd</sup> Annual Employee Special Benefits Conference Funds Las Vegas, NV Oct. 22 - 26, 2017 (Reg. Fee \$1,825.00)		\$4,332.44
----------------------------	---	--	------------

The subsistence rate for this location is \$170.00 per night. The hotel cost is \$333.25 per night plus hotel taxes of \$39.68 per night and hotel tourism fee of \$37.06 per night.

AGENDA

BOARD OF ESTIMATES

10/18/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Employees' Retirement System - cont'd</u>			

The Employees' Retirement System is requesting additional subsistence of \$163.25 per day for the hotel and \$40.00 per day for meals and incidentals. The registration fee in the amount of \$1,825.00 was paid by check from BNY Mellon to the International Foundation of Employee Benefits Plan. Therefore, Ms. Moore-Carter will be disbursed \$2,507.44.

City Council

8. Ryan Dorsey	Nat'l. Assn. of City Transportation Officials Designing Cities Designing Cities 2017: Chicago Chicago, IL Oct. 30 - Nov. 2, 2017 (Reg. Fee \$545.00)	Elected Official Expense Account	\$1,924.69
----------------	--	---	------------

The hotel in the amount of \$818.29 was prepaid by City-credit card assigned to Mr. Hosea Chew. Therefore, Mr. Dorsey will be disbursed \$1,106.40.

Department of Public Works

9. Johnnie Hemphill	NAWCA Board Meeting Salt Lake City, UT Oct. 23 - 29, 2017 (Reg. Fee \$0.00)	General Fund	\$1,398.26
---------------------	--	-----------------	------------

The subsistence rate for this location is \$174.00 per night. The cost of the hotel is \$259.00 per night plus taxes of \$32.63 per night. The Department is requesting additional subsistence of \$85.00 per day to cover the cost of the hotel and \$40.00



AGENDA

BOARD OF ESTIMATES

10/18/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works - cont'd</u>			

per day for meals and incidentals. The transportation cost of \$675.00 was prepaid using Binta Gallman's City-issued procurement card. Therefore, the disbursement to Mr. Hemphill is \$723.26.

The conference dates are October 24 - 25, 2017, with Mr. Hemphill traveling on October 23, 2017. Mr. Hemphill will incur all costs at his own expense for the dates of October 25 - 29, 2017.