Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry, Mr. James Shea, Mr. Jason Mitchell**
From: **Council President Nick J. Mosby**
Date: **September 13, 2021**
Re: **Board of Estimates Agenda Items for September 15, 2021 at 9:00am**

The items on the Board of Estimates Agenda for September 15, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

P 1-2	BOARDS AND COMMISSIONS
P 3	Space Utilization Committee – Lease Agreement
P 4-5	Space Utilization Committee – Third Amendment to Lease Agreement
P 6	Department of Law – Settlement Agreement and Release
P 7	Baltimore Police Department – Grant Award
P 8	Mayor's Office of Homeless Services – Agreements
P 9	Department of General Services – Task Assignment
P 10-11	Department of Planning – Capital Projects Grant Agreement
P 12-14	TRANSFER OF FUNDS
P 15	Mayor's Office of Employment Development (MOED) – Provider Agreement
P 16-17	Mayor's Office of Children and Family Success – Emergency Rental Assistance Program Grant Agreement
P 18-19	Department of Human Resources – Personnel Matters
P 20-21	Department of Housing and Community Development (DHCD) – Intergovernmental Agreement for Land Disposition
P 22-23	Department of Housing and Community Development (DHCD) – Land Disposition Agreement
P 24-25	Department of Public Works/Office of Asset Management – Amendment No. 4 to Agreement
P 26	Department of Transportation – Developer's Agreement No.1691
P 27	Department of Transportation – Developer's Agreement No.1693
P 28	Department of Transportation – Developer's Agreement No.1726
P 29	Department of Transportation – Rescind Developer's Agreement No.1724
P 30	Department of Transportation (DOT) – Research Services Agreement
P 31	Department of Transportation – Traffic Mitigation Agreement
P 32	Department of Transportation (DOT) - Task Assignment
P 33	Department of Transportation - Task Assignment
P 34-36	Health Department – Agreement and Ratifications
P 37-38	Health Department – Revised Notice of Award
P 39	Health Department – Second Revised Notice of Award
P 40-41	Department of Recreation and Parks - Task Assignment
P 42	Baltimore Development Corporation – Second Amendment to Lease Agreement
P 43	Baltimore Development Corporation – Lease Agreement
P 44-45	Baltimore City Council President - Governmental/Charitable Solicitation Application
P 46-47	Baltimore City Office of Information and Technology (BCIT) - Emergency Non-Construction Consultant Agreement

P 48-49	Baltimore City Office of Information and Technology (BCIT) - Emergency Non-Construction Consultant Agreement
P 50-52	RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
P 53	Department of Finance/Bureau of Risk Management – First Amendment to the Professional Services Agreement
P 56	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 57	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 58	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 59	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 60	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 61	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 62	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 63	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 64	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 65	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 66	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 67	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 68	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
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P 70	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 71	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
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P 80	Bureau of the Budget and Management Research – General Fund Supplemental Appropriation

P 81 Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 82 Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 83 Bureau of the Budget and Management Research – General Fund Supplemental Appropriation
P 84-88 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
P 89-90 Department of Housing and Community Development (DHCD) – Grant Agreement
P 91 Department of Finance/ Bureau of Procurement – Accept Technical Proposals and Open Price Proposals
P 92 PROPOSALS AND SPECIFICATIONS
P 92 Closing

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

P 54-55 Bureau of the Budget and Management Research – Carryover of Unexpended Appropriations for Fiscal 2021

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.

b. Protests.

   1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.

   2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.

   3. The written protest shall include:

      a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;

      b. A narrative description of the issues and facts supporting the protest; and

      c. A description as to how the protestant will be harmed by the proposed Board action.

      d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c), must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.

2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's website and the Secretary to the Board's website.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. **SPECIAL NOTICE FOR SEPTEMBER 15, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 478 0446.) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:
https://www.charmtvbaltimore.com/live-stream

2. **12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:
https://www.charmtvbaltimore.com/live-stream

3. **EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE IS WEEKLY ON TUESDAY AT 11:00 A.M.**

BOARD OF ESTIMATES' AGENDA – SEPTEMBER 15, 2021

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Highlander Contracting Company, LLC	$ 93,010,000.00
Maryland Cleaning and Abatement Services Corp.	$ 1,500,000.00
Nichols Contracting, Inc.	$ 8,000,000.00
O'Leary Asphalt, Inc.	$ 8,000,000.00
The Whiting-Turner Contracting Company	$7,866,740,000.00
Traffic Systems, Inc.	$ 8,000,000.00
URETECK USA, Inc.	$ 35,320,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Daft-McCune-Walker, Inc.	Landscape Architect Engineer Land Survey
Geo Tech Engineers, Inc.	Engineer

BOARDS AND COMMISSIONS – cont'd

Greenman-Pederson, Inc.	Landscape Architect Engineer Land Survey Property Line Survey
Itenology Corporation	Engineer
McCormick Taylor, Inc.	Landscape Architect Engineer
O'Connell & Lawrence, Inc.	Engineer Land Survey
Stantec Consulting Services Inc.	Architect Landscape Architect Engineer Land Survey
The Sheward Partnership, LLC	Architect
The Traffic Group, Inc.	Engineer
Urban Engineers. Inc.	Engineer

Space Utilization Committee – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement between the Mayor and City Council of Baltimore (Mayor's Office of Employment Development), Landlord, and Heavenly Angel's Early Learning Center, LLC, Tenant, for the rental of space located at 1510 W. Lafayette Avenue, being on the second floor, consisting of approximately 2,862 square feet. The period of the Lease is September 1, 2021 through August 31, 2023 with the option to renew for one additional 1-year period.

AMOUNT OF MONEY AND SOURCE:

Annual Rent	Monthly Installments
$14,400.00	$1,200.00 – (Year 1)
$14,832.00	$1,236.00 – (Year 2)

The annual rent for the renewal period will be $15,276.96, payable in monthly installments of $1,273.08.

BACKGROUND/EXPLANATION:

The leased premises will be used as a child daycare center. The Landlord will be responsible for providing a Security Guard, Monday through Friday from 7:30 a.m. to 4:30 p.m. Additionally, the Landlord will keep the parking area, exterior and interior common spaces in good order and repair. The Tenant will provide Security Guard services if operating outside of the above stated hours of operation.

The Space Utilization Committee approved this Lease Agreement on August 27, 2021.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Space Utilization Committee – Third Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Third Amendment to Lease Agreement with 2300 Garrison LLC, Landlord for the rental of a portion of the property known as 2300 Garrison Boulevard, consisting of approximately 2,088 square feet and known as Suite 290. The Third Amendment extends the period of the Lease through June 30, 2022, with the option to renew for one additional 1-year period.

AMOUNT OF MONEY AND SOURCE:

Annual Rent	Monthly Installments
$44,076.78	$3,673.06

Account: 4000-423222-3080-271400-603013

BACKGROUND/EXPLANATION:

The leased premises will be used for offices by the Baltimore City Health Department's Women, Infants and Children Program (WIC). On June 14, 2006, the Board approved the Lease Agreement with 2300 Garrison LLC for the rental of a portion of the property located at 2300 Garrison Boulevard. The period of the Lease was July 1, 2006 through June 30, 2011.

On June 11, 2011, the Board approved the First Amendment to the Lease Agreement which extended the period of the Lease from July 1, 2011 through June 30, 2016. On August 10, 2016, the Board approved the Second Amendment to the Lease Agreement for the period July 1, 2016 through June 30, 2021.

All terms and conditions of the original Lease Agreement and subsequent amendments remain in full force and effect.

The Space Utilization Committee approved the Third Amendment to Lease Agreement on July 18, 2021.

The Third Amendment to Lease Agreement is late because of delays in the administrative process.

Space Utilization Committee – cont'd

APPROVED FOR FUNDS BY FINANCE

(The Third Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a litigation action brought by the Estate of Ronnie Lockwood against the Mayor and City Council of Baltimore. The litigation out of a motor vehicle accident involving alleged negligent safety procedures at a construction site in the 5800 block of Winner Avenue.

AMOUNT OF MONEY AND SOURCE:

$245,000.00 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

Plaintiff, Estate of Ronnie Lockwood, alleges that 77-year old Ronnie Lockwood drove his SUV in the 5800 block Winner Avenue and then entered an unmarked or poorly marked City construction site and drove into a deep, unmarked excavated hole created in the center of the street by Utility Maintenance sewer crews who were awaiting a steel plate to cover the hole. At first, Mr. Lockwood did not appear seriously injured in the incident but two weeks later was diagnosed with a subdural hematoma, which necessitated a craniotomy (the surgical removal of part of the bone from the skull to expose the brain) and resulted in life-altering injuries requiring 24-hour care at various facilities. Mr. Lockwood passed away on August 9, 2020.

Plaintiff, Carolyn Lockwood, sued the City for the loss of consortium caused as a result of the injuries.

Based on a review of by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

Baltimore Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention for the Baltimore Police Department's Police Recruitment and Retention Program, Award #PRAR-2022-0002. The period of the grant award is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$500,000.00 - 5000-514022-2041-796100-405001

BACKGROUND/EXPLANATION:

The Police Recruitment and Retention Program will ensure there are adequate staffing levels of law enforcement officers to provide and improve emergency police services to the citizens of Baltimore City.

Through this program, BPD will utilize innovative methods to recruit and retain qualified sworn police officers. Program funds will provide for a targeted recruitment campaign and software for human services to support innovative methods to retain police officers.

The grant award is late because of late award notification.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWD THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Homeless Services – Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **ST VINCENT DE PAUL OF BALTIMORE, INC. $612,982.50**

Account: 4000-407020-3573-591400-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. St. Vincent de Paul of Baltimore, Inc. will utilize the funds to provide supportive services to twenty-five individuals and/or families experiencing homelessness in the City of Baltimore. Services will be provided under their Front Door Project. The period of the agreement is September 1, 2021 through August 31, 2022.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

2. **D. GORE CONSULTING, LLC $ 48,000.00**

Account: 4000-407019-3574-754700-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. D. Gore Consulting, LLC will utilize the funds to provide technical assistance and system administration for the Client Track Homeless Management Information System utilized by the Mayor's Office of Homeless Services. The period of the agreement is July 1, 2021 through December 31, 2021.

The agreement is late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

Department of General Services – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task 014 with Manns Woodward Studios, under Project 1218, Design Standards Development. The original contract expired on July 14, 2021. The duration of the task is approximately three months.

AMOUNT OF MONEY AND SOURCE:

$187,201.00 – 2029-000000-1982-782000-609036

BACKGROUND/EXPLANATION:

Manns Woodward Studios will provide the development of buildings/facilities standards and specifications documents. This comprehensive document will be applicable to different building types/uses and will be used to provide guidance to design professionals and maintenance staff for the development of capital project contract documents ranging from new construction, major and minor renovations, repairs, alterations, and additions.

The Task Assignment is late because of an administrative error.

MBE/WBE PARTICIPATION:

Manns Woodward Studios has committed to meeting the goals established for this agreement.

THE EAR WAS APPROVED BY MWBOO ON JULY 30, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Planning – Capital Projects Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Capital Projects Grant Agreement from the State of Maryland authorized by the General Assembly for the planning and design related to improvements to Middle Branch Park. The Enabling Act's authorization automatically terminates for any grant funds that are unexpended or unencumbered by June 1, 2027.

AMOUNT OF MONEY AND SOURCE:

$500,000.00 - 9904-912091-9129

The Enabling Act requires no specific amount of matching funds.

BACKGROUND/EXPLANATION:

The Department collaborated with Mayor's Office, South Baltimore Gateway Partnership (SBGP) and Parks & People Foundation to secure a 2020 Maryland capital grant for continuing work on "Phase 2" of the Middle Branch Waterfront Vision & Implementation Plan.

The Department intends to combine these funds with the City's casino Local Impact Grant (LIG) funds appropriated for this purpose, and with LIG funds separately administered by SBGP, in order to engage James Corner Field Operations (JCFO) to lead the process of updating the Master Plan for Middle Branch Park and environs.

Under a prior agreement, the City and SBGP contracted with Parks & People to conduct Stakeholder Engagement and Design Team Selection during "Phase 1" of this process. Phase 1 culminated in an invited design competition of consultant teams led by landscape architecture firms experienced in large-scale, public waterfront projects. This resulted in JCFO being among firms recommended for their qualifications and proposals.

The City and SBGP contracted with West 8 Landscape Architecture, P.C., for "Task 1" of the Master Plan in an Agreement approved by the Board on May 6, 2020. West 8 performed a portion of Task 1 before resigning July 3, 2020. SBGP and the Department then engaged Mahan Rykiel Associates to finish Task 1, which is now complete.

The City and SBGP negotiated a scope of work with JCFO and its sub consultants, which

Department of Planning – cont'd

include Mahan Rykiel Associates, to undertake Tasks 2-4 of the Master Plan. The City and SBGP will combine the grant funds with LIG funds for fees and expenses related to JCFO's work on Tasks 2-4 under an agreement approved June 9, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Capital Projects Grant Agreement has been approved by the Law Department as to form and legal sufficiency).

TRANSFER OF FUNDS

AMOUNT	FROM ACCOUNT	TO ACCOUNT
$500,000.00 State Revenue	9904-912091-9129 Middle Branch Master Plan—Reserve	9904-913093-9127 Middle Branch Master Plan – Active

The FY 2022 State Capital Budget included $500,000.00 for the City of Baltimore for the Middle Branch Master Plan. This transfer will move the funds from a reserve account to an active account, in order that it may be spent.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

TRANSFERS OF FUNDS

* * * * * *

The Board is requested to approve

the Transfers of Funds

listed on the following pages:

13 - 14

In accordance with Charter provisions

reports have been requested from the

Planning Commission, the Director

of Finance having reported

favorably thereon.

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Recreation and Parks			
1.	**$ 50,000.00** 2nd Parks & Public Facilities	9938-908105-9475 Greenmount Recreation Center – Reserve	9938-909105-9474 Greenmount Recreation Center – Active

This transfer will provide funds to cover the costs associated with court renovations at Mund Park.

Parking Authority of Baltimore City of Baltimore			
2.	**$285,000.00** Parking Facilities Funds	9965-946001-9581 Unallocated Parking Fund	9965-970002-9580 West St. Garage Emergency Improvements

The Parking Authority of Baltimore City (PABC) requests a transfer for an emergency roof deck repair at West St. Garage. On July 12, 2021, the PABC was notified by our garage operator that concrete had fallen from the ceiling of the 2nd floor (roof deck) of the garage. This emergency has been approved by Henry Raymond, Baltimore City Director of Finance on August 24, 2021.

Department of Public Works			
3.	**$ 50,000.00** Water Revenue Bonds	9960-933011-9558 Washington Blvd. Pump Station	9960-908809-9557-9 Administration

The transfer will cover advertising and miscellaneous costs for WC 1376 Washington Blvd. Pump Station and Curtis Bay Tanks.

4.	**$ 50,000.00** Water Revenue Bonds	9960-904172-9558 WM Madison/Aisq/St Grg/York	9960-909810-9557-9 Administration

The transfer will cover advertising and miscellaneous costs for WC 1241, Water Main Rehabilitation at Madison, Aisquith, Saint George's and Old York.

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Housing and Community Development			
5.	**$11,845.55** Other Funds	9910-995001-9587 Housing Development - Reserve	9910-907925-9588 Delivery Costs for Affordable Housing Program

This transfer of funds will be used to cover legal expenses incurred by the Department in the delivery of capital projects funded with Affordable Housing Program Bonds. Outside counsel was required because of the complex loan structure of the Affordable Housing Program Bond – funded projects.

6.	**$400,000.00** Community Dev. Block Grant 43	9991-945002-9587 Unallocated CDBG	9998-930025-9593 Direct Homeownership – IIA

This transfer will provide funds to use for the homeownership incentives of $5,000.00 towards closing costs and down payment provided in the form of a forgivable loan to homebuyers purchasing a property located in one of the City's designated impact Investment Areas.

7.	$ 59,000.00 Pimlico Local Impact Aid VLT	9910-904263-9587 Mercantile	
	16,003.26 Pimlico Local Impact Aid VLT	9910-905962-9587 Northwest Neighborhood Imprv.	
	$ 75,003.26	----------	9910-906842-9588 Mercantile Building

This appropriation will be used to fund expenses associated with the Mercantile Building in Baltimore City.

Mayor's Office of Employment Development (MOED) – Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a Provider Agreement (Agreement) with Goodwill Industries of the Chesapeake, Inc. The period of the Agreement is May 1, 2021 to October 31, 2022.

AMOUNT OF MONEY AND SOURCE:

$163,350.00 – 4000-445021-6312-458305-603051

BACKGROUND/EXPLANATION:

On March 31, 2021, the Board approved acceptance of the Fostering Opioid Recovery Through Workforce Development Grant Award from the Maryland State Department of Labor, Licensing and Regulation, in the amount of $1,400,000.00, that will support this Provider Agreement.

The purpose of this Agreement is to secure the services of the Goodwill Industries of the Chesapeake, Inc. to align and coordinate the form and delivery of workforce support services for workers who experience barriers to gainful employment due to misuse of opioids and other substances.

The Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

Not applicable as this is a professional services contract.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Children and Family Success – Emergency Rental Assistance Program Grant Agreement

The Board of is requested to approve and authorize execution of the various Emergency Rental Assistance Program Grant Agreements.

1. **THE MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** **$24,330,727.00**

Account: 5000- 522821-1191-594700-405001

The City has received an award from the Maryland Department of Housing and Community Development to provide financial assistance payments to eligible grantees processed through the Mayor's Office of Children & Family Success Eviction Prevention Program. This Program is managed through the City's Community Action Partnership Centers and will provide financial assistance to eligible grantees to cover the cost of rent, rent arrears, utilities and home energy cost; utilities and home energy cost arrears, and other expenses related to housing incurred directly or indirectly due to COVID-19.

The grant agreement is late because of a delay in receiving the proper documentation from the Department of Housing and Community Development to accept the grant.

MBE/WBE PARTICIPATION:

N/A

2. **U.S. DEPARTMENT OF THE TREASURY** **$23,127,930.00**

Account: 4000-456022-1191-594700-404001

The City has received an award from the U.S. Department of the Treasury, Emergency Rental Assistance Program to provide financial assistance payments to eligible grantees processed through the Mayor's Office of Children & Family Success, Eviction Prevention Program. This Program is managed through the City's Community Action Partnership Centers and will provide financial assistance to eligible grantees to cover the cost of rent, rent arrears, utilities and home energy cost; utilities and home energy cost arrears, and other expenses related to housing incurred directly or indirectly due to COVID-19.

Mayor's Office of Children and Family Success – cont'd

The grant agreement is late because of a delay in receiving the proper documentation from the U.S. Department of Treasury to accept the grant.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Awards have been approved by the Law Department as to form and legal sufficiency.

Department of Human Resources – Personnel Matters

The Board is requested to approve all of the Personnel matters below:

Department of Housing and Community Development

1. Reclassify the following filled position:

From:

Classification: Program Compliance Officer II
Job Code: 00417
Grade: 927 ($69,126.00 - $110,602.00)
Position No: 53165

To:

Operations Officer II
00086
927 ($69,126.00 - $110,602.00)

There are no costs associated with this action.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Planning

		Hourly Rate	Amount
2.	**KAS TEBBETTS**	$32.50 per hour for 1,933 hours	**$62,000.00** (not to exceed)

Accounts: 5000-521621-1875-187400-601009	$40,000.00
1001-000000-1875-187400-601009	$22,822.50

Kas Tebbetts will work as a Contract Services Specialist II. Kas Tebbetts duties will include but are not limited to managing the design, coordination and implementation of the Climate Action Plan (CAP) Update engagement strategy using community engagement and climate action planning, applying equity principles from the 2019 Sustainability Plan's Equity Implementation Guidelines, creating, convening, communicating and facilitating discussion amongst diverse City agency staff, partners and community/stakeholder groups, collecting community visions and goals around climate action and resilience priorities; and

PERSONNEL

Department of Planning – cont'd

tracking, gathering, organizing and analyzing stakeholder's engagement data noting themes, trends and priorities. They will also assist in delineating new climate action priorities and develop the scope of the CAP Update. The period of the agreement is effective upon Board approval for one year.

APPROVED FOR FUNDS BY FINANCE

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

Department of Housing and Community Development (DHCD) – Intergovernmental Agreement for Land Disposition

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Intergovernmental Agreement for Land Disposition with the Housing Authority of Baltimore City (HABC) for the sale of the City-owned vacant building located at 502-504 E. North Avenue.

AMOUNT OF MONEY AND SOURCE:

$1.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 502-504 E. North Avenue to the HABC for the price of $1.00, which will be paid to the City of Baltimore at the time of settlement.

The HABC previously conveyed 502-504 E. North Avenue to the City by Deed, dated March 19, 2013, and recorded among the Land Records of Baltimore City in Liber FMC 15094, folio 003 for $1.00. The disposition approval from the United States Department of Housing and Urban Development (HUD) for said conveyance required the City to re-convey the property to a specified grantee for redevelopment into a transitional housing facility (the Disposition Purpose).

The specified grantee was unable to take title to the property and undertake the specified development project. The specificity of the HUD approval remains in place, thereby limiting the ability of the City to re-convey the property for other possible redevelopment efforts. In accordance with the HUD approval, the disposition documents conveying the property to the City include a clause requiring the title to revert to the HABC if the property is not used for the Disposition Purpose.

A new development project has emerged with the Central Baltimore Future Fund (CBFF). Both the City and the HABC wish to contribute the property to the project. Therefore, the DHCD is seeking the Board's approval to re-convey the property to the HABC so that the HABC may convey it to the CBFF for the new development project.

The authority to sell this property is within Article 13, § 2-7 (h) (2) (ii) (C) of the Baltimore City Code.

DHCD – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

Not applicable because this property is reverting to the HABC for the same price it was purchased for, therefore, the appraisal policy does not apply.

MBE/WBE PARTICIPATION :

The HABC will purchase the property for a price that is less than $50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Intergovernmental Agreement for Land Disposition has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Deoraj Virsawmi, Developer, for the sale of the City-owned property located at 2546 Oswego Avenue.

AMOUNT OF MONEY AND SOURCE:

$6,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 2546 Oswego Avenue to Deoraj Virsawmi for the price of $6,000.00, which will be paid to the City of Baltimore at the time of settlement.

Deoraj Virsawmi will purchase 2546 Oswego Avenue, a vacant house, from the City of Baltimore and rehabilitate the property for sale or lease as single-family home. The purchase price and improvements to the site will be financed through private sources.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, authorize the City to sell this property.

STATEMENT OF PURPOSE AND RATIONALE FOR THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, a Waiver Valuation was prepared by the DHCD, which determined the market price of this property to be $6,000.00. The property will be sold for $6,000.00.

DHCD – cont'd

MBE/WBE PARTICIPATION:

The property is being purchased by the Developer for rehabilitation for a price that is less than $50,000.00 and the Developer will receive no city funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office – Amendment No. 4 to Agreement of Asset Management

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement with Pure Technologies Services, DBA Wachs Water Services under Project 1251, Valve and Fire Hydrant Assessment, Operation, and Maintenance Throughout the Baltimore Metropolitan Water System. This Amendment No. 4 will not increase the duration time of the contract. The current expiration date is January 25, 2022.

This amendment is within the original scope of work and was requested by the Agency.

AMOUNT OF MONEY AND SOURCE:

$ 493,614.63 - 2071-000000-5521-798300-603026 - Baltimore County (50%)
493,614.63 - 2071-000000-5521-798200-603026 - Baltimore City (50%)
71,513.24 - 9960-905129-9557-900020-706063 - Baltimore City (50%)
71,512.34 - 9960-905129-9557-900020-706063 - Baltimore County (50%)
150,000.00 - 2071-000000-5521-393200-603026 - Baltimore City (50%)
150,000.00 - 2071-000000-5521-393400-603026 - Baltimore County (50%)
$1,430,254.74

BACKGROUND/EXPLANATION:

On January 25, 2017, the Board approved a 30 month Agreement with Pure Technologies Services, DBA Wachs Water Services to perform assessment, operation, and maintenance of valves between 2 and 120-inch in size; assessment, operation, and maintenance of fire hydrants; in-situ assessment and repair of large valves; executing planned shutdowns in support of water main renewal, replacement and assessment, the electronic collection of associated field data; facility improvements and water meter replacements; and assist with reactive response associated with system emergencies and customer complaints.

Amendment No. 1 executed in 2019 extended the project until July 2020. Amendment No. 2 executed in 2020 extended the project until July 2021. Amendment No. 3 executed in July 2021 extended the project until January 2022.

Under the proposed Amendment No. 4, the Consultant will continue to provide the above mentioned services. The Consultant will also perform quality assurance of all field data and follow data management procedures set forth by the City.

Department of Public Works/Office – cont'd
of Asset Management

All work will be performed throughout Baltimore City and Baltimore County. The current project is due to expire on January 25, 2022 and the proposed Amendment No. 4 will increase the budget by $1,430,254.74.

All other terms and condition of the agreement will remain unchanged.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 27% and WBE: 10%. The current goals are:

MBE: 27.1%
WBE: 9.9 %

THE EAR WAS APPROVED BY MWBOO ON AUGUST 16, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Developer's Agreement No. 1691

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1691 with Harbor Hospital, Inc. The period of the Agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

$44,066.00 – Letter of Credit

BACKGROUND/EXPLANATION:

Harbor Hospital, Inc., desires to install new water services to its proposed new building located at 111 Cherry Hill Road. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of $44,066.00 has been issued to Harbor Hospital, Inc., which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost. Therefore, MWDBE goals do not apply.

(The Developer's Agreement No. 1691 has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Developer's Agreement No. 1693

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1693 with Somerset Development Company, LLC. The period of the Agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

$63,980.00 – Letter of Credit

BACKGROUND/EXPLANATION:

Somerset Development Company desires to install water services for a proposed commercial construction located at 1505 Eutaw Place. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of $63,980.00 has been issued to Somerset Development Company which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost. Therefore, MWDBE goals do not apply.

(The Developer's Agreement No. 1693 has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Developer's Agreement No. 1726

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1726 with AutoZone Development LLC. The period of the Agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

$82,810.00 – Performance Bond

BACKGROUND/EXPLANATION:

AutoZone Development LLC, desires to install utility services and landscaping improvements for a proposed commercial construction located at 3710 Pulaski Highway. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of $82,810.00 has been issued to AutoZone Development LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost. Therefore, MWDBE goals do not apply.

(The Developer's Agreement No. 1726 has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Rescind Developer's Agreement No.1724

ACTION REQUESTED OF B/E:

The Board is requested to approve rescinding the Developer's Agreement No. 1724 with AutoZone Development LLC.

AMOUNT OF MONEY AND SOURCE:

$82,810.00 – Performance Bond

BACKGROUND/EXPLANATION:

On August, 11, 2021 the Board approved Developer's Agreement Number 1724. The Developer's Agreement as submitted was incorrect. The Department requests the Board rescind this approval, as an incorrect Developer's Agreement was used.

AutoZone Development LLC, desires to install utility services and landscaping improvements for a proposed commercial construction located at 3710 Pulaski Highway, Baltimore, Maryland, 21224. A corrected Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of $82,810.00 has been issued to AutoZone Development LLC, which assumes 100% of the financial responsibility.

All previous Terms and Conditions remain the same.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost. Therefore, MWDBE goals do not apply.

Department of Transportation (DOT) – Research Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Research Services Agreement with the University of Maryland, Baltimore. The period of the grant agreement is June 1, 2021 through June 1, 2022.

AMOUNT OF MONEY AND SOURCE:

$170,000.00 – 6000-617222-2303-596000-603026

BACKGROUND/EXPLANATION:

The Department desires the research assistance of employees of the University of Maryland to conduct emergency management and homeland security planning.

The purpose of this agreement is to prepare a supplemental resource to the Mayor's Office of Emergency Management (MOEM) regarding the DOT assets, infrastructure, and personnel, including a focus on equity, to assist MOEM in their overall planning and management of a partial or citywide evacuation. To facilitate the evacuation of part or all of the City, DOT has identified the need to enhance MOEM's emergency evacuation plans with current information to help identify evacuation procedures and policies, assets and infrastructure, and routes to accommodate the needs of all City residents and to ensure an orderly and efficient evacuation.

The research services agreement is late because of an internal issue.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Research Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with 733 Pratt, LLC. The agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

$5,076.36 - 9950-906082-9512-000000-490375 – Revenue

BACKGROUND/ EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for 733 W. Pratt Street at 733 W. Pratt Street, constructing 18 additional apartment units.

The Developer agrees to make a one-time contribution in the amount of $5,076.36 to fund the City's multimodal transportation improvements in the Development vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation (DOT) - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 019 to Whitman, Requardt & Associates under Project 1208, On-Call Transportation Planning/Policy Feasibility Studies. The period of the task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

$ 52,246.46 - 9950-903281-9514-900020-705032
52,246.45 - 9950-903282-9514-900020-705032
$104,492.91 - State Constr. Rev.

BACKGROUND/EXPLANATION:

This authorization provides for Americans with Disabilities Act (ADA) training services to the DOT to include ADA requirements to accommodate pedestrians along City Right-of-Way.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement which are:

MBE: 29%

WBE: 10%

The preparation of this task included an evaluation of the Consultant's contract minority participation status. On the date of preparation, the Consultant achieved 19% of the MBE goal and achieved 2% of the WBE goal. The Consultant has the remaining capacity of $1,957,648.40.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 31, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 0048 to STV/PB Construction Managers JV under Project 1217, On-Call Construction Project Management Services. The period of the task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

$382,892.00 - 9962-906121-9562-900000-705032 (Others)

BACKGROUND/EXPLANATION:

This authorization provides the Conduit Division with two Public Works Inspector IIIs (PWI-III) field services for the observation and monitoring of Conduit Capital Maintenance Contracts.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement which are:

MBE: 27%

WBE: 10%

The preparation of this task included an evaluation of the Consultant's contract minority participation status. On the date of preparation, the Consultant achieved 27% of the MBE goal and exceeded the 10% WBE goal with an attainment of 18%. The contract has a remaining capacity of $2,111,369.94.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 20, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Health Department – Agreement and Ratifications

The Board is requested to approve and authorize execution of the Agreement and to ratify the various Agreements and the Second Amendment to Transfer Agreement.

AGREEMENT

1. **THE JOHNS HOPKINS UNIVERSITY (JHU) $286,268.00**

Account: 4000-422521-3030-271500-603051

The JHU's Center for Child and Community Health, Enhanced Public Health Detailing for Chlamydia, Gonorrhea, and Syphilis in Baltimore City will implement a public health detailing program to educate primary care providers and encourage them to screen and treat patients for bacterial STDs. The JHU will work with Health Department staff to determine the materials to be included in the detailing kit and determine the types of providers and locations to be visited. The period of the agreement is January 1, 2021 through December 31, 2021.

The Agreement is late because of administrative delays.

RATIFICATIONS

2. **THE JOHNS HOPKINS UNIVERSITY (JHU) $250,000.00**

Account: 4000-444321-3023-718000-603051

The JHU, School of Medicine, Virtual and Online Integrated Sexual Health Services, Integrated HIV – Ending the HIV Epidemic, focused on the diagnosis, prevention and treatment of sexual and gender minority youth at-risk for HIV transmission. The period of the agreement was August 1, 2020 through July 31, 2021.

The Agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER.

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs,

Health Department – cont'd

technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

3. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **$ 10,000.00**

Account: 4000-444321-3023-718000-603051

The JHU, REACH Institute, Integrated HIV – Ending the HIV Epidemic website was a collaboration between the Baltimore City/State Health Departments, and the JHU. The REACH Institute directed patients to any service provider in any health system by zip code which provided education and resources throughout the year. The period of the agreement was August 1, 2020 through July 31, 2021.

The Agreement is late because of administrative delays.

4. **HYPHEN HEALTH, LLC** **$ 35,075.00**

Account: 4000-499921-3080-294200-603051

Under the terms of this Non-Construction Consultant Agreement, the Department worked with Anne Arundel and Baltimore County and the Maryland Department of Health to expand the electronic Prenatal Risk Assessment (ePRA) tool and increase connection to care for high-risk pregnant women.

Hyphen Health, LLC assisted the Department in integrating the ePRA into the medical records systems in the Baltimore Region. The PRA is an assessment tool used in a centralized triage to connect women to needed services. The period of the agreement was April 28, 2021 through June 30, 2021.

The Non-Construction Consultant Agreement is late because of administrative delays.

Health Department – cont'd

SECOND AMENDMENT TO TRANSFER AGREEMENT

5. **THE JOHNS HOPKINS UNIVERSITY (JHU) $ 0.00**

On November 5, 2014, the Board approved the original Agreement with the JHU, School of Medicine (JHU/SOM) for the transfer of operations of the School-Based Health Centers and School Health Suites at Kipp Ujima/Kipp Harmony Schools for the period of March 2, 2015 through July 30, 2020, at no cost to the City. The JHU/SOM relocated the schools to 2000 Edgewood Street.

On August 28, 2019, the Board approved the Amendment to Agreement which extended the period of the Agreement through July 30, 2021.

This Second Amendment to the Transfer Agreement for extension of operations and the addition of telehealth services will extend the provisions of the Agreement through July 30, 2022. All other terms and conditions of the Agreement, except to the extent amended, remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements and the Second Amendment to the Transfer Agreement have been approved by the Law Department as to form and legal sufficiency.)

Health Department – Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Revised Notice of Award (NoA) from the Department of Health and Human Services, Health Resources and Services Administration (HRSA) for the project entitled, "HIV Emergency Relief Project Grants." The period of the NoA is March 1, 2021 through February 28, 2022.

The Board is also requested to approve a second two-month advance of funds to Associated Black Charities, Inc. (ABC), the Fiscal Agent. The period of the advance of funds is May 1, 2021 through August 31, 2021.

AMOUNT OF MONEY AND SOURCE:

$10,870,482.00 - 4000-427721-3023-273300-404001
1,130,638.00 - 4000-498721-3023-273300-404001
$12,001,120.00

The amount of the advance to ABC is listed below:

Amount	Sub-Grantee	Program Services	Budget Account No.
$1,900,352.00	ABC, Inc.	Part A - Sub-recipients	4000-427721-3023-273303-603051
222,454.00	ABC, Inc.	MAI - Sub-recipients	4000-498721-3023-273303-603051
$2,122,806.00			

BACKGROUND/EXPLANATION:

On March 10, 2021, the Board approved the original NoA for the period of March 1, 2021 through February 28, 2022, in the amount of $3,598,389.00.

The Board also approved a two-month advance of funds for ABC for the period of March 1, 2021 through May 30, 2021 in the amount of $599,730.00.

This NoA provides the balance of fiscal year 2021 funding based on HRSA's appropriations and budget allocations. All previously convey terms and conditions remain in effect unless specifically removed.

Health Department – cont'd

The advance of funds for ABC for its sub-recipients will allow for continuity of Ryan White Part A formula and Minority AIDS Initiative (MAI) services while scopes of services and budgets are being reviewed and approved for the current program year. Any funds advanced to ABC, the Fiscal Agent, prior to execution of an agreement are subject to the terms and conditions of said agreement. The subgrantee agrees that all expenditures are to be made in accordance with the terms and conditions of the funding source.

The NoA is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Revised Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

Health Department – Second Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Second Revised Notice of Award (NoA) from the Department of Health and Human Services, Health Resources and Services Administration (HRSA), for the project entitled, "Ending the HIV Epidemic: A Plan for America – Ryan White HIV/AIDS Program Parts A and B." The period of the NoA is March 1, 2021 through February 28, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 3, 2021, the Board approved the original NoA in the amount of $270,323.00 for the period of March 1, 2021 through February 28, 2022.

On June 9, 2021, the Board approved the first revised NoA in the amount of $1,607,296.00, HRSA's Fiscal Year (FY) appropriations and budget allocation. This made the total grant amount $1,877,619.00.

The second revised NoA was issued to remove a grant-specific Term and Conditions for Award Number: 6 UT8HA33919-02-01, issued on March 2, 2021, and reads as follows: "Within 45 days of this notice, submit for approval a revised SF424A, line-item budget, budget narrative justification, and work plan to reflect the activities supported by this award and the total funds awarded. In addition, the line-item budget must be reformatted so that costs for each line item are divided by the approved activities". The Department has satisfied this grant condition.

The second revised NoA is late because of delays in the administrative review process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The terms and conditions of the Second Revised Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 005 to Johnson, Mirmiran & Thompson, Inc. under Project 1315, On-Call Civil Engineering Design Consultant Services. The period of the task is approximately 14 months.

AMOUNT OF MONEY AND SOURCE:

$156,575.29 – 9938-908133-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include engineering design services for Easterwood Park.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement which are:

MBE: 28%

WBE: 14%

The Consultant has achieved 18.35% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals. The Consultant has achieved 35.58% of the WBE goal at this time.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 18, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
8.	**$165,000.00** General Funds	9938-907133-9475 Skatepark Improvements (Reserve)	9938-908133-9474 Skatepark Improvements (Active)

This fund transfer will provide funds to cover the costs associated with engineering design services under On-Call Contract No. 1315, Task No. 005 to Johnson, Mirmiran & Thompson, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Baltimore Development Corporation – Second Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Lease Agreement (Amendment) with the Mayor's Office of Homeless Services (MOHS) for lease of the premises containing 12,130 total rentable square feet (7,670 square feet on the fifth floor and 4,460 square feet on the eighth floor), located at 7 East Redwood Street. The Amendment extends the period of the Lease Agreement through October 31, 2026.

AMOUNT OF MONEY AND SOURCE:

Base Rent	Monthly Installment
$232,022.76	$19,335.23 – November 1, 2021 – October 31, 2022
$238,983.48	$19,915.29 – November 1, 2022 – October 31, 2023
$246,153.00	$20,512.75 – November 1, 2023 – October 31, 2024
$253,537.56	$21,128.13 – November 1, 2024 – October 31, 2025
$261,143.64	$21,761.97 – November 1, 2025 – October 31, 2026

The rent will escalate 3% annually after the first year.

BACKGROUND/EXPLANATION:

The MOHS will continue to use the premises for administrative offices. On November 21, 2012, the Board approved the original Lease Agreement with the Mayor's Office of Human Services (now: Homeless Services) for the period January 1, 2013 through October 31, 2016, with the option to extend the lease for additional periods.

On November 30, 2016, the Board approved the First Amendment to Lease Agreement for the period November 1, 2016 through October 31, 2021. The Second Amendment will extend the period of the Lease Agreement through October 31, 2026.

MBE/WBE PARTICIPATION:

N/A

(The Second Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Baltimore Development Corporation – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Mr. Frank Conaway, Jr., Tenant, for the rental of a portion of the property known as 2901 Druid Hill Park Drive, Suite 108, at the Business Center @ Park Circle, consisting of approximately 655 square feet. The period of the Lease Agreement is July 1, 2021 through December 31, 2022, with one additional 4-year renewal option.

AMOUNT OF MONEY AND SOURCE:

Year	Annual Rent	Monthly Installments
1	$13,918.55	$818.75

BACKGROUND/EXPLANATION:

The above is the annual base rent payable to the City for the first term. Upon execution of the renewal option, the base rent will increase by an amount equal to 4% from the prior lease year.

Mr. Conaway will use the premises for an administrative office and for no other purpose.

The Lease Agreement is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Baltimore City Council President - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the Baltimore City Council President Nick J. Mosby and City Council staff to solicit donations from individuals, organizations, businesses, and foundations who have an interest in supporting Baltimore City families during the Holiday Season. The period of the campaign will be effective upon Board approval through December 30, 2021.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Donations will be solicited from businesses, civic leaders, corporate entities, faith-based institutions, and the general population in the Baltimore region, the state of Maryland generally, and nationwide. A potential donor list will be comprised of individuals, organizations, businesses, and foundations who want to support Baltimore City families. The vast majority of these individual and corporate donors will not be controlled donors as defined in the Baltimore City Ethics Code. However, those potential donors who are controlled donors will not be targeted or singled out in any way. They will only receive solicitations as part of the general public in the same manner as other potential donors. Further, any controlled donors who participate in this campaign will continue to be treated as all other organizations and individuals and they will not receive any preferential treatment.

Council President Mosby wishes to carry on the tradition of City Council Presidents supporting a Holiday Toy Drive for Baltimore City families. Baltimore City Code Article 8, Section 6-26 generally prohibits solicitation of gifts, but the Board of Ethics regulations provides an exception to that general prohibition when:

(1) the solicitation is for the exclusive benefit of a governmental or charitable function, program, or activity;

(2) the program, function, or activity to be benefitted and the proposed solicitation campaign must have been endorsed by the Board of Estimates or its designee(s);

Baltimore City Council President – cont'd

(3) the solicitation is directed at a broad range of potential donors rather than targeted towards controlled donors;

(4) the campaign is designed and conducted so as to avoid any suggestion that contributors might receive special access or favored treatment from any City agency or public servant;

(5) the proposed solicitation must have been approved in advance by the Ethics Board, on written request of the sponsoring agency; and

(6) the solicitation is conducted in accordance with the terms and conditions of the Ethics Board's approval.

When those conditions are met, a sponsoring agency may undertake a solicitation campaign under *Ethics Regulation 96.26B*. Accordingly, Council President Mosby requests the Board of Estimates' endorsement for him and City Council staff to engage in a charitable solicitation campaign to support The Movement Team, Inc. 2021 Holiday Toy Drive. The Holiday Toy Drive will use locations in City Hall as drop off areas for toys and gifts to benefit The Movement Team, Inc. The Movement Team, Inc. will catalogue the donations as the fiscal sponsor for the campaign and they will distribute toys to Baltimore City families on or around December 19, 2021.

Baltimore City Office of Information and Technology (BCIT) - Emergency Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** a report on an emergency procurement for an Emergency Non-Construction Consultant Agreement (Agreement) with Caber Resource Group.

The Board is also requested to approve and authorize execution of the Agreement with Caber Resource Group. The period of the Agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$1,331,200.00 - 1001-000000-1472-808000-603026

BACKGROUND/EXPLANATION:

A uniform financial system is top priority in promoting transparency and providing efficient financial services to the citizens. Currently, citizens are impacted by the present inefficiencies of the City's financial system. This emergency is of such nature that the public welfare would be adversely affected by further delaying the implementation and putting the City at risk if we are not able to successfully implement the new system. On June 23, 2021, BCIT communicated the urgency to engage Caber Resource Group to provide Workday professional support in implementing the financial modules to ensure the success of the Workday system.

On June 23, 2021, pursuant to the Baltimore City Charter, Article VI §11(e)(ii), the Director of Finance provided a written formal approval authorizing BCIT to obtain, through emergency procurement, the required services.

On June 28, 2021, BCIT entered into an Agreement with Caber Resource Group, effective July 1, 2021.

The urgency to act for the public welfare/public safety and the on-ongoing nature of the events described above have been the reasons for the delay in issuing this report.

BCIT – cont'd

The Agreement is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

A waiver was requested from MWBOO for the contract procured via emergency procurement, in accordance with Art. 5, § 28-64(c) of the Baltimore City Code:

1. an emergency exists that requires goods or services to be provided with such an immediacy that the agency is unable to comply with this Chapter; and

2. the prospective contractor will make every good faith effort to subcontract to Minority and Women's Business Enterprises if subcontracting is utilized.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

(The Emergency Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Baltimore City Office of Information and Technology (BCIT) - Emergency Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** a report on an emergency procurement for an Emergency Non-Construction Consultant Agreement (Agreement) with PeerSource Partners, LLC.

The Board is also requested to approve and authorize execution of the Agreement with PeerSource Partners, LLC. The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$1,414,400.00 - 1001-000000-1472-808000-603026

BACKGROUND/EXPLANATION:

A uniform financial system is top priority in promoting transparency and providing efficient financial services to the citizens of Baltimore. Currently, citizens are impacted by the present inefficiencies of the City's financial system. This emergency is of such nature that the public welfare would be adversely affected by further delaying the implementation and putting the City at risk if the new system is not successfully implemented. On June 23, 2021, BCIT communicated the urgency to engage PeerSource Partners, LLC to provide Workday professional support in implementing the financial modules to ensure the success of the Workday system.

On June 23, 2021, pursuant to the Baltimore City Charter, Article VI §11(e)(ii), the Director of Finance provided a written formal approval authorizing BCIT to obtain, through emergency procurement, the required services.

On June 28, 2021, BCIT entered into an Agreement with PeerSource Partners, LLC, effective July 1, 2021.

The urgency to act for the public welfare/public safety and the on-ongoing nature of the events described above have been the reasons for the delay in issuing this report.

BCIT – cont'd

The agreement is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

A waiver was requested from MWBOO for the contract procured via emergency procurement, in accordance with Art. 5, § 28-64(c) of the Baltimore City Code:

3. an emergency exists that requires goods or services to be provided with such an immediacy that the agency is unable to comply with this Chapter; and

4. the prospective contractor will make every good faith effort to subcontract to Minority and Women's Business Enterprises if subcontracting is utilized.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

(The Emergency Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * * * *

The Board is requested to

approve award of

the formally advertised contract

listed on the following pages:

51 - 52

to the low bidder meeting specifications,

or reject bids on those as indicated

for the reasons stated.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works (DPW)

1. SC 1003, Cleaning and Inspection of Sanitary Sewers in Baltimore City – Various Locations — Spiniello Companies — $4,433,000.00

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 15% FOR MBE AND 8% FOR WBE.

MBE: Arthur Engineering Services, LLC	$614,950.00	13.87%
Shekinah Group, LLC*	50,000.00	1.12%
Total	**$664,950.00**	**15.00%**
WBE: R&R Contracting Utilities, Inc.	$354,640.00	8.00%

***** Shekinah Group, LLC is not in good standing with the Maryland Department of Assessments and Taxation. The Bidder will be allowed to substitute if Shekinah Group, LLC is not in good standing at the time of award.

MWBOO FOUND VENDOR IN COMPLIANCE.

2. SC 1002, Cleaning and Inspection of Sanitary Sewers in Baltimore City – Citywide

REJECTION: On June 16, 2021, the Board opened three bids for the subject project. Bids ranged from a low of $4,763,300.00 to a high of $7,100,350.00. The Department has determined it is in the best interest of the City to reject all bids and to re-advertise at a later date.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation (DOT)

3.	TR 15301, Construction of CCTV Cameras and Signal Rewiring Citywide	**REJECTION:** On July 21, 2021, two bids were opened for TR 15301, CCTV Cameras and Signal Rewiring Citywide. Bids ranged from a low of $5,039,585.45 to a high of $5,967,895.00. Due to the bidders exceeding the Engineer's estimate beyond the DOT's budget capacity, the DOT has determined it is in the best interest of the City to reject all bids and re-advertise at a later date.

Department of Finance/Bureau – First Amendment to the Professional
of Risk Management Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the Professional Services Agreement with Willis Towers Watson Southeast, Inc. The period of coverage is August 15, 2021 through August 14, 2024.

AMOUNT OF MONEY AND SOURCE:

$1,719,900.00 – 2043-000000-1531-169900-603014

BACKGROUND/EXPLANATION:

The Insurance Broker of Record provides marketing and placement of the City of Baltimore's Insurance policies with various Property and Casualty insurance companies as well as Risk Management Consulting services. The rate for Claims Consulting Services has been increased from $210.00 per hour to $250.00 per hour.

Services	Hourly Rate
Brokerage Placement Consulting (Consultant)	$250.00
Loss Control (Consultant)	$225.00
Claims Services (Consultant)	$250.00
Administrative Services	$100.00
Other Services, including but not limited to:	
Actuarial	$350.00
ERM Consulting	$500.00
Custom Build Analytical Services	$250.00
Miscellaneous / All Other	$175.00

The agreement is late because the signed contract was not received in time for previous two Board meetings.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of these services.

APPROVED FOR FUNDS BY FINANCE

(The First Amendment to the Professional Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

Bureau of the Budget and Management Research – Carryover of Unexpended Appropriations for Fiscal 2021

ACTION REQUESTED OF B/E:

The Board is requested to approve the final recommendations for carryovers for Fiscal 2021 for the General Fund and Other Funds based upon availability of funds.

AMOUNT OF MONEY AND SOURCE:

The source of funds for these appropriations will come from unexpended balances in the respective departments.

General Fund Carry-Forward Requests
Fiscal 2021 Unencumbered Appropriation for Fiscal 2022

Agency	Dynamics Account	Purpose	Amount
Enoch Pratt Free Library			**$ 408,500.00**
	1001-000000-4501-594200-605040	Library Books and Collection Items	165,000.00
	1001-000000-4501-339600-605008	Library Cataloging Software	148,000.00
	1001-000000-1100-110000-605007	Library Point of Service Library Card Software	58,000.00
	1001-000000-4501-339600-605008	Rebinding Services – Damaged Books	37,500.00
Housing and Community Development			**225,000.00**
	1001-000000-5930-599700-607004	June 2021 Community Catalyst Grant Awards to Community Organizations	225,000.00
M-R: Convention Center Hotel			**2,500,000.00**
	1001-000000-5350-794200-607001	For Convention Center Hotel Debt Service / Operating Costs	2,500,000.00

BBMR – cont'd

M-R: Convention Complex			**481,000.00**
	1001-000000-5311-391600-603016	Security System Costs, Wall Repair, and Painting	481,000.00
Planning			**60,000.00**
	1001-000000-1875-187400-603050	Bag Ban Outreach Campaign Costs	60,000.00
Recreation and Parks			**900,000.00**
	1001-000000-4783-363600-603026	Proactive Pruning and Tree Inventory	800,000.00
	1001-000000-4783-583800-603026	Stump and Tree Removal	100,000.00
Transportation			**500,000.00**
	1001-000000-1952-194200-603066	Vehicle Towing Requests	500,000.00
		Total	**$5,074,500.00**

BACKGROUND/EXPLANATION:

This action is required to carry forward unexpended funds into Fiscal Year 2022.

Unexpended capital project funds and special funds have been carried forward for their original purpose, as is customary. All General Fund appropriations that have been determined to be encumbered have been carried forward, and all General Fund appropriations not recommended for carryover have been reverted to fund balance.

To the extent possible and pursuant to the Board's approval, appropriations have been transferred within agency budgets to counteract such deficits in specific budget programs.

MBE/WBE PARTICIPATION:

N/A

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $857,509.37 to Baltimore City Information & Technology, Service 805: Enterprise IT Delivery Services.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

Account: 1001-000000-1500-166800-404001

BACKGROUND AND EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of implementing telework technology and temperature screening software.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental
Management Research__ Appropriation_____

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $600,000.00 for Board of Elections, Service 899: Fair Conduct of Elections, for printing and security costs.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is revenue.

Account: - 1001-000000-1500-104700-400400, Recordation Tax

BACKGROUND AND EXPLANATION:

This action is required to balance the Board of Elections budget for Fiscal 2021.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation supplemental in the total amount of $3,100,000.00 to Department of General Services, Service #731: Facilities Management.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this is Federal Emergency Management Agency funding.

Account: 1001-000000-1500-166801-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of food insecurity programs.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Appropriation Supplemental in the total amount of $12,383.02 to the Department of General Services, Service #731: Facilities Management.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation $12,383.02 will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

Account: 1001-000000-1500-16680-4040001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of CAP Center building improvements to mitigate the spread of COVID-19.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $600,000.00 to the Department of General Services, Service 731: Facilities Management, for City building security costs.

AMOUNT OF MONEY AND SOURCE:

$600,000.00 - 1001-000000-1500-104700-400400, Recordation Tax

BACKGROUND AND EXPLANATION:

This action is required to balance the Department of General Services budget for Fiscal 2021.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $4,300,000.00 to the Baltimore City Department of Housing and Community Development, Service #809: Retention, Expansion, and Attraction of Businesses.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of direct business assistance, grants for personal protective equipment and design work.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the budget and – General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $1,630,015.63 to the Department of Public Works, Service #663: Waste Removal and Recycling.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of contractor support for Solid Waste and routing software.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and - General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $50,304.90 to Mayoralty, Service #125: Executive Direction and Control - Mayoralty.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security Act funding.

BACKGROUND AND EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of Hispanic community outreach by Mayor's Office of Immigrant Affairs.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $2,350,000 for Fire, Service 602: Fire Suppression and Emergency Rescue, for 2 fire suppression companies.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is revenue from:

Account: 1001-000000-2030-184800-403750, Red Light Camera Revenue

BACKGROUND AND EXPLANATION:

This action is required to balance the Fire budget for Fiscal 2021.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $12,684,471.33 to the Baltimore City Fire Department, Service #609: Emergency Medical Services.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security Act funding.

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of emergency medical services, personal protective equipment, and building improvements.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $600,000.00 for the Department of Public Works, Service 663: Waste Removal and Recycling, for overtime costs related to the COVID-19 response.

AMOUNT OF MONEY AND SOURCE:

$600,000.00 - 1001-000000-1500-104700-400400, Recordation Tax

BACKGROUND AND EXPLANATION:

This action is required to balance the Department of Public Works budget for Fiscal 2021.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $104,264.17 to Liquor License Board, Service #850: Liquor Licensing.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of implementing telework technology.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $22,620,168.00 to Baltimore City Health Department, Service 315: Emergency Services - Health.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is Federal Emergency Management Agency (FEMA) funding.

Account: 1001-000000-1500-166801-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of older adult food insecurity programs, vaccine administration and personnel, and Lord Baltimore Hotel.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $400,000.00 for Office of the Inspector General, Service 836: Inspector General, for unbudgeted positions.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is revenue.

Account: 1001-000000-1500-104700-400400, Recordation Tax

BACKGROUND/EXPLANATION:

This action is required to balance the Office of the Inspector General budget for Fiscal 2021.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $15,200,000.00 for Baltimore City Health Department, Service 315: Emergency Services – Health, for hotel shelter expenses related to the COVID-19 response.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is revenue.

Account: 1001-000000-1500-103000-400250, Transfer Tax.

BACKGROUND/EXPLANATION:

This action is required to balance the Health budget for Fiscal 2021.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $114,009.00 for the Baltimore City Fire Department, Service #608: Emergency Management.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is Federal Emergency Management Agency funding.

Account: 1001-000000-1500-166801-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of Sleep Inn first responder quarantine.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $6,500,000.00 for Police, Service 622: Police Patrol, for premium pay.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is revenue from the following account.

Account: 1001-000000-2030-591000-403782, Speed Camera Revenue

BACKGROUND/EXPLANATION:

This action is required to balance the Police budget for Fiscal 2021.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $35,500,000.00 for Mayoralty-Related: Employees' Retirement Contribution, Service 355: Employees' Retirement Contribution, for final costs related to the Fire and Police pension litigation.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is revenue.

Account: 1001-000000-0000-000000-301102, General Fund Assigned Fund Balance

BACKGROUND/EXPLANATION:

This action is required to appropriate funding to pay for the final costs related to the Fire and Police pension litigation in Fiscal 2022.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $8,933,951.06 to the Baltimore City Health Department, Service #315: Emergency Services - Health.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of COVID-19 response personnel, contact tracing, and testing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $5,107,420.00 to Department of Planning, Service #765: Planning for a Sustainable Baltimore.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Federal Emergency Management Agency (FEMA) funding.

Account: 1001-000000-1500-166801-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of feeding programs- groceries, produce, and mixed box.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve General Fund Supplemental Appropriation in the total amount of $5,000,000.00 to M-R: Civic Promotion, Service #820: Convention Sales and Tourism Marketing.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for tourism support and messaging.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $638,963.67 to the State's Attorney, Service #781: Administration - State's Attorney.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of telework technology and virtual courtroom software.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount of $7,002,637.06 to M-R: Miscellaneous General Expenses, Service #122: Miscellaneous General Expenses.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for EOC upgrade, E&Y compliance, and Nonprofit Relief Grant Program, a program that provides grants to tax-exempt organizations in Baltimore City.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve a General Fund Supplemental Appropriation in the total amount of $1,499,509.74 to M-R: Convention Complex, Service No. 855: Convention Center.

AMOUNT OF MONEY AND SOURCE

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with the COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of Convention Center building safety and technology improvements.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve a General Fund Supplemental Appropriation in the total amount of $4,000,000.00 to M-R: Educational Grants, Service No. 446: Educational Grants.

AMOUNT OF MONEY AND SOURCE

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with the COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the costs of childcare provider support.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve a General Fund Supplemental Appropriation in the total amount of $7,383,249.00 to M-R: Office of Children and Family Success Service No. 109: Administration – Children and Family Success.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation will come from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

Account: 1001-000000-1500-166800-404001

BACKGROUND/EXPLANATION:

A supplemental is a method of appropriation adjustment used in the event of unanticipated expenditures, such as those associated with the COVID-19 response, that the appropriated budget cannot absorb. This supplemental will be used to balance the Fiscal Year 2021 budget for the Eviction Prevention Program, which worked with landlords and property managers to pay off delinquent accounts to avoid tenant evictions.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES **9/15/2021**

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount $2,500,000.00 for M-R: Convention Center Hotel, Service No. 535: Convention Center Hotel, for debt service.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is revenue from the following account.

1001-000000-1500-104700-400400 Recordation Tax

BACKGROUND AND EXPLANATION:

This action is required to balance the Convention Complex budget for Fiscal 2021.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and – General Fund Supplemental Appropriation
Management Research__

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund Supplemental Appropriation in the total amount $7,100,000.00 for Department of Planning, Service 765: Planning for a Sustainable Baltimore, for COVID-19 food insecurity response.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation is revenue from the following account.

1001-000000-1500-104700-400400 Recordation Tax

BACKGROUND AND EXPLANATION:

This action is required to balance the Department of Planning budget for Fiscal 2021.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement

1. NORITSU AMERICA CORPORATION $ 10,767.00 Renewal

Solicitation No. 08000 – Annual Maintenance for Noritsu Equipment – Baltimore Police Department – P.O. No.: P548800

On August 21, 2019, the City Purchasing Agent approved the initial award in the amount of $10,767.00. The award contained four 1-year renewal options. On April 21, 2021, the City Purchasing Agent approved the first renewal in the amount of $10,767.00. This second renewal in the amount of $10,767.00 is for the period July 7, 2021 through July 7, 2022, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Award is below MBE/WBE subcontracting threshold of $50,000.00.

2. REXEL USA, INC. $100,000.00 Increase

Contract No. 08000 – Rockwell Automation O.E.M. Parts and Service – Department of Public Works – Wastewater – P.O. No.: P551477

On May 6, 2020, the Board approved the initial award in the amount of $100,000.00. The award contained three 1-year renewal options. This increase in the amount of $100,000.00 is necessary to allow for the waste water treatment plant to complete additional repairs of controls and blowers. This increase will make the award amount $200,000.00. The contract expires on April 14, 2022, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

3. JOHNSON HEALTH TECH
NORTH AMERICA, INC. $400,000.00 Increase
Fairfax County Contract Number #4400009698 – Exercise Equipment Accessories and Parts – Recreation and Parks Department – P.O. No.: P55395

On March 28, 2021, the Board approved the initial award in the amount of $200,000.00. This increase in the amount of $400,000.00 is necessary to allow the Recreation and Parks Department furnish new fitness equipment for new facilities or the replacement of equipment at the end of its serviceability. The contract expires on February 28, 2023. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On January 21, 2021, it was determined that no goals would be set because of no opportunity for segmentation existed for these goods/commodities.

MWBOO GRANTED A WAIVER ON JANUARY 21, 2021.

4. XEROX CORPORATION $1,429,488.00 Cooperative Agreement
NASPO Valuepoint Master Agreement Contract Number 140606 – Copiers and Managed Print Services – Bureau of Procurement – Digital Document Division – Req. No.: R875761

The Board is requested to approve and authorize execution of a Cooperative Agreement with Xerox Corporation. The period of the agreement is July 27, 2021 through February 28, 2022, with one 1-year renewal option.

The Print Shop wishes to piggyback a Service and Maintenance Agreement for copiers currently in use from a competitively bid, cooperative inter-local contract agreement # NP-18-001 between the State of Colorado and Xerox Corporation. Printers will be used to print water bills, speed and red light camera bills, parking bills, all internal agency work, brochures, and books.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract purchase from the manufacturer who is required to provide software, services and maintenance.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

5. BRINKS, INC. $ 30,000.00 Extension
Contract No. B50003386 – Armored Transport Services – Department of Finance/BBMR – P.O. No.: P550190

On July 23, 2014, the Board approved the initial award in the amount of $41,255.59. The award contained three renewal options. Subsequent actions have been approved and three renewals have been exercised. This extension is necessary to allow time to prepare and advertise Solicitation B50006321. The period of the extension is August 1, 2021 through January 31, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 17, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JANUARY 21, 2021.

6. VANGUARD UTILITY SERVICE, INC. $500,000.00 Extension
Contract No.: B50005383 – Large Water Meter Testing, Repair and Replacement Services – Department of Public Works – Meter Shop – P.O. No.: P545356

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On September 26, 2018, the Board approved the initial award in the amount of $500,000.00. On July 22, 2020, the Board approved an increase in the amount of $1,000,000.00. This extension is being requested for continuity of services covered by the contract while competitive bidding process is initiated to award a new contract. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 23, 2018, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MARCH 23, 2018.

7.	QUADIENT, INC.	$ 0.00	Corrective First Amendment to Cooperative Agreement

NASPO ValuePoint Contract No. ADSPO 16-169901 – Mailing Equipment, Supplies, and Maintenance – Comptroller's Office – Req. No. R861437

The Board is requested to approve and authorize execution of the Corrective First Amendment to the Cooperative Agreement with Quadient, Inc. The contract period is retroactive from May 15, 2021 through May 14, 2022.

On July 28, 2021, the Board approved the initial award in the amount of $186,980.40. This Amendment revises the contract period, per the NASPO ValuePoint Cooperative Contract No. ADSPO16-169901, to May 15, 2021 through May 14, 2022.

The 60 month leasing term begins upon installation of the new mail inserter machines. The termination or expiration of the NASPO Master Agreement for this

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

Cooperative Agreement will in no way relieve any individual entity from its obligations to any product leases, software subscriptions or postage meter rental agreements that were entered prior to the date of any such termination.

MBE/WBE PARTICIPATION:

Not applicable. This is a purchase of proprietary mailing equipment with built-in software from a cooperative contract.

(The Corrective First Amendment to the Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with West North Avenue 1600, LLC. The period of the agreement is effective upon Board approval for 24 months.

AMOUNT AND SOURCE OF FUNDS:

$750,000.00 - 2055-000000-5823-802900

BACKGROUND/EXPLANATION:

On July 13, 2021, the Baltimore City Department of Housing and Community Development (DHCD) made a grant commitment in the amount of $750,000.00 for the renovation of 15 units in the Penn North community that have been designated for permanently affordable housing.

The Schreiber Brothers Development, LLC formed West North Avenue 1600, LLC to purchase the properties included in the project and implement the project. Schreiber Brothers Development, LLC requested DHCD to award the grant funds and enter into this agreement with West North Avenue 1600, LLC in place of Schreiber Brothers Development, LLC. DHCD agreed on the condition that Schreiber Brothers Development, LLC agreed to guaranty the grantee's obligations under this agreement, which was executed by Schreiber Brothers Development, LLC. These units are to be inhabited by citizens of Baltimore City at and below 50% of the Area Median Income ("AMI") in an effort to create permanent affordable housing in Baltimore City.

This commitment provides $750,000.00 in funds to West North Avenue 1600, LLC to fund the construction, renovation and preparation of affordable units as is the purpose and mission of the Affordable Housing Trust Fund.

The Grantee may submit a written request to DHCD asking for a one-year extension to the term of this Agreement and/or a budget reallocation not to exceed 20% percent of the Grant Funds.

The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to DHCD at least 30 days prior to the Termination Date. The request must include all required documentation to justify the need for an extension. The Housing Commissioner or their designee will approve or deny the request in writing.

DHCD – cont'd

MBE/WBE PARTICIPATION:

The Grantee has signed a Commitment to Comply.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Finance/ Bureau of Procurement – Accept Technical Proposals and Open Price Proposals

ACTION REQUESTED OF B/E:

The Board is requested to accept the technical proposals and open the price envelope "B" submitted in response to Solicitation No. B50006206 – Procurement Assessment and Transformation from the following vendors:

Grant Thornton Public Sector, LLC
Deloitte Consulting LLP
Ernst & Young LLP
Guidehouse LLP
Civic Initiatives, LLC
Calyptus Consulting Group, Inc.

The Board is further requested to return the price proposal from NB Ventures, Inc. d/b/a GEP, whose proposal was found non-responsive.

AMOUNT OF MONEY AND SOURCE:

N/A

No award is recommended at this time.

BACKGROUND/EXPLANATION:

On June 2, 2021, the Board opened the technical proposal for Solicitation No. B50006206. Seven technical proposals were received from the above listed vendors. The proposal from NB Ventures, Inc. d/b/a GEP was found non-responsive for failing to submit the price package in accordance with Section B2 of the solicitation. The other six proposals were scored by an evaluation committee and all achieved the minimum technical score.

MBE/WBE PARTICIPATION:

N/A

No award is recommended at this time.

AGENDA

BOARD OF ESTIMATES **9/15/2021**

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works - WC 1252, Grantley Road and Vicinity Water Main Replacements
BIDS TO BE RECV'D: 10/06/2021
BIDS TO BE OPENED: 10/06/2021

2. Department of Public Works - SC 1019, CCTV Inspection of Sanitary Sewers in Baltimore City – Zone A
BIDS TO BE RECV'D: 10/20/2021
BIDS TO BE OPENED: 10/20 2021

3. Department of Public Works - SC 1021, CCTV Inspection of Sanitary Sewers in Baltimore City – Zone C
BIDS TO BE RECV'D: 10/20/2021
BIDS TO BE OPENED: 10/20 2021

4. Department of Public Works - SC 1022, CCTV Inspection of Sanitary Sewers in Baltimore City – Zone D
BIDS TO BE RECV'D: 10/27/2021
BIDS TO BE OPENED: 10/27 2021

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED