

## MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President  
Honorable Stephanie Rawlings-Blake, Mayor  
Honorable Joan M. Pratt, Comptroller and Secretary  
George A. Nilson, City Solicitor  
Alfred H. Foxx, Director of Public Works  
David E. Ralph, Deputy City Solicitor  
Ben Meli, Deputy Director of Public Works - **ABSENT**  
Bernice H. Taylor, Deputy Comptroller and Clerk - **ABSENT**

The meeting was called to order by the President.

President: "I will direct the Board members attention to the memorandum from my office dated November 19, 2012, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

Deputy City Solicitor: "Move the approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. Those opposed NAY.

The routine agenda has been adopted."

\* \* \* \* \*

## MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

A.R. Marani, Inc.	\$ 8,000,000.00
Alason Electrical Contractors, Inc.	\$ 8,000,000.00
Alberici Constructors, Inc. and Subsidiaries Work Capacity Rating Underwritten by a Blanket Guarantee of \$1,200,000,000.00 from the Parent Corporation Alberici Corporation	\$1,200,000,000.00
Carroll Tree Service, Inc.	\$ 1,500,000.00
Delaware Cornerstone Builders, Inc.	\$ 5,625,000.00
Erosion Control & Landscape Services, Inc.	\$ 1,500,000.00
G.A. & F.C. Wagman, Inc.	\$ 541,800,000.00
Guardrails, etc., Inc.	\$ 8,000,000.00
Itron, Inc.	\$5,517,432,000.00
Live Green Landscape Associates, LLC	\$ 1,500,000.00
MBR Construction Services, Inc.	\$ 24,831,000.00
Reglas Painting Company, Inc.	\$ 8,000,000.00
Stormwater Maintenance, LLC	\$ 2,106,000.00

**MINUTES****BOARDS AND COMMISSIONS** - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Daft-McCune-Walker, Inc.	Landscape Architect Engineer Land Survey
JRS Architects, Inc.	Architect
Sanders Design, P.A.	Architect

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

**MINUTES**

Police Department - Grant Adjustment Notice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of a grant adjustment notice (GAN) from the Governor's Office of Crime Control and Prevention (GOCCP).

**AMOUNT OF MONEY AND SOURCE:**

\$10,800.00 - 5000-516411-2252-690500-600000

**BACKGROUND/EXPLANATION:**

On July 28, 2010, the Board approved acceptance of the original grant award in the amount of \$339,200.00. This GAN increases the original grant award by \$10,800.00 making the total award \$350,000.00.

This grant award is for the "Baltimore City Supervised Visitation Program" that is intended to address the persistent problem of domestic violence and child abuse in the metropolitan area. This grant provides funds for the creation of a fully functional supervised visitation center in this jurisdiction.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved the acceptance of a grant adjustment notice from the Governor's Office of Crime Control and Prevention.

**MINUTES**

Police Department - Payment of Back Salary

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize payment of back salary for Mr. Welton Simpson, Jr. The back pay represents the amount of salary that Mr. Simpson would have earned for the period of January 22, 2010 through March 30, 2010.

**AMOUNT OF MONEY AND SOURCE:**

\$11,385.80 - 1001-000000-2041-195500-601062

**BACKGROUND/EXPLANATION:**

Mr. Simpson, a Baltimore City Police Officer, pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge No. 3, is entitled to receive back pay for the period he was suspended without pay.

This individual was suspended without pay on January 22, 2010.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized the payment of back salary for Mr. Welton Simpson, Jr.

**MINUTES**Law Department - Claim Settlement Agreement and General Release

The Board is requested to approve the claim settlement agreement and general release for the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

1. Torrie Johnson v. City of Baltimore Development Corporation, et al. \$35,000.00

Account: 1001-000000-4931-378700-607001

UPON MOTION duly made and seconded, the Board approved settlement agreement and general release as requested by the Law Department.

**MINUTES**

Mayor's Office - Charitable Solicitation

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse the Governmental Charitable Solicitation Application to the Baltimore City Ethics Board to Benefit the Baltimore-Piraeus Sister City Committee (BPSCC) and their annual Greek Week celebration. The period of the solicitation effort is March 10, 2013 through April 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

No General Funds are involved in this transaction. The collected funds will be deposited and expenditures paid through a Baltimore City 'G' account 1001-00000-0000-00000-270091.

**BACKGROUND/EXPLANATION:**

Greek Week will take place during the period March 17 through March 24, 2013. The Sister City Committee is one of the volunteer committees formed or to be formed under the auspices of the Office of the Mayor of Baltimore City and Sister Cities International for the purpose of strengthening partnerships between Baltimore City and international communities. The committees strive to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Through volunteers the committees motivate and empower private citizens, municipal officials and business leaders to conduct long-term sister city programs.

This is the second annual Greek Week celebrating all things Greek in the Baltimore area. Restaurants and other businesses pay \$150.00 or less registration fee. Activities include a kick-off event, lectures, olive oil tastings and demonstrations. Sponsorship opportunities are also available.

## MINUTES

Mayor's Office - cont'd

The funds are used to defray the costs of postcard advertisements, banners and other items used for publicizing the week-long event. Any additional monies will support various activities of the committee - educational, cultural and community oriented.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

UPON MOTION duly made and seconded, the Board endorsed the Governmental Charitable Solicitation Application to the Baltimore City Ethics Board to Benefit the Baltimore-Piraeus Sister City Committee and their annual Greek Week celebration. The Mayor **ABSTAINED**.



**MINUTES**

Baltimore Development Corporation - First Amendment to Land  
Disposition Agreement\_\_

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the first amendment to the land disposition agreement (LDA) with Liberty Heights Shopping Center, LLC, developer.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On August 24, 2011, the City and the developer entered into a LDA for the sale of a 5.6 acre site located at 4601 Liberty Heights Avenue at a price of \$2,000,000.00, for the construction of a Class A, full-service supermarket.

The terms of the sale provided for the City to take back a \$2,000,000.00 purchase money mortgage (PMM), subordinated to the developer's construction and permanent financing, guaranteed by the principals of the Developer, subject, however to certain terms as may be required to accommodate the developer's desire to use New Market Tax Credits in connection with the financing of the project.

The First Amendment is required to address two issues:

- a) modifications in the terms of the \$2,000,000.00 PMM in connection with the developer's New Market Tax Credit transaction, and
- b) modifications in respect to the fact that a 0.4 acre portion of the 5.6 acre parcel, previously owned by Rite

**MINUTES**

BDC - cont'd

Aid of Maryland, Inc., is burdened with a restrictive covenant prohibiting use of such portion for the sale of prescription drugs or health or beauty aids.

**MBE/WBE PARTICIPATION:**

The developer has executed a MBE/WBE agreement as part of the original agreement.

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the first amendment to the land disposition agreement with Liberty Heights Shopping Center, LLC, developer.

# Kim A. Trueheart

March 12, 2013

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal and asset management and a complete failure by the Mayor of Baltimore City and the Baltimore Development Corporation (BDC) to negotiate development deals on behalf of citizens that provide economic benefit to citizens instead of corporations.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Page 9, Baltimore Development Corporation (BDC) – First Amendment to Land Disposition Agreement, if approved:
    - i. States: “The First Amendment is required to address two issues:”, however neither of the issues is detailed.
    - ii. Please provide the details of:
      1. a) modifications in the terms of the \$2,000,000.00 PMM in connection with the developer's New Market Tax Credit transaction, and;
      2. b) modifications in respect to the fact that a 0.4 acre portion of the 5.6 acre parcel, previously owned by Rite Aid of Maryland, Inc., is burdened with a restrictive covenant prohibiting use of such portion for the sale of prescription drugs or health or beauty aids.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden has been exacerbated by what appears to be institutionalized, systemic, disparate treatment combined with the BDC’s inability to produce outcomes that benefit neighborhoods and average citizens. In this specific instance my proposed neighborhood grocery store has been inexplicably delayed for almost 2 years, while other so-called neighborhoods, better known as downtown Baltimore, have thrived and directly benefited from numerous BDC development projects that have been touted to have been completed flawlessly within budget and on schedule.

Email: [ktrueheart@whatfits.net](mailto:ktrueheart@whatfits.net)  
5519 Belleville Ave  
Baltimore, MD 21207

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on March 13, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen

5519 Belleville Ave  
Baltimore, MD 21207

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,  
the Board approved the  
Extra Work Orders and Transfers of Funds  
listed on the following pages:

781 - 784

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,  
and MWBOO, unless otherwise indicated.

The Transfers of Funds were approved  
SUBJECT to receipt of favorable reports  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

The Mayor **ABSTAINED** on item no. 1.

The President **ABSTAINED** on item nos. 2 through 6.

**MINUTES****EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of General Services

- |  |              |                             |             |    |
|--|--------------|-----------------------------|-------------|----|
| 1. EWO #002, \$150,172.32, Energy Performance Contract Phase II<br>- Convention Center |              |                             |             |    |
| \$10,142,761.00  | \$ 17,417.25 | Constellation<br>New Energy | 182<br>Days | 90 |

Bureau of Water & Wastewater

- |   |                 |                                       |           |       |
|---|-----------------|---------------------------------------|-----------|-------|
| 2. EWO #008, \$ 59,761.43, SC 8526, Sludge Digester Facilities<br>at the Back River Wastewater Treatment Plant                                      |                 |                                       |           |       |
| \$38,667,000.00   | \$ 276,179.00   | Ulliman Schutte<br>Construction, LLC  | 0         | 15.73 |
| 3. EWO #001, \$ 46,210.20, SC 849, Locust Point Wastewater<br>Pumping Station Force Main Replacement  |                 |                                       |           |       |
| \$ 851,833.00   | -               | Kinsley Construction,<br>Incorporated | -         | -     |
| 4. EWO #039, \$155,731.90, SC 829, Primary Settling Tanks<br>Rehabilitation at the Back River Wastewater Treatment Plant                            |                 |                                       |           |       |
| \$ 9,720,000.00   | \$ 1,971,854.72 | Mid Eastern<br>Builders, Inc.         | 0         | 81.02 |
| 5. EWO #007, \$328,468.00, SC 871R, Improvements to Herring Run<br>Interceptors Phase I from Argonne Drive to 675 Feet Southeast<br>of Harford Road |                 |                                       |           |       |
| \$11,735,403.00   | \$ 590,511.42   | Cruz Contractors,<br>LLC              | 60<br>CCD | 85    |

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Bureau of Water & Wastewater - cont'd

6. EWO #022, \$110,700.84, WC 1212, Water Appurtenance Installations

\$ 4,997,010.40	\$ 1,127,916.97	R.E. Harrington	-	-
		Plumbing & Heating, Inc.		

Department of Transportation

7. EWO #007, \$ 0.00, TR 04318, Jones Falls Trail Phase II

\$ 3,541,711.60	\$ 104,577.76	Civil Construction, LLC	90	-
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8. EWO #004, \$ 27,129.00, TR 09303, Rehabilitation of West Baltimore Trail & Implementation of Pedestrian Improvements: Edmondson Ave. & N. Pulaski St.

\$ 481,497.00	\$ 46,314.09	Machado Construction Co., Inc.	-	-
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9. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$108,800.00	9950-944002-9507	
FED	Construction Reserve	
	Reserve for Closeout	
27,200.00	9950-903550-9509	
<u>HUR</u>	Construction Reserve	
	Neighborhood Street	
	Recon.	
<b>\$136,000.00</b>	-----	9950-912616-9508-2
		West Baltimore
		Trail

## MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation - cont'd

This transfer will cover the deficit in the account and fund the costs associated with Change Order #4, and Change Order #6, Baltimore Trail & Implementation of Pedestrian Improvement for work assigned to Machado Construction Co., Inc.

10.	EWO #006, \$67,815.00, TR09302, Construction of Traffic Signals Citywide - JOC				
	\$ 3,372,645.00	\$ 173,723.01	Midasco, LLC	240	-

11.	EWO #007, \$ 46,563.50, TR09302, Construction of Traffic Signals Citywide - JOC				
	\$ 3,372,645.00	\$ 241,538.01	Midasco, LLC	-	-

12. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 92,697.19	9950-911059-9512	9950-904076-9512-2
Other	Variable Message Signs	Traffic Signals Citywide

This transfer will fund the costs associated with Change Order #6, and Change Order #7, for TR09302, Construction of Traffic Signals Citywide - JOC for work assigned to Midasco, LLC.



MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation - cont'd

13.	EWO #023, \$ 52,544.49, TR03313, Reconstruction of Washington Blvd. from I-95 to Monroe Street			
	\$ 4,568,865.30	\$ 250,025.56	Civil Construction, LLC	- -

14. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$134,000.00 Other	9962-941002-9563 Construction Reserve Conduit Replacement Program	
212,000.00 <u>Other</u>	9962-930003-9563 Construction Reserve New Conduit Maintenance Facility	
<b>\$346,000.00</b>	-----	9962-909052-9562-2 Washington Blvd. I-95 to Monroe

This transfer will fund the costs associated with TR03313, Change Order #23, Reconstruction of Washington Blvd: Monroe St. I-95 for work assigned to Civil Construction, LLC.

MINUTES

TRANSFERS OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

786 - 788

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$ 55,000.00	9938-906784-9475	9938-908784-9474
Rec. & Parks 25 <sup>th</sup>	Cherry Hill	Cherry Hill
Series	Recreation Center	Recreation Center
	- Reserve	- Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task #9 to GWOO, Inc.

2. \$ 5,000.00	9938-925004-9475	9938-928004-9474
State	Stony Run Trail	Stony Run Trail
	- Reserve	- Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task #10 to Rummel, Klepper & Kahl, LLP.

3. \$1,500,000.00	9938-903794-9475	
State	Reserve - Druid	
	Hill Park Mansion	
	Improvements	
71,000.00	9938-903794-9475	
General Fund	Reserve - Druid	
	Hill Park Mansion	
	Improvements	
<u>\$1,571,000.00</u>	-----	9938-905794-9474
		Druid Hill Park
		Mansion Improve-
		ments

This transfer will provide funds to cover costs associated with the award of the Historic Preservation and Traffic Improvements in Druid Hill Park, Contract No. TR10311R to Henry H. Lewis Contractors, LLC.

## MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
4. \$ 300,000.00	9950-902436-9507	9950-909084-9512-3
Other	Construction Res.	Design and Study
	Locust Point	Traffic Mitigation
	Access Road	South Baltimore
		Middle Branch Zone A

This transfer will fund the cost associated with the study for Traffic Mitigation South Baltimore Middle Branch Zone A related to the project and the funding will come from the developer per the regulation of City Council Bill 11-0658.

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

5. \$ 300,000.00	9950-902436-9507	9950-906082-9512-3
Other	Construction Res.	Design and Study
	Locust Point	Traffic Mitigation
	Access Road	Downtown Midtown
	Road	Zone A

This transfer will fund the cost associated with the study for Traffic Mitigation Downtown Midtown Zone A related to the project and the funding will come from the developer per the regulation of City Council Bill 11-0658.

# Kim A. Trueheart

March 12, 2013

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and a complete failure to provide transparent communications about priorities and outcomes by the Mayor of Baltimore City and the various Departments and Agencies.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Page 17, Item 4, Department of Transportation – Transfer of Funds, if approved:
    - i. States: This transfer will fund the cost associated with the study for Traffic Mitigation South Baltimore Middle Branch Zone A related to the project and the funding will come from the developer per the regulation of City Council Bill 11-0658.
    - ii. Fails to depict the developer's contribution of any funds for this TIS.
    - iii. Distinctly shows municipal funds from account 9950-902436-9507 being transferred to account 9950-909084-9512-3.
  - b. Please provide access to the documentation that shows the developer's contribution per the regulation of City Council Bill 11-0658.
3. How the protestant will be harmed by the proposed Board of Estimates' action: This action presents a NO-Brainer opportunity for the City to recoup expenses for this service, but instead glaringly demonstrates this administration's abusive policy which extends maximum benefit to corporations over citizens/residents. The continued mismanagement of major projects by City agencies is disgracefully wasteful and lacking in actual innovative outcomes that can generate revenue in light of the City's austere budget outcomes. A complete top to bottom business process reengineering initiative must be initiated to ensure similar cost reimbursement opportunities are NOT passed by.
4. The remedy I seek and respectfully request is that this action be delayed until a top to bottom business process reengineering initiative is scheduled for DOT.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on March 13, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

Email: [ktrueheart@whatfits.net](mailto:ktrueheart@whatfits.net)

5519 Belleville Ave  
Baltimore, MD 21207

On October 18, 2012, the Director of Transportation filed regulations with the Department of Legislative Services necessary to implement the Ordinance. In the regulations, the Director of Transportation established the following administrative fees, subject to the Board's approval. All fees are non-refundable.

**Application Processing Fee for In-Zone Development Projects:**

Project Size Fee

10-25 units or 20,001 sq. ft. to \$ 100.00

50,000 sq. ft.

## MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
6. \$ 63,024.35	9950-904078-9512	
Federal	New Traffic Signals	
15,756.09	9950-904078-9512	
MVR	I.T.S. Improvements	
<u>\$ 78,780.44</u>	-----	9950-911091-9512
		Design Engineering
		Services, Northern
		Parkway Guide Sign
		Replacement & Sign
		Structure Analyses

This transfer will fund the cost associated with "On-Call Traffic Signals & I.T.S. and Traffic Engineering On-Call Consulting Services" on FAP No. STP-000A (944) E, SHA No. BC319-020-815. Project No. 1142, (B/D 34059) Task 5, for work assigned to Sabra, Wang & Associates, Inc. related with services in connection with Northern Parkway Guide Sign Replacement & Sign Structure Analyses.

**MINUTES**

Department of Housing and Community Development - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with the Young Women's Christian Association of the Greater Baltimore Area, Inc. The period of the agreement is October 1, 2012 through September 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$70,610.00 - 2089-208913-5930-532023-603051

**BACKGROUND/EXPLANATION:**

Under this agreement, the organization will maintain and operate a transitional housing facility located at 1711 McCulloh Street. The homeless families that reside in the facility will receive a comprehensive set of support services to assist them in gaining economic stability and permanent housing. The support services will include employment and family counseling, job placement assistance, before and after care and educational classes.

On May 2, 2012, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2012 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2012 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, this agreement was delayed due to final negotiations and processing.



## MINUTES

DHCD - cont'd

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the execution of an agreement with the Young Women's Christian Association of the Greater Baltimore Area, Inc.

**MINUTES**

Department of Housing and - Local Government Resolution  
Community Development

The Board is requested to approve and authorize execution of a local government resolution.

The Greater Homewood Community Corporation is applying to the State of Maryland's Department of Housing and Community Development (MDDHCD) for Neighborhood Conservation Initiative (NCI) funds. A local government resolution of support is required by the State for all State funding programs.

Under the National Mortgage Servicing Practices Settlement, the Maryland Attorney General received just under \$60,000,000.00 in discretionary funding. Of this amount, \$14,000,000.00 is being made available for projects that stabilize Maryland neighborhoods affected by the foreclosure crisis and the related economic downturn. The funds are being made available through the NCI, which is administered through the MDDHCD.

1. **GREATER HOMEWOOD COMMUNITY CORPORATION** **\$604,800.00**  
**(NCI)**

The Greater Homewood Community Corporation is working with two private developers to undertake the redevelopment of up to 18 properties located in the Harwood Vacants to Value cluster. Up to \$20,600.00 per property for a total of \$370,800.00 will be provided towards construction costs of the following properties: 315 E. 27<sup>th</sup> Street, 410 E. 27<sup>th</sup> Street, 411 E. 27<sup>th</sup> Street, 433 E. 27<sup>th</sup> Street, 435 E. 27<sup>th</sup> Street, 516 E. 27<sup>th</sup> Street, 2706 Greenmount Avenue, 433 E. Lorraine Avenue, 400 Whitridge Avenue, 402 Whitridge Avenue, 425 Whitridge Avenue, 427 Whitridge Avenue, 429 Whitridge Avenue, 437 Whitridge Avenue, 444 Whitridge Avenue, 445 Whitridge Avenue, 448 Whitridge Avenue and 452 Whitridge Avenue.

The funding also includes a total of \$234,000.00 to provide a maximum soft second mortgage of \$13,000.00 to make properties affordable to households earning up to 80% of the area median income.

**MINUTES**

DHCD - cont'd

The goals of the NCI are:

- (1) to increase affordable housing opportunities for individuals and families, both rental and homeownership, in neighborhoods most affected by foreclosure,
- (2) to maximize revitalization in targeted neighborhoods through the leveraging and coordination of other public and private investments, and
- (3) to encourage innovation and partnership between the public and private sectors in deploying new approaches to household and neighborhood stabilization.

The eligible uses for NCI funding are:

- (1) downpayment and closing cost assistance for income eligible homebuyers to acquire houses as their primary residence,
- (2) acquisition and rehabilitation of houses for resale or rental to income eligible persons,
- (3) acquisition and redevelopment of blighted or abandoned properties to be used for new housing or community facilities, and
- (4) other innovative strategies that demonstrate significant funding leverage and potential to stabilize local neighborhood housing markets.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the local government resolution.

**MINUTES**

Department of Housing and           - Land Disposition Agreement  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Land Disposition Agreement (LDA) with Sandtown Habitat for Humanity, Inc., developer for the sale of 1551 N. Fulton Avenue and 1432 N. Mount Street, in the Sandtown Winchester Urban Renewal Area.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000.00 - 1551 N. Fulton Avenue  
2,000.00 - 1432 N. Mount Street  
**\$4,000.00**

**BACKGROUND/EXPLANATION:**

The Sandtown Habitat for Humanity, Inc., a non-profit nationally-known organization, proposes to gut rehab the two vacant properties into single family homeownership units for low-income families. The purchase price is \$2,000.00 per property. The developer plans to invest a total of \$100,000.00 per property into this project. The developer will provide its own financing, which will include 330 hour of sweat equity from the prospective low-income homeowners. Financing will not include any City funds.

The sale of these properties once developed, will generate a considerable amount of revenue in the form of real estate property taxes to the City. Once transferred and redeveloped the properties will be active on the tax rolls of Baltimore City thereby preventing tax abandonment.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The vacant properties were priced pursuant to the Appraisal Policy of Baltimore City using the waiver valuation process. The proposed price was determined as \$4,180.00 for 1551 N. Fulton Avenue and \$5,375.00 for 1432 N. Mount Street.

## MINUTES

DHCD - cont'd

The vacant properties will be sold to Sandtown Habitat for Humanity, Inc. for the price of \$2,000.00 per property. The properties will be sold below the prices determined by the waiver valuation process in lieu of an appraisal because of the following factors:

1. the sale and rehabilitation will help to promote a specific benefit to the immediate community,
2. the sale and rehabilitation will eliminate blight,
3. the sale and rehabilitation will promote the economic development through the placement of the subject properties on the City's tax rolls, and
4. the opportunity to have a quick sale and rehabilitation of multiple properties at one time.

**MBE/WBE PARTICIPATION:**

The properties are not subject to Article 5, Subtitle 28, of the Baltimore City Code, because the properties will be sold for less than \$49,999.99.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the a Land Disposition Agreement with Sandtown Habitat for Humanity, Inc., developer for the sale of 1551 N. Fulton Avenue and 1432 N. Mount Street, in the Sandtown Winchester Urban Renewal Area.

## MINUTES

Mayor's Office of Employment - Grant Agreements  
Development (MOED) \_\_\_\_\_

The Board is requested to approve and authorize execution of the various grant agreements.

1. **MARYLAND WORKFORCE CORPORATION** **\$314,976.00**

Account: 4000-805713-6312-456000-404001

Under this agreement MOED will implement and operate the Accelerating Connections to Employment project (ACE) for Baltimore City. ACE will expand and improve education, training and employment opportunities for low-skilled individuals. The period of the agreement is December 1, 2012 through October 31, 2015.

2. **LIVING CLASSROOMS FOUNDATION** **\$450,276.00**

Account: 4000-804513-6396-456000-404001

The purpose of this agreement is for MOED to provide services at its One-stop Career-Re-Entry Center (the Rec) to eligible participants of Living Classrooms' Reintegration of Ex-Offenders Adult Generation 5 Project to assist them in successfully transitioning to work. These services will include but are not limited to career counseling, job readiness, skills training and job development, and employment retention services. The period of the agreement is September 1, 2012 through August 31, 2014.

The agreements are late because of the short amount of time allotted for negotiation and preparation prior to the start date of the agreement.

## MINUTES

MOED - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the various grant agreements. The Mayor **ABSTAINED** on item no. 2. The President **ABSTAINED** on item no. 2.

**MINUTES**Department of General Services - Minor Privilege  
Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 421 W. Baltimore St.	Balti-West 400, LLC	Awning w/ signage 10.6 sq.ft.
Amount: \$105.50		
2. 3724 Eastern Ave.	3724-26 Eastern Ave.	Retain cornice sign 10' x 2'
Amount: \$ 35.20		

Since no protests were received, there are no objections to approval.

There being no objections, the Board UPON MOTION duly made and seconded, approved the minor privilege permits.



**MINUTES**

Department of General Services - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the right-of-entry agreement with Ms. Harriet White-Jones, owner of 3200 Liberty Heights Avenue.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Department of Public Works, Bureau of Water and Wastewater needs to perform work associated with Sanitary Contract SC 879. This project consists of replacement and upgrade of an under-sized sanitary sewer pipe, if necessary sidewalks, steps and landscaping may need to be replaced. All of this work will be performed at no cost to the property owner.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the right-of-entry agreement with Ms. Harriet White-Jones, owner of 3200 Liberty Heights Avenue.

**MINUTES**

Department of General Services - Employee Expense Statement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense statement for Mr. Robert Rynes for the months of August and November 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$ 79.94 - 9953-908015-9534-900000-705050  
 40.52 - 9910-902879-9601-900000-705050  
125.41 - 9916-913900-9197-910006-705050  
**\$245.87 - August 2012**

\$ 34.98 - 9916-913900-9197-910006-705050  
 12.22 - 9936-905058-9457-900000-705050  
36.61 - 2051-000000-1981-194604-601001  
**\$ 83.81 - November 2012**

**BACKGROUND/EXPLANATION:**

The expense statements were delayed in the approval process.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expense statement for Mr. Robert Rynes for the months of August and November 2012.

**MINUTES**

Bureau of Water & Wastewater - Employee Expense Statement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense statement for Mr. Donell Allen for the month of September 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$ 54.92 - 2071-000000-5471-609100-603002  
139.89 - 2071-000000-5471-609200-603002  
**\$194.81**

**BACKGROUND/EXPLANATION:**

The Division of Customer Care inadvertently failed to have Mr. Allen's expense statement for mileage processed in a timely manner.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and expense statement for Mr. Donell Allen for the month of September 2012. The President **ABSTAINED**.

**MINUTES****PROPOSALS AND SPECIFICATIONS**

1. Department of Transportation - TR 12007, Demolition of Pratt Street Pedestrian Bridges:  
Charles and Gay Streets  
**BIDS TO BE RECV'D: 04/10/2013**  
**BIDS TO BE OPENED: 04/10/2013**
  
2. Department of Transportation - TR 08017, Southeast Transportation Action Plan Intersection Improvements  
**BIDS TO BE RECV'D: 04/17/2013**  
**BIDS TO BE OPENED: 04/17/2013**

There being no objections, the Board, UPON MOTION duly made and seconded, approved the foregoing Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

**MINUTES**

Baltimore City Parking - First Amendment to Baltimore Station  
Authority (PABC) Plaza Land Lease and Parking Garage  
Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Baltimore Station Plaza Land Lease and Parking Garage Agreement with National Railroad Passenger Corporation (Amtrak).

**AMOUNT OF MONEY AND SOURCE:**

\$12,000.00 - Amtrak will contribute \$12,000.00 annually  
(with increases) for Penn Station Plaza maintenance.

**BACKGROUND/EXPLANATION:**

Amtrak and the City entered into a Land Lease and Parking Garage Agreement dated December 2, 1987 as supplemented on January 29, 1992 and March 27, 2002 for the development and operation of a multi-level public parking garage (Penn Station Garage) and plaza located on the south side of the Pennsylvania Station which is located at 1500 North Charles Street.

Amtrak and the PABC desire to amend the original agreement to define the particular Penn Station Plaza maintenance and repair responsibilities of the City (PABC) and Amtrak and to provide for Amtrak to make a regular monetary contribution for the maintenance and cleaning of the Plaza. Currently, the City is solely responsible. The contribution starts at \$12,000.00 and increases over time. Amtrak and the PABC further desire to allow

**MINUTES**Baltimore City Parking Authority - cont'd

Railway Express, LLC, (Railway Express) owners of the old parcel post building located at 1501 St. Paul Street (the Lofts) access for their parkers through the Penn Station Garage to Railway Express' parking areas under the Lofts. The amendment will also assign to Amtrak an area within the Penn Station Garage that is not currently used for parking, to be utilized by Amtrak to satisfy the terms of a settlement agreement between Amtrak and Railway Express.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the First Amendment to Baltimore Station Plaza Land Lease and Parking Garage Agreement with National Railroad Passenger Corporation (Amtrak).

**MINUTES**Department of Planning - Fiscal Year 2014 - 2019 Capital Budget  
and Capital Improvement Program

On February 28, 2013, the Planning Commission adopted the recommended Fiscal Year (FY) 2014 Capital Budget and FY 2014 - 2019 Capital Improvement Program.

The Board is requested to **NOTE** receipt of the recommended FY 2014 Capital Budget and the FY 2014 - 2019 Capital Improvement Program and to **REFER** both to the Director of Finance and the Board of Finance for review and to make a report and recommendations to the Board of Estimates.

The recommended program totals \$5,572,000,000.00 for capital projects during FY 2014 - 2019, and \$1,162,000,000.00 to be appropriated in July as part of the FY 2014 budget.

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the recommended FY 2014 Capital Budget and the FY 2014 - 2019 Capital Improvement Program and to **REFERRED** both to the Director of Finance and the Board of Finance for review and to make a report and recommendations to the Board of Estimates.

## Kim A. Trueheart

March 12, 2013

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a blatant disregard for statutory conformance with the Baltimore City Charter Article VI. Board of Estimates, § 3. Fiscal year; budget schedule. (b) *Notice and hearing* by members of the Board of Estimates.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Page 33, Department of Planning - Fiscal Year 2014 – 2019 Capital Budget and Capital Improvement Program, if approved:
    - i. Fails to conform with the schedule enacted in the Baltimore City Charter:
      1. Fails to release the Planning Commission's recommended long-range capital improvements program to the public for review and comments;
      2. Failed to hold public hearings subsequent to the release of the above noted plans at which members of the City Council, heads of municipal agencies, and citizens shall have the opportunity to appear before the Board to speak;
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have not been afforded the opportunity to review the proposed Fiscal Year 2014 – 2019 Capital Budget and Capital Improvement Program as prescribed in the City Charter, thus I have been denied my rights as a citizen and taxpayer to engage with my elected government representatives in reshaping the inequities inherent in the presumed to be FLAWED proposed capital budget for fiscal year 2014 as proposed by the current administration.
4. The remedy I seek is the release of the entirety of CIP materials prescribed by the City Charter and subsequent scheduling of public hearings on the CIP.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on March 13, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

Email: [ktrueheart@whatfits.net](mailto:ktrueheart@whatfits.net)  
5519 Belleville Ave  
Baltimore, MD 21207



**MINUTES**

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 14** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on February 13 and 27, 2013.

The Board **NOTED** the 14 reports.

**MINUTES**

Department of Planning - Grant Award Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant award agreement with The Abell Foundation. The grant award agreement is effective upon Board approval.

**AMOUNT OF MONEY AND SOURCE:**

\$50,000.00

**BACKGROUND/EXPLANATION:**

The Department is seeking to work with the Department of Housing and Community Development to develop a Decision Model that will assess the conditions of existing vacant lots and structures. The high concentration of vacant lots and structures, which is common to most post-industrialized cities like Baltimore, as well as communities in the Baltimore region, is a challenge in Baltimore. The City contains a disproportionate share of the region's vacant housing stock which contributes to loss of population, crime, destabilization of neighborhoods and other social and environmental problems.

The Decision Model will be used to quickly generate alternative redevelopment strategies for the transformation of the City's most distressed vacant properties and lots into primarily non-residential and greening uses. With technical assistance from Tufts University and University of Massachusetts Boston as subcontractors, the model will serve as an innovative tool to help address the City's most challenging vacant properties.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the grant award agreement with The Abell Foundation.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |   |             |          |
|---|-------------|----------|
| 1. MARINE SONIC TECHNOLOGY  | \$38,745.00 | Only Bid |
| Solicitation No. B50002826 - Sea Scan Sonar System - Fire Department - Req. No. R622424                     |             |          |
| 2. MCCRONE MICROSCOPES  | \$26,730.72 | Low Bid  |
| Solicitation No. 07000 - Microscope and Digital Color Camera - Police Department - Req. No. R622176         |             |          |
| 3. US WATER SERVICES, INC.  | \$26,060.00 | Low Bid  |
| Solicitation No. B50002804 - Water Boiler Treatment Chemicals Department of Public Works - Req. No. R622538 |             |          |

The period of the award is March 28, 2013 through March 27, 2014, with two 1-year renewal options remaining.

- |  |             |             |
|--|-------------|-------------|
| 4. SHERWOOD-LOGAN & ASSOCIATES   | \$42,022.12 | Sole Source |
| Solicitation No. 08000 - Hayward Gordon Pump Parts - Department of Public Works - Req. No. R624963 |             |             |

This requirement is for OEM equipment and parts. The vendor is the exclusive distributor of the items in our area. Therefore, sole source award is recommended.

- |  |             |          |
|--|-------------|----------|
| 5. F&F AND A. JACOBS & SONS, INC.  | \$15,000.00 | Increase |
| Solicitation No. B580002481 - Uniforms - Sheriff's Office - Req. No. P520661 |             |          |

On July 25, 2012, the Board approved the initial award in the amount of \$26,714.25. This increase in the amount of \$15,000.00 is necessary to purchase uniforms for the newly hired deputies. The total award amount is \$41,714.25.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |  |              |         |
|--|--------------|---------|
| 6. FLEETPRO INC.   | \$375,000.00 | Renewal |
| Solicitation No. B50000634 - On-Site Preventive Maintenance for Rear-Load Refuse Packers - Department of General Services, Fleet Management District Division - P.O. No. P507706 |              |         |

On December 24, 2008, the Board approved the initial award in the amount of \$750,000.00. The award contained two 1-year renewal options. On February 29, 2012, the Board approved the first renewal in the amount of \$375,000.00.

**MWBO SET GOALS OF 5% MBE AND 0% WBE.**

<b>MBE:</b> Sue Ann's Office Supply, Inc.	1.25%
HJB Powerwashing	4.00%

**MWBO FOUND VENDOR IN COMPLIANCE.**

- |  |              |         |
|--|--------------|---------|
| 7. PRIORITY HEALTHCARE DISTRIBUTION, INC. d/b/a CURASCRIP SPECIALTY DISTRIBUTION         | \$ 32,250.00 | Renewal |
| Solicitation No. 06000 - Nexplanon Contraceptives - Health Department - P.O. No. P519743 |              |         |

On March 28, 2012, the Board approved the initial award in the amount of \$16,250.00. The award contained three 1-year renewal options. On August 8, 2012, the Board approved an increase in the amount of \$16,000.00. This renewal in the amount of \$32,250.00 is for the period March 28, 2013 through March 27, 2014, with two 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |  |              |         |
|--|--------------|---------|
| 8. POWER-LITE INDUSTRIES,<br>INC.  | \$200,000.00 | Renewal |
| Solicitation No. B50001368 - Steel Sub Base for Light Poles -<br>Department of Transportation - P.O. No. P513112 |              |         |

On April 28, 2010, the Board approved the initial award in the amount of \$385,200.00. The award contained two 1-year renewal options. This renewal in the amount of \$200,000.00 is for the period April 21, 2013 through April 20, 2014, with one 1-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**

- |  |              |          |
|--|--------------|----------|
| 9. BELAIR ROAD SUPPLY<br>COMPANY, INCORPORATED   | \$ 30,000.00 | Increase |
| Solicitation No. B50002242 - Inlet Head w/Galvanized Facebar -<br>Department of Public Works, Bureau of Water and Wastewater -<br>P.O. No. P519117 |              |          |

On January 25, 2012, the Board approved the initial award in the amount of \$40,000.00. The award contained two 1-year renewal options. This increase in the amount of \$30,000.00 is necessary due to the unanticipated increase in usage of supplies from this vendor. This increase makes the total award amount \$70,000.00.

- |   |              |                           |
|---|--------------|---------------------------|
| 10. E.J. WARD,<br>INC.  | \$318,375.00 | Sole Source/<br>Agreement |
| Solicitation No. 08000 - Upgrade for the E.J. Ward Fuel<br>Tracking System - Department of General Services, Fleet<br>Management - Req. No. R606878 |              |                           |

The Board is requested to approve and authorize execution of an agreement with E.J. Ward, Inc. The period of the agreement is March 13, 2013 through March 12, 2014 or upon earlier completion of installation.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The Fleet Management Division is currently using E.J. Ward fuel tracking system. The vendor is the sole provider of the fuel tracking hardware and software. A notice of intent to waive competition was posted on CitiBuy and no responses were received.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or services is recommended.

**MWBOO GRANTED A WAIVER.**

11. ANCHOR BAY EAST	\$150,000.00	Selected Source/ Agreement
MARINA	Solicitation No. 06000 - OEM and Aftermarket Parts and Service for Marine Equipment - Department of General Services, Fleet Management	Various
-	Req.	No.

The Board is requested to approve and authorize execution of an agreement with Anchor Bay East Marina. The period of the agreement is April 1, 2013 through March 31, 2016.

This requirement was advertised via B50002720 in CitiBuy, eMaryland Marketplace and local newspapers and no bids were received. Anchor Bay East Marina is the current contracted vendor and has submitted a quote which is considered fair and reasonable.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

- |  |              |             |
|--|--------------|-------------|
| 12. FERNO WASHINGTON,<br>INC.  | \$174,240.00 | Sole Source |
| Solicitation No. 08000 - Stretchers - Fire Department - Req. No. R625298 |              |             |

Ferno Washington, Inc. is the manufacturer and sole distributor of the custom stretchers currently used by the Fire Department and are required to maintain continuity of operations and training with current equipment.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |  |              |                  |
|--|--------------|------------------|
| 13. APPLIED  | \$ 5,000.00  | Ratification and |
| GEOGRAPHICS  | \$ 45,000.00 | Term Order       |
| Solicitation No. 06000 - Interactive Web-Based Map - Mayor's Office of Information Technology - P.O. No. P511640 |              |                  |

On December 16, 2009, the Board approved the initial award in the amount of \$88,500.00. Due to an administrative error, contract number B50001121 for Interactive Web-Based Map

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

expired on January 31, 2013, with two 2-year renewal options remaining. It is requested that the expenditures from February 1, 2013 through March 6, 2013, be ratified as the vendor continued to provide services to meet the City's needs, and that a term purchase order be approved under the same terms and conditions as B50001121, including the remaining two-year renewal option. The period of ratification is February 1, 2013 through March 13, 2013. The period of the term purchase order is March 14, 2013 through January 31, 2015, with one 2-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**

14. L & J CONSTRUCTION SERVICES, INC.	\$300,000.00	
CHERRY HILL HAULING & TOWING SERVICE, INC.	<u>200,000.00</u>	
	<b>\$500,000.00</b>	Increase
Solicitation No. B50001987 - Hauling of Asphalt - Department of Transportation - Req. Nos. Various		

On August 24, 2011, the Board approved the initial award in the amount of \$150,000.00. The award contained three 1-year renewal options. On January 25, 2012, the City Purchasing Agent approved an increase in the amount of \$50,000.00. On September 19, 2012, the Board approved an increase in the amount of \$300,000.00. This increase is necessary to meet increased demand for the services. This increase in the amount of \$500,000.00 will make the award amount \$1,000,000.00. The period covered is August 24, 2011 through August 23, 2013, with three 1-year renewal options remaining.

**MWBOO SET GOALS OF 20% MBE AND 7% WBE:**



## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of PurchasesL & J Construction Services, Inc.

<b>MBE:</b> G & W Trucking Corporation	20.00%	
--	--------	--

<b>WBE:</b> Morgan Construction Services, Inc.	7.00%	
--	-------	--

**MWBOO FOUND VENDOR IN COMPLIANCE.**Cherry Hill Hauling and Towing Service**MWBOO FOUND THE VENDOR IN NON-COMPLIANCE.**

On January 29, 2013, the vendor was found non-compliant but is resolving the issue with MWBOO.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, ratification and term order, and increases and Extensions to Contracts and agreements. The President **ABSTAINED** on items no. 3, 4, and 9. The Comptroller **ABSTAINED** on item no. 14.

**MINUTES**

Bureau of Purchases - Request for Authorization to Seek Master Lease Financing for Vehicle Procurement

**ACTION REQUESTED OF B/E:**

The Board is requested to authorize the Department of Finance to seek Master Lease financing for the purchase of vehicles to be awarded to vendors in separate solicitations with subsequent Board approval as required.

**AMOUNT OF MONEY AND SOURCE:**

\$29,956,070.00 - City's Master Lease through the Bureau of Treasury Management.

No additional funds are required. The total cost will be financed through the City's Master Lease program administered by the Bureau of Treasury Management.

**BACKGROUND/EXPLANATION:**

Based on an analysis conducted as part of the City's Ten-Year Financial Plan, the City has decided to pursue a Master Lease vehicle financing approach. The procurement of specific vehicles requires the Board's approval. This request for Board approval authorizes the financing of the future purchase of the following vehicles by gross vehicular weight(GVW).

	<u>Vehicle Count</u>	<u>Estimated Costs</u>
Six-year Tranche Total	409	\$ 13,183,066.00
<8500 GVW	324	\$ 7,377,087.00
8051 - 10,000 GVW	58	\$ 1,617,049.00
10,001 - 16,000 GVW	14	\$ 3,096,688.00
16,001 - 19,500 GVW	11	\$ 824,408.00
19,501 - 26,000 GVW	1	\$ 118,866.00
>33,000 GVW	1	\$ 148,968.00

## MINUTES

Bureau of Purchases - cont'd

Ten-year Tranche Total	104	\$ 16,773,004.00
19,501 - 26,000 GVW	3	\$ 487,654.00
26,001 - 33,000 GVW	7	\$ 555,153.00
>33,000 GVW	72	\$ 13,701,287.00
Specialized Equipment	22	\$ 2,028,910.00
Total Financing Amount	513	\$ 29,956,070.00

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board authorized the Department of Finance to Seek Master Lease financing for the purchase of vehicles to be awarded to vendors in separate solicitations with subsequent Board approval as required.

## MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **THE HARRY AND JEANETTE WEINBERG PLACE, INC.** **\$ 13,187.00**

Account: 4000-432913-3024-268400-604014

The organization will provide 2,080 Kosher meals to elderly clients at the Weinberg Place Apartments located at 2500 W. Belvedere Avenue, Baltimore, MD 21215. The period of the agreement is October 1, 2012 through September 30, 2013.

The agreement is late because of the transition between the Commission on Aging and Retirement Education and the Health Department and waiting on signatures.

2. **N.M. CARROLL MANOR, INC.** **\$ 32,193.00**

Account: 4000-432913-3024-268400-604014

The organization will provide Title III C-1 Congregate Housing Meal services to 20 seniors at a cost of \$4.41 per meal at the N.M. Carroll Manor located at 701 N. Arlington Avenue, Baltimore, MD 21217. The meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the provider and the Department, as requested by either party. The period of the agreement is October 1, 2012 through September 30, 2013.

The agreement is late because the Department was waiting for final budget approval and signatures from the provider.

## MINUTES

Health Department - cont'd

3. **WOODBOURNE WOODS, INC.** **\$ 26,000.00**

Account: 4000-432912-3024-268400-604014

The organization will provide Title III C-1 Congregate Housing Meal services to 25 seniors Monday to Friday at a cost of \$4.00 per meal for residents at Woodbourne Woods Apartments located at 1650 Woodbourne Avenue, Baltimore, MD 21239. The period of the agreement is October 1, 2012 through September 30, 2013.

The agreement is late because the Department was waiting on a final budget and signatures from the provider.

4. **THE JOHNS HOPKINS HOSPITAL** **\$ 22,000.00**

Account: 4000-427113-3080-294300-603051

The Johns Hopkins Hospital, Department of Pediatrics will provide a service coordinator for early intervention coordination at the Martin Luther King Jr., Early Head Start Program. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because it was just completed.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the foregoing agreements. The President **ABSTAINED** on item no. 4.

**MINUTES**Health Department - Ratifications**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the following agreements and to approve payment for the services rendered.

1. **TOTAL HEALTH CARE, INC. (THC)** **\$31,500.00**

Account: 4000-422313-3023-294203-603051

On December 12, 2012, the program manager requested an agreement with the THC for Targeted Outreach & HIV Testing for High Risk Heterosexuals in Baltimore City. The THC will increase HIV testing among persons seeking medical care in high HIV incidence neighborhoods, by providing rapid and conventional HIV testing in new venues. It will also reduce HIV transmission, ensure early diagnosis of HIV infection and increase access to quality HIV medical care and on-going HIV prevention services for persons who are living with HIV. The period of the agreement was October 1, 2012 through December 31, 2012.

2. **HEALTH CARE FOR THE HOMELESS, INC.** **\$26,622.00**

Account: 4000-499012-3030-513200-603051

Health Care for the Homeless, Inc. provided services to reduce high-risk behaviors related to the transmission of HIV in Baltimore for homeless seropositive men and women engaged in HIV primary care at Health Care for the Homeless, Inc. The period of the agreement was July 1, 2012 through December 31, 2012.

FY2012 was the first year of direct funding from the Centers for Disease Control (CDC) to the City of Baltimore. The vendors had historically been funded by the State of Maryland. Lack of clear guidance on how to handle the transition from the State to City funding delayed the initiation of contracts and compliance

**MINUTES**

Health Department - cont'd

with new documentation requirements from the City further lengthened delays. The Department expects that these existing issues have been addressed and should not delay the contract process moving forward.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the agreements and approved payment for the services rendered.

**MINUTES**

Health Department - Rescission and New FY 2013 Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to rescind the original agreement and approve the new FY 2013 Agreement with the Maryland Department of Environment (MDE). The period of the agreement is September 1, 2012 through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$284,396.00 - 4000-426013-3031-579200-404001

**BACKGROUND/EXPLANATION:**

On December 5, 2012, the Board approved the FY 2013 agreement with the MDE to expand Community-Based Childhood Lead Poisoning Prevention Programs in Maryland for the period September 1, 2012 through June 30, 2013 in the amount of \$284,396.00.

On November 30, 2012, the Department received the new FY 2013 agreement from the MDE which modified the scope of work and changed the name of the agreement representative from Kate Scott to Denise R. Hinds.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the rescission of the original agreement and approved the new FY 2013 Agreement with the Maryland Department of Environment.



**MINUTES**

Health Department - Notification of Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Notification of Award (NoA) with the Department of Health and Human Services, Center for Disease Control and prevention. The period of the award is January 1, 2013 through December 31, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$1,019,934.00 - 4000-422513-3030-271500-404001

**BACKGROUND/EXPLANATION:**

This Notification of Award (NoA) and agreement for the Project Title: Comprehensive STD Prevention Systems (CSPS). This award will provide funds for the Department to provide clinical services for STDs at two full service free STD clinics located in high STD Morbidity areas within the City. The program's mission is to reduce the incidence of STDs in Baltimore City, thereby improving the health status of its citizens.

The NoA is late because it was misplaced within the Health Department. The Department apologizes for the oversight.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized the acceptance of the Notification of Award with the Department of Health and Human Services, Center for Disease Control and Prevention.

**MINUTES**

Health Department - Notice of Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of a notice of award from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA). The period of the grant award is March 1, 2013 through February 28, 2014. The Board is further requested to approve a two-month advance of funds to the Associated Black Charities, Inc. (ABC) and Gay Family Foundation (GFF) for the period of March 1, 2013 through April 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$6,938,466.00 - 4000-427713-3023-606100-404001  
919,960.00 - 4000-498713-3023-606100-404001  
**\$7,858,426.00**

**BACKGROUND/EXPLANATION:**

The advance of funds will allow for continuity of Ryan White Part A Minority Aids Initiative services while scopes of services and budgets are being reviewed and approved for the current program year. This advance is required because the NoA from HRSA was received on February 25, 2013. However the current award ends on 2/28/13. It is anticipated that the agreements will be submitted to the Board at a later date. Any funds advanced to ABC and GFF, prior to the execution of an agreement are subject to the terms and conditions of the agreement. The sub-grantee agrees that all expenditures are to be made in accordance with the terms and conditions of the funding source.

## MINUTES

Health Dept. - cont'd

The two-month advance to ABC and GFF are as follows:

<u>Amount</u>	<u>Sub-Grantee</u>	<u>Program Services</u>	<u>Budget Account</u>
\$ 68,691.00	ABC, Inc.	Part A - Administration	4000-427713-3023-273302-603051
1,965,899.00	ABC, Inc.	Part A - Providers	4000-427713-3023-273303-603051
260,655.00	ABC, Inc.	MAI - Providers	4000-498713-3023-606102-603051
15,333.00	ABC, Inc.	MAI - Administration	4000-498713-3023-606101-603051
27,985.00	GFF, LLC	Subgrantee	4000-427713-3023-273307-603051
<b>\$2,338,563.00</b>	<b>- Total</b>		

Acceptance of this grant award will allow the Department to provide funds for essential HIV/AIDS health care and other support services to those who lack or are only partially covered by health insurance. Covered services include primary medical care, case management, and assistance in obtaining medications, hospice care, substance abuse treatment, mental health services and other limited services in the areas of housing, transportation, food, legal, childcare, outreach services and other supportive services to persons infected by HIV/AIDS.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved acceptance of a notice of award from the U.S. Department of Health and Human Services, Health Resources and Services Administration. The Board further approved a two-month advance of funds to the Associated Black Charities, Inc. and Gay Family Foundation. The Comptroller **ABSTAINED**.

## MINUTES

Department of Human Resources - Personnel Matter

The Board is requested to approve the personnel matter:

Department of Finance

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>EDWARD J. GALLAGHER</b>	\$45.40	<b>\$54,480.00</b>

Account: 1001-000000-1401-159700-601009

Mr. Gallagher, retiree, will work as a Senior Advisor to the Mayor and the Director of Finance. His duties will include, but are not limited to providing advice and assistance to the Director of Finance with regard to communications with and presentations to the bond rating agencies and providing general advice and assistance to the Mayor, the Mayor's Office and the Director of Finance on all financial matters and to be of assistance on certain legal matters. The period of the agreement is effective upon Board approval for one year. Mr. Gallagher will not receive sick leave, compensatory time, personal leave or health benefits but will receive worker's compensation coverage.

**THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.**

**APPROVED FOR FUNDS BY FINANCE**

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

## MINUTES

PERSONNEL - cont'd

UPON MOTION duly made and seconded, the Board approved the Personnel matter. The Personnel matter has been approved by the EXPENDITURE CONTROL COMMITTEE.

## Kim A. Trueheart

March 12, 2013

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management, oversight and administration of the Baltimore City Department of Finance under this administration.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Page 53, Item 1, Department of Human Resources – Personnel Matter – EDWARD J. GALLAGHER, if approved:
    - i. Mr. Gallagher in retirement appears to have cost the taxpayers of Baltimore City more than his subsequent contributions may be worth;
    - ii. Restatements of 3 year's financial statements was costly and without sufficient explanation to warrant his continued employment;
    - iii. The current structural deficits that pervade the municipal budget were formulated during Mr. Gallagher's tenure as Finance Director, which make any contribution the finance department anticipates, suspect.
3. How the protestant will be harmed by the proposed Board of Estimates' action: The effectiveness of any organization is generally a function of the competence of its workforce. The Baltimore City Finance Department appears to be lacking in a skilled and capable workforce that can server effectively on behalf of the citizens of Baltimore City.
4. The remedy I seek and respectfully request is that this action be disapproved. If Mr. Gallagher's employment needs to continue, into a second year, I than question the value of his replacement in performing his duties and strongly suggest the job be re-advertized and a more qualified candidate selected.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on March 13, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

Email: [ktrueheart@whatfits.net](mailto:ktrueheart@whatfits.net)  
5519 Belleville Ave  
Baltimore, MD 21207

**MINUTES**

Mayor's Office of Human Services - Employee Expense Statement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense statement for Ms. Susan Olubi for the month of November 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$1,540.00 - 1001-000000-3571-327200-603020

**BACKGROUND/EXPLANATION:**

Ms. Olubi attended Professional HR Management classes and took the HR Certification Exam which relates to her daily responsibilities as the Director of Administrative Services. Ms. Olubi neglected to submit the expense statement within the deadlines set forth in AM 240-11.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expense statement for Ms. Susan Olubi for the month of November 2012.

**MINUTES**

Mayor's Office of Human Services (MOHS) - Amendment to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to agreement with the Women's Housing Coalition, Inc. The amendment extends the period of the agreement through May 15, 2013.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The U.S. Department of Housing and Urban Development (HUD) approved an extension to all HUD grants ending in January 2013. As the Women's Housing Coalition has remaining funds under this agreement and subsequent renewal funding is subject to delays at HUD, the MOHS is requesting approval of this no-cost extension to the contract. All other terms and conditions remain unchanged.

**APPROVED FOR FUNDS BY FINANCE****AUDITS NOTED THE NO-COST TIME EXTENSION .**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the amendment to agreement with the Women's Housing Coalition, Inc.



**MINUTES**

Mayor's Office of Human Services - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with St. Vincent DePaul of Baltimore, Inc. (SVDP). The period of the agreement is July 1, 2012 through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$108,616.00 - 4000-480013-3571-333629-603051

**BACKGROUND/EXPLANATION:**

The SVDP will utilize the funds to offset costs of staffing and operation costs to provide supportive services to 50 homeless families. Services will include housing relocation and stabilization services and short/medium term rental assistance. The agreement is late because of a delay at the administrative level.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the agreement with St. Vincent DePaul of Baltimore, Inc.

MINUTES

Mayor's Office of - Ratification of Agreement  
Human Services (MOHS)

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify an agreement with The Johns Hopkins Hospital. The period of the agreement is July 1, 2012 through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$2,643,607.00 - 4000-486513-6051-452400-603051  
67,016.00 - 4000-486113-6051-452400-603051  
\$2,710,623.00 - Total

**BACKGROUND/EXPLANATION:**

This agreement will provide funding for the operation of the Martin Luther King, Jr./Early Head Start Program for the fiscal year beginning July 1, 2012. The program will serve 178 children and provide six pregnant women and their families' comprehensive holistic health and education services in Baltimore City.

Funding is available under the DHHS/Head Start Program. All activities under the agreement will be monitored by the MOHS.

This item is late due to delays in the administrative review process.

**MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 27% MBE AND 10 % WBE.**

<b>MBE:</b> C & T Transportation, Inc.	\$ 3,500.00	0.13%
D S Q Solutions, LLC	20,000.00	0.74%
Time Printers, Inc	<u>3,000.00</u>	<u>0.11%</u>
<b>Total:</b>	<b>\$26,500.00</b>	<b>0.98%</b>

## MINUTES

MOHS - cont'd

<b>WBE:</b> A J Stationers, Inc.	\$ 1,000.00	0.04%
AA Affordable Transportation, LLC	3,500.00	0.13%
Sandra B. Appel, Special Ed. Consult	20,000.00	0.74%
Viking Chemicals, Inc.	<u>3,000.00</u>	<u>0.11%</u>
	<b>\$27,500.00</b>	<b>1.02%</b>

**MWBOO FOUND THE VENDOR IN COMPLIANCE.**

The Provider requested and was granted a waiver of the balance of the MBE/WBE goals. Of the total amount of \$2,710,623.00, \$2,645,257.00 are for items that are proprietary and non-segmentable. The goals were set on the non-exempt amount of \$65,366.00.

UPON MOTION duly made and seconded, the Board ratified the agreement with The Johns Hopkins Hospital. The President

**ABSTAINED.**

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Planning</u>			
1. Jill Lemke	2013 American Planning Assoc. National Conf. Chicago, IL April 12 - 17, 2013 (Reg. Fee \$695.00)	UPWP Grant	\$2,195.29

The Department has paid the cost of transportation in the amount of \$330.80 and the registration fee in the amount of \$695.00 with a City issued credit card assigned to Ms. Ulanda N. Robinson. Therefore, the disbursement to Ms. Lemke will be in the amount of \$1,169.49.

Fire & Police Employees' Retirement System

2. Robert Haukdal	Portfolio Concepts & Management Philadelphia, PA May 05 - 09, 2013 (Reg. Fee \$4,350.00)	Special Funds- Fire & Police	\$5,357.60
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Bureau of the Budget & Management Research

3. Andrew Kleine	107 <sup>th</sup> GFOA Annual Conf. San Francisco, CA May 31 - June 05, 2013 (Reg. Fee \$505.00)	Gen. Fund	\$2,279.40
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The Department has paid the registration fee in the amount of \$505.00 with a City issued credit card assigned to Mr. Andrew Kleine. Therefore, the disbursement to Mr. Kleine will be in the amount of \$1,774.40.

## MINUTES

TRAVEL APPROVAL AND REIMBURSEMENTHealth Department

4. Kimberly Weingarten \$1,885.82

On September 10 - 12, 2012, 2012, Ms. Weingarten traveled to Fort Wayne, Indiana to attend the 2012 MINT Training of New Trainers Motivational Interview Training. The travel request was late because the assistant commissioner did not approve the request until September 06, 2012 which did not allow the Department to request the Board's approval prior to travel.

The allowed subsistence rate for this location is \$140.00 per day for a total of \$280.00. The Department is requesting approval of this travel request retroactively, and approval for the reimbursement of transportation, hotel accommodations, meals, registration, and the event fee totaling \$1,885.82.

Transportation	\$ 623.20
Hotel	238.00
Tax	33.32
Food	41.30
Registration Fees	850.00
Event Fee	100.00
	<u>\$1,885.82</u>

The Department paid the cost of transportation in the amount of \$623.20 and the registration fee in the amount of \$850.00. Therefore, the reimbursement to Ms. Weingarten will be \$412.62.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the travel requests, travel approvals and reimbursements. The Comptroller **ABSTAINED** on item no. 2.

**MINUTES****RECOMMENDATION FOR CONTRACT REJECTION**

\* \* \* \* \*

On the recommendations of the City agency  
hereinafter named, the Board,  
UPON MOTION duly made and seconded,  
rejected the formally advertised contract  
listed on the following page:

834

as indicated for the reasons stated.

**MINUTES****RECOMMENDATION FOR REJECTION**Department of Transportation

1. TR 12015R, Reconstruction of Deteriorated Manholes at Various Locations Citywide

On February 27, 2013, the Board opened six bids for the TR 12015R project. Bids ranged from a low of \$969,790.00 to a high of \$1,281,705.00. Subsequent review of bid documents revealed missing critical information which rendered the contract specifications unsuitable for bidding purposes. The Department believes it is in the best interest of the City to reject all bids for TR12015R and requests approval to re-advertise this project.

President: "The Board is in recess until twelve o'clock noon for the receiving and opening of bids."

\* \* \* \* \*

**MINUTES**

Clerk: "The Board is now in session for the receiving and opening of bids."

**BIDS, PROPOSALS AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

**NO ADDENDA WERE RECEIVED.**



## MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 10004, Repairs to Various  
Bridges & Safety Improvements  
Along I-83 from Gay Street to  
41st Street

Allied Contracting  
Orfanos Contractors, Inc.

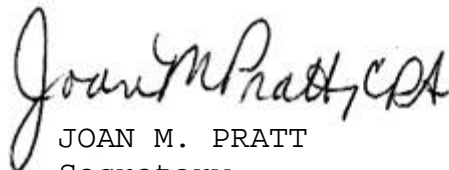
Bureau of Purchases - B50002745, Single Space  
Electronic Parking Meters

## NO BIDS RECEIVED

Bureau of Purchases - B50002837, Furnish and  
Deliver Black Fill Mix

Perma-Patch, Inc.  
Seaboard Asphalt

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, March 20, 2013.

  
JOAN M. PRATT  
Secretary