



Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

**To: Honorable Brandon M. Scott, Honorable Bill Henry,
Mr. James Shea, Mr. Jason Mitchell**

From: Council President Nick J. Mosby

Date: June 14, 2021

Re: Board of Estimates Agenda Items for June 16, 2021 at 9:00am

The items on the Board of Estimates Agenda for June 16, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

P 1-2 BOARDS AND COMMISSIONS

P 3 Department of Finance – COVID-19 Emergency Grant Agreement

P 4 Department of Finance – Funding Agreement

P 5-6 Department of Planning – Memorandum of Understanding

P 8 Department of Real Estate - Assignment of Tax Sale Certificate

P 9-11 Department of Housing and Community Development (DHCD) - Amendment to HOME Loan

P 12-13 Department of Housing and Community Development (DHCD) - Lien Release and Memorandum of Understanding

P 14-15 Department of Housing and Community Development (DHCD) - Land Disposition Agreement

P 16-17 Department of Housing and Community Development (DHCD) - Land Disposition Agreement

P 18-19 Department of Housing and Community Development (DHCD) - Land Disposition Agreement

P 20-21 Department of Transportation – Minor Privilege Permit Applications

P 22 Department of Transportation - Developer's Agreement No.1326-A

P 23 Department of Transportation - Developer's Agreement No.1751-A

P 24 Department of Transportation – Memorandum of Understanding

P 25 Department of Transportation – Memorandum of Understanding

P 26 Department of Transportation – Memorandum of Understanding

P 27 Department of Transportation – Memorandum of Understanding

P 28-29 TRANSFERS OF FUNDS

P 30-31 Mayor's Office of Immigrant Affairs – Governmental/Charitable Solicitation Application

P 32-39 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

P 40-41 Health Department – Agreements

P 42 Health Department – Update to Fiscal Year 2021 Unified Funding Document (UFD)

P 43 Health Department – Amendment to the Agreement

P 44 Health Department – Amendment to the Agreement

P 45 Health Department – Amendment to the Agreement

P 46-47 Fire Department – FY 2022 Fire Suppression Agreement

P 48-49 Department of Human Resources – Employment Agreement

- P 50-51 Department of Finance – Fiscal 2022 Visit Baltimore Inc. Baltimore Tourism Improvement District Financial Plan & Special Assessment Rate
- P 52 Mayor’s Office of Homeless Services – Provider Agreement
- P 53-54 Department of Public Works – Baltimore County Fiscal Year 2022 Rate Increase
- P 55-56 Department of Public Works (DPW) – Recovered Materials Recycling Agreement
- P 57 Department of Public Works (DPW) – Sludge Heat Drying Payments
- P 58-60 Department of Law – Third Amendment to Agreement No. B50001347
- P 61-62 Department of General Services (DGS) – Ratification of First Renewal Option and Ratification of Memorandum of Understanding Modification 1
- P 63 Baltimore Police Department (BPD) – Consultant Agreement
- P 64-71 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 72 PROPOSAL AND SPECIFICATION
- P 72 Closing

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

- P 7 Space Utilization Committee/Mayor’s Office of Cable and Communication – Third Extension and Amendment of Lease

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c), must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's website and the Secretary to the Board's website.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR JUNE 16, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 478 0446.) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

3. EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE IS WEEKLY ON TUESDAY AT 11:00 A.M.

BOARD OF ESTIMATES' AGENDA – JUNE 16, 2021

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Alason Electrical Contractors, Inc.	\$ 8,000,000.00
Bruce-Merrilees Electric Company	\$ 163,160,000.00
Glenelg Construction Inc.	\$ 8,000,000.00
Meadville Land Service, Inc.	\$ 26,040,000.00
Rustler Construction, Inc.	\$ 8,000,000.00
T & D Plumbing and Heating Company, Inc.	\$ 8,000,000.00
Tutor Perini Corporation	\$1,160,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Brightfields, Inc.	Engineer
KPN Architects, LLC	Architect
Leuterio Thomas, LLC	Architect Engineer

AGENDA

BOARD OF ESTIMATES

6/16/2021

BOARDS AND COMMISSIONS – cont'd

McLaren Technical Services Inc.

Engineer
Land Survey

MIN Engineering, Inc.

Engineer

SPArch Inc.

Architect
Landscape Architect

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Finance – COVID-19 Emergency Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the COVID-19 Emergency Grant Agreement with the Baltimore Development Corporation. The period of the agreement is March 24, 2021 through July 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$47,447.85 - 5000-520921-5851-417400-607001

BACKGROUND AND EXPLANATION:

The Maryland Department of Commerce granted funds in the amount of \$47,447.85 to the City of Baltimore pursuant to subsections (f)(3) and (19) of Section 9, and Section 12, of Chapter 39 of the Acts of the Maryland General Assembly of 2021 (Senate Bill 496), known as the RELIEF Act.

On April 7, 2021, the Board approved and accepted the grant. The purpose of the grant is to provide grants to businesses to setup online sales framework and offer employees telework opportunities. BDC will administer the grant on behalf of the City. Grantees are eligible to use the funds for expenses incurred to establish or expand online sales and/or telework after March 2020.

The grant agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The COVID-19 Emergency Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Finance – Funding Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Funding Agreement with Visit Baltimore, Inc. The period of the agreement is effective upon Board approval through June 30, 2026, unless otherwise terminated earlier in accordance with this Agreement.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Visit Baltimore, Inc. was formed to promote the City of Baltimore as a place for conventions, tourism and civic events. Established by State law and pursuant to Article II § 40(e) of the Baltimore City Charter, the City will appropriate from its General Fund to Visit Baltimore, Inc. an amount equal to at least 40% of the proceeds of any hotel room tax imposed. If any appropriation made for any fiscal year is less than or greater than the amount required when compared to actual hotel tax receipts, a true-up reconciliation must be made for the second succeeding fiscal year.

Visit Baltimore, Inc. and the City of Baltimore agreed to a change in the State law, HB1301/SB0789, to replace the existing true-up reconciliation with annual appropriations calculated at 40% of the three-year rolling average of actual hotel tax receipts of the last three completed fiscal years. This new calculation will be in effect immediately and will be used to determine Visit Baltimore, Inc.'s Fiscal 2022 and forward appropriations. Visit Baltimore, Inc. agrees to repay the City approximately \$6,700,000.00 corresponding to the exceeded Fiscal 2020 and Fiscal 2021 appropriations resulting from the transition to the new calculation described above resulting in outstanding true-up amounts for both years.

MBE/WBE PARTICIPATION:

N/A

(The Funding Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Planning – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the with the Maryland Department of Natural Resources (MD-DNR). The period of the MOU is June 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00	–	5000-521621-1875-187400-405001
		Federal Funds EPA via Maryland Department of Natural Resources
70,000.00	–	1001-000000-1875-187400-603026 -Non-Federal State Matching
<u>30,000.00</u>	–	1001-000000-1875-187400- 603026 -Non-Federal City Matching
\$200,000.00		

BACKGROUND/EXPLANATION:

The funds will be utilized to help fund the community outreach and engagement component of Baltimore’s Climate Action Plan Update. The first Climate Action Plan was originally developed and published in 2012 and is in need of an update to increase equitable representation and implement a key strategy of the 2019 Sustainability Plan.

The updated plan will integrate information gathered from an extensive and equitable community engagement process. It will demonstrate progress made since 2012, re-evaluate actionable and impactful climate actions, and establish new goals and priorities while incorporating the diverse voices of Baltimore. It will also set the stage and vision for accelerated climate action in Baltimore City.

The MD-DNR has requested that the Memorandum of Understanding receive full approval by the City of Baltimore before they execute the document.

The \$100,000.00 non-federal match requirement is being satisfied by \$30,000.00 of City funds and \$70,000.00 of State funds. The \$70,000.00 from the State is being retained by the State and the City is only expected to provide \$30,000.00 toward the match.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Planning – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Board as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Space Utilization Committee/Mayor's – Third Extension and Amendment of Lease
Office of Cable and Communication

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Third Extension and Amendment of Lease with Cordish Power Plant Number Two, LLC, successor-in-interest to Thirty-Four Marketplace, LLC, Landlord, and the Mayor and City Council of Baltimore on behalf of the Mayor's Office of Cable and Communications (MOCC), Tenant. The Third Amendment extends the period of the Lease through May 31, 2026.

AMOUNT OF MONEY AND SOURCE:

\$200,880.00 Annually - 1001-000000-5721-401300-603013

BACKGROUND/EXPLANATION:

The Board approved the initial Office Lease Agreement on July 3, 1996 for 34 Market Place. The Lease has been extended and amended twice, most recently on March 4, 2020 to accommodate a relocation of the MOCC to 10,044 square feet at 621 E. Pratt Street.

The Third Extension and Amendment to the Lease Agreement will extend the period of the Lease for an additional five years through May 31, 2026. The rent will increase by 3% each renewal year. The Tenant will be responsible for electric usage and the Tenant will have one exclusive parking space located at the building known as Pier IV, without charge. The Tenant will have the option to terminate this Lease upon 90 days' prior written notice to Landlord on or after June 1, 2023, if the tenant is relocating to another property owned by the Tenant.

The Space Utilization Committee approved the Third Extension and Amendment of Lease on June 4, 2021.

APPROVED FOR FUNDS BY FINANCE

(The Third Extension and Amendment to Lease has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Real Estate - Assignment of Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Medhanit Bahta for an amount that is less than the lien amount for the property known as 1229 N. Central Avenue (Block 1161, Lot 0015).

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Appraised Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1229 N. Central Avenue	\$ 1,000.00	\$1,981.64	\$106,074.67	\$1,981.64

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on July 20, 2020 for 1229 N. Central Avenue (Block 1161, Lot 0015) in the total amount of \$106,074.67.

Medhanit Bahta has offered to purchase the Tax Certificate for 1229 N. Central Avenue for \$1,981.64, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$1,981.64 covers the flat taxes and water for the property. Other charges include \$62,236.69 for interest and penalties, \$32,256.31 for miscellaneous billing, and \$999.00 for property registration.

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Housing and Community Development (DHCD) - Amendment to HOME Loan

ACTION REQUESTED OF B/E:

The Board is requested to approve an Amendment to the financing for Sojourner Place at Preston, LLC (or an affiliate thereof, the Borrower) which includes a HOME Investment Partnerships Program Loan in the amount of \$1,200,000.00 (the City HOME Loan).

The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

No additional funds are requested.

BACKGROUND/EXPLANATION:

Sojourner Place at Oliver is the proposed new construction of a 70-unit multifamily residential apartment building (the Development) to be located at 1202 E. Preston Street (the Property). The sponsors of the Borrower (or an affiliate thereof, the Borrower) are the Episcopal Housing Corporation (EHC) and Health Care for the Homeless, Inc. (HCH) and each is a 501(c)(3) non-profit organization.

On March 4, 2021, the Board approved the City HOME Loan to the Borrower in the amount of \$1,200,000.00. As previously approved, the proceeds of the City HOME Loan are expected to finance a portion of the hard construction costs of the Development, which is expected contain a mix of 37 one-bedroom units, 18 two-bedroom units, and 15 three-bedroom units. Of the 70 units, 35 units are to be set aside as permanent supportive housing for chronically homeless individuals with incomes at or below 30% of area median income (AMI), adjusted for family size. The remaining 35 units will be affordable households with incomes at or below 50% of the AMI. Services for the chronically homeless units will be provided by the HCH. The project has received a commitment from the Housing Authority of Baltimore City for 35 housing vouchers to support the permanent supportive housing units.

AGENDA

BOARD OF ESTIMATES

6/16/2021

DHCD – cont'd

After the Board's approval, and due to increases in costs of materials and construction labor that have been experienced industry-wide due to the ongoing pandemic, construction costs have increased by an approximate amount of \$1,054,198.00 for the development. With commensurate increases to the development's construction-related fees, financing fees, and developer's fee, the budget has increased in total by \$1,378,103.00. To address this gap between the sources and uses, two modifications to two loans that precede the City HOME Loan in the lien structure are proposed:

Bank of America – 1st Lien Construction Loan

The construction bridge loan provided by Bank of America, N.A. (BoA) from \$11,195,635.00 to approximately \$11,600,000.00. This increase is caused by a change in the pay-in schedule for the equity generated by the low-income housing tax credits that impacts the amount to be bridged. It is expected that the BoA Loan will be repaid at construction completion by a portion of the syndication proceeds.

CDA Rental Housing Program – 2nd Lien Construction /1st Lien Permanent Loan

Community Development Administration (CDA) of the Department of Housing and Community Development of the State of Maryland has agreed to increase its Rental Housing Program loan (the RHP Loan) by \$1,250,000.00.

In addition, the Developer has increased its deferred fee by \$278,103.00, and the general contractor has agreed to reduce a portion of its fee. The Developer has requested the City to approve these changes.

As a result of these changes, the City HOME Loan will be subordinate to (i) the BoA Loan (as defined in the March 4, 2021 approval) in the approximate principal amount of \$11,600,000.00 instead of \$11,195,635.00 prior to construction completion, and (ii) the RHP Loan in the approximate principal amount of approximately \$3,250,000.00 instead of \$2,000,000.00, so long as the RHP Loan is outstanding.

AGENDA

BOARD OF ESTIMATES

6/16/2021

DHCD – cont'd

All other terms and conditions of the Board’s March 4, 2021 approval remain in effect.

The complete revised Sources and Uses are as follows:

TOTAL SOURCES AND USES

<u>SOURCES</u>		<u>USES</u>	
Syndication Proceeds†	\$14,175,000.00	Construction	\$15,373,277.00
CDA Rental Housing Program	3,250,000.00	Construction-related fees	1,720,538.00
City HOME Loan*	1,200,000.00	Financing Fees	1,296,978.00
City Seller Take-Back Loan	152,200.00	Acquisition Costs	650,000.00
HCH Loan	2,000,000.00	Development Fee	2,325,372.00
Deferred Fee	1,162,687.00	Syndication Costs	159,655.00
		Guarantees/Fees	414,067.00
Total	\$21,939,887.00	Total	\$21,939,887.00

† A portion of the syndication proceeds will be used to repay the BoA Loan.

* City HOME Loan Account #9910-905480-9610

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Housing and Community Development (DHCD) - Lien Release and Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve the release of the demolition lien on the property located at 3323 W. Belvedere Avenue, plus all accrued interest and penalties. In addition, the Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Hobart Holdings LLC and Park West Health System, Incorporated (PWHS), Developer, to facilitate the release of the demolition lien.

AMOUNT OF MONEY AND SOURCE:

\$46,043.48 – Amount of liens

(The Developer will enter into a Mortgage of equal amount to the Mayor and City Council of Baltimore.)

BACKGROUND/EXPLANATION:

The property located at 3323 W. Belvedere Avenue is a vacant lot subject to a demolition lien of \$46,043.48, which exceeds the assessed value of \$3,000.00. The property is contiguous to the Park West Medical Center, which is owned by the PWHS. The PWHS is expanding the medical center facilities and is acquiring the property in furtherance of this expansion.

Redeveloping this property will eliminate blight, is in furtherance of community revitalization, and will return the property to the tax rolls. The PWHS has demonstrated the ability to return the property to productive use and its expansion plans enjoy widespread community support.

The property was sold at Tax Sale to Hobart Holdings LLC and demolished during the Circuit Court proceedings to foreclose all rights of redemption. The PWHS has agreed to purchase the property from Hobart Holdings LLC at fair market value, predicated upon the release of the demolition lien. In accordance with the MOU, Hobart Holdings LLC and the PWHS will execute a Mortgage to the Mayor and City Council of Baltimore in the full amount of the demolition lien in which they are initially jointly and severally liable.

The Mortgage lien will be interest free and non-amortizing for a term of ten years, predicated upon continued ownership by the PWHS and continued use. Hobart Holdings LLC's liability will extinguish by the mortgage terms upon execution, delivery, and

AGENDA

BOARD OF ESTIMATES

6/16/2021

DHCD – cont'd

recording of the Tax Sale Deed to Hobart Holdings LLC, the Deed to the PWHS, and the Mortgage. Failure to record the documents within nine months of delivery of the Tax Sale Deed may result in the voiding of the release of lien and default under the Mortgage.

MBE/WBE PARTICIPATION:

The property is being purchased by the Developer for rehabilitation for a price that is less than \$50,000.00. The Developer will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of the following City-owned properties located at 114 and 116 N. Mount Street to Ace Home Inc., Developer.

AMOUNT OF MONEY AND SOURCE:

\$4,500.00 – 114 N. Mount Street
4,500.00 – 116 N. Mount Street
\$9,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in the properties located at 114 and 116 N. Mount Street to Ace Home Inc. for a total of \$9,000.00, which will be paid at the time of settlement.

Ace Home Inc. will purchase the vacant buildings located at 114 and 116 N. Mount Street, which will be renovated as rental properties. The purchase price and improvements to the sites will be funded through private funds. No public funds will be used.

The authority to sell these properties is within Article 13, § 2-7(h) and Article 28, § 8 of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

Pursuant to the Waiver Valuation process, the DHCD has determined the value of the properties to be \$7,850.00 each. The properties are being sold to Ace Home Inc. for a reduced negotiated price of \$4,500.00 each because of the following reasons:

- the renovation will be a specific benefit of the immediate community,
- this transaction will eliminate blight from the block and thus eliminate blight from the neighborhood,

AGENDA

BOARD OF ESTIMATES

6/16/2021

DHCD – cont'd

- this sale and renovation will return currently vacant buildings to the tax rolls, and
- the properties are being sold for a lower negotiated price due to its condition, which will require extensive remediation.

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Housing and
Community Development (DHCD)

- Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of the City-owned property located at 507 Wellesley Street to Gwynns Falls Business and Homeowners Association, Inc.

AMOUNT OF MONEY AND SOURCE:

\$13,075.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 507 Wellesley Street to the Gwynns Falls Business and Homeowners Association, Inc. for a total of \$13,075.00, of which \$1,000.00 will be paid at the time of settlement. The difference of \$12,075.00 will be financed by Baltimore City through a Purchase Money Mortgage.

The project consists of the construction of open green space for community use and a playground.

Whereas, the provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code authorize the City to sell the Property.

STATEMENT OF PURPOSE AND RATIONALE FOR THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

Not Applicable. In accordance with the Appraisal Policy of Baltimore City, Waiver Valuations were prepared for the property. The Waiver Valuation of 507 Wellesley Street is \$13,075.00. The property is being sold for \$13,075.00.

AGENDA

BOARD OF ESTIMATES

6/16/2021

DHCD – cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of the following City-owned properties located at 2427 Barclay Street, 2447 Barclay Street, 2420 Brentwood Avenue, 2421, Bentwood Avenue, and 2458 Brentwood Avenue to Pinhas, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$ 9,000.00 – 2427 Barclay Street
9,000.00 – 2447 Barclay Street
6,000.00 – 2420 Brentwood Avenue
6,000.00 – 2421 Brentwood Avenue
6,000.00 – 2458 Brentwood Avenue
\$36,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City shall convey all its rights, title, and interest in the properties to Pinhas, LLC for a total of \$36,000.00, which will be paid at the time of settlement.

The project consists of the rehabilitation of five vacant houses. The properties will be rehabilitated and sold at market rate prices.

Authority to sell the Properties is given by virtue of the provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the Appraisal Policy of Baltimore City, Waiver Valuations were prepared for the properties. The Waiver Valuation of the properties located at 2427 and 2447 Barclay Street is \$8,333.00 each. The Waiver Valuation of the properties located

AGENDA

BOARD OF ESTIMATES

6/16/2021

DHCD – cont'd

at 2420 and 2421 Brentwood Avenue is \$5,420.00 each. The Waiver Valuation of the property located at 2458 Brentwood Avenue is \$5,833.00. The total valuation of the properties is \$33,339.00. The properties located at 2427 and 2447 Barclay Street are being sold for \$9,000.00 each. The properties located at 2420 and 2421 Brentwood are being sold for \$6,000.00 each. The property located at 2458 Brentwood is being sold for \$6,000.00. The properties are being sold for a total price of \$36,000.00.

MBE/WBE PARTICIPATION:

The Developer will purchase these properties for a price that is less than \$50,000.00; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	2844 Hudson Street	2844 Hudson St., LLC	2 nd Floor Balcony 842 sq. ft.
	Annual charge: \$4,462.60		
2.	630 S. Exeter Street	Harbor East Parcel B-Commercial Owner, LLC	Three single face electric signs, One @ 4.24 sq. ft. two @ 22.68 sq. ft.
	Flat charge: \$1,374.36		
3.	2003 Fleet Street	Sacre Sucre, LLC	One blade sign, 2 sq. ft.
	Flat charge: \$ 158.60		
4.	1531 W. North Avenue 3601 Eastern Avenue 3203 W. North Avenue 400 Cathedral Street	Enoch Pratt Free Library Enoch Pratt Free Library Enoch Pratt Free Library Enoch Pratt Free Library	16" x 15" x 44" tall 16" x 15" x 44" tall 16" x 15" x 44" tall 16" x 15" x 44" tall newspaper racks
	No charge: \$ 0.00		
5.	201 S. Broadway	Heber Portillo	One awning 4' x 3' 6"
	Flat charge: \$ 210.90		
6.	203 S. Broadway	Heber Portillo	One awning 4' x 3' 6"
	Flat charge: \$ 210.90		

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Transportation – cont'd

7. 205 S. Broadway Heber Portillo One awning 4' x 3' 6"

Flat charge: \$ 210.90

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Transportation - Developer's Agreement No.1326-A

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1326-A with Dream Home, LLC. The period of the agreement is effective upon Board approval and will end upon Final Acceptance by the City after the maintenance period.

AMOUNT OF MONEY AND SOURCE:

\$6,160.00 – Performance Bond

BACKGROUND/EXPLANATION:

Dream Home, LLC desires to install new water services and roadway improvements to its new subdivision located at 3701-3753 Fords Lane. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$6,160.00 has been issued to Dream Home, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project; therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1326-A has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Transportation - Developer's Agreement No.1751-A

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1751-A with 1301 East Fort Avenue, LLC. The period of the agreement is effective upon Board approval and will end upon Final Acceptance by the City after the maintenance period.

AMOUNT OF MONEY AND SOURCE:

\$151,392.00 – Performance Bond

BACKGROUND/EXPLANATION:

1301 East Fort Avenue, LLC desires to install a new sidewalk, streetscape, and roadway improvements to its proposed new building located at 1301-1315 East Fort Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$151,392.00 has been issued to 1301 East Fort Avenue, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project; therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1751-A has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with BROMO Tower Arts and Entertainment, Inc. The period of the MOU is effective upon Board approval for two years, with an option to renew for an additional two years unless terminated earlier in accordance with the MOU.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/ EXPLANATION:

BROMO Tower Arts and Entertainment, Inc. has submitted plans and a valid petition for the installation of a right-of-way art (Placemaking Elements) at the BROMO Tower Arts & Entertainment District.

The MOU establishes the framework for BROMO Tower Arts and Entertainment, Inc. to install right-of-way art at specified locations, all at its sole cost and subsequently for the organization to perform ongoing maintenance of all aspects of the project during the term of the agreement. The Placemaking Elements shall be owned solely by the City, and nothing in the MOU shall confer upon BROMO Tower Arts and Entertainment, Inc. any right, title, or interest in the Placemaking Elements other than as expressly provided in the MOU.

MBE/WBE/DBE PARTICIPATION:

Not a competitive procurement item. The organization is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Greater Mondawmin Coordinating Council. The period of the MOU is effective upon Board approval for two years, with an option to renew for an additional two years unless terminated earlier in accordance with the MOU.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Greater Mondawmin Coordinating Council has submitted plans and a valid petition for the installation of Parkway Community Median Sign on Tioga Parkway and Liberty Heights, north end of median and Tioga Parkway and Gwynns Falls Parkway, south end of the median.

The MOU establishes the framework for the Greater Mondawmin Coordinating Council to install upright community identification signs at the 3000 block of Tioga Parkway, north end of the median and south end of the median. The Greater Mondawmin Coordinating Council will have signs installed by A/A Signs, all at its sole cost and subsequently for the organization to perform ongoing maintenance of all aspects of the project during the term of the agreement. The Parkway Welcome Sign shall be owned solely by the City, and nothing in the MOU shall confer upon the Greater Mondawmin Coordinating Council any right, title, or interest in the Parkway Welcome Sign other than as expressly provided in the MOU.

MBE/WBE/DBE PARTICIPATION:

Not a competitive procurement item. The organization is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Stadium Square II, LLC. The period of the MOU is effective upon Board approval for ten years, with an option to renew for an additional ten years unless terminated earlier in accordance with the MOU.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Stadium Square II, LLC intends to build offices and apartments on Block II, which is bounded by W. Cross Street, W. Ostend Street, Leadenhall Street, and Race Street in Baltimore City.

The MOU establishes a framework for Stadium Square II, LLC to maintain all the landscaping including, the maintenance of all trees and Shenandoah Switchgrass installed by the City within specified areas, commencing at the end of the warranty period, all at its sole cost. Stadium Square II, LLC will continue performing ongoing maintenance of the project during the term of the agreement.

MBE/WBE/DBE PARTICIPATION:

N/A

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Towanda Neighborhood Association, Inc. The period of the MOU is effective upon Board approval for two years, with an option to renew for an additional two years unless terminated earlier in accordance with the MOU.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Towanda Neighborhood Association, Inc. has submitted plans and a valid petition for the installation of a right-of-way art along 2810-3054 Grantley Avenue.

The MOU establishes the framework for Towanda Neighborhood Association, Inc. to install right-of-way art (Placemaking Elements) at specified locations along 2810-3054 Grantley Avenue, all at its sole cost and subsequently for the organization to perform ongoing maintenance of all aspects of the project during the term of the agreement. The Placemaking Elements shall be owned solely by the City, and nothing in the MOU shall confer upon Towanda Neighborhood Association, Inc. any right, title, or interest in the Placemaking Elements other than as expressly provided in the MOU.

MBE/WBE/DBE PARTICIPATION:

Not a competitive procurement item. The organization is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

29

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

6/16/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works</u>			
1.	\$592,342.53	9960-902070-9558	
	Revenue Bonds	Watershed Bridge Maintenance	
	405,035.02	" "	
	<u>County Revenue</u>		
	\$997,377.55	-----	9960-915601-9557-3 Design

The transfer will cover expenses for Project No.1249, On-Call Bridge Design Services, under Task No. 4.

TASK NO. 4 FOR THIS TRANSFER OF FUNDS WAS APPROVED BY THE BOARD ON JUNE 9, 2021 ON PAGE NO. 76.

Department of General Services (DGS)

2.	\$350,000.00	9916-904244-9194	9916-904344-9197
	General Funds	Engine 35 Roof Re- placement - Reserve	Engine 35 Roof Replace- ment - Active

This transfer will provide funds to the DGS for the roof replacement at Engine 35 and all associated in-house costs. The roof replacement will help prevent further water intrusion and damages in the building while preserving the interior integrity. The existing roof at Engine 35 is damaged and has surpassed the useful life span and must be replaced.

AGENDA

BOARD OF ESTIMATES

6/16/2021

Mayor's Office of Immigrant Affairs – Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the Mayor's Office of Immigrant Affairs (MIMA) to promote contributions to the Baltimore Immigrant Community Fund. The Baltimore Civic Fund will be the entity responsible for processing contributions. The period of the campaign is effective upon Board approval through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population. A potential donor list will be comprised of individuals, organizations, businesses, and foundations that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors, with respect to the City Council or the Board of Estimates, will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

MIMA wishes to promote and encourage financial support to Baltimore's Immigrant Community Fund through the Baltimore Civic Foundation. The fund seeks to address the needs of immigrant families in the City of Baltimore impacted by the pandemic and its lasting effects. The vision of the fund is to build cohesive, safe, and welcoming communities where New Americans feel valued and treated with dignity. In light of COVID-19, the initiative will serve as a catalyst for funding to respond to the ongoing needs of immigrant families. MIMA will promote the fund with individuals and foundations in the Baltimore region and not targeted donors.

AGENDA

BOARD OF ESTIMATES

6/16/2021

Mayor's Office of Immigrant Affairs – cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

6/16/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Procurement

- | | | |
|--|---------------------|----------------|
| 1. <u>TIMECLOCK PLUS, LLC</u> | <u>\$300,000.00</u> | <u>Renewal</u> |
| National Cooperative Alliance Contract 11-27-Integrated Cloud Payroll, Human Resource, Time & Labor Management and Employee Scheduling Technology Solutions and Services – Bureau of Procurement – Req. No.: R859109 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On July 29, 2020, the Board approved the initial award in the amount of \$644,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$300,000.00 will provide for the continuation of support for timekeeping operations, automated collection, and payroll packages. The period of renewal is May 1, 2021 through April 30, 2022, with one 1-year renewal option remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the good, equipment, and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28. The contract requires the Vendor to make every good faith effort to utilize Minority and Women’s Business Enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

- | | | |
|--|---------------------|----------------|
| 2. <u>MOBOTREX, INC.</u> | <u>\$ 80,000.00</u> | <u>Renewal</u> |
| Contract No. 08000 – Traffic Signal Components – Department of Transportation – P.O. Nos.: P543697 and P540009 | | |

This meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

6/16/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On June 28, 2017, the Board approved the initial award in the amount of \$80,000.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$80,000.00 is for the period July 1, 2021 through June 30, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- | | | | |
|----|---|-----------------------|----------------|
| 3. | ABACUS CORPORATION | \$4,825,000.00 | Renewal |
| | Contract No. B50004963 – Unarmed Uniformed Security Guard Services – Citywide – P.O. No.: P539839 | | |

On June 21, 2017, the Board approved the initial award in the amount of \$4,000,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This fourth renewal in the amount of \$4,825,000.00 is necessary to continue the security services for various City facilities. The period of the renewal is July 1, 2021 through June 30, 2022, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 20, 2017, MWBOO set goals of 11% MBE and 2% WBE. On December 8, 2017, MWBOO approved a waiver of the WBE goals. On May 26, 2021, Abacus Corporation was found in compliance.

AGENDA

BOARD OF ESTIMATES

6/16/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement – cont'd

WBE: April Toner	2%	\$3,256.00	5.19%
-------------------------	----	------------	-------

Prime contractor exceeded the WBE goals for the compliance period. MBE utilization has been consistent throughout the contract. Prime contractor performed limited towing jobs for the compliance period, but still utilized all subcontractors when opportunities were presented by the City.

MWBOO FOUND VENDOR IN COMPLIANCE ON APRIL 7, 2021.

The Auto Barn Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: JJ Adams Fuel Company	8%	\$24,583.91	21.92%
WBE: April Toner	2%	\$ 3,040.08	56.50%

Prime contractor exceeded the MBE and WBE goals for the compliance period.

MWBOO FOUND VENDOR IN COMPLIANCE ON APRIL 7, 2021.

5. HEALTHNET AEROMEDICAL SERVICES, INC.	\$ 50,000.00	Selected Source
---	--------------	-----------------

Contract No. 06000 – Air Transportation Services – Health Department – Req. No.: R871876

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

Emergency Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health (MDH) through the Transportation Grants Program. MDH protocol states "All air ambulance transport costs for Maryland Medicaid recipient will be paid by the Baltimore City Health Department,

AGENDA

BOARD OF ESTIMATES

6/16/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Procurement – cont'd

through the Transportation Grants Program and the State reimburses the City at 100% pass through rate for performing services.” Service Providers may submit invoices as late as two years after services have been rendered prior to the review and verification process, which takes approximately one year. The requested amount is required for payment of outstanding invoices and new invoices from the above time period.

The State of Maryland must license all air ambulance service companies. HealthNet Aeromedical Services, Inc. is licensed by the State of Maryland. The MDH protocol further states, “This unit [City Health Department] will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved.” The period of the award is June 9, 2021 through June 8, 2022, with two 1-year renewal options remaining. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The Emergency Medical Air Transportation services are provided by the Maryland Department of Health through a Transportation Grants Program. The City has no contractual relationship with, and plays no part in the selection of the Provider.

- | | | | |
|----|---|---------------------|----------------|
| 6. | <u>MALOR COMPANY, INC.</u> | <u>\$ 44,000.00</u> | <u>Low Bid</u> |
| | Solicitation No. B50006224 – Shop Towels and Wiping Cloths – Department of General Services – Fleet – Req. No.: R874811 | | |

Vendors were solicited by posting on CitiBuy. On May 3, 2021, three bids were received and opened. Award is recommended to be made to the lowest responsive and responsible bidder. The period of the award is June 9, 2021 through June 8, 2024, with two 1-year renewal options remaining. The above amount is the City’s estimated requirement.

AGENDA

BOARD OF ESTIMATES

6/16/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

- | | | | |
|----|--|---------------------|----------------|
| 7. | <u>IPC TECHNOLOGIES, INC.</u> | <u>\$543,562.98</u> | <u>Low Bid</u> |
| | Solicitation No. B50006208 – Mitel Voice Over Internet Protocol (VoIP) Software Maintenance and Hardware Support – Office of the Comptroller - Department of Telecommunications (Municipal Telephone Exchange) – Req. No.: R865636 | | |

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. On June 2, 2021, five bids were received and opened. Award is recommended to the lowest responsive and responsible bidder. The period of the award is June 16, 2021 through June 15, 2024 with three 1-year renewal options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 26, 2021, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO conducted an extensive review on this contract and determined that a waiver was warranted. The one WBE Vendor that was identified, McEnroe, does have Mitel certification to provide technical support services. However, the current new bid requires the prime to house and facilitate an offsite Network Operating Center (NOC). No portion of technical support will be outsourced since the NOC requirement mandates the bidder to operate and own a Mitel certified NOC. This center will be used to render all the services for the City related to the telecommunications. Unfortunately, NOC requirements do not subcontract work because the NOC is staffed by the prime and is required to be part of the prime's

AGENDA

BOARD OF ESTIMATES

6/16/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement – cont'd

operations. Therefore, there are no opportunities to segment the work given the specialty needs for NOC. In addition, the majority of the purchases under this contract will be for software, which can only be provided from the manufacturer.

MWBOO GRANTED A WAIVER ON APRIL 26, 2021.

AGENDA

BOARD OF ESTIMATES

6/16/2021

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements.

- 1. **MARYLAND DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES** **\$518,630.88**

Account: 4000-499021-3023-718000-603026

The Maryland Department of Public Safety and Correctional Services, through its Maryland Correctional Enterprises (MCE) has successfully collaborated with the Maryland Department of Health to handle monthly condom and STD/HIV test kit distribution for the Baltimore City Health Department’s (BCHD) STD/HIV Prevention Program. MCE’s mailing and distribution plant in Jessup, Maryland stores and receives supplies for the BCHD for distribution to the public.

Since 2018, BCHD’s STD/HIV Prevention Program through MCE has distributed over 20,000 condoms and STD/HIV test kits to two City STD clinics, community-based organizations, faith-based organizations, mailing distribution centers, emergency departments and to other vendors.

The MCE Mail and Distribution Plant will provide timely, reliable and cost-effective services for all mailing and distribution needs. The distribution center will handle the monthly condom and STD/HIV test kit distribution of BCHD’s Bureau of HIV/STD Services materials. This will include: 1) monthly distribution to customers, 2) inventory report, 3) shipping report of orders sent to customers and 4) monthly billing reports. Approval of this agreement will allow the BCHD to reimburse MCE or services provided. The period of the agreement is January 1, 2021 through December 31, 2021.

The agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

Not applicable.

- 2. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC.** **\$ 58,419.00**

Account: 4000-427121-3080-292300-603051

AGENDA

BOARD OF ESTIMATES

6/16/2021

Health Department – cont'd

PACT will utilize the funds to provide Autism Classroom services to children in a comprehensive inclusive childcare setting. Children with Spectrum Autism Disorder will spend two hours of their day, three times a week in an intensive, therapeutic classroom that utilizes a mixed method teaching approach incorporating Picture Exchange Communication System, Discrete Trial Training, Pivotal Response Training, and verbal behavior. The class will be co-taught by a speech pathologist as well as an experienced occupational therapist and classroom aide. The period of the agreement is July 1, 2020 through June 30, 2021 with an option to renew this agreement for one additional 1-year term.

The agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the BCHD grant programs, technical agreements, and community health services are obtained through the Federal Government and the State of Maryland. Through this fiduciary alliance, the BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Health Department – Update to Fiscal Year 2021 Unified Funding Document (UFD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the update to the Fiscal Year 2021 UFD for the month ending March 31, 2021. The period of the Fiscal Year 2021 UFD is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

Funding is provided by the Maryland Department of Health. The actions are as follows:

Grant Description:	Type of Action	Base Award	Amount of Action	Total Award
Babies Born Healthy	Supplement 1	\$875,863.00	\$30,000.00	\$905,863.00
Surveillance and Quality Improvement	Supplement 1	\$198,000.00	\$52,800.00	\$250,800.00
Sexually Transmitted Disease	Supplement 1	\$272,571.00	\$30,584.00	\$303,155.00
Needle Exchange Program	Supplement 1	\$211,938.00	\$212,137.00	\$424,075.00
Access Harm Reduction Grant	Reduction 1	\$638,335.00	-\$212,137.00	\$426,198.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

The update to the Fiscal Year 2021 UFD is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The Update to Fiscal Year 2021 Unified Funding Document has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Health Department – Amendment to the Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to an Agreement with Baltimore Medical System, Inc. The period of the Agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$27,347.33 - 4000-422721-3080-292300-603051

BACKGROUND/EXPLANATION:

On November 4, 2020, the Board approved the original agreement in the amount of \$70,000.00 for the period of July 1, 2020 through June 30, 2021.

The Department increased the agreement by \$27,347.33 for additional family planning services. This makes the total agreement amount \$97,347.33. All other terms of the original agreement remain in full force and effect.

The Amendment to Agreement is late because of administration delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to the Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Health Department – Amendment to the Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to Agreement with Johns Hopkins University. The period of the Agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$65,492.00 - 4000-422721-3080-292300-603051

BACKGROUND/EXPLANATION:

On February 3, 2021, the Board approved the original agreement in the amount of \$70,000.00 for the period of July 1, 2020 through June 30, 2021.

The Department increased the agreement by \$65,492.00 for additional family planning services. This makes the total agreement amount \$135,492.00. All other terms of the original agreement remain in full force and effect.

The Amendment to the Agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and the State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State-funded resources.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to the Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Health Department – Amendment to the Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to Agreement with the University of Maryland, Baltimore. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$7,200.00 – 4000-422721-3080-292300-603051

BACKGROUND/EXPLANATION:

On November 18, 2020, the Board approved the original Agreement in the amount of \$55,000.00 for the period July 1, 2020 through June 30, 2021.

The Department increased the agreement by \$7,200.00, making the total agreement amount \$62,200.00. This increase is necessary for the Adolescent and Young Adult Health Center to provide Title X Family Planning Services.

The Amendment to Agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Fire Department – FY 2022 Fire Suppression Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the FY2022 Fire Suppression Agreement with the Maryland Department of Transportation (MDOT). The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$1,399,940.00 – 1001-000000-2120-502000-401590

BACKGROUND/EXPLANATION:

This agreement provides for the reimbursement to the City by MDOT for providing waterborne fire protection and related emergency services within the Port of Baltimore. This agreement is similar to those executed in previous years dating back to FY 1983.

Under an Agreement date July 29, 1981, (Agreement) and under subsequent annual agreements for Fiscal Years 1983 through 2020, the Department of Transportation (Department) would reimburse the City for fire protection services. The General Assembly approved the budget of the Department's Secretary containing the sum of \$1,399,940.00 for payment to the City for waterborne marine fire protection and related waterborne emergency services at the "Baltimore Harbor" for FY 2022.

During the term of the Agreement, the Department will pay the City the sum of \$1,399,940.00 to be paid at a rate of \$350,000.00 for and during each of the three quarters beginning July 1, 2021, and with a final payment of \$349,940.00 for and during the quarter beginning April 1, 2022.

All payments made by the Department to the City under this Agreement will be used by the City to finance the maintenance, operation and replacement of fire protection and contaminant spill control equipment services, including costs of fire department personnel for waterborne fire protection and related waterborne emergency services at the Baltimore Harbor, but not including the replacement of vessels except as the Department may otherwise specifically agree, and will not be diverted to any other purpose.

AGENDA

BOARD OF ESTIMATES

6/16/2021

Fire Department – cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The FY2022 Marine Fire Suppression Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Human Resources – Employment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Employment Agreement with the Director of Public Works designate Jason Mitchell. The period of the agreement is May 3, 2021 through December 9, 2024, or at the end of the Mayor's term in office, whichever first occurs. Mr. Mitchell will serve as Acting Director until his appointment is confirmed by the Baltimore City Council, at which time he will be the Director.

AMOUNT OF MONEY AND SOURCE:

\$245,000.00 – 1001-000000-1901-190300-601001
Base Salary per annum, less withholdings

BACKGROUND/EXPLANATION:

On March 18, 2021, Mayor Brandon Scott announced Oakland, California Assistant City Administrator Jason Mitchell as his choice to serve as the Director for the Department of Public Works. Mr. Mitchell began serving as Acting Director on May 3, 2021, until his nomination is approved by the Baltimore City Council.

As Assistant City Administrator in Oakland, Mr. Mitchell managed more than 2,500 City employees. His portfolio includes the Departments of Public Works, Transportation, Planning, Building, Library, Parks and Recreation, Human Services, Workforce Employment Services, and Oakland's 311. Before joining the City Administrator's Office, he served as Director of Oakland's Public Works Department.

Mr. Mitchell is a member of the International City/County Management Association, American Public Works Association, and National Forum for Black Public Administrators. He earned a doctoral degree in Organization Leadership from the School of Education and a Master's Degree in Business Administration from the University of San Francisco, and an undergraduate degree with a concentration in Finance from California State University, East Bay.

Mayor Scott wishes to employ Mr. Mitchell as the Director of Public Works, subject to City Council confirmation. Mr. Mitchell agrees to enter into an agreement with the City to serve in this role. The agreement details the benefits to which Mr. Mitchell is entitled, including potential severance payments in the event he is not confirmed by the City Council or in case of a "termination without cause."

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Human Resources – cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Employment Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Finance – Fiscal 2022 Visit Baltimore Inc. Baltimore Tourism Improvement District Financial Plan & Special Assessment Rate

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to approve the Visit Baltimore Inc. Baltimore Tourism Improvement District (BTID) Fiscal 2022 financial plan and special assessment rate.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND AND EXPLANATION:

The Board of Estimates has the authority to approve the annual financial plan and special assessment tax rate for the Baltimore Tourism Improvement District (BTID). The BTID includes all assessed businesses, existing and in the future, available for public occupancy within the boundaries of Baltimore City.

The Fiscal 2022 financial plan assumes the special assessment charge of 2% of gross short-term room rental revenue of which the BTID anticipates generating \$3,500,000.00 in revenue from July 1, 2021 through June 30, 2022. The Fiscal 2022 Financial Plan proposes \$3,500,000.00 in total expenses between July 1, 2021 and June 30, 2022.

Special assessment funds will support marketing, sales, and other promotional programs and activities to increase visitation and convention groups in the BTID or specifically benefit assessed businesses.

The proposal allocates \$1,350,000.00 in marketing and advertising service, \$1,238,000.00 in sales and destination development programs available to assessed businesses, \$859,500.00 in administration and operations support and \$52,500.00 to meet its legally required City administration fee. The Fiscal 2022 financial plan was advertised in the Daily Record once a week for a three-week period with no interest from the public, and subsequently approved by the District Management Committee on May 20, 2021.

The Department of Finance recommends the BTID's proposed Fiscal 2022 financial plan and special assessment rate for approval.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Finance – cont'd

Visit Baltimore, Inc. - Tourism Improvement District

TID Budget	FY21 Forecast	FY22 Budget	
REVENUE			
Reported to City	1,600,000	3,500,000	
TOTAL REVENUE	1,600,000	3,500,000	
EXPENSE			
<u>Marketing & Advertising</u>			
Leisure Marketing and Convention Trade: Production	84,796	600,000	
Leisure Marketing and Convention Trade: Media Buys	108,972	750,000	
Total Marketing & Ads	193,768	1,350,000	39%
<u>Sales & Destination Development</u>			
Financial Incentives (M&C)			
<i>Prev approved High impact groups</i>	25,000	241,000	
<i>Prev approved Triple Crown Volleyball</i>	0	100,000	
<i>Prev approved Cycling hosting</i>	0	150,000	
Financial Incentives (Future)	0	586,000	
Total Financial Incentives for groups	25,000	1,077,000	
Support for Sales Strategies (M&C)			
Tradeshows/Events - Short-term & Corp Business	0	60,000	
Tradeshows/Events - Short-term & Long-Term Bus	0	91,000	
Total Support for Sales Strategies (M&C)	0	151,000	
Support for Sales Strategies (Sports)	0	10,000	
Total Sales & Destination Development	25,000	1,238,000	35%
<u>Admin & Operations</u>			
ISSA/GBAC costs	0	150,000	
Safety and Security - Group (Wolf)	40,000	169,000	
Tourism Customer Service Training for Community	0	50,000	
Wayfinding Signage and Visitor Experience	0	5,000	
Beautification	0	200,000	
Contingency	0	285,500	
Total Admin & Operations	40,000	859,500	25%
City Fee 1.5%	24,000	52,500	2%
TOTAL EXPENSE	282,768	3,500,000	100%
SURPLUS (DEFICIT)	1,317,232	0	

AGENDA

BOARD OF ESTIMATES

6/16/2021

Mayor's Office of Homeless Services – Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Dayspring Programs, Inc. The period of the Agreement is April 1, 2021 through March 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$ 860,020.00 - Account: 4000-407020-3573-789300-603051

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Housing and Urban Development (HUD) grant award to undertake the Continuum of Care Program. As a sub-recipient, Dayspring Programs, Inc. will provide rental assistance to 43 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under its Sponsor-Based Rental Assistance Program.

The Agreement is late because of delays in receiving the grant award from HUD.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Public Works – Baltimore County Fiscal Year 2022 Rate Increase

ACTION REQUESTED OF B/E:

The Board is requested to approve the new metered water and fire service rates for Baltimore County residents, as proposed by Baltimore County on May 24, 2021.

AMOUNT OF MONEY AND SOURCE:

The proposed rate represents a 4% increase over the current rates for Baltimore County residents which became effective July 1, 2020.

BACKGROUND/EXPLANATION:

These rates are in accordance with the terms of the Metropolitan District Act of 1972. Under this Act, the City is obligated to provide water to Baltimore County at cost. Revenues for these proposed rates will be used to fund Baltimore County's share of expenditures in the Baltimore City Water Utility operation. If revenues from billings to County customers exceed the cost, the City remits the excess to the County. If there is a shortfall, the County must pay the difference.

The Water Meter Rate Schedule for Baltimore County is proposed in accordance with the terms of the Metropolitan District Act, Chapter 539, of the Acts of 1924, as well as Article 20, Section 20-1-115 of the Baltimore County Code 2015. This schedule of rates, 4% higher than last year as was discussed in June 2018, is necessary to cover the required funding levels for operating costs, and is to be applied to all metered County water bills issued on and after July 1, 2021.

AGENDA

BOARD OF ESTIMATES

6/16/2021

Metered Water Rate Schedule
Applicable to Baltimore County
Minimum Quarterly
Charges

Meter Size	Consumption Allowed	Minimum Charge
5/8"	1,000 Cubic Feet	\$22.34
3/4"	1,800 Cubic Feet	\$40.21
1"	4,000 Cubic Feet	\$89.36
1-1/2"	7,000 Cubic Feet	\$156.38
2"	16,000 Cubic Feet	\$357.44
3"	28,000 Cubic Feet	\$625.52
4"	64,000 Cubic Feet	\$1,429.76
6"	115,000 Cubic Feet	\$2,469.10
8"	180,000 Cubic Feet	\$4,021.20
10"	255,000 Cubic Feet	\$5,696.70
12" and larger	455,000 Cubic Feet	\$10,164.70

Quarterly Consumption Charges

First 1,000,000 cubic feet per quarter or fraction thereof \$22.34 per 1,000 cubic feet

Over 1,000,00 cubic feet per quarter or fraction thereof \$14.85 per 1,000 cubic feet

The following changes to the various Rate Codes for Baltimore County are to be made effective on July 1, 2021:

<u>Rate Code - Description</u>	<u>Change</u>
51 - Regular Accounts	Apply new Metered Water Rate Schedule
53 - Metered Fire Services	Increase annual service charge to \$339.79
58 - Special Customers	All consumption to be charged at \$14.85 per 1,000 cubic feet
97 - City Property in the County	Apply new Metered Water Rate Schedule

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Public Works (DPW) – Recovered Materials Recycling Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Recovered Materials Recycling Agreement (Agreement) with the Northeast Maryland Waste Disposal Authority (the Authority). The period of the Agreement is June 1, 2021 through June 30, 2022, with the option to renew for four additional 12-month periods, at the City's sole discretion. The City will give the Authority 90 days' notice of its intent to renew for each annual option period.

AMOUNT OF MONEY AND SOURCE:

\$2,072,302.00 Annually - 1001-000000-5161-775100-603026

BACKGROUND/EXPLANATION:

The City will pay a per ton service fee to have the material processed and recycled. Under a market-based service fee, the City will pay a per ton processing fee minus the City's revenue share (75%) of the monthly per ton value of single stream material. The City may have the option to pay a fixed-based service fee (not market driven) for the material, if allowed under the Authority's applicable processing contract.

The cost estimate is based on past tonnages, the projected increase in tonnage that will result from distributing recycling carts citywide, and the per ton service fee that will be charged. Variables that may impact the contract amount include tonnage levels and market value of the materials.

The Bureau of Solid Waste of DPW collects single stream recycling from households, small businesses, government buildings, schools, and other buildings throughout the City. It also collects single stream recycling at its five residential drop-off centers. After it is collected, the material must be sorted, baled, and sold to vendors for recycling into new products and uses. The purpose of this Agreement is to ensure the City has a destination for the recycling it collects.

AGENDA

BOARD OF ESTIMATES

6/16/2021

DPW – cont'd

This Agreement between the City and the Authority will enable the City to utilize the technical experience of the Authority to provide for the acceptance, processing, and recycling of the material collected (referred to in the Agreement as recovered materials). The Authority, in turn, will contract with companies that own Materials Recovery Facilities (MRFs) which will process and arrange to recycle the materials. The Authority is a public instrumentality of the State of Maryland and whose power is “deemed to be the performance of an essential public function.” Md. Code Ann., Nat’l Res. Art. 3-903(a) (1); and “may accept, from time to time such moneys, property or other assets as may be necessary or desirable to enable the Authority to initiate its operations or those of any project or to carry out any of its corporate purposes.” Md. Code Ann., Nat’l Res. Art. 3-903(i). The Authority has agreed to provide the requested services using Contractors publicly procured by the Authority.

MBE/WBE PARTICIPATION:

N/A

MWBOO determined that no opportunities exist for work segmentation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Recovered Materials Recycling Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Public Works (DPW) – Sludge Heat Drying Payments

ACTION REQUESTED OF B/E:

The Board is requested to approve a Change Order to increase funds to two existing Master Blanket Purchase Orders which provide Sludge Heat Drying services to the Back River (BR) Patapsco (Pat) Wastewater Treatment Plants.

AMOUNT OF MONEY AND SOURCE:

<u>PO#</u>	<u>Description</u>	<u>Funding</u>	<u>Account Number</u>
P502275	Service Tipping Fee – Pat	\$7,700,000.00	2070-000000-5501-396864-603053
P502276	Service Tipping Fee – BR	\$8,300,000.00	2070-000000-5501-630064-603053

Funding Source: Wastewater Utility Funds

BACKGROUND/EXPLANATION:

The Agreement between the City and Synagro Technologies, which sets the fees and contract specifications, was originally approved by the Board on November 15, 2000 and was amended, and renewed for an additional ten-year period, and approved by the Board on March 4, 2015.

Since this is an internal agreement between the DPW and Synagro, the Master Blanket will be used to provide for the funding of the agreement and an instrument for expediting payments.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Law – Third Amendment to Agreement No. B50001347

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Third Amendment to Agreement No. B50001347 – Occupational Health Clinic Services with Mercy Medical Center, Inc. (Contractor).

AMOUNT OF MONEY AND SOURCE:

\$1,200,000.00 - 2046-000000-1764-803300-603026 (Service # 872 for WC) - Law
1,220,400.00 - 1001-000000-2041-812800-603026 – Police/Fire
\$2,420,400.00

Total budgeted July 1, 2021 to June 30, 2022

BACKGROUND EXPLANATION:

The Department of Finance, Bureau of Purchases issued a Request for Proposals for Occupational Health Clinic Services, Solicitation Number: B50001347, and its addendums.

On November 24, 2010, the City entered into an Agreement, Contract Number B50001347 – Occupational Health Clinic Services, wherein the Contractor agreed to furnish all labor, materials and equipment and perform all work required on items awarded on the Agreement, in accordance with each and every condition, covenant, stipulation and term contained in the specifications and bid or proposal thereof. The period of the Agreement was January 3, 2011 to January 2, 2021. On December 21, 2016, the Board approved the First Amendment. On December 16, 2020 the Board approved the Second Amendment. The Second Amendment transferred the responsibility for managing the Agreement from the Department of Finance, Office of Risk Management, to the Department of Law and extended the duration of the Agreement to June 30, 2021.

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

With this Third Amendment, the Law Department wishes to extend the duration of this Agreement until June 30, 2022 as it is not practicable to obtain competitive bids before June 30, 2022 because there is not adequate time to develop and award a new request for proposals for occupational health clinic services and receive input from the new

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Law – cont'd

Administration. With the additional budgeted amount of \$2,420,400.00 for July 1, 2021 – June 30, 2022 to pay for the extension of this Agreement at the existing pricing under the Agreement, the new total compensation to be paid to the Contractor shall not exceed \$31,610,227.08.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, §11(c)(i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On January 27, 2010, MWBOO set goals of 10% MBE and 5% WBE.

MBE/WBE PARTNERS

COMMITMENT PERFORMED

MBE: SPRC, LLC.	.40%	\$0.00	(0%)
MBE: Neo Technologies	.03%	\$1,320.78	(.03%)
MBE: Walters Relocation	2.64%	\$71,822.00	(1.34%)
MBE: Burs & Garrett Physical Therapy Assoc.	3.03%	\$0.00	(0%)
MBE: Dr. Cheung/OEM Advisor, LLC.	.40%	\$0.00	(0%)
MBE: RGH Enterprises, Inc.	2.50%	\$1,185,481.14	(22.86%)
MBE: Forum Catering	.25%	\$0.00	(0%)
MBE: Silverback d/b/a Quick Kopy	.75%	\$0.00	(0%)
TOTAL:	10%	\$1,258,623.92	(24.27%)

WBE: Mary Kraft Professional Employment	1.0%	\$285,370.00	(5.50%)
WBE: Flowers by Chris	.25%	\$384.00	(.007%)
WBE: Baltimore Fire Protection and Equipment	.40%	\$614,393.00	(11.85%)
WBE: Nelson White System	.70%	\$0.00	(0%)
WBE: Sahara Communication. Inc.	.37%	\$0.00	(0%)
WBE: Curry Printing and Copy Center	.32%	\$800.00	(.02%)
WBE: Symphony Placements	1.5%	\$57,947.81	(1.12%)
WBE: MD Reprographics	.32%	\$22,316.33	(.43%)
WBE: My Cleaning Service SOI says 25% of contract (.25%)		\$0.00	(0%)
WBE: Oelmann Electric Supply SOI says 21% of contract (.21%)		\$0.00	(0%)
TOTAL:	5.32%	\$981,210.33	(18.92%)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of Law – cont'd

The Minority and Women's Business Opportunity Office (MWBOO) has reviewed the MBE/WBE participation submitted. As of this date, MWBOO has determined the prime contractor above is currently:

Compliant (good faith effort)

COMMENT: My Cleaning Service does not have a percentage listed on their Statement of Intent. Nelson White has a number listed that is not in service and they do not have an active certification status with MWBOO. Also, Mercy has not been able to contact them as well nor have they utilized them to perform services during the current review period. MWBOO has tried unsuccessfully to contact Sahara Communication numerous times and left messages in each member's mailbox which have not been returned. MWBOO was unable to contact them to obtain payment data. MWBOO enlisted the help of Mercy to contact Sahara and they were unresponsive to them as well. Throughout the duration of the contract, Mercy has supplied MWBOO with various Statements of Intent to replace some of the subcontractors on this contract. However, none of them indicated which companies Mercy was removing and replacing. Therefore, all of the above listed MBE/WBE's have been added to the report since MWBOO was unable to determine who is no longer part of the contract.

Although Mercy superseded the goals for both MBE and WBE performance, they have not followed the correct procedures when replacing subcontractors under Article 5, Subtitle 28 in the city code. Therefore, Mercy will be deemed compliant with a good faith effort however, it is our recommendation that this contract be re-bid.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Third Amendment to Agreement No. B50001357 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Department of General Services (DGS) – Ratification of First Renewal Option and Ratification of Memorandum of Understanding Modification 1

ACTION REQUESTED OF B/E:

The Board is requested to ratify the first renewal option of the Memorandum of Understanding (MOU) and the Memorandum of Understanding Modification 1 with the Administrative Office of the Courts (AOC). The MOU Modification extended the period of the MOU through April 1, 2021, with the option to renew for one additional 1-year period.

AMOUNT OF MONEY AND SOURCE:

No additional funding is required.

BACKGROUND/EXPLANATION:

On May 16, 2018, the Board approved the initial MOU with the AOC. The AOC provided funding for the Circuit Court for Baltimore City to replace three metal garage doors at the Elijah E. Cummings Courthouse, in the amount of \$89,543.00. The period of the original MOU was April 2, 2018 through April 1, 2019, with the option to renew for an additional one-year period.

The AOC exercised the first renewal option of the MOU on March 9, 2019. The initial one-year renewal option was not presented to the Board due to an initial oversight by DGS administrative personnel. Based on the above ratifications, option to extend, and approval and acceptance of Modification 1, the MOU term would end April 1, 2021, with a one-year extension option.

The Modification 1 did not require additional funding; a reduction to project cost of (\$18,173.00) was applied. The original approval of funding was identified as \$89,543.00, but the scope of the project was reduced to \$71,370.00 based on changes in the Modification 1. The AOC reimbursed the Circuit Court for Baltimore City, for services performed by the DGS upon the satisfactory completion of the work performed, and the submission of related vendor invoices.

Funds were provided by the State to the Circuit Court of Baltimore City under budget account number 5000-54421-1100-117001-405001. The Modification 1 reduced the cost

AGENDA

BOARD OF ESTIMATES

6/16/2021

DGS – cont'd

to reflect the new estimate of \$71,370.00.00 and extended the period of the MOU due to challenges encountered during the solicitation of bids for the garage doors.

The work related to this MOU was successfully completed and the Vendor was paid. Approval of this Modification I to the MOU is necessary for the AOC to reimburse Baltimore City Department of General Services via the Circuit Court for Baltimore City. The agency will not pursue the last one-year extension presented above from Modification 1.

The requests are late because of delays with the transition of administrative personnel within the agency assigned to manage the submission.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding Modification I has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/16/2021

Baltimore Police Department (BPD) – Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Independent Polygraph Examiner Mr. Michael Davis Coltogirone. The period of the Consultant Agreement is effective upon Board approval for two years.

AMOUNT OF MONEY AND SOURCE:

\$80,000.00 - 1001-000000-2003-796400-603026

BACKGROUND/EXPLANATION:

The Maryland Police and Correctional Training Commissions require that every applicant for the position of Police Officer or as needed basis of any sworn officials as a tool used in the vetting process of BPD undergo a Polygraph service.

Currently, the BPD utilizes the services of two independent, contractual Consultants who are qualified, expert polygraph examiners. Analyst Michael Davis Coltogirone will be the third Consultant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages

65 - 71

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
reports have been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

6/16/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

- 1. TR 21011, Resurfacing Highways @ Various Locations – N.E. Sector I P. Flanigan & Sons, Inc. \$1,699,721.00

(Dept. of Transportation)

MBE/WBE PARTICIPATION:

MWBOO recommends approval of P. Flanigan & Sons, Inc. as following Article 5, Subtitle 28 of the Baltimore City Code. As part of its bid, P. Flanigan & Sons, Inc. has committed to utilize the following:

MWBOO SET GOALS OF 21% FOR MBE AND 10% FOR WBE.

MBE: Priority Construction Corporation \$ 357,100.00 21.01%

WBE: River Transport, Inc. \$ 170,100.00 10.01%

MWBOO FOUND VENDOR IN COMPLIANCE ON MAY 11, 2021.

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,954,679.15	9950-903846-9515 State Const. Rev. FY'20 Series	
\$1,699,721.00	-----	9950-906285-9514-6 Structure & Improvements
169,972.10	-----	9950-906285-9514-5 Inspection

AGENDA

BOARD OF ESTIMATES

6/16/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DOT - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>84,986.05</u>	-----	9950-906285-9514-2
\$1,954,679.15		Contingencies Resurfacing Hwys. N.E. Sector I - TR 21011

This transfer will fund the costs associated with the award of Project No. TR 21011, Resurfacing Highways at Various Locations – N.E. Sector I, with P. Flanigan & Sons, Inc.

- | | | | |
|----|---|--------------------------|----------------|
| 3. | TR 21012, Resurfacing Highways @ Various Locations – N.W. Sector II | P. Flanigan & Sons, Inc. | \$1,726,733.00 |
|----|---|--------------------------|----------------|

(Dept. of Transportation)

MBE/WBE PARTICIPATION:

MWBOO recommends approval of P. Flanigan & Sons, Inc. as following Article 5, Subtitle 28 of the Baltimore City Code. As part of its bid, P. Flanigan & Son, Inc. has committed to utilize the following:

MWBOO SET GOALS OF 21% FOR MBE AND 10% FOR WBE.

MBE: Priority Construction Corporation	\$ 326,800.00	21.01%
WBE: River Transport, Inc.	\$ 172,800.00	10.01%

MWBOO FOUND VENDOR IN COMPLIANCE ON MAY 11, 2021.

AGENDA

BOARD OF ESTIMATES

6/16/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DOT - cont'd

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,985,742.95 State Const. Rev. FY'20 Series	9950-908214-9515 Construction Reserve Resurfacing – Northwest	
\$1,726,733.00	-----	9950-905286-9514-6 Structure & Improvements
172,673.30	-----	9950-905286-9514-5 Inspection
<u>86,336.65</u>	-----	9950-905286-9514-2 Contingencies
\$1,985,742.95		Resurfacing Hwys. N.W. Sector II - TR 21012

This transfer will fund the costs associated with the award of Project No. TR 21012, Resurfacing Highways at Various Locations – N.W. Sector II, with P. Flanigan & Sons, Inc.

- 5. TR 21013, Resurfacing Highways @ Various Locations – S.W. Sector III

Manuel Luis Construction Co., Inc.

\$1,743,444.82

(Dept. of Transportation)

MBE/WBE PARTICIPATION:

MWBOO recommends approval of Manuel Luis Construction Co., Inc. as following Article 5, Subtitle 28 of the Baltimore City Code. As part of its bid, Manuel Luis Construction Co., Inc. has committed to utilize the following:

AGENDA

BOARD OF ESTIMATES

6/16/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DOT - cont'd

MWBOO SET GOALS OF 22% FOR MBE AND 10% FOR WBE.

MBE: Manuel Luis Construction Co., Inc.*	\$ 746,813.57	42.84%
WBE: Gray Transport, Inc.	\$ 145,775.00	8.36%
Rowen Concrete, Inc.	<u>28,570.00</u>	<u>1.64%</u>
Total	\$ 174,345.00	10.00%

*Indicates Self-Performance

MWBOO FOUND VENDOR IN COMPLIANCE ON MAY 11, 2021.

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,004,961.54 State Const. Rev. FY'20 Series	9950-909215-9515 Construction Reserve Resurfacing – Southwest	
\$1,743,444.82	-----	9950-905287-9514-6 Structure & Improvements
174,344.48	-----	9950-905287-9514-5 Inspection
<u>87,172.24</u>	-----	9950-905287-9514-2 Contingencies Resurfacing Hwys. S.W. Sector III - TR 21013
\$2,004,961.54		

This transfer will fund the costs associated with the award of Project No. TR 21013, Resurfacing Highways at Various Locations – S.W. Sector III, with Manuel Luis Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

6/16/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DOT – cont’d

- | | | | |
|----|--|---------------------------------------|----------------|
| 7. | TR 21014, Resurfacing
Highways @ Various
Locations – S.E.
Sector IV | Manuel Luis Construction
Co., Inc. | \$1,641,311.32 |
|----|--|---------------------------------------|----------------|

(Dept. of Transportation)

MBE/WBE PARTICIPATION:

MWBOO recommends approval of Manuel Luis Construction Co., Inc. as following Article 5, Subtitle 28 of the Baltimore City Code. As part of its bid, Manuel Luis Construction Co., Inc. has committed to utilize the following:

MWBOO SET GOALS OF 22% FOR MBE AND 10% FOR WBE.

MBE: Manuel Luis Construction Co., Inc.*	\$ 621,544.76	37.87%
WBE: Gray Transport, Inc.	\$ 143,055.00	8.72%
Rowen Concrete, Inc.	<u>21,080.00</u>	<u>1.28%</u>
Total	\$ 164,135.00	10.00%

*Indicates Self-Performance

MWBOO FOUND VENDOR IN COMPLIANCE ON MAY 11, 2021.

8. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,887,508.02 State Const. Rev. FY'20 Series	9950-906216-9515 Construction Reserve Resurfacing – Southwest	

AGENDA

BOARD OF ESTIMATES

6/16/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DOT - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,641,311.32	-----	9950-904288-9514-6 Structure & Improvements
164,131.13	-----	9950-904288-9514-5 Inspection
<u>82,065.57</u>	-----	9950-904288-9514-2 Contingencies
\$1,887,508.02		Resurfacing Hwys. S.E. Sector IV - TR 21014

This transfer will fund the costs associated with the award of Project No. TR 21014, Resurfacing Highways at Various Locations – S.E. Sector IV, with Manuel Luis Construction Co., Inc.

Department of Recreation and Parks

9.	RP20809, Patterson Park Entrance Improvements	P. Flanigan & Sons, Inc.	\$142,274.00
----	--	-----------------------------	--------------

(Dept. of Rec. & Parks)

MBE: Priority Construction Corporation	\$25,620.00	18.01%
WBE: Shannon-Baum Signs, Inc.	\$ 7,816.00	5.49%
River Transport, Inc.	<u>2,160.00</u>	<u>1.52%</u>
	\$9,976.10	7.01%

MWBOO FOUND VENDOR IN COMPLIANCE ON MAY 11, 2021.

AGENDA

BOARD OF ESTIMATES

6/16/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation and Parks – cont'd

10. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$150,000.00	9938-912085-9475	9938-914085-9474
Program Open Space	Patterson Park Master plan – Reserve	Patterson Park Master plan - Active

This transfer will provide funds to cover the costs associated with the award of Contract No. RP20809, Patterson Park Entrance Improvements.

Bureau of Procurement

11. B50006113, Bed Shaker Alarms and Visual Smoke Alarms	Sky Resources	\$615,000.00
--	---------------	--------------

(Fire Department)

MWBOO GRANTED A WAIVER ON NOVEMBER 5, 2020.

AGENDA

BOARD OF ESTIMATES

6/16/2021

PROPOSAL AND SPECIFICATION

1. Department of Transportation – TR21009, Citywide Cable Management JOC
BIDS TO BE RECV'D: 08/4/2021
BIDS TO BE OPENED: 08/4/2021

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED