

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR JUNE 24, 2020, 9:00 A.M.
BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1
(408) 418-9388 (ACCESS CODE: 711183482) AND/OR STREAM IT LIVE
USING THE FOLLOWING LINK:
<http://charmtvbaltimore.com/watch-live>

2. 12:00 NOON MEETING ANNOUNCEMENT OF
BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING
(443) 984-1696 (ACCESS CODE: 0817325) AND/OR STREAM IT LIVE
USING THE FOLLOWING LINK:
(<http://charmtvbaltimore.com/watch-live>)

BOARD OF ESTIMATES' AGENDA - JUNE 24, 2020

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Bulldog Construction,	\$1,500,000.00
Incorporated	
CPE, Inc.	\$ 710,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Min Engineering, Inc,	Engineer
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AGENDA

BOARD OF ESTIMATES

6/24/2020

Space Utilization Committee - Transfer of Building
Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the Transfer of Building Jurisdiction for the property known as 218 N. Gay Street (Block 1256A, Lot 1) from the inventory of the Department of Transportation to the inventory of the Department of Housing and Community Development (DHCD).

BACKGROUND/EXPLANATION:

DHCD's Development Division strategically acquires, manages and disposes of vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. DHCD is requesting that the lot at 218 N. Gay Street be transferred into DHCD's inventory so that the DHCD Development Division can manage the disposition of this property.

The Space Utilization Committee approved this Transfer of Building Jurisdiction at its meeting on June 2, 2020.

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Real Estate - Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Easement Agreement with Target Corporation.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

At the City's request, Target Corporation is granting to the City an easement to install, repair, maintain and replace one or more closed circuit cameras or similar communication devices, including any necessary data transmission cables located on the Target Building at Mondawmin Mall. The City's CitiWatch program plans to place a camera sled and other equipment on the roof, as described in the Easement. Target and the City each have the right to terminate the Easement upon 30 days' notice. Upon termination of the Easement, the City is required to remove its equipment from the roof of the building.

MBE/WBE PARTICIPATION:

N/A

(The Easement Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Space Utilization Committee - Inter-Departmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Departmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Children and Family Success, Tenant, for the rental of a portion of the property known as 1731 E. Chase Street, Building Code B00077, consisting of 8,843 square feet of rentable space. The Mayor's Office of Children and Family Success will occupy 7,566 sq. ft. of space on the 1st and 2nd floors, adjacent parking lot with 6 spaces, and a park with a playground. The Tenant will be subleasing 1,277 sq. ft. of space to East Baltimore Development Initiative (EBDI).

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$93,930.05	\$7,827.50

Account - 5000-585919-1191-719000-603096

BACKGROUND/EXPLANATION:

The annual rent includes EBDI rental payments. The annual rent for the renewal term will be determined based on projected operating costs and expenses for the upcoming renewal term. Based on this determined rental rate, rental payments for the renewal term will commence July 1, 2021 and will increase or decrease each year during the renewal terms.

The leased premises will be used by the Mayor's Office of Children and Family Success for Baltimore City's Community Action Partnership's administrative office, Eastern Community Action Partnership Center and the Office of Home Energy Programs' processing unit. The term is for five years commencing July 1, 2020 through June 30, 2025, with the right to renew for two,

AGENDA

BOARD OF ESTIMATES

6/24/2020

Space Utilization Committee - cont'd

five-year terms. The Landlord is responsible for the interior and exterior of the building; including foundations, roof, walls, gutters and downspouts; maintenance and repair of HVAC systems, providing heat and air conditioning (not individual window ventilation systems) except for damaged caused by sole negligence of the Tenant, employees, guests, agents, invitees and contractors. The Landlord is responsible for trash removal; janitorial services; pest control; clean floors; snow and ice removal; interior and exterior lighting; sewer/plumbing and electric repairs; replacing air filters once every six months for HVAC systems. The Landlord will pay the costs of utilities that are supplied to or used at the Leased Premises, including oil, gas, electric, and water; security, and for mowing the lawn around the Leased Premises.

The Tenant accepts premises in its existing condition. The Tenant will not make any alterations, additions, or improvements without the Landlord's written consent; provide all equipment including refrigerators or any other kitchen appliances; telephone and computer services, place debris into trash receptacles; keep common break room free of debris that can cause infestation of insects and/or rodents, keep entrance passageways areas clean and in an orderly condition free of Tenant's equipment and furniture; which will not impede ingress and egress. The Tenant has the right to sublet to EBDI, which is located on the 2nd floor, 1,277 sq. ft., at a rate of \$10.84 per sq. ft. The annual rent will be \$13,842.68, payable in monthly installments of \$1,153.56. The rent will be due on the first day of each month. EBDI's rent will be paid directly to the Mayor's Office of Children and Family Success in the name of the Director of Finance.

The Space Utilization Committee approved the Inter-Departmental Lease Agreement on June 2, 2020.

(The Inter-Departmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Real Estate - Second Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to the Lease Agreement with Impakt Investment, LLC for the rental of a portion of the property known as 5610 Harford Road, being on the lower level, consisting of approximately 3,500 square feet.

AMOUNT OF MONEY AND SOURCE:

<u>Basic Annual</u> <u>Rent</u>	<u>Monthly Rental</u> <u>Rent</u>	<u>Lease Period</u>
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\$57,368.17	\$4,780.68	June 1, 2020- May 31, 2021
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Account: 4000-423220-3080-271400-603013

The Amendment includes the option to automatically renew this lease for one, 1-year period.

BACKGROUND/EXPLANATION:

The Leased Premises will be used for offices of the City's Department of Health's WIC Program. The Original Lease Agreement was approved by the Board on June 30, 2010 and commenced on June 1, 2010 and terminated May 31, 2014. It was renewed for an additional four years, commencing June 1, 2014 and terminating May 31, 2018. The Board approved the 1st Amendment to the Lease Agreement on May 30, 2018 to extend the term for an additional two year period from June 1, 2018 to May 31, 2020, with the option to renew for an additional two year term. This 2nd Amendment to Lease Agreement extends the term for an additional one year period from June 1, 2020 to May 31, 2021, with the option to automatically renew the lease for one, 1-year term.

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Real Estate - cont'd

All other conditions, provisions and terms of the Original Lease dated June 30, 2010 and amended May 31, 2018 will remain in full force and effect. The Space Utilization Committee approved this 2nd Amendment to Lease Agreement at its meeting of June 2, 2020.

MBE/WBE PARTICIPATION:

N/A

(The Second Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Fire and Police Employee's - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of F&P to approve and authorize execution of the Subscription Agreement with KKR Global Credit Opportunities Fund L.P.

AMOUNT OF MONEY AND SOURCE:

\$165,000.00 approximately of F&P Funds - Annual Management Fee

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a credit manager and, as a result of that search, selected KKR Credit Advisors (US) LLC to accept an initial investment of \$30,000,000.00 to be placed with KKR Global Credit Opportunities Fund L.P. The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON JUNE 15, 2020.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Fire and Police Employee's - Consulting Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of F&P to approve and authorize execution of the Actuarial Services and Consulting Agreement with Cheiron, Inc.

AMOUNT OF MONEY AND SOURCE:

\$566,600.00 - 6000-604121-1540-171400-603018

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a comprehensive actuarial search in which Cheiron, Inc. demonstrated its expertise in providing competent actuarial consulting services for many public pension plans. In addition, Cheiron has provided competent actuarial consulting services for F&P for the last eight years. Consequently, the F&P Board selected, and desires to retain, Cheiron to serve as F&P actuary during the term of the Agreement. Pursuant to the Agreement Cheiron will serve as F&P's actuary for fiscal years 2021-2025, plus 3 optional 1 year renewal terms, and advise the F&P Board on matters regarding the administration of the actuarial funds of F&P, including calculating the annual valuation of F&P's assets and liabilities and projecting the City's annual contribution as well as conducting a triennial experience study of F&P's actuarial assumptions.

MWBOO GRANTED A WAIVER ON JUNE 11, 2020.

(The Consulting Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****6/24/2020**Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	25 S. Charles Street	25 South Charles, LLC	Four illuminated signs, one blade sign six sq. ft., three single face electric signs: one at 126 sq. ft., one at 166 sq. ft., one sign at 39 sq. ft.
	\$7,372.80 - Flat Charge		
2.	3215 N. Charles Street	Charles & Blackstone Apartments, LLC	One metal canopy 291.5', one vestibule 32 sq. ft.
	\$1,715.40 - Annual Charge		
3.	1154 Ward Street	The Habitat for Humanity Chesapeake, Inc.	One set of steps 4'x2.76'
	1156 Ward Street	The Habitat for Humanity Chesapeake, Inc.	One set of steps 4'x2.76'
	1158 Ward Street	The Habitat for Humanity Chesapeake, Inc.	One set of steps 4'x2.76'
	\$ 105.60 - Flat Charge		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

6/24/2020

Mayor's Office of Homeless Services - Agreements

The Board is requested to approve and authorize acceptance of the grant awards.

1. **STRONG CITY BALTIMORE, INC.** **\$300,753.00**

Account: 4000-407019-3573-757910-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. As a sub-recipient, Strong City Baltimore, Inc. will provide rental assistance and supportive services to ten individuals and/or families experiencing homelessness in the City. The Provider will offer service(s) under their Youth Empowered Society Rapid Re-Housing Program. The period of the agreement is September 1, 2020 through August 31, 2021.

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO APPROVAL.

MWBOO GRANTED A WAIVER ON JUNE 9, 2020.

2. **MARYLAND DEPARTMENT OF HEALTH** **\$1,155,200.73**

Account: 5000-507021-3573-779200-405001

The City has received a Maryland Department of Health grant to undertake the Assistance in Community Integration Service (ACIS) Program. The City will build or expand upon current housing support services and related care coordination efforts pertaining to tenancy-based case management/tenancy support services and housing case management services to ensure an integrated continuum of care for ACIS Pilot Medicaid beneficiaries. Through the Baltimore Civic Fund, Inc. /Baltimore City Foundation, Inc. the City has raised matched

AGENDA

BOARD OF ESTIMATES

6/24/2020

Mayor's Office of Homeless Services - cont'd

funds for this project at a rate of 50%, which is \$577,600.37. The State award is \$577,600.36, making the total project amount \$1,155,200.73. The period of the agreements are from July 1, 2020 through June 30, 2021.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Mayor's Office of Employment - Amendment to FY20 Family
Development League Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to the FY20 Family League Grant Award Agreement with the Family League of Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$18,071.00 - 6000-608120-6331-483200-406001

BACKGROUND/EXPLANATION:

On January 29, 2020, the Board approved acceptance of the original grant award agreement with the Family League of Baltimore, in the amount of \$134,748.00 for the period of July 1, 2019 through June 30, 2020.

The Amendment to the FY20 Family League Grant Award Agreement will increase the amount of the agreement by \$18,071.00 making the total award amount of the agreement \$152,819.00. All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The Amendment to the FY20 Family League Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of client incentive/gift cards from Walgreens for the STD/HIV Prevention Program.

AMOUNT OF MONEY AND SOURCE:

No. of Cards/Denomination

\$4,000.00 - 200 Walgreens gift cards
 @ \$20.00 ea.

8.00 - Shipping Charge

\$4,008.00 - 4000-436720-3023-513200-603026

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS. The incentive cards will enhance the staff's ability to attract those encountered to receive counseling and testing on the STD/HIV testing van.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of the incentives purchased.

The Department has a consolidated policy account for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

6/24/2020

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **JOHNS HOPKINS UNIVERSITY** **\$764,849.00**

Account: 4000-499020-3023-718000-603051

Johns Hopkins University Center for Child and Community Health will provide administrative support, scientific management and specific high level expertise for the Department's STD and HIV Prevention programs. The period of the agreement is January 1, 2020 through December 31, 2020.

MWBOO GRANTED A WAIVER ON MAY 14, 2020.

2. **JOHNS HOPKINS UNIVERSITY** **\$240,000.00**

Account: 4000-499020-3023-718000-603051

The JHU, Department of Emergency Medicine will provide HIV counseling, linkage to care for newly diagnosed and people living with HIV, referrals for Partner Services (Ps), and ensure the provision of supplementary HIV testing for all patients with preliminary reactive rapid test results.

In addition, the organization will screen and refer those who are identified as HIV negative and at an increased risk for exposure or partners of HIV positive persons to Pre-Exposure Prophylaxis.

The Department of Emergency Medicine will link or refer newly diagnosed person with HIV to medical care and confirm attendance to the first appointment within 30 days of diagnosis. The period of the agreement is January 1, 2020 through December 31, 2020.

AGENDA

BOARD OF ESTIMATES

6/24/2020

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

The agreements are late because of administrative delays.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Transportation (DOT) - Termination Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Termination Agreement for Contract TR13301R; Installation of I-83 Median Grate North of Coldspring La. & Bridge Joint Repairs with Concrete General, Inc. for convenience.

AMOUNT OF MONEY AND SOURCE:

\$80,510.11 - 9950-902772-9506-900020-706099

BACKGROUND/EXPLANATION:

On Wednesday, October 17, 2018, the Board awarded TR13301R-Installation of I-83 Median Grate North of Coldspring Lane & Bridge Joint Repairs but DOT never issued a Notice to Proceed to Concrete General, Inc. After the contract award, it was noted that the bridge needed more repairs than anticipated therefore, DOT hired a consultant to perform a more in-depth non-invasive supplemental evaluation of the I-83 bridges to be repaired under this contract.

The evaluation results showed deterioration at the bridge joints that were not accounted for in the contract documents. Taking this new information into consideration, DOT is unwilling to move forward with the contract as it would immediately result in several change orders and significantly increase the contract's cost.

The DOT and the contractor have generally agreed that forcing the start of the project would not be in the best interest of either party. DOT believes it would be more beneficial and efficient for the City to terminate this contract and reassess the project scope. The payment by the City of \$80,510.11 will fully and finally terminate, release and waive any and all liability of the City to Concrete General, Inc. in any way related to TR13301R-Installation of I-83 Median Grate North of Coldspring La. & Bridge Joint Repairs.

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

N/A

(The Termination Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Transportation - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with the Baltimore Metropolitan Council (BMC). The period of the agreement is from July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$58,720.00 - 6000-617021-2303-596000-406001 - Others
14,680.00 - 1001-000000-2301-249000-601001 - In Kind Service
\$73,400.00

BACKGROUND/EXPLANATION:

This grant will allow the City to complete population and development projections and transportation planning work to ensure that the Region's transportation plans will meet federal air quality standards. The funding was provided by the Maryland Department of Transportation to the BMC. The Department will complete work under this grant and will serve as the lead agency for the City.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Baltimore Urban Revitalization, LLC. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$100,648.50 - 9950-903085-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2019. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for E1 at 250 Atlas Street, constructing an apartment building with 162 units and retail space with 25,800 square feet. The Developer agrees to make a one-time contribution in the amount of \$100,648.50 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Baltimore Urban Revitalization, LLC. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$238,723.99 - 9950-903085-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for 2455 Banner Street (Ward 24, Section 06, Block 1053 Lot 1A), constructing a general office building of 211,739 square feet.

The Developer agrees to make a one-time contribution in the amount of \$238,723.99 to the fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Baltimore Urban Revitalization, LLC. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$61,409.28 - 9950-903085-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved by May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for E5B at 2400 Anthem Street, constructing an apartment building with 121 units and retail space with 5,780 square feet. The Developer agrees to make a one-time contribution in the amount of \$61,409.28 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****6/24/2020**

Parking Authority of - Card Services Agreement
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Card Services Agreement with Global Payments Direct Inc. The period of the agreement is July 1, 2020 for five years, with two 1-year renewal options.

AMOUNT OF MONEY AND SOURCE:

Facility	Account Number	Amount
Arena	2075-000000-2321-407200-603016	\$ 6,246.00
Baltimore	2075-000000-2321-407700-603016	4,850.00
Caroline	2075-000000-2321-408200-603016	3,054.00
Fleet & Eden	2075-000000-2321-408300-603016	4,631.00
Franklin	2075-000000-2321-407400-603016	2,865.00
Fayette	2075-000000-2321-408700-603016	721.00
Lexington	2075-000000-2321-407500-603016	2,368.00
Little Italy	2075-000000-2321-407900-603016	3,475.00
Marina	2076-000000-2321-253800-603016	2,299.00
Market Center	2075-000000-2321-407100-603016	1,398.00
Penn Station	2075-000000-2321-407600-603016	9,872.00
St. Paul	2075-000000-2321-408100-603016	5,135.00
West	2076-000000-2321-254000-603016	4,401.00
PABC Grant	2076-000000-2321-253300-607001	2,192.00
Meter Account	2076-000000-2321-252800-607001	122,720.00
Valet Account	2076-000000-2321-717800-607001	<u>393.00</u>
	Total	\$ 176,620.00

* These are estimated monthly amounts based on transactions from normal operations.

BACKGROUND/EXPLANATION:

The Parking Authority accepts credit card payments at parking garages, at parking meters, at the PABC walk-in office, and at the Residential Permit Parking website (together "PABC Programs"). Accepting credit card payments has facilitated many of the revenue

AGENDA

BOARD OF ESTIMATES

6/24/2020

PABC - cont'd

controls implemented by the PABC while providing convenience to customers of the PABC/City's various programs. PABC has been working under a single merchant service provider since 2010.

The PABC currently averages 4 million transactions per year, generating approximately \$22,665,000.00 in credit card sales per year for all PABC Programs, with associated credit card processing fees averaging \$178,570.00 per month.

The PABC issued a Request for Proposals (RFP) for a new card services agreement in May of 2019. The PABC received four proposals in response to the RFP. The proposals were reviewed by a three-person panel of review consisting of Naomi Philips, PABC Accountant III; Kimberly Fusco, Director of Finance and Administration, Ronald McDonald House; and Gary Hetrick, MBA, Business Analyst for Baltimore County Golf. The proposals were evaluated and the vendor providing the proposal that the panel of review determined to be the best value to the PABC/City, was recommended to the Parking Authority Board of Directors in April for negotiation of an agreement. Global Payment Systems Inc. was the recommended vendor, and the PABC Board of Directors approved the recommendation.

This Card Services Agreement will:

- provide debit and credit card processing services, along with other related merchant services to multiple PABC Programs with varying requirements;
- secure economies of scale to improve pricing;
- ensure timely and reliable authorization of credit/debit transactions;
- provide reporting products that meet the requirements of individual PABC Programs and PABC;

AGENDA

BOARD OF ESTIMATES

6/24/2020

PABC - cont'd

- establish a single point of contact for coordination of all activities, including adding new PABC Programs, problem resolution (settlement, billing, reporting, etc.), adapting to and incorporating new technologies, etc.

The PABC expects a savings of \$144,700.00 annually resulting from this new Card Services Agreement.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Card Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

27

In accordance with Charter provisions
a report has been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA**BOARD OF ESTIMATES****6/24/2020****TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
\$30,000.00	9950-909540-9509	9938-914085-9474
State	Patterson Park	Patterson Park
(Program Open	Master Plan	Master Plan
Space)	Implementation	Implementation
	(Reserve)	(Active)

This transfer will provide funds to cover the costs associated with fountain renovation in Patterson Park.

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Public Works - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement in the amount of \$195,065.50 to Spiniello Companies, under WC 1386, Urgent Need Water Infrastructure Phase II-FY 19.

AMOUNT OF MONEY AND SOURCE:

\$195,065.50 - 9960-926986-9557-000000-200001

BACKGROUND/EXPLANATION:

As of September 25, 2019, the Contractor has completed 58% of all work for WC 1386, Urgent Need Water Infrastructure Phase II-FY 19. The Contractor has requested a partial release of retainage for \$195,065.50. Currently, the City is holding \$278,664.99 in retainage for the referenced project and the Contractor is requesting to reduce the amount of Retainage to \$83,599.49. The remaining amount of \$83,599.49 is sufficient to protect the interest of the City.

MWBOO APPROVED THE RELEASE ON MARCH 20, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Public Works - Single Bond for Drain
Layers No. 1001143176

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Single Bond for Drain Layers No. 1001143176 for the firm, DSM Properties, LLC. The period of the bond will continue until either the firm or the surety gives notice of its termination.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - Bond No. 1001143176

BACKGROUND/EXPLANATION:

The firm DSM Properties, LLC occasionally obtains permits from the City to excavate in streets, alleys, lanes, footways, thoroughfares, highways, and City of Baltimore Rights-of-Way for which it is obligated to give bonds. The firm desires to provide one bond to cover all permits that may be issued, instead of being obligated to give a separate bond or money in each case.

MBE/WBE PARTICIPATION:

N/A

(The Single Bond for Drain Layers No. 1001143176 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Baltimore City Fire Department - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with U.S. Secretary of the Army for the rental of a portion of the property at Fort McHenry. This is the fourth five-year lease beginning on June 1, 2020 and ending on May 31, 2025 with an option to terminate at any time with 30 days written notice.

AMOUNT OF MONEY AND SOURCE:

\$2,400.00 - 1001-000000-2121-226400-603015

BACKGROUND/EXPLANATION:

The parties originally entered into a five-year lease on June 1, 2005 for premises located at the U.S. Army Corps of Engineers facility located at Fort McHenry for no monetary consideration. On June 3, 2010, this five-year lease term was renewed for an additional five years with no monetary consideration. On June 1, 2015 the current five year lease due to expire on May 31, 2020 was entered into again for no monetary consideration. In anticipation of entering a fourth renewal of the five year lease, the parties negotiated terms for the Department to cover the costs of the average water bill expense in the amount of \$2,400.00 as monetary consideration for the leased premises.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Bureau of the Budget and - Baltimore Tourism Improvement District
Management Research (BBMR) Fiscal 2021 Budget and the District
Special Assessment rate

ACTION REQUESTED OF B/E:

The Board is requested to approve the Baltimore Tourism Improvement District (TID) Fiscal 2021 Budget and the District Special Assessment rate.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Board has the authority to approve the annual financial plans and District Special Assessment tax rate for the TID. Hotel owners in the TID will impose, collect, and remit to the City, the District special assessment in conjunction with the City hotel tax at a rate of 2.0% on all gross amounts of money paid to the owners or operators of hotels in the City by transient guests or tenants for renting, using, or occupying a room or rooms for sleeping accommodations. The District Special Assessment rate for Fiscal 2021 is the same as in Fiscal 2020.

The Fiscal 2021 TID Budget is \$3,000,000.00. The Fiscal 2021 estimated District Special Assessment revenue has increased \$1.9 million or 172.7% from \$1.1 million in Fiscal 2020. Note that the Fiscal 2020 assessment was not imposed for a full year. The surcharge began in December 2019.

The TID will provide marketing and advertisement, sales and destination development, and cover operational expenses for Visit Baltimore.

AGENDA

BOARD OF ESTIMATES

6/24/2020

BBMR - - cont'd

Visit Baltimore, Inc. - Tourism Improvement District

TID Budget	FY20 Forecast	FY21 Forecast
<u>REVENUE</u>		
TID Revenue	1,100,00	3,000,000
	1,100,00	3,000,000
TOTAL REVENUE		
<u>EXPENSE</u>		
<u>Marketing & Advertising</u>		
Leisure Marketing and Convention Trade: Production	70,850	601,820
Leisure Marketing and Convention Trade: Media Buys	195,020	750,000
Social media, event & experiential marketing	91,060	0
International Sales. Marketing. and PR	30,000	0
Creative Dept./New brand	62,610	0
Total Marketing & Ads	449,540	1,351,820
<u>Sales & Destination Development</u>		
Financial Commitments for High Impact Groups		
Existing 2,000+ peak Commitments - Definite	680,420	215,000
Existing Hosting Fees - American Bus Association	0	512,500
Existing Hosting Fees - CESSE	129,660	0
Existing Hosting Fees - e4	189,920	0
Total FC for High Impact and Hosting	1,000,000	727,500
Hosting Regional Strategic Industry events	3,330	0
FAM/Customer Event Fund	2,750	0
International Sales/FAM: Hills Balfour PR; CRUSA	3,150	0
PCMA Lounge Activation	20,000	0
Total	29,230	0
ISSA/GBAC costs (total cost 300K)	0	150,000
Total Sales & Destination Development	1,029,230	887,500
<u>Admin & Operations</u>		
Legal - WTP	6,480	0
Advocacy/Lobbyist - Harris Jones & Malone	63,040	0
Safety and Security - Group (Wolf)	38,040	120,000
Wayfinding Signage and Visitor Experience	75,000	0
Adara	24,000	0
STR	3,440	0
Total Admin & Operations	210,410	120,000
City Fee 1.5%	16,500	45,000
<u>TOTAL EXPENSE</u>	1,705,680	2,394,320
<u>SURPLUS (DEFICIT)</u>	(605,680)	605,680

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

34 - 59

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Department of Communication Services

1. A. Abolish the following vacant Position:

Position No.: 10189

Classification: Telephone Operator II
Job Code: 33312
Grade: 080 (\$34,039.00 - \$40,042.00)

B. Reclassify the following vacant Position:

Position No.: 10181

From: Communications Assistant
Job Code: 33319
Grade: 081 (\$35,060.00 - \$41,537.00)

To: Agency IT Specialist I
Job Code: 33147
Grade: 923 (\$62,171.00 - \$99,709.00)

Cost: \$950.00 - 2039-000000-1330-158400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

2. Abolish the following two vacant Positions

A. Position Nos.: 10185 and 10186

Classification: Telephone Operator II
Job Code: 33312
Grade: 080 (\$34,039.00 - \$40,042.00)

Reclassify the following vacant Position:

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

B. Position No.: 10179

From: Telephone Operator II
Job Code: 33312
Grade: 080 (\$34,039.00 - \$40,042.00)

To: Agency IT Specialist II
Job Code: 33148
Grade: 927 (\$66,118.00 - \$105,788.00)

Cost: \$3,338.00 - 2039-000000-1330-158400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of Information and Technology

3. Reclassify the following filled Position:

Position No.: 12313

From: IT Manager BCIT
Job Code: 10186
Grade: 942 (\$92,884.00 - \$153,136.00)

To: IT Division Manager BCIT
Job Code: 10188
Grade: 967 (\$106,215.00 - \$175,105.00)

Cost: \$13,500.00 - 1001-000000-1471-165700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Employees' and Elected Officials Retirement System (ERS)

4. Create the following Position:

Classification: Fiscal Technician
Job Code: 34421
Grade: 088 (\$45,171.00 - \$54,728.00)
Position No.: To be assigned by BBMR

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

ERS - cont'd

Cost: \$61,834.00 - 6000-604020-1550-784900-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Health Department

5. Create the following Position:

Classification: Office Support Specialist II

Job Code: 33212

Grade: 075 (\$30,527.00 - \$34,700.00)

Position No.: To be assigned by BBMR

Cost: \$57,635.77 - 4000-499020-3023-718000-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Health Department

	<u>Rate of Pay</u>	<u>Amount</u>
6. LEONARD C. BAZE	\$23.00	\$27,600.00

Account: 5000-570320-3041-605800-601009

Mr. Baze, retiree, will continue to work as a Contract Services Specialist I. His responsibility will be enforcing the tobacco control laws for Baltimore City regarding tobacco retailers and product placement, illegal sale to youth under age 18, and illegal sale of individual cigarettes; issuing citations to violators of tobacco control laws; working with student transport vendor and Baltimore City Public School System students to conduct compliance checks for under-age purchase of tobacco products; conducting routine field investigations

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Health Department - cont'd

at retail sites regarding tobacco control code violations; maintaining computer data files and preparing reports on complaints, investigations and outcomes; conducting face-to-face group education for residents, restaurant owners, police officers, youth and others regarding the City's tobacco control laws and citations for violations; maintaining records and evidence files on retail inspections and citations issued in a secure locked file; testifying in adjudicative Environmental Control Board hearing, etc. The period of the agreement is July 1, 2020 through June 30, 2021.

7. **DARRYL D. BURRELL** \$19.00 **\$36,214.00**

Account: 1001-000000-3023-274000-601009

Mr. Burrell will work as a Contract Services Specialist II. His responsibilities will be conducting strategic outreach in high-risk communities, establishing relationships with community stakeholders and promoting opportunities for collaboration, facilitating overdose prevention and response training; making referrals to drug treatment for people suffering from substance use disorders; conducting health and harm reduction education and counseling; conducting HIV, Hepatitis C, and STD Prevention Education with program participants and other community members; conducting pre/post HIV and Hepatitis C testing and counseling and conducting syringe exchanges and Phlebotomy duties. The period of the agreement is July 1, 2020 through June 30, 2021.

8. **THERESA COLEMAN-KENNEDY** \$15.00 **\$13,200.00**

Account: 4000-431120-3080-292300-602009

Ms. Coleman-Kennedy, retiree, will continue to work as a Contract Services Specialist I. Her responsibilities will be providing office support; assisting with arranging logistics for project activities and training; collecting and compiling

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Health Department - cont'd

information for reports and recording project meetings; implementing health education materials and assisting with answering phones and greeting clients. The period of the agreement is September 1, 2020 through June 30, 2021.

9. **JASMINE A. SMITH** \$20.20 **\$21,008.00**

Account: 4000-403320-3001-568000-601009

Ms. Smith will continue to work as a Contract Services Specialist II. This is a 1% increase in the hourly rate from the previous contract period. Her responsibilities will be maintaining and updating the data tracking system to monitor entries from Clinical Partner sites as well as HealthCare Access Maryland; assisting in picking up completed screens from the clinical delivery sites; updating the Data Entry and Reporting Standards of Protocol as required; working closely with the AHC (Accountable Health Community) team including to identify challenges and overcome barriers in CMS data reporting; organizing existing data system files; identifying existing resource inventories and incorporate into the tool; assisting in the development of annual AHC Gap Analysis and Quality Improvement Plan; working closely with clinical sites, social service providers, city agencies and the AHC team to determine the gaps in Baltimore City and identify opportunities for quality improvement; staffing AHC meetings and help to prepare agendas, presentations, sign-in sheets as well as document meeting minutes; designing data collection forms; collecting and analyzing data to determine status of program activities. The period of the agreement is July 1, 2020 through June 30, 2021.

10. **WINFRED MURPHY** \$23.00 **\$27,600.00**

Account: 6000-629320-3050-280100-601009

Mr. Murphy, retiree, will continue to work as a Contract Services Specialist I. His responsibilities will be enforcing tobacco control laws for the City regarding tobacco retailers and product placement; issuing citations to violators of tobacco control laws; conducting routine field investigations at retail sites regarding tobacco control code violations;

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Health Department - cont'd

maintaining computer data files and preparing reports on complaints, investigations, and outcomes; conducting face-to-face group education for residents, restaurant owners, police officers, youth and other regarding the City's tobacco control laws and citations for violations; maintaining records and evidence files on retail inspections and citations for violations; maintaining records and evidence files on retail inspections and citations issued in a secure locked file; testifying in adjudicative Environmental control Board hearings when a violator appeals a citation; working with internal and external groups to raise awareness around youth tobacco access including providing support for system changes. The period of the agreement is July 1, 2020 through June 30, 2021.

11. DEMETRIA J. RODGERS	\$26.90	\$13,988.40
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Account: 5000-520120-3080-288900-601009

Ms. Rodgers, retiree, will continue to work as a Contract Services Specialist I. Her responsibilities will be overseeing the activities of nursing and clinical support personnel; participating with ARH Director in planning, developing and implementing clinical training programs for subgrantees; auditing sub grantees clinics to monitor the quality of care; planning and developing management and mid-level clinical in-service training programs requiring scheduling and coordination of various presenters and training modules; serving as point of contact for trainings by answering phone inquiries, and receiving and confirming registration notices and writing reports on training program activities.

12. JOHN FRANK	\$25.00	\$1,750.00
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Account: 1001-000000-2401-258300-601009

Mr. Frank, will continue to work as a Member of the Animal Healing Panel. His responsibilities will be to provide notices of hearing in writing to the aggrieved party, any interested

AGENDA**BOARD OF ESTIMATES****6/24/2020****PERSONNEL****Health Department - cont'd**

party, and the Office of Animal Control at least five days before the hearing; attend meetings as scheduled by the Chairperson of the Panel and conduct hearings to assure procedural due process in accordance with Panel Hearing Procedure Regulations and obtain all relevant evidence pertaining to the issues in question and limit the evidence to that which has bearings on the issue involved at the hearings. The period of the agreement is July 1, 2020 through June 30, 2021.

13. **FLORA CALDWELL-DAUGHTRY** \$16.00 **\$19,200.00**

Account: 6000-607621-3110-306700-601009

Ms. Caldwell-Daughtry, retiree, will continue to work as a Contract Services Specialist I. Her responsibilities will be to provide administrative assistance to the Director of Adult Evaluations and Review Services (AERS); designing and maintaining the AERS database and the billing information database; tracking and recording incoming revenue; collecting and compiling data for statistical reports; assisting with the identification of funding sources to support program initiatives and assisting with the development of grant applications. The period of the agreement is July 1, 2020 through June 30, 2021.

14. **PAULINE HOULIARAS** \$25.00 **\$1,750.00**

Account: 1001-000000-2401-258300-601009

15. **ORBIE SHIVELY** \$25.00 **\$1,750.00**

Account: 1001-000000-2401-258300-601009

16. **RUTH CANAN** \$25.00 **\$7,500.00**

Account: 1001-000000-2401-258300-601009

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Health Department - cont'd

Ms. Houliharas and Mr. Shively will continue to work as members of the Animal Hearing Panel. Ms. Canan will continue to work as a Contract Services Specialist II. Their responsibilities will be to provide notices of hearings in writing to the aggrieved party and interested parties, and the Office Of Animal Control at least five days before the hearing; attend meetings as scheduled by the Chairperson of the Panel and conduct hearings to assure procedural due process in accordance with Panel Hearing Procedure Regulations and obtain all relevant evidence pertaining to the issues in question; and limit the evidence to that which has bearings on the issue involved at the hearings. The period of the agreement is July 1, 2020 through June 30, 2021.

17. RUTH CANAN	\$75.00	\$9,975.00
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Account: 1001-000000-2401-258300-601009

Ms. Canan will continue to work as a Contract Services Specialist II. Her responsibilities will be to provide resolution of disputes arising as result of licensing, regulation, and enforcement of certain activities administered by the Department's Environmental Health Section in accordance with Baltimore City Code and/or Rules and Regulations promulgated thereunder by the City. The period of the agreement is July 1, 2020 through June 30, 2021.

18. JOY I. FREEDMAN	\$25.00	\$2,000.00
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Account: 1001-000000-2401-258300-601009

Ms. Freedman will continue to work as a member of the Animal Hearing Panel. Her responsibilities will be to provide notices of hearings in writing to the aggrieved party, any interested party, and the Office of Animal Control at least five days

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Health Department - cont'd

before the hearing; attend meetings as scheduled by the Chairperson of the Panel and conduct hearings to assure procedural due process in accordance with the Panel Hearing Procedure Regulations; obtain all relevant evidence pertaining to the issues in question and limit the evidence to that which has bearings on the issue involved at the hearings. The period of the agreement is July 1, 2020 through June 30, 2021.

19. **JAMIKA L. YOCHIM, RDH** \$48.00 **\$87,360.00**

Account: 6000-624021-3030-271900-601009

Ms. Yochim will continue to work as a Contract Services Specialist II. Her responsibilities will be to provide services within the two dental clinics (Eastern and Druid) and at designated outreach facilities and events; providing diagnostic, preventive and periodontal care to clinic patients, providing oral health education to clinic patients, outreach participants, participant family members and facilities staff; serving as a patient referral source for clinic services; monitoring outreach activities and off-site activities and outcomes. The period of the agreement is July 1, 2020 through June 30, 2021.

20. **MAURICE W. BLAKELY, DDS** \$82.00 **\$106,600.00**

Account: 1001-000000-3030-271900-601009

Mr. Blakely will continue to work as a Contract Services Specialist II. His responsibilities will be to perform general dentistry procedures which include diagnostic, preventive, periodontal, restorative, removable and fixed prosthodontics and minor oral surgery treatments; providing on-site supervision over Public Health Dental Hygienist and clinic staff; giving counsel to Program Director in the administration of off-site and outreach care services; assisting in the

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Health Department - cont'd

Development and implementation of collaborative care programs with Department clinics and community partners and assisting Program Director with clinic and program evaluations to comply with grant funded requirements Federal, State and Local mandates. The period of the agreement is July 1, 2020 through June 30, 2021.

21. DARYL MACK	\$19.54	\$37,262.78
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Account: 1001-000000-3023-274000-601009

Mr. Mack will continue to work as a Contract Services Specialist II. His responsibilities will be conducting strategic outreach in high-risk communities, establishing relationships with community stakeholders and promoting opportunities for collaboration, facilitating overdose prevention and response training; making referrals to drug treatment for people suffering from substance use disorders; conducting health and harm reduction education and counseling; conducting HIV, Hepatitis C, and STD Prevention Education with program participants and other community members; conducting pre/post HIV and Hepatitis C testing and counseling and conducting syringe exchanges and Phlebotomy duties. The period of the agreement is July 1, 2020, through June 30, 2021.

Law Department

22. MICHAEL COMEAU	\$59.45	\$71,340.00
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Account: 2036-000000-1752-175200-601009

Mr. Comeau will continue to work as a Special Chief Solicitor. He will be responsible for assisting the City Solicitor and Deputy Solicitor in advising and in representing the Mayor and City Council as counsel before the Workers' Compensation Commission and state courts in compensation claims. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Department of Planning

	<u>Hourly Rate</u>	<u>Amount</u>
23. AUSTIN DAVIS	\$43.35	\$44,309.40

Account: 1001-000000-1877-806000-601009

Mr. Davis will continue to work as a Census Project Manager. This position will be responsible for coordinating the implementation of Census 2020 Complete Count Action Plan; developing and implementing a comprehensive communication plan to increase Baltimore resident participation in Census 2020; making presentations on behalf of the City to the government, community and private sector stakeholders; leading the Census Executive Committee and serving as Census 2020 liaison to City Hall leadership; preparing a final report on the Census 2020 planning effort and compliance with the state census grant to include a detailed summary of outreach on what worked and what did not. This is to be completed by December 31, 2020. The period of the agreement is June 26, 2020 through December 31, 2020.

24. CEDRICK LEE	\$21.00	\$14,280.00
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Account: 1001-000000-1877-806000-601009

Mr. Lee will work as an Assistant Census Project Manager. This position will be responsible for scheduling, coordinating and supporting Census events and meetings; engaging with community members, elected officials and leaders independently; assisting in coordination of production and delivery of marketing and displaying of materials; coordinating approval process among key staff; contacting coalition partners to gather data on their outreach efforts and enter data as needed; providing guidance and technical assistance and assisting in the preparation of the City's compliance report for the State's Census Grant Program. The period of the agreement is effective upon Board approval for four months.

AGENDA**BOARD OF ESTIMATES****6/24/2020****PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Baltimore Police Department</u>		
25. VENERA L. WILLIAMS	\$20.19	\$42,000.00

Account: 1001-000000-2044-219600-601009

Ms. Williams, retiree, will continue to work as a Contract Services Specialist I assigned to the Records and Research Section. This position is responsible for reviewing, approving and/or rejecting police reports based on FBI uniformed crime reporting standards; communicating with the BPD members regarding police report submissions; providing reports to Command Staff regarding the online reporting system and performing audits of reports entries for both workflow and quality compliance purposes. The period of the agreement is effective upon Board approval for one year.

26. DARRICK J. LEE	\$20.19	\$42,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Lee, retiree, will continue to work as a Contract Services Specialist I assigned to the Information Technology (IT) Section. This position is responsible for issuing and maintaining Departmental cell phones, mobile devices and body worn cameras; assisting with IT based training and serving as a Mobile Communication Technician to assist with the increased usage of technological devices agency wide. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>		
27. CYNTHIA L. PHILLIPS-MOORE	\$20.19	\$42,000.00

Account: 1001-000000-2044-219600-601009

Ms. Phillips-Moore, retiree, will continue to work as a Contract Services Specialist I assigned to the Records and Research Section. This position is responsible for reviewing, and/or rejecting police reports based on FBI uniformed crime reporting standards; communicating with the BPD members regarding police report submissions; providing reports to Command Staff regarding the online reporting system and performing audits of reports entries for both workflow and quality compliance purposes. The period of the agreement is effective upon Board approval for one year.

28. KATHY L. KLINE	\$20.19	\$42,000.00
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Account: 1001-000000-2042-198100-601009

Ms. Kline, retiree, will continue to work as a Contract Services Specialist I for the Internal Affairs Division (IAD). This position handles the initial intake of complaints to the IAD from department members and/or citizens regarding police misconduct concerns; conducts preliminary investigations of all complaints received from City Hall and the Office of the Police Commissioner; conducts administrative investigations for assigned cases; interviews and obtains written statements from complainants, civilian witnesses and sworn officers; gathers case evidence including crime scene photos, body worn camera footage, roll books, Evidence Control Unit (ECU) submissions and video surveillance; conducts investigation Internet searches including Facebook, Instagram and Internet histories; drafts correspondence to complainants, witnesses and attorneys; attends administrative suspension hearings; receives all requests from Legal Affairs, the State's Attorney's Office and the U.S. Attorney's Office for Office of Professional Responsibility (OPR) cases, etc. The period of the agreement is August 28, 2020 through August 27, 2021.

AGENDA**BOARD OF ESTIMATES****6/24/2020****PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>		
29. SHONDA D. WILLIAMS	\$20.19	\$42,000.00

Account: 1001-000000-2042-198100-601009

Ms. Williams, retiree, will continue to work as a Contract Services Specialist I for the Records Management Section. This position approves Part One offense reports in the InPursuit database system; verifies the information from the Part One offense reports to ensure the data coincides with the InPursuit database; inputs and/or updates data in the InPursuit database and places approval after information is verified. The period of the agreement is July 14, 2020 through July 13, 2021.

30. FRED D. WRIGHT	\$20.19	\$42,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Wright, retiree, will continue to work as a Contract Service Specialist I for the Forensic Services Division. This position processes investigative notices from Maryland State Police (MSP) Lab and the Convicted Offender Labs which participates in the National DNA Index System (NDIS); performs DNA case tracking data entries; serves as a liaison for Criminal Investigation Division and Laboratory Section; provides lectures for Police Officer Trainee classes on the crime lab and the Combined DNA Index System (CODIS) and processes all Maryland Public Information Act (MPIA) requests for the Laboratory Section. The period of the agreement is July 14, 2020 through July 13, 2021.

AGENDA**BOARD OF ESTIMATES****6/24/2020****PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>		
31. MYRNA O. GORDON	\$20.19	\$42,000.00

Account: 1001-000000-2042-796500-603026

Ms. Gordon, retiree, will continue to work as a Contract Services Specialist I assigned to the Evidence Control Unit. This position is responsible for the entry and accurate retention of all property that is retained by the department and several surrounding agencies; receives property and evidence submissions from police officers and lab personnel; ensures accuracy and completeness of paperwork and enters into evidence tracking system; releases property to personnel for further examination or as evidence for court; updates evidence tracking system with appropriate changes of location of the property for chain of custody and documentation of location; releases property to the public and documents same in the evidence tracking system and lifts and handles evidence submitted to Evidence Control Unit (ECU). The period of the agreement is July 07, 2020 through July 06, 2021.

32. EDNA M. PRICE	\$20.19	\$42,000.00
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Account: 1001-000000-2042-198100-601009

Ms. Price, retiree, will continue to work as a Contract Service Specialist I for the Evidence Control Unit. This position handles all four of the Evidence Control Unit's drug vaults; tracks and transfers various amounts of Controlled Dangerous Substances (CDS) submitted to the unit on a daily basis from agency members; organizes the various Evidence Control Unit (ECU) drug vaults and organizes the various types and amounts of CDS which have been submitted to the unit to prepare them for the drug burn for disposal. The period of the agreement is July 14, 2020 through July 13, 2021.

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>		
33. JOSEPH B. JOHNSON	\$20.19	\$42,000.00

Account: 1001-000000-2042-198100-601009

Mr. Johnson, retiree, will continue to work as a Contract Services Specialist I assigned to the Overtime Unit. This position coordinates, schedules and oversees the billing associated with multiple vendors and organizations throughout Baltimore City; partners with Special Events Unit to ensure proper staffing for city-wide events. The period of the agreement is June 9, 2020 through June 8, 2021.

34. BRAD WILLIAMSON	\$20.19	\$42,000.00
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Account: 1001-000000-2024-796500-603026

Mr. Williamson, retiree, will continue to work as a Contract Services Specialist I assigned to the Evidence Control Unit. This position is responsible for the entry and accurate retention of all property that is retained by the department and several surrounding agencies; receives property and evidence submissions from police officers and lab personnel; ensures accuracy and completeness of paperwork and enters into evidence tracking system; releases property to personnel for further examination or as evidence for court; updates evidence tracking system with appropriate changes of location of the property for chain of custody and documentation of location; releases property to the public and documents same in the evidence tracking system and lifts and handles evidence submitted to Evidence Control Unit. The period of the agreement is July 07, 2020 through July 06, 2021.

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>		
35. DAVID M. WERNER	\$20.19	\$42,000.00

Account: 1001-000000-2042-198100-601009

Mr. Werner, retiree, will continue to work as a Contract Services Specialist I assigned to Central Records. This position reviews original National Crime Information Center (NCIC) entries, police reports and supporting documents; contacts the victim, complainant, court and any other appropriate source or individual for follow up information; accesses local, state and federal databases for additional information; updates records on local databases and National Crime Information Center (NCTC) to reflect changes and prepares police supplemental reports. The period of the agreement is August 28, 2020 through August 27, 2021.

36. ALBERT M. DIGGS	\$20.19	\$42,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Diggs, retiree, will continue to work as a Contract Services Specialist I assigned to the Overtime/Secondary Employment Unit. This position coordinates, schedules and oversees the billing associated with multiple vendors including Major League Baseball (Orioles), Marriott Inner Harbor, Marriott Hotel Waterfront, Marshall's Department Stores, Shopper's Food Markets, Quarantine Landfill and Target Department Stores; prepares all invoices and billing necessary to secure accurate and timely agency reimbursement of costs and expenditures associated with the hours worked by the BPD members within a secondary employment capacity. The period of the agreement is August 28, 2020 through August 27, 2021.

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>		
37. DENNIS M. KNIGHT	\$20.19	\$42,000.00

Account: 1001-000000-2042-198100-601009

Mr. Knight will continue to work as a Contract Services Specialist II. This position is responsible for coordinating and conducting interviews, coordinating and conducting background investigations; explaining policies and procedures to applicants; screening applicants, researching, reviewing and analyzing prior personnel and employment history information of candidates; coordinating and/or conducting fingerprinting and polygraph testing; coordinating medical exams; obtaining credit reports; serving as a departmental liaison to provide regular updates to candidates; advising applicants of the outcome of background processes; maintaining applicant database; conducting driving record checks; compiling background investigation reports to determine applicant suitability. The period of the agreement is August 28, 2020 through August 27, 2021.

38. PATRICIA A. D. DAVIS	\$20.19	\$42,000.00
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Account: 1001-000000-2042-198100-601009

Ms. Davis, retiree, will continue to work as a Contract Services Specialist I - assigned to the Evidence Control Unit. This position will be responsible for completion of the Evidence Control Unit (ECU) administrative paperwork; distributing Return to Claimant (RTC) letters for individuals to claim their property; filing all property disposition forms for the Evidence Control Unit and serving as a substitute for the short staffed evidence control counter. The period of the Agreement is effective upon Board approval for one year.

AGENDA**BOARD OF ESTIMATES****6/24/2020****PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>		
39. DOUGLAS W. KERR	\$20.19	\$42,000.00

Account: 1001-000000-2042-198100-601009

Mr. Kerr, retiree, will continue to work as a Contract Services Specialist I assigned to the Asset Management Section. This position is responsible for inventory and accountability of all departmental equipment; maintains the work order system, coordinates building maintenance, inventory control, material requisitions, solid waste disposal and facility reservations; identifies and labels all non-expendable property and enters into the database. The period of the agreement is August 28, 2020 through August 27, 2021.

40. KAREEN A. HILL	\$20.19	\$42,000.00
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Account: 1001-000000-2024-796500-603026

Mr. Hill, retiree, will continue to work as a Contract Services Specialist I. This position is responsible for the entry and accurate retention of all property retained by the Police Department and several surrounding agencies; receiving property/evidence submissions from police officers and lab personnel; ensuring accuracy/completeness of paperwork and enters into evidence tracking system; releasing property to personnel for further examination/evidence for court; updating tracking system with appropriate changes of location of the property for chain of custody and documentation of location; releasing property to the public and documents same in the tracking system and lifting and handling evidence submitted to Evidence Control Unit. The period of the agreement is September 01, 2020 through August 31, 2021.

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Baltimore Police Department - cont'd

	<u>Rate of Pay</u>	<u>Amount</u>
41. ANIBAL D. FERNANDEZ	\$20.19	\$42,000.00

Account: 1001-000000-2042-198100-601009

Mr. Fenandez, retiree, will work as a Contract Services Specialist I. His duties will include, but are not limited to entry and accurate retention of all property retained by the Department and several surrounding agencies; receives property and evidence submissions from police officers and laboratory personnel; ensures accuracy and completeness of paperwork and enters into evidence tracking system releases property to personnel for further examination or as evidence for court; updates evidence tracking system with appropriate changes of location of the property for chain of custody and documentation of location; releases property to the public and documents same in the evidence tracking system and lifts and handles evidence submitted to the Evidence Control Unit.

Department of Public Works

42. Abolish the following three vacant Positions:

Position No.: 22720

A. Classification: Labor Crew Leader I
Job Code: 52942
Grade: 426 (\$33,420.00 - \$35,615.00)

Position No.: 33692

B. Classification: Office Support Specialist III
Job Code: 33213
Grade: 078 (\$32,433.00 - \$37,401.00)

PERSONNELDepartment of Public Works - cont'd

Position No.: 22470

C. Classification: Office Support Specialist II
Job Code: 33212
Grade: 075 (\$30,527.00 - \$34,700.00)

D. Create the following Position:

Classification: Data Fellow
Job Code: 00141
Grade: 99F (\$60,000.00 - \$65,000.00)
Position No.: To Be Assigned by BBMR

Cost: \$94,996.00 - 2071-000000-5571-609400-601001

These positions are to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

43. A. Create the following Position:

Classification: Operations Officer II
Job Code: 00086
Grade: 927 (\$66,118.00 - \$105,788.00)
Position No.: To Be Assigned by BBMR

B. Abolish the following vacant Position:

Position No.: 20000

Classification: Safety Enforcement Officer II
Job Code: 33642
Grade: 088 (\$45,171.00 - \$54,728.00)

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Department of Public Works - cont'd

C. Abolish the following vacant Position

Position No.: 23348

Classification: Laborer Crew Leader I

Job Code: 52932

Grade: 486 (\$33,426.00 - \$34,944.00)

Cost: \$116,868.00 - 2070-000000-5501-393000-601001

This position is to be considered a Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

44. Abolish the following two Positions:

Position No.: 46324

A. Classification: Water Treatment Technician III

Job Code: 54313

Grade: 437 (\$45,030.00 - \$51,836.00)

Position No.: 23762

B. Classification: Secretary II

Job Code: 33232

Grade: 078 (\$32,433.00 - \$37,401.00)

C. Create the following Position:

Classification: Operations Specialist I

Job Code: 00083

Grade: 906 (\$53,001.00 - \$84,673.00)

Position No.: To Be Assigned by BBMR

Cost: \$37,120.00 - 2071-000000-5531-398600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA**BOARD OF ESTIMATES****6/24/2020****PERSONNEL**Department of Recreation and Parks

	<u>Rate of Pay</u>	<u>Amount</u>
45. NICOLE K. MCDANIELS	\$28.56	\$54,435.36

Account: 5000-577718-4781-363900-601009

Ms. McDaniels will continue to work as a Contract Services Specialist II. Her duties will include, but not be limited to planning, developing and implementing in-service training programs for park maintenance staff; coordinating trainings with subject matter experts; updating Park Maintenance Technician Handbook; collaborating with the Department of Natural Resources, Maryland Park Service to create, develop and implement green jobs training programs for youth; developing educational activities and designing work assignments; supervising team leaders and overseeing daily programs; developing and overseeing collaboration with various supplemental workforce groups including the CJC, ROCA and Green Cadets; writing proposals; coordinating work assignments; and supervising work projects. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is June 27, 2020 through June 26, 2021.

46. MELISSA NEILL	\$22.00	\$33,880.00
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Account: 6000-680518-4792-658800-601009

Ms. Neill will work as a Contract Services Specialist II. Her duties will include, but not be limited to implementing of the forest immersion program for children and families; evaluating teachers and program through observation, documentation and dialogue with teachers and families; providing critical feedback for teachers regarding methodology and strategies employed with young children; administering registration and

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

Department of Recreation and Parks - cont'd

	<u>Rate of Pay</u>	<u>Amount</u>
online payments through Civic Rec platform; supporting volunteers evaluation; managing program supplies and resources; evaluating success of program and goals; producing documentation and materials (child artifacts and work samples) that document child learning; producing materials that describe and promote the program; communicating with current families about children's progress and/or individualized needs; communicating with prospective families about the developmental benefits of the program and helping develop and evaluate events for the forest immersion program families, and partner with other community organizations to provide depth and breadth in cohesive school-year program model. The period of the agreement is one year.		
47. HANSBERRY R. MOORE	\$11.00	\$11,440.00

Account: 1001-000000-4803-746800-601009

Mr. Moore, retiree, will work as a Contract Services Specialist II. His duties will include, but not be limited to supervising the recreation center and gym during the Mayor's Violence Reduction Initiative during extended evening and weekend program hours as well as during open gym hours. This is a 1% increase in the hourly rate from the previous contract period and is in compliance with AM 212-11, Part 1.

State's Attorney Office (SAO)

48. YUVELQUI R. RATTIGAN	\$44.58	\$85,000.00
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Account: 4000-482420-1156-117900-601009

Ms. Rattigan will continue to work as a Contract Services Specialist II.

AGENDA**BOARD OF ESTIMATES****6/24/2020****PERSONNEL**SAO - cont'dRate of PayAmount

Her duties will include, but not be limited to providing individual therapy for child witnesses; working closely with the Baltimore Police Department's Homicide Unit and the Baltimore Child Abuse Center to advocate on behalf of child homicide witnesses throughout the court process; providing family and individual counseling sessions and facilitating youth support groups; assisting clients with obtaining services from social service agencies; conducting outreach to schools, churches, and other local organizations serving youth to increase awareness; attending community events and representing the SAO and the Family Bereavement Center and providing counseling, court support, and other services to survivors of homicide victims. The period of the agreement is July 5, 2020 through July 4, 2021.

49. **TRACY SNOWDEN** \$26.52 **\$33,100.00**

Account: 1001-000000-1150-118000-601009

Ms. Snowden will work as a Contract Services Specialist II. Her duties will include, but not be limited to managing a database that tracks lab results from the Baltimore Police Department; tracking lab results for every trial, post-conviction petition, DNA post-conviction petition, Actual Innocence petition, motions to reopen petitions, and various new trial motions; communicating both in person and orally with the Baltimore Police Department, Assistant State's Attorney, and Circuit Court employees, providing office support work involving legal documents and their process. The period of the agreement is July 5, 2020 through July 4, 2021.

50. **ALBERT M. MARCUS, SR.** \$28.29 **\$53,940.00**

Account: 1001-000000-1150-118000-601009

Mr. Marcus, retiree, will work as a Contract Services Specialist II. His duties will include, but not be limited to

AGENDA

BOARD OF ESTIMATES

6/24/2020

PERSONNEL

SAO - cont'd

Rate of Pay

Amount

Investigating felony, domestic violence, and violent crime cases; locating and interviewing witnesses; and acting as a liaison with police agencies. The period of the agreement is July 5, 2020 through July 4, 2021,

Enoch Pratt Free Library

51. A. Create the following classification:

Position No.: 15865

Classification: Social Worker II

Job Code: 01984

Grade: 092 (\$53,354.00 - \$64,967.00)

B. Reclassify the following vacant Position:

Position No.: 15865

From: Secretary I

Job Code: 00705

Grade: 075 (\$30,527.00 - \$34,700.00)

To: Social Worker II

Job Code: 01984

Grade: 092 (\$53,354.00 - \$64,967.00)

Cost: \$32,767.00 - 1001-000000-4501-592700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA**BOARD OF ESTIMATES****6/24/2020**

Department of Housing and - First Grant Amendment for Community
Community Development Catalyst Operating Grants Program

ACTION REQUESTED OF B/E:

The Board is requested to approve the form to be used for the First Amendment for Community Catalyst Operating Grants (First Amendment) Program for grantees who will receive additional emergency funding to support operations during the COVID-19 pandemic. The First Amendment extends the period of the Grant Agreement for twelve months from the termination of the original grant agreement.

AMOUNT OF MONEY AND SOURCE:

CCG Grantees and Recommended Additional Funding						
	CCG Operating Grantees	Previously Awarded Grant Amount	Date BOE approved Budget and Scope of Work	Recommended Emergency Funding Amount	Emergency Funds Will Support	Extension to be added to the term of the grant by the Form Amendment
1	Arch Social Community Network	\$75,000.00	October 16, 2019	\$45,000.00	fiscal stability, ability to pivot operations for COVID-19 support	12 months
2	Baltimore Roundtable for Economic Democracy (Approved switch to the Working World by BOE on February 12, 2020)	\$47,000.00	October 30, 2019	\$35,000.00	fiscal stability, ability to pivot operations for COVID-19 support	6 months
3	Baltimore Youth Kinetic Energy Collective	\$40,000.00	October 16, 2019	\$30,000.00	fiscal stability, continuity of operations	12 months

AGENDA**BOARD OF ESTIMATES****6/24/2020**

Department of Housing and - cont'd
Community Development

4	Belair-Edison	\$48,000.00	October 16, 2019	\$40,000.00	fiscal stability, continuity of operations	12 months
5	Black Women Build	\$65,000.00	October 2, 2019	\$55,000.00	fiscal stability, continuity of operations	12 months
6	BRIDGES	\$70,000.00	October 2, 2019	\$35,000.00	continuity of operations	12 months
7	Central Baltimore Partnership	\$40,000.00	October 16, 2019	\$20,000.00	fiscal stability, continuity of operations, ability to pivot operations for COVID-19 support	6 months
8	Cherry Hill Development Corporation	\$75,000.00	October 2, 2019	\$40,000.00	continuity of operations, ability to pivot operations for COVID-19 support	12 months
9	Clergy United for the Transformation of Sandtown	\$50,000.00	October 30, 2019	\$45,000.00	fiscal stability, continuity of operations	12 months
10	Coppin Heights CDC	\$75,000.00	October 16, 2019	\$50,000.00	continuity of operations	12 months
11	East North Avenue CDC	\$50,000.00	October 16, 2019	\$40,000.00	fiscal stability, continuity of operations	12 months
12	Endside Out	\$50,000.00	October 30, 2019	\$40,000.00	continuity of operations, ability to pivot operations for COVID-19 support	12 months

AGENDA**BOARD OF ESTIMATES****6/24/2020**

Department of Housing and - cont'd
Community Development

13	Garrison Restorative Action	\$45,000.00	October 30, 2019	\$25,000.00	continuity of operations, ability to pivot operations for COVID-19 support	12 months
14	Greater Baybrook Alliance	\$50,000.00	October 16, 2019	\$35,000.00	fiscal stability, ability to pivot operations for COVID-19 support	12 months
15	Habitat For Humanity Chesapeake	\$40,000.00	October 30, 2019	\$20,000.00	fiscal stability, continuity of operations, ability to pivot operations for COVID-19 support	12 months
16	Historic East Baltimore Community Action Coalition	\$47,000.00	October 16, 2019	\$30,000.00	fiscal stability, ability to pivot operations for COVID-19 support	12 months
17	Holy Nativity & St. John Development Corporation	\$50,000.00	October 30, 2019	\$30,000.00	fiscal stability	12 months
18	Intersection of Change	\$48,000.00	October 30, 2019	\$20,000.00	fiscal stability, ability to pivot operations for COVID-19 support	6 months
19	Leaders of a Beautiful Struggle	\$75,000.00	October 16, 2019	\$40,000.00	fiscal stability, continuity of operations	12 months

AGENDA**BOARD OF ESTIMATES****6/24/2020**

Department of Housing and - cont'd
Community Development

20	Neighborhood Design Center	\$25,000.00	October 30, 2019	\$20,000.00	fiscal stability	12 months
21	Parks & People	\$40,000.00	October 2, 2019	\$20,000.00	fiscal stability, continuity of operations	6 months
22	Southwest Partnership	\$47,000.00	October 2, 2019	\$40,000.00	fiscal stability, continuity of operations	12 months
23	St. Francis Neighborhood Center	\$49,000.00	October 2, 2019	\$35,000.00	fiscal stability, ability to pivot operations for COVID-19 support	6 months
24	Station North Tool Library	\$70,000.00	October 16, 2019	\$40,000.00	fiscal stability, continuity of operations	12 months
25	Upton Planning Committee	\$40,000.00	October 30, 2019	\$20,000.00	fiscal stability, ability to pivot operations for COVID-19 support	9 months

\$850,000.00 - 1001-000000-5930-599700-607001

BACKGROUND/EXPLANATION:

The Department created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative, to leverage assets and support community-led organizations to increase their capacity and ability to undertake neighborhood revitalization initiatives.

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Housing and - cont'd
Community Development

On March 7, 2019, the City awarded 35 organizations a total of \$1,750,000.00 in operating funds. On September 18, 2019, the Board approved a Form Agreement for Grantees and a Form Agreement for Grantees with Fiscal Agents. Individual grant agreements for the 35 grantees were approved in groups by the Board on October 2, 2019 (8 grantees), October 16, 2019 (10 grantees), October 30, 2019 (15 grantees) and November 6, 2019 (2 grantees).

On May 20, 2020, the Housing Commissioner of DHCD notified 25 grantees that they would receive additional emergency funding in a total amount of \$850,000.00 in operating funds to support their operations during the COVID-19 crisis. A list of 25 of the grantees, including the original award and the additional recommended grant funds, is attached.

The First Amendment awards the additional funds to 25 grantees to support their fiscal stability, continuity of operations, and ability to pivot programmatic operations for COVID-19 support. A separate Board action will go before the Board for one other grantee (Impact Hub Baltimore) to request approval for additional recommended funds and a change in the grantee's Fiscal Agent.

Funds for the amendment will be provided from DHCD's FY21 General Funds account. The form for the First Amendment is before the Board now to ensure that funds will be available to grantees receiving emergency funding as soon as FY21 begins.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

6/24/2020

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with the City Life-Community Builders Ltd. The period of the Agreement is for 12 months effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$125,000.00 - 9910-9588-903241 - City Life-Community
Builders Ltd.

BACKGROUND/EXPLANATION:

The Department's community development strategies focus resources in divested and overlooked communities where City funds will spur growth and transformation and additional investment. The Department created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative to leverage assets and support community-led efforts that are essential to a neighborhood's vitality.

In January 2019, the Department released the CCG Capital Grant Guidelines and Application. On August 28, 2019, the Mayor awarded 25 organizations a total of \$3,093,668.00. Through the CCG Capital program, City Life-Community Builders, Ltd. was awarded \$125,000.00 for tenant improvements to the Hoen Building, located at 2100 East Biddle Street, which is serving as the organization's new headquarters. CCG funds are being used to offset costs associated with renovation of the office space, an architect, and legal fees.

MBE/WBE PARTICIPATION:

The Grantee has signed a Commitment to Comply on May 13, 2020.

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO APPROVAL.

APPROVED FOR FUNDS BY FINANCE.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

Office of the City Council - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Application for submission to the Board of Ethics of Baltimore City to allow Mr. Zeke Cohen and staff to solicit donations for a Leadership for Educational Equity Public Policy Fellow for the First District City Council Office. The period of the campaign, will be effective upon Board approval through June 1, 2021.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population. A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will not be targets or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Leadership for Educational Equity's mission is to end the injustice of educational inequity by inspiring and supporting a diverse set of leaders with classroom experience to engage civically and politically. Leadership for Educational Equity's Public Policy Fellowship Program is a full-time program where a diverse group of exceptional Leadership for Educational Equity members work in policy roles for government entities and learn from policy and elected leaders.

AGENDA

BOARD OF ESTIMATES

6/24/2020

Office of the City Council - cont'd

Councilman Zeke Cohen's office provides a strategic and diverse platform for these talented individuals to work directly with local leaders in developing and advancing policy initiatives and fostering valuable relationships. This funding will explicitly fund one Public Policy Fellow for the First District City Council Office. There is a need in our City Government to enlist such individuals into our offices to promote a more equitable Baltimore.

Councilmember Cohen chairs the Education and Youth Committee of the Baltimore City Council and serves on the Public Safety, Executive Appointments, and Housing and Urban Affairs Committees. Our office believes policy development should be guided by and carried out in partnership with the communities we serve. Since entering office, Councilmember Cohen has sought to further increase the relevancy of the Education and Youth Committee by collaborating closely with youth and education advocates and using the committee as a platform for advocacy campaigns. Though these collaborations, students access to public transportation was protected from cuts and desperately needed funds were put into our public schools and after-school programs in the city's 2017-18 budget.

A Public Policy Fellow would provide our office with greater capacity to research and propose local policy solutions that could increase youth access to yearlong employment, expand trauma-informed and restorative practices in all public facilities serving youth, and enhance protections for transgender students. The Fellow would be an essential resource for our office to work and collaborate with various community stakeholders to expand opportunities for Baltimore's youth.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift.

Office of the City Council - cont'd

An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

6/24/2020

Baltimore Development - Second Amendment to Lease Agreement Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to the Lease Agreement with the Baltimore City Office of Civil Rights and Wage Enforcement, Tenant, for the rental of the 9th floor of the City-owned property known as 7 East Redwood Street.

AMOUNT OF MONEY AND SOURCE:

<u>MONTHLY INSTALLMENT</u>	<u>ANNUAL RENT</u>	
\$ 9,919.87	\$119,038.44	June 1, 2020 - May 31, 2021
\$10,220.28	\$122,643.36	June 1, 2021 - May 31, 2022
\$10,527.08	\$126,324.96	June 1, 2022 - May 31, 2023
\$10,840.27	\$130,083.24	June 1, 2023 - May 31, 2024
\$11,166.24	\$133,994.88	June 1, 2024 - May 31, 2025

BACKGROUND/EXPLANATION:

The existing term of the lease ended on June 1, 2020. Under the second amendment, the Lease Term will be extended for an additional term of five years commencing June 1, 2020 through May 31, 2025.

This lease has been reviewed by the Baltimore City Office of Civil Rights and Wage Enforcement and the City's Office of Real Estate. Both agencies recommend Board of Estimates approval.

MBE/WBE PARTICIPATION:

N/A

(The Second Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve
the Extra Work Orders
as listed on the following pages:

71 - 76

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

6/24/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation/DOT
Engineering and Construction

1. EWO #004, \$849,703.60 - TR 18010, Urgent Need Contract Citywide
\$2,349,931.00 \$516,896.85 P. Flanigan - 95.40%
& Sons, Inc.

This authorization is requested on behalf of the Department of Transportation for additional quantities to the existing bid items for the resurfacing of Cross Country Boulevard from Kelly Avenue Bridge to Greenspring Avenue. The work required asphalt placement, curb and gutter structure adjustment, ADA ramps and sidewalk repair. The scope of work for this contract includes, but is not limited to the repair, reconstruction, rehabilitation, removal, resurfacing, and/or improvement of portions of existing roadway pavements, curbs, curbs and gutters, sidewalks, utility surface, structure adjustments, and appurtenances. The work may be at any area within the City limits. The work was performed prior to Board of Estimates approval. An Engineer's Certificate of Completion has not been issued

MWBOO SET GOALS OF 19% FOR MBE AND 7% FOR WBE.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 2, 2019.

AGENDA

BOARD OF ESTIMATES

6/24/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
Awd. Amt.	Extra Work	Contractor	Ext.	Compl.

Department of Transportation

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$277,159.14	9950-920008-9509	
GF (HUR)	Constr. Res.	
	Highlandtown	
	Complete Streets	
700,000.00	9950-915045-9528	
<u>General Funds</u>	Inner Harbor	
	Safety Improvements	
\$977,159.14	-----	9950-904875-9514-2
		Contingencies
		Res JOC Urgent Need
		Contract Citywide

This transfer will fund the costs associated with Change Order No. 4 on Project TR 18010, Urgent Need Contract Citywide with P. Flanigan & Sons, Inc.

Department of Recreation and Parks (DRP)

3. EWO #009, \$21,678.95 - RP 17806, Cahill Fitness and Wellness Center

\$17,698,000.00	\$205,101.05	Dustin Construction, Inc.	-	60%
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This authorization request is necessary to undercut and remediate unsuitable soils at the building pad "B" and at footing locations which was discovered during the excavation operation.

AGENDA

BOARD OF ESTIMATES

6/24/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
Awd. Amt.	Extra Work	Contractor	Ext.	Compl.

DRP - cont'd

The DRP and the Engineer have reviewed all costs and found the cost to be reasonable and acceptable for this type of work. The change order was requested by the DRP.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 18% FOR MBE AND 4% FOR WBE.

THE EAR WAS APPROVED BY MWBOO ON APRIL 8, 2020.

4. EWO #010, \$29,443.68 - RP 17806, Cahill Fitness and Wellness Center
- | | | | | |
|-----------------|--------------|-------------|---|-----|
| \$17,698,000.00 | \$226,780.00 | Dustin Con- | - | 60% |
| | | struction, | | |
| | | Inc. | | |

This authorization request is necessary to make grading changes and changes to the micro-bioretenction and bioretention facilities. These modifications, which include the addition of observation wells, gabion stone trash rack, rat guard, and bio materials were needed for approval of the site permit. The DRP and the Engineer have reviewed all costs and found the cost to be reasonable and acceptable for this type of work. The change order was requested by the DRP.

AGENDA

BOARD OF ESTIMATES

6/24/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
Awd. Amt.	Extra Work	Contractor	Ext.	Compl.

DRP - cont'd

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 18% FOR MBE AND 4% FOR WBE.

THE EAR WAS APPROVED BY MWBOO ON APRIL 9, 2020.

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$50,000.00	9938-904119-9475	9938-908049-9474
2 ND Parks &	Park Building	Cahill Community
Public	Renovations	Center
Facilities	(Reserve)	(Active)

This transfer will provide fund to cover the costs associated with authorized changes orders for RP 17806, Cahill Fitness & Wellness Center.

6. EWO #011, \$8,544.93 - RP 17806, Cahill Fitness and Wellness Center

\$17,698,000.00	\$256,223.68	Dustin Con-	-	67%
		struction,		
		Inc.		

This authorization request is necessary to relocate the proposed new retaining wall at the outdoor basketball court, which is necessary to avoid any conflict with an existing fiber optic line.

AGENDA

BOARD OF ESTIMATES

6/24/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
Awd. Amt.	Extra Work	Contractor	Ext.	Compl.

DRP - cont'd

The DRP and the Engineers at GWWO, Inc. and RK&K have reviewed all costs and found the cost to be reasonable and acceptable for this type of work. The change order was requested by the DRP.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 18% FOR MBE AND 4% FOR WBE.

THE EAR WAS APPROVED BY MWBOO ON MAY 1, 2020.

7. EWO #012, \$2,785.32 - RP 17806, Cahill Fitness and Wellness Center				
\$17,698,000.00	\$264,768.61	Dustin Construction, Inc.	-	67%

This authorization request is necessary to make wall modifications by adding steel plates, metal framing, and wood siding on the interior walls in order to complete the roofing at two intersecting exterior walls of the gymnasium.

AGENDA

BOARD OF ESTIMATES

6/24/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
Awd. Amt.	Extra Work	Contractor	Ext.	Compl.

DRP - cont'd

The DRP and the Engineers at GWWO, Inc. and RK&K have reviewed all costs and found the cost to be reasonable and acceptable for this type of work. The change order was requested by the DRP.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 18% FOR MBE AND 4% FOR WBE.

THE EAR WAS APPROVED BY MWBOO ON MAY 1, 2020.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

78 - 79

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

6/24/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks

1. RP 19803, Patterson Park Athletic Field Lighting	Lighting Maintenance, Inc.	\$694,125.00
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MBE: Malill, LLC	\$44,890.00	4.7%
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WBE: Empire Landscape, LLC	\$ 9,641.25	1.0%
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MWBOO FOUND VENDOR IN COMPLIANCE ON 05/21/2020.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2. \$729,000.00	9938-909064-9475	
State	Program Open Space (Reserve)	
243,000.00	9938-909064-9475	
	1 st Parks & Public Facilities (Reserve)	
-----	FY16 Athletic Field Renovation	
\$972,000.00	-----	9938-910064-9474 FY16 Athletic Field Renovation

This transfer will provide funds to cover the costs associated with the award of Patterson Park Athletic Field Lighting Contract No. RP 19803 to Lighting Maintenance, Inc.

AGENDA

BOARD OF ESTIMATES

6/24/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works

3. SDC 7778, Drainage Civil Construction, \$3,957,335.00
Repairs and Improvements LLC
at Various Locations

MBE:	Pipeline Investigations, Inc.	\$400,000.00	10.10%
WBE:	Acorn Supply & Distributing, Inc.	\$ 39,500.00	1.00%
	Rowen Concrete, Inc.	119,000.00	3.00%
		<u>\$158,500.00</u>	<u>4.00%</u>

MWBOO FOUND VENDOR IN COMPLIANCE ON 03/10/2020.

A PROTEST WAS RECEIVED FROM METRA INDUSTRIES.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
4. \$4,273,921.90	9958-902715-9522	9958-905912-9520
(Revenue Bonds)	Northeast Baltimore	Construction
	Drainage	

The transfer will cover the costs of SDC 7778, Drainage Repairs and Improvements at Various Locations.

Bureau of Procurement

5. B50005937, Thermoplastic Peterbilt of Baltimore, \$624,364.00
Pavement Marking Truck LLC

(Dept. of General Services,
Fleet Management)

MBE/WBE PARTICIPATION:

On February 1, 2019, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|--|--------------|-----------------------------------|
| 1. PEAKON, APS | \$100,000.00 | Sole Source/
License Agreement |
| Contract No. 08000 - Employee Engagement Software - Baltimore
City Police Department (BCPD) - Req. No. - To be determined | | |

The Board is requested to approve and authorize execution of a License Agreement with Peakon, APS. The period of the License Agreement is effective upon Board approval for two years, with the option to renew for two additional one-year periods.

This request is to procure, using the Governor's Office of Crime Control and Prevention Police Recruitment and Retention Grant, Peakon employee engagement survey software that will provide baseline data of current officers, new officers, and officers leaving the BCPD to help gauge the responses needed to hone the development of the BCPD retention plan and improve future retention levels, as required under the Consent Decree.

The Consent Decree, Section 426, states that to ensure that the BCPD is able to retain qualified and experienced officers, the BCPD will, with the aid of the Monitor, create a Retention Plan to identify challenge and recommend solutions to improve the BCPD's retention of employees. Section 427 states that the BCPD will conduct assessments of its recruitment and retention efforts on an annual basis. These assessments will be designed to ensure that the BCPD's recruitment and retention practices are achieving the objective of attracting and retaining a diverse workforce of highly qualified officers. As part of this assessment process, the BCPD will identify deficiencies and opportunities for improvement; implement appropriate corrective action and improvement measures; and document measures taken.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

The proprietary Peakon software will allow the BCPD to collect data both confidentially and anonymously, generate in-depth analytics using the BCPD supplied employee demographics, include usable action planning tools for both managers and senior leadership, and integrate with Workday through standard API in order to ensure the employee data is accurate and current. The ability to acknowledge comments or flag sensitive comments for response or action is an important and unique feature of this product. This product will enhance the survey abilities of Workday HCM, but will provide much more detailed, actionable data. The software will be able to provide scientifically proven formulated questions, themes, tools, and training resources that impact engagement and work satisfaction. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This award meets the requirement for certification as a sole source procurement as this is proprietary software product only available from the vendor.

APPROVED FOR FUNDS BY FINANCE

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

2. **ROCKY MOUNTAINS**

<u>HOLDINGS, LLC</u>	\$0.00	Extension
Contract No. 06000, Non-Emergent Medical Air Transportation Services - Baltimore City Health Department - P.O. No. P535700		

On June 1, 2016 the Board approved an initial award and subsequent actions have been approved. Non-Emergent Medical Air Transportation Services for critical care patients are provided by the Maryland Department of Health(MDH) through the Transportation Grants Program. The State of Maryland must license all air ambulance service companies, of which the referenced vendor is licensed. It is MDH protocol for the Baltimore City Health Department to properly screen calls to determine eligibility, medical necessity, and arrange the appropriate transportation upon approval. It is also MDH protocol for the Baltimore City Health Department to cover all air ambulance transport costs for Maryland Medicaid recipients through the Transportation Grants Program. The period is June 1, 2020 through May 31, 2021, with no renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On June 6, 2017 it was determined no goals would be set because of no opportunity to segment the contract. The contracting hospitals utilize their own staff during transport.

MWBOO GRANTED A WAIVER ON JUNE 6, 2017.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

- | | | |
|--|--------|-----------|
| 3. <u>PHI AIR MEDICAL, L.L.C.</u> | \$0.00 | Extension |
| Contract No. 06000, Non-Emergent Medical Air Transportation -
Baltimore City Health Department - P.O. No. P535701 | | |

On June 1, 2016 the Board approved an initial award and subsequent actions were approved. Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health(MDH) through the Transportation Grants Program. MDH protocol states "All air ambulance transport costs for Maryland Medicaid recipients will be paid by the Baltimore City Health Department" through the Transportation Grants Program.

The State of Maryland must license all air ambulance service companies. The company named above is licensed by the State of Maryland. The MDH protocol further states, "This unit [City Health Department], will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." This action is an extension of a select source requirements contract. The period is June 1, 2020 through May 31, 2021, with no renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On June 6, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 6, 2017.

- | | | |
|---|-----|-----------|
| 4. <u>AIR AMBULANCE SPECIALIST, INC.</u> | N/A | Extension |
| Contract No. 06000 - Non-Emergent Medical Air Transportation
Services - Baltimore City Health Department - P.O. No.
P535702 | | |

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

On June 01, 2016, the board approved the initial award for the amount of \$195,360.00. On June 14, 2017, the Board approved the first renewal for the amount of \$195,360.00. On March 28, 2018, the Board approved the third renewal for the amount of \$195,360.00. The Board is requested to approve the first extension at no cost. This extension will make the total contract amount \$781,440.00.

Non-Emergent Medical Air Transportation Services for critical care patients are provided by the Maryland Department of Health (MDH) through the Transportation Grant Program. MDH protocol states "All air ambulance transport costs for Maryland Medicaid recipients will be paid by the Baltimore City Health Department through the Transportation Grants Program."

The State of Maryland must license all air ambulance service companies. The Air Ambulance Specialist, Inc. is licensed by the State of Maryland. The MDH protocol further states, "This [City Health Department] will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved."

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of goods, equipment recommended.

MBE/WBE PARTICIPATION:

On June 6, 2017, it was determined no goals would be set because of no opportunity to segment the contract. The contracting hospitals utilize their own staff during transport.

MWBOO GRANTED A WAIVER ON JUNE 6, 2017.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

5. eRESOURCE PLANNER, INC.	\$125,000.00	First Amendment to Agreement
Contract No. B50003752 - Police Human Capital Resource Management - Baltimore Police Department - P.O. No. P529920		

The Board is requested to approve and authorize execution of the First Amendment to Agreement with eResource Planner, Inc.

On July 21, 2015, the Board approved an initial award for the amount of \$433,000.00. On February 15, 2017, the Board approved a correction. On February 28, 2018, the Board approved the First Renewal for the amount of \$86,000.00. On August 21, 2018, the City Purchasing Agent approved an increase for the amount of \$50,000.00. On December 12, 2018, the Board approved the second renewal for the amount of \$136,000.00. On January 08, 2020, the Board approved the third renewal for the amount of \$140,080.00. The Board is requested to approve the First Amendment for the amount of \$125,000.00. This amendment will make the total contract amount \$970,080.00.

The amendment will allow for enhancements to Baltimore Police Department's current workforce management system, known as eResource, which is used for managing staff including scheduling. The enhancements will include various additional functionality, including but not limited to an API integration with Workday, the City's new Human Capital Management (HCM) system, as well as officer vehicle assignments, additional dashboards, calendars and self-service tools. Additional enhanced functionality will become available to BPD upon development by the vendor. These enhancements are fully funded by the Governor's Office of Crime Control and Prevention through the Baltimore Police Department Technology Grant under the Workforce Management Modernization Project.

MBE/WBE PARTICIPATION:

On September 17, 2014, it was determined no goals would be set because of no opportunity to segment the contract.

AGENDA**BOARD OF ESTIMATES****6/24/2020****INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases**MWBOO GRANTED A WAIVER ON SEPTEMBER 17, 2014.**

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

6. REVEL SOLUTIONS, LLC DBA	\$1,623,597.00	
REVEL TECHNOLOGY DBA		
REVEL SECURITY		
DELL MARKETING, L.P.	713,000.00	
EMOCHA MOBILE HEALTH	165,000.00	
REVEL SOLUTIONS, LLC DBA	155,405.00	
REVEL TECHNOLOGY DBA		
REVEL SECURITY		
TEKSYSTEMS	154,500.00	
DELL MARKETING, L.P.	104,775.00	
	<u>\$2,916,277.00</u>	Emergency

Solicitation No. N/A - Emergency procurement during the COVID-19 pandemic - Various Agencies - Req. No. N/A

The vendors listed below provided emergency services under emergency authority:

VENDOR	SERVICES PROVIDED
Revel Solutions, LLC dba Revel Technology dba Revel Security	COVID19 - Citrix Remote Access Project (Citrix Software and Nutanix Hardware Platform)
Dell Marketing, L.P. emocha Mobile Health	COVID-19 -Dell Laptops for Remote Access COVLD- 19 Emocha Symptoms/1 Temperature Screening Software
Revel Solutions, LLC dba Revel Technology dba Revel Security	COVID19 - Citrix Remote Access Project (Professional Services Agreement)
TEKsystems	COVID-19 Urgent Microsoft Certified Systems Engineering (MCSE) Services
Dell Marketing, L.P.	COVID-19 Geolocation Tracking for Laptops

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

7. MARYLAND FOOD BANK	\$2,600,000.00	
MARYLAND FOOD BANK	500,000.00	
C&W CONSTRUCTION	124,000.00	
PRISTINE INC.	119,999.99	
CITRON HYGIENE CORP. US	50,000.00	
NO OPPORTUNITY WASTED	49,680.00	
BROADWAY SERVICES INC.	49,543.98	
NO OPPORTUNITY WASTED	45,400.00	
C&W CONSTRUCTION	36,000.00	
MISSION CRITICAL PARTNERS, LLC	35,000.00	
	\$3,609,623.97	Report of Emergency

Solicitation No. N/A - Emergency procurement during the COVID-19 pandemic - Various Agencies - Req. No. N/A

The vendors listed below provided emergency services under emergency authority:

VENDOR	SERVICES PROVIDED
Maryland Food Bank	COVID-19 Emergency Food Stability Response
Maryland Food Bank	COVID-19 Emergency Food Stability Response
C&W Construction	Decontaminated Confirmed COVID-19 Locations
Pristine Inc.	Sanitize Buildings
Citron Hygiene Corp. US	Disinfecting Service for Various Buildings and Vehicles
No Opportunity Wasted	COVID-19 -Disinfecting Services for Druid Health and Eastern Health Facilities
Broadway Services Inc.	Disinfect Baltimore City Buildings in Groups 1 & 2
No Opportunity Wasted	No Opportunity Wasted - Area D - disinfecting - COVID- 19
C&W Construction	Cleaning and Sanitizing of Non-COVID 19 Sites
Mission Critical Partners, LLC	text to 911 Public Education plans

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

8. QUALITY WALLS & WINDOWS, LLC	\$ 72,230.00	Report of Emergency
Emergency Procurement - COVID-19 Plexiglass Shield Installations - Baltimore City Circuit Court - Req. Nos. N/A		

Quality Walls & Windows, LLC provided emergency services during the pandemic under emergency authority.

9. Holiday Inn Russell St. by Shree Sai Siddhi Baltimore, LLC	\$1,186,050.00	
KidzTable	303,819.00	
Athena Consulting	300,000.00	Report of
	<u>\$1,789,869.00</u>	Emergency

Solicitation No. N/A - Emergency procurement during the COVID-19 pandemic - Various Agencies - Req. No. N/A

The vendors listed below provided emergency services under emergency authority:

VENDOR	SERVICES PROVIDED
Holiday Inn Russell St. by Shree Sai Siddhi Baltimore, LLC	Hotel Facility Disaster Shelter Agreement
KidzTable	Kidz Table Meals - COVID-19
Athena Consulting	MOHS Staffing for Pinderhughes

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

10. THE SALVATION ARMY	\$3,220,000.00	
GEN-PROBE SALES & SERVICE	527,270.00	
QUEST DIAGNOSTICS	414,000.00	
SMARTLOGIC, LLC	256,000.00	
TRAY PML	220,500.00	
LABORATORY CORPORATION OF AMERICA HOLDINGS	153,930.00	
BIO-REFERENCE LABOR LABORATORIES, INC.	150,000.00	
3D DENTAL DESIGNS AND DEVELOPMENT L	135,467.70	
SHAREBABY, INC.	79,995.06	
INTEGRIFY	75,585.00	
FASTENAL COMPANY	46,200.00	
SHAREBABY, INC.	30,132.48	Report of
	<u>\$5,309,080.24</u>	<u>Emergency</u>

Solicitation No. N/A - Emergency procurement during the
COVID-19 pandemic - Various Agencies - Req. No. N/A

VENDOR	SERVICES PROVIDED
The Salvation Army	COVID-19 Emergency - Meals
Gen-Probe Sales & Service	COVID-19- Hologic Testing
Quest Diagnostics	COVID-19 Laboratory Testing Services
Smart Logic LLC	SmartLogic - COVID-19
TrayPML	COVID19- Mask and Gowns
Laboratory Corporation of America Holdings	COVID-19 Laboratory Testing Kits
Bio-Reference Laboratories, Inc.	COVID-19 Laboratory Testing Services
3d Dental Designs And Development L	COVID-19 Disinfectant Wipes
Integrify	COVID-19 Digitization of Data Workflow for HIPAA Compliance
Fastenal Company	COVID-19 KN95 MASK
ShareBaby, Inc.	Emergency Baby Formula COVID-19

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

11. AFFIRMATIVE SOLUTIONS, LLC	\$ 598,000.00	
WASTE MANAGEMENT OF MD, INC.	332,000.00	
CINTAS CORPORATION NO. 2	136,800.00	
CINTAS CORPORATION NO. 2.	72,375.00	
CINTAS CORPORATION NO. 2.	72,360.00	Report of
	\$1,211,535.00	Emergency

Solicitation No. N/A - Emergency procurement during the COVID-19 pandemic - Various Agencies - Req. No. N/A

VENDOR	SERVICES PROVIDED
Affirmative Solutions, LLC	COVID-19 Personal Protective Equipment (PPE) Surgical Masks
Waste Management of MD, Inc.	COVID-19 Mixed Refuse Collections
Cintas Corporation No. 2	COVID-19 HAND SANITIZER
Cintas Corporation No. 2	COVID-19 - Disinfecting Wipes - 111 Kane Street
Cintas Corporation No. 2	COVID-19 Emergency Procurement of Disinfectant Wipes

12. SAFETY LEAGUE, INC. D/B/A ATLANTIC TACTICAL	\$ 91,465.44	
EVERTEL TECHNOLOGIES, LLC	48,000.00	
	\$ 139,465.44	Report of
		Emergency

Solicitation No. N/A - Emergency procurement during the COVID-19 pandemic - Various Agencies - Req. No. N/A

VENDOR	SERVICES PROVIDED
SAFETY LEAGUE, INC. D/B/A ATLANTIC TACTICAL	COVID-19 Ammunition
EVERTEL TECHNOLOGIES, LLC	COVID-19 Evertel Instant Group Messaging

AGENDA**BOARD OF ESTIMATES****6/24/2020****INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS****VENDOR** **AMOUNT OF AWARD** **AWARD BASIS****Bureau of Purchases - cont'd**

13. LORD BALTIMORE HOTEL	\$10,842,737.04
HART TO HEART AMBULANCE SERVICE, INC.	6,000,000.00
NET HOSPITALITY MANAGEMENT LLC	1,620,000.00
ATHENA CONSULTING LLC	1,043,485.00
CLASSIC CUSTOM PRODUCTS	493,480.00
BELMONT HOSPITALITY, INC.	406,046.02
TRAYPML	337,000.00
WHITEHEAD ENTERPRISES, LLC	235,197.00
BELMONT HOSPITALITY, INC.	195,300.00
3D DENTAL DESIGNS AND DEVELOPMENT L	187,500.00
Q&A SOLUTIONS, LLC	165,827.04
NET HOSPITALITY MANAGEMENT, LLC	150,000.00
ADASHI SYSTEMS, LLC	130,750.00
WHITEHEAD ENTERPRISES, LLC	124,620.00
GNOMEDICA LLC	122,500.00
BALTIMORE HOTEL INVESTMENTS T/A SLEEP INN & SUITES	114,009.00
HART TO HEART AMBULANCE SERVICE, INC.	79,656.23

AGENDA**BOARD OF ESTIMATES****6/24/2020****INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

NET HOSPITALITY MANAGEMENT LLC	76,006.00
VIKING CHEMICALS, INC.	71,940.00
Q&A SOLUTIONS, LLC	71,250.00
TRAYPML	66,600.00
MOUNT ROYAL SOAPS LLC	50,000.00
BALTIMORE CONTRACTORS, INC.	49,400.00
NIGHTMARE GRAPHICS, INC.	48,200.00
3D DENTAL DESIGNS AND DEVELOPMENT L	42,250.00
PIPCORP INC. BALTIMORE	40,000.00
BALTIMORE HOTEL INVESTMENTS T/A SLEEP INN & SUITES	38,003.00
CINTAS CORPORATION NO. 2	28,800.00
NATIONS PHOTO LAB	27,805.50
3D DENTAL DESIGNS AND DEVELOPMENTAL L	26,750.00

\$22,885,113.83Report of
Emergency

Solicitation No. N/A - Emergency procurement during the
COVID-19 pandemic - Health Dept. - Req. No. N/A

VENDOR	SERVICES PROVIDED
Lord Baltimore Hotel	COVID-19 Quarantine Sheltering at Lord Baltimore
Hart to Heart Ambulance Service, Inc.	Hart to Heart Ambulance Services
Net Hospitality Management, LLC	COVID-19 Sheltering
Athena Consulting LLC	COVID-19 Homeless Quarantine Case Management and Monitoring
Classic Custom Products	COVID stockroom - gowns

AGENDA**BOARD OF ESTIMATES****6/24/2020****INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

VENDOR	SERVICES PROVIDED
Belmont Hospitality, Inc.	COVID-19 Quarantine Belmont Hospitality - Quality Inn Windsor 3/20/20-5/18/20
TrayPML	COVID-19 CPE Disposable Gowns
Whitehead Enterprises, LLC	COVID-19 Quarantine Whitehead-Days Inn 3/22/20-4/30/20
Belmont Hospitality, Inc.	COVID-19 Sheltering at Quality Inn Windsor Mill
3d Dental Designs And Development L	COVID-19 Isolation Gowns
Q&A Solutions, LLC	COVID-19 Central Stock
Net Hospitality Management, LLC	COVID-19 Sheltering Net Hospitality Management
Adashi Systems, LLC	COVID-19 Incident Command Software
Whitehead Enterprises, LLC	COVID-19 Quarantine at Days Inn Security Blvd
Gnomedica LLC	COVID-19 KN95 mask
Baltimore Hotel Investments t/a Sleep Inn & Suites	COVID-19 Sheltering Sleep Inn & Suites 3/15/2020 - 3/29/2020 Downtown Inner Harbor
Hart to Hart Ambulance Service, Inc.	Hart to Heart Transportation by Hart to Hart Ambulance Service Inc.
Net Hospitality Management, LLC	COVID-19 Hotel Facility Disaster Shelter
Viking chemicals, Inc.	Cleaning Supplies for COVID-19
Q&A Solutions, LLC	COVID-19 Surgical Mask
TRAYPML	COVID-19 Stockroom Supplies
Mount Royal Soaps LLC	Hand Sanitizer and Soap
Baltimore Contractors, Inc.	COVID-19 Lord Baltimore Hotel Construction

6/24/2020

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Nightmare Graphics, Inc.	COVID-19 cloth mask
3D Dental Designs And Development L	COVID-19 Stock Thermometers
Pipcorp Inc. Baltimore	Shipping Containers
Baltimore Hotel Investments t/a Sleep Inn & Suites	COVID-19 Quarantine Baltimore Hotel Investments Sleep Inn Downtown 4/27-5/3
Cintas Corporation No. 2	COVID-19 Hand sanitizer stock room
Nations Photo Lab	Face shields COVID stockroom
3D Dental Designs And Developmental L	COVID-19 stockroom - goggles

An outbreak of disease (COVID-19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID- 19 a public health emergency.

ON MARCH 13, 2020, THE DIRECTOR OF FINANCE AUTHORIZED THE BUREAU OF PROCUREMENT TO PROCEED WITH OBTAINING SUPPLIES, MATERIALS, EQUIPMENT AND SERVICES REQUESTED BY VARIOUS CITY AGENCIES THAT WERE NECESSARY TO RESPOND TO OR PREPARE FOR EVENTS RELATING TO COVID-19. PURSUANT TO ARTICLE VI, §11(e)(ii) OF THE CHARTER.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

- | | | |
|--|-----------------|--------------------|
| 14. AXON ENTERPRISE, INC. f/k/a | | Fifth Amendment to |
| TASER INTERNATIONAL, INC. | \$13,287,594.08 | Integration Agree. |
| Contract No. B50004050 - Body Worn Cameras - Baltimore Police Department - Req. Nos. N/A | | |

The Board is requested to approve and authorize execution of the Fifth Amendment to Integration Agreement with AXON Enterprise, Inc. f/k/a TASER International, Inc.

On March 16, 2016, the Board approved the initial award for the amount of \$11,690,668.53. On December 27, 2016, the Board approved the first amendment at no additional cost. On March 25, 2017, the Board approved the second amendment at no cost. On March 28, 2018, the Board approved the third amendment for the amount of \$6,768,487.98. On January 30, 2019, the Board approved the fourth amendment for the amount of \$3,362,000.00. The Board is requested to approve the Fifth Amendment for the amount of \$13,287,594.08. The Fifth Amendment will make the total contract amount \$35,108,750.59.

This Fifth Amendment will allow the City and the Baltimore Police Department (BPD) to fully implement the Records software currently available under the Contract in order replace the BPD's legacy Record Management System (RMS). Records is fully integrated with AXON'S Evidence.com, the BPD's system that stores and manages the body worn camera video/audio footage. Additionally, the BPD is required to have a National Incident-Based Reporting System compliant RMS as defined by the FBI by 2021, and this Fifth Amendment to fully implement Records is critical to achieving compliance and to meet mandatory police reform under the Consent Decree with the U.S. Department of Justice. This Fifth Amendment will also allow the BPD to store and migrate legacy vehicle camera footage into Evidence.com, so that all video evidence is stored in the same system and is readily accessible and searchable. Both of these enhanced functionalities are fully grant-funded, by the National Crime Statistics Exchange and by the Governor's Office of Crime Control and Prevention, respectively. This Fifth Amendment will also allow the BPD to keep the current pricing through 2026.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On June 3, 2015, it was determined that no goals would be set because of no opportunity to segment the contract. Licenses and services are proprietary to the vendor.

MWBOO GRANTED A WAIVER ON JUNE 03, 2015.

(The Fifth Amendment to Integration Agreement has been approved by the Law Department as to form and legal sufficiency.)

15. CLEAN FUELS ASSOCIATES,

INC.	\$ 100,000.00	Extension
Contract No. B50003617 - Fuel Testing and Inspection of Fuel Facilities - Department of General Services - P.O. No. P529175		

On October 15, 2014, the Board approved the initial award for the amount of \$260,000.00. On January 10, 2018, the Board approved the first renewal for the amount of \$100,000.00. On January 29, 2020, the Board approved the first extension for the amount of \$100,000.00. This extension will make the total contract amount \$560,000.00.

An extension is requested to continue fuel testing and inspection of fuel facilities for the Department of General Services, Fleet Division while additional time is warranted to allow the MWBOO Office to establish goals for solicitation B50005994 advertisement and award.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On August 01, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 1, 2014.

16. NATIONAL ENVIRONMENTAL, INC.	\$ 20,000.00	Renewal
Contract No. B50005490 - Supply RPR Supplies to BDC Lab - Health Department - P.O. No. P545023		

On August 28, 2018, the Board approved the initial award for the amount of \$49,000.00. On September 25, 2019, the Board approved the first renewal for the amount of \$50,000.00. The Board is requested to approve the second and final award for the amount of \$20,000.00. The period of the renewal is August 29, 2020 through August 28, 2021.

MBE/WBE PARTICIPATION:

On August 29, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 29, 2019.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

17. LUDESCO, LLC	\$ 9,000.00	Renewal
Contract No. 08000 - Pax-IT Software - Baltimore Police Department - P.O. No. P544770		

On August 16, 2018, the City Purchasing Agent approved the initial award for the amount of \$19,980.00. The City Purchasing Agent approved the first renewal for the amount of \$5,500.00. The Board is requested to approve the second and final renewal for the amount of \$9,000.00. The renewal will make the total contract amount \$34,480.00.

MBE/WBE PARTICIPATION:

Not applicable. The initial award did not meet the MWBOO threshold of \$50,000.00.

18. FERGUSON ENTERPRISES INC.	N/A	Renewal
Contract No. B50004669 - Poly Vinyl Chloride Pipes and Fittings - DPW, Bureau of Water & Wastewater - P.O. No. P536860 & P536861		

On September 14, 2016, the Board approved the initial award for the amount of \$400,000.00. On September 18, 2019, the Board approved the first renewal for the amount of \$125,000.00. The Board is requested to approve the second and final renewal at no cost. With the renewal, the total contract value will remain \$525,000.00.

MBE/WBE PARTICIPATION:

On June 27, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 27, 2016.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

19. CAYMAN CHEMICAL COMPANY,
INC.

<u>LIPOMED, INC.</u>	<u>N/A</u>	<u>Selected Source</u>
Contract No. 06000 - Certified Drug Reference Standards - Baltimore Police Department - P.O. No. P546455 and P546452		

On December 12, 2018, the Board approved the initial award for the amount of \$80,000.00. On June 26, 2019, the Board approved the first renewal at no cost. The Board is requested to approve the second and final renewal at no cost.

MBE/WBE PARTICIPATION:

On May 24, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 24, 2018.

20. WASHINGTON HOSPITAL No additional
CENTER CORPORATION funds requested Renewal
Contract No. 06000, Non-Emergent Medical Air Transportation
Services - Baltimore City Health Department - P.O. No.
P544709

On August 08, 2018, the Board approved the initial award for the amount of \$250,000.00. On July 31, 2019, the Board approved the first renewal for the amount of \$500,000.00. The Board is requested to approve the second renewal at no cost. With this renewal, the total contract value will be \$750,000.00.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health (MDH) through the Transportation Grants Program. MDH protocol states "All Air Ambulance transport cost for Maryland Medicaid Recipients will be paid by the Baltimore City Health Department, through the Transportation Grants Program." Service providers may submit invoices as late as two years after services have been rendered prior to the review and verification process, which takes approximately one year.

The requested amount is required for payment of outstanding invoices and new invoices for the referenced time period.

The State of Maryland must license all air ambulance service companies. The company name above is licensed by the State of Maryland. The MDH protocol further states, "This [City Health Department] will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved."

MBE/WBE PARTICIPATION:

On July 16, 2018, it was determined no goals would be set because of no opportunity to segment the contract. The contracting hospitals utilize its staff during transport.

MWBOO GRANTED A WAIVER ON JULY 16, 2018.

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BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

21. J.G.B ENTERPRISES, INC.	No additional funds requested	Extension
Contract No. B50003531, Various Hoses and Accessories - Department of Public Works - P.O. No. P527911		

On June 25, 2014, the Board approved the initial award for the amount of \$248,656.71. On August 09, 2017, the Board approved the first renewal for the amount of \$100,000.00. On October 24, 2018, the Board approved the second renewal at no cost. On August 07, 2019, the Board approved an extension for the amount of \$50,000.00. On January 29, 2020, the Board approved an extension at no cost. The Board is requested to approve an extension while solicitation B50006086 is being prepared. With the extension, the total contract value will be \$398,656.71.

MBE/WBE PARTICIPATION:

On May 1, 2014, MWBOO determined no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 01, 2014.

22. STRYKER SALES CORPORATION	\$450,000.00	Renewal
Contract No. 08000 - LifePak 15 Monitor/Defibrillator Maintenance - Baltimore Fire Department - P.O. No. P550869		

On September 24, 2014, the Board approved the initial award for the amount of \$231,873.60. On December 23, 2015, the Board approved an increase for the amount of \$200,000.00. On June 08, 2016, the Board approved an increase for the amount of \$250,000.00. On August 10, 2016, the Board approved the first renewal for the amount of \$450,000.00. On October 18,

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

2017, the Board approved an increase for the amount of \$280,000.00. On August 29, 2018, the Board approved the second renewal for the amount of \$450,000.00. On October 02, 2019, the Board approved an Assignment Agreement. The Board is requested to approve the third and final renewal for the amount of \$450,000.00. This renewal will make the total contract value \$2,311,873.60.

MBE/WBE PARTICIPATION:

Not applicable. This contract meets the requirement for certification as a sole source procurement.

Baltimore Police Department

23. PROLOGIC ITS, LLC	\$125,723.68	Purchase Agreement/ Sole Source
<u>Contract No. 08000 - Transport Van Cameras - Baltimore City</u> Police Department - Req. No. R855342		

The Board is requested to approve and authorize execution of a Purchase Agreement with ProLogic, LLC. The period of the agreement is June 27, 2020 through June 26, 2021.

This request is to procure, using the Governor's Office of Crime Control and Prevention Technology Grant, funds to upgrade the Baltimore City Police Department's (BCPD) Prisoner Transport vehicles Video and Surveillance Systems. This is for the hardware and installation for 16 Prisoner Transport vehicles.

AGENDA

BOARD OF ESTIMATES

6/24/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Baltimore Police Department - cont'd

The BCPD is currently using a system that has reached end of life. The upgrade will feature live streaming capabilities. Storage is in AXON's Evidence.com continuing the objective of having one platform for video storage, and further the goal of Consent Decree compliance. ProLogic is the only camera surveillance system that is approved to interface with AXON's Evidence.com and is only available from the Vendor.

The above amount is the City's estimated requirement. However, the Vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a proprietary product only available from the Vendor.

APPROVED FOR FUNDS BY FINANCE

(The Purchase Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
105 - 106
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

6/24/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- | | | |
|-----------------------------------|-----------------------------------|--------------|
| 1. B50005939, Backhoe with Loader | Valley Supply & Equipment Company | \$ 73,807.87 |
|-----------------------------------|-----------------------------------|--------------|

(Department of General Services,
Fleet Management)

MBE/WBE PARTICIPATION:

On February 1, 2019, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

- | | | |
|--|--------------------|--------------|
| 2. B50005951, 1-Ton 4x4 Crew Cab Pickup Truck with Open Utility Body | Sheehy Auto Stores | \$ 54,325.00 |
|--|--------------------|--------------|

(Department of General Services,
Fleet Management)

MBE/WBE PARTICIPATION:

On February 1, 2019, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

AGENDA

BOARD OF ESTIMATES

6/24/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- | | | |
|-------------------------|---------------------|----------------|
| 3. B50005960, OEM Parts | | \$1,000,000.00 |
| Hydraulic Hoses & | Tipco Technologies, | |
| Fittings | Inc. | |
| | R/W Connection | |

(Department of General Services,
Fleet Management)

MBE/WBE PARTICIPATION:

On July 23, 2019, it was determined no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JULY 23, 2019.

- | | | |
|-------------------------|----------|------------|
| 4. B50005774, Corporate | M&T Bank | Revenue |
| Purchasing Card | | Generating |
| Services | | |

(Department of Finance,
Bureau of Procurement)

The Board is requested to approve and authorize execution of the agreement with M&T Bank. The period of the agreement is July 01, 2020 through June 30, 2025, with one five-year renewal option at the sole discretion of the City.

MBE/WBE PARTICIPATION:

On April 04, 2019, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is a revenue generating program.

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

6/24/2020

PROPOSALS AND SPECIFICATIONS

1. Department of General Services - GS 19817, Baltimore Street
Garage Restoration
BIDS TO BE RECV'D: 8/5/2020
BIDS TO BE OPENED: 8/5/2020

2. Department of Recreation & Parks - RP 20801, Racheal Wilson
Memorial Park Playground
BIDS TO BE RECV'D: 8/5/2020
BIDS TO BE OPENED: 8/5/2020

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED