

## **NOTICES:**

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
  1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
  2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
  3. The written protest shall include:
    - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
    - b. A narrative description of the issues and facts supporting the protest; and
    - c. A description as to how the protestant will be harmed by the proposed Board action.
    - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

NOTICES - cont'd:

2. SPECIAL NOTICE FOR JUNE 17, 2020, 9:00 A.M.  
BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1  
(408) 418-9388 (ACCESS CODE: 711183482) AND/OR STREAM IT LIVE  
USING THE FOLLOWING LINK:  
<http://charmtvbaltimore.com/watch-live>

3. 12:00 NOON MEETING ANNOUNCEMENT OF  
BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING  
(443) 984-1696 (ACCESS CODE: 0817325) AND/OR STREAM IT LIVE  
USING THE FOLLOWING LINK:  
(<http://charmtvbaltimore.com/watch-live>)

## **BOARD OF ESTIMATES' AGENDA - JUNE 17, 2020**

### **BOARDS AND COMMISSIONS**

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Old Line Construction, Incorporated	\$8,000,000.00
Spohn Ranch, Inc.	\$8,000,000.00

#### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Assedo Consulting, LLC	Engineer
Brightfields, Inc.	Engineer
HDR Engineering, Inc.	Architect Engineer
Johnson, Mirmiran & Thompson, Inc.	Architect Landscape Architect Engineer Land Survey

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**BOARDS AND COMMISSIONS** - cont'd

Michael Baker International, Inc.

Architect  
Landscape  
Architect  
Engineer

Sigma Associates, Inc.

Engineer

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

4 - 6

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

# AGENDA

## BOARD OF ESTIMATES

6/17/2020

### TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$610,000.00	9950-909540-9509	
GF (HUR)	Constr. Res.	
	Inner Harbor	
	Dredging Res.	
245,000.00	9950-916025-9509	
<u>GF (HUR)</u>	W. North Ave.	
	Improvement	
<b>\$855,000.00</b>	-----	9950-901560-9508
		Inner Harbor
		Dredging ACT

This transfer will fund the costs associated with the work of mobilization/demobilization, dredge/unload and other related costs to the project "Inner Harbor Dredging" with McLean Contracting Company.

### Department of Housing and Community Development

2. \$ 30,000.00	9910-901770-9588	
29 <sup>th</sup> Comm. Dev.	W. Balto. Transit	
Bond	Oriented Dev.	
175,706.92	9910-903208-9588	
29 <sup>th</sup> Comm. Dev.	Woodbourne/McCabe	
<u>Bond</u>		
<b>\$205,706.92</b>	-----	9910-905640-9588
		Whole Block Demo -
		Land Mgmt.

This transfer moves appropriations to continue the acquisitions that support whole block demolition. Due to the

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
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Department of Housing and Community Development - cont'd

variable nature of acquiring and disposing of property, there is a need to reprogram funding from completed projects to the Whole Block Demo - Land Management account. The fund is short of funds needed to complete acquisition before the end of the fiscal year.

Department of Planning

3.	\$200,000.00	9938-921031-9485	
	2 <sup>nd</sup> Comm. and	MD Zoo Parking	
	Eco. Dev. Loan	Lot Improvements	
	50,000.00	9938-921031-9485	
	3 <sup>rd</sup> Comm. and	MD Zoo Parking	
	<u>Eco. Dev. Loan</u>	<u>Lots Improvements</u>	
	<b>\$250,000.00</b>	-----	9938-907031-9483
			MD Zoo Parking
			Lot Improvements
			ACT

This transfer will allow the MD Zoo to be reimbursed for improvements to the parking lot, including restriping existing and creating new ADA spots, creating accessible paths, lighting and camera installation, and traffic calming.

Department of Recreation and Parks

4.	\$70,000.00	9938-910083-9475	9938-911083-9474
	1 <sup>st</sup> Parks and	(Reserve) Historic	(Active) Historic
	Public	Park Facility	Park Facility
	Facilities	Renovation	Renovation

This transfer will provide funds to cover the costs associated with installation of a new water line at Howard P. Rawlings Conservatory in Druid Hill Park.



**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**TRANSFER OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
Department of Public Works/Office <u>of Engineering and Construction</u>			
5.	\$50,000.00	9956-914028-9549	9956-903959-9551
	Revenue	Patapsco Sludge	
	Bond	Tank Rehab	

The transfer will cover the costs of SC 1018, Sludge Blending Tanks Rehabilitation Improvements and Expansion at the Patapsco Wastewater Treatment Plant.

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

Baltimore Development Corporation - Port Covington Tax  
Increment Financing  
Agreements

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Port Covington Tax Increment Financing Agreements as listed below:

1. Funding Agreement between the Mayor and City Council; Maryland Economic Development Corporation, Weller Development Company, LLC; and Baltimore Urban Revitalization LLC (regarding issuance of Tax Increment Finance Bonds).
2. Contribution Agreement between the Mayor and City Council and Maryland Economic Development Corporation (regarding the pledge of tax increment revenue and special taxes to fund debt service and other costs related to the Tax Increment Finance Bonds).
3. Declaration of Covenants between the Mayor and City Council. Baltimore Urban Revitalization LLC; 300 East Cromwell Street, LLC; 301 E. Cromwell Street, LLC; 321 E. Cromwell Street, LLC; Interim-E10A, LLC; and Interim-E10, LLC (regarding Profit Sharing).

The Board is further requested to authorize and direct the Mayor, or the Mayor's designee, to execute any and all other documents amendments, supplements, modifications, or changes necessary to effectuate this transaction including, without limitation, deeds and estoppel or other similar certificates, provided such documents do not materially alter the relationship of the parties or the principal elements of the Project.

#### **AMOUNT OF MONEY AND SOURCE:**

1. Pursuant to the terms of the Funding Agreement, the City authorizes the Maryland Economic Development Corporation (MEDCO) to issue Tax Increment Finance bonds as a State issuer

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Baltimore Development Corporation - cont'd

in an amount not to exceed \$148,000,000.00, on terms established by the Board of Finance, to finance the construction of public infrastructure and open space related to the Port Covington Project.

2. Pursuant to the terms of the Contribution Agreement, the City pledges Tax Increment Revenues and Special Tax Revenues from the Port Covington Project to MEDCO to fund debt service, replenish the Reserve Fund, and to pay administrative costs associated with the Tax Increment Finance Bonds until the bonds are retired.
3. Pursuant to the terms of the Declaration of Covenants, the City will share in gross sales proceeds from the Port Covington Project as the rate of 33 basis points of the gross sales price of each property subject to profit sharing.

#### **BACKGROUND/EXPLANATION:**

Pursuant to City Council Ordinances 16-0669, 16-0670, and 16-0671 approved by the City Council on September 19, 2016, and signed by the Mayor on September 22, 2016, and on the approval of and upon the terms established by the Board of Finance, MEDCO will issue Tax Increment Finance Bonds on the City's behalf in an amount not to exceed \$660,000,000.00, and an interest rate not to exceed nine percent, in order to finance public infrastructure and open space associated with the Port Covington Project.

The above referenced documents are contracts and agreements necessary for the City to issue the bonds and otherwise fulfill its intent to finance the public infrastructure and open space associated with the Port Covington Project through a State issuer.

#### **MBE/WBE PARTICIPATION:**

The Developer has signed the Commitment to Comply and has executed a Memorandum of Understanding with the City of Baltimore respecting

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Baltimore Development Corporation - cont'd

the same, as approved by the Board of Estimates on September 14, 2016.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**6/17/2020**

#### **Baltimore Development Corporation - Lease and Grant Agreements**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease and Grant Agreements with Baltimore Public Markets Corporation. The Amended and Restated Lease with Baltimore Public Markets Corporation is for Avenue Market, Broadway Market, Hollins Market, and Northeast Market. The Original Lease, which was amended in 1999 and 2001, will expire on June 30, 2020.

##### **AMOUNT OF MONEY AND SOURCE:**

Under the Lease Agreement, annual rent of \$1.00 will be paid to the City for an initial term of 30 years, with two ten-year renewal options.

##### **BACKGROUND/EXPLANATION:**

The grant of \$500,000.00 is from the State of Maryland to the Board of Directors of the Baltimore Public Markets to support renovations at Avenue Market and Hollins Market. The State of Maryland requires Board approval because the properties are owned by the City.

The Baltimore Public Market System is the oldest continuously operating public market system in the United States. The properties are owned by the Mayor and City Council and in 1995 were leased for a term of 25 years (the Original Lease) to Baltimore Public Market Corporation (BPMC), which was established in 1995 as a non-profit quasi-governmental organization charged with the maintenance and operations of the Markets.

BPMC has been engaged in ongoing rehabilitation efforts at each of the markets and continued improvements to the properties are contingent on continued site control for BPMC. The Avenue and Hollins Markets serve communities that have been designated by the Baltimore City Department of Health as Food Access Priority Areas

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Baltimore Development Corporation - cont'd

and City and State funding for capital improvements has been secured for both properties. In 2019 the State of Maryland through a bond bill (Enabling Act: DGS item 154, Chapter 14 of the Laws of Maryland 2019), approved the grant funding which will provide \$500,000.00 of Capital improvements to the markets. Because the properties are owned by the City, Board of Estimates approval is required to ratify the grant agreements with the State of Maryland's Board of Public Works.

In addition to these properties, BPMC has recently completed renovations of Broadway Market in Fells Point and engaged in a public private partnership to overhaul Cross Street Market in Federal Hill.

#### **MBE/WBE PARTICIPATION:**

N/A

(The Lease and Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

Department of Housing and - Community Development Block  
Community Development      Grant Agreements

The Board is requested to approve and authorize execution of the various Community Development Block Grant Agreements.

1.      **STRONG CITY BALTIMORE, INC.**      **\$55,000.00**

Account: 2089-208920-5930-427634-603051

The purpose of this agreement is to subsidize the Adult Literacy and English language instruction programs to be provided to approximately 535 adult residents in basic reading, writing and math skills. The period of the CDBG is July 1, 2019 through June 30, 2020.

2.      **NEIGHBORHOOD HOUSING SERVICES**      **\$400,000.00**  
         **OF BALTIMORE, INC. (NHS)**

Accounts: 2089-208920-5930-433562-603051  
             2089-208920-5930-433581-603051  
             2089-208920-5930-433583-603051  
             2089-208920-5930-433591-603051

This agreement will subsidize NHS's operating expenses. The NHS will provide public information, housing counseling services and rehabilitation and administration of a revolving loan fund including underwriting, construction monitoring and loan servicing. The period of the CDBG is September 1, 2019 through August 31, 2020.

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the following formula programs:

1.      Community Development Block Grant (CDBG)
2.      HOME Investment Partnership Act (HOME)
3.      Emergency Shelter Grant Entitlement (ESG)
4.      Housing Opportunity for People with AIDS (HOPWA)

## **AGENDA**

### **BOARD OF ESTIMATES**

**6/17/2020**

DHCD - cont'd

The Department began negotiating and processing the CDBG agreements effective July 1, 2019 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

6/17/2020

Department of Housing and - Subordination and Intercreditor  
Community Development      Agreement

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#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Subordination and Intercreditor Agreement with Howard Bank with respect to an existing Neighborhood Progress Development Fund (NPDF) Loan made to Maryland Art Place, Inc. relating to a project located at 216-218 West Saratoga Street as more fully described below.

#### **AMOUNT OF MONEY AND SOURCE:**

No additional City funding is required. The Department will collect a \$2,500.00 subordination fee.

#### **BACKGROUND/EXPLANATION:**

The Maryland Art Place, Inc. (MAP) is a 32-year-old non-profit that supports contemporary art and artists within Baltimore. MAP provides opportunities for artists to present work, to nurture and promote new artists and their work, and to serve the general public through educational leadership in contemporary art.

On September 9, 1987, the Board approved the financing of the acquisition and rehabilitation by MAP of the buildings located at 216-218 W. Saratoga Street (the former Johnson Brothers Company buildings) into approximately 18,000 square feet of commercial space (the Project). The Project allowed MAP to implement several new programs to serve the immediate community and the region, including a hands-on education program focused on city school children and an on-going performance program which added more evening activities to the Market Center section of Baltimore City. The City provided funding in the amount of \$225,000.00 from the Neighborhood Progress Development Fund (the NPDF Loan) that was secured by a second lien of the property.

In 1995, MAP borrowed \$390,000.00 plus fees to pay off the existing first lien held by Signet Bank. This money was raised from a first-

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Department of Housing and Community Development - cont'd

lien loan from Nations Bank (Nations Bank) in the principal amount of \$275,000.00 (the Nations Bank Loan) and a second-lien, non-amortizing loan from the Abell Foundation (Abell) in the principal amount of \$125,000.00 (the Abell Loan). As part of this transaction, HCD agreed to subordinate the NPDF Loan to both the NationsBank Loan and the Abell Loan.

On April 6, 2016, the Board approved the modification of the Promissory Note between the City and MAP and the execution of a Memorandum of Understanding between the City and Abell, pursuant to which each of the lenders agreed to restructure and modify its debt as outlined below:

1. At the time of Board approval the NPDF Loan had matured and the then-current debt under its promissory note was comprised of \$230,100.00 in principal (including a deferred interest of \$11,087.10) and \$289,447.25 in additional deferred/accrued interest for a total due of \$519,547.01. The City has reached an agreement with MAP and Abell to modify the City's existing debt as follows: (i) as of December 31, 2015, the total amount due under the City's debt was capped at \$519,547.01, (ii) the NPDF Loan did not bear any further interest and will be due and payable in accordance with the terms and conditions of Paragraph 4 (Sale, Refinance or Transfer) of the Note, and (iii) the maturity date was modified and extended until the point in time in which one of the events as defined in Paragraph 4 occurred.
2. Abell has agreed to provide MAP with a release for all the principal and interest due under its Promissory Note in the amount of \$125,000.00

MAP has now been approved by Howard Bank (Howard Bank) for a \$152,000.00 loan (the Howard Bank Loan) to refinance and payoff the existing first lien mortgage currently held by Bank of America, N.A. (successor in interest to NationsBank) in the approximate amount of \$13,963.47. The term of the Howard Bank Loan is ten years with an interest rate for the initial 60 months at approximately 6.00% and a reset interest rate for the second 60 month term with either a bank provided fixed rate or a variable rate of Prime + 1.00%. The Howard Bank Loan will be secured by a first lien on the property.

## **AGENDA**

### **BOARD OF ESTIMATES**

**6/17/2020**

#### Department of Housing and Community Development - cont'd

MAP will use the balance of the loan proceeds to complete capital improvements to the property which have been deemed vital to the health and safety of the building currently comprised of mission-driven tenants working in diverse creative fields from the Fine Arts to Music Engineering. The capital improvements will include the following: (i) replacement of the existing roof; (ii) interior work to be completed from damage caused by the roof leaking, wall refinishing; (iii) mold remediation, painting and ceiling refinishing.

Howard Bank is requiring the City to execute a subordination agreement in order to subordinate the NPDF Loan to institutional financing being provided.

The Law Department will review all documents as to form and legal sufficiency. It is requested that the Law Department be permitted to make final changes to the documents with the concurrence of the Commissioner of the Department of Housing and Community Development.

All other applicable terms and conditions of the April 6, 2016 Board Memo and approvals contained therein remain in full force and effect.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Office of the State's Attorney - Grant Adjustment Notice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Adjustment Notice (GAN No.2) from the State of Maryland - Governor's Office of Crime Control and Prevention (GOCCP). The period of the grant is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$125,000.00 - 5000-501520-1150-118000-601001

**BACKGROUND/EXPLANATION:**

On January 15, 2020, the Board approved acceptance of the award from GOCCP for the grant entitled Comprehensive Violence Prosecution in the amount of \$1,955,951.00, for the period of July 1, 2019 through June 30, 2020.

On May 22, 2020, the Board approved GAN No. 1 which increased the original budget from \$1,955,951.00 to \$2,080,951.00 by adding \$102,752.00 to Personnel and \$22,248.00 for Tough books and mobile recording equipment. The approval of the GAN No. 2 increases the amount of the award by \$125,000.00.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Baltimore City Office of - Agreement  
Information and Technology

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Baker Tilly Virchow Krause, LLP. The period of the agreement is effective upon Board approval through December 31, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$125,000.00 - 1001-000000-1472-808000-603026

**BACKGROUND/EXPLANATION:**

Baltimore City is moving to an enterprise planning system to improve financial and human resources processes across the City. This move requires functionality beyond the application programming interface previously developed by Baker Tilly for the City. Baker Tilly will use Oracle extracts from ADP, LLC; and load eTIME data and EV4 data into an Oracle database; and develop extracts for load to Workday.

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON JUNE 1, 2020.**

**APPROVED FOR FUNDS BY FINANCE.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been reviewed by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**6/17/2020**

Department of General Services - Partial Release of Retainage

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement for the Partial Release of Retainage to Simpson of Maryland, Inc. for GS17812, Southern District Police Station Roof Replacement.

#### **AMOUNT OF MONEY AND SOURCE:**

\$31,548.96 - 9916-914402-9197-000000-200001

#### **BACKGROUND/EXPLANATION:**

As of September 16, 2019, Simpson of Maryland, Inc. has completed 100% of all work for GS17812-Southern District Police Station Roof Replacement. The City now has agreed to a Partial Release of Retainage in the amount of \$31,548.96 to the Contractor. Currently, the City is holding \$32,548.96 in retainage for the referenced project and wishes to reduce the amount of the retainage to \$1,000.00 and has determined that its interests are fully protected by this reduction.

#### **MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement for the Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**6/17/2020**

#### Department of Transportation - Traffic Mitigation Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with the BSS South Baltimore, LLC. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department.

##### **AMOUNT OF MONEY AND SOURCE:**

\$15,982.29 - 9950-909084-9512-000000-490375

##### **BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the scope of the work for 1541 Ridgely Street, constructing a mini-warehouse with 950 self-storage units and a total of 129,030 square feet.

The Developer agrees to make a one-time contribution in the amount of \$15,982.29 to fund the City's multimodal transportation improvements in the Development's vicinity to extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Department of Transportation - Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with Johnson, Mirmiran & Thompson under Project No. 1288, Bridge Construction Management Services for TR-12311R Replacement of Three Bridges over MD 295. The period of the agreement is for four years effective upon Board approval with the option to extend for one year or until the limit has been reached whichever comes first.

#### **AMOUNT OF MONEY AND SOURCE:**

\$1,200,000.00 - 9950-901662-9506-900010-705032

#### **BACKGROUND/EXPLANATION:**

This agreement is for Bridge Construction Management Services for TR-12311R Replacement of Three Bridges over MD 295. It consists of the work described in the submitted agreement and is divided into three sites all of which crossover MD 295: Waterview Avenue Bridge, Annapolis Road Bridge, and Maisel Street Pedestrian Bridge to City-County Line. The project is designed to provide long lasting infrastructure updates and accessibility benefits. The scope of work includes, but is not limited to: replacement of Waterview Avenue Bridge over MD 295, which is phased construction including new approach roadways and new Maryland State Expressway all adjacent to Annapolis Road, demolition and replacement of Annapolis Road Bridge with pedestrian and vehicular detours, and lastly, demolition and replacement of Maisel Street Pedestrian Bridge with new Americans with Disabilities Act updates.

#### **DBE PARTICIPATION:**

The Consultant will comply with Title 49 of the Code of Regulations Part 26(49CFR26) and the DBE goal established in the original agreement.

<b>DBE:</b>	Kumi Construction - Management Corp.	<u>\$0-300,000.00</u>	<u>0-25%</u>
	<b>Total</b>	<b>\$0-300,000.00</b>	<b>0-25%</b>



**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Department of Transportation - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through December 31, 2020, unless otherwise indicated.

1. **NEW OPPORTUNITIES FOR WOMEN, INC.** **\$ 72,000.00**

Account: 4000-499020-3023-718000-603051

New Opportunities for Women, Inc. will provide prevention education, HIV testing and core linkage services to youth between the ages of 13 and 24. The organization will also develop sustainable relationships with at least four Baltimore City Schools and/or colleges to provide prevention education, and participate in a social media capacity building session. The period of the agreement is January 1, 2020 through December 31, 2020.

**MWBOO GRANTED A WAIVER ON MAY 14, 2020.**

2. **WOODBOURNE WOODS, INC.** **\$ 12,480.00**

Account: 4000-432920-3255-761200-604014

The organization will provide nutritional meal services for 15 seniors per day on Monday, Tuesday, Thursday and Friday at a cost of \$4.00 per meal for 52 weeks. All meals will be provided at the Woodbourne Woods Apartments, located at 1650 Woodbourne Avenue. All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the Provider and the Department as request by either party. The period of the agreement is October 1, 2019 through September 30, 2020.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Health Department - cont'd

**3. THE JOHNS HOPKINS UNIVERSITY \$108,471.00**

Account: 4000-499020-3023-718000-603051

I Want the Kit, is a marketing campaign that provides home testing options to the general public, to help stop the spread of sexually transmitted infections by offering easy and confidential chlamydia, gonorrhea and HIV testing. The Johns Hopkins University will work with the Department to provide enhanced free online access to home testing in Baltimore City and provide another means of enrolling people at high risk of HIV infection into pre-exposure prophylaxis services.

**MWBOO GRANTED A WAIVER ON JUNE 2, 2020.**

The agreements are late because of administrative delays.

**4. CAUSE ENGAGEMENT ASSOCIATES, \$ 20,000.00  
LLC**

Account: 4000-483520-3080-294600-603020

Cause Engagement Associates, LLC will provide technical assistance to the ReCAST community grantee participants. The period of the agreement is effective upon Board approval through September 29, 2020.

**5. SOLID ROCK HEALTH EDUCATORS, LLC \$ 41,600.00**

Account: 6000-607621-3110-306700-603018

The Adult Evaluation and Review Services (AERS) is a Maryland Medicaid Program that provides comprehensive evaluations for aged and functionally disabled adults who need long-term care and are not at risk for institutionalization.

The Consultant performs AERS Program services. Services will include comprehensive evaluations for aged and functionally

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Health Department - cont'd

disabled adults who need long-term care and are not at risk for institutionalization. The Consultant will perform on-site face-to-face evaluations of clients in the community, enter all information regarding the InterRAI Home Care Assessment and Plan of Services into Long-Term Services and Support Maryland Tracking System for submission to Department of Health and Mental Hygiene (DHMH), and submit all evaluations and completed DHMH forms to the Department's AERS program staff.

#### AUDITS REVIEWED AND HAD NO OBJECTION.

#### 6. **MARYLAND COMMUNITY HEALTH RESOURCES** **\$220,000.00** **COMMISSION (MCHRC)**

Account: 5000-516920-3150-736900-405001

Under the Grant Agreement, the funds will be utilized to fund the Healthcare on the Spot: Mobile Hepatitis C Services for People Who Use Drugs project. The Baltimore City Health Department (BCHD) has operated a mobile clinic called Healthcare on the Spot (The Spot) since 2018 with services designed to engage People Who Use Drugs (PWUD), and currently co-locates with the BCHD syringe exchange services. The PWUD have a prevalence of Hepatitis C (HCV) of between 50-80% and have low HCV treatment rates. Research suggests that co-location of services can be a successful way to engage PWUD in medical care.

The grant from MCHRC provides funds to expand HCV testing and treatment services utilizing the Spot mobile clinic model. The Spot will offer integrated medical treatment services and co-locate with substance use treatment programs and drop-in centers for PWUD to offer accessible HCV testing and treatment. The period of the agreement is May 1, 2020 through April 30, 2022.

The agreement is late because of administrative delays.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Health Department - cont'd

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT  
CONFIRMED THE GRANT AWARD.**

**APPROVED FOR FUNDS BY FINANCE.**

(The Agreements have been approved by the Law Department as to  
form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Health Department - Notification of Grant Award

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA). The period of the NGA is April 1, 2020 through September 30, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

\$ 576,067.00	-	4000-438520-3024-811500-404001
1,382,560.00	-	4000-438720-3255-811500-404001
281,461.00	-	4000-438420-3255-811500-404001
<u>\$2,240,088.00</u>		

#### **BACKGROUND/EXPLANATION:**

This NGA will allow the Department to accept and utilize funds received from the MDoA for State funded programs. These funds will be utilized to support disaster relief services to eligible persons during COVID-19 emergency.

The NGA is late because of the administrative review process.

#### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Notification of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Health Department - Amendment to Agreements

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Amendment to Agreements with the listed organizations. The period of the agreement is July 1, 2019 through June 30, 2020 unless otherwise indicated.

**1. HOUSE OF VICTORY HOME CARE, INC. \$2,600.00**

Account: 5000-534020-3254-767800-607001

On September 25, 2019, the Board approved the original agreement in the amount of \$15,600.00. This Amendment to Agreement decreases the agreement by \$2,600.00 to reallocate unused funds. This reduction makes the total agreement \$13,000.00.

**2. UNIVERSITY OF MARYLAND, BALTIMORE \$4,500.00**

Account: 5000-520120-3080-288900-603051

On November 27, 2019, the Board approved the original agreement in the amount of \$55,000.00. This Amendment to Agreement increases the agreement by \$4,500.00 for additional services. This makes the total agreement amount \$59,500.00.

**MWBOO GRANTED A WAIVER ON MAY 14, 2020.**

**3. BETTY & DEBBIE'S FAMILY PLACE, INCORPORATED \$4,550.00**

Account: 5000-534020-3254-767800-607001

On September 18, 2019, the Board approved the original agreement in the amount of \$46,800.00. This Amendment to Agreement decreases the agreement by \$4,550.00 to reallocate unused funds. This reduction makes the total agreement amount \$42,250.00.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Health Department - cont'd

The Amendments are late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment to Agreements have been approved by the Law Department as to form and legal sufficiency.)



## **AGENDA**

### **BOARD OF ESTIMATES**

**6/17/2020**

Health Department - Ratification of Agreement and Expenditure of Funds

---

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Agreement with Johns Hopkins University (JHU). The Board is further requested to approve the Expenditure of Funds to Johns Hopkins University, School of Nursing.

#### **AMOUNT OF MONEY AND SOURCE:**

\$60,962.96 - 1001-000000-3030-271500-603026

#### **BACKGROUND/EXPLANATION:**

On January 16, 2019 the Board approved the original agreement in the amount of \$550,000.00 for the period of July 1, 2018 through June 30, 2019.

The JHU School of Nursing provided additional services during the period of June 1, 2019 through June 30, 2019. Due to administrative delays the agreement was not modified to include additional costs.

The Expenditure of Funds is needed to pay JHU School of Nursing for additional services.

The agreement is late because of a delay in receiving the required documentation.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**6/17/2020**

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment No. 1) with Johnson, Mirmiran & Thompson, Inc. (Consultant). Amendment No. 1 will extend the period of the agreement through May 30, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

The Department is requesting the Consultant to continue providing engineering services for SC 982, Design of Eastern Avenue Pumping Station. Amendment No. 1 is needed to finalize the design incorporating Physical Modelling Findings, Commission for Historical and Architectural Preservation and Flood Plain review comments, secure permits and provide bid phase services. The Contractor will meet the required MBE/WBE goals per the original contract. No additional funding is required.

#### **MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27%

**WBE:** 10%

**AUDITS HAS REVIEWED AND FINDS THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

Department of Public Works/Office - Emergency Procurement  
of Engineering and Construction      Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Emergency Procurement Agreement (Agreement) with R. E. Harrington Plumbing & Heating Co., Inc. The Agreement is effective upon Board approval through November 1, 2021 or until the upset limit is reached, whichever occurs first.

#### **AMOUNT OF MONEY AND SOURCE:**

\$4,495,311.00 - 9960-913007-9557-900020-706063

#### **BACKGROUND/EXPLANATION:**

The Department of Public Works' water main replacement project consists of replacing an existing 36-inch valve and approximately 5,800 Linear Feet (LF) of existing 8-inch to 16-inch cast iron main. However, in July of 2018, the Department of Transportation (DOT) Conduit Section informed the Department of Public Works of their intent to perform an extensive streetscape project within the same footprint as the Greenmount Avenue water main replacement work.

The Greenmount Avenue Streetscape Project TR 14302 is part of DOT's efforts to promote pedestrian use, improve pedestrian safety, and improve the overall aesthetic of the Greenmount Avenue Corridor from 29th Street to 43rd Street. TR14302 includes extensive conduit replacement along Greenmount Avenue.

Therefore, in order to effectively utilize funds, minimize neighborhood disruption, and avoid disturbance to newly paved roads, it necessary that the Department of Public Works escalate the schedule for the Greenmount Avenue water main replacement work to be performed as soon as possible.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Department of Public Works/Office - cont'd  
of Engineering and Construction

The Contractor covenants and agrees that is shall complete the replacement of approximately 7,461 Linear Feet (LF) of existing 8-inch to 16-inch cast iron main with ductile iron piping; restore road and utilities damage associated with water main replacement; approximately 200 Linear Feet (LF) of existing 4-inch Diameter Ductile Iron Pipe (DIP) water main and fittings, approximately 135 Linear Feet (LF) of existing 6-inch Diameter Ductile Iron Pipe water main and fittings, approximately 1,461 Linear Feet of existing 8-inch Diameter Ductile Iron Pipe water main and fittings, approximately 1,330 Linear Feet of existing 10-inch Diameter Ductile Iron Pipe water main and fittings.

**PURSUANT TO ARTICLE VI, §11 (e) (i) OF THE BALTIMORE CITY CHARTER, IT IS HEREBY CERTIFIED NO ADVANTAGE WILL RESULT IN SEEKING NOR IS IT PRACTICABLE TO OBTAIN COMPETITIVE BIDS.**

**MWBOO GRANTED A WAIVER ON FEBRUARY 4, 2020.**

**ON DECEMBER 4, 2019, WRITTEN NOTICE WAS PROVIDED TO THE DIRECTOR OF FINANCE AND THE INTENT TO USE R. E. HARRINGTON PLUMBING & HEATING CO., INC. TO PERFORM THE WORK.**

**THE DIRECTOR OF FINANCE RECOMMENDED APPROVAL ON DECEMBER 5, 2019.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Emergency Procurement Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Department of Human Resources - Personnel Matters

The Board is requested to approve all of the Personnel matters below:

Department of Public Works

a. Create the following classification:

Classification: Maintenance Manager Mechanical Pumping

Job Code: 54361

Grade: 936 (\$82,753.00 - \$132,342.00)

b. Reclassify the following filled Position:

Position No.: 23190

From: WW Maintenance Manager Mechanic

Job Code: 54359

Grade: 931 (\$75,715.00 - \$121,037.00)

To: Maintenance Manager Mechanic Pumping

Job Code: 54361

Grade: 936 (\$82,753.00 - \$132,342.00)

Cost: \$12,913.00 - 2070-000000-5501-393000-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

Department of Public Works/Office - Agreement  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an agreement with Hazen & Sawyer, PC under Project No. 941-PAS (SC 941). The period of the agreement is effective upon Board Approval for four years or until the upset limit is reached, whichever comes first.

#### **AMOUNT OF MONEY AND SOURCE:**

\$1,557,111.84 - 9956-905648-9551-900020-703032

#### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting Hazen & Sawyer, PC to provide engineering services in assistance to the City during construction of S.C. 941 to oversee that the work performed by the contractor is completed in conformance with the design and as specified in the contract documents. The S.C. 941 work is within the Jones Falls Sewershed area. Engineering services will include reviewing submittals, Request for Information, attending monthly progress meetings, closed circuit television inspection, conditional and final inspections, updating drawings and Geographic Information Systems update.

Hazen & Sawyer, PC will provide the City with post award services necessary during construction of S.C.941 to oversee that the work performed by the contractor is completed in accordance with the design and as specified in the contract documents. The work area is largely east of Interstate 83 and west of Route 1. This project will help eliminate two of the City's Sanitary Sewer Overflow 67 and 72.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 30.3% MBE and 16.14% WBE goals assigned to the original agreement.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

Department of Public Works/ - Metered Water and Fire Service  
Department of Finance                      Rates for Baltimore County

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the new metered water and fire service rates for Baltimore County, as proposed by Baltimore County by letter dated June 3, 2020 to the Acting Director of the Department of Public Works. The rates will be effective for all Baltimore County water bills issued on or after July 1, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

4% increase over current rates for Baltimore County residents that became effective on July 1, 2019.

#### **BACKGROUND/EXPLANATION:**

The rates are submitted in accordance with the terms of the Metropolitan District Act of 1972. Under this Act, the City is obligated to provide water to Baltimore County at cost.

Revenues from these proposed rates will be used to fund Baltimore County's share of expenditures in the Baltimore City Water Utility Operation. If revenues from billings to County customers exceed the cost, the City remits the excess to the County. If there is a shortfall, the County must pay the difference.



## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Department of Public Works - Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Ross Technical Services Inc. The period of the agreement is May 18, 2020 through July 18, 2020 to initiate the first year of a 3-year program.

#### **AMOUNT OF MONEY AND SOURCE:**

\$13,475.00 - 2070-000000-5501-630004-603020  
13,475.00 - 2070-000000-5501-396404-603020  
13,475.00 - 2070-000000-5501-396904-603020  
**\$40,425.00 - TOTAL**

#### **BACKGROUND/EXPLANATION:**

The Baltimore City Joint Apprenticeship Program requires that apprentices assigned to the Waste Water Treatment Plants of Baltimore City be provided with 160 hours of classroom instruction for each year of the three years that they are employed to successfully complete the Waste Water Treatment Technician Apprenticeship Program.

Ross Technical Services. Inc. has an extensive background in Waste Water Treatment Training and has provided a custom curriculum that enables the apprentices to be exposed to the technical requirements of the program as they relate to the actual work environment of a Water and Wastewater Treatment Plant.

#### **MBE/WBE PARTICIPATION:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency)

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**EXTRA WORK ORDERS AND TRANSFER OF FUNDS**

\* \* \* \* \*

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

40 - 41

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office  
of Engineering and Construction

1. EWO #001, \$ 0.00 - SC 950R, Caroline Street Stormwater Pumping Station Upgrade			
\$ 893,000.00 -	Metra Industries, Inc.	5 Months	80

This is the first time extension and will increase the duration time of the contract by five months for a total contract duration time of 372 days. The current construction completion date is January 20, 2020 and the new construction completion date is June 30, 2020. This extra work order is within the original scope of work and was requested by the Agency.

The Office Engineering and Construction is requesting a non-compensable time extension of 162 days due to excessive valve manufacturer production and delivery delays and a change in the scope of work for the pump station level control systems. This was proven and justified during the time impact analysis review of the contractor's request. The Certificate of Completion Form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

**MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 12% and WBE: 2%.

**AGENDA****BOARD OF ESTIMATES****6/17/2020****EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of General Services

2. EWO #07, \$29,758.62 - GS 15837, Hanover and Ostend Fire Facilities, Former Truck 6, Renovations

\$ 984,000.00	\$ 100,002.81	Mid Atlantic General Contractors, Inc.	21	55
---------------	---------------	--	----	----

During demolition it was discovered that the existing walls contained lead paint. As a part of American Specialties, Inc. (ASI) 01 for wall finishes, the contractor submitted PCO 05R for an abatement sub-contractors to safely remove lead paint from the first and second floor of the Fire Station for the amount of \$29,758.62.

**MBE/WBE PARTICIPATION:**

Mid Atlantic General Contractors, Inc. have committed to achieve the goals set up for this project.

## **AGENDA**

### **BOARD OF ESTIMATES**

**6/17/2020**

#### Department of Recreation and Parks - Donation Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Donation Agreement with Greater Baybrook Alliance, Inc. (Donor), and Sparks@Play, LLC (Contractor). The period of the Donation Agreement is effective upon Board approval through Final Acceptance of the Project by the City unless earlier terminated pursuant to the terms hereof.

##### **AMOUNT OF MONEY AND SOURCE:**

\$71,820.72 - No City funds will be transacted.

##### **BACKGROUND/EXPLANATION:**

The Donor wishes to make a donation of improvements to City property known as Garrett Park located at 3560 Third Street and will have the necessary funds to support the Project. The Donor has hired its own Contractor to build and install a Polygon Trellis Shade Structure on City property and the Donor shall make payments directly to the Contractor, whether the cost be more or less than the estimated total cost indicated. The Contractor agrees to perform the scope of work as described in Exhibit B of the Agreement. The Department gratefully acknowledges and accepts this donation to benefit the City and the citizens of Baltimore. The City has not participated in funding the Project nor in selecting the Contractor, and the Donor is not receiving any goods or services from the City in exchange for its contribution. All parties agree that upon completion of the Project, the improvements become the sole property of the City. This Agreement has been signed by all parties.

##### **APPROVED FOR FUNDS BY FINANCE**

##### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**6/17/2020**

#### Department of Recreation and Parks - Development and Funding Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Funding Agreement with the Friends of Patterson Park, Inc. The period of the agreement is effective upon Board approval, ending upon Final Acceptance by the City unless earlier terminated pursuant to the terms hereof.

##### **AMOUNT OF MONEY AND SOURCE:**

\$25,000.00 - 9938-914085-9474-900000-706063  
15,000.00 - Friends of Patterson Park Contribution  
**\$40,000.00** - Total Cost

##### **BACKGROUND/EXPLANATION:**

Friends of Patterson Park, Inc. (FOPP), a non-profit corporation organized under the laws of the State whose mission is to support the care, maintenance, and repair of historic Patterson Park, approached the City about FOPP funding a portion of the fountain renovations on City property known as Patterson Park. The City will make a grant of \$25,000.00 toward the Project and the grant will be made only after FOPP has fully expended its contribution of \$15,000.00 toward the Project and the grant will be made within 30 days of the city's receipt and approval of the invoice and accompanying certification. FOPP will act as fiscal agent and will enter into a contract with its preferred contractor, Maple Creek Landscapes, LLC to perform the work and FOPP shall make payments directly to the contractor. The City gratefully acknowledges and accepts FOPP's contribution to the improvement of City park property. All parties agree that upon completion of the Project, the fountain's improvements become the sole property of the City, available as a resource for the community and the public.

##### **APPROVED FOR FUNDS BY FINANCE**

##### **AUDITS REVIEWED AND HAD NO OBJECTION**

(The Funding Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Office of the Comptroller - Reimbursement for Moving Expenses

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the reimbursement to Ms. Thandee Maung.

#### **AMOUNT OF MONEY AND SOURCE:**

\$10,128.43 - 1001-000000-1310-157800-603001

#### **BACKGROUND/EXPLANATION:**

Ms. Maung was hired as the Deputy City Auditor after a national search to find the most qualified candidate.

Pursuant to AM-221-4, reimbursement of moving expenses are allowed for executive hires relocating from more than a 50-mile radius of Baltimore City. Until her move to Baltimore, Ms. Maung resided in McKinney, Texas. She has met the requirement for three quotes from various moving vendors.

The position of Deputy Auditor for Baltimore City is a critical position that requires an individual with exceptional qualifications, the ability to develop, update, and implement audit policies and procedures, including quality assurance, planning, preparing and monitoring the Department's budget. The position also requires expertise in financial compliance, performance evaluation of internal controls, policy and procedure, special reports, and fraud allegations. The ability to handle requests from city elected officials, the Board of Estimates, and department heads, along with exceptional interpersonal leadership skills to develop and maintain critical relationships with City agencies and staff is also necessary. Ms. Maung possesses the unique combination of skills and attributes critical to success in this role.

Ms. Maung presented three quotes from United Van Lines/Armstrong Relocation Companies, Allied Van Lines and AAA Moving Storage. Armstrong Relocation Services moved Ms. Maung's items from her home in McKinney, Texas to a storage facility in Carrollton, Texas; United Van Lines moved Ms. Maung's items from Carrollton, Texas to her home in Baltimore City. AAA Moving Storage was the lowest bidder. However, Ms. Maung chose Armstrong because it: (1) offered a better insurance coverage; (2) provided a climate-controlled

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Office of the Comptroller - cont'd

warehouse; and (3) gave an inclusive service for the transportation company. The lower value company, AAA Moving Storage, uses a separate contract for transportation of goods from Dallas to Baltimore and a separate insurance for transportation. Also, AAA only insures \$0.60 per pound (they will come out and weigh once the claim has been filed) whereas United covers \$57,000.00 including comprehensive loss for any damage/loss items including items of higher value coverage.

(Note: There were damaged items totaling approximately \$8,000. United Van Lines covered the damages in full. AAA would not have fully covered the loss.) According to Ms. Maung, AAA Moving Storage also did not perform a site visit, as did United Van Lines/Armstrong Relocation Services.

The agreement is late because Ms. Maung accepted the job with the City of Baltimore in May of 2019 and started the job in June of that year. She needed time to sell her house in Texas and to also purchase a house in the City of Baltimore. Her house purchase was completed in October 2019, but the house needed renovations. The renovations were completed in March of 2020 at which time Ms. Maung's items were removed from storage and delivered to her home by United Van Lines.

Therefore, the Office of the Comptroller is requesting reimbursement to Thandee Maung in the amount of \$10,128.23.

#### APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION. NOTE THIS REVIEW IS NOT INDEPENDENT BECAUSE AUDITS PREPARED THIS ITEM.



6/17/2020

**ACTION REQUESTED OF B/E:**

AMOUNT OF MONEY AND SOURCE:

**BACKGROUND/EXPLANATION:**

APPROVED FOR FUNDS BY FINANCE

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following page:  
48  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Bureau of Procurement

- |    |                                    |                                      |              |
|----|------------------------------------|--------------------------------------|--------------|
| 1. | B50005943, Backhoes<br>with Loader | Valley Supply &<br>Equipment Company | \$147,615.74 |
|----|------------------------------------|--------------------------------------|--------------|

(Department of General Services,  
Fleet Management)

The amount of \$147,615.74 will be financed through the City's master lease program administered by the Bureau of Treasury Management.

**MBE/WBE PARTICIPATION:**

On February 1, 2019, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

- |    |  |                    |              |
|----|--|--------------------|--------------|
| 2. | B50005951, 1-Ton 4x4<br>Crew Cab Pickup<br>Truck with Open<br>Utility Body | Sheehy Auto Stores | \$ 54,325.00 |
|----|--|--------------------|--------------|

(Department of General Services,  
Fleet Management)

**MBE/WBE PARTICIPATION:**

On February 1, 2019, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Mayor's Office of Homeless Services - Grant Award Agreements

The Board is requested to approve and authorize execution of the following grant award Agreements with the U.S. Department of Housing and Urban Development. The period of the agreements are March 13, 2020 through June 30, 2023.

<u>Provider/s</u>	<u>Amount</u>
1. <b>HOUSING OPPORTUNITY WITH PERSONS WITH AIDS GRANT (HOPWA)</b>	<b>\$1,208,711.00</b>

Account: 4000-490821-3573-763200-404001

Sub-recipients will provide essential services and supplies, COVID-19 education, transportation services, Short-Term Rent, Mortgage, and Utility (STRMU) assistance, lodging at hotels, motels, or other locations to quarantine, and other supportive services to low income individuals and families who are living with HIV/AIDS.

2. <b>HOUSING OPPORTUNITY WITH PERSONS WITH AIDS GRANT (HOPWA)</b>	<b>\$156,778.00</b>
--	---------------------

Account: 4000-494221-3573-780300-404001

The City's Housing and Health Program will provide essential services and supplies, COVID-19 education, transportation services, Short-Term Rent, Mortgage, and Utility (STRMU) assistance, lodging at hotels, motels or other locations to quarantine, and other supportive services to low income individuals and families who are living with HIV/AIDS.

3. <b>HOUSING OPPORTUNITY WITH PERSONS WITH AIDS GRANT (HOPWA)</b>	<b>\$158,847.00</b>
--	---------------------

AIDS Interfaith Residential Services, Inc. will provide essential services and supplies, COVID-19 education, transportation services, Short-Term Rent, Mortgage, and Utility (STRMU) assistance, lodging at hotels, motels and other locations to quarantine, and other supportive services

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Mayor's Office of Homeless Services - cont'd

to low income individuals and families who are living with HIV/AIDS.

The agreements are being submitted at this time because of a delay in the administrative process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award Agreements have been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Department of Audits - Audit Report

The Board is requested to **NOTE** receipt of the following Audit Report.

1. Baltimore Police Department Biennial Performance Audit Report Fiscal Years Ended June 30, 2019 and 2018.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**CITY COUNCIL BILL**

20-0534 - An Ordinance concerning Sale of Property - 5001  
Reisterstown Road aka Langston Hughes Elementary School  
for the purpose of authorizing the Mayor and City Council  
of Baltimore to sell, at either public or private sale,  
all its interest in certain property known as 5001  
Reisterstown Road aka Langston Hughes Elementary School  
(Block 4596, Lot 001) and no longer needed for public  
use; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE.**

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement

- |   |              |         |
|---|--------------|---------|
| 1. MARYLAND ENVIRONMENTAL<br>SERVICE  | \$ 25,000.00 | Renewal |
| Contract No. 06000 - Chlorofluorocarbon (CFC) Removal -<br>Department of Public Works - P.O. No.: P548496 |              |         |

On December 21, 2018, the City Purchasing Agent approved the initial award in the amount of \$25,000.00. The award contained three renewal options. On June 17, 2019, the Board approved the first renewal in the amount of \$25,000.00. Maryland Environmental Service provides cleaning of all Chlorofluorocarbon contained residential and commercial air conditioners, de-humidifiers, freezers, refrigerators, and household central air conditioning units as well as removal of capacitors from the appliances. This second renewal in the amount of \$25,000.00 is for the period July 1, 2020 through June 30, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MWBOO threshold of \$50,000.00.

- |   |              |         |
|---|--------------|---------|
| 2. CHESAPEAKE SYSTEMS,<br>INC.  | \$ 50,000.00 | Renewal |
| Contract No. 08000 - Media Asset Management - Mayor's Office<br>of Cable and Communications - P.O. No.: P532674 |              |         |

On September 29, 2015, the Board approved the initial award in the amount of \$20,800.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This fourth renewal in the amount of \$50,000.00 will provide the annual maintenance for the Media Asset Management System. The period of the renewal is July 1, 2020 through June 30, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.



**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement. This proprietary Media Asset Management system and annual support are exclusively available from the Vendor and are not available from subcontractors.

3. DIVISION STREET

LANDSCAPING, LLC	\$100,000.00	Renewal
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Contract No. B50005567 - Tree Pit Maintenance - Recreation and Parks - Forestry - P.O. No.: P546992

On December 19, 2012, the Board approved the initial award in the amount of \$249,000.00. The award contained three 1-year renewal options. On March 1, 2019, the Board approved the first renewal in the amount of \$250,000.00. This second renewal in the amount of \$100,000.00 is for the period January 30, 2020 through January 31, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On October 12, 2018, MWBOO set goals of 3% MBE and 3% WBE. On December 17, 2018, Division Street Landscaping, LLC., was found in non-compliance, and submitted an acceptable plan to come into compliance. On May 20, 2020 Division Street Landscaping, LLC, was found in compliance.

6/17/2020

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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## 55

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

5. TENNANT SALES AND

<u>SERVICE COMPANY</u>	<u>\$ 24,500.00</u>	<u>Renewal</u>
Contract No. B50004997 - Parts and Service for Tennant Scrubbers - Sweepers and Litter Vacs - Department of General Services - Fleet Management Division - P.O. No.: P539960		

On May 22, 2017, the City Purchasing Agent approved the initial award in the amount of \$24,500.00. The award contained two 1-year renewal options. On September 11, 2019, the Board approved an increase in the amount of \$24,000.00. This first renewal in the amount of \$24,500.00 is for the period August 1, 2020 through July 31, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

6. CUMMINS COOLING

<u>PRODUCTS, INC.</u>	<u>\$ 0.00</u>	<u>Renewal</u>
Contract No. B50004552 - Aftermarket Body and Fender Parts - Department of General Services, Fleet Management - P.O. No.: P536184		

On July 13, 2016, the Board approved the initial award in the amount of \$100,000.00. The award contained two renewal options. On May 29, 2019, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period August 1, 2020 through July 31, 2021. The above amount is the City's estimated requirement.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On March 16, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MARCH 16, 2016.**

- |  |              |   |
|--|--------------|---|
| 7. MOBOTREX,<br>INC.   | \$ 30,000.00 | Non-competitive/<br>Procurement/Renewal |
| Contract No. 08000 - Traffic Signal Components - Department of Transportation - P.O. Nos.: P543697 and P540009 |              |   |

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

On June 28, 2017, the Board approved the initial award in the amount of \$80,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This second renewal in the amount of \$30,000.00 is for the period July 1, 2020 through June 30, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as s sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

8. WEST COAST

ESCALATOR CLEANING, INC.	\$ 0.00	Renewal
Contract No. B50005013 - Escalator Cleaning - Baltimore Convention Center - P.O. No.: P540134		

On July 12, 2017, the Board approved the initial award in the amount of \$25,300.00. The award contained four 1-year renewal options. Two renewals have been exercised. This third renewal in the amount of \$0.00 is for the period July 12, 2020 through July 11, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. Award is below the MBE/WBE subcontracting threshold of \$50,000.00.

9. 3M COMPANY

ORAFOL AMERICAS, INC.	\$ 0.00	Renewal
Contract No. B50005244 - Reflective Sign Sheeting - Department of Transportation - P.O. Nos.: P544517 and P544518		

On July 18, 2018, the Board approved the initial award in the amount of \$131,854.75. The award contained two renewal options. On May 29, 2019, the Board approved the first renewal in the amount of \$84,196.70. This final renewal in the amount of \$0.00 is for the continuation of Maryland State Highway Administration approved Traffic Control Retroreflective Sign Sheeting for the Department of Transportation. The period of the award is July 18, 2020 through June 17, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

6/17/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On December 6, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON DECEMBER 6, 2017.**

10. COOPER WILLIAMS,		Non-competitive/
WMD, P.C.	\$ 18,000.00	Procurement/Renewal
Contract No. 06000 - Mounted Unit Veterinary Services - Police Department - P.O. No.: P536592		

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

On August 22, 2016, the City Purchasing Agent approved the initial award in the amount of \$18,000.00. The award contained five 1-year renewal options. Three renewals have been exercised. This fourth renewal in the amount of \$18,000.00 is for the period September 1, 2020 through August 31, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. The award was below the MWBOO threshold of \$50,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

11. AGILENT TECHNOLOGIES, INC.	\$383,604.75	Non-competitive/ Procurement/Sole Source
Contract No. 08000 - Agilent Liquid Chromatograph/Mass Spectrometer with Nitrogen Gas Generator and Maintenance Agreement - Police Department - Req. No.: R852269		

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

The Vendor is the manufacturer's sole authorized source of these products which must be compatible with currently installed equipment at the Police Department. This procurement is fully funded by a Governor's Grant which was approved by the Board on February 26, 2020. The period of the award is June 17, 2020 through June 16, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

12. ALTURA COMMUNICATION SOLUTIONS, LLC	\$ 17,069.33	Extension
Contract No. B50004991 - Voice Mail Maintenance - Municipal Telephone Exchange - P.O. No.: P539357		

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

On April 27, 2017, the City Purchasing Agent approved the initial award in the amount of \$17,069.33. The award contained two renewal options. Both renewals have been exercised. A new bid Contract No. B50006073 was advertised on CitiBuy. No bids were received. An extension is necessary to continue services for an additional year. The period of the extension is July 1, 2020 through June 30, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award is below the MBE/WBE subcontracting threshold of \$50,000.00.

13. C.N. ROBINSON LIGHTING

<u>SUPPLY COMPANY</u>	<u>\$150,000.00</u>	<u>Extension</u>
BRCPC Contract No. 15-021 - Lamps and Ballasts, Large and Specialty - Citywide - P.O. No.: P531583		

On June 3, 2015, the Board approved the initial award in the amount of \$300,000.00. The award contained four renewal options. All renewals have been exercised. This is a specialty cooperative contract through the Baltimore Regional Cooperative Purchasing Committee with Anne Arundel County as the lead agency. The period of the extension is May 1, 2020 through April 30, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 14, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MAY 14, 2015.**



**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

14. CARMEUSE LIME AND

STONE, INC.	\$500,000.00	Extension
Contract No. B50003774 - Quick Lime for Water Treatment - Department of Public Works - Water and Wastewater - Water Analyzer's Office - P.O. No.: P529525		

On November 19, 2014, the Board approved the initial award in the amount of \$500,000.00. The award contained three renewal options. Subsequent actions have been approved and three renewals have been exercised. This extension in the amount of \$500,000.00 is necessary to meet the requirement of Quick Lime for the water treatment of the various filtration plants within the City while competitive bidding process via B50006075 is completed to have a new contract in place. The current contract ends on June 30, 2020. The period of the extension is July 1, 2020 through December 30, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On September 23, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON SEPTEMBER 23, 2014.**

15. PNC BANK, NATIONAL

ASSOCIATION	\$ 0.00	Non-competitive/ Procurement/Extension
Contract No. B50000757 - Small Purchases Procurement Card Services - Department of Finance - Bureau of Procurement - P.O. No.: P508321		

On June 3, 2009, the Board approved the initial award in the amount of \$0.00. The award contained one renewal option. Subsequent actions have been approved and the sole renewal has

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

been exercised. PNC Bank is the card provider of the City's Small Purchasing Procurement Card Program. This extension in the amount of \$0.00 is necessary to continue services while completing the award and to allow time for the transition process for Solicitation B50005774. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On June 27, 2008, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON JUNE 27, 2008.**

16. LORENZ LAWN &

LANDSCAPE, INC.

d/b/a LORENZ INC.                      \$362,000.00

Renewal

Contract No. B50004553 - Mowing, Maintenance and Landscaping for Cluster Six - Department of Recreation and Parks - P.O. No.: P535711

On June 1, 2016, the Board approved the initial award in the amount of \$186,660.00. The award contained four renewal options. Three renewals have been exercised. This final renewal in the amount of \$362,000.00 is for the continuation of lawn maintenance service throughout the City. The period of the award is June 1, 2020 through May 31, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

6/17/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On October 20, 2016, MWBOO set goals of 27% MBE and 9% WBE. On May 29, 2019, Lorenz, Inc. was found in compliance. On March 18, 2020, Lorenz, Inc. was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> 4 Evergreen Lawncare, LLC	27%	\$2,176,925.36	28.6%
<b>WBE:</b> Fouts Lawn	9%	\$ 795,589.86	10.4%

**MWBOO FOUND VENDOR IN COMPLIANCE ON MARCH 18, 2020.**

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Department of Finance - Master Custody Agreements

The Board is requested to approve and authorize execution of the Master Custody Agreements. The period of the Master Custody Agreements is five years with an option to renew for two one-year periods.

1. **ELECTED OFFICIALS' RETIREMENT SYSTEM** **\$0.00**

By separate Memoranda to the Board, the Director of Finance has also requested approval of substantially identical Master Custody Agreements with Bank of New York Mellon (BNYM) for custodian services for assets of the City's Employees' Retirement System (ERS), Fire and Police Employees' Retirement System (F&P), and Retiree Benefits Trust (OPEB).

No General Fund monies are involved in this transaction. OPEB, ERS, and EOS will pay BNYM in total \$125,000.00 as an annual flat fee for OPEB, ERS, and EOS custody, in addition to variable per-service fees for payroll and disbursement services for the plans.

2. **FIRE AND POLICE EMPLOYEES' RETIREMENT SYSTEM** **\$0.00**

By separate Memoranda to the Board, the Director of Finance has also requested approval of substantially identical Master Custody Agreements with BNYM for custodian services for assets of the City's Elected Officials' Retirement System (EOS), ERS, and OPEB.

No General Fund monies are involved in this transaction. F&P will pay BNYM \$150,000.00 as an annual flat fee for F&P custody, in addition to variable per-service fees for payroll and disbursement services for the plans.

3. **EMPLOYEES' RETIREMENT SYSTEM** **\$0.00**

By separate Memoranda to the Board, the Director of Finance has also requested approval of substantially identical Master Custody Agreements with BNYM for custodian services for

## AGENDA

### BOARD OF ESTIMATES

6/17/2020

#### Department of Finance - cont'd

assets of the City's Elected Officials' Retirement System (EOS), Fire and Police Employees' Retirement System (F&P), and Retiree Benefits Trust (OPEB).

No General Fund monies are involved in this transaction. OPEB, ERS, and EOS will pay BNYM in total \$125,000.00 as an annual flat fee for OPEB, ERS, and EOS custody, in addition to variable per-service fees for payroll and disbursement services for the plans.

#### 4. RETIREE BENEFITS TRUST

**\$0.00**

By separate Memoranda to the Board, the Director of Finance has also requested approval of substantially identical Master Custody Agreements with BNYM for custodian services for assets of the City's Elected Officials' Retirement System (EOS), Employees' Retirement System (ERS), and Fire and Police Employees' Retirement System (F&P).

No General Fund monies are involved in this transaction. OPEB, ERS, and EOS will pay BNYM in total \$125,000.00 as an annual flat fee for OPEB, ERS, and EOS custody, in addition to variable per-service fees for payroll and disbursement services for the plans.

Over the last several months, the ERS Board, with the assistance of its investment consultant, conducted a nationwide search for a firm to provide global custodian services for ERS, EOS, and OPEB assets. The F&P Board, with the assistance of its investment consultant, conducted a similar global custody search for F&P. The ERS and F&P Boards each independently recommend that the City continue to retain BNYM. The Director of Finance is the proper signatory for the Master Custody Agreements in his capacity as custodian of all moneys and securities of the ERS, F&P, EOS and OPEB under Article VII, Section 18(a) of the Baltimore City Charter, which authorizes the Director of Finance to contract with banks to perform his custodial responsibilities.

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Department of Finance - cont'd

**MBE/WBE PARTICIPATION:**

The Minority and Women's Business Opportunity Office has waived MBE/WBE utilization requirements for this contract. Article 5, Section 27-4 of the Baltimore City Code requiring employment analysis of local hiring is not applicable to this investment contract; BNYM does not employ staff within the Baltimore MSA.

**MWBOO GRANTED A WAIVER ON JUNE 10, 2020.**

(The Master Custody Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**6/17/2020**

Department of Finance, Office - Renewal of Insurance Policy  
of Risk Management

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the renewal of the insurance policy with Chesapeake Employers Insurance Company (previously IWIF, a State agency) to provide Workers' Compensation benefits for the Office of Employment Development (OED) Trainees Program. The period of the policy is July 1, 2020 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$82,685.00 - 2043-000000-1450-162900-603014

**BACKGROUND/EXPLANATION:**

The OED receives Federal grant money, a requirement of which is the purchase of Workers' Compensation Insurance for the participants in its various programs. The OED has completed its 25th year under the Chesapeake Employers Insurance (IWIF) Program.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED