Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry, Mr. James Shea, Mr. Jason Mitchell**

From: **Council President Nick J. Mosby**

Date: **May 10, 2021**

Re: **Board of Estimates Agenda Items for May 12, 2021 at 9:00am**

The items on the Board of Estimates Agenda for May 12, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

P 10	RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT
P 11-12	BOARDS AND COMMISSIONS
P 13-14	Fire and Police Employees' Retirement System (F&P) – Audit and Accounting Consulting Services Agreement
P 15	Mayor's Office of Employment Development - Notice of Grant Award (NGA)
P 16	Mayor's Office of Employment Development (MOED) – Provider Agreement
P 17	Baltimore City Fire Department – Modification to Grant Agreement
P 18	Mayor's Office of Employment Development (MOED) – Provider Agreement
P 19-20	Mayor's Office of Employment Development (MOED) – Modification No. 1 to Notice of Grant Award (NGA)
P 21-25	TRANSFERS OF FUNDS
P 26	Office of Emergency Management – Grant Award
P 27-28	Department of Real Estate - Assignment of Tax Sale Certificates
P 29-30	Department of Real Estate - Assignment of Tax Sale Certificates
P 31	Department of Real Estate - Assignment of Tax Sale Certificate
P 32	Department of Real Estate - Renewal of Sub-Lease Agreement
P 33	Department of Real Estate – Third Renewal of Lease Agreement
P 34	Department of Real Estate – First Renewal of Lease Agreement
P 35	Department of Real Estate – Fifth Renewal of Lease Agreement
P 36	Department of Real Estate – Second Renewal of Wharfage Agreement
P 37	Department of Real Estate – Renewal of Lease Agreement
P 38-39	Department of Law – MBE/WBE Program Size Standard and Graduation Annual Review
P 40	Baltimore City Office of Information and Technology (BCIT) – Non-Construction Consultant Agreement
P 41	Baltimore City Office of Information and Technology (BCIT) – Non-Construction Consultant Agreement
P 42	Mayor's Office of Children and Family Success - Community Services Block Grant Agreement
P 43	Department of Finance - COVID-19 Emergency Grant Agreement
P 44-45	Department of Transportation – Minor Privilege Permit Applications
P 46	Department of Transportation – Alley Gating Lease Agreement No. 196

P 47	Department of Transportation - Developer's Agreement No.1669
P 48	Department of Transportation - Developer's Agreement No. 1695
P 49	Department of Transportation - Developer's Agreement No. 1739
P 50	Department of Transportation - Developer's Agreement No. 1748 and 1748-A
P 51	Department of Transportation (DOT) – Correction to Expenditure Authorization Request
P 52-53	Board of Municipal and Zoning Appeals (BMZA) – Fees for Zoning Appeals Applications
P 54-55	Baltimore Police Department – Grant Award
P 56-58	Department of Housing and Community Development (DHCD) – Acquisition by Gift
P 59-60	Department of Housing and Community Development (DHCD) – Acquisition by Gift
P 61-63	Department of Housing and Community Development (DHCD) – Grant Agreement
P 64-65	Department of Housing and Community Development (DHCD) – Land Disposition Agreement
P 66-67	Department of Housing and Community Development (DHCD) – Land Disposition Agreement
P 68-69	Department of Housing and Community Development (DHCD) – Land Disposition Agreement
P 70-71	Department of Housing and Community Development (DHCD) – Land Disposition Agreement
P 72-76	OPTIONS/CONDEMNATION/QUICK-TAKES
P 77	Department of Recreation and Parks (BCRP) – Mutual Termination Agreement
P 78	Mayor's Office – Expenditure of Funds
P 79	Department of Human Resources – Expenditure of Funds
P 80-81	Department of Public Works/Office of Engineering and Construction – Ratification of Amendment No. 5 to Agreement
P 82-83	Department of Public Works/Office of Engineering and Construction – Amendment No. 5 to Agreement
P 84	Department of Public Works/Office of Engineering & Construction – Partial Release of Retainage
P 85	Bureau of the Budget and Management Research – Appropriation Adjustment Order No. 017
P 86-87	Mayor's Office of Neighborhood Safety and Engagement – Second Amendment to Agreement
P 88-91	Health Department – Agreements
P 92	Health Department – Modification to Grant Award
P 93	Health Department – Notification of Grant Award
P 94	Health Department – Ratification of Agreement
P 95	Health Department – Revised Notices of Grant Award
P 96-114	INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
P 115-117	Department of Human Resources – Group Sales Agreement
P 118-121	RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
P 122	Closing

<u>NON-ROUTINE AGENDA ITEMS:</u> (To be acted upon individually)

P 2	Bureau of the Budget and Management Research - Annual Ordinance of Estimates FY 2022
P 3	Bureau of the Budget and Management Research - Annual Property Tax Ordinance FY 2022
P 4-7	Department of Planning – Fiscal Year 2022-2027 Capital Budget and Capital Improvement Program
P 8	Board of Finance – Six Year Capital Improvement Program

P 9 Board of Finance – Six Year Capital Improvement Program

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

P 99-101 5. FIRST POTOMAC ENVIRONMENTAL CORP., INC.
JB CONTRACTING, INC.
C & W CONSTRUCTION COMPANY, INC.

$3,000,000.00 Renewal

Contract No. B50004813 – Interior Renovation, Carpentry and Associated Trades - Department of General Services – P.O. Nos.: P538421, P538420 and P538422

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.

b. Protests.

   1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.

   2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.

   3. The written protest shall include:

      a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;

      b. A narrative description of the issues and facts supporting the protest; and

      c. A description as to how the protestant will be harmed by the proposed Board action.

      d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.

2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. **SPECIAL NOTICE FOR MAY 12, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:
https://www.charmtvbaltimore.com/live-stream

2. **12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:
https://www.charmtvbaltimore.com/live-stream

3. **EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE IS WEEKLY ON TUESDAY AT 11:00 A.M.**

BOARD OF ESTIMATES' AGENDA – MAY 12, 2021

THE DEPARTMENT OF FINANCE

WILL PRESENT THE

PROPOSED ORDINANCE OF ESTIMATES FOR FY 2022,

AN ORDINANCE TO LEVY AND COLLECT A TAX,

AND

REQUEST AUTHORIZATION TO ADVERTISE

THE ORDINANCE OF ESTIMATES

AGENDA

BOARD OF ESTIMATES **5/12/2021**

Bureau of the Budget and - Annual Ordinance of Estimates FY 2022
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the Fiscal 2022 Ordinance of Estimates for transmittal to the Baltimore City Council.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Ordinance of Estimates totals $4,331,049,486.00 including $3,843,477,486.00 for operating expenses and $487,572,000.00 for capital expenses.

AGENDA

BOARD OF ESTIMATES **5/12/2021**

Bureau of the Budget and - Annual Property Tax Ordinance FY 2022
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the Fiscal 2022 Tax Rate Ordinance for transmittal to the Baltimore City Council.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Real Property Tax rate is proposed to remain at $2.248 per $100.00 of assessed value. The Personal Property Tax rate is 2.5 times the Real Property Tax rate per State Law.

Department of Planning – Fiscal Year 2022-2027 Capital Budget and Capital Improvement Program

The Board is requested to **NOTE** receipt of the FY 2022 Capital Budget and the FY 2022–2027 Capital Improvement Program.

On March 11, 2021 the Planning Commission approved the recommendations for the FY 2022 Capital Budget and the FY 2022-2027 Capital Improvement Program. The recommended program totaled $3,322,349,000.00 over six years and $453,622,000.00 for FY 2022.

The Board of Estimates is requested to approve the FY 2022 - 2027 Capital Improvement Program totaling $3,356,299,000.00 including $487,572,000.00 for FY 2022.

Changes before Board of Finance Review

Before the Board of Finance reviewed the CIP, the changes detailed below were made. The program reviewed and approved by Board of Finance totaled $3,322,449,000.00 for the six-year program and $453,722,000.00 to be appropriated in the FY22 capital budget.

Year	Fund Source	Change in Funding
Department of Housing and Community Development		
INSPIRE Homeowner Repairs – Forest Park HS (588-080)		
FY22	VLT – Local Impact Aid	$100,000.00

In addition, the title of 457-002 was changed from “Clifton Branch Library Replacement” to “Clifton Branch Library Renovation” to clarify that this project entails a renovation of the existing branch. The description was also updated.

Changes after Board of Finance Review

After Board of Finance review, the following changes were made based on the final State budget and other State legislation. The following amounts were added to projects in the FY22-27 program. With the changes below, the new program totals $3,356,299,000.00 over six years and $487,572,000.00 for FY22. Details on the projects below can be found on the Planning Department’s CIP Reports and Resources website.

Department of Planning - cont'd

Year	Fund Source	Change in Funding
Mayoralty		
Penn Station Redevelopment Project (127-113)		
FY22	Other State Funds	$4,000,000.00
Waverly Community Greenspace (127-114)		
FY22	Other State Funds	$ 250,000.00
Department of General Services		
Druid Health Clinic Relocation (197-331)		
FY22	Other State Funds	$1,500,000.00
Department of Recreation and Parks		
Gwynns Falls Athletic Field Renovation (474-095)		
FY22	Other State Funds	$1,750,000.00
Fred B. Leidig Field & Field House (474-097)		
FY22	Other State Funds	$ 500,000.00
Chick Webb Recreation Center (474-114)		
FY22	Other State Funds	$ 500,000.00
Reedbird Park Improvements (474-121)		
FY22	Other State Funds	$4,000,000.00
FY23	General Obligation Bonds	($1,500,000.00)
FY23	State Open Space Matching Grants	($ 500,000.00)
FY2023-2027 Park Rehabilitation Program (474-016)		
FY23	General Obligation Bonds	$1,500,000.00
FY23	State Open Space Matching Grants	$ 500,000.00
Pool Improvements (474-130)		
FY22	Other State Funds	$3,000,000.00

Department of Planning - cont'd

Year	Fund Source	Change in Funding
Department of Recreation and Parks – cont'd		
Easterwood Skatepark & Park Improvements (474-133)		
FY22	Other State Funds	$ 500,000.00
Parkview Recreation Center (474-147)		
FY22	Other State Funds	$1,500,000.00
Playground Improvements (474-158)		
FY22	Other State Funds	$1,000,000.00
Cab Calloway Legends Square Playground (474-163)		
FY22	Other State Funds	$ 250,000.00
Baltimore City Farms (474-164)		
FY22	Other State Funds	$ 100,000.00
Department of Transportation		
Baltimore Greenway Trails – Northern Segment (508-148)		
FY22	Other State Funds	$1,500,000.00
I-83 Safety Improvements (508-154)		
FY22	Other Transportation Funds	$5,000,000.00
Department of Public Works		
Hillen Road Flood Mitigation (520-065)		
FY22	Other State Funds	$5,000,000.00
Department of Housing and Community Development		
Madison Park North Redevelopment Project (588-082)		
FY22	Other State Funds	$ 500,000.00

Department of Planning - cont'd

Year	Fund Source	Change in Funding
Baltimore Development Corporation		
Warner Street Entertainment Corridor (601-098)		
FY22	Other State Funds	$3,000,000.00

Board of Finance – Six Year Capital Improvement Program

By City Charter, the review schedule for the Capital Improvement Program (CIP) includes an endorsement by the Board of Finance. At a scheduled meeting on April 26, 2021 of the Board, the FY 2022 Capital Budget totaling $453,622,000.00 and the FY 2022-2027 CIP totaling $3,322,349,000.00 was presented to the Board of Finance. Following the presentation, the Board of Finance endorsed the CIP as summarized below:

Board of Finance Recommended 2022-2027 CIP
(Dollars in thousands)

Source	2022	2023	2024	2025	2026	2027	Total
G.O. Bonds	80,000	80,000	80,000	80,000	80,000	80,000	480,000
General Fund	15,000	15,000	15,000	15,000	15,000	15,000	90,000
Revenue Loans	214,518	486,581	313,645	103,913	308,850	220,676	1,648,183
Federal	39,668	51,329	42,247	42,215	40,950	40,950	257,359
State	23,302	16,800	11,500	9,000	8,500	7,500	76,602
Other	81,234	312,030	70,687	102,003	111,292	93,059	770,305
TOTAL	**453,722**	**961,740**	**533,079**	**352,131**	**564,592**	**457,185**	**3,322,449**

AGENDA

BOARD OF ESTIMATES **5/12/2021**

Department of Finance – Six Year Capital Improvement Program

ACTION REQUESTED OF B/E:

The Board is requested to adopt the Six-Year Capital Improvement Program for Fiscal Years 2022 through 2027.

BACKGROUND/EXPLANATION:

The Department of Finance completed its review of the Six-Year Capital Improvement Program for Fiscal Years 2022 through 2027.

As required by City Charter, the first year of this program represents the Capital Budget for Fiscal 2022 and will be included as part B of the proposed Ordinance of Estimates.

Finance Recommended 2022 – 2027 CIP
(Dollars in thousands)

	2022	2023	2024	2025	2026	2027	Total
General Obligation Bonds	80,000	80,000	80,000	80,000	80,000	80,000	**480,000**
General Funds	15,000	15,000	15,000	15,000	15,000	15,000	**90,000**
Revenue Loans	214,518	486,581	313,645	103,913	308,850	220,676	**1,648,183**
Federal	39,668	51,329	42,247	42,215	40,950	40,950	**257,359**
State	52,152	16,800	11,500	9,000	8,500	7,500	**105,452**
Other	86,234	312,030	70,687	102,003	111,292	93,059	**775,305**
Total	**487,572**	**961,740**	**533,079**	**352,131**	**564,592**	**457,185**	**3,356,299**

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Office of the State's Attorney for Baltimore City

	Name	To Attend	Fund Source	Amount
1.	Robert Wojcicki	2018 National District Attorneys Association (NDAA) Summer Summit - Identifying, Investigating, and Prosecuting Human and Labor Trafficking Spokane, WA July 15 – 17, 2018	Asset Forfeiture	$1,032.70

Robert Wojcicki traveled to Spokane, Washington on July 15 - 17, 2018 to attend the Identifying, Investigating, and Prosecuting Human and Labor Trafficking 2018 NDAA Summer Summit, which provided practical and interactive instruction for those fighting human and labor trafficking. The Board is requested to ratify the travel request in the amount of $1,032.70

The subsistence rate for this location was $166.00 per day. The hotel rate was $139.00 for Sunday, $174.00 for Monday, and the hotel taxes were $29.56 for Sunday and $33.76 Monday. The registration was paid via a credit from a previous training. The hotel and air fare were paid using a City issued procurement card assigned to Ms. Robin Haskins.

Robert Wojcicki is requesting the Board to approve a reimbursement in the amount of $78.78 for the cost of meals, parking, and ground transportation. This request is late due to administrative delays and staffing priority changes.

RATIFICATION		**REIMBURSEMENT**	
Total Hotel Fees:	$ 313.00	Paid via City issued procurement card	
Total Hotel Taxes:	63.32	Paid via City issued procurement card	
Travel Roundtrip Airfare:	577.60	Paid via City issued procurement card	
Meals:	24.60	Meals:	24.60
Parking:	36.00	Parking:	36.00
Uber:	18.18	Uber:	18.18
	$1,032.70		**$ 78.78**

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Berkel & Company, Contractors, Inc.	$800,090,000.00
DGI-Menard Inc. dba Menard USA	$170,000,000.00
Edwin A. and John O. Crandell, Incorporated	$ 8,000,000.00
Forrester Construction Company	$169,820,000.00
Lake County Sewer Co., Inc.	$ 8,000,000.00
McDonnell Landscape, Inc.	$ 8,000,000.00
Miracle Steel, Incorporated	$ 1,500,000.00
Native Sons Electric, Ltd. A/K/A Native Sons, Ltd.	$ 33,320,000.00
T J Distributors, Inc.	$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Buchart-Horn, Inc.	Architect Engineer
MK Consulting Engineers, L.L.C.	Landscape Architect Engineer
NMP Engineering Consultants, Inc.	Engineer

BOARDS AND COMMISSIONS – cont'd

Pennoni Associates Inc.	Landscape Architect Engineer Land Survey
Somat Engineering, Inc.	Engineer
Weigand Associates, Incorporated	Engineer

Fire and Police Employees' Retirement System (F&P) – Audit and Accounting Consulting Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees (the F&P Board) of the Fire and Police Employees' Retirement System (F&P) to approve and authorize execution of the Audit and Accounting Consulting Services Agreement with CliftonLarsonAllen LLP (CLA) for the purpose of retaining the CLA to audit the F&P on behalf of the Board and to provide other accounting and consulting services for the F&P.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

$196,250.00 – Total compensation, not to exceed in fixed fees for five-year contract or
$325,250.00 - Over the eight-year contract term including renewals

Account: - 6000-604121-1540-171400-603026

BACKGROUND AND EXPLANATION:

All audit and accounting consulting fees and charges will be expended from the F&P trust funds. Fees in total, including hourly rates for other services and charges, may not exceed $275,000.00 over five years, or $450,000.00 over the eight-year contract term including renewals.

The CLA has been providing proficient audit and accounting consulting services to the F&P since FY 2013, pursuant to a Board-approved contract which will terminate June 30, 2021. The CLA has responded to the Request for Proposal search conducted by the F&P Board. The F&P Board recommends that the Board select the CLA to serve as the F&P's independent auditor for Fiscal Years 2022-2026, plus three 1-year renewal options, and consult with the F&P Board on related accounting matters. Pursuant to Article V, §10(b) of the City Charter, the Board of Estimates is authorized to retain an independent CPA firm to audit the books and records of the F&P.

F&P – cont'd

MBE/WBE PARTICIPATION:

The fixed fee portion of the contract is less than $50,000.00 annually, therefore MBE/WBE subcontracting requirements do not apply.

APPROVED FOR FUNDS BY FINANCE

(The Audit and Accounting Consulting Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Employment Development - Notice of Grant Award (NGA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the NGA from the Maryland Department of Labor (MDL). The period of the Grant Award is April 19, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$1,537,900.00 - 5000-521221-6312-458305-405001

BACKGROUND/EXPLANATION:

The purpose of this Grant Award is to establish HIRE UP, which is a transitional jobs program that will seek to provide up to 500 unemployed and underemployed Baltimore City residents with workforce development services designed to aid disadvantaged job seekers who have been adversely impacted by the COVID-19 crisis. These services will include transitional and subsidized employment to assist residents to earn critical wages to meet basic needs after periods of unemployment or underemployment. In addition, it will provide occupational training to its targeted population, which includes public assistance recipients and long term unemployed individuals, as well as those who were formerly incarcerated.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Employment Development (MOED) – Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Bon Secours Baltimore Community Works, Inc. The period of the Provider Agreement is October 1, 2020 through September 30, 2021, with an option to renew for one additional 1- year period at the sole discretion of the City.

AMOUNT OF MONEY AND SOURCE:

$90,000.00 – 4000-806421-6313-817705-603051

BACKGROUND/EXPLANATION:

On October 7, 2020, the Board approved acceptance of the PY20 Workforce Innovation and Opportunity Act Grant Award from Maryland State Department of Labor, Licensing and Regulation in the amount of $4,199,869.00 that will support this Provider Agreement.

The purpose of this Agreement is to secure the services of the Provider to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 20 Baltimore City out-of-school youth 18 – 24 years of age. Bon Secours Baltimore Community Works, Inc. will increase employment and education prospects for the participants through skills training, leadership development, and the provision of life and workplace readiness skills.

The Provider Agreement is late because additional time was required to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

Baltimore City Fire Department – Modification to Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a no cost Modification to Grant Agreement with the Maryland Community Health Resources Commission. The modification extends the period of performance from April 30, 2021 through April 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 10, 2019, the Board approved the grant award to provide the Department with the ability to expand the transitional health support program by maximizing EMS resources, reducing hospital readmission and improving quality of health in West Baltimore. The period of the grant was May 1, 2019 through April 30, 2021.

MBE/WBE PARTICIPATION:

N/A

AUDITS NOTED THE NO COST TIME EXTENSION.

(The Modification to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Employment Development (MOED) – Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Maryland New Directions, Inc. The period of the Provider Agreement is October 1, 2020 through September 30, 2021, with an option to renew for one additional 1- year period at the sole discretion of the City.

AMOUNT OF MONEY AND SOURCE:

$120,000.00 – 4000-806421-6313-817705-603051

BACKGROUND/EXPLANATION:

On October 7, 2020, the Board approved acceptance of the PY20 Workforce Innovation and Opportunity Act Grant Award from Maryland State Department of Labor, Licensing and Regulation in the amount of $4,199,869.00 that will support this Provider Agreement.

The purpose of this Agreement is to secure the services of the Provider to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 20 Baltimore City out-of-school youth 18 – 24 years of age. Maryland New Directions, Inc. will increase employment and education prospects for the participants through skills training, leadership development, and the provision of life and workplace readiness skills.

The Provider Agreement is late because additional time was required to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Employment Development (MOED) – Modification No. 1 to Notice of Grant Award (NGA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of Modification No. 1 to the NGA for the initial Grant Award (P06-BCI-FY20-NDWG), from the Maryland Department of Labor (MDL). The period of the NGA is June 1, 2020 through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

$125,000.00 – 4000-439020-6312-817005-404001

BACKGROUND/EXPLANATION:

On July 29, 2020, the Board approved acceptance of the initial Grant Award, in the amount of $175,000.00, from the MDL to assist the City in its response to COVID-19. The goal was to train targeted individuals to become Community Health Workers who would subsequently transition to unsubsidized employment.

The purpose of this Modification No. 1 is for the Board to accept the award of an additional $125,000.00 from the MDL, making the total amount of the award $300,000.00. These additional funds will augment Baltimore City's continuing response to COVID-19.

The City has formed the Baltimore Health Corps, whose mission is to efficiently connect people impacted by COVID-19 to the resources and social support they need while expanding the City's capacity to track the spread of the disease and keep residents employed. The Department's role, in partnership with Baltimore City Health Department, is to train 50 eligible participants as Community Health Workers (CHW) in subsidized work in high demand tracks or disaster relief employment that will lead to meaningful immediate employment and to connect impacted workers to Contact Tracker training provided by Baltimore Alliance for Careers in Healthcare to build skills.

The project will provide an MOED Career Navigator who will guide and support the CHW as they transition to unsubsidized employment. Excluding the increase of grant funds by $125,000.00, all other terms and conditions remain unchanged.

The Modification No. 1 NGA is late because additional time was required to reach a comprehensive understanding between the parties.

MOED – cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * * *

The Board is requested to approve

the Transfers of Funds

listed on the following pages:

22 - 25

In accordance with Charter provisions

reports have been requested from the

Planning Commission, the Director

of Finance having reported

favorably thereon.

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of General Services (DGS)			
1.	**$ 60,000.00** General Funds	9916-903267-9194 Engine 45 Emergency Generator - Reserve	9916-903467-9197 Engine 45 Emergency Generator - Active

This transfer will provide funds to the DGS for the replacement of the emergency generator at Engine 45 and all associated in-house costs. The emergency generator is old, outdated, and must be replaced for normal operations to continue should there be a power issue at Engine 45. The generator should also provide assurance at this location for safer working conditions, such as heat and lighting, as Engine 45 responds to calls from Baltimore City residents.

Department of Recreation and Parks			
2.	**$ 10,000.00** 3rd Parks & Public Facilities	9938-907779-9475 Pool & Bathhouse Renovations - Reserve	9938-903798-9474 Coldstream Pool Rehab - Active

This transfer will provide funds to cover the costs associated with survey and design services for the Coldstream Pool.

3.	**$ 10,000.00** 3rd Parks & Public Facilities	9938-907779-9475 Pool & Bathhouse Renovations - Reserve	9938-906782-9474 Towanda Pool Rehab - Active

This transfer will provide funds to cover the costs associated with survey and design services for the Towanda Pool.

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Transportation			
4.	**$ 50,000.00** Other	9962-932007-9563 Constr. Res. Conduit Construction	9962-909081-9562 Citywide Cable Management JOC TR 21009

This transfer will cover the costs of advertisement, printing, and other related costs for Project No. TR 21009, Citywide Cable Management JOC.

Department of Housing and Community Development (DHCD)

5.	**$145,793.44** Other Fund Revenue	9910-995001-9587 Unallocated Reserve	
	$145,793.44 Federal Revenue	9910-911714-9610 Bon Secours Gibbons Apartments	
	$145,793.44 Other Fund Revenue	----------	9910-911714-9610 Bon Secours Gibbons Apartments
	$145,793.44 Federal Revenue	----------	9910-995001-9587 Unallocated Revenue

This transfer will align appropriations and funding for Bon Secours and reconcile the account to prepare for closing. This transfer moves appropriations from the Unallocated Reserve Account No. 9910-995001-9587 from Other Funds and into Bon Secours 9910-911714-9610. It also moves Federal Revenue from Bon Secours 9910-911714-9610 into the Unallocated Reserve Account No. 9910-995001-9587.

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
DHCD – cont'd			
6.	**$746,925.75** Federal Revenue	9910-995001-9587 Unallocated Reserve	
	$746,925.75 Other Fund Revenue	9910-904580-9610 Walbrook Mill Apartments	
	$746,925.75 Federal Revenue	----------	9910-904580-9610 Walbrook Mill Apartments
	$746,925.75 Other Fund Revenue	----------	9910-995001-9587 Unallocated Reserve

This transfer will align appropriations n the Walbrook Mill Apartment account in order to reconcile the account. This transfer will swap out the Federal Revenue appropriations from the Walbrook Mill account for Other Fund appropriations. This shift in appropriations will align the appropriations correctly for the Walbrook Mill account in preparation for reconciliation and closing.

7.	**$ 100,000.00** 3rd Community & Economic Development Bonds	9910-922012-9587 Whole Block Demolition - Reserve	9910-905640-9588 Whole Block Demolition – Land Management

This transfer will provide funding for the Whole Block Demolition Program. The funds will be used for the acquisition of properties that will be demolished.

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
DHCD – cont'd			
8.	**$ 3,000,000.00** 1st Affordable Housing Loan	9910-905226-9588 Affordable Housing Trust Fund (Reserve)	9910-903676-9588 AHTF Senior Housing FY 21 Program

This transfer will provide funds for the Affordable Housing Trust Fund Senior Homeownership Repair Program. These funds will provide support to Senior homeowners with weatherization and essential repairs for homes of Baltimore citizens that qualify as recipients of the Affordable Housing Trust Fund according to Article I, Section 14 of the Baltimore City Charter.

Office of Emergency Management – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award from the Department of Homeland Security Federal Emergency Management Agency (FEMA) of the FY20 Regional Catastrophic Preparedness Grant Program, award #2020-FA-GN10-P410--4101-D. The period of the grant award is September 1, 2020 through August 31, 2023.

AMOUNT OF MONEY AND SOURCE:

$843,988.00 - 4000-437221-2131-228200-600000

BACKGROUND/EXPLANATION:

On September 1, 2020, FEMA awarded Baltimore City $843,988.00 to work with the Baltimore Metropolitan Council to develop a regional housing and sheltering plan, checklist and Standard Operating Procedures for each jurisdiction to ensure they respond to and address needs appropriately. Additionally, training will be provided in housing/sheltering management.

The funds will be used to pay for planners, buy supplies, pay for travel costs for meetings, and to conduct training sessions for the Baltimore Urban Area Security Initiative jurisdictions (Baltimore City, Baltimore County, Annapolis City, Anne Arundel County, Carroll County, Harford County, and Howard County).

The grant award is late because the award documents were just received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONRIMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

Department of Real Estate - Assignment of Tax Sale Certificates

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Tax Sale Certificates to Southwest Partnership, Inc. for an amount that is less than the lien amount, for the properties known as 1820, 1821 and 1826 W. Fairmount Avenue (Block 193; Lots 92, 71 and 89).

AMOUNT OF MONEY AND SOURCE:

Property Address	Assessed Value	Flat Taxes & Water	Total Liens	Recommended Purchase Price
1820 W. Fairmount Ave.	$2,000.00	$1,083.69	$31,566.04	$ 2,000.00
1821 W. Fairmount Ave.	$2,000.00	$3,064.22	$17,151.19	$ 3,064.22
1826 W. Fairmount Ave.	$2,000.00	$ 957.66	$ 6,402.94	$ 2,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificates on October 23, 2019 for 1820 W. Fairmount Avenue (Block 193, Lot 92) for $31,566.04; 1821 W. Fairmount Avenue (Block 193, Lot 71) for $17,151.19 and 1826 W. Fairmount Avenue (Block 193 Lot 89) for $6,402.94.

Southwest Partnership, Inc. has offered to purchase the Tax Sale Certificate for 1820 W. Fairmount Avenue in the amount of $2,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of $2,000.00 covers the flat taxes and water for the property. Other charges include $10,836.97 in interest and penalties, $8,216.34 for miscellaneous billing, $249.06 for alley footway violation, $1,500.00 for environmental citation, and $3,209.80 for property registration.

Southwest Partnership, Inc. has offered to purchase the Tax Sale Certificate for 1821 W. Fairmount Avenue in the amount of $3,064.22, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of $3,064.22 covers the flat taxes and water for the property. Other charges include $6,898.15 in interest and penalties, $5,947.04 for miscellaneous billing and $2,243.80 for property registration.

Southwest Partnership, Inc. has also offered to purchase the Tax Sale Certificate for 1826 W. Fairmount Avenue in the amount of $2,000.00, file a petition to foreclose,

Department of Real Estate - cont'd

acquire title to the property and return it to productive use. The purchase price of $2,000.00 covers the flat taxes and water for the property. Other charges include $1,685.63 in interest and penalties, $5,531.13 for miscellaneous billing, $1,500.00 for environmental citation, and $208.02 for alley footway violation.

Department of Real Estate - Assignment of Tax Sale Certificates

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Tax Sale Certificates to Southwest Partnership Inc. for an amount that is less than the lien amount, for the properties known as 1822, 1828, 1833 and 1835 W. Fairmount Avenue (Block 193, Lots 71, 91, 88, 77 and 78).

AMOUNT OF MONEY AND SOURCE:

Property Address	Assessed Value	Flat Taxes & Water	Total Liens	Recommended Purchase Price
1822 W. Fairmount Ave.	$3,000.00	$4,006.55	$17,677.67	$4,006.55
1828 W. Fairmount Ave.	$4,400.00	$6,347.85	$40,516.95	$ 6,347.85
1833 W. Fairmount Ave.	$5,000.00	$4,076.39	$4,518.40	$ 5,000.00
1835 W. Fairmount Ave.	$5,000.00	$4,366.60	$21,835.36	$ 5,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificates on October 23, 2019 for 1822 W. Fairmount Avenue (Block 193, Lot 91), for $17,677.67; 1828 W. Fairmount Avenue (Block 193, Lot 88), for $40,516.95; 1833 W. Fairmount Avenue (Block 193, Lot 77), for $4,518.40 and 1835 W. Fairmount Avenue (Block 193 Lot 78) for $21,835.36.

Southwest Partnership, Inc., has offered to purchase the Tax Sale Certificate for 1822 W. Fairmount Avenue in the amount of $4,006.55, file a petition to foreclose, acquire title to the property and return it to productive use. Other charges include $6,768.29 in interest and penalties, $3,613.06 for miscellaneous billing, $2,100.00 for environmental citation and $249.06 for alley footway violation.

Department of Real Estate - cont'd

Southwest Partnership, Inc., has offered to purchase the Tax Sale Certificate for 1828 W. Fairmount Avenue in the amount of $6,347.85, file a petition to foreclose, acquire title to the property and return it to productive use. Other charges include $17,683.39 in interest and penalties, $6,298.87 for miscellaneous billing, $249.06 for alley footway violation, and $3,325.00 for property registration.

Southwest Partnership, Inc. has offered to purchase the Tax Sale Certificate for 1833 W. Fairmount Avenue in the amount of $5,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of $5,000.00 covers the flat taxes and water for the property. Other charges include $502.42 in interest and penalties and $161.22 for miscellaneous billing.

Southwest Partnership, Inc., has offered to purchase the Tax Sale Certificate for 1835 W. Fairmount Avenue in the amount of $5,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of $5,000.00 covers the flat taxes and water for the property. Other charges include $7,658.74 in interest and penalties, $5,009.35 for miscellaneous billing, $1,500.00 for environmental citation, and $2,243.80 for property registration.

Department of Real Estate - Assignment of Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Tax Sale Certificate to Anna Jas, LLC, for an amount that is less than the lien amount, for the property known as 1509 Edmondson Avenue (Block 0123, Lot 022).

AMOUNT OF MONEY AND SOURCE:

Property Address	Assessed Value	Flat Taxes & Water	Total Liens	Recommended Purchase Price
1509 Edmondson Avenue	$3,000.00	$1,391.88	$46,846.47	$3,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on October 28, 2020 for 1509 Edmondson Avenue (Block 0123, Lot 022) in the amount of $46,846.47.

Anna Jas, LLC has offered to purchase the Tax Sale Certificate for 1509 Edmondson Avenue in the amount of $3,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of $3,000.00 will cover the outstanding flat taxes and water charges for the property. Other charges include liens of $14,207.64 for miscellaneous billing, $3,800.00 for environmental citation, and $6,088.50 for property registration.

Department of Real Estate - Renewal of Sub-Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal option of the sub-lease agreement with Dayspring Programs, Inc. (Tenant) and Maryland Family Network (Sub-Tenant) for a portion of the property known as 2803 N. Dukeland Street, consisting of approximately 5,280 square feet along with the non-exclusive right to use the bathrooms, playground and parking. The period of the renewal is July 1, 2021 through June 30, 2022, with two 1-year renewal options remaining.

AMOUNT OF MONEY AND SOURCE:

Annual Rent	Equal Monthly Installments
$12,000.00	$1,000.00

BACKGROUND/EXPLANATION:

On March 25, 2020, the Board approved the initial agreement for the period January 1, 2020 through June 30, 2021. The agreement contained three 1-year renewal options. This is the first renewal option.

The Sub-Leased Premises shall continue to be used for Early Head Start programs. All other terms and conditions of the Sub-Lease Agreement remain in full force and effect.

Department of Real Estate – Third Renewal of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the third renewal option of the Lease Agreement with the Dayspring Programs, Inc., Tenant, for the rental of the property known as 5427 Belair Road consisting of approximately 7,472 square feet. The period of the third renewal is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

$1.00 if demanded

BACKGROUND/EXPLANATION:

The Board approved the Lease Agreement on September 23, 2015 and approved an amendment to the Lease Agreement on July 28, 2017. The amendment extended the lease term to four years commencing July 1, 2015 through June 30, 2019 and added the option to renew for three one-year terms.

The first renewal for the period July 1, 2019 through June 30, 2020 was approved by the Board on May 29, 2019. The second renewal option for the period July 1, 2020 through June 30, 2021 was approved by the Board on June 10, 2020.

The leased premises will continue to be used for Dayspring Head Start operations, providing education, health, social services and parent-community involvement opportunities to low income, 3-5 year-old children and their families.

All other terms and conditions of the Lease Agreement dated September 23, 2015 and amended June 28, 2017 remain in full force and effect.

Department of Real Estate – First Renewal of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the first renewal option of the Lease Agreement with Civic Works, Inc., Tenant, for the rental of the property known as 2445 Hilltop House, 2445 Rose Street, located in Clifton Park, consisting of 3,500 sq. ft. + 900 sq. ft. garage space. The period of the renewal is July 1, 2021 through June 30, 2026, with one renewal option remaining.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

$1.00 if demanded

BACKGROUND/EXPLANATION:

The Board approved the Lease Agreement on March 8, 2017 for five years commencing July 1, 2016 and terminating June 30, 2021, with the right to renew for two 5-year terms.

Civic Works, Inc. is exercising the first renewal option for the period July 1, 2021 through June 30, 2026, with one renewal option remaining. The property will continue to be used as office and meeting space by Civic Works, Inc. with occasional overnight stays for members of the National Civilian Community Corps.

All other terms and conditions of the Lease Agreement dated March 8, 2021 remain in full force and effect.

Department of Real Estate – Fifth Renewal of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Fifth Renewal of the Lease Agreement with the Parking Authority of Baltimore City (PABC), Tenant, for 200 W. Lombard Street. The period of the renewal is May 11, 2021 through May 10, 2022.

AMOUNT OF MONEY AND SOURCE:

Annual Rent	Monthly Rent
$110,790.59	$9,232.55

Account: 2076-000000-2321-253300-603096

BACKGROUND/EXPLANATION:

On May 11, 2016, the Board approved a one-year Lease Agreement with the PABC commencing May 11, 2016 and terminating May 10, 2017, with five 1-year renewal options. On April 26, 2017, the Board approved the first renewal option for the period May 11, 2017 through May 10, 2018. On May 9, 2018, the Board approved the second renewal option for the period May 11, 2018 through May 10, 2019. On May 1, 2019, the Board approved the third renewal option for the period May 11, 2019 through May 10, 2020. On May 13, 2020, the board approved the fourth renewal option for the period May 11, 2020 through May 10, 2021.

The PABC would like to exercise the fifth and final renewal option. All other rental terms and provisions of the Lease dated May 11, 2016 remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

Department of Real Estate – Second Renewal of Wharfage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the second renewal option of the Wharfage Agreement with Urban Pirates, LLC, Licensee, for the purpose of docking privileges of 60 linear feet at the west side of the S. Ann Street Pier in Fells Point. The period of this renewal is April 1, 2021 through March 31, 2024.

AMOUNT OF MONEY AND SOURCE:

Annual Rent	Monthly Rent
April 1, 2021 to October 31, 2021	$1,221.67 per month
April 1, 2022 to October 31, 2022	$2,443.34 per month
April 1, 2023 to October 31, 2023	$2,443.34 per month

An additional amount per day will be charged for the use of the S. Ann Street Pier during the off-season (November 1st – March 31st of each year) as follows:

November 1, 2021 to March 31, 2022 - $ 133.42 per day
November 1, 2022 to March 31, 2023 - $ 133.42 per day
November 1, 2023 to March 31, 2024 - $ 133.42 per day

BACKGROUND/EXPLANATION:

On July 22, 2015, the Board approved the Wharfage Agreement with Urban Pirates to utilize 60 linear feet on the west side of S. Ann Street Pier for docking privileges for the period April 1, 2015 through March 31, 2018, with the option to renew for two additional three-year periods.

Urban Pirates, LLC, exercised its first renewal option for the period April 1, 2018 and terminating March 31, 2021. This second renewal is for the period April 1, 2021 through March 31, 2024, per the annual rental as shown above. The Licensee has provided the City with proof of Coast Guard certification, proof of commercial off-site pumping waste arrangements, and proof of insurance requirements. All other rentals, conditions, and provisions of the original Wharfage Agreement remain unchanged and in full force and effect.

This renewal is late due to the administrative process.

Department of Real Estate – Renewal of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Renewal of Lease Agreement with Tooney Town Early Learning Center, Inc., Tenant, for the rental of portion of the property known as Cecil Kirk Multi-Purpose Center located at 909 E. 22nd Street, consisting of approximately 4,293 sq. ft. The period of the renewal is July 11, 2021 through July 10, 2024.

AMOUNT OF MONEY AND SOURCE:

The annual rent for the three-year renewal period is as follows:

Year	Annual	Monthly
1	$22,324.71	$1,860.39
2	$23,106.07	$1,925.51
3	$23,914.79	$1,992.90

BACKGROUND/EXPLANATION:

The Board approved the Lease Agreement on October 24, 2018 for three years commencing July 11, 2016 and terminating June 10, 2021, with the right to renew for one additional three-year period. Tooney Town Early Learning Center, Inc. is exercising this renewal option for the period July 11, 2021 through June 10, 2024, with no renewal options remaining.

The leased premises will continue to be used as a child day care center. All other terms and conditions of the Lease Agreement remain in full force and effect.

Department of Law – MBE/WBE Program Size Standard and Graduation Annual Review

ACTION REQUESTED OF B/E:

The Board is requested to annually review the approved maximum size standards for minority and women-owned firms that are authorized to do business with the City as part of its MBE/WBE Program. A size standard sets the capacity of a for-profit firm more than which, after a period, the firm cannot retain its eligibility to participate in the MBE/WBE Program.

AMOUNT OF MONEY AND SOURCE:

Not Applicable

BACKGROUND/EXPLANATION:

In accordance with Article 5 §28-80 of the Baltimore City Code, with the advice of the Minority and Women's Business Opportunity Office, the Board of Estimates approved the establishment of the maximum size standards for minority and women's business enterprises in April 2019. This approved adoption of the U.S. Small Business Administration (SBA) Size Standards is still effective and utilized by the Minority and Women's Business Opportunity Office for the MBE/WBE Program.

The recommendation is for the Board of Estimates to approve the continued use of the U.S. SBA Size Standards defined in 13 Code of Federal Regulations (C.F.R.) Part 121, the August 2019 Version, which is the current reference provided by North American Industry Classification System Codes based on dollar amounts or number of employees. Size determinations are based on a three-year average of a firm's annual gross receipts or the number of a firm's employees in the preceding 12 months. This size determination also includes multiple certified firms with same ownership that incorporates its annual gross receipts or number of employees on the same US Federal Tax filing.

When a certified MBE meets or exceeds the small business size standards specified in 13 CFR Part 121, as amended, which is incorporated by reference, the MBE is no longer eligible to participate in a procurement as a certified MBE. This is considered the graduation of a MBE firm marked for a period based on the three-year average of the firm's annual gross receipts or number of employees. The MBE is still eligible for credit towards an MBE goal under a contract entered into when the MBE was eligible and certified. Ineligibility of an MBE to participate in the MBE program may not be the sole cause of the termination of the MBE contractual relationship for the remainder of the term of the contract.

Department of Law – cont'd

If, after the three years (or after graduation which is a three-year period), the MBE again becomes qualified under the small business size standards specified, the MBE may reapply as a potential new firm through the standard certification process. If, after 3 years of nonparticipation the MBE continues to meet or exceed the small business size standards, the MBE is considered to have graduated and will no longer be certified.

Annual gross receipts or sales will be as defined by the United States Internal Revenue Service and will be determined by reviewing federal tax returns.

Effective immediately, if an applicant exceeds the size standards for a particular industry, it is not eligible for certification in that industry even though the firm may be owned and controlled by minorities or women.

The established size standards and general policy will continue in effect and be re-evaluated annually as established in Article 5 §28-80 (a)(3) of the Baltimore City Code.

MBE/WBE PARTICIPATION:

N/A

Baltimore City Office of Information and Technology – Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with Cluster Construction Consulting, LLC d/b/a Foresee Consulting. The period of the agreement is effective upon Board approval for six months.

AMOUNT OF MONEY AND SOURCE:

$79,800.00 – 1001-000000-1472-165800-603018

BACKGROUND/EXPLANATION:

The Department seeks to engage services of Foresee Consulting to provide consulting, technical and support services to support the City's existing Primavera Contract Management (CM) version 14 deployment and create one on-premise CM 14 test environment that can be utilized as a back-up in parallel with the current CM 14 production environment.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON APRIL 19, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Baltimore City Office of Information and Technology - Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with Gartner, Inc. The period of the agreement is effective upon Board approval for 16 weeks.

AMOUNT OF MONEY AND SOURCE:

$130,000.00 – 1001-000000-1471-165700-603026

BACKGROUND/EXPLANATION:

The Department seeks to engage services of Gartner, Inc. to conduct a benefits baseline analysis for the City's Workday ERP implementation by providing related deliverables, including a baseline benefits register, a benefits tracker, and final report with recommendations.

MBE/WBE PARTICIPATION:

MBE: 17%

WBE: 7%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Children and Family Success - Community Services Block Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Community Services Block Grant Agreement with the Maryland Department of Housing and Community Development (DHCD). The period of the agreement is October 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

$2,534,130.00 – 5000-586221-1191-594700-405001

BACKGROUND/EXPLANATION:

The DHCD has received a grant from the federal Department of Health and Human Services pursuant to the Community Services Block Grant Act to operate the Community Services Block Grant Program, which provides financial assistance to Community Action Agencies and other eligible entities. The DHCD has approved an award of funds in the amount of $2,534,130.00 to the Department for the purpose of operating a community anti-poverty program. The grant funds must be expended no later than September 30, 2021.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Community Services Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Finance - COVID-19 Emergency Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the COVID-18 Emergency Grant Agreement with Visit Baltimore, Inc. The period of the agreement is March 5, 2021 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

$8,013,107.00 – 5000-520721-5903-419500-607001

BACKGROUND/EXPLANATION:

On April 7, 2021, the Board approved and authorized acceptance of a grant from the Maryland Economic Development Assistance Fund via the Department of Commerce in the amount of $8,013,107.00. The purpose of the grant is to promote and encourage stabilization within the hospitality industry. Visit Baltimore, Inc. will administer the grant on behalf of the City. Grantees are eligible to use the funds for normal operating costs and other COVID-19 related costs.

The grant agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The COVID-19 Emergency Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	LOCATION	APPLICANT	PRIVILEGE/SIZE
1.	777 S. Eden Street	Eden at Lancaster, LLC	Three single face electric signs 3' 4" x 2' each
	Flat charge: $ 632.70		
2.	621 N. Washington Street	Johns Hopkins University	Service connection two 4" conduit @10 linear feet each
	Annual charge: $ 70.00		
3.	1727 N. Charles Street	Bowling, Inc.	Two single face electric signs one @ 9 sq. ft., one @ 31.5 sq. ft.
	Flat charge: $1,083.30		
4.	506 S. Central Avenue	506 South Central Avenue, LLC	ADA ramp and stairs 80' x 6.5'
	Flat charge: $ 281.20		
5.	214 N. Luzerne Avenue	CR of Maryland 1, LLC	Entry steps 15.6 sq. ft.
	Flat charge: $ 35.20		
6.	709 N. Howard Street	Carolyn Hartman	ADA ramp 80 sq. ft.
	Flat charge: $ 25.00		

Department of Transportation

	LOCATION	APPLICANT	PRIVILEGE/SIZE
7.	2126 Presbury Street	Raymone I. Bailey	Stairs and railing 6’ x 3’
	Flat charge: $ 35.20		

Since no protests were received, there are no objections to approval.

Department of Transportation – Alley Gating Lease Agreement No. 196

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Alley Gating Lease Agreement No. 196 with The Johns Hopkins University. The period of the agreement is effective upon Board approval for a term of 25 years.

AMOUNT OF MONEY AND SOURCE:

The Johns Hopkins University will be solely responsible for all costs and fees for this project.

BACKGROUND/EXPLANATION:

The Johns Hopkins University. wishes to gate a 2.5 Foot Alley in Block 1635, in the rear of the properties known as No. 2014 through No. 2026 McElderry Street.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Alley Gating Lease Agreement No. 196 has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation - Developer's Agreement No.1669

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1669 with 725 Pratt LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

$86,167.40 – Letter of Credit

BACKGROUND/EXPLANATION:

The 725 Pratt LLC, desires to upgrade various utility services and sidewalk improvements for a proposed commercial and residential development of 725 West Pratt Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of $86,167.40 has been issued to 725 Pratt LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1669 has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation - Developer's Agreement No. 1695

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1695 with Bolton Hill Belfry, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

$22,792.00 – Letter of Credit

BACKGROUND/EXPLANATION:

Bolton Hill Belfry, LLC, would like to install new water services to its proposed new building located at 201 Wilson Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A Letter of Credit in the amount of $22,792.00 has been issued to Bolton Hill Belfry, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1695 has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation - Developer's Agreement No. 1739

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1739 with Sojourner Place at Preston, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

$212,399.00 – Performance Bond

BACKGROUND/EXPLANATION:

Sojourner Place at Preston, LLC, would like to install new water services, storm drain, sanitary sewer, conduit and roadway improvements to its proposed new building located at 1228 East Preston Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A Performance Bond in the amount of $212,399.00 has been issued to Sojourner Place at Preston, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1739 has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation - Developer's Agreement No. 1748 and 1748-A

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1748 and 1748-A with 906-910 Trinity Street, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

$45,626.00 – Letter of Credit

BACKGROUND/EXPLANATION:

906-910 Trinity Street, LLC, would like to install new water services and storm drain improvements to its proposed new building located at 906 Trinity Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A Letter of Credit in the amount of $45,626.00 has been issued to 906-910 Trinity Street, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1748 and 1748-A has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation (DOT) – Correction to Expenditure Authorization Request

ACTION REQUESTED OF B/E:

The Board is requested to approve the correction to the Expenditure Authorization Request (EAR) for the award of TR20008 – ADA Ramps Citywide. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

$7,000.00 – 9950-903576-9508-900020-706063

BACKGROUND/EXPLANATION:

On December 23, 2020, TR20008 – ADA Ramps Citywide; B/D 2008 was awarded to M. Luis Construction, Inc. in the amount of $521,421.95. The EAR was submitted to the Board of Estimates with the incorrect award amount. The correct amount is $528,421.95, a difference of $7,000.00. This serves as the mechanism to appropriately correct the EAR.

MBE/WBE PARTICIPATION:

The assigned MBE/WBE goals are 36% MBE and 10% WBE

APPROVED FOR FUNDS BY FINANCE

Board of Municipal and Zoning Appeals (BMZA) – Fees for Zoning Appeals Applications

ACTION REQUESTED OF B/E:

The Board is requested to approve the levels of fees associated with filing and hearing of appeals before the Board of Municipal and Zoning Appeals (BMZA).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Article 32, Section 3-202 of the City Code vests the MBZA with the authority to set fees for filing and hearing appeals, granting variances, and for the various other functions required or authorized by Article 32. Once the BMZA determines the fee structure the Code requires approval of the fee structure by the Board of Estimates.

The current BMZA appeal fee structure has not been reviewed or updated in many years. In comparing Baltimore City's current fees to neighboring jurisdictions, the current fees are significantly lower by appeal type than Howard County and Baltimore County and slightly lower than Anne Arundel. Baltimore City's BMZA handles a much larger docket than several of its neighbors. Increasing the fee structure will better reflect the time and work put in by employees of the three City agencies involved in processing the applications, but will still set a reasonable cost level for those requiring the Board's approval.

In addition, the current fee structure contains a "subjective" component for variance applications requiring staff to conduct a threshold review and assess a fee related to an estimated time spent conducting a full review of the application by staff. This subjective review is an unnecessary step in application processing, which causes confusion by the applicant as to what fee they must pay and ultimately causes a delay in application processing.

During its general meeting on April 7, 2021, the BMZA reviewed a proposed new fee structure and agreed to implement the following changes:

BMZA – cont' d

Type	Current BMZA Fees	Proposed BMZA Fees
Non-Conforming	$200.00	$300.00
Variance (complex)*	$200.00	$200.00
Variance (moderate)*	$100.00	
Variance (simple)*	$ 75.00	$100.00
Sign	$200.00	$200.00
Conditional use	$250.00	$300.00
Misc. appeals	$ 50.00	$100.00
Combination	$300.00	$500.00

* Moderate variance type eliminated and complex/simple types defined.

Pursuant to Article 32, the BMZA is formally requesting approval of the new fee structure.

MBE/WBE PARTICIPATION:

N/A

Baltimore Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the U.S. Department of Justice for the Focused Deterrence Project, Award number 2020-PB-BX-0009. The period of the grant award is October 1, 2020 through September 30, 2023.

AMOUNT OF MONEY AND SOURCE:

$230,000.00 - 4000-446221-2021-212800-404001

BACKGROUND/EXPLANATION:

On November 2, 2020, the Department was awarded Baltimore Police Department's Focused Deterrence Project, Award number 2020-PB-BX-0009. On January 22, 2021 the award was accepted on an electronic Grants Management System (JustGrants), which timestamps the acceptance in the system, in lieu of a signature. The award addresses the crisis of youth homicide, the Baltimore Police Department (BPD) recently released its Crime Reduction and Departmental Transformation Plan.

The Plan is a comprehensive violence reduction strategy that includes the relaunch of a well-researched and properly-resourced focused deterrence initiative (FDI). FDI brings together local and federal law enforcement partners, including the USAO, community members and social service partners with the goal of reducing homicides and non-fatal shootings by at least 10% per year.

FDI aims to improve life outcomes and reduce recidivism rates for youth at the highest risk of engaging in serious violence and to build better relationships between the community and police. It is anticipated the initiative will focus overwhelmingly on communities in Baltimore's historically impoverished and disinvested Eastern, Western and Southwestern police districts, which collectively account for roughly 50% of the City's youth homicides.

Grant funds will be used to hire and retain a full-time, dedicated crime analyst to lead day-to-day data analysis on project activities and implementation. The analyst will be integral in delivering on the full promise of the FDI intervention by assessing progress

Police Department – cont'd

towards violence reduction goals, better informing the deployment of law enforcement, community and social service resources and assessing the quality of implementation.

The grant award is late because of delays in the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) – Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 2815 W. North Avenue (Block 2406, Lot 008) as a gift from People's Homesteading Group, Inc.

AMOUNT OF MONEY AND SOURCE:

People's Homesteading Group, Inc. agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improve neighborhoods in Baltimore City.

People's Homesteading Group, Inc. has offered to donate the title to the property at 2815 W. North Avenue to the City. The City will receive a clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD Land Resources Division seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 8, 2021, other than water bills for 2815 W. North Avenue are itemized as follows:

2815 W. North Avenue

Tax Sale	2017-2020	$24,980.44
Real Property Tax	2020-2021	181.35
Real Property Tax	2019-2020	220.11
Real Property Tax	2018-2019	220.85
Real Property Tax	2017-2018	184.26
Real Property Tax	2016-2017	143.94

DHCD – cont'd

Real Property Tax	2015-2016	211.87
Real Property Tax	2014-2015	177.06
Real Property Tax	2013-2014	193.62
Real Property Tax	2012-2013	223.07
Real Property Tax	2011-2012	228.47
Real Property Tax	2010-2011	245.15
Real Property Tax	2009-2010	273.43
Miscellaneous Bill	5827001	847.15
Miscellaneous Bill	6276380	597.10
Miscellaneous Bill	6355887	575.95
Miscellaneous Bill	6618821	329.77
Miscellaneous Bill	6660963	535.62
Miscellaneous Bill	6673974	500.40
Miscellaneous Bill	6690119	578.23
Miscellaneous Bill	6735229	538.20
Miscellaneous Bill	6791255	528.80
Miscellaneous Bill	7017536	438.08
Miscellaneous Bill	7106065	508.67
Miscellaneous Bill	722023	282.92
Miscellaneous Bill	7597107	258.86
Miscellaneous Bill	7698947	184.00
Miscellaneous Bill	7955826	236.98
Miscellaneous Bill	8052011	587.74
Miscellaneous Bill	8275638	265.60
Miscellaneous Bill	8316481	260.80
Miscellaneous Bill	8460438	364.36
Miscellaneous Bill	8641573	227.20
Miscellaneous Bill	8753535	410.34
Miscellaneous Bill	8796237	236.70
Miscellaneous Bill	9178567	314.16
Miscellaneous Bill	8889073	373.70
Miscellaneous Bill	9022500	230.00
Miscellaneous Bill	9024431	313.28

DHCD – cont'd

Miscellaneous Bill	9060260	299.82
Environmental Fine	54610456	$5.00
Property Registration	309741	421.20
	Total Taxes Owed	**$38,734.25**

MBE/WBE PARTICIPATION :

N/A

Department of Housing and Community Development (DHCD) – Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 1607 Harlem Avenue (Block 0110, Lot 020) as a gift from People's Homesteading Group, Inc.

AMOUNT OF MONEY AND SOURCE:

People's Homesteading Group, Inc. agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improve neighborhoods in Baltimore City.

People's Homesteading Group, Inc. has offered to donate the title to the property at 1607 Harlem Avenue to the City. The City will receive a clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD Land Resources Division seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 8, 2021, other than water bills for 1607 Harlem Avenue are itemized as follows:

1607 Harlem Avenue

Tax Sale	2017-2020	$94,592.63
Real Property Tax	2020-2021	25.90
Real Property Tax	2019-2020	42.92
Real Property Tax	2018-2019	36.94
Real Property Tax	2017-2018	42.46
Real Property Tax	2016-2017	59.35
Real Property Tax	2015-2016	53.50
Real Property Tax	2014-2015	59.02

DHCD – cont'd

Real Property Tax	2013-2014	75.92
Real Property Tax	2012-2013	81.54
Real Property Tax	2011-2012	75.78
Real Property Tax	2010-2011	133.01
Real Property Tax	2009-2010	86.82
Miscellaneous Bill	4882478	143.61
Miscellaneous Bill	5782016	278.24
Miscellaneous Bill	5848940	281.03
Miscellaneous Bill	6135925	236.97
Miscellaneous Bill	6347611	521.85
Miscellaneous Bill	6387625	663.29
Miscellaneous Bill	6604243	490.34
Miscellaneous Bill	6624431	484.20
Miscellaneous Bill	6670939	473.61
Miscellaneous Bill	7109309	463.71
Miscellaneous Bill	7368004	419.25
Miscellaneous Bill	7398662	416.25
Miscellaneous Bill	7453053	407.34
Miscellaneous Bill	7487317	404.36
Miscellaneous Bill	7677438	458.18
Miscellaneous Bill	7710577	420.31
Miscellaneous Bill	8177131	345.90
Miscellaneous Bill	8295438	382.78
Miscellaneous Bill	8357287	318.99
Miscellaneous Bill	8847006	225.90
Miscellaneous Bill	8990962	216.94
Miscellaneous Bill	9075243	216.55
Miscellaneous Bill	9178567	314.16
	Total Taxes Owed	**$103,983.21**

Department of Housing and – Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Housing Authority of Baltimore City (HABC). The period of the agreement is effective upon Board approval through September 30, 2021.

AMOUNT OF MONY AND SOURCE:

$681,199.00 - 9910-909936-9588

BACKGROUND/EXPLANATION:

On November 1, 2017, the City and the HABC were co-applicants to the Department of Housing and Urban Development (HUD) for a $30,000,000.00 Choice Neighborhoods Grant for the Perkins-Somerset-Oldtown Choice Transformation Plan.

The proposed transformation would redevelop 629 units of public housing at the Perkins Homes and former Somerset Homes site as well as new educational facilities and community facilities, recreational centers, open space, commercial and retail, and mixed-income housing.

The HABC was the applicant and the City was the co-applicant. On November 8, 2017, the Board approved the Choice Neighborhoods application. On July 6, 2018, HUD notified the HABC and the City that they were the recipients of a $30,000,000.00 Choice Neighborhoods Grant Award. On August 29, 2018 the Board approved the Grant Award with HUD.

The PSO Transformation Plan calls for new housing to be built at the Perkins site. The $681,199.00 that the Board is requested to approve will leverage additional State funds and support the demolition of the first phase of Perkins Homes.

MBE/WBE PARTICIPATION:

The Grantee has signed a Commitment to Comply and the following participation rates have been established.

MBE: 25% - $183,923.73

WBE: 10% - $ 68,119.90

DHCD – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and – Grant Agreement
Community Development

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$319,000.00 30TH CDB	9910-908965-9587 O'Donnell Heights Infrastructure	
300,000.00 General Funds	9910-924020-9587 Choice Neighborhoods Contribution	
69,199.00 31ST CDB	9910-909165-9588 Perkins Homes - CNG	
$688,199.00	----------	9910-909936-9588 PSO Perkins Phase 1 Pre-development HA Grant

This transfer will provide funds to support costs associated with the demolition for the redevelopment of Perkins Homes through a grant agreement with HABC.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of six City-owned properties located at 1337, 1339, 1341, 1343, 1345, and 1347 N. Gay Street to American Communities Trust, Inc., Developer.

AMOUNT OF MONEY AND SOURCE:

$1.00 - 1337 N. Gay Street
1.00 - 1339 N. Gay Street
1.00 - 1341 N. Gay Street
1.00 - 1343 N. Gay Street
1.00 - 1345 N. Gay Street
1.00 - 1347 N. Gay Street
$6.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interests in 1337, 1339, 1341, 1343, 1345, and 1347 N. Gay Street to the Developer for a total purchase price of $6.00. The improvements to the site will be financed through grant sources.

The Developer wishes to purchase the vacant lots located at 1337, 1339, 1341, 1343, 1345, and 1347 N. Gay Street for the purpose of creating a park along the border between East Baltimore and East Baltimore Development Initiative (EBDI). Additionally, American Communities Trust, Inc. will endeavor to beautify the Amtrak underpass to the East Baltimore neighborhood and the EBDI. American Communities Trust, Inc. has been maintaining the subject property through the Baltimore City Adopt-A-Lot Program since 2017.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

Pursuant to the City of Baltimore Appraisal Policy, vacant lots assessed for $2,500.00 or less are not required to have an appraisal. These lots are assessed at $1,000.00 each making the total value $6,000.00, according to the appraisal policy. The properties are being sold for $1.00 each, for a total purchase price of $6.00, to American Communities Trust, Inc. for the following reasons:

DHCD – cont'd

- the renovations will be to the specific benefit to the immediate community,
- the Developer has maintained the property since 2017, and
- the Developer has spent numerous funds and man hours in beautification and maintenance on the property since its submission of the Adopt-a-Lot program application.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than $50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of a City-owned vacant building located at 2548 Francis Street to Mr. Leroy Patterson, Sr., Developer.

AMOUNT OF MONEY AND SOURCE:

$5,000.00 - Purchase Price

BACKGROUND / EXPLANATION:

The City will convey all of its rights, title and interest in 2548 Francis Street to the Developer for $5,000.00. The Developer will be using private funds for the project. Mr. Patterson proposes to purchase the vacant building for complete rehabilitation as single-family home to be rented at market rate.

The authority to sell the property is given under Baltimore City Code, Article 13, § 2-7(h).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

Pursuant to the Appraisal policy of Baltimore City, a Waiver Valuation determined 2548 Francis Street to be valued at $10,700.00 and it will be sold for $5,000.00. The property is being sold below the price determined by the Waiver Valuation for the following reasons:

- the sale will serve a specific benefit to the immediate community,
- the sale will help to eliminate blight from the neighborhood, and
- the sale will return the property to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than $50,000.00 and will

DHCD – cont'd

receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of two City-owned properties located at 3303 and 3313 W. Garrison Avenue to CR of Maryland I, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

$ 5,000.00 - 3303 Garrison Avenue
5,000.00 - 3313 Garrison Avenue
$10,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interests in 3303 and 3313 W. Garrison Avenue to the Developer for a total purchase price of $10,000.00, which will be paid to the City of Baltimore at the time of settlement.

The Developer wishes to purchase the vacant buildings located at 3303 and 3313 W. Garrison Avenue to renovate and sell at market rates. The purchase and improvements to the site will be financed through private sources.

The authority to sell the property is given under Baltimore City Code, Article 28, § 8-3.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

Pursuant to the Waiver Valuation Policy, the DHCD determined the properties located at 3303 and 3313 W. Garrison Avenue to be valued at $7,733.00 each. The total valuation of both properties is $15,466.00. The vacant buildings will be sold for $5,000.00 each. The properties are being sold below the price determined by the Waiver Valuation for the following reasons:

- the sale will serve a specific benefit to the immediate community,
- the sale will eliminate blight from the neighborhood, and

DHCD – cont'd

- the sale will return the properties to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than $50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of three City-owned properties located at 4017 Park Heights Avenue (Block 3345, Lot 063), 4027 Park Heights Avenue (Block 3345, Lot 068), and 4031 Park Heights Avenue (Block 3345, Lot 070) to Trug, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

$2,500.00 - 4017 Park Heights Avenue
2,500.00 - 4027 Park Heights Avenue
2,500.00 - 4031 Park Heights Avenue
$7,500.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interests in 4017, 4027, and 4031 Park Heights Avenue to the Developer for a total purchase price of $7,500.00, which will be paid to the City of Baltimore at the time of settlement.

The project will involve the rehabilitation of single-family homes with the goal of providing affordable homeownership. The Developer will be using private funds for this project.

The authority to sell the properties located at 4017, 4027, and 4031 Park Heights Avenue comes from Article 13, § 2-7 (h) (2) (ii) (C) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

Pursuant to the Appraisal Policy of Baltimore City, the DHCD determined the properties located at 4017, 4027, and 4031 Park Heights Avenue to be valued at $5,000.00 each through the Waiver Valuation process. The properties are being sold for $2,500.00 each for a total purchase price of is $7,500.00. The properties are being sold below the price determined by the Waiver Valuation for the following reasons:

- the sale will serve a specific benefit to the immediate community,

DHCD – cont'd

- the sale will eliminate blight from the neighborhood,
- the sale will return the properties to the City's tax rolls, and
- The sale will provide economic development.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than $50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount

Dept. of Housing and Community Development (DHCD) – Condemnation

1. Jhonjulee Davis	714 Mura Street	L/H	$9,933.00

On June 20, 2021, the Board approved the purchase, by condemnation, of the leasehold interest in 714 Mura Street for the amount of $6,733.00. The appraisals were determined too old to use for the condemnation case and updated reports were ordered. The current appraisals determined the fair market value to be $9,933.00. The Board is requested to approve acquisition of leasehold interest, by condemnation, for the updated amount.

Funds are available in Account No. 9910-910715-9855-900000-704040, Johnston Square Project.

DHCD – Application to Maryland Department of Assessments and Taxation

The Board is requested to approve application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties, or in the alternative, acquire the ground rent interest by condemnation.

2. Edward F. Gerber	504 Gold Street	G/R $120.00	

Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Application Fee. $ 70.00

Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Back Rent. $360.00

Funds are available in Account No. 9904-918051-9127-900000-704040, Cab Calloway Park Project for FMV $800.00

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount

DHCD – Application to Maryland Department of Assessments and Taxation – cont'd

3. Estates of Leon S. Goldberg, Sidney H. Sirkin, and Charles E. Goldberg	506 Gold Street	Sub-G/R $84.00	
	Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Application Fee.		$ 70.00
	Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Back Rent.		$252.00
	Funds are available in Account No. 9904-918051-9127-900000-704040, Cab Calloway Park Project for FMV.		$560.00
4. Cynthia A. Reid, Personal Representative of the Estate of Hortense R. Kerr; The Estate of Thomas H. Kerr, III; and The Estate of Judith Kerr	508 Gold Street	G/R $56.00	
	Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project.		$ 70.00
	Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project.		$168.00
5. Larry Robinson	520 Gold Street	G/R $55.00	
	Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Application Fee.		$ 70.00
	Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Back Rent.		$165.00

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount

DHCD – Application to Maryland Department of Assessments and Taxation – cont'd

Funds are available in Account No. 9904-918051-9127-900000-704040, $367.00
Cab Calloway Park Project for FMV

6. Larry Robinson — 524 Gold Street — G/R $55.00

Funds are available in Account No. 9904-918051-9127-900000-704044, $ 70.00
Cab Calloway Park Project for the Application Fee.

Funds are available in Account No. 9904-918051-9127-900000-704044, $165.00
Cab Calloway Park Project for the Back Rent.

Funds are available in Account No. 9904-918051-9127-900000-704040, $367.00
Cab Calloway Park Project for FMV

7. Sandra I. Spring Glace, Personal Representative of the Estate of Jeannette F. Reed — 532 Gold Street — G/R $55.00

Funds are available in Account No. 9904-918051-9127-900000-704044, $ 70.00
Cab Calloway Park Project for the Application Fee.

Funds are available in Account No. 9904-918051-9127-900000-704044, $165.00
Cab Calloway Park Project for the Back Rent.

Funds are available in Account No. 9904-918051-9127-900000-704040, $367.00
Cab Calloway Park Project for FMV

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount

DHCD – Application to Maryland Department of Assessments and Taxation – cont'd

8. Unknown Heirs of Henry & Clara M. Wesselman — 2211 Etting Street — G/R $36.00

Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Application Fee. $ 70.00

Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Back Rent. $108.00

Funds are available in Account No. 9904-918051-9127-900000-704040 Cab Calloway Park Project for FMV $240.00

9. Lillian Land — 2218 Etting Street — G/R $60.00

Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Application Fee. $ 70.00

Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Back Rent. $180.00

Funds are available in Account No. 9904-918051-9127-900000-704040 Cab Calloway Park Project for FMV $400.00

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount

DHCD – Application to Maryland Department of Assessments and Taxation – cont'd

10. Miriam Naiditch, the Personal Representative of the Estate of Bernard Naiditch	2223 Etting Street	G/R $36.00	

Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Application Fee. $ 70.00

Funds are available in Account No. 9904-918051-9127-900000-704044, Cab Calloway Park Project for the Back Rent. $108.00

Funds are available in Account No. 9904-918051-9127-900000-704040 Cab Calloway Park Project for FMV $240.00

Department of Recreation and Parks (BCRP) – Mutual Termination Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Mutual Termination Agreement between C&N Associates, LLC and the Mayor and City Council of Baltimore City, acting through the Department of Recreation and Parks. The Mutual Termination Agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

$34,878.31 – 9938-907075-9474-900000-706063

BACKGROUND/EXPLANATION:

On October 31, 2018, the Board approved the award of RP17821 Druid Hill Comfort Station Grove #3, with an expiration date of December 4, 2019. At the inception of the project, a potential powerline hazard in the work area was discovered, leading to an extended stoppage to investigate. There is an existing transformer at the site, within the dripline of an old tree that Forestry and Tree Services seeks to preserve. The proposed underground connection to the anticipated building from the existing transformer would most likely kill the tree because the root system of the tree would need to be trimmed. To save the tree, the BCRP has asked BGE to relocate the transformer from the existing south side to the north side of the site. Therefore, no obstructions would go to the proposed building from the new transformer. The new design affects the existing Civil and Electrical drawings.

Due to the extended delay in the inception of the project and the potential powerline hazard, BCRP and C&N Associates, LLC have mutually agreed to terminate the contract. The Department agrees to pay C&N Associates, LLC a total of $34, 878.31

MBE/WBE PARTICIPATION:

The segmentation and utilization were fulfilled by the MBE and minority participation did meet compliance.

APPROVED FOR FUNDS BY FINANCE

(The Mutual Termination Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES **5/12/2021**

Mayor's Office – Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds for temporary housing expenses for the Deputy Mayor of Economic Development.

AMOUNT OF MONEY AND SOURCE:

$10,200.00 - 1001-000000-1250-775200-603013
($ 1,700.00 - per month rent for 6 months)

BACKGROUND/EXPLANATION:

The Baltimore City Administration has recruited for the position of Deputy Mayor of Economic Development and conducted a national search to find the most highly qualified candidate. The position of Deputy Mayor of Economic Development for Baltimore City is a critical position that requires an individual with exceptional qualifications, a wealth of relevant experience, critical analysis and problem-resolution skills along with exceptional interpersonal leadership skills to develop and maintain critical relationships with City agencies and staff. The position of Deputy Mayor of Economic Development has been offered to Mr. Ted Carter, who possesses the unique combination of skills and attributes critical to success in this role.

In order to make the transition to Baltimore economically feasible for Mr. Carter, the Administration has offered to provide transitional housing for a period not to exceed six months beginning April 1, 2021 through September 30, 2021. The documented monthly rental cost is $1,700.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Department of Human Resources – Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds for reimbursement of moving expenses related to the Director of the Mayor's Office of Homeless Services candidate's relocation from Oakland, CA to Baltimore.

AMOUNT OF MONEY AND SOURCE:

$6,875.89 - 1001-000000-3574-327200-603026

BACKGROUND/EXPLANATION:

On April 17, 2021, Irene Agustin was selected as the new Director of the Mayor's Office of Homeless Services. Ms. Agustin is scheduled to begin her term of service on May 31, 2021. Irene Agustin currently resides in Oakland, California. Her position would require her to relocate to Baltimore from Oakland, CA.

AM 200-3 establishes the requirements for providing financial assistance to new employees who have been approved for monies to minimize the costs of their move to start their new job. More specifically, the Policy establishes responsibility for certain moving expenses, when an individual is moving personal belongings and/or family to assume a position with the City. Under no circumstances will the City consider or approve reimbursement of moving expenses unless the charges are approved by the Board of Estimates (BOE) in advance.

The Policy further requires the new employee to submit two estimates of the move costs. Such cost estimates must detail the scope of the estimate, i.e., move is limited to costs of personal belongings. The BOE, shall, at its own discretion, stipulate the amount of moving expenses to be covered in its approval.

Ms. Agustin timely submitted three estimates for moving expenses. She selected the lowest estimates submitted by U-Pack and Moving Staffers in the total amount of $6,550.00. With the selection of U-Pack and Moving Staffers, temporary street permits through the City of Oakland will be required for a cost of $325.89. The estimated total cost for Ms. Agustin's relocation is $6,875.89.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Department of Public Works/Office – Ratification of Amendment No. 5 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to ratify Amendment No. 5 to Agreement (Amendment No. 5) with Patton, Harris, Rust & Associates, a Pennoni Company (PHRA), under WC 1229, Rehabilitation of Vernon Pumping Station. Amendment No. 5 extends the period of the Agreement through August 19, 2021.

AMOUNT OF MONEY AND SOURCE:

$ 93,285.50 - Water Revenue Bonds
62,671.50 - Baltimore County
$155,957.00 - 9960-911141-9557-900020-702064

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction requested additional funds for the engineering design services provided by PHRA for the rehabilitation of the Vernon Pumping Station. The advertisement of the project was delayed, due to the COVID-19 pandemic. As a result, the specifications and drawing were required to be updated according to the current equipment specification/standards. In addition, the pumping section sent further comments on the bid ready documents which included additional design functions that were not in the original design scope. Furthermore, work was required to complete the design modifications that were requested by the City to coordinate the Vernon Pumping Station project with the City's Supervisory Control Data Acquisition (SCADA) system design under WC 1229. Amendment No. 5 is within the original scope of work and was requested by the Department.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement, which were:

MBE: 44.35%

WBE: 10.10%

Department of Public Works/Office – cont'd
of Engineering and Construction

The current goal status is 43.87% for MBE and 9.34% for WBE.

THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 25, 2021.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 5 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office – Amendment No. 5 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 5 to Agreement (Amendment No. 5) with Johnson, Mirmiran & Thompson, Inc., under Project No. 1243, Design of Cromwell Pumping Station Improvements. Amendment No. 5 will extend the period of the Agreement through July 24, 2022 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

$47,822.74 – City of Baltimore
41,917.30 – Baltimore County
$89,740.04 – 9960-912715-9557-900020-703032 (Upset limit)

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting additional time for the engineering design services provided by Johnson, Mirmiran & Thompson, Inc. for the design of Cromwell Pumping Station Improvements. The advertisement of the project has been delayed due to the COVID-19 pandemic. As a result, the specification and drawings are required to be updated, according to the current equipment specifications/standards. In addition, the pumping section has sent further comments on the bid ready documents, which include additional design functions that were not in the original design scope. Furthermore, work was required to complete the design modifications that were requested to coordinate the Cromwell Pumping Station project with the City's Supervisory Control & Data Acquisition (SCADA) system design under WC 1326. The current expiration date is June 24, 2021. Amendment No. 5 is within the original scope of work and was requested by the Department.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement, which are:

MBE: 38.3%

WBE: 10%

Department of Public Works/Office – cont'd
of Engineering and Construction

Currently the MBE/WBE attainment is 33.07% and 10.60%, respectively.

THE EAR WAS APPROVED BY MWBOO ON MARCH 15, 2021.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 5 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$ 51,648.56 Revenue Bonds	9960-904923-9558 Cromwell PS Rehabilitation	
45,270.69 County Revenue	" "	
$ 96,919.25	----------	9960-912715-9557-3 Design

The transfer will cover expensed for Amendment No. 5 to WC 1243, Design of Cromwell Pumping Station Improvements.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES **5/12/2021**

Department of Public Works/Office of – Partial Release of Retainage
Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage agreement to Metra Industries, Inc., for WC 1375, Water Appurtenances Installations and Small Main Replacement Installations at Various Locations.

AMOUNT OF MONEY AND SOURCE:

$153,866.13 – 9960-902751-9557-000000-200001

BACKGROUND/EXPLANATION:

As of September 1, 2018, Metra Industries, Inc. has completed 100% of all work for WC1375. The Contractor has requested a Partial Release of Retainage in the amount of $153,866.13. Currently, the City is holding $219,808.75 in retainage for the referenced project. The remaining amount of $65,942.62 is sufficient to protect the interests of the City.

MWBOO APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency).

Bureau of the Budget and Management Research – Appropriation Adjustment Order No. 017

ACTION REQUESTED OF B/E:

The Board is requested to approve the Appropriation Adjustment Order (AAO) No. 017 for a State grant funds transfer within the Baltimore City Health Department from Service 715: Health Administration to Service 308: Maternal and Child Health.

AMOUNT OF MONEY AND SOURCE:

$425,000.00 – From Account: 4000-400021-3001-815000-607004
Unallocated Funds
Service 715 – Health Administration

To Account: 7000-714421-3080-288700-603026
Service 308: Maternal and Child Health

BACKGROUND/EXPLANATION:

The transfer is necessary in order to provide funding for community outreach to pregnant and postpartum women and to conduct developmental and social-emotional screenings with infants and toddlers. Initially, funding was appropriated within an unallocated account in the FY 2021 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant award.

The Board approved acceptance of this grant award on September 16, 2020.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Mayor's Office of Neighborhood Safety – Second Amendment to Agreement and Engagement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Agreement with House of Ruth Maryland, Inc. The second amendment extends the period of the agreement to September 30,2023.

AMOUNT OF MONEY AND SOURCE:

$225,594.00 - 4000-401418-2254-785400-601009

BACKGROUND/EXPLANATION:

On October 11, 2017, the Board authorized acceptance of a Grant Award from the U.S. Department of Justice for the "Baltimore City Visitation Center Continuation and Civil Legal Services Expansion Project" Award #2017-FJ-AX-0017, from October 1, 2017 to September 30, 2020. On May 22, 2020, OVW approved a no cost extension, extending the project period to December 31, 2020; on August 5, 2020, the Board approved the no cost extension. On October 21, 2020, the Board authorized acceptance of a grant supplemental award from OVW extending the project period from September 30, 2020 to September 30, 2023. The purpose of the grant is to address the persistent problem of domestic violence and child abuse in the metropolitan area.

The grant provides funds for the continuation of a supervised visitation center and legal services. On January 24, 2018, the Board approved and authorized execution of an Agreement between MOCJ and the House of Ruth of Maryland, Inc. to provide legal services as identified in the grant award. Specifically, the House of Ruth of Maryland will help victims of domestic violence permanently establish safe and violence-free lives through the provision of legal representation in contested custody and divorce cases.

On August 26, 2020, the Board approved the First Amendment with the House of Ruth of Maryland, Inc. awarding an additional amount of $3,612.00 and extending the contract end date to December 31, 2020. The terms of the Second Amendment to Agreement award additional funding in the amount of $225,594.00 and extend the contract end date to September 30, 2023.

The request is late because of delays in the administrative process.

Mayor's Office of Neighborhood Safety – cont'd
and Engagement

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreements is July 1, 2020 through June 30, 2021, unless otherwise indicated.

1. **SISTERS TOGETHER AND REACHING (STAR) INCORPORATED** **$150,000.00**

Account: 5000-569721-3023-273303-603051

STAR will host weekly/monthly support sessions to guide conversations about purpose, confidence, choice, healthy behaviors, and becoming a whole healthy sexual person.

MWBOO GRANTED A WAIVER ON JANUARY 5, 2021.

2. **THE JOHNS HOPKINS UNIVERSITY/ SCHOOL OF MEDICINE (JHU)** **$ 66,800.00**

Account: 5000-569721-3023-273308-603051

The JHU HIV Women's Health Program provides optimal health outcomes for mother and child during pregnancy including, successful viral suppression for the mother, and prevention of HIV transmission to her baby. The JHU HIV Women's Health Program has taken a comprehensive multi-disciplinary approach to care for women living with HIV during and after pregnancy to achieve and sustain viral load suppression in the mother, prevent therapy or HIV transmission to the infant, and improve linkages to care for the mother and child after delivery without disruption of antiviral therapy or primary care provided during the perinatal period.

MWBOO GRANTED A WAIVER ON FEBRUARY 8, 2021.

3. **THE JOHNS HOPKINS UNIVERSITY/ BLOOMBERG SCHOOL OF PUBLIC HEALTH (JHU)** **$ 65,000.00**

Account: 5000-569721-3023-273399-603051

The JHU will provide identification assistance to patients in the Ryan White Program to help with referrals for social service programs.

Health Department – cont'd

MWBOO GRANTED A WAIVER ON APRIL 22, 2021.

4. **THE JOHNS HOPKINS UNIVERSITY/ SCHOOL OF MEDICINE (JHU)** **$297,495.00**

Account: 5000-569721-3023-273301-603051

The JHU's Bartlett Specialty Practice will provide Early Intervention Services including HIV testing and counseling, PrEP, HIV linkages and engagement in care services, rapid HIV treatment initiation, support to achieve and sustain viral suppression, and access to care for patients lost to follow up.

MWBOO GRANTED A WAIVER ON FEBRUARY 8, 2021.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information form the providers. The review is required to comply with the grant requirements.

5. **THE JOHNS HOPKINS UNIVERSITY/ BLOOMBERG SCHOOL OF PUBLIC HEALTH (JHU)** **$ 80,818.00**

Account: 4000-480620-3080-291900-603051

The Johns Hopkins University, Center for Adolescent Health (JHU CAH) is a Center for Disease Control Prevention Research Centers Program. The JHU CAH has worked in partnership with community agencies in Baltimore City to understand and reduce adolescent risk behaviors such as tobacco and alcohol use, violence, and early sexual activity. The purpose of the JHU CAH's work on the U Choose Project is to complete the evaluation analyses and project data. The JHU CAH will identify and disseminate key successes, challenges, and lessons

Health Department – cont'd

learned. In addition, the JHU CAH will complete a five-year project report, and revise the Citywide strategic plan to reduce teen births in the city.

The agreement is late because of delays in the administrative review process.

MWBOO GRANTED A WAIVER ON DECEMBER 5, 2020.

6. **BALTIMORE SAFE HAVEN, INC. $100,000.00**

Account:4000-444321-3023-718000-603051

Baltimore Safe Haven, Inc. will provide HIV services and wraparound case management to the Trans community, which includes both HIV testing and referrals to healthcare providers from which clients can receive treatment for HIV, as necessary. Case management by peer-educators is a core component of these services to ensure the people served are brought into a holistic continuum of care. The period of the agreement is August 1, 2020 through July 31, 2021.

The agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON APRIL 12, 2021.

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, the BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and the MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

7. **PUBLIC JUSTIC CENTER, INC. $ 20,000.00**

Account:4000-483321-3160-780000-603051

Health Department – cont'd

Public Justice Center, Inc. will implement a wraparound violence prevention program to engage students in relationships with trusted mentors and educate them on the risks of violence in their community. They will implement multiple strategies in tandem to promote relationship building, provide opportunities to learn about public safety, and create a safe environment for students to develop as leaders within their community. This programming will occur throughout the duration of the school year, with several mentors facilitating different groups to serve a broad range of students. The period of the agreement is January 2, 2021 through August 31, 2021.

The agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

Health Department – Modification to Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the modification to the Grant Agreement with the State of Maryland Community Health Resources Commission (MCHRC) for the project titled, Healthcare on the Spot: Mobile Hepatitis C Services for People Who Use Drugs. The period of the award is May 1, 2020 through April 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 17, 2020, the Board approved the Grant Agreement in the amount of $220,000.00 for the period of May 1, 2020 through April 30, 2022.

The MCHRC approved a grant modification which extends the period of the grant by ten months to February 28, 2023, and reduces service goals from 550 to 330 unduplicated patients.

The modification of the Grant Award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Modification to the Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES **5/12/2021**

Health Department – Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA) for the FY21 Medicare Improvements for Patients and Providers Act (MIPPA). The period of the award is September 1, 2020 through August 31, 2021.

AMOUNT OF MONEY AND SOURCE:

$26,967.00 - 5000-575921-3044-273300-405001

BACKGROUND/EXPLANATION:

This NGA will allow the Department to expand outreach, education and counseling services to Medicare beneficiaries. As a result of outreach services, beneficiaries will obtain help to apply for benefits related to Medicare.

By accepting this grant, the Department agrees to abide by the terms of the following documents, including amendments thereto, approved grant application(s) and budget(s), grant agreement(s), Aging Program Directives, and applicable Federal and State laws, regulations, policies and procedures.

The Notification of Grant Award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify an Agreement with the University of Maryland, Baltimore. The period of the Agreement was July 1, 2020 through January 31, 2021.

AMOUNT OF MONEY AND SOURCE:

$11,674.00 - 5000-513021-3080-786700-603051

BACKGROUND/EXPLANATION:

The University of Maryland School of Social Work's Institute for Innovation and Implementation: Parent, Infant, Early Childhood (PIEC) supported trauma-informed family-focused infant and early childhood mental health competencies through collaborative partnerships and projects supporting workforce development and implementation of evidence-based and promising practices and service delivery models. In the Map to Success: Supporting Expectant and Parenting Youth Project, PIEC served as the lead evaluator and will developed tracking systems, assessed progress, recommended course corrections, and evaluated the impact of training and implementation activities throughout the entirety of the project.

This agreement is late because the Department received the grant, Map to Success, late in the fiscal years and because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Revised Notices of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the revised Notices of Grant Award (NOA) from the U.S. Department of Health and Human Services (HHS), Substance Abuse and Mental Health Services Administration (SAMHSA), for the Project Titled, ReCAST West Baltimore: Empowering Communities to Heal from Trauma. The period of the award is September 30, 2020 through September 29, 2021.

AMOUNT OF MONEY AND SOURCE:

$25,000.00 – 4000-483521-3080-294600-404001

BACKGROUND/EXPLANATION:

On August 12, 2020, the Board approved the Continuation Notice of Award in the amount of $1,000,00.00. The Department received the revised Notice of Award on August 31, 2020, for Supplemental funding in the amount of $25,000.00 for the purchase of Technical Assistance for other allowable activities. This made the total award amount $1,025,000.00. Because of oversight, the supplemental NoA was not presented for the Board's approval.

Also, on November 4, 2020, the Department received an amended NoA, which approved a change in key personnel staff change from Project Director Larry Simmons to Project Director Ava Richardson.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

The revised Notification of Grant Award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Revised Notices of Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement

1. EMS TECHNOLOGY SOLUTIONS, LLC $ 0.00 Renewal
Contract No. 08000 – Operative IQ Software – Baltimore Fire Department – P.O. No.: P546371

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On December 12, 2018, the Board approved the initial award in the amount of $52,388.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal is for the period January 1, 2021 through December 31, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

2. CORPORATE COST CONTROL $ 24,000.00 Renewal
Contract No. B50004504 – Unemployment Insurance Program – Department of Human Resources – P.O. No.: P535404

On May 4, 2016, the City Purchasing Agent approved the initial award in the amount of $24,000.00. The award contained five renewal options. Four renewals have been exercised. This final renewal in the amount of $24,000.00 is for the period May 11, 2021 through May 10, 2022.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On January 26, 2016, MWBBO determined that no goals would be set because of no opportunity to segment the contract. Additionally, the initial award was below the MBE/WBE threshold of $50,000.00.

MWBOO GRANTED A WAIVER ON JANUARY 26, 2016.

3. DMT SOLUTIONS GLOBAL CORPORATION d/b/a BLUECREST $ 83,260.32 Renewal
Contract No. 08000 – BlueCrest On Call Maintenance Agreement - Municipal Post Office – P.O. No.: P5533335

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On December 23, 2020, the Board approved the initial award in the amount of $76,510.33. The award contained three 1-year renewal options at the sole discretion of the City. This first renewal in the amount of $83,260.32 is for the period May 1, 2021 through April 30, 2022, with two 1-year renewal options at the sole discretion of the City. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these parts and commodities are only available from the distributor and are not available from subcontractors.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

4. **ITEM 1**
Supply of Liquid Chlorine
in one-ton Container
KUEHNE CHEMICAL CO.,
INC.

ITEM 2
Supply of Liquid Chlorine in
150 LB. Cylinders
UNIVAR SOLUTION USA INC.

	$1,000,000.00	Renewal

Contract No. B50005779 – Liquid Chlorine – Department of Public Works, Bureau of Water and Wastewater – P.O. Nos.: P551282 and P551283

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On April 1, 2020, the Board approved the initial award in the amount of $1,000,000.00. The award contained four 1-year renewal options. This first renewal in the amount of $1,000,000.00 is for the period June 1, 2021 through May 31, 2022, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On May 13, 2019 it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 13, 2019.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

5. FIRST POTOMAC ENVIRONMENTAL CORP., INC.
JB CONTRACTING, INC.
C & W CONSTRUCTION COMPANY, INC.

$3,000,000.00 Renewal

Contract No. B50004813 – Interior Renovation, Carpentry and Associated Trades – Department of General Services – P.O. Nos.: P538421, P538420 and P538422

On February 1, 2017 the Board approved the initial award in the amount of $2,000,000.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of $3,000,000.00 is for the period February 5, 2021 through February 4, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 20, 2016, MWBOO set goals of 27% MBE and 10% WBE. On February 21, 2021 C & W Contracting Company, Inc. was found in compliance (Good faith effort). First Potomac Environmental Corp., Inc. was found in non-compliance due to lack of work distribution from user agency. JB Contracting, Inc. was found in non-compliance with post-compliance requirement to user agency about contract work deliverables.

First Potomac Environmental Corporation

		Commitment	Performed	
MBE:	First Potomac Environmental Corp.	25% ($500,000.00)	$364,909.88	18.24%*
	UK Construction & Management LLC	27% ($540,000.00)	$ 87,728.75	16.2%

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

	Commitment	Performed	
WBE: Baltimore Window Factory	10% ($36,490.00)	$ 12,376.92	3.39%**
NR2G, LLC.	10%***		

*Indicates self-performance.

The Prime who is a certified MBE was only awarded $364,909.88 of work while on this contract. Another Prime (C & W) was awarded $2,922,520.80 on the same contract. The Prime was non-compliant based on lack of work issued by the City which prevented the Vendor from planning the use of the MBE. The Prime was rarely called for work. MWBOO met with the agency and discussed the disparity.

**Baltimore Window Factory filed Articles of Dissolution with the State on September 11, 2018 and is no longer in business. The paid amount to the Baltimore Window Factory was previously reported to the City in October of 2018.

***NR2G, LLC was added to the contract to fulfill remaining WBE goals and executed a new Statement of Intent form on June 16, 2020.

MWBOO FOUND VENDOR IN COMPLIANCE ON JUNE 2, 2021 (GOOD FAITH EFFORT).

JB Contracting, Inc.

	Commitment	Performed
MBE: MD Partitions*	27%	0%
WBE: CDS Construction	10%	0%

On the previous review and this current review, the work issuance from user agency reflects most work being awarded to C&W Construction Company, Inc. If enough work would have been rendered to the Prime, there would have been opportunities to increase MBE/WBE participation. MWBOO is requiring user agency to reassess work distribution to reflect increased use of JB Contracting,

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

Inc. within next six months up through the next review period. The projects that were completed did not fall under MD Partitions* scope. They install bathroom accessories, toilet partitions, metal lockers and other carpentry services involving Division 10. Therefore, they could not be used. MWBOO also recommended possible substitution of MBE since contract scope and specifications do not reflect the work related to MD Partitions*.

C & W Construction Company, Inc.

		Commitment	Performed	
MBE:	Young's Floor Service & Remodeling Co.	27%	$192,062.76	26.99%
WBE:	Capital Beltway Environmental LLC	2%	$34,490.40	5.65%
	P2 Cleaning Services	2%	22,636.20	3.05%
		4%	**$57,126.60**	**8.7%**

On previous compliance review in June 2020, C&W Construction Company, Inc. was deemed non-compliant with an approved plan to increase MBE/WBE utilization. MWBOO has determined that C&W Construction Company, Inc. met the terms of previous conciliation agreement and demonstrated significant improvement with MBE/WBE utilization and goal increase for this current renewal compliance period.

MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 21, 2021.

6. IVES EQUIPMENT CORPORATION $ 10,000.00 Increase
Contract No. 08000 – Siemens Replacement Parts – Department of Public Works – P.O. No.: P550057

On January 6, 2020 the City Purchasing Agent approved the initial award in the amount of $11,140.00. This increase in the amount of $10,000.00 is necessary to

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

cover estimated parts and supplies needed for the Department of Public Works Water Facilities at the Montebello Water Treatment Plant until the end of the contract term. This increase will make the award amount $34,140.00. The contract expires on December 20, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable.

7. PVS CHEMICAL SOLUTIONS, INC. $110,878.00 Increase
Contract No. B50005114 – Liquid Sodium Bisulfide for Wastewater Treatment Plants
- Department of Public Works – Wastewater Facilities – P.O. No.: P541298

On October 11, 2017, the Board approved the initial award in the amount of $200,000.00. The award contained four 1-year renewal options. This increase in the amount of $110,878.00 is necessary due to the increase in use of this chemical needed for adequate Liquid Sodium Bisulfite to maintain NPDES permits as mandated by State and Federal regulations. This increase will make the award amount $2,106,478.00. The contract expires on October 14, 2021 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 14, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 14, 2017.

8. **FIRST CALL**
HARBOR TRUCK SALES & SERVICE, INC.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

SECOND CALL
EFFICIENCY ENTERPRISES
Of MD LLC

	$600,000.00	Increase

Contract No. B50005892 – O.E.M. Parts and Service for Freightliner – Department of General Services – Fleet – P.O. Nos.: P549952 and P549953

On December 18, 2019 the Board approved the initial award in the amount of $400,000.00. The award contained three 1-year renewal options. This increase in the amount of $600,000.00 is necessary to provide services for the remaining contract period due to underestimated initial estimated requirement for this contract. This increase will make the award amount $1,000,000.00. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 23, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JULY 23, 2019.

9.	ONERAIN	$ 36,000.00	Sole Source

Contract No. 08000 – Contrial Server & Software System – Department of Public Works/Office of Compliance Research – Req. No.: R871823

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

OneRain is the sole source for these propriety Software Services that will allow the Department of Public Works/Office of Compliance Research to display rainfall and stream data graphically and in tabular form. The period of the award is April 30, 2021 through April 29, 2024 with no renewal options. The above amount is the City's estimated requirement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the manufacturer and are not available from subcontractors.

10. PREMIER INTERNATIONAL ENTERPRISES, INC. $500,000.00 Increase and Extension
Contract No. 08000 – Data Transformation Using Proprietary Applaud Software – Baltimore City of Information and Technology, Department of Human Resources, Department of Finance – Req. No.: R549146

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Vendor was selected because of its proven track record in transforming and migrating multiple legacy applications and their data into the Workday Platform through their best practices approach and use of Applaud Software. Applaud Software is not available from other service providers. The City's data from legacy HR and Finance systems will be extracted, profiled, analyzed, cleansed, enriched, transformed, loaded, and reconciled through multiple iterations, as part of the Workday ERP Project. The period of the extension is April 1, 2021 through March 31, 2022.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a selected source procurement. On May 31, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract as the Applaud software and process is proprietary.

MWBOO GRANTED A WAIVER ON MAY 31, 2019.

11. SPARKS QUALITY FENCE COMPANY $350,000.00 Extension

Contract No. B50003210 – Fencing Installation and Repair – Departments of General Services, Public Works, Transportation, Recreation and Parks, Baltimore City Police Department, Baltimore City Fire Department – P.O. No.: P527150

On April 16, 2014, the Board approved the initial award in the amount of $394,187.00. The award contained four renewal options. Subsequent actions have been approved and four renewals have been exercised. This extension is necessary to allow time for compiling requirements and then subsequently advertising a new bid solicitation. The period of the extension is April 1, 2021 through November 30, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 11, 2013, MWBOO set goals of 13% MBE and 0% WBE. On April 9, 2021, Sparks Quality Fence Company was found in compliance.

	Commitment	Performed	
MBE: Precision Fence Company	13%	$37,000.00	16.23%

MWBOO FOUND VENDOR IN COMPLIANCE ON APRIL 9, 2021.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

12. AUSTON TRANSFER & PROCESSING, LLC $ 30,000.00 Extension
Contract No. B50004534 – Scrap Tire Collection, Disposal and Recycling Service – Dept. of Public Works, Solid Waste – P.O. No. P535433

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITVE PROCUREMENT:

On May 4, 2016, the Board approved the initial award for the amount of $67,500.00. On April 12, 2017, the Board approved the first renewal for the amount of $60,000.00. Subsequent actions have been approved and four renewal options have been exercised.

The Board is requested to approve an extension for the amount of $30,000.00 to allow DPW time to prepare a scope of work, specifications based on which A competitive bidding process will be initiated for a new contract. Extending the current contract for recycling scrap tires collected at drop off centers and cleaned from illegal dumping sites will ensure the City can comply with State law. There are many risks to storing scrap tires, not only to the environment but to public health as well. Scrap tires provide breeding conditions for mosquitos, rats, ticks, and other pests that spread diseases. Stockpiled tires also present a fire hazard.
This extension will make the total contract amount $337,500.00.

MBE/WBE PARTICIPATION:

On February 26, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON FEBRUARY 26, 2016.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

13. FISHER SCIENTIFIC COMPANY, LLC

VWR INTERNATIONAL, LLC $500,000.00 Extension

Contract No. B50004256 – Laboratory Gases and Supplies – Dept. of Public Works, etc. – P.O. Nos.: P532977 & P532978

On October 7, 2015, the Board approved the initial award for the amount of $1,000,000.00. On August 16, 2017, the Board approved the first increase for the amount of $500,000.00. Subsequent actions have been approved and two renewal options have been exercised.

The Board is requested to approve an extension of a competitively bid requirements contract. The items covered by the contract are required for controlling process at plants. The user agency is updating additional requirements to initiate the competitive bidding process to have a new contract in place within the next six-month extension period.

MBE/WBE PARTICIPATION:

On August 17, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase.

MWBOO GRANTED A WAIVER ON AUGUST 17, 2015.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

The Board is to Note (Items #15 - #22) the reports on emergency procurements. An outbreak of disease (COVID -19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID-19 a public health emergency. Both former Mayor Bernard C. "Jack" Young and Governor Hogan declared a state of emergency. Current Mayor, Brandon Scott also agreed with this measure. The vendors listed below provided emergency services, under emergency authority:

14.		$4,993,915.63	Report on Emergency Procurement

Solicitation No. N/A – Emergency Procurement during the COVID-19 Pandemic – Department of Health – Req. No.: N/A

The Board is requested to note the report on an emergency procurement for the City during the COVID- 19 pandemic.

Vendor	Services Provided	Amount
1st Choice Staffing, LLC	Emergency Request COVID 19- 1st choice Staffing	$ 1,622,335.00
DC Dental	COVID-19 PPE and Cleaning Supplies for Vaccination and Testing Sites	$ 1,539,708.95
DavisLogic, Inc. t/a All Hands Consulting	COVID - 19 Emergency Procurement All Hands Consulting	$ 926,710.00
Loane Bros., Inc	Emergency Request COVID 19- Loane Brothers	$ 380,145.00
Gen-Probe Sales & Service	Emergency Request COVID 19- Hologic	$ 150,850.00
Jay's Restaurant Group, Inc.	COVID-19 Catering for BCHD MOBILE Clinics March 2021 - April 2022	$ 112,294.50
Twilio Inc	COVID-19 HIPAA-Compliant SMS Messaging to Residents for COVID Test Results and Vaccinations	$ 87,258.00
Maryland Jockey Club of Baltimore City	Confirm COVID-19 Maryland Jockey Club	$ 61,334.18
Vector media Holding Corp	COVID-19: Transit Shelters (CONFIRMING)	$ 41,680.00
Meltwater News US, Inc.	COVID-19: Media Analytics	$ 36,600.00
Meisel & Cohen Properties Limited Partnership	COVID 19- Emergency Procurement Meisel & Cohen Properties	$ 35,000.00
Total		**$ 4,993,915.63**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

MBE/WBE PARTICIPATION:

Not Applicable. This is a report is of an emergency procurement.

15.		$76,185.00	Report on Emergency Procurement

Solicitation No. N/A – Emergency Procurement during the COVID-19 Pandemic – Circuit Court for Baltimore City – Req. No.: N/A

The Board is requested to note the report on an emergency procurement for the City during the COVID- 19 pandemic.

Vendor	Services Provided	Amount
Quality Walls & Windows, LLC	COVID-19 Plexiglass for Juvenile, Cummings, & Mitchell Courthouses	$76,185.00
Total		**$76,185.00**

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

MBE/WBE PARTICIPATION:

Not Applicable. This is a report is of an emergency procurement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

16. $104,264.17 Report on Emergency Procurement

Solicitation No. N/A – Emergency Procurement during the COVID-19 Pandemic – Liquor Board – Req. No.: N/A

The Board is requested to note the report on an emergency procurement for the City during the COVID- 19 pandemic.

Vendor	Services Provided	Amount
OpenGov, Inc.	COVID-19 OpenGov Software Services Agreement	$104,264.17
Total		**$104,264.17**

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

MBE/WBE PARTICIPATION:

Not Applicable. This is a report is of an emergency procurement.

17. $47,530.00 Report on Emergency Procurement

Solicitation No. N/A – Emergency Procurement during the COVID-19 Pandemic – Baltimore City Fire Department – Req. No.: N/A

The Board is requested to note the report on an emergency procurement for the City during the COVID- 19 pandemic.

Vendor	Services Provided	Amount
DC Dental	COVID-19 EMS/FIRE Examination Gloves	$47,530.00
Total		**$47,530.00**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

MBE/WBE PARTICIPATION:

Not Applicable. This is a report is of an emergency procurement.

18.		$27,300.00	Report on Emergency Procurement

Solicitation No. N/A – Emergency Procurement during the COVID-19 Pandemic – Department of General Services – Req. No.: N/A

The Board is requested to note the report on an emergency procurement for the City during the COVID- 19 pandemic.

Vendor	Services Provided	Amount
P.O.I Installation Group LLC	COVID-19 - POI Installation	$27,300.00
Total		**$27,300.00**

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

MBE/WBE PARTICIPATION:

Not Applicable. This is a report is of an emergency procurement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

19. $32,789.12 Report on Emergency Procurement

Solicitation No. N/A – Emergency Procurement during the COVID-19 Pandemic – BCIT – Req. No.: N/A

The Board is requested to note the report on an emergency procurement for the City during the COVID- 19 pandemic.

Vendor	Services Provided	Amount
Revel Solutions, LLC dba Revel Technology dba Revel Security	URGENT-COVID-19 -VDI needs Nutanix File system for user profiles.	$32,789.12
Total		**$32,789.12**

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

MBE/WBE PARTICIPATION:

Not Applicable. This is a report is of an emergency procurement.

20. $47,488.00 Report on Emergency Procurement

Solicitation No. N/A – Emergency Procurement during the COVID-19 Pandemic – Bureau of Procurement – Req. No.: N/A

The Board is requested to note the report on an emergency procurement for the City during the COVID- 19 pandemic.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement – cont'd

Vendor	Services Provided	Amount
Jay's Catering d/b/a Biddle Street Catering	COVID-Catering for Clinic-FEB 23-2021	$47,488.00
Total		**$47,488.00**

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

MBE/WBE PARTICIPATION:

Not Applicable. This is a report is of an emergency procurement.

21. $52,080.00 Report on Emergency Procurement

Solicitation No. N/A – Emergency Procurement during the COVID-19 Pandemic – Bureau of Procurement – Req. No.: N/A

The Board is requested to note the report on an emergency procurement for the City during the COVID- 19 pandemic.

Vendor	Services Provided	Amount
Franciscan Center, Inc.	COVID-19 Emergency Outreach Meals for Outreach Services -Franciscan Center	$52,080.00
Total		**$52,080.00**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

MBE/WBE PARTICIPATION:

Not Applicable. This is a report is of an emergency procurement.

Department of Human Resources – Group Sales Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of a Group Sales Agreement with Hampton Inn & Suites for the Battalion Fire Chief EMS Paramedic (Oral Test) promotional assessment. The period of the training is May 17, 2021 through May 20, 2021.

The Board is also requested to approve payment by expenditure authorization for airfare, per diem, and ancillary expenses for six subject matter experts who will administer the examination.

AMOUNT OF MONEY AND SOURCE:

$ 4,659.56 – Hampton Inn & Suites
7,404.00 – Examiner Expenses
$12,063.56 - 1001-000000-1603-816300-603026

BACKGROUND/EXPLANATION:

The Battalion Fire Chief EMS Paramedic assessment occurs every two years. The assessments include a written multiple-choice component, which will take place on May 17, 2021.

Room rental will be necessary for overnight accommodations for six examiners, and one Test Administrator, seven rooms total.

The written multiple-choice portions of the assessment are scheduled to be administered at the Baltimore Fire Training Academy at no cost. The number of candidates who will be scheduled for the oral test portion of the examination will not be available until after the closing date of the posting. The oral tests will be administered at the Hampton Inn & Suites.

A testing schedule for the oral test will be created after the closing date, March 23, 2021, and the number of testing days will be confirmed. Room reservations for this function must be arranged in advance. The Group Sales Agreement is based upon the maximum usage requirements and the final expenses may be adjusted based on utilization. Approval for other expenses such as travel, personal vehicle reimbursement, airfare, etc. and meal allowance per diem checks for examiners is also sought.

DHR – cont'd

Most examiners will arrive in Baltimore on Monday, May 17, 2021. It is anticipated that the Oral Test process will begin on Tuesday, May 18, 2021 with training/orientation and run through Wednesday, May 19, 2021. Some examiners will depart the hotel the morning of Thursday, May 20, 2021 due to the length of testing and the distance back to their respective jurisdictions.

Detailed Breakdown of Expenses

Battalion Fire Chief EMS Paramedic Promotional Assessment Mon. May 17 – Thur. May 20, 2021	
Hampton Inn & Suites	
$ 2,492.00	7 Overnight Guestrooms x 4 nights x 89.00 net rate = **$2,492.00**
1,068.00	**Business/Interview Rooms** (converted guestrooms) **- $1,068.00** Tue. May 18 – Thur. May 20, 2021 4 rooms x 3 days' x $89.00 net rate = $1,068.00
736.00	**Valet Parking** Mon. May 17 – Thur. May 20, 2021 8 cars x 4 nights' x $23.00 per day = $736.00
363.56	**Hospitality Suite/Break Room - $363.56** Wed. May. 19 – Thur. May 20, 2021 (Mahogany Suite) – (Up to 10 people at a time). $149.00 rental x 2 days = $298.00 (+22% Service Fee) Service Fee Calculation: $298.00 x .22= $65.56 $298.00 + $65.56 service fee = $363.56
$ 4,659.56	**Total Hotel Expenses**
Examiner Expenses:	
4,500.00	Examiners' Airfare (Roundtrip): Six (6) examiners traveling from various locations @ $750.00
1,704.00	Per Diem Meal Allowance Per Diem Rate - $71.00 per day x 4 days = $284.00 6 Examiners - $284.00 x 6 = $1,704.00
1,200.00	Ancillary expenses $200.00 per examiner (reimbursement of travel expenses, luggage fees, cab/shuttle fees, to and from the airport, parking) 6 Examiners x $200.00 Each = $1,200.00
$7,404.00	**Total Examiner Expenses**

DHR – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Group Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * * * *

The Board is requested to

approve award of

the formally advertised contract

listed on the following pages:

119 - 121

to the low bidder meeting specifications,

or reject bids on those as indicated

for the reasons stated.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

1. B50006179, Trash Removal and Recycling Services — BFI Waste Services, LLC DBA Republic Services — $ 363,000.00

(Baltimore Convention Center)

MWBOO SET GOALS OF 18% MBE AND 12% WBE ON FEBRUARY 8, 2021.

MBE: L&J Waste Recycle LLC — N/A — 18%

WBE: Nay Ty Inc. — N/A — 12%

MWBOO FOUND BFI WASTE SERVICES, LLC DBA REPUBLIC SERVICES COMPLIANT ON APRIL 9, 2021.

2. B50006175, Mowing of Grass, Landscaping, and Gardening — $4,500,000.00

(Dept. of Recreation & Parks)

Cluster 1
A plus A Services LLC

Cluster 2,3 & 4
Lorenz Inc.

Cluster 5
Evergreen Landscape & Design Corp.

Cluster 6
P2 Cleaning Services LLS

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

Gardening
Line Item #7
MAC Landscaping LLC

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE ON JANUARY 28, 2021. CLASSIC LAWN LANDSCAPE WAS FOUND NON-COMPLIANT ON APRIL 13, 2021.

A Plus A Services LLC

MBE: Division Street Landscaping	N/A	27%
WBE: Native Terrain Restoration Services	N/A	20%

MWBOO FOUND VENDOR IN COMPLIANCE ON APRIL 13, 2021.

Lorenz Inc.

MBE: 4 Evergreen Lawn Care	N/A	27.2%
WBE: Fouts Lawn Care	N/A	10.2%

MWBOO FOUND VENDOR IN COMPLIANCE ON APRIL 13, 2021.

Evergreen Landscape & Design Corporation

MBE: Grass Roots Landscaping LLC	N/A	27%
WBE: Upper Management LLC	N/A	10%

MWBOO FOUND VENDOR IN COMPLIANCE ON APRIL 13, 2021.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

P2 Cleaning Services LLC

MBE: MCNA LLC	N/A	27%
WBE: P2 Cleaning Services LLC	N/A	5% *

*Indicates 50% Self-Performance

MWBOO FOUND VENDOR IN COMPLIANCE ON APRIL 14, 2021.

MAC Landscaping LLC

MBE: Division Street Landscaping	$98,352.50	27%
WBE: Helping Hands LLC	$35,935.25	10%

MWBOO FOUND VENDOR IN COMPLIANCE ON APRIL 25, 2021.

All businesses are in good standing with the Maryland State Department of Assessments and Taxation.

Classic Lawn Landscape*

MBE: None Listed	N/A	27%
WBE: DSM Contracting	N/A	10.1%

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON APRIL 13, 2021.

*Bidder did not list a certified MBE firm for utilization.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED