



Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry,
Mr. James Shea, Mr. Matthew Garbark**

From: **Council President Nick J. Mosby**

Date: **April 12, 2021**

Re: **Board of Estimates Agenda Items for April 14, 2021 at 9:00am**

The items on the Board of Estimates Agenda for April 14, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

- P 1 BOARDS & COMMISSIONS
- P 2 Department of Transportation – Memorandum of Understanding
- P 3 Department of Transportation – Memorandum of Understanding
- P 4 Mayor’s Office of Neighborhood Safety and Engagement – Agreement
- P 5-6 Health Department – Agreements
- P 7 Health Department – Revised Notice of Award
- P 8 Baltimore City Sheriff’s Office – Cooperative Reimbursement Agreement
- P 9-11 TRANSFERS OF FUNDS
- P 12 Department of Real Estate – Amendment No. 1 to Agreement of Sale
- P 13 Department of Real Estate - Assignment of Tax Sale Certificate
- P 14 Department of Real Estate - Assignment of Tax Sale Certificate
- P 15 Space Utilization Committee/Department of Housing and Community Development
– Inter-Departmental Lease Agreement
- P 16 Space Utilization Committee - Transfer of Building Jurisdiction
- P 17 Bureau of the Budget and Management Research – Appropriation Adjustment
Order No. 15
- P 18 Baltimore City Fire Department – Reimbursement
- P 19 Mayor’s Office of Homeless Services – Provider Agreement
- P 20-22 Mayor’s Office of Homeless Services – Renewal of the (HUD) Continuum
Of Care (CoC) Program funding
- P 23 Department of Housing and Community Development (DHCD) – Grant Agreement
- P 24-25 Department of Public Works (DPW) - Amendment No. 1 to Agreement
- P 26-27 Department of Public Works - Task Assignment
- P 28 Department of Public Works – Intergovernmental Agreement
- P 30-31 EXTRA WORK ORDER
- P 32 Mayor’s Office of Children and Family Success – Grant Award
- P 33-41 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 42-44 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 45-50 Department of Housing and Community Development (DHCD) – Loan Agreement
- P 51 Department of Housing and Community Development – Appropriations Transfer
- P 52-53 Department of Human Resources – Personnel Matters
- P 54 PROPOSAL AND SPECIFICATIONS
- P 54 Closing

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

- P 29 Department of Public Works/ Office of Engineering and Construction – Task Assignment
- INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 38 8. SELEX ES, INC. \$ 420,401.50 Sole Source
Contract No. 08000 – License Plate Readers, Software and Maintenance Plans –
Baltimore Police Department – Req. No.: R866329
- P 40 11. METROPOLITAN PROTECTIVE \$4,500,000.00 Increase
SERVICES, INC. and Extension
Contract No. B50004352 – Armed Security Guard Services – Departments of General
Services, Health, Public Works, etc. – P.O. No.: P534694
- RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 43-44 2. B50006180, Bituminous Paving Materials (Hot & Cold Patch) P. Flanigan & Sons, Inc. (Items #1 & #2) \$20,000,000.00

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR APRIL 14, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

3. EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE IS WEEKLY ON TUESDAY AT 11:00 A.M.

BOARD OF ESTIMATES' AGENDA – APRIL 14, 2021

BOARDS AND COMMISSIONS:

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Geostabilization International, LLC	\$ 538,150,000.00
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Hammer Head Trucking, LLC	\$ 1,500,000.00
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2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Atkins North America, Inc.	Engineer
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EBL Engineers, LLC	Engineer
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Precision Measurements, Inc.	Land Survey
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AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Key Highway Beautification Project, Inc. (Owner). The period of the MOU is effective upon Board approval for ten years, with an option to renew for an additional ten years, unless terminated earlier in accordance with this MOU.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/ EXPLANATION:

The purpose of this MOU is to establish a framework for the Owner to install the Bridge Lighting and an electric meter for invoicing of the electrical power by BGE to the Owner. All work to be performed is at the Owner's sole cost and subsequently the Owner will pay BGE invoices for power consumption during the term of the Agreement.

MBE/WBE PARTICIPATION:

Not a competitive procurement item. The Owner is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Whitehall Mill, LLC. (Owner). The period of the MOU is effective upon Board approval for three years with an option to renew at the request of the Owner or the City for an additional three years, unless terminated earlier in accordance with this MOU.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/ EXPLANATION:

The Owner has submitted plans for the implementation of trees at 2601 Falls Road as shown on the submitted proposal.

This MOU establishes the framework for the Owner to plant and maintain the trees for Whitehall Mill at 2601 Falls Road, all at its sole cost and subsequently for the Owner to perform ongoing maintenance of all aspects of the Project during the term of the MOU.

MBE/WBE PARTICIPATION:

Not a competitive procurement item. The Owner is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Mayor's Office of Neighborhood Safety and Engagement – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with The Johns Hopkins University. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$ 75,000.00 - 5000-511019-2255-702300-603051
25,000.00 - 1001-000000-2255-702300-603051
\$100,000.00

BACKGROUND/EXPLANATION:

On August 5, 2020, the Board approved acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Included in this grant are funds for the Safe Streets Baltimore Program evaluation.

The agreement is late because budget review and revisions delayed processing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is October 1, 2020 through September 30, 2021, unless otherwise indicated.

- 1. **G.S. HOUSING, INC.** **\$ 33,580.00**

Account: 4000-432921-3255-761200-604014

G.S. Housing, Inc. will utilize the funds to provide nutritional meals to elderly residents at the Belvedere Green Apartments located at 1651 E. Belvedere Avenue. Dinner meals will be provided to 23 residents at a cost of \$4.00 per meal.

- 2. **WOODBOURNE WOODS, INC.** **\$ 12,480.00**

Account: 4000-432921-3255-761200-604014

Woodbourne Woods, Inc. will utilize the funds to provide nutritional meals to elderly residents at the Woodbourne Woods Apartments located at 1650 Woodbourne Avenue. The organization will serve 15 seniors, per day, Monday, Tuesday, Thursday and Friday for dinnertime at a cost of \$4.00 per meal for 52 weeks.

All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department on Aging, allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party.

The agreements are late because of administrative delays.

- 3. **RACHAEL ISRAEL** **\$ 31,800.00**

Account: 4000-427121-3080-292300-603018

Rachael Israel will serve as a Consultant. She will perform individualized direct physical therapy evaluations for the Baltimore City Infants and Toddlers Program. The period of the agreement is March 1, 2021 through June 30, 2021.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Health Department – cont'd

The agreement is late because budget revisions delayed processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been reviewed by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Health Department – Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to ratify the revised Notice of Award (NOA) from the Department of Health and Human Services, Centers for Disease Control and Prevention for the project titled, Baltimore City Tuberculosis Elimination and Laboratory Cooperative Agreement.

AMOUNT OF MONEY AND SOURCE:

\$139,220.00 – 4000-422120-3030-271400-404001

BACKGROUND/EXPLANATION:

January 22, 2020, the Board approved the original NOA in the amount of \$46,407.00 for the period January 1, 2020 through December 31, 2020.

The purpose of the first revised NOA, dated February 3, 2020, was to make an administrative correction to the original NOA dated December 11, 2019. The project period start date was corrected to January 1, 2020 through December 31, 2024.

The second revised NOA, dated March 23, 2020, provides supplemental funding in the amount of \$139,220.00. This makes the total award amount \$185,627.00.

The Department and the Grants Management Officer both acknowledged that there is a \$1.00 difference in the NOA amount and the total approved budget amount of \$185,626.00. Both parties agree that no additional action is needed to fix this discrepancy.

The terms and conditions of the NOA remain in effect throughout the budget period unless otherwise changed, in writing by the Grants Management Officer.

The NOA is late because of delays in the administrative review process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Revised Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Baltimore City Sheriff's Office – Cooperative Reimbursement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Cooperative Reimbursement Agreement with the Department of Human Services' Child Support Administration of the State of Maryland. The period of the agreement is October 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$1,038,413.00	Federal Operating Cost
<u>534,940.00</u>	Local Share Operating Cost Baltimore City Sheriff's Office
\$1,573,353.00	- 1001-000000-1180-773900-401603

BACKGROUND/EXPLANATION:

The Child Support Administration Cooperative Reimbursement Agreement is a federally funded program that affords the State of Maryland to enter into an agreement with the Sheriff's Office to provide child support services. This program operates in accordance with the Federal Department of Health and Human Services (HHS) under Title IV-D of the Social Security Act. Services provided under this agreement are services of process; execution of writs, warrants and body attachments; participation in departmental initiatives; located services; transportation of prisoners and courthouse security.

The Cooperative Reimbursement Agreement is late because of the COVID-19 pandemic and its effects on administrative processes.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Cooperative Reimbursement Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following pages:

10 - 11

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

4/14/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works</u>			
1.	\$ 21,290.00	9956-907057-9549	
	Wastewater Utility	Sewer Intercep/	
	Funds	Siphon Assess.	
	28,710.00	" "	
	<u>County</u>		
	\$ 50,000.00	-----	9956-919701-9551-3
			Design

This transfer will cover advertising and miscellaneous startup expenses for Project No. 1303.1, Sanitary Sewer Interceptors and Siphons Condition Assessment and Analysis.

Department of Recreation and Parks

2.	\$ 15,000.00	9938-909040-9475	
	27 th Series	FY15 Court	
	Rec & Parks	Resurfacing (Reserve)	
	45,000.00	" "	
	State (Program		
	<u>Open Space)</u>		
	\$ 60,000.00	-----	9938-910040-9474
			FY15 Court
			Resurfacing (Active)

This transfer will provide funds to cover the costs associated with the basketball court resurfacing in Patterson Park.

AGENDA

BOARD OF ESTIMATES

4/14/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks – cont'd</u>			
3.	\$ 35,000.00 State (Program Open Space)	9938-910127-9475 Park Building Reno- vation (Reserve)	9938-911127-9474 Park Building Renovation (Active)

This transfer will provide funds to cover the costs associated with authorized Change Orders and IT cabling for the Towanda Recreation Center Contract No. RP 18824.

Enoch Pratt Free Library

4.	\$200,000.00 3 rd Parks & Public Facilities Loan	9936-915012-9458 Dundalk Roof Re- placement	9936-933012-9457 Dundalk Roof Replacement
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The Dundalk Library building needs roof replacement in order to protect the building's assets and to avoid internal damage to the facility. This building is utilized as a facility maintenance workshop and storage building. This transfer from the reserve account to the project account will facilitate completion of the needed work.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Real Estate – Amendment No. 1 to Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to Agreement of Sale with The Empowerment Center, Inc. (Purchaser) for the property known as 801 Braddish Avenue (Block 2373, Lot 001).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Amendment No. 1 to Agreement of Sale will amend Paragraph 5 to read as follows: Settlement for the property shall take place no later than Monday, April 26, 2021 on a date mutually agreeable to the City and the Purchaser and provided ten (10) days prior written notice is given to the City. Time is of the essence as to the provisions of the Agreement.

All other terms and conditions of the original Agreement of Sale dated February 24, 2021, remain in full force and effect.

(The Amendment No. 1 to Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Real Estate - Assignment of Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to MLS Equity, LLC, for an amount that is less than the lien amount, for the property known as 2504 Keyworth Avenue (Block 3342, Lot 033).

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
2504 Keyworth Avenue	\$5,000.00	\$2,165.80	\$38,834.59	\$5,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on May 13, 2019 for 2504 Keyworth Avenue (Block 3342, Lot 033), in the total amount of \$ 38,834.59.

MLS Equity, LLC has offered to purchase the Tax Sale Certificate for 2504 Keyworth Avenue (Block 3342, Lot 033) in the amount of \$5,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$5,000.00 exceeds the flat taxes and water for the property. Other charges include \$5,124.48 for miscellaneous billing, \$3,400.00 for environmental citations, and \$3,225.00 for property registration.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Real Estate - Assignment of Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Innovation Alley, LLC, for an amount that is less than the lien amount, for the property known as 107 Mount Clare Street (Block 251, Lot 064).

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
107 Mount Clare Street	\$1,600.00	\$637.80	\$4,076.83	\$1,600.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on July 20, 2020 for 107 Mount Clare Street, (Block 251, Lot 064), in the total amount of \$4,076.83, respectively.

Innovation Alley, LLC has offered to purchase the Tax Sale Certificate for 107 Mount Clare Street (Block 251, Lot 064), in the amount of \$1,600.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$1,600.00 covers the flat taxes and water for the property. Other charges include \$1,125.67 for interest and penalties, \$396.60 for miscellaneous billing and \$642.50 for property registration for an environmental citation.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Space Utilization Committee/Department – Inter-Departmental Lease Agreement
of Housing and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Departmental Lease Agreement between the Department of Housing & Community Development, Landlord, and the Baltimore City Police Department, Tenant, for the rental of a portion of the property known as 1400 E. Federal Street, on the 1st floor, Room 113, consisting of 265 sq. ft. The period of the Inter-Departmental Lease Agreement is effective upon Board approval for one year, with the right to renew for five additional one-year periods.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

\$1.00 - If demanded

BACKGROUND/EXPLANATION:

The rent for the renewal period will be \$1.00, if demanded.

The leased premises will be used by the Tenant as office space. The Landlord is responsible for the interior and exterior of the building, including foundations, roof, walls, gutters, and downspouts, maintenance and repair of the HVAC systems, except for damaged caused by the sole negligence of the Tenant or affiliates.

In addition, the Landlord is responsible for snow and ice removal, trash removal, interior and exterior lighting, sewer/plumbing, electric repairs, and replacing air filters once every six months for HVAC systems and utilities. The Landlord is responsible for janitorial, cleaning the floors, and pest control. The Tenant will not make any alterations, additions or improvements without the Landlord's written consent. The Tenant accepts the premises in its existing condition.

The Space Utilization Committee approved this Inter-Departmental Lease Agreement on March 23, 2021.

(The Inter-Departmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Space Utilization Committee - Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of building jurisdiction for the properties known as 1232-1236 William Street (Block 996, Lot 67) and 606 E. Clement Street (Block 1927A, Lot 12) from the inventory of the Department of Housing and Community Development to the inventory of the Parking Authority of Baltimore City (PABC).

BACKGROUND/EXPLANATION:

The properties known as 1232-1236 William Street and 606 E. Clement Street will be transferred to enable them to be managed by the PABC as parking lots.

The Space Utilization Committee approved this transfer of building jurisdiction on February 23, 2021.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Bureau of the Budget and Management Research – Appropriation Adjustment
Order No. 15

ACTION REQUESTED OF B/E:

The Board is requested to approve Appropriation Adjustment Order (AAO) No. 15, a grant fund transfer within the Health Department, in Unallocated Federal Funds from Service 715: Administration Health Department to Service 720: HIV Treatment Services.

AMOUNT OF MONEY AND SOURCE:

\$2,700,648.00 - FROM: 4000-400021-3001-815000-607004 - Health Department
Service 715 - Administration

TO: 4000-444321-3023-718000-603026 – Health Department
Service 720 - HIV Treatment Services.

BACKGROUND/EXPLANATION:

The Board approved the Notice of Grant Award for the project titled, “Integrated HIV Programs for Health Departments to Support Ending the HIV Epidemic in the United States”, to provide for this AAO on January 13, 2021.

The transfer of grant funds will allow the Baltimore City Health Department to directly implement activities around testing and linkage through corrections, the sexual health and wellness clinics, the integrated HIV/TB program, and the “I Want the Kit” home-based testing program.

The transfer is necessary to provide appropriation for this grant award. Due to budget formulation being completed prior to receipt of this grant, initial funding was appropriated within an unallocated account in the Fiscal 2021 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant award.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

4/14/2021

Baltimore City Fire Department – Reimbursement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an Expenditure of Funds to cover the cost of Scott Barry's upgraded Marine License.

AMOUNT OF MONEY AND SOURCE:

\$395.00 - 1001-000000-2121-226300-603001

BACKGROUND/EXPLANATION:

Scott Barry is assigned to the Fire Boat. He attended a three-day course August 2-4, 2019. This course was designed for mariners who already possess an Operator of Uninspected Passenger Vessels (OUPV) license, or who have successfully completed an OUPV licensing class, and would like to upgrade to a Master Mariner License.

The request is late because it was received by Baltimore City Fire Department Fiscal in April, 2020, and did not include all of the required documentation,

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Mayor's Office of Homeless Services – Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with The United Way of Central Maryland, Inc. The period of the agreement is January 1, 2021 through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$382,767.00 – 4000-407121-5940-760400-603051

BACKGROUND/EXPLANATION:

The City received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. As a Provider, The United Way of Central Maryland, Inc. will utilize the funds to provide eviction prevention services to 180 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer services under their Eviction Prevention Project. This contract is funded by a federal pass-through grant.

The provider agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Mayor's Office of Homeless Services – Renewal of the (HUD) Continuum of Care (CoC) Program funding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize renewal of the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program funding.

AMOUNT OF MONEY AND SOURCE:

\$21,831,145.00 - 4000-407020-3573-700000-404001

BACKGROUND/EXPLANATION:

The Mayor's Office of Homeless Services has received notice of renewal funding for the Continuum of Care program from the U.S. Department of Housing and Urban Development (HUD), announced January 20, 2021. In contrast to previous years, HUD issued renewal grants instead of holding an annual competition because of capacity constraints caused by the COVID-19 pandemic.

Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Homeless Service activities, which include rental assistance and supportive services. The grant awards have different start dates, the earliest start date being February 1, 2021, and the latest start date being January 1, 2022. Each grant has a period of performance lasting 12 months beginning from its start date.

The renewal of the HUD Continuum of Care Program funding is late because of a delay in receiving the funding award notice from HUD.

MBE/WBE PARTICIPATION:

MBE/WBE requirements will be included in the agreements between the City and service providers.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA**BOARD OF ESTIMATES****4/14/2021**Mayor's Office of Homeless Services – cont'd

Grant Program	Renewal Grant #	Start	End	Amount
AIRS Shelter Plus Care Program	MD0016L3B012013	4/1/2021	3/31/2022	\$1,596,282.00
Associated Catholic Charities - Project FRESH Start	MD0030L3B012013	12/1/2021	11/30/2022	\$109,689.00
Associated Catholic Charities - REACH Combined	MD0027L3B012013	1/1/2022	12/31/2022	\$793,371.00
At Jacob's Well PHP	MD0018L3B012013	9/1/2021	8/31/2022	\$23,968.00
BHSB SRA Multi-Grant S+C	MD0024L3B012013	4/1/2021	3/31/2022	\$4,165,244.00
Dayspring Programs PHP	MD0034L3B012013	1/1/2022	12/31/2022	\$296,792.00
Dayspring Programs Tenant Based S+C	MD0033L3B012013	4/1/2021	3/31/2022	\$463,352.00
GEDCO - Supportive Housing Harford House and Micah House	MD0038L3B012013	6/1/2021	5/31/2022	\$104,006.00
Healthcare Access Maryland Rapid Re-Housing	MD0358L3B012004	6/1/2021	5/31/2022	\$641,000.00
Healthcare for the Homeless – HomewardBound Bonus	MD0330L3B012005	10/1/2021	9/30/2022	\$1,138,685.00
House of Ruth Rapid Rehousing – DV Bonus	MD0411D3B012002	1/1/2022	12/31/2022	\$1,195,145.00
House of Ruth Coordinated Entry SSO –DV Bonus	MD0410D3B012002	10/1/2021	9/30/2022	\$351,108.00
Marian House - Serenity Place PHP	MD0052L3B012013	12/1/2021	11/30/2022	\$31,730.00
Marian House PH	MD0051L3B012013	9/1/2021	8/31/2022	\$70,577.00
Marian House S+C Expansion	MD0057L3B012013	12/1/2021	11/30/2022	\$56,829.00
Marian House - TAMAR 2 PHP	MD0060L3B012013	3/1/2021	2/28/2022	\$94,805.00
Marian House TAMAR S+C	MD0064L3B012013	8/1/2021	7/31/2022	\$675,999.00
MD-501 CoC Planning Project Application 2020	MD0462L3B012000	9/1/2021	8/31/2022	\$658,702.00
MOHS - HMIS Consolidated Grant	MD0021L3B012013	5/1/2021	4/30/2022	\$493,012.00
MOHS Homeward Bound PHP	MD0022L3B012013	10/1/2021	9/30/2022	\$858,920.00
PEP Samaritan Project	MD0011L3B012011	10/1/2021	9/30/2022	\$627,252.00
Project PLASE - Medically Fragile SRO	MD0069L3B012013	10/1/2021	9/30/2022	\$70,478.00
Project PLASE - Rental Assistance Program	MD0065L3B012013	4/1/2021	3/31/2022	\$1,743,044.00
Project PLASE - Scattered Site PHP	MD0068L3B012013	7/1/2021	6/30/2022	\$241,533.00
Project PLASE – Veteran PSH Project	MD0331L3B012005	10/1/2021	9/30/2022	\$1,278,942.00

AGENDA

BOARD OF ESTIMATES

4/14/2021

Mayor's Office of Homeless Services – cont'd

Grant Program	Renewal Grant #	Start	End	Amount
St. Ambrose Housing Aid Center PHP	MD0058L3B012013	2/1/2021	1/31/2022	\$444,565.00
SVdP Front Door Rapid Re-Housing	MD0356L3B012004	7/1/2021	6/30/2022	\$1,087,440.00
SVdP Home Connections II - SamaritanProject	MD0249L3B012011	10/1/2021	9/30/2022	\$532,474.00
SVdP Home Connections III	MD0039L3B012013	8/1/2021	7/31/2022	\$125,436.00
SVdP Home Connections PHP	MD0077L3B012013	1/1/2022	12/31/2022	\$491,386.00
SVDP Home Connections Plus	MD0061L3B012013	2/1/2021	1/31/2022	\$117,546.00
WHC – Scattered Site Housing S+C	MD0085L3B012013	5/1/2021	4/30/2022	\$935,399.00
Youth Empowered Society Rapid Re-Housing	MD0357L3B012004	9/1/2021	8/31/2022	\$316,434.00
			Total	\$21,831,145.00

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Housing and Community Development (DHCD) – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Civic Works, Inc. The period of the Grant Agreement is effective upon Board approval for 24 months. The Grantee may submit a written request to the DHCD requesting one, 1-year extension to the period of this Grant Agreement.

AMOUNT OF MONEY AND SOURCE:

\$225,000.00 - 9910-903241-9588-900000-706032

BACKGROUND/EXPLANATION:

The DHCD’s community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. The DHCD created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative to leverage assets and support community-led efforts that are essential to a neighborhood’s viability.

On January 31, 2019, the DHCD released the CCG Capital Grant Guidelines and Application. On August 28, 2019 the Mayor awarded the CCG Capital Grants to a total of 25 organizations.

Through the CCG Capital program, Civic Works, Inc. was awarded \$225,000.00 for the HUBS Program to provide 75 low-income older adult homeowners in Baltimore City with extreme emergency home repairs. Funds will be provided on a reimbursement basis for work already completed.

MWBOO APPROVED A WAIVER ON FEBRUARY 2, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Public Works (DPW) - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment) with Rummel, Klepper & Kahl, LLP/GHD, Inc., under SC 992, Egg Shaped Digesters Rehabilitation Improvements at the Back River Wastewater Treatment Plant. The Amendment extends the period of the agreement through January 23, 2022.

AMOUNT OF MONEY AND SOURCE:

\$0.00 – 9956-903944-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting approval of the Amendment with Rummel, Klepper & Kahl, LLP/GHD, Inc. to provide engineering services for S.C. 992, Egg Shaped Digesters Rehabilitation Improvements at the Back River Wastewater Treatment Plant. The time extension will allow the Consultant additional time to finalize the design and provide bid phase services.

The scope of the original agreement included the Consultant providing improvements and rehabilitation of the entire Ecologically Sustainable Development (ESD) facilities, including the interior and exterior of the ESD tanks and associated equipment's upstream primary sludge screening system, a portion of the Acid Phase Reactor (APR), and the High Rate Digesters recirculation and gas mixing system to enhance operation of the entire digestion system. In addition, the Consultant will continue to assess the condition, functionality, reliability and communication of existing instrumentation and control system for improved monitoring and control of the process, prepare report and recommendation and discuss at the workshops with the City and other agencies attending the monthly and periodic meetings with the City. The scope will also include the preparation of design documents, probable construction cost estimates for the rehabilitation and improvements of the ESD and related facilities, and providing assistance during the bidding process.

AGENDA

BOARD OF ESTIMATES

4/14/2021

DPW – cont'd

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are:

MBE: 27%

WBE:10%

THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 23, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Public Works - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 14 to Hazen & Sawyer PC, under Project No. 1804, On-Call Project and Construction Management Assistance and Inspection Services. The duration of this task is six months.

AMOUNT OF MONEY AND SOURCE:

\$103,894.40 – 9956-908661-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is in need of inspection services for the ongoing emergency work on the Gwynns Falls Sewershed Collection System. The work requested is within the original scope of the agreement.

The scope of the original agreement included the Consultant assisting the Construction Management Section with construction monitoring and inspection, preparing daily reports, and maintaining project records and documentation. The Consultant also reviewed the Contractor’s application for payment, attended progress meetings, prepared record drawings, reviews and Requests for Information reviews and responses, and provided construction contract administrative support.

The scope of the construction project includes installing cure-in-place lining, sewer cleaning, closed circuit television, and sanitary sewer replacement. In addition, it includes rehabilitating and replacing house connections and existing sanitary sewer manholes. The original contract will expire on October 23, 2023.

MBE/WBE PARTICIPATION:

Hazen & Sawyer, PC, will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are:

MBE: 29%

WBE:10%.

Current goal status is MBE: 29% and WBE: 10%.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Public Works – cont'd

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

THE EAR WAS APPROVED BY MWBOO ON MARCH 1, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Public Works – Intergovernmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Intergovernmental Agreement with the Maryland Environmental Services (MES). The period of the intergovernmental agreement is effective upon Board approval through July 31, 2023. The period may be extended for two successive 3-year periods, unless the agreement is terminated by one of the parties.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

This agreement will allow MES to place collection containers for the collection of Durable Medical Equipment (DME) at two City locations.

MES and the Maryland Department of Aging (MDOA) executed an Intergovernmental Agreement whereby MES would assist with a Statewide DME refurbishment and transportation program. The MES provides for the collection of used DME, which is refurbished and sanitized and distributed by MDOA to Marylanders with any illness, injury, or disability at no cost.

This no-cost Intergovernmental Agreement between the City and MES will enable the City to provide two City-owned locations for residents to donate used durable medical equipment, including crutches, wheelchairs, walkers, and many other items as listed in the Agreement. MES will provide the containers and will collect them on a regular schedule.

The purpose of this program is to promote waste diversion and to collect DME for individuals who need it, including City residents.

MBE /WBE PARTICIPATION:

N/A

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Public Works/ Office – Task Assignment of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to Transviron, Inc., under Project No. 1806, On-Call Project and Construction Management Assistance. The period of the Task Assignment is 12 months.

AMOUNT OF MONEY AND SOURCE:

\$249,172.19 – 9960-911610-9557-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting Transviron, Inc., to provide project engineering design services for WC 1315 under Project No. 1806, On-Call Project and Construction Management Assistance. The work requested is within the original scope of the agreement, which includes construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of contractor’s application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supporting documents, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information (RFI) reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement:

MBE: 29%

WBE: 10%

Currently, this On-Call Agreement goal status is MBE 24.83% and WBE 0%.

THE EAR WAS APPROVED BY MWBOO ON MARCH 1, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

EXTRA WORK ORDER

* * * * *

The Board is requested to approve
the Extra Work Order
as listed on the following page:

31

The EWO has been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

4/14/2021

EXTRA WORK ORDER

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of General Services

- | | | | | |
|--|--------------|-------------------|---|-----|
| 1. EWO #003, \$90,142.00 – GS 18815, City Hall Exterior Wall Repairs, Phase 1, 2, & Alternate Phases | | | | |
| \$ 6,092,561.00 | \$ 73,833.00 | Lorton Stone, LLC | - | 20% |

At the request of General Services, the contractor shall perform an existing conditions facade survey to identify all current unsafe conditions that may create a public hazard. The contractor shall identify, document, remove, and stabilize areas of concern, creating a safe condition until such time that the ongoing restoration project can address the issues in a more permanent way.

MWBOO GRANTED A WAIVER ON JANUARY 23, 2020.

THE EAR WAS APPROVED BY MWBOO ON MARCH 17, 2021.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Mayor’s Office of Children – Grant Award and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Agreement with the Office of Justice Program, and the U.S. Department of Justice. The period of the grant agreement is October 1, 2020 through September 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$212,544.00 - Year 1
265,153.00 - Year 2
268,272.00 - Year 3
\$745,969.00 – 4000-446121-1090-779400-404001

BACKGROUND/EXPLANATION:

The Mayor’s Office of Children & Family Success was awarded a three year grant by the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) award under the OJP funding opportunity entitled “OJJDP FY 20 Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children”.

The grant is provided to support states and local government to develop programs within detention or correctional facilities to respond to the needs of incarcerated parents who have children younger than age 18. This program also supports activities that foster positive family engagement between incarcerated parents and their children within detention and correctional facilities, and implement programs and services that support the children of incarcerated parents to reduce the likelihood of antisocial behaviors and future involvement in the juvenile justice system.

The grant award is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

- | | | |
|---|--------------|---------|
| 1. <u>INNOVYZE, INC.</u> | \$ 49,846.50 | Renewal |
| Contract No. 08000 – InfoWorks Software License Agreement – Department of Public Works – Water and Wastewater – P.O. No.: P539542 | | |

On April 26, 2017, the Board approved an initial award in the amount of \$30,150.00. The award contained four renewal options. Three renewals have been exercised. This final renewal in the amount of \$49,846.50 will provide for the continuation of modeling and mapping of the sewage systems. The period of the award is January 15, 2021 through January 14, 2022.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. The proprietary software and support is only available from the Vendor.

- | | | |
|---|---------|---------|
| 2. <u>ADAPT PHARMA, INC.</u> | \$ 0.00 | Renewal |
| Contract No. 06000 – Narcan Nasal Spray – Health Department – P.O. No.: P537699 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On November 30, 2016, the Board approved the initial award in the amount of \$195,950.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period December 1, 2020 through November 30, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

4/14/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable.

- | | | | |
|--|----------------------------------|----------------------|----------------|
| 3. | AUDACIOUS INQUIRY,
<u>LLC</u> | <u>\$ 100,000.00</u> | <u>Renewal</u> |
| Contract No. 06000 – Health System Integration – Health Department – P.O. No.: P541685 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On November 1, 2017, the Board approved an initial award in the amount of \$149,235.00. The award contained four one-year renewal options. Subsequent actions have been approved. This is the third in the amount of \$100,000.00 and will provide for the continuation of ongoing Mirth Connect licensing support and services as needed for the Baltimore City Health Department operations. The period of the renewal is November 1, 2020 through October 31, 2021, with one renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

4/14/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On October 17, 2017, MWBOO waived the goals after determining there are no feasible subcontracting opportunities. The Vendor is a City-certified MBE.

MWBOO GRANTED A WAIVER ON OCTOBER 17, 2017.

4. INDUSTRIAL MONITORING AND CONTROL SYSTEMS, INC. \$ 100,000.00 Renewal
 Contract No. 08000 – SCADA Maintenance and Support Agreement – Department of Public Works – Water and Wastewater – P.O. No.: P535077

On March 9, 2016, the Board approved the initial award in the amount of \$250,000.00. The award contained two 1-year renewal options. On March 28, 2018, the Board approved an increase in the amount of \$100,000.00. This is the first of two, one-year renewal options. This first renewal will provide for the continuation of maintenance requirements for the Supervisory Controls and Data Acquisition system at the Water Filtration Plants. The period of the award is March 9, 2021 through March 8, 2022, with one 1-year renewal option remaining. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. The maintenance and support are only available from the Vendor and are not available from subcontractors.

5. HARBOR BOATING, INC. \$ 975,000.0 Increase
 Contract No. B50004357 – Provide Water Taxi and Commuter Services in Baltimore Harbor – Department of Transportation – P.O. No.: P537049

On August 17, 2016, the Board approved an initial award in the amount of \$3,058,664.00. The award contained two 5-year renewal options. This increase in the amount of \$975,000.00 is necessary to continue water taxi and commuter

AGENDA

BOARD OF ESTIMATES

4/14/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

services through November 30, 2021. This increase will make the award amount \$4,033,664.00. The contract expires on September 30, 2036, with two additional 5-years periods. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 9, 2015, it was determined that no goals would be set. However, since this is a federally funded project, DBE goals apply and MWBOO requirements are not applicable.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2015.

- | | | | |
|----|--|----------------------|------------------------|
| 6. | <u>PS FURNITURE, INC.</u> | <u>\$ 171,506.40</u> | <u>Selected Source</u> |
| | Contract No. 06000 – Revolution Tables – Baltimore Convention Center – Req. No.: R868543 | | |

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

This meets the condition that there is no advantage in seeking competitive responses.

The Baltimore Convention Center (BCC) uses about 1,400 tables from this manufacturer. There are currently no Vendor(s) that manufacture the exact tables other than the mentioned Vendor. Therefore, the BCC would like to procure additional tables that match the exact operations, locations, and styles of its existing stock. The period of the award is April 1, 2021 through June 30, 2021.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

4/14/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable.

MWBOO GRANTED A WAIVER ON MARCH 24, 2021.

- | | | |
|--|---------------------|--------------------|
| 7. <u>RIDE SYSTEMS, LLC</u> | <u>\$ 28,621.00</u> | <u>Sole Source</u> |
| Contract No. 08000 – Ride System Hardware for Charm City Circulator – Department of Transportation – Req. No.: R864722 | | |

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

This meets the condition that there is no advantage in seeking competitive responses.

The Vendor is the manufacturer and sole distributor of the on Ride Systems hardware for on board vehicle technology, which will announce stops, track the buses and count riders. This technology is needed for data gathering purposes for Federal Transit Administration reporting, National Transit Database reporting requirements as well as Americans with Disabilities Act requirements. This is a one-time procurement. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the manufacturer and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

4/14/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

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|--|---------------|-------------|
| 8. <u>SELEX ES, INC.</u> | \$ 420,401.50 | Sole Source |
| Contract No. 08000 – License Plate Readers, Software and Maintenance Plans – Baltimore Police Department – Req. No.: R866329 | | |

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

This meets the condition that there is no advantage in seeking competitive responses.

The supplier is the manufacturer and sole distributor of the License Plate Readers and Software that is used by the Police Department to capture license plate information. The period of the award is April 14, 2021 through April 13, 2024, with two 1-year renewal options. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the manufacturer and are not available from subcontractors.

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|---|---------------|----------------------|
| 9. <u>E.J. WARD, INC.</u> | \$ 400,000.00 | Cooperative Contract |
| Sourcewell Contract 0222217 – Aboveground Fuel and Fluid Storage – Department of General Services – Fleet – Req. No.: R869751 | | |

DGSFM-DGS-FLEET MANAGEMENT is seeking to purchase Automated fuel services and parts from a competitively bid and awarded Sourcewell Cooperative Contract No.: 0222217.

AGENDA

BOARD OF ESTIMATES

4/14/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the vendor to make every good faith effort to utilize minority and women’s business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

This is a Cooperative Contract with E.J. Ward that Baltimore City is piggybacking. The goals established for the contract are voluntary by way of a good faith effort if applicable as there is no legally binding language that requires established MBE/WBE goals. Baltimore City has not established guidelines for MBE/WBE goals when joining a cooperative agreement from another jurisdiction. As this time, the Vendor is not legally bound to comply with Article 5, Subtitle 28, therefore, MWBOO renders no compliance review, waiver, for goals for this item.

10. TELETRAC NAVMAN

<u>US, LTD</u>	<u>\$ 510,000.00</u>	<u>Extension</u>
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Contract No. B50003586 – Automatic Vehicle Location – Department of General Services, Department of Public Works, Department of Transportation, etc. – P.O. No.: P531132

On April 8, 2015, the Board approved an initial award in the amount of \$935,532.00. Subsequent actions have been approved. The extension will provide the continuation of Automatic Vehicle Location tracking service for City-owned fleet vehicles while a new solicitation is advertised for competitive bids. The period of the extension is April 9, 2021 through April 8, 2022.

MBE/WBE PARTICIPATION:

On July 14, 2014, it was determined that no goals would be set because of no opportunity to segment the contract, as there is no certified MBE or WBE contractors that provide AVL Tracking Service.

AGENDA

BOARD OF ESTIMATES

4/14/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement – cont'd

MWBOO GRANTED A WAIVER ON JULY 14, 2014.

- | | | | | |
|-----|--|----------------|--|------------------------|
| 11. | METROPOLITAN PROTECTIVE SERVICES, INC. | \$4,500,000.00 | | Increase and Extension |
| | Contract No. B50004352 – Armed Security Guard Services – Departments of General Services, Health, Public Works, etc. – P.O. No.: P534694 | | | |

On March 2, 2016, the Board approved the initial award in the amount of \$150,000.00. The award contained four renewal options. Subsequent actions have been approved and four renewals have been exercised. This extension will allow for the approval and award of Solicitation B50006139 for Armed Security Guard Services. The period of the extension is April 2, 2021 through June 30, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 26, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON OCTOBER 26, 2015.

- | | | | | |
|-----|--|--------------|--|-------|
| 12. | GREB SERVICE, INC. | \$ 45,000.00 | | Award |
| | Solicitation No. B50006203 – Fabrication and Welding Services – Department of General Services – Fleet – Req. No.: R872029 | | | |

Vendors were solicited by posting on CityBuy. On March 29, 2021, the sole bid was received and opened and was found to be fair and reasonable. Award is recommended to be made to the lowest, responsive and responsible bidder. The period of the award is April 14, 2021 through April 13, 2022. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

4/14/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
43 - 44
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

4/14/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- | | | | |
|----|---|----------------------------|---------------|
| 1. | B50006008, Professional Pool Maintenance Repair and Replacement | Patriot Pool Services, LLC | \$ 733,860.00 |
|----|---|----------------------------|---------------|

(Dept. of Recreation & Parks)

MBE/WBE PARTICIPATION:

On September 21, 2020, MWBOO set a goal of 6% WBE. On March 29, 2021, Patriot Pool Services, LLC. was found to be compliant. Millennium Pools & Spas, LLC. was found non-compliant as they did not achieve the WBE goal and listed themselves as Self-Performing on this contract; however, they are not certified with the City of Baltimore as a WBE Firm. USA Pools of Delmarva/USA Management was found to be non-compliant as they did not achieve the WBE goal and did not list a WBE subcontractor for this bid.

MWBOO SET MBE GOALS AT 0% AND WBE GOALS AT 6%.

	<u>Dollar Amount</u>	<u>Percentage</u>
MBE:	N/A	
WBE: Colt Installation, Inc.		6%

MWBOO FOUND VENDOR IN COMPLIANCE ON MARCH 29, 2021.

- | | | | |
|----|---|--|-----------------|
| 2. | B50006180, Bituminous Paving Materials (Hot & Cold Patch) | P. Flanigan & Sons, Inc. (Items #1 & #2) | \$20,000,000.00 |
|----|---|--|-----------------|

MBE/WBE PARTICIPATION:

On September 14, 2020, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON SEPTEMBER 14, 2020.

AGENDA

BOARD OF ESTIMATES

4/14/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

A PROTEST WAS RECEIVED FROM ROBERT FULTON DASHIELL ON BEHALF OF M. LUIS PRODUCTS, LLC.

A RESPONSE TO THE PROTEST WAS RECEIVED FROM GALLAGHER EVELIUS & JONES LLP ON BEHALF OF P. FLANIGAN & SONS, INC.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Housing and Community Development (DHCD) – Loan Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a Loan Agreement with Developing Affordable Starter Homes Fund, LLC (DASH). The City’s loan (the Affordable Housing Program [AHP] Bond Loan) is in the amount of \$250,000.00 from AHP Bonds for a first loss capital reserve as part of a larger initial \$3,000,000.00 revolving construction loan fund to support the acquisition and renovation or improvement of one – four-unit single family homes in the Neighborhood Impact Investment Fund’s Eligible Neighborhoods by developers who do not qualify for traditional sources of private capital. The ultimate owner/buyer or tenant of the renovated homes will have an income of less than 150% of the Area Median Income (AMI) adjusted by family size.

The period of the AHP Bond Loan is effective upon Board by with an initial term of three years for loan origination and an additional one year to unwind the DASH program, plus an option of DASH to extend for one more year beyond the unwind period.

The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

<u>SOURCES</u>		<u>USES</u>	
NIIF Loan (at least)	\$2,550,000.00	DASH Loan Fund	\$3,000,000.00
NCST	\$ 100,000.00		
EVI Corp.	\$ 100,000.00		
City AHP Bond Loan*	\$ 250,000.00		
TOTAL	\$3,000,000.00		\$3,000,000.00

*City AHP Bond Loan funds are available in Account No. 9910-903590-9588

AGENDA

BOARD OF ESTIMATES

4/14/2021

DHCD – cont'd

BACKGROUND/EXPLANATION:

DASH is creating a revolving construction loan fund (the DASH Program) to support the acquisition, stabilization, and renovation of homes in the Neighborhood Impact Investment Fund's (NIIF) Eligible Neighborhoods (described below). DASH represents a collaboration between the National Community Stabilization Trust (NCST), a non-profit organization that works nationally to restore vacant and abandoned properties to productive use and protect neighborhoods from blight), NIIF, and the DHCD and will include other sources of financing as described herein.

The DASH Program is designed to make loans to developers who may be unable to access capital in the traditional, private capital market while renovating single-family homes in the NIIF Eligible Neighborhoods. Eligible borrowers are expected to have three verified development transactions during the 36-month period immediately preceding obtaining a DASH loan. Loans are expected to be in an amount between \$85,000.00 to \$162,500.00 and will be made to qualified developers for the purchase and renovation of single-family homes in the NIIF Eligible Neighborhoods. The loans will be sized to the lower of a loan-to-as-renovated-value ratio of 65% and a loan-to-cost ratio of 100%. The maximum construction loan term is generally 12 months, which will allow DASH to revolve the amounts in the loan fund approximately three times during the three-year period during which construction loans will be originated. It is expected that many of the participating developers will be minority-owned and small businesses and that such developers will build their creditworthiness so they can more readily access traditional private capital in future transactions.

The loans from the DASH Program will be used to acquire and renovate properties in the NIIF Eligible Neighborhoods. The definition of NIIF Eligible Neighborhoods was established by the DHCD and set forth in the loan agreement between the NIIF and the City, which agreement was approved by the Board on December 19, 2018. The NIIF Eligible Neighborhoods have suffered for decades from lack of access to capital and a legacy of segregation and racial inequity and represent roughly 65% of Baltimore City, including much of East, Northeast, West, Southwest Baltimore and South Baltimore south of the Middle Branch of the Patapsco River.

AGENDA

BOARD OF ESTIMATES

4/14/2021

DHCD – cont'd

The DASH Program will initially be capitalized at minimum amount of \$3,000,000.00. Of that amount, the NIIF will provide senior debt of at least \$2,550,000.00 (NIIF Loan) and subordinate unsecured debt in the amount of \$100,000.00 each will be provided by both the NCST and Ernst Valery Investments Corporation. The loans made by DASH will be serviced by Dominion Financial Services LLC (Dominion).

The City's AHP Bond Loan will serve as a first-loss capital reserve, buffering these other sources from losses associated with default of loans originated by DASH up to \$250,000.00. The loan loss reserve will be held in escrow and drawn on specific transactions DASH suffers a final loss on a loan. If DASH draws on the AHP Bond Loan, the ultimate owner/buyer or tenant of the renovated home that is the subject of the applicable DASH loan will have a household income of less than 150% of the AMI adjusted by family size.

No interest will be charged on the AHP Bond Loan and any unspent principal at the end of the City loan term that is not earmarked to cover final losses will be returned to the City and the balance of the loan principal outstanding that has been and will be disbursed shall be forgiven.

The Loan Agreement includes the following key provisions and covenants:

- the NCST will serve as the initial Manager Member or Administrative Manager of DASH. The NCST will have the authority to carry out the business of DASH on a daily basis,
- DASH shall have a Credit Committee that will approve committed loans originated by DASH. The Credit Committee will include at least three members, with the NCST and the NIIF each having one seat on the Credit Committee, and
- DASH shall have an Advisory Committee that will provide input, advice, and recommendations to the NCST pertaining to DASH's progress towards achieving its mission, including two representatives appointed by the NCST, one representative appointed by the NIIF, and one representative appointed by each lender providing debt or equity investments into the DASH Program who so desires

AGENDA

BOARD OF ESTIMATES

4/14/2021

DHCD – cont'd

one, and two representatives from the geographic area served by DASH selected by the NCST. The NCST President and a representative of the DHCD expect to serve as ex-officio members of the Advisory Committee.

DASH intends to utilize the loan proceeds for the following permitted uses under the terms of the Loan Agreement:

- to advance community and economic development efforts in middle market and economically disinvested or distressed areas of Baltimore City, defined as the NIIF Eligible Neighborhoods,
- to finance the acquisition, stabilization, and renovation or improvement of single-family homes within the NIIF Eligible Neighborhoods, and
- to build the stock of quality homes available for rental or purchase and to reduce property vacancy in NIIF Eligible Neighborhoods.

PARTICIPATING PARTIES:

A. Borrower

Developing Affordable Start Homes Fund, LLC, is a newly formed, single-purpose entity, the sole member of which is the National Community Stabilization Trust. Since the sole member of DASH is a non-profit organization, DASH will also be tax-exempt.

B. Participating Lenders

NIIF Loan – 1st-Lien Senior Debt

The NIIF Loan will be the first-lien senior debt loan to DASH in an amount of at least \$2,550,000.00. The NIIF Loan terms include an interest rate of at least 3.5%, no amortization, with standard events triggering default, and recourse to assets in the event of default. Interest-only payments will be made quarterly in arrears on the NIIF Loan with principal repayment at the end of the loan term, which is co-terminus with the DASH Program.

AGENDA

BOARD OF ESTIMATES

4/14/2021

DHCD – cont'd

NCST Loan – shared 2nd-Position Unsecured Subordinate Debt

The NCST Loan will be the subordinate unsecured second position debt loan to DASH in an amount of \$100,000.00. The NCST Loan terms include an interest rate of 2%. Interest-only payments will be made on the NCST Loan with principal repayment at the end of the loan term, which is co-terminus with the DASH Program.

Separate from its loan, the NCST will earn an asset management fee of 2% of loan commitments paid on loan repayment and a support services fee of 2% of loan commitments paid monthly.

EVI Loan – shared 2nd-Position Unsecured Subordinate Debt

The Ernst Valery Investments Corporation (EVI Corp.) will make a loan in an amount of \$100,000.00 (the EVI Loan) that will be the third-position unsecured subordinate debt loan to DASH. The EVI Loan terms include an interest rate of 2%. Interest-only payments will be made on the EVI Loan with principal repayment at the end of the loan term, which is co-terminus with the DASH Program.

City AHP Bond Loan – First Loss Capital Reserve

The City AHP Bond Loan will be a loan-loss capital reserve in an amount of \$250,000.00 and funded from the DHCD's AHP Bonds. The proceeds of the AHP Bond Loan will be deposited into an escrow account and DASH will be permitted to draw such funds from time to time when DASH experiences a final loss (which will include enforcement fees and expenses) on any individual loan made by DASH. The City's AHP Bond Loan will have no interest, and no regular payments will be made during the loan term, which is co-terminus with the DASH Program. At the end of the City loan term, any unspent principal that is not earmarked to cover anticipated losses will be returned to the City and the balance of the loan principal that has been and will be disbursed shall be forgiven.

DHCD – cont'd

C. Servicing - Dominion Financial Services LLC

DASH loans will be serviced by Dominion, a private for-profit capital lender with experience lending to small developers for single-family home acquisition and renovation in the Baltimore area. Dominion will earn a fee of 2% of loan commitments paid on loan repayment, a support services fee of 1% of loan commitments paid monthly and a servicing fee of 1% paid monthly.

MBE/WBE PARTICIPATION:

A waiver to Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Program has been requested and exception has been made because DASH is providing loans based on an application basis. DASH will track the demographics of the developers that they make loans to. It is anticipated that many of the developer participants will be MWBE-eligible businesses. The aspirational goals are as follows:

MBE: 27%

WBE: 10%

MWBOO APPROVED A WAIVER ON MARCH 10, 2021.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Housing and Community Development – Appropriations Transfer

ACTION REQUESTED OF B/E:

The Board is requested to approve the Transfer of Appropriations to the Baltimore Civic Fund on behalf of the Environmental Control Board’s Care-A-Lot Program.

AMOUNT OF MONEY AND SOURCE

\$33,000.00 - From: 9910-908132-9588 – Baltimore Civic Fund
To: 224-00 – Care-A-Lot

BACKGROUND/EXPLANATION:

These funds are to be given towards grants to Baltimore neighborhoods and youth participants working to maintain identified vacant lots within their community.

The funds will be dispersed to participating community organizations and youth participants based on invoiced maintenance visits and work completed.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Human Resources – Personnel Matters

The Board is requested to approve all of the Personnel matters below:

Mayor’s Office of Children and Family Success

1. Reclassify the following four vacant positions:

Position Nos.: 50090, 50092, 50094, and 50096

From: Grant Services Specialist II
Job Code: 10216
Grade: 919 (\$38,254.00 - \$60,682.00)

To: Grant Services Specialist III
Job Code: 10217
Grade: 941 (\$58,370.00 - \$100,344.00)

Cost: \$140,657.87 – 4000-446021-1191-594700-601009

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Environmental Control Board (ECB)

2. **MICHAEL TAYLOR** **\$76,950.00**

3. **TARA BARNES TAYLOR** **\$76,950.00**

Account: 1001-000000-1170-138600-601009

Hearing Officer Services are paid at a rate of \$90.00 per hour with an annual pay between \$25,000.00 and \$76,950.00. The Hearing Officer will work no more than eight hours per day and between one to three days per week and no more than 32 hours per week. They will only be paid for those hours actually worked.

The Hearing Officers will conduct hearings and other proceedings for adjudicating alleged violations of the laws and rules within its authority. The ECB has full authority to render decisions and orders as well as impose civil penalties as provided by law for those violations. A Hearing Officer with a law degree will enhance the effectiveness of the adjudication process.

AGENDA

BOARD OF ESTIMATES

4/14/2021

Department of Human Resources – cont'd

APPROVED FOR FUNDS BY FINANCE

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/14/2021

PROPOSAL AND SPECIFICATIONS

1. Department of Recreation & Parks – RP 20812, Pimlico Athletic Fields
BIDS TO BE RECV'D: 05/19/2021
BIDS TO BE OPENED: 05/19/2021

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED