

## **NOTICES:**

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
  1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
  2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
  3. The written protest shall include:
    - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
    - b. A narrative description of the issues and facts supporting the protest; and
    - c. A description as to how the protestant will be harmed by the proposed Board action.
    - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**NOTICES** - cont'd:

2. SPECIAL NOTICE FOR APRIL 22, 2020, 9:00 A.M. BOARD OF  
ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING  
1 (408) 418-9388 (ACCESS CODE: 711183482) AND/OR STREAM IT  
LIVE USING THE FOLLOWING LINK:  
<http://charmtvbaltimore.com/watch-live>

3. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING  
(443) 984-1696 (ACCESS CODE: 0817325) AND/OR STREAM IT LIVE  
USING THE FOLLOWING LINK:  
(<http://charmtvbaltimore.com/watch-live>)

4.

BOARD OF ESTIMATES' RECESS  
APRIL 29, 2020

The Board of Estimates is scheduled to be in recess at 9:00  
a.m. and 12:00 noon on April 29, 2020.

The Board of Estimates will not receive or open bids on April  
29, 2020. The Board of Estimates will reconvene on May 6, 2020.

5. **DEADLINE FOR MAY 6, 2020 AGENDA SUBMISSION**

THE DEADLINE FOR THE MAY 6, 2020 BOARD OF  
ESTIMATES' AGENDA IS THURSDAY APRIL 23, 2020 BY  
11:00 A.M.

## **BOARD OF ESTIMATES' AGENDA - APRIL 22, 2020**

### **BOARDS AND COMMISSIONS**

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

3C Drilling, LLC	\$ 8,000,000.00
Arundel Masonry, LLC	\$ 1,500,000.00
CPP Construction Company	\$605,410,000.00
Priceless Industries, Inc.	\$ 8,000,000.00
Richard Goettle, Inc.	\$ 8,000,000.00
Savin Engineers, P.C.	\$ 8,000,000.00
Ulliman Schutte Construction, LLC	\$543,100,000.00

#### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Accumark, Inc.	Land Survey
Alta Planning & Design	Engineer
CWD Consulting LLC	Architect Landscape Architecture Engineer Land Survey

## **AGENDA**

### **BOARD OF ESTIMATES**

**4/22/2020**

#### Department of Law - Settlement Agreement and Release

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Settlement Agreement and Release of a litigation action brought by Garreth Parks against 17 police officers: Blane Vucci, Gordon Carew, Joseph Mueller, Kimberly Parks, Todd Tugya, Paul Dean, Barry Grant, Joseph Jefferson, Brian Horton, Tom Pfeiler, Brian Ford, Kevin Buie, John Riddick, Joseph Phelps, Ray Laslett, Donald Watson, Victor Hagee (collectively, "Defendant Officers"), Unknown Employees of the Baltimore Police Department, and the Baltimore Police Department (BPD). The Defendant Officers were involved in the investigation of a 1999 murder and non-fatal shooting wherein Plaintiff was accused and subsequently convicted of multiple offenses. Plaintiff alleges federal and state law claims against the Defendant Officers and Monell liability against BPD.

##### **AMOUNT OF MONEY AND SOURCE:**

\$125,000.00 - 1001-000000-2041-716700-603070

##### **BACKGROUND/EXPLANATION:**

The Plaintiff alleges he was wrongfully convicted of the 1999 murder of Charles Hill ("Hill") and the non-fatal shooting of Anthony Burgess ("Burgess"). On July 16, 1999, Burgess took a gun from a teenager named Joseph Smith ("Smith"). Plaintiff knew both Burgess and Smith, so he went, unarmed, to Burgess' house to resolve any disputes. Upon Plaintiff's arrival, Burgess and a group of his friends, including the murder victim, Hill, pointed a loaded gun at Plaintiff and attempted to rob him. Plaintiff alleges that at some point, while Burgess and Hill were trying to rob him, Burgess and Hill were both shot; Hill died from his wounds. Plaintiff was stopped near the crime scene and searched by the some of the Defendant Officers and reported that he had been robbed. Plaintiff was charged with Hill's murder, the assault and attempted murder of Burgess, and handgun violations, after multiple witnesses identified him as the murderer. On February 9, 2000, Plaintiff was convicted by a jury.

## **AGENDA**

### **BOARD OF ESTIMATES**

**4/22/2020**

#### Department of Law - cont'd

On August 25, 2014, Plaintiff filed a Petition for Writ of Actual Innocence based on a report that he claimed contained exculpatory evidence that was not disclosed during his prosecution. The state court eventually vacated Plaintiff's convictions on March 3, 2015, based on this exculpatory report. Although the State re-arraigned Plaintiff on the charges, a nolle prosequi subsequently was entered on or about October 9, 2015. Plaintiff filed the current lawsuit on October 8, 2018, alleging the Defendant Officers withheld exculpatory evidence and fabricated evidence to inculcate him for the murder of Hill. In order to economically resolve this complex, multi-defendant case, which will involve numerous experts, costly attorney's fees and expenses, and voluminous discovery, and to avoid the expense, time, and uncertainties of further protracted litigation, the parties have agreed to offer Plaintiff payment of \$125,000.00, for complete settlement of the case, including attorney's fees and costs. In return, Plaintiff has agreed to dismiss all claims against the Defendant Officers, Unknown Employees of BPD, BPD, and their employees, agents and representatives. Based on a review by the Settlement Committee of the Law Department, a recommendation to settle is made to the Board of Estimates to approve the settlement of this case to avoid a potential adverse jury verdict.

#### **APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency)

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

Department of Real Estate - Expenditure Authorization

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Expenditure Authorization for the Department of Health to continue to pay rent, phone and copier rental charges. The period of the Expenditure Authorization is January 1, 2020 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

<u>Monthly Installments</u>	<u>Total for 6 Months</u>
\$461.74     Rent	\$2,770.44
\$200.00     Use of 2 Phone Lines	\$1,200.00
\$29.63     Shared copier and paper	\$ 177.78
<b>TOTAL:</b>	<b><u>\$4,148.22</u></b>

Account: 4000-423220-3080-294100-603013

**BACKGROUND/EXPLANATION:**

The Lease Agreement by and between Unity Properties, Inc., Landlord and the Department of Health's Women, Infant and Children Program (WIC), Tenant, for the property at 26 N. Fulton Avenue expired on December 31, 2019. The Landlord and Tenant have been negotiating a one-year renewal for WIC to remain at the site. The Landlord has put the negotiations on hold while making improvements to the site. At this time, Landlord is not sure if the WIC program can remain at the site. The Landlord is exploring other leasing options for WIC and does not expect a decision to be made until the end of June 2020. Since the Health Department has not been able make rental payments without any approved documents, the Department is requesting the Board to approve payments from January 1, 2020 to June 30, 2020.

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

Department of Real Estate - cont'd

The agreement is late because improvements to be made by Landlord at the site.

**APPROVED FOR FUNDS BY FINANCE**



**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

Department of Real Estate - 5<sup>th</sup> Amendment to Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the 5<sup>th</sup> Amendment to Lease Agreement (5<sup>th</sup> Amendment) with Edmondson Village, LLC, Landlord, for the rental of a part of the property known as 4400 Edmondson Avenue, consisting of approximately 2,537 square feet. The 5<sup>th</sup> Amendment will extend the period of the lease agreement through October 31, 2021.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annually</u>	<u>Monthly Installments</u>
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\$38,055.00	\$3,171.25
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Account: 4000-423220-3080-294100-603013

**BACKGROUND/EXPLANATION:**

The Leased Premises will be used for offices by the Baltimore City Health Department's Women, Infants and Children's Program (WIC).

On April 22, 2009, the Board approved the Original Lease Agreement for three years commencing November 30, 2008 to October 31, 2011, with the option to renew for an additional two-year period. On October 26, 2011, the Board approved the renewal option.

On December 21, 2011, the Board approved an Amendment to Lease Agreement to reflect a reduction in rental from January 1, 2012 through October 31, 2013. On October 30, 2013, the Board approved a 2<sup>nd</sup> Amendment to Lease Agreement to extend the lease for an additional two-year period, from November 1, 2013 through October 21, 2015. On October 21, 2015, the Board approved the 3<sup>rd</sup> Amendment to Lease Agreement to extend the lease for an additional two-year period from November 1, 2015 through October 31, 2017.

On December 6, 2017 the Board approved a 4<sup>th</sup> Amendment to Lease Agreement will extend the lease for an additional two-year period from November 1, 2017 through October 31, 2019.

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

Department of Real Estate - cont'd

This 5<sup>th</sup> Amendment will extend the lease for an additional two-year term from November 1, 2019 through October 31, 2021. All other terms and conditions of the lease will remain in full force and effect.

The Space Utilization Committee approved the 5<sup>th</sup> Amendment at its meeting on March 24, 2020.

The 5<sup>th</sup> Amendment is late because the tenant misplaced the document and a new document had to be prepared for signature.

**APPROVED FOR FUNDS BY FINANCE.**

(The 5<sup>th</sup> Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

Department of Public Works - Partial Release of Retainage Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement in the amount of \$3,397.10 to Trionfo Builders, Inc., under GS 18801, Fire Department Training Academy Repairs.

**AMOUNT OF MONEY AND SOURCE:**

\$3,397.10 - 1001-000000-0000-000000-240230

**BACKGROUND/EXPLANATION:**

As of November 26, 2019, the Contractor has completed 100% of all work for GS 18801, Fire Department Training Academy Repairs. The Contractor has requested a partial release of retainage for \$3,397.10. Currently, the City is holding \$4,397.10 in retainage for the reference project and the Contractor is requesting to reduce the amount of Retainage to \$1,000.00. The remaining amount of \$1,000.00 is sufficient to protect the interest of the City.

**MWBOO APPROVED THE RELEASE ON APRIL 13, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

#### Mayor's Office of Employment - Provider Agreements Development (MOED)

The Board is requested to approve and authorize execution of the Provider Agreements.

1. **BON SECOURS OF MARYLAND** **\$196,373.97**  
**FOUNDATION, INC.**

Account: 4000-806419-6313-781005-603051  
4000-806420-6313-781005-603051

The Provider will design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 30 Baltimore City out-of-school youth ages 16 - 24. The Provider's program will increase employment and education prospects for participants through skills training, leadership development, and the provision of life and workplace readiness skills. The period of the agreement is October 1, 2019 through September 30, 2020.

2. **BALTIMORE CITY COMMUNITY** **\$123,105.00**  
**COLLEGE**

Account: 4000-420118-6312-497405-603051 \$ 24,000.00  
4000-420118-6312-497405-603051 \$ 99,105.00

This agreement authorizes BCCC to develop an innovative curriculum and provide occupational training designed for careers in the Emergency Medical Technician field to ensure Title II adult education students have access to a wide range of supportive services with the goal of improving overall job readiness. The period of the agreement is June 1, 2018 through May 31, 2020.

This request includes ratification of \$24,000.00 already paid to the Provider under a Purchase Order. MOED used the Purchase Order because there was not sufficient time for the parties to conclude an agreement before beginning the training. MOED did not want students to lose the opportunity for training or the City not to meet grant requirements.

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

MOED - cont'd

The agreements are late because of additional time necessary to reach a comprehensive understanding between parties.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED AND RECOMMENDS THAT IN THE FUTURE THE AGENCY REQUEST A TWO-MONTH ADVANCE FROM THE BOARD IF FUNDS ARE NEEDED PRIOR TO SUBMISSION OF THE AGREEMENT TO RECEIVE BOARD APPROVAL.**

(The Provider Agreement have been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**4/22/2020**

#### Department of Transportation - Task Assignment

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 11 to Rummel, Klepper & Kahl, LLP under Project 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The Task Assignment is approximately 18 months.

##### **AMOUNT OF MONEY AND SOURCE:**

\$738,474.38 - 9950-911048-9508-900010-703032

##### **BACKGROUND/EXPLANATION:**

This authorization provides preliminary engineering services for Park Heights Avenue Reconstruction from West Rogers Avenue to Strathmore Avenue TR 19303 Project. The scope of services includes, but is not limited to roadway rehabilitation, new upgrades of existing sidewalks, curb and gutter repair, pedestrian ramp upgrades, traffic barrier upgrades, storm water drainage, storm water management, signing, signalization, pedestrian lighting, roadway markings and landscape.

##### **DBE PARTICIPATION:**

The Consultant will comply with Title 49 of the Federal Regulations Part 26 (49CFR26) and the DBE goal established in the original agreement.

The Consultant has achieved 6.7% of the DBE goal at this time. However, they have the capacity to meet the remaining goal.

**DBE: 25.00%**

##### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

Department of Transportation - cont'd

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$631,877.24 FED	9950-904048-9509 Constr. Res. Park Heights - Rogers/Strathmore	
157,969.31 <u>GF (HUR)</u>	" "	
<b>\$789,846.55</b>	-----	9950-911048-9508 Park Heights Avenue Reconstr. Rogers - Strathmore

This transfer will fund the costs associated with Task No. 11 on Project 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**4/22/2020**

#### Department of Transportation - Task Assignment

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 12 to Rummel, Klepper & Kahl, LLP under Project 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The Task Assignment is approximately 18 months.

##### **AMOUNT OF MONEY AND SOURCE:**

\$601,149.90 - 9950-912047-9508-900010-703032

##### **BACKGROUND/EXPLANATION:**

This authorization provides preliminary engineering services for Rehabilitation of 25<sup>th</sup> Street from Greenmount Avenue to Kirk Avenue for TR 19302 Project. The scope of services includes, but is not limited to roadway rehabilitation, new upgrades of existing sidewalks, curb and gutter repair, pedestrian ramp upgrades, traffic barrier upgrades, storm water drainage, storm water management, signing, signalization, pedestrian lighting, roadway markings and landscape.

##### **DBE PARTICIPATION:**

The Consultant will comply with Title 49 of the Federal Regulations Part 26 (49CFR26) and the DBE goal established in the original agreement.

The Consultant has achieved 15.25% of the DBE goal at this time. However, they have the capacity to meet the remaining goal.

**DBE: 25.00%**

##### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**



**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

Department of Transportation - cont'd

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$532,325.60 FED	9950-904047-9509 Constr. Res. 25 <sup>th</sup> Street - Greenmount to Kirk	
133,081.40 <u>GF (HUR)</u>	" "	
<b>\$665,407.00</b>	-----	9950-912047-9508 Rehab. of 25 <sup>th</sup> Street Greenmount to Kirk

This transfer will fund the costs associated with Task No. 12 on Project 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment No. 1) with Whitman, Requardt & Associates, LLP/Hazen JV under Project 1252 (SC 938) Headworks Facilities Improvements at the Patapsco Wastewater Treatment Plant. Amendment No. 1 will extend the period of the agreement through August 13, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

\$ 63,638.14 (32%)

135,231.05 (68%)

**\$198,869.19** - 9956-903345-9551-900020-703032

#### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting an upset limit increase of \$198,869.19 in order to assess the structural steel integrity of the Grit Facility Building.

This assessment will accommodate a design change creating a canopy-style Grit Facility to aid in the dispersion of hydrogen sulfide, a dangerous gas which accelerates the corrosion and decreases the life expectancy of a variety of building materials including, brick, concrete, and metals.

The existing Grit Facility has been subjected to hydrogen sulfide since being placed in service which has corroded numerous portions of the building and rendered the building non-habitable. An open air canopy-style building will allow for the dissension of hydrogen sulfide into the air and eliminate the condensed pockets, which can cause damage to an enclosed project.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

Department of Public Works/Office - cont'd  
of Engineering and Construction

Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

**MBE:** 27%

**WBE:** 10%

**THE EAR WAS APPROVED BY MWBOO ON MARCH 12, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED AND FINDS THE BASIS FOR COMPENSATION  
CONSISTENT WITH THE CITY POLICY.**

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**4/22/2020**

Department of Public Works/Office - Amendment No. 2 to Agreement  
of Engineering and Construction      for Post Award Services

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement for Post Award Services (Amendment No. 2 to Agreement) with Whitman, Requardt & Associates, LLP.

#### **AMOUNT OF MONEY AND SOURCE:**

\$39,257.53 - 9956-907603-9551-900020-703032

#### **BACKGROUND/EXPLANATION:**

The Department is requesting the Consultant to continue to complete the Post Award Services for SC 903, Improvements of the Patapsco Sewershed Collection System. The construction contractor has multiple claims on construction and is working under liquidated damages and the Consultant will be helping the City to resolve the claims. The Consultant will also prepare the as-built and work on final project close out. The request is made to complete the original scope of this project.

**THE EAR WAS APPROVED BY MWBOO ON MARCH 3, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment No. 2 to Agreement for Post Award Services has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

Department of Housing and - Community Development Block Grant  
Community Development      Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Community Development Block Grant Agreement with Legal Aid Bureau, Inc. The period of the agreement is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$75,000.00 - 2089-208920-5930-242029-603051

**BACKGROUND/EXPLANATION:**

The Subgrantee will provide legal services and representation to low-income persons. Services will be provided at various public community spaces, including Enoch Pratt Free Libraries in Baltimore City.

**FOR FY 2020, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00.**

**MWBOO GRANTED A WAIVER ON OCTOBER 22, 2019.**

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the Following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

## **AGENDA**

### **BOARD OF ESTIMATES**

**4/22/2020**

Department of Housing and - cont'd  
Community Development

Upon approval of the Resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the plan effective July 1, 2019 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

Department of Housing and - Ratification of the Amendatory  
Community Development Agreement No. 1 to the Memorandum of  
Understanding

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Amendatory Agreement No. 1 to the Memorandum of Understanding with Baltimore Metropolitan Council. The Amendatory Agreement will extend the period of the Memorandum of Understanding through June 30, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

On June 27, 2018, the Board approved the Memorandum of Understanding between the Department of Housing and Community Development and the City of Annapolis, Baltimore County, Harford County, Howard County, Arundel County Development Services, Inc., Housing Authority of Baltimore City, Housing Authority of Annapolis, Housing Commission of Anne Arundel County, Havre de Grace Housing Authority the Howard County Commission, and the Baltimore Metropolitan Council to develop a 2019 Regional Analysis of Impediments to Fair Housing Choice.

The Amendatory Agreement will allow additional time to complete the Regional Analysis.

#### **AUDITS NOTED THE NO-COST TIME EXTENSION.**

(The Amendatory Agreement No. 1 to the Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

#### Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

**1. THE JOHNS HOPKINS UNIVERSITY \$400,682.00**

Account: 5000-569720-3023-273394-603051

The Johns Hopkins University's Center for Child and Community Health will provide the services of staff to assist the Department with its HIV Prevention efforts. The organization will oversee surveillance, data management, and program evaluation for the City-wide PrEP collaborative and other applicable projects. The period of the agreement is July 1, 2019 through June 30, 2020.

The agreement is late because the State of Maryland Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

**MWBOO GRANTED A WAIVER ON JANUARY 28, 2020.**

**2. MEALS ON WHEELS OF CENTRAL MARYLAND, INC. \$302,500.00**

Account: 1001-000000-3150-811500-604014

The organization will provide emergency meals for COVID-19 homebound residents of the City.

The Department's Maryland Access Point (MAP) Program will conduct the initial screening. The organization will



## **AGENDA**

### **BOARD OF ESTIMATES**

**4/22/2020**

#### Health Department - cont'd

prioritize referrals who are 70 years of age or older and those who live in senior building or multidwelling with a density of seniors.

The organization will serve two meals per day, 7 days per week to approximately 2,000 additional people above its current client load. The period of the agreement is April 1 through April 30, 2020, with an option to renew for four additional one month periods.

#### **MBE/WBE PARTICIPATION:**

On April 7, 2020 MWBOO determined that an emergency exists that requires goods or services to be provided with such immediacy, that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. The organization will make every effort to subcontract to minority and women's business enterprises if subcontracting is utilized.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement

- |   |         |                     |
|---|---------|---------------------|
| 1. MILTON S. HERSHEY  |         | Non-Competitive/    |
| MEDICAL CENTER  | \$ 0.00 | Procurement/Renewal |
| Contract No. 06000 - Non-Emergent Air Transportation Services |         |                     |
| - Department of Health - P.O. No.: P547682                    |         |                     |

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On April 24, 2019, the Board approved the initial award in the amount of \$50,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period April 25, 2020 through April 24, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On April 3, 2019, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON APRIL 3, 2019.**

- |  |              |         |
|--|--------------|---------|
| 2. NESTLE WATERS   |              |         |
| NORTH AMERICA, INC.  | \$210,200.00 | Renewal |
| Contract No. B50004467 - Supply and Deliver Water Dispensers and Bottled Water to Various City Agencies - Department of Finance, various agencies - P.O. Nos.: P535401 and P535583 |              |         |

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

On April 27, 2016, the Board approved the initial award in the amount of \$210,194.59. The award contained two renewal options. On March 14, 2018, the Board approved the first renewal in the amount of \$210,194.59. This final renewal in the amount of \$210,200.00 is for the period May 1, 2020 through April 30, 2022. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On December 15, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON DECEMBER 15, 2015.**

3. CITIZENS PHARMACY  
SERVICES, INC.  
BOUND TREE MEDICAL,  
LLC

\$ 0.00	Renewal
Contract No. B50004394 - Pharmaceuticals for the Baltimore City Fire Department - Baltimore Fire Department - P.O. Nos.: P535140 and P535141	

On March 30, 2016, the Board approved the initial award in the amount of \$4,821,118.00. The award contained three renewal options. Two renewal options have been exercised. This final renewal in the amount of \$0.00 is for the period May 1, 2020 through April 30, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On October 28, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON OCTOBER 28, 2015.**

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

4. CORPORATE COST

CONTROL	\$ 24,000.00	Renewal
Contract No. B50004504 - Unemployment Insurance Program - Department of Human Resources - P.O. No.: P535404		

On May 4, 2016, the City Purchasing Agent approved the initial award in the amount of \$24,000.00. The award contained five renewal options. Three renewal options have been exercised. This final renewal in the amount of \$24,000.00 is for the period May 11, 2020 through May 10, 2021 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On January 26, 2016, MWBOO determined that no goals would be set because there was no opportunity to segment the contract. Additionally, the initial award was below the MBE/WBE threshold of \$50,000.00.

5. LORENZ LAWN AND

LANDSCAPE INC. d/b/a LORENZ, INC.	\$1,200,000.00	Renewal
Contract No. B50004509 - Supply and Deliver Spring and Fall Tree Planting and Maintenance - Department of Recreation and Parks - P.O. No.: P535434		

On May 4, 2016, the Board approved the initial award in the amount of \$275,810.00. The award contained four renewal options. Subsequent actions have been approved. This final renewal in the amount of \$1,200,000.00 is for the period May 4, 2020 through May 3, 2021. The above amount is the City's estimated requirement.

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On March 15, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

6. SITE ONE LANDSCAPE  
SUPPLY, LLC  
CLEAR RIDGE NURSERY,  
INC.

\$ 378,000.00

Renewal

Contract No. B50004506 - Provide and Deliver Various Trees for Tree Baltimore Initiative - Department of Recreation and Parks - P.O. Nos.: P535464 and P535465

On May 4, 2016, the Board approved the initial award in the amount of \$378,000.00. The award contained four renewal options. Three renewal options have been exercised. This final renewal in the amount of \$378,000.00 is for the period May 4, 2020 through May 3, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On January 28, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON JANUARY 28, 2016.**

7. NATIONAL CAPITAL  
INDUSTRIES

\$ 50,000.00

Increase

Contract No. B50005578 - Revolution Traffic Cones - Department of Transportation, Department of Public Works - P.O. No.: P547146

On March 13, 2019, the Board approved the initial award in the amount of \$124,400.00. This increase in the amount of

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

\$50,000.00 is necessary for revolution traffic cones that will be used to complete various jobs as requested. This increase will make the award amount \$174,400.00. The contract expires on March 12, 2022. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On August 8, 2018, MWBOO approved a waiver due to no opportunity to segment these commodities for subcontracting goals.

**MWBOO GRANTED A WAIVER ON AUGUST 8, 2018.**

8. GARDEN STATE

HIGHWAY PRODUCTS,  
INC.

\$ 40,000.00

Increase

Contract No. B50005049 - Aluminum Sheets - Department of Transportation - P.O. No.: P541919

On August 9, 2017, the Board approved the initial award in the amount of \$59,878.00. On July 31, 2019, the Board approved a ratification and second renewal in the amount of \$0.00. This increase in the amount of \$40,000.00 will be used to complete various jobs performed by the Signs and Markings section within the Department of Transportation. This increase will make the award amount \$99,878.00. The contract expires on August 8, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 31, 2017, MWBOO approved a waiver due to no opportunity to segment these commodities for subcontracting goals.

**MWBOO GRANTED A WAIVER ON MAY 31, 2017.**

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

9. FISHER SCIENTIFIC  
COMPANY, LLC  
VWR INTERNATIONAL,  
LLC

\$ 500,000.00

Increase

Contract No. B50004256 - Laboratory Gases and Supplies -  
Department of Public Works, etc. - P.O. Nos.: P532977 and  
P532978

On October 7, 2015, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two renewal options. Subsequent actions have been approved. Due to the increased usage of the contract by various agencies caused by the COVID-19 emergencies an increase in the amount of \$500,000.00 is necessary. This increase will make the award amount \$2,800,000.00. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On August 17, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON AUGUST 17, 2015.**

10. VISIONATIONS,  
LLC

Non-Competitive/  
Procurement/  
Sole Source

\$ 73,340.00

Contract No. 08000 - Crimepad Software - Police Department -  
Req. No.: R849404

This meets the condition that there is no advantage in seeking competitive responses.

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

The Vendor is the manufacturer's sole authorized source of software consisting of currently installed licenses at the Police Department. The period of the award is March 17, 2020 through March 16, 2023. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from subcontractors.

- |  |              |       |
|--|--------------|-------|
| 11. HILLS, INC.  | \$ 31,724.61 | Award |
| Solicitation No. B50006018 - Flow Tech ACS800 UHL Product - Department of Public Works - Water and Wastewater Back River - Req. No.: R847200 |              |       |

Vendors were solicited by posting on CitiBuy. The sole bid received was opened on March 26, 2020, and the price was found to be fair and reasonable. Award is recommended to be made to the responsible bidder. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.



**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

12. KCI TECHNOLOGIES, INC.	\$ 46,242.00	Non-Competitive/ Procurement/Agreement
Contract No. 06000 - Cityworks Application Upgrade - Department of Public Works - Water and Wastewater - Req. No.: 846366		

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

The Board is requested to approve and authorize execution of the Non-Construction Consultant Agreement with KCI Technologies, Inc. The period of the agreement is effective upon Board approval for one year.

The Consultant will upgrade the Cityworks Asset Management System application to the latest version. The current Cityworks application is four versions old and no longer supported by the software manufacturer, Azteca Systems, LLC. Additionally, the related infrastructure will be upgraded to conform with the Baltimore City Office of Information and Technology requirements for secure and current server/database infrastructure. The Cityworks AMS Application has custom configurations and integrations that were originally designed by the Consultant. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. Initial award is below MBE/WBE subcontracting threshold of \$50,000.00. Additionally, this one-time software

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

upgrade can only be secured through the Consultant due to software customizations designed by the Consultant that interface with the Cityworks AMS platform.

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

13. WESTERN MICROSYSTEMS,	Non-Competitive/
INC. d/b/a DesertMicro	0.00 Procurement/Extension
Contract No. B50003687 - ScaleHouse Software - Department of Public Works, Bureau of Solid Waste - P.O. No.: P529202	

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

On October 22, 2014, the Board approved the initial award in the amount of \$112,719.17. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. An extension is necessary to continue acquiring software services with the Vendor while a new contract is awarded. The contract expires on April 22, 2020. The period of the extension is April 23, 2020 through April 22, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On August 1, 2014, MWBOO determined that no goals would be set due to no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON AUGUST 1, 2014.**

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

14. RENOLD		Non-Competitive/
INC.	\$ 0.00	Procurement/Extension
Contract No. 08000 - Carter Drive Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No.: P539326		

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

On April 26, 2017, the Board approved the initial award in the amount of \$700,000.00. An extension is necessary to continue acquiring parts from the Vendor who is the manufacturer's sole authorized source of these products, which must be compatible with currently installed equipment at the water treatment plants. The contract expires on April 26, 2020. The period of the extension is April 27, 2020 through April 26, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

15. ADP,		Non-Competitive/
LLC.	\$ 0.00	Procurement/Extension
Contract No. 08000 - Human Resource Information, Automatic Processing, E-Time, and Enterprise Payroll Systems Licensing - Department of Finance - P.O. Nos.: P529369 and P529808		

This meets the condition that there is no advantage in seeking competitive responses.

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

On July 25, 2007, the Board approved the initial award in the amount of \$1,600,000.00. The award contained three renewal options. Subsequent actions have been approved and three renewal options have been exercised. The Vendor is the sole provider of licensing, maintenance, and support of proprietary software for the Human Resource Information System and Enterprise Payroll System utilized by the Department of Finance, the Bureau of Accounting and Payroll Services, and the Department of Human Resources.

The First Amendment instituted the module Time and Labor Management Services, amending several other sections to accurately reflect the needs and services provided. The Second Amendment extended the contract term with an additional two 1-year renewal options. The Third Amendment instituted the module ADP Wage Payments and ALINE Pay Electronic Services, disbursing payment in support of the City's Youth Works Program. The Fourth Amendment instituted a module Employment Verification Services, providing the City employment and income information of its current and former employees to commercial, private, and public entities. The City will be seeking another sole source agreement. The period of the extension is July 1, 2020 through June 30, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. Contract meets the certification as a sole source procurement.

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

16. UNIVAR SOLUTIONS USA, INC.	\$ 0.00	Extension
Contract No. B50003722, Hydrofluorosilicic Acid for Water Treatment Plants - DPW, Bureau of Water & Wastewater - P.O. No. 550265		

On October 15, 2014, the Board approved the initial award of Contract Number B50003722 - Hydrofluorosilicic Acid for Water Treatment Plants to Mosaic Crop Nutrition, LLC. for the amount of \$662,000.00. On February 25, 2015, the Board approved an assignment of the contract from Mosaic Crop Nutrition, LLC to Mosaic Global Sales, LLC. at no additional cost. On September 23, 2015, the Board approved the first renewal for the amount of \$700,000.00. On October 19, 2016, the Board approved the second renewal for the amount of \$300,000.00. On September 20, 2017, the Board approved the third renewal at no additional cost. On October 24, 2018, the Board approved the final renewal for the amount of \$300,000.00. On October 30, 2019, the Board approved an extension at no additional cost. On October 30, 2019, the Board approved an assignment of the contract from Mosaic Global Sales, LLC to Univar Solutions USA Inc.

The Board is requested to approve an extension to provide the continuation of sourcing hydrofluorosilicic acid while a new contract is established through competitive bids.

**MBE/WBE PARTICIPATION:**

On August 14, 2014, MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON OCTOBER 14, 2019.**

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases - cont'd

17. <u>ARC ENVIRONMENTAL, LLC</u>	\$ 0.00	Extension
Contract No. B50003742, Lead Risk Assessment Services - Dept. of Housing & Community Development - P.O. No. 529394		

On November 12, 2014, the Board approved the initial award for the amount of \$200,000.00. On April 5, 2017, the City Purchasing Agent approved an increase for the amount of \$50,000.00. On November 1, 2017, the Board approved the first renewal for the amount of \$100,000.00. On October 17, 2018, the Board approved the second renewal for the amount of \$130,000.00. On October 23, 2019, the Board approved an extension at no additional cost.

The Board is requested to approve an extension for the amount of \$130,000.00. The period of the extension is May 12, 2020 through May 11, 2021.

**MBE/WBE PARTICIPATION:**

On September 4, 2014, MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON SEPTEMBER 04, 2014.**

18. <u>DEPENDABLE SERVICES,</u> <u>GROUP, LLC</u>		
TRUSTWORTHY STAFFING SOLUTIONS, LLC	\$ 55,000.00	Extension
Contract No. B50002394 - Personal Care and Homemaker Services - Health Department-CARE - P.O. Nos.: P522162, P522164, P522027 and P522028		

On October 17, 2012, the Board approved the initial award in the amount of \$432,525.00. On May 3, 2013, the City Purchasing Agent approved an increase for the amount of \$26,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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**Bureau of Purchases - cont'd**

On July 3, 2013, the Board approved an increase for the amount of \$353,029.00. On October 9, 2013, the City Purchasing Agent approved an increase for the amount of \$30,000.00. On October 10, 2013, the City Purchasing Agent approved an increase for the amount of \$22,000.00. On January 29, 2014, the Board approved an increase for the amount of \$891,200.00. On July 30, 2014, the Board approved an increase for the amount of \$351,416.00. On October 15, 2014, the Board approved the first renewal for the amount of \$245,000.00. On September 14, 2016, the Board approved the second renewal for the amount of \$450,000.00. On July 18, 2018, the Board approved an assignment and increase for the amount of \$96,000.00. On September 12, 2018, the Board approved an increase and extension for the amount of \$182,356.00. On February 13, 2019, the Board approved an extension for the amount of \$90,000.00. On June 26, 2019, the Board approved an extension for the amount of \$222,000.00. On December 18, 2019, the Board approved an extension for the amount of \$55,000.00.

The Board is requested to approve an extension for the amount of \$55,000.00. The period of the extension is April 1, 2020 through June 30, 2020. The contract expired on March 31, 2020. This extension will make the total contract amount \$3,501,526.00.

**MBE/WBE PARTICIPATION:**

On April 16, 2012, MWBOO determined that no goals would be set because of no opportunity to segment the contract. Dependable Services Group, LLC, and Trustworthy Staff Solutions, LLC are certified MBEs and WBEs.

**MWBOO GRANTED A WAIVER ON APRIL 16, 2012.**

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases - cont'd

19. ELIZABETH COONEY

<u>PERSONAL CARE, LLC</u>	<u>\$ 35,000.00</u>	<u>Extension</u>
Contract No. 06000 - Personal Care and Homemaker Services for Senior Care Clients - Health Department - P.O. No. P548463		

On July 6, 2019, the City Purchasing Agent approved the initial award for the amount of \$20,000.00. On October 30, 2019, the Board approved the first increase for the amount of \$60,000.00. On December 18, 2019, the Board approved an extension for the amount \$35,000.00. The Board is requested to approve an extension for the amount of \$35,000.00. The period of the extension is April 1, 2020 through June 30, 2020. The contract expired on March 31, 2020. This extension will make the total contract value \$150,000.00.

The requested action is an extension of requirements contract. The above amount is the City's estimated requirement. However, the vendors shall supply the City's entire requirements be it more or less.

**MBE/WBE PARTICIPATION:**

On October 14, 2019, MWBOO waived the goals after determining there are no feasible subcontracting opportunities.

**MWBOO GRANTED A WAIVER ON OCTOBER 14, 2019.**



## AGENDA

### BOARD OF ESTIMATES

4/22/2020

#### Mayor's Office of Homeless Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements. The period of the agreement is February 1, 2020 through January 31, 2021, unless otherwise indicated.

1. **MARIAN HOUSE, INC.** **\$ 91,476.00**

Account: 4000-407019-3573-758341-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. Under the terms of this Provider Agreement, Marian House, Inc. will provide supportive services to 24 clients experiencing homelessness in the City of Baltimore. The Provider will offer services under their TAMAR 2 Permanent Housing Program. The period of the agreement is from March 1, 2020 through February 28, 2021.

**MWBOO GRANTED A WAIVER ON FEBRUARY 12, 2020.**

2. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$414,449.00**

Account: 4000-407019-3571-759101-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. Under the terms of this Provider Agreement, St. Ambrose Housing Aid Center, Inc. will provide rental assistance and supportive services to 19 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer services under their Permanent Housing Program.

**MWBOO GRANTED A WAIVER ON FEBRUARY 12, 2020.**

3. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$113,719.50**

Account: 4000-407019-3571-757301-603051

## **AGENDA**

### **BOARD OF ESTIMATES**

**4/22/2020**

#### Mayor's Office of Homeless Services - cont'd

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. Under the terms of this Provider Agreement, St. Vincent de Paul of Baltimore, Inc. will provide supportive services to 68 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Home Connections Plus program.

#### **MWBOO GRANTED A WAIVER ON FEBRUARY 12, 2020.**

The agreements are late because of a delay at the administrative level.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreements have been approved by the Law Department as to Form and legal Sufficiency).

## **AGENDA**

### **BOARD OF ESTIMATES**

**4/22/2020**

Mayor's Office of Homeless Services - Continuum of Care Grant  
Renewal Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Continuum of Care Grant Renewal Agreement with the U. S. Department of Housing and Urban Development. The grant awards have different start dates, the earliest start date being February 1, 2020, and the latest start date being January 1, 2021. Each grant has a period of performance lasting 12 months beginning from its start date.

#### **AMOUNT OF MONEY AND SOURCE:**

\$19,164,473.00 - 4000-407019-3573-760000-404001

#### **BACKGROUND/EXPLANATION:**

The Mayor's Office of Homeless Services has submitted renewal applications for existing Continuum of Care Grants in response to the 2019 Notice of Funding Availability. On January 15, 2020, the U.S. Department of Housing and Urban Development announced the renewal applications for programs. Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Homeless Service activities, which include rental assistance and supportive services.

#### **MBE/WBE PARTICIPATION:**

MBE/WBE requirements will be included in the agreements between the City and service providers.

#### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT  
CONFIRMED THE GRANT AWARDS.**

(The Continuum of Care Grant Renewal Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

#### Department of Recreation and Parks - Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with JRS Architects, Inc. under Project No. 1314, On-Call Architectural Design Services. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

#### **AMOUNT OF MONEY AND SOURCE:**

\$4,000,000.00 - Upset limit

#### **BACKGROUND/EXPLANATION:**

The Consultant will provide architectural design services for renovation and improvement of various Park and Recreation facilities. The cost of each project will be determined individually.

#### **MBE/WBE PARTICIPATION:**

MBE: Min Engineering, Inc.	\$0-1,120,000.00	0-28%
Findling, Inc.	\$0-1,120,000.00	0-28%
<b>Total:</b>	<b>\$0-1,120,000.00</b>	<b>0-28%</b>
WBE: Albrecht Engineering, Inc.	\$0-800,000.00	0-20%
Carroll Engineering, Inc.	\$0-800,000.00	0-20%
JRS Architects, Inc.*	\$0-400,000.00	0-10%
<b>Total:</b>	<b>\$0-800,000.00</b>	<b>0-20%</b>

\*Indicates Self Performance

MWBOO FOUND VENDOR IN COMPLIANCE ON MARCH 8, 2020.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

#### Department of Recreation and Parks - Agreement

##### ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Johnson, Mirmiran and Thompson, Inc. under Project No. 1315, Civil Engineering Design Services. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

##### AMOUNT OF MONEY AND SOURCE:

\$1,750,000.00 - Upset limit

##### BACKGROUND/EXPLANATION:

The Consultant will provide civil engineering design services for renovation and improvement of various Park and Recreation facilities.

##### MBE/WBE PARTICIPATION:

<b>MBE:</b> AB Consultants, Inc.	\$0-490,000.00	0-28%
Findling, Inc.	\$0-490,000.00	0-28%
KOBA & Associates, LLC	\$0-490,000.00	0-28%
Min Engineering, Inc.	\$0-490,000.00	0-28%
PELA Design, Inc.	\$0-490,000.00	0-28%
<b>Total:</b>	<b>\$0-490,000.00</b>	<b>0-28%</b>
 <b>WBE:</b> Albrecht Engineering, Inc.	 \$0-245,000.00	 0-14%
Cityscape Engineering, LLC	\$0-245,000.00	0-14%
Hanover Land Services, Inc.	\$0-245,000.00	0-14%
Rossi Transportation Group, Inc.	\$0-245,000.00	0-14%
Assedo Consulting, LLC	\$0-245,000.00	0-14%
<b>Total:</b>	<b>\$0-245,000.00</b>	<b>0-14%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 24, 2020.**

**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

#### Department of Recreation and Parks - Agreement

#### ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with JRS Architects, Inc. under Project No. 1316, On-Call Architectural Design Services. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

#### AMOUNT OF MONEY AND SOURCE:

\$4,000,000.00 - Upset limit

#### BACKGROUND/EXPLANATION:

The Consultant will provide architectural design services for renovation and improvement of various Park and Recreation facilities.

#### MBE/WBE PARTICIPATION:

<b>MBE:</b> Min Engineering, Inc.	\$0-1,040,000.00	0-26%
Findling, Inc.	\$0-1,040,000.00	0-26%
<b>Total:</b>	<b>\$0-1,040,000.00</b>	<b>0-26%</b>
<b>WBE:</b> Albrecht Engineering, Inc.	\$0-760,000.00	0-19%
Carroll Engineering, Inc.	\$0-760,000.00	0-19%
JRS Architects, Inc.	\$0-380,000.00	0-9.5%
EAR/Archaeology, Inc.	\$0-760,000.00	0-19%
<b>Total:</b>	<b>\$0-760,000.00</b>	<b>0-19%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE ON MARCH 8, 2020.**

**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

Department of Recreation and Parks - On-Call Landscape  
Architectural Design  
Services Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an On-Call Landscape Architectural Design Services Agreement with Mahan Rykiel Associates, Inc., under Project No. 1317, Landscape Architectural Design Services. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

#### **AMOUNT OF MONEY AND SOURCE:**

\$1,500,000.00 - Upset limit

#### **BACKGROUND/EXPLANATION:**

The Consultant will provide landscape architectural design services for renovation and improvement of various Park and Recreation facilities.

#### **MBE/WBE PARTICIPATION:**

<b>MBE:</b> C.C. Johnson & Malhotra, P.C.	\$0-285,000.00	0-19%
Assedo Consulting, LLC	\$0-285,000.00	0-19%
AB Consultants, Inc.	\$0-285,000.00	0-19%
<b>Total:</b>	<b>\$0-285,000.00</b>	<b>0-19%</b>
 <b>WBE:</b> Albrecht Engineering, Inc.	 \$0-210,000.00	 0-14%
Cityscape Engineering, LLC	\$0-210,000.00	0-14%
MK Consulting Engineers, LLC	\$0-210,000.00	0-14%
<b>Total:</b>	<b>\$0-210,000.00</b>	<b>0-14%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 24, 2020.**

**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS**

(The On-Call Landscape Architectural Design Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

46 - 49

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, reports have  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.



4/22/2020

Bureau of Procurement

- (Health Department -  
Main Office)

MWBOO FOUND THE VENDOR IN COMPLIANCE ON FEBRUARY 10, 2020.

MWBOO has set goals of 0% MBE and 0% WBE and recommends approval of the Contractor as being in compliance with Article 5, Section 28 of the Baltimore City Code.

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
3. \$1,570,000.00	9960-906161-9558	
Revenue	WC 1302, Large	
Bonds	Water Mains	
311,075.96	9960-909100-9558	
Water Utility	Water Infrastructure	
Funds	Rehab	
1,881,075.96	9960-909100-9558	
<u>County Grant</u>	Water Infrastructure	
	Rehab	
<b>\$3,762,151.92</b>	-----	9960-904976-9557-6
		Construction

This transfer will fund the costs of construction for WC 1406, On-Call Carbon Fiber Reinforced Polymer Large Water Main Repairs with Structural Preservation Systems, LLC.

(In accordance with charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

4. SC 997, On-Call	Spiniello Companies	\$7,330,000.00
Assessment and		
Repairs of		
Sanitary Sewer		
Mains and Lateral		
Citywide		

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office - cont'd  
Of Engineering and Construction

**MBE/WBE PARTICIPATION:**

The Chief of MWBOO recommends Spiniello Companies as being in full compliance with Article 5 Section 28 of the Baltimore City Code. As part of their bid, Spiniello Companies has committed to utilize the following:

<b>MBE:</b> Economic International Construction Co., Inc.	\$850,000.00 11.59%
--	---------------------

<b>WBE:</b> R & R Contracting Utilities, Inc.	\$250,000.00 3.41%
Empire Landscape, LLC	\$ 47,453.60 0.64%
Total	<b>\$297,453.60 4.05%</b>

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
5. <b>\$7,916, 400.000</b>	9956-911102-9549	9956-904948-9551-6
Wastewater	Replacement	Construction
Revenue Bond	Of SC 973	

The transfer will cover the costs for SC 997 - On Call Assessment and Repairs of Sanitary Sewers Mains and Lateral Citywide.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**A PROTEST WAS RECEIVED FROM SPINIELLO.**

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of General Services

6. GS 19801, Police HQ	Nichols	<b>\$4,446.245.00</b>
& Annex Elevator and	Contracting, Inc.	
Modernization		

**MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 13% FOR MBE AND GOALS OF 3% FOR WBE.**

<b>MBE:</b> Omni Elevator Co., Inc.	\$578,600.00	13.01%
<b>WBE:</b> Absolute Supply & Services, LLC Inc.	\$106,390.00	2.39%
Design Plus	<u>\$ 28,000.00</u>	<u>0.63%</u>
Sprinkler Systems, Inc.		
Total	<b>\$134,390.00</b>	<b>3.02%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**A PROTEST WAS RECEIVED ON JANUARY 21, 2020 AND FEBRUARY 28, 2020 FROM MICHAEL J. COHEN ON BEHALF OF W.M. SCHLOSSER COMPANY, INC.**

**A PROTEST WAS RECEIVED ON FEBRUARY 18, 2020 FROM LETKE SECURITY CONTRACTORS, INC.**

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

Office of the City Council - Governmental/Charitable  
Solicitation Application

#### **ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Councilman Bill Henry, Nia Govans, Michael Williams, and Kathleen Kelleher to solicit donations to benefit the GEDCO CARES Food Pantry. The period of the campaign will be effective upon Board approval from April 22, 2020 to December 30, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

#### **BACKGROUND/EXPLANATION:**

Councilman Henry's Office plans to participate in the solicitation of food donations and funds in support of the GEDCO CARES Food Pantry. During this unprecedented pandemic, food pantries and community kitchens are experiencing strain trying to meet the needs of residents. Currently, the Baltimore region is experiencing the largest unemployment crisis in the state. As residents lose their jobs or run through their savings, GEDCO CARES is supporting those who are experiencing food insecurity.

A potential donor list will be comprised of individuals that follow the "Councilman Bill Henry" account on social media or subscribe to his weekly newsletters. Most of the individual and corporate entities fitting this description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council and Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as other perspective donors.

Baltimore City Code, Article 8, §6-26 prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

#### Office of the City Council - cont'd

of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to benefit from the proposed solicitation must be endorsed by the BOE or its designee.

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

Office of the City Council - Governmental/Charitable  
Solicitation Application

#### **ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Councilman Eric Costello to provide meals to nurses at hospitals in the 11<sup>th</sup> Council District, specifically Mercy Hospital and University of Maryland Medical Center (UMMC) Downtown and Midtown campuses during the COVID-19 pandemic. The period of the campaign is effective upon Board approval through June 15, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

#### **BACKGROUND/EXPLANATION:**

Councilman Costello's Office plans to solicit funds to purchase meals for nurses working at Mercy Hospital and UMMC's Downtown and Midtown campuses, and to cover the cost of transporting the meals from local restaurants to the hospitals.

On March 19, 2020, Mayor Bernard C. "Jack" Young declared a State of Emergency in Baltimore City due to the public health threat posed by the novel corona virus, also known as COVID-19. Since then, nurses and other health care professionals have worked, often for extended hours and under challenging conditions, to treat City residents and other patients for COVID and to provide other essential medical services. Mr. Costello seeks to recognize the daily sacrifices made by hospital staff in the 11<sup>th</sup> District and simply to thank these dedicated workers for their service to the community during an unprecedented public health emergency.

Donations will be solicited through social medial (Facebook, Twitter, Instagram, LinkedIn, and Nextdoor), through an email distribution list of community and business leaders, and through postings on the Councilman's website. Potential donors will consist of businesses and residents located in the 11<sup>th</sup> Council

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

#### Office of the City Council - cont'd

District. Most of the individual and corporate entities fitting this description who will be solicited are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council and Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as other prospective donors.

Baltimore City Code, Article 8, § 6-26 prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to benefit from the proposed solicitation must be endorsed by the BOE or its designee.



## AGENDA

### BOARD OF ESTIMATES

4/22/2020

Office of the City Council - Governmental/Charitable  
Solicitation Application

#### **ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Councilman Zeke Cohen and staff to raise \$120,000.00 to create a fund that will support and improve food access for the Southeast immigrant-owned food providers who are currently dealing with hardships as a result of COVID-19. Councilman Cohen wishes to solicit donations from local individuals, businesses and the general population. The period of the campaign is effective upon Board approval through April 30, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

#### **BACKGROUND/EXPLANATION:**

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community and the general population. A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individuals and corporate entities fitting that description are not controlled donors. However, potential donors who are controlled donors with respect to the City Council or the Board will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Despite governmental assistance programs and current food distribution efforts in Baltimore, members of our immigrant communities in Southeast Baltimore are struggling to maintain reliable food access to support their families during the COVID-19 crisis.

## AGENDA

### BOARD OF ESTIMATES

4/22/2020

#### Office of the City Council - cont'd

Many members of these communities have been laid off from work, which presents them with a significant financial burden. Additionally, local immigrant-owned businesses have either been forced to close or to continue to operate, but under challenging circumstances that contribute to stress, anxiety, and financial hardship. In this time, there is an opportunity to leverage the assets that are our local immigrant-owned food providers to help meet the food needs of our immigrant community members. Councilmember Cohen would like to establish a fund of up to \$120, 000.00 that would be held and managed by the Southeast Community Development Corporation to support and improve food access for immigrant communities in Southeast Baltimore and support local immigrant-owned food providers during the COVID-19 crisis.

Baltimore City Code, Article 8, § 6-26 prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to benefit from the proposed solicitation must be endorsed by the BOE or its designee.

**AGENDA**

**BOARD OF ESTIMATES**

**4/22/2020**

Baltimore Police Department - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with ATAPCO BALTIMORE I LLC, Lessor, for the rental of the property known as the Sun Building at 401/501 N. Calvert Street, consisting of approximately 121,833 square feet. The period of the lease is three years from substantial completion of tenant improvements or the date the Department takes beneficial occupancy (whichever is earlier), with up to 12 months from the date of termination to vacate the premises.

**AMOUNT OF MONEY AND SOURCE:**

<u>Term</u>	<u>Annual Rent</u>	<u>Monthly Rent</u>	<u>Monthly Additional Rent</u>
Year 1:	\$1,783,200.00	\$148,600.00	\$ N/A
Year 2:	\$2,211,696.00	\$153,058.00	\$62,500.00
Year 3:	\$2,641,769.88	\$157,649.00	\$62,500.00
12 months to vacate	\$2,661,443.00	\$162,349.00	\$62,500.00

Accounts: 6000-613720-2041-776600-603013  
          1001-000000-2041-776600-603013  
          1001-000000-2142-229600-603013

**BACKGROUND/EXPLANATION:**

The leased premises known as the Sun Building will be used for the Baltimore Police Department, Fire Department and Emergency Management Services, and for other City purposes and agencies as deemed appropriate by the City. The Sun Building will primarily be used to provide space for the Baltimore Police Department Central District, as well as for medic units for the Fire Department-EMT.

The Lessor will be responsible for the common area and building systems maintenance, interior and exterior structure, lighting fixtures and ballasts, property taxes, Lessor's insurance for the

## **AGENDA**

### **BOARD OF ESTIMATES**

**4/22/2020**

#### Baltimore Police Department - cont'd

property, water, sewer, steam, and base building electric charges, snow removal, tenant improvements, and 50 unreserved parking spaces in the garage. Lessee will be responsible for all janitorial and security service, trash removal, utilities at the sub-meter, any parking spaces beyond the 50 provided by the Lessor, as well as be responsible for all equipment and furnishings not included in the tenant improvements.

In addition to the monthly rent, the Lessee will be responsible for reimbursing the Lessor for the tenant improvements, plus a management fee of 5%, not to exceed \$61,750.00. Upon final agreement between Lessor and Lessee on the scope of the garage improvements and garage budget, Lessor will be responsible for the garage improvements, and Lessee will be responsible for reimbursing the Lessor for the cost of the improvements plus a management fee.

Beginning on the date which is 18 months following the commencement date and in addition to the Base Rent, and provided that the parties have not signed a new lease (or an amendment to this Lease, as the case may be) for the Lessee to lease the entire building, the Lessee will pay the additional monthly rent of \$62,500.00

The Space Utilization Committee approved this Lease Agreement on April 14, 2020.

### **APPROVED FOR FUNDS BY FINANCE**

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED