



Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

**To: Honorable Brandon M. Scott, Honorable Bill Henry,
Mr. James Shea, Mr. Matthew Garbark**

From: Council President Nick J. Mosby

Date: April 5, 2021

Re: Board of Estimates Agenda Items for April 7, 2021 at 9:00am

The items on the Board of Estimates Agenda for April 7, 2021 are to be assigned as follows:

THE DEPARTMENT OF FINANCE WILL PRESENT THE PRELIMINARY BUDGET
RECOMMENDATIONS FOR FY 2022 TO THE BOARD OF ESTIMATES

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

- P 1 BOARDS & COMMISSIONS
- P 2-3 Department of Housing and Community Development - Operating Grant Agreement
- P 4-5 Department of Housing and Community Development (DHCD) – Amendment to Land Disposition Agreement
- P 6 Space Utilization Committee/ Department of Housing and Community Development - Lease Agreement
- P 7 Department of Real Estate – License Agreement Renewal
- P 8 Department of Recreation and Parks – Task Assignment
- P 9-10 Department of Recreation and Parks – Task Assignment
- P 11 Baltimore City Office of Information and Technology – Non-Construction Consultant Agreement
- P 12 Office of the Mayor – Grant Agreement
- P 13 Department of Finance – Grant Agreement
- P 14 Department of Finance – Grant Agreement
- P 15 Department of Finance – Grant Agreement
- P 16 Department of Finance – Grant Agreement
- P 17 Mayor’s Office of Employment Development - Provider Agreement
- P 18 Mayor’s Office of Employment Development - Grant Award Agreement
- P 19 Mayor’s Office of Employment Development (MOED) – Ratification of the First Amendment to Agreement
- P 20 Department of Transportation – Grant Agreement
- P 21 Department of Transportation - Traffic Mitigation Agreement
- P 23 PROPOSALS AND SPECIFICATIONS
- P 24 Baltimore Police Department - Third Amendment to Agreement
- P 26-28 Department of Public Works/Office of Engineering and Construction - Amendment No. 2 to Agreement
- P 29 Department of Public Works/Office of Engineering and Construction – Task Assignment
- P 31-32 TRANSFERS OF FUNDS
- P 33 Department of Planning – Fiscal Year 2022 – 2027 Capital Budget and Capital Improvement Program

- P 34-35 Department of General Services – Report on Emergency Procurement Truck No. 6 Fire Station, Emergency Roof Replacement
- P 36-45 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 46-47 Office of the City Council – Governmental/Charitable Solicitation Application
- P 48 Health Department – Notice of Awards
- P 49-50 Health Department – Ratifications of Amendments to Agreements
- P 53-57 Health Department - Agreements
- P 59-61 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 62-63 EXTRA WORK ORDER
- P 64 Closing

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

Department of Finance will present the Preliminary Budget Recommendations for FY 2022 to the Board of Estimates

- P 22 Department of Audits – Audit Reports
 - 1. Baltimore City Law Department Biennial Financial Audit Fiscal Years Ended June 30, 2019 and 2018.
 - 2. Department of Health Biennial Financial Audit Fiscal Years Ended June 30, 2019 and 2018.
- P 25 Department of Public Works – Membership Proposal
- P 30 Department of Public Works/Office of Engineering and Construction – Task Assignment
- P 38 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
 - 4. MIDDLETON & MEADS COMPANY
 - BELTWAY KENWOOD, LLC \$ 0.00 Renewal
Contract No. B50004936 – Suspension & Spring Repairs – Department of General Services – Fleet Management – P.O. Nos.: P540084 and P540087
- P 45 11. NATIONAL AIRWALL SYSTEMS \$135,000.00 Increase
Contract No. B50004505 – Periodic Maintenance of Operable Walls – MOCON – Convention Complex – P.O. No.: P536357
- P 51-52 Health Department – Ratification of Agreement

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR APRIL 7, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

3. EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE IS WEEKLY ON TUESDAY AT 11:00 A.M.

BOARD OF ESTIMATES' AGENDA – APRIL 7, 2021

**THE DEPARTMENT OF FINANCE
WILL PRESENT THE
PRELIMINARY BUDGET RECOMMENDATIONS FOR FY 2022
TO THE BOARD OF ESTIMATES**

AGENDA

BOARD OF ESTIMATES

4/7/2021

BOARDS AND COMMISSIONS:

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

A/C Power Inc.	\$ 5,170,000.00
Atlantida Builders, Inc.	\$ 3,530,000.00
Calmi Electrical Company, Inc.	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Dewberry Engineers Inc.	Landscape Architect Engineer Land Survey
George, Miles & Buhr, LLC	Engineer
Gilbert Architects, Inc.	Architect
GWWO Architects	Architect
Savin Engineers, P.C.	Engineer
Wallace, Montgomery & Associates, L.L.P.	Engineer Land Survey

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Housing and - Operating Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Operating Grant Agreement with Healthy Neighborhoods, Inc. The period of the Operating Grant Agreement is effective upon Board approval and will terminate 12 months thereafter.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00 - 9910-904232-9588

BACKGROUND/EXPLANATION:

The Healthy Neighborhoods Inc. (HNI) was established in 2004 to help the City's middle market neighborhoods increase home values, market their communities to create demand for homeownership and build neighborhood confidence. HNI currently works in more than 40 citywide middle-market neighborhoods, making them more desirable places to live and has generated more than \$100,000,000.00 of private and public capital.

In partnership with resident leadership, neighborhood organizations and small developers, HNI maintains and improves neighborhoods by increasing property values, creating demand for homeownership and building neighborhood confidence. HNI's goal is to support real estate markets that generate sustainable equity for homeowners, create a strong social fabric for all residents, provide a growing tax base for Baltimore, and attract new homeowners as part of the Mayor's Grow Baltimore initiative.

Since its inception, HNI has provided \$63,000,000.00 of below-market loans, grants for capital improvements of public spaces, funds for marketing, support for high performing schools that are community assets, and operating support for its neighborhood partners. HNI has invested over \$146,000,000.00 in its target neighborhoods, rehabbed and sold over 200 vacant building and funded over 270 neighborhood block improvement projects since it was founded. Over 10 banks, foundations and financial institutions have contributed to approximately \$70,000,000.00 loan pool used for acquisition/rehab, refinance/rehab or home improvement loans.

To ensure HNI's success in building neighborhood markets, DHCD is making \$400,000.00 available to HNI to be used to provide operating grant to neighborhood community groups who work directly with residents and community associations.

AGENDA

BOARD OF ESTIMATES

4/7/2021

DHCD – cont'd

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON MARCH 14, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Operating Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$400,000.00 3rd Community & Economic Development	9910-902935-9587 Healthy Neighborhoods Inc.	9910-904232-9588 Healthy Neighbor- hoods GN 21

This transfer will provide funds to Healthy Neighborhoods Inc. to support neighborhood community groups operating expenses.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Housing and – Amendment to Land Disposition
Community Development (DHCD) Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Land Disposition Agreement with SAA EVI Greenmount Partners, LLC to extend the completion date to August 31, 2022, change the project description, and allow DHCD to support the Developer's construction funding by providing an estoppel certificate and corrective and confirmatory deed.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 13, 2019, the Board approved the sale of six properties to SAA EVI Greenmount Partners, LLC known as 1804, 1806, 1808, 1810, and 1812-22 Greenmount Avenue, and 1801 Brentwood Avenue.

The Developer has requested an extension of the completion date until August 31, 2022, and a change to the project description, both of which are necessitated by the change in market conditions and construction schedules due to the impact of the current COVID pandemic.

Additionally, in order to secure funding to undertake the Project on the Property, Developer will need the Department to provide to the Developer's lender an estoppel certificate. The certificate will acknowledge that the Developer may offer the properties as security for the financing, that the amended Agreement remains in effect, that the Developer is not in default of the amended Agreement, and that the Department has approved the Construction Plans, as required by the Agreement, provided such facts are true at the time of issuance of such estoppel certificate.

AGENDA

BOARD OF ESTIMATES

4/7/2021

DHCD – cont'd

MBE/WBE PARTICIPATION:

N/A

(The Amendment to Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Space Utilization Committee/ Department - Lease Agreement of Housing and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with My Covenant Place, Inc., Tenant, for the rental of a portion of the property known as 1400 E. Federal Street, consisting of 517 sq. ft., being on the 1st floor. The period of the agreement is for 18 months from January 1, 2021 through June 30, 2022, with the option to renew for two additional 1-year terms.

AMOUNT OF MONEY AND SOURCE:

Rent for 18 months Monthly Installments

\$5,668.74 \$314.93

BACKGROUND/EXPLANATION:

The rent for the first renewal term, if exercised, will be \$3,892.64 annually, payable in equal monthly installments of \$324.39. The rent for the second renewal term, if exercised, will be \$4,009.42 annually, payable in equal monthly installments of \$334.12.

The space is being used for community services, Monday through Friday from 8:00 A.M. to 8:30 P.M. The Landlord will correct and bear all expenses of any building structural defects, maintain interior and exterior of the building, including foundations, roof, walls, gutters, downspouts, ventilating and heating systems, all water supply lines except for damage caused by the Tenant. The Landlord will furnish all utilities, including electric power, heat, sewer, air conditioning, water and other utility charges. The Landlord will keep sidewalk clear of ice, snow and debris, and provide a security monitoring system, pest control and janitorial services. The Tenant accepts the space “as is” and will remove trash outside the door and Landlord will be responsible for trash pick-up. The Tenant will keep Leased Premises in good order and condition and secure necessary licenses, costs associated with telephone, internet, and computers. The Tenant will provide for any improvements of the Leased Premises at their sole cost and expense with written approval from the Landlord.

The Space Utilization Committee approved this Lease Agreement on March 23, 2021.

This agreement is late because of delays in the Tenant signing the Lease Agreement.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Real Estate – License Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement Renewal with German American Marketing, Inc., Licensee, for the right to enter upon and use a portion of the premises located in the Inner Harbor area of Baltimore City known as West Shore Park. The period of the License Agreement Renewal is November 8, 2021 through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

The Licensee agrees to pay a license fee of \$12,500.00, payable in advance and due on or before November 10th of each year during the term of the License Agreement.

BACKGROUND/EXPLANATION:

On October 23, 2019, the Board approved the original License Agreement which began on November 11, 2019 and terminated on December 31, 2019, with the option to renew for five additional terms. Due to the unforeseen circumstances that were presented by the global pandemic, the License Agreement was not renewed for the 2020 event season. As a result, the License Agreement Renewal is considered as the first renewal term (not second), with four additional renewals remaining.

German American Marketing, Inc. has chosen the City of Baltimore to serve as the site for its German-style Christmas Village, which will be known as the “Christmas Village in Baltimore” and will use a portion of the Property for the purposes of holding the event. Setup and preparation for the event will commence on November 8, 2021. Breakdown and clean-up after the event will be concluded no later than December 31, 2021. The dates of operation will be November 20 – 21, Preview Weekend; and November 25 – December 24, 2021. The hours of operation will be 11:00 a.m. to 8:00 p.m.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Recreation and Parks – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 2 to Pawpaw Design, LLC d/b/a Jonathan Ceci, Landscape Architect, under Project No. 1317, On-Call Landscape Architectural Design Services. The period of the Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$210,887.60 – 9904-918051-9127-900000-703032

BACKGROUND/EXPLANATION:

The Task will include design services for Park Design for Cab Calloway Legends Park.

MBE/WBE PARTICIPATION:

Pawpaw Design, LLC d/b/a Jonathan Ceci, Landscape Architect will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 19%

WBE: 14%

The Consultant has achieved 8.47% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

The Consultant has achieved 40.57% of the WBE goal at this time.

THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 25, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Recreation and Parks – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the Assignment of Task No. 3 to Pawpaw Design, LCC d/b/a Jonathan Ceci, Landscape Architects, under Project No. 1317, On-Call Landscape Architectural Design Services. The period of the Task Assignment is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$23,660.13 – 9938-911087-9474-9000000-703032

BACKGROUND/EXPLANATION:

This Task will include design services for North Harford Park Vision Plan.

MBE/WBE PARTICIPATION:

Pawpaw Design, LLC d/b/a Jonathan Ceci, Landscape Architects will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 19%

WBE: 14%

The Consultant has achieved 9.59% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

The Consultant has achieved 37.68% of the MBE goal at this time.

THE EAR WAS APPROVED BY MWBOO ON MARCH 1, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Recreation and Parks - cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$21,000.00 State (Program Open Space)	9938-910087-9475 North Harford Park Improvements—Reserve	
7,000.00 3 rd Parks & Public Facilities	9938-910087-9475 North Harford Park Improvements--Reserve	
<hr/> \$28,000.00		9938-911087-9474 North Harford Park Improvements—Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1317, Task No. 3 to Pawpaw Design, LLC d/b/a Jonathan Ceci, Landscape Architect.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director Finance having reported favorable thereon.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Baltimore City Office of Information – Non-Construction Consultant Agreement and Technology

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Non-Construction Consultant Agreement with TEKsystems, Inc. The period of the agreement is effective upon Board approval through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$90,125.00 – 1001-000000-1474-807900-605003

BACKGROUND/EXPLANATION:

On June 10, 2020 the Department entered into an Emergency Professional Services Agreement with TEKsystems, Inc., as a result of the Coronavirus pandemic. The Department is requesting to remove the emergency designation, resulting in a new professional services agreement with the Vendor to continue services currently being performed. The purpose of this contract is to provide one Microsoft System Engineer to install, configure, and maintain City operating systems.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON MARCH 24, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Office of the Mayor – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Agreement with the Abell Foundation. The period of the agreement is April 1, 2021 through March 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$ 79,032.00 – 7000-723921-2252-511000-704001

BACKGROUND/EXPLANATION:

The Department will utilize funding to support a professional services agreement with a criminologist with expertise in research and analysis in the field of criminal justice, who will serve as the lead analyst studying and recommending process improvements in arrest warrant service by the Baltimore Police Department and the Sherriff’s Office. The Abell Foundation awarded the Department a grant in the amount of \$79,032.00, of which the first payment of \$39,516.00 will be made upon receipt of a signed copy of the grant acceptance letter. The final payment of \$39,516.00 is anticipated to be made on or around August 2, 2021, upon receipt of a satisfactory interim report.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Finance – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Department of Commerce. The period of the Grant Agreement is March 24, 2021 and will terminate upon Grantee’s satisfaction of its obligations under the terms of the agreement, unless sooner terminated by the mutual consent of the Grantee and the Department.

AMOUNT OF MONEY AND SOURCE:

\$2,087,705.46 – 5000-517720-5851-417400-405001

BACKGROUND/EXPLANATION:

The Maryland Department of Commerce has awarded grant funds in the amount of \$2,087,705.46 to the City pursuant to subsections (f) (3) and (12) of Section 9, and Section 12, of Chapter 39 of the Acts of the Maryland General Assembly of 2021 (Senate Bill 496), known as the RELIEF Act. The purpose of the grant is to provide grants to certain food and beverage providers. Grantees are eligible to use the funds for normal operating costs, infrastructure improvements, equipment to expand outdoor dining, PPE, and other permitted COVID-19 related costs.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Finance – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Department of Commerce. The period of the Grant Agreement begins March 5, 2021 and will terminate upon Grantee’s satisfaction of its obligations under the terms of the agreement, unless sooner terminated by the mutual consent of the Grantee and the Department.

AMOUNT OF MONEY AND SOURCE:

\$8,013,107.00 – 5000-520721-5903-419500-405001

BACKGROUND/EXPLANATION:

The Maryland Department of Commerce has awarded grant funds in the amount of \$8,013,107.00 to the City pursuant to § 5-322(a)(8) of the Economic Development Article of the Maryland Code Annotated through the Maryland Economic Development Assistance Fund. The purpose of the grant is to promote and encourage stabilization within the hospitality industry. Grantees are eligible to use the funds for normal operating costs and other COVID-19 related costs.

The grant agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Finance – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Department of Commerce. The period of the Grant Agreement is March 24, 2021 and will terminate upon Grantee’s satisfaction of its obligations under the terms of the agreement, unless sooner terminated by the mutual consent of the Grantee and the Department.

AMOUNT OF MONEY AND SOURCE:

\$47,447.85 – 5000-520921-5851-417400-405001

BACKGROUND/EXPLANATION:

The Maryland Department of Commerce has awarded grant funds in the amount of \$47,447.85 to the City pursuant to subsections (f) (3) and (19) of Section 9, and Section 12, of Chapter 39 of the Acts of the Maryland General Assembly of 2021 (Senate Bill 496), known as the RELIEF Act. The purpose of the grant is to provide grants to businesses to setup online sales framework and offer employees telework opportunities. Grantees are eligible to use the funds for expenses incurred to establish or expand online sales and/or telework after March 2020.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Finance – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Department of Commerce. The period of the Grant Agreement is March 24, 2021 and will terminate upon Grantee's satisfaction of its obligations under the terms of the agreement, unless sooner terminated by the mutual consent of the Grantee and the Department.

AMOUNT OF MONEY AND SOURCE:

\$948,957.03 – 5000-520721-5903-419500-405001

BACKGROUND/EXPLANATION:

The Maryland Department of Commerce has awarded grant funds in the amount of \$948,957.03 to the City pursuant to subsections (f) (3) and (13) of Section 9, and Section 12, of Chapter 39 of the Acts of the Maryland General Assembly of 2021 (Senate Bill 496), known as the RELIEF Act. The purpose of the grant is to promote and encourage stabilization within the hospitality industry. Grantees are eligible to use the funds for normal operating costs and other COVID-19 related costs.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Mayor's Office of Employment Development - Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with America Works of Maryland, Inc. The period of the Provider Agreement is October 1, 2020 through September 30, 2021, with an option to renew for one additional one-year period

AMOUNT OF MONEY AND SOURCE:

\$90,000.00 - 4000-806421-6313-817705-603051

BACKGROUND/EXPLANATION:

On October 7, 2020, the Board approved acceptance of the PY20 Workforce Innovation and Opportunity Act Grant Award from the Maryland State Department of Labor, Licensing and Regulation in the amount of \$4,199,869.00, that will support this Provider Agreement.

The purpose of this Provider Agreement is to secure the services of the Provider to design and deliver work readiness training to 15 Baltimore City in-school youth 16 - 21 years of age. America Works of Maryland, Inc. will increase employment and education prospects for participants through skills training, leadership development, and the provision of life and workplace readiness skills.

The Provider Agreement was late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Mayor’s Office of Employment Development - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution a Grant Award Agreement with Cities for Financial Empowerment Fund, Inc. The period of the Agreement is effective upon Board approval through April 30, 2021. The period of performance for the grant award is March 1, 2020 through April 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 7000-723420-6397-482005-407001

BACKGROUND/EXPLANATION:

The purpose of this Grant Award Agreement is to provide paid employment opportunities and financial empowerment programming to YouthWorks participants during the Summer of 2020.

The Cities for Financial Empowerment Fund, Inc. is a non-profit entity that works to improve the financial stability of low and moderate-income households by embedding financial empowerment strategies into local government programs. The grant funds may be used to pay program participants who are either: employed by nonprofit entities or governmental institutions, or employers that are for-profit companies with minimal financial resources; or are paid to complete online or in-person workforce training opportunities.

MBE/WBE PARTICIPATION:

N/A

The Grant Award Agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Mayor’s Office of Employment Development (MOED) – Ratification of the First Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the First Amendment to Agreement with the Historic East Baltimore Community Action Coalition, Inc. (HEBCAC). The First Amendment to Agreement extends the period of the Agreement through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$600,000.00 – 1001-000000-6331-475905-603051

BACKGROUND/EXPLANATION:

On July 10, 2019, the Board approved the original Agreement with HEBCAC for the period of July 1, 2019 through June 30, 2020. The Agreement authorized HEBCAC to deliver basic literacy, job readiness preparation, and case management services to 350 out-of-school Baltimore City youth, 18 – 24 years of age.

The original Board memo dated June 25, 2019 mistakenly identified an option to renew for one additional year period, July 1, 2020 through June 30, 2021, at the sole discretion of the City. This option was not in the original Agreement.

The Department is requesting the Board to disregard the renewal option in the prior Agreement and ratify the First Amendment to the Agreement to extend the period of the Agreement through June 30, 2021, increase the number of participants by 350, making the total number of participants 700, and increase the funding by \$600,000.00, making the total award amount \$1,200,000.00.

The First Amendment to Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Transportation – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Ridesharing/Commuter Assistance Program Grant Agreement with the Maryland Department of Transportation for Fiscal Year 2021. The period of the Grant Agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$81,538.00 - 5000-518321-2303-248800-406001

BACKGROUND/EXPLANATION:

The Grant Agreement provides for continued operation of the Ridesharing/Commuter Assistance Program to promote the use of alternatives to the single occupant vehicle including mass transit, carpools, and vanpools in Baltimore City.

This agreement is late because of the approval from the external agency.

MBE/WBE/DBE PARTICIPATION:

This grant is to establish the framework for roles and responsibilities for the subject project and the future procurement as a result of the outlined funding above will be considered for minority participation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Sinai Parking Facility, LLC. The period of the Traffic Mitigation Agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$6,500.00 - 9950-907074-9508-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529 was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for LifeBridge Center for Hope at 5400 Preakness Way, constructing a medical clinic of 32,510 square feet.

Under the term of the Traffic Mitigation Agreement, Sinai Parking Facility, LLC agrees to make a one-time contribution in the amount of \$6,500.00 to fund the City's multimodal transportation improvements in the Development vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Audits – Audit Reports

1. Baltimore City Law Department Biennial Financial Audit Fiscal Years Ended June 30, 2019 and 2018.
2. Department of Health Biennial Financial Audit Fiscal Years Ended June 30, 2019 and 2018.

AGENDA

BOARD OF ESTIMATES

4/7/2021

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works/Office - WC 1409 Repaving Utility Cuts
of Engineering and Construction and Sidewalk Restoration at Various
Locations
BIDS TO BE RECV'D: 05/05/2021
BIDS TO BE OPENED: 05/05/2021

2. Department of Public Works/Office - WC 1316 Barclay Neighborhood
of Engineering and Construction and Vicinity Water Main Replacements
BIDS TO BE RECV'D: 04/28/2021
BIDS TO BE OPENED:04/28/2021

AGENDA

BOARD OF ESTIMATES

4/7/2021

Baltimore Police Department - Third Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Third Amendment to Agreement with Metrix Technology Engineering, LLC. The amendment extends the period of the agreement through March 26, 2022.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00– 1001-000000-8070-819800-603026

BACKGROUND/EXPLANATION:

On March 27, 2019 the Board approved the original agreement with Metrix Technology Engineering, LLC in the amount of \$100,000.00 with two one-year renewal options. The Agreement was previously under the administration of the Baltimore City Office of Information and Technology.

On October 23, 2019 the Board approved the First Amendment to allow the Department to join the agreement and have contract administration and financial responsibility for it. The Board also approved an additional amount of \$200,000.00 to be added to the agreement, increasing the total amount to \$300,000.00.

On May 6, 2020 the Board approved a second amendment to renew the agreement. The period of the second amendment was March 27,2020 through March 26, 2021. In addition, the Department requested \$250,000.00 to be added to this renewal term, increasing the total amount to \$550,000.00. The third amendment will increase the contract amount to \$800,000.00.

Metrix Technology Engineering, LLC provides consulting with the Gartner engagement plan, alignment of BPD and BCIT information technology strategic plans, recruitment of top-notch IT talent, and the Consent Decree technology upgrade program. This Third Amendment will renew the agreement, with no additional renewal options remaining.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Third Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Public Works – Membership Proposal

ACTION REQUESTED OF B/E:

The Board is requested to approve the annual membership to Isle, Inc. for the Northeast Technology Approval Group (TAG). The membership is for the period April 1, 2021 through March 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$ 8,000.00	–	2070-000000-5531-398600-603022
8,000.00	–	2071-000000-5531-398600-603022
<u>7,000.00</u>	–	<u>2072-000000-5181-613400-603022</u>
\$23,000.00		

BACKGROUND/EXPLANATION:

TAG provides a viable option for agencies to strengthen the network of progressive utilities. Technology Approval Group is leveraging the approach for technology in the global municipal water sector. TAG has a proven track record in strengthening utility partnerships.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Public Works/Office - Amendment No. 2 to Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to the Agreement (Amendment) with Johnson, Mirmiran and Thompson, Inc. for SC 982, Design of Eastern Avenue Pumping Station Rehabilitation. The Amendment will extend the period of the Agreement through November 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$58,773.26 - Baltimore City (99.27%)
432.20 - Baltimore County (0.73%)
\$59,205.46 - 9956-911022-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting approval of Amendment No. 2 to continue providing engineering services for SC 982, Design of Eastern Avenue Pumping Station Rehabilitation. The additional funding and the time extension is needed to add a new scope of work, as requested by the Public Works Experience (PWE) for the evaluation and renovation of the current interior structures and systems of the Museum Space, which is currently occupied by the Public Works Experience.

The additional scope of work requires the Consultant to evaluate and develop demolition plans, related code search, prepare specifications, prepare contract drawings, as well as construction cost estimates and provide bid phase services.

SP Arch, Inc. is the only sub-consultant that will provide architectural services for this additional work. The Consultant was approved by the Office of Boards and Commission and the Architectural and Engineering Awards Commission to design this project.

Under the scope of the original agreement, the consultant performed an evaluation study of the pumping station. Following acceptance of the study recommendations, the Consultant developed plans, specifications and related contract documents, as well as provided bid phase services for the renovation and modifications of the Eastern Avenue Pumping Station Rehabilitation. The scope of work also included data collection, evaluation on the conditions of the existing pumps and motors, incorporation of variable frequency drives

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Public Works/Office - cont'd
of Engineering and Construction

for pump speed control, heating, ventilation & air conditioning (HVAC), instrumentation and control and evaluating the conditions of the existing yard isolation valves. The Consultant also prepared a draft and final preliminary engineering report, design documents, and probable construction cost. The current Agreement expires May 30, 2021.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 27%

WBE: 10%.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Public Works/Office - cont'd
of Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$63,476.00	9956-918017-9549	
Revenue	Eastern Avenue Pump	
Bond	Replacement	
476.00	" "	
County		
<u>Revenue</u>		
\$63,952.00	-----	9956-911022-9551
		Design

The transfer will cover the design costs of Amendment No. 2 for SC 982, Design of Eastern Avenue Pumping Station Rehabilitation.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Public Works/ Office – Task Assignment of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to Transviron, Inc., under Project No. 1806, On-Call Project and Construction Management Assistance. The period of the Task Assignment is 12 months.

AMOUNT OF MONEY AND SOURCE:

\$249,172.19 – 9960-911610-9557-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting Transviron, Inc., to provide project engineering design services for WC 1315, On-Call Project and Construction Management Assistance. The work requested is within the original scope of the agreement, which includes construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of contractor’s application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supporting documents, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information (RFI) reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement:

MBE: 29%

WBE: 10%

Currently, this On-Call Agreement goal status is MBE 24.83% and WBE 0%.

THE EAR WAS APPROVED BY MWBOO ON MARCH 1, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Public Works/ Office – Task Assignment of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 002 to EA Engineering, Science & Technology, under Project No. 1272E, On-Call Solid Waste Engineering Services. The period of the Task Assignment is approximately 28 months.

AMOUNT OF MONEY AND SOURCE:

\$1,802,645.62 – 9948-902047-9517-900020-703032

BACKGROUND/EXPLANATION:

The Office of Support Services within the Bureau of Solid Waste requests approval of Task No. 002 with EA Engineering, Science and Technology to provide professional services in support of the expansion of the Quarantine Road Landfill over the adjacent Millennium Landfill and work required to meet the COMAR 26.04.07.08 requirements for a Phase III report. The services with Task No. 002 will include preparation of the Phase III Report, and coordination with MDE on the Phase IV and V of the expansion; design and permitting of the Quarantine Road relocation (including utilizes along the current road alignment), including development of bid documents and bid phase support; and continued program management support.

The scope of the original agreement provides On-call Solid Waste Construction, Engineering, and Technical Services to the City’s solid waste system.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 27.2%

WBE 10.2%

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 31, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

32

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

4/7/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>			
1.	\$ 50,000.00 State Construction Revenue FY'21 Series	9950-902465-9509 Construction Reserve Curb Repair Citywide	9950-904583-9508 Curb Repair Citywide TR 21007
	This transfer will cover advertisement, printing and other related costs of TR21007, "Curb Repair Citywide."		
2.	\$ 50,000.00 State Construction Revenue FY'21 Series	9950-902465-9509 Construction Reserve Curb Repair Citywide	9950-903587-9508 ADA Ramps Citywide TR21008
	This transfer will cover advertisement, printing and other related costs of TR21008, "ADA Ramps Citywide."		
<u>Department of Housing & Community Development</u>			
3.	\$ 1,425,286.00 3 rd Community & Economic Development	9910-922012-9587 Whole Block Demo RES	9910-903397-9588 Whole Block Demo Staff Cost FY21
	This transfer will provide appropriations for Land Management and Demolition staff costs for Fiscal Year 2021.		

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of Planning – Fiscal Year 2022 – 2027 Capital Budget
and Capital Improvement Program

On March 11, 2021, the Planning Commission adopted the recommended Fiscal Year (FY) 2022 Capital Budget and FY 2022 - 2027 Capital Improvement Program.

The recommended program totals \$3,322,349,000.00 for Capital Projects during FY 2022 – 2027, and \$453,622,000.00 to be appropriated in the FY 2022 Capital Budget.

Since the Planning Commission made its recommendations, the Pimlico Community Development Authority finalized its spending plan for Local Impact Aid. As a result, the following amount was added to the FY 2022 capital budget.

<u>CIP #</u>	<u>Title</u>	<u>Change in Funding (Source)</u>
588-080	INSPIRE Homeowner Repairs - Forest Park HS	\$100,000.00 (VLT – Local Impact Aid)

In addition, the title of 457-002 was changed from “Clifton Branch Library Replacement” to “Clifton Branch Library Renovation” to clarify that this project entails a renovation of the existing branch. The description was also updated.

The updated program totals \$3,322,449,000.00 for the six-year program and \$453,722,000.00 to be appropriated in the FY22 capital budget. The recommended projects with the above changes are detailed in the attached reports.

The Board is requested to **NOTE** receipt of the recommended FY 2022 Capital Budget and the FY 2022 – 2027 Capital Improvement Program and to **REFER** both to the Director of Finance and the Board of Finance for review and to make a report and recommendations to the Board of Estimates.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of General Services – Report on Emergency Procurement
Truck No. 6 Fire Station, Emergency Roof
Replacement

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Department of General Services' Report on emergency procurement activities.

AMOUNT OF MONEY AND SOURCE:

No funds are requested as part of this report. The estimate total costs are \$120,621.00.

BACKGROUND/EXPLANATION:

Pursuant to City Charter Article VI, Section 11 (e)(ii), in the event of an emergency of such a nature that the public welfare would be adversely affected by awaiting the approval of the Board of Estimates, the Department of Finance, upon application by the head of the municipal agency involved, may proceed to obtain the supplies, materials, equipment, services, or public works required without reference to the provisions of subsection (c) of this section. A full report of any this action shall be promptly submitted to the Board of Estimates.

On February 12, 2021, the Director of Finance approved this emergency purchase pursuant to Article VI, Section 11 (e)(ii) of the City Charter.

The Department of General Services (DGS) hereby complies with the requirements of Baltimore City Charter, Article VI, Section 11 (e)(ii) to report on procurement activities for emergency situations. The urgency to act for the public welfare / public safety and the on-going nature of the events described below have been the reasons for the delay in issuing this report. A contract with the firm selected for this work will be brought to the Board individually.

In late January 2021, during the course of a significant interior renovation project, it was discovered at the former Truck #6 Fire Station, located at 1227 S. Hanover Street, significant water infiltration as a result of a severely leaking exterior roof, giving rise to the need to obtain supplies, materials, equipment, services, or public works to address the emergency. DGS immediately took action to procure a contractor to address the leaking roof, coordinate a plan for replacement of the leaking roof, and mitigate the damage to the newly-renovated interior.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Department of General Services – cont'd

Due to the nature and gravity of the incident, a notice was provided via email to the Director of Finance on February 12, 2021 that DGS would need to obtain the goods and/or services that were not within the scope of any existing contract and requested that emergency procurement be provided to allow for replacement of the roof. On February 12, 2021, the Director of Finance provided written formal approval authorizing DGS to obtain through emergency procurement the required goods and/or services.

Since that time, DGS solicited a quote from a contractor known to have the required capabilities to perform the work required to replace the roof and was able to commence work immediately. DGS is negotiating formal emergency procurement contracts with Simpson of Maryland, Inc. which DGS will present to the Board for approval as soon as reviews by various City agencies are completed.

At the time of Notice to Proceed, the total cost of the roof replacement and repairs was estimated at \$120,621.00. The current project schedule is for completion of all repairs within 90 days of commencement of work. However, this date and final costs are dependent on such factors as the conditions of subsurface areas that are not accessible for direct inspection prior to commencing the roofing work and the weather.

DGS will continue to keep the Board apprised of its actions and will bring forward a contract for approval at the earliest date possible.

AGENDA

BOARD OF ESTIMATES

4/7/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Procurement

- | | | |
|---|--------------|---------|
| 1. LBS ENTERPRISES, INC.
t/a LBS CORPORATION | \$ 35,000.00 | Renewal |
| Contract No. 08000 – Bauer Air Compressor Parts and Service – Various - P.O. No.: P547745 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On May 9, 2019, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained two renewal options. On January 29, 2020, the Board approved the first renewal in the amount of \$23,000.00. The Vendor is the only local authorized center for Bauer equipment. This final renewal in the amount of \$35,000.00 is for the period April 1, 2021 through March 31, 2022. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- | | | |
|---|--------------|---------|
| 2. ORASURE TECHNOLOGIES,
INC. | \$ 23,800.00 | Renewal |
| Contract No. 06000 – Hepatitis C Test Kits – Department of Health – P.O. No.: P550581 | | |

This meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

4/7/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On March 4, 2020, the Acting City Purchasing Agent approved the initial award in the amount of \$23,800.00. The award contained one renewal option. This sole renewal in the amount of \$23,800.00 is for the period January 1, 2021 through December 31, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable.

- | | | | |
|---|--------------------------------------|---------|---------|
| 3. | PRECISION MACHINE & HYDRAULICS, INC. | \$ 0.00 | Renewal |
| County of Fairfax Contract No. 440008324 – Hydraulic Cylinder, Pump, and PTO Purchase and Repair – Department of General Services – Fleet – P.O. No.: P553652 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On February 3, 2021, the Board approved the initial award in the amount of \$400,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period April 24, 2021 through April 23, 2022, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

4/7/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable due to this being a cooperative contract. At this time, the Vendor is not legally bound to comply with Article 5, subtitle 28, therefore, MWBOO renders no compliance review, waiver, or goals for this item. The contract requires the Vendor to make a good faith effort to utilize Minority and Women’s Business Enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

- 4. MIDDLETON & MEADS COMPANY
BELTWAY KENWOOD, LLC

	\$ 0.00	Renewal
--	----------------	----------------

Contract No. B50004936 – Suspension & Spring Repairs – Department of General Services – Fleet Management – P.O. Nos.: P540084 and P540087

On June 28, 2017, the Board approved the initial award in the amount of \$5,000,000.00. The award contained two renewal options. On September 30, 2020, the Board approved the first renewal in the amount of \$0.00. The Bureau of Procurement will not make recommendations to renew the contract with Beltway Kenwood, LLC until the Vendor has come in full compliance. In accordance with MWBOO findings, the Vendor has not utilized their WBE during the current term of the contract. The period of the renewal is July 1, 2021 through June 30, 2022. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

On February 2, 2017, MWBOO set goals of 4% MBE and 2% WBE. On September 14, 2020, MWBOO found the Prime Contractor Middleton & Meads Company in compliance and Beltway Kenwood, LLC in non-compliance. As a result of the finding, Beltway Kenwood, LLC was found in non-compliance and has an approved plan and Agreement with impacted MBE/WBE’s.

AGENDA

BOARD OF ESTIMATES

4/7/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS	
---------------	------------------------	--------------------	--

Bureau of Procurement – cont'd

Middleton & Meads, LLC

	<u>Commitment</u>	<u>Performed</u>	
MBE: Millennium Auto Parts*	4%	\$10,430.10	0.50%
WBE: Maryland Chemical Company** Chesapeake Wiper & Supply (Rag Lady)	0.25%	\$ 3,390.38	0.19%
	<u>0.25%</u>	<u>6,705.92</u>	<u>0.38%</u>
	0.50%	\$10,096.30	0.57%

Millennium Auto Parts during the evaluation of this compliance review, encountered challenges with meeting the commodity deliverables required for this contract. This company also serves as a subcontractor for both awardees on the contract and each prime contractor encountered insufficiency with deliveries and services for auto parts which imposed unanticipated delays for repair deadlines that were needed for the City agencies. MWBOO investigated these deficiencies, conducted two site visits, and has determined the subcontractor is incapable of fulfilling the deliverables associated with the scope of work. Therefore, a new MBE will serve as a replacement for Millennium Auto Parts for the duration of the contract.

** The goal for Maryland Chemical Company is being deemed in compliance based on a good faith effort since the dollar amount achieved was slightly lower based on percentage due to Vendor not performing work from the agency that warranted purchase of commodities from the Vendor in 2020. The overall total WBE goal itself was exceeded.

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 14, 2020.

Beltway Kenwood, LLC

	<u>Commitment</u>	<u>Performed</u>	
MBE: Millennium Auto Parts*	4%	\$1,700.00	0.23%
WBE: Robnet**	2%	\$6,367.94	0.086%

AGENDA

BOARD OF ESTIMATES

4/7/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Procurement – cont'd

Millennium Auto Parts during the evaluation of this compliance review, encountered challenges with meeting the commodity deliverables required for this contract. This company also serves as a subcontractor for both awardees on the contract and each prime contractor encountered insufficiency with deliveries and services for auto parts which imposed unanticipated delays for repair deadlines that were needed for the City agencies. MWBOO investigated these deficiencies, conducted two site visits, and has determined the subcontractor is incapable of fulfilling the deliverables associated with the scope of work. Therefore, a new MBE will serve as a replacement for Millennium Auto Parts for the duration of the contract.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON SEPTEMBER 14, 2020.

- | | | | |
|----|---|---------|---------------------------------|
| 5. | COLUMBIA TELECOMMUNICATIONS CORPORATION | \$ 0.00 | Renewal of Cooperative Contract |
| | Anne Arundel Country Contract No. 17-036 – Engineering Services for County Telecommunications – Baltimore City Office of Information and Technology – P.O. No.: P543595 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On April 25, 2018, the Board approved the initial award in the amount of \$175,000.00. The award contained four 1-year renewal options. Two renewals have been exercised. This third renewal will provide for the continuation of engineering consulting, review, inspections, testing, assessment and services related to the Baltimore City Fiber and Broadband Strategy and Implementation Plan.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

4/7/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On March 28, 2018, MWBOO waived the goals after determining there are no feasible subcontracting opportunities.

MWBOO GRANTED A WAIVER ON MARCH 28, 2018.

6. INDUSTRIAL REFRIGERATION
SERVICES, INC. \$ 90,000.00 Increase
-
- Contract No. B50004711 – Maintenance Contract for Ice Rink Refrigeration
Machines – Various – P.O. No.: P536897

On September 14, 2016, the Board approved the initial award in the amount of \$25,245.00. The award contained four renewal options. Subsequent actions have been approved. This second increase in the amount of \$90,000.00 is necessary for needed maintenance and repairs of ice rink refrigeration equipment. This increase will make the award amount \$233,726.00. The contract expires on September 13, 2021, with no renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

7. WEST PUBLISHING CORPORATION,
INC. d/b/a THOMSON REUTERS
BUSINESS \$415,986.00 Sole Source
-
- Contract No. 08000 – Clear Software – Baltimore Police Department – Req. No.:
R863792

This meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

4/7/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Vendor is the manufacturer’s sole authorized source of Clear Software that is compatible with software currently utilized on systems and equipment for real time monitoring by the Police Department Watch Center. The period of the award is April 7, 2021 through April 6, 2024. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the manufacturer and are not available from subcontractors.

- | | | |
|---------------------------------|---------------|-------------|
| 8. BIO-RAD LABORATORIES
INC. | \$ 226,800.00 | Sole Source |
|---------------------------------|---------------|-------------|
- Contract No. 08000 – GIS HIV Combo Kits – Health Department – Req. No.: R862976

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Vendor is the manufacturer’s sole manufacturer and distributor of GS JOB Combo Ag/Ab EIA test kits. The period of the award is April 8, 2021 through June 30, 2022. The above amount is the City’s estimated requirement.

AGENDA

BOARD OF ESTIMATES

4/7/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- | | | | |
|---|-------------------------------------|--------------|-------------|
| 9. | LEXISNEXIS COPLOGIC SOLUTIONS, INC. | \$ 28,142.01 | Sole Source |
| Contract No. 08000 – Annual Provider Fee for Access to Coplogic, eCommerce, and DORS Crash Report – Baltimore Police Department – Req. No.: R867848 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Baltimore Police Department is currently utilizing the Vendor's sole source software – Desk Officer Online Reporting System and wishes to add two additional modules at no additional cost to the City. The agency is requesting to place all services under one Master Service Agreement. The period of the award is January 1, 2021 through December 31, 2022, with three 1-year renewal options. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

4/7/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement.

10. MARYLAND FIRE

<u>EQUIPMENT CORPORATION</u>	<u>\$ 50,000.00</u>	<u>Cooperative Agreement</u>
------------------------------	---------------------	------------------------------

Montgomery County Contract No. 1114640 – Fire Department Tools, Equipment, Hoses and Appliances – Baltimore Fire Department – Req. No.: R863699

The Board is requested to approve and authorize execution of a Cooperative Agreement with the Maryland Fire Equipment Corporation. The period of the agreement is March 30, 2021 through March 29, 2022, with one 1-year renewal option.

The Fire Department would like to purchase tools, equipment, hoses and appliances from a competitively bid contract by Montgomery County, Cooperative Contract Agreement No. 1114640. The Vendor has been awarded the following line item numbers, 5, 6, 7, 12, 27, 33, 55, 63, 66 and 107. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a Cooperative Contract Agreement.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Procurement – cont'd

- | | | |
|---|--------------|----------|
| 11. NATIONAL AIRWALL
SYSTEMS | \$135,000.00 | Increase |
| Contract No. B50004505 – Periodic Maintenance of Operable Walls – MOCON –
Convention Complex – P.O. No.: P536357 | | |

On July 27, 2016, the Board approved the initial award in the amount of \$161,165.00. The award contained two renewal options. Subsequent actions have been approved. This increase in the amount of \$135,000.00 is necessary because the Convention Center will be restarting events in July 2021. It is imperative that the Center be ready for operations and events with a well maintained, safe and fresh looking building. This increase will make the award amount \$1,518,495.00. The contract expires on July 26, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On September 3, 2020, National Airwall Systems, Inc., was found to be in compliance.

	<u>Commitment</u>	<u>Performed</u>
MBE: L&J Waste Recycling	5%	\$0.00

There were no WBE goals for this contract at the time of award. MWBOO granted a MBE waiver on September 20, 2018.

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 3, 2020.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Office of the City Council – Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Zeke Cohen and staff to solicit donations from local individuals, businesses, civic leaders, the foundation community and the general public to fund a Cosmetology scholarship in honor of Destiny Harrison. The period of the campaign, is effective upon Board approval to March 31, 2022.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND AND EXPLANATION:

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population. A potential donor list will be comprised of individuals, organizations, businesses, and foundations with a history of supporting entrepreneurship opportunities for youth in Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Destiny Harrison, owner of Madame D Beauty Bar hair salon on N. Milton Avenue in East Baltimore, was horrifically murdered on December 21, 2019. Destiny's murder took place at her business in front of her one-year-old daughter, Dream Harrison. To honor Destiny's devotion to entrepreneurship, her practice as a beautician, and her love for Dream, Councilmember Cohen, in collaboration with local barbers and beauticians, started the Destiny's Dream Scholarship. This fund will award scholarships each year to around three to five students enrolled in the Cosmetology program at Mergenthaler Vocational Technical High School, Destiny's alma mater. The scholarship funds will help cover the costs of beautician kits, uniforms, and licensure for the students.

The scholarship would provide 3-5 students with funds to cover fees included within the Cosmetology program at Mergenthaler Vocational Technical High School.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that

AGENDA

BOARD OF ESTIMATES

4/7/2021

Office of the City Council – cont'd

are for the benefit of an official governmental program or activity, or a City endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

4/7/2021

Health Department – Notice of Awards

The Board is requested to approve and authorize acceptance of the various Notice of Awards. The period of the Notice of Award is January 1, 2021 through December 31, 2021.

- 1. **DEPARTMENT OF HEALTH AND HUMAN SERVICES CENTERS FOR DISEASE AND PREVENTION** **\$994,604.00**

Account: 4000-422521-3030-271500-404001

This award will provide funding to support STD prevention, screening and treatment services. The Department will conduct STD surveillance, respond to STD-related outbreaks, identify persons with STDs and link them and their partners to care and to treatment through targeted disease investigation and intervention.

- 2. **DEPARTMENT OF HEALTH AND HUMAN SERVICES CENTERS FOR DISEASE AND PREVENTION** **\$1,059,448.00**

Account: 4000-499021-3023-718000-404001

This award will provide funding to implement a comprehensive HIV surveillance and prevention program to prevent HIV infections and achieve viral suppression among persons living with HIV.

The notice of awards are late because of the delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The Notice of Awards have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Health Department – Ratifications of Amendments to Agreements

The Board is requested to ratify the various Amendments to Agreements. The period of the agreement was July 1, 2019 through June 30, 2020.

1. CARING FOR YOU ASSISTED LIVING LLC \$ 2,528.96

Account: 5000-534020-3254-767800-607001

On October 16, 2019 the Board approved the Original Agreement in the amount of \$37,700.00. The Department is requesting an amendment increasing the amount by \$2,528.96 making the new amount \$40,228.96. The Board's approval will allow the Department to disburse State Subsidized Assisted Housing Funds for low income residents at Caring for You Assisted Living, LLC located at 10 S. Gilmore Street and 2926 and 2928 Edison Highway. These facilities are enrolled in the Senior Assisted Living Group Home Subsidy Program and provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

2. BETTY & DEBBIE'S FAMILY PLACE, INC. (\$ 3,900.00)

Account: 5000-534020-3254-767800-607001

On September 18, 2019 the Board approved the Original Agreement in the amount of \$46,800.00, followed by a first amendment approved by the Board on June 17, 2020 decreasing the amount by \$4,550.00 and making the new total amount \$38,350.00. The Board's approval will allow the Department to disburse State Subsidized Assisted Housing Funds for low income residents at Betty & Debbie's Family Place located at 5411 Walther Avenue. This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program and provides subsidized senior assisted housing services for individuals age 62 and over, who have temporary or

AGENDA

BOARD OF ESTIMATES

4/7/2021

Health Department – cont'd

periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

3. HOUSE OF VICTORY HOME CARE, INC. \$ 5,594.07

Account: 5000-534020-3254-767800-607001

On September 25, 2019 the Board approved the Original Agreement in the amount of \$15,600.00, followed by a first amendment approved on June 17, 2020 decreasing the amount by \$2,600.00 and making the new total amount \$13,000.00. The Department is requesting an amendment increasing the amount by \$5,594.07 making the new amount \$18,594.07. The Board's approval will allow the Department to disburse State Subsidized Assisted Housing Funds for low income residents at House of Victory Home Care, Inc. at 3001 Belair Road. This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program and provides subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

The agreements are late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Ratification to Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Health Department – Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the agreement with the University of Baltimore (UMB). The period of the agreement was September 30, 2019 through September 29, 2020.

AMOUNT OF MONEY AND SOURCE:

\$136,615.00 - 4000-483520-3080-294600-603051

BACKGROUND/EXPLANATION:

The Department received a grant award for the Project titled “ReCAST (Resiliency in Communities After Stress and Trauma) West Baltimore; Empowering Communities to Health from Trauma”, to reduce the impact of trauma and build resilience in the central west Baltimore communities.

The UMB School of Social Work directed the coalition formation, the process, and the outcome evaluations through the duration of the NIA Network grant. The purpose of the NIA Network is to strengthen and expand social capital within the Baltimore City community. In line with the values of the project, the evaluation team collaborated with community members around decision-making and using the data to drive multiple community coalitions of the Initiative. An Independent evaluation is requirement of the funder.

The agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Health Department – cont'd

MWBOO GRANTED A WAIVER ON MARCH 19, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

- 1. **THE JOHNS HOPKINS UNIVERSITY** **\$ 6,986.00**
(SCHOOL OF MEDICINE)

Account: 5000-569721-3023-273303-603051

The Johns Hopkins University's Bartlett Specialty Practice will provide psychosocial support services to assist eligible people living with HIV to address behavioral and physical health concerns.

- 2. **THE JOHNS HOPKINS UNIVERSITY** **\$ 45,040.00**
(SCHOOL OF MEDICINE)

Account: 5000-569721-3023-273318-603051

The Johns Hopkins University-Intensive Primary Care will provide outpatient ambulatory health services, as well as diagnostic and therapeutic services provided directly by a licensed health care provider with experience in treatment of patients with HIV disease. The period of the agreement is July 1, 2020 through June 30, 2021.

- 3. **THE MAYOR'S OFFICE OF HUMAN SERVICES** **\$908,645.00**

Account: 5000-569721-3023-273350-603051

The Mayor's Office of Human Services Program will assist low-income individuals and families with HIV/AIDS obtain and maintain affordable housing. Clients will be assessed prior to stabilizing in housing. All participants will be supported by connecting with quality medical care and support services. Support services may include short-term housing, utility assistance, medical and non-medical case management, home health services, emergency financial assistance, groceries and home delivered meals.

MWBOO GRANTED A WAIVER ON FEBRUARY 20, 2021.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Health Department – cont'd

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

The agreements are late because the State of Maryland Department of Health’s Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

4. TODAY’S CARE & FAMILY, INC. \$ 47,676.00

Account: 5000-533321-3254-316200-603051 (\$39.73/day)

Today’s Care & Family, Inc. will provide adult medical day care to ill, frail, or disabled elderly persons who are eligible to receive Office of Health Services (OHS) grant funding from the City.

The City will pay Today’s Care & Family, Inc. the set rate of \$39.73 per day of service to an individual Recipient, not to exceed 1,200 days of service provided to Recipients per year, for all combined. This rate includes transportation for the Recipient.

Today’s Care & Family, Inc. will develop an appropriate care plan for each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program. The period of the agreement is July 1, 2020 through June 30, 2021.

The agreement is late because of administrative delays.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Health Department – cont'd

- 5. **THE LEAGUE FOR PEOPLE WITH DISABILITIES, INC.** **\$ 16,805.79**

Account: 5000-533321-3254-316200-603051

The League for People with Disabilities, Inc., will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive Office of Health Services (OHS) grant funding from the City.

The City will pay the Provider the set rate of \$39.73 per Day of Service provided to an individual Recipient, not to exceed 423 Days of Service provided to recipients per year, for all combined. This rate includes transportation services for the Recipient.

The League for People with Disabilities, Inc. will develop an appropriate care plan to each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

- 6. **BETTY & DEBBIE'S FAMILY PLACE, INCORPORATED** **\$ 39,800.00**

Account: 5000-534021-3254-767800-607001

Betty & Debbie's Family Place, Inc. will utilize the funds to provide services for assisted living group home at 5411 Walther Avenue. The Senior Assisted Living Group Home Subsidy Program, will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or period difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

The agreement is late because of administrative delays.

- 7. **CARING FOR YOU ASSISTED LIVING, LLC** **\$ 39,000.00**

Account: 5000-534021-3254-767800-607001

AGENDA

BOARD OF ESTIMATES

4/7/2021

Health Department – cont'd

Caring for You Assisted Living, LLC will provide services for assisted living group homes at 10 S. Gilmore Street and 2926 and 2928 Edison Highway.

The Senior Assisted Living Group Home Subsidy Program will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services,

The agreement is late because the Department was waiting on information and signatures from the providers.

8. UNIVERSITY OF MARYLAND \$200,955.00

Accounts: 6000-622121-3080-292300-603051	\$ 2,177.00
1001-000000-3080-288700-603051	\$ 174,242.00
4000-427121-3080-292301-603051	\$ 5,462.00
4000-427121-3080-292300-603051	\$ 19,074.00

The University of Maryland will provide services in the Premature Infant Development Enrichment Program (PRIDE²). Maryland's PRIDE² program is a collaborative endeavor between the Department of Pediatrics of the University of Maryland, Baltimore and the Baltimore Infants & Toddlers Program (BITP).

The agreement is delayed because of budget revisions delayed processing.

MWBOO GRANTED A WAIVER ON MARCH 14, 2021.

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

AGENDA

BOARD OF ESTIMATES

4/7/2021

Health Department – cont'd

9. LET’S THRIVE BALTIMORE, INC. \$ 19,990.00

Account: 4000-483321-3160-780000-603051

Let’s Thrive Baltimore, Inc. will implement the Youth in Action (YIA) strategy which will include mentoring, violence prevention, and leadership development to encourage and empower youth to create actionable steps, build leadership, and increase self-efficacy to reduce violence in the community.

The agreement is late because of administrative delays.

10. BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC. \$960,548.00

Accounts: 1001-000000-3070-286400-603051	\$885,548.00
1001-000000-6331-817405-603051	\$ 75,000.00

Behavioral Health System Baltimore, Inc. will utilize the funds to provide substance use disorder treatment and prevention for youth and young adults at targeted community sites and/or Baltimore City Public Schools, and mental health services for youth at the Westside Youth Opportunity Center.

MWBOO GRANTED A WAIVER ON JANUARY 28, 2021. NO OPPORTUNITIES TO SEGMENT THE BUDGET.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/7/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

59 - 60

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

4/7/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks

- | | | | |
|----|---|--------------------------|---------------|
| 1. | RP 20810, Garret Park Court and Stormwater Improvements | P. Flanigan & Sons, Inc. | \$ 353,286.00 |
|----|---|--------------------------|---------------|

MBE/WBE PARTICIPATION:

MBE: Priority Construction Corporation	\$23,164.00	6.56%
Powell's Trucking Company, Inc.	13,400.00	3.79%
Kim Engineering, Inc.	<u>4,450.00</u>	<u>1.26%</u>
	\$41,014.00	11.61%
WBE: Empire Landscape, LLC	\$20,228.00	5.72%
River Transport, Inc.	12,300.00	3.48%
iCivil, Inc.	<u>8,240.00</u>	<u>2.33%</u>
	\$40,768.00	11.53%

MWBOO FOUND VENDOR IN COMPLIANCE FERUARY 28, 2021

2. TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$240,000.00	9938-905135-9475	
State	Garrett Park—Reserve	
Program Open		
Space		
8,800.00	9938-913057-9474	
1 st Parks &	FY16 Court Resurfacing—	
Public Facilities	Active	
20,000.00	9938-910102-9474	
2 nd Parks &	FY18 Park Rehabilitation	
Public Facilities	Program—Active	
 <u>\$268,800.00</u>	 -----	9938-911135-9474
		Garrett Park—Active

AGENDA

BOARD OF ESTIMATES

4/7/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks – cont'd

This transfer will provide funds to cover the costs associated with the award of Contract No. RP 20810, Garrett Park Court and Stormwater Improvements to P. Flanigan & Sons, Inc.

Bureau of Procurement

- | | | | |
|----|---|--|-----------------|
| 3. | B50006180, Bituminous Paving Materials (Hot & Cold Patch) | P. Flanigan & Sons, Inc. (Items #1 & #2) | \$20,000,000.00 |
|----|---|--|-----------------|

MBE/WBE PARTICIPATION:

On September 14, 2020, MWBOO determined that no goals would be set because no opportunity to segmentation the contract.

MWBOO GRANTED A WAIVER ON SEPTEMBER 14, 2020.

- | | | |
|----|---|--|
| 4. | B50006186, Scrap Metal & White Goods Disposal | Goode Companies, Inc. (Revenue Generating) |
|----|---|--|

MBE/WBE PARTICIPATION:

On January 27, 2021, it was determined that no goals would be set because no opportunity to segmentation the contract.

MWBOO GRANTED A WAIVER ON JANUARY 27, 2021.

EXTRA WORK ORDER

* * * * *

The Board is requested to approve the

Extra Work Order

as listed on the following pages:

62 - 63

The EWO has been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,

A report has been requested

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

AGENDA

BOARD OF ESTIMATES

4/7/2021

EXTRA WORK ORDER

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
-------------------------------------	---	-------------------	----------------------------	---------------------------

Department of Public Works/Office of Engineering & Construction

- | | | | | |
|----|---|--------|---|-------|
| 1. | EWO #001, \$330,000.00 – WC 1407, Greenmount Avenue Emergency Water Main Rehabilitation | | | |
| | \$4,495,311.00 | \$0.00 | R.E. Harrington
Plumbing & Heating, Inc. | - 75% |

The Office of Engineering & Construction requests, due to unforeseen field conditions not anticipated in the plans and specifications for the above referenced project, the following items which are expected to exceed the original contract quantities:

Item 29 Contingent Single Meter Setting, Meter Vault, Frame and Cover 66 EA @ \$5,000.00 = \$330,000.00. This change order covers the replacement of meter vaults.

Under the scope of the construction project, the Contractor's responsibilities will include the abandonment and/or removal of existing water mains and the installation of various sized new ductile iron pipes, valves, fittings, and appurtenances, and the replacement/installation of fire hydrants. The Contractor will also renew and replace existing water services, replace small (residential) meter settings and meter vaults, temporary by-pass piping, restore sidewalks, curb & gutters, and pave roadways, as required. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement which are:

MBE: 0%

WBE: 0%.

AGENDA

BOARD OF ESTIMATES

4/7/2021

EXTRA WORK ORDER

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office of Engineering & Construction – cont'd

MWBOO GRANTED A WAIVER ON FEBRUARY 4, 2020 BECAUSE THIS WAS AN EMERGENCY CONTRACT.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 11, 2020.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$675,000.00	9960-936001-9558	9960-913007-9557
Revenue	Construction Reserve	Emergency Main –
Bond		Greenmount

The transfer will cover the deficit of extra work order for WC 1407, Greenmount Avenue Emergency Water Rehabilitation.

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED