

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
David E. Scott, Director of Public Works
Donald Huskey, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

* * * * *

The meeting was called to order by the President.

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

A.J.O. Concrete Construction, Inc.	\$	1,500,000.00
Adams Robinson Enterprises, Inc.	\$	60,030,000.00
Bowen Engineering Corporation	\$	288,882,000.00
DC 10 Landscaping, Inc.	\$	150,000.00
Dutchland, Inc.	\$	8,000,000.00
Flippo Construction Co., Inc.	\$	70,175,000.00
Gabe's Services, Inc.	\$	8,000,000.00
Kalika Construction Group USA, LLC	\$	1,548,000.00
McNew Excavating, Inc.	\$	1,500,000.00
Metropolitan Communication Group, Inc.	\$	8,000,000.00
Mr. Rehab, Inc.	\$	8,000,000.00
Structural Preservation Systems, LLC	\$	81,324,000.00
Trisource Contracting, LLC	\$	8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

The Robert B. Balter Company	Engineer
Prime Engineering, Inc.	Architect
	Engineering
Stone Hill Design Associates, Inc.	Landscape
	Architect

MINUTES

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for Minor Privilege Permits. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1400 Light St.	1400 Light Street, LLC	Egress Stair- way 16' x 40"
Annual Charge: \$234.40		
2. 1538 Light St.	John Chrissomalis	Awning w/ signage 12'1" x 1½', ten spot reflectors
Annual Charge: \$513.65		
3. 311 W. Madison St.	Lisa Markiewicz	Outdoor seating 128" x 4'
Annual Charge: \$337.50		
4. 2454 Barclay St.	Hyun Young Oh	One awning 23½' x 3'
Annual Charge: \$148.05		
5. 103 N. Potomac St.	Patterson Assembly of God	One flat sign 27" x 40¾"
Annual Charge: \$17.60		

BOARD OF ESTIMATES

2/17/10

MINUTES

Department of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 3125 W. North Ave.	CJ's Electronics, LLC	Retain one flat sign 4' x 1', four spot reflectors
Annual Charge: \$179.52		
7. 1909 McElderry St.	Johns Hopkins Hospital Endowment Fund, Inc.	One 3" conduit @ 9 linear ft.
Annual Charge: \$31.50		
8. 1910 Jefferson St.	Johns Hopkins Hospital Endowment Fund, Inc.	One 3" conduit @ 24 linear ft.
Annual Charge: \$84.00		
9. 1622 Thames St.	Mitchell Martin	One flat sign 7' x 2'
Annual Charge: \$35.20		
10. 428 S. Highland Ave.	Antonio Staiti	One flat sign 7½' x 2½', one barber pole
Annual Charge: \$87.90		

MINUTES

Department of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
11. 508 S. Broadway	Ramos Realty, Inc.	One bracket sign 3'9"x 2', one flat sign 19' x 1', one display case 3' x 2', six spot reflectors

Annual Charge: \$228.70

Since no protests were received, there are no objections to approval.

There being no objections the Board, UPON MOTION duly made and seconded, approved the minor privilege permits. The President **ABSTAINED** on items No. 7 and 8.

MINUTES

Law Department - Claim Settlements

The Board is requested to approve the settlement of the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

1. Garden Reprographics, Inc. \$37,802.25

Account: 2044-000000-1450-669578-603070

UPON MOTION duly made and seconded, the Board approved the settlement, as requested by the Law Department.

BOARD OF ESTIMATES

2/17/10

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Edward T. Griffin	1112 E. Lanvale St.	F/S	\$ 7,500.00

Funds will be transferred prior to settlement into account 9910-908087-9588-900000-704040, Scattered Site Acquisition.

DHCD - Condemnations

2. James Vincent Davis	925 N. Washington St.	L/H	\$11,600.00
3. Curtis Myles	2002 Ashland Ave.	L/H	\$ 9,720.00

Funds are available in account 9910-906416-9588-900000-704040, EDBI Phase IIF Project.

(FILE NO. 56017)

4. Groundlease Management, LLC	1307 Wirton St.	Sub-G/R	\$ 220.00 \$69.00
--------------------------------	-----------------	---------	----------------------

Funds are available in account 9910-904714-9588-900000-704040, Hoffman Street Site Assembly Project.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing options, condemnations, and quick-takes.

MINUTES

Fire Department - Payment of Retroactive Pay

The Board is requested to approve and authorize payments of back salary for the following Baltimore City Fire Department employees.

1. DANIEL R. EDWARDS \$10,563.09

Account: 1001-000000-2120-226300-601061

This retroactive adjustment restores wages lost pending an investigation, with the exception of 16 working days, as ordered by the Chief of the Fire Department.

2. ROY C. REDD, JR. \$ 7,270.08

Account: 1001-000000-2130-228200-601061

Mr. Redd is due retroactive promotional back pay per Local 734's Memorandum of Understanding, Article 25 (D). The Department did not have an active promotional list for Fire Prevention Inspector I and must promote retroactively. Retroactive pay is for the period October 14, 2008 through December 8, 2009.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized payment of back salary for the aforementioned Baltimore City Fire Department employees.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,
the Board approved
the Transfers of Funds
listed on the following pages:

388 - 390

SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having
reported favorably thereon,
as required by the provisions of the
City Charter.

The Mayor **ABSTAINED** on item No. 7.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 180,354.87 MVR	9950-906301-9528 Constr. Res. Broening Hwy.	9950-908301-9527-3 Design & Studies Broening Hwy. Infrastructure

The transfer will clear the deficit in the account and fund the costs associated with award of Task #14 on Project 1074 to KCI Technologies, Inc. for erosion & sediment control and storm management review.

2. \$ 98,434.38 Other Funds	9962-941002-9563 Conduit Replacement Prog.	9962-907051-9562 Conduit Manhole Occupancy Svcs.
--------------------------------	--	--

The transfer will cover costs associated with Task #10 on Project 1074 to STV, Inc. for the inspection of approximately 125 conduit manholes within the Central Business District.

3. \$ 56,497.52 MVR	9950-903550-9509 Constr. Res. Neighborhood Reconstruction	9950-902550-9508-3 Design & Studies Neighborhood Reconstruction
------------------------	--	--

The transfer will cover costs associated with the award of Task #15 on Project 1074 to STV, Inc. to provide for an on-site Technician to assist with numerous tasks of the Department.

4. \$ 25,000.00 MVR	9950-903550-9509 Constr. Res. Neighborhood Reconstruction	9950-902550-9508-3 Design & Studies Neighborhood Reconstruction
------------------------	--	--

The transfer will cover costs associated with the award of Task #11 on Project 1074 to KCI Technologies, Inc. to provide a Landscape Architect to address the random

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation - cont'd</u>		
landscaping challenges in the public right-of-way and also for studies, recommendations, and coordination with the communities.		
<u>Bureau of Water and Wastewater</u>		
5. \$ 115,745.60	9960-909100-9558	
Revenue Bonds	Const. Res.	
	Water Infra-	
	structure	
84,254.40	9960-907101-9558	
Counties	Const. Res.	
	Small Water Mains	
<u>\$ 200,000.00</u>	-----	9960-907687-9557-3
		Engineering

The funds are required to cover the cost of the design for the Replacement of the Susquehanna Transmission Main Valve Replacement.

Department of Finance

6. \$ 250,000.00	9904-902782-9129	9904-903782-9127
	Reserve	Active
	1 st Everyman	1 st Everyman
	Theatre Loan	Theatre Loan

The transfer of funds is necessary in order to reimburse the Everyman Theatre to Renovate New Location at Historic Town Theatre at 315 W. Fayette St.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Finance</u> - cont'd		
7. \$ 250,000.00	9904-904784-9129 Reserve 4 th MD Science Center Loan	9904-907784-9127 Active 4 th MD Science Center Loan

The transfer will provide funds necessary in order to reimburse the construction costs of the Maryland Science Center Learning Lab.

(FILE NO. 54664)

MINUTES

Mayor's Office of Employment - Expenditure of Funds
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a payment to Workforce Investment Network for Maryland for conference registration fees for "Raising the Bar 2009." The period of the conference was November 5 through 6, 2009.

AMOUNT OF MONEY AND SOURCE:

\$	225.00	-	1001-000000-6330-472211-603020
	450.00	-	1001-000000-6330-472215-603020
	225.00	-	1001-000000-6330-475015-603020
	225.00	-	1001-000000-6390-485915-603020
	450.00	-	4000-806010-6300-454601-603022
	225.00	-	4000-806010-6300-454801-603020
	125.00	-	4000-806010-6300-454901-603022
	125.00	-	4000-806010-6300-455201-603020
	225.00	-	4000-806010-6300-455901-603020
	725.00	-	4000-806400-6310-466505-603020
	350.00	-	4000-806410-6310-467105-603020
	472.50	-	4000-806710-6310-458305-603020
	877.50	-	4000-807510-6310-458305-603020
	125.00	-	4000-806710-6310-459305-603020
	3,000.00	-	4000-807010-6310-454805-603020
	450.00	-	4000-807010-6310-455705-603020
	1,150.00	-	4000-807010-6310-457105-603020
	125.00	-	4000-807010-6310-457605-603020
	450.00	-	4000-807010-6310-457705-603020
	250.00	-	4000-807010-6310-458105-603020
	1,250.00	-	4000-807510-6310-458505-603020
	700.00	-	4000-807510-6310-459305-603020
	2,375.00	-	4000-894809-6390-459405-603020
	500.00	-	5000-508810-6390-458305-603020
	250.00	-	6000-661401-6390-490305-603020
	\$15,325.00	-	Total

MINUTES

MOED - cont'd

BACKGROUND/EXPLANATION:

MOED requests approval to pay for 105 employees' attendance at the Maryland Workforce Investment Network Conference held on November 5 through 6, 2009. The cost covered attendance, training and workshops related to job functions and workforce development initiatives.

This is an annual staff development event. Employees attend facilitated training workshops to increase workforce development related skills, learn best practices, and hear about emerging trends.

The delay in requesting the Board's approval was due to the need to verify participant attendance and review the conference invoice for accuracy prior to processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the payment to Workforce Investment Network for Maryland for conference registration fees for "Raising the Bar 2009."

BOARD OF ESTIMATES

2/17/10

MINUTES

Mayor's Office of Employment - Expense Report
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve reimbursement to Ms. Kahlila Nichols for expenses on her expense report.

AMOUNT OF MONEY AND SOURCE:

\$45.56 - 4000-807510-6310-458305-603002

BACKGROUND/EXPLANATION:

Ms. Kahlila Nichols incurred work related expenses during the month of August 2009. Ms. Nichols submitted her documentation in a timely manner. However, the MOED staff member responsible for processing the expense report was out of the office on an extended emergency medical leave. While the approving staff member was out, the expense report form was misplaced.

An expense report must be received by the Bureau of Accounting and Payroll Services within 40 workdays from the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates. (AM-240-11)

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the reimbursement to Ms. Kahlila Nichols for expenses on her expense report.

BOARD OF ESTIMATES

2/17/10

MINUTES

Mayor's Office of Employment - Expense Report
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve reimbursement to Ms. Tiera Dorsey for expenses on her expense report.

AMOUNT OF MONEY AND SOURCE:

\$ 82.55 - May
 102.15 - June
 16.20 - July
 17.45 - August
\$218.35 - 4000-807510-6310-458305-603002

BACKGROUND/EXPLANATION:

Ms. Tiera Dorsey incurred work related expenses during the months of May, June, July, and August 2009. Ms. Dorsey submitted her documentation in a timely manner. However, the MOED staff member responsible for processing the expense report was out of the office on an extended emergency medical leave. While the approving staff member was out, the expense report form was misplaced.

An employee expense report must be received by the Bureau of Accounting and Payroll Services within 40 workdays from the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates. (AM-240-11)

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the reimbursement to Ms. Tiera Dorsey for expenses on her expense report.

BOARD OF ESTIMATES

2/17/10

MINUTES

Mayor's Office of Employment - Grant Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Maryland State Department of Public Safety and Correctional Services, Division of Parole and Probation. The period of the agreement is July 1, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - 4000-804810-6390-456000-404001

BACKGROUND/EXPLANATION:

Under this agreement, MOED will provide ex-offenders with various services through an innovative pilot program that provide comprehensive support services essential to ex-offenders at its Northwest Re-Entry Center.

The grant agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the Maryland State Department of Public Safety and Correctional Services, Division of Parole and Probation.

MINUTES

Department of Recreation and Parks - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay Parks and People Foundation. The payment covers the period July 1, 2007 through June 30, 2009.

AMOUNT OF MONEY AND SOURCE:

\$36,000.00 - 2096-796645-7960-864500-607001

BACKGROUND/EXPLANATION:

The Urban Resources Initiative (URI) Program has been collaboration between the Department, the Parks and People Foundation and several universities since 1989. The Department's contribution covers approximately 28% of the program budget for management and supervision of the URI projects, including identifying and developing research projects in natural resources management, recreation and youth development, and urban ecology research.

Generally, the grant is issued on an annual basis; however, this request was delayed pending receipt of the required documentation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the expenditure of funds to pay Parks and People Foundation. The Mayor **ABSTAINED** on this item.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,
the Board approved
the Personnel matter
listed on the following page:

398

The Personnel matter has been approved
by the EXPENDITURE CONTROL COMMITTEE.
The contract has been approved
by the Law Department
as to form and legal sufficiency.

MINUTES

PERSONNELDepartment of Finance

	<u>Hourly Rate</u>	<u>Amount</u>
1. JAMES SCRIVNOR	\$ 25.00	\$39,000.00

Account: 1001-000000-1440-162102-601001

Mr. Scrivnor, retiree, will work as a Special Buyer. His duties will include assisting the City Purchasing Agent with the evaluation of solicitations, special procurement projects and recommendations of awards, and other types of procurement. The period of the agreement is February 11, 2010 for one-year.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2009 through June 30, 2010, unless otherwise indicated.

1. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 245,000.00**

Account: 4000-425610-3040-276905-603051

The JHU will provide HIV Intensive Primary Care for Pediatric & Adolescent for the Ryan White Part D Program. Services will be provided to infants, children, and youth population. Services will include primary medical care, inpatient care for pediatric and adolescent patients, child life services, case management, care coordination, mental health, and treatment adherence.

2. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 108,398.00**

Account: 4000-424510-3040-278112-603051

The JHU will provide HIV Intensive Primary Care for Pediatric & Adolescent for the Ryan White Part B Program. Services will include education about antiretroviral therapy, including indications for treatment, medications, monitoring HIV drug resistance, adherence to prescribed medications and visits, collaborative treatment planning with client and family, medication specific teaching and adherence strategies.

MINUTES

Health Department - cont'd3. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 24,695.00**

Account: 4000-424510-3040-276922-603051

The JHU's, Pediatric & Adolescent HIV/AIDS Program will provide dental examinations, maintenance cleaning, dental x-ray, and written treatment plans to maintain oral health and function. Other services include individualized oral hygiene instruction, non-surgical periodontal services, and endodontics not requiring general anesthesia within the general dental practice.

The agreements are late because the State AIDS Administration programmatically manages Ryan White Part D and B services. The Department is responsible for processing contracts after receipt of an approved budget and scope of services and making payments to the provider after the State selects the provider through the Request for Proposal process.

4. **UNIVERSITY OF MARYLAND, BALTIMORE (UMB)** **\$ 56,680.00**

Account: 4000-427110-3080-294390-603051

Under the terms of this agreement, the funds will allow the UMB, School of Medicine's Taghi Modaressi Center for Infant Study (CIS) to work with the Department's Baltimore Infants and Toddlers Program. The CIS will develop and implement strategies to address the emotional and social development of children from birth to three years of age.

The agreement is late because it was recently finalized.

5. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 74,188.00**

Account: 5000-522310-3030-273000-603051

The JHU will provide the services of an Infertility Prevention Project (IPP) Coordinator to serve as the contact with the Regional III Infertility Prevention Project in Philadelphia, Pennsylvania. The IPP Coordinator will consult with local health providers; provide support to Adolescent STD programs; schedule training sessions, medical consultant events and annual meetings; and assist

MINUTES

Health Department - cont'd

with data analysis and reporting. The period of the agreement is July 1, 2009 through June 30, 2010.

The agreement is late because of delays in receiving an acceptable scope of services and budget.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President

ABSTAINED on item Nos. 1, 2, 3 and 5.

BOARD OF ESTIMATES

2/17/10

MINUTES

Health Department - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay Global Messenger Corp.

AMOUNT OF MONEY AND SOURCE:

\$ 315.75 - August 2009
6,150.00 - September through December 2009
3,200.00 - January 1, through February 28, 2010 (Est. cost)
\$9,665.75 - 4000-422509-3030-273013-603026

BACKGROUND/EXPLANATION:

On August 11, 2009, the Department requested a Purchase Requisition for courier service to pick up and deliver specimens for the Bureau of Disease Control Laboratory (BDC Lab). However, the Purchase Requisition is pending due to the Bureau of Purchases bid process.

This expenditure of funds will pay Global Messenger Corp. for pick-up and delivery of lab specimens for the BDC Lab for the months of August, September, and December 2009. The payment is also requested to include January 1 through February 28, 2010 to allow time for the Purchase Requisition to be finalized.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION, SUBJECT TO AUDITS REVIEW OF INVOICES PRIOR TO PAYMENT.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Global Messenger Corp.

MINUTES

Health Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a grant award from the Foundation to Promote Open Society. The period of the grant is October 1, 2009 through September 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 6000-620710-3040-679800-406001

BACKGROUND/EXPLANATION:

The City is required to provide matching funds as a condition of this grant.

The grant will provide funds which will allow the Department to increase its addiction treatment capacity on the Baltimore City Needle Exchange van.

The grant is late because notification of the award was recently received.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the grant award from the Foundation to Promote Open Society.

MINUTES

Health Department - Education Benefits Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an education benefits agreement with Ms. Dorothy M. Freeman. The period of the agreement is January 26, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

No City funds are involved.

BACKGROUND/EXPLANATION:

Ms. Freeman is a Community Health Nurse (CHN) II for the School Health Program. This education benefits agreement will allow Ms. Freeman to attend Towson University, under a work-study program, pursuant to Article 14 and Article 25 of the Memorandum of Understanding between the City and the American Federation of State, County, and Municipal Employees AFL-CIO, Council 67 and Local 558 Community Health Nurses and Nurse Practitioners, Fiscal Years 2009-2010.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the education benefits agreement with Ms. Dorothy M. Freeman.

MINUTESHealth Department - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expenditure of funds to pay Biomedical Waste Services, Inc. The services were rendered July 31, 2009 through December 31, 2009.

AMOUNT OF MONEY AND SOURCE:

\$ 9,521.00	-	1001-000000-3030-271200-600005
12,149.00	-	1001-000000-3000-262302-603026
11,164.00	-	1001-000000-3000-262304-603026
<u>\$32,834.00</u>		

BACKGROUND/EXPLANATION:

The City Health Department incurred an expense for services of a vital nature due to clinical waste removal and the H1N1 flu emergency.

The Department did not have a purchase order or contract established to facilitate payment for the current fiscal year. The Department is working on submitting a CitiBuy requisition for bid to ensure a sanctioned payment path for anticipated services for Fiscal 2011.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION SUBJECT TO AUDITS REVIEW OF THE INVOICES PRIOR TO PAYMENT.

UPON MOTION duly made and seconded, the Board approved and authorized the expenditure of funds to pay Biomedical Waste Services, Inc.

BOARD OF ESTIMATES

2/17/10

MINUTES

Health Department - Unified Funding Document**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the unified funding document for the period ending December 31, 2009.

AMOUNT OF MONEY AND SOURCE:

<u>GRANT DESCRIPTION</u>	<u>TYPE OF ACTION</u>	<u>AMOUNT OF ACTION</u>	<u>TOTAL AWARD</u>
AD364HER Health Education and Risk Reduction 4000-424210-3030- 273100-600000	Reduction	(\$ 32,000.00)	\$ 366,467.00
AD431 - WICKY RW -D 4000-425610-3040- 278100-600000	Reduction	(\$ 47,773.00)	\$ 618,114.00
AD626BSR Behavioral Surveillance 4000-424810-3040- 278100-404001	Supplement	\$ 95,875.00	\$ 346,500.00
CH051STD Sexually Transmitted Disease 5000-522310-3030- 273000-600000	Reduction	(\$ 400.00)	\$ 160,788.00
CH560CFT Child Health Core Public Health Services 1001-000000-3000- 337600-401260	Reduction	(\$3,594,258.00)	\$7,472,078.00

BOARD OF ESTIMATES

2/17/10

MINUTES

Health Department - cont'd

<u>GRANT DESCRIPTION</u>	<u>TYPE OF ACTION</u>	<u>AMOUNT OF ACTION</u>	<u>TOTAL AWARD</u>
CHB11ARR Immunization 5000-587610-5750- 679100-600000	New	\$154,700.00	\$ 154,700.00
CH 586 TPG Tobacco Use 5000-530310-3040- 278900-600000	Reduction (\$ 68,891.00)		\$ 206,674.00
FH771 HIV Prevention Integration 4000-423810-3080- 294000-606001	New	\$195,000.00	\$ 195,000.00
MA005EPS Administrative Care Coordination 4000-421110-3080- 294600-404001	Supplement	\$121,318.00	\$3,626,818.00
CH 831PHP Cities Readiness Initia- tive 4000-423110-3150- 307905-600000	Supplement	\$123,246.00	\$ 148,001.00
CH831PHP Public Health Preparedness 4000-423110-3150- 307900-600000	New	\$442,988.00	\$ 499,117.00
PR024PHP PHER Phase I 4000-496410-3150- 669200-000000	New	\$168,800.00	\$ 357,295.00

MINUTES

Health Department - cont'd

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised unified grant awards being issued. The most current unified award document will be the official award of record.

The unified funding document is late because it was recently finalized.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the unified funding document for the period ending December 31, 2009.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

1. SMITH-BLAIR, INC.	\$ 9,547.90	Low Bid
Solicitation No. 07000 - Bell Joints Clamps and Couplings - Department of Public Works - Req. No. R540940		

2. F & F AND A.JACOBS & SONS, INC.	\$17,071.50	Low Bid
Solicitation No. 07000 - Uniforms - Sheriff's Department - Req. No. R536671		

3. STRATEGIC DIAGNOSTICS, INC.	\$14,875.00	Sole Source
Solicitation No. 08000 - Microtox Reagent for 2010 - Department of Public Works - Req. No. R537383		

The vendor is the sole source supplier of these reagents.

4. ROBNET, INC.	\$ 5,000.00	Only Bid
Solicitation No. 07000 - Zinc Plated Fasteners - Department of Public Works - Req. No. R538760		

The price is considered fair and reasonable.

5. GLOBAL MESSENGER CORP.	\$11,257.00	Renewal
Solicitation No. B50000908 - Courier Services - Health Department - Req. No. TBDL		

On February 18, 2009, the Board approved the initial award in the amount of \$11,257.00. The award contained three 1-year renewal options at the sole discretion of the City. This renewal in the amount of \$11,257.00 is for the period February 19, 2010 through February 18, 2011.

6. FISHER SCIENTIFIC COMPANY LLC	\$24,552.00	Low Bid
Solicitation No. B50001340 - RPR Antigens - Health Department - Req. No. R538420		

The period of the award is February 10, 2010 through February 9, 2011, with two 1-year renewal options.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

7.	<u>F.L. ANDERSON</u>	<u>\$ 9,786.50</u>	<u>Low Bid</u>
	Solicitation No. B50001352 - USAR Tactical Boots - Fire Department - Req. No. R539992		

8.	<u>TAVALLS ASSOCIATES</u>	<u>\$24,039.00</u>	<u>Sole Source</u>
	Solicitation No. 08000 - Logistics System Software - Fire Department - Req. No. R540967		

The vendor is the sole source provider of this proprietary software. The period of the award is February 17, 2010 through February 16, 2011.

9.	<u>MODERN EQUIPMENT SALES & RENTAL CO.</u>	<u>\$ 9,680.00</u>	<u>Extension</u>
	Solicitation No. 06000 - Forklift Rental - Department of Finance - Req. No. R541556		

This request is for the continued rental of a forklift until a new one is bid, awarded, and delivered. The period of the extension is February 11, 2010 to August 10, 2010.

10.	<u>ATLANTIC TRACTOR</u>	<u>\$12,230.14</u>	<u>Only Bid</u>
	Solicitation No. B50001341 - John Deere Gator XUV - Police Department - Req. No. R539316		

11.	<u>INTERCON TRUCK EQUIPMENT</u>	<u>\$ 5,750.00</u>	<u>Low Bid</u>
	Solicitation No. B50001342 - Three ARE Side Slider Cabinets for Command Vehicles - Fire Department - Req. No. R539463		

12.	<u>INTERCON TRUCK EQUIPMENT</u>	<u>\$18,183.00</u>	<u>Low Bid</u>
	Solicitation No. B50001343 - Three Odyssey Mod-U-Slide Cabinet Systems for Command Vehicles - Fire Department - Req. No. R539457		

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | | |
|---|----------------------------|---------------|-------------------------------|
| 13. | MARYLAND INDUSTRIAL TRUCKS | \$ 928,700.00 | Agreement/
Selected Source |
| Solicitation No. 06000 - Five Elgin Street Sweepers - Department of General Services, Department of Public Works, Bureau of Solid Waste - Req. Nos. R539329 and R537294 | | | |

The Board is requested to approve and authorize execution of an agreement with Maryland Industrial Trucks. The period of the agreement is effective upon Board approval for 1-year.

Maryland Industrial Trucks is the original equipment manufacturer's sole authorized dealership for Baltimore. Elgin Sweepers comprise the majority of the City's inventory and are needed to maintain continuity of training and maintenance.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | | |
|---|-------------------------------|--------------|----------|
| 14. | GODWIN PUMPS OF AMERICA, INC. | \$ 30,000.00 | Increase |
| Solicitation No. 08000 - Spares and Parts for Godwin Pumps - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various | | | |

On December 10, 2008, the Board approved the initial award in the amount of \$50,000.00. Due to an increase in usage, an increase in the amount of \$30,000.00 is necessary, making the award amount \$80,000.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

15. UNIVAR USA, INC.
KUEHNE COMPANY
DRD POOL MANAGEMENT,
INC. \$5,000,000.00 Renewal
Solicitation No. B50000381 - 15% Sodium Hypochlorite -
Agencies Various - Req. Nos. Various

On April 16, 2008, the Board approved the initial award in the amount of \$4,438,000.00. The award contained three 1-year renewal options at the sole discretion of the City. On January 21, 2009, the Board approved the first 1-year renewal in the amount of \$5,000,000.00. This is the second 1-year renewal in the amount of \$5,000,000.00 for the period May 1, 2010 through April 30, 2011.

MWBOO GRANTED A WAIVER.

16. DELL MARKETING,
L.P. \$ 47,603.74 Cooperative Contract
State of Maryland Contract #060B0400002 - Novell Master
License Agreement - Police Department - Req. No. R541499

The State of Maryland competitively bid and awarded this contract to Dell Marketing, L.P. By using the MD State contract before the current license expires on February 28, 2010, the City will save \$200,000.00 in new license buy-in expenses. The period of the license is March 1, 2010 through August 31, 2010.

17. ALTEC INDUSTRIES,
INC., \$ 172,038.00 Selected Source
Solicitation No. 06000 - One 65-Foot Bucket Truck -
Department of General Services - Req. No. R537315

This truck will replace an aging vehicle, which has exceeded its expected life cycle. The truck must be compatible with the existing fleet and is being purchased directly from the manufacturer.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | | |
|---|-------------------|--------------|-------------------------------|
| 18. | CORRELLI,
INC. | \$ 64,850.00 | Agreement/
Selected Source |
| Solicitation No. 06000 - Two Thomas Skid Steer Loaders -
Department of General Services - Req. No. R537316 | | | |

The Board is requested to approve and authorize execution of an agreement with Correlli, Inc. The period of the agreement is effective upon Board approval for 1 year. The vendor is the manufacturer's only authorized distributor for Baltimore for these loaders, which are needed to maintain continuity of training and parts with existing equipment.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | | |
|---|--------------------------------------|---------------|-------------------------------|
| 19. | TENNANT SALES AND
SERVICE COMPANY | \$ 161,175.42 | Agreement/
Selected Source |
| Solicitation No. 06000 - One Trail Sweeper - Department of
Recreation and Parks - Req. No. R525968 | | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

The Board is requested to approve and authorize execution of an agreement with Tennant Sales and Service Company. The period of the agreement is effective upon Board approval for 1-year.

This requirement was previously bid under solicitation B50001242, but the bids were rejected by the Board because the lowest responsive and responsible bidder's price of \$161,175.42 exceeded the agency's budget. That bidder was Tennant Sales and Service Company. The agency has since received grant funds sufficient to cover this purchase, and therefore an award is recommended under the same terms and conditions as B50001242.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|--|---------------|-------------|
| 20. | CDP MID-ATLANTIC,
INC. | \$ 136,182.50 | Sole Source |
| | Solicitation No. 08000 - Primavera P6 Enterprise Project
Portfolio Management Software - Department of Transportation
- Req. No. R538891 | | |

The Board is requested to approve and authorize execution of an agreement with CDP Mid-Altantic, Inc. The period of the agreement is effective upon Board approval for 1-year.

The vendor is the sole provider of this proprietary software in Maryland.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|---------------|-------------|
| 21. GEN-PROBE,
INC. | \$ 283,000.00 | Sole Source |
| Solicitation No. 06000 Chlamydia Trachomatis Test Kits -
Health Department - Req. No. R534768 | | |

The Health Department has selected Gen-Probe as its standard and it best meets the requirement for a highly sensitive and specific test. Gen-Probe, Inc. is the manufacturer and sole distributor of this test kit.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | | |
|--|---|--------------|---------|
| 22. | HIGHER GROUND
TRANSPORTATION
SERVICES, INC. | \$ 98,270.00 | Renewal |
| <u>Solicitation No. BP-07044 - Provide Transportation Services -
Health Department - Req. Nos. Various</u> | | | |

On December 20, 2006, the Board approved the initial award in the amount of \$98,270.00. The award contained four 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This is the third 1-year renewal in the amount of \$98,270.00 for the period February 13, 2010 through February 12, 2011.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contracts and extensions and approved and authorized execution of the various agreements.

MINUTES

Department of General Services (DGS) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the agreement with Johnson Controls, Inc. (JCI), for Energy Performance Contract BPE 10803, Phase I. The agreement is effective upon Board approval and will continue until acceptance or rejection of Phase II by the City.

AMOUNT OF MONEY AND SOURCE:

No funds are required at this time.

If the Contractor's report and proposal for Phase II, which will include the installation of Energy Conservation Measures, is acceptable to the City, the cost of this study, \$43,615.00 will be rolled into the Phase II cost and a Phase II agreement will be presented to the Board.

BACKGROUND/EXPLANATION:

Under Phase I of this contract, the JCI will provide an energy audit, survey, cost analysis, and proposal of financing needed to develop a comprehensive energy efficiency and guaranteed saving program to meet the objectives of the City.

In the past, the City had entered into a project at seven fire stations with another Energy Services Company, Custom Energy. Under that agreement, a few minor improvements were made to the seven identified fire stations and ongoing maintenance services were provided by Custom Energy. Due to lack of service responsiveness, the City terminated the agreement with Custom Energy for the ongoing maintenance services and awarded it to JCI. Under Phase I, JCI will include the seven fire stations in their energy audit but any improvements and associated energy savings recommended for these fire stations will be separate

MINUTES

DGS - cont'd

and distinctly different from the improvements made by Custom Energy. The objectives in Phase I are based on a minimum goal of 20 percent reduction in the total annual energy usage for the Fire Department buildings. This work will be done while maintaining or enhancing comfort levels in all parts of the assigned buildings affected by the Energy Conservation Measures. The maximum project payback is 12 to 15 years. After completion of Phase I work and acceptance of a complete Phase II proposal to implement selected ECMs, a Phase II contract agreement will be presented to the Board.

MBE/WBE PARTICIPATION:

MWBOO granted a waiver for the Phase I study due to the risk associated with the energy savings guarantee, and due to the specialized nature of the work. Johnson Controls Inc. will comply with the MBE/WBE requirements for the Phase II work, which will be established by MWBOO upon conclusion of the Phase I study.

AUDITS REVIEWED AND HAD NO OBJECTION.

(FILE NO. 56030)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Johnson Controls, Inc. (JCI), for Energy Performance Contract BPE 10803, Phase I.

MINUTES

Police Department - Grant Award and an Appropriation Adjustment Order

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the annual reimbursement grant award from the State of Maryland, Department of Public Safety and Correctional Services. The Board is also requested to approve an Appropriation Adjustment Order to transfer funds from Program No. 2010 to 2020.

AMOUNT OF MONEY AND SOURCE:

\$249,000.00 - Grant Award

Appropriation Adjustment Order:

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$200,000.00	4000-400000-2010- 657700-600000	5000-515810-2020- 678700-600000 Sex Offender Registry
<u>49,000.00</u>	400000-40000-2010- 657700-600000	5000-515810-2020- 6787001-600000 Sex Offender Registry
<u>\$249,000.00</u>		

BACKGROUND/EXPLANATION:

The State of Maryland, Department of Public Safety and Correctional Services is required under Criminal Procedure Article subsection 11-713 (3) and (4), and under COMAR 12.06.01.17 to reimburse each local law enforcement unit annually for processing registrations statements, fingerprints, photographs, and for performing community notification requirements.

MINUTESPolice Department - cont'd

The rate for reimbursement is \$200.00 per sexual offender registration. There are 1,245 active registrants for this reimbursement to the Baltimore Police Department for the registry and compliance of convicted sex offenders residing within Baltimore City.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the annual reimbursement grant award from the State of Maryland, Department of Public Safety and Correctional Services.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

422 - 433

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

Item No. 13 was **WITHDRAWN**

The Comptroller ABSTAINED on item No. 14.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Water and Wastewater

- 1. WC 1184, Replacement of Elevator Control \$1,319,635.00
 Freight Elevators at Service
 Montebello Plant 1 and 2

MBE: Omni Elevator Company, Inc.* \$65,000.00

WBE: Precision Elevator Service**

MWBOO SET MBE GOALS AT 5% AND WBE GOALS AT 2%

MWBOO FOUND VENDOR NON-COMPLIANT.

***THE BIDDER FAILED TO PROVIDE A TOTAL DOLLAR AMOUNT OF THE CONTRACT. THEREFORE, THE SUBCONTRACT PERCENTAGE CANNOT BE DETERMINED.**

****PRECISION ELEVATOR IS NOT CERTIFIED AS A WBE WITH THE CITY OF BALTIMORE.**

THE DEPARTMENT RECOMMENDS AWARD SUBJECT TO THE CONTRACTOR COMING INTO COMPLIANCE WITH THE MBE/WBE PROGRAM WITHIN 14 DAYS OF AWARD.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,006,529.57	9960-906915-9557	
Revenue Bonds	Constr. Res.	
	Maintenance Building	
	Pretty Boy	
735,389.43	" "	
<u>Counties</u>		
\$1,741,919.00		

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Water and Wastewater

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 131,964.00	-----	9960-903683-9557-2 Extra Work
131,964.00	-----	9960-903683-9557-3 Design
79,178.00	-----	9960-903683-9557-5 Inspection
1,319,635.00	-----	9960-903683-9557-6 Construction
79,178.00	-----	9960-903683-9557-9 Administrative
<u>\$1,741,919.00</u>		

These funds are needed to cover the costs for the award of Contract No. WC 1184, Replacement of Freight Elevators at Montebello Plant 1 and 2.

3. WC 1154, Prettyboy Dam Maintenance Facilities Improvements Whiting-Turner Contracting Co., Inc. \$4,079,625.00

MBE: Cotten Construction Co.	\$ 500,000.00	12.26%
His Way Electrical, LLC	645,000.00	15.81%
	<u>\$1,145,000.00</u>	28.07%

WBE: Finishes, Inc.	\$ 107,400.00	2.63%
Moisture Proof & Masonry, Inc.	129,000.00	3.16%
Superior Painting & Contracting Co., Inc.	69,500.00	1.70%
	<u>\$ 305,900.00</u>	7.49%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Water and Wastewater - cont'd

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,111,719.92	9960-906915-9558	
Revenue Bonds	Constr. Res.	
	Maintenance Bldg.	
	Prettyboy Dam	
2,273,481.08	" "	
Counties		
<u>\$5,385,201.00</u>		
\$ 408,000.00	-----	9960-905915-9557-2
		Extra Work
408,000.00	-----	9960-905915-9557-3
		Engineering
244,778.00	-----	9960-905915-9557-5
		Inspection
4,079,625.00	-----	9960-905915-9557-6
		Construction
244,798.00	-----	9960-905915-9557-9
<u>\$5,385,201.00</u>		Administration

The funds are required to cover the costs of WC 1154, Prettyboy Dam Maintenance Facilities Improvements.

5. SC 856, Improvements Spiniello Companies \$6,827,317.50
to Herring Run Interceptors
-Phase II from Argonne
Drive to City/County Line

MBE: Gambino Construction, Inc. \$695,000.00 10.17%
WBE: R&R Contracting Utilities, Inc. \$276,000.00 4.04%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Water and Wastewater - cont'd

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$5,317,693.60	9956-905410-9549	
Revenue Bonds	Constr. Res.	
3,695,346.40	Improvements Herring	
Counties	Run Interceptor	
<u>\$9,013,040.00</u>		
\$ 682,732.00	-----	9956-906410-9551-2
		Extra Work
682,732.00	-----	9956-906410-9551-3
		Engineering
410,619.50	-----	9956-906410-9551-5
		Inspection
6,827,317.50	-----	9956-906410-9551-6
		Construction
<u>409,639.00</u>	-----	9956-906410-9551-2
		Administrative
\$9,013,040.00		

This transfer will cover the cost of the award of SC 856, Improvements to the Herring Run Interceptor, Phase II.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Recreation and Parks -

7.	RP 09818, Gwynns Falls Entrance to Druid Hill Park	Mirabile Construction Co., Inc.	\$276,617.00
	MBE: M & F Contracting Co.	\$ 15,215.00	5.50%
	T & M Paving	16,600.00	6.00%
		<u>\$ 31,815.00</u>	<u>11.50%</u>
	WBE: McCall Trucking, Inc.	\$ 11,065.00	4.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 69,500.00	9938-902668-9475	
Rec. & Parks	Constr. Res.	
23 rd Series	Park Perimeter	
	Improvements	
208,500.00	" "	
<u>State</u>		
\$278,000.00	-----	9938-901668-9474
		Active - Park
		Perimeter Improve-
		ments

This transfer will provide funds to cover the costs associated with the award of RP 09818, Gwynns Falls Entrance to Druid Hill Park to Mirabile Construction Co., Inc.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Department of Transportation

9. TR 09301, Installation of Variable Message Signs & Support Citywide

REJECTION - On January 13, 2009, the Board opened three bids for TR 09301. The prices ranged from from a low of \$1,448,513.40 to a High of \$1,916,478.15. In order to amend the scope of the project, the Department of Transportation is recommending to reject all bids and re-advertise the contract at a later date.

10. B50001297, Wheel Lift Tow Trucks

Chesapeake Ford Truck Sales, Inc. \$ 201,615.00

MWBOO GRANTED A WAIVER.

Bureau of Purchases

11. B50001298, Animal Rescue Trucks

Apple Ford Lincoln Mercury, Inc. \$ 78,360.00

MWBOO GRANTED A WAIVER.

12. B50001302, Front Load Refuse Packer Installed on a 2007 Mack Chassis

Waste Equipment Sales & Service, LLC \$ 74,665.00

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

13. B50001304, CCTV ASG Security \$1,709,385.00
Maintenance Ser-
vices

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MBE: Stronghold Security, LLC 27%

WBE: Cabling Concepts, LLC 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

A LETTER OF PROTEST WAS RECEIVED FROM NORMENT SECURITY GROUP, INC.

14. B50001305, Tandem Harbor Truck Sales & \$ 243,840.00
Wheel Dump Trucks Service, Inc. d/b/a
Baltimore Freightliner

MWBOO GRANTED A WAIVER.

15. B50001308, Litter Tenant Sales & Service \$ 56,160.82
Vacuums Co.

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

16. B50001310, Services Arc Environmental, \$ 40,950.00
for Lead Testing Inc.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

A LETTER OF PROTEST WAS RECEIVED FROM CONNOR.

President: "Will the parties for the following protest please come forward? Page 46, item number 16, B50001310, Services for Lead Testing."

Mr. Joe Mazza, Acting City Purchasing Agent: "Good morning Mr. President, members of the Board. The Bureau of Purchases is recommending that the Board approve and award Solicitation No. B500001310, Services Lead Testing to Arc Environmental, Inc. This contract is for a two year initial term with two 1-year renewal options. The amount is estimated at \$40,950.00, however, this is a requirements contract and the vendor will meet the City's requirement be it more or less than that amount."

President: "The protestor."

Mr. Tim Connor, Connor: "I was looking through the contract that was submitted or the proposal for B10, the Certificate of Insurance Coverage does not appear to meet the requirements as stated on number one and two of the form. SW10 the Insurance

MINUTES

Requirements do not to have been met. SW28 D does not meet the general requirements for A, D and E in reference to the experience level of the employees noted on the team contract. The proposal is requesting experience not to be less than five years, as indicated on the team, there are individuals with less than five years. There are individuals that are not certified as a licensed risk assessor in the State of Maryland."

President: "Can you respond?"

Mr. Mazza: "Yes, sir. Connor is the incumbent and was the fourth lowest bidder. So there are three bidders ahead of Connor, and Connor takes issue with all of them. The lowest bidder was Arc Environmental, and as Mr. Connor said, they did not indicate on their insurance form that they had the insurance required by the RFP. However, that is normal. There is actually a block on that insurance form to check to say that I will increase the amount if I am given the award. So, that is a normal situation where we get the insurance after the award is made. They also talked about the experience level of the workers and that is true that Arc's submission did show people who were less than five years experienced. But it also showed people who were greater than five years experienced. The RFP said that the technicians did have to have greater than five years experience. However, the RFP also asked for an

MINUTES

organization chart, and it didn't limit that organization chart to people with five years or more experience, and on our organization chart Arc clearly indicates those who have more and those who had less and that those who had less would be in a supporting role. So, I believe that Arc is fully qualified for this bid, which would make the other two, moot. But I will go through them anyway. Leadtec had the same insurance issue. In Leadtec's case it was a little bit different. They submitted their own insurance form instead of the City's insurance form, which is not unusual and that did have lesser amounts. However, we consider that a minor technicality that could be cured after the fact as insurance normally is. What else did they have? Okay. Advance was another bidder, actually the second lowest bidder. Connor claimed that they didn't include the Statement of Work in their response and that was not required. However, even if it had been, it does appear on the bid sheet, which Advance signed. Arc also said that they didn't -- excuse me Connor also said that they didn't have the addenda in their submission and that is true. The copy that Connor looked at did not have the addenda in there, however, the original did. Again, the same issue with experience, the organization chart showed those with greater and with less experience. So, the

MINUTES

Bureau of Purchases recommends that we go ahead and award as originally recommended."

City Solicitor: "And the price, what is the price comparison between the low bidder and the protestant and the others?"

Mr. Mazza: "Okay, the protestor's bid was \$152,850.00, and the bidder we are recommending the award to Arc is \$40,950.00 now that is quite a dramatic difference. However, the three lowest bidders were not that far apart. Arc as I said was about \$41,000.00, Advance Air was about \$61,000.00 and Leadtec was \$101,000.00. We did do some due diligence looking into the experience of Arc. Arc has been around for 15 years, has done other business for the City. The Health Department who will be the using agency has been consulted and they are comfortable with going forward with Arc."

President: "Mr. Nilson, do you agree these are minor technicalities?"

City Solicitor: "Well, I think they are actually customary situations with the insurance. But I don't see any of these problems as supporting the bid protest and arguing against the recommendation."

President: "Are there any other questions? I will entertain a Motion."

MINUTES

City Solicitor: "I would MOVE to approve the recommendation of Purchasing to award the contract to Arc Environmental and to deny the protest."

Comptroller: "Second."

President: "All in favor say AYE. All opposed NAY. Motion carries, the item has been approved."

* * * * *

BOARD OF ESTIMATES

2/17/10

MINUTES

Parking Authority of Baltimore City (PABC) - Fourth Amendment
to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a fourth amendment to agreement with CALE Parking Systems USA, Inc. (CALE).

AMOUNT OF MONEY AND SOURCE:

\$55,200.00 - 2075-000000-5800-408700-607001

BACKGROUND/EXPLANATION:

On April 8, 2009, the Board approved the third amendment to the agreement with CALE for the purchase of 25 new solar powered, pay-and-display parking stations, EZ park meters.

This fourth amendment to agreement with CALE Parking Systems USA, Inc. will further expand payment options - EZ park meters not only accept coins for payment of parking charges, but they offer the convenience of accepting credit cards for payment as well. Currently, about 55% of revenues collected at EZ Park meters are through credit card transactions, and parking patrons appreciate the payment option. This fourth amendment is for the upgrading of the method of credit card processing (a monthly fee per meter increase of \$23.00) for 200 selected EZ park meters.

As a result of the EZ park meter program, parking meter revenues have increased by \$3,600,000.00, a 67% increase. All other terms and conditions of the agreement remain unchanged.

MBE/WBE PARTICIPATION:

MBE/WBE participation will continue under the same terms as the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(FILE NO. 56650)

MINUTES

PABC - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the fourth amendment to agreement with CALE Parking Systems USA, Inc. The President **ABSTAINED.**

BOARD OF ESTIMATES

2/17/10

MINUTES

Department of Public Works - TRANSFER OF LIFE-TO-DATE SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employee to the designated employee, Dawn Johnson.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAME</u>	<u>DAYS</u>
1. Christine E. Hooper	1
2. April Harper	1
3. Ralph O. Cullison III	1
4. Michael Kohler	1
5. Troy Davis	1
6. Mary Wilson	1
7. Kelvin Patterson	1
8. Weldon Johnson	1
9. Alice Wilhoit	1
10. William E. Thompson	1
11. Paula Keys	1
12. Bojack Martin	1
13. Ajeenah Green	2
14. Karl Sarpalis	1
15. Russell Frew, Jr.	1
16. Michael Corsey	1
17. Wendy Justice	1
18. Troye Pigatt	1
19. Randy Howell Bey	1
20. Constance Winston	1
21. Kyle Elliott	1
22. George Cain	1
23. Terrence Carroll	1
24. Eddie King	1
25. David Booker	1
26. Michael Slechter	1
27. Calvin Childs Bey	1
28. Gregory Thornton	1
29. Melvin Loyal	<u>1</u>
TOTAL	30

MINUTES

Department of Public Works - cont'd

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved and authorized the transfer of LIFE-TO-DATE sick leave days from the listed City employee to the designated employee, Dawn Johnson.

MINUTES

Department of Real Estate - Contracts of Sale, SCOPE Project

The Board is requested to approve and authorize execution of the contracts of sale for various properties.

	<u>Purchaser/s</u>	<u>Properties</u>	<u>Sale Price</u>
1.	Ernest Tsao and Anna T. Chen	827 Caroline St.	\$ 5,000.00
2.	Uzoma Ugochukwu Olumba	830 N. Broadway	\$30,000.00

The purchaser(s) agree to complete the renovation of the properties and obtain a Certificate of Occupancy no later than 18 months from the date of settlement.

On May 28, 2003, the Board approved an agreement with the Baltimore Economy and Efficiency Foundation, Inc. and the Greater Baltimore Board of Realtors, Inc. to allow the sale of City-owned properties under the SCOPE Project, which is an acronym for Selling City Owned Properties Efficiently.

Under this project, real estate brokers are responsible for marketing the properties and providing the City with sale contracts. Upon closing, they will be paid 8% of the sale proceeds, with a \$2,500.00 minimum fee.

(FILE NO. 56663)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the contracts of sale for various properties.

MINUTES

Department of Transportation - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance and execution of a Grant Agreement with the Merchants Terminal Corporation, Inc. (MTC). The period of the grant agreement is effective upon Board approval through the receipt of the Extension Study (Study) from Johnson, Mirmiran and Thompson, Inc. and final payment from the grantor.

AMOUNT OF MONEY AND SOURCE:

\$35,000.00

BACKGROUND/EXPLANATION:

The Department of Transportation, in cooperation with the Baltimore Development Corporation and the MTC have agreed to study the potential extension of New Vail Street from Seagirt Marine Terminal generally northward via Keith Avenue to the Chesapeake Commerce Center. The project is considered a high priority in the City's Comprehensive Economic Development Strategy, and would increase the accessibility of warehousing and light industrial space to the Port of Baltimore. If built, the New Vail Street roadway extension will reduce the impact of truck traffic on communities surrounding the Port and will reduce wear and tear on key Port access roads by accommodating oversize/overweight vehicles.

Under the agreement, the MTC and the Department have agreed to share equally in the cost of the study, not to exceed \$70,000.00. The MTC will pay the funds in two equal installments of \$17,500.00. The first installment will be payable within 30 days of Board approval and the remaining installment will be payable after receipt of the Study. Any excess costs will be borne by the City. Neither party makes any representation as to future work based on the results of the study, except that the City and the MTC pledge to work together to secure State and Federal financial assistance for the roadway extension. The study is expected to take up to 180 days.

MINUTES

DOT - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance and execution of a Grant Agreement with the Merchants Terminal Corporation, Inc. The Mayor **ABSTAINED** on this item.

MINUTES

Department of Transportation - Amendment No. 2 to Agreement for
Project No. 1087, Conduit Occupancy
Services at Various Manholes

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with KCI Technologies and STV, Incorporated, A Joint Venture.

AMOUNT OF MONEY AND SOURCE:

\$1,518,707.02 - 9962-908051-9562-900000-703032

BACKGROUND/EXPLANATION:

On September 17, 2008, the Board approved an agreement with KCI/STV Joint Venture Partnership for Project 1087, Conduit Occupancy Services at Various Manholes. Under this agreement KCI/STV would enter various manholes to document the overall physical dimensions, general condition, duct configurations, and materials found. KCI/STV would also identify the occupancy of each duct and document any vacant ducts and the number of cables, fibers or inner duct, etc. that is within each manhole wall.

On July 1, 2009, the Board approved Amendment No. 1 to complete the extra work. This amendment no. 2 increases the upset limit by \$1,518,707.02 and is needed to fully complete the continued work on the various manholes. The revised upset limit will be \$4,457,849.56.

MBE/WBE PARTICIPATION:

KCI/STV, Joint Partnership will maintain the goals set of 22.06% MBE and 7.36% WBE throughout the agreement.

APPROVED FOR FUNDS BY FINANCE.

AUDITS NOTED THE INCREASE IN THE UPSET LIMIT.

(FILE NO. 56533)

MINUTES

DOT - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 2 to Agreement with KCI Technologies and STV, Incorporated, A Joint Venture.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funding Source</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>			

- | | | | |
|------------------------------------|---|------------------|------------|
| 1. Natalie Northe
Stacey Dennis | 2010 National STD
Prevention Conf.
Atlanta, GA
March 8 - 11, 2010
(Reg. Fee \$265.00) ea. | Federal
Funds | \$2,374.80 |
|------------------------------------|---|------------------|------------|

The airfare for the attendees totaling \$458.80 was paid for on a City issued credit card. The Conference Registration for each of the attendees totaling \$530.00 was paid for on EA000029290. All expenses are included in the total travel expenditure.

- | | | | |
|------------------|---|------------------|------------|
| 2. Robyn Neblett | 2010 National STD
Prevention Conf.
Atlanta, GA
March 8 - 11, 2010
(Reg. Fee \$250.00) | Federal
Funds | \$1,178.20 |
|------------------|---|------------------|------------|

The airfare for the attendee totaling \$235.20 was paid for on a City issued credit card. The Conference Registration for the attendee in the amount of \$250.00 was paid for on EA000026439. All expenses are included in the total travel expenditure.

- | | | | |
|--|---|------------------|------------|
| 3. Pamela Whittle
Emily Herrington
Rafiq Miazad
Ravikiran Muvva | 2010 National STD
Prevention Conf.
Atlanta, GA
March 8 - 11, 2010
(Reg. Fee \$240.00) ea. | Federal
Funds | \$4,641.60 |
|--|---|------------------|------------|

The airfare for the attendees totaling \$909.60 was paid for on a City issued credit card and the Conference Registration for each of the attendees totaling \$960.00 was paid for on EA000028689. All expenses are included in the total travel expenditure.

MINUTES

TRAVEL REQUESTS - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Funding Source</u>	<u>Amount</u>
<u>Commission on Aging & Retirement Education</u>			
4. Rebecca Bradley Pamela Massie	2010 CLP & ADRC National Meeting Alexandria, VA February 22 - 24, 2010 (Reg. Fee \$0.00) ea.	Nursing Home Fund Project	\$1,314.60
<u>Department of Recreation and Parks</u>			
5. Anne Draddy	MillionTrees NYC Symposium New York, NY March 4 - 7, 2010 (Reg. Fee \$50.00)	Accessory Account	\$ 215.00
<u>Circuit Court</u>			
6. Donna Dennis	Clinical Counseling Advances Conference Las Vegas, NV March 3 - 7, 2010 (Reg. Fee \$395.00)	State	\$1,531.94

MINUTES

TRAVEL REIMBURSEMENTCity Council

7. James B. Kraft

\$1,568.45

On June 28, 2009 through July 1, 2009 Mr. Kraft attended the 2009 Maryland Municipal League Convention in Ocean City, MD. The subsistence for this location is \$245.00 per night. The hotel cost \$249.00 per night therefore an additional \$12.00 over the allowable subsistence is being requested. Mr. Kraft is requesting reimbursement for conference registration, hotel, occupancy taxes, and mileage expenses all of which are included in the total as follows:

Registration	\$608.00
Hotel	\$747.00
Occupancy Taxes	\$ 78.45
Mileage	\$135.00

The Board, UPON MOTION duly made and seconded, approved the travel request and reimbursements. The President **ABSTAINED** on Item No. 7.

MINUTES

Bureau of Water and Wastewater - Agreement for Contractual Services Training

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Almac Enterprises (ALMAC). The period of the agreement is February 01, 2010 through March 02, 2010.

AMOUNT OF MONEY AND SOURCE:

\$ 2,940.00	2071-000000-5520-397926-60320
1,260.00	2071-000000-5520-398012-60320
1,050.00	2071-000000-5520-398140-60320
2,625.00	2070-000000-5500-397001-60320
<u>2,625.00</u>	2070-000000-5500-397101-60320
\$10,500.00	

BACKGROUND/EXPLANATION:

This request is for the second year of instruction of the class of trainees hired as Electrical Maintenance Technician Apprentices. The training will take place on-site using existing equipment and materials.

The Baltimore City Joint Apprenticeship Program requires that apprentices assigned to the Water Treatment Plants of Baltimore City be provided with 168 hours of classroom instruction for each year of the 3 years that they are employed to complete successfully the Electrical Maintenance Technician Apprenticeship Program.

ALMAC has an extensive background in Electrical Maintenance Technician Training and has provided a custom curriculum that exposes the apprentices to the technical requirements of the program as they relate to the actual work environment of a Water and Wastewater Treatment Plant.

MINUTES

Bureau of Water and Wastewater - cont'd

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an agreement with Almac Enterprises.

MINUTES

Bureau of Water and Wastewater - 2009 Sewer Surcharge Adjustment

ACTION REQUESTED OF B/E:

The Board is requested to **concur** with the adjustment of the 2009 Sewer Surcharge assessed to Goetze's Candy Company, Inc. The Board is also requested to rescind any interest/penalties that have accrued since February 2009 when the original surcharge bill (Invoice No. 5723630) was issued to the company.

AMOUNT OF MONEY AND SOURCE:

\$4,939.24 - 2070-000000-5500-506500-402190

BACKGROUND/EXPLANATION:

Article 25 of the Baltimore City Code (2000 ed., as amended) grants the City the authority to assess industries a sewer surcharge for industrial waste. Industries are billed in advance each January covering the period of January 1, through December 31, of each billing year. Goetze's Candy Company was originally assessed \$19,473.74 for Calendar Year 2009. However, in a letter dated April 8, 2009, the company requested that the surcharge be reconsidered, as they believed that the analytical data was not representative of the company's discharge because the sump pump, which served as the sampling location, concentrated the waste stream. In addition, Goetze's Candy Company did not receive the sewer use exemptions for the quarters ending December 11, 2007, March 24, 2008, July 15, 2008 and September 22, 2008, although the information had been faxed to the Utility Billing Section in the proper time frame but addressed to the wrong person.

MINUTES

Bureau of Water and Wastewater - cont'd

The Bureau agreed that reconsideration was warranted and utilized the analytical data collected at the new sampling location as well as the adjusted sewer use consumptions for the quarters specified above and to recalculate the 2009 surcharge assessment. This resulted in a revised assessment of \$2,462.68 and represents a reduction of \$17,011.06. As Goetze's Candy Company, Inc. paid \$7,401.92 toward the surcharge bill, a refund of \$4,939.24 is necessary.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board **concurred** with the adjustment of the 2009 Sewer Surcharge assessed to Goetze's Candy Company, Inc. The Board also rescinded any interest/penalties that accrued since February 2009 when the original surcharge bill (Invoice No. 5723630) was issued to the company.

MINUTES

Department of Housing & Community - Grant Agreements
Development/Homeless Services

The Board is requested to approve and authorize execution of the various grant agreements. The period of the grant agreement is October 1, 2009 through September 30, 2010, unless otherwise indicated.

GRANT AGREEMENTS

1. **FRANCISCAN CENTER, INC.** **\$105,000.00**

Account: 5000-585210-5750-649883-603051

The organization will serve 400 clients in its Technology Resource Center. The services will include use of the computer center for job search and application preparation, adult literacy classes, and job readiness classes.

2. **MAYOR'S OFFICE OF EMPLOYMENT DEVELOPMENT (MOED)** **\$675,759.00**

Account: 5000-585210-5750-649811-603051

MOED will coordinate the community's access to an array of employment related services at each of the six Community Action Centers (CAC) by assigning staff to, and connecting each CAC to one of the three comprehensive One-Stop Career Centers in Baltimore City.

The agreements are late because of delays at the administrative level. The delays were caused by the amount of time the providers required to send information appropriate to the contracts and as a result of the significant backlog of undeveloped contracts that occurred while the BHS Contracts Manager position went unfilled for several months.

MINUTES

DHCD/BHS - cont'd

3. **ST. VINCENT DE PAUL** **\$198,890.00**

Account: 1001-000000-3570-327329-601014

The organization will provide comprehensive emergency shelter and supportive services to approximately 75 homeless women and children at the homeless shelter located at 1114 Mount Street. The organization will provide 24-hour shelter, meals, showers, and laundry services. The services will also include life skills training and employment support, parenting training and support, case management and service linkages, and housing placement services. The period of the agreement is October 13, 2009 through June 30, 2010.

4. **MARYLAND CENTER FOR ARTS & TECHNOLOGY, INC.** **\$120,000.00**

Account: 5000-585210-5750-649871-603051

The Maryland Center for Arts & Technology, Inc. will recruit and provide training to 50 Baltimore City residents with incomes at or below 200% of the poverty level. The training will include 20 weeks of instruction for clients to become a Certified Nursing Assistant or Geriatric Nursing Assistant. The period of the agreement is October 1, 2009 through September 30, 2010.

The agreements are late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing grant agreements.

MINUTES

Department of General Services - Rescission and Approval of
Temporary Permit to Enter
Upon Property

ACTION REQUESTED OF B/E:

The Board is requested to rescind its August 19, 2009 approval of the National Railroad Passenger Corporation (Amtrak) Temporary Permit to Enter Upon Property.

The Board is requested to approve and authorize execution of a National Railroad Passenger Corporation (Amtrak) Temporary Permit to Enter Upon Property (temporary permit). The period of the temporary permit is effective upon Board approval and will continue until the end of the period that Amtrak determines necessary for the City to accomplish the necessary work.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department of Public Works, Bureau of Water and Wastewater is proposing a project to inspect and clean approximately 3,400 linear feet of sanitary sewer, in the vicinity of Amtrak Property near Pennsylvania Station, in connection with Sanitary Contract 876.

On August 19, 2009, the Board approved the Temporary Permit to Enter Upon Property of Amtrak. The temporary permit was returned to Amtrak for its approval. Amtrak required that revisions be made to paragraph 11, Insurance. The required revisions have been made in the new document, as requested.

No additional funds are required because the required payments were made before the request to rescind the August 19, 2009 approval. Fees paid were \$7,708.00 for railroad protective

MINUTES

General Services - cont'd

liability insurance waiver; \$20,500.00 for Amtrak employees to inspect and provide flagman; and \$500.00 for preparation of the Temporary Permit to Enter Upon Property.

UPON MOTION duly made and seconded, the Board rescinded its August 19, 2009 approval of the National Railroad Passenger Corporation (Amtrak) Temporary Permit to Enter Upon Property. The Board also approved and authorized execution of a National Railroad Passenger Corporation (Amtrak) Temporary Permit to Enter Upon Property (temporary permit).

MINUTES

<p>Department of Housing and <u>Community Development (DHCD)</u></p>	<p>- Amended, Restated and Consolidated Deed of Trust, Assignment of Rents and Security Agreement and <u>Assumption Agreement</u></p>
---	---

ACTION REQUESTED OF B/E:

The Board is requested to approve the assumption, by the People's Community Health Center, Inc. (PCHC), of various City loans extended to the Health, Education and Resource Organization, Inc. (HERO) and the Maryland Community Resource Center, Inc.

The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development (Commissioner) to execute any and all documents to effectuate this transaction subject to review and approval by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

No additional funds are required.

BACKGROUND/EXPLANATION:

The PCHC is a federally qualified health center, which operates eight health care centers in Baltimore City. The PCHC had been the health care provider at the facility owned and operated by HERO and the Maryland Community Resource Center, Inc. (collectively, HERO), located at 1734 Maryland Avenue (the property).

HERO ceased operations at the property in December 2008. The PCHC initiated operations at the property in April 2009. Presently, the PCHC continues to provide health care, case management, behavioral health services, transportation, emergency financial assistance, and pharmaceuticals at the property to those with a diagnosis of HIV/AIDS, but many of the other social services that HERO had provided at the property are not being provided.

MINUTES

DHCD - cont'd

The PCHC and HERO entered into a letter of intent (the LOI), under which the PCHC proposed to acquire the property and other assets of HERO, as related to HERO's former operations at the property, in conjunction with which the PCHC would agree to:

- (i) pay certain accounts payable of HERO up to \$500,000.00 (accounts payable); and
- (ii) provide medical case management, non-medical case management, medical care, psychosocial support, medical co-pays, client advocacy, emergency financial assistance (utilities/rent), medical transportation, food vouchers, nutritional supplements and meals, mental health counseling, psychiatry and substance abuse treatment services at the property (required services) and use commercially reasonable efforts to provide health insurance subsidies, food bank, legal services, permanent housing, transitional housing, emergency rental assistance, financial assistance/budget/life skills specialist, prison re-entry into community services, HIV and parent issues (new born & adolescent), transgender services and academic readiness/GED services at the property (additional services).

The property is subject to two deeds of trust (the Deeds of Trust) in favor of the Mayor and City Council of Baltimore (acting by and through the DHCD). The first Deed of Trust is dated September 7, 1999 and secures a loan to HERO in the amount of \$1,337,000.00. It states that if HERO provides comprehensive services for individuals with AIDS at the property through September 9, 2009, then the loan would be forgiven and the Deed of Trust would be released. The second Deed of Trust is dated September 25, 2007 and secures a loan to HERO in the amount of \$500,000.00. It states that if HERO provides comprehensive services to individuals affected by HIV/AIDS at the property through April 1, 2028, then the loan would be forgiven and the Deed of Trust would be released.

MINUTES

DHCD - cont'd

The City proposes to consent to the transfer of the property to the PCHC, subject to the Deeds of Trust, and in conjunction with such a transfer, consolidate, and amend the Deeds of Trust. The final documentation would incorporate the following terms:

- (i) the principal amount of the debt secured would be reduced to \$500,000.00, which would be required to be paid to the City, without interest, in equal quarterly payments over a period of two years (each payment will be in the amount of \$62,500.00);
- (ii) if during such a two-year period, the PCHC fails to make timely payments, transfers the property, places an additional lien on the property or incurs a judgment lien on the property, then an additional amount of \$1,337,000.00 would be due under the Deed of Trust; provided that the obligation to pay this additional amount would be non-recourse to the PCHC, and the new principal amount of \$1,837,000.00 would be payable or forgiven in accordance with the terms of the second of the Deeds of Trust;
- (iii) the consolidated Deed of Trust would be subordinate to a mortgage or Deed of Trust granted by the PCHC to secure a loan used by the PCHC to finance its acquisition of the property (i.e., payment of the accounts payable and/or another loan, the proceeds of which would be used to partially repay the amount secured by the consolidated Deed of Trust); and
- (iv) all prior defaults of HERO under the Deeds of Trust such as failure to provide health services, possible insolvency and forfeiture of corporate charter of The Maryland Community Resource Center, Inc., are waived.

MINUTES

DHCD - cont'd

Additionally, the final documents will provide that for a period of ten years following conveyance of the property to the PCHC that:

- (i) the PCHC provide the required services at the property and use commercially reasonable efforts to provide the additional services at the property;
- (ii) require that the use of the property be restricted to the provision of the required services, the additional services, and other services that the PCHC may provide in the fulfillment of its mission to provide health care services to the underserved community; and that the PCHC will record among the land records of Baltimore City, a restrictive covenant restricting the use of the aforementioned property, as aforesaid, the form and content of which must be approved by the Commissioner and the Law Department.

The PCHC will have the right to designate that the property be conveyed to an affiliate of the PCHC, provided that the PCHC would guaranty the performance by such affiliate the obligations under the consolidated Deed of Trust.

The PCHC expects to settle on this transaction with HERO within 60 days following the Board's approval.

MBE/WBE PARTICIPATION:

N/A

(FILE NO. 57111)

UPON MOTION duly made and seconded, the Board approved and authorized the assumption, by the People's Community Health Center, Inc. (PCHC), of various City loans extended to the Health, Education and Resource Organization, Inc. (HERO) and the Maryland Community Resource Center, Inc.

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the assumption by the People's Community Health Center, Inc. of various City loans extended to HERO and the Maryland Community Resource Center, Inc. The Board also authorized the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval by the Department of Law.

MINUTES

Department of Housing and - CDBG Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a CDBG agreement with the Housing Authority of Baltimore City. The period of the agreement is August 1, 2009 through July 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$	52,005.00	-	9980-909317-9593-900024-704045
	570,878.00	-	9981-909317-9593-900024-704045
	438,475.00	-	9983-909317-9593-900024-704045
	240,970.00	-	9982-909317-9593-900024-704045
	<u>41,845.00</u>	-	<u>9984-909317-9593-900024-704045</u>
	\$1,344,173.00		

BACKGROUND/EXPLANATION:

Under this agreement, the CDBG funds will be used to assist with the demolition of the Claremont Extension High Rise public housing development, located at 4320 Clareway in Baltimore City, to create a site for future development.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MBE: \$375,279.00

WBE: \$138,992.00

On May 13, 2009, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2009 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. American Dream Downpayment Initiative (HOME)
4. Housing Opportunity for People with AIDS (HOPWA)
5. Emergency Shelter Grant Program (ESG)

MINUTES

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2009 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 52,005.00 25 th CDBG	9980-909005-9587 25 th CBDG	9980-909317-9593 Claremont High Rise
570,878.00 26 th CDBG	9981-910005-9587 26 th CDBG	9981-909317-9593 Claremont High Rise
240,970.00 27 th CDBG	9982-943001-9587 27 th CDBG	9982-909317-9593 Claremont High Rise
438,475.00 28 th CDBG	9983-905983-9587 28 th CDBG	9983-909317-9593 Claremont High Rise
41,845.00 <u>29th CDBG</u>	9984-905987-9587 29 th CDBG	9984-909317-9593 Claremont High Rise
\$1,344,173.00	Housing & Services - Special Needs	

This transfer will provide funding to assist with the demolition of the Claremont Extension High Rise Public Housing development.

(FILE NO. 56294)

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved the request for the Department of Housing and Community Development and authorized execution of the CDBG agreement with the Housing Authority of Baltimore City. The transfer of funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded
the Board approved the
Extra Work Orders
as listed on the following page:

463

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater

- | | | | | |
|----|---|--------------|--------------------------------------|---------|
| 1. | EWO #002, \$29,616.15 - S.C. 874, Cleaning & Lining Sanitary Sewers Using Cured-In-Place Pipe | | | |
| | \$ 1,675,850.00 | \$ 24,893.16 | AM-Liner East, Inc. | 0 42.64 |
| 2. | EWO #066, \$51,976.62 - S.C. 791, Eastern Avenue Pumping Station Improvements | | | |
| | \$22,677,334.00 | \$743,239.55 | Whiting-Turner Contracting Co., Inc. | 0 88 |

MINUTES

Department of General Services - Developer's Agreement No. 1175

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1175 with Roland Park Real Estate, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$44,552.90

BACKGROUND/EXPLANATION:

Roland Park Real Estate, LLC, would like to install various utilities to its proposed construction located in the vicinity of 4301 Roland Avenue.

An Irrevocable Letter of Credit in the amount of \$44,552.90 has been issued to Roland Park Real Estate, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project; therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the developer's agreement no. 1175 with Roland Park Real Estate, LLC.

MINUTES

Department of Finance - Amendment to Fiscal 2010 Furlough Plan

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an amendment to the schedule of the mandatory furlough days for the Fiscal 2010 Furlough Plan. The amendment will substitute Wednesday, February 10, 2010 for Friday, May 28, 2010 as the 5th mandatory furlough day.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 23, 2009 the Board approved the Fiscal 2010 Post-Adoption Budget Reduction Plan which included the Fiscal 2010 Employee Furlough Plan.

Due to the inclement weather the City is experiencing, it is recommended that Wednesday February 10, 2010 be substituted for Friday, May 28, 2010 as the 5th mandatory furlough day of the Fiscal 2010 Employee Furlough Plan.

This change will not impact the 24 Hour operations or personnel working in and in support of the snow emergency operations. Additionally, this change will not affect those employees that are working in court and court related operations.

(FILE NO. 57086)

UPON MOTION duly made and seconded, the Board approved and authorized an amendment to the schedule of the mandatory furlough days for the Fiscal 2010 Furlough Plan.

MINUTESSpace Utilization Committee - First Amendment to Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the first amendment to a lease agreement with Baltimore County, Maryland, tenant, for the rental of a portion of the property located at Ivy Road and Dulaney Valley Road, consisting of one and two concrete buildings on a six acre parcel within the Loch Raven Watershed. The first amendment to lease agreement is effective November 1, 2009 for 25 years, with one renewal option of 25 years.

AMOUNT OF MONEY AND SOURCE:

The rent will remain the same as in the original lease agreement, \$1.00 per year, if demanded.

BACKGROUND/EXPLANATION:

The demised premises are used for a firing range.

On January 3, 1996, the Board approved a lease agreement with Baltimore County, Maryland for the rental of a portion of the property located at Ivy Road and Dulaney Valley Road, within the Loch Raven Watershed. The period of the original lease agreement was effective November 1, 1995 for five years, with an option to renew for three additional five year periods.

In lieu of the existing renewal terms of the lease agreement, this first amendment to the lease agreement will allow for two additional renewal periods of 25 years each. All other terms and conditions of the original lease agreement remain unchanged.

The Space Utilization Committee approved this first amendment to the lease agreement at its meeting held on December 15, 2009.

MINUTES

Space Utilization Committee - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the first amendment to a lease agreement with Baltimore County, Maryland, tenant, for the rental of a portion of the property located at Ivy Road and Dulaney Valley Road, consisting of one and two concrete buildings on a six acre parcel within the Loch Raven Watershed.

MINUTES

Dept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1658 W. North Ave.	Maximo A. Pierola	Open areaway 8' x 4'
Annual Charge: \$899.20		
2. 509 S. Exeter St.	Skylar Development, LLC	One single face electric sign 47.3 sq. ft., one canopy 34' x 3'10"
Annual Charge: \$210.90		
3. 6001 Reisterstown Rd.	Berney Motors, LLC	One set of steps
Annual Charge: \$ 70.30		

There being no objections the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Department of General Services - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with the Leonard Paper Company.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department is proposing to enter Leonard Paper Company's property, located at 725 North Haven Street. The purpose of this right-of-entry agreement is to allow the Department to perform any and all construction work associated with the modification and paving of the commercial entrance serving the Leonard Paper Company. This work is necessary to perform improvements along East Monument Street between North Haven Street and North Kresson Street, in conjunction with the Department of Transportation Project, Contract No. TR 00058.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a right-of-entry agreement with the Leonard Paper Company.

MINUTES

Fire Department - Grant Agreements and Memorandum of Agreement

The Board is requested to authorize acceptance and execution of the grant agreements and memorandum of agreement (MOA). The period of the agreement is July 1, 2009 through June 15, 2010, unless otherwise indicated.

GRANT AGREEMENTS

1. **MARYLAND INSTITUTE FOR EMERGENCY MEDICAL SERVICE SYSTEMS / FY2010 EMERGENCY MEDICAL DISPATCH TRAINING GRANT** **\$ 2,200.00**

Account: 5000-558410-2150-231400

The purpose of the grant is to provide emergency dispatch recertification training for members of the Department. There are no future obligations of the Department or the City as a result of the receipt of this grant.

The request is late because the award letter was issued on September 16, 2009 and there were changes to the agreement requested by the Law Department.

2. **MARYLAND INSTITUTE FOR EMERGENCY MEDICAL SERVICE SYSTEMS/ FY2010 ADVANCED LIFE SUPPORT (ALS) TRAINING GRANT** **\$ 26,295.00**

Account: 5000-558310-3190-309500

The purpose of the grant is to enable the Department to complete FY2010 ALS training courses. There are no future obligations of the Department or the City as a result of the receipt of this grant.

The request is late because the award letter was received on December 16, 2009.

MINUTES

Fire Department - cont'd

MEMORANDUM OF AGREEMENT

3. **THE STATE OF MARYLAND EMERGENCY MANAGEMENT AGENCY (MEMA)** **\$ 18,500.00**

Account: 4000-459910-2120-227700	14,800.00
1001-000000-2120-226300 City Match	3,700.00

The MEMA grant will provide funds to cover expenditures for hazardous materials planning, community outreach planning and or training. The City must provide matching or in-kind funding totaling \$3,700.00. The period of the agreement is October 1, 2009 through September 30, 2010.

The request is late because of its late arrival from MEMA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board authorized acceptance and execution of the grant agreements and memorandum of agreement.

MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 35** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on January 20, 27 and February 3, 2010.

UPON MOTION duly made and seconded, the Board **NOTED** the **35** reports.

BOARD OF ESTIMATES

2/17/10

MINUTES

Department of Housing and Community Development - American Recovery and Reinvestment Act of 2009 (ARRA) Community Development Block Grant Recovery (CDBG-R) Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an ARRA CDBG-R agreement with Comprehensive Housing Assistance, Inc. (CHAI). The period of the agreement is October 1, 2009 through March 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$76,000.00 - 4000-485710-5750-643000-603051

BACKGROUND/EXPLANATION:

CHAI has developed a Foreclosure Prevention and Intervention Program to assist low and moderate-income, owner-occupied households in Northwest Baltimore who are at-risk or in the process of losing their homes. Under the terms of this ARRA CDBG-R agreement, the funds will be used to create one full-time position to implement the program.

FOR FY 2010, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$91,000.00, AS FOLLOWS:

MBE: \$13,650.00

WBE: \$ 4,550.00

On May 27, 2009, the Board approved a Resolution authorizing the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to accept American Recovery and Reinvestment Act of 2009 (ARRA) funds for the Community Development Block Grant (CDBG-R) Program.

MINUTES

DHCD cont'd

Upon receipt of the Housing and Urban Development grant agreement for the CDBG-R funds on July 24, 2009, the DHCD's Contract Section began negotiating and processing CDBG-R agreements as awarded in the Substantial Amendment to the 2008 Annual Action Plan to be effective beginning October 1, 2009 and beyond. Consequently, the agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the ARRA CDBG-R agreement with Comprehensive Housing Assistance, Inc.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			

1. Fred Nochumowitz, Trustee	23 N. Gilmor St.	G/R \$75.00	\$ 500.00
---------------------------------	------------------	----------------	-----------

Funds will be transferred prior to settlement into, Account No. 9910-908087-9588-900000-704040, Miscellaneous Project.

2. Barbara A. Pride	928 N. Chester St.	L/H	\$61,700.00
---------------------	--------------------	-----	-------------

Funds are available in the State funds Account No. 9910-906416-9588-900000-704040, EBDI Project, Phase II.

(FILE NO. 56017)

3. Edwin Fuller	1112 W. Saratoga St.	L/H	\$ 5,000.00
-----------------	-------------------------	-----	-------------

Funds will be transferred prior to settlement into, Account No. 9910-901780-9588-900000-704040, Poppleton Project.

(FILE NO. 57069)

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation and quick-take proceedings for an amount equal to or lesser than the option amounts.

MINUTES

DHCD - cont'd

Dept. of Housing and Community Development - Condemnation

4. Charles Muskin and Shirley Lowenthal, Trustees of the Estate of Lillian Braverman	421 E. 24 th St.	G/R \$60.00	\$	500.00
--	-----------------------------	----------------	----	--------

Funds will be transferred prior to settlement into, Account No. 9912-910713-9591-900000-704040, Barclay Project.

(FILE NO. 57066)

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing options, condemnations, and quick-takes.

MINUTES

Baltimore National Heritage Area - Grant Agreement for Historic District Signs

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Mount Vernon Belvedere Improvements Association (MVBIA). The period of the agreement is effective upon Board approval five years.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00

BACKGROUND/EXPLANATION:

The MVBIA will donate, as a gift to the City, 100 historic district signs and grant to the City \$2,000.00 for installation of the signs by the City's Department of Transportation.

The MVBIA, through private fundraising, and a small grant from the Baltimore National Heritage Area (BNHA), designed and fabricated 100 signs to mark the Mount Vernon Historic District. The signs will generate awareness of the historic district and improve the visitor experience to the area. The Commission for Historical and Architectural Preservation approved the installation of the signs at their March 10, 2009 meeting.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the Mount Vernon Belvedere Improvements Association.

MINUTES

Police Department - Expenditure of Funds by
Expenditure Authorization

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds, by expenditure authorization, to pay Broadview Networks. The period of the expenditures is October 28, 2009 through November 28, 2009.

AMOUNT OF MONEY AND SOURCE:

\$3,921.74 - 1001-000000-2040-219800-603004

BACKGROUND/EXPLANATION:

The expenditure of funds, by expenditure authorization, will pay Broadview Networks for outstanding invoices dated October 28, 2009 through November 28, 2009.

Broadview Networks, through its long distance service, provides long distance and broadband access for Departmental administration and connectivity for public safety applications to the various locations for business and investigative use.

The Department is working to move this account to the Citywide long distance carrier.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized an expenditure of funds, by expenditure authorization, to pay Broadview Networks.

BOARD OF ESTIMATES

2/17/10

MINUTES

PROPOSAL AND SPECIFICATIONS

There being no objections, the Board, UPON MOTION duly made and seconded, approved the following Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated:

Bureau of Water and Wastewater - SWC No. 7761, Drainage Repairs and Improvements at Various Locations
BIDS TO BE RECV'D: 3/10/2010
BIDS TO BE OPENED: 3/10/2010

President: "The Board is in recess until twelve o'clock noon for the opening and receiving of bids."

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

<u>Bureau of Purchases</u> -	B50001205, Management Services for the Eating Together in Baltimore Program <u>BIDS TO BE RECV'D: 2/24/2010</u> <u>BIDS TO BE OPENED: 2/24/2010</u>
<u>Bureau of Purchases</u> -	B50001206, Food Services for the Eating Together in Baltimore Program <u>BIDS TO BE RECV'D: 2/24/2010</u> <u>BIDS TO BE OPENED: 2/24/2010</u>
<u>Bureau of Purchases</u> -	B50001353, Concrete Mixer Truck <u>BIDS TO BE RECV'D: 2/24/2010</u> <u>BIDS TO BE OPENED: 2/24/2010</u>
<u>Department of Transportation</u> -	TR 08062, Little Italy Streetscape <u>BIDS TO BE RECV'D: 2/24/2010</u> <u>BIDS TO BE OPENED: 2/24/2010</u>

BOARD OF ESTIMATES

2/17/10

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

<p><u>Department of Transportation</u> -</p> <p>Monumental Paving & Excavating, Inc. Allied Contractors, Inc. Stella May Contracting, Inc. Henkels & McCoy, Inc. LAI Construction, Inc. Flippo Construction Co., Inc. Ligon & Ligon, Inc.</p>	<p>TR 10011, Conduit System Repairs at Various Locations <u>Citywide-JOC</u></p>
<p><u>Bureau of Purchases</u> -</p> <p>P. Flanigan & Sons, Inc.</p>	<p>B50001348, Paving Materials <u>(Hot and Cold Patch)</u></p>
<p><u>Bureau of Purchases</u> -</p> <p>Rudolph's Office & Computer Supply, Inc. Win-Win Placements, LLC Kaplan Early Learning Co. Seat Sack World of Promotions School Specialty Inc. Lakeshore Learning Materials Standard Office Supply Chas J. Becker & Bros.</p>	<p>B50001345, Supply and Deliver Backpacks Filled with School <u>Supplies</u></p>

MINUTES

Bureau of Purchases -B50001324, CISCO Wireless
Hardware

Omega Cor Technologies
New Tech Solutions, Inc.
En Pointe Technologies
Sales, Inc.
CDW Government, Inc.Bureau of Purchases -B50001344, Full Size Pickup
Trucks

Motors Fleet
Chapman Chevy
Chas S. Winner d/b/a Winner Ford

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, February 24, 2010.

JOAN M. PRATT
Secretary