

### **NOTICE:**

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
  1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
  2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
  3. The written protest shall include:
    - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
    - b. A narrative description of the issues and facts supporting the protest; and
    - c. A description as to how the protestant will be harmed by the proposed Board action.
    - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

## **BOARD OF ESTIMATES' AGENDA – MARCH 18, 2020**

### **BOARDS AND COMMISSIONS**

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

C&L Automation LLC	\$ 540,000.00
Colt Insulation, Inc.	\$ 1,500,000.00
Interlock Steelworkers Incorporated	\$ 8,000,000.00
J. Villa Construction Inc.	\$ 20,250,000.00
L.R. Willson & Sons, Inc.	\$ 54,880,000.00

#### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Carroll Engineering, Inc.	Landscape Architect Engineer
DM Enterprises of Baltimore, LLC	Engineer Construction Management

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**BOARDS AND COMMISSIONS** - cont'd

George, Miles & Buhr, LLC	Engineer
Jackson and Tull Chartered Engineers	Engineer
RJM Engineering, Inc.	Engineer
Transviron, Inc.	Engineer

## AGENDA

BOARD OF ESTIMATES

3/18/2020

### Department of Real Estate - Tax Sale Certificate

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to The Park and Menlo LLC for an amount that is less than the lien amount for the property located at 1727 McCulloh Street.

#### **AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1727 McCulloh Street	\$3,000.00	\$11,317.29	\$34,668.73	\$11,317.29

#### **BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for the indicated property on 1727 McCulloh Street on May 13, 2019 for the lien amount. The Park and Menlo LLC has offered to purchase the Tax Sale Certificate for 1727 McCulloh Street in the total amount of \$11,317.29, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$11,317.29 will cover the flat taxes and water bills.

**AGENDA****BOARD OF ESTIMATES****3/18/2020**Department of Real Estate - Tax Sale Certificate**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Tax Sale Certificates to The Lemmon Street LLC for amounts that are less than the lien amount for the properties located at 1704, 1705, and 1711 Lemmon St.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1704 Lemmon Street	\$5,667.00	\$12,425.75	\$14,277.30	\$12,425.75
1705 Lemmon Street	\$5,667.00	\$ 6,120.80	\$23,253.01	\$ 6,120.80
1711 Lemmon Street	\$5,667.00	\$ 4,948.78	\$7,969.90	\$ 5,667.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificates for the above properties located at 1704, 1705 and 1711 Lemmon Street on May 14, 2018. The Lemmon Street LLC has offered to purchase the properties in the total amount of \$18,705.00, file petitions to foreclose, acquire title to the properties and return them to productive use. The purchase price for the tax sale certificate for 1704 Lemmon St., of \$12,425.75 will cover the flat taxes and water bills of \$12,425.75. The purchase price for 1705 Lemmon St of \$6,120.80 will cover the flat taxes and water bills of \$6,120.90. The purchase price of 1711 Lemmon St of \$5,667.00 will cover the flat taxes and water bills of \$4,948.78.

**AGENDA****BOARD OF ESTIMATES****3/18/2020****OPTIONS/CONDEMNATIONS/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development (DHCD) - Options</u>			
1. Tridack, LLC	327 N. Schroeder Street	G/R \$32.90	\$ 301.00
Funds are available in account no. 9910-914135-9588-900000-704040, Poppleton CW Ph 2-4 Acq-Demo.			
2. Jeffrey I. Silberman	105 N. Carlton Street	G/R \$25.00	\$ 229.00
3. Jeffrey I. Silberman	107 N. Carlton Street	G/R \$25.00	\$ 229.00

Funds are available in account no. 9910-914135-9588-900000-704040, Poppleton CW Ph 2-4 Acq-Demo.

In the event that the option agreement/s fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2019 through June 30, 2020, unless otherwise indicated.

1. **THE JOHNSON LEADERSHIP GROUP, LLC** **\$ 12,893.00**

Account: 1001-000000-3001-568000-603051

The Johnson Leadership Group, LLC will utilize the funds to provide training, mentoring and coaching for the Baltimore City Health Department. The period of the agreement is effective upon Board approval through August 31, 2020.

The agreement is late is because of administrative delays.

2. **PROGRESSUS THERAPY, LLC** **\$417,200.00**

Accounts: 4000-427120-3080-292301-603051	\$ 95,084.00
4000-427120-3080-292302-603051	\$ 25,025.00
1001-000000-3080-288700-603051	\$297,091.00

Progressus Therapy, LLC will utilize the funds to provide occupational, speech-language pathology therapy and special education services for the Baltimore Infants and Toddlers Program (BITP). The organization will coordinate their services with the BITP staff in compliance with local early intervention systems. This coordination will include orientation, training and time allocation for accumulation of documentation and reporting for compliance.

The agreement is late because funding shortages delayed processing.

**MWBOO GRANTED A WAIVER ON JANUARY 24, 2020.**



**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

Health Department - cont'd

**3. BALTIMORE MEDICAL SYSTEM, INC. \$131,168.00**  
**(BMS)**

Accounts: 5000-530020-3080-595800-603051	\$ 72,339.00
4000-498820-3080-275200-603051	\$ 58,829.00

The BMS will partner with the Department's Bureau of Maternal and Child Health to implement the Nurse Family Partnership (NFP) Home Visiting Model. The BMS will provide the services of a full time bilingual nurse to work with the Department's Maternal and Infant Care nursing staff. The BMS Nurse will conduct home visits and maintain a caseload of predominately 25 Spanish-speaking clients according to the NFP Model. The Maternal and Infant NFP Care supervisor will provide clinical oversight for the BMS Nurse.

The BMS will also provide the services of a bilingual Site Coordinator for the B'more Fit for Healthy Babies program. The BMS Site Coordinator will report directly to the BMS Director of Maternal and Child Health and communicate regularly with the Department's Maternal and Infant Care Program regarding program needs. The Site Coordinator will conduct a minimum of three weekly group sessions in Spanish per month and will serve residents of southeast Baltimore.

**MWBOO GRANTED A WAIVER ON JANUARY 17, 2020.**

The agreement is late because of administrative delays.

**4. THE JOHNS HOPKINS UNIVERSITY \$1,921,849.00**  
**(JHU)**

Account: 5000-569720-3023-273390-603051

The Johns Hopkins University, School of Medicine will utilize the funds to provide services in accordance with Ryan White B-Early Intervention Services. The JHU will engage HIV-negative clients in HIV prevention services, conduct peer

## AGENDA

### BOARD OF ESTIMATES

3/18/2020

#### Health Department - cont'd

navigation to assist HIV-negative clients with accessing HIV prevention services, including PrEP and nPEP, and screening and referral to supportive services. The JHU will also conduct outreach services and conduct targeted HIV testing and counseling. In addition, JHU will provide health education/risk reduction services to engage and inform the priority populations (i.e. gay, bisexual, and other men who have sex with men, transgender persons, people who inject drugs, black women and men, Latino women and men, etc.) as identified in the National HIV/AIDS Strategy 2020. JHU will maintain a van and staff a mobile clinic to reach clients in external clinical settings.

**MWBOO GRANTED A WAIVER ON JANUARY 24, 2020.**

5. **THE UNIVERSITY OF MARYLAND, BALTIMORE** **\$263,341.00**  
**(UMB)**

Account: 5000-569720-3023-273392-603051

The UMB's JACQUES Initiative will utilize the funds to provide services in accordance with Ryan White Early Intervention Services. Specifically, they will serve as a provider to engage HIV-negative clients in HIV prevention services, conduct peer navigation to assist HIV-negative clients with accessing HIV prevention services, including PrEP, nPEP, and provide screening and referral to supportive services. The period of the agreement is July 1, 2019 through June 30, 2020.

**MWBOO GRANTED A WAIVER ON JANUARY 29, 2020.**

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

Health Department - cont'd

and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Health Department - Notice of Award

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Notice of Award (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention. The period of the Notice of Award is January 1, 2020 through December 31, 2020.

##### **AMOUNT OF MONEY AND SOURCE:**

\$253,240.00 - 4000-422520-3030-271500-404001

##### **BACKGROUND/EXPLANATION:**

The NoA provides funding to support Sexually Transmitted Disease (STD) prevention, screening, and treatment services. The Department will conduct STD surveillance, respond to STD-related outbreaks, identify persons with STDs and link them and their partners to care, and to treatment through targeted disease investigation and intervention.

The NoA is late because of a delay in the administrative review process.

##### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/18//2020**

Department of Housing and                      - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition, by gift, of the below listed property interests from the Druid Heights Community Development Corporation and B&D Phase III LLC, owners, SUBJECT to municipal liens, interests, and penalties that may accrue, other than water bills.

<b><u>OWNER(S)</u></b>	<b><u>PROPERTY</u></b>	<b><u>INT.</u></b>
1. B&D PHASE III LLC	2221 DIVISION ST	F/S
2. B&D PHASE III LLC	2233 DIVISION ST	L/H
3. DRUID HEIGHTS COM. DEV. CORP.	2206 DRUID HILL AVE	F/S
4. B&D PHASE III LLC	2202 ETTING ST	L/H
5. B&D PHASE III LLC	2215 ETTING ST	L/H
6. B&D PHASE III LLC	2217 ETTING ST	L/H

**AMOUNT OF MONEY AND SOURCE:**

\$1,596.76 - Water bills - 9904-918051-9127-900000-707075

Settlement fees - 9904-918051-9127-900000-704044

**BACKGROUND/EXPLANATION:**

The DHCD has waived the usual \$600.00 donation fee for settlement costs and has agreed to pay the outstanding water bills totaling \$1,596.76 because acquisition of these properties is necessary for the Druid Square/Cab Calloway Square Project. The settlement fees and the water bills will be paid with BGN Druid Square Park funds. Accepting this donation is less costly than acquiring the property by condemnation, even though the DHCD will pay the settlement costs and water bills.

The DHCD, on behalf of the Mayor and City Council of Baltimore (City), seeks to acquire the above-listed properties for the Druid Square/Cab Calloway Square Project. However, the properties are SUBJECT to municipal liens that exceed the value of the property. In the interest of saving time, Druid Heights Community Development

**AGENDA****BOARD OF ESTIMATES****3/18//2020**DHCD - cont'd

Corporation and B&D Phase III LLC have agreed to donate all their interests in the above-listed properties to the City for \$0.00. The City will receive clear and marketable title to the properties, subject to municipal liens, other than water bills. Accepting this donation is less costly than acquiring the properties by condemnation, even though the DHCD will pay the settlement costs and water bills.

The DHCD seeks approval to acquire the properties, SUBJECT to all municipal liens, other than water bills, and all interests and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through November 15, 2019 (date lien sheet was issued) follows:

<b>2221 DIVISION STREET</b>		
<b>Bill</b>	<b>Date</b>	<b>Amount</b>
Real Property Tax	2019-2020	\$ 24.52
Real Property Tax	2018-2019	30.04
Real Property Tax	2017-2018	46.90
Real Property Tax	2016-2017	41.08
Real Property Tax	2015-2016	46.60
Tax Sale	10/24/2018	107,193.92
Miscellaneous 7005705	6/17/2013	286.92
Miscellaneous 7366370	5/27/2014	226.66
Miscellaneous 7390701	6/30/2014	227.96
Miscellaneous 7456650	9/15/2014	222.02
Miscellaneous 7682396	6/15/2015	383.27
Miscellaneous 7820327	11/18/2015	392.27
Miscellaneous 7997612	5/16/2016	321.00
Miscellaneous 8102717	9/19/2016	248.80
Miscellaneous 8372096	10/10/2017	296.41
Miscellaneous 8601411	7/9/2018	236.87
Property Registration	11/15/2019	348.50
<b>Total Liens Owed:</b>		<b>\$110,573.74</b>

**AGENDA****BOARD OF ESTIMATES****3/18//2020**DHCD - cont'd

<b>2233 DIVISION STREET</b>		
<b>Bill</b>	<b>Date</b>	<b>Amount</b>
<b>Total Liens Owed:</b>		<b>\$ 0.00</b>

<b>2206 DRUID HILL AVENUE</b>		
<b>Bill</b>	<b>Date</b>	<b>Amount</b>
Real Property Tax	2019-2020	\$ 73.56
Real Property Tax	2018-2019	90.12
Real Property Tax	2017-2018	106.68
Real Property Tax	2016-2017	134.61
Real Property Tax	2015-2016	139.80
Real Property Tax	2014-2015	156.36
Real Property Tax	2013-2014	184.30
Miscellaneous 6435218	9/26/2011	492.36
Miscellaneous 7340524	4/14/2014	249.41
Miscellaneous 7481989	10/14/2014	403.85
Miscellaneous 7721798	8/3/2015	408.29
Miscellaneous 7969355	4/4/2016	326.02
Miscellaneous 7981632	4/25/2016	349.69
Miscellaneous 8358731	9/25/2017	295.42
Miscellaneous 8500985	3/5/2018	208.00
Miscellaneous 8866881	9/9/2019	390.78
Miscellaneous 8871832	9/23/2019	237.41
Environmental Fine	11/15/2019	1,500.00
Property Registration	11/15/2019	1,210.60
<b>Total Liens Owed:</b>		<b>\$ 6,957.26</b>

**AGENDA****BOARD OF ESTIMATES****3/18//2020**DHCD - cont'd

<b>2202 ETING STREET</b>		
<b>Bill</b>	<b>Date</b>	<b>Amount</b>
Real Property Tax	2019-2020	\$ 24.52
Real Property Tax	2018-2019	30.04
Real Property Tax	2017-2018	35.56
Real Property Tax	2016-2017	52.45
Real Property Tax	2015-2016	46.60
Miscellaneous 6658785	6/11/2012	7.47
Miscellaneous 6961023	4/22/2013	427.08
Miscellaneous 7004658	6/17/2013	390.80
Miscellaneous 7026263	7/15/2013	417.85
Miscellaneous 7048135	8/12/2013	415.28
Miscellaneous 7374135	6/9/2014	386.66
Miscellaneous 7415193	7/21/2014	383.70
Miscellaneous 7454036	9/15/2014	376.50
Miscellaneous 7685324	6/15/2015	346.34
Miscellaneous 7763196	9/8/2015	364.66
Miscellaneous 8291825	6/26/2017	308.86
Miscellaneous 8340762	9/5/2017	320.42
Miscellaneous 8872046	9/23/2019	237.41
Property Registration	11/15/2019	348.50
<b>Total Liens Owed:</b>		<b>\$ 4,920.70</b>



**AGENDA**

**BOARD OF ESTIMATES**

**3/18//2020**

DHCD - cont'd

<b>2215 ETTING STREET</b>		
<b>Bill</b>	<b>Date</b>	<b>Amount</b>
Real Property Tax	2019-2020	\$ 24.52
Real Property Tax	2018-2019	30.04
Real Property Tax	2017-2018	46.90
Real Property Tax	2016-2017	41.08
Real Property Tax	2015-2016	46.60
Tax Sale	10/24/2018	7,853.13
Miscellaneous 4641270	3/19/2007	175.01
Miscellaneous 5419973	9/15/2008	450.50
Miscellaneous 5769252	6/1/2009	242.95
Miscellaneous 5931548	12/14/2009	225.90
Miscellaneous 6178180	10/18/2010	453.84
Miscellaneous 6340988	5/16/2011	389.95
Miscellaneous 6592539	3/12/2012	4.83
Miscellaneous 6711980	7/30/2012	381.49
Miscellaneous 6889281	12/17/2012	305.97
Miscellaneous 6958433	4/22/2013	270.73
Miscellaneous 7007131	6/17/2013	245.58
Miscellaneous 7029473	7/15/2013	261.50
Miscellaneous 7046196	8/12/2013	258.93
Miscellaneous 7135999	11/4/2013	250.58
Miscellaneous 7376247	6/9/2014	229.78
Miscellaneous 7412232	7/21/2014	226.82
Miscellaneous 7453111	9/15/2014	220.15
Miscellaneous 7685704	6/15/2015	346.34
Miscellaneous 7764715	9/8/2015	364.66
Miscellaneous 8017956	6/13/2016	343.25
Miscellaneous 8108482	9/26/2016	310.80
Miscellaneous 8291569	6/26/2017	283.11
Miscellaneous 8511552	3/19/2018	283.01
Miscellaneous 8596777	7/2/2018	239.77
Miscellaneous 8871923	9/23/2019	237.41
Property Registration	11/15/2019	348.50
<b>Total Liens Owed:</b>		<b>\$ 15,393.63</b>

**AGENDA****BOARD OF ESTIMATES****3/18//2020**DHCD - cont'd

<b>2217 ETTING STREET</b>		
<b>Bill</b>	<b>Date</b>	<b>Amount</b>
Real Property Tax	2019-2020	\$ 24.52
Real Property Tax	2018-2019	30.04
Real Property Tax	2017-2018	35.56
Real Property Tax	2016-2017	52.45
Real Property Tax	2015-2016	46.60
Miscellaneous 6961312	4/22/2013	427.08
Miscellaneous 7006125	6/17//2013	390.80
Miscellaneous 7029390	7/15/2013	417.85
Miscellaneous 7049752	8/12/2013	415.28
Miscellaneous 7128903	11/04/2013	410.42
Miscellaneous 7375504	6/9/2014	386.66
Miscellaneous 7417132	7/21/2014	383.70
Miscellaneous 7455793	9/15/2014	376.50
Miscellaneous 7682255	6/15/2015	346.34
Miscellaneous 7761497	9/8/2015	364.66
Miscellaneous 8017964	6/13/2016	343.25
Miscellaneous 8108367	9/26/2016	310.80
Miscellaneous 8132409	10/31/2016	417.62
Miscellaneous 8291395	6/26/2017	283.11
Miscellaneous 8478125	2/5/2018	262.80
Miscellaneous 8525586	4/9/2018	280.29
Miscellaneous 8871865	9/23/2019	237.41
Property Registration	11/15/2019	280.50
<b>Total Liens Owed:</b>		<b>\$ 6,524.24</b>

**MBE/WBE PARTICIPATION:**

N/A

## AGENDA

### BOARD OF ESTIMATES

3/18//2020

Department of Housing and - Land Disposition Agreement  
Community Development

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Manna Bible Baptist Church, and Bridges Community and Economic Development, Developer, for the sale of the City-owned properties located at 3025, 3029, 3065, and 3067 Spaulding Avenue.

#### **AMOUNT OF MONEY AND SOURCE:**

\$ 3,000.00 - 3025 Spaulding Avenue  
3,000.00 - 3029 Spaulding Avenue  
3,000.00 - 3065 Spaulding Avenue  
3,000.00 - 3067 Spaulding Avenue  
\$12,000.00 - Payable Settlement

#### **BACKGROUND/EXPLANATION:**

The Developer will be using private and public funds for this project.

The project will involve the rehabilitation of single-family homes with goal of providing affordable homeownership as part of the State of Maryland "Live Where You Worship Home Ownership" Program.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The authority to sell the properties located at 3025, 3029, 3065, and 3067 Spaulding Avenue is given under Article 13, § 2-7 (h) (2) (ii) (C) of the Baltimore City Code.

**AGENDA**

**BOARD OF ESTIMATES**

**3/18//2020**

Department of Housing and - cont'd  
Community Development

In accordance with the appraisal policy, the waiver valuation process has determined the properties price of \$6,000.00 each. The properties are being sold for \$3,000.00 each.

Sale of these properties at a price below the waiver valuation price will be a specific benefit to the immediate communities, eliminate blight, return the properties to the tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

20 - 21

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

# **AGENDA**

**BOARD OF ESTIMATES**

**3/18//2020**

## **TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works</u>		
1. \$28,500.00	9956-905533-9549	
Wastewater	Annual Facilities	
Rev. Bond	Improv.	
21,500.00	9956-905533-9549	
County	Annual Facilities	
Revenue	Improv.	
<b><u>\$50,000.00</u></b>	-----	9956-905935-9551-3
		Design

This transfer will cover costs of design for Project 1505 (SC 989, SC 990, SC 991, SC 988, WC 1326), On-Call Project and Construction Management Assistance Services., Task 015.

2. \$28,500.00	9956-927006-9549	
Wastewater	Admin. Buildings	
Rev. Bond		
21,500.00	9956-927006-9549	
County	Admin. Buildings	
Revenue		
<b><u>\$50,000.00</u></b>	-----	9956-903890-9551-3
		Design

This transfer will cover costs of design for Project 1505 (SC 989, SC 990, SC 991, SC 988, WC 1326), On-Call Project and Construction Management Assistance Services, Task 015.

**AGENDA**

**BOARD OF ESTIMATES**

**3/18//2020**

**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works - cont'd</u>		
3.   \$28,500.00	9956-923027-9549	
Wastewater Rev.	Patapsco	
Bond	WWTP Headworks	
21,500.00	9956-923027-9549	
<u>County Rev.</u>	Patapsco WWTP	
	Headworks	
<b>\$50,000.00</b>	-----	9956-902889-9551-3
		Design

This transfer will cover costs of design for Project 1505 (SC 989, SC 990, SC 991, SC 988, WC 1326), On-Call Project and Construction Management Assistance Services, Task 015.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Mayor's Office of Homeless Services - Provider Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Provider Agreement with the University of Maryland, Baltimore. The period of the Provider Agreement is July 1, 2019 through June 30, 2020.

##### **AMOUNT OF MONEY AND SOURCE:**

\$124,997.00 - 4000-490820-3571-762400-603051

##### **BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to administer the Housing Opportunities for Persons with AIDS (HOPWA) Program. As a sub-recipient, the University of Maryland, Baltimore will provide mortgage assistance and support services to 100 low-income HIV-AIDS positive individuals and/or families in the City of Baltimore. The University of Maryland, Baltimore will offer service(s) through its HOPWA Housing Improvement Program.

The Provider Agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER ON AUGUST 22, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

Department of Transportation - Developer's Agreement No. 1674

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1674 with Premier A-2 Federal Hill MD, LLC Developer.

**AMOUNT OF MONEY AND SOURCE:**

\$134,106.00 - Letter of Credit

**BACKGROUND/EXPLANATION:**

Premier A-2 Federal Hill MD, LLC will install new water services, conduit, street lighting, storm drains, sanitary sewer, and roadway and sidewalk improvement to its proposed new building located at 1900 South Charles Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$134,106.00 has been issued to Premier A-2 Federal Hill MD, LLC, which assumes 100% of the financial liability.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1674 has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/18/2020

#### Department of Transportation - Traffic Mitigation Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement between the Mayor and City Council with 725 Pratt, LLC. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

##### **AMOUNT OF MONEY AND SOURCE:**

\$12,979.00 - 9950-906082-9512-000000-490375

##### **BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529 was approved on May 9, 2012, determined that a Traffic Mitigation fee was required for the Development. The Developer proposes to perform the Scope of Work at 725 West Pratt Street, constructing an apartment building with 54 units and a total of 44,000 square feet.

The Developer agrees to make a one-time contribution in the amount of \$12,979.00, to fund the City's multimodal transportation improvements in the Development's vicinity.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Mayor's Office - Ratification of Extension to Grant Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify an extension to the Grant Agreement with Baltimore Sister Cities, Incorporated (BSCI). The Ratification extended the period of the grant agreement from July 1, 2019 through December 31, 2019.

##### **AMOUNT OF MONEY AND SOURCE:**

N/A

##### **BACKGROUND/EXPLANATION:**

On September 12, 2018 the Board approved the original grant Agreement with the BSCI in the amount of \$14,358.97 for the period of July 1, 2018 through June 30, 2019, with the option to extend for four additional one-year periods. The grant provided up to \$10,000.00 annually in operating support to the BSCI for July 1, 2018 through June 30, 2019.

The BSCI requested a ratification of the six-month extension of the initial period, in order to use unspent grant funds that remained as of June 30, 2019. The extension enabled the BSCI to bill for the remaining balance of grant funds equal to approximately \$929.00.

The BSCI was incorporated in December 2015 to establish, foster, and administer "Sister City" relationships between Baltimore and international cities in accordance with the policies of Sister Cities International (SCI) and the Mayor's Office; to establish committees charged with the day-to-day management of individual Sister City relationships; and to appoint individuals to be members of the committees.

Collectively, these activities represent the "Program" of the BSCI that were supported by the grant. The BSCI is the successor to Baltimore Sister City Committees (BSCC). The BSCC through volunteers promoted mutual economic development, educational, cultural, health, environmental and other exchanges between Baltimore and international sister cities in the SCI network. The BSCC started in 1974 during the administration of Mayor William Donald Schaefer.

## AGENDA

### BOARD OF ESTIMATES

3/18/2020

#### Mayor's Office - cont'd

The ratification is late because of changes in leadership within the BSCI, an all-volunteer-led organization, which led to a delay in receiving the request.

#### MBE/WBE PARTICIPATION:

MBE/WBE goals do not apply as there are no subcontractors and based on the size of the contract.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## AGENDA

### BOARD OF ESTIMATES

3/18/2020

#### Mayor's Office - Extension of Grant Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Extension of Grant Agreement with Baltimore Sister Cities, Incorporated (BSCI). The period of the extension is July 1, 2019 through June 30, 2020.

##### **AMOUNT OF MONEY AND SOURCE:**

\$10,000.00 - 1001-000000-1250-775200-603050

##### **BACKGROUND/EXPLANATION:**

On September 12, 2018 the Board approved the original grant Agreement with the BSCI in the amount of \$14,358.97 for the period of July 1, 2018 through June 30, 2019, with the option to extend for four additional one-year periods. The grant provides up to \$10,000.00 annually in operating support to the BSCI.

A portion of funds in the amount of \$5,000.00 will be allocated for FY'20 and will be advanced immediately. This advance and the balance of FY'20 funds will be disbursed based on invoices documenting approved expenses.

The BSCI was incorporated in December 2015 to establish, foster, and administer "Sister City" relationships between Baltimore and international cities in accordance with the policies of Sister Cities International (SCI) and the Mayor's Office; to establish committees charged with the day-to-day management of individual sister city relationships; and to appoint individuals to be members of the committees.

Collectively, these activities represent the "Program" of the BSCI that will be supported by the grant. The BSCI is the successor to Baltimore Sister City Committees (BSCC). The BSCC through volunteers promoted mutual economic development, educational, cultural, health, environmental and other exchanges between Baltimore and international sister cities in the SCI network. The BSCC started in 1974 during the administration of Mayor William Donald Schaefer.

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

Mayor's Office - cont'd

The extension request was submitted late because of changes in leadership within BSCI that led to a delay in receiving the request.

**MBE/WBE PARTICIPATION:**

MBE/WBE goals do not apply as there are no subcontractors and based on the size of the contract. The grantee is a not-for-profit corporation established to carry out the objectives of the Sister Cities program.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Department of Law - Second Amendment to Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Second Amendment to Agreement with Sedgwick Claims Management Services, Inc. ("Sedgwick"). The Second Amendment to Agreement extends the period of the Agreement through November 30, 2020.

##### **AMOUNT OF MONEY AND SOURCE:**

No cost time extension

##### **BACKGROUND/EXPLANATION:**

##### **NON COMPETITIVE PROCUREMENT**

This request meets the condition that it is not practical to seek competitive responses.

##### **STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

In 2013, the Department of Finance, Bureau of Purchases issued a Request for Proposals for Workers' Compensation Claims Administration, Solicitation No. B50003192 and its addendums. On March 26, 2014, the Board approved Contract No. B50003192, Workers' Compensation Claims Administration (the Agreement), wherein the Contractor agreed to furnish all labor, materials and equipment and perform all work required on items awarded under the Agreement, in accordance with each and every condition, covenant, stipulation, and term contained in the specifications and bid or proposal thereof. As of April 25, 2018, the City had exercised all the renewal options under the Agreement, extending its duration to March 31, 2020.

On January 15, 2020, the Board approved the First Amendment to Agreement which acknowledged among other items that the Department of Law, instead of the Department of Finance, was the responsible party for the Workers' Compensation Claims Administration functions of the City under the Agreement.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Department of Law - cont'd

Under the terms of this Second Amendment to Agreement, the Department of Law extends the period of the Agreement through November 30, 2020 at no additional cost to the City as the Law Department needs time to develop a new Request for Proposals for Workers' Compensation Claims Administration and recommend a new award to the Board.

Pursuant to the Baltimore City Charter, Article VI, § 11 (e)(i), it is not practical to obtain competitive bids prior to these actions by the Law Department. The Department of Finance has been provided written notice of this request and agrees with this action.

#### **MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 17% MBE AND 10% WBE ON FEBRUARY 7, 2012.**

#### **APPROVED FOR FUNDS BY FINANCE**

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

3/18/2020

#### Mayor's Office of Emergency Management - Subrecipient Agreements

The Board is requested to approve and authorize execution of the Subrecipient Agreements with the Maryland Emergency Management Agency.

1. **MARYLAND EMERGENCY MANAGEMENT AGENCY** **\$233,984.92**

Account: 4000-437420-2023-744500-600000

Account: 1001-000000-2131-228200-600000 (local match)

This is a federal grant that must be matched dollar for dollar with local in-kind assistance coming from service 608 general fund. The grant is the FY19 Emergency Management Performance Grant. It is provided to enhance and strengthen emergency management capabilities at the state and local level. The period of the agreement is October 1, 2018 through September 30, 2020.

2. **MARYLAND EMERGENCY MANAGEMENT AGENCY** **\$950,615.38**

Account: 4000-482020-2023-744500-600000

The FY19 State Homeland Security Program grant provides support of the development and sustainment of core capabilities to fulfill the goal of National Preparedness. Funding will be used for costs related to planning, organization, equipment, and training and exercise needs associated with acts of terrorism. The period of the grant award is September 1, 2019 through August 1, 2021.

The Subrecipient Agreements are late because of late receipt of award documents.

#### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Subrecipient Agreements have been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Department of Planning - Grant Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Agreement with the Central Baltimore Partnership. The period of the Grant Agreement is January 1, 2020 through December 31, 2020.

##### **AMOUNT OF MONEY AND SOURCE**

\$50,000.00 - 1001-000000-1873-187400-603026

##### **BACKGROUND/EXPLANATION:**

The purpose of this Agreement is to create a nurturing climate for the arts in the City of Baltimore and to ensure that the arts are an effective revitalization tool for communities designated as Arts and Entertainment Districts by the Maryland State Arts Council, a unit of the Maryland Department of Commerce.

The Grant agreement is late because more time was needed for both parties to agree to the terms of the Grant Agreement.

##### **APPROVED FOR FUNDS BY FINANCE**

##### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Department of Planning - Ratify Amendment to Consultant Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify Amendment to Consultant Agreement with the National Aquarium, Inc. The period of the ratification was January 1, 2019 through December 31, 2019. The Board is also requested to ratify the services provided and increase the agreement amount by \$32,644.51.

##### **AMOUNT OF MONEY AND SOURCE:**

\$32,644.51 - 2026-000000-1873-751800-603026

##### **BACKGROUND/EXPLANATION:**

The Board awarded the initial Consultant Agreement on August 8, 2018 for \$25,000.00, using funds from the Casino Impact Area of South Baltimore, also known as the "South Baltimore Gateway." National Aquarium, Inc., the Consultant, agreed to advance environmental education and foster Green Schools programming in K-12 grades within the South Baltimore Gateway, as recommended in the South Baltimore Gateway Master Plan. The initial term of the project was through December 31, 2018, with an option to renew the Agreement for one additional one-year term.

The Consultant without Board approval worked closely with the City to continue to provide the services outlined under the Agreement through 2019, which included providing outreach to all twelve city public schools in the South Baltimore Gateway about environmental education opportunities, and providing technical and hands-on assistance on greening projects, grants-writing, and outdoor education to eight of them on an ongoing basis. In addition, the City and the Consultant co-developed a plan to provide additional professional development resources to teachers and nature experiences to students in the South Baltimore Gateway, in furtherance of the goals of the South Baltimore Gateway Master Plan, which was implemented in spring 2019. Through an oversight,

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Department of Planning - cont'd

the contract option was not formally renewed. The Department is now respectfully requesting that the contract be retroactively extended through December 31, 2019 and that the amount be increased to pay for the work performed. The increase of \$32,644.51 will make the total contract amount \$57,644.51.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

Mayor's Office of Criminal Justice (MOCJ) - Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Urban One, Inc. (Contractor). The period of the agreement is effective upon Board approval for one year.

#### **AMOUNT OF MONEY AND SOURCE**

\$230,000.00 - 5000-514420-2255-772500-603051

#### **BACKGROUND/EXPLANATION:**

On February 26, 2020, the Board approved a grant from the Governor's Office of Crime Control and Prevention (GOCCP) for \$250,000.00 to support Project Exile Media Program. MOCJ will utilize funds provided by GOCCP to contract with Urban One, Inc. to provide a media campaign. The campaign will include radio and digital advertising promoting the "I Care Campaign" to the Baltimore market. The I Care Campaign seeks to communicate non-violent messaging through events, videos, social posts, on-air interviews, commercials and digital impressions. Additionally, the campaign will be broadcast and otherwise delivered on the following radio stations owned by Contractor: WERQ-FM, WWIN-FM, WOLB-AM, WWIN-AM, and Praise 106.1 (WLIF-HD2). The Contractor will organize campaign events in conjunction with these radio stations.

#### **MBE/WBE PARTICIPATION**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Mayor's Office on Criminal Justice - Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with the Family League of Baltimore City, Inc. The period of the agreement is effective upon Board approval through June 30, 2020.

##### **ACTION REQUESTED OF B/E:**

\$62,500.00 - 1001-000000-2255-772200-607001

##### **BACKGROUND/EXPLANATION:**

Human Services Article §9-233 (e)(1) of the Annotated Code of Maryland provides that the State and the local government will jointly fund an eligible youth services bureau. The State will provide 75% of the funding for an eligible youth services bureau, as provided in the State budget. The Local Management Board for Baltimore City is the Family League of Baltimore City, Inc. Family League, in turn, contracts with Youth Services Bureaus (YSB) to provide their operational expenses. As such Baltimore City is required to contribute a 25% match (\$62,500.00). The cash match will fund one YSB, the T.I.M.E. Organization.

The agreement is late because of the administrative process

##### **MBE/WBE REQUIREMENT:**

N/A

##### **APPROVED FOR FUNDS BY FINANCE**

##### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDER

\* \* \* \* \*

The Board is requested to approve the

Extra Work Order

as listed on the following page:

38

The EWO has been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

**AGENDA****BOARD OF ESTIMATES****3/18/2020****EXTRA WORK ORDER**

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/Office  
of Engineering and Construction

1. EWO #001, \$103,557.27 - TR 19002, Reconstruction of Footways Citywide  

\$846,500.00	J. Villa Construction, Inc.	120 Days	54%
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The Department is requesting an additional 120-day non-compensable time extension. The additional time is needed to complete the request for additional sidewalk repairs at various locations in the City.

This change order requires an increase to existing quantities as well as one new item, (703) Bollards. These bollards were acquired for the INSPIRE School Initiative for Forest Park High School as a result of a student walk path for Forest Park on Fordney Lane, which is in the City's right-of-way. It was determined that bollards were needed to deter vehicles from being parked on this student path. The Notice to Proceed was issued on April 22, 2019 with a completion date of February 5, 2020. The new completion date is June 4, 2020.

**MBE/WBE PARTICIPATION:**

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 36%

**WBE:** 13%

**THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 19, 2020.**



## AGENDA

### BOARD OF ESTIMATES

3/18/2020

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 013 to WSP USA Solutions, Inc. under Project 1405 (SC 877), On-Call Project and Construction Management Assistance. The Task Assignment is approximately eight months.

#### **AMOUNT OF MONEY AND SOURCE:**

\$136,713.11 - 9956-904564-9551-900010-705032

#### **BACKGROUND/EXPLANATION:**

The Department is in need of continued assistance from WSP USA Solutions, Inc. to provide on-site inspection services on SC 877-Enhanced Nutrient Removal Process at the Back River Wastewater Treatment Plant. The services provided will include rehabilitation of existing head chamber, mechanical room, fire piping room changes and various punch list items. The duration of the task is eight months; however, an amendment to extend the contract for one additional year is being processed and will extend the contract expiration date to June 11, 2021.

The services to be provided may include, but are not limited to assisting Construction Management Division with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of Contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, construction contract administration, and MBE/WBE and wage regulation compliance reporting.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

Department of Public Works/Office - cont'd  
of Engineering and Construction

original agreement of MBE: 27% and WBE 10%.

**THE EAR WAS APPROVED BY MWBOO ON JANUARY 15, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT  
WITH CITY POLICY.**

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Police Department - Grant Award Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Award Agreement with the U.S. Department of Justice for the Capacity Enhancement and Backlog Reduction (CEBR) Program, Award No. 2019-DN-BX-0088. The period of the Grant Award Agreement is January 1, 2020 through December 31, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

\$252,000.00 Account Number: 4000-469820-2024-212600-600000

#### **BACKGROUND/EXPLANATION:**

The CEBR Program will support the Police Department's Crime Laboratory, reduce the backlog, and improve turnaround time through increased sample processing. The funds will be used to support the salaries of three Forensic Scientists and training of two DNA Analysts on the TrueAllele software through admission into the vendor training program. The grant funds will be used for personnel and training.

The Grant Award Agreement is late because of delays in the administrative process.

#### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/18/2020

#### Police Department - Grant Award Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Award Agreement with the Governor's Office of Crime Control and Prevention (GOCCP) for the Sexual Assault Response Team and Human Trafficking project, Award No. VOCA-2018-0139. The period of the Grant Award Agreement is October 1, 2019 through September 30, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

\$1,168,013.00 - 4000-412720-2021-746300-607004 (Grant Funds)  
292,501.00 - 1001-000000-2021-213000-601062 (Cash Match)  
**\$1,460,514.00 - Total**

#### **BACKGROUND/EXPLANATION:**

The Police Department has received the Victims of Crime Act Grant from the GOCCP. This grant was previously accepted by the Board on November 6, 2019 with the above account number under Award No. VOCA 2018-0084. However, this is a modified/replacement version of that grant award with increased grant funds.

The award budget and scope were recently revised to obtain additional funds and take on more staff members, to include additional homicide advocates.

The Police Department's SART (Sexual Assault Response Team) and Human Trafficking Program assists in developing and implementing strategies and services specifically intended to provide assistance to victims of crime in Baltimore City. This program is in partnership with the State's Attorney Office, Mercy Medical Center, and the Mayor's Office of Criminal Justice in a collaborative effort to curb domestic violence, human trafficking and sexual assault.

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

Police Department - cont'd

The Grant Award Agreement is late because of the late receipt of the award documents and delays in the administrative process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Procurement

- |                                                                                        |         |         |
|----------------------------------------------------------------------------------------|---------|---------|
| 1. PRO-FIX MEDICAL                                                                     |         |         |
| REPAIR AND SALES, LLC                                                                  | \$ 0.00 | Renewal |
| Contract No. 08000 - Stretcher Repairs - Baltimore Fire Department - P.O. No.: P538919 |         |         |

On March 15, 2017, the Board approved the initial award in the amount of \$200,000.00. The award contained three renewal options. Two renewal options have been exercised. This final renewal in the amount of \$0.00 is for the period March 15, 2020 through March 14, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This is a sole source contract. These services are only available from the vendor and are not available from subcontractors.

- |                                                                                                                                 |                |         |
|---------------------------------------------------------------------------------------------------------------------------------|----------------|---------|
| 2. METROPOLITAN PROTECTIVE                                                                                                      |                |         |
| SERVICES, INC.                                                                                                                  | \$1,500,000.00 | Renewal |
| Contract No. B50004352 - Armed Security Guard - Departments of General Services, Health, Public Works, etc. - P.O. No.: P534694 |                |         |

On March 2, 2016, the Board approved the initial award in the amount of \$150,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This fourth renewal in the amount of \$1,500,000.00 is for the period March 2, 2020 through March 1, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On October 26, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

**MWBOO GRANTED A WAIVER ON OCTOBER 26, 2015.**

3. **MILLENNIUM AUTO PARTS**

AND SERVICES	\$ 24,000.00	Renewal
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Contract No. B50005375 - Used Salvage/Foreign and Domestic Auto Parts - Department of General Services - P.O. No.: P543465

On April 20, 2018, the City Purchasing Agent approved the initial award in the amount of \$24,500.00. The award contained two renewal options. On March 15, 2019, the City Purchasing Agent approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$24,000.00 is for the period April 18, 2020 through April 17, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The award is below MBE/WBE subcontracting threshold of \$50,000.00.

4. **ROYAL ARC WELDING**

COMPANY	\$ 24,000.00	Renewal
---------	--------------	---------

Contract No. B50004969 - Crane Inspections and Repairs - Department of General Services - P.O. No.: P539556

On May 15, 2017, the City Purchasing Agent approved the initial award in the amount of \$24,500.00. The award contained two renewal options. On March 15, 2019, the City Purchasing Agent approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$24,000.00 is for the period May 15, 2020 through May 14, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The award is below MBE/WBE subcontracting threshold of \$50,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

- |                                                                                                                                                   |              |         |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------|
| 5. T AND J JEONG,<br>INC.                                                                                                                         | \$ 50,000.00 | Renewal |
| Contract No. 06000 - Furnish and Deliver Authentic Korean Meals<br>for the Greenmount Senior Center - Department of Health - P.O.<br>No.: P534305 |              |         |

On January 27, 2016, the Board approved the initial award in the amount of \$179,550.00. The award contained one renewal option. Subsequent actions have been approved. This sole renewal in the amount of \$50,000.00 is for the period April 1, 2020 through March 31, 2021.

**MBE/WBE PARTICIPATION:**

On Solicitation B50004335, it was determined that no goals would be set because of no opportunity to segment the contract.

- |                                                                                             |              |                                                 |
|---------------------------------------------------------------------------------------------|--------------|-------------------------------------------------|
| 6. THE HIDE OUT -<br>ROYCE SHIELDS                                                          | \$ 33,040.00 | Non-competitive/<br>Procurement/<br>Sole Source |
| Contract No. 08000 - Firefighter ID Tags - Baltimore Fire<br>Department - Req. No.: R845833 |              |                                                 |

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Vendor is the manufacturer's sole authorized source of these products which must be compatible with currently used equipment at the Fire Department. This is 90% grant funded. The period of the award is March 25, 2020 through March 24, 2023 with one 2-year renewal option. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would



**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

7. ROUTESMART		Non-competitive/
TECHNOLOGIES,		Procurement/Sole
INC.	\$194,123.00	Source Agreement

Contract No. 08000 - RouteSmart Maintenance and Support Services Agreement - Department of Public Works - Bureau of Water and Wastewater - P.O. No.: P550527

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Board is requested to approve and authorize execution of an Agreement with RouteSmart Technologies, Inc. The period of the agreement is effective upon Board approval for five years.

Execution of this agreement will provide software and support services to facilitate RouteSourcing rerouting services for approximately 407,000 water meter locations to balance the number of accounts each water billing cycle and geographically arrange routes per cycle for City's network of Automatic Meter Installation/Automatic Meter Reading (AMI/AMR) technology.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. The Vendor is the sole proprietor of the software.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

8. TRIMBLE INC.	\$124,188.50	Non-competitive/ Procurement/Sole Source Agreement
<u>Contract No. 08000 - Telog Hardware Upgrades - Department of Public Works - Bureau of Water and Wastewater - P.O. No.: R841537</u>		

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Board is requested to approve and authorize execution of an Agreement with Trimble Inc. The period of the agreement is effective upon Board approval for one year.

Execution of this agreement will provide new Remote Terminal Units and other parts needed to maintain the telemetry monitoring of the Water Distribution System. Their required hardware can only be sourced through Trimble Inc.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. The Vendor is the sole proprietor of the software.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

9. **ITEM #16**

LAWMEN SUPPLY COMPANY,      \$ 5,000.00  
INC.

**ITEMS #2-4, 7, 10 & 15**

HOWARD UNIFORM COMPANY      70,000.00

**ITEMS #1,5,8,9,11-14 & 16**

F&F A. JACOBS & SONS,  
INC.      75,000.00

**\$150,000.00**

Extension

Contract No. B50003266 - Police Uniforms - Baltimore City  
Police Department - P.O. Nos.: P526078, P526079 and P526080

On January 8, 2014, the Board approved the initial award in the amount of \$670,000.00. The award contained four renewal options. Subsequent actions have been approved and four renewal options have exercised. An extension is necessary to continue police uniform services while a new solicitation B50005656 is being drafted and awarded. The period of the extension is January 8, 2020 through September 30, 2020. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On September 27, 2013, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON SEPTEMBER 27, 2013.**

10. ALL CAR LEASING,  
INC. d/b/a NEXTCAR

	\$ 0.00	Extension
Contract No. B50004356 - Leasing 4 x 4 Sport Utility Vehicles - Department of Transportation and Baltimore Police Department - P.O. No.: P533819		

On December 9, 2015, the Board approved the initial award in the amount of \$700,000.00. The award contained two renewal options. Subsequent actions have been approved and two renewal options have been exercised. An extension is necessary to continue to provide services while a new solicitation is released and awarded. The contract expires on April 30, 2020. The period of the extension is May 1, 2020 through September 30, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On October 21, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON OCTOBER 21, 2015.**

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

11. CATERING BY YAFFA,  
INC. (KOSHER)  
CULINARY SERVICES,  
GROUP, LLC  
MEALS ON WHEELS OF  
CENTRAL MARYLAND, INC.

\$375,000.00

Extension

Contract No. 06000 - Eating Together in Baltimore Program -  
Health Department - P.O. Nos.: P543163, P543176 and P543164

On March 14, 2018, the Board approved the initial award in the amount of \$729,684.50. Subsequent actions have been approved. An extension is necessary to continue the temporary services for the Eating Together in Baltimore Program until Solicitation B50005878 is awarded. The contract expires on March 31, 2020. The period of the extension is April 1, 2020 through June 30, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

No MBE/WBE participation goals were formally set due to the urgent nature of these services, entered into as an emergency contract upon default of the prior.

12. SPARKS QUALITY	\$ 0.00	Ratification and
FENCE COMPANY	250,000.00	Extension
	<b><u>\$250,000.00</u></b>	

Contract No. B50003210 - Fencing Installation and Repair -  
Department of General Services, Department of Public Works,  
Department of Transportation, Department of Recreation and  
Parks, Baltimore City Police, and Baltimore City Fire  
Department - P.O. No. P527150

On April 16, 2014, the Board approved the initial award in the amount of \$394,187.00. The award contained four renewal options. Subsequent actions have been approved. An extension is necessary to continue fencing installation and repairs for

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

various agencies throughout the City during the bid solicitation process for a new contract. The period of the ratification is December 1, 2019 through March 17, 2020. The period of the extension is March 18, 2020 through September 30, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On December 11, 2013, MWBOO set goals of 13% MBE and 0% WBE. On March 2, 2020, Sparks Quality Fence Company was found in non-compliance but has an approved plan and agreement with impacted MBE/WBEs.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Precision Fence Company	13%	\$168,079.00	8.34%

**MWBOO FOUND VENDOR IN NON-COMPLIANCE ON MARCH 2, 2020.**

13. AUSTON TRANSFER AND PROCESSING, LLC	Non-competitive/ Procurement/ Renewal
\$ 60,000.00	
Contract No. B50004534 - Scrap Tire Collection, Disposal and Recycling Service - Department of Public Works - Solid Waste - P.O. No.: P535433	

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On May 4, 2016, the Board approved the initial award in the amount of \$67,500.00. The award contained four renewal options. Three renewal options have been exercised. This final renewal in the amount of \$60,000.00 is for the period May 6, 2020 through May 5, 2021. The above amount is the City's estimated requirement.

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On February 26, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON FEBRUARY 26, 2016.**

14. SIERRA-CEDAR,		Amendment to Master
INC.	\$1,500,000.00	Services Agreement
City and County of Denver Contract No. TECHS-201523139-B50005459 - Enterprise Resource Planning (ERP) Project Sierra-Cedar - Finance, DHR, BCIT - P.O. No.: P548265		

The Board is requested to approve and authorize execution of an Amendment to Master Services Agreement with Sierra-Cedar, Inc. The contract expires on December 31, 2021.

On June 12, 2019, the Board approved the initial award in the amount of \$7,293,160.00. Subsequent actions have been approved. The Mayor's Office of Information and Technology uses this contract for the implementation of the Workday Enterprise Resource Planning for the City. This increase is necessary due to increased workload related to additional consulting labor for integrations, additional project management roles, and incremental travel expenses. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

**MWBOO FOUND SIERRA-CEDAR, INC. IN COMPLIANCE ON JUNE 7, 2019.**

(The Amendment to Master Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

Department of Public Works/Office - Amendment No 3 to Agreement of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement (Amendment No. 3) with Whitman, Requardt & Associates LLP under SC 877, Ratification PAS Enhance Nutrient Removal at the Back River Wastewater Treatment Plant. The current expiration date is January 26, 2020 and the new expiration date is January 26, 2021.

#### **AMOUNT OF MONEY AND SOURCE**

\$0.00 - 9956-904564-9551-900020-703032

#### **BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is requesting Amendment No. 3 to continue providing post award engineering services for SC 877 - Ratification PAS Enhanced Nutrient Removal at the Back River Wastewater Treatment Plant. To date, final acceptance of the construction work has not yet been issued by the Office of Engineering and Construction as the contractor still has remaining work to be completed. Amendment No. 3 will increase the duration of the contract by 12 months for a total contract duration of 87 months. The requested time extension for this Amendment No. 3 is needed for the Consultant to continue providing engineering services to the Office of Engineering and Construction related to technical matters and project management. No additional funds are requested.

The scope of the original agreement includes review and approve contractor shop drawings, evaluate proposed change orders, if any, respond to contractor request for information, prepare engineer's operation and maintenance manuals, provide assistance with the training of the plant operation and maintenance personnel on the wastewater system provided in this project, process control system consultation, integration and coordination, assist the City with the preparation of the required start up and performance testing



## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

Department of Public Works/Office - cont'd  
of Engineering and Construction

program necessary to monitor the Contractor's plant start up and performance test. The Consultant will also provide a full-time resident engineer onsite to provide technical assistance in the field, monthly progress meetings, and periodic coordination meetings with ongoing projects. In addition, the Consultant will prepare and input equipment data into the City existing Maintenance Information and Management Systems (MIMS), operational assistance during the first year of operation with performance verification and certification, conduct conditional and final acceptance inspection, and prepare punchlist items and record drawings. The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission to design this project.

#### **MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

**MBE:** 27%

**WBE:** 10%

#### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

Department of Public Works/Office - Agreement  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with EMA, Inc. under SDC 7794. The period of the agreement is effective upon Board approval for 24 months or until the upset limit is reached, whichever occurs first.

#### **AMOUNT OF MONEY AND SOURCE**

\$398,211.14 - 9958-918018-9520-900020-703032

#### **BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction has requested EMA, Inc. to provide Post Award Services for the construction of SDC 7794-Colgate Stormwater Pumping Station Upgrade. Under this agreement, EMA, Inc. will provide various engineering services during construction including review of shop drawings, schedule of value, test sample results, all submittals, review and evaluate proposed change orders (PCOs), and will review and approve construction schedule. In addition, EMA, Inc. will respond to Request For Information (RFI), maintain a log listing all submittals and the status of the review and approvals, attend construction progress meetings, and many more construction services.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to this agreement.

**MBE:** 7%

**WBE:** 5%

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 19, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

58 - 60

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, reports have  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

3/18/2020

Department of Public Works

- On December 18, 2019, the Board opened four bids for SC 1001. The bids ranged from a low of \$8,873.300.00 to a high of \$15,162,416.55. Spiniello Companies bid is 19.84% below the Engineers' estimate of \$11,070,098.53 due to highly competitive market conditions.

**MWBOO SET GOALS OF 9% FOR MBE AND GOALS OF 4% FOR WBE.**

**MWBOO FOUND VENDOR IN COMPLIANCE ON JANUARY 12, 2020.**

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Department of Public Works - cont'd</u>		
2. <b>\$9,583,164.00</b> (Revenue Bonds)	9956-903569-9549 Sanitary Sewer Replace/Rehab.	9956-903957-9551-3 (Design)

This transfer will cover expenses for SC 1001 - Rehabilitation and Improvement to Sanitary Sewer at Various Locations in Baltimore City.

Department of Transportation

3. TR 19017 Conduit System Reconstruction at Various Locations Citywide JOC	Allied Contractors Inc.	\$6,382,300.00
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**MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 9% FOR MBE AND GOALS OF 4% FOR WBE.**

<b>MBE:</b> J.M. Murphy Enterprises, Inc.	\$575,000.00	9.00%
<b>WBE:</b> S & L Trucking, LLC.	\$220,752.00	3.45%
Sunrise Safety Services, Inc.	<u>35,000.00</u>	<u>0.55%</u>
	<b>\$255,752.00</b>	<b>4.00%</b>

# AGENDA

BOARD OF ESTIMATES

3/18/2020

## RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

### TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation - cont'd</u>		
4. \$5,139,645.00	9962-937004-9563	
Others	Conduit New Construction	
2,200,000.00	9962-937006-9563	
Others	Reconstruct Manholes- Various	
<u>\$7,339,645.00</u>		
 \$6,382,300.00	 -----	 9962-903080-9562-6 Structure & Improvements
 638,230.00	 -----	 9962-903080-9562-5 Inspection
 <u>319,115.00</u>	 -----	 9962-903080-9562-2 Contingencies Conduit Reconst. CW TR 19017
 <b>\$7,339,645.00</b>		

This transfer will fund the costs associated with award of Project TR 19017, Conduit System Reconstruction @ Various Locations Citywide JOC, with Allied Contractors, Inc.

**A PROTEST WAS RECEIVED FROM ROBERT FULTON DASHIELL, ESQ. P.A. ON BEHALF OF HIGHLANDER CONTRACTING COMPANY, INC.**

## AGENDA

### BOARD OF ESTIMATES

3/18/2020

#### Department of Planning - Fiscal Year 2021 - 2026 Capital Budget and Capital Improvement Program

On March 5, 2020, the Planning Commission adopted the recommended Fiscal Year (FY) 2021 Capital Budget and FY 2021 - 2026 Capital Improvement Program.

The recommended program totals \$3,639,270,000.00 for Capital Projects during FY 2021 - 2026, and \$888,393,000.00 to be appropriated in the FY 2021 Capital Budget.

The Board is requested to **NOTE** receipt of the recommended FY 2021 Capital Budget and the FY 2021 - 2026 Capital Improvement Program and to **REFER** both to the Director of Finance and the Board of Finance for review and to make a report and recommendations to the Board of Estimates.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

Mayor's Office of Employment Development - First Amendment  
to Provider Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Provider Agreement with Goodwill Industries of the Chesapeake, Inc. The First Amendment to Provider Agreement extends the period of the agreement through May 31, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

No additional cost - 4000-429219-6312-491505-603051

#### **BACKGROUND/EXPLANATION:**

On October 23, 2019, the Board approved the original Provider Agreement with Goodwill Industries of the Chesapeake, Inc. for the period of June 1, 2019 through February 29, 2020. The Provider Agreement was pursuant to the Opioid National Health Emergency Grant Award received from the Maryland Department of Labor, Licensing, and Regulation (DLLR).

The Provider Agreement authorized Goodwill Industries of the Chesapeake Inc. to provide occupational training and supportive services to dislocated workers, new entrants to the workforce, or incumbent workers who have voluntarily disclosed a history of opioid use or reside in a community hard hit by the opioid crisis.

On November 20, 2019, the DLLR granted the City an extension of the Grant Award through May 31, 2020, which was approved and accepted by the Board on January 15, 2020.

The purpose of the First Amendment to Provider Agreement is to extend the period of the original Agreement through May 31, 2020.

The total obligation level under the original Provider Agreement is provided through the (PY 18) Opioid National Health Emergency Grant, Federal Grant Number MI-32364-18-60-A-24; State Grant No. P00P94-BCi-NHE and will remain the same, not-to-exceed \$61,375.00.



**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

Mayor's Office of Employment Development - cont'd

The money will be drawn from Workforce Investment Opportunity Act Dislocated Worker Funding received through the DLLR.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE NO-COST TIME EXTENSION.**

(The First Amendment to Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/18/2020

Mayor's Office of Employment Development - First Amendment to  
Provider Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Provider Agreement (First Amendment) with Jane Addams Resources Corporation - Baltimore. The First Amendment extends the period of the agreement through May 31, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

No additional cost - 4000-429219-6312-781305-603051

#### **BACKGROUND/EXPLANATION:**

On June 26, 2019, the Board approved the original Provider Agreement with Jane Addams Resources Corporation - Baltimore for the period of May 1, 2019 through February 29, 2020. The Provider Agreement was pursuant to the Opioid National Health Emergency Grant Award received from the Maryland Department of Labor, Licensing, and Regulation (DLLR).

The Provider Agreement authorized Jane Addams Resources Corporation - Baltimore to provide occupational training and supportive services to dislocated workers, new entrants to the workforce, or incumbent workers who have voluntarily disclosed a history of opioid use or reside in a community hard hit by the opioid crisis.

On November 20, 2019, the DLLR granted the City an extension of the Grant Award through May 31, 2020, which was approved and accepted by the Board on January 15, 2020.

The purpose of the First Amendment to Provider Agreement is to extend the period of the original Agreement through May 31, 2020.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

#### Mayor's Office of Employment Development - cont'd

The total obligation level under the original Provider Agreement is provided through the (PY 18) Opioid National Health Emergency Grant, Federal Grant No. MI-32364-18-60-A-24; State Grant No. P00P94-BCi-NHE and will remain the same, not-to-exceed \$61,375.00.

The money will be drawn from Workforce Investment Opportunity Act Dislocated Worker Funding received through the DLLR.

#### **MBE/WBE PARTICIPATION:**

N/A

#### **AUDITS NOTED THE NO-COST TIME EXTENSION.**

(The First Amendment to Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/18/2020

Mayor's Office of Employment - Ratification of First Amendment  
Development (MOED)                      to Provider Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify the First Amendment to Provider Agreement with Job Opportunities Task Force, Inc. The First Amendment to Provider Agreement extends the period of the Agreement through June 30, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

\$88,574.00 - 5000-512619-6312-726805-603051

#### **BACKGROUND/EXPLANATION:**

On December 11, 2019, the Board approved the original Provider Agreement with Job Opportunities Task Force, Inc. for the period of September 1, 2019 through December 31, 2019. The Provider Agreement is pursuant to the Opioid National Health Emergency Grant Award received from the Maryland Department of Labor, Licensing, and Regulation (DLLR).

The Provider Agreement authorized Job Opportunities Task Force, Inc. to deliver occupational training and supportive services to dislocated workers, new entrants to the workforce, or incumbent workers (currently employed or underemployed) who have voluntarily disclosed a history of opioid use or reside in a community hard hit by the opioid crisis.

On February 26, 2020, the Board ratified Modification No. 1 to the Grant Award from the DLLR to increase the funding by \$88,574.00 to better meet deliverables, making the new total award \$373,280.00 payable to the MOED. The Modification No. 1 also extends the Grant Award through June 30, 2020.

The purpose of the First Amendment to Provider Agreement is to extend the period of the original Provider Agreement through June 30, 2020 and to increase the funding by \$88,574.00 making the total Provider Agreement amount \$248,313.63.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/18/2020**

MOED - cont'd

The total obligation level under this Provider Agreement will not exceed \$248,313.63. The source of funds remains the same (Highway or Capital Transit Construction Skills Federal Funds received through the DLLR.

The First Amendment to Provider Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

#### **MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE NO-COST TIME EXTENSION.**

(The First Amendment to Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA****BOARD OF ESTIMATES****3/18/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Employees' Retirement System (ERS)</u>			
1. Daniel Young	NCPERS 2020 Annual Conference and Exhibition Las Vegas, NV May 8 - 13, 2020 (Reg. Fee \$815.00)	Special Funds ERS	\$2,214.48

The subsistence rate for this location is \$163.00 per night. The cost of the hotel is \$209.00 per day, hotel fee of \$29.00 per night, and resort fee of \$3.88 per night. The ERS is requesting additional subsistence of \$46.00 per day to cover the cost of the hotel and \$40.00 per day to cover the cost of meals and incidentals. The registration cost of \$815.00 was paid directly to NCPERS by the ERS.

Mr. Young is traveling on the days of May 8 - 9, 2020 at his own expense.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

2. Dorothy Bryant	NCPERS 2020 Annual Conference and Exhibition Las Vegas, NV May 9 - 14, 2020 (Reg. Fee \$815.00)	Special Funds ERS	\$2,576.33
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The subsistence rate for this location is \$163.00 per night. The cost of the hotel is \$209.00 per day, hotel fee of \$29.00

**AGENDA****BOARD OF ESTIMATES****3/18/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Employees' Retirement System - cont'd

per night, and resort fee of \$3.88 per night. The ERS is requesting additional subsistence of \$46.00 per day to cover the cost of the hotel and \$40.00 per day to cover the cost of meals and incidentals. The registration cost of \$815.00 was paid directly to NCPERS by the ERS.

Ms. Bryant is traveling on the day of May 13, 2020 at her own expense.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Fire and Police Employees' Retirement System (F&P)

3. McKinley Smith	NCPERS 2020	Special	\$2,193.48
	Annual Conference	Funds	
	and Exhibition	Fire	
	Las Vegas, NV	and	
	May 8 - 13, 2020	Police	
	(Reg. Fee \$815.00)		

The subsistence rate for this location is \$163.00 per night. The cost of the hotel is \$209.00 per day, hotel fee of \$29.00 per night, and resort fee of \$3.88 per night. The F&P is requesting additional subsistence of \$46.00 per day to cover the cost of the hotel and \$40.00 per day to cover the cost of meals and incidentals. The registration cost of \$815.00 was paid directly to NCPERS by the F&P.

## AGENDA

### BOARD OF ESTIMATES

3/18/2020

#### TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire and Police Employees' Retirement System - cont'd</u>			

Mr. Smith is traveling on the days of May 8 - 9, 2020 at his own expense.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

#### RETROACTIVE TRAVEL APPROVAL

##### Department of General Services, Fleet Management Division

4. Rick Opitz	Department of Transportation, Inspection of NovaBus Manufacturing Plant Plattsburgh, NY Dec. 9 - 13, 2019 (Reg. Fee \$0.00)	Internal Service Fund	\$1,674.50
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On December 9 - 13, 2019, Mr. Opitz traveled to Plattsburgh, NY to attend the Department of Transportation, Inspection of NovaBus Manufacturing Plant. The allowed subsistence rate for this location is \$151.00 per day.

The hotel rate for December 9 - 11, 2019 was \$138.71 per night. The occupancy taxes were \$4.16 per night and state room taxes were \$5.55 per night, plus county taxes of \$5.55 per night.

The hotel rate for December 12, 2109 was \$129.01. The occupancy tax was \$3.87 and state room tax was \$5.16, plus county tax of \$5.16.



## AGENDA

BOARD OF ESTIMATES

3/18/2020

### RETROACTIVE TRAVEL APPROVAL

Department of General Services, Fleet Management Division - cont'd

Mr. Opitz required a rental car due to the airport being 152 miles away from his accommodations and a 2.7 mile distance between the manufacturing plant and his accommodations.

Pursuant to AM-240-8 if official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board must approve funds for such expenses in advance of the trip.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will not exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

The Department is requesting additional subsistence of \$148.47 for meals and incidentals.

This request is late because of the administrative process. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:

### TRAVEL REIMBURSEMENT

\$597.96	- Transportation
281.31	- Rental Car
41.65	- Parking
545.14	- Hotel
59.97	- Hotel Tax
101.14	- Food
<u>\$1,627.17</u>	

## AGENDA

### BOARD OF ESTIMATES

3/18/2020

#### Mayor's Office of Homeless - Termination of Provider Agreements Services

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the following Termination of the Provider Agreements with Bridge Haven, Inc. (Provider).

Contract No.: 39275 (General Funds)  
Period: 10/1/2019 - 6/30/2020  
\$953,079.25

Contract No.: 39338 (HSP Funds)  
Period: 10/1/2019 - 6/30/2020  
\$251,500.00

Contract No. 39390 (DSS Funds)  
Period: 10/1/2019 - 6/30/2020  
\$8,198.00

##### **BACKGROUND/EXPLANATION:**

The Board approved three contracts with the Provider in the amount of \$953,079.25 (executed on October 30, 2019); \$251,500.00 (executed on February 5, 2020); and \$8,198.00 (executed on January 29, 2020). Pursuant to the Provider Agreements, the Provider operates the Pinderhughes Emergency Homeless Shelter for 78 individual women and/or families experiencing homelessness in the City.

After the completion of multiple on-site visits and a formal compliance monitoring review completed January 24 - 28, 2020. It was determined the Provider was in violation of multiple compliance requirements in addition to violations related to client discrimination and right to shelter. The Provider has not resolved the compliance issues or violations.

The Provider has received a Notice of Termination for Cause, which terminates the services of the Provider on March 21, 2020 if the issues and violations have not been cured. The Office is preparing for transition of the services from the Provider. The Office

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

Mayor's Office of Homeless - cont'd  
Services

requests the Board to approve the termination of these contracts with the Provider effective March 21, 2020 if the issues and violations have not been cured by the date.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**3/18/2020**

**PROPOSAL AND SPECIFICATIONS**

- |                                                                                    |                                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Department of Public Works/<br>Office of Engineering<br><u>and Construction</u> | - Sanitary Contract No. 926RR<br>Electrical Distribution<br>System Reliability Improve-<br>ments, Physical Improvements,<br>Physical Security Upgrades<br>and On-Site Power Generation<br>at the Patapsco Wastewater<br>Treatment Plant<br><b>BIDS TO BE RECV'D: 05/06/2020</b><br><b><u>BIDS TO BE OPENED: 05/06/2020</u></b> |
|------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**