Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry, Mr. James Shea, Mr. Matthew Garbark**

From: **Council President Nick J. Mosby**

Date: **March 15, 2021**

Re: **Board of Estimates Agenda Items for March 17, 2021 at 9:00am**

The items on the Board of Estimates Agenda for March 17, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

P	1	Mayor's Office of Neighborhood Safety and Engagement - Grant Agreement
P	2	Mayor's Office of Neighborhood Safety and Engagement - Grant Agreement
P	3-5	Health Department – Agreements
P	6-7	TRANSFERS OF FUNDS
P	8-9	OPTIONS/CONDEMNATION/QUICK-TAKES
P	10-17	INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
P	18	Department of Finance Bureau of Procurement - Consent Agreement
P	19	Department of Real Estate – Tax Sale Certificate
P	20	Department of Real Estate – Tax Sale Certificate
P	21	Department of Real Estate – Tax Sale Certificate
P	22	Department of General Services – Task Assignment
P	25-26	Department of Housing and Community Development (DHCD) - Land Disposition Agreement
P	27-28	Department of Housing and Community Development (DHCD) - Land Disposition Agreement
P	29	Department of Transportation – Memorandum of Understanding
P	30	Department of Transportation (DOT) - Settlement and Release of Claims
P	31	Department Transportation (DOT) - Fiscal Year 2021 Operating Grant Agreement
P	32-33	Department of Public Works/Office of Engineering and Construction - Amendment No. 3 to Agreement
P	34	Department of General Services – Task Assignment No. 013
P	35-36	Department of Public Works/Office of Engineering and Construction– Task Assignment No. 006
P	37	Department of Public Works/Office of Engineering and Construction – Full Release of Retainage
P	38	Department of Public Works/Office of Engineering and Construction – Full Release of Retainage
P	39-42	EXTRA WORK ORDERS
P	43-44	Department of Housing and Community Development (DHCD) – Acquisition by Gift
P	45-46	Department of Housing and Community Development (DHCD) – Acquisition by Gift
P	47-48	Department of Public Works/Office of Engineering & Construction – Amendment No. 2 to Agreement

P	54-55	RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT
P	56	Mayor's Office – Memorandum of Understanding
P	57-58	BOARDS AND COMMISSIONS
P	58	Closing

<u>NON-ROUTINE AGENDA ITEMS:</u> (To be acted upon individually)

		Health Department – Agreements		
P	4-5	4. SINAI HOSPITAL OF BALTIMORE, INC.	$130,835.00	
P	5	6. SINAI HOSPITAL OF BALTIMORE, INC.	$159,694.00	
P	5	7. AIDS HEALTHCARE FOUNDATION (AHF)	$235,541.00	
		INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS		
P	14-15	7. DONALD B. RICE TIRE COMPANY	$ 399,568.02	Selected Source
		Contract No. 06000 – Tire Roadside Repair Services – Department of General Services – Fleet – Req. Nos. R869250		
P	15-17	8. **Groups 1 & 2**		
		BROADWAY SERVICES, INC.	$ 640,000.00	
		Group 3		
		C.J. MAINTENANCE, INC.	150,000.00	
		Group 4	631,976.20	
		MULTICORP, INC.		
		Groups 5 & 6	400,000.00	
		GOLDEN GATE SERVICE, INC.		
			$ 1,821,976.20	Increase
		Contract No. B50005472 – Janitorial Services for Groups 1 – 6 – Department of General Services Building Maintenance – P.O. Nos.: P546445, P546446, P546447 and P546448		
P	23-24	Department of General Services – Use of Baltimore City Public Schools Contract IFB-18010 – Roofing System Maintenance & Repair Services		
		EXTRA WORK ORDERS		
P	40-41	EWO #002, $0.00 – SC 950R, Caroline Street Stormwater Pumping Station Upgrade		
P	49	Department of Public Works/Office of Engineering & Construction – Amendment No. 2 to Agreement		
		RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS		
P	51-52	1. B50006166, Towing Services for Cars, Trucks and Heavy Equipment		
P	52-53	2. B50002251, Citywide Towing Services – Universal Towing, LLC		

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.

b. Protests.

   1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.

   2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.

   3. The written protest shall include:

      a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;

      b. A narrative description of the issues and facts supporting the protest; and

      c. A description as to how the protestant will be harmed by the proposed Board action.

      d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.

2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. **SPECIAL NOTICE FOR MARCH 17, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:
https://www.charmtvbaltimore.com/live-stream

2. **12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:
https://www.charmtvbaltimore.com/live-stream

3. **EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE WILL BE WEEKLY ON TUESDAY AT 11:00 A.M.**

BOARD OF ESTIMATES' AGENDA – MARCH 17, 2021

Mayor's Office of Neighborhood and - Grant Agreement
Safety Engagement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Fusion Partnerships, Inc. The period of the agreement is effective upon Board approval for one year and will expire upon the first anniversary of the effective date.

AMOUNT OF MONEY AND SOURCE:

$25,000.00 – 1001-000000-2254-786000-603051

BACKGROUND/EXPLANATION;

The Baltimore City Human Trafficking Grant Program was created to provide funding to victim service organizations for victims of Human Trafficking in Baltimore City. Funding under this program will support trauma informed comprehensive services for all victims of human trafficking, including sex trafficking, labor trafficking, foreign national/U.S. citizen/legal permanent resident, adult/minor, male/female and LGBTQ victims of trafficking. Funding will also support efforts to increase the capacity of local communities to respond to human trafficking victims through the development of interagency partnerships, professional training and public awareness activities.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES **3/17/2021**

Mayor's Office of Neighborhood and Safety Engagement - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Park Heights Renaissance, Inc. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

$300,000.00 – 5000-511021-2255-702300-603051
161,675.00 – 1001-000000-2255-702300-603051
$461,675.00

BACKGROUND/EXPLANATION:

On August 5, 2020, the Board approved and authorized acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten.

Park Heights Renaissance, Inc. was selected as a Vendor to operate one of the Safe Streets sites. Under this agreement, Park Heights Renaissance, Inc. will render violence reduction services in the Park Heights neighborhood of Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore.

The agreement is late because budget review and revisions delayed processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021.

1. **SINAI HOSPITAL OF BALTIMORE, INC. $ 15,000.00**

Account: 5000-569721-3023-273367-603051

Persons with limited mobility and physical energy are often times unable to tolerate long bus wait times and multiple transfers. This often causes missed appointments, which is the reason for some clients to fall out of medical care. Sinai Hospital of Baltimore, Inc. will utilize the funds to provide transportation for persons who demonstrate mobility and financial hardship. This will keep clients linked in medical care and connected to psychosocial groups and health education.

2. **SINAI HOSPITAL OF BALTIMORE, INC. $ 15,000.00**

Account: 5000-569721-3023-273399-603051

Sinai Hospital of Baltimore, Inc. will utilize the funds to provide identification assistance to patients in the Ryan White Program to help with referrals for social service programs.

3. **SINAI HOSPITAL OF BALTIMORE, INC. $ 49,621.00**

Account: 5000-569721-3023-273303-603051

Sinai Hospital of Baltimore, Inc. will utilize the funds to provide psychosocial support services to clients with chronic health conditions, like HIV, and are at an increased risk for anxiety and depression, decreasing their ability to cope with their health care needs in Baltimore City.

4. **SINAI HOSPITAL OF BALTIMORE, INC. $130,835.00**

Account: 5000-569721-3023-273308-603051

Sinai Hospital of Baltimore, Inc. will utilize the funds to provide non-medical case management services to all patients in the Ryan White Program. The non-medical

Health Department – cont'd

case management supports the patient's HIV care by providing them with resources necessary to address identified social barriers to care.

MWBOO GRANTED A WAIVER ON FEBUARY 8, 2021.

5. **SINAI HOSPITAL OF BALTIMORE, INC. $45,000.00**

Account: 5000-569721-3023-273350-603051

Sinai Hospital of Baltimore, Inc. will utilize the funds to provide housing support for people with HIV/AIDS to access and sustain affordable quality housing while assisting them in acquiring skills that will help them gain viable and stable employment.

6. **SINAI HOSPITAL OF BALTIMORE, INC. $159,694.00**

Account: 5000-569721-3023-273315-603051

Sinai Hospital of Baltimore, Inc. will utilize the funds to provide ongoing medical case management services to clients with chronic health conditions like HIV, who need support to resolve barriers to care; and to assist with maintaining medical care, support programs, and treatment adherence counseling in Baltimore City.

MWBOO GRANTED A WAIVER ON FEBUARY 8, 2021.

7. **AIDS HEALTHCARE FOUNDATION (AHF) $235,541.00**

Account: 5000-569721-3023-273305-603051

The AHF is a non-profit medical provider for people living with HIV since 1987. The AHF will utilize the funds to provide targeted HIV testing, counseling, health education risk reduction, and expand prevention services to include peer navigation to assist at risk HIV negative clients with accessing HIV prevention services, including PrEP, nPEP, and screening and referral to supportive services.

MWBOO GRANTED A WAIVER ON JANUARY 5, 2021.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically

Health Department – cont'd

manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

8. **HOUSE OF VICTORY HOME CARE, INC. $ 15,600.00**

Account: 5000-534021-3254-767800-607001

House of Victory Home Care, Inc. will utilize the funds to provide services to low-income residents age 62 and over who have temporary or periodic difficulties with the activities of daily living. Services will be provided at their facility located at 3001 Belair Road. Residents will receive shelter, meals, housekeeping, personal care services and 24-hour on-site supervision.

The agreement is late because the Department was waiting on information and signatures from the providers.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * * *

The Board is requested to approve

the Transfers of Funds

listed on the following page:

7

In accordance with Charter provisions

reports have been requested from the

Planning Commission, the Director

of Finance having reported

favorably thereon.

AGENDA

BOARD OF ESTIMATES **3/17/2021**

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Housing and Community Development			
1.	**$ 96,000.00** 3rd Community & Economic Development Loan	9910-922012-9587 Whole Block Demolition	9910-910635-9588 Whole Block Planning Dept.
	This transfer will provide funds to support the Whole Block Planning Department costs for position #50162 for FY 2021.		
2.	**$ 50,000.00** Pimlico Local Impact Aid –VLT	9910-905210-9588 Pimlico Development Incentives	9910-909214-9588 Inspire Development Incentive Ewing 1 PIM
	This transfer will provide funds to support construction and stabilization of the property at 3033 Garrison Avenue in the Pimlico Community.		

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount
Dept. of Housing and Community Development (DHCD) – Options			
1. Jeffrey I. Silberman	1838 McHenry Street	G/R $27.00	$ 248.00
2. Walter Wayne Kelly, Jr.	1838 McHenry Street	L/H	$ 12,650.00

Funds are available in account no. 9910-906126-9588-900000-704040, Miscellaneous Acquisition Project.

3. CRSP3, LLC	Parcel 3, Final Minor Subdivision Plat Canton Development Railroad Right-of-Way	F/S	$ 1.00

Funds are available in account no. 9905-935019-9188-900000-704040, Baltimore Green Network Project.

4. Eutaw Place, LLC	2210 Druid Hill Avenue	G/R $100.00	$ 916.00 (Purchase Price)

Funds are available in account no. 9910-905788-9588-900000-704040, Baker/Division Acquisition & Relocation, Druid Square/Cab Calloway Square Project.

$ 300.00
(3 Years Back Rent)
$ 529.00
(Settlement Fee)

Funds are available in account no. 9910-905788-9588-900000-704044, Baker/Division Acquisition & Relocation, Druid Square/Cab Calloway Square Project.

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount

DHCD – Options – cont'd

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement

1. KUEHNE CHEMICAL COMPANY, INC. $3,000,000.00 Renewal
Contract No. B50004933 – Sodium Hypochlorite-Wastewater Treatment Plants – Department of Public Works – Bureau of Water and Wastewater – P.O. Nos.: P539406 and P539408

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On May 3, 2017, the Board approved the initial award in the amount of $3,000,000.00. The award contained four renewal options. Three renewals have been exercised. This final renewal in the amount of $3,000,000.00 is necessary for the procurement of Sodium Hypochlorite – 15%, which is intended to use for treatment of the public drinking water supply, wastewater treatment and the City's public swimming pools. The period of the award is May 4, 2021 through May 3, 2022. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On March 9, 2017, it was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MARCH 9, 2017.

2. KIDSMART SOFTWARE COMPANY $ 44,900.00 Renewal
Contract No. 80000 – Kidsmart Software Upgrade, Support and Hosting Service – Mayor's Office of Employment Development – Req. No.: R838214

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

On December 7, 2016, the Board approved the initial award in the amount of $62,414.35. The award contained four renewal options. Three renewals have been exercised. Kidsmart Software Company is the sole provider of the proprietary software, license, upgrade and support services that is used by case managers for various programs throughout the Mayor's Office of Employment Development. This final renewal will allow for the continued annual licensing and software support for authorized users of the Vendor's software. The period of the award is November 31, 2020 through December 1, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This is a sole source renewal for software and support that is only available from the Vendor.

3. 1ST CHOICE STAFFING, LLC $2,500,000.00 Renewal
Contract No. B50004200 – Providing Temporary Accounting Personnel Services – Citywide – P.O. No.: P534292

On January 20, 2016, the Board approved the initial award in the amount of $2,500,000.00. The award contained two 2-year renewal options. On January 9, 2019, the Board approved the first renewal in the amount of $0.00. This final renewal is for the period February 1, 2021 through January 31, 2023. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 22, 2015, MWBOO set goals of 10% MBE and 5% WBE. On February 28, 2021, 1st Choice Staffing, LLC was found in non-compliance with a conciliation recommendation from MWBOO to ensure MBE/WBE utilization.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement – cont'd

	Commitment	Performed	
MBE: Swift Staffing*****	10%	$ 9,051.78	1.76%
WBE: Beacon Staffing Alternative	5%	$10,755.84	2.09%

MWBOO is requiring adherence to a post-compliance performance plan given the uncontrollable challenges that caused low utilization. During the conciliation process, MWBOO learned the prime contractor encountered continuous recruitment issues with placement/hiring of qualified candidates based on the City's need for personnel assistance. MWBOO authorized a MBE substitution since Swift Staffing***** lacked sufficient candidates to meet job descriptions for various tasks. The Prime Contractor is also a certified MBE and will continue as the MBE replacement by way of self-performance. WBE goals were low due to limited personnel requests from the City. MWBOO conducted a life-cycle review of contract performance and confirms prime contractor demonstrated good faith efforts to utilize MBE and WBE when the City presented a high demand of requests for personnel needs. Due to minimal requests from the City during the review period, the opportunities for both prime and MBE/WBE were limited.

MWBOO FOUND VENDOR IN NON-COMPLAINCE WITH A CONCILIATION RECOMMENDATION TO ENSURE MBE/WBE UTILIZATION ON FEBRUARY 28, 2021.

4. HARBOR BOATING INC. $1,700,000.00 Increase
Contract No. B50004357 – Provide Water Taxi and Commuter Services in Baltimore Harbor – Department of Transportation – P.O. No.: P537049

On August 17, 2016, the Board approved the initial award in the amount of $3,058,664.00. This increase in the amount of $1,700,000.00 is necessary to continue water taxi and commuter services through June 2023. This increase will make the award amount $4,758,664.00. The contract expires on September 30, 2036, with two additional 5-year terms. The above amount is the City's estimated requirement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On November 9, 2015, it was determined that no goals would be set. However, since this is a federally funded project, DBE goals apply and MWBOO requirements are not applicable.

5. CROVATO PRODUCTS AND SERVICES, LLC $ 200,000.00 Increase
Contract No. 06000 – BG Chemicals – Department of General Services – Fleet Management – P.O. No.: P545161

On September 12, 2018, the Board approved the initial award in the amount of $500,000.00. This increase is necessary because the contract is needed to provide chemicals for BG automatic transmission flush and refill machines. This increase will make the award amount $700,000.00. The contract expires on September 30, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On June 19, 2018, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 19, 2018.

6. ARCHSCAN, LLC $ 16,620.00 Increase
Contract No. B50006109 – Historical Document Digitization – Mayor's Office of Children and Family Success – P.O. No.: P553028

On November 18, 2020, the Board approved the initial award in the amount of $40,800.00. This increase is necessary as the initial award was based on an estimated number of pages to be scanned. However, the Vendor has exceeded the amount. This increase will make the award amount $57,420.00. The contract expires on May 31, 2021. The above amount is the City's estimated requirement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below MWBOO threshold

7. DONALD B. RICE
TIRE COMPANY $ 399,568.02 Selected Source
Contract No. 06000 – Tire Roadside Repair Services – Department of General Services – Fleet – Req. Nos. R869250

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

This is a one-time payment for invoices obtaining roadside tire services outside the scope of the agreement. This issue has since been rectified with the award of B50005882, awarded on May 13, 2020, that includes all elements of the services needed. The previous contract did not provide for replacement of tires, the scope of work only covered repairs. The new contract B50005882 was awarded for the period covering May 13, 2020 through May 12, 2022 contains no language or price structure allowing for tires to be replaced during a road service call although this is a common occurrence when the extent of the damage leaves the tire in unrepairable condition.

In addition, damaged tires cannot be repaired on emergency service vehicles, they must be replaced. The Department of General Services – Fleet and Bureau of Procurement identified a cooperative NASPO VALUEPOINT/STATE OF IOWA MASTER Contract #19101 with Goodyear Tire and Rubber Co., which includes providing tires and roadside services which was approved by the Board of Estimates on January 20, 2021.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable.

8. **Groups 1 & 2**
BROADWAY SERVICES, INC. $ 640,000.00
Group 3
C.J. MAINTENANCE, INC. 150,000.00
Group 4
MULTICORP, INC. 0.00
Groups 5 & 6 400,000.00
GOLDEN GATE SERVICE, INC.
$1,821,976.20 Increase

Contract No. B50005472 – Janitorial Services for Groups 1 – 6 – Department of General Services Building Maintenance – P.O. Nos.: P546445, P546446, P546447 and P546448

On January 9, 2019, the Board approved the initial award in the amount of $6,132,070.00. Vendors have provided extensive cleaning services for assigned COB buildings in portfolio, and provided additional personnel to meet high demand due to current COVID-19 pandemic. The monthly cost must be updated to reflect the additional services required. The contract expires on January 8, 2022. The above amount is the City's estimated requirement.

The Bureau of Procurement will not make recommendations to increase the contract of Multicorp, Inc. until the Vendor has come in full compliance. In accordance with MWBOO findings the Vendor has not utilized their WBE during the current term of the contract. This equates to a two-year period review of compliance.

MBE/WBE PARTICIPATION:

On November 9, 2020, Golden Gate Service, Inc. was found in compliance. On November 13, 2020, Broadway Services, Inc. was found in compliance. On November 18, 2020, C.J. Maintenance, Inc. was found in non-compliance with an approved plan and agreement with impacted MBE/WBE's. On November 23, 2020, Multicorp, Inc. was found in non-compliance with a recommendation to make a WBE substitution.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

BROADWAY SERVICES, INC.

		Commitment	Performed	
MBE:	Baltimore Janitorial Services	15%	$227,152.00	18.08%
WBE:	CMS, LLC.	10%	$182,241.42	14.51%

MWBOO FOUND VENDOR IN COMPLIANCE ON NOVEMBER 13, 2020.

C. J. MAINTENANCE, INC.

		Commitment	Performed	
MBE:	CJ Maintenance, Inc.	7%	$0.00	0%
	D & L Foreclosure Cleanup, LLC.	4%	$0.00	0%
	JSD Cleaning Services, Inc.	4%	$21,086.19	4.81%
WBE:	Corporate Business Solutions Group, Inc.	10%	$0.00	0%

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON NOVEMBER 18, 2020 WITH AN APPROVED PLAN AND AGREEMENT WITH IMPACTED MBE/WBE(S).

According to CJ Maintenance, Inc., they did not utilize D&L Foreclosure Cleanup and Corporate Business Solutions because they could not agree on the portion of the contract which made them non-compliant. CJ Maintenance replaced Corporate Business Solutions with Tote-It without clearing it with the MWBOO office until November 3, 2020. Therefore, they will not receive credit for WBE utilization.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

MULTICORP, INC.

	Commitment	Performed	
MBE: CJ Maintenance, Inc.	15%	$228,018.91	22.74%
WBE: My Cleaning Service, Inc.	10%	$ 0.00	0.00%

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON NOVEMBER 23, 2020 WITH A WBE SUBSTITUTION.

According to Multicorp, Inc. they were unable to reach an agreement with My Cleaning Service, Inc. so they did not utilize them during the contract. MWBOO informed the prime contractor if they intend to replace the WBE with another approved certified WBE from MWBOO list, they must file a new Statement of Intent with our office and adhere to the substitution procedures.

GOLDEN GATE SERVICE, INC.

	Commitment	Performed	
MBE: CJ Maintenance, Inc.	15%	$160,145.00	22.33%
WBE: D&T Cleaning Service	10%	$85,890.00	11.98%

MWBOO FOUND VENDOR IN COMPLIANCE ON NOVEMBER 9, 2020.

Department of Finance - Consent Agreement
Bureau of Procurement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consent Agreement with Constellation Solar MC, LLC a Delaware limited liability company sale of its solar business to Brookfield Partners L.P. (Brookfield).

AMOUNT OF MONEY AND SOURCE:

No additional expenditure of City funds

BACKGROUND/EXPLANATION:

This sale includes Constellation's 10 Megawatt Solar Power Purchase Agreement with the City of Baltimore entered in FY 2016.

Exelon/Constellation is selling its 360 MW solar generation business to Silverado Holdings LLC, an affiliate of Brookfield who will then assign the obligations to Sunbeam LeaseCo, LLC (Sunbeam) until January 2024. Sunbeam is an affiliate of Constellation. After that date, the obligations will return to Brookfield. The sale requires the City's consent to the assignment and assumption of the City's agreement for 10 MW at Perryville, MD as part of the sale.

Under the contract, Constellation has the right to sell the project. The sale will not change the terms of the original agreement. At the City's request, the only change to the agreement was requirement for the Vendor to obtain written confirmation from the City acknowledging the transfer of obligations in 2021 and in 2024, giving 30 days before default.

The original agreement is a 15-year Power Purchase Agreement that expires in 2031 with two 5-year options for extensions. The power produced by the solar plant is Virtually Net Metered to 176 accounts in the City. The cost per kilowatt-hour is $0.082, which for the accounts subscribed results in more than $150,000.00 in savings per year.

MBE/WBE PARTICIPATION:

Does not apply.

(The Consent Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to MLS Equity, LLC for an amount that is less than the lien amount for the property known as 437 Roundview Road (Block 7613, Lot 019).

AMOUNT OF MONEY AND SOURCE:

PROPERTY ADDRESS	ASSESSED VALUE	FLAT TAXES & WATER	TOTAL LIENS	RECOMMENDED PURCHASE PRICE
437 Roundview Road	$8,100.00	$17,061.40	$16,783.31	$17,061.40

BACKGROUND/EXPLANATION:

On May 13, 2019, the City acquired the Tax Sale Certificate for 437 Roundview Road in the amount of $16,783.31. MLS Equity, LLC has offered to purchase the Tax Sale Certificate for $17,061.40, file a petition to foreclose, acquire title to the property and return it to a productive use. The purchase price of $17,061.40 for 437 Roundview Road covers the flat taxes and water. Other charges include $1,756.15 for miscellaneous billing and $150.00 for an environmental citation.

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to MLS Equity, LLC for an amount that is less than the lien amount for the property known as 713 N. Chester St. (Block 1621, Lot 007).

AMOUNT OF MONEY AND SOURCE:

PROPERTY ADDRESS	ASSESSED VALUE	FLAT TAXES & WATER	TOTAL LIENS	RECOMMENDED PURCHASE PRICE
713 N. Chester St.	$ 25,000.00	$ 11,821.09	$ 50,277.86	$ 25,000.00

BACKGROUND/EXPLANATION:

On May 13, 2019, the City acquired the Tax Sale Certificate for 713 N. Chester Street in the amount of $50,277.86. MLS Equity, LLC, has offered to purchase the Tax Sale Certificate for the Assessed Value in the total amount of $ 25,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of $25,000.00 for 713 N. Chester St. covers the flat taxes and water. Other charges include $29,400.65 for interest and penalties, $371.03 for miscellaneous billing and $300.00 for an environmental citation.

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to MLS Equity, LLC for an amount that is less than the lien amount for the property known as WS Plateau Ave 90ft S of Liberty Heights Ave (Block 8294A, Lot 014).

AMOUNT OF MONEY AND SOURCE:

PROPERTY ADDRESS	ASSESSED VALUE	FLAT TAXES & WATER	TOTAL LIENS	RECOMMENDED PURCHASE PRICE
WS Plateau Ave 90ft S of Liberty Heights Ave.	$8,300.00	$2,413.72	$8,748.83	$8,300.00

BACKGROUND/EXPLANATION:

On May 13, 2019, the City acquired the Tax Sale Certificate for WS Plateau Ave 90ft S. of Liberty Heights Avenue in the amount of $8,748.83. MLS Equity, LLC has offered to purchase the Tax Sale Certificate for the Assessed Value in the total amount of $8,300.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of $8,300.00 for WS Plateau Ave 90ft S of Liberty Heights Avenue covers the flat taxes and water. Other charges include $4,057.60 for interest and penalties and $642.50 for property registration.

Department of General Services – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No.007 to KCI Technologies, Inc. The period of the task is approximately six months.

AMOUNT OF MONEY AND SOURCE:

$107,225.78 – 9916-904230-9197-900000-703032

BACKGROUND/EXPLANATION:

KCI Technologies, Inc. will provide design services needed for renovation to the AHU closets and ceiling modifications in the AWMB.

MBE/WBE PARTICIPATION:

KCI Technologies, Inc. has committed to utilizing the following firms on this task:

MBE:	KUMI Construction Mgmt.	$ 6,631.36	6.19%
	Mimar Architects	53,729.60	50.09%
	TOTAL:	**$60,360.96**	**56.28%**
WBE:	Carroll Engineering	**$ 3,743.61**	**3.49%**

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of General Services – Use of Baltimore City Public Schools Contract IFB-18010 – Roofing System Maintenance & Repair Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Department of General Services to utilize the Baltimore City Public Schools (BCPS) Contract #IFB-18010, Roofing System Maintenance and Repair Services on an as-needed basis to perform an in-kind roof replacement on City buildings.

AMOUNT OF MONEY AND SOURCE:

$0.00 - None at this time. Funds will be identified as needs arise.

BACKGROUND/EXPLANATION:

The BCPS has solicited bidders through the BCPS Contract. BCPS awarded the contract to three vendors. The BCPS Contract and State law allows other government agencies to use the BCPS Contract to perform work on an expedited basis through a cooperative purchasing agreement contained in the BCPS Contract. The City is an eligible government entity as set forth in the BCPS Contract. BCPS has authorized the Department to use the BCPS Contract as needed. The City Law Department has determined that Baltimore City can “piggyback” off the BCPS Contract and the Director of Finance has approved this use of the BCPS Contract. The Department believes that utilizing the BCPS contract is in the best interest of the City.

In the normal course of a capital construction procurement, the City will engage a design consultant to prepare the project design and bid package so that the design can be used as the basis for public advertisement and bidding. This process requires preparation of detailed contract documents, including a contract book and design of specifications and drawings, which preparation may take average of seven months between approval of the design consultant to perform the task and the actual preparation of the contract documents.

Department of General Services - cont'd

The entire process, from engaging the design consultant to award of a contract to a contractor so they can start construction, can take more than one year. However, an experienced roofer can perform an in-kind roof replacement without a design prepared by a design consultant, thereby saving not only the cost of design but the significant time usually spent on design. By using the BCPS Contract, the Department can begin work within approximately six weeks of the initial meeting at the work site with the contractors — a greatly reduced time frame allowing necessary roof replacements to be performed because BCPS has already procured contractors through a public advertisement and competitive selection process.

The City Charter Article VI, §11 (e)(i) allows an exception to formal advertisement when "no advantage will result in seeking, or it is not practicable to obtain, competitive bids...". The Department will enter into on-call agreements with the three contractors who are listed on the BCPS Contract. The agreements will be modeled after Baltimore City's Contract Book and will include required Baltimore City resolutions and requirements, including, but not limited to, Contractor Prequalification, Bonding, Minimum Wage Rates, Local Hiring Law, MBE/WBE Participation Requirements, and the City of Baltimore, Department of Public Works, Specifications for Material, Highways, Bridges, Utilities and Incidental Structures, Issue of 2006 (the "Green Book"). Task orders for roofing individual projects will then be let under those on-call contracts and awarded to the lowest responsive responsible bidder for each task.

MBE/WBE PARTICIPATION

The Minority and Women's Business Opportunity Office has confirmed and approved the BCPS Contract participation requirements of 27% MBE and 10% WBE on this contract and will be monitoring the compliance and goal participation standards set for it for each of the vendors with whom the City will enter into a contract.

The requirements of Article 5, Subtitle 27 of the Baltimore City Code, as amended (the Local Hiring Law) are applicable to each of the individual contracts the City will enter into with the vendors awarded the BCPS Contract.

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of two City-owned properties located at 1904 and 1908 Etting Street to Black Women Build-Baltimore, Inc., Developer

AMOUNT OF MONEY AND SOURCE:

$1,000.00 - 1904 Etting Street
1,000.00 - 1908 Etting Street
$2,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The Developer would like to rehabilitate the vacant buildings for homeownership for the program participants. The Developer is a non-profit entity that trains minority women in the construction trades and facilitates homeownership opportunities for program participants with sweat equity built into each purchase. The organization is concentrating in and around the Druid Heights neighborhood.

The City may dispose of the properties by virtue of Article II, Section 15 of the Baltimore City Charter (2010 Edition) and Article 28, Subtitle 8 of the Baltimore City Code (2010 Edition) hereinafter, "the City Code".

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION:

Pursuant to the Appraisal Policy of Baltimore City, the properties were valued using the Waiver Valuation process for the amount of $4,900.00 each and will be sold for $1,000.00 each, which is less than the Waiver Valuation price because of the following reasons:

- the sale will help to promote a specific benefit to the immediate community,
- the sale will help to eliminate blight from the neighborhood, and
- the sale will help to promote economic development through the placement of the properties on the City's tax rolls.

DHCD – cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than $50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property, located at 1112 N. Patterson Park Avenue to Dennis R. Bates.

AMOUNT OF MONEY AND SOURCE:

$4,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title and interest in 1112 N. Patterson Park Avenue to Dennis R. Bates for the sum of $4,000.00 which will be paid to the City of Baltimore at the time of settlement.

Dennis R. Bates proposes to purchase the vacant property located at 1112 N. Patterson Park Avenue to renovate for addition to his rental portfolio. The purchase and improvements to the property will be financed through private funds.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION:

The property is being sold to Dennis R. Bates for a reduced negotiated price because of the following reasons:

- the sale and rehabilitation of the property will help to promote a specific benefit to the immediate community,
- the sale and rehabilitation will help to eliminate blight from the neighborhood, and
- the sale and rehabilitation will promote economic development and the property will be returned to the City's tax rolls.

DHCD – cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than $50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding with Broadway East Community Development Corporation. The period of the memorandum of understanding is effective upon Board approval for two years with an option to renew for two-years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Broadway East Community Corporation has submitted plans and a valid petition for the installation of right-of-way art on E. Preston Street and Gay Street.

The Memorandum of Understanding establishes the framework for Broadway East Community Development Corporation to install right-of-way art (the "Placemaking Elements") at specified locations at E. Preston Street, all at its sole cost and subsequently for Broadway East Community Development Corporation to perform ongoing maintenance of all aspects of the Project during the term of the agreement. The Placemaking Elements will be owned solely by the City and nothing in the memorandum of understanding will confer upon Broadway East Community Development Corporation any right, title or interest in the Placemaking Elements other than as expressly provided in this memorandum of understanding.

MBE/WBE PARTICIPATION:

Not a competitive procurement item. The Organization is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation (DOT) - Settlement and Release of Claims

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement and Release of Claims for Physical Property—Falls Road Derailment with CSX Transportation, Inc. (CSXT).

AMOUNT OF MONEY AND SOURCE:

$7,032.22 - 1001-000000-5011-694700-603026

BACKGROUND/EXPLANATION:

On or around March 15, 2019, CSX Transportation had a train derailment on Falls Road. The CSXT requested the City to provide emergency repairs in which they agreed to reimburse the City for all services provided to make the necessary repairs. The services included guardrail removal/replacement, installing detour signage, and installing/ maintaining maintenance of traffic along Falls Road.

The Department requests acceptance of the Settlement and Release of Claims for the necessary repairs to the damaged property and related services rendered.

This request is late because of an administrative issue.

MBE/WBE/DBE PARTICIPATION:

This is not a competitive procurement item. CSX Transportation is reimbursing the City for the cost.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Settlement and Release of Claims for Physical Property, Falls Road. Derailment has been approved by the Law Department as to form and legal sufficiency.)

Department Transportation (DOT) - Fiscal Year 2021 Operating Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Fiscal Year 2021 Operating Grant Agreement (Agreement) with the Maryland Department of Transportation and the Maryland Transit Administration (MTA). The period of the Agreement is July 1, 2020 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$1,600,000.00 - 5000-580821-2303-248700-405001

BACKGROUND/EXPLANATION:

The Department is a recipient of a Federal Transit Act Grant to fund operating expenses associated with the provisions of transportation services for the Charm City Circulator (Large Urban Operating, Circulator).

The purpose of this Agreement is to provide for the undertaking of a public transportation service with financial assistance under the MTA's public transportation program. The assistance provided by this Agreement consists of a combination of federal, state, and local funds.

The Agreement is late because additional approval was required from an external agency.

MBE/WBE/DBE PARTICIPATION:

This Operating Grant Agreement is to establish the framework for roles and responsibilities for the subject project and future procurements as a result of the outlined funding above, will be considered for minority participation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Fiscal Year 2021 Operating Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office of Engineering and Construction - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement with Whitman, Requardt & Associates, LLP for WC 1327, Chlorine Handling Safety Improvements. The Amendment to Agreement will extend the period of the agreement through April 20, 2022.

AMOUNT OF MONEY AND SOURCE:

$0.00

BACKGROUND/EXPLANATION:

The Department adheres to the Maryland Department of Environment Stormwater Management design manual but has the discretion to require more stringent measures. A geotechnical report was prepared in August of 2019 that supported the bioretention design. The proposed bioretention facilities were included in both 30% submittal (August 2019) and the 60% (January 2020) to the Department. The first official submittal to the Office of Compliance and Laboratories for Stormwater Management concept review was received by the Office of Compliance and Laboratories on February 7, 2020. The Office of Compliance and Laboratories mentions the inconsistency of the infiltration rates for each bioretention facility and recommends further geotechnical investigations. This eventually led to the entire approach to Stormwater Management concept being redesigned for the 90% submittal (July 2020) to replace the two bioretention facilities with one submerged gravel wetlands facilities. The redesign of Stormwater Management took majority of the hours included with this proposal. Stormwater Management redesign also affected the Erosion and Sediment Control design. It is common practice for Submerged Gravel Wetlands to be used as Erosion Sediment Control Sediment Basins during construction, and then to be converted to their final use as submerged gravel wetlands at the end of construction. The proposed Erosion Sediment Control plans required revisions to include the proposed Sediment Basins.

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are:

MBE: 12.4%
WBE: 15.7%

THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 5, 2021.

AUDITS NOTED THE TIME EXTENSION.

Department of Public Works/Office – Task Assignment No. 013
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No.013 to Alpha Corporation under Project No. 1501. The contract expired on November 18, 2020.

AMOUNT OF MONEY AND SOURCE:

($51,051.28) – 9960-911610-9557-90020-703032

BACKGROUND/EXPLANATION:

The Department was in need of Construction Management Assistance Services for credit from Task 009, W.C. 1314. However, the project did not utilize all of the funds and is requesting a credit.

The scope of the original agreement includes the Consultant assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and support, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement: which are:

MBE: 27%
WBE: 10%

Current goal status is MBE: 28% and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 22, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Public Works/Office – Task Assignment No. 006
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 006 to Whitman, Requardt & Associates, LLP, Consultant, under Project No. 1254W, On-Call Environmental Engineering Services. The period of the task is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

$179,099.90 - Baltimore City
118,853.68 - Baltimore County
$297,953.58 - 9960-903968-9557-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting approval of Task No. 006 under Project No. 1254W, On-Call Environmental Engineering Services. The objective of the project is to reconstruct a failed culvert and the associated roadway embankment at the crossing of Rush Brook and Loch Raven Drive.

The scope of the original agreement requires the Consultant to provide design-related services for the repair, maintenance, and new construction of facilities managed by the Office of Engineering & Construction. The original agreement will expire on January 16, 2022.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals assigned to the original agreement which are:

MBE: 27%

WBE: 10%.

Currently, this On-Call Agreement is not in compliance because the Consultant will meet the overall goals using subsequent tasks under the On-Call Agreement.

Department of Public Works/Office – cont'd
of Engineering and Construction

The current goals are:

MBE: 20.73%

WBE: 23.64%.

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 15, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Public Works		
$223,609.20 Revenue Bonds	9960-906068-9558 Watershed Rd. & Culvert Maint.	
148,390.80 County Revenue	" "	
$372,000.00	----------	9960-903968-9557-3 Design

This transfer will cover expenses for Project No. 1254W, On-Call Environmental Engineering Services, under Task No. 006 for WC 1414, Rush Brook Culvert.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Public Works/Office – Full Release of Retainage
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Full Release of Retainage to AM-Liner East, Inc. for Contract No. SC 914, Improvements to Sanitary Sewers in Lower Level Collection System.

AMOUNT OF MONEY AND SOURCE:

$806,276.72 – 9956-918616-9551-000000-200001

BACKGROUND/EXPLANATION:

As of April 10, 2020, AM-Liner East, Inc. has completed 100% of all work for Contract No. SC 914. Currently the City is holding $806,276.72 in retainage for the referenced project. The Contractor has requested a Full Release of Retainage in the amount of $806,276.72. The remaining retainage amount will be $0.00.

APPROVAL OF THIS RELEASE IS NOT REQUIRED FROM MWBOO BECAUSE THIS IS A STATE FUNDED PROJECT AND CITY GOALS WERE NOT ASSIGNED TO THIS CONSTRUCTION PROJECT.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Full Release of Retainage has been approved by the Law Department as to form and legal sufficiency).

Department of Public Works/Office – Full Release of Retainage
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Full Release of Retainage to AM-Liner East, Inc. for Contract No. SC 919, Improvements to Outfall Sewershed Collection System.

AMOUNT OF MONEY AND SOURCE:

$993,624.69 – 9956-908614-9551-000000-200001

BACKGROUND/EXPLANATION:

As of February 25, 2020, AM-Liner East, Inc. has completed 100% of all work for Contract No. SC 919. Currently the City is holding $993,624.69 in retainage for the referenced project. The Contractor has requested a Full Release of Retainage in the amount of $993,624.69. The remaining retainage amount will be $0.00.

APPROVAL OF THIS RELEASE IS NOT REQUIRED FROM MWBOO BECAUSE THIS IS A STATE FUNDED PROJECT AND CITY GOALS WERE NOT ASSIGNED TO THIS CONSTRUCTION PROJECT.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Full Release of Retainage has been approved by the Law Department as to form and legal sufficiency).

EXTRA WORK ORDERS

* * * * * *

The Board is requested to approve the

Extra Work Orders

as listed on the following pages:

40 - 42

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.

Department of Public Works/Office of Engineering & Construction

1. EWO #002, $0.00 – SC 950R, Caroline Street Stormwater Pumping Station Upgrade

$893,000.00	$0.00	Metra Industries, Inc.	3 Months	80

This is the second time extension and will increase the period of the of the contract by three months for a total contract period of 465 days. The current construction completion date is June 30,2020 and the new construction completion date is September 30, 2020.

The Office of Engineering & Construction is requesting a non-compensable time extension of 92 days due to excessive Supervisory Control & Data Acquisition panel manufacturer production and delivery delays due to COVID-19 impacts. This was proven and justified during the Time Impact Analysis review of the contractor's request. The Certificate of Completion form will not be completed until a scheduled time after the final payment and the final completion has been given by the Agency.

The scope of the construction project includes the upgrade of pumping station control and communication, replacement of pump power cables, installation of existing buried conduits with a duct bank, installation of two perforated plates next to an existing bar screen, replacement of a second bar screen with a perforated plate screen, and replacement of four Tideflex valves and other miscellaneous work. The extra work order is within the original scope of work and was requested by the Agency.

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.

Department of Public Works/Office of Engineering & Construction – cont'd

MBE/WBE PARTICIPATION:

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 11%

WBE: 2%.

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 18, 2020.

2. EWO #003, $0.00 – SC 966, Cleaning and Inspection of Sanitary Sewers at Various Locations in Baltimore City-Zone A

$2,743,638.50	$1,877,315.00	Mobile Dredging & Video Pipe, Inc.	6 Months	85%

This is the second time extension and will increase the period of the of the contract by six months for a total contract period of 1,276 days. The current construction completion date was January 3, 2021 and the new construction completion date is July 4, 2021.

The Office of Engineering & Construction is requesting the Board to approve a 180-day non-compensable time extension to the contract, which is required to continue essential services related to sanitary sewer system inspections and to make up lost time due to COVID—19 related temporary work restrictions, while a new replacement contract is bid out and awarded in the coming months. This

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.

Department of Public Works/Office of Engineering & Construction – cont'd

project is necessary for the Department to be able to inspect and clean sanitary sewer lines in the Baltimore Wastewater Collection System, which is mostly driven by the requirement of the Modified Consent Decree. The proposed time extension will allow the work to continue interrupted.

All other terms and conditions of the original contract will remain in full force and effect. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

The scope of construction project requires the Consultant to provide On-Call and urgent needs services to clean and inspect various lines in the Baltimore area.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement which are:

MBE: 16%
WBE: 5.9%

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 21, 2020.

Department of Housing and Community Development (DHCD) – Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the fee simple interest of the property located at 1928 Ramsay Street (Block 0274, Lot 035) as a gift from Mondrea D. Jacobs.

AMOUNT OF MONEY AND SOURCE:

Mondrea D. Jacobs, agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mondrea D. Jacobs has offered to donate the title to the property at 1928 Ramsay Street to the City. The City will receive a clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD Land Resources Division seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through March 26, 2021, other than water bills for 1928 Ramsay Street are itemized as follows:

DHCD –cont'd

Tax Sale	2016-2019	$36,998.01
Tax Sale	2009	2,030.00
Real Property Tax	2020-2021	155.45
Real Property Tax	2019-2020	157.27
Real Property Tax	2018-2019	159.18
Real Property Tax	2017-2018	127.38
Real Property Tax	2016-2017	143.94
Real Property Tax	2015-2016	211.87
Real Property Tax	2014-2015	177.06
Real Property Tax	2013-2014	193.62
Real Property Tax	2012-2013	223.07
Real Property Tax	2011-2012	228.47
Real Property Tax	2010-2011	296.86
Real Property Tax	2009-2010	261.83
Miscellaneous Bill	6157697	72.52
Miscellaneous Bill	8971525	281.04
Miscellaneous Bill	9104035	318.74
Environmental Fine	53445649	1,500.00
Environmental Fine	53627410	1,500.00
Environmental Fine	54790001	1,500.00
Property Registration	203344	4,772.00
Total Taxes Owed:		**$51,308.31**

MBE/WBE PARTICIPATION :

N/A

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 1620 W. Baltimore Street (Block 0195, Lot 045) from ALPHA BETH ASSEFA, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

ALPHA BETH ASSEFA has offered to donate title to the property, a vacant lot located at 1620 W. Baltimore Street. The City will receive a clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD Land Resources Division seeks approval to acquire the property SUBJECT all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through March 26, 2021, other than water bills for 1620 W. Baltimore Street are itemized as follows:

Tax sale cert #338055	10/24/2018	$41,168.32
Real Property Taxes	2020-2021	244.82
Real Property Taxes	2018-2019	Inc. in TS
Miscellaneous Bill	#8252140	5,716.05
Miscellaneous Bill	#8268658	49,357.25
Miscellaneous Bill	#8990020 / U32716	346.72
Property Registration	#016915 / B1319287	30.00
Total Taxes Owed:		**$96,863.16**

DHCD – cont'd

MBE/WBE PARTICIPATION:

N/A

The listed municipal liens, other than current water bills, will be administratively abated after settlement.

Department of Public Works/Office - of Engineering and Construction — Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement for Project No. 1239, Ratification of On-Call Environmental Services for Hazardous Waste Handling with EA Engineering, Science, and Technology, Inc., PBC. The current expiration date is December 21, 2020. The Amendment No. 2 will extend the period of the agreement to December 21, 2021.

AMOUNT OF MONEY AND SOURCE:

$0.00 - To be determined with each individual project.

No funds are required at this time.

BACKGROUND/EXPLANATION:

The Consultant will provide environmental services, which include studies, design, post award services, and related services for hazardous waste handling at Patapsco Wastewater Treatment Plant. The requests for any engineering services will be made on an as needed basis.

The scope of the original agreement includes: sampling and analysis of hazardous waste, including determination of presence and extent of contamination, such as chromium and other metals, oils and other petroleum derivatives, chlorinated organics and other solvents, lead based paint, asbestos, polychlorinated biphenyls (PCBs); preparing reports and interpreting federal, state, and local regulations. This may include, but is not limited to representing the City's interest to various Maryland Department of the Environment (MDE) programs, including the Voluntary Cleanup Program, State Superfund Program, Hazardous Waste Program, Solid Waste Program, Oil Control Program, Stormwater Management Program, Asbestos and Industrial Hygiene Program, and affected programs in the Department of Water Management Administration and Environmental Lead Division; reporting to document the results of an investigation; providing recommendations for corrective or remedial actions, or reviewing third party investigations and reports by other consultants or City, State, or federal agencies; designing of methods as appropriate for disposal of hazardous materials and/or hazardous waste. As required, this may include soil and groundwater remediation, and underground storage tanks (USTs), asbestos and lead-based paint abatement, and environmental cleanup projects; overseeing construction projects impacted by the presence of hazardous waste, which may include characterization and assistance in

Department of Public Works/Office – cont'd
of Engineering and Construction

proper disposal and cleanup of environmental hazards and hazardous waste; providing rapid response to meet State and federal grant/loan requirements and address unexpected hazardous waste situations involving chemical and potential biological hazards; advising the City regarding control, mitigation and elimination of hazards to human health, property, and the environment; ensuring rapid deployment of personnel in the appropriate disciplines required for specific tasks and timely completion of assignments; preparing engineering designs and specifications, bid documents, and cost estimates; environmental engineering related to water, wastewater and Stormwater; assisting the City in managing chromium contaminated soils located at the water and wastewater treatment plants; providing sampling and analysis of groundwater monitoring wells; reviewing the technology, investigating the alternatives, and determining the cost for treatment, processing and removal of these soils; conducting bench and pilot studies of alternatives; preparing biannual reports for the City to be sent to MDE, as warranted; addressing issues related to repair of broken underground pipes in areas of chromium contaminated soil; addressing health and safety issues, revising and updating the health and safety plan, and outlining the worker training requirements; investigating ventilation, indoor air quality, and worker exposure issues throughout the water and wastewater facilities; reviewing available information, project management, contract administration, investigation, design; developing and implementing public information and education programs, emergency services, preparation of reports and contract documents, including construction cost estimates, permits applications, right of ways, shop drawing review and consultation during construction; and, any other task to be assigned by the Office of Engineering and Construction.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are: MBE: 27% WBE: 10%. The current goals for MBE and WBE are: 12.78% and 0%. Less than 30% has been assigned. The Consultant will be in compliance by the end of the contract.

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office – Amendment No. 2 to Agreement of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement (Amendment No. 2) with EBA Engineers, Inc. under Project 1255, On-Call Materials Testing and Inspection Services. The current expiration date is May 9, 2021. The Amendment No. 2 will extend the period of the Agreement through January 9, 2024.

AMOUNT OF MONEY AND SOURCE:

$0.00 – Upset Limit

BACKGROUND/EXPLANATION:

On May 10, 2017 the Board approved the original agreement for Project 1255, On-Call Materials Testing and Inspection Services. On September 11, 2019, the Board approved Amendment No. 1 to include On-Call Construction Management Assistance. The request is for project engineering support of S.C. 978, which has been extended because of permitting and other design scope issues.

MBE/WBE PARTICIPATION:

EBA Engineers, Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and 11.67% WBE goals assigned to the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * * * *

The Board is requested to

approve award of

the formally advertised contract

listed on the following pages:

51 - 53

to the low bidder meeting specifications,

or reject bids on those as indicated

for the reasons stated.

Bureau of Procurement

1. B50006166, Towing Services for Cars, Trucks and Heavy Equipment

REJECTION: The Board is requested to reject all bids received in response to Solicitation No. B50006166, submitted by The Auto Barn, Inc. and PLE Towing, Inc. Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The two bids received were opened on January 20, 2021. On February 5, 2021, MWBOO determined that both bidders did not achieve the MBE / WBE goals.

(Dept. of General Services - Fleet)

MBE/WBE PARTICIPATION:

MBE: 6%

WBE: 2%

THE AUTO BARN, INC.

	Dollar Amount	Percentage
MBE: J.J. Adam Fuel Oil Co., LLC*	See note below	
WBE: April Toner, LLC*		0.50%

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON FEBRUARY 5, 2021.

*Bidder did not achieve the MBE/WBE goals. Bidder listed April Toner, LLC for WBE participation. However, April Toner, LLC is only a supplier, therefore only 25% can be applied to the WBE goal.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

PLE TOWING INC. dba MILES TOWING

	Dollar Amount	Percentage
MBE:	See note below	
WBE:	See note below	

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON FEBRUARY 5, 2021.

Bidder did not achieve the MBE/WBE goals. Bidder listed themselves for self-performance. However, PLE Towing, Inc. is not certified with Baltimore City. Bidder also failed to list an MBE subcontractor.

A PROTEST HAS BEEN RECEIVED FROM ROSENBERG MARTIN GREENBERG ON BEHALF OF THE AUTO BARN, INC.

2. B50002251, Citywide Towing Services
Universal Towing, LLC.

TERMINATION: The Board is requested to terminate contract B50002251, Citywide Towing Services with Universal Towing, LLC.

An investigation by the City's Office of Inspector General (OIG), publicly released on February 4, 2021, and additional review by the Law Department reveal grounds to terminate the vendor's continued performance under the contract. The contract's specifications and general conditions include, but are not limited to, requirements that the Vendor tow vehicles to the City's tow yard, or other locations, as directed by the BPD & DOT (Detailed Specification 5. Towing Requirements (H)(b)), and to adhere to all federal, state, local, and administrative laws, rules

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

and Towing Requirements (H)(b)), and to adhere to all federal, state, local, and administrative laws, rules and regulations (General Condition 46).

The OIG investigation revealed that between July 2020 and September 2020, Universal Towing violated key provisions of the contract by failing to tow three vehicles to the City's tow yard as directed, and instead towing them to its own private tow lot; failing to provide proper notice to the registered owner(s), as required by Maryland Transportation Code, §25-204; and failing to submit complete Affidavits of Lawful Possession for Transfer of a Vehicle to an Automotive Dismantler, as required by the Maryland Department of Transportation, Motor Vehicle Administration.

(Dept. of Transportation, &
Baltimore Police Dept.)

A PROTEST HAS BEEN RECEIVED FROM WHITCOMB & SELINSKY, P.C. ON BEHALF OF UNIVERSAL TOWING, LLC.

A SUPPLEMENTAL PROTEST WAS RECEIVED FROM WHITCOMB & SELINSKY, P.C. ON BEHALF OF UNIVERSAL TOWING, LLC.

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Name	To Attend	Fund Source	Amount
Office of the State's Attorney for Baltimore City			
1. Michael Dunty	National District Attorneys Association (NDAA) Evidence for Prosecutors Training Course San Diego, CA Mar, 24 – 29, 2019 (Reg. Fee $775.00)	Asset Forfei- ture	$3,224.37

Mr. Dunty traveled to San Diego, California on March 24 - 29, 2019 to attend the NDAA Evidence for Prosecutors Training Course.

The subsistence rate for this location was $245.00 per day. The hotel rate was $202.00 per day, plus $25.64 per day for hotel taxes.

The airfare, in the amount of $1,265.00, and hotel fees were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of $775.00 was prepaid on a City-issued procurement card assigned to Ms. Timi Roberts. Mr. Dunty personally incurred the costs of meals and incidentals, ground transportation, parking, and baggage fees. Therefore, Mr. Dunty requests reimbursement in the amount of $273.81.

TRAVEL REIMBURSEMENT

$153.81 - Meals and Incidentals
20.00 - Ground Transportation
40.00 - Parking
60.00 - Baggage Fees
$273.81 - Total Reimbursement

The travel reimbursement request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Name	To Attend	Fund Source	Amount
Office of the State's Attorney for Baltimore City			
2. Daniel Salem	National District Attorneys Association (NDAA) Evidence for Prosecutors Training Course San Diego, CA Mar, 24 – 29, 2019 (Reg. Fee $825.00)	Asset Forfei- ture	$3,096.55

Mr. Salem traveled to San Diego, California on March 24 - 29, 2019 to attend the NDAA Evidence for Prosecutors Training Course.

The subsistence rate for this location was $245.00 per day. The hotel rate was $202.00 per day, plus $25.64 per day for hotel taxes.

The airfare, in the amount of $1,265.00, and hotel fees were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of $825.00 was prepaid on a City-issued procurement card assigned to Ms. Timi Roberts. Mr. Salem personally incurred the costs of meals and incidentals and ground transportation. Therefore, Mr. Salem requests reimbursement in the amount of $95.99.

TRAVEL REIMBURSEMENT

$77.63 - Meals and Incidentals
18.36 - Ground Transportation
$95.99 - Total Reimbursement

The travel reimbursement request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Mayor's Office – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding with the Baltimore Civic Fund, Inc. The period of the memorandum of understanding is effective upon Board approval until the position terminates, unless terminated earlier in accordance with the terms of the memorandum of understanding.

AMOUNT OF MONEY AND SOURCE:

$200,000.00 – 7000-723721-1250-795600-407001

The Civic Fund agrees to transfer $200,000.00 to the City to fully fund the Position not later than 14 days after approval of this memorandum of understanding.

BACKGROUND/EXPLANATION:

Mayor Brandon Scott has announced the creation of the first Director of Broadband and Digital Equity. The Director will work to develop strategies and lead an innovative citywide campaign to advance digital equity and close the digital divide in Baltimore. The Director will serve as the City of Baltimore's primary representative for integration for broadband issues, efforts, initiatives, and to increase the availability and affordability of broadband throughout the City of Baltimore.

This Director will serve on the Mayor's Executive Team and report directly to the Chief Administrative Officer.

The salary for this position will be fully funded by the Baltimore Civic Fund, Inc., pursuant to the terms of this memorandum of understanding.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Allstate Contractor, Inc.	$ 8,000,000.00
American Contracting & Environmental Services, Incorporated	$ 53,520,000.00
Autumn Contracting, Inc.	$ 8,000,000.00
Cross Technologies, Inc.	$271,870,000.00
Structural Engineering Group Incorporated	$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ATI, Inc.	Architect Engineer
Albrecht Engineering, Inc.	Engineer
Hill International, Inc.	Engineer
Land Collective LLC	Landscape Architect
Murphy & Dittenhafer, Inc.	Architect

BOARDS AND COMMISSIONS – cont'd

Phoenix Engineering, Inc.	Engineer
Remington & Vernick Engineers II, Inc.	Landscape Architect Engineer Land Survey

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED