



Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry,
Mr. James Shea, Mr. Matthew Garbark**

From: **Council President Nick J. Mosby**

Date: **March 8, 2021**

Re: **Board of Estimates Agenda Items for March 10, 2021 at 9:00am**

The items on the Board of Estimates Agenda for March 10, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

- P 1 BOARDS AND COMMISSIONS
 - 1. Prequalification of Contractors
 - 2. Prequalification of Architects and Engineers
- P 2-3 Department of Real Estate – Interdepartmental Lease Agreement
- P 4-6 EXTRA WORK ORDER AND TRANSFER OF FUNDS
- P 7-11 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 12 Bureau of Procurement - Acceptance of Technical Proposals and Opening of Price Proposals
- P 13-16 Health Department – Agreements
- P 17-18 Health Department – Notice of Grant Award
- P 19 Department of Housing and Community Development (DHCD) – Grant Agreement
- P 20 Department of Housing and Community Development (DHCD) – Ratification of Agreements
- P 21-22 Department of Housing and Community Development (DHCD) – First Amendment to Grant Agreement
- P 23 Department of Finance – FY22 Flood Insurance Policies
- P 24 Department of Finance – Grant Agreement
- P 27 Mayor’s Office of Criminal Justice (MOCJ) – Agreement
- P 28 Mayor’s Office of Criminal Justice – Agreement
- P 29 Mayor’s Office of Neighborhood Safety and Engagement (MONSE) – Grant Award
- P 30 Mayor’s Office of Neighborhood Safety and Engagement – Transfer of Funds
- P 31 Mayor’s Office of Criminal Justice (MOCJ) – Grant Award
- P 32 Mayor’s Office of Employment Development (MOED) – Provider Agreement
- P 33-34 Parking Authority of Baltimore City – Agreement
- P 36 Department of Public Works/Office of Engineering & Construction – Amendment No. 5 to Agreement
- P 37 Department of Public Works/Office of Engineering & Construction – Amendment No. 4 to Agreement
- P 38 Department of Public Works/Office of Engineering & Construction – Full Release of Retainage
- P 39 Department of Public Works/Office of Engineering & Construction – Partial Release of Retainage
- P 40 Department of Public Works/Office of Engineering & Construction – Partial Release of Retainage

- P 43-50 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 51 Baltimore City Office of Information Technology (BCIT) – Ratification of First Amendment to Non-Construction Consultant Agreement
- P 52 Department of Transportation – Developer’s Agreement No. 1723
- P 55 Department of Transportation - Partial Release of Retainage
- P 56-58 TRANSFERS OF FUNDS
- P 60-61 Department of Housing and Community Development (DHCD) - Land Disposition Agreement
- P 62 Department of Human Resources – Personnel Matters
- P 63 PROPOSAL AND SPECIFICATIONS
- P 63 Closing

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

- RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 8 1. SC 926RR, Electrical Distribution System Contracting Company Reliability Improvements, Physical Security Upgrades, and On-Site Power Generation at Patapsco Wastewater Treatment Plant
- P 9 2. TRANSFER OF FUNDS
- P 10-11 3. B50006166, Towing Services for Cars, Trucks and Heavy Equipment
- Health Department – Agreements
- P 13 1. BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS (BCBSC) - \$280,000.00
- P 14 5. PROGRESSUS THERAPY, LLC - \$417,200.00
- P 14-15 6. THE JOHNS HOPKINS UNIVERSITY - \$ 93,986.00
- P 15 7. THE JOHNS HOPKINS UNIVERSITY - \$ 265,591.00
- P 25-26 Department of General Services – Use of Baltimore City Public Schools Contract IFB-18010 – Roofing System Maintenance & Repair Services
- P 35 Department of Public Works/Office of Engineering & Construction – Amendment No. 2 to Agreement
- P 41-42 Department of Public Works/Office of Engineering & Construction – Amendment No. 2 to Agreement
- INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 44-46 3. **Groups 1 & 2**
- | | | |
|---------------------------|------------------------|-----------------|
| BROADWAY SERVICES, INC. | \$ 640,000.00 | |
| Group 3 | | |
| C.J. MAINTENANCE, INC. | 150,000.00 | |
| Group 4 | 631,976.20 | |
| MULTICORP, INC. | | |
| Groups 5 & 6 | 400,000.00 | |
| GOLDEN GATE SERVICE, INC. | | |
| | \$ 1,821,976.20 | Increase |
- Contract No. B50005472 – Janitorial Services for Groups 1 – 6 – Department of General Services Building Maintenance – P.O. Nos.: P546445, P546446, P546447 and P546448
- P 48-49 6. REALAUCTION.COM, LLC \$120,000.00 Agreement
- Contract No. 06000 – Online Tax Sale Auction – Bureau of Revenue Collections – Req. No.: R868850
- P 53-54 Department of Transportation (DOT) – Task Assignment No. 008

P 59 Department of Recreation and Parks – On-Call Task Assignment

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR MARCH 10, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

3. EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE WILL BE WEEKLY ON TUESDAY AT 11:00 A.M.

BOARD OF ESTIMATES' AGENDA – MARCH 10, 2021

BOARDS AND COMMISSIONS:

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

American National Insulation, Inc. d/b/a Capital Insulation Services of Maryland	\$ 1,500,000.00
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KCI Construction Services LLC d/b/a KCI Communications Infrastructure	\$113,820,000.00
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2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Carroll Engineering, Inc.	Landscape Architect Engineer
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Center for Watershed Protection, Inc.	Engineer
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Dhillon Engineering, Inc.	Architect Engineer
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Rossi Transportation Group, Inc.	Landscape Architect Engineer
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Shah & Associates, Incorporated	Engineer
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Tetra Tech, Inc.	Landscape Architect Engineer
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BOARD OF ESTIMATES

3/10/2021

Department of Real Estate – Interdepartmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Interdepartmental Lease Agreement (Agreement) between the Department of General Services, Landlord, and the Department of Finance, Tenant, for the rental of the property known as 200 N. Holliday Street, consisting of approximately 23,043.36 square feet. The period of Agreement is July 1, 2020 through June 30, 2021, with automatic renewals for five, one-year periods.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Quarterly Installments</u>
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\$399,169.55	\$99,792.39
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Account No.: 1001-000000-1480-166400-603096

BACKGROUND/EXPLANATION

The annual rent for the renewal term will be determined by May 1st of each year. The Landlord will inform the Tenant of the recommended rental rate submitted to the Bureau of the Budget and Management Research for the Leased Premises. Subsequent renewal term rates will vary and may be subject to increases or decreases based on the facility costs.

The Leased Premises will be used for administrative offices for the Department of Finance. The Landlord will maintain the interior and exterior of the building, including the foundation, roof, walls, gutters, down spouts, maintenance and repairs of the HVAC system (not including individual window ventilation systems), utilities including oil, gas, electric and water; janitorial services; pest control; clean floors; snow removal; interior and exterior lighting; sewer/plumbing and electrical repairs; replacement of air filters every six months for HVAC (not including individual window ventilation systems), security guard for main entrance of the building.

The Tenant accepts the premises in its existing condition. The Tenant will not make any alterations, additions or improvements without the Landlord’s written consent; will provide all equipment, including refrigerators or any other kitchen appliances, telephone, and

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BOARD OF ESTIMATES

3/10/2021

Department of Real Estate – cont'd

computer services. The Tenant will be responsible for placing debris into the trash receptacle and the Landlord will remove the trash receptacle liners. The Tenant will keep the common break room free of debris and keep the entrances and passageways clean and orderly.

The Interdepartmental Lease Agreement is late because the agency recently returned the signed copy.

The Space Utilization Committee approved this Interdepartmental Lease Agreement on January 26, 2021.

APPROVED FOR FUNDS BY FINANCE

(The Interdepartmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

3/10/2021

EXTRA WORK ORDER AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve
the Extra Work Order
as listed on the following pages:

5 - 6

The EWO has been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

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BOARD OF ESTIMATES

3/10/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Public Works/Office
of Engineering and Construction

- | | | | | |
|----|--|-----------------|---------------------|--------------------|
| 1. | EWO #009, \$2,522,179.30 – SC 910, Improvement to the Sanitary Sewer Collection System in the Herring Run Sewershed - Part 2: Chinguapin Run | | | |
| | \$23,553,300.00 | \$ 1,073,693.00 | Spiniello Companies | 4.57 90%
months |

The Office of Engineering and Construction is requesting funds due to current and projected overruns to the existing contract bid items. Based on the remaining scope of work and remaining funds available, the Office of Engineering and Construction is requesting \$2,522,179.30 to complete the SC 910 project. Some of the previous unprecedented storm/hurricane/rain event repairs have contributed to the depletion of bid items. Included in the amount requested is contingency funds. The Office of Engineering and Construction’s intent is to request a separated bid item number to be generated solely for the contingency portion included in the request \$9,972.62. The purpose of contingency items is to have funds available for possible future weather events and unforeseen conditions. This cost to complete has been analyzed and agreed upon between the Office of Engineering and Construction and the design consultant. The Office of Engineering and Construction is also requesting an additional 137 non-compensable consecutive calendar days be added to the SC 910 project due to unforeseen conditions found along the proposed pipe alignment and stream bank slopes in Chinguapin Run Stream. Work included redesign of stream and slopes structures, rock wall locations, storm headwall replacement, modification of the pipe alignment and material, and repair of slopes which were encroaching on private properties. Some of these unforeseen conditions were a result of erosion between design and construction and unprecedented rain events which washed out and delayed the installation of stream material. These unforeseen conditions also added to the overrun of certain bid items.

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BOARD OF ESTIMATES

3/10/2021

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office
of Engineering and Construction – cont'd

A time impact analysis was submitted by the Contractor. The submittal was reviewed and approved by the Office of Engineering and Construction and Project Controls scheduler who concurred with this request for additional non-compensable time. This request will make the new completion date February 12, 2021. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

The scope of the construction project includes: Cured-In-Place (CIPP) lining and replacement of exiting sanitary sewers and manholes, installation of new upsized interceptor sewers, as well as stabilization and restoration of Chinquapin Run Stream from Walker Avenue to Perring Parkway.

MBE/WBE PARTICIPATION:

The vendor will comply with Article 5, Subtitle 28 The MBE and WBE goals assigned to the of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 18% and WBE: 16%.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,000,000.00	9958-906405-9526	9958-905709-9525-6
State Water Quality Revenue	Citywide Stream Restoration	Construction

The transfer will provide appropriation to fully meet the awarded State portion for ER 4021, Chinquapin Run Stream Restoration.

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BOARD OF ESTIMATES

3/10/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

8 - 11

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

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BOARD OF ESTIMATES

3/10/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office
of Engineering and Construction

- | | | | |
|----|--|---|-----------------|
| 1. | SC 926RR, Electrical
Distribution System
Reliability Improve-
ments, Physical
Security Upgrades,
and On-Site Power
Generation at
Patapsco Wastewater
Treatment Plant | The Whiting-Turner
Contracting Company | \$80,147,000.00 |
|----|--|---|-----------------|

MBE/WBE PARTICIPATION:

The Whiting-Turner Contracting Company is in full compliance with Article 5, Subtitle 28 of the Baltimore City Code. As part of its bid, The Whiting Turner Contracting Company has committed to utilize the following:

MBE:	Horton Mechanical Contractors, Inc.	\$4,850,000.00	6.05%
WBE:	Bay Associates Environmental, Inc.	\$1,000,000.00	1.25%
	Oelaman Electric Supply Co., Inc.	380,000.00	0.47%
	Roane's Rigging & Transfer Co., Inc.	<u>245,000.00</u>	<u>0.31%</u>
	Total	<u>\$1,625,000.00</u>	<u>2.03%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM ROBERT FULTON DASHIELL, P.A. ON BEHALF OF ULLIMAN SCHUTTE CONSTRUCTION, LLC.

A RESPONSE TO THE PROTEST WAS RECEIVED FROM PASCALE STEVENS LLC ON BEHALF OF WHITING-TURNER CONTRACTING COMPANY.

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BOARD OF ESTIMATES

3/10/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office – cont'd
of Engineering and Construction

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$12,819,340.00 Federal Infra- structure WIFIA	9956-908692-9549 Electrical Systems Upgrades	
14,879,463.20 Wasterwater Reve- nue Bonds	" "	
19,486,499.86 County Revenue	" "	
39,373,456.94 <u>County Revenue</u>	9956-923027-9549 Patapsco WWTP Headworks	
\$86,558,760.00	-----	9956-907336-9551-6 Construction

This transfer will cover construction expenses for Contract No. SC 926RR, Electrical Distribution System Reliability Improvements, Physical Security Upgrades and On-Site Power Generation at Patapsco.

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BOARD OF ESTIMATES

3/10/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- 3. B50006166, Towing Services for Cars, Trucks and Heavy Equipment

REJECTION: The Board is requested to reject all bids received in response to Solicitation No. B50006166, submitted by The Auto Barn, Inc. and PLE Towing, Inc. Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The two bids received were opened on January 20, 2021. On February 5, 2021, MWBOO determined that both bidders did not achieve the MBE / WBE goals.

(Dept. of General Services - Fleet)

MBE/WBE PARTICIPATION:

MBE: 6%

WBE: 2%

THE AUTO BARN, INC.

	<u>Dollar Amount</u>	<u>Percentage</u>
MBE: J.J. Adam Fuel Oil Co., LLC*	See note below	
WBE: April Toner, LLC*		0.50%

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON FEBRUARY 5, 2021.

*Bidder did not achieve the MBE/WBE goals. Bidder listed April Toner, LLC for WBE participation, However, April Toner, LLC is only a supplier, therefore only 25% can be applied to the WBE goal.

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BOARD OF ESTIMATES

3/10/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

PLE TOWING INC. dba MILES TOWING

	<u>Dollar Amount</u>	<u>Percentage</u>
MBE:		See note below
WBE:		See note below

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON FEBRUARY 5, 2021.

Bidder did not achieve the MBE/WBE goals. Bidder listed themselves for self-performance, however PLE Towing, Inc. is not certified with Baltimore City. Bidder also failed to list an MBE subcontractor.

A PROTEST HAS BEEN RECEIVED FROM ROSENBERG MARTIN GREENBERG ON BEHALF OF THE AUTO BARN, INC.

- | | | | |
|----|---|----------------------|---------------|
| 4. | B50005975, Gas Chromatograph and Mass Spectrometer Preventative Maintenance | Agilent Technologies | \$ 287,635.20 |
|----|---|----------------------|---------------|

(Baltimore Police Dept.)

MBE/WBE PARTICIPATION:

MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON SEPTEMBER 11, 2020.

AGENDA

BOARD OF ESTIMATES

3/10/2021

Bureau of Procurement - Acceptance of Technical Proposals
and Opening of Price Proposals

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the technical proposals for B50006158, Group Violence Reduction Strategy, Adult Support and Outreach Provider from the following vendors, and open their packages containing their price proposals:

SEEDCO — Structured Employment Economic Development Corporation; and

Youth Advocate Programs Inc.

The Board is also requested to return the price proposal from Holistic Life Foundation, whose proposal did not meet the minimum technical score.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 13, 2021, the Board opened the technical proposal for the above referenced Solicitation. Four technical proposals were received. The proposal from Core Influencer Institute was found non-responsive for failing to submit a price package in a separate price envelope "B". The other three proposals were scored by an evaluation committee. Two proposals achieved the minimum technical score.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

3/10/2021

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021 unless otherwise indicated.

- 1. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS (BCBSC) \$280,000.00**

Account: 4000-480621-3080-291900-603051

The BCBSC is committed to ensuring that all students graduate from high schools ready for college, career training and life success. The funds will be utilized to integrate the U Choose Evidence-Based Teen Pregnancy Prevention Program curricula within the middle and high schools in Baltimore city and develop and implement strategies to ensure sustainability.

The agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON OCTOBER 21, 2020.

- 2. **ALMOST HOME II ASSISTED LIVING, INC. \$ 23,400.00**

Services will be provided at 4813 Gwynn Oak Avenue.

- 3. **BEST CARE ASSISTED LIVING, LTD \$ 15,600.00**

Services will be provided at 3524 Hayward Avenue.

Account: 5000-534021-3254-767800-607001

These organizations are enrolled in the Senior Assisted Living Group Home Subsidy Program which provides subsidized senior assisted services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals housekeeping, personal care services and 24-hour on-site supervision.

The agreements are late because the Health Department was waiting on information and signatures from the providers.

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BOARD OF ESTIMATES

3/10/2021

Health Department – cont'd

4. FAMILY LEAGUE OF BALTIMORE CITY, INC. \$665,000.00

Account: 7000-726321-3080-294200-603051

The B'More for Healthy Babies Initiative (BHB) is a 10-year-plus citywide strategy launched in 2009 and co-led by the organization and the Department. The BHB brings together public agencies, health care institutions, community-based organizations and academic partners to ensure that all Baltimore babies are born healthy weight, full-term and ready to thrive in healthy families.

The funds will be utilized to provide continued oversight of work for the BHB and support of overall BHB initiative. The BHB's communication partners will perform marketing and communication activities with priority content areas of safe sleep, smoking cessation and home waiting.

The agreement is late because of a delay in the completion of the required documentations.

5. PROGRESSUS THERAPY, LLC \$417,200.00

Accounts: 4000-427121-3080-292301-603051	\$ 87,168.00
4000-427121-3080-292301-603051	\$ 24,910.00
1001-000000-3080-288700-603051	\$305,122.00

Progressus Therapy, LLC will utilize the funds to provide occupational, speech-language pathology therapy and special education services for the Baltimore Infants & Toddlers Program (BITP). The organization will coordinate their services with the BITP staff in compliance with local early intervention systems. This coordination will include orientation, training and time allocation for accumulation of documentation and reporting for compliance.

MWBOO GRANTED A WAIVER ON FEBRUARY 8, 2021.

The agreement is late because of administrative delays.

6. THE JOHNS HOPKINS UNIVERSITY \$ 93,986.00

Account: 5000-569721-3023-273303-603051

AGENDA

BOARD OF ESTIMATES

3/10/2021

Health Department – cont'd

The Johns Hopkins University will utilize the funds to provide psychosocial support services to assist eligible people living with HIV to address behavioral and physical health concerns.

MWBOO GRANTED A WAIVER ON OCTOBER 19, 2020.

- 7. **THE JOHNS HOPKINS UNIVERSITY** **\$ 265,591.00**

Account: 5000-569721-3023-273305-603051

The Johns Hopkins University School (JHU) of Nursing REACH Initiative will utilize the funds to provide health education/risk reduction service to engage and inform priority populations (i.e. gay, bisexual, and other men who have sex with men, transgender persons and Latino women and men) at both clinic-based and community based PrEP telemedicine sites.

The JHU School of Nursing REACH Initiative will also provide targeted HIV testing, counseling and activity referral and link 100% of newly diagnosed clients to care, conduct peer navigation and outreach services, and provide referrals and linkages for partner services.

MWBOO GRANTED A WAIVER ON JANUARY 5, 2021.

- 8. **TOTAL HEALTH CARE, INC.** **\$ 10,000.00**

Account: 5000-569721-3023-273367-603051

Total Health Care, Inc. will utilize the funds to provide medical non-emergency transportation services that enable an eligible client to access or be retained in core medical or support services. Medical transportation may be provided through the use of a company vehicle to provide transportation services, contract with providers of transportation services and the purchase and distribution of MTA tokens or monthly bus passes to clients as needed.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene’s Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative and scope of services. The Department thoroughly

AGENDA

BOARD OF ESTIMATES

3/10/2021

Health Department – cont'd

reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Health Department – Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Grant Award from the United States Department of Health and Human Services, Health Resources and Services Administration for the Project titled “HIV Emergency Relief Project Grants”. The period of the Notice of Grant Award is March 1, 2021 through February 28, 2022.

The Board is also requested to approve a two-month advance of funds to Associated Black Charities, Inc. (ABC).

AMOUNT OF MONEY AND SOURCE:

\$3,245,999.00 - 4000-427721-3023-273300-404001 Federal/HRSA
352,390.00 - 4000-498721-3023-273300-404001 Federal/HRSA
\$3,598,389.00

The amount of the advance to ABC, Inc. is listed below:

<u>Amount</u>	<u>Sub-Grantee</u>	<u>Program Services</u>	<u>Budget Account No.</u>
\$ 54,100.00	ABC, Inc.	Part A – Administration	4000-427721-3023-273302-603051
486,899.00	ABC, Inc.	Part A - Sub-recipients	4000-427721-3023-273303-603051
5,873.00	ABC, Inc.	MAI – Administration	4000-498721-3023-273302-603051
52,858.00	ABC, Inc.	MAI - Sub-recipients	4000-498721-3023-273303-603051
\$599,730.00			

BACKGROUND/EXPLANATION

Acceptance of this grant award will allow the Department to provide funds for essential HIV/AIDS health care and social service needs, made especially pressing by the protracted COVID-19 pandemic. Covered services include primary medical care, case management, oral health, mental health, hospice care, substance abuse treatment, medical nutritional therapy, housing, transportation, food, legal, outreach, and other supportive services to persons infected by HIV.

AGENDA

BOARD OF ESTIMATES

3/10/2021

Health Department – cont'd

The advance of funds will allow for continuity of Ryan White Part A formula and Minority AIDS Initiative (MAI) services while scopes of services and budgets are being reviewed and approved for the current program year. Any funds advanced to ABC, the Fiscal Agent, prior to execution of an agreement are subject to the terms and conditions of said agreement. The sub-grantee agrees that all expenditures are to be made in accordance with the terms and conditions of the funding source.

The Notice of Award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Housing and Community Development (DHCD) – Grant Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with People's Homesteading Group, Incorporated. The period of the Agreement is effective upon Board approval for 24 months.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 9910-903241-9588-900000-706032

BACKGROUND/EXPLANATION:

The DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. The DHCD created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On January 31, 2019, DHCD released the CCG Capital Grant Guidelines and Application. On August 28, 2019 the Mayor awarded 25 organizations a total of \$3,273,418.00.

Through the CCG Capital program, People's Homesteading Group, Incorporated was awarded \$200,000.00 to support their 400 Block East 22nd Street rehabilitation project. Funds will be provided on a reimbursement basis for work already completed at 434 East 22nd and 436 East 22nd Street.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 2, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Housing and Community Development (DHCD) – Ratification of Agreements

The Board is requested to ratify the various Community Development Block Grant-45 FFY'19 – CFY'20 Agreements (CDBG-45 Agreements).

- 1. **LATINO ECONOMIC DEVELOPMENT CORPORATION OF WASHINGTON, D.C.** **\$ 60,000.00**

Account: 2089-208920-5930-727691-603051

The organization provided a full range of housing counseling services and home buyer workshops to low and moderate-income persons. The period of the CDBG-45 Agreement was July 1, 2019 through June 31, 2020.

MWBOO GRANTED A WAIVER ON FEBRUARY 19, 2020.

- 2. **BALTIMORE GREEN SPACE (BGS): A LAND TRUST FOR COMMUNITY-MANAGED OPEN SPACE, INC. (CMOS)** **\$ 49,950.00**

Account: 2089-208920-5930-705980-603051

The funds subsidized the BGS's operating expenses. The BGS provided planning and technical assistance to communities to support the efficient disposition of City-owned vacant lots, the development of viable, and self-sustainable Community-Managed Open Spaces (CMOSs) and forest patches. The BGS maintained a database of vacant lots on CMOSs and a body of best practices for greening projects. The period of the CDBG-45 Agreement was January 1, 2020 through December 31, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant-45 FFY'19 – CFY'20 Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Housing and
Community Development (DHCD)

– First Amendment to Grant Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of the First Amendment to Grant Agreement (Amendment) for the Fiscal Year 2019 Community Catalyst Operating Grants for Leaders of a Beautiful Struggle, LLC (LBS). The Amendment changes the assignment of the Grantee to the Pennsylvania Avenue Black Arts and Entertainment District, Inc. (BAD), which will receive additional emergency funding to support operations during the COVID-19 pandemic. The Amendment includes a change in the assigned Fiscal Agent from the Fusion Partnerships Inc. to the Druid Heights Community Development Corporation.

The Amendment also changes the period of the Agreement to begin on October 29, 2019 and end on October 17, 2021. It is understood that while the term of this Agreement ends on October 17, 2021, the reporting obligations and payments terms set forth in the original Agreement will continue until such time as the reporting and payment obligations are satisfied by the parties in accordance within the Agreement. In no event shall the reporting and payment obligations extend past November 17, 2021.

AMOUNT AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The DHCD created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative, to leverage assets and support community-led organizations to increase their capacity and ability to undertake neighborhood revitalization initiatives. On March 7, 2019, the City awarded 35 organizations, which included the LBS, a total of \$1,750,000.00 in operating funds. On September 18, 2019, the Board approved a Form Agreement for Grantees and a Form Agreement for Grantees with Fiscal Agents. The Grant Agreement for the LBS with Fiscal Agent Fusion Partnerships, for \$75,000.00 was approved by the Board on October 16, 2019.

AGENDA

BOARD OF ESTIMATES

3/10/2021

DHCD – cont'd

On June 24, 2020, the Board approved a Form Amendment to provide emergency funding to 25 Community Catalyst Operating Grantees, including \$40,000.00 to the LBS to support its fiscal stability and ability to pivot programmatic operations during the COVID-19 pandemic.

While the Board approved the budget for the LBS, with the Fiscal Agent the Fusion Partnerships, the Grantee did not wish to execute the Amendment at that time due to changes in the structure of its project. Instead, the LBS requested to have an Amendment drafted and executed that would change the assignment of the Grantee to the Pennsylvania Avenue Black Arts and Entertainment District, Inc. and also change the Fiscal Agent to the Druid Heights Community Development Corporation. The requested action is before the Board now after all required documentation from the parties has been approved.

MWBOO GRANTED A WAIVER ON FEBRUARY 20, 2021.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Finance – FY22 Flood Insurance Policies

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of Flood Insurance Coverage for various properties owned by the City with Wright National Flood Insurance Company. The coverage is for the period March 11, 2021 through March 11, 2022.

AMOUNT OF MONEY AND SOURCE:

\$49,413.00 – 2043-000000-1531-169900-603041

BACKGROUND/EXPLANATION:

FEMA mandates the purchase of flood insurance for properties located in the Special Flood Hazard Areas.

	<u>Address</u>	<u>Renewal Premium</u>
1. Star-Spangled Banner Flag House Maryland House	844 E. Pratt Street	\$ 37,622.00
2. Star-Spangled Banner Flag House Hofmeister Museum	844 E. Pratt Street	\$ 6,379.00
3. Women’s Civic League	9 Front Street	\$ 5,412.00

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Finance – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Baltimore Development Corporation. The period of the agreement is April 28, 2020 through May 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$9,800,000.00 – 1001-000000-5851-417400-607001

BACKGROUND/EXPLANATION:

Due to the impact of COVID-19 pandemic, the City is awarding Coronavirus Aid, Relief, and Economic Security Act funds to the Baltimore Development Corporation. The funds will be utilized to provide financial assistance to small businesses, support the safe re-opening of businesses, and provide grants to local manufacturers of personal protective equipment.

The grant agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of General Services – Use of Baltimore City Public Schools Contract
IFB-18010 – Roofing System Maintenance &
Repair Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Department of General Services to utilize the Baltimore City Public Schools (BCPS) Contract #IFB-18010, Roofing System Maintenance and Repair Services on an as-needed basis to perform an in-kind roof replacement on City buildings.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - None at this time. Funds will be identified as needs arise.

BACKGROUND/EXPLANATION:

The BCPS has solicited bidders through the BCPS Contract. BCPS awarded the contract to three vendors. The BCPS Contract and State law allows other government agencies to use the BCPS Contract to perform work on an expedited basis through a cooperative purchasing agreement contained in the BCPS Contract. The City is an eligible government entity as set forth in the BCPS Contract. BCPS. has authorized the Department to use the BCPS Contract as needed. The City Law Department has determined that Baltimore City can “piggyback” off the BCPS Contract and the Director of Finance has approved this use of the BCPS Contract. The Department believes that utilizing the BCPS contract is in the best interest of the City.

In the normal course of a capital construction procurement, the City will engage a design consultant to prepare the project design and bid package so that the design can be used as the basis for public advertisement and bidding. This process requires preparation of detailed contract documents, including a contract book and design of specifications and drawings, which preparation may take average of seven months between approval of the design consultant to perform the task and the actual preparation of the contract documents.

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of General Services - cont'd

The entire process, from engaging the design consultant to award of a contract to a contractor so they can start construction, can take more than one year. However, an experienced roofer can perform an in-kind roof replacement without a design prepared by a design consultant, thereby saving not only the cost of design but the significant time usually spent on design. By using the BCPS Contract, the Department can begin work within approximately six weeks of the initial meeting at the work site with the contractors — a greatly reduced time frame allowing necessary roof replacements to be performed because BCPS has already procured contractors through a public advertisement and competitive selection process.

The City Charter Article VI, §11 (e)(i) allows an exception to formal advertisement when “no advantage will result in seeking, or it is not practicable to obtain, competitive bids...”. The Department will enter into on-call agreements with the three contractors who are listed on the BCPS Contract. The agreements will be modeled after Baltimore City’s Contract Book and will include required Baltimore City resolutions and requirements, including, but not limited to, Contractor Prequalification, Bonding, Minimum Wage Rates, Local Hiring Law, MBE/WBE Participation Requirements, and the City of Baltimore, Department of Public Works, Specifications for Material. Highways, Bridges, Utilities and Incidental Structures, Issue of 2006 (the “Green Book”). Tasks orders for roofing individual projects will then be let under those on-call contracts and awarded to the lowest responsive responsible bidder for each task.

MBE/WBE PARTICIPATION

The Minority and Women’s Business Opportunity Office has confirmed and approved the BCPS Contract participation requirements of 17% MBE and 10% WBE on this contract and will be monitoring the compliance and goal participation standards set for it for each of the vendors with whom the City will enter into a contract with.

The requirements of Article 5, Subtitle 27 of the Baltimore City Code, as amended (the Local Hiring Law) are applicable to each of the individual contracts the City will enter into with the vendors awarded the BCPS Contract.

AGENDA

BOARD OF ESTIMATES

3/10/2021

Mayor’s Office of Criminal Justice (MOCJ) – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Urban One, Inc. (Contractor). The period of the Agreement is effective upon Board approval for five months. However, all Parties agree that all funds committed under this Agreement must be spent by June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 – 5000-514421-2255-772500-603051

BACKGROUND/EXPLANATION:

On October 28, 2020, the Board approved and authorized acceptance of a grant award supplement from the Governor’s Office of Crime Control and Prevention (GOCCP) to the MOCJ through Project Exile Media Program. The purpose of the grant is to support the media expansion and public awareness of Project Exile, a component of Project Safe Neighborhoods, a program sponsored by the United States Attorneys’ Office targeting violent repeat offenders and criminal organizations involved in firearms and drug trafficking in Baltimore City.

The MOCJ will utilize additional funds provided by GOCCP to re-contract with Urban One, Inc. to extend a media campaign. The campaign will include radio and digital advertising promoting the “I Care Campaign” to the Baltimore market. The I Care Campaign seeks to communicate non-violent messaging through events, videos, social posts, on-air interviews, commercials, and digital impressions. Additionally, the campaign will be broadcast and otherwise delivered on the following radio stations owned by the Contractor: WERQ-FM, WWIN-FM, WOLB-AM, WWIN-AM, and Praise 106.1 (WLIF-HD2). The Contractor will organize campaign events in conjunction with these radio stations.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Mayor's Office of Criminal Justice – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Youth Advocate Programs, Inc. (YAP). The period of the Agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 – 5000-511021-2255-702300-603051
229,020.00 – 1001-000000-2255-702300-603051
\$529,020.00

BACKGROUND/EXPLANATION:

On August 5, 2020, the Board approved and authorized acceptance of a grant award from the Governor's Office of Crime Control and Prevention, Youth and Victim Services, formerly known as the GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten.

The YAP was selected by the grantor as a vendor to operate one of the Safe Streets sites for one year. The YAP will render violence reduction services in the Penn-North neighborhood of Baltimore City and agrees to use the techniques set forth in the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore.

The Agreement is late because of delays in the administrative and the negotiations process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Mayor's Office of Neighborhood Safety and Engagement (MONSE) – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the Goldseker Foundation. The period of the Grant Award is December 1, 2020 through November 30 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 –7000-714621-2255-772500-407001

BACKGROUND/EXPLANATION:

On November 16, 2020, The Goldseker Foundation awarded MONSE a grant award to support the Focused Deterrence Project. The purpose of the grant is to collaborate to initiate the Group Violence Reduction Strategy (GVRS) to help the City reduce homicides and non-fatal shootings while improving life outcomes and reducing recidivism rates for participants and building police-community trust.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Mayor's Office of Neighborhood – Transfer of Funds
Safety and Engagement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Transfer of Funds to the Baltimore City Foundation, Inc. (BCF) in support of grant funds received from the U. S. Department of Justice, through the Office of Violence Against Women.

AMOUNT OF MONEY AND SOURCE

\$10,000.00 - From: 4000-401418-2254-785400-404001
To: 283—MOCJ Baltimore City Visitation Center

BACKGROUND/EXPLANATION:

On October 21, 2020, the Board approved acceptance of a grant supplement increasing the total award to \$1,109,956.00 from the U. S. Department of Justice, Office of Violence Against Women for the “Baltimore City’s Visitation Center Continuation and Civil Legal Services Expansion Project,” Award #2017-FJ-AX-0017. The period of the award is October 1, 2017 through September 30, 2023.

The Baltimore City Visitation Center and Legal Services Expansion project is intended to improve the response of all aspects of the civil and criminal justice systems to families with a history of domestic violence, dating violence, sexual assault, stalking or cases involving allegations of child sexual abuse. Within the award, funds have been allocated for transportation services for victims in need who have been court-ordered to the Center and are unable to provide or afford transportation on their own accord, thereby creating a financial hardship and inability to comply with the court order.

The Department requests approval to transfer these funds from the Department’s budget to BCF to support the access and provision of transportation services via Lyft to parents in need of these services. Leadership at the Baltimore City Visitation Center will approve and request all rides.

The funds will be dispersed by BCF to cover monthly invoicing related to rides approved and scheduled by Baltimore City Visitation Center leadership staff via Lyft.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/10/2021

Mayor's Office of Criminal Justice (MOCJ) – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Prevention, Youth and Victim Services. The period of the award is January 1, 2021 through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 – 5000-519721-2255-772500-405001

BACKGROUND/EXPLANATION:

On December 10, 2020, the Governor's Office of Crime Prevention, Youth and Victim Services awarded the MOCJ a grant award in the amount of \$100,000.00 to support "Project EASE" under the Coronavirus Emergency Supplemental Funding program.

This grant is to help improve the safety and well-being of victims and families by enhancing access to services for victims of domestic violence, human trafficking and sexual assault in Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED THE DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Mayor's Office of Employment – Provider Agreement Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Provider Agreement with KRA Corporation. The period of the Provider Agreement is October 1 2020 through September 30, 2021 with an option to renew for one 1-year term.

AMOUNT OF MONEY AND SOURCE:

\$90,000.00 – 4000-806421-6313-817705-603051

BACKGROUND/EXPLANATION:

The Purpose of this agreement is to secure the services of the Provider to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 15 City out-of-school youth ages 18 to 24 years old. KRA Corporation will increase employment and education prospects through skills training, leadership development, and provision of life and workplace readiness skills.

On October 7, 2020 the Board approved acceptance of the PY20 Workforce Innovation and Opportunity(WIOA) Grant Award from Maryland State Department of Labor, Licensing and Regulation in the \$4,199,869.00. that supports this agreement. The funding level for this agreement shall not exceed \$90,000.00 of WIOA Federal funds.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Parking Authority of Baltimore City – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Tecta America East LLC (Tecta) to replace the roofs of two elevator machine rooms at the City-owned Arena Garage. The term of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$31,850.00 – 2075-000000-2321-252800-609033

BACKGROUND/EXPLANATION:

The Arena Garage consists of seven levels and has four elevators; two in the east, and two in the west. On the top of each pair of elevators are the elevator machine rooms. Each room contains all the equipment that powers the two elevators beneath it. These rooms must remain dry and climate controlled to protect the elevator equipment, keep the elevators operational, and maximize their efficiency. The Department is currently drafting an RFP to solicit bids to modernize these elevators. Because of the age of the current roofs, the Department intended to include the replacement of the roofs as part of the work. Installing new roofs on the elevator machine rooms is an essential step to protect the significant investment in new elevator equipment.

This winter, the Department's garage operator informed the Department of significant leaks in the roof of the East elevator machine room. A contractor was brought in to inspect and recommended a full replacement of the roof due to the age and significant deterioration of the current roof. The contractor concluded the deterioration was too severe for a patch to be worth the time and expense. Since the Department was planning to replace both roofs before installing new elevator equipment, it was decided to move forward with replacing both roofs now and the Department requested proposals from roofing contractors in order to complete the work.

Proposals were received from four contractors: Tecta America, Cole Roofing, Corporate Maintenance Group, and Simpson of Maryland, for a full replacement of both roofs. Tecta was the lowest bidder at \$31,850.00

AGENDA

BOARD OF ESTIMATES

3/10/2021

Parking Authority of Baltimore City – Agreement

The Department utilized Tecta to replace the two elevator machine roofs at the Market Center Garage in 2018. The Department has reported not experiencing any problems with either roof since installation and would like to complete the work before this spring and a likely increase in rainfall.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Public Works/Office – Amendment No. 2 to Agreement of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement (Amendment No. 2) with EBA Engineers, Inc. under Project 1255, On-Call Materials Testing and Inspection Services. The current expiration date is May 9, 2021. The Amendment No. 2 will extend the period of the Agreement through January 9, 2024.

AMOUNT OF MONEY AND SOURCE:

\$0.00 – Upset Limit

BACKGROUND/EXPLANATION:

On May 10, 2017 the Board approved the original agreement for Project 1255, On-Call Materials Testing and Inspection Services. On September 11, 2019, the Board approved Amendment No. 1 to include On-Call Construction Management Assistance. The request is for project engineering support of S.C. 978, which has been extended because of permitting and other design scope issues.

MBE/WBE PARTICIPATION:

EBA Engineers, Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and 11.67% WBE goals assigned to the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No.2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Public Works/Office – Amendment No. 5 to Agreement of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement with Johnson, Mirmiran & Thompson, Inc. under Project 1200-Development and Staffing of Project Control Office. The current expiration date is May 1, 2021. The Amendment No. 5 to Agreement will extend the period of the Agreement through November 18, 2021.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

The Department requests the extension of Project 1200-Development and Staffing of Project Control Office. The Consultant will provide contract management and project control services to address various planning, scheduling, document management invoicing, project controls, project tracking, training, claims reviews, etc. related to the Department's activities, including design and construction projects for the Office of Engineering and Construction/Bureau of Solid Waste services. This amendment is within the original scope of work requested by the agency.

MBE/WBE PARTICIPATION:

Johnson, Mirmiran & Thompson, Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 10% MBE and 3% WBE goals assigned to the original agreement.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 5 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Public Works/Office – Amendment No. 4 to Agreement of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement (Amendment No. 4) with Whitman, Requardt & Associates, LLP under S.C. 877- Enhanced Nutrient Removal at the Back River Wastewater Treatment Plant. The current expiration date is January 26, 2021. The Amendment No. 4 to Agreement will extend the period of the Agreement through July 26, 2021.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

The Department requests the extension of S.C. 877 –Enhanced Nutrient Removal Process at the Back River Wastewater Treatment Plant. The requested time extension for Amendment No. 4 is needed for the Consultant team to continue providing engineering services to the Department related to technical matters and project management during the closeout and warranty phase. This amendment is within the original scope of work requested by the agency.

MBE/WBE PARTICIPATION:

Whitman, Requardt & Associates, LLP will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and 10% WBE goals assigned to the original agreement. Current goal status is: MBE 27% and WBE 10%.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No.4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Public Works/Office – Full Release of Retainage of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Full Release of Retainage to R.E. Harrington Plumbing & Heating Co., Inc. for Contract No. WC 1361, Urgent Need AMI/R Metering Infrastructure Repair and Replacement, Various Locations (3" and Larger Water Service).

AMOUNT OF MONEY AND SOURCE:

\$138,207.70 – 9960-903599-9557-000000-200001

BACKGROUND/EXPLANATION:

As of February 27, 2019, R.E. Harrington Plumbing & Heating Co., Inc. has completed 100% of all work for Contract No. WC 1361. The Contractor has requested a Full Release of Retainage in the amount of \$138,207.70. The remaining amount will be \$0.00 since this project is beyond the warranty and there are no outstanding issues. The final acceptance has been issued.

MWBOO APPROVED THE RELEASE ON OCTOBER 14, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Full Release of Retainage has been approved by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Public Works/Office – Partial Release of Retainage of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Partial Release of Retainage to American Contracting & Environmental Services, Inc. for Contract No. SC 948, Brooklyn Wastewater Pumping Station Upgrade and Thioguard Chemical Feed Facility.

AMOUNT OF MONEY AND SOURCE:

\$152,250.00 – 9956-902547-9551-000000-200001

BACKGROUND/EXPLANATION:

As of April 21, 2020, American Contracting & Environmental Services, Inc. has completed 100% of all work for Contract No. SC 948. The Contractor has requested a Partial Release of Retainage in the amount of \$152,250.00. Currently, the City is holding \$217,500.00 in retainage for the referenced project. The remaining amount of \$65,250.00 is sufficient to protect the interests of the City.

MWBOO APPROVED THE RELEASE ON NOVEMBER 20, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Public Works/Office – Partial Release of Retainage of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Partial Release of Retainage to Metra Industries, Inc. for Contract No. WC 1371, AMI/R Metering Infrastructure Repair and Replacement, Various Locations (3” and Larger Water Service).

AMOUNT OF MONEY AND SOURCE:

\$69,223.25 – 9960-902590-9557-000000-200001

BACKGROUND/EXPLANATION:

As of July 24, 2019, Metra Industries, Inc. has completed 100% of all work for Contract No. WC 1371. The Contractor has requested a Partial Release of Retainage in the amount of \$69,223.25. Currently, the City is holding \$92,297.67 in retainage for the referenced project. The remaining amount of \$23,074.42 is sufficient to protect the interests of the City.

MWBOO APPROVED THE RELEASE ON FEBRUARY 8, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Public Works/Office - Amendment No. 2 to Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement for Project No. 1239, Ratification of On-Call Environmental Services for Hazardous Waste Handling with EA Engineering, Science, and Technology, Inc., PBC. The current expiration date is December 21, 2020. The Amendment No. 2 will extend the period of the agreement to December 21, 2021.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - To be determined with each individual project.

No funds are required at this time.

BACKGROUND/EXPLANATION:

The Consultant will provide environmental services, which include studies, design, post award services, and related services for hazardous waste handling at Patapsco Wastewater Treatment Plant. The requests for any engineering services will be made on an as needed basis.

The scope of the original agreement includes: sampling and analysis of hazardous waste, including determination of presence and extent of contamination, such as chromium and other metals, oils and other petroleum derivatives, chlorinated organics and other solvents, lead based paint, asbestos, polychlorinated biphenyls (PCBs); preparing reports and interpreting federal, state, and local regulations. This may include, but is not limited to representing the City's interest to various Maryland Department of the Environment (MDE) programs, including the Voluntary Cleanup Program, State Superfund Program, Hazardous Waste Program, Solid Waste Program, Oil Control Program, Stormwater Management Program, Asbestos and Industrial Hygiene Program, and affected programs in the Department of Water Management Administration and Environmental Lead Division; reporting to document the results of an investigation; providing recommendations for corrective or remedial actions, or reviewing third party investigations and reports by other consultants or City, State, or federal agencies; designing of methods as appropriate for disposal of hazardous materials and/or hazardous waste. As required, this may include soil and groundwater remediation, and underground storage tanks (USTs), asbestos and lead-based paint abatement, and environmental cleanup projects; overseeing construction projects impacted by the presence of hazardous waste, which may include characterization and assistance in

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Public Works/Office
of Engineering and Construction – cont'd

proper disposal and cleanup of environmental hazards and hazardous waste; providing rapid response to meet State and federal grant/loan requirements and address unexpected hazardous waste situations involving chemical and potential biological hazards; advising the City regarding control, mitigation and elimination of hazards to human health, property, and the environment; ensuring rapid deployment of personnel in the appropriate disciplines required for specific tasks and timely completion of assignments; preparing engineering designs and specifications, bid documents, and cost estimates; environmental engineering related to water, wastewater and Stormwater; assisting the City in managing chromium contaminated soils located at the water and wastewater treatment plants; providing sampling and analysis of groundwater monitoring wells; reviewing the technology, investigating the alternatives, and determining the cost for treatment, processing and removal of these soils; conducting bench and pilot studies of alternatives; preparing biannual reports for the City to be sent to MDE, as warranted; addressing issues related to repair of broken underground pipes in areas of chromium contaminated soil; addressing health and safety issues, revising and updating the health and safety plan, and outlining the worker training requirements; investigating ventilation, indoor air quality, and worker exposure issues throughout the water and wastewater facilities; reviewing available information, project management, contract administration, investigation, design; developing and implementing public information and education programs, emergency services, preparation of reports and contract documents, including construction cost estimates, permits applications, right of ways, shop drawing review and consultation during construction; and, any other task to be assigned by the Office of Engineering and Construction.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are: MBE: 27% WBE: 10%. The current goals for MBE and WBE are: 12.78% and 0%. Less than 30% has been assigned. The Consultant will be in compliance by the end of the contract.

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|---|---------|---------|
| 1. THE JOHNS HOPKINS HOSPITAL
OUTPATIENT PHARMACY | \$ 0.00 | Renewal |
| Contract No. B50004633 – 340B Contract Pharmacy – Health Department – P.O. No.: P538702 | | |

On February 15, 2017, the Board approved the initial award in the amount of \$100,000.00. The award contained two renewal options. On December 18, 2019, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period March 1, 2021 through February 28, 2022. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

On May 20, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 20, 2016.

- | | | |
|--|---------------|-----------------------------|
| 2. MISSION CRITICAL PARTNERS,
LLC | \$ 350,000.00 | Ratification
and Renewal |
| Houston-Galveston Area Council (H-GAC Cooperative) Contract No. HP10-17 – Baltimore City Dispatch Organizational Analysis – Baltimore City Fire Department – P.O. No.: P550666 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On August 21, 2019, the Board approved the initial award in the amount of \$643,000.00. The award contained two 1-year renewal options. This ratification and renewal will provide for the continuation of Next Generation 911 (NG911) implementation services that support the State of Maryland’s 911 Commission in its

AGENDA

BOARD OF ESTIMATES

3/10/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement – cont'd

MULTICORP, INC.

	<u>Commitment</u>	<u>Performed</u>	
MBE: CJ Maintenance, Inc.	15%	\$228,018.91	22.74%
WBE: My Cleaning Service, Inc.	10%	\$0.00	0.00%

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON NOVEMBER 23, 2020 WITH A WBE SUBSTITUTION.

According to Multicorp, Inc. they were unable to reach an agreement with My Cleaning Service, Inc. so they did not utilize them during the contract. MWBOO informed the prime contractor if they intend to replace the WBE with another approved certified WBE from MWBOO list, they must file a new Statement of Intent with our office and adhere to the substitution procedures.

	<u>Commitment</u>	<u>Performed</u>	
MBE: CJ Maintenance, Inc.	15%	\$160,145.00	22.33%
WBE: D&T Cleaning Service	10%	\$85,890.00	11.98%

GOLDEN GATE SERVICE, INC.

MBE: CJ Maintenance, Inc.	15%	\$160,145.00	22.33%
WBE: D&T Cleaning Service	10%	\$85,890.00	11.98%

MWBOO FOUND VENDOR IN COMPLIANCE ON NOVEMBER 9, 2020.

4. QIAGEN, LLC \$ 60,819.00 Sole Source
 Contract No. 08000 – EZ1 Advanced XL Extraction Robot – Baltimore Police Department – Req. No.: R868423

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Vendor is the manufacturer and sole distributor of the EZ1 Advanced XL Robot, which is used by the Police Department’s Forensic Biology Unit to perform extraction of forensic samples. The acquisition for additional equipment would expand the Forensic Biology Unit throughput and processing capabilities for DNA testing. This is a one-time procurement. The above amount is the City’s estimated requirement.

AGENDA

BOARD OF ESTIMATES

3/10/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement as these commodities are only available from the manufacturer and are not available from subcontractors.

- | | | | |
|---|--------------------------|---------------------|------------------------|
| 5. | <u>THE BALTIMORE SUN</u> | <u>\$ 39,000.00</u> | <u>Selected Source</u> |
| <u>Contract No. 06000 – Adverts for Tax Sale 2021 – Bureau of Revenue Collections</u>
<u>– Req. No.: R868720</u> | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The City of Baltimore holds an annual Tax Sale in the month of May and Bulk Tax Sale 60 – 90 days later. The Baltimore Sun will carry public announcements of the sale in a total of 30 – 35 pages during the contract period. The Vendor has wider distribution channels for its publications than other Vendors. The period of the award is March 12, 2021 through March 31, 2021 and September 1, 2021 through September 30, 2021.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

3/10/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a selected source procurement as these services are unique to the Vendor and are not available from subcontractors.

- | | | |
|---|---------------------|------------------|
| 6. <u>REALAUCTION.COM, LLC</u>
Contract No. 06000 – Online Tax Sale Auction – Bureau of Revenue Collections –
Req. No.: R868850 | <u>\$120,000.00</u> | <u>Agreement</u> |
|---|---------------------|------------------|

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Board is requested to approve and authorize execution of an Agreement with Realauction.com, LLC. The period of the agreement is March 1, 2021 through February 28, 2023.

The City of Baltimore holds a Tax Sale in the month of May and Bulk Tax Sale 60-90 days later. There are very few Vendors that can handle the volume of the City's tax sale. The previous Vendor chose not to extend its contract with the City of Baltimore. The Vendor has a ready-made product to accommodate the time needed to begin transferring tax sale data to the website near the end of February. This Vendor is no cost to the City of Baltimore.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a selected source procurement as these services are unique to the Vendor and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

3/10/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | | |
|--|--------------------------------------|---------------------|------------------------|
| 7. | <u>FISHER SCIENTIFIC COMPANY LLC</u> | <u>\$ 63,998.66</u> | <u>Selected Source</u> |
| <u>Contract No. 06000 – iS50 Nicolet FTIR Instrument – Baltimore Police Department – Req. No.: R868703</u> | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Vendor is the manufacturer and sole distributor of the iS50 Nicolet FTIR Instrument which is used by the Police Department's Forensic Science & Evidence Division to validate casework in drug analysis cases. The acquisition for the same equipment is essential to ensure compatibility of laboratory drug analysis results. This select source procurement is a one-time purchase. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a selected source procurement as these services are unique to the Vendor and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

3/10/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

- | | | |
|--|---------|----------------------------------|
| 8. ENVIRONMENTAL SYSTEMS
RESEARCH INSTITUTE, INC. | \$ 0.00 | Fourth Amendment
to Agreement |
|--|---------|----------------------------------|
- Contract No. 08000 – ESRI Geographic Information System Products Master Purchase Agreement – Baltimore city Fire Department, Departments of General Services, Transportation, Public Works, Mayor’s Office of Information Technology, etc. P.O. No.: P536537

The Board is requested to approve and authorize execution of the Fourth Amendment to Agreement with Environmental Systems Research Institute, Inc. This fourth amendment to agreement extends the period of the agreement through August 31, 2021.

On January 25, 2017, the Board approved the initial award in the amount of \$5,000,000.00. Subsequent actions have been approved. This fourth amendment will provide the additional time necessary to research and negotiate a new Enterprise Agreement with the Vendor and continuation of the City’s existing ESRI ArcGIS mapping system for the City’s utilities and network infrastructure. The Vendor is the sole provider of proprietary ESRI GIS software licenses, maintenance and technical support. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirements for a sole source procurement.

(The Fourth Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Baltimore City Office of Information – Ratification of First Amendment to Non-
and Technology (BCIT) Construction Consultant Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to ratify and authorize execution of the First Amendment to the Non-Construction Consultant Agreement (First Amendment) with Gartner, Inc. The First Amendment extends the period of the Non-Construction Consultant Agreement through March 17, 2021.

AMOUNT AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 21, 2020, BCIT entered into a Non-Construction Consultant Agreement with Gartner, Inc. to provide IT Cost Optimization Services to focus on centralizing staff and processes and eliminating redundancy.

There were several outstanding deliverables and more time was needed to complete the project. The original Agreement expired on January 27, 2021. The First Amendment extended the period of the Non-Construction Consultant Agreement through March 17, 2021.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to the Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Transportation – Developer’s Agreement No. 1723

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to approve and authorize execution of Developer’s Agreement No. 1723 with Windham Place, LLC.

AMOUNT MONEY AND SOURCE:

A Performance Bond in the amount of \$247,020.84 has been issued to Windham Place, LLC, who assumes 100% of the financial responsibility.

BACKGROUND/EXPLANATION:

Windham Place, LLC, would like to install water, storm drain, and roadway improvements to its proposed new building located at 4909 Hamilton Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer’s Agreement No. 1723 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Transportation (DOT) – Task Assignment No. 008

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 008 to WSP USA (formerly Parsons Brinckerhoff, Inc.), Consultant, under Project No. 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects. The period of the task is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$ 25,951.00 – 9950-906285-9514-900020-703032
25,951.00 – 9950-905286-9514-900020-703032
25,951.00 – 9950-905287-9514-900020-703032
<u>25,951.31 – 9950-904288-9514-900020-703032</u>
\$103,804.31

BACKGROUND/EXPLANATION:

This authorization provides for the continuation of Pavement Marking Design Services for the 2021 Resurfacing Program to the Baltimore City DOT.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement: which are:

MBE: 27%

WBE: 10%

The Consultant has not met the MBE goal of 27%. However, they achieved 14% of the MBE goal at this time and there remains enough capacity to meet the goal. The Consultant has not met the WBE goal of 10%. However, they achieved 4% of the WBE goal at this time and there remains enough capacity to meet the goal.

AGENDA

BOARD OF ESTIMATES

3/10/2021

DOT – cont'd

THE EAR WAS APPROVED BY MWBOO ON JANUARY 25, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Transportation - Partial Release of Retainage

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Partial Release of Retainage to Civil Construction, LLC for Contract No. TR 11013R, Loch Raven Watershed Culvert Repair/Replacement and Resurfacing.

AMOUNT OF MONEY AND SOURCE:

\$415,792.80 – 9960-904648-9557-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. TR 11013R is substantially completed and all punch list items have been completed. The Contractor has requested a Partial Release of Retainage in the amount of \$415,792.80. Currently, the City is holding \$425,792.80 in retainage for the referenced project. The remaining amount of \$10,000.00 is sufficient to protect the interests of the City.

Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. TR 11013R, Loch Raven Watershed Culvert Repair/Replacement and Resurfacing was held on July 9, 2019 and July 10, 2019.

MWBOO APPROVED THE RELEASE ON JANUARY 16, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency).

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds

listed on the following pages:

57 – 58

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

3/10/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works</u>			
1.	\$ 30,000.00	9960-906068-9558	
	Water Revenue	Watershed Rd. &	
	Bond	Culvert Maint.	
	20,000.00	" "	
	County		
	<u>Revenue</u>		
	\$ 50,000.00	-----	9960-908763-9557-6
			Construction

This transfer will cover advertisement costs of TR 20019, Loch Raven Watershed Ford Crossing.

Department of Planning

2.	\$150,000.00	9904-916063-9129	9904-917063-9127
	3 rd Community	MD Science Ctr. Kids	MD Science Ctr. Kids
	& Economic	Rm. Elevator -	Rm. Elevator – Active
	Development	Reserve	
	Loan		

This transfer will make funds approved in the FY20 and FY21 capital budgets available to the Science Center. The funds will be used consistent with the budgeted purpose: to improve the elevator that provides access to the Kids Room, one of the Center’s most popular spaces.

AGENDA

BOARD OF ESTIMATES

3/10/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>			
3.	\$ 90,000.00 3 rd Community & Economic Development Loan	9904-915085-9129 Druid Square Park - Reserve	9904-918051-9127 BGN Druid Square Park

The funds will be used to support the acquisition necessary to complete the Cab Calloway Legends Park. The park is being created by 81 vacant lots at 2216 Druid Hill Avenue.

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Recreation and Parks – On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 1 to JRS Architects, Inc., under Project No. 1316, On-Call Historical Architectural Design Services. The period of the task assignment is approximately four months.

AMOUNT OF MONEY AND SOURCE:

\$51,466.78 – 9938-911083-9474-900000-703032

BACKGROUND/EXPLANATION:

This Task will include Feasibility Study for the Druid Hill Park Conservatory.

MBE/WBE PARTICIPATION:

JRS Architects, Inc. will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 26%

WBE: 19%

The Consultant has achieved 21.70% of the MBE goal and 11.23% of the WBE goal at this time. However, they have enough capacity to meet the remaining goals.

THIS EAR WAS APPROVED BY MWBOO ON JULY 10, 2020.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$56,000.00	9938-910083-9475	9938-911083-9474
1 st Parks and Public Facilities	Historic Park Facility Renovation – Reserve	Historic Park Facility Renovation - Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1316, Task No. 1 to JRS Architects, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property, located at 1100 N. Fulton Avenue (Block 050, Lot 001), to Mazi Capital, Inc., Developer.

AMOUNT OF MONEY AND SOURCE:

\$4,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title and interest in 1100 N. Fulton Avenue to Mazi Capital, Inc. for the sum of \$4,000.00 which will be paid to the City of Baltimore at the time of settlement.

The Developer proposes to purchase the vacant property located at 1100 N. Fulton Avenue to rehabilitate as a single-family residential unit. Once rehabilitated, the property will be rented to a low-income family. The purchase and improvements to the property will be financed through a private source.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION:

Pursuant to the Appraisal Policy of Baltimore City, the property was valued using the Waiver Valuation process for the amount of \$6,000.00 and will be sold for \$4,000.00, which is less than the Waiver Valuation price because of the following reasons:

- the sale and rehabilitation of the property will help to promote a specific benefit to the immediate community,
- the sale and rehabilitation will help to eliminate blight from the neighborhood, and
- the sale and rehabilitation will promote economic development and the property will be returned to the City’s tax rolls.

AGENDA

BOARD OF ESTIMATES

3/10/2021

DHCD – cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/10/2021

Department of Human Resources – Personnel Matters

The Board is requested to approve all of the Personnel matters below:

1. Create the following three new non-civil classes:
 - a. Classification: Grant Services Specialist IV
Job Code: 10236
Grade: 944 (\$78,799.00 - \$135,464.00)
 - b. Classification: Grant Services Specialist VI
Job Code: 10238
Grade: 946 (\$143,612.00 - \$246,883.00)
 - c. Classification: Grant Services Specialist V
Job Code: 10237
Grade: 945 (\$106,379.00 - \$182,876.00)

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

2. Create the following position:

Classification: Grant Services Specialist VI
Job Code: 10238
Grade: 946 (\$143,612.00 - \$246,883.00)
Position No.: To be determined by BBMR

Cost: \$263,441.00 – 7000-723721-1250-795600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

AGENDA

BOARD OF ESTIMATES

3/10/2021

PROPOSAL AND SPECIFICATIONS

Department of General Services - GS 19819, Eastern Clinic Roof
Replacement
BIDS TO BE RECV'D: 04/21/2021
BIDS TO BE OPENED: 04/21/2021

Department of Transportation - TR 20019, Loch Raven Watershed
Ford Crossing
BIDS TO BE RECV'D: 03/31/2021
BIDS TO BE OPENED: 03/31/2021

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED