



Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
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MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry,
Mr. James Shea, Mr. Matthew Garbark**

From: **Council President Nick J. Mosby**

Date: **March 29, 2021**

Re: **Board of Estimates Agenda Items for March 31, 2021 at 9:00am**

The items on the Board of Estimates Agenda for March 31, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

- P 1 BOARDS & COMMISSIONS
- P 6-9 TRANSFERS OF FUNDS
- P 10-12 Health Department – Agreements
- P 13 Health Department – Memorandum of Understanding
- P 15 Mayor’s Office of Neighborhood Safety and Engagement (MONSE) – Transfer of Funds
- P 16-17 Department of Housing and Community Development (DHCD) - Land Disposition Agreement
- P 18-19 Department of Housing and Community Development (DHCD) - Side Yard Land Disposition Agreement
- P 20-21 Department of Housing and Community Development (DHCD) - Land Disposition Agreement
- P 22 Mayor’s Office of Children and Family Success (MOCFS) - Grant Award
- P 23 Baltimore City Office of Information and Technology - Non-Construction Consultant Agreement
- P 24 Mayor’s Office of Employment Development - Notice of Grant Award
- P 25 Mayor’s Office of Employment Development - Provider Agreement
- P 26 Mayor’s Office of Employment Development - Provider Agreement
- P 27-28 Mayor’s Office of Employment Development (MOED) – Ratify Amendment to Grant Modification No. 003
- P 31 Office of the State’s Attorney - Grant Award
- P 32 Department of Transportation – Developer’s Agreement No. 1744
- P 33 Department of Transportation – Minor Privilege Permit Applications
- P 37 RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT
- P 38 Department of Public Works (DPW) – Transfer of Funds
- P 39 Department of Public Works/ Office of Engineering and Construction – Full Release of Retainage
- P 40 Department of Public Works/ Office of Engineering and Construction – Full Release of Retainage
- P 41 Department of Public Works/ Office of Engineering and Construction – Partial Release of Retainage
- P 42 Department of Public Works/ Office of Engineering and Construction – Partial Release of Retainage

- P 43-46 Department of Public Works/ Office of Engineering and Construction – Task Assignment No. 003
- P 47-50 Department of Public Works/ Office of Engineering and Construction – Task Assignment No. 004
- P 52-55 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 56-66 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 66 Closing

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

- P 2-3 Department of Law – General Release
- P 4-5 Law Department – Settlement Agreement and Release
- Health Department – Agreements
- P 10 1. BALTIMORE MEDICAL SYSTEM, INC. (BMS) \$214,678.00
- P 10 3. THE FAMILY TREE, INC. \$200,000.00
- P 11 4. BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC. \$960,548.00
- P 11-12 6. TOTAL HEALTH CARE, INC. \$332,000.00
- P 14 Baltimore Police Department – Grant Award
- P 29-30 Department of Recreation and Parks - Task Assignment
- P 34-36 EXTRA WORK ORDER
- INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 58 5. PREMIER STAFFING SOURCE, INC. \$4,000,000.00 Correction and Renewal
 Contract No. B50004094 – Providing Temporary Administrative Personnel Services – Citywide – P.O. No.: P534205
- P 59 6. NATIONAL AIRWALL SYSTEMS \$135,000.00 Increase
 Contract No. B50004505 – Periodic Maintenance of Operable Walls – MOCON – Convention Complex – P.O. No.: P536357
- P 60 7. CELLEBRITE, INC. \$202,058.00 Sole Source
 Contract No. 08000 – Cellebrite Ultimate (Software and Hardware Upgrade) – Baltimore Police Department – Req. No.: R864425

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR MARCH 31, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

3. EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE WILL BE WEEKLY ON TUESDAY AT 11:00 A.M.

BOARD OF ESTIMATES' AGENDA – MARCH 31, 2021

BOARDS AND COMMISSIONS:

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Baltimore Washington Restoration Company	\$ 470,000.00
DeAngelo Brothers, LLC	\$ 215,430,000.00
MSI Controls, Inc.	\$ 1,500,000.00
Richard E. Pierson Construction Co., Inc.	\$ 8,000,000.00
Stewart & Tate, Inc.	\$ 57,450,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Helios Electric, LLC	Engineer
Hillis-Carnes Engineering Associates, Inc.	Engineer
SZ PM Consultants, Inc.	Engineer
Sanders Designs, P.A.	Architect

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Law – General Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the General Release with Atlantic States Insurance Company a/s/o Trison Construction, Inc. to settle a litigation action against the City.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - 2044-000000-1450-703800-603070.

BACKGROUND/EXPLANATION:

The claims arise out of Plaintiff's allegations that on October 12, 2018 a sewage back-up occurred on the premises of its insured, Trison Construction, causing extensive damage to Trison's real and personal property located at 1115 E. 30th Street. This is a large office building of about 12,000 sq. feet.

In the course of investigating this matter, Nicolau Aurelain from DPW confirmed the following:

- (1) 11 days after the back-up occurred, a contractor for the City made a point repair to the mainline pursuant to SC 976, replacing an 8' segment of collapsed pipe;
- (2) the defect in the pipe was identified years earlier and was supposed to be repaired under a different contract, SC 829; and
- (3) the repair was not performed and that is why it was to be done under SC 976. The City had actual notice of the defective segment of sanitary mainline and had it scheduled for repairs for several years. The work was not performed until after Plaintiff's insured suffered a sewer back-up.

In order to resolve this litigation economically and to avoid the expense, time, and uncertainties of further protracted litigation, the parties have agreed to offer Plaintiff payment of \$40,000.00, for complete settlement of the case, including attorney's fees. In return, Plaintiff has agreed to dismiss the action filed against the City, and its employees, agents and/or representatives.

AGENDA

BOARD OF ESTIMATES

3/31/2021

Law Department – cont'd

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim in order to avoid a potential adverse jury verdict.

APPROVED FOR FUNDS BY FINANCE

(The General Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Law Department – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a litigation action brought by Theresa Rouse against the Baltimore Police Department (BPD) Officers Christopher Florio, John Romeo and Sergeant Billy Shiflett, for §1983 claims of excessive force against Officer Florio and failure to intervene against Sergeant Shiflett and Detective Romeo.

AMOUNT OF MONEY AND SOURCE:

\$45,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

On May 7, 2016, at approximately 12:13 p.m., BPD officers responded to a call-for-service regarding a group of juveniles engaging in illegal activity involving controlled dangerous substances, fighting, and loitering at a gas station. The gas station had a standing request to remove loitering juveniles and that location had over two-hundred calls for service related to violence, crime, and illegal drug activity since January 1, 2016. The responding officers detained the juveniles and situated them at a nearby curb. Shortly thereafter, a large crowd of bystanders began to gather and observe the detention. Consequently, the responding officers issued a call requesting additional units, and Defendants, Officers Romeo and Sergeant Shiflett, arrived on scene to keep the peace and ensure the safety of the detainees and their fellow officers.

At about 12:16 p.m., Plaintiff Rouse approached the investigating officers, yelling that she was the grandmother of one of the detained juveniles. During this time Plaintiff Rouse's actual grandson was not detained or present at the gas station. In an attempt to identify the juveniles, Sergeant Shiflett called the juvenile's mother to verify the accuracy of Plaintiff Rouse's statement.

The mother stated that Plaintiff Rouse was not the juvenile's grandmother, and Sergeant Shiflett relayed that information to Officer Romeo, who informed Plaintiff Rouse of the mother's statement and asked Plaintiff Rouse to leave. Plaintiff Rouse became argumentative and began screaming and cursing at the officers. Officer Romeo advised Plaintiff Rouse that she would be arrested if she did not leave the area. Plaintiff Rouse responded and continued to yell profanities at Defendant Officer Florio, but eventually walked away.

AGENDA

BOARD OF ESTIMATES

3/31/2021

Law Department – cont'd

A few minutes later, Plaintiff Rouse learned that her grandson was detained and returned to the scene where she was ordered for a third time that she needed to leave.

As Plaintiff Rouse tried to advance on the investigation area, Defendant Officer Florio attempted to prevent Plaintiff Rouse from proceeding any further. In return, Plaintiff Rouse flicked a lit cigarette in the direction of Officer Florio. Officer Florio reached forward to place Plaintiff Rouse under arrest and took Plaintiff Rouse down to the ground. Plaintiff Rouse complained of injury and requested a medic to the scene. Plaintiff Rouse claims to have experienced pain in her neck, shoulder, and lower back after the incident.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following pages:

7 - 9

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

3/31/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works</u>			
1.	\$ 250,000.00 General Funds	9948-951010-9516 Municipal Trash Can Replacement	9948-915065-9517 Municipal Trash Can Replacement

There is currently a backlog of service requests from Baltimore City residents who are requesting 65-gallon Municipal Trash Cans (MTCs). However, the Department does not have any MTCs in stock to fulfill these service requests. This transfer will cover the costs of purchasing 5,360 MTCs to alleviate the backlog of service requests from residents for trash cans.

2.	\$ 50,000.00 Revenue Bond	9960-908222-9558 WC 1401 (On-Call Design/Engineer)	9960-913506-9557-3 Design
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This transfer will cover the costs for WC 1401, On-Call Design and Engineering.

3.	\$ 667,800.62 Motor Vehicle Fund Revenue	9958-906994-9526 Power Mill Run Stream RES	
	280,114.68 Revenue Bonds	" "	
	1,228,178.70 <u>Revenue Bonds</u>	9958-906405-9526 Citywide Stream Restoration	
	\$2,176,094.00	-----	9958-905994-9525-4 Site

The transfer will provide funds to cover tree mitigation costs for ER 4018, Powder Mill Run Stream Restoration.

AGENDA

BOARD OF ESTIMATES

3/31/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works – cont'd</u>			
4.	\$1,516,267.62 Federal Infra-structure WIFIA	9956-907622-9549 Sewer System Rehab- Gwynns Falls	9956-906659-9551-4 Site

The transfer will cover the costs of tree mitigation fees for SC 955, Gwynns Falls Sewer System Rehabilitation and provide for full WIFIA appropriations for the project.

Department of General Services (DGS)

5.	\$ 650,000.00 General Funds	9916-924007-9194 Wolman Master Plan/ Schematic – Reserve	9916-904230-9197 Abel Wolman HVAC/ Fire Protection – Active
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This transfer will provide funds to the DGS for the comprehensive HVAC renovation and fire sprinkler system installation at the Abel Wolman Municipal Building and all associated in-house costs. The HVAC system in the Abel Wolman Municipal Building is outdated and needs to be upgraded, allowing it to work more efficiently. The installation of a fire sprinkler system will assist in addressing the life and safety issues in the building.

This project will be in two parts, design and construction. Once the designs are completed, a second transfer will be submitted to cover the costs of construction.

6.	\$ 300,000.00 3 rd Parks & Public Facili- ties Loan	9916-903291-9194 Fire Boat Pier Recon- struction - Reserve	9916-904391-9197 Fire Boat Pier Recon- struction - Active
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AGENDA

BOARD OF ESTIMATES

3/31/2021

TRANSFERS OF FUNDS

AMOUNT

FROM ACCOUNT/S

TO ACCOUNT/S

DGS – cont'd

This transfer will provide funds to the DGS for the reconstruction of the Fire Boat Pier and all associated in-house costs. The reconstruction will include designing and replacing the old antiquated existing pier which will be attached to the Baltimore City Fire Department’s leased land at Fort McHenry.

The current pier is deemed unsafe, causing the Fire Department to dock its boats at a different location where docking room is tight. This also potentially causes the boats to possibly be less accessible in case of an emergency. The new location will alleviate the current issues and avoid conflicts with other docks regarding space.

7.	\$ 150,000.00 3 rd Parks & Public Facili- ties Loan	9916-912062-9194 SW District Roof Replacement - Reserve	9916-904362-9197 SW District Roof Re- placement - Active
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This transfer will provide funds to the DGS for the roof replacement at the SW Police District and all associated in-house costs.

The existing roof at the Southwest Police District has surpassed its useful life span and must be replaced.

This project will be in two parts, design and construction. Once the designs are completed, a second transfer will be submitted to cover the costs of construction.

AGENDA

BOARD OF ESTIMATES

3/31/2021

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

- 1. **BALTIMORE MEDICAL SYSTEM, INC. (BMS) \$214,678.00**

Accounts: 5000-530021-3080-598500-603951 \$157,503.00
 4000-498821-3080-275200-603051 \$ 57,175.00

The BMS will partner with the Department’s Bureau of Maternal and Child Health to implement the Nurse Family Partnership Home Visiting Model. The BMS will utilize the funds to provide services of two full-time nurses to conduct home visits and maintain a caseload of 25 or more active clients.

MWBOO GRANTED A WAIVER ON JANUARY 5, 2021.

- 2. **EPIC ART UNIVERSE, LLC \$ 30,000.00**

Account: 4000-483321-3160-780000-603051

Epic Art Universe, LLC will utilize the funds to develop and implement a marketing strategy for the RACE and Equity Campaign for the Department’s School-Based Violence Prevention program. The period of the agreement is September 1, 2020 through August 31, 2021.

- 3. **THE FAMILY TREE, INC. \$200,000.00**

Account: 4000-498821-3080-275200-603051

The Family Tree, Inc. will utilize the funds to offer City parents Family Connects Maryland, a home visiting program to City babies born at Sinai Hospital. Family Connects Maryland is an evidence-based program that provides information, education and support, but also screens for risk, assesses family needs, and connects families to needed resources.

MWBOO GRANTED A WAIVER ON MARCH 12, 2021.

AGENDA

BOARD OF ESTIMATES

3/31/2021

Health Department – cont'd

4. BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC. \$960,548.00

Accounts: 1001-000000-3070-286400-603051 \$885,548.00
1001-000000-6331-817405-603051 \$ 75,000.00

Behavioral Health System Baltimore, Inc. will utilize the funds to provide substance use disorder treatment and prevention for youth and young adults at targeted community sites and/or Baltimore City Public Schools, and mental health services for youth at the Westside Youth Opportunity Center.

MWBOO GRANTED A WAIVER ON JANUARY 28, 2021.

5. ASSOCIATED CATHOLIC CHARITIES, INC. \$ 25,029.90

Account: 5000-533321-3254-316200-603051

Associated Catholic Charities, Inc. will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive office of Health Services grant funding from the City.

The City will pay Associated Catholic Charities, Inc. \$39.73 per day of service provided to an individual recipient, not to exceed 630 days of service provided to the recipients per year, for all combined. This rate includes transportation services for the recipient.

Associated Catholic Charities, Inc. will develop an appropriate care plan to each recipient in accordance with policies as specified in COMAR 10.12.04 Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

The agreements are late because of administrative delays.

6. TOTAL HEALTH CARE, INC. \$332,000.00

Account: 5000-569721-3023-273301-603051

With fewer new infections and a national push to end the epidemic by 2030, agencies must deploy staff to provide HIV testing, health education, and referrals to all persons they encounter in the community regardless of their status. Individuals who are HIV-negative should be provided with referrals for services to

AGENDA

BOARD OF ESTIMATES

3/31/2021

Health Department – cont'd

help them stay HIV-negative, including information and linkage to biomedical HIV prevention methods such as Pre-Exposure Prophylaxis and Non-Occupational Post-Exposure Prophylaxis.

Total Health Care, Inc. will utilize the funds to continue to provide status-neutral early intervention services to individuals in the community, including HIV testing, Hepatitis C testing, health education and referrals.

MWBOO GRANTED A WAIVER ON JANUARY 28, 2021.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Health Department – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of a Memorandum of Understanding (MOU) with the Family League of Baltimore City, Inc. The period of the MOU will retroactively start on July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$405,000.00 – 4000-421321-3080-294600-603051

BACKGROUND/EXPLANATION:

The purpose of this MOU is to establish a collaboration between the Baltimore City Health Department (BCHD) and the Family League of Baltimore City, Inc. to provide support to pregnant and postpartum women through care coordination and linkages to community support to prevent poor birth outcomes and adverse childhood experiences.

The Family League of Baltimore City, Inc. will contribute funds to the BCHD in support of the Care Coordination Program. This pilot program will focus on the population of Unable To Locate (UTL) pregnancy and postpartum women, in addition to women who have not been referred to the centralized intake system because they are not engaged in prenatal care or because their providers did not complete the referral.

The BCHD will grant a sub-award to HealthCare Access Maryland to serve as the home of the centralized intake system.

The Memorandum of Understanding is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Baltimore Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor’s Office of Crime Control and Prevention for the “Crime Reduction” project Award # BCPD-2021-001. The period of the grant award is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$1,998,288.00 - 5000-511221-8070-819800-405001
2,706,901.00 - 5000-511221-2042-198100-405001
2,442,585.00 - 5000-511221-2021-813800-405001
2,032,338.00 - 5000-511221-8530-821200-405001
\$9,180,112.00

BACKGROUND/EXPLANATION:

The Crime Reduction Program funds will be utilized to assist the Baltimore Police Department to continue its pursuit to strengthen communities and eliminate violent crime. The program will deploy police officers to walk foot patrol throughout communities to bolster public trust; work together with community advocates, resolve neighborhood problems, and improve public safety in Baltimore City. Additionally, funds will be used for essential IT needs to support the ongoing crime fighting strategy.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Mayor’s Office of Neighborhood Safety and Engagement (MONSE) – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of funds to the Baltimore Civic Fund (BCF) to support Project EASE (Enhancing Access to Services Everyday) for incurred services in support of grant funds received from the Governor’s Office of Crime Prevention, Youth, and Victim Services, formerly known as GOCCP, under the Coronavirus Emergency Supplemental Funding (CESF) Program.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 FROM: 5000-519721-2255-772500-603026

TO: 284—MONSE Project EASE

BACKGROUND/EXPLANATION:

On March 10, 2021 the Board approved and authorized acceptance of a grant award to MONSE under the GOCCP CESF Program. The purpose of the program is to help improve the safety and well-being of victims and families by enhancing access to services for victims of domestic violence, human trafficking and sexual assault. The period of the grant award is January 1, 2021 through December 31, 2021.

MONSE requests approval to transfer these funds from MONSE’s budget to the BCF to support the access and provision of transportation services via Lyft and disposable phones to survivors of domestic violence, human trafficking and sexual assault to safely access services and supports undetected by their abusers.

The funds will be dispersed by BCF to cover monthly invoicing related to rides approved by MONSE and service providers assigning rides, and expenses related to the provision of disposable cell phones to victims and service providers.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of two City-owned properties located at 3625 Hayward Ave. and 3337 Avondale Ave., located in the Arlington/ Pimlico Good Neighbors neighborhood to Damiola Victor Akinnagbe, Developer.

AMOUNT OF MONEY AND SOURCE:

\$ 8,000.00 – 3625 Hayward Ave.
9,000.00 – 3337 Avondale Ave.
\$17,000.00 – Purchase Price

BACKGROUND / EXPLANATION:

The City will convey all its rights, title, and interest in the property located at 3625 Hayward Ave. and 3337 Avondale Ave. for \$17,000.00, which will be paid to the City of Baltimore at the time of settlement.

The Developer proposes to purchase the vacant buildings at 3625 Hayward Ave. and 3337 Avondale Ave. for complete rehabilitation as single-family homes, to be sold at market rate. The developer will be using private funds for the project.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Subtitle 8, and Article 13, Subtitle 2-7(h) of the Baltimore City Code, authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION:

The properties were valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation Value for 3625 Hayward Ave was \$11,000.00 and it will be sold for \$8,000.00. The property at 3337 Avondale Ave was valued at \$12,200.00 and it will be sold for \$9,000.00. The properties are being sold to Damiola Victor Akinnagbe for below the price determined by the waiver valuation value as follows:

AGENDA

BOARD OF ESTIMATES

3/31/2021

DHCD – cont'd

- the sale will be a benefit to the community,
- the sale will eliminate blight, and
- the sale will return the property to the Baltimore City tax rolls

MBE / WBE PARTICIPATION:

The property is being purchased for a price that is less than \$50,000.00. The Developer will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Housing and Community Development (DHCD) - Side Yard Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement for the sale of the City owned property known as Ward 14, Section 12, Block 0362, Lot 030 to The Myco Companies, Inc., Purchaser.

AMOUNT OF MONEY AND SOURCE:

The lot will be sold for \$1,000.00 of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs, including transfer taxes, recordation fees, taxes and associated title services.

BACKGROUND/EXPLANATION:

The DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In accordance with the Side Yard Policy, the City has agreed to sell the property known as Ward 14, Section 12, Block 0362, Lot 030, a vacant lot, to the adjacent property owner. As a condition of the conveyance, The Myco Companies, Inc. has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits the development of the property for ten years.

The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The City has the legal authority to dispose of the property pursuant to Article II, Section 15 of the Baltimore City Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 and Article 13, § 2-7 (h) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SIDE YARD SALE:

The property is being sold for \$1,000.00, as the Purchaser holds title on the adjacent property as owner-occupied. The rationale for the conveyance is:

AGENDA

BOARD OF ESTIMATES

3/31/2021

DHCD – cont'd

- the sale will serve a specific benefit to the immediate community,
- the sale will help to eliminate blight from the neighborhood, and
- the sale will return the properties on the City's tax rolls.

MBE/WBE PARTICIPATION :

The property is being purchased for a price that is less than \$50,000.00. The Purchaser will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of two City-owned lots located at City owned lots located at 4024 Belle Avenue (Block 2718 Lot 043) and 4035 Boarman Avenue (Block 2718 Lot 029) to Cameron Hills Development, Developer.

AMOUNT OF MONEY AND SOURCE:

\$ 7,000.00 - 4024 Belle Avenue
7,000.00 - 4035 Boarman Avenue
\$14,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest to 4024 Belle Avenue and 4035 Boarman Avenue to Cameron Hills Development, for the price of \$14,000.00, which will be paid to the City at the time of settlement. The purchase and improvements to the site will be financed through private sources.

The Developer wishes to purchase the vacant lots located at 4024 Belle Avenue and 4035 Boarman Avenue to construct new affordable single-family housing for resale to homeowners to use as their primary residence.

The authority to sell the two lots located at 4024 Belle Avenue and 4035 Boarman Avenue comes by virtue of Article II, Section 15 of the Baltimore City Charter and Article 13, § 2-7 (h) and Article 28, Subtitle 8 of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION:

Pursuant to the Appraisal Policy of Baltimore City, the properties were valued using the Waiver Valuation Process for the amount of \$9,000.00 each and will be sold for \$7,000.00 each, which is less than the Waiver Valuation price because of the following reasons:

AGENDA

BOARD OF ESTIMATES

3/31/2021

DHCD – cont'd

- the sale will serve a specific benefit to the immediate community,
- the sale will help to eliminate blight from the neighborhood, and
- the sale will return the properties on the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Mayor's Office of Children and Family Success (MOCFS) - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the United States Department of Treasury. The period of the Grant Award is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$17,739,748.00 – 4000-446021-1191-594700-404001

BACKGROUND/EXPLANATION:

The City has received an award from the U.S. Department of the Treasury, Emergency Rental Assistance program to provide financial assistance payments to eligible grantees processed through the MOCFS, Eviction Prevention Program. This program is managed through the City's Community Action Partnership Centers and will provide financial assistance to eligible grantees to cover the cost of rent, rent arrears, utilities and home energy cost; utilities and home energy cost arrears, and other expenses related to housing incurred due directly or indirectly to COVID-19. The grant award also allows MOCFS to spend fund through December 30, 2021.

The grant award was submitted late due to the federal administrative processes and procedures.

MBE/WBE PARTICIPATION:

MBE/WBE participation is waived.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Baltimore City Office of Information and Technology - Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with NuHarbor Security, Inc. The period of the Agreement is effective upon Board approval and will terminate three-years thereafter unless otherwise terminated as set forth in the agreement.

AMOUNT OF MONEY AND SOURCE:

\$644,900.00 – 9903-908050-9116-9000000-703032

BACKGROUND/EXPLANATION:

The Baltimore City Office of Information and Technology wishes to engage a consultant to provide managed Security Incident Event Monitoring service for Splunk Enterprise Security and assist with monitoring and investigating security alerts in Splunk.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON MARCH 14, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Mayor's Office of Employment Development - Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Grant Award (NGA) from the Maryland Department of Labor (MD DOL). The period of the Grant Award is October 1, 2020 through May 31, 2024.

AMOUNT OF MONEY AND SOURCE:

\$1,400,000.00 – 4000-445021-6312-458305-404001

BACKGROUND/EXPLANATION:

This Grant will fund workforce support services and will align and coordinate the form and delivery of those services for workers who experience barriers to gainful employment due to misuse of opioids and other substances. The support services to be provided include transportation, financial counseling, mental health services, career services, and occupational training within the targeted industries.

The NGA is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Mayor's Office of Employment Development - Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Sinai Hospital of Baltimore, Inc. The period of the Provider Agreement is October 1, 2020 through September 30, 2021, with the option to renew for one additional one-year period.

AMOUNT OF MONEY AND SOURCE:

\$89,985.00 – 4000-806421-6313-817705-603051

BACKGROUND/EXPLANATION:

On October 7, 2020, the Board approved acceptance of the FY20 Workforce Innovation and Opportunity Act (WIOA) Grant Award from the Maryland State Department of Labor, Licensing and Regulation in the amount of \$4,199,869.00.

The purpose of this Provider Agreement, in the amount of \$89,985.00 in WIOA funds, is to secure services to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 15 Baltimore City out-of-school youth 18 - 24 years of age. Sinai Hospital of Baltimore, Inc. will increase employment and education prospects for participants through skills training, leadership development, and the provision of life and workplace readiness skills.

The Provider Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Mayor's Office of Employment Development - Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Civic Works, Inc. The period of the Provider Agreement is October 1, 2020 through September 30, 2021, with the option to renew for one additional one-year period.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 – 4000-806421-6313-817705-603051

BACKGROUND/EXPLANATION:

On October 7, 2020, the Board approved acceptance of the FY20 Workforce Innovation and Opportunity Act (WIOA) Grant Award from the Maryland State Department of Labor, Licensing and Regulation in the amount of \$4,199,869.00.

The purpose of this Provider Agreement, in the amount of \$60,000.00 in WIOA funds, is to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for ten Baltimore City out-of-school youth ages 18 to 24 years of age. Civic Works, Inc. will increase employment and education prospects of participants through skills training, leadership development, and the provision of life and workplace readiness skills.

The Provider Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Mayor's Office of Employment Development (MOED) – Ratify Amendment to Grant Modification No. 003

ACTION REQUESTED OF B/E:

The Board is requested to ratify and approve acceptance of Modification No. 003 to the initial Grant Award (P00P94-BCi-FY19-HCCT) from the Maryland Department of Labor for professional services. Modification No. 003 extends the period of the Grant Award for six months, through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$0.00 – 5000-512619-6312-456000-405001

BACKGROUND/EXPLANATION:

On July 10, 2019, the Board approved acceptance of the Grant Award from the Maryland Department of Labor (formally known as the Maryland State Department of Labor, Licensing and Regulation, DLLR) which was funded through December 31, 2019 by FY19 SHA-HCCT Funds.

On February 26, 2020, the Board approved acceptance of Modification No. 001 to increase the Grant Award funding level by \$88,574.00 to better meet deliverables. The new total amount payable to the MOED under this Grant Award is \$373,280.00. On August 5, 2020, the Board approved acceptance of Modification No. 002 to extend the period of the award through December 31, 2020.

The Amendment to Grant Modification No. 003 extends the period of the Grant Award through June 30, 2021 to allow supplementary time within the COVID-19 environment to expend Grant Funds.

The request is late because additional time was necessary for clarification of the amended terms.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

3/31/2021

MOED – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The Amendment to Grant Modification No. 003 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 8 to Rummel, Klepper & Kahl, LLP, under Project No. 1315, On-Call Civil Engineering Design Services.

AMOUNT OF MONEY AND SOURCE:

\$34,514.84 – 9938-916017-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include design and bid services for Riverside Park Athletic Fields.

MBE/WBE PARTICIPATION:

Rummel, Klepper & Kahl, LLP, will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 28%

WBE:14%

The Consultant has achieved 12.75% of the WBE and 18.36% of the MBE goals at this time. However, they have enough capacity to meet the remaining goals.

THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 5, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Recreation and Parks – cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO/ACCOUNT/S</u>
\$36,000.00 Riverside Park Ballfield Expansion		
\$27,000.00	9938-915017-9475 State (Program Open Space) (Reserve)	
\$ 9,000.00	9938-915017-9474 27 th Series Rec & Parks (Reserve)	
<hr/> \$36,000.00		9938-916017-9474 Riverside Park Ball- Field Expansion (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1315, Task No. 8 to Rummel, Klepper & Kahl, LLP. The period of the task is approximately six months.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Office of the State’s Attorney - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the State of Maryland – Governor’s Office of Crime and Control and Prevention (GOCCP) Comprehensive Violence Prosecution. The period of the Grant Award is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$1,759,951.00 – 5000-501521-1150-118000-405001

BACKGROUND/EXPLANATION:

The GOCCP has awarded funds to the State’s Attorney’s Office to support the prosecutions of non-fatal shootings, recidivist gun offenders, gun trafficking cases, and homicide cases in Circuit Court. The grant funding covers the salary and benefits of 17 full time employees.

The submission is late because of delayed receipt of the award letter from the State of Maryland.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Transportation – Developer’s Agreement No. 1744

ACTION REQUESTED OF B/E:

The Board is requested to approve a Developer’s Agreement with JFK Saratoga Finance, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$19,349.00 – Performance Bond

BACKGROUND/EXPLANATION:

JFK Saratoga Finance, LLC would like to construct various utilities including water service and water meter to its property located at 106 W. Saratoga Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A Performance Bond in the amount of \$19,349.00 has been issued to JFK Saratoga, Finance, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

(The Developer’s Agreement No. 1744 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	550 Light Street	Harbor Court Associates	Double face electric sign 2 sq. ft.
	Flat Charge: \$210.90		
2.	5108 Park Heights Avenue	Khan Muzaffar	Single face electric sign 7.95' x 2'
	Flat Charge: \$252.81		

Since no protests were received, there are no objections to approval.

EXTRA WORK ORDER

* * * * *

The Board is requested to approve the

Extra Work Order

as listed on the following pages:

35 - 36

The EWO has been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

3/31/2021

EXTRA WORK ORDER

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Public Works/Office of Engineering & Construction

- | | | | | |
|----|---|--------|---------------------------|---------------|
| 1. | EWO #002, \$0.00 – SC 965, Improvements to the Sanitary Sewers in the North East Area of Baltimore City | | | |
| | \$12,448,798.05 | \$0.00 | Anchor Construction Corp. | 12 Months 14% |

The Office of Engineering & Construction is requesting an additional 12-months non-compensable consecutive calendar days to be added to the SC 965 project. The City awarded SC 965 to Anchor Construction Corp. to rehabilitate sanitary sewers in Northeast Baltimore City, which terminated on November 27, 2020. The value of this contract is \$12,448,798.05. To date, only a total amount of \$1,258,108.00 has been earned on this contract, with a balance of \$11,190,690.00.

The City is currently implementing the Phase II Inflow and Infiltration reduction projects, as required by the Modified Consent Decree, and is hereby requesting Anchor Construction Corp. to perform some of this work under SC 965. This work includes the rehabilitation of sewers and manholes, currently designated to be performed under Phase II Project, Herring Run Project 2, and includes all the active sewer mains and manholes within metered basins HR 08, HR 17, HE 27A, HR 38, and HR 44. All of the aforementioned work is in the same Limit of Disturbance as the original SC 965 work. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

The scope of the construction project includes Cured in Place Piping lining, repair and replacement of existing sanitary sewers and manhole rehabilitation, and manhole installation in the North East area of Baltimore City.

AGENDA

BOARD OF ESTIMATES

3/31/2021

EXTRA WORK ORDER

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Public Works/Office of Engineering & Construction – cont'd

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 18.01%

WBE: 16.01%.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 11, 2020.

AGENDA

BOARD OF ESTIMATES

3/31/2021

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City</u>			
1. Nakisha Small	National Domestic Violence Prosecution Conference Kansas City, MO Jun. 5 – 8, 2018 (Reg. Fee \$295.00)	Asset Forfeiture	\$1,183.20

Ms. Small traveled to Kansas City, Missouri on June 5 - 8, 2018 to attend the National Domestic Violence Prosecution Conference.

The subsistence rate for this location was \$185.00 per day. The hotel rate was \$121.00 per day, plus \$22.45 per day for hotel taxes.

The airfare, in the amount of \$342.77, and hotel fees were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of \$295.00 was prepaid on a City-issued procurement card assigned to Ms. Timi Roberts. Ms. Small personally incurred the costs of meals and incidentals and ground transportation. Therefore, Ms. Small requests reimbursement in the amount of \$115.08.

TRAVEL REIMBURSEMENT

\$ 79.55 - Meals and Incidentals
35.53 - Ground Transportation
\$115.08 - Total Reimbursement

The travel reimbursement request is late because of administrative delays and staffing priority changes. The agency apologizes for the delay.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works (DPW) – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of funds to the Baltimore Civic Fund for the BMORE Beautiful Care-A-Lot Program.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 – 1001-000000-5153-387800-603951

BACKGROUND/EXPLANATION:

The Department of Public Works will transfer the funds to Baltimore Civic Fund, in partnership with the Environmental Control Board's BMORE Beautiful Program. The funds will be used solely for the purposes of funding the maintenance of 200 City lots, as identified by DPW, for work completed during the 2020 growth season and work to be done during the upcoming 2021 growth season. BMORE Beautiful's Care-A-Lot sub-program provides grants to community organizations to maintain vacant lots throughout the City.

The Baltimore Civic Fund will serve as the fiscal agent for the Environmental Control Board thereby accepting funds from DPW, which will be dispersed to the participating community organizations based on invoiced maintenance visits and work completed.

MBE/WBE PARTICIPATION:

This is an interagency endeavor to provide funding through grants to communities that are cleaning and beautifying lots in their own neighborhoods. It is not a contract.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/ Office – Full Release of Retainage of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Full Release of Retainage to R.E Harrington Plumbing & Heating Co., Inc.

AMOUNT OF MONEY AND SOURCE:

\$173,492.00 – 9960-907636-9557-000000-200001

BACKGROUND/EXPLANATION:

As of May 1, 2019, R.E. Harrington Plumbing & Heating Co, Inc. has completed 100% of all work for Contract No. 1353-AMI/R Urgent Need Metering Infrastructure Repair & Replacement – Various Locations (up to 2” service). The Contractor has requested a Full Release of Retainage for \$173,492.00. The remaining retainage amount will be \$0.00 since the project is beyond warranty and there are no outstanding issues. Final acceptance has been issued.

MWBOO APPROVED THE RELEASE ON OCTOBER 19, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Full Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/ Office – Full Release of Retainage of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Full Release of Retainage to Pipeway Energy Construction Inc.

AMOUNT OF MONEY AND SOURCE:

\$87,535.20 - 9960-909634-9557-000000-200001

BACKGROUND/EXPLANATION:

As of July 10, 2020, Pipeway Energy Construction Inc. has completed 100% of all work for WC 1272 – Pennington Avenue & Vicinity Water Main Replacement. The Contractor has requested a Full Release of Retainage for \$87,535.20. The remaining retainage amount will be \$0.00 since this project is beyond warranty and there are no outstanding issues. Final acceptance has been issued.

MWBOO APPROVED THE RELEASE ON FEBRUARY 28, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Full Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/ Office – Partial Release of Retainage of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Partial Release of Retainage to Metra Industries, LLC.

AMOUNT OF MONEY AND SOURCE:

\$287,052.34 - 9960-911610-9557-000000-200001

BACKGROUND/EXPLANATION:

As of June 3, 2020, Metra Industries, LLC., has completed all assigned work for Water Contract No. 1314 – Oliver Neighborhood & Vicinity Water Main Replacements. The Contractor has requested a Partial Release of Retainage for \$287,052.34. Currently, the City is holding \$372,795.25 in retainage for the referenced project. The remaining amount of \$85,742.91 is sufficient to protect the interests of the City.

MWBOO APPROVED THE RELEASE ON JANUARY 30, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/ Office – Partial Release of Retainage of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Partial Release of Retainage to Whiting-Turner Contracting Company.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00 – 9960-905622-9557-000000-200001

BACKGROUND/EXPLANATION:

As of August 13, 2019, Whiting-Turner Contracting Company has completed 98% of all work for WC-1190 Montebello Filtration Plant I Improvements – Electrical Distribution. The Contractor has requested a Partial Release of Retainage for \$400,000.00. Currently the City is holding \$630,728.80 in retainage for the referenced project. The remaining amount of \$230,728.80 is sufficient to protect the interests of the City.

MWBOO APPROVED THE RELEASE ON AUGUST 12, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/Office – Task Assignment No. 003
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 003 to Moffatt & Nichol, Consultant, under Project No. 1236M, On-Call Stormwater Study and Engineering Design Services. The period of the task is approximately 18 months or through July 19, 2021, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$291,350.53 - 9958-911011-9520-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting a new task for design services from the Consultant. Moffatt & Nichol has been tasked to complete a watershed study for the Frederick Avenue Culvert in Southwest Baltimore. Over the Memorial Day Weekend in 2018, a high-intensity rainfall event led to significant flooding along Frederick Avenue near the intersection of Long Island Avenue. As part of this watershed study, the Consultant will characterize the hydrologic nature of the watershed, analyze the hydraulic capacity of the Frederick Avenue Culvert and the surrounding storm drain system, identify typical flooding trends, and develop flood mitigation alternatives to reduce the likelihood of flooding from future storm events.

Additionally, the Consultant will evaluate the possibility of adding water quality treatment components to the proposed flood mitigation alternatives. All findings and proposed improvement recommendations will be summarized in the Alternatives Technical Memorandum. The Alternatives Technical Memorandum will be submitted to the Department of Public Works as a draft for review and comment. The Comments will be addressed and a final Alternatives Technical Memorandum will be submitted at the conclusion of the task.

The scope of the original agreement includes the Consultant performing hydrology and hydraulic analysis of storm drain and open channel systems utilizing computer models including, but not limited to XP-SWMM (Visual Hydro), HEC-RAS, HSPF, TR-20, Infor-

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

Works CS; developing calibration and maintaining hydraulic models for storm drain and open channel systems, design, stormwater drainage systems and stormwater management facilities. The Consultant will design culvert rehabilitation, retaining wall, slope stabilization, outfall stabilization, urban best management practice, environmental site design; design of innovative in-line, off-line, in-stream and off-stream stormwater pollution control measures including, but not limited to wetlands, wet ponds, plate separators, pump-and-treat systems; debris collector system; conduct hydro geomorphological stream assessments, fluvial geomorphology, river and stream restoration, using natural channel design approach and bioengineering techniques; design of innovative non-point source stormwater pollution control measures; structural design for various trash collection technologies in addition to structural assessment of existing infrastructure; design urban best management practice and environmental site design.

In addition, the Consultant will provide geotechnical services, conduct and evaluate all subsurface investigations, such as soil characterization and utility location, perform the video inspection of underground utility pipes, soil study, unsuitable material removal and disposal estimates; respond to stormwater system and open channel emergencies by rapidly assessing situation and recommending corrective measures; provide structural engineering to evaluate and design of concrete, stormwater infrastructure, including but not limited to stone/brick arch structures, steel structures, mechanical and electrical elements of stormwater quantity management facilities (pump stations), and predesign reports and contract documents including plans and specifications, all permit applications, easements, and related items necessary for procurement of construction. The Consultant will also provide project management, post award services and contract administration services; perform inspection, evaluation and assessment of structural conditions of stormwater infrastructure under confined space conditions, provide construction management services including, but not limited to, construction inspection, review and response to requests for information, review and tracking of shop drawings, submittals and change orders, review of substitutions and technical consultations. The Consultant will understand the National Pollution Discharge Elimination System permit for stormwater; design forest stand delineation and forest conservation plan and invasive species control; conduct upland watershed assessment for trash load and make recommendations to reduce trash load from the watershed; provide cost/benefit analysis of potential alternative debris collection technologies and facility construction, operation and maintenance, use geographical information system and database managements;

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

provide construction management services including, but not limited to, construction inspection, review and response to requests for information, review and tracking of shop drawings, submittals and change orders, and review of substitutions and technical consultations.

Under the scope of the construction project, the Consultant will assist and address storm drain capacity and flooding problems at several locations in the drainage areas experiencing chronic flooding. The original contract will expire on July 19, 2021.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 27%

WBE: 10%

Currently, this On-Call agreement is not in compliance because Moffatt & Nichol will not be able to meet the WBE and MBE requirements on this task. As the scope and budget of this task is limited, and there are no subtasks on this project that can reasonably be subcontracted without incurring significant increases in the cost to perform the work, the Department has decided not to engage sub-consultants on this task. However, the WBE and MBE utilizations are projected to exceed the minimum requirements by the end of the contract. Moffatt & Nichol is fully committed to meeting the WBE and MBE minimum participation requirements by the conclusion of the contract. They have exceeded both the WBE and MBE minimum requirements on all three of the previous On-Call storm-water engineering contracts with the Department of Public Works, and has promised to make every effort possible to meet those goals on this contract as well. The current goals are:

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

MBE: 30%

WBE: 9%.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 6, 2020.

THE TRANSFER OF FUNDS FOR THIS ITEM WAS APPROVED BY THE BOARD ON SEPTEMBER 23, 2020, IN THE AMOUNT OF \$367,465.00.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/Office – Task Assignment No. 004
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 004 to Moffatt & Nichol, Consultant, under Project No. 1236M, On-Call Stormwater Study and Engineering Design Services. The period of the task is approximately 24 months.

AMOUNT OF MONEY AND SOURCE:

\$508,430.90 - 9958-944010-9520-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting a Post Award Service (PAS) task in the amount \$508,430.90. Moffatt & Nichol will utilize the overall project schedule and the contract's schedule of values as the framework for reporting of monthly progress. The Consultant will provide monthly progress reports, indicating the work accomplished during the month, any unusual problems, delay encountered, information and approvals required, scheduling and budget status, and actions required to resolve scheduling and budgeting problems. Any additional requests by the City for progress reports which exceed the budgetary allowance (24 reports) will not be provided until written authorization by the City is received. The Consultant will submit timely invoices for the Consultant's work. The invoice will include supporting documentation of billing, the status of utilization and payment of sub-consultants (in accordance with the Board approved contract) and a progress report narrating the work performed during that billing month. The monthly progress report will track and summarize key events based on the contractor's monthly report, Consultant's diary of site visits, correspondence, issues and problems that cause delays and their resolution, Request for Information (RFI's) requested and responded to, delays caused by weather, unforeseen conditions, and design revisions encountered during the prosecution of the work. The Consultant will submit that every month to the City.

Under the scope of the original agreement, the Consultant's duties will include, but will not be limited to performing hydrology and hydraulic analysis of storm drain and open channel systems utilizing computer models, including but not limited to XP-SWMM (Visual

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

Hydro), HEC-RAS, HSPF, TR-20, InfoWorks, developing calibration, and maintaining hydraulic models for the storm drain and the open channel system. The Consultant will design stormwater drainage systems and stormwater management practice, environmental site design, design innovative in-line, off-line, in-stream and off-stream stormwater pollution control measures including but not limited to wetlands, wet ponds, place separators, pump-and-treat system, the debris collector system; conduct hydrogeomorphological stream assessments, fluvial geomorphology, river and stream restoration using natural channel design approach and bioengineering techniques; design innovative non-point source stormwater pollution control measures, structural design for various trash collection technologies, in addition to structural assessment of existing infrastructure; design urban best management practice, and environmental site design.

In addition, the Consultant will provide geotechnical services, conduct and evaluate all subsurface investigations, such as soil characterization and utility location, perform the video inspection of underground utility pipes, soil study, unsuitable material removal and disposal estimates; respond to stormwater system and open channel emergencies by rapidly assessing situation and recommending corrective measures; provide structural engineering to evaluate and design of concrete, stormwater infrastructure including but not limited to stone/brick arch structures, steel structures, mechanical and electrical elements of stormwater quantity management facilities (pump stations), prepare design reports and contract documents including plans and specifications, all permit applications, easements, and related items necessary for procurement of construction. The Consultant will also provide project management, post award services and contract administration services; provide construction management services including, but not limited to, construction inspection, review and response to requests for information, review and tracking of shop drawings, submittals and change orders, review of substitutions and technical consultations. The Consultant will understand the National Pollution Discharge Elimination System Permit for stormwater, design forest stand delineation and forest conservation plan and invasive species control; conduct upland watershed assessment for trash load and make recommendations to reduce trash load from the watershed; provide cost/benefit analysis of potential alternative debris collection technologies and facility construction, operation and maintenance; use the geographical information system and database managements; provide construction management services including, but not limited to construction inspection, review and response to requests for information, review and track shop drawings, submittals and change orders, and review substitutions and technical consultations.

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

The scope of the construction project includes the Harris Creek Storm Drain Rehabilitation which was established as a result of the failure of the Harris Creek Storm Drain collapse along the 2300 Block of East Monument Street in 2012, as well as the result and recommendation of the Harris Creek Storm Drain Inspection, Assessment, Maintenance, and Rehabilitation Plan Report. The project was proposed for rehabilitation and minor spot repair of the approximately 8,000 linear feet of a 10-foot diameter circular brick and mortar storm drain known as the Harris Creek storm drain (the project). The project limit consists of the 10-foot diameter storm from the downstream extents in Patterson Park and runs north along Lakewood Avenue, West along Monument Street, North along Chester Street, and West along Eager Street ending at the intersection with Washington Street.

The project is broken down into two types of proposed storm drain rehabilitation, renovation, and minor spot repair. The renovation is considered in the installation of a new pipe within the existing pipe, whereas the existing pipe becomes obsolete and used as a form to construct the new structure pipe, such as a linear. The minor spot repair is considered repairs to the existing pipe to correct areas of deformation or disrepair such as water infiltration, missing brick, and cracking, etc.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 27%

WBE: 10%

Currently, this On-Call Agreement is in compliance with the goals set by MWBOO. The current goals are:

MBE: 30%

WBE: 9%

AGENDA

BOARD OF ESTIMATES

3/31/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

MWBOO FOUND VENDOR IN COMPLIANCE.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 1, 2020.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$550,000.00	9958-937005-9522	9958-944010-9520-3
Stormwater	SWC 7768 Harris	Design
Revenue Bond	Creek Drainage	

The transfer will provide funds to cover the costs for Project 1236M, On-Call Stormwater and Engineering Design Services for SDC 7768 Post Award Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
52 - 55
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

3/31/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- | | | | |
|-----|---|----------------------------------|----------------|
| 1 . | B50006158, Group
Violence Reduction
Strategy, Adult
Support and Out-
reach Provider | Youth Advocate
Programs, Inc. | \$1,200,000.00 |
|-----|---|----------------------------------|----------------|

(Mayor's Office
of Criminal
Justice)

On November 5, 2020, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON NOVEMBER 5, 2020.

- | | | | |
|-----|--|--|----------------|
| 2 . | B50005985, Baltimore City
Weatherization Assistance
Program and HVAC
Services | Civic Works, Inc.

Green & Healthy
Homes Initiative

Northeast Energy
Services, LLC

USA Energy Co., Inc.

BMC Services, LLC | \$8,400,000.00 |
|-----|--|--|----------------|

MWBOO SET GOALS OF 36% MBE AND 5% WBE ON JUNE 6, 2020.

AGENDA

BOARD OF ESTIMATES

3/31/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

Civic Works, Inc.

	<u>Dollar Amount</u>	<u>Percentage</u>
MBE: Adisa Enterprises, LLC	N/A	1%
Britt's Industries, Inc.	N/A	7.5%
Metal Men, LLC.	N/A	20%
Otr Apparel, LLC.	N/A	1.5%
World Wide Corp	<u>N/A</u>	<u>6%</u>
	N/A	36%
 WBE: USA Energy Co. Inc.	 N/A	 5%

MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 8, 2021.

Green & Healthy Homes Initiative

MBE: BMC Services, LLC	N/A	15%
Lewis Construction, LLC	<u>N/A</u>	<u>21%</u>
	N/A	36%
 WBE: DC Electric	 N/A	 5%

MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 8, 2021.

Northeast Energy Services, LLC

MBE: BMC Services, LLC.	N/A	36%
 WBE: USA Energy Co., Inc.	 N/A	 5%

MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 8, 2021.

AGENDA

BOARD OF ESTIMATES

3/31/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

	<u>Dollar Amount</u>	<u>Percentage</u>
<u>USA Energy</u>		
MBE: BMC Services, LLC	N/A	36%
WBE: USA Energy Co., Inc.*	N/A	2.5%
DC Electric	<u>N/A</u>	<u>2.5%</u>
	N/A	5%

* Indicates Self-Performance

MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 8, 2021.

BMC Services, LLC

MBE: BMC Services, LLC.*	N/A	18%
Coldspring Co., Inc.	<u>N/A</u>	<u>18%</u>
	N/A	36%
WBE: USA Energy Co., Inc.	N/A	5%

* Indicates Self-Performance

MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 8, 2021.

AGENDA

BOARD OF ESTIMATES

3/31/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- 3. B50006181, Mitel Voice Over Internet Protocol (VOIP) Software Maintenance and Hardware Support

REJECTION: The Board is requested to reject all bids received in response to Solicitation No. B50006181 submitted by VOIP Networks, IPC Technologies, ConvergeOne, Inc., Allen Corporation of America, Inc., and Vertical Communications. Vendors were solicited by posting on Citibuy, eMaryland Marketplace, and in local newspapers. The five bids received were opened on March 10, 2021. Since the Bureau of Procurement did not obtain the required waiver of MBE/WBE percentage goals prior to the bid opening date, this requirement will be re-bid. The solicitation will be re-advertised with a new bid number expeditiously by the Bureau of Procurement.

(Office of the Comptroller – Municipal Telephone Exchange)

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

3/31/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

- | | | |
|--|---------------------|----------------|
| 1. <u>MISSION MEDIA, LLC</u> | <u>\$ 16,800.00</u> | <u>Renewal</u> |
| Contract No. 06000 – Charm TV Website Hosting Service Level Agreement – Mayor’s Office of Cable and Communications – P.O. No.: P539936 | | |

On June 7, 2017, the Board approved the initial award in the amount of \$33,600.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This second renewal is necessary to provide support of the website hosting platform. The period of the renewal is June 9, 2020 through June 8, 2021, with three 1-year renewal options remaining. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|----------------|----------------|
| 2. <u>PRO-FIX MEDICAL REPAIR & SALES, LLC</u> | <u>\$ 0.00</u> | <u>Renewal</u> |
| Contract No. 08000 – Stretcher Repairs – Baltimore Fire Department – P.O. No.: P538919 | | |

On March 15, 2017, the Board approved the initial award in the amount of \$200,000.00. The award contained three 1-year renewal options. Two renewals have been exercised. This final renewal in the amount of \$0.00 is for the period March 15, 2021 through March 14, 2022. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This contract is a sole source. These services are only available from this Vendor and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

3/31/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement – cont'd

- | | | | |
|----|---|----------------|---------|
| 3. | FULL CIRCLE SOLUTIONS,
INC. | \$2,800,000.00 | Renewal |
| | Contract No. 06000 – Technical Support and System Administration for the Consolidated Collection System – Department of Finance – P.O. No.: P533669 | | |

On December 19, 2012, the Board approved the initial award in the amount of \$1,949,040.00. The award contained seven 1-year renewal options. Subsequent actions have been approved. This sixth renewal in the amount of \$2,800,000.00 is for the period March 19, 2021 through March 18, 2022 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 30, 2012, it was determined that no goal would be set because of no opportunity to segment the contract. Full Circle Solutions, Inc., is a City certified MBE Vendor.

MWBOO GRANTED A WAIVER ON NOVEMBER 30, 2012.

- | | | | |
|----|--|---------------|---------|
| 4. | BENEVATE, INC. | \$ 150,000.00 | Renewal |
| | Contract No. 08000 – Benevate SaaS Service Agreement – Department of Housing and Community Development – P.O. No.: P550385 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On January 29, 2020, the Board approved the initial award in the amount of \$62,609.00. Subsequent actions have been approved. This first renewal in the amount of \$150,000.00 is necessary for the continuation of service (SaaS) to support facilitation, administration and application related to the issuance of grants and loans for the Home Ownership and Housing Preservation programs. The period of the renewal is January 29, 2021 through January 28, 2022, with one-year renewal options at the sole discretion of the City.

AGENDA

BOARD OF ESTIMATES

3/31/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The Vendor is the sole proprietor of the software.

- | | | | |
|--|---|----------------|---------------------------|
| 5. | PREMIER STAFFING
<u>SOURCE, INC.</u> | \$4,000,000.00 | Correction
and Renewal |
| Contract No. B50004094 – Providing Temporary Administrative Personnel Services
– Citywide – P.O. No.: P534205 | | | |

On November 18, 2015, the Board approved the initial award in the amount of \$4,000,000.00. The award contained two renewal options. Subsequent actions have been approved. A previous renewal action incorrectly identified the renewal period as December 9, 2018 through December 2020. The correction term for the first renewal option is February 1, 2019 through January 31, 2021. This second and final renewal in the amount of \$4,000,000.00 is for the period February 1, 2021 through January 31, 2023. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 22, 2015, MWBOO set goals of 10% MBE and 5% WBE. On February 20, 2021, Premier was found to be in non-compliance with a conciliation recommendation from MWBOO to ensure MBE/WBE utilization.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Absolute Staffing & Consulting Solution	10%	\$ 0.00	0%
WBE: ZDAAS, LLC	5%	\$7,271.45	.27%

AGENDA

BOARD OF ESTIMATES

3/31/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement – cont'd

Absolute Staffing & Consulting Solution was not utilized because they never sent the resumes for the staff position requests. Therefore, they received no credit for utilization. Although Premier Staffing & Consulting Solution did not utilize ZDAAAS, LLC., they fell significantly short of the overall goals. A new Statement of Intent was submitted to substitute MBE. Due to how performance is rendered with staffing/personnel contracts, the goal achievement will vary since fulfillment of work from user agency depends on if prime contractors can produce qualified candidates.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON FEBRUARY 20, 2021.

- | | | | |
|----|--|--------------|----------|
| 6. | NATIONAL AIRWALL SYSTEMS | \$135,000.00 | Increase |
| | Contract No. B50004505 – Periodic Maintenance of Operable Walls – MOCON – Convention Complex – P.O. No.: P536357 | | |

On July 27, 2016, the Board approved the initial award in the amount of \$161,165.00. The award contained two renewal options. Subsequent actions have been approved. This increase in the amount of \$135,000.00 is necessary because the Convention Center will be restarting events in July 2021. It is imperative that the Center be ready for operations and events with a well maintained, safe and fresh looking building. This increase will make the award amount \$1,518,495.00. The contract expires on July 26, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On September 3, 2020, National Airwall Systems, Inc., was found to be in compliance.

	<u>Commitment</u>	<u>Performed</u>
MBE: L&J Waste Recycling	5%	\$0.00

There were no WBE goals for this contract at the time of award. MWBOO granted a MBE waiver on September 20, 2018.

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 3, 2020.

AGENDA

BOARD OF ESTIMATES

3/31/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

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|---|---------------------|--------------------|
| 7. <u>CELLEBRITE, INC.</u>
Contract No. 08000 – Cellebrite Ultimate (Software and Hardware Upgrade) –
Baltimore Police Department – Req. No.: R864425 | <u>\$202,058.00</u> | <u>Sole Source</u> |
|---|---------------------|--------------------|

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Vendor is the manufacturer's sole authorized source of Cellebrite Ultimate that is compatible with installed software and hardware currently used at the Police Department for surveillance and data extraction. The period of the award is March 31, 2021 through March 30, 2022, with three 1-year renewal options. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the manufacturer and are not available from subcontractors.

- | | | |
|---|---------------------|----------------------------------|
| 8. <u>WITMER PUBLIC SAFETY
GROUP, INC. d/b/a MASON-
DIXON FIRE EQUIPMENT</u> | <u>\$150,000.00</u> | <u>Cooperative
Agreement</u> |
| Montgomery County Contract Number 1114636 – Fire Department Tools,
Equipment, Hoses and Appliances – Baltimore City Fire Department – Req. No.:
R863878 | | |

