

NOTICE:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - MARCH 4, 2020

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

ACM Services, Inc.	\$ 1,500,000.00
Chilmar Corporation	\$35,150,000.00
Columbia Enterprises General Contracting, Inc. a/k/a Columbia Enterprises, Inc.	\$ 8,000,000.00
E2CR, Inc.	\$ 1,500,000.00
Hunt Consulting Limited Liability Company	\$ 8,000,000.00
King Carpentry of Virginia, Inc. a/k/a King Carpentry, Inc.	\$ 1,500,000.00
Main Line Commercial Pools, Inc.	\$ 8,000,000.00
Pajardo Electrical Co., Inc.	\$ 250,000.00
Pipeway Energy Construction, Inc.	\$ 1,500,000.00
Premier Concrete, Inc.	\$ 8,000,000.00
Priority Construction Corporation	\$47,850,000.00
Santos Construction Company, Inc.	\$ 8,000,000.00
Wagman Heavy Civil, Inc.	\$460,850,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ATI, Inc.	Architect
	Engineer

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BOARD OF ESTIMATES

3/4/2020

BOARDS AND COMMISSIONS - cont'd

Buchart-Horn, Inc.	Architect Engineer
Crabtree, Rohrbaugh and Associates, Inc.	Architect
Dhillon Engineering, Inc.	Architect Engineer
EA Engineering, Science, and Technology, Inc., PBC	Engineer Construction Management
En Engineering, L.L.C.	Engineer
GWWO Architects	Architect
Modjeski and Masters, Inc.	Engineer
Murphy & Dittenhafer, Inc.	Architect
Tech International Corp.	Engineer Construction Management

EXTRA WORK ORDERS

* * * * *

The Board is requested to approve the
Extra Work Orders
as listed on the following pages

4 - 6

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

3/4/2020

EXTRA WORK ORDERS

Contract <u>Awd. Amt.</u>	Prev. Apprvd. <u>Extra Work</u>	<u>Contractor</u>	Time <u>Ext. Compl.</u>	% <u></u>
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Depart. of Public Works/Office of Engineering & Construction

1. EWO #006, \$87,052.68 - WC 1173R, Guilford Finished Water Reservoir Improvements

\$54,444,777.00	\$345,748.00	Allan Myers, MD, Inc.	-	90%
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The Office of Engineering & Construction required Allan Myers MD, Inc. to test pit to locate the existing utilities. During this process, it was discovered that the new Tank 2 Influent Valve Vault (27' wide by 36' long) for the 48-inch Prestressed Concrete Cylinder Pipe and bypass was in conflict with the existing 15-inch storm drain system. Therefore, it was required to relocate the existing 15-inch storm drain system.

Allan Myers MD, Inc. proposed a cost of \$90,250.95 to perform the work which included, but was not limited to four 48-inch precast manholes (+/-217 LF) 15-inch Reinforced Concrete Pipe storm drain pipe, channels, excavation, backfill, and associated materials.

The scope of the project includes constructing two buried prestressed concrete finished water storage tanks, inlet and outlet, tank bypass mains, flow facilities, and site enhancements and grading. This extra work is within the original scope of work and was requested by the agency.

AGENDA

BOARD OF ESTIMATES

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EXTRA WORK ORDERS

Contract <u>Awd. Amt.</u>	Prev. Apprvd. <u>Extra Work</u>	<u>Contractor</u>	Time % <u>Ext. Compl.</u>
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Depart. of Public Works/Office of Engineering & Construction

MBE/WBE PARTICIPATION:

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 17% MBE and 5% WBE goals assigned to the original agreement.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 30, 2019.

Dept. of Recreation and Parks/Capital Development and Planning

2.	EWO #005, \$2,607.84 - RP 17806, Cahill Fitness and Wellness Center				
	\$17,698,000.00	\$125,062.64	Dustin Construc-	-	40%
			tion, Inc.		

This request is necessary for removal and disposal of asbestos containing chalkboards and mastic materials found behind numerous mirrors in the existing Cahill Recreation Center. The work must take place prior to demolition of the existing center to ensure the public's health and the safety of citizens living in the surrounding neighborhood. Baltimore City Department of Recreation and Parks has reviewed all costs and finds the cost to be reasonable and acceptable for this type of work.

AGENDA

BOARD OF ESTIMATES

3/4/2020

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time %</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>
		<u>Ext. Compl.</u>

Dept. of Recreation and Parks/Capital Development and Planning

MBE/WBE PARTICIPATION:

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 18% MBE and 4% WBE goals assigned to the original agreement.

THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 7, 2020.

3. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$74,000.00	9938-928012-9474	9938-908049-9474
General	Citywide Baltimore City Recreation and Parks System Plan (Active)	Cahill Community Center (Active)

This transfer will provide funds to cover the costs associated with authorized change orders for the Cahill Fitness & Wellness Center, RP 17806 and to reconcile the account's deficit.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to The Better Homes Better Living LLC for an amount that is less than the lien amount for the property located at 4230 Norfolk Avenue.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
4230 Norfolk Avenue	\$9,800.00	\$3,304.63	\$295,185.33	\$9,800.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 4230 Norfolk Avenue on May 14, 2018.

The Better Homes Better Living LLC has offered to purchase the Tax Sale Certificate for 4230 Norfolk Avenue in the amount of \$9,800.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$9,800.00 will cover the flat taxes and water bills.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Tax Sale Certificates to 1032-1034 Hollins Street LLC for amounts that are less than the lien amount for the properties located at 1032-1034 Hollins Street.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1032- 1034 Hollins St.	\$6,000.00	\$ 2,406.88	\$41,349.26	\$6,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificates for 1032 and 1034 Hollins Street on May 14, 2018, in the total amount of \$41,349.26.

The 1032-1034 Hollins Street LLC, has offered to purchase the Tax Sale Certificates for the total amount of \$6,000.00, file a petition to foreclose, acquire title to property and return it to productive use. The purchase price will cover the flat taxes and water bills of \$2,406.88.

AGENDA**BOARD OF ESTIMATES****3/4/2020**Department of Real Estate - Tax Sale Certificate**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to The Lemmon Street LLC for an amount that is less than the lien amount for the property below-listed.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1704 Lemmon St.	\$5,667.00	\$12,425.75	\$14,227.30	\$12,425.75
1705 Lemmon St.	\$5,667.00	\$ 6,120.80	\$23,253.01	\$ 6,120.80
1714 Lemmon St.	\$5,667.00	\$ 4,948.78	\$ 7,969.90	\$ 5,667.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificates for 1704 Lemmon St., 1705 Lemmon St., and 1714 Lemmon St. on May 14, 2018, in the total amount of \$14,277.30, \$23,253.01 and \$7,969.90 as detailed above.

The Lemmon Street LLC has offered to purchase the Tax Sale Certificates for 1704, 1705 and 1714 Lemmon St., in the total amount of \$18,705.55, file petitions to foreclose, acquire title to the properties and return them to productive use. The purchase price for the Tax Sale Certificate of 1704 Lemmon St., of \$12,425.75 will cover the flat taxes and water bills. The purchase price for the Tax Sale Certificate of 1705 Lemmon St of \$6,120.80 will cover the flat taxes and water bills, and the purchase price for the Tax Sale Certificate of 1714 Lemmon St of \$5,667.00, which is the assessed value, will cover the flat taxes and water bills.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement of Sale with Harwood Oxford, LLC, (Purchaser).

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The authority to sell this property is included in Baltimore City Code Article 28 § 8-3 which provides the City Comptroller authority to sell properties acquired by tax sale at either private or public sale. Pursuant to Baltimore City Code Article 28 § 8-3 the properties were duly published in the City Council Journal on December 2, 2019.

The property, known as 1504 Gorsuch Avenue (Block 4131 Lot 002), contains approximately 2,400 sq. ft. The Purchaser will continue to maintain the property as a playground for the church nursery school/daycare operated out of the adjacent property at 1500 Gorsuch, also owned by Harwood Oxford, LLC.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Space Utilization Committee - 2nd Amendment to Lease Agreement

ACTION REQUEST OF B/E:

The Board is requested to approve and authorize execution of Amendment to Lease Agreement by and between Thirty Four Marketplace, LLC, successor-in-interest to BDC Brokerage Management Corporation, Landlord, and the Mayor and City Council, on behalf of the Department of Cable and Communications, Tenant, and Cordish Power Plant Number Two, Pier 4.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Landlord and Tenant entered into an Office Lease Agreement dated July 31, 1996, which was amended by extension and amendment of Lease dated July 12, 2006 and said Lease will expire on May 31, 2021.

The Landlord has chosen to exercise its right to relocate the Tenant from its current location at 34 Market Place to Pier 4 at the Landlord's expense in accordance with section 3.04 of the original lease agreement at its sole cost and expense.

The Space Utilization Committee approved the 2nd Amendment to Lease Agreement on February 25, 2020.

(The 2nd Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Space Utilization Committee - Interdepartmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Interdepartmental Lease Agreement by and between the Department of General Services, Landlord, and the Baltimore City Office of Information and Technology (BCIT) Tenant for the rental of a portion of the property known as 401 E. Fayette Street, being on Lower Level 2, 2nd, 3rd, and 4th floor containing 22,149 sq ft. The period of the Interdepartmental Lease Agreement is July 1, 2019 to June 30, 2020 with five one-year renewal options.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
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\$254,020.47	\$21,168.37
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Account: 1001-000000-1471-165700-603096

BACKGROUND/EXPLANATION:

The leased premises will be used for administrative offices for BCIT. The landlord is responsible for the interior & exterior of the building including foundations, roofs, walls, gutters downspouts and maintenance and repair of HVAC systems. The Landlord is responsible for trash removal, janitorial; pest control; clean floors; snow & ice removal; interior and exterior lighting; sewer/plumbing & electric repairs; replacing air filters once every six months for HVAC systems; utilities and a security guard in entrance lobby from 6:00 A.M. to 6:00 P.M. If Tenant needs a security guard after 6:00 P.M., the tenant will be responsible for cost and expense. The Tenant accepts premises in its existing condition. The Tenant will not make any alterations, additions, or improvements without Landlord's written consent; provide all equipment including refrigerators or any other kitchen appliances;

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Real Estate - cont'd

telephone and computer services; place debris into trash receptacles; and keep common break room free of debris that can cause infestation of insects and/or rodents. The Tenant will keep entrance and passageway areas clean and in orderly condition free of Tenants' equipment and furniture and will not impede ingress and egress.

APPROVED FOR FUNDS BY FINANCE

(The Interdepartmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Communication Services - Master Service Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the CenturyLink Master Service Agreement (Agreement) with CenturyLink Communications, LLC (CenturyLink). The agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Cost</u>	<u>Monthly Cost</u>
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\$39,600.00	\$1,100.00
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(Not-to-Exceed)

Account: 2039-000000-1330-158400-603084

BACKGROUND/EXPLANATION:

The Agreement will increase the current Internet bandwidth provided by CenturyLink at the Department of Public Works, 6100 Quarantine Road facility. The dedicated Internet access will increase from 10 Mbps to a peak data and committed data rate of 100 Mbps. CenturyLink will further provide inside wiring, termination, and testing of the internet circuit and service level commitments.

(The CenturyLink Master Service Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and - Community Development Block
Community Development Grant Agreements

The Board is requested to approve and authorize execution of the various Community Development Block Grant Agreements.

1. FRANCISCAN CENTER, INC. \$50,000.00

Account: 2089-208920-5930-235026-603051

The Franciscan Center, Inc. will utilize the funds to support the provision of comprehensive services including daily meal service and emergency food pantry, eviction prevention, prescription assistance, dental procedures, emergency clothing and toiletries, basic computer skills training and job readiness programs, a secure mail service for individuals without a permanent address, referral and counseling services. All services will be provided at the Center located at 101 W. 23rd Street. The period of the agreement is July 1, 2019 through June 30, 2020.

FOR FY 2020, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00.

MWBOO GRANTED A WAIVER ON OCTOBER 16, 2019.

2. THE FAMILY TREE, INC. \$34,850.00

Account: 2089-208920-5930-666826-603051

The Family Tree, Inc. will utilize the funds to support the Family Clearinghouse Parenting for Success Initiative in order to provide a triage model of support services along a continuum of need to low- to moderate-income families to prevent child abuse and neglect within Baltimore City. The Family Tree, Inc. will monitor service utilization, service quality and program effectiveness. The period of the agreement is January 1, 2020 through December 31, 2020.

AGENDA

BOARD OF ESTIMATES

3/4/2020

DHCD - cont'd

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The Department began negotiating and processing the CDBG agreements effective July 1, 2019 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2816 Laporte Street (Block 3190, Lot 059) by gift from Ms. Shirley King, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City title to the property located at Block 3190, Lot 059. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 30, 2019, other than water bills, are as follows:

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BOARD OF ESTIMATES

3/4/2020

DHCD - cont'd

2816 Laporte Street

Tax Sale	343589	\$ 495.47
Real Property Tax	2019-2020	72.18
Real Property Tax	2018-2019	Included in Tax Sale
Miscellaneous	8505059	<u>Included in</u> Tax Sale
Total Taxes owed:		\$ 567.65

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2512 Laretta Avenue (Block 2206B, Lot 030), by gift from Ms. Veita J. Bland, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City title to the property located at Block 2206B, Lot 030. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 23, 2019, other than water bills, are as follows:

AGENDA**BOARD OF ESTIMATES****3/4/2020**DHCD - cont'd2512 Laretta Avenue

Tax Sale Cert.	343651	\$2,097.37
Real Property Tax	2019-2020	6.26
Registration	432036	<u>130.00</u>
Total Taxes owed:		\$2,233.63

AGENDA

BOARD OF ESTIMATES

3/4/2020

Mayor's Office of Homeless Services - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Award Agreement with the Travelers & Immigrants Aid's Heartland Alliance for Human Needs & Human Rights, t/a Heartland Alliance, acting by and through its National Center on Employment & Homelessness (NCEH). The period of the Grant Award Agreement is July 1, 2019 through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$65,000.00 - 7000-711820-3574-327200-404001

BACKGROUND/EXPLANATION:

The City has been awarded a Heartland Alliance Pathways Forward Challenge grant to address the root causes of homelessness in the City of Baltimore. As a recipient of the grant the City will:

- Conduct research and assess barriers to employment for homeless jobseekers;
- Collaborate with the Mayor's Office of Employment Development, workforce development practitioners, and people with lived experience to develop and implement employment strategy;
- Streamline referral processes and access to employment;
- Reduce disparities in employment, economic barriers, and outcomes for people experiencing homelessness, and
- Coordinate training and technical assistance to partner organizations and grantees to increase community adoption of best practice models and improve their performance outcomes, and service delivery.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Mayor's Office of Homeless Services - cont'd

As the fiscal agent, the Baltimore Civic Fund, Inc./Baltimore City Foundation, Inc. (BCF) received the funds for the grant award. The City reserves the option to either request the total allotment of the award in full to hire personnel as a City contractual employee or to hire personnel through the BCF to perform the duties as indicated above. The award will be disbursed by program year as follows: July 1, 2019 through June 30, 2020 for \$30,000.00; July 1, 2020 through June 30, 2021 for \$20,000.00; and July 1, 2021 through December 31, 2021 for \$15,000.00 for a total of \$65,000.00.

The Grant Award Agreement is late because of delays at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****3/4/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of General Services</u>			
1. Renee Johnson	2020 Annual	Internal	\$5,944.40
Keith Davis	FASTER Conference	Service	
Rick Optiz	Virginia Beach, VA	Fund	
Lynette Svoboda	March 22 - 26, 2020		
	(Reg. Fee \$769.00 ea.)		

The registration costs of \$769.00 for each attendee is included in the FASTER support contract and will be paid separately. Therefore, the disbursement to each attendee is \$717.12.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

2. Predrag Vujatovic	2020 Annual	Internal	\$4,171.36
Phillip Locklear	FASTER Conference	Service	
Angela DelCostello	Virginia Beach, VA	Fund	
Emily Abend-Kollin	March 22 - 25, 2020		
	(Reg. Fee \$505.00 ea.)		

The registration costs of \$505.00 for each attendee is included in the FASTER support contract and will be paid separately. Therefore, the disbursement to each attendee is \$537.84.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA**BOARD OF ESTIMATES****3/4/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>			
3. Victoria Cargill	Conference on Retroviruses and Opportunistic Infections Boston, MA Mar. 8 - 11, 2020 (Reg. Fee \$745.00) (Publications \$16.00)	Ryan White Part B	\$1,724.81

The train fare of \$221.00 and hotel cost of \$582.81 were prepaid on a City-issued procurement card assigned to Mr. Malcolm Green-Haynes. Ms. Cargill personally incurred the cost of the registration fee of \$785.00 and the cost of publications/materials of \$16.00. Therefore, the disbursement to Ms. Cargill is \$921.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or if it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Baltimore City Fire Department

4. Shontee Hart John Cashion James Potteiger	Central Square Convention Las Vegas, NV Mar. 16 - 21, 2020 (Reg. Fee \$499.00 ea.)	General Fund	\$7,995.27
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The subsistence rate for this location is \$190.00 per night for each attendee. The hotel cost is \$199.00 per night, plus hotel taxes of \$26.63 per night, and resort fee of \$25.00 per

AGENDA**BOARD OF ESTIMATES****3/4/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Baltimore City Fire Department - cont'd

night for each attendee. The Department is requesting additional subsistence in the amount of \$9.00 per day for the hotel and \$40.00 per day for each attendee for meals and incidentals. The airfare cost of \$652.96, registration fee of \$499.00 and hotel cost of \$1,253.13 for each attendee were prepaid on a City-issued procurement card assigned to Mr. James Fischer. Therefore, the disbursement to each attendee is \$260.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or if it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Department of Communication Services

5. Charmaine Callahan	2020 National Postal Forum Apr. 25 - 30, 2020 Orlando, FL (Reg. Fee \$980.00)	Internal Service Fund	\$2,468.22
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Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Department of Public Works (DPW)

6. Troy Brogden	AICPA CFO Con- ference Apr. 21 - 24, 2020 San Diego, CA (Reg. Fee \$1,295.00)	General Fund	\$2,827.21
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AGENDA**BOARD OF ESTIMATES****3/4/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Department of Public Works (DPW) - cont'd

The subsistence rate for this location is \$244.00 per night. The cost of the hotel is \$279.00 per night, plus hotel taxes of \$35.42 per night.

The registration fee in the amount of \$1,295.00 and the airfare in the amount of \$408.96 were prepaid on a City-issued credit card assigned to Ms. Binta Gallman. The Department is requesting additional subsistence in the amount of \$35.00 per day for the hotel and \$40.00 per day for meals and incidentals. Therefore, Mr. Brogden will be disbursed \$1,123.25.

7. Michael Gallagher	Water Environ- ment Federation Residuals and Biosolids Conference Mar. 30 - Apr. 3, 2020 Minneapolis, MN (Reg. Fee \$1,124.00)	Waste Water Utility Fund	\$2,453.65
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The subsistence rate for this location is \$206.00 per night. The cost of the hotel is \$199.00 per night, plus hotel taxes of \$27.92 per night.

The registration fee in the amount of \$1,124.00 was prepaid on a City-issued credit card assigned to Ms. Binta Gallman. The Department is requesting additional subsistence in the amount of \$33.00 per day for meals and incidentals. Therefore, Mr. Gallagher will be disbursed \$1,329.65.

AGENDA**BOARD OF ESTIMATES****3/4/2020**

Department of Housing and
Community Development (DHCD)

- Additional Properties to
Schedule A to the Land
Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the addition of the below listed properties to Schedule A of the Johnston Square Land Disposition Agreement with Rebuild Johnston Square Partners, LLC.

Block Lot	Vacant Building	Vacant Lot	Address
1167 031		X	1117 Brentwood Avenue
1169 053	X		1113 Greenmount Avenue
1174 001		X	1127 Aisquith Street
1174 012		X	1129 Harford Avenue
1174 013		X	1131 Harford Avenue
1174 014		X	1133 Harford Avenue
1174 015	X		1137 Harford Avenue
1174 016	X		1139 Harford Avenue
1174 017		X	1203 E. Biddle Street
1174 018		X	1205 E. Biddle Street
1174 019		X	1207 E. Biddle Street
1174 020		X	1209 E. Biddle Street
1188 002	X		1004 N. Central Avenue
1188 072	X		1232 E. Eager Street
1189 001	X		1050 N. Eden Street
1189 003		X	1046 N. Eden Street
1189 004		X	1044 N. Eden Street
1189 005		X	1042 N. Eden Street
1189 007	X		1038 N. Eden Street
1189 016	X		1020 N. Eden Street
1189 017	X		1018 N. Eden Street
1189 022	X		1008 N. Eden Street
1189 023	X		1006 N. Eden Street

AMOUNT OF MONEY AND SOURCE:

\$2,000.00 - each vacant lot

\$6,000.00 - each vacant building

\$90,000.00 in total

DHCD - cont'd

BACKGROUND/EXPLANATION:

On October 10, 2019 the Board approved a Land Disposition Agreement (LDA) with Rebuild Johnston Square Partners, LLC. Section 1:05 of that agreement allowed for properties to be added or removed from the Schedule A by means of letter to the Board. The City will convey all of its right, title, and interest in certain properties in the Johnston Square neighborhood to Rebuild Johnston Square Partners, LLC. Each vacant lot will be sold for \$2,000.00 and each vacant building will be sold for \$6,000.00, which will be paid to the City at the time of settlement. Settlements will occur incrementally in five phases over a ten-year period.

Rebuild Johnston Square Partners, LLC was formed to revitalize and rebuild the Johnston Square community. The Developer will renovate and redevelop the vacant buildings and lots for both residential and commercial uses including home ownership. The purchase price and improvements to the sites will be funded through public and private funds. The transaction includes a seller take-back mortgage with a forgivable portion of the loan for end-use owner-occupants. The total aggregate amount of the seller take-back mortgage could potentially be \$1,446,000.00 over the anticipated ten-year length of the agreement. The City will acquire privately owned property identified in the LDA subject to funding availability.

The authority to sell these properties is within Article 13, § 2-7(f) and (h) and Article 28, § 8 of the Baltimore City Code and the Johnston Square Urban Renewal Plan.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties listed in the LDA are either residential vacant lots or residential vacant buildings and were priced pursuant to the appraisal policy of Baltimore City via the representative waiver valuation process at \$8,300.00 per three-story vacant building; \$8,000.00 per two-story vacant building; and \$4,500.00 per vacant lot. The properties will be sold to the developer for \$6,000.00 for each two- and three-story vacant building and \$2,000.00 for each vacant lot.

AGENDA

BOARD OF ESTIMATES

3/4/2020

DHCD - cont'd

This provides a comprehensive approach to prevent or eliminate blight by coordinating the revitalization of the Johnston Square community through a combination of rehabilitation and/or redevelopment for the benefit of low and moderate income individuals and families.

The properties are being sold to Rebuild Johnston Square Partners, LLC for a reduced negotiated price because of the following reasons:

- the renovations will be to the specific benefit of the immediate community,
- this transaction will eliminate blight from the blocks and, thus, eliminate blight from the neighborhood,
- these sales and renovations will return currently vacant buildings and lots to the tax rolls, and
- the properties are being sold for a negotiated price due to their condition, which will require extensive remediation.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Southwest Partnership, Inc., Developer, for the sale of the City-owned properties located at 304, 306, 313, 323, and 352 S. Gilmor Street.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - 304 S. Gilmor Street
1.00 - 306 S. Gilmor Street
1.00 - 313 S. Gilmor Street
1.00 - 323 S. Gilmor Street
1.00 - 325 S. Gilmor Street
\$5.00

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 304, 306, 313, 323, and 325 S. Gilmor Street to Southwest Partnership, Inc. for the price of \$5.00, which will be paid to the City at the time of settlement.

The purchase price and improvements to the site will be financed through private sources, State CORE Funds and a City CBDG Subsidy.

The provisions of Article 13, §2-7 (h)(2)(ii)(c) of the Baltimore City Code authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties are primarily comprised of either residential vacant lots or residential vacant buildings.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and - cont'd
Community Development

In accordance with the City's appraisal policy, the waiver valuation process determined the market value of the vacant buildings to be \$7,000.00 each and the vacant lots are assessed at \$6,000.00 each.

The project is receiving CORE financing from the State of Maryland, which requires the City to sell the properties at the nominal value of \$1.00 each. The difference between the price and waiver value is the City's contribution to the project.

The properties will be sold below the waiver valuation price because the renovations will be to the specific benefit to the immediate community, eliminate blight from the neighborhood, and will return vacant buildings and lots to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer has signed the commitment to comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

MWBOO SET GOALS OF MBE: 27% AND WBE: 10%

The Developer agrees to comply with all MBE/WBE requirements.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Southwest Partnership, Inc., for the sale of the city-owned properties located at 319, 322, 324, 325, 327 N. Gilmor Street.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - 319 N. Gilmor Street
1.00 - 322 N. Gilmor Street
1.00 - 324 N. Gilmor Street
1.00 - 325 N. Gilmor Street
1.00 - 327 N. Gilmor Street
\$5.00

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 319, 322, 324, 325, and 327 N. Gilmor Street to Southwest Partnership, Inc. for the price of \$5.00, which will be paid to the City at the time of settlement.

Southwest Partnership, Inc. will purchase these five vacant houses from the City for redevelopment.

The purchase price and improvements to the site will be financed through private sources, State CORE Funds and a City CDBG Subsidy.

The provisions of Article 13, §2-7 (h) (2) (ii) (c) of the Baltimore City Code authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's appraisal policy, the waiver valuation process determined the value of these properties to be \$7,000.00 each.

DHCD - cont'd

The project is receiving CORE financing from the State of Maryland, which requires the City to sell the properties at the nominal value of \$1.00 each. The difference between the price and waiver value is the City's contribution to the project.

These properties will be sold for \$1.00, which is less than the waiver value, because the poor condition requires extensive and immediate remediation, the renovation will be a specific benefit to the community, eliminate blight, and return vacant buildings to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with DUBS, Inc., Developer, for the sale of the City-owned properties located at 5000 Cordelia Avenue, 3625 Hayward Avenue, and 3337 Avondale Avenue.

AMOUNT OF MONEY AND SOURCE:

\$16,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 5000 Cordelia Avenue, 3625 Hayward Avenue, and 3337 Avondale Avenue, which will be paid at the time of settlement.

The Developer will be using private funds and INSPIRE Grant funds for this project.

The project will involve the rehabilitation of single-family homes with the goal of providing affordable homeownership.

The authority to sell the properties located at 5000 Cordelia Avenue, 3625 Hayward Avenue, and 3337 Avondale Avenue is given under Article 13, §2-7(h)(2)(ii)(C) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the appraisal policy, a waiver valuation determined the properties located at 5000 Cordelia Avenue and 3337 Avondale Avenue were valued at \$5,000.00 each and the property located at 3625 Hayward Avenue was valued at \$10,000.00.

AGENDA

BOARD OF ESTIMATES

3/4/2020

DHCD - cont'd

The properties located at 5000 Cordelia Avenue and 3337 Avondale Avenue will be sold for \$4,000.00 each and the property located at 3625 Hayward Avenue will be sold for \$8,000.00 for a total of \$16,000.00.

The sale of the vacant property at an amount below the price determined by the waiver valuation process will be a specific benefit to the immediate community, eliminate blight, provide economic development, and return the property to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and Community - Land Disposition Agreement
Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Monarch Butterfly Enterprises, LLC, Developer, for the sale of the City-owned property located at 1701 Guilford Avenue.

AMOUNT OF MONEY AND SOURCE:

\$18,000.00

BACKGROUND/EXPLANATION:

The property located at 1701 Guilford Avenue is a vacant lot in need of development. After negotiations, the Developer raised the offer to a final sale price of \$18,000.00. Once construction is completed, the eco-friendly 3-story multi-use building will house two residential apartments and a commercial unit that will rent at market rate.

The City is authorized to dispose of the property by virtue of Article 28, Section 8-3 of the Baltimore City Code and it was journalized for sale on December 7, 2012.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE PRICE:

Per the Appraisal Policy of Baltimore City, unimproved properties assessed under \$2,500.00 do not require an appraisal. The vacant lot at 1701 Guilford Avenue is assessed at \$1,000.00 and will be sold to the Developer above the assessed value. The following factors that are present include:

DHCD - cont'd

- stabilization of the immediate area,
- elimination of blight,
- economic development, and
- the generation of real estate and other taxes.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for its purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and - Lien Release
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the release of liens, plus all accrued interest and/or penalties on the property located at 2200 Chelsea Terrace, for the transferee, Mr. Troy Carr.

AMOUNT OF MONEY AND SOURCE:

\$77,513.50 - lien release, plus all accrued interest and/or penalties

BACKGROUND/EXPLANATION:

Pursuant to the Annotated Code of Maryland, Tax Property Article, §14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements under the lien release law.

The property is a vacant building and the liens of \$97,812.30 exceed its assessed value of \$20,000.00. The Transferee, Mr. Troy Carr, will rehabilitate the building as a single family home for sale or rent at market rate. The property will be returned to productive use within a reasonable time, thus eliminating blighting conditions and returning it to the tax rolls of Baltimore City. The release of liens on the property will make it financially feasible for redevelopment and prevent tax abandonment.

At the settlement, Mr. Carr will pay the City the amount of \$20,298.80, which is the combination of the flat tax of \$18,009.16 and water charges of \$2,289.64, which is greater than the appraised value of the property of \$20,000.00. The amount paid will be applied to satisfy the water bill, real estate taxes, and flat tax first, then any other liens that have accrued prior to the date of this lien release.

Any additional property tax assessments, water charges, and liens that accrue from the date of this lien release will be the responsibility of the Transferee to pay prior to settlement.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and - cont'd
Community Development

Failure to record the deed and pay the purchase price listed in the Agreement of Sale in the amount of \$20,298.80 within 120 days from the date of approval by the Board will void this release.

MBE/WBE PARTICIPATION:

The Transferee will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or construction; therefore, MBE/WBE is not applicable.

(The Lien Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and Community Development (DHCD) - Community Development Block Grant Interdepartmental Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Community Development Block Grant Interdepartmental Memorandum of Understanding (MOU) with the Baltimore City Health Department. The period of the MOU is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - 2089-208920-5930-433927-603051

BACKGROUND/EXPLANATION:

Pursuant to guidance from the Department of Housing and Urban Development (HUD), a Memorandum of Understanding must be executed for the utilization of Community Development Block Grant funds to support other City agencies. The Baltimore City Health Department desires the DHCD to continue funding support for the Office of Aging and CARE Services to provide comprehensive services and programs to the senior citizens of Baltimore City.

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Housing Opportunities for Persons with AIDS (HOPWA)
4. Emergency Solution Grant Program (ESG)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2019 and beyond, as outlined in the Plan, and upon approval of the Resolution. Consequently, Interdepartmental Memorandum of Understanding was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/4/2020

DHCD - cont'd

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Interdepartmental Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and Community Development (DHCD) - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the U.S. Department of Housing and Community Development. The period of the Grant Award is January 2, 2020 through December 31, 2024.

AMOUNT OF MONEY AND SOURCE:

\$9,700,000.00 - 4000-437720-5825-179400-400000

BACKGROUND/EXPLANATION:

The Baltimore City Department of Housing and Community Development (DHCD) Division of Homeownership and Housing Preservation developed a comprehensive Lead Hazard Reduction Program (LHRP) that coordinates lead hazard reduction and healthy homes work. The LHRP utilizes funding from the United States Office of Housing and Urban Development (HUD) Lead-Based Paint Hazard Reduction and Healthy Homes Supplemental Program, Department of Housing and Community Development Special Loans Program, and Community Development Block Grant to mitigate lead hazard risks and create lead-safe homes.

In a special grant opportunity called "High Impact Neighborhood Grant" HUD is providing \$9,100,000.00 in HUD Lead-Based Paint Hazard Reduction Program funds and \$600,000.00 in Healthy Homes Supplemental funding over sixty months, which will produce 500 lead safe and healthy units in the High Impact area as approved by HUD which covers four contiguous census tracts.

The Grant Award is late because of the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Housing and <u>Community Development (DHCD)</u>	- First Modification to EmPower Efficiency Grant <u>Agreement</u>
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ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Modification to EmPower Efficiency Grant Agreement with the State of Maryland Department of Housing and Community Development.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The State of Maryland Department of Housing and Community Development has designated Baltimore City as a principal partner in the EmPOWER Energy Efficiency program governed by the Maryland Public Service Commission. EmPOWER Energy Efficiency program funding provides energy conservation services and weatherization to low-income families at or below 200% of poverty within the City of Baltimore. City staff conduct energy audits of homes to be served and contractors working for the City provide the energy home improvements – insulation, air sealing, heating system maintenance and appliance replacement. As of 2019, the City has weatherized over 10,000 housing units utilizing a variety of weatherization funding sources.

The modification adds additional allowable measures under the weatherization scope of work and increases the price cap for miscellaneous/minor electrical and plumbing repairs. These modifications have been approved by the Maryland Public Service Commission.

APPROVED FOR FUNDS BY FINANCE

(The First Modification to EmPower Efficiency Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Environmental Control Board - Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the Transfer of Funds to the Baltimore City Foundation.

AMOUNT OF MONEY AND SOURCE:

\$43,523.00 - 1001-000000-1170-769300-603050

BACKGROUND/EXPLANATION:

The Environmental Control Board requests approval to transfer funds to the Baltimore City Foundation for the Care-A-Lot Youth Program, under BMORE Beautiful. This transfer of funds will provide grants to Baltimore City neighborhoods and youth participants working to maintain identified vacant lots within their community.

The funds will be dispersed to participating community organizations and youth participants based on invoiced maintenance visits and work completed.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/4/2020

Employees' Retirement System - Subscription Agreement
(ERS)

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the Retiree Benefit Trust of the City of Baltimore to approve and authorize execution of the BlackRock Master Subscription Agreement (BlackRock) for the ERS Other Post Employment Benefits (OPEB) investment in Global Energy & Power Infrastructure Fund 111 (GEPIF III).

AMOUNT OF MONEY AND SOURCE:

\$30,000,000.00 - approximately of ERS funds
\$ 420,000.00 - approximate annual management fee (1.4%)

BACKGROUND/EXPLANATION:

No General fund monies are involved in this transaction. All funds and expenses will be expended from the Employees' Retirement System. BlackRock will be managing an initial investment of \$30,000,000.00 of Employees' Retirement System funds in the GEPIF III, a private equity fund specializing in the energy sector. There will be an average of \$420,000.00 annual fee (1.4%) to manage the funds.

The ERS Board of Trustees conducted a search for an alternative investment manager and as a result of that search, selected BlackRock, a private equity manager specializing in energy services, to accept an initial investment of \$30,000,000.00 to be placed with GEPIF III. The search and selection process was conducted with the assistance and advice of ERS' alternative investment advisor, Meketa Investment Group, Inc.

MWBOO GRANTED A WAIVER ON FEBRUARY 5, 2020.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Employees' Retirement System - Subscription Agreement
(ERS)

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the Retiree Benefit Trust of the City of Baltimore to approve and authorize execution of the BlackRock Manager Subscription Agreement (BlackRock) for the ERS, Other Post Employment Benefits (OPEB) investment in Global Energy & Power Infrastructure Fund III (GEPIF III).

AMOUNT OF MONEY AND SOURCE:

\$4,000,000.00 - approximately of ERS OPEB
\$ 56,000.00 - approximate annual management fee (1.4%)

BACKGROUND/EXPLANATION:

No General fund monies are involved in this transaction. All funds and expenses will be expended from the Retiree Benefit Trust (OPEB). BlackRock will be managing an initial investment of \$4,000,000.00 of Retiree Benefit Trust funds in the Global Energy & Power Infrastructure Fund III, a private equity fund specializing in the energy sector. There will be an average \$56,000.00 annual fee (1.4%) to manage the funds.

The Retiree Benefits Trust Board of Trustees conducted a search through the ERS for an alternative investment manager and, as a result of that search, selected BlackRock, a private equity manager specializing in energy services, to accept an initial investment of \$4,000,000.00 to be placed with GEPIF III. The search and selection process was conducted with the assistance and advice of OPEB's alternative investment advisor, Meketa Investment Group, Inc.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 5, 2020.

(The Investment Manager Subscription agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Mayor's Office of Criminal Justice - Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement with Sinai Hospital of Baltimore, Inc. The period of the Provider Agreement is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00 - 2026-000000-2255-802400-603051

BACKGROUND/EXPLANATION:

Sinai Hospital of Baltimore, Inc., will provide workforce readiness programming that will provide internships for Safe Streets Baltimore participants. The services will be provided through the Kujichaugalia Center, the hospital based violence intervention program housed in Sinai Hospital of Baltimore, Inc. The Kujichaugalia Center employs Safe Streets staff whose clients are directly connected to resources through the Kujichaugalia Center.

The agreement is late because of budget review and revisions delayed processing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Mayor's Office of - Budget Modification to Agreement
Homeless Services

ACTION REQUESTED OF B/E:

The Board is requested to approve the Budget Modification to the Provider Agreement with Anne Arundel County.

AMOUNT OF MONEY AND SOURCE:

\$46,200.00 - 4000-490819-3573-763203-603051

BACKGROUND/EXPLANATION:

On January 9, 2019, the Board approved the agreement with Anne Arundel County to provide rental assistance and supportive services to low-income individuals or to families who have a family member with AIDS under the Housing Opportunity with Persons with AIDS Grant (HOPWA) grant award.

The original budget was \$525,316.00. The Board is requested to approve reallocation of \$46,200.00 of the unspent \$69,848.53 HOPWA funds. The new award amount is \$571,516.00. All other terms and conditions of the original agreement will remain the same.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Mayor's Office of - Correction to Account Number
Homeless Services

ACTION REQUESTED OF B/E:

The Board is requested to approve the correction to the Budget Account Number (BAN) for an agreement between the City and Health Care for the Homeless, Inc.

AMOUNT OF MONEY AND SOURCE:

N/A

4000-407120-3572-755700-603051 - Incorrect BAN
4000-407018-3572-755700-603051 - Correct BAN

BACKGROUND/EXPLANATION:

On January 22, 2020, the Board approved the agreement between the City and Health Care for the Homeless, Inc. to provide rental assistance and supportive services to 52 individuals and/or families experiencing homelessness in Baltimore City.

Upon the coordination of reimbursement, it was determined the originally submitted BAN 4000-407120-3572-755700-603051 was recorded incorrectly. The correct BAN is 4000-407018-3572-755700-603051, as indicated above.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - Agreements

The Board is requested to approve and authorize execution of the Agreements. The period of the Agreement is July 1, 2019 through June 30, 2020 unless otherwise indicated.

1. **HEALTHCARE ACCESS MARYLAND, INC.** **\$ 15,695.00**
(HCAM)

Account: 1001-000000-3023-274002-603051

HCAM will collaborate with the Department's Needle Exchange program on a special project called, "The Block Project". These services will take place from 7:00 p.m. to 11:00 p.m. each Thursday of the month during the agreement period. HCAM will provide an outreach worker on the van during "The Block Project" to assist clients with applying for health insurance benefits including screening clients for eligible services and completing a health insurance questionnaire.

2. **ACTION IN MATURITY, INC.** **\$ 41,326.00**

Account: 4000-433520-3024-768905-603051

Action in Maturity will serve as the community focal point for seniors and their caregivers. The services provided will include, but are not limited to social, recreational and educational programs, information and assistance, outreach, wellness, and transportation. The period of the agreement is October 1, 2019 through September 30, 2020.

3. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$150,000.00**

Account: 5000-513020-3080-292300-603051

The University of Maryland, Baltimore School of Social Work's Promise Heights Initiative will serve as a community hub to provide or refer parenting youth to evidence-based case management, group-based interventions, and related social-support programs.

MWBOO GRANTED A WAIVER ON DECEMBER 13, 2019.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - cont'd

4. BEHAVIORAL HEALTH SYSTEMS BALTIMORE \$60,000.00

Account: 4000-484820-3023-718000-603051

The Behavioral Health System Baltimore will hire a consultant to provide the Sexuality and Gender Training Program (SGTP) to behavioral health providers that serve residents of Baltimore City. The consultant will provide training and technical assistance to build providers' capacity to serve people of all genders and sexual orientations in a culturally competent and affirming manner. The period of the agreement is September 30, 2019 through June 30, 2020.

MWBOO GRANTED A WAIVER ON DECEMBER JANUARY 24, 2020.

5. ST. AMBROSE HOUSING AID CENTER, INC. \$ 8,500.00

Account: 4000-433520-3024-761416-603051

St. Ambrose Housing Aid Center, Inc. will assist elderly adults with housing needs through the Home-sharing Program. The program is designed to be an alternative to the institutionalization of frail and elderly residents of Baltimore City. The program will identify and match elderly residents with senior homeowners living alone in single family dwellings in Baltimore City. The Provider will promote program services, screen and interview applicants, complete home assessments, recruit appropriate housemates to refer to the applicants, and provide counseling as appropriate. Home-sharing will provide socialization for the participants, and will allow the individuals to age in place. The period of this agreement is October 1, 2019 through September 30, 2020.

The agreements are late because of administrative delays.

**6. BLACK MENTAL HEALTH ALLIANCE FOR \$65,000.00
EDUCATION AND CONSULTATION, INC.**

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - cont'd

Account: 5000-570320-3041-605800-603051

The Black Mental Health Alliance for Education & Consultation, Inc. will work with Baltimore Health Department on tobacco control issues that relate to illegal sale of tobacco products.

The agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER ON NOVEMBER 27, 2019.

7. MEALS ON WHEELS OF CENTRAL MARYLAND, INC. \$1,279,017.20

Accounts: 4000-434320-3255-761600-604014	\$ 629,550.00
4000-432920-3255-761600-604014	\$ 103,600.00
4000-426420-3255-771700-604014	\$ 328,028.00
5000-533620-3255-767600-604014	\$ 50,000.00
4000-434320-3255-761600-404099	\$ 29,839.00
1001-000000-3255-750700-603051	\$ 138,000.00

Meals on Wheels of Central Maryland, Inc. will provide nutritionally balanced meals to the projected number of homebound and/or frail elderly residents of Baltimore City. The organization will provide unique professional services in the Maryland area as required by the State of Maryland Department of Aging. The organization will have an in house nutritionist to address individualized nutritional needs, provide screenings and menu planning. The organization will coordinate, train and monitor volunteers, as well as provide case management and referral for all registered clients and conduct health assessments while possessing the ability to address food security/insecurity, which is available from no other vendor. The period of the agreement is from October 1, 2019 through September 30, 2020.

MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2020.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - cont'd

8. **EDWARD A. MYERBERG SENIOR CENTER, INC.** **\$ 40,997.20**

Account: 4000-433520-3024-768914-603051

The Edward A. Myerberg Senior Center, Inc. will operate a senior program that will serve as the community focal point for seniors and their caregivers. Services to be provided will include, but not be limited to: social, recreational and educational programs, information and assistance, outreach, wellness and transportation. The period is from October 1, 2019 through September 30, 2020.

9. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS (BCBSC)** **\$360,000.00**

Account: 4000-480620-3080-291900-603051

The BCBSC is committed to ensuring that all students graduate from high school ready for college, career training and life success. Under this agreement, the funds will be utilized to integrate the U Choose Evidence-Based Teen Pregnancy Program curricula within middle and high schools in Baltimore City and develop and implement strategies to ensure sustainability.

The agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON DECEMBER 13, 2019.

10. **AIDS ACTION BALTIMORE, INC.** **\$ 54,385.00**

Account: 4000-484820-3023-718000-603051

AIDS Action Baltimore (AAB) has been dedicated to HIV prevention and the support of those living with HIV since 1987. AAB is a community-based organization dedicated to preserving the health and well-being of men who have sex with men and transgender individuals.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - cont'd

Under this agreement, AAB will utilize the funds to hire and retain one person from the men who have sex with men community, and one person from the transgender community to conduct outreach, peer navigation services, and adherence and retention services. This initiative is known as the PrEP UP program. AAB will conduct outreach, refer eligible clients to clinical and support services, assess and discuss social service barriers to care with persons interested in pre-exposure prophylaxis and other HIV prevention services, including but not limited to transportation, housing, employment, behavioral health, and insurance navigation.

MWBOO GRANTED A WAIVER ON JANUARY 31, 2020.

11. **JOHNS HOPKINS UNIVERSITY** **\$106,000.00**

Account: 4000-483320-3160-308000-603051

The Baltimore City Health Department's Dating Matters Program will collaborate with John Hopkins University Bloomberg School of Public Health to perform an evaluation of the Teen Dating Violence and Youth Violence Prevention Project. The program will be implemented in four schools, starting with the 9th grade class in one school. Each year, an additional 9th grade class will be added and an additional grade for the existing school. The period of the agreement is September 1, 2019 through August 31, 2020.

MWBOO GRANTED A WAIVER ON NOVEMBER 8, 2019.

12. **JOHNS HOPKINS UNIVERSITY, BLOOMBERG** **\$ 50,000.00**
SCHOOL OF PUBLIC HEALTH

Account: 5000-513020-3080-292300-603051

The Johns Hopkins University Center for Communication Program (CCP) is committed to the power of communication to save lives, by empowering people to adopt health behaviors for

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - cont'd

themselves, their families and their communities. In the Map to Success: Supporting Expectant and Parenting Teens Project, CCP will serve as the communication lead to reach expectant and parenting teens and their parents and guardians. CCP will reach 300 young moms, 100 young fathers, and 300 people through social media and communication products.

The agreement is late because of delays in the administrative review process.

MWBOO GRANTED A WAIVER ON DECEMBER 6, 2019.

13. JOHNS HOPKINS UNIVERSITY, BLOOMBERG \$197,982.00
SCHOOL OF PUBLIC HEALTH

Accounts: 1001-000000-3030-776200-603051	\$102,062.00
6000-613320-3044-295900-603051	\$ 47,960.00
6000-607820-3110-306700-603051	\$ 47,960.00

The Johns Hopkins University Bloomberg School of Public Health will utilize the funds to provide the services of a Chief Epidemiologist who will serve as lead for the development of data and analysis for public health at the Baltimore City Health Department. The Johns Hopkins University Bloomberg School of Public Health will also provide the services of an epidemiologist and a graduate student to conduct routine epidemiologic methods and assistance with epidemiologic investigations.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 27, 2019.

14. INDEPENDENT LIVING FOUNDATION, INC. \$ 12,500.00

Account: 5000-569720-3023-273327-603051

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - cont'd

Independent Living Foundation, Inc. will utilize the funds to provide non-emergency transportation services that enable eligible clients to access or be retained in core medical or support services.

15. **SISTERS TOGETHER AND REACHING** **\$100,000.00**
INCORPORATED

Account: 5000-569720-3023-273366-603051

Sisters Together and Reaching Incorporated will utilize the funds to provide limited short term assistance to support emergency, temporary or transitional housing to enable a client or family to gain and maintain outpatient/ambulatory health services. Housing related referral services include assessment, search placement advocacy, and the fees associated with these services.

MWBOO GRANTED A WAIVER ON JANUARY 29, 2020.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. This review is required to comply with grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging. The period of the NGA is September 30, 2019 through September 29, 2020.

AMOUNT OF MONEY AND SOURCE:

\$25,465.00 - 5000-575920-3044-273300-405001

BACKGROUND/EXPLANATION:

This NGA will provide funding for the FY20 Medicare Improvements for Patients and Providers Act. The Baltimore City Health Department will utilize the funds to expand outreach, education and counseling services to Medicare beneficiaries. As a result of outreach services, beneficiaries will obtain help to apply for benefits related to Medicare.

The NGA is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Notification of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - Notification of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notification of Award (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention. The period of the NoA is January 1, 2020 through December 31, 2020.

AMOUNT OF MONEY AND SOURCE:

\$1,059,448.00 - 4000-499020-3023-718000-404001

BACKGROUND/EXPLANATION:

The NoA will provide funding for the project titled "Integrated HIV Surveillance and Prevention Programs for Health Departments". The funds will be utilized to implement a comprehensive HIV surveillance and prevention program to prevent HIV infections and achieve viral suppression among persons living with HIV.

The NoA is late because of a delay in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Notification of Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Award (NoA) from the Department of Health and Human Services, Center for Disease Control and Prevention. The period of the NOA is September 30, 2019 through September 29, 2020.

AMOUNT OF MONEY AND SOURCE:

\$375,000.00 - 4000-436720-3023-513200-405001

BACKGROUND/EXPLANATION:

The NoA will provide funding to implement a comprehensive HIV surveillance and prevention program to reduce new HIV infections and achieve viral suppression among persons living with HIV.

The NoA is late because of a delay in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED THE SUBMITTED DOCUMENTATION AND FINDS THAT IT CONFIRMS THE GRANT AWARDS.

(The Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - Ratification of Fourth No-Cost Time
Extension

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Fourth No-Cost Time Extension with the Annie E. Casey (AEC) Foundation. The Fourth No-Cost Time Extension will extend the period of the agreement through November 30, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 1, 2017, the Board approved the Grant Award from the AEC Foundation for the period of December 1, 2016 through November 30, 2017 in the amount of \$250,000.00.

On June 28, 2017, the Board approved the first no-cost time extension, of the period of the grant award through May 31, 2018.

On September 13, 2017, the Board approved the second no-cost time extension of the grant award through December 31, 2018.

On April 10, 2019 the Board approved the third no-cost time extension of the grant award through June 30, 2019.

The Department received the fourth no-cost time extension on November 22, 2019, to extend the grant award through November 30, 2019. Approval of the fourth no-cost time extension will allow the Department to finalize its grant reporting documents.

The Fourth no-cost time extension is late because of delays at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The Fourth No-Cost Time Extension has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - Correction to Account Number

ACTION REQUESTED OF B/E:

The Board is requested to approve a correction to an account number for a Notice of Grant Award that was approved on October 16, 2019.

AMOUNT OF MONEY AND SOURCE:

Account: 5000-513920-3044-767900-405001

BACKGROUND/EXPLANATION:

On October 16, 2019 the Board approved the Notice of Grant Award from the Maryland Department of Aging (MDoA) in the amount of \$33,390.01 for the period of July 1, 2019 through June 30, 2020.

The account no.: 6000-613320-3044-27330-603051 submitted on the Board memo was incorrect. The correct account no. is 5000-513920-3044-767900-405001.

Approval of this correction will allow the Department to accept and utilize funds received from the MDoA for State funded Level One Screening Program. The funds will provide a variety of services for older adults residing in Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of client incentives/gift cards from Giant Food stores for patients enrolled in the HIV Early Intervention (EII) Program.

AMOUNT OF MONEY AND SOURCE:

\$3,500.00 - 70 Giant Cards @ \$50.00 each
(175.00) - 5% Discount
\$3,325.00 - 5000-569719-3023-273306-604051

BACKGROUND/EXPLANATION:

The Baltimore City Health Department's Early intervention initiative (EII) Program offers HIV prevention and treatment services to residents of Baltimore City. The EII Program will purchase incentive cards from Giant Food stores in denomination of \$50.00 to support HIV-related needs (e.g. food) of eligible EII patients.

The EII will abide by all policies associated with the use of incentive cards. The program has procedures in place to keep accurate documentation and account for the usage of incentive cards.

The Department has a consolidated policy account for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) A single means of procuring all incentive cards through the Board of Estimates; 2) The documentation of each incentive card and its recipient; 3) A monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) Periodic internal review of program's activity vis-à-vis the internal policy (which are to be shared with the Department of Audits).

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Baltimore Convention Center - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Kelvin Boykin.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
Yvetta Littlejohn	5
Thomasina Smith	2
Joseph Alexander	1
Dakea Livingston	2
Melvin Boulware	2
Michael Newmuis	5
Ronald Mugabi	5
Christopher Scipio	5
Sidney Smith	2
Joel Boerger	<u>1</u>
	30

Mr. Boykin is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. This transfer will allow Mr. Boykin to remain in pay status.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Office of the Labor Commissioner - Grievance Settlement

ACTION REQUESTED OF B/E:

The Board is requested to approve the increase in the grievance settlement authority of the Office of Labor Commissioner from \$10,000.00 to \$25,000.00.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Office of the Labor Commissioner has the authority to settle grievances and compensate employees for back wages to a maximum of \$10,000.00. The \$10,000.00 threshold has been effective since the Board of Estimates approval in October 2012. The wages of City employees have increased since 2012 and most settlements far exceed the \$10,000.00 limit. With the increase in authorization to \$25,000.00 the Office of the Labor Commissioner can expedite the payment of back wages to employees.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

3/4/2020

Baltimore Development Corporation - Fifth Amendment to Land
Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Fifth Amendment to Land Disposition Agreement (Fifth Amendment) with Topgolf USA Baltimore, LLC.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - 9910-994001-9600

\$7,917,000.00 - Purchase price for 1411 Warner Street and 301 Stockholm Street (Payable at Settlement by Topgolf USA Baltimore, LLC)

BACKGROUND/EXPLANATION:

The Fifth Amendment will formalize the purchase price for the Option Parcels as identified in the original Land Disposition Agreement (LDA) while also: 1) detailing the City's financial contribution of no more than \$2,000,000.00 to off-site mitigation efforts, 2) assigning the Option Parcels to Topgolf USA Baltimore, LLC, and 3) providing various easements for City services on the Option Parcels.

On October 31, 2012, the City entered a LDA with CBAC Gaming, LLC for the sale of eight City-owned lots to be developed into a parking garage for the Horseshoe Casino VLT facility. As part of the LDA, CBAC Gaming also received an option to purchase two other parcels, 701 W. Ostend Street and 1411 Warner Street. The LDA was subsequently amended on August 21, 2013, April 20, 2016, June 28, 2017, and April 11, 2018 and the rights of CBAC Gaming, LLC have been assigned to CBAC Borrower, LLC. These various amendments have added 301 Stockholm Street as an option parcel while allowing for the planned development of a golf-related entertainment facility on the Option Parcels and the construction of a new animal care facility.

Per the terms of the original LDA, the Developer agreed to pay the higher of either the appraised value or \$1,250,000.00 per acre. Based on an appraisal conducted by Jones Realty Advisors prior to

Baltimore Development Corporation - cont'd

the Third Amendment to the LDA on June 28, 2017, it was determined that \$1,250,000.00 per acre was the higher value, leading to the final purchase price of \$7,917,000.00.

MBE/WBE PARTICIPATION:

The requirement of MBE/WBE does not apply as the Developer is receiving no financial assistance from the City within the meaning of Article 5, §28-4 of the Baltimore City Code.

(The Fifth Amendment to Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 8 to Gannett Fleming, Inc. under Project 1232, On-Call Engineering Services. The period of the Task Assignment is approximately 2 years.

AMOUNT OF MONEY AND SOURCE:

\$529,345.16 - 9938-912095-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include engineering services for Gwynns Falls/Leakin Park Athletic Field.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 25% and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 7, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$235,000.00	9938-911095-9475	
Rec & Parks 26 th	FY 18 GF	
Series	Athletic Field	
	Renovation	
	(Reserve)	
300,000.00	9938-911095-9475	
State (Program	FY 18 GF	
Open Space)	Athletic Field	
	Renovation	
	(Reserve)	
<hr/>		
\$535,000.00	-----	9938-912095-9474
		FY 18 Athletic Field
		Renovation (Active)

This transfer will fund the costs associated with Task No. 8 under Project 1232, On-Call Engineering Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Baltimore City Fire Department - Ratification of Renewals

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Renewals Nos. 1, 2, and 3 for Emergency Medical Services (EMS) with the Maryland Stadium Authority (MSA) for Orioles games at Camden Yard Stadium.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 per fiscal year - 1001-000000-3191-308700-601065

BACKGROUND/EXPLANATION:

On April 20, 2016, the Board approved the original one-year agreement with four renewals options of one-year under the same terms and conditions. The agreement authorized the MSA to pay the Department for actual costs of staff coverage in an amount not to exceed \$100,000.00.

Renewal No. 1 covered the period April 1, 2017 through March 31, 2018, Renewal No. 2 covered the period April 1, 2018 through March 31, 2019, and Renewal No. 3 covered the period April 1, 2019 through March 31, 2020.

The agreement stipulates that at a minimum one medic unit with two staff members will be provided for the EMS located at Camden Yards during the Oriole home games. The Department will bill the MSA for actual costs in an amount not to exceed \$100,000.

This request is late because of an administrative oversight.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The terms of the renewals have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Fire Department - Retroactive Payment of Back Wages

ACTION REQUESTED OF B/E:

The Board is requested to approve the retroactive payment of back wages for Mr. Jared M. Cosby for the payroll period of March 9, 2019 through November 15, 2019.

AMOUNT OF MONEY AND SOURCE:

\$29,396.51 - Amount of the agreement
(4,397.10) - Portion of agreement paid as grievance settlement
\$24,999.41 - 1001-000000-2121-226400-601061

BACKGROUND/EXPLANATION:

Mr. Jared M. Cosby (formerly Gekonge) is due back pay in the amount of \$29,396.51 per Local 734's Memorandum of Understanding, Article 12 (G). The member was suspended on departmental charges but was later reinstated. As part of a grievance, the member was paid for 220 hours in the amount of \$4,397.10 toward the total settlement. Therefore, the balance owed to Mr. Cosby is \$24,999.41.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Public Works - Consent to Assignment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Consent to Assignment Agreement between WSP USA Solutions, Inc. and Louis Berger Water Services, Inc.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Louis Berger Water Services, Inc. (Assignor) assigns to WSP USA Solutions, Inc. (Assignee) all of its rights, title obligations and interest in five contracts by and between the Assignor and the City for Project No. 1280 - Project and Construction Management Assistance for Montebello Water Filtration Plant 1 Improvements, Project No. 1256 - Project and Construction Management Assistance for Sanitary Contract No. 918H, Project No. 1503 - On Call Project and Construction Management Assistance Services, Project No. 1405 - On Call Project and Construction Management Assistance Services and Project No. 1112 - Wet Weather Consent Decree Compliance and Project Management Services.

MBE/WBE PARTICIPATION:

The assignment of goals does not apply to this request.

(The Assignment Agreement has been approved by the Law Department as form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****3/4/2020**Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1711 Aliceanna Street	Aliceanna Properties, LLC	One bracket sign 3.5 sq. ft.
	\$429.30 - Flat charge		
2.	3238 Leverton Avenue	Convergence Properties, L.L.C.	Egress window 15 sq. ft.
	\$ 63.00 - Annual charge		
3.	300 S. Exeter Street	300 South Exeter, LLC	Entry stair and ADA ramp 78.75 sq. ft.
	\$235.90 - Flat charge		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 5 to STV, Inc. under Project 1257, On-Call Conduit Infrastructure Design Services. The period of the Task Assignment is approximately 10 months.

AMOUNT OF MONEY AND SOURCE:

\$278,056.01 - 9962-906072-9562-900000-703032

BACKGROUND/EXPLANATION:

This authorization provides for permit review and engineering/technical resources for the Conduit Division. The scope of services includes, but is not limited to right-of-way permitting review, record plans research, conduit record document cataloging, review of field inspection submittals, JOC contract document preparation, and field representation and inspection for routine and emergency projects.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON JANUARY 23, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task. 9 to Whitman, Requardt & Associates, LLP under Project 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The period of the Task Assignment is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$617,165.05 - 9950-909051-9508-900010-703032

BACKGROUND/EXPLANATION:

This authorization provides for preliminary engineering services for TR 19304 N. Fremont Avenue from Lafayette Avenue to Presstman Street. The scope of services includes, but is not limited to roadway rehabilitation, new upgrades of existing sidewalks, curb and gutter repair, pedestrian ramp upgrades, traffic barrier upgrades, storm water drainage, storm water management, signing, signalization, pedestrian lighting, roadway markings and landscapes.

DBE PARTICIPATION:

The Consultant will comply with Title 49, Code of the Federal Regulations Part 26 and the DBE goal established in the original agreement.

DBE: 25%

The Consultant has achieved 17% DBE at this time. However, they have enough capacity to meet the remaining DBE goal.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA**BOARD OF ESTIMATES****3/4/2020**Department of Transportation - cont'd**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$543,105.25 FED	9950-914051-9509 Constr. Res. - Fed. Routes Reconstr. SW	
135,776.31 Mayor and City <u>Council Rev.</u>	9950-914051-9509 Constr. Res. - Fed. Routes Reconstr. SW	
\$678,881.56	-----	9950-909051-9508-3 N. Fremont Ave. - Lafayette to Presstman

This transfer will fund the costs associated with Task No. 9 on Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Transportation - Developer's Agreement No. 1667

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1667 with East Federal, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$58,518.75-Performance bond

BACKGROUND/EXPLANATION:

East Federal, LLC will upgrade the fire water service for a commercial building at 3520 East Federal Street. This Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$58,518.75 has been issued to East Federal, LLC, which assumes 100% of the financial liability.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1667 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Public Works/Office - Final Release of
of Engineering and Construction Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Final Release of Retainage Agreement with American Contracting and Environmental Services, Inc.

AMOUNT OF MONEY AND SOURCE:

\$152,263.48 - 9960-901916-9557-000000-200001

BACKGROUND/EXPLANATION:

As of June 25, 2018 American Contracting and Environmental Services, Inc. has completed 100% of all work for WC 1183. The Contractor has requested a Release of Retainage for \$152,263.48. Currently, the City is holding \$152,263.48 in retainage for the referenced project. The contractor is requesting to reduce the amount of retainage to \$0.00.

MWBOO APPROVED THE RELEASE OF RETAINAGE FEBRUARY 27, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Final Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Office of the State's Attorney - Ratification of Grant
for Baltimore City Adjustment Notice Nos. 1 and 2

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Grant Adjustment Notices (GAN) No. 1 and 2 from the State of Maryland, Governor's Office of Crime Control and Prevention (GOCCP).

AMOUNT OF MONEY AND SOURCE:

\$440,229.50 - 4000-406220-1156-117900-404001
\$ 88,100.00 - 1001-000000-1156-117900-601001

BACKGROUND/EXPLANATION:

On November 6, 2019, the Board approved acceptance of the award from GOCCP for the grant entitled Victim/Witness Unit in the amount of \$1,748,005.00 and in-kind match of \$458,959.00 for the period of October 1, 2019 through September 30, 2020.

On November 20, 2019, GAN No. 1 changed the Project Director from Clara Huff to Tiffany Maclin.

On January 27, 2020, GAN No. 2 increased the original budget from \$1,748,005.00 to \$2,188,234.50 by adding \$23,229.50 for a disability advocate, \$417,000.00 for continuing media campaign, and renovations. The in-kind budget increased from \$458,959.00 to \$547,059.00, by adding \$88,100.00. The total combined grant and in-kind match to date is \$2,735,293.50.

The GANs are late because the approval was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Planning - Subgrant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Subgrant Agreement with the Maryland Philanthropy Network (MPN). The period of the agreement is November 1, 2019 through May 31, 2020, unless terminated earlier in accordance with this agreement.

AMOUNT OF MONEY AND SOURCE:

\$107,000.00 - 5000-512920-1877-806000-603026

BACKGROUND/EXPLANATION:

On July 24, 2019, the Board approved an agreement from the Maryland Department of Planning in the amount of \$500,000.00 regarding Census 2020 outreach. As part of the approved Scope of Work with the State, a portion of the grant funds are to be used for sub-granting purposes in order to give neighborhood associations, churches, local businesses, and non-profits the power and resources to mobilize and educate traditionally under-counted populations in Baltimore. As a key member of the City's Census Complete Count Committee, MPN has agreed to distribute the community grants and act as the fiscal sponsor for non 501(c)(3) applicants.

Of the total grant amount, \$101,490.00 will be dispersed by MPN to the community grant recipients. The remaining \$5,510.00 will be used by MPN to cover the distribution fees and costs associated with the program, retaining records, and insurances required to complete the program.

The agreement is late because the grant application period closed in December 2019, and it took several weeks to review and score the grants before the final list of community grant recipients and their project scopes were determined.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of General Services - Renewable Energy Credit Sales Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Renewable Energy Credit Sales Agreement among the Mayor and City Council acting by and through the Department of General Services, and the Department of Public Works (Seller) and the WGL Energy Services, Inc. (Buyer) and Northeast Maryland Waste Disposal Authority (Seller's Agent).

AMOUNT OF MONEY AND SOURCE:

\$24,370.80 - 2051-000000-1980-742208-400973
(Revenue)

BACKGROUND/EXPLANATION:

Pursuant to the Agreement, the City is requested to sell 3,532 Maryland Tier I renewable energy credits valued at \$6.90 per credit produced by Back River Waste Water Treatment Plant to WGL Energy Services, Inc. Northeast Maryland Waste Disposal Authority is the Sellers's Agent who has a subscription with PJM Environmental Information Services, Inc.'s Generation Attribute Tracking System. The agreement requires no expenditure of City funds.

APPROVED FOR FUNDS BY FINANCE

(The Renewable Energy Credit Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Baltimore Police Department - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Consultant Agreement with SketchCop Solutions, Inc.. The period of the Consultant Agreement is October 31, 2019 through October 30, 2020.

AMOUNT OF MONEY AND SOURCE:

Onsite Composite Drawings Normal Business Hours (up to 5 hours)	\$ 1,625.00
Online Composite Drawings Normal Business Hours (up to 5 hours)	10,175.00
Onsite Composite Drawings Outside Business Hours (up to 5 hours)	1,275.00
Online Composite Drawings Outside Business Hours (up to 5 hours)	1,750.00
Time spent on composite drawings beyond 5 hours	850.00
Fee in which a witness fails to keep an appointment onsite	250.00
Fee in which a witness fails to keep an appointment online	500.00
2-D or 3-D facial approximations	850.00
Court Appearances	850.00
Related tasks as described in the contract	425.00
Court Travel and Expenses	5,300.00
Extraordinary Travel for Baltimore Police or City Business	900.00
Grand Total	\$24,750.00

Account: 1001-000000-2024-212600-603026

BACKGROUND/EXPLANATION:

Michael Streed from SketchCop Solutions, Inc. is a Forensic Facial Imaging Expert whose services are essential and necessary in the

AGENDA

BOARD OF ESTIMATES

3/4/2020

Baltimore Police Department - cont'd

production of forensic composite sketches and facial approximations related to violent crimes occurring in Baltimore City. Mr. Streed is a former employee of the Baltimore Police Department and is familiar with the community and how to relate to the community when it comes to witness interviewing which is a key component to composite sketching. He has performed this service for the Baltimore Police Department for approximately six years, and the fee schedule describes the services that he provides. This request will ensure that his services are continued.

While it is impossible to predict exactly how violent crime is going to happen within the City that would require the services of a Forensic Facial Imaging Expert the above-listed chart is the best projected budget breakdown the Baltimore Police Department Forensic Laboratory could devise.

This agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/4/2020

Department of Law - Settlement and Utility Relocation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement and Utility Relocation Agreement with Baltimore Gas & Electric Company (BGE) arising out of modifications desired and necessary to utility infrastructure in the City.

AMOUNT OF MONEY AND SOURCE:

\$222,133.00 - 2044-000000-1450-163000-603070

BACKGROUND/EXPLANATION:

The City undertook two construction projects to rehabilitate Baltimore City infrastructure: the Sinclair Lane Bridge Project and the Washington Boulevard Project. The Sinclair Lane Project was a rehabilitation of a bridge at the intersection of Sinclair Lane and Edison Highway. The Washington Boulevard Project was an enhancement of the appearance of Washington Boulevard. Both projects required the relocation of overhead electrical lines owned by the BGE. The BGE relocated the electrical lines for both projects. In 2015, the BGE brought lawsuits seeking payment for its costs associated with the relocation work. The parties argued that the other should bear the costs of the relocations.

Specifically, the parties wish to resolve all outstanding disputes regarding relocation costs for the Sinclair Lane Bridge Project, the Washington Boulevard Project, and other projects over the next three years. Currently, relocation costs for underground wiring is shared 50%/50% under a 1903 lease between BGE and the City, as amended from time to time. Occasionally, relocations require moving above-ground wiring below ground, the cost for which is not covered by the lease.

Department of Law - cont'd

Based on the risks attendant to continued litigation, the parties sought to reach an amicable solution regarding Baltimore City infrastructure projects and related relocation costs of the BGE infrastructure from above ground to below ground. The agreement negotiated by the parties resolves the issue of relocation costs for both the Sinclair Lane and Washington Boulevard projects, as well anticipated the BGE relocation costs associated with City infrastructure projects over the next three years.

Based upon review by its Settlement Committee of the legal and factual issues presented by the underlying dispute, and with the approval of the Baltimore Department of Transportation, the Law Department recommends that the Board of Estimates approve the settlement as set forth herein.

APPROVED FOR FUNDS BY FINANCE

(The Settlement and Utility Relocation Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following page:
86 - 87
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
reports have been requested from the
the Director of Finance having reported
favorably thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

3/4/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office
of Engineering and Construction

- | | | | |
|----|--|--|----------------|
| 1. | SDC 7794, Colgate
Stormwater Pumping
Station Upgrade | Corman Kokosing
Construction
Co. | \$1,989,385.00 |
|----|--|--|----------------|

MBE/WBE PARTICIPATION:

The Chief of MWBOO recommends Corman Kokosing Construction Company as being in full compliance with Article 5, Subtitle 28 of the Baltimore City Code. As part of their bid, Corman Kokosing Construction Company has committed to utilizing the following:

MBE: A/C Power, Inc.	\$208,000.00	10.45%
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WBE: Levaca Construction, LLC	\$ 66,534.00	3.34%
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MWBOO FOUND VENDOR IN COMPLIANCE ON MAY 1, 2019.

A PROTEST WAS RECEIVED FROM MILES & STOCKBRIDGE P.C ON MAY 20, 2019 ON BEHALF OF AMERICAN CONTRACTING & ENVIRONMENTAL SERVICES, INC.

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2.	\$2,580,451.26	9958-930012-9522	9958-918018-9520-6
	Revenue Bond	Colgate Creek	Construction
		Pumping Station	

The transfer will cover costs for construction of SDC 7794, Colgate Stormwater Pumping Station.

AGENDA

BOARD OF ESTIMATES

3/4/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

3. TR20012 Resurfacing Highways at Various Locations Southwest Sector III	Manuel Luis Construction Co Inc.	\$1,867,939.44	
MBE: Manuel Luis Construction Co. Inc.			
		\$787,311.00	42.15%
WBE: Barbiers Recycling & Hauling, Inc.			
		\$ 87,500.00	4.68%
	3D's Hauling & Construction, LLC	\$ 87,500.00	4.68%
	J & M Sweeping, LLC	\$ 12,000.00	0.64%
	Total	\$187,000.00	10.00%

MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 13, 2020.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
4. \$2,148,130.36	9950-909215-9515	
State Const. Rev.	Construction Reserve	
Future FY' Series	Resurfacing-Southwest	
1,867,939.44	-----	9950-903282-9514-6
		Structure &
		Improvements
186,793.94	-----	9950-903282-9514-5
		Inspection
93,396.98	-----	9950-903282-9514-2
\$2,148,130.36		Contingencies
		Resurfacing Hwys.
		Southwest,
		Sector III

The transfer will fund the costs associated with Award of project TR 20012 "Resurfacing Highways at Various Locations-Southwest Sector III" with Manuel Luis Construction Co., Inc. in the amount of \$1,867,939.44.

AGENDA**BOARD OF ESTIMATES****3/4/2020****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. S Goldberg Pro- perties, LLC	1208 Mosher Street	G/R \$65.00	\$ 596.00
Funds are available in account 9910-908636-9588-900000-704040, FY17 Core.			
2. S Goldberg Pro- perties, LLC	1212 Mosher Street	G/R \$65.00	\$ 596.00
Funds are available in account 9904-9127-919052-900000-704040, Smithson Street Park Project.			
3. Marc Gary Medin and Nancy Medin Propper, Personal Representa- tives of the Estate of Dolores Medin Knitz	2705 Fenwick Avenue	G/R \$96.00	\$ 880.00
Funds are available in account 9910-904326-9588-900000-704040, Fenwick CHM Project.			
4. J.M. Dryden Hall, Jr., Trustee Under the Will of Mary S. Johnson	901 N. Chester Street	G/R \$45.75	\$ 305.00
Funds are available in account 9910-910427-9588-900000-704040, EBDI Project.			

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA**BOARD OF ESTIMATES****3/4/2020****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
5. Pamela Coley, Personal Representative of the Estate of Lewis Coley, deceased.	2229 Etting Street	L/H	\$ 3,360.00
Funds are available in account no. 9904-918051-9127-900000-704040, Druid Square/Cab Calloway Square Project.			
6. Paul Wye Nochumowitz	516 Gold Street	L/H	\$ 3,040.00
Paul Wye Nochumowitz	520 Gold Street	L/H	\$ 3,233.00
Earl Jasper Carpenter	524 Gold Street	L/H	\$ 3,233.00
Paul Wye Nochumowitz	528 Gold Street	L/H	\$ 3,040.00
Paul Wye Nochumowitz	532 Gold Street	L/H	\$ 3,233.00
Funds are available in account no. 9904-918051-9127-900000-704040, Druid Square/Cab Calloway Square Project.			
7. McKean/Webster Inc.	2211 Etting Street	L/H	\$ 3,360.00
Funds are available in account no. 9904-918051-9127-900000-704040, Druid Square/Cab Calloway Square Project.			
8. Howard Haynes	2203 Division Street	L/H	\$ 3,467.00
Funds are available in account no. 9904-918051-9127-900000-704040, Druid Square/Cab Calloway Square Project.			

AGENDA**BOARD OF ESTIMATES****3/4/2020****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
9. Little Rock Missionary Baptist Church, Inc.	1803-1805 E. Biddle Street	F/S	\$ 33,000.00
Funds are available in account no. 9910-908428-9588-900000-704040, EBDI Acquisitions.			
10. Junious M. Jackson and Vivian Jackson	1042 N. Stockton Street	F/S	\$ 3,000.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
11. Maryland 25, LLC	1004 N. Arlington Avenue	F/S	\$ 2,500.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
12. Cephus M. Murrell and Betty W. Murrell	1012 N. Arlington Avenue	L/H	\$ 2,200.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
13. MJS Partnership I, Inc.	1106 Mosher Street	L/H	\$ 2,350.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			

AGENDA**BOARD OF ESTIMATES****3/4/2020****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
14. God's Time Ministry, Inc. Kingdom of God	1008 N. Carrollton Avenue	F/S	\$ 2,600.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
15. Anthony C. Waller	1011 N. Carlton Street	L/H	\$ 2,300.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
<u>DHCD - Condemnations or Redemptions</u>			
16. Mildred C. Smetana, Kenneth G. Schmitt, Russell L. Schmitt and Charlotte M. Cvach	950 N. Collington Avenue	G/R \$72.00	\$ 480.00
Funds are available in account no. 9910-910427-9588-900000-704040, EBDI Project.			
17. Mary E. Zeigler	909 N. Chester Street	G/R \$34.50	\$ 230.00
Funds are available in account 9910-910427-9588-900000-704040, EBDI Project.			

AGENDA**BOARD OF ESTIMATES****3/4/2020****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions</u>			
18.Charles Gross	1834 E. Biddle Street	G/R \$37.50	\$ 250.00
Funds are available in account no. 9910-910427-9588-900000-704040, EBDI Project.			
19.Mary McKewen and Mary F. Benter	1040 N. Stockton Street	G/R \$36.00	\$ 70.00
Mary McKewen and Mary F. Benter	1040 N. Stockton Street	G/R \$36.00	\$ 108.00

Funds are available in account no. 9910-905640-9588-900000-704044, FY 17 CORE Demolition Project.

The Board is requested to approve acquisition of the ground rent interest (item nos. 16 - 18) by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

AGENDA

BOARD OF ESTIMATES

3/4/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payments of Settlements</u>			
20. Brian Davis	151 Willard Street	F/S	\$ 9,000.00

Funds will be drawn from account no. 9910-905640-9588-900000-704040, FY17 CORE Demo Project Area.

On January 29, 2019, the Board approved the acquisition of the Fee Simple interest by condemnation, in the property located at 151 Willard Street for \$7,000.00, based upon the highest of two independent appraisals. The Defendant contested the City's value and provided an appraisal report valuing the property at \$25,000.00. The parties attended a Pre-Trial Conference and settled on a fair market value of \$16,000.00. Thus, the Board is requested to approve an additional \$9,000.00 (\$16,000.00 less the previous approval amount of \$7,000.00).

21. Brian Davis	153 Willard Street	F/S	\$ 7,000.00
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Funds will be drawn from account no. 9910-905640-9588-900000-704040, FY17 CORE Demo Project Area.

On January 29, 2019, the Board approved the acquisition of the Fee Simple interest by condemnation, in the property located at 153 Willard Street for \$17,000.00, based upon the highest of two independent appraisals. The Defendant contested the City's value and provided an appraisal report valuing the property at \$27,500.00. The parties attended a Pre-Trial Conference and settled on a fair market value of \$24,000.00. Thus, the Board is requested to approve an additional \$7,000.00 (\$24,000.00 less the previous approval amount of \$17,000.00).

AGENDA

BOARD OF ESTIMATES

3/4/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payments of Settlements</u>			
22. Ernestine West-brook	726 N. Gilmor Street	L/H	\$ 1,425.00

Funds will be drawn from account no. 9910-905640-9588-900000-704040, FY17 CORE Demo Project Area.

On July 19, 2019, the Board approved the acquisition of the Fee Simple (subsequently determined to be Leasehold) interest by condemnation, in the property located at 726 N. Gilmor Street for \$22,500.00 to acquire the Fee Simple (now Leasehold) interest, based upon the highest of two independent appraisals. The Defendant contested the City's value and provided an appraisal report valuing the property at \$25,000.00. The parties reached a settlement agreeing on a fair market value of \$23,925.00. Thus, the Board is requested to approve an additional \$1,425.00 (\$23,925.00 less the previous approval amount of \$22,500.00).

23. Winston Barclay and Victor Francis	1615 E. Federal Street	F/S	\$ 5,000.00
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Funds will be drawn from account no. 9910-905640-9588-900000-704040, FY17 CORE Demo Project Area.

On June 22, 2018, the Board approved the acquisition of the Fee Simple interest by condemnation, in the property located at 1615 E. Federal Street for \$70,000.00 (\$39,000.00 + \$31,000.00) based upon the highest of two independent appraisals. The Defendant provided an appraisal report appraising the property interest at \$120,000.00. The parties attended a Pre-Trial Conference and settled on a fair market value of \$75,000.00. Thus, the Board is requested to approve an additional \$5,000.00 (\$75,000.00 less the previous approval amount of \$70,000.00).

AGENDA

BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

1. J.D. CARPETS, INC.	\$ 0.00	Non-competitive/ Procurement/ Renewal
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Contract No. B50004338 - Furnish and Install Carpet -
Department of General Services - P.O. No.: P534049

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 16, 2015, the Board approved the initial award in the amount of \$400,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period December 16, 2019 through December 15, 2020. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On October 29, 2018, MWBOO set goals of 8% MBE and 3% WBE. On February 10, 2020, J.D. Carpet, Inc. was found in compliance.

Commitment Performed

MBE: N/A*

0%

AGENDA

BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

WBE: Acorn Supply & Distr.	0.75%	\$ 58,711.85	2.11%
A2Z Environmental Group, LLC	2.25%	139,184.60	5.02%
	3.0%	\$197,896.45	7.13%

On September 27, 2016, MWBOO waived the MBE goals on this contract.

2. IMAGE TREND, INC.	Non-competitive/ Procurement/ Renewal
	\$15,913.50
Contract No. 08000 - Electronic Patient Reporting System Hosting and Support - Baltimore Fire Department - P.O. No.: P542175	

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On January 8, 2018, the City Purchasing Agent approved the initial award in the amount of \$16,600.00. The award contained one year renewal options at the sole discretion of the City. On September 25, 2019, the Board approved a ratification and renewal in the amount of \$17,050.00. This renewal in the amount of \$15,913.50 provides for the required functional integration with the FirstWatch Computer Aided Dispatch systems with Image Trend's electronic patient care operating system, which provides real-time validation of patient billing information so that errors will be quickly identified and corrected on the spot before EMS reimbursement is compromised.

AGENDA

BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

The period of the renewal is January 8, 2020 through January 7, 2021, with one year renewal options at the sole discretion of the City. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

3. KUEHNE CHEMICAL COMPANY, INC.	<u>\$3,000,000.00</u>	Non-competitive/ Procurement/ Renewal
Contract No. B50004933 - Sodium HypoChlorite - Wastewater Treatment Plants - Department of Public Works - Bureau of Water and Wastewater - P.O. No.: P539406		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On May 3, 2017, the Board approved the initial award in the amount of \$3,000,000.00. The award contained four 1-year renewal options. Two renewal options have been exercised.

AGENDA

BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

This contract is for the procurement of Sodium Hypochlorite - 15%, which is intended to use for treatment of the public drinking water supply, wastewater treatment and the City's public swimming pools. This third renewal in the amount of \$3,000,000.00 is for the period May 4, 2020 through May 3, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On March 9, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MARCH 9, 2017.

4. AUSTON TRANSFER AND PROCESSING, LLC	\$ 60,000.00	Non-competitive/ Procurement/ Renewal
<hr/>		
Contract No. B50004534 - Scrap Tire Collection, Disposal and Recycling Service - Department of Public Works - Solid Waste - P.O. No.: P535433		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

AGENDA

BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

On May 4, 2016, the Board approved the initial award in the amount of \$67,500.00. The award contained four renewal options. Three renewal options have been exercised. This final renewal in the amount of \$60,000.00 is for the period May 6, 2020 through May 5, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On February 26, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON FEBRUARY 26, 2016.

5. FASTENAL COMPANY	\$ 825,000.00	Non-competitive/ Procurement/ Renewal
National Intergovernmental Purchasing Alliance, Contract No. 141003 - Maintenance, Repair and Operations Supplies, Parts, Equipment, Materials and Related Services - Citywide - P.O. No.: P540371		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On July 19, 2017, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two renewal

AGENDA

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3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

options. Subsequent actions have been approved. This final renewal in the amount of \$825,000.00 is for the period January 1, 2020 through December 31, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

This contract is a cooperative inter-local contract agreement between the City of Tucson and NIPA. The goals established for the contract are voluntary as there is no binding language in the agreement with specific Baltimore City MBE/WBE goals. The City has not established guidelines for enforcing MBE/WBE goals when joining a cooperative agreement from another jurisdiction. The Vendor agreed to the goals, however, it is the opinion of this office that a good faith effort is all the City can expect when the contract was not bind and priced to meet the specific MBE/WBE goals. For the aforementioned reasons, MWBOO cannot determine compliance.

6. PRIORITY DISPATCH CORP.	Non-competitive/ Procurement/ Ratification/Renewal
\$ 100,000.00	
Contract No. 08000 - Quality Assurance Service Agreement - Baltimore Fire Department - P.O. No.: P527295	

This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On May 14, 2014, the Board approved the initial award in the amount of \$45,825.00. The award contained four 1-year renewal options. This fourth renewal in the amount of \$100,000.00 is necessary to ensure continuity of the ProQA software application, which provides National Q Case Review Quality Assurance for Emergency Fire Dispatch and Emergency Medical Dispatch calls. This quality assurance review of the 911 system is required by State regulations. The period of the ratification is September 1, 2018 through February 25, 2020. The period of the renewal is February 26, 2020 through August 31, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. This contract utilizes proprietary software and support only available from the Vendor, and is not available from subcontractors.

7. COLUMBIA TELECOMMUNICATIONS CORPORATION	\$ 0.00	Non-competitive/ Procurement/ Ratification/Renewal
<u>Anne Arundel County Contract No. 17-036 - Engineering Services for County Telecommunications - Baltimore City Office of Information and Technology - P.O. No.: P543595</u>		

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BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On April 25, 2018, the Board approved the initial award in the amount of \$175,000.00. The award contained four renewal options. Subsequent actions have been approved. This contract is for engineering consulting, review, inspections, testing, assessment and related engineering services for broadband networks. The primary deliverable under this contract is the Baltimore City Fiber and Broadband Strategy and Implementation Plan. The period of the ratification is June 1, 2019 through February 25, 2020. The period of the renewal is February 26, 2020 through May 31, 2020 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 28, 2018, MWBOO waived the goals after determining there were no feasible subcontracting opportunities.

MWBOO GRANTED A WAIVER ON MARCH 28, 2018.

8. ACCELA, INC.	Non-competitive/ Procurement/ \$ 129,717.18	Ratification/Renewal
<hr/>		
Contract No. 06000 - Right-of-Way Management Software Subscription for DOT - Department of Transportation - Req. No.: R842264		

This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On March 18, 2015, the Board approved the initial agreement in the amount of \$110,000.00. Subsequent actions have been approved. The Right-of-Way Management software enables coordination of utility projects (public and private) for construction and events within the City's Right-of-Way. Authority is requested to pay the outstanding invoices for continued access to the system and to allow sufficient time to review our current utilization and processes. The period of the ratification is September 9, 2019 through February 25, 2020. The period of the renewal is February 26, 2020 through September 8, 2020.

MBE/WBE PARTICIPATION:

Not applicable. The Accela Right-of-Way software subscription is exclusively from the Vendor.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Software and maintenance is exclusively available from the Vendor.

- | | | |
|--|--------------|----------|
| 9. HANES GEO | | |
| COMPONENTS | \$ 40,000.00 | Increase |
| Contract No. B50005338 - Excelsior Bales - Baltimore Fire Department - P.O. No.: P542971 | | |

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BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

On March 13, 2018, the City Purchasing Agent approved the initial award in the amount of \$22,272.00. The bales are used for firefighter training. This increase in the amount of \$40,000.00 will make the award amount \$62,272.00. The contract expires on March 11, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was under the MWBOO threshold of \$50,000.00.

10. COMCAST CABLE

COMMUNICATIONS

MANAGEMENT, LLC,

d/b/a EFFECTV

\$ 0.00

Agreement

Contract No. 08000 - 2019 HIV and PREP "People Who Look Like Me" Advertising Campaign - Health Department - Req. No.: R835580

The Board is requested to approve and authorize execution of an Agreement with Comcast Cable Communications Management, LLC d/b/a EffectTV. The period of the agreement is January 9, 2020 through December 31, 2020.

On January 8, 2020, the Board approved the initial award in the amount of \$200,000.00. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only

AGENDA

BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

available from the distributor, and are not available from subcontractors.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

11. PARKEON, INC.	\$2,499,999.00	Non-competitive/ Procurement/ Cooperative Agreement
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Region 14 ESC Contract #15-19 Parking Meters - Parking Authority of Baltimore City - Req. Nos.: Various

The Board is requested to approve and authorize execution of a Cooperative Agreement with Parkeon, Inc. The period of the agreement is March 4, 2020 through August 1, 2022, with renewal options.

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Parking Authority of Baltimore City will be purchasing CWT Touch pay-by-license-plate multi-space parking meters (CWT Touch Meters) from the recommended vendor used for parking customers. The purchase of these CWT Touch meters would be an addition to pay-by-license-plate multi-space parking. The period of the agreement is effective upon Board approval through August 1, 2022.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would

AGENDA

BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the contract requires the Vendor to make every good faith effort to utilize Minority and Women's Business Enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

12. LANGUAGE LINE
SERVICE, INC.

Non-competitive
Procurement/Master
Foreign Language
Interpretation and
Translation Service
Agreement

\$ 150,000.00

Solicitation No. 050B840001, Statewide Foreign Language and Interpretation Services, Category I (Telephonic Interpretation Document) - Citywide - Req. No.: R821339

The Board is requested to approve and authorize execution of a Master Foreign Language Interpretation and Translation Agreement with Language Line Service, Inc. The period of the agreement is March 5, 2020 through February 28, 2022.

This request meets the condition that there is no advantage in seeking competitive responses.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The requested action is an award of a cooperative contract for foreign language translation services for telephonic interpretation (Category I). This cooperative contract was competitively bid by the State of Maryland. This contract will enable the City to procure foreign language translation services for various agencies citywide. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 16, 2019, MWBOO set goals of 6% MBE and 3% WBE. The Vendor was found in compliance on February 6, 2020.

	<u>Dollar Amount</u>	<u>Percentage</u>
MBE: Dream Management, Inc.	Unknown	6%
WBE: Cool & Associates, LLC	Unknown	3%

MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 6, 2020.

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BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

13. BIO-RAD LABORATORIES, INC.	\$ 0.00	First Amendment to Agreement
Contract No. 08000 - Bio-Rad Laboratories - Health Department - P.O. No.: P544814		

The Board is requested to approve and authorize execution of the First Amendment to Bioplex 2200 System Reagent Rental Agreement Plan (First Amendment to Agreement) with Bio-Rad Laboratories, Inc. The period of the First Amendment to Agreement is August 15, 2018 through March 1, 2023.

On August 15, 2018 the Board approved the initial award in the amount of \$714,911.54. The Vendor is the sole manufacturer of BioPlex and the distributor of the Multi-Plex test and is replacing the old equipment, Evolis, to endure the Health Department lab is adherent to the new CDC recommendations for syphilis and HIV testing protocol. The First Amendment to Agreement reflects changes in the one-time training services offered by the Contractor to staff at the Health Department.

MBE/WBE PARTICIPATION:

Not applicable.

(The First Amendment to Bioplex 2200 System Reagent Rental Agreement Plan has been approved by the Law Department as to form and legal sufficiency.)

14. ATLANTIC TACTICAL, INC. Item nos. 2, 3, 5, 7, 8, 9, 10 and 12 CLYDE ARMORY, INC. Item Nos. 4, 6 and 11	\$ 33,350.73	Award
Solicitation No. B50005984 - Colt Enhanced patrol Rifles - Baltimore Police Department - Req. No. R842403		

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BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

Vendors were solicited by posting on CitiBuy. On December 30, 2019, three bids were received and opened. One bidder, Arms Unlimited did not bid on all required items. The period of the award is March 4, 2020 through March 3, 2023, with two 1-year renewal options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

15. BRUNSWICK BOWLING PRODUCTS	\$ 40,215.00	Non-competitive/ Products/Selected Selected Source
Contract No. 06000 - Security Software Upgrade - Recreation and Parks - Req. Nos.: R833471 and P550141		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Roller Skating rink currently has RecPro for its point-of sale. Baltimore City Recreation and Parks (BCRP) has recently discontinued the use of RecPro for its point-of-sale and cash collection. The Synch system is installed in the Bowling Alley. Therefore, to make sales and cash collection consistent in the Shake and Bake facility, the BCRP would like to install the same Synch system and hardware in the Roller Skating Rink. This is a one-time procurement. The above amount is the City's estimated requirement.

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3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Award is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|---------|------------------------------------|
| 16. SCI WDSFMS SERVICES,
LLC. | \$ 0.00 | Consent to
Assignment Agreement |
| City and County of Denver Contract No. TECHS-201523139 -
Enterprise Resource Planning (ERP) Project - Finance,
Department of Human Resources, Baltimore City Information and
Technology - P.O. No.: P548265 | | |

The Board is requested to approve and authorize execution of the Consent to Assignment Agreement from Sierra Cedar, Inc. to SCI WDSFMS Services, LLC. The contract expires on December 31, 2021.

On June 12, 2019, the Board approved the initial award in the amount of \$7,293,160.00 to Sierra-Cedar, Inc. On August 20, 2019, the City Purchasing Agent approved an increase in the amount of \$17,040.00. Sierra-Cedar, Inc. is requesting the Board to consent assignment of the contract to SCI WDSFMS.

MBE/WBE PARTICIPATION:

On May 31, 2019, MWBOO set goals of 4% MBE and 3% WBE. On May 31, 2019, MWBOO found Sierra-Cedar in compliance.

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BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

(The Assignment Agreement has been approved by the Law Department as to form and legal sufficiency.)

17. HOWARD UNIFORM COMPANY	\$ 0.00	Non-competitive/ Procurement/ Extension
Contract No. B50004431 - Uniform Jackets for Baltimore City Fire Department - Baltimore City Fire Department - P.O. No.: P534530		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On February 10, 2016, the Board approved the initial award in the amount of \$501,150.00. The award contained two renewal options. Subsequent actions have been approved. An extension is necessary to continue the purchase of uniforms while a new solicitation is released and awarded. The contract expired on February 9, 2020. The period of the extension is February 10, 2020 through October 31, 2020.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On August 25, 2015, MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

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BOARD OF ESTIMATES

3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MWBOO GRANTED A WAIVER ON AUGUST 25, 2015.

18. FULL CIRCLE SOLUTIONS INC.	\$ 792,480.00	Non-competitive/ Procurement/ Extension/Increase
<hr/>		
Contract No. 08000 - Integrated Collection System Upgrades, Licenses and Support Services - Department of Finance/Bureau of Revenue Collections - P.O. No.: P527188		

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE
PROCUREMENT:**

On April 30, 2014, the Board approved the initial award in the amount of \$1,467,543.84. The award contained two renewal options. Subsequent actions have been approved. The Department of Finance/Bureau of Revenue Collections has engaged Full Circle Solutions, Inc. for upgrades, licenses and support for various collection and proprietary software, has provided the services since January 2008, and is the only authorized Vendor providing the continued upgrades, licenses and support. An extension is necessary to add an additional one year period of this sole source contract.

The extension will allow the City to review the contract and the current requirements of the City to determine if a new sole source contract should be negotiated with the Vendor. The period of the extension is April 1, 2020 through March 31, 2021. This extension/increase makes the total contract value \$5,253,819.48. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would

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3/4/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement. Full Circle Solutions, Inc. is a City certified MBE Vendor.

19. eREVIVAL, LLC	\$ 0.00	Correction
Northeast Maryland Waste Disposal Authority Control Number 00611 - Electronic Materials Collection and Recycling Services - Department of Public Works - P.O. No.: P550182		

The term of the previously approved action stated "The period of the Master Service Agreement is January 8, 2020 through January 7, 2021. The correct period of the agreement is January 8, 2020 through June 30, 2023.

The previously approved action stated "Vendors were solicited by posting through the Maryland State Northeast Maryland Waste Disposal Authority of which the City is a member jurisdiction. Five bids were received by the lead agency on July 12, 2019, which agency subsequently awarded the contract to the lowest responsive and responsible bidder. Authority is requested to award the contract to the successful vendor."

The correction is as follows: Vendors were solicited through the Maryland State Northeast Waste Disposal Authority of which the City is a member jurisdiction. One bid was received by the lead agency on July 11, 2019. The agency subsequently awarded the contract to the sole responsive and responsible bidder. Authority is requested to award a contract to the successful vendor.

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BOARD OF ESTIMATES

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

The previously approved action stated "Agency: DPW, BCIT, BOP, etc.

The correction is as follows: Agency: DPW.

AGENDA

BOARD OF ESTIMATES

3/4/2020

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 20015, Concrete Slab Repair
Citywide
BIDS TO BE RECV'D: 3/25/2020
BIDS TO BE OPENED: 3/25/2020

2. Department of Public Works - WC 1291, Wilkens Ave./
Frederick Ave. And Vicinity
Water Main Replacements
BIDS TO BE RECV'D: 4/1/2020
BIDS TO BE OPENED: 4/1/2020

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED