

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - FEBRUARY 14, 2018

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Flippo Construction Company, Inc.	\$ 8,000,000.00
Henry H. Lewis Contractors, LLC d/b/a Lewis Contractors (Work Capacity Rating Underwritten by Blanket Guarantee of \$100,000,000.00 from the Parent Company, Stewart & Tate, Inc.)	\$100,000,000.00
McPhee Electric, Ltd.	\$305,740,000.00
Priority Construction Corporation	\$ 48,580,000.00
Santos Construction Company, Inc.	\$ 6,480,000.00
Union Electric Company, LLC	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

CST Engineering Inc.	Engineer
Gannett Fleming, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

02/14/2018

BOARDS AND COMMISSIONS - cont'd

Louis Berger U.S., Inc.

Architect
Landscape Architect
Engineer

Sanders Design, P.A.

Architect

AGENDA

BOARD OF ESTIMATES

02/14/2018

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the claim of Ms. Earlene Stron, arising out of an auto accident that occurred at the intersection of Frederick and Loudon Avenues on September 29, 2014.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 2036-000000-1752-175200-603070

BACKGROUND/EXPLANATION:

Ms. Stron alleges that on September 29, 2014, at about 6:30 p.m., she was driving on Loudon Avenue and entered the intersection with Frederick Avenue on a green traffic signal. Police officer David Conner was driving on Frederick towards Loudon Avenue with emergency lights activated and intermittently chirped siren. Entering the intersection on a red signal, he collided with Ms. Stron.

Ms. Stron suffered a right broken thumb which required surgery. She also suffered soft tissue injuries to her neck and back. Medical bills totaled about \$21,000.00. She missed four months of work as a chemical technician, resulting in about \$28,000.00 in lost wages.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to Ms. Stron's claim, a recommendation to the Board of Estimates is made to approve the settlement.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to purchase gift cards for distribution by the Supporting Male Survivors of Violence Baltimore program.

AMOUNT OF MONEY AND SOURCE:

\$	2,000.00	-	200	Applebee's	gift	cards	@	\$10.00	ea.
	2,000.00	-	200	Subway	gift	cards	@	\$10.00	ea.
	2,000.00	-	200	Chipotle	gift	cards	@	\$10.00	ea.
	2,000.00	-	200	Domino's	gift	cards	@	\$10.00	ea.
	2,000.00	-	200	Papa John's	gift	cards	@	\$10.00	ea.
	1,000.00	-	100	Dunkin Donut's	gift	cards	@	\$10.00	ea.
	1,000.00	-	100	Marshall's	gift	cards	@	\$10.00	ea.
	1,000.00	-	100	Old Navy	gift	cards	@	\$10.00	ea.
	1,000.00	-	100	Men's Warehouse	gift	cards	@	\$10.00	ea.
	1,000.00	-	100	Amazon	gift	cards	@	\$10.00	ea.
	1,000.00	-	100	AMC Theaters	gift	cards	@	\$10.00	ea.
	1,000.00	-	100	Bed Bath and Body Works	gift	cards	@	\$10.00	ea.
	1,000.00	-	100	Best Buy	gift	cards	@	\$10.00	ea.
	1,000.00	-	100	Finish Line	gift	cards	@	\$10.00	ea.
	1,000.00	-	100	Footlocker	gift	cards	@	\$10.00	ea.
	<u>\$20,000.00</u>	-	4000-484516-3160-308600-603026						

BACKGROUND/EXPLANATION:

Supporting Male Survivors Baltimore identifies and addresses gaps in services in order to support effective community-based, trauma-focused treatment and support services for young males of color survivors between the ages of 14-24 and their families who live in Madison/East End, Baltimore, Maryland.

Providing tangible incentives will support overall program success as well as youth recruitment, enrollment, and participation. Other Office of Youth Violence Prevention programs such as Dating

AGENDA

BOARD OF ESTIMATES

02/14/2018

Health Dept. - cont'd

Matters, School-based Violence Prevention Program, and Youth Service Advocacy Project, have had documented success with the use of gift card incentives.

The Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenants of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. THE JOHNS HOPKINS UNIVERSITY \$633,379.00

Account: 5000-504418-3030-271500-603051

The Johns Hopkins University will provide expanded sexually transmitted infection and HIV diagnostic treatment and prevention services at the Druid and Eastern STD/Early Intervention Initiative clinics. This includes opening both clinic locations full time and a trial of evening and weekend services on a limited basis. The Johns Hopkins University will also initiate care, including wound care services on a mobile clinic van. The period of the Agreement is July 1, 2017 through June 30, 2018.

The Agreement is late because of delays in the administrative process.

MWBOO GRANTED A WAIVER.

2. THE BAR ASSOCIATION OF BALTIMORE CITY \$ 74,408.00

Account: 4000-433518-3024-761412-603051

The Bar Association of Baltimore City will provide free legal assistance in general civil matters for Baltimore City residents age 60 and above. In addition to legal representation services, the program will also provide outreach and education services regarding matters typically of concern and interest to seniors. The period of the Agreement is October 1, 2017 through September 30, 2018.

The Agreement is late because of delays in the administrative process.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

9 - 11

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

02/14/2018

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>			
1.	\$2,000,000.00	9910-922012-9587	9910-904380-9588
	2 nd Community & Economic Dev. Bonds	Whole Block Demolition (Reserve)	Whole Block Demolition FY 18
	This transfer will provide funds to support the Citywide Whole Block demolition program.		
2.	\$ 250,000.00	9910-921011-9608	9910-923020-9607
	24 th Economic Dev. Bonds	Lexington Market Area (Reserve)	Lexington Market
	This transfer will provide the funds needed by the Downtown Partnership to improve the exterior of the Lexington Market and improve the aesthetics and safety of the surrounding area.		
<u>Department of Transportation</u>			
3.	\$ 12,000.00	9950-911077-9513	
	FED	Constr. Res. Traffic Signal Reconstruction	
	3,000.00	" "	
	<u>GF (HUR)</u>		
	\$ 15,000.00	-----	9950-905043-9512
			Charles Street at Friends School
	This transfer will funds related costs necessary for Project TR 17306, Charles Street at Friends School.		

AGENDA

BOARD OF ESTIMATES

02/14/2018

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation (BDC)</u>		
4. \$ 4,130.00 1 st Comm. EDF	9910-925013-9600 Constr. Res. Façade Improvements	9910-921101-9601 Commercial Revit.
22,025.00 21 st EDF	9910-902873-9600 Constr. Res. Brownfield Incentive Fund	9910-906105-9601 E. Balto. Ind. & Coml.
5,905.00 24 th EDF	9910-908040-9600 Constr. Res. Business Park Main/ Upgrades	9910-903361-9601 Business Park Upgrades
30,357.44 <u>24th EDF</u>	9910-925013-9600 Constr. Res. Façade Improvements	9910-921101-9601 Commercial Revit.
\$ 62,417.44		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending December 31, 2017.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Enoch Pratt Free Library - Increase in Imprest
Fund Checking Account

ACTION REQUESTED OF B/E:

The Board is requested to approve an increase in the Enoch Pratt Free Library's (Library) Imprest Fund Checking Account.

AMOUNT OF MONEY AND SOURCE:

\$450,000.00 - G-100-010-100-02-000

BACKGROUND/EXPLANATION:

Pursuant to City Ordinance No. 184, the Library's Imprest Fund Checking Account was established in 1982 to allow the Library to take discounts offered by publishers for timely payment of invoices.

The Library is requesting an increase in the fund in the amount of \$450,000.00 from the present level of \$300,000.00. This makes the total account level allowed for the Imprest Fund Checking Account \$750,000.00.

The Library now purchases databases for customer use and it is not unusual for one or two of those invoices to completely deplete the fund. This then causes a delay in paying other invoices and possible loss of discounts.

Currently, many of the Library's materials come pre-processed and shelf-ready. The latter factor increased the cost of each item by approximately \$5.00. Finally the general inflation on books and materials and the need to make new purchases due to an increase in operating hours has made an increase in the fund more urgent.

THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with the Baltimore City Health Department (Tenant) for the premises containing 1,088 total rentable square feet, at 2901 Druid Park Drive. The period of the Lease Agreement is December 1, 2017 through July 31, 2020.

AMOUNT OF MONEY AND SOURCE:

<u>Annual</u>	<u>Monthly Installments</u>
\$4,352.00	\$544.00 - initial term of 8 months
\$6,789.12	\$565.76
\$7,060.68	\$588.39

Account: 5000-521118-3023-274000-603013

BACKGROUND/EXPLANATION:

The Tenant is a City agency that will use the premises solely for storage purposes.

The Tenant will comply with all federal, state and local laws, ordinances and regulations, including but not limited to the Americans with Disabilities Act, applicable to the premises, to the Tenant's use of the premises or to any common areas of the property.

Base rent is payable to the City for the first year of the Lease Term, escalating at four percent annually thereafter.

The Lease Agreement is late due to the administrative process.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Employees' Retirement System (ERS) - Investment Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Investment Management Agreement with Ariel Investments, LLC.

AMOUNT OF MONEY AND SOURCE:

\$40,000,000.00 - Initial investment of ERS Funds
\$ 272,000.00 - annual fees

No General Funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The ERS Board of Trustees conducted a search for a large-cap international equities manager for the ERS and, as a result of that search, interviewed four finalists. Following those interviews, the Board of Trustees selected Ariel Investments, LLC. The search and selection process was conducted with the assistance and advice of the ERS's investment advisor, Marquette Associates.

MWBOO GRANTED A WAIVER.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDER

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The Board is requested to approve
the Extra Work Order
as listed on the following page:

15

The EWO has been reviewed and approved
by the Department of Audits, CORC, and
MWBOO unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

02/14/2018

EXTRA WORK ORDER

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Transportation (DOT)

1.	EWO #004, \$0.00 - TR 13321, Downtown Bicycle Network			
	\$2,849,822.40	\$2,337,240.27	P. Flanigan & Sons, Inc.	318 days 70%

This authorization is requested on behalf of the DOT for a 318-day non-compensable time extension. The time extension is needed to allow the Traffic Division and the Baltimore City Fire Department (BCFD) time to work out the traffic configurations for Centre, Monument, and Madison Streets. The traffic configuration must be designed to meet the BCFD lane width requirements and the DOT's Safety requirements. The work requested under this change order is in alignment with the advertised scope for this contract.

The Notice to Proceed was effective July 11, 2016 with an original completion date of June 20, 2017. There was one previous time extension for 180 consecutive calendar days extending the contract through December 17, 2017. This request will extend the contract through October 31, 2018. An Engineer's Certificate of Completion has not been issued.

DBE PARTICIPATION:

P. Flanigan and Sons, Inc. will comply with Title 49 Code of Federal Regulations Part 26 (49CFR26) and the DBE goal of 10% established in the original contract.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Ms. Deborah Alexander, Developer, for the sale of the City-owned properties located at 1010, 1012, and 1014 W. Franklin Street, in the Harlem Park Community (Block 0128 Lots 048, 049, and 050.

AMOUNT OF MONEY AND SOURCE:

\$ 666.66 - 1010 W. Franklin Street
666.66 - 1012 W. Franklin Street
666.68 - 1014 W. Franklin Street
\$2,000.00

BACKGROUND/EXPLANATION:

The Developer will fence the area, create a small garden and green space next to her personal residence.

The City may dispose of the properties located at 1010 and 1014 W. Franklin Street by virtue of the following legal authorities: Article 13 §2-7 (h) of the Baltimore City Code.

The City may dispose of the property located at 1012 W. Franklin Street by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code. The property was journalized and approved for sale on December 12, 2012.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties were valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The total Waiver Valuation price for 1010, 1012, and 1014 W. Franklin Street is \$2,900.00 and the purchase price for 1010 W. Franklin Street and 1012 Franklin Street is \$666.66, and 1014 W. Franklin Street is \$666.68, respectively for a total cost of \$2,000.00.

DHCD - cont'd

The property is being sold to Ms. Alexander below the price determined by the Waiver Valuation Process because of the following reasons:

- the sale and rehabilitation will continue the elimination of blight and
- the sale will also return the properties to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Housing Authority of Baltimore City (HABC). The period of the Grant Agreement is effective upon Board approval through October 25, 2019.

AMOUNT OF MONEY AND SOURCE:

\$1,050,000.00 - 9910-903119-9588-900000-704045

BACKGROUND/EXPLANATION:

Project C.O.R.E. Creating Opportunities for Renewal and Enterprise is a State grant program that provides funds for blight elimination to support new development, green space and adaptive reuse. In December 2016, the State awarded the City \$1,050,000.00 in FY 17 funds on behalf of the HABC to demolish 74 vacant and obsolete buildings at O'Donnell Heights. Following demolition, the site will become a future phase of Keye's Pointe, a redevelopment initiative consisting of 925 new mixed-income homes at the O'Donnell Heights site.

On September 13, 2017, the Board approved the grant agreement with the State and authorized the Housing Commissioner to execute the agreement. On October 25, 2017, the State executed the agreement, making the City eligible to receive the Project C.O.R.E. Grant funds. The Department of Housing and Community Development is now making these funds available to the Housing Authority through this grant agreement.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 27% MBE AND 10% WBE ON \$1,037,000.00.

MBE: \$364,608.00

WBE: \$107,900.00

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Transportation - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the License Agreement with the Maryland Transit Administration (MTA) and the Maryland Department of Transportation. The License Agreement is effective upon Board approval for one year, with automatic renewal periods of one year.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The MTA has requested that the City install and maintain a traffic signal to alleviate backups of the MTA's transit buses leaving the MTA's bus depot along Washington Boulevard. The MTA grants the City permission to enter upon the property for the purpose of installing the traffic signal. The traffic signal will be located at 1311 Monroe Street, Baltimore, MD. Although the City will be responsible for the installation and maintenance of the traffic signal, MTA will supply the power source.

This License Agreement will automatically renew for successive one-year periods, except when terminated under the following terms and condition(s):

- (a) This Agreement may be terminated at any time by either party hereto upon 60 day's prior notice in writing to the other. Upon such termination, the City will remove (or abandon with the MTA's written consent) the traffic signal. The Property shall then be restored by the City to the same grade and to the same and equally good condition, as existed before the commencement of such work at the City's sole cost.
- (b) Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by MTA in whole,

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Transportation - cont'd

or from time to time in part, whenever MTA determines that such termination is in the best interest of the State.

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 729,000.00	9910-922012-9587	
State Revenue	Whole Block Demolition (Reserve)	
321,000.00	9910-902985-9587	
<u>State Revenue</u>	Housing Development (Reserve)	
\$1,050,000.00	-----	9910-903119-9588 O'Donnell Heights Demolition

This transfer will provide appropriations to the O'Donnell Heights Demolition project, making funds available to the Housing Authority of Baltimore City to support the demolition of 74 former public housing units and an obsolete daycare center, as part of O'Donnell Heights' revitalization works.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Transportation - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1. BETH AM SYNAGOGUE	1552	\$143,950.00

Beth AM Synagogue would like to install a conduit and street lighting to its proposed new building located at 2501 Eutaw Place. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$143,950.00 has been issued to Beth AM Synagogue which assumes 100% of the financial responsibility.

2. MFH PROPERTIES LLC	1548	\$ 25,325.00
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MFH Properties LLC would like to upgrade the existing water service to its building located at 1000 South Highland Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$25,325.00 has been issued to MFH Properties, LLC which assumes 100% of the financial responsibility.

3. GREEKTOWN, LLC.	1202-B	\$251,808.00
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Greektown, LLC would like to install new water services, storm drain, sanitary sewer, conduit, and road improvements to its proposed new townhouse development located at 4526 O'Donnell Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Dept. of Transportation - cont'd

<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
A Performance Bond in the amount of \$251,808.00 has been issued to Greektown, LLC which assumes 100% of the financial responsibility.		
4. TWO FARMS, INC.	1532	\$126,000.00

Two Farms, Inc. would like to install a new water service, sanitary sewer, storm drain, road, lighting and conduit improvements to its proposed new building located at 6100 Holabird Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$126,000.00 has been issued to Two Farms, Inc. which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Circuit Court for Baltimore City - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award is October 1, 2017 through September 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$35,000.000 - 5004-500418-1100-109800-601001

BACKGROUND/EXPLANATION:

The Circuit Court for Baltimore City received a Byrne - Justice Assistance Grant (BJAG) Program Award from the GOCCP for the Community Services Program. This JAG grant will allow the Community Services Program to operate without interruption during FY 2018.

The Community Services Program is vital to Court operations because it enables the Judges of the Circuit Court for Baltimore City and the District Court to place defendants convicted of non-violent offenses into the program. This allows the Courts to conserve resources to cope with violent offenders. The defendants perform a specified term of volunteer service in lieu of incarceration. Baltimore City agencies, non-profit organizations, and over 50 neighborhood associations benefit from these services.

This request is late because the Grant Award was recently received from the GOCCP.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>				
1.	Ground Rents, LLC	2033 E. Biddle Street	G/R \$ 42.00	\$ 385.00
	Funds are available in account 9910-908636-9588-900000-704040, Hoen Parking Project.			
2.	Sharon Lewis and Clifton Avery Height	1107 Brentwood Avenue	F/S	\$ 67,000.00
	Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Project.			
3.	BRI Properties, LLC	630 N. Carey Street	L/H	\$ 94,167.00
	Funds are available in account 9910-906126-9588-900000-704040, FY 17 CORE Demo Project.			
4.	Ground Rents, LLC	1007 Sarah Ann Street	G/R \$20.00	\$ 184.00
5.	Turf, LLC	1105 W. Mulberry Street	G/R \$60.00	\$ 550.00
	Funds are available in account 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			
6.	Ira Oring and Nancy Oring	2209 Booth Street	G/R \$36.00	\$ 330.00
	Funds are available in account 9910-906126-9588-900000-704040, FY 17 CORE Demo Project.			

AGENDA

BOARD OF ESTIMATES

02/14/2018

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
7. Marilyn C. Womble, Personal Representative of the Estate of Napoleon Dortch	304 N. Arlington Avenue	F/S	\$ 9,500.00

Funds are available in account 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

In the event that the option agreement fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

DHCD - Condemnations

8. Richard C. Brown	1027 Sarah Ann Street	L/H	\$ 6,333.00
9. Richard C. Brown	1031 Sarah Ann Street	F/S	\$ 4,000.00
10. Richard C. Brown	1033 Sarah Ann Street	F/S	\$ 7,000.00

Funds are available in account 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

11. Wanda R. Coley-Smith	2721 Hugo Avenue	F/S	\$ 3,500.00
12. Darrell J. Drake	2743 Fenwick Avenue	F/S	\$ 2,250.00

AGENDA

BOARD OF ESTIMATES

02/14/2018

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
Funds are available in account 9910-904326-9588-900000-704040, Fenwick/Hugo 28 th Street Project.			
The fair market values were substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of these properties in conformity with the requirements of the applicable law.			
<u>DHCD - Condemnations or Redemptions/Extinguishments</u>			
13. Sidney Realty, Inc.	319 N. Arlington Avenue	G/R \$66.00	\$ 440.00
14. Unknown	1009 W. Mulberry Street	G/R \$52.50	\$ 350.00
15. Irwin Realty Corporation	1008 Sarah Ann Street	G/R \$18.00	\$ 120.00

Funds are available in account 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for the properties.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 08 to Rummel, Klepper & Kahl, LLP under Project 1232, On-Call Design Services. The period of the task assignment is 12 months.

AMOUNT OF MONEY AND SOURCE:

\$24,965.74 - 9938-908784-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include topographic and utility surveys at Reedbird Park.

MBE/WBE PARTICIPATION:

The Consultant has achieved the following percentages:

MBE: 45.14%

WBE: 0%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$26,000.00	9938-906784-9475	9938-908784-9474
Rec. & Parks	Cherry Hill Recreation	Cherry Hill
25 th Series	Center (Reserve)	Recreation Center (Active)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Recreation and Parks - cont'd

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1232 Task No. 8 to Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 08 to Mahan Rykiel Associates, Inc. under Project 1233, On-Call Design Services. The period of the task assignment is 18 months.

AMOUNT OF MONEY AND SOURCE:

\$56,300.50 - 9938-921026-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include design services for the CC Jackson Park Master Plan.

MBE/WBE PARTICIPATION:

The Consultant has achieved the following percentages:

MBE: 14.03%

WBE: 10.27%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$15,000.00	9938-920026-9475	
Rec. & Parks	CC Jackson	
27 th Series	Pool and Park	
(Reserve)	Improvements	

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>45,000.00</u>	9938-920026-9475 State (Program Open Space) (Active)	
\$60,000.00	-----	9938-921026-9474 CC Jackson Pool And Park Improvements (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1233 Task no. 8 to Mahan Rykiel Associates, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Human Resources - Consulting Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consulting Agreement for Mr. John Woods. The period of the Consulting Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$7,000.00 - 1001-000000-1603-172500-603026

The cost incurred for each hearing is charged to the appellant's agency. The Hearing Officer rates are \$230.00 for the first session, \$192.50 for each succeeding session (session lasting no more than 3 hours), and \$330.00 for each written report.

BACKGROUND/EXPLANATION:

Mr. Woods will work as a Hearing Officer for the Civil Service Commission (CSC). He has been a Hearing Officer for the CSC since August of 2002.

The Baltimore City Charter permits an investigation for employees discharged, reduced or suspended for more than 30 days after termination of the probationary period. Mr. Woods will preside over these investigations and submit a recommendation to the Civil Service Commissioners for approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consulting Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|--|--------------|---------|
| 1. HOWARD UNIFORM COMPANY | \$400,000.00 | Renewal |
| Contract No. B50004431 - Uniform Jackets for Baltimore City Fire Department - Fire Department - P.O. No. P534530 | | |

On February 10, 2016, the Board approved the initial award in the amount of \$501,150.00. The award contained two 1-year renewal options. This first renewal in the amount of \$400,000.00 is for the period February 10, 2018 through February 9, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 25, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 2. WATCH SYSTEMS, L.L.C. | \$ 18,900.00 | Renewal |
| Contract No. 08000 - Annual Subscription for Offender Watch, Booking Alerts, Mobile Service, and Active Contact Service - Baltimore Police Department - P.O. No. P531830 | | |

On June 23, 2015, the City Purchasing Agent approved the initial award in the amount of \$14,853.33. The award contained three renewal options. Subsequent actions have been approved. The Police Department is currently utilizing several features on the vendor's Offender Watch system. The vendor is the sole developer and distributor of this system. This final renewal in the amount of \$18,900.00 is for the period February 1, 2018 through January 31, 2019. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

02/14/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

MBE/WBE PARTICIPATION:

Not applicable. The initial sole source award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- 3. W.W. GRAINGER, INC. \$2,250,000.00 Increase
Contract No. 091214-WWG-NJPA - Facilities Maintenance, Repair,
and Operating Supplies - Citywide - P.O. No. P540350

On July 19, 2017, the Board approved the initial award in the amount of \$1,000,000.00. This increase in the amount of \$2,250,000.00 is necessary to continue to provide maintenance, repair, and operating supplies to the various City agencies through the end of the current contract term. This increase will make the award amount \$3,250,000.00. The contract expires on August 31, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

This is a cooperative contract which was competitively bid by another public agency. The vendor has agreed to goal setting under this contract. On July 7, 2017, MWBOO set goals of 5% MBE and 2% WBE. On January 26, 2018, W.W. Grainger, Inc. was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Walters Relocations, Inc.	5%	\$70,840.00	7%

WBE: None

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

02/14/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

- 4. DENVER-ELEK, INC.
- R.F. WARDER, INC.
- J.F. FISCHER, INC.

\$4,000,000.00 Increase

Contract No. B50003236 - Maintenance & Repair Services for Plumbing and Heating Systems - Department of General Services, Department of Public Works, etc. - P.O. Nos. P526182, P526183, and P526184

On January 29, 2014, the Board approved the initial award in the amount of \$6,000,000.00. Subsequent actions have been approved. This increase in the amount of \$4,000,000.00 is necessary to continue services under the contract through the end of the term. This increase will make the award amount \$13,000,000.00. The contract expires on January 28, 2019.

MBE/WBE PARTICIPATION:

On November 1, 2013, MWBOO set goals of 27% MBE and 0% WBE. Denver-Elek, Inc. and J.F. Fischer, Inc. were found in compliance. On October 12, 2017, R.F. Warder, Inc. was found in non-compliance. The Board is requested to allow R.F. Warder, Inc. ten days to come into compliance.

Denver-Elek, Inc.

Commitment Performed

MBE: Spears Mechanical Contractors, Inc.	27%	\$21,675.63	86.6%
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WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

02/14/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

J.F. Fischer, Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Horton Mechanical Contractors, Inc.	27%	\$798,728.03	48.1%

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE.

R.F. Warder, Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: BMC Services, LLC	27%	\$ 0.00	

WBE: N/A

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

5. REACH AIR MEDICAL SERVICES, LLC \$100,000.00 Selected Source
 Contract No. 06000 - Air Transportation Services - Health Department - Req. No. R784985

Emergency medical air transportation services for critical care patients are provided by the Maryland Department of Health (MDH) through the Transportation Grants Program. The MDH protocol states, "All air ambulance transport costs for Maryland Medicaid recipients will be paid by the Baltimore City Health Department, through the Transportation Grants Program." Service Providers may submit invoices as late as two years after services have been rendered prior to the review and verification process, which takes approximately one year. The

AGENDA

BOARD OF ESTIMATES

02/14/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

requested amount is required for payment of outstanding invoices and new invoices. The period of the award is January 1, 2018 through December 31, 2018, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

The State of Maryland must license all air ambulance service companies. The vendor is licensed by the State of Maryland. The MDH further states "The Health Department will screen all calls as to eligibility and medical necessity and the appropriate transportation will be arranged when approved."

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

N/A

- | | | |
|---|--------------|-----------------|
| 6. HEALTHNET AEROMEDICAL SERVICES, INC. | \$100,000.00 | Selected Source |
| Contract No. 06000 - Air Transportation Services - Health Department - Req. No. R786668 | | |

Emergency medical air transportation services for critical care patients are provided by the Maryland Department of Health (MDH) through the Transportation Grants Program. The MDH protocol states, "All air ambulance transport costs for Maryland Medicaid recipients will be paid by the Baltimore City Health Department, through the Transportation Grants Program." Service Providers may submit invoices as late as two years after services have been rendered prior to the review and verification process, which takes approximately one year. The requested amount is required for payment of outstanding invoices and new invoices. The period of the award is February

AGENDA

BOARD OF ESTIMATES

02/14/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

1, 2018 through January 31, 2019, with one 2-year renewal option remaining. The above amount is the City's estimated requirement. The State of Maryland must license all air ambulance service companies. The vendor is licensed by the State of Maryland. The MDH further states "The Health Department will screen all calls as to eligibility and medical necessity and the appropriate transportation will be arranged when approved."

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION: N/A

- | | | |
|--|--------------|-------------|
| 7. SELEX ES INC. D/B/A | | |
| ELSAG NORTH AMERICA | \$320,625.00 | Sole Source |
| Contract 08000 - ELSAG Plate Hunter M6-2 (license plate readers) - Mayor's Office of Criminal Justice - Req. No. R787310 | | |

The vendor is the sole manufacturer and distributor of these products which must be compatible with currently installed equipment on police vehicles. This purchase and installation is compatible with previously purchased equipment from the same vendor. Funding has been given to the City of Baltimore by the Bloomberg Philanthropies grant. This is a one-time purchase. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION: Not applicable. This meets the requirement for certification as s sole source procurement as these commodities are only available from subcontractors.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
39 - 40
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.
In connection with the Transfer of Funds,
a report has been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

02/14/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- 1. B50005160, International Trucks - Beltway International, LLC \$3,500,000.00
O.E.M. Parts, Service
And Warranty Repairs

(Dept. of General Services - Fleet Management)

MWBOO GRANTED A WAIVER.

- 2. B50005169, Crew Cab Dump Trucks with Snow Plows and Salt Spreaders Century Ford of Mt. Airy Inc. \$ 474,895.00

(Dept. of General Services - Fleet Management)

MWBOO GRANTED A WAIVER.

Department of Public Works/Office of Engineering & Construction

- 3. WC 1369, Water Infrastructure Replacement and Rehabilitation at Various Locations Spiniello Companies \$1,973,300.00

MWBOO SET GOALS OF 11% FOR MBE AND 6% FOR WBE.

MBE: Machado Construction Company, Inc.	\$217,100.00	11.00%
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WBE. R&R Contracting Utilities, Inc.	\$118,500.00	6.00%
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MWBOO FOUND VENDOR IN COMPLIANCE.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Engineering & Construction

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,666,358.00	9960-909100-9588	
Water Revenue	Constr. Res.	
Bonds		
\$ 197,330.00	-----	9960-915103-9557- 900020-2
		Extra Work
197,330.00	-----	9960-915103-9557- 900020-3
		Engineering
180,000.00	-----	9960-915103-9557- 900020-5
		Inspection
1,973,300.00	-----	9960-915103-9557- 900020-6
		Construction
<u>118,398.00</u>	-----	9960-915103-9557- 900020-9
\$2,666,358.00		Administration

The funds are required to cover the cost for the award of WC 1369, Water Infrastructure Replacement and Rehabilitation at Various Locations.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Mayor's Office of Human Services - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 3 to Agreement with Union Baptist Church-School, Inc.

AMOUNT OF MONEY AND SOURCE:

\$74,860.00 - 4000-486318-1772-516000-603051

BACKGROUND/EXPLANATION:

On June 7, 2017, the Board approved an advance of funds in the amount of \$242,230.00 for Union Baptist Church-School, Inc. for the period of July 1, 2017 through June 30, 2018. On August 9, 2017, the Board approved the remaining funds in the amount of \$1,211,148.00.

On November 8, 2017, the Board approved amendment no. 1 in the amount of \$11,276.00 for a mandatory 1% federal Cost of Living Adjustment for all staff.

On January 10, 2018, the Board approved amendment no. 2 in the amount of \$222,000.00 to support required health and safety improvements to the Head Start facility which services up to 175 eligible children in Baltimore City for 6 hours a day, 5 days per week for 170 days.

This Amendment No. 3 to Agreement will increase the amount of the award by \$74,860.00, making the total award amount \$1,761,514.00. The additional funding supports required improvements to the Head Start playground in order to address health and safety issues. Funds were awarded by the United States Department of Health and Human Services.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Public Works/Office - Amendment No. 4 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement for Post Award Engineering Services with Patton Harris Rust & Associates /Hazen & Sawyer a Joint Venture (JV) under WC 1168, Deer Creek Pumping Station Improvements. This Amendment No. 4 to Agreement will extend the period of the agreement through August 4, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 5, 2011, the Board approved the original agreement for 48 months in the amount of \$2,231,393.00 with the JV to provide post award services during improvements of Deer Creek Pumping Station. This Amendment No. 4 to Agreement will allow the Office of Engineering and Construction and the JV to resolve outstanding matters with the 42-inch butterfly valve and complete the required operation and maintenance manuals. The scope of the original agreement includes providing shop drawing reviews, responding to requests for information, reviewing proposed change orders, attending progress meetings, providing technical consultations, and updating pumping station operation and maintenance manuals.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE/WBE program in accordance with City Code Article 5, Subtitle 28.

MWBOO SET GOALS OF 27.8% MBE AND 4% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Public Work/Office - Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Joint Venture: Whitman, Requardt & Associates, LLP/Hazen & Sawyer (Consultant) under Project No. 1252, SC 938, Headworks Facilities Improvements at the Patapsco Wastewater Treatment Plant. The Agreement is effective for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$ 639,341.84 - (32%) - Wastewater Revenue Bonds
1,358,601.42 - (68%) - County Grants
\$1,997,943.26 - 9956-903345-9551-900020-700032

BACKGROUND/EXPLANATION:

This project is to increase the facility capacity of the Patapsco Wastewater Treatment Plant and provide wastewater system overflow relief. The Consultant will design the rehabilitation of the existing grit removal facility, installation of new two stage screening facility upstream of the existing grit removal facility, and improvements to the existing plant influent flow measurement system.

The Consultant will provide the design engineering services for the Headworks Facilities Improvements at the Patapsco Wastewater Treatment Plant and other designated elements of the project. These services include but are not limited to, a thorough review of all record information pertaining to the Grit Removal Facility and Southwest Diversion Sewer (SWD), plant flow records, operation and maintenance records, SWD hydraulic modeling data, and verify record/contract drawings. The Consultant will complete a geotechnical review, subsurface investigations, and soil borings to compile a geotechnical report with foundation recommendations.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Public Work/Office - cont'd
of Engineering and Construction

The Consultant will conduct a multi-disciplinary examination of the Grit Removal Facility to review and identify necessary upgrades to the existing clamshell grit removal system, channel and grit tank covers, general building ventilation and heating requirements, electrical renovations, structural and architectural renovations, interior and exterior valve and gate replacement needs, a new grit dewatering pump system, and a valve actuator design for the two grit chamber by-pass line. The Consultant will evaluate the hydraulic requirements for the new screen facility and the impact on the existing SWD hydraulic grade line. This information will be used by the City's sewer modeling group to assess the impact of the new screen facility hydraulics on the SWD conveyance capacity. The Consultant will develop the concept design for the screen building layout, two-stage screens, screenings conveyance system and other process equipment, the concept design for the influent ventilation/hydrogen sulfide release chamber, and the design for the new influent flow meter station for the SWD flow. The Consultant will conduct a non-tidal wetland delineation within the project boundary and prepare a findings report. Based on this report, the Consultant will prepare a Joint USACE/MDE Federal/State Application in accordance with Section 404 of the Clean Waters Act and the MD Non-Tidal Wetlands and Waterways Act. The Consultant will conduct a Simplified Forest Stand Delineation and develop a Forest Conservation Plan which will be submitted for review to the City's Office of Sustainability.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Public Work/Office - cont'd
of Engineering and Construction

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MBE: DM Enterprises of Baltimore, LLC	\$ 20,765.45	1.03%
Dhillon Engineering, Inc.	285,259.55	14.27%
C.C. Johnson & Malhotra, P.C.	136,257.07	6.81%
Transviron, Inc.	158,627.09	7.93%
	<u>\$600,909.16</u>	<u>30.04%</u>
 WBE: The Robert B. Balter Company	 \$ 44,974.00	 2.25%
Albrecht Engineering, Inc.	145,118.65	7.26%
Phoenix Engineering, Inc.	54,588.60	2.73%
	<u>\$244,681.25</u>	<u>12.24%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Public Work/Office - cont'd
of Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 703,276.16	9956-923027-9549	
Wastewater	Construction Reserve	
Revenue Bonds	PWWTP Headworks	
\$1,494,461.84	" "	
County		
<u>\$2,197,738.00</u>		
\$1,997,943.26	-----	9956-903345-9551-3
		Design
199,794.74	-----	9956-903345-9551-9
		Admin.
<u>\$2,197,738.00</u>		

The funds are to cover the cost of Project 1252, SC 938, Headworks Facility Improvements at Patapsco Wastewater Treatment Plant.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Public Works - Agreement for Energy Performance Contracting Phase II

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for Energy Performance Contracting - Phase II with Johnson Controls, Inc. (JCI). The period of the agreement is effective upon Board approval for 15 years commencing after installation.

AMOUNT OF MONEY AND SOURCE:

\$8,120,511.00 - 5000-505618-1981-194700-603051

BACKGROUND/EXPLANATION:

On January 20, 2016, the Board approved the Phase-I Energy Performance Contract with JCI in the amount of \$247,600.00. The scope of work for JCI was to provide a detailed energy audit and guaranteed savings program to reduce the City's energy consumption and maintenance costs at these City facilities: Ashburton Water Filtration Plant, Montebello Water Filtration Plant, Maryland Zoo/Recreation & Parks Building, Waxter Senior Center, 1 Safari Place, 1000 Cathedral Street, South East Anchor Library, 3601 Eastern Avenue, Callow Hill Aquatic Center, 2821 Oakley Avenue, Mounted Police Building 500 Fallsway, and the Old GBMC Building, 1200 E. Fayette Street. The Phase II Agreement will provide for the implementation for such energy savings measures, guarantee the resultant savings and provide maintenance for all installed equipment for the life of the contract.

The total cost of the project is \$9,120,511.00 (as a result of a \$1,000,000.00 Energy Water Infrastructure Grant from the MDE) which includes construction, Energy Office project management, 15-year maintenance, and monitoring and verification costs. The project cost will be financed by the City's Master Lease program, provided through the City's Office of Treasury Management. Alternatively, the City will apply for a loan from the Maryland Department of the Environment (MDE). If the MDE loan is obtained, it will be used in lieu of the Master Lease. The MDE interest rate is 1% and the Master Lease rate is 3.5% resulting in a savings of \$1.5 million in financing costs.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Public Works - cont'd

In addition, the Office of Sustainable Energy (OSE) successfully applied for and received a \$1,000,000.00 Energy Water Infrastructure Grant from the MDE. The OSE will manage the grant, construction, implementation, and monitoring of the project. The MDE grant has strict time sensitive guidelines which must be met by the City in order to access this funding. The amount to be financed by the Master Lease is \$6,463,186.00. Annual loan payments will be made by the City utilizing funds that will be saved by the reduction of energy consumption. In addition, the project will fund a 15-year maintenance services agreement totaling \$1,104,007.00 and a monitoring and verification agreement for \$553,318.00. The \$12,107,688.00 of energy savings as related to the installation of the proposed Energy Conservation Measure is guaranteed for the life of the agreement which is 15 years after the completion of construction.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE 5% WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for Energy Performance Contracting Phase II has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Space Utilization Committee - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment to Lease Agreement with Tiffany Jones, Lessee, for Studio #204, located at the School 33 Art Center, 1427 Light Street. The Amendment will extend the Lease Agreement through February 3, 2020.

AMOUNT OF MONEY AND SOURCE:

<u>Annual</u>	<u>Monthly Installment</u>
\$4,800.00	\$400.00

BACKGROUND/EXPLANATION:

On March 4, 2015 the Board approved the original Lease Agreement with the Lessee, for the rental of Studio #204, located in School 33 Art Center. The period was for February 4, 2015 through February 3, 2016, with an option to renew automatically for two 1-year renewals starting February 4, 2016 and through February 3, 2018.

The effective date of the extension will be February 4, 2018. It is agreed by all parties that all other rentals, conditions, provisions and terms of the original Lease Agreement dated March 4, 2015 shall remain in full force and effect.

The Space Utilization Committee approved this Amendment to Lease Agreement on January 23, 2018.

(The Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Bureau of the Budget and - Grant Award and Appropriation
Management Research (BBMR) Adjustment Order No. 51

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a grant award from the Governor's Office of Crime Control and Prevention (GOCCP), Victims Assistance Formula Grant Program. The period of the Grant Award is October 1, 2017 through September 30, 2018.

The Board is also requested to approve Appropriation Adjustment Order No. 51 grant fund transfer within the State's Attorney's Office for \$50,000.00 in unallocated federal funds from Service 115: Prosecution of Criminals to Service 786: Victim Witness Services.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - From: 4000-400018-1150
Service 115: Prosecution of Criminals

To: 4000-413018-1156
Service 786: Victim and Witness Services

\$12,500.00 - 1001-000000-1156-117900-601001 - This is a matching component, which the agency is contributing as part of the salary of its Felony Advocate Coordinator.

BACKGROUND/EXPLANATION:

The GOCCP has awarded this grant to the Office of the State's Attorney for Baltimore City's Expanding Services to Victims of Crime with Disabilities program. This program assists in developing and implementing strategies intended to provide assistance to crime victims in the State of Maryland with physical and/or cognitive disabilities. The grant funds provide personnel.

AGENDA

BOARD OF ESTIMATES

02/14/2018

BBMR - cont'd

The Grant Award is late because BBMR recently received the Grant Award letter from the GOCCP.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Terms and Special Conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Bureau of the Budget and Management Research (BBMR) - Grant Award and Appropriation Adjustment Order No. 52

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award from the National Association of VOCA Assistance Administrators. The period of the Grant Award is December 20, 2017 through June 30, 2018.

The Board is further requested to approve the Appropriation Adjustment Order to transfer Unallocated Grant Funds within the Office of the State's Attorney from Service 115 (Prosecution of Criminals), to Service 786 (Victim and Witness Services).

AMOUNT OF MONEY AND SOURCE:

\$4,904.00 - From: 4000-400018-1150 (Service 115)
To: 4000-417918-1156 (Service 786)

BACKGROUND/EXPLANATION:

The National Association of VOCA Assistance Administrators has awarded this grant to the Office of the State's Attorney for Baltimore City for funding of a National Crime Victims' Rights Week Community Awareness Project. The award covers brochure printing, materials, and supplies for the event.

The Grant Award is late because BBMR recently received the Grant Award letter from the GOCCP.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Bureau of the Budget and Management Research (BBMR) - Grant Award and Appropriation Adjustment Order No. 53

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award to the Office of the State's Attorney for Baltimore City (Service 115; Prosecution of Criminals) from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award is October 1, 2017 through September 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$50,904.00 - The funds will come from the GOCCP. The appropriation will be placed in a Federal award fund, detailed fund number 412918. The account number will appear with 26 digits: 4000-412918-1150-715200-xxxxxx.

\$12,500.00 - This is a matching component, which the SAO is making from the salary of its Special Victims Unit Division Chief. The source account for this match is 1001-000000-1150-715200-601001.

No appropriation adjustment action is required.

BACKGROUND/EXPLANATION:

The GOCCP has awarded this grant to the SAO's Special Victims Unit to assist in developing and implementing strategies specifically intended to provide assistance to crime victims in the State of Maryland. The program serves victims of sexual assault, rape, stalking, human trafficking, and other crimes investigated and/or prosecuted by the Special Victims Unit in the SAO. The funds will be used to provide personnel.

AGENDA

BOARD OF ESTIMATES

02/14/2018

BBMR - cont'd

The Grant Award is late because BBMR recently received the Grant Award letter from the GOCCP.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Bureau of the Budget and Management Research (BBMR) - Grant Award and Appropriation Adjustment Order No. 41

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award to the State's Attorney's Office from the State of Maryland's - Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award is October 1, 2017 through September 30, 2018.

The Board is further requested to approve the Appropriation Adjustment Order No. 41.

AMOUNT OF MONEY AND SOURCE:

\$155,832.00 - The source of funds for this grant is the Byrne - Justice Assistance Grant, which passes through the Governor's Office of Crime Control and Prevention. The appropriation will be placed in a federal award fund, detailed fund number 412818. The 26-digit account number will be displayed as 4000-412818-1150-118000-600000.

BACKGROUND/EXPLANATION:

The GOCCP has awarded this grant to the Office of the State's Attorney for Baltimore City's Reducing Violent Crime program which helps reduce existing gaps in services and foster collaboration among partner organizations. The program improves the ability to analyze, map and target opioid trafficking and prosecute repeat violent offenders. Grant funds will provide equipment.

The Grant Award is late because BBMR recently received the Grant Award letter from the GOCCP.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

02/14/2018

BBMR - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

Mayor's Office of Human Services - Amendment No. 2 to Agreement

The Board is requested to ratify the Amendment No. 2 to Agreement with the University of Maryland, Baltimore. The Amendment No. 2 to Agreement will extend the period of the agreement through March 31, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 12, 2016, the Board approved the original agreement in the amount of \$166,475.00 for the period of September 1, 2016 through June 30, 2017. On July 19, 2017 the Board approved the First Amendment to the Agreement that authorized a no-cost extension through December 31, 2017.

The University of Maryland, Baltimore is providing overall support in ensuring program wide, high fidelity and targeted Social and Emotional Foundations of Early Learning mentor coaching in 10 Head Start centers (44 classrooms), with the goal to improve the overall scores in Emotional Support through the use of the class assessment tool.

This Amendment No. 2 to Agreement will allow the University of Maryland, Baltimore to use the remaining funds under the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
1. Bridget Wright	Preparedness Summit Atlanta, GA April 16 - 20, 2018 (Reg. Fee \$605.00)	PHEP Grant Cities Readiness Initiative Grant	\$1,849.58

The airfare cost of \$178.96 and the registration fee of \$605.00 were prepaid on a City-issued procurement card assigned to Mr. Ryan Hemminger. Therefore, the disbursement to Ms. Wright is \$1,065.62.

2. Shannon Snyder	Preparedness Summit Atlanta, GA April 16 - 20, 2018 (Reg. Fee \$605.00)	PHEP Grant Cities Readiness Initiative Grant	\$1,839.44
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The airfare cost of \$178.96 and the registration fee of \$605.00 were prepaid on a City-issued procurement card assigned to Mr. Ryan Hemminger. Therefore, the disbursement to Ms. Snyder is \$1,055.48.

Board of Elections

3. Anne MacNeille	Maryland Assn. of Election Officials 2018 Annual Conference Ocean City, MD March 14 - 15, 2018 (Reg. Fee \$225.00)	General Funds	\$ 567.25
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AGENDA

BOARD OF ESTIMATES

02/14/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Board of Elections - cont'd</u>			
The registration fee in the amount of \$225.00 was prepaid by EA 000303459. Therefore, the disbursement to Ms. MacNeille is \$342.25.			
4. Lawrence Cager	Maryland Assn. of Election Officials 2018 Annual Conference Ocean City, MD March 14 - 16, 2018 (Reg. Fee \$225.00)	General Funds	\$ 754.47
The registration fee in the amount of \$225.00 was prepaid by EA 000303459. Therefore, the disbursement to Mr. Cager is \$529.47.			
5. Aureilia Jones	Maryland Assn. of Election Officials 2018 Annual Conference Ocean City, MD March 13 - 16, 2018 (Reg. Fee \$225.00)	General Funds	\$ 929.11
The registration fee in the amount of \$225.00 was prepaid by EA 000303459. Therefore, the disbursement to Ms. Jones is \$704.11.			
6. Mildred Easterling	Maryland Association of Election Officials Annual Conference Ocean City, MD March 12 - 16, 2018 (Reg. Fee \$225.00)	General Funds	\$1,110.04

AGENDA

BOARD OF ESTIMATES

02/14/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Board of Elections - cont'd

The registration costs of \$225.00 was prepaid using EA000303459. Therefore, the disbursement to Ms. Easterling is \$885.04.

7. Rochelle Lucas Kelly Norton Tracey Chapman Deitra Redmond	Maryland Association of Election Officials Annual Conference Ocean City, MD March 12 - 16, 2018 (Reg. Fee \$225.00 ea.)	General Funds	\$4,440.16
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The registration costs of \$225.00 of each employee was prepaid using EA000303459. Therefore, the disbursement to each employee is \$885.04.

8. Armstead Jones Abigail Goldman Lisa Stanley Sabrina Graves	Maryland Associa- tion of Election Officials Annual Conference Ocean City, MD Mar. 12 - 16, 2018 (Reg. Fee \$225.00 ea.)	General Funds	\$4,440.16
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The registration fee for each attendee, in the amount of \$225.00, was prepaid by Expenditure Authorization No. 000303459. The amount to be disbursed to each attendee is \$885.04.

AGENDA

BOARD OF ESTIMATES

02/14/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Board of Elections - cont'd</u>			
9. Samuel McAfee Frankie Powell Sidney Shelton Eleanor Wang	Maryland Association of Election Officials Annual Conference Ocean City, MD Mar. 13 - 16, 2018 (Reg. Fee \$225.00 ea.)	General Funds	\$3,741.19

The subsistence rate for this location is \$172.00 per night. The cost of the hotel for Mr. McAfee is \$135.00, plus hotel taxes \$14.18 per night. The Board of Elections is requesting additional subsistence in the amount of \$3.00 per day for meals and incidentals for Mr. McAfee.

The registration fee for each attendee, in the amount of \$225.00, was prepaid by Expenditure Authorization No. 000303459. Therefore, Mr. McAfee will be disbursed \$728.86. Mr. Powell, Ms. Shelton, and Ms. Wang will be disbursed \$704.11 each.

AGENDA

BOARD OF ESTIMATES

02/14/2018

Department of Recreation and Parks - Capital Projects
Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Capital Projects Grant Agreement between the Maryland State Board of Public Works (BPW) and the Cylburn Arboretum Associates, Inc. (CAA), Grantee, and the Mayor and City Council of Baltimore, Beneficiary.

This Capital Projects Grant Agreement terminates if the BPW terminates the grant authorization under paragraph 3 without issuing bonds. Otherwise, this Capital Projects Grant Agreement will be effective so long as any State General Obligation Bonds issued, sold, and delivered to provide funds for this grant, remain outstanding, or for a longer period as the parties agree.

AMOUNT OF MONEY AND SOURCE:

\$150,000.00 - State funds to be paid directly to the CAA

BACKGROUND/EXPLANATION:

This Agreement serves to acknowledge the State of Maryland Capital Projects Grant awarded to the CAA. The CAA wishes to utilize the funds to make capital improvements to the City property known as the Carriage House at the Cylburn Arboretum.

Upon approval of this Capital Projects Grant Agreement by the Board and after the renovation project plans are finalized, a subsequent donation agreement will be executed between the CAA and the Department of Recreation and Parks to address the in-kind donation to the City.

AUDITS REVIEWED AND HAS NO OBJECTION.

(The Capital Projects Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/14/2018

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works/ -
Office of Engineering and
Construction - SC 980, Rehabilitation and
Improvements to Sanitary
Sewers at Various Locations
in Baltimore City
BIDS TO BE RECV'D: 3/14/2018
BIDS TO BE OPENED: 3/14/2018

2. Department of Transportation - TR 18005, Reconstruction of
Footways Citywide
BIDS TO BE RECV'D: 3/14/2018
BIDS TO BE OPENED: 3/14/2018

3. Department of Transportation - TR 18003, Reconstruction of
Footways Citywide
BIDS TO BE RECV'D: 3/14/2018
BIDS TO BE OPENED: 3/14/2018

4. Department of Transportation - TR 08320, Rehabilitation of
Bridge No. BC-4208 Edison
Highway Over Amtrak Railroad
BIDS TO BE RECV'D: 4/4/2018
BIDS TO BE OPENED: 4/4/2018

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED