



Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

**To: Honorable Brandon M. Scott, Honorable Bill Henry,
Mr. James Shea, Mr. Matthew Garbark**

From: Council President Nick J. Mosby

Date: February 22, 2021

Re: Board of Estimates Agenda Items for February 24, 2021 at 9:00am

The items on the Board of Estimates Agenda for February 24, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

| | | |
|---|-------|--|
| P | 1 | Board and Commissions |
| | | 1. Prequalification of Contractors |
| | | 2. Prequalification of Architects and Engineers |
| P | 2-6 | Health Department – Agreements |
| P | 7 | Health Department – Agreement |
| P | 8 | Health Department – Ratification of Agreement |
| P | 9-14 | EXTRA WORK ORDERS AND TRANSFER OF FUNDS |
| P | 15 | Mayor’s Office of Children and Family Success – Notice of Grant Award |
| P | 16 | Mayor’s Office of Criminal Justice – Agreement |
| P | 18-28 | INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS |
| P | 29 | Department of Audits – Performance Audit Training |
| P | 34 | Baltimore Police Department – Agreement |
| P | 35 | Baltimore Police Department – Agreement |
| P | 36 | Circuit Court for Baltimore City – Grant Award |
| P | 37 | Office of the State’s Attorney for Baltimore City (OSA) - Inter-Governmental Agreement |
| P | 38 | Office of the State’s Attorney for Baltimore City (OSA) – Grant Award |
| P | 39-40 | Baltimore City Fire Department (BCFD) – Second Amendment to Agreement |
| P | 41 | Mayor’s Office of Homeless Services - Provider Agreements |
| P | 42 | Mayor’s Office of Homeless Services – Ratification of the First Amendment to Agreement |
| P | 43 | Department of Transportation (DOT) – Developers’ Agreements |
| P | 44 | Department of Transportation – Minor Privilege Permit Applications |
| P | 45 | Department of Real Estate – Interdepartmental Lease Agreement |
| P | 46 | Department of Real Estate – Lease Agreement Renewal |
| P | 47-48 | Department of Real Estate – Interdepartmental Lease Agreement |
| P | 49 | Mayor’s Office of Employment Development – Inter-Governmental Agreement |
| P | 50 | Mayor’s Office of Employment Development – First Amendment to Agreement |
| P | 51-52 | Department of Public Works/Office of Engineering and Construction – Agreement |
| P | 53-54 | Department of Public Works/Office of Engineering and Construction – Task Assignment |
| P | 55-56 | Department of Recreation and Parks – Task Assignment |
| P | 57-59 | TRANSFERS OF FUNDS |

- P 61 Mayor's Office – Employment Agreement
- P 62 Department of Housing and Community Development – Consultant Agreement
- P 63 PROPOSALS AND SPECIFICATIONS
- P 63 CLOSING

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

- Health Department – Agreements
- P 2 2. BLACK MEN'S EXCHANGE-NATIONAL, INC. (BMX) \$100,000.00
- P 4 9. SISTERS TOGETHER AND REACHING (STAR), INC. \$440,894.00
- P 5 12. AIDS INTERFAITH RESIDENTIAL SERVICES, INC. \$ 75,000.00
- P 6 13. PROJECT PLASE, INC. \$626,000.00

- EXTRA WORK ORDERS AND TRANSFER OF FUNDS
- P 11 3. EWO #008, \$ 299,573.57 – TR 03319, Replacement of Bridge No. BC3212, Harford Road Bridge over Herring Run

- P 17 Department of Law – Settlement Agreement and Release

- INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 19-20 3. UTILITY ASSOCIATES, INC. \$151,965.00 Sole Source
Contract No. 08000 – Integrated Body Cameras – Department of Public Works, Environmental Police – Req. No.: R865420
- P 21 5. METROPOLITAN PROTECTIVE SERVICES, INC. \$170,000.00 Extension
Contract No. B50004352 - Armed Security Guard – Departments of General Services, Health, Public Works, etc. – P.O. No.: P534694
- P 21-22 6. MANDIANT d/b/a FIREEYE, INC. \$650,000.00 Ratification and Extension
Contract No. 06000 – Subject Matter Expert Consultant Services – Baltimore City Office of Information and Technology – P.O. No.: P547982
- P 22-23 7. SKYLINE TECHNOLOGY, LLC F/K/A SKYLINE NETWORK ENGINEERING, LLC \$ 35,000.00 Ratification
Contract No. 06000 – Acting Chief Information Security Officer Agreement – Baltimore City Office of Information & Technology – P.O. No.: P550764

- P 30-31 Department of Housing and Community Development (DHCD)– Land Disposition Agreement

- P 32-33 Department of Housing and Community Development (DHCD)– Land Disposition Agreement

- P 60 Department of Human Resources – Personnel Matters

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR FEBRUARY 24, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

BOARD OF ESTIMATES' AGENDA – FEBRUARY 24, 2021

BOARDS AND COMMISSIONS:

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

| | |
|------------------------|----------------|
| Ed's Plant World, Inc. | \$8,000,000.00 |
|------------------------|----------------|

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|--|---|
| Mercado Consultants, Inc. | Engineer Land Survey Property Line Survey |
| Water Resources Management Associates, Inc. | Engineer |

AGENDA

BOARD OF ESTIMATES

2/24/2021

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

- 1. **INDEPENDENT MARYLANDERS** **\$ 41,406.00**
ACHIEVING GROWTH THROUGH
EMPOWERMENT, INC. (IMAGE)

Account: 6000-613321-3044-273300-603051

The Department receives funding from the Maryland Department of Aging for the development of an Aging and Disability Resource Center through the Area Agencies on Aging (AAA), Maryland Access Point (MAP) program. The Department engages IMAGE to perform services in the area of MAP Enhancement for nursing home residents that want to explore the option to return to the community. IMAGE will provide Options Counseling and Medicaid application assistance to all referred individuals between the ages of 18-49 who are referred to the MAP/AAA by Department of Health and Mental Hygiene or its designees.

- 2. **BLACK MEN’S EXCHANGE-NATIONAL, INC.** **\$100,000.00**
(BMX)

Account: 4000-444321-3023-718000-603051

Black Men’s Xchange will conduct outreach and recruitment activities to prevent new HIV infections through increased access to PrEP, nPEP and by engaging young adult men who have sex with men, and African American women between the ages of 15 to 45. BMX will provide screenings and referrals to HIV-negative persons at risk for HIV infection and conduct community events on HIV prevention-related topics to reach persons from priority populations. The period of the agreement is August 1, 2020 through July 31, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.

The agreements are late because of delays at the administrative level.

- 3. **HOME OF TENDER CARE, LLC** **\$ 23,400.00**

Account: 5000-534021-3254-767800-607001

AGENDA

BOARD OF ESTIMATES

2/24/2021

Health Department – cont'd

This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

The agreement is late because the Department was awaiting information and signatures from the Providers.

4. MARYLAND COMMUNITY HEALTH RESOURCES \$ 41,666.00
COMMISSION

Account: 5000-519321-3001-599000-405001

The Baltimore City Health Department received a grant from Maryland Community Health Resources Commission to implement the Local Health Improvement Coalition (LHIC) Project. The Department will identify three to five LHIC priorities, one of which will focus on diabetes. The period of the agreement is November 1, 2020 through October 29, 2021.

The agreement is late because of administrative delays.

5. JOHNS HOPKINS UNIVERSITY \$ 15,000.00

Account: 5000-569721-3021-273399-603051

Johns Hopkins Intensive Primary Care will provide identification assistance to patients in the Ryan White Program to help with referrals for social service programs.

6. JOHNS HOPKINS UNIVERSITY \$ 35,355.00

Account: 5000-569721-3023-273313-603051

Johns Hopkins University will provide Health Education/Risk Reduction Services (HERR) for clients living with HIV, and on how to reduce the risk of HIV transmission. HERR will include sharing information about medical and psychosocial support services and counseling clients to improve their health status.

AGENDA

BOARD OF ESTIMATES

2/24/2021

Health Department – cont'd

- 10. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 46,079.00**

Account: 5000-569721-3023-273350-603051

Chase Brexton Health Services, Inc. will utilize funding to reduce financial and concrete barriers to care, promote treatment adherence and prevent homelessness among eligible persons living with HIV/AIDS through the service area. Chase Brexton's housing services are provided through the Social Work and Outreach Department by Medical Case Managers, who provide initial and ongoing needs assessments and care plans.

- 11. **PARK WEST HEALTH SYSTEM, INC.** **\$ 8,200.00**

Account: 5000-569721-3023-273367-603051

Park West Health System, Inc. will provide medical non-emergency transportation services that enable an eligible client to access or be retained in core medical or support services. Medical transportation may be transportation may be provided through: use of company vehicle to provide transportation services, contracts with providers of transportation services and the purchase and distribution of MTA tokens or monthly bus passes to clients as needed.

- 12. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC.** **\$ 75,000.00**

Account: 5000-569721-3023-273306-603051

AIDS Interfaith Residential Services will utilize funds to provide nutritional services to assist clients living with HIV to maintain a healthy diet and nutritional needs during a financial shortfall. The organization will also assist clients with obtaining resources that can help them become self-sufficient, and make referrals for additional resources and treatment as needed.

MWBOO GRANTED A WAIVER ON JANUARY 16, 2021.

AGENDA

BOARD OF ESTIMATES

2/24/2021

Health Department – cont'd

- 13. **PROJECT PLASE, INC.** **\$626,000.00**

Account: 5000-569721-3023-273350-603051

Project PLASE, Inc. will provide homeless clients with daily meals as they are connected to medical care and moving toward permanent housing.

MWBOO GRANTED A WAIVER ON NOVEMBER 22, 2020.

- 14. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC.** **\$ 50,000.00**

Account: 5000-569721-3023-273304-603051

AIDS Interfaith Residential Services, Inc. will provide substance abuse support services to assist eligible people living with HIV who are disconnected from substance abuse treatment and continue to use illegal substances. These services may include: substance abuse assessment and referral for additional treatment, individual substance abuse counseling, substance abuse support groups, and collaboration with treatment providers to facilitate inpatient treatment when deemed medically necessary.

MWBOO GRANTED A WAIVER ON JANUARY 16, 2021.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene’s Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement with PACT: Helping Children with Special Needs, Inc. (PACT). The period of the Agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

| <u>Total</u> | <u>No. of visits</u> | <u>Cost per visit</u> |
|------------------|----------------------|---|
| \$13,000.00 | 40 | \$325.00 – Initial Case Management |
| 13,406.25 | 75 | \$178.75 – Individualized Family Service Plan Review (Annual) |
| <u>27,105.00</u> | 278 | \$ 97.50 – On-going Case Management |

\$53,511.25

(8,026.69) Less Administrative Fee @ 15%

\$45,484.56 – 6000-622121-3080-292300-603051

BACKGROUND/EXPLANATION:

PACT will provide health-related early intervention/case management services for the Baltimore Infants and Toddlers Program for eligible patients. PACT will be reimbursed according to the Department of Health and Mental Hygiene policies for the Maryland Medical Assistance Program.

Funds are provided by the Maryland State Department of Health and Mental Hygiene, Medical Assistance Program, under Title XIX of the Social Security Act, U.S.C. 1396 et seq. and are channeled through the Department.

The agreement is late because of budget revisions.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Health Department – Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Agreement with Communities United, Inc. The period of the agreement was September 30, 2019 through September 29, 2020.

AMOUNT OF MONEY AND SOURCE:n

\$70,000.00 – 4000-483520-3080-294600-603051

BACKGROUND/EXPLANATION:

The Health Department received a grant award to implement the ReCAST West Baltimore program, targeting central West Baltimore to provide trauma-informed community-led supports. Communities United, Inc. utilized funds to target truancy, engage parents and build leadership and supports for young people ages 14-24. Approval of this agreement will allow the Department to reimburse the Provider for services.

The agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

10 - 14

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

2/24/2021

EXTRA WORK ORDERS

| <u>Contract</u> <u>Awd. Amt.</u> | <u>Prev. Apprvd.</u> <u>Extra Work</u> | <u>Contractor</u> | <u>Time</u> <u>Ext.</u> | <u>%</u> <u>Compl.</u> |
|-------------------------------------|---|-------------------|----------------------------|---------------------------|
|-------------------------------------|---|-------------------|----------------------------|---------------------------|

Department of Transportation

- | | | | | |
|--|-------------|----------------------|---|--------|
| 1. EWO #002, \$4,641,050.84 – TR 16301, Replacement of Bridge No. BC4202 <u>Broening Highway over Colgate Creek and Associated Roadway Improvements</u> | | | | |
| \$17,737,777.00 | \$77,138.00 | Allan Myers MD, Inc. | - | 11.00% |

This extra work authorization is requested for additional work and delays as a result of Redline #2, for the erosion and sediment control permit. This permit added notes to the plans that directed the Contractor to work from the top of the existing bridge. This deleted the causeway item and the Contractor had to devise a plan for working from the top of the bridge. Redline Revision #2 calls for the following items: 313 (Silt fence) to be installed at each corner of the bridge; 425 (Trestle System) to be used in lieu of existing item 402 (Temporary Construction Causeways) and items 144 (Gen. Conditions costs for E&S Permit Delay) and 145 (Gen. Conditions costs for additional working time). The Contractors price is within 10.00% of the engineer's estimate for the silt fence, the trestle system was negotiated down to DOT's estimate and the general condition costs were derived from timesheets and invoices. The removal of the causeway will not be used in this contract.

An Engineer's Certificate of Completion of Work has not been issued.

MBE/WBE/DBE PARTICIPATION:

DBE Goal: 18%

2. TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|--------------------------|---------------------|
| \$1,241,000.00 | 9950-934003-9507 | |
| 3 rd Parks & Public Facilities | | |
| \$1,801,249.00 | 9950-934003-9507 | |
| | Construction Reserve— | |
| | Russell & Monroe Bridges | |
| 23 rd Economic Development | | |
| \$ 360,000.00 | 9950-906759-9507 | |
| GF (HUR) | | |

AGENDA

BOARD OF ESTIMATES

2/24/2021

EXTRA WORK ORDERS

| <u>Contract</u> <u>Awd. Amt.</u> | <u>Prev. Apprvd.</u> <u>Extra Work</u> | <u>Contractor</u> | <u>Time</u> <u>Ext.</u> | <u>%</u> <u>Compl.</u> |
|-------------------------------------|---|-------------------|----------------------------|---------------------------|
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Department of Transportation – cont'd

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|--|--|---|--|--|
| \$ 663,000.00 3 rd Parks & Public Facilities | 9950-906759-9507 Construction Reserve— Perring Pkwy Ramp over Herring | | | |
| \$ 572,625.84 23 rd Economic Development | 9950-903516-9507 Construction Reserve— Annap Bridge over BW Pkwy. | | | |
| <u>\$4,637,874.84</u> | ----- | 9950-912036-9508-2 Contingencies Broening Hwy O'Colgate Bridge Repairs | | |

This transfer will partially fund the costs of additional work and delays as a result of Redline Revision #2 for the erosion and sediment control permit; and other costs associated with change order #2 on project TR16301 F.A.P. No. NHPP-TTDG3048(5)N; SHA No. BC450006; Replacement of Bridge No. BC4202 Broening Highway Over Colgate Creek and Associated Roadway Improvement with Allan Myers MD, Inc., in the amount of \$4,641,050.84.

3. EWO #008, \$ 299,573.57 – TR 03319, Replacement of Bridge No. BC3212, Harford Road Bridge over Herring Run
- | | | | | |
|-----------------|----------------|--------------------------------|---|--------|
| \$18,997,069.00 | \$3,427,299.29 | Technopref Industries, Inc. | - | 61.00% |
|-----------------|----------------|--------------------------------|---|--------|

This extra work authorization, Change Order No. 8, is needed to accelerate existing items on the critical path in order to improve the schedule completion date. Therefore, a request for a Not-to-Exceed change order for overtime and other costs associated for TR 03319. Actual costs will be based on the field inspector's time and material records, certified payrolls, blue book rate, and rental invoices.

An Engineer's Certificate of Completion of Work has not been issued.

MBE/WBE/DBE PARTICIPATION:

DBE Goal: 18%

AGENDA

BOARD OF ESTIMATES

2/24/2021

EXTRA WORK ORDERS

| <u>Contract</u> <u>Awd. Amt.</u> | <u>Prev. Apprvd.</u> <u>Extra Work</u> | <u>Contractor</u> | <u>Time</u> <u>Ext.</u> | <u>%</u> <u>Compl.</u> |
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Department of Transportation – cont’d

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|---|----------------|--------------------------|---|--------|
| 4. EWO #006, \$240,213.00 – TR 01041R, Replacement of Edmondson Avenue Bridge | | | | |
| \$40,338,000.00 | \$2,223,034.33 | Tutor Perini Corporation | - | 90.00% |

This extra work order authorization is to pay for items to complete the construction of Edmondson Avenue Bridge project. 1.) The additional work related to the open deck repair and drainage work for change order no. 1 was paid at 50% until a complete review could be performed. The review was completed and the remaining amount is included in this change order. 2.) An item for the payment of the sub foundation investigation as detailed in the 2008 SHA Standard Specification Section 412 is being provided. 3.) During the preparation to construct the Phase 2 Superstructure, it was determined that no details were provided for the construction of the diaphragm for the Girder 7 at the Pier locations. 4.) An error in the survey data for the construction of SMW 1-2, an item is needed for the cost of the modification. 5.) 3” of hardwood mulch is needed for the construction of the SWM pond micro-bioretenention facilities.

An Engineer’s Certificate of Completion of Work has not been issued.

MBE/WBE/DBE PARTICIPATION:

DBE Goal: 18%

Department of Public Works/Office
of Engineering and Construction

| | | | | |
|--|---|---------------------------------|---------------|-----|
| 5. EWO #001, \$0.00 – SC 965, Improvements to the Sanitary Sewers in the North East Area of Baltimore City | | | | |
| \$12,448,798.05 | - | Anchor Construction Corporation | 2.5 Months | 14% |

The Department of Public Works, Office of Engineering and Construction is requesting an additional 73 non-compensable consecutive calendar days to be added to the project, due to unforeseen pipe conditions that require sanitary pipe replacement downstream from the scoped work on this contract. While Anchor Construction Corp. was performing scoped work in the area behind 2919

AGENDA

BOARD OF ESTIMATES

2/24/2021

EXTRA WORK ORDERS

| <u>Contract</u> <u>Awd. Amt.</u> | <u>Prev. Apprvd.</u> <u>Extra Work</u> | <u>Contractor</u> | <u>Time</u> <u>Ext.</u> | <u>%</u> <u>Compl.</u> |
|-------------------------------------|---|-------------------|----------------------------|---------------------------|
|-------------------------------------|---|-------------------|----------------------------|---------------------------|

Department of Public Works/Office
of Engineering and Construction – cont'd

Overland Avenue, pre Closed Circuit Television (CCTV) of the immediate adjacent downstream sewer pipes revealed collapses that discharge sanitary sewer in the Herring Run Stream. The Office of Engineering & Construction and representatives reviewed this issue under Request for Information (RFI) 21 and decided for immediate intervention. The Time Impact Analysis submittal was reviewed and approved by the City scheduler for an additional 73 non-compensable consecutive calendar days to be added to the contract. These revisions were deemed necessary due to field/pipe conditions. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are:

MBE: 18.01%
WBE: 16.01%

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 1, 2020.

- | | | | | |
|----|---|--------------|---------------------|---------------|
| 6. | EWO #007, \$0.00 – SC 910, Improvements to the Sanitary Sewer Collection System in the Herring Run Sewershed Part 2: Chinquapin Run | | | |
| | \$23,553,300.00 | \$748,892.75 | Spiniello Companies | 5.6 Months |
| | | | | 80% |

The Office of Public Works, Office of Engineering and Construction is requesting an additional 169 non-compensable consecutive calendar days be added to the SC 910 project due to delay associated with increasing the Limits of Disturbance

AGENDA

BOARD OF ESTIMATES

2/24/2021

EXTRA WORK ORDERS

| <u>Contract</u> | <u>Prev. Apprvd.</u> | | <u>Time</u> | <u>%</u> |
|------------------|----------------------|-------------------|-------------|---------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext.</u> | <u>Compl.</u> |

Department of Public Works/Office
of Engineering and Construction – cont'd

required to install bypass pumping across the Chinquapin Stream. The installation of bypass piping was necessary to divert sewer flow during construction of new sanitary pipes. This required approval from the Department of Natural Resources, Maryland Department of Environment and other regulators. Obtaining the required approvals caused a delay in the construction schedule. A time impact analysis was submitted by the Contractor. The submittal was reviewed and approved by the City scheduler for an additional 169 non-compensable consecutive calendar days to be added to the contract. The additional Limit of Disturbance required for bypass was an unforeseen condition. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

The scope of the construction project includes cured-in place piping (CIPP) lining, replacement of existing sanitary sewers and manholes, installation of new upsized interceptor sewers, as well as stabilization and restoration of Chinquapin Run Stream from Walker Avenue to Perring Parkway

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are:

- MBE:** 18%
- WBE:** 16%

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 17, 2020.

AGENDA

BOARD OF ESTIMATES

2/24/2021

Mayor's Office of Children and Family Success – Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Notice of Award from the Maryland State Department of Education Division of Early Childhood Development. The period of the grant award is July 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$245,392.00 – 5000-586821-1772-180300-405001

BACKGROUND/EXPLANATION:

The funds will be utilized to support the summer Head Start Program for children and families enrolled in the Head Start Program during the school year. The purpose of the program is to mitigate the impact of summer learning loss for children ages 3 to 4.

The submission is late due to the coordination of signatures between agencies.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Mayor’s Office of Criminal Justice – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Community Mediation Program, Inc. d/b/a Baltimore Community Mediation Center. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

| | | |
|---------------------|---|--------------------------------|
| \$300,000.00 | – | 5000-511021-2255-702300-603051 |
| <u>204,147.00</u> | – | 1001-000000-2255-702300-603051 |
| \$504,147.00 | | |

BACKGROUND/EXPLANATION:

On August 5, 2020, the Board approved and authorized acceptance of the original Grant Award from the Governor’s Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Baltimore Community Mediation Center (BCMC) was selected as a Vendor to operate one of the Safe Streets sites.

This Agreement is to award a one-year contract with BCMC to render violence reduction services in the Woodbourne neighborhood of Baltimore City. The Provider agrees to use the techniques set forth in the Agreement as the “Cure Violence/Safe Streets Model,” which is a public health strategy aimed at reducing gun violence in Baltimore.

The agreement is late due to the administrative process and delay with negotiations.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of a lawsuit brought by Darrin Tinker (Plaintiff) against the Mayor and City Council of Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 – 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

The Plaintiff alleges that on the evening of November 16, 2016, he was riding his bicycle on the sidewalk when the bike’s front wheel fell into a water-filled utility hole in front of 8424 Greenway Road, adjacent to an apartment complex, and he fell forward face first and hit the ground.

The Plaintiff further alleges that as a result of this incident he suffered serious bodily injuries, including jaw, forearm, and wrist fractures. The Plaintiff’s medical bills totaled approximately \$15,000.00.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim. Co-Defendants, Baltimore County and adjacent property owner, are contributing to the settlement as well.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Bureau of Procurement – cont'd

On April 6, 2016, the City Purchasing Agent approved the initial award in the amount of \$33,000.00. The award contained two renewal options. Subsequent actions have been approved. LexisNexis Risk Solutions, FL Inc. is an investigative tool currently in use by the Inspector General's Office, Sheriff's Office, States Attorney's office and many other agencies. The Vendor provides background assistance, fraud investigation, locating wanted individuals, case law, appeals and many other services and information. This increase in the amount of \$200,000.00 is necessary to continue services for the remainder of the contract term. The contract expires on December 31, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 13, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON NOVEMBER 13, 2017.

- | | | | |
|---|---------------------------------|---------------------|--------------------|
| 3. | <u>UTILITY ASSOCIATES, INC.</u> | <u>\$151,965.00</u> | <u>Sole Source</u> |
| Contract No. 08000 – Integrated Body Cameras – Department of Public Works, Environmental Police – Req. No.: R865420 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

Utility Associates, Inc. is the only company that provides a fully integrated Body Camera, In Vehicle Camera, AVL, Automated License Plate Recognition and High-Speed Mobile Data Communications Systems. These components are combined to create a seamless critical incident management system that interfaces with the multiple CAD systems used by the Environmental Police. The period of the award is February 24, 2021, through February 23, 2026. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

2/24/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the manufacturer and are not available from subcontractors.

- | | | | |
|----|---|--------------|---|
| 4. | ACCELA, INC. | \$429,380.08 | Accela Subscription Services Agreement |
| | Contract No. 08000 – Accela Right of Way Management Software Subscription – Department of Transportation - Req. No.: R861535 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Board is requested to approve and authorize execution of the Accela Subscription Services Agreement with Accela, Inc. The period of the agreement is retroactive from September 9, 2020 through September 8, 2023.

The Vendor is the software manufacturer and sole authorized source of the Right of Way Subscription Licenses required by the end user, the Department of Transportation, for permits management. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

2/24/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as this proprietary software is only available from the Vendor.

(The Accela Subscription Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | | |
|---|---|---------------------|------------------|
| 5. | METROPOLITAN PROTECTIVE SERVICES, INC. | \$170,000.00 | Extension |
| <hr/> | | | |
| Contract No. B50004352 - Armed Security Guard – Departments of General Services, Health, Public Works, etc. – P.O. No.: P534694 | | | |

On March 2, 2016, the Board approved the initial award in the amount of \$150,000.00. The award contained four renewal options. Subsequent actions have been approved and four renewals have been exercised. This extension in the amount of \$170,000.00 will allow for the approval and award of Solicitation No. B50006139 for Armed Security Guard Services which is expected to be completed by the end of March. The period of the extension is March 1, 2021 through April 1, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 26, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON OCTOBER 26, 2015.

- | | | | |
|--|-------------------------------------|--------------------|-----------------------------------|
| 6. | MANDIANT d/b/a FIREEYE, INC. | \$650,000.0 | Ratification and Extension |
| <hr/> | | | |
| Contract No. 06000 – Subject Matter Expert Consultant Services – Baltimore City Office of Information and Technology – P.O. No.: P547982 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

2/24/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On May 9, 2019, the Director of Finance approved an Emergency Procurement in the amount of \$1,300,000.00. On October 16, 2019, the Board approved IT Services and Products Emergency Report in the amount of \$0.00.

The Vendor provided emergency IT consulting services required for restoration of the City’s network related to the May 2019 Ransomware event. A one-time increase is required to pay the confirming invoices for the final amount of the work performed by the Vendor. This final work accounts for work performed both during the May 2019 Ransomware event as well as the active mitigation and monitoring in the immediate aftermath of the event. The period of the ratification is October 20, 2019 through June 30, 2020. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable.

- | | | | |
|---|---|---------------------|---------------------|
| 7. | SKYLINE TECHNOLOGY, LLC F/K/A SKYLINE NETWORK <u>ENGINEERING, LLC</u> | <u>\$ 35,000.00</u> | <u>Ratification</u> |
| Contract No. 06000 – Acting Chief Information Security Officer Agreement – Baltimore City Office of Information & Technology – P.O. No.: P550764 | | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On March 4, 2020, the City Purchasing Agent approved the initial award in the amount of \$24,844.82. This ratification in the amount of \$35,000.00 is for additional

AGENDA

BOARD OF ESTIMATES

2/24/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement – cont'd

funds to make a final payment under the contract which expired on June 30, 2020. The agreement provided for a contractor to perform as an Acting Chief Security Officer until a full time employee could be hired. While initially contracted for approximately 20 hours per week, the need for services necessitated performance at a full-time capacity. The contract expired on June 30, 2020. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

| | | |
|--|--------------------|--|
| 8. | <u>\$98,410.00</u> | <u>Report on Emergency Procurement</u> |
| Solicitation No. N/A – Emergency Procurement during the COVID-19 Pandemic – Department of Health – Req. No.: N/A | | |

The Board is requested to note a report of an emergency procurement for the City during the COVID- 19 pandemic.

The requested action is a report on an emergency procurement. An outbreak of disease (COVID -19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID-19 a public health emergency. Both former Mayor Bernard C. “Jack” Young and Governor Hogan declared a state of emergency. Current Mayor, Brandon Scott also agreed with this measure. The vendors listed below provided emergency services, under emergency authority:

AGENDA

BOARD OF ESTIMATES

2/24/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement – cont'd

- | | | |
|---|----------------|------------------------------------|
| 11. | \$1,066,000.00 | Report on Emergency Procurement |
| Solicitation No. N/A – Emergency Procurement during the COVID-19 Pandemic – Department of Transportation, Maintenance – Req. No.: N/A | | |

The Board is requested to note a report of an emergency procurement for the provision of hot patch and cold patch paving material for necessary roadway repairs until a new solicitation can be completed and awarded. The lack of available materials could lead to damaged vehicles and increased liability to the City, hence the emergency award.

| Vendor | Services Provided | Amount |
|--------------------------|--------------------------|-----------------------|
| Manuel Luis Construction | Emergency Hot/Cold Patch | \$1,066,000.00 |
| | Total: | \$1,066,000.00 |

PURSUANT TO ARTICLE VI, SECTION 11(E) (II) OF THE CITY CHARTER, ON SEPTEMBER 11, 2020, THE DIRECTOR OF FINANCE APPROVED THE PROCUREMENT OF THESE EMERGENCY SERVICES.

MBE/WBE PARTICIPATION:

Not Applicable. This is a report is of an emergency procurement.

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Audits – Performance Audit Training

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Graduate School USA for Auditors to attend a four-day on-line training in March 2021.

AMOUNT OF MONEY AND SOURCE:

\$18,474.00 – 1001-000000-1310-157800-603020

BACKGROUND/EXPLANATION:

Government Audit Standards require that each auditor obtain 80 hours of Continuing Professional Education every two years. The foregoing program is part of the Department's scheduled training for this year. Thirty employees from the Audit Department will be attending this four-day training from 8:30 a.m. to 4:30 p.m. for a total of 32 hours.

The Graduate School USA has provided the Department of Audits with a group discount for the four-day virtual instructional training.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Housing and
Community Development (DHCD) – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Black Women Build-Baltimore, Inc., Developer, for the sale of the City-owned properties located at 533 and 537 Laurens Street (Block 0339, Lot 039, 041).

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interests in the properties located at 533 and 537 Laurens Street to Black Women Build-Baltimore, Inc. for the total price of \$5,000.00, which will be paid to the City at the time of settlement. The purchase and improvements to the site will be financed through private and public funds.

The Developer wishes to purchase the vacant buildings located at 533 and 537 Laurens Street to renovate and resale to homeowners to use as their primary residence.

The City may dispose of the properties by virtue of the following legal authorities: Article II, Section 15 of the Baltimore City Charter and Article 13 §2-7(h) and Article 28, subtitle 8 of Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION PRICE:

In accordance with the Appraisal Policy of Baltimore City, the DHCD has determined the property located at 533 and 537 Laurens Street to be priced at \$9,000.00 and will be sold for \$5,000.00. The rationale for the sale below the Waiver Valuation price is:

- the sale will be a benefit to the community,
- the sale will eliminate blight, and
- the sale will return the property to the Baltimore City tax rolls.

AGENDA

BOARD OF ESTIMATES

2/24/2021

DHCD – cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Housing and Community Development (DHCD) – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with UPC Westside CDC/Upton Renaissance, LLC/THHA, Inc., Developer, for the sale of the City-owned properties located at 2029, 2033-2041 Pennsylvania Avenue (Block 0313, Lots 44,42,41,40,39, and 38).

AMOUNT OF MONEY AND SOURCE:

\$600.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in the properties located at 2029, 2033-2041 Pennsylvania Avenue to UPC Westside CDC/Upton Renaissance, LLC/THHA, Inc., for the total price of \$600.00, which will be paid to the City at the time of settlement. The purchase and improvements to the site will be financed through private and public funds.

The Developer wishes to purchase the vacant properties located at 2029, 2033-2041 Pennsylvania Avenue to rehabilitate as a mixed use development comprising of 5,000 sq. ft. of retail space and 10,000 sq. of residential units.

The City may dispose of the properties by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION PRICE:

In accordance with the Waiver Valuation Policy of Baltimore City, the DHCD has determined the property located at 2029, 2033-2041 Pennsylvania Avenue to be priced at \$6,000.00 and will be sold for \$600.00. The rationale for the sale below the Waiver Valuation price is:

- the sale will be a benefit to the community,
- the sale will eliminate blight, and
- the sale will return the property to the Baltimore City tax rolls.

AGENDA

BOARD OF ESTIMATES

2/24/2021

DHCD – cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Baltimore Police Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the University of Maryland Medical System Corporation, R. Adams Crowley Shock Trauma Center. The period of the agreement is October 1, 2020 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 – 4000-437920-2255-803900-603026

BACKGROUND/EXPLANATION:

On March 11, 2020, the Board approved and authorized acceptance of a Grant Award for the JAG 15 Grant, Award #2019-DJ-BX-0842 from the U.S. Department of Justice. A portion of the funds were allocated to the University of Maryland Shock Trauma Unit for its Violence Prevention Program (VPP) to prevent violent personal injury among Baltimore City's most at-risk populations through research. The VPP includes three direct service projects including the Violence Intervention Project, Promoting Healthy Alternatives for Teens Project, an after-school program, and My Future, My Career, as well as donor specific research projects.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Baltimore Police Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Baltimore Child Abuse Center, Inc. The period of the agreement is October 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

| | | | | |
|---------------------|---|--------------------------------|---|-------------|
| \$133,500.00 | – | 4000-412721-2021-212800-603026 | – | grant funds |
| <u>33,375.00</u> | – | 1001-000000-2021-213000-603026 | – | cash match |
| \$166,875.00 | | | | |

BACKGROUND/EXPLANATION:

On December 23, 2020, the Board approved the Baltimore Police Department’s Sexual Assault Response Team (SART) and Human Trafficking Grant, Award #VOCA-2019-0067 in the amount of \$1,168,013.00 with a cash match of \$292,501.00 for a total of \$1,460,514.00.

The SART program assists in developing and implementing strategies and services specifically intended to provide assistance to victims of crime in Baltimore City. Baltimore Child Abuse Center, Inc. will provide Forensic Interviewers to all child sex offense or abuse cases, a Family Advocate who will be the first point of contact for victims of child abuse and assault, and the Human Trafficking Advocate who will work with victims and those at risk for human trafficking.

The cost of the Forensic Interviewers, Family Advocate, and the Human Trafficking Advocate for the term of this agreement is a \$133,500.00 grant. There is also a \$33,375.00 cash match.

The agreement is late due to late receipt of the award documents and the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Circuit Court for Baltimore City – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Maryland Judiciary, Administrative Office of the Courts. The period of the grant award is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$560,000.00 – 5000-540319-1100-109400-405001

BACKGROUND/EXPLANATION:

This grant award will provide funding for personnel and other related costs necessary to operate the Circuit Court’s Drug Court program. The grant will also fund related personnel cost for The Family Recovery Program of Baltimore City, Inc. via pass through funding.

The grant award is late because of a delay in receiving final grant award documentation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Office of the State's Attorney - Inter-Governmental Agreement
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Governmental Agreement (Agreement) with the State of Maryland, Department of Public Safety and Correctional Services (DPSCS). The period of the agreement is July 1, 2020 through June 30, 2021, with two 1-year renewal options.

AMOUNT OF MONEY AND SOURCE:

\$175,050.00 - 4000-403721-1150-118100-404001

BACKGROUND/EXPLANATION:

The DSPCS will reimburse the OSA for the salary and benefits of two paralegals and one law clerk who will work with prosecutors in the Baltimore City Drug Treatment Court initiative.

The agreement is late because the grant award was recently received from the Grantor.

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The Inter-Governmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Office of the State’s Attorney – Grant Award
for Baltimore City (OSA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Coronavirus Emergency Assistance Grant Award from the State of Maryland, Governor’s Office of Crime Control and Prevention (GOCCP). The period of the award is October 1, 2020 through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$138,125.00 – 5000-519521-1156-117900-601001

BACKGROUND/EXPLANATION:

GOCCP has awarded this grant to the Office of the State’s Attorney for Baltimore City to address the needs of children impacted by both violence and COVID-19. Grant funds provide salary support for a child witness therapist.

The grant award is late because it was recently received from the Grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Baltimore City Fire Department (BCFD) – Second Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify, approve and authorize execution of a Second Amendment to Agreement with the University of Maryland Emergency Medicine Associates, P.A. (UMEMA) for Emergency Medical Services (EMS) Medical Direction Services. The period of the Agreement is May 4, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

No additional funds are required for this amendment.

BACKGROUND/EXPLANATION:

On July 12, 2017, the Board approved the original agreement with the BCFD and UMEMA for Emergency Medical Direction for the BCFD Emergency Medical Services Operational Program (EMSOP). The original agreement was for the period of July 1, 2017 through June 30, 2018, with three additional 1-year renewals

On January 10, 2018, the Board approved an amendment to the agreement to add additional monies and update the names of the physicians. The First Amendment provided that the total reimbursement paid to UMEMA shall not exceed \$202,000.00 because of the payment being prorated for a 35-week term for the salaries and wages of the two Deputy Medical Directors.

On October 17, 2018 and January 22, 2020, the Board approved reimbursements through annual renewals in the amount of \$256,400.00 for the full annual wages and salaries of the Medical Director and Deputy Medical Directors for FY2019 and FY2020, respectively.

The Department requests a Second Amendment to the original agreement to replace Wade Gaasch, M.D. with Benjamin Lawner, M.D. as Medical Director, as well as to change the titles of Jennifer Guyther, M.D. and David Marcozzi, M.D. from Deputy Medical Directors to Associate Medical Directors. In these roles, the physicians will provide medical oversight of BCFD EMS patient care and emergency medical dispatch in accordance with requirements in the Code of Maryland Regulations (COMAR) 30.03.03.03 and the contract scope of services.

AGENDA

BOARD OF ESTIMATES

2/24/2021

Baltimore City Fire Department – cont'd

The submission is late because of delays related to the COVID-19 pandemic and changes in funding sources.

MBE/WBE PARTICIPATION:

MWBOO granted a waiver for the original agreement on May 2, 2017, and there are no changes to non-personnel expenses.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Mayor’s Office of Homeless Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements.

- 1. **DOWNTOWN PARTNERSHIP OF BALTIMORE, INC. \$ 125,000.00**

Account: 4000-407121-5940-788800-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. The funds will be utilized to provide rental assistance and supportive services to 24 individuals and/or families experiencing homelessness in the City of Baltimore. Services will be provided under their Outreach Services Project. The period of the agreement is December 1, 2020 through June 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

- 2. **BALTIMORE COUNTY, MARYLAND \$ 204,514.00**

Account: 4000-490821-3573-763202-603051

The City has received a U.S. Department of Housing and Urban Development CARES Act grant to undertake the Housing Opportunity for Persons with AIDS Grant Program. The funds will be utilized to provide short-term rental, mortgage and financial assistance and personal protective equipment to 200 low-income HIV/AIDS positive individuals in Baltimore County, Maryland. The funds will also be used to prevent, prepare for, and respond to COVID-19.

The period of the agreement is July 1, 2020 through June 30, 2023.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

The agreements are late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Mayor’s Office of Homeless Services – Ratification of the First Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the First Amendment to Agreement with St. Vincent de Paul of Baltimore, Inc. The First Amendment to Agreement will extend the period of the agreement through April 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$0.00 – 4000-407019-3571-757301-603051

BACKGROUND/EXPLANATION:

On April 22, 2020, the Board approved the original agreement with St. Vincent de Paul of Baltimore, Inc. in the amount of \$113,719.50, for the period February 1, 2020 through January 31, 2021. St. Vincent de Paul of Baltimore, Inc. was awarded funds to provide supportive services to 68 individuals and/or families experiencing homelessness in the City of Baltimore.

This no-cost extension will extend the period of the agreement by three months to allow for the closeout and spend down of contract funds in accordance with continued project needs.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Ratification of First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Transportation (DOT) – Developers’ Agreements

The Board is requested to approve and authorize execution of the various Developers’ Agreements.

| | <u>DEVELOPER</u> | <u>NO.</u> | <u>AMOUNT</u> |
|----|----------------------------|-------------------|----------------------|
| 1. | MCB NORTHWOOD, LLC, | 1683 | \$323,560.00 |

MCB Northwood, LLC would like to install new water services, storm drain, sanitary sewer, road and streetscape improvements to its proposed new building located in the vicinity of 1500 Haven wood Road. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$323,560.00 has been issued to MCB Northwood, LLC, which assumes 100% of the financial responsibility.

| | | | |
|----|-----------------------------------|-------------|--------------------|
| 2. | 1301 EAST FORT AVENUE, LLC | 1751 | \$38,267.00 |
|----|-----------------------------------|-------------|--------------------|

1301 East Fort Avenue, LLC would like to install new water services and storm drain improvement to its proposed new building located at 1301-1315 East Fort Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$38,267.00 has been issued to 1301 East Fort Avenue, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers’ Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| | <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|----|---|-----------------------|---|
| 1. | 3026 Elliott Street Flat Charge: \$35.20 | Jeff Vornadore | Steps and landing 4' x 5' |
| 2. | 1123 S. Decker Avenue Flat Charge: \$35.20 | Jeff Vornadore | Steps and landing 4' x 3' |
| 3. | 2400 Boston Street Flat Charge: \$883.02 | American Company, LLC | One single face electric sign 41.593 sq. ft. , one double face electric sign 13.953 sq. ft. |

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Real Estate – Interdepartmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Interdepartmental Lease Agreement by and between the Department of General Services, Landlord, and the Baltimore City Office of Information & Technology (BCIT), Tenant, for the rental of the property known as 200 N. Holliday Street, on the 4th floor and basement, containing approximately 5,473.30 square feet. The period of the agreement is for one year commencing July 1, 2020 and terminating June 30, 2021, and will automatically renew for five, one year periods.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Quarterly Installments</u> |
|--------------------|-------------------------------|
| \$94,811.46 | \$23,702.87 |

Account: 1001-000000-1471-165700-603013

BACKGROUND/EXPLANATION:

The Leased Premises will be used for administrative offices for BCIT. The Landlord will maintain the interior and exterior of the building, including foundation, roof, walls, gutters, down spouts, maintenance and repairs of HVAC system (not including individual window ventilation systems), utilities including oil, gas, electric and water; janitorial services; pest control; clean floors; snow removal; interior and exterior lighting; sewer/plumbing and electrical repairs; replacing of air filters every six months for HVAC (not including individual window ventilation systems); and a security guard for main entrance of the building. The Tenant accepts the premises in its existing condition. The Tenant will not make any alterations, additions or improvements without the Landlord’s written consent; provide all equipment including refrigerators or any other kitchen appliances; telephone and computer services. The Tenant is also responsible for placing debris into trash receptacle liners and the Landlord will remove trash receptacle liners; keeping common break room free of debris; and keep entrances, passageways clean and orderly.

APPROVED FOR FUNDS BY FINANCE

(The Interdepartmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Real Estate – Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the 2nd renewal option of a Lease Agreement with Dayspring Programs, Inc., Tenant, for the rental of a portion of the property at 621 N. Eden Street, also known as 1400 Orleans Street, consisting of approximately 6,350 square feet. The period of the renewal October 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

The Annual Rent shall be \$1.00 if demanded.

BACKGROUND/EXPLANATION:

On November 8, 2017 the Board approved the Lease Agreement for two years, from October 1, 2017 through September 30, 2019 with the right to renew for three, one-year periods. On October 16, 2019 the Board approved the 1st renewal option for one year from October 1, 2019 through September 30, 2020.

Dayspring Programs, Inc. has exercised their 2nd renewal option for one year from October 1, 2020 through September 30, 2021. The Leased Premises shall continue to be used for the operation of Head Start services.

All other rentals, conditions and provisions of the Lease agreement dated November 8, 2017 and the 1st renewal option dated October 16, 2019, remain in full force and effect.

The Lease Agreement Renewal is late because of delays in the administrative approval process due to staff priority changes.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Real Estate – Interdepartmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Department of Public Works, Tenant, for the rental of the property known as 200 N. Holliday Street, being on the 1st, 2nd, 3rd, 4th, 5th,6th,7th,8th, 9th, 10th and 11th floors, consisting of approximately 73,638.22 square feet. The period of the agreement is July 1, 2020 through June 30, 2021, with five 1-year renewal options.

AMOUNT OF MONEY AND SOURCE:

| | |
|--------------------|-------------------------------|
| <u>Annual Rent</u> | <u>Quarterly Installments</u> |
|--------------------|-------------------------------|

| | |
|----------------|--------------|
| \$1,275,601.10 | \$318,900.28 |
|----------------|--------------|

Accounts: 1001-000000-5131-385800-603096 - Solid Waste Administration
1001-000000-1901-190300-603096 - DPW Administration
2070-000000-5531-398600-603096 - Water & Wastewater Administration
2071-000000-5531-398600-603096 - Water & Wastewater Administration

BACKGROUND/EXPLANATION:

The Leased Premises will be used for administrative offices for the Department of Public Works, Bureau of Water and Wastewater and the Bureau of Solid Waste. The annual rent for the renewal term will be determined by May 1st of each year. The Landlord will inform Tenant of the recommended rental rate submitted to Bureau of the Budget and Management Research for the Leased Premises. Subsequent renewal term rates will vary and may be subject to increases or decreases based on facility costs. Landlord will maintain the interior and exterior of the building, including foundation, roof, walls, gutters, down spouts, maintenance and repairs of HVAC system (not including individual window ventilation systems), utilities including oil, gas, electric and water; janitorial services; pest control; clean floors; snow removal; interior and exterior lighting; sewer/plumbing and electrical repairs; replacing of air filters every six months for HVAC (not including individual window ventilation systems); and security guard for main entrance of the building. The Tenant accepts the premises in its existing condition. The Tenant will not make any alterations, additions or improvements without the Landlord’s written consent; provide all equipment including refrigerators or any other kitchen appliances; telephone

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Real Estate – cont'd

and computer services; responsible for placing debris into trash receptacle and Landlord will remove trash receptacle liners; and keeping common break room free of debris; and keep entrances, passageways clean and orderly.

APPROVED FOR FUNDS BY FINANCE

(The Interdepartmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Mayor's Office of Employment Development – Inter-Governmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of an Inter-Governmental Agreement with the Maryland State Department of Public Safety and Correctional Services, Division of Parole and Probation. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$450,000.00 – 5000-504821-6396-483200-405001

BACKGROUND/EXPLANATION:

The Baltimore City Re-Entry Center, operated by the Mayor's Office of Employment Development is an innovative program that offers comprehensive services essential to successful ex-offender re-entry.

The grant funds will be utilized to provide support services provided at the RE-Entry Center or through its referral network that include linkages to housing, securing state issued identification cards, assistance with addressing child support arrearages, occupational skills training, education and job placement.

The grant award is late because additional time was necessary for acceptance of reduced funding amount. The initial funding was \$500,000.00.

MBE/WBE PARTICIPATION:

Not applicable. The Mayor's Office of Employment Development is the recipient and MBE/WBE does not apply.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Inter-Governmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Mayor's Office of Employment Development – First Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a First Amendment to Agreement with Rock Gate Capital, LLC t/a 160 Driving Academy. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE

\$55,835.00 – 4000-807520-6312-467253-603051
4000-806720-6312-467253-603051
2026-000000-6311-734100-603051

BACKGROUND/EXPLANATION:

On July 15, 2020, the Board approved the original agreement with Rock Gate Capital, LLC t/a 160 Driving Academy in the amount of \$66,000.00. Under this agreement, Rock Gate Capital, LLC t/a 160 Driving Academy provides training in areas specified on the Department of Labor, Licensing and Regulation's list of approved Training Providers.

This First Amendment to Agreement will increase the funding by \$55,835.00 making the total amount of the agreement \$121,835.00. These additional funds will be available for use for eligible participants.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Public Works/Office – Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with EBA Engineering, Inc. under Project No. 1311E, On-Call Civil/Structural Engineering Services. The period of the agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.05 – to be determined with each individual project.

BACKGROUND/EXPLANATION:

The Consultant will provide Civil/Structural Engineering Services which include studies, design, post award services, and related services on projects associated with water and wastewater facilities, and pumping systems. The requests for any engineering services will be made on an as needed basis.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are:

MBE: 30%

WBE: 15%

| | | |
|---|---------------------|---------------|
| MBE: C.C. Johnson & Malhotra, P.C. | \$240,000.00 | 16.00% |
| DACC SCI, Inc. | 75,000.00 | 5.00% |
| Dhillon Engineering, Inc. | <u>135,000.00</u> | <u>9.00%</u> |
| | \$450,000.00 | 30.00% |
| WBE: Phoenix Engineering, Inc. | \$150,000.00 | 10.00% |
| SZ PM Consultants, Inc. | 75,000.00 | 5.00% |
| | <u>\$225,000.00</u> | <u>15.00%</u> |

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

MWBOO FOUND VENDOR IN COMPLIANCE ON OCTOBER 7, 2020.

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Public Works/Office – Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 009 to Whitman, Requardt & Associates, LLP under Project 1227W, On-Call Stormwater Study and Engineering Design Services. The period of the task is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$237,975.38 – 9958-905912-9520-900020-703032

BACKGROUND/EXPLANATION:

The Department is requesting the approval of Project 1227W, Task No. 009 On-Call Stormwater Study and Engineering Design Services. Whitman, Requardt & Associates, LLP will continue providing the City with engineering services for immediate response and investigation of various to-be-determined storm drain locations. The requested engineering services are to improve the storm drain system which includes: hydrologic and hydraulic analysis, inspection for structural integrity and assessment of the storm drains, design service including preparation of sketches, plans, specifications and cost estimates in accordance with all applicable City Standards. This task will also provide some construction services including reviewing of the Request for Information (RFI's), change orders, submittals, site visits, inspections and progress meetings, etc.

The scope of the original agreement includes performing hydrology and hydraulic analysis of storm drain and open channel systems utilizing computer codes.

MBE/WBE Participation:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 27 % and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 29, 2020.

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Public Works/Office - cont'd
of Engineering and Construction

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------------------|------------------------------|----------------------------|
| <u>Department of Transportation</u> | | |
| \$600,000.00 | 9958-907063-9552 | 9958-905912-9520-3 |
| Stormwater Revenue | SDC 7778 Urg Sm | Design |
| Bond | Storm Drain #2 | |

The transfer will provide funds to cover costs for Project 1227W, On-Call Stormwater Study and Engineering Design Services, Task 009.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 9 to GWWO, Inc. under Project 1314, On-Call Architectural Design Services. The period of the task is approximately 14 months.

AMOUNT OF MONEY AND SOURCE:

\$998,642.97 – 9938-911114-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include design services for Chick Webb Memorial Recreation Center.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are MBE: 28% and WBE: 20%.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

The Consultant has achieved 16.17% of the WBE and 17.46% of the MBE goals at this time. However, they have enough capacity to meet the remaining goals.

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Recreation – cont'd
and Parks

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|---|--|
| <u>Department of Recreation and Parks</u> | | |
| \$1,100,000.00 3 rd Parks & Public Facilities | 9938-907113-9475 Reserve - CHOICE Neighborhood Recreation Facility | 9938-911114-9474 Active - Chick Webb/ Madison Square Recreation Centers |

The transfer will provide funds to cover costs associated with design services under, On-Call Contract No. 1314, Task No.9 to GWWO, Inc. The period of the task is approximately 14 months.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:
58 - 59

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

2/24/2021

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------------------|-----------------------|-----------------------|---------------------|
| <u>Department of Public Works</u> | | | |
| 1. | \$ 37,500.00 | 9956-920032-9549 | |
| | Revenue Bond | Jones Falls Misc. | |
| | | Electrical | |
| | 37,500.00 | " " | |
| | <u>County Revenue</u> | | |
| | \$ 75,000.00 | ----- | 9956-904937-9551-5 |
| | | | Inspection |

This transfer will cover a current deficit and inspection costs for SC 993, Jones Falls Pumping Station, under Project 1805, On-Call Project and Construction Management Assistance, Task 017.

Department of Recreation and Parks

| | | | |
|----|-----------------------------------|---------------------|-----------------------|
| 2. | \$120,000.00 | 9938-912146-9475 | |
| | State | Building Renovation | |
| | Program Open | HR/Mad/EW/LH/Myers | |
| | Space | (Reserve) | |
| | 40,000.00 | " " | |
| | <u>3rd Parks &</u> | | |
| | <u>Public</u> | | |
| | <u>Facilities</u> | | |
| | \$160,000.00 | ----- | 9938-913146-9474 |
| | | | Myers Soccer Pavilion |
| | | | Turf (Active) |

This transfer will provide funds to cover the costs associated with the installation of artificial turf at the Myers Soccer Pavilion.

AGENDA

BOARD OF ESTIMATES

2/24/2021

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|--|--|--|
| <u>Department of Recreation and Parks</u> | | | |
| 3. | \$ 35,000.00 3 rd Parks & Public Facilities | 9938-907779-9475 Pool & Bathhouse Renovations (Reserve) | 9938-903798-9474 Coldstream Pool Rehab (Active) |

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 3 to Cannon Washington, Inc. (DBA Cannon Design).

| | | | |
|----|--|--|--|
| 4. | \$110,000.00 3 rd Parks & Public Facilities | 9938-907779-9475 Pool & Bathhouse Renovations (Reserve) | 9938-906781-9474 Patterson Park Pool Rehab (Active) |
|----|--|--|--|

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 8 to GWWO, Inc.

Department of General Services (DGS)

| | | | |
|----|--------------------------------------|--|---|
| 5. | \$700,000.00 State Revenue | 9916-905001-9194 Unallocated - DGS Reserve | 9916-906968-9197 Montebello Water Plant Lights - Active |
|----|--------------------------------------|--|---|

This transfer will provide funds to the DGS for the retrofitted LED lighting replacement at the Montebello Wastewater Treatment Plant and all associated in-house costs. The current lighting at the Montebello Wastewater Treatment Plant has been degraded by age and humidity. The new LED lighting being installed will alleviate this problem and provide approximately \$100,000.00 in electricity savings.

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Human Resources – Personnel Matters

The Board is requested to approve all of the Personnel matters below:

Mayor’s Office

- 1. Reclassify the following vacant position:

Position No.: 52947

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

To: Executive Director IV
Job Code: 00098
Grade: 993 (\$155,544.00 - \$256,763.00)

Cost: There are no costs associated with this action.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

- 2. Reclassify the following vacant position:

Position No.: 48895

From: Operations Officer IV
Job Code: 00088
Grade: 931 (\$77,608.00 - \$124,063.00)

To: Operations Officer V
Job Code: 00089
Grade: 936 (\$84,822.00 - \$135,651.00)

(Cost savings: \$8,000.00) – 1001-000000-1250-779300-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED FOR FUNDS BY FINANCE

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDIUTRE CONTROL COMMITTEE.

AGENDA

BOARD OF ESTIMATES

2/24/2021

Mayor's Office – Employment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Employment Agreement with Chief Equity Officer and Director of Equity and Civil Rights designate Dana P. Moore. The period of the agreement is effective upon Board approval for four years.

AMOUNT OF MONEY AND SOURCE:

\$220,000.00 – Base salary per annum, minus withholdings

Account: 1001-000000-1561-171500-601001

BACKGROUND/EXPLANATION:

The Mayor, Brandon M. Scott has announced the creation of the first Chief Equity Officer and Director of the Equity and Civil Rights Department and has appointed Dana P. Moore to the position. The Chief Equity Officer and Director of the Office of Equity and Civil Rights will work closely with the Mayor and Chief Administrative Officer to ensure the City government operates through a framework of equity across all agencies, boards and commissions. This executive will help City agencies shape their equity platforms, offer guidance and ensure compliance with local equity laws.

APPROVED FOR FUNDS BY FINANCE

(The Employment Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

Department of Housing and – Consultant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Enterprise Community Partners, Inc. The period of the agreement is effective upon Board approval for ten months, with the option to extend for three additional months.

AMOUNT OF MONEY AND SOURCE:

\$ 99,613.34 – 2055-000000-5823-159401-603026

BACKGROUND/EXPLANATION:

On July 19, 2007 the City approved Ordinance 07-474, Inclusionary Housing Requirements. The Ordinance was intended to encourage economic diversity across city neighborhoods by providing affordable rental and homeownership units in communities experiencing high growth in market rate housing without imposing financial burdens on developers.

On May 8, 2020 the Department issued a Request for Professional Services for an Inclusionary Housing Consultant. The Consultant, with the support of a Steering Committee and Department staff, will review and evaluate the current Ordinance, will conduct an analysis of the local market and housing context, will provide recommendations to increase the number of Inclusionary Housing units, will develop guidelines and a framework for Inclusionary Housing Requirement and they will provide reports as required under Ordinance 20-0482 as approved on June 15, 2020.

On November 3, 2020, Enterprise Community Partners, Inc. was informed that contingent upon Board approval, they are being awarded the Consultant contract

MBE/WBE PARTICIPATION:

Participation is waived.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

2/24/2021

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 21011, Resurfacing Highways at Various Locations, Northeast – Sector I
BIDS TO BE RECV'D: 03/24/2021
BIDS TO BE OPENED: 03/24/2021

2. Department of Transportation - TR 21012, Resurfacing Highways at Various Locations, Northwest – Sector II
BIDS TO BE RECV'D: 03/24/2021
BIDS TO BE OPENED: 03/24/2021

3. Department of Transportation - TR 21013, Resurfacing Highways at Various Locations, Southwest – Sector III
BIDS TO BE RECV'D: 03/24/2021
BIDS TO BE OPENED: 03/24/2021

4. Department of Transportation - TR 21014, Resurfacing Highways at Various Locations, Southeast – Sector IV
BIDS TO BE RECV'D: 03/24/2021
BIDS TO BE OPENED: 03/24/2021

5. Department of General Services - GS 18812, Baltimore Convention Center Planter Waterproofing
BIDS TO BE RECV'D: 03/31/2021
BIDS TO BE OPENED: 03/31/2021

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED