Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry, Mr. James Shea, Mr. Matthew Garbark**

From: **Council President Nick J. Mosby**

Date: **February 8, 2021**

Re: **Board of Estimates Agenda Items for February 10, 2021 at 9:00am**

The items on the Board of Estimates Agenda for February 10, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

P	1	Board and Commissions 1. Prequalification of Contractors 2. Prequalification of Architects and Engineers
P	2-3	Mayor's Office of Homeless Services - Provider Agreements
P	4-5	Mayor's Office of Homeless Services – Grant Agreements
P	6-8	OPTIONS/CONDEMNATION/QUICK-TAKES
P	9-13	TRANSFERS OF FUNDS
P	14-17	EXTRA WORK ORDERS
P	18	Department of Finance, Bureau of Risk Management – Renewal of FY21 Flood Insurance Coverage
P	19	Department of Finance, Bureau of Risk Management – Renewal of FY22 Student Medical Liability Insurance Coverage
P	20-21	Department of Planning - Governmental/Charitable Solicitation Application
P	22	Mayor's Office of Employment Development (MOED) - Governmental/Charitable Solicitation Application
P	26	Health Department – Renewal Focus Award Letter
P	27-28	Department of Recreation & Parks – Task Assignment
P	29-30	Department of Recreation & Parks – Task Assignment
P	31-32	Department of Public Works/Office of Engineering and Construction (DPW) - Agreement
P	33	Department of Public Works/Office of Engineering and Construction (DPW) – Agreement
P	34	Department of General Services – Renewable Energy Credit Sales Agreement
P	35	Office of Equity and Civil Rights – Grant Award Amendment
P	36	Office of Equity and Civil Rights – Grant Award Amendment
P	37-43	INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
P	44	Mayor's Office – Employment Agreement
P	45	Department of Public Works (DPW) - Expenditure of Funds
P	46	Mayor's Office of Criminal Justice – Agreement
P	47	Mayor's Office of Criminal Justice – Agreement
P	48	Mayor's Office of Criminal Justice - Agreement

P 49-50 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
P 51 Department of Finance, Bureau of Procurement – Property Disposal Program
P 52 Department of Finance, Bureau of Procurement – Property Disposal Program
P 57-58 Department of Human Resources – Second Amendment & Renewal of the Consulting Agreements
P 61-62 Department of Human Resources – Personnel Matters
P 63 Department of Transportation – Traffic Mitigation Agreement
P 64-65 Department of Public Works/Office of Engineering and Construction - Amendment No. 2 to Agreement
P 66-67 Department of Public Works/Office of Engineering and Construction – Task Assignment
P 68 Department of Public Works/Office of Engineering and Construction – Task Assignment
P 69-70 Department of Transportation – Task Assignment
P 71 Department of Recreation and Parks – Task Assignment
P 72 Department of Recreation and Parks – Transfer of Funds
P 73 Health Department - Update to the FY21 Unified Funding Document
P 74 Health Department – Update to the FY21 Unified Funding Document
P 75-76 Health Department – Update to the FY21 Unified Funding Document
P 78 PROPOSALS AND SPECIFICATIONS
P 78 CLOSING

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

P 16 EXTRA WORK ORDER AND TRANSFER OF FUNDS
Department of Public Works/Office of Engineering and Construction
2. EWO #001, $273,770.00 – S.C 956, Improvements to Sanitary Sewer Collection System in the Herring Run Sewershed

P 23-25 Health Department – Agreements

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

P 39 4. PENN CREDIT CORPORATION $ 600,000.00 Renewal
Contract No. B50004069 – Collection of Delinquent Parking Fines – Department of Finance – P.O. No.: P533641

P 41 7. EASTERN SALT COMPANY, INC. $ 0.00 Renewal
Solicitation No. B50005151 – Salt for Snow Removal – Department of Transportation – P.O. No.: P542224

P 42-43 9. J.D. CARPETS, INC. $ 0.00 Extension
Contract No. B50004338 – Furnish and Install Carpet – Department of General Services – P.O. No.: P534049

P 53 Department of Public Works (DPW) – Termination of Contract

P 54 Department of Law – Notice of Litigation Outcome

P 55-56 Office of the Mayor – Amended and Restated Grant Agreement

P 59-60 Health Department – Agreements

P 77 Department of Communication Services – Cooperative Agreement

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.

b. Protests.

   1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.

   2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.

   3. The written protest shall include:

      a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;

      b. A narrative description of the issues and facts supporting the protest; and

      c. A description as to how the protestant will be harmed by the proposed Board action.

      d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.

2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. **SPECIAL NOTICE FOR FEBRUARY 10, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:
https://www.charmtvbaltimore.com/live-stream

2. **12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 826 5819) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:
https://www.charmtvbaltimore.com/live-stream

3. **THE BOARD OF ESTIMATES IS SCHEDULED TO BE IN RECESS AT 9:00 A.M. AND 12:00 NOON ON FEBRUARY 17, 2021. THE BOARD OF ESTIMATES WILL NOT RECEIVE OR OPEN BIDS ON FEBRUARY 17, 2021. THE BOARD OF ESTIMATES WILL RECONVENE ON FEBRUARY 24, 2021.**

4 . **DEADLINE FOR FEBRUARY 24, 2021, AGENDA SUBMISSION**

THE DEADLINE FOR THE FEBRUARY 24, 2021 BOARD OF ESTIMATES' AGENDA IS THURSDAY FEBRUARY 11, 2021 BY 11:00 A.M.

BOARD OF ESTIMATES' AGENDA – FEBRUARY 10, 2021

BOARDS AND COMMISSIONS:

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

LMR GROUP, LLC	$1,500,000.00
Nastos Construction, Inc.	$1,500,000.00
Restoration East, LLC	$8,000,000.00
Sports Fields, Inc.	$8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

GEO-Technology Associates, Inc.	Engineer
Precision Systems, Inc.	Engineer

Mayor's Office of Homeless Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements.

1. **HOUSE OF RUTH MARYLAND, INC. $ 335,158.00**

Account: 4000-407019-3572-755700-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. The funds will be utilized to provide supportive services to 500 women made homeless as a result of domestic violence in the City of Baltimore. Services will be provided under their Coordinated Entry SSO Project. The period of the agreement is October 1, 2020 through September 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

2. **BALTIMORE COUNTY, MARYLAND $1,442,113.00**

Account: 4000-490821-3573-763202-603051

The City has received a Maryland Department of Housing and Urban Development grant to undertake the Housing Opportunity with Persons with AIDS Grant Program. The funds will be utilized to provide rental assistance to 120 low-income HIV/AIDS positive individuals and/or families in Baltimore County, Maryland. The period of the agreement is October 1, 2020 through September 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

3. **YOUTH EMPOWERED SOCIETY, INC. $ 110,000.00**

Account: 4000-438320-3571-760400-603051

The City has received a U.S. Department of Housing and Urban Development Coronavirus Aid, Relief and Economic Security Act Grant to undertake the Emergency Solutions Grant Program. The funds will be utilized to provide eviction prevention services to 40 youth, ages 18 to 24, experiencing homelessness in the City of Baltimore. The funds will also be used to prevent, prepare for, and respond to the coronavirus pandemic. Services will be provided under their Youth Eviction Project. The period of the agreement is March 13, 2020 through March 12, 2022.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

Mayor's Office of Homeless Services – cont'd

4. **GENEROSITY GLOBAL, INC.** **$ 290,621.00**

Account: 4000-438320-5940-788800-603051

The City has received a U.S. Department of Housing and Urban Development Coronavirus Aid, Relief and Economic Security Act Grant to undertake the Emergency Solutions Grant Program. The funds will be utilized to provide homeless outreach service to 4,500 individuals and/or families experiencing homelessness in the City of Baltimore. The funds will also be used to prevent, prepare for, and respond to the coronavirus pandemic. Services will be provided under the Generosity Shower Services Project. The period of the agreement is March 13, 2020 through January 31, 2022.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

The grant agreements are late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Homeless Services – Grant Agreements

The Board is requested to approve and authorize acceptance of various Grant Agreements. The period of the agreements is March 13, 2020 through June 30, 2023.

1. **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT** **$158,847.00**

Account: 4000-439921-3573-591400-404001

The City has received a U.S. Department of Housing and Urban Development Grant to undertake the Housing Opportunity with Persons with AIDS Grant Program. Under this grant, AIDS Interfaith Residential Services, Inc. will utilize the funds to provide essential services and supplies, COVID-19 education, transportation services, short-term rent, mortgage and utility assistance, lodging at hotels, motels or other locations to quarantine, and other supportive services to low income individuals and families who are living with HIV/AIDS. Funds may be used for related COVID-19 expenses dating back to the Declaration of National Emergency Concerning the Novel Coronavirus Disease on March 13, 2020, in additional subsequent related expenses thereafter for the Fiscal Year 2020.

2. **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT** **$156,778.00**

Account: 4000-439921-3573-591400-404001

The City has received a U.S. Department of Housing and Urban Development Grant to undertake the Housing Opportunity with Persons with AIDS Grant Program. Under this grant, the City's Housing and Health Program will utilize the funds to provide essential services and supplies, COVID-19 education, transportation services, short-term rent, mortgage and utility assistance, lodging at hotels, motels or other locations to quarantine, and other supportive services to low income individuals and families who are living with HIV/AIDS. Funds may be used for related COVID-19 expenses dating back to the Declaration of National Emergency Concerning the Novel Coronavirus Disease on March 13, 2020, in additional subsequent related expenses thereafter for the Fiscal Year 2020.

The grant agreements are late because of a delay at the administrative level.

Mayor's Office of Homeless Services – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

OPTIONS/CONDEMNATION/QUICK-TAKES:

	Owner(s)	Property	Interest	Amount
	Department of Housing & Community Development – Options			
1.	Nicholas Piscatelli, Surviving Director and Trustee for the Assets of Old Bay Construction Company, Inc., a Forfeited Maryland Corporation	1636 E. Chase Street	G/R $120.00	$ 800.00
	Funds are available in Account No. 9910-9588-906460-900000-704040, AHP – Oliver Redevelopment, Bond Street Park.			
2.	Royce Hofmeister	903 N. Duncan Street	G/R $ 42.00	$ 385.00
	Funds are available in Account No. 9910-910427-9588-900000-704040, EBDI.			
3.	Brian N. Hershfeld	911 N. Duncan Street	G/R $120.00	$ 880.00
	Funds are available in Account No. 9910-910427-9588-900000-704040, EBDI.			
4.	Brian N. Hershfeld	1816 E. Biddle Street	G/R $120.00	$1,100.00
	Funds are available in Account No. 9910-910427-9588-900000-704040, EBDI.			
5.	Joyce Penthouse, Inc.	2701 Hugo Avenue	G/R $120.00	**$1,989.00**
	Funds are available in Account No. 9910-904326-9588-900000-704040, AHP-Coldstream/Homestead/Montebello Project for the option price.			1,100.00
	Funds are available in Account No. 9910-904326-9588-900000-704044, AHP-Coldstream/Homestead/Montebello Project, for the settlement fee.			529.00
	Funds are available in Account No. 9910-904326-9588-900000-704044, AHP-Coldstream/Homestead/Montebello Project, for the back rent.			360.00

OPTIONS/CONDEMNATION/QUICK-TAKES:

	Owner(s)	Property	Interest	Amount

Department of Housing & Community Development – Options – cont'd

6.	Alvin M. Lapidus	2113 Boyd Street	Sub-G/R $ 36.00	**$ 967.00**

Funds are available in Account No. 9904-912058-9127-900000-704040, Green Network Acquisitions for the Rachel Wilson Park Project, for the option price. 330.00

Funds are available in Account No. 9904-912058-9127-900000-704044, Green Network Acquisitions for the Rachel Wilson Park Project, for the settlement fee. 529.00

Funds are available in Account No. 9904-912058-9127-900000-704044, Green Network Acquisitions for the Rachel Wilson Park Project, for the back rent. 108.00

7.	Betty O. Van Allen and Marvin Van Allen	1204 Brentwood Avenue	G/R $60.00	**$ 650.00**

Funds are available in Account No. 9910-910715-9588-900000-704044, Johnston Square Project, for the application fee 70.00

Funds are available in Account No. 9910-910715-9588-900000-704044, Johnston Square Project, for the back rent. 180.00

Funds are available in Account No. 9910-910715-9588-900000-704040, Johnston Square Project, for the FMV. 400.00

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

Department of Housing & Community Development – Condemnations

8.	West Baltimore Treasures, LLC	806 Edmondson Avenue	L/H	$8,471.00

Funds are available in Account No. 9910-904177-9588-900000-704040, Upton West RFP.

OPTIONS/CONDEMNATION/QUICK-TAKES:

	Owner(s)	Property	Interest	Amount
Department of Housing & Community Development – Condemnations – cont'd				
9.	Cecelia Dorsey	819 Edmondson Avenue	F/S	$8,900.00

Funds are available in Account No. 9910-904177-9588-900000-704040, Upton West RFP.

TRANSFERS OF FUNDS

* * * * * *

The Board is requested to approve

the Transfers of Funds

listed on the following pages:

10 - 13

In accordance with Charter provisions

reports have been requested from the

Planning Commission, the Director

of Finance having reported

favorably thereon.

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Public Works			
1.	$ 16,000.00 Wastewater Revenue Bonds	9956-905533-9549 Annual Facilities Improvements	
	34,000.00 Baltimore County Grant	" "	
	$ 50,000.00	----------	9956-905935-9951-5 Inspection

This transfer will cover inspection costs for SC 991, Patapsco WWTP Liquid Oxygen Plant Upgrade, under Project No. 1805, On-Call Project and Construction Management Assistance, Task No. 017.

2.	$ 16,000.00 Wastewater Revenue Bonds	9956-905533-9549 Annual Facilities Improvements	
	34,000.00 Baltimore County Grant	" "	
	$ 50,000.00	----------	9956-904942-9951-5 Inspection

This transfer will cover inspection costs for SC 994, Patapsco WWTP Clarifier & Thickener Rehab, under Project No. 1805, On-Call Project and Construction Management Assistance, Task No. 017.

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Public Works			
3.	$ 16,000.00 Wastewater Revenue Bonds	9956-929019-9549 Patapsco Secondary Reactor	
	34,000.00 Baltimore County Grant	" "	
	$ 50,000.00	----------	9956-915933-9551-5 Inspection

This transfer will cover inspection costs for SC 988, Patapsco WWTP Secondary Reactor, under Project No. 1805, On-Call Project and Construction Management Assistance, Task No. 017.

Department of Transportation			
4.	**$ 50,000.00** 3rd Parks & Facilities	9950-904100-9504 Construction Reserve - Footway Paving	9950-910515-9504 Reconstruction of Footways TR 21001

This transfer will cover the costs of advertising, printing, and other related costs for Project No. TR 21001, Reconstruction of Footways.

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Transportation			
5.	**$ 50,000.00** 3rd Parks & Facilities	9950-904100-9504 Construction Reserve - Footway Paving	9950-909516-9504 Reconstruction of Footways TR 21002

This transfer will cover the costs of advertising, printing, and other related costs for Project No. TR 21002, Reconstruction of Footways.

6.	**$ 50,000.00** 3rd Parks & Facilities	9950-904100-9504 Construction Reserve - Footway Paving	9950-909517-9504 Reconstruction of Footways TR 21003

This transfer will cover the costs of advertising, printing, and other related costs for Project No. TR 21003, Reconstruction of Footways.

7.	**$ 50,000.00** 3rd Parks & Facilities	9950-904100-9504 Construction Reserve - Footway Paving	9950-914519-9504 Reconstruction of Alleys Citywide TR 21005

This transfer will cover the costs of advertising, printing, and other related costs for Project No. TR 21005, Reconstruction of Alleys Citywide.

8.	**$ 50,000.00** 3rd Parks & Facilities	9950-902465-9509 Construction Reserve - Curb Repair Citywide	9950-905580-9508 Concrete Slab Repairs Citywide TR 21006

This transfer will cover the costs of advertising, printing, and other related costs for Project No. TR 21006, Concrete Slab Repairs Citywide.

TRANSFERS OF FUNDS

	AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of General Services (DGS)			
9.	**$144,261.51** General Funds	9916-908155-9197 Fire Academy Master Plan – Active	9916-906228-9197 Hanover & Ostend Fire Facilities Renovations - Active

This transfer will provide funds to the DGS for the renovations at the Hanover & Ostend Fire Facilities building and all associated in-house costs. These renovations will include concrete slab and door replacements, locker and restroom upgrades on the first floor, sleep area, kitchen and restroom renovations on the second floor, and full roof restoration.

Department of Planning			
10.	$ 50,000.00 3rd Community & Economic Development Loan	9904-909057-9129 Museum of Industry Access	
	50,000.00 3rd Community & Economic Development Loan	9904-912064-9129 Museum of Industry Access	
	$100,000.00	----------	9904-905257-9127 BMI Capital Improvements

This transfer will make funds budgeted in FY20 and FY21 available for capital projects related to accessibility and other improvements at the Baltimore Museum of Industry.

EXTRA WORK ORDERS

* * * * * *

The Board is requested to approve

the Extra Work Orders

as listed on the following pages

15 - 17

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.

Department of Public Works/Office of Engineering and Construction

1. EWO #003, $0.00 – SC 903, Improvements to Patapsco Sewershed

$25,283,300.00	$ 812,872.50	Spiniello Companies	-	100%

The Office of Engineering and Construction is requesting to utilize funds from the Engineer's Office Allowance, Item 102, to cover the cost to reimburse Spiniello Companies for expenses incurred by its CSX subcontractor working at the CSX property with the SC 903 project footprint. The allocated amount in Item 119 is insufficient to cover the total cost of work inside the CSX property. This is a zero-dollar change order to use funds from one bid item to pay for another. This project is currently in its warranty phase. The Certificate of Completion Form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

The scope of the construction project includes sewer cleaning and close circuit television inspection of approximately 5,800 linear feet; 102,000 linear feet of cured-in-place pipe lining; 1,700 linear feet of sewer main replacement through open cut; approximately 1,500 each of rehabilitation of sanitary house connections by various methods; approximately 370 each of rehabilitation of existing sanitary sewer manholes by various methods; approximately 370 vertical linear feet of replacement of existing sanitary sewer with new sanitary sewer manholes; associated wastewater by-pass pumping or control of flows of sewers and/or manholes to be repaired, replaced, constructed or rehabilitated and continuous monitoring of the bypass operation; restoration of pavement, alleys, and sidewalks, and site restoration including planting trees. A portion of this work was performed on property on 1910 Benhill Avenue owned by CSX Transportation, Inc. In order to perform this work, Spiniello has to obtain a temporary Right-of-Entry from CSX to access the property.

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.

Department of Public Works/Office of Engineering and Construction – cont'd

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are:

MBE: 17%
WBE: 16%.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 11, 2020.

2. EWO #001, $273,700.00 – S.C 956, Improvements to Sanitary Sewer Collection System in the Herring Run Sewershed

$7,843,310.00	$ 0.00	Spiniello Companies	-	49.3%

The Office of Engineering and Construction is requesting funds to pay for additional concrete of an unforeseen condition involving insufficient concrete quantities. During the course of construction work on the project, an issue relating to concrete quantities required to complete the patching activities for sidewalks and reinforced composite roadway pavement was discovered. Because some surfaces deemed asphalt turned out to be composite surfaces (asphalt over concrete), estimated concrete quantity is substantially less than required. Both the consultant design engineer and City engineer have independently investigated the deficit, cost and quantities needed to complete the project. The Certification of Completion Form will not be completed until a scheduled time after final payment and final completion has been given by the agency.

The scope of the construction project includes the scope of work consisting of 2,060 linear feet of Cured-In-Place Pipe (CIPP) Lining; 2,940 linear feet of sewer cleaning and Closed Circuit Television (CCTV) inspection; 4,775 linear feet replacement of sanitary sewers by open cut method; 345 rehabilitation of sanitary house connections by various methods; 154 replacement of sanitary house

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.

Department of Public Works/Office of Engineering and Construction – cont'd

connections by open cut; 170 rehabilitation of existing sanitary sewer manholes by various methods; 22 Vertical Liner Feet replacement of existing sanitary sewer with new sanitary sewer manholes and restoration of pavement, alleys, and sidewalks, and site restoration including planting trees.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are:

MBE: 18.00%
WBE: 16.00%

THE EAR WAS APPROVED BY MWBOO ON AUGUST 4, 2020.

AGENDA

BOARD OF ESTIMATES **2/10/2021**

Department of Finance, Bureau – Renewal of FY21 Flood Insurance Coverage of Risk Management

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of Flood Insurance for various properties owned by the City. Coverage will be renewed on January 23, 2021 and provided by carriers, Wright National Flood Insurance Company.

AMOUNT OF MONEY AND SOURCE:

$159,846.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

FEMA mandates the purchase of Flood Insurance for properties located in Special Flood Hazard Areas. The Department submitted a list of City properties located in these areas that require Flood Insurance.

The Board submission is late because of slight typographical errors that were detected, missing the deadline for submission.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy

APPROVED FOR FUNDS BY FINANCE

Department of Finance, Bureau of Risk Management – Renewal of FY22 Student Medical Liability Insurance Coverage

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of liability insurance for students enrolled in the Baltimore City Public Schools Student Nursing, Geriatric Nursing Assistants and Medical Assistants programs and the Baltimore City Fire Department EMT programs. Coverage will be effective December 31, 2020 and will be provided by TDC Specialty Insurance Company.

AMOUNT OF MONEY AND SOURCE:

$16,414.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

This policy reduces the exposure of the City and Baltimore City Public Schools from liability that may result from injuries and damages attributable to students enrolled in the Student Nursing, EMT, Geriatric Nursing Assistants and Medical Assistants Programs. This coverage is also required by the hospitals and other medical facilities in which students work.

The submission is late because the Board was in recess when final renewal terms were received.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

APPROVED FOR FUNDS BY FINANCE

Department of Planning - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the Office of Sustainability to solicit donations from individuals, organizations, businesses, and foundations who have an interest in sustainability in the City to support implementation of the 2019 Sustainability Plan. Contributions will be used to support internships and fellowships with the Office of Sustainability, community engagement and outreach efforts, support for Resiliency Hubs, or any other actions in the plan as specified by the donor. The period of this campaign will be effective upon Board approval through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

No General Funds are involved in this transaction.

BACKGROUND/EXPLANATION:

On April 22, 2019, Mayor Young signed Council Bill No. 19-332, adopting a new Sustainability Plan for Baltimore City. The 2019 Sustainability Plan articulates a new vision for a more resilient, equitable, and sustainable Baltimore. The plan uses an equity lens to improve planning, decision-making, and resource allocation leading to more racially equitable policies and programs. The plan incorporated feedback from thousands of residents and includes new topics, more intentionally addressing all three legs of sustainability: people, planet, and prosperity. Current priority areas include waste, trees and nature, climate and resilience, green schools, equity, and community engagement.

This solicitation will target individuals, organizations, businesses, and foundations who have an interest in sustainability in the City. The Department will use social media, newsletter stories, signature lines on emails, website postings, and other indirect methods. Donations may be monetary or in-kind, but there will be no direct exchange of funds. All payments would go directly to the Baltimore Civic Fund on behalf of the Office of Sustainability. Contributions will be used to support internships and fellowships with the Office of Sustainability, community engagement and outreach efforts, support for Resiliency Hubs, or any other actions in the Plan as specified by the donor.

Department of Planning – cont'd

A potential donor list will be comprised of individuals, corporate entities, faith-based institutions and other non-profit organizations, and foundations that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will be targeted or singled out in any way and will be solicited, if at all, in the manner as the other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exemption was enacted in 2005 to permit certain solicitations that are for the benefit of an official government program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which include the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

Mayor's Office of Employment Development (MOED) - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the MOED to solicit donors for its 2021 YouthWorks Campaign. The period of the campaign will be effective upon Board of Ethics approval through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

No General Funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Persons to be solicited include private and non-profit employers, philanthropic organizations, citizens and City and State employees. Solicitation strategies to these groups will include: media outreach as well as direct mail from the Mayor, the Mayor's personnel, staff of the MOED and the YouthWorks Leadership Team. Solicitation will occur through presentations and support of special fundraising activities with proceeds going to support YouthWorks.

A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City or the Board of Estimates with not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exemption was enacted in 2005 to permit certain solicitations that are for the benefit of an official government program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which include the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

1. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **$ 15,000.00**

Account: 4000-422721-3080-292300-603051

The JHU Rales Health Center will utilize the funds to provide clinical services for Title X Family Planning to include clinical reproductive health care services which allow the client to choose from a broad range of contraceptive options, culturally competent counseling and education for each individual, preconception health care fertility regulation, basic infertility counseling and referrals.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

2. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **$449,402.00**

Account: 4000-404021-3023-718000-603051

The JHU Center for Child and Community Health Research will utilize the funds to provide surveillance and data management for the design, evaluation development and implementation of a study to understand why there is an increase of syphilis among black men who have sex with men. The period of the agreement is May 1, 2020 through April 30, 2021.

MWBOO GRANTED A WAIVER ON OCTOBER 5, 2020.

3. **BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC.** **$ 55,000.00**

Account: 4000-480621-3080-291900-603051

The Behavioral Health System Baltimore, Inc. will utilize the funds to establish and maintain linkages and referrals between school-based mental health providers and youth-friendly health care service providers. The Behavioral Health System Baltimore, Inc. will also work to build the sexual health and youth-friendly

Health Department – cont'd

community-based substance use disorder treatment and mental health capacity of school and Title X providers.

MWBOO GRANTED A WAIVER ON SEPTEMBER 24, 2020.

4. **BALTIMORE MEDICAL SYSTEM, INC. $200,000.00**

Account: 4000-444321-3023-718000-603051

Baltimore Medical System, Inc. is a community-based, non-profit health care organization and will utilize the funds to improve the health, wellness, and quality of life for medically underserviced communities in Baltimore. The overall goals of this program are to increase safe sex practices in the at-risk population, increase acceptance of HIV as part of ongoing medical care, and decrease the prevalence of HIV and AIDS in the patient population. The period of the agreement is August 1, 2020 through July 31, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.

5. **HEARING AND SPEECH AGENCY OF METROPOLITAN BALTIMORE, INC. (HASA) $ 80,557.00**

Accounts: 4000-427121-3080-292300-603051 $ 17,510.00
4000-427121-3080-292301-603051 $ 63,047.00

The HASA will utilize the funds to provide a speech-language pathologist to staff the Baltimore Infants and Toddlers program's eligibility center, and provide occupational therapy evaluations, speech/language evaluations, audio logical evaluations, and speech/language or occupational therapy as needed.

MWBOO GRANTED A WAIVER ON DECEMBER 11, 2020.

6. **HONOR AND CHERISH ASSISTED LIVING, INC. $ 15,600.00**

7. **CARING HEARTS SENIOR LIVING, LLC $ 31,200.00**

8. **OK FAMILY CARE, INC. $ 15,600.00**

Health Department – cont'd

9.	**GARRISON ESTATES ASSISTED LIVING II, INC.**	**$ 31,200.00**
10.	**COZY COVE HOME CARE, LLC**	**$ 15,600.00**
11.	**AMY'S COMPASSIONATE CARE, LLC**	**$ 23,400.00**

Account: 5000-534021-3254-767806-607001

These facilities are enrolled in the Senior Assisted Living Group Home Subsidy Program that provides subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services and 24-hour on-site supervision.

The agreements are late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

Health Department – Renewal Focus Award Letter

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Renewal Focus Award Letter with Gilead Sciences, Inc. The period of the agreement is June 1, 2020 through May 31, 2021.

AMOUNT OF MONEY AND SOURCE:

$229,034.00 - 7000-717920-3150-736900-407001

BACKGROUND/EXPLANATION:

Gilead Sciences, Inc. is a biopharmaceutical company that researches, develops, manufactures, and markets human pharmaceuticals for certain diseases, including Hepatitis C. The funds will be utilized to expand the Department's capacity for HIV and/or HCV testing to include the Baltimore Needle Exchange Program. Given the population of persons who inject drugs served by the program, this is a target population that will be high yield for testing and referrals.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED THE DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Renewal Focus Award Letter has been approved by the Law Department as to form and legal sufficiency.)

Department of Recreation & Parks – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to Rummel, Klepper & Kahl, LLP under Project No. 1315, On-Call Civil Engineering Design Services. The period of the task is approximately four months.

AMOUNT OF MONEY AND SOURCE:

$77,840.44 – 9938-908779-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include Construction Management services for Druid Hill Aquatic Center.

MBE/WBE PARTICIPATION:

Rummel, Klepper & Kahl, LLP will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 28%

WBE: 14%

The Consultant has achieved 13.10% of the WBE and 16.30% of the MBE goals at this time. However, they have enough capacity to meet the remaining goals.

THE EAR WAS APPROVED BY MWBOO ON JANUARY 14, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Recreation & Parks – cont'd

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$115,000.00	9938-913001-9475	9938-908779-9474
State	Unallocated Reserve	Druid Hill Pool & Bathhouse Renovation (Active)

This transfer will provide funds to cover the allocation needed for final reimbursement billing and the costs associated with design services under On-Call Contract No.1315, Task #007 to Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Recreation & Parks – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 003 to Cannon Washington Inc. DBA Cannon Design, under Project No. 1314, On-Call Architectural Design Services. The period of the task is approximately eight months.

AMOUNT OF MONEY AND SOURCE:

$34,000.00 - 9938-906782-9474-900000-703032
33,993.19 - 9938-903798-9474-900000-703032
$67,993.19

BACKGROUND/EXPLANATION:

This task will include Design Services for Towanda and Coldstream Pools.

MBE/WBE PARTICIPATION:

Cannon Washington Inc. DBA Cannon Design will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 28%

WBE: 10%

The Consultant has achieved 35.54% of the WBE and 12.32% of the MBE goals at this time. However, they have enough capacity to meet the remaining goals.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 30, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Recreation & Parks – cont'd

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$35,000.00 3rd Parks & Public Facilities	9938-907779-9475 Pool & Bathhouse Renovations (Reserve)	9938-906782-9474 Towanda Pool Rehab. (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No.1314, Task #3 to Cannon Washington Inc. DBA Cannon Design.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Public Works/Office of Engineering and Construction (DPW) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Johnson, Mirmiran and Thompson, Inc., under SC 1018, Sludge Blending Tanks Rehabilitation Improvements and Expansion at the Patapsco Wastewater Treatment Plant. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

$1,294,734.12 – 9956-903959-9551-900020-703032

BACKGROUND/EXPLANATION:

The scope of the agreement includes design and rehabilitation and improvement to the sludge blending tanks at the Patapsco Wastewater Treatment Plant to enhance the operation and to design a new tank to expand the sludge blending capacity prior to the existing sludge stabilization process.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to this agreement.

MBE: 30%
WBE: 15%

MBE:	Shah & Associates, Inc.	$240,265.37	18.55%
	Transviron, Inc.	90,530.78	7.00%
	Phoenix Engineering, Inc.	64,962.28	5.01%
	Total	**$395,758.43**	**30.56%**

DPW – cont'd

WBE:	Carroll Engineering, Inc.	$149,372.14	11.53%
	The Robert B. Balter Company	45,584.17	3.52%
	Total	**$194,956.31**	**15.05%**

MWBOO FOUND VENDOR COMPLIANT ON FEBRUARY 1, 2021.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$ 447,461.00 Revenue Bonds	9956-914028-9549 Patapsco Sludge Tank Rehab	
950,853.00 County Revenue	" "	
$1,398,314.00	----------	9956-903959-9951 Design

This transfer will cover design costs for SC 1018, Sludge Blending Tanks Rehabilitation Improvements and Expansion at the Patapsco Wastewater Treatment Plant.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Public Works/Office – Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the agreement with Rummel, Klepper & Kahl, LLP under Project 1305- WC 1392, 20-inch Franklintown Road Water Main Replacement and Rehabilitation. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

$499,998.39 – 9960-933989-9557-900020-703038

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting approval of this agreement to perform full engineering and design services to prepare bid ready construction documents that includes water main replacement and rehabilitation of approximately 14, 000 linear feet (2.65 miles) of 20-inch water main in West Baltimore City. The project limits start at Wilkens Avenue and South Caton Avenue, and go northerly on South Caton Avenue past Frederick Avenue, turn onto Lohrs Lane to North Mt. Olivet Lane to West Baltimore Street onto North Franklintown Road to Edmonson Avenue at Edmondson Avenue Bridge.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 30%

WBE: 15%

THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 1, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of General Services – Renewable Energy Credit Sales Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of a Renewable Energy Credit Sales Agreement with ACT Commodities, Inc. and Agent Northeast Maryland Waste Disposal Authority. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

$47,197.50 - 1070-000000-5500-694000-402241

BACKGROUND/EXPLANATION:

Pursuant to the Agreement, the City is requested to sell 4,350 Maryland Tier 1 Renewable Energy Credits valued at $10.85 per credit produced by Back River Waste Water Treatment Plant's Combined Heat and Power Plant to ACT Commodities, Inc. with Northeast Maryland Waste Disposal Authority acting as agent and that has a subscription with PJM Environmental Information Services, Inc.'s Generation Attribute Tracking System.

The agreement requires no expenditure of City funds.

MBE/WBE PARTICIPATION:

N/A

(The Renewable Energy Credit Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

Office of Equity and Civil Rights – Grant Award Amendment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Award Amendment with the U.S. Department of Housing and Urban Development. The period of performance is November 1, 2020 through October 31, 2021 and the grant expiration date is January 31, 2022.

AMOUNT OF MONEY AND SOURCE:

$20,000.00 - 4000-433820-1561-171500-607004

BACKGROUND/EXPLANATION:

The Office of Equity and Civil Rights was granted an award from the U.S. Department of Housing and Urban Development for a Baltimore City Fair Housing Initiatives Program, Grant FEO2I00221. With this grant, the Office will perform outreach initiatives for the Baltimore City region most affected by COVID.

The grant amendment was submitted late because of an administrative oversight.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award Amendment has been approved by the Law Department as to form and legal sufficiency.)

Office of Equity and Civil Rights – Grant Award Amendment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Award Amendment with the U.S. Department of Housing and Urban Development. The period of performance is September 1, 2020 through August 31, 2021 and the grant expiration date is November 30, 2021.

AMOUNT OF MONEY AND SOURCE:

$125,000.00 - 4000-433820-1561-171500-607004

BACKGROUND/EXPLANATION:

The Office of Equity and Civil Rights was granted an award from the U.S. Department of Housing and Urban Development for a Baltimore City Fair Housing Initiatives Program, Grant FEOI1900383. With this grant, the Office will provide fair housing initiatives for individuals and families in the City of Baltimore.

The grant award amendment was submitted late because of an administrative oversight.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award Amendment has been approved by the Law Department as to form and legal sufficiency.)

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement

1. BALTIMORE GAS AND ELECTRIC COMPANY $ 0.00 Renewal
Contract No. 08000 – Requirements for Street Lights Rehabilitation – Department of Transportation – P.O. No.: P536375

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On July 27, 2016, the Board approved the initial award in the amount of $2,100,000.00. The award contained four renewal options. Subsequent actions have been approved. This final renewal in the amount of $0.00 is for the period July 31, 2020 through August 1, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

2. ROBERTS OXYGEN COMPANY, INC. $ 15,000.00 Renewal
Contract No. 06000 – Helium Gas – Baltimore Police Department – P.O. No.: P546630

On January 30, 2019, the City Purchasing Agent approved the initial award in the amount of $9,170.00. The award contained two renewal options. On October 4,

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

2019, the City Purchasing Agent approved the first renewal in the amount of $15,000.00. The gas is needed for use in the evidence laboratory to analyze seized and recovered drug evidence for drug cases. This final renewal is for the period January 30, 2021 through January 29, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable.

3. INTEGRATED COMMERCIALIZATION SOLUTIONS, LLC t/a PARAGARD DIRECT $ 25,000.00 Renewal
Contract No. 08000 – ParaGard Birth Control – Health Department – P.O. No.: P551932

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On July 15, 2020, the Board approved the initial award in the amount of $38,851.50. The award contained three 1-year renewal options. The supplier is the manufacturer's distribution source of these products. This first renewal is for the period January 29, 2021 through January 28, 2022, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

4. PENN CREDIT CORPORATION $600,000.00 Renewal
Contract No. B50004069 – Collection of Delinquent Parking Fines – Department of Finance – P.O. No.: P533641

On November 18, 2015, the Board approved the initial award in the amount of $1,830,000.00. The award contained two renewal options. On August 21, 2019, the Board approved the first renewal in the amount of $600,000.00. This final renewal in the amount of $600,000.00 is for the period December 8, 2020 through December 7, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 11, 2015, MWBOO set goals of 3% MBE and 3% WBE. On December 11, 2020, the Vendor was found in compliance.

	Commitment	Performed	
MBE: Proper Staffing, Inc.	3%	$ 8,581.26	4.17%
WBE: ADC Management Solutions	3%	$20,276.55	9.84%

MWBOO FOUND VENDOR IN COMPLIANCE ON DECEMBER 11, 2020.

5. MOTION INDUSTRIES, INC.
BEARING DISTRIBUTORS, INC.

	$ 0.00	Ratification and
	200,000.00	Renewal
	$200,000.00	

Contract No. B5004815 – Industrial Bearings and Related Seals – Various – P.O. Nos.: P538167 and P538168

On January 11, 2017, the Board approved the initial award in the amount of $100,000.00. The award contained two renewal options. Subsequent actions have been approved. This ratification is necessary as a result of the agency's continuous use of the suppliers. The period of the ratification is January 1, 2021 through

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

February 9, 2021. This final renewal is for the period February 10, 2021 through December 31, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 26, 2016, MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAVIER ON OCTOBER 26, 2016.

6. **ITEMS #1 AND #2**
INTERBORO PACKAGING
CORPORATION
ITEM #3
MIDWEST MEDICAL SUPPLY
ITEMS #4 AND 5
VERITIV OPERATING COMPANY
ITEMS #6, 7 AND 8
FASTENAL COMPANY
$ 0.00 Ratification and Renewal
Contract No. B5004600 – Various Gloves – P.O. Nos. P538040, P538041, P538043 and P538044

On December 21, 2016, the Board approved the initial award in the amount of $600,000.00. The award contained two renewal options. On October 23, 2019, the Board approved the first renewal in the amount of $0.00. This ratification is a result of the agency's continuous use of the suppliers. The period of the ratification is December 21, 2020 through February 9, 2021. The period of the renewal is February 10, 2021 through December 20, 2021, with no renewal options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 2, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 2, 2016.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

7. EASTERN SALT COMPANY, INC. $ 0.00 Renewal
Solicitation No. B50005151 – Salt for Snow Removal – Department of Transportation – P.O. No.: P542224

On January 10, 2018, the Board approved the initial award in the amount of $5,300,000.00. The award contained a renewal option. This renewal in the amount of $0.00 is for the period January 9, 2021 through January 31, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO set goals of 10% MBE and 6% WBE. On January 11, 2021, Eastern Salt Company, Inc. was found in compliance.

MBE:	Kelley's Trucking	3%	$ 0.00	
	2Fyne Enterprises LLC	2%	$ 0.00	
	CBY Enterprises, Inc.	5%	$656,550.75	35.71%
		10%	**$656,550.75**	**35.71%**
WBE:	JM Dorsey Inc.	2%	$ 0.00	
	Fallsway Construction Co.	4%	$ 46,202.53	2.51%
		6%	**$46,202.53**	**2.51%**

The Prime Contractor encountered challenges with unpredictable winter weather, limited orders, and midday cancellations for deliveries which created challenges when planning and dispatching trucks. Due to limited need for bulk orders, this reduced the amount of work performed during the contract period. Otherwise the aggregate MBE goals were exceeded and up to 50% of the WBE goal was attained. The Vendor will continue utilization efforts as more work is rendered from user agency.

MWBOO FOUND VENDOR IN COMPLIANCE (GOOD FAITH EFFORT) ON JANUARY 11, 2021.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

8. SIMPLIFILE $ 0.00 Selected Source
Contract No. 06000 – eRecording the Transfer of Property for BR – Department of Finance – Req. No.: R860878

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

This procurement provides the City with access to an electronic recording management platform for use by the Circuit Court for the Baltimore City's Land Records Office to electronically record property transfers. All operating costs associated with this service are borne by the individual users. The Vendor is the only approved Vendor for the Maryland Judiciary for property transfer.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold.

9. J.D. CARPETS, INC. $ 0.00 Extension
Contract No. B50004338 – Furnish and Install Carpet – Department of General Services – P.O. No.: P534049

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On December 16, 2015, the Board approved the initial award in the amount of $400,000.00. The award contained two renewal options. Subsequent actions have

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Procurement – cont'd

been approved and both renewals have been exercised. This extension is needed for continuity of services for the agency and for the Bureau of Procurement to prepare a Solicitation for advertisement of services. The period of the extension is December 16, 2020 through June 1, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On January 13, 2021, MWBOO found J.D. Carpet Inc. in compliance.

	Commitment	Performed	
MBE: N/A	N/A	N/A	
WBE: Acorn Supply & Distributing Inc.	3%	$ 8,259.01	1.82%
A2Z Environmental Group LLC	3%	22,050.50	4.86%
	6%	**$30,309.51**	**6.68%**

MWBOO FOUND VENDOR IN COMPLIANCE ON JANUARY 13, 2021.

Mayor's Office – Employment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Employment Agreement with Deputy City Administrator designate Daniel Ramos. The period of the agreement is effective upon Board approval for a period of 18 months.

AMOUNT OF MONEY AND SOURCE:

$180,000.00 – Base Salary per annum, less withholdings

Account – 1001-000000-1250-795800-601001

BACKGROUND/EXPLANATION:

City Administrator Christopher J. Shorter introduced Daniel Ramos as his choice to serve as Deputy City Administrator for the City of Baltimore beginning Monday January 11, 2021, until his nomination is approved by the Baltimore City Council. As required by Section 139 of Article VII of the Baltimore City Charter, the City Administrator will appoint the Deputy City Administrator.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Employment Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES **2/10/2021**

Department of Public Works (DPW) - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditure of funds for the annual membership for the Water Research Foundation (WRF). The period of the membership is from January 1, 2021 through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

$11,740.85 – 2070-000000-5531-398600-603022
8,538.80 – 2071-000000-5541-398600-603022
1,067.35 – 2072-000000-5181-613400-603022
$21,347.00 – Total

BACKGROUND/EXPLANATION:

The WRF is a non-profit organization that provides published research on the technology and management of drinking water, wastewater, reuse, and storm water systems. The WRF provides research, innovation resources, and gained input for research planning while making the case for a new approach, ensuring water quality, and improving water services to the public.

The Board is requested to approve DPW's payment of $21,347.00 per the submitted invoice for the annual membership for its executives.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Mayor's Office of Criminal Justice - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Associated Catholic Charities (ACC). The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

$300,000.00 – 5000-511021-2255-702300-603051
229,020.00 – 1001-000000-2255-702300-603051
$529,020.00 Total

BACKGROUND/EXPLANATION:

On August 5, 2020, the Board approved and authorized acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services, formerly known as the Governor's Office of Crime Control and Prevention, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, the ACC was selected as a vendor to operate one of the new sites. This agreement is to award a one-year contract with the ACC to render violence reduction services in the Brooklyn neighborhood of Baltimore City. The provider agrees to use the techniques set forth in the agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore.

The agreement is late because of the administrative process and delay with negotiations.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION TO APPROVAL.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Criminal Justice - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Sinai Hospital of Baltimore, Inc. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

$300,000.00 – 5000-511021-2255-702300-603051
200,000.00 – 1001-000000-2255-702300-603051
$500,000.00 Total

BACKGROUND/EXPLANATION:

On August 5, 2020, the Board approved and authorized acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services, formerly known as the Governor's Office of Crime Control and Prevention, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, Sinai Hospital of Baltimore, Inc. was selected as a vendor to operate one of the Safe Streets sites. This agreement is to award a one-year contract with Sinai to render violence reduction services in Baltimore City. The provider agrees to use the techniques set forth in the agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore.

The agreement is late because of the administrative process and delay with negotiations.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION TO APPROVAL.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Criminal Justice - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the Agreement with Wide Angle Youth Media, Inc. The period of the agreement was January 1, 2019 through December 31, 2020.

AMOUNT OF MONEY AND SOURCE:

$38,750.00 – 5000-511019-2255-702300-603051

BACKGROUND/EXPLANATION:

The Mayor's Office of Criminal Justice partnered with Wide Angle Youth Media to produce a package of media materials that tell the story of Safe Streets Baltimore. This included three short profile documentaries, still photos, and sizzle reels for use on social media and for marketing purposes. The promotional materials have been completed in 2020 as contemplated by the Agreement.

The agreement is late because of contract negotiations and delays in the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION TO APPROVAL.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * * * *

The Board is requested to

approve award of

the formally advertised contracts

listed on the following page:

50

to the low bidder meeting specifications,

or reject bids on those as indicated

for the reasons stated.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

1.	GS 19822, Key Highway Garage Restoration	Monumental Paving & Excavating, Inc.	$ 496,496.00

MBE/WBE PARTICIPATION:

MBE:	AJO Concrete Construction, Inc.	$84,404.00	17%
WBE:	American Tennis Courts, Inc.	$59,580.00	12%

MWBOO FOUND VENDOR IN COMPLIANCE ON DECEMBER 28, 2020.

Bureau of Procurement

2.	B50006157, Vehicle Window Tinting	Clearview Auto Glass & Repair, LLC	$ 150,000.00

(Dept. of General Services, Fleet Mgmt.)

MBE/WBE PARTICIPATION:

On November 22, 2020, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON NOVEMBER 22, 2020.

Department of Finance, Bureau of Procurement – Property Disposal Program

ACTION REQUESTED OF B/E:

The Board is requested to approve a donation of excess property to PCs for People, a non-profit organization.

AMOUNT OF MONEY AND SOURCE:

None.

BACKGROUND/EXPLANATION:

Baltimore City Information Technology (BCIT) on behalf of Department of Transportation (DOT) has 125 computers, 180 computer monitors, 21 all-in-one computers, 30 keyboards, and 34 computer mice that it has deemed as excess in accordance with the City's Property Disposal Program policy (AM-306-1). These items are in fair condition and DOT would like to donate them to PCs for People, a non-profit organization located in Baltimore City. PCs for People is in good standing with the State Department of Assessments and Taxation and Secretary of State.

Department of Finance, Bureau of Procurement – Property Disposal Program

ACTION REQUESTED OF B/E:

The Board is requested to approve a donation of excess property to PCs for People, a non-profit organization.

AMOUNT OF MONEY AND SOURCE:

None.

BACKGROUND/EXPLANATION:

Baltimore City Information Technology (BCIT) on behalf of the Department of General Services (DGS) has 91 computers, 22 computer monitors, 11 keyboards, and 13 computer mice that it has deemed as excess in accordance with the City's property Disposal Program policy (AM-306-1). These items are in fair condition and DGS would like to donate them to PCs for People, a non-profit organization located in Baltimore City. PCs for People is in good standing with the State Department of Assessments and Taxation and Secretary of State.

Department of Public Works (DPW) – Termination of Contract

ACTIONS REQUESTED OF B/E:

The Board is requested to terminate a contract with Spiniello Companies for convenience, prior to the issuance of a Notice to Proceed by the Department of Public Works and to reimburse Spiniello Companies $63,128.00 in costs associated with its acquisition of contract bonds.

AMOUNT OF MONEY AND SOURCE:

$63,128.00 - 9956-908340-9551-900020-706063

BACKGROUND/EXPLANATION:

The Department of Public Works (DPW) awarded Sanitary Contract 930R to Spiniello Companies on September 26, 2018. Based on this award, Spiniello Companies took necessary steps to execute contract bonds, at a cost of $63,128.00. Thereafter, DPW determined that the project was not viable as designed. Specifically, the project relied on an easement over property owned by Canton Railroad to construct a pump station. A subsequent review of the easement revealed that it would not support the construction of a structure on the surface of the Canton Railroad property and attempts to negotiate an amicable resolution were not fruitful. DPW is seeking to terminate this contract for convenience and reimburse Spiniello Companies for costs incurred in good faith.

MBE/WBE PARTICIPATION/ LOCAL HIRING LAW

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Department of Law – Notice of Litigation Outcome

ACTION REQUESTED BY B/E:

In the interest of transparency, the Law Department is bringing this matter to the attention of the Board. In the case of U.S. Equal Employment Opportunity Commission (EEOC) v. Enoch Pratt Free Library, et al., the Court ruled in favor of Plaintiff and against Defendants Enoch Pratt Free Library (the Library) and Baltimore City.

AMOUNT OF MONEY AND SOURCE:

The total amount of the Court's award is $194,748.44. This is comprised of back pay in the amount of $97,374.22, and an equal amount in liquidated damages.

Funds are available in account number 2044-000000-1450-703800-603070.

BACKGROUND/EXPLANATION:

Plaintiff EEOC brought suit against Defendants, on behalf of five female Claimants, all of whom are librarian supervisors for the Library. Plaintiff claimed that the Library violated the Equal Pay Act of 1963 (EPA), 29 U.S.C. § 206(d)(1) when it paid a male librarian supervisor more than Claimants. Plaintiff alleged that the Claimants and the male comparator performed substantially similar work, and that the Library's stated reasons for the pay discrepancy were pre-textual. The Library vigorously defended the case, arguing that the City's gender-neutral hiring policy (AM-205-20) – which was unquestionably followed here – allowed for the precise salary negotiations that occurred. Plaintiff refused to settle pre-trial, unless the City agreed to a binding consent decree that would allow the EEOC to monitor several human resources functions of the Library. This extreme demand was insisted upon by the EEOC, and although Defendants proffered numerous settlements which included back pay to the Claimants, the EEOC refused. Defendants rejected Plaintiff's consent decree demand, in large part because the Library already achieved all of the purported goals of the consent decree, making it unnecessary. The matter proceeded to a five-day bench trial before Judge Paul Xinis. Following trial, the Court ruled in Plaintiff's favor, awarding monetary damages but not granting Plaintiff's request for injunctive relief.

APPROVED FOR FUNDS BY FINANCE

Office of the Mayor – Amended and Restated Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amended and Restated Grant Agreement with Alliance for Open Society International, Inc. (AOSI). The period of the Agreement is effective upon Board approval through February 28, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

Account: 6000-606221-4460-792300-607004

BACKGROUND/EXPLANATION:

The Baltimore City Cash Assistance Program will provide one-time cash assistance to low-income Baltimore residents impacted by the ongoing COVID-19 crisis. Due to the economic toll of COVID-19, thousands of Baltimore residents are unable to afford basic necessities. To meet this need, the City previously allocated $6,000,000.00 of the Baltimore City Children and Youth Fund and, in collaboration with the AOSI, provided one-time disaster relief to residents hardest hit by COVID-19 pursuant to the original Grant Agreement between the City and AOSI approved by the Board of Estimates on September 23, 2020. No additional funds are requested.

Due to delays caused by a change in one of AOSI's partners involved in the implementation of the Cash Assistance Program, the Program has yet to be rolled out. No funds have been transferred to AOSI.

The City and AOSI now wish to amend and restate the original Grant Agreement to update the Program dates, one of AOSI's Program partners, the reporting obligations, and the Program's Implementation Plan. Following approval of this Amended and Restated Grant Agreement, the funds will be transferred from the Baltimore City Children and Youth Fund to AOSI, who will then facilitate sub-grants to Community-Based Organizations to provide pre-loaded debit cards in order for eligible participants to afford groceries and other needs. This Amended and Restated Grant Agreement amends the term expiration date from January 31, 2022 to February 28, 2022 to allow AOSI more time to prepare and submit the Final Spending Report.

Office of the Mayor – cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUND BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amended and Restated Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Human Resources – Second Amendment & Renewal of the Consulting Agreements

The Board is requested to approve and authorize execution of the Second Amendment & Renewal of the Consulting Agreements (Second Amendment). The Second Amendment extends the period of the agreement through January 9, 2022, with no renewal options.

		Rate of Pay	Amount
1.	**JOHN WOODS**	$230.00 for the first session, $192.50 each succeeding session (session lasting no more than 3 hours) and $330.00 for each written report.	**$7,000.00** (not-to-exceed)
2.	**ALLYSON HUEY**	$230.00 for the first session, $192.50 each succeeding session (session lasting no more than 3 hours) and $330.00 for each written report.	**$7,000.00** (not-to-exceed)
3.	**SARAH MILLER-ESPINOSA** (Chief Hearing Officer)	$230.00 for the first session, $192.50 each succeeding session (session lasting no more than 3 hours) and $330.00 for each written report. Chief Hearing Officer Services - $75.00/hr.	**$7,000.00** (not-to-exceed)

Account: 1001-000000-1601-808500-601063

Department of Human Resources – cont'd

BACKGROUND/EXPLANATION:

The Baltimore City Charter permits an investigation for employees discharged, reduced or suspended for more than 30 days after termination of the probationary period. The Hearing Officer presides over this investigation and submits a recommendation to the Civil Service Commissioners for approval. The Board of Estimates approved the original agreement on January 9, 2019 with an option to renew for two additional years. On January 29, 2020, the Board exercised the first renewal option for one year through January 9, 2021. This final renewal extends the period of the agreement through January 9, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment & Renewal of the Consultant Agreements have been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

1. **SISTERS TOGETHER AND REACHING, INC. $ 5,500.00**

Account: 5000-569721-3023-273367-603051

Persons with limited mobility and physical energy are often times unable to tolerate long bus wait times and multiple transfers. This often courses missed appointments, which is the reason for some clients to fall out of medical care.

The organization will utilize the funds to provide transportation to persons who demonstrate mobility and financial hardship. This will keep clients linked in medical care and connected to psychosocial groups and health education.

2. **TOTAL HEALTH CARE, INC. $ 95,000.00**

Account: 5000-569721-3023-273372-603051

The organization will utilize the funds to provide access to medical nutrition therapy to Ryan White patients with nutrition needs. Medical nutrition therapy is a key component in any Ryan White Program, because in addition to providing nutrition assessments, education and counseling, nutritionists also help to address medication side effects, problems with chewing and swallowing and help clients find creative and budget-friendly ways to meet nutritional needs.

MWBOO GRANTED A WAIVER ON NOVEMBER 22, 2020.

3. **TOTAL HEALTH CARE, INC. $ 15,000.00**

Account: 5000-569721-3023-273399-603051

The organization will utilize the funds to provide identification assistance to patients in the Ryan White Program to help with referrals for social service programs.

4. **TOTAL HEALTH CARE, INC. $122,500.00**

Account: 5000-569721-3023-273328-603051

Health Department – cont'd

The organization will utilize the funds to provide dental services to Ryan White patients with oral health needs.

MWBOO GRANTED A WAIVER ON NOVEMBER 22, 2020.

5. **TOTAL HEALTH CARE, INC. $123,460.00**

Account: 5000-569721-3023-273309-603051

The organization will utilize the funds to increase access and engagement of HIV primary medical care and support services for populations living with HIV throughout the service area. The organization will provide effective, culturally competent outreach services that promote linkage to care and maximize positive health outcomes.

MWBOO GRANTED A WAIVER ON NOVEMBER 22, 2020.

6. **TOTAL HEALTH CARE, INC. $207,000.00**

Account: 5000-569721-3023-273308-603051

The organization will utilize the funds to provide non-medical case management services to all patients in the Ryan White Program. The non-medical case management supports the patient's HIV care by providing them with resources necessary to address identified social barriers to care.

MWBOO GRANTED A WAIVER ON DECEMBER 5, 2020.

The agreements are late because the Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

Department of Human Resources – Personnel Matters

The Board is requested to approve all of the Personnel matters below:

Office of the Comptroller

1. Reclassify the following vacant position:

   Position No.: 10168

   From: Real Estate Agent II
   Job Code: 33712
   Grade: 927 ($67,771.00 - $108,433.00)

   To: Operations Officer V
   Job Code: 00089
   Grade: 936 ($84,822.00 - $135,651.00)

   Cost: $60,000.00 – 1001-000000-1320-157300-601001

   This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Fire Department

2. Create the following position:

   From:

   Classification: Operations Officer IV
   Job Code: 00088
   Grade: 931 ($77,608.00 - $124,603.00)
   Position No.: To be assigned by BBMR

   Cost: $132.440.00 – 1001-000000-2101-225900-601001

   This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Human Resources – cont'd

Mayor's Office of Equity and Civil Rights

3. Abolish the following position:

a. Classification: Program Compliance Officer II
Job Code: 31502
Grade: 927 ($67,771.00 - $108,433.00)
Position No.: 53467

Reclassify the following vacant position:

From:

b. Classification: Operations Manager II
Job Code: 00091
Grade: 942 ($95,206.000 - $156,964.00)
Position No.: 10095

To: Executive Director III
Job Code: 00097
Grade: 992 ($144,395.00 - $238,289.00)

Cost: $47,608.00 – 1001-000000-1561-171500-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED FOR FUNDS BY FINANCE

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDIUTRE CONTROL COMMITTEE.

Department of Transportation – Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with MSC Schenuit, LLC. The period of the Traffic Mitigation Agreement is effective upon Board approval until termination is deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

$5,750.00 – 9950-907074-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the construction of a 102,036 square feet self-storage warehouse.

MSC Schenuit, LLC proposes to perform the Scope of Work for 1760 Union Avenue, constructing 102,036 square feet of self-storage warehouse.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office of Engineering and Construction - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with Hazen & Sawyer, PC. for SC 947R, Engineering Services for Inspection and Analysis of Baltimore City Wastewater Collection System. The Amendment No. 2 to Agreement extends the period of the agreement through June 12, 2022.

AMOUNT OF MONEY AND SOURCE:

$535,634.81 – 9956-906657-9551-900020-703032

BACKGROUND/EXPLANATION:

Under the original agreement, the Consultant would prepare contract drawings that marked deficient assets in the wastewater collection system, such as manholes and sewer pipes. The Consultant would recommend rehabilitation techniques to bring the assets back into compliance, or would recommend complete replacement of the asset. Additionally, the consultant was to review historical hydrologic data and determine whether sewer pipes should remain their original size, or should be upsized to increase the sewer's capacity, and prevent overflows. To accompany this scope, the Consultant also prepared guidance on project execution, such as maintenance of traffic, restoration, access roads for various locations, erosion and sediment control, etc.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are:

MBE: 27%
WBE: 10%

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 29, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Public Works/Office - cont'd
of Engineering and Construction

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$ 580,000.00 Wastewater Revenue Bonds	9956-918042-9549 SC947R Gwynns Falls/ Patapsco	9956-906657-9551-3 Design

The transfer will cover expenses for Project 1196R Amendment No. 2 to Agreement for Engineering Services for Inspection and Analysis of Baltimore City Wastewater Collection System.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Public Works/Office – Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 009, under Project 1238C, On-Call Mechanical Engineering Services to C.C. Johnson & Malhotra, P.C. to provide engineering services for the Implementation of CityWorks at Brooklyn Wastewater Pumping Station as the Pilot Project.

AMOUNT OF MONEY AND SOURCE:

$ 92,605.84 – 9956-902547-955l-900020-703032

BACKGROUND/EXPLANATION:

C.C. Johnson & Malhotra, P.C. added KCI Technologies, Inc. to the project team who is a CityWorks Implementation Partner for the Department of Public Works. C.C. Johnson & Malhotra, P.C. will develop an implementation plan, asset inventory, preventive maintenance procedures and Configure CityWorks to support the facility functional and business process requirements. The task will focus on the configuration of CityWorks in a test environment (not Production) to represent the common workflows executed by pump station maintenance staff and linkage to the specific assets in the collected inventories. C.C. Johnson & Malhotra, P.C. team will work with the Department of Public Works CityWorks administrator to publish the required Geographic Information Systems (GIS) asset inventories to the Department of Public Works and Geographic Information Systems (GIS) servers as well as support in establishing relevant linkages to the CityWorks environment. The end product of this task is a fully staged CityWorks site that represents the relevant pump station assets and related template work activities.

The scope of the original agreement includes On-Call Mechanical Consulting Engineering Service for various Water & Wastewater Facilities including Treatment Plants and Pumping Stations on an as needed basis.

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are:

MBE: 27%
WBE: 10%

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 12, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$ 79,721.40 Revenue Bond	9956-925026-9549 Brooklyn Pumping Station	
20,292.90 County Revenue	9956-933001-9549 Construction Reserve Wastewater Division	
$100,014.30	----------	9956-902547-9551-2 Extra Work

The transfer will cover costs for Task 099 under Project No. 1238C for SC-948 Brooklyn Pumping Station Renovations

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Public Works/Office – Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the Assignment of Task No. 023 to Rummel, Klepper & Kahl, LLP (Consultant), under Project 1504, WC 1363, On-Call Construction Management Assistance. The period of the task approximately six months.

AMOUNT OF MONEY AND SOURCE:

$157,744.85 – 9960-901749-9557-900020-705032

BACKGROUND/EXPLANATION:

The Consultant will provide inspection services for W.C. 1363 – Allendale Neighborhood and Vicinity Water Main Rehabilitation for the Department of Public Works, Office of Engineering and Construction.

The Scope of the Work includes assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, request for Information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement: MBE 27% and WBE 10%.

Currently, this On-Call Agreement is not in compliance because not all tasks have been assigned. Approval of this Task will increase the MBE/WBE because it is 100% assigned to subs. Current goals are MBE: 25% and WBE 10%.

THE EAR WAS APPPROVED BY MWBOO ON DECEMBER 1, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the Assignment of Task No. 7 to WSP USA (formerly Parsons Brinkerhoff, Inc.) Consultant, under Project No. 1255, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects. The Task Assignment is approximately six months.

AMOUNT OF MONEY AND SOURCE:

$84,447.81 – 9950-901069-9512-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides Pavement Marking Design Services for the 2020 Resurfacing Program to the Baltimore city Department of Transportation. The scope of services includes but is not limited to, base sheet development, pavement marking design, field review, coordination, QA/QC reviews and Department of Transportation review and comment.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement: MBE 27% and WBE 10%.

The Consultant has achieved 18% of the MBE goal at this time and there remains enough capacity to meet the goal. The Consultant has achieved 8% of the WBE goal and there remains enough capacity to meet the goal.

THE EAR WAS APPROVED BY MWBOO ON MARCH 4, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Transportation – cont'd

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT	TO ACCOUNT
$100,000.00 HUR	9950-924080-9513 Construction Reserve - Traffic Safety Improvement Citywide	9950-901069-9512-2 Contingencies – Neighbor hood Traffic Calming

This transfer will fund the costs associated with Task No. 7 under Project No. 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects with WSP (formerly Parsons Brinckerhoff, Inc.).

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Recreation and Parks – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the Assignment of Task No. 8 to GWWO, Inc. (Consultant), under Project No. 1314, On-Call Architectural Design Services. The period of the task is approximately 14 months.

AMOUNT OF MONEY AND SOURCE:

$105,888.57 – 9938-915780-9474-900000-703032
105,000.00 – 9938-906781-9474-900000-703032
$210,888.57

BACKGROUND/EXPLANATION:

This task will include design services for Patterson Park and Henrietta lacks (aka Ambrose Kennedy) Pools.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 28%
WBE: 20%

The Consultant has achieved 19.01% of the MBE and 16.96% of the WBE goals at this time. However, they have enough capacity to meet the remaining goals.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 31, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Recreation and Parks

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT	TO ACCOUNT
$110,000.00 Reserve	9938-907779-9475 3rd Parks and Public Facilities Pool & Bathhouse Renovations	9938-915780-9474 Henrietta Lacks Pool Rehab.

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task 8, to GWWO, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Health Department - Update to the FY21 Unified Funding Document

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Update to the FY21 Unified Funding Document (UFD) for the month ending October 31, 2020. The period of the Fiscal Year 2020 UFD is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the Maryland Department of Health. The actions are as follows:

GRANT DESCRIPTION	TYPE OF ACTION	BASE AWARD	AMOUNT OF ACTION	TOTAL AWARD
Overdose Data to Action Prevention	Correction	$495,828.00	$252,357.00	$748,185.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

This grant award is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The FY21 Unified Funding Document has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Update to the FY21 Unified Funding Document

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Update to the FY21 Unified Funding Document (UFD) for the month ending September 30, 2020. The period of the Fiscal year 2021 UFD is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the Maryland Department of Health. The actions are as follows:

GRANT DESCRIPTION	TYPE OF ACTION	BASE AWARD	AMOUNT OF ACTION	TOTAL AWARD
HFA Expansion	Supplement	$2,101,554.00	$ 26,792.00	$2,128,346.00
Public Health Crisis Response	Supplement	$ 0.00	$550,000.00	$ 550,000.00
Tobacco Use Prev. Community-Based	Reduction	$ 279,822.00	($17,372.00)	$ 262,450.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

This grant award is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The FY21 Unified Funding Document has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES **2/10/2021**

Health Department – Update to the FY21 Unified Funding Document

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Update to the FY21 Unified Funding Document (UFD) for the month ending November 30, 2020. The period of the Fiscal year 2021 UFD is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the Maryland Department of Health. The actions are as follows:

GRANT DESCRIPTION	TYPE OF ACTION	BASE AWARD	AMOUNT OF ACTION	TOTAL AWARD
Supplemental ACC	Supplement	$1,016,127.00	$ 399,065.00	$1,415,192.00
Map to Success	New	$ 0.00	$ 39,684.00	$ 39,684.00
Immunization – HEP-IIAP-HEP-B	Supplement	$ 744,100.00	$ 45,000.00	$ 789,100.00
Access Harm Reduction Grant	Supplement	$ 0.00	$638,335.00	$ 638,335.00
Core Child Health Services	Reduction	$ 797,025.00	$ 0.00	$ 0.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

This grant award is late because of administrative delays.

Health Department – cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The FY21 Unified Funding Document has been approved by the Law Department as to form and legal sufficiency.)

Department of Communication Services – Cooperative Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Cooperative Agreement with Cellco Partnership dba "Verizon Wireless". The period of the agreement is effective upon Board approval through June 10, 2025.

AMOUNT OF MONEY AND SOURCE:

$10,800,000.00 - 2039-000000-1330-158500-603025

This amount is projected for the duration of the contract.

BACKGROUND AND EXPLANATION:

On June 11, 2020 Verizon Wireless was awarded a competitive contract under provisions of the General Services Administration (GSA). The GSA multiple award schedule for Information Technology allows for use by other government entities.

The award allows the Municipal Telephone Exchange (MTE) to procure custom unlimited cellular service calling plans and products from Verizon Wireless at discounted rates. Under the GSA contract, Verizon Wireless will issue the City transition credits for 24 months on active lines in the amount of $226,728.00 per year.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, §11(c)(i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

APPROVED FOR FUNDS BY FINANCE

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES **2/10/2021**

PROPOSALS AND SPECIFICATIONS

1. Department of General Services - GS 19812, Fire Station 5 Roof Replacement
   BIDS TO BE RECV'D: 03/24/2021
   BIDS TO BE OPENED: 03/24/2021

2. Department of Recreation and Parks - RP 20809, Patterson Park Entrance Improvements
   BIDS TO BE RECV'D: 03/24/2021
   BIDS TO BE OPENED: 03/24/2021

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED