

NOTICE:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - JANUARY 29, 2020

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

American Combustion Industries, Inc.	\$ 8,000,000.00
ARC Construction Services, Inc.	\$ 1,500,000.00
Asbestos Specialists, Inc.	\$ 8,000,000.00
Aspen Building Products, Inc.	\$ 1,500,000.00
Carter Paving and Excavating, Inc.	\$ 8,000,000.00
Chevy Chase Contractors, Inc.	\$ 8,000,000.00
Civil Construction, LLC	\$ 54,790,000.00
Hirsch Electric LLC	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Gannett Fleming Architects, Inc.	Architect
Whitney, Bailey, Cox & Magnani, LLC	Architect Landscape Architect Engineer Land Survey

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Audits - Audit Reports

The Board is requested to **NOTE** receipt of the following Audit Reports:

1. Department of Housing and Community Development Biennial Financial Audit Report Fiscal Years Ended June 30, 2018 and 2017.
2. Baltimore City Fire Department Biennial Financial Audit Fiscal Years Ended June 30, 2018 and 2017.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Mayor's Office of Public Affairs - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for the submission to the Board of Ethics of Baltimore City for Mr. Denis Sgouros to solicit businesses, organizations, and donors for donations of goods and services and financial support to help pay for the event costs for the 2020 Mayor's Annual Back to School Pep Rally. The period of the campaign will be effective upon Board approval through October 31, 2020.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Mayor's Back to School Pep Rally will be held on August 1, 2020. This event has been held for over a decade and will feature community resources, health and wellness screenings, exhibitors, music, motivational speeches, and more to invigorate students and their parents with the tools needed to prepare for a successful school year.

A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which

AGENDA

BOARD OF ESTIMATES

1/29/2020

Mayor's Office of Public Affairs - cont'd

includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

1/29/2020

Parking Authority of - Parking Facility Rate Adjustments
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient and monthly rates at the City-owned Baltimore Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient and monthly rates charged at Baltimore Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation. This rate adjustment was unanimously approved by the PABC Board of Directors.

Baltimore Street Garage Transient Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Up to 1 hour	\$ 9.00	\$10.00	January 2018
Up to 2 hours	\$14.00	\$15.00	January 2018
Up to 3 hours	\$16.00	\$17.00	January 2018

AGENDA**BOARD OF ESTIMATES****1/29/2020**PABC - cont'd

Baltimore Street Garage Monthly Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly Market Rate	\$198.00	\$200.00	September 2017
Reserved Monthly Rate	\$245.00	\$250.00	September 2017

APPROVED FOR FUNDS BY FINANCE

AGENDA**BOARD OF ESTIMATES****1/29/2020**

Parking Authority of - Parking Facility Rate Adjustments
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient and monthly rates at the City-owned Lexington Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient and monthly rates charged at Lexington Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation. This rate adjustment was unanimously approved by the PABC Board of Directors.

Lexington Street Garage Transient Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Up to 1 hour	\$ 8.00	\$ 9.00	January 2019
Up to 2 hours	\$11.00	\$12.00	January 2019
Up to 3 hours	\$13.00	\$14.00	January 2019
Up to 12 hours	\$18.00	\$19.00	January 2019
Up to 24 hours	\$19.00	\$20.00	January 2019

AGENDA**BOARD OF ESTIMATES****1/29/2020**PABC - cont'd

Lexington Street Garage Monthly Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly Market	\$140.00	\$145.00	April 2019
Reserved Monthly	\$200.00	\$210.00	April 2019

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/29/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Payment of Settlement</u>			
1. Hollis Redfern	3119 Woodland Avenue	L/H	\$ 1,250.00

Funds will be drawn from account no. 9910-903183-9588-900000-704040, located in the Park Heights Project Area.

On October 29, 2018, the City filed a condemnation action to acquire the Leasehold interest in the real property located at 3119 Woodland Avenue in the amount of \$7,000.00, based upon the higher of two independent appraisals. The Defendant contested the City's value and countered with a fair market value of \$9,000.00. The parties settled on a fair market value of \$8,250.00. Thus, the Board is requested to approve an additional \$1,250.00 (\$8,250.00 less the previous approval amount of \$7,000.000.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Baltimore Development Corporation - First Amendment to Amended and Restated Wharfage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Amended and Restated Wharfage Agreement with Spirit Cruises, LLC, Licensee, for certain waterfront property and pier facilities owned by the City.

AMOUNT OF MONEY AND SOURCE:

Modify the existing annual rent and fee structure as follows:

- Increase the Base Rent per vessel from \$15,000.00 to \$17,500.00
- Increase the Utility Fee per vessel from \$1,800.00 to \$2,100.00
- Increase the Percentage Rent as follows:
 - From the effective date of the new amendment through August 24, 2022 ("Option Term Two" in the Agreement), Percentage Rent will be calculated as follows:
 - Gross Revenue from \$4-6,000,000.00 at a 6% rate
 - Gross Revenue from \$6-7,000,000.00 at a 7% rate
 - Gross Revenue over \$7,000,000.00 at an 8% rate
 - If the Licensee elects to extend the agreement for an additional term ("Option Term Three" in the Agreement) from August 25, 2022 to August 24, 2027, the Percentage Rent will be calculated as follows:
 - Gross Revenue from \$4-5,000,000.00 at a 6% rate
 - Gross Revenue from \$5-6,000,000.00 at a 7% rate
 - Gross Revenue from \$6-7,000,000.00 at a 8% rate
 - Gross Revenue over \$7,000,000.00 at a 9% rate

BACKGROUND/EXPLANATION:

The Licensee currently operates two vessels, Spirit of Baltimore and the Inner Harbor Spirit, along approximately 300 linear feet of Inner Harbor waterfront across the promenade from West Shore Park. The City first entered into the Wharfage Agreement (the "Agreement") with the Licensee's predecessor company in 1981.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Baltimore Development Corporation - cont'd

The Agreement has since been amended numerous times, most recently in 2010 to restate and clarify the Agreement. The Licensee recently purchased a larger vessel to replace one of their existing vessels in the Inner Harbor. This Amendment to the Agreement will increase the permitted linear footage along the promenade, while also modifying the annual rent and fee structure.

(The First Amendment to Amended and Restated Wharfage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Mayor's Office of Homeless Services - Provider and Consultant Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements and Consultant Agreements. The period of the agreement is July 1, 2019, through June 30, 2020, unless otherwise indicated.

PROVIDER AGREEMENTS

1. **PROJECT PLASE, INC.** **\$164,250.00**

Account: 5000-502820-3572-764502-603051

The City received a Maryland State Department of Social Services grant to undertake the Emergency Shelter Program. As a sub-recipient, Project Plase, Inc. will utilize the funds to operate an emergency shelter program for ten individuals in Baltimore City experiencing homelessness. The Provider will offer services under their Day Resource Center Program.

MWBOO GRANTED A WAIVER ON DECEMBER 6, 2019.

2. **BRIDGE HAVEN, INC.** **\$ 8,198.00**

Account: 5000-502820-3572-764504-603051

The City received a Maryland State Department of Social Services grant to undertake the Emergency Shelter Program. As a sub-recipient, Bridge Haven, Inc. will utilize the funds to operate an emergency homeless overflow shelter for 78 individual women and/or families experiencing homelessness in the City of Baltimore. The Provider will offer services through their Pinderhughes Shelter Program. The period of the agreement is October 1, 2019 through June 30, 2020.

3. **HEALTH CARE FOR THE HOMELESS, INC.** **\$247,253.00**

Account: 1001-000000-3573-591400-603051

The City has allocated certain General Funds to the Mayor's Office of Homeless Services to assist Providers in the

AGENDA

BOARD OF ESTIMATES

1/29/2020

Mayor's Office of Homeless Services - cont'd

provision of emergency services to the homeless population of Baltimore City. Health Care for the Homeless, Inc. will utilize the funds to provide support services to 65 individuals and/or families in Baltimore City experiencing homelessness. Services will be provided through their Supportive Housing Case Management program.

MWBOO GRANTED A WAIVER ON DECEMBER 4, 2019.

4. **THE MARYLAND CENTER FOR VETERANS EDUCATION AND TRAINING, INC. \$175,000.00**

Account: 1001-000000-3572-772800-603051

The City has allocated certain General Funds to the Mayor's Office of Homeless Services to assist Providers in the provision of emergency services to the homeless population of Baltimore City. The Maryland Center for Veterans Education and Training, Inc. will utilize the funds to operate an emergency overnight winter shelter for 60 clients experiencing homelessness in the City of Baltimore. The period of the agreement is October 15, 2019 through March 31, 2020.

MWBOO GRANTED A WAIVER ON OCTOBER 16, 2019.

5. **ST. VINCENT DE PAUL OF BALTIMORE, INC. \$ 96,000.00**

Account: 4000-407120-3571-760100-603051

The City received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solution Grant Program. As a sub-recipient, St. Vincent de Paul of Baltimore, Inc. will utilize the funds to operate a day center for 100 individuals and/or families in Baltimore City experiencing homelessness. The period of the agreement is July 1, 2019 through June 30, 2021.

MWBOO GRANTED A WAIVER ON OCTOBER 4, 2019.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Mayor's Office of Homeless Services - cont'd

6. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$141,680.00**

Account: 5000-502820-3572-764503-603051

The City received a Maryland Department of Social Services grant to undertake the Emergency Shelter Program. As a sub-recipient, St. Vincent de Paul of Baltimore, Inc. will utilize the funds to operate an emergency homeless shelter for 151 families experiencing homelessness in the City of Baltimore. Services will be provided through their Sarah's Hope Program.

MWBOO GRANTED A WAIVER ON JANUARY 22, 2020.

7. **MARIAN HOUSE, INCORPORATED** **\$ 55,654.50**

Account: 4000-407018-3573-758300-603051

The City received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. As a sub-recipient, Marian House, Incorporated will utilize the funds to provide rental assistance to four individuals and/or families experiencing homelessness in the City of Baltimore. Services will be provided under their S+C Expansion Program. The period of the agreement is December 1, 2019 through November 30, 2020.

MWBOO GRANTED A WAIVER ON AUGUST 13, 2019.

8. **HOUSE OF RUTH MARYLAND, INC.** **\$245,000.00**

Account: 5000-529120-3572-765600-603051

The City received a Maryland Department of Housing and Community Development grant to undertake the Homelessness Solutions Program. As a sub-recipient, House of Ruth Maryland, Inc. will utilize the funds to provide an emergency shelter and supportive services to 200 victims made homeless from domestic violence in the City of Baltimore.

MWBOO GRANTED A WAIVER ON OCTOBER 22, 2019.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Mayor's Office of Homeless Services - cont'd

9. **STRONG CITY BALTIMORE, INC.** **\$150,000.00**

Account: 5000-529120-3573-760000-603051

The City received a Maryland Department of Housing and Community Development grant to undertake the Homelessness Solutions Program. As a sub-recipient, Strong City Baltimore, Inc. will utilize the funds to operate a day center and provide supportive services to 150 youth ages 18 to 24 experiencing homelessness in the City of Baltimore. Services will be provided under their Youth Empowered Society - Drop-In Center program.

MWBOO GRANTED A WAIVER ON DECEMBER 6, 2019.

CONSULTING AGREEMENTS

10. **QUADEL CONSULTING AND TRAINING, LLC** **\$102,688.00**

Account: 4000-490820-3573-763200-603051

The City received a U.S. Department of Housing and Urban Development grant to undertake the Housing Opportunities for Persons With AIDS Program (HOPWA). The Consultant, Quadel Consulting and Training, LLC will utilize the funds to provide housing quality inspection services to rental assistance recipients of the HOPWA program.

MWBOO GRANTED A WAIVER ON SEPTEMBER 13, 2019.

11. **QUADEL CONSULTING AND TRAINING, LLC** **\$217,856.00**

Account: 4000-490820-3573-763203-603051

The City received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program (CoC). The Consultant, Quadel Consulting and Training, LLC will utilize the funds to provide housing quality inspection services to rental assistance recipients of the CoC program.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Mayor's Office of Homeless Services - cont'd

MWBOO GRANTED A WAIVER ON DECEMBER 6, 2019.

The agreements are late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements and Consultant Agreements have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

18 - 20

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA**BOARD OF ESTIMATES****1/29/2020****TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 50,000.00	9950-902465-9509	9950-905566-9508
State Const.	Construction	Concrete Slab Im-
Rev. FY'20	Reserve - Curb	provement Citywide
Future Series	Repair Citywide	TR 20015

This transfer will cover the costs of prints and other related costs necessary to advertise TR 20015, Concrete Slab Improvement Citywide.

2. \$ 50,000.00	9950-902465-9509	9950-903576-9508
State Const.	Construction	ADA Improvement
Rev. FY'20	Reserve - Curb	Citywide - TR 20008
Future Series	Repair Citywide	

This transfer will cover the costs of prints and other related costs necessary to advertise TR 20008, ADA Improvement Citywide.

3. \$ 50,000.00	9950-902465-9509	9950-905572-9508
State Const.	Construction	Curb Improvement
Rev. FY'18	Reserve - Curb	Citywide - TR 19007
Series	Repair Citywide	

This transfer will cover the costs of prints and other related costs necessary to advertise TR 19007, Curb Improvement Citywide.

AGENDA**BOARD OF ESTIMATES****1/29/2020****TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>		
4. \$150,000.00	9904-919038-9129	9904-904238-9127
2 nd Community and	Walters - 5 West	Walters - 5 West
Economic Dev.	Mt. Vernon Ext.	Mt. Vernon Ext.
Loan	(Reserve)	(Active)
<p>Located at 5 West Mt. Vernon Place, this building is one of the jewels of Mt. Vernon Square and was the former home of the Walters family. This transfer of funds will support exterior work inclusive of window repair and replacement, roofing, flashing and gutter replacement at selected areas, masonry repair, siding replacement and repair at selected areas, as well as upgrades of the fire escape.</p>		
5. \$100,000.00	9904-907076-9129	9904-908076-9127
3 rd Community and	Walters Art	Walters Art Museum
Economic Dev.	Museum HVAC	HVAC (Active)
Loan	(Reserve)	
<p>This transfer of funds will be used for capital improvements to key equipment and systems in three of the five buildings that make up the Museum's campus, including upgrades to boilers and air handlers units, and other HVAC improvements.</p>		
6. \$200,000.00	9904-921037-9129	9904-902771-9127
2 nd Community and	Creative Alliance	Creative Alliance -
Economic Dev.	- Education	Creativity Ctr.
Loan		

The Creative Alliance plans to open its new Creativity Center in July 2021. This transfer of funds will be used to complete the demolition process, continue planning for construction, and the construction costs for the new center. Architectural plans, construction planning, and the licensing process have all begun.

AGENDA

BOARD OF ESTIMATES

1/29/2020

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>		
7. \$ 50,000.00	9904-908223-9129	
23 rd Economic Dev.	Creative Alliance	
Loan	I - Lobby	
50,000.00	9904-902770-9129	
1 st Cultural In-	Creative Alliance -	
stitution Loan	Patterson	
50,000.00	9904-902770-9129	
1 st Community	Creative Alliance -	
and Economic	Patterson	
<u>Dev. Loan</u>		
\$150,000.00	-----	9904-904770-9127
		Creative Alliance -
		Patterson

This transfer of funds will be used to replace and/or upgrade structural, mechanical, and electrical systems including three roofs on the Patterson Theater, its HVAC systems, security and communications systems, and improve the lobby areas.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Mayor's Office of Employment Development (MOED) - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the Family League of Baltimore, Inc. The period of the Grant Award is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$134,748.00 - 6000-608120-6331-483200-406001

BACKGROUND/EXPLANATION:

The grant will allow MOED to refer, enroll and perform intakes and assessments for the workforce readiness program for unstably housed youth. MOED will also provide intensive wraparound case management services and demonstrate the effectiveness of services offered through program evaluation and data analysis.

The grant is late because additional time was necessary to reach a comprehensive understanding between parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Mayor's Office of Employment - Modification No. 1 to Subgrant
Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Modification No. 1 to Subgrant Agreement (Modification No. 1) with the U.S. Department of Labor and Family Health International.

AMOUNT OF MONEY AND SOURCE:

<u>Original Amount</u>	<u>Decreased Amount</u>	<u>New Total Amount</u>
\$787,500.00	(\$164,446.00)	\$623,054.00

4000-427019-6331-456000-404001

BACKGROUND/EXPLANATION:

On January 30, 2019 the Board accepted the original Grant Award from the US Department of Labor and Family Health International to deliver Workforce Services to 125 young adults.

The purpose of the Modification No. 1 is to: 1) decrease the total amount of the award; 2) increase the total obligated amount; 3) replace the program description; and 4) replace the budget.

All other terms and conditions remain unchanged and in effect.

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The Modification No. 1 to Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Mayor's Office of Employment Development - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement with Job Opportunities Task Force, Inc. The period of the agreement is September 1, 2019 through August 31, 2020.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 4000-427019-6331-726805-603051

BACKGROUND/EXPLANATION:

This Agreement will allow Job Opportunities Task Force, Inc. to conduct credentialed training with a defined curriculum that is designed for hard-to-serve, low-skill, unemployed or underemployed young adults between the ages of 18 and 24 years old (who have been involved with the criminal justice system) and provide employment services and job placement.

The agreement is late because of time needed for the parties to reach an understanding.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Human Resources - First Amendment & Renewal of the Consulting Agreements

The Board is requested to approve and authorize execution of the First Amendment & Renewal of the Consulting Agreements (First Amendments). The First Amendment extends the period of the agreement through January 9, 2021, with an option to renew for one additional one-year period on the same terms and conditions, to be exercised at the sole discretion of the City.

	<u>Rate of Pay</u>	<u>Amount</u>
1. JOHN WOODS	\$230.00 for the first session, \$192.50 each succeeding session (session lasting no more than 3 hours) and \$330.00 for each written report.	\$7,000.00 (not-to-exceed)
2. ALLYSON HUEY	\$230.00 for the first session, \$192.50 each succeeding session (session lasting no more than 3 hours) and \$330.00 for each written report.	\$7,000.00 (not-to-exceed)
3. SARAH MILLER-ESPINOSA (Chief Hearing Officer)	\$230.00 for the first session, \$192.50 each succeeding session (session lasting no more than 3 hours) and \$330.00 for each written report. Chief Hearing Officer Services - \$75.00/hr.	\$7,000.00 (not-to-exceed)

Account: 1001-000000-1220-147500-603026

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Human Resources - cont'd

BACKGROUND/EXPLANATION:

The Baltimore City Charter permits an investigation for employees discharged, reduced or suspended for more than 30 days after termination of the probationary period. The Hearing Officer presides over this investigation and submits a recommendation to the Civil Service Commissioners for approval. The Board of Estimates approved the original agreement on January 9, 2019 with an option to renew for 2 additional years.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment & Renewal of the Consultant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Planning - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with Park Heights Renaissance, Inc. The period of the Grant Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$38,373.60 - 9910-918171-9588-900000-704047

BACKGROUND/EXPLANATION:

The City of Baltimore is redeveloping 17 acres in Park Heights Major Redevelopment Area near Woodland Avenue and Park Heights Avenue. Prior to transferring the lots to the selected developer, Park Heights Renaissance, Inc. will use its "Clean and Green" team to clean and mow the lots as well as limb up the trees within the Major Redevelopment Area's Parcels B and C.

The project will support Park Heights Renaissance's efforts of training residents as part of their robust workforce development program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

1. COMMUNICATIONS ELECTRONICS

SYSTEMS, LLC	\$ 60,000.00	Renewal
Contract No. B50005620 - AMAG ID Systems Upgrade, Updates, Maintenance and Repairs - Baltimore Police Department - P.O. No.: P547329		

On March 13, 2019, the Board approved the initial award in the amount of \$63,561.77. The award contained two 1-year renewal options. This first renewal in the amount of \$60,000.00 is for the period March 13, 2020 through March 12, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 6, 2018, MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON DECEMBER 6, 2018.

2. LBS ENTERPRISES, INC.

t/a LBS CORPORATION	\$ 23,000.00	Renewal
Contract No. 08000 - Bauer Air Compressor Parts and Service - Various - P.O. No.: P547745		

On May 9, 2019, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$23,000.00 is for the period April 1, 2020 through March 31, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only

AGENDA

BOARD OF ESTIMATES

1/29/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

available from the distributor, and are not available from subcontractors.

- | | | |
|--|--------------|----------------------|
| 3. UNIVAR SOLUTIONS | | Increase and |
| USA, INC. | \$500,000.00 | Assignment Agreement |
| Contract No. B50003722 - Hydrofluorosilicic Acid for Water Treatment Plants - Department of Public Works, Water and Wastewater - P.O. No.: P529233 | | |

The Board is requested to approve and authorize execution of an Assignment Agreement with Univar Solutions USA, Inc. The contract expires on May 14, 2020, with no renewal options.

On October 15, 2014, the Board approved an award for Hydrofluorosilicic Acid for Water Treatment Plants to Mosaic Crop Nutrition, LLC in the amount of \$662,000.00. Subsequent actions have been approved. On February 25, 2015, the Board approved assignment of the contract to Mosaic Global Sales, LLC. Univar Solutions USA, Inc. has purchased Mosaic Global Sales, LLC's Hydrofluorosilicic Acid business and is requesting assignment of above contract.

The Board is further requested to approve an increase of \$500,000.00 for this contract.

(The Assignment Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | |
|--|---------|-------------------------------------|
| 4. DRU ENTERPRISES, INC. | | Non-Competitive
Procurement/Sole |
| | \$ 0.00 | Source Agreement |
| Contract No. 08000 - Audio/Video Equipment for the Mitchell Courthouse - Circuit Court - P.O. No.: P549564 | | |

This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

1/29/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to approve and authorize execution of an Agreement with DRU Enterprises, Inc. The period of the Agreement is November 20, 2019 through November 19, 2020.

On November 20, 2019, the Board approved the initial award in the amount of \$218,527.50. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

5. BENEVATE, INC.	\$ 62,609.00	Non-Competitive Procurement/Sole Source Agreement
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Contract No. 08000 - Benevate Software as a Service (SaaS) Service Agreement - Department of Housing and Community Development - Req. No.: R835444

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to approve and authorize execution of a SaaS Services Agreement with Benevate, Inc. The period of

AGENDA

BOARD OF ESTIMATES

1/29/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

the SaaS Services Agreement is one year with one year renewal options at the sole discretion of the City.

Execution of this agreement will provide Software as a Service to support facilitation, administration, and application related to the issuance of grants and loans for the Home Ownership and Housing Prevention programs.

MBE/WBE PARTICIPATION:

Not applicable. The Vendor is the sole proprietor of the software.

(The SaaS Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

6. EMOCHA MOBILE	Non-Competitive/
HEALTH, INC.	Procurement/Selected
	Source Agreement
	\$401,600.00
Contract No. 08000 - Emocha License Agreement - Baltimore City Health Department - Req. No.: R809639	

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to approve and authorize execution of a License Agreement with Emocha Mobile Health, Inc. The period of the License Agreement is effective upon Board approval for 60 months.

Execution of this License Agreement will provide the required patient engagement software application to improve the impact of our clinics and to consolidate applications already deployed throughout the Health Department into a single application.

AGENDA

BOARD OF ESTIMATES

1/29/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

Through various grant initiatives over the past several years, the Vendor has deployed several of their unique applications throughout the Department. The Department of Health received funding as a grant from the State Health Department to work with this vendor because of their unique product. The above amount is the City's estimated requirement.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The proprietary software is exclusively available from the Vendor.

(The Emocha License Agreement has been approved by the Law Department as to form and legal sufficiency.)

7. MEDWAY AIR	Non-Competitive/
AMBULANCE LLC	Procurement/
\$200,000.00	Ratification
Contract No. 06000 - Air Ambulance Services - Baltimore City Health Department - Req. No. R838286	

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Office of Field Health Service reviews medical claims submitted by various Air Medical Transportation Providers that are State-Approved Medicare/Medicaid providers. The City pays the medical claims and the State reimburses the City at 100%

AGENDA

BOARD OF ESTIMATES

1/29/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

pass through rate for performing this service on their behalf. The Baltimore City Health Department and the City of Baltimore has no contractual relationship with, and play no part in the selection of these providers. The Baltimore City Health Department merely reviews claims and acts as a conduit of grant funds as an agent of Maryland Department of Health. The period of the ratification is June 1, 2019 through June 30, 2020. The above amount is the City's estimated requirement.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON DECEMBER 20, 2019.

8. CLEAN FUELS	Non-Competitive/
ASSOCIATES, INC.	Procurement/
\$100,000.00	Extension
Contract No. B50003617 - Fuel Testing and Inspection of Fuel Facilities - Department of General Services - P.O. No.: P529175	

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On October 15, 2014, the Board approved the initial award in the amount of \$260,000.00. The award contained one renewal option. On January 10, 2018, the Board exercised the sole renewal. An extension is necessary to continue fuel testing and inspection of fuel facilities for the Department of General

AGENDA

BOARD OF ESTIMATES

1/29/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

Services, Fleet Division while the new solicitation B50005994 is advertised and awarded. The period of the extension is December 1, 2019 through June 30, 2020.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

On August 1, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 1, 2014.

- | | | |
|--|---------|-----------|
| 9. J.G.B. ENTERPRISES,
INC. | \$ 0.00 | Extension |
| Contract No. B50003531 - Various Hoses and Accessories -
Department of Public Works - P.O. No.: P527911 | | |

On June 25, 2014, the Board approved the initial award in the amount of \$248,656.71. The award contained two renewal options. Subsequent actions have been approved and two renewal options have been exercised. The Board approved the first extension on August 7, 2019. This second extension is necessary while a new solicitation is being prepared. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 1, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 1, 2014.

AGENDA

BOARD OF ESTIMATES

1/29/2020

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

*** * * * ***

The Board is requested to approve
the Extra Work Orders
as listed on the following pages:

35 - 38

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

1/29/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation/DOT Engineering
and Construction Division (DOT TEC)

1. EWO #009, (\$511,038.00) - TR 08308, Reconstruct E. North Avenue from W. of Aisquith Street to E. of Washington Street

\$12,862,243.60	\$1,718,135.67	Allan Myers	-	-
		MD, Inc.		

As a result of completing the project close-out audit, this final EWO represents a net credit in the amount of (\$511,038.00). This final EWO reconciles contract bid items. The reconciliation includes overrun and underrun adjustments for items used during the project.

DBE PARTICIPATION:

The Contractor met 26% DBE goal. The goal was 25%.

2. EWO #005, \$78,660.00 - TR 18010, Urgent Need Contract Citywide

\$2,349,931.00	\$1,366,660.45	P. Flanigan &	-	94%
		Sons, Inc.		

This authorization is requested for additional quantities to existing bid items for improvements to Cherry Hill Elementary/Middle School and Arundel Elementary/Middle School walking paths in order to create a safer environment and neighborhood. The funding for this work will be provided by INSPIRE Transportation funds. The work requires curb and gutter, sidewalk, and topsoil. The scope of service includes

AGENDA

BOARD OF ESTIMATES

1/29/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation/DOT Engineering - cont'd
and Construction Division (DOT TEC)

work involving improvements on certain projects on an urgent needs basis and is not limited to only the items and locations expressed in the contract specifications. An Engineer's Certificate of Completion has not been issued.

MWBOO SET GOALS OF 19% FOR MBE AND 7% FOR WBE.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 2, 2019.

Department of Recreation and Parks/
Capital Development and Planning

3. EWO #005, \$6,308.15 - RP 17822, Renovations to Bocek Park Field House

\$723,549.00	\$56,317.06	Bob Andrews	82	75%
		Construction,		
		Inc.		

This authorization request is for an 82 non-compensatory day time extension in order to extend the contract. The time will be used to complete repairs that are needed to provide domestic water service to the Bocek Park Field House. The existing 2" water service was broken underground. Baltimore City Department of Recreation and Parks (BCRP) work forces' repaired the broken service from the meter to just inside the site. Bob Andrews Construction, Inc. tied into the repair and ran approximately 100' of 2" type L copper from the shut-off valve to the mechanical room. A 2 x 1 ½" tee ball valve and cap was

AGENDA

BOARD OF ESTIMATES

1/29/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Recreation and Parks/
Capital Development and Planning

installed on the service in the mechanical room to allow for future installation of drinking fountains and yard hydrants in the athletic field. The new water service was pressure tested, insulated and identified. The costs were reviewed and found to be acceptable for this work. This change order was requested by the BCRP. This item is within the original scope of the advertised contract. The Notice to Proceed was effective April 15, 2019 with a completion date of October 11, 2019. There was one previous 30-day non-compensatory time extension with a completion date of November 10, 2019. The request will extend the contract to January 31, 2020.

MBE/WBE PARTICIPATION:

Bob Andrews Construction, Inc. will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 19% MBE and 6% WBE goals established in the original agreement.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 27, 2019.

AGENDA

BOARD OF ESTIMATES

1/29/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
Awd. Amt.	Extra Work	Contractor	Ext. Compl.

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 45,000.00	9938-911079-9475	9938-912079-9474
3 rd Parks &	Bocek Park Athle-	Bocek Park Athletic
Public Facili-	tic Center	Center
ties	(Reserve)	(Active)

This transfer will provide funds to cover the costs associated with authorized change orders for Bocek Park Field House under Contract No. RP 17822.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Public Works - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding with the Chesapeake Bay Trust. The period of the Memorandum of Understanding is effective upon Board approval for 24 months.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 2072-000000-5181-390700-603026

BACKGROUND/EXPLANATION:

Fiscal year 2020 will be the fifth year the Department of Public Works has partnered with Chesapeake Bay Trust to provide funding to community-based education, outreach, and restoration projects that improve water quality, create greener neighborhoods and help the City meet its Municipal Separate Storm Sewer System (MS4) Permit.

The Department of Public Works will provide \$200,000.00 towards the Outreach and Restoration grant program for Baltimore City specific projects that address awareness and behavior change to reduce stormwater runoff as well as stormwater retrofit projects. Chesapeake Bay Trust will match the City's funds with no less than \$100,000.00 of its own money for a total program amount of no less than \$300,000.00. The Department of Public Works' funding source is the Watershed Protection and Restoration Fund, also known as the stormwater utility.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Public Works/Office - Final Release of Retainage
of Engineering and Construction Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Final Release of Retainage Agreement to Spiniello Companies for Water Contract No. 1355 - Urgent Need Water Infrastructure Rehabilitation.

AMOUNT OF MONEY AND SOURCE:

\$193,665.00 - 9960-906145-9557-000000-200001

BACKGROUND/EXPLANATION:

As of April 30, 2019, Spiniello Companies has completed 100% of work for WC 1355. The Contractor has requested a release of retainage for \$193,665.00. Currently, the City is holding \$193,665.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$0.00.

MWBOO APPROVED THE FULL RELEASE OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Final Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Public Works/Office - Agreement for Project 1298
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Raftelis Financial Consultants, Inc., under Project No. 1298, Utility Cost of Service, Rate, and Financial Consulting Services. The period of the Agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - 2071-000000-5541-398600-603026

1,500,000.00 - 2070-000000-5541-399301-603026

\$3,000,000.00 - (not-to-exceed)

BACKGROUND/EXPLANATION:

The Office of Fiscal Management requested Raftelis Financial Consultants, Inc. to provide utility cost of service, rate, and financial consulting services for the Department of Public Works.

The scope of the original agreement includes: financial planning, water and wastewater rate comparison, high strength wastewater surcharge analysis, interjurisdictional water and wastewater dispute resolution, interjurisdictional cost sharing for new facilities, miscellaneous financial support, updating and rebuilding the existing cost allocation model, affordability programs, debt issuance support, automated meter reading feasibility, negotiating new/revised interjurisdictional cost sharing agreements, benchmarking and financial policy review, reviewing and updating of miscellaneous fees and charges, cost of service and rate study, organizational planning and assessment, and Stormwater utility miscellaneous assistance.

Payments above the not to exceed amount will not be made without amending the agreement.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE 27% and WBE 10%.

MBE: Peer Consultants, P.C.	\$270,000.00	9.00%
4Tenets Consulting, LLC	60,000.00	2.00%
SOA, LLC	480,000.00	16.00%
	<u>\$810,000.00</u>	<u>27.00%</u>
WBE: Nicole M. Harrell, CPA, LLC	\$300,000.00	10.00%

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 24, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement for Project 1298 has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

44 - 45

to the low bidder meeting specifications,
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

1/29/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

1. GS 18815, City Hall Exterior Wall Repairs, Phase 1, 2 and Alternate Phases Lorton Contracting, Co. \$6,092,561.00

MWBOO GRANTED A WAIVER ON JANUARY 23, 2020.

Department of Public Works/Office
of Engineering and Construction

2. WC 1403, Urgent Need Water Infrastructure Rehabilitation and Improvements - Phase II - FY20 Metra Industries, Inc. \$8,454,504.00

MWBOO SET GOALS OF 13% FOR MBE AND 5% FOR WBE.

MBE: Economic International Construction Co., Inc.	\$ 846,000.00	10.00%
AB Trucking & Contracting, LLC	<u>254,000.00</u>	<u>3.00%</u>
Total	\$1,100,000.00	13.00%
WBE: R&R Contracting Utilities, Inc.	\$ 423,000.00	5.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

1/29/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office - cont'd
of Engineering and Construction

3. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$6,918,000.00 Revenue Bond	9960-911049-9558 Water Infra. Rehab. Urgent Need	
288,000.00 County Revenue	" "	
1,183,864.32 Revenue Bond	9960-907122-9558 WC 1388 URG Infra- structure III	
741,000.00 <u>County Revenue</u>	" "	
\$9,130,864.32	-----	9960-904978-9557-6 Construction

This transfer will cover the costs associated with WC 1403,
Urgent Need Water Infrastructure Rehabilitation and
Improvements - Phase II - FY20.

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

47 - 52

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved by the
Law Department as to form and legal sufficiency.

PERSONNELDepartment of Human Resources1. AFSCME Local 44 Study Implementation:**Create the following new grades:**

447 (\$38,044.00 - \$41,623.00)

448 (\$41,772.00 - \$47,871.00)

449 (\$48,322.00 - \$56,312.00)

Adjust the following salary range:**FROM:**

Classification: CDL Driver I

Job Code: 54516

Grade: 99D (\$36,739.00 - \$41,089.00)

TO:

Same

Same

447 (\$38,044.00 - \$41,623.00)

Upgrade the following classifications:**FROM:**

Classification: Laborer

Job Code: 52941

Grade: 423 (\$31,623.00 - \$33,342.00)

TO:

Same

Same

426 (\$33,240.00 - \$35,615.00)

FROM:

Classification: Laborer (Hrly)

Job Code: 52931

Grade: 482 (\$32,198.00 - \$33,259.00)

TO:

Laborer

52941

426 (\$33,240.00 - \$35,615.00)

FROM:

Classification: Laborer Crew Leader I

Job Code: 52942

Grade: 426 (\$33,240.00 - \$35,615.00)

TO:

Same

Same

431 (\$37,389.00 - \$41,512.00)

AGENDA**BOARD OF ESTIMATES****1/29/2020****PERSONNEL****Department of Human Resources - cont'd****FROM:**

Classification: Laborer Crew Leader I (Hrly)
Job Code: 52932
Grade: 486 (\$33,426.00 - \$34,944.00)

TO:

Laborer Crew Leader I
52942
431 (\$37,389.00 - \$41,512.00)

FROM:

Classification: Laborer Crew Leader II
Job Code: 52943
Grade: 429 (\$35,102.00 - \$38,669.00)

TO:

CDL Driver II
54517
448 (\$41,772.00 - \$47,871.00)

FROM:

Classification: Motor Vehicle Driver I
Job Code: 54421
Grade: 427 (\$33,645.00 - \$36,323.00)

TO:

CDL Driver I
54516
447 (\$38,044.00 - \$41,623.00)

FROM:

Classification: Motor Vehicle Driver I (Hrly)
Job Code: 54411
Grade: 487 (\$34,133.00 - \$35,672.00)

TO:

CDL Driver I
54516
447 (\$38,044.00 - \$41,623.00)

FROM:

Classification: Motor Vehicle Driver II
Job Code: 54422
Grade: 430 (\$36,043.00 - \$40,059.00)

TO:

CDL Driver II
54517
448 (\$41,772.00 - \$47,871.00)

FROM:

Classification: Motor Vehicle Driver II (Hrly)
Job Code: 54412
Grade: 490 (\$36,442.00 - \$38,854.00)

TO:

CDL Driver II
54517
448 (\$41,772.00 - \$47,871.00)

FROM:

Classification: Automotive Maintenance Worker
Job Code: 52193
Grade: 426 (\$33,240.00 - \$35,615.00)

TO:

Same
Same
428 (\$34,411.00 - \$37,427.00)

AGENDA**BOARD OF ESTIMATES****1/29/2020****PERSONNEL****Department of Human Resources - cont'd**

FROM:	TO:
Classification: Automotive Mechanic	Same
Job Code: 52110	Same
Grade: 434 (\$40,823.00 - \$46,107.00)	435 (\$41,952.00 - \$47,907.00)
FROM:	TO:
Classification: Automotive Lead Mechanic	Same
Job Code: 52114	Same
Grade: 437 (\$45,030.00 - \$51,836.00)	439 (\$48,411.00 - \$56,232.00)
FROM:	TO:
Classification: Heavy Equipment Operator I	CDL Driver I
Job Code: 54431	54516
Grade: 429 (\$35,102.00 - \$38,669.00)	447 (\$38,044.00 - \$41,623.00)
FROM:	TO:
Classification: Heavy Equipment Operator II	CDL Driver II
Job Code: 54432	54517
Grade: 433 (\$39,489.00 - \$44,381.00)	448 (\$41,772.00 - \$47,871.00)
FROM:	TO:
Classification: Tow Truck Operator	CDL Driver I
Job Code: 54461	54516
Grade: 427 (\$33,645.00 - \$36,323.00)	447 (\$38,044.00 - \$41,623.00)
FROM:	TO:
Classification: Tractor Trailer Driver	Same
Job Code: 54440	Same
Grade: 433 (\$39,489.00 - \$44,381.00)	449 (\$48,322.00 - \$56,312.00)
FROM:	TO:
Classification: Solid Waste Driver	Same
Job Code: 53812	Same
Grade: 490 (\$36,442.00 - \$38,854.00)	447 (\$38,044.00 - \$41,623.00)

AGENDA**BOARD OF ESTIMATES****1/29/2020****PERSONNEL****Department of Human Resources - cont'd****FROM:**

Classification: Solid Waste Worker
Job Code: 53811
Grade: 485 (\$33,197.00 - \$34,445.00)

TO:

Same
Same
428 (\$34,411.00 - \$37,427.00)

FROM:

Classification: WW Operations Tech II Pump
Job Code: 54332
Grade: 433 (\$39,489.00 - \$44,381.00)

TO:

Same
Same
434 (\$40,823.00 - \$46,107.00)

FROM:

Classification: WW Operations Tech II Sanitary
Job Code: 54333
Grade: 433 (\$39,489.00 - \$44,381.00)

TO:

Same
Same
434 (\$40,823.00 - \$46,107.00)

FROM:

Classification: Water Treatment Tech II
Job Code: 54312
Grade: 433 (\$39,489.00 - \$44,381.00)

TO:

Same
Same
434 (\$40,823.00 - \$46,107.00)

FROM:

Classification: Water Treatment Tech III
Job Code: 54313
Grade: 436 (\$43,455.00 - \$49,802.00)

TO:

Same
Same
437 (\$45,030.00 - \$51,836.00)

FROM:

Classification: Mechanical Sweeper Operator
Job Code: 53813
Grade: 491 (\$37,482.00 - \$40,186.00)

TO:

CDL Driver I
54516
447 (\$38,044.00 - \$41,623.00)

FROM:

Classification: Electrical Mech. St. Light II
Job Code: 53422
Grade: 432 (\$38,223.00 - \$42,745.00)

TO:

CDL Driver II
54517
448 (\$41,772.00 - \$47,871.00)

AGENDA

BOARD OF ESTIMATES

1/29/2020

PERSONNEL

Department of Human Resources - cont'd

FROM:		TO:
Classification:	Hydraulic Mechanic	CDL Driver III
Job Code:	52134	54518
Grade:	437 (\$45,030.00 - \$51,836.00)	449 (\$48,322.00 - \$56,312.00)
FROM:		TO:
Classification:	Electrical Mech St. Light I	CDL Driver I
Job Code:	53421	54516
Grade:	429 (\$35,102.00 - \$38,669.00)	447 (\$38,044.00 - \$41,623.00)
FROM:		TO:
Classification:	Electrical Mechanical	CDL Driver I
Job Code:	52211	54516
Grade:	429 (\$35,102.00 - \$38,669.00)	447 (\$38,044.00 - \$41,623.00)
FROM:		TO:
Classification:	Electrical Mechanical II	CDL Driver II
Job Code:	52212	54517
Grade:	432 (\$38,223.00 - \$42,745.00)	448 (\$41,772.00 - \$47,871.00)

AMOUNT OF MONEY AND SOURCE:

The Bureau of Budget and Management Research will establish the costs after this submission is Noted by the Board of Estimates.

BACKGROUND/EXPLANATION:

The Department of Human Resources (DHR) conducted a competitive market analysis for classifications in response to an agreement between the City of Baltimore and AFSCME Local 44. The DHR was tasked with reviewing classifications for salary competitiveness and to identify any positions out-of-line with the external marketplace. The DHR confirmed that the salary planning for these classifications lagged the market, i.e., other Maryland jurisdictions.

PERSONNELDepartment of Human Resources - cont'd

The Department conducted a competitive market analysis for classifications in response to an agreement between the City and AFSCME Local 44. The Department was tasked with reviewing classifications for salary competitiveness and to identify any positions out-of-line with the external marketplace. The Department confirmed that the salary planning for these classifications lagged the market, i.e., other Maryland jurisdictions.

As a result of the study, the DHR recommended upgrading some of the classifications and consolidating classes that require a Commercial Driver's License to operate heavy equipment essential to the delivery of services to Baltimore City residents. The recommended changes will allow Baltimore City to competitively attract and retain talent.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Police Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention for the "Crime Reduction" project, Award #BCPD-2020-0001. The period of the Grant Award is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$2,366,501.00	-	5000-511220-2041-220100-603050
2,895,597.00	-	5000-511220-2042-196700-601062
2,600,298.00	-	5000-511520-2013-198400-601062
1,031,581.00	-	5000-511520-2042-774300-603050
149,620.00	-	5000-511520-2016-197500-601062
136,515.00	-	5000-511220-2021-212600-601062
\$9,180,112.00		

BACKGROUND/EXPLANATION:

The Crime Reduction Program funds will be utilized to assist the Baltimore Police Department to continue its pursuit to strengthen communities and eliminate violent crime. The program will deploy police officers to walk foot patrol throughout communities to bolster public trust; work together with community advocates, resolve neighborhood problems, and improve public safety in Baltimore City. Additionally, the funds will be used for essential IT needs to support the ongoing crime fighting strategy.

The submission is late because of administrative delays.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Police Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved
by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Police Department - Professional Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Professional Services Agreement (Agreement) with Justice & Security Strategies, Inc. The period of the Agreement is October 1, 2019 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$225,000.00 - 4000-437620-2013-804700-607004

BACKGROUND/EXPLANATION:

Justice & Security Strategies, Inc. is the research partner approved in the grant award from the U.S. Department of Justice titled FY 19 Crime Gun Intelligence Center (CGIC) Program, Award #2019-DG-BX-0008. The Grant Award acceptance was submitted on December 19, 2019 and is currently being processed in conjunction with this request.

The U.S. Department of Justice awarded Baltimore Police Department (BPD) a grant to initiate the CGIC. The CGIC will be a pilot program in the Eastern District to reduce the violent crime and the use of crime guns through collaboration with the Bureau of Alcohol, Tobacco and Firearms, the U.S. Attorney's Office, the State's Attorney's Office, and the Department of Probation and Parole. Once it is up and running, the entire City will be involved. Justice & Security Strategies, Inc. will conduct an evaluation of the CGIC. Deliverables will include quarterly reports that describe accomplishments, success stories, and data analyses.

The Professional Services Agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

1/29/2020

Police Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Professional Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 16 to STV, Inc. under Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The Task assignment is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$391,904.78 - 9950-906059-9508-900010-703032

BACKGROUND/EXPLANATION:

The task provides for preliminary engineering services for TR 19306, Pennington Avenue from Birch Street to E. Ordnance Road Project.

The scope of services includes but is not limited to roadway rehabilitation, new upgrades of existing sidewalks, curbs and gutter repairs, pedestrian ramp upgrades, traffic barrier upgrades, stormwater drainage, stormwater management, signing, signalization, pedestrian lighting, roadway markings and landscape.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations Part 26 and the DBE goal established in the original agreement.

DBE: 25%

The Consultant has exceeded the DBE goal of 25%, achieving 29% DBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA**BOARD OF ESTIMATES****1/29/2020**Department of Transportation - cont'd**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$344,875.59 FED	9950-908056-9509 Constr. Res. - Citywide Systems Preservation	
86,218.90 GF(HUR)	9950-906058-9509 Pennington/Birch to Ordnance	
\$431,094.49	-----	9950-906059-9508 Pennington/Birch/E. Ordnance

This transfer will fund the costs associated with Task No. 16 for Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 30 to A. Morton Thomas and Associates, Inc. under Project 1217. On-Call Construction Project Management Services. The period of the task assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$184,585.69 - 9950-902315-9506-900010-705032

BACKGROUND/EXPLANATION:

This authorization provides Project Management and Senior Construction Inspector Services for the Department of Transportation to assist with various inspection services as required for the Edmondson Avenue Bridge Project.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

The Consultant has achieved 26% MBE and a 9% WBE and there remains enough capacity to meet the goals.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 23, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 44, to Johnson, Mirmiran & Thompson, Inc. under project No. 1217, On-Call Construction Project Management Services. The period of the task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$353,116.93 - 9950-902315-9506-900010-705032

BACKGROUND/EXPLANATION:

This authorization provides for a Construction Management team to continue providing construction management, change management and project controls services for the Edmondson Avenue Bridge project.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

The Consultant has achieved 21% MBE and there remains enough capacity to meet the goals. The Consultant has achieved 12% WBE.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 23, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 106-108 W. 26 th Street	Mattmillen, LLC	Two sets of steps 13' x 6' each
Flat Charge: \$70.40		
2. 121 S. Chester Street	Chester St. Properties, LLC	One set of steps 3' x 6'4"
Flat Charge: \$35.20		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Fire and Police Employee's - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of F&P to approve and authorize execution of the Subscription Agreement with 400 Capital Credit Opportunities Funds LP, a Delaware Limited Partnership.

AMOUNT OF MONEY AND SOURCE:

\$34,500,000.00 approximately of F&P Funds

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a hedge fund manager and, as a result of that search, selected 400 Capital Management LLC to accept an initial investment of \$34,500,000.00 to be placed with 400 Capital Credit Opportunities Fund LP. The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON JANUARY 22, 2020.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****1/29/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Transportation</u>			
1. Kimberly Summers	2020 Specialized Transportation Symposium Charlotte, NC Feb. 17 - 20, 2020 (Reg. Fee \$175.00)	General Funds	\$ 999.47

The subsistence rate for this location is \$185.00 per night. The hotel rate is \$129.00 per night, plus hotel taxes of \$19.67 per night. The registration fee of \$175.00 was prepaid on a City-issued procurement card assigned to Dhirendra Sinha. Ms. Summers personally incurred the airfare and hotel costs. Therefore, the disbursement to Ms. Summers is \$824.48.

2. Keina Overton	The Essentials of DBE/ACDBE Program Management + Title VI Raleigh, NC Feb. 25 - 27, 2020 (Reg. Fee \$695.00)	General Funds	\$1,563.18
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The subsistence rate for this location is \$176.00 per night. The hotel rate is \$154.00 per night, plus hotel taxes of \$20.41 per night. The Department is requesting additional subsistence of \$18.00 per day for meals and incidentals. The registration fee of \$695.00 was prepaid on a City-issued procurement card assigned to Dhirendra Sinha. Ms. Overton personally incurred the airfare and hotel costs. Therefore, the disbursement to Ms. Overton is \$868.18.

AGENDA**BOARD OF ESTIMATES****1/29/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
3. Ronald Mealey	FBI National Improvised Explosive Fundamentals Training Florence, AL Feb. 9 - 14, 2020 (Reg. Fee \$0.00)	Non-City Funds	\$ 0.00

Mr. Mealey will attend the training to meet the continuing education requirements for bomb technicians. The FBI will pay the cost of registration, airfare, ground transportation, hotel accommodations and meals during the forum. City funds will not be expended.

4. Donald Slimmer	Law Enforcement Active Shooter Emergency Response Training Anniston, AL March 1 - 7, 2020 (Reg. Fee \$0.00)	Non-City Funds	\$ 0.00
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Mr. Slimmer will attend the training in order for him to become a teacher. Federal Emergency Management Agency's, Center for Domestic Preparedness will pay the cost of airfare, ground transportation, hotel accommodations and meals during the forum. City funds will not be expended.

AGENDA**BOARD OF ESTIMATES****1/29/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>			
5. Timothy Johnson	National Fire Academy - Fire Investigations Essential Course Emmittsburg, MD March 2 - 13, 2020 (Reg. Fee \$0.00)	Non-City Funds	\$ 0.00

Mr. Johnson will attend the course to further his education in conducting and supervising fire investigations. Federal Emergency Management Agency's, U.S. Fire Administration will pay the cost of airfare, ground transportation, hotel accommodations and meals during the forum. City funds will not be expended.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Department of Public Works

6. John Chalmers	Invitation Waste Inspiration Tour Helsingborg and Stockholm, Sweden Jan. 31 - Feb. 9, 2020 (Reg. Fee \$0.00)	General Funds	\$ 59.05
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Mr. Chalmers has been invited by the Swedish Institute, Smart City Sweden and Embassy of Sweden in Washington DC to attend and participate in the Invitation Waste Inspiration Tour in Helsingborg and Stockholm, Sweden on February 3 - 7, 2020.

AGENDA

BOARD OF ESTIMATES

1/29/2020

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works - cont'd</u>			
The subsistence rate for this location is \$341.00. The airfare is \$629.05.			
The Swedish Institute, Smart City Sweden and Embassy of Sweden will cover up to \$600.00 to support Mr. Chalmers' airfare, and cover the costs for the local transportation, lodging, and meals. Mr. Chalmers will pay for his lodging from February 7 - 9, 2020.			
The Department is requesting the transportation cost of \$29.05 for the difference in the airfare and \$30.00 for ground transportation.			
Pursuant to AM 240-3, the Board of Estimates must approve all International Travel and AM 240-1 requires this approval regardless of the source of funds used to pay for the travel.			
Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.			

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Mayor's Office

7. Lester Davis	Maryland Municipal League's Fall Conference Cambridge, Maryland Oct. 13 - 15, 2019 (Reg. Fee \$600.00)	General Funds	\$1,081.12
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On October 13, 2019, Lester Davis traveled to Cambridge, Maryland to attend the Maryland Municipal League's Fall Conference. The subsistence rate for this location was \$179.00 per night. The hotel rate was \$119.00 per night,

AGENDA

BOARD OF ESTIMATES

1/29/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Mayor's Office - cont'd

plus hotel taxes of \$5.95 per night and a resort fee of \$10.00 per night. The hotel cost including taxes and fees of \$269.90 and registration fee of \$600.00 were prepaid on a City-issued procurement assigned to Hosea Chew.

This request is late because the Department was unable to submit it in advance of the Board of Estimates meeting.

TRAVEL REIMBURSEMENT

\$112.62 - Meals
98.60 - Mileage
\$211.22

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Baltimore City Health Department

8.	Patricia Longo	2019 Routines-Based Interview Certification Institute Tuscaloosa, AL Apr. 21 - 26, 2019 (Reg. Fee \$1,000.00)	Consolidated Local Funds	\$2,560.41
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Ms. Longo traveled to Tuscaloosa, AL to attend the Routines-Based Interview Certification Institute Seminar on April 21 - 26, 2019. The subsistence rate for this location was \$149.00 per night. The cost of the hotel was \$119.00 per night, plus hotel taxes of \$17.85 per night. The airfare cost, hotel costs and the hotel taxes were prepaid by a City-issued credit card assigned to Mr. Malcolm Haynes-Green. The registration fee of \$1,000.00 was paid by EA 000323712.

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BOARD OF ESTIMATES

1/29/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Baltimore City Health Department - cont'd

Pursuant to AM-240-8 if official City business at the event site will require extensive inspection, trips, tours, or other unusual but necessary land travel, the Board must approve funds for such expenses in advance of the trip.

A rental car was needed to transport Ms. Longo from the Birmingham-Shuttlesworth (Alabama) airport to the Hampton Inn in Tuscaloosa, Alabama, a distance of 62 miles. Transportation was also needed for daily travel to and from the hotel to the training which was held at the University of Alabama, a distance of three miles. This was the only and most economical way of daily travel to and from the training.

The cost of the rental car was \$306.35 and was paid for by Ms. Longo. Ms. Longo paid \$139.81 for meals. Therefore, the reimbursement to Ms. Longo is \$446.16.

The travel request is late because of administrative delays.

TRAVEL REIMBURSEMENT

\$139.81	- Meals
<u>306.35</u>	- Rental Car
\$446.16	

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

1/29/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Baltimore City Office of Information and Technology

9.	Brittany Grant	Workday HCM Training New York, NY Oct. 7 - 11, 2019 (Reg. Fee \$0.00)	Capital Funds	\$117.39
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On Oct. 7 - 11, 2019, Ms. Grant traveled to New York, NY to attend the Workday HCM Training. The allowed subsistence rate for this location was \$364.00 per day.

The hotel rate for the nights of October 6 - 7, 2019 was \$229.00. The taxes for the nights of October 6 - 7, 2019 were \$20.32 for the New York City hotel occupation tax, \$13.45 for the New York State hotel occupancy tax, \$1.50 for the New York State Hotel Unit Fee, and \$2.00 for the New York City Javits Fee.

The hotel rate for the nights of October 8 - 9, 2019 was \$295.00. The taxes for the nights of October 8 - 9, 2019 were \$26.18 for the New York City hotel occupation tax, \$17.33 for the New York State hotel occupancy tax, \$1.50 for the New York State Hotel Unit Fee, and \$2.00 for the New York City Javits Fee.

The hotel rate for the nights of October 10, 2019 was \$259.00. The taxes for the nights of October 10, 2019 were \$22.99 for the New York City hotel occupation tax, \$15.22 for the New York State hotel occupancy tax, \$1.50 for the New York State Hotel Unit Fee, and \$2.00 New York City Javits Fee.

The train cost of \$240.00, hotel cost of \$1,307.00 and hotel tax of \$210.27 were prepaid using a City-issued credit card assigned to Charmane Baker.

This request is late because of the administrative process.

AGENDA

BOARD OF ESTIMATES

1/29/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Baltimore City Office of Information and Technology - cont'd

TRAVEL REIMBURSEMENT

\$ 57.68 - Meals
59.71 - Local Transportation (Paid for out of Subsistence)
\$117.39

Therefore, the reimbursement to Ms. Grant is \$117.39.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Retirement Savings Plan

10. Thomas Nosek	2019 NCPERS Public Safety Conference and Accredited Fiduciary Program New Orleans, LA Oct. 26 - 30, 2019 (Reg. Fee \$1,835.00)	Retire- \$4,110.90 ment Savings Plan Trustee Education Budget
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On October 26, 2019, Thomas Nosek traveled to New Orleans, LA, to attend the 2019 NCPERS Public Safety Conference and Accredited Fiduciary Program. The subsistence rate for this location was \$221.00 per night. The airfare cost was \$342.97. The hotel rate was \$239.00 per night, plus hotel taxes of \$34.54 per night, a tourism fee of \$4.18 per night and occupancy tax of \$2.00 per night.

The registration fee of \$1,835.00 was prepaid by EA000336667 directly to NCPERS. Therefore, the reimbursement to Mr. Nosek is \$2,214.50.

AGENDA

BOARD OF ESTIMATES

1/29/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Retirement Savings Plan - cont'd

This request is late because of a delay in receiving proof of payment from NCPERS.

TRAVEL REIMBURSEMENT

\$1,434.00	- Hotel
244.32	- Taxes
342.97	- Airfare
60.00	- Transportation
133.21	- Meals
<u>\$2,214.50</u>	

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Mayor's Office of Employment Development

11. Dominic Thompson	Compass Rose Collaborative Fall Peer Networking Session Los Angeles, CA Sept. 23 - 25, 2019	Federal Grant Funds	\$ 938.13
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Mr. Thompson traveled to Los Angeles, California on September 23 - 25, 2019 for the Compass Rose Collaborative Fall Peer Networking Session.

The subsistence rate for this location was \$246.00 per day. The hotel rate was \$180.00 per night, plus hotel taxes of \$28.25 per night.

Mr. Thompson personally incurred the cost of the airfare, hotel costs, ground transportation, and meals and incidentals. Therefore, Mr. Thompson will be reimbursed \$938.13.

AGENDA

BOARD OF ESTIMATES

1/29/2020

TRAVEL REIMBURSEMENT

Mayor's Office of Employment Development - cont'd

\$366.97	- Airfare
360.00	- Hotel (\$180.00 x 2)
56.50	- Hotel taxes (\$28.25 x 2)
60.00	- Ground transportation
94.66	- Meals and incidentals (\$86.91 + \$7.75)
<u>\$938.13</u>	- Total reimbursement

This request is late because of delays in the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

12. Tavon Thomas	Compass Rose Col- laborative Fall Peer Networking Session Los Angeles, CA Sept. 23 - 25, 2019	Federal Grant Funds	\$ 844.38
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Mr. Thomas traveled to Los Angeles, California on September 23 - 25, 2019 for the Compass Rose Collaborative Fall Peer Networking Session.

The subsistence rate for this location was \$246.00 per day. The hotel rate was \$180.00 per night, plus hotel taxes of \$28.25 per night.

Mr. Thomas personally incurred the cost of the airfare, the hotel costs, the ground transportation, and meals and incidentals. Therefore, Mr. Thomas will be reimbursed \$844.38.

AGENDA

BOARD OF ESTIMATES

1/29/2020

TRAVEL REIMBURSEMENT

Mayor's Office of Employment Development - cont'd

\$299.98	- Airfare
360.00	- Hotel (\$180.00 x 2)
56.50	- Hotel taxes (\$28.25 x 2)
60.00	- Ground transportation
67.90	- Meals and incidentals
\$844.38	- Total reimbursement

This request is late because of delays in the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

1/29/2020

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Ragnarq Holdings, LLC, Developer, for the sale of the City-owned property located at 2506 Woodbrook Avenue (Block 3404, Lot 004).

AMOUNT OF MONEY AND SOURCE:

\$3,100.00 - Purchase price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 2506 Woodbrook Avenue to Ragnarq Holdings, LLC for the price of \$3,100.00, which will be paid at the time of settlement.

The Developer wishes to purchase the vacant lot located at 2506 Woodbrook Avenue for the purpose of rehab and resale.

The authority to sell the property located at 2506 Woodbrook Avenue is given under Article 28, Subtitle 8 of the Baltimore City Code. The property was journalized and approved for sale November 15, 2010.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE APPRAISAL:

Not applicable. In accordance with the appraisal policy, a Waiver Valuation determined the property located at 2506 Woodbrook Avenue to be priced at \$3,100.00 and it is being sold for \$3,100.00.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED