



Nick J. Mosby, *President*  
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202  
(410) 396-4804 • Fax: (410) 539-0647

## **MEMORANDUM**

**To: Honorable Brandon M. Scott, Honorable Bill Henry,  
Mr. James Shea, Mr. Matthew Garbark**

**From: Council President Nick J. Mosby**

**Date: January 19, 2021**

**Re: Board of Estimates Agenda Items for January 20, 2021 at 9:00am**

The items on the Board of Estimates Agenda for January 20, 2021 are to be assigned as follows:

### **ROUTINE AGENDA ITEMS: (To be acted upon collectively)**

- P 1 Board and Commissions
  - 1. Prequalification of Contractors
  - 2. Prequalification of Architects and Engineers
- P 2 Department of Law – Payment of Settlement
- P 3-4 Space Utilization Committee – Lease Agreement
- P 5 Department of Real Estate/Department of Transportation – Deed
- P 6 Department of Real Estate – Assignment of Tax Sale Certificate
- P 7-11 TRANSFER OF FUNDS
- P 14-15 Department of Law – Settlement Agreement and Release
- P 15-16 EXTRA WORK ORDER
- P 17 Mayor’s Office of Immigrant Affairs (MIMA) – Subgrant Agreement
- P 19 Mayor’s Office of Criminal Justice – Agreement
- P 20 Mayor’s Office of Criminal Justice – Agreement
- P 21 Department of Transportation - Traffic Mitigation Agreements
- P 22 Department of Transportation – Memorandum of Understanding
- P 23 Department of Transportation – Traffic Mitigation Agreement
- P 24 Department of Transportation - Developer Agreement No. 1742
- P 25 Department of Transportation – Minor Privilege Permit Applications
- P 26-27 Department of Transportation - Task Assignment
- P 28-29 Department of Transportation - Amendment No. 3 to Agreement
- P 30-31 Department of Transportation/ Office of Engineering and Construction - Task Assignment
- P 32 Baltimore Police Department – Intergovernmental Agreement
- P 33 Baltimore Police Department – Grant Award
- P 34 Baltimore Police Department – Grant Award
- P 35 Baltimore Police Department – Grant Award
- P 36 Baltimore Police Department – Grant Award
- P 37 Baltimore Police Department – Grant Award

- P 38 Baltimore Police Department – Grant Award
- P 39 Baltimore Police Department – Grant Award
- P 40 Baltimore Police Department – Consultant Agreement
- P 41-43 Department of Housing and Community Development (DHCD) - Additions to Land Disposition Agreement
- P 44-45 Department of Housing and Community Development (DHCD) - Land Disposition Agreement
- P 46-47 Department of Housing and Community Development (DHCD) - Land Disposition Agreement
- P 48-49 Department of Housing and Community Development (DHCD) - Land Disposition Agreement
- P 50-59 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 60 Health Department - Notice of Grant Award
- P 61-62 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 63 Department of Planning - First Amendment to Grant Agreement
- P 64 Department of Planning – Memorandum of Understanding
- P 65 Department of Planning – Notification of Grant Award
- P 66-67 Department of Public Works/Office of Engineering and Construction – Amendment No. 1 to Agreement
- P 68-69 Department of Public Works/Office of Engineering and Construction – Task Assignment
- P 70-71 Department of Public Works/Office of Engineering and Construction – Task Assignment
- P 72-73 Department of Recreation and Parks – On-Call Task Assignment
- P 74-75 Department of Recreation and Parks – On-Call Task Assignment
- P 76-78 Mayor’s Office of Homeless Services - Provider Agreements
- P 79-84 Health Department – Agreements
- P 85-86 Health Department – Memoranda of Understanding
- P 87-88 Health Department – Ratification of Agreements
- P 89-92 RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT
- P 93 PROPOSAL AND SPECIFICATIONS
- P 93 CLOSING

**NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)**

- P 12-13 Department of Law – Settlement Agreement and Release
  
- P 18 Department of Audits – Audit Reports
  - 1. Department of Human Resources Biennial Financial Audit Report Fiscal Years Ended June 30, 2019 and 2018.
  
  - 2. Department of Law Biennial Performance Audit Report Fiscal Years Ended June 30, 2019 and 2018.
  
- P 58 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
  - 12. ITRON, Inc.

## **NOTICES:**

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
  1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
  2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
  3. The written protest shall include:
    - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
    - b. A narrative description of the issues and facts supporting the protest; and
    - c. A description as to how the protestant will be harmed by the proposed Board action.
    - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's website and the Secretary to the Board's website.

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**NOTICES** - cont'd:

**1. SPECIAL NOTICE FOR JANUARY 20, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING**

**MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:**

**<https://www.charmtvbaltimore.com/live-stream>**

**2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS**

**MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 826 5819) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:**

**<https://www.charmtvbaltimore.com/live-stream>**

**3. PROTEST DEADLINE FOR JANUARY 20, 2021**

**BALTIMORE CITY OFFICES WERE CLOSED ON MONDAY, JANUARY 18, 2021 IN OBSERVANCE OF MARTIN LUTHER KING JR. DAY.**

**ALL PROTESTS MUST BE RECEIVED NO LATER THAN 8:45 A.M. ON WEDNESDAY, JANUARY 20, 2021, PRECEDING THE BOARD OF ESTIMATES' MEETING.**

## **BOARD OF ESTIMATES' AGENDA – JANUARY 20, 2021**

### **BOARDS AND COMMISSIONS**

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Broughton Construction Company LLC	\$ 8,000,000.00
J.C.M. Control Systems, Inc.	\$ 4,570,000.00
Koydol, Inc.	\$ 8,000,000.00
W.M. Schlosser Co., Inc.	\$458,900,000.00

#### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Bowman Consulting Group, Ltd.	Landscape Architect Engineering
Endesco, Inc.	Engineer
KCI Technologies, Inc.	Landscape Architect Engineer Property Survey
WATEK Engineering Corporation	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Law – Payment of Settlement

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law</u>				
1.	Kaiguang Xu (Previous Owner)	1238 Mosher Street	F/S	\$ 1,850.00

The Board is requested to approve and authorize the payment of settlement for the condemnation action to acquire the Fee Simple interest in 1238 Mosher Street.

On September 26, 2018, the Board approved the acquisition of the fee simple interest in 1238 Mosher Street for the amount of \$22,150.00, by condemnation and quick-take procedures based upon the highest of two independent appraisals. On October 16, 2018, the City filed a condemnation action to acquire the Fee Simple interest in the property. The City had its appraisal report updated to reflect a new fair market value of \$24,000.00. Kaiguang Xu contested the City’s value and provided an appraisal report valuing the property at \$81,500.00. The parties were unable to reach an agreement and the case proceeded to trial where a judge ruled that the fair market value of the property is \$24,000.00. Therefore, the Board is requested to approve an additional \$1,850.00 (\$24,000.00 less the previous approval amount of \$22,150.00) to settle this case.

Funds are available in Account No. 9910-908636-9588-900000-704040.

**APPROVED FOR FUNDS BY FINANCE**

## AGENDA

### BOARD OF ESTIMATES

1/20/2021

#### Space Utilization Committee – Lease Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with Notre Dame Preparatory School, Inc., Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue, for use of 23% of space in the lower level, containing 69 seats and rowing related equipment. The period of the Lease Agreement is November 16, 2020 through November 15, 2021, with the option to renew for one additional one-year period.

#### **AMOUNT OF MONEY AND SOURCE:**

\$4,068.50 – Annual rent

#### **BACKGROUND/EXPLANATION:**

The annual rent for the renewal period will be \$4,190.55.

The property will be used for the storage of boats on the lower level and rowing related equipment.

The Tenant will have the right to use, on a daily basis, the locker rooms, toilets, shower rooms and ergometer room on the upper level. The Tenant, at its own expense, may perform some modifications to the leased premises to make it suitable for the purpose of storing boats, which must be approved by the Landlord.

The Tenant may use the parking area. The Facility Manager will have the sole discretion to restrict access to the parking area at any time for purposes of other events and activities at the facility. Trailers may park outside of the leased premises for the purpose of loading and unloading of boats, with prior approval. The Tenant must move or use a boat at least two times during the year or the boat will be put out of the building into the pen area if not moved. The Tenant must use a daily log for the boats. The Tenant must notify the Facility Manager of practices and special events at least six months in advance.

The Facility Manager will conduct meetings with the Tenant on a quarterly basis. If a boat is removed and/or replaced with another boat, the Tenant must notify the Facility Manager. The Tenant is responsible for liability insurance.



## AGENDA

**BOARD OF ESTIMATES**

**1/20/2021**

Space Utilization Committee – cont'd

The Space Utilization Committee approved the Lease Agreement on January 12, 2021.

The Lease Agreement is late because of delays in the administrative process.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Real Estate/Department of Transportation – Deed

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Deed with R3A Wheelhouse, LLC, to sell, at either public or private sale, all its interest in a certain parcel of land known as a variable width portion of Boston Street, from a point 723.60 ft. Westerly from the west side of South Haven Street and extending Westerly 524 ft., more or less to the east side of South Conkling Street, 60 ft. wide, containing 39,893 square feet and no longer needed for public use.

**AMOUNT OF MONEY AND SOURCE:**

\$250,000.00

**BACKGROUND/EXPLANATION:**

The closing and sale were authorized by means of Closing Ordinance No. 20-455 and Sales Ordinance No.20-456 both approved on December 2, 2020. The street closing process is intricate and involves public notice and other procedures before the Deed can be prepared for submission to the Board for approval.

On August 19, 2020, the City entered into a Closing Agreement with R3A Wheelhouse, LLC., for the closing of a portion of the right-of-way along Boston Street.

On August 26, 2020, this Board approved a Settlement Agreement with this applicant in an effort to terminate all pending litigation and encouraging further development along Boston Street in the Canton Area and obtaining the public's right to use Eaton Street. The purchase price for this portion of Boston Street was negotiated in this Settlement Agreement.

Accordingly, it is respectfully requested that the appraisal policy be waived for this transfer as the price had previously been determined.

(The Deed has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Real Estate – Assignment of Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to Deion Caison for an amount that is less than the lien amount for the property known as 2359 W. North Avenue.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Purchase Price</u>
2359 W. North Avenue	\$7,000.00	\$1,306.16	\$24,058.08	\$7,000.00

**BACKGROUND/EXPLANTION:**

The City acquired the Tax Sale Certification for 2359 W. North Avenue on May 13, 2019. Deion Caison has offered to purchase the Tax Sale Certificate for the assessed value in the total amount of \$7,000.00, file the petition to foreclose, acquire title to the property, and return it to productive use.

The purchase price total of \$7,000.00 will cover the assessed value of the property.

**TRANSFERS OF FUNDS**

\* \* \* \* \*

The Board is requested to approve  
the Transfer of Funds  
listed on the following pages:

8 - 11

In accordance with Charter provisions,  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**TRANSFERS OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Department of Housing and Community Development (DHCD)</u>			
1.	<b>\$2,000,000.00</b> CDBG – 43	9998-910985-9587 Housing Development 9998 (Reserve)	9998-906960-9593 Demolition CDBG 9998 Amend
	<p>The transfer will provide funding that will be used to demolish buildings selected by the DHCD due to their poor structural condition as part of an overall neighborhood revitalization strategy in the DHCD target areas.</p>		
2.	\$2,000,000.00 1 <sup>st</sup> Affordable Housing Loan	9910-905226-9587 Affordable Housing Trust Fund (Reserve)	
	5.00 Other Fund Revenues	" "	
	1,300,000.00 <u>2<sup>nd</sup> Affordable Housing Loan</u>	9910-924026-9587 New Affordable Housing Fund	
	<b>\$3,300,005.00</b>	-----	9910-905226-9588 Affordable Housing Trust Fund

This transfer is to reconcile the Affordable Housing Trust Fund account, bring it up to the stated contribution amount for Fiscal Year 21, and to transfer the existing appropriation from the reserve account into one central account for the Affordable Housing Trust Fund. This transfer will provide support to activities outlined under the Charter.

AGENDA

BOARD OF ESTIMATES

1/20/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore City Office of Information Technology (BCIT)</u>			
3.	\$ 50,000.00 General Fund Rev.	9903-931019-9117 Replace CW Switches	9903-934019-9116 General Funds
	600,000.00 Other BCIT Master Lease	" "	" "
	50,000.00 <u>3<sup>rd</sup> Park &amp; Public Fac .</u>	" "	" "
	<b>\$700,000.00</b>		

This transfer will upgrade the legacy City-wide switches supporting Citi-Watch services, e-mail and internet services. This transfer will also replace data switches with voice switches for the City telephone improvement project in conjunction with the Municipal Telephone Exchange.

Department of Transportation

4.	<b>\$ 75,000.00</b> State Constr. Rev. FY'20 Series	9950-903846-9515 Major Construction Resurfacing – North- east – Reserve	9950-906285-9514 Resurfacing Highways at Various Locations NE Sector I – TR 21011
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This transfer will cover the cost of advertisement, printing and other related costs for Project No. TR 21011, Resurfacing Highways at Various Locations, NE Sector I.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**TRANSFERS OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Department of Transportation</u>			
5.	<b>\$ 75,000.00</b> State Constr. Rev. FY'20 Series	9950-908214-9515 Major Construction Resurfacing – North- west – Reserve	9950-905286-9514 Resurfacing Highways at Various Locations NW Sector II – TR 21012
	This transfer will cover the cost of advertisement, printing and other related costs for Project No. TR 21012, Resurfacing Highways at Various Locations, NW Sector II.		
6.	<b>\$ 75,000.00</b> State Constr. Rev. FY'20 Series	9950-909215-9515 Major Construction Resurfacing – South- west – Reserve	9950-905287-9514 Resurfacing Highways at Various Locations SW Sector III – TR 21013
	This transfer will cover the cost of advertisement, printing and other related costs for Project No. TR 21013, Resurfacing Highways at Various Locations, SW Sector III.		
7.	<b>\$ 75,000.00</b> State Constr. Rev. FY'20 Series	9950-906216-9515 Major Construction Resurfacing – South- east – Reserve	9950-904288-9514 Resurfacing Highways at Various Locations SE Sector IV – TR 21014
	This transfer will cover the cost of advertisement, printing and other related costs for Project No. TR 21014, Resurfacing Highways at Various Locations, SE Sector IV.		
<u>Department of General Services</u>			
8.	<b>\$ 50,000.00</b> 3 <sup>rd</sup> Public Building Loan	9916-905001-9194 Unallocated – DGS - Reserve	9916-904357-9197 SE Community Action Center - Active

AGENDA

BOARD OF ESTIMATES

1/20/2021

TRANSFERS OF FUNDS

AMOUNT

FROM ACCOUNT/S

TO ACCOUNT/S

Department of General Services – cont'd

This transfer will provide funds to the DGS for the roof and HVAC renovations at the Southeast Community Action Center and all associated in-house costs.

The roof has chronic leaks and has exceeded its useful life. The HVAC system is failing, causing extreme temperature variations that will be alleviated once the system is replaced.

This project will be in two parts – design and construction. Once the design is completed, a second transfer will be submitted to cover the costs of construction.

9.	<b>\$142,825.05</b> 1 <sup>st</sup> Public Building Loan	9916-901613-9194 Abel Wolman/Guil- ford Building New - Reserve	9916-904230-9197 Abel Wolman HVAC/ Fire Protection – Active
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This transfer will provide funds to the DGS for the comprehensive HVAC renovation and fire sprinkler system installation at the Abel Wolman Municipal Building and all associated in-house costs.

The HVAC system is outdated and needs to be upgraded allowing it to work more efficiently. The installation of a fire sprinkler system will assist in addressing the life and safety issues in the building.

This project will be in two parts – design and construction. Once the design is completed, a second transfer will be submitted to cover the costs of construction.



## AGENDA

### BOARD OF ESTIMATES

1/20/2021

Department of Law – Settlement Agreement and Release

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a litigation action brought by Yusuf Smith (Plaintiff) against former officer Michael O’Sullivan, the Baltimore Police Department (BPD), and the Mayor and City Council of Baltimore (Defendants). The Plaintiff alleges claims of Malicious Prosecution, Abuse of Process, and Violation of Article 24 of the Maryland Constitution.

#### **AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 - 1001-000000-2041-716700-603070.

#### **BACKGROUND/EXPLANATION:**

On May 1, 2018, then-Officer O’Sullivan was patrolling a high-drug area when he found a firearm on the ground. Based on Mr. Smith’s proximity to the firearm, Officer O’Sullivan arrested and charged Mr. Smith with illegal possession of a handgun and other related firearm offenses. Officer O’Sullivan authored a false statement of probable cause, stating that he witnessed Mr. Smith throw the firearm before fleeing. At Plaintiff’s trial, O’Sullivan repeated his false testimony and Mr. Smith was convicted. Mr. Smith appealed his conviction to the Circuit Court, where the charges were dismissed after the State’s Attorney reviewed O’Sullivan’s Body-Worn Camera footage and determined that O’Sullivan could not have seen what he testified to under oath. Mr. Smith spent 70 days incarcerated and incurred approximately \$50,000.00 in economic damages.

In May 2019, Officer O’Sullivan was indicted on charges of Perjury and Misconduct in Office for his actions involving Mr. Smith’s arrest and conviction. Following a three-day bench trial, Officer O’Sullivan was convicted and sentenced to 15 months’ incarceration. Officer O’Sullivan resigned from the BPD, effective December 1, 2020.

In order to resolve this case, avoiding the expense, time, and uncertainties of further protracted litigation and the potential for an excess judgment, the Defendants have agreed to offer Mr. Smith payment of \$100,000.00 for complete settlement of the case. In return, Mr. Smith has agreed to dismiss all claims against former Officer O’Sullivan and waive any related claims against BPD and/or the City.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Law Department – cont'd

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Law – Settlement Agreement and Release

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the case against the Mayor and City Council of Baltimore and City employee Melvin Tyler filed by Austin Smith. The claims arise out of a motor vehicle accident at or near the intersection of North Linwood Street and Baltimore Street on May 22, 2017.

### **AMOUNT OF MONEY AND SOURCE:**

\$375,000.00 - 2036-000000-1752-175200-603070

### **BACKGROUND/EXPLANATION**

On May 27, 2017, City employee Melvin Tyler was operating a large City vehicle on Linwood Street, preparing to make a left turn onto Baltimore Street at the green light. Austin Smith was traveling on a motorcycle in the opposite direction on Linwood Street. He proceeded straight through the intersection on a green light and collided with the City vehicle. Per Mr. Smith and an independent witness, Mr. Smith had the right of way in the intersection, as he was proceeding straight. As a result of the accident, Mr. Smith sustained numerous serious injuries, spent approximately 71 days in the hospital, and incurred medical bills in excess of \$500,000.00.

### **APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**EXTRA WORK ORDER**

\* \* \* \* \*

The Board is requested to approve  
the Extra Work Order  
as listed on the following page:

16

The EWO has been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**EXTRA WORK ORDER**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #004, \$0.00 – TR 18008, Resurfacing Highways @ Various Locations  
Southwest Sector III

\$2,272,905.50	\$595,375.00	Manuel Luis Construction Co., Inc.	180 days	100%
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This authorization is requested by the Department of Transportation and provides for a 180-day, non-compensable time extension. The Board has approved three previous time extensions for a total of 458 days, which included a completion date of December 31, 2020. EWO No. 004 is needed to complete the ongoing work being done on the contract, which requires asphalt placement, pavement markings, 7-inch and 9-inch concrete placement, sidewalk and ADA ramp repairs. With this time extension, the revised completion date is June 29, 2021.

An Engineer’s Certificate of Completion of Work has not been issued.

**MWBOO SET GOALS OF 23% MBE AND 9% WBE.**

**APPROVED FOR FUNDS BY FINANCE**

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 27, 2020.**

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Mayor's Office of Immigrant Affairs (MIMA) – Subgrant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Subgrant Agreement (Agreement) with the International Rescue Committee, Inc. (IRC). The period of the Agreement is October 1, 2020 through September 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$ 333,978.00 – 5000-535921-1250-775700-603026

**BACKGROUND/EXPLANATION:**

In May 2020, MIMA responded to the Request for Proposal process for the Vocational Training and Employment Services Program issued by the Department of Human Services, Office of Refugee and Asylees. As a result, the Mayor and City Council of Baltimore was selected as the Contractor and MIMA as the Administrator. The employment and English language training services required by the grant will be provided by the IRC in Baltimore as a subcontractor.

The funds for the Agreement originate from the Federal Office of Refugee Resettlement. The employment program is designed to enable employable refugees, in the Baltimore Metropolitan Region, to achieve economic self-sufficiency as soon as possible through job development and placement, removal of employment barriers, participation in vocational training, case management, and follow-up after job placement.

The Agreement is late because of contract and budget revisions.

**MWBOO GRANTED A WAIVER ON DECEMBER 5, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**1/20/2021**

### Department of Audits – Audit Reports

The Board is requested to **NOTE** receipt of the following Audit Reports:

1. Department of Human Resources Biennial Financial Audit Report Fiscal Years Ended June 30, 2019 and 2018.
2. Department of Law Biennial Performance Audit Report Fiscal Years Ended June 30, 2019 and 2018.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Mayor’s Office of Criminal Justice – Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Family Health Centers of Baltimore, Inc. The period of the agreement is July 1, 2020 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$300,000.00	-	5000-511021-2255-702300-603051
<u>171,366.00</u>	-	1001-000000-2255-702300-603051
<b>\$471,366.00</b>		

**BACKGROUND/EXPLANATION:**

On August 5, 2020 the Board approved acceptance of a grant award from the Governor’s Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP. The funds were to be utilized to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten.

Approved by the grantor, Family Health Centers of Baltimore, Inc. was selected as a Vendor to operate one of the Safe Streets sites. This agreement is to award a one-year contract with Family Health Centers of Baltimore, Inc. to render violence reduction services in the Cherry Hill neighborhood in Baltimore City.

Family Health Centers of Baltimore, Inc. agrees to use the techniques set forth in the Agreement as the “Cure Violence/Safe Streets Model,” which is a public health strategy aimed at reducing gun violence in Baltimore.

The agreement is late due to the administrative process and delay with negotiations.

**MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Mayor's Office of Criminal Justice – Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with TurnAround, Inc. The period of the agreement is effective upon Board approval for one year and will expire upon the first anniversary of the effective date.

**AMOUNT OF MONEY AND SOURCE:**

\$42,493.00 – 1001-000000-2254-786000-603051

**BACKGROUND/EXPLANATION:**

The Baltimore City Human Trafficking Grant Program was created to provide funding to victim service organizations for victims of Human Trafficking in Baltimore City. Funding under this program will support trauma informed comprehensive services for all victims of human trafficking, including sex trafficking, labor trafficking, foreign national/U.S. citizens/legal permanent resident, adult/minor, male/female, and LGBTQ victims of trafficking. Funding will also support efforts to increase the capacity of local communities to respond to human trafficking through the development of interagency partnerships, professional training and public awareness activities.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Department of Transportation - Traffic Mitigation Agreements

The Board is requested to approve and authorize execution of the various Traffic Mitigation Agreements. The agreements will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

<u>DEVELOPER</u>	<u>LOCATION</u>	<u>AMOUNT</u>
1. <b>PERKINS HOMES PHASE I, LLC.</b>	<b>200 S. CAROLINE STREET</b>	<b>\$22,566.62 Revenue</b>

Account: 9950-912087-9512-000000-490375

Baltimore City Ordinance 11-529 was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for Perkins I at 200 S. Caroline Street, constructing 103 residential dwelling units with a total of 127,372 square feet. The Developer agrees to make a one-time contribution in the amount of \$22,566.62 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

2. <b>HAVEN ROCK, LLC.</b>	<b>601 S. HAVEN STREET</b>	<b>\$48,604.60 Revenue</b>
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Account: 9950-905088-9512-000000-490375

Baltimore City Ordinance 11-529 was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for 601 S. Haven Street at 601 S. Haven Street, constructing 70 townhouses with a total of 54,824 square feet. The Developer agrees to make a one-time contribution in the amount of \$48,604.60 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

(The Traffic Mitigation Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Department of Transportation – Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Central Baltimore Partnership, Inc. The MOU will commence upon Board approval and remain in effect for five years, renewable for an additional five years.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Organization has submitted plans and a valid petition for the installation of right-of-way art to be owned by the City and maintained by the Organization consisting of the placement of community signs at the specified locations along Charles Street and North Avenue.

The MOU establishes the framework for the Organization to install community signs, all at its sole cost and subsequently for the Organization to perform ongoing maintenance of all aspects of the Project during the term of the Agreement. The Project will be owned solely by the City and nothing in this MOU will confer upon the Organization any right, title or interest in the Project other than as expressly provided in this MOU.

**MBE/WBE/DBE PARTICIPATION:**

Not a competitive procurement item. The Organization is paying for all costs.

(The Memorandum of Understanding with Central Baltimore Partnership, Inc., has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Department of Transportation – Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Oldtown Development Partners, LLC. The period of the Traffic Mitigation Agreement is effective upon Board approval until termination is deemed in writing by the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$253,879.15 – 9950-909095-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529 was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for Oldtown Redevelopment located at 425 Old Town Mall, consisting of 305 Residential Units, 47,840 square feet of Retail Office Space, 50,000 square feet Merchandise Building, 7,000 square feet of Incubator Space, and a 120 Room Hotel for a total of 450,000 square feet.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

1/20/2020

#### Department of Transportation - Developer Agreement No. 1742

The Board is requested to approve and authorize execution of the Developer Agreement No. 1742 with 631 S. Broadway LLC.

#### **AMOUNT OF MONEY AND SOURCE:**

\$21,589.50 – Performance Bond

#### **BACKGROUND/EXPLANATION:**

The Developer would like to install a new water service and other utilities and services to improve their building at 631 South Broadway. This agreement will allow the Organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$21,589.50 has been issued to 631 S. Broadway LLC., which assumes 100% of the financial responsibility.

#### **MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project, therefore MBE/WBE participation is not applicable.

(The Developer Agreement No. 1742 has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	600 S. Bond Street	H&S Properties, Inc.	Handicap Ramp, Stairs and Landing 229 sq. ft.
	\$306.20 – Flat Charge		
2.	201 Wilson Street	Bolton Hill Belfry, LLC.	Window Well 20' x 3'
	\$252.00 – Annual Charge		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 18 to Rummel, Klepper & Kahl, LLP, under Project No. 1209, On-Call Traffic Engineering Services. The period of the Task Assignment is approximately six months.

**AMOUNT OF MONEY AND SOURCE:**

\$ 20,000.00 – 9950-907074-9512-900020-703032  
 \$ 20,000.00 – 9950-906082-9512-900020-703032  
 \$ 40,000.00 – 9950-909084-9512-900020-703032  
 \$ 20,000.00 – 9950-903084-9512-900020-703032  
 \$ 61,000.00 – 9950-911086-9512-900020-703032  
 \$ 10,000.00 – 9950-912087-9512-900020-703032  
 \$ 5,000.00 – 9950-905088-9512-900020-703032  
 \$ 22,000.00 – 9950-917089-9512-900020-703032  
 \$ 20,000.00 – 9950-908090-9512-900020-703032  
 \$ 20,000.00 – 9950-909092-9512-900020-703032  
 \$ 57,756.74 – 9950-916080-9512-900020-703032  
**\$295,756.74 Total**

**BACKGROUND/EXPLANATION:**

This authorization provides for engineering support services for the Department for traffic engineering, traffic studies, engineering CADD/Design Support, and traffic counts to support the Traffic Division operations.

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 23, 2020.**

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE: 27.00%**

**WBE: 10.00%**

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

DOT – cont'd

The Consultant has achieved 12.00% MBE and 5.00% WBE at this time. However, they have the capacity to meet the remaining goal for each.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**



## AGENDA

### BOARD OF ESTIMATES

1/20/2020

Department of Transportation - Amendment No. 3 to Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement with Mead & Hunt (f/k/a Sabra Associates, Inc.) under Project No.1209, On-Call Traffic Engineering Services. The amendment will extend the period of the agreement through January 13, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

On January 14, 2015, the Board approved the original agreement in the amount of \$1,500,000.00 with Sabra Wang & Associates for a period of three years to assist the Department of Planning Division in managing various planning and engineering services.

The scope of services includes, but is not limited to: traffic impact studies for economic development projects including recommendations for traffic mitigation under adverse conditions; designing traffic control devices including signals, vehicle detection equipment, signs, pavement markings, and traffic calming installations; technical reports, cost estimates and contract documents.

On January 31, 2018 the Board approved Amendment No. 1 to allow for a one-year time extension and an increase to the upset limit by \$1,000,000.00 to continue design services for various projects. On January 23, 2019 the Board approved Amendment No. 2 to allow for a two-year time extension and an increase to the upset limit by \$1,000,000.00 to continue design services for various projects.

On October 28, 2020, the Board approved a Consent of Assignment for a name change under Project 1209, On-Call Traffic Engineering Services from Sabra Associates, Inc. to Mead & Hunt, Inc.

The Department is now requesting a one-year time extension to provide capacity for the Consultant to provide services for the Traffic Impact Studies. These extensions are needed to provide uninterrupted services while the recent RFP/Contract selection is underway.

## AGENDA

**BOARD OF ESTIMATES**

**1/20/2020**

### **MBE/WBE PARTICIPATION:**

DOT – cont'd

The Consultant will comply with Article No.5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**MBE:** 27.00%

**WBE:** 10.00%

At this time the Consultant has met 11% of the MBE goal and 11% of the WBE goal. However, they have the capacity to meet the remaining MBE goal.

### **AUDITS NOTED THE TIME EXTENSION.**

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Department of Transportation/ - Task Assignment  
Office of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No.16 to WSP USA (formerly Parsons Brinckerhoff, Inc.) under Project 1208, On-Call Transportation Planning/Policy/Feasibility Studies. The period of the Task Assignment is approximately 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$202,169.11 – 9950-928016-9512-900020-703032

**BACKGROUND/EXPLANATION:**

The Department has been awarded funds in the FY21 Capital Improvement Projects for Toward Zero Quick Build Projects. These light and quick treatments will focus on Baltimore’s most dangerous intersections to improve safety for all road users.

**THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 17, 2020.**

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 23.00%

**WBE:** 10.00%

The Consultant has achieved 30.06% of the MBE goal and 7.03% of the WBE goal at this time. However, they have the capacity to meet the remaining WBE goal.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

DOT – cont'd

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT'S</u></b>
<b>\$300,000.00</b> 3 <sup>rd</sup> Parks & Public Facilities	9950-926015-9513 Construction Reserve - Towards Zero Traffic Safety	9950-928016-9512-3 Design Towards Zero Traffic Safety Improvement

This transfer will fund the costs associated with Task No. 16, Project 1208 "Towards Zero Traffic Safety Improvement" with WSP USA (formerly Parsons Brinckerhoff, Inc.).

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorable thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Baltimore Police Department – Intergovernmental Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to retroactively approve and authorize execution of an Intergovernmental Agreement with the Baltimore Police Department and the Office of the State’s Attorney. The period of the Intergovernmental Agreement is July 1, 2019 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$50,000.00 – 4000-426819-2255-803900-603050

**BACKGROUND/EXPLANATION:**

On December 12, 2018, the Board approved and authorized a grant award for the “JAG 14” grant, Award #2018-DJ-BX-1020 from the U.S. Department of Justice. A portion of the funds were allocated to the Office of the State’s Attorney of Baltimore City. Funded by this grant, the Office of the State’s Attorney will utilize the funds to continue Smartphone Service.

The agreement is late because of the administrative process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION**

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Baltimore Police Department – Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Maryland Highway Safety Office for the “Impaired Driving” project, Award No. LE-Baltimore City PD-2021-034. The period of the Grant Award is October 1, 2020 through September 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$12,000.00 – 4000-404921-8160-820900-404001

**BACKGROUND/EXPLANATION:**

The Impaired Driving Project funds will be utilized to assist the Department to continue to decrease impaired driving-related fatalities and injuries. The program will fund police officers’ overtime to improve public safety on Baltimore City roadways.

The grant award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Baltimore Police Department – Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award from the Maryland Highway Safety Office for the “Distracted/Occupant Driving” project, Award No. LE-Baltimore City PD-2021-076. The period of the Grant Award is October 1, 2020 through September 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$9,960.00 – 4000-404921-8160-820900-404001

**BACKGROUND/EXPLANATION:**

The Distracted/Occupant Driving project funds will be utilized to assist the Baltimore Police Department to continue to decrease distracted driving-related fatalities and injuries. The program will fund police officers’ overtime to improve public safety on Baltimore City roadways.

The grant award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Baltimore Police Department – Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award from the Maryland Highway Safety Office for the “Pedestrian” project, Award No. LE-Baltimore City PD-2021-192. The period of the Grant Award is July 22, 2020 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$3,000.00 – 4000-404921-8160-820900-404001

**BACKGROUND/EXPLANATION:**

The Pedestrian Project funds will be utilized to assist the Department to continue to decrease pedestrian-related fatalities and injuries. The program will fund police officers’ overtime to improve public safety on Baltimore City roadways.

The grant award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Baltimore Police Department – Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award from the Maryland Highway Safety Office for the “Speed” project, Award No. LE-Baltimore City PD-2021-075. The period of the Grant Award is October 1, 2020 through September 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$14,900.00 – 4000-404921-8160-820900-404001

**BACKGROUND/EXPLANATION:**

The Speed Project funds will be utilized to assist the Baltimore Police Department to continue to decrease speeding-related fatalities and injuries. The program will fund police officers’ overtime to improve public safety on Baltimore City roadways.

The grant award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Baltimore Police Department – Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award from the Governor’s Office of Crime Control and Prevention for the “Information Dashboard” project under the Edward J. Byrne Memorial Justice Assistance Grant (BJAG), Award No. BJAG-2017-0037. The period of the Grant Award is October 1, 2020 through September 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 – 4000-445321-2023-814000-404001

**BACKGROUND/EXPLANATION:**

The Baltimore Police Department’s (BPD) Information Dashboard Project will increase efficiency and transparency by granting easy access to a variety of real-time data to both internal and external stakeholders in Baltimore City. The acquisition of Tableau’s Core License will support a digital data portal that will visualize information and help analyze data utilized by the department to further its mission of serving and protecting the citizens of Baltimore. Crime trends, wanted persons, overtime expenditures, staffing levels, use of force, and citizens’ complaints are a few examples of data sets that could be easily displayed and shared with members of the BPD and members of the community in real-time. Program funds provide the necessary software to display and analyze this data in real-time.

The grant award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Baltimore Police Department – Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award from the Governor’s Office of Crime Control and Prevention for the Baltimore Police Department’s Strategic Decision Support Center (SDSC) Program, Award #VIPE-2021-0001. The period of the Grant Award is July 1, 2020 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$90,000.00 – 5000-514721-2042-811000-607004

**BACKGROUND/EXPLANATION:**

The Governor’s Office of Crime Control and Prevention awarded the Baltimore Police Department with grant funds in the amount of \$90,000.00 to continue the Strategic Decision Support Centers in the Eastern and Western Districts. The SDSC grant fund will be used to continue to fund two Crime Analysts that will aid in gun violence reduction. The crime analysts will help identify emerging patterns and trends, inform the allocation of limited enforcement resources, and help plan crime prevention strategies and evaluating police efforts.

The grant award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Baltimore Police Department – Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award from the Governor’s Office of Crime Control and Prevention for the Baltimore Police Department’s Sex Offender Compliance and Enforcement in Maryland Program, Award #SOCM-2021-0003. The period of the Grant Award is July 1, 2020 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$155,632.00 – 5000-588221-2021-688600-600000

**BACKGROUND/EXPLANATION:**

The Governor’s Office of Crime Control and Prevention awarded the Baltimore Police Department with grant funds in the amount of \$155,632.00. The Baltimore Police Department’s Sex Offender Compliance and Enforcement Program assists in developing and implementing strategies specifically intended to provide assistance complying with the laws surrounding the Sex Offender Registry. The program tracks the compliance of local sex offenders who are required to maintain registry with the Maryland Sex Offender Registry. Grant funding supports personnel.

The grant award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2020**

Baltimore Police Department – Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Consultant Agreement with Gary P. Hartsock Forfeiture Consultant Specialist, LLC. The period of the Consultant Agreement will commence January 31, 2021 and terminate three years thereafter.

**AMOUNT OF MONEY AND SOURCE:**

\$180,000.00 – 1001-000000-8530-821300-603018

**BACKGROUND/EXPLANATION:**

The Consultant will assist the Baltimore Police Department in the furtherance of its law enforcement mission by providing expertise and consultant services in the field of asset forfeitures. The total cost (including fees and expenses) of the Consultant agreement is not to exceed \$60,000.00 per year during the term, or \$180,000.00 in the aggregate for the term, at the rate of \$28.84 per hour, not to exceed 2,080 hours per year.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Housing and Community - Additions to Land Disposition Agreement Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the following additions to the Schedule A to the Johnston Square Land Disposition Agreement (LDA) previously approved on December 16, 2015:

Block	Lot	Vacant Building	Vacant Lot	Address
1142B	026	X		726 E. Preston Street
1155	029	X		729 E. Preston Street
1155	099	X		706 Mura Street
1155	071	X		709 Mura Street
1155	093	X		718 Mura Street
1155	079	X		719 Mura Street
1155	089	X		726 Mura Street
1142B	028	X		730 E. Preston Street
1155	015	X		701 E. Preston Street
1155	030	X		731 E. Preston Street

## AGENDA

### BOARD OF ESTIMATES

1/20/2021

DHCD – cont'd

#### **AMOUNT OF MONEY AND SOURCE:**

The City will convey all of its rights title, and interest in certain properties in the Johnston Square neighborhood to Rebuild Johnston Square Partners, LLC. Each vacant building will be sold for \$6,000.00, which will be paid to the City at the time of settlement under the terms of the Johnston Square Land Disposition Agreement approved by the Board on October 19, 2019, which includes a seller take-back mortgage component. Settlements will occur incrementally in five phases over a ten-year period. If the current buildings remain standing, the purchase price should be \$60,000.00.

#### **BACKGROUND/EXPLANATION:**

On October 10, 2019, the Board approved a multi-phased Land Disposition Agreement to Rebuild Johnston Square Partners, LLC, which included a seller take-back mortgage component with a forgivable element for end-use owner occupants. The total aggregate amount of the seller take-back mortgage could potentially be \$1,446,000.00 over the anticipated ten-year length of this agreement. Section 1:05 of that Agreement allowed for properties to be added or removed from the Schedule A with a Board letter, thus eliminating the need for a full Amendment.

Rebuild Johnston Square Partners, LLC was formed to revitalize and rebuild the Johnston Square community. The Developer will renovate and redevelop the vacant buildings and lots for both residential and commercial uses including home ownership. The purchase price and improvements to the sites will be funded through public and private funds. The City will acquire privately owned property in this transaction subject to funding availability.

On December 16, 2015, the Board approved an LDA to TRF Development Partners - Baltimore, LLC for these same ten City owned properties included herein. On December 27, 2017, TRF Development Partners - Baltimore, LLC was converted into ReBuild Metro - Baltimore, LLC.

ReBuild Metro - Baltimore, LLC is a subsidiary of the managing member of Rebuild Johnston Square Partners, LLC, and wishes to consolidate the properties from the December 16, 2015 LDA into the October 10, 2019 phased LDA in order to further the

## AGENDA

### BOARD OF ESTIMATES

1/20/2021

#### DHCD – cont'd

development of the entire neighborhood. Therefore, the December 16, 2015 LDA will be terminated upon the adoption of this amendment. The addition of these properties could potentially raise the aggregate amount of the seller take-back mortgage over the anticipated ten-year length of the agreement.

The authority to sell these properties is within Article 13, § 2-7(f) and (h) and Article 28, § 8 of the Baltimore City Code; and the Johnston Square Urban Renewal Plan.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE:**

The properties listed in the LDA are primarily comprised of residential vacant buildings and were priced pursuant to the Appraisal Policy of Baltimore City via the representative Waiver Valuation process at \$8,300.00 per three-story vacant building and \$8,000.00 per two-story vacant building. The properties will be sold to the developer for \$6,000.00 per two- and three-story vacant buildings.

This provides a comprehensive approach to prevent or eliminate blight by coordinating the revitalization of the Johnston Square community through a combination of rehabilitation and/or redevelopment for the benefit of low and moderate-income individuals and families.

The properties are being sold to Rebuild Johnston Square Partners, LLC for a reduced negotiated price because of the following reasons:

- the renovations will be to the specific benefit to the immediate community,
- the transactions will eliminate blight from the blocks, and thus eliminate blight from the neighborhood,
- the sales and renovations will return currently vacant buildings and lots to the tax rolls, and
- the properties are being sold for a negotiated price due to their condition, which will require extensive remediation.

#### **MBE/WBE PARTICIPATION:**

The Developer will continue to comply with all MBE/WBE requirements.



## AGENDA

### BOARD OF ESTIMATES

1/20/2021

Department of Housing and  
Community Development (DHCD)

- Land Disposition Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned properties located at 1404, 1406, 1408 Druid Hill Avenue (Block 0376 Lots 003, 004, 005) in the Upton Neighborhood to Upton Renaissance, LLC, Developer.

#### **AMOUNT OF MONEY AND SOURCE:**

\$300.00 – Purchase Price

#### **BACKGROUND/EXPLANATION:**

The Developer wants to purchase the vacant properties located at 1404-1408 Druid Hill Avenue and will construct three single-family units for home ownership. The purchase and improvements to the site will be financed through public and private sources.

#### **STATEMENT OF PURPOSE AND RATIONAL FOR SALE BELOW THE ASSESSED VALUE:**

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Pursuant to the Appraisal Policy of Baltimore City, properties assessed at \$2,500.00 or below by SDAT do not have to be appraised. Each property was valued using the Assessed Value at \$1,000.00 each, and will be sold for \$100.00 each which is less than the assessed value because of the following reasons:

- the sale and rehabilitation of the properties will help to promote a specific benefit to immediate community,
- the sale and rehabilitation of the properties will help to eliminate blight from the neighborhood,
- the sale and rehabilitation will promote economic development through the placement of each subject property on the City's tax rolls.

## AGENDA

BOARD OF ESTIMATES

1/20/2021

DHCD – cont'd

### **MBE/WBE PARTICIPATION:**

The Developer will purchase the property for the total price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Housing and – Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of the City-owned property located at 3904 Reisterstown Rd. (Block 3175A Lot 021) in the Towanda-Grantley community to G-11 Enterprises, Inc.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 – Purchase Price

**BACKGROUND/EXPLANATION:**

The Developer wishes to purchase the vacant building located at 3904 Reisterstown Rd. to completely renovate and resale to a homeowner to use as their primary residence.

The authority to sell the property located at 3904 Reisterstown Rd. comes by virtue of Article II, Section 15 of the Baltimore City Charter and Article 28, Subtitle 8 of the Baltimore City Code. The property was journalized on June 2, 2010.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:**

The property is valued pursuant to the Appraisal Policy of Baltimore City via the Waiver Valuation Process as follows:

Property Address	Waiver Valuation Value	Purchase Price
3904 Reisterstown Rd.	\$8,000.00	\$5,000.00

- the sale and rehabilitation of the property will serve a specific benefit to the immediate community
- the sale and rehabilitation of the property will help to eliminate blight from the neighborhood, and
- the sale and rehabilitation of the property will promote economic development through the placement of the subject property on the City’s tax rolls.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

DHCD – cont'd

**MBE/WBE PARTICIPATION :**

N/A

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

1/20/2021

Department of Housing and – Land Disposition Agreement  
Community Development

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Hoen Infrastructure, LLC, Developer, for the sale of the City-owned properties located at 2201, 2203, 2205, 2207, 2209, 2211, 2213, 2215, 2217, 2219, 2221, 2223, 2225, 2227, 2229, 2231, 2233, and 2235 Henneman Avenue; 1100, 1102, 1104, and 1106 N. Patterson Park Avenue; and 2201, 2203, 2205, 2207, 2209, 2211, 2213, 2215, 2217, and 2219 Prentiss Place.

#### **AMOUNT OF MONEY AND SOURCE:**

\$103,000.00 – Total Purchase Price

#### **BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in 2201, 2203, 2205, 2207, 2209, 2211, 2213, 2215, 2217, 2219, 2221, 2223, 2225, 2227, 2229, 2231, 2233, & 2235 Henneman Avenue; 1100, 1102, 1104, & 1106 N. Patterson Park Avenue; and 2201, 2203, 2205, 2207, 2209, 2211, 2213, 2215, 2217, & 2219 Prentiss Place to Hoen Infrastructure, LLC. These vacant lots will be sold for \$103,000.00, which will be paid to the City of Baltimore at the time of settlement. The City will accept a purchase money mortgage for \$55,000.00 at the time of settlement.

Hoen Infrastructure LLC will purchase the vacant lots known 2201, 2203, 2205, 2207, 2209, 2211, 2213, 2215, 2217, 2219, 2221, 2223, 2225, 2227, 2229, 2231, 2233, and 2235 Henneman Avenue and 1100, 1102, 1104, & 1106 N. Patterson Park Avenue for consolidation into a parking lot in support of the developing Hoen Lithograph Building, located at 2101 E. Biddle Street. They will purchase 2201, 2203, 2205, 2207, 2209, 2211, 2213, 2215, 2217, and 2219 Prentiss Place for consolidation into green space for stormwater mitigation. The purchase price and improvements to the sites will be funded through private funds and a seller take-back purchase money mortgage for \$55,000.00. The authority to sell these properties is within Article 13, § 2-7(f) and (h) and Article 28, § 8 of the Baltimore City Code; and the Middle East Urban Renewal Plan.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

DHCD – cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER  
VALUATION VALUE:**

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N/A

The properties were appraised for \$103,000.00 total, per approved appraisal, and will be sold for the appraised value.

**MBE/WBE PARTICIPATION:**

The Developer has signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code and the Minority and Women's Business Enterprise Program of the City of Baltimore.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement

- |   |                            |         |         |
|---|----------------------------|---------|---------|
| 1.  | THE MYCO COMPANIES<br>INC. | \$ 0.00 | Renewal |
| Contract No. 06000 – Parts and Service for Smartwash Storm Touchless Gantry Washer – Department of Health – P.O. No.: P538397 |                            |         |         |

On February 2, 2017, the City Purchasing Agent approved the initial award in the amount of \$24,000.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period March 31, 2021 through March 30, 2022. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

- |   |  |                |         |
|---|--|----------------|---------|
| 2.  | EXCEL STAFFING AND<br>PERSONNEL SERVICES, INC. | \$4,200,000.00 | Renewal |
| Contract No. B50004202 – Providing Temporary Medical Personnel Services – City-wide – P.O. No.: P534294 |  |                |         |

On January 20, 2016, the Board approved the initial award in the amount of \$3,000,000.00. The award contained two renewal options. On November 21, 2018, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$4,200,000.00 is for the period February 1, 2021 through January 31, 2022. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On July 22, 2015, MWBOO set goals of 10% MBE and 5% WBE. On December 14, 2020, MWBOO found Excel Staffing and Personnel Services, Inc. in compliance.

<b>MBE:</b> Trustworthy Staffing Solutions	10%	\$ 38,585.52	9.13%
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**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement – cont'd

<b>WBE:</b> Excel Staffing and Personnel Services*	5%	\$384,064.23 90.87%
--	----	---------------------

\*Indicates Self-Performance, where +50% of the total performance was counted toward the WBE goals. The reason for the shortfall in the MBE performance is due to staffing issues. When a trained staffer calls out sick, they cannot be replaced because that individual has been trained to do a specific job. More than enough work was issued to Trustworthy Staffing Solutions which would have made Excel Staffing and Personnel Services compliant but because some staffers called out sick, there were not given credit for those jobs and as a result, Excel slightly fell short of the goal.

**MWBOO FOUND VENDOR IN COMPLIANCE ON DECEMBER 14, 2020.**

3. COMMUNICATIONS  
ELECTRONICS SYSTEMS,  
LLC \$ 110,000.00 Renewal  
Contract No. B50005620 – AMAG ID Systems Upgrade, Updates, Maintenance and Repairs – Baltimore Police Department – P.O. No.: P547329

On March 13, 2019, the Board approved the initial award in the amount of \$63,561.77. The award contained two renewal options. On January 29, 2020, the Board approved the first renewal in the amount of \$60,000.00. This final renewal in the amount of \$110,000.00 is for the period March 13, 2021 through March 12, 2022. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On December 6, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON DECEMBER 6, 2018.**



**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement – cont'd

- |  |              |         |
|--|--------------|---------|
| 4. <u>ECO-SHRED, LLC</u>   | \$ 20,000.00 | Renewal |
| Contract No. B50005198 – On-Site Shredding – Baltimore Police Department – P.O. No.: P542400 |              |         |

On January 31, 2018, the City approved the initial award in the amount of \$7,205.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$20,000.00 is for the period January 29, 2021 through January 28, 2022. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The contract is under the MBE/WBE threshold of \$50,000.00.

- |  |              |                 |
|--|--------------|-----------------|
| 5. <u>EMD MILLIPORE CORPORATION</u>  | \$ 27,810.68 | Selected Source |
| Contract No. 06000 – Ashburton Water Quality Laboratory – Department of Public Works – Req. No.: R866478 |              |                 |

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

This is for the replacement and upgrade of the existing purification water system that has been in service for ten years. The purification water system is an essential piece of equipment necessary to meet the regulatory requirement of producing both deionized and ultra-pure water in a certified laboratory. This is a one-time purchase of equipment and installation service. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement – cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. The contract amount does not exceed the threshold dollar amount.

- |    |   |              |                 |
|----|---|--------------|-----------------|
| 6. | EMD MILLIPORE CORPORATION   | \$ 27,971.28 | Selected Source |
|    | Contract No. 06000 – Montebello Water Quality Laboratory – Department of Public Works – Req. No.: R867007 |              |                 |

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

This is for the replacement and upgrade of the existing purification water system that has been in service for ten years. The purification water system is an essential piece of equipment necessary to meet the regulatory requirement of producing both deionized and ultra-pure water in a certified laboratory. This is a one-time purchase of equipment and installation service. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. The contract amount does not exceed the threshold dollar amount.

- |    |   |                |             |
|----|---|----------------|-------------|
| 7. | HACH COMPANY  | \$1,200,000.00 | Sole Source |
|    | Contract No. 08000 – Hach Reagent Bench Top On-Line Analyzers and O.M.E. Parts – Department of Public Works – Req. No.: R863025 |                |             |

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Procurement – cont'd

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

The Vendor is the manufacturer’s sole authorized source of these products which must be compatible with currently installed equipment at the Water and Wastewater Treatment Plants in the Department of Public Works. The period of the award is January 20, 2021 through January 19, 2025, with one 1-year renewal option. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- |   |   |                     |                               |
|---|---|---------------------|-------------------------------|
| 8.  | A.J. BOGGS & COMPANY,<br>CORPORATION a/k/a<br><u>A.J. BOGGS &amp; COMPANY</u> | <u>\$ 82,000.00</u> | Ratification and<br>Agreement |
| Contract No. 06000 – Maintenance and Hosting of the Maryland CAREWare System for Ryan White Part A Program – Baltimore City Health Department – Req. No.; R860867 |   |                     |                               |

This meets the condition that there is no advantage in seeking competitive responses.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement – cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

The Board is requested to approve and authorize execution of an Agreement with A.J. Boggs & company, Corporation a/k/a A.J. Boggs & Company. The period of the ratification is May 16, 2020 through January 19, 2021. The contract expires on May 15, 2021.

The initial contract was a Professional Service Agreement. At the expiration of the initial contract, the agency continued to use the services without a contract. The requested action is to ratify and execute an Agreement. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION**

On July 16, 2020, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAVIER ON AUGUST 20, 2020.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

- |  |                            |                |                       |
|--|----------------------------|----------------|-----------------------|
| 9.   | GOODYEAR TIRE & RUBBER CO. | \$5,000,000.00 | Cooperative Agreement |
| <hr/>  |                            |                |                       |
| NASPO VALUEPOINT/STATE of IOWA MASTER Contract 19101 – Department of General Services – Fleet Management – Req. No.: R858506 |                            |                |                       |

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement – cont’d

The Board is requested to approve and authorize execution of a Cooperative Agreement with Goodyear Tire & Rubber Co. The period of the agreement is January 20, 2021 through March 31, 2024.

DGSFM-DGS-Fleet Management is seeking to purchase Goodyear brand vehicle tires, including but not limited to police pursuit tires and also road side services per the above referenced contract. Goodyear brand tires comprise a majority of on-road tires and all of the police pursuit tires in the City’s Fleet. Standardization can greatly impact reduction in Fleet diversity, reduce bulk inventory requirements, increase efficiency, productivity and cost savings. This Cooperative Agreement allows for authorized Goodyear distributors to provide tires, tubes and tire related services to purchasing the tires.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION**

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the Vendor to make every good faith effort to utilize Minority and Women’s Business Enterprises as subcontractors and suppliers whenever possible, if subcontractors are used.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

- |  |                         |                     |                                      |
|--|-------------------------|---------------------|--------------------------------------|
| 10.  | TIBURON,<br><u>INC.</u> | <u>\$200,000.00</u> | Increase and<br>Assignment Agreement |
| Contract No. 08000 – Computer Aided Dispatch Master Support Agreement – Baltimore City Information and Technology, Baltimore City Fire Department and Baltimore City Police Department – P.O. No.: P540726 |                         |                     |                                      |

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement – cont'd

The Board is requested to approve and authorize execution of an Assignment Agreement and increase with Tiburon, Inc. The contract expires on September 30, 2021 with one-year renewal option at the sole discretion of the City.

On August 9, 2017, the Board approved Contract No. B5004640 to Tiburon, Inc. in the amount of \$2,577,540.86. On June 19, 2019, the Board approved an amendment in the amount of \$1,927,728.25. TriTech Software Systems, Inc. has acquired the rights, title and interest in Tiburon, Inc. and is requesting assignment of Contract No. 08000 – Computer Aided Dispatch Master Support Agreement to TriTech Software Systems, Inc. The increase in the amount of \$200,000.00 will provide the required maintenance support of the Computer Aided Dispatch System. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the manufacturer and are not available from subcontractors.

(The Assignment Agreement has been approved by the Law Department as to form and legal sufficiency.)

11. HIGHER GROUND <u>TRANSPORTATION, INC.</u>	\$ 72,000.00	Extension
--	--------------	-----------

Contract No. B50005008 – Transportation Services for Infants and Toddlers Program – Health Department – P.O. No.: P542280

On January 10, 2018, the Board approved the initial award in the amount of \$142,485.16. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. This extension is necessary to continue safe and timely curb to curb services for infants, toddlers and families participating in the Infants and Toddlers Program. Solicitation No. B50006148 will be competitively bid. The period of the extension is January 10, 2021 through June 30, 2021, with no renewal options. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

1/20/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement – cont'd

**MBE/WBE PARTICIPATION:**

On April 24, 2017, MWBOO determined that no goals would be set because there is no opportunity to segment the contract. The prime contractor Higher Ground is a City-certified MBE/WBE.

**MWBOO GRANTED A WAIVER ON APRIL 24, 2017.**

- |     |  |         |         |
|-----|--|---------|---------|
| 12. | ITRON, INC.  | \$ 0.00 | Renewal |
|     | Contract No. B50002877 – Advanced Metering Infrastructure and Water Meter System Installation – Department of Public Works – Water and Wastewater – Revenue Measuring and Billing – P.O. Nos.: P525586, P546297, P546387 and P546388 |         |         |

On November 6, 2013, the Board approved the initial award in the amount of \$81,397,913.20. Subsequent actions have been approved. The project has been accepted with completion of close out formalities; the retainage amount was released. On January 1, 2018, Itron, Inc. began providing annual software and hardware support and maintenance services. This renewal will enable the Department of Public Works to continue to receive these services for the third of twenty available years of maintenance and support authorized within the contract. The period of the award is January 1, 2021 through December 31, 2021, for providing annual software and hardware support and maintenance services. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> REI/Drayco dba Riviera Enterprises, Inc.	\$ 8,491,063.59	12.63%
CR Dynamics, Inc.	<u>165,000.00</u>	<u>0.24%*</u>
	<b>11.03%</b>	<b>\$8,656,063.59 12.87%</b>

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

**VENDOR    AMOUNT OF AWARD    AWARD BASIS**

**Bureau of Procurement – cont'd**

<b>WBE:</b> Sahara Communications, Inc.		\$ 717,026.56	1.06%
Curry Printing & Copy Ctr.		<u>277,654.20</u>	<u>0.41%</u>
	<b>1.00%</b>	<b>\$ 994,680.76</b>	<b>1.47%</b>

\*As of April 3, 2017, CR Dynamics, Inc. was no longer a certified MBE with Baltimore City. The Vendor will need to be replaced.

**MWBOO FOUND VENDOR IN COMPLIANCE ON DECEMBER 4, 2018.**



**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Health Department - Notice of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Notice of Grant Award (NGA) for the Senior Companion Program, from the Corporation for National and Community Service. The period of the NGA is July 1, 2020 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$318,301.00 – 4000-423521-3255-805300-404001

**BACKGROUND/EXPLANATION:**

The Department's Senior Companion Program contracts with various City agencies to employ low-income persons 60 years of age and over. They assist the elderly and other homebound persons in Baltimore City with everyday tasks.

The Senior Companion Program brings together volunteers age 60 years of age and older with adults in their community who have difficulty with the simple tasks of day-to-day living.

The NGA is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Notice of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contract  
listed on the following page:

62

to the low bidder meeting specifications,  
or reject the bid on those as indicated  
for the reasons stated.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Finance, Bureau of Procurement

- 1. B50006135                      TIPCO Technologies, Inc.                      \$268,000.00  
    Various Hoses  
    and Accessories

(Department of Public Works)

**MBE/WBE PARTICIPATION:**

On September 11, 2020, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON SEPTEMBER 11, 2020.**

Department of Finance, Bureau of Procurement

- 2. B50006064                      Manuel Luis Construction Co., Inc.                      \$196,500.00  
    Hauling of Hot  
    Patch/Milled  
    Materials

(Department of Transportation)

**MBE/WBE PARTICIPATION:**

On August 14, 2020, MWBOO set goals of 36% MBE and 13% WBE. Manuel Luis Construction Co., Inc. was found compliant on December 31, 2020.

**MBE:** Manuel Luis Construction Co., Inc.\*                      \$23,580.00                      36%

**WBE:** 3D'S Hauling & Construction, LLC                      \$ 8,515.00                      13%

**MWBOO FOUND VENDOR IN COMPLIANCE ON DECEMBER 31, 2020.**

\*Self-Performing.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Planning - First Amendment to Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the First Amendment to the Grant Agreement with Parks and People Foundation, Inc. The first amendment extends the period of the Agreement from January 15, 2020 through January 15, 2022, unless terminated earlier in accordance with the Agreement.

**AMOUNT OF MONEY AND SOURCE:**

\$47,600.00 – 9904-922021-9127-900000-706047

**BACKGROUND/EXPLANATION:**

Through this amendment, the parties will extend the term of the Grant Agreement for one year. This is necessary due to delays related to COVID-19.

On January 15, 2020, the Board approved a grant agreement with Park & People, Inc. for \$47,600.00. The grant is to complete design and construction of an existing community garden and gathering space. The project is a part of the Fort Worthington Elementary/Middle School INSPIRE plan.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The First Amendment to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Planning – Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Memorandum of Understanding with the Natural Resources Defense Council. The period of the agreement is effective upon Board approval through June 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$15,200.00 – 7000-723321-1875-187400-405001

**BACKGROUND/EXPLANATION:**

The Natural Resources Defense Council granted funds to the Office of Sustainability to support the citywide execution of food waste strategies including food waste project implementation, support of local partner organizations to reduce food waste, the hosting of convenings, the creation and printing of materials, and outreach and education.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Planning – Notification of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Notification Grant Award from The Abell Foundation to Civic Works, Inc. Civic Works will serve as the fiscal sponsor for the Department.

**AMOUNT OF MONEY AND SOURCE:**

\$89,900.00 - Funding provided by the Abell Foundation to Civic Works, Inc.

**BACKGROUND/EXPLANATION:**

The Abell Foundation awarded a grant for \$89,900.00 to Civic Works, Inc. in order to provide stipends to some of the community organizations conducting food box distribution as a part of the City's COVID-19 Emergency Food Response. The Division of Food Policy and Planning in the Department of Planning wrote the grant application and will determine how these funds are divided among existing community distribution partners through a scored application process. The Department of Planning will not handle the funds.

**AUDITS REVIEWED AND HAD NO COMMENT.**

## AGENDA

### BOARD OF ESTIMATES

1/20/2021

Department of Public Works/Office – Amendment No. 1 to Agreement  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to the Agreement with Pure Engineering Services for Project No. 1201, Large Diameter Transmission Main Condition Assessment, Analysis and Long Term Monitoring. The Amendment No. 1 to the Agreement will increase the duration time of the contract by one year, or until the upset limit is reached, whichever occurs first.

#### **AMOUNT OF MONEY AND SOURCE:**

\$0.00 – 9960-907132-9557-900020-703032

#### **BACKGROUND/EXPLANATION:**

This Amendment No. 1 to the Agreement will increase the duration time of the contract by one year for a total contract time of six years. The current expiration date is February 23, 2021. The new expiration date is February 23, 2022.

The Office of Asset Management is requesting a one-year non-compensable time extension for Project 1201, Large Diameter Transmission Main Condition Assessment, Analysis and Long Term Monitoring. The scope of this project includes inspections and condition assessment in the Baltimore Metropolitan Water System. The project is necessary for the City in order to be able to continue to assess the condition of large diameter water mains to establish a baseline, and minimum risk of catastrophic infrastructure failure by conducting proactive inspections under this project. The services provided under this contract are critical so the Office of Asset Management will be able to deal with emergencies in the water distribution system.

The scope of the original agreement includes: visual and sounding inspection of large diameter pipes; performing electromagnetic inspection of large diameter pipe utilizing various free-swimming and tethered tools under various operating conditions, including pipeline out of service and drained-man entry inspections, pipeline out of service depressurized, pipeline in service; pipelines accesses requirements such as tap installation, dewatering, recharge, and vacuum excavation; acoustic leak detection of large diameter pipe; wall thickness testing by means of acoustic or electromagnetic technologies; structural stiffness testing by means of acoustic technologies; establishing baseline condition for every pipe segment and identifying pipe segment in advanced state of deterioration; determining and verifying the pipe lay schedule during the inspections;

## AGENDA

### BOARD OF ESTIMATES

1/20/2021

Department of Public Works/Office – cont'd  
of Engineering and Construction

performing non-linear, three-dimensional finite element analysis; remaining service life analysis; design and coordination of Prestressed Concrete Cylinder Pipe (PCCP) repairs and replacement projects, and design of appurtenances necessary for accessing the pipeline such as taps and launching and retrieval ports; permanent monitoring systems for large diameter pipes, including installation, operation, maintenance, and advance event notification.

#### **MBE/WBE Participation:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 3.84% and WBE: 2.03%.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**



## AGENDA

### BOARD OF ESTIMATES

1/20/2021

Department of Public Works/Office – Task Assignment  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 011 to AECOM Technical Services, Inc. under Project 1803, On-Call Project and Construction Management.

#### **AMOUNT OF MONEY AND SOURCE:**

\$159,999.09 – 9960-904593-9557-900020-705032

#### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is in need of construction management services for the ongoing emergency work on WC. 1328, Montebello Filtration Plant No. 1 Infrastructure Improvements. The duration of this task is 17 months and was requested by the Agency. The work requested is within the original scope of the agreement.

AECOM Technical Services, Inc. will Assist the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support.

The scope of the construction project includes infrastructure improvements at Montebello Filtration Plant, which consists of site improvements, filter improvements, heating ventilation & air conditioning improvements at Montebello Filtration Plant II, which includes concrete repairs to the wash water tank and building basement.

#### **MBE/WBE Participation:**

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement of MBE: 29% and WBE: 10%. Currently, this on-call agreement is not in compliance because only 6 tasks have been approved. The Consultant anticipates meeting the goals before project completion. Current goals are:

**MBE:** 12%

**WBE:** 19%.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Public Works/Office – cont'd  
of Engineering and Construction

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Public Works/Office – Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 008 to ARM Group, Inc. under Project 1272A, On-Call Solid Waste Engineering Services.

**AMOUNT OF MONEY AND SOURCE:**

\$100,929.24 – 9948-913101-9517-900020-703032

**BACKGROUND/EXPLANATION:**

Under this task, ARM Group, Inc. will assist with preparing construction contract documents and bid support, and post award construction phase services. The work mentioned is for the compliance of Article 7 of the Baltimore City Code and the 2011 MDE Stormwater Management and Erosion and Sediment Control Guidance.

The scope of the original agreement includes providing engineering and technical services to assist the City with on-call solid waste engineering services.

**MBE/WBE Participation:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 27.2% and WBE: 10.2%.

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Department of Transportation</u>		
<b>\$109,004.00</b>	9948-912016-9516	9948-913101-9517-3
3 <sup>rd</sup> Parks & Public Facilities	QRLF E&S Control/Wet Pond	Design

## AGENDA

### BOARD OF ESTIMATES

1/20/2021

Department of Public Works/Office – cont'd  
of Engineering and Construction

The transfer will cover costs miscellaneous expenses for Project 1272A On-Call Solid Waste Engineering Services, Task 008.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Recreation – On-Call Task Assignment  
and Parks

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an assignment of Task No. 001 to Unknown Studio Landscape Architecture & Urban Design, LLC under Project No. 1317, On-Call Landscape Architectural Design Services. The period of the task is approximately 14 months.

**AMOUNT OF MONEY AND SOURCE:**

\$324,847.78 – 9938-909106-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This task will include design services for the Druid Lake Vision Plan.

**MBE/WBE PARTICIPATION:**

Unknown Studio Landscape Architecture & Urban Design, LLC will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

**MBE:** 19%

**WBE:** 14%

The Consultant has achieved 15.16% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

The Consultant has achieved 27.26% of the WBE goal at this time.

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 30, 2020.**

**AUDITS HAS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

1/20/2021

Department of Recreation – cont'd  
and Parks

**TRANSFER OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
1.	\$ 25,000.00	9938-906106-9475	
	2 <sup>nd</sup> Parks & Public Facilities	Druid Hill Park Reservoir Improvements (Reserve)	
	323,000.00	9938-906106-9475	
	3 <sup>rd</sup> Parks & Public <u>Facilities</u>	Druid Hill Park Reservoir Improvements (Reserve)	
	<b>\$348,000.00</b>	-----	9938-909106-9474 Druid Hill Park Reservoir Improve- ments (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1317, Task No. 001, On-Call Landscape Architectural Design Services, to Unknown Studio Landscape Architecture & Urban Design, LLC.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Recreation – On-Call Task Assignment  
and Parks

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an assignment of Task No. 002 to Cannon Washington, Inc. (DBA Cannon Design) under Project No. 1314, On-Call Architectural Design Services. The period of the task is approximately 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$251,255.53 – 9938-908784-9474-900000-703032

**BACKGROUND/EXPLANATION:**

The task will include Project Controls for Middle Branch Fitness & Wellness Center.

**MBE/WBE PARTICIPATION:**

Cannon Washington, Inc. (DBA Cannon Design) will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

**MBE: 28%**

**WBE: 20%**

The Consultant has achieved 36.12% of the WBE goal at this time.

The Consultant has achieved 13.43% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

**THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 24, 2020.**

**AUDITS HAS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Department of Recreation – cont'd  
and Parks

**TRANSFER OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
2.	\$168,000.00	9938-913051-9475	
	3 <sup>rd</sup> Parks & Public Facilities	Winans Meadow Nature Center (Reserve)	
	84,000.00	9938-908152-9475	
	3 <sup>rd</sup> Parks & Public <u>Facilities</u>	Druid Hill Park Reptile House (Reserve)	
	<b>\$252,000.00</b>	-----	9938-908784-9474 Middle Branch Fit- ness & Wellness Center at Cherry Hill (Active)

This transfer will provide funds to cover the costs associated with project control services under On-Call Contract No. 1314, Task No. 002 to Cannon Washington, Inc. (DBA Cannon Design).

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)



**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Mayor's Office of Homeless Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements. The period of the agreement is March 13, 2020 through January 31, 2022, unless otherwise indicated.

- 1. **YOUTH EMPOWERED SOCIETY, INC.** **\$ 220,000.00**

Account: 5000-529120-3572-766800-603051

The City has received a Maryland Department of Housing and Community Development grant to undertake the Homelessness Solutions Program. The funds will be utilized to provide rental, utility and financial assistance to 10 youth clients ages 18 to 24, experiencing homelessness in the City of Baltimore. Services will be provided under their Youth Empowered Society Rapid Re-Housing Program. The period of the agreement is July 1, 2020 through June 30, 2021.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

- 2. **YOUTH EMPOWERED SOCIETY, INC.** **\$ 197,295.00**

Account: 4000-438320-5940-760700-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. The funds will be utilized to operate a day care center and provide supportive services to 150 youth clients, ages 18 to 24, experiencing homelessness in the City of Baltimore. Services will be provided under their Drop-In Center Project. The period of the agreement is March 13, 2020 through January 31, 2022.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

- 3. **YOUTH EMPOWERED SOCIETY, INC.** **\$ 759,444.00**

Account: 4000-439721-3573-591400-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Maryland Department of Health, State Special Funds Program. The funds will be utilized to provide supportive services to 50 youth ages 18 to 24 experiencing homelessness in the City of Baltimore. Services

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Mayor's Office of Homeless Services – cont'd

will be provided under the Permanent Housing for Homeless Project. The period of the agreement is October 1, 2020 through September 30, 2021.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

4. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 230,262.00**

Account: 4000-438320-2572-779200-603051

The City has received a U.S. Department of Housing and Urban Development Coronavirus Aid, Relief, and Economic Security Act grant to undertake the Emergency Solutions Grant Program. The funds will be utilized to operate an emergency homeless shelter for 275 individuals experiencing homelessness in the City of Baltimore. Funds will also be used to prevent, prepare for and respond to the coronavirus pandemic (COVID-19). Services will be provided under the Weinberg Housing Resource Center Program.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

5. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 219,017.00**

Account: 4000-438320-3572-767000-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. The funds will be utilized to operate a day center for 500 women experiencing homelessness in the City of Baltimore. The funds will also be used to prevent, prepare for and respond to the coronavirus pandemic (COVID-19). Services will be provided under the My Sister's Place Program.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

6. **THE BALTIMORE STATION, INC.** **\$ 67,000.00**

Account: 4000-438320-3572-766700-603051

The City has received a U.S. Department of Housing and Urban Development Coronavirus Aid, Relief, and Economic Security Act grant to undertake the Emergency Solutions Grant Program. The funds will be utilized to provide transitional housing to 180 individuals and/or families experiencing homelessness

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Mayor’s Office of Homeless Services – cont’d

in the City of Baltimore. The funds will also be used to prevent, prepare for and respond to the coronavirus pandemic COVID-19). Services will be provided under the Transitional Housing Program.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

- 7. **FAMILY AND CHILDREN SERVICES OF CENTRAL MARYLAND, INC.** **\$ 38,516.00**

Account: 4000-490821-3571-762400-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Housing Opportunity for Persons with AIDS Grant Program. The funds will be utilized to provide supportive services to 18 low income individuals living with HIV/AIDS in the City of Baltimore. Services will be provided under their SCS Home Prevention Project. The period of the agreement is July 1, 2020 through June 30, 2021.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

- 8. **ST VINCENT DE PAUL OF BALTIMORE, INC.** **\$456,535.00**

Account: 4000-407019-3571-762400-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. The funds will be utilized to provide rental assistance and supportive services to 28 individuals and/or families experiencing homelessness in the City of Baltimore. Services will be provided under their Home Connections PHP Project. The period of the agreement is January 1, 2021 through December 31, 2021.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

The agreements are late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Health Department – Agreements

The Board is requested to approved and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

- 1. **THE JOHNS HOPKINS UNIVERSITY** **\$49,500.00**

Account: 5000-569721-3023-273350-603051

The Johns Hopkins University’s Bartlett Specialty Clinic will provide rental assistance vouchers to clients who are at risk of losing stable housing or need assistance in securing stable and permanent housing. They will also provide utility assistance vouchers to clients who are at risk of losing essential utilities in their home or need support in securing utilities for their new, permanent living arrangement.

- 2. **THE JOHNS HOPKINS UNIVERSITY** **\$67,883.00**

Account: 5000-569721-3023-273308-603051

The Johns Hopkins University will provide a range of client-centered Non-Medical Case Management activities focused on providing guidance and assistance in accessing medical, social, community, legal, financial, public and private programs, and other needed services.

**MWBOO GRANTED A WAIVER ON NOVEMBER 22, 2020.**

- 3. **THE JOHNS HOPKINS UNIVERSITY** **\$13,300.00**

Account: 5000-569721-3023-273367-603051

The Johns Hopkins University will provide non-emergency medical transportation services that enable eligible clients to access or be retained in core medical or support services. The provision of non-emergency transportation assistance services may be provided through the use of bus tokens, daily vouchers or one-way cab fare.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Health Department – cont'd

4. **PARK WEST HEALTH SYSTEM, INC.** **\$ 92,896.00**

Account: 5000-569721-3023-273309-603051

Park West Health System will conduct Traditional Outreach services targeted to populations known to be at disproportionate risk for HIV infection. The Outreach Worker will canvass high-risk neighborhoods and areas around clinical and social support agencies to encounter vulnerable individuals that may or may not know their HIV status, and refer HIV negative individuals with multiple risk factors for testing and continuous monitoring and treatment. Clients that test positive will be referred to HIV treatment programs.

**MWBOO GRANTED A WAIVER ON OCTOBER 4, 2020.**

5. **HEALTH CARE FOR THE HOMELESS, INC.** **\$260,150.00**

Account: 5000-569721-3023-273350-603051

Health Care for the Homeless, Inc., will provide limited short-term assistance to support emergency, temporary, or transitional housing to enable a client or family to gain or maintain outpatient/ambulatory health services. Housing related referral services include assessment, search placement, advocacy, and the fees associated with these services

**MWBOO GRANTED A WAIVER ON DECEMBER 5, 2020.**

6. **HEALTH CARE FOR THE HOMELESS, INC.** **\$235,891.00**

Account: 5000-569721-3023-273309-603051

Health Care for the Homeless, Inc., Outreach team works with providers and broader stakeholders to identify clients in need of outreach. For those already connected to the clinic, HCH providers are able to refer those who have missed appointments or need assistance making it to appointments to outreach.

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Health Department – cont'd

The HCH outreach team also partners with the community to identify, outreach, and seek to connect to services those who are not linked to care. Traditional outreach services will include the identification of undiagnosed individuals, information and education on health care access, linkage to care for persons who know their HIV status but were “never in care” or it has been longer than six months since their last kept HIV medical appointment.

**MWBOO GRANTED A WAIVER ON NOVEMBER 30, 2020**

- 7. THE JOHNS HOPKINS UNIVERSITY \$ 13,200.00**

Account: 5000-569721-3023-273367-603051

The Johns Hopkins University will provide non-emergency medical transportation services that enable an eligible client to access or be retained in core medical or support services. The provision of non-emergency transportation services may be provided by public transportation, taxis, ride shares, and MTA Bus Charm Cards.

- 8. LIGHT HEALTH AND WELLNESS \$ 46,900.00**  
**COMPREHENSIVE SERVICES, INC.**

Account: 5000-569721-3023-273313-603051

Light Health and Wellness will provide Health Education Risk Reduction (HERR) services to low-income individuals who are living with HIV or at risk. Education services will consist of providing a Centers for Disease Control (CDC) evidenced Base curriculum that works with women and men 16 years or older living with HIV or at risk.

- 9. BALTIMORE CRISIS RESPONSE, INC. \$180,000.00**

Account: 5000-569721-3023-273301-603051

Baltimore Crisis Response, Inc. will utilize funding to reduce the number of new HIV infections among high risk groups encountered in the community. The organization will connect with community partner sites which may include

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Health – cont'd

medication assisted treatment programs (MATs), behavioral health clinics, transitional housing, mixed population housing and homeless drop in centers. The goal is to meet the needs of the targeted community as far as early identification of HIV and linkage to care without compromise, stigma or any other barriers specific to the targeted population. BCR will help unaware individuals learn of HIV status and assist with linking them to treatment and other resources.

**MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.**

The agreements are late because the Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

- 10. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$ 75,000.00**

Account: 4000-494421-3080-292300-603051

University of Maryland School of Social Work will provide a process and outcome evaluation for the PREP program. In order to conduct the evaluation, the School of Social Work will serve as a member of the Project Work Team, develop and/or renew Institutional Review Board (IRB) applications with The University of Maryland Baltimore, Maryland Department of Human Resources, Maryland Department of Health and Mental Hygiene, Maryland Department of Juvenile Services, and the Department's Public Health Review for the project including the research plan, consent procedures and documents and all data collection instruments.

**MWBOO GRANTED A WAIVER ON OCTOBER 21, 2020.**

- 11. **PLANNED PARENTHOOD OF MARYLAND, INC.** **\$140,000.00**

Account: 4000-480621-3080-291900-603051

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Health Department– cont’d

Planned Parenthood of Maryland will serve lead for the implementation of the Seventeen Days curriculum within the project’s clinic settings and implement the Seventeen Days curriculum within its Baltimore City Clinic.

**MWBOO GRANTED A WAIVER ON SEPTEMBER 11, 2020.**

- 12. **THE JOHNS HOPKINS UNIVERSITY,  
BLOOMBERG SCHOOL OF PUBLIC HEALTH** **\$70,000.00**

Account: 4000-480621-3080-291900-603051

The Johns Hopkins University, Bloomberg School of Public Health Center for Communication Program (CCP) would like to provide services for the U-Choose Evident Based Teen Pregnancy Prevention Program. CCP has over 60 projects that reach people in more than 30 countries. The purpose of this contract is to 1) develop a communication and dissemination strategy for youth, stakeholders, and communities, 2) create materials and talking points that describe the benefits and values of the evidence-based programs, and 3) develop recruitment and referral materials and new information pieces as needed.

- 13. **THE MAYOR’S OFFICE OF EMPLOYMENT  
DEVELOPMENT (MOED)** **\$90,000.00**

Account: 4000-480621-3080-291900-603051

The MOED will integrate the project curricula, i.e., CHAT and Making Proud Choices, within its youth workforce development initiatives, including Youth Opportunity (YO Baltimore), Career Academy and YO Academy, in partnership with Baltimore’s Promise. MOED will develop and implement strategies to ensure sustainability.

- 14. **HEALTHY TEEN NETWORK, INC.** **\$80,000.00**

Account: 4000-480620-3080-291900-603051

Healthy Teen Network, Inc. (HTN) will provide training and technical assistance for the project’s school components related to sustainability and explore dissemination avenues for project lessons learned.

**MWBOO GRANTED A WAIVER ON NOVEMBER 22, 2020.**



**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Health Department – cont'd

15. **THE HOUSE OF RESTORATION, LLC** **\$15,000.00**

Account: 4000-431121-3080-292300-603051

The organization will utilize funds to implement an abstinence-focused program using the “Adapted Making A Difference” curriculum. The curriculum includes six one-hour modules to be implemented, and will be offered to youth ages 9-13 during the summer full-day programming and their fall after-school programming.

The agreements are late because of the delays in the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Health Department – Memoranda of Understanding

The Board is requested to approve and authorize execution of the Memoranda of Understanding with Baltimore City Department of Housing and Community Development (DHCD) for Baltimore City Lead Hazard Reduction Program.

- 1. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** **\$468,000.00**

Account: 1001-000000-3031-271500-607040

The Inter-Departmental MOU represents a cooperative effort between the DHCD and BCHD to support the Baltimore City Lead Hazard Reduction Program.

The DHCD will provide grant funds to BCHD to conduct home visits to where a child six years old and younger residing in the home has been identified as being at risk of lead poisoning. During the home visits, BCHD health professionals will present the family with the most current and comprehensive education information about childhood lead poisoning, lead paint hazards, and the actions the family can undertake to prevent lead poisoning. The period of the MOU is March 1, 2020 through December 31, 2024.

- 2. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** **\$156,150.00**

Account: 1001-000000-3031-271500-607040

The DHCD received funding from the U.S. Department of Housing and Urban Development (HUD) for the Lead Hazard Reduction Demonstration Grant with Health Homes.

The Inter-Departmental MOU represents a cooperative effort between the DHCD and BCHD. The DHCD will provide grant funds to BCHD to support the Baltimore City Lead Hazard Reduction Program. BCHD will conduct home visits and health education to families with children at risk of lead poisoning. The period of the MOU is March 1, 2020 through February 28, 2023.

## AGENDA

### BOARD OF ESTIMATES

1/20/2021

#### Health Department – cont'd

The Inter-Departmental Memoranda of Understanding are late because of administrative delays.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Memoranda of Understanding have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

Health Department – cont'd

sexual health awareness and practice. The period of the Agreement was January 1, 2020 through December 31, 2020.

The Agreement is late because of administrative delays.

**MWBOO GRANTED A WAIVER ON OCTOBER 12, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State’s Attorney for Baltimore City</u>			
1. Jeanne Canal	Human Trafficking Collaborative New Orleans, LA Feb. 13 – 15, 2019 Reg. Fee \$0.00	Asset Forfeiture	\$ 864.75

On February 13-15, 2019, Ms. Canal travelled to the Human Trafficking Collaborative in New Orleans, LA, which addressed investigative techniques to combat Human Trafficking, case studies, etc.

The subsistence rate for this location was \$232.00 per day. The hotel rate was \$161.00 per day, plus \$26.47 per day for hotel taxes.

The airfare, in the amount of \$353.95, and hotel fees were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. Ms. Canal personally incurred the cost of meals and incidentals. Therefore, Ms. Canal requests reimbursement in the amount of \$135.86.

**TRAVEL REIMBURSEMENT**

**\$135.86** – Meals and Incidentals (Total Reimbursement)

The travel reimbursement is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State’s Attorney for Baltimore City – cont’d</u>			
2. Elizabeth Stock	Child Serious Injury and Homicide Course Tempe, Arizona Sept. 3 – 7, 2019 Reg. Fee \$550.00	Asset Forfeiture	\$1,697.93

On September 3, 2019, Ms. Stock travelled to the Child Serious Injury and Homicide Course in Tempe, Arizona.

The subsistence rate for this location was \$177.00 per day. The hotel rate was \$124.00 per day, plus \$26.52 per day for hotel taxes.

The airfare, in the amount of \$431.96, and hotel fees were prepaid via Expenditure Authorization No. 000328737. Ms. Stock personally incurred the costs of meals and incidentals. Therefore, Ms. Stock requests reimbursement of \$113.89.

**TRAVEL REIMBURSEMENT**

**\$113.89** – Meals and Incidentals (Total Reimbursement)

This request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City</u>			
3. Milos Jovanovic	Investigating Drug Traffic Organizations Training Conference Nashville, TN July 21 – 26, 2019 (Reg. Fee \$460.00)	Asset Forfeiture	\$1,819.72

Mr. Jovanovic traveled to Nashville, Tennessee on July 21 - 26, 2019 to attend the Investigating Drug Traffic Organizations Training Conference.

The subsistence rate for this location was \$234.00 per day. The hotel rate was \$112.00 per day, plus \$19.58 per day for hotel taxes.

The airfare, in the amount of \$562.97, and hotel fees were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of \$460.00 was paid via Expenditure Authorization No. EA000329067. Mr. Jovanovic personally incurred the costs of meals and incidentals. Therefore, Mr. Jovanovic requests reimbursement in the amount of \$138.85.

**TRAVEL REIMBURSEMENT**

**\$138.85 - Meals and Incidentals (Total Reimbursement)**

The travel reimbursement request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**



**AGENDA**

**BOARD OF ESTIMATES**

**1/20/2021**

**RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City</u>			
4. Tyler Morrison	Investigating Drug Traffic Organizations Training Conference Nashville, TN July 21 – 26, 2019 (Reg. Fee \$460.00)	Asset Forfeiture	\$1,904.37

Tyler Morrison traveled to Nashville, Tennessee on July 21 - 26, 2019 to attend the Investigating Drug Traffic Organizations Training Conference.

The subsistence rate for this location was \$234.00 per day. The hotel rate was \$112.00 per day, plus \$19.58 per day for hotel taxes.

The airfare, in the amount of \$574.24, and hotel fees were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of \$460.00 was paid via Expenditure Authorization No. EA000329067. Tyler Morrison personally incurred the costs of meals and incidentals. Therefore, Tyler Morrison requests reimbursement in the amount of \$212.23.

**TRAVEL REIMBURSEMENT**

**\$212.23 - Meals and Incidentals (Total Reimbursement)**

The travel reimbursement request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**12:00 NOON**

**ANNOUNCEMENT OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**