

NOTICE:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - JANUARY 8, 2020

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Donald Excavating, Inc.	\$1,500,000.00
M & E Sales, Inc.	\$1,310,000.00
S & J Service, Inc.	\$1,500,000.00
S & L Trucking, LLC	\$1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Gale Associates, Inc.	Architect
	Engineer

AGENDA

BOARD OF ESTIMATES

1/08/2020

Baltimore Police Department - Project Agreements

The Board is requested to approve and authorize acceptance of the various Project Agreements from the Maryland Highway Safety Office. The period of the agreement is October 10, 2019 through September 30, 2020.

1. **BALTIMORE CITY** **\$10,000.00**
AGGRESSIVE DRIVING

Account: 4000-404920-2032-803401-607004

This grant provides funding to the Baltimore City Police Department to conduct traffic enforcement initiatives. The Department will also utilize the funds to educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints.

2. **BALTIMORE CITY** **\$10,000.00**
DISTRACTED DRIVING

Account: 4000-404920-2032-803402-607004

This grant provides funding to the Baltimore City Police Department to conduct traffic enforcement initiatives. The Department will also utilize the funds to educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints.

3. **CITY PEDESTRIAN** **\$10,000.00**
SAFETY

Account: 4000-404920-2032-803405-607004

This grant provides funding to the Baltimore City Police Department to conduct pedestrian and bicycle traffic enforcement initiatives throughout the City. The Department will also utilize the funds to educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Baltimore Police Department - cont'd

4. CITY IMPAIRED DRIVING \$15,000.00

Account: 4000-404920-2032-803403-607004

This grant provides funding to the Baltimore City Police Department to conduct traffic enforcement initiatives which will aid in decreasing DUI related offenses and crashes. The Department will also utilize funding to educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints.

5. BALTIMORE CITY OCCUPANT PROTECTION \$10,000.00

Account: 4000-404920-2032-803404-607004

This grant provides funding to the Baltimore City Police Department to conduct traffic enforcement initiatives. The Department will also utilize the funds to educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints.

The agreements are late due to administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Project Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Housing and - Lien Release
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the Lien Release on the property located at 1602 Gorsuch Avenue.

AMOUNT OF MONEY AND SOURCE:

\$21,018.80 - lien release

BACKGROUND/EXPLANATION:

This is a request for release of liens pursuant to the Annotated Code of Maryland, Tax Property 14-806, which gives the Board the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements of the lien release law.

The property is a vacant building and the liens of \$23,018.80 exceed its appraised value of \$2,000.00. The buyer/developer, Gorsuch Group, LLC/Lydia Conway, Authorized Member, will rehab the building as a single-family rental unit at market rate. The property will be returned to productive use within a reasonable time, thus eliminating blighting conditions and returning it to the tax rolls of Baltimore City. The release of liens on the property will make it financially feasible for redevelopment and prevent tax abandonment.

At the settlement, the transferee will pay the City the amount of \$2,000.00 (the appraised value), which is higher than the combination of the flat tax and water charges of \$1,517.37. The amount paid will be applied to satisfy the water bill, real estate taxes and flat tax first, then any other liens, including a purchase money mortgage that have accrued prior to the date of this Lien Release.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Housing and - cont'd
Community Development

Any additional property tax assessments, water charges, and liens that accrue from the date of this Lien Release will be the responsibility of the transferee to pay prior to settlement.

Failure to record the deed and pay the purchase price listed in the Agreement of Sale in the amount of \$2,000.00 within 120 days from the date of approval by the Board will void this Lien Release.

(The Lien Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****1/08/2020****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development (DHCD) - Options</u>			
1. George E. Footman	2010 E. Biddle Street	G/R \$ 54.00	\$ 450.00
Funds are available in account no. 9910-907079-9588-900000-704040, Ground Rent Acquisition, Hoen Parking.			
2. HMN, Inc.	2723 Fenwick Avenue	G/R \$ 90.00	\$ 825.00
3. Gary Berman	2729 Fenwick Avenue	G/R \$120.00	\$ 1,100.00
4. Lee and Joyce, Inc.	2733 Fenwick Avenue	G/R \$ 90.00	\$ 825.00
5. Ground Rents, LLC.	2735 Fenwick Avenue	G/R \$ 84.00	\$ 770.00
Funds are available in account no. 9910-904326-9588-900000-704040, Coldstream Homestead Montebello.			
6. Lee and Joyce, Inc.	1032 N. Milton Avenue	G/R \$ 90.00	\$ 825.00

Funds are available in account no. 9910-905640-9588-900000-704040, Ground Rent Acquisition, FY17 Core.

In the event that the option agreement/s fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

AGENDA**BOARD OF ESTIMATES****1/08/2020****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Condemnations</u>			
7. Curtis M. Eaddy and Sonia G. Eaddy	319 N. Carrollton Avenue 321 N. Carrollton Avenue	L/H L/H	\$63,167.00 \$47,250.00

Funds are available in account no. 9910-914135-9588-900000-704040, Poppleton Project.

DHCD - Condemnation or Redemption

8. Frederick R. Speed	534 N. Mount Street	G/R \$80.00	\$ 533.00
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Funds are available in account no. 9910-904177-9588-900000-704040, Citywide Acquisition, Mount Street Project.

9. Estate of Virginia Mercer McComas	829 N. Gilmore Street	G/R \$90.00	\$ 750.00
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Funds are available in account no. 9910-9588-905640-900000-704040, FY 17 CORE Funded, FY 17 CORE Demolition.

10. Robert J. Young, Jr.	1811 E. Biddle Street	G/R \$42.00	\$ 280.00
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11. John William Plitt, II	1814 E. Biddle Street	G/R \$42.00	\$ 280.00
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Funds are available in account no. 9910-910427-9588-900000-704040, EBDI.

AGENDA

BOARD OF ESTIMATES

1/08/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnation or Redemption - cont'd</u>			

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

Department of Law - Payment of Settlement

<u>Previous Owner</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
12. Douglas Properties, LLC.	2201 Booth Street	F/S	\$2,500.00

On July 11, 2018, the City filed a condemnation action to acquire the Fee Simple interest in the real property located at 2201 Booth Street, Baltimore, Maryland. The Board previously approved \$25,000.00 to acquire the Fee Simple interest in the subject property based upon the highest of two independent appraisals. The Defendant filed an answer contesting the fair market value of the property. The parties attended a Pre-Trial Conference and settled on a fair market value of \$27,500.00. Thus, the Board is requested to approve an additional \$2,500.00 (\$27,500.00 less the previous approval amount of \$25,000.00).

Funds are available in Account No. 9910-906126-9588-900000-704040, FY17 Core Demo Project Area.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Mayor's Office of Homeless Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements.

1. ASSOCIATED CATHOLIC CHARITIES, INC. \$ 753,783.00

Account: 4000-407018-3573-757700-603051

The City received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. As a sub-recipient, Associated Catholic Charities, Inc. will utilize the funds to provide rental assistance and supportive services to 24 individuals and/or families in Baltimore City experiencing homelessness. The Provider will offer services under their REACH Combined Program. The goal of the project is to increase housing stability and enhance self-sufficiency so clients do not return to a homelessness status. The period of the agreement is January 1, 2020 through December 31, 2020.

MWBOO GRANTED A WAIVER ON SEPTEMBER 27, 2019.

2. COMMUNITY HOUSING ASSOCIATES, INC. \$ 26,440.00

Account: 5000-529120-3573-765550-603051

The City received a Maryland Department of Housing and Community Development grant to undertake the Homelessness Solutions Program. As a sub-recipient, Community Housing Associates, Inc. will utilize the funds to provide supportive services to 122 individuals and/or families experiencing homelessness in the city of Baltimore. The Provider will offer services under their Resident Advocate Program. The period of the agreement is July 1, 2019 through June 30, 2020.

3. BALTIMORE COUNTY, MARYLAND \$1,381,912.00

Account: 4000-490820-3573-763202-603051

The City received a U.S. Department of Housing and Urban

AGENDA

BOARD OF ESTIMATES

1/08/2020

MOHS - cont'd

Development Grant to undertake the Housing Opportunities for Persons with AIDS program. The City is the grantee for Baltimore Eligible Metropolitan Statistical Area, which includes Baltimore County. As a sub-recipient, Baltimore County, Maryland will utilize the funds to provide rental assistance to 105 low-income HIV positive individuals in Baltimore County. The period of the agreement is July 1, 2019 through June 30, 2022.

MWBOO GRANTED A WAIVER ON AUGUST 22, 2019.

The agreements are late because of delays at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

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|---|---------|---------|
| 1. ADVANCE SCALE OF
MARYLAND, L.L.C. | \$ 0.00 | Renewal |
| Contract No. B50005254 - Preventative Maintenance for Truck Scales - Department of Public Works - P.O. No.: P542538 | | |

On February 7, 2018, the Board approved the initial award in the amount of \$34,480.00. The award contained two renewal options. On January 30, 2019, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period February 11, 2020 through February 11, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

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|---|--------------|---------|
| 2. ERESOURCEPLANNER,
INC. | \$140,080.00 | Renewal |
| Contract No. B50003752 - Police Human Capital Resource Management - Baltimore Police Department - P.O. No.: P529920 | | |

On July 21, 2015, the Board approved the initial award in the amount of \$433,000.00. The award contained five 2-year renewal options. Subsequent actions have been approved. This third renewal in the amount of \$140,080.00 will provide the annual subscription licensing and hosting to utilize this system. This renewal is for the period January 21, 2020 through January 20, 2021, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On September 17, 2014, it was determined that no goals would be set because there is no opportunity to segment the contract.

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

3. BEECHER EMISSION SOLUTION

<u>TECHNOLOGIES, LLC</u>	<u>\$ 0.00</u>	<u>Renewal</u>
Contract No. 08000 - Ward Diesel Filter Systems - Department of General Services - Fleet Management - P.O. No. P534359		

On January 20, 2016, the Board approved the initial award in the amount of \$120,000.00. The award contained two renewal options. On February 27, 2019, the Board approved the first renewal in the amount of \$40,000.00. This final renewal in the amount of \$0.00 is for the period March 1, 2020 through February 28, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

Not applicable.

4. DIGICON CORPORATION \$ 38,250.48 Renewal
Contract No. 06000 - YouthWorks System Software Enhancement and Hosting Agreement - Mayor's Office of Employment Development - P.O. No.: P527034

On August 13, 2014, the Board approved the initial award in the amount of \$41,214.10. The award contained four 2-year renewal options. Subsequent actions have been approved. This third renewal in the amount of \$38,250.48 is necessary to ensure functionality of the YouthWorks application system required by the Mayor's Office of Employment Development. The

1/08/2020

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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contract expires on November 30, 2021 with one, 2-year renewal option remaining. The above amount is the City's estimated requirement.

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

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|---|--------------|-----------------------------|
| 5. GRAPHIC COMPUTER SOLUTIONS,
INC. d/b/a JUDICIAL DIALOG
SYSTEMS | \$ 44,000.00 | Ratification
and Renewal |
| <hr/> | | |
| Contract No. 08000 - MDEC District Court Data Integration and
Maryland Traffic Module, Merging of Court Databases and Annual
Maintenance and Support - State's Attorney's Office - P.O.
No.: P535128 | | |

On July 27, 2016, the Board approved the initial award in the amount of \$57,560.00. The award contained five 1-year renewal options. This award is for the deployment of the District Courts Data Integration and the Maryland Traffic Module to work with the District Court's database currently in use by the State's Attorney's Office. The period of the ratification is July 27, 2018 through January 8, 2019. The period of the renewal is January 8, 2020 through July 26, 2020 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

Not applicable. This vendor is the sole source for the integration services.

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| 6. | JAY'S RESTAURANT | | |
| | GROUP, INC. | \$300,000.00 | Increase |
| | Contract No. B50005230 - Supply Food during Inclement Weather | | |
| | - Department of Transportation - P.O. No.: P542348 | | |

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

On January 17, 2018, the Board approved the initial award in the amount of \$48,500.00. This increase in the amount of \$300,000.00 will provide funding for the current season. The contract expires on January 16, 2021.

MBE/WBE PARTICIPATION:

On January 26, 2018, MWBOO approved a waiver. It was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JANUARY 26, 2018.

7. DESIGN AND INTEGRATION

INC.	\$ 11,033.00	Increase
Contract No. 06000 - Replacement Equipment for Vollmer Center 248" Projection Screen - Department of Recreation and Parks - Req. No.: R825999		

On December 13, 2019, the City Purchasing Agent approved the initial award in the amount of \$21,239.00 to replace certain audio-visual equipment at the Vollmer Center for Recreation and Parks. This increase in the amount of \$11,033.00 is necessary to replace the existing damaged 248" HDTV Projection Screen at the Vollmer Center. Quotes were requested and received, but were substantially more than the original provider and installers of the screen, Design and Integration Inc. It is recommended that the Vendor, Design and Integration Inc. provide the replacement equipment. This increase will make the award amount \$32,272.00. This is a one-time procurement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

8. LIFE TECHNOLOGIES

CORPORATION	\$ 32,117.70	Increase
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Contract No. B50005579 - Preventative Maintenance Plan for DNA Equipment - Baltimore Police Department - P.O. No.: P545995

On November 21, 2018, the Board approved the initial award in the amount of \$27,199.98. This increase in the amount of \$32,117.70 is necessary as the Police Department recently upgraded technology and requires preventative maintenance services for the additional equipment purchased. This increase will make the award amount \$89,317.68. The contract expires on November 20, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The award was below the MBE/WBE subcontracting threshold of \$50,000.00.

9. VECTOR MEDIA HOLDING

CORPORATION	\$ 36,435.00	Sole Source
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Contract No. 08000 - Ending the HIV Epidemic Bus Campaign - Department of Health - Req. No.: R837905

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor is the sole source for the State's transit marketing. The Health Department will use transit bus advertising to engage the community as part of the Ending the HIV Epidemic, "People Who Look Like Me Campaign." The advertising campaign range will target 354,000 daily riders.

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

The above amount is the City's estimated requirement. The period of the award is January 9, 2020 through January 30, 2020.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

10. COMCAST CABLE

COMMUNICATIONS

MANAGEMENT, LLC d/b/a

COMCAST SPOTLIGHT	\$200,000.00	Sole Source
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Contract No. 08000 - 2019 HIV and PREP "People Who Look Like Me Advertising Campaign" - Department of Health - Req. No.: R835580

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor is the sole source for media spots for Comcast advertising to include cable network and Video-On-Demand for the Baltimore Maryland Designated Market Area. For the 2019 HIV and PREP "People Who Look Like Me Advertising Campaign", Comcast Spotlight will focus all efforts directly to Baltimore City through their TV Everywhere Program to reach the desired

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

target audience on 25 cable networks via TV, desktops, laptops and smartphone devices. The period of the award is January 9, 2020 through December 31, 2020.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

11. THERMO SCIENTIFIC

PORTABLE ANALYTICAL INSTRUMENTS, INC.	\$ 42,990.00	Sole Source
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Contract No. 08000 - XRF Analyzers for Lead Inspections -
Department of Health - Req. No.: R834567

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor is the sole manufacturer and source for the handheld Niton XLp 300 and XL3t 700S Series analyzers which provide industry leading performance. The Health Department Childhood Lead Poisoning Prevention Program currently utilizes four Niton Lead Paint Analyzers and requires a fifth instrument to meet workload demands. The Health Department also requires the Niton XL3t 700S Gold Technology XRF Analyzer for the identification of metal alloys. The period of the contract is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

Not applicable. See above certification.

12. LORENZ, INC.	\$ 40,000.00	Selected Source
Contract No. 06000 - Invasive Plant Removal for Druid Lake and Ashburton Reservoirs - Department of Public Works - Req. No.: R839088		

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

This award is recommended to the Contractor as a selected source contract for the immediate availability to fulfill the required service request. Both locations are currently overgrown with invasive plants, resulting in numerous community complaints about the appearance. Other local vendors were asked to submit price quotes for this job but none chose to do so. The above amount is the City's estimated requirement.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. The award is below MBE/WBE subcontracting threshold. Certified vendors were contacted directly for quotes.

13. EREVIVAL,		Master Service
LLC	\$1,000,000.00	Agreement
Northwest Maryland Waste Disposal Authority Control Number 00611-Electronic Materials Collection and Recycling Services - DPW, BCIT, BOP, etc. - Req. No.: To be determined.		

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to approve and authorize execution of a Master Service Agreement with eRevival, LLC. The period of the agreement is January 8, 2020 through January 7, 2021.

Vendors were solicited by posting through the Maryland State Northeast Maryland Waste Disposal Authority of which the City is a member jurisdiction. Five bids were received by the lead agency on July 12, 2019, which agency subsequently awarded the contract to the lowest responsive and responsible bidder. Authority is requested to award a contract to the successful vendor.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. This was competitively bid by the Northeast Maryland Waste Disposal Authority. Pursuant to Baltimore City Code Article V, Subtitle 28, the contract requires the Vendor to make every good faith effort to utilize Minority and Women's Business Enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

(The Master Service Agreement has been approved by the Law Department as to form and legal sufficiency.)

14. INTERNEER, INC.	\$106,910.00	Non-Competitive Procurement/ Ratification/ Selected Source/ Agreement
Contract No. 06000 - Workflow Digitization System - Department of Health - Req. No.: R839094		

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE
PROCUREMENT:**

The Board is requested to ratify the award and approve and authorize execution of an Agreement with Interneer, Inc. The period of the agreement is June 1, 2019 through May 31, 2022.

This Vendor is a selected source contractor for an on-site business process management software that will be used for automation and integration of critical health department processes. The workflow digitization system called Intellect will allow the Health Department to make digital forms and workflows for collection of sensitive data and HIPAA information. The Contractor will work with lead, asthma and tobacco cessation program heads to analyze the existing processes, map them onto the technology platform, optimize as needed, and test the updated processes with the end-users.

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Procurement - cont'd

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

On December 10, 2019, MWBOO waived the goals after determining there are no feasible subcontracting opportunities.

MWBOO GRANTED A WAIVER ON DECEMBER 10, 2019.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

15. COGENT COMMUNICATIONS,

INC.	\$ 40,000.00	Ratification
Contract No. 06000 - Cogent Internet Access - Baltimore City Office of Information Technology - Req. No.: R827319		

This Vendor has been supplying Internet access to the City on an annual basis. Due to an administrative error, the annual award was not submitted for Board approval prior to next service period, which began on September 1, 2019. The period covered is September 1, 2019 through August 31, 2020.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

AGENDA

BOARD OF ESTIMATES

1/08/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. There are no MBE/WBE contractors that provide fiber connectivity internet service providers that are currently integrated with the City's existing fiber network.

16. EXCEL STAFFING AND

PERSONNEL SERVICES,

INC.

\$1,500,000.00

Extension

Contract No. B50002453 - Provide Temporary Nursing Services -
Baltimore City Health Department - P.O. No.: P522287

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 5, 2012, the Board approved the initial award in the amount of \$1,500,000.00. The award contained one renewal option. Subsequent actions including extensions have been approved. This request is for the third extension. This extension makes the total contract value \$18,947,500.00. An extension is necessary to continue services in the Baltimore City Public Schools to coincide with the end of the school year while a new solicitation is advertised and awarded. The contract expires on May 29, 2020, with no renewal options available. The period of the extension is May 30, 2020 through June 30, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On June 6, 2012, MWBOO set goals of 15% MBE and 8% WBE. On July 29, 2019, MWBOO found Vendor in compliance.

1/08/2020

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

	<u>Commitment</u>	<u>Performed</u>	
MBE: Dependable Nursing Services	15%	\$301,245.50	17.6%
WBE: Trustworthy Staffing Solutions, LLC	8%	\$223,992.29	13.1%

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TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

25 - 30

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA**BOARD OF ESTIMATES****1/08/2020****TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore City Office of Information and Technology (BCIT)</u>		
1. \$575,300.00	9903-921029-9116	9903-912049-9116
3 rd Parks & Public	Upgrade City	Enhance
Facilities	Firewall	Vulnerability
		Management

This transfer will fund the project that will review and develop policies, controls, and procedures, and determine short-term outsourcing or an in-house security operations center designed to ensure potential security incidents are correctly identified, analyzed, defended, investigated, and reported.

2. \$878,500.00	9903-923038-9116	9903-912048-9116
3 rd Parks & Public	BCIT Email	Office 365
Facilities	Upgrade	Rollout

This transfer will fund the City's email system that was implemented on a 6 year enterprise agreement contract that expired November 2019. The current email system (Microsoft Exchange 2010) will soon no longer be supported, as such BCIT will replace it with Office 365.

3. \$209,440.00	9903-917036-9116	9903-910051-9116
General Funds	Update Planimetric	Cyber Risk/Metrics/
	Data	Reporting

This transfer will fund the project that will identify and take ownership of the City data assets, remedy application and system inventory coordination, and implementation of cyber assessment and audit capabilities.

AGENDA

BOARD OF ESTIMATES

1/08/2020

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BCIT - cont'd</u>		
4. \$424,700.00	9903-921029-9116	
3 rd Parks & Public Facilities	Upgrade City Firewall	
200,000.00	9903-924032-9116	
3 rd Parks & Public Facilities	BCIT Fiber Project	
54,074.00	9903-917036-9116	
General Fund	Update Planimetric Data	
<u>\$678,774.00</u>		
 \$624,700.00	-----	9903-908050-9116
3 rd Parks & Public Facilities		Enhance Cyber Security/Monitor
54,074.00		
General Fund	-----	" "
<u>\$678,774.00</u>		
<p>This transfer will fund the project that will enhance cyber security capabilities to detect, respond and remediate Cyber issues 24x7, including monitoring and identifying attack attempts and actual attacks.</p>		
5. \$1,293,015.00	9903-919040-9116	
3 rd Parks & Public Facilities	Disaster Recovery Plan	
121,500.00	9903-923038-9116	
3 rd Parks & Public Facilities	BCIT Email Upgrade	

AGENDA

BOARD OF ESTIMATES

1/08/2020

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
BCIT - cont'd		
2,409,175.00	9903-922042-9116	
3 rd Park & Public Facilities	Cloud Hybrid Upgrade	
\$3,823,690.00	-----	9903-913047-9116
3 rd Park & Public Facilities		VM Backup Consolidation

This transfer will fund the project that will deploy a hybrid-cloud datacenter architecture enabling the City to maintain or quickly resume mission-critical functions following a disaster.

6.	\$124,314.00	9903-922042-9116	9903-920052-9116
	3 rd Parks & Public Facilities	Cloud Hybrid Upgrade	Application Rationalization
	86,486.00	9903-917036-9116	9903-920052-9116
	<u>General Funds</u>	Update Planimetric Data	Application Rationalization
	\$210,800.00		

This transfer will fund the project that will draft an application migration/modernization plan, implement a pilot of application modernization and create an application inventory practice for BCIT.

AGENDA

BOARD OF ESTIMATES

1/08/2020

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BCIT - cont'd</u>		
7. \$166,511.00	9903-922042-9116	
3 rd Parks & Public Facilities	Cloud Hybrid Upgrade	
250,000.00	9903-930020-9116	
3 rd Parks & Public Facilities	Virtual Desktop Infrastructure	
89,889.00	9903-917041-9116	
3 rd Parks & Facilities	Network Cabling/Wiring Upgrade	
\$506,400.00	-----	9903-912053-9116
3 rd Parks & Public Facilities		End of Support System Remediation

This transfer will fund the project that will upgrade end-of-support systems while remediating the consequences of incompatibility and explore solutions alternatives. Completing this project will mitigate operational and security concerns and cost risks as these servers are no longer supported by the vendors as well as incompatibility with security patches, and incremental cost to maintain legacy applications.

Department of Transportation

8. \$25,000.00	9950-904100-9504	
State Construction Revenue Fiscal Year 2020 Series	Construction Reserve Footway Paving	
25,000.00	" "	
Others		
\$50,000.00	-----	9950-909502-9504
		Reconstruction of Footways Citywide TR 20002

AGENDA

BOARD OF ESTIMATES

1/08/2020

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation cont'd</u>			
This transfer will cover the cost of prints and other related costs necessary to advertise Project TR 20002, Reconstruction of Footways Citywide.			
9.	\$25,000.00	9950-904100-9504	
	State Construction	Construction Reserve	
	Revenue Fiscal	Footway Paving	
	Year 2020 Series		
	25,000.00	" "	
	<u>Others</u>		
	\$50,000.00	-----	9950-901501-9504
			Reconstruction
			of Footways
			Citywide TR 20001
This transfer will cover the cost of prints and other related costs necessary to advertise Project TR 20001, Reconstruction of Footways Citywide.			
10.	\$25,000.00	9950-909200-9504	
	State Construction	Construction Reserve	
	Revenue Fiscal	Alleys	
	Year 2020 Series		
	25,000.00	" "	
	<u>Others</u>		
	\$50,000.00	-----	9950-902505-9504
			Reconstruction
			of Alleys
			Citywide TR 20005
This transfer will cover the cost of prints and other related costs necessary to advertise Project TR 20005, Reconstruction of Alleys Citywide.			

AGENDA**BOARD OF ESTIMATES****1/08/2020****TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation cont'd</u>		
11. \$150,000.00	9950-906766-9507	9950-908766-9506
Others	Construction	Sisson Street
	Reserve - Sisson	Over CSX
	Street Over CSX	

This transfer will cover the deficit and fund other costs related to the project, Sisson Street Over CSX.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - Reimbursement for Senior Care Services

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to reimburse the Providers in the Senior Care Services Program. The period of the reimbursement is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 - 5000-535420-3254-768000-607001

BACKGROUND/EXPLANATION:

The Adult Day Care Providers provide medical day care services to ill, frail or disabled elderly persons age 65 and older. The City will pay the provider the set rate of \$82.24 per day for approved recipients based on the number of days of service.

The below-listed medical adult day care centers are to be reimbursed:

A. Providence Adult Day Care, Inc.
AAA Management, LLC/Raven's Medical Adult Day Care Center
Active Day, Inc.
Adult Medical Day Care of Overlea, Inc.
Alice Manor Adult Medical Daycare, Inc.
Associated Catholic Charities, Inc./St. Ann's Adult Day Care
Easter Seal Society for Disabled Children & Adults, Inc.
Extended Family Adult Day Care, Inc.
Payne Memorial Outreach, Inc./Golden Pond Adult Day Program
Happy Days of Maryland, LLC/Happy Days Adult Day Care
Happy Time Adult Daycare, Inc.
Harbor Hospital Adult Day Care, Inc.
Heritage Adult Day Care, Inc.
Keswick Multi-Care Center, Inc.
Levindale to LifeBridge Health Adult Day Services, Inc.
Paradise Adult Medical Day Care, Inc.
Team 2 Inc. d/b/a Phoenix Adult Medical Center
The League for People with Disabilities, Inc.
Today's Care & Family, Inc.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - cont'd

The City will pay all Providers under the Adult Medical Day Care Program a collective amount not to exceed \$300,000.00 based upon the set rate and the approved number of days. The approved number of recipient and days may fluctuate based upon recipient preference and City approval, and payments will only be made upon approved invoices for approved recipients. Regardless of the amount of funding available for the program, the Provider will not receive payment in excess of the number of participants allowed by Provider's license, and days approved by the City.

Each Adult Day Care Provider will develop an appropriate care plan for each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

This item is late because of administrative delays.

MWBOO GRANTED A WAIVER ON DECEMBER 19, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - Amendment No. 3 to Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Amendment No. 3 to Notice of Award (NoA) from the Department of Health and Human Services Centers for Medicare and Medicaid Services.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On May 29, 2019, the Board approved the original NoA in the amount of \$713,311.00 for the period of May 1, 2019 through April 30, 2020.

On October 16, 2019, the Board approved Amendment No. 1, which changed the Department's scope of work to add Johns Hopkins Hospital and Johns Hopkins Bayview as clinical delivery sites for the Accountable Health Communities Project.

On October 16, 2019, the Board further approved Amendment No. 2, which approved the Department's request to carryover funds in the amount of \$426,489.00. This made the total amount of available funding for the current budget period \$1,139,800.00.

Amendment No. 3 to the NoA was issued on September 17, 2019, by the Department of Health and Human Services to incorporate the revised Program Terms and Conditions - Alignment Track and removed the requirements for making up missed navigation milestones from Budget Year 2.

All prior terms and conditions remain in effect.

The NoA is late because a delay in the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Amendment No. 3 to Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Award (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention.

AMOUNT OF MONEY AND SOURCE:

\$325,000.00 - 4000-483320-3160-308000-404001

BACKGROUND/EXPLANATION:

The NoA will provide funding for the Baltimore City Teen Dating Violence and Youth Prevention Addressing Shared Risk Factors Project. The project will provide services to reduce teen dating violence and other forms of youth-violence in Baltimore City.

The NoA is late because of a delay in the administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notification of Grant Award (NGA). The period of the NGA is October 1, 2019 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$170,020.00 - 5000-507720-3080-294300-405001

BACKGROUND/EXPLANATION:

This NGA will provide funding under the Individuals with Disabilities Education Act (IDEA) Part B for the State Fiscal Year 2020 IDEA Discretionary Grant for Early Childhood Local Implementation for Results Grant.

This NGA will continue funding to address systematic change priorities identified by local school systems/local lead agencies and public agencies serving children and youth with developmental delays and disabilities, from birth to 21, and their families.

The NGA is late because of the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Notification of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2019 through June 30, 2020, unless otherwise indicated.

1. **COMMUNITY MEDIATION PROGRAM, INC.** **\$ 25,000.00**

Account: 4000-483320-3160-308000-603051

The School-Based Violence Prevention Program's goal is to prevent incidence of teen dating violence and other forms of youth violence by addressing shared risk and protective factors among youth attending four Baltimore City Public High Schools in high-risk communities. The organization will utilize the funds to coordinate the project and work with the Department to develop implementation schedules, recruit students for specialized activities and administer surveys to access baseline knowledge and attitudes about violence. The period of the Agreement is September 1, 2019 through August 31, 2020.

The agreement is late because budget review and revisions delayed processing.

2. **EPIC ART UNIVERSE, LLC.** **\$ 9,645.00**

Account: 4000-483320-3160-308000-603051

Epic Art Universe will utilize the funds to implement a multi-dimensional design course to teach students the fundamentals of using technology to create imagery that can be used for marketing, creative expression and digital purposes. The skillset developed during the course will teach students how to use both industry level design software and cutting edge apps to convey preventive based messages for anti-violence. The period of the agreement is October 1, 2019 through August 31, 2020.

3. **HEALTHY TEEN NETWORK, INC.** **\$167,037.00**

Account: 4000-480620-3080-291900-603051

Healthy Teen Network, Inc. will utilize the funds to provide

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - cont'd

technical assistance to the project's core team in executing the Getting to Outcomes Teen Pregnancy Prevention curricula.

MWBOO GRANTED A WAIVER ON OCTOBER 2, 2019.

4. **THE UNITED WAY OF CENTRAL MARYLAND, INC. \$150,000.00**

Account: 5000-513020-3080-292300-603051

The United Way of Central Maryland, Inc. Benjamin Franklin Center (Ben Center) for Community Schools is committed to increasing rates of attendance, boosting student achievement and engaging families and community stakeholders in both the success of the school and the community. For the Map to Success: Supporting Expectant and Parenting Teens Project, the Ben Center will utilize the funds to provide or refer parenting youth to evidence-based case management, group-based interventions, and related social-support programs.

MWBOO GRANTED A WAIVER ON SEPTEMBER 23, 2019.

5. **MEALS ON WHEELS OF CENTRAL MARYLAND, INC. \$227,500.00**

Accounts: 5000-535420-3254-768000-604014	\$165,000.00
1001-000000-3255-750700-603051	\$ 62,500.00

Meals on Wheels of Central Maryland, Inc. will utilize the funds to provide on-going case management services and home delivered meals to Senior Care Program clients in Baltimore City. The organization will identify, explore and assist with available resources to address needs identified by clients and/or the caregiver.

MWBOO GRANTED A WAIVER ON NOVEMBER 27, 2019.

6. **TOWSON UNIVERITY \$ 0.00**

Towson University through its Physician Assistant Program will assign various physician assistant students to the

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - cont'd

Department to gain field experience in public health care. Students will be assigned to clinical rotations in the Department's Sexually Transmitted Disease Clinics located at 620 North Caroline Street and 1515 West North Avenue, Baltimore, Maryland. The period of the agreement is July 1, 2019 through June 30, 2021.

7. **NURSE-FAMILY PARTNERSHIP** **\$ 40,556.00**
(NFP)

Account: 4000-499620-3080-294213-603051

The NFP will utilize the funds for the implementation of a Nurse Home Visiting Model. The NFP is a national evidence-based program developed on the basis of randomized controlled trial research to yield certain benefits for low-income, first-time mothers and their children. The organization will provide technical assistance, training, and a nurse consultant to ensure the Department is operating the model with fidelity.

The agreements are late because of administration delays.

8. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$ 10,700.00**

Account: 5000-569720-3023-273321-603051

Family Health Centers of Baltimore, Inc. will utilize the funds to provide interpretation and translation services, oral and/or written, to Ryan White eligible clients. Clients will be referred from in-house primary care services and other local and community resources. The target areas for Spanish speaking patients will be Brooklyn and Curtis Bay communities. Services will be provided as needed to facilitate communication between the provider and client and/or support delivery of Ryan White HIV/AIDS Program eligible services.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - cont'd

9. **PROJECT PLASE, INC.** **\$ 25,000.00**

Account: 5000-569720-3023-273356-603051

Project PLASE, Inc. will utilize the funds to provide food items and/or gift cards that may be used to purchase food. The organization will also provide food services to homeless clients who are Ryan White eligible. This may include direct provision of hot meals to homebound and medically fragile HIV clients.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

10. **MARYLAND DEPARTMENT OF HEALTH** **\$ 0.00**
(MDH)

This Agreement establishes the agreed roles and responsibilities of the Baltimore City Health Department (BCHD) to provide medical care, home- and community-based services and/or remedial care and services to eligible Maryland Medical Assistance recipients. The Baltimore City Health Department agreed to hold harmless, indemnify and defend MDH from all negligent or intentionally detrimental acts of BCHD, its agents and employees. As part of BCHD's submitted enrollment application to MDH in order to obtain reimbursement for services to eligible Maryland Medical Assistance recipients, MDH required BCHD's approval of this Standard Medicaid Contract Agreement (an adhesion contract). The BCHD's services under this agreement will be reimbursed in accordance with all Maryland Medical Assistance Program regulations and fee schedules as reflected in the Code of

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - cont'd

Maryland Regulations or other rules, action transmittals or guidance issued by MDH. The Standard Medicaid Contract Agreement is effective upon the date BCHD is enrolled into MDH's Medicaid Management Information System and will remain in effect until either party terminates the Agreement.

The Agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NOS. 6 AND 10) AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with PACT: Helping Children with Special Needs, Inc., for health-related early intervention/case management services for the Baltimore Infants and Toddlers Program. The period of the Agreement is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

Total	<u>No. of Visits</u>	<u>Cost Per Visit</u>
\$ 10,000.00 -	40	\$250.00 - Initial Case Management
10,312.50 -	75	\$137.50 - Individualized Family Service Plan Review (Annual)
<u>20,850.00 -</u>	278	\$75.00 On-Going Case Management
\$ 41,162.50		
<u>\$(6,174.38) Less Administrative Fee @ 15%</u>		
\$34,988.12 - 6000-622120-3080-292300-603051		

Funds are provided by the Maryland State Department of Health and Mental Hygiene (DHMH), Medical Assistance Program, under Title XIX of the Social Security Act, U.S.C. 1396 et seq. and are channeled through the Health Department.

BACKGROUND/EXPLANATION:

The PACT will provide health-related early intervention/case management services of the Baltimore infants and Toddlers Program for eligible patients and will be reimbursed according to the Department of Health and Mental Hygiene policies for the Maryland Medical Assistance Program.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - cont'd

The agreement is late because of the delay in the budget revisions.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to subsidize the transportation costs for various Senior Centers in Baltimore City. The period of the expenditure is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$ 15,336.00 - 1001-000000-3024-268400-603041
46,119.00 - 1001-000000-3024-750200-603041
46,121.00 - 1001-000000-3024-750400-603041
145,176.00 - 1001-000000-3255-750700-603041
\$252,752.00

BACKGROUND/EXPLANATION:

Approval of this request will allow the Department to support Senior Centers located in Baltimore City by subsidizing their transportation program services. This enables the Centers to transport their senior participants to and from the Centers and to special events and activities throughout the City.

The Department will subsidize transportation funding for the following Senior Centers: Action-in-Maturity, Department of Recreation & Parks, Edward A. Myerberg Senior Center, Inc., Forest Park Senior Center, Inc., Govans Ecumenical Development Corporation (GEDCO)/Harford Senior Center, and Greenmount Senior Center, Inc.

The Expenditure of Funds for Transportation Subsidy is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify an Agreement with the University of Maryland, Baltimore. The period of the Agreement was July 1, 2019 through December 31, 2019.

AMOUNT OF MONEY AND SOURCE:

\$93,938.00 - 4000-499019-3023-513200-603051

BACKGROUND/EXPLANATION:

The University of Maryland, Baltimore's JACQUES Initiative Journey Center, a safe and affirming community health drop-in center established by the JACQUES (Joint AIDS Community Quest for Unique and Effective Treatment Strategies) Initiative in October 2018, has made progress toward addressing stigma and increasing HIV testing and knowledge of HIV prevention methods among the target community.

The Expanding Community Health and Next Generation Education (EXCHANGE) Project was implemented with the primary goal to increase engagement in HIV prevention, care and treatment among key populations including black men who have sex with men (BMSM) and transgender persons under 24 years old, through diversified entry points for care made available during drop in programming at the JACQUES Journey Center.

The JACQUES Initiative will provide HIV testing, prevention, care and treatment services to young black men who have sex with men and transgender persons. They will also provide increased access to community support and peer network inclusive of trained BMSM peer mentors and BMSM program facilitators, access to vocational training and technology education, screen and refer all patients who are identified as HIV-negative and at an increased risk for exposure or partners of HIV positive person to Pre-Exposure Prophylaxis, build a network of youth ambassadors, and adhere and comply with any other requests, rules, regulations and requirements instituted by Baltimore City Health Department, Maryland Department of Health, or Centers for Disease Control and Prevention.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Health Department - cont'd

The agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON NOVEMBER 15, 2019.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

47 - 48

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA**BOARD OF ESTIMATES****1/08/2020****EXTRA WORK ORDERS**

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/Office
of Engineering and Construction

1. EWO #002, (\$34,160.00) TR 18010, Urgent Need Contract Citywide

\$2,349,931.00	\$27,626.25	P. Flanigan & Sons, Inc.	-	79.94%
----------------	-------------	--------------------------	---	--------

This authorization will allow for pole relocation, curb widening, milling and paving of Janney Street from Fairmount Avenue to 60' towards the dead end. The work to be done requires asphalt placement, base repairs concrete backfill, pole relocation, and curb and gutter which is aligned with the advertised scope for this contract.

MBE/WBE PARTICIPATION:

The Contractor has achieved 3.43% of the MBE goal and 2.29% of the WBE goal.

MBE: 19%

WBE: 7%

MWBOO APPROVED THE EAR ON OCTOBER 22, 2019.

2. EWO #001, - TR 16301, Replacement of Bridge No. BC4202 Broening Highway over Colgate Creek & Associated Roadway Improvements

\$17,737,777.00	\$77,138.00	Allan Myers MD, Inc.	-	-
-----------------	-------------	----------------------	---	---

This authorization will allow for Red Line Revision No. 1 adding cathodic protection to the new waterline that is to be installed at the approaches to the bridge. The material consists of coating the pipe, adding adenoids, bends and additional connections to the planned waterline installation. The additional costs include manpower, equipment and materials necessary to complete the work.

1/08/2020

AGENDA**BOARD OF ESTIMATES****1/08/2020**Department of Transportation - Minor Privilege Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	108 S. Broadway	108 Broadway, Inc.	One flat sign 114 sf.
	\$598.50 - Flat Charge		
2.	a. 520 E. 21 st Street	Maryland Custom Builders, Inc.	One set of steps 20 sf.
	b. 522 E. 21 st Street	Maryland Custom Builders, Inc.	One set of steps 20 sf.
	\$70.40 - Flat Charge		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Transportation - Traffic Mitigation Agreement

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Lexington Market Inc. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$35,449.77 - 9950-906082-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation fee was required for the development. The Developer proposes to perform the Scope of Work for the Lexington Market at 400 West Lexington Street constructing a retail farmers market building of 53,825 Square Feet.

The Developer agrees to make a one-time contribution in the amount of \$35,449.77 to fund the City's multimodal transportation improvements in the Development's vicinity.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 16 to KCI Technologies, Inc. under Project No. 1225, On-Call Consultant Services for Resurfacing and Reconstruction Projects. The period of the task is approximately nine months.

AMOUNT OF MONEY AND SOURCE:

\$169,097.03 - 1001-000000-5015-749800-603026

BACKGROUND/EXPLANATION:

This task provides support for the 2019-2020 snow season, Snow Support, City Works updates and Enhancement, ELM data updates, On-site Event support, IT infrastructure analysis and management/administrative support, and on-call City Works support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 27, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 18, to Johnson, Mirmiran & Thompson, Inc. under Project 1225, On-Call Consultant Services for Resurfacing and Reconstruction Project. The period of the task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$143,000.00 - 9962-909075-9562-900000-703032
146,482.00 - 9950-912036-9508-900020-703032
146,482.50 - 9950-901882-9508-900020-703032
\$435,964.50

BACKGROUND/EXPLANATION:

This authorization provides for services to develop a Unifier application to replace the use of CM14 for construction management functions. The development of the Unifier is to address electronic documentation requirements that can be utilized for construction projects within the Department of Transportation. The scope of the services includes, but is not limited to: 1) Task Management; 2) Review of CM 14/ Needs Analysis; 3) Unifier Development; 4) Reports; 5) Project Schedule; and 6) Unifier Training.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 22, 2019.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Transportation - Contract No. TR-16020
Comprehensive Conduit
Facilities Management Services

ACTION REQUESTED OF B/E:

The Board is requested to approve incremental funding for Contract No. TR-16020, Comprehensive Conduit Facilities Management Services with KCI-CG Tri-Venture. The contract expiration date is February 20, 2022.

AMOUNT OF MONEY AND SOURCE:

\$12,000,000.00 - 9962-906072-9562-900000-706063

BACKGROUND/EXPLANATION:

On August 10, 2016, the Board approved the award of TR-16020, Comprehensive Conduit Facilities Management Services in the amount of \$26,108,286.00. The award amount was the total for the first year of this five-year contract. On December 19, 2018, the Board approved an additional \$24,000,000.00 of incremental funding to cover tasks in FY 2018 and FY 2019 as described in the Board memo. The December 11, 2018 Board memo further outlined future funding requests for the two additional years of the contract award. The Department is now requesting \$12,000,000.00 for FY 2020. This additional funding will enable the Department to continue its efforts to revitalize the City's conduit system, a vital and important piece of the City infrastructure integral to several current and future City programs. As stated in the December 11, 2018 Board memo, the Department will continue to request additional incremental funding until the contract expiration date of February 20, 2022.

This action does not involve the expenditure of any monies from the general fund. Rather, this request merely seeks authorization to spend monies that have previously been awarded through an agreement. Moreover, the funding source for the Contract is the City's Conduit Enterprise Fund, which is funded through revenues from conduit lease payments received by occupants of the City's

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Transportation - cont'd

conduit system. Those funds may only be utilized for conduit-related maintenance and repair, such as the contemplate contract discussed herein.

MBE/WBE PARTICIPATION:

The Contractor is in compliance with the established contract goals as below.

Professional Service - **MBE** - 27% **WBE** - 10%
Construction - **MBE** - 27% **WBE** - 7%

APPROVED FOR FUNDS BY FINANCE

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 2,590,109.11 Others	9962-903521-9563 Construction Reserve - Conduit Manhole Re- construction	
11,209,890.89 Others	9962-932007-9563 Conduit Construction	
<u>\$13,800,000.00</u>		
\$12,000,000.00	-----	9962-906072-9562-6 Structure & Improve- ments
1,200,000.00	-----	9962-906072-9562-5 Inspection
600,000.00 <u>\$13,800,000.00</u>	-----	9962-906072-9562-2 Contingencies Conduit Facilities Mgmt. Svcs.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Transportation - cont'd

This transfer will fund the costs associated with the request for Incremental Funding for FY 2020 in the amount of \$12,000,000.00 for Contract No. TR 16020 Comprehensive Conduit Facilities Management Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Real Estate - Interdepartmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Interdepartmental Lease Agreement between the Department of General Services, Landlord and the Department of Transportation, Tenant, for the rental of a portion of the property known as 401 E. Fayette Street, being on the Lower Level and 1st floor, containing 8,549 sq. ft. The period of the agreement is July 1, 2019 through June 30, 2020, with the option to renew for five one-year periods.

AMOUNT OF MONEY AND SOURCE:

<u>Monthly Installments</u>	<u>Annual Rent</u>
-----------------------------	--------------------

\$9,790.60	\$117,487.20
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Account No. - 1001-000000-2301-248700-603096

BACKGROUND/EXPLANATION:

The leased premises will be used for administrative offices for the Tenant.

The Landlord is responsible for the interior & exterior of the building; including foundations, roof, walls, gutters and downspouts, maintenance & repairs of HVAC systems, providing heat & air conditioning (not individual window ventilation systems) except for damage caused by sole negligence of the Tenant, employees, guests, agents, invitees and contractors. The Landlord is responsible for trash removal; janitorial; pest control; clean floors; snow and ice removal; interior and exterior lighting; sewer/plumbing & electric repairs; replacing air filters once every 6 months for HVAC systems; utilities; and a security guard in the entrance lobby from 6:00 A.M. to 6:00 P.M. If the Tenant needs a security guard after 6:00 P.M., the Tenant will be responsible for the cost and expense.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Real Estate - cont'd

The Tenant accepts the premises in its existing condition. The Tenant will not make any alterations, additions, or improvements without the Landlord's written consent; will provide all equipment including refrigerators or any other kitchen appliances and telephone and computer services; will place debris into trash receptacles; keep common break room free of debris that can cause infestation of insects and/or rodents, keep entrance and passageway areas clean and in orderly condition free of the Tenant's equipment and furniture, which will not impede ingress and egress.

The Space Utilization Committee approved this Interdepartmental Lease Agreement on December 10, 2019.

The Interdepartmental Lease Agreement is late because of the administrative process.

(The Interdepartmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Real Estate - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with Loyola University Maryland, Inc., Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue, for use of 19% of space in the Lower Level, containing 56 seats and rowing related equipment. The period of the Lease Agreement is November 16, 2019 through November 15, 2020, with no renewal options.

AMOUNT OF MONEY AND SOURCE:

\$3,050.00 - annual rent

BACKGROUND/EXPLANATION:

The space will be for the storage of boats on the lower level and rowing related equipment.

The Tenant will have the right to use on a daily basis the locker rooms, toilets, shower rooms, and ergometer room on the upper level. The Tenant at its own expense may perform some modifications to the leased premises to make it suitable for the purpose of storing boats, which must be approved by the City.

The Tenant may use the parking area; the Facility Manager will have the sole discretion to restrict access to the parking at any time for purposes of other events and activities at the facility. Trailers may be parked outside of the Leased Premises for the purpose of loading and unloading of boats, with prior approval.

The Tenant must move or use a boat at least two times during the year; the boat will be put out of the building into the Pen area if not moved. The Tenant must use a daily log for the boats. The Tenant must notify the Facility Manager of practices and special

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Real Estate - cont'd

events at least six months in advance. The Facility Manager will conduct meetings with Tenant on a quarterly basis. If a boat is removed and/or replaced with another boat, the Tenant must notify the Facility Manager. The Tenant is responsible for Liability Insurance.

The Space Utilization Committee approved the Lease Agreement on December 10, 2019.

The Lease Agreement is late because of delays in the administrative process.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Space Utilization Committee - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) between Banner Neighborhoods Community Corporation, Owner, and Ms. Shannon Sneed. The period of the MOU is a month-to-month agreement, which may be cancelled at any time by either party providing 30 days' written notification.

AMOUNT OF MONEY AND SOURCE:

Monthly rent

\$200.00 - 1001-000000-10000-107500-60313

BACKGROUND/EXPLANATION:

The MOU is for the purpose of the use of a conference room, office space, and community meeting space four days per month within the premises known as 2911 Pulaski Highway.

The space will be used by Ms. Sneed to provide a local location for meeting with and addressing individual constituent concerns as well as a community meeting space.

The Space Utilization Committee approved the MOU at its meeting on December 10, 2019.

APPROVED FOR FUNDS BY FINANCE

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 006 with Johnson, Mirmiran & Thompson, Inc. under Project No. 1802, On-Call Project and Construction Management Assistance Services. The period of the Task is 12 months.

AMOUNT OF MONEY AND SOURCE:

\$ 26,924.93 - 9960-911985-9557-900020-703032
26,924.94 - 9956-905343-9551-900020-703032
53,849.87 - 9958-915315-9525-900020-703032
\$107,699.74

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting Johnson, Mirmiran & Thompson, Inc. to provide project controls services and support for the ongoing work on SC 980, WC 1385, and various environmental engineering projects. These services include maintenance of project records and documentation, scheduling, project engineering, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goals of 29% and WBE goals of 10% assigned to the original agreement.

THE EAR WAS APPROVED BY MWBOO ON APRIL 8, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REIVEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Planning - Letter of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Letter of Agreement with the Baltimore Office of Promotion and the Arts (BOPA), Inc. The period of the agreement is effective upon Board approval through December 31, 2020.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 9910-918171-9588-900000-704047

BACKGROUND/EXPLANATION:

In FY 2018, \$2,250,000.00 in Video Lottery Terminal revenue was allocated to the Department of Housing and Community Development for a combination of revitalization strategies in Park Heights, including greening and beautification projects. Of the FY 2018 funding, \$30,000.00 will be used for greening/art/wayfinding to beautify the corridor along Oakley Avenue and to connect the Pimlico Elementary Middle School (EMS) and Cylburn neighborhood to the Cylburn Arboretum.

This project builds on the momentum of an extensive community engagement process through the INSPIRE program. The Pimlico INSPIRE project with BOPA resulted in the completion of a horizontal mural and sculpture across from Pimlico EMS at the community managed open space. Under this agreement, the Baltimore City Department of Planning will provide funding for BOPA to enter into a second agreement with artists identified through the community selection process for the Pimlico INSPIRE project to beautify the Oakley corridor and create connections to the Cylburn Arboretum.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Letter of Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Recreation and Parks - Donation Agreement and
Performance and Payment
Bonds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Donation Agreement between the Department of Recreation and Parks, Healthy Neighborhoods, Inc., Donor, and Younger Services LLC, Contractor. The Donation Agreement is effective upon Board approval and will end upon Final Acceptance of the project by the City.

The Board is further requested to approve the Contractor's Performance and Payment Bonds.

AMOUNT OF MONEY AND SOURCE:

\$117,988.00 - No City funds will be transacted.

BACKGROUND/EXPLANATION:

The Donor wishes to make a donation of improvements to the City property known as German Park, which is owned and operated by the Department of Recreation and Parks. The Department approves of the Contractor, Younger Services LLC, hired by the Donor to perform the work. The Donor will make payments directly to the Contractor for the full amount of the Project cost whether it be more or less than the estimated cost indicated. The Department acknowledges and gratefully accepts this donation and has not participated in funding the project nor in selecting the Contractor. The Donor agrees that upon completion of the work, the improvements become the sole property of the City.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Donation Agreement and Performance and Payment Bonds have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Recreation and Parks - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to solicit funds to enhance: Recreational Programs; Park Land and Building Improvements; and TreeBaltimore. The period of the campaign will be effective upon Board approval through December 31, 2020.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - \$200,000.00

Solicitations will be made by written letter, online, media outreach and verbally. The Baltimore City Recreation and Parks (BCRP) expects donations and contributions to be in-kind and monetary contributions. All proceeds will be deposited into a dedicated and reconciled account at the Baltimore City Foundation. The BCRP will be soliciting foundations, non-profit organizations, small businesses, local corporations, and sports associated businesses.

BACKGROUND/EXPLANATION:

The BCRP will be soliciting funds for: 1) supplies, materials and services to enhance recreational programs; 2) purchasing materials or services required to improve landscaping or building conditions on park property; and 3) TreeBaltimore to purchase, plant and maintain streetscape trees and trees on developed park lands. Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was granted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board or its designee.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
66 - 69
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

1/08/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- | | | | |
|----|---|-----------------------|---------------|
| 1. | B50005887, In-Street
Pedestrian Crosswalk
"STOP" Sign | Shur-Tite
Products | \$ 100,000.00 |
|----|---|-----------------------|---------------|

(Dept. of Transportation)

MBE/WBE PARTICIPATION:

It was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON SEPTEMBER 6, 2019.

- | | | | |
|----|----------------------------------|--|---------------|
| 2. | B50005886, Portable
Generator | Ramsay-Bliese
Corp. d/b/a
Leete Generators | \$ 188,888.00 |
|----|----------------------------------|--|---------------|

(Dept. of General
Services - Fleet
Management)

MBE/WBE PARTICIPATION:

It was determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from an authorized dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

AGENDA

BOARD OF ESTIMATES

1/08/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

3. B50005953, Automotive Hardware and Fasteners Robnet, Inc. \$ 800,000.00

(Dept. of General
Services - Fleet
Management)

MBE/WBE PARTICIPATION:

It was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON OCTOBER 14, 2019.

4. B50005923, Stake Body Truck Bayshore Ford Truck Sales, Inc. \$ 47,700.00

(Dept. of General
Services - Fleet
Management)

MBE/WBE PARTICIPATION:

It was determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

AGENDA

BOARD OF ESTIMATES

1/08/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- | | | | |
|----|--|--|----------------|
| 5. | B50005952, O.E.M.
Parts and Service
for UD Cab & Chassis
Trucks | Waste Equipment
Sales and Service,
LLC | \$1,200,000.00 |
|----|--|--|----------------|

(Dept. of General
Services - Fleet
Management)

MBE/WBE PARTICIPATION:

It was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JULY 23, 2019.

- | | | | |
|----|---|---|---------------|
| 6. | B50005889, O.E.M.
Parts & Service for
Cummins Engines | Harbor Truck Sales
and Service, Inc. | \$ 600,000.00 |
|----|---|---|---------------|

Beltway Interna-
tional, LLC

Johnson & Towers Inc.

(Dept. of General
Services - Fleet
Management)

AGENDA

BOARD OF ESTIMATES

1/08/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

It was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JULY 23, 2019.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Fire Department - Advanced Life Support Education Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the FY 2020 Advanced Life Support Education Grant Agreement. The period of the grant agreement is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$24,407.02 - 5000-558320-309500-405001

BACKGROUND/EXPLANATION:

The purpose of this grant is to enable the Baltimore City Fire Department to complete FY 2020 ALS training courses. There are no future obligations of the Fire Department or the City as a result of the receipt of this grant.

The grant is late because of administrative delays at the State.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Advanced Life Support Education Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Fire Department - Cardiac Devices Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Cardiac Devices Grant Agreement from the Maryland Institute for Emergency Medical Services Systems. The period of the grant agreement is effective upon Board approval through March 6, 2020.

AMOUNT OF MONEY AND SOURCE:

\$16,330.63	-	5000-582620-3191-308700-605007	-	State funds
16,330.63	-	1001-000000-3191-308700-605007	-	Matching Special Funds
<hr/>				
\$32,661.26				

BACKGROUND/EXPLANATION:

This grant will provide funding to allow the Medical Bureau to purchase one 15-Lead Monitor Defibrillator.

The request is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Cardiac Devices Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Finance - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Mr. Anthony Shockney for the month of December 2018.

AMOUNT OF MONEY AND SOURCE:

\$309.50 - 1001-000000-2121-226400-604014

BACKGROUND/EXPLANATION:

Mr. Shockney attended the Fire Investigation Essentials Training December 10 - 21, 2018 at the National Emergency Training Center in Emmitsburg, Maryland.

This request is late because all the necessary information needed to submit to the Board of Estimates was not available prior to the travel.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Finance - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Laura McDaniel.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
Henry Raymond	5
Bill Harris	2
Stephen Kraus	3
Chauntay Johnson	1
Thomas Pirritano	5
Johanna Collado	4
Yoanna Moises	2
Norma Jenkins	3
Julian Thomas Jr.	5
Total	30

Ms. McDaniel is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

PERSONNEL MATTERS

* * * * *

The Board is requested to NOTE
all of the Personnel matters
listed on the following pages:

75 - 78

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

AGENDA**BOARD OF ESTIMATES****1/08/2020****PERSONNEL**Department of Human Resources1. Adjust the salary of the following salary ranges:

Grade 801	FROM: \$10.10	TO: \$11.00
Grade 851	FROM: \$10.10	TO: \$11.00
Grade 901	FROM: \$10.10-\$12.88	TO: \$11.00-\$13.73
Grade 905	FROM: \$10.10-\$37.73	TO: \$11.00-\$38.58
Grade 910	FROM: \$10.10-\$11.33	TO: \$11.00-\$12.18
Grade 972	FROM: \$10.10-\$19.35	TO: \$11.00-\$20.20
Grade 974	FROM: \$10.10-\$10.60	TO: \$11.00-\$11.45
Grade 975	FROM: \$10.10-\$10.70	TO: \$11.00-\$11.55
Grade 976	FROM: \$10.10-\$11.60	TO: \$11.00-\$12.45
Grade 977	FROM: \$10.10-\$19.35	TO: \$11.00-\$20.20
Grade 979	FROM: \$10.10-\$15.53	TO: \$11.00-\$16.38
Grade 980	FROM: \$10.10-\$15.45	TO: \$11.00-\$16.30
Grade 981	FROM: \$10.10-\$18.85	TO: \$11.00-\$19.70
Grade 982	FROM: \$10.10-\$51.35	TO: \$11.00-\$52.20
Grade 983	FROM: \$10.10-\$91.35	TO: \$11.00-\$92.20
Grade 984	FROM: \$10.10-\$11.35	TO: \$11.00-\$12.20
Grade 985	FROM: \$10.10-\$21.35	TO: \$11.00-\$22.20
Grade 986	FROM: \$10.10-\$31.35	TO: \$11.00-\$32.20
Grade 405	FROM: \$10.10-\$10.26	TO: \$11.00-\$11.11
Grade 407	FROM: \$10.10-\$10.60	TO: \$11.00-\$11.45
Grade 802	FROM: \$10.10 FLAT	TO: \$11.00 FLAT
Grade 812	FROM: \$10.10 FLAT	TO: \$11.00 FLAT
Grade 852	FROM: \$10.10 FLAT	TO: \$11.00 FLAT
Grade 853	FROM: \$10.10 FLAT	TO: \$11.00 FLAT
Grade 854	FROM: \$10.10 FLAT	TO: \$11.00 FLAT
Grade 92D	FROM: \$10.10-\$100.00	TO: \$11.00-\$100.00
Grade 987	FROM: \$10.10-\$16.10	TO: \$11.00-\$16.95

Maryland State Legislation mandated an increase to the minimum wage, which increases the minimum wage from \$10.10 per hour to \$11.00 per hour effective January 1, 2020.

The Department of Human Resources has reviewed the Class File and has identified the above salary ranges that were approved by the Board on May 15, 2018, which require adjustments in order to be in

AGENDA

BOARD OF ESTIMATES

1/08/2020

PERSONNEL

Department of Human Resources - cont'd

full compliance with the Minimum Wage Legislation. Some of the ranges listed above have had salary range maximums increased as well as minimums in order to preserve the existing span of the range.

In recommending the above adjustment of the minimum of the salary range for the class Of Work Study Student (10112) from a Grade 981 (\$10.10-\$18.85) to (\$11.00-\$19.70), the Department of Human Resources is not only complying with the Minimum Wage Legislation, but is also adjusting the salary structure within the range to allow the agencies greater flexibility to recruit and compensate students. The revisions to the internal salary structure are as follows:

<u>Educational Category</u>	<u>Present Plan</u>	<u>Proposed Plan</u>
(1) High School Student	\$10.10-\$12.25	\$11.00-\$13.10
(2) First Year of College	\$11.20-\$13.85	\$12.00-\$14.85
(3) Second Year of College	\$12.10-\$14.85	\$13.00-\$15.70
(4) Third Year of College	\$13.10-\$16.60	\$14.00-\$17.20
(5) Fourth Year of College	\$14.50-\$17.85	\$15.00-\$18.85
(6) Graduate School	\$15.10-\$18.85	\$17.00-\$19.70

2. Adjust the salary of the following classifications, effective January 1, 2020:
-

Classification: Mayor

Job Code: 00100

From Grade: 88E (\$184,832.00)

To Grade: 88E (\$189,453.00)

Classification: Comptroller

Job Code: 00740

From Grade: 87E (\$122,387.00)

To Grade: 87E (\$125,447.00)

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PERSONNEL

Department of Human Resources - cont'd

Classification: President City Council

Job Code: 01165

From Grade: 87E (\$122,387.00)

To Grade: 87E (\$125,447.00)

Classification: Vice President City Council

Job Code: 01167

From Grade: 83E (\$78,679.00)

To Grade: 83E (\$80,646.00)

Classification: Council Member

Job Code: 01166

From Grade: 81E (\$71,186.00)

To Grade: 81E (\$72,966.00)

Classification: Chairman Liquor Board

Job Code: 00290

From Grade: 89A (\$32,011.00)

To Grade: 89A (\$32,811.00)

Classification: Commissioner Liquor Board

Job Code: 00286

From Grade: 88A (\$31,459.00)

To Grade: 88A (\$32,245.00)

AMOUNT OF MONEY AND SOURCE:

The Bureau of Budget and Management Research will establish the costs after the Board of Estimates **Notes** the above items.

BACKGROUND/EXPLANATION:

Council Bill 04-0007, Senate Bill 846 and House Bill 831 established the Compensation Commission for Elected Officials and Appointed Commissioners and the Chairman of the Liquor Board. The Commission's recommendation concerning the compensation of elected officials and the Liquor Board Chairman and Commissioners was

PERSONNELDepartment of Human Resources - cont'd

codified in Council Bill 07-0612, Senate Bill 846, and House Bill 831. These bills passed the Baltimore City Council in December 2007, and the Senate and House authorized pay increases for the Mayor, Comptroller, President City Council, Vice President City Council, Council Members, Appointed Liquor Board Commissioner, and the Chairman of the Liquor Board.

The terms of the legislation stipulate that elected officials are entitled to receive an annual salary increase equal to 2.5% of their respective salaries only if at least one of the following employee groups, i.e. AFSCME, CUB, FOP, IAFF, or MAPS receive an increase in compensation during the fiscal year that began the preceding July. AFSCME received 3%, MAPS received 2.5%, IAFF received 2% cost of living adjustments, effective July 1, 2019. The Senate Bill 846 and House Bill 831 stipulate adjustments to the above classes' salaries based on cost of living increases available to the members of the City Council.

Therefore, the Honorable Board of Estimates is requested to **NOTE** that the adjustments of the above classes are in compliance with the law and are effective January 1, 2020.

Although not required by Council Bill 07-0612, the Department of Human Resources, in an effort to be fully transparent, has presented the salary increases to the Board of Estimates.

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BOARD OF ESTIMATES

1/08/2020

Baltimore City Police Department – Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the Baltimore City Police Department and staff to solicit donations from local individuals, businesses, civic leaders, the foundation community and the general public to fund a Recognition and Appreciation Day for The Baltimore City Police Department Civilians, showing appreciation for their hard work and outstanding support throughout the year. The period is effective upon Board approval through November 6, 2020.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Civilians Appreciation Day June 2020 effort will solicit donations from Baltimore businesses, civic leaders, the foundation community and the general population. A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Civilian Appreciation Day is a way of honoring the hard work and dedication, and many contributions of the Baltimore City Police Department's civilian staff. It is important to acknowledge their collective sacrifice and dedication to the mission of the Baltimore City Police Department ensuring the civilian staff remain just as

AGENDA

BOARD OF ESTIMATES

1/08/2020

Baltimore City Police Department - cont'd

committed to the Department's core values and maintaining consistent operations. The acknowledgement is to show recognition to the Baltimore City Police Department Civilians and appreciation for the hard work and outstanding support that they have been displaying throughout the year to the Baltimore Police Department Sworn members.

This recognition and appreciation will consist of awarding with certificates, awards, door prizes, food and entertainment, acknowledging a work environment in which people can feel good, important, and appreciated. Employees who are rewarded, are recognized and thanked for the services they provide, and the best customer care. When employees and their work are valued, their satisfaction and productivity rises, and they are motivated to maintain or improve their good work. Praise and recognition are essential to an outstanding workplace. People want to be respected and valued by others for their contribution, of their performance and the good they do for the company.

Donations will be used as door prizes, gift giveaways, to purchase food, and as additional gifts to the Baltimore City Police Department Civilians.

Baltimore City Code, Article 8, §6-26 prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to benefit from the proposed solicitation must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/08/2020

Office of the City Council - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Mr. Zeke Cohen and staff to solicit donations from local individuals, businesses, civic leaders, the foundation community, and the general public to fund various educational, informative, and community events related to the Elijah Cummings Healing City Act. The period of the campaign is effective upon Board approval through December 2020.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population. A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors, with respect to the City Council or the Board of Estimates, will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Mr. Cohen has worked on the Elijah Cummings Healing City Act Legislation that aims to educate, train, and equip City agency staff members with trauma-responsive resources. As a way to build support and ongoing momentum for this initiative, Mr. Cohen will be organizing events throughout the year to engage the youth, the general public, community members, non-profits, and agency staff members to participate in informative and educational social events related to trauma responsive resources. The funds will be used for food, venue costs, honorariums, and supplies needed for these various events.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Office of the City Council - cont'd

These events will be a collaboration with non-profits and government. Mr. Cohen's office has been working with Baltimore City Recreation and Parks, the Baltimore City Health Department, and the Mayor's Office of Children and Family Success to devise a plan for the initiative. Mr. Cohen's office seeks to raise \$20,000.00 to support several community events where the community can come together to become more trauma informed and trauma resilient through shared resources and outreach to students, families, and community members generally. The funds will be used to finance organizing and hosting these events.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Public Works/Office - Amendment No. 4 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement (Amendment No. 4) under Project 882, ENR Activated Sludge Plant 4 at Back River Waste Water Treatment Plant (BRWWTP), Project and Construction Management Assistance Services with Johnson, Mirmiran & Thompson, Inc. The Amendment No. 4 extends the period of the agreement through December 22, 2021 or until the upset fee is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$ 591,600.00 - Maryland Department of the Environment
429,200.00 - Baltimore City
429,200.00 - Baltimore County
\$1,450,000.00 - 9956-905565-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of continued services for Project 882 for Construction Management Services at BRWWTP. The Amendment No. 4 in the upset limit amount of \$1,450,000.00 is needed because the Project 882 construction contract is again delayed and the current schedule shows construction completion by July 2020.

The Office of Engineering & Construction is seeking the budget increase to cover inspection services for the revised completion date, including additional Construction Management Services during the warranty phase, and to support the City on contractor claims.

The scope of the original agreement included the Consultant providing on-site and office services in conjunction with the construction of Project 882 to be in accordance with the plans, specifications, and applicable laws. The services to be provided include, but were not limited to assisting the Construction Management Division with construction monitoring and inspection, preparation of daily reports, maintenance of project records and

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

documentation, review and processing of contractor's applications for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and support, estimating, scheduling, project engineering, constructability reviews, construction contract administration, and MBE/WBE and wage regulation compliance reporting.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 29% MBE and 10% WBE goals assigned to the original agreement.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 12, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****1/08/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
1. Gary Cordner	Advanced Instructor	Grant	\$6,535.80
Shannon Sullivan	Certification	Funds	
Donald Gerkin	Course		
Michelle Molinaro	Los Angeles		
	Jan 12 - 17, 2020		
	(Reg. Fee \$0.00)		

The hotel cost of \$905.00, the hotel tax of \$141.99 and airfare cost of \$201.96 for each employee was prepaid using a City-issued credit card assigned to Tribhuvan Thacker. Therefore, the disbursement to each employee is \$385.00.

2. Michael Brinn	Advanced Instructor	Grant	\$4,191.82
Christopher Tran	Certification	Funds	
Damond Durant	Course		
Andrew Davis	Los Angeles		
	Jan 12 - 17, 2020		
	(Reg. Fee \$0.00)		

The hotel cost of \$905.00, the hotel tax of \$141.99 and airfare cost of \$201.96 for Messrs. Brinn and Tran were prepaid using a City-issued credit card assigned to Tribhuvan Thacker. Therefore, the disbursement to Messrs. Brinn and Tran is \$385.00.

Mr. Durant will share a hotel room with Mr. Brinn; Mr. Davis will share a room with Mr. Tran, therefore the Department only requests subsistence to cover meals and incidentals for Messrs. Durant and Davis. The airfare cost of \$201.96 was prepaid using a City-issued credit card assigned to Tribhuvan Thacker. Therefore, the disbursement to Messrs. Durant and Davis is \$260.00.

AGENDA**BOARD OF ESTIMATES****1/08/2020****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>			
3. Alvin McCoy	Advanced Instructor	Grant	\$2,095.91
Louis Nanna	Certification	Funds	
	Course		
	Los Angeles		
	Jan 12 - 17, 2020		
	(Reg. Fee \$0.00)		

The hotel cost of \$905.00, the hotel tax of \$141.99 and airfare cost of \$201.96 for Mr. McCoy was prepaid using a City-issued credit card assigned to Tribhuvan Thacker. Therefore, the disbursement to Mr. McCoy is \$385.00.

Mr. Nanna will share a hotel room with Mr. McCoy, therefore the Department only requests subsistence to cover meals and incidentals. The airfare cost of \$201.96 was prepaid using a City-issued credit card assigned to Tribhuvan Thacker. Therefore, the disbursement to Mr. Nanna is \$260.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA

BOARD OF ESTIMATES

1/08/2020

Baltimore Development - Third Amendment to Lease Agreement Corporation

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Third Amendment to the Lease Agreement with the Baltimore Police Department, EEOD Division, for the premises containing 4,285 total square feet located on the fourth floor in the property known as 7 E. Redwood Street. The Third Amendment to Lease Agreement extends the period through October 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$77,258.52 - Base Rent payable to the City for the first year of the lease renewal term, escalating at 3.00% annually thereafter.

BACKGROUND/EXPLANATION:

On October 3, 2012, the Board approved the Lease Agreement with the Baltimore Police Department, EEOD Division. The initial lease term was September 1, 2012 through October 31, 2016, with the option to extend for additional terms. The Baltimore Police Department, EEOD Division, has requested a third renewal of its lease term. The renewal term is November 1, 2019 through October 31, 2022.

(The Third Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/08/2020

Department of Planning - 2020 Loan Authorization Program
FY 2022 - 2023 General Obligation
Bonds

ACTION REQUESTED OF B/E:

The Board is requested to approve the 2020 Loan Authorization Program, which includes \$80,000,000.00 for appropriation in FY 2022 and \$80,000,000.00 for appropriation in FY 2023.

AMOUNT OF MONEY AND SOURCE:

\$80,000,000.00 - FY 2022 (General Obligation Bonds)

\$80,000,000.00 - FY 2023 (General Obligation Bonds)

BACKGROUND/EXPLANATION:

General Obligation Bonds are borrowed funds that must be reviewed and approved by the Planning Commission, the Board of Finance, the Board of Estimates, the City Delegation to the Maryland General Assembly, the City Council, and the voters of Baltimore. This loan package will go to referendum in November 2020 and must be approved by a majority of the voters before funds can be appropriated and expended. This fund source is secured by the full faith and credit of the City and, therefore, comprises a portion of the City's annual debt.

On November 14, 2019, the Planning Commission recommended approval of the 2020 Loan Authorization Program in the following allocations:

\$ 12,000,000.00	- Affordable Housing
38,000,000.00	- Schools
38,000,000.00	- Community and Economic Development
72,000,000.00	- Public Infrastructure
\$160,000,000.00	- Total authorization (over two years)

The Board of Finance recommended approval of the Loan Authorization on December 18, 2019.

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BOARD OF ESTIMATES

1/08/2020

Department of Finance - Report of the 2020 Loan Authorization

The Board is requested to **NOTE** receipt of the review schedule for the 2020 Loan Authorizations which includes an endorsement by the City of Baltimore Board of Finance.

On December 20, 2019, at a scheduled meeting of the Board of Finance, the 2020 Loan Authorizations totaling \$160,000,000.00 was presented to a quorum of the Board of Finance. Following the presentation, the Board of Finance endorsed the Loan Authorization program as summarized below:

Board of Finance Recommended 2020 Loan Authorizations

• Public Infrastructure	\$ 72,000,000.00
• Community and Economic Development	38,000,000.00
• Schools	38,000,000.00
• Affordable Housing	<u>12,000,000.00</u>
Total (CIP FY22 and FY23)	\$160,000,000.00

AGENDA

BOARD OF ESTIMATES

1/08/2020

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 20001, Reconstruction of Footways Citywide
BIDS TO BE RECV'D: 2/5/2020
BIDS TO BE OPENED: 2/5/2020
2. Department of Transportation - TR 20002, Reconstruction of Footways Citywide
BIDS TO BE RECV'D: 2/5/2020
BIDS TO BE OPENED: 2/5/2020
3. Department of Transportation - TR 20005, Reconstruction of Alleys Citywide
BIDS TO BE RECV'D: 2/5/2020
BIDS TO BE OPENED: 2/5/2020
4. Department of Transportation - TR 17302, S. Clinton Street Rehabilitation from Boston Street to Keith Avenue
BIDS TO BE RECV'D: 3/4/2020
BIDS TO BE OPENED: 3/4/2020

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED