

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
David E. Ralph, Interim City Solicitor
Rudolph Chow, Director of Public Works
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning, the September 14, 2016, meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to these hearings will be asked to leave the hearing room immediately. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing. I will direct the Board members attention to the memorandum from my office dated September 12, 2016, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

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Interim City Solicitor: "I make a motion to approve all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All those opposed, NAY.

The Motion carries, the routine agenda has been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

A-Plus Contracting, LLC	\$	152,000.00
Comer Construction, Inc.	\$	8,000,000.00
Michels Corporation	\$	1,261,962,000.00
Native Sons, LTD.	\$	27,720,000.00
Proven Management, Inc.	\$	8,000,000.00
Railroad Constructors, Inc.	\$	8,000,000.00
Spears Mechanical Contractors, Inc.	\$	8,000,000.00
Superior Painting & Contracting Co., Inc.	\$	8,000,000.00
Taggart Brown & Associates, Inc.	\$	216,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Athavale, Lystad & Associates, Inc.	Engineer
Coastal Resources, Inc.	Engineer
	Landscape Architect
HBK Engineering, LLC	Engineer
JDG Incorporated	Engineer
Mahan Rykiel Associates, Inc.	Landscape Architect
Stevens Architectural Consulting	Architect
Urban Green Environmental, LLC	Engineer

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and the Prequalification of Architects and Engineers for the listed firms.

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Department of Audits - Audit Reports and Related Audit Digests

The Board is requested to **NOTE** receipt of the following Audit Reports and Related Audit Digests:

1. Audit of the City of Baltimore Parking Facilities Fund for the Fiscal Year Ended June 30, 2014.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the foregoing Audit Report and Related Audit Digest.

2. City of Baltimore Single Audit for the Fiscal Year Ended June 30, 2014.

President: "The first item on the non-routine agenda can be found on page 9 Department of Audits, Audits Reports and Related Audit Digest. Will the parties please come forward?"

Mr. Robert McCarty: "Good morning, Mr. President, members of the Board. I'm Bob McCarty, City Auditor. The Single Audit for fiscal year 2014 includes the previously issued Comprehensive Annual Financial Report or (CAFR) and the related reports on compliance and internal control over financial reportings, and both are is issued jointly by the Department of Audits and KPMG.

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The Audit Report excludes the Baltimore City Public School System and the Enoch Pratt Free Library, which are subject to separate Audits as required by State law. The City has three significant deficiencies in internal control over financial reporting for fiscal year 14. We consider all three to be material weaknesses. The first was lack of con -- is lack of controls over financial statement preparation. During a review of the City's draft financial statements, we noticed material errors and miscalculations in financial statement balances and related notes as follows. While the City was ultimately able to provide information requested, the generation of such information was difficult to obtain and did not always agree to the related financial statement balances without material adjustments. There was a lack of management review over certain accounts, which resulted in misclassifications between those accounts that were subseq -- subsequently corrected by management. There was a lack of review over open invoices to ensure proper year-end accruals. During our search of unrecorded

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liabilities, we identified invoices totaling \$2.7 million dollars that were not accrued in the general ledger and as a result, the City performed an analysis to identify any additional fiscal year 14 invoices that were not accrued at year-end. Management identified approximately \$10 million dollars in invoices that were not properly accrued and these errors were subsequently corrected by management. There was a lack of review over the grant accrual calculation. During our audit of the Grants Revenue Fund, we identified certain errors in the City's grant accrual calculation and that as a result, the City performed an analysis of their grant accrual and provided multiple versions of the calculation which led to adjustments of \$47 million dollars in due to other government, \$20 million dollars in revenues, \$6.5 million dollars in unearned revenues, and \$61.2 million in unavailable grant revenues. In addition, the City wrote-off approximately \$28 million dollars in grants receivable. The City was unable to provide sufficient support for approximately \$24 million dollars

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of unearned revenue reported in the fund. We recommend that management refine the process used to complete the draft financial statements and the related notes and we further recommend that these items be pre-- prepared timely and reviewed by management. Umm -- the -- the Department of Finance responded and agrees as stated that it is committed to the con-- continued improvement of the CAFR process by adding staff and setting out review processes for all work prepared by BAPS and th-- that work received from other Departments. Finance also stated that its processes are planned to be fully implemented and operational by the end of fiscal year 18. The second finding was Lack of Control over Journal Entries. The City's financial reporting process is heavily reliant on the recording of various manual adjustments. During a review of the manual journal entries recorded in the City's general ledger system, which is CityDynamics, we noted material differences in the preparation, review, and approval of manual journal entries. We recommend that the City take appropriate action to ensure that journal entries are appropriately reviewed and approved prior to

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posting into the City's general ledger. The Department of Finance stated that it agrees and that it is currently planning an upgrade, which will incorporate an approval process for its journal entries. The third finding related to CAFR is the lack of controls over water, wastewater, and storm water billing processes. As we reported in prior years, umm -- we reviewed the billing adjustments related to 70,000 customer accounts with true readings in fiscal year 2011 and identified sys-- systemic errors in the automatic calculations for cancelling and reviewing the customer water accounts. Umm -- as the City has not yet corrected or replaced its water billing system as of the end of fiscal year 14, we noted that the errors and limitations still existed. We recommend that the City take appropriate action to ensure that billing transactions are properly reviewed and approved prior to posting into MOIT, the general ledger, and the financial statements. Water and Wastewater stated in its response that it acknowledges the limitations of the legacy

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system. The Bureau also stated it is in the process of implementing a new billing system, which is scheduled to go live in the City in October of 2016. The balance of the Single Audit Report is issued solely by the Department of Audits and represents mandated coverage of federal financial assistance. The report includes a schedule of expenditures of financial awards, which total \$23.3 million dollars, and this excludes approximately \$152 million dollars received from both the Baltimore City Public School System and the Enoch Pratt Free Library, which had separate single audits. We audited the 14 major programs, which totaled 195.8 million dollars. In our opinion, one of these programs, the Low Income Home Energy Assistance Program or LIHEAP, administered by the Department of Housing and Community Development did not comply with the requirements applicable to the LIHEAP program as we -- as we reported in our Finding Number 2014-5. During this period of our Audit, the LIHEAP program was transferred to the Mayor's Office of Human Services or MOHS. In this finding, we tested eligibility

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of a sample of 114 client folders. Our review of the sample determined that 27 folders were not provided to us by either DCHD (sic) or MOHS and that represented \$17,718.00 in cost which we are questioning. For the remaining 87 folders, uhh -- these benefit payments totaled \$60,028.00. We noted widespread and pervasive errors and omissions. We found that there were 362 separate instances of errors or omissions and documented 16 different types of errors in these folders. Those with the most occurrence -- occurrences included: 45 instances of agency forms that were not signed by the agency worker; 32 instances of database information that did not agree with the folder, the data in the folder, and 72 instances in which certifications -- in which the certification section of the Energy Assistance Program Application was missing key information and signatures. Based on these issues, we question that additional \$10,559.00 for those payments uhh -- for th -- for the clients. Due to the significant number of errors found, and the total of the two I mentioned \$28,277.00 dollars in questioned costs, and the weak

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controls over recordkeeping, we projected -- we -- we were required to project likely questioned costs to the total population of clients. Our analysis of the questioned costs, the samples -- of the sample selected, and the total State database of 30,805 City clients resulted in a projection of likely questioned costs of approximately \$7.2 million dollars. We also note that the system in place for determining benefits during our audit exhibited material internal control weaknesses, which, if not corrected, could lead to future questioned client payments. We recommend that DHCD and MOHS resolve the known questioned costs of \$28,277.00 dollars and the likely questioned costs of 72 -- \$7.2 million dollars to the satisfaction of the grantor, which is the U.S. Department of Health and Human Services or HHS. We further recommend that DHCD and MOHS institute internal control procedures such that future energy assistance applications are properly processed and completed, benefits of where they accurately calculated, and awards are made to only qualified individuals. Additionally, we performed

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analytic procedures on the entire client populations related to duplicate payments. Based on our review of the client records, we found that there were 22 duplicate payments, which totaled \$15,676.00, which we questioned accordingly. And we again recommend that DCHD and MOHS resolve the questioned costs with HHS. Um -- In their response, DHCD stated that um -- LIHEAP was transferred to the Mayor's Office of -- MOH -- Mayor's Office of Human Resources and MOHS did not provide a response to our Finding. Also in our opinion, the City did comply, in all material respects, with the requirements of its other 13 major programs. The report contained 15 other findings and as in past years, some of the federal programs continue to have problems in reconciling grant financial reports to the City's accounting records, submitting grant financial reports in a timely manner, and providing adequate supporting documentation."

Director of Finance: "Good morning, Madam Mayor, Mr. President, honorable members of the Board. Um -- My name is Henry Raymond I serve as Director of Finance. As it relates to the first two

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Findings Lack of Controls Over Financial Statement Preparation and Lack of Controls Over Journal Entries, the Department of Finance ah -- concurs with the findings and agrees with the recommendations and is taking appropriate actions to um -- clear those Findings up. I will defer to uh -- DPW for um -- the Third Finding."

Comptroller: "I have a question before you go, for Finding two um -- what is the status of the upgrade and when will it be implemented?"

Director of Finance: "The upgrade will be implemented in uhh -- Fiscal 18 and will be operational then and we've already started uh -- requiring agencies to provide additional documentation regarding journal entries the appropriate types of backup documentation. So we are doing that manually until we are able to do it in a automated manner, with the -- with the upgrade that will have a approval process for journal entries which requires the documentation and various levels of supervisory signoff on journal entries."

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Comptroller: "Thank you."

Mr. James Price: "Good morning, I'm James Price and I uhh -- acting Bureau head for Water and Wastewater and we agree with the Findings uhh -- in regards to the water and wastewater billing and the new billing system that takes effect in October will address these."

President: "Um -- the Audit has been Noted --."

Comptroller: "Wait hold, I have another question on the LIHEAP umm --"

Mr. McCarty: "Is -- wait is MOHS here? Yes, ok, excuse me Mr. President."

Ms. Lori Cunningham: "Good morning"

Comptroller: "Hi, state your name"

Ms. Cunningham: "Lori Cunningham, Director of the Community Action Partnership, with the Mayor's Office of Human Services."

Comptroller: "Yes, I have one question um -- you heard the Audit Report what steps are uhh -- you taking to the resolve the findings and when will they be resolved?"

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Ms. Cunningham: "So in fiscal year 14, um -- Community Action Partnership had no oversight over the OHAP program, but for fiscal year 15 we have submitted several steps that were taking we have an accountant who will be working with us -- well who is working with us and the Office of Home Energy programs to ensure that all of the financial records are in -- in place and is also issuing all of the payments. We're also working with the State and have cleared the duplicate payment process. We're also ensuring that we have a umm -- quality assurance person umm -- Kirk Watson and then sorry --"

Michael Doaks: "Michael Doaks."

Ms. Cunningham: "Who is the OHAP Director? We did not have a Director in place during the full time that we had the program and we do have one now. That person will be doing the quality assurance making sure that they go through it every 25 applications. We had a two-day training that was with the Sta -- I'm sorry one-day training with the State and as well as with the OHAP staff and those folks made sure that we were aware of

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any new changes and that we were following the process and we have been in complete communication with the State the entire time and they have not requested any additional payments or expressed any additional concern regarding those issues, and that letter has been submitted."

Comptroller: "Thank you."

President: "The Audit has been **NOTED**."

Ms. Cunningham: "Thank you."

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MINUTES

Department of Planning - Report on Previously Approved
Capital Transfers of Funds

At the meeting on August 25, 2016, the Planning Commission reviewed and approved Capital Transfers of Funds. The same transfers of funds were approved by the Board of Estimates, subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 20** favorable reports on Capital Transfers of Funds approved by the Board of Estimates at the meetings on August 10, August 17, and August 24, 2016.

The Board **NOTED 20** favorable reports on Capital Transfers of Funds approved by the Board of Estimates at the meetings on August 10, August 17, and August 24, 2016.

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MOED - cont'd

The agreements are late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Individual Training Account Agreements.

MINUTES

Minority and Women's Business - Annual Participation Goals
Opportunity Office (MWBOO) for the Minority and Women's
 Business Enterprise
Participation Program

ACTION REQUESTED OF B/E:

The Board is requested to approve the Annual Participation Goals for the Minority and Women's Business Enterprise (MBE/WBE) Participation Program. The goals, which are authorized by the Disparity Study that was completed in 2014, will be in effect until June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In accordance with Article 5, Subtitle 28, Section 28 - 16 & 17 of the Baltimore City Code, The MWBOO is recommending annual MBE/WBE program goals for the Board's approval. These are aspirational goals that will aid the City in its ongoing evaluation of the effectiveness of the MBE/WBE Participation Program. Contract goals will continue to be set for each contract in accordance with a formula that considers the following: (1) the availability of businesses that are willing and able to participate on contracts in various industry classifications and professions, (2) the level of utilization of these firms on past City contracts, (3) the contract specifications, and (4) the adverse effect on non-MBE and non-WBE businesses.

MBE Annual Goal: 27%

WBE Annual Goal: 10%

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MWBOO - cont'd

The MWBOO recommends the following goals and sub-goals for the MBE/WBE Participation Program:

MBE Annual Goals: 27%

Sub-Goals:

African American	14%
Asian American	6%
Hispanic American	6%
Native American	1%

WBE Annual Goal: 10%

UPON MOTION duly made and seconded, the Board approved the Annual Participation Goals for the Minority and Women's Business Enterprise Participation Program.

MINUTES

Baltimore Police Department - Grant Adjustment Notices and Agreement

The Board is requested to approve and authorize acceptance of the Grant Adjustment Notices (GAN) and agreement.

1. U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COP) \$0.00

Account: 4000-476915-2041-198500-600000

On February 4, 2015, the Board approved acceptance of a grant award from the COP to fund the Cops Hiring Program (CHP) in the amount of \$1,250,000.00 for the period of September 1, 2013 through August 31, 2016. The GAN will extend the period of the grant award through August 31, 2017.

The extension has been issued because of late receipt of the grant and allows for the completion of the project. The CHP grant funding is utilized to increase community policing capacity and violent crime prevention efforts in high crime areas in the City and through the hiring of 10 additional police officers. All other terms and conditions of the grant award remain unchanged.

2. U.S. DEPARTMENT OF JUSTICE - OFFICE OF JUSTICE PROGRAMS \$0.00

Account: 4000-474014-2252-694200-600000

On October 9, 2013, the Board approved acceptance of the grant award from the U.S. Department of Justice for \$727,731.00 for the period of October 1, 2012 through September 30, 2016. The no-cost GAN will extend the period of the grant award through March 31, 2017.

The extension has been issued because of personnel changes and administrative reorganization in the Department. The

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Baltimore Police Department - cont'd

funding is utilized to continue supporting crime reduction and prevention strategies, and will enable the Department to reduce violent crime while continuing the commitment to community-based crime prevention programs.

AUDITS NOTED THE NO COST TIME EXTENSIONS.

3. **RESEARCH FOUNDATION OF CITY UNIVERSITY** **\$175,000.00**
OF NEW YORK - ON BEHALF OF JOHN JAY
COLLEGE

Account: 1001-000000-2252-785600-603026

This purpose of the agreement is to focus on reducing serious violence in the City through four components, group violence intervention, intensive technical assistance, facilitating peer-to-peer, and collaborative learning opportunities for the citizens of Baltimore and supporting Baltimore in applying innovative approaches to address specific community and law enforcement dynamics. The period of the agreement is January 1, 2016 through December 31, 2016.

The agreement is late due to the late receipt of documents.

AUDITS REVIEWED AND HAD NO OBJECTION.**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Adjustment Notices and agreement.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Franck Amang Boliong, Developer, for the sale of the City-owned property located at 4011 Reisterstown Road.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00

BACKGROUND/EXPLANATION:

The Developer intends to purchase 4011 Reisterstown and use it as part of the property he currently owns at 4009 Reisterstown Road. The Developer wants to buy the property and change it into a personal garden as an expansion to existing yard space and to add a parking pad to his property.

The property was journalized and approved for sale on December 3, 2012.

The Statement of Purpose and Rationale does not apply to the property. Pursuant to the City's Appraisal Policy, unimproved real property with an assessed value of \$2,500.00 or less will not require an appraisal. The property has been assessed at \$1,000.00 and will be sold at \$1,000.00.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Franck Amang Boliong, Developer, for the sale of the City-owned property located at 4011 Reisterstown Road.

MINUTESParking Authority of Baltimore City - Lease Extension Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Extension Agreement with Hyatt Partnership Interests, L.L.C. (Hyatt). The Lease Extension Agreement is for five years with three five-year options to renew.

AMOUNT OF MONEY AND SOURCE:

The City will receive annual rent of \$1,000,000.00, plus 90% of garage net income.

BACKGROUND/EXPLANATION:

The Lease Extension Agreement will extend the term of the lease of the garage that is adjacent to the Hyatt Regency Inner Harbor Hotel at a new rental rate. The City has collaborated with the Hyatt since 1979 to provide a first class hotel at the Inner Harbor. The City and CCIH Hotel Corp (CCIH), a Maryland non-profit corporation owned by the City, agreed to a Main Lease approved by the Board on May 16, 1979. The lease provided CCIH the land and the responsibility for development of the Hyatt Regency Hotel located at 300 Light Street (Hotel) and the parking garage (Hyatt Garage) located at 320 Light Street. On June 18, 1979, CCIH entered into a sublease with a Hyatt predecessor in interest (also herein Hyatt). Pursuant to the sublease, Hyatt succeeded the interests of CCIH and the responsibility for construction of the Hotel, while CCIH maintained responsibility for construction of the Hyatt Garage. CCIH has since dissolved, so the City through the Department of Housing and Community Development and the Baltimore Development Corporation, is now the Landlord for the Main Lease and Sublease.

Pursuant to the Sublease, the City leased the Hotel to the Hyatt for an initial term of 34 years with an option to extend the term of the lease of the Hotel for 20 years. The Hyatt exercised the option to extend the term of the lease of the Hotel on April 11,

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Parking Authority of Baltimore City - cont'd

2014. The term of the lease of the Hyatt Garage to Hyatt is governed by the Main Lease and does not contain a similar option to extend. The initial term of the Hyatt Garage Lease ended during negotiation of the lease extension on December 16, 2015, so the Hyatt has been operating the Hyatt Garage under a temporary agreement pending the Board's approval.

This Lease Extension Agreement is the result of the Parking Authority of Baltimore City being requested to determine the projected net income of the Hyatt Garage's operation and negotiate an extension of the lease of the Hyatt Garage.

Pursuant to the Lease Extension Agreement, the annual base rent for the Hyatt Garage will increase from \$421,000.00 per annum to \$1,000,000.00 per annum. The share of percentage rent that the City will receive also increases from 67% to 90% of net garage profits. The City is responsible for 90% of the cost of any capital improvements that the City approves. The Hyatt is required to advance all costs of capital improvements with the City's share to be recouped over time from the City's share of profits.

The Hyatt Regency Baltimore Inner Harbor Hotel was a principal part of the initial redevelopment of the Inner Harbor and remains integral to its continued success. Through this Lease Extension Agreement, the City will receive a substantial increase in rent while continuing to provide the Hyatt control of its parking supply.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Extension Agreement with Hyatt Partnership Interests, L.L.C.

MINUTES

Parking Authority of - Parking Facility Adjustment
Baltimore City (PABC) to Transient Rate

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient rate at the City-owned Franklin Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rate charged at the Franklin Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

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PABC - cont'd

Location	Proposed Transient Rate Changes				Proposed Monthly Rate Changes
Franklin Street Garage	Regular Transient Rates				Regular Monthly Rate
		Current Rate	Proposed Rate	Last Rate Change	No Proposed Changes
12-24 hour rate	\$11.00	\$12.00	December 2014		

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the adjustment to the transient rate at the City-owned Franklin Street Garage that is managed by the PABC.

MINUTESMayor's Office on Criminal Justice - Grant Adjustment Notice and
Consultant Agreement

The Board is requested to approve and authorize acceptance of the Grant Adjustment Notice (GAN) and to approve and authorize execution of the Consultant Agreement.

GRANT ADJUSTMENT NOTICE1. **U.S. DEPARTMENT OF JUSTICE** **\$ 0.00**

Account: 4000-476515-2252-690500-600000

On November 19, 2014, the Board approved a grant for the Baltimore City's Visitation Center Continuation and Civil Legal Services Expansion project for the period of October 1, 2014 through September 30, 2016. The GAN extends the period through February 28, 2017.

The grant is being utilized to improve the response of all aspects of the civil and criminal justice systems to families with a history of domestic violence, dating violence, sexual assault, stalking, or cases involving allegations of child sex abuse.

AUDITS NOTED THE TIME EXTENSION.CONSULTANT AGREEMENT2. **SAFE AND SOUND, BALTIMORE'S CAMPAIGN** **\$51,616.00**
FOR OUR CHILDREN, INCORPORATED

Account: 4000-481116-2252-212600-600000

On August 17, 2016, the Board approved the Living Cities, Inc. award for \$75,000.00. This grant provides funding to the City Accelerator program. The funds will be utilized to collect information and feedback through engagement of individuals recently released from incarceration in order to identify issues and design solutions aimed at improving

MINUTES

MOCJ - cont'd

ex-offender reentry systems. The period of the agreement is March 16, 2016 through September 30, 2016.

The agreement is late due to the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Adjustment Notice and approved and authorized execution of the Consultant Agreement.

MINUTES

Department of Public Works - Grant Awards

The Board is requested to approve acceptance of the Grant Awards from the State of Maryland, Maryland Energy Administration (MEA) through the indicated Programs for City projects. The grants were awarded by the MEA for the program on June 7, 2016.

<u>Program</u>	<u>Amount</u>
1. EmPOWER MARYLAND COMBINED HEAT AND POWER (CHP)	\$494,320.00

Account: 5000-583017-1981-194600-600000

The purpose of the grant is to fund a 2,000 KW CHP system to be designed, purchased, developed, and installed for the Back River Waste Water Treatment Plant. The system will consist of natural gas fired combustion turbines with waste heat recovery. The required project completion date is February 1, 2018.

2. EmPOWER MARYLAND COMBINED HEAT AND POWER (CHP)	\$494,320.00
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Account: 5000-583117-1981-194600-600000

The purpose of the grant is to fund two CHP systems, 1700 KW GPB17 for the Patapsco Waste Water Treatment Plant. The systems will consist of natural gas fired combustion turbines with waste heat recovery. The waste heat will primarily be used for drying sludge. The required project completion date is February 1, 2018.

3. EmPOWER CLEAN ENERGY COMMUNITIES LOW-TO-MODERATE INCOME (LMI)	\$224,500.00
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Account: 5000-583217-1981-194600-600000

The purpose of the grant is to provide funding for cost effective energy efficiency and weatherization services to

MINUTESDepartment of Public Works - cont'd

seven buildings that serve the low-to moderate-income community in Baltimore City. The following buildings will be provided upgrades and services: Callow Hill Aquatics Center, City of Baltimore Health Clinic, Clifton Library, Druid Hill Family Center, Herring Run Library, Northwood Library, and Waxter Senior Center. The required project completion date is May 1, 2017.

4. **MARYLAND SMART ENERGY COMMUNITIES** **\$244,500.00**

Account: 5000-582917-1981-194600-600000

The purpose of the grant is to fund energy efficient upgrades to the following properties: Brooklyn Branch Library, Carroll F. Cook Recreation Center, Dunbar Day Care Center, Edgewood Recreation Center, Patterson Park Library, Reisterstown Road Library, Roosevelt Recreation Center, Sarah's Hope Homeless Shelter, Southeast Anchor Library, and Westside Youth Opportunity Center. The required project completion date is May 15, 2017.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

UPON MOTION duly made and seconded, the Board approved acceptance of the above-listed Grant Awards from the State of Maryland, Maryland Energy Administration.

MINUTES

Bureau of the Budget and - Supplementary State Fund
Management Research (BBMR) Operating Appropriation

ACTION REQUESTED OF B/E:

The Board is requested to approve a Supplementary State Fund Operating Appropriation to provide funding for a grant for the Department of Public Works, Service No. 730: Public and Private Energy Performance.

AMOUNT OF MONEY AND SOURCE:

\$1,457,640.00 - Maryland Energy Administration

BACKGROUND/EXPLANATION:

The grant acceptance for the Department of Public Works is from the Maryland Energy Administration (MEA) through EmPower Maryland Combined Heat and Power (CHP) on pages 18-19 of agenda.

The purpose of the grant is to fund two CHP systems for the Patapsco Waste Water Treatment Plant and the Back River Waste Water Treatment Plant. It will also fund energy efficient upgrades at the following properties: Brooklyn Branch Library, Callow Hill Aquatic Center, Carroll F. Cook Recreation Center, City of Baltimore Health Clinic, Clifton Library, Druid Hill Family Center, Dunbar Day Care Center, Edgewood Day Care, Herring Run Library, Northwood Library, Patterson Park Library, Reisterstown Road Library, Roosevelt Recreation Center, Sarah's Hope Homeless Shelter, Southeast Anchor Library, Waxter Senior Center, and the Westside Youth Opportunity Center.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

BBMR - cont'd

UPON MOTION duly made and seconded, the Board approved the Supplementary State Fund Operating Appropriation to provide funding for a grant for the Department of Public Works, Service No. 730: Public and Private Energy Performance.

MINUTES

Department of Public Works/ Office - Amendment No. 1 to
of Engineering and Construction Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment No. 1 to Agreement with Sidhu Associates, Inc., for S.C. 857, Chlorination/Dechlorination Facilities Process Conversion at the Patapsco Wastewater Treatment Plant. The Amendment No. 1 to Agreement extends the agreement through January 1, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Amendment No. 1 to Agreement will increase the duration time of the contract by 365 days for a total of 1,279 days. The new completion date is January 1, 2019.

The original Post Award Agreement contract was approved on July 1, 2015 and will expire on January 1, 2018. The existing contract does not completely cover the project's warranty period. The Consultant's liability will not be investigated.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with the MBE/WBE program in accordance with the Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

MINUTES

Department of Public Works/ Office - cont'd
of Engineering and Construction

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 1 to Agreement with Sidhu Associates, Inc., for S.C. 857, Chlorination/Dechlorination Facilities Process Conversion at the Patapsco Wastewater Treatment Plant.

MINUTES

Department of Public Works/Office - Amendment No. 2 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with Whitman, Requardt & Associates, LLP. The amendment will extend the agreement through December 11, 2018.

AMOUNT OF MONEY AND SOURCE:

To be determined with each individual project.

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting a time extension of the existing agreement, Project 1182.2W On-Call Environmental Engineering Services with Whitman, Requardt & Associates, LLP for two more years. The active tasks are as follows: WC 1242 Brown Pond Dam Breach, WC 1305 Ashburton Generator, WC 1306 Montebello Washwater Lake Residual Removal Post Award Services, and WC 1242 Brown Pond Dam Breach Post Award Services.

All other terms and conditions of the agreement will remain unchanged.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 2 to Agreement with Whitman, Requardt & Associates, LLP.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 016 to Whitman, Requardt & Associates, LLP/Gannett Fleming JV under Project 1403, On-Call Construction Management Assistance Services. The period of the task assignment is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$268,137.49 - 9960-911613-9557-900020-706063

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is in need of assistance from Whitman, Requardt & Associates, LLP/Gannett Fleming JV to provide inspection services on W.C. 1310-AMI/R Urgent Need Metering Infrastructure Repair and Replacement, Various Locations at the Patapsco Wastewater Treatment Plant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 016 to Whitman, Requardt & Associates, LLP/Gannett Fleming JV under Project 1403, On-Call Construction Management Assistance Services.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 003 to Whitman, Requardt & Associates, LLP under Project 1178W, On-Call Civil/Structural Engineering Services. The period of the task assignment is approximately one-year.

AMOUNT OF MONEY AND SOURCE:

\$145,981.35 - 9956-905527-9551-900010-703032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is in need of assistance from Whitman, Requardt & Associates, LLP to provide inspection services on S.C. 845R Nitrification Filters and Related Work for the ENR Facilities at the Patapsco Wastewater Treatment Plant. It is assumed the services provided will be for the duration of one-year.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 003 to Whitman, Requardt & Associates, LLP under Project 1178W, On-Call Civil/Structural Engineering Services.

MINUTES

Mayor's Office of Information - Revision to Dark Fiber Sharing
Technology _____ and Lease Agreement Board of
Estimates Memo _____

ACTION REQUESTED OF B/E:

The Board is requested to approve the revised language to the Board of Estimates (BOE) memo for the Dark Fiber Sharing and Lease Agreement with The University System of Maryland, Maryland Research and Education Network (MDREN).

AMOUNT OF MONEY AND SOURCE:

\$472,697.00 - 1001-000000-1471-165700-600000

BACKGROUND/EXPLANATION:

On January 27, 2016, the Board approved the no-cost Dark Fiber Sharing and Lease Agreement with the MDREN for the period of 20 years.

The MDREN had approached the City to initiate a partnership to provide additional fiber optic cable on North Avenue. The original BOE memo stated that the MDREN would provide all funding for this project. The City would benefit with the addition of 144 fiber strands and the MDREN would benefit with the allowance of 24 of those strands to be allocated towards its educational projects. The current City fiber strands in that area are in full capacity and this would provide a solution and additional redundancy.

The original BOE memo incorrectly showed no-cost for this Dark Fiber Sharing and Lease Agreement. The actual cost for this agreement is \$472,697.00 and is noted in the original Dark Fiber Sharing and Lease Agreement. All other terms and conditions of the original Dark Fiber Sharing and Lease Agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Mayor's Office of Information - cont'd
Technology

UPON MOTION duly made and seconded, the Board approved the revised language to the Board of Estimates memo for the Dark Fiber Sharing and Lease Agreement with The University System of Maryland, Maryland Research and Education Network.

MINUTES

Department of Public Works - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement with Greene Street Ventures, LLC. The period of the Right-of-Entry Agreement is effective upon Board approval through December 1, 2016.

AMOUNT OF MONEY AND SOURCE:

This right-of-entry is granted at no cost to the City.

BACKGROUND/EXPLANATION:

The City, acting through the Department of Public Works, is proposing to enter upon the property owned by Greene Street Ventures, LLC for use as a staging area. The property is located at 300 and 400 North Greene Street. This Right-of-Entry Agreement will provide the City's contractor a staging area for construction equipment associated with the repair of a sinkhole located within a portion of West Mulberry Street.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Right-of-Entry Agreement with Greene Street Ventures, LLC.

MINUTES

Department of Public Works/Office - Agreement
Of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Parsons Brinckerhoff, Inc. under Project 1236P, On-Call Stormwater Study and Engineering Design Services. The period of the Agreement is effective upon Board approval for five years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - Upset limit

The dollar amount will be determined with each individual project. No funds are required at this time.

BACKGROUND/EXPLANATION:

Parsons Brinckerhoff, Inc. will perform on-call consulting services for various tasks assigned by the City on an as-needed basis. The scope involves designing civil/environmental stormwater drainage systems, geotechnical services, conducting and evaluating all subsurface investigations, and responding to stormwater system and open channel emergencies, preparing design reports, performing inspections, and constructing management services, and structural engineering evaluation and design. The costs of services rendered will be based on a not-to-exceed negotiated price for each task assigned. The Consultant was approved by the Office of Boards and Commissions and Architectural and Engineering Award Commissions.

MBE/WBE PARTICIPATION:

MBE:	AB Consultants, Inc.	\$300,000.00	15%
	Spartan Engineering, LLC	100,000.00	5%
	PEER Consultants, P.C.	140,000.00	7%
		<u>\$540,000.00</u>	<u>27%</u>

MINUTES

DPW - cont'd

WBE: Stormwater Consulting, Inc.	\$100,000.00	5%
Hanover Land Services, Inc.	\$100,000.00	5%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Parsons Brinckerhoff, Inc. under Project 1236P, On-Call Stormwater Study and Engineering Design Services.

MINUTES

Department of Public Works/Office - Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Parsons Brinckerhoff, Inc. under Project 1226P, Restoration Design, Inspection Services and Program Management Services. The period of the Agreement is effective upon Board approval for five years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$ 753,092.98 - 9958-904995-9525-900020-703032
203,209.39 - 2072-000000-5181-390700-603018
\$ 956,302.37

BACKGROUND/EXPLANATION:

On December 27, 2013, the Maryland Department of the Environment (MDE) reissued a National Pollutant Discharge Elimination System and Municipal Separate Storm Sewer System (MS4) permit to the City of Baltimore. The City prepared and submitted to The Baltimore City Municipal Separate Storm Sewer System (MS4) and Total Maximum Daily Load (TMDL) Watershed Implementation Plan (WIP) as required by the MS4 Permit. The WIP is a plan for achieving 20% restoration requirement set out in the permit, in addition to attaining applicable waste load allocations (WLAs) for each established or approved TMDL for each receiving water body. Parsons Brinckerhoff, Inc. will provide stream restoration design, biddable documents, and inspection services for ER 4023 Biddison Run Stream Restoration Project. The project is listed in the WIP and it has a deadline and there are stipulated penalties associated with this project. Parsons Brinckerhoff, Inc. will also provide professional services under this agreement.

MBE/WBE PARTICIPATION:

MBE:	Spartan Engineering, LLC	\$104,393.97	10.91%
	AB Consultants, Inc.	173,187.08	18.11%
		\$277,581.05	29.02%

MINUTES

DPW - cont'd

WBE: Coastal Resources, Inc.	\$ 79,093.95	8.27%
Stormwater Consulting, Inc.	19,956.06	2.08%
	<u>\$ 99,050.01</u>	<u>10.35%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,100,000.00	9958-906405-9526	
Stormwater Utility	Construction Res.	
	Citywide Stream	
	Restoration	
\$ 960,078.40	-----	9958-904995-9525-
		9000207-103032
		Engineering
<u>139,921.60</u>	-----	2072-000000-5181-
		390700-603018
		Administration
\$1,100,000.00		

This transfer will cover the costs for Project 1226P (ER 4023) Biddison Run Stream Restoration.

MINUTES

DPW - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Parsons Brinckerhoff, Inc. under Project 1226P, Restoration Design, Inspection Services and Program Management Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. GSP Trading, LLC	1130 N. Carey St.	L/H	\$ 9,900.00
Funds are available in account no. 9910-908636-9588-900000-704040.			
2. Sandra Spring	1722 N. Collington Ave.	G/R \$41.00	\$ 342.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.			
3. National Lutheran Home for the Aged	2611 Hafer St.	G/R \$37.50	\$ 625.00
	2613 Hafer St.	G/R \$37.50	
Funds are available in account no. 9910-908636-9588-900000-704040.			
4. Frank J. Faines, Personal Representative of the Estate of Emma Y. Rice	1102 Appleton St.	F/S	\$22,000.00
Funds are available in account no. 9910-908636-9588-900000-704040.			
5. Oak Tree, LLC	516 Baker St.	L/H	\$ 6,133.00
Funds are available in account no. 9910-908636-9588-900000-704040.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
6. Rusch, LLC	1704 N. Castle St.	G/R \$78.00	\$ 715.00
Funds are available in account no. 9910-908636-9588-900000-704040.			
7. Ralph Burley, Deserie Burley and Cornelius Burley as joint tenants	1707 N. Castle St.	F/S	\$72,600.00
Funds are available in account no. 9910-908636-9588-900000-704040.			
8. Betty V. Coley Cooper	1722 N. Castle St.	F/S	\$14,850.00
Funds are available in account no. 9910-908636-9588-900000-704040.			
9. City Homes Central I Business Trust	2213 Henneman Ave.	L/H	\$32,725.00
Funds are available in account no. 9910-908636-9588-900000-704040.			
10. Eleanor Klompus	1350 N. Washington Street	G/R \$90.00	\$ 750.00
Funds are available in account no. 9910-908636-9588-900000-704040.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
11. Crossbrook, LLC	2216 Druid Hill Ave.	G/R \$90.00	\$ 825.00
Funds are available in account no. 9910-905788-9588-900000-704040, Druid Hill Project.			
12. Delores P. Kerr, Trustee of the Louise K. Hines, Irrevocable Trust, ½ interest and David L. Kerr and James H. Kerr, Sr., Trustees of the Judson H. Kerr, Sr. Family Trust ½ interest	2218 Druid Hill Ave.	G/R \$100.00	\$ 667.00
Funds are available in account no. 9910-905788-9588-900000-704040, Druid Hill Project.			
13. Tridack, LLC	519 Robert St.	G/R \$90.00	\$ 825.00
Funds are available in account no. 9910-908044-9588-900000-704040.			
14. Louise M. Budelis	2110 Llewelyn Ave.	G/R \$40.00	\$ 366.00
Funds are available in account no. 9910-910634-9588-900000-704040.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.			
<u>DHCD - Condemnations</u>			
15. Laurence Martick	942 N. Patterson Park Avenue	G/R \$65.00	\$ 596.00
Funds are available in State Funds, account no. 9910-906416-9588-900000-704040, EBDI Phase II Project.			
16. Rudy A. Leonzo & Jose G. Cisneros	1112 Brentwood Avenue	L/H	\$ 1,327.00
Funds are available in City Bond Funds, account no. 9910-910715-9588-900000-704040, Johnston Square Project.			
17. Roland Pack & Dorothy Scott	1115 Brentwood Avenue	L/H	\$ 1,060.00
Funds are available in City Bond Funds, account no. 9910-910715-9588-900000-704040, Johnston Square Project.			
18. Stella Ford	423 E. Chase Street	F/S	\$22,000.00
Funds are available in City Bond Funds, account no. 9910-910715-9588-900000-704040, Johnston Square Project.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions</u>			
19. Ruth N. Tebbs and Malcolm B. Tebbs	323 E. Biddle St.	G/R \$63.00	\$ 420.00
Funds are available in City Bond Funds, account no. 9910-910715-9588-900000-704040, Johnston Square Project.			
20. Paul Kopel	600 E. Biddle St.	G/R \$65.00	\$ 433.00

Funds are available in Community Development Block Grant Funds, account no. 9990-907714-9593-900001-704040, Johnston Square Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

UPON MOTION duly made and seconded, the Board approved the foregoing Options, Condemnations, and Condemnations or Redemptions.

MINUTES

Mayor's Office of Communications - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Cheryl Stewart, Kim Stevenson, and Marva Williams to solicit businesses, organizations, and donors for donations of goods and services and financial support to assist in paying for "Operation Support our Veterans." The period of the campaign is effective upon Board approval through November 11, 2016.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

"Operation Support our Veterans" is an outreach initiative to support local veterans and soldiers in the Baltimore City community. The Mayor's role in this event is to lead a team of volunteers in the preparation and distribution of care packages for veterans and/or soldiers that are receiving treatment at the VA Medical Center Facilities and veterans who are homeless and receiving support services at local shelters.

With the support of the Veterans Commission and Veterans Administration Hospital, the Mayor and volunteers will distribute care packages. The packages will be assembled on Tuesday, November 1, 2016 and distributed Friday, November 11, 2016.

The packages will be delivered to the VA Medical Center on Green Street, which is an in-patient hospital and the VA Medical Center, a long-term care facility on Loch Raven Boulevard. Care packages will also be delivered to shelters servicing homeless Veterans. The care packages will include toiletries and reading materials.

MINUTES

Mayor's Office of Communications - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Cheryl Stewart, Kim Stevenson, and Marva Williams to solicit businesses, organizations, and donors for donations of goods and services and financial support to assist in paying for "Operation Support our Veterans." The Mayor **ABSTAINED**.

MINUTES

Mayor's Office of Employment - Executive Order to Establish
Development (MOED) the Baltimore Workforce
Development Board

ACTION REQUESTED OF B/E:

The Board is requested to approve an Executive Order from the Mayor of Baltimore City that establishes the Baltimore Workforce Development Board (BWDB).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The BWDB will administer workforce programs and services through the MOED under the Federal Workforce Innovation and Opportunity Act of 2014 (WIOA, P.L. 113-128).

The Baltimore Workforce Investment Board (BWIB) was established by the Mayor of Baltimore City in 1999 under the Workforce Investment Act (WIA, P.L. 105-22). Under the WIOA, it sets forth guidelines for states to re-designate local areas to administer workforce programs and services. MOED will be the grant recipient and administrative entity on behalf of the BWDB (formerly called the BWIB).

EXECUTIVE ORDER**TO ESTABLISH THE BALTIMORE WORKFORCE DEVELOPMENT BOARD**

WHEREAS, the Mayor of the City of Baltimore has determined that workforce development issues are of primary concern to the vitality of the City of Baltimore, its residents and the region; and

MINUTES

MOED - cont'd

WHEREAS, the Baltimore Workforce Investment Board ("BWIB") was established by the Mayor in 1999 under the Workforce Investment Act of 1998 ("WIA"), Pub. L. 105-220) that required the creation of a workforce investment board to oversee and provide planning and coordination of local workforce development activities; and

WHEREAS, the Federal Workforce Innovation and Opportunity Act of 2014 ("WIOA"), Pub. L. 113-128) supersedes the Workforce Investment Act of 1998 and sets forth the guidelines for states to designate or re-designate local areas to administer workforce programs and services; and

WHEREAS, the Governor of the State of Maryland has designated Baltimore City as a Workforce Development Area and the Mayor intends to designate the BWIB as the Baltimore Workforce Development Board; and

WHEREAS, the 2014 WIOA Act authorizes and establishes the framework for the appointment and membership of a workforce development board and the Mayor deems it advisable to continue the work of the BWIB under the Baltimore Workforce Development Board, and to charge the Baltimore Workforce Development Board to convene stakeholders around workforce development issues including worker preparation and labor market analysis; and

WHEREAS, the Baltimore Workforce Development Board has accepted its role on behalf of the residents and businesses of Baltimore City;

NOW THEREFORE, I, STEPHANIE RAWLINGS-BLAKE, Mayor of the City of Baltimore, by virtue of the authority vested in me, do hereby issue the following Executive Order:

MINUTES

MOED - cont'd

BE IT ORDERED THAT:

1. The Mayor establishes the Baltimore Workforce Development Board, in accordance with the 2014 WIOA Act, to continue the work of the BWIB and to provide oversight to the planning, implementation and evaluation of the workforce system established in Baltimore City.
2. The Mayor's Office of Employment Development shall be the grant recipient and administrative entity on behalf of the Workforce Development Area and the Baltimore Workforce Development Board.
3. Subject to the direction of the Baltimore Workforce Development Board, the Mayor's Office of Employment Development, in the role of administrative entity shall provide administrative support to the Baltimore Workforce Development Board and will assume overall management, operation, and administrative responsibilities for the formula and discretionary funding governed by the 2014 WIOA Act.
4. The Baltimore Workforce Development Board will preside over the development of a strategic plan defining the key workforce challenges and solutions and the role to be played by each stakeholder.
5. The Mayor's Office of Employment Development will serve as the one-stop operator, and will negotiate memorandums of agreement on behalf of the Baltimore Workforce Development Board with third parties and other partners.
6. The Baltimore Workforce Development Board is charged with collaborating with the boards in neighboring jurisdictions for the purpose of assuring regional planning.

MINUTES

MOED - cont'd

- 7. The undersigned Chairman of the Baltimore Workforce Development Board and the Director of the Mayor's Office of Employment Development acknowledge this Executive Order will continue in force for each succeeding City fiscal year in the absence of any action by the Mayor to revoke or modify this Executive Order.
- 8. This Executive Order shall be effective immediately pursuant to its terms.

**IN WITNESS WHEREOF, I HAVE
HEREUNTO PLACED MY HAND AND
THE GREAT SEAL OF THE CITY OF
BALTIMORE THIS ____ DAY OF
SEPTEMBER, 2016.**

Approved as to Form and Legal
Sufficiency by the Law
Department of Baltimore City:

 8/30/16

Mark Dewire
Chief Solicitor

**STEPHANIE RAWLINGS-BLAKE
MAYOR**

Custodian of City Seal

ACKNOWLEDGED:



Andrew M. Bertamini
Chairman, Baltimore Workforce Development Board



Jason Perkins-Cohen
Director, Mayor's Office of Employment Development

MINUTES

MOED - cont'd

UPON MOTION duly made and seconded, the Board approved the Executive Order from the Mayor of Baltimore City that established the Baltimore Workforce Development Board.

MINUTES

Mayor's Office of Employment - Youth Opportunity Academy Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Youth Opportunity Academy Agreement with the Baltimore City Board of School Commissioners. The period of the agreement is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$202,777.00 - 5000-501217-6391-483200-405001

BACKGROUND/EXPLANATION:

The Baltimore City Public School System (BCPSS) operates an alternative school for high school students in a portion of MOED's Youth Opportunity Westside Center located at 1500 West Lafayette Avenue in the City. MOED as the Consultant will complement the academic services of the BCPSS, acting as the Contractor, by providing wrap-around services such as youth development initiatives, cultural enrichment activities, and job readiness training. These efforts are designed to help increase school attendance and decrease the dropout rate of students who attend alternative high schools.

The agreement was delayed because of additional time necessary to reach comprehensive understanding between parties.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Youth Opportunity Academy Agreement with the Baltimore City Board of School Commissioners.

MINUTES

Fire Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Fiscal Year 15 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Award from the Federal Emergency Management Agency (FEMA).

AMOUNT OF MONEY AND SOURCE:

\$5,810,800.00 - 4000-479317-2121-226400-404001

BACKGROUND/EXPLANATION:

This grant will allow for the retention of 40 full-time firefighter positions during a period of performance from February 5, 2017 through February 4, 2019. There is a 180 day recruitment period that began with the award of the grant and culminates with the beginning of the performance period which is when the positions will be ultimately filled. The Fire Department is currently engaged in the testing and interview process to fulfill this requirement. Once the performance period ends, the Fire Department has the option of reapplying for the grant or transitioning these members to fill vacancies that occur due to attrition.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Fire Department - cont'd

UPON MOTION duly made and seconded, the Board approved acceptance of the Fiscal Year 15 Staffing for Adequate Fire and Emergency Response Grant Award from the Federal Emergency Management Agency.

MINUTES

Department of Housing and - Community Development Block Grant
Community Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Community Development Block Grant Agreement with Action in Maturity, Inc. (AIM). The period of the agreement is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$35,000.00 - 2089-208917-5930-709327-603051

BACKGROUND/EXPLANATION:

This funding will subsidize AIM's operating costs for one-year. AIM will provide transportation services, information, and social services assistance to seniors and disabled non-elderly persons residing in HABC-mixed population housing developments and HUD-subsidized senior apartment communities to support their ability to live independently.

On May 4, 2016, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2016 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan to be effective July 1, 2016 and beyond.

MINUTES

Department of Housing and - cont'd
Community Development

Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Community Development Block Grant Agreement with Action in Maturity, Inc.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with AZ Group, LLC, Developer, for the sale of the City-owned property located at 1313 Druid Hill Avenue.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00

BACKGROUND/EXPLANATION:

The project will consist of a complete renovation with modern amenities of one vacant building into seventeen apartment units and four studios, specifically designed to be a comfortable and inspiring environment for artists that will include painters, photographers, and graphic designers.

The City may dispose of the property by virtue of Article II, § 15 of the Baltimore City Charter (2010 Edition) and Article 13, 2-7 (h) (ii) (c) of the City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation price for 1313 Druid Hill Avenue is \$93,100.00 and the purchase price is \$50,000.00.

The property is being sold to AZ Group, LLC below the price determined by the Waiver Valuation Process because of the following reasons:

MINUTES

DHCD - cont'd

- the sale and the rehabilitation will help to promote a specific benefit to the immediate community,
- the sale and rehabilitation will continue the elimination of blight, and
- the sale and rehabilitation will promote economic development through the placement of the subject property on the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprises Program of the City of Baltimore.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with AZ Group, LLC, Developer, for the sale of the City-owned property located at 1313 Druid Hill Avenue.

MINUTESDepartment of Recreation and Parks - Task Assignment**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 1 to Mahan Rykiel Associates, Inc. under Project 1233, On-Call Design Services. The period of the task assignment is approximately 2 years.

AMOUNT OF MONEY AND SOURCE:

\$20,165.50 - 9938-910040-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include miscellaneous topographic survey services for various capital projects throughout the Department.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
\$21,000.00	9938-909040-9475	938-910040-9474
FY 15 Court	State Program	FY 15 Court
Resurfacing	Open Space -	Resurfacing -
	Reserve	Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1233, Task #1 to Mahan Rykiel Associates, Inc.

MINUTES

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 1 to Mahan Rykiel Associates, Inc. under Project 1233, On-Call Design Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the Agreements.

1. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 90,013.00**

Account: 5000-522317-3030-272500-603051

The JHU will provide an Infertility Prevention Project Coordinator for technical assistance and consultation to state agencies, healthcare provider organizations, professional medical associations, insurers, and other stakeholders on federal and statewide health reform changes to Sexually Transmitted Infections. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of the delay at the administrative level.

MWBOO GRANTED A WAIVER.

2. **THE JOHNS HOPKINS UNIVERSITY** **\$ 61,152.00**

Account: 4000-427716-3023-599609-603051

The Johns Hopkins University, School of Medicine will provide the services of a Programmer Analyst to support data management activities for the Ryan White Part A and MAI programs. The incumbent will adhere to the Ryan White program and federal confidentiality guidelines that dictate the required standards for protecting the security and confidentiality of data received, maintained, and transferred by the program. The period of the agreement is March 1, 2016 through February 28, 2017.

MINUTES

Health Department - cont'd

The agreement is late because of a delay in completion of the required documentation.

MWBOO GRANTED A WAIVER.

3. **THE JOHNS HOPKINS UNIVERSITY (JHU) \$529,930.00**

Account: 4000-422516-3030-271500-603051

The JHU, Bayview Medical Center will conduct surveillance, screening and treatment services, and provide health promotion and prevention education. The period of the agreement is January 1, 2016 through December 31, 2016.

The agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

4. **UNIVERSITY OF MARYLAND, BALTIMORE \$ 72,750.00**

Account: 4000-499016-3023-513200-603051

The organization will provide HIV prevention services to youth by completing at least 1,000 HIV tests at the STAR TRACK Adolescent Health program to include testing, counseling, linkage to care, and referral for partner services and prevention services. The period of the agreement is January 1, 2016 through December 31, 2016.

The agreement is late due to the Department administrative review process.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

5. **UNIVERSITY OF MARYLAND, BALTIMORE (UMB) \$ 82,949.00**

Account: 4000-423117-3150-295905-603051

UMB's, Center for Health and Homeland Security (CHHS) will support emergency preparedness and organizing activities of the Office of Public Health Preparedness and Response, including emergency planning, developing policy and written agreements that outline the response relationship with partners, organizing engagement of government agency and private entities and their involvement in emergency training, exercises and drills and documenting response actions. UMB's, CHHS will lead efforts to expand and sustain engagement of public-private partnerships for Strategic National Stockpile and Emergency Medical Countermeasure dispensing. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late due to the Department's administrative review process.

MWBOO GRANTED A WAIVER.

6. **NURSE FAMILY PARTNERSHIP \$ 22,299.00**

Account: 4000-499617-3080-294213-603051

The organization is an evidence based program developed on the basis of randomized controlled trial research to yield certain benefits for low-income, first-time mothers and their children. This agreement will implement a nurse home visiting model. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because the Department was awaiting signatures.

MINUTES

Health Department - cont'd

7. **AAA MANAGEMENT, LLC** **\$ 30,790.75**

Account: 4000-433317-3254-316200-603051

The organization will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive the Office of Health Services grant funding from the City.

The City will pay the organization the set rate of \$39.73 per Day of Services provided to an individual recipient, not to exceed 775 Days of Service provided to recipients per year, for all combined for a total of \$30,790.75. This rate includes transportation services for the recipient.

The organization will develop an appropriate care plan for each recipient in accordance with policies as specified in the Code of Maryland Regulations 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and the Code of Maryland Regulations 10.09.07, Medical Care program. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because the Department was awaiting grant information and signatures from the organization.

8. **BALTIMORE MEDICAL SYSTEM, INC.** **\$ 60,000.00**

Account: 5000-520117-3080-688900-603051

The organization will work with the Department to provide Comprehensive Family Planning Services to include clinical reproductive health care services, which allows the client to choose from a broad range of contraceptive options, screening, and referral of reproductive-related cancers, and education and screening of sexually transmitted infections. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because it was recently completed.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

9. **BALTIMORE HEALTHY START, INC.** **\$337,600.00**

Account: 5000-530017-3080-595800-603051

The Healthy Families America's (HFA) vision is that all children receive nurturing care to become compassionate and contributing members of their communities. The goal of the HFA is to systematically reach out to parents and caretakers in the community to offer resources and support based on their strengths and individual circumstances, in order to promote healthy childhood growth and development to ultimately build the foundations for strong family functioning. The organization will provide case management and conduct home visits in the communities of Forest Park/Walbrook, Southern Park Heights, and Morrell Park/Violetville. The case management includes supporting families by goal setting to improve family functioning and health behaviors. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because budget revisions delayed processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Health Department - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Consultant Agreement with Victor A. Ferrans. The period of the agreement is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - 4000-425517-3110-306700-603018

BACKGROUND/EXPLANATION:

Mr. Ferrans will review and complete the Pre-Admission Screening and Resident Review certification on each evaluation conducted by the Adult Evaluation and Review Services (AERS) multi-disciplinary team and/or the clients private physicians and/or nursing home professional staff for clarification of mental health treatment plan/needs, at the request of the AERS team, and provide an on-site psychiatric evaluation of nursing home residents.

The agreement is late because the Department was waiting on signatures.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consultant Agreement with Victor A. Ferrans.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3614 - 3619

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on item no. 8.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$320,000.00	9910-901926-9587	9910-904326-9588
1 st Comm. &	Coldstream, Homestead	Coldstream,
Economic Dev.	& Montebello -	Homestead &
Bonds	Reserve	Montebello
<p>This transfer will provide appropriations in the Fiscal Year 2017 Ordinance of Estimates for costs related to the Coldstream, Homestead & Montebello project area.</p>		
2. \$1,000,000.00	9997-924986-9587	
Comm. Dev.	Housing Repair	
Block Grant	Assistance	
42		
600,000.00	-----	9997-922003-9593
		Deferred Loan
		Program
<u>400,000.00</u>	-----	9997-910089-9593
\$1,000,000.00		Emergency Roof
		Repair Program
<p>This transfer will provide funding for the Housing Repair Assistance Deferred Loan and Emergency Roof Repair program for Fiscal Year 2017.</p>		
3. \$576,000.00	9910-923019-9587	
General Funds	Baltimore Homeowner	
	Incentive (Reserve)	
300,000.00	-----	9910-910017-9588
		Buy Into Baltimore
		Program
<u>276,000.00</u>	-----	9910-905290-9588
\$576,000.00		Live Near Your Work
		Program

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development - cont'd</u>		
This transfer will provide funds for Baltimore Housing's Homeownership Incentive program for Fiscal Year 2017.		
4. \$1,250,000.00	9910-943003-9608	
1 st Community & Economic Development Bonds	Pratt Street Phase II - Reserve	
1,000.00	" "	
23 rd Economic Development Bonds		
<u>\$1,251,000.00</u>	-----	9910-914015-9607 Pratt Street, Phase II

This transfer will provide funds needed to demolish existing skywalks to McKeldin Plaza and to implement the temporary and future designed improvements. This is another implementation of the Pratt Street Master plan and is being planned in conjunction with the Department of Transportation, Baltimore Development Corporation, and the Department of Planning.

5. \$ 500,000.00	9910-919017-9587	9910-908044-9588
1 st Community & Economic Development Bonds	Citywide Acquisition & Relocation - Reserve	Citywide Acquisition & Relocation

This transfer will provide appropriations approved in the Fiscal Year 2017 Ordinance of Estimates for acquisition and relocation costs related to properties not within defined project areas.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
6. \$750,000.00	9910-904967-9587 1 st Community & Economic Development Johnston Square Reserve	9910-910715-9588 Johnston Square

This transfer will provide appropriations approved in the Fiscal Year 2017 Ordinance of Estimates for costs related to the Johnston Square Project.

7. \$775,000.00	9910-909023-9587 1 st Community & Economic Development 4800 Block Pimlico Redevelopment Reserve	9910-909141-9588 4800 Block Pimlico Redevelopment
------------------------	--	---

This transfer will provide appropriations approved in the Fiscal Year 2017 Ordinance of Estimates for costs related to the 4800 Block Pimlico Redevelopment Project.

Mayorality-Related/Department of Planning

8. \$150,000.00	9904-914018-9129 1 st Cultural Institution Bonds Science Ctr. IMAX Drum - Reserve	9904-916018-9127 Science Ctr. IMAX Drum - Active
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This transfer will complete work on glass panel replacement for IMAX drum panel at the Maryland Science Center.

9. \$ 50,000.00	9904-924009-9129 1 st Comm. & Economic Dev. Anniversary Renovation - Reserve	9904-926009-9127 Center Stage 50 th Anniversary - Active
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This capital transfer is to continue the 50th Anniversary renovation project for Center Stage. Local design firm,

MINUTES

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayorality-Related/Department of Planning - cont'd</u>			
<p>Cho Benn Holback & Associates and local contractor, Whiting-Turner have been employed to upgrade and expand the 135 year old building at 700 N. Calvert Street. Improvements include an upgraded HVAC system, two expanded lobbies, and a redesigned theater for increased patron services, as well as a new education suite to serve 13,000 students and families in Baltimore and the surrounding counties.</p>			
10.	\$ 60,000.00	9905-9186-912012 CHAP Historic District Façade Reserve	9905-9188-920012 CHAP Historic District Façade Active
<p>22nd Econ. Dev. Loan</p>			
<p>Through its Façade Improvement Program, the Commission for Historical and Architectural Preservation (CHAP) makes forgivable loans to homeowners in local historic districts to repair and maintain their homes. The program has helped 20 homeowners on modest incomes not only fix their homes, but also help revitalize historic districts. This transfer will provide funds for several additional projects.</p>			
11.	\$ 60,000.00	9905-9186-901010 Historic Public Monuments - Reserve	9905-9188-915010 CHAP Monument Restoration - Active
<p>22nd Econ. Dev. Loan</p>			
<p>The Commission for Historic and Architectural Preservation (CHAP) is charged with conservation and restoration of City-owned monuments. This transfer will allow CHAP to conduct monument restoration in FY 17.</p>			

MINUTES

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>			
12.	\$ 24,000.00	9938-909028-9475 Reserve - FY14 MD Community Park and Playgrounds	9938-910028-9474 Active FY14 MD Community Park and Playgrounds

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1232, Task No. 3 to Rummel, Klepper & Khal, LLP.

13.	\$ 10,000.00	9938-920019-9475 Rec. & Parks 27 th Series Reserve - Ripken Fields @ Carroll Park	9938-901720-9474 Active - Athletic & Fields Renovation
-----	---------------------	---	--

This transfer will provide funds to cover the costs associated with Change Order No. 3 for Cimaglia Park, Contract No. RP 08822.

14.	\$ 10,000.00	9938-909064-9475 1 st Parks & Public Facilities Reserve - FY 16 Athletic Field Renovation	
	30,000.00	" "	
	State - Prog. <u>Open Space</u>		
	\$ 40,000.00	-----	9938-910064-9474 (Active) FY 16 Athletic Field Renovation

This transfer will provide funds to cover the cost associated with design services under On-Call Contract No. 1232, Task #1 to Rummel, Klepper & Kahl, LLP.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
15. \$15,000.00	9950-903550-9509	9950-906549-9508
GF(HUR)	Construction Reserve	Material Testing
	Neighborhood Street	Citywide
	Reconstruction	

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 16007 Material Testing Citywide.

16. \$15,000.00	9950-956002-9515	9950-917015-9508
State Constr.	Construction Reserve	Urgent Needs
	Resurfacing JOC	Contract Citywide
	Urgent Needs	

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 16022, Urgent Needs Contract Citywide.

17. \$15,000.00	9950-903550-9509	9950-906551-9508
State Revenue	Construction Reserve	Cement Concrete
	Neighborhood Street	Slab Repairs
	Reconstruction	Citywide

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 16009, Cement Concrete Slab Repairs Citywide.

18. \$15,000.00	9950-903412-9507	9950-905553-9508
State Constr.	Construction Reserve	Concrete Slab
Revenue	Frederick Avenue over	Repairs Citywide
	Gwynns Falls	

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 16021, Concrete Slab Repairs Citywide.

MINUTES

Department of Planning - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding with the Chesapeake Bay Trust. The period of the MOU is effective upon Board approval for 18 months.

AMOUNT OF MONEY AND SOURCE:

\$49,999.00 - 9910-908132-9588-900000-704047 (Dept. of Planning)
50,000.00 - Chesapeake Bay Trust Contribution
\$99,999.00 - Total Award

BACKGROUND/EXPLANATION:

The Department of Planning is partnering with the Chesapeake Bay Trust to provide funding through the Chesapeake Bay Trust's 2016 - 2017 Green Streets, Green Jobs, and Green Towns Grant Program to restoration projects that include vacant lot greening.

The Department of Planning will contribute \$49,999.00 for vacant lot greening, and the Chesapeake Bay Trust will contribute \$50,000.00 for a total of \$99,999.00 into one Baltimore City specific account, organize a technical review committee, execute contracts, and issue funding directly to winning community organizations.

The Chesapeake Bay Trust is a non-profit, grant-making organization created in 1985 by the Maryland General Assembly as an independent state agency.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Planning - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the Chesapeake Bay Trust.

MINUTES

Department of Transportation - Refund of Excess Proceeds
from Auction

ACTION REQUESTED OF B/E:

The Board is requested to approve payment, by Expenditure Authorization, of the refund of excess proceeds from a City vehicle auction to the registered owner, USAA Federal Savings Bank.

AMOUNT OF MONEY AND SOURCE:

\$6,838.00 - 1001-000000-1950-505215-401774

BACKGROUND/EXPLANATION:

The refund represents the proceeds beyond the expenses of receiving, storing, and disposing of the vehicle in question at auction. The refund is in accordance with AM-303-1 and Article 31, Section 97 of the Baltimore City Code (2000).

The registered owner and/or lienholder was properly notified that the vehicle was at the Towing Section, and the vehicle remained unclaimed. Therefore, the vehicle was sold at auction and the owner has requested the refund of the excess proceeds from the auction.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved payment, by Expenditure Authorization, of the refund of excess proceeds from a City vehicle auction to the registered owner, USAA Federal Savings Bank.

MINUTESDepartment of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3500 Boston St. Center, LLC	Harbor Enterprise	One double face electric sign 4' x 12'
Flat Charge: \$210.90		
2. 131 E. Redwood St.	131 E. Redwood, LLC	Five awnings w/ signage 8' x 2', One large awning 7' x 8'
Flat Charge: \$2,527.20		

There being no objections, the Board UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 4 to STV/PS Construction Managers JV under Project 1217 On-Call Construction Project Management Services. The duration of this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$65,000.00 - 9950-905627-9527-900020-704032
33,186.00 - 9950-902323-9527-900020-704032
\$98,186.00

BACKGROUND/EXPLANATION:

This authorization provides for part time staff to assist the Department of Transportation with Right-of-Way support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the agreement.

MBE: 27%

WBE: 10%

MINUTES

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$15,000.00	9950-903323-9528	9950-902323-9527-3
MVR	Constr. Reserve	Design, Key Highway
	Key Highway/Inner	
	Harbor Intersect	

This transfer will fund the costs associated with Task No. 4, Project 1217, On-Call Construction Project Management Services with STV/PB Construction Managers JV in the amount of \$98,186.00

UPON MOTION duly made and seconded, the Board approved and authorized execution of the assignment of Task No. 4 to STV/PS Construction Managers JV under Project 1217 On-Call Construction Project Management Services. The Transfer of Funds was approved **SUBJECT** to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

Department of Transportation - Amendment No. 5 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 5 to Agreement with HAKS Engineering, Inc., for Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects, DOT Projects.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - No funds are required at this time.

BACKGROUND/EXPLANATION:

On December 14, 2011, the Board approved the agreement for \$1,000,000.00 to assist the Transportation, Engineering & Construction Division in engineering design services to include, but not limited to: site project support, GIS support, and tasks for various Capital Improvement Projects for Project No. 1162.

On November 20, 2013, the Board approved Amendment No. 1 for a one-year time extension to continue on-going tasks. On March 12, 2014, the Board approved Amendment No. 2, for an increase in the upset limit of \$500,000.00 to fully complete extra work. On December 24, 2014, the Board approved Amendment No. 3, for a one-year time extension to continue on-going tasks. On November 15, 2015, the Board approved Amendment No. 4, for a one-year time extension to cover the services being provided for Citywide Street Lighting upgrades to LED. Under Amendment No. 5, the Department is now requesting an additional one-year time extension and additional increase of \$500,000.00, to cover the services being provided for Citywide Street Lighting upgrades to LED. This approval will make the upset limit \$2,000,000.00.

MINUTES

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goal of 27% and the WBE goal of 9% established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 5 to Agreement with HAKS Engineering, Inc., for Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects, DOT Projects.

MINUTES

Department of Transportation - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	1414 KEY HIGHWAY HOLDINGS, LLC	1475	\$ 6,370.00

1414 Key Highway Holdings, LLC will construct a new sanitary connection within the vicinity of 1414 Key Highway, Baltimore, MD. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit for \$6,370.00 has been issued 1414 Key Highway Holdings, LLC, which assumes 100% of the financial responsibility.

2.	PARKWAY THEATRE, LLC	1451	\$ 34,200.00
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Parkway Theater, LLC will construct a new water and sanitary connection within the vicinity of their renovation to the Parkway Theater, located at 3 West North Avenue, Baltimore, MD. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit for \$34,200.00 has been issued to Parkway Theater, LLC, which assumes 100% of the financial responsibility.

3.	AMERICAN COMMUNITIES TRUST, INC.	1421	\$122,895.00
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American Communities Trust, Inc. will construct a new water and sanitary connection within the vicinity of their new

MINUTESDepartment of Transportation - cont'd

construction in the vicinity of 1801-1825 East Oliver Street, Baltimore, MD. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$122,895.00 has been issued to American Communities Trust, Inc. which assumes 100% of the financial responsibility.

- | | | | |
|----|--|-----------|-------------|
| 4. | FEDERAL HILL HOLDING
COMPANY, LLC | \$ | 0.00 |
|----|--|-----------|-------------|

On January 9, 2013 the Board approved a Developers Agreement 895-A. The developer had assumed 100% of the financial responsibility with the use of a Letter of Credit. The Developer has decided to substitute their original Letter of Credit with a performance bond. The performance bond is for the full amount.

A Performance Bond in the amount of \$88,925.00 had been issued to Federal Hill Holding Company, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Developers' Agreements.

MINUTES

Department of Transportation - Lease Agreement for
Alley Gating

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement for Alley Gating with Historic East Baltimore Community Action Coalition, Inc. (HEBCAC).

AMOUNT OF MONEY AND SOURCE:

HEBCAC will be solely responsible for all costs and fees for the project.

BACKGROUND/EXPLANATION:

The HEBCAC wants to gate certain alleys in Block 1590 in order to safeguard its property. A public hearing was held after the required notice was posted. After the conclusion of the hearing, the application was approved.

There were no objections to the project from any agency or utility. The Police and Fire Department affirmatively supported the project.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement for Alley Gating with Historic East Baltimore Community Action Coalition, Inc.

MINUTES

Department of Transportation - Traffic Impact Study Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Impact Study Agreement with Stonewall Capital, LLC.

AMOUNT OF MONEY AND SOURCE:

\$18,631.93

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required. This agreement is necessary to perform a traffic impact analysis for Hedwin Redevelopment at 1600 Roland Heights Avenue including a new development consisting of 140 townhouses.

The Traffic Impact Study assesses the development and its relative traffic impacts. The developer will pay for the total cost of the Traffic Impact Study.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Impact Study Agreement with Stonewall Capital, LLC.

MINUTES

Department of Real Estate - Correction in Monthly Rental Amount
for the Fourth Amendment to
Sublease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a correction in the monthly rental for the Fourth Amendment to Sublease Agreement between the United Way of Central Maryland, Inc., Sublandlord, and the City acting by and through the Mayor's Office of Human Services, Subtenant, for a rental of a portion of the property known as Bank of America Center, located at 100 S. Charles Street, consisting of approximately 2,278 square feet.

AMOUNT OF MONEY AND SOURCE:

Previously Approved Monthly Rental Amount

\$1,833.33

Correct Monthly Rental Amount

\$2,750.00

BACKGROUND/EXPLANATION:

On July 16, 2016, the Board approved the Fourth Amendment to Sublease Agreement between the United Way of Central Maryland, Inc., Sublandlord, and the City acting by and through the Mayor's Office of Human Services, Subtenant. The monthly rental was erroneously applied for the amount of \$1,833.33.

In accordance with the previously approved Fourth Amendment to Sublease Agreement, which extended the period of the Sublease Agreement from June 30, 2016 to February 28, 2017, the monthly rental amount should have been \$2,750.00 for the extended eight month period. All other terms, conditions, and provisions of the Fourth Amendment to Sublease Agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved the correction in the monthly rental for the Fourth Amendment to Sublease Agreement between the United Way of Central Maryland, Inc., Sublandlord, and the City acting by and through the Mayor's Office of Human Services, Subtenant, for the rental of a portion of the property known as Bank of America Center, located at 100 S. Charles Street, consisting of approximately 2,278 square feet. The Mayor **ABSTAINED**.

MINUTES

Department of Real Estate - Acceptance of a Deed

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Deed, for no consideration from Community Media of Baltimore City, Inc., the owner of the fee simple interest in 222 West Read Street (Property).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On August 13, 2008, the Board approved an Operating Agreement for Public Access Cable Television Management Services (Operating Agreement), by and between the City and Community Media of Baltimore City, Inc. (Community Media). Community Media was to provide Public Access Cable Television Management Services to the City, as required under the City's cable television franchise agreement with Comcast of Baltimore City LP.

Section 8 of the Operating Agreement provides that the City will own all of the equipment and facilities purchased with City Funds. By Deed, dated June 14, 2002, Community Media acquired the Property for a purchase price of \$315,000.00 financed by City funds. The term of the Operating Agreement has concluded and Community Media wishes to convey its interest in the Property and equipment located thereon to the City so the Property could potentially continue to be used under the direction of the Mayor's Office of Cable and Communication as a public access facility.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved acceptance of the Deed, for no consideration from Community Media of Baltimore City, Inc., the owner of the fee simple interest in 222 West Read Street.

MINUTES

Department of Real Estate - Declaration of Covenants
and Estoppel _____

ACTION REQUESTED OF B/E:

The Board is requested to authorize the Acting Director of the Department of Recreation & Parks to execute, on behalf of the City, and deliver a Declaration of Covenants and Estoppel by and between the City, Unity Lane Investments, LLC (Property Owner), and Turk Gear LLC (Contract Purchaser) concerning unimproved parcels of land designated as Block 8393G Lot 1 (Parcel A) and Lot 5 (Parcel B).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Parcels A and B are referenced on an approved Subdivision plat recorded among the land records of Baltimore City in Subdivision Plat Book JFC No. 1964 on July 12, 1965 and titled Location Plan Hillside Road, Baltimore, MD (Subdivision Plat). There is a notation on the Subdivision Plat that Parcels A and B are to be conveyed to the City for park purposes. The Property Owner recently approached the City requesting the City to accept a deed for the parcels and was advised that the Department of Recreation & Parks declined to accept title to the parcels.

The Property Owner has requested the City to release the parcels from the conveyance restriction noted on the Subdivision Plat. The City has consented to do so, provided certain restrictions are imposed on the parcels restricting the use to Open Space, as more particularly set forth therein.

As the Property Owner, prior hereto, entered into an agreement to sell Parcel A, the Contract Purchaser joins this Declaration of Covenants and Estoppel to evidence its consent to the terms and conditions of the Declaration as to Parcel A.

MINUTES

Department of Real Estate - cont'd

The Department of Planning has reviewed and recommended approval.

UPON MOTION duly made and seconded, the Board authorized the Acting Director of the Department of Recreation & Parks to execute, on behalf of the City, and deliver a Declaration of Covenants and Estoppel by and between the City, Unity Lane Investments, LLC, and Turk Gear LLC concerning unimproved parcels of land designated as Block 8393G Lot 1 (Parcel A) and Lot 5 (Parcel B).

MINUTESMayor's Office of Human Services - Agreements and Grant Agreements

The Board is requested to approve and authorize execution of the various agreements.

AGREEMENTS

1. **MANNA HOUSE, INC.** **\$ 89,736.00**

Account: 1001-000000-3572-778700-603051

The organization will provide breakfast and case management services to 50 homeless men per day in the City. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

2. **MARIAN HOUSE, INC.** **\$606,379.50**

Account: 4000-407017-3572-755900-603051

The organization will provide permanent housing and supportive services to 30 families or individuals. The Trauma, Addictions, Mental Health and Recovery project provides housing assistance to primarily female ex-offenders who are homeless and traumatized by domestic violence, physical or sexual abuse and/or gave birth while incarcerated. The period of the agreement is August 1, 2016 through July 31, 2017.

The agreement is late due to a delay at the administrative level.

MWBOO GRANTED A WAIVER.

MINUTES

Mayor's Office of Human Services - cont'd

3. **NEW VISION HOUSE OF HOPE, INC.** **\$349,507.00**

Account: 1001-000000-3572-781900-603051

The organization will use funding to pay for staff and operational costs to provide shelter to 60 homeless women at their shelter facilities. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

4. **BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC.** **\$ 69,760.00**

Account: 4000-486317-1772-452200-603051

The organization will use funds to provide mental health services in conjunction with the City's Head Start programs. The recipients of the services are the children and families participating in Head Start programs. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of a delay of receipt from the Office of Head Start.

MWBOO GRANTED A WAIVER.

MINUTES

Mayor's Office of Human Services - cont'd

HOUSING OPPORTUNITY FOR PERSONS
WITH AIDS (HOPWA) PROGRAM AGREEMENTS

5. **MOVEABLE FEAST, INC.** **\$128,858.00**

Account: 4000-494217-5940-763800-603051

The organization will use funds to offset the cost of providing supportive services to individuals or to families who have a family member with AIDS. The organization will serve 33,800 meals per year to eligible clients. The period of the agreement is July 1, 2016 through June 30, 2017. The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

6. **HOWARD COUNTY HOUSING COMMISSION** **\$233,886.00**

Account: 4000-490816-3571-763200-603051

The Howard County Housing Commission will provide comprehensive diagnostic and treatment services, education and intensive case management services to approximately 15 HIV/AIDS clients. The period of the agreement is July 1, 2015 through June 30, 2018.

The City is the Grantee for the Baltimore Eligible Metropolitan Statistical Area (EMSA), which includes Howard County. The City desires to utilize a portion of the grant funds from the U.S. Department of Housing and Urban Development to assist Howard County in providing intensive case management services and short-term rental assistance to eligible HIV/AIDS clients in the EMSA.

MINUTES

Mayor's Office of Human Services - cont'd

The agreement is late because of a delay at the administrative level and a delay in obtaining the required signatures from Howard County.

MWBOO GRANTED A WAIVER.

7. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC. \$376,441.00**

Account: 4000-490817-5940-762500-603051

The organization will use funds to provide housing assistance and supportive services to individuals or to families who have a family member with AIDS. The organization serves up to 10 clients at any point in time in their Don Miller housing site. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

GRANT AGREEMENTS

8. **ST. VINCENT DE PAUL OF BALTIMORE, INC. \$60,000.00**

Account: 4000-407117-5940-760100-603051

The organization will use funds to offset costs for operating a day shelter. The organization will serve 100 clients. The period of the agreement is July 1, 2016 through June 30, 2018.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

MINUTES

Mayor's Office of Human Services - cont'd

9. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$25,795.00**

Account: 5000-525117-3573-765400-603051

The organization will use funds to offset the cost of resident advocates who link low-income residents of permanent housing in the City to services and help them remain in their housing. The organization will serve up to 60 clients at a time. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of a delay at the administrative level.

10. **LOVING ARMS, INC.** **\$64,427.00**

Account: 4000-407117-5940-760700-603051

The organization will use funds to offset the cost of operating their emergency shelter. The organization will serve 80 homeless male and/or female youth clients who are homeless or at risk of becoming homeless. The period of the agreement is July 1, 2016 through June 30, 2018.

The agreement is late because of negotiations with the budget.

MWBOO GRANTED A WAIVER.

11. **PUBLIC JUSTICE CENTER, INC.** **\$78,971.00**

Account: 5000-523117-3571-765200-603051

The organization will use funds to assist family units at risk of eviction from their permanent housing with services

MINUTES

Mayor's Office of Human Services - cont'd

including but not limited to case management, training, and mediation between the property owner and the tenant. The organization will serve 240 tenants families over the year. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late due to a delay at the administrative level.

MWBOO GRANTED A WAIVER.12. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$53,733.00**

Account: 5000-529117-3572-766900-603051

The organization will use funds to provide shelter and support services to homeless persons of the City in their Christopher's Place Employment Academy program. The organization serves approximately 100 homeless men each year in this program. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.13. **MANNA HOUSE, INC.** **\$43,300.00**

Account: 4000-407117-5940-760300-603051

The organization will use funds to operate a day shelter, providing meals and case management services on-site. The

MINUTES

Mayor's Office of Human Services - cont'd

organization will serve 60,000 meals and 200 clients with case management services over the course of the year. The period of the agreement is July 1, 2016 through June 30, 2018.

The agreement is late because of a delay at the administrative level.

14. **PAUL'S PLACE, INC.** **\$153,930.00**

Account: 4000-407117-3573-761100-603051

The organization will use the funds for homelessness prevention and rapid re-housing assistance. The organization will serve 20 homeless individuals or families and 100 households at risk of becoming homeless. The period of the agreement is July 1, 2016 through June 30, 2018.

The agreement is late due to a delay at the administrative level.

MWBOO GRANTED A WAIVER.

15. **INTERSECTION OF CHANGE, INC.** **\$ 42,500.00**

Account: 5000-529117-3572-766400-603051

The organization will use the funds to provide shelter and support services to homeless in the City in their Martha's Place program. The organization will serve approximately 35 clients in this program. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late due to a delay at the administrative level.

MINUTES

Mayor's Office of Human Services - cont'd

16. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC.** **\$ 54,825.00**

Account: 5000-529117-3572-788900-603051

The organization will use funds to provide shelter and support services to homeless in the City in their City Steps - Carriage House program. The organization will serve an average of 11 homeless clients. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late due to a delay at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

EXTRA WORK ORDER AND TRANSFER OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Order

and Transfer of Funds

as listed on the following page:

3648

The EWO has been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved **SUBJECT**

to receipt of a favorable report from

the Planning Commission, the Director

of Finance having reported favorably thereon,

as required by the provisions

of the City Charter.

MINUTES

EXTRA WORK ORDER

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Transportation

1. EWO #003, \$9,024.40 - TR 15020, Concrete Cement Slab Repairs Citywide

\$399,463.00	\$0.00	Machado Construc-	-	90
		tion Company, Inc.		

This authorization is requested on behalf of Alleys and Footways of the DOT Division. Additional work was added due to the damaged curb that occurred during the Department of Public Works' project. The work will require installing and restoring new curb and gutter in the 5300 block of Goodnow Road. The work under this Change Order has not been completed. The duration of time to complete this Change Order is five days.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$60,000.00	9950-917001-9507	9950-907673-9508-2
State Constr. Rev.	Constr. Reserve Highways Federal	Contingencies Slab Repair

This transfer will cover the deficit and fund the costs associated with Change Order No. 3 on Project No. TR 15020, Concrete Cement Slab Repairs Citywide, with Machado Construction Company, Inc.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
3650 - 3652
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Department
of Recreation and Parks

1. RP 16806, Canton Parking Lot Resurfacing	Machado Construction Co., Inc.	\$ 83,291.70
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	<u>Dollar Amount</u>	<u>Percentage</u>
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MBE: Machado Construction Co, Inc.*	\$43,395.00	48.49%
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WBE: Priceless Industries, Inc.	\$ 2,500.00	3%
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*Indicates Self-performing

MWBOO FOUND VENDOR IN COMPLIANCE.

Bureau of Purchases

2. B50004602, Emer- gency Vehicle Lighting & Accessories	East Coast Lighting, Inc.	\$3,000,000.00
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(Dept. of General
Services)

MWBOO GRANTED A WAIVER.

3. B50004621, Trac- tors: Various Types	Finch Services, Inc.	\$ 141,608.02
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(Dept. of General
Services)

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- | | | |
|--|--|--------------------------------|
| 4. B50004654, Lock-Smith Services
For Various City Agencies | <u>1st Call</u>
Easter's Lock and Access Systems, Inc. | \$ 349,000.00
\$ 200,000.00 |
| | <u>2nd Call</u>
Baltimore Lock and Hardware, Inc. | \$ 149,000.00 |

(Dept. of General Services)

MWBOO GRANTED A WAIVER.

- | | | |
|--|--|---------------|
| 5. B50004669, Poly Vinyl Chloride (PVC) Pipes and Fittings | Ferguson Enterprises, Inc.
HD Supply Waterworks, Ltd. | \$ 400,000.00 |
|--|--|---------------|

(Dept. of Public Works,
Water & Waste Water)

MWBOO GRANTED A WAIVER.

- | | | |
|--|--|---------------|
| 6. B50004680, Steel Toe Rubber Hip Boots | A & A Sales Associates, LLC
District Safety Products, Inc.
Stauffer Glove and Safety | \$ 180,000.00 |
|--|--|---------------|

(Dept. of Public Works)

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

7. B50004684, Thermo- Ennis Paint, Inc. \$ 253,555.00
Plastic Blocks

(Dept. of Transportation)

MWBOO GRANTED A WAIVER.

8. B50004698, SWAT National Safety Supply \$ 52,740.00
Avon FM53 Gas Inc.
Masks

(Police Dept.)

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|--------------------|------------------------|
| 1. <u>PITNEY BOWES INC.</u> | <u>\$39,840.60</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - 60 Month lease of Mailing Systems for State's Attorney's Office - States Attorney's Office - Req. No. R733836 | | |

Currently, there are only two vendors approved to sell or lease mail machines, Pitney Bowes Inc., & Neopost. Proposals were received from both vendors. Pitney Bowes, Inc. provided the lowest price. The award is for the period August 1, 2016 through July 31, 2017, with four 1-year renewal options remaining.

- | | | |
|---|---------------|----------------|
| 2. <u>ALL HANDS FIRE EQUIPMENT</u> | <u>\$0.00</u> | <u>Renewal</u> |
| Contract No. B50004321 - Provide Partner Rescue Saws and Parts - Fire Department - Req. No P33316 | | |

On October 21, 2015, the Board approved the initial award in the amount of \$50,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$0.00 is for the period November 1, 2016 through October 31, 2017, with two 1-year renewal options remaining.

- | | | |
|---|--------------------|--------------------|
| 3. <u>K.L. LEMMON & SON HAY & STRAW, LLC.</u> | <u>\$30,000.00</u> | <u>Sole Source</u> |
| Solicitation No. B50004714 - Timothy Hay Bales - Baltimore City Police Department - Req. No. 737816 | | |

The bidder's quote has been reviewed and found to be fair and reasonable. The period of the award is September 14, 2016 through September 13, 2017, with four 1-year renewal options remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|-------------|----------|
| 4. INDUSTRIAL REFRIGERATION SERVICES, INC. | \$25,245.00 | Sole Bid |
| Solicitation No. B50004711 - Maintenance contract for Ice Rink Refrigeration Machines - Recreation and Parks - Req. No. TBD | | |

The period of the award is September 14, 2016 through September 13, 2017 with four 1-year renewal options.

- | | | |
|--|-------------|-------------|
| 5. ADCOR DEFENSE, INC. | \$39,310.20 | Sole Source |
| Solicitation No. 08000 - Rifles - Baltimore City Sheriff's Office - Req. No. R738977 | | |

Adcor Defense, Inc. is the manufacturer and the only distributor of the AdCOR.556 Elite Rifle. The Sheriff's Office has created a patrol Rifle Program and this is the rifle they have selected for this program. This is a one-time procurement.

- | | | |
|--|--------------|-------------|
| 6. QSTAR TECHNOLOGY, LLC | \$ 60,305.40 | Sole Source |
| Contract No. 08000 - Surveillance Cameras - Department of Housing and Community Development - Req. No. R739645 | | |

The vendor is the manufacturer and sole distributor of the FlashCam-880SX surveillance cameras. These cameras are an upgrade to the cameras that are currently being used by the Department of Housing, Special Investigations Unit and are compatible with the existing installed cameras hardware and software. This is a one-time procurement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|---------------------|--------------------|
| 7. <u>AGILENT TECHNOLOGIES</u> | <u>\$175,223.52</u> | <u>Sole Source</u> |
| Contract No. 08000 - Maintenance Contract for Crime Lab
Instruments - Baltimore Police Department - Req. No. R737320 | | |

Agilent Technologies is the sole provider of support and maintenance for the software upgrades and instruments in the Crime Lab. Maintenance is required with this vendor so that the warranties for the software and hardware would not be voided. The period of the award is June 15, 2016 through June 14, 2019, with no renewal options.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|---------------------|----------------|
| 8. <u>SYSTEM INDUSTRY, INC.</u> | | |
| f/k/a SIEMENS BUILDING | | |
| <u>TECHNOLOGIES, INC.</u> | <u>\$ 51,471.00</u> | <u>Renewal</u> |
| Contract No. 08000 - Maintenance and Repair of Pneumatic and Electronic Controls of the HVAC System at Back River Wastewater Treatment Plant - Department of Public Works-Water and Wastewater - P.O. No. P525497 | | |

On October 30, 2013, the Board approved the initial award in the amount of \$148,550.00. The award contained one 1-year renewal option. This sole renewal in the amount of \$51,471.00 is for the period October 30, 2016 through October 29, 2017.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|---------------------|----------------|
| 9. <u>SAFEWARE, INC.</u> | <u>\$100,000.00</u> | <u>Renewal</u> |
| Contract No. B50003108 - Revolution Traffic Cones -
Department of Transportation - P.O. No. P525008 | | |

On September 11, 2013, the Board approved the initial award in the amount of \$129,300.00. The award contained two 1-year renewal options. On July 13, 2016, the Board approved an increase in the amount of \$50,000.00. This renewal in the amount of \$100,000.00 is for the period October 1, 2016 through September 30, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|-----------------------|----------------|
| 10. <u>JESCO, INC.</u> | <u>\$1,000,000.00</u> | <u>Renewal</u> |
| Contract No. 08000 - Parts, Repair Service and Warranty
Repairs for John Deere Equipment - Department of General
Services, Fleet Management - P.O. No. P521466 | | |

On August 29, 2012, the Board approved the initial award in the amount of \$2,500,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$1,000,000.00 is for the period October 1, 2016 through September 30, 2017. The above amount is the City's estimated requirement.

- | | | |
|---|---------------------|----------------|
| 11. <u>E.J. WARD, INC.</u> | <u>\$150,000.00</u> | <u>Renewal</u> |
| Contract No. 08000 - OEM Parts for E.J. Ward Canceivers -
Department of General Services, Fleet Management - P.O. No.
P526537 | | |

On March 12, 2014, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

On March 9, 2016, the Board approved an increase in the amount of \$100,000.00. This renewal in the amount of \$150,000.00 is for the period October 1, 2016 through September 30, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 12. <u>GETINGE USA, INC.</u> | \$ 26,685.00 | Renewal |
| Contract No. 08000 - Autoclave Preventive Maintenance -
Department of Public Works - Water and Wastewater - P.O. No.
P529371 | | |

On November 18, 2014, the City Purchasing Agent approved the initial award in the amount of \$24,673.00. The award contained three 1-year renewal options. On August 26, 2015, the Board approved the first renewal in the amount of \$25,410.00. This second renewal in the amount of \$26,685.00 is for the continuity of preventive maintenance for the autoclave equipment for the Patapsco Wastewater Treatment Plant, Ashburton Water Filtration Plant, and Montebello Filtration Plant Facilities. This renewal is for the period October 1, 2016 through September 30, 2017, with one 1-year renewal option remaining.

- | | | |
|--|----------------|---------|
| 13. <u>FIRST CALL</u>
MARCON ENGINEERING
SERVICES, INC. | | |
| <u>SECOND CALL</u>
THE GENERAL SHIP
REPAIR CORPORATION | | |
| | \$1,000,000.00 | Renewal |
| Contract No. B50001979 - Maintenance, Parts and Repairs for
Fire Boats -Department of General Services - P.O. Nos.
P518465 and P518466 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

On October 12, 2011, the Board approved the initial award in the amount of \$3,000,000.00. The award contained three 2-year renewal options. On September 24, 2014, the Board approved the first renewal in the amount of \$0.00. This second renewal in the amount of \$1,000,000.00 is for the period November 1, 2016 through October 31, 2018, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

- | | | |
|---|--------------|---------|
| 14. UNIVAR USA, INC. | \$200,000.00 | Renewal |
| Contract No. B50003714 - Sulfur Dioxide Liquid in One Ton Container - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P529083 | | |

On October 15, 2014, the Board approved the initial award in the amount of \$250,000.00. The award contained four 1-year renewal options. On August 26, 2015, the Board approved the first renewal in the amount of \$200,000.00. This second renewal in the amount of \$200,000.00 is for the period October 15, 2016 through October 14, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 15. DEPENDABLE SERVICES
GROUP, LLC
TRUSTWORTHY STAFFING SOLUTIONS,
LLC
PERSONAL TOUCH HOME AIDES
OF BALTIMORE, INC.
CHESAPEAKE MEDICAL STAFFING,
LLC | \$450,000.00 | Renewal |
| Contract No. B50002394-Personal Care & Homemaker Services - Health Department - P.O. No. Various | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

19. SIRCHIE ACQUISITION

COMPANY, LLC	\$ 0.00	Extension
Contract No. B50001635 - Forensic Supplies for the Mobile Crime Lab - Baltimore Police Department - Crime Lab - P.O. No. P514829		

On September 22, 2010, the City Purchasing Agent approved the initial award in the amount of \$16,000.00. The award contained four 1-year renewal options. All renewals have been exercised and subsequent actions have been approved. This extension is necessary to allow the services of the necessary forensic supplies for the Police Department's Mobile Crime Lab to continue until a new contract has been awarded. The period of the extension is September 29, 2016 through December 28, 2016. The above amount is the City's estimated requirement.

20. ROCHESTER SOFTWARE

Amendment No. 3

ASSOCIATES, INC.	\$30,000.00	to Agreement
Contract No. 08000 - RSA Maintenance Agreement - Mayor's Office of Information Technology - P.O. P525354		

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement with Rochester Software Associates, Inc. The contract expires on June 30, 2017.

On October 9, 2013, the Board approved the initial award in the amount of \$164,323.00. Subsequent actions have been approved. This third amendment is required to add additional hardware and software, installation, professional services and annual maintenance and support. All other terms and conditions remain unchanged.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

21. SMG	Revenue	2 nd Amendment to Agreement
Contract No. B50002463 - Baltimore Arena - Title Sponsorship, Advertising, Manage and Operate - Department of Finance - Req. No. N/A		

The Board is requested to approve and authorize execution of the Second Amendment to Agreement with SMG. The period of the Second Amendment to Agreement is effective upon Board approval for three years.

On December 19, 2012, the Board approved the initial award. On September 17, 2014, the Board approved the first amendment. This second amendment clarifies all parties' obligations under the Settlement Agreement (John C. Bourgeois v. Mayor and City Council of Baltimore City, Case No. 24C14004560) as approved by the Board on August 31, 2016. The terms of this amendment refer only to the settlement agreement. The contract expires on December 31, 2017 with five 1-year renewal options.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

24. UNIVERSITY OF BALTIMORE,
SCHAEFER CENTER FOR PUBLIC
POLICY
- | | | |
|--|--------------|----------|
| | \$130,000.00 | Increase |
|--|--------------|----------|
- Baltimore County Contract No. BC 2057085, Election Judge Training Services - Board of Elections - P.O. No: P531955

On July 11, 2007, the Board approved the initial award in the amount of \$290,000.00. Subsequent actions were approved. The State of Maryland has implemented new voting machines and respective procedures with the upcoming 2016 elections requiring increased training. This increase in the amount of \$130,000.00 is requested after the experience with the primary elections requiring additional training to be provided for the general elections including all early voting. This increase will make the award amount \$2,279,903.00. The contract expires on December 31, 2016, with no renewal options.

MWBOO GRANTED A WAIVER.

25. AARON SHAWN BELL
T/A A.S.B.
- | | | |
|--|--------------|----------|
| | \$ 50,000.00 | Increase |
|--|--------------|----------|
- Solicitation No. B50004643 - Carpet, Floor, Drapery and Upholstered Furniture Cleaning - Department of General Services - P.O. No. P536188

On July 14, 2016, the City Purchasing Agent approved the initial award in the amount of \$24,999.00. Subsequent actions

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

were approved. Due to unforeseen usage, an increase in the amount of \$50,000.00 is necessary. This increase will make the award amount \$86,999.00. The contract expires on July 17, 2017, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

26. ENVIRONMENTAL RECOVERY

<u>CORPORATION OF MARYLAND</u>	<u>\$ 60,000.00</u>	<u>Increase</u>
Solicitation No. B50003833 - Rental and Service of Portable Chemical Toilets - Department of Recreation and Parks - P.O. No. P529852		

On December 24, 2014, the Board approved the initial award in the amount of \$133,260.00. Subsequent actions were approved. Due to increased usage by various Agencies to include the Department of Recreation and Parks to accommodate the pool season and by the Baltimore City Police Department in preparation for Officer Trials, an increase in the amount of \$60,000.00 is necessary. This increase will make the award amount \$243,260.00. The contract expires on December 23, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

<u>TIERPOINT MARYLAND, LLC.</u>	<u>\$307,527.83</u>	<u>Increase</u>
Solicitation No. B50002948 - Data Center Colocation - Mayor's Office of Information Technology - P.O. No.: P524893		

On September 13, 2013, the Board approved the initial award in the amount of \$1,653,520.00. Subsequent actions were approved. In order to provide Cloud Services for the Police Department an increase in the amount of \$307,527.83 is necessary. This increase in the amount of \$307,527.83 will make the award amount \$2,236,560.19. The contract expires on September 10, 2018, with five 1-year renewal options. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MWBOO set goals of 5% MBE and 2% WBE. TierPoint Maryland, LLC committed to participation of 20.8% MBE and 2.9% WBE and was found in non-compliance on July 23, 2014, with actual utilization of 16.83% MBE and 2.52% WBE. On August 13, 2014, the Board approved the Bureau of Purchases' request that the difference between the commitment and the utilization be waived, as the shortfall was due to the City's reduction in the need to physically relocate old servers. The goals were only applicable to the initial relocation during the first year of the contract.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions. The Board approved and authorized execution of the Amendment No. 3 Agreement with Rochester Software Associates, Inc. (item no. 20). The Board approved and authorized execution of the 2nd Amendment to Agreement with SMG (item no. 21). The Board further approved and authorized execution of the Sole Source Agreement with Kershner Environmental Technologies, LLC (item no. 22).

MINUTES

Office of the Mayor/Office of the City Council President - New Port Covington Amended and Restated Consolidated Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the New Port Covington Amended and Restated Consolidated Memorandum of Understanding (MOU) with Sagamore Development Company, LLC (Sagamore), relating to a Citywide Benefits Commitment for the New Port Covington Project and for monitoring and compliance. The term of this MOU will be 30 years from the issuance of the first tranche of Tax Increment Financing Bonds.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Sagamore, either directly or through affiliates, is or will be developing approximately 250 acres of land located on the South Baltimore peninsula, south of I-95, into a transformative, inclusive, and world-class mixed-use, waterfront project, that will include more than 12 million square feet of building development (New Port Covington).

As a commitment to inclusion and diversity, Sagamore and the City, with the approval of the City's Board of Estimates, have previously entered into the following Memoranda of Understanding (the Existing MOUs), each dated April 20, 2016:

- New Port Covington Local Hiring Memorandum of Understanding,
- New Port Covington Supplier Diversity Memorandum of Understanding, and

MINUTES

Office of the Mayor/Office of - cont'd
the City Council President

- Memorandum of Understanding Regarding Inclusionary Housing in Port Covington.

At the request of the City, Sagamore has engaged in an outreach program to determine additional Citywide needs, meeting extensively with community stakeholders. As a result, Sagamore and the City have agreed to amend and restate the Existing MOUs to provide for enhanced commitments by Sagamore with respect to the matters addressed in the Existing MOUs, and certain additional commitments by Sagamore.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

President: "The second item on the non-routine agenda can be found on pages 104 to 105, Office of the Mayor and City Council President New cov -- New Port Covington Amended and Restated Consolidated Memorandum of Understanding will the parties please come forward. Protestant is here? (No Response) I entertain a Motion."

Interim City Solicitor: "I move to approve the New Port Covington Amended and Restated Consolidated Memorandum of Understanding as set forth on pages 104 and 105 of the Agenda."

Comptroller: "Second"

MINUTES

President: "All those in favor say AYE. All those opposed. The Motion carries. The Comptroller has copies of the Memorandum of Understating for anybody that needs a copy."

* * * * *

Kim A. Trueheart

September 13, 2016

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:

Pages 1 - 113, City Council President and members of the Board of Estimates, BOE Agenda dated September 14, 2016 , if acted upon:

- a. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
- b. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
- c. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
- d. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
- e. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.

Email: kimtrueheart@gmail.com

*5519 Belleville Ave
Baltimore, MD 21207*

- f. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.

3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on September 14, 2016.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

*5519 Belleville Ave
Baltimore, MD 21207*

MINUTES

Department of Public Works/ Office - Amendment No. 1 to
of Engineering and Construction Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment No. 1 to Agreement with Brown and Caldwell, for Project 1185.1.1 (WC 1318), Small Water Main Replacement and Rehabilitation Design at Various Locations FY 2014. The Amendment No. 1 to Agreement extends the agreement through September 8, 2017.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Amendment No. 1 to Agreement will increase the duration time of the contract by 335 days for a total of 1,065 days. The current expiration date is October 8, 2016 and the new completion date is September 8, 2017.

On October 8, 2014, the Board approved a two-year contract for Project 1185.1.1., Downtown, Bolton Hill, Guilford Neighborhood and vicinity Water Main Replacements. The Project was suspended December 5, 2014, before the design memorandum submittal was due. The project resumed on September 23, 2015. The Office of Engineering and Construction is recommending a time extension of agreement by 11 months up to September 8, 2017. All other terms and conditions of the agreement will remain unchanged.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with the M/WBE programs in accordance with the Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Public Works/ Office - cont'd
of Engineering and Construction

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 1 to Agreement with Brown and Caldwell, for Project 1185.1.1 (WC 1318), Small Water Main Replacement and Rehabilitation Design at Various Locations FY 2014.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
1. Robert Nash	CMAA National Conference San Diego, CA Oct. 9 - 11, 2016 (Reg. Fee \$600.00)	General Funds	\$1,822.25
<p>The subsistence rate for this location is \$204.00 per night. The cost of the hotel is \$140.00 per night plus taxes of \$18.10 per night. The registration fee of \$600.00 and airfare were prepaid using a City-issued procurement card assigned to Tianna Haines. Therefore, the disbursement to Mr. Nash is \$726.30.</p>			
2. Jeffrey Raymond	WEFTEC 2016 New Orleans, LA Sept. 26 - 28, 2016 (Reg. Fee \$1,075.00)	General Funds	\$2,040.80
<p>The subsistence rate for this location is \$186.00 per night. The hotel cost is \$209.00 per night, plus taxes of \$32.92 per night, plus an additional fee of \$2.00. The Department is requesting additional subsistence of \$23.00 per day to cover the cost of the hotel and \$40.00 for meals and incidentals. The airfare in the amount of \$339.96 and the registration in the amount of \$1,075.00 was prepaid on a City issued credit card assigned to Tianna Haines. Therefore, Mr. Raymond will be disbursed \$625.84.</p>			
3. Shaaron Phillips	88 th Annual Water Environment Federal Technical and Ex- hibitions & Conf. New Orleans, LA Sept. 25 - 28, 2016 (Reg. Fee \$875.00)	Water Funds	\$2,310.88

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works - cont'd</u>			

The subsistence rate for this location is \$186.00 per night. The hotel cost is \$239.00 per night, plus hotel taxes of \$37.64 per night, and an additional hotel fee of \$9.00. The Department is requesting additional subsistence of \$53.00 per night to cover the hotel and \$40.00 per day for meals and incidentals. The airfare in the amount of \$416.96 was prepaid on a City issued Procurement card assigned to Lorenzo Garrett and the registration fee of \$875.00 was prepaid by a City issued Procurement card assigned to Ms. Tianna Haines. The amount to be disbursed to Ms. Phillips is \$1,018.92.

Department of Public Works - Bureau of Solid Waste

4. Robert Murrow	The United States Conference of Mayor's 2016 MWMA Fall Summit St. Petersburg, FL Nov. 16 - 18, 2016 (Reg. Fee \$99.00)	General Funds	\$1,072.00
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The subsistence rate for this location is \$160.00 per night. The cost of the hotel is \$189.00 per night plus taxes of \$22.68 per night. The airfare in the amount of \$157.96 and the registration fee in the amount of \$99.00 were pre-paid on a City-issued credit card assigned to Ms. Tianna Haines.

The Department is requesting additional subsistence of \$29.00 per day for the hotel and \$40.00 per day for meals and incidentals. Therefore, Mr. Murrow will be disbursed \$815.04.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire and Police Employees' Retirement System</u>			
5. Peter Keith	Summit Strategies Group 2016 Client Conference St. Louis, MO Sept. 25 - 27, 2016	Special Funds Fire & Police	\$ 958.96

The subsistence rate for this location is \$179.00 per night. The hotel cost is \$189.00 per night, plus taxes of \$32.00 per night. The Department is requesting additional subsistence of \$10.00 per night to cover the cost of the hotel and \$40.00 per day for food and incidentals.

6. N. Anthony Calhoun	Summit Strategies Group 2016 Client Conference St. Louis, MO Sept. 25 - 28, 2016	Special Funds Fire & Police	\$1,154.20
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The subsistence rate for this location is \$179.00 per night. The hotel cost is \$189.00 per night, plus taxes of \$32.00 per night. The Department is requesting additional subsistence of \$30.00 per night hotel costs and \$40.00 per day for food and incidentals.

Mayor's Office of Employment Development

7. Jason Perkins-Cohen	Workforce Development Council's 27 th Annual Congressional Forum and Pre-Conference Washington, DC Sept. 19 - 20, 2016 (Reg. Fee \$700.00)	Admin- istra- tive Cost Pool	\$1,106.01
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The registration fee in the amount of \$700.00 was pre-paid on EA 000194771. Therefore, Mr. Perkins-Cohen will be disbursed \$406.01.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
8. Martin A. Bartness	BJA Peer-to-Peer Exchange with Houston Police Department Houston, TX Sept. 11 - 14, 2016	General Funds	\$1,019.12

The hotel of Mr. Bartness is approximately 20 minutes from the training site. He selected the same hotels at which other members will be staying who are sponsored for this training. Pursuant to AM-240-8 if official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board must approve funds for such expenses in advance of the trip. He will be required to attend the training each day. Therefore, the Department is requesting additional funds in the amount of \$116.11 to cover the cost of the rental vehicle.

9. Ganesha Martin Melissa Hyatt Stanley Brandford	MD Chief of Police and MD Sheriff's Assoc. 2016 Professional Development Seminar Ocean City, MD Sept. 11 - 15, 2016 (Reg. Fee \$325.00)	General Funds	\$2,916.84
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The subsistence rate for this location is \$153.00 per night. The cost of the hotel is \$145.00 per night plus taxes of \$15.23 per night. The registration fee in the amount of \$325.00 was prepaid using a City-issued credit card assigned to Tribhuvan Thacker. Therefore, the disbursement to MS. Martin is \$640.92.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Dept. - cont'd</u>			

The subsistence rate for this location is \$153.00 per night. The cost of the hotel is \$145.00 per night plus taxes of \$15.23 per night. The registration fee in the amount of \$325.00 was prepaid using a City-issued credit card assigned to Tribhuvan Thacker. Therefore, the disbursement to Ms. Hyatt is \$640.92.

The subsistence rate for this location is \$153.00 per night. The cost of the hotel is \$165.00 per night plus taxes of \$17.33 per night. The registration fee in the amount of \$325.00 was prepaid using a City-issued credit card assigned to Tribhuvan Thacker. Therefore, the disbursement to Mr. Brandford is \$660.00.

10. Steven Henson	Cellebrite Certified Logical Operator & Cellebrite Certified Physical Analyst Parsippany, NJ Sept. 12 - 16, 2016 (Reg. Fee \$3,850.00)	General Fund	\$4,864.60
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The registration fee in the amount of \$3,850.00 was prepaid using a City-issued credit card assigned to Tribhuvan Thacker. Therefore, the disbursement to Mr. Henson is \$871.46.

11. Taiwan J. Smith	International Assn. Of Chiefs of Police 2016 Conference San Diego, CA Oct. 14 - 19, 2016 (Reg. Fee \$350.00)	General Funds	\$2,536.71
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The subsistence rate for this location is \$204.00 per night. The hotel cost is \$239.00 per night plus hotel taxes of

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Dept. - cont'd</u>			

\$30.35 per night. The Department is requesting and additional \$35.00 per night for the hotel and \$40.00 per day for meals and incidentals. The registration fee of \$350.00 was paid by City-issued credit card assigned to Mr. Tribhuvan Thacker. Therefore, the amount to be disbursed to Mr. Smith is \$2,186.71.

Department of Public Works/Wastewater Treatment

12. Kimberly Grove Water Environment	Federation Annual Technical Exhibi- tion and Conference New Orleans, LA Sept. 25 - 28, 2016 (Reg. Fee \$875.00)	Storm- water Utility	\$2,351.44
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The subsistence rate for this location is \$186.00 per night. The cost of the hotel is \$219.00 per night plus taxes of \$34.49 per night, and an additional fee of \$3.00. The airfare in the amount of \$532.96 and the registration fee in the amount of \$875.00 were prepaid on a City-issued credit card assigned to Ms. Tianna Haines.

The Department is requesting additional subsistence of \$33.00 per day for the hotel and \$40.00 per day for meals and incidentals. Therefore, Ms. Grove will be disbursed \$943.48.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of General Services</u>			
13. Renee Johnson	2016 Annual FASTER	Internal	\$1,402.14
Ray Lacher	Conference	Service	
Abogan Apetoh	Norfolk, VA	Fund	
Chichi Nyagah-nash	Oct. 16 - 19, 2016		
Angela DelCostello			
Alan Massey			
Benjamin Brosch			

City vehicles will be the mode of transportation for all attendee. Renee Johnson and Chichi Nyhagah-nash each will be provided \$30.00 for parking. The amount to be disbursed to Renee Johnson and Chichi Nyagah-nash each is \$487.38. The amount to be disbursed to Ray Lacher, Abogan Apetch, Angela DelCostello, Alan Massey and Benjamin Brosch is \$457.38 each.

UPON MOTION duly made and seconded, the Board approved the foregoing travel requests. The Comptroller **ABSTAINED** on item nos. 5 and 6.

MINUTES

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

Kim A. Trueheart

September 13, 2016

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:

Pages 1 - 113, City Council President and members of the Board of Estimates, BOE Agenda dated September 14, 2016 , if acted upon:

- a. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
- b. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
- c. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
- d. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
- e. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.

Email: kimtrueheart@gmail.com

*5519 Belleville Ave
Baltimore, MD 21207*

- f. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.

3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on September 14, 2016.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

*5519 Belleville Ave
Baltimore, MD 21207*

MINUTES

President: "There being no more business before this Board.

This Board will recess until bid opening at 12 noon. Thank you."

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Comptroller announced that the following agency had issued addenda extending the date for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases - B50004705, Restroom Paper and Soap Supplies for Baltimore Convention Center
BIDS TO BE RECV'D: 09/21/2016
BIDS TO BE OPENED: 09/21/2016

Bureau of Purchases - B50004633, 340B Contract Pharmacy
BIDS TO BE RECV'D: 10/06/2016
BIDS TO BE OPENED: 10/06/2016

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 14308, Cherry Hill Light Rail Station Area Enhancements

P. Flanigan & Sons, Inc.
Potts and Callahan, Inc.
Civil Construction, LLC

Department of Transportation - TR 17014, Resurfacing Highways at Various Locations Southeast, Sector IV

P. Flanigan & Sons, Inc.
M. Luis Construction Co., Inc.
Gray & Son, Inc.
The American Asphalt Paving Co., LLC
Machado Construction Co., Inc.

Department of Public Works - ER 4097, Watershed 263-Phase 3 & 4/Slope Repair at Biddison Run and Western Run (WS 263 Portion)

Allied Contractors, Inc.
Monumental Paving & Excavating, Inc.
Environmental Quality Resources, LLC
DSM Properties, LLC
C & N Associates, LLC

MINUTES

Bureau of Purchases - B50004530, Baltimore City Shuttle/Transit Service (Technical Opening)

MV Transportation
Martz Group - REFERRED TO LAW
Dillon's Bus Service
Transdev Services, Inc.

Bureau of Purchases - B50004585, 911 Customer Premise Equipment (CPE) System (TECHNICAL OPENING)

MicroAutomation
Motorola Solutions, Inc.
West Safety Solutions, Inc.
TriTech Software Systems
Carousel Industries

Bureau of Purchases - B50004604, Janitorial Services for Area B

J & H Maintenance Service Corp.
Broadway Services, Inc.
Millenium Concepts
Affordable Carpet Cleaning, Corp.
Brookway, LLC
B & B Diversified Services, LLC
NayTy Inc.
P2 Cleaning Services
MJB Cleaning
Now LLC
Running Things Cleaning Services
Dazer-Bal Corp. DBA Jani-King of Baltimore
Baltimore Janitorial Services
Associated Building Maintenance Co., Inc.
C-J Maintenance, Inc.
Merit Building Contracting Services
A.S.B. DBA Aaron S. Bell

MINUTES

Bureau of Purchases - B50004606, Janitorial Services for Area D

Broadway Services, Inc.
Affordable Carpet Cleaning, Corp.
Sparkle & Shine Janitorial
Baltimore Janitorial Services
Running Things Cleaning Services, Inc.
NAYTY
B&B Diversified Services, LLC
P2 Cleaning Services LLC
NOW LLC
Dazser-Bal Corporation d/b/a Jani-King of Baltimore
Eazy Does It Cleaning Service, Inc.
Merit Building
Associated Building Maintenance Co., Inc.
Butler Done It
C.J. Maintenance, Inc.
A.S.B. d/b/a Aaron S. Bell

Bureau of Purchases - B50004671, Repair and Maintenance
Services-Electrical Motors above 300 H.P.

TEAM Services Corporation

Bureau of Purchases - B50004719, John Deere HPX Gator

Finch Services, Inc.
Turf Equipment and Supply

Bureau of Purchases - B50004662, EMT Services

Grace Ambulance Services, LLC
PLMD, LLC d/b/a Pulse Medical Transportation

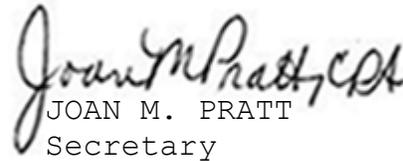
MINUTES

Department of Transportation - TR 11013, Loch Raven Watershed
Culvert Repair, Replacement, and
Resurfacing

M. Luis Construction Co., Inc.
P. Flanigan & Sons, Inc.
Civil Construction, LLC
Gray & Son, Inc.

* * * * *

The Board, UPON MOTION duly made and seconded, adjourned
until its next regularly scheduled meeting on Wednesday,
September 21, 2016.



JOAN M. PRATT
Secretary