

2027

BOARD OF ESTIMATES

JUNE 08, 2016

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor - **ABSENT**
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudolph S. Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk - **ABSENT**

Pursuant to Article VI, Section 1(c) of the revised City Charter effective July 1, 1996, the Honorable Mayor, Stephanie Rawlings-Blake, in her absence during the meeting, designated Mr. Henry Raymond, Director of Finance, to represent the Mayor and exercise her power at this Board meeting.

President: "Good Morning, the June 8, 2016, meeting of the Board of Estimates is now called to order. Um -- in the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room immediately. Meetings of the Board of Estimates are open -- meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing.

MINUTES

I will direct the Board members attention to the memorandum from my office dated June 6, 2016, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "MOVE approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries, the routine agenda has been adopted."

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MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 9 to Sabra Wang & Associates, Inc. under Project No. 1183, Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services. The duration of this task is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$189,035.64 - 9950-904078-9512-900020-703032

BACKGROUND/EXPLANATION:

This authorization will provide on-site support services in the Traffic Signal and ITS Section to assist with design review and in house design work.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations part 26 and the DBE goal established in the original agreement.

DBE: 95.00%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 9 to Sabra Wang & Associates, Inc. under Project No. 1183, Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services. The President voted **NO**.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 4 to Wallace, Montgomery & Associates under Project No. 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects. The duration of this task is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$146,438.13 - 2024-000000-5480-395700-603026

BACKGROUND/EXPLANATION:

This authorization will provide for design engineering services for various conduit projects. The scope of services includes, but is not limited to on-site engineering support as needed, assisting the Conduit Division in the review of conduit design submissions and attending project manager level meetings.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 4 to Wallace, Montgomery & Associates under Project No. 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 3 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1217, On-Call Construction Project Management Services. The duration of this task is approximately six to eight months.

AMOUNT OF MONEY AND SOURCE:

\$ 20,000.00	-	9950-906660-9508-900010-705032
15,000.00	-	9950-906855-9514-900010-705032
20,000.00	-	9950-900854-9514-900010-705032
35,000.00	-	9950-903865-9514-900020-705032
10,000.19	-	9950-910042-9508-900010-705032
\$100,000.19		

BACKGROUND/EXPLANATION:

This authorization will provide for Construction Project Management Services in connection with Contract Nos. TR 12319, TR 13304, TR 13307, TR 14005, TR 14310, and TR 15011.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

MWBOO SET GOALS OF 22% MBE AND 10% WBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

DOT - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 3 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1217, On-Call Construction Project Management Services. The President voted **NO**.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 1 to Rummel, Klepper & Kahl, LLP under Project No. 1208, On-Call Transportation Planning/Policy/Feasibility Studies. The duration of this task is approximately one year and five months.

AMOUNT OF MONEY AND SOURCE:

\$310,368.22 - 9950-917089-9512-000020-705032

BACKGROUND/EXPLANATION:

This authorization will provide for design of a three lane roadway, one lane in each direction and a center turning lane on Boston Street. The scope of service will increase roadway capacity, provide vehicle access from Boston to O'Donnell Street, and improve vehicle operation issues associated with Canton Crossing retail stores, and the railroad crossing on Boston Street. The extension will also include access to Toone Street, turn outs for future MTA parking lots, a sidewalk on the west side, and storm drain inlets.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

MWBOO SET GOALS OF 23% MBE AND 10% WBE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$200,000.00	9950-907074-9512	9950-917089-9512-5
Other	Traffic Mitigation Studies	Inspection Traffic Mitigation SE Zone D

This transfer will fund the costs associated with Task No. 1 on Project #1208 "On-Call Transportation Planning/Policy /Feasibility Studies" with Rummel, Klepper & Kahl, LLP.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 1 to Rummel, Klepper & Kahl, LLP under Project No. 1208, On-Call Transportation Planning/Policy/Feasibility Studies. The Transfer of Funds was approved, **SUBJECT** to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The President voted **NO**.

MINUTESDepartment of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1325 Eastern Avenue	Press Only, LLC	Two single face electric signs, one @ 33 sq. ft., one @ 96 sq. ft.
Annual Charge: \$409.40		
2. 223 W. Chase Street	Sullivan & Sons, LLC	One double face electric sign 30" x 30"
Annual Charge: \$140.60		

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Option</u>			
1. Amy Sue Nochumowitz, substitute Trustee under the Paul Wye Nochumowitz Deed of Trust for Ross Adam Nochumowitz	2202 Druid Hill Avenue	G/R \$100.00	\$916.00

Funds are available in account 9910-905788-9588-900000-704040,
Druid Hill Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

2. City Homes West Business Trust	2533 Emerson St.	L/H	\$15,600.00
3. Hyacinth Linton	4402 Daytona Ave.	L/H	\$ 6,400.00

Funds are available in account 9910-908636-9588-900000-704040, FY
16 Whole Block Demolition Project.

The fair market values were substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject properties interest in conformity with the applicable law.

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing option, condemnations, and quick-takes.

MINUTES

Mayor's Office on Criminal Justice - Intergovernmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Intergovernmental Agreement with the Mayor and City Council of Baltimore and the Circuit Court of Baltimore City (CCBC). The period of the Intergovernmental Agreement is July 1, 2014 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$135,000.00 - 4000-472014-2252-694204-607001

BACKGROUND/EXPLANATION:

On October 9, 2013, the Board approved and authorized a grant award from the U.S. Department of Justice for the JAG IX grant. The grant will be utilized between various agencies. The CCBC will use the grant to support crime reduction and deterrence by offering crime prevention programs in the community, in addition to developing community service opportunities and support for offenders.

MBE/WBE PARTICIPATION:

N/A

The agreement is late because of an administrative oversight.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Intergovernmental Agreement with the

MINUTES

MOCJ - cont'd

Mayor and City Council of Baltimore and the Circuit Court of
Baltimore City.

MINUTES

Police Department - Intergovernmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Intergovernmental Agreement with the Mayor and City Council of Baltimore and the Circuit Court of Baltimore City (CCBC). The period of the Intergovernmental Agreement is October 1, 2014 through September 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$135,000.00 - 4000-479616-2252-694203-607001

BACKGROUND/EXPLANATION:

On November 18, 2015, the Board approved and authorized a grant award for the JAG XI grant. A portion of the funds were allocated to the CCBC. The CCBC will utilize the funds to support crime reduction and deterrence by offering crime prevention programs in the community, in addition to developing community service opportunities and support for offenders.

MBE/WBE PARTICIPATION:

N/A

The agreement is late because of an administrative oversight.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Intergovernmental Agreement with the

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MINUTES

Police Department - cont'd

Mayor and City Council of Baltimore and the Circuit Court of
Baltimore City.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfer of Funds

listed on the following page:

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SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$35,000.00 General Fund	9938-914052-9475 (Reserve) Druid Hill Park Comm. Service Center	9938-901719-9474 (Active) Druid Hill Park Neighborhood Access

This transfer will provide funds to cover the costs associated with the construction administration services for Druid Hill Park Neighborhood Access and to reconcile the account's deficit.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the Agreements. The period of the agreement is July 1, 2015 through June 30, 2016, unless otherwise indicated.

1. **CHASE BREXTON HEALTH SERVICES, INC.** **\$78,000.00**

Account: 5000-569716-3023-274406-603051

The organization will provide treatment adherence support by providing education, psycho-social screening to identify and address barriers to care, and monitoring of patient's appointments and medication regimens.

2. **CHASE BREXTON HEALTH SERVICES, INC.** **\$79,487.00**

Account: 5000-569716-3023-274436-603051

The organization will provide behavioral health services including initial evaluations, counseling for couples, families, or groups. Treatment will also include mental health services for HIV-positive patients.

MWBOO GRANTED A WAIVER.

The agreements are late because the State of Maryland Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

MINUTES

Health Department - cont'd

3. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$ 90,000.00**

Account: 4000-499016-3023-513201-603051

The organization will complete at least 3,000 HIV tests to include testing, counseling, linkage to care, and referrals for partner services and prevention services. The period of the agreement is January 1, 2016 through December 31, 2016.

MWBOO GRANTED A WAIVER.

The agreement is late because of a delay in the administrative review process.

4. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$422,726.00**

Account: 4000-484816-3023-513200-603051

The JHU, Center for Child & Community Research will design, implement, and evaluate STD/HIV prevention projects. The organization will be responsible for managing the day-to-day evaluation aspects of the project, such as setting-up evaluation forms and tracking mechanisms. The period of the agreement is September 30, 2015 through September 29, 2016.

MWBOO GRANTED A WAIVER.

The agreement is late because this is a new grant from the Department of Health and Human Services, Centers for Disease Control and Prevention approved by the Board on November 4, 2015. Awards to sub-grantees were made in late November 2015. The sub-grantees were asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

MINUTES

Health Department - cont'd

- 5. **THE JOHNS HOPKINS UNIVERSITY, BLOOMBERG SCHOOL OF PUBLIC HEALTH** **\$77,671.00**

Account: 1001-000000-3001-262800-603051

The organization will provide the services of a Chief Epidemiologist to serve as lead for the development of data and analysis for public health at the Department. The Chief Epidemiologist's work will include conducting comprehensive data analyses, data innovation, community engagement, and academic partnerships among other efforts. The overarching goal of the Chief Epidemiologist position is to support the Department in its vision to improve the health of all Baltimore City residents.

MWBOO GRANTED A WAIVER.

- 6. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC.** **\$34,988.12**

Account: 4000-428216-3080-294392-603051

The organization will provide health-related early intervention/case management services for the Baltimore Infants and Toddlers program. The program is for eligible patients only and will be reimbursed according to the Maryland State Department of Health and Mental Hygiene policies for the Maryland Medical Assistance program. They will directly bill DHMH at the following rates:

<u>Number of Visits:</u>	<u>Cost per Visit:</u>
40	\$250.00 - Initial Case Management
75	\$137.50 - Individualized Family Service Plan Review (Annual)
278	\$ 75.00 - Ongoing Case Management

The organization will request reimbursement less an administration fee of 15%.

MINUTES

Health Dept. - cont'd

The agreement is late because of a delay in completion of required documents.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Health Department - No-Cost Extension to the Award
Letter Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a No-Cost Extension to the Award Letter Agreement with Gilead Sciences, Inc., Grantor.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 29, 2015, the Board approved the Focus Award Letter Agreement with Gilead Sciences, Inc. to provide funds for HCV linkage to care services in the amount of \$288,351.00 for the period January 1, 2015 through February 29, 2016.

On May 10, 2016, the Grantor approved a No-Cost Extension through April 30, 2017, to allow the Department to complete its deliverables.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved the No-Cost Extension to the Award Letter Agreement with Gilead Sciences, Inc., Grantor.

MINUTES

Health Department - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Agreement with HealthCare Access Maryland, Inc. (HCAM).

AMOUNT OF MONEY AND SOURCE:

\$338,000.00 - 4000-421316-3080-595500-603051

BACKGROUND/EXPLANATION:

On June 24, 2015, the Board approved the original agreement with the HCAM in the amount of \$100,000.00 for the period of July 1, 2015 through June 30, 2016 to provide services for the Expanded Administrative Care Coordination Unit Program.

The Department received supplemental funding from the State of Maryland, Department of Health and Mental Hygiene in the amount of \$338,000.00 to support sub-grantee related personnel costs and administrative overhead. This makes the total award \$438,000.00. All other terms and conditions of the original agreement remain unchanged.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to Agreement with HealthCare Access Maryland, Inc.

MINUTES

Health Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU), with the Maryland Department of Health and Mental Hygiene (DHMH), Office of Health Services (Medicaid) and the Baltimore City Health Department. The period of the MOU is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

The Local Health Department (LHD) will be awarded F564N funds in the form of a supplement to the Expanded Administrative Care Coordination (ACC) Grant supported by 50% State and 50% matching Federal funds in accordance with the LHD funding award on the Unified Funding Document (UFD).

BACKGROUND/EXPLANATION:

The MOU is entered into between the DHMH, Office of Health Services (Medicaid), the Baltimore City Health Department (BCHD), and the LHD, for the purpose of defining the responsibilities of the Expanded Administrative Care Coordination (ACC) Grant (F564N).

The Expanded ACC Grant (F564N) means funding originating in the LHD Funding System (LHDFS) made by the DHMH to the BCHD, which is reflected on the Unified Funding Document (UFD) and is subject to all administrative and fiscal policy originating in the LHDFS and all Conditions of Award.

The BCHD will maintain sufficient records of all costs charged to the grant award and comply with all terms and conditions set forth in the Conditions of Award, and assure that any cost claimed under this MOU does not duplicate cost claimed through other federal funding. The BCHD will be awarded the Expanded ACC Grant funds in the form of a supplement to the ACCU/Ombudsman Grant supported by 50% State and 50% matching Federal Funds in accordance with the LHD funding award on the UFD at the beginning of the fiscal year.

MINUTES

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE MEMORANDUM OF UNDERSTANDING.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the Maryland Department of Health and Mental Hygiene, Office of Health Services and the Baltimore City Health Department.

MINUTES

Health Department - Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Notice of Grant Award (NoA) from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA). The period of the Grant is March 1, 2016 through February 28, 2017.

AMOUNT OF MONEY AND SOURCE:

\$7,373,234.00 - 4000-427716-3023-606100-404001
307,963.00 - 4000-498716-3023-606100-404001
\$7,681,197.00

BACKGROUND/EXPLANATION:

On March 2, 2016, the Board approved acceptance of the initial FY 2016 NoA for partial funding in the amount of \$9,476,645.00, for the period March 1, 2016 through February 28, 2017.

This NoA provides the balance of fiscal year 2016 funding based on HRSA's FY'16 appropriation and budget allocations, and makes the total award \$17,157,842.00. All other previously conveyed terms and conditions remain in effect unless specifically removed.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved the acceptance of the Notice of Grant Award from the U.S. Department of Health and Human Services, Health Resources and Services Administration.

MINUTES

Health Department - Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the revised Notice of Award (NoA) with the Department of Health and Human Services, Centers for Disease Control and Prevention, and the National Center for HIV, Viral Hepatitis, STDs, and TB Prevention. The period of the agreement is January 1, 2016 through December 31, 2016.

AMOUNT OF MONEY AND SOURCE:

\$913,893.00 - 4000-422516-3030-271500-404001

BACKGROUND/EXPLANATION:

On January 13, 2016, the Board approved the initial NoA for the Project Titled: Improving Sexually Transmitted Disease Programs through Assessment, Assurance, Policy Development, and Prevention Strategies in the amount of \$304,631.00 for the period of January 1, 2016 through December 31, 2016.

The revised NoA reflects approval of the revised budget in the amount of \$913,893.00, making the total award for the Year 3 of the budget period \$1,218,524.00. The revised NoA also approves a change in key staff: Ryan Hemminger, as the Chief of Finance and Administration, replacing Whitney Tantleff. All other terms and conditions issued with the original award remain in effect throughout the budget period.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the revised Notice of Award with the Department of Health and Human Services, Centers for Disease Control and Prevention, and the National Center for HIV, Viral Hepatitis, STDs, and TB Prevention.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Arrow Electronic, Inc. d/b/a	
Arrow Systems Integration, Inc.	\$29,574,657,000.00
Barrett and Sons Coatings, Inc.	\$ 1,044,000.00
Blastech Enterprises, Inc.	\$ 73,971,000.00
DSI, Inc.	\$ 1,500,000.00
Environmental Quality Resources, LLC	\$ 8,000,000.00
Houck Services, Inc.	\$ 21,948,000.00
P & J Contracting Company, Inc.	\$ 35,487,000.00
Shannon-Baum Signs, Inc.	\$ 8,000,000.00
Technopref Industries, Inc.	\$ 41,058,000.00
Titan Industrial Services, Inc.	\$ 94,851,000.00
Worcester Eisenbrandt, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Endesco, Inc.	Engineer
Engineering Design Technologies	Engineer
Faisant Associates, Inc.	Engineer
Melville Thomas Architects, Inc.	Architect
Mimar McKissick Architects & Engineers, LLC	Architect Engineer

MINUTES

Boards and Commissions - cont'd

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Department of Public Works Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 16 to Hazen & Sawyer, PC under Project 1406, (SC 919, WC 1173R, WC 1120R, WC 1262, SC 877, SC 918S) On-Call Project and Construction Management Assistance Services. The duration of this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$ 36,380.83 - 9956-908614-9551-900020-706063
 36,380.83 - 9960-903710-9557-900020-706063
 36,380.83 - 9960-901917-9557-900020-706063
 36,380.83 - 9960-905136-9557-900020-706063
 36,380.84 - 9956-904564-9551-900010-706063
 36,380.84 - 9956-907689-9551-900020-706063

\$218,285.00

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is in need of assistance from Hazen & Sawyer, PC to provide construction management assistance on various projects. These projects will include but, will not be limited to SC 919 Improvements to Sanitary Sewers in the Outfall Sewershed, WC 1173R Guilford Finished Water Reservoir Improvements, WC 1120R Guilford Water Pumping Station Rehabilitation Design, WC 1262 East Baltimore Midway Neighborhood & Vicinity Water Main Replacements, SC 877 ENR Modifications Phase II Demolition of Existing Facilities at Back River Wastewater Treatment Plant, and SC 918S Advanced Site Preparation for Headworks Improvements at the Back River Wastewater Treatment Plant for the Department of Public Works, Office of Engineering and Construction.

APPROVED FOR FUNDS BY FINANCE

MINUTES

DPW/Office of Eng. & Const. - cont'd

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 16 to Hazen & Sawyer, PC under Project 1406, (SC 919, WC 1173R, WC 1120R, WC 1262, SC 877, SC 918S) On-Call Project and Construction Management Assistance Services.

MINUTES

Department of Housing and - Community Development Block
Community Development Grant (CDBG) Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the CDBG Agreement with Jubilee Baltimore, Inc. The period of the agreement is January 1, 2016 through December 31, 2016.

AMOUNT OF MONEY AND SOURCE:

\$39,330.00 - 2089-208916-5930-436453-603051

BACKGROUND/EXPLANATION:

This agreement will provide CDBG funds to subsidize the Subgrantee's staff and operating cost directly related to the construction of City Arts 2 apartments to be located at 1700 Greenmount Avenue in the Greenmount West neighborhood and Station North Arts and Entertainment District. The Subgrantee will participate in design and construction management, and is the lead partner responsible for marketing and leasing of the 60 units as affordable rental housing.

On June 17, 2015, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2015 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan to be effective July 1, 2015 and beyond.

MINUTES

Department of Housing and - cont'd
Community Development

The agreement is late because of final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the CDBG Agreement with Jubilee Baltimore, Inc. The President voted **NO**.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,
the Board approved the
Extra Work Orders and Transfers of Funds
listed on the following pages:

2063 - 2068

All of the EWOs had been reviewed and approved
by the

Department of Audits, CORC,
and MWBOO, unless otherwise indicated.

The Transfers of Funds were approved

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

The President voted **NO** on item no. 1.

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation/DOT Engineering & Construction

- | | | | | | | | | |
|----|---|-------------|---|-------------------|-------------------|----|--|--|
| 1. | EWO #005 | \$89,981.77 | - | TR 05309, | Reisterstown Road | | | |
| | <u>Streetscape: Northern Parkway to City Line</u> | | | | | | | |
| | \$9,041,628.00 | \$35,577.48 | | Concrete General, | 60 | 99 | | |
| | | | | Inc. | | | | |

This authorization is requested on behalf of the contractor and also provides for a 60-day non-compensable time extension for administrative purposes only. The Board has approved one previous time extension for a total of ninety days, which included a completion date of May 16, 2016. This second request for a time extension of 60 days will result in a completion date of July 14, 2016. The work under this change order is due to the utility conflicts in various locations throughout the project. The contractor could not install the storm drain according to the approved drawings due to these unforeseen conflicts. At each utility, the designer was called out to verify the field conditions and redesign the storm drain run. Therefore, the work under this change order has been completed.

New Item: Storm Drain Conflicts - LS \$89,981.77

An Engineer's Certificate of Completion of Work has not been issued on this contract.

- | | | | | | | | | |
|----|------------------------------|-------------|---|-------------------|--------------------|----|--|--|
| 2. | EWO #002, | \$47,236.34 | - | TR 15015, | Brine Facility and | | | |
| | <u>Building Improvements</u> | | | | | | | |
| | \$654,000.08 | \$0.00 | | Spears Mechanical | 90 | 99 | | |
| | | | | Contractors, Inc. | | | | |

This authorization is requested by the contractor to complete additional repairs due to the deteriorated condition of the storage building.

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

(DOT)/Engineering & Construction - cont'd

During design, although needed repairs were outlined in the advertised contract specification, the true nature of the building's condition was not evidenced until the advertised repairs began. A 90-day non-compensable time extension is also requested for the generation of shop drawing, it's review and approval; completion of the additional work, and adequate administrative time to close out the project. This is the second time extension and will result in a completion date of July 1, 2016.

The work under this change order has not been completed. An Engineer's Completion of Work has not been issued.

- | | | | | | | | | |
|----|---------------------|----------------|---|----|---------------|---------------|-----|------|
| 3. | EWO #002 | \$0.00 | - | TR | 15016, | Salt Facility | and | Site |
| | <u>Improvements</u> | | | | | | | |
| | \$2,258,936.25 | (\$119,674.00) | | | P. Flanigan & | | 60 | 90 |
| | | | | | Sons, Inc. | | | |

This authorization is requested on behalf of the contractor for a non-compensable 60-day time extension. The Board approved one previous time extension for a total of 60 days, which included a completion date of May 16, 2016. This second request for time will result in a completion date of July 16, 2016. The additional time is needed due to unforeseen conditions at the construction site involving

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

(DOT)/Engineering & Construction - cont'd

the Bio Pond: 1) a BGE transmission line is in the footprint of the Bio Pond which requires a redline revision to shift the pond away from the electric line, 2) the removal of a buried section of reinforced concrete roadway and bedrock, and 3) the removal of a buried storm drain inlet. An Engineer's Completion of Work has not been issued.

4.	EWO #002	\$0.00	-	TR 15011,	Resurfacing	Highways		
	Northeast Sector I							
	\$2,608,485.50	\$207,175.69		P. Flanigan &		120	80	
				Sons, Inc.				

This authorization is requested on behalf of the DOT-TEC Division for a 120-day non-compensable time extension in order to complete the additional work for Contract TR 15011, Resurfacing Highways, NE Sector I. The Board approved one previous time extension for a total of 90 days, which included a completion date of May 16, 2016. This second request for a time extension of 120 days will result in a completion date of September 13, 2016. The repaving of Commercial Avenue from Enterprise Avenue to Supply Avenue was added to the project and has not been performed. An Engineer's Completion of Work has not been issued on this contract.

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

(DOT)/Engineering & Construction - cont'd

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 250,000.00	9950-905215-9514	9950-906221-9514-5
State Constr.	Local Resurfacing	Inspection
Rev.	Southwest	Resurfacing Hwys. at Various Locations, NE Sec I

This transfer will cover the deficit and fund the costs associated with project TR 15011, Resurfacing Highways, Northeast, Sector I.

6. EWO #001 \$741,920.00 - TR 15005, Structural Repairs on
Bridges Citywide JOC I

\$897,600.00	\$0.00	Allied Contrac-	126	90
		tors, Inc.		

This authorization was requested by the DOT. Warren Road over Gunpowder Falls has deteriorated to a point where it had to be closed in the interest of public safety. The contract includes post award, administrative, and inspection services. The funds to complete this item of work are being provided by the Department of Public Works. Additionally, this work will require a 126 day non-compensable time extension. The Notice to Proceed was effective April 27, 2015 with a completion date of April 25, 2016. The 126 days extends the completion date to August 29, 2016.

New Item:

409 - Remove & replace existing steel LS - \$741,920.00
beams

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office of Engineering & Construction

7. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 618,151.21	9960-910300-9558	
Water Utility	Construction Res.	
Funds	Water Facilities	
422,631.79	" "	
Counties		
\$1,040,783.00		
\$ 76,192.00	-----	9960-915601-9557-2
		Extra Work
76,192.00	-----	9960-915601-9557-3
		Engineering
76,192.00	-----	9960-915601-9557-5
		Inspection
761,920.00	-----	9960-915601-9557-6
		Construction
50,287.00	-----	9960-915601-9557-9
\$1,040,783.00		Administration

The funds are required to cover the cost of the award for TR 15005, Structural Repairs Warren Road Bridge.

8. EWO #004 \$34,403.89 - S.C. 868, Liquid Oxygen Plant Improvements - Patapsco Wastewater Treatment Plant (PWWTP)
\$5,970,000.00 \$1,424.00 Ulliman Schutte 132 -
 Constr., LLC CCD

The quality of a number of process piping welds at the PWWTP have been brought into question from x-rays of the welds.

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

DPW/Office of Engineering & Construction - cont'd

An independent investigation is needed to capture CCTV images inside the piping at the location of the suspect welds. Ulliman Schutte Construction, LLC welded piping of the same material and diameter on this project and has the available resources and expertise to conduct this investigation. This information is needed to determine the path forward for identified welds in question. This change order required an extension through December 15, 2015. Ulliman Schutte Construction, LLC is the most qualified contractor onsite to complete this investigation. There will be no additional cost for general conditions beyond the allowed markups for the change order in the Green Book.

- | | | | | |
|----|---|--------|-----------------------|---------------|
| 9. | EWO #001 \$0.00 - S.C. 920, Improvements to the Gwynns Falls Sewershed Collection System - Area A | | | |
| | \$17,292,505.00 | \$0.00 | SAK Construction, LLC | 258 99
CCD |

The Office of Engineering & Construction, during regular contractual work, while performing video inspection, discovered faults in the sanitary lines. The Office of Eng. & Constr. team concluded that further rehabilitation of the unknown conditions is necessary for achieving the contract purpose. This additional scope is extending the contractual time by 258 calendar days. All extra work was tracked and time extension approved by the Office of Eng. & Constr. personnel.

MINUTESSpace Utilization Committee - Inter-Departmental Lease Renewals

The Board is requested to approve the Inter-Departmental Lease Renewals between the Department of General Services, Landlord and the Baltimore City Police Department, Tenant. The period of the Inter-Departmental lease renewal is July 1, 2016 through June 30, 2017.

	<u>Facility & Location</u>	<u>Monthly Rent</u>	<u>Annual Rent</u>
1.	Eastern District 1620 Edison Highway	\$15,703.46	\$ 188,441.46
	Account: 1001-000000-2042-198100-603096		
2.	Northeastern District 1900 Argonne Drive	\$17,697.85	\$ 212,374.14
	Account: 1001-000000-2042-198100-603096		
3.	Northern District 2201 W. Cold Spring Lane	\$19,873.87	\$ 238,486.39
	Account: 1001-000000-2042-198100-603096		
4.	Northwestern District 5271 Reisterstown Road	\$15,401.22	\$ 184,814.62
	Account: 1001-000000-2042-198100-603096		
5.	Southeastern District 5710 Eastern Avenue	\$14,950.82	\$ 179,409.85
	Account: 1001-000000-2042-198100-603096		

MINUTES

Space Utilization Committee - cont'd

	<u>Facility & Location</u>	<u>Monthly Rent</u>	<u>Annual Rent</u>
6.	Southern District 10 Cherry Hill Road	\$15,671.10	\$ 188,053.22
	Account: 1001-000000-2042-198100-603096		
7.	Southwestern District 424 Fonthill Avenue	\$14,735.52	\$ 176,826.22
	Account: 1001-000000-2042-198100-603096		
8.	Western District 1034 N. Mount St.	\$16,936.30	\$ 203,235.65
	Account: 1001-000000-2042-198100-603096		
9.	Warrant Task Force 242 W. 29 th Street	\$14,783.35	\$ 177,400.21
	Account: 1001-000000-2042-198100-603096		

The Police Department will continue to use the leased premises for administrative offices.

On November 18, 2015, the Board approved the Inter-Departmental Agreements, for the period July 1, 2015 through June 30, 2016, with the option to renew for five 1-year terms. All other terms and conditions of the Agreement will remain unchanged.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Inter-Departmental Lease Renewals between the Department of General Services, Landlord and the Baltimore City Police Department, Tenant.

MINUTES

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement of Sale with Syed Hussain, Purchaser.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - purchase price

BACKGROUND/EXPLANATION:

The authority to sell this property was approved by the City Council Ordinance No. 477, on December 6, 1973. The property is known as 1605 Odell Avenue (Block 6220, Lot 7). The Purchaser intends to construct a residential property on the vacant lot.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement of Sale with Syed Hussain, Purchaser.

MINUTES

Department of Real Estate - Option Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Option Agreement with Ms. Regina M. DeLuise, owner, for the purchase of the property located at ES Meadow Lane Rear 4411 Wickford Road (Block 4965E, Lot 6) in fee simple.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00 - 9938-928004-9474-900010-704040

BACKGROUND/EXPLANATION:

This acquisition is necessary to ensure the continuity of the nature trail that runs along Stony Run Stream in accordance with the Greater Roland Park Master Plan of 2011.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Option Agreement with Ms. Regina M. DeLuise, owner, for the purchase of the property located at ES Meadow Lane Rear 4411 Wickford Road (Block 4965E, Lot 6) in fee simple.

MINUTES

Department of Finance - Payment In Lieu of Taxes Agreement
Hanover Square Apartments

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Payment In Lieu of Taxes Agreement (PILOT) with HS Housing, L.P., Owner.

AMOUNT OF MONEY AND SOURCE:

No City funds are requested at this time.

BACKGROUND/EXPLANATION:

The PILOT is to support the redevelopment of the Hanover Square Apartments located at 1 W. Conway Street, in the Otterbein neighborhood of Baltimore City and is a 13-story residential building that was originally developed in the early 1980's. Hanover Square Apartments consists of 199 units, 198 of which are one-bedroom units and 1 two-bedroom unit, and benefits from a project-based Section 8 Housing Assistance Payment (HAP) contract covering 100% of the units. All of the units are affordable to individuals whose incomes are at or below 60% or less of the Area Median Income.

The Owner has acquired the property and will pursue a redevelopment whereby the property will undergo rehabilitation with the HAP contract being extended for an additional 20 years.

The terms of the PILOT as negotiated with the developer and approved in form by the Finance Department are as follows:

- The project is to be occupied by tenants whose incomes do not exceed the standards and limits as required by the tax code covenant with the U.S. Department of Housing and Community Development (HUD).

MINUTESDepartment of Finance - cont'd

- During the PILOT term, the Owner agrees to pay the City, in lieu of the ordinary City of Baltimore and the State of Maryland real property taxes upon the property, an amount equal to twelve and forty-five hundredths percent (12.45%) of the Shelter Rent. The Shelter Rent is the total of gross rent minus the cost of utilities.
- The annual amount of the PILOT for the first year will be approximately \$385,402.00. During the first several years of the PILOT Agreement, the payments due under the PILOT formula are greater than the taxes due under the current assessment.
- The PILOT will only continue so long as the managing member of the general partner of the ownership is controlled by a non-profit entity.
- The units are subsidized by a HAP contract which the owner must renew on an annual basis so long as such renewals are available from HUD.

Given the extreme need and age of the current facility and the needs of the City for affordable housing, the Finance Department believes that the PILOT proposed is necessary to support both the capital and operating needs of the project.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code, Minority and Women's Business Enterprise Program is fully applicable and no request for a waiver or exception has been made.

2075

BOARD OF ESTIMATES

06/08/2016

MINUTES

Department of Finance- cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Payment In Lieu of Taxes Agreement with HS Housing, L.P., Owner. The President voted **NO**.

MINUTES

Department of Finance - Payment In Lieu of Taxes Agreement
Apostolic Towers Senior Apartments

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Payment In Lieu of Taxes Agreement (PILOT) with AT MM LLC, Owner.

AMOUNT OF MONEY AND SOURCE:

No City funds are requested at this time.

BACKGROUND/EXPLANATION:

The PILOT is to support the redevelopment of the Apostolic Towers Senior Apartments located at 201 North Washington Street, in the Butchers Hill neighborhood of Baltimore City and is a 12-story residential building that was originally developed in 1980. Apostolic Towers Senior Apartments consists of 150 units, 149 of which are one-bedroom units and 1 two-bedroom unit, and benefits from a project-based Section 8 Housing Assistance Payment (HAP) contract covering 100% of the units. All of the units are affordable to individuals whose incomes are at or below 60% or less of the Area Median Income.

The Owner has acquired the property and will pursue a redevelopment whereby the property will undergo rehabilitation with the HAP contract being extended for an additional 20 years.

The terms of the PILOT as negotiated with the developer and approved in form by the Finance Department are as follows:

- The project is to be occupied by tenants whose incomes do not exceed the standards and limits as required by the tax code covenant with the U.S. Department of Housing and Community Development (HUD).

MINUTESDepartment of Finance - cont'd

- During the PILOT term, the Owner agrees to pay the City, in lieu of the ordinary City of Baltimore and the State of Maryland real property taxes upon the property, an amount equal to twelve percent (12%) of the Shelter Rent. The Shelter Rent is the gross rent collected by the Owner from the residential units of the Property net any utility expenses paid by the Owner and attributable to the Project including water, sewer, gas, and electric expenses.
- The annual amount of the PILOT for the first year will be approximately \$285,888.00.
- The PILOT will only continue so long as the managing member of the general partner of the ownership is controlled by a non-profit entity.
- The units are subsidized by a HAP contract which the owner must renew on an annual basis so long as such renewals are available from HUD.

Given the extreme need and age of the current facility and the needs of the City for affordable housing, the Finance Department believes that the PILOT proposed is necessary to support both the capital and operating needs of the project.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code, Minority and Women's Business Enterprise Program is fully applicable and no request for a waiver or exception has been made.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Payment In Lieu of Taxes Agreement with AT MM LLC, Owner. The President voted **NO**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

2079 - 2081

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The Transfer of Funds was approved
SUBJECT to receipt of a favorable report
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works/Office Engr. and Constr.

- | | | | |
|----|--|---------------------------|----------------|
| 1. | SC 890, Quad Avenue
Wastewater Pumping
Station Force
Main Replacement | Metra Industries,
Inc. | \$7,533,655.00 |
| | MBE: Economic International
Construction
Company, Inc. | \$979,400.00 | 13% |
| | WBE: R&R Contracting
Utilities, Inc. | \$301,500.00 | 4% |

MWBOO FOUND VENDOR IN COMPLIANCE.

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 1,264,025.00 (Baltimore County)	9956-902754-9549 (Construction Res. Quad Avenue Pump Station)	
5,381,975.00 (Wastewater Rev. Bonds)	" " "	
3,453,534.67 (Baltimore County)	9956-904557-9549 (Constr. Res. Biological Nutrient Removal)	
314,504.33 (Wastewater Rev. Bonds)	" " "	
<u>\$10,414,039.00</u>		

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works/Office Engr. and Constr.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 753,365.00	-----	9956-904754-9551-2 (Extra Work)
1,050,000.00	-----	9956-904754-9551-3 (Design)
625,000.00	-----	9956-904754-9551-5 (Inspection)
7,533,655.00	-----	9956-904754-9551-6 (Construction)
<u>452,019.00</u>	-----	9956-904754-9551-9 (Administration)
<u>\$10,414,039.00</u>		

The funds will cover the cost of the award for SC 890, Quad Avenue Wastewater Pump Station Force Main Replacement.

Bureau of Purchases

- 3. B50004582, Services DemoUSA, Inc. \$164,103.00
for Debris Cleanup
in Middle Branch,
Canton and Fells
Point

(Dept. of Public Works,
Bureau of Solid Waste)

MWBOO SET MBE AND WBE GOALS AT 0%

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

4. B50004548, Automotive ABC Radiator & \$200,000.00
Air Conditioning Welding Corporation
System Repairs

(Dept. of General
Services)

MWBOO SET MBE AND WBE GOALS AT 0%

5. B50004581, Skid Finch Services, \$ 81,037.20
Steer Loader Incorporated

(Dept. of General
Services)

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|-------------|-------------|
| 1. SHERWOOD-LOGAN &
ASSOCIATES, INC. | \$42,013.60 | Sole Source |
| Contract No. 08000 - Restock Diaphragm Pump and Parts -
Department of Public Works - Req. No. R731004 | | |

The vendor is the sole authorized supplier/distributor of the OEM parts in our area.

- | | | |
|--|-------------|---------|
| 2. RESPONSE ALERT, LLC | \$ 8,400.00 | Renewal |
| Solicitation No. B50003049 - Senior Emergency Monitoring
System - Baltimore City Health Department - Purchase Order
No. 524231 | | |

On July 18, 2013, the City Purchasing Agent approved the initial award in the amount of \$6,088.00. On November 26, 2013, the City Purchasing Agent approved an increase in the amount of \$2,240.00. Two renewal options have been exercised. This final renewal in the amount of \$8,400.00 is for the period July 17, 2016 through July 16, 2017.

- | | | |
|--|--------------|---------|
| 3. ITRON, INC. | \$ 34,924.07 | Renewal |
| Contract No. 08000 - Technical Support/Maintenance for the
Hardware and Software Updates - Department of Public Works,
Bureau of Water and Wastewater - P.O. No. P525864 | | |

On December 11, 2013, the Board approved the initial award in the amount of \$74,969.42. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$34,924.07 is for the period July 1, 2016 through June 30, 2017.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|---|---------|---------|
| 9. C.N. ROBINSON LIGHTING
SUPPLY COMPANY | \$ 0.00 | Renewal |
| BRCPC Contract No. 15-021 - Lamps and Ballasts, Large and Specialty - Agencies Various - P.O. No. P531583 | | |

On June 3, 2015, the Board approved the initial award in the amount of \$300,000.00. The award contained four 1-year renewal options. This first renewal in the amount of \$0.00 is for the period July 1, 2016 through June 30, 2017, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 10. SYSTEMS INTEGRATION, INC. | \$ 50,221.59 | Renewal |
| Contract No. 08000 - Maintenance and Support for Software Licenses for IVR (Integrated Voice Recognition) System - Department of Finance - Req. No. R708404 | | |

On June 26, 2013, the Board approved the initial award in the amount of \$43,203.42. Subsequent actions have been approved. This third renewal in the amount of \$50,221.59 is for the period July 1, 2016 through June 30, 2017, with additional annual renewals subject to agreement by the parties.

- | | | |
|--|--------------|---------|
| 11. PERKINELMER HEALTH
SCIENCES, INC. | \$ 16,000.00 | Renewal |
| Contract No. 08000 - PerkinElmer Service Agreement - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P524736 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

On August 15, 2013, the Board approved the initial award in the amount of \$41,552.55. The award contained three 1-year renewal options. This renewal in the amount of \$16,000.00 is for the continuity of preventive maintenance to ensure that the Ashburton Filtration Plant Laboratory meets mandatory certifications required by the State of Maryland. The period of the renewal is June 9, 2016 through June 8, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

- | | | | |
|-----|--------------------|----------------|---------|
| 12. | ABACUS CORPORATION | \$5,000,000.00 | Renewal |
|-----|--------------------|----------------|---------|
- Contract No. B50002312 - Unarmed Uniformed Security Guard Services - Departments - Various - P.O. No. P520425

On June 6, 2012, the Board approved the initial award in the amount of \$10,683,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$5,000,000.00 is for the period July 1, 2016 through June 30, 2017. The above amount is the City's estimated requirement.

MWBO SET GOALS OF 27% MBE AND 0% WBE.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Aasim Security Agency, Inc.	27%	\$970,498.44	27.34%

WBE: N/A

MWBO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|---------------|---------|
| 13. NATIONAL CAPITAL INDUSTRIES, INC.
BELAIR ROAD SUPPLY COMPANY, INCORPORATED | \$ 200,000.00 | Renewal |
| Contract No. B50002318 - Cements, Mortars and Concrete Mixes - Department of Public Works, Water and Wastewater - P.O. Nos. P520116 and P520115 | | |

On March 28, 2012, the Board approved the initial award in the amount of \$150,000.00. The award contained two 2-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$200,000.00 is for the period July 1, 2016 through June 30, 2018. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------------|----------|
| 14. PHYSIO-CONTROL, INC. | \$ 250,000.00 | Increase |
| Contract No. 08000 - Lifepak 15 Monitor/Defibrillator Maintenance - Fire Department - P.O. No. P529044 | | |

On September 24, 2014, the Board approved the initial award in the amount of \$231,873.60. The award contained three 2-year renewal options. Subsequent actions have been approved. Due to unanticipated additional maintenance repairs to Lifepak equipment an increase in the amount of \$250,000.00 is necessary to cover the services for the Fire Department through the end of the term. The contract expires on September 30, 2016 with three 2-year renewal options remaining. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|---------------|----------|
| 15. THE BEST BATTERY
COMPANY, INC. | \$ 350,000.00 | Increase |
| Contract No. B50003292 - Vehicle, Motorcycle, Generator and Lawn and Garden Batteries - Department of Public Works - General Services - P.O. No. P526328 | | |

On January 29, 2014, the Board approved the initial award in the amount of \$700,000.00. The award contained two 1-year renewal options. This increase in the amount of \$350,000.00 is necessary to provide additional funds required through the end of the contract term. The contract expires on February 27, 2017 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|---|---------------|---------------------------|
| 16. EAST COAST EMERGENCY
LIGHTING INC. | \$ 500,000.00 | Increase and
Extension |
| Contract No. B50001903 - Assorted Light Bars and Light Sets - Department of General Services - P.O. No. P523572 | | |

On May 25, 2011, the Board approved the initial award in the amount of \$750,000.00. The award contained two renewal options. Subsequent actions and both renewals have been exercised. A solicitation B50004602 has been advertised for a new contract with bids due on June 29, 2016. This extension is necessary to allow time for bids to be evaluated and a new contract awarded.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

18. LORENZ LAWN & LANDSCAPE
 INC. d/b/a LORENZ INC. \$500,000.00 Extension
 Contract No. B50001934 - Mowing of Grass Medians - Depart-
 ment of Transportation - P.O. No. P517625

On July 13, 2011, the Board approved the initial award in the amount of \$887,939.49. The award contained one renewal option. Subsequent actions and the sole renewal have been exercised. This extension is necessary to continue services through the remainder of the current mowing season with the intent to award a new contract before the next mowing season. For administrative and operational reasons, this contract should start and end with the mowing season. The period of the extension is July 15, 2016 through December 31, 2016. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

	<u>Commitment</u>	<u>Performed</u>
MBE: 4 Evergreen Lawn Care	27%	\$77,161.55 29.6%
WBE: Fouts Lawn Care Corp. Inc.	10%	\$27,944.10 10.7%

MWBOO FOUND VENDOR IN COMPLIANCE.

19. CENTER FOR EMERGENCY
 MEDICINE OF WESTERN
 PENNSYLVANIA, INC. \$1,000,000.00 Ratification
 Contract No. 06000 - Non-Emergent Medical Air Transporta-
 tion Services - Health Department - Req. Nos. R728087,
 R728093, R728098, and R728100

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department," through the Transportation Grants Program. Service providers may submit invoices as late as two years after services have been rendered prior to the review and verification process, which takes approximately one year.

The State of Maryland must license all air ambulance service companies. The company named above is licensed by the State of Maryland. The DHMH protocol further states, "This unit Baltimore City Health Department will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is July 1, 2011 through June 30, 2015.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contracts, and extensions.

MINUTES**CITY COUNCIL BILLS:**

16-0665 - An Ordinance concerning Sale of Property - Former Bed of Sinclair Lane and Certain Streets Lying within the Former Freedom and Claremont Homes Project Now Known as Orchard Ridge for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as (1) the former bed of Sinclair Lane extending from Clareway easterly 731.1 feet, more or less, to its northeastern most extremity; and (2) certain streets lying within the former Freedom and Claremont Homes Project, now known as Orchard Ridge, and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

16-0627 - An Ordinance concerning Property Tax Credits - City Supplement to Homeowner's Tax Credit Program for the purpose of establishing a City supplement to the State Homeowner's Property Tax Credit Program; defining certain terms; imposing certain limitations, conditions, and qualifications for credit eligibility; and providing for the amount and administration of the credit.

THE DEPARTMENT OF FINANCE IS OPPOSED AND STATES AS FOLLOWS:Fiscal Impact

The 6,256 properties that would qualify for the proposed City Supplement are already receiving \$8.91 million in State Homeowners' Tax Credits. Of these 6,256 properties, only 26 would actually be subject to any of the reductions to the supplement based on the combined incomes of the property owners. Accordingly, 6,230 properties would have their City supplement calculated as the difference between the total real property tax on the dwelling and the homestead credits available to that property. This would result in a total of \$8.48 million in City

MINUTES**CITY COUNCIL BILLS:**

16-0627 - cont'd

supplements. When the Homestead tax credit, the Targeted Homeowners's Tax Credit, and any other special credits received by these property owners are taken into consideration, \$8.48 million in City supplements transforms \$4.56 million in tax revenue into negative balance account credits of (\$3.92) million. Given that there are no restrictions on City Supplements exceeding actual tax liabilities in the current draft of the legislation, the total cost of the legislation in FY2016 would have been the full \$8.48 million. If this potential drafting error were corrected, the City supplement would still have cost the City \$4.56 million in lost revenue in FY2016.

Additionally, while the income strata present in the current legislation may have been created with the best of intentions, they currently represent a potential reduction in the amount of the City supplement total of only \$18,600.00. When applied to the actual amounts billed in FY2016, this language accounts for a reduction in the lost revenue of only \$8,258.00. This benefit, even compounded over a length of years, is unlikely to exceed the cost of the labor hours required to program, implement, and monitor such a complex credit variable.

The Department of Finance anticipates this tax credit will create additional complexity and further delay an already complicated real property tax billing process. In light of these complexities and when combined with the additional cost of the credit itself and the cost of the additional labor required to accommodate it, the Department of Finance opposes CCB 16-0627.

THE LAW DEPARTMENT APPROVED THE BILL FOR FORM AND LEGAL SUFFICIENCY.

THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT DEFERRED TO THE DEPARTMENT OF FINANCE.

MINUTES**CITY COUNCIL BILLS:**

16-0651 - An Ordinance concerning Property Tax Exemption - Community-managed Open Space for the purpose of exempting certain properties containing community-managed open space from the City's real property tax; defining certain terms; setting the requirements for properties to qualify for the real property tax exemption; providing for a special effective date; and generally relating to a property tax exemption for community-managed open space.

THE LAW DEPARTMENT, THE DEPARTMENT OF PLANNING, AND THE DEPARTMENT OF FINANCE ARE FAVORABLE WITH THE FOLLOWING COMMENTS AND AMENDMENTS:

Law Department

Section 9-8(e) of the bill, found on page 3, lines 21-25, states that "a COSME acquiring land transferred to it from the City must include language in any deed for property exempted under this provision that grants the City a right of first refusal for the land in the event that the COSME seeks to sell or transfer the Land."

This bill requires only that "language" regarding the right of first refusal be included in the deed. Since the right of first refusal is an agreement between the parties, its terms must be reviewed and approved by the appropriate City representative when the property is transferred to the COSME.

Therefore, the Law Department recommends an amendment to insert "approved by the Department of Real Estate in the Comptroller's Office or the Board of Estimates per Article 5, Subtitle 17 of the Baltimore City Code," after the word "language" on page 3, line 23. Council Bill 16-0651 is the appropriate vehicle for carrying out the exemption. Therefore, with the recommended amendment, the Law Department approves the bill for form and legal sufficiency.

MINUTES**CITY COUNCIL BILLS:**

16-0651 - cont'd

Department of Planning

Amendment No. 1 to Bill 16-0651

Change the word "must" in section B-1 to "may." The reason for this change is that the bill is already sufficiently detailed so that as to allow for its enforcement. Stating that the Director of Finance may adopt rules and regulations for its enforcement allows the Department of Finance to retain regulatory authority over the tax credit, but will allow it to take effect even if such rules and regulations are not adopted.

Amendment No. 2 to Bill 16-0651

Change "1 acre" to "2 acres" in section C-1. The reason for this change is that, while most community-managed open space in a cultivated state are under one-acre in size, some may be slightly larger. Changing the maximum size to two acres will allow for the credit to apply to these occasional cases, without allowing for very large sites beyond the scope of the credit.

Amendment No. 3 to Bill 16-0651

Change "8 acres" to "10 acres" in section C-2. The reason for this change is that a sensitive environmental area in a natural state that is up to ten acres in size could still constitute a community-managed open space. Changing the maximum size to ten acres will allow for the credit to apply to these cases, without allowing for very large sites beyond the scope of the credit.

MINUTES**CITY COUNCIL BILLS:**

16-0651 - cont'd

Department of Finance

The exemption provided in this legislation is primarily targeted at "open spaces in a cultivated state" which may be no larger than 1 acre and qualify for the exemption. However, the exemption is also available to "sensitive environmental areas" in a natural state no larger than 8 acres. While the legislation provides examples of what would qualify as a "sensitive environmental area," citing "forests, floodplains, or steeply sloped areas," no definition of the term is provided. The Department of Finance would like to see this corrected via an amendment, bringing the term "sensitive environmental areas" in line with the other clearly defined terms in the legislation, such as "Community Managed Open Space," "Cultivated State," and "Natural State."

Fiscal Impact

While the exact number of properties to which this exemption could apply is unknown, it is a distinctly limited set of properties. Further, the agreed upon limitations in the bill that require geographic diversity within a Community Open Space Management Entity's holdings further serve to protect the City against potential abuse of this exemption. Finally, it should be realized that many of the open space properties that are used by communities for community gardens and small parks are not suitable for development and without the benefit of community management would often end up over-grown and strewn with trash. The intervention and actions of Community Open Space Management Entities play a vital role in the economic and aesthetic preservation and enhancement of the City. As such, the exemption of these properties from real property tax is a very small cost for the City to bear in exchange for a much larger benefit.

MINUTES**CITY COUNCIL BILLS:**

16-0651 - cont'd

The Department of Finance supports CCB 16-0651 with the aforementioned amendment.

The Department of Housing and Community Development supports the passage with the suggested amendments from the Department of Planning.

ALL OTHER REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved Bills 16-0665, 16-0627, and 16-0651 and directed that the Bills be returned to the City Council with the recommendation that they also be approved and passed by that Honorable Body. The President **ABSTAINED**.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the President</u>			
1. Bernard C. Jack Young	2016 NACO Annual Conference & Exposition Long Beach, Los Angeles County, CA July 21 - 26, 2016 (Reg. Fee \$490.00)	Elected Official Expense Account	\$2,469.98

The subsistence rate for this location is \$214.00 per night. The cost of the hotel is \$204.00 per night, and the hotel taxes are \$30.80 per night.

The airfare in the amount of \$545.96 and the registration fee in the amount of \$490.00 were prepaid using a City-issued procurement card assigned to Mr. Hosea Chew. Therefore, the disbursement to Mr. Young will be \$1,434.02.

2. Carolyn Blakeney	2016 NACO Annual Conference & Exposition Long Beach, Los Angeles County, CA July 21 - 26, 2016 (Reg. Fee \$490.00)	Elected Official Expense Account	\$2,469.98
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The subsistence rate for this location is \$214.00 per night. The cost of the hotel is \$204.00 per night, and the hotel taxes are \$30.80 per night.

The airfare in the amount of \$545.96 and the registration fee in the amount of \$490.00 were prepaid using a City-issued procurement card assigned to Mr. Hosea Chew. Therefore, the disbursement to Ms. Blakeney will be \$1,434.02.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
3. Kristyn Oldendorf	SWANA's Wastecon Conference Indianapolis, IN August 22 - 25, 2016 (Reg. Fee \$0.00)	Non-City Funds	\$0.00

The cost of the travel will be paid by the Solid Waste Association of North America. City funds will not be expended.

Department of Housing and Community Development

4. Sheneka Frazier-Kyer Larissa Parrish Jaikishin Chughani	Department of Housing and Urban Development (HUD) Healthy Homes Conf. San Antonio, TX June 12 - 16, 2016 (Reg. Fee \$400.00 each)	Federal Dept. HUD - Lead Hazard Reduction	\$6,150.18
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The subsistence rate for this location is \$184.00 per night.

Ms. Frazier-Kyer's hotel cost is \$189.00 per night, plus hotel tax of \$31.66 per night. The Department is requesting additional subsistence of \$5.00 per night for the hotel balance and \$40.00 per day for meals and incidentals. The airfare in the amount of \$465.96 and hotel cost in the amount of \$882.63 and were paid by a City-issued City Procurement card assigned to Mr. William Colbert. The registration fee in the amount \$400.00 paid by EA 000187275. Therefore, the amount of be disbursed to Ms. Fraizer-Kyer is \$220.00.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Housing and Community Development - cont'd</u>			

Ms. Parrish's hotel cost is \$239.00 for night 1, \$309 per night for nights 2-4, plus hotel taxes of \$48.82 per night. The Department is requesting additional subsistence of \$430.00 for the hotel balance and \$40.00 per day for meals and incidentals. The airfare in the amount of \$517.96 and the hotel cost in the amount of \$1,361.31 were paid by a City-issued City Procurement card assigned to Mr. William Colbert. The registration fee in the amount of \$400.00 was paid by EA 000187275. Therefore, the amount of to be disbursed to Ms. Parrish is \$220.00.

Mr. Chughani's hotel cost is \$146.00 for night 1-2, \$156.00 for night 3, and \$205.00 for night 4, plus hotel tax of \$27.34 per night. The registration fee of \$400.00 was paid by EA 00187275. The Department is requesting \$21.00 for the hotel balance and \$56.00 for meals and incidentals. Therefore, the amount to be disbursed to Mr. Chughani is \$1,282.32.

Baltimore City Board of Elections

5. Frankie Powell	Maryland Association	General	\$13,020.36
Lawrence Cager	of Elected Officials	Funds	
Deitra Redmond	Annual Conference		
Terry Marciszewski	Cambridge, MD		
Abigail Goldman	June 19 - 22, 2016		
Catherine Brown	(Reg. Fee \$260.00 ea.)		
Rochelle Lucas			
Eleanor Wang			
Mildred Easterling			
Lisa Stanley			
Armstead B. Jones, Sr.			
Sidney Shelton			

MINUTES

Travel Requests - cont'd

The Board, UPON MOTION duly made and seconded, approved the foregoing travel requests. The President **ABSTAINED** on item nos. 1 and 2.

MINUTES

Department of Public Works/Office - Report to Board on Emergency
of Engineering & Construction and Emergency Procurement
Agreement

ACTION REQUESTED OF B/E:

The Board is requested to receive the report on an emergency pursuant to Article VI, Section 11(e)(ii) of the Baltimore City Charter and to approve and authorize execution of an Emergency Procurement Agreement with R.E. Harrington Plumbing & Heating, Inc. for W.C. 1346, Emergency 48" Water Main Joint Seal Repair on Elm Street. The period of the Emergency Procurement Agreement is February 19, 2016 through November 15, 2016.

AMOUNT OF MONEY AND SOURCE:

\$1,715,857.25 - 9960-904125-9557-900020-706063
(49% Baltimore County Grants, 51% Water Utility Funds and Revenue Bonds)

BACKGROUND/EXPLANATION:

In August 2015, reports of leaks along approximately 8,800 Lf of 48" water main pipe on Elm Street and through Druid Park were surfacing and affecting private properties. The surfacing water is a safety concern due to freezing conditions, and many of the residents have reported property damage related to water leaking into basements and other structures. As a result, this section of pipe is currently out of service. The 48-inch water transmission main serves a large area starting at the Mt. Vernon pump station, and cannot be indefinitely out of service without comprising the entire water system in this part of the City. The Department determined that this was an emergency and requested approval of the Director of Finance to proceed with emergency design and repairs to rehabilitate the 48" water main pipe on Elm Street.

MINUTES

Department of Public Works/Office - cont'd
of Engineering & Construction

Pure Technologies completed a SmartBall Assessment in September 2015 to locate leaking joints. The study located 37 leaking joints along the length of assessed pipe. This project will involve the internal repair of all joints between 34th Street and Wellington Street on Elm Avenue and the external repair of six leaking joints north of Wellington Street. Leaking joints between 34th Street and Vernon Pump Station will need to be internally repaired. Access points will be located as needed for the repairs. A 36" horizontal externally geared gate valve located at the intersection of Elm Avenue and Wellington Street will also need to be repaired. The complexity and size of the project warranted an emergency preparation of engineering documentations including plans, scope of work, and specifications. On February 19, 2016, R.E. Harrington Plumbing & Heating, Inc. started the repairs and is scheduled to be completed on November 15, 2016.

IT IS HEREBY CERTIFIED THAT PURSUANT TO ARTICLE VI, §11(e)(ii) OF THE CHARTER, THE EMERGENCY WAS OF SUCH A NATURE THAT THE PUBLIC WELFARE WOULD BE ADVERSELY AFFECTED BY AWAITING THE APPROVAL OF THE BOARD OF ESTIMATES PRIOR TO OBTAINING THE SUPPLIES, MATERIALS, SERVICES, OR PUBLIC WORK. ON DECEMBER 7, 2015, THE DIRECTOR OF FINANCE APPROVED THE REQUEST OF THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS TO PROCEED WITH THIS WORK.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Public Works/Office - cont'd
of Engineering & Construction

TRANSFER OF FUNDS - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,155,115.32	9960-909100-9558	
Water Utility	Constr. Res.	
Funds	Water Infrastruc-	
	ture Rehab.	
1,109,816.68	9960-907101-9558	
<u>Baltimore CO.</u>	Constr. Res.	
<u>\$2,264,932.00</u>	Small Water Mains	
\$ 171,586.00	-----	9960-904125-9557-2
		Extra Work
171,586.00	-----	9960-904125-9557-3
		Engineering
102,951.75	-----	9960-904125-9557-5
		Inspection
1,715,857.25	-----	9960-904125-9557-6
		Construction
<u>102,951.00</u>	-----	9960-904125-9557-9
<u>\$2,264,932.00</u>		Administration

The funds are required to cover the cost of the award for W.C. 1346, Water Main Joint Seal Repair on Elm Street.

UPON MOTION duly made and seconded, the Board received the report on the emergency pursuant to Article VI, Section 11(e)(ii) of the Baltimore City Charter and approved and authorized execution of the Emergency Procurement Agreement with

MINUTES

DPW/Off. of Eng. & Const. - cont'd

R.E. Harrington Plumbing & Heating, Inc. for W.C. 1346, Emergency 48" Water Main Joint Seal Repair on Elm Street. The Transfer of Funds was approved, **SUBJECT** to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES**PROPOSAL AND SPECIFICATIONS**

1. Department of Public Works/Office - WC 1305, Ashburton Filtration
of Engineering & Construction Plant Standby Generator
BIDS TO BE RECV'D: 07/27/2016
BIDS TO BE OPENED: 07/27/2016

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Proposal and Specifications to be advertised for receipt and opening of bids on the dates indicated.

MINUTES

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

Kim A. Trueheart

June 7, 2016

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:

Pages 1 - 67, City Council President and members of the Board of Estimates, BOE Agenda dated June 8, 2016, if acted upon:

- a. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
- b. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
- c. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
- d. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
- e. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.

Email: kimtrueheart@gmail.com

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

President: "There being no more business before the Board, the meeting will recess until bid opening at 12 noon. Thank you."

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agency issued an Addendum extending the date for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases - B50004090, Network Hardware
BIDS TO BE RECV'D: 06/15/2016
BIDS TO BE OPENED: 06/15/2016

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Bureau of Purchases - B50004593, Sodium Hydroxide

Brenntag Northeast Inc.
Kuehne Chemical Co.
Maryland Chemical Co., Inc.
Univar USA, Inc.

Bureau of Purchases - B50004611 - Zero Turn Sand Rake

Finch Services, Inc.
Jacobsen, Division of Textron, Inc.
Turf Equipment and Supply Company

Bureau of Purchases - B50004612, Cutaway Van with a Dry Freight Body

NO BIDS RECEIVED

Department of Transportation - TR 16018, Conduit System Reconstruction at Various Locations Citywide (JOC)

Allied Contractors, Inc.
Highlander Contracting Company, LLC

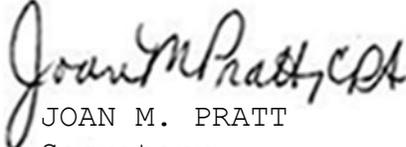
MINUTES

Department of Transportation - TR 16019, Conduit System
Reconstruction at Various
Locations Citywide (JOC)

Allied Contractors, Inc.
Highlander Contracting Company, LLC

* * * * *

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, June 15, 2016.



JOAN M. PRATT
Secretary