

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - OCTOBER 25, 2017

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Air Tech Solutions, Inc.	\$ 8,000,000.00
AJO Concrete Construction, Inc.	\$ 1,500,000.00
Barco Enterprises, Inc.	\$ 8,000,000.00
Eastern Highway Specialists, Inc.	\$ 35,180,000.00
Electrico, Inc.	\$ 8,000,000.00
Guardrails, etc., Inc.	\$ 8,000,000.00
Kiewit Infrastructure South Co.	\$1,515,710,000.00
Midlantic Marking, Inc.	\$ 41,230,000.00
Schnabel Foundation Company	\$ 225,150,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ESD Associates	Engineer
Froehling & Roberston, Inc.	Engineer
George, Miles & Buhr, LLC	Engineer

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BOARD OF ESTIMATES

10/25/2017

BOARDS AND COMMISSIONS - cont'd

J-DOS Internationale, Inc.

Engineer

Simpson Gumpertz & Heger, Inc.

Engineer

Stormwater Consulting, Inc.

Engineer

Landscape Architect

AGENDA

BOARD OF ESTIMATES

10/25/2017

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of the claim against the City made by The Can Company, LLC, Claimant, arising out of several City water billing and notification errors. As a result of the errors, Claimant's property at 2400 Boston Street went to a tax sale without Claimant's knowledge. The Claimant was forced to redeem the property at considerable expense.

AMOUNT OF MONEY AND SOURCE:

\$34,034.59 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

In January 2016, a representative of The Can Company, LLC went on line to check its water bill, which had not been received in the usual course in November. The bill showed an erroneous balance of more than \$180,000.00 (\$150,000.00 more than historical bills) and had been mailed by the Department of Public Works (DPW) to the wrong address. The Can Company, LLC worked with DPW to determine the correct amount over the next several months and made a good faith payment of almost \$30,000.00 during this period.

In May 2016, The Can Company, LLC learned that its property went to tax sale; the notices of the tax sale, like the erroneous water bill, had been sent to an incorrect address. The Can Company, LLC was required to redeem the property for approximately \$218,000.00, which included the interest and the "unpaid" water bill.

After a thorough investigation, the Law Department determined that The Can Company, LLC should be reimbursed a total of \$34,034.59 for its losses incurred as a result of the City's errors.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Maximino Bruno Oriz and Duyen Nguyen	2617 Hafer St.	L/H	\$21,688.00
2. Hyacinth T. Ingram	908 N. Mount St.	F/S	\$31,000.00

Funds are available in account 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

DHCD - Condemnations

3. Ivan Godard	1527 N. Washington St.	L/H	\$ 1,600.00
4. HMMS, LLC	1404 Whitelock St.	F/S	\$ 4,000.00

Funds are available in account 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.

The fair market values were substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of these properties in conformity with the requirements of the applicable law.

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BOARD OF ESTIMATES

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OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions</u>			
5. G. H. Goldberg, LLC	2023 E. Biddle St.	G/R \$42.00	\$ 280.00

Funds are available in account 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.

The Board is requested to approve acquisition of the ground rent interests by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

7 - 8

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

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BOARD OF ESTIMATES

10/25/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>		
1. \$750,000.00	9904-904228-9129	9904-905228-9127
1 st Comm. and Eco. Dev. Loan	Former Pinderhughes School (Reserve)	Former Pinderhughes School (Active)

The former Pinderhughes School will be used as an Emergency Shelter during severe weather events to provide shelter to homeless families, homeless youth, and homeless women, and men. In addition, the facility will be used as an Emergency Overflow Shelter for homeless women. Social service programs will also be established at this location to serve the local community.

Department of Transportation

2. \$15,000.00	9950-944002-9507	9950-912054-9527
FED	Constr. Res. - Res. For closeouts	Water Taxi Terminals

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR10309 Baltimore Water Taxi Terminals.

Department of Public Works

3. \$250,000.00	9958-928001-9526	9958-914200-9525-3
MVR	Constr. Res. - Unallocated	(Design)
\$250,000.00	9956-933001-9549	9956-913200-9551-3
WW Utility Funds	Constr. Res. - Unallocated	(Design)

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BOARD OF ESTIMATES

10/25/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works - cont'd</u>		
\$250,000.00	9960-936001-9558	9960-915200-9525-3
Water Utility	Constr. Res. - Unallocated	(Design)

The transfer will cover the costs of the Purchase of IPF/CIP Software.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Space Utilization Committee - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the License Agreement with Towers at Harbor Court Condominium, Licensor, for the rental of a portion of the premises located at 10 E. Lee Street, being the roof of the East Tower building consisting of approximately 841 square feet. The period of the License Agreement is October 1, 2017 through September 30, 2018 with an option to renew for nine one-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$83,461.78	\$6,955.15

Account: 2042-000000-1474-165700-603013

BACKGROUND/EXPLANATION:

The demised premises are used for the operation and maintenance of antennas, in conjunction with the 800 Megahertz system for the Fire and Police Departments of Baltimore City. The Licensor will be responsible for maintenance and repairs, roof and all common areas of the building and utilities. The City will be responsible for liability insurance, maintenance and repairs to equipment.

The Board approved the License Agreement with the Licensor for an initial term of one year on September 30, 1997 with an option to renew for nine terms of one year each. Another License Agreement for a one year term beginning on October 1, 2007 with an option to renew for nine terms of one year each was entered into with a Commencement Date of October 1, 2007. That License Agreement has expired.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Space Utilization Committee - cont'd

The Space Utilization Committee approved this License Agreement on October 17, 2017.

APPROVED FOR FUNDS BY FINANCE

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Ms. Christie Williams for an amount that is less than the lien amount for the property located at 731 E. 21st Street.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
731 E. 21 st Street	\$5,000.00	\$5,379.93	\$32,558.06	\$5,379.93

BACKGROUND/EXPLANATION:

Ms. Williams has offered to purchase the Tax Sale Certificate for \$5,379.93, file the petition to foreclose, acquire title to the property and return it to productive use. The assignment amount of \$5,379.93 for the Tax Sale Certificate will cover the flat taxes and water bills on this property.

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BOARD OF ESTIMATES

10/25/2017

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement of Sale with M G Security, LLC, Purchaser for the City-owned properties at 301, 309 and 311 N. Warwick Ave..

AMOUNT OF MONEY AND SOURCE:

\$53,500.00

BACKGROUND/EXPLANATION:

The authority to sell these properties was approved on October 2, 2017 by City Council Ordinance No. 17-0024.

The Purchaser has paid a down payment in the amount of \$5,350.00 with the signing of this agreement.

The properties are located in the Western Neighborhood of Baltimore City. These properties at 301, 309, and 311 N. Warwick Ave. are a dilapidated buildings that were previously used as a mechanics garage along with 2 vacant lots. The Department of Transportation surplused the properties and received no interest from other City agencies. The purchaser will be redeveloping these properties to residential/retail use in accordance with the current zoning. These properties are zoned TOD-2 under which the proposed use is permitted.

The properties were appraised on January 24, 2017 for \$103,500.00.

Due to existing environmental issues at these properties, it is the recommendation of the Department to sell these properties to the Purchaser at the negotiated price of \$53,500.00.

MBE/WBE PARTICIPATION:

The Developer signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code (2000 Edition) regarding

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Real Estate - cont'd

participation by Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) on this development project.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

10/25/2017

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2430 E. Biddle Street, Block 1537, Lot 011 by gift from Linda Stancil-Wilkes, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Stancil-Wilkes, has offered to donate to the City, title to the property at 2430 E. Biddle Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through September 25, 2017, other than water bills which must be paid as part of the transaction is as follows:

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BOARD OF ESTIMATES

10/25/2017

DHCD - cont'd

Tax Cert #306370	Date: 5/16/16	\$ 6,806.63
Real Property Taxes	2017-2018	86.54
Real Property Taxes	2016-2017	87.36
Real Property Taxes	2015-2016	155.29
Real Property Taxes	2014-2015	120.48
Real Property Taxes	2013-2014	613.53
Real Property Taxes	2012-2013	722.87
Miscellaneous	6996250	504.90
Miscellaneous	7303027	224.81
Miscellaneous	7351067	156.82
Miscellaneous	7941289	210.40
Miscellaneous	8203945	205.83
Miscellaneous	8235806	272.74
Environmental	53330858	1,500.00
Registration	032821	<u>707.20</u>
Total Taxes Owed:		\$12,375.40

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BOARD OF ESTIMATES

10/25/2017

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 213 S. Vincent Street, Block 0262, Lot 074 by gift from Andrew J. Richardson, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Richardson, has offered to donate to the City, title to the property at 213 S. Vincent Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through September 15, 2017, other than water bills which must be paid as part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

10/25/2017

DHCD - cont'd

Tax Sale Cert #303174	Date: 5/18/15	\$ 5,444.91
Tax Sale Cert. #271852	10/24/2012	50,864.79
Real Property Tax	2017-2018	158.12
Real Property Tax	2016-2017	195.20
Real Property Tax	2015-2016	232.28
Real Property Tax	2014-2015	320.70
Real Property Tax	2013-2014	306.44
Real Property Tax	2012-2013	346.66
Real Property Tax	2011-2012	396.56
Real Property Tax	2010-2011	401.80
Real Property Tax	2009-2010	467.98
Real Property Tax	2008-2009	425.45
Real Property Tax	2007-2008	434.17
Real Property Tax	2006-2007	329.76
Real Property Tax	2005-2006	267.55
Miscellaneous Bill	4003638	75.51
Miscellaneous Bill	5809934	257.07
Miscellaneous Bill	6712749	385.32
Miscellaneous Bill	6994008	247.65
Miscellaneous Bill	7032204	244.92
Miscellaneous Bill	7093924	255.98
Miscellaneous Bill	7408230	247.80
Miscellaneous Bill	8255184	233.44
Registration	207293	603.00
Environmental Fine	04118634	180.00
Environmental Fine	04118642	180.00
Environmental Fine	04424560	180.00
Environmental Fine	04424578	180.00
Total Taxes Owed:		<u>\$63,862.06</u>

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BOARD OF ESTIMATES

10/25/2017

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2301 E. Hoffman Street, Block 1519, Lot 043 by gift from Mabini P. Nicolas, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mabini P. Nicolas, has offered to donate to the City, title to the property at 2301 E. Hoffman Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through August 29, 2017, other than water bills which must be paid as part of the transaction is as follows:

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BOARD OF ESTIMATES

10/25/2017

DHCD - cont'd

Tax Cert #309740	Date: 5/16/16	\$11,449.66
Real Property Tax	2017-2018	78,66
Real Property Tax	2016-2017	85.98
Real Property Tax	2015-2016	153.91
Real Property Tax	2014-2015	119.10
Real Property Tax	2013-2014	135.66
Real Property Tax	2012-2013	164.69
Real Property Tax	2011-2012	170.09
Real Property Tax	2010-2011	238.48
Miscellaneous	6006381	142.82
Miscellaneous	6045793	218.80
Miscellaneous	6051585	171.16
Miscellaneous	6187447	233.10
Miscellaneous	6310056	207.97
Miscellaneous	6313258	120.87
Miscellaneous	6402978	284.57
Miscellaneous	6412621	153.99
Miscellaneous	6554414	247.92
Miscellaneous	6577928	140.53
Miscellaneous	6587125	312.60
Miscellaneous	6608574	188.96
Miscellaneous	6711477	245.44
Miscellaneous	7132228	283.27
Miscellaneous	7279789	265.99
Miscellaneous	7350358	206.33
Miscellaneous	7388705	262.97
Miscellaneous	7399264	201.83
Miscellaneous	7420870	262.34
Miscellaneous	7615727	149.50
Miscellaneous	7682115	228.17
Miscellaneous	7711989	142.01
Miscellaneous	7721657	184.00
Miscellaneous	7778525	259.60
Miscellaneous	7905920	316.53
Miscellaneous	7950678	373.08

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BOARD OF ESTIMATES

10/25/2017

DHCD - cont'd

Miscellaneous	8000135	154.51
Miscellaneous	8010969	236.87
Miscellaneous	8085771	228.17
Miscellaneous	8129066	222.37
Miscellaneous	8250540	229.67
Registration	513728	<u>1,911.00</u>
Total Taxes Owed:		\$21,383.21

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BOARD OF ESTIMATES

10/25/2017

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2565 Greenmount Avenue, Block 4070A, Lot 001 by gift from Haven of Rest, Sanctuary of Praise, Inc. Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Haven of Rest, Sanctuary of Praise, Inc., has offered to donate to the City, title to the property at 2565 Greenmount Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through September 15, 2017, other than water bills which must be paid as part of the transaction is as follows:

Property Registration	Reg. #087464	\$	160.00
Total Taxes Owed:		\$	160.00

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 3404 Old York Road, Block 4049C, Lot 033 by gift from Ms. Lena Thompson, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Thompson, has offered to donate to the City, title to the property at 3404 Old York Road. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through August 29, 2017, other than water bills which must be paid as part of the transaction is as follows:

Property Registration	2017-2018	\$ 573.00
Total Taxes Owed:		\$ 573.00

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BOARD OF ESTIMATES

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Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1736 N. Port Street, Block 1464, Lot 074 by gift from Mr. Andre T. Miles, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Miles, has offered to donate to the City, title to the property at 1736 N. Port Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through September 15, 2017, other than water bills which must be paid as part of the transaction is as follows:

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BOARD OF ESTIMATES

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DHCD - cont'd

Property Registration	#203627	<u>\$ 130.00</u>
Total Taxes Owed:		\$ 130.00

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BOARD OF ESTIMATES

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Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 931 Ashburton Street, Block 2379B, Lot 008 by gift from Ms. Roslyn Z. Samuel, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Samuel, has offered to donate to the City, title to the property at 931 Ashburton Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through August 30, 2017, other than water bills which must be paid as part of the transaction is as follows:

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BOARD OF ESTIMATES

10/25/2017

DHCD - cont'd

Tax Sale Cert #315861	Date: 5/15/17	\$137,122.26
Real Property Tax	2017-2018	70.80
Real Property Tax	2011-2012	40.00
Real Property Tax	2009-2010	13.89
Real Property Tax	2005-2006	24.03
Miscellaneous	6940498	255.88
Miscellaneous	7080773	239.50
Registration	203964	<u>1,329.66</u>
Total Taxes Owed:		\$139.096.02

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BOARD OF ESTIMATES

10/25/2017

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interests in the property located 1105 McKean Avenue Block 0050 Lot 039 by gift from Stephen T. Kunkel, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving neighborhoods in Baltimore City.

Mr. Kunkel has offered to donate to the City, title to the property at 1105 McKean Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed.

A list of open municipal liens accrued through August 29, 2017, other than water bills (which must be part of the transaction) is as follows:

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BOARD OF ESTIMATES

10/25/2017

DHCD - cont'd

Tax Sale Cert. No.	311064	5/16/2016	\$10,286.34
Real Property Tax		2017/2018	70.80
Real Property Tax		2016/2017	85.98
Real Property Tax		2015/2016	153.91
Real Property Tax		2014/2015	119.10
Real Property Tax		2013/2014	135.66
Real Property Tax		2012/2013	164.69
Real Property Tax		2011/2012	170.09
Miscellaneous Bill		6599062	138.26
Miscellaneous Bill		6611537	1,663.93
Miscellaneous Bill		6951479	202.50
Miscellaneous Bill		7103708	312.98
Miscellaneous Bill		7352768	220.00
Miscellaneous Bill		7434921	283.60
Miscellaneous Bill		7659253	138.66
Miscellaneous Bill		7678535	188.80
Miscellaneous Bill		7747785	244.52
Miscellaneous Bill		7795115	176.80
Miscellaneous Bill		7957038	191.59
Miscellaneous Bill		8003600	263.84
Miscellaneous Bill		8196313	242.49
Miscellaneous Bill		8329575	162.40
Registration		820478	<u>1,488.00</u>
Total Taxes Owed			\$17,104.94

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interests in the property located 205 S. Gilmore Street (Block 0263 Lot 015) by gift from Curtis Lucas and Vivian Lucas, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving neighborhoods in Baltimore City.

Mr. Lucas and Ms. Lucas have offered to donate to the City, title to the property at 205 S. Gilmore Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through September 15, 2017, other than water bills (which must be part of the transaction) is as follows:

AGENDA

BOARD OF ESTIMATES

10/25/2017

DHCD - cont'd

Tax Sale	Cert.# 309150	5/16/2016	\$19,820.88
Tax Sale	Cert.# 239967	5/17/2010	2,119.53
Real Property		2017/2018	118.00
Real Property		2016/2017	145.72
Real Property		2015/2016	224.81
Real Property		2014/2015	442.12
Real Property		2013/2014	502.96
Real Property		2012/2013	579.68
Real Property		2011/2012	640.98
Real Property		2010/2011	691.04
Miscellaneous Bill		6108880	190.84
Miscellaneous Bill		6174148	253.48
Miscellaneous Bill		6179709	267.58
Miscellaneous Bill		6257307	343.72
Miscellaneous Bill		6276638	302.61
Miscellaneous Bill		6355465	173.76
Miscellaneous Bill		6451611	154.24
Miscellaneous Bill		6467237	152.46
Miscellaneous Bill		6552327	439.34
Miscellaneous Bill		6612246	143.56
Miscellaneous Bill		6686448	144.28
Miscellaneous Bill		7353204	220.00
Miscellaneous Bill		75740.64	233.35
Miscellaneous Bill		8212540	142.47
Miscellaneous Bill		8214868	221.49
Environmental Fine		52769106	1,500.00
Environmental Fine		54914213	500.00
Footway Paving Bill		13003	978.12
Registration		701332	1,911.00
Total Taxes Owed			<u>\$33,558.02</u>

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Housing and - Acquisition by Bankruptcy
Community Development Court Order

ACTION REQUESTED OF B/E:

The Board is requested to approve acquisition per Bankruptcy Court Order of 17 properties in Sandtown Winchester and 1 property in Druid Heights from the Bankruptcy Estate of Kenneth Boyd Mumaw.

AMOUNT OF MONEY AND SOURCE

\$40,220.00 - 9910-908044-9588-900000-704040

The properties will be conveyed to the City pursuant to a Bankruptcy Court Order to be paid directly to the Bankruptcy Trustee in exchange for the conveyance of all 18 properties, free and clear of all liens and encumbrances, pursuant to an order from the Bankruptcy Court which eliminates all liens and encumbrances, including municipal tax and water liens, and other charges due the City. However, the Bankruptcy Court order will clarify that the City's liens will attach to the proceeds of this sale, and the same proceeds will therefore be disbursed to Baltimore City as the senior secured creditor. As such, the City will not be voluntarily foregoing or compromising its liens against the 18 properties, and will in fact collect the full purchase price through its liens on proceeds in the bankruptcy estate.

BACKGROUND/EXPLANATION:

On May 9, 2016, Kenneth Boyd Mumaw filed for Chapter 13 Bankruptcy in the US District Court of Maryland in Baltimore City (Case No.: 16-16340) . Among the properties listed in the bankruptcy estate are 17 properties owned of record by K & M Associates of Maryland Inc., and one owned of record by Kenneth B. Mumaw. The Bankruptcy Court has determined that all 18 properties are property of the bankruptcy estate. The Bankruptcy Trustee has determined that these properties, which are either vacant lots or vacant buildings, are of no value to the Bankruptcy Estate, and he has petitioned the Bankruptcy Court to approve the sale of all 18 properties for the total of \$40,220.00, which is an aggregation of the Debtor's estimate of the value of each of the properties. The properties to be acquired from the Bankruptcy Estate of Kenneth Boyd Mumaw are as follows:

AGENDA

BOARD OF ESTIMATES

10/25/2017

DHCD - cont'd

<u>Property Address</u>	<u>Block/Lot</u>	<u>Owner of Record</u>
1210 Smithson St.	0065/064	K&M Associates of Maryland Inc.
1212 Smithson St.	0065/063	K&M Associates of Maryland Inc.
1214 Smithson St.	0065/062	K&M Associates of Maryland Inc.
1221 Smithson St.	0065/059	K&M Associates of Maryland Inc.
1223 Smithson St.	0065/060	K&M Associates of Maryland Inc.
1020 N. Stockton St.	0065/065	K&M Associates of Maryland Inc.
1022 N. Stockton St.	0065/066	K&M Associates of Maryland Inc.
1024 N. Stockton St.	0065/067	K&M Associates of Maryland Inc.
1026 N. Stockton St.	0065/068	K&M Associates of Maryland Inc.
1028 N. Stockton St.	0065/069	K&M Associates of Maryland Inc.
1030 N. Stockton St.	0065/070	K&M Associates of Maryland Inc.
1021 N. Stockton St.	0065/084	K&M Associates of Maryland Inc.
1023 N. Stockton St.	0065/083	K&M Associates of Maryland Inc.
1025 N. Stockton St.	0065/082	K&M Associates of Maryland Inc.
1027 N. Stockton St.	0065/081	K&M Associates of Maryland Inc.
1029 N. Stockton St.	0065/080	K&M Associates of Maryland Inc.
1031 N. Stockton St.	0065/079	K&M Associates of Maryland Inc.
501 Gold St.	0308/035	Kenneth B. Mumaw

Given that each of the properties is either a vacant building or a vacant lot, the City is authorized to acquire them pursuant to the provisions of Article 13, § 2-7 (h) of the Baltimore City Code (2000 Edition).

With the approval of the Board, the Department will request a check in the amount of \$40,220.00 to be paid to the Chapter 13 Trustee, Marc H. Baer. Mr. Baer will then obtain all required approvals from the Bankruptcy Court for the Trustee to grant to the City a deed to the subject properties free and clear of all liens and encumbrances, and for the City to re-collect the proceeds by virtue of its first priority liens on the said proceeds in the bankruptcy estate.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Housing and - Local Government Resolution
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve a Local Resolution in support of the Maryland Department of Housing and Community Development (MD-DHCD) Baltimore Regional Neighborhood Initiative program. A local resolution is required for organizations to participate in and receive funds from the program.

AMOUNT OF MONEY AND SOURCE:

\$26,002,362.00 - State of Maryland - Department of Housing & Community Development Baltimore Regional Neighborhood Initiative

BACKGROUND/EXPLANATION:

The Baltimore Regional Neighborhood Initiative program (BRNI) was established to increase the competitiveness of Baltimore City neighborhoods and inner-beltway communities in Baltimore and Anne Arundel Counties by providing State funds that would leverage additional public and private investment, thereby stimulating interest, strengthening local markets and increasing tax bases. Eligible applicants include community development organizations that are located in a Priority Funding and Sustainable Community area as defined by State law. Examples of eligible projects include homeownership incentives fund, neighborhood spruce-up projects, strategic acquisition, incubator space, and public art.

In Fiscal Year 2018, the State is making awards up to \$8,000,000.00 to support capital projects and up to \$750,000.00 to support operating costs. The Maryland Department of Housing and Community Development received applications from 16 community development organizations requesting \$26,002,362 to fund 66 projects. Awarded funds will be provided by the State directly to the grantees.

The applicants and projects are listed in Exhibit A.

RESOLUTION
of the
MAYOR AND CITY COUNCIL OF BALTIMORE
and the
BALTIMORE CITY BOARD OF ESTIMATES

**TO ENDORSE PROJECTS AND APPLICATIONS FOR THE
BALTIMORE REGIONAL NEIGHBORHOOD INITIATIVE PROGRAM**

THIS RESOLUTION endorses applications for financial support submitted by various organizations (the "Organizations") for certain projects (the "Projects") under the Baltimore Regional Neighborhood Initiative program under the Department of Housing and Community Development of the State of Maryland (the "Department"), all as set forth in Exhibit A hereto; and

WHEREAS, the Mayor of Baltimore City (the "City") and Board of Estimates (the "Board") recognize that there is a significant need for reinvestment in and revitalization of communities in Baltimore City; and

WHEREAS, Projects support community development efforts in the City and also regional community development efforts that help improve city neighborhoods; and

WHEREAS, the Department through the Baltimore Regional Neighborhood Initiative program or other programs of the Department, or in cooperation with other State departments or agencies, may provide some or all of the funding for the Projects (the "Project Financing") to make the Projects financially feasible; and

WHEREAS, the Projects are located within a Priority Funding Area as that term is defined in Section 5-7B-02 of the Smart Growth Act, are located in a Sustainable Community as identified in the Sustainable Communities Act of 2010, and the Projects will conform to the local zoning code; and

WHEREAS, the applicable laws and regulations require approval of the Projects and the Projects' Financing by the Board and, where appropriate, by the chief elected executive official of the local subdivision;

NOW, THEREFORE BE IT RESOLVED THAT, the Board hereby endorses the Projects set forth in Exhibit A hereto; and, HEREBY approves the request for financial assistance in the form of a grant or loan as described in Exhibit A hereto; and

BE IT FURTHER RESOLVED THAT, the Mayor of Baltimore City, the City's chief elected executive official hereby endorses this Resolution, thereby confirming her approval thereof; and

BE IF FUTHER RESOLVED THAT, the following persons are hereby authorized to execute documents and take any action necessary to carry out the intent of these resolutions:

Baltimore Regional Neighborhoods Initiative Resolution
October 12, 2017
Page 2

Name

Signature

Michael Braverman

Commissioner, Department of
Housing & Community Development



BE IT FURTHER RESOLVED THAT, copies of this Resolution will be sent to the Secretary of Department of Housing and Community of the State of Maryland.

NOW THEREFORE BE IT RESOLVED that the Board of Estimates hereby expresses approval of the Projects, as described in Exhibit A.

Read and passed this _____ Day of _____, 2017.

I hereby certify that this Resolution is true and correct and duly adopted by the Mayor and City Council of Baltimore.

ATTEST/WITNESS:

MAYOR AND CITY COUNCIL OF
BALTIMORE

Custodian of the City Seal

Catherine E. Pugh, Mayor

APPROVED BY THE BOARD OF ESTIMATES:

Clerk Date

Approved for Legal Sufficiency

 10/10/17

Mark Dewire, Chief Solicitor Date

AGENDA

EXHIBIT A

Applicant Name	Organization	Project Name	Project Description	Request Amount
Belair-Edison Neighborhoods, Inc.	St. Ambrose Housing Aid Center, Civic Works, Sagasse, Morgan State University, Artisan Title, Harbor Bank	Restore and Re-ignite: Increasing Community Investment in Belair-Edison through Neighborhood Revitalization	Continue and expand innovative projects in Belair-Edison neighborhood, including block improvements and homebuying and commercial incentives.	\$ 1,240,000.00
Belair-Edison Neighborhoods, Inc.	Belair-Edison Neighborhoods	3545 Belair Road	Support the acquisition and other expenses related to relocating the BENI office to 3545 Belair Road, retrofitting its current office, 3412 Belair Rd to commercial mixed-use.	\$ 135,000.00
Beloved Community Services Corporation	Beloved Community Services Corporation	Thurgood Marshall Way; Juanita and Clarence Mitchell Jr. Way	Rehabilitate 29 vacant homes on Division Street and Druid Hill Avenue, to be offered for sale to homeowners, rent-to-own buyers and a very modest number of renters.	\$ 1,450,000.00
Central Baltimore Partnership, Inc.	Central Baltimore Partnership	CBP FY18 Operating Support	The CBP Operating program will provide support for professional staff/consultants engaged in management of funded BRNI projects and the implementation of the BRNI strategy.	\$ 250,000.00
Central Baltimore Partnership, Inc.	3 SQUARE FEET LLC	Oliver Street Studios	Continue to rehabilitate Oliver Street Studios, a vital 65,000-sf artists' building, into compliance with housing, building, and life safety codes.	\$ 240,000.00
Central Baltimore Partnership, Inc.	Jubilee Baltimore, Greater Remington Improvement Assoc.	Central Baltimore Legacy Homeowner Facade and Home Improvement Program	Implement a Facade and home improvement program to help low-income residents remain in their improving neighborhoods. It will speed the revitalization by improving houses that now appear blighted.	\$ 110,000.00
Central Baltimore Partnership, Inc.	Central Baltimore Partnership, Southwest Partnership, and Southeast CDC, with administrative assistance of HCPI Development Fund	Baltimore Strategic Acquisition and Re-use Fund	Establish a joint revolving loan fund enabling the Central Baltimore Partnership, Southeast CDC and Southwest Partnership will to acquire strategic vacant/problem properties.	\$ 2,000,000.00
Central Baltimore Partnership, Inc.	Waverly Main Street, Strong City Baltimore, Greater Remington Improvement Association	Central Baltimore Commercial Facade Improvement Program	Provide facade improvement matching grants to commercial properties to spark investment and eliminate blight elevating area districts.	\$ 370,000.00
Central Baltimore Partnership, Inc.	Central Baltimore Partnership	CBP Community Spruce-Up Grant Program	Provide small to medium capital grants through the Community Spruce-Up Grant Program, to stimulate economic development and community engagement in the HCPI area.	\$ 100,000.00
Central Baltimore Partnership, Inc.	Greater Remington Improvement Association	Remington Placemaking	Implement placemaking projects focused on creating spaces for public gathering, promoting walkability, and enhancing and beautifying public areas.	\$ 60,389.00
Central Baltimore Partnership, Inc.	MICA	MICA Dolphin Design Center and External Art Screen	Install wrap around art screen and landscaping surrounding Dolphin Design Center, the 5-story 25,000sqft facility will be a hub for MICA's programs in Product, Game, and Architectural Design.	\$ 150,000.00
City Life - Community Builders LTD	City Life - Community Builders	Hoen-Building #2 (Work Incubator)	Acquire, stabilize and rehabilitate Hoen Lithograph-Building #1 and #2, providing housing innovation technology and workforce training.	\$ 900,000.00
City Life - Community Builders LTD	Civic Works	Comprehensive Clean Energy, Health, and Safety Improvements for Broadway East Residents	Provide clean energy, health and safety improvements to households in Broadway East through Civic Works to increase financial resilience, health, safety, and environmental sustainability.	\$ 100,000.00

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BOARD OF ESTIMATES

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Applicant Name	Organization	Project Name	Project Description	Request Amount
City Life - Community Builders LTD	American Communities Trust	Broadway East Bike Share	Implement Bike Share as part of the Baltimore Food Hub, which will create a campus for food production, manufacturing, retail and education, restoring a historic 3.5-acre site.	\$ 50,000.00
City Life - Community Builders LTD	American Communities Trust	Baltimore Food Hub-Community Plazas	Provide community plazas at the Baltimore Food Hub, which will create a campus for food production, manufacturing, retail and education, restoring a historic 3.5-acre site.	\$ 247,620.00
City Life - Community Builders LTD	American Communities Trust	Wolfe-Gay Pocket Park	Create a pocket park at the Baltimore Food Hub, which will create a campus for food production, manufacturing, retail and education, restoring a historic 3.5-acre site.	\$ 200,000.00
City Life - Community Builders LTD	City Life - Community Builders	Operating Funds	Increase capacity to manage growth 'North of the Tracks' - Hoen#2: Work Incubator - Housing Technology Center - Acquisition & Stabilization of 10 boarded and vacant shells - Manage BRNI District.	\$ 300,000.00
City Life - Community Builders LTD	City Life - Community Builders	Green and Safe	Provide community clean-up and security in Hoen, Broadway East and Oliver communities.	\$ 60,000.00
City Life - Community Builders LTD	City Life - Community Builders	Morgan State University	Build out space at the Hoen Lithograph complex for Morgan State University as a collaborator in the Center for Neighborhood Innovation at Hoen.	\$ 200,000.00
City Life - Community Builders LTD	Humanim	City Seeds, a Humanim Social Enterprise: Teaching Kitchen and School of Food	Support fit out of City Seeds facilities, whose mission is to create jobs, scale small businesses and help entrepreneurs start their own food production businesses.	\$ 104,460.00
City Life - Community Builders LTD	City Life - Community Builders	Creative Corridors Mural, Lighting and Streetscaping	Create community designed murals, install dynamic lighting under Amtrak underpasses and provide streetscaping at the corner of Chester Street and Chase Street.	\$ 244,000.00
City Life - Community Builders LTD	Humanim	Details Deconstruction, a Humanim Social Enterprise	Equipment purchase for Details Deconstruction and its sister enterprise Brick and Board to bring economic opportunity to the challenged neighborhoods of Baltimore by creating living wage jobs with an ongoing OIT.	\$ 93,000.00
City Life - Community Builders LTD	Humanim	iScan, a Humanim Social Enterprise	Equipment purchase of iScan.	\$ 121,500.00
Comprehensive Housing Assistance, Inc.	Comprehensive Housing Assistance, Inc.	Glen Hills Redevelopment Plan	Revitalize Glen Hills, a stable but vulnerable residential neighborhood, through strategic investment, capital improvements, and community organizing.	\$ 650,000.00
Druid Heights Community Development Corporation	Druid Heights Community Development Corporation	Bakers View	Construct new affordable single-family townhomes located in the Druid Heights Neighborhood of West Baltimore as part of the Baker's View Homeownership Development.	\$ 640,000.00
Druid Heights Community Development Corporation	Druid Heights Community Development Corporation	Green and Streetscape Program	Implement the Green Space & Streetscape Program to re-develop and revitalize community green space.	\$ 30,000.00
Druid Heights Community Development Corporation	Druid Heights Community Development Corporation, Neighborhood Design Center	Arch Social Club	Assist with stabilization of the Arch Social Club.	\$ 93,950.00
Dundalk Renaissance Corporation, Incorporated	Dundalk Renaissance Corporation, Incorporated	Operating Support	Provide operating support for portions of 4 staff positions and related program costs to implement our revitalization strategy to strengthen targeted neighborhoods and market greater Dundalk.	\$ 200,000.00

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Applicant Name	Organization	Project Name	Project Description	Request Amount
Dundalk Renaissance Corporation, Incorporated	Dundalk Renaissance Corporation, Incorporated	Vibrant Neighborhoods 2.0 Revolving Loan Fund	Capitalize and administer a revolving loan fund in targeted neighborhoods for residential property renovations; up to \$150,000 available as curb appeal facade grants.	\$ 400,000.00
Dundalk Renaissance Corporation, Incorporated	Dundalk Renaissance Corporation, Incorporated	Home Purchase Incentive Forgivable Loans	Provide 20 \$5,000 forgivable loans for buyers 80-120% AMI to incentivize buying in Dundalk; 10 \$10,000 forgivable loans for buyers 80-120% AMI to incentivize buying in Dundalk Ave corridor target area	\$ 200,000.00
Dundalk Renaissance Corporation, Incorporated	Dundalk Renaissance Corporation, Incorporated	Commercial Improvement Grants	Provide grants to improve Main Street businesses and other commercial properties in Dundalk Avenue corridor target neighborhoods.	\$ 200,000.00
Dundalk Renaissance Corporation, Incorporated	Dundalk Renaissance Corporation, Incorporated	Main Street Business Incubator Gap Funding	Provide gap funding as a grant to DRC to enable renovation of 11 Center Place as DRC offices and Main Street Business Incubator Space	\$ 100,000.00
East Baltimore Development, Inc.	East Baltimore Development, Inc.	EBDI - Eager Park Security Camera Project	Install Eager Park Security Cameras.	\$ 480,000.00
East Baltimore Development, Inc.	East Baltimore Development, Inc.	929 Tenant Improvement Project	Implement a fit out program for retail space in the 929 Graduate Student Housing building.	\$ 210,000.00
East Baltimore Development, Inc.	East Baltimore Development, Inc.	EBDI Madeira Housing Subsidy	Provide housing subsidy for the Madeira Street site residential development project to assist EBDI with achieving it affordability mandates.	\$ 180,000.00
Greater Baybrook Alliance - Strong City Baltimore	Greater Baybrook Alliance	Greater Baybrook Alliance Operational Support	Establish a permanent Executive Director for the Greater Baybrook Alliance, a local CDO responsible for implementing the Greater Baybrook Vision and Action Plan, as well as support operations.	\$ 341,305.00
Greater Baybrook Alliance - Strong City Baltimore	Greater Baybrook Alliance	Community Spruce Up Grants	Provide funds to groups, individuals, and associations across Greater Baybrook for community-driven small- to medium-scale capital improvement projects through the Community Spruce Up Grant Program.	\$ 160,000.00
Greater Baybrook Alliance - Strong City Baltimore	Brooklyn S. Baltimore Early Childhood and Community Center LLC	Rehabilitation for Brooklyn S. Baltimore Early Childhood and Community Center	Renovate the property at 301 E. Patapsco Ave. in Brooklyn to create an early childhood and community center with mixed uses for the school and community organizations.	\$ 354,430.00
Greater Baybrook Alliance - Strong City Baltimore	Greater Baybrook Alliance	Affordable Housing with Wraparound Services	Purchase and rehabilitate vacant properties in Curtis Bay and Brooklyn, which will be rented affordably to residents enrolled in support services at community organizations.	\$ 300,250.00
Greater Baybrook Alliance - Strong City Baltimore	Greater Baybrook Alliance	Baybrook Pop-Up to Permanent Storefront	Incentive landlords in commercial corridors to upgrade vacant properties into "move-in ready" condition while incubating local small businesses with subsidized rent and increased foot traffic.	\$ 100,000.00
Greater Baybrook Alliance - Strong City Baltimore	Arundel Community Development Services, Inc.	Brooklyn and Curtis Bay Property Rehabilitation Program	Expand the successful Arundel Community Development Services owner-occupied rehabilitation program into Brooklyn and Curtis Bay.	\$ 300,000.00
Greater Baybrook Alliance - Strong City Baltimore	Cal Ripken, Sr. Foundation	Baybrook Youth Athletic Complex Lighting	Construct a 90,000 sq ft multipurpose athletic field in the Farring BayBrook Park which includes all three neighborhoods of the Greater Baybrook Alliance.	\$ 250,000.00
Healthy Neighborhoods, Inc.	Reservoir Hill Improvement Council	Reservoir Hill Community Enhancement Project	Implement housing rehabilitation and community projects to improve social, economic, and physical conditions.	\$ 1,175,000.00

AGENDA

BOARD OF ESTIMATES

10/25/2017

Applicant Name	Organization	Project Name	Project Description	Request Amount
Old Goucher Community Association	Gragg Cardona Partners - Developer Old Goucher Community Association - CDC	7th Metro Baptist Church Redevelopment	Partial demolition of an existing two story building, while maintaining the facade, and build a mixed use project with 46 residential mixed income units, ground floor retail and underground parking.	\$ 4,207,500.00
Park Heights Renaissance, Inc	Park Heights Renaissance, Inc	Loyola Nothway 2600	Development of two model homes to be used in the sale of the 13 redeveloped homes in the 2600 block of Loyola Northway and construction of a pocket park on the north side of the block.	\$ 565,100.00
Southeast Community Development Corporation	Southeast Community Development Corporation	Targeted Homeownership Incentives	Provide several Live Near Your Work, geographically targeted, or income-based homeownership incentives.	\$ 300,000.00
Southeast Community Development Corporation	Southeast Community Development Corporation	Station East	Support predevelopment for the Station East redevelopment, including for the final acquisitions of distressed properties negatively impacting the rest of the neighborhood.	\$ 250,000.00
Southeast Community Development Corporation	Southeast Community Development Corporation	Baltimore Highlands Revitalization	Support facade renovations, protected "greenway" on a visible avenue and large-scale public art in a targeted corridor between Middle Market and Middle Market Stressed areas in southeast Baltimore.	\$ 186,008.00
Southeast Community Development Corporation	Friends of Patterson Park	Friends of Patterson Park Center	Support predevelopment and renovation of a former park superintendent's residence, which currently serves as the headquarters for the Friends of Patterson Park.	\$ 450,000.00
Southeast Community Development Corporation	CASA	Baltimore Regional Education and Training Center	Renovate a 16,000 square-foot facility in Library Square to create a permanent and expanded space for community service and workforce development programming.	\$ 750,000.00
Southeast Community Development Corporation	Southeast Community Development Corporation	Neighborhood Spruce-Up II	Provide \$10,000 to \$20,000 grants to neighborhood groups to improve public spaces as part of the Neighborhood Spruce-Up program.	\$ 100,000.00
Southeast Community Development Corporation	Southeast Community Development Corporation	Tenant Fit-Out	Provide three tenant fit-out grants to new or expanding businesses in the Highlandtown Main Street commercial district.	\$ 180,000.00
Southeast Community Development Corporation	Civic Works	Station East Community Lot Projects	Create and maintain community green spaces in the Station East redevelopment area in partnership with Civic Works, HEBCAC and the Milton-Montford Community Association.	\$ 100,000.00
Southeast Community Development Corporation	Southeast Community Development Corporation	Southeast CDC Operations	This project funds operations, outreach and planning for the Southeast CDC and Friends of Patterson Park.	\$ 160,000.00
Southwest Partnership	Southwest Partnership	Southwest Partnership Operating	Provide operating funds for the Southwest Partnership: a coalition of seven neighborhood associations and six anchor institutions in Southwest Baltimore.	\$ 150,000.00
Southwest Partnership	Southwest Partnership	Defensible Spaces	Create defensible spaces of old public right of ways that no longer serve the public good by gating and allowing them to become spaces that can be used by residents whose properties abut the space.	\$ 150,000.00
Southwest Partnership	Southwest Partnership	Acquisition Fund	Capitalize a fund that will allow SWP to acquire key properties, held either by speculators or irresponsible property owners. SWP will find developers to take over the property and put it back to active use.	\$ 500,000.00

AGENDA

BOARD OF ESTIMATES

10/25/2017

Applicant Name	Organization	Project Name	Project Description	Request Amount
Southwest Partnership	Southwest Partnership	Neighborhood Small Grants Fund	Capitalize a fund for small grants to neighborhood associations and block groups that will improve vibrancy and quality of life and eliminate blight.	\$ 210,000.00
Southwest Partnership	Southwest Partnership	Landmark Lighting	Install attractive lighting of large landmarks in the Southwest Partnership area to increase safety and visibility, and attract visitors and investment.	\$ 145,000.00
Southwest Partnership	Southwest Partnership	Neighborhood Identity	Implement placemaking projects, including historic signage, murals, and neighborhood gateway installations, that will build neighborhood identity in neighborhoods in Southwest Baltimore.	\$ 215,000.00
TRF Development Partners, Inc.	TRF Development Partners, Inc., Rebuild Johnston Square Neighborhood Organization (RJSNO), BUILD	Near East Baltimore Revitalization Plan Implementation: Parks and Open Space Development	Implement parks and open space in Johnston Square, Oliver, and Broadway East through residential rehabilitation, retail development, open space improvements, and community engagement.	\$ 177,500.00
TRF Development Partners, Inc.	TRF Development Partners, Inc., Baltimoreans United in Leadership Development (BUILD), Rebuild Johnston Square Neighborhood Organization (RJSNO); Baltimore Arts Realty Corp. (BARCO); The 6th Branch; People's Homesteading Group; Charm City Mead Works	Near East Baltimore Revitalization Plan Implementation - Local Commercial Development	Implement local commercial development in Johnston Square, Oliver, and Broadway East through residential rehabilitation, retail development, open space improvements, and community engagement.	\$ 489,250.00
TRF Development Partners, Inc.	TRF Development Partners, Inc., Baltimoreans United in Leadership Development (BUILD); Rebuild Johnston Square Neighborhood Organization (RJSNO); Baltimore Arts Realty Corp. (BARCO); The 6th Branch; People's Homesteading Group; Charm City Mead Works	Near East Baltimore Revitalization Plan Implementation: Residential Rehabilitation for rent	Implement rental housing rehabilitation in Johnston Square, Oliver, and Broadway East through residential rehabilitation, retail development, open space improvements, and community engagement.	\$ 500,000.00
TRF Development Partners, Inc.	TRF Development Partners, Inc.	Near East Baltimore Revitalization Plan Implementation: Residential Rehab for sale	Implement homeownership housing projects in Johnston Square, Oliver, and Broadway East through residential rehabilitation, retail development, open space improvements, and community engagement.	\$ 500,000.00
TRF Development Partners, Inc.	TRF Development Partners, Inc., Baltimoreans United in Leadership Development (BUILD); Rebuild Johnston Square Neighborhood Organization (RJSNO); Baltimore Arts Realty Corp. (BARCO); The 6th Branch; People's Homesteading Group; Charm City Mead Works	Near East Baltimore Revitalization Plan Implementation - Operating	Implementation of revitalization plans in Johnston Square, Oliver, and Broadway East through residential rehabilitation, retail development, open space improvements, and community engagement.	\$ 315,000.00
Upton Planning Committee, Inc.	Upton Planning Committee, Inc.	Live Where You Worship	Establish a Live Where You Worship program for the Upton Community to attract homeowners from congregants of faith institutions within the in Upton.	\$ 290,100.00

AGENDA

BOARD OF ESTIMATES

10/25/2017

Mayor's Office of Human Services - Provider Agreements

The Board is requested to approve and authorize execution of the Provider Agreements. The period of the agreement is July 1, 2017 through June 30, 2018, unless otherwise indicated.

1. **ST. VINCENT DEPAUL OF BALTIMORE, INC.** **\$180,711.00**

Account: 5000-525618-3572-765700-603051

St. Vincent DePaul of Baltimore, Inc. will use the funds to operate Sarah's Hope - Mount Street family shelter which serves 150 homeless families per year. The funds will be utilized to cover personnel costs for case management and counseling staff.

The agreement is late because of a delay in receiving the State grant award notice.

MWBOO GRANTED A WAIVER.

2. **ST. PAUL'S PLACE, INC.** **\$154,408.00**

Account: 4000-407118-3573-761100-603051

St. Paul's Place, Inc. will utilize the funds to provide homelessness prevention and rapid-re-housing assistance to 20 homeless individuals or families and 40 households at-risk of becoming homeless.

The agreement is late because of a delay in receiving the Federal grant notice.

MWBOO GRANTED A WAIVER.

3. **MERCY MEDICAL CENTER, INC.** **\$ 36,916.00**

Account: 5000-500618-5940-754800-603051

AGENDA

BOARD OF ESTIMATES

10/25/2017

MOHS - cont'd

Mercy Medical Center, Inc. will utilize the funds to provide housing counseling and supportive services to over 20 homeless at-risk families and homeless individuals transitioning to permanent housing.

The agreement is late because of a delay in receiving the State grant award notice.

MWBOO GRANTED A WAIVER.

4. **MERCY MEDICAL CENTER, INC.** **\$ 92,174.00**

Account: 4000-407118-3571-759900-603051

Mercy Medical Center, Inc. will utilize the funds to support the Coordinated Access System to provide housing stabilization service to low-income families and individuals residing in scattered site housing in Baltimore City. This project will serve 47 households by providing direct rental assistance and case management services.

The agreement is late because of a delay in receiving the budget from the provider.

MWBOO GRANTED A WAIVER.

5. **ANNE ARUNDEL COUNTY, MARYLAND** **\$571,977.00**

Account: 4000-490818-3573-763203-603051

AGENDA

BOARD OF ESTIMATES

10/25/2017

MOHS - cont'd

Anne Arundel County, Maryland will utilize the funds to provide rental assistance and supportive services to low-income individuals or to families who have a family member infected with HIV/AIDS. The period of the agreement is July 1, 2017 through June 30, 2020.

The agreement is late because of a delay in receiving the budget from Anne Arundel County.

MWBOO GRANTED A WAIVER.

6. HOWARD COUNTY HOUSING COMMISSION \$294,400.00

Account: 4000-490818-3573-763205-603051

Howard County Housing Commission, operating on behalf of Howard County, Maryland will utilize the funds to provide rental assistance to low-income individuals or to families who have a family member infected with HIV/AIDS. The period of the agreement is July 1, 2017 through June 30, 2020.

The agreement is late because of a delay in receiving the budget from Howard County.

MWBOO GRANTED A WAIVER.

Baltimore City is the grantee for the Baltimore Eligible Metropolitan Statistical Area (BEMSA) for the Housing Opportunities for People with AIDS (HOPWA) program. BEMSA includes Baltimore City, Anne Arundel County, Carroll, Harford, Howard and Queen Anne's Counties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 07 to Rummel, Klepper & Kahl, LLP. under Project 1232, On-Call Design Services. The period of the task assignment is 18 months.

AMOUNT OF MONEY AND SOURCE:

\$24,803.21 - 9938-910064-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include engineering design services for Patterson Park Athletic Field Lighting.

MBE/WBE PARTICIPATION:

The Vendor will comply with MBE/WBE programs in accordance with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals assigned to the original agreement.

MBE: 41.59%

WBE: 0.00%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 5,000.00	9938-909064-9475	
1 st Parks & Public	FY16 Athletic	
Facilities	Field Renovation	
	(Reserve)	

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Recreation and Parks - cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$15,000.00	9938-909064-9475	
State (Program	FY16 Athletic	
<u>Open Space)</u>	Field Renovation	
	(Reserve)	
\$20,000.00	-----	9938-910064-9474
		FY16 Athletic
		Field Renovation
		(Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1232, Task No. 7 to Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Health Department - Agreements and Renewal

The Board is requested to approve and authorize execution of the various Agreements and Renewal.

1. **ALMOST HOME II ASSISTED LIVING, INC.** **\$23,400.00**

Account: 5000-534018-3254-767803-607001

This Agreement will allow the Department to disburse State Subsidized Assisted Housing Funds to low income residents at Almost Home II Assisted Living, Inc. located at 4813 Gwynn Oak Avenue.

The organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and provides subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The period of the Agreement is July 1, 2017 through June 30, 2018.

2. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$66,298.60**

Account: 4000-432918-3255-761200-604014

The organization will provide Title III C-I Program, Congregate Housing Meal Services. It will serve 38 dinner meals to elderly clients at the DePaul House and St. Joachim House. The meals are being provided at \$4.78 per meal. The period of the Agreement is October 1, 2017 through September 30, 2018.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Health Department - cont'd

3. GRANDFAMILY MATTERS, LLC \$44,553.60

Account: 4000-436118-3255-316200-603026

The organization will provide the following services as a liaison for the Grandparents as Parents (GAP) Program that will visit communities and neighborhoods developing a relationship with community organizations and residents through frequent visits or telephone calls to foster support, and encourage participation in the GAP Program; oversee all aspects of the GAP support groups with Baltimore City Public Schools as well as with community support groups and other contractual entities providing services to the target population, and perform related work as required. The period of the Agreement is October 1, 2017 through September 30, 2018.

This Agreement is late because it was just finalized by the Health Department.

4. BALTIMORE MEDICAL SYSTEM, INC. \$65,000.00

Accounts: 5000-520118-3080-288900-603051	\$60,000.00
6000-613017-3080-275200-603020	\$ 5,000.00

The organization will provide clinical services for family planning. Clinical reproductive health care services will allow the client to choose from a broad range of contraceptive options. The period of the Agreement is July 1, 2017 through June 30, 2018.

The Agreement is late because budget reviews and approvals delayed processing.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Health Department - cont'd

5. BALTIMORE MEDICAL SYSTEM, INC. \$131,000.00

Account Number: 4000-480618-3080-279200- 603051

U Choose, an Abstinence Education Program, led by the BCHD's Bureau of Maternal and Child Health, intends to decrease the teen birth rate among African American and Hispanic teens, through reductions in disparities and ensuring delivery of an abstinence-focused-based program.

The organization will implement the Seventeen Days curriculum, an evidenced based teen pregnancy prevention program within its family planning clinics. The period of the Agreement is July 1, 2017 through June 30, 2018.

The Agreement was late because the Department was waiting for budgets and signatures.

MWBOO GRANTED A WAIVER.

6. JOHNS HOPKINS UNIVERSITY \$94,073.00

Amount: 5000-522318-3030-271500-603051

The organization will provide the services of a Policy and Program Associate, to serve as the Sexually Transmitted Infection Prevention (STIP) Coordinator.

The STIP Coordinator provides technical assistance and consultation to state agencies, healthcare provider organizations, professional medical associations, insurers and other stakeholders on federal and statewide health reform changes related to sexually transmitted Infections (STIs). The STIP Coordinator assists in coordination of STI clinical services provided by "safety net" providers statewide. The period of the agreement is July 1, 2017 through June 30, 2018.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Health Department - cont'd

This Agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

RENEWAL

7. **AIDS ACTION BALTIMORE, INC.** **\$80,571.00**

Account: 4000-484818-3023-718000-603051

On February 1, 2017, the Board approved the agreement with the organization in the amount of \$80,571.00 for the period of September 30, 2016 through September 29, 2017. The agreement contained one 1-year renewal option.

This renewal will allow AIDS Action Baltimore, Inc. to continue to assist HIV-positive and HIV-negative clients with accessing prevention and care services, including pre-exposure prophylaxis (PrEP), non-occupational post-exposure prophylaxis (NPEP), antiretroviral therapy (ART), and screening and referral to support services. The period of the renewal is September 30, 2017 through September 29, 2018.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Health Department - Ratification of Sub-award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Sub-award Agreement with The Johns Hopkins University (JHU). The period of the Sub-award Agreement was May 1, 2017 through August 14, 2017.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00 - 6000-603718-3150-295900-404001

BACKGROUND/EXPLANATION:

JHU's School of Nursing was awarded a grant titled "Academic/Practice Partnership to Impact Population Health in Chronic Disease and Emergency Response" funded by the Centers for Disease Control and Prevention, through the University of Missouri St. Louis, the sponsor.

The Department's Director for the Office of Public Health Preparedness and Response (OPHPR) worked with the JHU's research team to develop an one-hour online educational module (case study) to address the 9/11 Air Pollution disaster event with a population health focus. The OPHPR Director also participated in a one-day public workshop held in St. Louis, Missouri on July 27, 2017, to provide subject matter expert guidance in public health preparedness.

This ratification will allow the Department to be reimbursed for services provided by the OPHPR Director.

The Sub-award Agreement is late due to it being received on August 16, 2017.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Sub-award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Health Department - Amendment to Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment to Grant Agreement with Cherry Hill Development Corporation. The Amendment to Grant Agreement will extend the grant agreement through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 26, 2016 the Board approved the initial grant agreement in the amount of \$14,000.00 for the period of July 1, 2016 through June 30, 2017.

The Department is extending the period of the grant agreement through December 31, 2017, to allow for completion of program services.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The Amendment to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Health Department - Employee Expense Statements

ACTION REQUESTED OF B/E:

The Board is requested to approve an Employee Expense Statement to reimburse Ms. Virginia Walker for expenses incurred during the month of February 2017.

AMOUNT OF MONEY AND SOURCE:

\$29.48 - 1001-000000-3080-288700-603002

BACKGROUND/EXPLANATION:

Ms. Walker submitted her employee expense statement and appropriate back up documents on time, they were was inadvertently misplaced due to oversight.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 work days after the calendar day of the month in which the expenses were incurred require the Board's approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of gift cards from Giant Food for the Early Intervention Initiative (EII) Program.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00
125.00 - 5% discount
\$2,375.00 - 5000-569718-3023-273304-604031

(50 Giant Food gift cards @ \$50.00 each)

BACKGROUND/EXPLANATION:

The Department's EII Program offers HIV prevention and treatment services to residents of Baltimore City. The EII Program will purchase incentive cards from Giant Food Stores in denomination of \$50.00 to support HIV-related needs (e.g. food) of eligible EII patients.

The EII Program will abide by all policies associated with the use of incentive cards. The Program has procedures in place to keep accurate documentation and account for the usage of incentive cards.

The Department has adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and;

AGENDA

BOARD OF ESTIMATES

10/25/2017

Health Department - cont'd

4) periodic internal review of programs' activity vis-à-vis the internal policy which is to be shared with the Department of Audits.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Office of City Council President - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Consultant Agreement with Professional Development and Training Center, Inc. d/b/a The Citizenship Law Related Education Program for the Baltimore City Council Page Program for Baltimore City Youth. The Consultant Agreement is effective upon Board approval through August 31, 2018.

AMOUNT OF MONEY AND SOURCE:

\$12,764.37 - 1001-000000-1000-104800-603026

BACKGROUND/EXPLANATION:

The organization will use these funds to recruit, train, and provide stipends for the selected candidates and ongoing support for the City Council Page Program. High school students go through a screening process where they are interviewed and selected based on their interest in Baltimore City Government and the legislative process.

The Professional Development and Training Center, Inc. will manage the recruiting and training of students, the training of participating City Council staff, and other necessary program elements. The Office of the City Council President Bernard C. "Jack" Young will promote and support the program while inviting two (2) high school students to participate in the Page Program and one (1) high school student to participate in the summer internship program. The overall structure of the Page Program will remain the same as last year with a contribution toward the cost of a part-time summer intern. The intern will go through the Law Links program, which shares the same staff and curriculum as the Page Program. The students will be linked with a single advisor, who will act as the students' primary supervisor and mentor. Program participants will be given the opportunity to learn about City government and interact with significant public officials. The youth will have a chance to

AGENDA

BOARD OF ESTIMATES

10/25/2017

Office of City Council - cont'd

strengthen their self-confidence, develop leadership skills, and learn from positive role models. Programs like the City Council Page Program are essential in taking kids off the streets and getting them involved in productive activities which will enable them to flourish academically, socially, and emotionally.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Transportation - Developer's Agreement No. 1526

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1526 with 815 Park Avenue Apartments, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$19,245.00

BACKGROUND/EXPLANATION:

The Developer would like to install new water to their proposed new building located at 815 Park Avenue. This agreement will allow the organization to do their own installation in accordance with Baltimore City standards.

A Letter of Credit in the amount of \$19,245.00 has been issued to 815 Park Avenue Apartments, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1526 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	750 East Pratt Street	750 East Pratt, LLC	Patio Enclosure 660 Sq. ft.
	Annual Charge: \$18,546.00		
2.	924 E. Baltimore Street	Harbor Point, LLC	Awning 54' x 6'
	Flat Charge: \$1,360.80		
3.	1900 W. Franklin Street	New Union Baptist Church, Inc.	ADA ramp 50' x 5'6"
	Flat Charge: \$70.30		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Audits - Refunds of Overpayments Abandoned
Property Report

ACTION REQUESTED OF B/E:

The Board is requested to accept the report and approve the recommendations of the Department of Audits on the refunds of overpayments for the abandoned property report.

BACKGROUND/EXPLANATION:

The Department of Audits has conducted a review of claims for potential overpayments that remained either unclaimed or unresolved for three or more years. The Department of Finance, Bureau of Revenue Collections sent 71 claim forms to the potential claimants listed on the City's Abandoned Property Report for fiscal year 2014, dated July 3, 2017. The claim forms contained instructions to complete and return those forms to the Board of Estimates. Under procedures established by the Board of Estimates, ten claim forms requesting refunds totaling \$252,966.73 were received by the Board of Estimates and forwarded to the Department of Audits for review and recommendation.

The Department determined that \$251,197.15, included in the schedule, represents valid refunds to nine claimants resulting from duplicate payments. The Department recommends that these refunds be approved for payment. The Department further recommended that the \$251,197.15 be removed from the listing of abandoned property to be submitted to the State by the Department of Finance, Bureau of Revenue Collections. The Department also determined that one potential claim received in the amount of \$1,769.58, resulted from the removal of an Assessment Tax Credit by the Maryland State Department of Assessment and Taxation and should not have been included in the Abandoned Property Report. The Department further recommends that the \$1,769.58 associated with this claim be retained by the City and removed from the listing of abandoned property to be submitted to the State.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

61 - 81

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Department of Communication Services

	<u>Rate of Pay</u>	<u>Amount</u>
1. TYRONE DARBY, JR.	\$32.79 per hour	\$68,200.00

Account: 2039-0000000-1330-158400-601009

Mr. Darby will work as a Contract Services Specialist II (Agency IT Specialist II). His duties will include, but are not limited to performing network enterprise VoIP PBX and Call center administration, daily monitoring, problem identification and troubleshooting. Mr. Darby will manage City-wide moves, adds and change (MAC) request by coordinating telecommunication with City agencies and network services groups, receive and respond to agency inquiries for information on existing voice and data communication services, program and configure users on the Mitel application servers and ensure the proper installation of equipment during deployment including desk sets, soft phones, and audio and video conferencing equipment. He will also maintain database changes to automatic call distribution (ACD) groups and interactive voice response to enable proper operation of call center agents. The period of the agreement is effective November 15, 2017 for one year.

Environmental Control Board

2. DURRESHAWAR SMITH	\$21.00 per hour	\$40,950.00
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Account: 1001-000000-1170-138600-601009

Ms. Smith will continue to work as a Contract Services Specialist II (Office Support Specialist III/Scheduling Coordinator). Her duties will include, but are not limited to scheduling all hearings mandated by the City Code due to the

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Environmental Control Board - cont'd

	<u>Rate of Pay</u>	<u>Amount</u>
<p>increase in citations issued by City agencies. Ms. Smith played an integral role in upgrading the scheduling system and developing an agency standard operating procedure. This is a 5% increase from the previous contract period. The period of the agreement is effective upon Board approval for one year.</p>		
3. DIANE KANE	\$15.00 per hour	\$18,000.00

Account: 1001-000000-1170-138600-601009

Ms. Kane, retiree, will work as a Contract Services Specialist I (Office Support Specialist II/Receptionist). Her duties will include, but are not limited to greeting visitors, answering telephone correspondence from the public and refers inquiries to appropriate parties, taking and relaying messages, handling all visitor intake and concerns. Ms. Kane will also notify hearing officers and/or security personnel of visitor arrival, maintain and store all correspondence and paperwork delivered by visitors, organize conference and meeting room bookings, and monitor office equipment. The period of the agreement is effective upon Board approval for one year.

This salary is in compliance with AM 212-1, Part I.

Fire Department

- 4. a. Create the following new classification:

Classification: Fire Services Education Specialist
 Job Code: 33620
 Grade: 906 (\$50,694.00 - \$80,988.00)

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Fire Department - cont'd

b. Reclassify the following vacant position:

From: Line Maintenance Technician Supervisor
Job Code: 54215
Grade: 906 (\$50,694.00 - \$80,988.00)
Position No.: 13950

To: Fire Services Education Specialist
Job Code: 33620
Grade: 906 (\$50,694.00 - \$80,988.00)

Costs: \$7,647.00 - 1001-000000-2112-226000-601061

This position is considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Department of General Services

5. a. Abolish the following vacant position:

Classification: Automotive Maintenance Supervisor II
Job Code: 52116
Grade: 923 (\$59,466.00 - \$95,370.00)
Position No.: 48005

b. Reclassify the following two vacant positions:

From: Automotive Maintenance Supervisor II
Job Code: 52116
Grade: 923 (\$59,466.00 - \$95,370.00)
Position Nos.: 19958; 19715

To: Operations Officer IV
Job Code: 31112
Grade: 931 (\$72,420.00 - \$115,770.00)

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Dept. of General Services - cont'd

Rate of Pay

Amount

Costs: \$272,092.00 - 2030-000000-1890-189400-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Health Department

6. a. Upgrade the following classification:

From: Public Health Representative
Job Code: 42561
Grade: 086 (\$38,915.00 - \$46,939.00)

To: Public Health Representative II
Job Code: 42561
Grade: 087 (\$40,495.00 - \$48,950.00)

b. Proposed classifications:

Classification: Public Health Representative I
Job Code: 42560
Grade: 085 (\$37,415.00 - \$45,083.00)

Classification: Public Health Representative II
Job Code: 42561
Grade: 087 (\$40,495.00 - \$48,950.00)

Classification: Public Health Representative III
Job Code: 42562
Grade: 090 (\$45,755.00 - \$55,610.00)

Cost: To Be Determined by BBMR

These positions are considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Health Department - cont'd

	<u>Rate of Pay</u>	<u>Amount</u>
7. MICHAEL PERSON	\$10.00 per hour	\$6,650.00

Account: 5000-535718-3024-768400-601009

Mr. Person will work as a Contract Services Specialist II (Office Support Specialist II/Wellness Assistant). His duties will include, but are not limited to assisting staff with administrative duties, supervising fitness center, and performing daily operations including opening and closing procedures. He will also provide assistance with fitness center programs and services, conduct new member orientations including tours, blood pressure screenings and membership card distribution, perform facility and equipment cleaning/maintenance processes, and assist with program marketing and promotions. The period of the agreement is effective upon Board approval through June 30, 2018.

8. Reclassify the following filled position:

From: Data Entry Operator III
 Job Code: 33113
 Grade: 081 (\$32,718.00 - \$38,761.00)
 Position No.: 3031-14586

To: Administrative Coordinator
 Job Code: 31100
 Grade: 087 (\$40,495.00 - \$48,950.00)

Costs: \$9,862.93 - 4000-422417-3031-579200-601001

This position is considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Law Department

	<u>Rate of Pay</u>	<u>Amount</u>
9. HANNA MARIE C. SHEEHAN	\$36.90 per hour	\$64,575.00

Account: 2036-000000-1752-175200-601009

Ms. Sheehan will continue to work as a Contract Services Specialist II (Assistant Solicitor/Special Assistant Solicitor). Her duties will include, but are not limited to assisting the Chief Solicitor of the Litigation Practice Group in advising and representing the City, assisting in the voluminous e-discovery and privileged document reviews required by the Affirmative Litigation initiative as well as the defense of complex litigation and support the Law Department's Affirmative Litigation initiative which has consistently recovered several million dollars annually over the last five-years. This is a 2% increase from the previous contract period. The period of the agreement is December 21, 2017 through December 20, 2018.

10. THOMAS P.G. WEBB	\$45.72 per hour	\$84,582.00
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Account: 2036-000000-1752-175200-601009

Mr. Webb will continue work as a Contract Services Specialist II (Assistant Solicitor/Special Assistant Solicitor). His duties will include, but are not limited to assisting the Chief Solicitor in defending City departments and agencies and representing the City. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is January 31, 2018 through January 30, 2019.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Police Department

11. a. Abolish the following One Vacant Position:

Classification: Fingerprint Technician
Job Code: 71141
Grade: 082 (\$33,803.00 - \$39,983.00)
Position: 19252

b. Create the following One Position:

Classification: Office Support Specialist III
Job Code: 33213
Grade: 078 (\$30,265.00 - \$34,902.00)
Position: To be assigned

(\$10,404.00) - 1001-000000-2044-219600-601001

This position is to be considered a Position of Trust in accordance with the Administrative Manual, Section 237-1.

12. a. Abolish the following one Vacant Position:

Classification: Office Support Specialist III
Job Code: 33213
Grade: 078 (\$30,265.00 - \$34,902.00)
Position: 47447

b. Create the following One Position:

Classification: Accounting Assistant II
Job Code: 34132
Grade: 078 (\$30,265.00 - \$34,902.00)
Position: To be assigned

There are no costs associated with this action.

This position is to be considered a Position of Trust in accordance with the Administrative Manual, Section 237-1.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Department of Public Works

13. Adjust the following Classifications:

	<u>Current</u>	<u>Determination</u>
Classification		Utility Meter Technician I
Position No.		To be assigned
Job Code		34323
Grade		078
Salary Range		\$30,265.00 - Hiring \$31,017.00 - Full Performance \$34,362.00 - Experience \$34,902.00 - Senior
Classification	Board of Estimates approved 9/23/2017	Utility Meter Technician II
Position No.		To be assigned
Job Code		34309
Grade		080
Salary Range		\$31,765.00 - Hiring \$32,864.00 - Full Performance \$36,769.00 - Experience \$37,367.00 - Senior
Classification		Utility Meter Technician III DPW
Position No.		To be assigned
Job Code		34324
Grade		082
Salary Range		\$33,803.00 - Hiring \$35,141.00 - Full Performance \$39,343.00 - Experienced \$39,983.00 - Senior

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Department of Public Works - cont'd

	<u>CURRENT</u>	<u>DETERMINATION</u>
Classification		Utility Meter Technician IV DPW
Position No.		To be assigned
Job Code		34325
Grade		083
Salary Range		\$34,983.00 - Hiring \$36,446.00 - Full Performance \$40,935.00 - Experienced \$41,604.00 - Senior
Classification		Utility Meter Technician Supervisor DPW
Position No.		To be assigned
Job Code		34326
Grade		085
Salary Range		\$37,415.00 - Hiring \$39,098.00 - Full Performance \$44,358.00 - Experienced \$45,083.00 - Senior

These positions are to be considered Positions of Trust in accordance with the Administrative Manual, Section 237-1.

14. a. Create the following Civil Classification:

Classification: Budget Analyst DPW
Job Code: 31306
Grade: 929 (\$67,218.00 - \$107,406.00)

b. Reclassify the following Position:

From: Budget Management Analyst II
Job Code: 31304
Grade: 929 (\$67,218.00 - \$107,406.00)
Position Nos.: 50024 and 49954

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Department of Public Works - cont'd

To: Budget Analyst DPW
Job Code: 31306
Grade: 929 (\$67,218.00 - \$107,406.00)
Position Nos.: 50024 and 49954

On September 27, 2017, the Board approved the request to reclassify two vacant positions from a New Position, Job Code 9000, Grade: 900 (\$1.00 - \$204,000.00) to classification Budget Management Analyst, Job Code: 31304, Grade: 929 (\$67,218.00 - \$406.00). The approved amount was \$198,577.00 from account 1001-000000-1901-190500-601001.

The personnel request is to create an agency specific classification.

These positions are to be considered Positions of Trust in accordance with the Administrative Manual, Section 237-1.

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Recreation and Parks (R&P)</u>		
15. MONICA WIEDEL-LUBINSKI	\$35.00	\$ 12,600.00

Account: 2028-000000-4731-791300-601009

Ms. Wiedel-Lubinski will work as a Contract Services Specialist II (Educational Coordinator/Educational Coordinator). She will provide vision and oversight of a nature-based early childhood curriculum and implementation of best practices and policies and manage teaching team responsibility for the implementation of the program. Ms. Wiedel-Lubinski will evaluate teachers and programs through observation, documentation, and dialogue with teachers and families. In addition, she will communicate with prospective families about development benefits of the forest immersion program, and

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Dept. of Rec. and Parks - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
communicate with families about the children's progress and needs. She will also communicate with partners in the community to advocate for nature-based learning and play, and promote the forest immersion program through web, blog, and social media sites. The period of the agreement is effective upon Board approval for one year.		
16. JOANNE OH	\$32.00	\$ 9,600.00
17. KATHY SACK	\$32.00	\$ 9,600.00
18. COURTNEY EVANDER	\$32.00	\$ 9,600.00
19. AMANDA KOCH	\$32.00	\$ 9,600.00
20. LAUREN CARRIG	\$32.00	\$ 9,600.00
21. MIRIAM STIDHAM	\$32.00	\$ 9,600.00
Account: 6000-680517-4792-369800-601009		
22. ERIN MCMULLEN	\$32.00	\$ 9,600.00
23. JOY BENJAMIN	\$32.00	\$ 9,600.00

Account: 6000-680518-4792-369900-601009

The above-listed individuals will each work as a Contract Services Specialist II (Ice Skating Coach/Ice Skating Coach). They will provide figure skating instructions for the Learn to Skate Program, the summer camp, and in the preparation for the US Figure Skating National Proficiency testing. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Dept. of Rec. and Parks - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
24. JOHN KIRK	\$27.28	\$52,013.96

Account: 6000-680518-4792-369500-601009

Mr. Kirk will continue to work as a Contract Services Specialist II (Recreation Programmer/Recreation Programmer). He will organize, plan, promote, and oversee a specified City-wide recreation program including instructional classes, tournaments, contests, and academic self-improvement programs. Mr. Kirk will also recruit, train, and evaluate part-time program specialists, officials, judges, and referees. In addition, he will order supplies and equipment, submit budgetary recommendations, monitor the budget and expenditures, account for funds, program fees, and evaluate the cost effectiveness of the programs. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval for one year.

25. ANGELIA MORRISON	\$17.38	\$10,845.12
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Account: 6000-605716-4805-371400-601009

Ms. Morrison, retiree, will continue to work as a Contract Services Specialist I (Recreation Programmer/Recreation Programmer). She will provide program leadership which includes crafts, guest speaking, music, games, trips, health promotions, and special events. Ms. Morrison will attend agency, community, and the Department's Senior Division meetings, and maintain effective lines of communication with facility staff to assure coordination with other facility programming, space assignment, and custodial needs. In addition, she will maintain effective lines of communication

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Dept. of Rec. and Parks - cont'd

Hourly Rate

Amount

with the Health Department's Eating Together in Baltimore staff to ensure a smooth delivery of nutritious lunches, and maintain timely and accurate record keeping, which includes program and attendance reports. This is a 4% decrease in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval for one year.

This salary is in compliance with AM 212-1, Part I.

26. **WALLACE STEPHENSON** \$45.70 **\$87,104.20**

Account: 1000-000000-4803-371400-601009

Mr. Stephenson will continue to work as a Contract Services Specialist II (Health Facilities Coordinator/Facility Maintenance Coordinator). He will prioritize and coordinate water line replacements, underground fiber cable solutions, and fence repairs and installation. In addition, Mr. Stephenson will coordinate brick wall and wrought iron fence construction, drain line expansion, oil tank replacement, stone wall stabilization, water hydrant installation, fountain repairs, facility repairs, and renovation and construction. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval for one year.

27. **ASHLEY A. DICKERSON** \$28.85 **\$54,988.10**

Account: 1000-000000-4783-583800-603026

Ms. Dickerson will work as a Contract Services Specialist II (Environmental Conservation Analyst/Environmental Conservation Specialist). She will survey natural resources and identify areas for preservation, protection or restoration, plan, develop, and implement and oversee comprehensive

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Dept. of Rec. and Parks - cont'd

Hourly Rate

Amount

vegetation management plans. In addition, Ms. Dickerson will develop and deliver community educational outreach materials and workshops, coordinate planting schedules and purchasing resources for projects, and prepare reports for GIS mapping, data tracking, project status, etc. The period of the agreement is effective upon Board approval for one year.

28. **BRYANT E. SMITH** \$25.50 **\$48,603.00**

Account: 1000-000000-4783-583800-601009

Mr. Smith will continue to work as a Contract Services Specialist II (Urban Forester/Urban Forester). He will plan, develop and implement urban tree management and reforestation projects, and monitor contract compliance and results of forestry activities to assure adherence to City policies and regulations. Mr. Smith will also approve site plans, evaluate the condition of trees and other vegetation in the City, inspect and diagnose trees for disease, damage, safety hazards and aesthetic effect. In addition, he will coordinate tree planting schedules and plans with public utility companies, City agencies and the general public, respond to citizen concerns, write reports and conduct and participates in meetings held on construction sites to resolve issues and assure City code compliance. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval for one year.

29. **FRANK LIPSCOMB** \$32.25 **\$38,184.00**

Account: 5000-578716-4711-361850-601063

Mr. Lipscomb will continue to work as a Contract Services Specialist II (Construction Project Supervisor I/Construction Supervisor I). He will oversee the construction management of the Jones Falls Trail Phase V and all other

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Dept. of Rec. and Parks - cont'd

Hourly Rate

Amount

Recreation and Parks administered federal aid projects from the State Highway Administration. In addition, Mr. Lipscomb will ensure adequate field inspections and materials testing, schedule monitoring, conduct progress meetings and delay cost analysis, coordinate with utility companies to problem-solve urgent or emergency issues, and review work for adherence to state requirements and standards. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is effective December 22, 2017 for one year.

30. **BARBARA WILLIAMS** \$11.00 **\$ 4,576.00**

Account: 2096-796615-7960-861500-601009

Ms. Williams, retiree, will work as a Contract Services Specialist I (Recreation Leader II/Recreation Leader). This is a 10% increase in the hourly rate from the previous contract period.

31. **CYNTHIA MUHAMMAD** \$16.93 **\$ 7,195.25**

Account: 2096-796615-7960-861500-601009

Ms. Muhammad, retiree, will work as a Contract Services Specialist I (Recreation Leader II Elder Activities/Recreation Leader). This is a 2% increase in the hourly rate from the previous contract period.

Mses. Williams and Muhammad will each provide program leadership which includes crafts, guest speaking, music, games, trips, health promotion and special events. They will attend community meetings and the Department's Senior Division meetings, and maintain effective lines of communication with facility staff to assure coordination with other facility programming, space assignment,

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Dept. of Rec. and Parks - cont'd

Hourly Rate

Amount

and custodial needs. In addition, Mses. Williams and Muhammad will maintain effective lines of communication with the Health Department's Eating Together in Baltimore staff to ensure a smooth delivery of nutritious lunches, and maintain timely and accurate record keeping, which includes program and attendance reports. The period of the agreement is effective upon Board approval for one year.

These salaries are in compliance with AM 212-1, Part I.

32.	TANIRA MCCLURKIN	\$22.49	\$42,865.94
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Account: 1000-000000-4791-576400-601009

Ms. McClurkin will continue to work as a Contract Services Specialist II (Recreation Programmer/Recreation Programmer). She will organize, plan, promote, and oversee City-wide instructional and competitive sports play tournaments and academic/self-improvement programs. Ms. McClurkin will recruit, train, and lead part-time program specialists, officials, judges and referees, oversee contractual arrangements with athletic associations to provide sports officials, and assure compliance with league policies and protocols. In addition, she will conduct hearings, coordinate and schedule leagues, clinics and athletic programs for recreation center participants, schools and communities, conduct training programs for staff specialists and volunteers, purchase supplies and equipment, and provide administrative assistance to the Division Chief. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is effective October 26, 2017 for one year.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Dept. of Rec. and Parks - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
33. CHARLES GREENSFELDER	\$25.00	\$25,000.00

Account: 6000-680518-4792-369500-601009

Mr. Greensfelder will continue to work as a Contract Services Specialist II (Recreation Programmer/Recreation Programmer). He will manage and organize activities and functions of the Ice Rink facility, supervise the performance of part-time staff, and oversee City-wide and district-wide recreational sports programs hosted at the facility. Mr. Greensfelder will also develop cost analysis operations and develop and implement sales and marketing programs for the facility. In addition, he will arrange and schedule competitive practices and tournaments, recruit, train and discipline part-time staff and volunteers, oversee the maintenance and operation of equipment, and write grant proposals to various funding sources to implement new programs. This is a 4% decrease in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval for one year.

34. MONICA FRENCH	\$24.00	\$25,920.00
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Account: 2028-000000-4731-791300-601009

Ms. French will work as a Contract Services Specialist II (Associate Teacher Pre-School/Pre-School Age Lead Teacher). She will implement a pilot forest immersion program for young children at the Carrie Murray Nature Center, manage teaching team responsibilities for the implementation of the program, and evaluate the teachers and program through observation, documentation, and dialogue with teachers and families. In addition, Ms. French will perform site-specific program and volunteer evaluation, manage program supplies and resources,

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

Dept. of Rec. and Parks - cont'd

Hourly Rate

Amount

produce documentation and materials (child artifacts and work samples) that document child learning, help develop and evaluate extended events for the forest immersion program families, and partner with other community organizations to provide depth and breadth in a cohesive school-year program model. The period of the agreement is effective upon Board approval for one year.

35. **STEPHANIE PARHAM-BROWN** \$37.86 **\$19,687.20**

Account: 5000-577718-4781-363930-601009

Ms. Parham-Brown, retiree, will continue to work as a Contract Services Specialist I (Accounting Systems Analyst/Grant Management Assistant). She will prepare and review fiscal reports for submission to the Federal and State governments for verification and proper documentation and monitor the Department's capital expenditures for correctness to resolve errors and other discrepancies. Ms. Parham-Brown will also prepare monthly financial reports for various capital projects, audit financial and accounting records with State and City Auditors to verify Departmental accounts and to ensure compliance with City accounting and fiscal standards, and design and maintain a database of all State-funded Program Open Space grants. In addition, she will ensure the accuracy between budget appropriation and funding sources and act as a liaison to the City's Department of Finance, Office of Capital Accounting, Risk Management, and various State agencies. This is the same hourly rate as in the previous contract period. The period of the agreement is effective November 25, 2017 for one year.

This salary is in compliance with AM 212-1, Part I.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

State's Attorney Office

36. Create the following Positions:

Classification: Assistant State's Attorney
Job Code: 01962
Grade: 929 (\$67,218.00 - \$107,406.00)
Position No.: To be assigned

Cost: \$118,150.00 - 5000-580217-1150-118000-601001

	<u>Hourly Rate</u>	<u>Amount</u>
37. SHARON ALSTON	\$27.20	\$51,861.00

Account: 1001-000000-1150-118000-601009

Ms. Alston will continue to work as a Contract Services Specialist I (SAO/Investigator). She will investigate felony, homicide, and violent crime cases, locate and interview witnesses, and act as a liaison with police agencies. The period of the Agreement is November 2, 2017 through November 1, 2018.

38. KEDRICK SCRIBNER	\$27.20	\$51,861.00
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Account: 1001-000000-1150-118000-601009

Mr. Scribner, a retiree, will work as a Contract Services Specialist I (Investigator, SAO Investigator). He will investigate felony, homicide, and violent crime cases; locate and interview witnesses and act as a liaison with police agencies. The period of the Agreement is October 26, 2017 through October 25, 2018.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PERSONNEL

State's Attorney Office - cont'd

Hourly Rate

Amount

These contracts (item nos. 37 and 38) are consistent with the waiver of the AM 212-1, approved by the Board of Estimates in March 1999 to hire retired Police Officers as Investigators for the State's Attorney with no restrictions on the number of hours worked and rate of pay.

39. **BRIAN WANDA** \$50.00 **\$45,000.00**

Account: 1001-000000-1150-118000-601009

Mr. Wanda will continue to work as a Contract Service Specialist II (Database Specialist/Database Administrator). He will update, maintain and modify the time keeping system and manage databases. He will create, modify, and analyze custom database reports and provides general database administration services. The period of the Agreement is November 9, 2017 through November 8, 2018.

40. **REGINALD LUCKETT** \$24.48 **\$46,675.00**

Account: 1001-000000-1150-120900-601009

Mr. Lockett, a retiree, will continue to work as a Contract Services Specialist I (SAO/Investigator). He will assist the Assistant State's Attorney's in the investigation and movement of cases, input of charges, finalize of charging documents, find open warrants, and communicate with Public Safety staff and members. The period of the Agreement is October 28, 2017 through October 27, 2018

This contract is consistent with the waiver of the AM 212-1, approved by the Board of Estimates in March 1999 to hire retired Police Officers as Investigators for the State's Attorney with no restrictions on the number of hours worked and rate of pay.

PERSONNEL

Department of Public Works (DPW), Department of Transportation (DOT), and Department of Recreation and Parks (R&P)

41. Create new classifications and salary grades:
- a. Classification: CDL Driver I (Entry)
 Job Code: To be determined (TBD)
 Grade: TBD (\$34,970.00 - \$39,110.00)
 Position No.: To be determined by BBMR

 - b. Classification: CDL Driver II (Full Performance)
 Job Code: TBD
 Grade: TBD (\$39,760.00 - \$45,565.00)
 Position No.: To be determined by BBMR

 - c. Classification: CDL Driver III (Senior)
 Job Code: TBD
 Grade: TBD (\$45,995.00 - \$53,600.00)
 Position No.: To be determined by BBMR
- Cost: \$TBD Account No.: TBD

The DPW, the DOT, and the R&P requested the Department of Human Resources (DHR) to study the current challenges of attracting and retaining technical talent for positions that require a Commercial Driver's License to operate heavy equipment essential to the delivery of services to Baltimore City residents, e.g., waste, snow, emergency planning, and management. The priority of these actions is to prepare for the upcoming winter season.

The DHR conducted a market study and confirmed that the salary planning for these classifications significantly lag in the market, i.e., other Maryland jurisdictions. The proposed job family and classifications position Baltimore City to competitively attract and retain such talent.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Finance - Revisions to Subsistence Rates

ACTION REQUESTED OF B/E:

The Board is requested to approve the Administrative Manual Policy 240-5-1, Subsistence Rates for High Rate Geographic Areas for FY 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Each year, the federal General Services Administration updates its reimbursement rates for travel at the beginning of the new federal fiscal year on October 1. As a result, this AM policy needs to be updated each year to reflect the current rates.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Public Works/Office - Amendment No. 2
of Engineering and Construction to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with Johnson, Mirmiran & Thompson, Inc., (JMT) under Project 1200, Development and Staffing of Projects Control Office. The Amendment No. 2 will increase funding and extend the agreement through November 18, 2018.

AMOUNT OF MONEY AND SOURCE:

\$	171,500.00	-	2070-000000-5601-613600-603018
	586,000.00	-	2070-000000-5601-398600-603018
	212,500.00	-	2071-000000-5601-398500-603018
	290,000.00	-	2071-000000-5601-613900-603018
	12,000.00	-	2072-000000-5181-390700-603018
	11,000.00	-	2072-000000-5181-390700-603018
	8,000.00	-	1001-000000-5131-385800-603018
	84,000.00	-	2071-000000-5601-730000-603018
	125,000.00	-	1001-000000-1901-190900-603018
	\$1,500,000.00		

BACKGROUND/EXPLANATION:

On November 19, 2014, the Board approved the original agreement with the JMT, for two years with three additional one-year renewal options, in the amount of \$3,000,000.00. On April 13, 2016, the Board approved the first Option year for three years in the amount of \$1,500,000.00 for a total budget of \$4,500,000.00.

Amendment No. 2 will allow the agency to exercise the second optional year for a total duration time of four years. The cost of the second optional year is \$1,500,000.00 and will make the total budget under this contract \$6,000,000.00.

AGENDA

BOARD OF ESTIMATES

10/25/2017

DPW/OE&C - cont'd

Under Amendment No. 2, the JMT will continue to provide Construction Management and Project Control Services to address various planning, scheduling, document management, invoicing, project controls, project tracking, training, claims reviews, and etc. related to the Department of Public Works (DPW) activities including design and construction projects for the Office of Engineering and Construction and Solid Waste Services.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE established in the original agreement.

MBE: 10%

WBE: 3%

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS TIME EXTENSION.

(The Amendment No. 2 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Public Works/Office - Partial Release of Retainage
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Partial Release of Retainage to Spiniello Companies for SC 943 On-Call Cured in Place Sanitary Lining.

AMOUNT OF MONEY AND SOURCE:

\$310,915.50 - 9956-907857-9551-000000-200001

BACKGROUND/EXPLANATION:

As of July 20, 2017, Spiniello Companies has completed 100% of all work for SC 943. The Contractor requested a partial release of retainage for \$310,915.50. Currently, the City is holding \$444,165.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$133,249.50. The remaining amount of \$133,249.50 is sufficient to protect the interest of the City.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement for the partial release of retainage has been approved by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Public Works/ - Amendment No. 1 for Water Contract
Office of Engineering No. 1199 Design of Ashburton
and Construction Pumping Station Improvements

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 with Patton Harris Rust & Associates P.C. (PHR&A), for Water Contract No. 1199 Design of Ashburton Pumping Station Improvements. This amendment will extend the period through July 22, 2018.

AMOUNT OF MONEY AND SOURCE:

\$186,289.00 - 9960-906918-9557-900020-702064

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction (OEC) is requesting additional time and funds for the engineering design services provided by PHR&A for the relocation of the Emergency Generator Building (EGB). By way of background, the improvements recommendations to the Ashburton Pumping Station and location of the EGB were based on the Study Report completed in May of 2011. Subsequently WC 1199, Design of Ashburton Pumping Station Improvements agreement, was approved by the Board in July of 2014. In the design scope of work for the EGB, design hours were estimated by the consultant based on site A. This location did not require enhanced architectural improvements of the Emergency Generator Building since it was tucked in the back of the existing Ashburton Pumping Station and it was not visible from Liberty Heights Avenue. On May 28, 2014 the Board approved Water Contract 1211, Ashburton Reservoir Zone 2 Tanks design project. During the 30% design phase, several meetings were held to coordinate the designs, schedules and construction sequence of the two projects since both projects are in the Hanlon Park area. Subsequently it was agreed that the EGB would have to be moved closer to Liberty Heights Avenue since it was in the footprint of the distribution building to be constructed under WC 1211. After the geotechnical

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Public Works/ - cont'd
Office of Engineering
and Construction

investigation of Site B under WC 1199, the design team discovered that Site B was more challenging than site A due to poor soil conditions that structurally required micropile (deep) foundations to place the EGB there. The additional tasks and services by PHR&A included developing alternative site locations for the EGB, investigating the feasibility to provide an additional power feed to the pumping station, preparation of revised cost estimates to reflect the reduction of the project's electrical scope and the relocation of the EGB, additional geotechnical investigation for the new EGB location and deep foundation design, enhanced architectural design to match the existing buildings resulting in a total of \$186,289.00 more from the original design scope. The revised design for the EGB at Site B will help keep the construction cost of the project within budget and assure that the new building is architecturally acceptable to CHAP (Commission for Historical Architectural Preservation).

Design phase services for the Ashburton Pumping Station Improvements recommended in the May 2011 Final Report, Study of Ashburton Pumping Station Improvements. The improvement program calls for correction of major deficiencies identified at the existing Ashburton Pumping Station complex. In general, the program calls for major hydraulic, mechanical and electrical improvements to pumping station, for the provision of an emergency generator facility, and for the architectural and structural rehabilitation of the station structure itself.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 20%

WBE: 10%

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Public Works/ - cont'd
Office of Engineering
and Construction

AUDITS NOTED THE TIME EXTENSION.

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$276,268.50 (Water Revenue Bonds)	9960-901929-9558 (Constr. Res. Ashburton PS Rehab)	
223,731.50 (Counties)		
<u>\$500,000.00</u>	-----	9960-906918-9557-3 (Engineering)

This transfer is needed to cover the cost of Amendment No. 1 for design of WC 1199, Design of Ashburton Pumping Station Improvements.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment No. 1) with HDR Engineering, Inc. (Consultant) under SC 951, Comprehensive Biosolids Plan. The Amendment No. 1 will extend the agreement through December 16, 2017.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This No-Cost Time extension is in accordance with the terms of the original agreement. The schedule extension accommodates additional time required for the Consultant to fully understand the complex solids handling operations at the Back River and Patapsco Wastewater Treatment Plants thorough consideration of the City's evolving objectives and plans for energy production and optimization of the Solid Facilities at the Wastewater Treatment Plants and potential diversion of organic solid wastes. The evolving biosolids market conditions and the changes in regulations requires more evaluation of the biosolids operations prior to finalizing the report.

The scope of the original agreement includes development of the Comprehensive Biosolids Plan (CBP) which will address solids processing from primary and waste activated sludge thickening through production and end uses of the biosolids products for the City's Patapsco and Back River Wastewater Treatment Plants. The Comprehensive Biosolids Plan will also evaluate opportunities for co-processing solid wastes such as fats, oil and grease and separated food wastes with Wastewater Treatment Plant solids for

AGENDA

BOARD OF ESTIMATES

10/25/2017

DPW/OE&C - cont'd

increasing the production of renewable biogas energy and increasing overall energy efficiency in biosolids operations.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 27.19%

WBE: 10.35%

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

92 - 96

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/25/2017

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time Ext.</u>	<u>% Compl.</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>			

Department of Transportation/Engineering and Construction

1. EWO #001, \$0.00 - TR 13015, Fells Point Broadway Square Renovations

\$2,974,821.70	\$0.00	Civil Construction, LLC	60 days	75%
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This authorization requests a 60-day non-compensable time extension. The time will be used to complete the construction of the kiosk door and to write the final change order for minor changes to the original contract. The Notice to Proceed was effective February 2, 2017 with a completion date of September 30, 2017. This request will extend the contract through November 28, 2017. There were no previous time extensions. An Engineer's Certificate of Completion has not been issued.

MBE/WBE PARTICIPATION:

Civil Construction, LLC will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goals of 26% and the WBE goals of 10% established in the original agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

2. EWO #001, \$0.00 - TR 15021R, Citywide Signing for Parking Restrictions, JOC A

\$1,805,080.00	\$0.00	Allied Contractors, Inc.	365 days	65%
----------------	--------	--------------------------	----------	-----

This authorization is requested on behalf of the Department for a 365-day non-compensable time extension.

AGENDA

BOARD OF ESTIMATES

10/25/2017

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

DOT/Engineering and Construction - cont'd

The extra time is needed in order to correct the signage conflict for this project. The Notice to Proceed was issued on October 17, 2016, with a completion date of October 16, 2017. The new completion date will be October 15, 2018.

The contract contains MBE goals of 5% and WBE goals of 2%. An Engineer's Certificate of Completion of Work has not been issued.

- 3. EWO #003, \$35,000.40 - TR 16022, Urgent Needs Citywide

\$1,249,590.50	\$120,760.77	P. Flanigan	180	53%
		& Sons, Inc.	days	

This authorization is requested on behalf of the Department of Planning for the resurfacing of Lehman Street (Lehman & Millington to the end), since a new school was being built on the side of the street. This work utilizes existing items and is partially funded by the Department of Planning with the work being procured with the Department of Transportation. The change order also requires a 180-day time extension. The Notice to Proceed was issued on October 31, 2016, with a completion date of October 31, 2017. The new completion date will be April 28, 2018. An Engineer's Certificate of Completion of Work has not been issued.

The work under this change order is consistent with all work necessary to this contract, which includes work involving improvements to the existing roadway and is not limited to only the items and locations expressed in the contract specifications. The work under this change order was performed prior to the school start date.

AGENDA

BOARD OF ESTIMATES

10/25/2017

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

DOT/Engineering and Construction - cont'd

MBE/WBE PARTICIPATION:

P. Flanigan & Sons, Inc. will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goals of 23% and the WBE goals of 10% established in the original agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | | | | |
|----|--|--------------|---------------|---|------|
| 4. | EWO #006, (\$76,534.61) - TR 08017, SE Transportation
<u>Action Plan, Intersection Improvements</u> | | | | |
| | \$3,147,922.00 | \$137,384.57 | Machado Con- | - | 100% |
| | | | struction Co. | | |

This authorization provides for payment of overrun items, deduction of amounts not needed due to underrun or unused items, and to balance out the contract.

- | | | | | | |
|----|---|--------------|----------------|---|------|
| 5. | EWO #013, (\$316,050.19) - TR 03318, Harford Road Im-
<u>provements from Argonne Drive to Bayonne Avenue</u> | | | | |
| | \$6,999,852.40 | \$495,037.17 | M. Luis Con- | - | 100% |
| | | | struction Co., | | |
| | | | Inc. | | |

This authorization provides for payment of overrun items, deduction of amounts not needed due to underrun or unused items, and to balance out the contract.

DBE PARTICIPATION:

The Contractor complied with Title 49 of the Federal Regulation parts 26 (49CFR26) and the DBE goal established in the original agreement. The Contractor met 70% of the established 25% DBE goal.

AGENDA

BOARD OF ESTIMATES

10/25/2017

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time Ext.</u>	<u>% Compl.</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>			

DOT/Engineering and Construction - cont'd

6. EWO #006, \$448,301.91 - TR 10318, Rehabilitate Roadways Around East Baltimore Life Science Park - Phase 2A				
\$4,469,920.31	\$47,317.72	Monumental Paving & Ex- cavating, Inc.	-	82%

This authorization is requested on behalf of the Department of Transportation's TEC Division. During construction, representatives discovered areas in need of additional rehabilitation work. This work is in alignment with the advertised scope of work. The Department deemed it was necessary to address the deteriorated areas, which include curbing, sidewalk, asphalt, signing, pavement markings, and related items. The work for this change order has begun but has not been completed. An Engineer's Certificate of Completion of Work has not been issued.

The advertised scope for this change order includes work involving improvements to the existing roadway and is not limited to only the items and locations expressed in the contract specifications.

DBE PARTICIPATION:

This contract has a DBE goal of 25%.

AGENDA

BOARD OF ESTIMATES

10/25/2017

EXTRA WORK ORDERS

7. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$412,437.75	9950-944002-9507	9950-916051-9527-2
FED	Constr. Reserve	Contingencies
	Reserve for	E. Baltimore Life
	Closeout	Science 2A

This transfer will partially fund the costs associated with Change Order No. 6, TR 10318, Rehabilitate Roadways Around East Baltimore Life Science Park - Phase 2A with Monumental Paving & Excavating, Inc.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Circuit Court for Baltimore City - Grant Award and
Sub-Vendor Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award and approve and authorize execution of a Sub-Vendor Contract for FY 2018 to the Juvenile Court Services/LINKS Program from the Behavioral Health Systems Baltimore, Inc. The period of the Grant Award and Sub-Vendor Contract is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$23,624.00 - 5000-540218-1100-109400-405001

BACKGROUND/EXPLANATION:

The LINKS Program is a part of the Circuit Court for Baltimore City, Juvenile Court Services (JCS) Office. The JCS LINKS Program was established in 2004 to address the immediate needs of youth and families involved in the child welfare and delinquency system. The goal of the program is to divert youth and families from Juvenile Court. The LINKS Program serves more than 250 youth and families each year. The funds will be utilized to expand services by offering specialized groups to youth and families.

The Grant Award and Sub-Vendor Contract are late because of delays in the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award and the Sub-Vendor Contract have been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
99 - 103
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

10/25/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office
of Engineering and Construction

- 1. WC 1340, Carrollton Ridge Neighborhood and Vicinity Water Main Rehabilitation R.E. Harrington Plumbing & Heating Co., Inc. \$6,697,940.00

MWBOO SET GOALS OF 9% MBE AND 2% WBE.

MBE: K.L. Philips Trucking, LLC	\$ 167,448.50	2.5 %
James Little, dba Little Contractors	133,958.80	1.9 %
*R.E. Harrington Plumbing & Heating Co., Inc.	<u>2,344,279.00</u>	<u>35 %</u>
	\$2,645,686.30	39.4%

WBE: R&R Contracting Utilities, Inc. \$ 133,958.80 1.9%

*Indicates Self-Performance

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$8,841,281.00 (Water Revenue Bonds)	9960-909100-9558 Constr. Res.	
\$ 669,794.50	-----	9960-925100-9557-900020-2 (Extra Work)
669,794.50	-----	9960-925100-9557-900020-3 (Engineering)

AGENDA

BOARD OF ESTIMATES

10/25/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office - cont'd
of Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
401,876.00	-----	9960-925100-9557-900020-5 (Inspection)
6,697,940.00	-----	9960-925100-9557-900020-6 (Construction)
<u>401,876.00</u>	-----	9960-925100-9557-900020-9 (Administration)
\$8,841,281.00		

This transfer will cover the cost for the award of WC 1340, Carrollton Ridge Neighborhood & Vicinity Water Main Replacement.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Transportation

- 3. TR18002 Recon- J. Villa Construction, \$590,000.00
struction of Inc.
Footways Citywide

MWBOO SET GOALS OF 37% MBE AND 12% WBE.

MBE: *J. Villa Construction, Inc. \$287,500.00 48.72%

WBE: Rowen Concrete, Inc. \$ 72,000.00 12.20%

*Indicates Self-Performance

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

10/25/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
4. \$358,140.00	9950-904100-9504	
GF (HUR)	Constr. Res. -	
	Footways Paving	
109,117.68	9950-909200-9504	
<u>GF (HUR)</u>	Constr. Res. -	
	Alleys	
\$467,257.68		
\$389,381.40	-----	9950-903469-9504-6
		Structural &
		Improvements
58,407.21	-----	9950-903469-9504-5
		Inspection
<u>19,469.07</u>	-----	9950-903469-9504-2
		Contingencies
		Reconstruction of
		Footways Citywide
\$467,257.68		

This transfer will partially fund the costs associated with award of project TR 18002 Reconstruction of Footways Citywide with J. Villa Construction, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 5. B50005017, Background Kentech Consulting \$1,975,000.00
Investigations Inc.

ON MAY 17, 2017, MWBOO SET GOALS OF 11% MBE AND 5% WBE.

Kentech Consulting Inc. was found non-compliant on September 8, 2017. Kentech Consulting Inc. is a certified MBE in Chicago, IL. It is recommended that Kentech Consulting Inc. be given ten days to submit a plan to come in compliance.

Bidder did not achieve the MBE/WBE goals. Bidder listed themselves as self-performing on this contract; however, Kentech Consulting Inc. is not certified as a MBE with Baltimore City. Bidder also requested a waiver of the WBE goal, however they did not exercise good faith efforts in meeting the goal.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

- 6. B50005083, HVAC Air \$4,000,000.00
Duct Cleaning Airborne Contamination
Identification
(Dept. of General Association Ltd.
Services)

Environmental Cleaning
Services Co., a/k/a
Interior Maintenance
Co., Inc.

ON JUNE 12, 2017, MWBOO SET GOALS OF 27% MBE AND 2% WBE:

AGENDA

BOARD OF ESTIMATES

10/25/2017

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 002, to A. Morton Thomas and Associates, Inc. under Project 1236A, On-Call Storm Water Study and Engineering.

AMOUNT OF MONEY AND SOURCE:

\$262,361.61 - 9958-909415-9525-900020-706032

BACKGROUND/EXPLANATION:

On December 27, 2013, the Maryland Department of the Environment (MDE) reissued a National Pollutant Discharge Elimination System.

The City prepared and submitted the Baltimore City Municipal Separate Storm Sewer System (MS4) and Total Maximum Daily Load (TMDL) Watershed Implementation Plan (WIP) as required by the MS4 Permit. The WIP is a plan for achieving the 20% restoration requirement set out in the permit, in addition to attaining applicable waste load allocations (WLA) for each established or approved Total Maximum Daily Load (TMDL) for each receiving water body. A. Morton Thomas and Associates, Inc. will provide stream restoration design, biddable documents and inspection services for ER 4050 Dead Run Stream Restoration Project 1 (Hunting Ridge) to restore 800 linear feet stream. The project is listed in the WIP, it has a deadline and there are stipulated penalties associated with this project.

The scope of the original agreement includes: Project number 1236A, On-Call Storm Water Study and Engineering Design Services includes but not limited to the following Scope of Work:

1. Perform hydrology and hydraulic analysis of storm drain and open channel systems utilizing computer models including but not limited to XP-SWMM (Visual Hydro), HEC-RAS, HSPF, TR-20, Info Works CSTM.

AGENDA

BOARD OF ESTIMATES

10/25/2017

DPW/OE&C - cont'd

2. Develop calibration and maintain hydraulic models for storm drain and open channel systems.
3. Design:
 - a. Stormwater drainage systems and stormwater management facilities. Design culvert rehab, retaining wall, slope stabilization, outfall stabilization, urban best management practice, and environmental site design.
 - b. Design of innovative in-line, in-stream and off-stream stormwater pollution control measures including but not limited to wetlands, wet ponds, plate separators, pump-and-treat systems; debris collector system; Conduct hydrogenomorphological stream assessments, fluvial geomorphology, river and stream restoration using natural channel design approach and bioengineering techniques.
 - c. Design of innovative non-point source stormwater pollution control measures.
 - d. Structural design for various trash collection technologies in addition to structural assessment of existing infrastructure.
 - e. Design urban best management practice and environmental site design.
4. Provide geotechnical services, conduct and evaluate all subsurface investigations, such as soil characterization and utility location, perform the video inspection of underground utility pipes, soil study, unsuitable material removal and disposal estimates.

AGENDA

BOARD OF ESTIMATES

10/25/2017

DPW/OE&C - cont'd

5. Respond to stormwater system and open channel emergencies by rapidly assessing situation and recommending corrective measures.
6. Provide structural engineering to evaluate and design of concrete, stormwater infrastructure including but not limited to stone/brick arch structure, steel structures, mechanical and electrical elements of stormwater quantity management facilities (pump stations).
7. Prepare design reports and contract documents including plans and specifications, all permit applications, easement, and related items necessary for procurement of construction. Also, provide project management, post award services and contract administration services.
8. Perform inspection, evaluate and assess structural conditions of stormwater infrastructure under confined space conditions.
9. Provide construction management services including, but not limited to construction inspection, review and response to request for information, review and tracking of shop drawings, submittals and change orders, review of substitutions and technical consultants.
10. Understand the National Pollution Discharge Elimination System permit for stormwater.
11. Design forest stand delineation and forest conservation plan and invasive species control.
12. Conduct upland watershed assessment for trash load and make recommendations to reduce trash load from the watershed.

AGENDA

BOARD OF ESTIMATES

10/25/2017

DPW/OE&C - cont'd

- 13. Provide cost/benefit analysis of potential alternative debris collection technologies and facility construction, operation and maintenance.
- 14. Use geographical information system and database managements.
- 15. Provide construction management services including, but not limited to, construction inspection, review and response to requests for information, review and tracking of shop drawings, submittals and change orders, review of substitutions and technical consultations.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$330,000.00	9958-906405-9526	
Stormwater	Constr. Reserve	
Utility	Citywide Stream	
	Restoration	

AGENDA

BOARD OF ESTIMATES

10/25/2017

DPW/OE&C - cont'd

\$262,684.71	-----	9958-909415-9525-3
		Engineering
<u>67,315.29</u>	-----	9958-909415-9525-9
\$330,000.00		Administration

The transfer will provide funds to cover the costs for Project 1236-A Task No. 002, On-Call Stormwater Study and Design Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably, thereon.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|--|--------------|---------|
| 1. HIGHTAIL, INC. | \$ 16,500.00 | Renewal |
| Contract No. 08000 - Annual Licensing and Software Support for Hightail Equipment - State's Attorney's Office - P.O. No. P531250 | | |

On May 18, 2015, the City Purchasing Agent approved the initial award in the amount of \$16,500.00. The award contained three renewal options. Subsequent actions have been approved. Hightail for Business is a hosted secure file sharing service that includes end user functionality to securely send, share, access and sign files as well as providing enterprise IT administration features. This final renewal in the amount of \$16,500.00 will provide continued annual software support for authorized users of the vendor's software. This final renewal is for the period December 31, 2017 through December 30, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00. The software and support is only available from the vendor.

- | | | |
|---|--------------|--------------------------|
| 2. SOCRATA, INC. | \$175,659.00 | Ratification and Renewal |
| Contract No. 06000 - Open Data Portal Hosting - Mayor's Office of Information Technology - P.O. No. P523867 | | |

On June 5, 2013, the Board approved the initial award in the amount of \$175,659.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$175,659.00 is for the continuation of web based software application services to host the OpenBaltimore website (<http://data.baltimorecity.gov>). The

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

period of the ratification is June 6, 2017 through October 12, 2017. The period of the renewal is October 13, 2017 through June 5, 2018.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. MBE/WBE segmentation is not possible for hosting services of the proprietary GovStat solution, which measures/tracks the performance and data metrics across all departments in real time with accessibility to the public. This key functionality is required for the transparency of the OpenBaltimore website (<http://data.baltimorecity.gov>).

- 3. LIBERTY LUMBER & SUPPLY CO., INC. d/b/a PIKESVILLE LUMBER COMPANY

\$610,000.00

Renewal

Contract No. B50004259 - Supply and Deliver Lumber at Various City Agencies - Departments of Public Works, Transportation, Fire Department, General Services, Recreation and Parks, etc. - P.O. No. P533605

On November 18, 2015, the Board approved the initial award in the amount of \$250,000.00. The award contained three 1-year renewal options. This first renewal in the amount of \$610,000.00 is for the period December 1, 2017 through November 30, 2018, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MBE/WBE PARTICIPATION:

On August 3, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This contract is solely for the purchase of lumber.

MWBOO GRANTED A WAIVER.

- | | | |
|---|-------------|---------|
| 4. TOTE-IT INCORPORATED | \$ 7,675.00 | Renewal |
| Contract No. B50003464 - Snow & Ice Removal for Pratt Libraries - Enoch Pratt Free Library - P.O. No. P528593 | | |

On September 9, 2014, the City Purchasing Agent approved the initial award in the amount of \$10,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$7,675.00 is for the period November 1, 2017 through October 31, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The award amount is below the MBE/WBE subcontracting threshold of \$50,000.00. The Contractor is a certified MBE/WBE vendor.

- | | | |
|--|--------------|---------|
| 5. LORENZ LAWN & LANDSCAPE | \$100,000.00 | Renewal |
| INC. d/b/a LORENZ, INC. Contract No. B50004158 - Mowing and Flower Bed Maintenance - Department of Transportation - P.O. No. P533158 | | |

On October 7, 2015, the Board approved the initial award in the amount of \$87,980.00. The award contained two renewal options. On November 9, 2016, the Board approved the first renewal in the amount of \$100,000.00. This second renewal in

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

the amount of \$100,000.00 is for the period October 7, 2017 through October 6, 2018. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

MBE/WBE PARTICIPATION:

On October 3, 2017, MWBOO found Lorenz in compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE: 4 Evergreen Lawn Care	27%	\$7,175.00	27.1%
WBE: Fouts Lawn Care Corp., Inc.	9%	\$2,452.00	9.2%

MWBOO FOUND VENDOR IN COMPLIANCE.

6. **FIRST CALL**

COLUMBIA FLEET SERVICE,
INC.

SECOND CALL

PETERBILT OF BALTIMORE,
LLC

\$ 0.00 Renewal

Contract No. B50003697 - Peterbilt Heavy Duty Trucks - O.E.M. Parts and Service - Department of General Services - Fleet Management - P.O. Nos. P528895 and P528896

On September 24, 2014, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. This first renewal option in the amount of \$0.00 is for the period December 1, 2017 through November 30, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MBE/WBE PARTICIPATION:

On August 19, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- 7. ALLIED CONTRACTORS, INCORPORATED
- SUNBELT RENTALS, INC.
- H & E EQUIPMENT SERVICES, INC.
- METRO BOBCAT, INC.

\$	0.00	Renewal
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Contract No. B50003116 - Construction Equipment Rental Services - Departments of General Services, Public Works - P.O. Nos. Various

On October 23, 2013, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two renewal options. On November 9, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period November 15, 2017 through November 14, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 9, 2013, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

8. CITIROOF CORPORATION	\$ 300,000.00	
SIMPSON OF MARYLAND, INC.	500,000.00	
AUTUMN CONTRACTING, INC.	200,000.00	
	<u>\$1,000,000.00</u>	Renewal

Contract No. B50003575 - On-Call Roofing Services - Department of General Services - P.O. Nos. P529221, P529222 and P529224

On October 8, 2014, the Board approved the initial award in the amount of \$2,000,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This first renewal in the amount of \$1,000,000.00 is for the period October 8, 2017 through October 7, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 29, 2014, it was determined that no goals would be set to encourage small businesses to bid as prime contractors.

MWBOO GRANTED A WAIVER.

9. METROPOLITAN PROTECTIVE SERVICE, INC.	\$750,000.00	Increase
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Contract No. B50004352 - Armed Security Guards - Department of General Services, Recreation and Parks, Health Department - P.O. No. P534694

On March 2, 2016, the Board approved the initial award in the amount of \$150,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$750,000.00 is necessary to allow continued

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

use in protecting City facilities. This increase will make the award amount \$1,235,000.00. The contract expires on March 1, 2018, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 26, 2015, it was determined that no goals would be set because of no opportunity to segment the contract. However, the vendor is an MDOT certified MBE with intentions to become City certified after opening a local office, and has identified an MBE/WBE, Police Protection LLC, for utilization moving forward.

- | | | |
|--|---------------|-------------|
| 10. CCG SYSTEMS, INC. | \$ 373,163.00 | Sole Source |
| Contract No. 08000 - FASTER WEB Migration Agreement - Department of General Services - Fleet Management - Req. No. R757074 | | |

The Board is requested to approve and authorize execution of a FASTER WEB Migration Agreement with CCG Systems, Inc. The period of the agreement is October 25, 2017 through October 24, 2018.

The vendor is the sole provider of the FASTER system and software currently used by Fleet for vehicle information. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these proprietary services are only available from the owner of the software and are not available from subcontractors.

(The FASTER WEB migration Agreement has been approved by the Law Department as to form and legal sufficiency.)

11. VALLEY PET MEMORIAL	Assignment
SERVICES, INC.	Agreement
\$ 0.00	
Contract No. B50003950 - Provide Transportation, Cremation and Disposal of Animal Carcasses - Health Department - P.O. No. P530695	

The Board is requested to approve and authorize execution of an Assignment Agreement with Greenlawn Cemetery Company, Inc. to Valley Pet Memorial Services, Inc.

On April 1, 2015, the Board approved an award of Contract B500003950 to Greenlawn Cemetery Company, Inc. Valley Pet Memorial Services, Inc. has acquired the rights, title and interest in Greenlawn Cemetery Company, Inc. and is requesting assignment of Contract B50003950 to Valley Pet Memorial Services, Inc.

MBE/WBE PARTICIPATION:

Not applicable.

(The Assignment Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

12.	FRANKFORD TOWING, INC.	\$	0.00	
	FRANKFORD TOWING, LLC		700,000.00	
	FRANKFORD TOWING ASSOCIATES, LLC		0.00	
	FRANKFORD TOWING SERVICE, LLC		100,000.00	
	TED'S TOWING SERVICE, INC.		0.00	
	MEL'S TOWING & SERVICE CENTER, INC.		0.00	
			<u>\$ 800,000.00</u>	Renewal

Contract No. B50002251 - Citywide Police Requested Towing Services - Department of Transportation - P.O. Nos. Various

On August 15, 2012, the Board approved the initial award in the amount of \$1,800,000.00. The award contained two 1-year renewal options. All renewal options have been exercised. An extension is necessary to allow the City to complete a revision of the towing regulations before re-bidding the requirements. The period of the extension is September 1, 2017 through August 31, 2019. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 10% MBE AND 3% WBE.

Frankford Towing, Inc., Frankford Towing Service, LLC, Ted's Towing Service, Inc. and Mel's Towing & Service Center, Inc. were found in compliance on August 23, 2017. Frankford Towing, LLC and Frankford Towing Associates, LLC were found in non-compliance on August 23, 2017.

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS	
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Bureau of Purchases

FRANKFORD TOWING, INC.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Chaudry Towing, Co. Inc.	7.5%	\$ 5,221.00	14.0%
JJ Adams Fuel Oil Co., LLC	<u>2.5%</u>	<u>949.00</u>	<u>2.6%</u>
	10.00%	\$ 6,170.00	16.5%
WBE: CC Press Net, Inc.	2.75%	\$ 1,144.00	3.1%
Baltimore Auto Supply Co.	<u>0.25%</u>	<u>0.00</u>	
	3%	\$ 1,144.00	3.1%

Contractor has performed \$37,473.00 to date.

MWBOO FOUND VENDOR IN COMPLIANCE.

FRANKFORD TOWING, LLC.

MBE: Chaudry Towing, Co. Inc.	7.5%	\$62,849.00	15.0%
JJ Adams Fuel Oil Co., LLC	<u>2.25%</u>	<u>1,285.00</u>	<u>0.3%</u>
	10%	\$64,134.00	15.3%
WBE: CC Press Net, Inc.	2.75%	\$ 674.00	0.2%
Baltimore Auto Supply Co., Inc.	<u>0.25%</u>	<u>0.00</u>	
	3%	\$ 674.00	0.2%

Contractor did not achieve the WBE goal.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

FRANKFORD TOWING ASSOCIATES, LLC

MBE: Chaudry Towing, Co. Inc.	7.5%	\$14,278.00	15.3%
JJ Adams Fuel Oil Co., LLC	<u>2.5%</u>	<u>2,760.00</u>	<u>3.0%</u>
	10%	\$17,038.00	18.3%

AGENDA

BOARD OF ESTIMATES

10/25/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

MEL'S TOWING & SERVICE CENTER, INC.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Chaudry Towing, Co. Inc.	7.5%	\$ 1,675.00	10.9%
JJ Adams Fuel Oil Co., LLC	<u>2.5%</u>	<u>393.00</u>	<u>2.5%</u>
	10%	\$ 2,068.30	13.4%
WBE: CC Press Net, Inc.	2.75%	\$ 475.00	3.1%
Baltimore Auto Supply, Co.	<u>0.25%</u>	<u>0.00</u>	
	3%	\$ 475.00	3.1%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

10/25/2017

Bureau of the Budget and Management Research (BBMR) - Grant Award, Grant Agreement, and Appropriation Adjustment Order No. 27

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award to the Department of Recreation and Parks (DRP), Service 4731 (Park Programs) from the National Park Foundation (NPF) and approve and authorize execution of the Grant Agreement for the Ft. McHenry National Monument and Historic Shrine, the Baltimore National Heritage Area (BNHA), the Department of Recreation and Parks, and the NPF for the 2017-2018 Every Kid in a Park Focus Grant Program (EKIP). The period of the Grant Agreement is effective upon Board approval through August 31, 2018.

AMOUNT OF MONEY AND SOURCE:

\$21,000.00 - The funds will come from the National Park Foundation. The appropriation will be placed in the detailed fund account number 6000-680518-4792-65880-406001.

No appropriation adjustment action is required.

BACKGROUND/EXPLANATION:

The goal of the EKIP Focus Grant Program is to raise local community awareness of the importance of connecting kids to the outdoors.

The total Grant Award is \$142,820.00 for the project "Fourth Graders Explore Baltimore's Parks. Of that amount, \$21,000.00 will be given to the DRP and \$121,820.00 will be given to the BNHA. The DRP will use the funds for programs at Gwynns Falls/Leakin Park. The BNHA, a non-profit, will use the funds for programs at Ft. McHenry National Park.

AGENDA

BOARD OF ESTIMATES

10/25/2017

BBMR - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award and the Grant Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

Bureau of the Budget and Management Research (BBMR) - Grant Award, TD Green Streets Recipient Agreement 2017, and Appropriation Adjustment Order No. 29

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award from the Arbor Day Foundation and approve and authorize execution of the TD Green Streets Grant Recipient Agreement 2017 with the Department of Recreation and Parks, Service 4731 (Park Programs) and the Arbor Day Foundation. The period of the Grant Award and the TD Green Streets Grant Recipient Agreement 2017 is effective upon Board approval through November 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - The funds will come from the Arbor Day Foundation. The appropriation will be placed in the Special Fund, detailed fund account number 6000-605918-4792-658800-406001.

No appropriation adjustment action is required.

BACKGROUND/EXPLANATION:

Baltimore City Recreation and Parks, Friends of Druid Hill Park volunteers, and the MD Department of Natural Resources will collaborate to build a nature play space in Druid Hill Park. The space will be comprised of natural materials collected from the storage and processing yard managed by Forestry.

Logs, stumps, branches, and mulch processed from downed City trees will be delivered to the site and the space will conform to playground safety and liability guidelines. The funds will support staff time used to design and build the play space and to hold volunteer service days and a community celebration. Signage will educate the public about the importance of connecting children to nature.

AGENDA

BOARD OF ESTIMATES

10/25/2017

BBMR - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award and the TD Green Streets Grant Recipient Agreement 2017 have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/25/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Transportation</u>			
1. Muhammed Khalid	National Assn. of City Transportation Officials (NACTO) 2017 Conference Chicago, IL Oct. 29 - Nov. 1, 2017 (Reg. Fee \$545.00)	General Fund	\$1,889.78
2. Veronica McBeth	National Assn. Of City Transportation Officials (NACTO) 2017 Conference Chicago, IL Oct. 29 - Nov. 3, 2017 (Reg. Fee \$695.00)	General	\$2,777.54

The subsistence rate for this location is \$286.00 per night. The hotel cost is \$219.00 for the night one through four plus hotel taxes of \$38.11 per night and for night five the hotel cost is \$251.23 and hotel taxes of \$43.71.

Ms. McBeth has been awarded a \$1,500.00 scholarship from the event sponsor, NACTO. The City will be responsible for \$582.54. The registration fee in the amount of \$695.00 was paid on a City-issued procurement card assigned to Dharendra Sinha.

AGENDA

BOARD OF ESTIMATES

10/25/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
3. Deborah Pitts	American Water Works Association Water Quality Technology Conference Portland, OR Nov. 12 - 17, 2017 (Reg. Fee \$645.00)	Water Utility	\$2,363.51

The airfare cost of \$616.96 and the registration fee in the amount of \$645.00 were prepaid on a City-issued procurement card assigned to Binta Gallman. Therefore, the disbursement to Ms. Pitts is \$1,101.55. Ms. Pitts will pay for the cost of her hotel stay on November 17, 2017.

Baltimore City Fire Department

4. Teresa Everett	National Association of City Transportation Officials Designing Cities 2017 Conference Chicago, IL Oct. 29 - Nov. 3 2017 (Reg. Fee \$870.00)	General Funds	\$2,968.31
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The subsistence rate for this location is \$286.00 per day. The

AGENDA

BOARD OF ESTIMATES

10/25/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Fire Department - cont'd</u>			

hotel cost is \$259.00 per night, plus hotel taxes in the amount of 45.07 per night. The Department is requesting additional subsistence of \$13.00 per day for meals and incidentals. The registration fee of \$870.00 was prepaid on a City-issued procurement card assigned to Dharendra Sinha. Therefore, the disbursement to Ms. Everett is \$2,098.31.

Health Department

5. Mary Anne Brennan*	National Consumer	Federal	\$4,101.24
Deborah Hamilton**	Voice for Quality	Ombudsman	
Charlene Fitch**	Long Term Care		
	Conference		
	Arlington, VA		
	Nov. 5 - 8, 2017		
	(Reg. Fee \$405.00*		
	\$455.00** each)		

The train fare in the amount of \$16.00 for each attendee and the registration fee in the amount of \$405.00 for Ms. Brennan and \$455.00 each for Mses. Hamilton and Fitch was prepaid on a City-issued procurement card assigned to Mr. Ryan Hemminger. This conference involves week-end travel. The disbursement to Mses. Brennan, Hamilton, and Fitch is \$896.08 each.

AGENDA

BOARD OF ESTIMATES

10/25/2017

PROPOSAL AND SPECIFICATION

1. Department of Transportation - TR 12311R, Replacement of Three Bridges over MD 295; Waterview Avenue Bridge, Annapolis Road Bridge and Maisel Street Pedestrian Bridge; Corridor Wide Guide Sign Replacement - Bush Street to City-County Line
BIDS TO BE RECV'D: 1/17/2018
BIDS TO BE OPENED: 1/17/2018

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED